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SB40-07/08: Creation of the Union Emergency Account

Erica Henderson

Rikki Gregory

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Resolution Regarding the Creation of the Union Emergency Account

Whereas, the current ASUM Fiscal Policy does not allow the Sports or Music Unions to apply for emergency travel funds:

Whereas, often times groups within these unions qualify for prestigious national events and competitions that are by nature unforeseen;

Whereas, the current ASUM precedent is to approve funds for these events and competitions out of the Special Allocation funds, which are often times limited at the time of request;

Whereas, there is often times unused ASUM travel funds that are not spent each fiscal year;

Whereas, the ASUM recognizes special honors that members of its Sports and Music Unions are awarded based on exceptional performance;

Therefore, Let It Be Resolved that the ASUM creates a new account to be named Union Emergency Account.

Therefore, Let It Be Further Resolved that the ASUM places a principal balance of \$3,000 in this account upon the approval of this resolution.

Therefore, Let It Be Further Resolved that the ASUM amends Fiscal Policy Section 14 as follows:

14.0 TRAVEL.

14.1 All travel funded by the ASUM must directly benefit the ASUM and the organization requesting funding.

14.1.1 At the beginning of each fiscal year, \$18,000 shall be deposited in the Special Allocation - Travel account.

14.1.2 Standard criteria for requesting travel funding shall be group events and/or training or leadership events that directly benefit the organization.

14.2 The Senate may choose to fund or partially fund transportation costs, and/or registration fees. Travel and lodging reimbursement rates shall be allocated, or partially allocated, according to State or ASUM rates.

14.2.1 At the end of the Final Budgeting Session a set amount of money will be deposited into a Special Allocation - Travel account to be used for travel only. The Board on Budget and Finance shall not allocate more than 40% of this money during Fall semester, with the remaining 60% to be allocated during Spring semester.

14.2.2 Only those groups in the Academic/Honors Organizations, Student Service Organizations, Student Support Organizations, and Student Programs categories are eligible for funds from the Special Allocation - Travel account, the exception being the Emergency Union Account.

14.2.3 ASUM Agencies, the Sports Organization Union, and the Music Organization Union will be funded travel accordingly during the budgeting process, with emergency funds for the Sports and Music Unions being awarded according to policy 14.9.

37 14.3 ASUM rates are:

38 A. Private Vehicle \$.15/mile

39 B. Lodging (4 persons per room) \$80.00 max. (\$20.00/person)

40 C. A "waiver of additional reimbursement" shall be required for travel not covered under State
41 policy.

42 14.4 The Office Manager or Accountant, under direction of the Business Manager, may approve
43 budgeted travel expenditures.

44 14.5 Travel requests must be submitted to the Business Manager by the Wednesday of the third week of
45 Fall semester and by the Wednesday of the second week of Spring semester. Requests must be
46 submitted in the semester in which the travel occurs. If a request is placed before the Group Recognition
47 Form deadline, the Group Recognition Form must be submitted in advance of the request.

48 14.5.1 The Board shall review all requests during the fourth week of Fall semester and third week of
49 Spring semester. Recommendations will be made to be approved by the Senate.

50 14.5.2 A reserve of no less than 5% of each semester's total travel allocation shall be maintained for
51 unforeseen or emergency travel occurring after travel lobbying for the current semester.

52 14.5.2.1 These funds shall only available upon 4/5 approval of the Board.

53 14.5.2.2 Any excess funds remaining in the reserve after Fall semester shall be rolled over into the total
54 travel fund for Spring semester.

55 14.6 As with other benefits provided by the ASUM, travel participation approved and obtained through
56 the ASUM shall be limited to activity fee paying members of the ASUM. Representatives of the ASUM
57 organizations as stated on the registration form must verify the status of each applicant described in the
58 travel request documents filed with the ASUM.

59 14.7 Travel allocation appropriations over \$500 will require the group, within two weeks from the
60 completion of travel, to give a brief oral synopsis of the event to the Senate.

61 14.8 At the end of each Fiscal Year, ~~any 50% of the~~ funds left over in the Special Allocations – Travel
62 account shall roll over: **into the initial Special Allocations – Travel account balance for the following**
63 **fiscal year. The remaining 50% shall roll over into the Union Emergency Account. Any funds**
64 **remaining in the Union Emergency Account at the end of the fiscal year shall remain in that**
65 **account for the following year.**

66 **14.9 Funds in the Union Emergency Account are to be used for unforeseen travel by Sports and**
67 **Music Union groups. These funds should be allocated on the basis of exceptional events of a**
68 **prestigious nature, such as national and international events. These funds shall only be available**
69 **upon a 4/5 approval of the Board.**

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71 Authored By: Erica Henderson, ASUM Business Manager; Rikki Gregory, Student-at-large

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*Erica Henderson
Rikki Gregory
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