

1951

# Bangor Public Library Annual Report 1951

Bangor Public Library

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# The Bangor Public Library

Annual Reports, 1951

## Our Purpose

The purpose of the Bangor Public Library is to preserve and disseminate knowledge and thought as recorded in print; to provide recreation through print; and to provide a maximum of assistance to its clients in the use of its collections. We are a general library yet we are also a library of record. We aim to provide printed material on all subjects likely to be of concern or interest either to present or potential users of whatever age or education. We recognize the scholarly resources of our neighbor library of the University of Maine and are interested that each library shall complement the other. Within the library building the use of the collections of the Bangor Public Library is free to all comers. The home-use privileges are free to all residents of Bangor and to whoever, regardless of place of residence, works, goes to school, or pays taxes in Bangor. To others they are available for a fee.

*Cover photograph by*

LUTHER S. PHILLIPS

*Entrance of the Bangor Public Library and view southeast to the Post Office and New England Telephone and Telegraph Company Building*

# BANGOR PUBLIC LIBRARY ANNUAL REPORTS

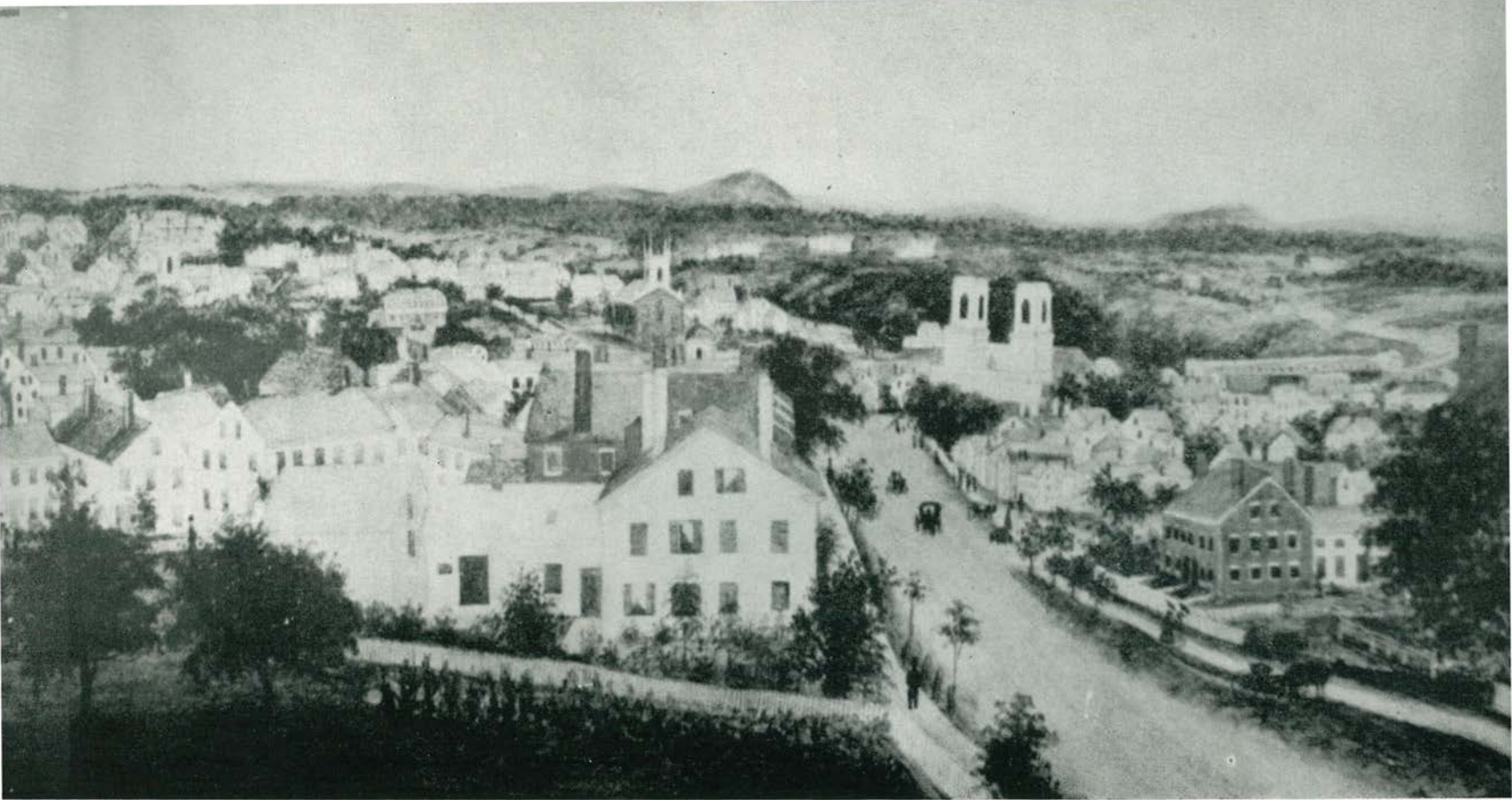
FOR THE FISCAL YEAR

JANUARY 1, 1951 - DECEMBER 31, 1951

PREPARED FOR PUBLICATION JANUARY 22, 1952



BANGOR PUBLIC LIBRARY  
BANGOR, MAINE  
1952



BANGOR, SOMETIME BETWEEN 1836 AND 1846

*Scene looking from the grounds of the Bangor Theological Seminary east toward Peaked Mountain in Clifton. Spire, extreme left, is the original edifice of St. John's Episcopal Church, dedicated June 14, 1836. Brick church, center, with square belfry surmounted by four small pinnacles, is the second building of the First Congregational Church, dedicated July 30, 1831. White house, center foreground, is now 311 Hammond St. Church, right center, with two towers, is the Hammond Street Congregational Church, dedicated July 23, 1834. Covered bridge, right, went out in the flood of 1846. Photographed from an unsigned painting, the present location of which is not known.*

# Endowment

## of the

# Bangor Public Library

Administered by the Trustees of the Bangor  
Public Library

<p><b>Frederick W. Hill and Marianne Hill Fund</b>— Bequeathed in 1920 by Frederick W. Hill “for the purpose of purchasing books . . . and no part . . . for the erection or repair of any building.”</p>	\$656,001.20
<p><b>John F. Patten Fund</b>—Bequeathed in 1900 by Grace D. Patten (Mrs. John F. Patten) in memory of her husband for “the purchase of books to make, or help make, entire, some important department of the Li- brary.”</p> <p style="text-align: center;">Augmented by the</p>	4,000.00
<p><b>Thomas Upham Coe Bequest</b>—Bequeated in 1927 by Thomas Upham Coe “to be added to the Patten Fund, so-called.”</p>	2,000.00
	\$6,000.00
<p><b>Stodder Fund</b>—To a nucleus of \$36,000.00 be- queathed in 1924 by George Tyler Stodder and added to in subsequent years by rein- vestment, the termination in 1942 of life trusts set up by George Tyler Stodder and James Chesterman Stodder for Anne E. Stodder added a balance received in 1942, 1943, and 1946. Of the income of this fund, designated as the “Stodder Fund,” one-half is for the purchase of books and the other half “may, if needed, be used by the Li- brary for administration expenses.”</p>	1,178,014.18

**Trustees Fund**—Invested monies upon which there is no restriction as to the use of income. 159,566.05

Augumented by the

**Luther H. Peirce Fund**—Bequeathed in 1915 by Luther H. Peirce, the income for “the purchase of books or for any other purpose within the walls of said Library building.” 75,000.00

Further augmented by the

**Frances A. Stetson Fund**—Bequeathed in 1918 by Frances A. Stetson “to be used as may seem to them (the Trustees) best.” 1,000.00

Still further augmented by the

**Ernestine Thompson Fund**—Bequeathed in 1945 by Ernestine Thompson without conditions either as to use of principal or income. 1,000.00

Still further augmented by the

**Charles E. Adams Bequest**, without conditions either as to use of principal or income, received in 1949. 10,000.00

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\$246,566.05

**Louise Baldwin Thompson Fund**—Bequeathed in 1944 by Louise de Hauteville Bell (Mrs. Jaffray de Hauteville Bell, née Louise Baldwin Thompson) in memory of her mother, Louise Baldwin Thompson (Mrs. Arad Thompson), “all books purchased with this fund to bear a bookplate in her name.” \$2,000.00

**Administered by the Trustees of the  
Hersey Fund**

**Hersey Fund**—Bequeathed in 1875 by Samuel F. Hersey and its income now, by provision of the City Ordinances, unalterably fixed at \$4,000.00 and devoted “to the perpetual maintenance of the Bangor Public Library.” \$100,000.00

**Administered by the City of Bangor**

**Bangor Mechanic Association Fund** — Conveyed by the Bangor Mechanic Association (founded 1828) to the City of Bangor in various years, beginning in 1867 and continuing until 1883, and administered in accordance with an agreement with the Trustees of the Hersey Fund “for the purpose of establishing and perpetually maintaining a Public Library in the City of Bangor.” \$12,000.00

**Administered by the Bangor  
Mechanic Association**

**Edward Ellison Fund**—Bequeathed in 1918 by Mary Harris Ellison Curran (Mrs. Nicholas F. Curran), in memory of her father, Edward Ellison, “for the purchase of books, other than works of fiction” of which only one copy is to be bought and that “may never be taken from the Library.” \$10,000.00

Total Endowment	\$2,210,581.43
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## Report of Trustees of the Hersey Fund

Bangor, January 22, 1952

*To the City Council of the City of Bangor:*

The Trustees of the Hersey Fund submit their annual report. They have received from the City Treasurer the sum of four thousand dollars (\$4,000.00) in quarterly payments, which have been paid to the treasurer of the Board of Managers of the Bangor Public Library.

They also submit, herewith, the annual reports of the librarian of the Bangor Public Library, the treasurer of the Trustees of the Bangor Public Library, and the treasurer of the Board of Managers of said library.

DONALD S. HIGGINS

M. C. MOULTON

W. P. NEWMAN

JOHN M. O'CONNELL, JR.

RALPH L. WAYMOUTH

*Trustees of the Hersey Fund*

## Report of the Librarian

January 22, 1952

*To the Board of Managers of the Bangor Public Library:*

In 1951 two major improvements were effected; the remodelling of the combined lecture and exhibition hall and the opening of the fiction room in the basement. In the lecture hall were installed two windows, museum walls of monkscloth over plywood, an asphalt tile floor, and folding doors. The whole room was refinished in a light color. The fiction room supplied a browsing and lounging area with open-shelf space for 3,000 books, in what was formerly a hallway area occupied, in part, by the military collection of the Bangor Historical Society. By arrangement with the society part of the military collection was packed and stored until such time as the society shall have its own, independent rooms, and part, was placed on display in the historical room on the upper floor of the library.

### WORK ON THE BUILDING

Other important work was done on the building. An asphalt tile floor was installed in the rotunda and the walls and honeycomb ceiling were repainted. Leak-stained plaster in the historical room was replaced and all four walls were repainted. Copper roofing, blown loose in a gale, was repaired. A large job of roof patching was carried out, in part by a roofing contractor and in part, by the superintendent of the building. The hot water installation was completed through the provision of a steam coil. To comply with the new inspection rules the freight elevator was supplied with a new tiller rope, electrical ground, safety lock, and gates. The front porch was partly repointed. The south chimney was repaired. Bubble drinking faucets were installed in both public washrooms and a soap and towel vending machine was placed in the women's washroom. The blower room was cleaned and refinished. The blower motors were reconditioned. The lawn at either side of the porch was rebuilt.

Following the municipal election of 1951 the city relinquished further use of our shipping and receiving room,

which has, since 1920, served as the polling place of ward 6. This action, particularly appreciated now that the building is becoming very crowded, will allow better continuous use of the room. Proper storage space for supplies and for books in the course of being added to or removed from the collection can now be provided.

### CLASSIFICATION AND PAY PLAN

The library took advantage of the opportunity offered it by the city manager to have a personnel classification and pay plan survey made by the Public Administration Service, which was doing a similar job for the city. Thirty-eight positions, full-time and part-time, were surveyed. Custodial and office positions that correspond with positions existing in the city service were given identical specifications. In this detail and in the pay recommendations the library plan was integrated with the city plan. With a few minor modifications the plan, as recommended, was adopted to become effective with the first payroll of 1952. A code book, incorporating the pay plan, classifications, and all personnel rules, was prepared by the librarian. Administration is by the library.

### PERSONNEL CHANGES

In full-time equivalent the library employed 29.51 persons. Actually, at one time or another, 46 individuals were employed. Many of the jobs were simply part-time, but it is unfortunate that seven full-time employees, whose jobs would have been permanent had they cared to remain, resigned. Four of the resignations were for family reasons and three, to take other jobs. All seven positions have been filled, but so large a turnover results in some loss of accomplishment. An unusually large amount of illness—1,547 hours—among 27 full-time staff members also added to our problems. Six staff members, Mrs. Charlotte C. Bowler, Marion C. Cluff, Charlene N. Fogg, H. Eola Mayo, Thelma A. Rebstock, and Freda M. Wilks, are to be congratulated on perfect health.

Raymond Fellows and the late Frank Fellows gave an important historical record, six volumes of typescript of the evidence taken at the various meetings of the St. John River Commission, 1909 to 1916. In these hearings the late Oscar F. Fellows was counsel on behalf of the United States.

#### GIFTS FOR US AND OTHERS

Among many gifts of books and pamphlets, particularly substantial ones were made by Mrs. Louis B. Barrett, Harriet Bailey, Shirley Bragg, Mrs. Ina Ladd Brown, Horace A. Cooley, Luther F. Coombs, Mrs. Kenneth W. Dymond, Henry J. Hart, Gabriel A. Iamurri, Frederick A. Leonard, Mrs. Elmer F. Little, Mrs. George F. Merrill, Dr. Charles A. Metcalf, Otto H. Nelson, C. Freeman Olsen, Mrs. Russell H. Peters, Mrs. John F. Spinney, the estate of Mrs. Franklin V. Strickland, Alice P. Walker, and William Woodside, all of Bangor. Some of these books were for retention in the library and others, for us to pass on to other libraries who might need them. Among many gifts of library material by non-residents those made by the following are particularly noteworthy: Colby College Library, Mrs. Herbert H. Dow, Mrs. O. J. Dunfee, Barrington Ivers, Mrs. Charles V. Kihlmire, Mrs. James Howard Means, Hartwell Pond, State of Maine Quarter Million Dollar Round Table, Abraham Walkowitz, and Clement Whittier.

#### PHONOGRAPH RECORD COLLECTION

Our phonograph record collection, which was inaugurated in June 1950, now contains 197 albums or separate single discs. Use during the year totalled 1,269 items. This collection is much appreciated and there is constant demand for additions to it.

In all of the 158 locations in Bangor (central library, school libraries, school rooms, hospitals, institutions, and city offices) where the library now maintains collections, there are 276,144 books. This is 8.77 books per capita. Home use of books totalled 309,180 volumes, amounting to 9.82 per

capita. Sixty-one per cent of the people of Bangor, not counting 1,385 non-resident borrowers who pay a fee, are registered as active users of the library.

TOTAL COST \$127,989.90

The total cost of operating the library, including \$52,082.50 to buy and process 8,700 new books, subscribe to 1,243 copies of 834 magazines and 16 newspapers and bind or rebind 1,449 books, amounted to \$127,989.90. Of this amount \$98,817.21 (77%) was from the income of trust funds, \$25,451.00 (20%) was from city appropriation, including the state grant of \$200.00, and \$3,721.69 (3%), from other sources, principally fines and non-resident fees. Expenditures from the General Account were \$1,563.52 less than budgeted and income from fines and fees, \$471.69 more than budgeted.

Complete statistics of the operation of the library are found on pages 21-28 of this report.

Respectfully submitted,

L. FELIX RANLETT, *Librarian*

# Abbreviated Report of the Treasurer

January 22, 1952

To the Board of Managers and Trustees of the Bangor Public Library for the Year Ended December 31, 1951.

## General Account

(All items in this account represent income.)

### Receipts

Balance of cash on hand January 1, 1951.....	\$6,624.68
Trustees Fund—budgeted distribution.....	8,131.00
Bangor Mechanic Association—income for 1951.....	600.00
Librarian fines and non-resident fees.....	3,721.69
Hersey Fund—interest for 1951.....	4,000.00
City appropriation (including State Aid of \$200) ..	25,451.00
Stodder Fund—one-half of 1951 income.....	26,554.29
	<hr/>
	\$75,082.66

### Disbursements

Telephone.....	\$458.38
Gas and electricity.....	1,133.29
Heat.....	2,672.35
Ice and water.....	115.05
Salaries of library staff and building staff.....	53,882.10
Furniture and fittings.....	2,312.21
Postage and stationery.....	1,442.68
Printing and publicity.....	781.16
Janitor's supplies.....	637.43
Repairs.....	2,362.87
Catalog cards from Library of Congress.....	158.13
Retirement for staff.....	5,436.20
State Aid (Transferred to Book Account).....	200.00
Public Administration Service wage survey.....	266.00
Christmas decorations.....	13.54
Transportation and delivery.....	200.77
Balance of cash on hand December 31, 1951.....	3,010.50
	<hr/>
	\$75,082.66

### Book Account

(All items in this account represent income.)

#### Receipts

Balance of cash on hand January 1, 1951.....	\$25,410.77
Balance of Income Investment Account on hand January 1, 1951.....	110,480.62
Proceeds from sale of securities.....	57,944.38
Income from Hill Fund.....	27,152.73
Income from Stodder Fund (one-half of total)....	26,554.29
State Aid.....	200.00
Income from Ellison Fund.....	394.00
Income from securities held in Income Investment Account .....	4,000.62
Petty cash—Receipts for lost and damaged books.....	\$340.91
Less: Replacements and repairs of lost and damaged books.....	124.60
	<hr/>
	216.31
Payment stopped on three checks dated in 1950 and returned to income.....	16.30
Capital gains dividend.....	856.00
	<hr/>
	\$253,226.02

#### Disbursements

Books and pamphlets.....	\$39,603.60
Periodical subscriptions.....	6,634.38
Binding and repair.....	4,429.55
Transportation .....	16.64
Maps, prints and music.....	809.44
Balance of Income Investment Account December 31, 1951.....	105,701.50
Purchase of securities.....	59,658.24
Capital gains dividend reinvested in stock.....	855.50
Capital gains dividend transferred to income.....	0.50
Cash from sale of securities held in Income In- vestment Account.....	1,532.88
Balance of cash on hand December 31, 1951.....	33,983.79
	<hr/>
	\$253,226.02

## Trustees Fund Income Account

### *Receipts*

Balance of cash on hand January 1, 1951.....	\$ 8,226.09
Income from investments.....	11,076.98
	\$19,303.07

### *Disbursements*

Insurance .....	\$ 1,663.43
Appropriation to General Account.....	8,131.00
Conventions and travel.....	196.08
Salaries .....	1,750.00
Custody of securities.....	265.69
Testimonial dinner for staff member on retirement	119.80
Typing annual reports.....	10.00
Postage on shipment of securities.....	21.24
Maine Library Association dues.....	9.00
Renovation of lecture hall and rotunda.....	3,164.66
Elevator Fund .....	2,300.00
Balance of cash on hand December 31, 1951.....	1,672.17
	\$19,303.07

## Principal Account

### *Receipts*

Balance of cash on hand January 1, 1951.....	\$ 7,945.38
Proceeds from sales, calls, liquidations, and conversions .....	69,950.84
Capital gains dividends.....	4,269.31
Subscription rights .....	113.38
	\$82,278.91

### *Disbursements*

Purchase and conversion of securities.....	\$75,587.48
Capital gains dividends reinvested in stock.....	4,260.70
Balance of cash on hand December 31, 1951.....	2,430.73
	\$82,278.91



## Frederick W. Hill and Marianne Hill Fund

### Income Account

(All income from investments is credited directly to the Book Account)

### Principal Account

#### *Receipts*

Balance of cash on hand January 1, 1951.....	\$ 7,680.58
Proceeds from sale or call of securities.....	168,563.07
Capital gains dividends.....	8,085.50
	<hr/>
	\$184,329.15

#### *Disbursements*

Purchase of securities.....	\$175,179.32
Capital gains dividends reinvested in stock.....	7,281.83
Balance of cash on hand December 31, 1951.....	1,868.00
	<hr/>
	\$184,329.15

## John F. Patten Fund

### Income Account

#### *Receipts*

Balance of cash on hand January 1, 1951.....	\$332.90
Income from investments.....	228.00
	<hr/>
	\$560.90

#### *Disbursements*

Books purchased .....	\$502.14
Balance of cash on hand December 31, 1951.....	58.76
	<hr/>
	\$560.90

### Principal Account

#### *Receipts*

Balance of cash on hand January 1, 1951.....	\$13.86
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#### *Disbursements*

Balance of cash on hand December 31, 1951.....	\$13.86
--	---------

(There were no transactions involving principal during 1951)

### Louise Baldwin Thompson Fund Income Account

#### *Receipts*

Balance of cash on hand January 1, 1951.....	\$38.33
Income from investments.....	57.20
	<hr/>
	\$95.53

#### *Disbursements*

Purchase of books.....	\$86.75
Balance of cash on hand December 31, 1951.....	8.78
	<hr/>
	\$95.53

### Principal Account

#### *Receipts*

Balance of cash on hand January 1, 1951.....	\$37.60
--	---------

#### *Disbursements*

Balance of cash on hand December 31, 1951.....	\$37.60
--	---------

### Stodder Fund Income Account

#### *Receipts*

Balance of cash on hand January 1, 1951.....	\$ 0.00
Income from investments.....	53,319.38
	<hr/>
	\$53,319.38

#### *Disbursements*

Transferred to Book Account.....	\$26,554.29
Transferred to General Account.....	26,554.29
Accrued dividends and interest on securities purchased .....	85.80
Dividend on securities sold.....	125.00
Balance of cash on hand December 31, 1951.....	0.00
	<hr/>
	\$53,319.38

## Principal Account

### *Receipts*

Balance of cash on hand January 1, 1951.....	\$11,435.60
Proceeds from sales and calls of securities.....	382,467.34
Capital gains dividends.....	12,062.74
Accrued dividend and interest on securities sold.....	85.80
Stock dividend .....	340.63
	\$406,392.11

### *Disbursements*

Purchase of securities .....	\$395,186.63
Capital gains dividends reinvested in stock.....	9,965.89
Reduction in book value due to stock dividend.....	340.63
Balance of cash on hand December 31, 1951.....	898.96
	\$406,392.11

## Premium Account

(Realized Net Capital Gains Since January 1, 1947)

(For Reference Only)

Date 1951	Trustees Fund	Hill Fund	Stodder Fund
January 1 balances.....	\$6,174.47	\$16,959.92	\$48,981.08
Additions for year.....	359.39	28,169.25	65,065.10
	\$6,533.86	\$45,129.17	\$114,046.18
December 31 balances.....	\$6,533.86	\$45,129.17	\$114,046.18
	Total to December 31, 1951—\$165,709.21		

ERWIN S. ANDERSON,

*Treasurer.*

NOTE: Copies of the complete report, which includes details of investments, may be seen at the Bangor Public Library or at the office of the City Clerk of the City of Bangor.

## Auditor's Certification

*To the Board of Managers and Trustees of the Bangor Public Library:*

I have examined the accounts of Erwin S. Anderson, Treasurer of the Bangor Public Library, for the year ended December 31, 1951. The cash receipts and disbursements of the year were found to be properly accounted for and the cash on hand as of December 31, 1951 was confirmed by certification obtained by me directly from the Merchants National Bank of Bangor. The items in the Premium Account also were verified by me.

The securities owned by the Library are held for safe-keeping by the Merchants National Bank of Bangor. They were produced for my inspection by an officer of that bank; all were accounted for and found to be in proper order.

FRANK H. FLOYD,  
*Auditor.*

Bangor, Maine, January 22, 1952.

1951 Organization  
**Board of Managers and Trustees**  
 of the  
**Bangor Public Library**  
 Consisting of the  
**Trustees of the Hersey Fund**

Donald S. Higgins, term expires January 1957  
 Manning C. Moulton, term expires January 1953  
 John M. O'Connell, Jr., term expires January 1953  
 William P. Newman, term expires January 1955  
 Ralph L. Waymouth, *ex officio* as City treasurer  
 and the

**Officers of the Bangor Mechanic Association**

George F. Eaton  
                   Charles F. Bragg, 2nd  
                                   Erwin S. Anderson  
   Horace S. Stewart

**Officers**

*President*, Donald S. Higgins  
*Vice-President*, George F. Eaton  
*Treasurer*, Erwin S. Anderson  
*Secretary and Clerk*, L. Felix Ranlett

**Standing Committee**

*Auditing*, Mr. Higgins  
*Finance*, Mr. Stewart, Mr. Eaton, and *ex officio*, Mr. Anderson  
*Purchasing*, Dr. Moulton, Mr. Bragg, and Mr. Waymouth  
*Building and Grounds*, Mr. Eaton, Mr. Newman, and Mr.  
 O'Connell  
*Insurance and Property Values*, Mr. Higgins, Mr. Stewart,  
 and Mr. O'Connell

## 1951 Organization

# Library Personnel

(Who worked at any time during 1951)

### Staff

(In order of first appointment to staff)

- Olive M. Smythe, *Reference Librarian*  
 Pauline E. Tartre, *Chief, Accessions and Classification Department*  
 Alice M. Wetherell, *Children's Librarian*  
 H. Eola Mayo, *Librarian's Secretary*  
 Marion C. Cluff, *Chief, Catalog Department*  
 Edna D. Brown, *Chief, Circulation Department*  
 L. Felix Ranlett, *Librarian*  
 Ruth E. Dole, *Assistant, Circulation Department*  
 Freda M. Wilks, *First Assistant, Catalog Department*  
 Charlotte C. Bowler, *First Assistant, Circulation Department*  
 Charlotte M. Torrey, *Chief, Extension Department*  
 \*Rose Eola Tuck, *First Assistant, Office*  
 Rossa W. Giberson, *First Assistant, Accessions and Classification Dept.*  
 Thelma A. Rebstock, *Assistant, Catalog Department*  
 Helen H. Wheeler, *First Assistant, Children's Department*  
 \*Priscilla Dodge, *Assistant, Reference Department*  
 \*Dorothy H. Foley, *Assistant, Accessions and Classification Department*  
 Dorrice M. Wetzler, *Assistant in Charge of Periodicals and Binding*  
 \*Marcia E. Downey, *Assistant, Circulation Department*  
 Joanne L. Brooks, *Assistant, Circulation Department*  
 Jeanette Staples, *First Assistant, Reference Department*  
 Dolores C. Thayer, *Assistant, Extension Department*  
 Joan M. Miles, *Assistant, Children's Department*  
 Charlene N. Fogg, *Assistant, Circulation Department*  
 Bernice Sutton, *Assistant, Reference Department*

### Substitutes and Extra Help

- |                        |                      |
|------------------------|----------------------|
| Barbara A. Ackley      | Helen von Lang       |
| *Pearla M. Allison     | *Marceda M. Leeman   |
| Alfreda T. Black       | Marjorie M. Melvin   |
| Constance M. Brissette | Harriette D. Pickard |
| Susan L. Chase         | *Mary L. Roby        |
| Sandra C. French       | Joan M. Thorne       |

### Care of Building

- Omer J. Nadeau, *Superintendent of the Building*  
 Elmer W. Gibbs, *Janitor*  
 C. S. Barchard, *Engineer*  
 Walter P. Gilbert, *Asst. Jan.*  
 Cornelius Golden, *Asst. Jan.*  
 \*Albert H. Howard, *Asst. Jan.*  
 Edward L. McCann, *Asst. Jan.*  
 \*George W. Prosser, *Asst. Jan.*  
 Albert K. Watson, Jr., *Asst. Jan.*

\*Resigned



*A school class and their teacher being received by the children's librarian at the children's entrance of the library. Thirty-five classes from grades three, four, six, and seven made such visits during 1951 as a part of their school course.—Photograph by Robert T. Dymond.*

## Statistics of the Library

TABLE A

### Books in Library, 1951

*By Class*

Class and Class number	In Library Jan. 1, 1951	Net Additions 1951	In Library Dec. 31, 1951
General works 000-099.....	16,341	515	16,856
Philosophy 100-199 .....	3,885	55	3,940
Religion 200-299 .....	7,427	118	7,545
Social Sciences 300-399 .....	50,251	1,272	51,523
Language 400-499 .....	1,379	15	1,394
Pure Science 500-599.....	9,959	107	10,066
Useful Arts 600-699.....	24,858	410	25,268
Fine Arts 700-799.....	36,027	458	36,485
Literature 800-899 .....	19,657	179	19,836
Description 910-919 .....	8,343	132	8,475
History 900-909, 930-999.....	23,016	341	23,357
Biography 920-929 & B.....	16,894	196	17,090
Fiction .....	53,131	1,178	54,309
Totals .....	271,168	4,976	276,144
Gross additions were	8,700		
Removals	3,724		
Making net additions	4,976		

*By Location and Kind, December 31, 1951*

Location	Adult	Juvenile	Total
Central Library .....	206,657	22,676	229,333
Music Branch .....	19,540	.....	19,540
Extension Department .....	13,296	13,975	27,271
Totals .....	239,493	36,651	276,144

Kind	Number	Percent
Adult non-fiction .....	200,603	73%
Adult fiction .....	38,890	14%
Juvenile .....	36,651	13%
Totals .....	276,144	100%

Volumes per capita.....	8.77
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TABLE B

## Additions and Removals, 1951

<i>Sources of Additions</i>					
	New Titles	Added Copies	Replace- ments	Binding Serials	Totals
Purchase .....	2,986	3,754	584	319	7,643
Gift .....	255	750	13	23	1,041
Return after loss.....	.....	.....	16	.....	16
<b>Totals .....</b>	<b>3,241</b>	<b>4,504</b>	<b>613</b>	<b>342</b>	<b>8,700</b>

*Causes of Removals*

<b>Withdrawn:</b>		
Worn out .....		1,011
Duplicate .....		11
Obsolete .....		2,347
Exchange .....		4
Sold .....		5
Given away .....		5
<b>Total withdrawn .....</b>		<b>3,383</b>
<b>Lost:</b>		
Charged out and not returned.....		153
Missing in inventories.....		13
Missing from classes not inventoried.....		74
Lost and paid for.....		93
Contagion .....		8
<b>Total lost .....</b>		<b>341</b>
<b>Total removed .....</b>		<b>3,724</b>
<b>Net additions (additions less removals).....</b>		<b>4,976</b>

TABLE C

## Binding and Repair, 1951

<b>Sent to bindery:</b>		
<b>Previously unbound:</b>		
Volumes of serials.....		140
Volumes not serials.....		1
<b>Previously bound:</b>		
Volumes to be rebound.....		1,305
Volumes to be repaired.....		3
<b>Total sent to bindery.....</b>		<b>1,449</b>

TABLE D

## Registration, 1951

(Principal registration period is three years)

	Adult	Juvenile	Total
Card holders, Jan. 1, 1951.....	17,895	2,278	20,173
Registrations removed because of failure to renew, change of residence, death, etc. 1951.....	1,890	634	2,524
	<hr/> 16,005	<hr/> 1,644	<hr/> 17,649
New registrations, 1951.....	2,131	666	2,797
	<hr/> 18,136	<hr/> 2,310	<hr/> 20,446
Card holders, Dec. 31, 1951.....	18,136	2,310	20,446
Including registrations renewed, 1951 .....	1,900	244	2,144

TABLE E

## Class of Borrowers, 1951

	Adult	Juvenile 3rd-8th Grade	Juvenile Parent Cards	Total (Juve- nile)	Total
A. Bangor residents .....	16,146	1,922	345	(2,267)	18,413
AS. Army Service .....	465	.....	.....	.....	465
B. Business cards .....	183	.....	.....	.....	183
C. Non-resident individuals who pay \$1.00 a year (juvenile \$0.50) for over-the-desk service, or \$3.00 a year (juvenile \$1.50) plus postage for mail service.....	1,160	33	7	(40)	1,200
D. Special borrowers who make a deposit.....	50	.....	.....	.....	50
E. Libraries outside of Bangor .....	96	.....	.....	.....	96
I. Visitors who make a de- posit of \$2.00.....	27	3	.....	(3)	30
J. Non-resident groups .....	9	.....	.....	.....	9
	<hr/> 18,136	<hr/> 1,958	<hr/> 352	<hr/> (2,310)	<hr/> 20,446

Percent of population registered, counting only classes A, AS,  
and B .....61%

Percent of population registered, counting all classes.....65%

TABLE F  
Circulation, 1951  
Entire Library

	Adult Non- Fiction	Adult Fiction	Juvenile	Total
Central Library				
General works, including un- bound periodicals 000-099.....	23,910	.....	1,365	25,275
Philosophy 100-199 .....	2,373	.....	17	2,390
Religion 200-299 .....	2,405	.....	609	3,014
Social sciences 300-399.....	5,927	.....	20,138	26,065
Languages 400-499 .....	514	.....	24	538
Pure science 500-599.....	2,232	.....	1,837	4,069
Useful arts 600-699.....	8,567	.....	2,519	11,086
Fine arts 700-799.....	7,468	.....	1,633	9,101
Literature 800-899 .....	8,835	.....	994	9,829
Description 910-919 .....	2,959	.....	1,020	3,979
History 900-909, 930-999.....	6,974	.....	1,319	8,293
Biography 920-929 and B.....	6,114	.....	1,553	7,667
Fiction .....	.....	104,140	21,533	125,673
Total Central Library.....	78,278	104,140	54,561	236,979
Music Branch .....	7,995*	.....	.....	7,995
Total, Central Library and Music Branch .....	86,273	104,140	54,561	244,974
Extension Department .....	5,269	13,998	44,939	64,206
Total, entire library.....	91,542	118,138	99,500	309,180
Percent .....	30%	38%	32%	100%
Circulation per capita .....				9.82
Circulation per registered borrower.....				15.07

\*Includes 1,269 albums of phonograph records.

### Extension Department

	Adult Non- Fiction	Adult Fiction	Juvenile	Total
Bangor grade schools (public, grades I-VI and parochial, grades I-VIII) .....	.....	.....	14,259	14,259
Bangor High School.....	1,735	4,346	.....	6,081
John Bapst High School.....	708	1,332	.....	2,040
Fifth St. Jr. High.....	.....	.....	11,873	11,873
Garland St. Jr. High.....	.....	.....	10,333	10,333
Holden Schools .....	.....	.....	287	287
Orrington Schools .....	.....	.....	2,848	2,848
Veazie Schools .....	.....	.....	1,343	1,343

Bangor Sanatorium .....	3	156	.....	159
Bangor Children's Home .....			293	293
Bangor City Hospital .....	7	34	.....	41
Bangor Theological Seminary .....	250	3	.....	253
Burrill's Convalescent Home .....	15	177	.....	192
E.M.G.H. Doctors' Medical .....	171	.....	.....	171
E.M.G.H. Nurses' Professional .....	134	.....	.....	134
E.M.G.H. Patients' Library .....	1,959	6,216	3,366	11,541
Good Samaritan Home .....	30	214	.....	244
Hammond St. Church .....	35	59	.....	94
Home for Aged Men .....	11	88	.....	99
Home for Aged Women .....	60	890	.....	950
King's Daughters Home .....	43	228	.....	271
Prescott's Convalescent Home .....	.....	60	.....	60
Summer Camps .....	77	52	337	466
Teachers' Sets .....	31	143	.....	174
Totals .....	5,269	13,998	44,939	64,206

Deposits as follows, were also maintained, where books were used for reference only: Bangor Osteopathic Hospital Doctors' Medical Library, City Clerk's Office, City Manager's Office, City Purchasing Agent's Office, Civil Defense Office, Elementary School Workshop, Penobscot Bar Library, Public Welfare Department Office, Public Works Department Office, State Street Clinic, Water Board Office. 34 sets of encyclopedias are on deposit in school rooms or principals' offices.

TABLE G

## Growth and Circulation, 1932-1951

Year	Books in the Library	
	Dec. 31	Circulation
1932.....	158,385	376,566
1933.....	164,946	397,015
1934.....	168,439	378,448
1935.....	174,162	388,089
1936.....	180,397	389,363
1937.....	186,914	384,801
1938.....	195,726	389,785
1939.....	204,928	415,723
1940.....	212,193	416,029
1941.....	218,181	405,323
1942.....	222,249	358,740
1943.....	228,236	310,535
1944.....	230,968	314,317
1945.....	236,562	316,655
1946.....	243,812	310,699
1947.....	251,116	308,058
1948.....	257,860	310,727
1949.....	264,657	308,181
1950.....	271,168	303,096
1951.....	276,144	309,180

TABLE H

## Miscellaneous Statistics, 1951

Postal card notices for overdue books.....	11,047
Second notices for overdue books.....	1,032
Reference questions answered, adult.....	29,773
Reserves for home use.....	12,818
Discarded books given away.....	1,962
Lectures outside library.....	13
Exhibits in lecture hall:	
Library's own property.....	0
By invitation of the library.....	1
Offered.....	10
Public meetings (by 29 organizations).....	90
Mail service to 192 individuals and 46 libraries in 141 cities or towns, total books.....	6,515
Borrowed from 7 libraries, books.....	37
Lent to 46 libraries, books.....	967
Newspapers currently received:	
Titles.....	16
Duplicates.....	3
Other periodicals currently received:	
Titles.....	834
Duplicates.....	309
New cards filed in all catalogs and shelf lists.....	24,122
Staff hours lost from illness, funerals, etc.....	1,547

TABLE I

## U. S. Office of Education, Public Library Statistical Report, 1951

Report for fiscal year ending Dec. 31, 1951

City of Bangor, Penobscot County, Maine

1. Name of Library, Bangor Public Library. Date of founding, 1883
2. Name of librarian, L. Felix Ranlett. Date appointed, Jan. 1, 1937
3. Chief librarian appointed by, The Board of Managers of the Bangor Public Library
4. Governmental unit of support, City. Population served (1950 U. S. Census) ..... 31,473
5. Terms of use: a. Free for lending to residents of Bangor or persons who work, go to school, or own property in Bangor. Lends to others for a fee or deposit.
6. Central library is housed in a building owned by the library and erected in 1913.  
*Daily Schedule* (Central Library)
7. Open for circulation, reading and study:
  - Jan. 1-June 16, Sept. 4-Dec. 31. Daily, except Sundays, 9 A. M. to 9 P. M., total 72 hours a week.
  - June 17-Sept. 3. Daily, Mon.-Fri. 9 A. M. to 7 P. M., Sat. 9 A. M. to 1 P. M., total 54 hours a week.

8. Number of days open during year, 304. Entirely closed on holidays, Jan. 1, Feb. 22, April 19, May 30, July 4, Sept. 3, Nov. 12, Nov. 22, Dec. 25.

*Agencies*

9. Central library .....	1
10. Number of branches and sub-branches:	
c. In other than library buildings or schools.....	1
11. Number of stations a. In schools.....	128
b. Other .....	17
12. Other agencies .....	11
13. Total agencies .....	158

*Circulation and Use*

	Volumes	Percentage of Total Circulation
15. Number of volumes of adult non-fiction lent for home use .....	91,542	30%
16. Number of volumes of adult fiction lent for home use .....	118,138	38%
17. Number of books for children lent for home use .....	99,500	32%
18. Total number of volumes lent for home use	309,180	100%
19. Period of loan for the majority of adult book stock is 28 days.		
20. Number of interlibrary loans:		
Volumes lent .....		967
Volumes borrowed .....		37
21. Number of reference questions answered (adult).....		29,773

*Registration*

	Adult	Juvenile	Total
22. Total number of registered borrowers.....	18,136	2,310	20,446
22. Borrowers registered or reregistered.....	4,031	910	4,941
24. Number of non-resident borrowers (in- cluded above) .....	1,342	43	1,385
25. Annual fee for non-resident borrowers			
a. Over the desk.....	\$1.00	\$0.50	
b. By mail .....	3.00	1.50	
26. The length of the registration period is 3 years for residents and 1 year for non-residents or soldiers on duty in Bangor.			

*Book Stock*

27. Number of volumes at beginning of year..	236,171	34,997	271,168
28. Number of volumes added during year.....	6,092	2,608	8,700
Total .....	242,263	37,605	279,868
29. Number of volumes withdrawn from record during year .....	2,770	954	3,724
30. Total number of volumes at end of year.....	239,493	36,651	276,144

## BANGOR PUBLIC LIBRARY

31. Number of newspapers currently received excluding duplicates .....	16
32. Number of periodicals currently received excluding duplicates .....	834

*Personnel*

47. Full time equivalent of all employees.....	29.51
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*Finance*

48. Assessed valuation of city, April 1, 1951	\$37,555,470
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*Receipts*

52. City Appropriation (includes state grant of \$200.00).....	\$ 25,451.00
58. Incomes from endowment, trust and invested funds.....	100,634.91
60. Petty cash: Fines, fees, memberships, etc.....	3,721.69
62. Other sources: Books lost.....	216.31
63. Total .....	130,023.91
Investment transactions in income investment account.....	58,799.88
64. Unexpended balance from previous year.....	151,113.39
	<hr/>
	\$339,937.18

*Expenditures*

65. Salaries: Library staff.....	\$ 45,882.18
66. Salaries: Building staff.....	7,999.92
67. Books: Price .....	24,764.57
Books: Processing .....	16,254.00
68. Periodicals .....	6,634.38
69. Binding, repairing and mending.....	4,429.55
71. Heat, light, power, water.....	3,920.69
72. Insurance (all types) .....	1,663.43
73. Other operating expenses .....	16,441.18
74. Total ordinary operating expenses.....	127,989.90
75. Major improvements, building .....	5,464.66
76. Grand total operating expenses .....	133,454.56
Investment transactions in income investment account.....	62,047.12
77. Balance on hand at end of fiscal year.....	144,435.50
	<hr/>
Total .....	\$339,937.18
Total endowment (principal).....	\$2,210,581.43

# The City of Bangor and The Bangor Public Library

In 1951 77% of the entire ordinary cost of the library was met by the income of the trust funds described on pages 3-5 of this report, 3% was met by fees and fines, and the remaining 20% was supplied by appropriation by the City of Bangor under the provisions of section 6 of chapter 19 of the city ordinances: "For the purpose of maintaining a free public library and hereafter provide for the necessary expense of such maintenance, there shall be annually appropriated by the city council under the title of 'Library Fund' a sum sufficient to meet the estimated current expense of maintaining such library for the benefit of the public; such appropriation to be in charge of and expended under the direction of the trustees of the Hersey Fund." These provisions are the result of the contractual relationship between the city and the library set up in (1) the agreement of the city and the Bangor Mechanic Association ratified June 5, 1883 and (2) the action in 1904 under which the library discontinued membership charges to borrowers to become a free public library and the city assumed the necessary expense of maintaining such a library for the benefit of the public.



