

## Ouachita Baptist University Scholarly Commons @ Ouachita

---

The Tiger: OBU's Student Handbook

Archives and Special Collections


---

1980

# Official Handbook 1980-1981

Ouachita Baptist University

Follow this and additional works at: <http://scholarlycommons.obu.edu/tiger>

 Part of the [Higher Education Commons](#), and the [Organizational Communication Commons](#)

---

### Recommended Citation

Ouachita Baptist University, "Official Handbook 1980-1981" (1980). *The Tiger: OBU's Student Handbook*. 8.  
<http://scholarlycommons.obu.edu/tiger/8>

This Book is brought to you for free and open access by the Archives and Special Collections at Scholarly Commons @ Ouachita. It has been accepted for inclusion in The Tiger: OBU's Student Handbook by an authorized administrator of Scholarly Commons @ Ouachita. For more information, please contact [mortenson@obu.edu](mailto:mortenson@obu.edu).

# The Tiger



***Official Handbook  
Ouachita Baptist University  
1980 - 81***

# THE TIGER

## 1980 - 1981

### REGULATIONS CONCERNING ALL STUDENTS

When any group of individuals come together to live in a society, there must be some regulations that are clearly understood by all members. Of paramount importance to all Ouachitonians is the **GOLDEN RULE**. When the members of the university society follow this one basic rule, few others are necessary. It is the goal of the administration that while one is a student at Ouachita, he or she will become a more responsible, considerate member of society, as well as a more intelligent, skilled individual. These assets can be achieved if every student at Ouachita seeks to create an academic society in a Christian environment. For the welfare of all members of the university family, the following regulations have been established as administrative policies.

## CONTENTS

Vehicles & Parking	p. 2
Dormitory Policies	p. 3
Campus Organizations & Other Aspects of Campus Life	p. 7
Respect for Ouachita's Christian Purposes	p. 10
Policy Concerning Student Records	p. 11
Title IX	p. 12

# THE TIGER

## 1980 - 1981

### REGULATIONS CONCERNING ALL STUDENTS

When any group of individuals come together to live in a society, there must be some regulations that are clearly understood by all members. Of paramount importance to all Ouachitonians is the **GOLDEN RULE**. When the members of the university society follow this one basic rule, few others are necessary. It is the goal of the administration that while one is a student at Ouachita, he or she will become a more responsible, considerate member of society, as well as a more intelligent, skilled individual. These assets can be achieved if every student at Ouachita seeks to create an academic society in a Christian environment. For the welfare of all members of the university family, the following regulations have been established as administrative policies.

## CONTENTS

Vehicles & Parking	p. 2
Dormitory Policies	p. 3
Campus Organizations & Other Aspects of Campus Life	p. 7
Respect for Ouachita's Christian Purposes	p. 10
Policy Concerning Student Records	p. 11
Title IX	p. 12

# VEHICLES & PARKING

The university does not encourage students to bring automobiles or other vehicles to the campus, however, if a student does find it necessary to bring a motor vehicle, he must be aware of the following regulations:

1. All cars brought to the campus must be registered in the Dean of Students office. The decal displayed on the right side of the rear window will indicate the zone in which the vehicle may be parked.

A map designating parking zones is available in the Dean of Students office. The cost of the sticker is \$3 per semester and \$1 for the summer term. Should a different car be brought to the campus, it must be registered immediately. Unregistered autos on campus are traced through the Ark. Dept. of Finance & Administration and a fee of \$3 is charged to the owner of the vehicle for this service.

2. The cars are not to be used for transportation between campus buildings since the parking spaces are limited near the classrooms.

3. Tickets may be issued for the following violations:

a. Not having the vehicle properly registered.

b. Speeding—the campus speed limit is 15 MPH or less if conditions demand it.

c. Illegal parking — Cars must park only in the color zones assigned to them.

d. Careless or reckless driving.

e. Driving or parking on the lawn, sidewalks, intramural fields or blocking any fire lane. (a \$20 fine is imposed for these offenses.)

4. Fines are assessed as follows:

\$1 for the first offense, \$2 for the

second offense, \$3 for the third offense, etc. With the fourth violation a letter may be sent to the parents and the car may be sent home after repeated violations. Students must bring a violation ticket by the Dean of Students office within two school days if there are any questions. No ticket will be voided after a certain time period.

5. Cars which are blocking a loading zone or service entrance, a "no parking" zone or a sidewalk, or is double parked, may be towed away at the owner's expense. Towing charge is approximately \$20.

6. The student in whose name a permit is issued is responsible for the vehicle at all times regardless of who is operating it. This does not absolve the driver from blame if he is anyone other than the normal driver in whose name the vehicle is registered.

7. All automobiles operated on campus must have liability insurance.

8. All boats are to be parked in the green area in the Daniel parking lot and not in paved parking spaces. All boats are to be registered in the Dean of Students office.

# DORMITORY & POLICIES

Living in a college dormitory is an experience in social adjustment. The change from the privacy of home to the openness of the dorm can be a problem, but for most it is exciting. In order to live harmoniously one must respect the rights and privileges of others and must use the GOLDEN RULE as a standard of conduct.

Governing bodies have been established to supervise dormitory conduct. The Head Residents, the Resident Assistants, the Association of Women Students, the Student-Faculty Disciplinary Board, the Dean of Women, and the Dean of Students are established to assist in matters pertaining to dormitory life and residence regulations.

Policies for men's and women's dormitory hours and related matters, published elsewhere, are determined in response to the expressed preference of parents, appropriately registered by periodic institutional survey. To the extent that they differ between men and women students, they fall within the Title IX statutory exemption for religious institutions because the principle of in loco parentis (substitute parent role) is inseparable from Ouachita's church relationship and religious purposes.

## CHECK-IN & CHECK-OUT

Upon checking into the assigned room in the dormitory, each student will receive a description of the room and the condition of its contents. The student should

check this document closely so that he/she recognizes the condition of the room. Before he or she receives the key, the student signs the check-in sheet saying that he or she accepts the room in the noted condition. Each student is held responsible for his or her room and its furnishings. Charges will be made for loss or damage to the furnishings, walls, ceilings, windows, screens, and the hall door of each dormitory room. Charges for damages to the halls, lounges, or any common property of any college residence will be prorated among the particular residents if individual responsibilities for such damages cannot be established.

When one checks out of a room he or she will be signed out by a member of the college staff. No room deposits will be returned until the damage report has been processed. Failure to leave the room and hall clean will result in a charge of at least \$5.

Failure to check out of a room properly will result in a \$20 charge to your account.

## KEYS

A key is issued when one is checked into the dorm. The student is urged to keep his/her door locked at all times. This key is the only protection the college can give for safekeeping a student's possessions and the university assumes no financial responsibility for losses.

A fee is charged for the key and this fee is used by the dorm and is not refundable. A lost key may be replaced by reporting the missing key to the Head Resident and paying a \$5 replacement fee. If keys are not returned at the end of the semester, the lock will be changed and the cost of the lock and labor (approximately \$50) will be charged to the student's account.

### MOVING

A student may not move from his/her assigned room without specific authorization from the Dean of Students' or the Dean of Women's office. A student will be charged a \$10 fee for any unauthorized changes.

### ROOM CHECK

Good housekeeping is necessary. It is the joint responsibility of roommates and or suitemates to keep their rooms clean and orderly.

Each room will be checked weekly as determined by the Head Resident. A report will be given to the student, and a copy will be kept by the Head Resident. Should a student accumulate more than three poor reports during a semester, he or she will be subject to disciplinary action.

In order for a room to be in "good" condition, beds should be made, clothing should be in the drawers or closets, trash containers should be empty, floor and furniture should be free from dirt, dust and stains, and books and other articles should be arranged so as to present an orderly appearance.

The Dean of Women and/or the Dean of Students may visit periodically during the room check.

### STUDY HOURS

Relative quietness should characterize all dorms at all times. The hours after 9:30 p.m. are observed as absolute quiet hours. The purpose of the quiet period is to create conditions for sleep and study with maximum concentration and comfort. Radios, stereos and TV's should be turned to a minimum volume; loud talking, bull sessions, and other noise-making activities should be stopped. Residents who violate these study hours and prohibit others from studying are subject to disciplinary action.

### DORM MEETINGS

Attendance at all dormitory meetings is required unless excused by the Head Resident.

### OPENING AND CLOSING HOURS

The doors of the dormitories are opened each morning at 6:30 a.m. No resident may leave the dormitory before this time without special permission from the Head Resident.

The dormitories will be closed at the hours indicated below (unless the Head Resident notifies the residents of a different hour.)

#### Freshmen

Monday - Thursday	11 P.M.
Friday - Sunday	12 P.M.

#### Upperclassmen

Monday - Thursday	11 P.M.
Friday - Saturday	1 A.M.
Sunday	12 P.M.

rate minutes are as follows:

	Fall	Spring
300	Freshmen	650
850	Sophomores	850
Unlimited	Jr. & Sr.	Unlimited

All doors other than the main lobby doors to all dorms will be locked by 9:00 p.m. (unless otherwise designated) for the purpose of security. All traffic to and from the dorm is to be through the main lobby after that time.

### PRIVATE ROOMS

Anyone living alone in the dormitories will be charged for a private room except:

1. If their roommate quits school or gets married, their room rate will not change for the rest of that semester so long as they stay in the same room and are willing to take a roommate if the university deems it necessary.
2. Any student who is willing to move in with another roommate but one is not available. At least half the vacancies will be filled by the student moving from his or her private room. If two students who are living alone are placed together, but neither is willing to move from their present room, both will be charged for a private room. The Dean's office reserves the right to make the final decision in such a case.
3. Student teachers who officially check out of their room through the Dean of Students office at the beginning of student teaching and turn in their key will receive a one-half reduction in their room charges. Meals are charged on a prorated basis.

### ELECTRICAL APPLIANCES

Electrical appliances other than popcorn poppers, coffee pots, and hair dryers are not allowed. Refrigerators are allowed, but must be rented through the Student Senate rental service or be no larger than 3 cubic ft. capacity.

All refrigerators, both rental and private, must be registered with the head resident of the dorm by the end of the first full week of classes of each semester. Failure to register the refrigerator will result in the loss of the use of the refrigerator. Should one get a refrigerator after the first full week of classes, it must be registered when it is brought into the dorm. At the time of registration, each student who owns or rents a refrigerator must sign a statement giving the appropriate university authority the right to inspect the refrigerator upon just cause.

All dormitories are equipped with cable-TV connections. Arrangements must be made directly with the Arkadelphia Cable-TV Co. if this service is desired. Students having TV's may not have an outside antennae.

### FIREARMS

Firearms such as rifles, shotguns, pistols, weapons, explosives, ammunition, firecrackers, air guns, or fireworks are not permitted in any dormitory or residence unit on the campus. If a student wishes to bring hunting equipment to the campus, the student may check it with the Head Resident or may leave it locked in his or her automobile. Any student violating this regulation will be subject to disciplinary action up to and including suspension.



## **PRIVATE PHONES**

Private phones in individual dorm rooms are available. The contract for this phone service is made directly with Southwestern Bell Telephone Company during registration or whenever the student desires the service. The university assumes no responsibility in this service unless there is vandalism, destruction of property, or phone misuse. Any incident of this nature should be reported immediately to the Dean of Students and to the Southwestern Bell Telephone business office. All bills are handled exclusively through the Southwestern Bell Telephone business office.

If the student desires to have a private telephone, his name will be listed in the Arkadelphia directory. The phone company requires that the phone be listed in one name (i.e. one person in the room must be directly responsible for the phone and the calls made from it.) Should roommates wish to share a phone, it may be listed under one name (who will be responsible for it) and a second name may be added for the same number for a small monthly fee.

## **PETS**

No pets other than aquarium fish are allowed in the dorms.

## **GUESTS**

Guests are permitted to stay in the dormitory only after it has been cleared with the Head Resident. All visitors are to conform to the same standards of conduct as students. A small charge per night is made for those using guest rooms.

## **CAFETERIA**

All students living in college dormitories must buy a meal ticket unless they have been excused for medical reasons by the Dean of Students. To eat in the cafeteria the student must either (1) present his own meal ticket or (2) pay cash for the meal. Cutting line is a violation of the rights of fellow students. All students must be properly attired (including shoes) when they come to the cafeteria. The meal card is not to be used by anyone other than the individual whose name appears on the card. Illegal use of the card will result in a \$10 fine.

## **HOLIDAY PERIODS**

The dorms are closed on school holidays such as Thanksgiving, Christmas and Spring vacation. Any student who lives too far away to go home must make arrangements in advance with the Dean of Students to stay on campus. The cafeteria does not serve meals during the holiday periods.

## **NON-STUDENTS**

A student may not continue to live in university housing if he or she is no longer enrolled or if he or she no longer attends class.

## **SOLICITING**

No soliciting or selling of any product or service by any person (student or non-student) is allowed in the dormitories unless he or she has written permission from the Dean of Students. Violators should be reported to the Dean of Students immediately.

## OFF CAMPUS HOUSING

Students enrolled at Ouachita must live in a dormitory unless she is living with a member of her immediate family.

Only married students or graduate students may live in university trailers or apartments. Priority is given to married students.

Married students may place their unit in "summer storage" if there is not a demand for the use of the residence. If the unit is placed in storage, the occupant must turn all keys into the Dean of Students Office, discontinue all utilities and sign a waiver that university officials may enter the unit to do repairs and/or maintenance work during the period of storage.

Trailers, apartments, dormitory rooms, or the space around the above are not to be altered.

Changes are not to be altered without written permission from the Dean of Students.



## CAMPUS ORGANIZATIONS & OTHER ASPECTS OF CAMPUS LIFE

Students may choose from a variety of campus organizations including social, departmental, service and religious groups.

A new organization may be given a charter and granted recognition by the university upon recommendation of (1) the Student Senate, (2) the Student Activities Committee and (3) the University Faculty. A petition setting forth the need for and the purposes of the proposed organization and a proposed constitution for the organization must have been submitted to each governing body and approved in the above order.

After approval, in order to maintain the recognition of the organization, it must abide by the rules and regulations of the university and conform to administrative direction of the Student Senate and appropriate college officials. A current copy of the constitution and by-laws of the organization must be on file with the Dean of Students and the Director of Student Activities. All changes in officers should be reported to the above officials.

Social club pledging rules and regulations are given in a docu-

ment available in the Dean of Students office. All pledging activities are to be approved and monitored by the Pledging Committee of the university.

No club shall function without a faculty sponsor.

### **INITIATIONS**

Detailed policies governing initiations of all clubs, particularly social clubs, are available upon request in the Dean of Students Office.

### **HAZING**

Hazing with or without the consent of a student is prohibited by Ouachita Baptist University and a violation of that prohibition renders both the person inflicting the hazing and the person submitting to the hazing subject to discipline. Hazing is defined as follows:

"Any action taken or situation created intentionally by any student alone, or acting with others, for the purpose of producing, or that may reasonably be expected to produce, excessive mental or physical discomfort, embarrassment, revulsion, harassment, or ridicule. In case of doubt it shall be the responsibility of the Pledging Committee to determine in specific cases the meaning of "excessive."

### **SPEAKERS AND FILMS**

No speaker from off-campus may be invited to speak on campus without prior clearance from the President of the university. All films shown to an audience other than a class must be cleared through the Dean of Students office.

### **STUDENT DEMONSTRATIONS OR DISRUPTIONS**

Ouachita recognizes the rights of students to express their ideas on causes so long as such expressions are orderly, peaceful and in no way disrupting to the normal academic and or administrative activities of the university. Students involved in any riot, march, demonstration, or any other unauthorized disorderly or disruptive group spectacle will be subject to disciplinary action up to and including expulsion. Failure to obey orders of civil or university officials during a demonstration may result in immediate suspension from the university.

Whether one is an active participant in such an incident or not remaining at the scene will make one subject to discipline.

### **IDENTIFICATION CARDS**

All students are given an ID card which they are expected to carry at all times and to show upon request from a university official. If the card is lost, it should be reported to the Dean of Students immediately. A replacement is made at a cost of \$5. The ID card is used for meals, for sports events, etc. Upon leaving OBU, the card is turned in to the Dean of Students office and becomes part of the student's permanent file.

### **DANCING**

Dancing is not permitted on the OBU campus.

### **STUDENT MARRIAGES:**

Any student who marries during the academic year should report this in advance to the Dean of Students office so that all records may be appropriately changed.

## CHAPEL AND FRESHMAN ASSEMBLY

Chapel services are conducted each Tuesday, and these required programs serve as a time of spiritual growth and guidance as well as a medium for intra-university communication. In addition to the Tuesday programs, freshmen have an assembly for two weeks on Thursday in which orientation and adjustment are the major emphases. One chapel credit will be given to a student who attends at least three-fourths of the regularly scheduled chapel services during a semester. The allowance of 25 percent absence from chapel is intended to cover absences for all reasons.

All students enrolled for 12 hours or more must register for chapel. Seven chapel credits are required for graduation from Ouachita Baptist University.

Transfer or accelerated students who are unable to accumulate seven chapel credits are required to accumulate as many chapel credits as the number of regular semesters they are in residence for the Ouachita degree.

Make-up chapel credit may be earned by enrolling for a special chapel credit course usually offered on an accelerated schedule at the beginning of the semester after the deficit is recognized. A fee of \$20 will be charged for the special chapel credit course. Only one chapel credit may be earned by this method. Failing to have the required number of chapel credits will delay graduation until the necessary chapel credits are earned.

## TELEPHONES

The OBU switchboard number is 246-4531, and this number should be familiar to all parents. Each dorm has extensions of this number. Long distance calls cannot be placed from these extensions, and the hall pay phones should be used for outgoing calls and for incoming calls after the switchboard closes at 11 p.m.

## OUACHITA RIVER

Due to the extreme dangers involved because of the undercurrents, swimming and water activities are prohibited in the Ouachita River.



# RESPECT FOR OUACHITA'S CHRISTIAN PURPOSES

## ATTIRE

Modesty, neatness, cleanliness and good taste are required at all times. Students should dress in a manner which befits college students and the activity in which they are involved at the time.

## ALCOHOLIC BEVERAGES AND DRUGS

The use of any type of alcoholic beverage or drug is not in keeping with the goals of this institution or the physical and mental welfare of the students. Thus the possession, consumption, manufacture, or sale of any type alcoholic beverage, unlawful drug, or chemical is prohibited and any student violating this standard of conduct will be subject to disciplinary action up to and including suspension from the university. The filing of state or federal charges will not preclude independent university action.

The university reserves the right for authorized personnel to check the room of any individual where alcohol or drugs are suspected. Rooms decorated with prohibited beverage bottles or cans will be considered in violation of the above policy and will be collected as evidence of the violation.

Although each case will be treated individually, the above violations may carry the penalty of immediate separation from the university.

## SMOKING

Because smoking is injurious to one's health and is often a violation of the rights of non-smokers, it is out of place and officially discouraged at Ouachita. It is prohibited in all public areas of campus buildings.

## THEFT

Any student convicted of theft either on or off campus, will be subject to suspension from the university.

## ACTS OF VANDALISM

Acts of vandalism committed against property of the university or any other college are not evidences of "school spirit" and are not permitted. Students involved in such acts will be subject to disciplinary action up to and including suspension.

## PERSONAL INTEGRITY

The personal integrity of a student is held in highest regard at Ouachita. Any student who through acts of dishonesty, cheating or falsification of information demonstrates that he/she cannot live up to this ideal will be liable to disciplinary action.

## DECORUM ON CAMPUS

It is assumed that students come to Ouachita with a commitment to standards of behavior consistent with the Christian faith and life. This should manifest itself in such areas of student life as respect for speakers and other visitors on campus, courtesy, good sportsmanship, and school spirit.

Profanity, irresponsible conduct, inappropriate public display of affection, sexual promiscuity, and similar kinds of behavior reflect not only on the individuals involved, but are inconsiderate of the feelings of others and reflect negatively on Ouachita. When a student gives evidence that he or she does not respect Ouachita's Christian purposes, that student forfeits the right to remain a part of the Ouachita community.

## DISCIPLINE

Many routine disciplinary matters involving resident students may be dealt with by the head resident or judicial board. Major offenses of any student will be handled by the staff of the Dean of Students office. Discipline is always viewed in terms of what is best for the student, the student body and the university as a whole.

A student may be placed on disciplinary probation for serious violation of university policies. The terms and length of probation will be determined by the nature of the case, but levels of disciplinary action include a verbal warning, a letter of official reprimand, a letter to parents, social probation with certain restrictions, appearance before the Student Faculty Discipline Board, recommended withdrawal from the university, suspension or expulsion.

Any decision made by the staff of the Dean of Students office, an appeal may be made to the Student Faculty Discipline Board. The President of the University has final authority in disciplinary matters and may act without reference to any foregoing bodies.

# POLICY CONCERNING STUDENT RECORDS

The information contained in student records is generally regarded as private and confidential. Public information, given to any inquirer, is an exception.

Public information includes the following data: name, local address and phone number, permanent address and phone number, place and date of birth, citizenship status, class schedule, number of academic hours completed, academic major, college, full or part time status, academic and non-academic honors, letter of commendation, high school attended, scholarship information and amount, withdrawal date, other academic institutions attended, degree obtained and date conferred, campus activities, leadership positions, and dates of attendance.

At the time students register for courses, they may notify the Registrar in writing that public information relating to them may not be released. Restricting the release of public information directly affects the publication of the O.B.U. directory, yearbook, programs, and news release concerning student activities, honors, and awards. The appropriate form is available at the Office of the Registrar.

Additional information on education records is released only upon written student request except to the following persons:

1. OBU staff with legitimate education interest.
2. Federal, state, and local officials as specified by law.
3. Research and accreditation representatives.
4. Officials of other schools in which students intend to enroll.
5. Financial aid representatives.

A copy of the full text of the Family Educational Rights and Privacy Act of 1974 is available in the Office of the Registrar along with information about types of student records maintained at OBU, the procedure for gaining access to records, and procedure for challenging the content of those records.



#### **TITLE IX**

In complying with Title IX legislation applicable to Ouachita Baptist University, the university assuring full and sympathetic interpretation of the exemption provided in the legislation for religious institutions, with nothing having the effect of violating the religious tenets in Southern Baptist faith and tradition. With this understanding, Ouachita Baptist University hereby indicates intent to comply with Title IX of the Education Amendments of 1972 which states: "No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving federal assistance..."

Procedure for grievances may be obtained from the Office of the Vice President for Administration

