

University of Dayton  
eCommons

---

Senate Documents

Academic Senate

---

12-12-2003

## DOC 2003-12 Diploma Exercises and Commencements

University of Dayton. Academic Senate. Select Calendar Committee

Follow this and additional works at: [https://ecommons.udayton.edu/senate\\_docs](https://ecommons.udayton.edu/senate_docs)

---

### Recommended Citation

University of Dayton. Academic Senate. Select Calendar Committee, "DOC 2003-12 Diploma Exercises and Commencements " (2003). *Senate Documents*. 46.  
[https://ecommons.udayton.edu/senate\\_docs/46](https://ecommons.udayton.edu/senate_docs/46)

This Article is brought to you for free and open access by the Academic Senate at eCommons. It has been accepted for inclusion in Senate Documents by an authorized administrator of eCommons. For more information, please contact [frice1@udayton.edu](mailto:frice1@udayton.edu), [mschlengen1@udayton.edu](mailto:mschlengen1@udayton.edu).

## **PROPOSAL TO THE ACADEMIC SENATE**

TITLE: Diploma Exercises and Commencements

SUBMITTED BY: Select Calendar Committee

DATE: December 1,2003

ACTION: Consultative (effective '04-'05 academic year)

REFERENCE: Current practice

Eligibility for participation in diploma exercises and commencements is governed by the following policy.

1. Students apply for participation in diploma exercises and commencements by completing the proper application form by the time indicated by the Registrar.
2. The academic record of each student who so applies will be reviewed by the appropriate dean's office. The dean's office will confirm which of these students will likely complete graduation requirements at the end of the current semester. All students receiving approval by their dean's office may then participate in the exercises.
3. During the graduation ceremony, each student will receive an uncertified proxy diploma. Diplomas will not include the official seal of the university nor the signatures of the appropriate administrators. The specific design of the proxy diploma is the responsibility of the Registrar.
4. Subsequent to the ceremony, the dean's offices and the registrar will certify students who did in fact complete all requirements. The Registrar will then send to each such student an official transcript showing the degree conferred and a diploma including the official seal of the university and the signatures of the appropriate administrators. The timing for sending official transcripts and diplomas will be determined by the Registrar.

