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Monitor Newsletter February 02, 1983

Bowling Green State University

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Monitor

Vol. VI, No. 29

Bowling Green State University

February 2, 1983

3 R's and a C?

Task force studies computers in liberal education

It will probably be some time before Bowling Green students must pack a personal computer with their belongings when they come to campus, but the chances are good that in the near future students who enroll in the College of Arts and Sciences will be encouraged to learn something about computers before they graduate.

A task force which is presently assessing the issue of "computer literacy" as it applies to liberal arts students has been formed in the college, and Dr. Kendall Baker, dean, says he believes that when that committee completes its work, some steps will be taken to provide future graduates of the arts and sciences

college with a systematic opportunity to gain some understanding of what computers can and cannot do in their respective disciplines.

Dr. Elmer Spreitzer, sociology, has been appointed chair of the task force, which for the remainder of this semester will be attempting to define the minimal levels of computer consciousness and proficiency that arts and sciences students should acquire. The task force will also try to identify appropriate means to meet those needs, including ideas on the content for the courses to be offered, methods for staffing those courses, and equipment needs and costs.

Noting that in today's society the computer is at the heart of nearly

every activity, from making motel reservations to conducting scientific research, Baker said, "I do not see how we can say we are providing a well-rounded education for our students if we fail to provide them with the opportunity to learn about the computer."

The College of Arts and Sciences has the responsibility for providing that education, he added, because "we traditionally are the place where students learn about their heritage, and there is no doubt that the computer is part of our heritage today. We insist now that our students become competent in English, mathematics and similar basic skills; I think we should also encourage them to acquire a basic understanding of computers so that they can function effectively in society."

Baker said his intent is not to require every student in the college to master the intricacies of computer programming or to complete a computer science major or minor. "What we are saying is that it would be a disservice to our students not to provide them with some experience as computer users and some exposure to the related social and ethical issues," he said.

Baker has suggested to the task force that any course or courses that arts and sciences students might elect to become "computer literate" should include some direct use of computers, an analysis of issues such as the present and potential impact of computers upon society in general and occupations in particular, information on the dangers of misuse, and sensitivity to problems of security and privacy of personal information.

Although the task force and its four subcommittees have just begun their work, Spreitzer noted that the study will basically focus on what Bowling

Green's College of Arts and Sciences should be doing to provide its students with basic computer literacy and consciousness.

"We will be discussing what the term computer literacy means in the context of general education and making a determination of whether computer literacy should be considered as a generic skill," Spreitzer said.

One of the problems involved in the study, he said, is that no one is really certain about the types of computer instruction that students are presently receiving in courses other than computer science. "Many of our faculty throughout the college are using computers in their own research, and we simply do not know how much of what they are doing is being carried over into their classrooms," Spreitzer said. "It may well be that graduates of some undergraduate programs are already computer literate."

Those faculty who are already familiar with computers will likely be involved in teaching any formal course or courses on basic computer applications in the arts and sciences, Baker said, adding that he does not believe encouraging computer literacy among arts and sciences graduates will place an unnecessary burden on the computer science department, which already is hard-pressed to meet heavy instructional demands.

"I do not foresee us teaching highly technical computer science courses to all arts and sciences students. Rather, I would like us to enable students to gain a more general understanding of computers, and I believe we already have some faculty in departments and schools other than computer science who can provide this kind of exposure," he said.

"Those faculty who are now working with computers could be asked to assist in a faculty development program through which more faculty would be trained to teach specific courses," he added.

Baker also acknowledged the need for more faculty in the computer science department, saying that the task force may well find a way to ease the burden for that department.

Both Spreitzer and Baker agree that a primary problem in achieving computer literacy within the college will be acquiring the equipment needed to give hands-on computer experience to arts and sciences students; they emphasized that before a recommendation can be made on what equipment is needed, some kind of inventory of what already is available should be completed.

"We may find that we have more than enough microcomputers and terminals scattered across the campus to meet our needs," Baker said, "and then we will have to find some way to share those resources so they best benefit our educational mission."

Emphasizing that nothing the task force recommends will be necessarily adopted within the college, Spreitzer said the group will be considering the needs of arts and sciences students who are pursuing a liberal education in the classic sense of the word as



A task force in the College of Arts and Sciences has been charged with determining whether computer literacy should be considered a generic skill within the context of a liberal education. Dr. Elmer Spreitzer, sociology, is chairing that group, which includes faculty from a broad area within the college.

President outlines plans to meet state subsidy cuts, restore budgets

President Olscamp told members of the Faculty Senate last Tuesday, Jan. 25, that despite the state's current uncertain financial picture, money is being allocated this week to partially restore University operating budgets and to enhance the University libraries' acquisitions budget.

Olscamp told the senate that the chancellor of the Ohio Board of Regents has told the state's university presidents to prepare for a five percent reduction in state subsidies sometime in the next few months, which for Bowling Green would represent a cut of about \$1.86 million. But pointing to what he described as a "windfall" from the state and detailing some new budget practices which he will initiate, Olscamp said the University will be able to sustain a cut of that size while still enhancing the operating and library budgets.

Income projections for the current fiscal year, as of Jan. 13, 1983, total \$68.5 million, roughly \$800,000 more than had been anticipated last July when an educational budget was

adopted for 1982-83. Olscamp said the "windfall," most of it in the form of increased state subsidy, combined with operating budget funds for the current year which had been held in reserve and a contingency reserve of \$750,000, has left the University with \$2.1 million in what are, at present, "unallocated funds."

It is from that \$2.1 million that \$100,000 will be allocated to the libraries and \$225,000 to non-academic University operating budgets in an attempt to restore purchasing power in those areas.

Academic operating budgets also will be restored from funds obtained through personnel savings. These savings, totaling \$180,000, have been generated through non-replacement of personnel, turnover during the academic year, and replacements of faculty and staff at salaries lower than budgeted. A total of \$130,000 from the personnel savings will be used to restore academic operating budget cuts made in January 1982. The remaining \$50,000 will be used to meet those operating budget needs identified as most critical by the vice

president for academic affairs and academic deans in consultation with directors and department chairs.

Additional expenditure obligations for the remainder of this fiscal year which will draw upon the \$2.1 million reserve include \$200,000 for unanticipated utility (electric) rate increases, \$60,000 in costs for the supplemental retirement program, \$100,000 for graduate assistant fee waivers, \$55,000 for publication expenses, and \$70,000 for emergency/essential needs. Those obligations, together with the library and operating budget commitments, total \$810,000.

Reaffirming his intent to revise the University's budgeting processes, Olscamp said some "unanticipated" costs, along with those which traditionally have been funded at mid-year from the contingency reserve, will not be funded in that manner in future years. He said budgets will be allocated based upon realistic

Continued on page 2

Continued on page 2



COME FOR LUNCH. The Classified Staff Advisory Committee is sponsoring another of its brown bag lunches for all classified staff from noon to 1 p.m. Wednesday (Feb. 2) in the Northeast Commons.

George Postich, vice president for operations, and Harold Smith, assistant vice president for operations, will attend the open question/answer period.

PAYROLL OFFICE HAS TAX FORMS. Federal, state and local tax forms are available in the payroll office, 322 Administration Building. They may be picked up from 8 a.m. to noon and 1-5 p.m., Monday through Friday.

Budget balancing. . .

Continued from page 1

expense projections, and departments and offices will be required to live within those budgets for the academic year.

Noting that when the \$810,000 in committed expenses is subtracted from the current \$2.1 million reserve an unobligated contingency of \$1.3 million remains, Olscamp said the University will be able to meet as much as a three percent cut in its state subsidy with those existing funds. Cuts of a more severe nature, which are anticipated, will not be made up through reductions in educational operating budgets, but will instead be funded from the reserve for depreciation in the residence and dining hall budgets and from income generated by the University's auxiliary enterprises.

"We are doing everything we can to economize without hurting further our academic budgets," he said, but he added that hard times for education are likely to continue for at least the next four years because of the condition of the state's economy.

Olscamp said the administration currently is reviewing the total financial structure of the University in order to map a plan for "meeting those hard times ahead."

He said that after this fiscal year Bowling Green's non-academic auxiliary enterprises will no longer "be subsidized by the educational budget," adding that those areas will be required to adjust their budgets and their fees to live within those budgets.

He also announced his intent to ask the Board of Trustees at its March meeting to create an endowment fund from the reserve for depreciation in the residence and

dining hall fund, saying that it is his plan to use the interest from that endowed fund in emergency situations which evolve from state fiscal crises.

"There are going to be serious and, in normal times, justified complaints about this procedure," he said, adding that he will at all times be honest about his actions and will defend them when called upon to do so by the various University constituencies.

Olscamp also told the senate that the University is proceeding with its intent to begin paying each faculty member's 8.5 percent contribution to the State Teachers' Retirement System, reducing the taxable income of faculty proportionally. The University "pick-up" of the STRS contribution will be a simple transfer of that portion of the salary which employees now pay into the retirement fund from taxable income to a "fringe benefit" which will not be taxable by the state or federal governments.

The University had been considering the legality and feasibility of the "pick-up" issue for several years. A recent opinion by the state's attorney general has made such action possible.

Olscamp, who said careful review has been conducted to ensure that no employee will be disadvantaged by the change, said the "pick-up" would be retroactive to Jan. 1, 1983, if approved by the Board of Trustees and the Faculty Senate. Senate later affirmed a motion to that intent, providing that such a move will not reduce the base for future salary increases, summer school or retirement compensation.

Library offers research strategy sessions

Beginning Wednesday (Feb. 2), the University libraries will offer a series of resource and strategy sessions designed to help undergraduate and graduate students and faculty with their research projects.

Each session will be offered at three times, 2, 3 and 4 p.m., on the scheduled day, enabling participants to attend two sessions during one afternoon.

Faculty are encouraged to incorporate the sessions as part of class assignments and are urged to inform their students about them.

Further information about the sessions, which will follow the schedule below, can be obtained by calling library information services at 372-2362.

—Using ERIC, Wednesday, Feb. 2, Room 126, Jerome Library;

—Using Curriculum Materials, Wednesday, Feb. 2, Curriculum Resource Center, Jerome Library, second floor;

—Using Marketing Research Tools, Thursday, Feb. 3, Room 126, Jerome Library;

—Using Government Publications, Thursday, Feb. 3, Jerome Library, fourth floor;

—Using "Psychological Abstracts," Wednesday, Feb. 9, Room 126, Jerome Library;

—Using the Science Library, Wednesday, Feb. 9, Math-Science Bldg., third floor;

—Using Microfiche and Microfilm, Thursday, Feb. 10, Room 126, Jerome Library;

—Using Maps and Atlases, Thursday, Feb. 10, map collection, Jerome Library, first floor.

Refunding, weaving are non-credit offerings

Two dozen non-credit classes will be offered beginning in February by the Office of Continuing Education, Regional and Summer Programs.

The courses range from scuba diving to creative writing for children.

Ten classes will begin the first week of February and include: "Cashing in on Refunds, Rebates and Coupons," "Starting Seeds for Your Spring Garden," "Houseplants: Disease and Non-Diseases," "Making Your Money Grow: Investing," "On-Loom Weaving," "Screenplay Writing," "Therapeutic Body Massage," "Adult Swimming," "Foreign Travel: An Independent Approach" and "Swimnastics."

Other courses beginning in February for adults include ballroom dancing, drawing, cooking winter soups and breads, scuba diving, astronomy, candle wicking, formal script calligraphy and a reading course for the non-reader.

In addition, four classes for youngsters are scheduled: creative writing for children, French, Spanish and acting for the beginning student.

Complete descriptions of the courses offered and information about fees and registration can be obtained by contacting the Office of Continuing Education, Regional and Summer Programs, 300 McFall Center, 372-0181.

Faculty Senate

The Faculty Senate meeting originally scheduled on Tuesday (Feb. 1) has been canceled and rescheduled on Tuesday, Feb. 15.

Dr. Ronald Stoner, senate chair, announced the change at the Jan. 25 meeting, during which reports were given by Dr. Marvin Kumler, psychology, the faculty representative on the intercollegiate athletics committee; Dr. Stuart Givens, history, Bowling Green's representative on the faculty advisory committee to the chancellor of the Ohio Board of Regents; senate representatives to Academic Council, and Dr. Roger Anderson, political science, chair of the Faculty Welfare Committee.

In his report Stoner announced that the Senate Executive Committee has submitted nominations to the president for faculty who could serve on the search committee for the vice president for student affairs. Stoner also said the SEC will appoint a faculty representative to the Advisory Committee on General Fee Allocations, and he announced that he has forwarded the financial exigency document to the president since no faculty have voiced objection to the proposed policy.

Givens reported to the faculty on the recommendations which the regents have sent to the legislature relative to funding higher education in the next biennium. He also reaffirmed President Olscamp's earlier report (see page 1) that higher education can expect severe cuts in its level of state funding within the next few months because of the state's poor financial condition.

Kumler updated the senators on academic eligibility requirements for students who compete in intercollegiate athletics, reviewing both the University's standards and those established by the National Collegiate Athletic Association at its recent meetings.

Kumler said individual institutions have the responsibility to determine which of its athletes are "in good

WBGU-TV sets series of preview luncheons

Faculty and staff will have the opportunity to preview upcoming programs to be aired on WBGU-TV at a new series of "Brown Bag Preview" lunches.

WBGU-TV has scheduled one of the special lunches from 11:30 a.m. to 12:30 p.m. each Wednesday, beginning this week. Persons who attend may either take their own lunch or order lunch through the station.

Reservations, required for each session regardless of whether a lunch is ordered, may be made by calling 372-0121 during business hours. All reservations must be made by Monday noon preceding the Wednesday preview, which is limited to 25 persons each week. Program previews for February are as follows:

Feb. 2 — A new "National Geographic Special;"

Feb. 9 — "Titanic: A Question of Murder;"

Feb. 16 — A documentary on horror films;

Feb. 23 — Excerpts from "Festival 83" programming.

Additional information is available by contacting Pat Koehler, Ron Gargasz or Joan Gordon at WBGU-TV.

academic standing," noting that Bowling Green's criteria are more rigid than those established by the NCAA.

Dr. Melvin Hyman, speech communication, spoke on behalf of the senate representatives to Academic Council, detailing discussion which council has held concerning its future as the charter is revised. He noted that council will not decide its own role, but that rather the senate will be voting on charter amendments which relate to the functions of Academic Council.

Anderson told the senate that the FWC is preparing salary recommendations for 1983-84 and has asked all chairs and directors to respond to an FWC proposal introduced to the senate in December which would keep the division of the salary pool at 80 percent across the board and 20 percent for merit for the coming academic year until a new system for determining merit is established.

He said both the FWC and the SEC believe "it is difficult, if not impossible" to adopt an entire new system for merit distribution this year.

Computer task force. . .

Continued from page 1

well as those who are in the more career-oriented tracks. Basically, the task force will be considering the level of computer understanding that a college graduate should have to live in the present world, as opposed to competencies needed in a particular profession.

Working with Spreitzer on the task force are Dr. Frank Baldanza, English; Ronald Coleman, art; Dr. Stephen Gregory, physics and astronomy; Dr. Ronald Lancaster, computer science; Dr. Richard Lineback, philosophy; Dr. Donald Rowney, history; Dr. Mohan Shrestha, geography; Dr. Ralph Townsend, mathematics and statistics and associate dean in the College of Arts and Sciences, and Dr. Richard Conrad, computer services. Dr. James Litwin, institutional studies, is assisting the task force as a resource person.

Spreitzer said the four subcommittees within the task force have been charged with analyzing the philosophy of computer literacy; determining discipline-based needs and uses for computers in a general education setting; making curriculum and policy recommendations, and studying the implications of those recommendations for University resources.

The end product of the study will be a position paper on computer literacy and its place in general education, Spreitzer said. Recommendations will be made within the context of the arts and sciences curriculum only; however, the report will be made available to the entire University.



ARTISTS HONORED. An exhibit which features works created during the past 30 years by faculty artists Philip Wigg, emeritus, and Charles Lakofsky, art, has opened in the McFall Center Gallery.

Wigg, an internationally known printmaker, is exhibiting 50 of his works, including intaglios,

lithographs, three mahogany sculptures and a mixed media drawing loaned by the Toledo Museum of Art. Lakofsky is showing more than 100 of his works, most of them ceramics.

The exhibit will remain through Feb. 20. Gallery hours are 8:30 a.m. to 5 p.m. daily and 2-5 p.m. on weekends.

Blood and bloodmobile are Kisselle's 'way of life'



Tom Kisselle, athletics, is just one pint short of donating seven gallons of blood to the American Red Cross. In addition to giving his blood, he also has given much of his time while coordinating the bloodmobile visit to camps during the last five years.

The red plastic pins on his bulletin board — 55 in all — look like a gradeschool illustration of sets and subsets; six sets of eight pins, and one set of seven. Tom Kisselle needs only one more brightly colored pin to complete that last set.

But the collection is more than just "pins."

"Each pin represents one pint of blood that I've donated," explained Kisselle, assistant director of athletics. "Each set of pins represents one gallon, and I need one more pin to make my seventh gallon."

Kisselle began donating blood nearly 20 years ago as a student at the University, and has been coordinating the campus bloodmobile visit, which is the largest blood collection operation in northwest Ohio, for the past five years.

Next scheduled for the week of February 7-11, the American Red Cross Bloodmobile comes to campus three times per year for four to five days each time, said Kisselle, adding that it used to stay only two or three days. He explained that when volunteers had to start turning potential donors away because they couldn't be scheduled, he had a better idea.

Three reappointed as chairs, director

Dr. Kendall Baker, dean of the College of Arts and Sciences, has announced the reappointments of a director and two department chairs.

Dr. Maurice Sevigny has been unanimously endorsed to serve a second four-year term as director of the School of Art.

Dr. Donald DeRosa has been named to serve his third four-year term as chair of the psychology department, and Dr. Lester Barber has been appointed to his second four-year term as chair of the English department.

"I said, 'This is ridiculous — these people are eager to give blood, and the blood is needed; why not have the event last an extra day or two?'"

And the response from the Red Cross?

"If you don't mind doing it . . ."

That was all Kisselle needed.

The event now draws at least 264 people per day; about 95 percent of them are students.

"The student response has been tremendous — I can't think of many other events on campus that involve more than one out of 15 students," he said. He also noted that although the faculty response to the bloodmobile is considerably lower, the quota is always reached.

"I don't think it (the lower percentage of faculty participation) is due to apathy, but rather I think they are donating when the bloodmobile comes to the community," he said.

The campus event is advertised three weeks in advance through posters and table tents placed in residence halls, the BG News and, occasionally, radio. But the most effective means of soliciting donors is through direct contact — by telephone.

"After each bloodmobile visit we get a computer print-out of every person who gave blood, their addresses and their phone numbers. I get eight students who work for three nights — three hours each — calling previous donors to set up further appointments."

Student volunteers also help run the various bloodmobile "stations," such as the reception area, registration, the juice table (where juice and crackers are served prior to blood donation), and the canteen (where cookies, sandwiches and juice are served after the blood is taken). These snacks are provided by residents as well as students.

Kisselle finds these student volunteers by selecting at least four physical education classes and passing out sign-up sheets.

"I have students who I don't even know calling and asking if they can work," he said. "It's really a good feeling to have so many that want to be involved in this; the kids are terrific!"

Although each event "does not have a specific goal, so to speak," Kisselle said an effort is made to collect at least 200 pints of blood during each day of the bloodmobile visit.

The actual process of donating blood (including registration, medical history and weigh-in) varies from 45 minutes to more than an hour, but that doesn't seem to keep anyone from donating, said Kisselle.

"People donate because it makes them feel good about themselves. They know they are helping others, and some see it as their 'duty,'" he said. "Also, once you give blood, if you're ever in an accident or in need of blood, you don't have to pay for it — simply because you are a donor."

Anyone interested in giving blood during the Feb. 7-11 bloodmobile visit should call the reservation number, 372-2775, Feb. 1, 2 and 3 from 9 a.m. to 4 p.m. to schedule an appointment. Walk-ins also will be accepted from 10 a.m. to 3:45 p.m. while the bloodmobile is on campus.

Faculty & Staff

Grants

Beryl Smith, financial aid and student employment, \$1.4 million from the U.S. Dept. of Education, a supplement to the University's Pell Grant allotment which is intended to provide the "floor" of eligible students' financial aid packages.

Recognitions

Carole Huston, athletics, has been elected to the board of directors of the Council of Collegiate Women Athletic Administrators. She also serves on the NCAA's Extra Events and Long-Range Planning committees.

Publications

Dr. Leslie J. Chamberlin, educational administration and supervision, "Helping the Difficult Child," an article in the November 1982 issue of "The Clearing House."

Dr. Leigh Chiarelott, educational curriculum and instruction, co-authored "Teacher's Utilization of Field Trips: Prospects and Problems," an article in the November 1982 issue of "The Clearing House."

Dr. Jeffrey Gordon, geography, "Recirculation as a Form of Conservation," an article in "Transition,"

summer 1982, and "Recirculation on the Landscape: The Automobile as a Recirculation Source," an article in "The East Lakes Geographer," June 1982.

He is also the author of "Interrelation of External and Internal Market Systems in Developing Countries," an article in "Ohio Geographers," Vol. 10, 1982.

Presentations

Dawn Clark, health, physical education and recreation, gave a presentation on "Reducing the Risk for the Beginning Dancer" at the annual convention of the Ohio Association for Health, Physical Education, Recreation and Dance in Columbus Dec. 4.

Dr. Kenneth Kiple, history, commented on three papers dealing with "Slaves and Smallpox: African Sources of American Epidemics before 1850" at the American Historical Association annual meeting in Washington, D.C., on Dec. 30.

John Sampen, music performance studies, was a guest performer for an I.S.C.M. recital at Carnegie Recital Hall Dec. 9. He performed a saxophone recital at Bowdoin College in Brunswick, Maine, Nov. 7 and at Ithaca College in New York on Nov. 3.

He also presented a guest recital at Western Michigan University in Kalamazoo on Oct. 27.

English dept. faculty complete children's literature resource

A new guide to help adults select books for children has been written by two department of English faculty.

Linda Kauffman Peterson and Dr. Marilyn Leathers Solt are authors of "Newbery and Caldecott Medal and Honor Books: An Annotated Bibliography," published by G.K. Hall Reference Books of Boston.

The only reference of its kind available, according to the publishers, the 529-page volume offers a complete guide to 451 prize-winning children's books, many of which have become recognized as classics.

The Newbery and Caldecott medals, conferred annually by the American Library Association since 1922 and 1938, respectively, are the most prestigious awards in children's literature. The Newbery Medal is given to the author of the most distinguished American children's book of the year; the Caldecott Medal cites the illustrator of the year's finest picture book. "Honor Books" are designated in each category as well.

Solt and Peterson have compiled detailed information about each winning book, including descriptions of its format, media used in illustration and age group for which the book is intended.

In addition, the book offers story summaries and critical commentary. The authors, who both teach children's literature at Bowling Green, have also included authoritative essays reviewing the history and purpose of the awards programs as well as changing trends in children's literature.

The handbook is an outgrowth of Solt's dissertation, which dealt with the Newbery prize winners.

Peterson said the original work was expanded to create the bibliography and fill a gap in children's literature reference books.

She noted that the guide can be a valuable aid to librarians, parents and teachers as well as students of children's literature and library science.

Brewer to chair Administrative Staff Council

Cary Brewer, registration and records, has been elected chair of the Administrative Staff Council, the newly formed group which will represent the University's administrative staff.

Elected as area representatives to the council's Executive Committee were Zola Buford, academic affairs; Susan Caldwell, technical support services; Jan ScottBey, president's office; Gregg DeCrane, student affairs, and Larry Weiss, University relations.

The officers and area representatives were chosen by vote of the entire administrative staff.

Joseph Martini, bursar, has been chosen chair-elect, and Norma Stickler is the council secretary.

Monitor

Monitor is published weekly for faculty and staff of Bowling Green State University. The deadline for submission of material for the next issue, Monday, Feb. 7, is 5 p.m. Tuesday, Feb. 1.

Editor: Linda Swaisgood
Editorial Assistants: Betsy Blake and Deborah Schmook

ONE WEEK TO APPLY. Feb. 7 is the deadline for faculty to apply for a Faculty Development Grant this academic year.

Information about the Faculty Development Grant program is available from department secretaries and in the Office of the Vice President for Academic Affairs.

CALL CAMPUS SAFETY FIRST. Faculty and staff are reminded that in the case of accidents on campus, including personal injury and traffic accidents, the Office of Campus Safety and Security should be contacted first to arrange a complete accident investigation.

Reports of investigation include materials such as signed, detailed statements from the injured parties

and any available witnesses; appropriate photographs of accident scenes; and, when important to the investigation, any instructions which are normally provided for equipment usage and/or materials handling.

Failure to contact Campus Safety and conduct a complete investigation can result in serious litigation for the University.

Datebook

Exhibits

Works by Philip Wigg and Charles Lakofsky, School of Art faculty, through Feb. 20, McFall Center Gallery. Gallery hours are 8:30 a.m. to 5 p.m. weekdays and 2-5 p.m. weekends.

Annual Design Student Exhibition, Feb. 6-27, Fine Arts Gallery, School of Art. Gallery hours are 8:30 a.m. to 5 p.m. weekdays and 2-5 p.m. weekends.

Monday, Jan. 31

"The Lord of Barmbeck," German film with English subtitles, 7:30 p.m., Gish Film Theater, Hanna Hall. Free.

Graduate Recital Series, featuring works by Pulitzer Prize-winning composer Leslie Bassett, who will be guest of honor, 8 p.m., Bryan Recital Hall, Moore Musical Arts Center. Free.

Hamilton Jordan, White House Chief of Staff during the Carter Administration, will discuss "Until the Year 2000—What America Faces," 8 p.m., Grand Ballroom, University Union. Admission charge is 50 cents.

Tuesday, Feb. 1

Auditions for "You Know I Can't Hear You When the Water's Running," University Theater production, 7 p.m., 405 University Hall. For more information call 372-2222.

Wednesday, Feb. 2

Classified Staff Advisory Committee Brown Bag Lunch, 12-1 p.m., Northeast Commons. George Postich, vice president for operations, and Harold Smith, operations, will answer questions.

Academic Council 1:30-3 p.m., Alumni Room, University Union.

Employment Opportunities

CLASSIFIED EMPLOYMENT OPPORTUNITIES

NEW VACANCIES

Posting Expiration Date: Monday, Feb. 7, 1983

- | | |
|-------|--|
| 2-7-1 | Cashier 1
Pay Range 3
University Food
Operations/Commons Dining Hall
Nine-month part-time |
| 2-7-2 | Clerk 1
Pay Range 2
Student Health Service
Nine-month full-time |
| 2-7-3 | Cook 1
Pay Range 3
University Union |
| 2-7-4 | Custodial Worker
Pay Range 2
Technical Support Services |
| 2-7-5 | Secretary 1
Pay Range 26
College of Arts & Sciences |
| 2-7-6 | Stenographer 2
Pay Range 25
College of Musical
Arts/Performance Studies |
| 2-7-7 | Stores Clerk
Pay Range 3
University Food Operations
Nine-month full-time |

CONTINUED VACANCIES

Posting Expiration Date: Monday, Jan. 31, 1983

- | | |
|--------|---|
| 1-31-1 | Clerical Specialist
Pay Range 25
Auxiliary Support Services |
| 1-31-2 | Food Service Worker
Pay Range 1
University Food Operations
Nine-month full-time |

Library Seminar on using curriculum materials, 2, 3 and 4 p.m., Curriculum Resource Center, Jerome Library, second floor.

Library seminar on using ERIC, 2, 3 and 4 p.m., Room 126, Jerome Library.

Basketball vs. Central Michigan, 8 p.m., Anderson Arena. For ticket information contact the Memorial Hall ticket office, 372-2762.

Thursday, Feb. 3

Library seminar on using marketing research tools, 2, 3 and 4 p.m., Room 126, Jerome Library.

Library seminar on using government publications, 2, 3 and 4 p.m., Jerome Library, fourth floor. Open to all.

"Sparticus," UAO film series, 8 p.m., Gish Film Theater, Hanna Hall. Free.

"Oedipus in Wonderland," University Theater production, 8 p.m., Main Auditorium, University Hall. Ticket information can be obtained by calling 372-2719.

Friday, Feb. 4

"Dead Men Don't Wear Plaid," UAO film series, 7:30 and 9:15 p.m., 210 Math-Science Bldg. Admission \$1.50 with University I.D. Two tickets can be purchased with one I.D.

"Oedipus in Wonderland," University Theater production, 8 p.m., Main Auditorium, University Hall. Ticket information can be obtained by calling 372-2719.

Saturday, Feb. 5

"Dead Men Don't Wear Plaid," UAO film series, 7:30 and 9:15 p.m., 210 Math-Science Bldg. Admission \$1.50 with University I.D. Two tickets can be purchased with one I.D.

Basketball vs. Eastern Michigan, 8 p.m., Anderson Arena. For ticket information contact the Memorial Hall ticket office, 372-2762.

"Oedipus in Wonderland," University Theater production, 8 p.m., Main Auditorium, University Hall. Ticket information can be obtained by calling 372-2719.

Sunday, Feb. 6

Opening of the annual Design Student Exhibition, 2 p.m., Fine Arts Gallery, School of Art. Free.

The Bowling Green Chamber Orchestra, 3 p.m., Kobacker Hall, Moore Musical Arts Center. Free.

"Play It Again, Sam," UAO film series, 4, 6 and 7:45 p.m., Gish Film Theater, Hanna Hall. Admission \$1.50 with University I.D. Two tickets can be purchased with one I.D.

Pianist Jerome Rose, 8 p.m., Kobacker Hall, Moore Musical Arts Center. Free.

Monday, Feb. 7

"Snowdrops Blooming in September," German film with English subtitles, 7:30 p.m., Gish Film Theater, Hanna Hall. Free.

Library exchange benefits two universities

Janet Chisman, head of the Frank C. Ogg Science and Health Library, traded jobs with Laura Shepherd, a librarian at the University of Delaware, for a month last summer, and the result was a learning experience for both librarians.

Chisman, who applied for the exchange in order to become familiar with PLATO, a system used for computer-assisted instruction, spent the month reviewing and critiquing the PLATO system, improving her computer searching skills and reviewing the science portions of the University of Delaware's collection.

Shepherd, who at the University of Delaware is responsible for collection

Computer services can help with word processor, microcomputer selection

Computer services is offering a new service — in the area of word processing and microcomputers.

A resource group has been formed within computer services to furnish consulting, education and referral services in the general area of word processing, microcomputers and minicomputers to departments and offices considering the purchase of such equipment. With staff from computer services' academic, administrative and technical support areas, the resource group will offer guidance in six general areas, as follows:

—Assistance in selecting word processing equipment, microcomputers and software. Help will be given in defining an area's needs and identifying ways to meet those needs. Assistance also can be given in working with vendors, translating computer jargon, discussing communication and maintenance options, and in finding the most economical equipment.

—Help in equipment set-up, installation and check-out. Once equipment has arrived, computer services will be able to lend a hand with connecting the parts, diagnosing any problems and getting equipment repaired.

—Education, training and documentation. Educating and training seminars on microcomputer and word processing equipment will be offered, and assistance will be given in developing documentation for student and staff need for

computers. Microcomputer awareness workshops will be scheduled, and some training will be offered on the more popular program packages.

—Access to popular literature on microcomputers. Computer services maintains an extensive library on microcomputer and word processing systems, including information on vendors' offerings, typical configurations, price lists and magazine articles on equipment and software.

—Information on local software and expertise. The new group will try to stay informed about "who's who" in microcomputers on campus. An inventory of all available hardware and software on-campus will be maintained, along with the name of a person who can be contacted for additional information about equipment in a particular area.

—Help in communicating with other systems. Assistance will be given in determining the most effective way to link a small computer with other systems on campus, determining the most appropriate communication protocol and in selecting communication hardware and software vendors.

Dr. Richard Conrad, director of computer services, said the group will act in an advisory capacity only and will not make actual selections. The service is offered free to anyone interested.

For assistance or additional information, contact Charles Schultz at 372-2911.

Undergraduate Alumni Association wants 'Master Teacher' nominations

The Undergraduate Alumni Association is looking for one of the very best teachers on campus.

And faculty are being asked to help find that person.

The UAA is now accepting nominations for the Master Teacher Award, which carries a cash award of \$1,000.

Designed to recognize faculty for that part of their job which most directly impacts upon students, the Master Teacher Award was given for the first time last year to Dr. Raymond Tucker, speech communication.

Among the criteria to be used in selecting the Master Teacher for 1983 are the following:

- Knowledge of professional field;
 - Ability to stimulate thinking and challenge students' intellect;
 - Ability to organize and present subject matter;
 - Resourcefulness (use of effective teaching techniques);
 - Availability to students outside the classroom setting.
- Nominations can be completed by contacting Deb Bennett at the Mileti Alumni Center, 372-2701. The deadline for nominations is Friday (Feb. 4).

Rec Center has new LIFE room

Faculty and staff will have the opportunity to test a different aspect of their physical fitness in a new L.I.F.E. (Leisure Information and Fitness Evaluation) Room at the Student Recreation Center this semester.

During the semester the center will sponsor a different type of fitness test from 7-10 p.m. each Monday in the mezzanine area adjacent to the track and overlooking the pools. Tests to be given include those for blood pressure, flexibility and cardiovascular efficiency, as well as computer analyses of individual "health styles" and life expectancy.

Each Thursday from 6-9 p.m. in the L.I.F.E. Room the Rec Center will sponsor programs on leisure pursuits, new sports and games, and campus events.

All programs are free to Rec Center members.