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### SB88-16/17: Resolution Amending ASUM Child Care Personnel Policy

Seth Barnes-Smith

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1                   **The Associated Students of the University of Montana**  
2                   **Resolution Amending ASUM Child Care Personnel Policy**  
3                   **April 27, 2017**  
4                   **SB88-16/17**

5                   **Authored by: Seth Barnes-Smith, ASUM Senator;**  
6                   **Sponsored by:**  
7

8   Whereas, section 4.4 subsection 4.41 of the ASUM Personnel Policy currently reads as follows:

9                   *Director (1 classified position, 1.FTE 12 mo.): Primary responsibility of directing 4*  
10                  *child care/preschool centers, the Drop-In Care at Campus Recreation and Health*  
11                  *Facility, Griz Kidz Care for UM home basketball games, the Babysitting Exchange and*  
12                  *the Family Referral and Resource Program. Director also administers the USDA Child*  
13                  *and Adult Food Program operations within the child care preschool centers. The child*  
14                  *Care Preschool has supervision responsibilities over all classified employees of the Child*  
15                  *Care Preschool Program. Director must receive 30 hours of training annually and*  
16                  *conduct staff meetings and staff training. Director must be an approved Professional*  
17                  *Development Specialist II or III.*  
18

19   Whereas, section 4.4 subsection 4.44 of the ASUM Personnel Policy currently reads as follows:

20                  *Center Assistant Teachers (4 classified positions, 4=1. FTE 12 mo.): Primary*  
21                  *responsibility is the supervision of the children enrolled, and assisting the lead teacher in*  
22                  *the childcare preschool program daily routine. Assistant teachers must receive 24 hours*  
23                  *of training annually, and participate in staff meetings as requested.*  
24

25   Whereas, section 4.4 subsection 4.45 of the ASUM Personnel Policy currently reads as follows:

26                  *Student Teacher Aides (approximately 65 student positions each semester): Primary*  
27                  *responsibility is to assist the teachers with supervision of the children, preparation of*  
28                  *meals and snacks as instructed, prepare educational materials as directed, and assist*  
29                  *with housekeeping duties as required. Student teacher aides are also required to*  
30                  *participate in 8 hours of training annually and attend staff meetings as requested.*

31   Whereas, these descriptions are not up-to-date and do not accurately demonstrate how ASUM  
32   Childcare is operating due to the disappearance of certain programs and the modification of  
33   licensing requirements;

34  
35  
36   Therefore, Let It Be Resolved, that section 4.4 subsection 4.41of the ASUM Personnel Policy be  
37   updated to read as follows:

38                  *Director (1 classified position, 1.FTE 12 mo.): Primary responsibility of directing 4*  
39                  *childcare/preschool centers, ~~the Drop-In Care at Campus Recreation and Health~~*  
40                  *Facility, ~~Griz Kidz Care for UM home basketball games~~, the Babysitting Exchange and*  
41                  *the Family Referral and Resource Program. Director also administers the USDA Child*  
42                  *and Adult Food Program operations within the childcare/preschool centers. The child*  
43                  *Care Preschool has supervision responsibilities over all classified employees of the Child*

44 *Care Preschool Program. Director must receive 30 hours of training annually and*  
45 *conduct staff meetings and staff training. Director must be an approved Professional*  
46 *Development Specialist II or III.*

47 Therefore, Let It Further Be Resolved, that section 4.4 subsection 4.44 of the ASUM Personnel  
48 Policy be updated to read as follows:

49 *Center Assistant Teachers (6 classified positions, 4=1. FTE 12 mo.): Primary*  
50 *responsibility is the supervision of the children enrolled, and assisting the lead teacher in*  
51 *the childcare preschool program daily routine. Assistant teachers must receive 24 hours*  
52 *of training annually, and participate in staff meetings as requested.*

53  
54 Therefore, Let It Further Be Resolved, that section 4.4 subsection 4.45 of the ASUM Personnel  
55 Policy be updated to read as follows:

56 *Student Teacher Aides (approximately 65 student positions each semester): Primary*  
57 *responsibility is to assist the teachers with supervision of the children, preparation of*  
58 *meals and snacks as instructed, prepare educational materials as directed, and assist*  
59 *with housekeeping duties as required. Student teacher aides are also required to*  
60 *participate in 16 hours of training annually and attend staff meetings as requested.*  
61 *Student teacher aides must also be First Aid certified and Infant, Child, & Adult CPR*  
62 *certified within 30 days of hire (paid for independently of ASUM Childcare).*

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64 Passed by Committee: May 1, 2017

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66 Passed by ASUM Senate: \_\_\_\_\_, 2017

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71 \_\_\_\_\_

72 Connor Fitzpatrick,  
73 Chair of Relations & Affairs

\_\_\_\_\_  
Elizabeth, Engebretson Vice-President,  
Chair of the Senate

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