# Making ILRI information products open and accessible



#### License your products

Open creative commons licences should be applied to all ILRI information products, including reports, articles, publications, posters, presentations, slides, photos, etc. ILRI standard templates include these by default but make sure your products have them. Journal articles, books and chapters published by commercial companies require special attention to secure our open access and re-use rights.

## Publish on open platforms

ILRI information products are published online on a few supported channels that allow open access as well as easy re-use and sharing:

- Publications on CGSpace
- Video on YouTube
- Presentations and posters on Slideshare and CGSpace
- Photos on Flickr

More open formats to publish with include PDF, JPG, PNG or MP4.

ILRI communications specialists will curate the metadata to facilitate wider access and widely share the products across the web and on social media. By using open and highly indexed platforms, our products are more visible on the internet.

#### What to avoid

Putting files on a website; uploading them on a blog; or sharing them through dropbox, researchgate, sharepoint or similar platforms does NOT satisfy CGIAR and ILRI open access requirements.





Under the terms of CGIAR and ILRI polices on open access, "Best efforts" shall be used to make all information products open access, "subject always to the legal rights and legitimate interests of stakeholders and third parties, including intellectual property rights, confidentiality, sensitivity, farmers' rights and privacy."

#### Make my products open and accessible

- Budget open access and publishing costs into projects.
- Plan more formal products with communications specialists to be sure they meet open guidelines and are published in a timely way.
- Give good titles to your products so the people and search engines you want will find them.
- Publish your outputs on ILRI's channels.
- Publish articles in Open Access journals or negotiate open licences allowing wide access and re-use.
- Encourage partners to be open
- Promote your products, advertising their openness.

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# Information products repository

http://cgspace.cgiar.org

#### **CGSpace**

ILRI and other CGIAR centres share CGSpace as their institutional repositories. It indexes journal articles, reports, books, book chapters, conference papers, proceedings, presentations, posters, videos, audios, policy briefs and more. It is the primary digital publishing platform for most of these, allowing direct product download.

CGSpace content is curated: Its consistent metadata and quality standards enhance knowledge discovery. It assigns permanent 'handle' addresses that future-proofs links. CGSpace runs on Dspace which is a free open source software used to create open access repositories. CGSpace code is deposited and managed through ILRI's account on GitHub.

### Visualize and explore

ILRI, ICARDA and other partners have developed an explorer tool to help visualize and find content from CGSpace. Try the beta version at <a href="mailto:cgspace.cgiar.org/explorer">cgspace.cgiar.org/explorer</a>

#### Track attention

ILRI and other CGSpace users jointly subscribe to Altmetric to track online and social attention to our outputs (and their authors) on different news outlets, social media, policy sources, blogs etc. This mainly tracks product identifiers (handle or DOI). ILRI staff can access the Altmetric explorer.

### **FAIR** principles

CGSpace is one of the ways we seek to make our products Findable, Accessible, Interoperable and Reusable (FAIR), in line with international principles and standards.

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## Information products workflow



