

STARS

University of Central Florida
STARS

Libraries' Documents

2015

University of Central Florida Libraries, Annual Report 2014-2015

UCF Libraries

Find similar works at: <https://stars.library.ucf.edu/lib-docs>
University of Central Florida Libraries <http://library.ucf.edu>

This Report is brought to you for free and open access by STARS. It has been accepted for inclusion in Libraries' Documents by an authorized administrator of STARS. For more information, please contact STARS@ucf.edu.

Recommended Citation

UCF Libraries, "University of Central Florida Libraries, Annual Report 2014-2015" (2015). *Libraries' Documents*. 77.

<https://stars.library.ucf.edu/lib-docs/77>





LIBRARIES

Annual Report 2014-2015



Director's Overview	1
Administrative Services	
Administrative Services	8
Circulation Services.....	11
Regional Campus Libraries.....	14
Universal Orlando Foundation Library at Rosen.....	17
Collections & Technical Services	
Acquisitions & Collection Services	21
Cataloging Services.....	28
Interlibrary Loan/Document Delivery Services.....	33
Communication, Assessment, & Public Relations	36
Information Services & Scholarly Communication Summary	38
Curriculum Materials Center.....	41
Information Literacy & Outreach	43
Office of Scholarly Communication.....	49
Research & Information Services	52
Information Technology & Digital Initiatives.....	61
Special Collections & University Archives	70
Statistical Summary 2014-2015.....	86
Media Volumes.....	87
Financial Profile (Expenditures).....	88
Sources & Uses of Materials Budget.....	89
NOTES: Funds from Other Sources	90
Staff Information	
Faculty & Staff Accomplishments	92
Other Staff Accomplishments	115
Library Advisory Committee.....	117
Organizational Chart.....	118
UCF Libraries Staff.....	120

The 21st Century Library project continued to make progress as advanced schematic design drawings were completed and approved for Phase One. Holzman Moss Bottino Architecture began work on the construction documents with completion set for fall 2015. Phase One consists of the construction of the Automated Retrieval Center (ARC) building, partial redesign and repurposing of a large part of the 5th floor where the books are now located, elevator and restroom renovation, and life safety code improvements. The entire collection will be shifted to make room for the books currently on the 5th floor. All existing shelving on that floor will be removed and a quiet study area will take its place.

The ARC building will house the automated retrieval system with a capacity of 1.25 million books. Most of the books in the John C. Hitt Library will be housed in the ARC in 13,000 2 ft. X 4 ft. bins in racks 40 ft. high. Three of the five robotic cranes which will retrieve books in the ARC will be installed in Phase One with the other two scheduled for installation in Phase Two. 275,000 to 300,000 volumes will be housed on regular open shelving in the existing building.

The UCF Libraries' institutional repository, STARS (Showcase of Text, Archives, Research, & Scholarship) began implementation as funding was received from a successful Technology Fee proposal. Digital Commons, a digital repository and publishing platform from bepress, was licensed for an initial period of three years. Work began during the year to establish the website and to move existing digital collections appropriate to STARS. By sharing intellectual and creative outputs in a central site in the cloud, STARS allows faculty and students to showcase their work and make outputs available to expand and enhance research, teaching, and learning.

The LibTech Desk opened on the 3rd floor of the John C. Hitt Library in fall 2014 in the space formerly occupied by the Media Desk. The area was reorganized to provide more in-depth service for lending of technology equipment and support for technology questions. The equipment inventory has been restructured to improve access and the equipment available has been expanded. Digital signs at the desk display services available to users. Media collections and media course reserves are available there as well. The new service desk is very popular with students.

Digital Initiatives moved their operations from rooms 230 and 155 to a better location on the 3rd floor behind the LibTech Desk area in the John C. Hitt Library. All digital services are now located in one area for the first time, improving access and efficiency.

A new Integrated Library System for the 40 universities and colleges that make up the Florida Academic Library Services Cooperative (FALSC) was selected in April and negotiations began with Innovative Interfaces to work out contractual details. A draft Organizational Framework for ILS Implementation document was prepared by FLVC and is under discussion. Implementation may take two years.



University Libraries Staff Photo, November 2014

The Web Redesign and Policy Taskforce (WRAPT) was established in September 2014 and charged with the complete redesign of the Libraries' website, including reviewing current procedures and workflows. Chaired by Tim Bottorff, the task force established an ambitious timeline for a full launch of the new website for fall 2015. WordPress is being used for the new platform.

In January the university began planning for a UCF Downtown Campus in Orlando which will include a library. A committee was established to develop a space program and budget for the library. The committee consisted of members of Administrative Council; the Head, Regional Campus Libraries; the Library Director at Valencia West Campus; and the Director and Associate Director of Orange County Library System.

The UCF Downtown Library will offer facilities, services, and resources to support the needs of students, faculty, and staff of UCF and Valencia College. These services and resources will align with the guiding principles of UCF Downtown, and grow over time as needed to support the expanding population of students, program offerings, and university partnerships. Most library resources will be available in electronic formats; however, a core collection of essential print materials will also be provided. A courier between the downtown and main campuses will provide downtown students with ready access to materials held at the main campus. Interlibrary loan services will make items held in any academic library available to downtown students.

Student Technology Fee Awards

The Libraries received Technology Fee Awards for 2014/2015 in the amount of \$681,116.80 and \$122,733 submitted by the College of Arts and Humanities for library materials which funded the following proposals:

- **Curriculum Materials Center – A Library, Learning Lab and Production Center:** Provide new and updated technology equipment including desktop PCs, scanners, KIC Bookeye 4 Scanner, wall mounted monitors and desktop PCs for study rooms, Promethean Board, 3D printer, etc. Total cost: \$115,404.80 (Tech Fee \$110,404.80, cost share \$5,000)

- **Creating an Institutional Repository at UCF:** Three-year license for Digital Commons, a digital repository platform for UCF produced digital scholarship. Total cost: \$245,077.00 (Tech Fee \$240,077.00, cost share \$5,000)
- **Enhancing Study Rooms with Technology:** PCs for 23 rooms, 46-inch LED displays for six study rooms, and a mobile cart with projector and whiteboard. Total cost: \$43,045 (Tech Fee \$38,045, cost share \$5,000.00)
- **Readex Primary Source Databases:** Four major primary source databases including: *America's Historical Imprints: American Pamphlets, Series 1, 1820-1922, The American Slavery Collection, 1820-1922, The American Civil War Collection, 1860-1922, and American Broad-sides and Ephemera, Series 1 1749-1900.* Total cost: \$89,597.00 (Tech Fee \$84,597.00, cost share \$5,000.00)
- **Taylor & Francis Archive Collection:** Four Archive Collections in the following disciplines: Behavioral Science; Chemistry; Education; Engineering, Computing & Technology. Total cost: \$213,040.00 (Tech Fee \$208,040.00, cost share \$5,000.00)
- **Early American Imprints Series II Shaw-Shoemaker 1801-1819:** Total cost: \$110,648.00, (Tech fee \$105,648.00, cost share \$5,000.00)
- **Gale Indigenous Peoples North America:** Total cost \$14,085, (Tech fee \$12,085.00, cost share \$2,000.00)
- **Dictionary of American Regional English – Online:** Total cost \$5,500.00 (Tech fee \$5000.00, cost share \$500.00)

To date the Libraries received \$4,341,211.80 in Technology Fee Funds.

The position of Scholarly Communication Librarian was established in the Information Services and Scholarly Communication Division and the search was underway at the close of the year. Before the establishment of this position, the Libraries used a very successful model of a Scholarly Communication Advisory Group composed of individuals from throughout the Libraries who identified initiatives and worked together to implement goals. That advisory group will continue.

In fall 2014, John Burger, Executive Director of The Association of Southeastern Research Libraries contacted the Libraries about hosting a Scholarly Communication UnConference at UCF. In May the unconference was held with attendees from ASERL institutions across the region coming together to discuss scholarly communication issues and to plan how to move forward as a regional organization.

The Curriculum Materials Center moved to the Information Services and Scholarly Communication division and Circulation Services became part of the Administrative Services division in October 2014.

Ask A Librarian service activity decreased in all categories: telephone calls, email, text messaging, and instant messaging chats. Chats are still the most popular method of interaction.

There were 515 in-depth, one-on-one research consultations conducted during the year, an increase of 5%. The number of questions at the Research & Information Desk decreased by 19%, with 22,584 interactions. Use of the LibAnswers Knowledge Base, which provides asynchronous access to answers from librarians decreased slightly as question/answer pairs were viewed 26,968 times.

Face-to-face library instruction classes were attended by 11,298 students in 373 classes in the John C. Hitt Library. There were 4,749 students in 191 face-to face and online classes in the Regional Campuses, and 1,031 students in 30 face-to-face classes in the Curriculum Materials Center. Special Collections & University Archives taught 266 students in 17 classes.

There were 2,948 students in 63 face-to-face and online classes at the Universal Orlando Foundation (UOF) Library at Rosen College of Hospitality Management.

The number of students completing assessments with information literacy modules was 12,694, up 30%. There were 55,078 assessment completions, up 4%, and the number of faculty creating new instances of the modules increased from 151 to 184.

The use of the Libraries' YouTube videos also increased as the collection of 30 videos was viewed 25,278 times for a total of 53,983 minutes watched, an increase of 57%.

Circulation of the Libraries' collections, not including reserves, was 286,877, an increase of 22% over last year.

Use of the John C. Hitt Library decreased by 2% for a total of 1,258,691. The number of patrons using the Curriculum Materials Center was 56,873, a decline of 10%. Use of the UOF Library at the Rosen College of Hospitality Management increased 1% for a total of 112,340 users.

Circulation Services began shifting the general collection in June in preparation for the redesign and renovation of the area currently housing book stacks on the 5th floor of the John C. Hitt Library. During Phase One of the 21st Century Library project this area will become a quiet study area. A detailed survey of the amount of existing vacant space on all general collection shelving was done to determine if there was adequate space to shift the collection as well as enough space for future growth. Space created by sending books to FLARE (Florida Academic Repository) last year provided much of the space needed for the shift.

In Interlibrary Loan and Document Delivery Services, Borrowing was up by 10% to 25,841, Lending was down by 8% to 37,993, and Document Delivery was down by 4% to 9,603.

The Curriculum Materials Center (CMC) was asked again this year to participate in the UCF Book Festival organized by the College of Education and Human Performance. CMC staff planned and coordinated the live action game, Camp Half-Blood, for teens. This event was very popular and the registration limit of 40 students was quickly reached.

The Curriculum Materials Center worked closely with the Creative School, providing storytime and a delivery service for teachers.

The Libraries added 18,529 print volumes to the collection and 5,196 electronic monographs for a total of 23,725. The print collection now has 1,869,435 volumes including government documents. Total print and electronic volumes now total 2,018,611. Other cataloged electronic documents in online collections grew by 45,876 including *American Broad-sides and Ephemera, Series I* and *American Pamphlets, Series 1, 1820-1922*.

The Library materials budget expenditures was \$6,750,605, including Technology Fee funds of \$415,370, and non-recurring funds of \$1,060,032. The impact of inflation especially in e-journals subscriptions and databases continues to have a negative impact on the Libraries' purchasing power.

Expenditures for all electronic resources continued to increase as \$5,208,257 or 77% of library materials expenditures was spent on these resources, up 12% over 2013/2014.

Approval plan expenditures were \$542,344 with 7,913 volumes purchased.

There were 3,230,771 searches and 2,491,867 full-text downloads of all databases for which COUNTER compliant statistics are available. There were 1,601,170 searches in EDS OneSearch, an increase of 19% over last year.

Digital Services was involved in several projects including Central Florida Future, Central Florida Memory, Digital Library of the Caribbean, Harrison Price Collection and Retrospective Theses and Dissertations and Special Collection and University Archives for a total of 20,839 images.

Central Florida Memory had 12,184 visitors with 33,613 pages views. Digital Collections had 40,320 visitors with 158,940 page views.

Several important donations were received during the year in Special Collections:

- *Large Florida Birds* [Figure 1]. A portfolio of nineteen hand colored elephant folio size etchings by master printmaker John Costin of Tampa, Florida. Consists of 19 etchings and is limited to 250 copies. The donation also includes the 20th etching that will complete the portfolio when produced. Leonard Keshen donated the portfolio.



Figure 1 From [Portfolio]: *Large Florida Birds*, [1989-]

- The *Judith and Warren Kaplan Collection, Women's and Gender Studies*. A significant collection of books, magazines, scrapbooks, letters and documents, first-day covers, postcards [Figures 2-3], and artwork relating to women's studies donated by Judith and Warren Kaplan.



Figure 2 [Postcard]: *Caladiums from the Koreshan Unity Gardens, Estero, Florida*



Figure 3 [Postcard]: *Bamboos from the Koreshan Unity Gardens, Estero, Florida*

- *Jose Guerra Aleman Collection*. Carlos Guerra donated over 320 books and 121 linear ft. of personal papers of the Cuban author, Jose Guerra Aleman. The collection includes extensive newspaper clippings related to social and political life in Cuba.

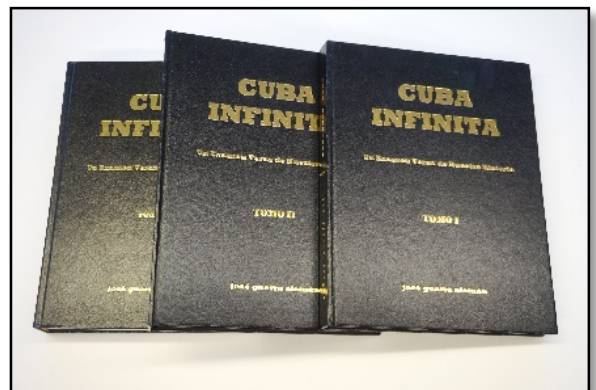


Figure 4 (3 Volume Set) *Cuba Infinita: Un Examen Veraz de Nuestra Historia* by Jose Guerra Aleman, 2007

- **John W. Senders Collection.** An important donation from the human factors/ergonomics pioneer and Human Factors and Ergonomics Society Fellow John W. Senders. Includes scientific literature on the topics of ergonomics, human factors, and industrial engineering.
- Walter K. Taylor donated a collection of historical letters [Figure 5], maps, and documents related to John K. Small (1869-1938), an American botanist explorer of Florida. Dr. Small was the first curator of Museums at the New York Botanical Garden.

- Doug Wesson donated four Joy Postle paintings, her personal diary, poems, photographs, and other ephemera relating to Joy Postle.
- A collection of personal letters of Henry and Betty Nehrling, a photograph album and two books from Henry Nehrling's personal library [Figure 6] were acquired from Michael D. Kahn.

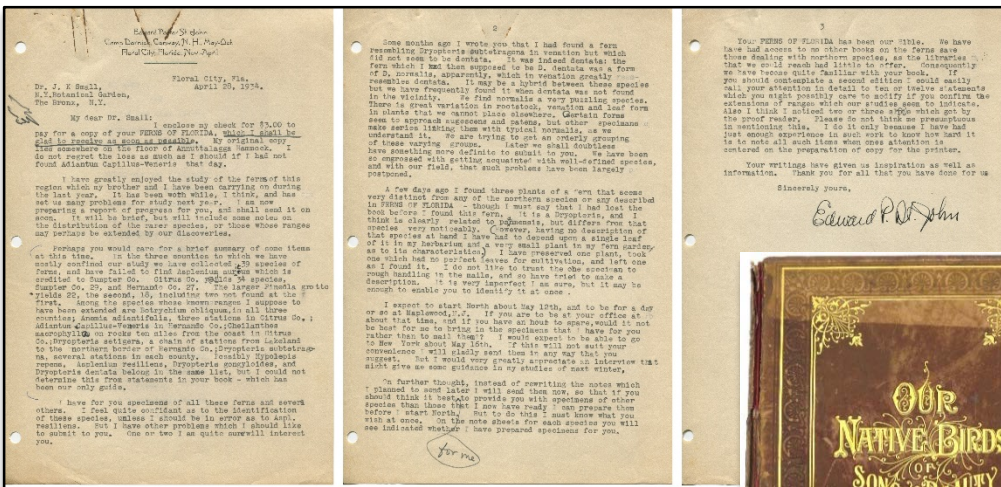


Figure 5 A Correspondence from Edward P. St. John to Dr. John K. Small, April 28, 1934



Figure 6 Our Native Birds of Song and Beauty, by Henry Nehrling, 1896.

New Faculty



■ **Shane Roopnarine**, February 2015, Public Services Librarian, Universal Orlando Foundation Library at the Rosen College of Hospitality Management



■ **Leah Kriebel**, March 2015, Regional Campus Librarian, UCF - Valencia Osceola



■ **Lindsey Ritzert**, March 2015, Department Head, Circulation Services

Faculty Transitions

Carrie Moran moved from Regional Campus Librarian, Valencia College, to User Engagement Librarian in ILO in October 2014.

New USPS Staff Members

- Justin McGill, Sr. LTA, Circulation Services, August 2014
- Kelly Young, Office Assistant, Acquisitions & Collection Services, October 2014
- David Garcia, Sr. LTA, LibTech Desk, Information Technology & Digital Initiatives, October 2014
- Timothy Walker, Sr. LTA, LibTech Desk, Information Technology & Digital Initiatives, October 2014
- Emma Gisclair, Sr. LTA, Curriculum Materials Center, February 2015
- Jeffrey Alvarado, Accountant, Library Administration, March 2015
- Kate Malahina, LTA Supervisor, Acquisitions & Collection Services, April 2015
- Rebecca Meadows, Sr. LTA, Curriculum Materials Center
- Angiemarie Villafane, Sr. LTA, Acquisitions & Collection Services, May 2015
- Gerald Dillon, Sr. LTA, Rosen Library, June 2015

Retirements

- **Alice Crist** retired in November 2014 after 35 years of service in the library. Crist began working in the University Libraries on September 18, 1979 and worked her way through most of the library departments, including Circulation, Interlibrary Loan, and Serials. Her last assignment was as Sr. LTA in the Cataloging department where she remained for the next 14 years. Affectionately dubbed Library's "Halloween Queen," Crist was responsible for one of the best loved of library traditions – an annual Halloween party. The celebration grew from a small area in the Cataloging department to an elaborately decorated, themed panorama in the Libraries Staff Lounge, created by Alice and her helpers.
- **Clare Vogt** retired January 30, 2015. Hired in 2005 as an Account in the Library Administration office, she was active in all librarywide festivities and events.
- **Gloria Thomas** retired May 8, 2015. Thomas was hired in January 1989 and worked in the Circulation/Serials departments as Sr. LTA Reserves coordinator and was the LTA Supervisor for Public Service Desks at the time of her retirement. Thomas is responsible for another library tradition of selecting names from a Christmas tree of inner city kids and purchasing gifts for them.

Awards

- **Michael Arthur**, UCF's 2015 Excellence in Librarianship Award



Founders Day, April 2015
Dr. Joel Hartman, Vice Provost,
Information Technologies &
Resources and Michael Arthur.

- **Davina Hovanec** received a certificate of appreciation in thanks for all of the stellar photographic assistance she has given to the Libraries for years.

- **Rich Gause**, Government Documents Librarian, 2015 ITR Collaboration Award for his work on the Library Research Strategies course!



Dr. Joel Hartman, Vice Provost,
Information Technologies &
Resources presents Rich Gause
with the 2015 Collaboration
Award at the annual IT&R
Social, May 5, 2015



Aaron Keyser, LAN Manager,
Information Technology &
Digital Initiatives, holding the
plaque displaying Libraries
Employees of the Year and
Barry Baker.

- **Aaron Keyser**, University Libraries 2014 Employee of the Year.



Davina Hovanec and Barry Baker

Library Service Awards

This was 10th year of the Libraries' years of service awards. This year's awardees were:



Recipients of the 2014 UCF Libraries Annual Awards: Eda Correa (15 years); Katie Kirwan (15 years); Letty Abulencia (20 years); Jamie LaMoreaux (20 years); Meredith Semones (20 years); Aaron Keyser (Employee of the Year); Gloria Thomas (25 years); Renee Montgomery (10 years); and Meg Scharf (30 years).

5 Years

Aaron Keyser, Information Technology & Digital Initiatives

10 Years

*Tim Bottorff, Rosen Library
Renee Montgomery, Information Literacy & Outreach
Kristine Shrauger, Interlibrary Loan/Document Delivery Services*

15 Years

*Joseph Bizon, Acquisitions & Collections Services
Eda Correa, Cataloging Services
Pamela Jaggernauth, Curriculum Materials Center
Katie Kirwan, Acquisitions & Collections Services*

20 Years

*Leticia Abulencia, Cataloging Services
Jamie LaMoreaux, Acquisitions & Collections Services
Meredith Semones, Research & Information Services Ask a Librarian*

25 Years

*Kimberly Montgomery, Cataloging Services
Gloria Thomas, Circulation Services*

30 Years

*Patricia Hall, Research & Information Services, Government Documents
Margaret Scharf, Administration*

***Missing Photos**

Patricia Hall (30 yrs)
Kimberly Montgomery (25 yrs)
Joe Bizon & Pam Jaggernauth (15 Yrs)
Tim Bottorff & Kristine Shrauger (10 Yrs)

June S. Stillman Memorial Scholarship

On October 17, 2014, University Libraries awarded **Mr. Daniel Francis** the 17th June S. Stillman Memorial Endowed Scholarship. This \$2,000 scholarship, offered specifically to Libraries student assistants and USPS employees, was established in memory of June Stillman, a charter librarian of our university who tragically lost her life in 1998.

Francis is a graduate student in the Doctorate of Physical Therapy Program. He began working as a student assistant in the Interlibrary Loan department of the John C. Hitt Library in fall 2011. From a young age Francis knew the life-changing impact physical



Barry Baker, Daniel Francis, & Cheryl Mahan



Colleagues and Supervisor from Interlibrary Loan / Document Delivery Services: Patricia Tiberii, Joanie Reynolds, Daniel Francis, Marianne Mao, Kristine Shrauger, Justin McGill, & Adam Manno; inset: Daniel and his parents Brian and Lauren Francis



therapy can have. During his first job in high school he found working with residents in a local retirement community very rewarding and wanted to become a geriatric-oriented physical therapist. At UCF, Francis volunteered to help faculty present a continuing education course for practicing physical therapists, and assisted in the yearly interview process with new applicants for the Doctorate of Physical Therapy Program. Community involvement is a key element of the DPT program. Francis enjoys volunteering at physical therapy conferences allowing him to attend professional lectures. He participated in the Cycle for Life to raise money for the Cystic Fibrosis Foundation. Francis and some of his classmates traveled to Milwaukee to attend the American Physical Therapy Association National Student Conclave. Upon graduation, Francis wants to stay in the community to help and heal people as a DPT. .

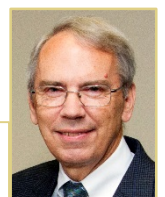
This year Cheryl Mahan, co-founder of the scholarship, made the presentation to Daniel Francis. In addition to awarding the scholarship, Mahan also gave an update on as many of the former recipients as she can find. Also in attendance was retired librarian, Carole Hinshaw; Daniel's parents and girlfriend; and a supportive contingency from the ILL department.

Director's Conclusion

With advanced schematic design drawings completed and approved, we moved closer to the beginning of the first phase of the 21st Century Library project for the John C. Hitt Library. Construction should begin next fiscal year following the completion of the construction documents. It is anticipated that we may be able to begin design development for the second phase of the project: the construction of the "connector building" with its new entrance, expansion of all of the floors of the 1984 building, and completion of the 4th floor of the ARC building, perhaps beginning in 2016.

The next year will be one of opportunities and challenges as the construction of the ARC building and renovation in the John C. Hitt Library begin.

For the past two years, the Libraries have avoided severe cuts to the library materials budget which would have resulted in loss of important resources to support the instruction and research needs of the students and faculty. Non-recurring funds were received to cover increased recurring costs. However, additional funding must continue to be allocated to the materials budget if such cuts are to be avoided in the future.



Barry B. Baker
Director of Libraries

The mission of Library Administrative Services is to provide seamless administrative, financial, human resource and facilities support to enable library faculty, staff and management to carry out the library's primary service missions in the best possible manner.

Highlights of the Year in Retrospect

General Administrative Services

- Participated in design of the 5th floor new seating area, John C. Hitt Library.
- Hosted an active shooter program and walk-through with UCF Police and EHS offices, January 6, 2015.
- Continued actively working on design specs for the automated retrieval center (ARC).
- Hosted Ann Hamilton, consultant to the 21st Century Library project, February 13, 2015.
- Co-authored RFP document for ARC equipment/cranes/stacks procurement, spring 2015.
- Revitalized the Evacuation Team, adding new members, revised procedures, fall 2014.
- Authored extensive budget preparation document, March/April 2015 for FY 2015-16, including petition for \$374,000 in inflation funding.
- Prepared merit raise calculations for USPS, A&P and Faculty employees, summer 2014 and revised market equity proposal winter 2014/15, submitted to Office of Information Technologies & Resources.
- Co-Principal solicitor, successful \$114,804 Technology Fee Award, "Curriculum Materials Center – A Library, Learning Lab and Production Center," submitted September 2014. Awarded December 2015.
- Spearheaded revision of e-book statistics, fall 2014. A taskforce studied the issue and came back with a revised e-book count and procedure for the future.
- Circulation Services joined the Administrative Services division, October 2014. Ven Basco continued serving as interim head through March 2015. Lindsey Ritzert started as Head, Circulation Services, March 2015.
- Co-authored a downtown campus library budget and space plan, February-April 2015, submitted to Office of Information Technologies & Resources.

Fiscal Office

- Successfully completed the CISP (Cardholder Information Security Program) annual self-assessment questionnaire for the Library PCI (Payment Card Industry) compliance and the UCF Red Flag Identity Theft annual assessment.
- Transferred maintenance of the monthly OPS Summary Report to Mike Jimenez, Libraries Payroll Manager, along with assisting backup for vouchering of acquisition invoices. The Fiscal and Personnel offices are increasingly working together in areas of overlap.
- Removed, with assistance from Special Collections, artwork from the UCF miscellaneous

property insurance coverage and placed under the Fine Arts policy.

- Worked with Circulation Services to redesign the special borrower cards to remove the social security number, have the new cards printed and seamlessly switch out the old cards for the new.
- Due to changes in Finance & Accounting's procedures, updated cash deposit forms and procedures.
- Worked with Circulation Services and Interlibrary Loan/Document Delivery Services on changes to accounts receivable procedures. Circulation is taking over invoicing for special borrower cards and ILL will be sending overdue patron invoices to Circulation for collection agency efforts.
- Initiated changes in processing of payments by procurement card for supplies with Facilities Specialist, Debbie Barnes.

Human Resources and Staff Development

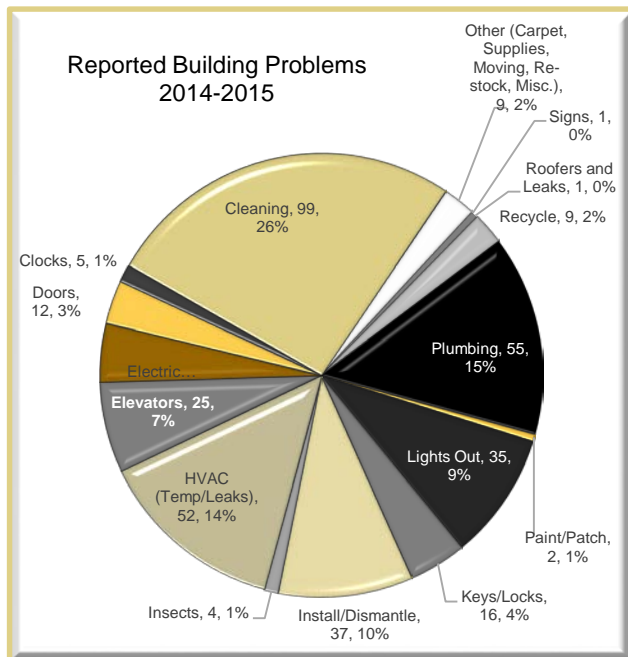
- Facilitated seven faculty searches.
- Organized and processed personnel information, new employee sign-in, and HR benefits orientation for 15 hires and 11 separations.
- Prepared and reviewed hiring paperwork for all new OPS student and non-student employees ensuring HR policies and procedures are met; processed 66 OPS students/non-students hiring packets and 64 terminations.
- Payroll Manager added fiscal duties related to Circulation collections and OPS funding tracking.
- Coordinated In-house Diversity training for 12 new employees.
- Coordinated and attended NEFLIN Webinar on Word Press.

Administration Front Office

Continued to provide support and assistance to Administration and Libraries as a whole by:

- Reporting building issues on behalf of the John C. Hitt Library staff members, faculty, and patrons. See chart below for more information and detailed glimpse of those activities.
- Arranging for meetings, e.g., reserving space, inventorying supplies, catering, serving as a resource for other departments planning meetings & activities, etc.
- Monitoring & approving calendar room, van, & Polycom reservation requests.
- Procuring and keeping track of library keys. The Office Assistant Sue Terrill, with input from the university locksmith, initiated contact with Ed Mazarredo (Applications System Analyst, Programmer Lead) from Computer Services and Telecommunications. She met with Mazarredo to discuss customizing the program (which he wrote) currently used by the university locksmith for use with the University Libraries keys. Access to this program is expected sometime in fall 2015.
- Assisting with telecommunications issues (new phones, personnel changes, equipment problems, line problems, etc.)

- Assisting with personnel and payroll issues when needed
- A major project affecting front office staff this year was the shift that resulted in the new LibTech desk established on the 3rd floor. It was a complicated venture that required planning and organization as Terrill worked closely with the staff members of Circulation Services and Information Technology and Digital Initiatives to bring about the changes. Serials staff need to be relocated (with requisite keys and telephone changes) from the 3rd floor to the 2nd floor. Terrill worked closely with Facilities Operations & Housekeeping to prepare the 3rd floor space to be occupied. The move of the 1st & 2nd floor IT&DI staff members required yet another wave of key changes and moving or establishing new telephone connections.



Staffing Changes

- Clare Vogt retired in January 2015. Jeffrey Alvarado, accountant, started in March to take over the vouchering, purchasing, PCard, and accounts payable duties.
- Copy Services unit lost two student assistants this year, Brittany Shivers and Diana Matos. We welcomed new student assistants Carlos Gonzalez and Andrew Rousy.

Departmental Goals: 2014-2015

General Administrative

- Continue efforts with design of library expansion and automated retrieval center. *Ongoing*
- Work with library managers on effective use of space in John C. Hitt Library, e.g., 5th floor tech services re-design. *Discontinued*. Special Collections de-humidification. *Completed*

- Continue work on market equity efforts for faculty and staff. *Awaiting response.*
- Assist with transfer of materials to UF FLARE; initiate RFQ with moving companies. *Completed move of 107,000 volumes.*
- Assist Head, Curriculum Materials Center, with her first year experience. *Completed*

Fiscal Office

- All Fiscal Office staff will pursue training to maintain professional standards and keep skills current. *Completed.*
- Recreate the library revenue database in Access since some glitches have arisen in the current database requiring constant "fixes." *Postponed due to upgrades to the library's operating system.*
- Document spreadsheets, UCF Financials queries and report used in daily duties and Access tables, queries, forms and reports. *85% complete.*

Human Resources

- Have a library representative attend all HR Liaison Meetings. *Successfully completed.*
- Successfully adapt to new campus policies, procedures, and technologies. *Examples: Employment of relatives form and process; True Screen new background check vendor; OPS Healthcare; New hire process for USPS & A&P; Audit of old I-9s; Student FICA start at 29 hours not 32.*
- Regularly review existing procedures to ensure that appropriate campus changes have been implemented in library. *Now request HR form with detailed resignation reasons for unemployment claims processing; created new injury packets for new Workers Comp provider; adjusted new employee notice to Library Information Technology to allow time for network access.*

Facilities

- Deliver mail in a friendly and timely manner. *Accomplished.*
- Fill supply orders in a friendly and timely manner. *Accomplished.*
- Account for 100% of the libraries equipment valued at \$5,000 or more. *Accomplished.*
- Cross train two new student assistants to help with mail pickup, delivery, sorting, along with participating in various special projects. *Accomplished/Ongoing.*
- Continue to purge records, old and/or out of date supply items and equipment for surplus opportunities. *Accomplished/Ongoing.*

Departmental Goals: 2015-2015

General Administrative

- Continue work on 21st Century Library Project.
- Submit Technology fee request for CMC.

- Develop plans for interim improvements to the John C. Hitt Library.
- Revive faculty and staff market equity proposal efforts.

Fiscal

- All Fiscal Office staff will pursue training to maintain professional standards and keep skills current.
- Continue improvements on the accounts receivable system for ILL and InfoSource invoices to reduce collections time periods.
- Work to create an Intranet website to allow faculty and staff to access fiscal forms (e.g., travel, etc.) and provide information on fiscal procedures as they relate to the departments.

Human Resources

- Continue to ensure library compliance with campus HR policies and procedures.

Facilities

- Deliver mail in a friendly and timely manner.
- Fill supply orders in a friendly and timely manner.
- Account for 100% of the libraries equipment valued at \$5,000 or more.
- Cross train two new student assistants to help with mail pickup, delivery, sorting, along with participating in various special projects.
- Continue to purge old and out of date supply items and equipment for surplus opportunities.
- Set up quarterly meetings with all student assistants in the Copy Services Unit to go over issues and opportunities

Advancement Toward the President's Five Goals

Become more inclusive and diverse

Liaison for the Purchasing Diversity Suppliers program.

STATISTICS

Library Administration
Table 1

Human Resources Selected Statistics Five Year Summary

		FY 12/13	FY 11/12	FY 10/11	FY 09/10
FWS Employment					
Students	47	38	24	37	43
OPS Savings	\$64,573.51	\$25,925.85	\$25,128.87	\$47,935.97	\$54,788.06
Employee Turnover					
Hired-USPS	9	8	8	3	2
Hired- FAP	3	2	4	1	1
	12		10	4	12
Separated-USPS	7	7	8	4	3
Separated-FAP	3	2	5	0	2
	10		9	4	13
Staff Programs					
Video & Web	6	-	6		
Guest presenters	1	1	5	4	4



Frank R. Allen
Associate Director
for Administrative Services

Highlights of the Year in Retrospect

Circulation Services has undergone many changes during the 2014-2015 year. Ven Basco served as Interim Department Head following the retirement of Marcus Kilman. Basco's leadership was invaluable to the department while a search was conducted for the new department head. Lindsey Ritzert joined the department as Head of Circulation Services in March 2015.

The Media Reserves desk transitioned to LibTech and all Media Reserves staff moved to the Circulation Department. The additional staff allowed for more full-time staff to work during the evening hours and Sundays. The increased presence of full-time staff in the department during all operating hours contributed to more consistent service.

The Stacks Unit began shifting the general collection in preparation for the construction of the 5th floor Quiet Study space. Much preparation went into planning for the shift. The Collection Shift Committee consisting of: Frank Allen, Andria Barratt, Rich Gause, Andrew Hackler, Megan Humphries, and Lindsey Ritzert planned the shift. First, work was done to determine the amount of air space available in the collection. This data was collected by measuring the amount of available space on a set of sample shelves. Collection Development data was used to determine amount of growth space required in each call number area. A team of student employees was hired to shift the collection. Shifting started in June 2015 and the plan is to complete the shift by December 2015.

Other Highlights and Projects:

- Circulation Services began using ILLiad Web Circulation which allows us to check-out ILL books to patrons and check-in when returned. Previously ILL items were processed by the ILL department after patron pick-up and return. This improvement provides more accurate accounting for ILL check-outs and returns at the Circulation Desk.
- Items from Lost & Found that are not claimed by the end of each month are donated to Knights Pantry. Knights Pantry serves UCF students in need of food, clothing, and other household goods.
- Patrons can sign up to receive Aleph notices via text. They have the option of receiving courtesy notice, overdue notice, and availability of items on hold.

Staffing Changes

- Adriana Neese was hired as Sr. LTA in Circulation
- Lindsey Ritzert was hired as Head of Circulation Services
- Gloria Thomas retired from the UCF Libraries
- Buenaventura "Ven" Basco served as Interim Head of Circulation Services
- Margarith Powell resigned as Sr. LTA in Circulation
- Andria Barratt resigned as Sr. LTA in Circulation

Departmental Goals: 2014-2015

- **Work toward improving all aspects of patron service within the department through improving department re-organization, staff development and training, and improving the department's Web-based and other informational resources and services.**
The addition of Media Reserves staff to Circulation Services allowed for additional full-time staff presence during evenings and weekends
- **Re-evaluate the study room reservation system.**
Ongoing; plan to implement new policies for fall 2015.
- **Update all promotional materials.**
Plan to update all promotional materials when library launches new website in summer 2015.
- **Continue to look for new and innovative means to meet or exceed our patrons' expectations and needs.**
Transitioned calculators to LibTech to provide clear expectation of desk functions.
- **Help support the library's plan with the building renovation as it gets closer to the first phase of the projected three phase renovation.**
Started the shift of general collection, and staff participated in planning groups for 21st Century Library.
- **Work on shifting the collection as the result of moving books to FLARE.**
Space created by last year's FLARE project provided the space needed to shift books off the 5th floor.



Gloria Thomas retired in May 2015. The Queen of Retirement was celebrated at her party on May 26, 2015.

- **Evaluate the progress of the library's collection activities after the first year of implementation.**
Ongoing; plan to analyze Collection Agency success rate and compare to industry standards.

Departmental Goals: 2015-2016

- Research innovative ways to meet patron needs and work to exceed patron expectations of Circulation Services.
- Digitize majority of forms used in Circulation Services and evaluate workflows to increase positive outcomes while saving staff time.
- Review Group Study Room policies and procedures and implement improved system to better utilize staff time and better support the needs of UCF students.
- Complete shifting the General Collection in preparation for Phase 1 of 21st Century Library project.
- Analyze Fines and Bills processes and work to create efficiencies in procedures.

Performance Enhancement Recommendations

Collect data at the desk to review desk activity and determine need for improved policies, procedures, and signage.

Advancement Toward the President's Five Goals

- ☯ **Offer the best undergraduate education available in Florida**
and
- ☯ **Achieve international prominence in key programs of graduate study and research**
Continued to operate the Reserves unit to support the teaching mission of the university. Provided extended circulation privileges to graduate students and honors students to support their research needs.
- ☯ **Become more inclusive and diverse**
Continued the department practice of hiring minority and international students and staff.
- ☯ **Be America's leading partnership university**
 - Provided circulation privileges to:
 - SUS, State/Community Colleges, and public school students and educators from throughout Florida
 - Lifetime members of the UCF Alumni Association
 - State, national, and international researchers visiting UCF, and visiting or employed at Research Park (fee required for some)
 - Community patrons (fee required)

STATISTICS

Circulation Services
Table 1
Five-Year Comparison

	2014/2015	2013/2014	2012/2013	2011/2012	2010/2011
ITEMS CIRCULATED:*					
A-V, Music, Video, DVD	3,621	6,409	8,086	10,880	13,810
Browsing Collection	1,331	2,300	2,445	2,810	2,698
Documents	124	277	265	392	394
General Collection	281,801	226,996	252,435	279,212	298,841
Reserves**	56,160	110,930	99,933	115,894	19,554
TOTAL ITEMS CIRCULATED	343,037	346,912	363,164	409,188	435,297
ITEMS SHELVED	212,046	206,402	212,193	244,721	264,825
PATRON COUNT	1,258,691	1,283,542	1,337,238	1,446,914	1,463,677

*Includes circulation statistics for Curriculum Materials Center and the Rosen Library

**Reserves statistics in Aleph include video reserves, laptops, headsets, and study room keys



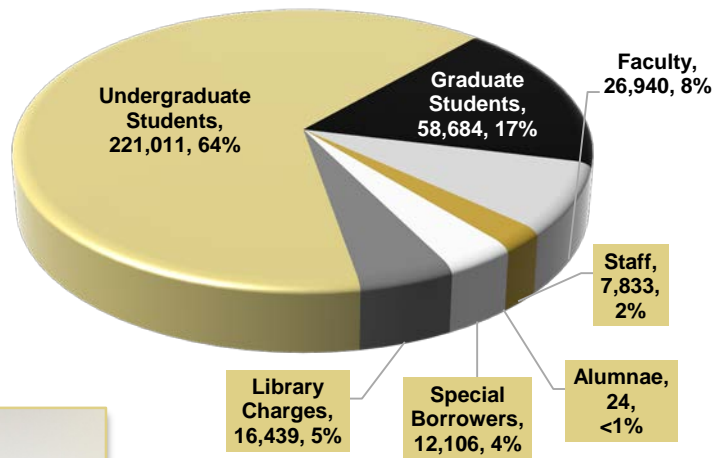
LTA Specialist Martha Cloutier and Sr. LTA Megan Humphries having fun in the 2014 Holiday Party photo booth.

Circulation Services
 Table 2
 Circulation by Patron Type: Five-Year Comparison

	2014/2015	2013/2014	2012/2013	2011/2012	2010/2011
PATRON TYPE					
Undergraduate Students	221,011	207,983	248,977	255,074	269,235
Graduate Students	58,684	61,077	84,006	95,398	94,484
Faculty	26,940	36,433	29,741	30,910	32,374
Staff	7,833	10,178	9,570	10,286	10,473
Alumnae	24	65	129	1,525	4,753
Special Borrowers:	12,106	14,540	19,541	19,897	20,194
Affiliate	2,281	2,211	7,415	6,195	3,981
Courtesy	5,023	5,936	7,390	6,713	7,867
Associate/Subscriber	4,802	6,393	4,736	6,989	8,346
Library Charges:	16,439	16,636	17,224	22,216	17,224
Interlibrary Loan	7,284	7,681	10,311	10,192	11,335
UBorrow*	4,992	4,864	11,905		
Other	4,163	4,091	11,905	2,694	2,312
TOTAL ITEMS CIRCULATED	343,037	346,912	363,164	409,188	435,297

*UBorrow was implemented in 2012/2013.

Circulation Services
 Chart 1
 Patron Type, 2014/2015



Sr. LTA Joseph Ayoub was recognized for his 15 years of service with University Libraries.



Lindsey Ritzert
 Head, Circulation Services

Highlights of the Year in Retrospect

- Regional Librarians participated on various committees in support of the Provost's Foundations of Excellence (FoE) Transfer Initiative.
- We completed implementation of the 2012-13 Tech Fee Proposal for iPads at Regional libraries and began work on a new 2015-2016 Tech Fee Proposal for additional lending equipment.
- Rayla Hanselmann coordinated Regional contributions for the Libraries Web redesign.
- Carrie Moran and Min Tong hosted the inaugural UCF Central Region Faculty Professional Development Conference on November 4, 2014 at UCF Valencia/Osceola campus.
- Min Tong, as the principal investigator, completed the 2014 UCF Information Fluency (IF) Award grant project entitled "Assessing the Information Literacy Skills of Transfer Students at UCF."
- Andy Todd serves as the Nursing Subject Liaison and collaborated with UCF Office of Research & Commercialization to create a [research guide related to large grant funding organizations](#).¹
- Barbara Alderman was selected as one of the "2015 UCF Women Making History" by the UCF Center for Success of Women Faculty.
- Peggy Nuhn was elected Secretary of the Florida Library Association. Term of office: May 2015 – May 2017.
- Michael Furlong presented "Teaching Horror" as part of a panel discussion at the International Association of the Fantastic in the Arts Conference, March 2015, and was also appointed to the ALA Immroth Awards Committee for a two-year term.
- Cynthia Kisby supported two committees gathering information for the Downtown UCF project and served as United Way Campaign Library Team Captain and Bargain Boutique Event Chair, fall 2014. The Bargain Boutique raised over \$300.



United Way Library Team members Patricia Hall, Cynthia Kisby, Peter Spyers-Duran

Staffing Changes

- As of October 9, 2014 Carrie Moran transferred from Osceola to Orlando to become the User Engagement Librarian in Information Literacy & Outreach (ILO).
- Leah Kriebel was hired on March 13, 2015 to replace Carrie Moran at the Osceola campus. Kriebel received her degree from the University of Wisconsin, Milwaukee in 2011. She came to UCF with library experience at ITT Technical Institute and Valencia College.

Departmental Goals: 2014-2015

- Continue to explore new ways to enhance services to faculty and students on each campus.
 - Staffing changes in Daytona State College Circulation Department and the arrival of the new Head of Circulation Services in the John C. Hitt Library precipitated updating procedures for handling lost items.
 - Developed a plan for marketing new UCF books on South Lake campus consisting of a LibGuide, Faculty Newsletter, promotional signage, and new books display.
 - Established a working relationship with Career Services and became the library contact for career development consultations on South Lake campus.
 - Helped negotiate free printing for UCF students in the Daytona State/UCF library when UCF changed to Papercut.
- Take advantage of opportunities to build stronger relationships with departments in the John C. Hitt Library.
 - With Carrie Moran's transfer from Osceola to Orlando we have created a wonderful connection to ILO.
 - Regional librarians serve on the Promotion Coordinating Committee, Faculty Affairs Committee, Web Working Group, and Web Redesign and Policy Taskforce (WRAPT).
- Focus on outreach to online courses as a way to increase library support in the curriculum.
 - All regional librarians are embedded in online classes.
 - Regional librarian instruction to online students exceeds face-to-face instruction.

Departmental Goals: 2015-2016

- Continue to enhance services to faculty and students on each campus
- Act on opportunities to collaborate with teaching faculty and partner librarians

¹ <http://guides.ucf.edu/Grantsfundersguide>

Advancement Toward the President's Five Goals

Offer the best undergraduate education available in Florida

- In consultation with UCF and Seminole State College faculty and staff, began regular visits to the Altamonte campus to support the UCF Nursing Program students with research assignments.
- Worked with UCF faculty and Acquisitions and Collection Services to obtain out-of-print levelled readers deemed important for Elementary Education majors.
- Redesigned the LibGuide for Architecture and marketed it to Architecture faculty and students.

Provide international focus to our curricula and research programs

- Collaborated with Dr. Denise Young on collecting global research sources and materials for a new online sociology course in Global Aging and Women developed by Dr. Young.

Become more inclusive and diverse

- Min Tong serves on the Board of Directors and other committees of the Chinese American Librarians Association (CALA), 2014-2017.

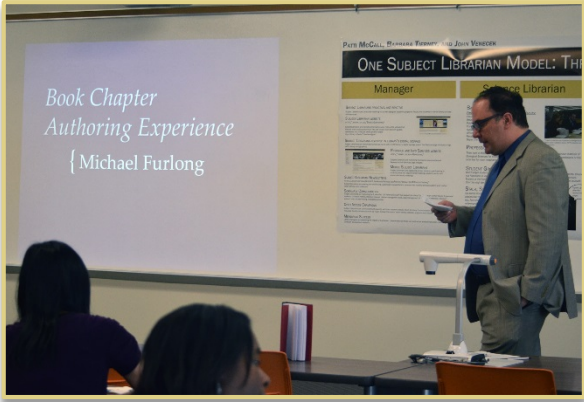
Be America's leading partnership university

- Teamed with Valencia librarians to teach library research sessions for the class SLS1122 (New Student Experience); participating in designing, delivering, and reviewing the course.

- Participated in the Academic Excellence Symposium at Daytona State College on a faculty library debate panel "Out with the Old? The Future of the Printed Book in Academic Libraries."
- As President of the Library Association of Brevard Barbara Alderman organized a joint presentation with the Friends of the Central Brevard Library, coordinated spring and summer events, theater night, and revision of duties.
- Shared Information Services Desk staffing responsibilities with the Seminole State College librarians to enable partner library to remain open for a half-day on Fridays during summer session.
- Met with three new partner Library Directors: College of Central Florida - Teresa Faust; Valencia West - Ruth Smith; and Seminole State - Erika Wayne – as well as the new Head of Tech Services at SSC, Barbara Hildebrand.
- Supported partners at Cooper Memorial by providing a DesignJet color laser plotter and scanner for the new GoZone maker space.
- Initiated joint collection development meetings with collection development librarians at LSSC Leesburg, LSSC Clermont, and Lake County Library System to establish better practices.
- Collaborated with Eastern Florida State College (EFSC) Writing Center Coordinator Carol Harvest and EFSC Librarian Jill Simser to facilitate a series of Formatting Style and Citation Workshops at the Cocoa Campus EFSC/UCF Joint-Use Library. Worked with UCF Student Services to advertise all events.
- Partnered with Lake County to serve as Adult Literacy Program Site Coordinator at Cooper Memorial Library.



Min Tong speaking at the UCF Central Region Faculty Professional Development Conference, UCF Valencia /Osceola campus.



Michael Furlong, Daytona State College Regional Librarian, presenting at the July 2014 meeting of the Library Faculty at the Osceola campus

STATISTICS

Regional Campus Libraries

Table #1

Library Instruction Statistics

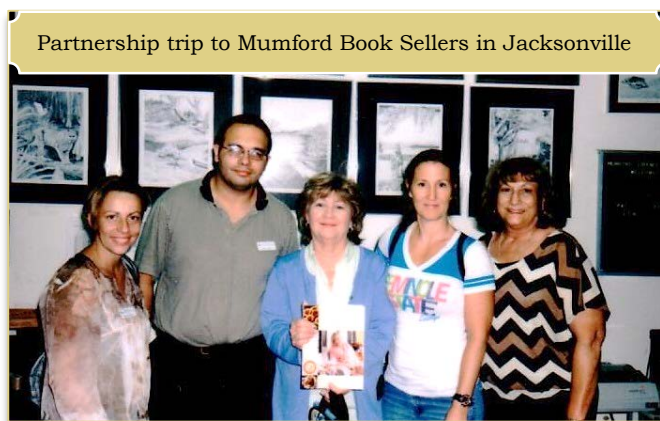
Campus	2014-2015****				2013-2014***		2012-2013**		2011-2012		2010-2011	
	Classes		Students		F2F	F2F	F2F	F2F	F2F	F2F	F2F	F2F
	F2F	Online*	F2F	Online*	Classes	Students	Classes	Students	Classes	Students	Classes	Students
Altamonte	2	0	181	0								
Cocoa	11	38	247	1,242	53	1487	45	1,413	43	1,510	39	1,141
Daytona Beach	9	8	197	256	23	534	23	459	13	253	23	541
Leesburg					3	19	63	1	19	5	95	
Ocala	2	0	28	0	1	16	6	95	5	92	6	114
Orlando					16	613						
Osceola	15	3	249	90	36	782			9	225	1	20
Palm Bay	2	17	32	394	22	555	28	793	30	842	24	697
Sanford/Lake Mary	24	7	471	345	41	1018	47	951	66	1,300	17	267
South Lake	13	2	169	30	7	69	8	150	9	119	8	166
West	33	5	701	117	18	414	29	766	26	965	19	473
F2F/Online Subtotals	111	80	2,275	2,474								
Total	191		4,749		220	5507	191	4,690	202	5,325	142	3,514

Notes:

*With UCF's online courses approaching 40% of student credit hours, we will begin to highlight Regional Librarians' support of online students. This fiscal year the number of online students served exceeds the number of students taught in regional campus face to face library instruction sessions.

Variations from year to year are a direct reflection of the availability of librarians on staff.

- ****FY 14/15 – Orlando courses are reported by the Information Literacy and Outreach Department
- ***FY 13/14 – Orlando - Andy Todd assumed duties of Nursing Subject Librarian and Kisby taught ENC1102.
- **FY 12/13 - Osceola statistics are included in West and were not reported separately before Nuria Curras resigned.



Partnership trip to Mumford Book Sellers in Jacksonville

Left to right: Rebecca Meadows (formerly Library Technical Assistant with Seminole State, now UCF CMC staff); Alberto Valentin, Library Technical Assistant, Seminole State; Peggy Nuhn, UCF Regional Campus Librarian; Kelly Diaz, Campus Librarian, Seminole State; and Patricia DeSalvo, Dean, Libraries and Learning Resources, Seminole State College



Cynthia M. Kisby
Head, Regional Campus Libraries

The Universal Orlando Foundation Library at Rosen College, a branch of the University Libraries, serves the needs and interest of Rosen College's students, faculty, and staff, as well as the needs of the greater UCF community. The library also serves as an information resource center for the hospitality industry in central Florida.



Universal Orlando Foundation Library at the Rosen College of Hospitality Management Staff: Allison Matos, Tim Bottorff, Schuyler Kerby, Gerald Dillon, and Shane Roopnarine, July 2015

Highlights of the Year in Retrospect

- The Universal Orlando Foundation (UOF) Library continued to grow and evolve during the 2014-2015 fiscal year. Library staff members continued to provide excellent service and communication, even during staff shortages, and usage remained high both in person and online.
- Technology enhancements included:
 - The UOF Library's Technology Fee-funded technology upgrade was completed, with the arrival of the Dell Venue tablets and their availability for student checkout in early fall 2014. These joined the new desktop PCs, new study room PCs, and enhanced wireless service that were added at the end of the previous fiscal year.
 - The UOF Library fully participated in the ongoing redesign of the UCF Libraries website. Head Librarian Tim Bottorff chaired the librarywide Web Redesign and Policy Taskforce, and Public Services Librarian Shane Roopnarine assisted with the revamp of the Rosen pages. The new website is expected to debut early in the coming fiscal year.
 - The staff created additional content for the library's digital sign.
 - The UOF Library LibGuides were further updated and expanded.
 - The UOF Library instructional modules were further updated and expanded.

- The UOF Library also continued to be a popular physical gathering spot on campus, for both learning and socialization:
 - University Writing Center (UWC) consultations were offered in a library study room throughout the year.
 - Accounting and Finance tutoring was conducted in the library's large meeting room in the fall and spring semesters.
 - College Algebra tutoring was conducted in the library's large meeting room in spring 2015.
 - The UOF Library hosted a visit of the staff of the Curriculum Materials Center (CMC) in December 2014.
- UOF Library exhibits this past year included:
 - "Caribbean Island Hopping," curated by Kelly Robinson & Schuyler Kerby (May-August 2014)
 - "Wild Florida: Tourism Before Disney," curated by Amanda Richards (August-Sept 2014)
 - "Dark Tourism," curated by Schuyler Kerby & Allison Matos (Oct-Nov 2014)
 - "Break Reads," curated by Amanda Richards (Dec 2014)
 - "Future of Coffee," curated by Schuyler Kerby & Amanda Richards (Jan-Feb 2015)
 - "Eta Sigma Delta," curated by a student organization (Mar-Apr 2015)
 - "Loca-motion: Moving From Farm to Table," curated by Schuyler Kerby & Allison Matos (May-Aug 2015)

Staffing Changes

- Kelly Robison, Public Services Librarian, left to accept a Research Librarian position at Embry-Riddle Aeronautical University. Her last day at Rosen was August 28, 2014.
- Following an extensive national search, Shane Roopnarine started as the new Public Services Librarian on February 13, 2015. Roopnarine's duties include reference, instruction, collection development, and Web development.



Future of Coffee Exhibit, January 2015

- Amanda Richards, Sr. LTA, left the Rosen Library on February 6, 2015, to accept a Librarian position at Everest University, South Orlando Campus.
- Gerald Dillon started as the new Sr. LTA on June 19, 2015. His duties include circulation, fines, opening and closing the library, reserves, and working at the front desk.

the chat reference coverage. Creative scheduling and flexible work assignments also helped the staff get by during the interim.

Departmental Goals: 2014-2015

- **Complete implementation and begin assessment of the UOF Library Technology Fee project:**
 - **Receive the Dell Venue tables from Library IT, develop policies and procedures for their use, and prepare them for checkout.**
 - **Develop policies and procedures for increased usage of the study rooms.**
 - **Assess and monitor the new technology elements, including new desktops, new study room PCs, new tablets, and an additional wireless access point.**
 - *The Dell Venue tablets were received and ready for use in September 2014. UOF Library staff worked throughout the fall and spring to tweak the loan periods, renewal policies, and tips for use.*
 - *UOF Library staff created a new self-sign-up procedure for the study rooms, which are more popular than ever.*
 - *The new desktops and study room PCs have performed very well, with very few problems. The additional wireless access points seem to have helped with wireless coverage, since complaints about wireless have decreased. The Dell Venue tablets are prone to charging problems, occasional hardware failures, and poor design. UOF Library staff have worked with LibTech staff to get the most out of them and to provide good usage tips to students who use them.*
- **Maintain continuity of services during the coming year, in the face of an upcoming vacancy:**
 - **Fill the vacant position.**
 - **Develop strategies for sustainable delivery of library instruction, reference, and other public services in the interim**
 - *The Public Services Librarian search took place between September 2014 and February 2015, resulting in the hiring of Shane Roopnarine. Head Librarian Tim Bottorff chaired the committee, and LTA Supervisor Allison Matos served as an active member.*
 - *During the time without a public services librarian, Head Librarian Tim Bottorff took on most of the reference questions and instruction classes. Sr. LTA Amanda Richards, who holds an MLIS degree, also assisted with some of the face-to-face reference and instruction duties. Meanwhile, Sr. LTA Schuyler Kerby assisted with some of*

Departmental Goals: 2015-2016

Three areas of emphasis have been identified for the coming year:

- Focus on online services:
 - The new UCF Libraries website is expected to debut in late summer 2015. This significant change will require substantial activity on a variety of fronts throughout the year, including: updating links, guides, videos, and tutorials; communicating the changes to students, faculty, and staff; and updating internal workflows and processes.
- Focus on staff development and growth:
 - The UOF Library has experienced recent turnover in key positions. The new team is talented and eager to develop additional experience and skills. Staff development will be encouraged through the filling of any open positions, through ongoing internal training and meetings, and through professional development classes and workshops offered by the university.
- Focus on technology:
 - Despite receiving enhancements through a recent Technology Fee project, another technology scan and upgrade should be considered for the UOF Library. Some possible enhancements might include items such as additional scanners, more reliable tablets or small laptops, and more technology and connectivity for study areas.

Advancement Toward the President's Five Goals

- 🌀 **Offer the best undergraduate education available in Florida**
 - The UOF Library's collection aims to be the best for hospitality management in the state of Florida, if not the entire United States. The collection was further strengthened this year in core areas (hotels, restaurants, and tourism) as well as in unique niche areas (events, golf, theme parks, and timeshares) of hospitality management. Several of the latter subjects are taught in very few other Florida universities.
- 🌀 **Achieve international prominence in key programs of graduate study and research**
 - The UOF Library continued to collect research and statistical materials from scholarly publishers such as CABI, Routledge, the United Nations World Tourism Organization, and the U.S. Travel Association.

- The UOF Library continued to collect materials related to the scholarly writing process and research methods, including materials that support the master's and Ph.D. programs at Rosen.

Become more inclusive and diverse

- UOF Library staff participated in UCF Libraries' Diversity Week activities.
- The UOF Library offered materials and services to Disney International program students, who take certificate classes on the Rosen campus.

Be America's leading partnership university

The UOF Library partnered with:

- The Student Government Association, in offering scantrons to students.
- UCF Libraries Special Collections & University Archives in securing items for display for the Wild Florida exhibit.
- UCF Rosen College in offering space for accounting and finance tutoring.
- The University Writing Center, in offering space for writing consultations.

Public Service Statistics

Despite increases in mixed-mode and fully online courses at the Rosen College, the UOF Library remains a popular physical gathering place and a key hub for intellectual activity on the campus. Not surprisingly, statistics were up in most categories, compared to last fiscal year, including Patron Count, Website Hits, Students Taught in instruction sessions, and total Materials Circulated. Reference and Directional question statistics were the only major category to show a significant decrease, possibly due to underreporting or possibly owing to curricular and pedagogical changes at the College. A new method for recording question statistics, and other categories of activity, is being considered for the coming fiscal year.

Performance Enhancement Recommendations

Furniture and woodwork at the UOF Library, all of which is original, is starting to show considerable wear-and-tear. Significant touchup, repair, and re-upholstery work should be budgeted for and planned within the next few years.

The UCF Libraries still has strides to make in terms of supporting effective remote participation in meetings by branch and regional library staff. While Adobe Connect and Microsoft Lync provide software platforms for participation, the camera, microphone, and speaker setups (for example, in rooms 223 and 511) should be improved so that the experience is better for remote participants.

STATISTICS

*Table 1
Public Service Statistics
Five-Year Comparison*

	2014/15	2013/14	2012/13	2011/12	2010/11
USE OF THE FACILITY:					
Patron Count	112,340	110,989	138,384	139,856	126,695
WEBSITE:					
Hits on UOFL Web pages	212,464	196,323	252,515	261,097	320,652
INSTRUCTION:					
Classes Taught ¹	63	69	49	41	48
Students Taught ¹	2,948	2,532	1,573	1,206	1,650
MATERIALS CIRCULATED:					
Total Reserve Circulation	7,184	5,959	7,507	7,266	5,299
Total General Circulation	3,283	1,353	4,088	4,319	4,158
Total Materials Circulated	10,467	9,440	11,595	11,585	9,457
REFERENCE:					
Directional Questions	5,261	7,768	5,474	4,369	3,485
Reference Questions	1,102	1,353	1,269	1,106	1,340
In Person	946	1,136	1,152	985	1,173
Via Phone	61	86	57	57	70
Via Email	29	78	53	41	69
Via Chat ²	42	34	-	-	-
Research Consultations	24	19	7	23	28
Total Questions	6,363	9,121	6,743	5,475	4,825

¹ Instruction statistics include both face-to-face and online instruction.

² Chat reference began in January 2014.

Collection Development Statistics

As in prior years, improving the UOF Library's collection, both in quantity and quality, remained an important goal. More than 300 titles were added to the print collection, through a combination of purchases and gift. In addition, more ebooks, DVDs, and streaming videos were added on the electronic side. The emphasis remained on core areas (e.g., lodging, restaurants, and tourism) as well as on niche areas (e.g., events, golf & club management, timeshares, and theme parks) of hospitality management.

Managing the growing physical collection was also a point of emphasis this year. The staff assisted with the final stages of an ongoing project to free up some much-needed shelf space. This required the

removal from the collection a few hundred items that are no longer needed, including second copies, older copies of textbooks, and other items of marginal value. Ongoing shelving, shelf reading, and cleaning also continued throughout the year.

The UOF Library also continued to accept donations from students, staff, faculty, and community members. However, as the shelves have grown fuller and as the collection has matured, the bar for inclusion has risen and fewer gift titles are being added. Nonetheless, this year a small number of important gifts were added in areas such as event management, restaurant management, tourism, wedding planning, and wine and spirits.

Universal Orlando Foundation Library
 Table 2
 Collection Growth
 Five-Year Comparison

Titles Held End of					
	2014/15	2013/14	2012/13	2011/12	2010/11
Rosen General	9,783	9,474	9,041	8,681	8,082
Rosen Reference	777	758	725	738	708
Rosen Media	560	550	542	479	381
Rosen Heritage	37	37	36	36	35
Total	11,157	10,819*	10,344	9,934	9,206

* Total corrected from 2013/2014.



Graduate Students and Faculty, January 2015



Tim Bottorff
 Head, Universal Orlando Foundation Library
 at the Rosen College of Hospitality Management

Highlights of the Year in Retrospect

Staff Recognition

- Michael Arthur was awarded the Excellence of Librarianship Award 2015.
- Cara Calabrese completed her Master's in Library & Information Science (MLIS) degree from Florida State University.

Library Collections

- The state allocation for library materials in 2014-15 was \$4,739,184, a decrease from \$4,830,335 in 2013-14.
- The library was able to use salary savings and other strategic monies to expend a total of \$6,768,105 in 2014-2015. The UCF Libraries continues to supplement the state allocation through the use of strategic funds from various sources including salary savings, one-time IT&R funds, and technology fee awards:
- In collaboration with academic units on campus, including English Department and Anthropology Department, the UCF Libraries received five separate technology fee awards in 2014-2015 for the purchase of new collections in total of \$432,870.
- In June 2014, UCF became the first SUS partner to relocate materials to the new shared library facility in Gainesville. The Florida Academic Repository (FLARE) accepted over 107,000 volumes from UCF. The project represented a new step in statewide cooperation to reduce print holdings while ensuring the availability of one copy. In addition, FLARE project freed up precious space needed in the John C. Hitt Library building.
- Over 50 collection development policies for the academic areas supported by the Libraries were updated in preparation for the SACS COC accreditation. Each subject area collected in the UCF Libraries was evaluated. These policies will drive the collection decisions for the content added to the UCF Libraries.
- Started a pilot with patron-driven acquisitions model on streaming video on Kanopy platform. This pilot provides access on nearly 14,700 titles of streaming video, including educational, documentary, and criterion collections. UCF Libraries would only incur cost after substantial use is logged for a title. It is a great cost-savings model to provide media content that is often difficult to acquire. And it can be embedded in courseware and serve distance education.
- Joe Bizon led a team of student workers in barcoding and inventorying approximately 80,000 volumes of bound periodicals in the John C. Hitt Library.
- Staff and student workers in the Serials Unit created 54,401 items in Aleph for the bound periodicals and their descriptions. This project is the first critical step to preparing the collections for the ARC when it is ready.



Michael Arthur received the 2015 Excellence in Librarianship Award at the Founders Day ceremonies April 2015; Athena Hoepfner was recognized for 20 Years of Service.

- In the microfilm preservation project, over 34,000 reels of microfilm were tested for vinegar syndrome. Degraded films were withdrawn from the collections to control the spread of this deterioration. Replacements in print, online or on microfilm were identified as part of the project.

Highlights from the Electronic Resources Unit

The eResources Team further refined invoice handling and processed \$4,648,365 in invoices, with 86% going towards recurring expenses. We made progress on a continuing project to review fund codes, object codes, and order records for all subscribed online journals. This systematic review has increased the number of assigned fund codes and object codes to online journals and eResources by approximately 50%. When completed, this project will enable EBSCO, Aleph, and Arrow to produce accurate reports of our titles and spending per fund code and object code, and will support problem-free EDI processing.

Selected Use in Electronic Access

	Searches	Results Clicks	Full-Text	Sessions
2014/2015*	3,230,771	3,642,660	2,491,867	-
2013/2014*	13,077,671	-	2,474,747	-
2012/2013*	11,319,901	-	2,839,147	2,466,587
2011/2012*	11,394,659	-	2,879,851	1,818,282
2010/2011*	10,306,606	-	2,672,291	5,328,255

*See also the Table 5 for a normalized account of searches and full-text use.

OneSearch

OneSearch performed smoothly and statistics show a steady rise in usage for searches, abstract views, and linking to full-text.

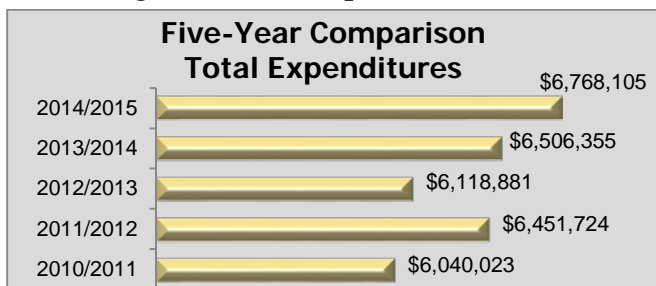
Acquisitions & Collection Services
Table 1

OneSearch Non-Counter Usage*

	Calendar Year			
	2012	2013	2014	2015 Jan-Jun
Sessions	182,496	502,954	623,710	324,682
Searches	63,178,700	175,542,728	232,491,510	131,766,366
Hosted Full-Text	91,739	362,921	463,899	241,034
SFX Link Used	131,990	335,840	457,422	247,477
Abstract Viewed	285,000	852,709	1,058,228	572,656

*See also the COUNTER usage for a normalized account of searches and full-text use

Library Resources Expenditures

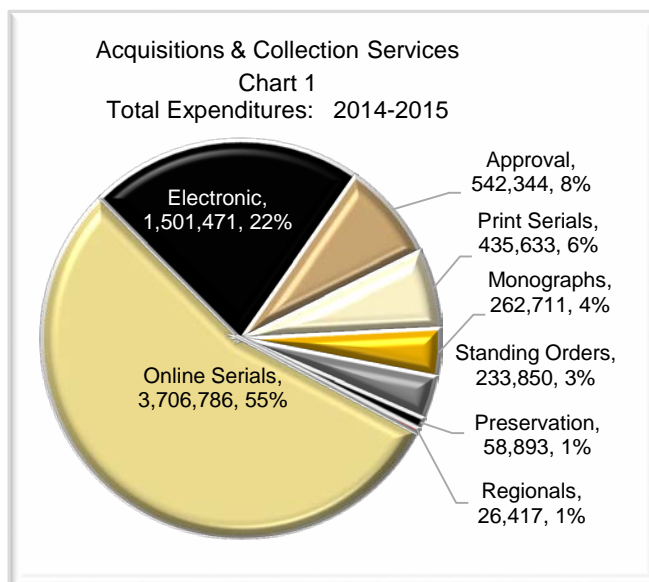


Special Funding (2014-2015)

- \$432,870 was awarded to the UCF Libraries from the UCF Technology Fee Committee.
- \$10,000 was funded by the College of Sciences to supplement the purchase of the 26-volume print and online *International Encyclopedia of Social and Behavioral Sciences*.
- \$5,000 was granted from Department of Biology for the 1st year of Nanoscience program.
- \$3,000 was funded to support the new B.A in Writing and Rhetoric Department
- \$2,000 was provided by the university to purchase materials in support of the new M.A. in Cognitive Neuroscience in the Department of Psychology.

Purchase Highlights for 2014-2015 (Brief list)

- American Broadside, Civil War, Slavery, Pamphlets
- DARE - Dictionary of American Regional English
- Early American Imprints: Evans Supplement
- Shaw Shoemaker w/ Supplements
- Indigenous Peoples: North America Digital Archive
- International Encyclopedia of Social and Behavioral Sciences, 26-volume print and online
- IOP eBook Package
- Latin America in Video
- North American Women's Letters and Diaries Street Press
- Synthesis Digital Library, Collection 7
- Taylor & Francis Journals Archive: Behavioral Science



Staffing Changes

- Tina Candela retired on January 31, 2015 after over 25 years of service to the UCF Libraries.
- Kate Malahina was hired as the LTA Supervisor for the Acquisitions Unit.

Departmental Goals: 2014/2015

- Partner with YBP using GOBI Analytics to assess UCF collections in comparison with other partners in an effort to more effectively expend library funds, and to promote collaborative collection development within the SUS.**

Actively met with YBP virtually and in person to build the parameters and the features. However, the project was put on hold when YBP was acquired by EBSCO.

- **Inventory the microfilm collection. Assess and deselect damaged microfilms. Identify possible online resources as replacements for the damaged films.**

The microfilm collections in the John C. Hitt Library have suffered from the “vinegar syndrome” and started deteriorating rapidly. Because the problem can spread and infect other good film, it was critical to control the degradation in timely fashion. A team of staff members and student workers tested over 31,000 microfilm reels, identified and separated the degraded ones, logged the changes, and started looking for replacements. This project is expected to continue in the next fiscal year.

- **Inventory and barcode 75% of bound periodicals in preparation for onsite ARC storage.**

Kudos to the hard work by our staff and student workers under the supervision of Joe Bizon, LTA Supervisor for the Serials Unit. About 81,000 volumes representing over 75% of the bound periodicals were barcoded and entered into Aleph. In the next fiscal year, all bound periodicals will be completely inventoried and prepared for the new ARC facility when it is built.

- **Off Campus Access: Federated ID, Shibboleth, & LibX.**

We identified library vendors which support Shibboleth and coordinated with UCF IT to set up the necessary exchange of attributes. High value vendors that supply a large number of journals and books were set up. The Libraries LibX instance was updated to allow researchers to authenticate via UCF’s EZproxy on the fly.

- **Statistics: COUNTER R4, SUSHI, and UStat**

eResources aligned the Libraries statistics reports to match the new COUNTER Code of Practice Revision 4. UStat was investigated, but found inefficient in automatically ingesting usage data from SUSHI-compliant; and therefore was not implemented.

Departmental Goals: 2015/2016

- Prepare the Collections to move to the ARC, including finishing barcoding all bound periodicals, assisting Cataloging Services in completing inventory of the General Collection in the John C. Hitt Library; continue reviewing and preserving the microfilm collections.
- Review all workflows and compile detailed documentation to prepare for the pre-migration of ILS.
- Lay the groundwork for a migration to EBSCO’s Full-Text Finder and Publication Finder products by correcting / enhancing SFX and EBSCO knowledgebases, and testing for accuracy and ease of use.
- Continue collaboration with other departments in the Libraries as well as departments in Information

Technologies & Resources to facilitate the state and federal mandate of “textbook affordability.”

- Review and reorganize the workflow for eResources, with the new eResource Librarian on board. Continue identifying collections that can be transitioned to electronic formats and developing procedures to enhance the access for eResources.
- Migrate existing or create new database and access related content to the new WordPress-based Libraries site. Verify that the database pages transition from the Intranet-based database system to the LibGuides presentation is complete, functional, and coordinated with the WordPress pages.

Performance Enhancement Recommendations

Continue collaboration with faculty and subject librarians to build and manage strong library collections to support UCF’s missions.

Advancement Toward the President’s Five Goals

- 🌀 **Offer the best undergraduate education available in Florida**

UCF Libraries is focused on providing students and faculty with the content needed to support excellence in undergraduate education. Collection policies are reviewed and updated to support the SACS COC process. Librarians are actively involved at the state, regional, and national level in order to stay current on the latest trends in academic libraries. Technology fee funds are used to supplement library spending to provide outstanding content that supports undergraduate education.

- 🌀 **Achieve international prominence in key programs of graduate study and research**

The UCF Libraries collaborated with faculty and researchers to identify and purchase specific products that enhance graduate study and research. Memberships in the Center for Research Libraries and the Association of Southeastern Research Libraries provided opportunities for the UCF Libraries to provide access to new and exciting content that is available at leading research institutions. UCF librarians are actively involved in faculty committees and collaborate with teaching faculty regularly to keep up with changes to programs and university strengths in graduate study and research. Through strategic use of library and technology fee funding the library continues to explore new ways to provide UCF students and faculty with access to outstanding materials that support graduate study and research.

Provide international focus to our curricula and research programs

The UCF Libraries continued purchasing content that has a global focus. The approval plan profile is regularly reviewed and the library works closely with major publishers and library vendors to explore resources with a global focus.

Become more inclusive and diverse

Acquisitions and Collection Services staff members participated in diversity programs. The UCF Libraries continued to support programs on campus that promote diversity within the classroom and through campus activities including, Women's Studies, Jewish Studies, African American Studies, Latin American Studies, and LGBT.

Be America's leading partnership university

Librarians in this department actively participated in regional and national groups to expand library resources (consortium purchases) and address mutual concerns (electronic archiving, resource digitalization projects). The UCF Libraries continued memberships in the Center for Research Libraries (CRL) and the Association of Southeastern Research Libraries (ASERL). These collaborations and partnerships between UCF and major publishers and library vendors result in the library being able to provide content that is in high demand with the advantage of discounted pricing.

Acquisitions & Collections Services
Table 2

Percentage Comparison - Current Five Years

	2014/15	2013/14	2012/13	2011/12	2010/11
Expenditures					
Approvals	8%	8%	9%	11%	8%
Electronic	22%	24%	33%	31%	26%
Monographs	4%	4%	4%	6%	6%
Preservation	1%	1%	1%	1%	1%
Regionals	1%	1%	1%	1%	1%
Serials	61%	58%	47%	45%	53%
Standing Orders	3%	4%	5%	5%	5%
TOTAL	\$6,768,105	\$6,506,355	\$6,118,881	\$6,451,724	\$6,040,023

Acquisitions & Collections Services
Table 3

Branches & Regional Campus - 2014-2015

	Monograph	Periodicals	Standing Orders	Databases	Total
Rosen	\$23,678	\$25,376	\$1,034	\$2,040	\$52,128
CMC	\$22,417	\$601	0	0	\$23,018
Eastern	\$8,683	0	0	0	\$8,683
Southern	\$8,853	0	0	0	\$8,853
Western	\$8,881	0	0	0	\$8,881
TOTAL	\$72,512	\$25,977	\$1,034	\$2,040	\$101,563

Acquisitions & Collections Services
 Table 4
 Current Five Years

	2014/15	2013/14	2012/13	2011/12	2010/11
ITEMS RECEIVED					
Approvals	7,913	8,684	9,308	9,823	10,015
Firm Orders	8,051	5,209	6,317	6,462	5,209
Gifts	412	40	2,241	7,750	11,760
Standing Orders	1,396	1,290	1,170	1,419	1,617
TOTAL	17,772	15,223	19,036	25,454	28,601
BOUND PERIODICALS	1,073	1,693	1,306	1,749	2,967
MICROFORMS					
Film	168	239	284	294	407
Fiche	23,166	32,922	32,887	33,841	32,812
TOTAL	24,407	34,854	33,171	34,135	33,219
PERIODICALS/SERIALS					
Main(Print)	990	1,047	1,171	1,195	1,310
CMC(Print)	12	12	12	12	12
Rosen(Print)	77	77	77	74	82
Brevard(Print)	0	0	0	0	2
Daytona(Print)	0	0	0	0	0
Newspapers	4	5	6	6	13
E-Databases	481	475	366	365	365
E-Journals	52,337*	49,060*	41,677*	39,600*	37,469*
print + online	(297)	(306)	(368)	(326)	(338)
e-only	(52,040)	(48,754)	(41,309)	(38,927)	(37,131)
Total Active Subscriptions	53,901	50,676	43,309	41,252	39,253

* Includes all E-Journals purchased and accessed.

CREEPY CUPID BAKE SALE
 February 13, 2015



Acquisitions' Cara Calabrese and Kelly Young working the DAG fundraiser



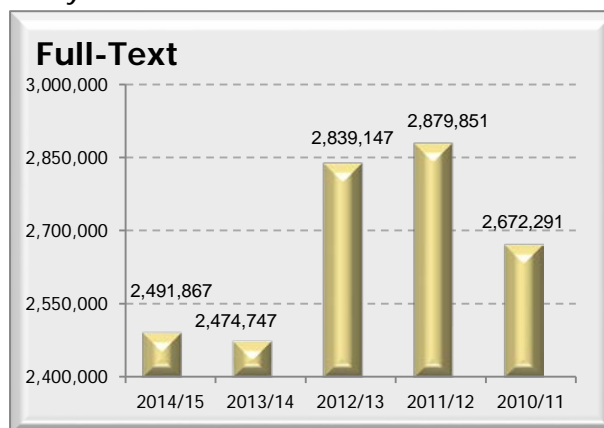
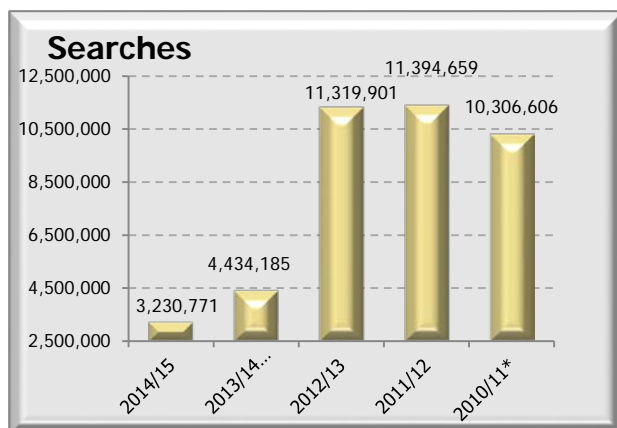
Susan MacDuffee shopping at the Bargain Boutique, fundraiser for the Believe faculty/staff campaign

Acquisitions Services
Table 5
Five-Year Expenditure History*

	2014/15	2013/14	2012/13	2011/2012	2010/2011
MONOGRAPHS	\$806,654	\$787,214	\$863,322	\$1,102,302	\$883,536
Approvals	542,344	495,363	525,053	689,125	511,767
Firm Orders	262,711	288,917	273,160	404,244	367,715
Replacements	1,599	2,934	65,109	8,933	4,054
SERIALS TOTAL:	3,663,868	3,573,976	3,149,923	\$3,204,601	\$3,465,694
Standing Orders	233,850	259,777	278,175	300,837	296,219
Periodicals	435,633	521,005	533,579	518,643	582,787
Periodicals Online	2,994,385	2,793,194	2,338,169	2,385,121	2,586,688
ELECTRONIC	2,213,872	2,059,500	2,016,641	\$2,029,801	\$1,580,420
Periodical Databases	712,401	474,285	409,795	337,068	482,257
Databases	1,174,411	1,377,030	1,102,353	839,881	376,413
Back Volumes & Monographs	327,060	208,185	504,493	852,852	721,750
PRESERVATION	57,294	62,637	57,864	\$81,086	\$83,726
Microforms	40,673	41,410	42,210	50,867	47,401
Binding	16,621	21,227	15,654	30,219	36,325
REGIONAL LIBRARIES	26,417	23,028	31,131	\$33,934	\$26,647
Eastern	8,683	6,814	11,348	\$10,356	8,206
Firm Orders	8,683	6,814	11,348	10,356	8,206
Periodicals	-	-	-	-	-
Southern	8,853	7,982	11,138	\$12,045	\$10,950
Firm Orders	8,853	7,982	11,138	11,955	10,763
Periodicals	-	-	-	90	187
Western	8,881	8,232	8,645	11,533	7,491
TOTAL	6,768,105	6,506,355	6,118,881	\$6,451,724	\$6,040,023

* In addition to the above noted funds that are used to support the teaching and research mission of UCF, the Florida Virtual Campus (FLVC) also funds and maintains a collection of databases, e-books, and other online resources which are made available to all state universities in Florida. This fiscal year, FLVC spent approximately \$3,400,417 in support of statewide resources for the eleven public universities.

Acquisitions & Collection Services
Charts 2-3
eResource Usage
Five-Year Summary



*2010/2011 Gale Searches data was incorrectly inflated.

**2013/2014 Due to changes in COUNTER stats the total number of sessions is no longer tracked. More relevant than sessions are the number for actual searches and the full-text downloads requested during the search process. A refined definition by COUNTER for what represents a search accounts for the sudden decrease in total searches from 2012/2013 to 2013-2014.

Electronic Resources Usage Details

Acquisitions & Collections Services

Table 6

Selected Database Usage 2014-2015 (COUNTER COMPLIANT STATISTICS)

Databases	Searches	Full-Text Access	Results Clicks**
Alexander Street Press	34,245	6,419	2,050
EBSCO EDS OneSearch* <i>Highest Searches-federated in DB1</i>	*1,601,190	-	-
EBSCOhost	2,400,420	673,858	3,153,602
Regular searches in PR1			
Engineering Village	17,243	-	-
FirstSearch	20,771	-	-
Gale	149,784	41,599	51,517
LexisNexis Academic	39,754	-	-
MathSciNet	16,016	218	6,809
ProQuest	171,174	115,219	117,317
Readex Newsbank	1,129	7,425	4,849
SciFinder Scholar (Non COUNTER)	33,672	-	-
Web of Knowledge	111,783	-	99,632
eBooks and Media			
Cambridge E-Books Online	-	3,175	-
Credo Reference	Canceled		
EBL	-	6,296	-
ebrary	-	6,049	-
EBSCO eBooks	-	26,668	-
FMG Steaming Videos	2,680	-	-
Gale eBooks	-	26,307	-
IEEE eBooks	-	1,188	-
Morgan & Claypool	35	416	7
Oxford eBooks	-	-	22,810
Springer eBooks	-	346,575	-
E-Journals			
ACM Journals	6,449	11,779	-
ACS Publications	11,678	38,699	1,291
AIP Scitation	1,064	21,734	1,341
American Physical Society	-	14,804	-
Cambridge University Press	-	11,741	-
Elsevier ScienceDirect	23,477	497,765	131,856
Emerald	1,493	17,758	92
IEEE	43,310	32,766	-
IOP Optics InfoBase	2,987	27,658	832
JSTOR	65,169	170,030	26,075
Misc. Journals	23,833	56,193	7,982
Nature Palgrave Journals	-	57,574	-
Ovid Journals and	-	29,395	-
Oxford Books	17,174	22,810	7,888
Project MUSE	3,276	13,019	1,701
Royal Society Chemistry	2,737	18,117	2
Sage Journals	6,946	92,396	-
Science	1,535	9,126	-
Springer Journals	-	75,966	-
Taylor & Francis	12,124	96,746	5,007
Wiley Journals	212	111,160	571

* OneSearch statistics are not standard. Search is estimated from COUNTER report DB1 using the Publisher Provided Full-Text Searching File statistic. Full-text use is from the Interface report.

** Result Clicks are newly reported

Ying Zhang
Interim Head
Acquisitions & Collection Services



Highlights of the Year in Retrospect

This year, we continued to focus on cleanup work from the shared bib project and participated in barcoding and inventory work in preparation for the implementation of the ARC. Because of budget concerns, we also reviewed the monographic approval plan and made adjustments to reduce acquisition expenditures.

Cataloging Activities

A total of 15,216 new print titles were added to the University Libraries in 2014 – 2015, along with 4,774 e-books. On the bibliographic maintenance side, nearly 50,000 cataloging records were upgraded, which resulted in enhanced access points and improved discoverability for patrons.

Significant progress was made with digital collections in CONTENTdm, including the *Central Florida Future*, the student newspaper, and a collection of 73 research activity reports and publications of UCF faculty and students as well as annual reports of UCF colleges and departments, and self-study reports. Other digital collections added to CONTENTdm include the Carol Mundy collection of African American history and the UCF Community Veterans History Project.

We had the great pleasure of welcoming a visiting librarian, Jing Xu, from Tongji University in Shanghai to the cataloging department. Ms. Xu contributed to the progress made this year on digital collections, and she also developed several projects on subject librarianship, comparing her experience at Tongji University to subject librarians at UCF. Her work was presented at the American Library Association annual conference in June 2015. Ms. Xu was a valuable member of the Libraries' faculty this year, and we were sorry to see her leave.

Staffing Changes

- Sr. LTA, Alice Crist, retired in November 2014 after 35 years at the library.
- Angiemarie Villafane joined the Cataloging Services staff in May 2015.

Departmental Goals: 2014-2015

- **Advance knowledge and understanding of a variety of metadata schemes within the cataloging department. Have more librarians and staff become involved with digital projects.** *Sai Deng devoted significant time to training, and expanding our understanding of metadata schemes. Peter Spyers-Duran continues to work on digital projects, and visiting librarian Jing Xu was an invaluable contributor as well. Sai Deng also provided metadata workshops and consultation services to UCF graduate students and faculty members, including Data Documentation and*

Metadata Workshops for the UCF graduate students in fall 2014 and spring 2015.



- **Work with SUS colleagues on the ongoing improvement of the shared bib environment. Participate in statewide efforts related to cataloging, authority control, and bibliographic maintenance. Assume an active role in the implementation of the Next Gen catalog.** *Kim Montgomery and Jeanne Piascik have been active contributors to the SUS on several committees and task forces. Montgomery has been a major contributor to the work of the Bibliographic Control and Discovery Subcommittee. She also worked with the new cataloger at Florida Atlantic on shared bib practices. Piascik served on the Next-Generation ILS Evaluation Task Force and was a reviewer for Next-Generation ILS proposals. Montgomery also reviewed the proposals and shared her considerable expertise with the evaluators. Piascik consulted with librarians at Florida A&M University Law Library Cataloging Department on OCLC, Aleph, and media cataloging.*
- **Fill two staff positions, both of which will have more emphasis on electronic resources and digital projects.** *We welcomed new Sr. LTA Angiemarie Vilefane, and she has quickly learned her responsibilities and contributed to the work of the department.*
- **Continue to build closer working relationships with Acquisitions Services and Interlibrary Loan staff members.** *The FLARE project, which transferred more than 100,000 volumes to the shared storage facility in Gainesville, brought staff members together, and that trend continues with the inventory and barcoding projects.*

Departmental Goals: 2015-2016

- Continue to advance knowledge and understanding of a variety of metadata schemes within the cataloging department. Have more librarians and staff members become involved with digital projects.
- Develop expertise in new standards and metadata creation.

- Work with SUS colleagues on the ongoing improvement of the shared bib environment. Participate in statewide efforts related to cataloging, authority control, and bibliographic maintenance. Assume an active role in the implementation of the Next Gen catalog.
- Continue to build closer working relationships with Acquisitions and Interlibrary Loan staff members and find opportunities to work with colleagues in all department.

Advancement Toward the President's Five Goals

Offer the best undergraduate education available in Florida

As the Libraries continues to acquire more and more digital content, the cataloging staff makes materials accessible to UCF students from any location wherever their work takes them.

Provide international focus to our curricula and research

We have actively worked with faculty in the Latin American Studies program to build a collection that supports the program. Eda Correa assumes primary responsibility for making Spanish language acquisitions accessible.

Become more inclusive and diverse

As we strengthen the Latin American collection, cataloging staff routinely process materials in both English and Spanish. Our multicultural staff is skilled in a variety of languages. We expand this aspect of our workforce whenever the opportunity arises.

Be America's leading partnership university

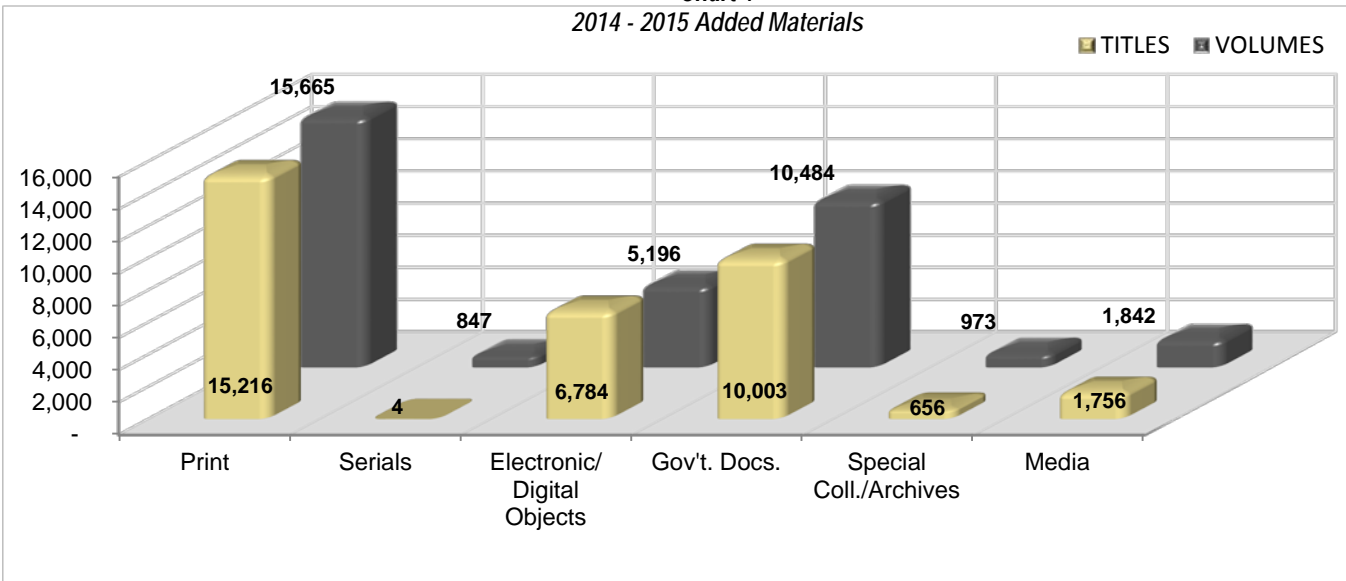
We work with colleagues from the regional libraries, as well as across Florida in the SUS libraries, to provide and enhance access to scholarly resources. As FLVC develops, we are expanding these cooperative working relationships to the state college system. Membership in OCLC benefits the UCF community with access to the international bibliographic database.

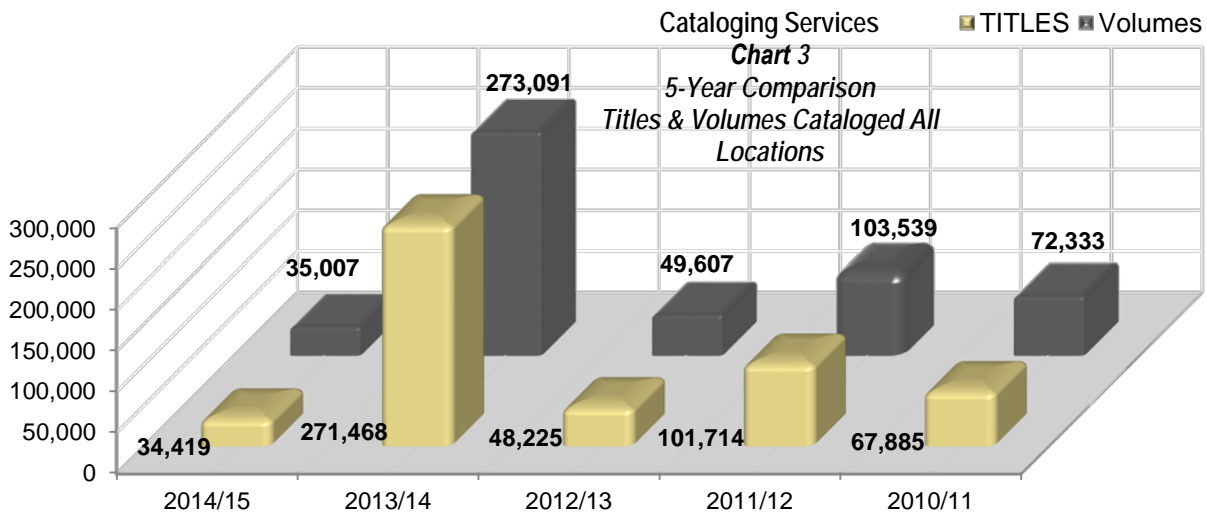
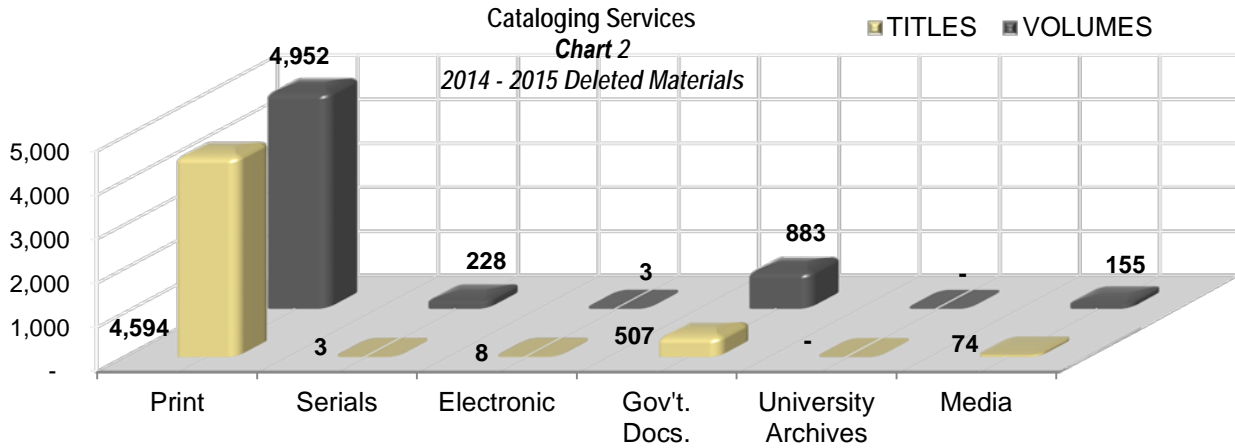


Jorge Santiago and Education Librarian Terrie Syplt at a special program for visiting Mexican students.

STATISTICS

Cataloging Services
Chart 1
2014 - 2015 Added Materials

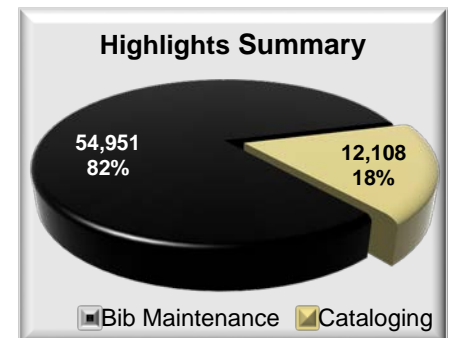




Cataloging Services
Table 1
2014 - 2015 Highlights

Bib Maintenance		Cataloging	
Barcodes (damaged, missing)	590	Browsing	227
Labels (corrections, damaged, missing)	318	Original cataloging	650
OCLC LHR	3,234	OCLC error reports	35
Location change	404	Priorities	417
Move HOL record	97	Upgraded cataloging	10,779
Move order record	287	Total	12,108
Rebinds	401		
Replacements	30		
Review of bib maintenance request	430		
Transfers	19		
Upgrade existing catalog record	49,141		
Total	54,951		

Summary	
Bib Maintenance	54,951
Cataloging	12,108
Total	67,059



Cataloging Services
 Table 2
 2014-2015 Added Materials

PRINT	Titles	Volumes
Orlando	11,012	11,318
Curriculum Materials Center	1,536	1,647
CCF: Ocala	41	41
DSC: Daytona	82	82
EFSC: Cocoa, Melbourne, Palm Bay	201	209
LSCC: Leesburg, Clermont, Sumter	121	121
Rosen	323	322
SSC: Altamonte, Lake Mary, Sanford	99	100
VCC: Kissimmee, Metrowest, Osceola	105	106
Outsource (YBP)	1,696	1,719
Sub-Total	15,216	15,665

ELECTRONIC	Titles	Volumes
CONTENTdm-Digital Objects	844	0
eBooks	4,774	4,774
Integrating Resources	12	0
Monograph (ETD)	397	422
Serials	757	0
Sub-Total	6,784	5,196

SERIALS	Titles	Volumes
Orlando	4	818
Other Locations	0	29
Sub-Total	4	847

U.S. GOV'T. DOCS.	10,003	10,484
--------------------------	---------------	---------------

SPECIAL COLLECTIONS	607	745
----------------------------	------------	------------

UNIVERSITY ARCHIVES	49	228
----------------------------	-----------	------------

TOTAL	32,663	33,165
--------------	---------------	---------------

MEDIA	Titles	Volumes
Orlando		
Audiobooks	3	0
CDs (Music/Audio)	3	6
CD ROMS/DVD ROMS	10	18
DVDs	229	285
Streaming Videos	1378	1378
Videorecording	0	1
Sub-total	1,623	1,688

Curriculum Materials Center		
CDs (Music/Audio)	22	24
DVDs	45	45
Games	4	4
Models	6	6
Realia	6	8
Other	10	12
Sub-total	93	99

Rosen		
DVDs	19	20
Sub-total	19	20

Regional Campuses		
CD ROMS/DVD ROMS	0	1
DVDs	20	33
Streaming Video	1	1
Sub-total	21	35

TOTAL	1,756	1,842
--------------	--------------	--------------

SUMMARY	TITLES	VOLUMES
Print	25,879	27,969
Electronic/Digital Objects	6,784	5,196
Media	1,756	1,842
GRAND TOTAL	34,419	35,007

Cataloging Services
Table 3
2014-2015 Deleted Materials

PRINT	Titles	Volumes
Orlando	519	567
Curriculum Materials Center	2,896	3,157
DSC: Daytona	380	391
EFSC: Cocoa, Melbourne, Palm Bay	28	67
LSCC: Leesburg, Clermont, Sumter	751	768
Rosen	20	2
Sub-Total	4,594	4,952

SERIALS	Titles	Volumes
Orlando	1	176
Other Locations	2	52
Sub-Total	3	228

ELECTRONIC MONOGRAPH	8	3
----------------------	---	---

U.S. GOVERNMENT DOCS.	507	883
-----------------------	-----	-----

TOTAL	5,112	6,066
--------------	--------------	--------------

MEDIA	Titles	Volumes
Orlando		
CD ROMs/DVD ROMs	44	83
DVDs	0	1
Video recordings	1	1
Sub-total	45	85

Curriculum Materials Center	Titles	Volumes
Cassetes/Audio Tapes	4	5
CD-ROMs/DVD-ROMs	6	25
Games	2	2
Kits	3	20
Realia	3	3
Videorecordings	11	15
Sub-total	29	70

TOTAL	74	155
--------------	-----------	------------

SUMMARY	TITLES	VOLUMES
Print	5,112	6,066
Non-Print	74	155
TOTAL	5,186	6,221



Sai Deng making her presentation at the Library Faculty meeting held at the Osceola Library, July 2014

Innovative Technical Services: Lightning Round Creative Solutions, Updates, and Tips

Hilary A. Wagner, Darla Asher, Jeanne Piascik, Doris Van Kampen-Breit, Shannon Schane

FLA Technical Services Member Group

Slide from the presentation Jeanne Piascik and fellow group members made at the FLA Annual Conference, May 2015



Mary Page
Associate Director for Collections & Technical Services

Highlights of the Year in Retrospect

The Interlibrary Loan and Document Delivery Services (ILL/DDS) department has primarily focused on a variety of improvements over the past year. We started the year by purging old records in ILLiad. All requests submitted from December 1, 2004 to December 31, 2010 were removed from the ILLiad database. Another project was the move toward single-sign on. Patrons must now login to ILLiad with their NID instead of their PID. These two steps alone have saved a tremendous amount of staff time. Each has allowed for less confusion from the patron with regard to logging in and forgetting their passwords.

This year, we mainly focused on working with Acquisitions & Collection Services, Circulation Services, and Cataloging Services to clean up Aleph records. The hope in cleaning up these records was to increase the fill rate for Borrowing, Document Delivery, and Lending. Bad records can strongly affect ILL/DDS as we receive requests for items that the library may have transferred to FLARE, or that OCLC shows we own but in actuality we do not.

The department's focus on improving fill rate was accomplished by teaming up with Peter Spyers-Duran, Cataloging Services, to tackle updating our records to local holding records (LHR) in OCLC to reflect what we own. This allows other libraries to know what our holdings are and therefore enables them to submit requests for items that we own. Student assistants along with Pat Tiberii reviewed close to 7,000 serial records which will increase our fill rate in the future. Another project with which ILL/DDS supported Acquisitions & Collection Services and Cataloging Services was reviewing microfilm for acid erosion. We played a minor role in this project, but we were able to assist Acquisitions with reviewing some of the microfilm. We supported Circulation Services and Acquisitions with reviewing 6,000 CD-ROMs to see if they were compatible with today's technology. In addition, we reviewed books that were missing and/or lost according to ILLiad and Aleph. Additionally, we worked with Rapid System to update records and verify how our holdings were represented in their system.

Over the past year, we have seen a significant decrease in the overall number of lending requests. The overall number of requests for borrowing, lending, and document delivery are down significantly from last year. We can only guess various reasons behind the decrease in numbers. One is that some universities in Florida have pushed UBorrow requests amongst their patrons, and have those requests filled geographically closest to their institution versus coming to UCF, which is in the middle of the state. Another possible reason is that as we updated the Local Holding Records, it now informs other institutions of our exact holdings, so those institutions no longer need to send requests to us without an idea of what we own.

We are looking forward to another year of supporting Technical Services as we prepare for the automated retrieval center (ARC).

Changes in Staffing

No changes in staffing this year.



ILL Staff: Kristine Shrauger (Head), Joanie Reynolds, Pat Tiberii, and Corinne Gurr.

Departmental Goals: 2014-2015

- **Continue to find ways to collaborate and become more cohesive with Acquisitions and Cataloging.**
- **Purge ILL records that are more than three years old.**
- **Migrate ILLiad to Shibboleth.**

All goals were met. We purged thousands of patron records as patrons had graduated and/or moved on to other jobs. This allowed us to have a cleaner ILLiad database of active users. In addition, we were successful in getting single sign-on for the ILLiad system. Patrons have found that it is now easier to access ILLiad and to submit requests.

Departmental Goals: 2015-2016

The overarching goal for the department is to continue to work with Cataloging Services and Acquisitions & Collection Services to increase the fill rate for both Borrowing and Lending.

- Some additional projects that we would like to explore are:
 - talking with the Joint-Use facilities and seeing if we could implement WebCirc ILLiad at their locations
 - updating DocLine and
 - finishing up the collaborative project with Circulation and Acquisitions of reviewing 6,000 cd-roms to see if they work with today's technology.

Advancement Toward the President's Five Goals

Offer the best undergraduate education available in Florida

- Interlibrary Loan/Document Delivery Services supports undergraduates by providing interlibrary loan requests.

Achieve international prominence in key programs of graduate study and research

- Continued to be members of Center for Research Libraries (CRL) and Rapid System. CRL allows graduate students access to materials from around the world and Rapid System allows quick turnaround time for articles from around the world.

Become more inclusive and diverse

- Continued the departmental practice of hiring minority and international students and staff.

Be America's leading partnership university

- Provided interlibrary loan and document delivery services to faculty, students, and staff at all regional campuses and all distance learners. Provided lending services to all public libraries, universities, and colleges throughout the state of Florida and throughout the world.

Performance Enhancement Recommendations

- Continue to find projects that allow for collaboration between Acquisitions, Cataloging, and Interlibrary Loan/Document Delivery Services.
- Acquire a new microfilm/fiche scanner. Our current scanner has continuous breakdowns and is out of commission for long periods of time while being repaired.
- At some point, while the building is being renovated, the ILL/DDS and Circulation Services departments should think about collaborating to design a delivery service for materials on campus.



Libraries Team for the Superman Relay Race: Burak Ogreten, Joanie Reynolds, Matt DeSalvo, and Adriana Neese

Interlibrary Loan/Document Delivery

Table 1

Top 5 Journals Requested, 2014/15

American Journal of Physical Anthropology
Transportation Research Record
SAE Technical Paper Series
International Journal of Networking & Virtual Organisations
Communication Briefings

Interlibrary Loan/Document Delivery

Table 2

Top Items Requested via Document Delivery

ProQuest Dissertations and Theses	398
Journal of Forensic Sciences	92
Psychological Reports	82
Advances in Nursing Science	80
Perceptual and Motor Skills	62

Interlibrary Loan/Document Delivery Services

Table 3

Top Departments using ILL by Requests Received

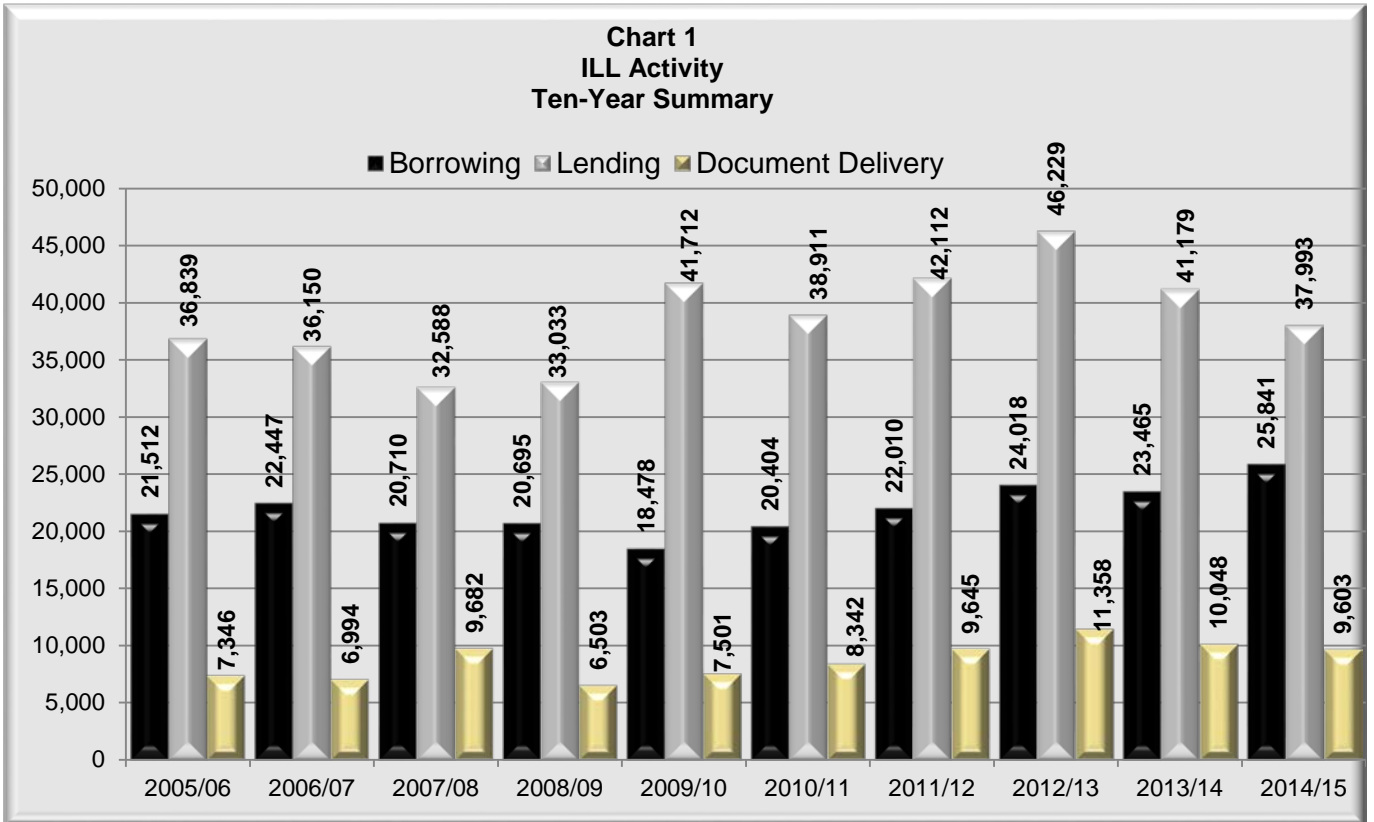
Department	Articles	Loans	Total
Psychology	4,315	784	5,099
Nursing	1,562	160	1,722
English	729	549	1,278
History	513	724	1,237
Education	641	387	1,028

IT&R Social – Superheroes and Villains – May 2015

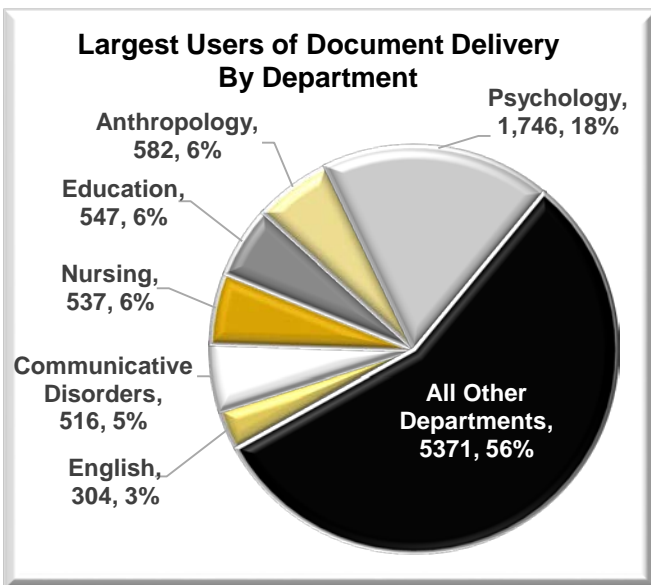


Joanie races to change into Clark Kent's clothes and runs to the phone booth to change into Superman complete with hair and cape





**Chart 2
Interlibrary Loan/Document Delivery
Document Delivery by Department**



Sr. LTA Corinne Girr, Borrowing Unit



Kristine J. Shrauger
Head, Interlibrary Loan/Document Delivery Services

Highlights of the Year in Retrospect

Communication

- Maintained contact with UCF Marketing, and with UCF News & Information.
- Oversaw editing of *InSTALLments*, the monthly “bathroom” newsletter for students, which receives contributions from faculty and staff. *InSTALLments* is compiled and edited by Renee Montgomery.
- Answered requests for information from the media. Posted items to the Library News/Blog, sent out press releases and “tweets.” Posted and reviewed items appearing on the Libraries Facebook page. Compiled/submitted information for IT&R Newsletters.
- Handled requests from photographers and videographers for balcony space for “Spirit Splash.”



Set up for the traditional Spirit Splash. In a matter of hours this space will be filled with students.

- Worked with students (at least 43 groups and individuals) who undertook video and photography projects in the library building, explaining policy, vetting scripts and locations.
- Prepared draft of a “Minicase” for a UCF Foundation publication on the 21st Century library, distributed by UCF Foundation, July 2014.
- Prepared a “pilot” publication, *UCF Library Facts 2014 - 2015*, to be published each year and distributed throughout the Libraries.
- Convened Committee to communicate information about the 21st Century Library project; convened the Sign Committee.



UCF Theater students on the 3rd floor of the John C. Hitt Library

Assessment

- Participated in the University Assessment process for the Libraries, filing a report listing measures and results (taken from Annual Report and qualitative measures) which are reviewed by Library Administrative Council. Chaired the Academic Affairs II Divisional Review Committee and presented Division results to the University Assessment Committee. Organized meetings and conducted all final reviews.



Amazing Women Panel (Leandra Preston-Sidler, Women’s and Gender Studies; Ambassador Harriett Elam-Thomas; Elizabeth Wardle, Chair of Writing & Rhetoric; and Judith Kaplan) hosted by the UCF Libraries and Women’s Studies, in conjunction with the recently donated *Judith & Warren Kaplan Collection, Women’s and Gender Studies*, March 2015, John C. Hitt Library, Room 223.

- Recruited members and hosted two regular Libraries’ Student Advisory Board meetings, on October 29, 2014, and April 2, 2015. A dynamic group of students discussed ideas, suggestions, and issues relating to library services, resources, and facilities. This group is an important vehicle for communication with students and a way to listen to their needs. Some members of the group advocate for the Libraries on campus. Coordinated student participation in a special meeting on plans for the 21st Century Library, on November 21, 2014.

Student sporting a “UCF Lives Here” t-shirt, a marketing slogan for new luxury student housing,



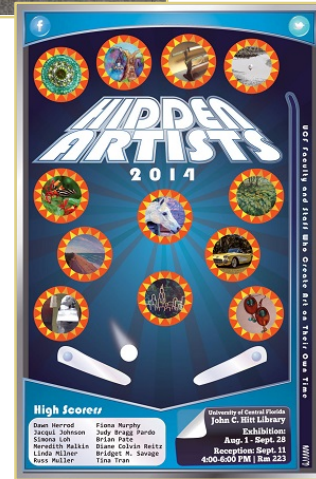
- Compiled and drafted the Libraries’ response to the University’s request for documentation for the reaffirmation of UCF’s accreditation by the Southern Association of Colleges and Schools.
- Coordinated with Penny Beile and Dr. Morgan Wang of Statistics in an unsuccessful attempt to gain funding for using library data to demonstrate the Libraries’ contribution to University graduation rates, retention, or high academic performance. Worked with surveys from regional and national organizations when available and appropriate to the University of Central Florida Libraries.

Public Relations

- Responded to concerns brought to the attention of the University Ombuds officer. Responded to patrons with concerns and issues referred by library staff. Continued to contact patrons and answer questions in response to the library suggestion boxes. Interacted with patrons who have exceptional concerns: helicopter parents, fines complaints, study room issues, etc.
- Responded to over 80 requests (or complaints) for use of the John C. Hitt Library and the surrounding area to distribute literature, collect donations, hang posters, hold meetings, etc.



Two of the John C. Hitt Library annual exhibits: Zora Neale Hurston, in cooperation with the Preserve Eatonville Community and its annual Zora festival, and UCF Hidden Artists.



Departmental Goals: 2014-2015

- **To continue to strengthen student input, feedback and responsiveness.**
 - Recruited members and hosted the Libraries' Student Advisory Board meetings, October 29, 2014, November 21, 2014, and April 2, 2015. This group is an important vehicle for communication with students and a way to listen to their needs. Planned and held a Student Government co-sponsored party featuring extended library hours, called **KRAM 4 THE EXAM**, December 1, 2014 and April 27, 2015.
 - Provided suggestion boxes, electronic and virtual, and answered all who provided contact information.



Associate Director for Communication, Assessment, & Public Relations taking advantage of a photo op with Knightro, Alumni Center



- **Initiate Reflections, an external newsletter, contribute to the new online version of Illuminations, and produce Library Facts, an information piece for library employees and others.**
 - Library Facts was produced; Reflections requires some additional staff; contributed to Illuminations.

Departmental Goals: 2015-2016

- **To improve communication with users by every means possible.**
 - Answered requests for information from the media: the Orlando Sentinel, Central Florida Future, and requests from students and other broadcasting outlets.
 - With Raynette Kibbee, tracked media mentions of the library. Worked with students (at least 49 groups and individuals) who undertake video and photography projects in the library building, explaining policy, vetting scripts and locations.

Some notable Media Mentions in Central Florida Future:

"Multimillion-dollar projects make way to UCF." 6/4/2014 (print version only)

"Summer jobs on campus." 5/27/15¹

"Robot arms could stretch library into 21st Century." 2/4/15²



Meg K. Scharf
Associate Director for Communication, Assessment, & Public Relations

¹<http://www.centralfloridafuture.com/story/entertainment/2015/05/27/summer-jobs-provide-new-work/28032761/>
²<http://www.centralfloridafuture.com/story/news/2015/02/04/robot-arms-stretch-ucf-library-st-century/2287217/>

Highlights of the Year in Retrospect

The overarching goal of the Information Services and Scholarly Communication (IS&SC) division is to collaborate with academic faculty and pertinent campus units to develop and deliver responsive services and programs that facilitate discovery and knowledge creation, in turn contributing to the academic and professional success of the university's faculty and students and elevating the impact of the university's research activities.

The division offers a range of services in varying formats to accomplish this goal. Specifically, numerous online and face-to-face library instruction options are offered that include Information Literacy modules, a library course that resides in the Canvas LMS shell, streaming videos, and research guides. Librarians also provide a wide spectrum of workshops and programs, provide virtual and face-to-face research assistance, and work with faculty to develop assignments. Over the past year, librarians who assumed outreach and engagement responsibilities to designated student groups (including transfers and first year students, graduate students, Honors and undergraduate research students, and international students) worked to determine needs of their student groups and develop and offer relevant programming and services.

Librarians also provide information and assistance on the research and scholarly publishing process with services ranging from consultations on literature reviewing to deciding where to submit research outputs, negotiating author copyrights, and optimizing item discovery and researcher impact. The division is aggressively pursuing a service model that is deeply integrated with the university's programmatic and research needs; each division unit's report includes evidence and progress toward meeting these goals and each is included in this document. The report of the Art Specialist Cindy Dancel can be found toward the end of this section.

As alluded to in last year's report, a search for the permanent head of Circulation Services was planned to begin last fall. During the course of the search a decision to reorganize departments across divisions was made, and Circulation Services moved to the Administrative Services division while the Curriculum Materials Center became part of the Information Services and Scholarly Communication division. This decision better aligns the respective units with each division's goals and functions. IS&SC now includes an Art Specialist position; Curriculum Materials Center, Information Literacy and Outreach (ILO), and Research and Information Services (RIS) departments; and the Office of Scholarly Communication.

Another highlight of the year was the development of a five-year strategic planning document that identifies key division goals written to the President's Five Goals and that are responsive to university initiatives and the

campus environment. Division units have written goals in support of the mission, vision, and overarching goals articulated in the document and those are described in their reports. Additionally, the division led or supported library responses to university initiatives, such as Provost Whittaker's Foundations of Excellence (FoE) and faculty cluster hire proposals. A group of library faculty served on several of the initial FoE Dimensions and their engagement led to a library interest group and a smaller working group who met with relevant campus units, FoE leadership, and Dimension facilitators, resulting in concrete goals and objectives in support of success of the transfer student experience at UCF and with the library. On another front the library was asked to partner with faculty representing Digital Humanities and GIS cluster hire proposals. Although neither proposal was selected to go forward at this time, the collaboration resulted in a dialogue about how the library can further support their efforts.

To explore the value of the library as it relates to student academic success the division head worked closely with the ILO/RIS Office Manager and ILO Department Head to collect student interactions on various library service points, including study room reservations, face-to-face instruction and workshops, research consultations, and online instruction. At this point one full year of service interactions have been collected and the library data have been matched with student academic and demographic information. A grant submitted to the Institute of Museum & Library Services (IMLS) to support data analysis was not funded; efforts are continuing to get the data analyzed. The service interaction data constitutes one part of a broader initiative, wherein other library administrators are supplying data on library computer and EZ Proxy log-ins.

Toward the end of the reporting year the library started a formal collaboration with colleagues from the Center for Distributed Learning and interested program faculty to seek affordable course material options for students, using freely accessible or library-subscribed materials in lieu of traditional textbooks. This work is gaining momentum and widespread attention, and plans are being formulated for a broader meeting of key university stakeholders to explore opportunities and challenges to adopting a strong position on textbook affordability issues on campus.

On the awards front, Rich Gause was nominated for and received the IT&R Innovation Award for his extensive service in implementing Springshare products at UCF and serving as a resource for other libraries that are using Springshare products. UCF Libraries uses Springshare to host its KnowledgeBase, to capture reference statistics, as a research guide platform, and as a room reservation system. It is also being considered as an adjunct to the primary library website, for its promise in hosting the Database pages.



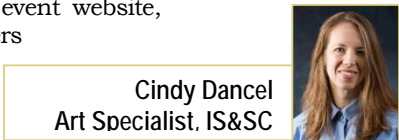
May 14, 2015: Joel Hartman, Vice Provost and CIO, Information Technology & Resources, presents the 2015 IT&R Innovation Award to Government Documents Librarian Rich Gause

As these and other initiatives gained widespread attention the division head was invited to present at a national level venue on evidence-based decision making for reallocating existing positions to support new and emerging roles, and to provide an update on the Value of Academic Libraries assessment project undertaken by the Libraries. The library also hosted two visitors from an out-of-state flagship university library who had heard about and were interested in learning more about our “innovative service models.”

Art Specialist Report

Over the course of the reporting year the Art Specialist created over 30 digital signs, announcing services, collections, workshops, and other information related to the library. She designed posters to announce library events, bookmarks for the Subject Librarian initiative, and logos and banners for the institutional repository and research guides. The Art Specialist also met with stakeholders and designed four library brochures, ranging from an art exhibit to library services for graduate students, student accessibility services, and the well-received UCF Libraries Services for Students.

In addition to developing visual materials, the Art Specialist co-chaired or assisted in four library events, including the Grow Your Own Food exhibit, April 2015; the Open Mic Night UCF Spoken Word event, spring 2015; the ASERL Scholarly Communication UnConference Local Arrangements Committee, May 2015; and the Open Access Week 2014 workgroup (co-chair), which involved coordinating programming, speakers, and refreshments, and included the creation of posters, digital signs, an event website, door hangers, flyers and brochures, bookmarks, and magnets.



Cindy Dancel
Art Specialist, IS&SC

Staffing Changes

As noted earlier, division units include Curriculum Materials Center, Information Literacy and Outreach, Research and Information Services, and Scholarly Communication. A reorganization moved Circulation Services to Administrative Services while the Curriculum Materials Center (with Yolanda Hood as department head) was a welcome addition to IS&SC. A search for a Scholarly Communication Librarian was conducted towards the end of the reporting year and a candidate was identified. Cindy Dancel continued as Art Specialist, Rachel Mulvihill as Information Literacy and Outreach department head, and Barbara Tierney as head of Research and Information Services, thus completing the leadership roster for the division.

Departmental Goals: 2014-2015

Four goals were identified for 2014-2015. The goals, workgroup members, and accomplishments are reported here. Division goals are often carried out at the department, workgroup, or individual level, and so may be mentioned elsewhere in the Annual Report.

- **Pilot an assessment project for the purposes of program evaluation and to demonstrate the impact of library services on student success. This project will gather student usage information on face-to-face instruction and workshops, online instruction, study room reservations, and research consultations.** *In process. With members of ILO and RIS, data were collected on a variety of student interaction points, including face-to-face instruction, IL modules, the Canvas course, research consultations, and study room reservations. The division head is working with Institutional Knowledge Management and Statistics faculty to pull student data and analyze it with the library data.*
- **Work with IT and Circulation Services to transition the Media Desk to a Tech Help Desk. The division head and head of Circulation Services will develop a transition calendar, provide training on Aleph functions and reserves handling, and offer support until the Tech Help Desk becomes autonomous.** *Goal met.*
- **Represent the Libraries’ interests and goals on the upcoming Quality Enhancement Plan (QEP), including development, selection, and implementation of the topic. With input from the Director of Libraries, the division head will work to secure funding for projects that further the Libraries’ mission and goals in light of the selected topic.**

Goal met. Division head is serving on the QEP Advisory Board and the discussion about library support – and funding – is on-going.

- **Examine the status of current public facing resources (such as the website, library-produced videos, research guides) and create standards and an ongoing review system to ensure quality and currency. This goal will be multi-part and start with the Web Taskforce’s report; from there videos, research guides, and other resources will move to accepted standards.**

In process. Worked with the Director of Libraries to create a charge and membership for a Web Taskforce; worked with the Director of Libraries to elevate a division-level video review group to a library-level taskforce; advocated for a research guide taskforce which is still to be determined.

Departmental Goals: 2015-2016

- Lead efforts and work with pertinent librarians, campus units, and FoE officers to identify, develop, and market library services for transfer students.
- Seek ways the library can support the new SACS Quality Enhancement Plan and advocate for resources to support library involvement.
- Lead efforts and work with pertinent librarians, instructional designers, and program faculty to adopt affordable alternatives to publisher textbooks, in turn reducing the cost of education and supporting student retention efforts.
- Facilitate the creation of a faculty library brochure.
- Work with head of CMC, Education librarian, and Art Specialist to create a brochure of library services and contributions to the COEHP for incoming dean and others.
- Lead library public services involvement in a Value of Libraries assessment project that involves data collection within the library; serve as liaison with Statistician.
- Transition third floor office suite to a public-facing research support center.

Performance Enhancement Recommendations

As noted last year, the ratio of students per librarian and faculty per librarian continues to increase. There is a pressing need for more public-facing librarian positions to reduce the number of students and faculty per librarian and to meet the expectation and need for increasingly specialized library services.

Advancement Toward the President’s Five Goals

- **Offer the best undergraduate education available in Florida**

- Worked with ILO Office Manager and Department Head to begin collecting student interaction data for a correlation study comparing student use of library

services with academic success; recruited and worked closely with Statistics faculty member Morgan Wang; established procedures for manual collection and transmittal of information; was principle writer for an unsuccessful IMLS grant proposal.

- Led library meetings regarding the Provost’s Foundations of Excellence (FoE) initiative to discuss how to better support transfer students and engage them earlier; met with several FoE and Dimensions leaders to discuss library involvement; facilitated outreach to pertinent campus units; developed plan for library response to FoE.
- Served on a QEP committee that developed a concept paper that challenged students to learn content knowledge through research and creative experiences, work as a team and communicate ideas effectively. Elements of the topic were selected for inclusion as the university’s proposed QEP, “What Next?: Integrative Learning for Professional and Civic Preparation.”
- Called one librarywide meeting to discuss textbook affordability goals and potential partners, and started discussions with CDL regarding faculty support for textbook alternatives. The goal of the process is to establish workflows and procedures, facilitate faculty referrals, and open lines of communication. We are beginning to work with Integrated Business faculty and others who have expressed interest in textbook alternatives while advocating for more favorable language in the next bookstore contract.

- **Achieve international prominence in key programs of graduate study and research**

- The library was asked to partner with faculty presenting Digital Humanities and GIS cluster hire proposals. Neither proposal was selected to go forward at this time, but will be revisited for the next call.

- **Become more inclusive and diverse**

- Worked with Missy Murphey to create a clear guide to services, hardware, and software available through UCF Libraries. Facilitated the Hathitrust ADA MOU with Murphey. Served as primary contact with wheelchair-bound student and relayed her assessment of barriers in the building to the library renovation committee and architects.

Penny M. Beile
Associate Director,
Information Services & Scholarly Communication



Highlights of the Year in Retrospect

In the 2014-2015 academic year the CMC found itself with a little more solid footing. There is a full staff at the CMC, consisting of a Department Head/Librarian, three senior library technical assistants, and several student assistants. The year began with a new mission statement for the CMC:

The Curriculum Materials Center is a library that provides representative PreK-12th grade materials for preview, analysis, and circulation to the students, faculty, and staff of UCF and the Florida community at large. The CMC plays a unique role in empowering learners with information literacy skills, providing an open space for creativity and collaboration, and shaping superior future educators.

The team at the CMC believes that this mission fits squarely with our vision to be a model best practices center for public/private schools and similar university CMCs across the state of Florida and the United States. All of the staff of the CMC continue to work hard to provide excellent services and resources and to increase our outreach and partnership efforts.

One way the CMC attempted to fulfill this goal was by continuing to review resources and services. The CMC completed weeding of the full length fiction and biography collections. We began accepting overdue fines in the CMC so that students would not have to travel to the John C. Hitt Library for this service. Our reference and instruction numbers have increased. And, we have provided students with updated technology by applying for and receiving a Student Technology Fee Award that totaled \$110,404.80. With this money we have outfitted the CMC with 26 new student computers, updated study rooms, 30 iPad Air 2s (25 of which are available for circulation), 5 point and shoot cameras, a Kik scanner, desktop scanners, a digital sign, a lighter/more mobile touch screen Promethean board, a new computer for the smart board, and a 3-D printer.

We continued our strong outreach and partnership efforts with the College of Education & Human Performance (CEDHP). We coordinated and hosted four

Happy Hour workshops. The CMC was also asked to participate in the UCF Book Festival planning. Dr. Yolanda Hood was asked to be on the Planning Committee and to co-chair the Teen Zone Programming Subcommittee. The CMC planned and coordinated the live action game, Camp Half-Blood, for teens. The game had a registration limit of 40 students which was maxed out. As usual, we have reached out to classes and departments that do not typically use our resources and services but would find them useful such as anatomy and art classes. We also participated in the Welcome Expo and Campus Connections. As well, we maintained our relationship with The Creative School. We travel to the Creative School to provide storytime and provided a delivery service for teachers.



Staffing Changes

Fall 2014: Stacy Marchant left the CMC for a position as a school librarian.

Spring 2015: Emma Gisclair joined the CMC team as a Sr. LTA. Justin McGill left the CMC. Rebecca Meadows joined the CMC team.

Carrie Baker, a graduate student from the University of South Florida library studies program, interned with the CMC during the first half of the summer.

Departmental Goals: 2014-2015

- **Continue to seek opportunities to partner with the CEDHP.** *Coordinated and hosted four Happy Hour Workshops: Educating Homeless Children in Central Florida, How to Become a School Media Specialist, Best Books of 2014, and Maker Spaces/Maker Faires; participated in the UCF Book Festival – Coordinated Book to Life: Camp Half Blood (Maximum attendance 40-Met)*
- **Continue to increase outreach and partnership opportunities to/with CEDHP, the university, and beyond.** *Ongoing*
- **Review and revise (as needed) policies and procedures of the CMC to improve services and resources.** *Ongoing; revised the CMC Collection Development Policy; reviewed and revised the CMC Mission Statement*



CAMP HALF BLOOD



Students lining up to hear from the Camp Half Blood Oracle. Pam Jaggernauth and Yolanda Hood

- **Continue Weeding Project – Biography and Picture Book Collections.** *Completed*
- **Evaluate and update CMC Web pages, LibGuides, brochures, handouts, etc.** *Completed*

Departmental Goals: 2015-2016

- Increase the CMC’s social media presence.
- Complete Weeding Project—Picture Books.
- Re-establish partnership with Orlando Museum of Art and seek other community partnership opportunities.
- Continue focused outreach to populations to increase use of CMC materials and services.
- Investigate ways to improve and/or support current CMC library instruction.

Performance Enhancement Recommendations

Increase the social media presence of the CMC in order to build awareness of the services and resources.

Weeding projects throughout the CMC will continue in order to maximize space and ensure that the best materials are available to our students.

Advancement Toward the President’s Five Goals

- **Offer the best undergraduate education available in Florida**
 - The CMC provided services and resources for over 57,000 patrons during the 2014-2015

academic year. The CMC has continued to promote the newly re-instated face-to-face library instructions and orientations in order to better serve our students. We are now included in the UCF CEDHP new student orientations, making it easier for students to know our location and about our services and resources.

- We provided 30 library instructions and orientations, reaching 1,031 students. We answered 8,913 reference questions and provided 9 student and faculty consultations between June 1, 2014 and June 1, 2015.

● **Become more inclusive and diverse**

- Provided consultations and instruction sessions for graduate students in CEDHP

● **Become more inclusive and diverse**

- The CMC reviews and selects materials that are diverse and inclusive on a regular basis.
- The CMC creates displays of materials that are diverse and inclusive to help keep students, faculty, and staff aware of our collections.

● **Be America’s leading partnership university**

- The CMC provided programming for the UCF Creative School
- The CMC collaborated with Orange County, Osceola County and Seminole County Schools and educators and the University of South Florida educators to coordinate professional development workshops for CEDHP students for CEDHP student

STATISTICS

Curriculum Materials Center

Table 1

Five-Year Comparison

	2014/2015	2013/2014	2012/2013	2011/2012	2010/2011
Foot Count	56,873	63,062	64,378	79,547	84,874
Number of Classes Taught	30	21	13	17	23
Number of Students Taught	1,031	488	350	405	613
Reference Questions Answered	8,913	3,413*	0	0	0
Consultations	9	5	0	0	0



2014-2015 Start of Academic Year Window Display



Dr. Yolanda Hood
Head, Curriculum Materials Center

Highlights of the Year in Retrospect

The Information Literacy & Outreach (ILO) Department began the year under new leadership, with Rachel Mulvihill taking the helm as Department Head in June 2014. With the addition of Carrie Moran as User Engagement Librarian, new assignments in Outreach, and the Value of Libraries Assessment Project underway, 2014-2015 was a time to refocus and rebuild, to assess where the department stands and establish new goals and directions.

Inclusion is greatly valued by the department, and several initiatives early in the year demonstrated our commitment to inclusiveness. In July, ILO began holding monthly meetings, inviting all instruction librarians regardless of campus or location to attend. It has been challenging at times to host meetings with attendees at several different locations, but the rewards of greater collaboration and collegiality outweigh the inconvenience. Also in July, ILO (under the leadership and initiative of office manager Terri Gotschall) began the work of adapting the existing “After Class Report” to collect library instruction statistics from every campus. This eliminated the need for multiple departments to maintain their own statistical databases or spreadsheets, and streamlined library instruction statistics reported to the Associate Director for Administrative Services. With input from Regional and Rosen librarians and assistance from Information Technology staff, the form was edited and the database made available to appropriate department heads. While not without hiccups, this change has been beneficial to several departments in the Libraries.

The “Publishing in the Academy” workshop series for graduate students is coordinated by Corinne Bishop as part of her assignment as both Graduate Outreach Librarian and member of the Scholarly Communication Advisory Group. The series of workshops expanded on an existing collaboration between the College of Graduate Studies, the Graduate Student Center, and the UCF Libraries. Beginning in fall 2014, several new workshops with a focus on scholarly communication topics were developed and are offered at both the Graduate Student Center and the John C. Hitt Library. Workshop presenters include librarians from various departments including ILO, Research & Information Services, Cataloging Services, Regional Campuses, and Scholarly Communication. Attendance to the sessions continues to grow, and new topics are added when requested and appropriate. In fall 2014, a total of 14 sessions were presented with an attendance of 92 students, and in spring 2015, a total of 19 sessions were presented with an attendance of 64 students.

2014-2015 marked the second year of UCF’s participation in the [Project Information Literacy Lifelong Learning Study](http://projectinfolit.org/).¹ Corinne Bishop facilitated our involvement, including acting as liaison with the UCF



Information Literacy & Outreach Department: Terri Gotschall; Corinne Bishop; Carrie Moran; Rachel Mulvihill (head); Karli Mair (adjunct); Renee Montgomery

Office of Research & Commercialization and UCF’s Alumni Association to provide those conducting the research with contact information for our recent graduates. This study investigates recent college graduates’ information seeking behaviors. UCF is one of ten colleges and universities in “Smart Cities” that was chosen to participate. In phase two, a group of UCF alumni completed an online survey. Results from phase two were shared in spring 2015, and the report identified eight trends of UCF graduates regarding their lifelong learning information practices. Phase three will include follow up interviews with selected survey participants. View more information about the [Project Information Literacy](http://projectinfolit.org/) studies and the resulting publications on their website.²

In fall 2014, ILO began the process of retiring two Information Literacy Modules. The decision to retire the modules was made after thoughtful consideration and discussion about the best mode of delivery for content that is constantly evolving. Because of their task-based nature and focus on commercial products, the *Maximizing Google Scholar Searches* and *Managing References Using RefWorks* modules were selected for retirement and replacement by comprehensive LibGuides. A timeline and procedures were developed primarily by Corinne Bishop and Rachel Mulvihill, but all of ILO contributed to creating, editing, and reviewing the LibGuides and videos that replaced the modules. Faculty who have used the modules in recent semesters were contacted and their input sought. The Center for Distributed Learning (CDL) was consulted, and key CDL staff members endorsed the timeline and procedures. Retiring the modules affects the Information Literacy Badges project and structure, so the new badge “logic” was also included in the plan. The process was well-documented in the hopes that it can be used in the future if additional modules are retired or modified.

¹ http://projectinfolit.org/images/img/LLL_PIL.png

² <http://projectinfolit.org/>

Library Instruction & Information Literacy

Library Instruction statistics were back in the expected range (373 classes) after a slow year in 2013-2014 (275 classes). That dip in the number of classes was due in part to the *Introduction to Library Research Strategies* Canvas course which was implemented in 2013. The online course does sometimes replace face-to-face instruction, but it was intended to supplement a hands-on session with a librarian. Many sections of ENC1102 and SLS1501 now use the Canvas course as a pre-assignment for traditional library instruction. In this way, it can be used to “flip the classroom” and allow more time for hands-on practice in the face-to-face sessions. The Canvas course content continues to be improved and updated, and use continues to rise, with 30 additional sections of ENC1102 and SLS1501 using the course this year. A total of 3,432 assessments were completed in 2014-2015, up 18% over the previous year.

Use of the Information Literacy Modules, in general, continues to rise. In 2014-2015, a total of 12,694 students completed one or more module. This is an increase of 30% over the previous year. The number of assessments completed is up 4.4% to 55,078 and the number of faculty creating new instances of the modules increased from 151 to 184 (21.9%).

Use of the Libraries' YouTube video channel also increased dramatically in 2014-2015. The collection of approximately 30 videos was viewed a total of 25,278 times, for a total of 53,983 minutes watched. The average view duration was 2 minutes 8 seconds. This is a 57% increase in minutes watched over 2013-2014. The biggest challenge in hosting the video collection is the ongoing maintenance. Many of the videos demonstrate databases and Web pages, and any changes to those resources necessitates a screen capture update. The department worked diligently to assess the content of the videos during the UCF Libraries Web page redesign project, in anticipation of the many changes that would need to be made.

Fall 2014 was ILO's first semester of data collection for the Value of Libraries Assessment Project. User information was gathered from Information Literacy Modules, face-to-face library instruction, and the *Introduction to Library Research Strategies* Canvas course, all of which will contribute to the larger librarywide project.

For the eighth year, the UCF Libraries in partnership with the Burnett Honors College presented the Information Fluency Student Awards. Lower division student Aaron Coville and upper division student Dveen Manoogian were each presented with a \$500 award for their excellence in demonstrating information fluency skills. Applicants submitted a paper or project submitted for a class assignment, a letter of support from the faculty member, and a reflective essay describing their research process and



Aaron Coville (lower division) and Dveen Manoogian (upper division)

With Barry Baker, Director of Libraries and Alvin Wang, Dean, Burnett Honor College



resources. The awards were presented on April 22, 2015 in the Burnett Honors College Reading Room.

Outreach

Outreach continues to be a major focus of the department, with several librarians assigned to target specific populations including Undergraduate First Year Experience students (Renee Montgomery), Undergraduate Research/Honors College/Honors in the Major students (Richard Harrison), Graduate Students (Corinne Bishop), and online/distant students (Carrie Moran). Brochures were created this year that highlight the services and resources available to Honors/Undergraduate Research students and Graduate Students. A Web portal was also created in support of the KARS (Knights Academic Resource Services) initiative, which aims to gather academic support services in one place. The Libraries continued to have a presence at a multitude of orientations and welcome-back events across the campus, from dozens of FTIC and Transfer student orientations in the summer to the Welcome Expo and SARC Learning Expo, Graduate Student Orientation, and New Faculty “One Stop Shop.” Outreach efforts also include publications such as *INSTALLMENTS* (the John C. Hitt Library bathroom newsletter) and *Illuminations*, a newsletter for new faculty.

A visible campuswide project this year was the Foundations of Excellence (FoE) Transfer Initiative. Several UCF librarians, including Renee Montgomery and Carrie Moran from ILO, were successful in attaining appointments to the nine “Dimension” committees which gathered information about the current level of support and knowledge on campus about transfer students. The FoE Initiative will continue in the coming year, and the Libraries aims to be a part of the response to the information gathered in the first year.

Changes in Staffing

- Corinne Bishop returned from Professional Development Leave in August 2014. Her 75% leave spanned spring and summer 2014.
- Carrie Moran was welcomed to ILO as the new User Engagement Librarian on October 10, 2014. Moran's move was a faculty reassignment. She was previously the UCF Librarian at Valencia Osceola.
- Renee Montgomery began parental leave in May 2015.
- Adjunct Librarian Karli Mair left UCF in January 2015 for a full-time librarian position at the University of South Carolina.
- Jyoti Deo was an adjunct librarian from March 27 to July 1, 2015.

Departmental Goals: 2014-2015

- **Begin regular Information Literacy/Library Instruction meetings with all instruction librarians, including Regional, Rosen, and CMC representation. Provide professional development opportunities to all instruction librarians. Begin collecting inclusive statistics from all campuses, and include online instruction.**

Completed – Established monthly ILO meetings in July 2014 to provide continuing education and promote discussion of instruction topics, including regional and branch librarians. Began collecting inclusive statistics in August 2014. There is now one Intranet form and Access database which collects information about all classes taught (face-to-face and online) by main campus, regional, and Rosen librarians.

- **Develop plan for retiring outdated or underutilized modules. Include procedures for studying module usage, notifying faculty in advance of module retirement, possibly replacing the content in another format, and determining the impact on the digital badges initiative.**

Completed – Plan was developed in fall 2014 and shared with Center for Distributed Learning staff. Timeline was established and implemented.

- **Design new outreach services for targeted populations of Graduate Students, Undergraduate FYE, Honors and Undergraduate Research, and Other Populations. This could include print materials, programming, displays, and/or other activities.**

Ongoing – Outreach librarians continued efforts to increase contact with these targeted populations. Brochures were created for both Graduate Students and Undergraduate Research Students. A Web portal was created in conjunction with KARS (Knights Academic Resource Services), and many librarians were active in the Foundations of Excellence Transfer Initiative.

- **Begin to develop information literacy assessment strategy. Conduct inventory of available data (on modules, face-to-face instruction, Canvas course, videos, Web pages, etc.) and determine assessment needs. Investigate methods of assessing student learning, especially for face to face instruction.**
Ongoing – Statistics were gathered for many reports and projects this year, including the Value of Libraries Assessment Project. Face-to-face instruction, the Introduction to Library Research Strategies Canvas Course, Information Literacy Modules, and YouTube video statistics are maintained monthly or by semester. Assessment of face-to-face library instruction continues to be a challenge.

Departmental Goals: 2015-2016

- Evaluate and expand suite of services for each targeted outreach group, including print literature/marketing materials (brochures, bookmarks, etc.), Web presence, relationship with academic/ administrative department, and outreach activities (orientations, instruction, events, etc.).
- Plan active, educational, welcome-back event for students in the fall 2016 semester (targeted to Transfer and/or FYE students).
- Plan and hold Dissertation Forum in conjunction with College of Graduate Studies.
- Develop robust librarywide guidelines for creating and maintaining video content for instructional and promotional purposes. Identify core group of videos and keep those videos current and up-to-date, with additional videos created as possible.
- Establish pilot project for assessing student learning outcomes in face-to-face instruction. Develop and distribute instructor satisfaction/ feedback survey following face-to-face library instruction.

Advancement Toward the President's Five Goals

- **Offer the best undergraduate education available in Florida**

- The majority of Library Instruction sessions are for undergraduate students. Instruction librarians reached 8,560 students in 236 undergraduate classes on the main Orlando campus.
- The Libraries' Canvas Course, *Introduction to Library Research Strategies*, was also aimed at undergraduate students. 3,432 undergraduate students completed the Final Library Quiz in the course.
- The Information Literacy Modules continue to be used primarily in undergraduate courses. Of the 1,750 new instances created in 2014-2015, 1,404 were used in undergraduate classes.
- Two librarians have assignments to target outreach to undergraduate students, Renee Montgomery's assignment for Outreach to Undergraduate Students and Other Populations, and Richard Harrison's assignment for Outreach to Honors and Undergraduate Research Students

Achieve international prominence in key programs of graduate study and research

- Face-to-face Library Instruction was provided for 2,325 graduate students in 120 classes on the main Orlando campus.
- 200 instances of the Information Literacy Modules were assigned to graduate classes.
- Corinne Bishop serves as the Graduate Outreach librarian, and is the Libraries' liaison with the College of Graduate Studies.
- The "Publishing in the Academy" workshop series was coordinated by Corinne Bishop and began in fall 2014. Over the next three semesters (fall 2014, spring 2015, summer 2015), librarians presented at 44 individual sessions. These were advertised and offered in collaboration with the College of Graduate Studies.

Become more inclusive and diverse

- ILO continues to offer support and outreach to international students on campus by offering tours to intensive language students and attending Welcome Events and Orientations through the International Services Center.

Be America's leading partnership university

ILO has a history of collaborating with partners both within the library and around campus. Some of our notable partnerships include:

- Working with colleagues in the Center for Distributed Learning on projects ranging from the Information Literacy Modules to the

Information Literacy Badging initiative, and the Libraries webcourse

- Collaborating with faculty in the Department of Writing & Rhetoric to provide appropriate library instruction to students in ENC1102 through the Canvas course, Information Literacy Modules, and face-to-face instruction sessions.
- Offering the Information Fluency Student Award in partnership with The Burnett Honors College.
- Providing workshops and library instruction to students involved in various programs through the Office of Undergraduate Research.
- Participating in activities related to the Common Reading Program with Student Development and Enrollment Services.
- Offering sessions at New Faculty Orientation, and Winter and Summer Faculty Development Conferences through the Faculty Center for Teaching and Learning.
- Accommodating local middle and high school classes, arranging for visits to the John C. Hitt Library, and offering library instruction to the students.

Performance Enhancement Recommendations

Staffing and classroom space are ongoing issues for Information Literacy & Outreach. Adjunct librarians fill in where possible, especially in creating and maintaining videos and teaching lower-division library instruction sessions. The 21st Century Library Project will eventually bring larger and more functional classrooms, but the upcoming years of planning, construction, and outreach will mean additional work for our busy staff.



Poster Sessions



Carrie Moran and Corinne Bishop

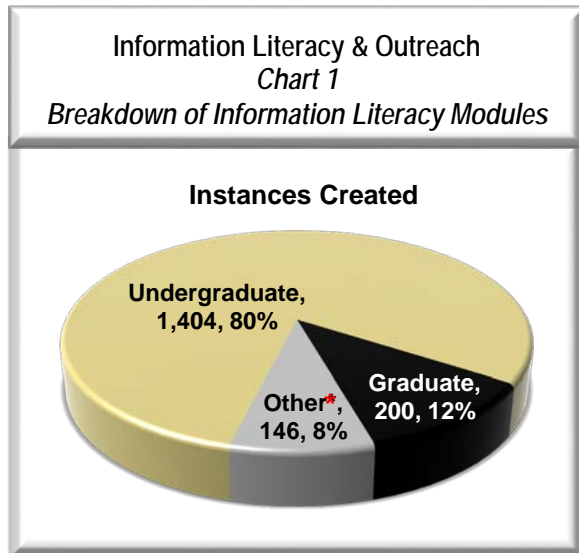


Rachel Mulvihill

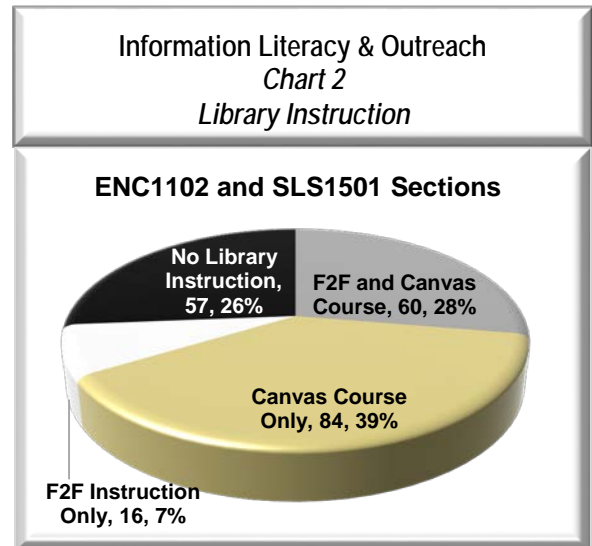
STATISTICS

Information Literacy & Outreach
 Table 1
 Five Year Summary: Information Literacy Modules

	2014-2015	2013-2014	2012-2013	2011-2012	2010-2011
Assessment Completions	55,078	52,759	42,046	38,423	22,658
Students	12,694	9,758	7,860	8,082	6,469
Faculty Members	184	151	164	160	104
Instances Created	1,750	1,551	1,317	1,275	710
No. of Modules	15	15	14	13	12
Average Score	83.07%	82.64%	85.71%	85.19%	84.69%



*Orientations/Workshop



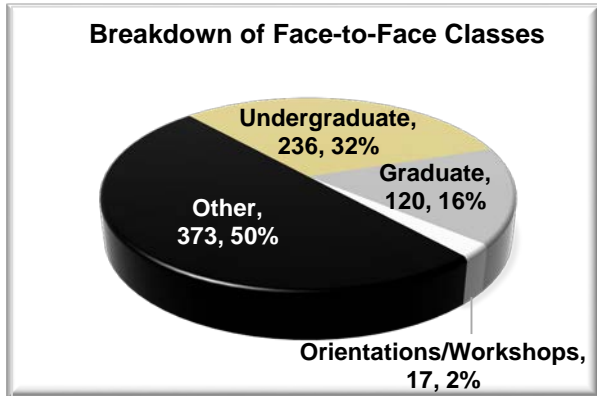
Canvas Course, Introduction to Library Research Strategies

Information Literacy & Outreach
 Table 2
 Canvas Course

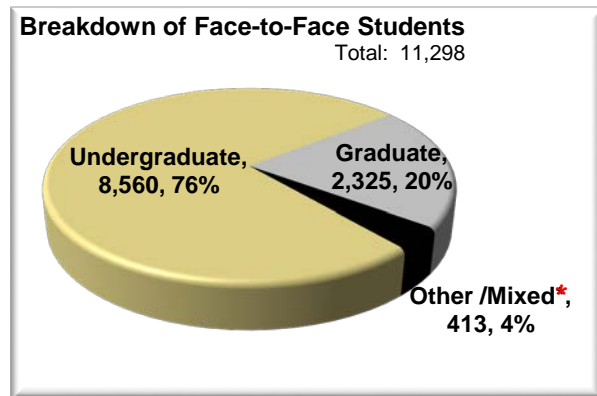
	2014-2015	2013-2014
Assessment Completions	3,432	2,896
Sections of ENC1102 that assigned the Webcourse	106	99
Sections of SLS1501 that assigned the Webcourse	38	15
Sections of other courses that assigned the Webcourse	1	1
Average Score	82%	84.13%

Face-to-Face Library Instruction

Information Literacy & Outreach *Chart 3*

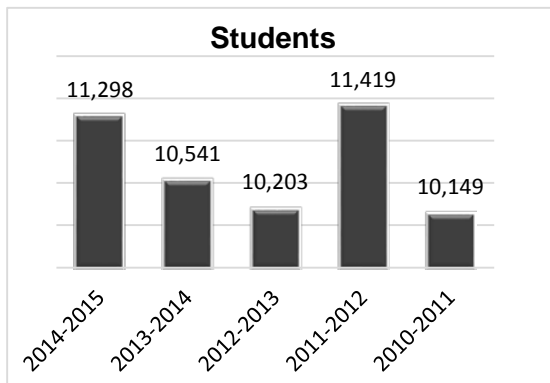


Information Literacy & Outreach *Chart 4*

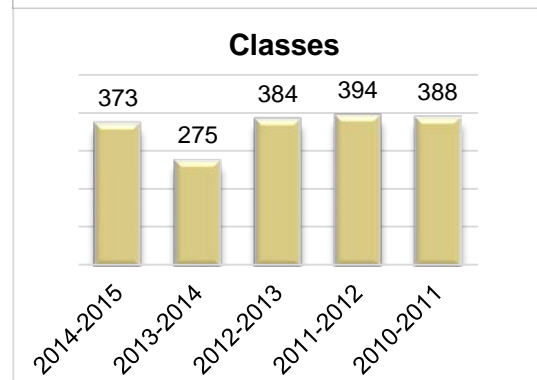


*Attended workshops, etc.

Information Literacy & Outreach *Chart 5*
Five-Year Summary
Face-to-Face Classes



Information Literacy & Outreach *Chart 6*
Five-Year Summary
Face-to-Face Classes



Carrie Moran and G. Willow Wilson, author of the Ms. Marvel comic series, at the ACRL Conference Book Club event which Carrie helped moderate in Portland, Oregon in March 2015



Rachel Mulvihill
Head, Information Literacy & Outreach

Highlights of the Year in Retrospect

Now in its third year, the Office of Scholarly Communication (OSC) saw an expansion of services, and increased use and recognition, both on and off campus. Specifically, a greater number of presentations on a wider variety of research-related topics were delivered to students and faculty, including a multi-part “Publishing in the Academy” series offered in conjunction with the College of Graduate Studies (that enjoyed 156 attendees at 22 sessions); faculty presentations at FCTL conferences; and “The Emergence of the Critical Researcher: New Issues in Scholarly Communication” presented to the College of Nursing faculty by Andy Todd and Penny Beile. The OSC



Open Access Committee in full OA Carnival photo prop glory: Ven Basco, Rachel Mulvihill, Kerri Bottorff, Carrie Moran, Lee Dotson, Mary Rubin, and Cindy Dancel

model was highlighted in an Open Access Week webinar hosted by Stephanie Davis-Kahl, a leading author and authority in the field, and the Research Lifecycle (RLC) continued to be used and adapted by other institutions, for example, UT-Knoxville and OSU Medical libraries. The unit also received and responded to questions from our faculty – and those from other institutions – about Open Access publishing, identifying credible publishers, and retention of author rights.

The unit continued its model of a working advisory group comprised of people from across the library (see the Staffing section below), who identified initiatives, prioritized them as a group, and then worked together to implement goals. Simply put, the Office would not function without the creativity, energy, and enthusiasm of the advisory group members. Workgroup projects are further articulated under the report on last year’s goals section, but several other initiatives arose that were not anticipated. In fall 2014, John Burger, Executive Director of the Association of Southeastern Research Libraries, approached Barry Baker, Director of Libraries, about hosting a Scholarly Communication UnConference at UCF. After committing to the session the library formed a Local Arrangements Committee composed of Beile (lead), Barbara Tierney, Lee Dotson, Cindy Dancel and Rachel Mulvihill. On May 21, 35 attendees from institutions across the region came to the inaugural summit to discuss Scholarly Communication issues and arrive at a plan on how to move forward at the association level.

Towards end of the reporting year the Office held an open library meeting to identify what librarians have been doing to address textbook affordability on campus and

discuss how to “leverage up” individual work to further promote and integrate textbook alternatives on campus. As an initial step, the unit called a meeting with librarians currently involved in the process and representatives from the Center for Distributed Learning to discuss initiatives to date and determine goals in collaboration.

Perhaps most exciting of all, Baker announced that the unit could move forward on a search for a dedicated Scholarly Communication librarian, and the search committee (Beile, Corinne Bishop, Mary Rubin, Dotson, Tierney, and Cynthia Kisby as ex-officio) enthusiastically conducted the search. As the reporting year drew to a close three candidates were identified for on-site interviews and we were looking forward to selecting a candidate who would take the foundation set by the advisory group to the next level, with the long-term goal of impacting the way we disseminate research and measure its value at the institution.

Staffing

- The Office of Scholarly Communication continued with its unique model of staffing with volunteers from across the library. This Advisory Group actually acts well beyond the consultative capacity typically associated with advisors by actively assigning priorities to projects and then working to implement them. The volunteers consist of people with responsibilities related to Scholarly Communication services or those who have an interest in Scholarly Communication topics. Volunteers who have duties aligned with library services represented on the Research Lifecycle (RLC) also serve as “blue button” experts, in that they have added to or developed expertise in identified areas and have agreed to provide frontline services.
- The number of people who are on the Scholarly Communication distribution list and/or actively participate by attending meetings or serving on workgroups includes 22 library members from across eleven library departments. Several changes in staffing occurred over the past year, with Michael Arthur, Erica England, Karli Mair, and Kelly Robinson leaving the institution, while Ryan Otto and Shane Roopnarine were welcomed to the Advisory Group. On-going members include Ven Basco, Penny Beile, Corinne Bishop, Kerri Bottorff, Tim Bottorff, Cindy Dancel, Sai Deng, Lee Dotson, Michael Furlong, Rich Gause, Athena Hoepfner, Selma Jaskowski, Patti McCall, Renee Montgomery, Carrie Moran, Rachel Mulvihill, Mary Rubin, Barbara Tierney, Andy Todd, and John Venecsek.



Attendees at the Scholarly Communication UnConference, May 2015, John C. Hitt Library, Room 235A

Departmental Goals: 2014-2015

- Scholarly Communication website: Align website to research guides. Seek ways to make site more interactive. Expand site to include informational and instructional videos; identify existing videos that we can reuse; create videos specific to UCF.**
Ongoing: Early in the reporting year Dancel, Beile, Carrie Moran, Sai Deng, Kelly Robinson, Dotson, Karli Mair, and Rachel Mulvihill sought input from advisory group members on possible videos (primarily blue button services, Introduction to Scholarly Communication, explanation of the RLC, and "Office Hours" with institutional Open Access Champs) and prioritized suggestions, with RLC explanation and Where to publish/Open Access at the top. The second term of the workgroup (comprised of Mulvihill, Dancel, Moran, and Deng) continued the initiative with Dancel working to complete the RLC video and a larger video taskforce, led by Mulvihill, tasked with determining standards and guidelines. Aligning the website to research guides was placed on hold due to the website transition, which was led by Ryan Otto. With the advent of the institutional repository and migration to a new Web platform a workgroup led by Rubin (with Dotson and Beile) reviewed all SC materials and created an archive of activities and outputs.
- Research Lifecycle development and dissemination: Revisit graphic and review for possibility of adding additional processes, such as data visualization. Continue to seek support for unmet needs (both staffing for services and platforms for infrastructure). Create a "one off" of the RLC that illustrates services available to undergraduate researchers. Create an informational video that explains how to interpret the RLC graphic. Investigate whether to move from clickable pdf to Web-based interactivity.**
Accomplished. The group tasked with disseminating the RLC to the campus community (Beile, Tierney, Robinson, Dotson and Bishop) successfully had an article published in the FCTL Faculty Focus Newsletter (authored by Dotson and Bishop) with an RLC insert (Dancel and Beile), saw programming provided to grants writers expanded (in collaboration with ORC), and presented at FCTL (Ven Basco, Michael Arthur, and Beile). Several members of the advisory group met with the Provost by invitation to discuss the RLC, Scholarly Communication services, and subvention funds. Although impressed by the graphic, the Provost declined to support subvention funds. A group led by Dancel (with Dotson, Beile, Rich Gause, Otto, Selma Jaskowski, and Deng) updated infrastructure and buttons on the RLC. Dancel, Deng, and Todd met with IT to discuss creating a dynamic RLC checklist and a customizable research calendar, but the venture is not being pursued at this time. Finally, Dancel, Gause, and Renee Montgomery met with the Office of Undergraduate Research's director and assorted other campus support units to create an RLC designed for undergraduate research students.

- Internal training: Continue to identify training resources and develop subject librarian knowledge of Scholarly Communication topics and issues.**
Accomplished, and ongoing. Tierney, John Venecek, Patti McCall, and Bishop collected resources that led to a subject librarian toolkit research guide populated with information and ready to share videos, graphics, and presentations.
- Provide workshops for targeted audiences: Assess "Publishing in the Academy" workshops delivered at the Graduate Student Center and evaluate program. Possibly refine content and consider expanding programming to include training on data management 101. Depending on staffing resources, offer programming to individual classes.**
Accomplished, and on-going. Graduate student engagement librarian Corinne Bishop worked with all blue button experts to continue to offer and market workshops. The series was expanded with sessions added on delivering effective presentations and managing digital files. Bishop and Beile met with several doctoral program coordinators and representatives from the College of Graduate Studies about integrating the sessions into graduate student coursework.
- Outreach: Host programming for Open Access Week. Continue to collect citations to faculty works with the goal of creating a comprehensive bibliography of scholarly outputs throughout the 50 years of the institution's history. Complete a historical directory of UCF colleges and departments, with degrees offered.**
Accomplished, and ongoing. Dotson and Dancel (as co-leads), McCall, Arthur, Rubin, Basco, and Tierney planned and hosted a very well received 2014 Open Access Week program with Peter Suber as the keynote speaker. At the end of the reporting year a group consisting of Dotson, Dancel, Basco, Rubin, Moran, Kerri Bottorff, and Mulvihill were planning a 2015 Open Access Week program. Otto continued to develop the faculty bibliography with input from Beile, Basco, Bottorff, Dotson, Deng, and Athena Hoepfner. The historical directory of UCF colleges and departments was completed by Nola Pettit. Additionally, the subject librarian outreach group, comprised of Venecek, Tierney, Todd, and Dotson, formed a Faculty Advisory Board of eleven faculty members from various colleges and key campus units, with plans to hold the inaugural meeting fall 2015. The Faculty Advisory Board roster includes Nathalia Bauer, College of Graduate Studies; Yajie Dong, Nanoscience Technology Center and College of Optics and Photonics; Taylor Ellis, Associate Dean in the College of Business Administration; Steve



Banner for the popular Knight Reads Collection, which features the latest fiction, non-fiction, YA, and graphic novels. This collection is where the library keeps the "fun" books for popular reading.

Fiore, Director of the Cognitive Sciences Laboratory and Cognitive Sciences/Philosophy; Loretta Forlaw, College of Nursing; Bruce Janz, Department of Philosophy; Rudy McDaniel, School of Visual Arts & Design; Fezvi Okumus, Rosen College of Hospitality Management; Debra Reinhart, Assistant VP in the Office of Research and Commercialization; Kim Schneider, Office of Undergraduate Research; and Rosemarye Taylor, Associate Dean in the College of Education and Human Performance.



UCF Libraries' rendition of the #PrattKeeping social media trend that occurred after Jurassic World

Departmental Goals: 2015-2016

- Physical Space: Transition third floor office suite to a public-facing research support center.
- Virtual Space: Assess existing Scholarly Communication website and explore opportunities for expansion, including informational and instructional videos, LibGuides on specific topics (e.g., Copyright), blog posts, and other appropriate tools that promote researching and scholarly publishing services in the library.
- Internal training: Continue to identify training resources and opportunities across the UCF Libraries for subject librarians.
- Workshops for targeted audiences: Assess "Publishing in the Academy" workshops delivered at the Graduate Student Center and evaluate program. Explore opportunities to create a series of workshops for faculty and students beyond the "Publishing in the Academy" workshops.

- Outreach: Host programming for Open Access Week. Assess faculty bibliography project to determine most effective way to develop a comprehensive and useful tool to disseminate UCF research. Work to cultivate strategic alliances across the university community by partnering and collaborating with various campus constituents.

Advancement Toward the President's Five Goals

Offer the best undergraduate education available in Florida.

- Knowledge of ownership and rights associated with intellectual outputs is key to understanding the limitations and affordances of materials created by the student as well as how they can use items created by others for academic, professional, and personal needs. Two projects directly align to this goal: First is the re-creation of the Research Lifecycle for undergraduate research students, the second is programming for the planned 2015 Open Access Week, which is targeted to undergraduate students.

Achieve international prominence in key programs of graduate study and research

- The work of the Office most directly impacts this goal through support of faculty and graduate research. Specific projects that relate to this goal include providing external training to graduate students and faculty on emerging issues related to research and publication; hosting Open Access Week 2014 that included keynote speaker Peter Suber along with various UCF faculty both presenting and attending; creating a bibliography of UCF faculty work; and forming a faculty advisory board to further refine unit goals and projects and cultivate a group of faculty supporters.

Performance Enhancement Recommendations

Growth of research support services and outreach has been limited due to relatively low staffing levels. However, as noted earlier, a search for a full-time dedicated position is well underway; with the addition of a position the unit will be able to further develop and promote relevant services. A continuing obstacle is the lack of dedicated public-facing physical space. This space is needed to provide programming, to meet with faculty and students, and to help establish the unit as an institutional entity.

Penny M. Beile
Associate Director
Information Services &
Scholarly Communication



Highlights of the Year in Retrospect

See what they are saying about us!



Strengthening the Subject Librarian Service Model during Its Second Year

During 2014-2015, Research & Information Services (RIS) continued to strengthen and fine-tune its Subject Librarian program. The goal for this new service model is to increase positive impacts on student learning, faculty teaching and research, and Scholarly Communication outreach.

■ **Subject Librarians' Outreach and Activities with Key UCF Programs & Units**

In addition to their regular day-to-day discipline-based outreach activities, Subject Librarians also reached out to additional programs and units.

- **Honors in the Major**

During 2014-2015, Subject Librarians proactively reached out to the Honors in the Major (HIM) program in the Burnett Honors College to offer workshops, orientations, and one-on-one research consultations for students involved with writing theses. Subject Librarians contacted HIM students, program coordinators, and thesis advisors, and sent them information about library resources and services.

"Ms. Sypolt [Education Librarian] exceeded my expectations in the amount of research she was able to help me find pertaining to my Honors in the Major thesis proposal. I felt overwhelmed and she was able to find the EXACT type of articles, etc. I was looking for. The process now seems much easier." (Honors in the Major student, June 2015)

- **Blackstone Launchpad**

Subject Librarians reached out to students and staff of the Blackstone Launchpad student entrepreneur program to offer assistance with student patents and marketing ideas.

- **Writing across the Curriculum**

Subject Librarians collaborated with academic faculty enrolled in the Writing across the Curriculum Disciplinary of Writing program.

- **STARS Institutional Repository and UCF Libraries' Scholarly Communication Office**

Subject Librarians worked closely with the Digital Initiatives Librarian to assist with outreach and marketing on behalf of the new Showcase for Text, Archives, Research, and Scholarship (STARS) Institutional Repository. Subject Librarians also promoted Scholarly Communication issues such as Open Access by recruiting UCF academic faculty to make presentations at the UCF Libraries' fall 2014 Open Access Week program. In addition, Subject Librarians recruited new Open Access Champions and worked to create a Scholarly Communication Faculty Advisory Board. Further, Subject Librarians promoted the use of Open Educational Resources (OERs) and alternative textbook content to their academic faculty.



Education Librarian Terrie Sypolt and Terri Gotschall with visiting Mexican students

- **Foreign Student Groups visiting UCF**

The U.S. Department of State contracted with UCF to host groups of visiting foreign students. UCF selected the College of Education & Human Performance to work with a group of 59 ESL Mexican students (November 2014) and six Pakistani school teachers (April 2015). Education Librarian Terrie Sypolt (along with RIS Office Manager Terri Gotschall) did an exceptional job working with COEHP to provide customized library research training for these students.

- **Writing & Rhetoric Department**

Humanities Subject Librarian John Venecek worked with Dr. Kevin Roosen, Composition Program Director, and others to enlarge and enhance the Libraries' instruction program with regard to the Department of Writing and Rhetoric's "Discourse Communities" program.

- **Faculty Cluster Hire**

Venecek also collaborated on an initiative in support of the UCF Cluster Hire program. This initiative was entitled "Data Management and Curation for the Digital Humanities" and was led by Dr. Barry Mauer (English), with additional representatives from Text & Technology, Visual Arts, Public History, and the Libraries.

- **Information Literacy Outreach (ILO) video creation and revision project**

Subject Librarians worked closely with ILO staff to create customized videos and online tutorials to support their assigned subject areas.

- [Patents video](#)¹ created this fall by Patents Librarian Hal Mendelsohn and adjunct Karli Mair.
- Science Librarian Patti McCall began work (with Carrie Moran) on a science resource video entitled "Scientific Literature Landscape."

- **Subject Librarian publications, presentations, and partnerships with academic faculty relating to the Subject Librarian service model. Examples include:**

¹ <http://www.youtube.com/watch?v=vr5aMjJTV0c&feature=youtu.be>

- Colding, L.K. and J.T. Venecek. (2015). "There's Going to be an Evolution: The Subject Librarian Initiative in Review." *The Reference Librarian*, 56:2, 133 – 145.
- Arthur, M., Barbara Tierney and Elyse Profera. (2014). "Return on Investment: New Strategies for Marketing Digital Resources to Academic Faculty and Students from Three Perspectives: Publisher, Collection Development, and Research Services." *2014 Charleston Conference Proceedings*.
- Tierney, B., Patti McCall, and Missy Murphey. (2015). "Subject Librarians Innovatively Partnering with Academic Units, Faculty, and Students at the University of Central Florida." Presentation at the 2015 annual Florida Library Association Conference, Orlando.
- "Citizen Curator Project"
John Venecek collaborated with Dr. Barry Mauer (English) on the "Citizen Curator Project," which led to the development of a Ph.D. seminar, two grant proposals, and future plans for further development. Students in Dr. Mauer's class curated exhibits based on UCF Libraries *African American Legacy: The Carol Mundy Collection*. The online exhibits were hosted by the Regional Initiative for Collecting the History, Experiences and Stories (RICHES) of Central Florida program and the physical exhibits were displayed outside the John C. Hitt Library Special Collections.

Strengthening the Research & Information Desk (RAID) Service Model

During 2014-2015, Research & Information Services (RIS) hired and trained five additional part-time Adjunct Librarians (Sheila Green, Ross Martin, Ryan Otto, Patty Mathews, and Michael Schau) to assist at the Research & Information Services Desk (RAID).

- Highly trained adjunct librarians hired to assist part-time at the RAID, allowing Subject Librarians more time for outreach to students, faculty, & academic programs.
- "Excellence in Research Services" (RAID training manual) updated April 2015.
- New RIS Web page showcases RIS resources and services.

"I am doing legal research on the history of Florida child support. There is a government document from the 1980s upon which Florida's statutory child support tables were premised. Rich Gause [Government Documents Librarian] promptly responded to my request, stating that the depository owned the document, and proceeded to assist me with ways to access the material. It's wonderful to work with people who realize the value of government information and are enthusiastic about sharing it." (Courthouse Law Library Staff, Jan. 23, 2015)

Ask A Librarian Service

Thirteen staff members, including librarians not in RIS, adjuncts, and OPS, contributed a total of 3,807 hours to staff Ask A Librarian (AAL) virtual reference service this past year. AAL answered 6,363 chat questions (which included 4,825 Instant Messages, 465 Florida commercial chats, i.e., chats UCF librarians answered for other Florida academic libraries) and 1,073 UCF commercial chats; 2,162 phone calls, 526 emails, and 150 text messages, for a total of 9,201 total interactions. In spring 2015, AAL retired Oracle's Instant Service software for Springshare's LibAnswers/ LibChat software.

"Hello, ... I would just like to tell you that I had the best time using the library chat feature due to the helpfulness and kindness of Dawn [Tripp, Sr. LTA, Ask A Librarian]. She was very informative and guided me through every step in putting a book on hold through the ILL. I never really write emails like these but she was just so nice and helpful I thought I had to. So to sum it all up, you have a great employee on your hands and I hope the rest of them are like Dawn too".

Government Documents: ASERL Centers for Excellence Continue to Expand

As a member of the Federal Depository Library Program, UCF Libraries receives documents in nearly every subject area and makes a concerted effort to make this information accessible to the public. This year 9,223 print volumes, 1 map, 8,515 microfiche, and 106 electronic products were added to the collection. Also, research guides to many of the subject areas were created or updated.

The UCF Libraries Government Documents unit also continued participating in the ASERL Centers of Excellence initiative, with Government Documents Librarian Rich Gause and the RIS Government Documents staff proactively working to increase collection holdings and strengths in UCF's identified areas of excellence: the National Aeronautics & Space Administration (NASA); the Department of Energy (DOE); the Atomic Energy Commission (AEC); and the Nuclear Regulatory Commission (NRC). Gause and his staff continue to review lists from other depository libraries throughout the U.S. to obtain missing items from DOE, AEC, NRC, and NASA.

The other major concentration has been on various activities to inventory, barcode, and catalog the entire Government Documents collection in preparation for storage of materials in the proposed automated retrieval center (ARC). During this review period, Gause hired and trained two part-time employees to assist and made significant progress with the collection. He also absorbed most of the remaining government publications from the general collection to ease crowding in the General Collections.

Recognition for Excellence

- Rich Gause won the 2015 IT&R Innovation Award.
- Hal Mendelsohn received a special “2015 Patents and Trademark Resource Center Association Resolution” that recognized him for his exceptional leadership, commitment, and contributions to the PTRCA.

New RIS Staff Hired and Trained

- New RIS Adjunct Librarians hired and trained to staff RAID: Sheila Green, Ross Martin, Patty Mathews, Ryan Otto, Michael Schau
- New Business Librarian Chemera “CJ” Ivory hired.

Staffing Changes

- Ven Basco served as Interim Head of Circulation Services from July 1, 2014 through mid-March 2015, returning to full-time Subject Librarian work in RIS in mid-March 2015.



Missy Murphey, Business Subject Librarian, at UCF College of Business Administration Orientation

Departmental Goals: 2014-2015

- Full speed ahead with Year #2 of Subject Librarian service model rollout: lead and support RIS librarians to accomplish Year #2 of Subject Librarian service model goals which include:**
 - Continued reassignment of librarian subject duties to align them more closely with particular UCF colleges and academic departments
 - Provided professional training opportunities and mentoring for RIS librarians and staff to increase their stature and visibility within the UCF Libraries organization and the university.
 - Subject Librarians continued:
 - mapping the curriculum of the programs offered by their assigned academic departments.
 - developing “curriculum-integrated research instruction” for their assigned academic programs.
 - striving to increase and enhance their discipline-based individual student consultations.
 - creating online research tools that can be embedded in UCF’s Canvas course management system.
 - expanding outreach to academic faculty in their assigned academic programs (via face-to-face meetings, customized e-newsletters, Scholarly Communication interactions, etc.).
 - building research partnerships with individual academic faculty members.

- identifying “Open Access Champions” and showcasing them in library Web pages and programs.
- Full speed ahead with Year #2 of a new service model at the Research & Information Desk:**
 - Continued fine-tuning a new service model which utilizes both full-time librarians and part-time adjunct staff for providing excellent service to library patrons.
 - Continued hiring and training Adjunct Librarians to assist with RAID (as well as with AAL and Government Documents).

Departmental Goals: 2015-2016

- Subject Librarians will collaborate with Information Literacy Outreach (ILO), Center for Distributed Learning (CDL), and other departments to develop online tools (such as subject-oriented videos, Research Guides, etc.) to support research and instruction in their assigned academic programs.
- Subject Librarians will collaborate with faculty to help identify Open Educational Resources (OERs) and electronic content owned by UCF Libraries, which could serve as alternatives to traditional textbooks in their assigned academic programs.
- Subject Librarians will collaborate with faculty and departments such as CDL and Student Academic Resource Center (SARC) about relevant outreach strategies to support student success in their assigned academic programs.



Be it resolved that the Patent and Trademark Resource Center Association recognizes and honors Hal Mendelsohn for his leadership and commitment to making patent and trademark information available to the public, and for the many contributions that he has made to the Patent and Trademark Resource Center Program, to the Association, and to the United States Patent and Trademark Office.

- Subject Librarians will work to improve the user experience by assisting with the creation or enhancement of online portals that will target particular student populations and lead them to library services, programs, and resources that will support their success.
- RIS will continue to assess the experiences of clients of RIS services (such as Subject Librarian research consultations, Research Guides, etc.) via assessment feedback completed by the client and other means, to measure the effectiveness and value of these services and strive for their improvement.
- Subject Librarians will work with the Scholarly Communication Librarian to enhance their education and training regarding Scholarly Communication issues.
- Subject Librarians will assist in marketing UCF's STARS IR (and other relevant programs) to faculty in order to enhance the impact of UCF-created knowledge and scholarship.
- Subject Librarians will create specialized instruction strategies and online tools to support academic programs that have international or diversity issues.
- UCF Libraries is an ASERL Center of Excellence for resources created by the U.S. Energy Department, the Atomic Energy Commission, the Nuclear Regulatory Commission and the National Aeronautics & Space Administration. RIS will continue to build collections in these areas and market these resources to the community.

respond to student research and reference questions via chat, email, texting, and telephone.

- The "Information Kiosk" service (at the inside entrance of the library) is an outreach information desk set up at the beginning of the semester to help students get acclimated to the library and campus.
- The "Mobile Librarian" service is a point-of-need outreach service at the John C. Hitt Library that involves roving library staff members (with "Do You Need Help" signs & iPads) walking through each library floor on a regular basis during weekday hours.
- The LibAnswers Knowledge Base offers students FAQ information.

Achieve international prominence in key programs of graduate study and research

- As a result of the U.S. Department of State contracting UCF to host groups of visiting foreign students, the College of Education & Human Performance was selected to work with international students on a day-to-day basis while they were on campus. Education Librarian Terrie Sypolt (with assistance from Terri Gotschall) provided customized library research training for a group of 59 ESL Mexican students (November 2014) and 6 Pakistani school teachers (April 2015).

"Mr. Gause [Government Documents Librarian] introduced me to several resources I did not know were available. Further, he gave me instruction on how to use them, including understanding how key terms change over time. He also told me why my own searches were not successful (what I was looking for did not exist!). I would not have been able to finish my project without his help. Mr. Gause spent a considerable amount of time helping me, well beyond my expectations. I must also comment on his Libguide - very impressive! I will be using the resources he recommended as well as telling my classmates about them. Thank you so much!"
(UCF Graduate Student, April 22, 2015)

- RIS Librarians conducted 515 in-depth, one-on-one Research Consultations during this review period. These Research Consultations are available to all students, but are heavily used by graduate students.
- RIS Librarians created a wide range of online Research Guides to support graduate courses.
- RIS Librarians provided a wide range of library research workshops in all disciplines for graduate students during this review period.

Become more inclusive and diverse

- The RIS Liaison to Accessibility Services worked closely with that office and Library Administration to monitor (and advocate for) library facilities, resources, and services to support the needs of UCF Accessibility Students. Patrons with print disabilities who require an electronic version of a book or journal owned by UCF now may request it via Hathitrust.

Advancement Toward the President's Five Goals

Offer the best undergraduate education available in Florida

- The UCF Libraries' Subject Librarian program provides positive impacts on undergraduate student learning.
- The John C. Hitt Library Research & Information Services Desk is open seven days a week to provides drop-in, face-to-face research and reference assistance for students.

"Such a great help and beyond what I expected. This was the first time I have ever asked for this type of help. Thank you so much." (UCF Undergraduate Student, Feb. 2015)
Rich Gause, Government Documents Librarian

- Students may request one-on-one research consultations with Subject Librarians assigned to their academic programs via an online request form.
- Students have 24/7 access to online Research Guides that are customized to either a particular course or a particular academic program.
- Faculty may request a customized library research instruction class (either face-to-face or through library research online modules embedded in Canvas) for their students.
- The Ask A Librarian service is available seven days a week to

When asked, "Who at UCF would you like to thank for your success?" "Richard Harrison (Associate Librarian [and Film, History, Philosophy, Music & Communication Librarian]) has been an advocate and a supporter from the beginning." (Dr. Kimberly Schneider, Head, Office of Undergraduate Research)

Be America's leading partnership university

- RIS Librarians worked with the UCF Center for Entrepreneurial Research (College of Business Administration) to provide library research workshops showcasing patents & trademarks, government documents, and marketing resources for UCF's Blackstone Launchpad unit.
- RIS's Ask A Librarian virtual reference service (which belongs to the 135-member Tampa Bay Library Consortium) collaborated to provide statewide chat service.

"The Public Administration faculty could not live without Linda [Colding, Public Administration Librarian]. Linda's contributions to their teaching and research have been invaluable." (Dr. Mary Ann Feldheim, Chair, School of Public Administration, March 2015)

RIS coordinated the Campus Connections program for UCF Libraries. This program hosts campus organizations in the library to provide a visible place for them to market their services and meet students.

- RIS's Government Documents Unit (a member of the Federal Depository Library Program) receives documents in nearly every subject area and makes a concerted effort to make this information accessible to the public. For the past few years UCF Libraries has participated in the ASERL Centers for Excellence program whereby our Government Documents unit strives to collect NASA, DOE, AEC, and NRC documents exhaustively.

"I have not used Government Documents much in recent years, but Rich [Gause] pointed me in the direction of various resources and databases UCF has. I feel much more confident about conducting my research in the next few months as a result of Rich's expertise." (Dr. Paul Vasquez, Faculty, UCF Political Science Dept.)

Performance Enhancement Recommendations

With the approval of funding for the library renovation, progress toward the construction of an automated retrieval center (ARC) continues into the current year. To prepare for the subsequent move of Government Documents resources into the ARC, the documents collection needs continued funding to hire additional staff to retrospectively catalog and barcode documents.

STATISTICS

Statistics

Research and Information Services usage statistics serve as an important measure of departmental performance. The department offers a variety of ways to assist patrons with their information needs including the Research and Information Desk (RAID), Ask A Librarian service, Info Kiosk desk, one-on-one Research Consultations, and Mobile Librarian service. The following tables summarize the number of people and hours devoted to each service and the total interactions for 2012-2013 through 2014-2015. (Additional statistics and five-year comparisons are located at the end of this report.)

[Note: Possible reasons for the decrease in Research and Information Services Desk (RAID) interactions for 2014-2015 may be the following: in 2013-2014 NID log-ins were required for the Libraries' public computers for the first time, causing a surge in questions during fall 2013; in fall 2014 the 3rd Floor LibTech Desk opened, handling many of the tech questions previously dealt with at RAID; due to more "single person coverage" at RAID during less busy hours, the number of RAID hours in 2014-2015 decreased from those reported in 2013-2014.]



Kimberly Schneider, director of the Office of Undergraduate Research, and Richard Harrison, Associate University Librarian, proudly display the Emmy recently won by Dr. Lisa Mills of UCF's Film program.

Mills, director of the documentary *The Committee*¹ which tells the story of a Florida Legislature investigative panel that sought to root out homosexuals from state universities about 50 years ago, wanted several faculty colleagues to "share the spotlight" for their research assistance in making the award-winning documentary a reality.



¹<http://today.ucf.edu/documentary-ucf-filmmakers-wins-emmy/>

Research & Information Services
Table 1
 People, Hours, & Transactions, 2012/13 – 2014/15

Service	# of People*			# of Hours†			# of Interactions		
	2014/15	2013/14	2012/13	2014/15	2013/14	2012/13	2014/15	2013/14	2012/13
RAID (Research & Info. Desk)	27	24	18	4,944	5,094**	5,378	22,584	28,056	25,269
Ask A Librarian	13	15	15	3,807	3,767	3,710	9,201	10,254	10,393
Info Kiosk	28	26	27	25	46	43	519	686	683
Research Consultations	16	15	17	1,030	978	980	515	489	490
Mobile Questions	12	13	10	136	222	198	222	324	292
TOTALS				9,942	10,107	10,309	33,041	39,809	37,127

*The "# of People" column was not totaled as each person generally staffs multiple service points. Further, the RAID hours reflect 12 RIS, 6 other departments, and 10 adjuncts/volunteers.

**This statistic corrected from 2013-14 Annual Report

†Hours for Research Consultations were estimated at one hour to prep and schedule a session and one hour spent with the patron.

To complement the staffed service points noted above, the library also offers Research Guides and a LibAnswers Knowledge Base which provide asynchronous access to answers from UCF librarians. In August 2014 the Research Guides/LibAnswers system transitioned to a new platform which calculates usage differently, making year-to-year comparisons within this system difficult to calculate for this year's Annual Report.

Comparison of the first three months of the current review period (prior to the transition to the new platform) shows that usage of the online Research Guides increased: May-July 2014 averaged 14,912 sessions per month, an increase of 18% over the 12,586 sessions per month during the same period in 2013; but the new platform counts usage in a way that reports significantly lower statistics: for example,

"Terrie [Sypolt, Education Librarian] was helpful beyond words! She spent two hours with me and showed me a number of databases that I was not familiar with. She also showed me some tools in EBSCO that added tremendously to the citation list. I feel confident that my literature search will be comprehensive. I am very grateful for the time she spent with me!!"

August 2014-April 2015 reported an average of 6,025 sessions per month. The forthcoming revisions to the library website are expected to increase usage of Research Guides and year-to-year comparisons should be available once again next year.

In 2014/15 the 498 question/answer pairs in the LibAnswers Knowledge Base were viewed 26,968 times, a decrease of 2% over the 27,561 views of 495 question/answer pairs in 2013/14. The slight decrease in LibAnswers views is not surprising because the new version of LibGuides does not yet include the previously available functionality of easily embedding LibAnswers question/answer pairs in the guides, making the LibAnswers Knowledge Base less easily discoverable.

Research & Information Services
Table 2

Five-Year Comparison: Desk, Info Kiosk, Research Consultations & Mobile Questions Statistic:

	2014/15	2013/14	2012/13	2011/12	2010/11
RAID (Research & Info. Desk)	22,584	28,056	25,269	29,743	32,980
Info Kiosk	519	686	683	661	611
Research Consultations	515	489	490	502	530
Mobile Questions*	222	324	292	330	NA

*Mobile Questions statistics started to be reported in 2011/12.

[Note: Possible reasons for the decrease in Research and Information Services Desk (RAID) interactions for 2014-2015 may be the following: in 2013-2014 NID log-ins were required for the libraries' public computers for the first time causing a surge in questions during fall 2013; also, in fall 2014 the 3rd Floor LibTech Desk opened, handling many of the tech questions previously dealt with at RAID.

The very high 2010/11 statistic of 32,980 RAID interactions can be explained by the opening of the Knowledge Commons in Summer 2010, which generated a large number of location and logistics questions caused by the new setting. Since 2010/11, students have become more familiar with locations and logistics within the Knowledge Commons which may account for the decrease in the number of RAID interactions. Also, in the past five years, many databases have become more user-friendly and patrons are able to search these databases without librarian mediation or assistance. Further, the Libraries' "Knowledge Base FAQs" may have successfully answered a considerable portion of patron questions that would have otherwise been directed to RAID.]

The Mobile Librarian initiative, which is a point-of-need service designed to assist students in the stacks or in their study areas, logged 222 interactions this year, a decrease from last year's 324 questions. This decrease in interactions may be caused by the same reasons cited above for the decrease in interactions at the Research and Information Services Desk.

The 515 one-on-one Research Consultations provided this year was an increase over last year. This increase in consultations may have been caused by proactive Subject Librarian outreach to Honors in the Major students who are writing theses and need research assistance. Each consultation takes up to an hour to prep and schedule, and the average consultation lasts approximately an hour. This equated to 16 librarians spending approximately 1,030 hours last year meeting with students on an individual basis. Although this constitutes a sizable

effort for the department, student feedback is such that we consider this an essential service.

- Campus Connections Program**
 During 2014-2015, a total of 50 groups and organizations participated in the Campus Connections program, which was created to host campus organizations in the library in order to provide a visible place for them to market services and meet students. The organizations spoke to 1,988 people and distributed approximately 2,484 brochures while in the library.
- InfoSource Program**
 InfoSource statistics dropped from 160 last year to 92 this year. This may be attributed to more user-friendly databases that potential clients now access themselves. Due to a steadily declining clientele for this service, UCF Libraries decided not to continue with InfoSource services in the coming year.

*Research & Information Services
Table 3
InfoSource Statistics Five-Year Comparison*

Service	2014/15	2013/14	2012/13	2011/12	2010/11
Citation Searches	0	0	2	14	13
InfoSource Research	0	0	0	4	2
Document Delivery	0	1	12	13	29
Special Borrower Cards	91	159	167	190	229
Special Collections Billing	0	0	0	3	5
TOTAL INTERACTIONS	91	160	181	224	278

Ask A Librarian

Meredith Semones, Coordinator

Thirteen staff members (including librarians not in RIS, adjunct librarians, and OPS staff) contributed a total of 3,807 hours to staff Ask A Librarian virtual reference service this past year. AAL answered 6,363 chat questions (which included 4,825 IMs, 465 Florida AAL commercial chats (chats UCF librarians answered for other Florida academic libraries) and 1,073 UCF commercial chats; 2,162 phone calls, 526 emails, and 150 text messages, for a total of 9,201 total interactions.

The Tampa Bay Library Consortium (TBLC) Florida AAL commercial chat contract with Instant Service software ended May 1, 2015; TBLC awarded Springshare the new contract. UCF AAL staff members have been trained on the new software and so far it has been working well and is easier to use than the former software. The AAL Coordinator and the Sr. LTA will be monitoring the usage of this new commercial software this coming fiscal year to see how it compares with our former Library3lp Instant Messaging software.



Patti McCall and Kerri Bottorff, 2014 UCF Libraries Annual Awards, August 2014

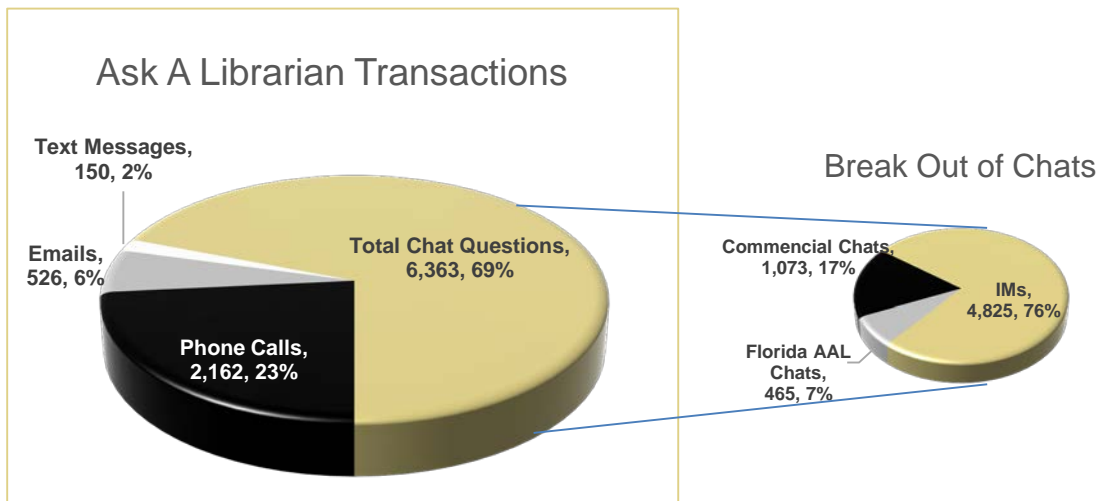
"We greatly appreciate how the library supports our many endeavors. Terrie [Sybolt, Education Librarian] is beloved by our faculty and students, and every new library colleague she has introduced us to has been helpful and knowledgeable." (Dr. Joyce Nutta, Professor, COEHP, May 2015)

Research & Information Services
Table 4
Ask A Librarian Statistics: Five-Year Comparison

Service	2014/15	2013/14	2012/13	2011/12	2010/11
Telephone calls	2,162	2,613	3,434	3,647	4,274
Email	526	674	866	841	744
Text Messaging†	150	163	196	122	NA
Total Chats* (including IM)	6,363	6,804	6,093	5,030	4,941
UCF Commercial Chats	1,113	1,113	1,268	1,491	2,192
Instant Messaging Chats	4,825	5,187	4,117	2,762	2,055
Florida AAL Chats	465	504	512	654	694
TOTAL INTERACTIONS	9,201	10,254	10,393	9,517	9,959

†Text messaging introduced in 2011/12.

* Chat stats include: UCF Commercial, Florida AAL and IM



Government Documents *(Rich Gause, Documents Librarian)*

As a member of the Federal Depository Library Program, UCF Libraries receives documents in nearly every subject area and makes a concerted effort to make this information accessible to the public. This year, 9,223 print volumes, 1 map, 8,515 microfiche, and 106 electronic products were added to the collection and guides to many of the subject areas were created or updated. Government Documents also continued participating in the ASERL Centers of Excellence initiative.

"My research was going slow because I wasn't familiar with the UCF search engine or how to use it effectively. After meeting with Richard [Harrison, Philosophy Librarian] for only an hour and learning a few tips about the databases available my search results are 5 times more productive." (UCF Philosophy Undergraduate Student, March 2015)

"Terrie [Sypolt, Education Librarian] should be introduced to doctoral students their first semester!!" (COEHP Doctoral Student, May 2015)

Research & Information Services
 Table 5
 Government Documents Activity, Three-Year Summary

	2014-2015	2013-2014	2012-2013
U.S. Documents			
U.S. Volumes Received	9,223	11,398	4,632
U.S. Volumes Deleted	-939	-339	-395
Total Volumes as of June 30	8,284	11,059	4,237
Microfiche Received	8,515	6,496	5,341
Microfiche Deleted	0	0	0
Total Microfiche as of June 30	8,515	6,496	5,341
Electronic Products Received	106	158	119
Electronic Products Deleted	0	-3	0
Total Electronic Products as of June 30	106	155	119
Florida Documents			
Florida Documents Received	108	423	204
Florida Documents Deleted	-15	-14	-9
Total Florida Documents as of June 30	93	409	195
Florida Microfiche Received	0	0	0
Florida Microfiche Deleted	0	0	0
Total Florida Microfiche as of June 30	0	0	0
FL Electronic Received	1	9	11
FL Electronic Deleted	0	0	0
Total FL Electronic as of June 30	1	9	11
Local Documents			
Volumes Received	0	0	0
Volumes Deleted	0	0	0
Total Volumes as of June 30	0	0	0
Microfiche Received	0	0	0
Microfiche Deleted	0	0	0
Total Microfiche as of June 30	0	0	0
Electronic Products Received	0	0	0
Electronic Products Deleted	0	0	0
Total Electronic Products as of June 30	0	0	0
Patents			
Patents CD-ROM Received	0	0	0
Patents CD-ROM Deleted	0	0	0
Total CD-ROMs as of June 30	0	0	0
Patents DVDs Received	0	0	0
Patents DVDs Deleted	0	0	0
Total DVDs as of June 30	0	0	0
Total Patents Microfilm Received	0	0	0
Total Patents Microfilm Deleted	0	0	0
Total Microfilm as of June 30	0	0	0
Maps			
Maps Received	1	12	12
Maps Deleted	0	0	0
Total Maps as of June 30	1	12	12
Growth in U.S. Documents Collection (Approx. in ft)	14.94	25.78	24.04

Barbara Tierney
 Head, Research & Information Services



Highlights of the Year in Retrospect

The funding and implementation of STARS, opening the LibTech desk, the redesign of the Libraries' website on a new platform, and deconstruction of the Intranet; implementation of a new network printing system; purchase, configuration, and installation of equipment for two technology fee projects are all projects that have been undertaken on top of the day-to-day responsibilities of IT&DI. This year has been the busiest ever!

STARS (Showcase of Text, Archives, Research & Scholarship), UCF Libraries' digital repository, is being implemented as the result of a successful technology fee proposal awarding three years of licensing to build a repository of UCF-produced material. Work began immediately to set up the site and plans to move existing digital collections appropriate for STARS began. Before even advertising the repository to faculty who will submit material to it, it had almost a thousand items and faculty who heard about it in meetings and "on the street" began contacting the Digital Initiatives office.

The LibTech desk opened in the old Media space in fall 2014. The area has been transformed to more easily advertise the equipment available for checkout, and the inventory has been redone in Aleph to better organize the equipment available and support tracking usage patterns for future expansion and replacement of items. Instructions for using the KIC scanners and network printing have been improved, and the services available to users are publicized on the digital signs at the desk.

A complete redesign of the Libraries' website began in October 2014. Bobby Ciullo, Web Applications Developer, and John Aedo, Applications Systems Analyst / Programmer, are serving on the Web Redesign and Policy Taskforce (WRAPT). They are working with the rest of the task force to create a new fresh face with improved functionality for the website as they move the site to a new platform using WordPress. The website goes live at the start of fall semester 2015.

Network printing is moving from using ITC to PaperCut software campuswide. New printers and release stations with touch screen monitors are being installed at the same time as the software change is implemented.

Two additional technology fee projects are being completed. The Curriculum Materials Center in the College of Education and Human Performance is undergoing technology enhancements. IT is installing new PCs, desktop and KIC scanners, digital signs, and large monitors in the study rooms with tables outfitted with TeamWork collaboration systems. Also being installed are a Promethean Active Panel and a 3D scanner and printer. iPads and digital cameras will be available for checkout. In the John C. Hitt Library, all study rooms will be outfitted with technology. Most will receive PCs with wall-mounted monitors. Six will have larger monitors mounted that students can attach their own

devices to for easy viewing by a group. An interactive whiteboard on a portable stand will be available for use in area 314B, an alcove near the rear restrooms.

More detailed information about these projects and the many accomplishments of the IT&DI team this year follow.

Digital Initiatives

This was a year full of changes. In August 2014, Digital Initiatives officially combined the offices from 230 and 155 in a single location on the 3rd floor. DI offices are now located in 303B and 304 – directly behind the LibTech area. Being closer in proximity will help to streamline some operations.

Content Management Systems

- **CONTENTdm:** Two new local collections were added. These include the African American Legacy – The Carol Mundy Collection and Special Collections. The CONTENTdm collections are available on the [UCF Digital Collections page](#).¹
- **Islandora:** Lee Dotson continued to serve on the Islandora subgroup of the Digital Initiatives and Services Committee working with the Florida Virtual Campus to implement Islandora (Fedora back-end, Drupal front-end) to replace DigiTool as the long-term common digital platform for all Florida Virtual Campus members. Migration of all UCF materials from DigiTool to FL-Islandora in the PRISM - Political & Rights Issues & Social Movements – collection (850 PDFs), Florida Heritage (114 objects), and Florida Historical Quarterly (338 issues) was completed. Bobby Ciullo assisted with customizing the pages to reflect UCF colors while trying to keep a clean look that is consistent with the UCF Libraries website. Kyrstin DiMercurio, a Digital Services student, provided graphic design expertise for the collection icons and slideshow. The collections can be viewed at the [University of Central Florida Digital Library](#).²

Digital Collections

- Focused on current uploads to both the collections and the Florida Digital Archive.
- **African American Legacy – The Carol Mundy Collection**
 - This digital collection contains a selection of materials from the thousands of items relating to African American history in the *African American Legacy - The Carol Mundy Collection, 1720-2010* housed at the John C. Hitt Library. A total of 96 items were included in this new digital collection for use in Dr. Barry Mauer's Citizen Curator class. Students used the advertisements, postcards, illustrations, labels, prints, and other images from the digital collection to curate their own digital and physical exhibits.

¹ <http://digital.library.ucf.edu>

² <http://ucf.digital.flvc.org>

- **Central Florida Memory**
 - The UCF team continued to provide ongoing training and support to St. Luke's Lutheran Church for their contributions to *Central Florida Memory* (CFM). In an effort to streamline the addition of their materials, Page Curry worked directly with Judy Duda of St. Luke's to upload materials to CFM that would then be reviewed for metadata enhancement.
 - CFM welcomed a new contributor, Orlando Health. Orlando Health has nursing yearbooks and other materials to add to CFM. Lee Dotson has been working with Aidy Silva-Ortiz on the creation of their Partner page and a workflow for them to scan and add their own materials. After initial consultation, it was decided they would perform their own digitization and add PDFs via an online submission form. Bobby Ciullo used the [existing template for formatting their partner page](#).¹
- **Digital Library of the Caribbean (dLOC)**
 - Page Curry took on the role of uploading materials to the Digital Library of the Caribbean. Lee Dotson provided training, documentation and ongoing support.
- **Institute for Simulation & Training**
 - [An end user submission form was created and made available](#).² Any IST member can submit publications and reports to be published in the digital collection.
- **Theses and Dissertations**
 - Continued to provide support for graduate electronic theses and dissertations and electronic honors theses by liaising with the College of Graduate Studies, Honors College, Florida Virtual Campus, and Cataloging Services.
 - Maintained [the guide that pulls together information and access to resources available](#)³ to assist students with the ETD process to also focus on searching for and finding all formats of theses and dissertations.
- **Retrospective Theses and Dissertations**
 - [Maintained a guide that focuses on how to find UCF theses and dissertations](#).⁴
 - Continued to identify theses and dissertations in the public domain as well as seek copyright permissions from authors.
 - Kerri Bottorff received a LIFE grant for \$500 to contact RTD authors. The majority of the print thesis and dissertation collection is protected by copyright, preventing scanning them without digitization permission from the copyright holder (usually the author). The grant money will be used to purchase postcards and postage to contact alumni who do not have an email

address on file. At the current USPS postcard rate, around 1,000 postcards can be sent.

- **Special Collections**
 - A digital collection was created to house selections of materials from the UCF Libraries Special Collections department. It currently contains objects that were reviewed for copyright and scanned at a patron's request from the *Brotherhood of Sleeping Car Porters Collection, 1934-1965*.
- **UCF Community Veterans History Project**
 - This project is a collaborative effort between the UCF Libraries and the RICHES (Regional Initiative for Collecting the History Experiences and Stories) of Central Florida program. Digital Services copied files to the server, converted any files not in appropriate formats, created duplicate CDs, uploaded materials to the digital collection, and sent materials to the Florida Digital Archive.
- **University Archives Digital Collection**
 - This year's focus for the University Archives digital collection was on the *Central Florida Future*.
 - [Created a submission form for UA staff to contribute directly to the university photographs collection](#).⁵



STARs Showcase of Text, Archives, Research & Scholarship

- Tech Fee proposal success!
- Bobby Ciullo and Cindy Dancel assisted with overall site layout and color theming.
- Lee Dotson attended bepress' Repository Manager Certification Course the first week of March.
- Created a private guide to share all of the bepress course resources (PowerPoints, reference materials, and examples) internally and held four sessions to review the materials and share what was learned.
- Targeted meetings and presentations with Research & Information Services and regional campus librarians were held.
- Several collections were targeted to begin populating the repository based on need and their usefulness as example collections:
 - Website files that need to live elsewhere (PDFs, images, newsletters, etc.)
 - Dick Pope Sr. Institute for Tourism Studies
 - Institute for Simulation and Training
 - Theses and Dissertations
 - JHOE – [online version of the JHOE](#).⁶

¹ <http://www.cfmemory.org/Partners/OHF/>

² <http://digital.library.ucf.edu/cdm/submissionform/collection/IST/>

³ <http://guides.ucf.edu/thesesanddissertations>

⁴ http://guides.ucf.edu/finding_theses

⁵ <https://digitalcollections.net.ucf.edu/cdm/universityphotographsubmission/collection/ARC>

⁶ <http://library.ucf.edu/jhoe/>

- Worked with Digital Commons on documentation, processes, and suggested workflows. Major highlights:
 - The design was submitted to bepress.
 - Kerri Bottorff and Lee Dotson performed test migrations on existing content (Dick Pope) using bepress' demo site. Began using the demo site for testing before a project or collection goes to the production site in preparation for migrating existing content, uploading files that will be linked to from our website, and working with some early adopters that have been identified.
 - Prepared to roll out the service to faculty in the fall.
 - All of the resources received at the repository manager training were organized into a toolkit guide for UCF library folks to use. This is a super-secret private guide and cannot be shared with anyone outside of the library.
 - Part of the toolkit is an internal FAQ that is built from questions submitted by library faculty and staff. [Lee Dotson set up a Qualtrics survey to handle the questions.](#)¹ This link is readily available throughout the toolkit and questions can remain anonymous.
- Open Access (OA) Week:
 - Co-led the Open Access Week planning workgroup.
 - The 2014 OA Week festivities included displaying posters of Open Access Champions in the Honors College for the month of October and a full-day event on Monday, October 20 from 9:00 a.m. until 3:30 p.m. in room 117 of the Teaching Academy. With a schedule that included presentations given by four publishers and seven UCF faculty members as well as a virtual chat with Dr. Peter Suber from Harvard's Office for Scholarly Communication, attendees benefited from a variety of expertise and perspectives relating to open access initiatives.
 - Provided virtual watch parties that increased our reach to an additional thirty people from such locations as Florida Atlantic University, Daytona State College, and Valencia State College West.
- Open Journal System:
 - Supported open access journal hosting via the Florida Virtual Campus' Florida Open Journals service. This service runs the Public Knowledge Project's Open Journal System to provide online journal publication and hosting services for Florida's State University Libraries.

Digital Preservation

- Coordinated Florida Digital Archive efforts to make better use of our server storage allocation by managing deposits for current and retrospective packages for the following digital collections:
 - Harrison "Buzz" Price
 - Central Florida Memory
 - Digital Library of the Caribbean
 - Florida Historical Quarterly
 - Retrospective Theses and Dissertations
 - Special Collections
 - UCF Community Veterans History Project (Veterans Oral Histories)
 - University Archives

Digital Scholarship

- Notable accomplishments included:
 - Co-led the Open Access Week workgroup with Cindy Dancel.
 - Provided UCF editors with support for the Open Journal System hosted at FLVC.
 - Partnered with Dr. Anthony Kong to investigate solutions for the transfer and hosting of his data.
- Data Management:
 - Collaborated with the Office of Research and Commercialization to provide the researchers assistance with understanding the requirements of the plans.
 - [Provided online support via a campus guide on data management plans.](#)²

Collaborations

Partnered with colleagues from the College of Education and Human Performance and the College of Arts and Humanities to create new digital projects as well as promote existing collections.

Information Technology

Infrastructure

- Servers
 - NET677
 - Library main website being migrated to WordPress
 - NET678
 - PHP upgraded four times due to Security issues
 - CONTENTdm upgraded to latest version
- Shibboleth Implementation.
 - Leveraged EZProxy as a gateway to ILLiad.
 - Users now use NID to login to ILLiad.
 - All 18K+ ILLiad user names were retained by running several SSQl scripts to transform username into a UCFID. Shibboleth sends the UCFID to ILLiad.
 - HathiTrust Digital Library is in production.
- Script installed and running to track patron logons (see Table 8 for statistics).
- Migration to SCCM 2012 shared services.
 - All Library computers were migrated to Shared Services SCCM.

¹ https://ucf.qualtrics.com/SE/?SID=SV_1Y0o4VrDGnmhPzn

² <http://guides.ucf.edu/data>

- Lync deployed to all Library staff.
 - Matt DeSalvo offered seven training sessions on Lync.
- Implemented Secret Server for Library administrative passwords.
- SSLs upgraded in anticipation of the depreciation of SHA-1.
 - EZProxy remaining. No maintenance for product currently. Maintenance will need to be paid in order to upgrade to SHA-2 SSIs.

Technical Support

- The tech team continued to support the computing needs of staff, students, and faculty who use the Libraries' 559 PCs, 161 laptops, 46 printers, 111 tablets, and assorted scanners.
- Began implementation of Library Tech fee, "CMC – A Library, Learning Lab and Production Center."
- Began implementation of Library Tech fee, "Study Rooms Technology."
- Completed implementation of Library Tech Fee, "Tablets, Scanners & Collaborative Technology."
- Completed implementation of Library Tech Fee, "Rosen College Library Technology Enhancement."
- Completed implementation of Library Tech Fee "Expanding Hands-on Library Instruction with Laptops."
- Conference room refresh
 - PCs and projectors were upgraded in rooms 511 and 223.
- Read and Write Gold was tested in the library for Student Accessibility Services.
 - Based on library testing Read and Write Gold offered to everyone on campus and is installed on all library public computers.
- Logoff script enabled for machines after 20 minutes of inactivity.

LibTech Desk

- IT&DI now manages the 3rd floor service point of the John C Hitt Library.
- The service point has been rebranded as the LibTech desk.
- The LibTech desk provides a variety of technology-related services to library patrons. These include:
 - Technology Lending
 - Technology Support
 - Media Collections
 - Media Reserve
- Matt DeSalvo has been placed in charge of the LibTech Desk.
 - Three senior LTAs and 12 students have been hired to work the desk.
- Checkout statistics are being tracked at the desk for the first time.
- Completed labeling and new Aleph entry records for all former media and new LibTech items into one cohesive system.
- Canvas course created to track documentation and student training material.
- Began testing Springshare products LibAnalytics and LibStaffer.

Web Services

- Library Websites and Redesign.
 - Continued migration planning for existing services to new platform.
 - Began advising for new services and systems (WordPress plug-ins, external data feeds).
 - Created new LibTech library page.
 - Updated After Class Report form, added new functionality - form fields change based on type of report.
 - Updated Research Consultation form, added new functionality - Librarian name appears on which subject is selected.
 - Added new Accessible Icon to Library Maps to denote handicap accessible machines in the library.
 - Met with Tim Neubrandner, Database Analyst Programmer in Communications & Marketing. Set up Git Repositories for the new UCF Library WordPress theme. Learned the GitHub workflow.
 - Worked with Tim Bottorff and WRAPT on preplanning website redesign documentation.
 - Added 2014 Tech Fee Proposals to the library website.
 - WordPress - Developed content workflow and user privilege system.
 - Designed style and theme for Archon.
 - Designed STARS theme for bepress.
 - Designed and coded staff directory custom post type for new library website.
 - Implemented recent news on new site homepage.
 - Designed and coded custom display for LibCal hours on new library website.
 - Designed and coded custom display for UCF event calendar events for new library homepage.
 - Integrated old library map system into a format that can be used by WordPress.
 - Designed and coded custom display for computer availability for public PCs inside the library.
 - Designed and implemented the new look and feel for the website.
 - Designed new external header for external website partners.
 - Coordinated with Athena Hoepfner to replace all external websites that use our website header.
 - Designed and coded several custom WordPress shortcodes that can be used by anyone when editing the website. These include:
 - QuickSearch Form
 - Article Search Form
 - Catalog Form
 - Video Search Form
 - Tab container boxes
 - Recent blog posts displays
 - Icon inserts
 - YouTube video inserts
 - General Google Map insert

- Custom alert messages for pages
 - Research Guide link list
- Worked with site hosts at Marketing & Communications to implement transparent redirects of old URLs to our new WordPress site. Commonly-accessed URLs such as Database Pages and the EndNote download now work seamlessly. Some older applications such as the Honors Theses (ETDh) submission form and Computer Availability are also available via proxy redirects. Again, the user will be unaware that “Special Magic” is occurring behind the scenes to make this content available.
- Ran an initial post-mortem link check against the new library site and presented the results to WRAPT and content owners. All bad links on our end have been resolved, though some external resources remain unavailable.
- Digital Signage and Posters
 - Upgraded to 5.0.
 - Three signs added to LibTech desk.
 - One sign added to Rosen Library.
 - Created and printed several large posters used by librarians for presentations at different conventions throughout the year.
- Digital Projects
 - Added new submission form page to *Central Florida Memory*.
 - Upgraded site to latest version of CONTENTdm.
 - Upgraded PHP four times for security flaws.
 - Requires extensive testing as these versions are not supported by OCLC.
 - Created submission forms for IST and University Archives in CONTENTdm.
- Intranet Decommissioning
 - Financials upgraded to Financials 2.1 (see below).
 - Custom tool created to migrate the data from the old Meeting Minutes app into department-sorted folder archive on X: drive.
- Financials 2.1 Released to Production. New Features Include:
 - Active Directory-based user authentication and authorization.
 - Modernized user interface (UI) using the latest Web-design standards.
- CSV export and import.
 - Self-service management of metadata, such as editing Fund Codes, Department Listings, Order Types, and media formats.
 - Historical tracking of CD Librarian associations with the various Fund Codes.
- Job Applications Form 2.0 Released to Testing. New Features Include:
 - Tabbed design to reduce clutter and improve usability.
 - Mobile browser compatibility.
 - Real-time validation of input to reduce “junk entries.”
 - Streamlined data collection based on feedback from hiring supervisors.
- Student Applicant Manager Released to Testing. New Features include:
 - The same UI streamlining and mobile compatibility as the new Job App Form.
 - Student Employee tracking: Tracked when they are hired and terminated.
 - Email notifications of hiring and terminations for IT resource provisioning.
 - Improved handling of Federal Work Study (FWS) status. FWS status is only made available once HR has verified the applicant’s status with the government.
- Punch Clock proof-of-concept application demonstrated for LibTech.
 - Project was not approved.
- Device Availability proof-of-concept application demonstrated for LibTech.
 - Project was rejected in favor of an Aleph-based device tracking.

Changes in Staff

Tim Walker, David Garcia, Caitlin McMahon joined the IT&DI department as Sr. LTAs for the LibTech Desk.

Departmental Goals: 2014-2015

- **Submit a technology fee proposal to fund the three-year licensing of an institutional repository system.** *Proposal funded! Implementation of STARS using the bepress Digital Commons platform is underway.*
- **Submit a technology fee proposal to fund the purchase of equipment for all study rooms including interactive whiteboards, large monitors for screen sharing, and PCs.** *Proposal partially funded. The installation of PCs and large monitors for screen sharing is in process. The interactive whiteboard portion of the proposal was not funded.*
- **Submit a technology fee proposal for equipment and software to create a modest digital production area providing iMacs loaded with a collection of discipline-specific software packages.** *Proposal was not funded.*
- **Complete the migration of the Libraries’ Intranet to a new platform.** *Work on this migration continues. Finding alternatives for some items living on the current Intranet has been a challenge that requires some custom programming.*
- **Complete the migration of the Libraries’ website to a new platform and implement a new website design.** *The new website will be up and running by the start of fall semester 2015.*
- **Complete the migration of UCF’s PALMM collection materials hosted at FLVC/FALSC from DigiTool to FL-Islandora.** *Migration of all UCF PALMM content in Florida Heritage, Florida Historical Quarterly, and PRISM completed.*
- **Complete the migration to the Shared Service’s System Center Configuration Manager (SCCM).** *Migration completed.*

- **Continue the transformation to the LibTech Desk, expanding and enhancing services.** *The desk has been transformed. Equipment inventory has been reorganized with Aleph records redone, additional monitors have been installed at the desk to advertise equipment and services offered, and visually arresting step-by-step instructions have been created to help students navigate network printing and KIC scanner use.*

Departmental Goals: 2015/2016

- Submit a technology fee proposal to fund a digital studio near the LibTech desk.
- Submit a technology fee proposal to fund expanding the equipment offerings for check out at the LibTech desk and to replace old equipment.
- Complete the migration of Intranet services to new platforms.
- Continue participation in efforts to define and implement policies for website editing and support.
- Implement and promote STARS, the digital institutional repository for UCF, collaborating with library colleagues for faculty outreach.
- Investigate grant opportunities that support institutional repository (STARS) contributions based on faculty partnerships or collaborations.
- Implement an inventory system for all equipment not covered by the campus inventory policy.
- Complete the installation of equipment in the study rooms, a project funded by technology fee.
- Complete the installation of equipment in the CMC, a project funded by technology fee.
- Examine existing services across the unit. Evaluate their effectiveness, develop a plan for expanding and redefining responsibilities, and cross train staff to ensure the availability of support in times of emergency.



UCF Knights football team was invited to play a game in Ireland in fall 2014. UCF Libraries staff gathered to give a cheer of support.

Performance Enhancement Recommendations

IT&DI has a keen interest in continually expanding and improving the technology available in the UCF Libraries. Participation in campus IT committees, collaboration with library colleagues, keeping current on new innovations, and adding new equipment/ software/ services each year are evidence of the commitment of the team to always reach for excellence in their efforts to serve the UCF community. IT&DI is thrilled to have been successful in obtaining funding for IT projects to offer more technology for our users. However, our staffing has not kept pace with that expansion, so we have had to be creative in how we support it all. The ability to increase the number of staff in each area of IT&DI (tech support, Web services, LibTech desk, and digital initiatives) would allow us to offer more services and be more innovative with our technology.

Advancement Toward the President's Five Goals



Be America's leading partnership university

- Partnerships continue with colleagues from the College of Education and Human Performance and the College of Arts and Humanities to create new digital projects as well as promote existing collections.
- The collaboration with the Regional Initiative for Collecting the History Experiences and Stories of Central Florida (RICHES) program continues.
- Partnerships with new participants in *Central Florida Memory* (CFM): Oviedo Historical Society, Apopka Museum, Lake County Library System, Eustis Memorial Library, the Winter Garden Heritage Foundation, and St. Luke's Lutheran Church continue.
- Information Technology & Digital Initiatives continues to participate in partnerships with the other state university libraries to maintain PALMM (Publication of Archival Library & Museum Materials) and the Florida Heritage Collection; with the Orange County Library System, Orange County Regional History Center, Rollins College, and the Museum of Seminole County History, Bethune-Cookman University, and Stetson University on *Central Florida Memory*; and the Digital Library of the Caribbean (dLOC) with state university and Caribbean university participants.

STATISTICS

Information Technology & Digital Initiatives

Table 1

Digital Services Statistics: Five-Year Summary

Project	Images Created				
	2014-2015	2013-2014	2012-2013	2011-2012	2010-2011
African American Legacy: The Carol Mundy Collection	4	-	-	-	-
Bob Kealing Collection	-	-	4	-	-
Central Florida Future	6,518	3,585	1,849	1,311	-
Central Florida Memory	896	479	9,747	44	4,210
Civil War	-	-	208	-	2,555
College of Education	-	-	-	601	-
Commencement	51	-	-	-	-
Dick Pope Sr. Institute for Tourism Studies	-	654	-	-	-
Digital Library of the Caribbean(dLOC)	76	-	22	494	3,118
FDA Only	7	-	-	-	-
Florida Historical Quarterly	-	-	602	618	1,289
Harrison Price Papers	7	550	2,414	47	-
Honors Theses *	146	158	-	-	-
ILL	-	-	-	160	110
Other	-	-	221	305	473
Reserves	-	-	10	-	-
Retrospective Theses & Dissertations *	8,817	27,099	18,880	13,749	7,095
RICHS	-	-	-	47	1,137
Special Collections	566	536	-	-	-
Special Requests	-	-	-	-	473
University Archives	3,423	5,997	8,439	2,997	4
University Catalogs	-	-	12,236	-	-
University Photograph Collection 1965	-	-	1	24	-
Van Sickle Project (PRISM)	-	-	-	-	6,463

Project	Audio/Video				
	2014-2015	2013-2014	2012-2013	2011-2012	2010-2011
Commencement	-	-	1	-	18
H. Trevor Colbourn Oral History Collection	110	-	-	-	-
UCF Community Veterans History Project	293	57	141	216	133
Total Audio/Video	403	57	141	216	151
Total Images	20,436	38,900	54,633	20,614	26,927
Total Digital	20,839	38,957	54,744	20,830	27,078

* Honors Theses submissions and the conversion of print dissertations (pre-2004) to digital format continue to be managed by the Libraries. Graduate dissertations are submitted to Graduate Studies and then added to the Libraries ETD collection.

Information Technology & Digital Initiatives

Table 2

Florida Digital Archive Statistics (2014-2015)

Project	No. of pkgs	No. of files	Size
Harrison "Buzz" Price	3	10	7.32 GB
Central Florida Memory	1	3	1.55 MB
Digital Library of the Caribbean (dLOC)	720	1,516	46.05 GB
Florida Historical Quarterly	20	2,982	57.43 GB
University Archives	460	12,951	747.80 GB
Retrospective Theses & Dissertations	227	11,325	490.01 GB
Special Collections	90	572	40.54 GB
Veterans Oral Histories	126	391	47.70 GB

Information Technology & Digital Initiatives
Table 3
 Technical Support Statistics (Main, CMC, Rosen)
 Four-Year Summary

	2014/15	2013/14	2012/13	2011/12	2010/11
Work Orders					
Logged	1,917	1,910	1,713	1,659	1,940
Completed (by techs)	1,032	893	1,243	991	1,166
PCs	559	592	563	604	607
Public	357	361	360	401	361
Main	293	299	298	n/a	n/a
CMC	28	26	26	n/a	n/a
Rosen	36	36	36	n/a	n/a
Staff	160	190	162	162	205
Classrooms	42	41	41	41	41
Laptops	161	37	105	109	109
Public	137	15	83	83	83
Staff	24	22	22	26	25
Printers	46	48	44	44	44
Public	12	11	11	11	11
Staff	34	37	33	33	33
Tablets	111	124	60	60	60
Public iPad	93	109	45	45	45
Staff Tablets	18	15	15	15	15
Servers					
Windows	11	11	15	18	18
Unix (Virtualized in 2010)	-	-	-	1	1
Virtual	10	10	14	18	18
Physical	1	1	1	1	1

Information Technology & Digital Initiatives
Table 4
 Network Printing Statistics (No. of Pages)
 Five-Year Summary

Printer	2014/15	2013/14	2012/13	2011/12	2010/11
2 nd Floor Main - BW1	25,495	28,043	29,117	29,964	36,403
2 nd Floor Main - BW2	42,555	43,152	40,834	46,748	43,670
2 nd Floor Main - BW3	126,618	132,030	137,227	142,747	133,582
2 nd Floor Main - BW4	172,325	190,250	217,159	216,709	190,989
3 rd Floor Main - BW5	31,143	23,212	22,691	30,617	28,901
Lobby	76,420	70,040	78,128	82,231	90,951
Main (Color)	23,122	10,958	9,845	7,819	8,517
CMC (BW)	83,623	86,096	96,752	95,645	89,363
CMC (Color)	7,420	4,945	4,601	4,239	3,713
Rosen 1	44,309	45,604	47,995	57,256	48,260
Rosen 2	39,356	39,625	44,366	49,536	47,440
Total	672,386	673,955	728,715	763,511	721,789

Information Technology & Digital Initiatives
Table 5
 LibTech Desk Support Statistics
 2014/2015

Total Patrons Served	44,779
Fall	11,249
Spring	27,292
Spring Intersession	303
Summer (through 06/30)	5,935

Information Technology & Digital Initiatives

Table 6

Statistics for Libraries' Website (using Google Analytics)

	2014-2015	2013-2014	2012-2013	2011-2012	2010-2011
Total Page Views	3,460,714	4,390,796	5,630,884	8,389,200	8,762,968
Average Page Views per Visit	2	2	3	3.69	4.06
Visitors	2,698,135	2,013,722	2,215,855	3,020,689	3,137,441
Unique IPs	926,041	1,439,786	1,378,388	2,035,483	1,092,526
Mobile Devices	144,589	81,923	52,542	56,180	25,419
Tablets	41,473	32,718	24,814	--	--
Visits from Social Referrers (Facebook, Blogger, Reddit, etc.)	1,665	1,701	24,814	--	--
Visits from Organic Search (Google, Bing, Yahoo, etc.)	659,029	--	--	--	--
Stats for CFM					
Total Page Views	33,613	62,594	107,852	106,644	74,998
Average Page Views per visit	3	4	5	4.93	5.51
Visitors	12,184	15,293	21,802	21,614	13,604
Unique IPs	9,817	10,986	16,236	17,290	10,960
Mobile Devices	1,665	1,495	1,466	1,632	379
Tablets	1,039	1,215	1,241	-	-
Visits from Social Referrers (Facebook, Blogger, Reddit, etc.)	126	570	150	150	-
Stats for Digital Collections					
Total Page Views	158,940	102,099	107,852	106,644	74,998
Average Page Views per visit	4	3.87	4.95	4.93	5.51
Visitors	40,320	26,387	21,802	21,614	13,604
Unique IPs	30,893	19,913	16,236	17,290	10,960
Mobile Devices	4,873	2,680	1,466	1,632	379
Tablets	2,102	1,462	1,241	-	-
Visits from Social Referrers (Facebook, Blogger, Reddit, etc.)	560	347	150	150	-
Stats for LibGuides					
Total Page Views	268,440	549,412	476,753	403,847	162,676*
Average Page Views per visit	4	2.83	2.93	3.39	3.89*
Visitors	76,026	194,399	162,535	119,229	41,798*
Unique IPs	49,228	156,192	124,923	86,437	25,699*
Mobile Devices	8,014	16,925	9,382	5,056	806*
Tablets	4,211	9,294	4,959	-	-
Visits from Social Referrers (Facebook, Blogger, Reddit, etc.)	238	382	239	216	-

*Stats for LibGuides (1/26/2011 - 6/30/2011)

Information Technology & Digital Initiatives

Table 7

Logon Statistics

9/4/2014 - 6/30/2015

Total Logons	Average per day	Average time logged in (minutes)
338,368	1,187	96

Selma K. Jaskowski
Assistant Director, Information Technology & Digital Initiatives



The mission of Special Collections & University Archives, a department within the University Libraries, is to provide services central to the Library and University community in support of research, teaching and service. We collect material that has a central function to the curriculum that cannot be replaced and primary source materials that support long-term research goals.

- **Walter K. Taylor** donated a folder which contains historical letters, maps, and documents related to Dr. John K. Small (1869-1938), an American botanist explorer of Florida. Dr. Small was the first Curator of Museums at the New York Botanical Garden.

Figure 3

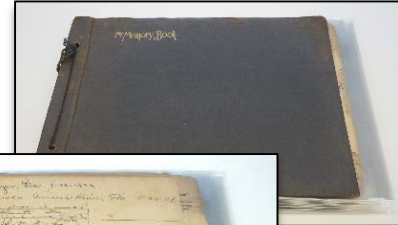


Figure 4

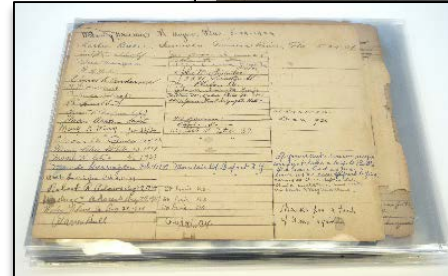
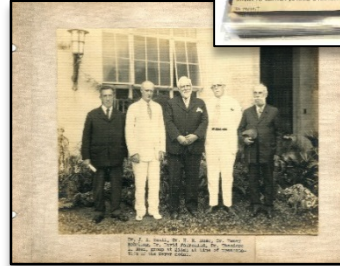


Figure 5



Figure 6



Figures 3-6 Images from the Photograph Album of Henry Nehrling *My Memory Book*, ca. 1915-1934

Highlights of the Year in Retrospect

Adding to the collections has continued to be a focus for the year. This year's acquisition budget was better than the past few years, which enabled us to purchase more material, with an attempt to acquire unique items and titles not held by other Florida libraries, with the primary aim to support teaching and research at UCF. New acquisitions (including gifts-in-kind) resulted in 495 titles, 3 manuscripts, and 9 manuscripts collections added to our holdings, as per our Collection Development Policy.

Donations & Gifts

We've continued to seek donations and gifts, which resulted in:

- **Cora Lumpkin** and **Danielle J. Neetz** provided 10.5 linear feet of additional materials for the Democratic Women's Club of Florida which includes regional reports, convention materials, financial reports, club reports, scrapbooks, bylaws, photographs and newspaper articles.



Figure 1 [Pamphlets] Selections from Democratic Women's Club of Florida, Inc. Collection, 1971-1998

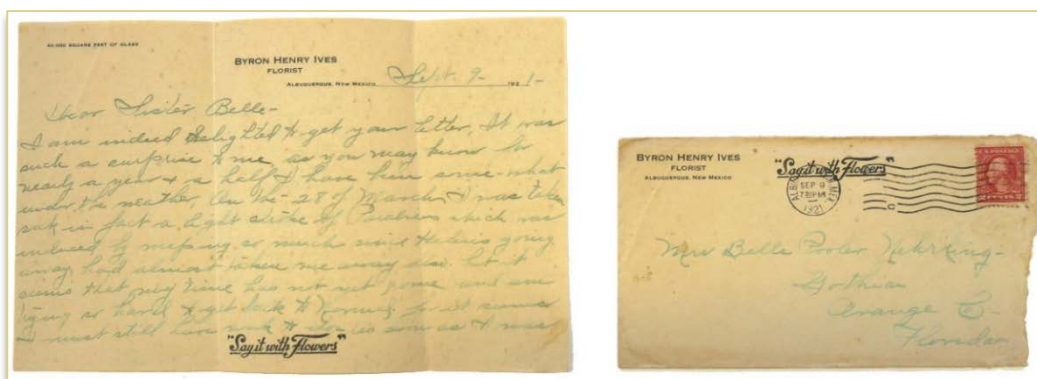


Figure 2 A letter from Byron Henry Ives to Mrs. Belle Pooler Nehrling, September 9, 1921

- From **Michael D. Khan**, we acquired personal letters of Betty and Henry Nehrling [Figure 2], three leaves from a guest book, a photograph album [Figures 3-6] and two books coming from Henry Nehrling's personal library, *Reports of explorations and surveys to ascertain the most practicable and economical route for a*

railroad from the Mississippi River to the Pacific Ocean published in 1856 by War Department and *Our native birds of song and beauty: being a complete history of all songbirds, flycatchers, hummingbirds, swifts, goatsuckers, woodpeckers, kingfishers, trogons, cuckoos, and parrots of North America* published in 1893 by Henry Nehrling.

- Received additional two linear feet of materials from **John W. Senders** related to human factors engineering. Collection includes selected reprints representative of the scientific literature on various topics in Engineering Psychology & Human factors from ca. 1945 through ca. 2000.
- Scott F. Hall**, Associate Professor of Art in College of Arts & Humanities at the University of Central Florida, donated his new sound art called "Hornucopia." The CD will be added to his collection called *Scott F. Hall: Collected Sound Art*. Hall's sound art has been featured worldwide in numerous juried events, and has entered into many institutional and private collections. In 2011, he was granted the UCF Research Incentive Award (RIA) for his body of work.
- Cheryl Mahan**, former UCF Librarian, donated a vintage Black Americana Doll Dinner Bell covered with handmade printed dress with apron and red bandana headscarf tied on her head. The doll measures 4" high, slight fading on the



Figure 7 Vintage Black Americana Doll Dinner Bell covered with handmade printed dress with apron and red

dress, but overall it is in good condition. Item has been added to the *African Americana Legacy: The Carol Mundy Collection*.

- Judith and Warren Kaplan** donated **Women's History Collection**, primarily U.S. emphasis on suffrage [Figures 9-10], and women of achievement in U.S. history. Collection includes books, magazines, philatelic items known as



Figure 8 Portrait of Judith Kaplan, ca. 1981

First Day Covers (FDC) postcards [Figure 11], autographed letters and documents, scrapbooks, artwork related to women's history, FDCs created by Judith Kaplan, pins [Figures 12-13], buttons [Figures 14-15], and over 1,200 books. Only 141 titles will be kept in Special Collections and the other titles will be integrated into UCF Libraries' General Collection.

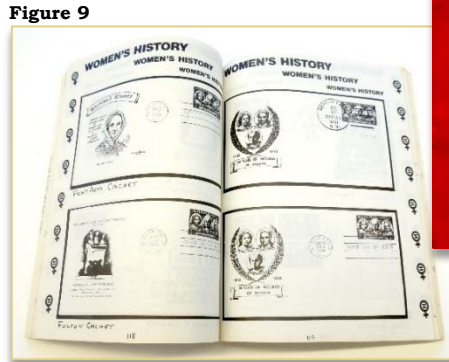


Figure 9

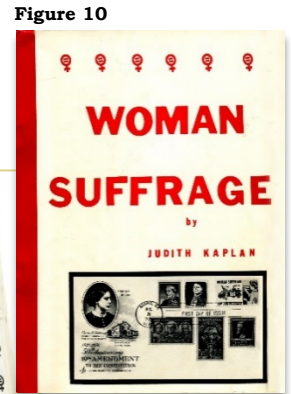


Figure 10

Figures 9 - 10 *Women Suffrage*: From the Personal Collection of Judith Kaplan, 1977



Figure 11 Women History Series, First Day Covers, 1976-1977

Figure 12



Figure 13



Figures 12 - 13 Feminist pins, buttons and necklaces collected by Judith Kaplan, ca.1960-2001

Figure 14



Figure 15



Figures 14 - 15 Political buttons collected by Judith Kaplan, ca.1970-1990

- **Nancy Shackelford**, Vice President for the Florida State Music Teachers Association Non-competitive Student Events, donated 0.25 linear feet of materials related to Volusia County Music Teachers Association. Materials include meeting notes, handbooks, recital programs, correspondence, and newspaper clippings.
- **Carlos Guerra** donated over 320 books and 12 linear feet of personal papers of the Cuban author José Guerra Aleman. Collection includes extensive newspaper clippings related to social and political life in Cuba.

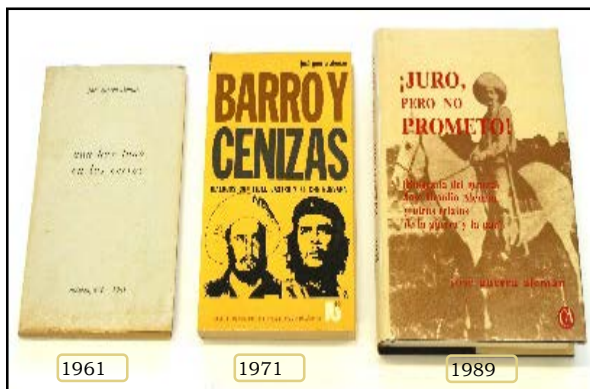


Figure 16 Selections from Jose Guerra Aleman Collection, 1961-1989

- A book artist, **Christine Kermaire**, from Charleroi, Belgium, donated her new title called *Strokephone: brain phone interface: uploading knowledge in the human brain*. Comprised of two folded sheets sewn together to form pockets containing eight booklets and one clear plastic strip printed with the title. Issued in black mesh sleeve with a spider-Web design printed in silver. UCF Libraries copy is numbered 92 out of 300, signed by the author on front cover.

- A total of 59.75 linear ft. of material was added



Figure 17 From *Strokephone : Brain Phone Interface : Uploading Knowledge in the Human Brain*, 2014

to our **Manuscripts Collection**, while **University Archives** have been enriched by 103.75 linear ft. and 224.32 gigabytes of digital materials received from UCF departments

- New titles have been added to our **Book Arts Collection** to support teaching and research at UCF:
 - We acquired a limited edition of *Hawk/Dove* by Bea Nettles. Cloth bound with the title HAWK on one side, and DOVE (reversed) on the other

Figure 18



Figure 19



Figures 18 - 19 From *Hawk/Dove*, 2013

side. The book is a four-fold accordion digitally printed on cotton rag paper and it is housed in a copper paper wrap. UCF Libraries copy is numbered 6 of 13 and it is signed by the artist.

- *Non Sense*, created by ten students at the Scripps College Press, is a limited edition artist book on experiencing silence printed by letterpress and hand bound. Six colors of paper were chosen to suggest the way we might experience silence through the sense. The book was bound in Japanese book cloth over boards. UCF Libraries item is numbered 65, signed by Professor Kitty Maryatt and ten students.

Figure 20



Figure 21



Figures 20 - 21 From *Non Sense*, 2014

- *Power Trip*, also done by students at Scripps College Press, focuses on the feelings of power, or powerlessness, being in and around cars. An accordion style book, the pages are iridescent metallic colored paper sewn together with metallic thread reminiscent of automobile finishes. The cover is hand sanded aluminum. UCF Libraries copy is numbered 47 out of 102, signed by Professor Kitty Maryatt and eight students.

Figure 22



Figure 23



Figure 24



Figures 22-24 From *Power Trip*, 2015

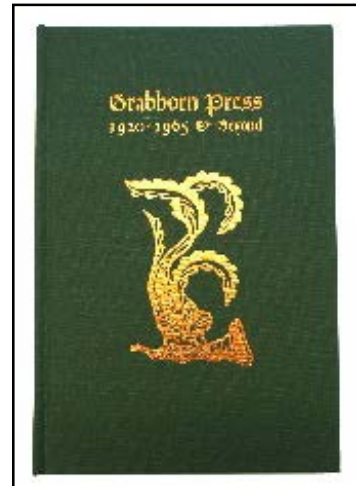


Figure 25 *Grabhorn Press*, 2015

- Acquired *Grabhorn Press: 1920-1965 and Beyond*, from Arion Press by Andrew Hoyem with Associate Curator Simran Thadani, an illustrated catalogue for an exhibition at the Grolier Club. The book is 80 pages, 6" x 9" format, with a full cloth hardcover binding. Only 500 copies were produced in octavo format, UCF Libraries copy is unnumbered. The brothers Edwin and Robert Grabhorn were the nation's foremost fine printers in the first half of the twentieth century.

- Our **Floridiana** Collection has been enriched by a wonderful original portfolio called *Large Florida Birds* [Figures 26-27], that includes 19 hand-colored etchings printed on Arches rag paper. Large format etchings of Florida birds depict 19 of the state's native birds species approximately life size in natural poses, as if seen in their natural habitat. Limited edition of 250 copies and UCF Libraries has number 35. Each etching is titled, numbered and signed by the artist John Costin in pencil at the bottom, issued in blue cloth-covered case.

Figure 26



Figure 27



Figures 26-27 [Portfolio] *Large Florida Birds*, [1989-]

- Received *Orange County Public Schools, Hall of Fame* from Rich Sloane, Community Relations Director, at the University of Central Florida. This publication was created by the foundation for Orange County Public Schools to celebrate 145 years of distinguished alumni, educators, and community champions.

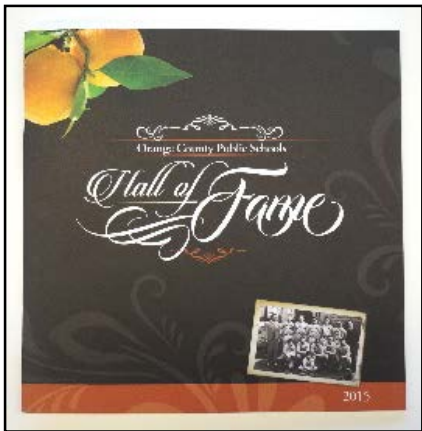


Figure 28 *Orange County Public Schools, Hall of Fame*, 2015

- Larry Cooperman, adjunct faculty librarian at the University of Central Florida, donated his new publication called *Managing the One-Person Library* [Figure 29] to UCF Libraries. It is inscribed, signed, and dated by the author on title page and added to **UCF Authors' Collection**.

- Sam Gennaway donated a copy of his latest book called *Universal vs. Disney: the Unofficial Guide to American Theme Park's Greatest Rivalry* to UCF Libraries to be added to our **Travel & Tourism Collection**. It is published by Keen Communications in 2015 and some of the research materials were acquired from the *Harrison "Buzz" Price Collection*.

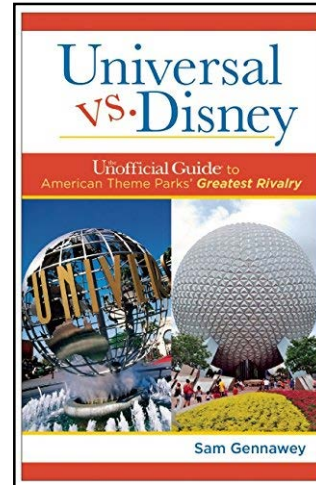


Figure 30 *Universal vs. Disney: the Unofficial Guide to American Theme Parks's Greatest Rivalry*, by Sam Gennaway, 2015

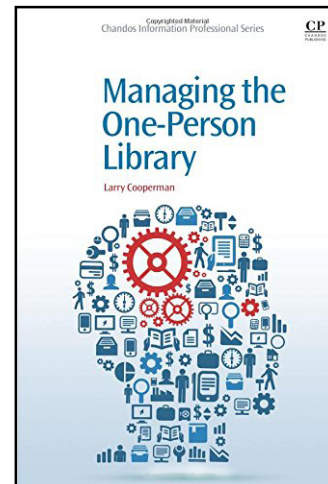


Figure 29 *Managing the One-Person Library*, by Larry Cooperman, 2015

African Americana

■ We continued to add notable **African Americana** materials to complement Ms. Mundy's Collection. Among the new titles received from Judith and Warren Kaplan Collection are:

- *Interesting People: Black American History Makers* by George L. Lee, published in 1989. It is a collection of the original illustrated biographies syndicated in the national black press, 1945-48 and 1970-86.

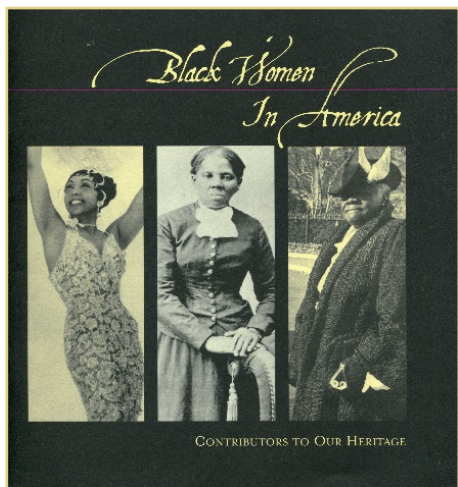


Figure 31 *Black Women in America: Contributors to Our Heritage*, [2003]

- Another fine title *Black Women in America: Contributors to Our Heritage*, published by Sewall-Belmont House and Museum in [2003]. The book commemorates twenty-three African American women who struggled against the restrictions imposed on them in their time because of race and boundaries. WorldCat lists only six other libraries in the United States.

West Indies Collection

- Carlos Guerra donated over 320 books and 12 linear feet of personal papers of the Cuban author José Guerra Aleman. Collection includes extensive newspaper clippings related to social and political life in Cuba as well as his published books *Aun hay luna en los Cerros*, *Barro y cenizas : dialogos con Fidel Castro y el Che Guevara*, and *Juro, pero no prometo!: Biografia del general Jose Braulio Aleman y otros relatos de la Guerra y la paz*.
- We acquired another fine title *Slavery, childhood, and abolition in Jamaica, 1788-1838* [Figure 32] written by Colleen A. Vasconcellos, 2015. The project examines childhood and slavery in Jamaica from 1750, when abolitionist sentiment began to take hold in England, to 1838, when slavery finally ended on the island.

PRISM: Political & Rights Issues & Social Movements Collection

- Judith and Warren Kaplan donated *Women's History Collection*, primarily U.S. emphasis on suffrage, and women of achievement in U.S. history. Collection includes books, magazines, philatelic

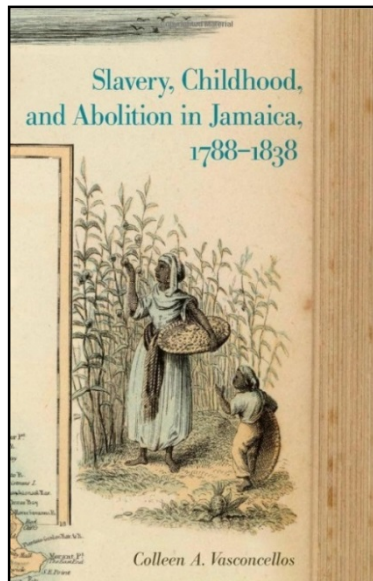


Figure 32 *Slavery, Childhood, Abolition in Jamaica, 1788-1838*, 2015

items known as First Day Covers (FDC) postcards, autographed letters and documents, scrapbooks, artwork related to women's history, FDCs created by Judith Kaplan, pins, buttons, and over 1,200 books. Only 141 titles will be kept in Special Collections and the rest of the books will be kept in UCF Libraries' General Collection.

- We devoted a great deal of time to continue building recognition of the **University Archives** as the source for university history, heritage, and memory. Throughout the year we initiated and maintained contacts with UCF departments to ensure regular transfer of records and we received material of historical significance that has enhanced our holdings. Worth noting is an autographed football signed by Coach George O'Leary, a transfer from the Office of Constituent Relations, as well as a Marching Band uniform from the Department of Music.



Figure 33 Autographed football signed by Coach O'Leary, undated



Figure 34 Marching Band uniform, undated

Outreach

As part of the outreach efforts:

- Sponsored nine exhibits, including, *The Cartoon Art of Glenn “Marty” Stein*; *2014 Book Arts Competition*; *The Citizen Curator Project*; *UCF Athletics*; and *Typography: A Celebration of Typography & Printing Presses*.
- We continued to build our historical tour of [UCF Buildings](#)¹, depicting campus architecture through the decades, starting in 1968 with the Library, the first academic building to be constructed on the campus of Florida Technological University (FTU).
- Our archival finding aids (EADs) for manuscripts and University Archives are now available in [Archon](#)².
- Department taught 17 classes, attended by 266 students.
- Continued to contribute news about our special events and exhibits as well as UCF history on our departmental [Facebook](#)³ and [Twitter](#)⁴ – with the objective to cater to the millennial generation.

Digital Resources

As per our desire to broaden access to our material, we have contributed to the following:

- UCF Libraries’ Digital Collections, with an emphasis on University Archives, e.g., *Central Florida Future*, *University Catalogs*, *Yearbooks*, *Photographs*, etc.
- [Digital Library of the Caribbean Project](#)⁵ (dLOC), number of items currently available online has increased to a total of 1,172.
- [Publication of Archival, Library & Museum Materials](#)⁶ (PALMM), at present there are 850 titles from our Van Sickle Collection available online in [Political & Rights Issue & Social Movements](#)⁷ (PRISM).
- [Central Florida Memory](#)⁸ (CFM), from the Carey Hand Funeral Home Records, now totaling over 262 funeral home registers.
- Library of Congress [Veterans History Project](#)⁹. Close to 400 interviews have been added to the collection since the project started and the original interviews were submitted to Library of Congress.
- Prepping materials for their ingestion into [Showcase for Text, Archives, Research, and Scholarship](#)¹⁰ (STARS).

Changes in Staffing

- Whitney Broadway [OPS], our conservator, accepted a full-time position as the Collections Manager and Photo Archivist for the Orange

County Regional History Center in September 2014.

- Kelly Young, OPS, accepted a full-time position as Office Assistant in October 2014 in Acquisitions & Collection Services in the library.
- Christopher Saclolo [OPS], our conservator, started in December 2014.
- Erica England, adjunct, accepted a full-time position as Research & Instructional Services Librarian at the University of Alabama in December 2014.
- Nadeen Kiwan [OPS] started in January 2015.
- Angiemarie Villafane [OPS] accepted a full-time position as Cataloger in May 2015 in Cataloging Services in the library.

Departmental Goals: 2014-2015

- **Continue to strengthen collections** through new acquisitions and gifts to build high-quality, in-depth collections as per our collection development policy.
 - Important new acquisitions were added to Floridiana, Book Arts & Typography, Political Papers, and University Archives.
 - Acquired as gifts:
 - 32 linear feet of materials from Judith and Warren Kaplan related to women’s history, suffrage, and achievement in United States. Collection includes over 1,200 books, pins, buttons, scrapbooks, artwork, First Day Cover (FDC) postcards, letters, journals, and documents
 - 2 linear feet of collected materials on human factors engineering from John W. Senders which includes published and unpublished articles from John W. Senders and other well-known authors
 - 10.5 linear feet of historical materials related to the activities and achievements of the Democratic Women’s Club of Florida
 - Historical letters, maps and documents related to Dr. John K. Small (1869-1938), an American botanist explorer of Florida
 - Personal letters of Betty and Henry Nehrling, 3 leaves of guest book and two books coming from Henry Nehrling’s personal library
 - Sound art called *Hornucopia* created by UCF professor, Scott F. Hall
 - Vintage Black Americana Doll Dinner Bell covered with handmade printed dress with apron and red bandana headscarf tied on her head to be added to the *African Americana Legacy: The Carol Mundy Collection*.

¹ <http://stars.library.ucf.edu/HistoricalBuildingsTour>

² <http://ucfarchon.fcla.edu/>

³ <https://www.facebook.com/SpecialCollectionsUniversityArchives>

⁴ <https://twitter.com/UCFSCUA>

⁵ <http://www.dloc.com/iucfdloc>

⁶ <http://palmm.fcla.edu/>

⁷ <http://palmm.fcla.edu/prism/>

⁸ <http://www.cfmemory.org/Collection/CareyHand/>

⁹ <http://www.loc.gov/vets/>

¹⁰ <http://stars.library.ucf.edu/libscua/>

- **Provide access to print collections, manuscripts, and University Archives by:** creating item and collection level bibliographic records; implementing EAD for finding-aids; eliminating backlog; and immediately cataloging/processing new acquisitions and gifts.
 - New acquisitions and gifts as acquired were selected for cataloging to ensure immediate access, and with a goal not to add them to the existing backlog (which will eventually help eliminate the backlog).
 - In regard to the printed material: reviewed and evaluated the backlog, and selected items for immediate cataloging; a high processing priority established for cataloging as per the use pattern and high demand items, mostly book arts; the backlog has been considerably reduced by 654 titles, and by selected 13 printed items from University Archives.
 - *UCF Thesis and Dissertation* collection barcoding project started in May 2013 for the preparation of the Automated Retrieval Center (ARC). Out of 6,606 items, 2,230 have been barcoded in total, with 1,113 of those barcoded in 2014-2015.
 - Significant series have been processed and their corresponding finding-aids (EAD) have been made available on the Internet.
 - Finding aids are available online for 139 manuscript collections and archival records through [Archon](http://ucfarchon.fcla.edu/),¹ [Archives Florida](http://www.archivesflorida.com/),² and [ArchiveGrid](http://www.archivegrid.com/).³
- **Broaden access to print collections, manuscript collections, and university archives by:** building digital collections; initiating, developing, and implementing a number of projects to enhance Internet access to department's resources; adopting new innovative services to advance public services both on-site and off-site; and creating virtual exhibits.
 - Continued working with Information Technology & Digital Initiatives and Cataloging Services on establishing metadata standards, and supervised creation of metadata to ensure metadata quality control.
 - Continued building digital collections in CONTENTdm, the digital collection management software for creating digital databases for visual, print, and manuscripts material held in the department, available through UCF Libraries website.
 - Worked with Information Technology & Digital Initiatives to coordinate contributions of *Central Florida Future*, University Catalogs, Yearbooks, and RICHES, Veterans History Project.
 - Continued to contribute materials to: [PRISM](http://www.palmm.fcla.edu/)⁴ (a PALMM collection); to Central Florida Memory⁵ (CFM); [Digital Library of the Caribbean](http://www.dloc.com/iucfdloc)⁶ (dLOC); [LC Veterans History](http://www.loc.gov/vets/)
- **Develop and implement strategies for public service outreach cultivation** through exhibits, partnerships, and public relations.
 - Taught 17 classes attended by 266 students.
 - Continued to produce promotional material about the department with a specific focus on art and book arts including brochures and general information about the department.
 - Special Collections & University Archives exhibit area display showcased new exhibits:
 - *The Cartoon Art of Glenn "Marty" Stein: Editorial Cartoons & Illustrations from 1970 to 2013*, highlighted original artwork of Stein, a native Floridian, which consists of published and unpublished editorial cartoons, drawings, sketches, comic strips, and 1990 US Waveski Championships items.
 - *UCF Athletics – Tradition and Spirit from 1969 to Present*, that highlighted memorabilia and publications from the *Memorabilia Collection*, including jerseys, fan apparel, trophies, and plaques.
 - Department organized and sponsored the *2014 UCF Student Book Arts Competition* and Nikki Sutterby received First Place. Three judges selected the winner from thirteen entries to receive a purchase award and to be included in the permanent *Book Arts Collection*. Most of the contest applicants and current former winners were also former students of the Book Arts Classes.
 - Loaned out materials from
 - *Florida Ephemera Collection* to Universal Orlando Foundation Library at Rosen College for *Wild Florida Tourism before Disney* exhibit.
 - *African American Legacy: The Carol Mundy Collection* to Anthony Major, Program Director at Zora Neale Hurston Institute for Documentary Studies for his exhibit in the John C. Hitt Library exhibit area called *Rhythms of the Diaspora*.
 - Displayed over forty items from newly acquired *Judith and Warren Kaplan Collection*, *Women's and Gender Studies* in Special Collections & University Archives reading room before *Amazing Women Panel* for Women's History Month.
 - Throughout the year, selected images and news were contributed to the UCF Libraries Digital Signs.
- **Collect and ensure longevity of University Records by** initiating contacts and working with University offices and student organizations.

¹ <http://ucfarchon.fcla.edu/>

² <http://palmm.fcla.edu/afl/>

³ <http://www.archivegrid.org/web/index.jsp>

⁴ <http://palmm.fcla.edu/prism/>

⁵ <http://www.cfmemory.org/>

⁶ <http://www.dloc.com/iucfdloc>

⁷ <http://www.loc.gov/vets/>

⁸ <http://american-south.org/>

- Continued to acquire University Records, in terms of publications, photographs, etc.
- Received additional records from University Marketing, Alumni Association, Academic Affairs, Black Faculty and Staff Association, Facilities & Safety, Faculty Senate, Housing & Residence, Athletics, Arboretum, Center for Research and Education in Optics and Lasers, UCF Library, Office of Constituent Relations, Office of Research and Commercialization, Office of Student Involvement, the Theater Department, the Music Department, Student Government Association, and the UCF Women's Club.
- Initiated contact and established new relationships with UCF campuses, departments, programs, and clubs, from which material had not been acquired in the past, e.g., Cocoa Campus, the UCF Marching Band, International Services Center, Office of Instructional Resources, Educational Leadership Program, and the Art History Club at UCF.
- Maintained excellent relationship with Cataloging Services to ensure regular workflow for cataloging University Archives.
- **Continue identifying potential new library donors, as well as cultivating and stewarding current donors.**
 - Continued to stay connected with our donors and cultivate excellent relationships with them.
 - Initiated and established new donor relationship with Douglas Wesson about acquiring his collection related to Joy Postle which includes paintings, photographs, illustrations, poems, and a diary.
 - Maintained excellent relationship with Denise Hall who gave us funding to process the *Joy Postle Collection*, and established an endowment for the *Joy Postle Art and Ephemera Collection*.
- **Explore opportunities to partner and collaborate with university units and external organizations to further Libraries' and University's goals.**
 - Currently our partners and collaborators include the following:
 - The [Regional Initiative for Collecting the History, Experiences and Stories of Central Florida](http://riches.cah.ucf.edu/)¹ (RICHES). The projects are all interdisciplinary. RICHES steering committee has continued to help, advise, and coordinate these efforts. Any acquired material (paper based), and oral history interviews have become part of Special Collections & University Archives permanent collections.
 - External Partnerships:
 - [Library of Congress \(LC\) Veterans History Project](http://www.loc.gov/vets/)² (VHP). UCF History Department, UCF Libraries, and the Burnett Honors College have started developing the [UCF](#)

[Community Veterans History Project at the University of Central Florida](#)³ to support the LC VHP.

Departmental Goals: 2015-2016

- Continue to strengthen collections:
 - Through new acquisitions and gifts to build high-quality, in-depth collections as per our collection development policy
- Provide access to print collections, manuscripts, and University Archives by:
 - Creating item and collection level bibliographic records
 - Implementing EAD for finding-aids
 - Eliminating backlog
 - Immediately cataloging / processing new acquisitions and gifts
- Broaden access to print collections, manuscript collections, and University archives by:
 - Building digital collections
 - Initiating, developing, and implementing a number of projects to enhance Internet access to department's resources
 - Adopting new innovative services to advance public services both on-site and off-site
 - Creating virtual exhibits
- Develop and implement strategies for public service outreach cultivation through:
 - Exhibits, partnerships, and public relations
- Collect and ensure longevity of University Records by:
 - Initiating contacts and working with University offices and student organizations
- Continue identifying new potential library donors, as well as cultivating and stewarding current donors.
- Explore opportunities to partner and collaborate with University units and external organizations to further Libraries' and University's goals

Performance Enhancement Recommendations

During 2015-2016, the department will continue to work collaboratively with UCF faculty and community colleagues with an effort to: develop new innovative services; forge partnerships; initiate, develop and implement a number of projects to enhance Internet access to department's resources, and to advance public service; become more proactive in developing creative undergraduate research opportunities.

¹ <http://riches.cah.ucf.edu/>

² <http://www.loc.gov/vets/>

³ <http://lcweb2.loc.gov/diglib/vhp/search?query=university+of+central+florida&field=affiliation>

Advancement Toward the President's Five Goals

 **Offer the best undergraduate education available in Florida**

- As per faculty requests, department taught 17 classes attended by 266 students which resulted in increased usage of our materials. Several classes were new to our Department and our Collections resources: ANT 3161, Archaeology of Mexico; ARH 3670, 20th Century Latin American Art; and PGY 4440C, Special Problems in Photography.
- 961 undergraduate students came to the department seeking information and embarking on their research.
- From History classes 221 undergraduate students used our Floridiana based collections both print and non-print.
- From Book Arts and Art History classes, 295 undergraduate students used our Book Arts and Typography collections which include also materials from the Susan King library and Malkoff Collections.
- We organized and sponsored the 2014 UCF Student Book Arts Competition, for student-produced artists' books.
- Participated in university events to encourage use of Special Collections & University Archives in class assignments and research.
- Over 139 EAD finding aids can now be found on the UCF Libraries Special Collections & University Archives Website.
- Continued to provide access to the [University Photograph Collection](#), over 650 images available online.¹ One of the most popular collections among undergraduates, now brought to their desktops and mobile devices.
- Continued to contribute to our [Historical Tour of UCF Buildings](#),² depicting campus architecture through the decades.
- Continued to provide online access to Central Florida Future, University catalogs, Yearbooks, etc.

 **Achieve international prominence in key programs of graduate study and research**

- Provided access and information on collections held in the department both in person and through the internet.
- Assisted several graduate students with the use of our collections in researching their class

group exhibits and individual projects such as theses and dissertations. Collections used included *Colbourn Oral History*, *Educator's Oral History*, *News & Information*, *Floridiana*, *Harrison "Buzz" Price*, *African American Legacy: The Carol Mundy Collection* and *UCF 25th Anniversary Records*.

- There were approximately 19 graduate research requests and most of the researchers made multiple visits to our department to use our collections. A total of 137 graduate students came to our department to use our collection materials.

 **Provide international focus to our curricula and research**

- Participated in the digital Library of the Caribbean (dLOC)
- The Van Sickle Leftist Pamphlet collection can be used in several research areas, e.g., race relations; civil rights movements and issues; segregation and discrimination; social movements and issues; women rights; labor issues; and political issues.

 **Become more inclusive and diverse**

- University Archives collects and provides access to historical documents that showcase the university's continuing dedication to diversity, international curricula, and research.

 **Be America's leading partnership university**

UCF Internal partnerships

- The [Regional Initiative for Collecting the History, Experiences and Stories of Central Florida](#)³ (RICHES) is an umbrella program housing interdisciplinary public history projects that bring together different departments at UCF, including UCF Libraries/Special Collections & University Archives, with profit and non-profit sectors of the community. The projects are all interdisciplinary and provide opportunities for graduate research and scholarly production.

External Partnerships:

- [Library of Congress \(LC\) Veterans History Project](#)⁴ (VHP) – UCF History Department, UCF Libraries, and the Burnett Honors College have continued to conduct and contribute to Veterans Oral History interviews collection at SCUA, in support of the LC VHP. Consequently, we have acquired 160 new oral history interviews and the original interviews were sent out to VHP at the Library of Congress.
- Loaned out materials from *Florida Ephemera Collection* to Universal Orlando Foundation

¹ <http://digital.library.ucf.edu/cdm/landingpage/collection/ARC>

² <http://stars.library.ucf.edu/historicalbuildingstour/>

³ <http://riches.cah.ucf.edu/>

⁴ <http://www.loc.gov/vets/>

- Library at Rosen College for *Wild Florida Tourism before Disney* exhibit.
- Loaned out materials from *African American Legacy: The Carol Mundy Collection* to Anthony Major, Program Director at Zora Neale Hurston Institute for Documentary Studies for his exhibit in the John C. Hitt Library called *Rhythms of the Diaspora*.
- Displayed over forty items from newly acquired *Judith and Warren Kaplan Collection, Women's and Gender Studies* in Special Collections & University Archives reading room before *Amazing Women Panel* for Women's History Month.

STATISTICS

Special Collections & University Archives

Table 1

Volumes in the Catalog, Listed by Individual Collections

NOTE: Not every collection represented

	2013/14 TOTAL	2014/15 Adds	2014/15 TOTAL
Manuscripts/cataloged	64	9	73
Reference Collection	164	7	171
General Collection + Oversize	17,240	745	17,985
University Archives – Print	9,908	383	10,291
University Archives – Records	64	2	66
TOTAL VOLUME	27,440	1,146	28,586
TOTAL CATALOGED MATERIALS 12/13			27,440
MATERIALS ADDED			1,135
MANUSCRIPTS ADDED			11
TOTAL CATALOGED MATERIALS 13/14			28,586

Special Collections & University Archives

Table 2

Conservation Statistics for FY 2014/15

Preservation		Repairs	
Mylar	254	Rebinding	322
Dust Jacket	77	Paper Mending	76
Total	331	Total	398
Clamshells Made	71		

Special Collections & University Archives

Table 3

Manuscript Collections 2014-2015: Total 1,007.11 Linear Feet

NOTE: Not all holdings in linear footage count are listed here. Linear footage count only reflects manuscript collections.

Artist's Papers		Linear Feet
	Albin Polasek Collection, 1910-1982	3.75
	Doris Leeper Papers, 1951-1999	8.00
	Iva Kitchell-Webster Papers 1947-1984	0.25
	Joseph and Mary Velezdy Papers, 1947-1999	0.50
	Joy Postle Papers, 1912-2006	6.00
	Sol & Sadie Malkoff Papers, 1939-1999	7.00
+2.35	Walter Gaudnek Collection, 1945-2009	7.25
	Zines Collection, 1996 – 2004	1.00
African Americana		
NEW	African American Legacy, The Carol Mundy Collection	19.50
Book Arts Collections		
	Book Arts Ephemera Collection, 1993-2007	0.75
	Walter and Dorothy Donnelly Family Papers, 1887-1976	0.75
Botany		
NEW	The Bromeliad Society International (BSI) Archive, 1950-2007	3.00
Civil War Collections		
NEW	William D. Chapman Collection, 1865, 1975	0.50
Florida History Collections		
NEW	Archival Collection of Dr. Henry H. Nehrling from the Collection of Michael D. Kahn	1.50
	Bob Kealing Kerouac Research Collection, 1958-2008	0.75
NEW	Bob Kealing Tupperware Collection, 1952-2006	1.25
	Children's Home Society of Florida Collection, 1886-2000	54.00
	Christian Bauer Collection on the Orange County Big Box Store Task Force, 2006-2007	0.50
	Cultural Byways Project Collection, 2002	0.50
	Cultural Heritage Alliance Collection, 2002-2006	0.20
	Educator's Oral History Collection, 1997-2002	5.60
	Florida Ephemera Collection, 1841-2007	12.25
	Florida Folk life Program Collection, 1984-2004	1.40
	Florida Folklore Society Records, 1981-2006	2.00
	Florida Free Highway Association, ca 1950; 1947-1953	0.25
	Florida Image Collection, 1898-1986	1.65
	Florida Lifestyle Radio, 1997-1999	0.50
+1.10	Florida State Music Teachers Association Collection, ca. 1934-2009	5.50
NEW	Glenn "Marty" Stein Collection of Cartoon Art, 1983-2008	8.00
	Henry Nehrling Papers, 1886-1970	3.25
NEW	John L. Ducker Collection	5.50
+7.50	Michael A. Spencer Bromeliad Research Collection, 1754-2004	88.00
	Michael A. Spencer Collection on Henry Nehrling, 1894-1997	0.50
	Michael A. Spencer Collection on Julian Nally, 1908-1977	1.70
	Michael A. Spencer Collection on Theodore Mead, 1887-1939	0.20
	Old Florida Structures Photographs Collection, 1971-2002	1.75
NEW	Paul Hartman Slide Collection	1.75
	Collection of Spanish Plays, 1835-1941	1.25
	Thomas & Georgine Mickler Collection of Arnold, Bennett, and Tanner Family Diaries, 1899-1974	2.00
	Thomas & Georgine Mickler Map Collection, 1735-1995	7.50
	Thomas & Georgine Mickler Sermon Collection, 1838-1933	3.00
+1.25	UCF Veterans History Project	4.25
NEW	Walter Kingsley Taylor Papers, 1997-2013	2.50
Literary Collections		
	Duerr, Howard J. Papers, 1911-1978	9.40
	Faculty and Alumni Manuscripts, 1972-2001	2.00
Local & Central Florida History		
	Ben White Raceway Papers, 1947-1978	0.50
	Carey-Hand Funeral Home Records, 1891-1952	22.00
	Dr. John McMillon Correspondence, 1929-1935	0.40
	Wekiva River Basin Maps and Aerial Photographs Collection, 1956-1990	1.00
	Zora Neale Hurston Festival Collected Materials, 1990-2006	0.60

Political Papers		Linear Feet
	Archimedes L. A. Patti Research Papers, 1922-1993	19.25
	Beatrice B. Ettinger Papers, 1964-1998	5.30
	Democratic Women's Club of Florida Inc. Collection, 1957-2007	11.50
	George L. Stuart Jr. Political Papers, 1977-1990	86.00
	Lou Frey Papers, 1947-2006	28.50
	Lynda Van Scoyoc Women's Political Caucus, 1970-2000	6.25
	Phyllis J. Hudson Political Papers, 1966-2005	5.00
Social Movement Collections		
	James C. Clark Research Papers, 1937-1996	1.50
Space Program Collections		
	NASA Ephemera Collection, 1969-2005	3.25
	NASA Photographs Collection, 1974-2001	22.50
	Scott Simpkinson Papers, ca.1943-1989	12.8
	Wagar Space Collection, 1945-1986	18.6
Travel & Tourism		
	Bryant Archaeological Artifacts Collection, 1956-1964	15.00
	Bryant Slide Collection	1.25
	Bryant West Indies Audio Collection, 1940-1970	2.50
	Bryant West Indies British Parliamentary Acts Collection, 1712-1873	1.00
	Bryant West Indies Ephemera Collection	1.00
	Bryant West Indies Objects Collection	55.50
	Disney Ephemera Collection, 1971-2002	3.00
	George and Anne Millay Collection, 1964-2004	20.25
	Harris Rosen Scrapbooks & Papers, 1939-2010	15.00
	Harrison "Buzz" Price Papers, 1956-2003 (series 1 through 6)	72.00
	Splash Magazine Archives, ca. 1985-2002	3.00
	Stephen Danks Lodwick Papers, 1964-2002	5.50
	Wet 'n Wild Collection, 1975-2002	0.25
Unprocessed Collections		
+10.50	Democratic Women's Club of Florida Inc.	12.25
	Dr. Val Bradley Union	3.50
	Finney Accounting	1.50
	Vincent J. Fonelli	3.00
	George and Anne Millay Collection	1.00
	Harris Rosen papers	7.00
	Howard Eves tapes	0.25
	Jack Rosen Scrapbooks	5.50
	James Sheppard	3.00
	John L. Ducker	4.00
+2.00	John W. Senders Working Collection	27.00
	John Young Gooch	0.50
NEW	Jose Guerra Aleman Collection	12.00
	Joy Postle (materials from Judy Johnson)	3.00
NEW	The Judith and Warren Kaplan Collection, Women's and Gender Studies	32.00
	League of Women Voters of Volusia County	2.00
	Meg Scharf Space Materials	0.50
	NASA Photographs & Negatives	9.00
	Otto Frohlich	4.25
	Paul O. Schallert	1.00
	Phyllis J. Hudson United Faculty of Florida Papers, 1973-2003	29.00
	Robert P. Foster, Disney World Land Purchase/RCID Collection	5.00
	Rose Feinman Papers, 1986-1996	3.00
	S. F. Travis Company	2.00
	Susan King Papers	31.00
	Susan Pitman Collection	2.00
+0.25	Volusia County Music Teachers Association	2.00

Special Collections & University Archives
Table 3
UCF University Archives 2014-2015: Total 992.59 Linear Feet

The formatting was reorganized this year to more accurately portray the processed and unprocessed portions of each collection. Unprocessed additions to collections received this fiscal year are listed in parentheses, next to the total of unprocessed additions for each collection. Once publications are processed and catalogued they are no longer included in the linear footage of the collections.

Total Collections = 992.59 linear feet

Processed Collections = 463.75 linear feet

Unprocessed Collections (383.47) + Unprocessed Additions to Processed Collections (145.37) = 528.84 linear feet

Accessions this Fiscal Year = 103.75 linear feet and 224.32 GB of Digital Materials

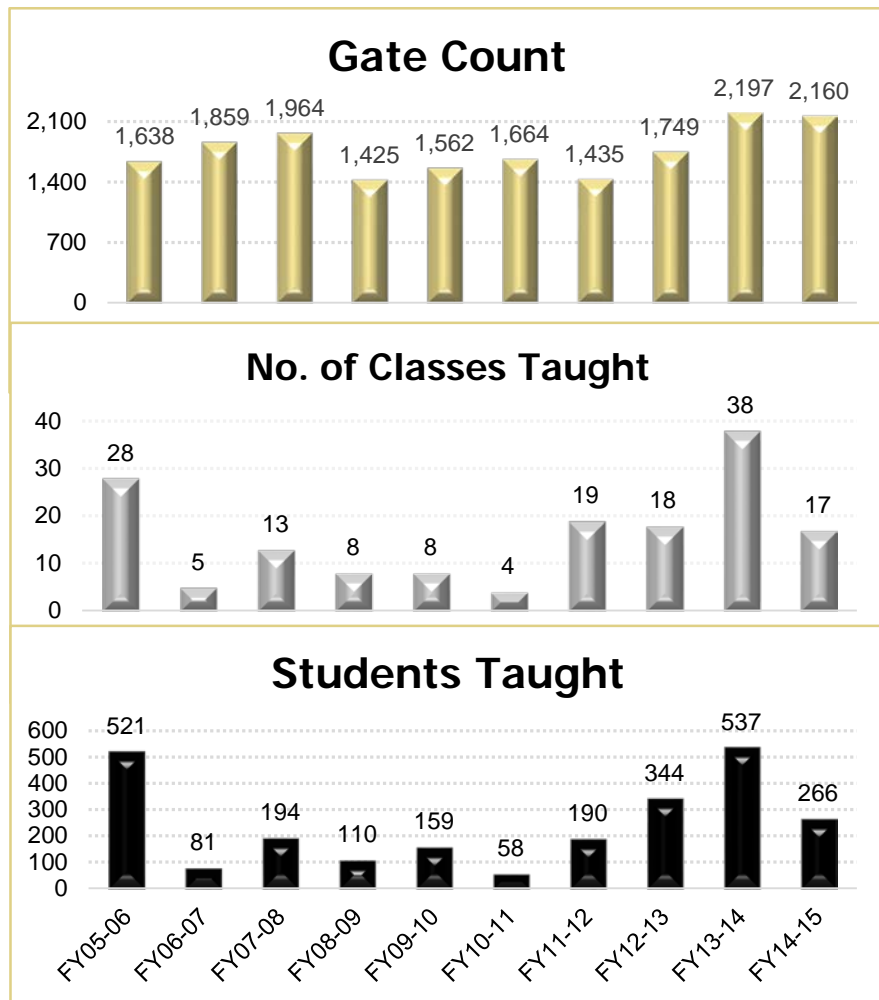
Unprocessed Digital Collections = 2.55 TB

	Processed	Unprocessed
University Administration		
Office of the President, 1968-2008	81.75	5.00
Steven Altman Papers, 1984-1991	4.25	0.00
Robert A. Bryan Collected Material, 1991-1997	0.25	0.00
H. Trevor Colbourn Papers, 1948-2006	34.75	0.00
John C. Hitt Inauguration Records, 1992-1993	2.00	0.00
Charles N. Millican Papers, 1963-2008	8.80	6.50
Vice President of Academic Affairs: Leslie L. Ellis, 1967-1986	7.50	0.00
Vice President of Academic Affairs: Carroll B. Gambrell Papers, 1964-1984	25.50	0.00
Vice President for University Relations, 1968-1992	6.00	0.00
Vice-President for Research Office Records, 1989-1993	8.75	0.00
Photographs, Audio, and Visual Materials		
Audio, Visual, and Multi-Media Collection, 1967-2007	23.30	0.00
Building Renderings Collection, 1966-1968	3.00	0.00
Commencement Video Collection, 1998-2005	3.00	0.00
Medicine and Morality Audio-Visual Collection, 1974-1975	2.00	0.00
"UCF Metro with Linda Chapin" Television Collection, 2001-2006	2.00	0.00
Music Department Graduate Recital Collection, 2008-2015	1.00	0.50 (0.25)
University Photographs, 1963-2012	31.25	19.00
University Poster Collection, 1970-2008	.25	0.00
WUCF Jewish Radio Hour Records, 1992-1997	2.25	0.00
University History		
University of Central Florida 25 th Anniversary Records, 1967-1989	1.60	0.00
Biotic Communities on the FTU Campus, 1971	0.25	0.00
H. Trevor Colbourn Oral History Collection, 1987-2006	8.00	0.00
Memorabilia, 1965-2012	30.00	23.11 (1.50)
News and Information Collection, 1968-2003	6.00	0.00
Scrapbooks Collection, 1960-2009	18.00	0.00
History of the University of Central Florida Seal Collection, 1966-1968	2.00	0.00
Vertical File, ca. 1970-2012	20.00	6.00
University Office Records		
Academic Advising Council Record, 1989-2007	0.75	0.00
Arboretum Scrapbook Collection, 1984-2011	3.00	0.00
Assistant Director of Maintenance Records, 1964-2000	11.00	6.25
Board of Trustees Records, 2001-2008	5.00	0.00
History of Brevard Branch Campus, 1966-1995	0.20	0.00
Center for Research in Electro-Optics and Lasers (CREOL) Records, 1985-1999	4.00	7.00 (7.00)
History of Center for Research and Education in Optics and Laser Records, 1984-1991	0.20	0.00
Equal Opportunity Office Records, 1969-1988	1.50	0.00
Finance and Accounting Office, 1983-2003	3.00	1.00
Fraternity & Sorority Lifestyle Collection, 1969-2008	1.50	1.00
Office of Graduate Studies Records, 1969-1991	6.00	1.00
Judaic Studies Program, Distinguished Lecturers Series Records, 1985-2004	1.00	0.00
Library Exhibits Records, 1969-2004	2.00	2.50
Library Faculty Affairs Committee, 2012-2013	0.25	0.25
Library Promotion Coordinating Committee, 2012	0.25	0.00
Marketing Office Collection, 1967-2009	7.00	8.15 (1.00)
Medical Record Administration Program, 1971-1990	1.20	0.00
Music Department Programs Collection, 1981-2011	2.00	0.00
Department of Nursing Records, 1968-2006	1.50	0.00
Police Department Records, 1977-1998	0.50	0.00
Registrar's Office Records, 1972-1987	0.40	2.00
Office of Research and Graduate Studies Records, 1980-1987	2.50	0.00

Small Business Development Records, 1998-2002	2.60	0.00
Student Development and Enrollment Services Records, 1968-2002	6.50	4.00
Theatre Program, 1969-2009	5.00	1.85
University Organizations Records		
Alumni Association Records, 1964-2000	2.30	8.50 (7.50)
Art History Club at UCF Papers, 2011-2015	NEW! (0.25)	0.00 (0.25)
Campus Advisory Board Collection, 1993-2006	0.20	0.50 (0.50)
Faculty Senate Papers, 1968-2008	NEW! 3.75	0.00 (2.50)
Lou Frey Institute of Politics and Government, 2003-2005	0.50	0.00
Retirement Association Collection, 1989-2004	1.00	1.50
Staff Council Papers, 1971-2010	7.00	0.00
Student Government Records, 1983-2002	3.60	22.50 (9.00)
Town and Gown Council Collection, 1982-2004	2.00	0.00
UCF Foundation, Inc. Records, 1968-2002	2.20	0.00
University of Central Florida Women's Club, 1968-2007	13.50	3.50 (1.00)
University Sports		
Athletics Collection, 1968-2009	23.25	13.76 (3.00)
Patrick Cucci Wrestling Collection, 1983-1986	0.40	0.00
Ron Johnson Football Films, 1981	1.00	0.00
Michael O'Shaughnessy Collection, ca. 1979-1981, 2005	0.50	0.00
Digital Material - Unprocessed		
Alumni		1.73 GB (1.73 GB)
Burnett Honors College		54.5 GB
Digital Records – College of Arts & Humanities		7.69 GB
Digital Records – Finance and Accounting		602 MB
Digital Records – Library		219.3 MB
Digital Video		1.11 GB
Facilities		12.99 GB (12.99 GB)
Faculty Senate		995.9 MB (995.9 MB)
Office of Instructional Resources		97.56 GB (97.56 GB)
Miscellaneous Digital Media (CDs, DVDs, & flash media)		17.52 GB
Mr. & Miss UCF		110.24 GB (110.24 GB)
University Photographs – drive transfer from Marketing		2.25 TB
University Photographs - Miscellaneous		7.11 GB
Student Government Association		826.3 MB (826.3 MB)
Women's Club		24.5 MB (24.5 MB)
Unprocessed Records		
50th Anniversary		2.40
Academic Affairs Office Records		65.50 (22.50)
Administration and Finance		4.50
Allison, Anne Marie, Library Director		18.00
Baker, Barry, Library Director		1.00
Black Faculty and Staff Association		1.25 (0.25)
Library Administration		3.51
CEBA		0.25
Cocoa Campus		1.00 (1.00)
College of Arts & Humanities – Dean's Office		0.75
College of Medicine		3.00
Daytona Beach Campus Office of the President: Harold Green		4.00
Spencer Downing, Brown vs. Board Docs		1.00 (1.00)
Economic Development		0.50
Educational Leadership		0.25 (0.25)
Facilities & Safety (Operations & Planning Departments)		43.10 (17.10)
Florida Solar Energy Center		64.00
Ed Gantner Collection of Football Memorabilia		0.25
Walter Gaudnek, Art Professor		5.00 (5.00)
General Counsel's Office Records		2.00
Housing & Residence		7.25 (7.25)
International Services Center		0.50 (0.50)
Library Blueprints		6.00
Library History (removed from Vertical Files)		3.00
Marching Band		1.00 (1.00)
Miscellaneous Collections Obtained with < .25 linear feet (5 total)		0.35
Miscellaneous Collections removed from Vertical Files		10.00
Mary Monroe Collection on University of Central Florida Theatre		1.00
Office of Constituent Relations		8.75 (5.50)
Office of Diversity Initiatives		3.00
Office of Research and Commercialization		1.00
Office of Student Involvement		4.00 (3.50)
Office of the President – John C. Hitt		6.76
Photographs, Aerial		0.60
Political Science Department & University Author's Collection		9.50

Rosen College of Hospitality and Management	0.50
Rosen School of Hospitality Management	1.00
Donald Seay, Theatre Professor	4.00 (4.00)
Sounds of a Democratic Society	1.50
Walter Taylor Collection on Campus History	0.50
Technology Transfer	1.25 (1.25)
UCF TV Videos	14.00
Uncatalogued Publications (includes Audio visual materials)	48.25
Village Center Activity Board Presidential Records	1.50
Walker, Lynn, Library Director	23.00
Women's Studies Collection	2.00
WUCF	2.00

**Special Collections & University Archives
Patron Counts
10-Year Summary**



Submitted by Burak Ogreten & Mary Rubin
Senior Archivists, Special Collections & University Archives



Burak Ogreten



Mary Rubin

Statistical Summary 2014-2015



VOLUMES HELD	OWN 6/30/14	ADDED	DELETED	OWN 6/30/15
John C. Hitt Library ¹	1,276,251	15,901	743	1,291,409
Eastern Florida (formerly Brevard)	20,889	209	67	21,031
Daytona	39,775	82	391	39,466
South Lake, Leesburg	2,730	121	768	2,083
Universal Orlando Foundation Library at Rosen College	10,512	322	2	10,832
Curriculum Materials Center (CMC)	40,673	1,647	3,157	39,163
Orlando West, Osceola	876	106	-	982
Ocala	428	41	-	469
Sanford/Lake Mary	826	100	-	926
Offsite Storage	120,088	-	-	120,088
<i>Subtotal print volumes</i>	1,513,048	18,529	5,128	1,526,449
Electronic books ²	143,983	5,196	3	149,176
TOTAL	1,657,031	23,725	5,131	1,675,625
CATALOGED TITLES ALL LOCATIONS & FORMATS	1,611,058	34,419	5,186	1,640,291
OTHER CATALOGED ELECTRONIC DOCUMENTS³	793,972	45,876	-	839,848
MICROFORM UNITS				
Microfilm				
John C. Hitt Library	64,615	168	-	64,783
Microfiche - General				
John C. Hitt Library	1,217,183	23,166	-	1,240,349
FSEC	56,522	-	-	56,522
Documents Microfiche (ASI, CFR, CIS, IIS, SRI)	1,019,082	-	-	1,019,082
Microfiche Government Documents	885,877	8,515	-	894,392
U.S. Patents (Microfilm)	8,906	-	-	8,906
TOTAL (print volumes plus e-books)	3,252,185	31,849	-	3,284,034
GOVERNMENT DOCUMENTS				
Print:				
U.S. Government	297,189	9,223	939	305,473
Florida Government	37,420	108	15	37,513
<i>Subtotal Print Gov't Documents</i>	<i>334,609</i>	<i>9,331</i>	<i>954</i>	<i>342,986</i>
<i>(Total holdings incl. Gov Docs and e-books)</i>	<i>1,991,640</i>	<i>33,056</i>	<i>6,085</i>	<i>2,018,611</i>
Non-Print:				
U.S. Electronic (CD-ROM, DVD, floppy)	5,192	106	-	5,298
Florida Electronic (CD-ROM, DVD, floppy)	82	1	-	83
U.S. Patents (CD-ROM, DVD)	2,035	-	-	2,035
Maps	3,956	1	-	3,957
TOTAL	345,874	9,439	954	354,359
SERIALS SUBSCRIPTIONS				
Periodicals all locations:				
Print Journals	1,136	-	57	1,079
E-Journals (Dual format + e-only)	49,060	3,277	-	52,337
Newspapers	6	-	2	4
E-Databases	475	6	-	481
TOTAL ACTIVE SERIAL SUBSCRIPTIONS	50,677	3,283	59	53,901
MEDIA VOLUMES				
John C. Hitt Library	48,293	1,688	85	49,896
Curriculum Materials Center	5,417	99	70	5,446
Regional Campuses and Rosen	1,791	55	-	1,846
Florida Solar Energy Center	8,035	-	-	8,035
Total	63,536	1,842	155	65,223

current as of 26 October 2015

¹ Beginning count restated to include 20,575 volumes from previous FSEC collection transferred to John C. Hitt Library in Spring 2014.

² E-books include a) electronic theses and dissertations; b) firm orders purchased with perpetual ownership; c) DDA purchase (UCF and SUS); d) standing orders and package orders from digital platforms.

³ Previously categorized as e-books. Examples includes letters, essays, speeches, pamphlets, broadsides, etc., and other ephemera.

MEDIA VOLUMES	OWN 6/30/14	Added	Deleted	OWN 6/30/15
Main				
Cassettes/AudioTapes	963	-	-	963
CD/ROMs	2,525	18	83	2,460
Compact Discs (music)	5,428	6	-	5,434
Compact Discs (other)	14	-	-	14
E-sound Recordings	2,930	-	-	2,930
DVDs	6,981	285	1	7,265
Filmstrips	500	-	-	500
Laser Discs12"	203	-	-	203
Other	2	-	-	2
Phonograph Records	2,326	-	-	2,326
Pictures	11	-	-	11
Video Recordings/ Streaming Videos	18,687	1,379	1	20,065
Total Main	40,570	1,688	85	42,173
Curriculum Materials Center				
Cassettes/Audiotapes	360	-	-	360
CD-ROMs	358	24	30	358
Compact Discs	389	-	-	389
DVD	356	45	-	356
Filmstrips	398	-	-	398
Games	246	4	2	246
Kits	519	-	20	519
Laser Discs12"	60	-	-	60
Maps	16	-	-	16
Media Kits	41	-	-	41
Models	54	6	-	54
Pictures	200	-	-	200
Multi-media	156	-	-	156
Other	89	12	-	89
Phonograph Records	961	-	-	961
Realia	156	8	3	156
Software	724	-	-	724
Transparencies	15	-	-	15
Video Recordings	322	-	15	322
Total-CMC	5,420	99	70	5,449
Regional Campuses and Rosen				
Compact Discs (music)	97	-	-	97
Cassettes/Audiotapes	17	-	-	17
CD/DVD	1,208	53	-	1,261
CD-ROMS	149	1	2	148
Other	31	-	-	31
Video Recordings	266	1	1	266
Total-Branches	1,768	55	3	1,820
Florida Solar Energy Center				
Cassettes/Audiotapes	58	-	-	58
CD-ROMs	153	-	-	153
Films	10	-	-	10
Slides	7,572	-	-	7,572
Video Recordings	242	-	-	242
Total-FSEC	8,035	-	-	8,035
TOTAL MEDIA VOLUMES	55,793	1,842	158	57,477

Financial Profile (Expenditures)

	2014-2015	2013-2014	2012-2013	2011-2012	(6) 2010-2011	2009-2010	2008-2009	2007-2008	2006-2007	2005-2006
Salaries - Full-time (1)	\$6,152,803	\$5,974,882	\$5,368,929	\$5,295,212	\$5,741,719	\$5,297,513	\$5,474,755	\$5,615,037	\$5,757,430	\$5,384,859
Part-time Personnel (2)	\$556,908	\$607,747	\$523,346	\$544,902	\$504,038	\$517,565	\$458,727	\$537,698	\$615,997	\$579,478
Operating Expense (3)	\$924,567	\$701,267	\$598,373	\$519,007	\$673,498	\$466,140	\$408,650	\$641,580	\$912,573	\$643,044
Capitalized Furniture and Equipment (4)		\$169,341	\$464,591	\$0	\$501,657	\$632,672	\$308,758	\$346,366	\$326,322	\$309,754
Library Materials (5)	\$6,750,605	\$6,515,608	\$6,161,328	\$6,451,724	\$6,040,179	\$5,482,546	\$5,912,347	\$5,550,139	\$6,156,952	\$5,959,938
Library Total Expenditures (E&G)	\$14,384,883	\$13,968,845	\$13,116,567	\$12,810,845	\$13,461,091	\$12,396,436	\$12,563,237	\$12,690,820	\$13,769,274	\$12,877,073

(1) Includes fringe benefits.

(2) Includes students and part-time staff and faculty wages. Includes Federal Work Study wages.

(3) Includes small equipment, document delivery, bibliographic utilities, alterations & improvements, general expenses.

(4) Includes furniture, computer hardware and software > \$1,000. Includes equipment purchases funded through FCLA.

(5) Includes Tech Fee funded purchases

(6) Higher salary totals reflect one-time bonuses and retroactive pay

All figures include encumbrances as of fiscal year end.

Sources & Uses of Materials Budget

Year	(1) Base E&G Recurring Funding	(2) Funds from Other Sources (see Notes following)	(3) Total Materials Budget (1 + 2)	(4) Disbursed for Serials (a) (Print & Electronic)	(5) Disbursed for Monographs (c) (Print & Electronic)	(6) Electronic Resources (b) (Databases)	(7) Other Library Materials (Microfilms, A/V, other)	(8) Contract Binding	(9) Total Expenses (4+5+6+7+8)
2014-2015	5,077,621	1,672,984	6,750,605	3,433,328	833,071	2,426,912	40,673	16,621	6,750,605
2013/2014	4,842,286	1,673,322	6,515,608	3,583,229	1,018,427	1,851,315	41,410	21,227	6,615,608
2012/2013	5,037,244	1,124,084	6,161,328	3,149,923	1,189,146	1,764,395	42,210	15,654	6,161,328
2011/2012	5,079,778	1,371,946	6,451,724	3,204,601	1,775,875	1,390,162	50,867	30,219	6,451,724
2010/2011	4,987,600	1,052,579	6,040,179	3,465,881	1,631,746	858,670	47,557	36,325	6,040,179
2009/2010	4,987,597	494,949	5,482,546	3,365,690	1,111,686	890,406	75,390	39,374	5,482,546
2008/2009	4,987,597	924,750	5,912,347	3,690,900	999,299	952,530	204,837	64,781	5,912,347
2007/2008	5,156,000	394,139	5,550,139	2,042,154	795,648	2,552,731	69,482	90,124	5,550,139
2006/2007	5,117,519	1,039,433	6,156,952	1,656,816	1,638,870	2,545,859	183,630	131,777	6,156,952
2005/2006	5,221,715	738,223	5,959,938	1,546,789	1,817,561	2,267,460	188,986	139,142	5,959,938
2004/2005	5,119,744	504,241	5,623,985	1,755,693	1,771,959	1,902,793	64,622	128,918	5,623,985
2003/2004	4,657,717	381,111	5,038,828	2,198,148	1,481,547	1,057,110	113,018	189,005	5,038,828
2002/2003	4,414,238	1,079,868	5,494,106	2,385,428	1,960,508	820,920	153,037	174,213	5,494,106
2001/2002	5,070,877	233,038	5,303,915	2,494,547	1,853,618	581,560	154,986	219,204	5,303,915

Note (a): Effective 2008/09 "Serials" includes print and electronic formats. Prior to 2008/09 serials was defined as "print serials."

Note (b): Effective 2008/09 "Electronic resources" excludes serials. Prior to 2008/09 e-resources includes e-serials.

Note (c): Effective 2009/10 "Disbursed for monographs includes print and electronic monographs. For previous years this included print only.

Notes to Materials Budget

FY 2014/15	\$	62,000	Biomedical
		10,000	Research and Contracts
		20,000	Writing & Rehetoric, Nanotechnology, Psychology and College of Sciences
		85,582	Medical College - Wiley and Endnote
		20,000	Regionals
		610,059	ITR mid year non-recurring funding
		449,973	Pay down EBSCO Credit
		415,370	Tech Fee Awards
		\$ 1,672,984	Total
FY 2013/14	\$	459,795	Tech Fee Awards
		30,000	Latin American Studies
		116,823	Political Science
		62,000	Biomedical
		10,000	Research and Contracts
		3,000	College of Nursing
		449,973	Pay down EBSCO Credit
		422,699	ITR mid year rescue funding
		10,000	Replacements
		20,000	Regionals
		89,032	Medical College - Wiley and Endnote
		\$ 1,673,322	Total
FY 2012/13	\$	307,523	Tech Fee Awards
		30,000	Latin American Studies
		62,000	Biomedical
		10,000	Research and Contracts
		12,341	College of Nursing
		583,918	Transfer from Operations
		10,000	Replacements
		20,000	Regionals
		78,302	Medical College - Wiley and Endnote
		10,000	Hospitality Management
		\$ 1,124,084	Total
FY 2011/12		455,263	Tech Fee Awards: Cambridge Books Online; Sage Deep Backfile; EBSCO's Discovery Service
		57,040	Biomolecular funds
		10,000	Research and Contracts
		558,586	Transfer from Operations
		100,000	Transfer from ITR - Advance against next year
		30,000	Latin American Studies
		87,975	Planning Monies
		11,494	UCF Foundation – Hospitality Management
		18,436	EBSCO Credit Liquidated
		20,000	Regional Campuses
		14,152	Replacements
		9,000	Medical College Endnote
		\$ 1,371,946	Total

Funds from Other Sources (cont'd)

FY 2010/11	\$ 10,000	Research and Contracts
	370,000	Transfer from Operations
	57,024	Biomolecular funds
	424,490	Student Tech Fee Awards: Springer Online, Oxford, e-book Cambridge
	28,900	ITR Planning Money
	123,338	Knowledge Commons Owner Savings
	3,600	College of Education - Bib of Asian Studies database
	20,000	Regional Campuses
	10,993	Book replacements
	4,234	Thesis and dissertation

\$ 1,052,579 Total

FY 2009/10	\$ 71,000	Strategic Purchase Award
	34,066	Planning money
	92,024	Operations conversion
	10,000	Research and Contracts
	62,000	Biomolecular
	20,000	Regionals money
	2,910	Rosen Horowitz gift
	150,299	Springer Tech Fee Award
	18,181	Thesis and book replacements
	34,469	Miscellaneous

\$ 494,949 Total

FY 2008/09	\$ 10,000	Research and Contracts
	160,000	Planning money conversion
	62,000	Biomolecular
	21,561	Internal revenue
	80,310	Fines Money for Mundy and King Collections
	125,414	Internal conversions
	445,465	Carry forward from 08
	20,000	Regional Campuses

\$ 924,750 Total

FY 2007/08	\$ 3,000	History Department
	18,000	Film Department
	10,000	Research and Contracts
	160,000	Planning money conversion
	30,000	Music Department
	62,000	Biomolecular
	111,139	Internal conversions

\$ 394,139 Total

FY 2006/07	\$ 131,542	Departmental program funds loaded into base budget
	65,890	Flood Expenditures - Materials
	14,178	Sociology, Statistics, anthropology program funding
	261,937	Library internal operating conversions
	524,586	Temporary loan from renovation funds
	31,300	Lost Book Fees
	10,000	Office of Research

\$ 1,039,433 Total

FY 2005/06	\$ 9,500	AA Undergraduate Studies
	160,042	Departmental program funds loaded into base budget
	12,000	Education Sports and Fitness
	100,116	Library internal operating conversions
	396,000	Regional Campus Support
	19,565	Lost Book Fees
	31,000	Economics Ph.D.
	10,000	Office of Research

\$ 738,223 Total

Leticia Abulencia
Sr. LTA

Cataloging Services

- *Training/ Professional Development:*
 - “Structuring a Search,” August 2014
 - “Information Exchange,” August 2014
 - “Next-Gen ILS Update,” November 2014
 - “Applying RDA to Digital Resources Metadata,” June 2015

John Aedo

Applications Systems Analyst/Programmer
Information Technology & Digital Initiatives

- *Committee Assignments:*
 - Florida Virtual Campus:
 - Islandora Development Group
 - Data Warehouse Users’ Group
 - University:
 - Web Working Group
 - Web Redesign and Policy Taskforce (WRAPT)
 - UCF Campus Development Group



John Aedo

Barbara Alderman
Regional Campus Librarian
Palm Bay/Cocoa

- *Award:* Recipient, [2015 UCF Women Making History](http://womenfaculty.afia.ucf.edu/ucf-celebrates-womens-history-month/)¹ award, UCF Center for Success of Women Faculty
- *Creative Works:* Presentation: “mHealth: Will it Reinvent Healthcare or Leave the Marketplace at a Standstill?” with Dr. Donna Malvey (UCF Health Management & Informatics) et al., Southern Management Association Meeting/Conference, Savannah, GA, November 2014
- *Service: Local:*
 - As President of Library Association of Brevard (LAB), organized with the Friends of the Central Brevard Library to present the program, “A Land Remembered, Multimedia Tour” by Rick Smith to members of the community and LAB members. Coordinated the dual expense of the program for both organizations, along with Janice Murray of Central Brevard Library, November 2014
 - Debate Judge for the 3rd Squires’ Parli Joust 2014 at UCF Cocoa, November 2014
 - Participated as one of the five judges for the Patrick Smith Literary Medal committee at the Brevard Public Library Foundation; attended meetings; reviewed submitted short stories; and selected winners for award reception in February 2015
 - Organized the LAB Spring Meeting at the Central Brevard Library to bring together a presentation of the Florida Institute of Technology archivist and Central Brevard Library Genealogist/Historian to present and

discuss local sources for research purposes of students/patrons, April 2015

Frank Allen
Senior Associate Director
Administrative Services

- *Creative Works:*
 - “Making Decisions about Print Materials,” co-author, *Creating the High Functioning Library Space: Expert Advice from Librarians, Architects and Designers*. In Progress, Expected 2016, ABC Clio/Libraries Unlimited.
 - Manuscript reviewer for three papers submitted to *College and Research Libraries*
 - Manuscript reviewer for four papers submitted to the *Journal of Academic Librarianship*
- *Service:*
 - National:
 - LLAMA Buildings and Equipment Section, past chair; helped transition new chair into the role.
 - Joint ACRL/LLAMA Interdivisional Committee on Building Resources, co-chair. This joint committee with ACRL oversees a website on library design entitled [“Academic Library Building Design: Resources for Planning.”](#)²
 - “LLAMA Reads” Book Club, invited member; an online book discussion effort being launched by Jeff Steely, incoming President of LLAMA, for his term of office (term 2015/16). Identified and previewed books for the committee to select chosen book.

Jeff Alvarado
Accountant
Administrative Services

- *Training/ Professional Development:*
 - UCF Finance & Accounting:
 - Accounts Payable Inquiry
 - Budget and Journal Inquiry
 - Chart of Accounts
 - Create and Upload Journals
 - Creating ePro Requisitions
 - Credit Card Info Security
 - Financial Basic Navigation
 - Learning Query Basics
 - PCard Training for Cardholders/Approvers
 - Purchasing Inquiry
 - Red Flags – Identity Theft Prevention
 - Reporting Essentials
 - Foreign Vendor Training, International Services Center, April 2015
 - Contracts and Cupcakes, UCF General Counsel presentation, June 2015



Jeff Alvarado

¹ <http://womenfaculty.afia.ucf.edu/ucf-celebrates-womens-history-month/>

² <http://www.ala.org/acrl/academic-library-building-design-resources-planning>



Michael A. Arthur
Department Head
Acquisitions & Collection Services

- *Creative Works:*
 - *Presentations:*
 - “Libraries in the Digital Age: The Evolving World of Big Data, DataMining, and Net Neutrality,” *Springer Summit: Evolving Technologies & Libraries*, St. Louis, September 2014
 - [“Return on Investment: New Strategies for Marketing Digital Resources to Academic Faculty and Students from three Perspectives: Publisher, Collection Development and Research Services,”](#)¹ with Michael Arthur and Elyse Profera (Taylor & Francis), *34th Annual Charleston Conference*, Charleston, SC, November 2014
 - “I’ll be Back: Post-Purchase Activities and ROI,” panel presentation with Sarah Schulman (Springer Nature), Kristi Showers (Springer moderator), Tim Bucknall (University of North Carolina at Greensboro), Stephanie Kaelin (Cambridge University Press), *34th Annual Charleston Conference*, Charleston, SC, November 2014
- *Service:*
 - *National:*
 - Advisory Boards:
 - Springer Library
 - Gale Library
 - Alibris for Libraries
 - Sage Publications, Inc.
 - ALA/ALCTS:
 - Policy and Planning Committee
 - Finance and Budgeting Committee
 - *State:* Collection Advisory Committee, UCF representative
 - *University:*
 - University Athletics Committee
 - Faculty Senate, member
 - Budget and Administrative Committee
 - *Libraries:*
 - Weeding Committee
 - Weeding Task Force



Joseph Ayoub
Sr. LTA
Circulation Services

- *Service: Libraries:*
 - Information Kiosk
 - New Student Orientation, ILO
- *Training/Professional Development:*
 - *UCF HR:*
 - Customer Service & Leadership
 - Negativity in the Workplace
 - *Office of Diversity & Inclusion*
 - Peace Film Series: 12 Years A Slave
 - Secular & Religious Minority Awareness
 - Took graduate level classes in the College of Education & Human Performance



Barry Baker
Director of Libraries

- *Creative Works:* Editor, “Technical Services Report” in *Technical Services Quarterly*
- *Service:*
 - *International:*
 - ACURIL:
 - Academic Libraries Special Interest Group, chair
 - Finance committee, chair
 - Digital Library of the Caribbean (dLOC) Executive Committee, vice-chair
 - *National:*
 - ALA: Library Leadership & Management Association: Building and Equipment Section
 - Buildings for College and University Libraries Committee, 2011-2013
 - Interior Design Award Committee, 2013-
 - Association of Southeastern Research Libraries, Membership Committee
 - EBSCO Publishing Academic Advisory Board
 - *State:*
 - Florida Virtual Campus, Library Services Members Council
 - Council of State University Libraries
 - Florida Library Network Council
 - University of West Florida/Florida Virtual Campus IT Strategic Planning Working Group, 2015



Debbie Barnes
Facilities Specialist
Library Administration

- *Service: Libraries:* Evacuation Team
- *Training/Professional Development:* P-Card Training for card holders
- *Attended:* Library Information Exchange presentations, fall 2014



Buenaventura (Ven) Basco
Librarian
Research & Information Services

- *Awards & Honors:* Outstanding Internationalization award, UCF International Education Week, November 2014
- *Creative Works:*
 - *Presentation:* “Optimizing Your Online Presence: Citation Metrics & Measuring Impact,” Fall Semester 2014 Grad Workshop, November 2014
 - *Panels:* “E-Books and E-Readers: Leveling the Playing Field or Widening the Digital Gap?” co-chair, 2014 ALA Annual Conference – IRRIT’s International Papers and Projects Committee program; hosted and introduced the panel of presenting librarians from Australia, Nigeria, Singapore and United States.

¹ <http://docs.lib.purdue.edu/cgi/viewcontent.cgi?article=1663&context=charleston>

- *Service:*
 - National:
 - ALA:
 - Asian/Pacific American Librarians Association:
 - ◆ Executive Director, 2012 – 2014
 - ◆ Asian/Pacific American Award for Literature, 2012- present, co-chair
 - ◆ APALA 35th Anniversary Fundraising Committee, member
 - International Relations Round Table (IRRT)
 - Nominating Committee, chair
 - International Paper Session and Projects Committee, co-chair, 2013- 2015
 - Mentor to Heather Hayashi, MLIS graduate student at Clarion University
 - University:
 - Faculty Senate Parking Advisory Committee, 2014 - 2015
 - International Mentoring Program (IMP) sponsored by UCF International Services Center, mentor for two graduate students from India
 - 2014 Game Day Ambassador during UCF home football games
 - Libraries:
 - Faculty Affairs Committee (FAC), *ex-officio* chair
 - Scholarly Communication Advisory Group: Open Access Week Planning Committee
 - Search Committee, Business Librarian
- Poster Sessions: “Back it up! Data Management Practices of University Researchers,” with Erica England, 2015 Association of College & Research Libraries Conference, Portland, OR, February 2015 [Highlighted on library design blog²](#)
- Invited Reviewer:
 - *College & Research Libraries*
 - *Educational Researcher*
- Threshold Achievement Test of Information Literacy (TATIL), an information literacy assessment instrument, development consultant
- *Service:*
 - National:
 - American Library Association, ACRL division:
 - Leadership Council, 2013-2015
 - Academic/Research Librarian of the Year Award committee, co-chair, 2014-2015
 - Preconference Programming Committee, co-chair, 2013-2015
 - University Libraries Section
 - ◆ Education and Behavioral Sciences Section, and Library Research Round Table
 - ◆ Midlevel Managers Discussion Group, 2013-2015
 - *College & Research Libraries*, editorial board, 2014-2017
 - National Forum on Information Literacy advisory board, 2012-2015
 - ASERL Scholarly Communication Unconference (SCUNC)
 - Planning Committee
 - Local Arrangements Committee, chair
 - Session facilitator
 - State: Statewide Scholarly Communication Interest Group, UCF Libraries representative.
 - University:
 - College of Education & Human Performance Lifelong Learning Program, Advisory Board
 - UCF SACS Quality Enhancement Planning and Development Committee
 - Student Development and Enrollment Services Student Academic Resource Center, external reviewer
 - Libraries:
 - Search Committees:
 - Head, Circulation Services, co-chair
 - Scholarly Communication Librarian, chair
 - Downtown Campus library group
 - Library Renovation Committee
 - Other: External reviewer for two candidates seeking full Librarian status



Dr. Penny Beile
Associate Director
Information Services & Scholarly Communications

- *Award:* Recipient, [2015 UCF Women Making History¹](#) award, UCF Center for Success of Women Faculty
- *Creative Works:*
 - Presentations
 - “The Future of Academic Library Jobs: New Roles, New Responsibilities,” [invited speaker], ACRL University Libraries Section Future of University Libraries Discussion Forum, American Library Association Midwinter Meeting, February 2015
 - “A Correlation Study of Library Usage and Student Academic Performance: Methods, Outcomes and Uses,” [invited speaker], ACRL ULS Evidence-based Practice Discussion Group meeting, American Library Association Annual Conference, June 2015
 - Panel Presentation: “Data Management in Digital Scholarship,” with Erica England, Florida Association of Colleges & Research Libraries, Orlando, October 2014

¹ <http://womenfaculty.afia.ucf.edu/ucf-celebrates-womens-history-month/>

² <http://librariandesignshare.org/category/poster-2/>



Corinne Bishop
Information Literacy Librarian
Information Literacy & Outreach



Corinne Bishop

- **Kudos:** Awarded Doctorate of Education (Ed.D.) with specialization in Instructional Design & Technology, May 2015
- **Promotions/Awards:**
 - Promoted to Associate Librarian
 - Completed Professional Development Leave (returned August 2014)
- **Creative Works:**
 - **Publication:** “An investigation of the information practices of education doctoral students” (Doctoral dissertation), University of Central Florida, 2015
 - **Presentation:** “Google Scholar for Graduate Students,” invited presenter, Florida Virtual Campus (FLVC) Tech Talk session, March 2015
 - **Poster Sessions:**
 - “The UCF Research Lifecycle: An Institutional Model Facilitating Outreach,” with Andy Todd & Cynthia Dancel, Florida Association of College & Research Libraries (FACRL) Conference, Orlando, October 2014
 - “Flipping the One Shot: Reviewing Two Years of Flipped-Classroom Library Instruction,” with Rachel Mulvihill, Carrie Moran, & Renee Montgomery, American Library Association Annual Conference, San Francisco, June 2015
 - “Ready, Aim, Outreach: Outreach Targeted to User Groups,” with Carrie Moran, Rachel Mulvihill, & Renee Montgomery, American Library Association Annual Conference, San Francisco, June 2015
- **Service:**
 - **National:** ACRL EBSS
 - Scholarly Communication Committee, 2013-2014
 - Research Committee, 2015-2017



Joe Bizon
LTA Supervisor
Acquisitions & Collection Services



Joe Bizon

- **Service: Libraries:**
 - Library Employee of the Year Committee
 - Coordinator, FLARE Project



Parri Bolinger
Accountant
Library Administration



Parri Bolinger

- **Training/Professional Development:**
 - “Active Shooter on Campus,” UCF Police and Office of Emergency Management, January 2015
 - “Foreign Vendor Training,” International Services Center workshop, April 2015
 - Contracts and Cupcakes, UCF General Counsel, June 2015
- **Attended:** UCF Office Plus Vendor Show, August 2014



Tim Bottorff
Department Head – Head Librarian
Universal Orlando Foundation Library at the Rosen College of Hospitality Management

- **Promotions/Awards:** Promoted to Associate Librarian
- **Creative Works:**
 - **Book review**
 - *Fizz: How Soda Shook Up the World*
 - *Tourism Methodologies*
- **Service:**
 - **National:**
 - North American Scrabble Players Association (NASPA), Dictionary Committee
 - Reviewer for *College & Research Libraries*
 - Manager of the Hospitality-Lib listserv
 - **State:** FLA Membership Committee
 - **Local:**
 - Pronouncer for the 2014 Orlando South Asian Spelling Bee
 - **University:** Faculty Judge for the 2015 Graduate Research Forum
 - **Libraries:**
 - Public Services Group (PSG)
 - Web Redesign and Policy Taskforce (WRAPT), chair
 - Web Working Group (WWG), co-chair
- **Training and Professional Development:**
 - “Active Shooter on Campus,” UCF Police and Office of Emergency Management, January 2015
 - **Webinars:**
 - Fair Use for Libraries
 - Library UX:
 - Creating Usable and Useful Websites
 - Strategic Branding and Identity Development
 - Unique Programs & Services for an Engaged Community
 - Website Usability Studies at UNC Charlotte’s Atkins Library
 - WordPress for Library Staff
- **Memberships:**
 - American Library Association:
 - Association of College & Research Libraries
 - Library Administration & Management Association
 - Florida Library Association
 - Academic Libraries section
- **Attended:** Florida Library Association Annual Conference, May 2015

Cara Mia Calabrese
Sr. LTA



Cara Calabrese

Acquisitions & Collection Services

- **Kudos:** Completed MLIS from Florida State University
- **Creative Works:**
 - “ILL data drives technical services projects,” with Kristine Shrauger and Peter Spyers-Duran, *Technical Services Quarterly*. 33(1). (Accepted), 2015
 - “[Connecting Student Assistants to their jobs in an Academic Library](#),”¹ *NMRT Footnotes*, 44(2), 2014
 - “[Creating the future of technical services](#),”² with Michael Arthur, *Mentoring in Technical Services*. Z687: (2015)
- **Service:**
- **Libraries:**
 - Annual Library Awards Planning, co-chair
 - Diversity Week, co-chair
- **Interdepartmental:**
 - Assisted in the ILL Department
 - Student Orientation booth for UCF Libraries
 - Reference & Information Services Desk
- Managed McNaughton popular reading collection
- Assisted in new program proposal for a B.A. in Communication
- Helped on the hiring for the Office Assistant position

Deirdre Campbell
Sr. LTA

Library Administration

- **Service: Libraries:** Assisted Gate Count Project, October 2014
- **Training/Development:**
 - UCF Human Resources:
 - HR Liaison Meetings
 - IT&R HR Meeting
 - Informational Health Care Compliance Affordable Care Act
 - Federal Work Study Workshop
 - Libraries: Information Exchange
 - Completed online course Red Flags Identify Theft Prevention
- **Attended:**
 - UCF Diversity Week Breakfast
 - Joseph Andrews Mentoring Breakfast
 - John T. Washington Scholarship Luncheon
 - I Believe Luncheon
 - IT&R Social

Bobby Ciullo
Web Applications Developer Assistant
Information Technology & Digital Initiatives

- **Service:**
 - Central Florida Memory, Web Design & Server Support
- **University:**
 - UCF Developers Group
 - UCF Fourwinds Interactive (FWi) User Group
- **Libraries**
 - Web Working Group
 - Web Redesign and Policy Taskforce (WRAPT)

Martha Cloutier
LTA Specialist
Circulation Services

- **Service/Libraries:**
 - Information Kiosk
 - DAG fundraisers: potato bar and taco bar
- **Training/Professional Development:**
 - Lynx training (with Matt DeSalvo and Tech Commons)
 - Creating book bills for ILL

Dr. Linda K. Colding
Librarian
Research & Information Services

- **Creative Works:**
 - **Publication:** “There’s Going to be an Evolution: The Subject Librarian Initiative in Review,” with J.B. Venecek, *The Reference Librarian*, 56:2, 133 – 145, 2015
 - **Presentation:** “Collaborating with Your Librarian: It’s Easier than You Think!,” Teaching Public Administration Conference 2015, Columbus, OH
- **Service:**
 - **National:** ALA
 - ALA Staff Scholarship Committee, chair, 2015
 - Reference and User Services Association (RUSA), Reference Services Section, Management of Reference Committee, 2013 – 2017
 - **University:** Graduate Policy Committee, 2011-
 - **Libraries:**
 - Faculty Affairs Committee, vice-chair, chair, 2015
 - Employee of the Year Committee
- **Memberships:**
 - American Library Association
 - Association of College and Research Libraries
 - Law and Political Science Section
 - History Section and Reference Services Section, 2013-
 - American Society for Public Administration, 2014 –
 - Section on Public Administration Education member, 2014 –



Linda Colding

¹<http://www.ala.org/nmrt/new/footnotes/november2014/connecting-student-assistants-their-jobs-academic-library>

² <http://www.ala.org/alcts/resources/z687/mentoring>



Eda Correa
Monographs Librarian
Cataloging Services

- **Creative Works:**
 - Journals indexed on HAPI Online (Latin American journal articles database):
 - *Comunicación y sociedad* no. 20 (Jul/Dec. 2013)
 - *Frontera Norte* v. 25, no. 50 (Jul/Dec. 2013)
 - *Revista de ciencias sociales (Costa Rica)* no.133/136 (2011-2012)
- **Service:**
 - ALA, International Relations Round Table (IRRT), Chair's Program Committee
 - Indexer for the *Hispanic American Periodical Index*
- **Training/ Professional Development:**
 - "Cataloger's Desktop New User Interface," OCLC webinar, August 2014
 - "Introduction, Preferences, Browse," August 2014
 - "Search and advance search," August 2014
 - "Favorites," August 2014
 - "Structuring a Search," August 2014
- **Memberships:**
 - American Library Association
 - Seminar on the Acquisition of Latin American Library Materials (SALALM)
- **Attended:**
 - Technical Services Retreat, July 2014



Page Curry
Digital Imaging Technician
Information Technology & Digital Initiatives

- **Committee Assignments:**
 - Central Florida Memory, Digital Services Support
 - Employee of the Year Committee
 - Holiday Party Committee



Cindy Dancel
Art Specialist
Information Services & Scholarly Communication

- **Creative Works:**
 - **Poster Sessions:**
 - "How does your Open Access Week programming grow?" with Lee Dotson, FACRL, Orlando, October 2014
 - "The UCF Research Lifecycle: An Institutional Model Facilitating Outreach," with Corinne Bishop and Andy Todd, FACRL, Orlando, October 2014

- **Exhibit:** "Grow Your Own Food," with Mary Rubin, Kerri Bottorff and UCF Arboretum, John C. Hitt Library, May 2015



- **Service:**
 - **National:** ASERL Scholarly Communication Unconference, Local Arrangements Committee
 - **University:**
 - UCF Social Media Managers Council
 - UCF Communications Council
 - **Libraries:**
 - Scholarly Communication Advisory Group
 - Video Working Group, co-chair
 - OA Week Working Group, co-chair
 - Archive Working Group
 - Mobile Librarian
 - Holiday Party Committee
 - Open Mic Event Planning Group
 - Public Services Group
 - Web Redesign and Policy Task Force
 - Best Practices Working Group



Sai Deng
Metadata Librarian
Cataloging Services

- **Creative Works:**
 - **Presentations:**
 - "[Accommodating RDA in CONTENTdm and Islandora](https://www.academia.edu/13495865/Accommodating_RDA_in_CONTENTdm_and_Islandora),"¹ ALCTS CaMMS Cataloging & Classification Research Interest Group, American Library Association Annual Conference 2015. San Francisco, June 2015
 - "[Applying RDA to digital resources metadata](https://www.academia.edu/12488037/Applying_RDA_to_Digital_Resources_Metadata),"² with Peter Spyers-Duran, Florida Library Association Annual Conference, Orlando, May 2015
 - "[Creating a knowledge map for the Research Lifecycle](https://www.academia.edu/13495607/Bridging_the_Gap_between_Library_Services_in_Academic_Libraries_Worldwide_a_Visiting_Librarian_Model),"³ slides,⁴ with Xiao Hu, *Knowledge Maps and Information Retrieval (KMIR) 2014 Conference Proceedings*. ACM/IEEE Joint Conference on Digital Libraries (JCDL) 2014, London, September 2014
 - "[Data documentation and metadata](https://www.academia.edu/9388650/Data_Documentation_and_Metadata),"⁵ University of Central Florida graduate students library research workshop: *Publishing in the Academy*.
 - **Poster Session:** "[Bridging the gap between library services in academic libraries worldwide: a visiting librarian model](https://www.academia.edu/13495607/Bridging_the_Gap_between_Library_Services_in_Academic_Libraries_Worldwide_a_Visiting_Librarian_Model),"⁶ with

¹ https://www.academia.edu/13495865/Accommodating_RDA_in_CONTENTdm_and_Islandora_or_Accommodating_RDA_in_Content_and_Digital_Asset_Management_Systems

² https://www.academia.edu/12488037/Applying_RDA_to_Digital_Resources_Metadata

³ <http://ceur-ws.org/Vol-1311/paper5.pdf>

⁴ http://www.gesis.org/fileadmin/upload/kmir2014/paper5_slides.pdf

⁵ https://www.academia.edu/9388650/Data_Documentation_and_Metadata

⁶ https://www.academia.edu/13495607/Bridging_the_Gap_between_Library_Services_in_Academic_Libraries_Worldwide_A_Visiting_Librarian_Model

Ying Zhang and Jing Xu, American Library Association Annual Conference, San Francisco, June 2015

- Book Chapter: “Redefining scholarly services in a research lifecycle. Creating the 21st Century Academic Library,” Vol. 4, with Lee Dotson, *Research Infrastructures*, Edited by Brad Eden. Rowman and Littlefield/Scarecrow Press. (Accepted)
- 15th Anniversary Issue, Orlando Chinese Evangelical Christian Church (2015). [Golden Lampstand: OCECC 15th Anniversary Issue](#).¹ Edited by Yingchan Wu, Min Tong, Sai Deng and the OCECC Golden Lampstand Editorial Group. 84 pages.
- Metadata Training:
 - Data Documentation and Metadata Workshops for the UCF graduate students in fall 2014, spring and summer 2015
 - Metadata Training for Student Assistant Brianna Ordenes and Visiting Librarian Jing Xu
- Service:
 - National:
 - American Library Association (ALA):
 - ALA Century Scholarship Jury
 - Chinese American Librarians Association (CALA):
 - CALA Best Book Award Committee, co-chair
 - CALA Membership Committee
 - CALA Board of Directors, co-chair
 - CALA Southeast Chapter Treasury
 - Publications Committee
 - *CALA Newsletter* Co-Editor
 - CALA Facebook, Admin
 - Libraries:
 - Director’s Advisory Group
 - UCF “I Believe” Faculty/Staff Campaign
 - Digital Collections Interest Group
 - Scholarly Communication Advisory Group
 - Metadata Projects:
 - Metadata Creation, Enhancement and Authority Control:
 - *African American Legacy - The Carol Mundy Collection*
 - University Archives: *Central Florida Future*, UCF Research Activities and Reports
 - UCF Community Veterans History Project
 - Metadata Enhancement and Collection Migration
 - DigiTool-Islandora Migration: Florida Heritage Collection
 - Outreach, Collaboration and Metadata Consultation:
 - ASERL’s “Deeply Rooted” Collection
 - RICHES of Central Florida
 - The Center for Humanities and Digital Research

• Digital collection metadata handbook and workflow documentation:

- St. Luke’s Lutheran Church and School Collection: Metadata Fields and Editing Notes
- Carol Mundy collection Metadata Handbook
- UCF Community Veterans History Collection Metadata Workflow
- Memberships:
 - American Library Association (ALA)
 - Association for Library Collections & Technical Services (ALCTS)
 - Chinese American Librarians Association (CALA)
 - Florida Library Association (FLA)
- Attended:
 - American Library Association Annual Conference, San Francisco, June 2015
 - Florida Library Association Annual Conference, Orlando, May 2015
 - The Humanities and Technology Camp (THAT) Camp, University of Central Florida Center for Emerging Media, Orlando, February 2015
 - ACM/IEEE Joint Conference on Digital Libraries (JCDL), London, September 2014



Matt DeSalvo
End-User Computer Specialist
Information Technology & Digital Initiatives

- Service:
 - University: Classrooms and Labs Standards Committee
 - Libraries:
 - Web Working Group
 - Public Service Group
- Training/Professional Development:
 - InfoComm Annual Conference Exhibit floor, Orlando, June 2015



Lee Dotson
Digital Services Librarian
Information Technology & Digital Initiatives

- Creative Works:
 - Publication:
 - “Redefining Scholarly Services in a Research Lifecycle,” co-authored with Sai Deng. *Creating the 21st Century Academic Library*, (Vol. 4: *Creating Research Infrastructures in the 21st-Century Academic Library*). Ed. Brad Eden. Lanham, MD: Rowman & Littlefield, 2015
 - Presentations:
 - “Lifecycle of a Digital Project,” Barry Mauer’s (English Department) Citizen Curator” class, Orlando, February 2015
 - “Florida Islandora: Challenges and Rewards of Collaborative Development & Implementation,” with Katie McCormick

¹ <http://www.ocecc.org/church-blog/candle/804-15th>

- (Florida State University), Digital Library Federation Forum, Atlanta, October 2014
- “Digital Scholarship and Student Work,” with Joanne Parandjuk (Florida Atlantic University), Michael Rodriguez (Hodges University), and Melissa Minds VandeBurgt (Florida Gulf Coast University), Florida Association for College & Research Libraries, Orlando, October 2014
- “Breaking Out of the Traditional Dissertation Mold: Exploring the Possibilities of Digital and Interactive Dissertations,” with Rudy McDaniel (School of Visual Arts & Design), Joseph Fanfarelli (Ph.D. student, Modeling & Simulation), Nathalia Bauer (Graduate Studies), and Debra Winter (Graduate Studies), US Electronic Thesis & Dissertation Association Conference, Orlando, September 2014
- “Florida’s Primary Resources and Copyright,” *Teaching with Primary Sources* workshop, September 2014
- *Poster Session*: “How does your Open Access Week programming grow?” with Cynthia Dancel, Florida Association of College & Research Libraries Fall Program, Orlando, October 2014
- **Committee Assignments:**
 - National:
 - USETDA Conference Planning Committee – Program Planning
 - Library Publishing Coalition Advisory Committee
 - ASERL SCUNC (Scholarly Communication Unconference) – Local arrangements member
 - Regional: Association of Southeastern Research Libraries: Information Technology/Digital Initiatives Interest Group
 - State:
 - FLVC Committee Assignments:
 - Digital Initiatives subcommittee (DISC)
 - DISC Islandora subgroup
 - Florida Scholarly Communication Interest Group
 - Content Creation working group of Florida Statewide Digital Action Plan
 - Florida DPLA State Hub discussion group
 - FACRL Nominating Committee
 - Local: Central Florida Memory
 - Digital Services Support
 - Grant Writing Committee
 - Libraries:
 - Technology Advisory Group
 - Scholarly Communication Advisory Group
 - Open Access Week work group
 - Outreach and Marketing work group
 - Digital Collections Interest Group
 - Holiday Party Committee
 - Search Committees:
 - Scholarly Communication Librarian
 - Head, Special Collections & University Archives
- *Digital Project Development:* Institutional Repository project
- *Digital Project Management:*
 - Central Florida Memory
 - Dick Pope Sr. Institute for Tourism Studies
 - Digital Library of the Caribbean (dLOC)
 - Electronic Theses and Dissertations
 - Florida Heritage
 - Florida Historical Quarterly
 - Library Image and Document Repository
 - PRISM: Political & Rights Issues & Social Movements
 - Institute for Simulation & Training
 - Retrospective conversion of print theses and dissertations
 - UCF Community Veterans Oral Histories
 - University Archives
- *Training/Professional Development:*
 - Conferences/Workshops:
 - Digital Library Federation Forum, Atlanta, October 2014
 - Florida Association of College & Research Libraries 2014 Fall Annual Program - *Digital Scholarship: New Directions for Florida's Librarians*, UCF, Orlando, October 2014
 - US Electronic Theses & Dissertations Association, Orlando, September 2014
 - Repository Manager Certification Course, Ann Connolly, Eli Windchry, and various bepress staff, Berkeley, CA, March 2015



Anna Dvorecky
LTA Specialist
Cataloging Services

- *Service: Libraries:*
 - Information Kiosk
 - Library Employee of the Year Award Committee
 - Library Evacuation Team
 - UCF “I Believe” Faculty/Staff Campaign
 - Search Committee, Electronic Resources Librarian
 - Participate in Library fund raising events
- *Training/Professional Development:*
 - Information Exchange, August 2014
 - “Active Shooter on Campus,” UCF Police and Office of Emergency Management, January 2015
 - Lync 2013 Software Training, January 2015
 - “Applying RDA to Digital Resources Metadata,” June 2015



Michael Furlong
Regional Campus Librarian
Daytona State

- *Creative Works:*
 - Presentations:
 - “20 Graphic Novels in 5 minutes,” lightning round, Florida Library Association, Orlando, May 2015
 - “Book Chapter Authoring Experience,” Celebration of Scholarship and Creative Activities: UCF Libraries, Osceola, July 2014

- “Out with the Old? The Future of the Printed Book in Academic Libraries,” debate panel, Cheryl Kohen (Technology Services Librarian, Daytona State College), Rachel Owens (Faculty Services Librarian, Daytona State College), and Dustin Weeks (Librarian, DSC), Academic Excellence Symposium at Daytona State College, March 2015
- “Teaching Horror,” a panel discussion, International Association of the Fantastic in the Arts Conference, March 2015
- *Service:* Appointed to the ALA Immroth Awards Committee, July 1, 2014 to June 30, 2016
- *Attended:*
 - IAFA Annual Conference, March 2015
 - FLA Annual Conference May 2015
 - ALA Annual Conference, June 2015



Rich Gause

Government Documents Librarian Research & Information Services

- *Award:* Won 2015 IT & R Innovation Award for his extensive work in, and serving as a resource for other libraries, implementing Springshare at UCF
- *Creative Works:*
 - *Presentations:*
 - [“Meeting Researchers Where They Are,”](http://guides.ucf.edu/charleston2014)¹ 34th Annual Charleston Conference, Charleston, SC, November 2014
 - “Outer Spaces and UFOs (Unbrowseable Federal Objects): Developing Best Practices for Storing and Retrieving Documents in On-site and Off-site Storage,” with Chris Brown (University of Denver), Kate Irwin-Smiler (Wake Forest University School of Law), Hallie Pritchett (University of Georgia), and Kathy Bayer (U.S. GPO), Depository Library Council Meeting and Federal Depository Library virtual conference, December 2014
 - “Return of the UFOs (Unbrowseable Federal Objects): Continuing to Develop Best Practices for Storing and Retrieving Documents in On-site and Off-site Storage,” with Chris Brown (University of Denver), Kate Irwin-Smiler (Wake Forest University School of Law), Hallie Pritchett (University of Georgia), and Kathy Bayer (U.S. Government Publishing Office), Depository Library Council Meeting and Federal Depository Library virtual conference, April 2015
- *Service:*
 - *National:* Serving a three-year appointment by the Public Printer of the United States to the Depository Library Council (DLC), a 15-member advisory committee to the Public Printer and the Superintendent of Documents



Janet Girard

Sr. Accounting Officer Library Administration

- *Training/ Professional Development:*
 - *UCF Workshops:*
 - “Documents Accessibility – Why, What and How,” March 2015
 - “UCF Budgeting Tools Workshop,” May 2015
 - “UCF Financials Budgeting Tools,” June 2015
 - *Meetings:*
 - Introducing budget reorganization, Standard Budget Ledger, IT&R, December 2014
 - New Initiatives: Standard Budget Planning Introductory Presentation, ITR, March 2015
 - Preliminary Discussion on Library System Integration with PeopleSoft, with IT&R and Computer Services, January 2015
 - “Active Shooter on Campus,” UCF Police and Office of Emergency Management, January 2015
 - Foreign Vendor Training, International Services Center workshop, April 2015
- *Attended:*
 - Print & Document Services Showcase, UCF presentation by the Print Shop, Office Plus and The SPOT, October 2014



Corinne Girr

Sr. LTA Interlibrary Loan / Document Delivery Services

- *Service: Libraries:*
 - Web Redesign and Policy Taskforce (WRAPT)
 - Web Working Group



Emma Gisclair

Sr. LTA Curriculum Materials Center

- *Creative Works:* “Maker Spaces, Maker Faires,” Happy Hour Workshop, UCF, CMC, March 2015



Mary Lee Gladding-Swann

Sr. LTA Circulation Services

- *Service: Libraries:*
 - Director’s Advisory Group
 - Libraries Evacuation Team
 - New Student Orientation Desk
 - Information Kiosk

¹ <http://guides.ucf.edu/charleston2014>



Terri Gotschall
Office Manager
Information Literacy & Outreach

- **Kudos:**
 - Received John M. Goudeau Scholarship (fall 2014 semester)
 - Completed Master of Science in Library and Information Studies; Florida State University, Tallahassee, December 2014
- **Creative Works:** *Book Review: Rightsizing the academy library collection*, by Suzanne M. Ward] Endnotes: *The Journal of the New Members Round Table*, (6)1, 148, June 2015
- **Service: Libraries:**
 - Information Kiosk
 - Mobile Librarian
 - New Student/Transfer Student Orientation
 - Value of Libraries Assessment Team



Andrew Hackler
Library Technical Assistant Supervisor
Circulation Services

- **Service: Libraries:**
 - Public Services Group
 - Public Signs
 - Shifting Committee
 - Info Exchange Subcommittee
- **Training/Professional Development:**
 - Accepted into English LCT MA
 - Took graduate-level education classes
 - Took Graduate Workshops for teaching and writing



Patrick Hadlock
Sr. LTA
Cataloging Services

- **Training/Professional Development:**
 - "Structuring Search," August 2014
 - "Next-gen ILS Update," November 2014



Patricia Hall
Sr. LTA, Government Documents
Research & Information Services

- **Awards:**
 - Received 30 years of Service award from UCF & the Library
 - Nominated for the Spirit Leadership Awards, November 2014
- **Service: University:**
 - Live United at UCF: Organized:
 - Raffle for a Free Massage to help raise money for Harbor House of Central Florida
 - Efforts to collect donated items from library staff for Critical Needs list during the campaign
 - Efforts to collect donated books from library staff to help with the United Way Summer Reading Program
 - UCF Black Faculty and Staff Association



Patricia Hall

■ **Service:**

- **Libraries:**
 - Helped organize and aided in running the Bargain Boutique to raise money for UCF "I Believe" Faculty/Staff Campaign
 - Library Emergency Evacuation team
 - Information Kiosk
 - Mobile Librarian service
 - Welcome Back Expo
 - New Student Orientation
 - Summer Orientations
 - Campus Connections
 - Circulation Gate Count
 - Photographer, Annual Halloween Party and the United Way Library Events
 - Researched and organized several Exhibits/Displays in Government Documents for 2014/2015:
 - "Native Americans," July/August 2014
 - "Florida History," September/October 2014
 - "First Ladies and the White House," November 2014/January 2015
 - "Black History Month," February – April 2015
 - "Florida Fishing, animal encounters and natural disasters," May – July 2015



Becky Hammond
Sr. LTA
Special Collections & University Archives

- **Training/Professional Development:** "Active Shooter on Campus," UCF Police and Office of Emergency Management, January 2015



Jonathan Hanie
Sr. LTA
Circulation Services

- **Training/Professional Development:**
 - SR Inquiry One 9.0
 - SR Inquiry Two 9.0
 - SR FERPA Training Web
 - PS SA/HR Basic Navigation
 - Red Flags-ID Theft Prevention



Rayla Hanselmann
Regional Campus Librarian
South Lake/Clermont

- **Creative Works: Poster:** "A Tale of Two Twitters," SEFLIN Regional Conference: *Riding a Technology Wave*, FIU, North Miami, July 2014
- **Service:**
 - FLA Scholarship Committee, Silent Auction Subcommittee, vice-chair, 2014-2016
 - LLAMA Human Resources Management
 - Site Coordinator, Lake County Adult Literacy Program at Cooper Memorial Library



Richard Harrison
Librarian

Research & Information Services

- **Service:** State: Planning Committee and Concurrent Session Moderator, [7th Annual Florida Statewide Symposium: Engagement in Undergraduate Research](#),¹ UCF, October 10-11, 2014
- University:
 - Faculty Senate, 2003 -
 - Personnel Committee, 2013 -
 - Steering Committee, 2014 -
 - UCF Employee of the Month Committee, 2011 -
- Libraries:
 - Search Committee, Head, Special Collections & University Archives
 - ITHAKA Library Survey Committee, 2013-2015



David Healy
Sr. LTA

Cataloging Services

- **Training/Professional Development:**
 - “Structuring a Search,” August 2014
 - “Next-gen ILS Update,” November 2014
 - “Applying RDA to Digital Resources Metadata,” June 2015



Athena Hoepfner
Electronic Resources Librarian
Acquisitions & Collection Services

- **Creative Works:**
 - Publication: “The Discovery Ecosystem: Upgrading the User Experience,” with Rebecca Blakiston (University of Arizona Libraries), Chis Spalding (Emory University), Kristian Serrano (Emory University), *ER&L and Designing for Digital*, Austin, TX, February 2015
 - Presentations:
 - “Discovery Systems: Connecting the 21st Century Academic User to Content,” *II Seminario Bibliotecas Universitarias del siglo XXI*, Bogota, Columbia, March 2015
 - “La Biblioteca y el Profesional de la Informacion del siglo XXI,” with Dr. Adolfo Rodriguez Gallardo, Sonia Valencia Grajales, *II Seminario Bibliotecas Universitarias del siglo XXI, Bogota, Columbia*, March 2015
 - “How Relevant are Your Results? Supporting Topical Research in Discovery Services,” panelist, CNI Fall Membership Meeting, Washington, DC, December 2014
 - “Shibble-Me-This: One Librarian’s Foray into Shibbleth for Better Access,” *Internet Librarian*, Monterey, CA, October 2014

- **Service:**
 - State: User Interfaces FLVC, 2014 -
 - University: IT Resource Advisory Committee, Faculty Senate subcommittee. 2011 -
 - Libraries: Scholarly Communications Task Force, 2011 -
- **Attended:**
 - *Seminario Bibliotecas Universitarias del siglo XXI*, Bogota, Columbia, March 2015
 - *ER&L and Designing for Digital*, Austin, TX, February 2015
 - CNI Fall Membership Meeting, Washington, DC, December 2014.
 - *Internet Librarian*, Monterey, CA, October 2014



Yolanda Hood
Department Head
Curriculum Materials Center

- **Awards:** Authored a successful UCF Student Technology Fee Proposal for \$110,404.80
- **Creative Works:**
 - Publications [Peer Reviewed]:
 - “Fostering Authentic Inquiry and Investigation through Middle Grade Mystery and Suspense Novels,” with Vassiliki Zygouris Coe (School of Teaching, Learning, & Leadership), *Voices from the Middle*. 2015 Accepted
 - “Multicultural Inclusion of LGBTQ Literature in Elementary Classrooms,” with Terri Lasswell, Stephanie Logan, and Dwight Watson (University of Northern Iowa), *Equity and Excellence in Education*. 2015 Submitted
 - Presentations:
 - “Divergent and Beyond! Exploring the World of Veronica Roth in a Simulated Universe with Unlimited Boundaries,” *The ALAN Workshop*, Washington, D.C., November 2014
 - “If I’m Free, Why am I Still a Slave? Girl Power, Imagination, and Subversity in Black Young Adult Speculative Fiction,” *National Women’s Studies Association Conference*, San Juan, Puerto Rico, November 2014
- **Service:**
 - National:
 - ALA/YALSA
 - Popular Paperbacks for Young Adults Selection Committee, 2014-2016
 - Popular Paperbacks for Young Adults Selection Committee, Graphic Novels Subcommittee, chair, 2015-2016
 - ACRL/EBSS Distinguished Librarian Award Committee 2015-2017
 - University: College of Education and Human Performance:
 - Happy Hour Workshop Committee, 2014 -
 - 2015 UCF Book Festival, Planning Committee, 2014-2015
 - 2015 UCF Book Festival, Teen Programming Subcommittee, co-chair, 2014-2015
 - Instructional Resources Committee, 2013 -

¹

<http://www.researchsymposium.ucf.edu/docs/Research%20Symposium%20Program%202014.pdf>



Davina Hovanec
Computer Analyst

Information Technology & Digital Initiatives

- **Awards:** Received certificate of appreciation after years of service as Libraries photographer
- **Service:**
 - Gender Spectrum Support Group, moderator
 - IT&R Social Committee, Photographer



Megan Humphries
Sr. LTA/ Volunteer
Circulation Services/
Special Collections & University Archives

- **Service: Libraries:**
 - Information Kiosk
 - Mobile Librarian
- **Training/ Development:**
 - Volunteer in Special Collections
 - Special Collection Projects: Finished the partially processed John L. Ducker Collection



Megan Humphries



Pam Jaggernaut
Library Technical Assistant Supervisor
Curriculum Materials Center

- **Kudos:** Received BS degree in Public Accounting at UCF
- **Service:** Completed term on DAG



Selma K. Jaskowski
Assistant Director
Information Technology & Digital Initiatives

- **Creative Works:**
 - Awarded \$245,077 for the Technology Fee Project, "Creating an Institutional Repository at UCF"
 - Awarded \$38,045 for the Technology Fee Project, "Enhancing Study Rooms with Technology"
 - **Presentation:** "Transforming Library Spaces to Meet Users' Needs with Central Florida Libraries," invited panel, UCF Book Festival, April 2015
- **Service:**
 - **National:**
 - SHARE Joint Working Group
 - Coalition for Networked Information
 - **Florida Virtual Campus Committee Assignments:**
 - LMS Project Coordinator
 - Project Manager, UCF Libraries, Florida Digital Archive, Florida Heritage Project, and ETDs
 - Reviewer, ILS ITN documents and vendor presentations
 - **University:** Data Storage & Management Group
 - **Libraries:**
 - 21st Century Library Planning Group
 - Digital Collections Interest Group
 - Library Advisory Committee



Selma Jaskowski

- Student Advisory Committee
- Central Florida Memory
 - Operations Committee
 - Digital Services and Server Support
- Search Committee, Head, Special Collections & University Archives, chair
- Downtown Campus Planning Group
- Scholarly Communications Advisory Group
- Web Working Group, past chair

- **Digital Project Development:**
 - Institutional Repository
 - Data Management and Storage
- **Attended:**
 - SHARE Face-to-Face Meeting
 - Crystal City, VA, October 2014
 - Washington, DC, June 2015
 - Coalition of Networked Information (CNI)
 - Fall Meeting, Washington, DC, December 2014
 - Spring Meeting, Seattle, WA, April 2015



Michael "Mike" Jimenez
Office/Payroll Manager
Library Administration

- **Service:**
 - **University:** IT & R Social Planning Committee (PowerPoint presentation & flyer)
- **Training/ Professional Development:**
 - HR Liaison quarterly meeting
 - Course Creating ePro Requisitions
 - Course Create and Upload Journals
 - FSC113: Red Flags-Identity Theft Prevention



Jacqui Johnson
Sr. LTA
Cataloging Services

- **Creative Works:** Hidden Artist Exhibition and Reception, August-September 2014
- **Training/ Professional Development:**
 - Information Exchange 2014, August 2014
 - "Next-Gen ILS Update," November 2014
 - Lync 2013 Software Training, January 2015
 - "Applying RDA to Metadata and Digital Content," June 2014
 - **Attended:** Halloween Party




Schuyler Kerby
Sr. LTA
Universal Orlando Foundation Library, Rosen College of Hospitality Management


- **Creative Works: Exhibits:**
 - "Dark Tourism," with Allison Matos, Rosen Library, August-September 2014
 - "Loca-Motion: The Farm to Table Movement," with Allison Matos, Rosen Library, May-August 2015
 - "The Future of Coffee," with Amanda Richards, Rosen Library, January-February 2015
- **Service: Libraries:** Director's Advisory Group
- **Training/ Professional Development:**
 - FEMA Emergency Management training
 - FERPA Training
 - ID Theft Prevention training
 - PeopleSoft Basic Navigation training
 - Safe Zone Level 1: LGBTQ+ 101
 - SR Inquiry 1 and 2

 **Aaron Keyser**
Systems Administrator
Information Technology & Digital Initiatives


- **Awards:** Received the 2014 Libraries Employee of the Year Award

 **Raynette Kibbee**
Sr. Administrative Assistant
Library Administration

- **Creative Works:** Created photobook with photographs from his 18 years at the UCF Libraries for Marcus Kilman's retirement
- **Service: Libraries:**
 - Web Working Group: year-long effort to clean up and standardize Web content for the new website to be launched in summer 2015
 - Intranet subcommittee
 - Web Editor for Library Administration
 - Director's Advisory Group (ex-officio)
- **Training/Professional Development:**
 - Webinar: WordPress, 11/2014
 - Springshare LibCal (in-house)
- **Attended:**
 - Technology Advisory Group meetings

 **Katie Kirwan**
Sr. LTA
Acquisitions & Collection Services

- **Service:**
 - Libraries
 - Director's Advisory Group
 - Mobile Librarian
 - FLARE Project Team
 - eResources Support Team
- **Attended:** Live United panel on homelessness

 **Cynthia Kisby**
Department Head
Regional Campus Libraries

- **Creative Works: Presentation:** "How to Find Your Dream Job (A better job? OK, any job)," invited presentation, Florida Library Association; Webinar hosted by NEFLIN, September 2014
- **Service:**
 - State:
 - Florida Atlantic University – promotion external reviewer 2014
 - Florida Library Association – HR Committee
 - University: Search committee, Regional Campus Assistant Vice Provost
 - Libraries:
 - Promotion Coordinating Committee, *ex officio*
 - Java Jive, Bookkeeper
- **Attended:** FLA Annual Conference, May 2015

 **Leah Kriebel**
Regional Campus Librarian
UCF - Valencia Osceola



■ **Creative Works:** UCF's *Illuminations* newsletter, co-editor, Fall 2015 issue


■ **Service:**

- FLA Marketing Committee, 2015-2017
- FLA Conference President's Reception Volunteer, May 2015


■ **Attended**

- Florida Library Association Annual Conference, Orlando, May 2015

Packers Fan, Leah Kriebel

 **Jamie LaMoreaux**
LTA Specialist
Acquisitions & Collection Services

- **Service:**
 - Local:
 - Orlando Curling Team, vice president
 - Library Heart Walk Team, captain
 - Dr. Phillips Center for the Performing Arts, theater usher
 - University:
 - Staff Council Representative
 - Scholarship Committee
 - UCF Traffic and Parking Committee, co-chair
 - UCF Benefits Committee
 - Libraries:
 - Annual Library Awards Committee, co-chair
 - eResources Team
 - Interdepartmental:
 - Mobile Librarian
 - Library Evacuation Team, co-chair
 - Information Kiosk, Student Orientation
 - Library Diversity committee
- **Training/Development:**
 - HR Training
 - Attended Lync training

 **Joel Lavoie**
Library IT Manager
Information Technology & Digital Initiatives

- **Service:**
 - University:
 - Digital Signage Committee
 - Digital Signage Governance Subcommittee
 - Information Technology & Resources Coordinating Council
 - ITR Shared Services Group
 - System Center Configuration Manager shared service work group UCF Departmental Security Coordinator
 - NET Domain Committee
 - Pay for Print User Group
 - College/Division IT Managers Group
 - Red Flags Working Session

- **Libraries:**
 - Technology Advisory Group, chair
 - Web Working Group
 - Central Florida Memory Web Design and Server Support Committee
- **Training/Professional Development:**
 - ITIL 2011, New Horizons, Technical Training, June 2015
- **Attended:** Educause Annual Conference, Orlando, September 2014 – October 2014



Susan MacDuffee

Sr. LTA

Acquisitions & Collection Services

- **Service:**
 - **Local:** American Heart Association Heart Walk
 - **Divisional:** IT & R Awards Committee
 - **Libraries:**
 - e-Resources Access Team
 - FLARE Project Team
 - Mobile Librarian
 - UCF "I Believe" Faculty/Staff Campaign
- **Training/Professional Development:** Lync training



Susan MacDuffee



Allison Matos

Sr. LTA

Universal Orlando Foundation Library at the Rosen College of Hospitality Management

- **Creative Works: Exhibits:**
 - "Dark Tourism," with Schuyler Kerby, Rosen Library, August-September 2014
 - "Loca-Motion: The Farm to Table Movement," with Schuyler Kerby, Rosen Library, May-August 2015



Jim Mauk

Sr. LTA

Circulation Services

- **Training/Professional Development:** Assisted LibTech with training media reserves staff



Patti McCall

Librarian

Research & Information Services

- **Creative Works:**
 - **Book review:** "A Future of the History Chemical Information," *ACS CINF Bulletin*
 - **Presentation:** "Subject Librarians Innovatively Partnering with Academic Units, Faculty and Students at the University of Central Florida," with Barbara Tierney and Missy Murphey, Florida Library Association Annual Conference, Orlando, May 2015
- **Service:**
 - **National:**
 - STS ACRL liaison to the American Chemical Society
 - ACS Chemical Information Division Webmaster
 - **State:** Florida Library Association Conference Planning committee
 - **University:** Presided over UCF Book Festival Program "Rebel Yell: The Violence, Passion, and Redemption of Stonewall Jackson," by S.C. Gwynne



Edmund McClam

Sr. LTA

Circulation Services

- **Training/Professional Development:**
 - SR Inquiry One 9.0
 - SR Inquiry Two 9.0



Hal Mendelsohn

Librarian

Research & Information Services

- **Award:** Received a special "2015 Patents and Trademark Resource Center Association Resolution" recognizing him for his exceptional leadership, commitment, and contributions to the PTRCA.
- **Creative Works:**
 - **Publication:** *Intellectual Pie*, an in-house quarterly newsletter about patents and trademarks for all staff, librarians, and administrators
 - **Poster Session:** "UCF Campus Connections Program," 2014 Engaged Librarians Conference, Champaign/Urbana, IL, October 2014
- **Service:**
 - **Regional:** Southeastern Library Association, Mentoring Program
 - **University:** Faculty Senate Commencements, Convocations, and Recognition Committee
 - **Libraries:** Search Committee, Electronic Serials Librarian



Kim Montgomery

Librarian

Cataloging Services

- **Service:**
 - **SUL Groups and Activities**
 - Bibliographic Control and Discovery Subcommittee; worked with the Florida Virtual Campus (FLVC) to recommend and test methods to protect institution-specific data in the Shared Bib database, 2014 -, co-chair, 2015
 - Shared Bib Problems & Issues Task Force
 - Format Types in Mango Task Group, April 2015 -
 - Next-Generation Integrated Library System. Reviewer to advise Evaluators during the process to review bids and demonstrations by vendors, January-February 2015
 - FLVC Working Group: Volunteer to analyze and clean up data problems in the Shared Bib database, May 2015 -
 - Technical Services Standing Committee: participate in meetings even though not a member. Address continuing issues with the electronic resource records in the Shared Bib database
 - General participation in statewide discussions of Shared Bib issues and coordinated group efforts via listservs and email. Advise FLVC staff on methods to identify groups of electronic resource

records requiring cleanup in the Shared Bib database

- **Libraries:** Search Committee, Electronic Resources Librarian 2015
- **Training/Professional Development: Webinars:**
 - “WorldShare Collection Manager Update Session,” OCLC, October 2014
 - “WordPress for Library Staff,” November 2014
 - “Build Your Collections in WorldShare Collection Manager,” OCLC, November 2014
 - “WorldShare Collection Manager - What it is and Why it Matters to Your Library,” OCLC, December 2014
 - “Moving from WorldCat Collection Sets to WorldShare Collection Manager,” March 2015
 - “Telling Your Story with Data,” presented by Melanie Poulter, CSC. FDLP Academy, June 2015
 - “Faculty Buy-in for IR and OA Publishing,” ALCTS, September 2014
 - Artstor demonstration, Artstor, October 2014
 - “The University Library as Publisher,” UKSG. October 2014, Virtual Symposium: “Virtual Symposium on Information & Technology in the Arts & Humanities,” April 2015
 - “Free eBooks for everyone: a new challenge for the University Library.” UKSG. Originally held February 24, 2015; viewed May 2015
- **Membership:** American Library Association



Renee Montgomery
Outreach Librarian
Information Literacy & Outreach

- **Creative Works:**
 - **Publication:** “New Streaming Videos @ Your Library,” with Michael Arthur, *Faculty Focus*, 12, 2. Faculty Center for Teaching & Learning, University of Central Florida, Orlando
 - **Presentation:** “Flipping Information Literacy: Collaborating across Departments to Automate Library Instruction,” with Rachel Mulvihill, John Venecek, and Rosie Flowers, Georgia International Conference on Information Literacy, Savannah, October 2014
 - **Poster Sessions:**



Renee Montgomery with Knightro, International Welcome Reception

- “Flipping the One Shot: Reviewing Two Years of Flipped-Classroom Library Instruction,” with Rachel Mulvihill, Carrie Moran, & Corinne Bishop, American Library Association Annual Conference, San Francisco, June 2015
- “Ready, Aim, Outreach: Outreach Targeted to User Groups,” with Carrie Moran, Corinne Bishop, & Rachel Mulvihill, American Library Association Annual Conference, San Francisco, June 2015
- **Service:**
 - **State:**
 - FLA Scholarship Committee, 2014-2016 co-chair for Marketing
 - FACRL Board Member, Communications Manager, 2014-2016



Carrie Moran
Regional Campus Librarian
Valencia Osceola



Carrie Moran

- **Award:** Received Association of College and Research Libraries 2015 Early-career Librarian scholarship
- **Creative Works:**
 - **Publication:** “Going Beyond Google Again,” review, *Journal of Library & Information Services in Distance Learning*, 8(1-2), 82-83. doi: 10.1080/1533290X.2014.922817
 - **Presentations:**
 - “Mythbusters: The Digital Native,” Florida College System Council on Instructional Affairs Learning Resources Standing Committee Meeting, Orlando, October 2014
 - “Open Educational Resources,” UCF Central Region Faculty Conference in Kissimmee, FL, November 2014
 - “Keep it Green: Leading Sustainable and Successful Online Teams,” with Beth Filar-Williams (Oregon State University), Heidi Steiner Burkhardt (Norwich University), and John Jackson (Whittier College), Association of College and Research Libraries Conference, Portland, OR, March 2015
 - **Poster Sessions:**
 - “Flipping the One Shot: Reviewing Two Years of Flipped-Classroom Library Instruction,” with Rachel Mulvihill, Renee Montgomery, & Corinne Bishop, American Library Association Annual Conference, San Francisco, June 2015
 - “Ready, Aim, Outreach: Outreach Targeted to User Groups,” with Renee Montgomery, Corinne Bishop, & Rachel Mulvihill, American Library Association Annual Conference, San Francisco, June 2015
 - “Developing a Suite of Sustainable and Scalable Instruction Options,” virtual poster, with Rachel Mulvihill, Association of College and Research Libraries Virtual Conference, March 2015
- **Service:**
 - **National:**
 - ACRL
 - 2015 Innovations Committee, 2013 -, Team Leader
 - DLS
 - ♦ Executive Committee, 2013 -
 - ♦ 2014 Annual Conference Program Planning Committee, co-chair, 2013 -
 - IS Communication Committee
 - ULS Communications Committee
 - ♦ Editor, *ULS Newsletter*
 - ALA Sustainability Round Table
 - ♦ Webmaster
 - ♦ Steering Committee
 - ALA GLBTRT 2015 ALA Annual Pre-Conference Committee

- *Journal of Collaborative Librarianship*, Social Media Editor
- *Journal of Library and Information Services in Distance Learning*, Reviews Editor
- State: Florida Library Association Continuing Education Committee
- University: Planned and implemented the Central Region Faculty Conference for Regional Campus faculty, November 2014
- Pride Faculty and Staff Association Education Chair & Alliance Mentoring Program Mentor
- Libraries:
 - Website Redesign and Policy Taskforce
 - Web Working Group



Rachel Mulvihill
Department Head
Information Literacy & Outreach



Rachel Mulvihill

- Creative Works:
 - Presentation: “Flipping Information Literacy: Collaborating across Departments to Automate Library Instruction” with John Venecek, Rosie Flowers, and Renee Montgomery, Georgia International Conference on Information Literacy, Savannah, GA, October 2014
 - Poster Sessions:
 - “Flipping the One Shot: Reviewing Two Years of Flipped-Classroom Library Instruction,” with Carrie Moran, Renee Montgomery, & Corinne Bishop, American Library Association Annual Conference, San Francisco, June 2015
 - “Ready, Aim, Outreach: Outreach Targeted to User Groups,” with Renee Montgomery, Corinne Bishop, & Carrie Moran, American Library Association Annual Conference, San Francisco, June 2015
 - “Developing a Suite of Sustainable and Scalable Instruction Options,” virtual poster, with Carrie Moran, Association of College and Research Libraries Virtual Conference, March 2015
- Service:
 - National:
 - ACRL DLS Conference Program Planning, Orlando 2016
 - LIRT Top 20 Committee
 - State: FACRL Program Planning Committee, 2013-2014



Rebecca (Missy) Murphey
Librarian
Research & Information Services

- Creative Works:
 - Presentations:
 - “A Preliminary Report of the EBSS-OLRC Online Library Guide Survey,” 2015 UCF Library Faculty Showcase (UCF/Valencia Osceola Library)
 - “Subject Librarians Innovatively Partnering with Academic Units, Faculty and Students at the University of Central Florida,” with Barbara Tierney and Patti McCall, Florida Library Association Annual Conference, Orlando, May 2015
- Service:
 - National:
 - Online Learning Research Committee,¹ ACRL’s Education and Behavioral Sciences Section, 2013-2015; co-chair, 2014-2015
 - University:
 - Undergraduate Common Program Oversight Committee, member, Academic Year 2013-2015
 - Libraries:
 - Faculty Affairs Committee (FAC), 2014-16
 - Rosen Candidate Search Committee, member, September-December 2014
 - 2014 American Heart Association Heart Walk, member, UCF libraries team
 - Student Disability Services/Library Liaison, March 2011 - present



Adriana Neese
Sr. LTA
Circulation Services

- Service: Libraries:
 - Library Evacuation Committee
 - Web Working Group
- Training/Development:
 - ABCs of Diversity
 - SR Inquiry One 9.0
 - SR Inquiry Two 9.0
 - SR FERPA Training Web
 - PS SA/HR Basic Navigation
 - Red Flags-ID Theft Prevention
 - UCF Actions to Prevent and Correct Discrimination
 - Interviewing Certificate
 - Customer Service Workshop



Adriana Neese with Knightroe, IT&R Social, May 2015

¹

<http://www.ala.org/acrl/aboutacrl/directoryofleadership/sections/ebss/ebsswebsite/ebsscommittees/onlinelearningresearch/ onlineresearch>



Peggy Nuhn
Regional Campus Librarian
Sanford/Lake Mary

- *Creative Works:* Presentation: “Do you know what they don’t know? How students approach research assignments,” with Min Tong, Faculty Center for Teaching & Learning Summer Conference, May 2015
- *Service:* State: Elected Secretary, Florida Library Association, May 2015 - May 2017
- *Attended:* Florida Library Association (FLA) Annual Conference, Orlando, May 2015



Burak Ogreten
Senior Archivist
Special Collections & University Archives

- *Creative Works:*
 - Exhibits:
 - Curated the “Cartoon Art of Glenn “Marty” Stein: Editorial Cartoons & Illustrations,” January-April, 2015
 - Assisted with the 2014 Book Arts Competition exhibit, February 2015
 - Displayed items from Judith and Warren Kaplan Collection for Amazing Women Panel, March 2015
 - Created new finding aids:
 - [African American Legacy: The Carol Mundy Collection, 1794-2010](http://purl.flvc.org/UCF/EAD/CFM2009-02)¹
 - [Archival Collection of Dr. Henry H. Nehrling from the Collection of Michael D. Kahn, 1855-1934](http://purl.flvc.org/UCF/EAD/CFM2014-09)²
 - [Bob Kealing Tupperware Collection, 1940-2006](http://purl.flvc.org/UCF/EAD/CFM2004-09)³
 - [Bromeliad Society International \(BSI\) Archive, 1942-2009](http://purl.flvc.org/UCF/EAD/CFM2010-03)⁴
 - [Glenn “Marty” Stein Collection of Cartoon Art, 1955-2013](http://purl.flvc.org/UCF/EAD/CFM2014-04)⁵
 - [Harrison “Buzz” Price Papers \(Series VII: Project Research Materials\), 1948-2005](http://purl.flvc.org/UCF/EAD/CFM2014-04)⁶
 - [Harrison “Buzz” Price Papers \(Series VIII: Company Files\), 1963-2000](http://purl.flvc.org/UCF/EAD/CFM2013-04)⁷
 - [J. Paul Hartman Slide Collection, 1605-2006](http://purl.flvc.org/UCF/EAD/CFM2003-12g)⁸
 - [Walter Kingsley Taylor Papers, 1997-2013](http://purl.flvc.org/UCF/EAD/CFM2004-09)⁹
 - [William D. Chapman Collection, 1865, 1975](http://purl.flvc.org/UCF/EAD/CFM2013-05)¹⁰
- *Service:*
 - University:
 - UCF Community Veterans History Project, 2012-
 - Summer New Student Orientation Session, Library Table, May 2015
 - Provided orientations to 6 classes (112 students), 2014-2015

- Libraries:
 - Information Kiosk, August 2014
 - Annual Fall Welcome Expo (July 18 & 25), 2014
 - Circulation Gate Count Project, October 2014
 - United Way Bargain Boutique, shopkeeper, October, 2014
 - Member, Digital Collections Group, 2014 -
 - Member, Library Evacuation Team, 2015 -
 - SCUA Head Search Committee Member, 2014-2015
 - Information Exchange Presentation – 2 sessions, August 2014
- Training/ Professional Development:
 - Webinars:
 - “Sustainable and High-Impact Special Collections in Digital Commons,” July 2014
 - “The Big, The Weird, and the Bulky- Housing Solutions for Objects in Library and Archives,” October 2014
 - “Housing Solutions for Objects in Library and Archival Collections,” October 2014
 - “National Preservation Conference - Past Forward 2014,” November 2014
 - Presentations
 - “Bibliotech – The Library of the Future,” July 2014
 - “Breaking the Archival Fourth Wall: Using the Digital Archival Object for Exhibition in the Digital Realm,” February 2015
 - “Active Shooter on Campus,” UCF Police and Office of Emergency Management, January 2015
 - Lync 2013, Software, Matthew DeSalvo, January 2015
 - “Library Preservation Sessions”, June 2014
- Attended:
 - John C. Hitt - Union Speech, September 2014
 - Joseph C. Andrews Mentoring Breakfast, February 2015
 - “Reference & Circulation Services,” Information Exchange, August 2014
 - “WRAPT: Web Redesign and Policy Taskforce,” feedback session, February 2015



Reynaldo Parulan
Office Assistant
Cataloging Services

- *Service:* Libraries: Information Kiosk
- Training/ Professional Development:
 - “Structuring a Search,” August 2014
 - “What’s new in Social Media for Libraries,” webinar, October 2014
 - “Next-gen ILS Update,” November 2014
 - “Active Shooter on Campus,” UCF Police and Office of Emergency Management, January 2015
 - Lync 2013 Software Training, January 2015

¹ <http://purl.flvc.org/UCF/EAD/CFM2009-02>

² <http://purl.flvc.org/UCF/EAD/CFM2014-09>

³ <http://purl.flvc.org/UCF/EAD/CFM2010-03>

⁴ <http://purl.flvc.org/UCF/EAD/CFM2014-04>

⁵ <http://purl.flvc.org/UCF/EAD/CFM2013-04>

⁶ <http://purl.flvc.org/UCF/EAD/CFM2003-12g>

⁷ <http://purl.flvc.org/UCF/EAD/CFM2003-12h>

⁸ <http://purl.flvc.org/UCF/EAD/CFM2004-09>

⁹ <http://purl.flvc.org/UCF/EAD/CFM2013-05>

¹⁰ <http://purl.flvc.org/UCF/EAD/CFM2005-20>



Jeanne Piascik
Special Formats Coordinator Librarian
Cataloging Services

- *Creative Works: Presentations:*
 - Information Exchange, August 2014
 - “Cataloging Fun Facts,” December 2014
 - “BIBFRAME, and ILS: The Next Generation,” May 2015
 - “BIBFRAME,” part of Innovative Technical Services, Florida Library Association Annual Conference, Orlando, May 2015
 - “ILS: The Next Generation,” part of Innovative Technical Services, Florida Library Association Annual Conference, Orlando, May 2015
- *Service:*
 - State:
 - SUL Cataloging, Authorities, and Metadata (CAM) Committee, co-chair, January 2015-
 - CAM Authorities Subcommittee
 - Next-Generation ILS
 - Evaluation Task Force
 - Proposal Reviewer
 - Libraries:
 - Web Working Group (WWG), January 2015 -
 - Library Halloween party planning group
- *Training/Professional Development:*
 - Technical Services Librarians Retreat #2, July 2014
 - “Searching Refresher Course,” August 2014
 - “Information Exchange,” various sessions, August 2014
 - “Alma Analytics,” webinar, August 2014
 - “ILS F2F meeting,” November 2014
 - Lync training, John C. Hitt Library, January 2015
 - Microsoft Lync, Technology Commons, February 2015
- *Memberships:*
 - American Library Association (ALA)
 - Association for Library Collections and Technical Services (ALCTS)
 - Cataloging and Metadata Management Section (CMMS)
 - Florida Library Association (FLA)
 - Online Audiovisual Catalogers (OLAC)
- *Attended:*
 - USETDA Conference, September 2014
 - Florida Library Association Annual Conference, Orlando, 2015
 - American Library Association Annual Conference, San Francisco, June 2015



Joanie Reynolds
Sr. LTA
Interlibrary Loan /
Document Delivery Services

- *Service:*
 - University:
 - Camp Half Blood Games, 2015 UCF Book Festival, volunteer
 - 2015 Toxic Knight Exercise, training event involving numerous agencies and responders, including area Hospitals, Fire Rescue, Law Enforcement, Public Health, UCF, and CFDMC, volunteer victim
- Libraries:
 - UCF “I Believe” Faculty/Staff Campaign
 - Library Service Awards Planning Committee
 - 2015 IT&R Social’s Team Challenge
 - Creepy Cupid Bake Sale (DAG fundraiser), Friday the 13th
 - Search Committee: Business Librarian



Joanie Reynolds



Lindsey Ritzert
Department Head
Circulation Services

- *Service: Libraries:*
 - Collection Shift Committee
 - Public Services Group
 - DAG Cinco de Mayo Taco Bar
- *Training/Development:*
 - Research and Information Services Retreat
 - SR Inquiry One 9.0
 - SR Inquiry Two 9.0
 - SR FERPA Training Web
 - PS SA/HR Basic Navigation
 - Red Flags-ID Theft Prevention



Yvonne Rivera
Sr. LTA
Cataloging Services

- *Training/Professional Development:*
 - “Structuring a Search,” August 2014
 - “Information Exchange 2014,” August 2014
 - “Next-gen ILS Update,” November 2014
 - “Active Shooter on Campus,” UCF Police and Office of Emergency Management, January 2015
 - “Lync 2013 Software Training,” January 2015
 - “Applying RDA to Digital Resources Metadata,” June 2014



Shane Roopnarine
Public Services Librarian
Universal Orlando Foundation Library at the
Rosen College of Hospitality Management

- *Creative Works: Presentation:* “Race, the Media and Libraries,” panelist, Florida Library Association Annual Conference, Orlando, May 2015
- *Service:*
 - State:
 - Florida Library Association
 - Executive Board, Leadership Intern
 - Intellectual Freedom Committee, vice chair
 - Conference Committee
 - Libraries: Web Working Group
 - *Training/Development:*
 - ABCs of Diversity, June 2015
 - “In the Classroom: Maximizing Library Resources for Faculty and Students,” April 2015
 - New Faculty Orientation, August 2015
 - *Memberships:*
 - American Library Association
 - Association of College & Research Libraries
 - Florida Library Association
 - *Attended:* Florida Library Association Annual Conference, Orlando, May 2015



Mary Rubin
Senior Archivist
Special Collections & University Archives

- *Awards:* Digital Archives Specialist Certificate, Society of American Archivists, 2014
- *Creative Works:*
 - Presentations:
 - “You Want What? Responding to Patron Duplication Requests” with Garret Kremer-Wright (Orange County Regional History Center) and Cathy Martyniak (University of Florida), Society of Florida Archivists 2015 Annual Conference, Miami, FL, May 2015
 - “Citizen Curator Project: Myths of the Black Body,” for Libraries Research Information Services Retreat, May 2015
 - Exhibits:
 - “UCF Athletics – Tradition and Spirit” Physical Exhibit, September – December 2014
 - “Grow Your Own Food” Physical Exhibit, with Cynthia Dancel and Kerri Bottorff, April 2015
 - “Myths of the Black Body” Physical and Digital Exhibit, part of Barry Mauer’s PhD Citizen Curator class, May – June 2015
- *Service:*
 - National: Society of American Archivists, 2014 -
 - State:
 - Society of Florida Archivists, 2014 – 2015



Mary Rubin

- Director, 2015 – 2017
- Florida Archives Month Committee, 2014
- Audit Committee, 2015
- University:
 - American Red Cross Club at UCF, Advisor, 2014 -
 - Campus Emergency Response Team, Team Leader, 2014 -
 - Guided tour of Special Collection and University Archives:
 - Information Exchange, August 2014
 - General Counsel, 2015
 - Pixel Acuity group, 2015
 - “Camp Half-Blood” Youth Activities, 2015 UCF Book Festival, volunteer,
- Libraries:
 - Digital Collections Group, 2014 –
 - Director’s Advisory Group, 2014-2016
 - Scholarly Communications Advisory Group, 2014 –
 - Web Working Group, 2015 –
 - Search Committee, Scholarly Communications Librarian, 2015
- *Training/ Professional Development:*
 - Webinars:
 - “Information Architecture [DAS],” Society of American Archivists, 2014
 - “Sustainable and High-Impact Special Collections in Digital Commons,” 2014
 - “Housing Solutions for Objects in Library and Archival Collections,” 2014
 - “Advanced Preservation Metadata,” (2 Parts), 2014
 - “Bibliotech – The Library of the Future,” presentation by Jon Hanie, 2014
 - “Active Shooter on Campus,” training by UCF Office of Emergency Management, January 2015
 - “Breaking the Archival 4th Wall,” presentation by April Anderson, 2015
 - “Advocating for Archives,” Society of American Archivists workshop, 2015
 - *Memberships:*
 - Society of Florida Archivists 2014 -
 - Society of American Archivists 2014
 - UCF Alumni Association, 2013 –
 - *Attended:*
 - Society of American Archivists Annual Conference, Washington, DC, August 2014
 - Society of Florida Archivists Annual Conference, Miami, FL, May 2015
 - Open Access Week Conference, John C. Hitt Library, 2014
 - National Preservation Conference - Past Forward, Savannah, November 2014



Timothy Ryan
Sr. Clerk
Library Administration

- Assisted in transport of microfiche cabinets from Barry Law School to main library
- Assisted Special Collections Department in the pickup of murals and paintings



Jorge Santiago
Sr. LTA

Cataloging Services

- *Training/ Professional Development:*
 - “Structuring a Search,” August 2014
 - “Lync 2013 Software Training,” January 2015
 - “Applying RDA to Digital Resources Metadata,” June 2014



Meg Scharf

Associate Director

Communications, Assessment, & Public Relations

- *Creative Works:*
 - “The Role of Student Advisory Boards in Assessment,” with Ameet Doshi (Georgia Tech) and Bob Fox (University of Louisville), Library Assessment Conference, Seattle WA, August 2014
 - “Successful Student Advisory Boards: Best Practices,” with Ameet Doshi (Georgia Tech) and Bob Fox (University of Louisville), *ACRL 2015*, Portland, OR, March 2015
 - *Journal of Academic Librarianship*, peer reviewer
 - Introductory speaker at opening of Caribbean Art exhibit at UCF’s Visual Arts Gallery, with the School of Visual Arts and Design, September 5, 2014
- *Service:*
 - National:
 - ALA LLAMA:
 - MAES Communications Committee, past-chair, 2013-2014; led the effort to produce items promoting MAES membership and programming
 - ITHAKA Survey User Group, invited member
 - University:
 - Graduate Appeals Committee
 - Faculty Center for Teaching and Learning
 - Advisory Board
 - University Teaching Excellence awards, reviewer
 - Learning spaces discussion group
 - University Constitution Day Committee.
 - Communications and Marketing Group
 - Campus Social Media Group
 - Libraries: Website Redesign and Policy
 - Review referee for promotion to Professor of Bibliography: Jeffrey Alan Franks, University of Akron
- Some notable Media Mentions:
 - *Central Florida Future*
 - “Multimillion-dollar projects make way to UCF” 6/4/2014 (print version only)
 - “[Summer jobs on campus.](http://www.centralfloridafuture.com/story/entertainment/2015/05/27/summer-jobs-provide-new-work/28032761)”¹ 5/27/15
 - “[Robot arms could stretch library into 21st Century.](http://www.centralfloridafuture.com/story/news/2015/02/04/robot-arms-stretch-ucf-library-st-century/22877217)”² 2/4/15



Meredith Semones

Ask A Librarian

Research & Information Services

- *Creative Works: Presentation:* “An Overview of the new Springshare chat software,” with Dawn Tripp, 2015 Research & Information Services Annual Retreat, Orlando, May 2015
- *Service:*
 - University: University Bookstore Advisory Committee
 - Libraries:
 - UCF Site Coordinator for TBLC Florida Ask A Librarian Collaborative Chat
 - RIS Assessment Committee
 - Welcome Expo for New Students, the New Student Orientation, the SARC Learning Fair and the Information Kiosk
 - Information Exchange Program, RIS presenter



Kristine J. Shrauger

Department Head

Interlibrary Loan /

Document Delivery Services

- *Creative Works:*
 - Presentation: “Strategies for improving awareness and access to data among departments in medium and large academic libraries,” roundtable discussion with Peter Spyers-Duran, ALCTS Creative Ideas in Technical Services Interest Group, ALA Midwinter Meeting, Chicago, February 2015
- *Service:*
 - State:
 - FLVC Resource Sharing Standing Interest Group, chair
 - CSUL Resource Sharing Standing Committee, chair
 - Libraries:
 - Promotion Coordinating Committee, chair
 - Search Committee, Electronic Resources Librarian, chair



Peter Spyers-Duran

Serials Coordinator Librarian

Cataloging Services

- *Creative Works: Presentation:*
 - “Strategies for improving awareness and access to data among departments in medium and large academic libraries,” roundtable discussion with Kristine Shrauger, ALCTS Creative Ideas in Technical Services Interest Group, ALA Midwinter Meeting, Chicago, February 2015
 - “What’s Up with RDA These Days,” panel presentation about the use of RDA by the UCF Libraries as well as UCF Cataloging Department practices in general, Tampa Bay Library Consortium (TBLC) Catalogers Group

¹ <http://www.centralfloridafuture.com/story/entertainment/2015/05/27/summer-jobs-provide-new-work/28032761/>

² <http://www.centralfloridafuture.com/story/news/2015/02/04/robot-arms-stretch-ucf-library-st-century/22877217/>

Meeting, Bartow Public Library, Bartow, FL, March 2015

- “Searching series and serials,” Searching Symposium portion, UCF Libraries, Technical Services Retreat, John C. Hitt Library, July 2014

■ **Service**

• **National:**

- ACRL Science and Technology Section Government Information Committee
- APALA
 - Finance and Fundraising Committee
 - Programming Committee, co-chair

- **University:** Faculty Senate, UCF Faculty and Staff Benefits Committee

• **Libraries:**

- Search Committee, Head, Special Collections & University Archives, fall 2014
- Search Committee, Public Services Librarian, UOF Library at Rosen, fall 2014
- Live United Key Worker

■ **Training/Professional Development:**

• **Webinars:**

- “In the future will all librarians be databrarians?” Library Connect, October 2014
- “Faculty Buy-in for IR and OA Publishing,” ALCTS, September 2014
- “FL Islandora live online training,” by Lydia Motyka, July 2014
- “Talking Tech: Islandora and Local Digital Collections,” September 2014
- “Read and write gold, UCF Library: A demonstration of the NEW “Read and Write Gold” software,” by Brad Held, Assistive Technology Coordinator, UCF Student Disability Services, August 2014
- “Trends in Academic Learning Spaces, UCF library,” October 2014
- “SimplyMap,” demo, Steven Swartz, Geographic Research, Inc. April 2015
- Met with Eda Correa, regarding, adding donor and series information for the Judith and Warren Kaplan collection, April 2015
- Springer Summit, April 2015
- What’s Up With RDA These Days at the TBLC Catalogers Group Meeting, Bartow, Fla., March 2015

■ **Memberships:**

- American Library Association
 - Association of College and Research Libraries (ACRL)
 - Science and Technology Section

■ **Attended:**

- ALA Midwinter Meeting, Chicago, January 2015
- ALA Annual Conference, San Francisco, June 2015

■ **Terrie Sypolt**
Librarian

Research & Information Services

- **Kudos:** Received an award for “Outstanding Service to SRATE” as Co-chair and Registration Chair of the 2013 conference

■ **Creative Works:**

- “Identifying Graduate Student Informational and Research Needs,” 2013 Southeastern Regional Association of Teacher Educators (SRATE) Conference, Sarasota, October 9, 2013



Terrie Sypolt with Miguel Islas Ponce, visiting professor from Universidad Tecnologica Minera de Zimapan

- **Panel:** Taylor & Francis Educational Workshop, panel, UCF Subject Librarian, John C. Hitt Library, February 25, 2014

■ **Service:**

- **Regional:** SELA (Southeastern Library Association), 2015-16 Exhibit and Conference Committee

• **State:**

- Florida Association of Teacher Educators, Board of Directors
 - College & University, At Large Director

• **University:**

- University Graduate School Curriculum Committee, Library representative
- College of Education and Human Performance, Undergraduate Research Forum, Judge (Fall 2014 and Spring 2015)
- Graduate Research Forum, Judge

• **Libraries:**

- Library Faculty Advisory Committee, Secretary
- Co-represented RIS (with Richard Harrison), ARC workshop (with expert Ann Hamilton from the collections standpoint)
- 17th Annual Literacy Symposium at UCF April 2015, Coordinated student volunteers

■ **Susan Terrill**
Office Assistant
Library Administration

■ **Training/Professional Development:**

- “Active Shooter on Campus,” UCF Police and Office of Emergency Management, January 2015



Sue Terrill

• **Webinar:**

- WordPress for library staff, November 2014
- Lync Workshop, January 2015
- Springshare LibCal Training, part of the WRAPT meetings to prepare for changes to the new website design.

- *Attended:* Administration's Emergency Procedures Drill, which was the conclusion to the Active Shooter Seminar, March 2015



Patricia Tiberii

Sr. LTA

Interlibrary Loan/

Document Delivery Services

- *Service: Libraries:*
 - Fire & Safety Committee
 - Chili Cook-off



Barbara Tierney

Department Head

Research & Information Services

- *Creative Works:*
 - *Publications:*
 - "Return on Investment: New Strategies for Marketing Digital Resources to Academic Faculty and Students from three Perspectives: Publisher, Collection Development and Research Services," with Michael Arthur, *2014 Charleston Conference Proceedings*, (2015)
 - "What do you know now that you wish you knew when you were new faculty: Interview with Melody Bowdon," *Illuminations* (UCF Libraries online newsletter), Fall 2014 issue
 - *Presentations:*
 - "[Return on Investment: New Strategies for Marketing Digital Resources to Academic Faculty and Students from three Perspectives: Publisher, Collection Development and Research Services](#),"¹ with Michael Arthur and Elyse Profera (Taylor & Francis), *34th Annual Charleston Conference*, Charleston, SC, November 2014
 - "Subject Librarians Innovatively Partnering with Academic Units, Faculty and Students at the University of Central Florida," with Patti McCall and Missy Murphey, Florida Library Association Annual Conference, Orlando, May 2015
- *Service:*
 - *University:*
 - UCF Honors Committee, Library representative, August 2014 -August 2015
 - UCF Faculty Center for Teaching & Learning Advisory Board, Library representative, fall 2014 -
 - *Libraries*
 - Public Services Group, chair
 - Faculty Advisory Committee, program coordinator
 - Scholarly Communication Advisory Group
 - UCF Libraries Volunteer, UCF Libraries Info Kiosk, RIS representative
 - Open Access Week program, moderator, Publishers' Panel, October 2014
 - Search Committees
 - Scholarly Communication Librarian
 - Business Librarian



Andy Todd

Regional Campus Librarian

Cocoa

- *Creative Works:*
 - "The UCF Research Lifecycle: An Institutional Model Facilitating Outreach," with Corinne Bishop & Cynthia Dancel, Florida Association of College & Research Libraries (FACRL) Conference, Orlando, October 2014
 - "Research Workshop: Research Beginner Level," invited speaker, with nursing faculty from Duke University, pre-conference workshop, Gerontological Advanced Practice Nurses Association (GAPNA) Annual Conference, Orlando, September
- *Service:*
 - *State:*
 - Florida Library Association Scholarship Committee, vice chair, 2014-2015
 - Florida Statewide Ask-A-Librarian Service Quality Assurance Workgroup Committee, October 2006 -
 - *University:* UCF Academic Calendar Committee, 2014-2015
 - *Libraries:* Libraries Scholarly Communication Task Force, 2010 -
- *Attended:*
 - Florida Library Association (FLA) Annual Conference in Orlando, May 2015



Min Tong

Regional Campus Librarian

Valencia West


- *Creative Works:*
 - "Do you know what they don't know? How students approach research assignments," with Min Tong, Faculty Center for Teaching & Learning Summer Conference, May 2015.
 - "Textbook Affordability," with Dr. Carlos Valdez, Faculty Center for Teaching & Learning Summer Conference, May 2015
 - "Teaching Empowering Apps," Central Region Faculty Conference, in November 2014.
 - "Joint Use Libraries," with Rayla Hanselmann, UCF Library Faculty Meeting, March 2015
- *Service:*
 - *National:* Chinese American Librarians Association (CALA):
 - Board of Directors, 2014-2017
 - Membership Committee, Co-chair, 2013-2014
 - *University:* UCF Foundations of Excellence Transfer Initiative committee on All Students
 - *Libraries:*
 - Faculty Affairs Committee, Mentoring Coordinator, 2012- present
 - Web Working Group, Member, 2008 -
- *Attended:*
 - American Library Association Midwinter Meeting, Chicago, February 2015
 - American Library Association Annual Conference, San Francisco, June 2015

¹ <http://docs.lib.purdue.edu/cgi/viewcontent.cgi?article=1663&context=charleston>

 **Dawn Tripp**
Sr. LTA

Research & Information Services/ Ask A Librarian

- **Creative Works:** Presentations: “An Overview of the new Springshare chat software,” with Dawn Tripp, 2015 Research & Information Services Annual Retreat, Orlando, May 2015
- **Service:** Libraries:
 - Information Kiosk
 - Mobile Librarian


 **John Venecek**
Librarian

Research & Information Services

- **Creative Works:**
 - Grant: “Citizen Curator Project,” successful grant, Co-Principal Investigator, College of Arts & Humanities Research Incentive Seed Funding Program (2014) \$12,500. Provided seed money to help launch the Citizen Curator Project, which began in spring 2015. Principal Investigator, Dr. Barry Mauer (English)
 - Publication: “There’s Going to be an Evolution: The Subject Librarian Initiative in Review,” with Linda Colding, *The Reference Librarian*, 56:2, 133 – 145, 2015
 - Presentation: “Flipping the One Shot: Reviewing Two Years of Flipped-Classroom Library Instruction,” with Rachel Mulvihill, Carrie Moran, & Renee Montgomery,” American Library Association Annual Conference, San Francisco, June 2015
- **Service:**
 - National: 2014 Digital Humanities Annual Conference, Peer Reviewer
 - University:
 - Undergraduate Course Review Committee, fall 2011 -
 - International Education Week Committee, fall 2011 -
 - *Undergraduate Research Journal* Editorial Board, fall 2008 -
 - Libraries:
 - Scholarly Communication Outreach & Marketing working group, chair, spring 2015 -
 - Search Committee, Business Librarian, spring 2015 -



John Venecek

 **Angiemarie Villafane**
Sr. LTA


Acquisitions & Collection Services

- **Service:** Libraries: Voice-over for UCF Research Lifecycle video for UCF Library YouTube Channel
- **Training/Development:**
 - UCF Actions, June 2015
 - ABCs of Diversity, June 2015

 **Kelly Gaiser Young**
Office Assistant


Acquisitions & Collection Services


- **Service**
 - Coordinated Springer Summit Event
 - Coordinated Artstor at UCF Webinar
 - Creepy Cupid Bake Sale Committee
 - Web Working Group
- **Training/ professional development**
 - “Advanced Preservation Metadata and How to Make it Happen”
 - ALCTS Library Preservation Today
 - ABCs of Diversity Training
 - Gaylord Basics of Archival Preservation Workshop
- **Attended:**
 - 2014 Open Access Week Panel
 - 2014 Expert Panel: “How Homelessness Affects University Communities”
 - Title IX’s Requirements for Addressing Sexual Harassment in University Environments Presentation


 **Ying Zhang**
Acquisitions Librarian
Acquisitions & Collection Services


- **Creative Works:** Presentations:
 - “STEM Users Prefer Ebooks..., Or Do They?” 2015 ACRL, Portland, OR, March 2015
 - “The Rise of STL: PDA after STL increases,” 10th Electronic Resources & Libraries(ER&L) Annual Conference, Austin, TX, February 2015
 - “Project Rescue: a microfilm preservation effort,” 34th Annual Charleston Conference, Charleston, SC, November 2014
 - “Evidence Based Acquisitions, a hybrid collection method,” *Internet Librarian International 2014*, London, October 2014
- **Service:**
 - National: Board Member, Chinese American Librarians Association, one of the largest ethnic caucuses in the library science profession
 - Regional: Association of Southeastern Research Libraries (ASERL), JRNL Oversight Committee
 - State: Florida Virtual Campus (FLVC) Next Gen ILS Review Task Force
 - Libraries:
 - Public Services Group
 - Professional Development and Research Award (PDRA) Committee
 - Search Committee, Head, Special Collections & University Archives


Many of the accomplishments in Special Collections & University Archives this past year could not have been achieved without the help of our dedicated group of student and non-student assistants. Their projects, accomplishments and changes in their professional and educational goals while with Special Collections in 2014-2015 are as follows:


- 
Whitney Broadaway
Book Conservator, OPS
Special Collections & University Archives
 - Accepted a full-time position as the Collections Manager and Photo Archivist for the Orange County Regional History Center in September 2014
 - *Projects:*
 - Provides safe housing and repair for materials
 - Continued dis-binding Central Florida Future to be digitized
 - Assisted with research requests and scanning
 - Began coordinating the 2014 Student Book Arts Competition
 - *Creative Works:*
 - Presentations: Book Arts and Photography classes
 - Designs: Catalog for Orlando Museum of Art's *Faces of Philanthropy* titled "Mel Kendrick"
 - *Service:* Board of Directors for Camp Wingmann Inc.






- 
Erica England
Adjunct
Special Collections & University Archives;
 - Accepted a full-time position as Research & Instructional Services Librarian at the University of Alabama in December 2014
 - *African American Legacy: The Carol Mundy Collection:* organizing and describing objects and photographs, and beginning the finding aid for the collection

- 
Rachelle Howard
OPS, Assistant to the Book Conservator
Special Collections & University Archives
 - Left in June 2015
 - *Projects:*
 - Assisted in day-to-day operations of preservation and repair: Paper mending, book jacket covering, clamshell box production, inputted statistical data for conservation work, re-shelving, and filing
 - Conservation work on Collection of Dr. Henry H. Nehrling
 - Assisted in Book Arts Class Visits and Reading Room support
 - Organizing/Displaying Artist Books

- 
Nadeen Kiwan
OPS
Special Collections & University Archives
 - Started in January 2015
 - *University Archives Projects:*
 - Processed newly acquired material into existing UCF Staff Council Collection
 - Processed new UCF Faculty Senate Collection: 3.75 boxes of material and created finding aid
 - Assisted in research requests from students, faculty, and patrons
 - Assisted in accessioning new university record transfers including: Cocoa regional campus, Marketing, Alumni center, and Facilities
 - *Special Collections Projects:*
 - Processed newly acquired material into existing Carol Mundy Collection and completed the finding aid
 - Processing new Judith and Warren Kaplan Collection (in progress)
 - Processing newly acquired material into existing Joy Postle Collection and continuing the finding aid. Preparing to exhibit material in fall 2015 (in progress)

- 
Renata Nagy
OPS
Special Collections & University Archives
 - Started in May 2015
 - *Project:* Processing the John W. Senders Working Collection

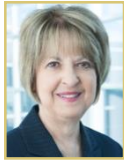
- 
Racheile Ricklefs
OPS
Special Collections & University Archives
 - Volunteered from September 2014 to May 2015
 - Graduated in May 2015 with Bachelor of Arts in History at the University of Central Florida. She is currently enrolled at Indiana University as a graduate student earning her Master's degree in Library Science, specializing in Archives.
 - *Projects:*
 - Assisted in arranging John W. Senders Working Collection
 - Processed and created finding aid for Walter Kingsley Taylor Papers
 - Processed and created finding aid for Harrison "Buzz" Price Papers, Series 8: Price Company Files

-  **Christopher Sacolo**
Book Conservator, OPS
Special Collections & University Archives
- Started December 2014
 - *Projects:*
 - Conservation work on Special Collections materials
 - Fabricated custom enclosures for rare books
 - Trained staff in basic book conservation practices
 - Recorded monthly conservation statistics
 - Documented detailed conservation treatment
 - Organized 2014 Student Book Arts Competition
 - *Creative Works:*
 - *Special Collections Exhibits:*
 - Curated and installed “UCF 2014 Student Book Arts Competition” Exhibit
 - Displayed his own work at the Harold Washington Library, Chicago, IL for the Asian American Heritage Month Exhibit
 - *Service:* Volunteered for “Camp Half-Blood” youth activities at the 2015 UCF Book Festival
 - Was written up in an article in the *Central Florida Future* “[Book keeper’s tale started at UCF](http://www.centralfloridafuture.com/story/news/2015/03/18/book-keepers-tale-started-ucf/24979643/),”¹ March 19, 2015 for his conservation work at Special Collections
-  **Angie Villafane**
OPS
Special Collections & University Archives
- Accepted a full-time position in Cataloging Services as Cataloger in May 2015
 - *University Archives Projects:*
 - Re-processed the Colbourn Oral History Collection, including itemizing the Finding Aid, re-arranging the materials, and submitting digital request forms for the digitization of the tapes.
 - Re-processed the Fraternity and Sorority Life Collection, including correcting the Finding Aid and re-arranging the materials.
 - Assisted in accessioning new university record transfers including: Constituent Relations (2), Athletics, UCF Theatre, ORC - Technology Transfer, Facilities & Safety (2), Student Government Association (SGA), Homecoming, Housing and Residence Life, and Spencer Downing’s Collection.
 - Assisted in day-to-day operations, especially in filling research requests and scanning
 - *Special Collections Project:* Processing the Joy Postle Papers, including itemization, re-arranging, and conservation. Started preparing to exhibit the material
-  **Kelly Gaiser Young**
OPS
Special Collections & University Archives
- Accepted full-time position as Office Assistant in Acquisitions & Collections, October 2014
 - *University Archives Projects:*
 - Continued dis-binding *Central Florida Future* and the *UCF Report* to be digitized
 - Sleeving of photographs in the University Photograph Collection
 - Processed new Art History Club at UCF Papers Collection: 0.25 boxes of material and created finding aid
 - *Special Collections Projects:*
 - Conservation work, including Japanese Tissue Repair on facsimiles
 - Processing the Joy Postle Papers, including itemization, re-arranging, and conservation.
-  **Alisa Zhang**
Federal Work-Study Student
Special Collections & University Archives
- *Projects:*
 - Assisted in day-to-day operations, especially in preservation activities, accessioning new university transfer records, filling research requests and scanning
 - Reducing the uncatalogued publication backlog
 - Instrumental in the continuation of the digitization project by submitting digital request forms for the Central Florida Future and UCF Report
 - Assisting in Department Head search by creating master list of potential candidates
 - *Service:* Volunteered for “Camp Half-Blood” youth activities at the 2015 UCF Book Festival
-  **Larry Cooperman**
Adjunct
Research Information & Services
- *Creative Works:* Managing the one-person library, Chandos Publishing, 2015

¹ <http://www.centralfloridafuture.com/story/news/2015/03/18/book-keepers-tale-started-ucf/24979643/>

The Library Advisory Committee is a Reporting Committee of the UCF Faculty Senate.

Colleges



Buchoff, Rita
Education/Teaching & Learning Principles

Term: 13/14-15/16



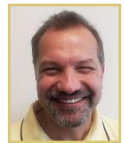
Falen, Thomas
Health & Public Affairs/Health Professions/Physical Therapy

Term: 12/13-14/15



Gaume, Romain
CREOL/Optics

Term: 13/14-15/16



Jentsch, Florian
Sciences/Psychology

Term: 14/15-16/17



Kallina, Edmund
Arts & Humanities/History

Term: 14/15-16/17



Kim, Yoon Seong
Medicine/Biomedical Sciences

Term: 14/15-16/17



Milman, Ady
Rosen College of Hospitality Management/Hospitality Management

Term: 14/15-16/17



Quelly, Susan
Nursing/Nursing

Term: 14/15-16/17



Roush, Pamela
Business Administration/Accounting

Term: 13/14-15/16



Vaidyanathan, Raj
Engineering & Computer Sciences/Advanced Materials Processing & Analysis Center (AMPAC)

Term: 13/14-15/16

Libraries



Baker, Barry
Director of Libraries

Term: Ex Officio



Allen, Frank
Associate Director
Administrative Services

Term: Ex Officio



Beile, Penny
Associate Director
Information Services & Scholarly Communication

Term: Ex Officio



Jaskowski, Selma
Assistant Director
Information Technology & Digital Initiatives

Term: Ex Officio



Page, Mary
Associate Director
Collections & Technical Services

Term: Ex Officio



Scharf, Meg
Associate Director
Communications, Assessment & Public Relations

Term: Ex Officio

Faculty Senator



Gause, Richard
Library Representative

Term: 12/13-14/15

Administrators



Murphy, Patrick
English
Department Chair

Term: 13/14-15/16



Hinkle, Ross
College Dean
Graduate Studies

Term: 14/15-16/17

Student Representative(s)



Dovydaitis, Emily
Undergraduate Student
Student Government

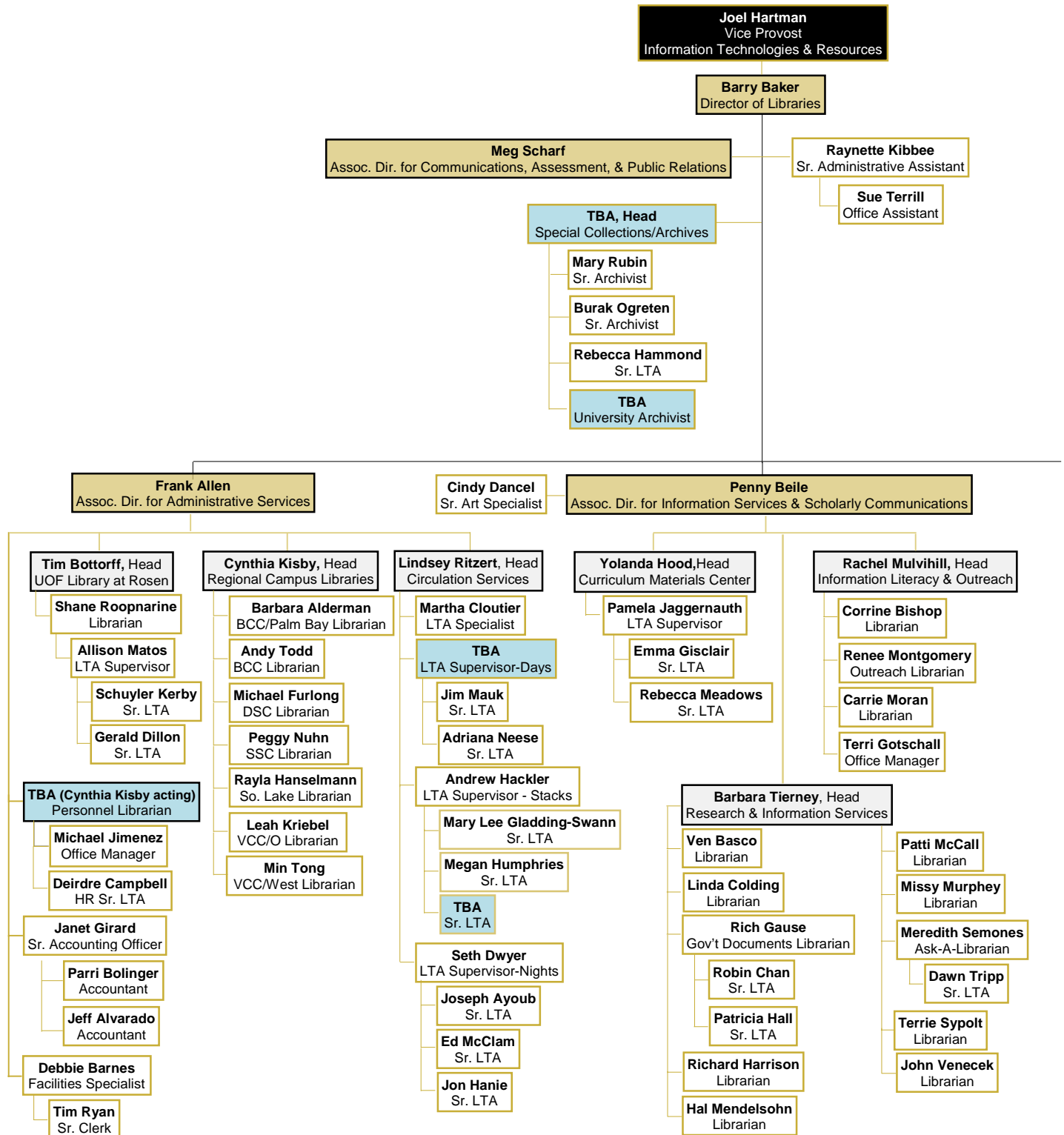
Term: 14/15

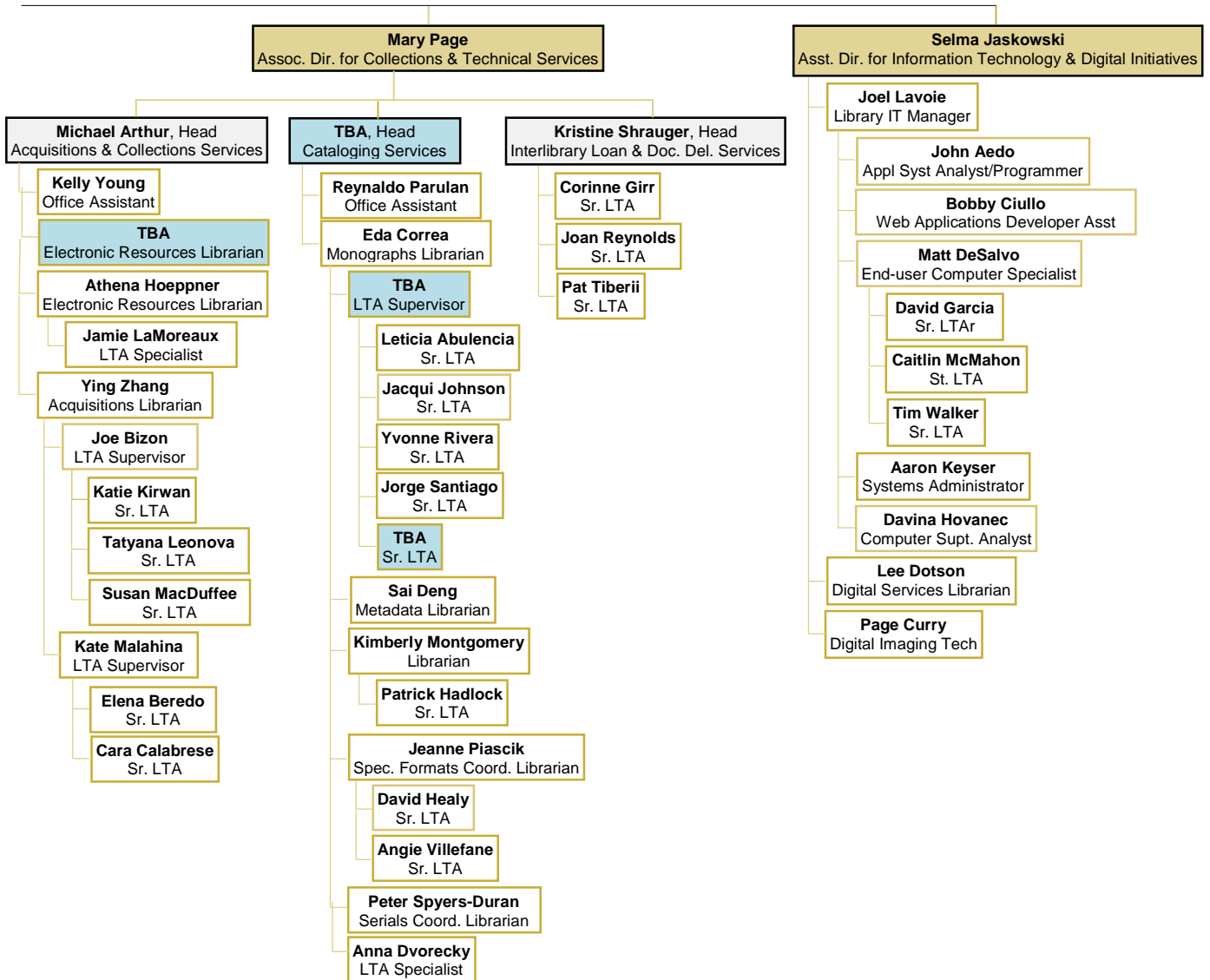


Patz, Eric
Graduate Student Association

Term: 14/15

Organization Chart





Abulencia, Leticia (05/94)	Cataloging Services	Kerby, Schuyler (02/13).....	UOF Library at Rosen
Aedo, John (08/13)	Info Tech & Digital Initiatives	Keyser, Aaron (10/08).....	Info Tech & Digital Initiatives
Alderman, Barbara (10/02) ...	Regional Campus Libraries	Kibbee, Raynette (06/85)	Administrative Services
Allen, Frank (05/98).....	Administrative Services	Kirwan, Katie (04/99) .	Acquisitions & Collection Services
Alvarado, Jeff (03/15).....	Administrative Services	Kisby, Cynthia (06/96).....	Regional Campus Libraries
Arthur, Michael (07/06)	Acquisitions & Collection Services	Kriebel, Leah (03/15)	Regional Campus Libraries
Ayoub, Joe (07/99).....	Circulation Services	LaMoreaux, Jamie (09/93)	Acquisitions & Collection Services
Baker, Barry B. (04/97).....	Administrative Services	Lavoie, Joel (12/95)	Info Tech & Digital Initiatives
Barnes, Debbie (07/07)	Administrative Services	Leonova, Tatyana (11/00).	Acquisitions & Collection Services
Basco, Ven (06/98).....	Research & Info Services	MacDuffee, Susan (03/96)	Acquisitions & Collection Services
Beile, Penny (06/98)	Info Services & Scholarly Comm	Malahina, Kate (04/15).....	Acquisitions & Collection Services
Beredo, Elena (04/98)	Acquisitions & Collection Services	Matos, Allison (05/12)	UOF Library at Rosen
Bishop, Corinne (09/01)	Info Literacy & Outreach	Mauk, Jim (09/80).....	Circulation Services
Bizon, Joe (09/98).....	Acquisitions & Collection Services	McCall, Patti (05/12).....	Research & Info Services
Bolinger, Parri (04/03)	Administrative Services	McClam, Ed (11/13)	Circulation Services
Bottorff, Tim (01/04)	UOF Library at Rosen	McMahon, Caitlin (11/14) ..	Info Tech & Digital Initiatives
Calabrese, Cara (08/13).	Acquisitions & Collection Services	Meadows, Rebecca (05/15).	Curriculum Materials Center
Campbell, Deirdre (11/89).....	Administrative Services	Mendelsohn, Hal (04/01)	Research & Info Services
Chan, Robin (06/05)	Research & Info Services	Montgomery, Kimberly (11/88)	Cataloging Services
Ciullo, Bobby (06/12)	Info Tech & Digital Initiatives	Montgomery, Renee (09/03).....	Info Literacy & Outreach
Cloutier, Martha (10/06)	Circulation Services	Moran, Carrie (05/13).....	Info Literacy & Outreach
Colding, Linda (07/99)	Research & Info Services	Mulvihill, Rachel (01/02)	Info Literacy & Outreach
Correa, Eda (04/99)	Cataloging Services	Murphey, Missy (06/10)	Research & Info Services
Curry, Page (09/02).....	Info Tech & Digital Initiatives	Neese, Adriana (02/15).....	Circulation Services
Dancel, Cindy (02/02) ...	Info Services & Scholarly Comm	Nuhn, Peggy (03/12).....	Regional Campus Libraries
Deng, Sai (08/12)	Cataloging Services	Ogreten, Burak (01/03)	Special Collections/Archives
DeSalvo, Matt (06/13)	Info Tech & Digital Initiatives	Page, Mary (08/10)	Collections & Technical Services
Dillon, Gerald (06/15)	UOF Library at Rosen	Parulan, Reynaldo (02/01).....	Cataloging Services
Dotson, Lee (01/07).....	Info Tech & Digital Initiatives	Piasek, Jeanne (09/95)	Cataloging Services
Dvorecky, Anna (11/02)	Cataloging Services	Reynolds, Joan (12/86).....	Interlibrary Loan/Doc Delivery
Dwyer, Seth (09/12)	Circulation Services	Ritzert, Lindsey (03/15)	Circulation Services
Furlong, Michael (04/12).....	Regional Campus Libraries	Rivera, Yvonne (09/06)	Cataloging Services
Garcia, David (10/14)	Info Tech & Digital Initiatives	Roopnarine, Shane (02/15).....	UOF Library at Rosen
Gause, Rich (04/98)	Research & Info Services	Rubin, Mary (03/13)	Special Collections/Archives
Girard, Janet (09/97)	Administrative Services	Ryan, Tim (02/00)	Administrative Services
Girr, Corinne (09/13)	Interlibrary Loan/Doc Delivery	Santiago, Jorge (09/00)	Cataloging Services
Gisclair, Emma (02/15)	Curriculum Materials Center	Scharf, Meg (06/84)	Communications, Assessment & PR
Gladding-Swann, Mary Lee (10/95) .	Circulation Services	Semones, Meredith (06/95).....	Research & Info Services
Gotschall, Terri (07/13).....	Info Literacy & Outreach	Shrauger, Kristine (01/04)...	Interlibrary Loan/Doc Delivery
Hackler, Andrew (01/12)	Circulation Services	Spyers-Duran, Peter (08/96).....	Cataloging Services
Hadlock, Patrick (04/03)	Cataloging Services	Sypolt, Terrie (04/01).....	Research & Info Services
Hall, Patricia (09/83).....	Research & Info Services	Terrill, Susan (03/07)	Administrative Services
Hammond, Rebecca (12/00)	Special Collections/Archives	Tiberii, Patricia (08/89).....	Interlibrary Loan/Doc Delivery
Hanie, Jon (09/00)	Circulation Services	Tierney, Barbara (01/13)	Research & Info Services
Hanselmann, Rayla (10/13)...	Regional Campus Libraries	Todd, Andrew (12/04).....	Regional Campus Libraries
Harrison, Richard (04/01)	Research & Info Services	Tong, Min (06/07).....	Regional Campus Libraries
Healy, David (08/92)	Cataloging Services	Tripp, Dawn (07/13)	Research & Info Services
Hoepfner, Athena (06/95).	Acquisitions & Collection Services	Venecek, John (01/07).....	Research & Info Services
Hood, Yolanda (08/13)	Curriculum Materials Center	Villafane, Angiemarie (05/15).....	Cataloging Services
Hovanec, Davina (02/00) ...	Info Tech & Digital Initiatives	Walker, Tim (11/14).....	Info Tech & Digital Initiatives
Humphries, Megan (06/01)	Circulation Services	Young, Kelly Gaiser (10/14)	Acquisitions & Collection Services
Jaggernauth, Pamela (09/98) ..	Curriculum Materials Center	Zhang, Ying (08/96).....	Acquisitions & Collection Services
Jaskowski, Selma (08/94) .	Info Tech & Digital Initiatives		
Jimenez, Michael (01/13)	Administrative Services		
Johnson, Jacqui (09/97)	Cataloging Services		

NOTE: Date in parentheses is the library date of hire.



UNIVERSITY OF CENTRAL FLORIDA

LIBRARIES

P.O. Box 162666
Orlando, Florida 32816-2666
407-823-2564
407-823-2529 (fax)
<http://library.ucf.edu>

Cover Image: The entrance to the John C. Hitt Library.