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The UCF Report

Volume 13, Number 22

The University of Central Florida newspaper for faculty and staff

May 29, 1991

News Clips

Chinese exhibit

More than 60 works by Chinese artist Zhen-Gu Yu in a variety of media ranging from oil and watercolors to calligraphy and stone carving will be displayed in the library in June.

Yu, a native of Shanghai, the People's Republic of China, specializes in landscape paintings, flowers and birds. His works include oil and watercolor paintings, Chinese paintings, acrylics, ceramic, ceramic carving, stone carving, paper cuts and calligraphy.

Yu has been in the United States for two and one-half years, and this is his second one-man show in Florida. He is an officer of the Shanghai Jun-Yuan Painting and Calligraphy Society, and Artists of Shanghai Hai-Muo Painting Society.

For information, call the library, x2562.

Deadline nears

The last day to charge goods and services on departmental accounts is Thursday, June 13.

This includes charges made through the bookstore, office supply, print shop, Phillips Hall and the engineering/business copy centers.

Changes made after that date will be placed on the account for the next fiscal year.

Rape awareness

The Rape Awareness and Prevention on Campus Network meets on a monthly basis. Though Rape Awareness Week has passed, the network continues to tackle the issue of campus sexual assault.

The policy, programming, protocol and media committees have been working on a campus-wide strategy to deal with sexual assault on campus.

UCF recently hosted a meeting of the Central Florida Consortium on Campus Sexual Assault. UCF, Rollins, Valencia, and Seminole colleges, the Naval Training Center, and Response will continue to share and discuss strategies.

If interested in becoming a member of Campus Network, call Maureen Schaefer, x2701.

Slice of Eden



A rose blooms in The Arboretum.

It's always spring at The Arboretum

Nestled in one corner of campus there's something special. Birds and deer frolic there. Exotic plants and beautiful flowers thrive.

It's The Arboretum.

Designated for faculty, staff, student and community use, The Arboretum is a natural showcase

Please see ARBORETUM, page 6

Book thieves nabbed thanks to professors

Two professors helped university police halt a campus crime spree after thieves apparently became greedy.

Police had been on the watch for book thieves when chemistry professors Glenn Cunningham and Guy Mattson spotted two suspicious men in their department, May 9. Cunningham reportedly recognized the men from earlier, just prior to a rash of reports from departmental employees that books were missing from their offices.

Cunningham and Mattson called police, then followed the men into the administration building, where the suspects ducked into a restroom.

Both suspects — neither is a student nor employee at the university — were arrested when police arrived and charged with grand theft, burglary and dealing with stolen property. Apparently they had planned to sell the stolen books back to the bookstore during book-buy-back.

Sgt. Sandra McClendon, crime prevention coordinator, praised Cunningham and Mattson for their deed.

"They did a fantastic job," she said. "This is exactly what they should have done. It's classic community involvement, and they did it by the numbers.

"I couldn't have instructed them to do it any better."

She said they did the right thing by calling police and not attempted to apprehend the men themselves.

One suspect is white and 25 years old. The other is 22 and Hispanic. McClendon said it appeared they were experienced in book theft at universities because they had in their possession the most expensive books and had a wholesale catalog listing the value of text books. One suspect has a record in another state.

She said the suspects likely returned to the chemistry department to steal more books when Cunningham noticed them.

Every semester during book-buy-back the number of book thefts increases, McClendon warned. She said faculty, staff and students should be alert to possible thefts and not leave their belongings unattended.

She stressed that the same is true for personal belongings, such as purses and keys, and should not be left unattended in offices.

Phones get face-lift

System upgrade will increase lines

The University of Central Florida's telephone system gets a big boost next month when workers cut over to a new switch capable of handling almost seven times the number of lines than the current one.

The transfer to the new switch, which replaces one that is 10 years old, will be Saturday, June 15. The transfer will begin at 6 a.m. and should be completed within three hours.

"We want to make sure the phone system is able to grow with the campus," said Bill Branch, director of computer services/

telecommunications.

The \$700,000 project will allow the university to expand with little effort its telephone service to new offices and dormitories as the campus grows, he said.

The new switch will be capable of handling 20,000 lines. The current system is limited to 3,000.

The new switch could also be adapted to allow remote and data phones. Those features could provide the university with the flexibility to have phones in outlying areas and

Please see PHONES, page 3

Faculty, staff paper begins new schedule

The *UCF Report* begins its summer schedule with this issue. The paper will be published every third week through August.

In September we will resume publishing every other week. Remaining summer issues are: June 19, July 10 and 31, and Aug. 21.

Next Issue Of The UCF Report is June 19 • Deadline June 12

Memorandum

To: All departments, faculty and staff
From: June Case, cashier's office
Subject: Special service window

During peak tuition payment deadlines, the cashier's office will be implementing a special service window. Anyone making departmental deposits, desiring coin and currency orders or change are encouraged to use this window.

We hope this will eliminate long line and render a service as a whole.
For information, call x2669.

To: University community
From: W.H. Branch, computer services/telecommunications
Subject: New telephone facilities

In an effort to upgrade telephone facilities to handle campus growth for the next decade, the following events are now underway:

- Our 10-year-old ROLM 9000 switch will be replaced with a ROLM 9751 switch on Saturday, June 15. Cut over to the new switch will occur after 6 a.m. and continue during the weekend. Disruption of services should be minimal if not transparent to campus offices.

- Most office analog phones will be replaced with new digital phones (at no cost). New dataphones will be available for those wanting to replace analog phones used in conjunction with modems.

- New monthly charge rates will go into effect July 1 as follows:

	Old	New
Rolmphone 120	\$21.50	\$21
Rolmphone 120D	N/A	\$27 Dataphone
Rolmphone 240	\$45	\$31
Rolmphone 240D	N/A	\$37 Dataphone
Rolmphone 400	\$73	\$41
Rolmphone 400D	N/A	\$47 Dataphone
Analog phones	\$21.50	\$23

Dataphone services will not be available until late summer.

- Southern Bell and Suncom trunk lines to the UCF telephone switch will be converted from copper lines to optical fiber Megalink services. This will provide more reliable trunk lines, reduced cost and will expand the number of dial-in and dial-out lines.

- All Southern Bell voice and data circuits coming into campus will be terminated in the library basement. The telecommunications department will take responsibility for all previous Southern Bell cable on campus. The telecommunications switch room will be completely rewired with new technology wiring blocks and cable. All documentation for cabling on campus will be updated. Additional telephone cable is also being installed in the health center and athletic complex area to provide additional telephone lines.

A newsletter describing more details about features of the ROLM 9751 services and cut-over plans will be distributed this month.

For information, call Branch or Gisele Weber at x5115.

To: A&P and USPS employees
From: John Bolte, administration and finance
Subject: Report of outside activity/employment

The Report of Outside Activity/Employment Form was revised in October and is to be used to report proposed outside employment (activity).

Copies of the form are available in the office of academic affairs and in the personnel office.

The form is to be used by an employee in making the following disclosures, as required under university and state regulations:

- If either by direct or indirect ownership, an employee, his/her spouse, and/or child holds more than 5 percent of the total assets or capital stock of any business stock of any business entity that proposed to do business with the university, such facts shall be disclosed prior to such business being conducted.

- If an employee or any relative of the employee is an officer, director, partner, or proprietor of any business entity which proposed to do business with the university, she/he must disclose such facts.

- If an employee desires to enter into an employment or contractual relationship with a business entity that proposes to do business with the university, she/he must disclose such facts.

- If an employee has written a textbook or produced instructional materials such as, but not limited to, media, software, audiovisuals, etc., to be used in his/her

classroom or in other classes at the university, at a cost to students, she/he shall report such information to the president or his designee after obtaining his/her chair's approval to provide such materials to students.

- If an employee plans to seek political office, she/he shall notify the president or his designee of such intent for a determination as to whether or not such candidacy for, or the holding of office, will interfere with the full discharge of the employee's duties. (Refer to Rule 6C-5.255, Florida Administrative code.)

In the case of items (1), (2) and (3) above, each transaction between the university and the business entity must be reviewed and approved. When soliciting business from the university, an approved copy of this form must be attached to any requisition to purchase, OPS contract or other implementing document, as well as any other justification or explanation required to comply with state regulations and university policy.

In addition, a conflict of interest exists in any situation where a private interest could lead to the disregard of a public interest or duty. This definition, and the standards established for public employee conduct, are contained in Chapter 112, Florida Statutes. Public employment is not to be used for private gain. Decisions of public employees must be independent and impartial.

The acceptance or solicitation of a gift to influence the performance of a public duty constitutes a conflict of interest as well as a crime. In general, a public employee may not do business with the agency which employs his/her spouse and children. There are exceptions to these rules. For example, where a contract is to be awarded after formal advertising, and the employee has not played a role in the establishment of the specifications or the need for the goods or services, no conflict is created if the public employee has reported his/her family's interest in the business. In the event the supplier was a sole source, no conflict would apply so long as all parties were aware of the employee's interest.

This memorandum is intended to serve as a guideline for reporting outside activity or employment that may constitute a conflict of interest. However, the obligation to refrain from relationships which create a conflict of interest remains with the employee. The state is not required to police all of the activities of its employees to ensure that conflicts are not being created. Violations of the law could result in being dismissed from employment, a reduction in salary, being subjected to a civil penalty not to exceed \$5,000, or public censure or reprimand. Since the sanctions imposed for violating the law are severe, employees with questions should consult their own legal counsel for advice, or refer the matter to the Commission on Ethics for an advisory opinion.

Should you need further assistance concerning UCF's policy and reporting requirements, refer to Rule 6C7-3.018 FAC and to the appropriate Collective Bargaining Agreement (for those employees in the general bargaining unit), and/or call university personnel services director Mark Roberts, x2771.

To: Vice presidents, deans, directors
From: John Bolte, administration and finance
Subject: Payment of employee moving expenses

Payment of employee moving expenses is governed by Chapter 6C-5.820 of the Board of Regents Rules. Moving expense payment is considered a "perquisite" and can only be made when requested by the university president or his designee, and approved by the chancellor.

The approval of moving expense requests is not automatic and is granted when it is determined that the move is in the best interest of the university, the State University System and the state of Florida.

The Board of Regents' rule specifically provides that "no commitment to expend state funds for the payment of moving expenses shall be made without prior approval of the Florida Board of Regents." In order to comply with this provision, the following procedures should be followed if you believe payment of moving expenses will be required.

- Check with the appropriate vice president regarding vice presidential policies and availability of funds prior to advertising a position vacancy.

- During interviews with top candidates, assess the degree to which payment of moving expenses will be necessary for each candidate (assess, do not commit).

- When your final selection is made and it is necessary to commit to the payment of moving expenses, contact the office of purchasing. You will be provided with, and asked to complete, a "Request for Authority to Pay Moving Expenses." The candidate may be asked to solicit at least one estimate of moving expenses to assist you in providing the necessary information. However, he/she should be advised that bidding will be required through the university purchasing office if the cost will exceed \$10,000.

- When you submit the completed "Request for Authority to Pay Moving Expenses" form to purchasing, attach a standard purchase requisition. The requisition should include detailed information concerning the move, identify a contact person at the origin of the move, identify a contact person at UCF (usually the department secretary) and include names of moving companies who might be contacted for a bid.

Please be aware of important rules concerning allowable charges for moving expenses:

- Storage costs of household goods normally will not be approved.
- We are not authorized to pay for cleaning any residence in connection with a move.

- We are not authorized to pay for unpacking of household goods.
- Requests for approval to pay moving expenses after the move has been made will be disapproved unless adequate justification as an emergency situation or unique circumstances exist.

- Payment for shipment of household goods is limited to a maximum net weight of 15,000 pounds. The cost of any move over and above 15,000 pounds must be borne by the individual being moved.

- Payment for insurance is not authorized beyond the normal liability of the common carrier. If household goods are shipped by rental vehicle, the payment of insurance costs by the state is limited to insuring the vehicle.

Information concerning payment of employee moving expenses are contained in Section 4207.3 of the Purchasing Manual.

For information, call Jack Winstead in the purchasing office at x2661.

Official Ballot

To spotlight the UCF employee of the month

I nominate _____
(name) (campus address)

to be UCF employee of the month. (Nominee must have been a University Support Personnel System employee at least two years.) Any employee, including faculty and A&P, may nominate a candidate on the basis of job performance, dependability, attitude, etc. A name submitted remains in the pool of eligible candidates for one year.

Signed: _____
(name) (campus address, phone)

Cut ballot and return to personnel, EOM. (Mark envelope "confidential.")

Please see MEMORANDUM, page 7

News To Note

122 employees to be honored at banquet

The 19th annual USPS awards banquet will be held on July 12 at the Holiday Inn/UCF.

There will be an informal reception starting at 7 p.m. Dinner will be served at 7:30 p.m.

The banquet, emceed by former UCF student Channel 9 news anchor Bob Opsahl, will have the theme "Hollywood Knights." In keeping with the theme, those attending are invited — but not required — to dress as their favorite movie stars from the "glamour era" of the '40s, '50s and '60s.

Music for listening and dancing will be provided by a combo headed by John Whitney, from the music department. Door prizes will be awarded.

The evening's activities will include the announcing of the UCF employee of the year and the recognition of employees with 20, 15, 10

Newsman to host 'Hollywood Knights'

and five years of service to the university.

Tickets are \$13.50, and can be purchased July 1-8 from ticket chairman Lois Engley, x2787, or the Kiosk. For information, call Engley or banquet chairman Linda Vail, x5903.

Following are employees being honored for their service. All have been full-time USPS employees at UCF with no interruption in service.

Twenty years: • Dennis Peacha, psychology • James Rouse, physical plant • Anne Ryder, administration and finance • Gladys Yost, (retired) education • Mitchell Young, physical plant.

Fifteen years: • Cynthia Abrams • Melody Carpenter • Rodney Champagne • Alida Coiras • Robert Cunliffe • Pauline Faucett • Nelly Fay • Jose Figueroa • Thomas Gorbis • Catherine Martin • James Meeks • Miriam Metz •

Pete Pilkington.

Ten years: • Helen Allen • Donald Atkinson • Carol Balboni • Clyde Boyd • Merle Buysel • Joann Browning • Alma Curtis • David Eyman • John Fakess • Inez Ford • Randolph Foster • Shirley Fowles • Letha Haskett • Donna Hickson • Barbara Houben • Irene LeBlanc • Charles Lovern • Barbara Martin • James Mauk • James Meckley, Jr. • Linda Meiseles • Barbara Moon • Daniel Moya • Branimir Nizic • Julio Pagan • Marie Painter • Eileen Pantke • Mary Pierce • Sheila Prairie • Beatrice Prince • Judy Sayers • Barbara Shelley • Gregory Spurgeon • Loretta Webb • Delmar Whipple • Gloria White • Sandra Williams • James Wilson.

Five years: • Phyllis Arnow • Tracy Balkham • Graham Bartram • Delores Belt • Susan Brooks • Colleen Brown • Pearl Collins • Patricia Daniels • Nancy Day • JoAnn Dolnick • William Dudley •

• Penelope Duke • Robert Duniho • Karen Foreman • Mary Giuliucci • Virginia Goodman • Earnestine Gould • Marjorie Greathouse • Isabelle Green • Rita Greenwell • Sandra Hall • William Hartsfield • Lina Hernandez • Velma Hicks • Ingrid Hunt • Theresa Jump • Teresa Langford • Joyce Lee • Shirley London • George Marmaro • Theresa Martin • Douglas Matley • Laurie Maytrutt • Mervin McBurne • Lawrence McClure • Barbara McLaughlin • Sylvia McNeill • Sharron Mikesell • Martha Mitchell • Grace Morgan • Freda Mueller • Mickey Mullen • Joan Ostman • Dorothy Overton • Marie Pecoraro • Frances Phillips • Joanne Piersall • S. Michael Pinn • Siglinde Quirk • Mary Raymond • JoAnne Roche • Rebecca Rubin • William Rutledge • Sharon Salamacha • John Shaafer • Betty Shepherd • Shirley Shepherd • Barbara Stevenson • Beatrice Stewart • Norma Suarez • Carolyn Tooker • Tommy Tugade • Willard Verdugt • Janet Waller • Ralph Weitzel • Douglas White.



Learning at the master's knee

A team of high school students competes with their peers at UCF's annual High School Programming Tournament, May 9. The tournament, which included 31 schools, is copied from those on the college level. UCF's computer team has been a powerhouse in these competitions for several

Teachers experience Germany without leaving United States

Florida's teachers longing for a taste of Germany didn't have to go far for the experience, recently.

Teachers of the German language and culture on all educational levels only had to come to UCF to attend a Goethe Institute workshop.

"It's not as good as a quick trip to Germany, but it's the best you can get in one weekend," said Finley Taylor, assistant foreign languages professor.

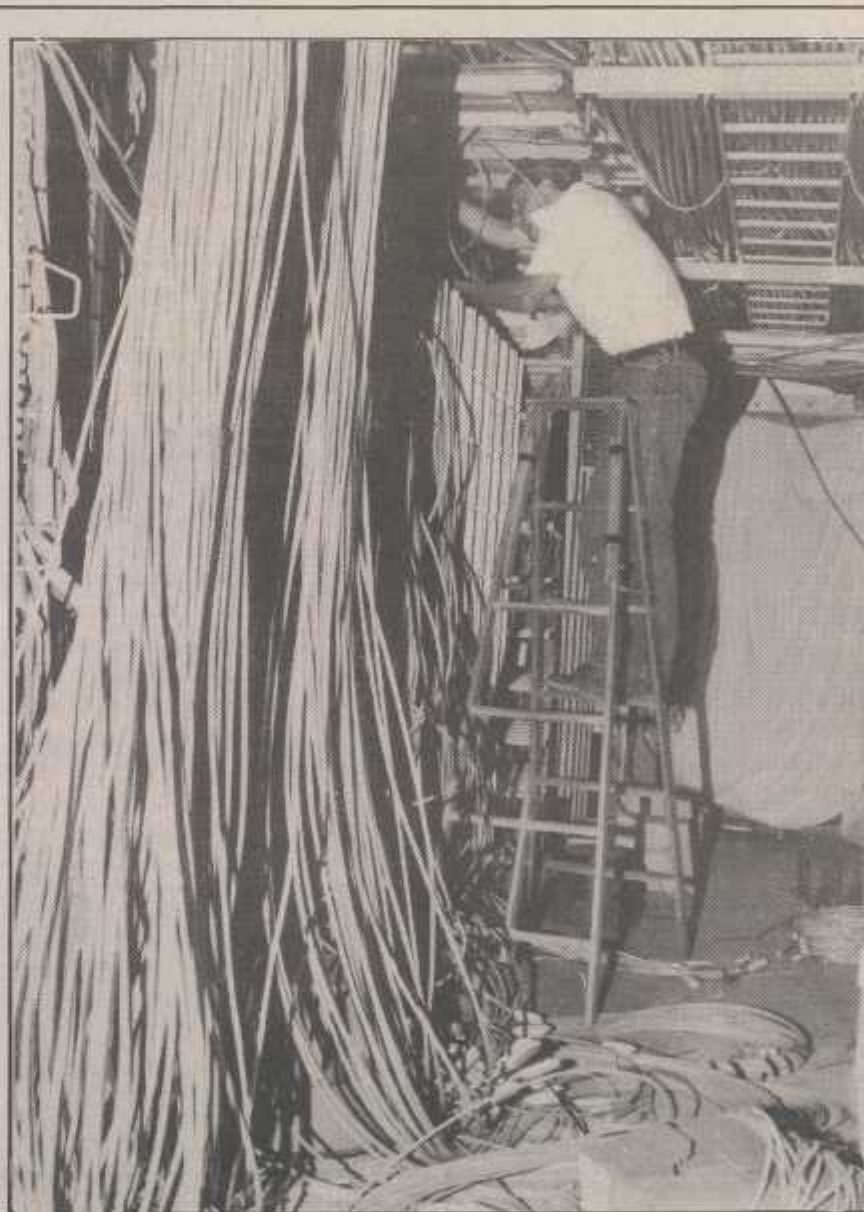
Forty-one teachers from throughout the state attended the two-day workshop, which was hosted by UCF's foreign languages department. Taylor co-directed it with Goethe Institute's Johannes Dahl.

Workshops on teaching methods and German culture and politics were conducted. But one of the major reasons for the workshop was to give

teachers an opportunity to speak the language with others, Taylor said.

"At a lot of schools there's only one German teacher. At least this way he gets to know there are other people in town (who teach and speak German). He can overcome the feeling of 'I'm the only one,'" Taylor said. "In some places there's no contact at all. There's one German teacher in town. A teacher can come to one of these each year and have contact with other teachers."

The Goethe Institute, which has branches scattered throughout the world (the closest to Orlando is in Atlanta), sponsors activities to cultivate interest in Germany. The Goethe-supported events are good publicity and promote friendly relations. The Goethe Institute is funded by the German government.



A worker installs cables in the basement of the library that will be used in the university's upgraded telephone system.

PHONES, continued from page 1

equip some telephones with computer hook-ups.

Branch said the process of transferring to the switch will be "fairly transparent." Some offices will receive new digital phones.

He said the new switch will help eliminate "bottle necks" that have occurred in current phone lines during peak calling times.

It is likely the new switch will

not be replaced for many years — possibly two decades. By that time, Branch said, telephone systems will likely have advanced to a point where there are video phones.

"This will last us through the next couple of generations of technology," he said of the new switch.

Branch said new components can be added to the new switch as needed to allow it to keep up with the university's needs.

Lokenath Debnath, mathematics professor, has directed a three-day research workshop on applied mathematics at the mathematics and computer science department of the University of Texas, Edinburg. Topics of his presentation included Generalized Burgers Equation and Cauchy-Poisson problems.

Associate computer science professor **James Driscoll** will serve on the program committee for the RIAO international conferences on intelligent text and image handling. RIAO is a French acronym for Computer Assisted Information Retrieval. In April, he attended RIAO '91 in Barcelona, Spain. Driscoll is also on the board of directors of the Center for the Advanced Study of Information Systems, located in New York. It promotes the technological advancement of text processing.

Leslie Ellis, retired UCF administrator, was presented the Alzheimer Resource Center's Humanitarian Award early this month at the Winter Park center's annual Kentucky Derby Do. Ellis has volunteered more than one day a week to the center since his retirement.

Mathematics professor **Xin Li** this month attended a joint USSR-USA workshop, "Methods of Approximation Theory in Complex Analysis and Mathematical Physics," at the Euler Institute in Leningrad, USSR. The title of his talk was "Contamination Principle in the Weighted Mean Approximation on R."

Education professor **Mary Palmer** presented two lectures, "Comprehensive Planning for Arts Education," and "Strategies for Incorporating Music into Early Childhood Curricula," as part of the Boston University School of the Arts lecture series on April 12 and 13.

Gordon Paul, marketing professor, had two books published this spring. They are "Marketing Management: Strategies and Programs" and "Cases in Marketing Management." These books were co-authored with **Joseph Guiltinan**, a University of Notre Dame professor.

Judaic Studies director **Moshe Pelli** will present a paper at an international inter-disciplinary conference on Peretz Smolenskin on the 150th anniversary of Smolenskin's birth, June 22-23. Pelli's topic is "Smolenskin and the Satirical Tradition on Haskalah (Enlightenment) Literature: Smolenskin's Novel 'Kevurat Hamor'." The conference is sponsored by Oxford Centre for Postgraduate Hebrew Studies in England. He will also present a paper at the International Center for University Teaching of Jewish Civilization in Jerusalem, July 14-19, and participate in the 10th workshop for the teaching of Hebrew language and literature. His paper is "On the Preparation of Literary Texts for the Teaching of Hebrew Literature." He will be a visiting scholar at the Institute of Jewish Studies at the Hebrew University in Jerusalem, and conduct research at the National Library and Archive there this summer and fall.

Ellen Rosell, coordinator of Brevard public administration, presented a paper, "Intergovernmental Cooperation in Regional Economic Development," at the American Society for Public Administration in Washington, D.C., recently.

Associate management professor **S. Alan Rosenkrantz** presented and published a paper, "A Multi-National Comparison of Organizational Commitment," presented, "A Behavioral View of Accountability and Response of Educational Systems," chaired a session, "Labor Relations," at a conference of the Midwest Society for Human Resources/Industrial Relations in Chicago.

Phyllis Ruscella, associate librarian and coordinator of bibliographical instruction, presented a paper, "Scoring: Bibliographical Instruc-

Employee of the month

High school prediction on target for assistant

When Colleen Brown was in high school she came to the University of Central Florida with a friend who was applying for a job. After seeing the campus she made herself a promise.

"I said to my friend, 'I'm going to work out here one day,'" Brown said, recalling that day. "The campus was so beautiful."

She must have sensed her future. In 1985, four years after graduating from Seminole High School, she was hired as a clerk in the undergraduate admissions office. She was 22.

Brown has managed to climb a couple of rungs on the corporate ladder. She was first promoted to senior clerk, then, in February, was moved up to program assistant. Late last month, after nearly six years at UCF, Brown was selected May's employee of the month.

"I was shocked," Brown, 27, said. "It's a great feeling to know someone is recognizing the work you're doing."

What makes the recognition even sweeter, she said, is she loves what she's doing.

"I really enjoy it here. The people I work



with, I like. And I enjoy working with students. It makes me feel good when I can help them solve their problems."

If the distance an employee is willing to drive is any indication of dedication, Brown proves her's every day. She lives in Sanford.

"When I get up to come to work, I don't wish that I didn't have to do it. I feel like my services are needed. I enjoy coming out here and doing my best," said Brown, a

cheerleader coach for the Sanford Youth Sports Association.

Sometimes, though, she can't wait for the end of the work day.

"It can be hectic, especially around registration time," Brown said. "Sometimes you'll be trying to do your work and there will be a million phone calls from students who are graduating or wanting to register, but I always go at my pace. I try not to get stressed out."

And even on those days — when her feet are sore and her back is tired — Brown leaves the undergraduate admissions office smiling.

tion Helps Freshman Compete in the Academic League," at The Freshman Year Experience: Teaching conference, held in Kansas City, Mo.

Bret Shelton, a senior mechanical engineering student, placed second at the American Society of Mechanical Engineers regional student conference in Birmingham, Ala, recently. His presentation, "Three Dimensional Laser Contouring of Space Shuttle Tiles," involved video, slides and the letters U.C.F. cut from shuttle tiles. The competition included 22 entries from universities in Florida, Alabama, Georgia, Mississippi, South Carolina and Tennessee.

Vice president of student affairs **LeVester Tubbs** has been reappointed by Orlando Mayor Bill Frederick to the city's Human Relations Board. The reappointment was approved by the city council in April. The term expires in May 1993.

Art history professor **Maude Southwell Wahlman** recently presented two public lectures: "Religious Symbolism in African-American Quiltmaking," at Rhodes College, Tenn., and "Writing Systems and Charm Traditions in African-Diasporan Arts," for the symposium, "The Visual Arts in the African Diapora," in conjunction with the opening of a new complex for the Schomburg Center for Research in Black Culture, New York Public Library.

Edgar Wycoff, associate communications professor, was master of ceremonies for the National Congress on Aviation and Space Education, in New Orleans, in April. He has been emcee and assistant director of this program annually for 10 years. It is jointly sponsored by NASA, the FAA and the U.S. Civil Air Patrol, and is attended by 1,500 educators, government officials, military leaders and aviation/space notables.

Faces in the crowd



Above, UCF's second group of graduates from the supervisory skill series pose for a picture. They are, from left, Don Atkinson, Fran Sweet, Robert Vincent, Larry Simmons, Willis Perkins, Barbara McLaughlin, Karen O'Connor, Larry Davis, Betty Brisson, Milt Simpson, Venus Giler, Ed Overton, Jeanne Kubicki, Dennis LaFleur. Missing are Les Crandall, Frank Bartram and Bud Mann.



Above, John Bolte, vice president for administration and finance, left, and Frank Juge, associate vice president for academic affairs, present a \$5,000 check to Roy Pope and G.R. Shanami for their adopted suggestions during the first Incentive/Efficiency program luncheon. The physical plant employees' ideas were to install variable speed pumps to save energy and install quality light bulbs. Left, Linda Bonta was selected the suggestion evaluator of the year, and presented a plaque at the same ceremony.

Director named black achiever

Renee Simpson, UCF's director of records and registration, was one of 34 black professionals honored earlier this month in the Central Florida YMCA's Black Achievers program.

The program, designed to provide positive role models for black youths, recognizes blacks who have done well in their careers and are interested in helping black youths succeed. The program pairs adult achievers with youths in activities such as self-esteem workshops and tours of workplaces and colleges.

Student invited to elite program

Graduate engineering student Darrin Brunk will receive top-notch, hands-on experience in the field of aerospace engineering this summer. He has been admitted into NASA's Langley Aerospace Research Summer Scholars program, the first UCF student to be admitted.

Brunk, who received a bachelor's degree in aerospace engineering from UCF, will spend 10 weeks working in the flight applications division of the Langley Research Center in Virginia. He will join 60 other students from across the nation.

The program is designed to motivate high-caliber engineering and science students to pursue graduate degrees and to enhance their interest in aerospace research.

Doctoral candidate named first Link Foundation fellow

Joseph Dumas, a doctoral candidate in computer engineering, was named the first Link Foundation Fellow in advanced simulation and training.

He was awarded the fellowship by Lloyd Kelly of the Link Foundation, UCF President Steven Altman, Brian Goldiez, of the Institute for Simulation and Training, and College of Engineering Dean Gary Whitehouse.

Dumas earned the fellowship for his work in helping to develop a computer-based driving simulator. The UCF team is working to develop an affordable driving simulator for instructional use by school districts, driving schools, disabled drivers, etc. Dumas' work involves the computer programming that creates realistic car responses for the driver of the simulator.

He currently works as a graduate research assistant under Harold Klee of the computer engineering department. Dumas received a master's degree in electrical engineering from Mississippi State University and a bachelor's from the University of Southern Mississippi.



Joseph Dumas receives notification that he was selected the first Link Foundation fellow from Link representative Lloyd Kelly, recently. Also pictured, from left, are President Steven Altman, IST director Brian Goldiez, and College of Engineering Dean Gary Whitehouse.

The Link Foundation recently selected UCF's Institute for Simulation and Training to house the fellowships. A. Louis Medin, executive director of IST, was instrumental in focusing the Link Foundation's attention on the expertise available at IST and the College of Engineering in the area of simulation and training. Medin and Whitehouse worked cooperatively to identify Dumas as an appropriate fellowship candidate from UCF.

Fellowships will be awarded on a national basis beginning with a search in the 1991-92 school year. In addition, a fellowship will be awarded in the

institute at UCF through a separate internal competition. The fellowships each consist of a stipend and monies for research expenses and publication of the fellow's research results.

Kelly said it was a "pleasure for us to find such a qualified candidate" in Dumas.

Dumas said he would like to enter the field of teaching after receiving his doctorate.

Both praised the late Edwin Link as someone who recognized opportunities in life and overcame obstacles to fulfill his visions. Link formed the foundation with his wife, Marion, in 1953.

News To Note

ARBORETUM, continued from page 1

for native Florida plant and animal life.

The Arboretum begins with a mile-long path leading into woods. It is typical of arboreta (there are hundreds in the U.S.) in that it has an overall wild appearance but is landscaped in parts. The front is flanked with cycads, rose bushes and grass, a setting pretty enough for a wedding, while the inside is dense and woody, representative of the way Central Florida looked 30 years ago.

Not everyone at the university knows The Arboretum is a nature path filled with cultivated plants and flowers.

Hank Whittier, arboretum director and botany professor, believes the lack of notability is a matter of people getting over to this side of campus. He encourages faculty and staff to, "take a walk, bring a lunch. You can enjoy some peace and quiet in a place to walk or run. You can do what you want. Listen to the birds. Watch the butterflies. It is a neat place to be."

Many people, including Irene LeBlanc, who works in public affairs, eats lunch there. "I like to go there at lunchtime and take a walk. If you are at your desk trying to straighten out budgets or acquisition

forms, in the space of ten minutes you can be in a totally relaxed, calm environment."

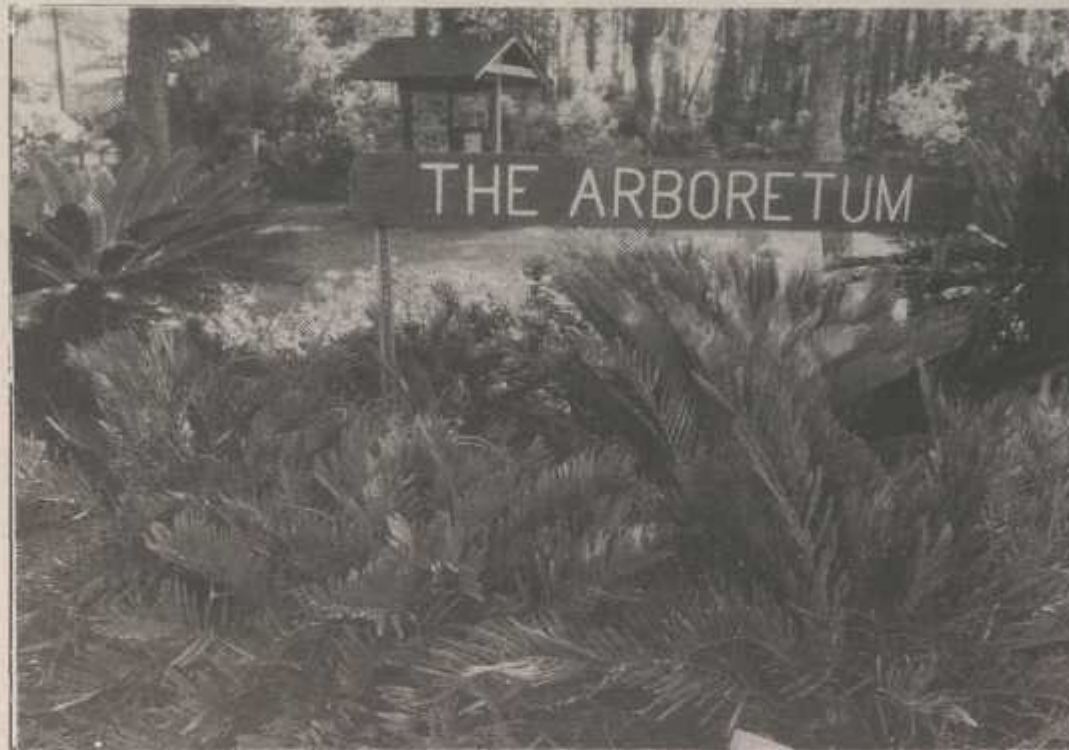
There are benches, picnic tables and a drinking fountain near its entrance. Those who want to wander along pine-needle-covered trails and on the boardwalk should wear comfortable shoes and bring drinks. There are blue trail markers set by the Florida Trail Association and directional signs at trail junctions.

Crossing The Arboretum's trails are the road to the UCF dump, the Physical Plant's drainage ditch, surveying lines, sandy plains and a wide path believed to have been a Civil War era road.

Expeditions into The Arboretum are often used in science classes as a living laboratory for plant

and wildlife observation, Whittier said, "because students see everything alive, not just something pickled or dried. Many people are from the city and have never seen tomatoes, eggplant, beans or broccoli on a plant."

Plants may look randomly placed but many are grouped by family for teaching. Hand-lettered plaques provide the scientific and common names, information on growing plants and the plant's donors. For those interested in observing animals,



there are raccoons, opossums and otters along with birds and deer which Whittier and Walter Taylor, biological sciences professor, welcome with birdhouses and salt licks.

Engineering, art, anthropology, biology, botany and zoology students use The Arboretum, along with research professors, public schools, universities (Connecticut State College comes annually), garden clubs, the Orlando Science Center and the U. S. Department of Agriculture.

Seven of Florida's nine state universities have an arboretum or botanical gardens, each representing a different geographical area and permitting the sharing of plant materials and the protection of endangered species.

Here, although the majority of The Arboretum is wild, comprised of local flora, parts are enhanced with rare, non-indigenous plants including the Machilus from Korea, the Ginka from China and the Morton Bay Chestnut from Australia, all of which have been used in medical research.

Rare plant species growing in the Stockard Conservatory include exotic orchids, palms and ferns along with native Florida plants and flowers and fruits. The greenhouse was built in 1926 on a Long

Island estate, dismantled and moved to Winter Park by the late Peggy Stockard, who donated it to UCF in 1971.

The Arboretum and conservatory are maintained by Whittier, two student assistants and volunteers, including Whittier's wife and mother-in-law. Volunteers and members of the Friends of The Arboretum pick up sticks, weed and maintain vegetable garden beds. On a given weekend, volunteers number from one to 25. Man hours over the past several years are in the thousands.

Why do so many people help? Whittier said working in The Arboretum provides horticultural therapy.

"People get frustrated being in a room all week, and want something else to do. Picking weeds and planting plants gives great satisfaction."

Before The Arboretum was established under former UCF President Trevor Colbourn in 1983, the land was a drainage site for nearly half the campus. The intent of The Arboretum is to make the wetland similar to Oviedo's Black Hammock flora. Habitat-threatened plants are nurtured, including Needle Palms, White Spoon flowers, Florida Willows, Florida Elms, Sweet Bay Magnolia, Button Bush and almost 100 Bald Cypress.

Part of the uniqueness of The Arboretum is the 82-acre land tract contains eight natural communities: Pond Pine, Swamp, Pine Flat Woods, Sable Palm Strand, Sand Pine-Rosemary, the Cypress Dome, Live Oak Hammock and Nyssa Pond.

"It is a one-in-a-million occurrence to have all of these communities on campus," Whittier said. "The more communities there are, the more biodiversity there is."

There is a visible difference in the plants and animals that make up the communities in that one area is wetter or drier than the next and some, like the Cypress Dome, are easy to spot.

Only a few years ago, part of The Arboretum was destined to become a parking lot. President Steven Altman and his staff have made great strides in protecting it since, but as Whittier says, "We need everybody's interest and support — from the administration, staff, faculty, students and the community."

Whittier is concerned road development will cut through The Arboretum and come within 50 feet of the sensitive Cypress Dome, which, "is almost beyond price." Perhaps the most sensitive area is the Sand Pine-Rosemary, which may be destroyed with the construction of a highway.

"We are very close to having a viable arboretum," he said. "We want to protect the Pine Flat Woods and Sand Pine-Rosemary. We need all the communities represented within the boundaries."

Although the area of The Arboretum is important, expansion is not as important as maintaining The Arboretum's different habitats. Great strides have been made, but until all of the habitats are protected it will not be complete, he said.

"Where will The Arboretum be in 2041 and 2091? Do we have the environmental sensitivity now to start something that will continue into the next century?" he said.

Help needed to keep arboretum in bloom

The Arboretum has been operating for many years thanks to on the generosity of Hank Whittier and his wife, Barbara, a science teacher at Lyman High School. The couple has invested a great deal of time beautifying The Arboretum almost every weekend, including buying supplies, cleaning, and constructing boardwalks.

Whittier receives no compensation for his work and has no real staff. He is aided by two students assistants, (one writes the newsletter), who are not paid. Nevertheless, Whittier is continuing to expand The Arboretum's services, including founding a scholarship fund, providing free tours, giving away plant cuttings and planning an education pavilion.

Finances are at a low point. The annual cost of running The Arboretum is \$25,000; UCF's annual budget provides \$20,000, and the dwindling operating fund has \$5,000. Individuals continue to contribute many of the financial and material support needed to operate The Arboretum, including one professor's lab manual profits and a \$10,000

bequest from UCF alumna Vi Brown.

However, there are still many items which The Arboretum needs, including: A bench; trash cans and holders; picnic tables; barbecue grilles; a riding lawn mower; an electric golf cart for handicapped visitors; a truck to haul plant material, brush and new plants; major repairs on the Stockard Conservatory; a standard greenhouse; several large kiosks; an electronic engraving machine, approximate cost \$10,000, to make plaques to help identify plants which Whittier says, "are central to the educational program" (The costly precision lettering is presently done by hand with a 20-year-old machine.); a 500-foot boardwalk across the Cypress Dome (This will cost approximately \$12,500 if volunteers install it.); an outdoor educational pavilion which will cost between \$20,000 and \$30,000.

All donations will be noted with a brass plaque or a memorial board within The Arboretum. For information, call Whittier at x2978.

By Kristen Sweet

By Kristen Sweet

News To Note

MEMORANDUM, continued from page 2

To: University community
From: Linda Bonta, finance and accounting
Subject: Removal of university property off campus

It has come to our attention that some university personnel are removing state property without proper authorization. Please note that property may be taken off campus by individuals for official use only.

Prior to removing property please complete Form 814 "Authorization for Off-campus Use of State Owned Property," in quadruplicate. The original of the form must remain in the possession of the individual removing the property, the second copy is to be retained by the department, and the third and fourth copies are to be sent to property control (which will forward one copy to the police department).

To assure that all property removal is authorized, campus police may ask individuals to present their original copy of the "authorization" form. If the individual cannot present a valid form, the officer will require that the items be returned to their appropriate location.

To assure uniformity of this program, handwritten notes or other verbal authorizations will not be accepted by the officer. When items are returned to the campus, a copy of the authorization is to be signed, dated and sent to the property and inventory control section of finance and accounting.

Your cooperation in this matter is greatly appreciated.

To: University community
From: R.D. Paradise, physical plant
Subject: Irrigation

As one of the major users of water from the aquifer, UCF is now using reclaimed water for irrigation on the golf driving range. This action complies with the operating permit issued by DER. The reclaimed water is tested quarterly by Flowers Chemical Laboratories of Altamonte Springs.

The frequency of these tests exceeds the requirements of the operating permit. Piping is in place and plans are being made to modify the current control system to expand this program to the athletic fields. Presently, 20,000 gallons of reclaimed water are used each day to irrigate the golf driving range.

Be conservative — recycle.

To: All departments
From: Jack Winstead, purchasing
Subject: Advance submission of requisitions for blanket orders

The purchasing department has the capability of entering purchase orders into the terminal in advance of the forthcoming fiscal year. All orders entered will be stored and subsequently issued to vendors shortly after July 1.

Requisitions requesting the issuance of Blanket Acquisition Orders for commodities/services as per a state or UCF contract, Blanket Purchase Agreements, Blanket Maintenance Agreements, and Blanket Service Agreements for the period July 1 to June 30, 1992 should be submitted to purchasing at this time.

To assist you in properly filling out your requisitions for these blanket orders, we have developed standardized formats for each type of order mentioned above. Call x2661 for copies of these formats or pick them up at the front desk in ADM 360.

All subject requisitions must be headed with the following statement: "Fiscal Year 1991-92 Requisition."

Thank you for your cooperation.

To: All faculty, College of Arts and Sciences
From: Edward Sheridan, College of Arts and Sciences
Subject: Internal search for faculty intern and assistant to the dean for advising

The College of Arts and Sciences is pleased to invite applications from the college for the position of faculty intern and assistant to the dean for advising. This position will begin July 1 and continue through June 30, 1992. Any tenured or tenure-earning faculty member in the College of Arts and Sciences is eligible to apply for this position. This person will teach one course each regular academic term, but will not have summer teaching duties. The purpose of this position is to enhance and improve advising in the college. Women and minorities are encouraged to apply.

The duties will include activities related to:

- Chairing the college's advisement committee
- The university advising council
- Orientation for new students
- Orientation program for college faculty
- Grade appeals committee
- Registration
- Interdisciplinary programs

This position also will offer the faculty member administrative internship experience by providing general exposure to the work of the dean's office. The college will contribute adjunct replacement costs to the department from which this appointment is made. Any faculty member wishing to apply for this one-year appointment should submit a letter indicating that interest and detailing her or his qualifications for this position along with a curriculum vitae, to Kathryn Seidel, associate dean, CAS, by Thursday, May 30.

To: All faculty, College of Arts and Sciences
From: Edward Sheridan, College of Arts and Sciences
Subject: Internal search for administrative intern

The College of Arts and Sciences is pleased to invite applications from the college for the position of College of Arts and Sciences administrative intern. This position will begin Aug. 8 and continue through A term, 1992. It will be a half-time position (.5 FTE). Any tenured or tenure-earning faculty member in the College of Arts and Sciences is eligible to apply. Women and minorities are encouraged to apply.

This person will work with the dean and associate/assistant deans in performing various administrative duties. Some of these duties will include activities related to:

- Special projects and reports
- Academic excellence awards
- Committee assignment and elections
- Faculty ombudsman responsibilities
- Inventory control
- Space
- Class schedules
- Women's studies program
- Afro-American studies program
- Projects relating to graduate programs and research opportunities

This position also will offer the faculty member administrative internship experience by providing general exposure to the work of the dean's office. CAS will contribute adjunct replacement costs to the department from which this appointment is made. Any faculty member wishing to apply for this position should submit a letter indicating that interest and detailing her or his qualifications for this position along with a curriculum vitae, to Kathryn Seidel, associate dean, CAS, by Thursday, May 30.

To: University community
From: Wilson Rosario, finance and accounting
Subject: Expense refund deposits/gas credit cards

Please make sure that a vendor identification number is provided when making a deposit for an expense refund. This should be a federal identification or a social security number in the case of UCF employees. This information is required in order to properly credit previous expenditures. Gas credit cards may only be used for business purposes (i.e. gas, repairs, etc.). Personal purchases can not be made with gas credit cards, and a reimbursement will be required to be deposited in the account should such a purchase be made. For information, call finance and accounting, x2541.

To: All faculty and staff participants in the spring graduation exercises
From: Jean Williams, bookstore
Subject: Rental of academic regalia for faculty of the graduation exercises on Aug. 8

The university bookstore will assume the responsibility for the rental of academic regalia for the forthcoming graduation exercises.

A rental questionnaire must be completed and returned to the bookstore prior to Saturday, June 15. No orders can be accepted after this date.

Rentals must be returned upon completion of the ceremony. This is a must in order for the pick-up scheduled. Rental charges are as follows and payable in advance:

- Master's cap and gown — \$11 with 66 cents tax. Total is \$11.66
- Master's hood — \$11 with 66 cents tax. Total is \$11.66
- Doctor's cap and gown — \$14 with 84 cents tax. Total is \$14.84
- Doctor's hood — \$14 with 84 cents tax. Total is \$14.84

No refunds after 5 p.m. on Saturday, June 15. For information, call x2665.

To: All departments
From: Jack Winstead, purchasing
Subject: Annual contract for overnight mailing service

The University of Central Florida's Invitation to Bid No. 1104SCSA has been awarded to the vendor listed below for the period through June 20, 1992.

Vendor: Federal Express, 450 E. South Street, Suite 300, Orlando, 32801
Vendor contact: 800-238-5355.

If you did not attend the Federal Express workshop, you may pick up in purchasing the express rates schedule, pre-printed airbills (for campus only), a copy of the form to be submitted to purchasing for proper encumbrance and payment of your department's express mail, and your account number. Requisitions and LPOs will not be used for this procedure.

It is important that you use the proper account number for the university. All account numbers previously used by the departments have been deleted, and new ones should not be requested. If the proper account number is not provided on the airbill, you will not be given the discounts granted in the contract.

It is Federal Express' company policy to add a 50 cents per \$100 insurance charge to anything with a declared value over \$100; however, the state comptroller will not pay this charge. It is therefore advised that departments not ship articles valued over \$100 by Federal Express, or that they pay for the shipment from a non-E&G account.

A drop box is located at the west side of the administration building (last pick-up is 6 p.m.) or call 800-238-5355 for pick-up of larger items. You may also call this number for ordering supplies, packaging and pre-printed airbills for your department.

All questions concerning this contract should be directed to the purchasing division, administration building, room 360, attn: Yvonne Conover, x2661.

Health fair proves beneficial in unexpected way for lucky few.

Ever wonder if anyone really does win lotteries or sweepstakes or door prizes?

Twelve UCF employees are proof that luck of the draw actually can happen. Earlier this month the following people won door prizes at the health benefits fair, sponsored by personnel: Dick Hamann, computer services, won a lady's gold UCF

watch; Valerie King, counseling and testing, won the men's gold UCF watch; James Ragusa, management, won a sweatshirt; Bill Brown, computer services, won a Water Pik; Lisa Minnick, financial aid, won a book — Gilda Radner's biography — and a Sony Walkman; Cynthia Eldredge, budget office, won a Compu-Diet; Barbara McMahon,

instructional resources, won \$25; Dionna Doss, student affairs, and Bob Safford, industrial engineering, won L&N Seafood restaurant gift certificates; Letha Haskett, building services, won a large gym bag; Carol Hollie, student affairs, won a beach towel; and Marlene Murray, graduate studies, won French champagne and glasses.

Classified Ads

This is a free service to full-time UCF employees. Ad forms are available in The UCF Report office, ADM 3951.

For Sale

Bike, Schwinn Worldsport, 27 in., 4 yrs old. Rides OK. \$75 or best offer. Bill, x2504.

Camper, '90 Coachman Classic pop-up. Won in game show. Never used. Retail \$7,900. Sell for \$5,000. Tim, 904-288-3616, after 5 p.m.

Car, '67 VW Bug. Rebuilt engine, good tires. Body, interior fair condition. \$1,000 obo. Connie, x2217.

Car, '85 Chevette, 2 door hatchback, AC/AM radio, auto, new engine, low mi. \$1,500. x5130 or 699-8985.

Car, '79 Ford Bronco. 4-wheel drive, PS. PB. A/C, tilt steering, looks, runs great. \$3,800. 366-5605

Car, '74 Mercedes Benz 309-D high top bus. 19 ft. long, 7 ft. wide. Runs fine, needs some work. \$2,950 or best offer. Richard, x2607 or 695-1309.

Car, '84 Dodge Colt. 2 dr hatchback, 4 spd, A/C, AM-FM stereo cassette, 70K mi., good condition. \$1,500/offer. 273-5563.

China cabinet, Oak, glass, great condition, 72 in. high, \$100. Solid wood square coffee table, \$40. 381-4711.

Chair, Lane recliner, mauve velvet textured fabric. Good condition. Original price, \$500. Sell for \$90. 862-6098.

Computer, IBM XT, 20 Mb Seagate HD. Dual 5 1/4 in. floppy drives, monochrome monitor, TEAC 3 1/2 in. floppy drive, Okidata micro 93 printer, Jaki 6000 daisy wheel printer, many extras, cables, switch boxes, etc. Negotiable. Angelo, x5047.

Condo, 2/2 in Hunter's Reserve, 2nd floor. All appliances. \$56,000. John, x5454 or x3016.

Dining room table, solid oak parquet w/ 4 oak and cane chairs. \$125 or best offer. Ashley, x2869 or 365-4875.

Dog, mini, AKC-registered long hair dachshund, black/tan, 18 mo. old female, great with kids. \$100. 381-4711.

House, 3/2 w/ pool. Deltona, near I-4. Separate LR, DR, family room w/ stone fireplace. Eat-in kitchen w/ Jenn-air, 574-7795.

House, 3/2 assumable mortgage. Woodsong subdivision, located on cul-de-sac in quiet, established neighborhood. 3 mi. west of UCF. Screened porch, fenced dog run, large kitchen. Call Jodi, x5654 or 671-2692.

Miscellaneous, Walt Disney books for children (collection of 36) plus child's picture dictionary, \$100. 35mm projector w/ screen, \$50. Domestic table sewing machine, \$50. Star War figures, He-Man, G.I. Joe w/ vehicles. Mary, x4663.

Reclining chair, blue, \$75. Full/queen headboard, \$20. x2704 or 321-5530.

Sailboat, '90 Sunfish. Never used. White hull. \$1,500. 365-6589, leave message.

Sofa and chair, \$150. Child's electric fire engine, \$125 or best offer. x5348 or 438-0542.

Soloflex, good as new w/ all attachments. \$800. Victor, x2855 or x8820.

Tires, four general XP2000 P215/70R14, almost new, mounted on CRAGAR s/s mags; chrome lugs and locks. Sold as set only. Will fit Camaro, Firebird, etc. \$300, firm. Also new Goodyear white letter FR 78/14 steel-belted radial on Camaro rim. \$50, firm. x2608.

Townhouse, 3/2 in Gainesville. 3.5 miles from UF, near Oaks Mall. No qual, assum FHA loan. \$55,900. 380-3564.

Travel trailer, '66 Avion. Full kitchen, bath, air conditioning, sleeps 4. Needs electric water heater, battery box. \$2,000, negotiable. Marti, x5373 or 365-3870.

Wheels, 15 in. Center Line, GM, 5 lug, like new w/ tires. Original price, \$550. Sacrifice for \$300. Bill, 339-2043.

For Rent

Apartment, efficiency w/ separate kitchen in Goldenrod, fully electric appliances. Laundry, pool. \$350. Thomas, 657-0916.

Duplex, 2/2 w/ washer/dryer. 1/2 miles from UCF. \$480 mo. 273-7435 or 330-6219.

Duplex, 2/2, washer, dryer, walking distance UCF, quiet neighborhood, 1-yr lease. \$465 mo. 281-3604 or 365-9253, after 6 p.m.

Room, nice w/ private bath. Access to kitchen, cable TV, pool, tennis. Graduate student, faculty or staff. \$250 mo.,

part of utilities. 657-7711. Wait for beep, leave message (no voice on machine), or call Karen or Patsie in records.

Vacation home, enjoy spring at 4,000 ft. Near Asheville, Grandfather Mountain. Hiking, golf, art studios, tennis. See photos. \$350 week. 647-0823.

Wanted

Roommate, N/S to share 2/2 apartment, 3rd floor. \$280/mo. plus 1/2 utilities. Tim, x5805.

Time-Life books, interested in series set or individual titles. Flo, x2521 or 330-0042.

Toy trains and railroadiana, Marx, Lionel, American Flyer, etc. All scales and gauges. Paul, 275-2317.

Used tandem bicycle, two seats. x2339.

Volunteers, to donate one of two hours a week delivering food to needy families for OUTREACH, a local charity organization. Kathy, 366-7365.

Personal

Child care, part-time or full-time positions. Oviedo, Chuluota area. Large fenced-in yard in quiet neighborhood. Maria, 365-8872.

Handy home helper, repairs, maintenance, replacement. \$15 min. charge. Will tackle multiple tasks, visits. Bill, 834-3158.

Need upholstery work, don't know who to call? Want a fair price and excellent workmanship? Call Hector, 831-4852. Antiques are his speciality. Yo hablo espanol.

Typing service, fast, economical, professional. Same day service for resumes, papers, etc. x5642 or 679-9008.

Miscellaneous

Free kitten, black male, 6 weeks, just weaned. 275-3904, after 5 p.m.

Vacation rental, N.C. chalet at cool 4,000 ft. Rhododendron Festival, June 20-26; Highland Games (second in size to Edinburgh's), July 13-14. Club membership. \$350 week. 647-0823.

Calendar

Courses:

• Monday, June 3-23, scuba lessons, sponsored by the student center. Cost is

\$136. For information, call x2611. The Center for Executive Development is sponsoring the following

courses. For information, call x2446.

- Monday, June 3-28, Business Training Program, 9 a.m.-3:45 p.m., \$1,250.
- Thursday-Friday, June 6-7, 9 a.m.-4:30 p.m., \$745.
- Tuesday, June 11-Aug. 13, FAM: Post Award, 6-9 p.m. Tuesdays, \$295.
- Thursday-Friday, June 13-14, How to Use the Malcolm Baldrige Award Criteria for Quality Assessment and Quality Planning, 9 a.m.-4:30 p.m., \$795.

Seminars:

The Small Business Development Center is sponsoring the following. For information, call x5553 or x5554.

- Thursday, May 30, Product Innovation, 9 a.m.-noon.
- Monday, June 3, Government Contracting Basics, 5-7 p.m.
- Tuesday, June 4, Marketing Essentials, 5:30-7:30 p.m.
- Thursday, June 6, Business Plan Development, 9 a.m.-noon.
- Friday, June 7, Steps to Starting Your Own Business, 9 a.m.-4 p.m.
- Wednesday, June 12, Sources of Financing, 1-3 p.m.
- Thursday, June 13, Product Innovation, 9 a.m.-noon.

- Monday, June 17, Government Contracting Basics, 5-7 p.m.
- Tuesday, June 18, Marketing Essentials, 9-11 a.m.
- Tuesday, June 18, Personnel Management, 1-4 p.m.
- Tuesday, June 18, 20, Steps to Starting Your Own Business, 5:30-8:30 p.m.

The UCF Report

The UCF Report is a publication of the Department of Public Affairs, Division of University Relations, University of Central Florida, P.O. Box 25000, Orlando, FL 32816, (407) 823-2504. Publication of announcements and official memoranda about University policy and procedures in The UCF Report constitutes official notice to faculty and staff.

David Finnerty, Editor
Irene LeBlanc, Editorial Assistant
Kristen Sweet, Editorial Assistant
Bill Thomson, Photographer



Designing a future

Assistant hospitality management professor Behshid Farsad admires a model built by his students in the President's Board Room. Students built models for their final project.