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Fall 9-1-2001

### BADM 100S.01: Introduction to Business

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**Business 100, Introduction to Business- Section 01**  
**Fall Semester, 2001 - T-Th 12:40-2:00, GBB 106**

**Mission Statement:** The faculty and staff of the School of Business Administration at The University of Montana-Missoula are committed to excellence in innovative experiential learning and professional growth through research and service.

**Catalog Description:** Nature of business enterprise; role of business in society; problems confronting; business management; career opportunities in business.

**Text:** Contemporary Business, Boone & Kurtz with Jerry Furniss

**Professors:** Prof. Jerry Furniss and Prof. Jack Morton

**Office:** Prof. Furniss - GBB 319, Prof. Morton - GBB 324

**Phone:** Prof. Furniss - 243-2062 (office), 626-1980 (home) (jerry.furniss@business.umt.edu)  
Prof. Morton - 243-6717 (office), 728-4354 (home) (jack.morton@business.umt.edu)

**Office Hours:** Professor Furniss' Office Hours: **Tuesday and Thursday 10:30 –11:30**. I am also generally available at other times each day. Stop by at your convenience. Regardless of whether you have questions, please stop by my office or Professor Morton's office any time. Feel free to call us at our homes or our offices.

**Exams:** Three objective (multiple choice/true-false) examinations will be given. **Each exam will be worth a possible 50 points.** *The exams will not be cumulative.* The examinations may cover lectures, class discussions, the text and any handouts or assignments. Any exam missed will be made up on **Monday , Dec. 17<sup>th</sup> at 12:00 pm. in GBB 106.** **You need not let me know that you missed an exam- just show and I will have a makeup exam available for you on that date.**

Exam #1	Tuesday, October 2 <sup>nd</sup> ( <b>Hand back exam on Thursday, October, 4th</b> )
Exam #2	Tuesday, November 6 <sup>th</sup> ( <b>Hand back exam on Thursday, November 8<sup>th</sup></b> )
Exam #3	Thursday, December 13th ( <b>The 3<sup>rd</sup> exam will be handed back and All Missed Exam Make-ups will be given on Monday, December 17th at 12:00 pm. in GBB 106</b> )

**Assignments:** *Assignments may receive a maximum total of 50 points.* **For full credit, assignments must be turned in during class on the announced dates.** A DETAILED ASSIGNMENT SHEET WILL BE FORTHCOMING.

**Unannounced Quizzes:** There will be 5 unannounced quizzes throughout the semester. Each quiz will be given at the end of the lecture and will cover the material lectured over that day. These quizzes will count 10 points each. **The 5 quizzes are worth a total of 50 points.**

**Possible Points:**

Exam 1	50 points possible
Exam 2	50 points possible
Exam 3	50 points possible
Unannounced Quizzes	50 points possible
Assignments	50 points possible

**Dropping The Lowest Score: Total possible points are 200.** For **Final Grade** purposes, I **will not** count the **lowest score** on **one** of the following: **Exam 1, Exam 2,** the point total of the **5 Quizzes** or the point total of the **5 Assignments.** **Exam 3 is Mandatory!**

**Grades:** The final course grade will be determined by applying the University Catalog Grading Standard (A for excellent performance, B for above-average performance, etc.). Although we will not provide a grade for each exam, we will post the class distribution in terms of the number of questions answered correctly. At the end of the semester, we will determine the semester grade by assuming that those students who correctly answered the most questions will receive A's, those who miss approximately the class average number of questions will receive C's, etc.

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**Business 100, Introduction to Business- Section 01**

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**Fall Semester, 2001 - T-Th 12:40-2:00 GBB 106**

**CLASS SCHEDULE**

<b>WEEK OF</b>	<b>TOPICS COVERED</b>	<b>INSTRUCTOR</b>
September 3 <sup>rd</sup>	Class Introduction and Chapter 1	Morton/Furniss
September 10 <sup>th</sup>	Chapter 3 and Guest Speaker	Furniss
September 17 <sup>th</sup>	Chapter 5 and Video Discussions	Furniss
September 24 <sup>th</sup>	Chapter 2 and Chapter 6	Morton
October 1 <sup>st</sup>	<u>Exam # 1- Tuesday, October 2<sup>nd</sup></u> Hand back Exam- Thursday, October 4 <sup>th</sup>	Furniss
October 8 <sup>th</sup>	Video/Guest; Chapter 7	Morton/Furniss
October 15 <sup>th</sup>	Chapter 7 and Chapter 8	Furniss
October 22 <sup>nd</sup>	Marketing Video Discussions & Guest Speaker Morton	
October 29 <sup>th</sup>	Chapter 9; Guest Speaker/Chapters 10 & 11	Furniss
November 5	<u>Exam # 2 on Tuesday November 6<sup>th</sup></u> Hand back Exam (Thursday November 8 <sup>th</sup> )	Furniss
November 12 <sup>th</sup>	Chapter 12	Furniss
November 19 <sup>th</sup>	Chapter 13 and Chapter 14	Furniss
November 26	Chapter 17; Guest Speaker	Furniss
December 3 <sup>rd</sup>	Chapter 15	Morton
December 10 <sup>th</sup>	Guest Speaker; <u>Exam 3(Thursday December 13<sup>th</sup>)</u>	Furniss/Morton

**Monday Dec. 17<sup>th</sup> at 12 Noon in Room 106- Exam 3 will be handed back and All Makeup Exams for missed exams will be given.**

**Have a great Christmas Break!**