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### What Did I Say?: Using a Paperless Advisement Process [poster]

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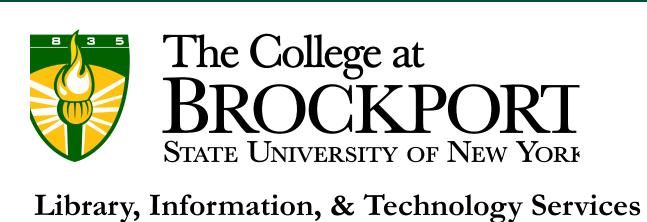
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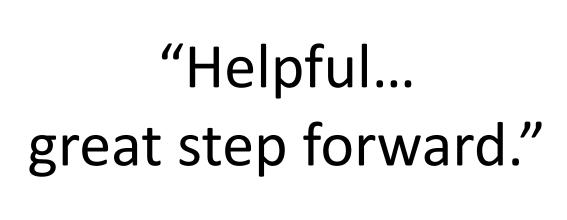
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## Advisers say:



"I use the imaged documents to look for possible transfer classes, to understand students' prior experiences, [and] to update their plans of study."

"I appreciate all that has been made available through Banner. I do find the imaged documents interface a bit unwieldy."

> "It is helpful for ease of access to have all parts of graduate advising online"



In a paperless advisement process, student records are available anytime, anywhere:

- $\checkmark$
- Provides the information needed for effective advisement.  $\checkmark$
- $\checkmark$ Makes the advisement process more efficient and mobile.

The College at BROCKPORT STATE UNIVERSITY OF NEW YORK	
Click on the <u>HELP link</u> if you need assista When you are finished, please Exit the sy	
browser to protect your privacy. User ID: PIN: Digin Forgot PIN? RELEASE: 8.5.2 Applicant Information Wew a List of Your GR Department's Applicants Advisement Information View a List of Your Advisees (With Links) Display Departmental Majors View Student Imaged Documents W* Imaged Documents are available for st W* a who started Spring 2012	Section         Best Practices         To Update: Add additional or changed text         To Delete: Remove all text         Comments are limited to 4000 characters.         My         Comments         1) Public:         Grace came in today to talk about dropping either CHM205 or BI0221. Not sure what to major in. A first year student, but transferred in 24 credits. Because of all the credits, GEP is optional. A complicated advisement as she has met most gen. eds. and does not know what to major in. Does need a math, so have sent to B. P. today.
Advisee Listing       Student Name       ID and Campus       Advisor       Advisor       Student Key       Student Information       Holds Last Term       Brockport Reg       Degree       Imaged Documents       Condition(s) of Admissions       Comments	2) Public: Informed me by email that she has secured permission to get into PSH201, so is going to drop one of her lab classes and take <u>PSH</u> .
Documents for 800. WARNING - Could take up to a minute to display the first requested image. If you have questions about these documents, please contact the appropria wiew the legend. TYPE ADV - NOTICE OF AWARD FLORIDA GULF COAST UNIVERSITY COLLEGE TRANSCRIPT MONROE C C COLLEGE TRANSCRIPT SUNY GENESEO COLLEGE TRANSCRIPT SUNY DEATTSBURGH COLLEGE TRANSCRIPT SUNY DEATTSBURGH COLLEGE TRANSCRIPT REGULAR ADMIT DECISION LETTER REG - GRADE CHANGE	Type: *  Public Private  Comment:
	Save Comments Close this Window RELEASE: 8.0 © 2014 Ellucian Company L.P. and its affiliates.

# **Using a Paperless Advisement Process**

Fosters communication between faculty advisers and students.

## Advisers want:

□ Refine descriptors and modifiers.

□ Make more visually appealing:

- Change comment history from a numbered list to chronological.
- Collapse comment text boxes after saving.

□ Continue developing best practices.

## What do YOU say?

Tell us on a sticky note; attach it below: