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Composition I

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Collin College

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COURSE SYLLABUS

ENGL 1301 – LJ8

Course Number: ENGL 1301

Course Title: Composition I

Course Description: Intensive study of and practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphasis on effective rhetorical choices, including audience, purpose, arrangement, and style. Focus on writing the academic essay as a vehicle for learning, communicating, and critical analysis. Lab required.

Course Credit Hours: 3

Lecture Hours: 3

Lab Hour: 1

Prerequisite: Placement in ENGL 1301; College-Level Reading

Student Learning Outcomes:

- **State-mandated outcomes:** Upon successful completion of this course, students will:
 1. Demonstrate knowledge of individual and collaborative writing processes.
 2. Develop ideas with appropriate support and attribution.
 3. Write in a style appropriate to audience and purpose.
 4. Read, reflect, and respond critically to a variety of texts.
 5. Use Edited American English in academic essays.
- **Additional Collin Outcome:** Upon successful completion of this course, students should be able to do the following:
 1. Demonstrate personal responsibility through the ethical use of intellectual property.

Withdrawal Policy: See the current *Collin Registration Guide* for the last day to withdraw.

Collin College Academic Policies: See the current *Collin Student Handbook*

- **The College District may initiate disciplinary proceedings against a student accused of scholastic dishonesty.**
- Scholastic dishonesty may involve, but is not limited to, one or more of the following acts: cheating, **plagiarism**, collusion, use of annotated texts or teacher's editions, use of information about exams posted on the Internet or electronic medium, and/or falsifying academic records.
- **Collin faculty are required to report alleged violations of scholastic dishonesty** to the Dean of Student Development, who then investigates the case, and renders an administrative decision.
- **Faculty are not allowed to assign a grade to the work in question** until the Dean of Student Development renders a decision
- **Students found responsible for scholastic dishonesty offenses will receive an authorized disciplinary penalty from the office of the Dean of Student Development.**
- **Additionally, students found responsible for scholastic dishonesty will be assigned a penalty in this class that ranges from a grade of "F" on the assignment to a grade of "F" for the course**

Americans with Disabilities Act:

Collin College will adhere to all applicable federal, state and local laws, regulations and guidelines with respect to providing reasonable accommodations as required to afford equal opportunity. It is the student's responsibility to contact the ACCESS office, SCC-G200 or 972.881.5898 (V/TTD: 972.881.5950) to arrange for appropriate accommodations. See the current *Collin Student Handbook* for additional information.

Religious Holy Days: Please refer to the current *Collin Student Handbook*.

Last Day to Withdraw: November 15th

Instructor's Name: James T. Enelow

Office Number: SCC B103

Office Hours: "By Appointment Only."

Phone Number: 972-881-5090

Email: JEnelow@collin.edu

Class Information:

Section Number: LJ8

Meeting Times: 3:30 – 4:25 p.m. MWF

Meeting Location: TBA

Minimum Technology Requirement: Word Processing and Printing

Netiquette Expectations: Students must be able to use Email and Browse the Web as well, as download and upload files from and to Email.

Course Resources:

Bullock, Richard, Maureen Daly Goggin and Francine Weinberg. *The Norton Field Guide to Writing with*

Readings and a Handbook, 4th ed. New York: Norton. 2016. ISBN: 978-0-393-26438-8

Supplies: *Students are required to bring their book, a notebook and pen and paper to class.*

Attendance Policy: After four absences a student cannot receive an A. Six absences or more constitutes an automatic fail. .

Delivery Method of Feedback and/or Graded Material: Papers turned in by Canvas will be returned in a week and a half. Students will have access to their Canvas gradebook.

Document Uploads: All papers turned in on Canvas in this class must be in a Word document (.doc, .docx) file only. I cannot open any other files including those from Macs or Google Docs. **If you turn in a document I cannot open, it will not be graded.**

Minimum Technology Requirement: Computer with internet access and ability to send emails and login to our class website (You must check your Cougar Mail – remember that you can forward it to your preferred email address. Here are instructions "how to do that": <https://www.youtube.com/watch?v=-MyDJTLEv1s>).

Method of Evaluation: Grading for English 1301 is based on a 1000 point system, which adds up to 1000 points. Assignments are graded on performance in grammar, punctuation, mechanics, content (depth and originality) and form (formatting). Grades are given numerically (based on percentage of total points possible for that assignment). Inability of the student to maintain proper formatting may cost the student as much as 10 to 15 points from their paper. Because of the limited time on this course, students are required to do all assignments. If one assignment is missed, the student's grade cannot be an A.

More than 1 missed assignment results in an automatic F. Choosing not to do the work because you don't like it or claim not to understand it is in excusable. Students who come to class, pay attention and take notes usually understand the assignments. Students who goof around in class, or surf the web are usually the first to claim they don't understand or to skip assignments.

Pay close attention to this point--skipping assignments will not be accepted and will result in an F.

Grading for each individual paper is as follows:

A = 90 - 100pts
B = 80 - 89pts
C = 70 - 79pts
D = 60 - 69pts
F = 0 - 59pts

ASSIGNMENTS AND POINT ACCUMULATION:

3 Multi-draft out-of-class essays, typed, 2-5 pages		300pts (100pts each)
Rough Draft work (Essay 1)		100 pts
Library Orientation earns		100pts
1 Peer Critique (Requires attendance)		50 pts
Participation (Based on Work and Attendance)	earns up to	100 pts
Mini-annotated Bibliography	earns	100 pts
Lab Units		150 pts
Mini-presentation/Fairytale presentation		50 pts
Peer Critique 2		50 pts
	Total:	1000pts

Extra Credit (Discussed with Professor) can earn as many points as the student is willing to work.

Lab Units (To Be Done Outside of Class): 1

The lab component is an integral part of this writing course. Over the course of the semester, you will need to complete a combination of typically 16 selections from the list below. This lab is not the same as regular daily course work that you must complete to stay on track in the class; it is, instead, designed as additional writing-focused activities that will help improve your writing throughout the term. During the semester, you will need to track and provide evidence of completing these lab requirements outside of class.

- Conference with professor
- Writing Center visit 15 Points
- Writing Center workshop 15 Points
- Raps session with reference librarian 15 Points
- Library workshops 15 Points
- Online student tutorials 15 Points

-Online library tutorials	15 Points
-Study skills seminars	15 Points
-Group tutoring	15 Points
-ACCESS tutoring	15 Points
-Grammar and writing exercises and/or quizzes given through the testing center	15 Points
-Additional writing assignments from an optional list outside of regular assignments (examples: annotating an article or keeping a journal of regular writing that can be turned in at the end of the semester for lab credit)	15. Points
-Optional revision activities (give students a listing of possible revision strategies and have them include one of their choice completed outside of class as part of an essay process)	15 Points
-College resource lab	15 Points
-College familiarity completion assignment (find the library, the counseling center, the writing center, etc.)	15 Points
-Online Collin website familiarity completion assignment (ELC, exam schedule, library resources,etc.)	15 Points
-Outside of class peer review	15 Points

Standards for Instructor Response and Availability: Grades will be recorded in one week and will be recorded in the electronic grade book. Questions posted via email will be answered on or before the next class period.

Essays:

Literacy Narrative: (2 pages) Students will write their own version of a Literacy Narrative, reflecting on how the study of writing, or reading improved their understanding of life.

Memoir: (3 pages) Student will reflect on a time in their life using description and dialogue, and demonstrating aspects of writing from chapters 30 through 40. This essay will make use of a setting and student's ability to compare and contrast something from their past with its implications for the future.

Mini-Annotated Bibliography: (3 pages.) Students will be guided by professor to finding and evaluating sources for the Evaluative paper. Students will attempt to use MLA Style and citation in this small project.

Evaluative Paper: (5) As the last paper students must write, they will have gathered sources previously and examine a trend of phenomenon that is either slightly controversial or important. Student paper will analyze current trends and present an issue from the student's perspective using sources and research.