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# U-LETTER

## ***University Letter***

Volume 40, Number 19: January 17, 2003

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### **New Policy and Procedures Announced For Complaints Of Discrimination, Harassment**

The University of North Dakota does not tolerate harassment. If you feel that you have been harassed, please report the incident to one of the following: If you are a student, contact the dean of students office. If you are a graduate student and the harassment deals with academic issues, graduate assistantships, awards, and scholarships, contact the graduate school. If you work within an academic arena, contact the office of the dean. If you are a medical student or resident, contact the associate dean of students of the School of Medicine and Health Sciences. If you are a law student, contact the office of the dean of the School of Law. If the incident occurred in housing, contact the housing office. If you are a student or graduate student and the incident occurred during your employment, contact the financial aid office. If you are a staff member, contact human resources. Also, the Affirmative Action office is always available to help. The procedures are also available at [www.und.edu/dept/aa/Pol.htm](http://www.und.edu/dept/aa/Pol.htm). – *Sally Page, Affirmative Action Officer.*

### **Campus Invited To Session On Advocating For Science Jan. 24**

Research!America, in partnership with the University of North Dakota, invites you to participate in a half-day session titled “Advocating for Science” on **Friday, Jan. 24**. Research!America is the nation’s leading nonprofit, non-partisan voice for making medical and health related research a higher national priority. Its membership represents more than 450 academic institutions, independent research laboratories, teaching hospitals, private industries, professional societies, voluntary health agencies and philanthropies. In achieving its goals, Research!America realizes that researchers and academic professionals should be involved in the government processes that determine the overall level of investment in scientific research.

The Research!America team will share years of experience on the importance of effective advocacy and the results it can produce. The interactive sessions will introduce you to basic advocacy tools including networking, building support within your community, and forming successful alliances to achieve common goals. In addition to learning about advocacy, you will also learn ways to effectively communicate with policy-makers. – *Joseph Benoit, Dean, Graduate School.*

### **With First Day Numbers, UND Has Highest Ever Spring Semester Enrollment**

The University posted its largest ever spring semester enrollment, and numbers will continue to increase for three more weeks. UND’s first day count of 11,297 is an increase of 7.9 percent (830) over last year’s 10,474 opening day number and already eclipses last spring’s final count of 11,224 students. UND’s third-highest spring enrollment was in 1990 with 11,145, the only other time the University’s enrollment broke the 11,000 mark in the spring semester. Other recent spring enrollments include 10,061 in 2000 and 9,686 in 1999.

The first day number is an early “snapshot” of the enrollment picture. A final spring enrollment figure will be available after the third week of classes and historically is several hundred students higher than the opening day number.

UND’s largest ever enrollment was this fall with 12,423 students, an increase of 659 students (5.6 percent) over the 2001 fall enrollment. Spring enrollment is always lower, in part because of winter commencement.

“We’re delighted with the first day numbers, which indicate continued growth across the board,” said President Charles Kupchella. He cited as an example the 12.6 percent increase in graduate students (up 169 to 1,510 students). The UND Strategic Plan calls for strong growth in the percentage of graduate students.

Robert Boyd, vice president for student and outreach services, said he is pleased with the retention. He said the 1,933 freshmen (78 of whom are new this spring) increased by 130. The overall undergraduate student number is up 7.3 percent (640) to 9,371 compared to last year's 8,731 on opening day. While UND's professional schools (law and medicine) tend to stay stable, Boyd noted an increase of 3.5 percent (14) to 416 compared to 402 last year.

## **Events to Note**

### **Reception Will Honor Sue Applegren**

A reception will be held for Sue Applegren **Friday, Jan. 17**, from 2 to 3:30 p.m. in the Edna Twamley Room, fourth floor, Twamley Hall. She has accepted an administrative assistant position at the Center for Rural Health. She has been with the University and financial aid office since 1987, and has touched the lives of many students during her years in the office. We want to thank her and wish her well in her new position. – *Peggy Pazderic, Assistant Director, Student Financial Aid Office.*

### **Sandra Donaldson Will Give Faculty Lecture Jan. 21**

Sandra Donaldson, professor of English and women studies, will present "'I'm Not Interested in Love Poetry': A Feminist Dis-covers Elizabeth Barrett Browning." The third installment of the faculty lecture series, the event will begin with a 4 p.m. reception **Tuesday, Jan. 21**, in the Memorial Union Lecture Bowl. The lecture is set for 4:30 p.m.

Donaldson earned her bachelor's degree at State University of New York - Buffalo and her master's and doctoral degrees from the University of Connecticut. She has been a UND faculty member for 25 years. Donaldson has served as director of the women studies program and as director of graduate studies in English. She serves on the women studies executive committee and coordinates the women scholars endowment.

Other lectures this year:

**Tuesday, Feb. 11:** "Of Mice and Men," by Roger Melvold, professor and chair of microbiology and immunology.

**Tuesday, April 15:** "What I Learned from Birds Regarding the Krebs Cycle in Humans," presented by David Lambeth, professor of biochemistry and molecular biology.

### **Activities Celebrate Life Of Martin Luther King Jr.**

Activities are planned to celebrate the life of Dr. Martin Luther King Jr. We invite you to participate in any of these events as your schedule allows. The 2003 theme for this series is "Remember, Celebrate, Act: A Tribute to Dr. Martin Luther King Jr."

#### **Through Jan. 24 :**

A display to remember the life, accomplishments, and dreams of Dr. Martin Luther King Jr. will be located outside the north door of the Memorial Union Ballroom. Videotapes of several of Dr. King's memorable speeches will be available for viewing near the display. Barnes and Noble UND Bookstore will feature a book display depicting the life and work of Dr. King.

#### **Wednesday, Jan. 22:** 7:30 p.m. Hughes Fine Arts Center Recital Hall

An evening presentation, "Remembering Dr. Martin Luther King Jr., Celebrating His Life, and Actions for Today" by Sheyann Webb-Christburg, coordinator of student activities at Alabama State University. As an eight-year-old, Webb-Christburg marched with Dr. King in the Selma, Ala., march across the Edmund Pettus Bridge on "Bloody Sunday," March 7, 1965. She will speak about her childhood experiences with King and the impact those experiences have made on her life. Known as King's "Smallest Freedom Fighter," Webb-Christburg co-authored *Selma, Lord, Selma*, a story about a young girl who was caught up in the tumult of the civil rights demonstration in Selma.

### **Thursday, Jan. 23:**

Noon to 1 p.m., Lecture Bowl, UND Memorial Union: Sheyann Webb-Christburg will speak on “Student Activism in the 21st Century.”

1:30 p.m., 2:30 p.m. and 3:30 p.m., Tabula Coffee House, dialogue with faculty and students. Join in any of these discussion groups led by UND faculty and students to explore how Martin Luther King Jr. might encourage us to act in the world today and what he would do about the current issues facing our society.

### **Friday, April 4:**

Sixth annual Dr. Martin Luther King Jr. awards celebration. Details will follow.

For more information, contact the Office of Multicultural Student Services at 777-4259. – *Dawn Botsford, Special Events Coordinator, Office of the Vice President for Student and Outreach Services.*

### **Doctoral Examinations Set For Rochholz And Liu**

The final examination for David G. Rochholz, a candidate for the Ed.D. degree with a major in secondary and higher education, is set for 3:30 p.m. **Wednesday, Jan. 22**, in Room 104, Education Building. The dissertation title is “The Effects of Age, Sex and Socioeconomic Status on Motivations for Exercise.” Margaret Zidon (teaching and learning) is the committee chair.

The final examination for Hui Liu, a candidate for the Ph.D. degree with a major in organic chemistry, is set for noon **Monday, Jan. 27**, in 138 Abbott Hall. The dissertation title is “Stereoselective Synthesis of C-Glycosides Using S-Stabilized Intermediates.” Irina Smoliakova (chemistry) is the committee chair.

Members of the graduate faculty are invited to attend. – *Joseph Benoit, Dean, Graduate School.*

### **Volunteer Opportunities Available For Students, Faculty**

On **Thursday, Jan. 23**, DOVS (Directors of Volunteer Services) will be on campus to recruit volunteers for their non-profit agencies.

DOVS provides students with the opportunity to secure required volunteer hours for their majors and, in addition, to provide volunteer opportunities for students and faculty who would like to volunteer in our community.

Prospective volunteers may come to the second floor of the Memorial Union between 9 a.m. and 3 p.m. to visit with volunteer representatives and to sign up for volunteer placements. For additional information about UND volunteer recruitment day, please call Sue Fisk at Altru Hospice, 7808-1450. – *Jan Orvik, Editor, for Sue Fisk.*

### **Thursday International Night Features Norway**

The international programs office holds international nights each Thursday at 7 p.m. at the International Centre, 2908 University Ave. The Jan. 23 program features Norway. – *International Programs.*

### **LEEPS Lectures Set For Jan. 24**

Zachary Sharp from the University of New Mexico will present the next LEEPS lecture at noon **Friday, Jan. 24**, in 109 Leonard Hall. The title of his talk is “How Did All That Chlorine Get Down There: Serpentinites as a Carrier of Chlorine Into the Mantle.” At 3 p.m., Sharp will discuss “They Are More Porous Than You Think: Diffusion of Oxygen in Metamorphic Rocks,” in 109 Leonard Hall.

The department of geology and geological engineering Leading Edge of Earth and Planetary Science lecture program (LEEPS) brings nationally and internationally known scientists and others to UND to give talks on cutting edge science

and engineering. Lectures cover a wide range of topics, including academic science, applied engineering, and environmental issues of current significance.

For more information, contact Dexter Perkins, 777-2991. – *Department of Geology and Geological Engineering.*

### **Classical Guitarist Joins Symphony For Latin Fever Concert**

Classical guitarist Christopher Kachian will join the Greater Grand Forks Symphony Orchestra for its Latin Fever concert Saturday, Jan. 25, at 7:30 p.m., and **Sunday, Jan. 26**, at 2 p.m., Empire Arts Center. Tickets are available at 777-4090 or at the door beginning one hour before the concert. Receptions following each concert will be hosted by the UND Spanish Club and the UND Spanish Table.

Featured guest artist for the symphony concert is Minneapolis guitarist Christopher Kachian, whose performance has been described by the St. Paul Pioneer Press as “...disciplined, clear and full of feeling,” and by City Pages as “...a model of uncanny shading and sensitive colorings.” Kachian has given over 500 performances in the United Kingdom, Ireland, Austria, Italy, Germany, Luxembourg, France, Russia, and Africa and throughout the U.S. and South America. Since 1986, he has performed with three German orchestras, and his American performances have included over 1,000 solo and chamber music concerts, the vast majority of them dedicated to works written in the last 20 years. He is the first-call plucked string specialist for the St. Paul Chamber Orchestra and the Minnesota Opera, and commissioned and premiered over 30 works for guitar including seven concerti. He has been heard on Minnesota Public Radio, National Public Radio and American Public Radio (including several appearances on Prairie Home Companion). He is a national leader in distance learning (technology- aided teaching) and is a member of the faculty at College of St. Thomas where he has taught courses in all acoustic styles of guitar, as well as “The Roots of Rock and Roll,” and world music.

Kachian will play two works with the symphony: Rodrigo’s *Concierto de Aranjuez*, and Piazzolla’s *Tango Suite*. Rodrigo composed the *Concierto de Aranjuez* in 1939 and dedicated it to Regino Sainz de la Maza, who was the soloist at its premiere in Barcelona Nov. 9, 1940. Probably the best known of all Rodrigo’s works, it propelled him into the front ranks of Spanish composers. Over the years it has become one of the most widely performed concertos. *Tango Suite* composer Astor Piazzolla was an extraordinary musician who studied with the classical masters Alberto Ginastera and Nadia Boulanger. For a long time, Piazzolla had to contend with those who would not give credence to his music. He reacted adamantly: “I’m sick and tired of hearing people saying that what I do isn’t really Tango. And since I’m tired, I say to them, ‘Ok, so it’s not Tango, it’s music from Buenos Aires’ ... But what do you call music from Buenos Aires? Tango. So what I do is Tango!” *Tango Suite* will be performed in a transcription for guitar, cello, and violin. The Symphony’s concertmaster Donilyn Bergman and principal cellist, Naomi Welsh, will join Dr. Kachian on the Empire stage for this modern classic.

The Greater Grand Forks Symphony Orchestra is a privately supported community non-profit organization with offices in Hughes Fine Arts Center. This year’s orchestra includes over 60 musicians, 15 of whom are university faculty, staff or students. The symphony now publishes a free monthly electronic newspaper and full music program notes for each concert. Both are available by writing [gfgso@und.edu](mailto:gfgso@und.edu). – *Greater Grand Forks Symphony Orchestra.*

### **Agenda Items Due For Feb. 6 University Senate Meeting**

The University Senate will meet Thursday, Feb. 6, at 4:05 p.m. in Room 7, Gamble Hall. Agenda items for this meeting are due in the registrar’s office by noon, **Thursday, Jan. 23**. It is recommended that some detail be included in the agenda items submitted. – *Nancy Krogh (Registrar), Secretary, University Senate.*

### **Lectures Will Discuss Diabetes In Rural States**

A medical school dean’s hour lecture will be held at noon **Wednesday, Jan. 29**, in the Reed Keller Auditorium, Medical Science. “Public Health and Diabetes: Opportunities in Rural States” will be presented by Dorothy M. Gohdes, consultant to Montana diabetes control program, Indian Health Service diabetes program, Nashville Area Indian Health

Service, and International Diabetes Center, Minneapolis; and Todd S. Harwell, program manager, chronic disease prevention and health promotion and cardiovascular health program, Montana Department of Public Health and Human Services.

For additional information, contact the office of the dean, 777-2514. – *H. David Wilson, Dean, School of Medicine and Health Sciences.*

### **Native Speaker Will Discuss “The Pitfalls Of Graduate School”**

“Ins and Outs: The Pitfalls of Graduate School,” will be presented at 4 p.m. **Thursday, Jan. 30**, in 214 Merrifield Hall. Brian Gilley, a member of the Cherokee Nation, recently graduated with a doctorate in anthropology from the University of Oklahoma, and teaches here in the anthropology department. His work is on gender issues, specifically relating to health in Native American communities. He will talk about his experiences as a Native American in graduate school and answer questions. Come to meet him and enjoy cookies and punch. The talk is sponsored by the department of Indian studies. – *Indian Studies Department.*

### **Speaker Will Discuss Environmental Sustainability**

Douglas Crawford-Brown, director of the Carolina Environmental Program and professor of environmental science and engineering at the University of North Carolina at Chapel Hill, will open the 2003 Earth system science and policy distinguished speaker series **Monday, Feb. 3**. He will discuss “Design Principles for Environmentally Sustainable Communities and the Role of Universities” at 3:30 p.m. in the Memorial Union Lecture Bowl. The talk is free and open to the public. A reception precedes the talk at 3 p.m.; attendees are welcome to meet the speaker.

Dr. Crawford-Brown will discuss how the Carolina Environmental Program promotes student outreach and community interaction by building environmental awareness. Students and community members explore designs that promote sustainable management of water, soil and air resources. He will also outline student education programs at universities that support the philosophy of sustainability and a vision for how universities might work with communities to achieve sustainability goals.

Crawford-Brown is a founder and director of the Carolina Environmental Student Alliance (CESA), whose mission is to provide a meeting ground for the campus and community to unite in connecting different disciplines of thought, study and action through the common goal of environmental awareness. He chairs the baccalaureate environmental science and studies program at UNC Chapel Hill, and received his doctorate in nuclear science from Georgia Tech in 1980. For more information contact Rebecca Philips at 777-6160. – *Upper Midwest Aerospace Consortium.*

### **Proposals Due For Feb. 7 IRB Meeting**

The institutional review board will meet at 3 p.m. **Friday, Feb. 7**, in 305 Twamley Hall, to consider all research proposals submitted to the Office of Research and Program Development before Tuesday, Jan. 28. Proposals received later will be considered only if a quorum has reviewed them and time permits.

Clinical medical projects must be reviewed by the clinical medical subcommittee before being brought to the full board. Proposals for these projects are due in ORPD Tuesday, Jan. 21.

Notes from the meeting will be available in ORPD approximately one week after the meeting. -- *John Madden (Communication Sciences and Disorders), Chair, Institutional Review Board.*

## **Announcements**

### **Victoria Beard Will Assume Associate Provost Duties July 1**

Sara Hanhan, associate provost and a faculty member in the department of teaching and learning, has announced her intention to retire on June 30, 2003. She will be succeeded as associate provost on July 1 by Victoria Beard, a faculty member in the department of accounting and business law. -- *John Ettling, Provost.*

### **Do Not Make Personal Long-Distance Calls Using UND Networks**

I would like to remind faculty and staff that the UND long distance network is to be used only for conducting University business. The policy states that use of the University of North Dakota long distance networks for personal calls or non-university business may result in disciplinary action, termination of employment and/or personal liability. State and federal regulations do not permit this type of activity even if the employee reimburses the University.

On campus, long-distance calling cards for personal use can be purchased either at telecommunications or the University Barnes & Noble Bookstore. Many retail establishments located off-campus also sell long-distance calling cards. – *Robert Gallager, Vice President for Finance and Operations.*

### **Legislature Hears Higher Ed Update**

The legislative House appropriations committee heard a three-hour overview of the North Dakota University System on Jan. 8. Speakers emphasized the success of the Roundtable on Higher Education and the importance of the University System in revitalizing the state's economy, and reviewed the budget request for the System. UND and the School of Medicine were set to testify before the House appropriations committee, education and environment division Jan. 14.

### **Bills to Watch**

Four bills pre-filed by the interim higher education committee would place legislation introduced by the Roundtable on Higher Education into permanent statute. They were passed by the 2001 Legislature. The bills (HB 1039-1042) would provide tuition and other revenue flexibility; allow carryover of unspent general funds to the next biennium; provide block grant appropriations for base, initiative and assets funding; and require the system to provide the legislature with an annual fiscal and performance accountability measures report. HB 1023, a capital bonding bill for UND and NDSU energy improvement projects, will be heard by the House appropriations committee on Jan. 16. For more information, go to [www.ndus.edu](http://www.ndus.edu) and click on "Reports and Info."

### **ConnectND Information Provided**

Following is information regarding the ConnectND project, which will replace North Dakota's current administrative computer systems. This will affect students and staff, and involves the North Dakota University System and North Dakota state government.

The project is being implemented under the leadership of a state executive steering committee co-chaired by Donna Thigpen, president of Bismarck State College, and Rod Backman, director of the state office of management and budget. MAXIMUS serves as the implementation partner on the project, and will be responsible for developing an implementation and deployment plan. PeopleSoft is building the application.

The project is on time and on budget. Implementation of the project began at Mayville State University and Valley City State University with the campus community planning, campus portal, recruiting and admissions modules in October. By April, those institutions will implement other student administration modules, the financial system, and human resource management system. The Office of Management and Budget, which is the state of North Dakota pilot site, and the NDUS board office are scheduled to begin running some systems, including payroll, by April 2003. The project team is working on a schedule for implementation of the project on the remaining campuses, including UND and the board office.

For more information, visit [www.nodak.edu/connectnd](http://www.nodak.edu/connectnd). We'll provide updates and more information weekly. - *Jan Orvik, Editor, for the ConnectND project.*



## Submissions Sought For Merrifield Competition

The Chester Fritz Library and the Alumni Association and Foundation will sponsor the 11th annual Merrifield Competition for the most outstanding scholarly research paper submitted by a UND undergraduate or graduate student. A grant from the Alumni Association and Foundation enables the library to recognize outstanding scholarly research that utilizes primary source materials held in the Elwyn B. Robinson Department of Special Collections. This recognition is provided through a UND scholarship of \$1,500. Last year's recipient was Mac Schneider, a senior history major. His paper was titled "The Forgotten Story of Senator William Langer and the German American Internees of Ellis Island."

Papers will be juried by Sandy Slater, head, special collections; Kathleen Dixon, English; Kenneth Hansen, accounting; Janet Moen, sociology and peace studies; and Ty Reese, history. Deadline for submission of papers is Friday, April 25. Brochures that outline the competition and award guidelines are available at the Chester Fritz Library reference desk, administrative office, or special collections. -- *Sandy Slater, Head, Elwyn B. Robinson Department of Special Collections, Chester Fritz Library.*

## German Video Library Has New Films

Recent additions to the German video library in Merrifield Hall include "Hot Summer" (1968) and "A Berlin Romance" (1956). Both films were made in the former German Democratic Republic and offer interesting glimpses into life during those times – from an East German perspective. "A Berlin Romance" is a love story: Uschi, an aspiring young model from East Berlin, and Hans, a rather unsuccessful auto mechanic who lives in West Berlin, fall in love. After Uschi spends some time in West Berlin and sees through the facade of the West German economic miracle, she becomes disenchanted and returns home to her parents, taking Hans along. End of film!

"Hot Summer" is, as the New York Times called it, "a collectivist romantic fling." Reminiscent of the American beach party flicks of the 1950s, this film drips with somewhat similar corny kitsch, playful romance, and lots of energetic innocence – East German style. Both films are in English with German subtitles and, along with many others in the collection, can be checked out from the video library in 306-A Merrifield Hall. – *David Nelson, Assistant Professor of German.*

## Martin Luther King Jr. Day, Jan. 20, Is Holiday

In accordance with State Board of Higher Education directives, **Monday, Jan. 20**, will be observed as Martin Luther King Jr. Day by faculty and staff members of the University. Only those employees designated by their department heads will be required to work on this holiday. – *John Ettling, Vice President for Academic Affairs and Provost, and Diane Nelson, Director, Human Services.*

## Chester Fritz Library:

Hours of operation for the Chester Fritz Library during Martin Luther King weekend are: Saturday, Jan. 18, 10 a.m. to 6 p.m.; Sunday, Jan. 19, closed; Monday, Jan. 20 (Martin Luther King Day), 1 p.m. to midnight. – *Karen Cloud, Chester Fritz Library.*

## Memorial Union:

All offices will be closed Saturday and Sunday, Jan. 18 and 19. Most will be closed Monday, Jan. 20, with the exception of the building hours, Lifetime Sports Center, and computer lab. Friday, Jan. 17, hours are: *Lifetime Sports Center*: 9 a.m. to 5 p.m. and Monday, Jan. 20, 3 to 11 p.m.; *Info/Service Center*: 8 a.m. to 5 p.m.; *Copy Stop*: 9 a.m. to 5 p.m.; *U-Turn C-Store*: closed; *Subway and TCBY/Juice Works*: 7 a.m. to 5 p.m.; *Little Caesars*: 10 a.m. to 5 p.m.; *administrative office*: 8 a.m. to 4:30 p.m.; *Craft Center/Sign and Design*: 9 a.m. to 4:30 p.m.; *Student Academic Services*: 8 a.m. to 4:30 p.m.; *Dining Center*: 7 a.m. to 4 p.m.; barber shop: 8:30 a.m. to 5:30 p.m.; *University Learning Center*: 8 a.m. to 4:30 p.m.; *Credit Union*: 9 a.m. to 5 p.m.; *Traffic Division*: 8 a.m. to 4:30 p.m.; *Passport I.D.*: 8 a.m. to 4:30 p.m.; *Computer Lab*: 7:30 a.m. to 5 p.m. and Monday, Jan. 20, 3 p.m. to 2:45 a.m.; *building hours*: 7 a.m. to 5:30 p.m. and Monday, Jan. 20, 3 p.m. to 3 a.m. Normal operating hours resume Tuesday, Jan. 21. Late night access to

lower level resumes Monday, Jan. 20. – *Marsha Nelson, Facilities Coordinator, Memorial Union.*

### **ITSS:**

Information Technology Systems and Services will close for the Martin Luther King Jr. holiday at 1 a.m. Monday, Jan. 20, and will reopen at 5 a.m. Tuesday, Jan. 21. – *Marv Hanson, Associate Director, ITSS.*

### **Business Office Will Move To Ballroom For Fee Payment Jan. 23, 24**

Spring 2003 fee payment will be conducted **Thursday** and **Friday, Jan. 23** and **24**. If you are consulting with an individual who needs one-on-one assistance from the business office staff, please refer them to the Memorial Union Ballroom – business manager's table – on those days. The business office in Twamley Hall will be closed these two days. Your assistance is appreciated. – *Wanda Sporbert, Business Office.*

### **TCC Definitions Available Online**

We are pleased to announce that TCC definitions are now available to our web page. To access the definitions, go to the TCC listing on the accounting services home page at <http://www.und.edu/dept/accounts/> and click on the description. A definition is available for all descriptions that are underlined. – *Allison Peyton, Accounts Payable Manager, Accounting Services.*

### **UND Processes FlexComp Claims On Campus**

Recently, some of the smaller institutions within the North Dakota University System decided to use AFLAC's flexible spending account program. This does not affect UND or NDSU since they are self-administered programs. The UND FlexComp plan is a self-administered plan and is NOT under the NDPERS or AFLAC plans. Continued processing of FlexComp claims will take place on campus in the payroll office. – *Heidi Strande, Payroll Office FlexComp Specialist.*

### **Information Provided Regarding Leave Reports**

Please read the important end-of-the-year reminders regarding your leave balances:

1. Any annual or sick leave used through Dec. 31, 2002, must be submitted by Jan. 17, 2003, to be deducted from your 2002 leave balance.
2. Leave that begins in one calendar year and concludes in another (such as Dec. 26, 2002, through Jan. 2, 2003) should not be submitted on one leave card. Due to computer programming of leave, dates from only one calendar year may be submitted on one card. Therefore, in the Dec. 26 through Jan. 2 example, one card should be submitted for Dec. 26-31 and another leave slip must be completed for Jan. 2.
3. Supervisors should review leave slips to verify that all blanks have been completed, the information is correct and the writing is legible.
4. It is the responsibility of each department to review the departmental leave report to determine the accuracy of information contained on the report. Please compare the department copy of the leave card with the departmental leave report as a part of the review process. The leave reports are only available on Pagecenter.

If you are a supervisor, and have not already requested access to Pagecenter, please do so immediately. For any further information or assistance, please contact the payroll office at 777-4226. – *Pat Hanson, Director, Payroll Office.*

### **Old Web Files May Be Deleted Or Locked**

Did you know that web search engines pull up old files, even though pointers no longer link to them? ITSS and University Relations are working to delete old files and clean the web server so students and other users will not access outdated information. Files which have not been updated for more than two years may be deleted.

If you need help deleting an old file or directory, please call Jan Orvik at 777-3621, or e-mail [jan\\_orvik@mail.und.nodak.edu](mailto:jan_orvik@mail.und.nodak.edu). Please give the URL address of the file. If you've switched to BlackBoard, HTML-eZ or another teaching tool, please let us know if you'd like your instructor web site deleted.

Also, for security reasons, all users of web space on the main UND server ([www.und.edu](http://www.und.edu)) should have changed their password since September and signed an acceptable use of information agreement (available at <http://www.und.edu/dept/our/forms/infoagree.pdf>). If you have not changed your password and signed the form, your account may be locked. Call 777-3621 if your account has been locked. -- *Doris Bornhoeft, ITSS, and Jan Orvik, Web Manager.*

### **Please Recycle Ink Cartridges**

If you are currently throwing away your printer ink cartridges or are sending them back to the manufacturer, you can now send them to the recycling office, Box 9032. Use the original or another sturdy box. See the attachment to this newsletter about our new program to recycle ink cartridges, and please let all personnel know about this program. – *Janice Troitte, Recycling Coordinator.*

### **U2 Workshops Listed For Jan. 14-31**

Please register for U2 workshops that are coming up within the next few weeks. Contact the University Within the University via: phone, 777-2128; fax, 777-2140; e-mail, [U2@mail.und.nodak.edu](mailto:U2@mail.und.nodak.edu), or online, [www.conted.und.edu/U2](http://www.conted.und.edu/U2).

When registering, please include workshop title and date, your name and position, your department and box number, your phone number and e-mail address, and let us know how you first learned of the workshop (via e-mail, flyer, co-worker, newsletter).

**\*NEW\* Emotional Intelligence, A Different Way of Getting Smart:** Thursday and Friday, Jan. 23-24, 8:30 a.m. to noon (two-day session), 211 Rural Technology Center. [Please note: a \$50 fee that includes materials and refreshments, compared to \$370 off campus. It is payable by cash, check, credit card or ID billing; payment in advance is preferred. For ID billing, please provide the ID billing forms prior to the workshop]. Emotional intelligence is a new, well-researched theory that explains the missing components of mainstream conflict management education. Many organizations want to improve their workplace by offering conflict management education. In our experience, they want training to help their employees manage conflicts more effectively, with better results. Our training, which incorporates transformative mediation and emotional intelligence, gives participants the opportunity to develop their E.I. competencies by examining their experience of conflict, homeostasis, emotional triggers, and communication. This workshop is sponsored by conflict resolution center.

**NEW - Funding Your Child's or Grandchild's Education, 529 College Savings Plans:** Tuesday, Jan. 21, 10 a.m. to noon, River Valley Room, Memorial Union; OR Wednesday, Jan. 22, 4 to 6 p.m., 211 Rural Technology Center. Paying for college is harder than ever. . . . Saving for college is easier than ever. . . . Significant other/partner welcome (please register your guest). Presented by Lon Gulberg and Bob Reis, financial advisors, and sponsored by the budget office.

**NEW - Introduction to Ergonomics:** Tuesday, Jan. 28, 1 to 2 p.m., Sioux Room, Memorial Union. This class provides a general introduction to the concept of ergonomics, a multi-disciplinary practice dealing with people and their total working environment. Risk factors that may cause cumulative trauma disorders (CTD's) will be identified along with controls to eliminate them. This class provides information on several work environments including the following: industrial, office, production and distribution. Presenter: Claire Moen, affirmative action.

**Records Management 101:** Wednesday, Jan. 22, 10 a.m. to noon, 211 Rural Technology Center. Do you feel overwhelmed by the amount of records around you? Can you find the information you need to do your job effectively? Do you have records that are from the prehistoric ages, and do you want to get rid of them (legally)? If you answered yes to any of these questions, come to this hands-on workshop to learn practical tips that you can start using today. Presenter: Sara Bolken, office of general legal counsel.

**Defensive Driving:** Wednesday, Jan. 22, 12:30 to 4:30 p.m., River Valley Room, Memorial Union. This workshop is required by state fleet for all UND employees who drive state fleet vehicles on a regular (monthly) basis, received a traffic violation, or had an accident while operating a state fleet vehicle. Employees are encouraged to bring a family member. This workshop may also reduce your North Dakota insurance premiums and could possibly take away points from your driving record. Presenter: Greg Krause, safety and environmental health.

**Better Safe Than Sorry:** Wednesday, Jan. 29, 9 to 11 a.m., 235 Rural Technology Center. This awareness workshop will cover general safety issues that all employees should be familiar with regardless of their position. Topics will include: fire safety, incident reporting, safe lifting, ergonomics, hazardous materials, personal protective equipment, and reporting emergencies. Presenter: Jason Uhlir, safety and environmental health.

**Preventing Workplace Violence:** Wednesday, Feb. 5, 9 to 11 a.m., Sioux Room, Memorial Union. Workplace violence occurs all too often. Communication and training can help prevent and deal with employee and/or client violence. This workshop will identify underlying causes of workplace violence, warning signs, methods for heading off serious situations, and planning for prevention. Presenters: Duane Czapiewski, UND police, and Jason Uhlir, safety and environmental health.

**The Hiring Process at UND and How to Reference Check:** Wednesday, Jan. 29, 1 to 3 p.m., 305 Twamley Hall. Learn the steps in the hiring process at UND. Understand the importance of reference checking and how to conduct an effective review of references. Presenters: Joy Johnson and Desi Sporbert, human resources.

**Excel XP, Intermediate:** Tuesday, Wednesday and Thursday, Jan. 21, 22, and 23, 9 a.m. to noon (nine hours total), 361 Upson II. [Prerequisite: Excel XP, Beginning]. Work with templates, filter and sort data, import and export data, work with advanced formulas, analyze and share data. Presenter: James Malins, ITSS.

**Excel XP, Advanced:** Tuesday, Wednesday and Thursday, Feb. 4, 5, and 6, 9 a.m. to noon (five hours total), 361 Upson II. [Prerequisite: Excel Intermediate]. Customize, link, share and protect workbooks, work with multiple data sources, enhance charts, work with Excel graphics. Presenter: James Malins, ITSS.

**Creating a Web Page Using HTML:** Tuesday and Thursday, Jan. 28 and 30, 9 to 11:30 a.m. (five hours total), 361 Upson II. Learn how to create a Web page with Hyper-Text Markup Language, graphics, and links. Presenter: Doris Bornhoeft, ITSS.

**TCC (Transaction Classification Code) Listing:** Wednesday, Feb. 5, 9 to 10 a.m., River Valley Room, Memorial Union. This class will show how to use TCC listings and provide clarification on how items should be coded. Sponsored by accounting services.  
– Sarah Bloch, Program Assistant, University Within the University.

### **Community Music Offers Musikтанz Program**

The community music program is again offering Musikтанz classes for children ages 15 months through kindergarten. Musikтанz is a curriculum developed by Dr. Lorna Lutz Heyge, an internationally recognized author and early childhood music educator. She is the founder of Kindermusik and author of the early childhood curriculum, “Cycle of Seasons.” In the Musikтанz program the teacher acts as a role model to assist the parents/care givers in working musically with their children. The parents/care givers attend the children’s lessons and participate with them in classes which are comprised of a variety of developmentally appropriate musical activities involving singing, moving, playing, creating, and listening.

Level I (ages 15 months to 3 years) meets at 6 p.m. Thursday nights. Level II (ages 3 years to kindergarten) meets at 6:30 p.m. Thursday nights. Both classes meet for half an hour 12 times during the semester, starting **Thursday, Jan. 30**, in 258 Hughes Fine Arts Center. They are taught by Teri Preston, an experienced teacher. Cost for each level is \$60 per semester. Piano and voice lessons for children through adults are also available. For more information call 777-2830 or 777-2644. – Barbara Lewis, Associate Professor of Music.

## Wittenberg Chapel Lists Schedule

The schedule at Wittenberg Lutheran Chapel, 3120 Fifth Ave. N., is: **Sunday, Jan. 19**, 10:30 a.m., Sunday Divine Service, and 11:30 a.m., Lunch with Luther; **Wednesday, Jan. 22**, 6:15 p.m., Vespers service, and 7 p.m., Bible Study; **Sunday, Jan. 26**, 10:30 a.m., Sunday Divine Service; **Wednesday, Jan. 29**, 7:30 p.m., Concert at Wittenberg; **Sunday, Feb. 2**, 10:30 a.m., Sunday Divine Service. – *Mark Buchhop, Campus Pastor, 777-3992, www.wlchapelund.org.*

## Employee Health Screenings Available

If you recently tried to register for the employee health screenings and received a busy signal, don't give up! We have plenty of slots available. If you received the letter and put it aside, thinking that it was a good idea and you would register later, you don't have much time. If you are wondering if it is worth the effort, I assure you that it is. Preventative screenings and tests save lives. Routine screenings can identify a previously undiagnosed condition or risk of condition.

You can receive hundreds of dollars worth of health tests for only \$10. Blood will be drawn and results provided regarding your cholesterol levels, blood sugar and hemoglobin. You will also be able to get information about your blood pressure, flexibility, strength, cardiovascular endurance, hearing, vision and bone density. If you are a smoker, we will have tests to check the level of carbon monoxide in your blood and lungs. This is made possible through partnership with USDA HNRC, SOMHS, student health, nursing, nutrition and dietetics, PEXS, and dining services. Online registration is available from the UND home page wellness link or call Nikki at 777-2360. – *Laurie Betting, Wellness Coordinator.*

## Grants and Research

### December Grant Awardees Listed

The Office of Research and Program Development would like to congratulate the following faculty and staff who were listed as principal or co-principal investigators on awards received during December 2002: **Anthropology:** Dennis Toom; **atmospheric sciences:** Cedric Grainger, Michael Poellot; **biology:** Richard Crawford, Steven Kelsch, Rick Sweitzer; **Center for Rural Health:** Brad Gibbens; **EERC:** Steven Benson, Tera Berland, Donald Cox, Bruce Dockter, Thomas Erickson, Kurt Eylands, Anne Fiala, John Gallagher, Debra Haley, David Hassett, Loreal Heebrink, Dennis Laudal, Jason Laumb, Donald McCollor, Edwin Olson, John Pavlish, Debra Pflughoeft-Hassett, Richard Schultz, Daniel Stepan, Jeffrey Thompson, Ronald Timpe; **geology and geological engineering:** Scott Korom; **Human Nutrition Research Center:** Jean Altepeter; **internal medicine:** Robert Tight; **ND AIDS training center:** Kathryn Williams; **physical therapy:** Peggy Mohr; **space studies:** Robert Andres; **work force development:** Galen Cariveau. – *William Gosnold, Interim Director, Office of Research and Program Development.*

### Applications Due Feb. 18 For New Faculty Scholar Awards

New faculty scholar awards are intended to provide extra support for initiation of research and creative activity by assistant professors who have been at UND three years or less (date of appointment at UND should be January 2000 or later). The Senate scholarly activities committee (SSAC) anticipates that new faculty scholar awards will lead to the development of projects that will ultimately be funded by external agencies. Up to three awards of \$5,000 each will be made per year. Only outstanding applications will be funded; one competition will be held for the awards each year.

**Tuesday, Feb. 18**, is the deadline for submission of new faculty scholar award applications to SSAC. The committee will consider requests from faculty members to conduct pure and applied research, support writing projects, or to support other creative and scholarly endeavors (e.g., performances, art projects, compositions). All costs normally incurred in the conduct of the research or creative activity are eligible budget items. Travel costs which are essential to

the conduct of the project may be requested; however, travel to present papers or attend conferences is not allowable under this program.

The committee reminds applicants to carefully prepare their proposals and be specific and realistic in their budget requests. All applications must include the completed application form, letter of support from the departmental chair, the applicant's resume, and a description of the project. The properly signed original application and seven copies must be submitted to the Office of Research and Program Development (ORPD) prior to or on the published deadline.

Application forms for the new faculty scholar awards are available at ORPD, 105 Twamley Hall, 777-4278, or on ORPD's home page (found under "Research" on the UND home page, [www.und.edu](http://www.und.edu)). – *Glenda Lindseth (Nursing), Chair, Senate Scholarly Activities Committee.*

### **Faculty Research Proposal Writing Fellowships Available**

Applications are invited from UND faculty for research fellowships (\$1,000 each) to facilitate writing proposals for external funding of research and scholarly activities. Offered through the Office of Research and Program Development (ORPD) and the University writing program, a limited number of faculty in teams of two (faculty proposal writer and mentor) will engage in a 10-session (one hour each) writing workshop beginning **Monday, Feb. 10**, at 4 p.m. The goal of the workshop will be for each faculty writer to complete a research proposal, with the assistance of a mentor, suitable for submission to an external sponsor.

#### **To apply:**

- Submit an application as a faculty team (writer and mentor) to ORPD of no more than two pages describing your research/scholarly activity idea.
- Identify the organization you will target for funding.
- Discuss the significance of your research/scholarly activity and its potential impact on your career, department, college/school, and UND.
- Indicate your availability and commitment to attend at least nine of the 10 workshop sessions.
- Be sure to include the name and the expected contribution of the faculty member who has agreed to serve as your mentor for this fellowship. (Mentors must agree to attend at least five sessions and be available to assist you in writing and developing your proposal outside the workshop. Mentors also will receive \$1,000 stipends.) If you need help locating a mentor, contact Will Gosnold at ORPD, 777-4280 or [will\\_gosnold@mail.und.nodak.edu](mailto:will_gosnold@mail.und.nodak.edu).

#### **Selection criteria:**

- Potential for completing a draft proposal by May 19, 2003.
- Significance and impact of proposed research/scholarly activity.
- Potential for funding by proposed sponsor.
- Evidence of commitment by writer and mentor.

**Deadline:** Tuesday, Jan. 28, 2003

Submit application to ORPD, 105 Twamley Hall or e-mail to: [will\\_gosnold@mail.und.nodak.edu](mailto:will_gosnold@mail.und.nodak.edu) . -- *William Gosnold, Interim Director, Office of Research and Program Development.*

### **Regulated Waste Policy Detailed**

To ensure that regulated waste is disposed of properly, the institutional biosafety committee requires that all members of the University community who generate regulated waste have in place a disposal plan which conforms with federal regulations. Regulated waste as defined by the federal government includes but is not limited to human body fluids and tissues and items contaminated with human body fluids or tissues such as needles, syringes, and scalpels, whether generated during medical procedures, research or teaching. Anyone who generates regulated waste within the University and does not have a disposal plan in place or is unsure of whether regulated waste is being generated by their activities or is being disposed of properly must contact the safety office. – *Barry Milavetz (Biochemistry and Molecular Biology), Chair, Institutional Biosafety Committee.*

## **IBC Lists Policy For Recombinant DNA, Biohazardous Materials**

The institutional biosafety committee (IBC) requires that any research, teaching, or other activities which utilize recombinant DNA or involve the use of biohazardous research material be subject to a University review process, and that these activities must be approved by the IBC prior to their initiation. The IBC is the only authorized University committee that can give approval to projects and activities involving recombinant DNA and biohazardous research material. The IBC will follow NIH guidelines for recombinant DNA and biohazardous material research in determining the suitability of projects and activities, and will provide an explanation of any decision not to approve a project or activity. Any project or activity not approved can be revised and resubmitted to the IBC for consideration.

All faculty or staff who plan on using recombinant DNA or biohazardous materials for research, teaching, or other activities must submit an original and 15 copies of the completed, signed application form to the IBC. The IBC will consider the application at its earliest convenience.

For grant applications submitted to more than one funding agency, it will only be necessary to submit one application to the IBC prior to submission to the granting agencies. One copy of all submitted grant applications utilizing recombinant DNA or biohazardous materials must be submitted to the IBC.

Any changes to an approved project with respect to recombinant DNA or biohazardous materials must receive IBC approval prior to their use. Anyone considering the use of recombinant DNA or biohazardous materials should contact the Office of Research and Program Development (ORPD), 105 Twamley Hall, 777-4279, for a copy of the NIH guidelines, the recombinant DNA review form and other pertinent information. Forms are also available on ORPD's home page at <http://www.und.nodak.edu/dept/orpd>. – *Barry Milavetz (Biochemistry and Molecular Biology), Chair, Institutional Biosafety Committee.*

## **IRB Must Approve All Human Subjects Research**

The Institutional Review Board (IRB) must review and approve any research carried out at the University that involves human subjects or participants prior to the start of the research. An IRB review is mandated by the federal government to protect human subjects and is subject to federal regulations and monitoring. (The federal regulations are available on the Office of Research and Program Development (ORPD) web page at [www.und.edu/dept/orpd/regucomm/irb/policy.htm](http://www.und.edu/dept/orpd/regucomm/irb/policy.htm).)

North Dakota Board of Higher Education and UND policies also require completion of this review process. The required documents are available on the ORPD web page. As you prepare your proposal for submission, please be sure to address all relevant items listed on the proposal form. When reviewing proposals, IRB members use the checklist to determine whether each applicable item is addressed properly. Also, please phrase your proposal in “educated layman’s” terms so that it is understandable to IRB members who may not have a technical knowledge of your field.

You can submit your proposal to the Office of Research and Program Development in 105 Twamley Hall, or mail it to ORPD, Box 7134. Based on the nature of your research, your proposal will be reviewed either by an individual board member or by the full IRB. Should a full board review be necessary, the IRB coordinator will contact you to explain the process and requirements. You will be assigned a reviewer in either case, and you should feel free to discuss your proposal with the reviewer if you have any concerns or questions. Should revisions be necessary, you will receive a written request to make the changes and resubmit your proposal. The IRB makes every effort to review proposals in a timely manner. The review process may take several weeks, however, and researchers therefore are urged to submit proposals well in advance of the proposed start date.

Before you can begin your research, you must complete the required IRB education. There are three options from which to choose:

1. Complete on-line educational modules (Register at [www.miami.edu/bb/citireg](http://www.miami.edu/bb/citireg));
2. Attend an IRB basics workshop;
3. Read the IRB research handbook and take a short answer quiz.

In addition, principal investigators must provide a list of the key personnel involved in the project to ORPD so the office can maintain records of those individuals that have completed training. If you any have questions about the approval process, please do not hesitate to contact Cindy Rerick, the IRB coordinator, at 777-4079, for further information.

<b>INSTITUTIONAL REVIEW BOARD MEETING AND DEADLINE DATES: FEBRUARY - MAY 2003</b>		
<b>Meeting Date</b>	<b>Deadline: Proposals Require Full Board Review</b>	<b>Deadline: Clinical Proposals (Require Subcommittee and Full Board Review)</b>
Fri., Feb. 7, 2003	Tues., Jan. 28, 2003	Tues., Jan. 21, 2003
Fri., March 7, 2003	Tues., Feb. 25, 2003	Tues., Feb. 18, 2003
Fri., April 4, 2003	Tues., March 25, 2003	Tues., March 18, 2003
Fri., May 2, 2003	Tues., April 22, 2003	Tues., April 15, 2003

NOTE: All meetings will be held at 3 p.m. in 305 Twamley Hall. Changes in location, date, or time will be announced in the University Letter prior to the meeting. -- John Madden (Communication Sciences and Disorders), Chair, Institutional Review Board.

### **Research, Grant Opportunities Listed**

Following are research and grant opportunities. For additional information, contact the Office of Research and Program Development at 777-4278 or shirley\_griffin@mail.und.nodak.edu.

#### **FOGARTY INTERNATIONAL CENTER (FIC)**

Planning Grants to Organize Programs for International Clinical/Operational/Health Services Research Training for AIDS & Tuberculosis (ICOHRTA-AIDS/TB) Program—Support for training to foster collaborative, multidisciplinary research in developing country sites where AIDS, TB or both are significant problems. Deadlines: 2/20/03 (Letter of Intent); 3/19/03 (Application). Contact: Jeanne McDermott, 301-496-1653; mcdermoj@mail.nih.gov; <http://grants.nih.gov/grants/guide/pa-files/PA-02-022.html>.

#### **IDAHO OPERATIONS OFFICE/ DEPARTMENT OF ENERGY (DOE)**

Industrial Materials for the Future (SOL DE-PS07-03ID14425)—Funding for research and development of materials or materials processing methods; i.e., to research, design, develop, engineer, and test new and improved materials to achieve improvements in energy efficiency, emissions and waste reduction, productivity, product quality, and global competitiveness. Deadline: 2/27/03. Contact: Wade Hillebrant, 208-526-0547; hillebtw@id.doe.gov; <http://e-center.doe.gov/iips/busopor.nsf/Solicitation+By+Number/DE-PS07-03ID14425?OpenDocument>.

#### **INSTITUTE OF EDUCATION SCIENCES/ DEPARTMENT OF EDUCATION**

Cognition and Student Learning Research Grants—Support to improve student learning by bringing recent advances in cognitive science and neuroscience to bear on significant educational problems. Funding will be provided for research on key processes of attention, memory, and reasoning that are essential for learning and are likely to produce substantial gains in academic achievement. Deadlines: 1/29/03 (Optional Letter of Intent); 3/21/03 (Application). Contact: Elizabeth Albro, 202-219-2148; Elizabeth.Albro@ed.gov; <http://www.ed.gov/offices/IES/funding.html>.

Interagency Education and Research Initiative—Support for scientific research that investigates effectiveness of educational interventions in reading, mathematics, and the sciences as they are implemented in varied school settings with diverse student populations. Deadlines: 1/24/03 (Optional Letter of Intent); 3/14/03 (Application). Contact: Mark A. Conostas, 202-219-1373; Mark.Conostas@ed.gov; <http://www.ed.gov/offices/IES/funding.html>.

Reading Comprehension Research Grants—Support to understand factors in reading comprehension that contribute to



an achievement gap for students; build on that understanding by developing targeted interventions and teaching practices designed to eliminate the achievement gap; and develop assessments that are reliable and valid for diverse students of different ages and efficiently identify weaknesses in comprehension that can be addressed through instruction. Deadlines: 1/30/03 (Optional Letter of Intent), 3/21/03 (Application). Contact: Elizabeth Albro, 202-219-2148; Elizabeth.Albro@ed.gov; <http://www.ed.gov/offices/IES/funding.html>.

#### NATIONAL CANCER INSTITUTE (NCI)

Cooperative Planning Grant for Cancer Disparities Research Partnership Program (RFA-CA-03-018)—Support for planning, development and conduct of radiation oncology clinical research trials in institutions that care for a disproportionate number of medically underserved, low income, ethnic and minority populations but have not been traditionally involved in NCI-sponsored research; and for planning, development and implementation of nurturing partnerships between applicant institutions and committed and experienced institutions actively involved in NCI-sponsored cancer research. Deadlines: 2/20/03 (Letter of Intent), 3/20/03 (Application). Contact: Frank Govern, 301-496-6111; [governfr@mail.nih.gov](mailto:governfr@mail.nih.gov); <http://grants.nih.gov/grants/guide/rfa-files/RFA-CA-03-018.html>.

Dietary DNA Methylation and Other Epigenetic Events, and Cancer Prevention (RFA-CA-03-016)—Support for research leading to

elucidation of mechanism(s) by which dietary factors influence epigenetic processes as well as increasing understanding of these processes in cancer prevention. Collaboration between nutrition and epigenetic /DNA methylation experts is encouraged. Deadlines: 2/18/03 (Letter of Intent); 3/18/03 (Application). Contact: Sharon A. Ross, 301-594-7547; [sr75k@nih.gov](mailto:sr75k@nih.gov); <http://grants.nih.gov/grants/guide/rfa-files/RFA-CA-03-016.html>.

Support for groups of investigators to continue the Mouse Models of Human Cancers Consortium (RFA: CA-04-002). The scope of the program may be expanded through incorporation of individuals or groups with additional new perspectives and expertise, such as chemistry, computational and mathematical modeling, and systems biology, to create trans-disciplinary approaches to design, analysis, and applications of mouse cancer models. Contact: Cheryl L. Marks, 301-594-8778; [marksc@mail.nih.gov](mailto:marksc@mail.nih.gov); <http://grants.nih.gov/grants/guide/rfa-files/RFA-CA-04-002.html>. Deadlines: 2/19/03 (Letter of Intent); 3/19/03 (Application).

#### NATIONAL CENTER FOR RESEARCH RESOURCES (NCRR)

Funding to establish a National Swine Research and Resource Center (RFA RR-03-003) for depositing, maintaining, preserving, and distributing swine models for studies of human diseases, as well as cryopreservation, storage, and reconstitution of embryos and germplasm. Deadline: 2/26/03. Contact: Franziska B. Grieder, 301-435-0744; [griederf@ncrr.nih.gov](mailto:griederf@ncrr.nih.gov); <http://grants2.nih.gov/grants/guide/rfa-files/RFA-RR-03-003.html>.

#### NATIONAL HEART, LUNG, AND BLOOD INSTITUTE (NHLBI)

Nonhuman Primate Models of HIV-Associated Pulmonary, Cardiovascular, and Hematological Disorders (RFA-HL-03-005)—Support for research on the use of nonhuman primate models for the study of Human Immunodeficiency Virus (HIV)-associated pulmonary, cardiovascular, and hematologic disorders. Deadlines: 2/20/03 (Letter of Intent); 3/20/03 (Application). Contact: Sandra Colombini Hatch, 301-435-0222; [hatchs@nhlbi.nih.gov](mailto:hatchs@nhlbi.nih.gov); <http://grants1.nih.gov/grants/guide/rfa-files/RFA-HL-03-005.html>.

Somatic Cell Therapy Procession Facilities (BAA-NHLBI-HB-03-06)—Funding to develop novel somatic cellular therapies that will aid investigators by providing support in areas ranging from basic science to animal studies to proof-of-principle and eventually human trials. Contact: Joanna Magginas, 301-435-0360; [magginaj@nhlbi.nih.gov](mailto:magginaj@nhlbi.nih.gov); <http://www.nhlbi.nih.gov/funding/inits/index.htm#rfp>. Deadlines: 2/3/03 (Letter of Intent); 3/3/03 (Application).

Summer Institute for Training in Biostatistics (SIBS) (RFA: HL-03-010)—Funding to develop, conduct, and evaluate a summer course in the basic principles and methods of biostatistics as employed in biomedical research. Deadlines: 2/25/03 (Letter of Intent); 3/25/03 (Application). Contact: James E. Norman, 301-435-1298; [jn3@nih.gov](mailto:jn3@nih.gov); <http://grants2.nih.gov/grants/guide/rfa-files/RFA-HL-03-010.html>.

#### NATIONAL INSTITUTE OF ALLERGY AND INFECTIOUS DISEASES (NIAID)

Microbial Genome Sequencing Center (S)—Support for rapid production of high-quality, microbial genome sequences reflecting state-of-the-art for large scale sequencing projects, based on continual improvements of technology and efficiency of production sequencing. Genomes to be sequenced include microorganisms, considered agents of bioterrorism, related organisms, clinical isolates, near neighbor species, and invertebrate vectors of disease and

microorganisms responsible for emerging and re-emerging infectious diseases. Deadline: 2/18/03. Contact: Carl Newman, 301-496-8371; CNewman@niaid.nih.gov; <http://www.niaid.nih.gov/contract>.

National Cooperative Drug Discovery Groups for Tuberculosis (NCDDG-TB)—Funding for multidisciplinary program project grant applications to support studies with adequate preliminary data for serious development of new therapies to treat tuberculosis, a prominent AIDS-associated co-infection, including research on identified targets for rational design of inhibitors or projects with candidate compounds of known chemical identity with suitable efficacy and selectivity for exploration as candidate drugs. Deadline: 2/18/03. Contact: Barbara E. Laughon, 301-402-2304; Blaughon@niaid.nih.gov; <http://grants1.nih.gov/grants/guide/pa-files/PAR-03-028.html>.

NATIONAL INSTITUTE OF ARTHRITIS AND MUSCULOSKELETAL AND SKIN DISEASES (NIAMSD)  
Gene Expression Studies in Arthritis and Musculoskeletal and Skin Diseases (RFA-AR-03-007)—Support to facilitate use of comprehensive gene expression analysis technology in basic and clinical research relevant to arthritis and musculoskeletal and skin diseases. Contact: William J. Sharrock, 301-594-5055; ws19h@nih.gov; <http://grants.nih.gov/grants/guide/rfa-files/RFA-AR-03-007.html>. Deadlines: 2/17/03 (Letter of Intent), 3/17/03 (Application).

#### NATIONAL INSTITUTE OF BIOMEDICAL IMAGING AND BIOENGINEERING

Development of Novel Drug and Gene Delivery Systems and Devices (RFA-EB-03-011)—Support for innovative research proposals, using engineering principles and practice, to design, develop, and introduce novel approaches, technologies, tools, and methods that will result in new drug and gene delivery systems and devices. It is anticipated that solving problems of drug and gene delivery will involve many scientific fields, including pharmacology, biology, materials science, and electrical, chemical, mechanical, and biomedical engineering and thus teams of scientists and engineers are especially encouraged to apply. Contact: Peter Moy, 301-496-9270; moype@mail.nih.gov; <http://grants1.nih.gov/grants/guide/rfa-files/RFA-EB-03-011.html>. Deadlines: 2/25/03 (Letter of Intent), 3/25/03 (Application).

#### NATIONAL INSTITUTE OF CHILD HEALTH AND HUMAN DEVELOPMENT (NICHD)

Pediatric Pharmacology Research Unit Network (RFA-HD-03-001)—Support for a cooperative Network of Pediatric Pharmacology Research Units (PPRU) to serve as a resource for studies of drug action and disposition in infants, children, and adolescents. Deadlines: 2/17/03 (Letter of Intent); 3/17/03 (Application). Contact: George P. Giacoia, 301-496-5589; gg65m@nih.gov; <http://grants.nih.gov/grants/guide/rfa-files/RFA-HD-03-001.html>.

Prenatal Alcohol Exposure Among High-Risk Populations: Relationship to Sudden Infant Death Syndrome (RFA-HD-03-004)—Support for development of community-linked studies to investigate the role of prenatal alcohol exposure in the risk for sudden infant death syndrome (SIDS) and adverse pregnancy outcomes such as stillbirth and fetal alcohol syndrome (FAS), and how they may be inter-related. Contact: Marian Willinger, 301-435-6896; mw75q@nih.gov; <http://grants1.nih.gov/grants/guide/rfa-files/RFA-HD-03-004.html>. Deadlines: 2/17/03 (Letter of Intent); 3/17/03 (Application).

Social and Behavioral Research on New Biomedical Methods for HIV/STD Prevention (RFA-HD-02-020)—Support for research on the acceptability of new methods, especially topical microbicides, designed for prevention of HIV and/or other STDs. The goal is to improve development, evaluation, dissemination, and use of new products through an increased understanding of factors that affect use of such products, including improved approaches to assessing those factors. Deadlines: 2/23/03 (Letter of Intent); 3/21/03 (Application). Contact: Susan Newcomer, 301-435-6981; Snewcomer@nih.gov; <http://grants.nih.gov/grants/guide/rfa-files/RFA-HD-02-020.html>.

#### NATIONAL INSTITUTE OF JUSTICE

Data Resources Program: Funding for Analysis of Existing Data—Support to conduct original research using data from the National Archive of Criminal Justice Data (NACJD), especially, although not exclusively, innovative proposals addressing the following: sentencing, sentencing guidelines, intermediate sanctions, and consequences of sentencing policy; adjudication; corrections; violence against women and family violence; drugs and crime; violence, including examination of correlates of violent criminal behavior; and policing, including community-oriented policing, problem-oriented policing, and other issues related to policing practices. Contact: Data Resources Program, 202-514-5981; askncjrs@ncjrs.org; <http://www.ncjrs.org/pdffiles1/nij/sl000595.pdf>. Deadlines: 2/25/03, 10/24/03.

#### NATIONAL INSTITUTE OF STANDARDS AND TECHNOLOGY (NIST)

Building & Fire Research Laboratory (BFRL) Cooperative Research Opportunities—Support for industrial, academic, and non-profit partners to work collaboratively on projects of mutual benefit. Major BFRL goals are to improve productivity of U.S. construction industries and reduce human and economic losses resulting from fires, earthquakes, winds, and other hazards. Laboratory research includes fire science and fire safety engineering; building materials; computer-integrated construction practices; structural, mechanical, and environmental engineering; and building economics. Products of the laboratory's research include measurements and test methods, performance criteria, and technical data that are incorporated into building and fire standards and codes. Deadline: Available from individual division contacts. Contact: Jack E. Snell, 301-975-6850; jack.snell@nist.gov; [http://www.nist.gov/public\\_affairs/guide/bfrl.htm](http://www.nist.gov/public_affairs/guide/bfrl.htm).

Information Technology Laboratory (ITL) Cooperative Research Opportunities—Support for industrial, academic, and non-profit partners to work collaboratively on projects of mutual benefit. ITL's mission is to develop and promote measurements, standards, and technology for information technology to enhance productivity, facilitate trade, and improve quality of life, and to develop standards and guidelines for the federal government regarding computer security. Deadline: Available from individual division contacts. Contact: Susan Zevin, 301-975-2144; susan.zevin@nist.gov; [http://www.nist.gov/public\\_affairs/guide/itl.htm](http://www.nist.gov/public_affairs/guide/itl.htm).

#### NATIONAL INSTITUTE ON DEAFNESS AND OTHER COMMUNICATION DISORDERS (NIDCD)

Support to maintain and further develop the National Temporal Bone, Hearing and Balance Pathology Resource Registry (SOL 260-03-11) that serves as a national resource for both the public and biomedical research communities to promote research in the pathology underlying diseases and disorders of hearing and balance. The solicitation will be issued on or about 1/23/03, and will be posted on the Web site below. Deadline: Approximately 3/23/03. Contact : John DeCenzo, 301-496-4487; jd93o@nih.gov; <http://ocm.od.nih.gov/drc/rfp.htm>.

#### NATIONAL INSTITUTES OF HEALTH (NIH)

Effectiveness of Early Childhood Programs, Curricula, and Interventions in Promoting School Readiness (RFA-HD-03-003)—Support to develop rigorous scientific studies of the effectiveness of integrative early childhood interventions and programs across a variety of early childhood settings in promoting school readiness for children, from birth through age five, who are at risk of later school difficulties. Contact: Kyle L. Snow, 301-435-2307; snowk@mail.nih.gov; <http://grants1.nih.gov/grants/guide/rfa-files/RFA-HD-03-003.html>. Deadlines: 2/26/03 (Letter of Intent), 3/26/03 (Application).

Research in Adolescent Literacy (RFA-HD-03-012)—Support to develop new knowledge in the area of adolescent literacy. The focus is on discovery of cognitive, perceptual, behavioral, genetic, hormonal, and neurobiological mechanisms that are influential in continuing development of reading and writing abilities during adolescent years, and on methods for identification, prevention, and remediation of reading and writing disabilities in adolescents. Deadlines: 2/26/03 (Letter of Intent), 3/26/03 (Application). Contact: Peggy McCardle, 301-435-6863; PM43Q@nih.gov; <http://grants.nih.gov/grants/guide/rfa-files/RFA-HD-03-012.html>.

#### NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION (NOAA)

Collaborative Science, Technology, and Applied Research (CSTAR) Program (NWS)—Support for collaborative research between operational forecasters and academic institutions with expertise in environmental sciences. Deadline: 2/21/03. Contact : Sam Contorno, 301-713-3557 x150; samuel.contorno@noaa.gov; <http://a257.g.akamaitech.net/7/257/2422/14mar20010800/edocket.access.gpo.gov/2003/03-224.htm>.

#### NATIONAL SCIENCE FOUNDATION (NSF)

Solar, Heliospheric, and INterplanetary Environment (SHINE)—Support for research directly related to topics under consideration and discussion at workshops organized by SHINE. Topics of relevance include, but are not limited to: solar properties of CMEs and related phenomena, including their origin and near-Sun evolution, and conditions that lead to their occurrence; interplanetary characteristics of CMEs, including their propagation through, and their interaction with, background solar wind, including connections between interplanetary and near-Sun characteristics; acceleration of solar energetic particles by eruptive phenomena on the Sun, such as flares and CMEs, and their subsequent transport and shock acceleration in the interplanetary medium; quasi-steady structure of the corona and interplanetary medium, as it relates to geoeffective phenomena in general. This includes understanding or characterizing the background solar wind and how it evolves, and its relationship to solar properties such as coronal holes, streamers and filaments; and solar

cycle dependence of the above phenomena. Deadline: 2/21/03. Contact: Thomas Bogdan, 703-292-8529; tbogdan@nsf.gov; <http://www.nsf.gov/pubs/2002/nsf02189/nsf02189.htm>.

## NEWBERRY LIBRARY

The collections of the Library concern the civilizations of western Europe and the Americas from the late middle ages to the early 20th century, and include the following: European discovery, exploration, and settlement of the Americas; American West; local history, family history, and genealogy; literature and history of the Midwest, especially the Chicago Renaissance; Native American histories and literatures; the Renaissance; Portuguese and Brazilian history; British literature and history; French Revolutionary Era; history of cartography; history and theory of music; history of printing; and early philology and linguistics. Below are available fellowships and their application deadlines. Contact : 312-255-3666;

[research@newberry.org](mailto:research@newberry.org); <http://www.newberry.org/nl/research/L3rfellowships.html>.

American Society for 18th-Century Studies Fellowships for research on the period 1660-1815 at the Library. Deadline: 2/20/03.

Arthur Weinberg Fellowships for Independent Scholars—preference given to scholars working on historical issues related to social justice or reform. Deadline: 2/20/03.

Center for Great Lakes Culture/Michigan State University Fellowships to research cultural history and expressions of the people of the Great Lakes/Ohio Valley region. Deadline: 2/20/03.

Frances C. Allen Fellowships for research at the D'Arcy McNickle Center for American Indian History. Deadline: 2/20/03.

Herzog August Bibliothek Wolfenbuttel Fellowships support long- and short-term studies in residence sequentially at the Newberry Library and in Wolfenbuttel, Germany. Deadlines: 1/20/03, 2/20/03.

Lester J. Cappon Fellowships in Documentary Editing for work on historical editing projects based on Library materials. Deadline: 2/20/03.

Monticello College Foundation Fellowship for Women for research and writing by a woman. Deadline: 1/20/03.

Newberry Library/British Academy Fellowships for Study in Great Britain support scholars who have received the Ph.D. or equivalent for study in Great Britain with preference given to staff and readers of the Newberry Library, and scholars who have previously used the Library. Deadline: 1/20/03.

Short-Term Resident Fellowships for Individual Research for research and writing relevant to the Library's collections. Deadline: 2/20/03.

## ROCKEFELLER FOUNDATION

Humanities Fellowships--Global Migration, Social Change, and Cultural Transmission—In-residence fellowships which focus on lived experiences and cultural expression of people who have or are currently enduring transition of migration and immigration to the U.S. Deadline: 2/17/03. Contact: Trudy Cohen, 909-787-3987 x1552; [trudy.cohen@ucr.edu](mailto:trudy.cohen@ucr.edu); [http://www.rockfound.org/Documents/529/RFbroch03\\_04.pdf](http://www.rockfound.org/Documents/529/RFbroch03_04.pdf).

## SOCIETY FOR BIOMOLECULAR SCREENING

Small Grants Program—Start-up funding for research projects with potential to advance disciplines, technologies and skills involved in screening and molecular discovery, including support of graduate or undergraduate training in these areas, especially projects that may have an applied focus or that may involve radically new concepts. Contact: 203-743-1336; [endowment@sbsonline.org](mailto:endowment@sbsonline.org); [http://www.sbsonline.org/awards\\_grants/smallgrant.html](http://www.sbsonline.org/awards_grants/smallgrant.html). Deadline: 2/14/03.

## U.S. ARMY

U.S. Army Research Office Draft Board Agency Announcement (BAA) for the Army Biotechnology Research Center (SOL DAAD1903R0005)—The Army has announced its intention to create a research center of excellence to conduct unclassified scientific research into biotechnology-based solutions for engineered systems, and for the soldier, in particular areas of emphasis. A BAA will be issued in mid-January. Contact: Diane Hodor, [hodord@aro.arl.army.mil](mailto:hodord@aro.arl.army.mil) NA 1.

-- *William Gosnold, Interim Director, Office of Research and Program Development.*

