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Fall 9-1-2018

THTR 202.01: Stagecraft I

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**THTR202-01 Stagecraft—Costume Section
Fall 2018**

Instructor: Mary C. Woll Classroom: PARTV-40
Office: PARTV-41 Credits: 3
Office Hours: M/W 9:30-11am Class Days & Time: T/R 9-10:20am
Email: mary.woll@umontana.edu Final Exam: n/a

CONTACT

Please contact me through the University email provided above. All correspondence will be conducted through your University email. Students are responsible for checking their University email regularly. Any information that is missed as a result of not checking your University email is not the responsibility of the instructor.

This includes notification of any changes to class including cancellations. Additionally, if class is canceled, a note will be posted on the door of the costume shop.

COURSE DESCRIPTION & OBJECTIVES

DESCRIPTION:

This course will cover the basic concepts, vocabulary and practical skills essential to costume technology and provide theatre artists in every discipline a foundation of common language that will allow them to be more effective collaborative artists.

OBJECTIVES:

- To identify costume shop personnel and their primary functions
- To identify and execute common hand sewing techniques
- To identify basic parts of sewing machines, and sew basic stitches by machine

SCHEDULE:

Section 1	Aug. 30-Sept 6	Unit 1: Intro to the costume shop <i>TEST: Sept. 11</i>
	Sept. 11-Sept. 18	Unit 2: Hand Sewing <i>TEST: Sept. 18</i>
	Sept. 20-Sept. 27	Unit 3: Machine Sewing <i>TEST: Sept. 27</i>
Section 3	Oct. 2-Oct. 9	Unit 1: Intro to the costume shop <i>TEST: Oct. 11</i>
	Oct. 11- Oct. 18	Unit 2: Hand Sewing <i>TEST: Oct. 18</i> <i>Summer & Smoke critique due Oct. 16</i>
	Oct. 23-Oct 30	Unit 3: Machine Sewing <i>TEST: Oct. 30</i>
Section 2	Nov. 1-Nov. 13 No class Nov. 6	Unit 1: Intro to the costume shop <i>TEST: Nov. 15</i> <i>Dance Up Close critique due Nov. 8</i>
	Nov. 15-Nov. 27 No class Nov. 22	Unit 2: Hand Sewing <i>TEST: Nov. 27</i>
	Nov. 29-Dec. 6	Unit 3: Machine Sewing <i>TEST: Dec. 8</i> <i>White Christmas critique due Dec. 4</i>

REQUIRED TEXT

Required reading and supplementary information will be provided by the instructor as handouts. Students will be provided one printed copy of all materials in class. Students are expected to have these materials on hand at every class. If lost, students are responsible for replacing the materials on their own time and at their own expense. A digital copy of the materials will be available at all times via Moodle.

OPTIONAL TEXT

Students who intend to pursue Costume Design and Technology are encouraged to purchase *The Costume Technicians Handbook* by Elizabeth Covey & Rosemary Ingham.

REQUIRED MATERIALS

All project materials for this section will be provided.

CELL PHONES

Cell phone use is not permitted in class. If you prefer to take notes on your phone, or record lectures, inform the instructor-- otherwise your phone is expected to be stowed for the duration of class. If you are observed using your phone for anything other than the above functions you will be asked to stow your phone the first time. Second and subsequent violations of this policy will result in the confiscation of your phone for the remainder of the class period.

ATTENDANCE

As this is a lab-based class, a substantial portion of your grade is based on attendance. Points will be deducted for lateness and absences. If you will be absent or late to class due to illness or serious emergency, please inform the instructor via University email as soon as possible. A doctor's note or other equivalent documentation must be provided to the instructor within a week of absence for the absence to be excused. Please do not attend class if you are ill or contagious.

If you are absent due to illness, it is your responsibility to contact the professor regarding missed work and/or ask your classmates what was covered that day. Students are responsible for making arrangements to come in during the professor's office hours if they wish to go over missed work. Students are expected to be responsible for their own education. Any effort made to make up for missed work must be made by the student in their own time.

Regular assessment of skills will happen throughout the course. If students are absent (unexcused) for any in-class assessment (such as quizzes) you will not be able to make it up. If you are absent for an assessment due to accident/illness, you may schedule a time to make up the assessment with the instructor once you have provided documentation (doctor's note) of your absence.

GRADING & ASSESSMENT

The following categories will make up the Costume Shop section of your grade in Stagecraft:

- Attendance= 18 pts (2 pts. Per class)
- Participation= 27 pts. (3 pts. Per class)
- Written production critique= 10 pts.
- Unit quizzes/tests= 68 pts total (unit 1= 13; unit 2 = 16; unit 3 = 17)

TOTAL POINTS FOR COSTUME SECTION: 101

Please contact the instructor if you have any questions or concerns regarding your grade in the Costume section. There will be **no** extra credit opportunities in the Costume section of this class.

INSTRUCTOR EXPECTATIONS OF CONDUCT

LANGUAGE & CONDUCT

All students are expected to conduct themselves in a professional manner, such as they would at a job. Please conduct yourself in a respectful and professional manner. If you are in any way actively disturbing other students and getting in the way of their education, you will be asked to leave by the instructor.

CONVERSATION & PRODUCTIVITY

As a lab class, there will be opportunities to talk while working on projects. Students are expected to be proactive about their work and self-monitoring of their time. Please be aware of the volume and topic of your conversations. If you are distracting yourself or your classmates, or if the topic is unsuitable for a work environment, the instructor reserves the right to ask the student(s) to work quietly, change the topic, or take the conversation outside in order to facilitate a productive working environment.

HYGENE/PERSONAL CARE & DRESS CODE

The costume shop at UM is a professional work place and consequently the expectations of conduct follow those of the industry. Please avoid wearing perfume or other strong scents. Please come to the costume shop appropriately dressed just as you would to a job.

If you have a cough or running nose, please wash your hands regularly. Many of the tools used in the shop are for common use on a daily basis and colds spread quickly in this space. If the instructor observes a problem that puts others health at risk you may be asked to either leave or take appropriate cautionary measures.

Please wear clothing that you can work in comfortably and appropriately. You may be asked to work on the floor, climb on the table, climb ladders etc. and clothing worn to class should accommodate accordingly. For fittings or in class demonstrations every effort should be made to maintain generally socially expectable expectations of modesty. Again, the costume shop is a professional shop, please dress accordingly.

Academic Misconduct and the Student Conduct Code

All students must practice academic honesty. Academic misconduct is subject to an academic penalty by the course instructor and/or disciplinary sanction by the University. All students need to be familiar with the Student Conduct Code. The Code is available for review online at http://www.umt.edu/vpsa/policies/student_conduct.php.

All Theatre & Dance students must have an in-depth knowledge of the practices and procedures outlined in the School of Theatre & Dance *Student Handbook*. The *Handbook* is available online at <http://www.umt.edu/umarts/theatredance/About/handbook.php>.

There is inherent risk involved in many Theatre & Dance classes as they are very physical in nature. Please proceed through class, shop time, or rehearsal with caution. Always be mindful of your personal

safety and the safety of others. Students participating in class/shop/rehearsal/performance do so at their own risk.

Due to safety considerations, at **no** point during a student's time spent in class or serving on a production (in any capacity) should non-enrolled persons be guests of that student **without my consent**. Presence of such unauthorized persons in a class, shop, or any backstage/off-stage area will negatively affect a student's grade.

Students with Special Needs

Students with disabilities may request reasonable modifications by contacting me. The University of Montana assures equal access to instruction through collaboration between students with disabilities, instructors, and Disability Services for Students (DSS). "Reasonable" means the University permits no fundamental alterations of academic standards or retroactive modifications. For more information, please consult <http://life.umt.edu/dss/>.