

STARS

University of Central Florida
STARS

Libraries' Documents

9-1-2014

University of Central Florida Libraries, Annual Report 2013-2014

UCF Libraries

Find similar works at: <https://stars.library.ucf.edu/lib-docs>
University of Central Florida Libraries <http://library.ucf.edu>

This Report is brought to you for free and open access by STARS. It has been accepted for inclusion in Libraries' Documents by an authorized administrator of STARS. For more information, please contact STARS@ucf.edu.

Recommended Citation

UCF Libraries, "University of Central Florida Libraries, Annual Report 2013-2014" (2014). *Libraries' Documents*. 2.

<https://stars.library.ucf.edu/lib-docs/2>





University of
**Central
Florida**

Libraries

Annual
Report
2013-2014



<u>Director's Overview</u>	1
Administrative Services	
<u>Administrative Services</u>	8
<u>Curriculum Materials Center</u>	11
<u>Regional Campus Libraries</u>	14
<u>Universal Orlando Foundation Library at Rosen</u>	17
Collections & Technical Services	
<u>Acquisitions & Collection Services</u>	22
<u>Cataloging Services</u>	31
<u>Interlibrary Loan/Document Delivery Services</u>	36
<u>Communication, Assessment, & Public Relations</u>	39
<u>Information Services & Scholarly Communication Summary</u>	42
<u>Circulation Services</u>	45
<u>Information Literacy & Outreach</u>	49
<u>Office of Scholarly Communication</u>	55
<u>Research & Information Services</u>	59
<u>Information Technology & Digital Initiatives</u>	68
<u>Special Collections & University Archives</u>	77
<u>Statistical Summary 2013-2014</u>	92
<u>Media Volumes</u>	93
<u>Financial Profile (Expenditures)</u>	94
<u>Sources & Uses of Materials Budget</u>	95
<u>NOTES: Funds from Other Sources</u>	96
Staff Information	
<u>Faculty & Staff Accomplishments</u>	98
<u>Other Staff Accomplishments</u>	125
<u>Library Advisory Committee</u>	127
<u>Organizational Chart</u>	128
<u>UCF Libraries Staff</u>	130

The 21st Century Library project got underway with a workshop held on March 3-5, 2014 with Holzman Moss Bottino Architecture, Turner Construction, Facilities Planning, and the Libraries Planning Committee. During the next few months several workshops were held as the advanced schematic design for the entire John C. Hitt Library building was developed. Although lack of enough funding for the project is still a major challenge, the design of the building is underway. About \$17M is available for the project, far short of the estimated \$70M needed for the complete project of construction and renovation. This phase will last well into late 2014. During the next few months, the final determination will be made as to what will be constructed and renovated with available funds.

Another important project undertaken during the year was the FLARE (FLorida Academic REpository) project. FLARE is a shared storage facility located in Gainesville, operated by the University of Florida for academic libraries in Florida. Library faculty and staff throughout the John C. Hitt Library were involved in the project to prepare and process periodicals, monographs, and VHS tapes for transfer to FLARE. They also worked closely with the University of Florida Libraries. Over 107,000 items were moved consisting of 77,139 periodicals, 16,694 monographs and 13,417 VHS tapes. Moving these materials to FLARE freed up some shelving space within the John C. Hitt Library which can be used until materials can be moved into the Automated Retrieval Center (ARC) which will be built as part of the 21st Century Library project.



The last "selfie" project leader Joe Bizon and team workers Katie Kirwan and Susan MacDuffee took with the Library Designs moving team as the last truckload of FLARE materials takes off for Gainesville

During the year the new Subject Librarian service model was implemented. The goal for this new service model is to increase positive impacts on student learning, faculty teaching & research, and scholarly communication outreach. Subject librarians provide research support to students and faculty to help them achieve their educational and academic goals and assist students at all levels with curriculum and research

assignments. Subject librarians also assist faculty members by providing instructional sessions for their courses, being available in Canvas, and by creating course-specific resource Web pages.

In addition, an outreach program was implemented that complements the subject librarian model. Groups identified for outreach included First Year Experience and transfer, undergraduate research, graduate students, and international students and community users.

Student Technology Fee Awards

The Libraries received six Technology Fee Awards for 2013/2014 in the amount of \$759,046 which funded the following proposals:

- **Rosen College Library Technology Enhancement.** Provide 36 new desktop PCs to replace existing desktop PCs; 24 Dell Latitude tablets; a desktop PC with wall mounted 32" monitor and Blue-ray player for each of the three group study rooms; and improve and add additional data drops and wireless access. Total cost: \$87,266 (Tech Fee funds \$84,766, cost share \$2,500)
- **Expanding Hands-on Library Instruction Using Laptops:** Provide 50 Dell XPS Laptops for use in the John C. Hitt Library Instruction Classrooms. Total cost: \$92,650 (Tech Fee funds \$89,650, cost share \$3,000)
- **Tablets, Scanners & Collaborative Technology:** Purchase 50 Dell tablets, imaging carts, KIC Bookeye 4 scanners, upgrade of wall monitors and collaboration systems in Hitt Library. Total cost: \$130,835 (Tech Fee funds \$124,835, cost share \$6,000)
- **Eighteenth Century Collection Online (ECCO) and National Geographic Archive.** Total cost: \$124,800 (Tech Fee funds \$119,800, cost share \$5,000)
- **SAGE Research Methods and SAGE Knowledge.** Total cost: \$208,185 (Tech Fee funds \$203,185, cost share \$5,000)
- **British Periodicals Collection I & II.** Total cost: \$141,810 (Tech Fee \$136,810, cost share \$5,000)

To date, the Libraries received \$3,537,315 in Technology Fee Funds.

The Ask A Librarian service activity decreased slightly as telephone calls, text messaging, and emails declined. Instant Messaging chats, however, increased by 26%. Chats continued to be the most popular interaction. There were 413,331 hits on the Libraries over 600 Campus Guides for a 21% increase over last year.

Use of the LibAnswers Knowledge Base, which provides asynchronous access to answers from librarians increased by 9% as question/answer pairs were viewed 27,561 times. After a couple of years of decline, questions at the Research and Information Desk increased 11%, with 28,056 interactions.

Over 500 in-depth, one-on-one research consultations were conducted during the year. Available to all students and faculty, they are most heavily used by graduate students.

Circulation of the Libraries collections, not including reserves was 235,982, a decrease of 10% over last year.

Use of the John C. Hitt Library decreased by 4% to a total of 1,283,542 users. The number of patrons using the Curriculum Materials Center was 63,062, a slight decrease of 2%. Use of the Universal Orlando Foundation Library at the Rosen College of Hospitality Management declined by 20% to 110,989.

Circulation Services conducted a manual count of the linear footage of print materials in the John C. Hitt Library to provide information for the 21st Century Library project. The Library has 42,234 shelves in the general collection with 8,053 completely full shelves, 33,599 partially full shelves and 532 empty shelves. The amount of empty space on the partially filled shelves is 7.24 inches. Total linear footage of the general collection is 104,886.

A Study Room Reservation system was implemented during the Spring Semester for the John C. Hitt Library using LibCal room booking software from Springshare. Group study rooms, graduate study rooms, single study rooms, and the presentation practice room are included in the system.

After increasing dramatically in all categories (lending, borrowing, and document delivery) last year, Interlibrary Loan statistics decreased. Lending requests decreased 11% to 41,179. Borrowing requests decreased 2% to 23,465. Document Delivery decreased 12% to 10,048.

The Libraries' Webcourse, *Introduction to Library Research Strategies*, was created during 2013 with the Department of Writing & Rhetoric, First Year Experience, and the Center for Distributed Learning. Course content includes short modules on using the library Web page, catalog, and databases, citing sources and identifying scholarly resources. 2,896 students completed the assessment during the year.

Those participating in the development of the Webcourse were honored with the receipt of the 2014 IT&R Outstanding Collaboration Award.

The number of students completing assessments with the information literacy modules was 9,758, up 24%. And there were 52,759 assessments completions for an increase of 25%. The average score was 82.64%.

Face-to-face library instruction classes were attended by 10,541 students in 275 classes in the John C. Hitt Library. There were 5,507 students in 220 classes on the Regional Campuses. And there were 488 students in 21 classes in the Curriculum Materials Center. Special Collections and University Archives taught 537 students in 38 classes.

There were 2,532 students in 69 face-to-face and online instruction classes at the Universal Orlando Foundation Library at the Rosen College of Hospitality Management.

Regional Campuses librarians served as embedded librarians in 91 classes reaching 2,502 students.

The Curriculum Materials Center planned and coordinated two projects during the UCF Book Festival: a live action reading of *Rainbow Fish* (performed by UCF education students and child volunteers) in collaboration with Nemours Children's Hospital and a live action Divergent game for teens. Both were very popular.

The Libraries' print collection continued its slow growth. The Libraries added 18,547 print monographs and 17,407 electronic monographs for a total of 35,954. The print collection now has 1,847,657 volumes including government documents for an increase of 1%. Total print and electronic monographs in the collection now total 1,991,640. This figure was revised with the 2013/2014 year removing other cataloged electronic documents in online collections such as Eighteenth Century Collection Online (ECCO) and Early English Books Online (EEBO). Those electronic documents constitute a rich online collection of 793,972 cataloged documents, but are not included in the total print and electronic monograph collection count.

Approval plan expenditures were \$495,363 with 8,684 volumes purchased, down 6% from last year. The total number of print volumes purchased was 15,183, down 10%.

Expenditures for all electronic resources continued to increase as \$4,852,694 or 75% of the library materials expenditures was spent on these resources, up 11% from 2012/2013. Expenditures for online periodicals increased 19% and databases increased 31%.

OneSearch usage continued to have a significant impact on our searches and full-text downloads. There were 4,434,185 searches and 2,474,747 downloads of all databases for which COUNTER compliant statistics are available. There were 1,350,973 searches in EDS OneSearch.

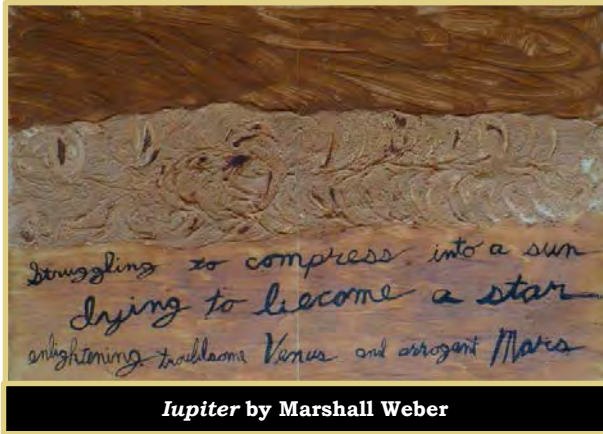
The library materials initial allocation was a significant decrease from the previous year, but was later supplemented with non-recurring funds to offset the deficit of \$873,000 that would have occurred. Technology Fee Award funds, internal library transfers and other funds added a total of \$1,673,322 for a total



Vice Provost Joel Hartman (left) announces the winners of the 2014 Outstanding Collaboration Award to members of the Center for Distributed Learning and Libraries departments Research & Information Services and Information Literacy & Outreach

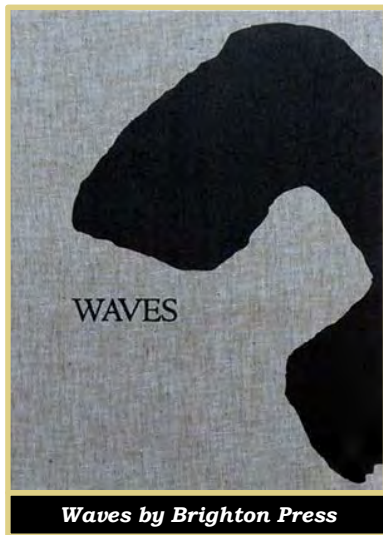
expenditure of \$6,515,608. The impact of inflation continues to negatively affect the Libraries purchasing power.

The Libraries' Book Arts Collection acquired several



Jupiter by Marshall Weber

significant works including *Jupiter* by Marshall Weber. The book is hand painted and is part of *The Planets* series by Organik. The title page is made with red ochre rock from the Warange Basin in Australia. Another unique title is the *Descendant* by Jennifer Brook, made of wood, milk paint, goat parchment and steel. The text is printed on the front and back of each bird shaped panels. Also acquired was *Waves* by Brighton Press, with poems by Willard, etchings by Michele Burgess and woodcuts by Bill Kelly. It consists of a loose folio triptychs housed in a tray case.



Waves by Brighton Press

Another fine addition is *Praxis* by Julie Chen. The book examines ideas about the creative process and included several movable mechanisms. This edition was bound at Flying Fish Press.

Going...Going...Gone, by Ronald and Richard Price is another interesting work. An A-G bestiary with a collection of seven illustrated poems of seven creatures that are on the point of disappearing or have Gone.

Items acquired for the Floridiana Collection include *Photograph Album of Daytona, Florida* containing 78



Going, Going.... Gone by Ronald and Richard Price

photographs from the Daytona area. Most are cyanotypes. Images include African-Americans including domestics and several small children, automobiles on the beach, beach scenes, etc. Another collection of photographs, the *1948 Daytona 200 Motorcycle Racing Photographs* contains 25 black and white photographs and negatives. Multiple race scenes are included.

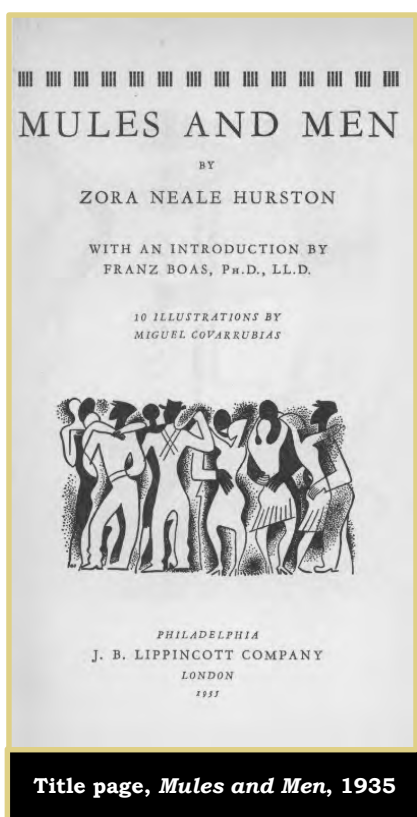


A photograph from the 1948 Daytona 200 Motorcycle Racing Photographs



Praxis by Julie Chen

Two Zora Neale Hurston titles, *Mules and Men* and *Dust Tracks on the Road: An Autobiography*, and Small Archive of Free Angela Davis Ephemera 1979-1972 were added to the African-American Collection.



Title page, *Mules and Men*, 1935

Several important items were added to the Bryant West Indies Collection: *The Tyrant reproved by his Slave* [manuscript], written in 18th century hand; *Toussaint L'Overture, the Hero of Saint Domingo, Soldier, Statesman, Martyr' or Hayti's Struggle, Triumph, Independence and Achievements*; and *Translation of the royal ordinance or Cedula, for the Government and Protection of Slaves in the Spanish Colonies*, 1811.

Added to the Rare Books collection was a rare vellum volume, *Considerazioni sopra I Corpi Organizzati: Dove si tratta della loro origine, del loro sviluppamento, dellaloro riproduzione...* 1781. Acquired from Michael Spencer, the volume is a treatise on the ways in which animals mimic plant life and vice versa, and how air plants, bromeliads, are a unique type of organism superior to animal life forms.

Started in 1999, Digital Services surpassed half a million digital objects created. Objects created include text, photographs, maps, audio, and video in twelve collections.

Digital Services was involved in several projects including *Central Florida Future*, *Central Florida Memory*, Dick Pope Sr. Institute for Tourism Studies, Harrison Price Papers, Retrospective Theses & Dissertations, and Special Collections & University Archives for a total of 38,900 images.

Work continues on migration to a better common digital library platform for state academic libraries, Islandora, for many UCF collections in PALMM, including Political & Rights Issues & Social Movements, Florida Heritage, and the *Florida Historical Quarterly*.

Central Florida Memory had 15,293 visitors with 62,594 page views. Digital Collections had 26,387 visitors with 102,099 page views.

There are now 4,125 electronic theses and dissertations in the collection as well as 586 electronic honors theses. Due to the ongoing project to scan print theses and dissertations, there are now 281 retrospective theses and dissertations available online.

New Faculty



- **Yolanda Hood**, August 2013, Department Head, Curriculum Materials Center



- **Rayla Hanselmann**, October 2013, Regional Campus Librarian, South Lake Clermont



Title page, *Considerazioni sopra I Corpi Organizzati: Dove si tratta della loro origine, del loro sviluppamento, dell aloro riproduzione & c. ...*, 1781 (2nd. Volume only)

Faculty Transitions

- Ven Basco – from InfoSource Librarian to Interim Head, Circulation Services (June 2014)
- Rachel Mulvihill – accepted full-time position as Department Head for Information Literacy & Outreach

New USPS Staff Members

- Terri Gotschall, Research & Information Services, July 2013
- Dawn Tripp, Ask A Librarian, July 2013
- Cara Calabrese, Acquisitions & Collections Services, August 2013
- Corinne Girr, Interlibrary Loan/Document Delivery Services, September 2013
- Edmund McClam, Circulation Services, November 2013

Retirements

- **Marcus Kilman** retired in June 2014. Originally hired full-time in July 1996, Kilman worked in the Quick Reference Service. In August 2001, he transferred to Cocoa, Florida, to work as Reference Librarian at Brevard Community College (now Eastern Florida State College). Kilman moved once again in August 2004 to accept the Head, Circulation Services.



Barry Baker with a very happy Marcus Kilman, retirement party, June 2014



Laila Miletic-Vejzovic with Ven Basco and Frank Allen, retirement party, June 2014

- **Laila Miletic-Vejzovic** also retired in June 2014. Miletic-Vejzovic accepted the Head, Special Collections & University Archives in March 2008. During her tenure with the University Libraries, Miletic-Vejzovic oversaw the acquisition of many significant collections, e.g., The Carol Mundy

Collection: African American Legacy. Many of the established collections saw growth at her hands. Significant progress in collecting university archives from campus sources also grew with her encouragement and efforts.

Awards

- **Hal Mendelsohn**, UCF's 2014 Excellence in Librarianship Award



**Founders Day, April 2014
Hal Mendelsohn (Excellence in Librarianship recipient) and President John C. Hitt**

- **Rachel Mulvihill, John Venecek, Renee Montgomery, Corinne Bishop, Patti McCall, and Robin Chan** (with Center for Distributed Learning), 2014 ITR Collaboration Award for their work on the Library Research Strategies course!

Libraries Employee of the Year	USPS Employee of the Month
<p>August 2013 recipient Tina Candela</p>	<p>February 2014 Joe Bizon and Director of Libraries Barry Baker</p>

Library Service Awards

This was 9th year of the Libraries' years of service awards. This year's awardees were:

■ 20 Years:

- **Buenaventura "Ven" Basco** (Circulation Services)
- **David Healy** (Cataloging Services)

■ 15-Years:

- **Frank Allen** (Administrative Services)
- **Elena Beredo** (Acquisitions & Collections Services)
- **Rich Gause** (Research & Information Services/Gov't Documents)
- **Janet Girard** (Administrative Services)
- **Jacqueline "Jacqui" Johnson** (Cataloging Services)

10-Years:

- **Barbara Alderman** (Regional Campus Libraries/Palm Bay)
- **Corinne Bishop** (Information Literacy & Outreach)
- **Parri Bolinger** (Administrative Services)
- **Page Curry** (Information Technology & Digital Initiatives)
- **Lee Dotson** (Information Technology & Digital Initiatives)
- **Anna Dvorecky** (Cataloging Services)
- **Patrick Hadlock** (Cataloging Services)
- **Burak Ogreten** (Special Collections & University Archives)

■ 5-Years:

- **Debra Barnes** (Administrative Services)
- **Laila Miletic-Vejzovic** (Special Collections & University Archives)
- **Sandra Varry** (Special Collections & University Archives)



5

Sandra Varry, Barry Baker, Laila Miletic-Vejzovic, Debra Barnes



10*

Burak Ogreten, Anna Dvorecky, Corinne Bishop, Barry Baker, Lee Dotson, Page Curry, Parri Bolinger

***Missing Photos**
Ven Basco & David Healy (20 yrs)
Jacqui Johnson (15 Yrs)
Barbara Alderman & Patrick Hadlock (10 Yrs)



15*

Penny Belle, Janet Girard, Elena Beredo, Barry Baker, Rich Gause, Frank Allen

June S. Stillman Memorial Scholarship

On October 18, 2013, University Libraries celebrated the 15th anniversary by recognizing **Ms. Brittany Baker**, a graduate student in Mental Health Counseling, as the recipient of the \$2,000 2013/2014 June S. Stillman Memorial Endowed Scholarship for Library Student Assistants & USPS Employees. This \$2,000 scholarship, offered specifically to Libraries student assistants and USPS employees, was established in memory of June Stillman, a charter librarian of our university who tragically lost her life in 1998.



Phyllis Hudson and Cheryl Mahan (left and right) with Brittany Baker (scholarship recipient) with members of June Stillman's family: Judy Williamson, Ken Clanton, Lynne and Brandon Martiny

Baker is a student assistant in Copy Services. Her great love of children and desire to help others directs Brittany's impressive volunteer service, which includes teacher's aide with the Seminole County Schools, City Life Club (working with at risk youth in an under-privileged community in downtown Orlando), and the Central Florida Wesley Foundation, where she had the opportunity to travel to India to work in a children's home; do construction work in the Bahamas and Memphis, TN; and regularly meet with girls transitioning into college. After receiving her Master's degree in Mental Health Counseling, Baker hopes to begin the two-year internship required to be a licensed Mental Health Counselor in Florida. She is specializing in adolescent and child therapy. This special 15th anniversary celebration turned out to be a

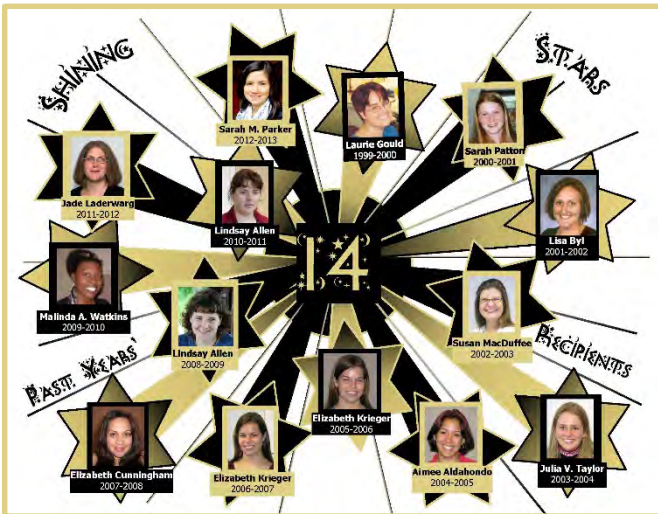
reunion of sorts. Former employees Carole Hinshaw (1989-2011), Laurie Linsely (1972-1987), and Judy Young (1979-1985) joined scholarship co-founders Phyllis Hudson and Cheryl Mahan and her daughter Marjorie, and members of June Stillman's family (Ken Clanton [brother-in-law], Lynne Martiny [daughter] and her son Brandon Martiny [grandson], and Judy Williamson [niece] for the festivities. All recipients of the scholarship were recognized in the program and around room as decorations. It was a very special time.



Former Employees Carole Hinshaw, Cheryl Mahan, and Judy Young pose with Associate Director, CAPR, Meg Scharf



Former Employees: scholarship co-founders Phyllis Hudson and Cheryl Mahan (with daughter Marjorie) and former employees Laurie Linsley and Judy Young pose with longtime employee Alice Crist



Director's Conclusion

With advanced schematic design planning for the 21st Century Library now underway, determination will be made next fiscal year as to what will be constructed and renovated. While this is an exciting time, there will be also challenges as well as opportunities as we plan for the future of the John C. Hitt Library. While severe library materials budget cuts were avoided this year, additional funds must be allocated to the Libraries so we will be able to meet the instruction and research needs of students and faculty in future years.

The Libraries are privileged to have an exceptional and resourceful staff and faculty which will enable us to continue to enhance the library experience of our users.

**Barry B. Baker
Director of Libraries**



The mission of Library Administrative Services is to provide seamless administrative, financial, human resource and facilities support to enable library faculty, staff, and management to carry out the Libraries' primary service missions in the best possible manner.

Highlights of the Year in Retrospect

Administrative Services

- A sizable portion of effort this year went toward helping facilitate the 21st Century Library Project planning, including:
 - Setting up a presentation by Herman Miller on February 17 to showcase their product.
 - Setting up a presentation by Steelcase on February 6 to showcase their product.
 - Taking a field trip to USF on March 18 to gain ideas on renovation and how other libraries are coping with growth.
 - Conducting a survey of "ARC Libraries." Received responses from 14 libraries. Created summary statements and a matrix showing comparison of key factors.
 - Conducting a survey of locker usage in academic libraries. Shared results.
 - Creating an "ARC sizing worksheet" to put multiple variables on one model, which produces a size requirement for the ARC in volume equivalents. The model is being used to size the library ARC.
 - Spearheading visit to North Carolina State to participate in the *Designing Libraries II* conference, October 5-6, 2013.
 - Regularly participating on conference calls with architect, summarizing committee meetings with architects, reporting consensus on building program.
- Drafted budget proposals, justification, narratives, and modeling on budget matters, including:
 - Narratives and data which helped secure the \$527,000 budget support for FY 13/14.
 - Preliminary budget narrative for 14/15 proposal, including comparisons with in-state SUL's.
- Surveyed ASERL libraries on receipt of indirect cost overhead funding. Received 26 responses (out of 37). Of those responding 30% receive some sort of indirect cost overhead support. This information is being used in a petition for funding.
- Co-coordinated proposal, specifications, and write-up of successful technology fee proposal for the Rosen UOF library. This \$84,500 award consists of 36 new desktop PCs, updated network in floor, 3 wall-mounted monitors and PCs in group study rooms, enhanced wireless connectivity in main room, and 24 Dell tablet PCs for checkout plus charge cart. Additionally the library has a new digital sign that was purchased and installed at the same time with library funds.
- Co-coordinated transfer of 107,000 volumes for transfer to FLARE, spring and summer 2014. Sought out bidders. Floated bids. Coordinated multiple conference calls between UF, UCF personal, and moving company.

Fiscal Office

- Successful completion of the CISP (Cardholder Information Security Program) annual self-assessment questionnaire for the Library PCI (Payment Card Industry) compliance and the UCF Red Flag Identity Theft annual assessment.
- Made changes to the Accounts Receivable for ILL and InfoSource invoices to streamline the system and make it more effective.
- Worked with Circulation to redesign the borrower cards for inclusion of the social security number, had the new cards printed and seamlessly switched out the old cards for the new.
- Review of Circulation procedures for remanding overdue invoices to collection agencies and the process for receiving the revenue from these collections.
- Cooperated with the F&A Tax Unit to begin accounting for sales tax deductions for CMC lamination and public color printers.

Human Resources and Staff Development

- Coordinated six NEFLIN Webinars and one in-person presentation for library group participation
- Organized and processed personnel information, new employee sign-in, and HR benefits orientation for 12 hires and 10 separations
- Prepared and reviewed hiring paperwork for all new OPS student and non-student employees ensuring HR policies and procedures are met; processed 78 OPS students/non-students hiring packets, and 54 terminations.
- Reorganized and cleaned out old files in shared drive with Raynette Kibbee
- Monitored process and submitted documents for H1B and PERM applications.

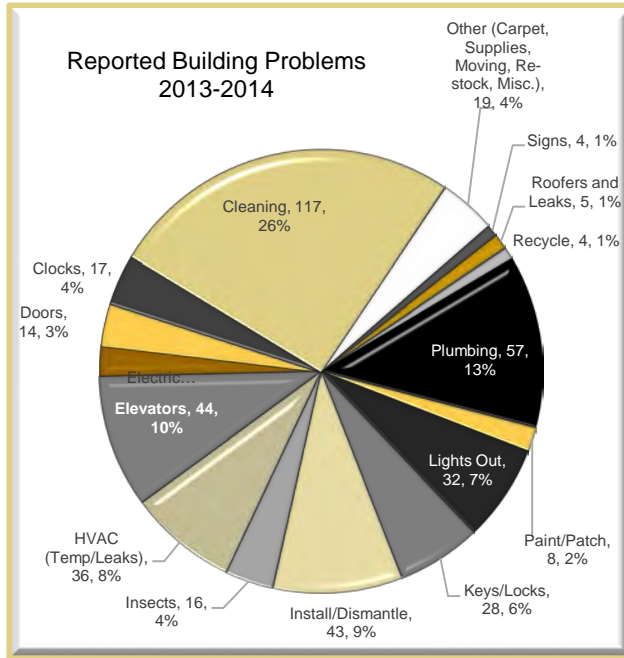
Facilities

- Coordinated American Association of State Colleges and Universities (AASCU) president's tour of the Knowledge Commons, June 20, 2013. This was a high profile event concluding with a reception at the Tech Commons. The AASCU convened on campus for a two-day workshop/conference focusing on technology.
- Facilitated improvements to classrooms 235A and 235C on two separate occasions. Summer 2013, initiated re-carpeting and painting of both rooms. In spring 2014, coordinated purchase and installation of new tables.
- Coordinated installation of condensate line for dehumidifier for Special Collections archive. This relatively low cost project will save the university many times more than the investment in labor, plus will provide better security for the archives.
- Coordinated recarpeting, painting, and installation of insulation in walls for rooms 306 and 307. Room 306 serves as a refreshed practice presentation room. 307 is a refreshed study room.
- Coordinated or facilitated numerous inspections, tours of main library building for life safety and building renovation reasons including: engineering consultant inspections; emergency lighting analysis, mezzanine inspections, elevator and general building inspections.

Front Office

Continued to provide support and assistance to the Administration Office and Libraries as a whole by:

- Reporting building issues on behalf of the John C. Hitt Library staff, faculty members, and patrons. See chart below for more information.



- Arranging for meetings, e.g., reserving space, inventorying supplies, catering, serving as a resource for other departments planning meetings, etc.
- Monitoring & approving calendar room, van, & Polycom reservation requests
- Procuring and keeping track of Libraries keys
- Assisting with telecommunications issues (new phones, personnel changes, equipment problems, line problems, etc.)
- Assisting with personnel and payroll issues when needed

Staffing Changes

- Copy Services Unit lost two student assistants this year, Chris Brooke and Gian Thomas. They are off to begin their military and engineering careers. We welcomed new student assistants Diana Matos, Jason Green, and Michael Tomerlin.

Departmental Goals: 2013-2014

General Administrative

- Continue efforts with design of library expansion and automated retrieval center. *Ongoing*
- Work with library managers on effective use of space in John C. Hitt Library, e.g., 5th floor tech services re-design. *Discontinued*. Special Collections de-humidification. *Completed*

- Continue work on market equity efforts for faculty and staff. *Awaiting response.*
- Assist with transfer of materials to UF FLARE; initiate RFQ with moving companies. *Completed move of 107,000 volumes.*
- Assist Head, Curriculum Materials Center, with her first year experience. *Completed*

Fiscal Office

- All Fiscal Office staff will pursue training to maintain professional standards and keep skills current. *Completed.*
- Recreate the library revenue database in Access since some glitches have arisen in the current database requiring constant "fixes." *Postponed due to upgrades to the library's operating system.*
- Document spreadsheets, UCF Financials queries and report used in daily duties and Access tables, queries, forms and reports. *85% complete.*

Human Resources

- Have a library representative attend all HR Liaison Meetings. *Successfully completed.*
- Successfully adapt to new campus policies, procedures, and technologies. *Examples: Employment of relatives form and process; True Screen new background check vendor; OPS Healthcare; New hire process for USPS & A&P; Audit of old I-9s; Student FICA start at 29 hours not 32.*
- Regularly review existing procedures to ensure that appropriate campus changes have been implemented in library. *Now request HR form with detailed resignation reasons for unemployment claims processing; created new injury packets for new Workers Comp provider; adjusted new employee notice to Library Information Technology to allow time for network access.*

Facilities

- Deliver mail in a friendly and timely manner. *Accomplished.*
- Fill supply orders in a friendly and timely manner. *Accomplished.*
- Account for 100% of the libraries equipment valued at \$5000.00 or more. *Accomplished.*
- Cross train two new student assistants to help with mail pickup, delivery, sorting, along with participating in various special projects. *Accomplished/Ongoing.*
- Continue to purge records, old and/or out of date supply items and equipment for surplus opportunities. *Accomplished/Ongoing.*

Departmental Goals: 2014-2015

General Administrative

- Continue work on 21st Century Library Project.

- Submit Technology fee request for CMC.
- Develop plans for interim improvements to the John C. Hitt Library.
- Revive faculty and staff market equity proposal efforts.

Fiscal

- All Fiscal Office staff will pursue training to maintain professional standards and keep skills current.
- Continue improvements on the accounts receivable system for ILL and InfoSource invoices to reduce collections time periods.
- Work to create an Intranet website to allow faculty and staff to access fiscal forms (e.g., travel, etc.) and provide information on fiscal procedures as they relate to the departments.

Human Resources

- Continue to ensure library compliance with campus HR policies and procedures.

Facilities

- Deliver mail in a friendly and timely manner.
- Fill supply orders in a friendly and timely manner.
- Account for 100% of the libraries equipment valued at \$5000.00 or more.
- Cross train two new student assistants to help with mail pickup, delivery, sorting, along with participating in various special projects.
- Continue to purge old and out of date supply items and equipment for surplus opportunities.
- Set up quarterly meetings with all student assistants in the Copy Services Unit to go over issues and opportunities

Advancement Toward the President's Five Goals

Become more inclusive and diverse

Liaison for the Purchasing Diversity Suppliers program

STATISTICS

Library Administration Table 1					
<i>Human Resources Selected Statistics Five Year Summary</i>					
		FY 12/13	FY 11/12	FY 10/11	FY 09/10
FWS Employment					
Students	47	38	24	37	43
OPS Savings	\$64,573.51	\$25,925.85	\$25,128.87	\$47,935.97	\$54,788.06
Employee Turnover					
Hired-USPS	9	8	8	3	2
Hired- FAP	3	2	4	1	1
	12		10	4	12
Separated-USPS	7	7	8	4	3
Separated-FAP	3	2	5	0	2
	10		9	4	13
Staff Programs					
Video & Web	6	-	6		
Guest presenters	1	1	5	4	4

Five members of the Library Administration department were honored in August 2013 with Years of Service Awards



**Penny Beile, Janet Girard, & Frank Allen
15 Years**

**Parri Bolinger
10 Years**

**Debbie Barnes
5 Years**



**Frank R. Allen
Associate Director
for Administrative Services**

Highlights of the Year in Retrospect

The 2013-2014 year was full of changes for the CMC. The academic year began with a new Head, Dr. Yolanda Hood as well as a new Senior LTA. Although there were several staffing changes, the CMC forged ahead with its desire to be a model best practices center for public / private schools and similar university CMCs across the state of Florida and the United States. All of the staff of the CMC worked really hard to provide excellent services and resources and to increase our outreach and partnership efforts.

One way the CMC attempted this goal was by reviewing resources and services. The CMC completed a large weeding project of the professional and general collections and, then, separated and shifted those collections for user ease. The CMC also relocated graphic novels and audiobooks so that patrons can locate them more easily. We also did a study of patron foot count during specific summer hours in the CMC to help determine if we are effectively utilizing our time and resources. The CMC initiated the recording of reference desk statistics in January 2014. Between January 1 and June 30 the CMC answered 3,413 reference questions. We continued our efforts at re-instating face-to-face instruction sessions. This year we taught 21 classes, 488 students.

We continued our strong outreach and partnership efforts by ramping up our participation in the COEHP Happy Hour Workshops. We coordinated and hosted six highly attended workshops. The CMC was also asked to participate in the UCF Book Festival planning. Dr. Hood was the CMC representative on the Teen Zone Programming Sub-Committee. The CMC planned and coordinated two major projects for the Book Festival, a live action reading of the Rainbow Fish (performed by UCF education majors and child volunteers) in



UCF students and local children rehearsing interpretation of Rainbow Fish at UCF 2014 Book Festival

collaboration with Nemours Children's Hospital and a live action Divergent game for teens. The Divergent game had a registration limit of 40 students, and had a

waiting list of nearly 30. The CMC has been asked to participate in the teen zone planning and coordination of activities again for the 2015 UCF Book Festival.

The CMC included other programming as well, such as the book discussion of *The Fault in Our Stars* and the totally student-coordinated readers theater for Banned Books Week. We also participated in the Welcome Expo, Campus Connections, and began presenting at the UCF COEHP new student orientations. We renewed our relationship with The Creative School. The 2 and 3 year olds visited the CMC for themed storytime.

Staffing Changes

There were a number of departmental changes. Yolanda Hood, Ph.D. was hired as Head of the Curriculum Materials Center and began working August 2, 2013. Mary Rubin, Senior LTA, resigned her position to take on the position of Archivist in the John C. Hitt Library. Mary Rubin was replaced by Jacquelynn Martin in March 2014. Martin resigned the same position in May 2014. Nardia Cumberbatch was hired as an adjunct librarian for the CMC in spring semester 2014. She resigned her position in April 2014 to take on a full-time position as a librarian at Valencia College.

Departmental Goals: 2013-2014

- **Seek opportunities to partner with the College of Education and Human Performance.**

This year the CMC coordinated and hosted six highly attended happy hour workshops. Topics included Hunger Games in the Classroom, How to Use Puppets in the Classroom, Interactive Whiteboards, and a Pirate-themed scavenger hunt to orient students to the CMC. Yolanda Hood was also asked to participate on the Teen Zone Programming Subcommittee for the UCF Book Festival. The CMC coordinated and hosted a live action Divergent game (based on the trilogy of books). Ongoing.



Local teens participating in Divergent Live Action game at UCF 2014 Book Festival

■ **Continue outreach efforts.**

The CMC invited over 200 teachers to use the CMC by signing up for a Borrower's Card, participated in the Welcome Expo, and in the Campus Connections Program, hosted by the John C. Hitt Library. This year, the CMC also began participating in the COEHP student orientations by giving a brief introduction to the CMC and providing informational material. Ongoing.

■ **Evaluate and update CMC Web Pages, LibGuides, brochures, and handouts.**

This project is ongoing as LibGuides switched to a new platform and a number of staffing changes took place which made it difficult to complete. Ongoing.

■ **Evaluate and weed the Professional and General Collection of the CMC.** Completed.

■ **Continue to promote the face-to-face orientations and instructions.** Ongoing

Departmental Goals: 2014-2015

- Continue to seek opportunities to partner with the COEHP.
- Continue to increase outreach and partnership opportunities to/with COEHP, the university, and beyond.
- Review and revise (as needed) policies and procedures of the CMC to improve services and resources.
- Continue Weeding Project – Biography and Picture Book Collections
- Evaluate and update CMC Web pages, LibGuides, brochures, handouts, etc.



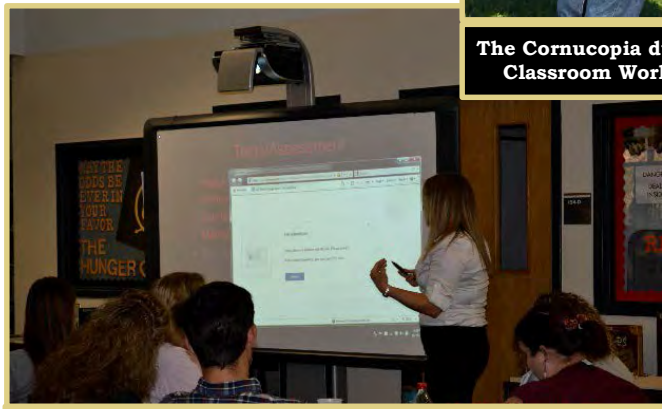
Archery demonstration at the Hunger Games in the Classroom Workshop, October 25, 2013



UCF students in the CMC attending the Hunger Games in the Classroom Workshop, October 25, 2013



The Cornucopia during Hunger Games in the Classroom Workshop, October 25, 2013



An Orange County High School teacher shares her Hunger Games lesson plans with UCF students in the Classroom Workshop, October 25, 2013



Martha Cloutier (white shirt) from Circulation Services facilitates UCF students participating in Hunger Games in the Classroom, October 25, 2013

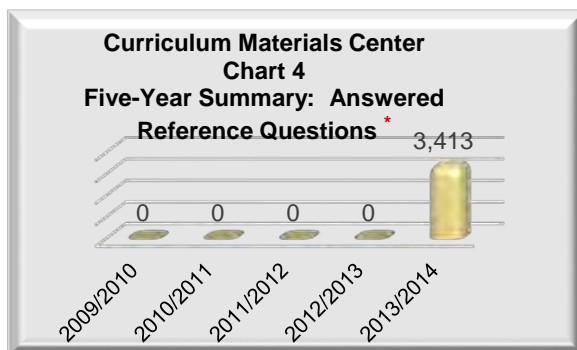
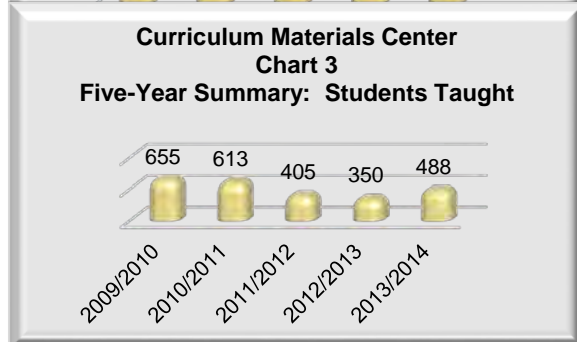
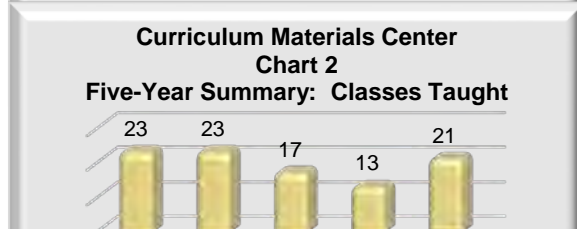
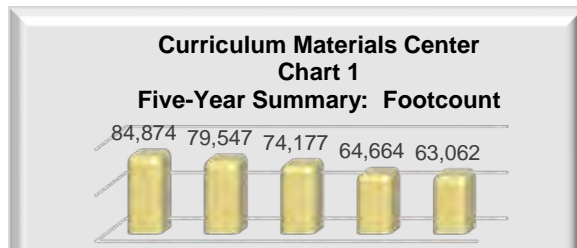
Performance Enhancement Recommendations

The computers and other technology in the CMC is rapidly deteriorating as much of it has reached its useful life expectancy. The CMC will submit a 2014 Technology Fee proposal in hopes of replacing old computers and enhancing available technology.

Weeding projects throughout the CMC will continue in order to maximize space and ensure that the best materials are available to our students.



Curriculum Materials Center Staff: (left to right): Sr. LTA Mary Rubin; LTA Supervisor Pamela Jaggernaut; Department Head, Yolanda Hood; Sr. LTA Stacy Marchant



*The CMC initiated the recording of reference desk statistics in January 2014.

Advancement Toward the President's Five Goals

Offer the best undergraduate education available in Florida

- The CMC provided services and resources for over 63,000 patrons during the 2013-2014 academic year. The CMC has continued to promote the newly re-instated face-to-face library instructions and orientations in order to better serve our students. We are now included in the UCF COEHP new student orientations, making it easier for students to know our location and about our services and resources.
- We provided 21 library instruction and orientations sessions, reaching 488 students. We answered 3,413 reference questions between January 1 and June 30, 2014. All orientations and instruction sessions were undergraduate students this academic year.

Become more inclusive and diverse

- The CMC reviews and selects materials that are diverse and inclusive on a regular basis.
- The CMC creates displays of materials that are diverse and inclusive to help keep students, faculty, and staff aware of our collections.

Be America's leading partnership university

- The CMC partnered with the COEHP and Nemours Children's Hospital to provide programming for the UCF Book Festival 2014.
- The CMC provided programming for the UCF Creative School.
- The CMC collaborated with Orange County and Seminole County Schools educators to coordinate professional development workshops for COEHP student.



Dr. Yolanda Hood
Head, Curriculum Materials Center

Highlights of the Year in Retrospect

- Regional Librarians continued to expand their involvement in embedded instruction. Furlong, Nuhn, and Moran became fully conversant with Canvas librarianship and responsible for their own online courses.
- Andy Todd assumed the role of Subject Librarian for Nursing in August 2013. He used Adobe Connect to broadcast and record library instruction for NGR6813. He fully expended a donation of \$3,000 for nursing eBooks.
- Peggy Nuhn received a Center for Success of Women Faculty Fellowship and Grant. To fulfill her Faculty Fellow responsibilities she co-presented two programs and arranged for a guest speaker on "Legal Aspects of Caregiving."
- Barbara Alderman continued to expand library services outside of the typical library instruction format. She initiated a non-course-related workshop on "Formatting Style and Citations," and she became a debate judge to demonstrate library support for student activities on her local campus. Alderman was nominated for the Excellence in Librarianship Award.
- Min Tong and Carrie Moran received a 2014 UCF Information Fluency Award in the amount of \$1,000 for a project entitled "Assessing the Information Literacy Skills of Transfer Students at UCF." Tong also created a non-course-related workshop entitled "Smart Google Search with Google Scholar." Moran created and led three workshops on a drop-in basis: Presentation Zen, Plagiarism, and Citations.
- Rayla Hanselmann conducted an analysis of possible social media outreach options for South Lake students. After attempting to engage students via Twitter, Facebook, and Pinterest, she determined that the best option would be to contribute to the existing UCF South Lake Facebook account.
- Michael Furlong participated in the Daytona State College semester long workshop for UCF and DSC faculty. The Writing across the Curriculum and Writing-in-the-Discipline program is designed to help faculty improve student literacy across genres and disciplines. In keeping with our theme of looking for new service options, Furlong created a UCF research consultation area near his office.
- The implementation of the 2012-13 Tech Fee Proposal for iPads at Regional libraries continues to be a challenge. iPads were ordered based on the John C. Hitt Library's implementation method in 2012. Improved security built into the iPads now requires additional, unbudgeted Mac

equipment to reimage and secure the devices. On the positive side, all the laptops and the one Mac for Daytona have been successfully deployed.

- Cynthia Kisby conducted a successful faculty search for a new UCF librarian at South Lake. She oriented new librarians at Osceola and South Lake.
- Kisby and Alderman completed the dissolution of the Florida Solar Energy Center Library.
- We greatly enhanced and energized our Regional Campus Meetings by inviting Rosen and CMC librarians to join us on a regular basis.

Staffing Changes

- Min Tong's official transfer from South Lake to Valencia West was effective full-time on August 8, 2013.
- Rayla Hanselmann was hired on October 25, 2013 to replace Tong as the UCF librarian for South Lake. Hanselmann received her MLS from Indiana University in 2011 and previously was the Information Services Librarian at Trine University in Angola, Indiana.

Departmental Goals: 2013-2014

- The Regional Campus Libraries as a group will focus on continuous improvement in key performance indicators (per the Annual Assignment / Position Description) and support each other in accomplishing tasks and goals outlined on individual librarian assignments.**

Key performance indicators related to performance of professional duties are all the annual assignment statements related to Reference, Instruction, Collection Development, and Outreach. Evidence of these accomplishments is listed in the Highlights section above and in sections on the President's Goals.



Standing Barbara Alderman, Carrie Moran, Cynthia Kisby, Michael Furlong. Seated: Andy Todd, Min Tong, Rayla Hanselmann, Peggy Nuhn

- Each regional librarian will develop a personal mission statement that recognizes his or her unique strengths, contributions and goals.

Each librarian shared a personal mission statement at the November 2013 meeting. We recognized that our common goal is service. After librarians created new goals for their Annual Assignments in March 2014, all the goals and projects were arranged under each librarian's mission statement, making it easier to see what everyone was working on and how we could help each other. Sharing this info also led to an improved structure for files in our shared drive.



Succeeding together Kelly Robinson, Carrie Moran, Michael Furlong at FLA Poster Session "Mythbusters: The Digital Native"

Departmental Goals: 2014-2015

- Continue to explore new ways to enhance services to faculty and students on each campus.
- Take advantage of opportunities to build stronger relationships with departments in the John C. Hitt Library.
- Focus on outreach to online courses as a way to increase library support in the curriculum.

Advancement Toward the President's Five Goals

Offer the best undergraduate education available in Florida

- Proposed a research project "Information Literacy Assessment of Transfer Students" to assess the information literacy proficiency of the large body of transfer students at UCF. Assessing the information literacy skills of transfer students in order to help develop tailored information literacy programs targeted to them will help the university foster information fluency among its students.
- Taught 108 UCF and partner college Library Instruction classes serving a total of 2,502 students.
- Served as embedded librarians in 91 classes reaching 2,655 students.

- Provided 21 face-to-face library orientation sessions reaching 350 students.
- Created new and updated existing LibGuides. Assisted in updating the LibGuide Repository for the online classes.
- Collaborated with UCF faculty and students on regional campuses to identify materials that support the local curricular offerings and research programs.

Provide international focus to our curricula and research programs

- Min Tong presented a brief introduction to Chinese language to support Western Region International Education Week, November 2013

Become more inclusive and diverse

- Min Tong serves on the Board of Directors and other committees of the Chinese American Librarians Association (CALA), 2014-2017
- Carrie Moran serves on the American Library Association GLBTRT 2015 Annual Pre-Conference Committee, 2014 to present

Be America's leading partnership university

- Partnered with college librarians to utilize collection development funds in ways that will enhance the breadth of the collection overall, while also supporting upper-division assignments.
- Shared responsibility for library instruction classes for college-level students with the partner librarians. This provided a great opportunity to increase awareness of UCF and Direct Connect opportunities with lower-division college students.
- Coordinated with partner librarians to share respective changes to our libraries to enhance service and the use of knowledge resources within each institution.
- Collaborated with state college librarians to deliver citation workshops that jointly serve all students.
- Regularly provided reference desk coverage for partner college libraries and assisted partner college students with research needs.
- Partnered with Lake County to serve as Adult Literacy Program Site Coordinator at Cooper Memorial Library.



UCF Libraries services are available in the Valencia Osceola Campus Library, building 4, room 4-202



Since 1989 Florida Library Association (FLA) has been awarding scholarships each year for library science students. Five of the seven scholarships currently being awarded are dependent on donations or participation in the fundraising activities. The primary fundraiser for the scholarships is the Silent Auction (this year co-chaired by Cocoa's Andy Todd) held during the annual FLA conference. Supportive colleagues (inset): Carrie Moran, Rayla Hanselmann, and Kelly Robinson



STATISTICS

**Regional Campus Libraries
Table #1
Library Instruction Statistics**

Campus	2013-2014		2012-2013		2011-2012		2010-2011		2009-2010	
	Classes	Students	Classes	Students	Classes	Students	Classes	Students	Classes	Students
Cocoa	53	1487	45	1,413	43	1,510	39	1,141	44	1,290
Daytona Beach	23	534	23	459	13	253	23	541	55	1,840
Leesburg	3	19	63	1	19	5	95			5
Ocala	1	16	6	95	5	92	6	114		
Orlando	16	613								
Osceola	36	782			9	225	1	20		
Palm Bay	22	555	28	793	30	842	24	697	37	988
Sanford/Lake Mary	41	1018	47	951	66	1,300	17	267	72	1,480
South Lake	7	69	8	150	9	119	8	166	31	770
West	18	414	29	766	26	965	19	473		
Total	220	5507	191	4,690	202	5,325	142	3,514	239	6,368

Notes:

1. Variations from year to year are a direct reflection of the availability of librarians on staff.
2. 2013 - Osceola statistics are included in West and were not reported separately before Nuria Curras resigned.
3. 2014 - Orlando - Andy Todd assumed duties of Nursing Subject Librarian and Kisby taught ENC1102.

Cynthia M. Kisby
Head, Regional Campus Libraries

The Universal Orlando Foundation Library at Rosen College, a branch of the University Libraries, serves the needs and interest of Rosen College's students, faculty, and staff, as well as the needs of the greater UCF community. The library also serves as an information resource center for the hospitality industry in central Florida.

Highlights of the Year in Retrospect

It was another busy and exciting year at the Universal Orlando Foundation (UOF) Library! During the 2013-14 fiscal year:

- Several technology enhancements came to fruition or are in the process of being implemented:
 - The UOF Library was awarded a Technology Fee proposal, which will take several months to complete in full. Elements include: new desktop PCs, new study room PCs, new tablets for checkout, and enhanced wireless service.
 - The UOF Library installed a digital sign and began creating content for it.
 - The UOF Library instructional modules were offered in the Canvas course management system for the first time.
 - Chat reference, using the *LibraryH3lp* product, was launched and began receiving use.
 - The UOF Library homepage was updated and redesigned.
 - The UOF Library LibGuides were updated and prepared for transition to the new platform.
- The UOF Library continued to be a popular gathering spot on campus, for both learning and socialization:
 - University Writing Center (UWC) consultations were offered in a library study room.
 - Accounting and Finance tutoring was conducted in the library's large meeting room.
 - The UOF Library hosted two Cram 4 the Exams events, in collaboration with Rosen Student Government.
- UOF Library exhibits this past year included:
 - *UCF 50 Years 1963-2013*, curated by Kelly Robinson for the first half of the fall 2013 semester
 - *Grand Tour Gala: Celebrating the World of Hospitality*, curated by Kelly Robinson & Tim Bottorff for the second half of the fall 2013 semester
 - *Cook Up Something Healthy for the New Year*, curated by Kelly Robinson & TJ Ormseth for January 2014
 - *Winter Olympics*, curated by Kelly Robinson for February 2014
 - *The Thirst is Real: California Wine & the 2014 Drought*, curated by Kelly Robinson & Schuyler Kerby for March through May 2014
 - *Caribbean Island Hopping*, curated by Kelly Robinson & Schuyler Kerby for the summer 2014 semester

- The UOF Library also remained at full staffing models, with the exception of a change in the position of LTA Supervisor at the end of year. The full crew has been hard at work meeting the needs of the Rosen College's more than 3,500 students, staff, and faculty!

Staffing Changes

- Sr. LTA Amanda Richards was on maternity leave February 26 through April 14. Schuyler Kerby and TJ Ormseth assisted with Amanda's duties while she was out, ensuring full continuity of services during that time.
- TJ Ormseth left to accept a position at the FAMU Law Library in downtown Orlando. TJ had been with the UOF Library since 2004. However, the move to the law library was a good fit for TJ, since she has a master's in legal studies. Her last day with the Rosen Library was April 18, 2014.
- Allison Matos started as the new LTA Supervisor, filling the role vacated by Ormseth, on June 20, 2014. Allison had previously been a Sr. LTA in Circulation at the John C. Hitt Library. In her new role as LTA Supervisor at Rosen, Allison is responsible for supervising the two Rosen Sr. LTAs and approximately 4-6 student assistants. She also handles time sheets, purchases supplies, maintains departmental policies and procedures, works at the front desk, and generally keeps the Rosen Library humming along!

Departmental Goals: 2013-2014

- **Goal 1: Integrate the Discover, Connect, Create brand more fully into UOF Library publications, Web pages, and documents:**
Heighten awareness of the new brand among students and faculty
Remind staff of the goals of the unit and the Library
 - *Bottorff requested that Cindy Dancel create a brand logo.*



- *Bottorff encouraged UOF Library staff to use the brand logo as part of their email signatures.*
- *Bottorff worked with Bobby Ciullo in Library IT to redesign the UOF Library homepage. One element of the new design was a new footer that incorporates the brand logo.*
- *Robinson added the brand logo to most UOF Library online research guides.*

- *Bottorff and Robinson added the brand logo to the Faculty Lines newsletter.*

Goal 2: Inspire students and faculty to Discover our services and resources:

**Promote the use of our services and resources
Utilize social media and other means to communicate and better interact with patrons**

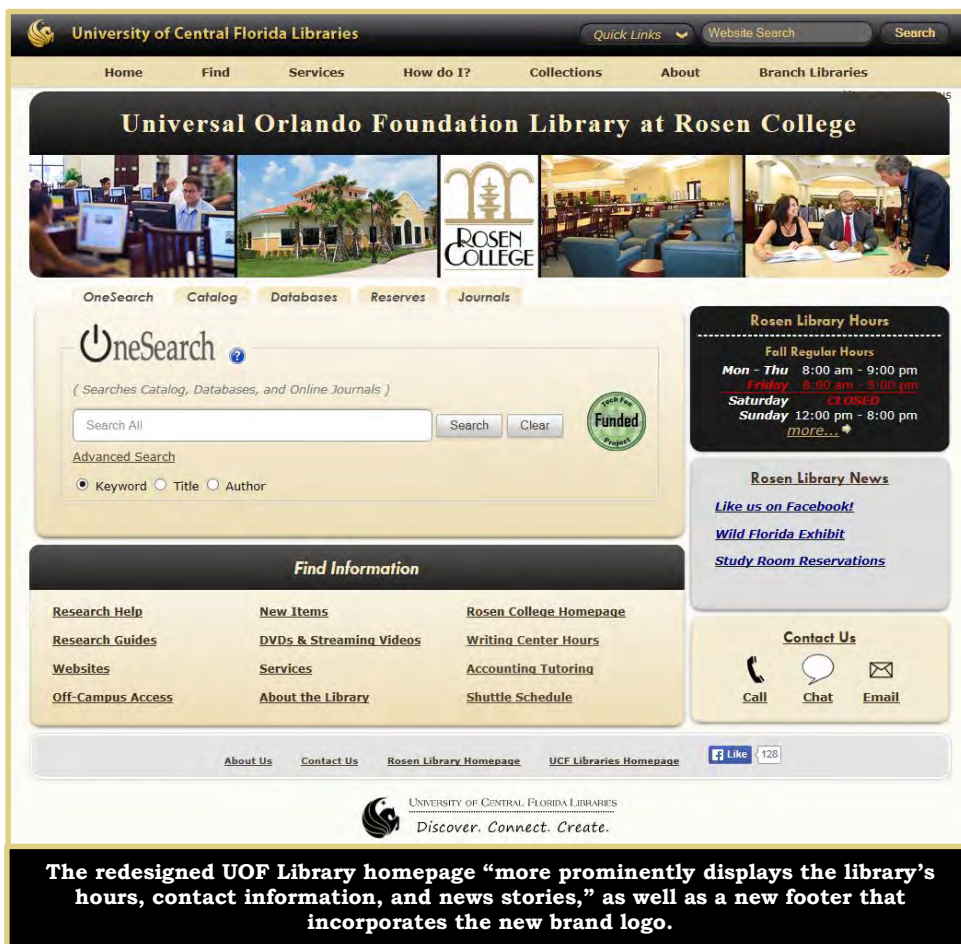
- *Robinson improved the UOF Library Facebook page, encouraged students to “like” the page, and posted on the page throughout the year.*
- *Bottorff and Robinson worked to implement chat reference service, using the LibraryH3lp product, in spring 2014. The new chat service provides students with another way to contact the library in real time.*
- *Bottorff worked with Bobby Ciullo to redesign the UOF Library homepage. The new page more prominently displays the library’s hours, contact information, and news stories.*
- *Bottorff worked with Library Administration and Library IT to purchase and install a digital sign in the UOF Library. The sign was installed in spring 2014, and Robinson worked with Bobby Ciullo to create and upload content onto it. The sign provides a way to better inform students about library and campus events.*

Goal 3: Inspire students and faculty to Connect to our technology and to others:

Foster successful partnerships with other campus and library units

Improve technology offerings in the UOF Library

- *The UOF Library partnered with various university units to enhance offerings, including the Rosen College (accounting / finance tutoring), Student Government (Cram 4 the Exams and scantrons), University Archives (exhibit materials), and the University Writing Center (writing consultations).*
- *Bottorff worked with Library Administration, Library IT, and other units to implement the UOF Library’s successful Technology Fee proposal. The project included installation of new desktop PCs; installation of large-screen monitors, PCs, and Blu-ray players in small group study rooms; and installation of an additional wireless access point in the library. The project represents the first major technology overhaul for the UOF Library since its inception.*
- *The digital sign project, the homepage redesign, and the LibraryH3lp chat reference project – all mentioned above – also supported this goal.*



The redesigned UOF Library homepage “more prominently displays the library’s hours, contact information, and news stories,” as well as a new footer that incorporates the new brand logo.

■ **Goal 4: Inspire students and faculty to Create research and ideas:**

Improve the quantity and quality of the UOF Library collection

Analyze and manage the existing UOF Library collection

- *The UOF Library collection grew another 500+ titles this fiscal year, through a combination of purchases and gifts. The collection was strengthened and improved in all hospitality management subject areas.*
- *Bottorff worked with the Library Digital Initiatives unit and with the Rosen College to create a digital home for the papers produced by the Dick Pope Sr. Institute for Tourism Studies. The collection, which will grow and be preserved over time, is available at <http://digital.library.ucf.edu/dickpope>*
- *Sr. LTA Amanda Richards oversaw shelf reading and general maintenance of the collection, as well as coordination of several collection shifts.*
- *Bottorff and Robinson continued to survey the collection, identifying materials for possible transfer to the statewide shared facility or to the planned automated retrieval center at the John C. Hitt Library.*
- *Robinson and Sr. LTA Schuyler Kerby processed a large number of donations and helped clean out older materials.*



UCF 50 Years 1963-2013, curated by Kelly Robinson for the first half of the fall 2013 semester

Departmental Goals: 2014-2015

Two large projects will be major goals for the coming fiscal year:

- Complete implementation and begin assessment of the UOF Library Technology Fee project:
 - Receive the Dell Venue tables from Library IT, develop policies and procedures for their use, and prepare them for checkout.
 - Develop policies and procedures for increased usage of the study rooms.
 - Assess and monitor the new technology elements, including new desktops, new study


room PCs, new tablets, and an additional wireless access point.

- Maintain continuity of services during the coming year, in the face of an upcoming vacancy:
 - Fill the vacant position.
 - Develop strategies for sustainable delivery of library instruction, reference, and other public services in the interim

Advancement Toward the President's Five Goals

 **Offer the best undergraduate education available in Florida**


- The UOF Library's collection is one of the best for hospitality management in Florida, if not the entire United States (and maybe the world). The collection was further strengthened in core areas (hotels, restaurants, and tourism) this year as well as in unique niche areas (events, golf, theme parks, and timeshares) of hospitality management. Several of the latter subjects are taught in very few other Florida universities.

 **Achieve international prominence in key programs of graduate study and research**


- The UOF Library continued to collect research and statistical materials from scholarly publishers such as CABI, Routledge, the United Nations World Tourism Organization, and the U.S. Travel Association.
- The UOF Library continued to collect materials related to the scholarly writing process and research methods, including materials that support the master's and Ph.D. programs at Rosen.

 **Provide international focus to our curricula and research programs**

- The UOF Library maintained its status as a United Nations World Tourism Organization (UNWTO) depository library, a distinction held by only seven libraries in the United States. The WTO materials support undergraduate, graduate, and faculty research, especially in the field of international tourism.

 **Become more inclusive and diverse**

- UOF Library staff participated in UCF Libraries' Diversity Week activities.
- Continuing a long-standing commitment to diversity in hiring, student assistants at the UOF Library hailed from many different parts of the globe, including Aruba, Jamaica, Japan, Taiwan, and several different U.S. states.

 **Be America's leading partnership university**

- The UOF Library:
- Hosted a meeting of the Florida Library Association's Planning Committee.

- Partnered with the Student Government Association in offering Cram 4 the Exam sessions and scantrons.
- Partnered with the UCF Libraries Special Collections and University Archives department, in securing items for library exhibits.
- Partnered with the UCF Rosen College, in offering space for accounting and finance tutoring.
- Partnered with the University Writing Center, in offering space for writing consultations.

Performance Enhancement Recommendations

- Despite receiving a much-needed Technology Fee award, the UOF Library still lags behind in technology offerings. Often-requested services that are not currently supported, for example, include: a

color printer; cords for charging cell phones and laptops; and high-end scanners.

- The UCF Libraries still has strides to make in terms of providing good options for effective remote participation in meetings by branch and regional library staff.

Public Service Statistics

Usage of the UOF Library remained high this fiscal year, both in person and online. Some traditional measures such as Patron Count and Circulation declined significantly – this trend is in line with a decrease in face-to-face courses on the Rosen campus, as the College transitions to more online and mixed-mode courses. However, Library Instruction numbers were off the charts, thanks in large part to Kelly Robinson’s outreach efforts and to a continuing emphasis on both online and face-to-face instruction. Reference and Directional Questions were also up compared to last fiscal year.

STATISTICS

Table 1
Public Service Statistics
Five-Year Comparison

	2013/14	2012/13	2011/12	2010/11	2009/10
USE OF THE FACILITY:					
Patron Count	110,989	138,384	139,856	126,695	124,479
WEBSITE:					
Hits on UOFL Web pages ¹	196,323	252,515	261,097	320,652	262,417
INSTRUCTION:					
Classes Taught ²	69	49	41	48	37
Students Taught ²	2,532	1,573	1,206	1,650	1,277
MATERIALS CIRCULATED:					
Total Reserve Circulation	5,959	7,507	7,266	5,299	5,227
Total General Circulation	1,353	4,088	4,319	4,158	4,503
Total Materials Circulated	9,440	11,595	11,585	9,457	9,730
REFERENCE:					
Directional Questions	7,768	5,474	4,369	3,485	3,752
Reference Questions	1,353	1,269	1,106	1,340	1,818
In Person	1,136	985	1,173	1,642	1,655
Via Phone	86	57	70	74	61
Via Email	78	41	69	75	85
Via Chat ³	34	-	-	-	-
Research Consultations	19	23	28	27	20
Total Questions	9,121	6,743	5,475	4,825	5,570

¹ Website statistics no longer include hits on PDF files, starting with FY 10-11.

² Instruction statistics include both face-to-face and online instruction, starting with FY 09-10

³ Chat reference began in January 2014.

Collection Development Statistics

Improving the UOF Library's collection, in both quantity and quality, remains an ongoing goal. More than 500 titles were added to the print collection, through a combination of purchases and gifts. The emphasis remained on core areas (e.g., lodging, restaurants, and tourism) as well as on niche areas (e.g., events, golf & club management, timeshares, and theme parks) of hospitality management.

In the online realm, Bottorff purchased more ebooks as a means of increasing access for high-demand materials. Bottorff also worked with the Library Digital Initiatives unit and with the Rosen College to create a digital home for the papers produced by the Rosen College's Dick Pope Sr. Institute for Tourism Studies. The digital collection increases access to these unique materials, as well as ensures that they will be preserved and migrated forward into the future.

Maintenance of the physical collection also continued this past year, including ongoing shelving, shelf reading, and cleaning. Projects included analysis of older items for possible relocation to the statewide shared storage facility or to the automated retrieval center planned for the John C. Hitt Library. Meanwhile, Sr. LTA Amanda Richards took the lead on several shifting and straightening projects throughout the year.

Finally, the collection was again strengthened this past year through donations from students, staff, faculty, and community members. Significant gifts included additional materials from the Dick Pope Sr. Institute for Tourism Studies and several large donations of books on wine, spirits, and cookery. Many gift books related to foodservice, management, theme parks, and tourism were also added to collection.



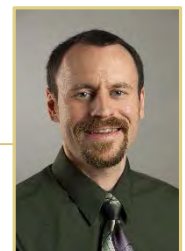
Cook Up Something Healthy for the New Year, curated by Kelly Robinson & TJ Ormseth for January 2014

Universal Orlando Foundation Library
 Table 2
 Collection Growth
 Five-Year Comparison

Titles Held End of					
	2013/14	2012/13	2011/12	2010/11	2009/10
Rosen General	9,474	9,041	8,681	8,082	7,671
Rosen Reference	758	725	738	708	684
Rosen Media	550	542	479	381	375
Rosen Heritage	37	36	36	35	35
Total	10,919	10,344	9,934	9,206	8,765



UOF Library head Tim Bottorff, Sr. LTA Schuyler Kerby, reference librarian Kelly Robinson, and Sr. LTA Amanda Richards celebrate Halloween 2013



Tim Bottorff
 Head, Universal Orlando Foundation Library
 at the Rosen College of Hospitality Management

Highlights of the Year in Retrospect

Staff Recognition

- Tina Candela was named 2013 UCF Libraries Employee of the Year.
- Joe Bizon was named UCF USPS Employee of the Month for February 2014.



Libraries USPS Employee of the Year Tina Candela and Director of Libraries Barry Baker



USPS February 2014 Employee of the Month Joe Bizon with supervisor Ying Zhang and department head Michael Arthur

Library Collections The Budget

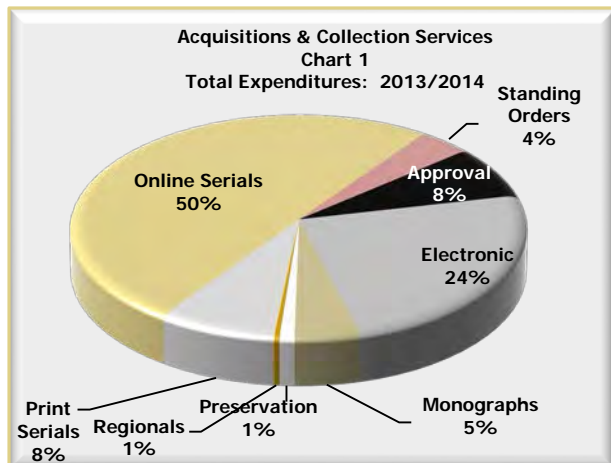
- The state allocation for library materials in 2013-14 was \$4,830,335. This is a decrease from 2012-2013 when the library received \$4,999,591.
- The library was able to use salary savings and other strategic monies to expend a total of \$6,506,356 in 2013-2014. The UCF Libraries continues to supplement the state allocation through the use of strategic funds from various sources including salary savings, one-time IT&R funds, and technology fee awards.

Student Technology Fees

- The UCF Libraries received two separate technology fee awards in 2013-2014 for the

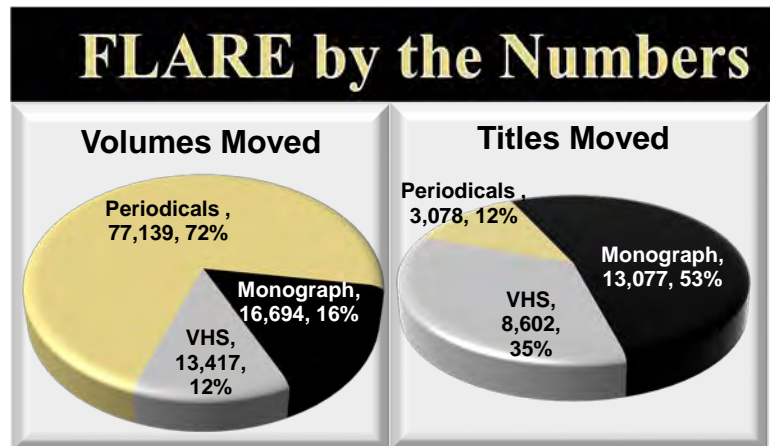
purchase of new collections. The awarded funds were used to purchase major databases from Gale and Sage Publications, Inc. \$119,800 was awarded for the purchase of *Eighteenth Century Collection Online* plus the *National Geographic Archive*. The Technology Fee Committee provided \$203,185 for the purchase of *Sage Research Methods* and *Sage Knowledge*.

- The UCF Libraries collaborated with the Departments of English and History on a successful Technology Fee proposal for \$136,810 to purchase *British Periodicals Collection I & II*. Though the proposal was submitted by an academic unit, the UCF Libraries managed much of the processing including negotiation, licensing, invoicing, and access.
- From 2009 through 2013, the UCF Libraries has benefited from nine successful collection focused technology fee proposals. These awards have allowed the library to purchase nearly \$1.7M in new academic level content that otherwise would not have been possible. The UCF Libraries is systematically pursuing collection development policies that focus on the use of technology fee funding to balance the collection across subject disciplines while focusing on content access and discoverability for a 21st Century Library. Technology fee funding has transformed the UCF Libraries and made available major resources that place UCF's collection with that of major research universities.



FLARE

During this entire reporting period the FLARE (Florida Academic Repository) Project was front and center as priority one for the department. Librarians, staff members, and student employees were involved with this major project that involved collaboration across departments and with colleagues from both FLVC (Florida Virtual Campus) and the University of Florida. The project was completed on time with over 107,000 volumes transferred to the new shared facility in Gainesville. The project was very special to those who worked on it, and it produced many exciting stories including the announcement early in 2014 that Joseph Bizon was named USPS Employee of the Month for February. The project also produced presentations for Michael A. Arthur and Ying Zhang, and all of the planning and collaboration between UF and UCF will lay the groundwork for future transfers to FLARE either from UCF or other SUS partners.

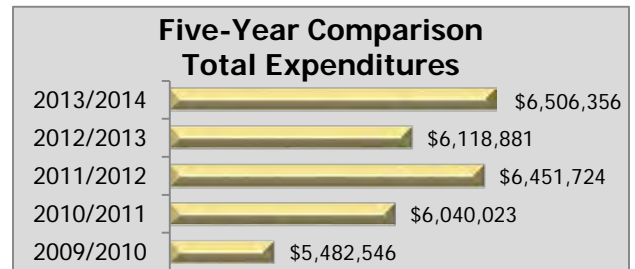


Electronic Resources Unit

- eResources Support Team.** eResources access experienced far fewer problems than in the past. The team received 170 requests May 8, 2013 – May 7, 2014, down from about 250 in previous years. The reduction may indicate that the core access systems, *SFX*, *OneSearch*, *EZproxy*, are stable and well maintained.
- OneSearch.** *OneSearch* performed smoothly. Improvements over the year included better handling of 856 links, automatic notifications of successful MARC loads, and the creation of *OneSearch Lite*. This new tool embeds our *OneSearch* into the Canvas Learning Management System, enabling faculty to easily search for and embed full-text links into course pages in three easy steps. *OneSearch Lite* uses the LTI (Learning Tools Interoperability) framework and EBSCO's EDS API, and was developed through a collaboration between the Libraries and CDL.

- Shibboleth.** eResources coordinated with Library Information Technology to migrate to the new *EZproxy* server and the new Shibboleth login option. We will expand our use of Shibboleth to authenticate directly with several databases in the coming year.

Library Resources Expenditures



OneSearch Use

	2012		2013		2014
	Jan-Jun	Jul-Dec	Jan-Jun	Jul-Dec	Jan-Jun
Sessions	5,775	176,721	238,415	264,539	249,770
Searches (100s)	20,839	610,948	829,221	926,206	904,444
Hosted Full-Text	3,956	87,783	136,741	156,790	149,622
Linked Full-Text	5,135	126,855	209,991	209,916	228,707
Abstract Views	8,645	276,355	396,327	456,382	438,198
Smart Link To	1,186	24,757	39,011	45,056	49,780
Custom Link	3,949	102,098	170,980	164,860	178,927

Special Funding (2013-2014)

- \$459,795 was awarded to the UCF Libraries from the UCF Technology Fee Committee
- The Department of Political Science was given \$116,823 for the purchase of new library materials in support of the Ph.D. in Security Studies.
- \$30,000.00 was provided by the university to purchase materials in support of the new B.A. in Latin American Studies.

Selected Use in Electronic Access

	Searches	Sessions	Full-Text
2013/2014*	4,434,185	--*	2,474,747
2012/2013*	11,319,901	2,466,587	2,839,147
2011/2012*	11,394,659	1,818,282	2,879,851
2010/2011*	10,306,606	1,128,754	2,672,291
2009/2010*	5,401,775	1,543,674	2,545,607

Data from COUNTER reports only.

*Due to changes in COUNTER stats the total number of sessions is no longer tracked. More relevant than sessions are the number for actual searches and the full-text downloads requested during the search process. A refined definition by COUNTER for what represents a search accounts for the sudden decrease in total searches from 2012/2013 to 2013-2014.

Details available in Table 5. Selected Database and Journal Package Details 2013-2014

Key purchases (electronic access 2013/14)

- ASTM Digital Library Subscription
- British Periodical Collections 1 and 2
- CRL Membership
- Digital National Security Archive (DNSA)
- Eighteenth Century Collection (ECCO)
- IIS Armed Conflict Database
- National Geographic Digital Archive
- Nature Communications
- Sage Research Methods
- SCOAP3

Key Purchases (Print & Media 2011/12)

(Brief list)

- Purchased for placement in **Special Collections:** 1948 Daytona 200 Motorcycle Racing Photographs; Biblio tech: *Reverse Engineering Historical and Modern Binding Structures with a Focus on Board Attachment*; *Black Photographers, 1840-1940: an Illustrated Bibliography*; *Cropwork Orange*; Photo Album of a Florida Flea Market, Early-mid 1970's; *Dust Tracks on a Road: an Autobiography*/Zora Neale Hurston; *Rawick Collection of Radical Political Material*; W.E.B. Du Bois-*Biography of a Race, 1868-1919*.
- The **Rosen Library** added these awesome titles: *Business and Corporate Aviation Management*; *Gay Wedding Confidential: Adventures and*

Advice from America's #1 Gay Wedding Planner; *Insiders' Guide to Becoming a Yacht Stewardess: Confessions from my Years Afloat with the Rich and Famous*; *Interpretative Phenomenological Analysis: Theory, Method and Research*; *Grand Forks: a History of American Dining in 128 Reviews*; *Key Concepts in Event Management*; *Risk and Uncertainty in Tourism*; *Operational Risk Management: a Complete Guide to a Successful Operational Risk Framework*.

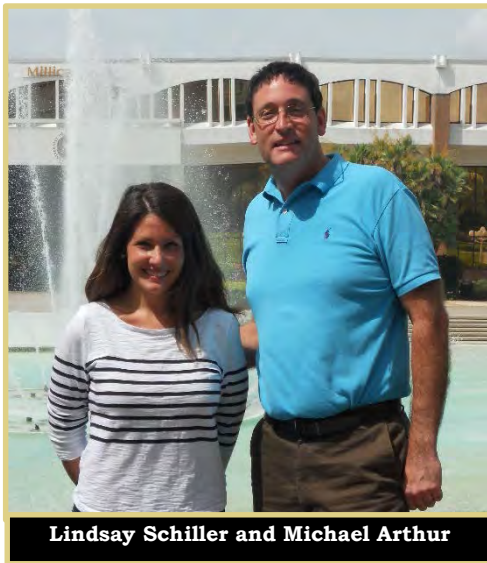
- In support of **Latin American Studies:** *Classic Maya Political Ecology: Resource Management, Class Histories, and Political Change in Northwestern Belize*; *Enabling Peace in Guatemala: The Story of Minugua*; *Geography of Central America and Mexico: a Scholarly Guide and Bibliography*; *Humberto Velez: Aesthetics of Collaboration*; *Rights and Revolution: the Rise and Fall of Nicaragua's Sandinista Movement*; *Seeds of Freedom: Liberating Education in Guatemala*.
- Some of the many new titles add to the **reference collection:** *American Eras: Primary Sources Series*; *Encyclopedia of Ancient History*; *Encyclopedic Guide to American Intentional Communities*; *Gale Encyclopedia of Public Health*; *Historical Dictionary of Baseball*; *How to Write about Music: the RILM Manual of Style*; *Rating Scales in Mental Health*.
- **DVDs** remain a popular format for UCF faculty and students. Several DVDs are requested each year to support classroom teaching including, *American Winter*; *Beasts of the Southern Wild*; *Cave of Forgotten Dreams*; *Cultural Competence in the Helping Professions*; *Empathy Training for Ethnic and Cultural Awareness*; *Harnessing the Power of Genograms in Psychotherapy*; *Hidden Colors: the Untold History of People of Aboriginal, Moor, & African Descent*; *Iron Giant*; *Leading Groups with Adolescents*; *Memphis*; *Roberta: Jerome Kern's Queen of Musical Romances*; *Perfect Human Diet*; *Time Machine*; *Tough Guise: Violence, Media, and the Crisis in Masculinity*; *Water Front*; *Where Soldiers Come From*; *Wonder Women!: the Untold Story of American Superheroines*.



Rebecca Olson Enjoying the Moment during a Shelf Review as Part of the FLARE Project 2013-14

Staffing Changes

- Natasha White resigned as Sr. LTA on August 24, 2013.
- White's position was reclassified as Office Assistant and Lindsay Schiller was hired November 22, 2013.



Lindsay Schiller and Michael Arthur

Departmental Goals: 2013-2014

- **Implement e-preferred in the approval plan.** *The department worked closely with YBP, FLVC, and internally across departments to review options for e-preferred. As of the end of this reporting period e-preferred has not been implemented at UCF Libraries. The main factor against e-preferred remains the increase in cost. E-books cost UCF more than print books.*
- **Collaborate with Reference and Information Services to further develop the new librarian liaison program.** *The departments collaborated on several fronts including outreach to users and mutually beneficial projects involving teaching faculty and publisher representatives. Collaboration included the organization of panels, presentations, and published articles. The two departments are working together very well and future plans include a focus on marketing new resources and services as well as identifying mutual goals.*
- **Continue to identify and process materials for transfer to FLARE.** *As previously noted, the FLARE project was coordinated by this department and successfully culminated in the transfer of over 107,000 volumes to the shared facility in Gainesville. By all accounts the project was successful and resulted in new collaboration opportunities between UCF and UF.*

- **Assess implementation of EBSCO EDS. Focus on maximizing the ease of accessing full-text and reduce confusion about full text options.** *A detailed chart and narrative included in the opening Highlights section of this report indicates the positive impact of EBSCO EDS. This department continues to monitor the effectiveness of the product and works closely across library departments to make additional enhancements when possible.*
- **Increase awareness of Altmetrics and explore ways to provide UCF authors with information related to articles they have published in journals licensed by UCF Libraries.** *During this review period, Athena Hoepfner, Electronic Resources Librarian, has worked with other library departments to investigate the possibilities available for using alternative metrics to provide better usage data and more clearly identify the impact UCF authors are having in their field beyond what is clearly shown by common usage figures. Current trends in the industry will continue to be monitored and the library will take steps when possible to educate faculty and provide tools that will allow for better reporting on the true impact of UCF scholarship.*

Departmental Goals: 2014/2015

- Partner with YBP using GOBIAnalytics to assess UCF collections in comparison with other partners in an effort to more effectively expend library funds, and to promote collaborative collection development within the SUS.
- Inventory the microfilm collection. Assess and deselect damaged microfilms. Identify possible online resources as replacements for the damaged films.
- Inventory and barcode 75% of bound periodicals in preparation for onsite ARC storage.
- Off Campus Access: Federated ID, Shibboleth, & LibX. Federated ID, *EZproxy*, and Shibboleth have the potential to provide nearly seamless off-campus access. Shibboleth may succeed in situations where *EZproxy* is inconvenient or technically complicated. The eResources unit will coordinate with Library Information Technology to shibbolize *EZproxy* links and redesign the *EZproxy* login pages. We will identify library vendors which support Shibboleth, and coordinate with UCF IT to set up the necessary exchange of attributes. Our priority is high value vendors that supply a large number of journals and books. In addition, the Libraries LibX instance will be updated, which will allow researchers to authenticate via UCF's *EZproxy* on the fly.
- Statistics: COUNTER R4, SUSHI, and UStat. The new COUNTER code of practice completely revises data elements in usage reports. eResources will align the Libraries statistics reports to match the new COUNTER Code of Practice Revision 4. Where possible, we will enable UStat to automatically ingest usage data from SUSHI compliant.



FLARE Team

Back row: Susan MacDuffee, Joe Bizon, and Michael Arthur. Front Row: Lily Flick; Katie Kirwan; Kirsten Conway; Kelsey Weiss; Cara Calabrese; and Ying Zhang.

Performance Enhancement Recommendations

Enhancements in 2013-2014 focused on implementation of shelf-ready, further refinement of EBSCO EDS, expansion of patron driven acquisitions, and increased offerings for streaming video through patron driven and evidence-based selection. This department will continue to collaborate with peers in the State University System and provide advice to partners regarding the transfer of materials to FLARE. Staff members will continue to evolve workflow as the collection becomes more focused on digital content. Collaboration with faculty from across the campus proved to be very successful in 2013-2014. The department will build on that in 2014-2015 by hosting more publisher and vendor demos, panels, and presentations, and will reach out to teaching faculty for possible presentations and articles.

Advancement Toward the President's Five Goals

Offer the best undergraduate education available in Florida

The UCF Libraries is focused on providing students and faculty with the content needed to support excellence in undergraduate education. Collection policies are reviewed and there is regular collaboration with teaching faculty in order to ensure scarce funds are expended in the most effective way. Librarians are actively involved at the state, regional, and national level in order to stay current on the latest trends in academic libraries. Technology fee funds are used to supplement library spending to provide outstanding content that supports undergraduate education.

Achieve international prominence in key programs of graduate study and research

The UCF Libraries collaborated with faculty and researchers to identify and purchase specific products that enhance graduate study and research. Memberships in the Center for Research Libraries and the Association of Southeastern Research Libraries provided opportunities for the UCF Libraries to provide access to new and exciting content that is available at leading research institutions. UCF librarians are actively involved in faculty committees, and they collaborate with teaching faculty regularly to keep up with changes to programs and university strengths in graduate study and research. Through strategic use of library and technology fee funding the library continues to explore new ways to provide UCF students and faculty with access to outstanding materials that support graduate study and research. Of particular note in 2013-2014 is the addition of *Sage Research Methods* provided by UCF technology fee funding.

Provide international focus to our curricula and research programs

The UCF Libraries expended funds in support of the B.A. in Latin American Studies and continued to purchase content that has a global focus. The approval plan profile is regularly reviewed, and the library works closely with major publishers and library vendors to explore resources with a global focus.

Become more inclusive and diverse

Acquisitions & Collection Services staff members were encouraged to participate in diversity programs. The UCF Libraries continued to support programs on campus that promote diversity within the classroom and through campus activities including, Women's Studies, Jewish Studies, African American Studies, Latin American Studies, and LGBT.

Be America's leading partnership university
 The UCF Libraries actively participated in regional and national groups to expand library resources (consortium purchases) and address mutual concerns (electronic archiving, resource digitalization projects). The UCF Libraries continued memberships in the Center for Research Libraries (CRL) and the Association of Southeastern Research Libraries (ASERL). Librarians in this department continue to

serve on the Library Advisory Boards of major publishers while also appearing as invited guests on panels that address important issues related to the acquisition and delivery of academic content. These collaborations and partnerships between UCF and major publishers and library vendors result in the library being able to provide content that is in high demand with the advantage of discounted pricing.

STATISTICS

Acquisitions & Collections Services

Table 1

Percentage Comparison - Current Five Years

	2013/14	2012/13	2011/12	2010/11	2009/10
Expenditures					
Approvals	8%	9%	11%	8%	11%
Branches	1%	1%	1%	1%	1%
Electronic	24%	33%	31%	26%	19%
Monographs	4%	4%	6%	6%	6%
Preservation	1%	1%	1%	1%	2%
Serials	58%	47%	45%	53%	55%
Standing Orders	4%	5%	5%	5%	6%
TOTAL	\$6,506,356	\$6,118,881	\$6,451,724	\$6,040,023	\$5,482,546



Acquisitions Staff Members Jamie LaMoreaux and Cara Calabrese, and student assistant Kelsey Weiss join in the merriment at the Dr. Who 2013 Halloween at the annual party held in the Staff Lounge.

Acquisitions & Collections Services
Table 2
Current Five Years

	2013/14	2012/13	2011/12	2010/2011	2009/10
ITEMS RECEIVED					
Approvals	8,684	9,308	9,823	10,015	10,904
Firm Orders	5,209	6,317	6,462	5,209	5,604
Gifts	40	2,241	7,750	11,760	5,378
Standing Orders	1,290	1,170	1,419	1,617	1,634
TOTAL	15,223	19,036	25,454	28,601	23,520
BOUND PERIODICALS	1,693	1,306	1,749	2,967	2,082
MICROFORMS					
Film	239	284	294	407	534
Fiche	32,922	32,887	33,841	32,812	20,198
TOTAL	33,161	34,135	33,219	20,732	28,561
PERIODICALS/SERIALS					
Main(Print)	1,047	1,171	1,195	1,310	1,416
CMC(Print)	12	12	12	12	12
Rosen(Print)	77	77	74	82	82
Brevard(Print)	0	0	0	2	3
Daytona(Print)	0	0	0	0	15
Newspapers	4	6	6	13	13
E-Databases	475**	366	365	365	363
E-Journals	49,060*	41,677*	39,600*	37,469*	23,675*
print + online	(306)	(368)	(326)	(338)	(373)
e-only	(48,754)	(41,309)	(38,927)	(37,131)	(23,302)
Total Active Subscriptions	50,671	43,309	41,252	39,253	25,579

*Includes all serials (E-Journals and newspapers) accessible in purchased packages, aggregators, and selected free sources).

**Databases count includes all databases accessible through UCF, Florida Electronic Libraries, and FLVC subscriptions.

Acquisitions & Collections Services
Table 3
Branches & Regional Campus - 2013-2014

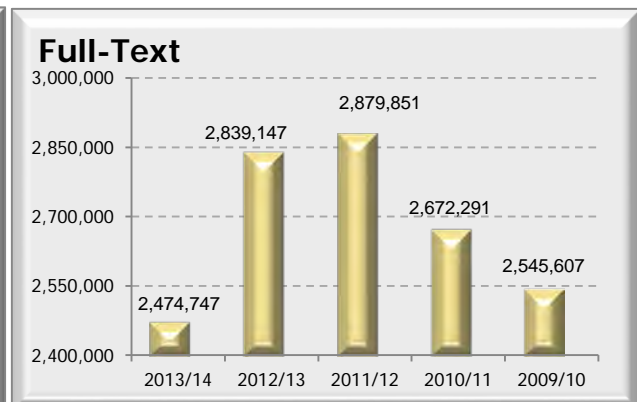
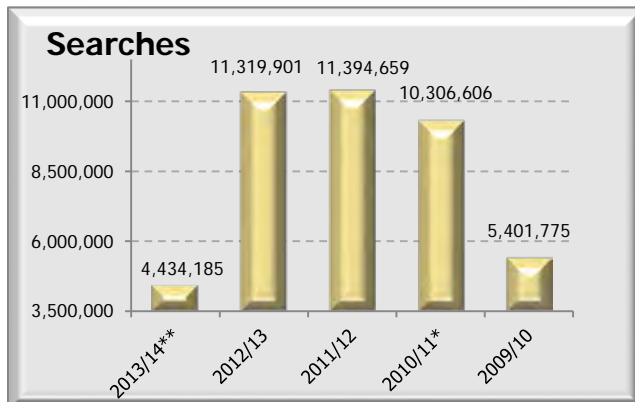
	Monograph	Periodicals	Standing Orders	Databases	Total
Rosen	\$24,036	\$28,200	\$2,830	\$1,400	\$56,466
CMC	\$21,049	\$900	\$8,250	0	\$30,199
Eastern	\$6,814	0	0	0	\$6,814
Southern	\$7,982	0	0	0	\$7,982
Western	\$8,232	0	0	0	8,232
TOTAL	\$68,113	\$29,100	\$11,080	\$1,400	\$109,693

Acquisitions Services
Table 4
Five-Year Expenditure History*

	2013/14	2012/13	2011/2012	2010/2011	2009/10
MONOGRAPHS	787,214	863,322	\$883,536	\$883,536	\$925,645
Approvals	495,363	689,125	511,767	582,651	\$621,154
Firm Orders	288,917	404,244	367,715	335,546	401,569
Replacements	2,934	8,933	4,054	7,448	11,140
SERIALS TOTAL:	3,573,976	3,149,923	\$3,204,601	\$3,465,694	\$3,365,513
Standing Orders	259,777	278,175	300,837	296,219	312,563
Periodicals	521,005	533,579	518,643	582,787	582,944
Periodicals Online	2,793,194	2,338,169	2,385,121	2,586,688	2,470,006
ELECTRONIC	2,059,500	2,016,641	\$2,029,801	\$1,580,420	\$1,037,839
Periodical Databases	474,285	409,795	337,068	482,257	408,618
Databases	1,377,030	1,102,353	839,881	376,413	445,655
Back Volumes & Monographs	208,185	504,493	852,852	721,750	183,566
PRESERVATION	62,637	57,864	\$81,086	\$83,726	\$114,764
Microforms	41,410	42,210	50,867	47,401	75,390
Binding	21,227	15,654	30,219	36,325	39,374
REGIONAL LIBRARIES	23,028	31,131	\$33,934	\$26,647	\$38,786
Eastern	6,814	11,348	\$10,356	8,206	\$11,193
Firm Orders	6,814	11,348	10,356	8,206	11,193
Periodicals	-	-	-	-	-
Southern	7,982	11,138	\$12,045	\$10,950	\$13,224
Firm Orders	7,982	11,138	11,955	10,763	13,047
Periodicals	-	-	90	187	177
Western	8,232	8,645	\$11,533	\$7,491	\$14,368
TOTAL	6,506,356	6,118,881	\$6,451,724	\$6,040,023	\$5,482,546

*In addition to the above noted funds that are used to support the teaching and research mission of UCF, the Florida Virtual Campus (FLVC) also funds and maintains a collection of databases, e-books, and other online resources which are made available to all state universities in Florida. This fiscal year, FLVC spent approximately \$3,400,417 in support of statewide resources for the eleven public universities.

Acquisitions & Collection Services
Charts 2-3
eResource Usage
Five-Year Summary



*2010/2011 Gale Searches data was incorrectly inflated.

**2013/2014 Due to changes in COUNTER stats the total number of sessions is no longer tracked. More relevant than sessions are the number for actual searches and the full-text downloads requested during the search process. A refined definition by COUNTER for what represents a search accounts for the sudden decrease in total searches from 2012/2013 to 2013-2014.

Electronic Resources Usage Details

Acquisitions & Collections Services

Table 5

Selected Database usage 2013-2014 (COUNTER COMPLIANT STATISTICS)

	Searches	Full-Text Access
Databases		
Alexander Street Press	9620	2230
EBSCO EDS OneSearch <i>Highest Searches-federated in DB1</i>	1,350,973	
EBSCOhost	2,274,787	715,141
Regular searches in PR1		
Engineering Village	15,079	
FirstSearch	24,277	
Gale	136,333	78,921
LexisNexis Academic	39,576	
MathSciNet	20,101	
ProQuest	146,536	71,591
Readex Newsbank		7,348
SciFinder Scholar (Non COUNTER)	35,188	
Web of Knowledge	140,09	
eBooks and Media		
Cambridge E-Books Online	1,959	2,882
Credo Reference	2,006	9,338
EBL	1,564	4,437
ebrary	1,399	8,539
EBSCO eBooks		16,513
FMG Steaming Videos	4,515	
Gale eBooks		23,988
IEEE eBooks		924
Morgan & Claypool	75	348
Oxford eBooks	102	25,741
Springer eBooks		212,178
E-Journals		
ACM Journals		12,183
ACS Publications		43,393
American Physical Society		15,034
Cambridge University Press		9,570
Elsevier ScienceDirect		382,207
Emerald		12,931
IEEE	37,430	29,938
IOP Electronic Journals		12,652
JSTOR	60,634	172,842
Misc. Journals	15,735	48,716
Nature Palgrave Journals	3,952	39,579
Optics InfoBase	2,913	23,038
Ovid Journals and	85,739	59,392
Oxford Journals		24,268
Royal Society Chemistry	2,157	13,991
Project MUSE	4,738	13,987
Sage Journals		98,768
Science	1,709	9,552
Springer Journals		84,758
Taylor & Francis	9,449	78,425
Wiley Journals	5,541	109,404

2013/2014 COUNTER adopted new statistics reporting practices, which eliminate Sessions and modified the platform reporting. The EDS and EBSCO search statistics dropped significantly in new reports.
 2012/2013 Excludes EBSCO Discovery Service, OneSearch, which ballooned the Searches and Sessions numbers. See EDS stats in the Database Detailed Statistics Table.
 2010/2011 Gale Searches and Sessions data was incorrectly inflated.



Michael Arthur
 Head
 Acquisitions & Collection Services

Highlights of the Year in Retrospect

This year, cataloging staff members focused on a number of projects long in planning. YBP shelf ready services were implemented for both approval and firm orders, work continued on a much needed database cleanup resulting from shared bib, and significant time and effort were devoted to planning and execution of the transfer of more than 100,000 volumes to the FLARE shared storage facility in Gainesville.



Cataloging Activities

A total of 14,082 new print titles were added to the University Libraries in 2013-2014. In keeping with the Libraries' priorities, we are making a concerted effort to increase that number going forward, primarily by expanding the approval plan. Electronic resources are a rapidly expanding part of the collection, but their ever changing nature caused us to re-examine the way these materials are counted. Under the old statistical scheme, more than 220,000 electronic titles were added, but that number is based on counting each object within large databases as an ebook, which is misleading as most of these materials (often letters, pamphlets, or other ephemera) are not books. We now count as ebooks only those materials that are published as discrete titles that could well have been purchased as a print volume. Under this criterion, a more realistic 17,407 new ebooks were added this year.

Cataloging librarians and staff members worked closely with Acquisitions Services and Interlibrary Loan to relocate more than 100,000 volumes to FLARE, the shared storage facility in Gainesville. Jeanne Piascik, in particular, created numerous reports in Aleph to identify potential candidates for the transfer, and all were involved in the development and testing of workflows, as well as training teams of students and staff members to mark and barcode selected items. The project was completed in record time.

Catalogers and staff members continue to work on cleanup projects that resulted from shared bib. Kim Montgomery spearheaded much of this work, and she was a key member of the statewide Shared Bib Problems & Issues Task Force.

Sai Deng continues to lead metadata creation projects, with considerable assistance from Peter Spyers-Duran. This year, we added records for many key digital collections, including the *Central Florida Future*, the Harrison Price Papers, and the UCF Community Veterans History Project, among others. Work continues on the migration from DigiTool to the Islandora digital library platform. Much work was devoted to the cleanup and normalization of Dublin Core records for the Political and Rights Issues and Social Movements (PRISM) collection, and this important resource is now available in Islandora.¹

¹ <http://ucf.digital.flvc.org/islandora/search?type=edismax&collection=ucf.smc>



Staffing Changes

Long-term part-time cataloger, Claire Leonard, retired in June 2014.



June 5, 2014 farewell party for Claire Leonard (in red) with members of Cataloging Services: David Healy; Sai Deng; Eda Correa; Linda Sterchele; Mary Page; Anna Dvorecky; Peter Spyers-Duran; Rey Parulan; Jeanne Piascik; Leticia Abulencia; Kim Montgomery; Yvonne Rivera; and Alice Crist.

Departmental Goals: 2013-2014

- **Continue the implementation of shelf-ready services for both approval and firm orders. Evaluate the program and realign staff members as needed.**
Problems with match points resulting from the shared bib project have thwarted full implementation of shelf-ready services. We were able to make significant progress this year, however. All books received from YBP are now fully processed (spine labels, tattletape, etc.), and we receive MARC records for all firm orders. We are working with statewide colleagues and YBP to develop a method for receiving records for approval books without overlaying each other's records.
- **Advance knowledge and understanding of a variety of metadata schemes within the cataloging department. Have more librarians and staff become involved with digital projects.**
Sai Deng devoted significant effort to training and expanding our understanding of metadata schemes. Peter Spyers-Duran has become a significant contributor to our digital projects.
- **Continue staff training on RDA, metadata, and other topics through webinars and in-house programs.**
Jeanne Piascik provided several training sessions in-house this year on various aspects of RDA, and she continues to develop a reputation as an RDA expert at the state level, giving a well-received presentation at the Florida Library Association conference. All members of the cataloging department attended numerous webinars on RDA this year, and we will continue to develop our in-house expertise.

- Work with SUS colleagues on the ongoing improvement of the shared bib environment. Participate in statewide efforts related to cataloging, authority control, and bibliographic maintenance.

Kim Montgomery and Jeanne Piascik have been active contributors to SUS on a variety of committees and task forces. Montgomery has been a major contributor to the work of the Bibliographic Control and Discovery Subcommittee, and she has played a key role in the development of the Guidelines and Procedures for the Shared Bibliographic Catalog. Piascik is a significant contributor to the Authorities Subcommittee, writing a major portion of a white paper on authority control for SUS. She is also a member of a group that is developing best practices in the shared bib/RDA environment.

Departmental Goals: 2014-2015

- Advance knowledge and understanding of a variety of metadata schemes within the cataloging department. Have more librarians and staff become involved with digital projects.
- Work with SUS colleagues on the ongoing improvement of the shared bib environment. Participate in statewide efforts related to cataloging, authority control, and bibliographic maintenance. Assume an active role in the implementation of the Next Gen catalog.
- Fill two staff positions, both of which will have more emphasis on electronic resources and digital projects.
- Continue to build closer working relationships with Acquisitions Services and Interlibrary Loan staff members.

Advancement Toward the President's Five Goals

- Offer the best undergraduate education available in Florida**

As the Libraries continues to acquire more and more digital content, the cataloging staff makes materials accessible to UCF students from any location wherever their work takes them.

- Provide international focus to our curricula and research**

We have actively worked with faculty in the Latin American Studies program to build a collection that supports the program. Eda Correa assumes primary responsibility for making Spanish language acquisitions accessible.

- Become more inclusive and diverse**

As we strengthen the Latin American collection, cataloging staff routinely process materials in both English and Spanish. Our multicultural staff is skilled in a variety of languages. We expand this aspect of our workforce whenever the opportunity arises.

- Be America's leading partnership university**

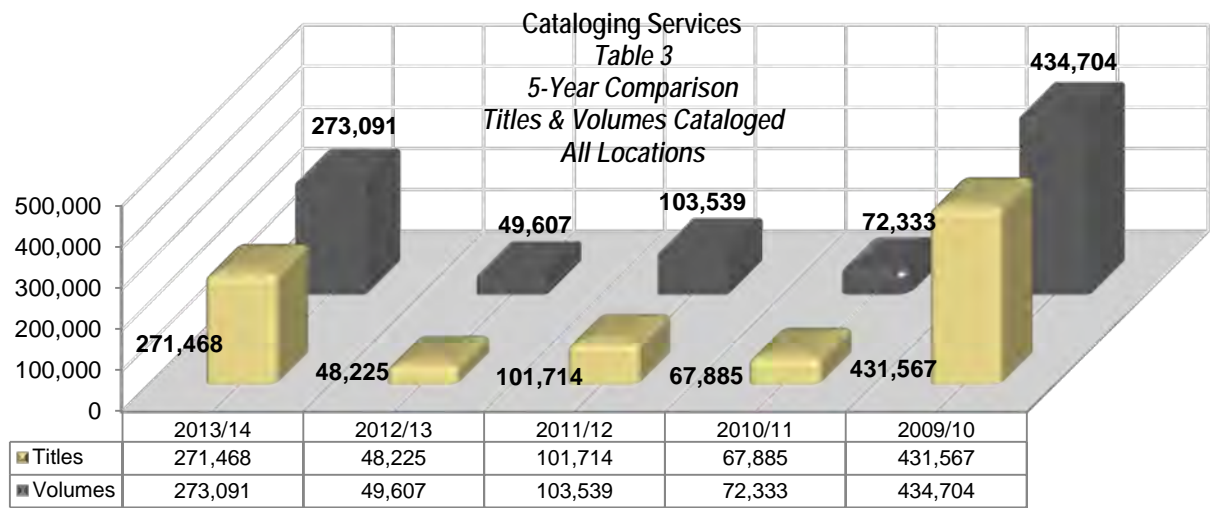
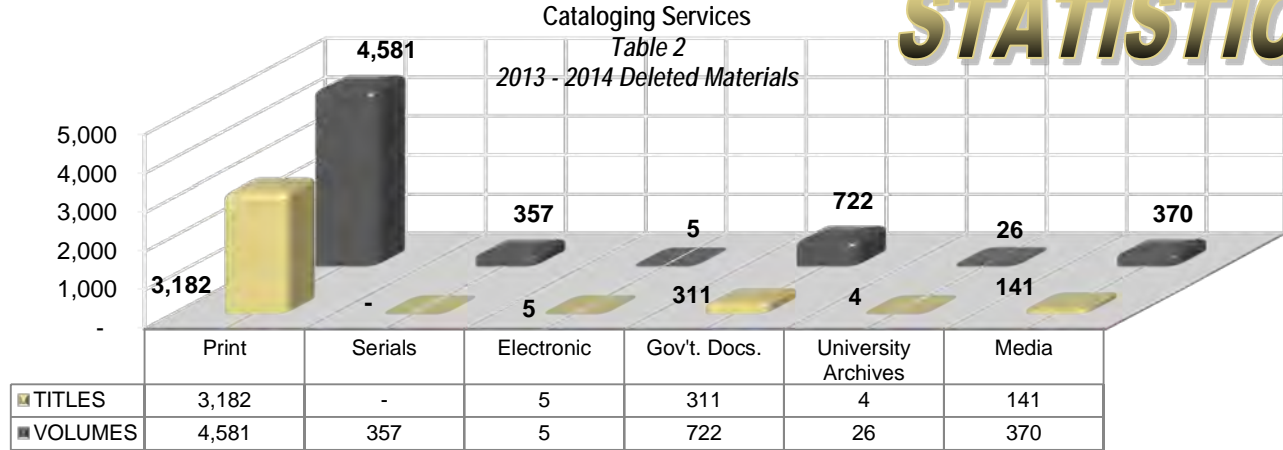
We work with colleagues from the regional libraries, as well as across Florida in the SUS libraries, to provide and enhance access to scholarly resources. As FLVC develops, we are expanding these cooperative working relationships to the state college system. Membership in OCLC benefits the UCF community with access to the international bibliographic database.



September 17, 2013: Long time employee Claire Leonard turns 85.
 Top Right: Claire with Ginny Farmer
 Right: Anna Dvorecny, Claire, Sai Deng, and Letty Abulencia
 Above: (front row): Claire, Jeanne Piascik; (back row): Anna Dvorecky and Kim Montgomery



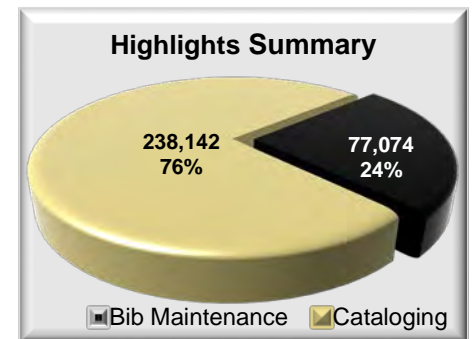
STATISTICS



Cataloging Services
Table 4
2013 - 2014 Highlights

Bib Maintenance		Cataloging	
Barcodes (damaged, missing)	476	Original cataloging	584
Labels (corrections, damaged, missing)	1,659	OCLC error reports	2
OCLC LHR	76	Priorities	429
Location change	1,508	Upgraded cataloging	237,127
Move HOL record	169	Total	238,142
Move order record	174		
Rebinds	225		
Replacements	46		
Review of bib maintenance request	465		
Transfers	268		
Upgrade existing catalog record	72,008		
Total	77,074		

Summary	
Bib Maintenance	77,074
Cataloging	238,142
Total	315,216



Cataloging Services (cont'd)



Cataloging Services
Table 5
2013-2014 Added Materials

PRINT				MEDIA							
	Titles	Volumes		Titles	Volumes		Volumes				
Orlando	10,675	11,241	Orlando								
Curriculum Materials Center	1,406	1,454	CDs (Music/Audio)	43	46	CD ROMs/DVD ROMs	5 43				
BCC: Brevard	119	158	DVDs	111	154	Microfiche	3 3				
BCP: Palm Bay	65	65	Streaming Audios	2,448	2,416	Streaming Videos	5,244 5,276				
CFCC: Ocala	16	16	USB	0	12	Video recordings	8 9				
DSC: Daytona	65	66	Sub-total	7,862	7,959						
LSCC: Leesburg, Clermont, Sumter	31	31									
Rosen	550	571	Curriculum Materials Center								
SSC: Sanford/Lake Mary	78	79	CDs (Music/Audio)	22	22	DVDs	35 38				
VCC: Metrowest, Osceola	127	132	Games	10	10	Kits	13 13				
Outsource (YBP)	950	956	Pictures	8	8	Puppets	15 15				
Sub-Total	14,082	14,768	Realia	5	5	Other	12 14				
			Sub-total	120	125						
SERIALS											
Orlando	320	1024	Rosen								
Other Locations	5	24	DVDs	7	6	Video recordings	0 4				
Sub-Total	325	1048	Other	1	3	Sub-total	8 13				
U.S. GOV'T. DOCS.	19,745	20,354	Regional Campuses								
			DVDs	11	13	Other	3 3				
			Sub-total	14	16						
SPECIAL COLL/UNIV. ARCHIVES	511	1,038									
			TOTAL	8,004	8,113						
ELECTRONIC											
Integrated Resources	4	0									
Monographs	227,873	227,770									
Serials	363	0									
Sub-Total	228,240	227,770									
DIGITAL OBJECTS	561	0									
TOTAL	263,464	264,978									
SUMMARY				TITLES				VOLUMES			
Print	34,663	37,208									
Electronic/Digital Objects	228,801	227,770									
Media	8,004	8,113									
GRAND TOTAL	271,468	273,091									

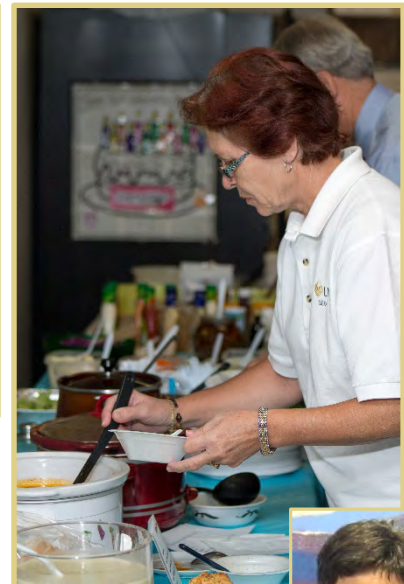
Cataloging Services
Table 6
2013-2014 Deleted Materials

PRINT	Titles	Volumes
Orlando	1,299	2,298
Curriculum Materials Center	1,535	1,900
BCC: Brevard	2	2
BCM: Melbourne	0	0
DSC: Daytona	255	281
LSCC: Leesburg, Clermont, Sumter	12	21
Rosen	79	79
SSC: Sanford/Lake Mary	0	0
Sub-Total	3,182	4,581
SERIALS	0	357
ELECTRONIC MONOGRAPH	5	5
U.S. GOVERNMENT DOCS.	311	722
UNIVERSITY ARCHIVES	4	26
TOTAL	3,502	5,691
SUMMARY	TITLES	VOLUMES
Print	3,502	5,691
Non-Print	141	370
TOTAL	3,643	6,061

MEDIA	Titles	Volumes
Orlando		
Audio Books	5	5
Cassette/Audio Tapes	22	59
CD ROMs/DVD ROMs	6	6
DVDs	3	59
Video recordings	44	101
Other	1	6
Sub-total	81	236
Curriculum Materials Center		
CD Music/Audio	2	4
CD-ROM/DVD-ROM	12	17
Games	16	18
Kits	8	17
Realia	11	11
Video recordings	7	57
Other	3	4
Sub-total	59	128
Regional Campuses		
Audio Books	0	3
CD Rom/DVD Rom	0	2
Video recordings	1	1
Sub-total	1	6
TOTAL	141	370



September 12, 2013 Soup n' Salad fundraiser for DAG: (left) Eda Correa with Deirdre Campbell in the background; (above) Sai Deng; (right): Anna Dvorecky with Director of Libraries Barry Baker



Mary Page
Associate Director for Collections & Technical Services



Highlights of the Year in Retrospect

The Interlibrary Loan / Document Delivery Services needs to thank Edward Short for his generous donation. His donation allowed the entire ILL/DDS staff to attend the International ILLiad conference in Virginia Beach in March 2014. The department has been using the ILLiad software for nine years and staff members only received initial training. Joanie Reynolds and Corinne Girr had a poster session accepted at the conference as did Pat Tiberii and Kristine Shrauger. Shrauger also co-presented with a colleague from the University of Chicago. Within four months of returning from the conference, everyone had implemented new ideas into their daily workflows. One outcome of the poster session that Pat Tiberii and Kristine Shrauger collaborated on was a policy change in June 2014 for the **Lending** unit. It was discovered that when we provide an item to a library that we do not have a reciprocal agreement with or that does not participate in OCLC's Interlibrary Loan Fee Management (IFM) or International Interlibrary Transactions (IFLA vouchers), we were spending between \$19-\$22 in library staff salaries per request to issue and receive a check for \$20.00. The analysis did not include the staff cost of F&A. We decided to only accept requests from institutions which are reciprocal and can pay via IFM or IFLA.

ILL / DDS has seen a drop in requests in the past year in **Borrowing, Lending, and Document Delivery**. As more patrons become familiar with OneSearch, they seem to find more articles that fit their needs that are available full-text. Consequently patrons no longer need to submit as many requests to the ILL/DDS department. The requests that are being submitted are more complex and in the realm of grey literature.

Top Journals Requested

5

- The Los Angeles Times*
- Team Performance in Health Care: Assessment and Development*
- American Journal of Forensic Medicine & Pathology*
- Orthopaedic Physical Therapy Practice*
- The Journal Of Soviet Military*

Borrowing and Document Delivery Services unit started providing direct service to Florida Solar Energy Center (FSEC) faculty and staff after their library's closure in the summer 2013.

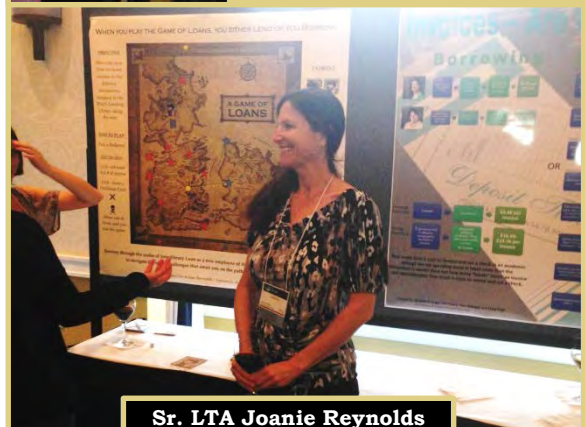
ILL/DDS participated in the FLARE project. ILL was responsible for identifying, evaluating, and marking second copies of monographs, approximately 35,000 titles. Each book needed to be changed in Aleph to reflect the move. Justin McGill, one of our student assistants, and several other assistants worked on this project throughout most of the year.

International ILLiad Conference, March 2014, Virginia Beach

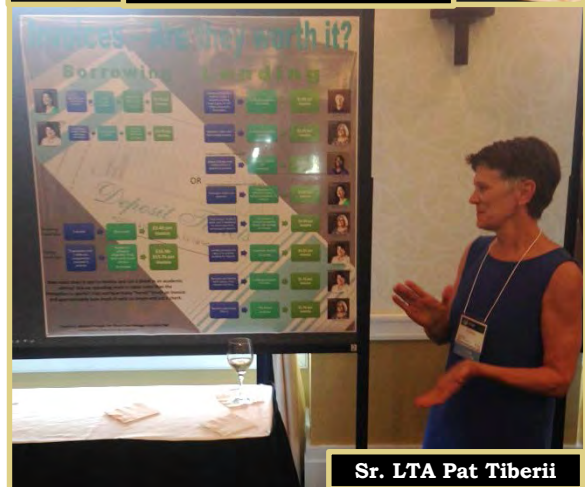
Thanks to a gift from Edward Short member the entire ILL staff was able to attend and present two poster sessions: "When You Play the Game of Loans, You Either Lend or You Borrow" (Corinne Girr and Joanie Reynolds) and "Invoices: Are They Worth It?" (Kristine Shrauger and Pat Tiberii)



Sr. LTA Corinne Girr (center)



Sr. LTA Joanie Reynolds



Sr. LTA Pat Tiberii

Changes in Staffing

- Ariana Santiago graduated with her MLIS and accepted a two-year graduate assistantship at the University of Iowa. She is currently working with undergraduate research.
- Corinne Girr filled Santiago's position in September 2013. She is a University of Central Florida graduate and came from the Palm Beach County Library System where she worked in the Circulation department. Girr has recently started taking classes to earn her MLIS.

Departmental Goals: 2013-2014

- **Implementing the latest version of ILLiad and Rapid Book Chapters.** *Completed.*
- **Considering implementation of a delivery service on the main campus in which books would be delivered to faculty and staff offices.** *Pending.*
- **Looking into, as we enter a second year of being under Technical Services, how the three departments (Acquisitions & Collections Services, Cataloging Services, and Interlibrary Loan/ Document Delivery Services) can continue to collaborate together.** *Another move toward a more cohesive division was the communication between Cataloging, Acquisitions and ILL for books that were purchased for ILL patrons. ILL began ordering more books both through Gobi and through the McNaughton plan and Cataloging expedited the processing of the books and hand delivered the books to the ILL department. Opening the doors for ILL to order McNaughton books saw a large improvement in how ILL could fill a need for current/popular books.*
- **Send the entire full-time staff to the International ILLiad conference in Virginia Beach, Virginia in March 2014. In thanks for the excellent service received over the years, a generous benefactor donated \$5,000 specifically earmarked for ILL, which will fund this trip. We intend that some or all of us will present at the conference.** *The entire ILL/DDS staff to attend the International ILLiad conference in Virginia Beach in March 2014.*

Departmental Goals: 2014-2015

There are three goals for the coming year.

- Continue to find ways to collaborate and become more cohesive with Acquisitions and Cataloging.
- Purge ILL records that are more than three years old.
- Migrate ILLiad to Shibboleth.

Advancement Toward the President's Five Goals

- **Offer the best undergraduate education available in Florida**
 - The Interlibrary Loan/Document Delivery Services supports undergraduates by providing interlibrary loan requests.
- **Achieve international prominence in key programs of graduate study and research**
 - Continued to be members of Center for Research Libraries (CRL) and Rapid. CRL allows graduate students access to materials from around the world and Rapid allows quick turnaround time for articles from around the world.
- **Become more inclusive and diverse**
 - Continued the departmental practice of hiring minority and international students and staff.
- **Be America's leading partnership university**
 - Provided interlibrary loan and document delivery services to faculty, students and staff at all regional campuses and all distance learners. Provide lending services to all public libraries, community colleges, university and colleges throughout the state of Florida and throughout the world.

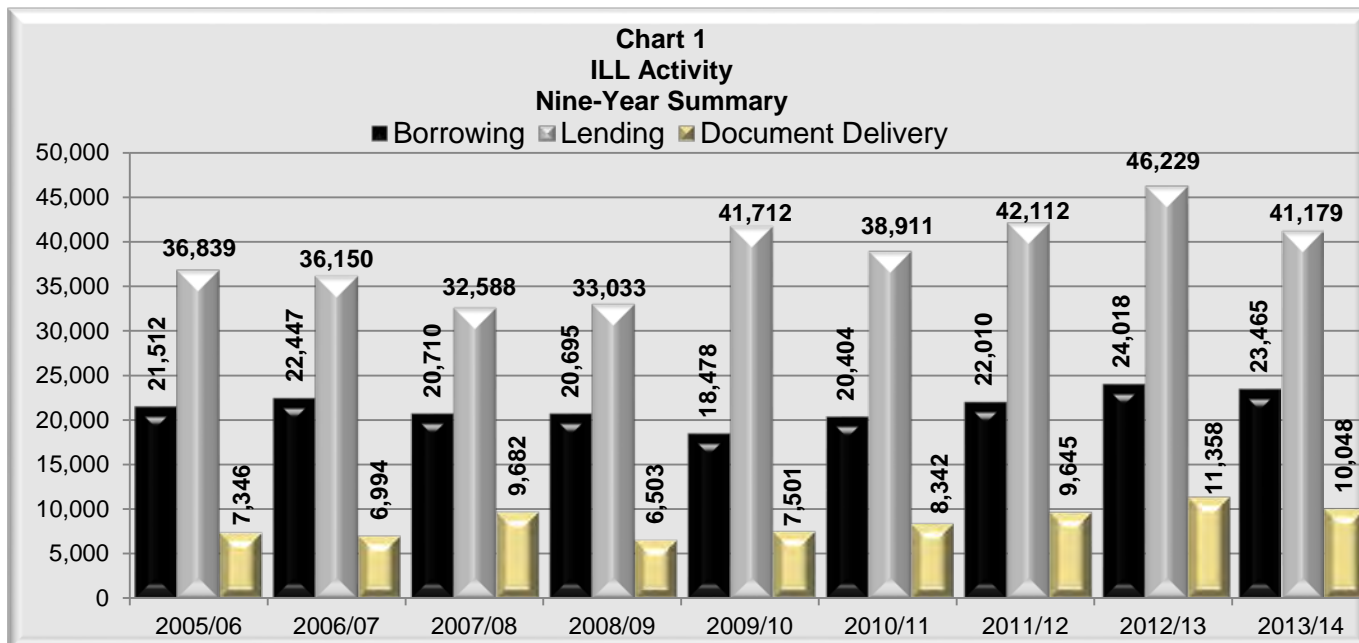
Performance Enhancement Recommendations

- Continued collaboration between Acquisitions and Cataloging.



Job Security
ILL student assistants Amelia Strickland, Corinne Girr, and Jeremy Boggs getting ready to open one day's worth of mail.

STATISTICS



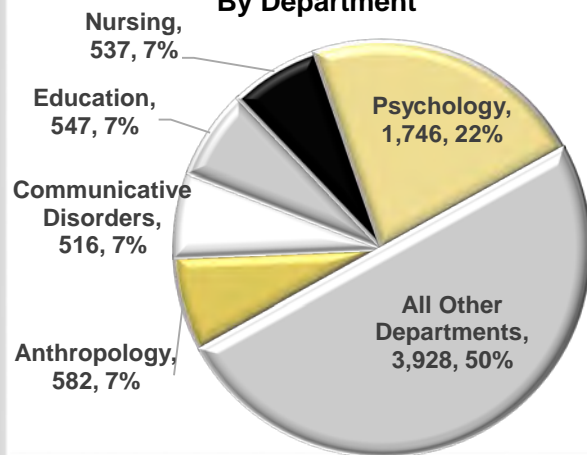
Interlibrary Loan/Document Delivery Services

Table 1

Top Items Owned by UCF Libraries
Being Requested via Document Delivery

ProQuest Dissertations and Theses	262
Perceptual and Motor Skills	112
Aphasiology	107
Journal of Forensic Sciences	104
Psychophysiology	98

Largest Users of Document Delivery By Department



Interlibrary Loan/Document Delivery Services

Table 2

Top Departments using ILL
Requests Received

Department	Articles	Loans	Total
Psychology	2,799	765	3,564
English	875	745	1,620
History	309	968	1,277
Nursing	1,120	137	1,257
Anthropology	720	464	1,184
Mechanical Engineering	627	203	830

Kristine J. Shrauger
Head, Interlibrary Loan/Document Delivery Services

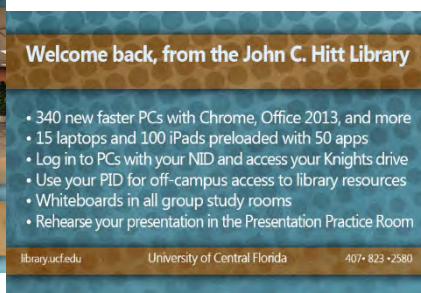


Highlights of the Year in Retrospect



Communication

- Consulted with Terry Helms of UCF Marketing, and with UCF News & Information, and have maintained contact with them.
- Sent to Orlando campus residences 7,400 9" X 6" postcards designed by Cynthia Dancel and printed at the UCF Print Shop. Each student resident of UCF Housing units received a postcard at the start of the 2013-2014 academic year. Message included information about new technology and remote access to library resources.



- Oversaw editing of **InSTALLments**, the monthly "bathroom" newsletter for students, and assisted with *Illuminations*, an online newsletter for teaching faculty. Both publications receive contributions from faculty and staff. *Illuminations* is edited by John Venecek, with the assistance of Renee Montgomery. **InSTALLments** is compiled and edited by Renee Montgomery.
- Answered requests for information from the media. Posted items to the *Library News/Blog*, sent out press releases and "tweets." Posted and reviewed items appearing on the Libraries *Facebook* page. Compiled/submitted information for *IT&R Newsletter*.
- Followed through with Twitter over several weeks on identifying and removing an account that impersonated the Libraries *Twitter* page, Summer 2013.
- Handled requests from photographers and videographers for balcony space for Spirit Splash, resulting in coverage by the *Orlando Sentinel* and *ESPN2*, which aired shots taken from the balcony during the UCF Homecoming game.
- Worked with students (at least 54 groups and individuals) who undertook video and photography projects in the library building, explaining policy, vetting scripts and locations.
- Prepared draft of a "Minicase" for a UCF Foundation publication on the 21st Century Library, May-June 2014; assisted with Foundation photoshoot, June 2104.



Assessment

- Participated in the University Assessment process for the library, filing a report listing

measures and results (taken from *Annual Report* and qualitative measures) which are reviewed by Library Administrative Council.

- Conducted, with committee members Richard Harrison and Michael Arthur, the Ithaka S+R Local Faculty Survey during spring 2014.
- Recruited members and hosted the Libraries' Student Advisory Board meetings, on November 7, 2013, and April 4, 2014. A dynamic group of students discussed ideas, suggestions, and issues relating to library services, resources, and facilities. This group is an important vehicle for communication with students and a way to listen to their needs. Some members of the group advocate for the Libraries on campus.
 - Continued discussion with Operational Excellence and Assessment Support (OEAS), Institutional Research, Computer Services, and the Libraries Information Technology department in an effort to run data collected by the Libraries against enrollment, graduation, and performance data, to determine any correlation between successful academic performance, retention, timely graduation, and library use.
 - Conducted, with LibTech desk staff assistance, a survey of iPad users, Summer 2014.



Public Relations

- Responded to concerns brought to the attention of the University Ombuds officer. Responded to patrons with concerns and issues referred by library staff. Continued to contact patrons and answer questions in response to the library suggestion boxes. Interacted with patrons who have exceptional concerns: helicopter parents, fines complaints, study room issues, etc.
- Responded to over 80 requests (or complaints) for use of the John C. Hitt Library and the surrounding area to distribute literature, collect donations, hang posters, hold meetings, etc.
- Worked during Fall 2013 with the UCF Visual Arts Gallery to display the Kotterman Collection at the John C. Hitt library. Not successful due to inadequate security, and lack of experienced staff to mount the exhibit.
- Participated in University Open House for accepted freshmen, September 21, 2013.

Departmental Goals: 2013-2014

- **Continue to strengthen student input, feedback and responsiveness.**
 - Recruited members and hosted the Libraries' Student Advisory Board meetings, November 7, 2013 and March 17, 2014. A dynamic group of students discusses ideas, suggestions, and issues relating to library services, resources, and facilities. This group is an important vehicle for needs. Additionally, on April 9, 2014 workshops,

were held with graduate students and undergraduate students on the 21st Century Library.

- Presented information to the Graduate Student Association Board, January 30, 2014. Planned and held a Student Government-co-sponsored party featuring extended library hours, called KRAM 4 THE EXAM, December 2, 2013 and April 21, 2014.
 - **Improve communication with users by every means possible.**
 - Answered requests for information from the media: the *Orlando Sentinel*, *Central Florida Future*, and requests from students and other broadcasting outlets. UCF Libraries in the media, 2013-2014:
 - *About.Com*: About Education, description of the Libraries in an online college guide, 2013¹
 - Orlando Sentinel.Com
 - “UCF mystery: Rare music book yields clues to history,” 7/7/2011²
 - “Spirit Slash in 60 Second,” 11/12/13³
 - UCF Today
 - “Librarian to Receive National Award,” 7/12/13⁴
 - “How to use the Hunger Games in the classroom,” 10/24/13⁵
 - “Solving a historical puzzle with 5,000 pieces (Carol Mundy Collection),” 2/28/14⁶
 - “UCF Librarian appointed to Federal Depository Library Council; 4/21/14⁷
 - “Creed art exhibit, 4/23/14⁸
 - *Central Florida Future*, “450K technology upgrades coming to campus”, 7/18/13, page 3 print edition only
 - Central Florida Future.Com
 - “Knights seek accommodations for deaf,” 11/18/13⁹
 - “Students notice homeless individuals on campus: Knights share encounters with vagrants on campus”
 - */Mobile*, “UCF Library installs new student computers,” 9/23/13
 - Knightnews.com,
 - “John C. Hitt Library Improvements Aimed at Helping Students, 10/14/13¹⁰
 - “Student Government hosting KRAM,” 12/2/13¹¹
 - “John C. Hitt Library Introducing Online Study Room Reservations,” 2/03/14¹²
 - “Be prepared for exams: Places to study, 4/23/14¹³
 - *Knightly News*, “UCF art gallery brings the Caribbean to campus,” 10/23/13¹⁴
 - *Orlando Business Journal.Com*, “7 Major things UCF may build in the next year, 4/05/14¹⁵
 - Fox35, Morning broadcast used the John C. Hitt Library as a backdrop, 9/27/13¹⁶
- With Raynette Kibbee, tracked media mentions of the library. Worked with students (at least 54 groups and individuals) who undertake video and photography projects in the library building, explaining policy, vetting scripts and locations.
- Continue to contact patrons and answer questions in response to the library suggestion boxes. Interact with patrons who have exceptional concerns: building conditions, fines, complaints, etc.
- **Initiate *Reflections*, an external newsletter, contribute to the new online version of *Illuminations*, and produce *Library Facts*, an information piece for library employees and others.** *Initiation of external newsletter, Reflections, remains a goal. Help with graphics and writing are not readily available. Assisted with Illuminations.*
 - **Follow up on gathering data to use with OEAS to demonstrate the Libraries’ contribution to University graduation rates, retention, or high academic performance. Work with surveys from regional and national organizations when available and appropriate to the University of Central Florida Libraries.** *Continued discussion with OEAS, Institutional Research, Computer Services, and the Libraries Information Technology department in an effort to run data collected by the Libraries against enrollment, graduation, and performance data, to determine any correlation between successful academic performance, retention, timely graduation, and library use.*

¹ http://collegeapps.about.com/od/phototours/ss/ucf-university-of-central-florida-photo-tour_13.htm

² <http://www.orlandosentinel.com/search/dispatcher.front?Query=ucf+mystery+music+manuscript&target=all&isSearch=true>

³ <http://www.orlandosentinel.com/search/dispatcher.front?Query=ucf%20spirit%20splash&target=videos>

⁴ <http://today.ucf.edu/librarian-to-receive-national-award/Librarian>

⁵ <http://today.ucf.edu/ucf-event-how-to-use-the-hunger-games-in-the-classroom/>

⁶ <http://today.ucf.edu/solving-historical-puzzle-5000-pieces/>

⁷ <http://today.ucf.edu/ucf-librarian-appointed-federal-depository-library-council/>

⁸ <http://today.ucf.edu/ucf-creed-inspires-students/>

⁹ http://www.jdcc.org/index.php?option=com_content&view=article&id=2410:knights-seek-accommodations-for-deaf&catid=1327&Itemid=283

¹⁰ <http://knightnews.com/2013/10/john-c-hitt-library-improvements-aimed-at-helping-students/>

¹¹ <http://knightnews.com/2013/12/ucf-student-government-hosting-kram-4-the-exam/>

¹² <http://knightnews.com/2014/02/ucf-john-c-hitt-library-introducing-online-study-room-reservations/>

¹³ <http://knightnews.com/2014/04/be-prepared-for-exams-places-to-study-and-helpful-tips-for-ucf-students/>

¹⁴ <http://knightlynews.cos.ucf.edu/?p=22298>

¹⁵ <http://www.bizjournals.com/orlando/blog/2014/05/7-major-things-ucf-may-build-in-the-next-year.html>

¹⁶ <http://www.myfoxorlando.com/category/237506/watch-live-newscasts>

■ **Effectively administer the Ithaka Local Faculty Survey at UCF.**

Attended ITHAKA meetings for ASERL libraries and meetings at Midwinter ALA, worked with committee members Michael Arthur and Richard Harrison. 179 faculty members at least partially completed the Ithaka survey with 89 completions.

■ **Effectively administer the Ithaka Local Faculty Survey at UCF.**

Attended ITHAKA meetings for ASERL libraries and meetings at Midwinter ALA, worked with committee members Michael Arthur and Richard Harrison. 179 faculty members at least partially completed the Ithaka survey with 89 completions.

Departmental Goals: 2014-2015

- To continue to strengthen student input, feedback and responsiveness.
- To improve communication with users by every means possible.
- Initiate *Reflections*, an external newsletter, contribute to the new online version of *Illuminations*, and produce *Library Facts*, an information piece for library employees and others.
- Follow up on gathering data to use with OEAS to demonstrate the Libraries' contribution to University graduation rates, retention, or high academic performance. Work with surveys from regional and national organizations when available and appropriate to the University of Central Florida Libraries.

The illuminated Pegasus was added to the front of the John C. Hitt Library in August 2013.



Genesis This stained glass work of art by Leonardo Nierman was dedicated and installed on the 3rd floor of the library, where it attracts quiet study, on September 9, 1987.

Meg K. Scharf
Associate Director for Communication, Assessment, & Public Relations



Highlights of the Year in Retrospect

If limited to three words to describe 2013-2014 from the perspective of the Information Services & Scholarly Communication division, they would be “progress,” “flux,” and “recognition.” Projects were developed and implemented in support of the division’s overarching goal¹ and strategic priorities,² significant turnover occurred in key leadership positions, and groups and individuals from units across the division were acknowledged at the institutional and national level for their contributions. A short summary of highlights follows; additional information can be found under specific headings in this section.

Several key projects come quickly to mind when thinking about highlights of the year. A vacancy in Information Literacy & Outreach (staffing changes are reported below) provided opportunity to explore the priorities, projects, and staffing of the department. The division head tasked an Outreach workgroup to review assignment allocations in light of changing instruction modalities and to consider the pros and cons of maintaining or changing the existing organizational structure. As a result, percentages of individual assignments were reallocated, allowing for outreach duties to be expanded. This model complements the Subject Librarian initiative and provides dedicated outreach and services to First Year Experience and transfer students, undergraduate research students, graduate students, international students, and community patrons.

Several librarians were invited to attend a campus discussion on extending academic services to the residence halls, which prompted a review of services offered by the Libraries. This, in turn, led the division head to task a workgroup to investigate the feasibility of implementing an online study room reservation system. LibCal, a product of Springshare, was ultimately selected, and the online study room reservation system was implemented. Corollary to the “services provided to residence halls” discussion was a Student Development & Enrollment Services initiative, which invited campus partners who provide academic support services to come together to devise a seamless suite of services in one place. Consequently, the Knights Academic Resources and Services initiative was born, with library services represented.

Another enterprise, the Public Services Group, led by Barbara Tierney, was also highly productive. Among projects the group tackled (like the well-received Information Exchange), the Public Policies Workgroup

¹ The goal of Information Services & Scholarly Communication is to expand upon the building’s geographic “centrality” by proactively identifying, developing, and promoting library services to University constituents, and through these efforts move from being a teaching and research support unit to a fully integrated teaching and research partner.

² **SP 1:** Automate the user experience, as warranted, by implementing strategic technologies that reflect the priorities of UCF while serving the broader scholarly community.

SP 2: Provide the best service possible by building on the high level of customer service provided by the Library and proactively addressing changing user behaviors and needs.

pulled together into one place existing (and sometimes conflicting) policies. The policies page is located at <http://library.ucf.edu/Policies/>. The division head, Tim Bottorff, and Marcus Kilman coordinated the creation of this page.

And, of course, highlights of the year would not be complete without mention of the *Introduction to Library Research Strategies* course, which was co-developed by members from ILO, RIS, and Writing & Rhetoric. This course has been used by thousands of SLS 1501 and ENC 1102 students since its implementation, and was nominated for and received the 2014 IT&R Collaboration Award. Other IS&SC units or departments had initiatives that were recognized as exemplary or individuals who were recognized for their service or expertise. Notably, Circulation Services received the Order of the Baton from UCF Organization Development & Training for their performance on a customer service assessment project. The award was accompanied by a well-attended library reception.

From Research & Information Services, Rich Gause and Hal Mendelsohn were also recognized; Rich, as a nationally known Government Information librarian, was appointed to the US Depository Council by the Public Printer of the United States; and Hal, for his longstanding service to the Libraries and the University, received the UCF Excellence in Librarianship Award. Finally, for the second year in a row, UCF Libraries received the LLAMA PR Xchange Best in Show award. This year’s entry was the [Open Access Week virtual exhibit](#),³ which was developed by Lee Dotson and Cindy Dancel, and mounted with assistance from members of the Scholarly Communication Advisory Group.

Progress, flux, and recognition. Indeed.

Staffing Changes

- Early in the reporting year the head of Information Literacy & Outreach, Elizabeth Killingsworth, announced her resignation. Over the course of the following two semesters, the division head served as interim department head, while members of the unit graciously handled day-to-day questions and operations on an individual and team level. Rachel Mulvihill, who had been serving for the past year as interim head of the Curriculum Materials Center, was welcomed back to ILO. Corinne Bishop, who is pursuing her doctorate, was awarded Professional Development Leave, but continued to work on a 25% basis. A nationwide search for the head of Information Literacy & Outreach was held in spring 2014, and ILO and the Libraries welcomed Rachel Mulvihill as the new ILO department head.

SP 3: Cultivate strategic alliances across the University community by supporting campus collaborations that increase student learning and advance research conducted at the institution.

SP 4: Integrate Library services across all aspects and levels of the University’s teaching and research missions by aligning new and existing services to the needs of University administrative units, program faculty and students.

SP 5: Demonstrate value by rebranding the Library as a powerful resource for the University community and increasing awareness of its services.

³ <https://photosynth.net/view.aspx?cid=89dd0f3a-f012-4cb8-880f-5e5b95216bb9>

- Toward the end of the reporting year the head of Circulation Services, Marcus Kilman, announced his retirement. Ven Basco, from Research & Information Services, agreed to serve as interim department head upon Marcus's departure. At the close of the year it was decided a search for the permanent head of Circulation Services would be conducted in fall 2014. Cindy Dancel continued as Art Specialist, and Barbara Tierney, head of Research & Information Services, completed the leadership roster for the division. Although Scholarly Communication is a responsibility of the division, it does not have a dedicated position.

Departmental Goals: 2013-2014

- **Review open positions and existing position responsibilities of librarians in the division for the most effective use of personnel and that reflects shifting emphases of the university and the library profession. This goal has the potential to support all five Strategic Priorities.** *Accomplished:* The division head formed a workgroup (consisting of Rachel Mulvihill (coordinator), Ven Basco, Corinne Bishop, Linda Colding, and Renee Montgomery) to investigate the feasibility of outreach percentages being carved from librarian Annual Assignment/Position Descriptions, and the benefits and drawbacks of various organizational models for the ILO department.
- **Based on results of the position review, implement an outreach program that complements the subject librarian model. If implemented, this program would be comprised of librarians who have responsibilities for targeted patron groups and campus units and/or functional areas. The outreach unit would develop, test, and market a deep suite of services by patron group. This goal supports Strategic Priorities #3, #4, and #5.** *Accomplished:* To date four areas have been identified for outreach and librarian percentages assigned. The outreach unit reports to the head of ILO, but is comprised of librarians from RIS, as well. Groups identified for outreach include First Year Experience and transfer, undergraduate research, graduate students, international students, and community patrons.
- **Actively participate in library renovation planning and advocate for dedicated space, services, and programs based on feedback collected through the graduate student survey, student focus groups, and interviews conducted with faculty, graduate students, and undergraduates. Examples include a graduate student space and offering 24/5 library hours. This goal supports Strategic Priorities #2 and #4.** *Accomplished:* The division head reviewed existing data, met with representatives from the University Writing Center, Student Academic Resource Center, and College of Graduate Studies (with Barry Baker), and law and legal studies (with Rich Gause), and advocated for graduate student space and an area for external partners. Over the course of the year the division head also attended weekly building

renovation meetings, suggested optimal classroom sizes and configurations, sought input on department offices, and communicated this information to the library building committee and architects.

- **Continue to implement services on a “right here, right now” basis that don’t depend on renovated space, additional personnel, or a large budget. Examples include a pop-up chat box on selected library help pages (need programmer experience for this project) and a reservation system for student study rooms. This goal supports Strategic Priorities #1 and #2.** *Partially met:* A request for a pop up chat box was submitted to IT&DI, but not supported due to work priorities. The division head formed a workgroup (comprised of Marcus Kilman (coordinator), Rich Gause, Cindy Dancel, Joel Lavoie, Rachel Mulvihill, and Margarith Powell) to investigate the feasibility of an online study room reservation system. LibCal, a product of Springshare, was ultimately selected and the online study room reservation system was implemented spring 2014. Based on results of the Graduate Student Survey, programming for graduate students was greatly expanded and feedback launched an upgrade to and marketing of the presentation room.
- Seek to expand the number of librarians in the division to increase the impact of the library by integrating information literacy into academic program curricula; creating more asynchronous guides, videos, and learning objects to meet the demand for 24/7 access to services; working more closely with faculty and students to support their teaching and research; allowing more time for research consultations and library programming; providing programming and services related to Scholarly Communication, law and legal assistance, and GIS and data services; and exploring and implementing new and emerging technologies. This goal supports all five Strategic Priorities. *Not met:* The division head, with information provided by department heads, strongly advocated for new positions, but was not successful in her effort due to a shrinking operating budget. At one point it looked as if conducting a search for a Scholarly Communication Officer was imminent, but the search did not move forward. A position announcement has been drafted and committee members identified, and should funds become available the committee is poised to proceed. In lieu of adding positions, the division head sought other innovative ways to address pressing staffing needs. With diminishing funds from the University to support the Information Literacy modules the division head, in coordination with the ILO department, decreased the percentage of position responsibilities assigned to module development and maintenance, shifted duties, and (in addition to the aforementioned outreach percentages) created a 40% allocation for an End User Experience/Emerging Technologies specialist. This is a stopgap measure that is not sustainable for the long term. See the section on Performance Enhancement Recommendations for more information.

Departmental Goals: 2014-2015

Division goals are often carried out at the department, workgroup, or individual level, and so may be mentioned elsewhere in the Annual Report.

- Pilot an assessment project for the purposes of program evaluation and to demonstrate the impact of library services on student success. This project will gather student usage information on face-to-face instruction and workshops, online instruction, study room reservations, and research consultations.
- Work with IT and Circulation Services to transition the Media Desk to a Tech Help Desk. The division head and head of Circulation Services will develop a transition calendar, provide training on ALEPH functions and reserves handling, and offer support until the Tech Help Desk becomes autonomous.
- Represent the Libraries' interests and goals on the upcoming Quality Enhancement Plan (QEP), including development, selection, and implementation of the topic. With input from the Director of Libraries, the division head will work to secure funding for projects that further the Libraries' mission and goals in light of the selected topic.
- Examine the status of current public facing resources (such as the website, library-produced videos, research guides) and create standards and an ongoing review system to ensure quality and currency. This goal will be multi-part and start with the Web Taskforce's report; from there videos, research guides, and other resources will move to accepted standards.

Performance Enhancement Recommendations

As access to content grows ever more ubiquitous, criteria for determining "libraries of distinction" are moving from a focus on collections to the delivery of services that support the teaching and research missions of the institution. Further, library positions are becoming increasingly specialized as they are challenged to provide instruction and research assistance to a body of students who expect a variety of synchronous and asynchronous options. According to a recent memo from Provost Dale Whittaker, the university hired 100 new faculty last year and plans on hiring 100 more new faculty in the coming year, yet the ratio of librarians to students continues to increase. We must advocate for more positions to address the pressing need for new and specialized services.

Of course, space for staff continues to be an issue. Adjunct librarians are sharing spaces and there is no room for growth in most office areas of IS&SC departments. Front facing space for Scholarly Communication services is needed; this issue can be ameliorated by rebalancing existing staff spaces across the divisions.

Advancement Toward the President's Five Goals

Offer the best undergraduate education available in Florida

- The Libraries is participating on the University Residence Hall Services initiative and has

identified services and support important to student's academic lives.

- The Libraries is also participating in the SDES-led project to gather all academic support services into a single landing place.
- An online study room reservation system was implemented, thus allowing students the ability to reserve a room prior to their arrival at the library.
- Outreach percentages have been dedicated to undergraduate research and First Year Experience and transfer students.
- In lieu of expanding the size of the instruction rooms to accommodate larger classes of students, the division worked with IT to develop a Tech Fee proposal for 50 laptops. The proposal was funded.
- Instruction rooms were updated with new paint, carpet, and tables, thus providing a clean and streamlined workspace that provides a more agreeable and efficient learning space for students.
- An Emerging Technologies/End User Experience percentage was carved from existing allocations, with the expectation that the user experience will be enhanced.
- Cindy Dancel created signs, brochure and newsletter templates, and monitored social media sites to promote library services and resources, and to respond to student comments.

Achieve international prominence in key programs of graduate study and research

- The number of study rooms for graduate students was increased and rooms were extended to faculty; graduate students and faculty can use the online reservation system to ensure space will be available when they come to the library.
- The division head worked closely with the College of Nursing to procure funding for and advice on an information literacy study (and doctoral dissertation) as part of the Information Fluency QEP.
- An assignment allocation has been dedicated to graduate student outreach.
- See the Scholarly Communication report for activities related to Goal #2.

Provide international focus to our curricula and research programs

An assignment allocation has been dedicated to international student outreach.

Be America's leading partnership university

- Worked closely with Daytona State College to discuss their virtual advising initiative; demonstrated and discussed *libraryh3lp* software.
- Facilitated the signing of two reciprocal borrowing memoranda of understanding with Barry University Law Library and Florida Institute of Technology. Discussed library services and resources in support of the Barry Law 3+3 with their library director.

Penny M. Beile
Associate Director,
Information Services & Scholarly Communication



Highlights of the Year in Retrospect

During this reporting period a Mystery Shopper evaluation program was arranged through Marjorie Chusmir, from the Organization Development & Training Office. This was the third Mystery Shopper evaluation program the department has conducted and followed on the heels of two successful internal patron satisfaction surveys the department conducted during the previous reporting period. The Mystery Shopper program consists of “mystery shoppers” coming over to the Circulation and Media services desks to actually use the departmental services and then evaluate the quality of services received. Working with the department head, the “mystery shoppers” were instructed to present staff at the service desks with “difficult” patron problems or to deliberately attempt to be rude or negative to staff to gauge their reactions. As in the previous Mystery Shopper programs, the department scored exceptionally well with over 90 % of the patron interactions reported as “strengths” by the evaluators.

As a result of the continuing work and commitment of Circulation Services to exceptional customer service, the department was notified in September 2014 that the Organization Development and Training office had selected the department to receive their annual Order of the Baton award. The award was presented to and accepted on behalf of the department by Gloria Thomas



LTA Supervisor Gloria Thomas accepts the Order of the Baton award for Circulation Services' exceptional customer service at a ceremony October 25, 2013

on October 25 at an awards ceremony held in the Pegasus Ballroom of the Student Union.

Also during this reporting period, the department completed the process of moving toward handling all collections activity internally. Security policies and procedures for handling and processing patron social security numbers were completed. A contractual arrangement with Todd, Bremer, and Lawson (TB & L) Collections was established and, with the assistance of Information Technology and dedicated PC, TB&L secure software was set up in the Fines & Bills office. The first group of overdue debts were sent to collections in early 2014 and shortly thereafter the first payments to UCF from those debts were received.

In support of the 21st Century Library Project, the department was asked to conduct a manual count of the linear footage of print materials in the John C. Hitt Library general collection. Over a period of several weeks in September and October 2013 Andrew Hackler and the Stacks Unit conducted this count. The library has a total of 42,234 shelves in the general collection. Of those, 8,053 are full shelves with only 532 empty shelves. That makes for 33,599 partially full shelves with an average empty space on each shelf of just 7.24 inches. The total linear footage of the print materials in the general collection was measured to be 104,886 linear feet. (That's nearly 20 miles!)

During the fall 2013 semester a Study Room Reservation Implementation (SRRI) task force was formed to investigate available software for implementing a reservation system for the John C. Hitt Library. Members of the task force included Marcus Kilman (coordinator), Rich Gause, Joel Lavoie, Cynthia Dancel, Rachel Mulvihill, and Margarith Powell. The *LibCal* room booking software from Springshare was selected. Early in the spring 2014 semester, a study room reservation system for the general study rooms, graduate study rooms, presentation practice room, and the single study room with a PC was successfully implemented.

In staffing news:

- Joseph Ayoub continues working on his Ed. D. Program in Education.
- Ayoub presented Arabic language classes as part of the Library Diversity Week events.
- Andrew Hacker served as member of the Public Services Group Committee and headed the Information Exchange Subcommittee that planned and implemented the two week program where each department gave a presentation of their purpose and function.
- Hacker served as member of the MLIS Information Day Committee and Library Sign Committee.



Sr. LTA Ed McClam and LTA Supervisor Gloria Thomas on the bongos; Student Supervisor Chesline Filsaime and XXXXXXXX back up on the mariachis at the May 2014 IT&R Social

- Martha Coutier participated in several collection agency “know how” training classes.
- Margarith Powell served on the SRRRI task force committee and worked on the implementation of the study room reservation system.
- Ed McClam continues working on his second Master’s Degree in Entertainment Business at Full Sail University.

Other Highlights and Projects:

The department participated in two “KRAM for the Exam” events during this reporting period. KRAM nights, co-sponsored by the library and the Student Government Association, were held on December 2, 2013 and April 21, 2014. The library remained open until 3:00 a.m. for the exam finals KRAMS.

The Circulation and Media Units continued to extend library hours from 1:00 a.m. to 3:00 a.m. for five days during the weeks of the fall and spring semester finals, as well as opening early at 7:00 am. In addition, the library extended operating hours from 11:00 pm to 1:00 am during the Summer B finals.

Staffing Changes

- Nectar Colon resigned as Sr. LTA in Circulation effective June 6, 2014.
- Stephen Nordlinger resigned as Sr. LTA in Media effective May 31, 2014.
- Marcus Kilman retired from the UCF Libraries effective June 6, 2014.
- Benjamin Boncaro resigned as OPS Staff in Circulation effective May 9, 2014.
- Buenaventura “Ven” Basco was named Interim Head of Circulation Services effective June 6, 2014.

- Seth Dwyer was promoted to LTA Supervisor in Circulation effective August 2, 2013.
- Margarith Powell was hired as Sr. LTA in Circulation effective August 16, 2013.
- Two permanent USPS positions remain open in the department.

Departmental Goals: 2013-2014

- **Hire permanent USPS staff for the Sr. LTA position formerly held by Amanda Branham and the LTA Supervisor position formerly held by Gerald Dillon. Re-define the third open USPS position to better fit current department needs and then hire a new USPS staff to fill the position.** *Margaret Powell was hired as Sr. LTA and Seth Dwyer was hired as LTA Supervisor. Position number 37743 was re-written to better meet the current needs of the department and Nectar Colon was hired to fill the new position.*
- **Continue to work toward improving all aspects of patron service within the department through improving department organization, staff development and training, and improving the department’s Web-based and other informational resources and services.**
 - **Working with Student Accounts, implement the new Billing/Collections process.** *The new Billing/Collections process was successfully implemented.*
 - **Evaluate work flow at Media and Circulation desk, looking for means to improve efficiency at both service points.** *Position 37743 was re-written and filled to better meet departmental needs.*
- **Continue to look for new and innovative means to meet or exceed our patrons’ expectations and needs.**
 - **Continue to conduct patron surveys at public service desks, complete the Mystery Shopper project.** *The Mystery Shopper evaluation program was successfully planned and completed*
 - **Evaluate results of the patron satisfaction surveys, conduct new surveys, and a Mystery Shopper project, looking to improve patron service.** *Results of all these were successfully evaluated and discussed in department meetings.*
- **Support initial preparations for the library renovation.** *The linear footage of the general collection was measured. The department head regularly attended renovation planning meeting and provided data or assistance as requested.*





Departmental Goals: 2014-2015

- Work toward improving all aspects of patron service within the department through improving department re-organization, staff development and training, and improving the department's Web-based and other informational resources and services.
- Re-evaluate the study room reservation system.
- Update all promotional materials.
- Continue to look for new and innovative means to meet or exceed our patrons' expectations and needs.
- Help support the library's plan with the building renovation as it gets closer to the first phase of the projected three phase renovation.
- Work on shifting the collection as the result of moving books to FLARE.
- Evaluate the progress of the library's collection activities after the first year of implementation.

Performance Enhancement Recommendations

Towards the end of the reporting year, plans were made to transition the Media Desk to Library Tech Desk. Open positions may be transferred to Info Tech and Digital Initiatives as part of the transition. Staff who currently works at the Media Desk may be reassigned to work in Circulation Services.

Advancement Toward the President's Five Goals

- 
Offer the best undergraduate education available in Florida
 and
- 
Achieve international prominence in key programs of graduate study and research
 Continued to operate the Reserves unit to support the teaching mission of the university. Provided extended circulation privileges to graduate students to support their research needs.
- 
Become more inclusive and diverse
 Continued the department practice of hiring minority and international students and staff.
- 
Be America's leading partnership university
 - Provided circulation privileges to:
 - SUS, State/Community Colleges, and public school students and educators from throughout Florida
 - Lifetime members of the UCF Alumni Association
 - State, national, and international researchers visiting UCF and visiting or employed at Research Park (fee required for some)
 - Community patrons (fee required)

STATISTICS

Circulation Services
 Table 1
 Five-Year Comparison

	2013/2014	2012/2013	2011/2012	2010/2011	2009/2010
ITEMS CIRCULATED:*					
A-V, Music, Video, DVD	6,409	8,086	10,880	13,810	17,929
Browsing Collection	2,300	2,445	2,810	2,698	3,010
Documents	277	265	392	394	425
General Collection	226,996	252,435	279,212	298,841	284,865
Reserves**	110,930	99,933	115,894	19,554	138,170
TOTAL ITEMS CIRCULATED	346,912	363,164	409,188	435,297	444,399
ITEMS SHELVED	206,402	212,193	244,721	264,825	287,272
PATRON COUNT	1,283,542	1,337,238	1,446,914	1,463,677	1,357,726

*Includes circulation statistics for Curriculum Materials Center and the Rosen Library

**Reserves statistics in Aleph include video reserves, laptops, headsets, and study room keys

Circulation Services

Table 2
Circulation by Patron Type: Five-Year Comparison

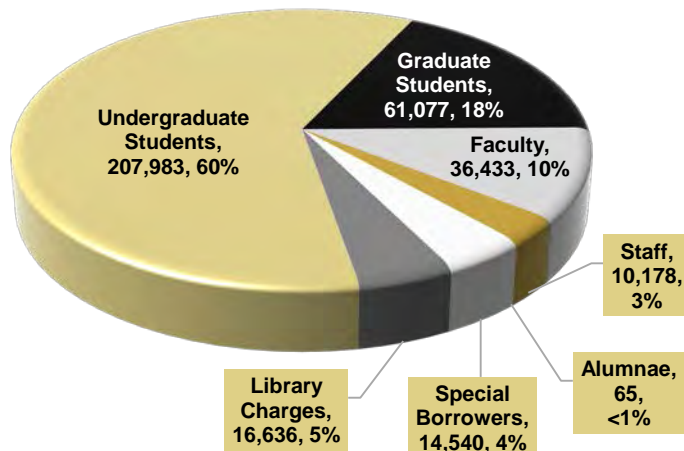
	2013/2014	2012/2013	2011/2012	2010/2011	2009/2010
PATRON TYPE					
Undergraduate Students	207,983	248,977	255,074	269,235	271,941
Graduate Students	61,077	84,006	95,398	94,484	94,985
Faculty	36,433	29,741	30,910	32,374	24,373
Staff	10,178	9,570	10,286	10,473	9,497
Alumnae	65	129	1,525	4,753	5,378
Special Borrowers:	14,540	19,541	19,897	20,194	19,105
Affiliate	2,211	7,415	6,195	3,981	1,727
Courtesy	5,936	7,390	6,713	7,867	10,079
Associate/Subscriber	6,393	4,736	6,989	8,346	6,512
Library Charges:	16,636	17,224	22,216	17,224	22,216
Interlibrary Loan	7,681	10,311	10,192	11,335	9,852
UBorrow*	4,864	11,905	2,694	2,312	2,303
Other	4,091	11,905	2,694	2,312	2,303
TOTAL ITEMS CIRCULATED	346,9	409,188	435,297	444,399	438,139

*UBorrow was implemented in 2012/2013.



LTA Specialist Martha Cloutier (Fines & Bills) and Sr. LTAs (Stacks) Mary Lee Gladding-Swann and Megan Humphries supporting the Director's Advisory Group at the Cinco de Mayo Taco Bar Fundraiser

Circulation Services
Chart 1
Patron Type, 2013/2014



Buenaventura "Ven" Basco
Interim Head, Circulation Services

Highlights of the Year in Retrospect

This was a busy and exciting year for Information Literacy & Outreach (ILO), full of growth and change. Most notable was a change in leadership as department head Elizabeth Killingsworth departed in August 2013. For most of the year Penny Beile, Associate Director for Information Services and Scholarly Communications, was ILO's *de facto* head. Corinne Bishop, who was promoted to Associate Librarian this year, was out on Professional Development Leave during the spring and summer 2014 semesters. During this staffing shortage, several adjuncts were brought on board to assist with library instruction and video production among other projects. Rachel Mulvihill returned in August from a year as interim head of the Curriculum Materials Center, and eventually was chosen as ILO department head in June 2014.

In September 2013, an Outreach and Instruction Taskforce was convened to help shape the future of the department and determine whether a new focus on outreach could be achieved through a reallocation of job assignments. It was decided that the department would continue with a renewed emphasis on outreach, targeting several user groups (Graduate Students, Undergraduate Students - First Year Experience (FYE), Honors and Undergraduate Research Students, and Other Populations). Renee Montgomery accepted an assignment working with undergraduate FYE students and Other Populations (including international students and community groups such as visiting high school classes). Corinne Bishop took on the role of Graduate Outreach librarian and serves as the Libraries' liaison with the College of Graduate Studies. Research & Information Services librarians Richard Harrison and Missy Murphey each have a percentage of their assignments with ILO as well. Harrison is working with Honors and Undergraduate Research students and Murphey is working with Montgomery on the Undergraduate FYE responsibilities, primarily in the area of the Common Reading Program. The other librarian position, left vacant when Mulvihill accepted the department head position, will focus on End User Experience and Emerging Technologies.

Libraries Canvas Course

A major focus and achievement of the year was the Libraries' Webcourse, *Introduction to Library Research Strategies*. This free-standing course was created in the first half of 2013 in collaboration with the Department of Writing & Rhetoric, First Year Experience, and Center for Distributed Learning. Course content includes short modules on using the library Web pages, catalog, and databases, citing sources, and identifying scholarly resources. After a quiet start in Summer B, the course flourished in fall and spring, with a total of 2,896 students completing the final quiz during this fiscal year.



ILO Staff: Renee Montgomery, Corinne Bishop, Rachel Mulvihill (department head), and Terri Gotschall

All students in ENC1102 (Composition II) and SLS1501 (Strategies for Success) are automatically enrolled in the course (via Canvas), and their instructors can assign the quiz for a grade. It has become a prerequisite for some face-to-face library instruction sessions, allowing for a flipped-classroom approach and more hands-on practice in the library classrooms. Reaction to the course has been positive, and it has also been requested for use in an upper level Health Services Administration course.

In fall 2013, the course content was reviewed and a bank of alternate questions was developed to increase the rigor of the final quiz. After analyzing quiz scores for potential issues, several edits were made to content and problematic questions. Student scores show an improvement on these questions in spring 2014. Overall, the quiz appears to be effective, with an average student score of 84%.



IT&R Outstanding Collaboration Award winners Susan Hicks, Kelvin Thompson, Brent Shaw, Kerlene King, Jonathan Pizzo, Robin Chan, John Venecek, Rachel Mulvihill, and Renee Montgomery (Not pictured: Patti McCall, Corinne Bishop, and Beth Nettles)

Most rewarding was the selection of the group for the 2014 **IT&R Outstanding Collaboration Award**. ILO Librarians Corinne Bishop, Renee Montgomery, and Rachel Mulvihill were part of the team, along with library colleagues Robin Chan, Patti McCall, John Venecek, and six Center for Distributed Learning colleagues.



Information Fluency Student Award recipients Anthony Cole and Amelia Mackarey with Barry Baker, Director of Libraries and Dr. Alvin Wang, Dean of The Burnett Honors College (April 2014)

Library Instruction and Information Literacy Modules

While the overall number of face-to-face library instruction sessions has been declining for several years, the number of classes reached through the Canvas course has helped make up for this decline. Use of the online course may partially account for the drop in face-to-face classes in 2013-2014. To clarify instructional offerings, a new Library Instruction Web page was created. Bobby Ciullo from IT&DI was instrumental in designing the new look, which offers several instructional “packages” and describes all available instructional materials including modules, videos, the Canvas course, and face-to-face instruction.

In contrast with traditional instruction, the Information Literacy Modules continue their steady growth. One module (*Maximizing Google Scholar*) was updated this year, and one new module derivative was created by a faculty member. *Avoiding Plagiarism Using Chicago Manual of Style* was developed by History professor Amy Foster as an alternative to the MLA and APA versions of the module. It was added to the Obojobo Community Library in August 2013 and has seen moderate use. This year also brought a new way for faculty to assign the Information Literacy Modules, directly in UCF’s Webcourses interface (Canvas). Assigning the modules this way allows scores to go directly into the Canvas gradebook, eliminating the need for instructors to download scores from Obojobo and then upload them to Webcourses.

The UCF Libraries was chosen to participate in a Project Information Literacy Lifelong Learning Study, as a university in a “Smart City” (a fast growing area with recent graduates and thriving career opportunities). Corinne Bishop has been serving as the UCF contact for researchers at the University of Washington as they contact recent UCF graduates, and with the UCF office of Alumni Association.

For the seventh year, Information Fluency Student Awards were presented in partnership with the Burnett Honors College in April. Because the students’ family members were not available to attend the ceremony, Art Specialist Cynthia Burris Dancel was enlisted to video tape the ceremony. The video was then edited and sent to awardees Anthony Cole and Amelia Mackarey and their families.

Classroom improvements continued this year with new desks installed in room 235A. Narrower desks allow for better movement through the classroom and provide additional space for students to work with their own laptops. A Technology Fee proposal submitted by Selma Jaskowski was funded late in the year, allowing for the purchase of 50 instructional laptops that can be used in room 223 when more classroom space is needed, or to supplement the desktop computers in rooms 235A and 235C. These improvements will allow us to be more flexible with all of our classroom spaces and accommodate the larger class sizes that are becoming the norm.



New (May 2014) classroom furniture in 235A allows for better movement through the classroom and provides additional space for students to work with their own laptops.

Outreach and Other Projects

Outreach efforts this year included representing the UCF Libraries at New Student Orientations, Graduate Student Orientations, International Student Welcome Events and Orientations, the Fall Welcome Expo, New Faculty Orientation, and the Campus Housing Block Party, among other events. In addition to her outreach duties, Renee Montgomery continued to be the campus expert on EndNote and RefWorks. Over the course of the year she offered 10 workshops and over 30 individual consultations on citation management tools.

Adjunct Librarians Karli Mair, Erica England, and Nardia Cumberbatch contributed to the library instruction program by teaching many of the face-to-face English Composition courses, freeing up Subject Librarians to work with their disciplines. Karli Mair

was also instrumental in creating several new streaming videos, updating several videos, organizing videos on the library Web page and YouTube, and creating a new standard look for the videos. Mair also worked with Corinne Bishop to create customized videos for an online course in which Bishop was embedded, and worked with Hal Mendelsohn to develop a video for Patent Classification searching.

Changes in Staffing

- In July 2013, Terri Gotschall joined ILO and RIS as Office Manager.
- In August 2013, Rachel Mulvihill returned from a temporary assignment to the Curriculum Materials Center.
- Also in August, Elizabeth Killingsworth left the UCF Libraries for the position of Head of Research Services at Southern Methodist University in Dallas, Texas.



Kelvin Thompson and Elizabeth Killingsworth at Elizabeth's going away party, August, 2013

- In September 2013, Karli Mair was hired as a part-time adjunct librarian.
- Erica England and Nardia Cumberbatch were also hired as part-time adjuncts, primarily to assist with teaching ENC1102 sections.
- From January – August 2014, Corinne Bishop was on 75% Professional Development Leave.
- After a national search, Rachel Mulvihill was selected in June 2014 to fill the vacant Department Head position.
- Renee Montgomery, Outreach Librarian, remained in her position throughout the year.

Departmental Goals: 2013/2014

- **Promote new Canvas course and evaluate content and impact with users.**
The Canvas course was heavily used by ENC1102 and SLS1501 classes in fall 2013 and spring 2014. A survey of ENC and SLS instructors was conducted in fall 2013 to ascertain their satisfaction with the course. After a project to evaluate the course content and quiz, student scores were analyzed to determine which content and quiz questions needed to be

updated. Scores on the problematic quiz questions in spring 2014 showed an improvement.

- **Update information literacy modules and evaluate whether to continue to support Google Scholar and RefWorks modules.**
The Maximizing Google Scholar module was updated, as Google's interface had changed. Plans are being developed for possibly retiring modules.
- **Re-envision and re-evaluate current duties and assignments in face of changing priorities.**
The Outreach and Instruction Taskforce (ILO Taskforce) recommended a model for ILO and RIS to reallocate librarian assignment percentages in order to improve outreach to several targeted groups. Librarian Annual Assignments/Position Descriptions were adjusted accordingly.
- **Maintain departmental operations in face of staffing shortage.**
With the departure of ILO's department head at the start of the fiscal year, and one librarian on 75% professional development leave, the department continued with the help of adjunct librarians. Also invaluable was the support of Dr. Penny Beile as de facto department head.

Departmental Goals: 2014-2015

- Begin regular Information Literacy/Library Instruction meetings with all instruction librarians, including Regional, Rosen, and CMC representation. Provide professional development opportunities to all instruction librarians. Begin collecting inclusive statistics from all campuses, and include online instruction.
- Develop plan for retiring outdated or underutilized modules. Include procedures for studying module usage, notifying faculty in advance of module retirement, possibly replacing the content in another format, and determining the impact on the digital badges initiative.
- Design new outreach services for targeted populations of Graduate Students, Undergraduate FYE, Honors and Undergraduate Research, and Other Populations. This could include print materials, programming, displays, and/or other activities.
- Begin to develop information literacy assessment strategy. Conduct inventory of available data (on modules, face-to-face instruction, Canvas course, videos, web pages, etc.) and determine assessment needs. Investigate methods of assessing student learning, especially for face to face instruction.

Advancement Toward the President's Five Goals

Offer the best undergraduate education available in Florida

- The majority of Library Instruction sessions are for undergraduate students. Instruction librarians reached 8,918 students in 188 undergraduate classes on the main Orlando campus.
- The Libraries' Canvas Course, *Introduction to Library Research Strategies*, was also aimed at undergraduate students. 2,896 undergraduate students completed the Final Library Quiz in the course.
- The Information Literacy Modules continue to be used primarily in undergraduate courses. Of the 1,551 new instances created in 2013-2014, 1,232 were used in undergraduate classes
- This year, new librarian assignments were made to target outreach to undergraduate students. These include Renee Montgomery's 25% assignment for Outreach to Undergraduate Students and Other Populations, Missy Murphey's 5% assignment for Undergraduate Student Outreach, and Richard Harrison's 20% assignment for Outreach to Honors and Undergraduate Research Students.

Achieve international prominence in key programs of graduate study and research

- Face-to-face Library Instruction was provided for 1,091 graduate students in 50 classes on the main Orlando campus.
- 137 instances of the Information Literacy Modules were assigned to graduate classes.
- In May, Corinne Bishop was given a 20% assignment for graduate student outreach. She will be the Libraries' liaison with the College of Graduate Studies and coordinate programming for graduate students.



Terri Gotschall and Erica England presenting a poster session at the FLA Annual Conference, April 2014

- At least 17 drop-in workshops were offered primarily for graduate students: ten citation management workshops, six sessions of the Library Toolkit for Graduate Students, and one Google Scholar/Mendeley workshop. These were advertised and offered in collaboration with staff at the Graduate Student Center.

Become more inclusive and diverse

- ILO continues to offer support and outreach to international students on campus by offering tours to intensive language students and attending Welcome Events and Orientations through the International Services Center.

Be America's leading partnership university

ILO has a history of collaborating with partners both within the library and around campus. Some of our notable partnerships include:

- Working with colleagues in the Center for Distributed Learning on projects ranging from the Information Literacy Modules, to the OneSearch LTI in Canvas, and the Libraries Webcourse (which won the 2014 IT&R Outstanding Collaboration Award).
- Collaborating with faculty in the Department of Writing & Rhetoric to provide appropriate library instruction to students in ENC1102 through the Canvas course, Information Literacy Modules, and face-to-face instruction sessions.
- Offering the Information Fluency Student Award in partnership with the Office of Information Fluency and The Burnett Honors College.
- Providing workshops and library instruction to students involved in various programs through the Office of Undergraduate Research.
- Participating in activities related to the Common Reading Program with Student Development and Enrollment Services.
- Offering sessions at New Faculty Orientation, and Winter and Summer Faculty Development Conferences through the Faculty Center for Teaching and Learning.
- Accommodating local middle and high school classes, arranging for visits to the John C. Hitt Library, and offering library instruction to the students.

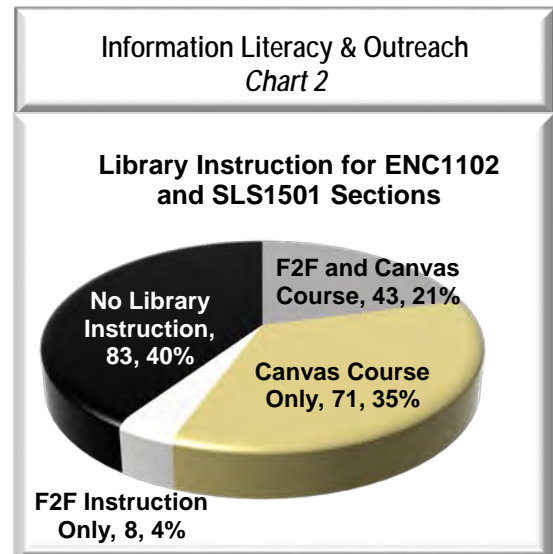
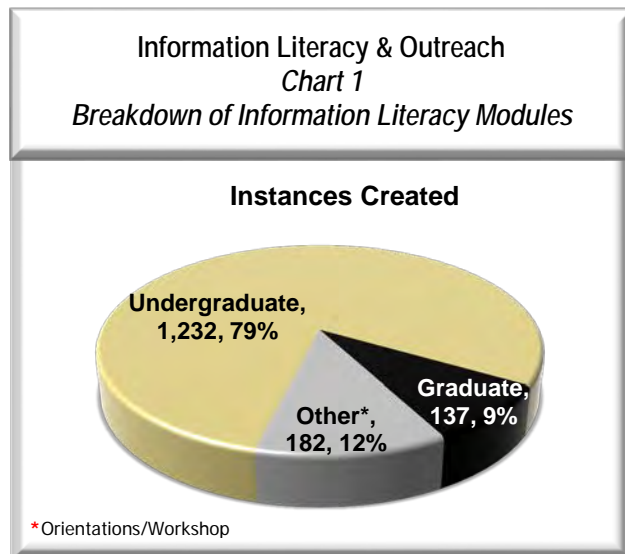
Performance Enhancement Recommendations

The department is still not fully staffed; one librarian position will hopefully be filled early in the new fiscal year. Without further funding from the university to support Information Fluency, the department will have limited resources to devote to the Information Literacy Modules. The focus will shift from developing new modules to maintaining and marketing the existing modules.

STATISTICS

Information Literacy & Outreach
 Table 1
 Five Year Summary: Information Literacy Modules

	2013-2014	2012-2013	2011-2012	2010-2011	2009-2010
Assessment Completions	52,759	42,046	38,423	22,658	16,939
Students	9,758	7,860	8,082	6,469	6,005
Faculty Members	151	164	160	104	93
Instances Created	1,551	1,317	1,275	710	586
No. of Modules	15	14	13	12	8
Average Score	82.64%	85.71%	85.19%	84.69%	89.02%

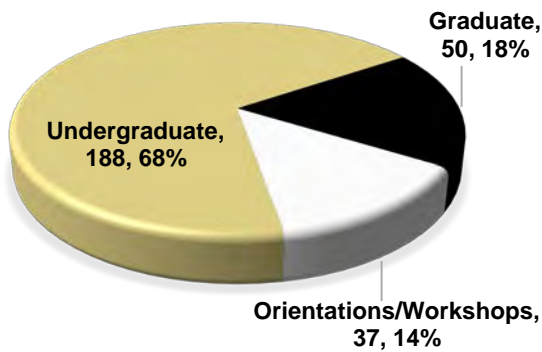
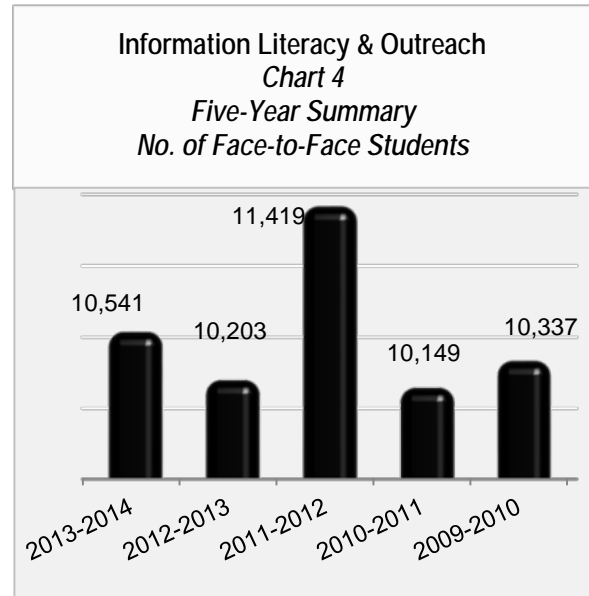
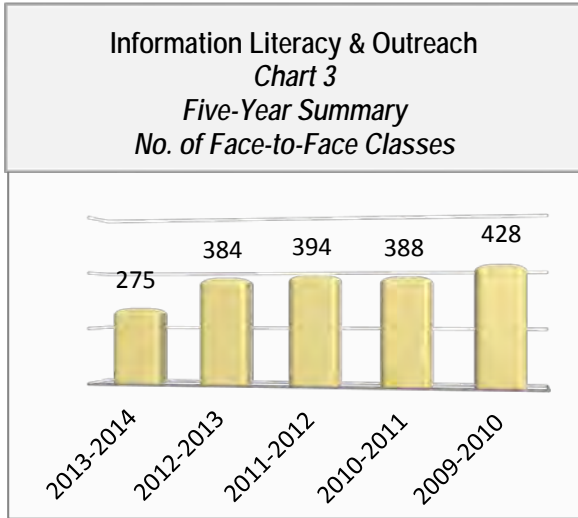


Canvas Course, Introduction to Library Research Strategies

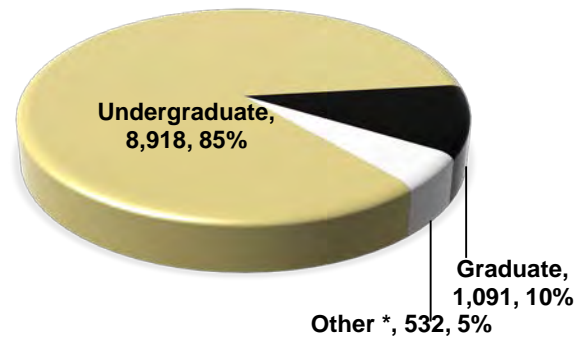
Information Literacy & Outreach
 Table 2
 2013-2014 Canvas Course

Assessment Completions	2,896
Sections of ENC1102 that assigned the Webcourse	99
Sections of SLS1501 that assigned the Webcourse	15
Sections of other courses that assigned the Webcourse	1
Average Score	84.13%

Face to Face Library Instruction



Breakdown of Face-to-Face Classes



Breakdown of Face-to-Face Students

* Attended workshops, etc.

Rachel Mulvihill
 Head, Information Literacy & Outreach



Highlights of the Year in Retrospect

The UCF Office of Scholarly Communication (OSC) is unique from other library Scholarly Communication units based on a variety of factors. Unlike other institutions, UCF does not have an institutional repository, funds available to support publishing in Open Access journals (article processing charges), or a dedicated position to develop and support Scholarly Communication services and activities. However, also unlike many other Scholarly Communication units, the UCF OSC has made significant inroads with research faculty and relevant campus units; identified campuswide services that support all aspects of the research process (and provides support for many of these needs); and seeks to collaborate with other campus units, advocate for staffing and resources, and educate about the changing scholarly publishing environment.

Many other libraries' Scholarly Communication efforts are restricted to advocating for Open Access and offering copyright advice, but the UCF OSC is much broader in scope. It provides information and assistance for various aspects of scholarly publishing, from inception of a scholarly research project to its completion and beyond. The Office relies on the participation of faculty and staff from numerous departments across the library, who work collaboratively to achieve goals that transcend divisions and functions. As evidenced in the following narrative, the Office would not exist without the vision and energy of these participants. See the current list of participants under the Staffing section of this report.

Over the course of the reporting year the Office identified priorities for action, broke into teams, and worked to implement projects. The Office also responded to questions about publishing services and support for article processing charges (from Biology, Communication Disorders, Coastal Hydrology, and other faculty), hosted Open Access Week activities and exhibits (and received a national award for best exhibit), offered a series of workshops for library faculty development, marketed services to UCF faculty via campus presentations and publications (including an insert of the Research Lifecycle in the *Faculty Focus* article authored by Corinne Bishop and Lee Dotson), and continued to develop the roster of Open Access champions. Also of significance, a Data Management survey was distributed to a subset of UCF faculty and results were shared at the first UCF Research Computing Day at IST. Many of these efforts are described further under the Goals section.

The Office also observed the evolution of Scholarly Communication-related presentation and publication topics over the past year. We are moving from reporting on the development and use of the Research Lifecycle to disseminating information about additional Scholarly Communication services, research, and programs offered at the institution. As indicated by tweets, listserv postings, awards, blog posts, and mentions of the UCF Research Lifecycle and the Scholarly Communication model in webinars and presentations by notable names in Scholarly Communication, the graphic and the program are achieving national recognition. Academic libraries in Rhode Island, Virginia, and Tennessee have requested permission to use or adapt the Research Lifecycle at their local institutions, and OSC continues to

receive inquiries requesting information about its model. This at the same time the scope of the Office's services are being recognized as an aspirational model by several Scholarly Communication librarians around the country. It is remarkable what has been accomplished to date, and much of the success of the unit can be directly traced to the involvement and energy of its volunteers.

Staffing Changes

- Now in its second year, the Office of Scholarly Communication continued with its unique model of staffing with volunteers. This "Advisory Group" actually acts well beyond the consultative capacity typically associated with advisors by actively assigning priorities to projects and then working to implement them. The volunteers consist of people with responsibilities related to Scholarly Communication services or who have an interest in Scholarly Communication topics. Those who have duties aligned with library services represented on the Research Lifecycle also serve as "blue button" experts, in that they have added to or developed expertise in identified areas and have agreed to provide frontline services.
- The list of people who have indicated an interest in Scholarly Communication activities and/or actively participated by attending meetings or serving on workgroups includes 22 library members from across eleven library departments. Several changes in staffing occurred over the past year, with Rosie Flowers, Kelly Robinson and Sandra Varry leaving the institution. On-going members Ven Basco, Penny Beile, Corinne Bishop, Cindy Dancel, Sai Deng, Lee Dotson, Rich Gause, Athena Hoepfner, Selma Jaskowski, Patti McCall, Renee Montgomery, Barbara Tierney, Andy Todd, and John Venecek welcomed Michael Arthur, Kerri Bottorff, Tim Bottorff, Erica England, Karli Mair, Carrie Moran, Rachel Mulvihill, and Mary Rubin to the group.

Departmental Goals: 2013-2014

- **Scholarly Communication website:** Complete mapping of website information to research guide and, in lieu of additional staffing needed to provide high touch services, expand the site with more information and instructional videos. *On-going:* The project to map the website to relevant research guides has grown due to an attempt to restructure the research guides. However, the site was updated with new information and two instructional videos are in development. (Erica England and Rich Gause led the mapping project, with assistance from Carrie Moran, Michael Arthur, Barbara Tierney and Penny Beile). Beile added the unit's mission and goals to the site. Handouts that support the Research Lifecycle and training tools for librarians were also added (see Internal Training in this section).
- **Research Lifecycle (RLC) development and dissemination:** Continue conversations with relevant campus units to further develop services related to institutional research and update as needed. Use lifecycle as a basis for discussing








research needs with campus entities such as university administration, the Faculty Senate, the Research Council, etc. Submit manuscript(s) and/or presentation proposals to disseminate the Lifecycle external to the institution. *On-going:* The Research Lifecycle was used to illustrate the need for repository and data management support with various campus units. Discussion from a meeting with representatives from CS&T and IST led to the development and distribution of the Data Management Survey. Results of the survey were communicated back to interested parties, thus providing an idea for the types and sizes of data storage needed by institutional faculty. Faculty interest led to sharing of the dataset, with usage governed by a data use agreement. The Department of Statistics was contacted about broad support for the unsupported Data Analysis button, and discussions are continuing as to the breadth of support available to campus researchers.

- Internal training:** Follow up on 1.5 day workshop with a series of brown bag sessions that covers all services provided by the library. Host presenter notes, slides, and Connect sessions on an internal-facing site. *Accomplished:* The Scholarly Publishing Brown Bag series, comprised of six workshops designed around the blue button services on the Research Lifecycle, was held over a two-week period in September 2013. On average 15 library faculty members attended each session. Renee Montgomery,

Corinne Bishop, Patti McCall, and Penny Beile planned the sessions, while Ven Basco, Renee Montgomery, Penny Beile, and Sai Deng respectively presented workshops on Literature Reviews, Citation Management Tools, Where to Publish, Author Rights, Data Management, and Metadata Services. As an example of the depth of training offered, Deng's presentations on [dataset metadata](#)¹ and [metadata services](#)² are available at www.academia.edu. Bishop recorded presentations which are accessible on a research guide. A number of webinars were also scheduled and announced to library faculty. Rosie Flowers, Cindy Dancel, and Lee Dotson developed a toolkit for internal use. Penny Beile also led four sessions for the UCF Libraries Information Exchange.

- Provide workshops for targeted external audiences:** Develop a menu of possible presentations that range from 15 to 60 minutes. Create a script for each presentation so content is similar regardless of the presenter. Develop programming for graduate students and grants writers; market through appropriate venues. *On-going:* A series of workshops for graduate students is being arranged through the Graduate Student Center. The workshops are referred to as the "Publishing in the Academy" series and are based on library services that support scholarly communication activities of faculty and students. Penny Beile, Andy Todd, and Patti McCall identified priority content for graduate

Timeline of Open Access 1960

<p>1969 ARPANET, the progenitor of the Internet, is launched by the US Department of Defense. (Advanced Research Projects Agency Network)</p>  <p>Edward Marick and the first computer screen between interface message processors.</p>	<p>1971 Ray Tomlinson sent the first networked email. In case you're wondering, Mr. Tomlinson says that he has no idea what the first few successfully transmitted e-mail messages said: The test messages were entirely forgettable and I have, therefore, forgotten them.</p>	<p>1983 Congratulations! It's an Internet! In what many consider the birth of the Internet, ARPANET switched from the NCP protocol to TCP/IP.</p>  <p>Random Internet</p>	<p>1990 Tim Berners-Lee wrote the first web page.</p>  <p>The first web page was the first web server of the world wide web.</p>
<p>1960</p> <p>1966 ERIC launched eric.ed.gov (Educational Resources Information Center is an online library of education research materials)</p>  <p>1966 Medline launched nlm.nih.gov/medlineplus</p> <p><small>The text is inspired by the Open Access Time for Your New Subject http://dx.doi.org/10.1002/oa.1001</small></p>	<p>1970</p> <p>1971 Project Gutenberg, a collection of over 42,000 free ebooks, was launched. (gutenberg.net)</p>  <p>Declaring of Johannes Kepler, inventor of telescope type who started the history Revolution.</p>	<p>1980</p> <p>1985 Ronald Reagan's White House directed that "it is the policy of this Administration that...the products of fundamental research remain unrestricted."</p>  <p>"The Gipper", aka Ronald Reagan, 40th president of the United States.</p>	<p>1990</p> <p>1991 CERN (European Organization for Nuclear Research) released the software for the world wide web into the public domain, thereby granting permission for all to use, duplicate, modify, and redistribute without charge.</p>  <p>The first printed copy of the human genome consisting of 3 billion units of DNA occupies more than a hundred volumes such a thousand pages long in type so small as to be barely legible.</p> <p>1994 The Human Genome Project launched its open-access website. Years later, the Supreme Court, in keeping with the spirit of the Genome Project, decided that human DNA can not be patented.</p>

¹ https://www.academia.edu/4664891/Dataset_Metadata

² https://www.academia.edu/4664880/Metadata_Services

students while the content of the workshops is being developed by the presenters: Renee Montgomery, Carrie Moran, Patti McCall, Corinne Bishop, Penny Beile, Ven Basco, and Andy Todd. Andy Todd delivered programming for College of Nursing doctoral students and faculty and developed a thorough research guide that highlights Scholarly Communication information and services. Beile and Dotson met with faculty from the Center for Distributed Learning and discussed Scholarly Communication issues and services.

- Outreach:** Host programming and exhibits for Open Access Week. Ideas include a large scale exhibit on the art wall and exhibit cases, a series of webinars related to Open Access issues, and a reception for campus Open Access champions. Begin collecting citations to faculty works with the goal of creating a comprehensive bibliography of scholarly outputs throughout the 50 years of the institution's history. Accomplished and on-going: An enthusiastic team (comprised of Lee Dotson, Cindy Dancel, Kerri Bottorff, Sai Deng, Michael Furlong, and Andy Todd) created an engaging and thought-provoking display and program. The display went on to win the LLAMA PR Xchange Best of Show for exhibits, and was awarded at the Annual Conference of the American Library Association in Las Vegas, NV. Andy Todd and Michael

Furlong created an Open Access video that played at the exhibit and on digital signs. The Open Access group has its own momentum and is planning Open Access Week events for 2014. The faculty bibliography was started and will be a multiyear project. Penny Beile and Erica England met with members of the Research Initiative in Teaching Effectiveness (RITE) to discuss the project. Under Barbara Tierney's leadership, librarians continued to recruit Open Access faculty champions. To date 10 faculty members have submitted photographs and statements in support of Open Access; these have appeared on the Libraries' website, on digital signs, and on posters.

- Institutional infrastructure:** Conduct a data management survey and share results with pertinent faculty from ORC, IS&T, CST, the Libraries, and the Vice-Provost for ITR. Continue to advocate for a data and institutional repository and processes and people to staff them. Accomplished (see comments under the Research Lifecycle entry): Penny Beile, Erica England, Joel Lavoie, and Bobby Ciullo worked on developing and distributing the survey; Penny Beile shared results of the study, at invitation, at the first UCF Research Computing Day at IST. Since then a standing university-level committee has been reviewing platforms for data management hosting. Selma Jaskowski is the Libraries representative.

- 2013

2000
United Nations calls for "universal access to knowledge and information."

2002
Creative Commons launched.

2002
MIT launched OpenCourseWare.

2003
Rep. Martin O. Sabo introduced the Public Access to Science Act.

2009
Swine Flu pandemic provided impetus for widespread Open Access as part of a response.

2009
World's oldest book, the Codex Sinaiticus Bible, was digitized for open access.

2010

2013
Over 200 universities and colleges support SPARC (Scholarly Publishing and Academic Resource) including UCF Go Knights!

2013
Obama administration directed high earning federal agencies to make results of publicly supported research available within a year of publication.

2013
Aided by open access journals, 16 year old Jack Andraka developed a cheap and quick test to detect pancreatic, ovarian and lung cancer in the early stages.

2013
Jack Andraka wins first place at the 2013 Intel International Science and Engineering Fair for his pancreatic cancer detector.

2013
President Barack Obama, 46th president of the United States.



In addition to the activities reported upon above, unit volunteers also took on other projects. Foremost among them is library support for new publishing models, including the Royal Society of Chemistry's publishing vouchers, and memberships in SCOAP3 and the Library Publishing Coalition. Michael Arthur has been instrumental in overseeing library involvement in these initiatives, and Barbara Tierney developed criteria for disbursement of the vouchers (with support from IT for website development). Brown University requested permission to use the form and criteria at their institution. Athena Hoepfner and Erica England worked on a "discoverability" project to identify UCF faculty Open Access publications in OneSearch.

Departmental Goals: 2014-2015

The direction of the Office of Scholarly Communication and its projects are determined by members of the Scholarly Communication Advisory Group. As such, actual projects in support of the goals may vary from those noted below as the Advisory Group prioritizes and selects them.

- **Scholarly Communication website:** Align website to research guides. Seek ways to make site more interactive. Expand site to include informational and instructional videos; identify existing videos that we can reuse; create videos specific to UCF information (possibly OA Champions commenting on their research or OA issues).
- **Research Lifecycle (RLC) development and dissemination:** Revisit graphic and review for possibility of adding additional processes, such as data visualization. Continue to seek support for unmet needs (both staffing for services and platforms for infrastructure). Create a "one off" of the RLC that illustrates services available to undergraduate researchers. Create an informational video that explains how to interpret the RLC graphic. Investigate whether to move from clickable pdf to Web-based interactivity.
- **Internal training:** Continue to identify training resources and develop subject librarian knowledge of Scholarly Communication topics and issues.
- **Provide workshops for targeted audiences:** Assess "Publishing in the Academy" workshops delivered at the Graduate Student Center and evaluate program. Possibly refine content, consider expanding programming to include training on good data management. Depending on staffing resources, offer programming to individual classes.

Outreach: Host programming for Open Access Week. Continue to collect citations to faculty works with the goal of creating a comprehensive bibliography of scholarly outputs throughout the 50 years of the institution's history. Complete a historical directory of UCF colleges and departments, with degrees offered. (This goal is an offshoot of the faculty bibliography project.)

Advancement Toward the President's Five Goals

Achieve international prominence in key programs of graduate study and research

- The work of the Office has potential to advance each of the President's five goals, but most directly impacts Goal 2 through support of faculty and graduate research. Specific projects that relate to this goal include a robust, information-rich website that provides information and services that support research; a well-developed graphic that illustrates the research process from inception to completion with campus services available to researchers; growing subject librarian knowledge through formal training so they can discuss scholarly publishing issues with faculty and students within their disciplines; promoting the Open Access publishing model through exhibits and outreach; and working toward an institutional solution for hosting, disseminating, and preserving the institution's scholarship.

Performance Enhancement Recommendations

The Office depends on interested people from across the Libraries who attend Advisory Group meetings and volunteer for workgroups to provide related services. Although enough cannot be said about the volunteers, the most pressing barrier to fully integrated services remains the lack of dedicated staff. The Associate Director for Information Services & Scholarly Communication has a 25% allocation to Scholarly Communication. With that percentage she sets agendas; conducts meetings; leads some workgroups and contributes to others; meets with institutional representatives to advocate for Open Access support and needed infrastructure; and provides frontline services in the form of presentations and workshops. However, dedicated personnel are needed to more fully integrate the Office into faculty research practices and develop and support research services.

A second, but no less serious obstacle is the lack of dedicated space. The unit has a robust Web presence, but no identifiable physical space. This space is needed to provide programming, meet with faculty and students, and serve as a work space for the Office. President Hitt's Goal 2 places emphasis on international prominence of research. There is no better way for the library to support this goal than to institute a repository that hosts (or links to) the intellectual capital produced at the institution. A repository of this nature facilitates sharing and dissemination of research, increases its use, and ultimately results in greater institutional impact and prominence.

Penny M. Beile
Associate Director
Information Services &
Scholarly Communication



Highlights of the Year in Retrospect

Subject Librarian Service Model

During 2013-2014, Research & Information Services (RIS) implemented the first year of the new Subject Librarian Service Model. The goal for this new service model is to increase positive impacts on student learning, faculty teaching & research, and Scholarly Communication outreach.

■ **Creating higher visibility and accessibility for UCF Subject Librarians by:**

- Showcasing on a special UCF Libraries' Web page:¹
- Featuring in the John C. Hitt Library digital signage.
- Creating Subject Librarian *Newsletter Archive*:²



| February 25, 2014 – Taylor & Francis Workshop | Subject Librarians Ven Basco, Terrie Sypolt, Richard Harrison, Hal Mendelsohn, Missy Murphey, Patti McCall and Andy Todd gave a Panel Program entitled “Strategies for Marketing Library Resources to Faculty and Students.”

- Creating professional presentations and publications to publicize this new service model:
 - *2013 Charleston Conference program:* “Subject Librarian initiative at the University of Central Florida Libraries,” B. Tierney & M. Arthur
 - *2013 Charleston Conference Proceedings:* Article entitled “Subject Librarian Initiative at University of Central Florida Libraries: a Collaboration Amongst the Research & Information Services Department, the Acquisitions and Collection Development Department, and the

¹ <http://library.ucf.edu/SubjectLibrarians/>

² <http://library.ucf.edu/SubjectLibrarians/NewsletterArchive/default.php#Accounting>

Office of Scholarly Communication,” by B. Tierney and M. Arthur.

- *2014 Florida Library Association Conference poster session:* “Subject Librarians positively impacting student & faculty excellence,” B. Tierney, J. Venecek, & P. McCall
- *2014 STELLA (Science, Technology & Engineering Library Leaders in Action) Conference at Stanford University poster session:* “Subject Librarian model’s impact to student and faculty at University of Central Florida Libraries,” B. Basco & P. McCall
- *UCF Subject Librarian Panel Program* featured at the Taylor & Francis UCF Libraries program, February 25, 2014.³
- John Venecek and Linda Colding are collaborating on an article tentatively entitled “There’s going to be an



| February 26, 2014 – Taylor & Francis Workshop | RIS department head Barbara Tierney and a Taylor & Francis representative. Tierney gave a presentation “Subject Librarians Supporting Faculty/Student Research & Publishing”

evolution: The Subject Librarian initiative in review” for a special 2014 issue of *The Reference Librarian* which focuses on “the evolution of the reference function in libraries.”

■ **Providing new partnerships and training for Subject Librarians:**

- Spring 2014 Subject Librarians partnering with the “Writing Across the Curriculum” Faculty Fellows, Disciplinary of Writing program
- *2014 UCF FCTL Summer Conference program:* “Curriculum Mapping: Academic Faculty & Subject Librarians Working Together,” by B. Tierney

³ Note: A photo of our UCF Subject Librarians was included in a Spring 2014 NASIG presentation entitled “Personalizing the library service to Improve Scholarly Communication” by Elyse Profera, Taylor & Francis Group

- 2014 RIS Retreat program: “Subject Librarians working with FCTL’s Curriculum Mapping program,” by Dr. Melody Bowdon, Executive Director, FCTL
- 2014 RIS Retreat showcased several Subject Librarian partnerships

First Year of New Research & Information Desk Service Model

During 2013-2014, RIS hired and trained five part-time adjunct librarians (Larry Cooperman, Nardia Cumberbatch, Erica England, Jeremy Lucas, and Karli Mair) to assist at the Research & Information Desk (RAID).

- Highly trained adjunct librarians hired to assist part-time at RAID allowing Subject Librarians more time for outreach to students, faculty, and academic programs
- New *Excellence in Research Services* booklet created as a training tool for RAID staff
- New *RIS Web page* showcases RIS resources and services

Ask A Librarian Service

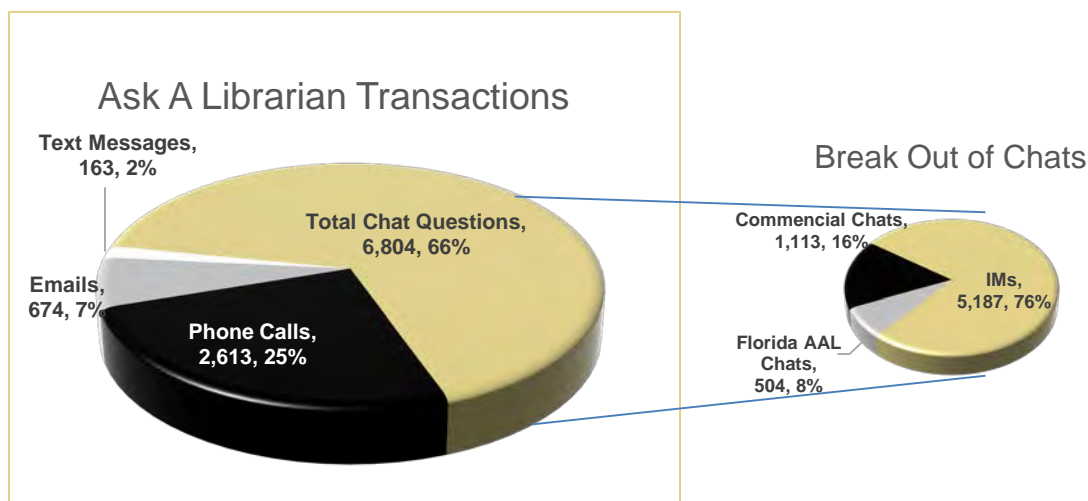
Fifteen staff members, including librarians not in RIS, adjuncts, and OPS contributed a total of 3,767 hours to staff the **Ask A Librarian** (AAL) virtual reference service this year. AAL answered 6,804 chat questions (which included 5,187 IMs and 1,113 commercial chats); 2,613 phone calls, 674 emails, and 163 text messages, for a total of 10,254 total interactions. Although telephone inquiries, emails, and commercial chats declined this year, Instant Messaging (IM) chat increased by 26% compared to last year, from 4,117 to 5,187. IM appears to be the preferred AAL virtual reference service. The increase in IM has necessitated double staffing during peak hours for the fall & spring semesters. *Libraryh3lp* chat software has proven to be very reliable for Instant Messaging, resulting in very few dropped IMs. We anticipate another successful year for Ask A Librarian in 2014/2015.

Government Documents: ASERL Centers for Excellence Continue to Expand

As a member of the Federal Depository Library Program, UCF Libraries receives documents in nearly every subject area, and makes a concerted effort to make this information accessible to the public. This year 11,398 print volumes and maps, 6,496 microfiche, and 158 electronic products were added to the collection, and guides to many of the subject areas were created or updated. Government Documents also continued participating in the Association of Southeastern Research Libraries (ASERL) Centers of Excellence initiative.

Many of the most significant activities this past year continued to revolve around UCF’s participation in the ASERL Centers of Excellence initiative, with Rich Gause and our Government Documents staff proactively working to increase collection holdings and strengths in UCF’s identified areas of excellence: the National Aeronautics & Space Administration (NASA), the Department of Energy (DOE), the Atomic Energy Commission (AEC), and the Nuclear Regulatory Commission (NRC). Gause and his staff continue to review discard lists from other depository libraries throughout the U.S. to obtain missing items from DOE, AEC, NRC and NASA.

The other major concentration has been on various activities to inventory, barcode, and catalog the entire Government Documents collection in preparation for storage of materials in the proposed automated retrieval system (ARC). During this review period, Gause hired and trained two part-time employees to assist with these efforts, and made significant progress with the collection. He also absorbed most of the remaining government publications from the general collection to ease crowding on those shelves.



Recognition for Excellence

Research & Information Services faculty and staff received the following recognition this year:

- U.S. Printer named Rich Gause member of Depository Library Council.
- Hal Mendelsohn earned 2014 Excellence in Librarianship award.
- John Venecek & Patti McCall were part of team that won 2014 IT&R Outstanding Collaboration Award.
- Ven Basco appointed member of the Graduate Faculty, College of Graduate Studies.
- Ven Basco named Acting Head of Circulation Services.
- Patricia Hall received the Leadership Spirit Award Honorary Mention Certificate for being one of the top eight leaders across campus who participated with the United Way Campaign.

New RIS Staff Hired and Trained:

- *New ILO/RIS office manager position:* Terri Gotschall began work July 5, 2013
- *New RIS Senior LTA for Ask A Librarian:* Dawn Tripp began work July 12, 2013
- *New RIS adjunct librarians hired and trained to staff RAID:* Larry Cooperman, Nardia Cumberbatch, Erica England, Jeremy Lucas, Karli Mair
- *New RIS Adjunct Librarian staffing Ask A Librarian:* Rosie Flowers

New Faculty Experience

John Venecek co-edits the new UCF Libraries online newsletter *Illuminations* that features the work of new UCF faculty

Staffing Changes

Ven Basco began his new position as Acting Head of Circulation Services on June 6, 2014.

Departmental Goals: 2013-2014

Continue emphasizing and supporting the new "Subject Librarian" service model in an effort to increase positive impacts on student learning, faculty teaching/research, and Scholarly Communication outreach.

Support Librarians in their efforts to proactively take ownership of their subject liaison responsibilities that include:

- **Profiling their assigned academic departments, programs, and faculty.**
 - Created the "Subject Librarian's Toolkit":¹ which provides profiling strategies and examples.
 - All Subject Librarians began profiling their assigned academic programs and faculty members.

- **Increasing outreach to their assigned academic departments, programs, faculty, and students.**
Subject Librarians began outreach efforts that involved:

- Regularly getting out of the library building to visit assigned academic departments;
- Participating in meetings with department chairs, program coordinators, library representatives, other academic faculty, and students;
- Creating customized electronic newsletters and postcards, research guides and other Web-based publications to send to their assigned academic faculty and students

- **Beginning curriculum mapping of courses offered within assigned academic departments and programs that will provide more effective curriculum integrated library instruction for these programs.**

- Barbara Tierney presented an hour-long program entitled "Curriculum Mapping: Subject Librarians and Academic Faculty working together," UCF FCTL Summer Conference, May 6, 2014.
- Dr. Melody Bowdon (Executive Director, UCF's FCTL) presented a "Curriculum Mapping" workshop for Subject Librarians, RIS Retreat, April 30, 2014.
- Subject Librarians are contacting their assigned academic departments asking to be part of academic department curriculum mapping teams.

- **Updating and refining Research & Information Desk "Basic Competencies and Training Checklist" documents.**

The RIS Assessment Team created a staff training booklet entitled "Excellence in Reference Services." All RIS staff members were given a copy of this booklet and asked to review it carefully.

- **Participating in professional training opportunities and mentoring for RIS staff to increase their stature and value within the UCF Libraries organization and the university.**

The following is a selected list of some of the professional training opportunities in which RIS librarians participated:

- STELLA (Science, Technology & Engineering Library Leaders in Action) Conference (Stanford University, April 2014), Ven Basco and Patti McCall
- Science Boot Camp for Librarians West, Boulder, CO, summer 2013, Patti McCall
- ALA Reference and User Services Association (RUSA) Business Reference 101 Online course September 9-October 6, 2013, Missy Murphey
- Patents & Trademarks Conference, March 2014 Hal Mendelsohn

- **Subject Librarians will participate in UCF Scholarly Communication activities:**

- Subject Librarians participated in a series of UCF Libraries' Scholarly Communication workshops in June, August, and September 2013.

¹ <http://guides.ucf.edu/subject-librarian-toolkit>

- *Subject Librarians participated in UCF Open Access Week programs.*
 - *John Venecek brought in four UCF Open Access Champions (Drs. Barry Mauer, Rudy McDaniel, Mark Kamrath, and Peter Larson).*
 - *Terrie Sypolt brought in one UCF Open Access Champion (Dr. Joyce Nutta).*
- *Subject Librarians Ven Basco, John Venecek, Patti McCall, and Rich Gause serve as volunteers for the UCF Libraries Scholarly Communication Committee.*
- *Barbara Tierney created a “Royal Society of Chemistry” Author Voucher Web page to connect to the Scholarly Communication website.*
- **Meet with Undergraduate and Graduate Student groups, and continue to consider and act upon suggestions provided by the library’s 2012 Graduate Student Survey**
 - *Terrie Sypolt met with several Continuing Education in the Health Professions (CEHP) Graduate Student cohorts to assess their library and research needs.*
 - *Patti McCall:*
 - *Met with the UCF Student Chapter of the American Chemical Society and provided a special “SciFinder Workshop” for them.*
 - *Provided a “Web of Science Workshop” for Graduate Students and the UCF Graduate Student Center.*
 - *Represented UCF Libraries at the iDigBio program for recruiting minorities into Biology graduate programs, spring 2014.*
- **Continue to create and market suites of services for graduate students: Subject Librarians will work to do Graduate Student programming for their assigned academic departments.**

Education Librarian Terrie Sypolt regularly meets one-on-one with College of Education and Human Performance program directors, program chairs, faculty, and student cohorts to advise them and assist them regarding library resources and services. One of her many high profile projects during this review period has been her innovative participation on a “Graduate Writing Center” proposal that was presented to the College of Graduate Studies staff in July 2014.
- **Continue creating and marketing library services to New Faculty:**
 - *Subject Librarians introduced themselves to their New Faculty and offered assistance with library resources, services, etc.*
 - *John Venecek co-edited the UCF Libraries online newsletter Illuminations which targets New Faculty.*
- **Continue collaboration with Faculty Partners:**
 - *Subject Librarians John Venecek, Andy Todd, Linda Colding, and Richard Harrison worked with the “Writing across the Curriculum” (WAC) Faculty Fellows on their “Disciplinary of Writing” projects.*
- *Dr. Pavel Zemlyanskiy (Head, Writing across the Curriculum) provided WAC presentations for Subject Librarians at the April 30, 2014 RIS Retreat and at a fall 2013 Research & Information Services meeting.*
- *Dr. Melody Bowdon (Executive Director, FCTL) provided a “Curriculum Mapping” presentation for Subject Librarians at the April 30, 2014 RIS Retreat. She is encouraging UCF academic faculty to include Subject Librarians on their departmental Curriculum Mapping teams.*
- *Subject Librarians John Venecek and Patti McCall were part of the RIS/ILO/CDL team that created the “Introduction to Library Research Strategies” Canvas Course. This project won the 2014 IT&R Outstanding Collaboration Award, and has had a significant impact on the instruction we provide for ENC1102 (English Composition II) and SLS1501 (Strategies for College Success) classes.*
- *John Venecek took part in the Department of Writing & Rhetoric (DWR) “teaching circle” which consisted of a group of ten GTAs and the Director of First Year Writing, Dr. Kevin Roozen. These meetings were very significant in helping to tailor our ENC 1102 library instruction to the ever-changing curriculum in the DWR.*
- *Missy Murphey, Rich Gause, Hal Mendelsohn, and Ven Basco are working with Pam Hoelzle, Manager of Blackstone LaunchPad, to determine how UCF librarians can work with UCF student entrepreneurial groups*
- **Continue assessing RIS services for knowledge & behavioral skills to inform training programs:**

Continue with current workgroup for one year; may roll over to Public Services Group if other departments are interested.

 - *The RIS Assessment Team (Ven Basco, Linda Colding, Meredith Semones, and Barbara Tierney) created an “Excellence in Research Services” staff training booklet, September 2013.*



Barbara Tierney, John Venecek (not pictured), and Patti McCall gave a poster session "Subject Librarians Positively Impacting Student & Faculty Excellence: University of Central Florida Libraries' New Subject Librarian Service Model" at the Florida Library Association Annual Conference. May 2014.

- The RIS Assessment Team also worked closely with Marjorie Chusmir, Coordinator, UCF Human Resources' Organization Development & Training, to develop and implement a "Mystery Shopping" assessment for the UCF Libraries' Ask A Librarian virtual reference service and the Research & Information Desk. During spring semester 2014, the "Mystery Shopping" assessment found RIS's telephone and IM service customers to be "highly satisfied" or "satisfied" with their AAL experience. Due to an HR staffing deficit, "Mystery Shopping" at RAID could not be conducted in spring 2014 after all and will instead take place in fall 2014.
- Continue working to create a new service model at the RAID which will provide excellent service to library patrons and also make the most effective use of RIS and volunteer staff.
- Continue hiring and training excellent adjunct librarians to assist with RAID, AAL, and Government Documents
- Provide innovative professional training opportunities and mentoring for RIS librarians and staff to increase their stature and value within the UCF Libraries organization and the university.

Departmental Goals: 2014-2015

- Year #2 of Subject Librarian service model rollout: lead and support RIS librarians to accomplish Year #2 of Subject Librarian service model goals which include:
 - Continued reassignment of librarian subject duties to align them more closely with particular UCF colleges and academic departments.
 Subject Librarians will:
 - Continue curriculum mapping of the courses offered by each of their assigned academic programs.
 - Begin designing "curriculum-integrated research instruction" for their assigned academic programs, with the goal of creating tiered research skills for their students, i.e., each year students will learn increasingly more sophisticated research skills, building on what they learned the year before.
 - Strive to increase and enhance their discipline-based research instruction for small and large groups.
 - Strive to increase and enhance their discipline-based individual student consultations.
 - Begin creating online tiered subject research tutorials which can be embedded in UCF's Canvas course management system.
 - Expand proactive outreach to academic faculty in their assigned academic programs – via face-to-face meetings/demonstrations, customized e-newsletters, e-postcards, and focusing on UCF's Scholarly Communication "Research Lifecycle" model.
 - Continue to build research partnerships with individual academic faculty members.
 - Continue to identify UCF Faculty Open Access Champions, and continue to feature these academic faculty members in UCF Libraries Web pages and programs.
- Other RIS Goals

Advancement Toward the President's Five Goals

Offer the best undergraduate education available in Florida

- The UCF Libraries' Subject Librarian program is in place to provide positive impacts on undergraduate student learning. Students may request a one-on-one research consultation with the Subject Librarian assigned to their academic program via an online request form.¹
- Students also have 24/7 access to online Research Guides that are customized to either a particular course² or a particular academic program. (There are 500+ Research Guides that UCF librarians have designed to support research on a particular topic.)
- Faculty members may request a customized library research instruction class (either face-to-face or through library research online modules embedded in Canvas) for their students.³
- The John C. Hitt Library Research & Information Desk is open seven days a week to provide drop-in, face-to-face research and reference assistance for students.⁴
- The Ask A Librarian (virtual reference) service is available seven days a week to respond to student research and reference questions via chat, email and telephone.⁵
- The John C. Hitt Library "Information Kiosk" (at the inside entrance of the library) is an outreach information desk set up at the beginning of each semester to help students get acclimated to the library and campus.
- The "Mobile Librarian" service is a "point-of-need" outreach service at the John C. Hitt Library that involves roving library staff members (with "Do You Need Help" signs & iPads) walking through each floor on a regular basis during weekday hours.
- The LibAnswers Knowledge Base⁶ offers students FAQ information. To access this

¹ <http://library.ucf.edu/Reference/ResearchConsultations/Default.php>

² <http://guides.ucf.edu/course?hs=a>

³ <http://library.ucf.edu/Reference/Instruction/>

⁴ <http://library.ucf.edu/Reference/>

⁵ <http://library.ucf.edu/Ask/>

⁶ <http://guides.ucf.edu/content.php?pid=242222&sid=2639583>

database click on “How Do I” and then select “Frequently Asked Questions” from the UCF Libraries’ home page.

Achieve international prominence in key programs of graduate study and research

- RIS librarians conducted approximately 500 in-depth, one-on-one Research Consultations during this review period. These Research Consultations are available to all students, but are heavily used by graduate students.
- RIS librarians created a wide range of online Research Guides to support Graduate courses.¹
- RIS librarians provided a wide range of library research workshops in all disciplines for graduate students during this review period.
- Combined research and scholarship efforts by RIS included four publications and five papers, presentations, or poster sessions presented at local, state, and national venues.

Be America’s leading partnership university

- RIS librarians are working with the UCF Center for Entrepreneurial Research (College of Business) to provide library research workshops which showcase UCF Libraries’ patents & trademarks, government documents, and marketing resources for UCF’s Blackstone *LaunchPad* which encourages student entrepreneurs.
- RIS’s Ask A Librarian virtual reference service is part of the Tampa Bay Library Consortium (comprised of 135 libraries), which collaborates to provide statewide chat service.
- RIS coordinates the Campus Connections program for UCF Libraries. Approximately 50 UCF groups and organizations participated this year in this program, which was created to host

campus organizations in the library in order to provide a visible place for them to market services and meet students.

- RIS’s Government Documents Unit, a member of the Federal Depository Library Program, receives documents in nearly every subject area and makes a concerted effort to make this information accessible to the public. For the past few years UCF Libraries has participated in the Association of Southeastern Research Libraries (ASERL) Centers for Excellence program whereby our Government Documents unit strives to collect NASA and DOE documents exhaustively.

Performance Enhancement Recommendations

Over the past several years Research & Information Services has reported the need to fill vacant positions to further develop services. That need continues in the current reporting year. This year RIS submitted impact statements to Library Administration that estimated the positive impact to UCF constituencies that would come from hiring additional reference librarians with special skills, such as a GIS/Research Data, Business Specialist, a second Education Specialist, a second Science Specialist. Additionally, with the approval of funding for the library renovation, the possibility of an automated retrieval service continues into the current year. To prepare for the subsequent move of Government Documents resources into the retrieval center the collection will continue to be cataloged, with additional staffing provided by special funding.

reporting years. (Additional statistics and five-year comparisons are located at the end of this report.)

2013-2014 Statistics

Statistics

Research and Information Services usage statistics serve as an important measure of departmental performance. As shown below, the department’s face-to-face statistics increased during this reporting period, and the use of online information by patrons grew. The department offered a variety of ways to assist patrons with their information needs, including the RAID (Research and Information Desk), the Ask A Librarian service, the Info Kiosk desk, one-on-one Research Consultations, and the Mobile Librarian service. The following table summarizes the number of people and hours devoted to each service, and the total interactions for the 2013-2014 and 2012-2013

To complement the staffed service points noted above, the library also offers research guides and a LibAnswers Knowledge Base, which provides asynchronous access to answers from UCF librarians. In 2013/14 the 495 question/answer pairs in the LibAnswers Knowledge Base were viewed 27,561 times, an increase of 9% over the 25,341 views of 449 question/answer pairs in 2012/13. In 2013-14 the 600+ electronic LibGuides, which are research guides developed to support research on a particular topic, received a total of 413,331 hits (compared to the 341,459 hits in 2012-13) for an increase of 21%.

¹ <http://guides.ucf.edu/homepage>

Research & Information Services
Table 1
 People, Hours, & Transactions, 2012/13 – 2013/14

Service	# of People*		# of Hours†		# of Interactions	
	2013-2014	2012-2013	2013-2014	2012-2013	2013-2014	2012-2013
RAID (Research & Info. Desk)	24	18	5,308	5,378	28,056	25,269
Ask A Librarian	15	15	3,767	3,710	10,254	10,393
Info Kiosk	26	27	46	43	686	683
Research Consultations	15	17	978	980	489	490
Mobile Questions	13	10	222	198	324	292
TOTALS			10,321	10,309	39,809	37,127

*The “# of People” column was not totaled as each person generally staffs multiple service points. Further, the RAID hours reflect 18 librarians and volunteers.

†Hours for Research Consultations were estimated at one hour to prep and schedule a session and one hour spent with the patron.

Five Most Popular “Campus Guides” based on the number of hits for the past two years

Guide Name	Developer	2013/14	2012/13	Growth
Nursing Research	Andy Todd	22,657	23,330	-3%
Citations & Writing	Rich Gause	18,380	8,675	112%
Frequently Asked Questions	Rich Gause	18,305	13,916	32%
Statistics, Demographics & Census	Rich Gause	15,393	10,435	48%
Business Research	Rich Gause, Missy Murphey, Ven Basco	12,696	16,685	-24%



Rich Gause, Government Documents Librarian, receives his 15-year service award from Director of Libraries Barry Baker, August 2013

Research & Information Desk & Mobile Librarian, Linda Colding, coordinator **Research Consultations & InfoSource, Ven Basco, coordinator**

As anticipated, after the 2010/11 50% jump in Research and Information Services statistics (seen after the Knowledge Commons renovation opening in summer 2010), RIS statistics dropped to more realistic levels in the past three years. Librarians reported that students became more familiar with the logistics of the area, which may have led to a decrease in the number of questions, and a number of technology-related questions were referred to the Tech Help Desk. Also, databases are becoming more user-friendly and potential clients are able to search these databases themselves, without librarian assistance. Further, the Knowledge Base FAQs may have successfully answered a considerable portion of patron questions that would have otherwise been directed to one of the staffed service points.

The recently inaugurated Mobile Librarian initiative, which is a proactive service designed to assist students in the stacks or their study areas, logged 324 interactions this year, a slight increase from last year’s 292 questions. This service is staffed by employees from across the library and has provided the added benefit of observing where patrons could benefit from clearer signage.

The 489 one-on-one Research Consultations provided this year also was nearly the same as last year. Each consultation takes up to an hour to prepare and schedule, and the average consultation lasts approximately an hour. This equated to 17 librarians spending approximately 978 hours last year meeting with students on an individual basis. Although this constitutes a sizable effort for the department, student feedback is such that we consider this an essential service.

- **Campus Connections Program**

A total of 50 groups and organizations participated in this year’s Campus Connections program, which was created to host campus organizations in the library in order to provide a visible place for them to market services and meet students. The organizations talked to 1,900 people and distributed approximately 2,000 brochures while in the library.

- **InfoSource Program**

InfoSource statistics dropped from 181 last year to 160 this year. This may be attributed to more user-friendly databases that potential clients now access themselves. Due to a steadily declining clientele for this service, UCF Libraries decided not to continue with InfoSource services in the coming year.

Research & Information Services

Table 2

Five-Year Comparison: Desk, Info Kiosk, Research Consultation & Mobile Questions Statistics

Service	2013/14	2012/13	2011/12	2010/11	2009/10
Research & Info Desk	28,056	25,269	29,743	32,980	20,856
Info Kiosk	686	683	661*	611	605
Research Consultations	489	490	502*	530*	385
Mobile Questions**	324	292	330	N/A	N/A

* These numbers are corrected from previous years.

** Mobile Questions statistics started to be reported in 2011/12.

Research & Information Services

Table 3

InfoSource Statistics Five-Year Comparison

Service	2013/14	2012/13	2011/12	2010/11	2009/10
Citation Searches	0	2	14	13	11
InfoSource Research	0	0	4	2	2
Document Delivery	1	12	13	29	18
Special Borrower Cards	159	167	190	229	190
Special Collections Billing*	0	0	3	5	4
TOTAL INTERACTIONS	160	181	224	278	225



Ask A Librarian

Meredith Semones, Coordinator

Fifteen staff members, including librarians not in RIS, adjuncts, and OPS contributed a total of 3,767 hours to staff Ask A Librarian (AAL) virtual reference service this past year. AAL answered 6,804 chat questions (which included 5,187 IMs, 504 Florida AAL chats and 1,113 UCF commercial chats); 2,613 phone calls, 674 emails, and 163 text messages, for a total of 10,254 total interactions. Although telephone inquiries, emails and commercial chats declined this past year, Instant Messaging (IM) chat increased by 26% compared to previous year, from 4,117 to 5,187. IM appears to be the preferred AAL virtual reference service. The increase in IM has necessitated double staffing during peak hours for the fall & spring semesters. Libraryh3lp chat software has proven to be very reliable software for Instant Messaging, resulting in very few dropped IMs. We anticipate another successful year for Ask A Librarian in 2014/2015.

Research & Information Services

Table 4

Ask A Librarian Statistics: Five-Year Comparison

Service	2013/14	2012/13	2011/12	2010/11	2009/10
Telephone calls	2,613	3,434	3,647	4,274	4,761
Email	674	866	841	744	914
Text Messaging	163	196	122	NA	NA
Total Chats* (including IM)	6,804	6,093	5,030	4,941	5,003
UCF Commercial Chats	1,113	1,268	1,491	2,192	3,216
Instant Messaging Chats	5,187	4,117	2,762	2,055	1,099
Florida AAL Chats	504	512	654	694	688
TOTAL INTERACTIONS	10,254	10,393	9,517	9,959	10,678

*Total chat statistics include: UCF Commercial, Florida AAL and IM.

Research & Information Services		
Table 4		
Government Documents Activity, Two-Year Summary		
	2013-2014	2012-2013
U.S. Documents		
U.S. Volumes Received	11,398	4,632
U.S. Volumes Deleted	-339	-395
Total Volumes in June	11,059	4,237
Microfiche Received	6,496	5,341
Microfiche Deleted	0	0
Total Microfiche in June	6,496	5,341
Electronic Products Received	158	119
Electronic Products Deleted	-3	0
Total Electronic Products in June	155	119
Florida Documents		
Florida Documents Received	423	204
Florida Documents Deleted	-14	-9
Total Florida Documents in June	409	195
Florida Microfiche Received	0	0
Florida Microfiche Deleted	0	0
Total Florida Microfiche in June	0	0
FL Electronic Received	9	11
FL Electronic Deleted	0	0
Total FL Electronic in June	9	11
Local Documents		
Volumes Received	0	0
Volumes Deleted	0	0
Total Volumes in June	0	0
Microfiche Received	0	0
Microfiche Deleted	0	0
Total Microfiche in June	0	0
Electronic Products Received	0	0
Electronic Products Deleted	0	0
Total Electronic Products in June	0	0
Patents		
Patents CD-ROM Received	0	0
Patents CD-ROM Deleted	0	0
Total CD-ROMs in June	0	0
Patents DVDs Received	0	0
Patents DVDs Deleted	0	0
Total DVDs in June	0	0
Total Patents Microfilm Received	0	0
Total Patents Microfilm Deleted	0	0
Total Microfilm in June	0	0
Maps		
Maps Received	12	12
Maps Deleted	0	0
Total Maps in June	12	12
Growth in U.S. Documents Collection (Approx. in ft)	25.78	24.04



Government Documents (Rich Gause, Documents Librarian)

As a member of the Federal Depository Library Program, UCF Libraries receives documents in nearly every subject area and makes a concerted effort to make this information accessible to the public. This year, 11,398 print volumes and maps, 6,496 microfiche, and 158 electronic products were added to the collection and guides to many of the subject areas were created or updated. Government Documents also continued participating in the ASERL Centers of Excellence initiative.



RIS Employees Party: (top Left) Missy Murphey at the Dr. Who Halloween Party; (top right) Dawn Tripp (AAL) at the winter holiday party; (bottom) Ven Basco (center) serving up "drinks" with Special Collections' Burak Ogreten and Cataloging's Jacqui Johnson at the Dr. Who Halloween Party



Barbara Tierney
Head, Research & Information Services

Highlights of the Year in Retrospect

The year saw the completion of some projects that have been ongoing and others that were proposed, accepted, and completed quickly and with little fanfare. The migration to the NET domain was finished at last and marks the end of a multi-year effort that began with moving the Libraries' servers to the CS&T data center. CONTENTdm, the content management system used for Central Florida Memory and other local collections, was migrated to a new version and the implementation of Islandora, the statewide digital platform for UCF PALMM collections, is underway. ILLiad was upgraded to its latest version and will include Shibboleth authentication this year. A Digital Initiatives website revision brought access to all digital services, projects, and collections under one Web page. UCF became a participating institution on the DMPTool which assists researchers in developing data management plans. Shibboleth authentication was implemented for DMPTool and is in process for access to the HathiTrust. Work continued on moving the Libraries' website and Intranet to new platforms. Tech fee awards provided funds to purchase tablets, scanners, collaborative stations, and laptops. Microsoft Applocker was deployed to all public and staff PCs and, as a result, viruses have been nearly eliminated. Centralized archiving was enabled for all staff on Microsoft Outlook eliminating the need to store email archives on library-owned storage. The most exciting event occurred in late June when we received approval to transform the Media desk on the 3rd floor to a LibTech desk. Read on for a detailed account of these and more IT&DI accomplishments this year.

Digital Initiatives

Digital Services surpassed half a million in digital objects created! These objects include text, photographs, maps, audio, and video that reside in the 12 collections Digital Initiatives manages, using three content management systems (soon to be four!). The Digital Services unit has been scanning, processing, and uploading materials since 1999. To see more of what the Digital Services unit has accomplished, [look through our collections](#).¹

Content Management Systems

- CONTENTdm:** Completed migration of our locally hosted digital collections from CONTENTdm 5.4 to version 6.5 with a subsequent upgrade to version 6.7. The migration included testing searches, browsing, navigation, and load times. All existing CONTENTdm collections were copied over and nearly 140,000 items and associated metadata were transferred to the new server. Links were created on the main page to direct users to additional collections hosted by UF and FLVC. Updated associated Web content on the Intranet that feeds PURLs, item information, collection descriptions, and related searches to

the Digital Collections Web pages. Special Collections, University Archives, Cataloging, and Digital provided style and functionality input. New local collections were established to take advantage of new features such as the end-user submission form. These include the Library Image and Document Repository and the Dick Pope Sr. Institute for Tourism Studies. The CONTENTdm collections are now available on the [UCF Digital Collections page](#).²

- Islandora:** Lee Dotson continued to serve on the Islandora subgroup of the Digital Initiatives and Services Committee that is working with the Florida Virtual Campus (FLVC) to implement Islandora (Fedora back-end, Drupal front-end) to replace DigiTool as the long-term common digital platform for all FLVC members. Began migration of UCF PALMM collections – Political & Rights Issues & Social Movements (PRISM), Florida Heritage, and *Florida Historical Quarterly*.



Digital Collections

- The [Digital Initiatives Web](#)³ page was revised to pull all digital services, digital projects, and digital collections Web pages under a single Digital Initiatives umbrella Web page.
- We are now on Facebook! Like us at <https://www.facebook.com/UCFDigitalCollections>.



- Created a new [guide for Digital Collections](#)⁴ to make it easier for librarians to incorporate information about digital collections on their guides.
- Focused on current uploads to both the collections and the [Florida Digital Archive](#).⁵



¹ <http://library.ucf.edu/Systems/DigitalInitiatives/DigitalCollections/>

² <http://digital.library.ucf.edu>

³ <http://library.ucf.edu/systems/digitalinitiatives/>

⁴ <http://guides.ucf.edu/digitalcollections>

⁵ <http://fclaweb.fcla.edu/fda>

- [Central Florida Memory](#)¹ (CFM)
 - Updated the Carey Hand Funeral Home records to enhance searching between object level and page level metadata.
 - Provided ongoing training and support to St. Luke's Lutheran Church for their contributions to *Central Florida Memory*. A test batch of 40 materials was made available in *Central Florida Memory*. St. Luke's materials were officially made available on *Central Florida Memory*. A total of 190 items added.
 - Created partner portal pages within CFM. We designed a template that was used for consistent placement of the header for the institution, introductory text, searches that search partner specific materials, links to featured topics for partner materials, and the partner's copyright statement. The [Partners](#)² page was also updated to link to the institutions' pages within CFM. The updated pages are also available from the "Partners" drop down menu on the CFM home page.
- **Dick Pope Sr. Institute for Tourism Studies:** Collaborated with Tim Bottorff at Universal Orlando Foundation Library at Rosen College to create a digital collection for the [Dick Pope Sr. Institute for Tourism Studies](#).³ This involved meeting with interested parties such as Dr. Robertico Croes and Dean Abe Pizam, digitizing and uploading new content, and creating a self-submit form for Rosen faculty to upload born-digital materials. Since the digital collection went live, Rosen faculty members have started self-submitting born-digital materials, discovered more materials to digitize, and added links to the collection directly from their Web page.

- **Digital Library of the Caribbean (dLOC)**

Investigated the efficiency of using dLOC's online submission versus creating packages via the METS (Metadata Encoding and Transmission Standards) Editor.



- **Library Image and Document Repository:** This new-to-CONTENTdm 6.x is a collection of the most recent versions of library resources distributed for public use. This was the first collection to feature a self-submittal form.
- **PRISM:** Political & Rights Issues & Social Movements: PRISM became our first UCF collection to migrate to the new statewide digital library platform - from DigiTool to FL-Islandora.

- **Theses and Dissertations**

- Continued to provide support for graduate electronic theses & dissertations and electronic honors theses by liaising with the College of Graduate Studies, Honors College, Florida Virtual Campus, and Cataloging Services.
- Updated the [Theses & Dissertations guide](#)⁴ that pulls together information and access to resources available to assist students with the ETD process to also focus on searching for and finding all formats of theses and dissertations.
- Users now have a new option for searching for UCF Theses and Dissertations via two metadata-only thesis collections in the UCF Digital Collections: Electronic Theses & Dissertations and Electronic Honors Theses (Honors in the Major).
 - The Electronic Theses & Dissertations collection⁵ includes information about, and a link to, the online version of all graduate level theses and dissertations completed at UCF since fall 2004.
 - The [Electronic Honors Theses collection](#)⁶ contains records for all Honors in the Major theses completed at UCF since the program's inception in 1990 with links to electronic versions when available.
 - These collections provide additional searching features and allow for metadata harvesting. The collections are searchable by the usual fields (title, author, year, etc.) as well as advisor, college, degree type, degree program, and more. Some of this information was compiled from pre-2010 student-submitted XMLs, post-2010 reports from the Graduate Studies ETD submission system, and review of physical materials and catalog records.

- **Retrospective Theses & Dissertations**

- Efforts continued on the retrospective conversion of the print theses and dissertations (RTD) project. Worked with FLVC-Gainesville for hosting the RTDs and partnering with Cataloging Services to make the records and URLs available in the catalog.
- Performed testing of files with FLVC for hosting pdfs and adding records and URLs to the catalog.
- Presented at a Research & Information Services meeting to explain how to find UCF theses and dissertations and created a [guide](#)⁷ specifically for this purpose.

¹ <http://www.cfmemory.org/>

² <http://www.cfmemory.org/Partners/>

³ <http://digital.library.ucf.edu/dickpope>

⁴ <http://guides.ucf.edu/thesesanddissertations>

⁵ <http://digital.library.ucf.edu/cdm/landingpage/collection/ETD>

⁶ <http://digital.library.ucf.edu/cdm/landingpage/collection/ETH>

⁷ http://guides.ucf.edu/finding_theses

- General Counsel agreed to allow us to receive copyright consent via an electronic form sent to specified email addresses. The Alumni Center agreed to host an online consent form and email graduate alumni on our behalf.
- Copyright permission was procured from Lockheed Martin for some theses and dissertations that listed them as the copyright holder.
- Continued to identify theses and dissertations in the public domain as well as seek copyright permissions from authors.

■ UCF Community Veterans History Project

This project is a collaborative effort between the UCF Libraries and the RICHES (Regional Initiative for Collecting the History Experiences and Stories) of Central Florida program. Digital Initiatives copied files to the server, converted any files in inappropriate formats, created duplicate CDs, uploaded materials to the digital collection, and sent materials to the Florida Digital Archive.



■ University Archives Digital Collection

Continued to expand the University Archives digital collection. University Archives materials added to the digital collection included:

- Central Florida Future volumes
- Faculty Bibliographies
- Arboretum documents
- Upon migrating the University Archives collection to the new version of CONTENTdm, introductory search pages were created for specific subsets of materials including the *Central Florida Future*, *Pegasus Yearbooks*, UCF Catalogs, and University Photographs.

Digital Preservation

Coordinated Florida Digital Archive efforts to make better use of our server storage allocation by managing deposits for current and retrospective packages for the following digital collections:

- Harrison "Buzz" Price
- Central Florida Memory
- Digital Library of the Caribbean
- Florida Heritage
- Florida Historical Quarterly
- Institute for Simulation and Training
- Retrospective Theses and Dissertations
- UCF Community Veterans History Project
- University Archives
 - Created a process to submit unprocessed University Archives materials directly to the Florida Digital Archive without requiring them to be added to a digital collection. These materials have not yet been vetted for inclusion in a digital collection but require digital preservation services since they are stored on temporary media devices.

Digital Scholarship

■ Data Management

- Collaborated with the Office of Research and Commercialization to provide researchers assistance with understanding the requirements of the plans.
- Provided online support via a campus [guide on data management plans](#).¹
- UCF became a participating institution on the DMPTool.² Gathered and submitted institution-specific help for 19 different grant proposal DMP templates. Worked with IT to make it possible for faculty to use Shibboleth to sign on to their DMPTool account.

■ Research Lifecycle

Served on the [Research Lifecycle Toolkit](#)³ workgroup to create a Web page of research lifecycle handouts.

■ Open Access Week:

- Led the Open Access Week workgroup.
- Throughout the month of October we displayed an exhibit on the John C. Hitt Library's exhibit wall and in the display cases. The exhibit was also made available online using PhotoSynth.⁴ The exhibit won the LLAMA /PRMS "Best of Show at PR Xchange" award for Special Programs / Exhibits / Events Under \$6M (electronic) (\$2M-\$6M category).
- Organized several events throughout the week.



■ Open Journal System

Supported open access journal hosting via the Florida Virtual Campus's Florida Open Journals service. This service runs the Public Knowledge Project's Open Journal System to provide online journal publication and hosting services for Florida's State University Libraries.

Collaborations

Partnered with colleagues from the Colleges of Education & Human Performance and Arts & Humanities to create new digital projects as well as promote existing collections.



Information Technology

Infrastructure

■ Servers

- Remaining library servers moved off the LIB.UCF.EDU domain to the NET domain.
 - CONTENTdm was upgraded to four processors and 16 GB of RAM.
 - Greatly increased website speed.
 - Added DNS (Domain Name System) entry Digital.Library.UCF.edu.
- Library Web Server. John Aedo and Aaron Keyser led the team on migrating all existing applications and websites to the new NET server.

¹ <http://guides.ucf.edu/data>

² <https://dmptool.org/>

³ <http://library.ucf.edu/ScholarlyCommunication/toolkit.php>

⁴ <https://photosynth.net/view.aspx?cid=89dd0f3a-f012-4cb8-880f-5e5b95216bb9>

- ILLiad was upgraded to the latest available version with the anticipation that we would be moving to a Shibboleth authentication system before fall 2014.
- Created DNS entry ILLiad.Library.UCF.edu
- **Shibboleth Implementation**
 - Began a concerted effort to provide Shibboleth authentication for library applications.
 - The last library-run application, ILLiad, will be Shibbolized by the end of the 2014 calendar year.
 - Enabled DMPTool using campus Shibboleth.
 - Identified HathiTrust as a new Shibboleth candidate.
- Enabled **Multicasting** for all library switches.
- Deployed **Microsoft Applocker** to public and staff machines. *This has nearly eliminated all viruses on library machines.*
- Enabled Centralized Archiving for Microsoft Outlook.
- Rebuilt library development servers on Server 2012. *Hosted in CST data center.*
- **Began migration to SCCM 2012 shared services**
CMC completed. Network concerns have slowed deployment. Speed tests showed that shared services SCCM would be too slow at Rosen Library. We are awaiting a response or fix from CS&T.



Technical Support

- The tech team continued to support the computing needs of staff, students, and faculty who use the Libraries' 592 PCs, 37 laptops, 48 printers, 109 tablets, and assorted scanners.
- Completed implementation of **Library Tech Fee** project "Public PC & Laptop Replacement; Increasing Available iPads."
 - Configured and deployed all iPads and laptops.
 - Redesigned iPad checkout system for better efficiency.
 - Reimaged and deployed all 109 Library iPads using the new system.
 - Configured and deployed 15 laptops to Media Desk.
- Began implementation of **Library Tech Fee** "Tablets, Scanners & Collaborative Technology."
 - Received and unpacked all equipment.
 - Deployed three KIC Bookeye 4 Scan stations.
 - Deployed five of the six TeamWork Collaboration systems.
- Began implementation of **Library Tech Fee** "Rosen College Library Technology Enhancement."
 - Received and unpacked all equipment.
 - Installed 36 Dell All-in-Ones.
- Began implementation of **Library Tech Fee** "Expanding Hands-on Library Instruction with Laptops."
 - Received and unpacked all equipment.
- Converted library shared groups to **Outlook Distribution groups**. Created 36 groups so far.

- Continued **part-time support desk** to address the technical needs of public services.
 - Offered support for four hours a day for six weeks for both fall and spring semesters.
 - Did 50 days of support.
 - Answered 1,238 questions.
 - Averaged 24.76 questions per day.
 - Averaged 6.19 questions per hour.
- Installed **KVM (Kernel-based Virtual Machine)** switch in the Knowledge Commons as a proof of concept of student demand to collaborative learning. This led the way to including TeamWork stations on a successful tech fee proposal.

Training Delivered

- **Successfully deployed Office 2013.**
 - First coordinated effort at after-hour remote deploying accompanied with training.
 - Matt DeSalvo held eight training sessions on Office 2013 components.
 - Piloted several users from many different departments.
 - Pushed all installs overnight using SCCM.
- Purchased **Qualtrics** for IT&R.
 - Held several training sessions.
 - Created 10 surveys with nearly 4,000 responses.
- Created **New Employee pamphlet**. This is given to all new employees to familiarize them with Library network.
- Created **IT Exit procedure** to insure that all permissions are removed from outgoing employees, and the employees get their personal files.
- Created **Technology Openhouse** series. Matt DeSalvo held two sessions but the series was discontinued due to low attendance.



2013 Annual Libraries Awards: 15-Year Awardees Lee Dotson and Page Curry with Director of Libraries Barry Baker

Web Services

Web Design and Site Management

- Designed and developed a new RIS home page for Research & Information Services.
- Performed detailed link checks on the library site to expose any broken links. Over 1,200 broken links were discovered on the first link check. Worked with the librarians to fix all broken links reported.
- Worked with Lee Dotson on designing a new theme for the UCF Digital Library Islandora pages.

- Designed and developed newsletter archive pages for the Subject Librarians.
- Designed and developed new Study Room Checkout page.
- Worked with Tim Bottorff and Kelly Robinson on designing and developing a new Rosen Library homepage.
- Worked with Andrew Hackler on designing and developing a new MLIS 2014 informational website.
- Created new partner pages for *Central Florida Memory* website.
- Worked with ILO on redesigning the ILO Library Instruction Options Web pages.
- Performed general website maintenance and updates throughout the year, including periodic dead link checking.
- Helped test the implementation of SSL on our public sites. Corrected links and linked objects to work properly under SSL.
- Updated EZProxy and public library pages with Shibboleth logouts.
- Remade the Word of the Day sign into a dynamic PHP page. Now one month's worth of words can be added at a time and the sign will fill any sign shape fully.

Application Systems

- Performed a detailed review of the Intranet site and its applications. Pruned unused and obsolete modules.
- Resolved several long-standing bugs on the Intranet system.
- Successfully migrated the public library site and Intranet to new servers and CS&T-provided NET domain.
- Synchronized the production library site with the content development site.
- Implemented a new security for content creation and updating by stakeholders.
- Instantiated a new development environment for both the public library site and the Intranet.
- Retired the PHP-BB-based collaboration platform, which was obsolete and under-utilized, and replaced it with a reworked version of the existing News and Blogs System.
- Developed a proof-of-concept demonstration of the Faculty Bibliography database for Penny Beile.
- Developed and deployed a booksize survey Web application for Marcus Kilman and the 21st Century Library Project.
- Developed a PHP-based Computer Availability Map as a proof-of-concept for future use in a WordPress site.
- Initiated the development of a new Financials application based on Microsoft's MVC (Model-View-Controller) technology.
- Extended the After Class Report database with new fields, including a new DateTime field to allow for sorting by date. Assisted Terri Gottschall in reconfiguring her Microsoft Access database to take advantage of the new database structure.
- Extended the After Class Report submission form to include dynamic form fields that are available only when the course is of a particular type.

Planning and Project Management

- Drafted roadmap, timeline, and migration procedures for moving the Intranet and library sites from the LIB domain to CS&T's NET domain. This afforded a smooth, successful, and timely migration of both the public site and the Intranet to the new servers and domain.
- Initiated discussions with Strategy, Marketing, Communications & Admissions (SMCA) regarding hosting our public site on their WordPress server farm. Received and reviewed their Service Level Agreement (SLA).
- Drafted a technical report on the impact of the WordPress migration on our stakeholders and current functionality across both the public site and Intranet.
- Initiated technical review process of WordPress as a potential future library site platform, including the development of mock-ups and application prototyping.
- Implemented source control for all Microsoft MVC/ASP.NET projects.
- Initiated a documentation repository for all in-house code, technical processes, and systems under Web Services' remit.
- Re-inaugurated the Web Working Group.
- Met with Athena Hoepfner to discuss the future of Database Subject Pages as they would be adversely affected by the WordPress migration.
- Installed and configured a bug tracking system for project management purposes.

Digital Signs and Posters

- Managed Digital Sign system and new sign requests.
- Created and printed several large posters used by librarians for presentations at different conferences throughout the year.

Changes in Staff

John Aedo joined the IT&DI staff as Applications Systems Analyst/Programmer.

Departmental Goals: 2013-2014

- **Update the current Intranet:** *Work is in progress. For more information, see the Planning and Project Management section of Web Services.*
- **Overhaul and update the design and architecture of the library website:** *Work is in progress. For more information, see the Planning and Project Management section of Web Services. A website redesign committee has been formed. Bobby Ciullo and John Aedo will serve on the committee to ensure coordination between Web and Intranet design implementation and the support of Web standards for functionality and usability.*
- **Implement System Center 2012 (shared service):** *Work is ongoing.*
- **Partner with campus units on Digital Scholarship initiatives:** *Partnerships continued with colleagues from the Colleges of Education & Human Performance and Arts & Humanities to*

create new digital projects as well as promote existing collections.

- **Promote digital collections through traditional and social media venues:** *UCF Digital Collections are on Facebook, and are promoted through our Web presence and other, more traditional, means.*
- **Create and implement a technology training program:** *Held staff training sessions in Office 2013 and Qualtrics as well as new employee computing orientation. Attempted a technology open house series but, due to low attendance, discontinued it.*



- **Pursue the establishment of a permanent tech service desk and digital commons:** *Shortly before the end of the fiscal year, we received approval to transform the old Media service desk to a new LibTech desk. In addition, the office space behind the desk service area was assigned to Digital Initiatives (DI). The DI staffs are currently located on two floors and will be consolidated in that area.*

Departmental Goals: 2014/2015

- Submit a technology fee proposal to fund the three-year licensing of an institutional repository system.
- Submit a technology fee proposal to fund the purchase of equipment for all study rooms including interactive whiteboards, large monitors for screen sharing, and PCs.
- Submit a technology fee proposal for equipment and software to create a modest digital production area providing iMacs loaded with a collection of discipline-specific software packages.
- Complete the migration of the Libraries' Intranet to a new platform.
- Complete the migration of the Libraries' website to a new platform and implement a new website design.
- Complete the migration of UCF's PALMM collection materials hosted at FLVC/FALSC from DigiTool to FL-Islandora.
- Complete the migration to the Shared Service's System Center Configuration Manager (SCCM).
- Continue the transformation to the LibTech Desk, expanding and enhancing services.

Performance Enhancement Recommendations

In addition to checking out equipment and providing technology assistance to users, the LibTech desk staff will maintain legacy equipment and provide aid in its use. The area around the desk where this equipment is located would also be an ideal location to provide equipment and software for digital production, and extend services by offering short training sessions in using the software and technology available in the library. It is hoped that a technology fee proposal will be successful and help to fund improving the area by adding equipment and software for digital production and for training in its use.

While applying for and being awarded technology fee funding helps keep public technology up-to-date, there is no tech fee funding for staff equipment. The absence of a technology budget makes it difficult to provide staff with what is currently being offered in the public area. The availability of funds for staff technology needs would allow the Libraries to acquire technology for staff so they could stay abreast of current trends, test new innovations, and be in the best position to assist students.

Advancement Toward the President's Five Goals

- **Be America's leading partnership university**
 - Partnerships continue with colleagues from the Colleges of Education & Human Performance and Arts & Humanities to create new digital projects as well as promote existing collections.
 - The collaboration with the Regional Initiative for Collecting the History Experiences and Stories of Central Florida (RICHES) program continues.
 - Partnerships with new participants in *Central Florida Memory (CFM)*: Oviedo Historical Society, Apopka Museum, Lake County Library System, Eustis Memorial Library, the Winter Garden Heritage Foundation, and St. Luke's Lutheran Church continue.
 - Information Technology & Digital Initiatives continues to participate in partnerships with the other state university libraries to maintain PALMM (Publication of Archival Library & Museum Materials) and the Florida Heritage Collection; with the Orange County Library System, Orange County Regional History Center, Rollins College, and the Museum of Seminole County History, Bethune-Cookman University, and Stetson University on Central Florida Memory; and the Digital Library of the Caribbean (dLOC) with state university and Caribbean university participants.

Information Technology & Digital Initiatives

Table 1

Digital Services Statistics

Project	2013-2014 Images	2012-2013 Images	2011-2012 Images	2010-2011 Images
Bob Kealing Collection		4	-	-
Central Florida Future	3,585	1,849	1,311	-
Central Florida Memory	479	9,747	44	4,210
Civil War		208	-	2,555
College of Education		-	601	-
Dick Pope Sr. Institute for Tourism Studies	654			
Digital Library of the Caribbean(dLOC)		22	494	3,118
Florida Historical Quarterly		602	618	1,289
Harrison Price Papers	550	2,414	47	-
ILL		-	160	110
Other		221	305	473
Reserves		10	-	-
Retrospective Theses & Dissertations	27,099	18,880	13,749	7,095
RICHS		-	47	1,137
Special Collections	536			
Special Requests		-	-	473
University Archives	5,997	8,439	2,997	4
University Catalogs		12,236	-	-
University Photograph Collection 1965		1	24	-
Van Sickle Project (PRISM)		-	-	6,463
Project	Audio/Video	Audio/Video	Audio/Video	Audio/Video
Commencement		1	-	18
UCF Community Veterans History Project	57	141	216	133
Total Audio/Video	57	141	216	151
Total Images	38,900	54,633	20,614	26,927
Total Digital	38,957	54,744	20,830	27,078

Information Technology & Digital Initiatives

Table 2

Florida Digital Archive Statistics* (2013-2014)

Project	No. of pkgs	No. of files	Size
Harrison "Buzz" Price	53	3,226	121.44 GB
Central Florida Memory	187	1,805	90.12 GB
University Archives	178	6,094	302.32 GB
Retrospective Theses & Dissertations	420	27,562	736.97 GB
Special Collections	1	537	24.07 GB
Veterans Oral Histories	71	196	23.72 GB

*UCF did not send submissions for several months while the Florida Digital Archive was operating under interim procedures due to server relocation.

Information Technology & Digital Initiatives
Table 3
Electronic Theses & Dissertations*
Submissions

Graduate	1 Jan 2004 - 30 June 2014	4,125
Honors Theses	1 July 2011 - 30 June 2014	586
RTDs**	1 July 2013 - 30 June 2014	281

* While the Libraries' no longer handles graduate thesis and dissertation submissions, numbers reported by Graduate Studies are included in the total. Numbers for this section reported last year were somewhat inaccurate due to inconsistent methods of compiling data. This year's numbers are accurate.

** This represents the number of RTDs available online. Many more are awaiting copyright clearance.

Information Technology & Digital Initiatives
Table 4
Network Printing Statistics (No. of Pages)
Four Year Summary

Printer	2013/14	2012/13	2011/12	2010/11
2nd Floor Main - BW1	28,043	29,117	29,964	36,403
2nd Floor Main - BW2	43,152	40,834	46,748	43,670
2nd Floor Main - BW3	132,030	137,227	142,747	133,582
2nd Floor Main - BW4	190,250	217,159	216,709	190,989
3rd Floor Main - BW5	23,212	22,691	30,617	28,901
Lobby	70,040	78,128	82,231	90,951
Main (Color)	10,958	9,845	7,819	8,517
CMC (BW)	86,096	96,752	95,645	89,363
CMC (Color)	4,945	4,601	4,239	3,713
Rosen 1	45,604	47,995	57,256	48,260
Rosen 2	39,625	44,366	49,536	47,440
Total	673,955	728,715	763,511	721,789

Information Technology & Digital Initiatives
Table 5
Technical Support Statistics (Main, CMC, Rosen)
Four-Year Summary

	2013/14	2012/13	2011/12	2010/11
Work Orders				
Logged ¹	1,910	1,713	1,659	1,713
Completed (by techs)	893	1,243	991	1,166
PCs				
Public	592	563	604	607
Main	361	360	401	361
CMC	299	298	n/a	n/a
Rosen	26	26	n/a	n/a
Staff	36	36	n/a	n/a
Classrooms ²	190	162	162	205
	41	41	41	41
Laptops				
Public	37	105	109	109
Staff	15	83	83	83
	22	22	26	25
Printers				
Public	48	44	44	44
Staff	11	11	11	11
	37	33	33	33
Tablets				
Public iPad	124	60	60	60
Staff Tablets	109	45	45	45
	15	15	15	15
Servers				
Windows	11	15	18*	18*
Unix (Virtualized in 2010)	-	-	1	1
Virtual	10	14	18	18
Physical	1	1	1	1

*These are corrected numbers for 2010/11 and 2011/12.



IT&DI staff out and about: IT&R Social; Holiday Party; Soup & Salad Fundraiser; Retirement Party; and Chili Spudtacular

¹ Total tech, Web, poster & supplies

² Including two instructor PCs

Information Technology & Digital Initiatives
 Table 6
 Web Page Statistics (using Google Analytics)

	2013-2014	2012-2013	2011-2012	2010-2011
Total Page Views	4,390,796	5,630,884	8,389,200	8,762,968
Average Page Views per Visit	2.18	2.54	3.69	4.06
Visitors	2,013,722	2,215,855	3,020,689	3,137,441
Unique IPs	1,439,786	1,378,388	2,035,483	1,092,526
Mobile Devices	81,923	52,542	56,180	25,419
Tablets	32,718	24,814	-	--
Visits from Social Referrers (Facebook, Blogger, Reddit, etc.)	1,701	24,814	-	-
Stats for CFM				
Total Page Views	62,594	107,852	106,644	74,998
Average Page Views per visit	4.09	4.95	4.93	5.51
Visitors	15,293	21,802	21,614	13,604
Unique IPs	10,986	16,236	17,290	10,960
Mobile Devices	1,495	1,466	1,632	379
Tablets	1,215	1,241	-	-
Visits from Social Referrers (Facebook, Blogger, Reddit, etc.)	570	150	150	-
Stats for Digital Collections				
Total Page Views	102,099	107,852	106,644	74,998
Average Page Views per visit	3.87	4.95	4.93	5.51
Visitors	26,387	21,802	21,614	13,604
Unique IPs	19,913	16,236	17,290	10,960
Mobile Devices	2,680	1,466	1,632	379
Tablets	1,462	1,241	-	-
Visits from Social Referrers (Facebook, Blogger, Reddit, etc.)	347	150	150	-
Stats for LibGuides				
Total Page Views	549,412	476,753	403,847	162,676*
Average Page Views per visit	2.83	2.93	3.39	3.89*
Visitors	194,399	162,535	119,229	41,798*
Unique IPs	156,192	124,923	86,437	25,699*
Mobile Devices	16,925	9,382	5,056	806*
Tablets	9,294	4,959	-	-
Visits from Social Referrers (Facebook, Blogger, Reddit, etc.)	382	239	216	-

*Stats for LibGuides (1/26/2011 - 6/30/2011)

Selma K. Jaskowski
 Assistant Director, Information Technology & Digital Initiatives



The mission of Special Collections & University Archives, a department within the University Libraries created in August 2001, is to provide services central to the library and university community in support of research, teaching, and service. We collect material that has a central function to the curriculum that cannot be replaced, and primary source materials that support long-term research goals.

Highlights of the Year in Retrospect

Adding to the collections has continued to be a focus for the year. This year's acquisition budget was better than the past few years, which enabled us to purchase more material, with an attempt to acquire unique items and titles not held by other Florida libraries, with the main aim to support teaching and research at UCF. New acquisitions (including gifts-in-kind) resulted in 779 titles, five manuscripts, and two manuscripts collections being added to our holdings, as per our Collection Development Policy.



Donations & Gifts

We continued to seek donations and gifts, which resulted in:

- Tammy Davis** provided additional materials for the *Florida State Music Teachers Association Collection* which includes 2011 Financial Statements and four CDs that contain 2010-2013 minutes, forms, handbooks, and directory.
- John W. Senders Working Collection** received on October 11, 2013 a total of 25 linear feet of materials on human factors engineering. **Senders** is one of the pioneers of the field of Engineering Psychology, with a long and influential career spanning six decades as a psychologist and human factors engineer. He was one of the first scientists to apply mathematical models to human behavior in applied settings. **Sender's** personal research materials will be very valuable to the Department of Psychology and the Modeling & Simulation students.
- From **Michael Spencer**, we acquired as a gift of 22 fine titles; 14 photographs from the Nally's & Fosters' place; various correspondence; journals; Healing Arts Forum 1955 Symposium materials; Mato Grosso Botanical Committee newsletter; and his personal materials, to be added to his *Bromeliad Research Collection*, and to his *Book Collection*. Noteworthy among the monographs is a rare (12 uncut pages) and scarce 19th century United States War Department survey, *Report of the Secretary of War, in compliance with a resolution of the Senate of February 24, 1855, calling for a report of the survey in Florida, under the act of August 30, 1852, or so much as relates to a line between Cedar Key and Amelia island*. As per *WorldCat*, there is only one other holding, none in Florida.

From the Spencer Collection:

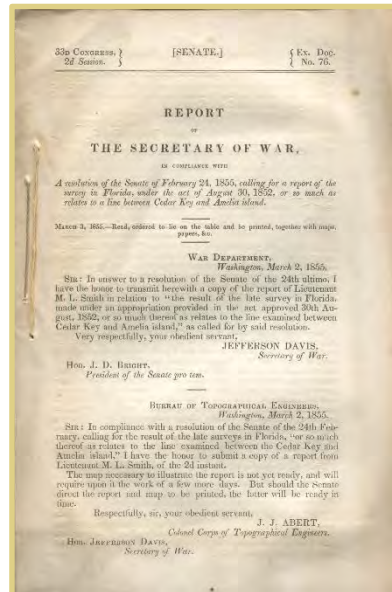


Figure 1: Page 1 of Report of the Secretary of War..., 1855



Figure 4: The Pink Flamingo by Marc Catesby, 1733

- Three large scrapbooks dating from 2010 to 2012 have been received from **Harris Rosen** to be added to the *Harris Rosen Scrapbooks Collection*. This collection is very important to the development of tourism in Orlando, as well as to UCF and the Rosen College.
- Scott F. Hall**, Associate Professor of Art in College of Arts & Humanities at the University of Central Florida, donated two of his new sound art: *Coup de Grace* and *Dos Diablitos* on CD. They will be added to his box of CD collection called *Scott F. Hall: Collected Sound Art*. **Hall's** sound art has been featured worldwide in numerous juried events, and has entered into many institutional and private collections. In 2011, he was granted the UCF Research Incentive Award (RIA) for his body of work.

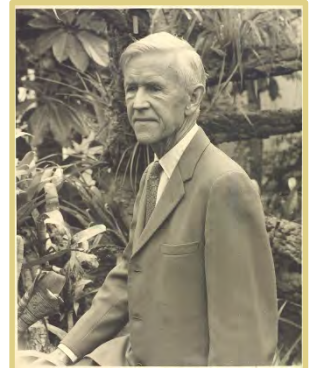


Figure 2: Large Black & White Original Photograph of Mulford B. Foster

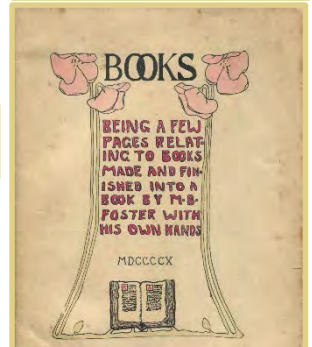


Figure 3: Being a Few Pages Relating to Books by M.B. Foster

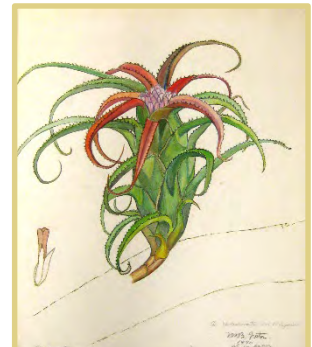


Figure 5: Aechmea Recurvata by M.B. Foster

- From **Steven Provost**, we've acquired The Bromeliad Society International (BSI) Archive, 1953-2007, 2 linear feet of materials and 27 posters. The archive consists of historical materials including photographs related to cultivation of bromeliads; field notes related to the collection of bromeliads in the



Figure 6: Poster from the The Bromeliad Society International (BSI) Archive

wild; list of plant entries in judged bromeliad shows; incoming and outgoing correspondence from early bromeliad growers; biographies; administrative records of the BSI such as, copyright registrations, copies of meeting minutes, annual reports, and bylaws; BSI publications; and ephemera, including posters and pins. The purposes of the Bromeliad Society International (BSI) are to promote and maintain public and scientific interest in the research, development, preservation, and distribution of bromeliads, both natural and hybrid, throughout the world.

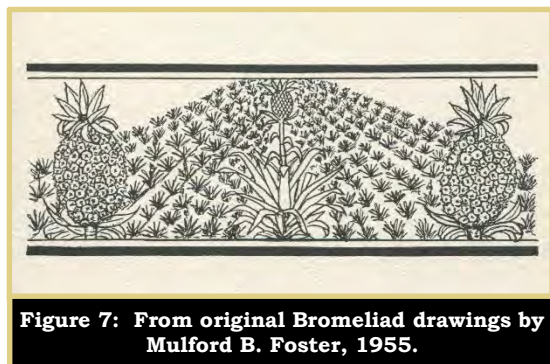


Figure 7: From original Bromeliad drawings by Mulford B. Foster, 1955.

- From **Beatriz Betancourt Hardy**, Dean of Libraries and Instructional Resources at Salisbury University, we acquired the *Ernesto F. Betancourt Library* consisting of 388 titles, mostly related to Cuba, collected and formerly owned by Ernesto F. Betancourt, a Cuban born former ally of Fidel Castro who worked as managing director of the Cuban Bank of Free Trade. The collection

complements our Caribbean material, as well as our collection of Political & Rights Issues & Social Movements, which includes material relating to Cuban politics. A total of 65 titles were transferred to the general collection, while the remaining 323 titles have been added to Special Collections' permanent collection.

- Dora Casanova-Toro** donated 44 titles which were previously owned by Manuel F. Casanova and Manuel A. Toro; materials mainly related to Puerto Rico and greatly support our West Indies/Caribbean collection.

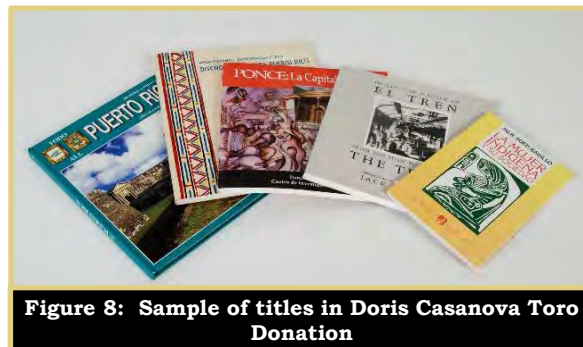


Figure 8: Sample of titles in Doris Casanova Toro Donation

- A total of 31.5 linear feet of material was added to our **Manuscripts Collection**, while **University Archives** were enriched by 124.33 linear feet and 7.91 gigabytes of digital materials received from UCF departments.
- The **Book Arts Collection** has been augmented by beautiful artists' books. Just to mention a few:



Figure 9: Jupiter by Marshall Weber

- Jupiter* by Marshall Weber is not printed but hand painted, and references painting and sculpture rather than print making. Although it is a solo effort by Weber (including the poem), *Jupiter* is part of the *The Planets* series of unique painted books by Organik. The book has a leather magnet secured, closed-spine binding with an accordion fold structure. The title page is made with red ochre rock from the Warange Basin in Australia, Sumi, and other inks, oil pastels and rubber stamp lettering. The title painting obliquely evokes Symbolist painting and Caspar David Friedrich.



Figure 10: Jupiter by Marshall Weber

- Another noteworthy fine title is *Descendant* by Jennifer Brook, made out of wood, milk paint, goat parchment, and steel. Round-topped wooden door cut vertically in half holds six wooden bird-shaped panels. Text is printed on the front and back of each double-paneled



Figures 5 - 8: Descendant by Jennifer Brook

recess and on the front and back of the bird-shaped panels. UCF Library has copy numbered 20 and signed by the artist. Also added, *Waves*, by Brighton Press, poems by Willard; etchings by Michele Burgess; woodcuts by Bill Kelly; photographs by Eric Lindbloom. Type hand set in Centaur and Arrighi and printed on Twinrocker paper. Loose folio triptychs housed in a tray case designed by Lisa van Pelt. UCF Libraries has copy numbered 16.



Figure 11: Waves

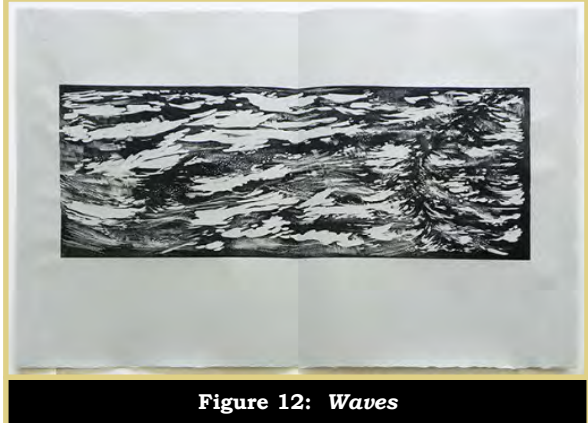


Figure 12: Waves

- *Good Data/Bad Data* and *Rock Paper Book* are another two fine titles by the Typography and the Book Arts students under the direction of Professor Kitty Maryatt at Scripps College. *Good Data/Bad Data* was created and produced by eight students over fourteen weeks. Printed with four Vandercooks on Rives Heavyweight paper, images were carved in linoleum and printed in a choice of colors. Several of the data sets were made into photopolymer plates and were printed letterpress. The binding is cloth-covered Davey boards attached by the tapes to the ten sewn signatures. UCF Libraries has copy numbered 51 in an edition of 102 and signed by the students and Kitty Maryatt. *Rock Paper Book* was created by fourteen students who developed the ideas for this book on the subject of paper. The texts and images were printed on Rives Heavyweight. Each section was wrapped with Rives BFK gray on which meaningful pieces of their own handmade

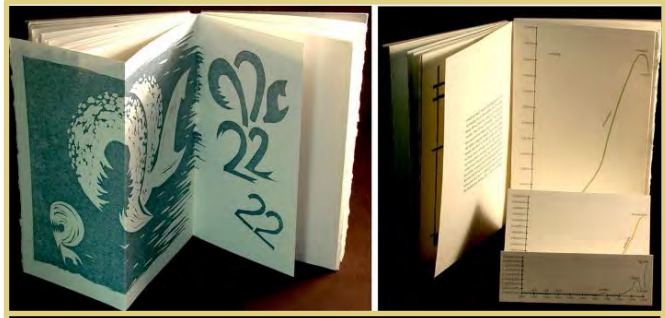


Figure 11: Good Data/Bad Data

paper were placed. Images were hand-cut into linoleum. Drawings and cuttings were added to enhance meaning. The binding continues the theme and ideas of paper by using the wrapper paper to complete the covers. UCF Libraries has copy number 49 of 105.

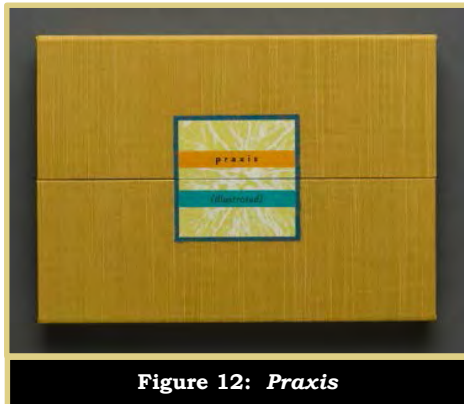


Figure 12: Praxis

- *Praxis* (illustrated) is another great work of Julie Chen. The book examines ideas about the creative process and includes several movable mechanisms. It is beautifully letterpress printed and comes housed in a four-sided portfolio case with magnetic closures. This edition was bound at Flying Fish Press by Julie Chen with assistance from Faith Hale. UCF Libraries has copy numbered 28 and it is signed by the artist.



Figure 13: Praxis

- Another acquisition is *Going, Going... Gone*, by Ronald King and Richard Price. This A-G bestiary with a collection of seven illustrated poems, highlights the problem of seven creatures daily being maltreated and on the point of disappearing or have 'Gone!'. The printing technique used in this book of blind emboss and colour is new to the artist and therefore experimental, limited to 30 copies.

- Our **Floridiana Collection** has been enriched by some important new acquisitions, e.g.,

- A small broadside, *Vermonters of Volusia County, Florida "Notice."* The annual meeting of the Vermont Association of Volusia County will be held at the Palmetto Club. This small broadside is approximately 6" x 9", printed in dark green on light green paper. An invitation to a meeting of emigrants from Vermont.

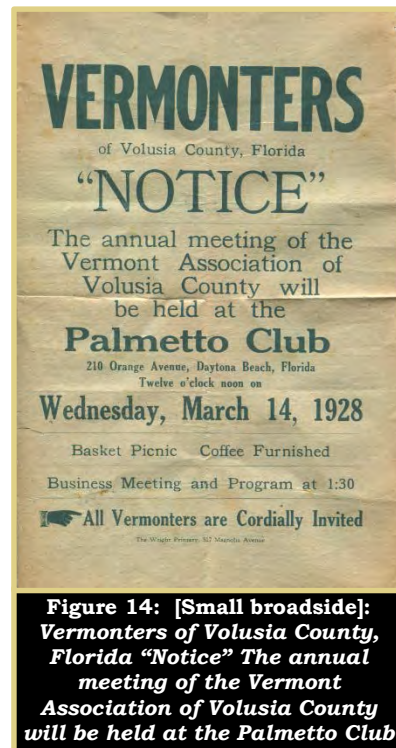


Figure 14: [Small broadside]: Vermonters of Volusia County, Florida "Notice" The annual meeting of the Vermont Association of Volusia County will be held at the Palmetto Club

- We also acquired *Photograph Album of Daytona, Florida* which nicely fit in our Florida holding. Album contains 78 photographs from the Daytona area. Various sizes and photographic processes, but the majority are cyanotypes. Several of the images are hand captioned in the margins. Images include African-Americans including domestics and several of small children; automobiles on the beach; beach scenes; bicycling, and streets in Daytona.

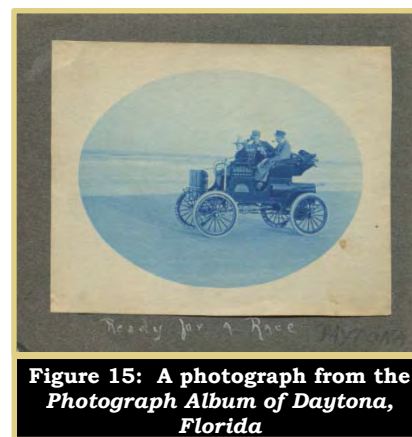


Figure 15: A photograph from the Photograph Album of Daytona, Florida

- 1948 Daytona 200 Motorcycle Racing Photographs collection is another new addition to Florida holding. Collection of 25 black and white photographs, accompanied by 33 negatives. Each image is 3½" x 5¾". Housed in a tattered Kodak envelope from the West Side Drug Store in Miami, Florida, and date stamped April 14, 1948. Some of the negatives appear not to have been printed. They include multiple race scenes, various bike and bikers, including one of race winner Floyd Emde, wearing the colors of the Guy Urqhardt Indian motorcycle dealership of San Diego.
- Photo Album of a Florida Flea Market is another fine album from early to mid-1970s. Contains 54 images (33 in color, and 12 black and white) mounted in the book; with an additional 9 black and white images laid in. A few of the images are captioned and or dated. All the images portray either indoor or outdoor views of Betty's Used Furniture and Flea Market in Lealman, Florida. One third of the images appear to be taken after what seems like a catastrophic fire in 1975. The images include both vendors and Market. An interesting vernacular album that captures the culture of the flea market.



Figure 16: A photograph from the Photograph Album of Florida Flea Market, ca. 1970

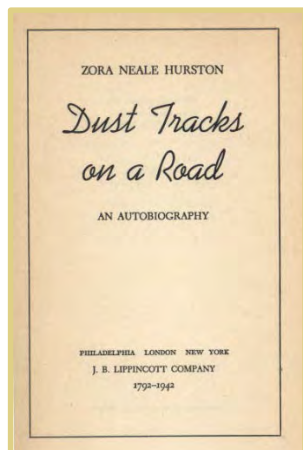


Figure 18: Title page, *Dust Tracks On A Road: An Autobiography*, 1942

We continued to acquire notable **African Americana** material from our book dealers to compliment the *American Legacy: The Carol Mundy Collection*.

- Among new acquisitions are a single-sided broadside, Colored Baby Show: Saturday Afternoon March 26, 1904 at the Armory: under the Auspices of Pinewood Cemetery Improvement Association. Title followed by 16 lines describing prizes in various categories and other activities scheduled for the afternoon. Advertisement dimensions 11 7/8" x 5 3/4" inches, employing several sizes and styles of type. As per WorldCat, it is not held by other libraries.



Figure 17: [Broadside]: Colored baby show: Saturday afternoon March 26, 1904 at the Armory : under the auspices of Pinewood Cemetery Improvement Association

- Also, two new titles written by Zora Neale Hurston were added to the **African Americana Collection**: *Mules and Men*, Hurston's second book and the first to deal with the topic of negro folklore – a topic that fascinated and consumed her for most of her life. And another title, *Dust Tracks On A Road: An Autobiography*, first printing, 1942
- We also acquired a small archive of ephemera, *Small Archive of Free Angela Davis Ephemera, 1970-1972*, related to the imprisonment and trial of African American activist and educator Angela Davis. This collection of materials illustrates the efforts of several Free Angela Davis support groups in spreading her story and raising funds in her defense in the days following her arrest. The flyers describe the events surrounding Davis's trial, including questionable legal wrangling, and pledges of support from political and African American [sources], including noted writer James

Baldwin. The broadsides also provide a street-level perspective on the case and its importance in the African American communities. Ephemeras cataloged separately.



Figure 19: Selections from *Small Archive of Free Angela Davis Ephemera, 1970-1972*

■ For our **Bryant West Indies Collection**, we acquired some important material.

- Worth mentioning is a leaf detached from unidentified 16th century Bible, [Manuscript]: “The Tyrant reproved by his Slave,” with a handwritten anecdote about a slave and his master. The anecdote appears to be written in mid-18th century hand. The end reads: “An Anecdote communicated by a Sailor.”

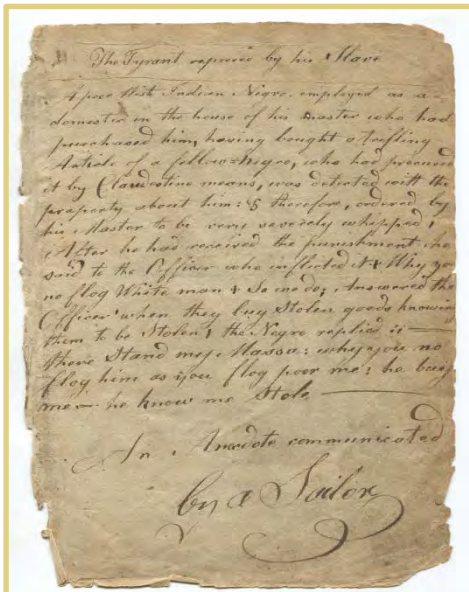


Figure 20: A manuscript [The Tyrant reproved by his Slave], [1750?]

- Another acquisition, *Toussaint L'Ouverture, The Hero of Saint Domingo, Soldier, Statesman, Martyr; or Hayti's Struggle, Triumph, Independence, and Achievements*, first edition dated 1896, the biography of L'Ouverture by a noted African American clergyman and missionary.

- Another fine item called *Translation of the Royal Ordinance or Cedula, for the Government and Protection of Slaves, in the Spanish Colonies was added. It was ordered by the House of Commons, to be printed, 31 May 1811.* Five pages of folio printed circular, separately issued. Previously stitched and bound, docket title and imprint on final page.

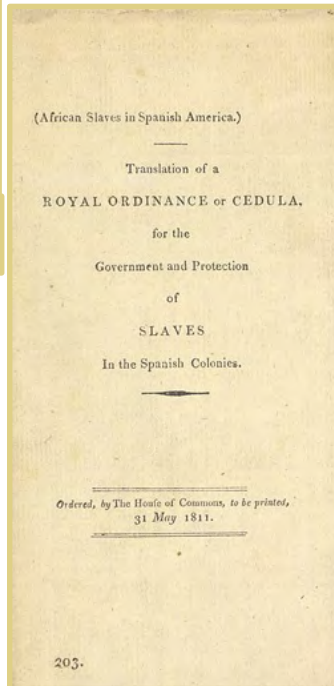


Figure 22 Cover Page, *Translation of the Royal Ordinance or Cedula, for the Government and Protection of Slaves, in the Spanish Colonies, 1811*

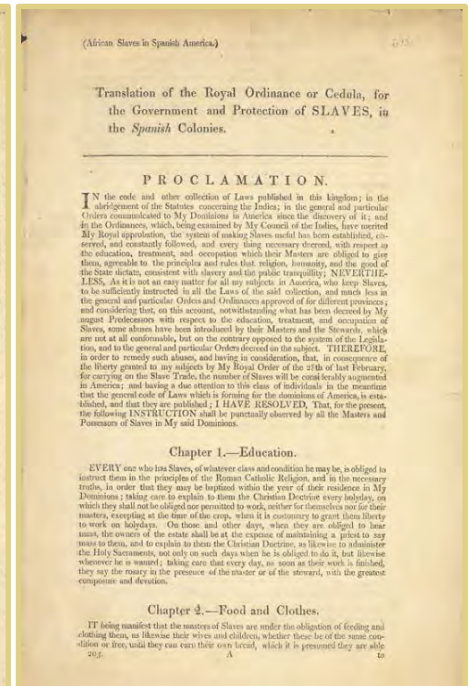


Figure 23 Page 1, *Translation of the Royal Ordinance or Cedula, for the Government and Protection of Slaves, in the Spanish Colonies, 1811*

- A separately issued British Parliamentary paper from 1811 on is titled *African Slaves in Spanish America*. It is a translation and a reprint of the Spanish Royal Proclamation issued at Aranjuez by

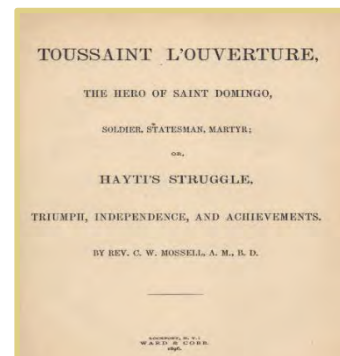


Figure 21 *Toussaint L'Ouverture, the hero of Saint Domingo, soldier, statesman, martyr; or, Hayti's struggle, triumph, independence, and achievements, 1896*

King Carlos IV in 1789. Parliament had abolished the slave trade in British Empire in 1807, but slavery itself remained legal there until 1833.

- We were very fortunate to acquire a rare 2nd volume, *Considerazioni sopra I Corpi Organizzati: Dove si tratta della loro origine, del loro svilupppamento, dell aloro riproduzione & c. ...*, from **Michael Spencer**; bound in vellum and dated 1781. This volume is a treatise on the ways in which animals mimic plant life, and vice versa, and how air plants, bromeliads, were a unique type of organism superior to animal life forms. This title has been added to our small **Rare Book Collection**. As per *WorldCat*, only two other holdings, none in the United States.
- To complement our **PRISM: Political & Rights Issues & Social Movements Collection**, we acquired:
 - Rawick Collection of Radical Political materials, consisting of 300 titles related to social unrest in the '70s. "Socialism: A New Statement of Principles" by Socialist Union, "Capitalism and Agriculture" by V. I. Lenin, and "Be His Payment High or Low: The American Working Class of the Sixties" by Martin Glaberman are just to name a few titles from the collection.

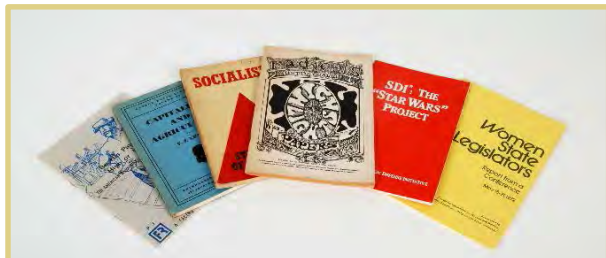


Figure 24: Selections from Rawick Collection of Radical Political materials, ca.1970

- Another fine addition is Scott Nearing's pamphlets collection. His work is a prominent contribution to the literature on the subject of accumulation, increased poverty, and periodic crisis of 'mature Capitalism'. His is a typical and comprehensive statement of Radical Philosophy, Civil Rights, and Anti-War activism for more than seven decades.



Figure 25: Selections from Scott Nearing's Pamphlet Collection, 1917-1948

- We devoted a great deal of time continuing to build recognition of the **University Archives** as the source for university history, heritage, and memory. Throughout the year we initiated and maintained contacts with UCF departments to ensure regular transfer of records. As a result of UCF 50th Anniversary festivities and events, we received



Figures 26-30: Knightro's Second Generation Helmet (Athletics)



Figures 31-36: Crown and sash from 2010's Miss University of Central Florida, part of the Miss America Organization

additional material of historical significance that has enhanced our holdings, including banners from the Marketing Department. Worth noting is Knightro's second generation uniform, a transfer from the Athletics department, as well as the crown and sash from 2010's Miss University of Central Florida.

Outreach

As part of the outreach efforts:

- We posted two new virtual exhibits [Caribbean Expressions Art, Life & Culture](#)¹, and [Celebrating 50 Years](#).²
- We continued to build our historical tour of [UCF Buildings](#)³, depicting campus architecture through the decades, starting with the library in 1968, the first building to be constructed on the campus of Florida Technological University (FTU).
- Our finding aids/guides for manuscripts and University Archives are available online
- The department taught 38 classes, attended by 537 students
- We continued to contribute news about our special events and exhibits on our departmental [Facebook](#)⁴ and [Twitter](#)⁵ pages – with a desire to cater to the Millennial generation

Digital Resources

As per our desire to broaden access to our material, we have contributed to the following:

- **UCF Libraries Digital Collections**, with an emphasis on University Archives, e.g. *Central Florida Future*, University Catalogs, Yearbooks, Photographs, etc.
- **Digital Library of the Caribbean**⁶ (dLOC) **Project**; the number of items currently available online has increased to a total of 495, while there are an additional 707 items in the upload queue.
- **Publication of Archival, Library & Museum Materials**⁷ (PALMM); at present there are 850 titles from our *Van Sickle Collection* available online in [Political & Rights Issue & Social Movements](#)⁸ (PRISM).
- **Central Florida Memory**⁹ (CFM); from the Carey Hand Funeral Home Records, now totaling over 262 funeral home registers.
- **Library of Congress Veterans History Project**.¹⁰ Currently, over 200 interviews have been added to the collection and the original interviews were submitted to Library of Congress.
- Twelve items contributed to Association of Southeastern Research Libraries (ASERL), [Civil](#)

[War in the American South](#)¹¹ central portal for accessing digital collections from Civil War Era (1850-1865).

Departmental Goals: 2013-2014

Continue to strengthen collections: through new acquisitions and gifts to build high-quality, in-depth collections as per our collection development policy

- *Important new acquisitions were added to African Americana, Book Arts, Floridiana, Bryant West Indies, and University Archives.*
- *Acquired 22 titles, correspondence, photographs and personal materials from Michael Spencer to be added to his Bromeliad Research collection and his Book Collection.*
- *Acquired as gifts: 25 linear feet of collected materials on human factors engineering from John W. Senders. Collection includes published and unpublished articles from John W. Senders and other well-known authors; three linear feet of historical materials related to cultivation of bromeliads from The Bromeliad Society International (BSI); from Beatriz Betancourt Hardy, we received 388 titles, mostly related to Cuba, collected and formerly owned by Ernesto F. Betancourt, Managing Director of the Cuban Bank of Free Trade; Miquel Casanova also donated 44 titles related to Puerto Rico which supports our West Indies/ Caribbean collection.*

■ **Provide access to print collections, manuscripts, and University Archives by:**

- *Creating item and collection level bibliographic records*
- *Implementing EAD for finding-aids*
- *Eliminating backlog*
- *Immediately cataloging/ processing new acquisitions and gifts*
- *New acquisitions and gifts as acquired were selected for cataloging to ensure immediate access, and with a goal not to add them to the existing backlog (which will eventually help eliminate the backlog).*
- *Regarding printed material: reviewed and evaluated the backlog, and selected items for immediate cataloging; a high processing priority established for cataloging as per the use pattern and high demand items, mostly book arts; the backlog has been considerably reduced by 126 titles, and by selected 15 printed items from University Archives.*
- *UCF Thesis and Dissertation collection barcoding project started on May 2013 for the preparation of*

¹ <http://library.ucf.edu/SpecialCollections/Exhibits/CaribbeanExpressions/>

² <http://library.ucf.edu/SpecialCollections/Exhibits/50th/>

³ <http://library.ucf.edu/SpecialCollections/Exhibits/Buildings/1960s/>

⁴ <https://www.facebook.com/SpecialCollectionsUniversityArchives>

⁵ <https://twitter.com/UCFSCUA>

⁶ <http://www.dloc.com/iucfdloc>

⁷ <http://palmm.fcla.edu/>

⁸ <http://palmm.fcla.edu/prism/>

⁹ <http://www.cfmemory.org/>

¹⁰ <http://www.loc.gov/vets/>

¹¹ <http://american-south.org/>

(ARC) Automated Retrieval Center. Out of 6,606 items, 1,117 have been barcoded.

- Significant series have been processed and their corresponding finding-aids (EAD) have been made available on the Internet.
- 126 EAD finding aids are currently available on the Internet, including our website, [Archives Florida](#)¹ and [ArchiveGrid](#).²

■ **Broaden access to print collections, manuscript collections, and university archives by:**

- Building digital collections
- Initiating, developing, and implementing a number of projects to enhance Internet access to department's resources
- Adopting new innovative services to advance public services both on-site and off-site
- Creating virtual exhibits
- Continuing to work with Information Technology & Digital Initiatives and Cataloging Services on establishing metadata standards, and supervising creation of metadata to ensure metadata quality control.
- Continuing to build digital collections in CONTENTdm, the digital collection management software for creating digital databases for visual, print, and manuscripts material held in the department, available through UCF Libraries website.
- Working with Information Technology & Digital Initiatives to coordinate contributions to [University Photograph Collection](#).³
- Working with Information Technology & Digital Initiatives to coordinate contributions of Central Florida Future, University Catalogs, and Yearbooks.
- Continuing to contribute material to:
 - PRISM (a PALMM collection)
 - Central Florida Memory (CFM)
 - Digital Library of the Caribbean (dLOC)
 - LC Veterans History Project (VHP)
 - Association of Southeastern Research Libraries (ASERL) Civil War in the American South Project

■ **Develop and implement strategies for public service outreach cultivation through:**

- Exhibits, partnerships, and public relations
- Teaching 38 classes, attended by 537 students
- Continuing to produce promotional material about the department with a specific focus on art and book arts including brochures and general information about the department.
- Special Collections & University Archives exhibit area display showcasing a new exhibit: *Typography: A Celebrating of Typography & Printing Presses*, featuring selected books and printed items from Special Collections' Book Arts & Typography collection, showcasing typographic

design, their designers, and the presses that bring these artworks to life.

- In the John C. Hitt Library exhibit area for the UCF 50th Anniversary, curating UCF50: An Anniversary Celebration of the University of Central Florida exhibit
- Also in the library's exhibit area, displaying Latin American Art collection from Special Collections & University Archives during the months of June and July 2014.
- Loaning selected Haitian paintings, sculptures, and prints from our William L. Bryant Art Collection, to UCF Visual Arts Gallery, for their exhibit [Caribbean Expressions: Art, Life & Culture](#)⁴ on display from September 5, 2013 through September 27, 2013.
- The Society of Florida Archivists, in conjunction with the Society of American Archivists, celebrated October as American Archives Month. The online exhibit [Archives Month Florida](#)⁵ is made up of digitized materials from the rich archival collections from UCF and other professional organizations and repositories around our state, celebrating both Archives Month Florida and the 500th anniversary of Ponce De Leon's arrival in Florida.
- Literacy and Technology course students exhibited items from Special Collections & University Archives collection
- Throughout the year, selected images and news were contributed to the UCF Libraries Digital Signs.

■ **Collect, and ensure longevity of University Records by:**

- Initiating contact and working with University offices and student organizations.
- Continuing to acquire University Records, in terms of publications, photographs, etc.
- Receiving additional records from the Office of the President, Vice Provost's Office, University Marketing, University Economic Development, Alumni Association, Black Faculty and Staff Association, Retirement Association, Athletics, Florida Solar Energy Center (FSEC), UCF Libraries, College of Education and Human Performance, College of Graduate Studies, College of Nursing, Rosen College of Hospitality Management, Student Development and Enrollment Services, Office of Constituent Relations, Office of Student Involvement, the Theater Department, the Music Department, Student Government Association, UCF Women's Club, and WUCF-TV.
- Continuing to receive born digital photographs from the News & Information department.
- Initiating contact and establishing new relationships with UCF Departments, which material had not been acquired in the past, e.g.,

¹ <http://palmm.fcla.edu/af/>

² <http://www.archivegrid.org/web/index.jsp>

³ <http://digitalcollections.lib.ucf.edu/cdm4/browse.php?CISOROOT=%2FUPC>

⁴ <http://library.ucf.edu/SpecialCollections/Exhibits/CaribbeanExpressions/default.php>

⁵

<http://library.ucf.edu/SpecialCollections/Exhibits/ArchivesMonthFlorida/default.php>
[p://library.ucf.edu/SpecialCollections/Exhibits/ArchivesMonthFlorida/default.php](http://library.ucf.edu/SpecialCollections/Exhibits/ArchivesMonthFlorida/default.php)

College of Arts & Humanities, College of Health and Public Affairs, Office of Diversity Initiatives, Computer Services & Telecommunications, and Recent and Emerging Technologies Research Organization (RETRO) Laboratory.

- Maintaining excellent relationship with Cataloging Services to ensure regular workflow for cataloging University Archives.
- **Continue identifying potential new library donors, as well as cultivating and stewarding current donors.**
 - Stayed connected with our donors, and continued to cultivate excellent relationships with them.
 - Initiated and established new donor relationship with Mike Khan about acquiring his Nehrling materials.
 - Maintained excellent relationship with Steve Provost, Glenn “Marty” Stein, and Denise Hall who gave us funding to process the Joy Postle collection, and established an endowment for the Joy Postle Art and Ephemera Collection.
- **Explore opportunities to partner and collaborate with University units and external organizations to further Libraries’ and University’s goals**

Currently our partners and collaborators include the following:

- The [Regional Initiative for Collecting the History, Experiences and Stories of Central Florida \(RICHS\)](http://riches.cah.ucf.edu).¹ The projects are all interdisciplinary. RICHS steering committee has continued to help, advise, and coordinate these efforts. Any acquired material (paper based), and oral history interviews have become part of Special

Collections & University Archives permanent collections.

- UCF Film and UCF History Departments with a goal to create a Home Movie Archive.
- Provided internship opportunities to UCF students.

External Partnerships:

- Library of Congress (LC) [Veterans History Project \(VHP\)](#):² UCF History Department, UCF Libraries, and the Burnett Honors College have started developing the [UCF Community Veterans History Project](#)³ at the University of Central Florida to support the LC [VHP](#).⁴
- **Continue to work toward implementing, and developing a permanent preservation /conservation program within the department, based on the Comprehensive Report received from North Eastern Document Conservation Center (NEDCC).**
 - The planning has started with the Preservation Assistance Grant, which included a consultant’s on-site visit and survey, with an extensive detailed report that followed. A Preservation Program has been implemented – still in its infancy but very active with numerous minor, intermediate, and major preservation activities.

Changes in Staffing

- Laila Miletic-Vejzovic, Head of Special Collections & University Archives, retired in June 2014 after working at the UCF Libraries for six years.
- Mary Rubin (USPS) accepted a full-time Senior Archivist position in UCF Libraries Special Collections & University Archives.



Special Collections & University Archives Staff & Students at the June 26 Retirement Party for Department Head Laila Miletic-Vejzovic (center)
(L to R) Hannah Baumann; Angie Villafane; Harrison Dunnnett; Burak Ogreten; Laila Miletic-Vejzovic; Mary Rubin; Renata Nagy; Kelly Gaiser; Rebecca Hammond

¹ <http://riches.cah.ucf.edu>

² <http://www.loc.gov/vets/>

³ <http://riches.cah.ucf.edu/veterans/>

⁴

<http://lcweb2.loc.gov/diglib/vhp/search?query=university+of+central+florida&field=affiliation>

- Nardia Cumberbatch (OPS) accepted a full-time Reference and Instruction Librarian position at Valencia College.
- Senior Archivist, Sandra Varry (USPS), accepted a full-time Heritage Protocol & University Archivist position at Florida State University after working with Special Collections & University Archives for four years.

Departmental Goals: 2014-2015

- Continue to strengthen collections:
 - Through new acquisitions and gifts to build high-quality, in-depth collections as per our collection development policy
- Provide access to print collections, manuscripts, and University Archives by:
 - Creating item and collection level bibliographic records.
 - Implementing EAD for finding-aids.
 - Eliminating backlog.
 - Immediately cataloging/processing new acquisitions and gifts.
- Broaden access to print collections, manuscript collections, and university archives by:
 - Building digital collections.
 - Initiating, developing, and implementing a number of projects to enhance Internet access to department's resources.
 - Adopting new innovative services to advance public services both on-site and off-site.
 - Creating virtual exhibits .
- Develop and implement strategies for public service outreach cultivation through:
 - Exhibits, partnerships, and public relations
- Collect, and ensure longevity of University Records by:
 - Initiating contacts and working with University offices and student organizations.
- Continue identifying potential new library donors, as well as cultivating and stewarding current donors.
- Explore opportunities to partner and collaborate with university units and external organizations to further Libraries' and University's goals
- Continue to work toward implementing and developing a permanent preservation/conservation program within the department, based on the Comprehensive Report received from North Eastern Document Conservation Center (NEDCC).

Performance Enhancement Recommendations

During 2014-2015, the department will continue to work collaboratively with UCF faculty, and community colleagues with an effort to: develop new innovative services; forge partnerships; initiate, develop, and

¹ <http://library.ucf.edu/SpecialCollections/Exhibits/BookArtsWinners/Default.php>
² <http://palmm.fcla.edu/af/>

implement a number of projects to enhance Internet access to department's resources, and to advance public service; become more proactive in developing creative undergraduate research opportunities.

Advancement Toward the President's Five Goals

Offer the best undergraduate education available in Florida

- As per faculty requests, the department taught 38 classes, attended by 537 students, which resulted in increased use of our resources.
- Another record high number of undergraduate students, i.e., 1,934, came to the department seeking information and embarking on their research.
- From History classes, 221 undergraduate students used our Floridiana collection both print, and non-print.
- From Book Arts classes, 783 undergraduate students used our Book Arts and Typography collections which include materials from the Susan King library, Donnelly, and Malkoff collections. This is a department record.
- We organized and sponsored the 2013 [UCF Student Book Arts Competition](#)¹, for student produced artists' books.
- Participated in university events to encourage use of Special Collections & University Archives in class assignments and research.
- Continued to offer internship opportunities for UCF students.
- Over 126 EAD finding aids can now be found on the UCF Libraries Special Collections and University Archives website.
- Contributed finding aids to the statewide finding aid database, [PALMM's Archival Collections](#)².
- Continued to contribute to [University Photograph Collection](#)³ of over 650 images available online. This is one of the most popular collections among undergraduates, now brought to their desktops and mobile devices.
- Continued a [Historical Tour of UCF Buildings](#)⁴, depicting campus architecture through the decades.
- Continued to provide online access to *Central Florida Future*, University catalogs, Yearbooks, etc.

Achieve international prominence in key programs of graduate study and research

- Provided access and information on collections held in the department both in person and through the Internet.

³ <http://library.ucf.edu/Systems/DigitalCollections/>

⁴ <http://library.ucf.edu/SpecialCollections/Exhibits/Buildings/1960s/>

- Assisted several graduate students with the use of our collections in researching their theses. Collections included Office of the President, Office of VP of Academic Affairs; Carroll B. Gambrell and University publications. A total of 46 graduate students came to our department.
- There were approximately nine research requests.

Provide international focus to our curricula and research

- Participated in the digital Library of the Caribbean (dLOC)
- The *Van Sickle Leftist Pamphlet* collection can be used in several research areas, e.g., race relations; civil rights movements and issues; segregation and discrimination; social movements and issues; women rights; labor issues; and political issues.

Become more inclusive and diverse

University Archives collects and provides access to historical documents that showcase the university's continuing dedication to diversity, international curricula and research.

Be America's leading partnership university

UCF Internal partnerships

- The Regional Initiative for Collecting the History, Experiences and Stories of Central Florida¹ (RICHERS) is an umbrella program housing interdisciplinary public history projects that bring together different departments at UCF, including UCF Libraries' Special Collections & University Archives, with profit and non-profit

sectors of the community. The projects are all interdisciplinary and provide opportunities for graduate research and scholarly production.

- UCF Home Movie Archive Project, the partnership includes: UCF Film Department, UCF History Department, and UCF Libraries' Special Collections & University Archives. It shall be the mission of the UCF Libraries to administer, permanently house, preserve, inventory, process, maintain, and make available the Home Movie Archive to the public, researchers, and scholars, in accordance with the UCF Libraries established policies and procedures. As a part of broadening access to the acquired materials, the UCF Libraries shall create and maintain a Digital Home Movie Archive available through a website.

External Partnerships:

- Library of Congress (LC) Veterans History Project (VHP)² – UCF History department, UCF Libraries, and the Burnett Honors College have continued to conduct and contribute to Veterans Oral History interviews collection at SCUA, in support of the LC VHP. Consequently, we have acquired over 28 new oral history interviews and 22 of the original interviews were sent to VHP at the Library of Congress..
- SCUA loaned over 120 pieces of Caribbean art works from the Bryant and Shoemaker collections for “Caribbean Expressions: Art, Life & Culture” exhibit at the University of Central Florida Art Gallery. The exhibit was very well attended by UCF students and faculty members as well the local communities.

Special Collections & University Archives

Table 1

Volumes in the Catalog, Listed by Individual Collections

NOTE: Not every collection represented

	2012/13 TOTAL	2013/14 Adds	2013/14 TOTAL
Manuscripts/cataloged	60	4	64
Reference Collection	164	0	164
General Collection + Oversize	16,635	605	17,240
University Archives – Print	9,758	150	9,908
University Archives – Records	63	1	64
TOTAL VOLUME	26,680	760	27,440
TOTAL CATALOGED MATERIALS 12/13			26,680
MATERIALS ADDED			755
MANUSCRIPTS ADDED			5
TOTAL CATALOGED MATERIALS 13/14			27,440

¹ <http://riches.cah.ucf.edu/>

² <http://www.loc.gov/vets/>

Special Collections & University Archives

Table 2

Manuscript Collections 2013-2014: Total 926.00 Linear Feet

NOTE: Not all holdings in linear footage count are listed here. Linear footage count only reflects manuscript collections.

Artist's Papers		Linear Feet
-0.25	Albin Polasek Collection, 1910-1982	3.75
	Doris Leeper Papers, 1951-1999	8.00
	Iva Kitchell-Webster Papers 1947-1984	0.25
	Joseph and Mary Velezdy Papers, 1947-1999	0.50
	Joy Postle Papers, 1912-2006	6.00
	Sol & Sadie Malkoff Papers, 1939-1999	7.00
	Walter Gaudnek Collection, 1945-2003	4.90
	Zines Collection, 1996 – 2004	1.00
Book Arts Collections		
	Book Arts Ephemera Collection, 1993-2007	0.75
	Walter and Dorothy Donnelly Family Papers, 1887-1976	0.75
Florida History Collections		
	Bob Kealing Kerouac Research Collection, 1958-2008	0.75
	Children's Home Society of Florida Collection, 1886-2000	54.00
	Christian Bauer Collection on the Orange County Big Box Store Task Force, 2006-2007	0.50
	Cultural Byways Project Collection, 2002	0.50
	Cultural Heritage Alliance Collection, 2002-2006	0.20
	Educator's Oral History Collection, 1997-2002	5.60
	Florida Ephemera Collection, 1841-2007	12.25
	Florida Folklife Program Collection, 1984-2004	1.40
	Florida Folklore Society Records, 1981-2006	2.00
+0.25	Florida Free Highway Association, ca 1950; 1947-1953	.25
New	Florida Free Highway Association, ca. 1950, 1947-1953	0.25
	Florida Image Collection, 1898-1986	1.65
	Florida Lifestyle Radio, 1997-1999	0.50
	Florida State Music Teachers Association Collection, ca. 1934-2009	4.40
+0.25	Henry Nehrling Papers, 1886-1970	3.25
	Michael A. Spencer Bromeliad Research Collection, 1910-1990	80.50
	Michael A. Spencer Collection on Henry Nehrling, 1894-1997	0.50
	Michael A. Spencer Collection on Julian Nally, 1908-1977	1.70
	Michael A. Spencer Collection on Theodore Mead, 1887-1939	0.20
	Old Florida Structures Photographs Collection, 1971-2002	1.75
	Paul Hartman Slide Collection	2.00
	Spanish Plays Collection, 1835-1941	1.25
	Thomas & Georgine Mickler Collection of Arnold, Bennett, and Tanner Family Diaries, 1899-1974	2.00
	Thomas & Georgine Mickler Map Collection, 1735-1995	7.50
	Thomas & Georgine Mickler Sermon Collection, 1838-1933	3.00
New	UCF Veterans History Project	3.00
Literary Collections		Linear Feet
	Duerr, Howard J. Papers, 1911-1978	9.40
New	Faculty and Alumni Manuscripts, 1972-2001	2.00
Local & Central Florida History		
	Ben White Raceway Papers, 1947-1978	0.50
	Carey-Hand Funeral Home Records, 1891-1952	22.00
	Dr. John McMillon Correspondence, 1929-1935	0.40
	Wekiva River Basin Maps and Aerial Photographs Collection, 1956-1990	1.00
	Zora Neale Hurston Festival Collected Materials, 1990-2006	0.60
Political Papers		
-4.25	Archimedes L. A. Patti Research Papers, 1922-1993	19.25
	Beatrice B. Ettinger Papers, 1964-1998	5.30
	Democratic Women's Club of Florida Inc. Collection, 1957-2007	11.50
-28.00	George L. Stuart Jr. Political Papers, 1977-1990	86.00
	Lou Frey Papers, 1947-2006	28.50
	Lynda Van Scoyoc Women's Political Caucus, 1970-2000	6.25
	Phyllis J. Hudson Political Papers, 1966-2005	5.00
Social Movement Collections		
	James C. Clark Research Papers, 1937-1996	1.50
Space Program Collections		
	Fred and Cheryl Mahan Space Collection	1.00
+0.25	NASA Ephemera Collection, 1969-2005	3.25
	NASA Photographs Collection, 1974-2001	22.50
	Scott Simpkinson Papers, ca.1943-1989	12.8
	Wagar Space Collection, 1945-1986	18.6
Travel & Tourism		
	Bryant Archaeological Artifacts Collection, 1956-1964	15.00
	Bryant Slide Collection	1.25
	Bryant West Indies Audio Collection, 1940-1970	2.50
	Bryant West Indies British Parliamentary Acts Collection, 1712-1873	1.00
	Bryant West Indies Ephemera Collection	1.00
	Bryant West Indies Objects Collection	55.50
	Disney Ephemera Collection, 1971-2002	3.00
	George and Anne Millay Collection, 1964-2004	20.25
	Harris Rosen Scrapbooks & Papers, 1939-2010	15.00
	Harrison "Buzz" Price Papers, 1956-2003 (series 1 through 6)	72.00
	Splash Magazine Archives, ca. 1985-2002	3.00
	Stephen Danks Lodwick Papers, 1964-2002	5.50
	Wet 'n Wild Collection, 1975-2002	0.25
Unprocessed Collections		
	African American Legacy, The Carol Mundy Collection	11.00
	Bob Kealing Tupperware Collection	1.25
New	The Bromeliad Society International (BSI), 1953-2007	3.00
	Confederate Shot and Ball	0.50
	Democratic Women's Club of Florida Inc.	1.75
	Dr. Val Bradley Union	3.50
	Finney Accounting	1.50
	Florida State Music Teachers Association Collection, ca. 1934-2009	1.00
	Fonelli	3.00
	George and Anne Millay Collection	1.00
	Glenn "Marty Stein Collection of Cartoon Art, 1983-2008	4.50
	Harris Rosen papers	7.00
	Harrison "Buzz" Price Papers (series 7 only)	70.00
+2.0	Home Movie Archives of Harris Rosen	2.00
	Howard Eves tapes	0.25
	Jack Rosen Scrapbooks	5.50
	James Sheppard	3.00
	John L. Ducker	4.00
New	John W. Senders Working Collection	25.00
	John Young Gooch	0.50
	Joy Postle (materials from Judy Johnson)	3.00
	League of Women Voters of Volusia County	2.10
	Meg Scharf Space Materials	0.50
+3.0	Michael Spencer – Personal Papers & Bromeliad Materials	4.25
	NASA Photographs & Negatives	9.00
	Otto Frohlich	4.25
	Paul O. Schallert	1.00
	Phyllis J. Hudson United Faculty of Florida Papers, 1973-2003	29.00
	Robert P. Foster	5.00
	Rose Feinman Papers, 1986-1996	3.00
	S. F. Travis Company	2.00
	Susan King Papers	31.00
	Susan Pitman Collection	2.00
	Volusia County Music Teachers Association	2.00
	Walter Gaudnek Collection	0.50
	Walter Kingsley Taylor Papers, 1997-2013	2.50

Special Collections & University Archives

Table 3

UCF University Archives 2013-2014: Total 916.29 Linear Feet*

Total: Collections = 916.29 linear feet
 Processed Collections = 599.96 linear feet

Unprocessed Collections (287.87) + Additions to existing collections (28.46) = 316.33 linear feet
 Unprocessed Digital Collections = 2.34 terabytes
 Accessions this Fiscal Year = 124.33 linear feet
 Once publications are processed and catalogued they are no longer included in the linear footage of the collections.

University Administration	Linear Feet*
Office of the President, 1968-2005	86.75 (2.0)
Charles N. Millican Papers, 1963-1978	15.30
H. Trevor Colbourn Papers, 1948-2006	34.75
Steven Altman Papers, 1984-1991	4.25
Robert A. Bryan Collected Material, 1991-1997	0.25
John C. Hitt Inauguration Records, 1992-1993	2.00
Vice President of Academic Affairs: Carroll B. Gambrell Papers, 1964-1984	25.5
Vice President of Academic Affairs: Leslie L. Ellis, 1967-1986	7.50
Vice President for University Relations, 1968-1992	6.00
Vice-President for Research Office Records, 1989-1993	8.75
Photographs, Audio, and Visual Materials	Linear Feet*
Audio, Visual, and Multi-Media Collection, 1967-2007	23.30
Building Renderings Collection, 1966-1968	3.00
Commencement Video Collection, 1998-2005	3.00
Medicine and Morality Audio-Visual Collection, 1974-1975	2.50
"UCF Metro with Linda Chapin" Television Collection, 2001-2006	2.00
Music Department Graduate Recital Collection	1.25 (.25)
Music Department Programs Collection	2.00
University Photographs, 1965-ongoing	50.25
University Poster Collection, 1970-2008	.25
WUCF Jewish Radio Hour Records, 1992-1997	2.25
University History	Linear Feet*
University of Central Florida 25 th Anniversary Records, 1967-1989	1.60
Biotic Communities on the FTU Campus, 1971	0.25
H. Trevor Colbourn Oral History Collection, 1987-2006	8.00
History of Brevard Branch Campus, 1966-1995	0.20
History of the University of Central Florida Seal Collection, 1966-1968	2.00
Memorabilia, 1965-ongoing	51.61 (2.11)
Mary Monroe Collection on University of Central Florida Theatre, 1973-1976	1.00
News and Information Collection, 1968-2003	6.00
Scrapbooks Collection, 1960-2009	13.4
Vertical File, ca. 1970-ongoing	26.00
Walter Taylor Collection on Campus History, 1972-1987	0.50
University Office Records	Linear Feet*
Academic Advising, 1967-1989	1.20
Arboretum Scrapbook Collection, 1984-2011	3.00
Assistant Director of Maintenance Records, 1964-2000	17.25
Board of Trustees Records, 2001-ongoing	5.00
Center for Research in Electro-Optics and Lasers (CREOL) Records, 1984-1991	4.00
Center for Research and Education in Optics and Laser Records, 1984-1991	0.20
Department of Nursing Records, 1968-1987	1.75 (.25)
Equal Opportunity Office Records, 1969-1988	1.50
Finance and Accounting Office, 1983-2003	4.00
General Counsel's Office Records	2.00
Office of Graduate Studies Records, 1969-1991	8.80 (1.00)
Judaic Studies Program, Distinguished Lecturers Series Records, 1985-2004	1.00
Marketing Office Collection, 1967-2001	14.00 (2.00)
Medical Record Administration Program, 1971-1990	1.20
Office of Research and Graduate Studies Records, 1980-1987	2.50

Facilities & Safety (Operations & Planning Departments)	26.00 (9.00)
Police Department Records, 1977-1998	0.50
Registrar's Office Records, 1972-1987	2.40 (1.00)
Small Business Development Records, 1998-2002	2.60
Student Development and Enrollment Services Records, 1968-2002	10.50
University Organizations Records	Linear Feet*
Alumni Association Records, 1964-2000	3.30 (1.00)
Campus Advisory Board Collection, 1993-2006	0.20
Fraternity and Sorority Lifestyle Collection	2.50
University of Central Florida Foundation, Inc. Records, 1968-2002	2.20
Library Exhibits Records, 1969-2004	4.30
Library Faculty Affairs Committee, 2012	.50 (.25)
Library Promotion Coordinating Committee, 2012	.25
Lou Frey Institute of Politics and Government, 2003-2005	0.50
Retirement Association Collection, 1989-2004	2.50 (1.50)
Staff Council Papers, 1971-2002	7.50
Student Government Records, 1983-2003	17.10 (2.00)
Theatre Program, 1969-2009	6.85 (1.85)
Town and Gown Council Collection, 1982-2004	2.00
University of Central Florida Women's Club, 1969-2007	16.00 (1.50)
University Sports	Linear Feet*
Athletics Collection, 1968-ongoing	34.01 (2.75)
Patrick Cucci Wrestling Collection, 1983-1986	0.40
Ron Johnson Football Films, 1981	1.00
Michael O'Shaughnessy Collection, ca. 1979-1981	0.50
Digital Material - Unprocessed	Linear Feet*
Digital Video	1.11CB
University Photographs – drive transfer from Marketing	2.25TB
University Photographs - Miscellaneous	7.11GB
Burnett Honors College	54.5GB
Miscellaneous Digital Media (CDs, DVDs, & flash media)	17.52GB
Digital Records – College of Arts & Humanities	7.69GB
Digital Records – Finance and Accounting	602MB
Digital Records – Library	219.3MB
Unprocessed Records	Linear Feet*
Academic Affairs Office Records, 1994-2003	43.00
Allison, Anne Marie, Library Director, 1983-1997	18.00
Administration and Finance	4.50
Baker, Barry, Library Director	1.00
Black Faculty and Staff Association	1.00 (.50)
Library Administration	3.51 (1.51)
College of Medicine, 2007-ongoing	3.00 (2.00)
Ed Gantner Collection of Football Memorabilia, 1979-1982	0.25
Faculty Senate	2.00
Miscellaneous Collections removed from Vertical Files	10.00
Women's Studies Collection	2.00
Political Science Department & University Author's Collection	9.50 (1.50)
Rosen College of Hospitality and Management	0.50
Library Blueprints	6.00
Library History (removed from Vertical Files)	3.00
Office of Research and Commercialization	1.00
Faculty Senate Minutes	2.00
Daytona Beach Campus Office of the President: Harold Green	4.00
UCF TV Videos	14.00
Uncatalogued Publications (includes Audio visual materials)	48.25
Walker, Lynn, Library Director, 1967-1983	23.00
Office of Diversity Initiatives	3.00

*Unprocessed additions to existing collections are listed in parentheses next to the total for each collection.



Special Collections & University Archives (cont'd)

Special Collections & University Archives

Table 4

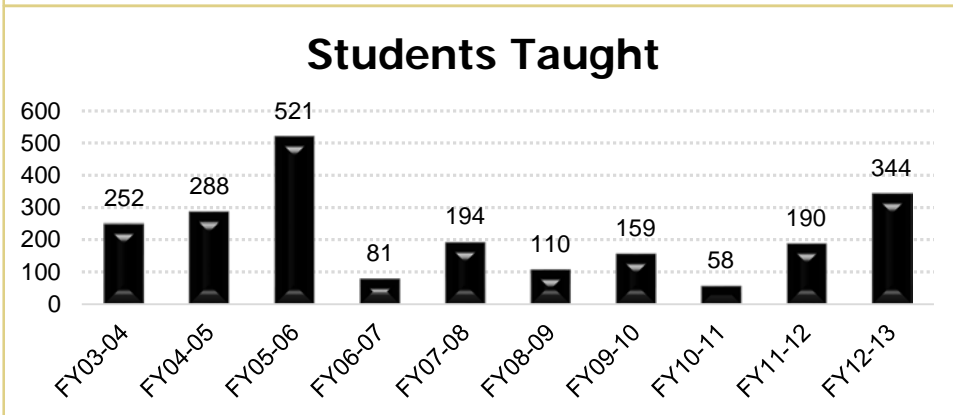
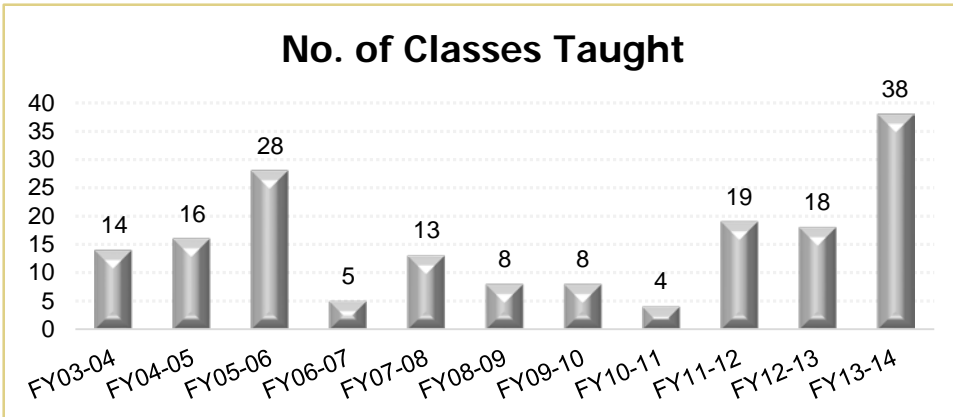
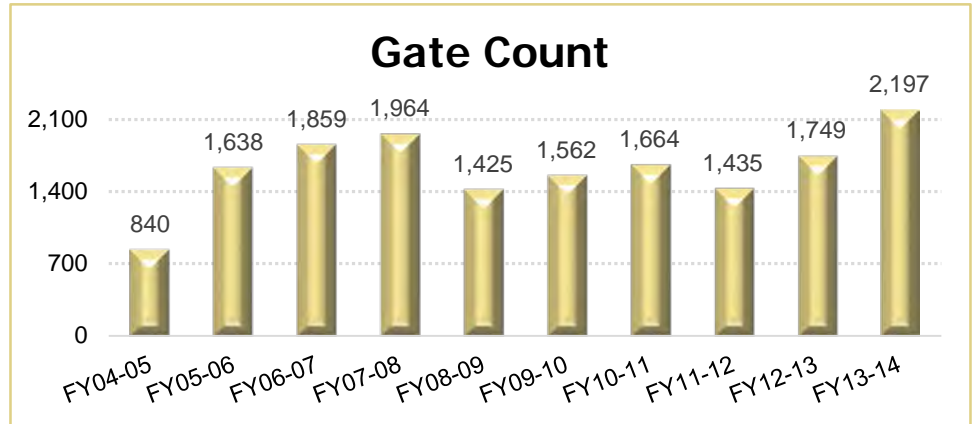
Conservation Statistics for FY 2013/14

Minor Repairs	44
Intermediate Repairs	90
Total Repairs	134
Volumes Dis-Bound	21
Clamshells Made	32

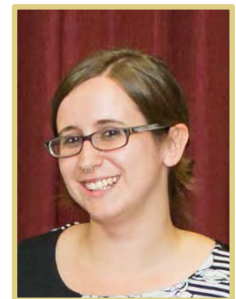
Special Collections & University Archives

Patron Counts

11-Year Summary



Burak Ogreten



Mary Rubin

Submitted by Burak Ogreten & Mary Rubin
Senior Archivists, Special Collections & University Archives

Statistical Summary 2013-2014



VOLUMES HELD	OWN 6/30/13	ADDED	DELETED	OWN 6/30/14
Main Library	1,242,355	15,976	2,655	1,255,676
Daytona	21,104	66	281	20,889
Eastern Florida (formerly Brevard)	39,554	223	2	39,775
South Lake, Leesburg	2,720	31	21	2,730
Universal Orlando Foundation Library at Rosen College	10,020	571	79	10,512
Curriculum Materials Center (CMC)	41,119	1,454	1,900	40,673
Orlando West, Osceola	744	132	-	876
Ocala	412	16	-	428
Sanford/Lake Mary	748	78	5	826
Offsite Storage ¹	120,088	-	-	120,088
Florida Solar Energy Center (FSEC), includes docs ²	30,110	-	9,535	20,575
Subtotal print volumes	1,508,974	18,547	14,473	1,513,048
Electronic books ³	126,576	17,407	-	143,983
TOTAL	1,635,550	35,954	14,473	1,657,031
CATALOGED TITLES ALL LOCATIONS & FORMATS⁴	1,572,034	42,667	3,643	1,611,058
OTHER CATALOGED ELECTRONIC DOCUMENTS⁵				793,972
MICROFORM UNITS				
Microfilm				
Main Library	64,376	239	-	64,615
Microfiche - General				
Main Library	1,184,261	32,922	-	1,217,183
FSEC	56,522	-	-	56,522
Documents Microfiche (ASI, CFR, CIS, IIS, SRI)	1,019,082	-	-	1,019,082
Microfiche Government Documents	879,381	6,496	-	885,877
U.S. Patents (Microfilm)	8,906	-	-	8,906
TOTAL	3,212,528	39,657	-	3,252,185
GOVERNMENT DOCUMENTS				
Print:				
U.S. Government	286,130	11,398	339	297,189
Florida Government	37,011	423	14	37,420
<i>Subtotal Print Gov't Documents (for IPEDS)</i>	<i>323,141</i>	<i>11,821</i>	<i>353</i>	<i>334,609</i>
<i>(Total IPEDS holdings incl. Gov Docs)</i>	<i>1,958,691</i>	<i>47,775</i>	<i>14,826</i>	<i>1,991,640</i>
Non-Print:				
U.S. Electronic (CD-ROM, DVD, floppy)	5,037	158	3	5,192
Florida Electronic (CD-ROM, DVD, floppy)	73	9	-	82
U.S. Patents (CD-ROM, DVD)	2,035	-	-	2,035
Maps	3,944	12	-	3,956
TOTAL	334,230	12,000	356	345,874
SERIALS SUBSCRIPTIONS				
Periodicals all locations:				-
Print Journals	1,260	0	124	1,136
E-Journals (Dual format + e-only)	41,677	7,383	-	49,060
Newspapers	6	0	-	6
E-Databases	366	109	-	475
TOTAL ACTIVE SERIAL SUBSCRIPTIONS	43,309	7,492	124	50,677
MEDIA VOLUMES				
Main	40,570	7,959	236	48,293
Curriculum Materials Center	5,420	125	128	5,417
Regional Campuses and Rosen	1,768	29	6	1,791
Florida Solar Energy Center	8,035	-	-	8,035
Total	55,793	8,113	370	63,536

¹ Beginning count restated to reflect transfer of materials to FLARE, Gainesville consortial repository

² FSEC collection transferred to John C. Hitt Library. Some materials deselected as noted

³ E-books redefined to include only a) electronic theses and dissertations; b) firm orders purchased with perpetual ownership; c) DDA purchase (UCF and SUS); d) standing orders and package orders from digital platforms.

⁴ Beginning count restated. See note about E-book volumes

⁵ Previously categorized as e-books. Examples includes letters, essays, speeches, pamphlets, broadsides, etc and other ephemera

MEDIA VOLUMES	OWN 6/30/14	Added	Deleted	OWN 6/30/14
Main				
Cassettes/AudioTapes	963	-	64	899
CD/ROMs	2,525	43	6	2,562
Compact Discs (music)	5,428	46	-	5,474
Compact Discs (other)	14	-	-	14
E-sound Recordings	2,930	-	-	2,930
DVDs	6,981	154	59	7,076
Streaming Audio	-	2,416	-	2,416
Filmstrips	500	-	-	500
Laser Discs12"	203	-	-	203
Other	2	24	6	20
Phonograph Records	2,326	-	-	2,326
Pictures	11	-	-	11
Video Recordings/ Streaming Videos	18,687	5,276	101	23,862
Total Main	40,570	7,959	236	48,293
Curriculum Materials Center				
Cassettes/Audiotapes	360	-	-	360
CD-ROMs	358	22	21	359
Compact Discs	389	-	-	389
DVD	356	38	-	394
Filmstrips	398	-	-	398
Games	246	10	18	238
Kits	519	13	17	515
Laser Discs12"	60	-	-	60
Maps	16	-	-	16
Media Kits	41	-	-	41
Models	54	-	-	54
Pictures	200	15	-	215
Multi-media	156	-	-	156
Other	89	22	4	107
Phonograph Records	961	-	-	961
Realia	156	5	11	150
Software	724	-	-	724
Transparencies	15	-	-	15
Video Recordings	322	-	57	265
Total-CMC	5,420	125	128	5,417
Regional Campuses and Rosen				
Compact Discs (music)	97	-	-	97
Cassettes/Audiotapes	17	-	3	14
CD/DVD	1,208	17	-	1,225
CD-ROMS	149	-	2	147
Other	31	8	-	39
Video Recordings	266	4	1	269
Total-Branches	1,768	29	6	1,791
Florida Solar Energy Center				
Cassettes/Audiotapes	58	-	-	58
CD-ROMs	153	-	-	153
Films	10	-	-	10
Slides	7,572	-	-	7,572
Video Recordings	242	-	-	242
Total-FSEC	8,035	-	-	8,035
TOTAL MEDIA VOLUMES	55,793	8,113	370	63,536

Financial Profile (Expenditures)

	2013-2014	2012-2013	2011-2012	(6) 2010-2011	2009-2010	2008-2009	2007-2008	2006-2007	2005-2006	2004-2005
Salaries - Full-time (1)	\$5,974,882	\$5,368,929	\$5,295,212	\$5,741,719	\$5,297,513	\$5,474,755	\$5,615,037	\$5,757,430	\$5,384,859	\$5,194,929
Part-time Personnel (2)	\$607,747	\$523,346	\$544,902	\$504,038	\$517,565	\$458,727	\$537,698	\$615,997	\$579,478	\$600,094
Operating Expense (3)	\$701,267	\$598,373	\$519,007	\$673,498	\$466,140	\$408,650	\$641,580	\$912,573	\$643,044	\$670,940
Capitalized Furniture and Equipment (4)	\$169,341	\$464,591	\$0	\$501,657	\$632,672	\$308,758	\$346,366	\$326,322	\$309,754	\$278,665
Library Materials (5)	\$6,515,608	\$6,161,328	\$6,451,724	\$6,040,179	\$5,482,546	\$5,912,347	\$5,550,139	\$6,156,952	\$5,959,938	\$5,623,985
Library Total Expenditures (E&G)	\$13,968,845	\$13,116,567	\$12,810,845	\$13,461,091	\$12,396,436	\$12,563,237	\$12,690,820	\$13,769,274	\$12,877,073	\$12,368,613

(1) Includes fringe benefits.

(2) Includes students and part-time staff and faculty wages. Includes Federal Work Study wages.

(3) Includes small equipment, document delivery, bibliographic utilities, alterations & improvements, general expenses.

(4) Includes furniture, computer hardware and software > \$1,000. Includes equipment purchases funded through FCLA.

(5) Includes Tech Fee funded purchases

(6) Higher salary totals reflect one-time bonuses and retroactive pay

All figures include encumbrances as of fiscal year end.

Sources & Uses of Materials Budget

Year	(1) Base E&G Funding	(2) Funds from Other Sources (see Notes following)	(3) Total Materials Budget (1 + 2)	(4) Disbursed for Serials (a) (Print & Electronic)	(5) Disbursed for Monographs (c) (Print & Electronic)	(6) Electronic Resources (b) (Databases)	(7) Other Library Materials (Microfilms, A/V, other)	(8) Contract Binding	(9) Total Expenses (4+5+6+7+8)
2013/2014	4,842,286	1,673,322	6,515,608	3,583,229	1,018,427	1,851,315	41,410	21,227	6,615,608
2012/2013	5,037,244	1,124,084	6,161,328	3,149,923	1,189,146	1,764,395	42,210	15,654	6,161,328
2011/2012	5,079,778	1,371,946	6,451,724	3,204,601	1,775,875	1,390,162	50,867	30,219	6,451,724
2010/2011	4,987,600	1,052,579	6,040,179	3,465,881	1,631,746	858,670	47,557	36,325	6,040,179
2009/2010	4,987,597	494,949	5,482,546	3,365,690	1,111,686	890,406	75,390	39,374	5,482,546
2008/2009	4,987,597	924,750	5,912,347	3,690,900	999,299	952,530	204,837	64,781	5,912,347
2007/2008	5,156,000	394,139	5,550,139	2,042,154	795,648	2,552,731	69,482	90,124	5,550,139
2006/2007	5,117,519	1,039,433	6,156,952	1,656,816	1,638,870	2,545,859	183,630	131,777	6,156,952
2005/2006	5,221,715	738,223	5,959,938	1,546,789	1,817,561	2,267,460	188,986	139,142	5,959,938
2004/2005	5,119,744	504,241	5,623,985	1,755,693	1,771,959	1,902,793	64,622	128,918	5,623,985
2003/2004	4,657,717	381,111	5,038,828	2,198,148	1,481,547	1,057,110	113,018	189,005	5,038,828
2002/2003	4,414,238	1,079,868	5,494,106	2,385,428	1,960,508	820,920	153,037	174,213	5,494,106
2001/2002	5,070,877	233,038	5,303,915	2,494,547	1,853,618	581,560	154,986	219,204	5,303,915

Note (a): Effective 2008/09 "Serials" includes print and electronic formats. Prior to 2008/09 serials was defined as "print serials"

Note (b): Effective 2008/09 "Electronic resources" excludes serials. Prior to 2008/09 e-resources includes e-series

Note (c): Effective 2009/10 "Disbursed for monographs includes print and electronic monographs. For previous years this included print only.

Notes to Materials Budget

FY 2013/14	\$	459,795	Tech Fee Awards
		30,000	Latin American Studies
		116,823	Political Science
		62,000	Biomedical
		10,000	Research and Contracts
		3,000	College of Nursing
		449,973	Pay down EBSCO Credit
		422,699	ITR mid year rescue funding
		10,000	Replacements
		20,000	Regionals
		89,032	Medical College - Wiley and Endnote
		\$ 1,673,322	Total
FY 2012/13	\$	307,523	Tech Fee Awards
		30,000	Latin American Studies
		62,000	Biomedical
		10,000	Research and Contracts
		12,341	College of Nursing
		583,918	Transfer from Operations
		10,000	Replacements
		20,000	Regionals
		78,302	Medical College - Wiley and Endnote
		10,000	Hospitality Management
		\$ 1,124,084	Total
FY 2011/12		455,263	Tech Fee Awards: Cambridge Books Online; Sage Deep Backfile; EBSCO's Discovery Service
		57,040	Biomolecular funds
		10,000	Research and Contracts
		558,586	Transfer from Operations
		100,000	Transfer from ITR - Advance against next year
		30,000	Latin American Studies
		87,975	Planning Monies
		11,494	UCF Foundation – Hospitality Management
		18,436	EBSCO Credit Liquidated
		20,000	Regional Campuses
		14,152	Replacements
		9,000	Medical College Endnote
		\$ 1,371,946	Total
FY 2010/11	\$	10,000	Research and Contracts
		370,000	Transfer from Operations
		57,024	Biomolecular funds
		424,490	Student Tech Fee Awards: Springer Online, Oxford, e-book Cambridge
		28,900	ITR Planning Money
		123,338	Knowledge Commons Owner Savings
		3,600	College of Education - Bib of Asian Studies database
		20,000	Regional Campuses
		10,993	Book replacements
		4,234	Thesis and dissertation
		\$ 1,052,579	Total

Funds from Other Sources (cont'd)

FY 2009/10	\$ 71,000	Strategic Purchase Award
	34,066	Planning money
	92,024	Operations conversion
	10,000	Research and Contracts
	62,000	Biomolecular
	20,000	Regionals money
	2,910	Rosen Horowitz gift
	150,299	Springer Tech Fee Award
	18,181	Thesis and book replacements
	34,469	Miscellaneous
	\$ 494,949	Total
FY 2008/09	\$ 10,000	Research and Contracts
	160,000	Planning money conversion
	62,000	Biomolecular
	21,561	Internal revenue
	80,310	Fines Money for Mundy and King Collections
	125,414	Internal conversions
	445,465	Carry forward from 08
	20,000	Regional Campuses
	\$ 924,750	Total
FY 2007/08	\$ 3,000	History Department
	18,000	Film Department
	10,000	Research and Contracts
	160,000	Planning money conversion
	30,000	Music Department
	62,000	Biomolecular
	111,139	Internal conversions
	\$ 394,139	Total
FY 2006/07	\$ 131,542	Departmental program funds loaded into base budget
	65,890	Flood Expenditures - Materials
	14,178	Sociology, Statistics, anthropology program funding
	261,937	Library internal operating conversions
	524,586	Temporary loan from renovation funds
	31,300	Lost Book Fees
	10,000	Office of Research
	\$ 1,039,433	Total
FY 2005/06	\$ 9,500	AA Undergraduate Studies
	160,042	Departmental program funds loaded into base budget
	12,000	Education Sports and Fitness
	100,116	Library internal operating conversions
	396,000	Regional Campus Support
	19,565	Lost Book Fees
	31,000	Economics Ph.D.
	10,000	Office of Research
	\$ 738,223	Total
FY 2004/05	\$ 300,000	Regional Campus funds
	138,020	Departmental program funds loaded into base budget
	16,550	Film, A&S and Sports
	20,000	IST
	6,000	Theater
	10,000	Office of Research
	13,671	Replacements (Binding Revenue of T&D discontinued)
	\$ 504,241	Total

Leticia Abulencia
Sr. LTA



Leticia Abulencia

Cataloging Services

- *Training/ Professional Development:*
 - OCLC Tricks, November 2013
 - Session on Hybrid RDA Records, December 2013
 - “RDA: Transcribing TOC,” Peter Spyers-Duran, John C. Hitt Library, February 2014
 - Impact of RDA/Future of RDA, May 2014
 - Fun with Authorities, Part 1, May 2014
 - Fun with Authorities, Part 2, June 2014

John Aedo
Web Applications Systems Analyst/Programmer
Information Technology & Digital Initiatives

- *UCF Committee Assignments:*
 - Wordpress@UCF
 - Web Working Group
- *Poster Session:*
 - “Make no little plans,” with Penny Beile and Erica England, presented at ALA Annual Conference, Las Vegas, NV, June 2014.
- *Training/ Professional Development:*
 - Microsoft Course 20480B – Programming in HTML5 with JavaScript and CSS3.
 - Applications Security Training at IST. UCF Research Computing Day at IST.

Barbara Alderman
Regional Campus Librarian
Palm Bay/Cocoa

- *Award:* Recognized at the August 2013 Library Service Awards Ceremony for 10 years of service with the Libraries
- *Creative Works:*
 - Created the metric section of the Psychology Committee ACRL Wiki, April 2014
 - Co-organized two workshops and two social events for the diverse group of public, private, and academic librarians of the Library Association of Brevard
- *Service:*
 - *National:* ACRL EBSS Psychology Committee, 2012-2014
 - *Local:* Vice-President of Library Association of Brevard, President – elect

Frank Allen
Associate Director
Administrative Services

- *Award:* Recognized at the August 2013 Library Service Awards Ceremony for 15 years of service with the Libraries
- *Creative Works:*
 - Authored “Safety and Security section,” *Academic Library Building Design: Resources for Planning*,¹ a wiki co-developed by the Association of College and Research Libraries

(ARCL) and Library Leadership and Management Association (LLAMA).

- Manuscript reviewer for four (4) papers submitted to *College and Research Libraries*
- Incoming manuscript reviewer for the *Journal of Academic Librarianship*

■ *Service:*

- *National:*
 - LLAMA Buildings and Equipment Section (BES), Section head and chair, July 1, 2013 - June 30, 2014. BES has seven (7) committees and four (4) discussion groups. In FY 2013/14 the section was successful in staging two pre-conferences and six programs at ALA annual conference in June. The six programs represented over half of the 11 programs hosted by all of LLAMA’s sections combined.
 - Joint ACRL/LLAMA Interdivisional Committee on Building Resources, ongoing. Incoming committee chair
 - *State:* CSUL Statewide Storage Task Force, 2012-13
 - *University:* UCF strategic planning committee, Libraries representative

Michael A. Arthur
Department Head
Acquisitions & Collections Services



Michael Arthur

■ *Creative Works:*

- *Presentations:*
 - “Developing a Statewide Print Repository in Florida: The UCF Experience with FLARE,” with Ying Zhang, Paper presented at the 33rd Annual Charleston Conference: Issues in Book and Serial Acquisition. Charleston, SC., November 7, 2013
 - “Subject Librarian Initiative at the University of Central Florida Libraries: A Collaboration amongst the Scholarly Communication, Research & Information Services and Acquisitions & Collection Development Departments,” with Barbara Tierney, paper presented at the 33rd Annual Charleston Conference: Issues in Book and Serial Acquisition. Charleston, SC., November 8, 2013
 - “New models in academic publishing: What it means to you” panel with Penny Beile and Ven Basco, UCF FCTL Summer Institute, Orlando, FL.
- *Publications:*
 - “Taking Advantage of New Funding Sources During Difficult Financial Times: How the University of Central Florida Libraries Made Good Use of Technology Fee Funding to Provide Exciting Electronic Collections,” with Natasha White, *Florida Libraries*, 56(2), 11-15.

¹ http://wikis.ala.org/acrl/index.php/Academic_Library_Building_Design:_Resources_for_Planning

- *Proceedings of the Charleston Library Conference*
 - “Subject Librarian Initiative at the University of Central Florida Libraries: Collaboration amongst Research & Information Services, Acquisitions & Collection Services, and the Office Scholarly Communication,” with Barbara Tierney, November 2013
 - “Developing a Statewide Print Repository in Florida: The UCF Experience with FLARE,” with Ying Zhang, November 2013
- “Alternative Break Program at UCF: Promoting Positive Faculty-Student Interaction Outside the Classroom,” *Faculty Focus*. 13(2), 2-3.
- *Gale/ Cengage Learning | The BLOG*
 - “Exciting Times Ahead in Las Vegas for ALA Annual 2014”¹
 - “The Advantages of Springer E-books on Gale Virtual Reference Library”²

■ *Service:*

- National:
 - Springer Library Advisory Board
 - Alibris for Libraries Advisory Board
 - Sage Publications, Inc. Advisory Board
 - ALA/ALCTS
 - Policy and Planning Committee
 - Finance and Budgeting Committee
- State: Represent UCF on the state wide Collection Advisory Committee
- University:
 - UCF University Athletics Committee
 - UCF Faculty Senate
 - UCF Budget and Administrative Committee
- Libraries:
 - Weeding Committee
 - Weeding Task Force

■ *Attended:*

- Attended Charleston Conference: Issues in Book and Serial Acquisition Annual Conference, 2013, presented at the conference
- Attended North American Serials Interest Group Annual Conference, 2014, Served on Program Planning Committee
- ALA
 - *Midwinter Meeting*, Seattle, January 2014
 - *Annual Conference*, Chicago, June 2014

 **Joseph Ayoub**

Sr. LTA

Circulation Services

- *Service: Libraries:* Taught Arabic Language classes during Diversity Week
- *Training/Professional Development:* UCF HR:
 - SR Inquiry One 9.0
 - SR Inquiry Two 9.0
 - Intellectual and other Conflicts of Interest: Your Rights and Responsibilities
 - Barna (Game of Five Cards)

- First Aid
- Peace Film Series: People Like Us: Social Class in America
- Took doctoral level classes in the College of Education & Human Performance
- Summer internship with Information and Literacy and Outreach Department



Barry Baker

Director of Libraries

- *Creative Works:* Editor, “Technical Services Report” in *Technical Services Quarterly*

■ *Service:*

- International:
 - ACURIL:
 - Academic Libraries Special Interest Group, chair
 - Finance committee, chair
 - Digital Library of the Caribbean (dLOC) Executive Committee, vice-chair
- National:
 - ALA: Library Leadership & Management Association,
 - Building and Equipment Section, Buildings for College and University Libraries Committee, 2011-2013
 - ◆ Interior Design Award Committee, 2013-
 - ◆ Library Furnishings, Interiors, and Equipment Committee, 2013-
 - Association of Southeastern Research Libraries, Membership Committee
 - EBSCO Publishing Academic Advisory Board
- State:
 - Florida Virtual Campus, Library Services Members Council, Executive Committee
 - Council of State University Libraries
 - Florida Library Network Council



Debbie Barnes

Facilities Specialist

Library Administration

- *Award:* Recognized at the August 2013 Library Service Awards Ceremony for 5 years of service with the Libraries
- *Service: Libraries:* Evacuation Team
- *Training/Professional Development:*
 - Outlook training session October 2013
 - OneNote training session October 2013
 - Excel training session October 2013
- *Attended:* Staples vendor meeting August 2014



Andria Barratt

Sr. LTA

Circulation Services

- *Service: Libraries:*
 - FLARE project volunteer
 - ARC project volunteer



Andria Barratt

¹ <http://blog.gale.com/exciting-times-ahead-in-las-vegas-for-ala-annual-2014/>

² <http://blog.gale.com/improving-access-to-quality-monograph-content-the-advantages-of-springer-e-books-on-gale-virtual-reference-library/>

 **Buenaventura (Ven) Basco**
Acting Department Head
Circulation Services

- *Awards and Honors:*
 - Appointed member of the Graduate Faculty, UCF College of Graduate Studies
 - Recognized at the August 2013 Library Service Awards Ceremony for 20 years of service with the Libraries
- *Creative Works:*
 - Publications:
 - “What’s your h-index?” Illuminations: A Newsletter for New Faculty (UCF) (February 2014)
 - “Excellence in Research Services” staff training booklet, RIS Assessment Team: Ven Basco, Linda Colding, Meredith Semones and Barbara Tierney, September 2013)
 - Presentations:
 - “Literature Review” and “Citation Metrics,” presentations made as part of the UCF Libraries’ Scholarly Communication Workshops (September 9, 2013 and September 17, 2013.); presented “Citation Searching” to Regional Campus Librarians (October 16, 2013)
 - “Emerging Technologies, Emerging Economies: Transforming International Libraries,” program moderator, 2013 ALA Annual Conference – IRRT’s International Papers and Projects Committee program. (Speakers came from Chile, China, and Denmark)
 - “Conducting a Comprehensive Literature Review,” Office of Research and Commercialization Career Workshop Series, May 29 and 30, 2013
 - Panels
 - Taylor & Francis Educational Workshop, panel, UCF Subject Librarian, John C. Hitt Library, February 25, 2014
 - “New models in academic publishing: What it means to you,” with Michael Arthur and Penny Beile, UCF FCTL Summer Institute, Orlando, FL, June 2014
 - Poster Sessions: “Subject librarian (SL) model’s impact to student and faculty at University of Central Florida Libraries,” STELLA Conference, Stanford University (April 26, 2014)
- *Service:*
 - National:
 - ALA:
 - Asian/Pacific American Librarians Association:
 - ♦ Executive Director, 2012 – 2014; coordinates APALA’s participation in ALA Emerging Leader’s program as well as all volunteer activities for members
 - ♦ Award for Literature Committee, co-chair, 2011- ; Adult Non-Fiction,


- category chair and oversaw the nomination, reviewing, voting, and award presentation for the five awards categories during the ALA Annual Conference in Chicago, IL in June 2013
- ♦ APALA 35th Anniversary Planning Committee.
- International Relations Round Table (IRRT)
 - International Papers Session and Projects Committee, co-chair, 2011-2013. This committee selected the theme *Emerging Technologies, Emerging Economies: Transforming International Libraries* for the annual call for papers and then reviewed and selected four presenters from mostly foreign countries.
 - Nominating Committee
- University:
 - Faculty Senate Parking Advisory Committee, 2013 - 2014
 - Participated in the International Mentoring Program (sponsored by UCF International Services Center) by providing academic, social and cultural guidance to international students. This year Mr. Basco mentored a graduate student from Vietnam. 2013-2014
 - Served as the 2013 Game Day Ambassador during UCF home football games.
- Libraries:
 - Faculty Affairs Committee (FAC), chair
 - Faculty and Staff Campaign, co-chair
 - Scholarly Communication Advisory Group
 - RIS Assessment Committee
 - Welcome Expo for New Students
 - Student Orientation at the Student Union
 - UCF Libraries Information Kiosk
 - Each semester coordinates the furniture reset in the Knowledge Commons
- *Attended:* STELLA (Science, Technology & Engineering Library Leaders in Action) Conference (Stanford University, April 2014)

 **Dr. Penny Beile**
Associate Director
Information Services & Scholarly Communications

- *Award:* Recognized at the August 2013 Library Service Awards Ceremony for 15 years of service with the Libraries
- *Creative Works:*
 - Papers (invited): Penny Beile, “The UCF Research Data Management Survey: A Report of Faculty Practices and Needs,” delivered at Research Data Computing Day at IST, February 2014.
 - Presentations: With Michael Arthur, Ven Basco, “New Models in Academic Publishing: What it Means to You,” delivered at the 2014 UCF FCTL Summer Institute.
 - Poster Sessions: *The Research Lifecycle: A library-led institutional collaboration to develop a mental model of research support and services.* Poster session presented with Rich Gause at the Library Information

Technology Association National Forum, Louisville, KY, November 2013.

- *Invited Reviewer*: *College & Research Libraries*
- *Office of Information Fluency*
 - *Journal of Information Fluency* editorial board, member and reviewer.
 - Reviewed grant proposals and conference submissions
- *Service*:
 - *National*:
 - American Library Association, ACRL division:
 - University Libraries Section, Education and Behavioral Sciences Section, and Library Research Round Table.
 - Academic/Research Librarian of the Year Award committee, 2013-2014, member. Invited to return as co-chair of the committee for 2014-2015.
 - Preconference Programming Committee, 2013-2015, co-chair.
 - ULS Midlevel Managers Discussion Group, 2013-2015, member.
 - National Forum on Information Literacy, 2012-2015, board member.
 - *State*: Statewide Scholarly Communication Interest Group, UCF Libraries representative.
 - *University*:
 - UCF Faculty Senate Graduate Council, Graduate Appeals Committee, 2013-2014
 - Patricia Lafferty/Nursing dissertation committee, dissertation successfully defended.
 - College of Education and Human Performance Lifelong Learning Program, Advisory Board
 - *Libraries*: Search Committee: Department Head, Information Literacy and Outreach, chair.


 **Elena Beredo**
Sr. LTA

Acquisitions & Collections Services

- *Award*: Recognized at the August 2013 Library Service Awards Ceremony for 15 years of service with the Libraries
- *Service: Libraries*: Volunteered at the Libraries' Holiday Luncheon, December 2013
- *Attended*:
 - 2014 Faculty & Staff Campaign Celebration Lunch, March 25, 2014
 - Attended Annual USPS Staff Council Assembly, April 16, 2014



Elena Beredo

 **Corinne Bishop**
Information Literacy Librarian
Information Literacy & Outreach

- *Promotions/Awards*:
 - Promoted to Associate Librarian
 - Awarded Professional Development Leave (Spring, Summer 2014)
 - IT&R 2014 Outstanding Collaboration Award as a member of UCF Libraries team that developed the *Library Research Strategies Course* for Canvas that involved a collaboration

between ILO and RIS librarians, adjunct librarians and staff, the Center for Distributed Learning, and the Writing and Rhetoric department

- Recognized at the August 2013 Library Service Awards Ceremony for 10 years of service with the Libraries
- *Creative Works: Publication*: “Scholarly communication and the research lifecycle at UCF,” with Lee Dotson, *Faculty Focus*, 12, 2 (August 2013). Faculty Center for Teaching & Learning, University of Central Florida, Orlando
- *Service*:
 - *National*:
 - Project Information Literacy Lifelong Learning Study, UCF Liaison (2013-)
 - ACRL EBSS Scholarly Communications Committee, member (2013-)
 - *University*: Faculty Center for Teaching & Learning Advisory Committee, 2013-2014
 - *Libraries*: Scholarly Communication
 - Advisory Board (2011-)
 - Training Workgroup (2013-)



Joe Bizon
LTA Supervisor
Acquisitions & Collections Services

- *Kudos*: UCF USPS Employee of the Month, February 2014
- *Service: Libraries*:
 - E-Resources Support Team
 - Coordinator, FLARE Project



Joe Bizon



Parri Bolinger
Accountant
Library Administration

- *Award*: Recognized at the August 2013 Library Service Awards Ceremony for 10 years of service with the Libraries
- *Creative Works*:
 - *Invoices: Are they worth it?* Poster Session, with Kristine Shrauger, ILLiad Conference; worked with Shrauger to supply data on Interlibrary Loan's accounts receivable and the accounts receivable process for interlibrary loans.



- Participated in the centerpiece contest, 2014 Annual IT&R Social [photo below]
- **Special Projects:**
 - Coordinated and monitored \$5,000 donation through UCF Foundation for travel for ILL. The reimbursement process, which required different forms and documentation requirements for F&A and Foundation approvals, involved four ILL employees.
 - Coordinated with Holzman, Moss, Bottino Architects (21st Century Library Expansion Project) to make travel arrangements and ensure sufficient invoice documentation to facilitate payment.
- **Services: Libraries:** Attended/participated in “Lunch With the Candidate (Blake Robinson), August 2013
- **Training/Professional Development:**
 - Library Information Exchange presentations for ILL, Admin, Media Services, Info Tech & Digital Initiatives, Special Collections, and CMC, August 2013
 - F&A Xpansion information session for new modules in UCF Financials, October 2013



Tim Bottorff
Department Head – Head Librarian
Universal Orlando Foundation Library at the Rosen College of Hospitality Management

- **Creative Works:**
 - “A Hospitality Program Like No Other: A Brief History of UCF’s Rosen College of Hospitality Management,” (published in the *Rosen College’s Celebrating 30 Years of Excellence* commemorative program)
 - Book review of “Landing in Las Vegas: Commercial Aviation and the Making of a Tourist City” (published in *Choice* magazine)
 - “Is it worth it? Assessing online instruction,” with co-panelists Carol McCulley, Association of College and Research Libraries Distance Learning Section (ACRL DLS), *ALA Annual Conference*, Chicago, June 2013
 - **Book review**
 - *Smart Casual: The Transformation of Gourmet Restaurant Style in America*
 - *Overbooked: The Exploding Business of Travel and Tourism*
 - **Exhibit:** “Grand Tour Gala” exhibit, with Kelly Robinson, at the Rosen Library
 - “Hospitality Management: A Guide to Key Reference Works,” *Reference Services Review*, (peer reviewed article) Vol. 41 Issue 4, pp.605 - 622
- **Service:**
 - **National:**
 - North American Scrabble Players Association (NASPA), Dictionary Committee
 - Society for Baseball Research (SABR), Negro Leagues Committee, Library Grant Selection Subcommittee
 - Reviewer for *College & Research Libraries*

- Manager of the Hospitality-Lib listserv
- **State:** FLA Membership Committee
- **Local:**
 - Pronouncer for the Adult Literacy League’s 2013 Lawyers for Literacy Spelling Bee
 - Pronouncer for the 2013 Orlando South Asian Spelling Bee
 - Word Judge for the 2014 Orlando Sentinel District Spelling Bee
- **University:** Served as a Faculty Judge for the 2014 Graduate Research Forum
- **Libraries:**
 - UCF Libraries Faculty Affairs Committee (FAC), Faculty Meeting Coordinator (2013)
 - UCF Libraries Public Services Group (PSG)
 - UCF Libraries Web Working Group (WWG)
- **Training and Professional Development:**
 - Qualtrics training
 - UCF Cultural Competencies diversity training
 - Webinars:
 - Fair Use for Libraries Webinar
 - Social Media for Academics
 - USF Scholar Commons
- **Attended:** Florida Library Association Annual Conference
- **Memberships:**
 - American Library Association:
 - Association of College & Research Libraries
 - Library Administration & Management Association
 - Florida Library Association
 - Academic Libraries section



Cara Mia Calabrese
Sr. LTA
Acquisitions & Collections Services

- **Service: Libraries:**
 - **Committees:**
 - Director’s Advisory Group
 - Library Service Awards
 - Libraries Diversity Team, chair
 - **Interdepartmental:**
 - Mobile librarian for both fall and spring semesters
 - Manages McNaughton popular reading collection
 - Occasionally assisted in the ILL Department
 - Served five hours per week at the Reference Desk
 - Assisted at the Student Orientation booth for UCF Libraries
- **Training/Professional Development:** Completed three courses at FSU toward completion of the MLIS:
 - Information Organization
 - Assessing Information Needs
 - Usability Analysis
- **Attended:** 20th Joseph C. Andrews BFSA Mentoring Breakfast



Cara Mia Calabrese



Deirdre Campbell
Sr. LTA
Library Administration

- *Service: Libraries:*
 - Supported Information Kiosk 11:00-Noon August 21, 20
 - Manage ILL while Department staff attended an Iliad Conference March 17-20, 2014
 - Libraries' I Believe Campaign Team for 2014
 - Volunteered for DAG Soup and Salad Fundraiser September 12, 20
- *Training/Development:*
 - NEFLIN Webinars:
 - Work Life Balance: Full Engagement and Work Life Balance
 - A Makeover for Success: Work Makeover: Latest Trends on Working Smarter
 - Why You Do What You Do?
 - A Makeover for Success: Manage Your Energy, Not Your Time
 - Lose the Drama
 - Tired of Hearing "That's Not My Job"?
 - Garry Capton, Representative from Fairwinds - Building and Maintaining Credit



Tina Candela
LTA Supervisor
Acquisitions & Collections Services

- *Award:* Awarded 2013 UCF Libraries Employee of the Year
- *Service:*
 - *Libraries:* Volunteered at Libraries' Information Kiosk, August 21, 2013
 - *University:* Volunteered at New Student Orientation for FITC (first time in college) session, June 25, 2014
- *Training/Professional Development:*
 - Webinars:
 - "Working with Team Conflicts," April 13, 2014
 - "Work Life Balance: A Makeover for Success, NEFLIN, February 5, 2014
 - YBP Information workshop, April 22, 2014
 - Information Exchange sessions for ILL, Acquisitions, Cataloging, Circulation, IT & Digital Initiatives, Library Administration, Reference & Information Services, Special Collections, August 5-16, 2013
 - Continued Training on EOCR (Electronic Order Confirmation Record Service) records beginning October 15, 2013.
- *Attended:*
 - Annual USPS Staff Council Assembly, April 16, 2014
 - 2014 Faculty & Staff Campaign Celebration Lunch, March 25, 2014
 - 20th Annual Joseph C. Andrews Mentoring Celebration, Jan. 23, 2014



Bobby Ciullo
Web Applications Developer Assistant
Information Technology & Digital Initiatives

- *Service:*
 - Beile, P. (Feb, 2014). The UCF Research Data Management Survey. Presented as a paper at the UCF Research Computing Day at IST, Orlando, FL. Presentation on behalf of the data management survey administration team: Penny Beile, Erica England, Joel Lavoie & **Robert Ciullo**
 - Central Florida Memory, Web Design and Server Support
 - Web Working Group
 - Wordpress@UCF
 - Four Winds Interactive (FWi) User Group
- *Training/Professional Development:*
 - Microsoft Course 20480B – Programming in HTML5 with JavaScript and CSS3.
 - Applications Security Training at IST.



Martha Cloutier
LTA Specialist
Circulation Services

- *Service/Libraries:*
 - Information Kiosk
 - New Student Orientation Desk
- *Training/Professional Development:*
 - FERPA Training
 - Collection Agency "know how" training classes




Dr. Linda K. Colding
Librarian
Research & Information Services

- *Kudos:* Played an important part in the exemplary rating received by the Master of Nonprofit Management (MNM) program. Mary Ann Feldheim, Ph.D. Director, UCF School of Public Administration, sent the following commendation for Dr. Colding:


"This exemplary designation was based in part on the support we have received from UCF Librarian, Dr. Linda Colding. I want to commend Dr. Colding for her support of this online program, which contributed to this strong positive feedback from the outside reviewers."
- *Creative Works:*
 - *Publication:* "Excellence in Research Services" staff training booklet, RIS Assessment Team: Ven Basco, **Linda Colding**, Meredith Semones and Barbara Tierney, September 2013)
 - *Presentation:* "Advancing First-Year Student Success by Integrating the Library and Research Skills into First-Year Initiatives," with Douglas F. Hasty, a pre-conference workshop at the *First Year Experience Conference (FYE)*, Florida International University, Miami, February 2013

- *Service:*
 - National: ALA
 - Library Instruction Round Table, through 2013
 - Drewes, Hornback, & Leisner Scholarship Jury (for library support staff), chair
 - Reference and User Services Association (RUSA)
 - History Section
 - Management of Reference Committee, 2013 – 2015
 - Reference Services Section
 - ACRL:
 - Instruction Section Membership Committee, 2011 – 2013, appointed member
 - Law and Political Science Section
 - Professional Development Committee 2013 – 2015
 - University Libraries Section, 2013 – present
 - University: Graduate Policy Committee, 2011 – present
 - Libraries:
 - Faculty Affairs Committee, Vice Chair
 - Employee of the Year Committee
 - ILO Task Force to determine the future of the ILO Department (Sept. – Oct. 2013). The Task_Force's final report was submitted on October 31, 2014.
- *Attended:* American Library Association Midwinter Conference, Philadelphia, January 2014

 **Eda Correa**
Monographs Librarian
Cataloging Services

- *Creative Works:*
 - Journals indexed on HAPI Online (Latin American journal articles database):
 - *Comunicación y sociedad* no. 19, January/June 2013
 - *Frontera Norte* v. 25, no. 49, January/June 2013
 - *Política y gobierno* v. 18, no. 2, July/December 2011
 - *Revista de ciencias sociales* (Costa Rica) no.131/132, 2011
- *Service:*
 - American Library Association:
 - International Relations Round Table (IRRT), Program Committee chair
 - Hispanic American Periodicals Index (HAPI), indexer
 - Shared Bib Local Implementation (Aleph data cleanup)
- *Training/Professional Development:*
 - Introducing RDA 4: Authority Records, webinar, September 2013
 - The Basics of Preservation, October 2013
 - Assessing Your Cultural Competency, October 2013
 - Session on Hybrid RDA Records, December 2013

- *Memberships:*
 - American Library Association
 - Seminar on the Acquisition of Latin American Library Materials (SALALM)
 - Affinity group, HAPI
- *Attended:*
 - ALA Midwinter Meeting, Philadelphia, January 2014
 - Next-Gen Integrated Library System vendor demonstrations:
 - Innovative - Sierra, April 2014
 - Ex Libris - Alma, April 2014
 - OCLC - WorldShare Management Services, April 2014

 **Alice Crist**
Sr. LTA
Cataloging Services




Alice Crist

- *Service: Libraries:*
 - Evacuation Team, July 2013-June 2014
 - Halloween Party ("Dr. Who"), October 31, 2013
 - Holiday Party, December 18, 2013
- *Training/Professional Development:*
 - OCLC Tricks, November 2013
 - Session on Hybrid RDA Records, December 2013
 - RDA: Transcribing TOC, February 2014
 - Impact of RDA/Future of RDA, May 2014
 - Fun with Authorities, Part 1, May 2014
 - Fun with Authorities, Part 2, June 2014

 **Page Curry**
Digital Imaging Technician
Information Technology & Digital Initiatives

- *Award:* Recognized at the August 2013 Library Service Awards Ceremony for 10 years of service with the Libraries
- Committee Assignments:
 - Central Florida Memory, Digital Services Support
 - ILO Department Head Search Committee
 - Library Employee of the Year Committee

 **Cindy Dancel**
Art Specialist
Information Services & Scholarly Communication

- *Service:*
 - University:
 - UCF Social Media Managers Working Group
 - UCF Communications Council
 - Libraries:
 - Mobile Librarian initiative
 - Public Services Group
 - Study Room Reservation Workgroup
 - Scholarly Communication Advisory Group
 - Short video workgroup, coordinator
 - Simplified research checklist workgroup, coordinator
 - Undergrad research lifecycle workgroup, coordinator



Sai Deng
Metadata Librarian
Cataloging Services

■ Promotions/Awards:

- Received 2013 President's Recognition Award at the Chinese-American Libraries Association (CALA) 40th Anniversary Celebration and Awards Banquet in Chicago, June 30, 2013. The awards banquet was part of the 2013 American Library Association/CALA Annual Conference.

■ Creative Works:

- *Reaching Beyond Ourselves: Celebrating 40 Years of CALA (1973 - 2013)* Edited by **Sai Deng** and Priscilla Yu. The Chinese American Librarians Association. 2014. Available [online](#)¹:
 - "The Chronicle of CALA Presidents," **Deng, S.** & Yu, P. (2014), pp. 10-120.
 - "CALA Timeline," Li, T.C., **Deng, S.** & Tseng S. (2014), pp. 122-151.
 - "Finding a Place Called Home - My Voyage with CALA," Deng, S. (2014), pp. 171-173.
 - "A Glimpse into CALA's 1980 and 2013 Membership," Liu, W.L., **Deng, S.**, & Mi, X.M. (2014), pp. 259-268.

• Presentations:

- "Deciphering the Myth: Where to Publish," CALA Membership Meeting, ALA Annual Conference, Las Vegas, June 29, 2014. Available [online](#).²
- "Metadata migration to Islandora: Is there an easy way?" Metadata Interest Group Meeting, ALA Annual Conference, Las Vegas, June 29, 2014. Available [online](#).³
- Scholarly Publishing Brown Bag Series. University of Central Florida Libraries:
 - Dataset Metadata... Available [online](#).⁴
 - Metadata Services. Available [online](#).⁵

■ Service:

• National:

- Library Information Technology Association (LITA):
 - Web Coordinating Committee
 - LITA International Relations Committee
- Chinese American Librarians Association (CALA):
 - CALA 40th Celebration Taskforce, 2013-2014
 - CALA 40th Anniversary Celebration Ad-Hoc Committee, 2012-2013
 - Publications Committee, Member
 - *CALA Newsletter* Co-Editor

• Libraries:

- Director's Advisory Group
- UCF "I Believe" Campaign
- Scholarly Communication Advisory Group

- Research Lifecycle Faculty Checklist Workgroup
- Short Video Workgroup
- Research Data Management Survey

• Metadata Projects:

- Metadata Creation: Contributed metadata records for the following collections in the libraries' content management system CONTENTdm:
 - *Central Florida Future*
 - Civil War Collection
 - Harrison Price Papers
 - UCF Community Veterans History Project
 - University Archives
- Metadata Enhancement and Collection Migration
 - DigiTool-Islandora Migration
 - CONTENTdm DC to MODS Mapping
 - DSpace-CONTENTdm Migration
- Outreach, Collaboration and Metadata Consultation:
 - ASERL's "Deeply Rooted"
 - St. Luke's Lutheran Church and School
 - RICHES of Central Florida
 - Metadata Guide
- Digital collection metadata handbook and workflow documentation.

■ Training/Professional Development:

- Information Exchange: Participated in librarywide Information Exchange, and prepared introductions to metadata and digital projects, August 2013
- CONTENTdm Workflow: With Lee Dotson and Page Curry (Digital Initiatives) tested and adjusted workflow in CONTENTdm to make the materials available to the public faster, November 2013
- Metadata Trainings for Peter Spyers-Duran

■ Memberships:

- American Library Association (ALA)
 - Library Information Technology Association (LITA)
- Chinese American Librarians Association (CALA)

■ Attended:

- American Librarian Association (ALA) Midwinter Conference, Philadelphia, January 2014
- American Librarian Association (ALA) Annual Conference 2013, Chicago, June 28-July 1, 2013
- Chinese American Librarians Association (CALA) Southeast Chapter 2013 Annual Conference, online, May 2013
- *UCF Research Computing Day*. One day event about research computing at UCF, Sunshine State Education & Research Computing Alliance, Florida Lambda Rail, February 2014
- *NSF Informational Workshop*. Office of Research & Commercialization, April 2014

¹ <http://cala-web.org/node/1874>

² https://www.academia.edu/7532220/Deciphering_the_Myth_Where_to_Publish

³ https://www.academia.edu/7532246/Metadata_Migration_to_Islandora_Is_There_A_n_Easy_Way

⁴ https://www.academia.edu/4664891/Dataset_Metadata

⁵ https://www.academia.edu/4664880/Metadata_Services



Matt DeSalvo
Computer Support Analyst
Information Technology & Digital Initiatives

- *Training/Professional Development:*
 - Passed the Dell Tier 2 training which gives him the authority to order parts directly.



Lee Dotson
Digital Services Librarian
Information Technology & Digital Initiatives

- *Award:* Recognized at the August 2013 Library Service Awards Ceremony for 10 years of service with the Libraries

- *Creative Works:*
 - *Publication:*
 - Bishop, Corinne and Lee Dotson. "Scholarly Communication and the Research Lifecycle at UCF," Faculty Focus 12(2), (August 2013): 14-16
 - *Presentations:*
 - Crafting the Data Management Plan, NSF CAREERS workshops, UCF's Office of Research and Commercialization, Orlando, 28 - 29 May 2014
 - Data Management Plans, Summer Faculty Development Conference, Orlando, 7 May 2014
 - Digital Services Update, on behalf of the Digital Initiatives Standing Committee, presented at the Florida Virtual Campus Region 3 User meeting, Sanford, FL, April 2014
 - *Poster Sessions:*
 - *The Research Lifecycle: A library-led institutional collaboration to develop a mental model of research support and services*, with Penny Beile and Therese Triumph, *Association of College & Research Libraries conference*, Indianapolis, April 2013
 - *The Research Lifecycle at UCF: A library-led institutional collaboration to develop a mental model of research support and services*, with Corinne Bishop and Penny Beile, *Florida Association of College and Research Libraries Fall Program*, Ft. Lauderdale, October 2012.
- *Committee Assignments:*
 - *National:* USETDA Conference Planning Committee – Program Planning
 - *Regional:*
 - Association of Southeastern Research Libraries Information Technology/Digital Initiatives Interest Group
 - CONTENTdm Southern Users Group meeting – Program Planning Chair
 - *State:*
 - FLVC Committee Assignments:
 - Digital Initiatives Subcommittee (DISC), Chair
 - DISC Islandora subgroup
 - Florida Scholarly Communication Interest Group



Lee Dotson


- Content Creation working group of Florida Statewide Digital Action Plan
- *Local:* Central Florida Memory
 - Digital Services Support
 - Grant Writing Committee
- *Libraries:*
 - Library Technology Advisory Group
 - UCF Electronic Theses and Dissertations Group
 - Scholarly Communication Advisory Group
 - Digital Collections Interest Group
 - Open Access Week workgroup, Chair
 - *Digital Project Development:*
 - Dick Pope Sr. Institute for Tourism Studies
 - Institutional Repository project
 - Library Image and Document Repository
 - *Digital Project Management:*
 - Central Florida Memory
 - Digital Library of the Caribbean (dLOC)
 - Electronic Theses and Dissertations
 - Florida Heritage
 - *Florida Historical Quarterly*
 - PRISM: Political & Rights Issues & Social Movements
 - Institute for Simulation & Training
 - Retrospective conversion of print theses and dissertations
 - UCF Community Veterans Oral Histories
 - University Archives
 - *Training/Professional Development:*
 - *Conferences/Workshops:*
 - CONTENTdm Southern Users Group meeting, Columbia, SC, 20-21 May 2014
 - FLVC Library Services Region 3 Conference, Seminole State College Sanford, FL, 23 April 2014
 - ASERL Summertime Summit, "Liaison Roles in Open Access & Data Management: Equal Parts Inspiration & Perspiration," Atlanta, GA, 6 August 2013



Anna Dvorecky
LTA Specialist
Cataloging Services

- *Award:* Recognized at the August 2013 Library Service Awards Ceremony for 10 years of service with the Libraries
- *Service:*
 - *University:*
 - USPS Staff Council
 - Social Committee Member
 - UCF Graduation Ceremony
 - UCF Parking & Transportation Advisory Committee
 - *Libraries:*
 - Information Kiosk
 - Evacuation Team
 - Employee of the Year Award Committee
- *Training/Professional Development:*


- Information Exchange, John C. Hitt Library, August 2013
- “Across the Board Features,” October 2013
- Outlook and One Note 2013, October 2013
- Word 2013, October 2013
- Excel 2013, October 2013
- “OCLC Tricks,” November 2013
- Session on Hybrid RDA Records, December 2013
- “RDA: Transcribing TOC,” Peter Spyers-Duran, John C. Hitt Library, February 2014
- “Lose the Drama,” March 2014
- “Fun with Authorities,” Part 2, June 2014
- Webinars:
 - “WLB: Latest Trends on Working Smarter,” February 2014
 - “All About You: Why Do You Do What You Do?,” February 2014
 - “Tired of Hearing “That’s not my job,” Northeast Florida Library Association (NEFLIN), April 2014
 - “Work Life Balance: A Makeover for Success, Manage Your Energy,” Northeast Florida Library Association (NEFLIN), February 2014

 **Seth Dwyer**
Sr. LTA
Circulation Services

- *Training/Professional Development:*
 - Safe Zone Level 1: LGBTQ+ 101
 - PER067 Performance Appraisals
 - Safe Zone Level 2: Safe Zone Advocates



Seth Dwyer


 **Michael Furlong**
Regional Campus Librarian
Daytona State

- *Awards:*
 - IT&R Social costume contest 2014
 - One of three winners of the IAFA first-ever 10-Minute Play Festival for the play *Brides of Cthulhu*, performed at the *International Association of the Fantastic in the Arts conference*, Orlando Airport Marriott, March 2013. [Director: Carrie J. Cole. Performers:
- *Creative Works:*
 - Book chapter - “Gendered Power: Comics, Film and Sexuality in the United States.” in *Ages of Heroes, Eras of Men*
 - Poster Presentation: “Mythbusters: The Digital Native,” FLA, May 7, 2014
- *Service:*
 - Active in hosting student and community film nights for Southeast Museum of Photography in Daytona Beach, FL
 - Attends selected monthly chamber of commerce meetings for the AVP in Daytona Beach, FL, representing the university
 - Hosts a monthly book club discussion group for students at the Daytona State College library
- *Attended:*




Michael Furlong

- IAFA Annual Conference, March 19-23, 2014
- FLA Annual Conference, May 7-9, 2014
- ALA Annual Conference, June 26-July 1, 2014

 **Rich Gause**
Librarian
Research & Information Services/Government Documents

- *Kudos:* Named a member of the U.S. Depository Library Council, a highly prestigious national organization which serves as an advisory committee to the Public Printer and the Superintendent of Documents, and offers advice on all matters relating to depository material. Gause is one of only 205 people to ever serve on the Depository Council, and possibly only the second or third from Florida.
- *Award:* Recognized at the August 2013 Library Service Awards Ceremony for 15 years of service with the Libraries
- *Creative Works:*
 - Poster Sessions: *The Research Lifecycle: A library-led institutional collaboration to develop a mental model of research support and services.* Poster session presented with Rich Gause at the Library Information Technology Association National Forum, Louisville, KY, November 2013
 - Exhibit: *Code Breaking*, with Patricia Hall, Government Documents
- *Service:*
 - Faculty Senate:
 - Steering Committee
 - Graduate Council
 - Graduate Program Reviews & Awards
 - Library Advisory Committee, Senate Representative
 - Libraries: Scholarly Communication Committee

 **Janet Girard**
Sr. Accounting Officer
Library Administration

- *Award:* Recognized at the August 2013 Library Service Awards Ceremony for 15 years of service with the Libraries
- *Training/Professional Development:*
 - Office 2013 Excel training, October 2013
 - 2013 Office/Excel intermediate training, December 2013
 - Office of Research & Commercialization effort certification training, February 2014
 - F&A online Chart of Accounts for new module changes, February 2014
 - F&A online Assessment Management Inquiry, February 2014
 - HR online Time Management Accomplishing More, March 2014
 - Library Information Exchange presentations, August 2013
- *Attended:*
 - Affordable Care Act (ACA) HR information session, August 2013

- F&A Xpansion information session for new modules in UCF Financials, October 2013
- Technology Fee Award IT&R budget information session, December 2013
- Annual Red Flags F&A meeting, January 2014

Corinne Girr
Sr. LTA

**Interlibrary Loan /
Document Delivery Services**

- *Creative Works: Poster Session:* “Game of Loans” with Joan Reynolds, 2014 International ILLiad Conference, Virginia Beach, VA.



Mary Lee
Gladding-Swann

Mary Lee Gladding-Swann
Sr. LTA

Circulation Services

- *Service: Libraries:*
 - Director’s Advisory Group
 - Libraries Evacuation Team
 - New Student Orientation Desk



Terri Gotschall

Terri Gotschall
Office Manager

Information Literacy & Outreach

- *Creative Works: Poster Sessions:*
 - 2014 FLA Annual Conference Poster Session
 - “What MLIS Students Need to Know BEFORE Graduation” with Erica England and Sarah Brown.
- *Training/Professional Development:*
 - Continued work towards MLS from FSU



Andrew
Hackler

Andrew Hackler
Sr. LTA

Circulation Services

- *Service: Libraries:*
 - Public Services Group Committee
 - Public Signs Committee
 - MLIS Information Day Committee
 - Info Exchange Subcommittee

Patrick Hadlock
Sr. LTA

Cataloging Services

- *Award:* Recognized at the August 2013 Library Service Awards Ceremony for 10 years of service with the Libraries
- *Training/Professional Development:*
 - OCLC Tricks, November 2013
 - Fun with Authorities, Part 1, May 2014
 - Fun with Authorities, Part 2, June 2014



Patricia Hall

Patricia Hall
Sr. LTA

Research & Information Services/ Government Documents

- *Kudos:* Received Leadership Spirit Award Honorary Mention Certificate for being one of

the top eight leaders across campus who participated with the United Way Campaign.

■ *Service: University:*

- Live United at UCF:
 - Ambassador
 - Annual Flea Market to help raise money for charity
- Coalition for the Homeless, collected supplies
- UCF Black Faculty and Staff Association

■ *Service:*

• *Libraries:*

- Library Emergency Evacuation team
- Curated six library exhibits in Government Documents to help display interesting publications from our collections:
 - Women in History
 - Code Breaking/w Rich Gause
 - Renewable Energy/NASA.
 - Black History (African American Experiences)
 - The Holocaust (The Jewish experiences)
 - The Civil War/Abraham Lincoln (American Civil War Experiences) Performance Appraisals
- Interdepartmental:
 - Fall 2013 Information Kiosk
 - Mobile Librarian service
 - Assisted with summer new student orientations

Becky Hammond
Sr. LTA

Special Collections & University Archives

- *Training/Professional Development:*
 - Office 2013 Training Sessions by IT & Digital Initiatives:
 - Outlook, October 8, 2013
 - OneNote, October 8, 2013
 - Word, October 14, 2013
 - Excel, October 15, 2013

Rayla Hanselmann
Regional Campus Librarian
South Lake/Clermont

- *Service:*
 - FLA Scholarship Committee 2014-2016
 - LLAMA New Professionals Section Program Outreach/Service Team 2014
 - Site Coordinator for Lake County Adult Literacy Program at Cooper Memorial Library
- *Training/Professional Development:*
 - UCF HR Orientation Training
 - Extreme Customer Service, Every Time-OCLC Web Junction Webinar
 - ABCs of Diversity Training
- *Attended:*
 - Western Region Undergraduate Showcase at UCF Ocala
 - MLIS Day, May 2 2014
 - FLA Annual Conference, May 8, 2014

Richard Harrison
Librarian
Research & Information Services

- *Creative Works: Panel:* Taylor & Francis Educational Workshop, panel, UCF Subject Librarian, John C. Hitt Library, February 25, 2014
- *Service: State:* Planning Committee for the Sixth Annual Florida Statewide Symposium on Engagement in Undergraduate Research and served as a moderator for a number of the concurrent sessions on October 11-12, 2013
- *University:*
 - Faculty Senate Personnel Committee (2011-2014)
 - University Undergraduate Research Council (2003-present), library representative
 - UCF Employee of the Month Committee (2011-present)
- *Libraries:*
 - Planning Committee for MLIS Information Day, Chair
 - ITHAKA Library Survey Committee (2013-2014),
 - UCF Libraries Employee of the Year Committee (2012-2013)



David Healy
Sr. LTA

Cataloging Services

- *Award:* Recognized at the August 2013 Library Service Awards Ceremony for 20 years of service with the Libraries
- *Training/Professional Development:*
 - OCLC Tricks, November 2013
 - “RDA: Transcribing TOC,” Peter Spyers-Duran, John C. Hitt Library, February 2014
 - Fun with Authorities, Part 1, May 2014
 - Fun with Authorities, Part 2, June 2014



Athena Hoepner
Electronic Resources Librarian
Acquisitions & Collections Services

- *Creative Works:*
 - *Publications:* “Analyze This: Usage and Your Collection. COUNTER: Basic Explanations to Disabuse Expectations,” guest columnist, *Against the Grain*. 26(1) 74-75. March 2014
 - *Presentations:*
 - “Out in the Open: Better Exposure for Open Access Content,” ALCTS/LITA ERM Interest Group, ALA Annual Conference, 2014, Las Vegas, NV
 - “Resource Discovery Services: Beyond the Blurb,” keynote speaker, *Resource Discovery Conference*, Bath, UK, 2 September 2013
 - *Computers in Libraries*, Washington, DC
 - “The Next Phase,” with Matt Borg, 7 April 2014
 - “Hacking the faculty: Bringing content discovery into online course development,” with Shea Silverman, 9 April 2014
 - “Geek Out: eResources Librarian Style,” MLIS Day 2014, Orlando, FL, 2 May 2014
- *Service:*

- *University:* IT Resource Advisory Committee, Faculty Senate subcommittee. 2011-
- *Libraries:* Scholarly Communications Task Force, 2011 –
- *Attended:*
 - ASERL Summit: Open Access, Atlanta GA, 5-6 August 2013.
 - *Resource Discovery Conference*, Bath, UK, 2 September 2013.
 - *Computers in Libraries*, Washington, DC, 7-9 April 2014.



Yolanda Hood
Department Head
Curriculum Materials Center

- *Creative Works:*
 - *Publications:*
 - “Criteria for the Selection of Young Adult Queer Literature,” with Stephanie Logan, Terri Laswell, and Dwight Watson, *English Journal*. Vol. 103, Issue 5, May 2014, 30-41
 - “An Inconvenient Truth: The Underground Railroad and Quilts in Children’s Picture Books,” *Children and Libraries*. Vol. 11, Issue 2, Summer/Fall 2013, 29-34
 - *Presentations:*
 - “Informational Text and Common Core State Standards and Instruction in K-12 Grades Panel,” invited, 16th Annual UCF College of Education and Human Performance Literacy Symposium, Orlando, FL, April 2014
 - “Moving Beyond History: Integrating African American Books into the Curriculum,” peer reviewed, Fay B. Kaigler Children’s Book Festival, Hattiesburg, MS, April 2014
 - “But, You’re Not Really Black: Race, Class, and Genre in the Young Adult Literature of Tanita Davis, Traci Jones, and Sherri Smith,” peer reviewed, Children’s Literature Association Conference, Columbia, SC, June 2014
- *Service:*
 - *National:* ALA/YALSA, Popular Paperbacks for Young Adults Selection Committee, 2014-2016
 - *University:* College of Education and Human Performance:
 - Happy Hour Workshop Committee, 2014-Present
 - 2014 UCF Book Festival, Teen Programming Sub-Committee, 2014
 - Instructional Resources Committee, 2013-Present
 - University of Central Florida, Writing Across the Curriculum Fellow (charged with the development of discipline specific learning outcomes and assignments), COEHP Representative, fall 2013

Davina Hovanec
Computer Support Analyst
Information Technology & Digital Initiatives



Davina Hovanec

- *Training/Professional Development:*
 - Passed the Dell Tier 2 training which gives her the authority to order parts directly.

Pam Jaggernauth
LTA Supervisor
Curriculum Materials Center



Pamela Jaggernauth

- *Training/Professional Development:* Continued progress towards her degree in Accounting at UCF
- *Service:* Created Rainbow Fish costume for UCF Book Festival 2014 Children's Zone

Selma K. Jaskowski
Assistant Director
Information Technology & Digital Initiatives

- *Creative Works:*
 - Awarded \$124,835 for the Technology Fee project, Tablets, Scanners & Collaborative Technology
 - Awarded \$89,650 for the Technology Fee Project, Expanding Hands-on Library Instruction Using Laptops
 - *Presentation:* Invited Panel on the 21st Century Library, UCF Book Festival, 5 April 2014
- *Service:*
 - *National:* SHARE Workflow Working Group
 - *Florida Virtual Campus Committee Assignments:*
 - LMS Project Coordinator
 - Project Manager, UCF Libraries, Florida Digital Archive, Florida Heritage Project, and ETDs
 - *University:*
 - Data Storage & Management Group
 - UCF Book Festival and Panel on the 21st Century Library
 - *Libraries:*
 - 21st Century Library Planning Group
 - OneSearch Lite LTI for Canvas
 - Digital Collections Interest Group
 - Administrative Council
 - Management Council
 - Library Advisory Committee
 - Student Advisory Committee
 - Central Florida Memory
 - Operations Committee
 - Digital Services and Server Support
- *Digital Project Development:*
 - Institutional Repository
 - Data Management and Storage
 - Cyberinfrastructure
- *Digital Project Management:*
 - Central Florida Memory
 - Digital Library of the Caribbean (dLOC)
 - Electronic Theses and Dissertations
 - Florida Heritage
 - Florida Historical Quarterly

- *Training/Professional Development:*
 - Data Management *Within* Academic Libraries Webinar, ASERL, 19 February 2014
 - High Performance Computing Seminar, IST, 1 November 2013
 - Data Management Webinar, 1 August 2013
 - UCF Research Computing Day, IST, 11 February 2014

- *Attended:*
 - *Designing Libraries Conference*, North Carolina State University, Raleigh, NC, 6-8 October 2013
 - *Coalition of Networked Information (CNI)*
 - Fall Meeting, Washington, DC, 9-11 December 2013
 - Spring Meeting, St. Louis, MO, 31 March-2 April 2014

Michael "Mike" Jimenez
Office/Payroll Manager
Library Administration



Mike Jimenez

- *Service:*
 - *University:* IT&R Social Planning Committee 2014
 - *Libraries:* Supported Information Kiosk, August 15 & 19, 2013
- *Training/Professional Development:*
 - Participated in HR Liaison Meeting

Jacqui Johnson
Sr. LTA
Cataloging Services

- *Award:* Recognized at the August 2013 Library Service Awards Ceremony for 15 years of service with the Libraries
- *Creative Works:* *Hidden Artist Exhibition* and Reception, August – September 2013
- *Training/Professional Development:*
 - Outlook and One Note 2013, October 2013
 - Word 2013, October 2013
 - OCLC Tricks, November 2013
 - Session on Hybrid RDA Records, December 2013
 - "RDA: Transcribing TOC," Peter Spyers-Duran, John C. Hitt Library, February 2014
 - "Tired of Hearing "That's not my job," Northeast Florida Library Association (NEFLIN) webinar, April 2014
 - "Working with Team Conflicts," Northeast Florida Library Association (NEFLIN) webinar, April 2014
 - Fun with Authorities, Part 1, May 2014
 - Fun with Authorities, Part 2, June 2014



Schuyler Kerby
Sr. LTA
Universal Orlando Foundation Library, Rosen
College of Hospitality Management

- **Creative Works:**
 - Created content for the new digital sign
 - Exhibits:
 - “Caribbean Island Hopping,” with Kelly Robinson, Rosen Library
 - “The Thirst is Real: California Wine & the 2014 Drought,” with Kelly Robinson, Rosen Library
- **Service: Libraries:** UCF Libraries Directors Advisory Group (DAG)
- **Training/Professional Development:**
 - PeopleSoft training
 - UCF “Barnga” class
 - UCF “Myers-Briggs Type Indicator” class



Raynette Kibbee
Sr. Administrative Assistant
Library Administration

- **Service: Libraries:**
 - Director’s Advisory Group (ex-officio)
 - Web Working Group (Group on hiatus)
- **Training/Professional Development:**
 - Microsoft Office 2013, in-house sessions, October 2013:
 - Word
 - Excel
 - Outlook
 - PowerPoint
 - Publisher
 - In-house session on Migration to Net Domain, October 2013
 - *All About You: Why You Do What You Do Why We Do What We Do*, NEFLIN webinar, February 25, 2013
 - *WordPress*, November 2013
- **Attended:**
 - 7 out of 12 Technology Advisory Group meetings
 - Global Perspectives session, “Interfaith,” Three Wise Guys (NPR) presentation, October 2013
 - IT&DI Open House, March 2014



Katie Kirwan
Sr. LTA
Acquisitions & Collections
Services

- **Service:**
 - **University:** Presented on the topic Gastric Bypass to a UCF Clinical Nutrition Class
 - **Libraries:**
 - FLARE Project Team
 - eResources Support Team



Katie Kirwan



Cynthia Kisby
Department Head
Regional Campus Libraries

- **Creative Works:**
 - *Match.com for Resumes*, UCF MLIS Day, Orlando, May 2, 2014
 - *What Do Library Directors Really Expect from Applicants: An Open and Honest Discussion*, reprise of FLA panel presentation broadcast as a NEFLIN Webinar on August 13, 2013.
- **Service:**
 - **State:** Florida Library Association (FLA) HR Committee May 2013 – May 2015
 - **Libraries:**
 - Promotion Coordinating Committee, *ex officio*
 - Java Jive, Bookkeeper
- **Attended:** FLA Annual Conference, May 7-9, 2014



Joel Lavoie
Library IT Manager
Information Technology & Digital Initiatives


- **Creative Works:**
 - Beile, P. (Feb, 2014). The UCF Research Data Management Survey. Presented as a paper at the UCF Research Computing Day at IST, Orlando, FL. Presentation on behalf of the data management survey administration team: Penny Beile, Erica England, **Joel Lavoie** & Robert Ciullo
- **Service:**
 - **University:**
 - Digital Signage Committee
 - Digital Signage Governance Subcommittee
 - Information Technology & Resources Coordinating Council
 - UCF Departmental Security Coordinator
 - ITR Shared Services Group
 - NET Domain Committee
 - Pay for Print User group
 - College/Division IT Managers Group
 - System Center Configuration Manager shared service work group
 - **Libraries:**
 - Library Technology Advisory Group
 - Web Working Group
 - Central Florida Memory Web Design and Server Support Committee
- **Training/Professional Development:**
 - Red Flags Working Session



Jamie LaMoreaux
LTA Specialist
Acquisitions & Collections Services

- **Service:**
 - **Local:**
 - Vice President of Orlando Curling Team
 - Library Heart Walk Team, captain

- University:
 - Staff Council Representative
 - Scholarship Committee
 - UCF Traffic and Parking Committee, co-chair
 - UCF Benefits Committee
- Libraries:
 - Library Services Award Committee, chair
 - Exhibit Committee
 - Director's Advisory Group
 - Chili/Potato Bar Fundraiser, volunteer
 - eResources Team
- Interdepartmental:
 - Mobile Librarian
 - Library Evacuation Team
 - Information Kiosk

 **Tatyana Leonova**
Sr. LTA

Acquisitions & Collections Services

- Creative Works: Library Exhibits:
 - "Time for Christmas" (handmade Christmas tree decorations)
 - *Sixty years of J.R.R. Tolkien's Lord of the Rings as seen through imagination, art, science. Middle Earth to the Globe*


 **Susan MacDuffee**
Sr. LTA

Acquisitions & Collections Services

- Service: Libraries:
 - FLARE Project Team
 - 2013-2014 Library Evacuation Team
 - Mobile Librarian
 - I Believe Faculty & Staff Campaign
- Training/Professional Development:
 - Work Life Balance Webinar February 2014 (Library webinar)
 - Classes toward BA in Art History, Spring 2014 – Theory and Criticism of the Visual Arts, Summer 2014-History of Photography I
- Attended: Attended MLIS Day at UCF Libraries (May 2014)



Susan MacDuffee


 **Stacy Marchant**
Sr. LTA

Curriculum Materials Center

- Creative Works: Presentation: "The CMC presenting Hunger Games in the Classroom" at the Hunger Games in the Classroom II workshop, UCF, CMC, April 2014
- Kudos: Completed MLIS, University of South Florida, May 2014



Stacy Marchant

 **Allison Matos**
Sr. LTA

Circulation Services

- Training/Professional Development: UCF F&A, P-Card training
- Service: University: UCF Technology Fee committee

 **Jim Mauk**
Sr. LTA

Circulation Services

- Training/Professional Development: Time / Energy Management seminar

 **Patti McCall**
Librarian

Research & Information Services

- Awards: IT&R 2014 Outstanding Collaboration Award as a member of UCF Libraries team that developed the Library Research Strategies Course for Canvas that involved a collaboration between ILO and RIS librarians, adjunct librarians and staff, the Center for Distributed Learning, and the Writing and Rhetoric department
- Creative Works:
 - Presentations:
 - "Speed Mentoring," 2013 New York Library Association Conference
 - "Weird Library Backgrounds," with Carrie Moran, MLIS Day at UCF Libraries, May 2, 2014
 - Workshops:
 - "SciFinder Workshop" for UCF Student Chapter of the American Chemical Society
 - "Web of Science Workshop" for Graduate Students and the UCF Graduate Student Center
 - Poster Sessions:
 - "Subject Librarians: Positively Impacting Student & Faculty Excellence: University of Central Florida Libraries New Subject Librarian Service Model," with Barbara Tierney and John Venecek, 2014 Florida Library Association Conference, Orlando, May 7, 2014
 - "Science Subject Librarians," with Ven Basco, STELLA Conference, Stanford University, April 2014
 - Webinars:
 - "Going Solo: Managing the One Person Library," ALA/LLAMA, August 7, 2013
 - "The Lone Librarian: Making the Most of Your Resources," New York Library Association e-Institute, February 19, 2014
- Panel: Taylor & Francis Educational Workshop, panel, UCF Subject Librarian, John C. Hitt Library, February 25, 2014
- Publication: Contributed to the UCF Libraries' new faculty newsletter *Illuminations*
- Service: State: Began working with the FSU Science Librarian to form a statewide science librarian group
- University:
 - Represented UCF Libraries at the iDigBio program for recruiting minorities into Biology graduate programs
 - Faculty Senate:
 - Fee Appeals Committee
 - UCF Undergraduate Policy & Curriculum Committee

- UCF Book Festival Author Committee; volunteered at the UCF Book Festival
- **Libraries:**
 - UCF Libraries Scholarly Communication Committee
 - eLibrary: Textbook/Mobile Learning Committee
 - 2014 MLIS Day committee which delivered a successful program on May 2nd.
- **Attended:**
 - 2013 ACRL conference
 - 2013 New York Library Association Conference
 - 2013 Science Boot Camp for Librarians West, Boulder CO, June 10/13
 - STELLA (Science, Technology & Engineering Library Leaders in Action) Conference (Stanford University, April 2014)



Edmund McClam
Sr. LTA

Circulation Services

- **Training/Professional Development:**
 - ABCs of Diversity
 - UCF Actions to Prevent and Correct Discrimination
 - NEO Online Web
 - SR FERPA Training



Ed McClam



Hal Mendelsohn
Librarian

Research & Information Services

- **Awards:** 2014 Excellence in Librarianship Award
- **Creative Works:** Panel: Taylor & Francis Educational Workshop, panel, UCF Subject Librarian, John C. Hitt Library, February 25, 2014
- **Service:**
 - **Professional:**
 - Fall 2013 SELA (Southeastern Library Association) Conference:
 - Membership & Mentoring Committee, chair
 - Spring 2014 annual U.S. Patents and Trademark Conference, UCF representative
 - **University:** Faculty Senate Commencement Committee
 - **Libraries:**
 - Director's Advisory Group
 - UCF Libraries Campus Connections Program (provides a library setting for campus groups to promote their resources and services to library patrons), coordinator
 - Information Kiosk program (designed to provide information and assistance to new and returning students), coordinator
- **Attended:** Patents & Trademarks Conference, March 2014



Laila Miletic-Vejzovic
Department Head

Special Collections & University Archives

- **Kudos:** Included in *Who is Who in Sciences in Croatia*¹. This e-project of the Ministry of Science, Education and Sport, intends to promote Croatian academics in Croatia and abroad, and to foster the communication and information exchange among the academics themselves.
- **Award:** Recognized at the August 2013 Library Service Awards Ceremony for 5 years of service with the Libraries
- **Service:**
 - **National:**
 - ALA/ACRL/RBMS
 - Security Committee, (2-year appointment) July 2012 - June 2014
 - Publications & Communications Committee, (2-year appointment) July 2012 - June 2014
 - **State:** Chair, Visual Arts (category) Florida Book Awards Competition,² May 2013-May 2014
 - **Local:** Central Florida Memory Project (CFM), August 2008 - 2014
 - **University:**
 - UCF Veterans History Project Planning Committee, January 2010 - June 2014
 - Regional Initiative for Collecting the History, Experiences and Stories of Central Florida (RICHES) Steering Committee, July 2009 - June 2014
 - **Libraries:**
 - Public Services Group, April 2013 - June 2014
 - Information Exchange Workgroup, May 2013 - September 2013
 - Collection Development Committee, March 2008 - June 2014
 - **Memberships:** American Library Association
 - ACRL Division
 - RBMS Section
 - SEES Section



Laila Miletic-Vejzovic



Kim Montgomery
Librarian

Cataloging Services

- **Service:**
 - **SUL Groups and Activities**
 - Bibliographic Control and Discovery Subcommittee, member and major participant.
 - PDA Task Force
 - Proprietary Records Working Group, only cataloger member.

¹ <http://kojetko.irb.hr/en/znanstvenikDetalji.php?sifznan=9672>

² <http://floridabookawards.lib.fsu.edu/juries.html>

- Shared Bib Problems & Issues Task Force
- Participation in meetings for groups in which I was not a member, including one-time meetings called to discuss specific Shared Bib issues.
- Unofficial consultant on e-resources cataloging to SUL colleagues.
- Presented Cataloging, Authorities and Metadata Committee's Annual Report to the Deans and Directors in the Council of State University Libraries Quarterly Meeting, September 4, 2013. I ended up discussing the major problems affecting cataloging in Shared Bib. As a result of this, the decision was made to form a task force made up of people with different areas of expertise. This group was finally formed in spring 2014.
- **Training/Professional Development:**
 - Webinars:
 - ALCTS
 - *Using Open Refine to Update, Clean up, and Link Your Metadata to the Wider World*, presenters: Sarah Weeks (St. Olaf College Libraries), Elissah Bechnell (Minneapolis Community & Technical College Library). September 18, 2013.
 - *Get Ready to MOOC: Why Libraries Should Care*. September 25, 2013
 - *Low Cost and No Cost Ways to Preserve Family Archives*; April 29, 2014
 - ASERL
 - *Managing your J-Retain Titles in Journal Retention and Needs List (JRNL) Software*. October 18, 2013. Gave report on this to other tech services librarians.
 - *Open Access Megajournals – What you need to know about how this model is changing the world of journal publishing*. February 5, 2014
 - OCLC
 - *WorldShare Management Services Live Demonstration: Print Collections*, February 18, 2014
 - *Inside the Digital Public Library of America*. Speaker: Dan Cohen. March 7, 2014
 - *OCLC WorldShare Management Services: Electronic Collections: Live Demonstration*, March 20, 2014
 - Demonstrations for four Integrated Library Systems: SirsiDynix's Symphony, Innovative's Sierra, Ex Libris' Alma, and OCLC's WorldShare, April 16, 18, 22, and 25
 - *Digging into acquisitions and cataloging of print materials*, June 4, 2014. Describes print management in WorldShare.
 - *Digging into management of electronic resources*, June 5, 2014. Describes electronic resources management in WorldShare, unfortunately mostly from the acquisitions side.
 - *OCLC Symposium: "The Internet of Things: Coming Soon to Everywhere"* Live webcast from ALA Annual in Las Vegas, June 27, 2014.
 - *Introducing RDA 4: Authority Records*, TBLC, September 25, 2013
 - *Maps the RDA Way: the Sequel*, Paige Andrew and Susan Moore. July 22, 2013. Question and answer session about RDA practices for maps, ALA
 - *Building Communities and Services in Support of Data-Intensive Research*, part of a Scholarly Communication series, August 20, 2013, American Society for Information Science (ASIS)
 - Charleston Conference live broadcast of: *Discovery or Displacement? A Large Scale Longitudinal Study of the Effect of Discovery Systems on Online Journal Usage*. Speakers: Michael Levine-Clark, University of Denver; Jason Price, SCELIC; John McDonald, University of Southern California. November 7, 2013.
 - *Knowledge Elicitation: Advantages and Challenges*, Brian Moon. February 20, 2014, KM@KSU
 - *Attended:* Meeting for Cataloging, Authorities, and Metadata Committee to report on my report to CSUL, October 10, 2013.
 - *Membership:* American Library Association



Renee Montgomery

Outreach Librarian

Information Literacy & Outreach

- *Awards:* IT&R 2014 Outstanding Collaboration Award as a member of UCF Libraries team that developed the Library Research Strategies Course for Canvas that involved a collaboration between ILO and RIS librarians, adjunct librarians and staff, the Center for Distributed Learning, and the Writing and Rhetoric department
- *Creative Works:*
 - *Publication:* "New Streaming Videos @ Your Library," with Michael Arthur, *Faculty Focus*, 12, 2. Faculty Center for Teaching & Learning, University of Central Florida, Orlando
 - *Presentation:* "Open Collaboration Professional Development at UCF: Meet the Mobile/eTextbook Focus Group," with Aimee deNoyelles, Ryan Seilhamer, Steven Hornik, Linda Gibson-Young, and Anna Turner, FCTL Summer Institute 2014
 - *Poster Sessions:*
 - *Is Graduate Student Use of Mobile Technology Changing the Research Process?*, with Rachel Mulvihill, ACRL 16th National Conference, Indianapolis, April 2013
 - "Instruction to Go: Library Instruction for Traditional and Distance Students Integrated in a Course Management System," with Rachel Mulvihill and Corinne Bishop, FACRL Annual Fall Program 2013, St. Petersburg, FL, October 18, 2013

- “The Flipped Library Classroom: Benefits of Using New Media in Information Literacy Instruction,” with Karli Mair and Rachel Mulvihill, 2014 Information Fluency Conference, UCF, February 26-27, 2014

■ **Service:**

• **State:**

- FLA Scholarship Committee (2014-)
- FACRL Board Member (2010-)
 - Web & Newsletter Editor (2012-)

• **University:**

- Mobile/e-Textbook Focus Group (2013-)
- Faculty Travel Committee (2013-)
- CDL Canvas LTI Committee (2013-2014)
- IT Committee for HRL Housing (2013-)
- Honors College Information Fluency Student Award Committee (2008-)

• **Libraries:**

- Search Committee, Head of Information Literacy & Outreach (2014)
- Promotion Coordinating Committee (2013-)
- Outreach & Instruction Taskforce (2013)
- Scholarly Communication
 - Internal Training Group (2013-)
 - Advisory Group, August 2012 -



Carrie Moran

Regional Campus Librarian

Valencia Osceola

- **Award:** Information Fluency Award, awarded January 2014

■ **Creative Works:**

• **Presentations:**

- “Leading From the Side: On, Off, and Within Your Campus,” panel moderator, American Library Association Annual Conference, Las Vegas, NV, June 28, 2014
- “Weird Library Backgrounds,” with Patti McCall, MLIS Information Day, May 2, 2014

- **Poster Session:** “Mythbusters: The Digital Native,” 2014 FLA Annual Conference, Orlando, May 7, 2014

• **Publications:**

- “Student trends: Informing library practice,” C. Moran, *Illuminations*, 2, 2014¹
- Review, “Going Beyond Google Again.” C. Moran, *Journal of Library & Information Services in Distance Learning*, 8(1-2), 82-83. doi: 10.1080/1533290X.2014.922817

■ **Training/ Professional Development:**

- UCF’s Steps to Prevent Discrimination, May 2013
- Health & Wellness Competencies, InfoPeople, June 2013
- Essentials of Webcourses@UCF, June 2013

■ **Service:**

• **National:**

- ACRL
 - 2015 Innovations Committee, 2013 to present

■ **DLS**

- Executive Committee, 2013 to present
- 2013 Annual Conference Program Planning Committee, 2012 to present
- 2014 Annual Conference Program Planning Committee, Co-Chair: 2013 to present

• **ALA Sustainability Round Table**

- Webmaster: 2013 to present
- Steering Committee, 2013 to present
- ALA GLBTRT 2015 ALA Annual Pre-Conference Committee: 2014 to present

- **State:** Florida Library Association Continuing Education Committee, 2014 to present

• **Libraries:**

- UCF Library 2013 Diversity Committee
- Scholarly Communications Work Group

• **Editor:**

- *Journal of Library & Information Services in Distance Learning*, Reviews, 2013 to present
- *Journal of Collaborative Librarianship*, Social Media, 2013 to present

■ **Attended:**

- FLA Annual Conference, Orlando, May 7-9, 2014
- ALA Annual Conference, June 27-July 1, 2014



Rachel Mulvihill

Department Head

Information Literacy & Outreach

- **Kudos:** **Promotion:** Chosen as department head for the Information Literacy & Outreach department, June 6, 2014

- **Awards:** IT&R 2014 Outstanding Collaboration Award as a member of UCF Libraries team that developed the Library Research Strategies Course for Canvas that involved a collaboration between ILO and RIS librarians, adjunct librarians and staff, the Center for Distributed Learning, and the Writing and Rhetoric department

■ **Creative Works:** **Poster Sessions:**

- “The Flipped Library Classroom: Benefits of Using New Media in Information Literacy Instruction,” with Karli Mair and Renee Montgomery at the 2014 Information Fluency Conference in Orlando, FL, February 26, 2014

- “Instruction to Go: Library Instruction for Traditional and Distance Students Integrated in a Course Management System,” with Renee Cole Montgomery and Corinne Bishop at the 2013 Florida Association of College & Research Libraries Fall Annual Program in St. Petersburg Beach, FL, October 18, 2013

■ **Service:**

- **State:** FACRL Program Planning Committee, member (2013-2014)

• **Libraries:**


- Outreach and Instruction Taskforce, Chair (2013)
- Professional Development and Research Awards committee, Chair (2014)
- Director’s Advisory Group, member (2013-)

¹ <http://illuminations.library.ucf.edu/2014/01/21/student-trends-informing-library-practice/>

 **Rebecca (Missy) Murphey**
Librarian

Research & Information Services

- **Creative Works:** *Panel:* Taylor & Francis Educational Workshop, panel, UCF Subject Librarian, John C. Hitt Library, February 25, 2014
- **Service:**
 - *National:*
 - Online Learning Research Committee,¹ ACRL's Education and Behavioral Sciences Section, 2011-2013.
 - *University:*
 - Faculty Senate UCF Undergraduate Common Program Oversight Committee
 - 2013 American Heart Association Heart Walk, Captain, UCF libraries team
 - *Libraries:*
 - Faculty Affairs Committee (term January 2014-December 2016); 2014 Meeting Coordinator
 - Student Disability Services Committee, Library Liaison, March 2011 - present
- **Training/Professional Development:** ALA RUSA Business Reference 101 Online course, September 9-October 6, 2013
- **Membership:** ALA, ACRL, GODORT

 **Peggy Nuhn**
Regional Campus Librarian
Sanford/Lake Mary

- **Awards:** Faculty Fellowship, Center for the Success of Women Faculty; "Issues Impacting Work-Life Balance: Eldercare"
- **Creative Works:** *Presentation:* *A Mentor is Not a Fairy Godmother with a Cell Phone*, with Kristine Shrauger, FLVC Regional Conference and UCF M.L.I.S. Information Day
- **Service:**
 - *State:* Florida Library Association
 - Elected Director, Region 3, May 2013 - May 2015
 - Appointed as Chairman, Membership Committee, Florida Library Association, 2013-14
 - *Libraries:* Served on M.L.I.S. Information Day Committee. Provided name for this year's program.
- **Attended:**
 - Information Fluency Conference at UCF, February 26-27, 2014
 - Florida Library Association (FLA) Annual Conference in Orlando, May 7-9, 2014

 **Burak Ogreten**
Senior Archivist
Special Collections & University Archives

- **Award:** Recognized at the August 2013 Library Service Awards Ceremony for 10 years of service with the Libraries
- **Creative Works:**
 - Online exhibits:
 - "UCF 50th Celebration"²
 - "Caribbean Expressions: Art, Life & Culture"³
 - Created new finding aids:
 - "Guide to the NASA Ephemera Collection, 1969-2006"⁴
 - "Guide to the UCF Community Veterans History Project, 2011-Present"⁵
- **Service:**
 - *University:*
 - UCF Community Veterans History Project, 2012-
 - Guided tour of Special Collections for "UCF Center for Success of Women Faculty" group, March 2014
 - Provided orientation for "Center for Distributed learning" staff, May 2014
 - *Libraries:*
 - Information Kiosk, August 2013
 - Annual Fall Welcome Expo, August 2013
 - Library Diversity Team, October 2013
 - Digital Collections Group, 2014 -
 - Web Working Group, January 2012 - Present
 - Information Exchange Presentation - 4 sessions, August 2013
 - **Training/Professional Development:**
 - "Basics of Preservation Workshop" by Gaylord Bros., October 2013
 - "Library Preservation Sessions", June 2014
 - **Attended:**
 - Information Exchange "Digital Initiatives" Presentation, August 2013
 - Joseph C. Andrews Mentoring Breakfast, January 2014
 - John T. Washington Luncheon, February 2014
 - "Founder's Day Honors Convocation", April 2014
 - "USPS Staff Council Meeting, April 2014

 **Mary Page**
Associate Director
Collections & Technical Services

- **Creative Works:**
 - *Publications:*
 - "Getting to No: Calling for an End to Contention," with J. Bunnelle, J. Emery,

¹ <http://www.ala.org/acrl/aboutacrl/directorvofleadership/sections/ebss/ebsswebsite/ebsscommittees/onlinelearningresearch/onlinelearningresearch>

² <http://library.ucf.edu/SpecialCollections/Exhibits/50th/default.php>

³ <http://library.ucf.edu/SpecialCollections/Exhibits/CaribbeanExpressions/default.php>

⁴ <http://library.ucf.edu/SpecialCollections/FindingAids/NASAEphemera.xml>

⁵ <http://library.ucf.edu/SpecialCollections/FindingAids/UCFVHP.xml>

M. Levine-Clark, and E. McElroy, *Against the Grain*, January 2014. 25 (6), 77-78.

- *Journal of Academic Librarianship*, peer reviewer for five articles. August 2013 –
- **Presentations:**
 - *Shared E-books from Coast to Coast: Consortial Programs in Florida and the Pacific Northwest*, with E. Gallagher, S. Carrico, and T. Shelton, November 8, 2013
 - *The Accidental Manager: You're in Charge, Now What?* MLIS Day, University of Central Florida. May 2, 2014

■ **Service:**

- **International:**
 - Oxford University Press. Library Advisory Council. March 2014 –
 - Charleston Library Conference. Juried Product Development Forum, Chair. 2004 – 2013
- **National:**
 - ALA/ALCTS:
 - President-Elect. July 2013 – June 2014
 - Annual Conference Program Committee, Co-Chair. July 2012 – June 2013
 - Division Chairs. July 2013 – June 2014
 - National Academy of Sciences. Proceedings of the National Academy of Sciences (PNAS). Library Advisory Board, 2006 –
- **University:**
 - Faculty Senate Research Council, Chair. 2012 – 2013.
 - Research Council Representative Statewide Shared Ebook PDA Implementation Team, Universitywide Researcher of the Year Award Committee. 2012 – 2013.
 - Burnett Research Scholars Grants Program. Selection Committee. Chair. Spring 2013
- **Libraries:**
 - Statewide Shared Ebook PDA Implementation Team.
 - Proprietary Records in the Shared Bib Environment Task Force.
 - FLVC Technical Services Standing Committee. July 2013 –
 - FLVC Discovery Tool Task Force. March 2013 – August 2013.
 - Building Planning Group. January 2014 –
 - United Way Faculty/Staff Campaign. Ambassador for the Libraries. 2012 – 2014.
 - Faculty Affairs Committee, Secretary. 2012 – 2014
 - Digital Collections Interest Group. 2012 –



Reynaldo Parulan
Office Assistant
Cataloging Services

- **Service: Libraries**
 - Faculty and Staff Campaign, Co-chair
 - Information Kiosk
- **Training/ Professional Development:**
 - Information Exchange, August 2013

- Across the Board Features, October 2013
- Outlook and One Note 2013, October 2013
- Excel 2013, October 2013
- Word 2013, October 2013
- PowerPoint 2013, October 2013
- Publisher 2013, October 2013
- OCLC Tricks, November 2013
- Session on Hybrid RDA Records, December 2013
- RDA: Transcribing TOC, February 2014
- WLB: Latest Trends on Working Smarter-Webinar, February 2014
- All About You: Why Do You Do What You Do?-Webinar, February 2014
- Lose the Drama, March 2014
- Working with Team Conflicts, April 2014
- Impact of RDA/Future of RDA, May 2014
- KIC Scanner Training, May 2014
- Fun with Authorities, Part 1, May 2014
- Fun with Authorities, Part 2, June 2014




Rey Parulan



Jeanne Piascik
Special Formats Coordinator Librarian
Cataloging Services


- **Creative Works: Presentations:**
 - Information Exchange presentations (with Kim Montgomery & Sai Deng), August 2013
 - Stupid OCLC Tricks, August 8, 2013
 - Stupid Aleph Tricks, October 4, 2013
 - Stupid OCLC Tricks, November 6, 2013
 - Q&A on RDA Hybrid Records, December 4, 2013
 - Impact of RDA, and The Future of RDA, May 2, 2014
 - The Future of RDA, part of Envisioning Cataloging Excellence: RDA Through the Eyes of the User, May 7, 2014 (Florida Library Association Annual Conference)
 - Impact of RDA, part of Patron-Driven Acquisitions, Discovery Tools, RDA and Other Hot Topics in Technical Services, May 9, 2014 (Florida Library Association Annual Conference)
 - Impact of RDA, part of Patron-Driven Acquisitions, Discovery Tools, RDA and Other Hot Topics in Technical Services, May 9, 2014 (Florida Library Association Annual Conference)
- **Service:**
 - SUL Cataloging, Authorities, and Metadata Committee (April 2014-)
 - CAM Authorities Subcommittee
 - Statewide Shared Bib Task Force (2013)
 - Library Halloween party planning group
- **Training/ Professional Development:**
 - Webinars:
 - *Using Open Refine to Update, Refine, Clean Up, and Link Your Metadata to the Wider World*, ALCTS, September 18, 2013

- *Get Ready for MOOC: Why Libraries Should Care*, ALCTS, September 25, 2013
- WorldShare Management Systems Live Demonstration: Print Collections, OCLC, February 18, 2014
- How to Pick the Low Hanging Fruits of Linked Data, DCMI, May 21, 2014
- Talking Tech: Are You LinkedIn? FLVC, May 28, 2014
- Introducing RDA 4, TBLC, September 25, 2013
- Information Exchange sessions (Special Collections, ILL, Circulation), August 9, 14, and 15, 2013
- PowerPoint (library workshop), October 16, 2013
- Outlook & OneNote (library workshop), October 17, 2013
- Outlook 2013 (library workshop), December 12, 2013
- Intermediate Excel 2013 (library workshop), December 12, 2013
- Technical Services Librarians Retreat, April 15, 2014
- Next Generation ILS demonstrations, April 16, 18, 22, and 25, 2014
- How to use the “wiki” (Elluminate session), February 2013
- **Memberships:**
 - American Library Association (ALA)
 - Association for Library Collections and Technical Services (ALCTS)
 - Cataloging and Metadata Management Section (CMMS)
 - Florida Library Association (FLA)
 - Online Audiovisual Catalogers (OLAC)
- **Attended:**
 - Florida Library Association Annual Conference, May 7-9, 2014
 - American Library Association Annual Conference, June 26-July 1, 2014

 **Margarith Powell**
Sr. LTA

Circulation Services

- **Service: Libraries:**
 - Study Room Reservation Implementation (SRR)
- **Training/Professional Development:**
 - Discrimination Prevention
 - New Employee Orientation

 **Joanie Reynolds**
Sr. LTA


**Interlibrary Loan /
Document Delivery Services**

- **Creative Works: Poster Session:** “Game of Loans” with Joan Reynolds, 2014 International ILLiad Conference, Virginia Beach, VA.
- **Service: Libraries:**
 - Mobile Librarian
 - Library Service Awards

 **Amanda Richards**
Sr. LTA


Universal Orlando Foundation Library, Rosen College of Hospitality Management

- **Creative Works:** Created content for the new digital sign
- **Service:**
 - University: Judge for the Rosen Food Prep course
 - Libraries: UCF Libraries Years of Service Awards committee
- **Training/Professional Development:**
 - Webinars:
 - “Advanced Preservation Metadata” webinar
 - “Preservation of Metadata” webinar
 - Attended 2014 MLIS Day
 - Peoplesoft training

 **Yvonne Rivera**
Sr. LTA

Cataloging Services

- **Training/Professional Development:**
 - OCLC Tricks, November 2013
 - RDA: Transcribing TOC, February 2014
 - Fun with Authorities, Part 1, May 2014
 - Fun with Authorities, Part 2, June 2014

 **Kelly Robinson**

Public Services Librarian

Universal Orlando Foundation Library, Rosen College of Hospitality Management

- **Creative Works:**
 - Publications:
 - “Special Librarianship in the New Millennium: Views from a Hospitality Librarian” (book chapter), *The New Academic Librarian: Essays on Changing Roles and Responsibilities*, McFarland (December 24, 2013)
 - “Propose, Prepare, Present! Tips for Finding Conference Presentation Opportunities,” *New Members Round Table (NMRT) Footnotes*, May 2014, Volume 43, No. 4
 - Presentations: “Career Information Literacy: Helping Undergraduate Students Attain Critical Thinking Skills for Class and Career Success” (at the Georgia International Conference on Information Literacy)
 - Poster Session: “Easy Embedding: Creating Specialized Research Modules for the Online Learning Management System,” FACRL Fall program, St. Petersburg, October 17-18, 2013
 - Exhibits:
 - “Caribbean Island Hopping” exhibit, with Schuyler Kerby, at the Rosen Library
 - “Cook Up Something Healthy for the New Year” exhibit, with TJ Ormseth, at the Rosen Library
 - “Grand Tour Gala” exhibit, with Tim Bottorff, at the Rosen Library


- “The Thirst is Real: California Wine & the 2014 Drought” exhibit, with Schuyler Kerby, at the Rosen Library
- “UCF 50 Years 1963-2013” exhibit at the Rosen Library
- “Winter Olympics” exhibit at the Rosen Library
- **Service:**
 - **National:** ALA New Member’s Roundtable Web Committee
 - **State:**
 - Florida Library Association
 - Membership Committee
 - FLA Scholarship Committee
 - **University:**
 - UCF Book Festival Orlando, panel moderator
 - UCF Graduate Research Forum, faculty judge
 - **Libraries:**
 - UCF Libraries search committee, Western Region Campus Librarian
 - UCF Libraries Web Working Group
 - UCF Rosen College Live United Committee
- **Training/ Professional Development:**
 - Webinars:
 - Introduction to Responsive Website Design: Navigation and Menus
 - LexisNexis Academic
 - Libraries in Search Engines: Search Engine Optimization (SEO) for Libraries
 - Open Access Week Chat with Peter Suber
 - Supporting the Distance Learner webinar
 - Visit Orlando Hot Topics Educational Session: Facebook
 - UCF S.A.F.E. (Student-Veteran Allied Faculty Education) Training
- **Memberships:**
 - American Library Association
 - Florida Library Association
- **Attended: Florida Library Association Annual Conference**
 - Florida Association of College and Research Libraries Annual Fall Program
 - Florida Library Association Annual Conference
 - Georgia International Conference on Information Literacy
 - Orlando Food and Wine Conference



Mary Rubin
Senior Archivist
Special Collections & University Archives


- **Creative Works: Presentation:** “Mathematical Review of the Hunger Games” at the Hunger Games in the Classroom workshop, UCF, CMC, April 2014
- **Service:**
 - **National:** Society of American Archivists, 2014
 - **State:**
 - Society of Florida Archivists, 2014 -
 - Florida Archives Month Committee, Society of Florida Archivists, 2014 -

- **University:**
 - Team Leader, Campus Emergency Response Team, 2014 -
 - Guided tour of University Archives for “UCF Center for Success of Women Faculty” group, 2014
 - Guided tour of Special Collections and University Archives for “Global UCF” group, 2014
- **Libraries:**
 - Digital Collections Group, 2014 -
 - Scholarly Communications Advisory Group, 2014 -
 - Volunteered Divergent Live Action Game at the UCF Book Festival 04/05/2014
- **Training/ Professional Development:**
 - Society of American Archivists Workshops”
 - “Copyright for Digital Archives [DAS],” Winter Park, Florida, May 6, 2014
 - “Digital Curation: Creating an Environment for Success [DAS],” Atlanta, Georgia, May 19, 2014
 - “Digital Archives and Libraries [DAS],” Atlanta, Georgia, May 20, 2014
 - “Preserving Digital Archives [DAS],” Atlanta, Georgia, May 21, 2014
 - “Digital Forensics – Part I and II [DAS],” Atlanta, Georgia, May 22-23, 2014
 - Webinars:
 - “Becoming a Library and Information Professional,” Tampa Bay Library Consortium, 2014
 - ALCTS:
 - “Preserving Scrapbooks and Making New Scrapbooks That Last,” 2014
 - “Library Preservation Today Preconference Webinars:
 - ♦ “Introduction to Library Preservation,” 2014
 - ♦ “Environmental Monitoring and Control,” 2014
 - ♦ “Preserving Digital Archives: An Overview,” 2014
- **Memberships:**
 - Society of Florida Archivists 2014 -
 - Society of American Archivists 2014
 - UCF Alumni Association, 2013 -
- **Attended:**
 - Society of Florida Archivists, Annual Conference, 2014
 - Information Fluency Conference at UCF, 2014
 - Joseph C. Andrews Mentoring Breakfast at UCF, 2014
 - John T. Washington Luncheon at UCF, 2014
 - Founder’s Day Honors Convocation at UCF, 2014
 - MLIS Day Conference at UCF, 2014

 **Timothy Ryan**
Sr. Clerk


Library Administration

- Assisted in the pack up and transport of materials from the FSEC library to the Government Documents department here to our main campus library. (June, July 2013)
- Assisted the Government Documents Department in picking up materials from Barry Law School

 **Jorge Santiago**
Sr. LTA

Cataloging Services

- *Training/Professional Development:*
 - OCLC Tricks, November 2013
 - Session on Hybrid RDA Records, December 2013
 - RDA: Transcribing TOC, February 2014
 - All About You: Why Do You Do What You Do?, NEFLIN Webinar, February 2014
 - Impact of RDA/Future of RDA, May 2014
 - Fun with Authorities, Part 1, May 2014

 **Meg Scharf**
Associate Director

Communications, Assessment, & Public Relations


- *Creative Works:*
 - “Elevator Speeches,” invited speaker, ACRL Liaisons Coordinating Committee meeting, ALA Annual Conference, Las Vegas, NV, June 28, 2014
 - *Journal of Academic Librarianship*, peer reviewer
 - Introductory speaker at opening of Caribbean Art exhibit at UCF’s Visual Arts Gallery, with the School of Visual Arts and Design, September 5, 2014
- *Service:*
 - National:
 - ALA LLAMA:
 - Presidential Program Committee, “Leaders as Followers,” June 28, 2014, Annual Conference, Las Vegas, NV.
 - MAES Communications Committee, chair, 2011-2012; 2013-2014.
 - “Experienced Buddy” participant as a mentor
 - State: Review referee for tenure: Elizabeth Outler, Law Library, Lawton Chiles Legal Information Center Fredric G. Levin College of Law University of Florida
 - University:
 - Faculty Center for Teaching and Learning, reviewer for University Teaching Excellence awards
 - University Master Planning Committee
 - Reviewer, applications for Information Fluency grants, UCF’s Information Fluency

Conference program committee, facilitator for two programs at the IF Conference.

- Reviewer, UCF’s Information Fluency Conference program committee, February 25-26, 2014, facilitator for two Conference programs.
- IT&R 50th Anniversary Celebration Committee, resulting in an IT&R video for the anniversary, released December 2013.

 **Lindsay Schiller**
Office Assistant
Acquisitions & Collections Services


- *Creative Works:*
 - “5 Things You Should Know About the Library (From Someone Who’s Been There).” Published in the GaleGRAD¹ blog as a guest author.
- *Service:*
 - UCF Live United Campaign
 - UCF Leadership Breakfast

 **Meredith Semones**
Ask A Librarian
Research & Information Services

- *Creative Works:* Publication: “Excellence in Research Services” staff training booklet, RIS Assessment Team: Ven Basco, Linda Colding, Meredith Semones and Barbara Tierney, September 2013)
- *Service:*
 - University: University Bookstore Advisory Committee
 - Libraries:
 - RIS Assessment Committee
 - Hosted the AskALibrarian.org 10th anniversary presentation and celebration (at the John C. Hitt Library)



Meredith Semones

 **Kristine J. Shrauger**
Department Head
Interlibrary Loan /
Document Delivery Services

- *Creative Works:*
 - Presentation: Designing & Maintaining Custom Holdings, with Mary Radnor (University of Chicago), Annual ILLiad International Conference, Virginia Beach, VA, March 19, 2014
 - Poster Session: Invoices – Are they worth it? with Pat Tiberii, Annual ILLiad International Conference, Virginia Beach, VA., 2014
 - Publications:
 - “Center for Research Libraries News,” *Illuminations: Newsletter for New Faculty*, January 22, 2014
 - “University of Central Florida (UCF) Library Express: Planning a Faculty Delivery Service,” with Karli Mair, *Journal of Interlibrary Loan, Document Delivery &*

¹ <http://galegrad.com/5-things-you-should-know-about-the-library-from-someone-whos-been-there/>

Electronic Reserves, Vol. 24, Issue 1-2, March 2014, pp. 5-22

- “UCF Library Express: Marketing a Faculty Delivery Service,” with Karli Mair, *Journal of Interlibrary Loan, Document Delivery & Electronic Reserves*, Vol. 24, Issue 1-2, March 2014, pp. 23-40
- “UCF Library Express: Assessing a Faculty Delivery Service” with Karli Mair, *Journal of Interlibrary Loan, Document Delivery & Electronic Reserves*, Vol. 24, Issue 1-2, March 2014, pp. 41-51



Peter Spyers-Duran
Serials Coordinator Librarian
Cataloging Services

■ *Creative Works: Presentation:*

- RDA Transcribing TOC, ALCTS CaMMS Cataloging & Classification Research Interest Group at the 2014 ALA Mid-Winter Meeting in Philadelphia, January 26, 2014

■ *Service*

• National:

- ACRL Science and Technology Section Government Information Committee
- APALA Finance and Fundraising Committee.
- APALA 35th Anniversary Publicity and Outreach Committee
- University: Faculty Senate, UCF Faculty and Staff Benefits Committee

• Libraries:

- Promotion Coordinating Committee, chair, 2011-2013
- Communications Committee
- eResources Support Team, 2010 -

■ *Training/Professional Development:*

• Webinars:

- ALCTS:
 - Libraries and MOOCs, September 2013
 - Libraries and MOOCs, October, November, December 2013
- OCLC
 - CONTENTdm Basic Skills 1 - Getting Started with CONTENTdm, March 2014
 - CONTENTdm Basic Skills 2 - Working with Text in CONTENTdm, April 2014
 - CONTENTdm Basic Skills 3 - Maintaining Collections in CONTENTdm, March 2014
- 2013 MS Office training, October 2013
- 2013 MS Word training, October 2013
- 2013 MS Excel training, October 2013
- 2013 MS Outlook and OneNote, October 2013
- 2013 MS PowerPoint training, October 2013
- 2013 MS Publisher training, October 2013
- MS Office 2013: Overview, December 2013
- MS Office 2013: Intermediate Excel Session, December 2013



Peter Spyers-Duran

- “Improve your U.S. government publications workflow with OCLC WorldShare Metadata Collection Manager,” January 2014
- “Librarians & Altmetrics: tools, tips, and use,” Elsevier, February 2014
- Faculty Meeting/training: “Assessing Your Cultural Competency,” October 2013
- Taylor & Francis and the University of Central Florida Library Workshop, February 2014
- Collaboration in Tech Tools, March 2014
- Technical Services Retreat, April 2014
- 2014 Reference Services Retreat, April 2014
- YBP Gobi Training, April 2014
- KIC Scanner Training, May 2014

■ *Memberships:*

- American Library Association
 - Association of College and Research Libraries (ACRL)
 - Science and Technology Section

■ *Attended:*

- 2014 ALA Midwinter Meeting in Philadelphia, PA, January 2014



Terrie Sypolt
Librarian

Research & Information Services

- *Kudos:* Received an award for “Outstanding Service to SRATE” as Co-chair and Registration Chair of the 2013 conference.

■ *Creative Works:*

- “Identifying Graduate Student Informational and Research Needs,” 2013 Southeastern Regional Association of Teacher Educators (SRATE) Conference, Sarasota, FL, October 9, 2013
- Panel: Taylor & Francis Educational Workshop, panel, UCF Subject Librarian, John C. Hitt Library, February 25, 2014

■ *Service:*

- Regional: Co-chaired the 2013 SRATE conference (a 15 state teacher educator conference hosted by USF in Sarasota) and chaired registration for SRATE
- State:
 - Florida Association of Teacher Educators: Helped to plan the FATE (Florida Association of Teacher Educators) East Central meeting at UCF on April 11
- University:
 - Played a large role in the NCATE (National Council for Accreditation of Teacher Education) Team visit to UCF. She assisted UCF with the entire NCATE process and helped with writing the library portion of the CACREP (Council for Accreditation of Counseling and Related Education Program) Report.
 - Faculty Senate: University Graduate Curriculum Committee, library representative
- Libraries: Assisted with both the UCF Graduate Research Forum and the Showcase of Undergraduate Research



Sue Terrill
Office Assistant
Library Administration

- **Service:**
 - Library:
 - Took minutes for the February 26, 2014 DAG meeting
 - Appointed by Director of Libraries as the singular person responsible for placing catering requests for Too Jay's
 - Facilitated the IT&DI and LibTech departmental moves from the 1st floor to the 3rd floor
 - University:
 - At their request assisted Telecommunications
 - Instructed and clarified issues caused by the transfer over to the Unity Phone System
 - Helped identify pick/pick groups and lines in the library.
 - Helped identify equipment for them from this report using the Department Equipment Estimate report provided by Senior Accounting Officer Janet Girard. The report was also invaluable in identifying and canceling several unused phone lines, and advising other departments on which lines could be cancelled, saving the Libraries money.
- **Training/Professional Development:** *Work Life Balance: All About You: Why You Do What You Do*, NEFLIN webinar, February 25, 2014



Sue Terrill

Semones and **Barbara Tierney**, September 2013

- "Subject Librarian Initiative at the University of Central Florida Libraries: A Collaboration amongst the Scholarly Communication, Research & Information Services and Acquisitions & Collection Development Departments," with Michael Arthur, paper presented at the 33rd Annual Charleston Conference: *Issues in Book and Serial Acquisition*. Charleston, SC., November 8, 2013
- "Library Services for Adjunct Faculty," *Faculty Focus* (UCF newsletter) Fall 2013
- **Presentations:**
 - "Subject Librarians Supporting Faculty/Student Research and Publishing," Taylor & Francis Educational Workshop, UCF Libraries, February 26, 2014
 - "Curriculum Mapping: Academic Faculty & Subject Librarian Working Together," 2014 UCF FCTL Summer Conference, May 6, 2014
 - **Poster Session:** "Subject Librarians: Positively Impacting Student & Faculty Excellence: University of Central Florida Libraries New Subject Librarian Service Model," with Patti McCall and John Venecek, 2014 Florida Library Association Conference, Orlando, May 7, 2014



Patricia Tiberii
Sr. LTA
Interlibrary Loan/
Document Delivery Services

- **Creative Works:** Poster Session: Invoices – Are they worth it? with Kristine Shrauger, Annual ILLiad International Conference, Virginia Beach, VA, 2014
- **Service:** Libraries: Fire & Safety Committee



Pat Tiberii

- **Service:**
 - University:
 - Faculty Senate: University Honors Committee, 2013-2015
 - UCF Annual Fall Welcome Expo Volunteer
 - Libraries
 - Scholarly Communications Advisory Group
 - Helped to create and implement "UCF Faculty Open Access Champions" as a support group for Scholarly Communication's Open Access program
 - Information Kiosk Volunteer



Barbara Tierney
Department Head
Research & Information Services

- **Creative Works:**
 - Created and implemented, with Penny Beile and Bobby Ciullo, a Royal Society of Chemistry, Author Voucher Web page and banner linked to the Scholarly Communication website.
 - Assisted with the 2013 UCF Libraries "Open Access Week" display set-up and with the Open Access Champions' Reception
- Publication:
 - "Excellence in Research Services" staff training booklet, RIS Assessment Team: Ven Basco, Linda Colding, Meredith



Barbara Tierney

Andy Todd
Regional Campus Librarian
Cocoa

- **Creative Works:** "Customer service excellence, or how to win an exemplary reference award," co-presented webinar with Pat Barbier (St. Petersburg College) and James Larson (Palm Beach County Library System) on October 1, 2013
- **Service:**
 - State:
 - Florida Library Association Scholarship Committee – Silent Auction Chair, 2013-2014
 - Florida Statewide Ask-A-Librarian Service Quality Assurance Workgroup Committee member, October 2006 –
 - University: Academic Calendar Committee, 2012
 - Libraries: Libraries Scholarly Communication Task Force (2010 - Present)
- **Attended:**
 - Florida Library Association (FLA) Annual Conference in Orlando, May 7-9, 2014.



Min Tong
Regional Campus Librarian
Valencia West



Min Tong

- **Award:** 2014 UCF Information Fluency (IF) Award grant
- **Creative Works:** *Smart Google Search with Google Scholar*, presentation, UCF/Valencia West Workshop series
- **Service:**
 - **National:** Chinese American Librarians Association (CALA):
 - Board of Directors, 2014-2017
 - Membership Committee, Co-chair, 2013-2014
 - **Libraries:**
 - UCF Western Region Librarian Search Committee, 2013
 - Faculty Affairs Committee, Mentoring Coordinator, 2012- present
 - Director Advising Group, 2011 -2013
 - Web Working Group, 2008- present
- **Training/Professional Development:** Participated in the self-directed, online professional development program, "Practice into Research, Research into Practice." Identified a mentor and started working on the development of a research question.
- **Attended:** Information Fluency Conference at UCF, February 26-27, 2014



Dawn Tripp
Sr. LTA
Research & Information Services/ Ask A Librarian

- **Service: Libraries:**
 - Information Kiosk
 - Mobile Librarian
 - New Student Orientation



Sandra Varry
Sr. Archivist
Special Collections & University Archives

- **Award:** Recognized at the August 2013 Library Service Awards Ceremony for 5 years of service with the Libraries



John Venecek
Librarian
Research & Information Services

- **Awards:** IT&R 2014 Outstanding Collaboration Award as a member of UCF Libraries team that developed the Library Research Strategies Course for Canvas that involved a collaboration between ILO and RIS librarians, adjunct librarians and staff, the Center for Distributed Learning, and the Writing and Rhetoric department
- **Creative Works:**
 - **Publications:**
 - "Your Experiment this week: The Epic Tale of Mystery Science Theater and the Moral Imagination," in Color), in *Reading Mystery Science Theater 3000: Critical Approaches* (Scarecrow Press, June 2013)

- "The Database as a Distressed Genre," in *The Paradox of Authenticity in a Globalized World* (Palgrave Macmillan, April 2014)
- Collaborated with Dr. Barry Mauer, UCF English Department, on two articles and a presentation based on a class project. The first article is currently under review by the editors of a book collection entitled *Producing Public Memory: Museums, Memorials, and Archives as Sites for Teaching "Writing."*
- **Panel:** Taylor & Francis Educational Workshop, panel, UCF Subject Librarian, John C. Hitt Library, February 25, 2014
- **Poster Session:** "Subject Librarians: Positively Impacting Student & Faculty Excellence: University of Central Florida Libraries New Subject Librarian Service Model," with Barbara Tierney and John Venecek, 2014 Florida Library Association Conference, Orlando, May 7, 2014
- **Illuminations,** co-editor with Renee Montgomery, of the new UCF Libraries online newsletter featuring the work of new UCF faculty
- **Service:**
 - **National:** ACRL:
 - "Transformations in Performing Arts Librarianship," co-organized Judith Thomas from the University of Virginia Library, ACRL Arts Section panel discussion, *ALA Annual Conference*, Chicago, June 2013
 - Appointed to a new ACRL discussion section: ACRL/Arts Film Broadcast Studies Librarians Discussion (begins July 2014)
 - **University:**
 - Study Abroad Scholarship Committee, Office of International Studies
 - Undergraduate Research
 - Undergraduate Research Council
 - 2014 Showcase of Undergraduate Research, judge.
 - Faculty Senate: Undergraduate Course Review Committee
 - International Education Week Committee, where he organized a Peace Corps information session that featured a presentation by Dr. Lisa Mills who screened her documentary, *Peace Corps: JFK's Bold Legacy*, Libraries representative
 - **Libraries:**
 - Weeding Committee
 - Professional Development and Research Awards Committee, completed his term as Chair and began third and final year as a member.
 - New Faculty Outreach Committee
 - Scholarly Communication Committee

Clare Vogt
Accountant
Library Administration

- **Service:**
 - **University:** Liaison for PCard focus group run by Finance & Accounting
 - **Libraries:**
 - Assisted F&A with identifying miscellaneous invoices by researching the invoice to determine it does not belong to the Library and contacting library vendors for further identification information and/or contacting UCF departments to ascertain ownership.
 - Clare worked closely with Tim Bottorff, UOFL @ Rosen, to ensure sufficient supplies were on-hand while the Library Tech Assistant Supervisor position was vacant
 - Assisted with decorations and set-up for Library Halloween event
- **Training/Professional Development:**
 - Aug 2013 – attended Library Information Exchange presentations
 - Oct 2013 – F&A Xpansion information session for new modules in UCF Financials

Ying Zhang
Acquisitions Librarian
Acquisitions & Collections Services







Ying Zhang

- **Creative Works: Presentations:**
 - “Developing A Statewide Print Repository in Florida,” with Michael Arthur, Charleston Annual Conference, Charleston, SC, Nov 7, 2013
 - “PDA, Firm or Package, assessing the ROI of collections models for electronic books,” annual *ER&L (Electronic Resources & Libraries) Conference*, Austin, TX, March 18, 2014
- **Service:**
 - **National:** Board Member, Chinese American Librarian Association, one of the largest ethnic caucuses in the library science profession
 - **Regional:**
 - President, Chinese American Librarian Association Southeast Chapter
 - JRNL Oversight Committee, an Association of Southeastern Research Libraries (ASERL) committee, to create guideline and provide advice to the JRNL project, a collaborative shared print database among academic libraries in the southeastern states.
- **Libraries:**
 - Library Public Services Group
 - Library Professional Development and Research Award (PDRA) Committee

Years of Service to UCF Libraries



Many of the accomplishments in Special Collections & University Archives this past year could not have been achieved without the help of our dedicated group of student and non-student assistants. Their projects, accomplishments and changes in their professional and educational goals while with Special Collections in 2013-2014 are as follows:

-  **Whitney Broadaway**
Book Conservator, OPS
Special Collections & University Archives
- **Projects:**
 - Provides safe housing and repair for materials;
 - Continued dis-binding *Central Florida Future* to be digitized
 - Assisted with research requests and scanning
 - **Creative Works:**
 - **Presentations:**
 - Book Arts classes
 - Opening event, "Coming Home 2: SFSC Alumni Exhibit," Museum of Florida Art & Culture
 - **Exhibits:**
 - 2013 Student Book Arts Competition, 5th Floor
 - "Selections from the Anne Marie Allison Latin American Art Collection," 2nd Floor
 - "Artists' Book Cornucopia V," juried, Abecedarian Gallery, Denver, CO
 - "International Mini Print Exhibition," Seacourt Print Workshop, Northern Ireland
 - "Coming Home 2: SFSC Alumni Exhibit," Museum of Florida Art and Culture
 - **Designs:**
 - Catalog for "The Mind's Eye: Grady Kimsey" exhibit, Crealdé
 - Table installation at Art & History Museums – Maitland's Participation event, featured artist
 - Libraries' holiday card;
 - **Service:**
 - UCF Public Art project: began collaboration with the UCF Art Gallery and School of Visual Arts & Design (SVAD)
 - Instruction:
 - Faculty at the Maitland Art Center;
 - Taught undergraduate Repair & Restoration class
 - Judge/Jury:
 - 2013 Student Art Show, Maitland Rotary Arts Festival
 - 2013 Student Book Arts Competition, coordinated and served as a juror
 - Board of Directors for Camp Wingmann Inc.;
 - **Attended:**
 - SFA's "Basic Preservation Workshop," hosted by Gaylord for Florida Archives Month
 - "Preserving Scrapbooks," ALCTS webinar for Preservation Week
-  **Nardia Cumberbatch**
OPS
Special Collections & University Archives
- **Projects:**
 - *William Bryant Slide Collection*: Created over 700 metadata records requiring significant research for contribution to the Digital Library of Caribbean (dLOC) website
 - "Typography: A Celebration of Typography & Printing Presses," curated and installed exhibit in the 5th floor exhibit cases
 - *African American Legacy: The Carol Mundy Collection* photograph series: assisted adjunct Erica England in the process of identification and labeling of Carol Mundy collection.
 - Accepted a full-time Reference and Instruction Librarian position at Valencia College in spring 2014
-  **Angie Villafane**
OPS
Special Collections & University Archives
- University Archives :rojects:
 - UCF Music Department Programs Collection: processing and creating finding
 - UCF Music Department Graduate Recitals Collection: processing newly acquired records
 - UCF Marketing Collection
 - H. Trevor Colbourn Oral History Collection, additional processing
 - For Special Collections materials,
 - Bryant Collection: for inclusion into the Digital Library of the Caribbean (dLOC), identifying and describing slides as well as generating metadata
 - Assisted in day-to-day operations, especially in filling research requests, reproduction requests and accessioning more than 30 university record transfers
-  **Kelly Gaiser**
OPS
Special Collections & University Archives
- Bachelor's of Art Degree in Art History, spring 2014
 - **Projects**
 - *Archimedes L.A. Patti Research Papers*: processed by describing the collection down to the item level for easy access
 - *Michael A. Spencer Personal Papers* sorted out and processed and
 - *Michael A. Spencer Bromeliad Research Collection*:
 - integrated Personal Papers into Series VIII:
 - Adding more items containing materials from M.B. Foster and Lyman Smith in Series I through VII
 - *Joy Postle Papers*: With funding from Denise Hallon, worked part-time for a year; revision of current finding aid and addition of new materials from Judy Johnson to be added to the collection including the paintings, murals

- Assisted daily operations and reproduction requests
- Accessioned the following collections for University Archives:
 - WUCF
 - Music Department Program
 - Marketing Office
 - Women's Club Papers



Erica England
Adjunct
Special Collections & University Archives;

- *African American Legacy: The Carol Mundy Collection*: organizing and describing objects and photographs, and creating the finding aid for the collection.



Alisa Zhang
Federal Work-Study Student
Special Collections & University Archives

- *Projects*:
 - Preservation activities,
 - Organizing transfer records within accession files
 - Inventorying the *Poster Collection*,
 - shelf-reading catalogued publications
 - retrieving RTDs for barcoding purposes in the Special Collections department
 - *Central Florida Future*: instrumental in the continuation of the digitization project by submitting digital request forms for many of the past *Central Florida Future* newspapers
 - Historical Tour of UCF Buildings¹: Researching campus buildings and writing short biographies for those that are not recorded in the Special Collections Web pages



Karli Mair
Adjunct
Information Literacy & Outreach



Adjunct Librarian Karli Mair presenting a poster session at the February 2014 Information Fluency Conference

¹ <http://library.ucf.edu/SpecialCollections/Exhibits/Buildings/1960s/>

The Library Advisory Committee is a Reporting Committee of the UCF Faculty Senate.

Colleges



Buchoff, Rita
Education/Teaching & Learning Principles

Term: 13/14-15/16



Falen, Thomas
Health & Public Affairs/Health Professions/Physical Therapy

Term: 12/13-14/15



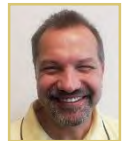
Fjelstul, Jill
Rosen College of Hospitality Management/Golf and Club Management

Term: 11/12-13/14



Gibson-Young, Linda
Nursing

Term: 11/12-13/14



Jentsch, Florian
Sciences/Psychology

Term: 11/12-13/14



Kallina, Edmund
Arts & Humanities/History

Term: 11/12-13/14



Gaume, Romain
CREOL/Optics

Term: 13/14-15/16



Roush, Pamela
Business Administration/Accounting

Term: 13/14-15/16



Siddiqi, Shadab
Medicine/Biomedical Sciences

Term: 11/12-13/14



Vaidyanathan, Raj
Engineering & Computer Sciences/Advanced Materials Processing & Analysis Center (AMPAC)

Term: 13/14-15/16

Libraries



Baker, Barry
Director of Libraries

Term: Ex Officio



Allen, Frank
Associate Director
Administrative Services

Term: Ex Officio



Beile, Penny
Associate Director
Information Services & Scholarly Communication

Term: Ex Officio



Jaskowski, Selma
Assistant Director
Information Technology & Digital Initiatives

Term: Ex Officio



Page, Mary
Associate Director
Collections & Technical Services

Term: Ex Officio



Scharf, Meg
Associate Director
Communications, Assessment & Public Relations

Term: Ex Officio

Faculty Senator



Gause, Richard
Library Representative

Term: 12/13-14/15

Administrators



Murphy, Patrick
English
Department Chair

Term: 13/14-15/16



Fernández, José
College Dean
Arts & Sciences

Term: 11/12-13/14

Student Representative(s)



Lampman, Zachary
Undergraduate Student
Student Government

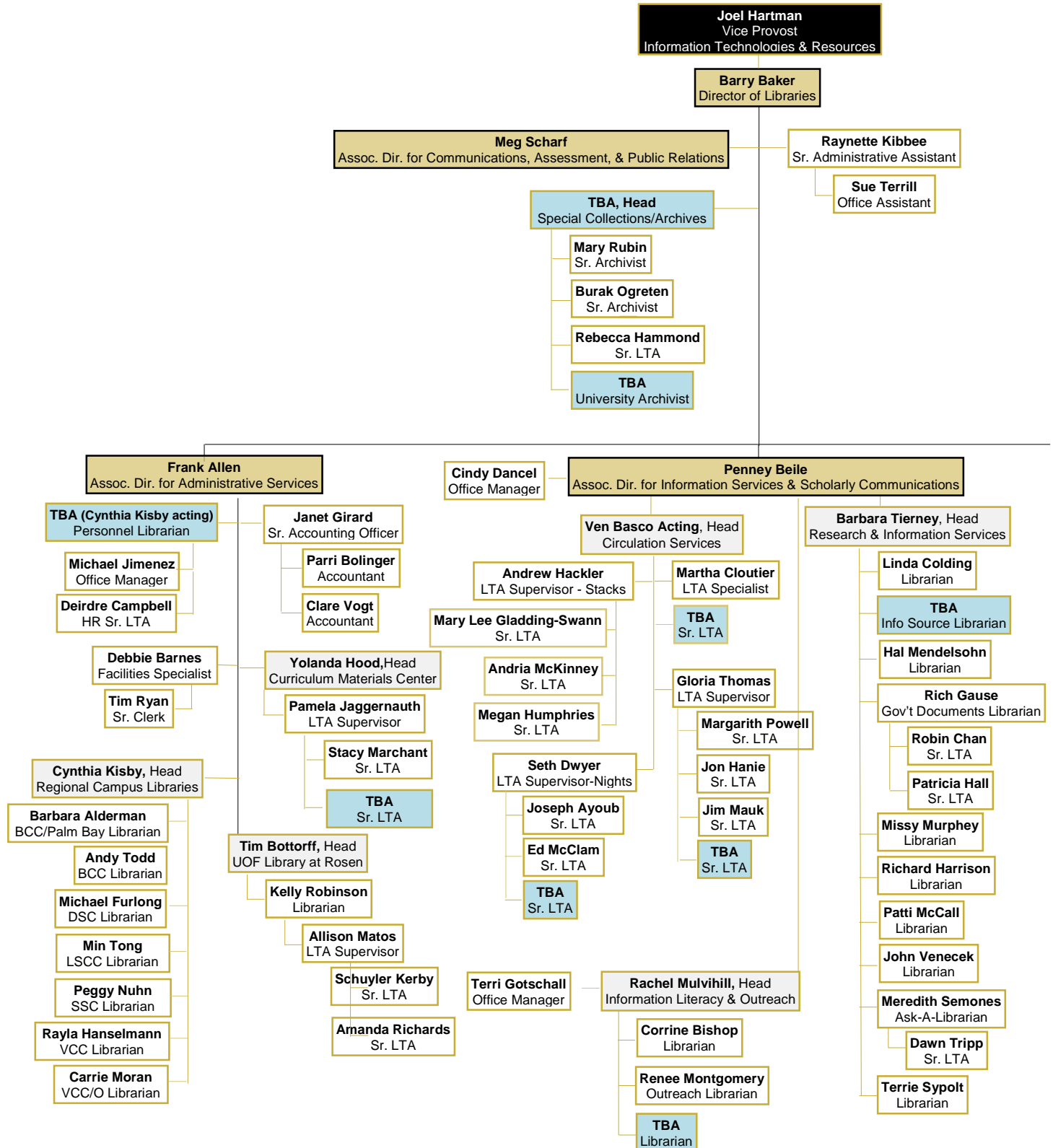
Term: 13/14

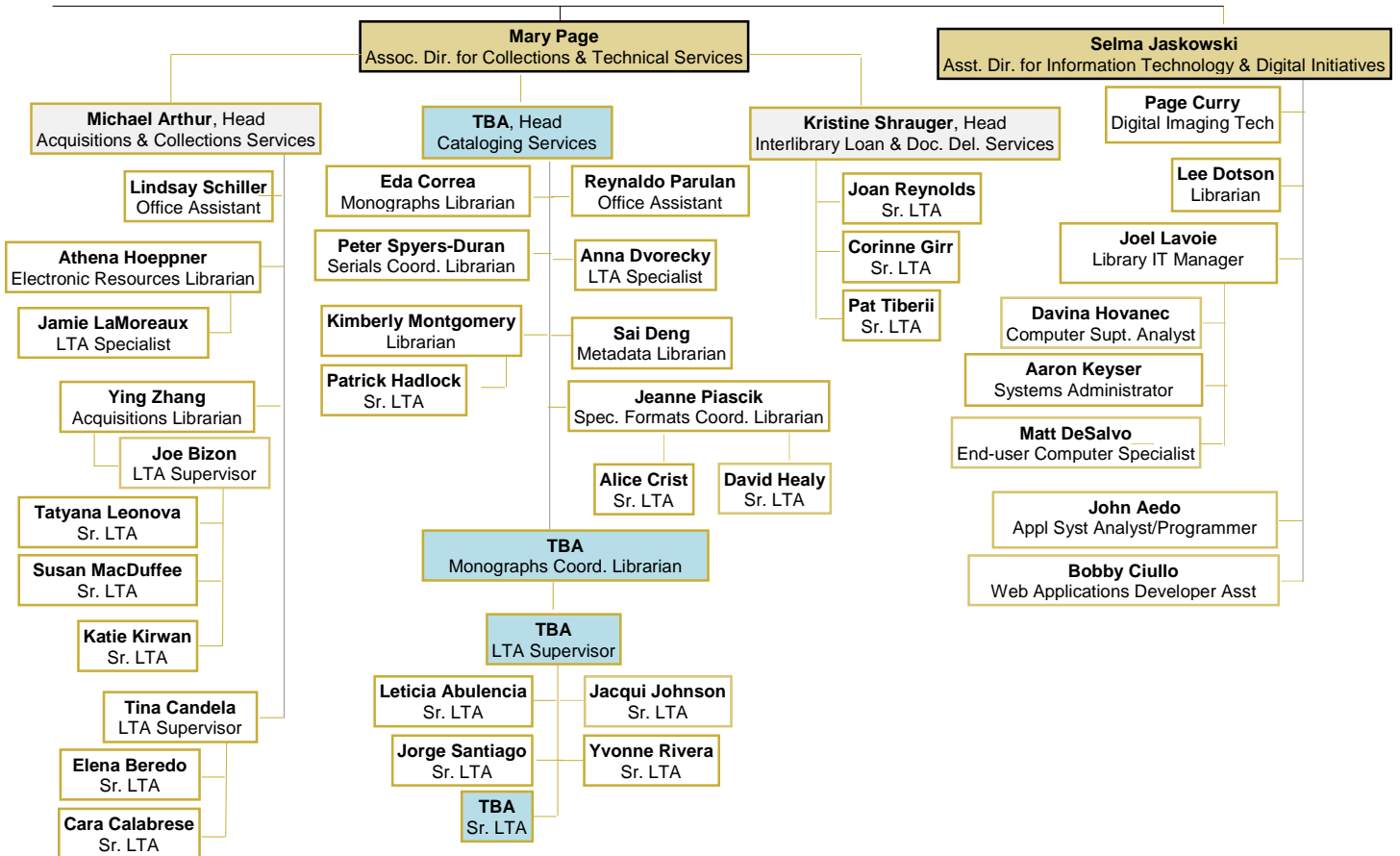


Schwartz, Michael
Graduate Student Association

Term: 13/14

Organization Chart





UCF Libraries Staff (as of June 30, 2014)



Abulencia, Leticia (05/94)	Cataloging Services
Aedo, John (08/13)	Info Tech & Digital Initiatives
Alderman, Barbara (10/02) ...	Regional Campus Libraries
Allen, Frank (05/98).....	Administrative Services
Arthur, Michael (07/06)	Acquisitions & Collection Services
Ayoub, Joe (07/99).....	Circulation Services
Baker, Barry B. (04/97).....	Administrative Services
Barnes, Debbie (07/07)	Administrative Services
Barratt, Andria (04/13)	Circulation Services
Basco, Ven (06/98).....	Circulation Services
Beile, Penny (06/98).....	Info Services & Scholarly Comm
Beredo, Elena (04/98)	Acquisitions & Collection Services
Bishop, Corinne (09/01)	Info Literacy & Outreach
Bizon, Joe (09/98).....	Acquisitions & Collection Services
Bolinger, Parri (04/03)	Administrative Services
Bottorff, Tim (01/04)	UOF Library at Rosen
Calabrese, Cara (08/13).Acquisitions & Collection Services	
Campbell, Deirdre (11/89).....	Administrative Services
Candela, Tina (09/89)	Acquisitions & Collection Services
Chan, Robin (06/05)	Research & Info Services
Ciullo, Bobby (06/12)	Info Tech & Digital Initiatives
Cloutier, Martha (10/06)	Circulation Services
Colding, Linda (07/99)	Research & Info Services
Correa, Eda (04/99)	Cataloging Services
Crist, Alice (09/79).....	Cataloging Services
Curry, Page (09/02).....	Info Tech & Digital Initiatives
Dancel, Cindy (02/02)	Research & Info Services
Deng, Sai (08/12)	Cataloging Services
DeSalvo, Matt (06/13).....	Info Tech & Digital Initiatives
Dotson, Lee (01/07).....	Info Tech & Digital Initiatives
Dvorecky, Anna (11/02)	Cataloging Services
Dwyer, Seth (09/12).....	Circulation Services
Furlong, Michael (04/12).....	Regional Campus Libraries
Gause, Rich (04/98)	Research & Info Services
Girard, Janet (09/97)	Administrative Services
Girr, Corinne (09/13)	Interlibrary Loan/Doc Delivery
Gladding-Swann, Mary Lee (10/95) .	Circulation Services
Gotschall, Terri (07/13).....	Info Literacy & Outreach
Hackler, Andrew (01/12)	Circulation Services
Hadlock, Patrick (04/03)	Cataloging Services
Hall, Patricia (09/83).....	Research & Info Services
Hammond, Rebecca (12/00) Special Collections/Archives	
Hanie, Jon (09/00).....	Circulation Services
Hanselmann, Rayla (10/13)...	Regional Campus Libraries
Harrison, Richard (04/01)	Research & Info Services
Healy, David (08/92)	Cataloging Services
Hoepfner, Athena (06/95).Acquisitions & Collection Services	
Hood, Yolanda (08/13)	Curriculum Materials Center
Hovanec, Davina (02/00)...	Info Tech & Digital Initiatives
Humphries, Megan (06/01)	Circulation Services
Jaggernauth, Pamela (09/98) ..	Curriculum Materials Center
Jaskowski, Selma (08/94) .	Info Tech & Digital Initiatives
Jimenez, Michael (01/13)	Administrative Services
Johnson, Jacqui (09/97).....	Cataloging Services
Kerby, Schuyler (02/13).....	UOF Library at Rosen
Keyser, Aaron (10/08).....	Info Tech & Digital Initiatives
Kibbee, Raynette (06/85)	Administrative Services
Kirwan, Katie (04/99) .Acquisitions & Collection Services	
Kisby, Cynthia (06/96).....	Regional Campus Libraries
LaMoreaux, Jamie (09/93)Acquisitions & Collection Services	
Lavoie, Joel (12/95)	Info Tech & Digital Initiatives
Leonova, Tatyana (11/00).Acquisitions & Collection Services	
MacDuffee, Susan (03/96)Acquisitions & Collection Services	
Marchant, Stacy (04/12).....	Curriculum Materials Center
Matos, Allison (05/12)	UOF Library at Rosen
Mauk, Jim (09/80).....	Circulation Services
McCall, Patti (05/12).....	Research & Info Services
McClam, Ed (11/13)	Circulation Services
Mendelsohn, Hal (04/01)	Research & Info Services
Montgomery, Kimberly (11/88)	Cataloging Services
Montgomery, Renee (09/03).....	Info Literacy & Outreach
Moran, Carrie (05/13).....	Regional Campus Libraries
Mulvihill, Rachel (01/02)	Info Literacy & Outreach
Murphey, Missy (06/10)	Research & Info Services
Nordlinger, Stephen (03/07).....	Circulation Services
Nuhn, Peggy (03/12).....	Regional Campus Libraries
Ogreten, Burak (01/03)	Special Collections/Archives
Page, Mary (08/10)	Collections & Technical Services
Parulan, Reynaldo (02/01).....	Cataloging Services
Piasek, Jeanne (09/95)	Cataloging Services
Powell, Margarith (08/13)	Circulation Services
Reynolds, Joan (12/86).....	Interlibrary Loan/Doc Delivery
Richards, Amanda (04/12).....	UOF Library at Rosen
Rivera, Yvonne (09/06)	Cataloging Services
Robinson, Kelly (03/12)	UOF Library at Rosen
Rubin, Mary (03/13).....	Special Collections/Archives
Ryan, Tim (02/00)	Administrative Services
Santiago, Jorge (09/00)	Cataloging Services
Scharf, Meg (06/84)	Communications, Assessment & PR
Schiller, Lindsay (11/13) ..	Acquisitions & Collection Services
Semones, Meredith (06/95).....	Research & Info Services
Shrauger, Kristine (01/04)...	Interlibrary Loan/Doc Delivery
Spyers-Duran, Peter (08/96).....	Cataloging Services
Sypolt, Terrie (04/01).....	Research & Info Services
Terrill, Susan (03/07)	Administrative Services
Thomas, Gloria (01/89).....	Circulation Services
Tiberii, Patricia (08/89).....	Interlibrary Loan/Doc Delivery
Tierney, Barbara (01/13).....	Research & Info Services
Todd, Andrew (12/04).....	Regional Campus Libraries
Tong, Min (06/07).....	Regional Campus Libraries
Tripp, Dawn (07/13)	Research & Info Services
Venecek, John (01/07).....	Research & Info Services
Vogt, Clare (01/05)	Administrative Services
Zhang, Ying (08/96).....	Acquisitions & Collection Services

NOTE: Date in parentheses is the library date of hire.



UNIVERSITY OF CENTRAL FLORIDA
LIBRARIES

P.O. Box 162666
Orlando, Florida 32816-2666
407-823-2564
407-823-2529 (fax)
<http://library.ucf.edu>

Cover Image: The entrance to the John C. Hitt Library.