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Fall 9-2004

### AASC 195T.01: Mentor Program

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**Mentor Program**  
*AASC 195T*

**The University of Montana**  
**College of Technology**

*Mentors help new students become adapted to The College of Technology community and the academic process by sharing information and resources for success.*

**Instructors:** Tammy Freimund  
Missoula County Adult Basic and Literacy Education  
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Dr. Cec Gallagher  
College Of Technology  
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**Course Description:**

This class provides orientation and training for College of Technology peer mentors. Mentors will learn valuable leadership skills, establish a network within the college community, and develop advocacy skills while learning how to guide a student mentee through the transition period of adjusting to college life and rigorous academics. Each class will include skills training and discussion of mentor and mentee progress and activities.

Traditional Letter Grade.

**Course Expectations:**

- Mentors must maintain a 2.5 GPA
- Prior to mentor training: submit the Mentor application and obtain 2 references on the form provided.
- Complete the Mentor Agreement.
- Attend all training sessions.
- Complete a mid-semester and final program evaluation
- Maintain the Mentoring Plan and Log of Activities, and review during class time with instructors.

**Policies:**

1. Eligible students with disabilities will receive appropriate accommodations in this course when requested. Please be prepared to provide a letter from your DDS Coordinator. Early notification is the best assurance that accommodations can be provided in a timely way.
2. Attendance is expected for all classes.
3. All course activities are governed by the Student Conduct Code, which embodies the ideals of academic honesty, integrity, human rights, and responsible citizenship.

**Course Schedule:**

<b>Week</b>	<b>Topics</b>	<b>Activity</b>
September 15, 2004	<ul style="list-style-type: none"> <li>• Organizational Meeting</li> </ul>	
September 22 Tammy	<ul style="list-style-type: none"> <li>• Needs of 1<sup>st</sup> year students—what are their issues and concerns</li> <li>• Assignment of mentees</li> <li>• Syllabus review</li> <li>• Mentor and Mentee expectations</li> <li>• Confidentiality</li> </ul>	<ul style="list-style-type: none"> <li>• Complete mentor contracts</li> <li>• Discuss mentor plan and log of activities</li> </ul>
September 29 Tammy	<ul style="list-style-type: none"> <li>• Discussion of initial contacts and issues</li> <li>• Mentor Do's and Don'ts</li> <li>• Activities to do with your mentee</li> </ul>	<ul style="list-style-type: none"> <li>• Review Log</li> </ul>
October 6 Tammy	<ul style="list-style-type: none"> <li>• Leadership</li> </ul>	<ul style="list-style-type: none"> <li>• Review Log</li> </ul>
October 13 Cec	<ul style="list-style-type: none"> <li>• Basic Study Skills to share with your mentee</li> <li>• Cultural Awareness</li> <li>• Learning Styles</li> </ul>	<ul style="list-style-type: none"> <li>• Review Log</li> </ul>
October 27 Cec	<ul style="list-style-type: none"> <li>• College resources</li> <li>• Retention: How to help</li> <li>• Establishing communications with faculty and staff</li> <li>• Midterm evaluation</li> </ul>	<ul style="list-style-type: none"> <li>• Review Log</li> </ul>
November 10 Tammy and Cec	<ul style="list-style-type: none"> <li>• Discussion—closing a mentor relationship</li> </ul>	<ul style="list-style-type: none"> <li>• Review Log</li> </ul>
December 1 Tammy and Cec	<ul style="list-style-type: none"> <li>• Discussion</li> </ul>	<ul style="list-style-type: none"> <li>• Review Log</li> </ul>
Meeting time during finals week to be determined—final evaluation, planning for the future		

*Sept. 2004*