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2003

# Southern Adventist University Undergraduate Catalog 2003-2004

Southern Adventist University

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**SOUTHERN ADVENTIST  
UNIVERSITY  
2003-2004 CATALOG**

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In publishing this catalog, every reasonable effort has been made to be factually accurate. The publisher assumes no responsibility for editorial, clerical, or printing errors. The information presented is, at the time of printing, an accurate description of course offerings, policies, and requirements of Southern Adventist University. The provisions of this catalog, however, are not to be regarded as an irrevocable contract between the University and the student. The University reserves the right to change any provision or requirement at any time, without prior notice.

## *Something to keep in mind —*

Although this CATALOG is not a textbook, you will refer to it often during your university career. It describes the academic program you select and the requirements you must fulfill to graduate. Before you enroll at Southern or register for any succeeding semester, you should satisfy yourself that you are familiar with this catalog.

Two important parts of your academic life are General Education and your field of concentration. You will find it especially valuable to read carefully the sections of the catalog that explain these programs.

Every attempt has been made to prepare this catalog so everyone may understand it, but some of the information may still be confusing to you. Also, because changes may occur in your program requirements, you may encounter contradictions between this catalog and advice that you later receive. Talk to someone about the sections of this catalog that are not clear.

The first person to talk to is your academic adviser. You may also find help from the chair/dean of your department/school. It may be necessary to visit with the Director and Assistant Director of Records and Advisement. The Vice President and Associate Vice President for Academic Administration are also available to assist you. If you need explanations about financial questions, talk with the Director of Enrollment Services or the Assistant Directors of Student Finance.

Remember that you are the one who selects your program of study and it is your responsibility to know the graduation requirements and meet them.

Do not lose this catalog. It is your “university manual.”

# CONTENTS

Academic Calendar	4
This Is Southern Adventist University	6
Admissions	10
Student Life and Services	16
Academic Enrichment Services	21
Academic Policies	24
General Degree Requirements	24
General Education Course Requirements	27-31
Departments/Schools of Instruction	52-278
Allied Health	52
Biology	65
Business and Management	74
Chemistry	89
Computing	95
Education and Psychology	106
Engineering Studies	130
English	132
History	140
Interdisciplinary	147
Journalism and Communication	149
Mathematics	167
Modern Languages	172
Music	183
Nondepartmental Courses	196
Nursing	197
Physical Education, Health and Wellness	206
Physics	216
Religion	222
Social Work and Family Studies	240
Technology	252
Visual Art & Design	257
Interdepartmental Programs	271
Medical Science	271
General Studies	271
Non-Degree Preprofessional Programs	273
Anesthesia	273
Dentistry	273
Law	274
Medicine	274
Optometry	276
Osteopathic Medicine	276
Pharmacy	277
Podiatric Medicine	278
Veterinary Medicine	278
Financing Your Education	279
Financial Aid	279
Special Fees and Charges	295
Housing	397
Student Costs	299
Methods of Payment	300
Index	318

# ACADEMIC CALENDAR

## 2003-04 School Year

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The Southern Adventist University summer term consists of four sessions. Students in attendance during the 2002-03 school year may register at any time during the week immediately preceding the session.

### 1st Summer Session, 2003

May 12	Registration
May 12	Classes Begin
May 13	Late Registration Fee
May 14	Last Day to Add a Course/Fee for Class Change
May 21	Last Day to Drop and Automatically Receive a “W”
May 27	All Withdrawals After This Date Receive “F”
May 30	Classes End

### 2nd Summer Session, 2003

Jun 2	Registration
Jun 2	Classes Begin
Jun 3	Late Registration Fee
Jun 4	Last Day to Add a Course/Fee for Class Change
Jun 13	Last Day to Drop and Automatically Receive a “W”
Jun 20	All Withdrawals After This Date Receive “F”
Jun 27	Classes End

### 3rd Summer Session, 2003

Jun 30	Registration
Jun 30	Classes Begin
Jul 1	Late Registration Fee
Jul 2	Last Day to Add a Course/Fee for Class Change
Jul 4	No Classes—Independence Day
Jul 11	Last Day to Drop and Automatically Receive a “W”
Jul 18	All Withdrawals After This Date Receive “F”
Jul 24	Commencement 7 p.m.
Jul 25	Classes End

### 4th Summer Session (Smart Start) 2003

Jul 27	Registration
Jul 28	Classes Begin
Jul 29	Late Registration Fee
Jul 30	Last Day to Add a Course/Fee for Class Change
Aug 8	Last Day to Drop and Automatically Receive a “W”
Aug 15	Advance Payment of \$2,500 Due
Aug 15	All Withdrawals After This Date Receive “F”
Aug 19-21	ACT Exam
Aug 22	Classes End

### 1st Semester

Aug 14-19	University Colloquium
Aug 19-21	ACT Exam 1:00 p.m.
Aug 24, 25	Freshman Orientation

**1st Semester, continued**

Aug 25	Registration for Non-registered Students
Aug 26	Classes Begin
Aug 26	Late Registration Fee
Sep 2	Fee for Class Change and "W" Show on Transcript
Sep 8	Last Day to Add a Class
Sep 28-30	View Southern
Oct 7	Senior Class Organization
Oct 15	Mid-term Ends
Oct 16-19	Mid-semester Break
Oct 23-26	Alumni Homecoming
Oct 30	Last Day to Drop and Automatically Receive a "W"
Nov 3-14	Winter Registration/Advisement
Nov 26-30	Thanksgiving Vacation
Dec 5	All Withdrawals After This Date Receive "F"
Dec 14-17	Semester Exams
Dec 18	Commencement, 7:00 p.m.
Dec 19	Fall grades due, verified 2:00 p.m.
Dec 18-Jan 4	Christmas Vacation

**2nd Semester**

Jan 5	Registration for Non-registered Students
Jan 6	Classes Begin
Jan 6	Late Registration Fee
Jan 13	Fee for Class Change and "W" Show on Transcript
Jan 19	Martin Luther King, Jr. Day/No Classes
Jan 20	Last Day to Add Course
Feb 26	Mid-term Ends
Feb 27-Mar 7	Spring Break
Mar 18	Last Day to Drop and Automatically Receive a "W"
Mar 22-Apr 2	Fall Registration/Advisement
Apr 5	Senior Deadline for Correspondence/Incompletes
Apr 16	All Withdrawals After This Date Receive "F"
May 2-5	Semester Exams
May 7	Winter grades due, verified 2:00 p.m.
May 9	Commencement/Semester Ends

**1st Summer Session, 2004 (Four Weeks)**

May 10	Registration and Classes Begin
Jun 4	Classes End

**2nd Summer Session, 2004 (Seven Weeks)**

Jun 7	Registration and Classes Begin
Jun 22	Classes End

**SmartStart Session, 2004 (Four Weeks)**

Jul 25	Verification of Registration
Jul 26	Classes Begin
Aug 20	Classes End

# THIS IS SOUTHERN ADVENTIST UNIVERSITY

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Southern Adventist University is a co-educational institution operated by the Southern Union Conference of Seventh-day Adventists.

## **Mission**

Southern Adventist University, serving local, national, and international constituents, provides learning in a Christian environment where all are encouraged to pursue truth, wellness, and a life of service.

## **Vision**

In response to this mission, Southern Adventist University envisions itself as a leader in academic and professional excellence, responsive to the needs of its constituencies as it provides affordable education and a balanced lifestyle for students from diverse backgrounds. The institution will be recognized for its integration of faith and learning, scholarship and service, and leadership and servanthood.

## **Core Values**

- A Christ-centered Seventh-day Adventist campus
- Academic and professional excellence
- Hospitality and service
- Affordable education
- Balanced lifestyle

## **Institutional Goals**

- Graduates who master the basic skills of critical reasoning, independent thinking, computation, communication, collaboration, and creativity needed to enter the workplace with confidence, to pursue lifelong learning, and to exercise leadership as contributing citizens who advance their families, communities, the church, and society.
- Competent and diverse faculty and staff who model balanced ethical lives, integrate faith and learning, demonstrate scholarship through teaching, research, and other scholarly and creative activities, and celebrate and energize the student spirit as they respect and support the different ways students develop their minds, their persons, and their citizenship.
- Campus learning communities that engage students with ideas that mark educated persons, global and multicultural perspectives, and advanced technology to develop both ethical principles and intellectual flexibility.
- Active partnerships with alumni, church, community, business and industry, civic organizations, and government in order to analyze, project, and respond to changing needs to help ensure that graduates are prepared for a life of service.
- Responsible stewardship of resources entrusted to the university through effective fiscal management to fulfill the mission, vision, and goals of the university.

### **Educational Philosophy**

Rooted in its theological understanding of God and humanity, the educational philosophy of the Seventh-day Adventist church is summarized as follows:

- God, the creator and Sustainer of the universe, is the Source of all knowledge.
- Created in the image of God for the purpose of communion with Him, humanity has sinned and has separated from Him.
- Through infinite love, God sent His Son to restore this relationship with us—a personal relationship that begins now and continues throughout eternity.

Within the context of this theological understanding, education is viewed as an essential element of redemption, and must focus on developing the whole person. Through harmonious development of the physical, mental, spiritual, and social dimensions, the individual becomes better equipped to bring wholeness to a broken world. Within this philosophical framework, the **Student Development Goals** are as follows:

- **Spiritual:** To create a safe, nurturing community of faith in which students may grow in a vibrant relationship with the Lord Jesus Christ, while integrating into their lives Christian beliefs and values as understood by the Seventh-day Adventist church.
- **Intellectual:** To facilitate in students the mastery of cognitive skills of critical reasoning, independent thinking, reflective judgment, communication, and creativity as students confront the issues, ideas, and values of historical and contemporary civilization.
- **Occupational:** To assist students in attaining knowledge-based competencies essential for productive citizenship, leadership, and service in an increasingly complex global society.
- **Social:** To provide opportunities for students to develop socio-emotional maturity that will enable them to be effective, contributing members of families, groups, and communities in a pluralistic society.
- **Physical:** To empower students to take responsibility for their own well-being through a health-promoting lifestyle.

### **HISTORY**

In 1892 the educational venture that developed into Southern Adventist University had its beginning in the small village of Graysville, Tennessee. The school became known as Graysville Academy. In 1896 the name was changed to Southern Industrial School and five years later to Southern Training School.

In 1916, because of limited acreage available for further expansion of plant facilities, the school was moved to the Thatcher farm in Hamilton County, Tennessee. The name "Collegedale" was given to the anticipated community. At its new location, the school opened as Southern Junior College and continued as such until 1944 when it achieved senior college status and the name was changed to Southern Missionary College. In 1982 the name was changed to Southern College of Seventh-day Adventists.

In 1996 graduate studies were added to the curriculum and the name was changed again, this time to Southern Adventist University.

### **SETTING**

Southern Adventist University's one-thousand-acre Collegedale campus is nestled in a valley 18 miles east of Chattanooga. The quietness and beauty of the surroundings are in keeping with the University's educational philosophy.



### **ACCREDITATION AND MEMBERSHIPS**

Southern Adventist University is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (1866 Southern Lane, Decatur, Georgia 30033-4097, telephone number 404-679-4501) to award one-year certificates, associate degrees, baccalaureate degrees and masters degrees. It is also accredited by the Accrediting Association of Seventh-day Adventist Schools, Colleges, and Universities. It is licensed by the Florida State Board of Independent Colleges and Universities to offer the master of business administration degree. Additional information regarding the University may be obtained by contacting the State Board of Independent Colleges and Universities, Department of Education, Tallahassee, FL 32399, 850-488-8695.

Schools and departments of the University are also accredited by various organizations. The Associate of Science and Bachelor of Science degree programs in nursing are accredited by the National League for Nursing Accrediting Commission (61 Broadway, New York, NY 10006, telephone number, 1-212-363-5555 ext. 153). The School of Nursing is an agency member of the Council of Baccalaureate and Higher Degree Programs and the Council of Associate Degree Programs of the National League for Nursing. The School of Nursing is approved by the Tennessee Board of Nursing. The School of Education and Psychology teacher education program is accredited by the National Council for Accreditation of Teacher Education. The University is approved by the Tennessee State Board of Education for the preparation of secondary and elementary teachers. The School of Music program is accredited by the National Association of Schools of Music. The Long-Term Care Administration program is accredited by the National Association of Boards of Examiners of Long-Term Care Administrators. The Social Work program is accredited by the Council of Social Work Education.

Southern Adventist University is also a member of the Association of American Colleges, the American Council on Education, the Tennessee College Association, and the American Association of Colleges for Teacher Education.

### **ACADEMIC PROGRAM**

Southern Adventist University offers 8 master's degree programs with 24 emphases, 55 baccalaureate degree majors, 47 minors, 17 associate degree majors, and 1 one-year certificate. Additional preprofessional and terminal curricula are available to students seeking admission to professional schools. (See "Degrees and Curricula," pages 33-34). Eleven departments/schools offer secondary teaching certification.

### **DISTANCE LEARNING**

Distance learning includes undergraduate and graduate programs located on national and international Seventh-day Adventist college and university campuses as well as on-line courses and degrees. The distance learning program provides the same quality of educational experience as the main campus to those students who cannot attend classes in Collegedale.

### **STUDENTS**

Sixty percent of the students of Southern Adventist University come from the eight states constituting the Southern Union Conference of Seventh-day Adventists. However, most of the additional states and 50 foreign countries are also represented. There are a few more women than men.

Former Southern Adventist University students are now serving in the ministerial, teaching, medical, and other services of the Seventh-day Adventist Church at home and abroad. Others are engaged in advanced study, business pursuits, government service, research activities, private and institutional medical services, and the teaching professions on all levels.

## FACILITIES

The following buildings house the academic and other activities of the University:

Brock Hall—Visual Art and Design, Business and Management, English, History,  
Journalism and Communication, Modern Languages, WSMC FM90.5  
Daniells Hall—Social Work and Family Studies, Software Technology Center  
Hackman Hall—Religion Center  
Hickman Science Center—Biology, Chemistry, Computing, Mathematics, Physics  
Mazie Herin Hall—Nursing  
William Iles Physical Education Center—Physical Education, Health, and Wellness,  
Swimming Pool  
Ledford Hall—Technology  
McKee Library—Center for Learning Success  
Miller Hall  
Sanford & Martha Ulmer Student Center—Computer Center, Cafeteria, Counseling  
and Testing Center, Campus Ministries, student activity rooms, K.R.'s Place,  
Student Services  
Summerour Hall—Education and Psychology, Teaching Material Centers,  
21st Century Classroom  
J. Mabel Wood Hall—Music  
Lynn Wood Hall—Heritage Museum, Advancement, Alumni, Development, Security  
Wright Hall—Administration

Other facilities on or near campus that may serve student needs:

Collegedale Academy—secondary laboratory school  
Collegedale Korean Church  
Collegedale Seventh-day Adventist Church  
Charles Fleming Plaza—shopping center with businesses serving the  
University and community. Includes:  
Adventist Book Center  
Campus Kitchen—fast foods  
Campus Shop—student bookstore and gift shop  
Collegedale Credit Union  
United States Post Office  
Village Market with grocery, deli, bakery  
Health Service—located at the east end of Thatcher South  
Recreational Area—tennis courts, track, playing fields  
Southern Village—student housing  
Spanish-American Seventh-day Adventist Church  
Arthur W. Spalding Elementary School—laboratory school  
Student Apartments  
Student Park  
Talge Hall—men's residence hall  
Thatcher Hall—women's residence hall  
Thatcher South—women's residence hall

# ADMISSIONS

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Southern Adventist University welcomes applications from students who seek a university career that unites spirituality and academic integrity and who commit themselves to an educational program designed according to Christian principles as taught by the Seventh-day Adventist Church. The University does not discriminate in admissions on the basis of age, gender, race, color, ethnic or national origin, religion, or handicap.

## **PREPARATION FOR FRESHMAN STANDING<sup>1</sup>**

Applicants for regular admission as freshmen must satisfy one of the following two conditions at the time of enrollment:

### **Regular Acceptance**

- A. Graduate from an approved secondary school, including Home Study International, with a grade point average (GPA) of at least 2.00 (on a 4.00 scale) in major subjects,<sup>2</sup> have a minimum composite score of 18 on the Enhanced American College Test (ACT) or a minimum of 710 on the Scholastic Aptitude Test (SAT) or 840 on the Recentered SAT I.
- B. Pass the General Education Development (GED) test with all sections not less than 45 or total score of not less than 225, and have a composite score of 18 on the Enhanced ACT or a minimum of 710 on the Scholastic Aptitude Test (SAT) or 840 on the Recentered SAT I. Each applicant must have an official transcript of his or her grades and credits sent to the Admissions Office from the high school most recently attended.

**Southern Adventist University must have received a final official high school transcript or GED scores and a transcript from the high school last attended from each new student before he or she will be admitted to registration.**

### **Acceptance on Academic Probation**

- A. If either the high school GPA or ACT/SAT composite score is below the minimum requirements as stated above, the student may be accepted on academic probationary status. The minimum mandatory GPA is 1.50. The minimum mandatory ACT is 15 or 590 SAT I.
- B. If both the high school GPA and the Enhanced ACT composite score or SAT score are below the minimum requirements (2.00 and 18 or 710 respectively), it will be necessary for the student to take a minimum of six semester hours (in solid courses) and maintain a college GPA of 2.25 before being accepted at Southern Adventist University. These six hours may be taken at Southern Adventist University during the summer (last session excluded) or at another accredited college or university.
- C. Students accepted on academic probation may take no more than 12 semester hours during the first semester.

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<sup>1</sup>Those planning to enter professions such as business and management, computing, education, nursing, or music education should consult school admission requirements.

<sup>2</sup>English, mathematics, natural science, religion, social science, and foreign language.

**Subjects Required for Admission**

Applicants to freshman standing must have, at the minimum, the following subjects in their secondary program:

1. Three units of English, excluding journalism and communication.
2. Two units of mathematics, including algebra.
3. Two units of science or an ACT score of 14 in science reasoning. A college class in biology, chemistry, or physics must be taken in addition to general education science requirements if this condition is not met.
4. Two units of social studies. If one of these two units is not World History, HIST 174, 175, 364, 365, 374, 375, 386, 387 or 388 must be taken as part of the general education requirements.
5. Two units in a foreign language are required for a B. A. degree. If deficient, one year of a foreign language at the college level will be required.
6. Computer competency is strongly recommended.

**ADMISSION OF HOME SCHOOLED STUDENTS**

Applicants who have completed their high school education in a home school setting must submit the following documents to facilitate the admissions process at Southern Adventist University.

1. A completed Southern Adventist University undergraduate application.
2. Either an ACT minimum composite test score of 18, or an SAT I minimum combined verbal and math score of 710. This minimum score is mandatory for admission.
3. A portfolio, which must include the following documents:
  - a) If the student participated in or completed a course of study through a correspondence school, they must submit an official transcript from that school. If the student was taught partially or completely within the home, then it will be necessary to create a transcript of class work of the entire high school experience. Include course description, when the course was taken, as well as grade achieved. For example, "Algebra I: Fall, 1999, B+".
  - b) A copy of an original research paper.
  - c) A hand-written statement reflecting on the value the student received from their home school experience.

**ADMISSION OF TRANSFER STUDENTS**

Students wishing to transfer to Southern Adventist University from another accredited college or university must follow the same application procedure as other students. Transfer credits may be applied toward the requirements for a degree when the student has satisfactorily completed a minimum of twelve semester hours in residence. Credit by examination taken at other colleges will be accepted according to Southern Adventist University standards (see "University Credit by Examination" in the Academic Policies section of the catalog on page 45). A maximum of 72 semester hours may be accepted from a college where the highest degree offered is the associate degree. Background deficiencies revealed by transcripts and entrance examinations will be given individual attention.

Credit will be granted for courses taken at institutions which are not regionally accredited only after the student has completed at least 16 semester hours at Southern Adventist University with a 2.00 or better average. Transfer courses that are comparable to Southern Adventist University courses may be recorded with an earned grade of "D" or better in general education and a "C" earned grade for a major.

## 12 ADMISSIONS

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A student who has been dismissed from another institution because of poor scholarship or citizenship, or who is on probation from that institution, is not generally eligible for admission until s/he can qualify for readmission to the institution from which they have been dismissed. **Transfer students must submit both their college and high school official transcripts to the Admissions Office before being admitted to registration. All transfer students must show evidence of ACT (American College Test) or SAT (Scholastic Aptitude Test) prior to registration at Southern Adventist University unless the transfer GPA is 3.00 or above.**

### ADMISSION OF SPECIAL STUDENTS

Mature individuals who do not meet the above University admission requirements and who do not wish to become degree candidates, or otherwise qualified students who may desire limited credit for transfer to another institution of higher learning, may register as special students. A special student may enroll for a maximum of five semester hours per term.

### ADMISSION OF INTERNATIONAL STUDENTS

An international student applying to Southern Adventist University must have completed the equivalent of a United States high school (secondary) education. The student is required to list only the institutions and dates attended on the application forms, but will not be accepted to Southern Adventist University until the University has received original records or official copies of all credits, degrees, diplomas and other credentials, with validation by school or national officials. These should be in the original language, accompanied by a translation (not an interpretation) in English, and certified by an American Embassy official if possible.

The deadline for international student applications to be received by the Admissions Office is June 30 for the fall registration, and October 30 for the winter registration.

Students from countries which administer the G.C.E. (General Certificate of Education) examinations must have earned five (5) or more "0" level academic subject passes (generally at one sitting, with marks 1 through 6 or A through D). Subjects must include English, a natural science, and three others selected from a second language, mathematics, science, and social studies.

Proficiency in English, both written and oral, must be proven before admission. This may be done by taking: (1) the Test of English as a Foreign Language (TOEFL) paper-pencil test; (2) the TOEFL Computer Based Test (CBT). Students whose TOEFL score is 550 (CBT 213) meet the official admission level, but students with scores between 450 and 549 (CBT 133-212) may be admitted only on condition that they will enroll for special English language proficiency classes. These students must enroll as special advisees of the English Department which administers the language classes. Students whose TOEFL scores are below 450 (CBT 133) are not eligible for admission to the University. The ESL adviser will retest all students who arrive without TOEFL scores or who do not meet the above criteria. (Students who present a Michigan test score for admission to the ESL program will be placed accordingly. See criteria for placement.)

All ESL students on F-1 visas must register for no fewer than 12 credit hours; therefore, ESL students in the Intermediate level will register for a minimum of 12 credit hours: 10 credit hours in the ESL program and 2-3 credit hours in a course designated by the ESL adviser in the English Department. ESL students in the Advanced level will register for a minimum of 12 credit hours: 7 credit hours in the ESL program and 5-6 hours in courses designated by the ESL adviser in the English Department in consultation with an adviser in the student's concentration. For details, see the English Department sections of the catalog.

In addition to the regular University expenses, there are other expenses for an international student. (Please refer to the Financial Information section of the catalog.)

All students desiring an I-20 must first submit a legible copy of their passport, showing legal name.

According to current immigration laws, international students with student visas may work on campus provided that employment is available, and provided that the student is enrolled in a full course of study (minimum of 12 hours) for each semester in attendance and is making progress to the completion of a degree. On-campus employment is limited up to 20 hours per week when there are regular classes held. Such employment may be full time (up to 40 hours per week) during school vacation periods provided that the student intends to register for the subsequent academic semester. The Human Resources Office monitors hours worked and notifies the student and the campus employer when a student works in excess of 20 hours per week. If a student's work exceeds 20 hours per week, the student will become out of status with Immigration Services. Spouses may work only if they have a student visa (or other eligible visa) of their own.

International students on non-immigrant visas are required by law to secure permission before accepting any off-campus employment.

International students should not leave their homeland until they have in their possession:

1. An admissions letter of acceptance from Southern Adventist University
2. Form I-20 (from Southern Adventist University)
3. A valid passport
4. A valid visa to enter the United States
5. Sufficient funds for the first year at Southern Adventist University (in addition to the international security deposit of US\$3,000 required of all non-U.S. citizens except for citizens of Canada and Bermuda)
6. The Advance Payment of US\$2,500 (due before registration)

#### **ADMISSION TO THE SCHOOL OF BUSINESS AND MANAGEMENT**

Students majoring in business and management should refer to the School of Business and Management for requirements pertaining to the admission into the School.

#### **ADMISSION TO THE SCHOOL OF COMPUTING**

Students majoring in computer science should refer to the School of Computing for requirements pertaining to the admission into the School.

#### **ADMISSION TO THE SCHOOL OF EDUCATION AND PSYCHOLOGY**

Students who plan to teach in elementary or secondary schools should refer to the School of Education and Psychology section of the catalog for admission requirements to the Teacher Education Program.

#### **ADMISSION TO THE SCHOOL OF JOURNALISM AND COMMUNICATION**

Students majoring in journalism and communication should refer to the School of Journalism and Communication for requirements pertaining to the admission into the School.

#### **ADMISSION TO THE SCHOOL OF MUSIC**

Students majoring in music should refer to the School of Music for requirements pertaining to the admission into the School.

## **14 ADMISSIONS**

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### **ADMISSION TO THE SCHOOL OF NURSING**

Students applying to nursing courses as freshmen or as transfer students should refer to the Nursing section of the catalog for admission requirements.

### **ADMISSION TO THE SCHOOL OF RELIGION**

Students majoring in religion should refer to the School of Religion for requirements pertaining to the admission into the School.

### **EXTENSION CLASSES**

Extension classes are university classes offered on the campuses of Southern Union academies as an opportunity for seniors to earn university credit in skills areas that will fulfill part of the General Education requirements at Southern Adventist University. Instructors are academy teachers who are qualified with appropriate credentials and experience.

To enroll in an extension class, students must be members of the senior class with a grade point average of 3.00 or above during the years of their secondary education.

The extension classes must duplicate as nearly as possible their university counterparts in content, degree of difficulty, testing and grading. The use of formal Advanced Placement (AP) courses may be used where such are available.

Academies that would like to participate in this program must contact the Academic Dean to make application.

### **APPLICATION PROCEDURE FOR ADMISSION**

- ◆ Prospective students should request application forms from the Admissions Office or can apply on the Internet at [www.southern.edu](http://www.southern.edu).
- ◆ Completed applications should be returned to the Admissions Office with an application fee of \$25.
- ◆ It is the student's responsibility to request any former schools (high school and college) to forward transcripts to the Admissions Office in support of the application. These will become the property of the University.
- ◆ Students transferring from another college or university must show evidence of ACT (American College Test) or SAT I (Scholastic Aptitude Test) prior to registration at Southern Adventist University unless the transfer GPA is 3.00 or above.
- ◆ Upon receipt and evaluation of the application, transcripts of credits and test scores, the Admissions Office will notify the applicant of the action taken.

### **WHEN TO APPLY OR REAPPLY**

New students are urged to submit applications no later than the last term of the senior year of high school. Applications submitted at the beginning of the senior year will sometimes enable the University to suggest ways of strengthening the student's preparation. Because of the difficulty sometimes encountered during the summer months in obtaining necessary transcripts and test scores, more time will be necessary for processing late applications.

A student must reapply, through the Admissions Office, if they have been out of school for one semester or longer. The regular application fee of \$25 will be required.

All students who have received academic acceptance will be mailed a Commitment Deposit Card. To guarantee admission as a student, this card must be completed and returned to the Admission Office with a \$200 Commitment Deposit. Deadlines are July 16 for the fall semester and November 16 for the winter semester. The \$200 is not an additional fee; it is used as part of the advance payment of \$2,500. The Commitment Deposit is refundable until the deadlines. After that date, the student will forfeit the

deposit. The Commitment Deposit is required of any student seeking enrollment whether residence hall or village.

**ADMISSION TO GRADUATE PROGRAMS**

Students planning to enroll in master's degree programs should write for information from the respective School from which the graduate degree is offered.

The degrees offered are:

**School of Business and Management**

*Master of Business Administration*

- Accounting
- Church and Nonprofit Leadership
- Healthcare Administration
- Management

*Spicer Memorial College/\*\*Adventist College of Management Studies*

- \*Human Resource Management
- \*\*Marketing Management

*Master of Financial Services*

*Master of Science in Administration*

**School of Computing**

*Master of Software Engineering*

**School of Education and Psychology**

*Master of Science*

- Community Counseling
- Marriage and Family Therapy
- School Counseling

*Master of Science in Education*

- Curriculum and Instruction
- Educational Administration and Supervision
- Inclusive Education
- Multiage Teaching
- Outdoor Teacher Education

**School of Nursing**

*Master of Science in Nursing*

- Adult Nurse Practitioner
- Family Nurse Practitioner
- Nurse Educator

*Master of Science in Nursing/Master of Business Administration*

- Healthcare Administration

**School of Religion**

*Master of Arts in Religion*

- Homiletics
- Church Leadership and Management
- Evangelism
- Religious Education
- Religious Studies



# STUDENT LIFE AND SERVICES

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A university is not only classroom instruction, but also a mode of association. The effectiveness of the University program is enhanced if students develop their interests and meet their needs through participation in the nonacademic activities provided. Students are encouraged to take advantage of the facilities and opportunities planned for their cultural, social, and spiritual growth.

## **CAMPUS SAFETY**

The Campus Safety department safeguards campus residents, property, and facilities. Its responsibilities include fire prevention and detection, traffic control, campus escort service, assistance with vehicle jump starts and lockouts, vehicle registration, card entry, arrangements for emergency after hours transportation, the maintenance of campus safety and order. Campus Safety is also responsible for the public address system, recording of programs and classroom presentations as per request. Campus Safety is located in room 108 of Lynn Wood Hall.

## **CAREER SERVICES**

Key elements in selecting an academic major and career are discovering one's interests and abilities. The Counseling and Testing Center invites students to discuss career options, self-assessment, aptitudes, interests, and goals with a counselor. Career services are available to all currently enrolled students and graduates. Appointments can be made by visiting or calling the Counseling and Testing Center.

The Counseling and Testing Center offers assistance in resumé and cover letter preparation, graduate school and employment application processing, and job interview preparation. Recruiters from professional schools and businesses regularly visit the University to interview seniors. Annual job opportunities and health career fairs provide students with opportunities to network with employers.

## **CHAPLAIN'S OFFICE**

Any student of Southern Adventist University has the opportunity to enrich his/her personal relationship with Jesus through Campus Ministries activities. Through the programs coordinated from the Chaplain's Office, students can engage in a wide variety of on- and off-campus spiritual activities. Student leaders working with the campus chaplain direct out-reach activities such as Campus Ministries, CABL (Collegiate Adventist for Better Living), Destiny Drama Company, Collegiate Missions, and numerous religious programs.

Southern Adventist University enjoys a reputation of having a strong commitment to mission service. There are opportunities for short-term mission projects as well as traditional Student Missionary positions or volunteer Task Force positions. The Student Missionary assignments from the world divisions are published by the General Conference Adventist Volunteer Center on their web site. Students interested in any mission or Task Force position may work through the Chaplain's Office for information and placement in mission positions.

The campus chaplain serves as a pastor for the University campus. The chaplain is available for spiritual counseling, personal and relationship concerns, or any situation in which students desire personal and professional counseling. It is the desire of the Chaplain's Office to provide a safe, confidential setting for students to discuss personal issues.

Since many university students choose a life partner while here at the University, the Chaplain's Office provides various premarital inventories and counseling programs to aid in the establishment of healthy Christian relationships.

### **CONCERT-LECTURE SERIES**

Each year a concert-lecture series featuring significant artists and lecturers is provided for students, generally in connection with the weekly convocation program. The cost of admission for students is included in the tuition.

### **CONVOCATION**

Convocation exercises in the residence halls and for the entire student body serve educational and spiritual purposes. They also provide an element of unity which is one of the most desirable features of private education such as is found at Southern Adventist University. The spiritual emphasis weeks and the weekend church services assist in the spiritual growth of the students. Students are required to attend these services regularly. Failure to do so will jeopardize the student's current status and readmission privileges.

### **COUNSELING AND TESTING SERVICE**

During registration each student is assigned an academic adviser who will assist in program planning and give advice and guidance on academic questions throughout the school year. Students may also seek counseling regarding academic concerns from any member of the faculty.

Students who wish to seek assistance from a professional counselor should contact the Counseling Center. The Center offers a wide variety of resources to assist students adjust to university life. Personal and career counseling, consultation, testing, and referral services are provided in a confidential caring environment.

Southern Adventist University is an established non-Saturday National Test Center for the administration of entrance examinations for students applying to graduate and professional schools. Contact the Counseling and Testing Center for test applications and test date information.

### **DINING**

For the promotion of student health and enjoyment, Southern Adventist University provides a complete vegetarian cafeteria service, organized to serve student needs. The spacious dining hall is an inviting center of social and cultural life at the University, and service by the cafeteria staff is available for the many student and faculty social functions. Auxiliary dining rooms are available for meetings of various student or faculty organizations. The Food Service Department also operates two vegetarian fast-food shops on the campus. K.R.'s Place is conveniently located in the Student Center and the Campus Kitchen is at the nearby Fleming Plaza.

### **DISABILITIES - REHABILITATION ACT (1973) Section 504: Services for Students with Special Needs**

Students with disabilities should contact the Center of Learning Success (CLS) located on the second floor of the McKee Library (ph. 423-238-2574 or 423-238-2838). Southern Adventist University is in compliance with Section 504 of the Rehabilitation Act (1973) and is dedicated to the elimination of architectural and prejudicial barriers which prevent any qualified person from attending. SAU has established the CLS to assist in obtaining reasonable accommodations. However, the University does not assume responsibility for accommodations to students who have not voluntarily, and confidentially, identified themselves as having qualifying disabilities or to those who have not provided the CLS with appropriate documentation of their disabilities. For students who have dissatisfaction with the University's recommendations, SAU has a formal grievance process which it will conduct in a fair and unbiased manner. The grievance process is initiated by contacting the Director of Counseling and Testing at

## **18 STUDENT LIFE AND SERVICES**

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423-238-2783 in the Student Center. Detailed copies of this process are available at the CLS and the Counseling and Testing Center.

### **DISCIPLINE**

Discipline refers to any action taken by Southern Adventist University relative to a student's social standing. All student disciplinary procedures are under the direction of the vice-president for Student Services, who works with the residence hall deans in handling student disciplinary cases. The vice-president for Student Services may separate a student from the school, suspend a student, deny re-admission, or place a student on citizenship probation. For further details, consult the *Student Handbook*.

### **HEALTH SERVICE**

The Health Service is directed by a nurse practitioner under the supervision of a physician and the vice president for Student Services. The nurse practitioner works during the day and two live-in registered nurses take turns being on-call during the evenings, nights, and weekends for emergencies. The physician will see students at Health Service at pre-arranged times. To maximize healthcare for all students it is the normal procedure for the nurse to see students at Health Service. In a clear emergency the nurse on duty will go onsite.

Health Service is available to all students and student dependents ages 12 and above who are on school insurance.

An infirmary is available to all residence hall occupants at no charge. Visits for minor illnesses or injuries, wound care, blood pressure checks, and equipment loans are free. Visits requiring prescriptions or expanded medical care, physicals, lab tests, immunizations, and medications or supplies will have a charge. Health Service may bill some health insurances but the students should plan to file their own insurance. Health Service charges and prescriptions from Winn Dixie Pharmacy may be placed on the student's account.

Health Service makes referrals and arranges transportation to area dentists, doctors, and hospitals.

University policy requires all students to have adequate accident and health insurance covering both inpatient and outpatient services. The same coverage is encouraged for all spouses and dependents. This requirement can be met at registration or before, by (a) enrolling in the student injury and sickness insurance plan, or (b) signing a waiver form indicating adequate coverage by another policy or health care plan. All students living in a residence hall or other student housing must purchase the insurance unless waiving the coverage. Those taking less than six hours may choose to purchase the plan if desired. A student taking six hours or more who has not signed a waiver form will be automatically enrolled in the plan. A policy brochure describing benefits, terms, and limits is available from the Risk Management department.

### **ORIENTATION PROGRAM**

Southern Adventist University has a personal interest in the success of the student desiring a university education. There is much that the student must do to get acquainted with the academic, social, and religious life of the University by perusing this catalog and the Southern Adventist University Student Handbook. Instruction and counsel are given which will help the student better understand the University program and what is expected of him/her as a citizen of the University community.

Orientation for new students is held prior to registration for the fall term. It includes examinations and instruction helpful in course planning. The student is introduced to

the facilities, purposes, and functions of the University. Social occasions are also provided when students may meet faculty members and fellow students. All new freshman and transferring students are required to attend the orientation program.

#### **PHOTO RELEASE**

By registering at Southern Adventist University, students authorize the use and reproduction by the University, or anyone authorized by the University, of any pictorial images (including conventional, video, and digital photography) taken of them while enrolled at Southern Adventist University, without compensation. All negatives, positives, and prints shall constitute Southern Adventist University property, solely and completely.

#### **RESIDENCE HALL LIVING**

Living in a university residence hall with its daily “give and take” prepares the student to meet life with equanimity, teaches respect for the rights and opinions of others, and offers first-hand experience in adjusting to a social group. Four residence halls that serve the needs of our students are: Talge Hall, Thatcher Hall, Thatcher South, and Southern Village.

To assure students this beneficial experience, the University requires those students who take more than three semester hours of class work and who are unmarried, under 23 years of age, and not living with their parents or other approved relatives in the vicinity, to reside in one of the residence halls. Those over the age 23 may be asked to find alternate housing either in Student Family Housing or off-campus.

#### **SOCIAL ACTIVITIES AND ORGANIZATIONS**

The Director of Student Life and Activities plans social activities in consultation with the Student Activities Committee. Additional social programs are sponsored during the year by clubs and organizations.

In addition to the Student Association, more than 30 campus organizations provide opportunities for enrichment, leadership training, and enjoyment. They include church-related organizations—Campus Ministries; Student Ministerial Association; clubs related to academic interests sponsored by the departments; social clubs—Sigma Theta Chi (women), Upsilon Delta Phi (men), Black Christian Union, Christian Veterans Association and the Latin American Club, and special interest or hobby clubs.

#### **STANDARDS OF CONDUCT**

In harmony with the objectives of the University, high standards of behavior are maintained to encourage the development of genuine Christian character. Mature Christian students of sound spiritual and social integrity appreciate standards that elevate and ennoble. Admission to Southern Adventist University is a privilege that requires the acceptance of and compliance with published and announced regulations. Only those whose principles and interests are in harmony with the ideals of the University and who willingly subscribe to the social program as ordered are welcomed. It therefore follows that since students at Southern Adventist University receive an education subsidized by the Seventh-day Adventist Church, those who engage in activities determined to be detrimental to the church on or off campus will not be knowingly accepted or retained.

A student who is out of harmony with the social policies of the University, who is uncooperative, and whose attitude gives evidence of an unresponsive nature may be advised to withdraw without specific charge.

Each student is expected to become acquainted with the standards of conduct published in the Southern Adventist University Student Handbook. The handbook

includes levels of social discipline and the appeal route. A copy may be obtained from the office of the Vice President for Student Services. Interim announcements of policies adopted by the administration are of equal force with those listed in official publications.

#### **STUDENT ASSOCIATION**

Every undergraduate student at Southern Adventist University who is taking eight or more semester hours of class work is a member of the Student Association with voting privileges in the election of officers. The association affords opportunities for leadership development and for cooperation in achieving the objectives of Southern Adventist University. The association assists the University administration and faculty in the implementation of policies and assumes responsibility in giving direction to campus activities entrusted to it. The association's activities are coordinated and communicated through the Student Senate and cabinet and their several committees. The activities and responsibilities of the officers and the detailed organization of the Student Association are outlined in the Student Association Constitution and Bylaws.

#### **STUDENT EMPLOYMENT SERVICE**

Southern Adventist University encourages every student to balance work and study. If a student wants to work, is physically and emotionally able to work, and has arranged his/her class schedule to accommodate a reasonable work schedule, he/she should be able to obtain employment on campus. Students seeking employment should contact the Human Resources/Student Employment Office.

#### **STUDENT PUBLICATIONS AND PRODUCTIONS**

As a vital part of its community of learning, Southern Adventist University sponsors the production of a variety of media by its students. When exercised in the spirit of Christian fellowship, responsible freedom of expression and debate of issues enhances the university community. Editors and producers are encouraged to express themselves freely within the parameters of the philosophy, standards, and mission statement of the University.

Student media are the voices of both students and faculty, representing the visual and creative arts, both in print and non-print formats. The student media provides a marketplace of ideas in a university environment. Student media serve not only the current residents of the campus, but also document the culture and history of the institution.

Approved student-produced media on campus are the *Festival Studios* (multimedia year in review), *Joker* (pictorial directory), *Numerique* (student phone directory), *Southern Accent* (student newspaper), *Southern Memories* (yearbook), and *Campus Chatter* (weekly announcements). Southern Adventist University is the legal publisher of all of the approved student-produced media.

# **ACADEMIC ENRICHMENT SERVICES**

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## **E. A. ANDERSON LECTURE SERIES**

The E. A. Anderson Lecture Series is an annual feature of the business curriculum. The series is made possible by the generosity of E. A. Anderson of Atlanta, Georgia, for the purpose of giving the student a broader understanding of the business world. The public is invited to attend the lectures free of charge; however, for a fee, continuing education credit is available. Lectures are presented at 8 p.m. on Monday evenings during the second semester, in the E. A. Anderson Business Seminar Room, Brock Hall, Room 333.

## **EUGENE A. ANDERSON HEILLER ORGAN CONCERT SERIES**

The Anderson Heiller Organ Concert Series was initiated in 1986 to provide world-class organ concerts. These concerts and workshops are presented by foremost organists from throughout the world. Selected performances are broadcast internationally on the American Public Radio Program, "Pipe Dreams." The series is made possible through the generosity of Eugene A. Anderson of Atlanta, Georgia, for the education and enjoyment of the students and the public. Because of its uniqueness, this series attracts organists and other fine arts enthusiasts from all areas of the country.

The Anton Heiller Memorial Organ, a 70-stop 108-rank tracker, was dedicated in the Collegedale Seventh-day Adventist Church in April 1986. A second instrument, a mean-tone organ with two manuals and 13 stops, is housed in Ackerman Auditorium. Both were built by John Brombaugh and Associates of Eugene, Oregon.

## **FLORENCE OLIVER ANDERSON LECTURE SERIES**

Each year the School of Nursing at Southern Adventist University brings nationally recognized experts in the health field on campus to address the professional community. Southern Adventist University believes education to be a dynamic lifelong process and is committed to providing professional nurses with continuing education opportunities, as well as exposing student nurses to the importance of self-initiated education.

This series of seminars is dedicated to excellence in nursing and is made possible by the generosity of the late Florence Oliver Anderson.

## **CHAMBER MUSIC SERIES**

Ackerman Auditorium in J. Mabel Wood Hall is the setting for the Chamber Music Series. Each semester two or three artists and/or ensembles provide a variety of listening experiences for students, faculty, and the community. Artists are chosen in such a fashion that over a four-year period a student can become acquainted with solo and ensemble music of many style periods. Master classes are often scheduled in conjunction with a concert.

## **E. O. GRUNDSET LECTURE SERIES**

The E. O. Grundset Lecture Series is jointly sponsored by the Southern Adventist University Chapter (Kappa Phi) of the Beta Beta Beta National Biological Honor Society and the Biology Department. Five or more lectures are presented each semester by guest speakers. The general public is invited.

The lectures are divided into two categories. The Technical Research Seminars are designed to update students, faculty, and the community on current biological research as well as to illustrate to students how biological knowledge is acquired through research. The Natural History Lectures are less technical and provide a general understanding of organismic and ecological biology, either by a description of the

plants or animals in a certain region or an account of the behavior, habits, or ecology of certain species.

**ROBERT H. PIERSON LECTURE SERIES**

The Robert H. Pierson Lectureship is sponsored in November of every year by the School of Religion under the auspices of the Ellen G. White Memorial Chair in Religion. The lectures are meant to facilitate the training of ministers and other religion majors in Biblical Studies, Theology, History, Adventist Studies, Homiletics, Church Leadership, and in other areas of preparation.

**GERHARD F. HASEL LECTURESHIP ON BIBLICAL SCHOLARSHIP**

The Gerhard F. Hasel Lectureship on Biblical Scholarship serves to promote biblical scholarship, particularly by inviting recognized non-Seventh-day Adventist scholars to lecture on the campus of Southern Adventist University each winter semester. The lectureship also serves to maintain a mutually helpful interchange between Adventist and non-Adventist biblical scholars, and to expose students and faculty to varied research and views in order to challenge and fortify reasons for biblical faith. The lectureship is sponsored by the E. G. White Memorial Chair in Religion.

**CENTER FOR LEARNING SUCCESS**

The Center for Learning Success (CLS) provides staff and equipment in a supportive environment to assist and encourage all students in their pursuit of learning. Use of the CLS is free for *all* currently enrolled or pre-registered SAU students.

In addition, students with documented disabilities are advised to register with the CLS as part of their preparation to attend SAU or by the first week of classes.

**INSTITUTE OF ARCHAEOLOGY**

The Institute of Archaeology, under the auspices of the School of Religion, coordinates archaeological programs through course offerings, the Lynn H. Wood Archaeological Museum, laboratories, a research library, excavations, and publications.

**INSTITUTE OF EVANGELISM AND WORLD MISSIONS**

The Robert H. Pierson Institute of Evangelism and World Missions, under the auspices of the School of Religion, provides coordination and funding for students and faculty to engage in direct evangelistic and missionary opportunities, as well as research and resources through the Evangelistic Resource Center.

**LIBRARIES**

McKee Library provides both print, nonprint, and electronic educational materials for the students and faculty of the University. Open stacks, pleasant areas to read or study, current periodicals, and a large microform collection contribute to the enjoyment of learning. Special collections in the library include the Seventh-day Adventist Heritage Collection: books and materials by SDA authors and about the Seventh-day Adventist Church; and the Dr. Vernon Thomas Memorial Civil War and Abraham Lincoln Collection: books, letters, manuscripts, newspapers, pamphlets, pictures, paintings, maps, and artifacts of this period in American History.

The combined collection of these libraries contains over 600,000 items. Over 1,100 print periodicals are currently received which include a large number of titles kept permanently on microform. McKee Library's web page is a central source for accessing information. It links to the online catalog, multiple websites, as well as numerous databases which access 13,360 full-text journals. The library is a member of Online

Computer Library Center and charter member of the Southeastern Library Network (SOLINET).

The facility has been in use since 1970, and provides seating for 317, including individual study carrels and group study tables.

An educational curriculum library, the Teaching Materials Center, is housed on the second floor of Summerour Hall. It contains elementary and secondary textbooks, curriculum guides, teaching aids, a laminator, copier, computers, and video viewers. The center features a large collection of Ellison letter cutters in a handy work area. The TMC contains over 10,000 books, pictures, videos, posters, and realia designed to help teachers, students, and community members produce interesting presentations.

### **MUSIC LIBRARY**

A music library is housed in Mabel Wood Hall for use by faculty and students of the School of Music. The resources in this collection include books, scores, CDs, DVDs, and records. Items in this collection are cataloged by McKee Library.

### **MARINE BIOLOGICAL STATION**

Southern Adventist University is affiliated with Walla Walla College's Rosario Beach Marine Biological Station to enrich and supplement its on-campus programs.

This Marine Biological Station is located on Fidalgo Island in the Puget Sound in the state of Washington and provides students with opportunities to study marine habitats in a temperate climate. This station also furnishes facilities for summer class work and research. Its close proximity to biomes ranging from sea bottom to Alpine tundra provides an excellent opportunity for instruction and investigation.

### **WSMC FM90.5**

WSMC FM90.5 (Chattanooga's classical station) is a 100,000 watt, noncommercial, fine arts radio station licensed to Southern Adventist University.

WSMC provides training for students in the field of broadcasting. The station regularly hires between 15 and 20 students as on-air announcers, reporters, or production assistants. The station is an excellent way for the student to receive hands-on experience in the field of broadcasting.

WSMC represents the University to the Greater Chattanooga community, with a coverage area including a 100-mile radius of Chattanooga. Founded in 1961, it is the oldest noncommercial fine arts station in southeastern Tennessee. WSMC was the first radio station in a seven-state region to receive satellite capability. The station also exists as an outreach of the University—striving to enhance the quality of life in the community.

The station produces high-quality fine arts, informational, educational, and inspirational programs. WSMC is affiliated with Public Radio International and broadcasts programs from NPR and BBC.

WSMC's broadcast studios are located in Brock Hall. The facility includes a studio-quality production room, news room, music library, and on-air studios.



# ACADEMIC POLICIES

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## PLANNING A COURSE OF STUDY

When planning their course work, students should acquaint themselves with their chosen program of study and graduation requirements outlined in this catalog. Students who have not decided their course of study before entering the University may take a general program exploring several fields. This approach need not result in loss of credits if carefully planned.

Freshman students may consult faculty members during the summer months before the beginning of the fall term. Students planning to teach should consult the School of Education and Psychology to include teacher education courses as a part of their program in order to qualify for denominational and state certification.

Degree candidates are responsible for satisfying all degree requirements. They may choose to meet the requirements of any one catalog in effect during the period of residency. If students discontinue their education for a period of twelve months or more, they must qualify according to the catalog in force at the time of their return.

## GENERAL DEGREE REQUIREMENTS: Master's Degree

The general and specific degree requirements for a master's degree are described in a separate *Graduate Catalog*, available by writing to the graduate school. Master's degrees are available in the fields of Education, Counseling, Business, Nursing, Software Engineering, and Religion.

## GENERAL DEGREE REQUIREMENTS: Baccalaureate Degree

The general degree requirements for a baccalaureate degree are as follows:

- ◆ Satisfactory make-up of admissions deficiencies.
- ◆ A minimum of 124 semester hours with a resident and cumulative grade point average of 2.00 (C) or above.\* Students earning the Bachelor of Music degree will take 138-142 semester hours.
- ◆ A minimum of 40 hours of upper division credit, to include at least 14 upper division hours in the major for a B.A. degree and at least 18 upper division hours in the major for all other degrees.
- ◆ Completion of a major and minor (two majors accepted) for a B.A. degree or completion of a major for other degrees with a cumulative grade point average of 2.25 in the major,\* completion of the general education requirements, and electives to satisfy the total credit requirements for graduation. Courses completed with grades lower than a "C-" will not be applied on a major or minor. Grades of "C" or better are required for the Nursing major and grades of "C" or better are required for Nursing cognate courses.
- ◆ More than one major may be earned provided all courses required for each major and its cognates are completed. Each major must include a minimum of 20 semester hours that do not overlap with any other major or minor.
- ◆ More than one minor may be earned provided all courses required for each minor are completed. Each minor must include a minimum of 12 semester hours that do not overlap with any other major or minor.

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\*For educational certification, all secondary and elementary majors must have a minimum overall grade point, major, and education average of 2.75. The nursing major requires a GPA of 2.50 in cognate courses as well as in the major. The medical technology major requires minimum grades of C- and a minimum average of 2.25 in the major and cognates. The School of Religion and the Social Work Department require a minimum overall GPA of 2.50.

**GENERAL DEGREE REQUIREMENTS: Baccalaureate, continued**

- ◆ Bachelor of Art degrees are exempt from completing a minor if the student is a Southern Scholar or working towards certification.
- ◆ Completion of an examination as required by the department or school.
- ◆ Students wishing to obtain a second degree will need to complete, beyond the 124 minimum hours required, a minimum of 30 hours, including 16 hours upper division, and a new major.

**GENERAL DEGREE REQUIREMENTS: Associate Degree**

- ◆ A minimum of 64 semester hours and a resident and cumulative grade point average of 2.00 (C) or above. Nursing majors need 69 semester hours and a minimum cumulative GPA of 2.50.
- ◆ Completion of a major, the general education requirements, and electives to satisfy the total credit requirements for graduation. Courses completed with grades lower than “C-” will not be applied on a major.
- ◆ Students who have completed one associate degree and who wish to obtain another associate degree may do so upon completion of the curriculum prescribed for the second degree.  
The work completed for the second degree must include at least 24 hours in residence over and above the number of hours earned for the first degree. If the second associate degree is earned subsequent to the first associate degree, the requirements for the second degree will be governed by the provisions of the catalog in effect at the time the student re-enters the University for work toward the second degree.
- ◆ Students who wish to obtain an associate degree at the time they receive a baccalaureate degree may do so if the degrees are in different fields. If requirements for an associate and a baccalaureate degree in the same field are completed at the same time, only the higher degree will be conferred.

**ONE-YEAR CERTIFICATE REQUIREMENTS**

- ◆ A minimum of 32 semester hours which meet the requirements of a specific one-year program.
- ◆ A resident and cumulative grade point average of 2.00 (C) or above. Grades in the technical area below “C-” will not be accepted.

**GENERAL REQUIREMENTS: Minor**

- ◆ A minimum of eighteen semester hours of which six must be upper division credit.

**CLASS STANDING**

Freshmen	0-23 semester hours
Sophomores	24-54 semester hours
Juniors	55-93 semester hours
Seniors	94 semester hours

Eligibility for class office requires a grade point average of 2.25 and a good citizenship record.

**GRADUATION REQUIREMENTS**

*Degree Candidacy:* A student becomes a degree candidate when s/he enters the school term during which it will be possible to complete all requirements for graduation. Formal application for graduation must be made during the fall registration of the senior year.

*Dates of Graduation:* The date of graduation will be (a) the date of commencement for those graduating at the close of the school year; (b) the last day of the semester for those finishing first semester; and (c) for others, the last day of the month in which

graduation requirements are met and an official transcript is received at the Records and Advisement Office. There are three commencement services. One at the end of the first semester, second semester, and a summer commencement service in July.

*Transcripts:* Before a student will be allowed to graduate, transcripts of all correspondence and transfer credits must be received at the Records and Advisement Office.

*Participation in Graduation Exercises:* Students are allowed to participate in commencement exercises only if they have completed all the courses they need for graduation.

*Deferred Graduation:* Students ordinarily graduate under the requirements of the catalog of the year in which they enter the University. Students who are studying for a baccalaureate degree and fail to graduate within six calendar years (four years for an associate degree), must plan to conform to the current catalog.

### RESIDENCE REQUIREMENTS

*Baccalaureate Degree:* Twenty-five percent of the total semester hours required for the baccalaureate degree must be taken in residency including 30 of the last 36 hours completed preceding the conferment of the degree. The total hours taken in residence must include fifteen in upper division, nine of which must be in the major and three in the minor fields.

*Associate Degree:* Twenty-five percent of the total semester hours required for the baccalaureate degree must be taken in residency including 30 of the last 36 hours completed preceding the conferment of the degree. The total hours taken in residence must include fifteen in the major field of study and three in the minor if a minor is taken.

*Certificate Programs:* Eighteen semester hours of credit must be completed in residence immediately preceding the conferment of a one-year certificate.

*Transfer Credit:* Prior arrangements must be made with the Records and Advisement Office to take courses for transfer credit at another college or university during any session the student is simultaneously enrolled at Southern Adventist University and during any summer after initial enrollment. See department/school sections of the catalog for classes which must be taken in residence.

### PREREQUISITE FOR TAKING UPPER DIVISION CLASSES

Students must complete forty semester hours of 100 and 200 level courses (lower division) before enrolling in a 300 or 400 level course (upper division). **The English Composition and mathematics requirements in area A, Basic Academic Skills, of General Education must be met before enrollment in upper division classes.**

### GENERAL EDUCATION

General education is an important part of the student's experience at Southern Adventist University. The general education structure is designed to provide the student opportunity to develop those values and competencies that mark an educated person and prepare him or her for leadership in today's complex society. While recognizing the validity of many different general education programs, the faculty of SAU have designed the following sequence that provides development of academic skills and opportunities for self-fulfillment and conveys basic values of both the Seventh-day Adventist Church and western civilization. Students may exercise considerable latitude when selected courses to comply with General Education requirements. A comprehensive general education test is required of all baccalaureate seniors.

**Writing Across the Curriculum:** The Writing Across the Curriculum program at Southern Adventist University is one of the longest-running programs of its kind in the nation. The goal of the program is to assist students in developing writing skills suitable to various disciplines. Such skills will also make students more competitive in the job market. Thus, candidates for the bachelor's degree must complete three writing-emphasis classes as outlined in the general education requirements. These classes are carefully tailored to emphasize personal growth in writing skills through both spontaneous and planned writing exercises. Students should also expect writing requirements in courses other than those designated as writing-emphasis courses.

**Community Service:** Promotion of voluntary, unselfish service to mankind is a thread that runs through all programs of study at Southern Adventist University. Volunteerism, however, cannot be mandated. It can only be encouraged. Students at Southern are encouraged to volunteer for community service through government, philanthropic, cultural, political, church, medical, educational, environmental, and other organizations and agencies or through individual projects. Based on nominations from each academic department/school, Community Service Awards are presented each year at the annual Awards Convocation to students who have made an exceptional contribution of time and effort in serving others.

**Semester Hours  
Assoc. Bachelor's**

**AREA A. ACADEMIC, COMMUNICATION,  
AND COMPUTER SKILLS**

A graduate of Southern Adventist University can use the skills of reading, writing, mathematics, oral communication and basic computing skills.

Underlying all general education requirements are the basic academic skills of English and mathematics. It is important for a graduate to be able to discern an author's organization, arguments, and supports, and to write coherently, fluently, and grammatically. Graduates need numeric and symbolic computation skills to function successfully in our scientific and technological society.

**All English Composition and mathematics**

requirements in Area A must be completed before upper division work is undertaken.

Upper division transfer students may take Area A requirements concurrently with upper division classes.

**1. English**

6-9    6-9

ENGL 101 and 102 are required for both the associate and bachelor's degrees. Students with an Enhanced ACT English score below 17 must take English 100 before enrolling in ENGL 101. ESL students with TOEFL scores below 550 must take the designated ESL courses and raise their TOEFL scores to 550 before enrolling in ENGL 101.

**2. Mathematics**

0-3    0-3

Students with a Mathematics ACT score below 22 must take one mathematics course (100 level or above). MATH 080 is required of all students who meet none of the following criteria: 1) ACT Mathematics score of 16 or above, 2) Completion of high school Algebra II with a grade of C or better.

**AREA A. ACADEMIC, COMMUNICATION,  
AND COMPUTER SKILLS, *continued***

**3. Candidates for the bachelor's degree must complete three writing-emphasis classes.**

These classes are identified by a “(W)” following the course name, [e.g., History of the South (W)] in the departmental listings. One such class must be in the student's major field and one must be outside the major field. The third may be chosen from any area. The writing done as a part of the program overseas completed by students majoring in International Studies or Spanish will be accepted in place of a specially designated “W” course in the major.

**4. Basic Computer Competencies**

Southern Adventist University defines computer competencies as including both concept-based competencies and skill-based competencies.

0-3      0-3

All students must demonstrate the concept-based computer competencies by:

1

- a. Taking or challenging CPTE 100 which is offered in the classroom and online.  
OR
- b. Passing the Concept-Based Computer Competency Exam administrated by the School of Computing.  
OR
- c. Taking BCPT 314 or EDUC 260.

All students must demonstrate skill-based computer competencies by:

2

- a. Taking or challenging two hours or more in computer skill building courses that cover different application areas.  
OR
- b. Passing two different Skill-Based Computer Competency Exams administrated by the School of Computing.  
OR
- c. A combination of a and b.

The computer skill building courses are CPTE 104, 105, 106, 107, 109, 205, 245/345, 249, BCPT 104 (covers three skill-based areas), 105, 245/345, EDUC 260, MUED 250.

**5. Oral Communication**

3      3

Oral communication skills include Speaking Competencies and Listening Competencies. Degree programs that do not require COMM 135 require a set of courses approved by the Oral Communication Committee—a set of courses which meet the criteria for kinds, quality, and quantity of oral communication experiences and competencies set by the University for meeting minimum general education and accreditation standards.

	<b>Semester Hours</b>	
	<b>Assoc. Bachelor's</b>	
<b>AREA B. RELIGION</b>	6	12
<p>A graduate of Southern Adventist University has a knowledge of the Bible and a sense of Christian community based on the teachings, beliefs, and history of the Seventh-day Adventist Church.</p> <p>A correct understanding of the human condition results from a knowledge of the Bible as God's word, a commitment that springs from that truth, and a system of values derived from such knowledge and insight.</p> <p>Transfer students must take 3 hours for each year or part thereof in attendance at an SDA college or university with a minimum of 6 hours. Bachelor's degree students must take 12 hours of Religion and include one upper-division class.</p>		
<p><b>1. Biblical Studies</b> All RELB courses.</p>		
<p><b>2. Religion and Theology Studies</b> All RELT courses.</p>		
<p><b>3. Professional Studies</b> One course may be chosen from RELP 240/340, 251, 264, or 468.</p>		
<b>AREA C. HISTORY, POLITICAL, AND ECONOMIC SYSTEMS</b>		
<p>A graduate of Southern Adventist University has knowledge of history and the skill to analyze political and economic systems. It is essential that one have an historical perspective in a society that allows its members a voice in shaping its political, social, and economic institutions. CLEP exam credit for history will only be accepted for three of the six hours required for a bachelor's level degree. Students with less than one secondary school credit for World History must include one of the following: HIST 174, 175, 364, 365, 374, 375, 386, 387 or 388.</p>		
<p><b>1. History</b></p>		
<p>HMNT 210 and all HIST courses except 490 and 497.</p>		6
<p><b>2. Political and Economic Systems</b></p>		
<p>All PLSC courses; GEOG 306; ECON 213, 224, 225. [Students studying for licensure in elementary education may take GEOG 204 for C-2 credit.]</p>		3
<b>AREA D. LANGUAGE, LITERATURE, FINE ARTS</b>	3	6
<p>A graduate of Southern Adventist University can recognize the impact of arts and humanities on life and integrate such knowledge into personal experience.</p> <p>Language, literature, speech, and the fine arts convey ideas, values, and emotions. An acquaintance with these modes of communication enhances the ability to express oneself and fosters an appreciation of the cultural heritage of world civilization and the complexities of human existence.</p> <p>Bachelor's degree students must include at least 3 hours in two sub-areas. Students entering Southern Adventist University who have less than</p>		

**AREA D. LANGUAGE, LITERATURE, FINE ARTS, continued**

two secondary school credits of foreign language and who are pursuing a Bachelor of Arts degree must complete the elementary level of a foreign language.

**1. Foreign Language**

FREN 101-102, 207-208; GRMN 101-102, 207-208; ITAL 101-102, 207-208; MDLG 265; RELL 181-182, 191-192; SPAN 101-102, 207-208, 243.

**2. Literature**

All literature courses offered by the English Department, FREN 357, 358, 458; SPAN 355, 356, 457 458; and COMM 326.

**3. Music and Art Appreciation**

HMNT 205; MUHL 115, 120, 320, 321, 322, 323; MUCH 216; ART 218/318, 342, 344, 345, 349.

**AREA E. NATURAL SCIENCE**

3-6 6-9

A graduate of Southern Adventist University comprehends the basic concepts of science and can apply the scientific method to problem solving.

A study of the sciences develops an inquiring attitude toward one's environment. It provides individuals with empirical and rational methods of inquiry and an awareness of both the potential and the limitations of pure and applied science in solving problems.

Bachelor's degree students must take at least 3 hours from each of 2 sub-areas or complete a science sequence course. Only one of the following may apply: BIOL 424, PHYS 317. Students who have less than two secondary school units in science, and a Science Reasoning ACT standard score less than 14, must take 3 hours of science above the usual requirements; e.g. associate degree students must take 6 hours and bachelor's degree students must take 9 hours.

Southern Scholars must take a sequence of two classes from the same department. See the "Honors Studies Sequence" section on page 32 of the catalog for clarification.

**1. Biology**

BIOL 101-102, 103, 151-152, 225, 226, 250, 252, 314, 424.

**2. Chemistry**

CHEM 107, 111-112, 115, 151-152.

**3. Physics**

PHYS 137, 138, 155, 211-212, 317.

**4. Earth Science**

ERSC 105.

	<b>Semester Hours</b>	
	<b>Assoc. Bachelor's</b>	
<p><b>AREA F. BEHAVIORAL, FAMILY, HEALTH SCIENCES</b></p> <p>A graduate of Southern Adventist University will have a knowledge of and be able to apply the dynamics of personal relationships, social interaction, and healthful living toward effective service.</p> <p>The basic social units significantly shape people's lives, and a knowledge of their workings is necessary to understand ourselves and others.</p> <p>Bachelor's degree students must include at least 2 hours in 2 of the following sub-areas:</p> <ol style="list-style-type: none"> <li><b>1. Social Work and Family Studies</b> PSYC 124, 128, 217, 224, 231, 233, 249, 315, 349, 377, 415; SOCW 211, 212, 230, 233, 249 265/465, 296/496; EDUC 217; all SOCI courses except 201, 223, 245, 360, 365.</li> <li><b>2. Family Science</b> BUAD 128; SOCI 201, 223, 233, 365; SOCW 233; PSYC 233.</li> <li><b>3. Health Science</b> HLED 173; HLNT 135; NRNT 125.</li> </ol>	2	5
<p><b>AREA G. ACTIVITY SKILLS</b></p> <p>A graduate of Southern Adventist University will understand how to live a balanced life by following the principles of wellness and using leisure time wisely. The Seventh-day Adventist philosophy stresses the balanced development of the whole person. Toward this goal, education in the use of leisure time is important, particularly in recreational, creative, and practical skills. All students must take 3 hours of course work from Area G. PEAC 225 is required for both the associate and the bachelor's degrees. An additional PEAC course is required for the bachelor's degree.</p> <ol style="list-style-type: none"> <li><b>1. Creative Skills</b> All MUPF courses; ART 101, 104-105, 109-110, 221-222, 223, 235, 300, 310; ARTG 339; ENGL 312, 313, 314; JOUR 125, 315. [Students studying for licensure in elementary education may take ART 230 for G-1 credit.]</li> <li><b>2. Practical Skills</b> ACCT 103, 221-222; ARTG 115, 210 BUAD 126; COMM 103; CPIS 220; CPTR 103, 124, 215; ENGR 149, 249; JOUR 105, 205; TECH 145, 149, 154, 164, 264.</li> <li><b>3. Recreational Skills</b> PEAC 225 is required for both the associate and the bachelor's degrees. An additional PEAC course is required for the bachelor's degree. Optional pass/fail grading is available for all PEAC courses except 225.</li> </ol>	3	3



**SOUTHERN SCHOLARS (Honors Program):**

The honors program is designed for students who bring to their baccalaureate studies a high degree of motivation and intellectual curiosity. Special projects, inter-disciplinary studies, and designated honors courses provide a challenging and intellectually stimulating educational experience. Degrees of depth and breadth are attained in this experience beyond those normally attained in regular baccalaureate studies.

The program is administered by an Honors Committee which admits students to the program and discontinues honors status of those who fail to maintain minimum program standards. Its members also advise individual Southern Scholars and continually monitor their progress.

Eligible students will be invited to become Southern Scholars. Freshmen are eligible if they have a high school GPA of 3.70 or higher. Other students must have completed at least 31 and at most 62 semester hours (exceptions may be granted under special conditions) with a cumulative GPA of 3.50 or higher.

To continue as Southern Scholars, students must complete a minimum of twelve credits each semester and thirty-one credits each calendar year. They must also enroll in appropriate honors sequence courses, receive a B (3.00) average or higher in the honors sequence courses and maintain a minimum cumulative GPA of 3.50. All honors students are expected to graduate within a four-year period unless extenuating circumstances justify an extension by the honors committee.

Ordinarily, all courses of the honors sequence must be taken in residence. Limited exceptions may be made by the honors committee in the case of transfer students. Students already enrolled at Southern Adventist University who wish to take honors sequence classes at another institution must secure prior approval from the honors committee.

After completing one year in the honors program, Southern Scholars may receive a waiver for the cost of auditing one class each semester that they remain in the program. Once having earned junior status and having finished one year in the program, Southern Scholars will receive a tuition refund equivalent to one three-hour class for four semesters if they are enrolled full-time. The "per hour" rate for a 16-hour class load will be the basis for calculating the refund. Southern Scholars also receive a 100 percent tuition waiver for Honors Seminar, HMNT 451 and 452. Refer to the scholarship on page 282.

**HONORS STUDIES SEQUENCE**

A. General Education

Honors students must meet regular general education requirements with the following stipulations:

1. Area B-2. One of the following courses must be selected: RELT 317, 368, 424, or 467.
2. Area D-1. Foreign language competency must be attained at the intermediate level.
3. Area D-2. ENGL 445 must be selected.
4. Area D-3. HMNT 205 must be selected.
5. Area E. MATH 181 or MATH 215 and one of the following science sequences must be selected: BIOL 151-152; CHEM 151-152; PHYS 211-212 with PHYS 213-214.

B. Honors Seminar

HMNT 451, 452, a sequence of eight seminar sessions, one each month, September through April taken during the junior or senior year.

C. Project (2-3 hours, Directed Study)

A significant scholarly project, involving research, writing, or special performance, appropriate to the major in question, is ordinarily completed the senior year. Ideally, this project will demonstrate an understanding of the relationship between the student's major field and some other discipline. The project is expected to be of sufficiently high quality to warrant a grade of A and to justify public presentation.

The completed project submitted in duplicate must be approved by the Honors Committee in consultation with the student's supervising professor three weeks prior to graduation. The 2-3 hours of credit for this project is done as directed study or in a research class.

#### **GRADUATION WITH ACADEMIC HONORS**

Students graduating with a cumulative GPA of 3.50 or above will have the degree conferred as follows: 3.50-3.74, cum laude; 3.75-3.89, magna cum laude; 3.90-4.00, summa cum laude. The appropriate designations will appear on the diploma.

#### **HONOR ROLL/DEAN'S LIST**

At the conclusion of each semester of the school year, students who have carried a minimum of 12 semester hours and who have attained the following grade point averages will be included in the honors group indicated:

- 3.50 - 3.74 Honor Roll
- 3.75 - 3.89 Dean's List
- 3.90 - 4.00 Distinguished Dean's List

#### **STUDENT MISSION/TASK FORCE CREDIT**

Students may earn twelve hours of elective credit while participating in the Student Mission/Task Force programs. Details are available in the office of the University Chaplain. Students who wish to serve as student missionaries or task force workers must plan their programs a year in advance to fulfill necessary prerequisites.

#### **MAJOR AND MINOR REQUIREMENTS**

Each major consists of thirty hours or more in the chosen field of specialization of which a minimum of fourteen for a Bachelor of Arts degree and eighteen for all other bachelor's degrees must be upper division credit. The total semester hours required for each major for the Bachelor of Science, Bachelor of Business Administration, Bachelor of Music, and Bachelor of Social Work degrees varies with the field of specialization chosen.

All minors consist of at least eighteen semester hours. Six hours of a minor must be upper division credit.

The specific requirements for majors and minors are given under the respective disciplines in the section "Courses of Study."

#### **DEGREES AND CURRICULA**

**A Master's Degree** consists of at least one additional year of course work beyond the bachelor's degree. It includes a field of concentration and may require a thesis.

**The Bachelor of Arts** degree consists of four years of course work that places a student's major field of study in the context of a liberal arts education. To encourage a wide range of studies, a minor is required. A foreign language component is required.

**The Bachelor of Science** degree consists of four years of course work that places the student's major field of study in the context of a liberal arts education. The degree permits greater concentration in the field of study. No minor or foreign language study is required except as specified for certain majors.

**The Bachelor of Business Administration** degree is a professional degree consisting of a four-year program with concentrations available in various fields of business. Requirements for this degree are outlined in the School of Business and Management section.

**The Bachelor of Fine Arts** degree consists of four years of course work allowing the student the focus to develop a body of work in drawing and painting. No minor is required.

**The Bachelor of Music** degree is a professional degree consisting of four years of course work designed to meet the needs of students wishing to receive teaching credentials. Requirements for this degree are outlined in the School of Music section.

**The Bachelor of Social Work** degree is a professional degree consisting of a four-year program of courses designed to meet the needs of students wishing to go into the social work profession. Requirements for this degree are outlined in the Social Work and Family Studies Department section.

**The Associate of Arts** degrees is a two-year program designed to meet the needs of students who wish to pursue a short general studies program.

**The Associate of Science** degree is a two-year program designed to meet the needs of students who wish to pursue a short occupational or pre-professional program.

**The Associate of Technology** degree is a two-year program designed to meet the needs of students who wish to pursue an occupational program.

**The One-Year Certificate** is available for students in the Auto Mechanics Technician program. Requirements for this certificate is outlined in the Technology Department section.

**Paraprofessional Curricula** are programs designed to prepare students to enter professional schools. In some cases paraprofessional curricula will lead to an associate degree.

CURRICULUM CHART

<u>Department/ School</u>	<u>Degree</u>	<u>Major</u>	<u>Minor</u>
<b>Allied Health</b>	B.S.	Clinical Laboratory Science (Medical Technology)	
	A.S.	Pre-Dental Hygiene	
	A.S.	Pre-Health Information Administration	
	A.S.	Pre-Nutrition and Dietetics	
	A.S.	Pre-Occupational Therapy	
	A.S.	Pre-Physical Therapy	
	A.S.	Pre-Physician Assistant	
	A.S.	Pre-Respiratory Therapy	
	A.S.	Pre-Speech Language Pathology & Audiology	
	A.S.	Pre-Surgical Physician Assistant	
<b>Biology</b>	B.A.	*Biology	Biology
	B.S.	Biology	
	B.S.	Biology—Biomedical	
<b>Business and Management</b>	M.B.A.	Business Accounting Church and Nonprofit Leadership Healthcare Administration Management *Spicer Memorial College/**Adventist College of Management Studies *Human Resource Management ** Marketing Management (See Graduate Catalog)	
	M.F.S.	Financial Services	
	M.S.A.	Administration	
	B.B.A.	Financial Services Accounting General Finance	Business Administration Entrepreneurial Mgmt Management Marketing
	B.B.A.	Management Entrepreneurship General International Business Marketing	
	B.S.	Business Administration	
	B.S.	Business Administration/Public Relations	

\*Secondary teaching certification available for these disciplines

<u>Department/ School</u>	<u>Degree</u>	<u>Major</u>	<u>Minor</u>
<b>Business and Management</b>	B.S./A.T.	Business Administration/Auto Service	
	B.S.	Long-Term Care Administration	
	A.S.	Accounting	
<b>Chemistry</b>	B.A.	*Chemistry	Chemistry
	B.S.	Chemistry	
	B.S.	Chemistry, Biochemistry	
<b>Computing</b>	M.S.E.	Software Engineering (See <i>Graduate Catalog</i> )	
	Bachelor/M.S.E.	Software Engineering (5 yr)	
	B.A.	Computer Science	Computer Science
	B.S.	Computer Science	Cptr Information Systems
	B.S.	Computer Information Systems	Cptr Systems Admin
	B.S.	Computer Systems Administration	
<b>Education and Psychology</b>	M.S.	Community Counseling	
		Marriage & Family Therapy	
		School Counseling	
	M.S.Ed.	Curriculum & Instruction	
		Educational Administration & Supervision	
		Inclusive Education	
		Multiage Teaching	
		Outdoor Teacher Education (See <i>Graduate Catalog</i> )	
	B.A.	Psychology	Education
	B.S.	Psychology	Outdoor Education
B.A.	Psychology (Elem Ed K-8)	Psychology	
B.A.	Language Arts (Elem Ed K-8)		
B.S.	Math and Science Education (Elem Ed K-8) Secondary Teaching—see *asterisked majors		
B.S.	Outdoor Education		
<b>English</b>	B.A.	*English	English
<b>General Studies</b>	A.A.	General Studies	
	A.S.	General Studies	
<b>History</b>	B.A.	*History	History Political Economy Political Science Western Intellectual Tradition
<b>Interdisciplinary</b>	BS/BA/BBA	Interdisciplinary	
<b>Journalism and Communication</b>	B.A.	Broadcast Journalism	Advertising
	B.A.	Intercultural Communication	Broadcast Journalism
	B.A.	Print Journalism	Intercultural Commun
	B.A.	Public Relations	Journ (News Editorial)
	B.S.	Public Relations/Business Administration	Media Production
	B.S.	Mass Communication	Nonprofit Leadership
		Advertising	Public Relations
		Media Production	Sales
		Public Relations	Visual Communication
		Visual Communication	
		Web Publishing	
		Writing/Editing	
	B.S.	Nonprofit Administration & Development	
A.S.	Media Technology		
	Production Web		
<b>Mathematics</b>	B.S.	Actuarial Studies	Mathematics
	B.A.	*Mathematics	
	B.S.	*Mathematics	

\*Secondary teaching certification available for these disciplines

## 36 ACADEMIC POLICIES

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<b>Department/ School</b>	<b>Degree</b>	<b>Major</b>	<b>Minor</b>	
<b>Modern Languages</b>	B.A.	**French	French	
	B.A.	International Studies Emphasis in French, German, or Spanish	German	
	B.A.	**Spanish	Spanish	
<b>Music</b>	B.S.	Music General Music Theory & Literature Music Performance	Music	
	B.Mus.	*Music Education		
<b>Nursing</b>	M.S.N.	Nursing Adult Nurse Practitioner Family Nurse Practitioner Nurse Educator		
	M.S.N./ M.B.A.	Nursing Health Care Administration (See <i>Graduate Catalog</i> )		
	B.S.	Nursing		
	A.S.	Nursing		
<b>PE, Health and Wellness</b>	B.S.	*Health, PE, and Recreation	Health and Wellness	
	B.S.	Health Science	Physical Education	
	B.S.	Corporate/Community Wellness Mgmt		
	B.S.	Sports Studies Human Performance Journalism Management Marketing Psychology Public Relations/Advertising		
<b>Physics</b>	B.A.	*Physics	Physics	
	B.S.	Physics		
	B.S.	Biophysics		
	A.S.	Engineering Studies		
<b>Religion</b>	M.A.	Religion Church Leadership & Management Evangelism Homiletics Religious Education Religious Studies (See <i>Graduate Catalog</i> )		
	B.A.	Archaeology Classical Studies Near Eastern Studies	Archaeology Biblical Languages Christian Service	
	B.A.	*Religious Education	Missions	
	B.A.	Religious Studies	Practical Theology	
	B.A.	Theology	Religion	
	A.A.	Religion Bible Instructor Literature Evangelist		
<b>Social Work and Family Studies</b>	B.S.	Family Studies	Behavioral Science	
	B.S.W.	Social Work	Family Studies Sociology	
<b>Technology</b>	B.S./A.T.	Business Administration/Auto Service	Auto Service	
	A.T.	Auto Service	Technology	
	Cert.	Auto Service Technician		

\*Secondary teaching certification available for these disciplines

\*\*Secondary teaching certification available for these disciplines pending state approval

Cert = One-year certificate program

<u>Department/ School</u>	<u>Degree</u>	<u>Major</u>	<u>Minor</u>
Visual Art and Design	B.A.	Art Therapy	Art Art-Graphic Design
	B.F.A.	Fine Arts	
	B.S.	Art Graphic Design Character Animation Technical Direction in Animation	
	B.S.	Film Production	
	A.S.	Graphic Design	

**PREPROFESSIONAL CURRICULA**

Southern Adventist University offers preprofessional and pre-technical programs in a wide variety of fields which may prepare students for admission to professional schools or to enter technical careers. The following nondegree pre-professional curricula are offered at Southern Adventist University:

Anesthesia	Optometry
Dentistry	Osteopathic Medicine
Law	Pharmacy
Medicine	Veterinary Medicine

Detailed requirements for non-degree pre-professional curricula are outlined by department or in the section on “Interdepartmental Programs” (See Index).

Associate degrees in Allied Health are available to students who fulfill pre-professional requirements for programs designated in the Allied Health section. Because pre-professional and technical admission requirements may vary from one professional school to another, students should become acquainted with the admission requirements of their chosen school.

**REGISTRATION**

Students are expected to register during the scheduled registration periods designated in the school calendar. Registration is complete only after they have finished all procedures in the Records and Advisement Office. New students are required to participate in the orientation activities.

*Late Registration.* Permission to register late must be obtained from the Director of Records and Advisement. Students failing to register during the scheduled registration periods will be charged a late registration fee. The course load of a late registrant may be reduced according to the amount of class work missed. No student may register after two weeks of the semester have elapsed.

*Changes in Registration.* To avoid changes in registration, students should carefully consider the program of courses necessary to meet their objectives. To avoid subsequent adjustments, a balance should be maintained between the course load, work program, and extracurricular activities.

To make program changes, students must obtain the appropriate change of registration voucher at the Records and Advisement Office, obtain the necessary signatures indicating approval of the change, and return the form to the Records and Advisement Office. Course changes and complete withdrawals from the school become effective on the date the voucher is filed at the Records and Advisement Office. A fee will be assessed for each change in program after the first week of instruction.

A student may not change from one section to another of the same course without the approval of the instructor.

When a student drops a class during the first week of the semester, the class is deleted off the student's record. A grade of "W" is issued when a student drops the class on the second week of the semester. A student may withdraw from a class up to two weeks after midterm and receive a grade of "W" automatically. A student withdrawing from a class after that date and up to two weeks before the last day of classes will be assigned a grade of "W" or "WF" by the teacher. The grade for any withdrawal during the final two weeks of the semester will automatically be "F."

*Auditing Courses.* With the approval of the department/school, students may register on an audit basis in courses for which they are qualified. Auditors are to be admitted to classes of limited enrollment only if there are places after all students who wish to enroll for credit have been accommodated. Class attendance is expected but examinations and reports may be omitted. With the approval of the instructor, a student may change a course registration from audit to credit or from credit to audit only **during the first week of instruction**. No credit is given for courses audited, and the cost is one-half of the regular tuition charge. Audit tuition charge is in addition to a flat rate charge.

*Canceled Classes.* The Vice President for Academic Administration or a department/school may cancel a class for which fewer than six tuition paying students enroll. This policy applies to ordinary classes but not to directed study courses, private lessons, and other special classes such as special methods of secondary teaching. Students enrolled in canceled classes should confer with their advisers to determine alternate means to complete their schedules.

*Withdrawal Procedure for Students Called to Active Military Duty.* Southern Adventist University community recognizes the sacrifices that those in the armed forces make while serving our country. We are proud of these individuals and have, therefore, adopted the following policy to deal with currently enrolled Southern Adventist University students who are called to active military duty.

1. Upon presentation of official military orders, the student will be automatically withdrawn from all of his/her courses for the given semester and a grade of "W" with notice of reason for withdrawal will be recorded on his/her academic record.
2. In addition, the student is eligible for a full-tuition refund or can choose to have the monies held on account to be used at a later date.
3. In the case of a resident student, room and board charges will be prorated based on the period in the semester when the student is required to leave; and the remaining charges will be refunded or held on account based on the student's request.

## COURSE LOAD

University courses are expressed in semester hours. A semester hour consists of one fifty-minute class period per week for one semester. Thus, two-semester-hour classes meet two hours a week and three-semester-hour classes meet three hours a week. A laboratory period of two and one-half to three hours is equal to one class period. For every semester hour of credit a minimum of fifteen contact hours should be scheduled. Final exam periods may count as one contact hour. Students should expect to study up to two hours outside of class for each fifty-minute period the class meets. Ideally, a sixteen-semester-hour class load should require up to 32 hours of study each week by the student. Except by permission of the Vice President for Academic Administration, a student may not register for eighteen or more semester hours.

To qualify for a baccalaureate degree in four years, a student must average between fifteen and sixteen hours per semester. The summer term may be used to advantage by

students wishing to complete degree requirements in less than four years or by students having to take reduced programs of studies during the regular academic year. The typical class load during the summer is one three-hour class per session.

*Study-Work Program.* It is important that the student adjust the course load to achieve a reasonable balance in study and work. During registration the student should confer with his/her adviser in planning the proper balance of study and work.

In determining an acceptable study-work program, the following will serve as a guide:

<u>Course Load</u>	<u>Maximum Work Load</u>
16 hours.....	16 hours
14 hours.....	20 hours
12 hours.....	26 hours
10 hours.....	32 hours
8 hours.....	38 hours

**ACADEMIC ADVISEMENT**

Southern Adventist University is committed to assist every student in the area of academic advisement. Full-time students are assigned an academic adviser from their major field and are required to consult with their advisers before registering for classes.

The responsibility of meeting graduation requirements belongs to the individual student. In planning their schedules all students should carefully follow the instructions in the catalog, recommendations of their advisers, and reports of academic progress issued from the Records and Advisement Office. In the event of a discrepancy between an adviser's word and the catalog, final interpretation of graduation requirements rests with the Records and Advisement Office.

Seniors must file an application for graduation within the first two weeks of their senior year. Previous to their senior year students should check periodically with the Records and Advisement office to determine whether they are meeting all curriculum requirements satisfactorily.

As early as possible in the process of curriculum planning, students who have chosen a career in teaching should consult the Teacher Certification Officer regarding the requirements for teaching credentials.

**GRADING SYSTEM**

Southern Adventist University does not have an institutional grading policy. Instructors use a variety of methods to evaluate students' performance, but the grades they issue are defined as follows:

- A Superior;** the student demonstrates exceptional capability in handling course material
- B Above average;** the student's demonstrated capability in handling course material exceeds the expectation of the teacher
- C Average;** the student demonstrates a satisfactory grasp of course material which the instructor intends students to learn in the class
- D Below average;** the student's demonstrated ability to deal with the course material is less than the teacher intends students to learn
- F Failing;** the student does not demonstrate sufficient capability with the course material to merit a passing grade
- W Withdrew from the class;** is not calculated in the GPA



- WF Withdrew Failing;** calculated as an “F” in the GPA
- AU Audit;** no credit
- I Incomplete;** is not calculated in the GPA
- IP In Progress;** a temporary passing grade for interrupted course work still in progress; is not calculated in the GPA
- P Pass;** is not calculated in the GPA
- NR Not Reported;** the teacher did not issue a grade; is not calculated in the GPA

The Pass/Fail option is available only in Physical Education activity classes (PEAC). **Students enrolling in these classes must make a decision either to receive a grade of Pass/Fail or a conventional grade before the final grades are submitted. The decision will be final.** Nursing Practicum, NRS 191 and American Humanics Management Institute, PREL 370 are also Pass/Fail classes.

A student may receive an “I” (Incomplete) because of illness or other unavoidable delay. Students who are eligible for an incomplete must secure from the Records and Advisement Office the proper form and file the application with the teacher to receive an incomplete. There is a charge of \$20 for processing grades of incomplete. Any incomplete which is not removed by the end of the following term (Fall, Winter) will automatically become an “F.” A teacher may assign a temporary “IP” (in progress) when an unavoidable problem prevents the issuance of a grade.

A course may be repeated before the student takes a more advanced course in the same field. Only the last grade will be counted on repeated courses. No course may be repeated more than once without permission from the Vice President for Academic Administration.

Mid-semester and semester grade reports are issued to the student and parents of students termed “dependent” for income tax purposes. Only semester grades are recorded on the student's permanent record. The following system of grading and grade point values is used:

A	4.00 grade points per hour	C	2.00 grade points per hour
A-	3.70 grade points per hour	C-	1.70 grade points per hour
B+	3.30 grade points per hour	D+	1.30 grade points per hour
B	3.00 grade points per hour	D	1.00 grade points per hour
B-	2.70 grade points per hour	D-	0.70 grade points per hour
C+	2.30 grade points per hour	F	0.00 grade points per hour
		WF	0.00 grade points per hour

The grade point average is calculated by dividing the total number of grade points earned by the credit hours attempted.

#### OUTCOMES ASSESSMENT

In an ongoing attempt to improve its educational quality, the University administers a comprehensive assessment program. This involves periodic measurement of student academic achievement, student satisfaction, and personal, professional, and career development. Although participation in these assessment activities is expected of all students, not every student will be selected for every assessment; but during the course of enrollment, students are likely to be involved in at least one assessment activity.

#### STUDENT RECORDS

A student's record is regarded as confidential, and release of the record or of information contained therein is governed by regulations of the federal law on “Family Educational Rights and Privacy.” Only directory information, such as a student's name,

photograph, address, e-mail address, telephone listing, birthplace and date, major fields of study, participation in officially recognized activities and sports, dates of attendance, degrees and awards received, and the most recent previous educational agency or institution attended, may be released by the institution without consent of the student unless the student has asked SAU to withhold such information.

Parents of students termed “dependent” for income tax purposes are entitled to access to the student's educational records. The law also provides for the release of information to university personnel who demonstrate a legitimate educational interest, other institutions engaged in research (provided information is not revealed to any other parties), and certain federal and state government officials.

A student may inspect and review records and is entitled to challenge the content of records.

A more thorough explanation of records may be obtained from the Records and Advisement Office. The Director of Records and Advisement will further explain and clarify the Family Educational Rights and Privacy Act to students, parents, or interested parties upon request.

### **ACADEMIC HONESTY**

Morally and spiritually, Southern Adventist University is dedicated to scholastic integrity. Consequently, both students and faculty are required to maintain high, ethical Christian levels of honesty.

#### *Faculty Responsibilities:*

1. Teachers must explain clearly the requirements for assignments, examinations, and projects, such as “open book,” “take home,” or “peer collaboration.”
2. Teachers may assume “no collaboration” is the rule unless they state otherwise.

#### *Student Responsibilities:*

1. Students assume responsibility to avoid plagiarism by learning the proper procedures for acknowledging borrowed wording, information, or ideas. Otherwise students might innocently misrepresent others' material as their own.
2. Students unfamiliar with procedures for citing sources should confer with their teachers.
3. Students are to assume that all course work is “no collaboration” unless stated otherwise by the teacher.

#### *Schools/Departmental Policies:*

Some departments/schools, because of the nature of their programs, have additional honesty policies which have the same force as those published here. Such policies will be presented to students before implementation.

#### *Procedures for Handling Academic Dishonesty:*

1. When a teacher suspects academic dishonesty in some form, such as cheating or plagiarizing, the teacher must first confront the student with the dishonesty. If the student and teacher cannot resolve the situation, or if the student's grade will be affected, then the Vice President for Academic Administration must be consulted.
2. In established instances of academic dishonesty, the usual procedures for the teacher to follow will be to:
  - a. Give the student a failing grade on the exam, assignment or project if the magnitude of either is not sufficient for failing the class.
  - b. Give the student a failing grade in the class if failing the exam, assignment or project would constitute failing the class. The teacher will then write up the incident and state the penalty administered, giving a copy to both the Vice President for Academic Administration and the student.

3. Two incidents of academic dishonesty make a student eligible to be dismissed from the University. However, the student may then appeal the action through the established appeal procedures spelled out in the “Grievance Procedure” section of this catalog.

**ACADEMIC PROBATION AND DISMISSAL**

Any student whose GPA does not meet the criteria for graduation is on academic probation. The following are four categories of students who are on academic probation:

1. Students whose Southern Adventist University or cumulative GPA falls below 2.00. They are not eligible to hold office in any student organization.
2. Entering freshmen whose high school GPA is below 2.00 or if their composite ACT score is less than 18.
3. Transfer students whose GPA is less than 2.00.
4. Students in baccalaureate programs completing their sophomore year with a GPA in their major field less than the level required for graduation. For most degrees the institutional graduation requirement is 2.25, but some programs may designate a higher GPA.
5. Students on Academic Probation may enroll in a maximum of 12 hours and are required to enroll in “Power Tools”.

Students on academic probation are allowed to remain in school but must demonstrate progressive improvement to meet graduation requirements.

Candidates for a baccalaureate degree must achieve a minimum GPA of 2.00 after 55 semester hours have been attempted. Candidates for an associate or certificate program must have a GPA of 2.00 before beginning their final semester. Veterans enrolled for baccalaureate degrees, associate degrees, or certificate programs must maintain a cumulative grade point average of 2.00, or they will not be certified for veterans benefits. Veterans may be certified for repeat of “F” grades or for a major that requires a specific minimum grade and the grade received was lower than specified.

Government regulations require all financial aid recipients to maintain satisfactory academic progress towards a degree as measured both qualitatively and quantitatively in order to receive financial aid. This requirement applies to the entire enrollment at Southern Adventist University—even periods during which a student does not receive financial aid. Failure to comply with this requirement may result in a student becoming ineligible for financial aid.

This policy defines the minimum standards for eligibility for state and/or federal financial aid.

Students are subject to academic dismissal if their Southern Adventist University or cumulative GPA does not reach the levels indicated in the preceding paragraph or the levels in the following table:

<u>Cumulative Credit Hours Attempted</u>	<u>Cumulative Grade Point Average</u>
0 - 23	1.50 or above
24 - 54	1.75 or above
55 or above	2.00 or above

At the end of each semester the Academic Review Committee reviews the records of students who are subject to dismissal and the Vice President for Academic Administration will notify students in writing whether or not they may continue. A student academically dismissed may be readmitted only after demonstrating maturity

and motivation for a university career. The dismissed student may be required to complete successfully at least one term of college-level courses at another institution prior to readmission at Southern Adventist University.

Students receiving financial aid must also meet an academic progress policy set by the federal government. For further explanation see page 290, "Academic Progress Requirements."

#### **RIGHT OF PETITION**

Students who believe there is a valid reason for requesting variance from or exception to an academic policy stated in the catalog may make a petition to the Director of Records and Advisement for consideration of their case after obtaining the advice and signature of the department chair or school dean of their major. The petition must contain a statement of the request and supporting reasons. Highly unusual requests will be referred to the Vice President for Academic Administration. Students will be notified in writing by the Director of Records and Advisement of the action on petitions. Petition forms are available from the Records and Advisement Office.

#### **ACADEMIC GRIEVANCE PROCEDURE**

Students who believe that their academic rights have been infringed upon or that they have been treated unjustly with respect to their academic program are entitled to a fair and impartial consideration of their cases. They should do the following to effect a solution:

1. Present the case to the teacher or teachers concerned.
2. If necessary, discuss the problem with the department chair or school dean.
3. If agreement is not reached at this level, submit the matter to the Vice President for Academic Administration.
4. Finally, ask for a review of the case by the Academic Grievance Committee, chaired by the Vice President for Academic Administration or his designee and including three other faculty members and two students selected by the Academic Affairs Committee. Both the student and the teacher involved in the case are entitled to appear before the committee or to present a written statement of the case. The decision of the committee shall be presented in writing to the individuals involved within three days of the committee meeting unless a later time is agreed upon by both parties. The decision of the committee is binding and will be implemented by the teacher involved or the Vice President for Academic Administration.

#### **ABSENCES**

*Class.* Attendance at class and laboratory appointments is expected. Teachers prepare an absence policy for each class, which includes an explanation of penalties, if any, for absences, and the procedure for making up work, if such is allowed. It is the responsibility of teachers to publish their policies for each class at the beginning of each semester, but it is the students' responsibility to familiarize themselves with the practices of each teacher from whom they are taking classes. Generally speaking, teachers will not excuse absences for reasons other than illness, authorized school trips, or emergencies beyond the students' control.

Students are not penalized if they incur absences while participating in school-authorized activities, but they are held responsible for work they miss and it is their responsibility to initiate arrangements to make up their assignments. One and one-half absences are given for missing a 75-minute class, two for missing a 100-minute class, etc.

*Examination.* Because of problems concerning time, expense and fairness, final examinations will be taken as scheduled in the official examinations schedule. In the case of illness verified by Student Health Service or a physician, death in the immediate family, three examinations scheduled consecutively in one day, or four or more examinations scheduled in one day, a final exam may be rescheduled upon approval by the teacher and the Vice President for Academic Administration. The rescheduled examination will be given at a time convenient to the teacher.

When examinations are rescheduled because of three scheduled consecutively in one day or four in one day, the last examination of the day will normally be the one rescheduled. Examinations rescheduled for any reason other than those listed above, may require a fee of \$65 per examination. All rescheduling requests will be made on a form available at the office of the Vice President for Academic Administration.

*Convocation.* Convocations are held each Thursday at 11:00 a.m. During weeks of prayer, convocations are held on Monday through Friday as well. Occasionally, convocation will be held in the evening or may begin at 10:30 a.m. on Thursday. All students are required to attend 14 convocations each semester. Failure to meet this convocation requirement may result in suspension of registration. Exceptions to the convocation attendance requirement are made by the Office of Student Services only for legitimate direct work conflicts with scheduled convocations. Any excuses for absences from convocation must be approved by the Vice President for Student Services.

A special series of orientation convocations is scheduled during the fourth summer session.

#### **LIMITATIONS ON CLASS ATTENDANCE**

Classes at Southern Adventist University are open to registered students only. Information disseminated in the classroom or other places of learning is the primary product that the University sells, hence visitors may not enter such gatherings unless they are official guests of the institution with legitimate business in a classroom or have the permission of the instructor. Visitors who attend classes may not engage in the discussions of a class unless invited to do so.

Teachers and the institution reserve the right to remove legitimate students from classes if their behavior threatens the purposes of the class by exceeding the bounds of normal academic freedom.

Teachers conducting extension classes from other institutions on the Southern Adventist University campus share the rights spelled out by this policy.

#### **WAIVER EXAMINATIONS**

Upon the approval of the department chair or school dean and the Vice President for Academic Administration, students may obtain a waiver of curricular requirements by successfully completing a comprehensive examination—written, oral, manipulative, or otherwise, as determined by the department/school involved. A fee of \$50 per examination is charged.

#### **ENGLISH AS A SECOND LANGUAGE**

Southern Adventist University offers a program in English as a Second Language for Intermediate and Advanced level students whose English language skills are below the official admission level of the TOEFL score of 550 (CBT 213). For details, see the Admissions and English Department sections of the catalog.

### NONTRADITIONAL COLLEGE CREDIT

In addition to credit earned in the traditional classroom setting, Southern Adventist University accepts credit earned by two other means—challenge examinations and correspondence courses.

The goals and objectives of the University emphasize not only facts and concepts but also values and attitudes which are not easily transmitted through correspondence courses or measured by examinations. These values and attitudes can best be developed by the student's interacting over a period of time with peers and teachers committed to moral excellence, critical thinking, and the pursuit of truth. For this reason, most university credits should be earned through class participation. However, the University will permit a maximum of one-fourth of the credit required for a given degree to be earned by these nontraditional means.

Southern recognizes the International Baccalaureate as nontraditional credit and will record up to 12 hours of credit of courses taken on the Highest level (HL).

*University Credit by Examination.* The University recognizes three types of examinations for credit: challenge examinations prepared by a department/school which must be passed at “B” level or above, approved College Level Examination Program (CLEP) subject examinations which must be passed at the score of 50 or higher, and the Advanced Placement Examinations which must be passed with a score of three or better.

Not all classes listed in the catalog are open to challenge examinations. Students must obtain clearance from the department chair or school dean or the class they propose to challenge before petitioning to earn credit by examination. Students must also furnish evidence of adequate preparation to challenge a class before the department chair or school dean assigns a teacher to prepare a challenge examination. A student may challenge a given course by examination only once. No CLEP or challenge exam may be attempted after the student has been enrolled in that course beyond the second week of a semester. CLEP exam credit for history will only be accepted for three of the six hours required for a bachelor's level degree. **No course may be challenged as part of the last thirty hours of any degree.** Grades are recorded for departmental challenge examinations and scaled scores are recorded for nationally formed examinations. Permission to take a challenge examination while in residence must be obtained from both the department chair or school dean and the Vice President for Academic Administration. A challenge test may not be taken if the student has audited the class.

Students may earn a maximum of twelve hours of credit by examination in courses that do not appear in the University catalog if the evaluating tests are approved by the Academic Affairs Committee.

Credit for challenge and/or validation examinations will not be placed on a student's permanent record and is, therefore, not transferable until that student has successfully completed twelve semester hours in residence at Southern Adventist University.

Fees charged for challenge examination and credit are listed under “Special Fees and Charges” in the financial section of this catalog.

Additional information concerning challenge examinations may be obtained from the Records and Advisement Office or the Counseling and Testing Center.

*Correspondence.* A maximum of twelve semester hours of correspondence or extension credit may apply toward a baccalaureate degree program and eight hours toward an associate degree.

Griggs University, a department of Home Study International, Silver Spring, MD, is the officially recognized correspondence school. Southern Adventist University recommends Home Study International for those students needing correspondence

credit and accepts all such credits when the study program is approved by the University prior to enrollment. The University accepts credits from correspondence schools which are accredited by NUCEA (National University Continuing Education Association) on the basis that credits are accepted from other regionally accredited colleges or universities.

A student will be permitted to carry correspondence work while in residence only if the required course is unobtainable at the University. Correspondence courses, whether taken while in residence or during the summer, must be approved in advance by the University.

Correspondence work may not apply on the upper division requirements of the major or minor. A minimum grade of "B" must be earned to apply on the lower division requirements for a major. A course in which the student earned a grade of "D" or "F" while in residence may not be repeated by correspondence. No correspondence credit will be entered on the student's record until s/he has earned a minimum of twelve hours in residence with an average of at least "C." Official transcripts must be in the Records and Advisement Office before a diploma will be ordered. The graduation date will be the last day of the month after the official transcript is received.

*Practicum and Internships.* Suggested departmental/school guidelines for practicum and internships.

Practicum:

- a. A minimum of 50 clock hours per one credit hour.
- b. The process of learning a job on a part-time basis.
- c. The work may be done at various job sites.

Internships:

- a. A minimum of 100 clock hours per one credit hour.
- b. The application of learning the skills of a job on a full-time basis.
- c. The work must be supervised on one job site.

**TRANSIENT STUDENT**

A Southern Adventist University student acquires transient student status when s/he is granted permission through the Southern Adventist University Records and Advisement Office to enroll for automatically transferrable credit at another accredited institution. The credit that students may transfer must meet Southern Adventist University criteria for transfer credit and residence requirements.

To receive transient status, a student must:

1. have completed a minimum of twelve hours in residence at Southern Adventist University and
2. be enrolled simultaneously at Southern Adventist University for a minimum of three hours of class credit. (This condition does not apply to summer classes.)

Students may not receive transient status for more than one semester during which the amount of transferrable credit exceeds the amount of simultaneous credit earned at Southern Adventist University.

**EXTENSION CLASSES**

Extension classes are university classes offered on the campuses of Southern Union academies as an opportunity for seniors to earn university credit in skills areas that will fulfill part of the General Education requirements at Southern Adventist University. Instructors are academy teachers who are qualified with appropriate credentials and experience.

To enroll in an extension class, students must be members of the senior class with a grade point average of 3.00 or above during the years of their secondary education.

The extension classes must duplicate as nearly as possible their university counterparts in content, degree of difficulty, testing and grading.

Southern Adventist University will bill each academy for its extension classes at the rate of \$50 per credit hour. For example: The cost for ENGL 101, three credit hours, would be \$150 (\$50 x 3).

### **CONTINUING EDUCATION**

Southern Adventist University makes continuing education credit available through the Records and Advisement Office. Sponsors of organizations wishing to offer Southern Adventist University continuing education certificates must complete the following steps:

1. Secure approval of the program by
  - a. applying at the Records and Advisement Office at least two weeks before conducting the workshop/seminar/conference and
  - b. submitting with their application the topic of the presentation, an outline of the presentation, and the name of the presenter(s) with evidence credentials.
2. File an evaluation of the workshop/seminar/conference following the presentation. The University will furnish evaluation forms.
3. Participants in continuing education events must pay institutional processing fees to receive their certificates.

### **TRANSCRIPTS**

Students may obtain transcripts of their academic record upon written request made by fax or letter to the Office of Records and Advisement. This request must include a hand-written signature as electronic generated signatures are unacceptable. Requests made by telephone, E-mail, or third party cannot be honored. Official transcripts given directly to a student will be enclosed in a sealed envelope with the registrar's signature across the back. Transcripts will be issued for those students whose accounts are paid in full and who are current in re-payment of student loans.

Transcripts are free unless special services are required. Same-day service and/or individual requests requiring an excess of more than five transcripts will be charged \$8. A secure method of payment may be used such as cash, credit card, cashiers check, or money order. (A personal check will not be accepted.) If the student requires that the transcript be sent by overnight service, an additional \$15 charge will be incurred. Requests for overnight service may be made up to 3:30 p.m. upon confirmation of payment.

A student may receive an unofficial transcript for evaluative purposes by applying in person or by fax with the Records and Advisement Office. For further clarification regarding transcripts, diplomas, and test scores see page 303.

### **SEQUENCE OF COURSES**

A student may not receive credit for a course which is a prerequisite to a course for which s/he has already received credit.



**AFFILIATION AND EXTENSION SITES**

Southern Adventist University operates off-campus sites for the purpose of offering baccalaureate and master's degrees. These sites and degrees are:

Adventist College of Management Studies M.B.A.  
Surat, India

Bolivia Adventist University M.S.Ed.  
Cochabamba, Bolivia M.B.A.

Helderberg College B.B.A.  
Somerset West, South Africa

Spicer Memorial College B.B.A.  
Puna, India M.B.A.

### COURSE NUMBERS

Each course number consists of three figures as follows:

**HIST 354. Latin America (C-1), (W)**

**3 hours**

The first numeral indicates class year status as follows:

- 0—Developmental (no credit)
- 1—freshman level (lower division)
- 2—sophomore level (lower division)
- 3—junior level (upper division)
- 4—senior level (upper division)

Within a given 100 sequence there is no significance in one course number being higher than another. For instance, 265 does not necessarily mean that the course is on a higher level than 235.

Course numbers separated by a hyphen are two-semester courses in which credit for the first course is a prerequisite to the second [e.g., ENGL 101-102. College Composition]. However, credit is given for the first semester when taken alone.

Course numbers that stand alone represent courses of one semester which are complete units. Course numbers separated by a comma [e.g., HIST 154, 155. American History and Institutions] represent complete units, either one of which is counted for graduation without reference to sequence.

Designation in brackets following course titles, [e.g., MATH 103. Survey of Mathematics (A-2)] indicates the General Education area and sub-area that the class fulfills. Classes designated with a “(W)” are writing classes for General Education credit.

**Students may earn credit for a cross-listed course from only one department/school [e.g. HIST 356 and SOCI 356].**

### COGNATE COURSES

Required courses related to the major which are not a part of the major are called cognate courses [e.g., students majoring in Nursing are required to take Microbiology as a cognate course].

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**PREFIX GLOSSARY**


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<b>Prefix</b>	<b>Subject Area</b>	<b>Department/School Section of Catalog</b>
AART	Animation	Visual Art and Design
ACCT	Accounting	Business and Management
ALHT	Allied Health	Allied Health
ART	Studio Art/Art History	Visual Art and Design
ARTF	Film Production	Visual Art and Design
ARTG	Computer Graphics	Visual Art and Design
BCPT	Business Computer Info Systems	Business and Management
BIOL	Biology	Biology
BMKT	Marketing	Business and Management
BRDC	Broadcasting	Journalism and Communication
BUAD	Business Administration	Business and Management
CHEM	Chemistry	Chemistry
COMM	Communication	Journalism and Communication
COOP	Cooperative Education	Nondepartmental Courses
CPIS	Information Systems	Computing
CPTC	Computer Technology	Computing
CPTR	Computer Science	Computing
ECON	Economics	Business and Management
EDOE	Outdoor Education	Education and Psychology
EDUC	Education	Education and Psychology
ENGL	English	English
ENGR	Engineering	Physics
ERSC	Earth Science	Physics
ESL	English Skills Language	English
FNCE	Finance	Business and Management
FREN	French	Modern Languages
GEOG	Geography	History
GRMN	German	Modern Languages
HIST	History	History
HLED	Health Education	Physical Education, Health, Wellness
HLNT	Nutrition for Life	Physical Education, Health, Wellness
HMNT	Humanities	Nondepartmental Course/History
HPER	Health, Physical Ed, Recreation	Physical Education, Health, Wellness
ITAL	Italian	Modern Languages
JOUR	Journalism	Journalism and Communication
LTCA	Long-Term Care Administration	Business and Management
MATH	Mathematics	Mathematics
MDLG	Modern Language	Modern Languages
MDTC	Medical Technology	Allied Health
MGNT	Management	Business and Management
MUCH	Church Music	Music
MUCT	Music Theory	Music
MUED	Music Education	Music
MUHL	Music History	Music
MUPF	Individual and Group Instruction	Music
NOND	Nondepartmental	Nondepartmental Courses
NRNT	Nutrition	Nursing
NRSG	Nursing	Nursing
PEAC	General Ed Activity Classes	Physical Education, Health, Wellness
PETH	Physical Education Theory	Physical Education, Health, Wellness
PHYS	Physics	Physics
PLSC	Political Science	History
PREL	Public Relations	Journalism and Communication

<b>Prefix</b>	<b>Subject Area</b>	<b>Department/School Section of Catalog</b>
PSYC	Psychology	Education and Psychology
RELB	Biblical Studies	Religion
RELL	Biblical Languages	Religion
RELP	Professional Training	Religion
RELT	Religion and Theology	Religion
SENG	Software Engineering	Computing
SOCI	Sociology	Social Work and Family Studies
SOCW	Social Work	Social Work and Family Studies
SPAN	Spanish	Modern Languages
TECH	Technology	Technology

# ALLIED HEALTH

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**Chair:** Stephen A. Nyirady

**Faculty:** Joyce Azevedo, David Ekkens, Ann Foster, Safawo Gullo, Joel Ongaro,  
Keith Snyder

**Program Adviser:** Brenda Janzen

**Adjunct Faculty:** Roger Hall

**Medical Technology:** Luis Guarda, Marcia Kilsby, Albert McMullen, R. A. Ramkissoon,  
Patricia Rogers, Richard Show, Clifford Sutherland

The Allied Health Professions are rapidly growing areas of specialization within the health care industry. Job openings are plentiful and pay scales are comparable to other professionals in health care. The department offers a B.S. degree in Clinical Laboratory Science (Medical Technology) and A.S. degrees in a number of Allied Health fields (listed on pages 54-55).

## MISSION STATEMENT

The Allied Health branch of the Biology/Allied Health Department exists to coordinate the advising of students who require prerequisite courses for entrance into a variety of clinical programs in the medical, dental, and health professions, as well as to promote these professions as meaningful career options providing opportunities for Christian service.

## ASSESSMENT

The programs in this department vary extensively depending on the particular health career and the requirements of the specific schools which offer the clinical programs. Southern Adventist University continually monitors the requirements of these clinical programs and modifies its preprofessional curricula to meet the changes when they are made. Continual assessment is made essentially by the advisers in the department who measure their effectiveness by their success in structuring programs to meet individual student needs and to meet requirements of the professional school where the student will transfer. The entrance rate of students into professional programs is also used to assess adequacy of class offerings and program requirements.

## BACHELOR OF SCIENCE IN CLINICAL LABORATORY SCIENCE (Medical Technology)

**Adviser:** Brenda Janzen

The Bachelor of Science degree with a major in clinical laboratory science (medical technology) consists of three years of prescribed study at Southern Adventist University and a 12- to 13-month senior year in a hospital-based medical technology program accredited by the Committee on Allied Health Education and Accreditation (CAHEA) of the American Medical Association. The hospital programs affiliated with Southern Adventist University are Florida Hospital Medical Center and Andrews University. Internship in other CAHEA-accredited programs requires prior university approval.

The Clinical Laboratory Science degree qualifies a person to take a number of national certifying examinations, including those offered by the Board of Registry of the American Society of Clinical Pathologists (ASCP) and the National Accrediting Agency for Clinical Laboratory Sciences (NAACLS). Certified laboratory professionals work in hospitals, clinics, physicians' offices, public health agencies, private laboratories, pharmaceutical firms, and research institutions.

The curriculum prescribed by Southern Adventist University is designed to meet the requirements of the University and of CAHEA. Hospitals with clinical programs may have additional requirements. Students should consult the brochures or advisers of the specific hospitals for those requirements.

Occasionally pre-dental students, pre-medical students, and graduating seniors in biology or chemistry may wish to become certified Medical Technologists. This is possible if the student plans courses to fulfill the requirements of the University and the hospital program.

During the fall semester of the third year, students must apply for admission to an approved clinical program. Acceptance of the individual student to the senior year program is determined by the institution offering the clinical program. To be eligible for admission, a student must complete all of the University course requirements prior to beginning the clinical year. The overall grade point average must be acceptable to the University for graduation. Most clinical programs do not accept students with less than a 2.75 cumulative average on a 4.00 system. Although clinical acceptances are granted during the junior year, they are conditional, pending satisfactory completion of the stated admission criteria.

Written information about the affiliated clinical programs is available through the University Allied Health adviser. Acceptance criteria, pre-clinical course requirements, application procedures, tuition for the senior year, and program formats may vary at each approved clinical program.

! MAJOR .....	2
ALHT 225. Introduction to Clinical Laboratory Science .....	2
! COGNATES .....	43
BIOL including 151-152, 315, 330, 340 .....	18
*CHEM including 151-152, 311-312 .....	16
CPTE/BCPT/EDUC, Computers. ....	3
MATH 120 .....	3
MGNT 334 .....	3
*These must be courses which could apply to a Chemistry major.	
GENERAL EDUCATION REQUIREMENTS .....	32
AREA A 1. ENGL 101, 102; COMM 135 .....	9
See pages 27-31 for General Education requirements.	
2. (See Cognates)	
AREA B Religion .....	9
AREA C History, Political Science, and Economics .....	6
AREA D Language, Literature, and Fine Arts .....	3
AREA E (See Cognates)	
AREA F Social Work, Family, or Health Sciences .....	3
AREA G Recreational Skills, to include PEAC 225 .....	2
Twenty hours of upper division credit, including two writing (W) courses are required.	
One (W) course must be in a cognate area and one in a noncognate area.	

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! **NOTE:** Grades of C- and better are required in the major and cognates. A minimum GPA of 2.25 must be earned on the major and cognates.

ELECTIVES ..... 13  
 Recommendations include:  
 BIOL 316, 417, 418  
 CHEM 315, 321, 341  
 MATH 215  
 PHYS 211-212, 213-214

TOTAL PRE-CLINICAL CREDIT HOURS ..... 93

HOSPITAL CLINICAL (SENIOR) YEAR ..... Variable

Individual approved hospital programs should be consulted for their specific courses and credits. Approximately forty credit hours are given in the twelve to fifteen-month clinical programs. Courses taught in approved programs include:

Introduction to Medical Laboratory Science, Urinalysis, Hematology, Hemostasis, Immunology, Immunohematology, Clinical Microbiology, Clinical Mycology, Clinical Parasitology, Clinical Biochemistry, Instrumentation, Research.

Sample Freshman Year Sequence  
**B.S. Clinical Laboratory Science (Medical Technology)**

<u>1st Semester</u>		<u>Hours</u>	<u>2nd Semester</u>		<u>Hours</u>
BIOL 151	*General Biology	4	BIOL 152	*General Biology	4
CHEM 151	*General Chemistry	4	CHEM 152	*General Chemistry	4
ENGL 101	College Composition	3	ENGL 102	College Composition	3
PEAC 225	Fitness for Life	1		Area C-1, History	3
	Area C-1, History	3		Electives	$\frac{2}{16}$
	Area G-3, Rec Skills	$\frac{1}{16}$			

\*An asterisk in front of a subject indicates Clinical Lab Science requirement.

Twenty upper division credits, make-up of any admissions deficiencies, and 93 total hours must be completed prior to the clinical year.

**ASSOCIATE OF SCIENCE IN ALLIED HEALTH**

The Associate of Science degree in Allied Health Professions prepares the student for admission to professional programs at Loma Linda University, Andrews University, or other universities. Admission to any professional school is dependent on meeting the GPA and prerequisite requirements of the individual school. Students should consult the bulletin of the school of their choice to ascertain the entrance requirements.

Students who plan to graduate from Southern Adventist University with an Associate Degree in Allied Health must meet the A.S. degree general education requirements of SAU as well as the entrance requirements of the clinical program to which they will be applying.

Applications for transfer to the junior year of colleges offering Allied Health programs must be made early in the second semester of the final year at Southern Adventist University. The lowest acceptable grade for courses to be transferred is C. A minimum grade point average of 2.00 is required for the Associate of Science degree at Southern Adventist University, but grade point averages between 3.00 and 3.50 are considered minimal for entrance to the junior year of most clinical Allied Health programs. Some programs require the Allied Health Professions Admissions Test (AHPAT).

The major Allied health areas in which a two year Associate Degree may be earned at Southern Adventist University are:

pre-Dental Hygiene	pre-Physician Assistant
pre-Health Information Administration	pre-Respiratory Therapy
pre-Nutrition and Dietetics	pre-Speech Language Pathology & Audiology
pre-Occupational Therapy	pre-Surgical Physician Assistant
pre-Physical Therapy	

The department also offers one-year curricula to meet requirements for entrance into the following Allied Health degree programs at Loma Linda University and most other university programs:

- Occupational Therapy Assistant (Associate in Science Degree)
- Physical Therapy Assistant (Associate in Science Degree)
- Radiation Technology (Associate and Bachelor of Science Degrees)
- Surgical Technology (Associate in Science Degree)

For details on these or other programs not listed here and for Southern Adventist University curricula for entrance into them write:

Allied Health Programs Adviser  
 Southern Adventist University  
 P.O. Box 370  
 Collegedale, TN 37315-0370

**PRE-DENTAL HYGIENE**

**Adviser:** Brenda Janzen

Dental hygienists provide preventative dental care and encourage patients to develop good oral hygiene skills. In addition to carrying out clinical responsibilities such as cleaning and scaling teeth, hygienists educate patients in ways to develop and maintain good oral health. Although most hygienists work with individual patients, some develop and promote community dental health programs. In addition to career opportunities within dental offices, dental hygienists apply their skills and knowledge in other career activities including office management, business administration, dental hygiene education, research and marketing of dental related equipment and materials.

The program below meets admission requirements for Loma Linda University, as well as Southern Adventist University's requirements for an A.S. degree. This program can be modified to meet the requirements of other schools. For a complete description of Southern's general education requirements, refer to pages 27-31.

- Area A ENGL 101-102; Math 100 level or above; COMM 135; Computers (3 hrs)  
See pages 27-28 for General Education requirements
  - Area B Religion, 6 hours
  - Area C History, 3 hours
  - Area D Foreign Lang/Lit/Fine Arts, 6 hours\*
  - Area E ALHT 111; BIOL 101-102, 225; CHEM 111-112, 113-114
  - Area F HLED 173\*\*; SOCI 125; SOCI 150 or 230; 3 additional hours of Psychology\*\*\*
  - Area G PEAC, 2 hours to include PEAC 225
- Electives to make a total of 64 hours (Recommended: BIOL 365 T: Intro to Dentistry)



Sample Sequence  
A.S. Pre-Dental Hygiene

YEAR 1		Semester		YEAR 2		Semester	
		1st	2nd			1st	2nd
BIOL 101-102	Anatomy & Physiology	4	4	BIOL 225	Basic Microbiology	4	
ENGL 101-102	College Composition	3	3	BIOL 365	T: Intro to Dentistry****		2
MATH 103	Survey of Math			CHEM 111-112	Survey of Chemistry	3	3
	OR	3		CHEM 113-114	Survey of Chem Lab	1	1
MATH 120	Precalculus Algebra			HLED 173	Health for Life**	2	
COMM 135	Intro to Public Spkg		3	PEAC 225	Fitness for Life		1
ALHT 111	Intro to Health Professions		1	SOCI 150	Cultural Anthropology	3	
	Area A, Computers	3		SOCI 125	Intro to Sociology		3
	Area B, Religion		3		Area B, Religion		3
	Area G-3, Rec Skills	1			Area D, Forgn Lang/ Lit/Fine Arts*	3	3
	Area C-1, History		3			16	16
	Area F-1, Psychology***	3					
		17	17				

\*Three hours may be substituted by a course in History or Religion  
 \*\*May be substituted by NRNT 125  
 \*\*\*May be substituted by a course in Economics, Geography, or Political Science  
 \*\*\*\*Recommended  
 NOTE: C is the lowest acceptable grade.

**PRE-HEALTH INFORMATION ADMINISTRATION**

**Adviser:** Brenda Janzen

Health information Administration is an excellent career choice for those who would like to have a profession in healthcare that combines interests in computer science, business, management, law, and medicine. These professionals have opportunities to assist in the development of health information systems for quality patient care, financial reimbursement, medical research, health care planning, and health care quality evaluation. One of the many career options chosen by Health Information Administrators is the management of a health information department. In this position the manager will determine department policies, budget department resources, provide leadership in planning and organizing the department, and evaluate and motivate employees.

Southern Adventist University offers a two-year associate degree that provides the prerequisite courses for entrance into the final two years of the bachelors degree program at Loma Linda University. The program can be modified to meet requirements of other schools. For a complete description of Southern's general education requirements, refer to pages 27-31.

- Area A ENGL 101-102; Math 120 or 090\*; COMM 135; Computers (3 hrs)  
See pages 27-28 for General Education requirements
  - Area B Religion, 6 hours
  - Area C History, 3 hours
  - Area D Foreign Lang/Lit/Fine Arts, 6 hours
  - Area E ALHT 111; BIOL 101-102
  - Area F HLED 173; PSYC 124; SOCI 150 or 230; Sociology, 3 hours\*\*
  - Area G PEAC, 2 hours to include PEAC 225; ACCT 103  
Medical Terminology (not offered at SAU. See Allied Health adviser).
- Electives to make a total of 64 hours

Sample Sequence  
**A.S. Pre-Health Information Administration**

<u>YEAR 1</u>		<u>Semester</u>		<u>YEAR 2</u>		<u>Semester</u>	
		<u>1st</u>	<u>2nd</u>			<u>1st</u>	<u>2nd</u>
BIOL 101-102	Anatomy & Physiology	4	4	ACCT 103	College Accounting	3	
ENGL 101-102	College Composition	3	3	HLED 173	Health for Life		2
PEAC 225	Fitness for Life		1	PSYC 124	Intro to Psychology	3	
SOCI 150	Cultural Anthropology	3			Area A, Computers	3	
COMM 135	Intro to Public Spkg		3		Area B, Religion		3
ALHT 111	Intro to Health Professions		1		Area D, Forgn Lang/ Lit/Fine Arts	3	3
	Area B, Religion		3		Area G-3, Rec Skills	1	
	Electives/Math*	3	2		SOCI**		3
	Area C-1, History		3		Electives***	3	5
		<u>16</u>	<u>17</u>			<u>16</u>	<u>16</u>

\*MATH 120 or 090 required unless two years high school math were taken with grade C or better  
 \*\*May be substituted by a course in ECON, PLSC, or GEOG  
 \*\*\*Suggested electives: PHYS 127; MATH 215; CHEM 111,113; BIOL 111  
 NOTE: C is the lowest acceptable grade.

**PRE-NUTRITION AND DIETETICS**

**Adviser:** Brenda Janzen

Dietitians and nutritionists use their knowledge of the principles of nutrition to help people develop healthy eating habits. Dietitians may be involved in setting up and supervising food service systems for institutions such as hospitals, prisons, and schools; and promoting sound eating habits through education and research. Clinical dietitians provide nutritional services for patients in hospitals, nursing homes, clinics, or doctors' offices. Community dietitians counsel individuals and groups on nutritional practices designed to prevent disease and promote good health. Management dietitians are responsible for large scale meal planning and preparation in such places as hospitals, nursing homes, company cafeterias, and schools.

Southern Adventist University offers associate degree programs which provide the prerequisite courses for entrance into the final two years of the bachelors degree programs of both Andrews University and Loma Linda University. These programs can be modified to meet requirements of other schools as well.

The program below meets admission requirements for Loma Linda University, as well as Southern Adventist University's requirements for an A.S. degree. For a complete description of Southern's general education requirements, refer to pages 27-31.

- Area A ENGL 101-102; Math\*; COMM 135; Computers (3 hrs)  
See pages 27-28 for General Education requirements
  - Area B Religion, 6 hours
  - Area C History, 3 hours
  - Area D Foreign Lang/Literature/Fine Arts, 6 hours\*\*
  - Area E ALHT 111; BIOL 101-102, 225; CHEM 151-152
  - Area F NRNT 125; PSYC 124; SOCI 125; SOCI 150 or 230
  - Area G PEAC, 2 hours to include PEAC 225
- Electives to make a total of 64 hours.

Sample Sequence  
**A.S. Pre-Nutrition and Dietetics**  
**Loma Linda University Track**

<u>YEAR 1</u>		<u>Semester</u>		<u>YEAR 2</u>		<u>Semester</u>	
		<u>1st</u>	<u>2nd</u>			<u>1st</u>	<u>2nd</u>
BIOL 101-102	Anatomy & Physiology	4	4	BIOL 225	Basic Microbiology	4	4
ENGL 101-102	College Composition	3	3	CHEM 151-152	General Chem	4	4
SOCI 125	Intro to Sociology	3		NRNT 125	Nutrition	3	
COMM 135	Intro to Public Spkg		3	PEAC 225	Fitness for Life		1
ALHT 111	Intro to Health Professions		1	PSYC 124	Intro to Psychology	3	
	Area A, Computers		3	SOCI 150	Cultural Anthropology	3	
	Area B, Religion	3			Area B, Religion		3
	Area C-1, History		3		Area D, Forgn Lang/ Lit/Fine Arts**	3	3
	Math Course*				Area G-3, Rec Skills	16	16
	OR	3					16
	Electives						
		16	17				

\*MATH 080 and 090 required unless two years high school math were taken with grade C or better  
 \*\*Three hours may be substituted by a history course.  
 NOTE: C is the lowest acceptable grade.

The program below meets the admission requirements for Andrews University, as well as Southern Adventist University's requirements for an A.S. degree. For a complete description of Southern's general education requirements, refer to pages 27-31.

Sample Sequence  
**A.S. Pre-Nutrition and Dietetics**  
**Andrews University Track**

<u>YEAR 1</u>		<u>Semester</u>		<u>YEAR 2</u>		<u>Semester</u>	
		<u>1st</u>	<u>2nd</u>			<u>1st</u>	<u>2nd</u>
BIOL 101-102	Anatomy & Physiology	4	4	ACCT 103	College Accounting	3	
ENGL 101-102	College Composition	3	3	BIOL 225	Basic Microbiology	4	4
HLED 173	Health for Life		2	CHEM 111-114	Survey Chem w/Lab	4	4
MATH 120	Precalculus Algebra	3		NRNT 125	Nutrition	3	
PEAC 225	Fitness for Life		1	HIST 174	World Civ I	3	
RELT 125	Life & Teachings	3		HIST 175	World Civ II		3
SOCI 125	Intro to Sociology	3		HMNT 205	Arts & Ideas	3	
COMM 135	Intro to Public Spkg		3	RELT 255	Christian Beliefs		3
ALHT 111	Intro to Health Professions		1		Electives	16	2
	Area A, Computers		3				16
		16	17				

**PRE-OCCUPATIONAL THERAPY**

**Adviser:** Brenda Janzen

An occupational therapist works with people whose lives have been disrupted by physical injury or illness, developmental problems, the aging process, and social or psychological difficulties. Occupational therapists use selected educational, vocational and rehabilitative activities to help individuals reach the highest functional levels possible, become self reliant and build a balanced lifestyle of work and leisure.

The program below meets admission requirements for Loma Linda University, as well as Southern Adventist University's requirements for an A.S. degree. This program can be modified to meet the requirements of other schools. For a complete description of Southern's general education requirements, refer to pages 27-31.

- Area A ENGL 101-102; Math\*; COMM 135; Computers (3 hrs)  
See pages 27-28 for General Education requirements
- Area B Religion, 6 hours
- Area C History, 3 hours
- Area D Foreign Lang/Lit/Fine Arts, 6 hours\*\*
- Area E ALHT 111; BIOL 101-102; PHYS 137-138; CHEM, BIOL, or MATH (4 hours)

Area F HLED 173; PSYC 124, 128; SOCI 125; SOCI 150 or 230; Psychology/  
Sociology, 3 hours

Area G PEAC, 2 hours to include PEAC 225

Electives to make a total of 64 hours.

A minimum of 40 hours work experience (volunteer or as an employee) in an occupational therapy department is required.

Sample Sequence  
**A.S. Pre-Occupational Therapy**

<u>YEAR 1</u>		<u>Semester</u>		<u>YEAR 2</u>		<u>Semester</u>	
		<u>1st</u>	<u>2nd</u>			<u>1st</u>	<u>2nd</u>
BIOL 101-102	Anatomy & Physiology	4	4	HLED 173	Health for Life	2	
ENGL 101-102	College Composition	3	3	PEAC 225	Fitness for Life	1	
PSYC 124	Intro to Psychology	3		PHYS 137	Intro to Physics		3
SOCI 125	Intro to Sociology		3	PHYS 138	Intro to Phys Appl		1
COMM 135	Intro to Public Spkg		3	PSYC 128	Developmental Psych		3
ALHT 111	Intro to Health Professions		1	SOCI 150	Cultural Anthropology	3	
	Area B, Religion		3		Area A, Computers		3
	Area C-1, History		3		Area B, Religion		3
	Area G-3, Rec Skills		1		Area D, Forgn Lang/ Lit/Fine Arts**	3	3
	Electives/Math*		<u>2-3</u>		Area F-1 or -2, Psych/Soci		3
		16-17	<u>17</u>		CHEM, BIOL, or MATH	<u>4</u>	<u>16</u>

\*Math 080 and 090 required unless two years of high school math were taken with grade C or better

\*\*Three hours may be substituted by a history course

NOTE: C is the lowest acceptable grade.

**PRE-PHYSICAL THERAPY**

**Adviser:** Brenda Janzen

Physical therapists work to improve the mobility, relieve the pain, and prevent or limit the permanent disability of patients suffering from injuries or disease. Their patients include accident victims or handicapped individuals with such conditions as nerve injuries, amputations, low back pain, arthritis, and heart disease. Some physical therapists treat a wide variety of problems and others specialize in such areas as pediatrics, orthopedics, and sports physical therapy. The working environment of physical therapists varies from specially equipped facilities in hospitals or clinics to schools, private offices, and private homes.

**ANDREWS UNIVERSITY TRACK**

The program below meets Andrews University admission requirements, as well as Southern Adventist University's requirements for an A.S. degree. This program can be modified to meet the requirements of other schools. The Doctorate of Physical Therapy (DPT) program at Andrews is three years (nine semesters) in length. For a complete description of Southern's general education requirements, refer to pages 27-31.

Area A ENGL 101-102; MATH 215; COMM 135; Computers (3 hrs)

See pages 27-28 for General Education requirements

Area B Religion, 9 hours

Area C History, 3 hours; Geog/Political Science/Economics, 3 hours\*\*

Area D Fine Arts, 3 hours (may be substituted by one year of ensemble music)

Area E ALHT 111; BIOL 101-102\*; CHEM 151-152; PHYS 137; PHYS elective; BIOL 420 or PETH 315

Area F PSYC 124, 128; HLED 173

Area G PEAC, 2 hours to include PEAC 225

Medical Terminology (not offered at SAU—See Allied Health adviser)

Electives to make a minimum total of 92 hours, 15 of which must be upper division from three or more content areas.

**Andrews University Admission and Degree Requirements:** Andrews University requires a minimum cumulative GPA of 3.0 in science prerequisites and general education prerequisite courses. C is the lowest acceptable grade for science and cognate courses. Also required is a minimum of 80 hours of observation or work experience under the supervision of a licensed physical therapist, in at least two distinctly different patient care settings. Twenty hours minimum must be spent in an inpatient setting.

Sample Sequence  
**A.S. Pre-Physical Therapy**  
**Andrews University Track**

<u>YEAR 1</u>		<u>Semester</u>		<u>YEAR 2</u>		<u>Semester</u>	
		<u>1st</u>	<u>2nd</u>			<u>1st</u>	<u>2nd</u>
ALHT 111	Intro to Health Professions		1	CHEM 151-152	General Chemistry	4	4
BIOL 101-102	Anatomy & Physiology*	4	4	MATH 215	Statistics		3
ENGL 101-102	College Composition	3	3	PEAC 225	Fitness for Life	1	
PSYC 124	Intro to Psychology	3		PSYC 128	Developmental Psyc		3
COMM 135	Intro to Public Spkg		3		Pol Sci/Geog/Econ**		3
HLED 173	Health for Life		2		Area B, Religion	3	
	Area A, Computers	3			Area D-3, Music or Art Appreciation		3
	Area B, Religion		3		Area G-3, Rec Skills	1	
	Area C-1, History	3	—		Electives***	6	
		16	16			15	16
 <u>YEAR 3</u>		<u>Semester</u>					
		<u>1st</u>	<u>2nd</u>				
BIOL 420	Animal Physiology		4				
	OR		4				
PETH 315	Physiology of Exercise		4				
PHYS 137	Intro to Physics	3					
	Phys Elective		3				
	Area B, UD Religion	3					
	UD Electives	3	6				
	Electives	4	3				
		13	16				

\*May be substituted by BIOL 151-152, General Biology.

\*\*May be substituted by a course in Sociology.

\*\*\*Suggested electives: Business, Nutrition, service-related courses, arts and humanities, physical activities, culture and diversity courses. At least 15 hours of course work must be upper division from at least three content areas.

### LOMA LINDA UNIVERSITY TRACK

The program below meets Loma Linda University admission requirements, as well as Southern Adventist University's requirements for an A.S. degree. This program can be modified to meet the requirements of other schools. The program at Loma Linda is 3-1/4 years in length. For a complete description of Southern's general education requirements, refer to pages 27-31.

- Area A ENGL 101-102; MATH 215; COMM 135; Computers (3 hrs)  
See pages 27-28 for General Education requirements
- Area B Religion, 9 hours
- Area C History, 3 hours
- Area D Foreign Language/Lit/Fine Arts, 9 hours\* (3 must be upper division)
- Area E ALHT 111; BIOL 101-102; \*\* BIOL U.D. 4 hrs; CHEM 151-152; PHYS 137-138
- Area F HLED 173; \*\*\* PSYC 124, 128; SOCI 150 or 230; SOCI/PSYC 3 hours upper division
- Area G PEAC, 2 hours to include PEAC 225
- Electives to make a minimum total of 92 hours, 12 of which must be upper division.

**Loma Linda University Admission and Degree Requirements:** For admission into the Physical Therapy Program, Loma Linda University requires a 3.30 GPA in science prerequisites and total credits. C is the lowest acceptable grade for any transferable course. Also required is a minimum of 80 hours work experience (volunteer or employee) in a physical therapy department, 20 of which must be in an inpatient setting.

**Sample Sequence  
A.S. Pre-Physical Therapy  
Loma Linda University Track**

<u>YEAR 1</u>		<u>Semester</u>		<u>YEAR 2</u>		<u>Semester</u>	
		<u>1st</u>	<u>2nd</u>			<u>1st</u>	<u>2nd</u>
BIOL 101-102	Anatomy & Physiology**	4	4	CHEM 151-152	General Chemistry	4	4
ENGL 101-102	College Composition	3	3	HLED 173	Health for Life***		2
PSYC 124	Intro to Psychology	3		MATH 215	Statistics		3
PSYC 128	Developmental Psyc		3		Area A, Computers	3	
SOCI 150	Cultural Anthropology	3			Area B, Religion	3	
COMM 135	Intro to Public Spkg		3		Area D, Forgn Lang/Lit		
ALHT 111	Intro to Health Professions		1		Fine Arts*	3	3
	Area B, Religion		3		Electives	<u>2</u>	<u>4</u>
	Area C-1, History		<u>3</u>			<u>15</u>	<u>16</u>
			<u>16</u>				<u>17</u>
 <u>YEAR 3</u>		 <u>Semester</u>					
		<u>1st</u>	<u>2nd</u>				
PHYS 137-138	Intro to Phys w/appl		4				
PEAC 225	Fitness for Life		1				
	Area B, UD Religion		3				
	Area D, UD Lang/Lit/						
	Fine Arts		3				
	Area G-3, Rec Skills		1				
	UD Soci/Psyc		3				
	UD Electives		3				
	UD Biology Elective		4				
	Electives		<u>3</u>				
			<u>14</u>				
			<u>14</u>				

\*Three hours may be substituted by a history course

\*\*May be substituted by BIOL 151-152

\*\*\*May be substituted by NRNT 125

**PRE-PHYSICIAN ASSISTANT**

**Adviser:** Brenda Janzen

Physician assistants are trained to perform many of the essential tasks involved in patient care. They take medical histories, perform physical evaluations, order laboratory tests, make preliminary diagnoses, prescribe appropriate treatments, and recommend medications and drug therapies. They also treat minor problems such as lacerations, abrasions, and burns. Physician assistants work in a variety of practice settings and specialty areas. The most important practice setting is in a physician's office. They also work at hospitals and clinics. Specialties using PA's are family practice, internal medicine, general and thoracic surgery, emergency medicine, pediatrics, and various medical sub-specialties.

The entrance requirements to physician assistant clinical programs vary considerably from school to school. Pre-requisite course requirements range from two years of college level courses to a baccalaureate degree. Prior patient care requirements also range from being recommended through two years of direct clinical work experience.

SDA programs offering the Physician Assistant degree are:

- ▶ Kettering College of Medical Arts—[www.kema.edu](http://www.kema.edu)
- ▶ Loma Linda University—[www.llu.edu](http://www.llu.edu)
- ▶ Union College—[www.ucollege.edu/pa](http://www.ucollege.edu/pa)

Students may obtain information on these programs by contacting the schools directly, or from the Southern Adventist University pre-PA adviser. A complete list of PA programs can be found on the American Academy of Physician Assistants website at [www.aapa.org](http://www.aapa.org). Southern Adventist University can structure a course of study to meet the requirements of any clinical program to which a student wishes to apply. Students are advised to begin early in their academic studies to gather information on prospective PA schools and the pre-requisite course work required.

**PRE-RESPIRATORY THERAPY****Adviser:** Brenda Janzen

Respiratory therapists apply scientific knowledge and theory to practical clinical problems of respiratory care. The respiratory therapist is qualified to assume primary responsibility for all respiratory care modalities, including the supervision of respiratory therapy technician functions. The respiratory therapist may be required to exercise considerable independent clinical judgement, under the supervision of a physician, in the respiratory care of patients. Respiratory therapy personnel are employed in hospitals, nursing care facilities, clinics, physicians' offices, companies providing emergency oxygen services, and municipal organizations.

Southern Adventist University offers a two-year associate degree that provides the prerequisite courses for entrance into the final two years of the bachelors degree program at Loma Linda University. The program can be modified to meet requirements of other schools. For a complete description of Southern's general education requirements, refer to pages 27-31.

- Area A ENGL 101-102; Math\*; COMM 135; Computers (3 hrs)  
See pages 27-28 for General Education requirements
- Area B Religion, 6 hours
- Area C History, 3 hours
- Area D Foreign Lang/Lit/Fine Arts, 3 hours
- Area E ALHT 111; BIOL 101-102\*\*, 225; CHEM 111-112, 113-114, Phys 137, 138\*\*\*
- Area F HLED 173; PSYC 124; SOCI 150 or 230; Psychology/Sociology, 3 hours\*\*\*\*
- Area G PEAC, 2 hours to include PEAC 225
- Electives to make a total of 64 hours.

## Sample Sequence

**A.S. Pre-Respiratory Therapy**

<b>YEAR 1</b>		<b>Semester</b>		<b>YEAR 2</b>		<b>Semester</b>	
		<b>1st</b>	<b>2nd</b>			<b>1st</b>	<b>2nd</b>
BIOL 101-102	Anatomy & Physiology**	4	4	BIOL 225	Basic Microbiology	4	4
ENGL 101-102	College Composition	3	3	PHYS 137-138	Intro Physics w/AppI***		
PSYC 124	Intro to Psychology	3		CHEM 111-112	Survey of Chemistry	3	3
SOCI 150	Cultural Anthropology	3		CHEM 113-114	Survey of Chem Lab	1	1
COMM 135	Intro to Public Spkg		3	HLED 173	Health for Life		2
ALHT 111	Intro to Health Professions		1	PEAC 225	Fitness for Life	1	
	Area A, Computers		3		Area B, Religion		3
	Area B, Religion		3		Area D, Forgn Lang/Lit/ Lit/Fine Arts	3	3
	Area C-1, History		3		Area G-3, Rec Skills	1	
		16	17		PSYC/SOCI****		3
						16	16

\*Math 080 and 090 required unless 2 yrs. high school math were taken with grade C or better

\*\*May be substituted by BIOL 151-152, General Biology

\*\*\*Physics required only if not taken in high school

\*\*\*\*May be substituted by a course in ECON, PLSC, or GEOG

NOTE: C is the lowest acceptable grade

**PRE-SPEECH-LANGUAGE PATHOLOGY & AUDIOLOGY****Adviser:** Brenda Janzen

Speech-language pathologists identify, assess, and treat persons with speech and language disorders while audiologists assess and treat hearing impaired individuals. Because both occupations are concerned with communication, individuals competent in one area must be familiar with the other. The duties of speech-language pathologists and audiologists vary. Most, however, provide direct clinical services to individuals with communication disorders. In speech, language, and hearing clinics they may independently develop and implement a treatment program. In private medical centers and other facilities, they may be part of a team that develops and executes a treatment plan. In schools they may help administrators develop individual or group programs, counsel parents on prevention of hearing disorders, and assist teachers with classroom activities.

The program below meets admission requirements for Loma Linda University, as well as Southern Adventist University's requirements for an A.S. degree. This program can be modified to meet the requirements of other schools. For a complete description of Southern's general education requirements, refer to pages 27-31.

- Area A ENGL 101-102; Math\*; COMM 135; Computers (3 hrs)  
See pages 27-28 for General Education requirements
  - Area B Religion, 6 hours
  - Area C History, 3 hours
  - Area D Foreign Lang/Lit/Fine Arts, 6 hours\*\*
  - Area E ALHT 111; Select 8-11 hours from two areas: Biology, Chemistry, Math, or Physics\*\*\*
  - Area F HLED 173 or NRNT 125; PSYC 124, 128; SOCI 150 or 230
  - Area G PEAC, 2 hours to include PEAC 225
- Electives to make a total of 64 hours.

Sample Sequence  
A.S. Pre-Speech-Language Pathology & Audiology

<u>YEAR 1</u>		<u>Semester</u>		<u>YEAR 2</u>		<u>Semester</u>	
		<u>1st</u>	<u>2nd</u>			<u>1st</u>	<u>2nd</u>
BIOL 101-102	Anatomy & Physiology	4	4	HLED 173	Health for Life		
ENGL 101-102	College Composition	3	3	PEAC 225	Fitness for Life		1
PSYC 124	Intro to Psychology	3		PHYS 137	Intro to Physics***		3
COMM 135	Intro to Public Spkg		3	PSYC 128	Developmental Psych	3	
ALHT 265	T: Intro to Speech-Lang Path***		2	SOCI 150	Cultural Anthropology	3	
ALHT 111	Intro to Health Professions		1		Area A, Computers		3
	Area B, Religion	3			Area B, Religion		3
	Area C-1, History		3		Area D, Forgn Lang/Lit/Fine Arts**	3	3
	Area G-3, Rec Skills		1		Electives	5	3
	Math course*					16	16
	OR	0-3					
	Electives						
		16	17				

\*Math 080 and 090 required unless two year high school math were taken with grade C or better  
 \*\*May be substituted by a history course  
 \*\*\*Highly Recommended: ALHT 265; BIOL 101-102; PHYS 137  
 NOTE: C is the lowest acceptable grade

**PRE-SURGICAL PHYSICIAN ASSISTANT**

**Adviser:** Brenda Janzen

The surgical physician assistant is qualified to assist the surgeon in patient care activities. Functioning under the direction of the surgeon, this professional is capable of obtaining accurate medical history and physical examination data, carrying out preoperative procedures to prepare the patient for surgery, assisting the surgeon during operations, participating in the care and evaluation of the patient in the postoperative period, assisting in the management of the traumatized patient, and caring for minor injuries. Surgical physician assistants may be involved with patients in any medical setting for which the surgeon is responsible including the operating room, recovery room, intensive care unit, and the surgeon's office.

The program below meets admission requirements for University of Alabama at Birmingham, as well as Southern Adventist University's requirements for an A.S. degree. This program can be modified to meet the requirements of other schools. For a complete description of Southern's general education requirements, refer to pages 27-31.

- Area A ENGL 101-102; MATH 120; COMM 135; Computers (3 hrs)  
See pages 27-28 for General Education requirements
- Area B RELB, RELT, 6 hours
- Area C History, 6 hour sequence
- Area D 6 hours of literature; 6 hours of Foreign Lang/Lit/Fine Arts
- Area E ALHT 111; BIOL 101-102, 151-152, 330; CHEM 151-152



Area F Psychology/Sociology, 6 hours

Area G PEAC 225

Electives to make a total of 64 hours. Recommended: six hours from the following areas: Statistics, Cell Biology, Genetics, and Histology. Work or volunteer service in a health care setting is highly recommended.

Sample Sequence  
A.S. Pre-Surgical Physician Assistant

<u>YEAR 1</u>		<u>Semester</u>		<u>YEAR 2</u>		<u>Semester</u>	
		<u>1st</u>	<u>2nd</u>			<u>1st</u>	<u>2nd</u>
BIOL 101-102	Anatomy & Physiology	4	4	ALHT 111	Intro to Hlth Professions	1	
BIOL 151-152	General Biology	4	4	BIOL 330	General Microbiology		4
ENGL 101-102	College Composition	3	3	MATH 120	Precalculus Algebra	3	
	Area A, Computers	3	3	PEAC 225	Fitness for Life	1	
	Area C, History sequence	3	3	COMM 135	Intro to Public Spkg		3
	Area D, Forgn Lang/ Fine Arts	3	3		Area B, Religion	3	3
		<u>17</u>	<u>17</u>		Area D, Lang/Lit/Fine Art	3	3
					Area D, Literature	3	3
					Area F-1, Behav Sci	<u>3</u>	<u>3</u>
						17	16
<u>SUMMER</u>							
	General Chemistry		8				

### ALLIED HEALTH COURSES

**ALHT 111. Introduction to the Health Professions** **1 hour**

A survey course that heightens awareness of the options, expectations, and realities of the health professions. Students gain an overview of professional health careers through lectures, guest speakers, observation, and research. (Winter)

**ALHT 225. Introduction to Clinical Laboratory Science** **2 hours**

This course is designed to acquaint prospective clinical laboratory scientists with the profession. The history and standards of medical technology and employment opportunities will be surveyed. Elementary clinical laboratory procedures will be taught and laboratory tours will be conducted.

**ALHT 265. Topics in Allied Health** **2 hours**

Formal course work designed to meet the needs and interests of students in specialty areas of the Allied Health professions not covered in regular courses.

# BIOLOGY

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**Chair:** Stephen A. Nyirady

**Faculty:** Joyce Azevedo, David Ekkens, L. Ann Foster, Safawo Gullo,  
Joel Ongaro, Keith Snyder

**Adjunct Faculty:** Roger Hall

**Adjunct Research Faculty:** John Henson, Scott Hodges

## BIOLOGY

The study of Biology constitutes one of the most exciting and important fields of scientific investigation, since it provides a better understanding of ourselves and the living things around us. Even the casual observer of Biology who pauses long enough to take a course may derive a lifetime of pleasure and fulfillment from a hobby such as bird watching, shell collecting, or wild flower photography.

## MISSION STATEMENT

The Biology Department exists as an integral part of Southern Adventist University with its mission to provide a quality Seventh-day Adventist Christian undergraduate education, emphasizing the balanced development of the spiritual, intellectual, physical, and social dimensions of men and women. Within the framework of a Christian understanding of the origin and workings of biological systems, the department seeks to provide opportunities for its academic and local communities to understand the value, process and limitations of scientific inquiry as well as to develop an awareness and understanding of the biological world and our responsibility to it. Its curricula are designed to provide students with high quality preparation for careers in the biological and biomedical professions.

## THE BIOLOGY MAJOR

A major in Biology is an excellent starting point for numerous careers which are both rewarding and challenging. With a degree in Biology, one may pursue graduate study leading to research in the basic sciences (anatomy, physiology, ecology, microbiology, cytology, etc.), teaching at the college or graduate level, or employment in industry or government. A biology degree is also the degree of choice in preparation for high-school teaching, medicine, dentistry, optometry, careers in wildlife, forestry or zoo management, health education, public health, biostatistics, epidemiology, and environmental health, to name a few.

The Biology Department makes available a number of experiences, both curricular and extracurricular, to enrich its students' academic programs. The department offers courses which include field experiences in Indonesia, Canada, Kenya, Belize, Smoky Mountains, and the Okefenokee National Wildlife Refuge. The Tennessee Aquarium in nearby Chattanooga provides additional learning resources. The department is also affiliated with Walla Walla College's Rosario Beach Biological Field Station (see page 23).

Extracurricular opportunities include membership in the Beta Beta Beta national biological honor society, a yearly lecture series on natural history and research topics (see page 21), as well as a premedical preceptorship program (see page 274).

## 66 BIOLOGY

### ASSESSMENT

In order to help evaluate its teaching effectiveness and the academic achievements of its graduates, all seniors are required to pass the ETS Major Field Achievement Test in Biology during their final semester. The results of these exams are used by the department staff to evaluate class offerings as well as program requirements.

### DEGREES IN BIOLOGY

#### Biology Core Courses (20 Hours)

<u>Core</u>		<u>Hours</u>	<u>Core</u>		<u>Hours</u>
BIOL 151-152	General Biology	8	BIOL 424	Issues in Natural Sci/Rel (W)	3
BIOL 316	Genetics	4	BIOL 485	Biology Seminar (W)	1
BIOL 412	Cell and Molecular Biology	4			

#### Biology Elective Areas:

##### Microbiology:

BIOL 315	Parasitology
BIOL 330	General Microbiology
BIOL 340	Immunology

##### Basic Zoology:

BIOL 313	Developmental Biology
BIOL 387	Animal Behavior
BIOL 416	Human Anatomy
BIOL 417	Animal Histology
BIOL 420	Animal Physiology

##### Zoology Field Courses:

BIOL 312	Vertebrate Natural History
BIOL 314	Ornithology
BIOL 319	Herpetology
BIOL 320	Entomology
BIOL 411	Mammalogy

##### Botany:

BIOL 408	Flowering Plants and Ferns
BIOL 409	Smoky Mountain Flora
BIOL 419	Plant Physiology

##### Ecology:

BIOL 226	Environmental Conservation
BIOL 317	Ecology
BIOL 252	Tropical Biology

#### Major—B.A. Biology (32 Hours) (Chemistry Minor Recommended)

<u>Required Biology Core Courses</u>	<u>Hours</u>	<u>Required Cognates</u>	<u>Hours</u>	
BIOL 151-152	General Biology	CHEM 151-152	General Chemistry	8
BIOL 316	Genetics	CHEM 311-312	Organic Chemistry	8
BIOL 412	Cell and Molecular Biology	COMM 135	Intro to Public Speaking	3
BIOL 424	Issues in Natural Sci/Rel (W)	MATH 120	Precalculus Algebra**	3
BIOL 485	Biology Seminar (W)		Computer Course(s)	3
	Biology Electives*			12

\*One course minimum from four of the five biology elective areas.

\*\*Waived if equivalent math was taken in high school with minimum grade of B.

##### Highly Recommended

MATH 121	Precalculus Trigonometry**	2
PHYS 211-214	General Physics	8

#### Major—B.S. Biology (41 Hours)

<u>Required Biology Core Courses</u>	<u>Hours</u>	<u>Required Cognates</u>	<u>Hours</u>	
BIOL 151-152	General Biology	CHEM 151-152	General Chemistry	8
BIOL 316	Genetics	CHEM 311-312	Organic Chemistry	8
BIOL 412	Cell and Molecular Biology	COMM 135	Intro to Public Speaking	3
BIOL 424	Issues in Natural Sci/Rel (W)	CPTR/CPTE	Computer Courses	3
BIOL 485	Biology Seminar (W)	MATH 120	Precalculus Algebra**	3
	Biology Electives*	MATH 121	Precalculus Trigonometry**	2
		MATH 215	Statistics	3
		PHYS 211-212	General Physics	6
		PHYS 213-214	General Physics Lab	2

\*One course minimum from each of the five biology elective areas.

\*\*Waived if equivalent math was taken in high school with minimum grade of B.

**Major—B.S. Biology, Biomedical Emphasis (42 Hours)**

<u>Required Biology Core Courses</u>		<u>Hours</u>	<u>Required Cognates</u>		<u>Hours</u>
BIOL 151-152	General Biology	8	CHEM 151-152	General Chemistry	8
BIOL 316	Genetics	4	CHEM 311-312	Organic Chemistry	8
BIOL 412	Cell and Molecular Biology	4	CHEM 341	Biochemistry	4
BIOL 424	Issues in Natural Sci/Rel (W)	3	COMM 135	Intro to Public Speaking	3
BIOL 485	Biology Seminar (W)	1	MATH 120	Precalculus Algebra**	3
	Biology Electives*	22	MATH 121	Precalculus Trigonometry**	2
			MATH 215	Statistics	3
			PHYS 211-212	General Physics	6
			PHYS 213-214	General Physics Lab	2
				Computer Courses	3
*Select nine (9) hours from Basic Zoology and seven (7) from Microbiology. Select six (6) hours from two of the three remaining elective areas.					
**Waived if equivalent math was taken in high school with minimum grade of B.					
<u>Highly Recommended</u>					
			MATH 181	Calculus	3
			BIOL 397	Intro to Research (W)	1
			BIOL 497	Research in Biology (W)	1-2

Sample Freshman Year Sequence

**B.A. Biology, B.S. Biology, B.S. Biomedical Emphasis**  
(Chemistry Minor Recommended)

<u>1st Semester</u>		<u>Hours</u>	<u>2nd Semester</u>		<u>Hours</u>
BIOL 151	General Biology	4	BIOL 152	General Biology	4
ENGL 101	College Composition	3	ENGL 102	College Composition	3
MATH 120	Precalculus Algebra	3	MATH 121	Precalculus Trigonometry	2
PEAC 225	Fitness for Life	1	COMM 135	Intro to Public Speaking	3
	Area B-1, Religion	3		Area G 1/3, Skills	1
	Area F-2/3, Fam/Hlth Sci	2		Electives	3
		16			16

**Major—B.A. Biology, Teacher Certification, 7-12 (36-37 hours)**

Secondary certification in Biology requires a baccalaureate degree consisting of 36 credits of specified biology courses, a minor in chemistry, specified cognates, and completion of professional education courses (page 113) for licensure.

The student must apply for Initial Admission to the Teacher Education Program (usually by the end of the sophomore year) after completing all requirements as outlined under ADMISSION PROCEDURES in the School of Education and Psychology section of the catalog. Initial admission is required before the student can enroll in upper division education courses.

The student must also complete an application and all other requirements for Admission to Student Teaching. Prior to the professional semester, the student must take and pass the PRAXIS II licensure exam—both the appropriate section of the Principles of Learning and Teaching, and the particular specialty test(s) for the licensure area(s).

<u>Required Biology Core Courses</u>		<u>Hours</u>	<u>Chemistry Minor</u>		<u>Hours</u>
BIOL 151-152	General Biology	8	CHEM 151-152	General Chemistry	8
BIOL 226	Environmental Conservation	3	CHEM 311-312	Organic Chemistry	8
	OR		CHEM 341	Biochemistry I	4
BIOL 317	Ecology	3			
BIOL 312	Vertebrate Natural History	3			
BIOL 316	Genetics	4			
BIOL 330	General Microbiology	4			
BIOL 408	Flowering Plants & Ferns	3			
	OR				
BIOL 409	Smoky Mt. Flora	3			
BIOL 412	Cell and Molecular Biology	4			
BIOL 420	Animal Physiology	4			
	OR				
BIOL 419	Plant Physiology	3			
BIOL 424	Issues of Natural Science & Religion (W)	3			
BIOL 485	Biology Seminar (W)	1			

<u>Required Cognates</u>		<u>Hours</u>
COMM 135	Intro to Public Speaking	3
ERSC 105	Earth Science	3
MATH 215	Statistics	3
PHYS 137	Intro to Physics	3

## Sample Freshman Year Sequence

**B.A. Biology**

(Leading to Licensure 7-12)

<u>1st Semester</u>		<u>Hours</u>	<u>2nd Semester</u>		<u>Hours</u>
BIOL 151	General Biology	4	BIOL 152	General Biology	4
CHEM 151	General Chemistry	4	CHEM 152	General Chemistry	4
EDUC 136	Intro to Middle & Secondary Educ	2	EDUC 260	Technology in Education	3
ENGL 101	College Composition	3	ENGL 102	College Composition	3
RELT 138	Adventist Heritage	3	MATH 120	Precalculus Algebra	3
		<u>16</u>			<u>17</u>

**Minor—Biology (18 Hours)**

<u>Required Courses</u>	<u>Hours</u>
BIOL 151-152 General Biology	8
*Biology Electives	10

\*A minimum of six hours must be upper division.

**NON-MAJOR, NON-MINOR COURSES****BIOL 101-102. Anatomy and Physiology (E-1) 4,4 hours**

A study of the fundamentals of human anatomy and physiology. The first semester covers basic cytology, histology, the musculoskeletal, integumentary, nervous, and endocrine systems. The remainder of the body systems are studied the second semester. Three lectures and one three-hour laboratory period each week. Does not apply on a major or minor in Biology. (BIOL 101-Fall, Summer; BIOL 102-Fall, Winter)

**BIOL 103. Principles of Biology (E-1) 3 hours**

A basic general education biology course designed to give the student a modern treatment of the fundamental processes and principles of plant and animal life. Two lectures and one three-hour laboratory each week. Does not apply on a major or minor in Biology.

**BIOL 225. Basic Microbiology (E-1) 4 hours**

A study of the principles of microbiology, disinfection, sterilization, elementary immunology, and microorganisms emphasizing their relationship to health and disease. Three lectures and two one and one-half hour laboratory periods each week. Does not apply on a major or minor in Biology.

**BIOL 422. Issues in Science and Society 3 hours**

A study of the philosophical basis of modern natural science as it relates to current issues in origins, biotechnology, and bioethics. The Christian perspective is emphasized. This class is designed as a non-writing alternative to BIOL 424/RELT 424. Credit will not be given for more than one of these courses, and BIOL 422/RELT 422 will not count toward a biology major or minor. Senior standing required.

**CORE COURSES****BIOL 151-152. General Biology (E-1) 4,4 hours**

This is a rigorous introductory course in Biology primarily for Biology majors, minors, and pre-professional students. The course is designed to give the student a solid foundation in the fundamental processes of plant and animal life. It is prerequisite to most other Biology major courses. Three lectures and one three-hour laboratory period each week. (BIOL 151-Fall; BIOL 152-Winter)

**BIOL 316. Genetics 4 hours**

*Prerequisite:* BIOL 151 or 225 or consent of instructor.

A study of heredity as related to man, domestic plants and animals and an investigation of gene structure and function. Three lectures and one three-hour laboratory period each week. (Fall)

**BIOL 412. Cell and Molecular Biology** **4 hours**

*Prerequisites:* BIOL 316; CHEM 311.

This course, designed for advanced Biology and Chemistry majors, deals primarily with cell structure and function. Building on cellular principles learned in BIOL 151-152 and BIOL 316, the student is exposed to methods of cellular and molecular research while learning about the appearance and operation of cellular organelles. The exciting details of cell integration and control provide the framework for this interdisciplinary study. Three lectures and one three-hour laboratory period each week. (Winter)

**BIOL 424. Issues of Natural Science and Religion (E-1) (W)** **3 hours**

*Prerequisite:* Senior standing.

A study of the philosophical basis of modern natural science as it relates to current issues in origins, biotechnology, bioethics, and environmental responsibility. Special attention is given to Christian perspectives of the issues discussed. Credit can be applied toward either Biology or Religion (see RELT 424). Three lectures each week.

**BIOL 485. Biology Seminar (W)** **1 hour**

*Prerequisites:* Biology major or minor with senior standing.

Oral, written, and poster presentations are made on a specific topic in the field of Biology and on current literature in the field. To be taken in the senior year or with approval of Department Chair.

**BOTANY****BIOL 408. Flowering Plants and Ferns** **3 hours**

*Prerequisites:* BIOL 151-152 or consent of instructor.

This field study of trees, flowering plants and ferns emphasizes species identification with the aid of botanical keys, recognition of plant families and noting habitats where various species occur. Other taxonomic methods are introduced. Students prepare a collection of herbarium specimens. Two lectures and one field trip or three-hour laboratory period each week. (Fall, odd years)

**BIOL 409. Smoky Mountain Flora** **3 hours**

*Prerequisite:* BIOL 152 or consent of instructor.

A field study of the wild flowers, shrubs and trees in the Great Smoky Mountain National Park, which contains the world's finest examples of temperate deciduous forest. Plants are identified by means of botanical keys, and observation lists are kept. Special attention is given to the different forest types and their associated plants. Involves a 10-day to three-week camping study experience. Additional fee required. Field trips daily. (Summer)

**BIOL 419. Plant Physiology** **3 hours**

*Prerequisites:* BIOL 151-152 and CHEM 151-152 or consent of instructor.

A study of the functions of seed plants. Topics covered include water relations, mineral nutrition, photosynthesis, transpiration, translocation, respiration, and growth. Two lectures and one three-hour laboratory period each week. (Fall, even years)

**ECOLOGY****BIOL 226. Environmental Conservation (E-1)** **3 hours**

*Prerequisites:* BIOL 151-152 or consent of instructor.

An introduction to the very complex interlocking environmental problems facing us today. Beginning with basic ecological principles, the course examines population dynamics, energy utilization, resource consumption, the various forms of pollution, and conservation methods to preserve our natural resources, natural areas, and native species. On field trips we evaluate how efficiently our natural resources are being monitored, utilized, and conserved. Two lectures and one field trip or three-hour laboratory period each week. (Winter, odd years)

**BIOL 250. Introduction to Tropical Marine Biology (E-1) 3 hours**

A study of the major invertebrates and fish of the tropical coral reef and seashores. Emphasis is placed on the life habits of the organisms and their ecological niches. Habitats studied are coral reefs, rocky shores, sandy beaches, thalassia beds and mangrove swamps. Involves two weeks of on-campus class work and a one to two week field laboratory experience on tropical coral reefs. Additional fee required. (Summer)

**BIOL 252. Tropical Biology (E-1) 3 hours**

A general introduction to the tropical habitats of Asia with the plants and animals that inhabit them. Both terrestrial and marine habitats are studied through exploration of volcanoes, nature parks, and a marine preserve. Involves three weeks in tropical Asia. Additional fee required. (Summer, even years)

**BIOL 317. Ecology 3 hours**

*Prerequisites:* BIOL 151-152 or consent of instructor.

Ecology is a study of the interrelationships of plants, animals and their environment. This course examines these interactions in the context of energy flow, nutrient cycles, limiting factors, succession and population dynamics. Field work introduces various ecological sampling techniques and the student participates in an ecological analysis of various local communities as well as extended field trips. Two lectures and one field trip or three-hour laboratory period each week. (Winter, even years)

**ZOOLOGY FIELD COURSES****BIOL 312. Vertebrate Natural History 3 hours**

*Prerequisites:* BIOL 151-152 or consent of instructor.

Natural history of the vertebrate classes including ecology, physiology, behavior, classification and identification, with emphasis on local species. Two lectures and one three-hour laboratory each week. An extended weekend field trip with an additional fee will be required as part of laboratory credit. (Fall, even years)

**BIOL 314. Ornithology (E-1) 3 hours**

A systematic study of bird life with special emphasis on external features, taxonomy, nesting and feeding habits, flight and migratory patterns. Two lectures and one laboratory period each week. An extended field trip, which applies toward laboratory credit, is planned during spring vacation. There is an additional charge for the trip. (Winter, even years)

**BIOL 319. Herpetology 3 hours**

*Prerequisites:* BIOL 151-152 or consent of instructor.

Natural history, ecology, physiology, behavior, classification and identification of amphibians and reptiles, with emphasis on local species. Two lectures and one three-hour laboratory each week. An extended field trip will be required as part of laboratory credit. (Fall, odd years)

**BIOL 320. Entomology 3 hours**

*Prerequisites:* BIOL 151-152 or consent of instructor.

A systematic study of the insects of the world considering anatomy, physiology, behavior and relation to humans. In the laboratory, emphasis is placed on identifying local insects and a representative collection is turned in. Short field trips are planned as part of the laboratory work. Two lectures and one three-hour laboratory period each week. (Fall, odd years)

**BIOL 411. Mammalogy 3 hours**

*Prerequisites:* BIOL 151-152 or consent of instructor.

A study of the mammals of the world, with emphasis on North America. Includes classroom and field study of systematics, distribution, behavior and ecology. A small collection is required in the laboratory. Two lectures and one three-hour laboratory each week. An extended weekend field trip with an additional fee will be required as part of laboratory credit. (Winter, odd years)

## MICROBIOLOGY

- BIOL 315. Parasitology (W)** **3 hours**  
*Prerequisites:* BIOL 151-152 or consent of instructor.  
 A general survey of the more important parasites of man and domestic animals. Two lectures and one three-hour laboratory period each week. (Fall)
- BIOL 330. General Microbiology** **4 hours**  
*Prerequisites:* BIOL 151-152 or consent of instructor.  
 A general study of bacteria, yeasts, molds and viruses, considering their morphology, physiology, genetics and methods of control. Study is given to immunology topics: antigen-antibody properties, host-antigen interactions, humoral and cellular immune systems. The importance of microorganisms in environmental and applied fields is considered. Three lectures and one three-hour laboratory period each week. (Winter)
- BIOL 340. Immunology** **3 hours**  
*Prerequisites:* BIOL 151-152 or consent of instructor.  
 A study of the basic aspects of the human immune system including topics such as antigen and antibody structure and reactions, humoral and cell mediated immunity, hypersensitivity, immune disease and transplantation immunology. Two lectures and one three-hour laboratory period each week. (Winter)

## BASIC ZOOLOGY

- BIOL 313. Developmental Biology** **3 hours**  
*Prerequisites:* BIOL 151-152 or consent of instructor.  
 An introduction to embryonic development from the formation of germ cells through the maturation of major organs culminating in parturition. Special reference is made to humans. Emphasis is placed on problems of growth, differentiation, and morphogenesis. Laboratory includes microscopic study and experiments with sea urchin, frog, and chick embryos. Two lectures and one three-hour laboratory period each week. (Winter, odd years)
- BIOL 387. Animal Behavior** **3 hours**  
*Prerequisites:* BIOL 151-152 or PSYC 124 and 128.  
 The behavior of animals is studied with a focus on both proximate causes (mechanisms) and ultimate causes (survival strategies) of behavior. Special importance is placed on understanding techniques of experimental study and hypothesis testing. Topics covered include: genetic, developmental, and physiological bases of behavior; instinct and learning; communication; habitat selection; feeding, antipredatory, reproductive, and parenting strategies; mating systems, social behavior and human sociobiology. Three lectures each week. (Winter, odd years)
- BIOL 416. Human Anatomy** **3 hours**  
*Prerequisites:* Senior standing and consent of instructor.  
 An introductory study of human anatomy with an emphasis on the skeletal, muscular, nervous, and circulatory systems. One lecture and two three-hour laboratory periods each week. Additional \$200 lab fee required. (Fall)
- BIOL 417. Animal Histology** **3 hours**  
*Prerequisites:* BIOL 151-152 or consent of instructor.  
 A descriptive study of normal tissues, primarily those of man. The microscopic identification and characteristics of stained sections are emphasized in the laboratory. Two lectures and one three-hour laboratory period each week. (Fall)
- BIOL 420. Animal Physiology** **4 hours**  
*Prerequisites:* BIOL 151-152; CHEM 151-152 or BIOL 101-102.  
 Functional processes used by animals in adjusting to their external environment and controlling their internal environment. Laboratories involve analysis of functions of major organ systems. Three lectures and one three-hour laboratory period each week. (Winter)



**SPECIAL COURSES**

**BIOL 365. Topics in Biology** **1-3 hours**  
Formal course work designed to meet the needs or interests of students in specialty areas of Biology not covered in regular courses. May be repeated in different specialized areas.

**BIOL 197/397(W). Introduction to Biological Research** **1 hour**  
*Prerequisites:* BIOL 151 or consent of instructor.  
An introduction to the principles of scientific research, including the function of the scientific method, literature searches, research techniques, writing of grant proposals, and how to publish results. (Fall)

**BIOL 255. Introduction to Dentistry** **1 hour**  
An introduction to the field of dentistry covering basic dental terminology, dental nomenclature, and tooth morphology. Guest lecturers from various dental specialties share perspectives on dentistry as a career as well as giving an overview of the scope of treatment in the specialty. Factors necessary for good personal dental health are emphasized. Laboratory experiences introduce the student to dental waxing procedures as well as to practice manual dexterity carving skills.

**BIOL 295/495. Directed Study** **1-3 hours**  
*Prerequisites:* BIOL 151-152 or consent of instructor.  
BIOL 495 open to Biology majors or minors only.  
Designed for the individual student or group of students who wish to do independent study in an area of biology not listed in the regular offerings. Content and method of study must be arranged for prior to registration. This course may be repeated for credit. (Fall, Winter, Summer—upon request)

**BIOL 297/497(W). Research in Biology** **1-2 hours**  
*Prerequisite:* BIOL 397 or consent of instructor.  
Individual research under the direction of members of the staff. Problems will be selected according to the interest and experience of the student. Prior to registration, students are urged to contact all biology staff members with respect to the choice of available research problems. This course should be taken not later than the first semester of the senior year. This course may be repeated for credit. (Fall, Winter, Summer—upon request)

**EDUCATION**

**EDUC 438. Curriculum and Content Methods/Biology** **1 hour**  
*Prerequisite:* Admission to Teacher Education.  
Attention is given to methods and materials of instruction; planning, testing, and evaluating student performance; and the survey and evaluation of textbooks.

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**ROSARIO BEACH  
MARINE BIOLOGICAL FIELD STATION**

The Rosario Beach Marine Station is a teaching and research facility operated by Walla Walla College in affiliation with Southern Adventist University and other Adventist colleges. Located seven miles south of Anacortes, Washington, the station occupies 40 acres of beach and timberland. In addition to some of the biology courses listed in this catalog, the following are among those taught during the summer at Rosario Beach:

- BIOL 200. Introduction to Marine Biology** **3 hours**  
An overview course designed to introduce general education students to the biology and ecology of the marine environment. Course not applicable to Biology majors. (Summer)
- BIOL 400. Paleobiology** **5 hours**  
Study of the biology, diversity, and history of ancient life and of the principles and methods employed in interpreting life of the past. Special consideration will be given to the fossil record of western North America and to the interface between marine biology and paleobiology.
- BIOL 460. Marine Ecology** **3 hours**  
*Prerequisites:* BIOL 151-152.  
Study of interspecific, intraspecific, and community relationships demonstrated by marine organisms. (Summer)
- BIOL 463. Marine Botany** **3 hours**  
*Prerequisites:* BIOL 151-152.  
Systematic study of plants found in Puget Sound, with a survey of marine plants from other areas. (Summer)
- BIOL 468. Comparative Physiology** **3 hours**  
*Prerequisites:* BIOL 151-152, BIOL 412.  
Comparative study of the physiology and life processes of animals with emphasis on invertebrates. (Summer)
- BIOL 475. Marine Invertebrates** **3 hours**  
*Prerequisites:* BIOL 151-152.  
A description of selected groups of marine invertebrates. The course will involve extensive collection, classification, and study of the marine invertebrates of the Puget Sound. (Summer)
- BIOL 516. Behavior of Marine Organisms** **3 hours**  
*Prerequisites:* BIOL 151-152 and Animal Behavior or Introduction to Psychology.  
A study of intra- and interspecific behaviors of marine animals and their behavioral responses to the physical environment. The course involves laboratory experiences, field observation, and a research project. (Summer)

(E-1) (W) See 27-32 for explanation of general education requirements.

# SCHOOL OF BUSINESS AND MANAGEMENT

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**Dean:** Don Van Ornam

**Faculty:** Michael Cafferky, Richard Erickson, H. Robert Gadd, Rob Montague, Cliff Olson, Jim Segar, Verlyne Starr, Dennis Steele, Tekle Wanorie, Neville Webster, Jon Wentworth

**Adjunct Faculty:** Robert Broome, Herbert Coolidge, Letitia Erdmann, S. Foote, Doug Froad, C. Josef Ghosn, Wayne Starr, Mark Waldrop, Greg Willett

**Institute of Ethical Leadership:** George P. Babcock, Executive Director

**Students in Free Enterprise (SIFE):** Julie Tillman

**Business Advisory Board:** Bud Cason, Russell Friberg, Harvey Hillyer, Charles Martin, Jay McElroy, Bill McGinnis, Chris McKee, Denzil McNeilus, Volker Schmidt

**Advisory Councils:**

*Accounting:* Richard Center, Rhonda Champion, Richard Green, Bo Just, Calvin Wiese

*Long-Term Care Administration:* Robert Broome, Vann Camp, Jo Edwards, Letitia S. Erdmann, Michelle Feters, Seneca Foote, Doug Ford, Jan Rushing, Mark Waldrop, Christopher West

*Management:* Ray Childers, Mike McKee, D. L. (Pete) Johnson, Debbie Shepard, Clark Taylor

*Marketing:* Barry Anthony, Brian Bergherm, Barb Edens, Franklin Farrow, Danny Fell, Rob Fulbright

## MISSION STATEMENT

The mission of the School of Business and Management is to provide a high quality professional education within the context of the Seventh-day Adventist Christian community. A God-centered environment that integrates personal integrity, ethics, respect, and dignity in all relationships is valued. The emphasis is excellence in teaching at the undergraduate level with value given to the development of knowledge. Programs and instruction provide both theory and application to promote strategic outcomes in a free market society exemplified by qualified alumni committed to dedicated service.

## OBJECTIVES

The courses and programs offered by the School of Business and Management are designed to prepare students for business-related careers in the for-profit and not-for-profit sectors and/or for further graduate education.

The objectives of the school are:

1. To give the student a broad background of knowledge of the free enterprise system within a framework of moral and ethical guidelines.
2. To assist the student in developing a sound Christian philosophy toward our current economic environment and the ever-changing business world of the future.
3. To provide the student with a quality academic program with basic business skills required for initial job placement.
4. To encourage Seventh-day Adventist students to serve as workers and in positions of business leadership with organizations sponsored by this denomination when opportunities are available.
5. To foster within all students a commitment to excellence and a concept of service in the workplace and to community.
6. To provide the necessary academic background for entrance into graduate degree programs in business.

**ADMISSION REQUIREMENTS FOR SCHOOL OF BUSINESS & MANAGEMENT**

1. Admission to the School of Business and Management is required before one may graduate with a degree program offered in the School.
2. Students may be admitted who have met these criteria:
  - a) Completed general education: ENGL 101 **and** 102; MATH 120 or equivalent.
  - b) Completed **nine** hours of business courses that apply to their major with a “C” or better.
  - c) Earned overall major GPA of 2.25 or better.
3. Those pursuing a degree program in the School of Business and Management must formally apply for admission during their sophomore year (24-54 hours).
4. Transfer students will be considered for admission after they have earned nine hours in residence in their major.

**SCHOOL OF BUSINESS AND MANAGEMENT PROBATION**

1. If a student’s cumulative GPA in the major falls below 2.25, the student will be placed on School of Business and Management probation and the course load restricted to a maximum of 13 credit hours per semester.
2. A student will remain on probation, including the restricted course load, until the cumulative GPA in the major improves to 2.25.

**DEGREE REQUIREMENTS**

1. A minimum cumulative GPA of 2.25 in the major.
2. A maximum of three courses in the major with a C- grade may count toward a major.
3. The following courses **MUST BE TAKEN** in residence at Southern Adventist University in various School of Business and Management majors:

<u><b>B.B.A./B.S. Core</b></u>	<u><b>Hours</b></u>	<u><b>B.B.A./B.S. Degree, continued</b></u>	<u><b>Hours</b></u>
FNCE 315 Business Finance	3		
BUAD 358 Ethical, Social, & Legal Envir of Bus (W)	3	<b>International Business Concentration:</b>	
BUAD 288/488 Business Seminar	1	Six hours in concentration	6
MGNT 464 Business Strategies (W)	<u>3</u>	<b>Marketing Concentration:</b>	
	10	BMKT 328 Sales Management	3
<b>Financial Services Major:</b>		BMKT 424 Marketing Strategy	<u>3</u>
Six hours in concentration	6		6
<b>Management Major:</b>		<b>LTCA Major:</b>	
Six hours in major including:		LTCA 431 Gen Admin LTC Facility	3
MGNT 410 Org Theory & Design	3	LTCA 432 Tech Aspects of LTC	3
UD Management Elective	<u>3</u>	LTCA 434 Fin Mgnt LTC Facility	3
	6	LTCA 435 Human Resource Mgnt & Mktg LTC Facility	3
<b>Entrepreneurship Concentration:</b>		LTCA 492 LTC Internship	<u>4-8</u>
MGNT 371 Prin of Entrepren	3		16-20
MGNT 372 Small Busin Mgnt	<u>3</u>		
	6		

**ASSESSMENT**

To help the graduates in Business Administration to evaluate their academic progress and to aid the School in evaluating teaching effectiveness, students who major in business-related fields will be required to:

1. Participate in the university-wide testing program in general education.
2. Take the area test in business prepared by the Educational Testing Service (ETS) during the last semester of their academic program.

**PROGRAMS**

The School offers the following degrees:

1. Bachelor of Business Administration degree (B.B.A.) with majors in Financial Services and Management.

Within these majors, the student may choose a concentration:

Financial Services major:

- Accounting concentration
- Finance concentration
- General

Management major:

- Entrepreneurship concentration
- General
- International Business concentration
- Marketing concentration

2. Bachelor of Science degree (B.S.) with majors in Business Administration and Long-Term Care Administration.
3. Associate of Science degree in Accounting.
4. A BBA/MBA track for the Bachelor of Business Administration degree and the Master of Business Administration degree in a five year period.

**BACHELOR OF BUSINESS ADMINISTRATION DEGREES**

**B.B.A. Core (40 Hours)**

<u>Required Core</u>		<u>Hours</u>	<u>Required Cognates</u>		<u>Hours</u>
ACCT 221-222	Principles of Accounting	3,3	BCPT 104	Business Software	3
BCPT 105	Business Spreadsheets	3	BUAD 128	Personal Finance	3
BCPT 314	Management Info Systems	3	BUAD 221	Business Statistics	3
BMKT 326	Principles of Marketing	3		OR	
BUAD 310	Business Communications (W)	3	MATH 215	Statistics	3
BUAD 339	Business Law	3	COMM 135	Introduction to Public Speaking	3
BUAD 358	Ethical, Social, and Legal Environment of Bus (W)	3	MATH 120	Precalculus Algebra	3
			PSYC	Any 3-hour class	3
BUAD 288/488	Seminar in Business Admin	1			
ECON 224	Principles of Economics (Macro)	3			
ECON 225	Principles of Economics (Micro)	3			
FNCE 315	Business Finance	3			
MGNT 334	Principles of Management	3			
MGNT 464	Business Strategies (W)	3			

**Major— B.B.A. Financial Services (66 Hours)**

**General Concentration (66 Hours)**

<u>Required Courses</u>	<u>Hours</u>	
BBA Core	40	
ACCT 311	Intermediate Accounting I	4
ACCT 312	Intermediate Accounting II	4
ACCT 450	Advanced Accounting	3
FNCE 455	Fundamentals of Investment	3
ACCT/FNCE 464	Financial Statement Analysis	3
	UD Electives in Accounting or Finance	9

**Finance Concentration (66 Hours)**

<u>Required Courses</u>	<u>Hours</u>	
BBA Core	40	
ACCT 311	Intermediate Accounting I	4
ACCT 312	Intermediate Accounting II	4
ACCT 450	Advanced Accounting	3
FNCE 455	Fundamentals of Investment	3
ACCT/FNCE 464	Financial Statement Analysis	3
	UD Finance Electives	9

**Accounting Concentration (66 Hours)**

<u>Required Courses</u>	<u>Hours</u>	
BBA Core	40	
ACCT 311	Intermediate Accounting I	4
ACCT 312	Intermediate Accounting II	4
ACCT 450	Advanced Accounting	3
FNCE 455	Fundamentals of Investment	3
ACCT/FNCE 464	Financial Statement Analysis	3
	UD Accounting Electives	9

Accounting majors need 150 semester hours before sitting for the CPA examination in Tennessee and most other jurisdictions.

**Major—B.B.A. Management (61-67 Hours)**

**General Concentration (64 Hours)**

<u>Required Courses</u>	<u>Hours</u>
BBA Core	40
ACCT 321 Managerial Accounting	3
MGNT 344 Human Resources Management	3
MGNT 358 Operations Management	3
MGNT 363 International Business	3
MGNT 372 Small Business Management	3
MGNT 410 Org Theory and Design	3
MGNT 420 Organizational Behavior	3
UD Management Elective	3

**International Business Concentration (61 Hours)**

<u>Required Courses</u>	<u>Hours</u>
BBA Core	40
ACCT 321 Managerial Accounting	3
BMKT 375 International Marketing	3
MGNT 344 Human Resources Management	3
MGNT 363 International Business	3
MGNT 368 Multicultural Management	3
MGNT 410 Org Theory and Design	3
UD Business Elective	3
<b><u>Required Cognate:</u></b>	
Intermediate Foreign Lang	6

**Entrepreneurship Concentration (64 Hours)**

<u>Required Courses</u>	<u>Hours</u>
BBA Core	40
ACCT 321 Managerial Accounting	3
MGNT 344 Human Resources Management	3
MGNT 371 Prin of Entrepreneurship	3
MGNT 372 Small Busin Management	3
MGNT 410 Org Theory and Design	3
MGNT 420 Organizational Behavior	3
UD Business Elective	6
<b><u>Recommend:</u></b>	
MGNT 363 Intl Business	
MGNT 368 Multicultural Mgmt	
BMKT 424 Mktg Strategy	
BMKT 497 Mktg Research	

**Marketing Concentration (67 Hours)**

<u>Required Courses</u>	<u>Hours</u>
BBA Core	40
ACCT 321 Managerial Accounting	3
BMKT 327 Consumer Behavior	3
BMKT 328 Sales Management	3
BMKT 375 International Marketing	3
BMKT 423 Promotional Strategy	3
BMKT 424 Marketing Strategy	3
BMKT 497 Marketing Research	3
MGNT 344 Human Resources Management	3
MGNT 410 Org Theory and Design	3
<b><u>Required Cognate</u></b>	
CPT 345 Computer-Aided Publishing	3

**Sample Freshman Year Sequence  
All BBA Majors/Concentrations**

<u>1st Semester</u>	<u>Hours</u>	<u>2nd Semester</u>	<u>Hours</u>
ACCT 221 Principles of Accounting	3	ACCT 222 Principles of Accounting	3
BCPT 105 Business Spreadsheets		BCPT 105 Business Spreadsheets	
OR	3	OR	3
ERSC 105 Earth Science		CHEM 107 Chemistry of Everyday Life	
ENGL 101 College Composition	3	ENGL 102 College Composition	3
BCPT 104 Business Software		BCPT 104 Business Software	
OR	3	OR	3
MATH 120 Precalculus Algebra		COMM 135 Intro to Public Speaking	
Area B-1, Religion	3	Area F-1, Psychology	3
Area G-3, Rec Skills	1	Area G-3, Rec Skills	1
	<u>16</u>		<u>16</u>

BACHELOR OF SCIENCE DEGREES

Major—B.S. Business Administration (46 Hours)

<u>Required Courses</u>		<u>Hours</u>	<u>Required Courses, continued</u>		<u>Hours</u>
ACCT 221-222	Principles of Accounting	3,3	ECON 224	Principles of Economics (Macro)	3
ACCT 321	Managerial Accounting	3	ECON 225	Principles of Economics (Micro)	3
BCPT 105	Business Spreadsheets	3	FNCE 315	Business Finance	3
BCPT 314	Management Information Syst	3	MGNT 334	Principles of Management	3
BMKT 326	Principles of Marketing	3	MGNT 464	Business Strategies (W)	3
BUAD 310	Business Communications (W)	3		Elective in Business	3
BUAD 339	Business Law	3			
BUAD 358	Ethical, Social, and Legal Environment of Business (W)	3	<u>Required Cognates</u>		<u>Hours</u>
BUAD 288/488	Seminar in Business Admin	1	BCPT 104	Business Software	3
			BUAD 128	Personal Finance	3
			BUAD 221	Business Statistics	3
			COMM 135	Introduction to Public Speaking	3

Major—B.S. Long-Term Care Administration (55-59 Hours)

<u>Required Courses</u>		<u>Hours</u>	<u>Required Courses, continued</u>		<u>Hours</u>
ACCT 221-222	Principles of Accounting	3,3	LTCA 434	Financial Management of Long-Term Care Facility	3
ACCT 321	Managerial Accounting	3	LTCA 435	Human Res Mgt and Marketing of Long-Term Care Facility	3
BCPT 105	Business Spreadsheets	3	LTCA 492	Long-Term Care Administration Internship	4-8
BMKT 326	Principles of Marketing	3			
BUAD 339	Business Law	3	<u>Required Cognates</u>		<u>Hours</u>
BUAD 358	Ethical, Social, and Legal Environment of Business (W)	3	COMM 135	Intro to Public Speaking	3
ECON 224	Prin of Economics (Macro)	3	PSYC 349	Aging and Society	3
ECON 225	Prin of Economics (Micro)	3			
FNCE 315	Business Finance	3	<u>Recommended Cognates</u>		
MGNT 334	Prin of Management	3	BCPT 104	Business Software	3
MGNT 344	Human Resource Mgmt	3	BUAD 128	Personal Finance	3
MGNT 464	Business Strategies (W)	3	BUAD 221	Business Statistics	3
LTCA 431	General Admin of the Long-Term Care Facility	3	RELT 373	Christian Ethics	3
LTCA 432	Technological Aspects of Long-Term Care	3	SOCI 249	Death and Dying	3

Sample Freshman Year Sequence  
B.S. Business Administration and  
B.S. Long-Term Care Administration

<u>1st Semester</u>		<u>Hours</u>	<u>2nd Semester</u>		<u>Hours</u>
ACCT 221	Principles of Accounting	3	ACCT 222	Principles of Accounting	3
BCPT 104	Business Software		BCPT 104	Business Software	
	OR	3		OR	3
BCPT 105	Business Spreadsheets		BCPT 105	Business Spreadsheets	
BUAD 128	Personal Finance		BUAD 128	Personal Finance	
	OR	3		OR	3
ERSC 105	Earth Science		CHEM 107	Chemistry of Everyday Life	
ENGL 101	College Composition	3	COMM 135	Introduction to Public Speaking	3
	Area B-1, Religion	3	ENGL 102	College Composition	3
	Area G-3, Rec Skills	1		Area G-3, Rec Skills	1
		<u>16</u>			<u>16</u>

Students who have previously earned a bachelor's degree from an accredited college or university and who have completed all course work equivalent to the B.S. Business Administration required courses excluding BCPT 314, BUAD 310, and BUAD 488, may receive a Bachelor of Science degree with a major in long-term care upon the completion of 20 hours of courses (LTCA 431, 432, 434, 435, 492; MGNT 344).

This exception to the 30-hour residence requirement applies only to those who have completed all other major course requirements for the long-term care degree at another institution and have received a bachelor's degree. Regular admission to the LTCA program is subject to receipt of an official transcript showing completion of the bachelor's degree from an accredited institution.

**Combined Majors—B.S. Business Administration and Public Relations (85 Hours)**

**Business Administration**

<u>Required Courses</u>	<u>Hours</u>
ACCT 221-222 Principles of Accounting	3,3
ACCT 321 Managerial Accounting	3
BCPT 105 Business Spreadsheets	3
BCPT 314 Mgmt Information Systems	3
BUAD 310 Business Communication (W)	3
BUAD 339 Business Law	3
BUAD 288/488 Seminar in Business Admin	1
BMKT 326 Principles of Marketing	3
ECON 224 Principles of Macroeconomics	3
ECON 225 Principles of Microeconomics	3
FNCE 315 Business Finance	3
MGNT 334 Principles of Management	3
MGNT 464 Business Strategies (W)	3
<b>Required Cognates</b>	
BCPT 104 Business Software	3
BUAD 128 Personal Finance	3
BUAD 221 Business Statistics	3
COMM 135 Introduction to Public Speaking	3

**Public Relations**

<u>Required Courses</u>	<u>Hours</u>
BRDC 201 Foundations of Broadcasting	3
COMM 103 Intro to Communication	3
COMM 397 Communication Research	3
JOUR 105 Writing for the Media	3
JOUR 125 Intro to Photography	3
JOUR 205 News Reporting	3
JOUR 208 Publication Tools & Techniques	3
JOUR 242 Intro to Web Design	3
JOUR 313 Publication Editing	3
JOUR 488 Mass Comm & Society (W)	3
PREL 344 Fundamentals of Advertising	3
PREL 406 Persuasion and Propaganda (W)	3
PREL 482 The Public Relations Campaign	3
PREL 485 Public Relations Techniques	3
<i>Select one (1) from the following courses:</i>	
BUAD 358 Ethical, Social, and Legal Environment of Business (W)	3
OR	
JOUR 427 Mass Media Law & Ethics	3

The dual major provides students with the option to develop skills in two fields of study. Because of the joint course requirements, the dual major requires only four hours above the graduation requirements from a single major in Business Administration.

**Majors—B.S. Business Administration and A.T. Auto Service (80 Hours)**

**Business Administration (43 Hours)**

<u>Required Courses</u>	<u>Hours</u>
ACCT 221-222 Principles of Accounting	3,3
ACCT 321 Managerial Accounting	3
BCPT 105 Business Spreadsheets	3
BCPT 314 Mgmt Information Systems	3
BUAD 310 Business Communication (W)	3
BUAD 339 Business Law	3
BUAD 358 Ethical, Social, and Legal Environment of Business(W)	3
BUAD 288/488 Seminar in Business Admin	1
BMKT 326 Principles of Marketing	3
ECON 224 Principles of Macroeconomics	3
ECON 225 Principles of Microeconomics	3
FNCE 315 Business Finance	3
MGNT 334 Principles of Management	3
MGNT 464 Business Strategies (W)	3
<b>Required Cognates</b>	
BCPT 104 Business Software	3
BUAD 128 Personal Finance	3
BUAD 221 Business Statistics	3
COMM 135 Introduction to Public Speaking	3

**Auto Service (37 Hours)**

<u>Required Courses</u>	<u>Hours</u>
TECH 114 Oxy-Acetylene Welding	1
TECH 115 Arc Welding	2
TECH 166 Auto Electrical Systems	2
TECH 167 Suspension, Steering & Alignment	3
TECH 168 Manual Drive Train, Axles & Brakes	3
TECH 175/375 Engine Rebuilding & Machining	4
TECH 178 Heating & Air Conditioning	2
TECH 230 Automatic Transmission	3
TECH 264 Automotive Repair	3
TECH 273 Estimating and Diagnosis	1
TECH 276/377 Engine Performance & Cptrs	3
TECH 277 Eng Fuel & Emission Controls	4
TECH 291 Practicum	3
TECH 299 Adv Engine Performance	3
<b>Required Cognates</b>	
MGNT 371 Principles of Entrepreneurship	3
MGNT 372 Small Business Management	3

Sample Freshman Year Sequence

**B.S. Business Administration & Public Relations  
B.S. Business Administration & A.T. Auto Service**

<u>1st Semester</u>	<u>Hours</u>	<u>2nd Semester</u>	<u>Hours</u>
ACCT 221 Principles of Accounting	3	ACCT 222 Principles of Accounting	3
BCPT 105 Business Spreadsheets		BCPT 105 Business Spreadsheets	3
OR	3	OR	3
ERSC 105 Earth Science		CHEM 107 Chemistry of Everyday Life	
ENGL 101 College Composition	3	ENGL 102 College Composition	3
BCPT 104 Business Software		BCPT 104 Business Software	3
OR	3	OR	3
MATH 120 Precalculus Algebra		COMM 135 Intro to Public Speaking	
Area B-1, Religion	3	Area F-1, Psychology	3
Area G-3, Rec Skills	1	Area G-3, Rec Skills	1
	16		16



**Major—A.S. Accounting (32 Hours)**

<u>Required Courses</u>	<u>Hours</u>
ACCT 221-222 Principles of Accounting	3,3
ACCT 311-312 Intermediate Accounting	4,4
BCPT 105 Business Spreadsheets	3
BUAD 128 Personal Finance	3
BUAD 358 Ethical, Social, and Legal Environment of Business (W)	3
ECON 224 Principles of Econ (Macro)	3
Accounting Elective	3
Business Elective	3

<u>Required Cognates</u>	<u>Hours</u>
BCPT 104 Business Software	3
COMM 135 Introduction to Public Speaking	3

Sample Freshman Year Sequence  
**A.S. Accounting**

<u>1st Semester</u>	<u>Hours</u>	<u>2nd Semester</u>	<u>Hours</u>
ACCT 221 Principles of Accounting	3	ACCT 222 Principles of Accounting	3
BCPT 104 Business Software		BCPT 104 Business Software	
		OR	3
BCPT 105 Business Spreadsheets		BCPT 105 Business Spreadsheets	
BUAD 128 Personal Finance		BUAD 128 Personal Finance	
		OR	3
ERSC 105 Earth Science		CHEM 107 Chemistry of Everyday Life	
ENGL 101 College Composition	3	ENGL 102 College Composition	3
Area B-1, Religion	3	COMM 135 Intro to Public Speaking	3
Area G-3, Rec Skills	1	Area G-3, Rec Skills	1
	16		16

**MINORS IN BUSINESS ADMINISTRATION, ENTREPRENEURIAL MANAGEMENT, MANAGEMENT, AND MARKETING**

**Minor—Business Administration (18 Hours)**

<u>Required Courses</u>	<u>Hours</u>
ACCT 221-222 Principles of Accounting	3,3
ECON 224 Prin of Economics (Macro)	3
MGNT 334 Principles of Management	
OR	3
MGNT 344 Human Resource Management	
UD Electives in Business	6

**Minor—Entrepreneurial Management (18 Hours)**

<u>Required Courses</u>	<u>Hours</u>
*ACCT 103 College Accounting	3
*ECON 213 Survey of Economics	3
MGNT 371 Prin of Entrepreneurship	3
MGNT 372 Small Business Management	3
Electives in Mgnt/Mrktg	6

\* Does not apply for business majors

**Minor—Management (18 Hours)**

<u>Required Courses</u>	<u>Hours</u>
ACCT 221 Principles of Accounting	3
MGNT 334 Principles of Management	3
MGNT 344 Human Resource Mgmt	3
MGNT 371 Prin of Entrepreneurship	
OR	3
MGNT 372 Small Business Management	
UD Electives Business	6

**Minor—Marketing (18 Hours)**

<u>Required Courses</u>	<u>Hours</u>
ACCT 221 Principles of Accounting	3
BMKT 326 Principles of Marketing	3
BMKT 327 Consumer Behavior	3
BMKT 328 Sales Management	3
BMKT 424 Marketing Strategy	3
UD Electives in Marketing	3

<u>Recommended Cognate:</u>	<u>Hours</u>
ECON 225 Micro Economics	3

**ACCOUNTING**

**ACCT 103. College Accounting (G-2) 3 hours**

Covers the fundamental accounting processes dealing with the bookkeeping and accounting functions for the small business, professional offices, merchandising firms and service organizations. This course does not apply for credit to a BBA or BS business major. (Fall)

- ACCT 221-222. Principles of Accounting (G-2)** **3,3 hours**  
 An introduction to financial accounting, including the accounting equation, debits and credits, transaction analysis, financial statement preparation, and the differences in accounting for the proprietorship, partnership, and corporate forms of ownership. The course also provides an introduction to managerial accounting, including job order and process accounting, standard costs, budgeting, and cost-volume-profit analysis.
- ACCT 311. Intermediate Accounting I** **4 hours**  
*Prerequisite:* ACCT 222.  
 An in-depth course in financial accounting. Topics include the accounting conceptual framework, the hierarchy of GAAP, accounting for cash, receivables, inventories, plant assets, intangibles, and current and long-term liabilities.
- ACCT 312. Intermediate Accounting II** **4 hours**  
*Prerequisite:* ACCT 311.  
 A continuation of ACCT 311. Topics include; accounting for contributed capital, retained earnings investments, income taxes, retirement and OPEB's and leases; reporting earnings per share; the Statement of Cash Flows; financial statement disclosure requirements; and financial statement analysis.
- ACCT 316. Governmental and Fund Accounting** **3 hours**  
*Prerequisites:* ACCT 222.  
 An in-depth coverage of the concepts of fund accounting as they apply to governmental units and not-for-profit institutions including schools and hospitals. Attention is given to the pronouncements of the Governmental Accounting Standards Board. (Fall, even years)
- ACCT 321. Managerial Accounting** **3 hours**  
*Prerequisites:* ACCT 221-222.  
 A study of the budgeting and financial planning processes for service and manufacturing industries through selected quantitative management decision-making tools. Topics include cost behavior, product and service pricing decisions, relevant costs, make-or-buy decisions, out-sourcing decisions, capital budgeting, transfer pricing, and performance measurement. (Fall)
- ACCT 322. Cost Accounting** **3 hours**  
*Prerequisite:* ACCT 222.  
 An in-depth study of the more technical aspects of cost accounting systems, including cost allocations, joint product and by-product accounting, actual, standard, and direct cost methods. Process cost is emphasized. The more quantitative aspects of management are covered including decision-making under uncertainty, inventory control, cost behavior and regression analysis, the variance investigation decision, and mix and yield variances. (Winter, Odd Years)
- ACCT 443. Accounting Systems** **3 hours**  
*Prerequisite:* ACCT 222.  
 A study of accounting information systems. Internal control, reporting systems, computer based systems and systems development will be covered. (Fall, odd years)
- ACCT 450. Advanced Accounting** **3 hours**  
*Prerequisite:* ACCT 312.  
 This course is cross-listed with ACCT 550 in the MBA program. A student may receive credit for this course from only one program.  
 Studies problems concerned with consolidated financial statements, partnerships, business firms in financial difficulty, estates and trusts, foreign exchange, and segment reporting. (Winter)
- ACCT 452. Auditing** **3 hours**  
*Prerequisite:* ACCT 312.  
 A student may receive credit for this course for either undergraduate or graduate credit.  
 A course designed to study auditing including generally accepted auditing standards, the professional code of ethics of the AICPA, and auditing procedures. (Fall)

**ACCT 456. Federal Income Taxes 3 hours**

*Prerequisite:* ACCT 221.

*A student may receive credit for this course for either undergraduate or graduate credit.*

An introductory course designed to provide training in the application of the Federal Internal Revenue Code to the tax problems of individuals. Primary emphasis is on Federal Income Taxes but Social Security Taxes will also be included. (Winter)

**ACCT 457. Advanced Federal Income Taxes 3 hours**

*Prerequisite:* ACCT 456.

*This course is cross-listed with ACCT 557 in the MBA and MFS programs. A student may receive credit for this course from only one program.*

Provides training in the application of the Federal Internal Revenue Code to the tax problems facing corporations, partnerships, estates, trusts, and non-taxable entities. (Fall)

**ACCT 464. Financial Statement Analysis 3 hours**

*Prerequisites:* ACCT 312, 450; FNCE 455

*This course is cross-listed with ACCT 564 in the MBA and MFS programs. A student may receive credit for this course from only one program.*

A capstone class designed to synthesize financial information learned in previous courses. Utilizing information from financial accounting and finance courses, students analyze financial statements of various companies and make investing, lending, and management decisions based on the information provided in those statements. (Winter)

**ACCT 491. Accounting Practicum 1-3 hours**

*Prerequisite:* Junior or Senior Status.

A practicum consists of supervised volunteer/work experience in related fields of accounting on a part-time basis. The work may be done at various job sites. A minimum of 50 clock hours of work experience is required for each semester hour of credit. (Note: A maximum of 3 credit hours of practicum and/or internship may apply as an elective in the major.)

**ACCT 492. Accounting Internship 1-3 hours**

*Prerequisite:* Junior or Senior Status.

Students obtain on-the-job experience working under supervision in an accounting office on a full-time basis. All hours must be completed on one job site. A minimum of 100 clock hours of work experience is required for each semester hour of credit. (Note: A maximum of 3 credit hours of practicum and/or internship may apply as an elective in the major.)

**ACCT 295/495. Directed Study 1-3 hours**

*Prerequisite:* Approval of the Dean of the School

Individualized research into a selected topic chosen by the faculty adviser and the student.

**BUSINESS ADMINISTRATION**

**BUAD 126. Introduction to Business (G-2) 3 hours**

A course designed to provide a basic understanding of the American business system and free enterprise concepts. Business practices, business terminology and contemporary business issues are covered. Students who have 18 or more hours of credit in business courses are ineligible to take this course for credit. (Fall)

**BUAD 128. Personal Finance (F-2) 3 hours**

A course in basic economic concepts and business terminology and practices designed to provide the techniques to manage personal finances. Budgeting, consumerism, insurance, home ownership, and investments are included in the topics covered.

**BUAD 221. Business Statistics 3 hours**

The emphasis is on applied statistics as a tool for management decision-making. Topics include: descriptive statistics, elementary probability, sampling, hypothesis testing, inferences, correlation and regression, time series analysis, forecasting, variance analysis, and decision theory.

- BUAD 310. Business Communications (W)** **3 hours**  
*Prerequisites:* BCPT 104; COMM 135; ENGL 101-102.  
 Provides students with a theoretical and practical framework for understanding and conducting effective oral and written communication. Special emphasis on business letter writing, report development, presentation delivery, resume writing, and interviewing skills.
- BUAD 339. Business Law** **3 hours**  
 A course designed to study the nature and social functions of law including social control through law and the law of commercial transactions (uniform commercial code) and business organizations.
- BUAD 358. Ethical, Social, and Legal Environment of Business (W)** **3 hours**  
 A study of how business should operate within the ethical, legal, and political environment, its relationship to government agencies and control, and how individuals in leadership should relate to various social and ethical problems.
- BUAD 412. Preparing to Meet the Firms** **1 hour**  
 This course is made up of a series of topics presented in a seminar setting to provide students with necessary tools to actively pursue and acquire internships and jobs. Topics will include but are not limited to: Résumés, Networking, Corporate Climate, Interviewing, Dress, Portfolios, Company Research, Etiquette. Besides listening to guest presentations, opportunities will exist to interact with guest lecturers and teachers about thoughts and theories regarding the area of job acquisition.
- BUAD 265/465. Topics in Business** **1-3 hours**  
*Prerequisite:* Permission of the Instructor.  
 Selected topics designed to meet the needs or interests of students in specialty areas of business and management. This course may be repeated for credit with permission.
- BUAD 288/488. Seminar in Business Administration** **1 hour**  
 Includes the Eugene Anderson Lecture Series in business. Top men and women in their field present lectures in insurance, real estate, finance, retailing, production management. Attendance at ten lectures is required. This course may be repeated for credit. (Winter)
- BUAD 295/495. Directed Study** **1-3 hours**  
*Prerequisite:* Approval of the Dean of the School.  
 Individualized research into a selected topic chosen by the faculty adviser and the student.
- BUAD 296/496. Business Administration Study Tour** **1 hour**  
 A trip designed to acquaint the student with important large business centers and facilities. Focus will be on financial, merchandising, advertising, and cultural organizations. An additional fee will be required to cover travel expenses.

#### BUSINESS COMPUTER INFORMATION SYSTEMS

- BCPT 104. Business Software (A-4)** **3 hours**  
 A hands-on course designed to actively involve the student in the powerful capabilities of word processing, database, and presentation software.
- BCPT 105. Business Spreadsheets (A-4)** **3 hours**  
 An application course where students use spreadsheets to present business data. In a hands-on environment a spreadsheet is the vehicle for classifying, summarizing, analyzing, automating, and presenting data to enhance management's decision-making capability.
- BCPT 314. Management Information Systems (A-4)** **3 hours**  
 Covers the use and effect of computer information processing in a business environment with emphasis on management, the technical foundations of information processing, the systems development life cycle, legal, security, and ethical issues, database management, and artificial intelligence.

**BCPT 245/345. Computer-Aided Publishing (A-4) 3 hours**

*This course is cross-listed with CPT 245/345, School of Computing. A student may receive credit for this course from only one school.*

An introductory course in the use of the computer as an aid in publishing materials such as newsletters, flyers, programs. The course gives training in the preparation of camera-ready services using specialized desktop publishing software such as Aldus PageMaker and Xerox Ventura to do page layout.

**ECONOMICS**

**ECON 213. Survey of Economics (C-2) 3 hours**

A course designed for the general education student. It provides an understanding of the United States' mixed economy through a study of the market system, the role of money, the government's fiscal policy, and the impact of the foreign sector. No credit is available if ECON 224 or 225 has been taken. This course does not apply for credit to a BBA or BS Business major.

**ECON 224. Principles of Macroeconomics (C-2) 3 hours**

A study of economics as it affects the national interest. Specific topics include total employment, output and income, with inflation and recession, and with the variables that influence these conditions. (Fall)

**ECON 225. Principles of Microeconomics (C-2) 3 hours**

*Prerequisite:* ECON 224, a high school economic class, or consent of instructor.  
Analyzes specific market environments which influence business policy. Topics include scarcity and choice, individual goods and markets, and the price mechanism showing how it automatically directs the society's resources into the most desirable uses. (Winter)

**ECON 335. International Economics 3 hours**

*Prerequisites:* ECON 224, 225  
A study of the economic relationships between countries and the cooperation that is necessary for stable economic world growth. Areas of study include international trade, foreign exchange markets and rates, the balance of payments and the current account. The functions of foreign central banks are examined. Current economic events and problems are covered such as the European common currency. (Fall)

**ECON 452. Money and Banking 3 hours**

*Prerequisite:* ECON 224  
*This course is cross-listed with FNCE 452. A student may receive credit for this course from only one program.*  
Mediums of exchange, money and credit, banks and their services, the Federal Reserve System, and other financial institutions are considered. (Winter)

**FINANCE**

**FNCE 315. Business Finance 3 hours**

*Prerequisites:* ACCT 221-222.  
A study of the fundamental principles of financial organization. Emphasis is on instruments of finance, policies of capitalization, problems pertaining to working capital, and corporate expansion and reorganization. (Fall, Summer)

**FNCE 452. Money and Banking 3 hours**

*Prerequisite:* ECON 224  
*This course is cross-listed with ECON 452. A student may receive credit for this course from only one program.*  
Mediums of exchange, money and credit, banks and their services, the Federal Reserve System, and other financial institutions are considered. (Winter)

- FNCE 455. Fundamentals of Investments** **3 hours**  
 A practical, as well as a theoretical, approach is taken for the potential investor of institutional or personal funds through the use of problems, readings, and cases. Topics covered will include stocks and bonds in the security market, real estate, and fixed equipment investments. (Winter, odd years)
- FNCE 461. Portfolio Management** **3 hours**  
*Prerequisite:* FNCE 455 or permission of instructor.  
*A student may receive credit for this course from only one program.*  
 Includes consideration of investment instrument choices that are available to the investor and the purpose and operation of U.S. and global capital markets. The course also covers the methods of evaluation for current and future investment opportunities in the expansion of a portfolio of investments that satisfies an investor's risk-return goals. (Fall)
- FNCE 464. Financial Statement Analysis** **3 hours**  
*Prerequisites:* ACCT 312, 450; FNCE 455.  
*This course is cross-listed with ACCT 564 in the MBA and MFS programs. A student may receive credit for this course from only one program.*  
 A capstone class designed to synthesize financial information learned in previous courses. Utilizing information from financial accounting and finance courses, students analyze financial statements of various companies and make investing, lending, and management decisions based on the information provided in those statements. (Winter)
- FNCE 295/495. Directed Study** **1-3 hours**  
*Prerequisite:* Approval of the Dean of the School.  
 Individualized research into a selected topic chosen by the faculty adviser and the student.

### LONG-TERM CARE ADMINISTRATION

- LTCA 431. General Administration of the Long-Term Care Facility** **3 hours**  
*Prerequisite:* MGNT 464  
 Introduces the mission, values, organization, and strategies of nursing homes and other organizations in the long-term care field and reviews their history and philosophy. Applies the concepts of management to the areas of staffing, governance, operations, and physical environment of the care facility. Reviews the regulations for licensing, operating, and insuring various risks within the regulatory setting of the industry. (Summer)
- LTCA 432. Technological Aspects of Long-Term Care** **3 hours**  
 A detailed study of the technical aspects of long-term care administration. Their relationship to other health care facilities in the total health care system, and technically related medical relationships and services. A complete review of COBRA is also included. (Summer)
- LTCA 434. Financial Management of the Long-Term Care Facility** **3 hours**  
*Prerequisite:* FNCE 315.  
 A review of techniques and interpretation of financial information for management decision-making in the long-term care facility. (Summer)
- LTCA 435. Human Resource Management and Marketing of the Long-Term Care Facility** **3 hours**  
*Prerequisite:* MGNT 344  
 A study of the organization, training, motivation, and direction of employees with a view to maintaining their productivity and morale at a high level. Selection, compensation, financial incentives, work standards, and leadership are the topics that will be covered. Marketing functions, problems, services, and competitive practices will also be covered. (Summer)

**LTCA 492. Long-Term Care Administration Internship** **4-8 hours**

The internship is a tailored program of 400-1000 clock hours of management training experience in a long-term care facility approved by the University. The hours are determined by the minimum required by the state in which the student wants to be licensed. Two on-site visits by the program director will be arranged by the student. Three reports must be submitted at each 100-hour interval: a written narrative description of the experience, an intern's report form, and an administrator's report and evaluation form. These are described in the Long-Term Care Internship Manual.

**LTCA 295/495. Directed Study** **1-3 hours**

Individual research work open only to business majors. Content to be arranged. Approval must be secured from Dean of the School prior to registration.

**MANAGEMENT****MGNT 334. Principles of Management** **3 hours**

A study of basic business management including an analysis of business policies viewed from the standpoint of the functional characteristics of the management process and current ethics.

**MGNT 344. Human Resource Management** **3 hours**

An introduction to the organization, training, motivation, and direction of employees with a view to maintaining their productivity and morale at high levels. Among topics covered are selection, training, compensation and financial incentives, work standards, techniques of supervision and leadership. (Winter)

**MGNT 354. Principles of Risk Management** **3 hours**

An introductory study in the field of risk management. Material covered includes insurance categories of liability, property, health and life. The primary emphasis will be on business applications, but some consideration will be given to the personal risk. (Winter, even years)

**MGNT 358. Operations Management** **3 hours**

The design, operation, and continued improvement of the systems that create a firm's primary products or services. This course presents operations management tools and principles, such as total quality management, forecasting, inventory management, just-in-time production, waiting line management. (Fall)

**MGNT 363. International Business** **3 hours**

A survey of the world environment of business including aspects of economics, cultures, trade theories, governments, exchange and finances, multinational firms' strategies. The impact on business operations of each of these is considered. (Fall)

**MGNT 368. Multicultural Management** **3 hours**

Develops an understanding of the role and impact of cultural diversity in the workplace. The course focuses on how multiculturalism influences the local and international environments within which organizations operate, including economic, legal, and political aspects; markets and business customs; dealing with foreign governments and nationals; formulating, implementing, and evaluating cross-functional and cross-cultural decision processes that enable an organization to achieve its objectives. (Winter)

**MGNT 371. Principles of Entrepreneurship** **3 hours**

A study of the theory and practice of initiating a business venture and organizing the necessary resources. Provides an understanding of the risks and rewards associated with entrepreneurship. Topics include start-up financing, marketing, risk management, development and implementation of a business plan. (Fall)

**MGNT 372. Small Business Management** **3 hours**

*Prerequisites:* ACCT 103 or ACCT 221-222.

Examines the principles and problems of operating a small business after it is established. Topics covered include a procedural system for establishing a new business, providing physical facilities, financing, organizing, marketing, and managing of the small business. (Winter)

- MGNT 410. Organizational Theory and Design** **3 hours**  
*Prerequisite:* MGNT 334  
 A management capstone course for the development of thinking about organizations. Missions, goals, strategies, and effectiveness are blended into learning about organizational design as it is influenced by external realities. Students learn design alternatives to create a fit between the strengths of the organization and its external environment to achieve a sustainable competitive advantage. (Winter)
- MGNT 420. Organizational Behavior** **3 hours**  
*Prerequisite:* MGNT 334  
 Investigates the impact that individuals and groups have on values, attitudes, job satisfaction, motivation, and how the resultant organizational structure and culture are affected. The purpose of the course is the application of this knowledge toward improving an organization's effectiveness. Students learn the dynamics of leadership and management as they influence organizational behavior. (Fall)
- MGNT 464. Business Strategies (W)** **3 hours**  
*Prerequisites:* ACCT 222; BMKT 326; MGNT 334; FNCE 315.  
 A capstone course that integrates the functional business areas. It is designed to give the student experience in strategic analysis and decision-making using the case method. Students learn to identify, analyze, propose alternative solutions, and make decisions about business strategy. Attention is given to matching organizational resources to the external environment to achieve a strategic competitive advantage.
- MGNT 491. Management Practicum** **1-3 hours**  
*Prerequisite:* Junior or senior status.  
 A practicum consists of supervised volunteer/work experience in related fields of management on a part-time basis. The work may be done at various job sites. A minimum of 50 clock hours of work experience is required for each semester hour of credit. Note: A maximum of 3 credit hours of practicum and/or internship may apply as an elective in the major.)
- MGNT 492. Management Internship** **1-3 hours**  
*Prerequisites:* Junior or senior status and school approval.  
 Students obtain on-the-job experience working under supervision in a management position or a tailored program of management experience in a selected office or facility on a full-time basis. All hours must be completed on one job site. A minimum of 100 clock hours of work experience is required for each semester hour of credit. (Note: A maximum of 3 credit hours of practicum and/or internship may apply as an elective in the major.)
- MGNT 295/495. Directed Study** **1-3 hours**  
*Prerequisite:* Approval of the Dean of the School.  
 Individualized research into a selected topic chosen by the faculty adviser and the student.
- MGNT 497. Management Research** **3 hours**  
*Prerequisite:* MGNT 334.  
 This course permits students to apply principles of research and statistical analysis of data leading to the completion of a research project.

## MARKETING

- BMKT 326. Principles of Marketing** **3 hours**  
 A study of the nature and functions of marketing. Includes marketing institutions, basic problems in the marketing of commodities and services, price policies, and competitive practices.
- BMKT 327. Consumer Behavior** **3 hours**  
 An analysis of the consumer decision-making process where behavioral science is combined with marketing theory to enable the marketer to understand and predict consumer behavior in the various stages of the buying decision. (Fall)



- BMKT 328. Sales Management** **3 hours**  
*Prerequisite:* BMKT 326.  
An examination of the basic sales processes necessary to achieve organizational objectives and the professional techniques used in the management of the sales force ranging from planning-recruiting to day-to-day management. (Fall)
- BMKT 375. International Marketing** **3 hours**  
*Prerequisite:* BMKT 326.  
An exploration of the rapidly expanding world of international marketing. Topics include joint ventures, partnerships, direct exporting, foreign subsidiaries, licensing, contract manufacturing, and direct investment. Doing business across cultural and national boundaries are examined in depth to gain an understanding of the nuances necessary to be successful with an international marketing venture. (Fall)
- BMKT 423. Promotional Strategy** **3 hours**  
*Prerequisite:* BMKT 326.  
An analysis of integrated marketing communications, with an emphasis on the role of advertising, promotion, direct marketing, and public relations. Topics include setting advertising objectives and budget, media strategy, creative strategy, and evaluating promotional effectiveness. Focus is on the design and management of a complete promotional strategy for an organization. (Winter, even years)
- BMKT 424. Marketing Strategy** **3 hours**  
*Prerequisite:* BMKT 326.  
A case study approach to the solving of major marketing problems of various organizations and the ability to formulate appropriate strategies in responding to the presented case problems. (Winter, odd years)
- BMKT 491. Marketing Practicum** **1-3 hours**  
*Prerequisite:* Junior or senior status.  
A practicum consists of supervised volunteer/work experience in related fields of management on a part-time basis. The work may be done at various job sites. A minimum of 50 clock hours of work experience is required for each semester hour of credit. (Note: A maximum of 3 credit hours of practicum and/or internship may apply as an elective in the major.)
- BMKT 492. Marketing Internship** **3 hours**  
*Prerequisites:* Junior or senior status and school approval.  
Students obtain on-the-job experience working under supervision at an ad agency, marketing department, marketing research company, wholesaler, retailer, or company sales department on a full-time basis. All hours must be completed on one job site. A minimum of 100 clock hours of work experience is required for each semester hour of credit. (Note: A maximum of 3 credit hours of practicum and/or internship may apply as an elective in the major.)
- BMKT 295/495. Directed Study** **1-3 hours**  
*Prerequisite:* Approval of the Dean of the School.  
Individualized research into a selected topic chosen by the faculty adviser and the student.
- BMKT 497. Marketing Research** **3 hours**  
*Prerequisite:* BMKT 326.  
A study of the role of research in marketing decision-making; research design, implementation, and analysis and interpretation of research findings. Students will do research for a real business organization, concluding with a research and marketing recommendation report to the sponsoring organization. (Winter)

(A-2) (B-1) C-1) C-2) (G-2) (F-1) (F-2) (D-4) (W) See pages 27-31 for explanation of general education requirements.

# CHEMISTRY

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**Chair:** Rhonda Scott-Ennis

**Faculty:** Loren Barnhurst, Brent Hamstra, Bruce Schilling

Chemistry is the study of substances in our world, such as the food we eat, the clothes we wear, the plastic containers that are used in so many ways, and the drugs that are an integral part of medicine. A major in chemistry can be your key to a rewarding and challenging career in a wide variety of areas such as basic sciences or industrial research, pharmacology, toxicology, chemical engineering, forensic chemistry, chemistry education, or medical and paramedical careers. There are also many business applications such as pharmaceutical and chemical sales, patent research and patent law, marketing, and consulting.

The B.S. degree in Chemistry is recommended in preparation for graduate study leading to research oriented careers in chemistry, professional applications of chemistry, or post-secondary education. The B.S. degree in Chemistry, Biochemistry emphasis, is recommended for students preparing for careers in medicine or dentistry as well as graduate study, research or teaching in biochemistry, molecular biology, or biotechnology. The B.A. degree is the preferred degree for high-school teaching, pre-paramedical fields, and some business applications.

## MISSION STATEMENT

Within a Christian environment of learning, the Chemistry Department seeks to provide undergraduate students with the knowledge and skills necessary for distinguished professional performance in chemistry or other fields that require a strong background in chemistry.

## ASSESSMENT

To aid the chemistry department in evaluating teaching effectiveness, nationally standardized tests prepared by the American Chemical Society are administered at the end of each course for which an appropriate test is available. Students majoring in chemistry are expected to achieve a minimum score of 40<sup>th</sup> percentile on these exams and achieve a grade of C or above in the core chemistry courses. Students who score below the 40<sup>th</sup> percentile but have passed the corresponding course will be given self-paced instructional materials to strengthen areas of identified weakness.

All chemistry majors are required to take COMM 135 as part of their general education program.

## Major—B.A. Chemistry (30 hours)

<u>Required Courses</u>		<u>Hours</u>	<u>Required Cognates</u>		<u>Hours</u>
CHEM 151-152	General Chemistry	8	MATH 181	Calculus I	3
CHEM 311-312	Organic Chemistry	8	MATH 182	Calculus II	4
CHEM 315	Quantitative Analysis	4	PHYS 211-212	General Physics	6
CHEM 411	Physical Chemistry I (W)	4	PHYS 213-214	General Physics Lab	2
CHEM 485	Chemistry Seminar	1			
CHEM 497	Intro to Research (W)	1			
	Chemistry Electives	4			

**NOTE:** Some upper division courses are offered in alternate years; the student should plan accordingly.

Sample Freshman Year Sequence  
**B.A. Chemistry**

<u>1st Semester</u>		<u>Hours</u>	<u>2nd Semester</u>		<u>Hours</u>
CHEM 151	General Chemistry	4	CHEM 152	General Chemistry	4
ENGL 101	College Composition	3	ENGL 102	College Composition	3
MATH 120	Precalculus Algebra	3	MATH 121	Precalculus Trigonometry	2
	Area F	2		Area B, Religion	3
	Minor	<u>4</u>		Minor	<u>4</u>
		16			16

**Major—B.S. Chemistry (41 Hours)**

<u>Required Courses</u>		<u>Hours</u>	<u>Required Cognates</u>		<u>Hours</u>
CHEM 151-152	General Chemistry	8	MATH 181	Calculus I	3
CHEM 311-312	Organic Chemistry	8	MATH 182	Calculus II	4
CHEM 315	Quantitative Analysis	4	MATH 315	Diff Equations	3
CHEM 321	Instrumental Analysis	4	PHYS 211-212	General Physics	6
CHEM 341	Biochemistry I	4	PHYS 213-214	General Physics Lab	2
CHEM 411	Physical Chemistry I (W)	4	PHYS 215-216	General Physics Calculus Appl	2
CHEM 415	Physical Chemistry II	3			
CHEM 435	Inorganic Chemistry	4			
CHEM 485	Chemistry Seminar	1			
CHEM 497	Intro to Research (W)	1			

**NOTE:** Some upper division courses are offered in alternate years; the student should plan accordingly.

Sample Freshman Year Sequence  
**B.S. Chemistry**

<u>1st Semester</u>		<u>Hours</u>	<u>2nd Semester</u>		<u>Hours</u>
CHEM 151	General Chemistry	4	CHEM 152	General Chemistry	4
ENGL 101	College Composition	3	ENGL 102	College Composition	3
MATH 181	Calculus I	3	MATH 182	Calculus II	4
	Area B, Religion	3	COMM 135	Intro to Public Speaking	3
	Area C-1, History	<u>3</u>		Area A-4, Computers	<u>2</u>
		16			16

**Major—B.S. Chemistry, Biochemistry Emphasis (40 Hours)**

<u>Required Courses</u>		<u>Hours</u>	<u>Required Cognates</u>		<u>Hours</u>
CHEM 151-152	General Chemistry	8	BIOL 151,152	General Biology	8
CHEM 311-312	Organic Chemistry	8	BIOL 316	Genetics	4
CHEM 315	Quantitative Analysis	4	MATH 181	Calculus I	3
CHEM 341, 342	Biochemistry	6	MATH 182	Calculus II	4
CHEM 343	Biochemistry Lab	1	PHYS 211-212	General Physics	6
CHEM 411	Physical Chemistry (W)	4	PHYS 213-214	General Physics Lab	2
CHEM 485	Chemistry Seminar	1			
CHEM 497	Intro to Research (W)	1			
	Chemistry Electives	3			
BIOL 412	Cell & Molecular Biology	4			

**NOTE:** Some upper division courses are offered in alternate years; the student should plan accordingly.

Sample Freshman Year Sequence  
**B.S. Chemistry, Biochemistry Emphasis**

<u>1st Semester</u>		<u>Hours</u>	<u>2nd Semester</u>		<u>Hours</u>
CHEM 151	General Chemistry	4	CHEM 152	General Chemistry	4
ENGL 101	College Composition	3	ENGL 102	College Composition	3
BIOL 151	General Biology	4	BIOL 152	General Biology	4
PEAC 225	Fitness for Life	1		Area C-1, History	3
	Area B, Religion	<u>3</u>		Area F-2, Family Science	<u>2</u>
		15			16

**Major—B.A. Chemistry, Teacher Certification (30 Hours)**

<u>Required Courses</u>	<u>Hours</u>	<u>Required Cognates</u>	<u>Hours</u>	
CHEM 151-152	General Chemistry	BIOL 151	General Biology	4
CHEM 311-312	Organic Chemistry	ERSC 105	Earth Science	3
CHEM 315	Quantitative Analysis		OR	
CHEM 341	Biochemistry	PHYS 155	Descriptive Astronomy: Creation and Cosmology	3
CHEM 411	Physical Chemistry I (W)	MATH 181	Calculus I	4
CHEM 485	Chemistry Seminar	MATH 182	Calculus II	6
CHEM 497	Intro to Research (W)	PHYS 211-212	General Physics	2
		PHYS 213-214	General Physics Lab	3
		RELT 317	Issues in Physical Sci & Rlgn	
			OR	
		RELT 424	Issues in Natural Sci & Rlgn	

It is strongly recommended that students work towards certification in a second area of study such as mathematics or another science area. See the School of Education and Psychology for listing of professional requirements (33 hours, listed on page 113) and general education requirements (44-47 hours).

The student must apply for Initial Admission to the Teacher Education Program (usually by the end of the sophomore year) after completing all requirements as outlined under ADMISSION PROCEDURES in the School of Education and Psychology section of the catalog. Initial admission is required before the student can enroll in upper division education courses.

The student must also complete an application and all other requirements for Admission to Student Teaching. Prior to the professional semester, the student must take and pass the PRAXIS II licensure exam—both the appropriate section of the Principles of Learning and Teaching, and the particular specialty test(s) for the licensure area(s).

Sample Freshman Year Sequence  
**B.A. Chemistry, Teacher Certification**

<u>1st Semester</u>	<u>Hours</u>	<u>2nd Semester</u>	<u>Hours</u>	
CHEM 151	General Chemistry	CHEM 152	General Chemistry	4
ENGL 101	College Composition	ENGL 102	College Composition	3
BIOL 151	General Biology	PSYC 128	Developmental Psychology	3
PHYS 155	Descriptive Astronomy	EDUC 136	Intro to Middle & Sec Educ	2
RELT 138	Adventist Heritage	EDUC 260	Technology in Education	3
		HLED 173	Health for Life	2
				<u>17</u>

**Endorsement for Teacher Certification (20 hours)**

An endorsement to teach chemistry as an additional field may be obtained by completing a major [in another field—preferably mathematics or another science], secondary certification, a minor in chemistry that includes the courses listed below, and taking and passing the PRAXIS II licensure exams required for certification in chemistry.

<u>Required Courses</u>	<u>Hours</u>	
CHEM 151-152	General Chemistry	8
CHEM 311-312	Organic Chemistry	8
	Upper Division*	4
		<u>20</u>

\*The upper division course should be carefully chosen in consultation with your advisor and a faculty member in the chemistry department as the course that will best help you prepare for the PRAXIS exams needed for certification in chemistry. Most often this course will be either CHEM 315 Quantitative Analysis or CHEM 341 Biochemistry I.

**Minor—Chemistry (18 Hours)**

Required Courses	Hours
CHEM 151-152 General Chemistry	8
*Chemistry Electives	10

\*A minimum of six hours must be upper division.

**CHEMISTRY****CHEM 107. Chemistry of Everyday Life (E-2) 3 hours**

This course is a qualitative look at the chemistry of everyday living for non-science majors. Topics may include household chemicals, drugs (prescription, over-the-counter, or illicit), hazards and risks, food chemistry, polymers, cosmetics, forensic science, and sports equipment. This course does not apply to a major or minor in Chemistry.

**CHEM 111. Survey of Chemistry I (E-2) 3 hours**

*Prerequisites:* A course in high school algebra. A minimum Mathematics ACT score of 16 or a minimum grade of "C" in MATH 080 are also required.

A survey course designed to familiarize the student with the basic principles of inorganic chemistry. Three hours of lecture each week. Does not apply to a major or minor in Chemistry. (Fall, Summer)

**CHEM 112. Survey of Chemistry II (E-2) 3 hours**

*Prerequisite:* Successful completion of CHEM 111.

A survey course designed to familiarize the student with the basic principles of organic and biochemistry. Three hours of lecture each week. Does not apply to a major or minor in Chemistry.

**CHEM 113. Survey of Chemistry Laboratory I 1 hour**

*Prerequisite:* Previous or concurrent enrollment in CHEM 111.

Laboratory material designed to illustrate the material in CHEM 111. Two and one-half hours of laboratory each week. Does not apply to a major or minor in Chemistry. (Fall)

**CHEM 114. Survey of Chemistry Laboratory II 1 hour**

*Prerequisite:* Previous or concurrent enrollment in CHEM 112.

Laboratory material designed to illustrate the material in CHEM 112. Two and one-half hours of laboratory each week. Does not apply to a major or minor in Chemistry. (Winter)

**CHEM 115. Introductory Chemistry (E-2) 3 hours**

*Prerequisites:* A course in high school algebra. A minimum Mathematics ACT score of 16 or a minimum grade of "C" in MATH 080 are also required.

A course for elementary education majors that uses a "hands-on" approach to teach the basic principles of chemistry (including the use of basic scientific instruments) and the interrelationships among the other disciplines of science and technology. Does not apply to a major or minor in Chemistry. (Winter)

**CHEM 151-152. General Chemistry (E-2) 4.4 hours**

*Prerequisites:* High school chemistry and mathematics through high school Algebra II.

An introduction to the fundamental laws and accepted theories of chemistry. Areas to be studied include stoichiometry, atomic and molecular structure and bonding, states of matter, equilibrium, kinetics, thermodynamics, acids and bases, oxidation-reduction and electrochemistry, descriptive chemistry, and nuclear chemistry. Three hours of lecture and three hours of laboratory each week.

- CHEM 311-312. Organic Chemistry** **4,4 hours**  
*Prerequisite:* Completion of CHEM 152 with a grade of C- or higher.  
Many of the fundamental functional groups of both aliphatic and aromatic compounds are studied. Attention is given to spectroscopy, relative reactivities, reaction mechanisms, and physical properties of these compounds. Laboratory experiments acquaint students with basic organic chemistry laboratory techniques and illustrate reactions that are discussed in lecture. Three hours of lecture and four hours of laboratory each week.
- CHEM 315. Quantitative Analysis** **4 hours**  
*Prerequisite:* Completion of CHEM 152 with a grade of C- or higher.  
A study of equilibria as it applies to analytical chemistry. Techniques of determinations, sampling, handling of data, and the detailed chemistry involved are studied in terms of quantitative determinations. Three hours of lecture and four hours of laboratory each week. (Fall, alternate years)
- CHEM 321. Instrumental Analysis** **4 hours**  
*Prerequisite:* Completion of CHEM 315 with a grade of C- or higher.  
A study of the theories, techniques, and instruments involved in spectrometry, chromatography, and electrochemistry. Three hours of lecture and four hours of laboratory each week. (Winter, alternate years)
- CHEM 341. Biochemistry I** **4 hours**  
*Prerequisites:* Successful completion of CHEM 312 and BIOL 151 with a grade of C- or higher or consent of instructor.  
A study of the basic principles of the chemistry of living organisms. Topics presented include the structure, properties, and functions of carbohydrates, lipids, and proteins; an introduction to bioenergetics; enzyme kinetics and mechanisms; carbohydrate, lipid, and energy metabolism. Four hours of lecture each week. (Fall)
- CHEM 342. Biochemistry II** **2 hours**  
*Prerequisite:* Completion of CHEM 341 with a grade of C- or higher.  
A continued study of the basic principles of the chemistry of living organisms. Topics presented include the metabolism of proteins and nucleic acids and the regulation of gene expression. Two hours of lecture each week. (Winter, alternate years)
- CHEM 343. Biochemistry Laboratory** **1 hour**  
*Prerequisites:* Successful completion of CHEM 315 and previous or concurrent enrollment in CHEM 342.  
An introduction to the fundamental techniques used in the study of biochemical systems, including the separation and analysis of biological molecules, enzyme kinetics, and metabolism studies. Four hours of laboratory each week. Requires computer data analysis. (Winter, alternate years)
- CHEM 411. Physical Chemistry I (W)** **4 hours**  
*Prerequisites:* Successful completion of CHEM 152, MATH 182, PHYS 212, with a grade of C- or higher.  
A study of the fundamental concepts of chemical thermodynamics, chemical equilibria, properties of pure substances and mixtures, phase changes, kinetic theory, and reaction kinetics and dynamics. This class is offered alternate years and is not open to students who have taken PHYS 411. Three hours of lecture and four hours of laboratory each week. (Fall, alternate years)
- CHEM 415. Physical Chemistry II** **3 hours**  
*Prerequisites:* Successful completion of CHEM 152, MATH 315, PHYS 212, with a grade of C- or higher.  
An introduction to quantum chemistry. Areas to be studied include: wave mechanics; boundary problems; the Schrodinger equation and its solution for one electron atoms and extension to multielectron systems; chemical bonding; and atomic and molecular spectroscopy. This class is offered alternate years and is not open to students who have taken PHYS 412. Three hours of lecture each week. (Winter, alternate years)

**CHEM 425. Advanced Organic Chemistry** **3 hours**

*Prerequisite:* Successful completion of CHEM 312 with a grade of C- or higher.  
Compound types, reactions, and intermediates not considered in Organic Chemistry will be studied. Once a sufficient background has been established, an introduction to medicinal chemistry and synthesis of medicinal compounds will be studied. (Winter, alternate years)

**CHEM 435. Inorganic Chemistry** **4 hours**

*Prerequisite:* Successful completion of CHEM 312 with a grade of C- or higher; completion of CHEM 411 is recommended.

A study of structures and chemical properties of inorganic compounds. Particular focus is placed on the description of chemical bonds between elements, the effects of bond properties on the structures, reactivity, and characterization of these compounds, and the periodic trends observed in the properties of the elements. Three hours of lecture and four hours of laboratory each week. (Fall, alternate years)

**CHEM 465. Topics in Chemistry** **1-4 hours**

Selected topics presented in a formal classroom setting in specialty areas of chemistry not covered in regular courses. May be repeated for credit for different topics.

**CHEM 485. Chemistry Seminar** **1 hour**

*Prerequisites:* Successful completion of CHEM 312 and COMM 135.

An introduction to the use of chemical literature as a source of information. Oral and written presentations are made on specific topics in chemistry. These presentations must utilize Power Point and word processing skills and should be taken in the junior or senior year. (Winter)

**CHEM 295/495. Directed Study** **1-3 hours**

*Prerequisite:* Successful completion of CHEM 152.

A course emphasizing individual directed study by a student who wishes to explore an area of chemistry not listed in the regular course offerings.

**CHEM 497. Introduction to Research (W)** **1-2 hours**

*Prerequisite:* 20 hours of chemistry or permission of the instructor.

Individual research under the direction of the members of the staff. (This course should be taken no later than the first semester of the senior year.) Prior to registration, students are urged to contact all chemistry staff members about choice of available projects. (Fall)

**EDUCATION****EDUC 438. Curriculum and Content Methods/Chemistry** **1 hour**

*Prerequisite:* Admission to Teacher Education. *Pre- or co-requisite:* CHEM 312.

Attention is given to national science education standards, methods and materials of instruction, planning, testing, and evaluating student performance, the survey and evaluation of textbooks, and the planning of laboratory experiments, including safety considerations and waste disposal.

(E-2) (W) See pages 27-31 for explanation of general education requirements.

# SCHOOL OF COMPUTING

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**Dean:** Jared Bruckner

**Faculty:** John Beckett, Rick Halterman, Timothy D. Korson, D. Willard Munger,  
Eduardo Urbina

## MISSION STATEMENT

The mission of Southern Adventist University's School of Computing is to provide an exemplary Christian learning environment which enables students to become Christian computing professionals, who, in addition to being competent in their chosen profession, realize their responsibility to God, church, family, employer, colleagues, and society.

## MAJORS IN COMPUTING

The rapidly expanding field of computing continues to demand an ever-increasing number of technically educated people. The type of computer education needed also continues to shift. Computer graduates this year will be taking jobs which were not even available when they entered college four years ago. Southern Adventist University offers several computer curricula designed to meet the needs of students desiring to enter the computing field but coming to the University with a wide-range of interests and abilities.

The Bachelor/MSE program is offered for exceptional students who wish to complete both the bachelor degree and the Master of Software Engineering degree in as little as five years. Students desiring this option should consult with the School of Computing early in their academic career. After completing 96 semester credits (normally after six semesters), they should apply for permission to take graduate courses for graduate credit. Students receiving this permission must meet all the criteria for admission to the graduate school and MSE program specified in the graduate catalog except the one requiring an undergraduate degree. They will be limited to six hours of graduate courses during each of the next two semesters. During this fourth year, Bachelor/MSE students will still be undergraduate students. Upon successful completion of at least nine hours of graduate courses, the student may apply to and be accepted in the graduate school. Bachelor/MSE students must complete all requirements for the bachelor degree given in the undergraduate catalog as well as all requirements for the Master of Software Engineering degree listed in the graduate catalog. There will be no double crediting of courses; i.e., credit for a course will either be counted for undergraduate credit or graduate credit, never both. Students completing the Bachelor/MSE program may receive both the bachelor degree and the Master of Software Engineering degree at the same graduation.

The B.S. degree in computer science is designed to prepare for a wide range of computing professions. Software engineers, software developers, systems analysts, programmer/analysts, network engineers, database administrators, and data specialists are among the professions considered computer scientists. These computing professionals are distinguished by the high level of theoretical expertise and innovation they apply to complex problems and to the application of new technologies. This curriculum follows the guideline for computer science degrees developed by the ACM and IEEE, Curriculum 2001.

The B.A. degree in computer science allows students to combine a computing degree with a minor or major in another academic area offering a B.A., for instance English, history, or music. This combination is useful in occupations such as teaching high school.



The B.S. in computer information systems combines classes in computing and systems management with classes in accounting, economics, and business administration. With a few years experience graduates will be equipped to manage a data processing department in a hospital, business, or industry. This program follows IS '97, the curriculum developed by ACM, AIS, and AITP.

The B.S. in computer systems administration is designed to prepare graduates who will administer the complex computer systems and networks now common in the business world. It requires a minimum of programming, mathematics, and business courses, while concentrating on the technical issues needed to administer and support modern network computing systems and software.

### **ADMISSIONS**

Admission to the School of Computing is required before graduation with a major offered by the School of Computing. Declaration as a major is not the equivalent of acceptance to the School of Computing. Minimum requirements for admission to the School of Computing are:

1. Acceptance to Southern Adventist University.
2. Complete general education: ENGL 101 and 102.
3. Completion of 6 hours of computer courses required in the major with a grade of "C" or better.
4. Earned overall GPA of 2.25 or better.

Students pursuing a major offered by the School of Computing should apply for admission at the end of the freshman year. Transfer students will be considered for admission after completing 6 hours of major courses in residence.

### **SCHOOL OF COMPUTING PROBATION**

If a student's GPA falls below 2.25 in either the major or overall, the student will be placed on School of Computing probation. If the GPA does not improve to 2.25 by the end of one semester on probation, the student must repeat courses in an effort to increase the GPA. The faculty of the School of Computing must approve each probation student's course load before the student may register.

### **ASSESSMENT**

In the spring of the senior year all computing students will be required to take a written two-hour exam. The results of this exam are used by the School's staff to evaluate class offerings as well as program requirements.

### **SOFTWARE TECHNOLOGY CENTER**

The Software Technology Center allows students and faculty to work together in providing commercial Web services. These services include web page design, site design, web hosting, site effectiveness evaluation, site maintenance and the construction of custom web software applications. Students from a variety of majors utilize their skills in visual design, computer technology, and sales at the Software Technology Center. Thus students are given the opportunity to utilize principles and theories learned in the classroom in a commercial environment as part of their student employment.

### **INTERNSHIP PROGRAM**

The School of Computing coordinates an internship program that encourages employers to utilize the skills of our students in exciting and productive ways and encourages students to take advantage of the opportunities these employers provide.

Currently the core of this effort is an innovative program called Meet the Firms, which includes job fair events and Preparing to Meet the Firms, a course that preps students for finding jobs. Most of the internships are paid summer internships for which the student may also register to receive academic credit.

### NETWORK USAGE POLICY AT SOUTHERN ADVENTIST UNIVERSITY

Students must comply with the Network Usage Policy. See <http://is.southern.edu/internet/policy.html>. A hard copy of the policy is available from the ID Card Desk.

### PROGRAMS IN COMPUTING

#### Major—Bachelor/M.S.E. Software Engineering (160 Hours)

<u>Required Courses</u>	<u>Hours</u>	
Completion of a bachelor degree in any major	124	Completion of the following required courses before the fourth year:
Completion of the requirements for the Master of Software Engineering (See Graduate Catalog)	36	CPTR 124 Fundamentals of Programming 4
		CPTR 215 Fundamentals of Softwr Design 4
		CPTR 220 Organization, Architecture and Assembly Language 4
		CPTR 314 Data Structures, Algorithms & Knowledge Systems 4
		CPTR 319 Database Management Systems 3
		SENG 209 Intro to Software Engineering 4
		Complete during or before the fourth year:
		CPTR 365 Operating Systems 3
		CPTR 405 Organization of Programming Languages 3

#### Major—B.A. Computer Science (30 Hours)

<u>Required Courses</u>	<u>Hours</u>	<u>Required Cognates</u>	<u>Hours</u>
CPTR 103 Intro to Computing	3	COMM 135 Intro to Public Speaking	3
CPTR 124 Fundamentals of Programming	4	MATH 181 Calculus I	3
CPTR 215 Fundamentals of Software Design	4	MATH 215 Statistics	3
CPTR 220 Organization, Architecture, and Assembly Language	4	MATH 280 Discrete Mathematical Structures	3
CPTR 314 Data Structures, Algorithms, and Knowledge Systems	4		
CPTR 319 Database Management Systems	3		
CPTR 365 Operating Systems	3		
CPTR 405 Organization of Programming Lang	3		
CPTR 486 Seniors Seminar (W)	2		

#### Major—B.S. Computer Science (41 Hours)

<u>Required Courses</u>	<u>Hours</u>	<u>Required Cognates</u>	<u>Hours</u>
CPTR 103 Intro to Computing	3	COMM 135 Intro to Public Speaking	3
CPTR 124 Fundamentals of Programming	4	MATH 181 Calculus I	3
CPTR 215 Fundamentals of Software Design	4	MATH 182 Calculus II	4
CPTR 220 Organization, Architecture, and Assembly Language	4	MATH 215 Statistics	3
CPTR 314 Data Structures, Algorithms & Knowledge Systems	4	MATH 280 Discrete Mathematical Structures	3
CPTR 319 Database Management Systems	3	Approved Science Elective	4
CPTR 365 Operating Systems	3	<i>Choose one of the following:</i>	
CPTR 405 Organization of Programming Lang	3	MATH 200 Elementary Linear Algebra	2
CPTR 486 Senior Seminar (W)	2	MATH 315 Differential Equations	3
SENG 209 Intro to Software Engineering	4	<i>Choose one of the following two-semester sequences with lab:</i>	
Computer Electives (CPTR, SENG) (3 must be UD)	7	BIOL 151,152 Gen Biology I, II	8
		CHEM 151,152 Gen Chemistry I, II	8
		PHYS 211,212 Gen Physics/lab PHYS 213,214	8

Sample Freshman Year Sequence  
**B.A. or B.S. Computer Science**

<u>1st Semester</u>		<u>Hours</u>	<u>2nd Semester</u>		<u>Hours</u>
CPTR 103	Intro to Computing	3	CPTR 215	Fund of Software Design	4
CPTR 124	Fundamentals of Programming	4	CPTR 220	Organization, Architecture & Assembly Language	4
ENGL 101	College Composition	3	ENGL 102	College Composition	3
	Area C-1, History	3		Math Cognate	3
	Area B-1, Religion	3		Area G-3 Rec Skills	1
		<u>16</u>			<u>15</u>

**Major—B.S. Computer Information Systems (41 Hours)**

<u>Required Courses</u>		<u>Hours</u>	<u>Required Cognates</u>		<u>Hours</u>
CPTR 103	Intro to Computing	3	ACCT 221,222	Principles of Accounting	6
CPTR 124	Fund of Programming	4	BCPT 314	Mgmt Information Systems (Recommended in sophomore yr)	3
CPIS 210	Inform Tech Hardwr & Softwr	3	BUAD 339	Business Law	3
CPIS 220	Applications Programming	3	COMM 135	Intro to Public Speaking	3
CPIS 315	Requirements&Systems Analysis	3	ECON	Elective	3
CPTR 319	Database Management Systems	3	FNCE 315	Business Finance	3
CPTR 327	User Interface Design	3	MATH 215	Statistics	3
CPTR 328	Princ of Networking	3	MGNT 334	Principles of Management	3
CPIS 430	Phys Design & Implementation	3			
CPIS 435	Project Mgmt & Practice	3			
CPTR 486	Senior Seminar (W)	2			
SENG 209	Intro to Software Engineering	4			
	Computer Electives	4			

Sample Freshman Year Sequence  
**B.S. Computer Information Systems**

<u>1st Semester</u>		<u>Hours</u>	<u>2nd Semester</u>		<u>Hours</u>
CPTR 103	Intro to Computing	3	CPTR 124	Fund of Programming	4
ENGL 101	College Composition	3	ENGL 102	College Composition	3
COMM 135	Intro to Public Speaking	3		Math Elective	3
	Area C-1, History	3		Area F, Behav/Fam/Hlth Sci	3
	Area B-1, Religion	3		Area E, Natural Science	3
		<u>15</u>			<u>16</u>

**Major—B.S. Computer Systems Administration (44 Hours)**

<u>Required Courses</u>		<u>Hours</u>	<u>Required Cognates</u>		<u>Hours</u>
CPTR 103	Intro to Computing	3	BUAD 126	Intro to Business	3
CPTR 124	Fundamentals of Programming	4	COMM 135	Intro to Public Speaking	3
CPTE 212	Web Programming	3	JOUR 242	Intro to Web Design	3
CPTE 218	PC Hdwr Repair and Upgrade	2	MATH 120	Precalculus Algebra	3
CPTE 312	Web Server Administration	2	MATH 215	Statistics	3
CPTE 316	Application Software Support	3	PSYC	Any 3 hr Psychology course	3
CPTR 319	Database Mgt Systems	3			
CPTR 327	User Interface Design	3			
CPTR 328	Principles of Networking	3			
CPTR 427	Network Security	3			
CPTE 433	Network Administration	3			
CPTE 442	Software Evaluation	2			
CPTE 444	UNIX Systems Administration	3			
CPTR 486	Senior Seminar (W)	2			
	Computer Elective	5			

Sample Freshman Year Sequence  
**B.S. Computer Systems Administration**

<u>1st Semester</u>		<u>Hours</u>	<u>2nd Semester</u>		<u>Hours</u>
CPTR 103	Intro to Computing	3	CPTR 124	Fundamentals of Programming	4
COMM 135	Intro to Public Speaking	3	CPTE 226	Using Operating Systems	3
ENGL 101	College Composition	3	ENGL 102	College Composition	3
JOUR 242	Intro to Web Design	3	RELB 125	Life & Teachings	3
	Area B-1, Religion	3		Area E, Natural Science	3
		<u>15</u>			<u>16</u>

**Minor—Computer Science  
(18 Hours)**

<u>Required Courses</u>		<u>Hours</u>
CPTR 103	Intro to Computing	3
CPTR 124	Fund of Programming	4
CPTR 215	Fund of Software Design	4
CPTR 314	Data Structures, Algorithms & Knowledge Systems	4
	UD Cptr Science Electives	3

**Minor—Computer Information  
Systems (18 Hours)**

<u>Required Courses</u>		<u>Hours</u>
CPTR 103	Intro to Computing	3
CPTR 124	Fundamentals of Programming	4
CPIS 210	Information Technology Hardware & Software	3
CPIS 220	Applications Programming	3
CPIS 315	Reqmnts & Systems Analysis	3
CPIS	UD Elective	2

**Minor—Computer Systems  
Administration (18 Hours)**

<u>Required Courses</u>		<u>Hours</u>
CPTR 103	Intro to Computing	3
CPTR 124	Fund of Programming	4
CPTE 218	PC Hdw Repair & Upgrading	2
CPTE 226	Using Operating Systems	3
CPTE 316	Application Software Support	3
CPTE	UD Elective	3

**INFORMATION SYSTEMS****CPIS 210. Information Technology Hardware and Software 3 hours**

*Prerequisites:* CPTR 103; skills in using PC's, Word Processing, Spreadsheets, and Database software.

Hardware: CPU architecture, memory, registers, addressing modes, busses, instruction sets, multi processors versus single processors; peripheral devices: hard disks, CDS, video display monitors, device controllers, input/output; operating systems functions and types; operating systems modules: processes, process management memory and file systems management; examples of hardware architectures; examples of operating systems; basic network components, switches, multiplexers and media; installation and configuration of multiuser operating systems. (Fall)

**CPIS 220. Applications Programming (G-2) 3 hours**

*Prerequisite:* CPTR 124.

This course focuses on the design and implementation of business computing systems utilizing a modern programming environment such as Visual Basic and/or Dephi. (Winter)

**CPIS 315. Requirements and System Analysis 3 hours**

*Prerequisite:* CPIS 220.

Requirements analysis. Object-oriented analysis and design. Use of data modeling tools. Emphasizes the factors for effective communications and integration with users and user systems. It encourages interpersonal skill development with clients, users, team members, and other associated with development, operation, and maintenance of the system. (Fall)

**CPIS 430. Physical Design and Implementation 3 hours**

*Prerequisites:* CPIS 315; CPTR 319.

Selection of client-server programming language environment; software construction; structured, event driven and object-oriented application design; testing; software quality assurance; system implementation; user training; system delivery; post implementation review; configuration management; maintenance; reverse engineering and re-engineering. Both full client and thin-browser active server based approaches are considered. (Winter)

**CPIS 435. Project Management and Practice** **3 hours**

*Prerequisite:* CPIS 315; *Co-requisite:* CPTR 319 or CPIS 430.

Managing the system life cycle; requirements determination, logical design, physical design, testing, implementation; system and database integration issues; network and client-server management; metrics for project management and system performance evaluation; managing expectations; superiors, users, team members and other related to the project; determining skill requirements and staffing the project; cost-effectiveness analysis; reporting and presentation techniques; effective management of both behavioral and technical aspects of the project; change management. (Winter)

**CPIS 265/465. Topics in Computer Information Systems** **1-3 hours**

*Prerequisite:* Permission of the instructor.

Topics selected from areas of computer information systems not covered in other courses. May be repeated with permission.

**CPIS 295/495. Directed Study in Computer Information Systems** **1-3 hours**

*Prerequisites:* Permission of instructor and school dean.

Individual or group work adjusted to meet particular needs of computer information systems students. Formal written report required. May be repeated for credit up to six hours.

**COMPUTER TECHNOLOGY****CPTE 100. Computer Concepts (A-4)** **1 hour**

Important computer competencies including understanding how the history of computers and the Internet can aid in our capability to prepare for future changes in computing technology, the ability to appreciate the potential and limitations of computers and the Internet, how to maintain a "healthy" personal computer system, and how to use computers and the Internet safely, responsibly, and effectively.

**CPTE 104. Introduction to Microcomputer Operating Systems (A-4)** **1 hour**

Limited to students with no computer background or permission of the instructor. It is designed to introduce the student to the functions and features of DOS, Windows, and UNIX as a preparation for other computer application courses. Some general information about the hardware will be presented so students may feel less intimidated about adding a new board to the computer or hooking up a new mouse. Students will learn how to format disks, manipulate files, and use many utilities. Does not apply toward a baccalaureate major or minor in computer science.

**CPTE 105. Introduction to Word Processing (A-4)** **1 hour**

*Prerequisite:* A typing course or permission of instructor.

Word processing on a microcomputer including techniques for creating form letters, and using an electronic dictionary to check spelling.

**CPTE 106. Introduction to Spreadsheets (A-4)** **1 hour**

*Prerequisite:* MATH 090 or 103 or Math ACT of 22.

A course using microcomputer spreadsheet programs. The most commonly used functions will be described with simple lab problems.

**CPTE 107. Introduction to Database (A-4)** **1 hour**

A course using microcomputers as electronic filing cabinets. Information retrieval, report generation, adding, deleting, and updating information.

**CPTE 108. Software Installation and Configuration** **1 hour**

Installation, configuration, and troubleshooting of different system and application packages concentrating on current popular operating systems for the PC.

**CPTE 109. Presentation Technology (A-4)** **1 hour**

An investigation of various presentation software packages and their use in making effective presentations. General presentation design, graphics for presentations, use of animation, video and sound in presentations, and display technology. Students will design, create, enhance and use overheads, outlines, speaker's notes, audience handouts and electronic slide shows.

- CPTE 110. Introduction to Web Development** **1 hour**  
Web development using HTML. Designing and developing web sites using web site creation software. Maintaining and updating web sites.
- CPTE 205. Advanced Office Applications (A-4)** **1 hour**  
*Prerequisite:* CPTe 105,106,107 or equivalent.  
Advanced application topics such as creating on-screen forms, advanced table techniques, using solver for complex problems, scenario management, importing data, automating tasks with macros, using query wizards and action queries. Introduction to using Visual Basic for Applications with documents, spreadsheets, and databases.
- CPTE 212. Web Programming** **3 hours**  
*Pre- or co-requisite:* JOUR 242 or CPTe 110 or permission of instructor.  
Programming for the World Wide Web. Web architecture, languages, scripting tools, HTML editors, Web design packages and authoring tools. (Fall)
- CPTE 218. PC Hardware Repair and Upgrading** **2 hours**  
*Pre- or co-requisite:* CPTR 103  
This course focuses on the troubleshooting and repair of computing hardware. Use of troubleshooting hardware and software. (Fall)
- CPTE 226. Using Operating Systems** **3 hours**  
Detailed hands-on instruction for use and basic administration of desktop and network operating systems including Microsoft Windows, Microsoft Server, and Novell operating systems. (Winter)
- CPTE 245/345. Computer-Aided Publishing (A-4)** **3 hours**  
*Prerequisite:* CPTe 100  
*This course is cross-listed with BCPT 245/345, School of Business and Management. A student may receive credit for this course from only one school.*  
An introductory course in the use of the computer as an aid in publishing materials such as newsletters, flyers, programs. The course gives training in the preparation of camera-ready documents without conventional paste-up and typesetting services using specialized desktop publishing software.
- CPTE 249. CADD Mechanical I (A-4)** **3 hours**  
*Prerequisite:* TECH 149 or equivalent.  
An introduction to computer-aided drafting. A study of the computer as an aid in drawing and design as it applies to technical, mechanical, architectural and electrical fields using AutoCAD and CADKEY. Six periods of laboratory each week. Lecture as announced by the instructor. (Winter)
- CPTE 312. Web Server Administration** **2 hours**  
*Prerequisite:* CPTe 212.  
Selection of web servers, technical architecture of web sites, security issues, electronic commerce, management and maintenance of web servers. (Winter)
- CPTE 316. Application Software Support** **3 hours**  
*Prerequisite:* CPTe 226.  
This course focuses on methods of mastering applications software in order to be able to provide technical support. Practice in mastering a wide range of software applications. Software troubleshooting. Interpersonal issues relative to giving support to non-technical personnel. Mentoring and software training issues. (Fall)
- CPTE 433. Network Administration** **3 hours**  
*Prerequisites:* CPTR 328; CPTe 226 or permission of instructor.  
This course focuses on all aspects of network administration. The role of the supervisor in managing user accounts, file systems, directories, security systems, resources, etc. Managing backups, printers, application, and operating system updates and Internet connections. (Winter)

- CPTE 442. Software Evaluation** **2 hours**  
*Prerequisites:* CPTE 226; CPTR 124.  
This course focuses on methods for evaluating popular application software packages. Performance and feature evaluation, reliability, usability, maintainability, security issues, and licensing issues. (Fall)
- CPTE 444. UNIX Systems Administration** **3 hours**  
*Prerequisites:* CPTE 226; CPTR 328.  
Installation and management of UNIX operating systems in the business environment. Use of common UNIX tools for support and administration. Comparison of common UNIX variants. (Winter)
- CPTE 265/465. Topics in Computer Technology** **1-3 hours**  
*Prerequisite:* Permission of the instructor.  
Topics selected from areas of computer technology not covered in other courses. May be repeated with permission.
- CPTE 295/495. Directed Study in Computer Technology** **1-3 hours**  
*Prerequisites:* Permission of instructor and school dean.  
Individual or group work adjusted to meet particular needs of technical computer support students. Formal written report required. May be repeated for credit up to six hours.

### COMPUTER SCIENCE

- CPTR 103. Introduction to Computing (G-2)** **3 hours**  
A comprehensive introduction to the many areas of computing, including algorithmic problem solving, computer organization, and information systems. Introduction to the key issues and concepts throughout the field. Social and ethical issues in computing.
- CPTR 124. Fundamentals of Programming (G-2)** **4 hours**  
*Prerequisite:* Math ACT  $\geq 22$  or MATH 090 or permission of instructor.  
Control structures, data types, data representation, compiling, debugging, modularity, and standard programming algorithms are introduced, using an object-oriented language. Three hours of lecture and three hours of laboratory each week.
- CPTR 215. Fundamentals of Software Design (G-2)** **4 hours**  
*Prerequisite:* CPTR 124.  
Introduction to software design methods. Elementary data structures. Development of reliable, modifiable programs. Three hours of lecture and three hours of laboratory each week.
- CPTR 220. Organization, Architecture and Assembly Language** **4 hours**  
*Prerequisite:* CPTR 124.  
Basic machine organization and architecture. Processor components, instruction sets, memory types and hierarchy. Introduction to data representation, instruction formats, addressing techniques, and assembly language. Three hours of lecture and three hours of laboratory each week. (Winter)
- CPTR 314. Data Structures, Algorithms and Knowledge Systems** **4 hours**  
*Prerequisites:* CPTR 215; MATH 120 or equivalent.  
Advanced data structures including heaps, hash tables, height-balanced trees, and graphs. Techniques for data abstraction. Algorithms that have application in many areas of computer science including searching, sorting, and graph algorithms. Recursive algorithms. Analysis of algorithms including time and space complexity analysis. Criteria for choosing data structures and algorithms. Fundamental issues in intelligent systems, search and constraint satisfaction, knowledge representation, and reasoning. (Fall)

- CPTR 319. Database Management Systems** **3 hours**  
*Prerequisite:* CPTR 314, CPIS 315 or CPTe 212.  
Introduction to database management systems, including data modeling, query languages and processing, database design, data integrity and security. Issues related to distributed database systems, object-oriented database systems, and legacy database systems are also discussed. (Winter)
- CPTR 327. User Interface Design** **3 hours**  
*Prerequisite:* CPIS 220 or CPTR 124.  
Applying the basic principles of human-computer interaction to the design of computer interfaces. Analysis of interface design and system integration problems. Comparison of standard graphical user interfaces (GUI) and application of guidelines for window, menu, and other dialogue techniques. Evaluate usability and compare interface design methodologies. (Fall)
- CPTR 328. Principles of Networking** **3 hours**  
*Prerequisite:* CPTR 103.  
Principles and issues related to computer networking and data communications. Network topologies, network protocols, network models, routing, congestion control, Internet working, security and privacy. (Fall)
- CPTR 365. Operating Systems** **3 hours**  
*Prerequisites:* CPTR 220, 314.  
Detailed study of operating system concepts. Process management, scheduling, time slicing, concurrency, mutual exclusion, semaphores, resource management, memory mapping, virtual systems, mass storage, file systems, and security. Case studies of operating systems. (Winter)
- CPTR 366. Microcomputer Construction** **3 hours**  
*Prerequisite:* CPTR 220.  
A class with a large lab component. The students will assemble on a plug-board a complete working microcomputer. The class will cover the information necessary to design a microprocessor based computer with static or dynamic memory, ROM, interrupts, DMA, and various types of I/O. Reading manufacturers specifications and working within timing parameters is an important part of the course.
- CPTR 405. Organization of Programming Languages** **3 hours**  
*Prerequisites:* CPTR 215, 220. Recommended CPTR 314.  
Computer language definition via formal syntax and semantics. Design and implementation issues of features found in most programming languages but including some features found only in modern programming languages. Programming language paradigms. (Fall)
- CPTR 412. Preparing to Meet the Firms** **1 hour**  
This course is made up of a series of topics presented in a seminar setting to provide students with necessary tools to actively pursue and acquire internships and jobs. Topics will include but are not limited to: Résumés, Networking, Corporate Climate, Interviewing, Dress, Portfolios, Company Research, Etiquette. Besides listening to guest presentations, opportunities will exist to interact with guest lecturers and teachers about thoughts and theories regarding the area of job acquisition.
- CPTR 415. Compiler Construction** **3 hours**  
*Prerequisites:* CPTR 405; MATH 280.  
Principles and techniques of lexical analysis, parsing, semantic analysis, code generation, and optimization. Students will be required to design and implement a functional compiler for a given programming language. (Winter, even numbered years)
- CPTR 418. Artificial Intelligence** **3 hours**  
*Prerequisite:* CPTR 314.  
Search techniques and methods of knowledge representation. Application to areas such as planning, learning, expert systems, neural networks, intelligent agents, natural language processing, image processing, and speech recognition. Introduction to the languages used in AI. (Fall, even numbered years)



**CPTR 425. Computer Graphics****3 hours***Prerequisites:* CPTR 314; MATH 182. *Recommended:* MATH 200.

This course teaches the principles of generating graphical images on a computer with an emphasis on the underlying mathematical theory and its programming implementations. Topics include graphics primitives, windowing techniques, clipping, 2-D and 3-D transformations, projections, 3-D viewing techniques, cubic interpolating and approximating curves, bicubic 3-D surface patches, fractal curves and surfaces, hidden line and surface removal, shading, surface mapping, ray tracing, animation techniques. (Fall, odd numbered years)

**CPTR 427. Network Security****3 hours***Prerequisite:* CPTR 328

This course provides an overview to key issues and solutions for information security and privacy. Introduction to cryptography and its application to network and operating system security; security threats; applications of cryptography; secret key and public key cryptographic algorithms; hash functions; basic number theory; authentication; security for electronic mail and network scripting languages.

**CPTR 430. Algorithms****3 hours***Prerequisites:* CPTR 314; MATH 181, 280.

Techniques for the design and analysis of algorithms, especially divide-and-conquer, greedy, and dynamic programming algorithms. Computational complexity and analysis of particular algorithms of practical or theoretical importance in computer science. (Fall, even numbered years)

**CPTR 442. Theory of Computation****3 hours***Prerequisites:* CPTR 314; MATH 280.

Formal models of computation such as finite state automata, push-down automata and Turing machines. Formal languages. Computability and complexity theory along with the practical implications of theoretical results. (Winter, odd numbered years)

**CPTR 265/465/565. Topics in Computer Science****1-3 hours***Prerequisite:* Permission of the instructor.

Topics selected from areas of computer science not covered in other courses. Possible topics include: neural networks, information retrieval, distributed computing, advanced compiler design, computer architecture, advanced operating systems, systems programming, visualization of data, computer simulation, and parallel computing. May be repeated with permission.

**CPTR 486. Senior Seminar (W)****2 hours***Prerequisite:* Senior standing or permission of instructor.

Written and oral reports are made on specific topics treated in current computer science literature. Résumé writing, interviewing, application to graduate school, GRE testing, social and professional issues, witnessing on the job and at graduate school are also discussed. A comprehensive assessment exam will be taken as a class requirement.

**CPTR 295/495. Directed Study in Computer Science****1-3 hours***Prerequisite:* Permission of instructor and school dean.

Individual or group work adjusted to meet particular needs of computer science students. Formal written report required. May be repeated for credit up to six hours.

**SOFTWARE ENGINEERING****SENG 209. Introduction to Software Engineering 4 hours**

*Prerequisite:* CPTR 215 or CPIS 220.

Techniques for the management, development and maintenance of large complex software systems. Life cycle issues, requirements and domain analysis, architecture and formal and human-computer interaction design, implementation, testing, and quality assurance. Netcentric computing. Team projects. (Fall)

**SENG 265/465. Topics in Software Engineering 1-3 hours**

*Prerequisite:* Permission of the instructor.

Topics selected from areas of software engineering not covered in other courses. May be repeated with permission.

**SENG 292/492. Software Technology Internship 1-3 hours**

*Prerequisites:* Consent of instructor and school dean.

Individual or group work in current software technologies. May be repeated for credit up to six hours.

**SENG 295/495. Directed Study in Software Technology 1-3 hours**

*Prerequisites:* Permission of instructor and school dean.

Individual or group work adjusted to meet particular needs of computing students. Formal written report required. May be repeated for credit up to six hours.

(A-4) (G-3) (W) See pages 27-31 for explanation of general education requirements.

# SCHOOL OF EDUCATION AND PSYCHOLOGY

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**Dean:** Alberto dos Santos

**Faculty:** Krystal Bishop, Charles D. Burks, Myrna Colon, Gerald Colvin,  
Denise Dunzweiler, Leona Gulley, Michael Hills, Cathy Olson,  
Carleton Swafford, John Wesley Taylor V, Penny Webster,  
Ruth WilliamsMorris

**Adjunct Faculty:** Robert Coombs, Carole Haynes, Kristi Lockridge, Jean Lomino,  
Bonnie Matheus, Ben Roy, John Swafford, Priscilla Tucker

**Teacher Education Council:** Alberto dos Santos, Chair

## PRAXIS II PASS RATE

The completers of the Teacher Education Program at Southern have achieved a 100% pass rate in the Praxis II licensure exams for 2001-02.

## PHILOSOPHY AND OBJECTIVES

The School of Education and Psychology subscribes to the philosophy that man was created in the image of God but as a result of willful disobedience sin has marred his God-given attributes and divine likeness. This philosophy recognizes that the object of education is also the object of redemption—to restore in man the image of his maker and bring him back to the perfection in which he was created. Thus the work of redemption is also the work of education, involving the development of the whole person—physical, mental, spiritual, and social.

The teacher education and psychology programs in the unit are founded upon the basic assumption that there is a body of information, research, and practice that make up the knowledge base for the teaching profession and that acquisition of this knowledge is a significant part of teachers' and psychologists' preparation.

## STATEMENT OF MISSION

The mission of the School of Education and Psychology at Southern Adventist University is to prepare professional educators and psychologists at both undergraduate and graduate levels who can function effectively in a culturally pluralistic society and who are dedicated to assisting individuals in reaching their maximum potential in service to God and humanity.

The School of Education and Psychology is approved by the Tennessee State Board of Education for the preparation of secondary and elementary teachers accredited by the National Council for Accreditation of Teacher Education (NCATE) and by the Accrediting Association of Seventh-day Adventists Schools, Colleges and Universities, Inc.

## GRADUATE DEGREES

The School of Education and Psychology offers two Master of Science degrees:

1. Master of Science in Education (five emphases)
  - a. Curriculum and Instruction
  - b. Educational Administration and Supervision
  - c. Inclusive Education
  - d. Multiage Teaching
  - e. Outdoor Teacher Education

2. Master of Science in Counseling (three emphases)
  - a. Community Counseling
  - b. Marriage and Family Therapy
  - c. School Counseling

Degree requirements are described in a separate *Graduate Catalog*, available by writing to the School of Education and Psychology.

**UNDERGRADUATE PSYCHOLOGY DEGREES**

**BACHELOR OF ARTS DEGREE IN PSYCHOLOGY**

Undergraduate programs in psychology are pre-professional in that they are designed to introduce students to a wide knowledge base in the field and to prepare students for further training and education in specialized fields of psychology. The B.A. degree in Psychology is recommended for students who desire to become psychologists and who are planning to gain admissions into graduate programs in specific areas of psychology. In addition, this degree is also recommended for students who desire to combine psychology with another academic emphasis such as medicine, law, dentistry, or business.

**Major—B.A. Psychology (32 Hours)**

Major	32
Cognates	12
Minor	18
General Education	<u>62-68</u>
<b>TOTAL</b>	<b>124-130</b>

<u>Required Courses</u>	<u>Hours</u>	<u>Required Cognates</u>	<u>Hours</u>
PSYC 124 Intro to Psychology	3	BIOL 424 Issues of Natural Science & Religion	3
PSYC 128 Developmental Psychology	3	COMM 135 Intro to Public Speaking	3
PSYC 297 Research Design & Stats I (W)	3	CPTE 105 Intro to Word Processing	1
PSYC 315 Abnormal Psychology	3	CPTE 106 Intro to Spreadsheets	1
PSYC 346 Intro to Personality Theories	3	CPTE 107 Intro to Database	1
PSYC 357 Psychological Testing	3	RELT 373 Christian Ethics	3
PSYC 377 Fund of Counseling (W)	3		
PSYC 415 Hist & Sys of Psychology (W)	2		
PSYC 490 Psychology Seminar	1		
PSYC 491 Psychology Practicum	2		
PSYC 497 Research Design & Stats II (W)	3		
PSYC Psychology Electives	3		

\*Six (6) hours of foreign language are required for this major. Students with 2 units of high school foreign language can complete this degree in 124 semester hours. Students without 2 units of high school foreign language can complete this degree program in 130 semester hours.

**Sample Freshman Year Sequence  
B.A. Psychology**

<u>1st Semester</u>	<u>Hours</u>	<u>2nd Semester</u>	<u>Hours</u>
PSYC 124 Intro to Psychology	3	PSYC 128 Developmental Psychology	3
ENGL 101 College Composition	3	ENGL 102 College Composition	3
REL LD Religion	3	HIST LD History	3
HIST LD History	3	LIT/MUS/ LD Lit, Music, Art Appr or	
LIT/MUS/ LD Lit, Music/Art Appr or		ART Foreign Language	3
ART Foreign Language	3	CPTE 105 Intro to Word Processing	1
PEAC 225 Fitness for Life	1	CPTE 106 Intro to Spreadsheets	1
	<u>16</u>	CPTE 107 Intro to Data Base	1
			<u>15</u>

**BACHELOR OF SCIENCE DEGREE IN PSYCHOLOGY**

Undergraduate programs in psychology are pre-professional in that they are designed to introduce students to a wide knowledge base in the field and to prepare students for further training and education in specialized fields of psychology. The B.S. degree in psychology is recommended for students who desire to become psychologists and who are planning to gain admissions into graduate programs in specific areas of psychology. This degree allows the student to take more major courses resulting in 45 required hours in psychology. No foreign language is required for this major. However, a foreign language is encouraged as an elective or a general education course.

**Major—B.S. Psychology (45 Hours)**

Major	45
Cognates	15
General Education	<u>64</u>
<b>TOTAL</b>	<b>124</b>

<u>Required Courses</u>		<u>Hours</u>	<u>Required Cognates</u>		<u>Hours</u>
PSYC 124	Intro to Psychology	3	BIOL 387	Animal Behavior	3
PSYC 128	Developmental Psychology	3	BIOL 424	Issues of Nat Sci/Rel	3
PSYC 224	Social Psychology	3	COMM 135	Intro to Public Speaking	3
PSYC 297	Research Design and Stats I (W)	3	CPT 105	Intro to Word Processing	1
PSYC 315	Abnormal Psychology	3	CPT 106	Intro to Spreadsheets	1
PSYC 346	Personality Theories	3	CPT 107	Intro to Database	1
PSYC 357	Psychology Testing	3	RELT 373	Christian Ethics	3
PSYC 377	Fundamentals of Counseling (W)	3			
PSYC 415	History & Systems of Psyc (W)	2			
PSYC 465	Topics	3			
PSYC 490	Seminar	1			
PSYC 491	Practicum	2			
PSYC 497	Research Design and Stats II (W)	3			
	Psychology Electives	10			

The following courses may also be selected as electives:

PSYC 217	Psyc Foundations of Educ	2
PSYC 230	Prin and Application of Cog Dev	2
PSYC 240	Psyc of Exception Child & Youth	2
PSYC 336	Language Acquisition & Devel	2
PSYC 356	Classroom Assessment	2
PSYC 421	Behavior Mgmt—Elementary	2

Sample Freshman Year Sequence  
**B.S. Psychology**

<u>1st Semester</u>		<u>Hours</u>	<u>2nd Semester</u>		<u>Hours</u>
PSYC 124	Intro to Psychology	3	PSYC 128	Developmental Psychology	3
ENGL 101	College Composition	3	CPT 105	Intro to Word Processing	1
REL	LD Religion	3	CPT 106	Intro to Spreadsheets	1
HIST	LD History	3	CPT 107	Intro to Database	1
LIT/MUS/ ART	Literature, Music/Art Appr or Foreign Language	3	ENGL 102	College Composition	3
PEAC 225	Fitness for Life	<u>1</u>	HIST	LD History	3
		16	LIT/MUS/ ART	Literature, Music/Art Appr or Foreign Language	3
			PEAC	LD Physical Education	<u>1</u>
					16

**Minor—Psychology (18 Hours)**

<u>Required Courses</u>		<u>Hours</u>
PSYC 124	Intro to Psychology	3
PSYC 128	Developmental Psychology	3
PSYC	Electives (6 hours must be upper division)	12

**ASSESSMENT OF PSYCHOLOGY MAJORS**

During their last academic year in the undergraduate program, students are required to write a major position paper that demonstrates their knowledge of and application of various issues in the field of psychology. This major paper is part of a capstone course, History and Systems of Psychology, which takes a comprehensive view of the field of psychology.

**UNDERGRADUATE DEGREES IN TEACHER EDUCATION**

**Objectives of the Teacher Education Program**

The goal of the Teacher Education Program is to nurture the development of the wholistic teacher. This goal is reflected in the conceptual framework, a goal in which we seek to provide opportunities for the candidate to become effective in the following roles: (a) a caring person, (b) an informed facilitator of learning, (c) a reflective decision maker, (d) a committed professional.

Southern Adventist University has approved teacher certification programs at four levels:

- K-8           Elementary Education
  - B.A. in Psychology Leading to Licensure
  - B.A. in Language Arts Leading to Licensure
  
- 5-8           Middle School Education
  - B.S. in Math and Science Leading to Licensure
  - B.S. in Outdoor Education Leading to Licensure
  
- K-12         Secondary Education
  - B.Mus. In Music Education
  - B.S. in Physical Education/Health
  
- 7-12         B.A. in Biology Education
  - B.A. in Chemistry Education
  - B.A. in English Education
  - B.A. in History Education
  - B.A. or B.S. in Mathematics Education
  - B.A. in Physics Education
  - B.A. in Religious Education
  - \*B.A. in French Education
  - \*B.A. in Spanish Education

\*Pending approval by the State of Tennessee

**ADMISSION PROCEDURES**

Admission to Southern Adventist University does not automatically admit the student into teacher education. There are three stages that students must go through to be fully accepted in the Teacher Education Program.

**A. Initial Admission to the Teacher Education Program**

Each student accepted at Southern Adventist University who indicated that teaching is his/her professional objective is assigned an educational program adviser by the advisement coordinator in the Records Office. The advisers assist

in planning a student's academic program each year and guide their advisees through the stages of the Teacher Education Program. Advisers and advisees should work closely to follow the professional sequence of courses.

Students assume responsibility for making necessary applications, meeting the requirements, and other relevant deadlines.

**At the time of a student's Initial Admission to the Teacher Education Program, the current and subsequent catalogs will determine the requirements for completion of the program and graduation. Deviations to this policy will be valid only if mandated by the North American Division and/or the State of Tennessee Department of Education.**

**NOTE: Courses with grades lower than "C" in the major studies or professional education must be repeated.**

The student must apply for Initial Admission to the Teacher Education Program (usually by the end of the sophomore year) after completing all requirements as outlined below. Initial admission is required before the student can enroll in upper division education courses. The following criteria are required for each applicant.

1. Be in residence at the University
2. Show evidence of physical, mental, spiritual and moral fitness
3. Possess an overall grade point average of 2.75 or above
4. Have successfully completed EDUC 135 Introduction to Elementary Education or EDUC 136 Introduction to Middle and Secondary Education, and ENGL 101 and 102 with a grade of C or higher
5. Possess an enhanced ACT/SAT composite score of 22 OR have passed all three sections of the PRAXIS I (Pre-Professional Skills Test) which is the entrance competency test required by the State of Tennessee. The ACT composite score of 22 or above will EXEMPT the PPST
6. Have submitted a formal application which includes a short autobiography in the student's own handwriting containing anecdotal information on why s/he decided to pursue a career in teaching
7. Have obtained recommendations from the Vice President of Student Services and the student's academic adviser as part of the application process
8. Have presented a beginning professional portfolio to the Teacher Education Faculty
9. Have successfully completed an initial interview with the Teacher Education Faculty
10. Have signed a felony statement as part of the interview process

Applications meeting the above criteria are approved by the School of Education and Psychology Faculty and recommended to the Teacher Education Council. The student will be informed in writing as to the status of the application for admission following the action of the Teacher Education Council.

#### **B. Candidacy and Retention in Teacher Education**

After the applicant has been admitted to the Teacher Education Program, his/her progress will be reviewed by the Candidacy Committee, consisting of the adviser, a departmental/school representative, and one elementary or secondary teacher. As a teacher candidate, the applicant will be given an opportunity to interact with the Candidacy Committee in a non-threatening atmosphere. During the interview the candidate can strengthen his/her commitment to teaching or express his/her concerns and questions about the teaching profession.

Retention in the teacher education program is contingent on successful completion of courses attempted and maintenance of the academic standard

required for initial admission to the program. Teacher candidates are expected to maintain consistent personal representation of the standards and objectives of Southern Adventist University and the teacher education program.

**C. Authorization to do Student Teaching**

After acceptance into the Teacher Education Program and before the first semester of the senior year, the teacher candidate must file a formal application with the faculty of the School of Education and Psychology for authorization to do student teaching. Application forms may be obtained from the School secretary in Summerour Hall. A late application may delay the student teaching experience. Student teaching is regarded as the culminating experience of the Teacher Education Program.

**NOTE: Prior to the professional semester, the student must take and pass the PRAXIS II licensure exam—both the appropriate section of the Principles of Learning and Teaching, and the particular specialty test(s) for the licensure area(s).**

The following criteria are required for each applicant:

1. Completion of all professional education courses
2. Cumulative GPA of 2.75  
Major Studies GPA of 2.75  
Professional Education GPA of 2.75
3. No grade lower than a C in the major studies and the professional education courses will be acceptable
4. Evidence of good physical and mental health
5. Adherence to standards and objectives of Southern Adventist University and the Teacher Education Council
6. Formal application for student teaching at least one semester in advance
7. Completion and passing of PRAXIS II examinations
8. Completion of a student teaching interview
9. Formal presentation of Professional Development Portfolio
10. Signed felony statement in file
11. Approval of the Education and Psychology faculty
12. Approval of the Teacher Education Council

Teacher candidates who meet the above criteria are approved by the School of Education and Psychology Faculty and recommended to the Teacher Education Council. Candidates are informed in writing as to the status of their application following the action of the Teacher Education Council.

**ADVISEMENT**

The major goal of the advisement process is to orient the teacher candidate with the total teacher education program, with major emphasis on its three components, namely, general education, professional education, and major studies. This is accomplished by the academic adviser as s/he interacts with his/her advisees during advisement sessions.

**APPEAL PROCEDURES**

Criteria and standards for admission to teacher education are explicit, but allow for second chance attempts. Courses may be repeated to raise GPA or students may follow the Grievance Procedures found under Academic Policies (page 43). Also, students who do not meet all the criteria required to do Student Teaching may appeal to the Teacher Education Council. Any applicant who determines to follow this alternative policy must seek counsel from the Dean of the School of Education and Psychology.



**TEACHER LICENSURE**

Licensure and certification are synonymous terms for the process of granting legal authorization to teach in the public or private elementary or secondary schools of a state or of the Seventh-day Adventist Church based on meeting predetermined qualifications. Certification has been established to give professional status to qualified teachers and to assure school boards and parents that the teacher is well prepared.

**WHO CAN OBTAIN CERTIFICATION?**

Every student who successfully completes the requirements for teaching in the elementary, middle, or secondary school and graduates from Southern Adventist University will receive recommendation for certification based upon the following criteria:

- A. Successful completion of student teaching assignments
- B. Satisfactory completion of all credential requirements
- C. Recommendation of major departments/schools
- D. Passing scores on the following PRAXIS II Examinations:
  - (1) Principles of Learning and Teaching, and (2) appropriate specialty area(s)

Certification is not automatic. The eligible candidate must make the necessary application to the Southern Union Conference, and to any other appropriate union conference for denominational certification; and to the State of Tennessee and to any other specific state department of education where the candidate expects to teach. Information regarding certification is available through the Southern Adventist University certification officer. Since teacher certification regulations are always in the process of change, graduating teacher education candidates are urged to make their applications for certification immediately. If the candidate does not make application within two years for denominational certification, or within three years for Tennessee State certification, s/he will have to take additional courses before certification can be issued.

**WHAT CERTIFICATES MAY BE OBTAINED?**

- A. Initial Certificate (Tennessee)
 

A certificate is issued on the basis of a minimum of a Bachelor's Degree with a major in at least one subject teaching field and the completion of an approved teacher education program. Passing scores on the following PRAXIS II Examinations: (1) Principles of Learning and Teaching, and (2) appropriate specialty area(s) must be obtained.
- B. Basic Certificate (SDA denominational)
 

Required by the Department of Education of the North American Division of Seventh-day Adventists. This three-year denominational certificate is issued on the basis of completing the following courses in addition to the above requirements:

EDUC 127	Growth Years . . . . .	2 hours
HLED 173	Health for Life . . . . .	2 hours
RELB	Biblical Studies . . . . .	3 hours
REL	Upper division religion elective . . . . .	3 hours
RELT 138	Adventist Heritage . . . . .	3 hours
RELT 255	Christian Beliefs . . . . .	3 hours

**REQUIREMENTS FOR CERTIFICATION**

Candidates for state certification must complete the appropriate teacher preparation curriculum. This consists of three components: general education, professional education, and major studies.

**A. General Education:**

This component represents that portion of the total teacher education program designed to foster the development of those competencies that are basic to all life's responsibilities and provide intellectual foundation in the liberal arts. Students pursuing a teacher education curriculum must work closely with their advisers for guidance in the selection of general education courses that are appropriate to their individual needs. Relevant courses are listed in this catalog under the seven main areas of the general education requirements, pages 27-31.

**B. Professional Education:**

Elementary: The courses for the two elementary programs are included with the degree requirements listed on pages 115-116 of this catalog.

Middle: The courses for the two middle school programs are included with degree requirements listed on pages 117-118 of this catalog.

Secondary: The following courses are required for secondary teaching certification. In order to be eligible for certification, students must have a minimum grade point average of 2.75 in the major, professional education, and cumulative areas.

EDUC 127	Growth Years . . . . .	2 hours
EDUC 136	Introduction to Middle & Secondary Education . . . . .	2 hours
EDUC 217	Psychological Foundations of Education . . . . .	2 hours
EDUC 240	Education for Exceptional Children and Youth . . . . .	2 hours
EDUC 260	Technology in Education . . . . .	3 hours
EDUC 325	Philosophy of Christian Education (W) . . . . .	2 hours
EDUC 356	Classroom Assessment . . . . .	2 hours
EDUC 422	Behavior Management—Secondary . . . . .	2 hours
EDUC 434	Reading in the Content Areas . . . . .	2 hours
EDUC 437	Curriculum and General Methods, Grades 7-12 . . . . .	1 hour
EDUC 438	Curriculum and Content Methods, Grades 7-12 . . . . .	1 hour
EDUC 468	Enhanced Student Teaching 7-12 <b>or</b>	
EDUC 469	Enhanced Student Teaching K-12 . . . . .	<u>12 hours</u>
	<b>TOTAL HOURS</b>	<b>33 hours</b>

**C. Major Studies:**

Major studies requirements: Preparation for teaching in the elementary school requires a B.A. in Psychology leading to licensure K-8, B.A. in Language Arts leading to licensure K-8; preparation for teaching in the middle school requires a B.S. in Math and Science leading to licensure 5-8, or a B.S. in Outdoor Education leading to licensure 5-8. See program descriptions on pages 115-118 of this catalog.

The following departments/schools offer majors that can be combined with professional education courses resulting in licensure to teach:

Biology	*Modern Languages
Chemistry	(French and Spanish)
Education & Psychology	Music
English	Physical Education & Health
History	Physics
Mathematics	Religion

\*Pending state approval

Students are to complete the degree requirements as specified by their chosen major plus the professional education courses as listed under B above.

**D. Miscellaneous Information Relative to Teacher Training:**

1. Because of time commitments during the student teaching experience, it is expected that any student entering student teaching will have completed all other courses.
2. Correspondence credit will be accepted to the extent of one-fourth of the credit required for the certificate provided that no more than four semester hours in education are applied on the professional education requirement. If personal circumstances demand a correspondence course, a petition must be filed with the School of Education and Psychology and its approval obtained before registering for the course. The course must be completed and the grade filed in the Records and Advisement Office before student teaching is begun.
3. For SDA Certification a major is not always required for additional endorsements; however, a minor may be acceptable in some disciplines as a second field endorsement area.
4. Students should contact the School of Education and Psychology for information on specific requirements in the area(s) of endorsement sought.
5. **NOTE: The Teacher Education Program at Southern Adventist University is constantly being refined to meet any and all North American Division, NCATE, and/or State of Tennessee's changing and mandated licensure requirements for teacher preparation. As a result, changes may occur in the course offerings and in the program requirements for students preparing to become teachers.**

**Teacher education students must meet any and all such additional requirements mandated by NAD, NCATE, or the State of Tennessee, even though such changes may not be listed in the Teacher Education programs in the particular catalog under which the student entered, and students should stay in contact with the School of Education and Psychology to be aware of any changes that may affect them.**

**DEGREES FOR ELEMENTARY AND MIDDLE TEACHING LICENSURE**

**Major—B.A. Psychology (35 Hours)**

**Leading to Licensure K-8**

Major	35
General Education	58-64
Professional Education	<u>35</u>
<b>TOTAL</b>	<b>128-134</b>

While this degree program is open to anyone, it is required for all those who desire to psychology emphasis and wish to teach lower elementary grades.

<u>Required Courses</u>	<u>Hours</u>	<u>Required Courses, continued</u>	<u>Hours</u>
EDUC 127 Growth Years	2	PSYC 315 Abnormal Psychology	3
EDUC 325 Phil of Christian Educ (W)	2	PSYC 336 Lang Acquisition & Development	2
EDUC 330 Library Materials for Children	2	PSYC 356 Classroom Assessment	2
PSYC 124 Intro to Psychology	3	PSYC 377 Fund of Counseling (W)	3
PSYC 217 Psys Foundations of Education	2	PSYC 421 Behavior Management—Elem	2
PSYC 230 Prin & Appl of Cognitive Devel	2	PSYC 490 Psychology Seminar	1
PSYC 240 Psys of Excep Child/Youth	2	PSYC 491 Psychology Practicum	1
PSYC 297 Research Design & Stats I (W)	3	PSYC 497 Research Design & Stats II (W)	3

**General Education (58-64 Hours)**

AREA A	ENGL 101, 102; MATH 103; COMM 135; EDUC 260	15
AREA B	RELB, 3 hours; RELT 138, 255; UD RELB or RELT, 3 hrs.	12
AREA C	HIST 154; 175 or GEOG 204; HIST 356 (W)	9
AREA D	ART 230; MUED 23 1; ENGL 216, Foreign Lang. 0-6	7-13
AREA E	BIOL 103; CHEM 115; ERSC 105	9
AREA F	HLED 173; PETH 463	4
AREA G	PEAC 225; PEAC elective, 1 hr	2

**Professional Education (35 Hours)**

EDUC 135	Intro to Elementary Education	2	EDUC 455	Bible Methods	2
EDUC 332	Elementary Reading Methods	3	EDUC 456	Language Arts Methods	2
EDUC 426	K-2 Multiage Methods	2	EDUC 457	Social Studies Methods	2
EDUC 450	Reading Assessment & Instruction	3	EDUC 463	Small Schools Seminar	2
EDUC 453	Mathematics Methods	2	EDUC 465	Pre-Session Practicum	1
EDUC 454	Science & Health Methods	2	EDUC 466	Enhanced Student Tchg K-8	12

Sample Freshman Year Sequence

**B.A. Psychology  
Leading to Licensure K-8**

<u>1st Semester</u>	<u>Hours</u>	<u>2nd Semester</u>	<u>Hours</u>
ENGL 101 College Composition	3	BIOL 103 Prin of Biology	3
MATH 103 Survey of Math	3	EDUC 135 Intro to Elementary Education	2
PEAC 225 Fitness for Life	1	ENGL 102 College Composition	3
PSYC 124 Intro to Psychology	3	HIST 175 World Civilizations II	3
RELB 125 Life & Teachings of Jesus	3	OR	
*Area D-1, Foreign Lang	<u>3</u>	GEOG 204 World Geography	2
	16	HLED 173 Health for Life	2
		*Area D-1, Foreign Lang	<u>3</u>
			16

\*A student who has 2 units of high school foreign language can complete this degree program in 128 semester hours.

**Major—B.A. Language Arts (36 Hours)**

**Leading to Licensure K-8**

Major	36
General Education	58-64
Professional Education	<u>35</u>
<b>TOTAL</b>	<b>129-135</b>

This degree program is required for those who wish to teach grades K-8 and who want a Language Arts emphasis; however, the program is open to anyone.

<u>Required Courses</u>		<u>Hours</u>	<u>Required Courses, continued</u>		<u>Hours</u>
EDUC 127	Growth Years	2	PSYC 217	Psyc Foundations of Education	2
EDUC 325	Phil of Christian Educ (W)	2	PSYC 230	Prin & Appl of Cognitive Devel	2
EDUC 330	Library Materials for Children	2	PSYC 240	Psyc of Except Child/Youth	2
ENGL 205	Grammar & Linguistics for Tchrs	3	PSYC 297	Research Design & Stats I (W)	3
ENGL 214	Survey of American Lit	3	PSYC 336	Lang Acquisition & Development	2
ENGL 216	Approaches to Literature	3	PSYC 356	Classroom Assessment	2
ENGL 312	Creative Wrtg:Lang Art Elem Tch(W)	3	PSYC 421	Behavior Management—Elem	2
			PSYC 497	Research Design & Stats II (W)	3

**General Education (58-64 Hours)**

AREA A	ENGL 101, 102; MATH 103; COMM 135; EDUC 260	15
AREA B	RELB, 3 hours; RELT 138, 255; U.D. RELB or RELT, 3 hours	12
AREA C	HIST 154; 175 or GEOG 204; HIST 356 (W)	9
AREA D	ART 230; MUED 231; Foreign Lang. 0-6	4-10
AREA E	BIOL 103; CHEM 115; ERSC 105	9
AREA F	HLED 173; PETH 463; PSYC 124	7
AREA G	PEAC 225, PEAC course, 1 hr	2

**Professional Education (35 Hours)**

EDUC 135	Intro to Elementary Education	2	EDUC 455	Bible Methods	2
EDUC 332	Elementary Reading Methods	3	EDUC 456	Language Arts Methods	2
EDUC 426	K-2 Multiage Methods	2	EDUC 457	Social Studies Methods	2
EDUC 450	Reading Assessment & Instruction	3	EDUC 463	Small Schools Seminar	2
EDUC 453	Mathematics Methods	2	EDUC 465	Pre-Session Practicum	1
EDUC 454	Science & Health Methods	2	EDUC 466	Enhanced Student Tchg K-8	12

**Sample Freshman Year Sequence**

**B.A. in Language Arts**

**Leading to Licensure K-8**

<u>1st Semester</u>		<u>Hours</u>	<u>2nd Semester</u>		<u>Hours</u>
ENGL 101	College Composition	3	BIOL 103	Prin of Biology	3
MATH 103	Survey of Math	3	EDUC 135	Intro to Elementary Education	2
PEAC 225	Fitness for Life	1	ENGL 102	College Composition	3
PSYC 124	Intro to Psychology	3	HIST 175	World Civilizations II	
RELB 125	Life & Teachings of Jesus	3	<b>OR</b>		3
	*Area D-1, Foreign Lang	<u>3</u>	GEOG 204	World Geography	
		16	HLED 173	Health for Life	2
				*Area D-1, Foreign Lang	<u>3</u>
					16

\*A student who has 2 units of high school foreign language can complete this degree program in 129 semester hours.

**Major—B.S. Math and Science Education (48 Hours)  
Leading to Licensure 5-8**

Major	48
General Education	54
Professional Education	26
<b>TOTAL</b>	<b>128</b>

This degree is required for those who wish to teach grades 5-8 and who want a Mathematics/Science Teaching emphasis; however, the program is open to anyone.

<u>Required Core Courses</u>	<u>Hours</u>	<u>Required Courses</u>	<u>Hours</u>
EDUC 337 Middle School Methods	3	PSYC 497 Research Design & Stats II (W)	3
EDUC 368 School Leadership	3	Mathematics Electives*	12
CHEM 115 Introductory Chemistry	3	Natural Science Electives**	12
PHYS 137 Intro to Physics	3	Outdoor Education Electives*	5
PSYC 230 Prin & Appls Cognitive Dev	2		
PSYC 240 Psyc for Excep Child & Youth	2		

\*The student must have 18 upper division hours in the major.  
\*\* Only one of the following may apply: BIOL 424 or PHYS 317

**General Education (53 Hours)**

AREA A	ENGL 101, 102; MATH 215; COMM 135; EDUC 260	15
AREA B	RELB, 3 hours; RELT 138, 255; U.D. RELB or RELT 317 or 424(W)*	12
AREA C	HIST 154, 175 or GEOG 204; HIST 356(W)	9
AREA D	ART 230; ENGL 216	5
AREA E	ERSC 105; BIOL 103	6
AREA F	HLED 173; PSYC 128	5
AREA G	PEAC 225, PEAC elective (1 hour)	2

**Professional Education (26 Hours)**

EDUC 136	Intro to Middle & Secondary Educ	2	EDUC 422	Behavior Management—Secondary	2
EDUC 217	Psyc Foundations of Education	2	EDUC 434	Reading in the Content Areas	2
EDUC 325	Philosophy of Christian Educ (W)	2	EDUC 438	Content Methods (Biology)	1
EDUC 356	Classroom Assessment	2	EDUC 438	Content Methods (Math)	1
			EDUC 470	Enhanced Student Teaching 5-8	12

**Sample Freshman Year Sequence  
B.S. Math and Science  
Leading to Licensure 5-8**

<u>1st Semester</u>	<u>Hours</u>	<u>2nd Semester</u>	<u>Hours</u>
BIOL 103 Prin of Biology/Lab	3	EDUC 136 Intro to Middle/Secondary Educ	2
EDOE 138 Outdoor Basics	3	EDUC 240 Psyc for Exceptional Child & Youth	2
ENGL 101 College Composition	3	ENGL 102 College Composition II	3
HIST 154 American Hist & Institutions I	3	ART 230 Intro to Art Experiences	2
PEAC 225 Fitness for Life	1	MATH 120 Precalculus Algebra	3
MATH 103 Survey of Math	3	RELB 125 Life and Teachings of Jesus	3
	16	PEAC PE Activity Elective	1
			16

**Major—B.S. Outdoor Education (41 Hours)  
Leading to Licensure 5-8**

Major	41
General Education	54
Professional Education	<u>32</u>
<b>TOTAL</b>	<b>127</b>

This degree is required for those who wish to teach grades 5-8 and who want an Outdoor Education Teaching emphasis; the program is open to anyone who is interested in teaching in middle school, outdoor education, park or camp education programs.

<b>Required Core Courses</b>		<b>Hours</b>	<b>Required Core Courses, continued</b>		<b>Hours</b>
BIOL 103	Prin of Biology/Lab	3	UD Outdoor Education Electives		5
EDOE 138	Outdoor Basics	3	PHYS 155	Descriptive Astronomy	
EDOE 300	Outdoor Ministries	2		<b>OR</b>	3
EDOE 345	Environmental Education	2	PHYS 137	Intro to Physics	
EDOE 356	Outdoor Field Experience I	3	PSYC 230	Principles & Appl Cognitive Dev	2
EDOE 357	Outdoor Field Experience II	3	PSYC 497	Research Design & Stats II (W)	3

Select twelve (12) hours from one of the following tracks:

**Teacher/Naturalist Track**

Ecology and Zoology Field Courses

**Teacher/Interpreter Track**

HIST Any upper division history courses

**Teacher/Outdoor Ministry Track**

REL P 251; REL T 238; UD REL Courses - 6 hours

**General Education (53 Hours)**

AREA A	ENGL 101, 102; MATH 215; COMM 135; EDUC 260	15
AREA B	RELB, 3 hours; RELT 138, 255; UD RELB or RELT 317 or 424(W)	12
AREA C	HIST 154; 175 or GEOG 204; HIST 356(W)	9
AREA D	ART 230; ENGL 216	5
AREA E	CHEM 115; ERSC 105	6
AREA F	HLED 173; PSYC 128	5
AREA G	PEAC 225, PEAC elective (1 hour);	2

**Professional Education (32 Hours)**

EDUC 136	Intro to Middle & Secondary Educ	2	EDUC 356	Classroom Assessment	2
EDUC 217	Psyc Foundations of Education	2	EDUC 368	School Leadership	3
EDUC 240	Psyc for Excep Child & Youth	2	EDUC 422	Behavior Management—Secondary	2
EDUC 325	Philosophy of Christian Educ (W)	2	EDUC 434	Reading in the Content Areas	2
EDUC 337	Middle School Methods	3	EDUC 470	Enhanced Student Tchg 5-8	12

Sample Freshman Year Sequence

**B.S. Outdoor Education**

Leading to Licensure 5-8

<b>1st Semester</b>		<b>Hours</b>	<b>2nd Semester</b>		<b>Hours</b>
BIOL 103	Prin of Biology/Lab	3	EDUC 136	Intro to Middle & Secondary Educ	2
EDOE 138	Outdoor Basics	3	EDUC 240	Psyc for Except Child & Youth	2
ENGL 101	College Composition	3	ENGL 102	College Composition	3
HIST 154	American History & Institutions I	3	ERSC 105	Earth Science	3
PEACH 225	Fitness for Life	1	GEOG 204	World Geography	
RELB 138	Life & Teachings of Jesus	<u>3</u>		<b>OR</b>	3
		16	HIST 175	World Civilizations II	
			RELB 125	Life and Teachings of Jesus	<u>3</u>
					16

**Minor—Education (18 Hours)**

<u>Required Courses</u>	<u>Hours</u>
EDUC 135 Intro to Elementary Education	2
<b>OR</b>	
EDUC 136 Intro to Middle & Secondary Educ	2
EDUC 217 Psyc Foundations of Education	2
EDUC 240 Ed for Excep Children & Youth	2
EDUC Electives	12
(6 hours must be upper division)	

This minor does not automatically lead to either elementary, middle, or secondary certification, both of which require a baccalaureate degree and completion of professional education courses for licensure. See the Requirements for Certification beginning on page 113.

**Minor—Outdoor Education (18 Hours)**

<u>Required Courses</u>	<u>Hours</u>
EDOE 138 Outdoor Basics	3
EDOE 300 Outdoor Ministries	2
EDOE 345 Environmental Education	2
EDOE 356 Outdoor Field Experience I	3
Outdoor Education Electives	8

**PROGRAM FOR ELEMENTARY ENDORSEMENT  
FOR INDIVIDUALS MEETING REQUIREMENTS  
FOR SECONDARY CERTIFICATION**

Twenty-four (24) to twenty-seven (27) semester hours selected from the courses listed below are required. A minimum of 12 semester hours from these courses must be completed after the date the applicant became eligible for the original certificate endorsed in a subject area in grades 7-12 or in a subject area in grades K-12. **Grades must be C or better.**

- A. Required Courses:
  - EDUC 260 Technology in Education . . . . . 3
  - EDUC 332 Elementary Reading Methods . . . . . 3
  - EDUC 426 K-2 Multiage Methods . . . . . 2
  - EDUC 453 Mathematics Methods . . . . . 2
  - EDUC 455 Bible Methods . . . . . 2
  - EDUC 456 Language Arts Methods . . . . . 2
  - EDUC 457 Social Studies Methods . . . . . 2
- B. Six semester hours to include three of the following four areas:
  - ART 230 Intro to Art Experiences . . . . . 2
  - EDUC 454 Science and Health Methods . . . . . 2
  - MUED 231 Music and Movement . . . . . 2
  - PETH 463 Elementary School PE Methods . . . . . 2
- C. Two semester hours must be in Education of Exceptional Children if not previously successfully completed. If Education of Exceptional Children or any of the above required courses in Section A or Section B have been previously completed, the remaining semester hours must be taken from the following courses:
  - a. Library Materials for Children
  - b. Health for Life
  - c. Small Schools Seminar
- D. Two to three semester hours of student teaching.



**PROGRAMS FOR SECONDARY ENDORSEMENT  
FOR INDIVIDUALS MEETING REQUIREMENTS  
FOR ELEMENTARY EDUCATION CERTIFICATION**

The student must take ten hours of credit after the date the original certificate was earned. Six semester hours of the ten must be in specialized professional education appropriate to grades 7-12 and must include a minimum of 2 semester hours of appropriate methods. The credit for at least one area of endorsement in grades 7-12 may have been earned at any time prior to the application for adding the endorsement. **Grades must be C or better.** The student must also fulfill the following:

1. Meet the State of Tennessee requirements for endorsement in at least one teaching field (this will vary from 18 to 51 hours).
2. A minimum of six semester hours of professional education including:
  - A. EDUC 437 or EDUC 438.
  - B. EDUC 434
  - C. Any other courses designated by the School of Education and Psychology.
3. Four semester hours of electives.

**ASSESSMENT OF EDUCATION MAJORS**

Final assessment of senior Education majors takes place during their **full semester of student teaching**. It involves continuous monitoring of the student's classroom performance in both verbal and written feedback. Senior assessment consists of two phases.

Phase One, Formative Evaluation, consists of ongoing monitoring and feedback. The cooperating teacher conducts informal conferences as well as a one-hour weekly formal conference providing anecdotal records. A formative evaluation is completed by the University supervisor and the cooperating teacher at midpoint of each placement.

Phase Two, Summative Evaluation, is completed by both the cooperating teacher and the University supervisor. Performance assessments used are the Student Teaching Summative Evaluation and the Student Teaching Portfolio. The student teacher is also evaluated by his/her students when they complete the Pupil Evaluation of the Student Teacher. A self-evaluation is completed by the student through a video-taped lesson. A capstone interview is conducted with all student teaching candidates.

The final letter grade for the student's performance is decided by the Education Faculty. Failure to complete student teaching with a satisfactory grade of C or above results in students being reassigned for an additional practicum.

Graduate follow-up is carried out through the Program Effectiveness Assessment completed by the first-year and third-year teachers. Feedback for the Teacher Education Program is solicited from administrators of school systems using the Program Effectiveness Assessment.

**OUTDOOR EDUCATION**

**EDOE 138. Outdoor Basics**

**3 hours**

This course is a practical survey of outdoor adventure experiences available for recreational, educational, and professional use. Instruction in canoeing, top rope rock climbing, caving, low-impact camping, orienteering, group team building dynamics and processing, and ropes courses is included. Leadership skills are emphasized as students learn to apply teaching techniques, safety, group dynamics, and basic wilderness ethics to field experiences.

**EDOE 300. Outdoor Ministries** **2 hours**

This course is designed to assist teachers and youth leaders in the development of relationships between children and nature for the purpose of enriching the spiritual life of children and youth. The student will learn to plan object lessons from nature, leadership in pathfinding, summer camp ministries and how to enliven Sabbath School programs with nature. A variety of laboratory skills will be required in area school and church programs (up to 30 hours). A knowledge of nature is suggested but not required.

**EDOE 345. Environmental Education** **2 hours**

This course is designed to give "hands-on" learning in the use of the outdoor classroom. Recent trends in methods, materials, strategies, laboratory techniques, assessment, and professional guidelines for the elementary, junior, and senior high school curriculum will be covered. Up to four (4) days field experience will be required as a part of the class project. There will be a charge for the trip.

**EDOE 356. Outdoor Education—Field Experience I** **3 hours**

*Prerequisite:* Five (5) hours of Outdoor Education.

Field experience in an appropriate outdoor school, park, nature center, camp or other educational setting approved by the instructor. At least 150 clock hours of work experience are required. Procedures and guidelines are available from the School.

**EDOE 357. Outdoor Education—Field Experience II** **3 hours**

*Prerequisite:* EDOE 356. May be taken concurrently.

Field experience in an appropriate outdoor school, park, nature center, camp or other educational setting approved by the instructor. At least 150 clock hours of work experience are required. This may be a pre-approved task force experience. Procedures and guidelines are available from the School.

**EDOE 390. Outdoor Education Seminar** **1 hour**

*Prerequisite:* Junior or senior standing.

This course is designed to present an overview of outdoor education issues and contemporary problems.

**EDOE 265/465. Outdoor Education Topics** **1-2 hours**

*Prerequisites:* EDOE 138 or permission of the instructor. Junior or senior standing.

Selected topics in outdoor education curriculum, skills, counseling, environmental study, etc. May be repeated. Maximum of six (6) hours.

**EDOE 295/495. Directed Study** **1-2 hours**

*Prerequisite:* Admission to Teacher Education.

This course permits the advanced student with adequate preparation to pursue independent study in special fields. This course may be repeated for credit.

**EDUCATION**

**EDUC 127. Growth Years** **2 hours**

A study of life from prenatal through the adolescent years. Emphasis is placed on the emotional, social, physical, and psychological development of the individual.

**EDUC 135. Introduction to Elementary Education** **2 hours**

Required of all students seeking elementary licensure. Designed to acquaint the student with the experiences, qualifications, and duties of the classroom teacher. This course is also designed to give education majors an opportunity to be immersed in the experience of a Professional Development School, providing their first clinical teaching experience. The course covers teaching as a profession, the history of education, current issues, and trends in public and Seventh-day Adventist education.

**EDUC 136. Introduction to Middle and Secondary Education** **2 hours**

Required of all students seeking middle or secondary licensure. Designed to acquaint the student with the experiences, qualifications, and duties of the classroom teacher. This course is also designed to give education majors an opportunity to be immersed in the experience of a Professional Development School, providing their first clinical teaching experience. The course covers teaching as a profession, the history of education, current issues, and trends in public and Seventh-day Adventist education.

**EDUC 217. Psychological Foundations of Education (F-1)** **2 hours**

*This course is cross-listed with PSYC 217. A student may receive credit for this course from only one program.*

The study of psychological information and its application to the processes of teaching and learning. The course covers subjects such as theories of learning, pupil characteristics, pupil variability, culture and community, motivation, creating learning environments, and student assessment.

**EDUC 240. Education for Exceptional Children and Youth** **2 hours**

A course in the education of exceptional children in the regular classroom. It includes a study of the wide range of factors contributing to the exceptionality, the identification of exceptional children and youth by the classroom teacher and the consequent classroom implications. Twenty (20) hours of clinical and field experience will be required.

**EDUC 260. Technology in Education (A-4)** **3 hours**

An introduction to computers and the Internet for assistance in efficient management and effective learning within the school environment. Development of and appreciation for their potential and limitations include understanding virus control in addition to safe, responsible, and effective use. Experience will be gained in the use of word processors, spreadsheets, databases, desktop publishing software, e-mail and access of information. This course meets the technology requirements for NAD recertification and covers the computer competencies required by Southern Adventist University.

**EDUC 325. Philosophy of Christian Education (W)** **2 hours**

*Prerequisite:* Admission to Teacher Education or permission of the instructor.

A study of the scriptural principles and philosophic base of Christian education as expounded by Ellen G. White and implemented by the Seventh-day Adventist Church.

**EDUC 330. Library Materials for Children** **2 hours**

This course presents to the student a knowledge of a wide variety of books and related materials for children, grades K-8. Develops an appreciation for books and reading that can be enthusiastically transmitted to young readers through critical evaluation and selection of books and materials. Correlates the use of books and materials to the specific needs and interests of young readers.

**EDUC 332. Elementary Reading Methods** **3 hours**

*Prerequisite:* Admission to Teacher Education.

Survey of the materials and methods used in teaching reading in the elementary grades. It emphasizes the approaches to teaching reading including phonics instruction. Fifteen (15) hours of observations, micro-teaching, and field experience are required.

**EDUC 337. Middle School Methods** **3 hours**

*Prerequisite:* Admission to Teacher Education

This course focuses on applied methods of teaching the middle school curriculum. It will provide general knowledge of current teaching methods, strategies of learning, lesson planning, evaluation, textbook selection and critical curriculum issues facing educators today. A minimum of fifteen (15) hours of field-based experience are required. (Fall)

**EDUC 356. Classroom Assessment** **2 hours**

*Prerequisite:* Admission to Teacher Education or permission of school dean.

This class is designed to prepare preservice teachers in the assessment of classroom learning and testing. Discussion will include current and future trends, test construction, and appropriate use of test results. Fifteen (15) hours of clinical and field experience are required.

- EDUC 368. School Leadership** **3 hours**  
*Prerequisite:* Admission to Teacher Education or permission of the dean.  
 Knowledge, skills, and relationships to be an effective educational leader. Includes an introduction to theoretical administrative and organizational foundations of management and leadership in small school and outdoor school facilities. (Winter)
- EDUC 422. Behavior Management—Secondary** **2 hours**  
*Prerequisite:* Admission to Teacher Education.  
 Behavior problems arising as a result of the adolescent’s psychological and social dynamics will be addressed utilizing contemporary behavioral management techniques appropriate for clinical and educational settings. This course requires fifteen (15) hours of field experience. (Fall)
- EDUC 426. K-2 Multiage Methods** **2 hours**  
*Prerequisite:* Admission to Teacher Education.  
 Designed to give the student an understanding of administration, program planning, materials, and strategies for teaching in kindergarten and multiage classrooms. Emphasis is given to application of the principles of child development and learning to promote harmonious physical, mental, social, and emotional growth. A minimum of fifteen (15) hours of observations, micro-teaching, and field experience are required.
- EDUC 434. Reading in the Content Areas** **2 hours**  
*Prerequisite:* Admission to Teacher Education.  
 This course will help teachers focus on those reading skills essential for the needs of each student. It will include modeling the process necessary for reading and learning concepts in a subject area and instructing students so they can become independent learners. Additionally, the development of vocabulary, comprehension and study/reference skills in grades 7-12 will be covered. Causes of reading problems, assessment procedures, and organization of a sound reading program are stressed. Principles learned will be applied in classroom settings. A minimum of ten (10) hours of field experiences required.
- EDUC 437. Curriculum and General Methods, Grades 7-12** **1 hour**  
*Prerequisite:* Admission to Teacher Education.  
 This course will include the secondary curriculum content—factors that influence change, the most important current practices, and critical curriculum issues facing educators today. It will provide general knowledge of current teaching methods, strategies of learning, and evaluation procedures. A minimum of ten (10) hours of field-based experience are required.
- EDUC 438. Curriculum Content Methods, Grades 7-12** **1 hour**  
*Prerequisite:* Admission to Teacher Education.  
 The majors which require methods courses are: Biology, Chemistry, English, \*French, History, Mathematics, Music, Physical Education and Health, Physics, Religious Education, and \*Spanish. Directed observation in selected schools and attendance at local professional meetings are considered part of this course. Among the student’s responsibilities will be the collection and organization of a file of teaching materials, the preparation of lesson plans as set forth in the Teacher Education Program, and evaluation of textbooks. Twenty (20) hours of field experiences in selected schools and attendance at selected local professional meetings are considered a part of the course. \*Pending state approval.
- EDUC 439. Curriculum and General Methods, Grades K-12** **2 hours**  
*Prerequisite:* Admission to Teacher Education.  
 This course will include kindergarten through secondary curriculum content, factors that influence change, the most important current practices and critical curriculum issues facing K-12 educators today. It will provide general knowledge of current K-12 teaching methods, strategies of learning, and evaluation procedures. A minimum of ten (10) hours of field-based experience are required. This class is for Art, Music, and Physical Education majors only
- EDUC 441. Secondary Physical Education Methods** **2 hours**  
 The class is designed to provide instruction to pre-service teachers as to the different styles of teaching secondary physical education. Other topics include teacher effectiveness, systematic observation analysis, standards based curriculum planning, and authentic assessment. The class includes observation and practice teaching at local schools.

- EDUC 450. Reading Assessment and Instruction** **3 hours**  
*Prerequisite:* EDUC 332.  
An advanced course in comprehensive reading instruction. Candidates will become familiar with classroom reading assessments that inform effective reading instruction. This is a field-work intensive class with three hours weekly devoted to assessments and instruction of small groups of elementary students, in addition to classroom instruction.
- EDUC 453. Mathematics Methods in the Elementary School** **2 hours**  
*Prerequisite:* Admission to Teacher Education.  
Includes curriculum organization, materials, methods, and instructional aids with emphasis on multi-grade classrooms. Attention is given to the sequential skill development and to changes in the mathematical contents, technology and pedagogy. Observation and micro-teaching required. A minimum of fifteen (15) hours of observations, micro-teaching, and field experience are required.
- EDUC 454. Science and Health Methods in the Elementary School** **2 hours**  
*Prerequisite:* Admission to Teacher Education.  
Includes curriculum organization, methods, materials and equipment with emphasis on multi-grade classrooms. Techniques and materials are examined using basic principles of the scientific method. A minimum of fifteen (15) hours of observations, micro-teaching, and field experience are required.
- EDUC 455. Bible Methods in the Elementary School** **2 hours**  
*Prerequisite:* Admission to Teacher Education.  
A course to develop teaching objectives, materials, and strategies in Biblical education with emphasis on the Christ-centered curriculum and integration of faith and learning. Special attention will be given to multigrade classrooms. A minimum of fifteen (15) hours of observations, micro-teaching, and field experience are required.
- EDUC 456. Language Arts Methods in the Elementary School** **2 hours**  
*Prerequisite:* Admission to Teacher Education.  
Curriculum organization, methods, materials, and instructional aids with emphasis on multigrade classrooms. Strategies for instruction in writing, spelling, grammar, literature, and composition are developed. A minimum of fifteen (15) hours of observations, micro-teaching, and field experience are required.
- EDUC 457. Social Studies Methods in the Elementary School** **2 hours**  
*Prerequisite:* Admission to Teacher Education.  
A course to develop teaching objectives, instructional strategies, materials, and methods when integrating social studies, geography, and the worldwide mission of the church. Special attention will be given to multi-grade classrooms. A minimum of fifteen (15) hours of observations, micro-teaching, and field experience are required.
- EDUC 460. Special Education Seminar** **1 hour**  
*Prerequisite:* Admission to Teacher Education.  
Provides opportunity for the prospective teacher to develop appreciation for children who require special modalities for learning. Field experiences (up to thirty [30] hours) will permit interaction with students with various exceptionalities.
- EDUC 461. Multicultural Education Seminar** **1 hour**  
*Prerequisite:* Admission to Teacher Education.  
A course designed to develop a global perspective in the teacher. Opportunities will be given for interaction in an educational setting with students from varied cultural and minority groups. Adaptation of teaching methods and content to students' backgrounds will be prominent in the fifteen (15) hours of field experiences.
- EDUC 463. Small Schools Seminar** **2 hours**  
*Prerequisite:* Admission to Teacher Education.  
Required of all candidates seeking licensure K-8. Topics will include the specialized needs of the multi-grade teacher in administration, record keeping, curriculum management, and organization in small schools.

- EDUC 465. Pre-Session Practicum** **1 hour**  
*Prerequisites:* Admission to Student Teaching.  
 This course is designed to give experience in the “start up” dynamics of elementary and secondary programs. It involves 40 clock hours of on-site work with a qualified supervising teacher for two (2) weeks prior to the Fall Semester. The student is required to arrange for his/her own placement and to submit a practicum application to the School of Education and Psychology office by May 15 of the year in which the practicum is to be done.
- EDUC 466. Enhanced Student Teaching K-8** **12 hours**  
*Prerequisite:* Admission to Student Teaching.  
 Designed as a full-time practicum for one semester. In addition to student teaching, candidates will attend regularly scheduled seminars. Candidates will also become certified in First Aid/CPR. Students are placed in two different settings during the semester. Cooperating teachers, determined by the district and university personnel, are selected according to experience, certification, and competence, and share supervision responsibilities with Southern Adventist University faculty, who assume responsibility for the final summative evaluation. No other courses may be taken during student teaching.
- EDUC 468. Enhanced Student Teaching 7-12** **12 hours**  
*Prerequisite:* Admission to Student Teaching.  
 Designed as a full-time practicum for one semester. In addition to student teaching, candidates will attend regularly scheduled seminars. Students are placed in two different settings (7-8, 9-12) during the semester. Cooperating teachers, determined by the district and university personnel, are selected according to experience, certification, and competence, and share supervision responsibilities with university faculty, who assume responsibility for the final summative evaluation. Students may not be enrolled in any other class work during this semester.
- EDUC 469. Enhanced Student Teaching K-12** **12 hours**  
*Prerequisite:* Admission to Student Teaching.  
 (This course is for music and physical education majors only.)  
 Designed as a full-time practicum for one semester. In addition to student teaching, candidates will attend regularly scheduled seminars. Students are placed in three different settings (K-4, 5-8, 9-12) during the semester. The time spent will be approximately 6 weeks in each area. Cooperating teachers, determined by the district and university personnel, are selected according to experience, certification, and competence, and share supervision responsibilities with university faculty, who assume responsibility for the final summative evaluation. Students may not be enrolled in any other courses during this semester.
- EDUC 470. Enhanced Student Teaching 5-8** **12 hours**  
*Prerequisite:* Admission to Student Teaching.  
 Designed as a full-time practicum for one semester. In addition to student teaching, candidates will attend regularly scheduled seminars. Students are placed in two different settings—outdoor and traditional—during the semester. Cooperating teachers, determined by the district and university personnel, are selected according to experience, certification and competence, and share supervision responsibilities with university faculty, who assume responsibility for the final summative evaluation. No other class work may be taken during student teaching unless authorized by the Teacher Education Council.
- EDUC 475. Workshop in Education (Methodology)** **1-3 hours**  
 Experienced teachers are given opportunity to work under supervision on curriculum problems. Credit is also available for preservice students as an elective.
- EDUC 485. Workshop in Education (Content)** **1-3 hours**  
 Experienced teachers are given opportunity to develop new skills and gather new facts in content fields at various levels. Credit is also available for preservice students as an elective.
- EDUC 295/495. Directed Study** **1-2 hours**  
*Prerequisite:* Admission to Teacher Education.  
 This course permits the advanced student with adequate preparation to pursue independent study in special fields. This course may be repeated for credit.

## PSYCHOLOGY

- PSYC 124. Introduction to Psychology (F-1) 3 hours**  
A beginning course in the basic principles and concepts of psychology. Special attention is given to provide an exposure to a wide variety of human behaviors, which may include but are not limited to: sensation, perception, learning, memory, thinking, development motivation and personality. Included in this course are twenty (20) hours of active learning experience, which may include field experiences outside the classroom.
- PSYC 128. Developmental Psychology (F-1) 3 hours**  
A study of human development from a lifespan perspective. Emphasis is placed on the scientific study of growth and change in the areas of physical, cognitive, socioemotional, and spiritual development of the individual. This course requires fifteen (15) hours of community service.
- PSYC 129. Developmental Psychology for Nursing 2 hours**  
A life-span approach to the study of the physical, cognitive, social-emotional, and spiritual development of the individual from the prenatal period through the adult years, from a nursing perspective. This two credit-hour course, comprising 1.5 credit hours of theory and 0.5 hours of clinical nursing application per week, provides nursing students opportunity through selected activities and field observations to make beginning levels of developmental assessments of individuals at various points on the life span.
- PSYC 217. Psychological Foundations of Education (F-1) 2 hours**  
*This course is cross-listed with EDUC 217. A student may receive credit for this course from only one program.*  
The study of psychological information and its application to the processes of teaching and learning. The course covers subjects such as theories of learning, pupil characteristics, pupil variability, culture and community, motivation, creating learning environments, and student assessment.
- PSYC 224. Social Psychology (F-1) 3 hours**  
A study of human behavior as affected by group living. Dynamics of groups, social roles, communication, and mass behavior are focuses of consideration. Credit applicable for either psychology or sociology emphasis, but not for both.
- PSYC 230. Principles and Application of Cognitive Development 2 hours**  
*Prerequisite:* PSYC 124, or EDUC 217, or permission of instructor.  
A study of the psychological process by which humans acquire knowledge. Perception, reasoning, problem solving, and language skills will be analyzed. Emphasis will be placed on the applications of cognitive processes to the teaching/learning environments. The practical application of the knowledge learned from cognitive theories is applied to teaching and ten (10) hours of clinical experience is required.
- PSYC 231. Multicultural Relations (F-1) 3 hours**  
See SOCI 230 for course description. (Credit not permitted if SOCI 230 or SOCW 230 has been taken.)
- PSYC 233. Human Sexuality (F-1 or F-2) 3 hours**  
See SOCI 233 for course description. (Credit not permitted if SOCI 233 has been taken.)
- PSYC 240. Psychology of Exceptional Children and Youth 2 hours**  
See EDUC 240 for course description. (Credit not permitted if EDUC 240 has been taken.)
- PSYC 249. Death and Dying (F-1) 2 hours**  
See SOCI 249 for course description. (Credit not permitted if SOCI 249 or SOCW 249 has been taken.)

- PSYC 297. Research Design and Statistics I (W)** **3 hours**  
*Prerequisite:* EDUC 135 or PSYC 124 or PSYC 128.  
 This course provides an introduction to various research methods in psychology and other social and behavioral sciences. Students are introduced to APA (American Psychological Association) style, descriptive statistics, and basic research design. Emphasis is placed on 'doing research' in psychology. Students are guided in understanding the role of statistics in research design and are introduced to computer-aided data analysis using SPSS (Statistical Package for the Social Sciences). Lab fee \$15.
- PSYC 315. Abnormal Psychology (F-1)** **3 hours**  
*Prerequisite:* PSYC 124 or 128.  
 A study of the etiology of pathological behavior and the factors of good adjustment and mental health. Attention is paid to several continuing or recent controversial issues in the field of psychopathology. Included in this course are active learning experiences.
- PSYC 326. Physiological Psychology** **3 hours**  
 This course focuses on the physiological substrates of behavior. Specific attention is given to the physiological basis of learning and motivation, sensation, emotion, neural encoding, and sleep. Further analysis of the structural and functional organization of the brain and nervous system. This course will be offered in alternate years.
- PSYC 336. Language Acquisition and Development** **2 hours**  
*Prerequisite:* PSYC 124 or 128.  
 A study of the major theories of language acquisition, with emphasis on language development beginning at birth and extending through middle childhood. This course incorporates ten (10) hours of active learning experiences, five (5) hours of which require field experiences outside the classroom.
- PSYC 346. Introduction to Personality Theories** **3 hours**  
*Prerequisites:* PSYC 124 and 128.  
 This course is an exploration of the major paradigms of personality theory from a Christian perspective. For example, psychoanalysis, behaviorism, humanism, existentialism, and others will be covered. It will focus on the modern theorists, including White, Rogers, Skinner, May, Bandura, Mischel, Wilson, and Barash. A study of human motivation and an exploration of individual personality perspective will provide useful personal information.
- PSYC 349. Aging and Society (F-1) (W)** **3 hours**  
 See SOCI 349 for course description. (Credit not permitted if SOCI 349 has been taken.)
- PSYC 356. Classroom Assessment** **2 hours**  
 See EDUC 356 for course description. (Credit not permitted if EDUC 356 has been taken.)
- PSYC 357. Psychological Testing** **3 hours**  
*Prerequisites:* PSYC 124 and PSYC 297 or Math 215 or approval of instructor.  
 This course is designed to introduce the student to the principles of testing, particularly as it relates to the practice of psychology. Specifically, the course examines the purpose of individual assessment of ability, aptitude, achievement, interest, and personality. Theory and basic concepts underlying the individually administered and group tests will be evaluated. Non-standardized tests and other techniques for psychological assessment will also be addressed.
- PSYC 377. Fundamentals of Counseling (F-1) (W)** **3 hours**  
*Recommended:* PSYC 315 or 346.  
 This is an introduction to the major theories and practices of individual counseling. The dynamics of the helping relationship are analyzed. Theory and practice will be integrated.
- PSYC 384. Experimental Psychology** **3 hours**  
*Prerequisite:* PSYC 297.  
 This course focuses on experimentation in the field of psychology. Specifically, students will be introduced to conducting simple experiments in such areas as learning, cognition, sensation, perception, and social psychology. This course will be offered in alternate years.



- PSYC 387. Comparative Psychology** **3 hours**  
 See BIOL 387 for course description. (Credit not permitted if BIOL 387 has been taken.)
- PSYC 415. History and Systems of Psychology (F-1) (W)** **2 hours**  
*Prerequisite:* PSYC 124. Senior standing for BA/BS in Psychology or permission of instructor. Philosophical and historical backgrounds of psychology. This is the capstone course of the psychology undergraduate program.
- PSYC 421. Behavior Management—Elementary** **2 hours**  
*Prerequisite:* Admission to Teacher Education.  
 Examines basic principles of discipline applicable to elementary school children. It reviews a variety of philosophical approaches to discipline, and identifies and role plays practical procedures for administrators and practitioners by which to attain and maintain acceptable management practices. In addition, the course seeks to probe the concept of discipline as a way of life in which the individual is assisted in developing a satisfactory and fulfilling lifestyle. This course requires five (5) hours of clinical experiences and ten (10) hours of field experiences. (Winter)
- PSYC 422. Adolescent Psychology** **3 hours**  
*Prerequisite:* PSYC 124 or 128.  
 The determinants and implications of behavioral characteristics and developmental patterns during adolescence will be studied. Content will include the psychological and social dynamics underlying the crises and issues specific to adolescents in modern society.
- PSYC 423. Behavior Management—Secondary** **2 hours**  
 See EDUC 422 for course description.
- PSYC 432. Industrial/Organizational Psychology** **3 hours**  
 A study of human behavior in industries and organizations. Major theories, issues, research, and methods will be introduced. Emphasis is given to acquainting students with the possible applications of psychology to the fields of business and organizational management. This course will be offered in alternate years.
- PSYC 460. Group Processes** **3 hours**  
*Prerequisite:* PSYC 377.  
 This course will offer the advanced student the opportunity to explore through practice the various roles of group dynamics. The experience will provide skill development for the management of small groups in therapy, school, and church settings. This course will be offered in alternate years.
- PSYC 465. Topics in Psychology** **3 hours**  
*Prerequisite:* Psychology major with junior or senior standing.  
 Selected topics in psychology as chosen from such areas as: psychology of religion, ethics, individual differences, psychology of women, sensation and perception, etc. This course may be repeated for credit with an appropriate change in topics.
- PSYC 479. Family Counseling** **3 hours**  
*Prerequisite:* PSYC 377.  
 An advanced counseling techniques course including an emphasis on family and individual counseling and how to direct persons to make changes towards more effective interpersonal relationships.
- PSYC 490. Psychology Seminar** **1 hour**  
*Prerequisite:* Psychology major or minor with senior standing.  
 This course is designed to present an overview of psychology issues and contemporary problems.
- PSYC 491. Psychology Practicum** **1-2 hours**  
*Prerequisite:* Psychology major with junior or senior standing and approval of the instructor.  
 Supervised volunteer/work experience in related fields of psychology. At least forty clock hours of work experience are required for each semester hour of credit. May be repeated for credit for up to 3 hours. Grades will be assigned on an A, B, or F basis.

**PSYC 295/495. Directed Study**

**1-2 hours**

*Prerequisite:* Approval of instructor.

This course permits the student with adequate preparation to pursue independent study in special fields. The area of study will appear on the transcript. Directed study arrangements are to be completed by the student in advance of registration after consulting with the instructor. Procedures and guidelines are available from the school. May be repeated for credit.

**PSYC 497. Research Design and Statistics II (W)**

**3 hours**

*Prerequisite:* PSYC 297 or MATH 215 or approval of instructor.

This course is the second of the two-part series, Research Design and Statistics. The focus is on research methodology, inferential statistics, and non-parametric methods of data analysis. Each student is required to complete an independent research project. Data analysis techniques utilize SPSS (Statistical Package for the Social Sciences). Lab fee \$15.

(A-4) (F-1) (F-2) (G-2) (W) See pages 27-31 for explanation of general education requirements.

# ENGINEERING STUDIES

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## Engineering Studies Committee:

Henry Kuhlman (Chair), Ken Caviness, John Durichek

Southern Adventist University Physics Department offers the first two years of a baccalaureate degree in engineering. Upon completing the two-year engineering studies program, students transfer to the Walla Walla College School of Engineering, with which Southern Adventist University is affiliated, for the final two years. Southern Adventist University awards an Associate of Science degree in Engineering Studies. Walla Walla College, located in Washington State, awards a Bachelor of Science in Engineering degree with concentrations in civil, electrical, and mechanical engineering and a pre-professional Bachelor of Science degree in bioengineering.

The WWC School of Engineering offers a high quality program that is fully accredited by the Accreditation Board for Engineering and Technology—the only nationally recognized organization which accredits engineering programs. It has an enrollment of approximately 250 students, many of whom are transfer students from affiliated Seventh-day Adventist colleges or universities.

The Southern Adventist University affiliation with Walla Walla College makes the transition to the final two years of the baccalaureate engineering program essentially the same as if the first two years were taken there. Even though transfer to Walla Walla College is simpler than to a non-affiliated school, the Southern Adventist University engineering studies program is compatible with baccalaureate engineering programs of many colleges and universities.

## ASSESSMENT

The engineering studies program is designed to parallel the first two years of the baccalaureate engineering degree at Walla Walla College. It is regularly assessed by means of one or two campus visits each year by engineering faculty from their College of Engineering.

## PROGRAM IN ENGINEERING STUDIES

### Major—A.S. Engineering Studies (35 Hours)

<u>Required Courses</u>		<u>Hours</u>	<u>Required Courses, continued</u>		<u>Hours</u>
ENGR 149	Intro Mech Drawing/CADD	3	MATH 200	Elem Linear Algebra	2
ENGR 249	CADD Mechanical I	3	MATH 218	Calculus III	4
ENGR 211	Eng Mech: Statics	3	PHYS 211-212	General Physics	6
ENGR 212	Eng Mech: Dynamics	3	PHYS 213-214	General Physics Lab	2
MATH 181	Calculus I	3	PHYS 215-216	Gen Physics Calc App	2
MATH 182	Calculus II	4			
			<u>Required Cognates</u>		<u>Hours</u>
			CHEM 151-152	General Chemistry	8
			COMM 135	Intro to Public Speaking	3
			CPTR 124	Fundamentals of Programming	4

Sample Freshman Year Sequence  
**A.S. Engineering Studies**

<u>1st Semester</u>		<u>Hours</u>	<u>2nd Semester</u>		<u>Hours</u>
CHEM 151	General Chemistry	4	CHEM 152	General Chemistry	4
CPTR 124	Fundamentals of Programming	4	ENGR 249	CADD Mechanical I	3
ENGL 101	College Composition	3	MATH 200	Elem Linear Algebra	2
ENGR 149	Intro to Mech Drawing/CADD	3	MATH 182	Calculus II	4
MATH 181	Calculus I*	3	PEAC 125	Fitness for Life	1
		17	RELB 125	Life and Teachings	3
					17

\*Engineering students are expected to have taken a year-long precalculus course (beyond Algebra II) in high school. Precalculus Algebra (MATH 120) is taught during the SAU August summer session.

The total number of hours for the A.S. degree in engineering studies is 64. Students who plan to continue their education at an engineering school other than Walla Walla College should take that school's catalog to the engineering adviser for guidance in selecting general education courses.

**ENGINEERING COURSES**

**ENGR 149. Introduction to Mechanical Drawing and CADD (G-1) 3 hours**

See TECH 149 for course description.

**ENGR 211. Engineering Mechanics: Statics 3 hours**

*Pre- or co-requisites:* MATH 182; PHYS 211, 213.

Two and three-dimensional equilibria employing vector algebra; friction; centroids and center of mass, virtual work, and moments of inertia. (Fall)

**ENGR 212. Engineering Mechanics: Dynamics 3 hours**

*Pre- or co-requisites:* ENGR 211; MATH 218; PHYS 212, 214, 311-312.

One and two-dimensional kinetics and kinematics of rigid bodies by vector calculus; dynamics of rotation, translation and plane motion; relative motion; work and energy; impulse and momentum. (Winter)

**ENGR 249. CADD Mechanical I (G-1) 3 hours**

*Prerequisite:* ENGR 149 or equivalent.

An introduction to Computer-Aided Drafting. A study of the computer as an aid in drawing and design as it applies to technical, mechanical, architectural and electrical fields using Auto Cad and Cad Key. Six periods laboratory each week. Lecture as announced by the instructor. (Winter)

(G-3) See pages 27-31 for general degree and general education requirements.

# ENGLISH

**Chair:** Wilma McClarty

**Faculty:** Rachel Byrd, Joan dos Santos, Jan Haluska, Debbie Higgins,  
Helen Pyke (Composition Coordinator), Marcus Sheffield

**Adjunct Faculty:** Penny Kennedy, Dennis Negron, Jodi Ruf

The English Department offers two categories of classes that view man's search for truth and its most convincing expression through a Christian perspective. Language courses aid students in developing ease, confidence, and competence in the art of effective communication and in acquiring knowledge of the science of language; literature courses develop the ability to discern and appreciate the best literary works.

Students majoring or minoring in English must meet the specific requirements of the English Department (below) and the General Education program (pages 27-31). For the English major, intermediate foreign language is required. College Composition does not count toward an English major or minor, but students majoring or minoring in English must earn a grade of C or higher in College Composition. The nine upper division literature classes are all W courses and hence require word processing skills.

## MISSION STATEMENT

The mission of the Department of English is to provide general education students with basic communication and literary analysis skills in a Christian context, to offer support services for students needing help with their writing, and to prepare English majors for graduate school and/or the job market.

## ASSESSMENT

As a requirement for graduation and as part of a departmental assessment process, senior English majors take a written exam (Literature in English Major Field Test) and do a written evaluation of departmental programs. Results provide information used to improve departmental programs; the EMFT is administered by the Counseling Center. Majors are informed about the purpose and nature of these assessment activities when they enter the English program.

## PROGRAMS IN ENGLISH LANGUAGE AND LITERATURE

### Major—B.A. English (30 Hours)

<u>Required Courses</u>	<u>Hours</u>	<u>Select 9 Hours From:</u>	<u>Hours</u>
ENGL 214	3	ENGL 217	3
ENGL 215	3	ENGL 335	3
ENGL 216	3	ENGL 336	3
ENGL 305	3	ENGL 337	3
ENGL 315	3	ENGL 338	3
ENGL 445	3	ENGL 444	3
ENGL 313	3	ENGL 323	3
OR		OR	
ENGL 314	3	ENGL 425	3
		ENGL 313	3
		OR	
		ENGL 314	3
		ENGL 491	3
		OR	
		ENGL 492	3

Majors may substitute a journalism writing class or English topics course for one English elective.

<u>Required Cognates</u>	<u>Hours</u>	<u>Recommended for teaching majors:</u>	<u>Hours</u>
COMM 135	3	JOUR 205	3
HMNT 205	3	OR	
HIST 374	3	JOUR 174/475	1-3
Intermediate Foreign Language	6		

Students planning to obtain educational certification will need to include the required professional education courses and additional general education requirements in their program as outlined in the Education and Psychology section of this catalog. Students preparing for secondary teacher certification must also take ENGL 430. English majors who minor in journalism or public relations are eligible for internships through the School of Journalism and Communication.

The student must apply for Initial Admission to the Teacher Education Program (usually by the end of the sophomore year) after completing all requirements as outlined under ADMISSION PROCEDURES in the School of Education and Psychology section of the catalog. Initial admission is required before the student can enroll in upper division education courses.

The student must also complete an application and all other requirements for Admission to Student Teaching. Prior to the professional semester, the student must take and pass the PRAXIS II licensure exam—both the appropriate section of the Principles of Learning and Teaching, and the particular specialty test(s) for the licensure area(s).

Sample Freshman Year Sequence

**B.A. English**  
(Non-Teaching)

<u>1st Semester</u>		<u>Hours</u>	<u>2nd Semester</u>		<u>Hours</u>
ENGL 101	College Composition	3	ENGL 102	College Composition	3
COMM 135	Intro to Public Speaking	3	ENGL 216	Approaches to Lit	3
	Area B, Religion	3		Area D-1, Inter	
	Area C, History	3		Foreign Lang	3
	Area D-1, Inter For Lang	3		Area E, Nat Science	3
	Area G-3, Recreation Skills	1		Minor	3
		<u>16</u>			<u>15</u>

Sample Freshman Year Sequence

**B.A. English**  
(Teaching)

<u>1st Semester</u>		<u>Hours</u>	<u>2nd Semester</u>		<u>Hours</u>
EDUC 135	Intro to Education	2	ENGL 102	College Composition	3
ENGL 101	College Composition	3	ENGL 216	Approaches to Lit	3
RELT 138	Adventist Heritage	3	HLED 173	Health for Life	2
	Area C, History	3	COMM 135	Intro to Public Speaking	3
	Area D-1, Inter For Lang	3		Area D-1, Inter Foreign Lang	3
	Area G-3, Recreation Skills	1		Area E, Nat Science	3
		<u>15</u>			<u>17</u>

**Teaching Endorsement (21 Hours)**

Students certified in another area who want an endorsement for teaching English must take the following classes:

<u>Required Courses</u>	<u>Hours</u>	<u>Required Courses, continued</u>	<u>Hours</u>		
ENGL 205	Grammar and Linguistics	3	ENGL 313	Expository Writing	3
ENGL 214	Survey of American Literature	3		OR	
ENGL 215	Survey of English Literature	3	ENGL 314	Creative Writing	2
ENGL 216	Approaches to Literature	3	ENGL 430	Library Mat for Young Adults	3
			ENGL 445	Ancient Classics	1
			EDUC 438	English Methods	1

**Minor—English (18 Hours)**

<u>Required Courses</u>	<u>Hours</u>	<u>Required Courses, continued</u>	<u>Hours</u>		
ENGL 214	Survey of Amer Lit	3	ENGL 313	Expository Writing (W)	3
ENGL 215	Survey of English Lit	3		OR	
ENGL 216	Approaches to Literature	3	ENGL 314	Creative Writing (W)	3
ENGL 205	Grammar and Linguistics	3		Upper Division Electives	3
	OR				
ENGL 305	Advanced Grammar	3			

**ENGLISH AS A SECOND LANGUAGE PROGRAM (ESL)**

Students whose native language is not English and whose TOEFL (paper-pencil test) scores are between 450-549, or whose TOEFL Computer Based Test (CBT) scores are between 133-212, or whose English ACT score is below 17 will be required to take special English classes offered by the English Department. These students are ineligible for Basic Writing or College Composition until they have completed these special English classes. Students with TOEFL scores below 450 (CBT 133) have not met admissions requirements and hence are ineligible to take classes in the English Department.

Southern Adventist University offers an ESL program with Intermediate and Advanced levels to aid students whose native language is not English. The ESL program is designed to help ESL students improve their English reading, speaking, and writing skills and to prepare for their success in regular academic programs. For details on international ESL students, see the Admissions section of the catalog.

Placement in the ESL program is based on the TOEFL Michigan Test score of the past 12 months.

- Intermediate Level: 1—450-474 (CBT 133-151) (Michigan 70-74)  
(ESL 031,041,051)
- 2—475-499 (CBT 152-172) (Michigan 75-79)  
(ESL 032,042,052)
- Advanced Level: 1—500-524 (CBT 173-195) (Michigan 80-84)  
(ESL 121,131)
- 2—525-549 (CBT 196-212) (Michigan 85-89)  
(ESL 122,132)

To progress from one level to the next, students must earn a minimum grade of C in the course work and achieve a minimum TOEFL score as follows:

- Intermediate Level: 1—475 (CBT 152) (ESL 031,041,051)  
2—500 (CBT 173) (ESL 032,042,052)
- Advanced Level: 1—525 (CBT 196) (ESL 121,131)  
2—550 (CBT 213) (ESL 122,132)

<u>Intermediate Level Courses</u>		<u>Hours</u>	<u>Intermediate Level Courses, continued</u>		<u>Hours</u>
		<u>(Non-Credit)</u>			<u>(Non-Credit)</u>
ESL 031	Language Skills I: Writing 1	3	ESL 051	Language Skills I: Reading/Discourse 1	3
ESL 032	Language Skills I: Writing 2	3	ESL 052	Language Skills I: Reading/Discourse 2	3
ESL 041	Language Skills I: Grammar 1	3	ESL 061	Language Skills I: TOEFL Prep	1
ESL 042	Language Skills I: Grammar 2	3			

Students are allowed to take three additional non ESL credit hours for elective college credit.

<u>Advanced Level Courses:</u>		<u>*Hours</u>	<u>Advanced Level Courses, continued</u>		<u>*Hours</u>
ESL 121	Language Skills II: Writing/Grammar 1	3	ESL 132	Language Skills II: Reading/Discourse 2	3
ESL 122	Language Skills II: Writing/Grammar 2	3	ESL 141	Language Skills II: TOEFL Prep	1 (n/c)
ESL 131	Language Skills II: Reading/Discourse 1	3			

\*In the Advanced level students may earn up to a maximum of 6 elective credit hours based on the highest grades earned. Students are allowed to take 6 additional non ESL credit hours for elective college credit.

**ESL 031. Language Skills I: Writing 1****3 hours (non-credit)**

*Prerequisite:* TOEFL score between 450-474 (CBT 133-151) or 70-74 on the Michigan Test  
A study of the steps in the writing process, the parts of the paragraph and basic essay, and several important patterns of organization. Emphasis on sentence structure and practice in academic writing skills. Students who do not both earn a minimum grade of C and achieve the minimum designated TOEFL score of 475 (CBT 152) will be required to repeat the course. A fee for the TOEFL test will be charged to the student's account.

**ESL 032. Language Skills I: Writing 2****3 hours (non-credit)**

*Prerequisite:* TOEFL score between 475-499 (CBT 152-172) or 75-79 on the Michigan Test  
A study of the steps in the writing process, the parts of the paragraph and the basic essay, and several important patterns of organization. Emphasis on sentence structure and practice in academic writing skills. Students who do not both earn a minimum grade of C and achieve the minimum designated TOEFL score of 500 (CBT 173) will be required to repeat the course. A fee for the TOEFL test will be charged to the student's account.

**ESL 041. Language Skills I: Grammar 1****3 hours (non-credit)**

*Prerequisite:* TOEFL score between 450-474 (CBT 133-151) or 70-74 on the Michigan Test  
A study of form, meaning and use of standard American English grammar. Emphasis on the application of correct grammatical structures in spoken and written English. Students who do not both earn a minimum grade of C and achieve the minimum designated TOEFL score of 475 (CBT 152) will be required to repeat the course. A fee for the TOEFL test will be charged to the student's account.

**ESL 042. Language Skills I: Grammar 2****3 hours (non-credit)**

*Prerequisite:* TOEFL score between 475-499 (CBT 152-172) or 75-79 on the Michigan Test  
A study of form, meaning and use of standard American English grammar. Emphasis on the application of correct grammatical structures in spoken and written English. Students who do not both earn a minimum grade of C and achieve the minimum designated TOEFL score of 500 (CBT 173) will be required to repeat the course. A fee for the TOEFL test will be charged to the student's account.

**ESL 051. Language Skills I: Reading/Discourse 1****3 hours (non-credit)**

*Prerequisite:* TOEFL score between 450-474 (CBT 133-151) or 70-74 on the Michigan Test  
A student of basic reading strategies and practice in analysis of interpretation. Emphasis also given to oral communication skills in academic and non-academic situations. Students who do not both earn a minimum grade of C and achieve the minimum designated TOEFL score of 475 (CBT 152) will be required to repeat the course. A fee for the TOEFL test will be charged to the student's account.

**ESL 052. Language Skills I: Reading/Discourse 2****3 hours (non-credit)**

*Prerequisite:* TOEFL score between 475-499 (CBT 152-172) or 75-79 on the Michigan Test  
A study of basic reading strategies and practice in analysis of interpretation. Emphasis also given to oral communication skills in academic and non-academic situations. Students who do not both earn a minimum grade of C and achieve the minimum designated TOEFL score of 500 (CBT 173) will be required to repeat the course. A fee for the TOEFL test will be charged to the student's account.

**ESL 061. Language Skills I: TOEFL Preparation****1 hour (non-credit)**

*Prerequisite:* Admission to the ESL program  
A course designed to help Intermediate students prepare for the TOEFL test, giving practice and experience in all areas of the test.



**ESL 121. Language Skills II: Writing/Grammar 1** **3 hours**

*Prerequisite:* TOEFL score between 500-524(CBT 173-195); Michigan Test 80-84, and for students who have entered the program with TOEFL scores below 500 (CBT 173), a minimum grade of C in each of the Language Skills I classes.

This course focuses on the composing of well-developed texts for a variety of writing tasks. It explores the writing process and how the correct use of grammar improves writing effectiveness. Students who do not both earn a minimum grade of C and achieve the minimum designated TOEFL score of 525 (CBT 196) will be required to repeat the course. A fee for the TOEFL test will be charged to the student's account.

**ESL 122. Language Skills II: Writing/Grammar 2** **3 hours**

*Prerequisite:* TOEFL score between 525-549 (CBT 196-212); Michigan Test 85-89, and for students who have entered the program with TOEFL scores below 525 (CBT 196), a minimum grade of C in each of the Language Skills I classes.

This course focuses on the composing of well-developed texts for a variety of writing tasks. It explores the writing process and how the correct use of grammar improves writing effectiveness. Students who do not both earn a minimum grade of C and achieve the minimum designated TOEFL score of 550 (CBT 213) will be required to repeat the course. A fee for the TOEFL test will be charged to the student's account.

**ESL 131. Language Skills II: Reading/Discourse 1** **3 hours**

*Prerequisite:* TOEFL score between 500-524 (CBT 173-195); Michigan Test 80-84, and for students who have entered the program with TOEFL scores below 500 (CBT 173), a minimum grade of C in each of the Language Skills I classes.

An integrated course to develop reading, speaking, and listening skills for academic related situations. Students who do not both earn a minimum grade of C and achieve the minimum designated TOEFL score of 525 (CBT 196) will be required to repeat the course. A fee for the TOEFL test will be charged to the student's account.

**ESL 132. Language Skills II: Reading/Discourse 2** **3 hours**

*Prerequisite:* TOEFL score between 525-549 (CBT 196-212); Michigan Test 85-89, and for students who have entered the program with TOEFL scores below 525 (CBT 196), a minimum grade of C in each of the Language Skills I classes.

An integrated course to develop reading, speaking, and listening skills for academic related situations. Students who do not both earn a minimum grade of C and achieve the minimum designated TOEFL score of 550 (CBT 213) will be required to repeat the course. A fee for the TOEFL test will be charged to the student's account.

**ESL 141. Language Skills II: TOEFL Preparation** **1 hour (non-credit)**

*Prerequisite:* Admission to the ESL program

A course designed to help Advanced students prepare for the TOEFL test, giving practice and experience in all areas of the test.

**ENGLISH LANGUAGE AND COMPOSITION****ENGL 100. Basic Writing** **3 hours**

Focuses on development of writing skills necessary for successful entry into ENGL 101 and for increasing English ACT scores. Students whose English ACT score is 16 or below are required to register for this class. In special cases where a Basic Writing student demonstrates the skills to succeed in ENGL 101, the composition coordinator and the teacher of Basic Writing may agree to admit a student to ENGL 101 whose ACT is 16 or below. Students successfully completing this course will earn three institutional elective credits. To pass this course, students must earn a minimum grade of C. Near the end of the course, students will be required to take the English section of the ACT test and must score 17 or higher in order to progress into College Composition 101. The test fee will be charged to their accounts. ENGL 100 does not count toward an English major or minor.

- ENGL 101-102. College Composition (A-1)** **3,3 hours**  
*Prerequisite to ENGL 101:* ACT score of 17 or higher, or TOEFL score of 550 or higher.  
*ENGL 101 is prerequisite to ENGL 102.*  
 A two-semester course focusing strongly on the writing process, especially revision. ENGL 101 emphasizes specific writing skills and principles which readily apply to most writing tasks. Students write expository essays organized according to pre-scribed modes. ENGL 102 reinforces the proficiencies developed in ENGL 101 while focusing on rhetorical and reasoning skills which apply to various persuasive and research writing activities. Students write persuasive essays and a research paper. This course does not count toward an English major or minor. (Fall, Winter, Summer)
- ENGL 205. Grammar and Linguistics for Teachers** **3 hours**  
 The course is a thorough review of traditional grammar and standard American usage, a survey of other grammatical approaches, and an introduction to linguistic topics relevant to the prospective elementary teacher. These topics include the history and development of the English language, the nature of language and its pedagogical implications, and issues surrounding dialects in the classroom.
- ENGL 305. Advanced Grammar** **3 hours**  
*Prerequisite:* Minimum English ACT usage subscore of 13, ENGL 205, or a challenge exam.  
 This course is a systematic study of English grammar from the structuralist point of view with assistance from concepts found in transformational generative grammar. Tradition diagramming is used to help students see and understand English syntax. No previous knowledge of formal grammar is assumed. Designed for English majors. (Fall)
- ENGL 312. Creative Writing: Language Arts  
 Elementary Teacher (G-1) (W)** **3 hours**  
*Prerequisite:* Three hours of literature.  
 A workshop experience designed to provide teachers with tools and skills needed in the elementary classroom. Work provides opportunities to experiment with various genres suitable to the student's chosen level of teaching as well as experience in evaluating creative writings. (Winter)
- ENGL 313. Expository Writing (G-1) (W)** **3 hours**  
*Prerequisite:* ENGL 102  
 A workshop approach that provides practical instruction in expository writing for all disciplines. Emphasis on developing a natural writing style; writing economical but lively prose; increasing vocabulary; and cultivating a writing process which frees writer's block and facilitates thoughtful, cogent, focused, coherent, and fluent writing. Involves reading and analysis of a wide variety of writing. Helpful for all students wishing to improve their writing skills, particularly those headed for graduate school or for professions in which writing is important. Tailored to the needs and interests of students who enroll. (Fall)
- ENGL 314. Creative Writing (G-1) (W)** **3 hours**  
*Prerequisite:* Three hours of literature or permission of instructor.  
 A study of the principles, techniques, and kinds of personalized writing, providing the student with opportunity to develop his own style and to find possible markets for his manuscripts that may be worthy of publication. *This class is not available for audit.* (Winter)
- ENGL 315. Introduction to Linguistics** **3 hours**  
 Linguistics is the scientific study of human language. Introduction to Linguistics is a survey course focusing on the nature of language and language change, language variety, phonology, morphology, syntax, semantics, and ethical issues in language use. A good knowledge of Englishing grammar is assumed. The course includes a survey of the history and development of the English Language. (Winter)
- ENGL 457. U.S. Latino Literature (W)** **3 hours**  
 See SPAN 457 for course description.

**ENGL 491. English Practicum 1-3 hours**

*Prerequisites:* 18 hours in the major, ENGL 313 Expository Writing or ENGL 314 Creative Writing, and formal approval by the department.

The student gains on-the-job experience using English skills in a part-time work situation (maximum of 25 hours per week). A department coordinator works with the student and a local business to oversee placement and evaluation. Both the student and the business assess in writing the quality and nature of the work experience. The student receives 1 credit hour for each 50 hours of work experience. Positions can be paid or non-paid. Procedures and guidelines are available from the department. (Pass/Fail credit).

**ENGL 492. English Internship 3 hours**

*Prerequisites:* 18 hours in the major, ENGL 313 Expository Writing or ENGL 314 Creative Writing, and formal approval by the department.

The student gains on-the-job experience using English skills in a full-time work situation (minimum of 35 hours per week). A department coordinator works with the student and a selected business to oversee placement and evaluation. Both the student and the business assess in writing the quality and nature of the work experience. A minimum of 150 hours of supervised work is required. Positions can be paid or non-paid. Procedures and guidelines are available from the department. (Pass/Fail credit).

**LITERATURE****ENGL 214. Survey of American Literature (D-2) 3 hours**

*Prerequisite:* ENGL 102.

A study of representative selections from major American authors, colonial through modern, with emphasis on ideas, attitudes, and trends having individual, national, and universal interest. (Fall)

**ENGL 215. Survey of English Literature (D-2) 3 hours**

*Prerequisite:* ENGL 102.

A study of representative selections by British writers, with special emphasis on the author's philosophy as compared or contrasted with Bible-based thinking, and a review of literary trends and influences from the late Roman period to the present. Among writers receiving strong attention are Chaucer, Shakespeare, Donne, Milton, Wordsworth.

**ENGL 216. Approaches to Literature (D-2) 3 hours**

A study of what recognized poets, short-story writers, dramatists, and novelists have to say about the human condition, emphasizing the various approaches to literature and including an introduction to literary terms and critical evaluation.

**ENGL 217. World Literature in Translation (D-2) 3 hours**

*Prerequisite:* ENGL 102.

World Literature in Translation is a study of significant selections from poetry, drama, and prose, of western and non-western literature from the seventeenth to the twentieth century. (Winter, even years)

**ENGL 323. Nineteenth-Century American Literature (D-2) (W) 3 hours**

English 323 is a chronological study of some of the most important works of American literature written during the nineteenth century. The literary works in this course were written by Washington Irving, Ralph Waldo Emerson, Margaret Fuller, Nathaniel Hawthorne, Herman Melville, Henry David Thoreau, Henry James, and Mark Twain. (Fall, even years)

**ENGL 335. Biblical Literature (D-2) (W) 3 hours**

Biblical Literature is a study of the literary masterpieces of the Bible in translation. The course applies the techniques of oral interpretation and literary analysis to forms of literature such as narrative, lyric poetry, proverb, parable, epistle, and speech. (Winter, odd years)

- ENGL 336. Medieval and Renaissance Literature (D-2) (W)** **3 hours**  
From Chaucer through Milton, the writers and their times. Readings in Middle English narrative, allegory, play, and meditation; in sixteenth and seventeenth-century prose, poetry and dramatic literature, with the study of genre, conventions, and trends. Specific attention to moral and religious issues. (Winter, odd years)
- ENGL 337. Nineteenth-Century British Literature (D-2) (W)** **3 hours**  
A study of British writers from the Romantic or Victorian periods (1785-1901), with special emphasis upon Blake, Wordsworth, Coleridge, Byron, Shelley, Keats, Austen, Tennyson, Dickens, Arnold, Browning, Carlyle, and Wilde. (Winter, even years)
- ENGL 338. Twentieth-Century Writers (D-2) (W)** **3 hours**  
A study of twentieth-century writers with an emphasis on American and/or British works, although world literature in translation may be included. (Winter)
- ENGL 425. Literature of the South (D-2) (W)** **3 hours**  
A study of works written by Faulkner, Welty, Warren, Wright, O'Connor and other southern writers which embody the distinctive cultural heritage of the South. An emphasis on the literary treatment of southern traditions and themes. (Fall, odd years)
- ENGL 430. Library Materials for Young Adults and Adults** **2 hours**  
A survey of the variety of books and related materials available for grades 7-12. Specifically designed for prospective SDA academy teachers, this course correlates critical evaluation and selection to the interests, uses, and specific needs of young adults as they develop their reading habits and skills. Includes a study of censorship and copyright law. (Winter)
- ENGL 444. Restoration and Eighteenth-Century Literature (D-2) (W)** **3 hours**  
This course considers English literature written between the Restoration and Romantic Revolution. Included are poets and essayists from Milton to Johnson, novelists like Defoe and Fielding, and comic playwrights such as Gay and Goldsmith. (Winter, odd years)
- ENGL 445. Ancient Classics (D-2) (W)** **3 hours**  
After beginning with the three great epics that underlie the literature of the Western World—the *Iliad*, the *Odyssey*, and The Book of Job—the course considers a range of Greek and Roman works. Collateral emphasis is on enhancing a student's ability to distinguish between classical Greco-Roman and Judeo-Christian modes of thought. (Fall)
- ENGL 465. Topics in English** **1-3 hours**  
Selected topics in English presented in a classroom setting. Subjects covered will determine how the class applies to the major. This course may be repeated for credit.
- ENGL 295/495. Directed Study** **1-3 hours**  
The content of this course will be adjusted to meet the particular needs of the student. This course also includes credit offered by the English Department on directed study tours. Open only to English majors or minors with the approval of the department chairman in consultation with the prospective instructor. This course may be repeated for credit.

#### EDUCATION

- EDUC 438. Curriculum and Content Methods/English** **1 hour**  
*Prerequisite:* Admission to Teacher Education.  
Attention is given to methods and materials of instruction, planning, testing, and evaluating student performance; the survey and evaluation of textbooks is also included.

(A-1) (D-2) (D-4) (G-1) (W) See pages 27-31 for explanation of general education requirements.

# HISTORY

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**Chair:** Benjamin McArthur

**Faculty:** Lisa Clark Diller, Mark Peach, Dennis Pettibone

History is the study of the human experience. It investigates mankind's ideas, institutions, and activities. In pursuing this investigation, history courses at Southern Adventist University emphasize the Christian view of humanity. This perspective recognizes both the potential and the limitation of human endeavor and thereby permits a broader comprehension of the past and a greater hope for the future.

## APPROVAL OF STUDY PROGRAMS FOR HISTORY MAJORS

Departmental approval is necessary for all programs. A student majoring in history must plan his/her entire study program with a member of the history faculty. Approval is then considered on an individual basis and is granted on the following conditions:

1. Compliance with graduation requirements as explained elsewhere in the catalog.
2. Fulfillment of the professional and individual needs of the student.
3. Embodiment of academic balance and continuity.
4. Completion of senior year assessment.

## ASSESSMENT

Assessment of seniors consists of two parts. First, in the spring semester of their senior year students will take the ETS Major Field Achievement Test in history. Second, at the beginning of the fall semester seniors will take a departmental exam. Preparation for this exam will constitute a one-hour independent study course involving: 1) reading a selected few classics of historical literature; 2) reviewing one's history course work utilizing several thematic questions provided by the history faculty. The subsequent examination will be in the form of a one-hour interview of the candidate by the history faculty. This will be based on the above mentioned materials and also on the student's portfolio of major papers accumulated during his/her history course work. The oral examination is graded on an Honors, Pass, or Fail basis. A failure requires further preparation by the student and another interview before graduation.

## BACHELOR OF ARTS DEGREE IN HISTORY

### Major—B.A. History (30 Hours)

<u>Required Courses</u>		<u>Hours</u>
HIST 154, 155	Amer History & Instit	6
HIST 174, 175	World Civilizations	6
HIST 297	Historiography	2
HIST 490	Senior Exam Preparation	1
HIST 499	Research Meth in History (W)	3

Of the remaining 12 hours, 10 UD hours are required, two from American and two from non-American courses. Six hours of political science may apply to the major.

**Major—B.A. History (30 Hours) cont.**

<b>Require 2 Courses [at least] from:</b>		<b>Hours</b>	<b>Require 2 Courses [at least] from:</b>		<b>Hours</b>
(American History)			(European History)		
HIST 353	From Colony to Nation (W)	3	HIST 374	History of England (W)	3
HIST 355	History of the South (W)	3	HIST 375	Ancient World (W)	3
HIST 356	Natives and Strangers (W)	3	HIST 386	Rise of the West (W)	3
HIST 357	Modern America (W)	3	HIST 387	Europe in the 19 <sup>th</sup> Century (W)	3
HIST 359	Trans of American Culture (W)	3	HIST 388	Contemporary Europe (W)	3
PLSC 254	Amer Nat & State Gov	3	HIST 471	Classics of West Thought I (W)	3
PLSC 353	From Colony to Nation (W)	3	HIST 472	Classics of West Thought II (W)	3
PLSC 357	Modern America (W)	3	PLSC 388	Contemporary Europe (W)	3
			PLSC 471	Classics of West Thought I (W)	3
			PLSC 472	Classics of West Thought II (W)	3
			HIST 364	Christian Church I (W)	3
			OR		
			HIST 365	Christian Church II (W)	3
<b>Required Cognates</b>		<b>Hours</b>			
	Inter Level of Foreign Lang	6			
<b>Require 1 of the following:</b>					
PLSC 224	Principles of Macroeconomics	3			
GEOG 204	World Geography	3			

Upper-division history classes seek to improve skills of writing and speech. All such classes require analytical writing as part of the course work. Additionally, many classes involve discussion and oral class reports as partial basis for the student's grade, most notably HIST 499, Research Methods in History, which requires an extended formal presentation of student research.

History majors must display the ability to apply computer usage to their discipline in two ways: first, a facility with word processing; and second, by a facility in accessing information via the Internet.

Sample Freshman Year Sequence  
**B.A. History**

<u>1st Semester</u>		<u>Hours</u>	<u>2nd Semester</u>		<u>Hours</u>
ENGL 101	College Composition	3	ENGL 102	College Composition	3
HIST 154	American History	3	HIST 155	American History	3
	Area B, Religion	3		Area A-2, Mathematics	0-3
	Area F, Behav/Family/ Health Science	3		Area F, Behav/Family/ Health Science	2
	Area D, Lit/Fine Art	3		Area D, Lit/Fine Art	3
	OR			OR	
	Area D-1, Beg For Lang	3		Area D-1, Beg For Lang	3
		15		Electives	5-2
					16

**Minor—History (18 Hours)**

<b>Required Courses</b>		<b>Hours</b>
HIST 174	World Civilizations	3
HIST 175	World Civilizations	3

The additional twelve hours will be chosen from remaining history courses, six hours of which must be upper division. A minimum of three hours must be chosen from each of the American and European areas. Three hours of political science may be taken in lieu of three hours of history. A student planning to minor in history in order to obtain a second teaching area for denominational certification must take 24 hours (18 hours in history courses) and must include HIST 154, 155, 174, 175, PLSC 254, and GEOG 204 or PLSC 224.

**Minor—Political Economy (18 Hours)**

Combines an interdisciplinary selection of courses helpful for law school preparation. For a further description of this pre-law preparation program, see page 274.

**Minor—Political Science (18 Hours)**

This minor provides opportunity for students to gain practical experience in governmental work as part of an academic program. There are two types of internships for the minor: a Washington D.C. internship supervised by Columbia Union College; and a Tennessee State legislative internship in Nashville. Either internship will give intensive exposure to state or federal government or public advocacy work. There are also opportunities to work in a religious advocacy organization in the nation's capital with the CUC program.

The Political Science minor is an 18-hour program, 9 or 12 hours of which (depending on whether a summer or semester-long internship was taken) would consist of the internship credit. The balance of the minor would require:

1. PLSC 254 American Government
2. 3 to 6 hours of other PLSC courses

For more details on the program, see the History Department chair.

**Minor—Western Intellectual Tradition (18 Hours)**

<u>Required Courses</u>	<u>Hours</u>	<i>Select one (1) of the following:</i>	3
ENGL 445 Ancient Classics (W)	3	ENGL 217 World Lit in Translation	
HIST 471 Classics of Wstrn Thought I (W)		HIST 471 Classics of Wstrn Thought I (W)	
OR	3	HIST 472 Classics of Wstrn Thought II (W)	
HIST 472 Classics of Wstrn Thought II (W)		PHYS/RELT 317 Issues in Phys Sci & Religion (W)	
HIST 295/495 Directed Study	1	RELT 467 Phil & the Christian Faith (W)	
HMNT 205 Arts and Ideas	3		
HMNT 210 Introduction to Philosophy	3		
HMNT 451,452 Honors Seminar	2		

**History as a preprofessional degree:** A student majoring in history who plans to enter a professional school in an area such as medicine or law must present a balanced program of general education classes and electives that will support the professional objectives.

**History as a preparation for teaching:** A student majoring in history who plans to prepare for secondary teacher certification must include six hours upper division Political Science in the major and must also take PLSC 224, 254; and GEOG 204. It is strongly recommended that the student also earn teaching credentials in a field outside of history. No specific supporting field is required but art, behavioral science, business, English, modern languages, and religion are recognized as intimately related to the study of history. A student may receive denominational certification to teach history as a second area by completing a minor in history. Since the entire second semester of the senior year is devoted to certification requirements, students earning teacher certification must finish all history class work before reaching the final semester. Students applying for teacher certification must consult with the School of Education and Psychology to draft a schedule of classes meeting certification requirements.

The student must apply for Initial Admission to the Teacher Education Program (usually by the end of the sophomore year) after completing all requirements as outlined under ADMISSION PROCEDURES in the School of Education and Psychology section of the catalog. Initial admission is required before the student can enroll in upper division education courses.

The student must also complete an application and all other requirements for Admission to Student Teaching. Prior to the professional semester, the student must take and pass the PRAXIS II licensure exam—both the appropriate section of the Principles of Learning and Teaching, and the particular specialty test(s) for the licensure area(s).

**History Department tours:** The Department of History regularly sponsors study tours to foreign countries. The purpose of these tours is to provide students and other participants with an enhanced understanding of history and culture through a combination of traditional lecture and reading with direct observation of historical sites. Academic activities connected with the tours require students to spend an amount of time equal to that expected in a regular classroom setting. Preparatory meetings and assigned reading are included in this computation. Course credit is offered under HIST 295/495 Directed Study in History. Cost of the tours includes charge for academic credit.

**History as general education:** Freshman and sophomore students earning general education credit in history should take courses from the 100 and 200 level. Junior and senior students meeting general education requirements in history should select courses from the 300 and 400 level.

## HISTORY

**HIST 145. Civil War: Soldiers and Civilians** **3 hours**

This on-line course covers the American Civil War with particular attention to the experience of common soldiers and civilians. A variety of resources are used in the class, including on-line material, a compact disc, a textbook, and a Civil War memoir. (Only for qualified academy seniors).

**HIST 154, 155. American History and Institutions (C-1)** **3,3 hours**

An introductory survey of the nation from colonial times to the present. The development of its politics, government and social institutions is covered in each semester of the sequence. This course is recommended as general education for freshmen and sophomores. (Fall, Winter, Summer)

**HIST 174, 175. World Civilizations (C-1)** **3,3 hours**

A study of the development of Western and non-Western culture and government, emphasizing the evolution of European society and its interaction with non-European civilizations. This course is recommended as general education for freshmen and sophomores.

**HIST 297. Historiography** **2 hours**

A course examining historiography, which is the study of historical consciousness and historical writing. The class will focus on Western historiography (classical, European, and the United States). General education credit will not be given.

**HIST 353. From Colony to Nation (C-1) (W)** **3 hours**

A detailed survey of American political and social history from 1607 to 1800, including the founding of the thirteen colonies, the American Revolution, and the establishment of the new nation.

**HIST 355. History of the South (C-1) (W)** **3 hours**

A study of the American South from the Early National period through Reconstruction. Prominent issues will include slavery, sectionalism, the Civil War, and Reconstruction.

**HIST 356. Natives and Strangers (C-1) (W)** **3 hours**

A study of immigration and the role of ethnic groups in American society. Special emphasis on the tension between assimilation and pluralism in the national character.

**HIST 357. Modern America (C-1) (W)** **3 hours**

A study of American History from 1900 on with special examination of the progressive era, normalcy, the depression, the New Deal, and the role of the United States in world affairs. (Fall)



- HIST 359. Transformation of American Culture (C-1) (W) 3 hours**  
A topical approach to nineteenth and twentieth-century American history, focusing on the modernization of life. Among the topics that may be covered are entertainment, the media, urban culture, social relations, transportation, and art and architecture.
- HIST 364. Christian Church I: From the Early Church Through the Middle Ages (C-1) (W) 3 hours**  
A study of the history of western Christianity from the end of the apostolic period to the end of the Middle Ages, emphasizing both institutional and theological development. (Fall)
- HIST 365. Christian Church II: From the Reformation Through the Twentieth Century (C-1) (W) 3 hours**  
A study of the reorientation of western Christianity, beginning with the Protestant Reformation and culminating with contemporary religious trends. (Winter)
- HIST 374. History of England (C-1) (W) 3 hours**  
A survey of the history of Great Britain from Roman times to the twentieth century, emphasizing political, cultural, and economic developments which have influenced western civilization as a whole.
- HIST 375. Ancient World (C-1) (W) 3 hours**  
A study of the three stages of ancient civilization, the Ancient Near East, Greece, Rome, and the contribution each has made to the development of western culture.
- HIST 386. Rise of the West (C-1) (W) 3 hours**  
A study of European history from the fall of Rome to the beginning of the modern age, focusing on those developments which have influenced the institutions and values of modern western civilization. The chronological emphasis is on the eleventh through the sixteenth centuries.
- HIST 387. Europe in the Nineteenth Century (C-1) (W) 3 hours**  
A study of Europe's "long century," from the French Revolution of 1789 to the beginning of World War I in 1914. The course traces Europe's development from a predominantly aristocratic and agricultural culture to an emerging democratic and industrial civilization, devoting particular attention to cultural and social changes.
- HIST 388. Contemporary Europe (C-1) [465 (W)] 3 hours**  
An assessment of political developments and international relations since the outbreak of World War I. Such antithetical forces as peace and war, power and weakness, and sovereignty and dependence are studied in their historical setting. Students may earn either history or political science credit, depending on individual assignments.
- HIST 265/465. Topics in History (C-1) [465 (W)] 3 hours**  
Selected topics in history presented in classroom setting. Subjects covered will determine whether credit is granted in Area I or Area II. This course may be repeated for credit.
- HIST 471. Classics of Western Thought I (C-1) (W) 3 hours**  
A study of the key thinkers in western thought from the Heroic Age of Greece to the Renaissance. Reading from original sources, this class will emphasize the discussion and analysis of ideas that have formed the basis of western thought. Included in the readings are selections from Herodotus, Cicero, St. Augustine, Boccaccio, Montaigne, and St. Ignatius of Loyola.
- HIST 472. Classics of Western Thought II (C-1) (W) 3 hours**  
A study of the key thinkers in the nineteenth and twentieth centuries. Reading from original sources, this class will emphasize discussion of critical ideas that have effected the evolution of contemporary social and political thought. Included in the readings are selections from Locke, Mill, Marx, Nietzsche, Lenin, and Hitler.
- HIST 490. Senior Exam Preparation 1 hour**  
Independent study and reading in preparation for the assessment exam taken by senior history majors.

- HIST 295/495. Directed Study (C-1) [495(W)]** **1-3 hours**  
A course emphasizing individual directed study. The instructor to whom a student is assigned will determine whether credit is upper or lower division. This course also includes credit offered by the History Department on directed study tours. Writing emphasis credit for HIST 495 only. Approval of the department is required prior to registration.
- HIST 497. Research Methods in History (W)** **3 hours**  
Prerequisites: Word processing and familiarity with Internet searches are prerequisites to this course. Historical theories, procedures, and research methods are examined in conjunction with the preparation of a research project. (Fall)

### HUMANITIES

- HMNT 205. Arts and Ideas (D-3)** **3 hours**  
A cultural appreciation class tracing the historical evolution of intellectual movements in western civilization. Ideas from leaders in philosophy and the arts will be studied with appropriate works from music, art, and literature. Students may participate in activities involving specific art forms. Resource persons may assist as available. This course is also offered as part of the European study tour program during selected summer sessions.
- HMNT 210. Introduction to Philosophy (C-1)** **3 hours**  
An introduction to the major schools of Western philosophy, e.g. Platonic, Aristotelian, Medieval, Enlightenment, Hegelian, Analytical. The course will suggest how philosophy can help students think more critically and coherently. Issues of logic, epistemology, freedom of will, and ethics will be explored.
- HMNT 150/350. International Travel** **1 hour**  
One credit hour is available to participants who take a college tour outside the United States. The trip must last seven days excluding travel to and from the tour location, and must include a minimum of 20 hours in museums, historical sites, concerts, drama, and sightseeing. Students will submit written summaries/reflections of their experiences. Credit for this course is not granted simultaneously with credit earned in other tour classes.
- HMNT 451, 452. Honors Seminar** **1,1 hour**  
A study of great books in religion, philosophy, science and social science that have shaped western culture. Required of students in the Southern Scholars program during their junior or senior year. Open to other students with permission of department chair. A complete tuition waiver for this class applies to Southern Scholars students only. Refer to the scholarship on page 282.

### POLITICAL SCIENCE

- PLSC 224. Principles of Macroeconomics (C-2)** **3 hours**  
See ECON 224 for course description.
- PLSC 254. American National and State Government (C-2)** **3 hours**  
An examination of the operation of the executive, legislative, and judicial branches of government of the national, state, and local levels.
- PLSC 353. From Colony to Nation (C-2) (W)** **3 hours**  
A study of the colonial phase of American history with particular emphasis on the political texts of the age.
- PLSC 357. Modern America (C-2) (W)** **3 hours**  
A study of Twentieth-century political developments in the United States, focusing especially on the presidency, Supreme Court, and foreign affairs.
- PLSC 388. Contemporary Europe (C-2) (W)** **3 hours**  
See HIST 388 for course description.

## 146 HISTORY

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- PLSC 465. Topics in Political Science (C-2)** **3 hours**  
See HIST 465 for course description.
- PLSC 471. Classics of Western Thought I (C-2) (W)** **3 hours**  
See HIST 471 for course description.
- PLSC 472. Classics of Western Thought II (C-2) (W)** **3 hours**  
See HIST 472 for course description.
- PLSC 291/491. Political Science Practicum** **3-6 hours**  
Supervised work experience in a state legislative, congressional, or other governmental office. A minimum of 50 clock hours for each hour of credit is required.
- PLSC 292/492. Political Science Internship** **9-12 hours**  
Supervised work experience in a state legislative, congressional, or other governmental office. A minimum of 100 clock hours of work experience is required for each semester hour of credit.
- PLSC 295/495. Directed Study (C-1) [495(W)]** **1-3 hours**  
See HIST 295/495 for course description

## GEOGRAPHY

- GEOG 204. World Geography** **3 hours**  
(C-2 credit for elementary education majors only).  
Maps, land forms, soil, mineral resources, weather, and climate are considered. Man's adjustment to various physiographic regions is studied. (Fall)
- GEOG 306. Cultural Geography (C-2)** **3 hours**  
A course for student missionaries assigned to a country other than the United States. Focuses on geographic and social characteristics. Activities include journal of on-site observations, and two formal papers after return to campus. Prior to departure, the student will make all arrangements with a teacher assigned by the Department of History. A two-thirds tuition waiver applies to this class. Refer to policy on page 287.

## EDUCATION

- EDUC. 438. Curriculum and Content Methods/History** **1 hour**  
*Prerequisite:* Admission to Teacher Education.  
Attention is given to methods and materials of instruction, planning, testing, and evaluating student performances, and the survey and evaluation of textbooks.

(C-1) (C-2) (W) See pages 27-31 for explanation of general education requirements.

# INTERDISCIPLINARY

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The student-designed major is an interdisciplinary program available to any student who wishes to develop a more individualized program of study than those provided by existing majors. It is a coherent program of study that crosses disciplinary lines. One of the major disciplines must be chosen as the primary discipline to provide a coherent focus for the major. In planning the interdisciplinary major, the student selects an advisory committee of three faculty members, two from the primary discipline (including the department/school chair or dean) and one of the secondary disciplines. The Associate Vice-President of Academic Administration also serves on the advisory committee.

All students interested in developing an interdisciplinary major or in applying to the major must meet with the Associate Vice-President of Academic Administration. The requirements are intended to ensure that the interdisciplinary major is integrally related to the goals of a liberal arts education and appropriately reflect the disciplines involved. Each course of study is approved only on a case-by-case basis.

Interdisciplinary major is a privilege granted by the University to students who display unusual motivation to study an area not included among its degree programs. Although the individual student is responsible for the design and planning of the program, he or she must fulfill the following requirements:

1. Completion of general education requirements (including the intermediate level of a foreign language for B.A. degree).
2. The advisory committee must approve the admission to the major. Applications must be made no later than fall semester of the junior year. An applicant should have a minimum grade point average of 3.50. Continuation in the program requires a grade point average of at least 3.30 each semester.
3. Majors will be approved only where university faculty and courses can provide a degree program of high quality. New courses will not be created for a student; however, a directed study course may be provided. In special cases up to nine (9) hours of transfer credit from another institution may apply to a major, particularly of specialized courses not available at SAU.
4. Bachelor of Art degree majors must have 30 hours, of which a minimum of 14 hours will be upper division. A second major or a minor from SAU's degree programs must be included.
5. Bachelor of Science majors must have 42 hours, of which a minimum of 18 hours will be upper division.
6. Courses for the major shall be chosen from at least two and not more than four disciplines.
7. Both B.A. and B.S. majors must include a three (3) hour research project (accomplished under a directed study number). Students will provide a defense of their project before their advisory committee.
8. In order to graduate, the student must have a minimum of 124 semester hours, 40 upper division hours, and three writing classes.

At least 30 of the semester hours in the major must be taken in residence after the student's application and proposal for the major have been approved by the advisory committee. A grade of C or better must be obtained in all courses in the interdisciplinary major.

For the students who design their major, their transcript will give the degree and major: "Interdisciplinary" with the concentration as approved by the Advisory Committee.

Students who receive VA education benefits must have their interdisciplinary major and course of study submitted to and approved by the Tennessee Higher Education Commission as the State Approving Agency before certification to the VA.

# SCHOOL OF JOURNALISM AND COMMUNICATION

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**Dean:** Volker Henning

**Faculty:** Lorraine Ball, Lynn Caldwell, Denise Childs, John Keyes, Stephen Ruf  
Greg Rumsey

**Adjunct Faculty:** Jennifer Cummins, Don Dick, Chris DiCicco, Kathy Gilbert,  
David Hamilton, Wesley Hasden, Darrin Hayes, Tom Hunter, Maria Sager,  
Billy Weeks, Ben Wygal

**Advisory Council:** A current list of Advisory Council members is kept in the School of Journalism & Communication.

## MISSION STATEMENT

In harmony with Southern Adventist University's Christian environment, the School's programs integrate theory and practical skills necessary for graduates to serve in communication-related careers or to enter graduate school.

## ADMISSION CRITERIA

To graduate with a degree from the School of Journalism and Communication, acceptance to the School is required. Declaration as a major is not the equivalent to acceptance to the School of Journalism and Communication. Minimum requirements for admission to the School of Journalism and Communication are:

- Acceptance to Southern Adventist University.
- Completion of category A general education English and Math requirement.
- Completion of COMM 103 and JOUR 105 with a grade of "C" or better.
- Earned overall GPA of 2.25 or better.

Students pursuing a major offered by the School of Journalism and Communication should apply for admission at the end of the freshman year. Transfer students will be considered for admission after completing six hours of major courses in residence with a grade of "C" or better.

The School of Journalism and Communication provides an **educational environment** in which future leaders in telecommunications, journalism, public relations, and related areas can acquire the enduring ethical concepts, the intellectual discipline, and the professional abilities necessary to the mastery and management of a wide range of writing, editing, and other journalistic and public relations skills and techniques.

The School offers the Bachelor of Arts Degree with **majors** in Print Journalism, Intercultural Communication, Broadcast Journalism, and Public Relations, a Bachelor of Science Degree in Mass Communication, a Bachelor of Science Degree in Nonprofit Administration and Development, a Bachelor of Science Degree (combined major) in Public Relations and Business Administration as well as an Associate of Science Degree in Media Technology. **Minors** are also available in Advertising, Broadcast Journalism, Media Production, Intercultural Communication, Journalism (News Editorial), Non-Profit Leadership, Sales, Public Relations, and Visual Communication.

The Print Journalism major prepares students for careers as reporters, writers and editors for daily and weekly newspapers, magazines, wire services, publishing houses and for the vast array of publications that serve the church, business, industry, governmental agencies, the medical field, colleges and universities, and other non-profit organizations.

Students enrolling in the **Broadcast Journalism** major receive preparation for careers in commercial and non-commercial radio and television as reporters, producers, videographers, and managers.

**Public Relations** majors are prepared for careers in business, industry, government, the church, colleges, universities, hospitals, and other medical institutions, and in a wide range of organizations.

Students graduating with a degree in **Intercultural Communication** may find work in multi-national corporations, non-profit organizations, government agencies, and a variety of religious and educational institutions. Students who pursue this degree are prepared to seek employment as communication specialists in culturally diverse settings.

Students graduating with the Bachelor of Science in **Mass Communication** have a broad communication education with a selected specialty that prepares them for a large variety of communication jobs in the church, in corporations, and also in non-profit organizations.

Southern Adventist University's **Nonprofit Administration and Development** degree is designed to meet the demand for entry-level managers with fund development expertise.

The dual major of **Public Relations** and **Business Administration** is a unique degree program. Because it contains the core classes from both majors, it equips students with public relations and business skills and makes graduates especially competitive in the corporate world.

All of the school's bachelor's degree majors prepare students for entry into graduate schools nationwide.

The associate degree in **Media Technology** prepares the student for entry level positions in media production, desktop publishing, or web design.

The **Advertising minor** combined with such majors as Public Relations prepares students for careers in advertising copywriting, advertising design (when coupled with a second minor in Art), and creative directing.

The **Sales minor** combined with a Broadcast major prepares the student for a job as account executive, promotion director, or a media buyer as well as in station promotion. By adding the Sales minor, a student multiplies job opportunities in the field of broadcasting.

Members of the faculty will advise each student in planning a study program that is supportive of individual career goals, that meets degree requirements of the School of Journalism and Communication, and fulfills General Education requirements.

#### AMERICAN HUMANICS CERTIFICATION

The Nonprofit Administration and Development program is affiliated with **American Humanics, Inc.**, in Kansas City, which offers certification for students who graduate with this degree. American Humanics is an alliance of colleges, universities, and nonprofit organizations preparing undergraduates for careers with youth and human service agencies through specified curriculum, co-curricular activities, and internships. American Humanics focuses on leadership and service to humanity, professionalism, measurable competencies, and certification.

American Humanics' mission is "to prepare and certify future nonprofit professionals to work with America's youth and families." American Humanics is affiliated with national nonprofit partners including:

- American Red Cross
- Big Brothers Big Sisters of America
- Boys & Girls Clubs of America

- Boy Scouts of America
- Camp Fire Boys and Girls
- Girls Incorporated
- Girl Scouts of the U.S.A.
- Habitat for Humanity International
- Junior Achievement Inc.
- National Network for Youth
- Special Olympics, International
- United Way of America
- Volunteers of America
- YMCA of the U.S.A.
- YWCA of the U.S.A.
- and other nonprofits

Certification is not automatic with the completion of the degree; American Humanics certification requires competencies in the following:

- career development
- communication
- personal leadership attributes
- historical and philosophical foundations
- youth and adult development
- board/committee development
- fund- raising principles and practices
- human resource development and supervision
- general nonprofit management
- nonprofit accounting and financial management
- nonprofit public relations
- program planning
- risk management

Besides nonprofit certification, the American Humanics certification program offers the following:

- one-to-one mentoring
- networking with prospective employers
- opportunity to “try out” various nonprofit roles
- potential for references and referrals
- exposure to national nonprofit network
- scholarships

#### **AMERICAN HUMANICS CERTIFICATION FOR OTHER MAJORS**

Certification in American Humanics for students majoring in other areas is also available. Certification can be attained by means of the Nonprofit Leadership minor. To make arrangements and apply for certification, contact the campus director.

#### **AMERICAN HUMANICS ASSESSMENT**

Assessment will take place through the American Humanics certification process and with internship and practicum supervisors.



### **JOB OUTLOOK**

Because of the decline in government support of nonprofit, it is more valuable than ever that nonprofit managers have fund development skills. The B.S. in Nonprofit Administration and Development degree is designed to provide both training and internships in fund development as well as in management.

The demand for graduates with these competencies is high with an estimated 50,000 needed annually to fill new staff vacancies. More than one million nonprofit organizations are at work across the country, employing 9 million people and aided by nearly 90 million volunteers.

### **MEET THE FIRMS**

Meet the Firms is a program sponsored by the Schools of Business and Management, Computing, Journalism and Communication, and Visual Art and Design to facilitate students in locating internships and jobs in their fields of study. Meet the Firms seminars are held each fall and winter semester in preparation for the Meet the Firms event. A variety of invited companies meet with students to interview, network, and mentor in preparation for placement.

### **INTERNSHIPS AND ON-THE-JOB TRAINING**

Because of the strong relationships which the school has developed with the Chattanooga area mass media, students in journalism, broadcasting, and public relations have many opportunities to meet and work with professionals in television and radio news, in public relations, advertising, and on daily and weekly newspapers.

**Internships:** Helping students locate internships on newspapers, in publishing houses, in public relations and fund development departments, in advertising agencies, and in radio and television newsrooms is a vital part of the education program provided by the school.

An Advisory Council and a Consulting Board advise the school in providing internships that give on-the-job experience. The school also participates in the General Conference internship program in which students work in various denominational institutions. The University radio station, WSMC FM90.5, and other media outlets provide learning opportunities for students in a number of courses.

**Campus Publications:** Students can gain valuable experience as writers, editors, and producers by working on Student Association publications such as *Southern Accent*, the campus newspaper; *Southern Memories*, the yearbook; and *Strawberry Festival*, the annual multi-media review of the year.

### **ASSESSMENT**

To make satisfactory progress toward preparation for the job market, students majoring in the school will be expected to attend school assemblies and other professional meetings sponsored by the school.

Students should demonstrate their growing professionalism through involvement in the operation of WSMC FM90.5; in the publication of the *Southern Accent*, *Southern Memories*, or some other publication; or in communication activities for a campus, church, or community organization.

Participation in the School Communication Club and the Society of Adventist Communicators as well as student membership in a national professional organization such as the Society of Professional Journalists, or the Public Relations Student Society of America are also evidence of professional commitment.

School files for each student majoring in the School serve as a source of information for teachers asked to provide recommendations for students seeking practicum, internships, or job positions.

Students in the School will be given a writing skills test when they take JOUR 105. On the basis of the results, advisers will recommend any needed remediation, which students must complete before registering for other writing courses offered by the school.

School effectiveness will be assessed by combining the results of the cumulative evaluations, student evaluations of courses, questionnaires completed by supervisors of interns, alumni, and workshop attendees. To determine that the curriculum meets the objectives of the school and the standards of the Accrediting Council of Education in Journalism and Mass Communication, the faculty makes an ongoing analysis of courses required for majors.

**PROGRAMS IN JOURNALISM**

**Major—B.A. Broadcast Journalism (33 Hours)**

(If a student both majors and minors in the school, at least 12 hours must **not** overlap between the major and the minor.)

<u>Required Courses</u>		<u>Hours</u>	<u>Required Cognates</u>		<u>Hours</u>
BRDC 201	Foundations of Broadcasting	3	BMKT 326	Principles of Marketing	3
BRDC 202	Digital Audio Production	3	COMM 103	Intro to Communication	3
BRDC 227	TV Studio Production	3	COMM 135	Intro to Public Speaking	3
BRDC 314	Broadcast News Writing (W)	3	JOUR 242	Intro to Web Design	3
BRDC 327	Digital Video Production	3	PLSC 254	Amer National & State Govt	3
BRDC 417	Electronic Media Management	3		Inter level of a foreign lang	6
BRDC 426	TV News Reporting & Perform	3	<u>Recommended Electives</u>		
COMM 397	Communication Research	3	ARTG 115	Intro to Computer Graphics	3
	OR	3	COMM 330	Intercultural Communication (W)	3
JOUR 488	Mass Communication & Society(W)	3	HMNT 205	Arts & Ideas	3
JOUR 105	Writing for the Media	3	JOUR 341	Web Publication Management	3
JOUR 205	News Reporting	3	JOUR 492	Internship:Broadcasting	3
JOUR 427	Mass Media Law & Ethics	3	MATH 215	Statistics	3

Sample Freshman Year Sequence  
**B.A. Broadcast Journalism**

<u>1st Semester</u>		<u>Hours</u>	<u>2nd Semester</u>		<u>Hours</u>
COMM 103	Intro to Communication	3	ENGL 102	College Composition	3
COMM 135	Intro to Public Speaking	3	JOUR 105	Writing for the Media	3
ENGL 101	College Composition	3	JOUR 201	Found of Broadcast	3
	Area B, Religion	3		Area D-1, Int For Lang	3
	Area D-1, Int For Lang	3		Gen Ed, Minor or Electives	4
		15			16

**Major—B.A. Print Journalism (32 Hours)**

(If a student both majors and minors in the school, at least 12 hours must **not** overlap between the major and the minor.)

<u>Required Courses</u>		<u>Hours</u>	<u>Required Cognates</u>		<u>Hours</u>
COMM 397	Communication Research	3	COMM 103	Intro to Communication	3
JOUR 105	Writing for the Media	3	COMM 135	Intro to Public Speaking	3
JOUR 125	Intro to Photography	3	CPTE 245/345	Computer-Aided Publishing	3
JOUR 205	News Reporting	3	ECON 213	Survey of Economics	3
JOUR 242	Intro to Web Design	3	HMNT 205	Arts & Ideas	3
JOUR 313	Publication Editing	3	PLSC 254	American Nat & State Gov	3
JOUR 315	Advanced Photography	2		Literature Electives	3
JOUR 316	Mag & Feature Art Writing (W)	3		Inter level Foreign language	6
	OR	3	<u>Recommended Electives</u>		
JOUR 495	Honors Project	3	MATH 215	Statistics	3
JOUR 356	Advanced Reporting (W)	3	PREL 235	Public Rel Princ & Theory	3
JOUR 427	Mass Media Law & Ethics	3	TECH 145	Intro to Graphic Arts	3
JOUR 488	Mass Communication & Soc (W)	3	JOUR 492	Journalism Internship	3
				OR	1-3
			JOUR 391	Journalism Practicum	

Sample Freshman Year Sequence  
B.A. Print Journalism

<u>1st Semester</u>	<u>Hours</u>	<u>2nd Semester</u>	<u>Hours</u>
COMM 103 Intro to Communication	3	ENGL 102 College Composition	3
COMM 135 Intro to Public Speaking	3	JOUR 105 Writing for the Media	3
ENGL 101 College Composition	3	JOUR 125 Intro to Photography	3
Area D-1, Inter Foreign Lang	3	(if needed)	
Area B, Religion	3	Area D-1, Inter Foreign Lang	3
	15	Gen Ed, Minor or Elect	4
			16

PROGRAMS IN COMMUNICATION

Major—B.A. Intercultural Communication (31-33)

<u>Required Courses</u>	<u>Hours</u>	<u>Required Cognates</u>	<u>Hours</u>
COMM 103 Intro to Communication	3	ENGL 315 Intro to Linguistics	3
COMM 135 Intro to Public Speaking	3	GEOG 204 World Geography (C-2)	
COMM 330 Intercultural Comm (W)	3	OR	3
COMM 336 Interpersonal Communication	3	GEOG 306 Cultural Geography (C-2)	
JOUR 105 Writing for the Media	3	HMNT 205 Arts & Ideas	3
JOUR 427 Mass Media Law & Ethics	3	SOCI 150 Cultural Anthropology	3
JOUR 488 Mass Communication & Soc (W)	3	SOCI 230 Multicultural Relations	3
PREL 235 Public Rel Principles & Theory	3		
PREL 406 Persuasion & Propaganda (W)	3	<i>Select nine (9) hours from the following courses:</i>	
RELT 458 World Religions (W)	3	ART 345 Contemporary Art (W)*	3
		ENGL 445 Ancient Classics (W)*	3
<i>Select one (1) from the following courses:</i>		HIST 356 Natives & Strangers (W)	3
COMM 291/391 Intercultural Comm Pract	1-3	HIST 387 Europe in the 19 <sup>th</sup> Century (W)	
COMM 495 Directed Study (with an		OR	3
intercultural topic)	3	HIST/PLSC 388 Contemporary Europe (W)	
JOUR 492 Journalism Internship	3	RELB 237 Archaeology & the OT	3
		RELB 247 Archaeology & the NT	3
<b>Recommended Electives</b>		RELB 340 Middle East Study Tour	1-3
BMKT 375 International Marketing	3	RELB 455 Archaeological Fieldwork	1-6
ECON 335 International Economics	3	RELP 240/340 World Missions	3
MGNT 363 International Business	3	*Satisfies humanities component for International Studies	
SOCI 125 Introduction to Sociology	3		
SOCI 196/496 Study Tour	3		

**Required Minor (18 Hours)**

An Intercultural Communication major will complete a non-English language minor.

**Option 1**

A language minor with a minimum of nine hours completed at an "overseas" school.

**Option 2**

A language minor with courses completed on our campus, but with one school year traveling or serving abroad.

Sample Freshman Year Sequence  
B.A. Intercultural Communication

<u>1st Semester</u>	<u>Hours</u>	<u>2nd Semester</u>	<u>Hours</u>
COMM 103 Intro to Communication	3	ENGL 102 College Composition	3
COMM 135 Intro to Public Speaking	3	JOUR 105 Writing for the Media	3
ENGL 101 College Composition	3	PREL 235 Public Relations Princ & Theory	3
Area B, Religion	3	Area C, Science	3
General Ed or Minor	3	General Ed or Minor	3
	15		15

**Major—B.A. Public Relations (33 Hours)**

(If a student both majors and minors in the school, at least 12 hours must **not** overlap between the major and the minor.)

<u>Required Courses</u>		<u>Hours</u>	<u>Required Cognates</u>		<u>Hours</u>
JOUR 105	Writing for the Media	3	COMM 103	Intro to Communication	3
JOUR 205	News Reporting	3	COMM 135	Intro to Public Speaking	3
JOUR 242	Intro to Web Design	3	COMM 397	Communication Research	3
JOUR 313	Publication Editing	3	JOUR 125	Intro to Photography	3
JOUR 316	Mag & Feature Art Writing (W)	3	JOUR 208	Publication Tools & Techniques	3
JOUR 427	Mass Media Law & Ethics	3		Inter level of foreign language	6
PREL 235	Public Rel Principles & Theory	3		Lit or Fine Arts Electives	3
PREL 344	Fundamentals of Advertising	3	PREL 233	Intro to the Nonprofit Sector	3
PREL 406	Persuasion & Propaganda (W)	3			
PREL 482	Public Relations Campaign	3	<b>Recommended Electives</b>		
PREL 485	Public Relations Techniques	3	COMM 330	Intercultural Communication (W)	3
			BRDC 202	Digital Audio Production	3
			BRDC 227	TV Studio Production	3
			BRDC 314	Broadcast News Writing (W)	3
			JOUR 356	Advanced Reporting (W)	3
			MATH 215	Statistics	3
			PREL 368	Fund Development	3
			PREL 492	Public Relations Internship	3
			TECH 145	Introduction to Graphic Arts	3

Sample Freshman Year Sequence

**B.A. Public Relations**

<u>1st Semester</u>		<u>Hours</u>	<u>2nd Semester</u>		<u>Hours</u>
ENGL 101	College Composition	3	COMM 135	Intro to Public Speaking	3
COMM 103	Intro to Communication	3	ENGL 102	College Composition	3
JOUR 125	Intro to Photography	3	JOUR 105	Writing for the Media	3
	Area D-1, Inter Foreign Lang	3		Area D-1, Inter Foreign Lang	3
	Area B, Religion	3		Gen Ed, Minor or Electives	4
		15			16

**Major—B.S. Mass Communication (49-52 Hours)**

<u>Required Courses</u>		<u>Hours</u>	<u>Required Cognates</u>		<u>Hours</u>
BRDC 201	Foundations of Broadcasting	3	COMM 135	Intro to Public Speaking	3
COMM 103	Intro to Communication	3			
JOUR 105	Writing for the Media	3	<i>Select eleven (11) hours from:</i>		
JOUR 125	Intro to Photography	3	ART 109	Design Principles	3
JOUR 205	News Reporting	3	ARTG 115	Intro to Computer Graphics	3
JOUR 208	Publication Tools & Techniques	3	CPTE 107	Intro to Database	1
JOUR 242	Intro to Web Design	3	BCPT 104	Business Software	
JOUR 427	Mass Media Law & Ethics	3		OR	3
JOUR 488	Mass Commun & Society (W)	3	CPTE 105,106,	Wrld Proc/Sprdsheets/Pres Tech	
PREL 235	PR Principles & Theory	3	109		
	Concentration	19-21	CPTE 245/345	Computer-Aided Publishing	3
			TECH 145	Intro to Graphic Arts	3

*\*Electives:* In consultation with your advisor choose 19-21 hours of electives within one of the following tracks. Your selections must include at least 12 hours of upper division credit with most selected from JOUR/PREL courses.

## 156 SCHOOL OF JOURNALISM AND COMMUNICATION

### Advertising Concentration (52 Hours)

	Mass Communication Core	30
	<i>Advertising Core</i>	
COMM 397	Communication Research	3
PREL 244	Sales	2
PREL 344	Fundamentals of Advertising	3
PREL 354	Advertising Copywriting	2
PREL 406	Persuasion & Propaganda (W)	3

*Select nine (9) hours from:*

ARTG 210	Vector Graphics Design	
&ARTG 212	Advanced Computer Graphics	
&ARTG 332	Advertising Design	
	OR	9
BMKT 326	Principles of Marketing	
& BMKT 327	Consumer Behavior	
& COMM 330	Intercultural Communication (W)	

JOUR 315	Advanced Photography	3
PREL 391	Practicum	1-3
PREL 492	Internship	3

### Media Production Concentration (49 Hours)

	Mass Communication Core	30
	<i>Media Production Core</i>	
BRDC 202	Digital Audio Production	3
BRDC 227	TV Studio Production	3
BRDC 327	Digital Video Production	3
BRDC 426	TV News & Performance	3
BRDC 445	Senior Project	1
COMM 315	Scriptwriting (W)	
	OR	3
BRDC 314	Broadcast News Writing (W)	

*Select three (3) hours of which (2) two hours must be upper division:*

ARTF 215	Lighting	3
BRDC 417	Electronic Media Management	3
BRDC 391	Practicum	1-3
BRDC 492	Internship	3

### Public Relations Concentration (51 Hours)

	Mass Communication Core	30
	<i>Public Relations Core</i>	
COMM 397	Communication Research	3
JOUR 313	Publication Editing	3
PREL 344	Fundamentals of Advertising	3
PREL 406	Persuasion & Propaganda (W)	3
PREL 482	Public Relations Campaigns	3
PREL 485	Public Relations Techniques	3

*Select three (3) hours from:*

COMM 330	Intercultural Comm (W)	3
JOUR 316	Mag & Feature Article Wrtg (W)	3
PREL 233	Intro to the Nonprofit Sector	3
PREL 368	Fund Development	3
PREL 291/391	Practicum	1-3
	OR	
PREL 492	Internship	3

### Visual Communication Concentration (49 Hours)

	Mass Communication Core	30
	<i>Visual Communication Core</i>	
BRDC 445	Senior Project	1
COMM 326	Film Evaluation (W)	3
JOUR 315	Advanced Photography	3

*Select twelve (12) hours of which five (5) hours must be upper division:*

ARTF 215	Lighting	3
ARTG 326	Digital Imaging	3
BRDC 227	TV Studio Production	3
BRDC 327	Digital Video Production	3
CPT 109	Presentation Technology	1
JOUR 391	Practicum	1-3
JOUR 492	Internship	3

### Web Publishing Concentration (50 Hours)

	Mass Communication Core	30
	<i>Web Publishing Core</i>	
BRDC 227	Studio Video Production	3
BRDC 327	Digital Video Production	3
JOUR 341	Web Publishing Management	3
JOUR 445	Senior Project	1
CPT 110	Intro to Web Development	1
CPT 212	Web Programming	3
CPT 312	Web Server Administration	2

*Select four (4) hours of which three (3) hours must be upper division:*

JOUR 313	Publication Editing	3
JOUR 492	Internship	3
PREL 244	Sales	2
PREL 344	Fund of Advertising	3
PREL 391	Practicum	1-3
MGNT 371	Princ of Entrepreneurship	3

### Writing/Editing Concentration (49 Hours)

	Mass Communication Core	30
	<i>Writing/Editing Core</i>	
COMM 397	Communication Research	3
JOUR 313	Publication Editing	3
JOUR 316	Mag & Feature Article Wrtg (W)	3
JOUR 356	Advanced Reporting (W)	3

*Select seven (7) hours from:*

BRDC 314	Broadcast News Writing (W)	3
COMM 315	Scriptwriting (W)	3
ENGL 313	Expository Writing (W)	3
ENGL 314	Creative Writing (W)	3
JOUR 175/475	Communication Workshop	1-3
JOUR 291/391	Practicum	1-3
JOUR 492	Internship	3
PREL 354	Advertising Copywriting	2

### Sample Freshman Year Sequence B.S. Mass Communication

<u>1st Semester</u>	<u>Hours</u>	<u>2nd Semester</u>	<u>Hours</u>
CPT 105	1	BRDC 201	3
CPT 106	1	ENGL 102	3
CPT 107	1	JOUR 105	3
ENGL 101	3	Area A, Math	3
COMM 103	3	Area C, Science	3
COMM 135	3		15
	3		
	15		

**B.S. Nonprofit Administration and Development (49 Hours)**

<u>Required Courses</u>	<u>Hours</u>	<u>Required Cognates, continued</u>	<u>Hours</u>
COMM 135	Intro to Public Speaking	<i>Child &amp; Human Development</i>	
COMM 336	Interpersonal Communication	<i>(Choose 1)</i>	3
COMM 397	Communication Research	PSYC 128	Developmental Psyc
JOUR 105	Writing for the Media	PSYC 224	Social Psyc
JOUR 205	News Reporting	PSYC 422	Adolescent Psyc&Behav Mgmt
JOUR 208	Publication Tools & Techniques	<i>Human Services &amp; Social Work</i>	
JOUR 242	Intro to Web Design	<i>(Choose 1)</i>	3
JOUR 313	Publication Editing	SOCW 211	Intro to Social Work
PREL 233	Intro to Non-Profit Sector	SOCW 212	Social Welfare as an Institution
PREL 235	PR Principles & Theory	SOCI 365	Family Relations
PREL 344	Fundamentals of Advertising		
PREL 368	Fund Development	<u>Recommended Electives</u>	
PREL 370	American Humanics Mgmt Instit	BIOL 226	Environmental Conserve
PREL 406	Persuasion & Propaganda (W)	FDNT 135	Nutrition for Life
PREL 482	The PR Campaign	HLED 476	Wellness Meth, Mat & Mgmt
PREL 485	PR Techniques	PEAC 261	Intro to Camping
PREL 498	American Humanics Internship	RELP 251	Intro to Youth Ministry
		RELT 373	Christian Ethics
		RELT 458	World Religions (W)
		RELT 467	Philos & the Christian Faith (W)
<u>Required Cognates</u>	<u>Hours</u>		
	<i>Accounting &amp; Management</i>		
ACCT 103	College Accounting		3
MGNT 334	Principles of Management		3
MGNT 344	Human Resource Mgmt		3
MGNT 354	Principles of Risk Mgmt		3
MGNT 371	Princ of Entrepreneurship		3

Sample Freshman Year Sequence

**B.S. Nonprofit Administration and Development**

<u>1st Semester</u>	<u>Hours</u>	<u>2nd Semester</u>	<u>Hours</u>
ACCT 103	College Accounting	ENGL 102	College Composition
COMM 135	Intro to Public Speaking	JOUR 105	Writing for the Media
ENGL 101	College Composition	PREL 233	Intro to Nonprofit Sector
	Area B, Religion		Area E, Science
	Area C, History		General Education
	<u>15</u>		<u>15</u>

**Combined Major—B.S. Public Relations & Business Administration (85 Hours)**

<u>Public Relations</u>		<u>Business Administration</u>	
<u>Required Courses</u>	<u>Hours</u>	<u>Required Courses</u>	<u>Hours</u>
BRDC 201	Foundations of Broadcasting	ACCT 221-222	Principles of Accounting
COMM 103	Intro to Communication	ACCT 321	Managerial Accounting
COMM 397	Communication Research	BCPT 105	Business Spreadsheets
JOUR 105	Writing for the Media	BCPT 314	Mgmt Information Systems
JOUR 125	Intro to Photography	BUAD 310	Business Communication (W)
JOUR 205	News Reporting	BUAD 339	Business Law
JOUR 208	Publication Tools & Techniques	BUAD 288/488	Seminar in Business Admin
JOUR 242	Intro to Web Design	BMKT 326	Principles of Marketing
JOUR 313	Publication Editing	ECON 224	Principles of Macroeconomics
JOUR 488	Mass Comm & Society (W)	ECON 225	Principles of Microeconomics
PREL 344	Fundamentals of Advertising	FNCE 315	Business Finance
PREL 406	Persuasion and Propaganda (W)	MGNT 334	Principles of Management
PREL 482	The Public Relations Campaign	MGNT 464	Business Strategies (W)
PREL 485	Public Relations Techniques		
		<u>Required Cognates</u>	<u>Hours</u>
<i>Select one (1) from the following courses:</i>		BCPT 104	Business Software
BUAD 358	Legal, Ethical & Social Environ of Business(W)	BUAD 128	Personal Finance
	OR	BUAD 221	Business Statistics
JOUR 427	Mass Media Law & Ethics	COMM 135	Introduction to Public Speaking

The combined major provides students with the option to develop skills in two fields of study. A student will be assigned an advisor in their first-chosen major and a secondary advisor in the other major.

Sample Freshman Year Sequence  
**B.S. Public Relations & Business Administration**

<u>1st Semester</u>		<u>Hours</u>	<u>2nd Semester</u>		<u>Hours</u>
BCPT 104	Business Software	3	BCPT 105	Business Spreadsheets	3
COMM 103	Intro to Communication	3	BUAD 128	Personal Finance	3
ENGL 101	College Composition	3	ENGL 102	College Composition	3
	Area B, Religion	3	JOUR 125	Intro to Photography	3
	Area C, History	3		Area E, Science	3
		15			15

**Major—A.S. Media Technology (30 Hours)**

<u>Required Courses</u>		<u>Hours</u>	<u>Production Concentration</u>		
BRDC 291	Practicum: Media Tech	2	<i>Select twelve (12) hours:</i>		
COMM 103	Intro to Communication	3	BRDC 201	Foundations of Broadcasting	3
CPTE 109	Presentation Technology	1	BRDC 202	Digital Audio Production	3
JOUR 125	Intro to Photography	3	BRDC 227	TV Studio Production	3
JOUR 208	Publication Tools & Techniques	3	BRDC 327	Digital Video Production	3
JOUR 242	Intro to Web Design	3	JOUR 315	Advanced Photography	3
TECH 145	Intro to Graphic Arts	3			
			<u>Web Concentration</u>		
			ARTG 326	Digital Imaging	3
			CPTE 212	Web Programming	3
			CPTE 312	Web Server Administration	2
			JOUR 341	Web Publication Management	3
			JOUR 445	Senior Project	1
<u>Required Cognate</u>					
COMM 135	Intro to Public Speaking	3			

Sample Freshman Year Sequence  
**A.S. Media Technology**

<u>1st Semester</u>		<u>Hours</u>	<u>2nd Semester</u>		<u>Hours</u>
ENGL 101	College Composition	3	ARTG 219	Publication Design	3
COMM 103	Intro to Communication	3	BRDC 201	Foundations of Broadcasting	3
JOUR 125	Intro to Photography	3	COMM 135	Intro to Public Speaking	3
	Emphasis	3	ENGL 102	College Composition	3
	Area B, Religion	3	TECH 145	Intro to Graphic Arts	3
		15		General Education	3
					15

**Minor—Advertising (18 Hours)**

<u>Required Courses</u>		<u>Hours</u>	<i>Select eleven (11) hours from:</i>		<u>Hours</u>
PREL 244	Sales	2	ARTG 332	Advertising Design	3
PREL 344	Fundamentals of Advertising	3	BMKT 326	Principles of Marketing	3
PREL 354	Advertising Copywriting	2	BMKT 328	Sales Management	3
			COMM 103	Intro to Communication	3
			COMM 330	Intercultural Communication (W)	3
			JOUR 242	Intro to Web Design	3
			JOUR 341	Web Publishing Management	3

**Minor—Broadcast Journalism (18 Hours)**

<u>Required Courses</u>		<u>Hours</u>	<i>Select three (3) hours from:</i>		<u>Hours</u>
BRDC 201	Foundations of Broadcasting	3	BRDC 417	Electronic Media Management	3
BRDC 202	Digital Audio Production	3	JOUR 427	Mass Media Law & Ethics	3
BRDC 314	Broadcast News Writing (W)	3	JOUR 488	Mass Communication & Society	3
JOUR 105	Writing for the Media	3			
JOUR 205	News Reporting	3			

**Minor—Intercultural Communication (18 Hours)**

<u>Required Courses</u>		<u>Hours</u>	<i>Select six (6) hours of which three (3) must be upper division:</i>		<u>Hours</u>
COMM 336	Interpersonal Comm (W)	3	COMM 291/391	Intercultural Comm Practicum	1-3
COMM 330	Intercultural Comm (W)	3		OR	
SOCI 150	Cultural Anthropology	3	COMM 295/495	Directed Study (non-Anglo-American topic)	
SOCI 230	Multicultural Relations	3	GEOG 204	World Geography (C-2)	
				OR	3
			GEOG 306	Cultural Geography (C-2)	
			JOUR 488	Mass Comm & Society (W)	3
			RELT 458	World Religions (W)	3

**Minor—Journalism (News Editorial) (18 Hours)**

<u>Required Courses</u>	<u>Hours</u>	<u>Required Courses, continued</u>	<u>Hours</u>
JOUR 105	3	JOUR 316	3
JOUR 205	3	Mag & Feature Art Writing (W)	
JOUR 208	3	OR	3
JOUR 313	3	JOUR 356	3
		Advanced Reporting (W)	
		JOUR 427	3
		Mass Media Law & Ethics	
		OR	3
		JOUR 488	3
		Mass Comm & Society (W)	

**Minor—Media Production (18 Hours)**

<u>Required Courses</u>	<u>Hours</u>	<i>Select three (3) hours:</i>	
ARTF 215	3	BRDC 417	3
BRDC 201	3	JOUR 427	3
BRDC 202	3	JOUR 488	3
BRDC 227	3	Mass Comm & Society (W)	
BRDC 327	3		

**Minor—Nonprofit Leadership (22 Hours)**

<u>Required Courses</u>	<u>Hours</u>	<u>Required Courses, continued</u>	<u>Hours</u>
ACCT 103	3	PREL370	1
MGNT 334	3	American Humanics Mgmt	
MGNT 344	3	Institute (AHMI)	3
PREL 233	3	PREL 482	3
PREL 368	3	The PR Campaign	
		PREL 498	3
		American Humanics Internship	
		<u>Cognate for American Humanics Certification</u>	
		SOCW 211	3
		Intro to Social Work	

**Minor—Public Relations (18 Hours)**

<u>Required Courses</u>	<u>Hours</u>	<i>Select nine (9) hours of which three (3) hours must be upper division:</i>		<u>Hours</u>
JOUR 105	3	CPTE 245/345	3	
PREL 235	3	JOUR 205	3	
PREL 482	3	JOUR 208	3	
		JOUR 313	3	
		JOUR 465	3	
		PREL 344	3	
		PREL 368	3	
		PREL 406	3	
		PREL 485	3	

**Minor—Sales (19 Hours)**

<u>Required Courses</u>	<u>Hours</u>	<i>Select three (3) hours:</i>		<u>Hours</u>
BMKT 327	3	BMKT 375	3	
BMKT 328	3	PREL 291/391	3	
COMM 103	3	PREL 406	3	
PREL 244	2	Persuasion & Propaganda (W)		
PREL 344	3			
PREL 354	2			

**Minor—Visual Communication (18-19 Hours)**

<u>Required Courses</u>	<u>Hours</u>	<i>Select six-seven (6-7) hours from:</i>		<u>Hours</u>
BRDC 227	3	BRDC 327	3	
JOUR 105	3	COMM 326	3	
JOUR 125	3	CPTE 109	1	
JOUR 315	2-3	JOUR 208	3	
		JOUR 427	3	
		Mass Media Law & Ethics		
		OR	3	
		JOUR 488	3	
		Mass Comm & Society (W)		



## BROADCASTING

**BRDC 201. Foundations of Broadcasting** **3 hours**

Provides an understanding of broadcasting and related industries. Basic theories and practices of radio, television, cable operations, and other electronic media are covered.

**BRDC 202. Digital Audio Production** **3 hours**

An introduction to audio production, including use of microphones, digital media, non-linear audio editing, recording, mixing, and post-production. Oral communication emphasis includes instruction on announcing, interviewing, and other broadcast techniques. A lab fee of \$85 will be charged in addition to tuition.

**BRDC 227. TV Studio Production** **3 hours**

An introduction to the basics of producing both studio and multi-camera video programs. Students produce individual and group projects in the school's newly renovated studio in Brock Hall. Emphasis also given to lighting, audio, and video editing. A lab fee of \$160 will be charged in addition to tuition.

**BRDC 314. Broadcast News Writing (W)** **3 hours**

*Prerequisites:* JOUR 202, JOUR 205 or consent of instructor.

Gathering information, interviewing, writing, and editing for the broadcast media. How to start, develop, and polish hard news and feature stories by writing to sound and pictures. Students write, copy, and produce sound documentaries for the University radio station and Adventist World Radio. A lab fee of \$85 will be charged in addition to tuition.

**BRDC 327. Digital Video Production** **3 hours**

*Prerequisite:* BRDC 227 or consent of instructor.

An advanced video production class with a focus on digital video acquisition, non-linear editing, and the production of television graphics. Students will produce a series of single-camera video projects, utilizing non-linear editing and digital effects programs. This course will also include an introduction to video streaming on the Web. A lab fee of \$160 will be charged in addition to tuition.

**BRDC 291/391. Practicum** **1-3 hours**

*Prerequisite:* Consent of instructor before arranging for practicum.

Supervised work in a broadcast station or media production environment. At least 90 clock hours of work experience are required for each semester hour of credit. Procedures and guidelines are available from the School.

**BRDC 417. Electronic Media Management** **3 hours**

*Prerequisites:* BRDC 201.

An analysis of the challenges involved in planning and operating electronic media including personnel, programming, business ethics, community relations, sales, FCC policies and promotion. Students interview media managers during field trips to area radio, TV, and cable operations. Added emphasis on Christian broadcasting and WSMC-FM, the University's 100,000-watt radio station. Case study method is involved.

**BRDC 426. TV News Reporting and Performance** **3 hours**

*Prerequisites:* BRDC 314, 227/327; COMM 315 or consent of instructor.

Students become reporters, videographers, producers, and anchors for a weekly newscast produced in the school's Brock Hall studio. Student learn basics of visual storytelling as they use digital equipment to shoot and edit packages for broadcast. In addition, each student is required to create a resume (tape) essential for getting a first job. Emphasis on visual storytelling and performance skills. Includes lectures and one three-hour lab per week. A video lab fee of \$160 charged in addition to tuition. (Fall, odd years)

- BRDC 445. Senior Project** **1 hour**  
*Prerequisite:* Senior standing.  
 Required of all B.S. seniors taking the Media Production or Visual Communication track, this student-selected, department-approved project demonstrates the student's ability to perform in his/her major field. Students in this course meet with their supervising professor as needed. A written proposal for a project must be submitted to the advising professor by three weeks into the term. Satisfactory completion of this course is required before the school grants the bachelor's degree. Graded S for "satisfactory" or NC for "not complete."
- BRDC 265/465. Topics in Broadcasting** **1-3 hours**  
 Selected topics in broadcast and related areas presented in a classroom setting. This course may be repeated for credit.
- BRDC 492. Broadcast/Media Production Internship** **3 hours**  
*Prerequisites:* Completion of half the requirements for a major or minor in broadcast journalism or media production and school approval before arranging for internship.  
 Students work at a broadcast station or media production facility to obtain on-the-job experience, preferably during an eight-to-12 week period the summer between the junior and senior year when no other college course is taken. At least 300 clock hours of work experience are required. Procedures and guidelines are available from the school.
- BRDC 295/495. Directed Study** **1-3 hours**  
 For students who want to do independent research and/or media production. Directed study topics will be selected with guidance from the instructor who will serve as a consultant to the student in carrying out the project.

## COMMUNICATION

- COMM 103. Introduction to Communication (G-2)** **3 hours**  
 Overview of the development and characteristics of mass media, with emphasis on media in the United States including newspapers, radio, television, photography, film, sound recording, books, magazines, advertising, public relations, and new media technology. Attention is given to theories of communication and how to be a critical and discriminating consumer of mass media.
- COMM 135. Introduction to Public Speaking (A-5)** **3 hours**  
 Preparing, presenting, auditioning, and critiquing speeches of various kinds—particularly informative and persuasive ones—with emphasis on the selection and organization of supporting material, reasoning, methods of securing interest, persuasive strategies, and elements of delivery. (Fall, Winter, Smart Start)
- COMM 230. Intro to Acting** **3 hours**  
 This introductory level course is designed to present fundamental acting techniques to students unfamiliar with the theater. In addition, the student will gain a better understanding of theater as an art form, as well as learn the basic vocabulary specific to theater and acting.
- COMM 315. Scriptwriting (W)** **3 hours**  
 This course provides an introduction to scriptwriting in a variety of forms. Students will be introduced to and get experience in the style and preparation of scripts for television, corporate video production, documentary and narrative film, motion pictures, animation, radio, and stage plays.
- COMM 326. Film Evaluation (D-2) (W)** **3 hours**  
 The primary goal of this class is to help each student develop a set of criteria for critically evaluating films. Besides regular assigned reading, class activities include discussion of the contributions films make to our culture, studying how films are made, and how to write about films. Films are screened as a part of the class and weekly evaluation papers based on the screened film are expected.

**COMM 330. Intercultural Communication (W) 3 hours**

"Four trends of the modern world make intercultural communication inevitable: (1) technological development, (2) globalization of the economy, (3) widespread population migrations, and (4) development of multiculturalism," say Howard University's William J Starosta and the University of Rhode Island's Guo-Ming Chen. To help students communicate and interrelate positively and productively within these current and ever changing contexts, this course deals with: communication and culture; cultural perception and values; language and culture; nonverbal communication and culture; sociocultural, psychocultural, and environmental influences on the processes of communication; intercultural communication ethics; and intercultural relationships, adaptation, and listening.

**COMM 336. Interpersonal Communication 3 hours**

Introducing the process of informal transactional communication, this course emphasizes a quality of communication rather than a communication setting, namely personal involvement through empathic listening and self-disclosure. The course utilizes readings and learning activities to help students understand the theory of interpersonal communication and apply it in realistic transactions.

**COMM 291/391. Intercultural Communication Practicum 1-3 hours**

A course designed for student missionaries, task-force workers, and others serving in non-Anglo-American settings. Focuses on similarities and differences between the host culture and North American general culture—particularly in how people communicate. Activities include assigned reading before departure, journaling on site, and a formal paper and presentation after return to campus. Before departing, the student is to make all arrangements with a teacher assigned by the School of Journalism and Communication.

**COMM 397. Communication Research 3 hours**

Introduces communication students to scientific inquiry and basic research techniques in advertising, communication, journalism, and public relations. Uses interdisciplinary approach to explain research methodology, the evaluation of research, bibliographical resources, and the Internet as a research resource. This class should be completed before taking 400 level classes in the School of Journalism and Communication.

**COMM 406. Persuasion and Propaganda (W) 3 hours**

Historical origin and contemporary uses of propaganda; the concept of public opinion; motivational tools and techniques to achieve public response; characteristics of public and how they are influenced. Credit can be applied toward COMM 406 or PREL 406.

**COMM 412. Preparing to Meet the Firms 1 hour**

This course is made up of a series of topics presented in a seminar setting to provide students with necessary tools to actively pursue and acquire internships and jobs. Topics will include but are not limited to: Résumés, Networking, Corporate Climate, Interviewing, Dress, Portfolios, Company Research, Etiquette. Besides listening to guest presentations, opportunities will exist to interact with guest lecturers and teachers about thoughts and theories regarding the area of job acquisition.

**COMM 265/465. Topics 1-3 hours**

Selected topics in speech and related areas presented in a classroom setting. Subjects covered will determine general education credit status. This course may be repeated for credit.

**COMM 295/495. Directed Study 1-3 hours**

The content of this course will be adjusted to meet the particular needs of the student. Open only to students approved by the school dean in consultation with the prospective instructor. This course may be repeated for credit.

JOURNALISM

- JOUR 105. Writing for the Media (G-2) 3 hours**  
*Prerequisite:* No less than a “C” in ENGL 101.  
 Basic writing skills for newspaper, magazines, advertising, public relations, online and broadcasting, with emphasis on learning the *Associated Press Stylebook*.
- JOUR 125. Introduction to Photography (G-1) 3 hours**  
 Instruction in use of the camera and light meter; study of elements that constitute good photo composition, darkroom techniques involving film development, negative enlargement, and print finishing. Students supply their own 35mm cameras with adjustable f-stops and shutter speeds. A limited number of rental cameras are available. Two hours of lecture, three hours of laboratory each week. Supply lab fee of \$160 charged in addition to tuition.
- JOUR 205. News Reporting (G-2) 3 hours**  
*Prerequisite:* JOUR 105 and ability to type at least 30 wpm.  
 News gathering and research techniques; development of news writing skills and style. Emphasis on clarity of writing, accuracy, balance and fairness, and on meeting deadlines. Students are required to contribute bi-weekly stories to the University’s school newspaper, *The Southern Accent*. Oral communication emphasis: Interviewing.
- JOUR 208. Publication Tools and Techniques 3 hours**  
 An introductory course in using computer-based tools in the creation of publications such as newsletters, brochures and newspapers. The course integrates elements of design with specialized software packages including Photoshop and Quark Express in order to prepare photographs, illustrations and text for publication. A lab fee of \$60 will be charged in addition to tuition.
- JOUR 242. Intro to Web Design 3 hours**  
 Web design theory and techniques. In this class the student will learn what works and what doesn’t and will also learn the basics of the HTML programming and design a small web page. Both commercial and non-commercial sites will be evaluated in class for design elements. Students will learn how to use this medium effectively as well as learn how it differs from other more traditional media. A lab fee of \$60 will be charged in addition to tuition.
- JOUR 313. Publication Editing 3 hours**  
*Prerequisites:* JOUR 205; JOUR 208 or consent of instructor.  
 Students will learn to edit according to *The Associated Press Stylebook*; write effective headlines and photo captions; select articles, photos, graphics and typefaces; become familiar with legal issues and tools that assist in research and fact verification; evaluate press estimates; and stay within budget. Use of color and the differences between editing for newspapers, magazines, and newsletters will be considered. Students will produce a newsletter and develop editing skills through various projects.
- JOUR 315. Advanced Photography (G-1) 2-3 hours**  
*Prerequisite:* JOUR 125 or equivalent.  
 Advanced photography and darkroom techniques with emphasis on photojournalism, studio and corporate photography. The major focus will be on using the camera in producing photo essays and photo collections for exhibit. The course will also focus on digital techniques—including film scanners, digital processing using Photoshop, and preparing digital photos for publication. Students supply their own cameras. One hour lecture, three hours of laboratory each week for 2 hours credit. Students registering for 3 hours credit will complete extra projects and additional laboratory and field work. Supply lab fee of \$160 charged in addition to tuition.
- JOUR 316. Magazine and Feature Article Writing (W) 3 hours**  
 The study and practice of researching, writing, and marketing non-fiction feature stories for magazines, newspapers, and other periodicals. Discusses the writing process from idea development and story focus through final revision and marketing of articles via query letters to editors.

**JOUR 341. Web Publication Management** **3 hour**

*Prerequisite:* JOUR 242 or consent of instructor.

This class builds on the skills a student has acquired in Intro to Web Design by focusing on effective use of HTML and other web design tool. The latest trends in web design and a look at the direction the field is heading will also be considered. The course will focus on project management in a collaborative environment.

**JOUR 356. Advanced Reporting (W)** **3 hours**

*Prerequisite:* JOUR 205.

Students learn in-depth research and interviewing skills. Emphasis on public affairs reporting including assigned articles in politics, government, law enforcement, society, science, medicine, education, religion, the arts, and business. Also includes an introduction to computer-assisted reporting. (Winter, even years)

**JOUR 291/391. Practicum** **1-3 hours**

*Prerequisite:* Consent of instructor before arranging for practicum.

Supervised work experience in writing or print journalism. At least 90 clock hours of work experience are required for each semester hour of credit. Procedures and guidelines are available from the school.

**JOUR 427. Mass Media Law and Ethics** **3 hours**

Study of the legal, ethical and constitutional issues affecting the media and the news gathering and dissemination process. Concepts of libel, privacy, free press, fair-trial, contempt of court, access to information, protection of sources, copyright law, and government regulation of the media.

**JOUR 445. Senior Project** **1 hour**

*Prerequisite:* Senior standing.

Required of all B.S. seniors taking Web Publication, this student-selected, department-approved project demonstrates the student's ability to perform in his/her major field. Students in this course meet with their supervising professor as needed. A written proposal for a project must be submitted to the advising professor by three weeks into the term. Satisfactory completion of this course is required before the school grants the bachelor's degree. Graded S for "satisfactory" or NC for "not complete."

**JOUR 265/465. Topics in Communication** **1-3 hours**

Selected topics in print journalism or related areas of communication.

**JOUR 488. Mass Communication and Society (W)** **3 hours**

This seminar provides for informed student participation in the examination of the role and function of the mass media system in the United States; the concept of social responsibility as a constraint upon the media; ethical, social, economic and political issues involved in the function of newspapers, magazines, radio, television, advertising, and public relations. Emphasis on reading, writing media critiques, and on analysis of concepts and ideas. Oral communication emphasis: Formal debate on issues and presenting reports on journal articles and research paper.

**JOUR 492. Journalism Internship** **3 hours**

*Prerequisites:* Completion of half the requirements for a major or minor in broadcast or print journalism and school approval before arranging for internship.

Students work at a newspaper, magazine, broadcast station, or other agency to obtain on-the-job journalism experience, preferably during an eight- to 12-week period the summer between the junior and senior year when no other college course is taken. At least 300 clock hours of work experience are required. Procedures and guidelines are available from the school.

**JOUR 295/495. Directed Study** **1-4 hours**

For students who want to do independent research and writing in a specialized area of the mass media. Directed study topics will be selected with guidance from the instructor who will serve as a consultant to the student in carrying out the project.

**PUBLIC RELATIONS**

- PREL 233. Introduction to Nonprofit Sector** **3 hours**  
 This course offers the student an overview of the development and current status of the nonprofit sector in the United States with specific focus on youth and human service agencies. Students will study the unique philosophical, financial, and administrative qualities of this rapidly growing sector of society, as they observe and assess local nonprofit agencies at work.
- PREL 235. Public Relations Principles and Theory** **3 hours**  
 Basic Public Relations principles, philosophy, and theory as they relate to the historical development and contemporary practice of public relations; analysis of the public relations role in business, industry, and non-profit organizations, and of the functions and responsibilities of the public relations practitioner.
- PREL 244. Sales** **2 hours**  
 Principles and techniques of selling products and services based on understanding of buyer behavior, time and stress management, and effective persuasion.
- PREL 344. Fundamentals of Advertising** **3 hours**  
 This course is designed to give the student a thorough overview of the business of advertising, advertising theories and principles, advertising and media planning, research and a brief introduction to advertising, copywriting, and the process of preparing advertisements. Research and campaign planning of advertising campaigns will also be considered.
- PREL 354. Advertising Copywriting** **2 hours**  
 Principles and practices in writing and preparing advertising messages for the mass media. Analysis of successful advertising copy as well as opportunity for students to develop their own copywriting skills are part of the course. Social responsibility and ethics of the advertiser and copywriter are an integral part of instruction.
- PREL 368. Fund Development** **3 hours**  
 Study of fund-raising principles and concepts; techniques used in planning, organizing, and carrying out a fund-raising campaign; developing prospect lists, writing proposals, identifying and training development leadership, and working with foundations.
- PREL 370. American Humanics Management Institute (AHMI)** **1 hour**  
 This course is designed to help students attain their American Humanics certification. Sessions held at AHMI give students certification in skills needed for American Humanics certification. (Pass/Fail)
- PREL 291/391. Practicum** **1-3 hours**  
*Prerequisite:* Consent of instructor before arranging for practicum.  
 Supervised work experience in public relations, advertising, or sales. At least 90 clock hours of work experience are required for each semester hour of credit. Procedures and guidelines are available from the school.
- PREL 406. Persuasion and Propaganda (W)** **3 hours**  
 Historical origin and contemporary uses of propaganda; the concept of public opinion; motivational tools and techniques to achieve public response; characteristics of public and how they are influenced. Credit can be applied toward either PREL 406 or COMM 406.
- PREL 265/465. Topics in Public Relations** **1-3 hours**  
 Selected topics in public relations and related areas presented in a classroom setting. This course may be repeated for credit.
- PREL 482. The Public Relations Campaign** **3 hours**  
 The public relations function in the context of the organizational communications and decision-making process. Application of communications theory and techniques in developing both internal and external communications campaigns; selected case studies.

**PREL 485. Public Relations Techniques**

**3 hours**

*Prerequisites:* JOUR 205, 208.

Communications techniques used in public relations to identify and reach specified audiences through mass media channels and through controlled media. Preparation of press releases, brochures, newsletters, reports, audio-visuals, speeches, and media campaigns; planning and conducting special events.

**PREL 492. Public Relations Internship**

**3 hours**

*Prerequisites:* Completion of at least half the requirements for a major or minor in public relations, advertising, or sales and school approval.

Students work in the field of advertising, sales, or public relations to obtain on-the-job experience, preferably during an eight to twelve week period the summer between the junior and senior year when no other college course is taken. At least 300 clock hours of work experience are required. Detailed procedures and guidelines are available from the school.

**PREL 295/495. Directed Study**

**1-4 hours**

For students who want to do independent research and writing in a specialized area of public relations, advertising or marketing. Directed study topics will be selected with guidance from the instructor who will serve as a consultant to the student in carrying out the project.

**PREL 498. American Humanics Internship**

**3 hours**

Students work in the field of nonprofit organizations to obtain on-the-job experience, preferably during an eight to twelve week period during the summer between the junior and senior year when no other college course is taken. At least 300 clock hours of work experience are required. Detailed procedures and guidelines are available from the School.

## WORKSHOPS

**JOUR 175/475. Communication Workshop**

**1-3 hours**

One semester-hour credit will be available for 40 clock hours of active participation in workshops conducted by the school in such areas as free-lance writing, news writing, video production, editing newsletters, crisis communication, public relations writing, fund raising, writing for student publications, editing student publications, and advising student publications. Advanced students may earn additional credits by completing a project started during the workshop. May be repeated for credit. (Summer)

(A-5) (D-2) (G-1) (G-2) (W) See pages 24-25 and 27-31 for explanation of general degree and general education requirements.

# MATHEMATICS

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**Chair:** Arthur Richert

**Faculty:** Kevin Brown, Robert Moore

**Adjunct Faculty:** Al Morford

Throughout recorded history mathematics and mathematical thinking have influenced man's culture to an extent that even many well-educated people fail to appreciate. The Elements of Euclid, the invention of a place-value numeration system, the invention of the calculus, the development of statistical inference, and more recently the development of computers, to name just a few, are mathematical contributions to civilization which have significantly affected the philosophies, commerce, science, and technology of mankind.

The Mathematics Department seeks to transmit this mathematical heritage to the students of Southern Adventist University by (1) introducing students to mathematical concepts and techniques and the disciplined, logical thinking required to successfully apply them to a variety of problem-solving experiences, (2) providing a stage in the formal education of professional mathematicians, (3) educating teachers of mathematics, and (4) providing appropriate courses for users of mathematics.

## ASSESSMENT

All mathematics majors are required to take the Educational Testing Service Major Field Achievement Test in mathematics during their senior year. All actuarial studies majors are required to take the Society of Actuaries Course I examination. The results of these examinations are used in ongoing review of the departmental curriculum.

## PROGRAMS IN MATHEMATICS

### Major—B.A. Mathematics (30 Hours)

<u>Required Courses</u>		<u>Hours</u>	<u>Required Cognates</u>		<u>Hours</u>
MATH 181	Calculus I	3	COMM 135	Intro to Public Speaking	3
MATH 182	Calculus II	4	CPTR 124	Fundamentals of Programming	4
MATH 216	Set Theory and Logic	2			
MATH 218	Calculus III	4			
MATH 318	Abstract Algebra	3			
MATH 200	Elementary Linear Algebra	2			
MATH 411	Intermediate Analysis	3			
MATH 485	Mathematics Seminar (W)	1			
	Math Electives—UD	8			

### Major—B.S. Mathematics (40 Hours)

<u>Required Courses</u>		<u>Hours</u>	<u>Required Cognates</u>		<u>Hours</u>
MATH 181	Calculus I	3	COMM 135	Intro to Public Speaking	3
MATH 182	Calculus II	4	CPTR 124	Fundamentals of Programming	4
MATH 200	Elementary Linear Algebra	2	CPTR 215	Fundamentals of Software Design	4
MATH 218	Calculus III	4		OR	
MATH 216	Set Theory and Logic	2	PHYS 211-212	General Physics	6
MATH 317	Complex Variables	3	PHYS 213-214	General Physics Lab	2
MATH 318	Abstract Algebra	3			
MATH 411	Intermediate Analysis I	3			
MATH 412	Intermediate Analysis II	3			
MATH 485	Mathematics Seminar (W)	1			
	Math Electives (5 UD)	12			



**Teacher Certification, 7-12**

Secondary certification in Mathematics requires a baccalaureate degree and completion of professional education courses (page 113) for licensure. Students preparing for secondary teacher certification must include MATH 215 Statistics and MATH 415 Geometry in the major. See further explanations in the Education and Psychology section, beginning on page 107.

The student must apply for Initial Admission to the Teacher Education Program (usually by the end of the sophomore year) after completing all requirements as outlined under ADMISSION PROCEDURES in the School of Education and Psychology section of the catalog. Initial admission is required before the student can enroll in upper division education courses.

The student must also complete an application and all other requirements for Admission to Student Teaching. Prior to the professional semester, the student must take and pass the PRAXIS II licensure exam—both the appropriate section of the Principles of Learning and Teaching, and the particular specialty test(s) for the licensure area(s).

An endorsement to teach mathematics as an additional field may be obtained by completing a major and secondary certification in another field and by completing a minor in mathematics that includes the following courses (21 hours): MATH 181 Calculus I, MATH 182 Calculus II, MATH 200 Elementary Linear Algebra, MATH 215 Statistics, MATH 216 Set Theory and Logic, MATH 415 Geometry, one three-hour upper-division MATH course, and EDUC 438 Curriculum and Content Methods, Grades 7-12/Mathematics.

**Major—B.S. Actuarial Studies (44 Hours)**

<u>Required Courses</u>		<u>Hours</u>	<u>Required Courses, continued</u>		<u>Hours</u>
ACCT 221-222	Prin of Accounting	6	MATH 218	Calculus III	4
ECON 213	Survey of Economics	3	MATH 325	Probability Theory	3
	OR		MATH 326	Mathematical Statistics	3
ECON 224	Macroeconomics		MATH 485	Mathematics Seminar (W)	1
FNCE 315	Business Finance	3	MGNT 334	Principles of Management	3
FNCE 455	Fundamentals of Investments	3	MGNT 354	Principles of Risk Management	3
MATH 181	Calculus I	3			
MATH 182	Calculus II	4			
MATH 200	Elementary Linear Algebra	2	<u>Required Cognates</u>		<u>Hours</u>
MATH 215	Statistics	3	BCPT 105	Business Spreadsheets	3
			COMM 135	Intro to Public Speaking	3

Actuaries deal with the mathematics, legal, and business aspects of risks such as those which arise in insurance, annuity, and pension plans. One must pass the first six Society of Actuaries examinations to become an Associate of the Society of Actuaries and an additional two examinations to become a Fellow. The Actuarial Studies major prepares a student for the first of these examinations. Preparation for the remainder usually comes from on-the-job experience and independent study.

Sample Freshman Year Sequence  
B.A. or B.S. Mathematics

<u>1st Semester</u>		<u>Hours</u>	<u>2nd Semester</u>		<u>Hours</u>
CPTR 124	Fundamentals of Programg	4	MATH 182	Calculus II	4
ENGL 101	College Composition	3	ENGL 102	College Composition	3
MATH 181	Calculus I	3		Area B, Religion	3
	Area F-2, Family Sci	2		Area F-1, Behav Sci	3
	OR			Area D-1/Beg For Lang	3
	AREA F-3, Health Sci				16
	Area G-3, Recreation	1			
	Area D-1/Beg For Lang	3			
		<u>16</u>			

See pages 24-25 and 27-32 for general degree and general education requirements. Note especially requirements of make-up of admissions deficiencies, three writing emphasis courses, and 40 upper division credits.

**Minor—Mathematics (18 Hours)**

<b>Required Courses</b>		<b>Hours</b>
MATH 181	Calculus I	3
MATH 182	Calculus II	4
	Math Electives*	11

\*At least 6 hrs. must be upper division.

**MATHEMATICS**

**MATH 080. Elementary Algebra (A-2) 3 hours (Non-Credit)**

This remedial course covers the content of first-year high school algebra. It is required of all students who meet NONE of the following criteria: 1) ACT math standard score of 16 or above; 2) ACT math elementary algebra subscore of 8 or above; 3) high school Algebra II with a grade of C or better. Tuition for three semester hours will be charged for this course. (Winter)

**MATH 090. Intermediate Algebra (A-2) 3 hours (Non-Credit)**

*Prerequisite:* MATH 080 or exemption.  
Number systems and their properties, exponents, and radicals, equations and inequalities, polynomial functions and their graphs, systems of equations, logarithms. Tuition for three semester hours will be charged for this course. (Fall)

**MATH 103. Survey of Mathematics (A-2) 3 hours**

Basic concepts from the following topics: sets, mathematical logic, numeration systems, number theory, probability, statistics, algebra, geometry, metric system, consumer mathematics. This course does not apply on a major or minor in mathematics. (Fall, Winter, Summer)

**MATH 120. Precalculus Algebra (A-2) 3 hours**

*Prerequisite:* Two years of high school algebra or MATH 090.  
The real and complex number systems; algebraic equations and inequalities; functions and their graphs including polynomial, rational, exponential, and logarithmic functions; conic sections. This course does not apply on a major or minor in mathematics. (Fall, Winter, Summer)

**MATH 121. Precalculus Trigonometry (A-2) 2 hours**

*Pre or Co-requisite:* MATH 120 or equivalent.  
The trigonometric and inverse trigonometric functions and their graphs, trigonometric equations and identities, trigonometric form of complex numbers, vectors, and other applications. This course does not apply on a major or minor in mathematics.

**MATH 181. Calculus I 3 hours**

*Prerequisite:* MATH 120 or a high school precalculus course.  
Differential and integral calculus of the elementary functions (non-trigonometric) including limits, continuity, the derivative, computation of derivatives, applications of the derivative, the definite integral, the fundamental theorem of calculus, computation of antiderivatives, applications of the definite integral.

**MATH 182. Calculus II 4 hours**

*Prerequisites:* MATH 121 or equivalent and MATH 181.  
Precise definitions of limits, calculus of the trigonometric functions, further topics in differential and integral calculus, polar coordinates, analytic geometry, parametric equations, sequences, infinite series, Taylor series. (Winter)

**MATH 200. Elementary Linear Algebra 2 hours**

*Prerequisite:* MATH 181.  
Systems of linear equations, matrices and determinants, vector spaces, linear transformations, eigenvalues and eigenvectors, applications. (Winter)

- MATH 215. Statistics (A-2)** **3 hours**  
*Prerequisite:* An ACT mathematics standard score of 22 or above, or two years of high school algebra, or MATH 090, or MATH 103.  
An introduction to descriptive and inferential statistics including organization and analysis of data, elementary probability, probability distributions (binomial, normal, Student's t, chi-square, F), estimation, hypothesis testing, correlation and regression, nonparametric statistics.
- MATH 216. Set Theory and Logic** **2 hours**  
*Prerequisite:* MATH 181.  
An introduction to some of the basic ideas, terminology, and notation of logic and sets. The concept of a mathematical proof will be emphasized. (Winter)
- MATH 218. Calculus III** **4 hours**  
*Prerequisite:* MATH 182.  
Partial derivatives, multiple integrals, vector calculus including Green's theorem, Stokes's theorem, and the divergence theorem. (Fall)
- MATH 280. Discrete Mathematical Structures** **3 hours**  
*Prerequisite:* MATH 120 recommended; Familiarity with a programming language.  
An examination of many of the mathematical concepts of particular use to computer scientists. The topics include set theory, relations, graph theory, combinatorics, Boolean algebra, digital logic and circuit design, proof techniques, and finite state automata.
- MATH 315. Differential Equations** **3 hours**  
*Prerequisite:* MATH 182.  
Introduction to dynamical systems, solutions of various types of ordinary differential equations, systems of linear differential equations, the Laplace transform, applications to problems in the physical sciences. (Winter)
- MATH 316. Partial Differential Equations** **3 hours**  
*Prerequisite:* MATH 315.  
Partial differential equations, Fourier series, boundary value problems, Bessel functions, Legendre polynomials. (Fall, even years)
- MATH 317. Complex Variables** **3 hours**  
*Prerequisites:* MATH 216, 218.  
An introduction to the theory of analytic functions of a complex variable, including mappings by elementary functions, complex integration, the Cauchy-Goursat theorem, Cauchy's integral formula, power series, Laurent series, the theory of residues, and conformal mapping. (Winter, odd years)
- MATH 318. Abstract Algebra** **3 hours**  
*Prerequisites:* MATH 216, 218.  
The structure of groups, rings, integral domains, and fields. (Fall, even years)
- MATH 319. Linear Algebra** **2 hours**  
*Prerequisites:* MATH 200, 216.  
Finite dimensional vector spaces and the attendant concepts of systems of linear equations, linear transformations, matrices, determinants, eigenvalues and eigenvectors, inner product spaces. (Winter, odd years)
- MATH 325. Probability Theory** **3 hours**  
*Prerequisite:* MATH 182.  
Basic probability theory, combinatorial problems, independence and dependence, numerical-valued random phenomena, mean and variance of a probability law, normal, Poisson, and related probability laws. (Fall, even years)

**MATH 326. Mathematical Statistics** **3 hours**

*Prerequisites:* MATH 215, 218, 325.

Random variables, conditional probability, standard distributions of random variables, distributions of functions of random variables, interval estimation, point estimation. (Winter, odd years)

**MATH 411-412. Intermediate Analysis** **3,3 hours**

*Prerequisites:* MATH 216, 218.

The real number system, sequences, limits and metric spaces, continuity, uniform continuity, introduction to point set topology, properties of the derivative and integral, convergence and uniform convergence of sequences and series of functions, orderings. (Fall, odd years; Winter, even years)

**MATH 415. Geometry** **3 hours**

*Prerequisite:* MATH 216.

Topics selected from the following: foundations of Euclidean geometry, finite geometries, advanced Euclidean geometry, non-Euclidean geometry, geometric transformations, the geometry of inversion, projective geometry. (Fall, odd years)

**MATH 265/465. Topics in Mathematics** **1-3 hours**

*Prerequisite:* Permission of the instructor.

Topics selected from areas of mathematics not covered in other courses. This course may be repeated for credit with permission.

**MATH 475. Mathematics in the Sciences** **1 hour**

*Prerequisites:* All mathematics and science courses required for the B.S. degree in Science and Math Studies.

A study of the relationship between mathematics and the sciences, the influence each has had and continues to have upon the other, and applications of precalculus mathematics to the life, physical, and social sciences. This course does not apply on a major or minor in mathematics. (Winter, even years)

**MATH 485. Mathematics Seminar (W)** **1 hour**

*Prerequisite:* Permission of Mathematics staff.

Written and oral reports are made on a variety of topics in mathematics including topics in current mathematical literature. Mathematics majors obtaining secondary certification must choose topics in the history and philosophy of mathematics. (Fall, odd years)

**MATH 295/495. Directed Study** **1-3 hours**

*Prerequisite:* Approval by department faculty.

Individual reading and problem solving in a field chosen in consultation with an instructor. This course may be repeated for credit. (On demand)

**EDUCATION**

**EDUC 438. Curriculum and Content Methods/Mathematics** **1 hour**

*Prerequisite:* Admission to Teacher Education.

Attention is given to methods and materials of instruction, planning, testing, and evaluating student performance, and the survey and evaluation of textbooks. (Fall, odd years)

(A-2) (W) See pages 24-25 and 27-31 for general degree and general education requirements.

# MODERN LANGUAGES

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**Chair:** Carlos H. Parra

**Faculty:** William Van Grit

**Adjunct Faculty:** Darwin Ayscue, Gwendolyn Smith

The Modern Languages Department at Southern Adventist University combines language study with experience abroad and academic courses. Southern offers interdisciplinary degrees in French, French Teaching, International Studies, Spanish, and Spanish Teaching. The International Studies degree will enhance students' ability to live and work in an international setting. Students discover French, German, and Spanish not only as living languages but also as reflections of many cultures.

The Modern Languages Department also offers majors in French and Spanish, minors in French, Spanish, and German and language courses in Italian, for those students wishing to gain a deeper understanding of cultures within a global context through the study of language, literature, and society. The French and Spanish majors also provides the necessary background for graduate study. In addition, the department offers French and Spanish Teaching majors for students interested in secondary education. Students seeking teacher certification should also pursue the teaching major.

The ability to communicate with people is increasingly essential in today's global community, and knowledge of other cultures and cultural experiences should be a key part of the background of a well-educated individual, particularly of those with a sense of world mission. By introducing students to another language and giving them opportunity and exposure to experience other cultures, the Modern Languages Department at Southern Adventist University strives in helping to overcome stereotypes and prejudices, foster a spirit of appreciation and inclusiveness, and facilitates easier communication and interaction with persons of other languages and cultures.

## MISSION STATEMENT

The Modern Languages Department at Southern Adventist University provides a Christian learning environment that enhances the understanding of other cultures, and promotes a global dialogue by widening horizons, broadening, perspectives, and deepening self-understanding as a worldwide family.

## ASSESSMENT

The assessment of majors in International Studies consists of three basic parts: First the candidates write an evaluation of the departmental program to state their perception of the program's effectiveness in achieving its objectives. Second, the candidates take a departmental exam to demonstrate their degree of success in achieving near native mastery of the target language in the areas of listening, reading, writing, and speaking. Third, the candidates take an oral examination focusing on their knowledge and appreciation of the culture of the peoples who speak the target language. A key element of this interview is the candidates' ability to compare and contrast the target culture with their own, and to show how they relate, contribute to, and enrich each other.

The assessment of students majoring in Spanish, and Spanish Teaching consists of a departmental oral and written examination. Candidates will demonstrate a passing degree of knowledge and appreciation of Spanish speaking cultures, their literary expression, and the ability to understand many of the complexities affecting and resulting from the Spanish, and Spanish-American experience in their own context and when in contact with other cultures not only in the American continent, but in relation to global communities. The assessment of students majoring in French and French

Teaching is also a departmental oral and written examination. Candidates will demonstrate a passing degree of knowledge and appreciation of French speaking cultures, their literary expression, and the ability to understand the complexities in their own context not only in Europe and America, but as part of global communities.

### **SPECIAL OPPORTUNITIES**

The department sponsors language programs abroad for students who desire to participate in an intensive language-learning experience. For details, contact Adventist Colleges Abroad (ACA).

### **FOREIGN STUDY**

Adventist Colleges Abroad. Southern Adventist University is a member of the consortium of colleges and universities which, under the auspice of the General Conference of Seventh-day Adventists, supports the Adventist Colleges Abroad program. ACA provides an opportunity for students of French, German, or Spanish to achieve proficiency in the foreign language amid the added advantages of an authentic cultural setting.

**Students can also contact ACA at: <http://nadadventist.org/aca/>**

The language schools operated by the following institutions are affiliates of ACA: in Austria, Seminar Schloss Bogenhofen, Braunau; in France, Centre Universitaire et Pédagogique du Salève, Collonges-sous-Salève; in Spain, Colegio Adventista de Sagunto, Sagunto; in Argentina, Universidad Adventista del Plata, Libertador San Martín; in Italy, Villa Aurora Istituto Adventista; in Germany, Friedensau University; and in Mexico, Universidad de Montemorelos.

### **MAJOR PROGRAMS**

**Degrees.** B.A. French, International Studies, Spanish, French and Spanish Teaching.\*

**Placement Level.** Students who intend to enroll in a French or Spanish language course, who have had any background in the language must take the “Placement Examination.”

**Exceptions.** Students who are native speakers or who have otherwise acquired advanced language proficiency are encouraged to take the “Challenge Examination” offered by the department. Otherwise, students with no background in a language must begin at the 101 level.

**Departmental Majors.** The Modern Languages Department offers language courses to satisfy the B.A. language requirement. A major in International Studies with emphasis in Spanish, French, or German is offered. Also, majors in French, Spanish, and French or Spanish Teaching\* are also offered.

Students planning majors or minors should contact the department early in their studies for a list of required courses. Those students with questions about their major or minor should refer to the catalog and/or contact Modern Languages faculty. Those students with transferred language credit from another college or university should meet with a faculty adviser early in their studies regarding major or minor course equivalents.

Students must earn a grade of C or better in all course work that is to count toward a department major or minor.

**Departmental Minors.** The department offers minors in Spanish, French, and German.  
**Language Emphasis.** Italian.

\*Pending state approval

**Teaching Major, Certification.** Students planning to obtain Teaching certification must include the required professional education courses and any additional general education requirements in their program as outlined in the School of Education and Psychology section of this catalog under “Requirements for Certification.”

The student must apply for initial admission to the Teacher Education Program (usually be the end of the sophomore year) after completing all requirements as outlined under ADMISSION PROCEDURES in the School of Education and Psychology section of the catalog. Initial admission is required before a student can enroll in upper division education courses.

The student must also complete an application and all other requirements for Admission to Student Teaching. Prior to the professional semester, the student must take and pass the PRAXIS II licensure exam—both the appropriate section of the principles of Learning and Teaching, and particular specialty test(s) for the licensure area(s).

Students returning from any of Adventist Colleges Abroad (ACA), after conducting studies in the French, Spanish, or German languages must meet with the Modern Languages Department Chair upon returning to SAU. This meeting is an assessment of the course work finished abroad, and advising of subsequent required course work towards a major offered at Southern. (Refer to pg. 26 of the *Catalog*)

## BACHELOR OF ARTS DEGREE

### Major—B.A. French (34 hours)

<u>Required Core</u>		<u>Hours</u>	<u>Select 3 hours from:</u>		<u>Hours</u>
ENGL 216	Approaches to Lit	3	ART 342	Renaissance Art History	3
FREN 490	Comprehensive Exam Prep	1		OR	
			ART 349	Medieval Art History	3
			ENGL 336	Medieval & Renaissance Lit	3
			HIST 471	Classics of Western Thought I (W)	3
			HIST 472	Classics of Western Thought II (W)	3
				<u>Required Cognate:</u>	
			COMM 135	Intro to Public Speaking	3
<i>Select 27 hours from the following courses:</i>					
FREN 207	Intermediate French I	3			
FREN 208	Intermediate French II	3			
FREN 244	French Comp & Conv	3			
FREN 344	Adv French Comp & Conv	3			
FREN 350	French Linguistics	3			
FREN 353	Contemp French Culture & Civ	3			
FREN 357	Surv Fren Med & Renais Lit	3			
FREN 358	Surv Fren 17 <sup>th</sup> & 18 <sup>th</sup> Cent Lit	3			
FREN 458	Surv Fren 19 <sup>th</sup> & 20 <sup>th</sup> Cent Lit	3			
FREN 459	Francophone Cultures & Lit	3			

Students majoring in French are required to travel abroad for one (1) academic year to conduct studies at ACA (Collonges, France). They are also highly recommended to fulfill this requirement during their sophomore year. Students who minor in French are STRONGLY ADVISED to study one semester or one summer at ACA (Collonges, France).

**NOTE:** French-speaking students who completed secondary education in France or in a French-speaking country are exempt from this requirement.

### Sample Freshman Year Sequence B.A. French

<u>1st Semester</u>		<u>Hours</u>	<u>2nd Semester</u>		<u>Hours</u>
FREN 101	Elementary French I	3	FREN 102	Elementary French II	3
COMM 135	Intro to Public Speaking	3	ENGL 102	College Composition	3
ENGL 101	College Composition	3		Area F, Beh Sciences	3
	Area B, Religion	3		Area E, Natural Sciences	3
	Area C, History	3		Minor	3
	Area G-1, Rec Skills	1			15
		<u>16</u>			

**\*Major—B.A. French, Teacher Certification, 7-12 (31 hours)**

<u>Required Core</u>		<u>Hours</u>	<u>Select 3 hours from:</u>		<u>Hours</u>
ENGL 216	Approaches to Lit	3	FREN 358	Surv Fren 17 <sup>th</sup> & 18 <sup>th</sup> Cent Lit	3
FREN 207	Intermediate French I	3	FREN 458	Surv Fren 19 <sup>th</sup> & 20 <sup>th</sup> Cent Lit	3
FREN 208	Intermediate French II	3	FREN 459	Francophone Cultures & Lit	3
FREN 244	French Comp & Conv	3	<u>Select 3 hours from:</u>		
FREN 344	Adv French Comp & Conv	3	ART 342	Renaissance Art History	3
FREN 350	French Linguistics	3		OR	
FREN 353	Contemp French Culture & Civ	3	ART 349	Medieval Art History	3
FREN 357	Surv Fren Med & Renais Lit	3	<u>Required Cognate:</u>		
FREN 490	Comprehensive Exam Prep	1	COMM 135	Intro to Public Speaking	3

\*Approval by the State of Tennessee for the B.A. in French, Teacher Certification, 7-12 is pending for 2004.

Students majoring in French who are seeking teaching certification are required to travel abroad for one (1) academic year to conduct studies at ACA (Collonges, France). They are also highly recommended to fulfill this requirement during their sophomore year. Students who minor in French are STRONGLY ADVISED to study one semester or one summer at ACA (Collonges, France).

**NOTE:** French-speaking students who completed secondary education in France or in a French-speaking country are exempt from this requirement.

Sample Freshman Year Sequence  
**B.A. French (Teaching)**

<u>1st Semester</u>		<u>Hours</u>	<u>2nd Semester</u>		<u>Hours</u>
FREN 101	Elementary French I	3	FREN 102	Elementary French II	3
COMM 135	Intro to Public Speaking	3	ENGL 102	College Composition	3
ENGL 101	College Composition	3		Area F, Beh Sciences	3
EDUC 135	Intro to Education	2		Area E, Natural Sciences	3
RELT 138	Adventist Heritage	3		Minor	3
		<u>15</u>			<u>15</u>

**Major—B.A. Spanish (34 hours)**

<u>Required Courses</u>		<u>Hours</u>	<u>Select 6 hours from:</u>		<u>Hours</u>
SPAN 207	Intermediate Spanish I	3	HIST 386	Rise of the West (W)	3
SPAN 208	Intermediate Spanish II	3	HIST 471	Classics of Western Thought I (W)	3
SPAN 243	Spanish Comp & Conversation	3	HIST 472	Classics of Western Thought II (W)	3
SPAN 354	Hispanic Civilization & Culture	3	<u>Required Cognate:</u>		
SPAN 355	Survey of Spanish Literature (W)	3	COMM 135	Intro to Public Speaking	3
SPAN 356	Survey of Spanish-American Lit (W)	3			
SPAN 457	U.S. Latino Literature (W)	3			
SPAN 458	Mexican-American Lit (W)	3			
SPAN 490	Comprehensive Exam Prep	1			
ENGL 216	Approaches to Literature	3			

Students majoring in Spanish are required to travel abroad for one (1) academic year, to conduct studies at one of the ACA locations ( or Spain). It is highly recommended that students fulfill this requirement during their sophomore year.

**NOTE:** Native Spanish-speaking students who completed secondary education in a Spanish-speaking country are exempt from this requirement.

Sample Freshman Year Sequence  
**B.A. Spanish**

<u>1st Semester</u>		<u>Hours</u>	<u>2nd Semester</u>		<u>Hours</u>
SPAN 101	Elementary Spanish I	3	SPAN 102	Elementary Spanish II	3
COMM 135	Intro to Public Speaking	3	ENGL 102	College Composition	3
ENGL 101	College Composition	3		Area F, Beh Sciences	3
	Area B, Religion	3		Area E, Natural Sciences	3
	Area C, History	3		Minor	3
	Area G-1, Rec Skills	1			<u>15</u>
		<u>16</u>			



## 176 MODERN LANGUAGES

### \*Major—B.A. Spanish, Teacher Certification, 7-12 (31 hours)

<u>Required Courses</u>		<u>Hours</u>	<u>Select 3 hours from:</u>	<u>Hours</u>
ENGL 216	Approaches to Literature	3	HIST 386	Rise of the West (W) 3
SPAN 207	Intermediate Spanish I	3	HIST 471	Classics of Western Thought I (W) 3
SPAN 208	Intermediate Spanish II	3	HIST 472	Classics of Western Thought II (W) 3
SPAN 243	Spanish Comp & Conversation	3		
SPAN 354	Hispanic Civilization & Culture	3		
SPAN 355	Survey of Spanish Literature (W)	3	<u>Required Cognate:</u>	
SPAN 356	Survey of Spanish-American Lit (W)	3	COMM 135	Intro to Public Speaking 3
SPAN 457	U.S. Latino Literature (W)	3		
SPAN 458	Mexican American Lit (W)	3		
SPAN 490	Comprehensive Exam Prep	1		

\*Approval by the State of Tennessee for the B.A. in Spanish, Teacher Certification, 7-12 is pending for 2004.

Students majoring in Spanish who are seeking teaching certification are required to travel abroad for one (1) academic year, to conduct studies at one of the ACA locations (Argentina or Spain). It is highly recommended that students fulfill this requirement during their sophomore year.

**NOTE:** Native Spanish-speaking students who completed secondary education in a Spanish-speaking country are exempt from this requirement.

#### Sample Freshman Year Sequence B.A. Spanish (Teaching)

<u>1st Semester</u>		<u>Hours</u>	<u>2nd Semester</u>		<u>Hours</u>
SPAN 101	Elementary Spanish I	3	SPAN 102	Elementary Spanish II	3
COMM 135	Intro to Public Speaking	3	ENGL 102	College Composition	3
ENGL 101	College Composition	3	PSYC 128	Developmental Psyc	3
EDUC 135	Intro to Education	2		Area E, Natural Sciences	3
RELT 138	Adventist Heritage	3		Minor	3
		<u>16</u>			<u>15</u>

### Major—B.A. in International Studies with emphasis in French, German, or Spanish (36 Hours)

1. Language Component . . . . . 24 hours
  - ! Intermediate level of language (French, German, or Spanish) prior to travel to ACA is strongly recommended. . . . . 6 hours
  - ! One year of Interm-Adv language courses at ACA including 3 semester hours in Culture and Civilization and 3 semester hours in Literature/History. . . . . 18 hours
2. Humanities Component (at SAU) . . . . . 12 hours
  - ART 345 Contemporary Art (W) 3
  - ENGL 445 Ancient Classics (W) 3
  - HIST 387 Europe in the Nineteenth Century (W) 3
  - OR
  - HIST 388 Contemporary Europe (W) 3
  - COMM 330 Intercultural Communication (W) 3
  - TOTAL . . . . . 36 hours
3. Required Cognate:  
All International Studies majors must take COMM 135, Intro to Public Speaking, to satisfy the oral communication competency requirement.

**Major—B.A. International Studies, French Emphasis (36 Hours)**

<u>Required Courses</u>		<u>Semester Hours</u>	<u>Required Courses, continued</u>		<u>Semester Hours</u>
FREN 207	Intermediate French I	3	FREN 341	Adv Grammar	
FREN 208	Intermediate French II	3	FREN 351	Adv Oral Expression I	
FREN 221	Intermediate Composition		FREN 376	French Civilization	
FREN 251	Intermediate Oral Exp				
FREN 301	French History				
FREN 321	Adv Composition I		<u>Required Cognate</u>		
FREN 331	Orthography		COMM 135	Intro to Public Speaking	3

**Major—B.A. International Studies, German Emphasis (36 Hours)**

<u>Required Courses</u>		<u>Semester Hours</u>	<u>Required Courses, continued</u>		<u>Semester Hours</u>
GRMN 207	Intermediate German	3	GRMN 311	Advanced Comp/Dictation	
GRMN 208	Intermediate German	3	GRMN 321	Advanced Conversation	
GRMN 211	Intermediate Grammar		GRMN 354	Survey of German Lit	
GRMN 221	Intermediate Phonetics		HIST 304	European Civilization	
GRMN 301	Advanced Grammar				
			<u>Required Cognate</u>		
			COMM 135	Intro to Public Speaking	3

**Major—B.A. International Studies, Spanish Emphasis (36 Hours)**

<u>Required Courses</u>		<u>Semester Hours</u>	<u>Required Courses, continued</u>		<u>Semester Hours</u>
SPAN 207	Intermediate Spanish I	3	<u>ACA in Spain:</u>		
SPAN 208	Intermediate Spanish II	3	SPAN 312	Spain and Its Culture	
SPAN 261	Interm Spanish Composition		SPAN 331	History of Spanish Lit	
SPAN 271	Interm Span Conversation				
SPAN 351	Adv Spanish Grammar		<u>ACA in Argentina:</u>		
SPAN 361	Adv Spanish Composition		SPAN 331	Latin American Literature	
SPAN 371	Adv Spanish Conversation		SPAN 342	History of Argentina	
			<u>Required Cognate</u>		
			COMM 135	Intro to Public Speaking	3

Sample Freshman Year Sequence  
**B.A. International Studies, French, German, Spanish**

<u>1st Semester</u>		<u>Semester Hours</u>	<u>2nd Semester</u>		<u>Semester Hours</u>
*SPAN 101	Elementary Spanish I	3	*SPAN 102	Elementary Spanish II	3
HIST 175	World Civilization	3	ENGL 102	College Composition	3
ENGL 101	College Composition	3	HMNT 205	Arts and Ideas	3
MATH 103	Survey of Math	3	PEAC	PE course	1
RELT 125	Life & Teachings of Jesus	3	PSYC 128	Developmental Psych	3
		15	COMM 135	Intro to Public Speaking	3
					16

\*French, German, or Spanish

**Minor— French (18 Hours)**

<u>Required Courses</u>	<u>Hours</u>
FREN 207	Intermediate French I 3
FREN 208	Intermediate French II 3
FREN 244	French Comp & Convers 3
FREN 344	Adv French Comp & Conv 3
FREN 350	French Linguistics 3
FREN 353	Contemp French Culture & Civ 3

**Minor—Spanish (18 Hours)**

<u>Required Courses</u>	<u>Hours</u>
SPAN 207	Intermediate Spanish I 3
SPAN 208	Intermediate Spanish II 3
SPAN 243	Comp & Conversation 3
SPAN 354	Hispanic Culture & Civ 3
SPAN 355	Survey of Spanish Lit 3
SPAN 356	Survey of Span-Amer Lit 3

**Minor— German (18 Hours)**

<u>Required Courses</u>	<u>Hours</u>
GRMN 207-208	Intermediate Language 6
	U/D Language Courses 6
	Elective Language Courses 6

The beginning language courses, 101-102, are excluded from the minor. Students desiring a language minor must earn 12 credits beyond the intermediate level either at SAU or through ACA.

## DESCRIPTION OF COURSES

**I. Courses Offered at the SAU Campus****FRENCH****FREN 101. Elementary French I (D-1) 3 hours**

This is a foundation course in basic language skills. Students who have any background in French must take the language placement examination. Students should contact department for details on specific scores. This course develops listening and reading strategies with emphasis on oral and written forms of communication. Laboratory work required. (Fall)

**FREN 102. Elementary French II (D-1) 3 hours**

*Prerequisite:* FREN 101 or satisfactory score on placement examination or approval of the department.

This course is a continuation on the development of basic language skills. Written and oral communication is strongly emphasized. It concentrates on developing the ability to use the language creatively to deal with daily life situations within the French-speaking context. Laboratory work required. (Winter)

**FREN 207. Intermediate French I (D-1) 3 hours**

*Prerequisite:* FREN 102 or satisfactory score on placement examination or approval of the department.

Review and expansion of grammar/vocabulary as students develop speaking, writing, reading, and listening skills. Readings and discussions focus on topics related to the culture of the French-speaking world. Laboratory work required. (Fall)

**FREN 208. Intermediate French II (D-1) 3 hours**

*Prerequisite:* FREN 207 or satisfactory score on placement examination or approval of the department.

Continues the review and expansion of grammar/vocabulary as students develop speaking, writing, reading, and listening skills. Readings and discussions focus on topics related to the culture of the French-speaking world. Laboratory work required. (Winter)

**FREN 244. French Composition and Conversation 3 hours**

*Prerequisite:* FREN 208 or satisfactory score on placement examination or approval of the department.

Course designed to enhance oral and written proficiency along with vocabulary expansion and to review grammatical structures. It emphasizes description and narration, extending to the broader French-speaking world. FREN 244 and 344 is a sequence particularly suggested for students who minor in French. (Fall)

**FREN 344. Advanced French Composition and Conversation 3 hours**

*Prerequisites:* FREN 208 and FREN 244 or approval of the department.

Designed to enhance oral and written proficiency along with vocabulary expansion and to review grammatical structures. It focuses on *Nous* and *Les Autres*, incorporating description and narration, extending to the broader French-speaking world, incorporating current events and argumentation along with vocabulary study and grammar refinement. FREN 244 and 344 is a sequence particularly suggested for students who minor in French. (Fall)

**FREN 350. French Linguistics 3 hours**

*Prerequisites:* FREN 208 and FREN 244 or equivalent or approval of the department.

An intensive course designed to enhance oral and written proficiency along with vocabulary expansion. It focuses on the study of syntax, morphology, phonetics, and phonology as components of the generative grammar of the French language. Open to eligible students returning from ACA. This course is required for majors in French. (Fall)

**FREN 353. Contemporary French Culture and Civilization 3 hours**

*Prerequisite:* FREN 244 or approval of the department.

This course focuses on contemporary French culture and civilization and emphasizes social, political, and artistic trends, and intellectual movements that have contributed to the institutions and character of modern France. Course conducted entirely in French. (Winter)

**FREN 357. Survey of French Medieval and Renaissance Literature (D-2) 3 hours**

*Prerequisites:* FREN 244 and ENGL 216 or approval of the department.

Close reading and discussion of selected works from the period (eleventh through sixteenth centuries) viewed in the socio-historical, intellectual, and artistic context: *Chanson de Roland*, *Roman de Renart*, *Aucassin et Nicolette*, *Farce de Maître Pathelin*, and works by Chrétien de Troyes, Villon, Rabelais, the Pléiade, and Montaigne.

**FREN 358. Survey of French 17<sup>th</sup> and 18<sup>th</sup> Centuries Literature (D-2) 3 hours**

*Prerequisites:* FREN 244 and ENGL 216 or approval of the department.

This course is a study of neo-classical tragedy and comedy as illustrated in select texts of Corneille, Molière, Racine, Marivaux, and Beaumarchais. It experiments in narrative fiction, including works by Mme de Lafayette and Prévost. The art of epistolarity: Pascal and the polemical letter, Mme de Sévigné and the personal letter, Voltaire and the traveler's letter. Focus on topics: *préciosité* and sensibility; feminism and modernity; rationalism and *esprit critique*.

**FREN 458. Survey of French 19<sup>th</sup> and 20<sup>th</sup> Centuries Literature (D-2) 3 hours**

*Prerequisites:* FREN 244 and ENGL 216 or approval of the department.

Studies the main literary works and currents in the modern era in their historical context. Based on an interdisciplinary approach linking literary theory with history, sociology, and psychology. Works studied: Chateaubriand, *Réné*; Balzac, *Le Père Goriot*; Hugo, *Hernani*; Baudelaire, *Les Fleurs du mal*; Gide, *La Symphonie pastorale*; Camus, *L'Étranger*; Duras, *Moderato Cantabile*.

**FREN 459. Francophone Cultures and Literatures 3 hours**

*Prerequisites:* FREN 244 and ENGL 216 or approval of the department.

This course proposes a cultural and literary journey based on a variety of texts throughout the main French-speaking regions of the world: the African continent, South East Asia, French Canada, Belgium, Switzerland, the French-speaking islands of the Caribbean. This approach is intended to stress and place into perspective these geographical and national entities. Guest-speakers closely related, either as native speakers or by their professional experience to French-speaking Africa, Canada, or the Caribbean will be invited when available.

**FREN 490. Comprehensive Examination Preparation 1 hour**

Designed to provide academic support for French majors who will be taking the departmental written examination required for graduation. Faculty will meet with the student regularly to assure the student has covered all materials pertinent to this examination. French majors must take this course prior to graduation in the last semester.

**FREN 295/495. Directed Study 1-3 hours**

Emphasizes individual, directed study. Designed for students who want to conduct independent research in a specific subject of modern languages. Faculty will assist student with selection of topic and serve as consultant for the project. This course is limited primarily to the department majors and must be approved by the Chair of Modern Languages.

GERMAN

**GRMN 101. Elementary German I (D-1) 3 hours**

A foundation course in the basic language skills. Laboratory work is required. Students who have not taken any German language must enroll in GRMN 101. This course develops listening and reading strategies with an emphasis on oral and written forms of communication. (Fall)\*

## 180 MODERN LANGUAGES

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**GRMN 102. Elementary German II (D-1) 3 hours**

*Prerequisite:* GRMN 101 or approval of the department.

This course is a continuation on the development of basic language skills. Oral and written communication are strongly emphasized. Laboratory work is required. (Winter)\*

**GRMN 207. Intermediate German I (D-1) 3 hours**

*Prerequisite:* GRMN 102 or approval of the department.

Continued emphasis on development of listening and speaking skills. There is, however, an increased emphasis on reading and writing skills through short selections in German. Laboratory work is required. Students may get credit by passing a "challenge examination" with a B grade. For information on the examination, students should refer to SAU catalog (p.46) and/or Modern Languages faculty for details. (Fall)\*

**GRMN 208. Intermediate German II (D-1) 3 hours**

*Prerequisite:* GRMN 207 or approval of the department.

This course maintains a strong emphasis on listening and speaking skills. Through reading of more extensive texts and informal writing as a support for speaking, it develops oral fluency toward more effective narrative. Laboratory work is required. Students may get credit by passing a "challenge examination" with a B grade. For information on this examination, students should refer to SAU catalog and/or Modern Languages faculty for details. (Winter)\*

\*NOTE: Those students who have any background in German must seek departmental permission to enroll in any German course other than GRMN 101.

### ITALIAN

**ITAL 101. Elementary Italian I (D-1) 3 hours**

Introduces students to the basic principles of the language necessary for written and oral communication. Emphasis placed on developing the ability to use the language creatively to talk about oneself and to deal with daily life situations within the Italian cultural context. Laboratory work required. (Fall)

**ITAL 102. Elementary Italian II (D-1) 3 hours**

*Prerequisite:* ITAL 101 or approval of the department.

Continues ITAL 101. This course further develops the student's ability to communicate in Italian, both orally and in writing. Students will speak, read, and write about such topics as advice and opinions, the future, and hypothetical situations, while at the same time gaining insights into the culture of Italy. Laboratory work required. (Winter)

**ITAL 207. Intermediate Italian I (D-1) 3 hours**

*Prerequisite:* ITAL 102 or approval of the department.

This course requires a fairly good foundation in the basic principles of the language. Students improve their communication skills by discussing and writing about various topics drawn from readings focused on Italian culture. Review of grammar is included. Laboratory work required.

**ITAL 208. Intermediate Italian II (D-1) 3 hours**

*Prerequisite:* ITAL 207 or approval of the department.

Continues ITAL 207 and requires a good foundation in the basic principles of the language. Students improve their communication skills by discussing and writing about various topics drawn from readings focused on Italian culture. Although review of grammar is included, it is not necessarily stressed. Laboratory work required.

### MODERN LANGUAGE

**MDLG 240. American Sign Language I 3 hours**

An introductory class in American Sign Language designed for the student with little or no signing experience. Course focus is on developing beginning sign communication for basic conversational usage. No prerequisite required.

**MDLG 241. American Sign Language II 3 hours**

*Prerequisite:* MDLG 240 or equivalent.

A continuation of American Sign Language I with an ongoing emphasis on expressive and receptive sign communication development. Further attention is placed on ASL grammar and deaf culture.

**MDLG 265. Medical Spanish (D-1) 3 hours**

This course is designed for physicians, nurses, and other health professionals who need to communicate with Spanish-speaking clients. The primary objective is to help students develop health-related vocabulary and learn specific expressions and phrases that are commonly used by health professionals in their dealings with clients. The course will not count toward any of the majors offered by the Modern Languages Department. Open to anyone but primarily for Allied Health, Nursing, Pre-Med, Wellness and Social Work majors. (Winter)

**SPANISH**

**SPAN 101. Elementary Spanish I (D-1) 3 hours**

A foundation course in basic language skills. Students who have any background in Spanish language must take the language placement examination. Students should contact department for details on specific scores. This course develops listening and reading strategies with an emphasis on oral and written forms of communication. (Fall)

**SPAN 102. Elementary Spanish II (D-1) 3 hours**

*Prerequisite:* SPAN 101, or satisfactory score on placement examination, or approval of the department. (Winter)

This course is a continuation on the development of basic language skills. Oral and written communication are strongly emphasized. Laboratory work is required. (Winter)

**SPAN 207. Intermediate Spanish I (D-1) 3 hours**

*Prerequisite:* SPAN 102, or a satisfactory score on a placement examination, or approval of the department.

Continued emphasis on development of listening and speaking skills. There is, however, an increased emphasis on reading and writing skills through the study of short selections of Spanish literature. Laboratory work is required. Students may get credit for this course by passing a "challenge examination" with a B grade. For information on this examination, students should refer to SAU catalog and/or Modern Languages faculty for details. (Fall)

**SPAN 208. Intermediate Spanish II (D-1) 3 hours**

*Prerequisite:* SPAN 207, or a satisfactory score on a placement examination, or approval of the department.

This course maintains a strong emphasis on listening and speaking skills. Through reading of more extensive texts and informal writing as a support for speaking, it develops oral fluency and more effective narrative. Laboratory work is required. Students may get credit for this course by passing a "challenge examination" with a B grade. For information on this examination, students should refer to the SAU catalog and/or Modern Languages faculty for details. (Winter)

**SPAN 243. Composition and Conversation (D-1) 3 hours**

*Prerequisite:* SPAN 208 or approval of the department.

An intensive course aiming at proficiency in understanding, speaking, reading, and writing in Spanish. This course is conducted in Spanish with a high emphasis on elaboration of formal writing. This course offers an opportunity for students to participate at a higher level of language fluency, both, oral and written. (Fall)

**SPAN 354. Hispanic Culture and Civilization 3 hours**

*Prerequisite:* SPAN 243 or approval of the department.

A course designed to study the social, political, economic, artistic, intellectual, and religious aspects of Spanish-speaking society, their diversity of cultures, their interaction, and their past and present projection toward participation in a global arena. (Winter)

**SPAN 355. Survey of Spanish Literature (D-2) (W) 3 hours**

*Prerequisites:* SPAN 243 and ENGL 216 for Spanish/Spanish Teaching majors or approval of the department.

This course is designed to study the history and development of Spanish literature, the many factors affecting literary productions, and the analysis of contemporary Spanish society. As a survey, this course contemplates Medieval Spanish literary productions to present literary movements in Spain. (Fall)

**SPAN 356. Survey of Spanish-American Literature (D-2) (W) 3 hours**

*Prerequisites:* SPAN 243 and ENGL 216 for Spanish/Spanish Teaching majors or approval of the department.

This course is designed as a survey of Spanish-American literary production from travel writing in the Sixteenth Century to contemporary literary productions in the many cultures of countries understood as the Americas. (Winter)

**SPAN 457. U.S. Latino Literature (D-2) (W) 3 hours**

*Prerequisite:* SPAN 243 and ENGL 216 or approval of the department.

This course is designed to approach literary productions of U.S. Latinos and their cultural significance in contemporary U.S. society. The inevitable linguistic encounter on a common "national" space of literary production presents a variety of works that project a social struggle, a political agenda, and a beauty of narrative by non-canonical authors in the U.S. (Fall, alternate years)

**SPAN 458. Mexican-American Literature (D-2) (W) 3 hours**

*Prerequisite:* SPAN 243 and ENGL 216 or approval of the department.

This course is designed to contemplate the literary production of "border" Spanish speakers, and their linguistic evolution into what is known today as Chicano/a literature. Such space of production also reflects and portrays a level of militancy that affects, and is projected through, this literary space. A variety of topics (including participation on U.S. economy) are geared to understand the cultural differences among Spanish speakers in the cultural space known as "America." (Fall, alternate years)

**SPAN 490. Comprehensive Examination Preparation 1 hour**

This particular course is a time designed to provide academic support for Spanish majors who will be taking the departmental written examination required for graduation. Faculty will meet with the student regularly to assure that the student has covered all materials pertinent to this examination. Spanish majors must take this course prior to graduation in the last semester.

**SPAN 295/495. Directed Study 1-3 hours**

A course emphasizing individual directed study. This course is for students who want to conduct independent research in a specific subject of modern languages. Faculty will assist student with selection of topic and serve as consultant for the project. This course is limited primarily to the department majors and must be approved by the Chair of Modern Languages.

**II. Courses offered at the ACA language schools**

For a complete listing of courses available for credit at the ACA campuses, see the 2003-04 ACA catalog in Southern Adventist University's Modern Languages Department.

**EDUCATION****EDUC 438. Curriculum and Content Methods/Languages 1 hour**

*Prerequisite:* Admission to the Teacher Education Program.

Attention is given to methods and materials of language instruction, planning, testing, and evaluating student performance; they survey and evaluation of textbooks appropriate for language teaching and learning is also included.

(D-1) (D-2) (W) See pages 27-31 for general education requirements.

# SCHOOL OF MUSIC

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**Dean:** W. Scott Ball

**Faculty:** J. Bruce Ashton, Judith Glass, Laurie Redmer Minner, Ken Parsons,  
Julie Penner, Bruce E. Rasmussen

**Adjunct Faculty:** Leila Ashton, Bob Burks, Michael Carver, Jan Cochrane,  
Robert Hansel, Elaine Janzen, Nora Kile, Bruce Kuist, Barbara Miller,  
Rosalie Rasmussen, Mark Reneau, Clinton Schmitt, Patricia Silver,  
Christina Smith, Gordon Stangeland, James Stroud, Nikolasa Tejero, Gary Wilkes

The faculty of the School of Music believes that music is one of the arts given to man by his Creator to be used in the worship of God and to enhance the quality of man's life. In harmony with this philosophy, course work is offered which meets the needs of the general university student as well as music majors and minors.

The School of Music offers two baccalaureate degrees, the Bachelor of Music degree in music education and the Bachelor of Science degree in music. Both degrees require courses in music theory and history, as well as a high level of achievement in a major performance area. The Bachelor of Music degree emphasizes the skills necessary for teaching music, with special emphasis on the training of teachers for the Seventh-day Adventist school system. The Bachelor of Science degree affords the student the opportunity to choose one of three tracks: (1) General, (2) Music Theory and Literature, (3) Music Performance.

## ADMISSION REQUIREMENTS

Music majors must fulfill all the general admission requirements of the University. Acceptance to the University, however, does not guarantee admission to the School of Music as a music major. The prospective music major is required to take written and aural entrance examinations in music theory and a performance examination in the applied area. To obtain Freshman Standing as a music major, the student must qualify for MUCT 111, Music Theory I and MUPF 189, Concentration. Continuation in the music program is contingent upon satisfactory progress toward a degree measured by regular assessment checkpoints, described in the following pages.

## GENERAL REQUIREMENTS

**Functional Piano:** All music majors must demonstrate keyboard proficiency by passing a piano proficiency examination or successfully completing Class Piano 1-4. Keyboard proficiency includes the ability to play hymns, scales, triads, arpeggios, several moderately easy compositions and accompaniments and harmonize simple folk melodies. Students will take a piano placement test during the first week of the first semester in residence.

**Applied Music Credit:** One semester hour of credit will be given for fourteen half-hour lessons with a minimum of four hours of practice per lesson. Performance Concentration grades are assigned following a jury examination at the end of each semester. (See Music Lesson Fees under Financial Policies section of this catalog.)

**Concert and Recital Attendance:** Full-time music majors (students taking 12 or more credits) are required to attend, as a non-performer, six School approved concerts per semester, except for the student teaching semester. Attendance shall include faculty and senior recitals in the student's applied concentration area. Failure to meet this requirement will nullify music major status.

**Music Ensemble Participation:** All music majors are required to participate in an appropriate music ensemble every semester in full-time residence (12 or more hours). During the student teaching semester, students are exempted from this requirement.



Teacher certification candidates must, however, complete eight hours of appropriate ensembles. Appropriate ensembles are defined as follows: string majors, Symphony Orchestra; wind and percussion majors, Wind Symphony; voice majors, SAU Chorale; keyboard majors, any of the above. Students are encouraged to participate in a variety of other ensembles as time permits.

### ASSESSMENT

The School of Music has an ongoing program of student assessment. This program includes the following:

#### 1. PERFORMANCE EVALUATIONS

##### a. Concentration:

Music Performance Concentration (MUPF 189, 389) grades will be based on the student having met the following criteria:

1. Completed at least 14 lessons for the semester. (One-half hour lesson=one semester hour credit; one hour lesson=two semester hours credit.)
2. Practiced a minimum of four hours each week for each semester hour of credit. The student will keep a "Daily Practice Log" for his/her verification of meeting this requirement. (Two semester hours of credit=eight hours of practice per week.)
3. Studied, completed, and performed sufficient literature to warrant the credit hours for which the individual is registered. (The number, length, and/or difficulty level of the work(s) studied and of the work(s) prepared for performance are the basis for this criterion. Where appropriate, other factors such as memorization will be considered.)
4. Performed on at least one Music Major General Recital during the semester. Organ students may meet this requirement through a service performance (e.g. convocation, evensong, worship service).
5. Completed the end of the semester jury audition examination and received a performance grade as determined by the Music Faculty (50%) and the Private Lesson Instructor (50%).

Unsatisfactory performance in any item above will negatively affect the final Performance Concentration grade.

A grade of C- or lower will not count toward the Performance Concentration requirements.

A grade of C or lower for two consecutive semesters will result in the student being dropped as a Music Major. Reinstatement can only be achieved by applying to the Music Faculty and successfully completing an audition for reinstatement in the Performance Concentration area. Audition for reinstatement may be requested only once.

##### b. Applied Music:

Applied Music (MUPF 129, 329) grades will be based on the student having met the following criteria.

1. Completed at least 14 lessons for the semester. (One-half hour lesson=one semester hour credit; one hour lesson=two semester hours credit.)
2. Practiced a minimum of four hours per week for each semester hour of credit. The student will keep a "Daily Practice Log" for his/her verification of meeting this requirement. (Two semester hours credit=eight hours practice per week.)

3. Studied, completed, and performed sufficient literature at the individual student's level to warrant the credit hours for which the individual is registered.  
Unsatisfactory performance in any item above will negatively affect the final Applied Music grade.
2. **APPLICATION TO MUSIC MAJOR TRACK**  
Music majors with Freshman Standing must apply to the Music Faculty for acceptance to a specific track upon completion of the freshman year. The following tracks are available: B.Mus. Music Education; B.S. Music/General; B.S. Theory and Literature; B.S. Performance. The faculty's decision is based upon the following:
  - a. Satisfactory progress in academic coursework (minimum of 2.5 grade point average in MUCT and MUHL courses).
  - b. Satisfactory progress in performance area (based on jury evaluations).
  - c. Other criteria specific to Music Education and Performance tracks.
3. **SOPHOMORE EVALUATION AND JUNIOR STANDING**  
Music majors must apply for junior standing at the end of the sophomore year. These requirements are as follows:
  - a. An overall grade point average of 2.00 for the Bachelor of Science degree and 2.75 for the Bachelor of Music degree.
  - b. A grade point average of 2.75 in all music courses.
  - c. Demonstration of keyboard proficiency.
  - d. Completion of MUCT 211-212,221-222.
  - e. Completion of at least four hours of MUPF 189: Concentration.

Faculty evaluation of the application for junior standing will result in the student's receiving one of the following classifications: (a) Pass, Bachelor of Music; (b) Pass, Bachelor of Science; (c) Probation; (d) Fail. Junior Standing requirements must be met at least two semesters before graduation.
4. **SENIOR RECITAL**  
All music degree candidates will present a senior recital. The student must be registered for private instruction while preparing for the senior recital. A faculty audition of the complete program must be scheduled at least three weeks before the recital date. Junior Standing as a music major is prerequisite to scheduling the faculty audition of the senior recital. Unsatisfactory performance at this audition will result in a rescheduling of the recital date.  
  
Following the senior recital, the music faculty will vote to either accept the performance or to require all or portions of the recital to be repeated. The student will not be cleared for graduation until successful completion of the senior recital. Upon music faculty approval, the senior recital requirement may be partially fulfilled through a conducting or chamber music performance.
5. **SENIOR ASSESSMENT EXAMINATION**  
During the senior year each graduating senior will take the nationally standardized Major Field Achievement Test. The results of this examination will be used to help determine the effectiveness of the music program and the competency level of the graduates.

### **BACHELOR OF MUSIC CURRICULUM**

The Bachelor of Music degree in music education meets state and denominational certification requirements. Students must apply for admission to the Teacher Education Program through the School of Education and Psychology prior to taking education courses. Each student will be responsible to determine the additional courses that may be required for certification in the state of his/her choice. This information can be obtained at the School of Education and Psychology.

State certification and graduation requirements for Music Education majors include passing the Praxis II Specialty Test in Music Education at the 480 level.

The following general education requirements apply only to students pursuing a Bachelor of Music degree:

A. Basic Academic Skills	15 hours
1. English	6 hours
2. Mathematics	3 hours
3. Computer	3 hours
4. Intro to Public Speaking	3 hours
B. Religion	12 hours
1. Biblical Studies (RELB)	3 hours
2. Religion: RELT 138, 255	6 hours
3. Upper division elective	3 hours
C. History	6 hours
D. Language, Literature, Fine Arts	3 hours
1. Literature	3 hours
E. Natural Sciences	6 hours
1. Biology	0-3 hours
2. Chemistry	0-3 hours
3. Physics	0-3 hours
4. Earth Science	0-3 hours
F. Behavioral, Family, Health Sciences	5 hours
1. HLED 173, PSYC 128	
G. Activity Skills	2 hours
1. Recreational Skills (PEAC 225 required)	
<b>TOTAL</b>	<b>49 hours</b>

**Music Core (30 Hours)**

<u>Required Courses</u>	<u>Hours</u>
MUCT 111-112 Music Theory I, II	6
MUCT 121-122 Aural Theory I, II	2
MUCT 211-212 Music Theory III, IV	6
MUCT 221-222 Aural Theory III, IV	2
MUCT 313 Orchestration and Arranging	3
MUHL 118 Musical Styles & Repertoires	2
MUHL 320-323 Music history courses (W)	8
MUPF 273 Basic Conducting	1

**Vocal/General Endorsement (32-36 Hours)**

A. <u>Voice Concentration</u> (32)	
Applied Concentration	14 hours
Appropriate Ensemble(s)	8 hours
MUED 317 Voice Pedagogy	2 hours
MUPF 225 Singers Diction I	2 hours
MUPF 373 Choral Conducting	2 hours
MUPF 374 Instrumental Conducting	2 hours
MU Elective	2 hours
B. <u>Keyboard Concentration</u> (36)	
Applied Concentration (Piano or Organ)	14 hours
Applied Music (Voice)	4 hours
Appropriate Ensembles	8 hours
MUED 317 Voice Pedagogy	2 hours
MUPF 279 Service Playing (Organ majors)	1, 1 hours
OR	
MUPF 289 Accompanying (Piano majors)	

MUED 316 Piano Pedagogy	2 hours
OR	
MUED 318 Organ Pedagogy	
MUPF 373 Choral Conducting	2 hours
MUPF 374 Instrumental Conducting	2 hours

**Instrumental Endorsement (36 Hours)**

Concentration	
(one instrument: wind, string, or percussion)	14 hours
Applied Music	
(from two areas outside of concentration 2,2)	4 hours
Appropriate Ensembles	8 hours
MUED 236 String Methods and Techniques	2 hours
MUED 246 Brass Methods and Techniques	2 hours
MUED 256 Woodwind Methods and Techniques	2 hours
MUED 266 Percussion Methods and Techniques	2 hours
MUPF 374 Instrumental Conducting	2 hours

**Vocal/General and Instrumental Endorsement**

An applicant for endorsements in both areas above may complete a minimum of ten semester hours in methods and materials, provided both are represented.

**Professional Core (33 Hours)**

**MUED Courses:**

MUED 250 Technology in Music Education	2
MUED 331 Music in the Elementary School	3
MUED 332 Music in the Secondary School	3
MUED 439 Pre-Student Teaching Seminar	1

**EDUC Courses:**

EDUC 135 Introduction to Elementary Education	2
OR	
EDUC 136 Introduction to Middle and Secondary Education	
EDUC 217 Psych Foundations of Education	2
EDUC 240 Ed for Excep Child and Youth	2
EDUC 325 Philosophy of Christian Ed	2
EDUC 356 Classroom Assessment	2
EDUC 422 Behavior Mgmt—Secondary	2
EDUC 469 Enhanced Student Teaching K-12	12

The student must apply for Initial Admission to the Teacher Education Program (usually by the end of the sophomore year) after completing all requirements as outlined under ADMISSION PROCEDURES in the School of Education and Psychology section of the catalog. Initial admission is required before the student can enroll in upper division education courses.

The student must also complete an application and all other requirements for Admission to Student Teaching. Prior to the professional semester, the student must take and pass the PRAXIS II licensure exam—both the appropriate section of the Principles of Learning and Teaching, and the particular specialty test(s) for the licensure area(s).

Sample Freshman Year Sequence  
B.Mus. Music Education

<u>1st Semester</u>		<u>Hours</u>	<u>2nd Semester</u>		<u>Hours</u>
EDUC 135	Intro to Elementary Education OR	2	ENGL 102	College Composition	3
EDUC 136	Intro to Middle & Secondary Educ		MUCT 112	Music Theory II	3
ENGL 101	College Composition	3	MUCT 122	Aural Theory II	1
HIST	Area C-1, Elective	3	MUHL 118	Musical Styles & Repertoires	2
MUCT 111	Music Theory I	3	MUPF 104	Class Piano 2	1
MUCT 121	Aural Theory I	1	MUPF 189	Applied Concentration	2
MUPF 103	Class Piano I	1	RELT 255	Christian Beliefs	3
MUPF 189	Applied Concentration	2		Music Ensemble	1
	Music Ensemble	<u>1</u>			<u>16</u>
		16			

**BACHELOR OF SCIENCE DEGREE IN MUSIC**

The Bachelor of Science in Music degree indicates the study of music within a liberal arts degree framework. This program is designed to meet the needs of students who wish to major in music irrespective of specific career aspirations.

**Major—B.S. Music (46-60 Hours)****Music Core (35 Hours)**

<u>Required Courses</u>		<u>Hours</u>	<u>Required Courses</u> continued		<u>Hours</u>
MUCT 111-112	Music Theory I, II	6	MUHL 321	Music of the Late Renaissance and Baroque Era (W)	2
MUCT 121-122	Aural Theory I, II	2	MUHL 322	Classic & Romantic Music (W)	2
MUCT 211-212	Music Theory III, IV	6	MUHL 323	Music in the 20 <sup>th</sup> Century (W)	2
MUCT 221-222	Aural Theory III, IV	2	MUPF 273	Basic Conducting	1
MUHL 118	Musical Styles & Repertoires	2		Appropriate Music Ensembles	8
MUHL 320	Music of the Middle Ages & Renaissance (W)	2			
			<u>Required Cognate</u>		<u>Hours</u>
			COMM 135	Intro to Public Speaking	3

**General Track (11 Hours)**

<u>Required Courses</u>		<u>Hours</u>
MUPF 189	Concentration	4
MUPF 389	Concentration	4
	UD Theory Elective	3

**Music Theory and Literature Track (16 Hours)**

<u>Required Courses</u>		<u>Hours</u>	<u>Cognate Requirement</u>		<u>Hours</u>
MUPF 189	Concentration	4	HMNT 205	Arts and Ideas	3
MUPF 389	Concentration	4		Foreign Language through the Intermediate Level (French or German required)	6
MUCT 313	Orchestration & Arranging OR	3			
MUCT 315	Compositional Techniques				
MUCT 413	Analysis of Musical Forms	3			
MUHL 485	Music Seminar	2			

**Music Performance Track (23-25 Hours)**

*Students are accepted into this Track by audition only.*

<u>Required Courses</u>	<u>Hours</u>	<u>Specific area requirements as follows:</u>	<u>Hours</u>
MUPF 189 Concentration	8		4-6
MUPF 389 Concentration	8	<u>For Piano Majors</u> (4 Hours)	
MUCT 413 Analysis of Musical Forms	3	MUED 316 Piano Pedagogy (2)	
		MUPF 289 Accompanying (1, 1)	
<u>Cognate Requirement</u>		<u>For Voice Majors</u> (6 Hours)	
Foreign Language through the Intermediate Level (French or German required)	6	MUED 317 Voice Pedagogy (2)	
		MUPF 225-226 Singers Diction I,II (2,2)	
		<u>For Organ Majors</u> (4 Hours)	
		MUED 318 Organ Pedagogy (2)	
		MUPF 279 Service Playing (1,1)	
		<u>For Orchestra/Band Instrument</u> (4 Hours)	
		MUPF 334 Chamber Music (1,1)	
		MUPF 344 Instrumental Literature (2)	

**Sample Freshman Year Sequence  
B.S. Music**

<u>1st Semester</u>	<u>Hours</u>	<u>2nd Semester</u>	<u>Hours</u>
ENGL 101 College Composition	3	ENGL 102 College Composition	3
MUCT 111 Music Theory I	3	MUCT 112 Music Theory II	3
MUCT 121 Aural Theory I	1	MUCT 122 Aural Theory II	1
MUPF 103 Class Piano I	1	MUHL 118 Musical Styles & Repertoires	2
MUPF 189 Applied Concentration— Instrument/Voice	1-2	MUPF 104 Class Piano 2	1
Music Ensemble	1	MUPF 189 Applied Concentration— Instrument/Voice	1-2
Area B, Religion	3	Music Ensemble	1
Minor or Elective	2	Area A-2, Mathematics	0-3
	15-16		15-16

**Minor—Music (18 Hours)**

<u>Required Courses</u>	<u>Hours</u>
MUCT 111-112 Music Theory I and II	6
MUHL 118 Musical Styles and Rep	2
MUPF 189 Concentration	2
MUPF 273 Basic Conducting	1
Choose one of the following:	
MUHL 320, 321, 322, 323	2
Upper Division Electives	4
Music Elective	1

**CHURCH MUSIC**

**MUCH 216. Music in the Christian Church (D-3) 3 hours**

A historical, theological, and liturgical survey of music in the Christian Church, from its roots in the Jewish synagogue to contemporary trends in worship, with particular emphasis on hymnology. (Winter)

**MUCH 315. Church Music Materials and Administration 3 hours**

The study of worship philosophies, denominational political hierarchies, liturgies, ensemble organization, appropriate music literature for performance and administrative procedures. Students are required to prepare service music for services of various denominations.

**MUSIC THEORY**

**MUCT 101. Basic Musicianship I 2 hours**

A course designed to introduce students to the elements of music, including pitch and rhythmic notation, key and time signatures, major and minor scales, and intervals. A keyboard component is included. This course does not apply toward a major or minor in music.

- MUCT 102. Basic Musicianship II** **2 hours**  
*Prerequisite:* MUCT 101 or permission of instructor.  
A continuation of MUCT 101, studying triads, seventh chords, and their application within the tonal system, concluding with principles of voice leading and root position part writing. A keyboard component is included. MUCT 101 and MUCT 102 will be accepted as substitute for MUCT 111, Music Theory I, if completed with "A" (90 percent) or higher.
- MUCT 111-112. Music Theory I and II** **3,3 hours**  
*Prerequisite:* Satisfactory score on placement examination.  
A study of the elements which render music of all periods aurally and visually comprehensible, within simple forms and a variety of textures from one to four voices. Music Theory I may not be repeated more than once.
- MUCT 121-122. Aural Theory I and II** **1,1 hours**  
A laboratory for the development of keyboard and sight-singing skills related to the materials introduced in MUCT 111-112. Music majors must take this concurrently with MUCT 111-112. This is a computer assisted course.
- MUCT 211-212. Music Theory III and IV** **3,3 hours**  
*Prerequisites:* MUCT 111-112.  
An expanded and intensified study of the structure of music as begun in MUCT 111-112. In MUCT 212, contemporary music is emphasized.
- MUCT 221-222. Aural Theory III and IV** **1,1 hours**  
Keyboard and sight-singing applications of materials studied in MUCT 211-212. Music majors must take this concurrently with MUCT 211-212. This is a computer-assisted course.
- MUCT 313. Orchestration and Arranging** **3 hours**  
*Prerequisites:* MUCT 111-112.  
The ranges, capabilities and limitations, and transpositions of orchestra and band instruments. Idiomatic scoring of short works for vocal and instrumental chamber groups, small orchestra, and band. Performance of exercises and analysis of scores is emphasized. (Winter, even numbered years)
- MUCT 315. Compositional Techniques** **3 hours**  
*Prerequisite:* MUCT 212.  
An introduction to the process and experience of musical composition. Students will explore perceptions of repetition, variation, and contrast as elements in artistic construction. They will experiment with rhythmic, melodic, and harmonic aspects of musical gesture and their effects, particularly in small musical forms. (Fall, odd numbered years)
- MUCT 413. Analysis of Musical Forms** **3 hours**  
*Prerequisites:* MUCT 211-212 or permission of instructor.  
An analytical study of musical structure from the smallest units of form to the more complex music of all historical periods. (Winter, odd numbered years)
- MUCT 295/495. Directed Study** **1-3 hours**  
Individual study open to music majors and other qualified students. Content to be arranged. Approval must be secured from the School Dean prior to registration. May be repeated up to a total of three hours. (Fall, Winter, Summer)

#### MUSIC EDUCATION

- MUED 231. Music and Movement: A Sequential Approach** **2 hours**  
*Prerequisite:* EDUC 135, EDUC 136, or approval of instructor.  
A survey of the structure of music including music fundamentals, movement to music, performance skills, listening skills, and the integration of music into life activities. This course does not apply toward a major or minor in music.

- MUED 236. String Methods and Techniques** **2 hours**  
The study of the stringed instruments, including methods and materials for class and private instruction. Observation of classroom and private instruction is required. (Winter, even numbered years)
- MUED 246. Brass Methods and Techniques** **2 hours**  
A study of tone production, performance techniques, embouchure, fingerings, practical pedagogic techniques, and simple repairs. A survey of literature for the instruments and evaluation of teaching methods. Observation of classroom and private instruction is required. (Fall, even numbered years)
- MUED 250. Technology in Music Education (A-4)** **2 hours**  
*Prerequisite:* CPT 100 or equivalent.  
A course designed to help music students develop skills in the use of computers in music education. Students will become proficient in the use of MIDI, and of music notation and sequencing programs. They will sample and learn to use computer programs in the music department and teaching administration and in the teaching of music theory, appreciation, performance, literature, history, and ear training in grades K-12. (Fall)
- MUED 256. Woodwind Methods and Techniques** **2 hours**  
A study of tone production, performance techniques, embouchure, fingerings, practical pedagogic techniques, and simple repairs. A survey of literature for the instruments and evaluation of teaching methods. Observation of classroom and private instruction is required. (Winter, odd numbered years)
- MUED 266. Percussion Methods and Techniques** **2 hours**  
The study of the percussion instruments, including methods and materials for class and private instruction. Observation of classroom and private instruction is required. (Fall, odd numbered years)
- MUED 316. Piano Pedagogy** **2 hours**  
*Prerequisite:* Two hours of MUPF 189 or equivalent.  
Methods, materials, and procedures for private and class piano instruction; planning a complete program for pupils on various grade levels including technic, repertoire, and musicianship. Observation and teaching are required. (Fall, odd numbered years)
- MUED 317. Voice Pedagogy** **2 hours**  
*Prerequisite:* Two hours of MUPF 189 or equivalent and permission of instructor.  
Methods, materials, and procedures for private and class voice instruction; testing and classification of voices; physiological and psychological problems of voice production and diction. Observation and teaching are required. (Winter, odd numbered years)
- MUED 318. Organ Pedagogy** **2 hours**  
*Prerequisite:* Two hours of MUPF 189 or equivalent.  
Methods, materials, and procedures for instruction in organ; accompaniment of church services; registration of organ literature on various types of organs. Observation and teaching are required. (Fall, even numbered years)
- MUED 331. Music in the Elementary School** **3 hours**  
A study of music teaching-learning methods, materials and strategies for K-8 students. Basic concepts of musical organization, musical skills, and literature for the classroom. The course will include a survey of age-appropriate choral and instrumental repertoires. Observation of classroom teaching is required. (Fall, even numbered years)
- MUED 332. Music in the Secondary School** **3 hours**  
A study of music teaching-learning methods, materials and strategies for 9-12 students. Theories and practices in secondary school music, attention to music administration, discipline, curricular developments in music education, evaluation procedures appropriate to the music classroom. The course will include a survey of age-appropriate choral and instrumental repertoires. (Winter, odd numbered years)



- MUED 439. Pre-Student Teaching Seminar** **1 hour**  
*Prerequisite:* Admission to Teacher Education.  
A seminar in which the student is oriented to student teaching, including curriculum, lesson planning, professional relationships, and other matters related to student teaching. (Winter)

### MUSIC HISTORY

- MUHL 115. Listening to Music (D-3)** **3 hours**  
A course designed to acquaint the student with the major composers, musical styles, and forms of Western music. Two listening periods per week are required. This course does not apply toward a major in music.
- MUHL 118. Musical Styles and Repertories** **2 hours**  
*Prerequisite:* MUCT 111 or permission of instructor.  
A global introduction to musical style and literature designed for music majors and minors. Emphasis is upon aural recognition as folk, popular, and classical traditions are studied within their historical and cultural contexts. (Winter)
- MUHL 120. Music in the United States (D-3)** **3 hours**  
A study of the significant musical trends that have evolved during the four centuries of the nation's history. This course also examines the socio-historical contexts that have fostered differing musical traditions. Topics include folk and traditional musics, art music, sacred music, popular music, and music for theatre and film. (Fall)
- MUHL 320. Music of the Middle Ages and Renaissance (D-3) (W)** **2 hours**  
*Prerequisites:* MUHL 115 or 118; MUCT 111-112, or permission of instructor.  
A survey of the important figures, trends, styles, and genres in Western Europe, beginning with musical thought and practice in ancient Greece and culminating in the High Renaissance of the 16<sup>th</sup> century. (Fall, odd years)
- MUHL 321. Music of the Late Renaissance and Baroque Era (D-3) (W)** **2 hours**  
*Prerequisites:* MUHL 115 or 118; MUCT 111-112, or permission of instructor.  
Beginning with the Reformation and Counter-Reformation, the course traces the history of western music to the mid-18th century with the principal composers, styles, and genres of the Baroque period. (Winter, even years)
- MUHL 322. Classic and Romantic Music (D-3) (W)** **2 hours**  
*Prerequisites:* MUHL 115 or 118; MUCT 111-112, or permission of instructor.  
A study of the major composers, genres, and stylistic trends in Europe and the United States from the mid-18th century through the 19th century. (Fall, even years)
- MUHL 323. Music in the Twentieth Century (D-3) (W)** **2 hours**  
*Prerequisites:* MUHL 115 or 118; MUCT 111-112, or permission of instructor.  
The diversity of musical styles in the modern and post-modern eras taught from a global perspective, emphasizing the expanded musical vocabulary of western art music through its incorporation of popular and folk elements, and non-Western theories and techniques. (Winter, odd years)
- MUHL 465. Topics in Music** **1-3 hours**  
Selected topics in music presented in a classroom setting. Subjects covered will determine how the class applies to the major. This course may be repeated for credit.
- MUHL 485. Music Seminar** **2 hours**  
*Prerequisite:* Permission of Instructor.  
A seminar focusing on a particular composer, style, genre, or issue within the history of music. This course may be repeated for credit.

## INDIVIDUAL AND GROUP INSTRUCTION

*\*Criteria for Music Performance Concentration Evaluation and Music Performance Secondary Evaluation is found under Assessment on pages 184 and 185.*

- MUPF 103, 104, 105, 106. Class Piano 1-4 (G-1)** **1,1,1,1 hour**  
A four-semester course sequence designed to develop basic piano skills, from the playing of scales, chords, and simple melodies to the accomplished performance of hymns and piano repertoire. Students will study scales, arpeggios, cadences, standard piano literature and hymns, accompaniments, and improvised harmonization. Students will be placed at the appropriate level based on the results of the piano placement test.
- MUPF 108. Group Instruction (G-1)** **1-2 hours**  
Class instruction in beginning-intermediate voice, beginning piano, or beginning classical guitar. The instruction emphasizes acquisition of basic techniques and solo performance. A minimum of four hours of practice and/or listening outside of class is required. May be repeated for credit.
- MUPF 129. Applied Music (G-1)** **1-2 hours**  
Private instruction in voice, piano, organ, or orchestral instrument. One-half hour lesson and a minimum four hours practice per week are required for each hour of credit granted. (Fall, Winter, Summer)
- MUPF 189. Concentration (G-1)** **1-2 hours**  
*Prerequisites:* Performance examination for freshman standing. For music majors and minors. Private instruction in voice, piano, organ, or orchestral instrument. One-half hour lesson and a minimum four hours practice per week are required for each hour of credit granted. Private lessons for voice majors and minors include attendance at a weekly voice performance class. All students must perform on at least one Music Major General Recital and complete a Jury Examination at the end of the semester. (Fall, Winter, Summer)
- MUPF 225. Singers Diction I (G-1)** **2 hours**  
An introduction to the study of Italian, German, French, and English pronunciation, using the International Phonetic Alphabet. (Fall, odd numbered years)
- MUPF 226. Singers Diction II (G-1)** **2 hours**  
*Prerequisite:* MUPF 225 or permission of instructor.  
The advanced study of Italian, German, French, and English pronunciation, using the International Phonetic Alphabet. (Winter, even numbered years)
- MUPF 273. Basic Conducting (G-1)** **1 hour**  
*Prerequisite:* MUCT 111  
The development of basic conducting skills, focusing on beat patterns, expressive gestures, score preparation and rehearsal techniques. (Fall, even numbered years; Winter, odd numbered years)
- MUPF 279. Service Playing (G-1)** **1 hour**  
*Prerequisite:* Two hours MUPF 189 (organ) or permission of instructor.  
The development of skills requisite to playing both liturgical and non-liturgical services, including hymn playing, choral and solo accompanying, conducting from the console, improvisation and modulation, and selection of appropriate preludes, offertories, and postludes. Performance experience required. This course may be repeated for credit.
- MUPF 289. Accompanying (G-1)** **1 hour**  
*Prerequisite:* Two hours MUPF 189 (piano) or permission of instructor.  
The development of skills requisite to accompanying solo, choral, congregational, and worship service performance. Performance experience required. This course may be repeated for credit.
- MUPF 308. Group Voice Instruction (G-1)** **1-2 hours**  
Intermediate to advanced voice. The instruction will emphasize voice techniques through vocalises and solo performance (both in class and for recitals.)

**MUPF 329. Applied Music (G-1) 1-2 hours**

*Prerequisite:* Two hours of MUPF 129 or permission of instructor.

Private instruction in voice, piano, organ, or orchestral instrument. One-half hour lesson and a minimum four hours practice per week are required for each hour of credit granted. (Fall, Winter, Summer)

**MUPF 334. Chamber Music (G-1) 1 hour**

Study and performance of chamber literature for various combinations of strings, brass, woodwinds, and percussion from the earliest examples to works of the 20<sup>th</sup> century. This course may be repeated for credit.

**MUPF 344. Instrumental Literature (G-1) 2 hours**

Study and performance of solo literature for strings, brass, woodwinds, or percussion from the earliest examples to works of the 20<sup>th</sup> century.

**MUPF 373. Choral Conducting (G-1) 2 hours**

*Prerequisite:* MUPF 273.

The study of choral conducting, including the basic elements of tonal development, diction, vocal problems, formal structure, analysis, style, administration and a general survey of choral literature. Development of conducting technique in class and rehearsal settings. (Fall, odd numbered years)

**MUPF 374. Instrumental Conducting (G-1) 2 hours**

*Prerequisite:* MUPF 273.

The study of band and orchestral scores, covering elements of style, form, and interpretation. Emphasis on instrumental problems and transpositions. Development of baton technique through conducting instrumental ensembles. (Winter, even numbered years)

**MUPF 389. Concentration (G-1) 1-2 hours**

*Prerequisite:* Junior Standing as Music Major or approval of music faculty.

For music majors and minors. Private instruction in voice, piano, organ, or orchestral instrument. One-half hour lesson and a minimum four hours practice per week are required for each hour of credit granted. Private lessons for voice majors and minors include attendance at a weekly voice performance class. All students must perform on at least one Music Major General Recital and complete a Jury Examination at the end of the semester. (Fall, Winter, Summer)

Courses MUPF 108, 129, and 329 are open to any student of the University as elective credit toward the B.A. or B.S. degree. The music major or minor may not apply these toward his applied music concentration. Students desiring to study organ must pass the Functional Piano Examination.

Courses MUPF 189 and 389 are courses primarily for the music major and minor, but they may be elected by anyone who passes the examination for freshman standing. Jury examinations are required with these course numbers.

The following performance areas may be studied: voice, piano, classical guitar, folk guitar, organ, violin, viola, cello, double bass, flute, oboe, clarinet, saxophone, bassoon, trumpet, French horn, trombone, baritone tuba, and percussion instruments.

### CHORAL ENSEMBLES

Choral ensembles are open to all University students through audition. Each ensemble meets three periods per week and offers one hour credit each semester. Regular attendance at performances and rehearsals, including dress rehearsals, is required.

Ensembles for which academic credit is granted are organized and sponsored by the members of the music faculty.

**MUPF 118/318. I Cantori (G-1) 1 hour**

A mixed-voice chamber ensemble designed for voice majors and other serious vocal students. I Cantori is considered a major touring ensemble. Repertoire includes both sacred and secular music from a wide range of styles and periods. Requirements: Must be members of the Southern Adventist University Chorale. Membership commitment is expected for the entire academic year.

**MUPF 119/319. Bel Canto (G-1) 1 hour**

A women's chorus that performs music from a wide selection of styles and periods, both sacred and secular. A touring ensemble—membership is preferred for the entire academic year.

**MUPF 158/358. Die Meistersinger Male Chorus (G-1) 1 hour**

A male chorus that explores the rich traditions of music from many eras bridging a wide variety of styles, both sacred and secular. A touring ensemble—membership is preferred for the entire year.

**MUPF 168/368. Southern Adventist University Chorale (G-1) 1 hour**

A large mixed chorus, the SAU Chorale is considered a touring ensemble. Repertoire includes music from a wide range of styles and periods, both sacred and secular. Membership is preferred for the entire academic year.

**MUPF 188/388. Vocal Ensemble Experience (G-1) 1 hour**

A course designed to provide credit for participants in major choral works, musical productions, and other school-sponsored vocal activities. This course does not fulfill the music ensemble requirement for music majors.

### INSTRUMENTAL ENSEMBLES

Instrumental ensembles are open to all University students through audition. Each ensemble meets three periods per week and offers one hour credit each semester. Regular attendance at rehearsals is required.

Course numbers MUPF 178 and 378 do not fulfill the music ensemble participation requirement for music majors except those taking a keyboard concentration. Music majors other than those taking a keyboard concentration who wish Instrumental Ensemble Experience credit must be registered concurrently in Wind Symphony or Symphony Orchestra.

Ensembles for which academic credit is granted are organized and sponsored by members of the music faculty.

**MUPF 128, 328. Wind Symphony (G-1) 1 hour**

A large touring ensemble of woodwind, brass, and percussion players performing a wide variety of Grade 4-6 (Advanced) wind literature, both sacred and secular. Membership commitment is expected for the entire academic year.

**MUPF 138, 338. Symphony Orchestra (G-1) 1 hour**

A large touring ensemble that performs standard orchestral works from the Classical, Romantic, and Modern periods. Membership commitment is expected for the entire academic year.

**MUPF 178, 378. Instrumental Ensemble Experience (G-1) 1 hour**

A course designed to provide credit for chamber ensembles or, in the case of keyboard majors, significant accompanying experience.

**(D-3) (G-1) (W)** See pages 27-31 for explanation for general education requirements.

# NONDEPARTMENTAL COURSES

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## **COOP 265/465. Cooperative Education**

**1-6 hours**

This course allows students to receive credit for work experience. The assignments must be a specific program designed as an internship with an agreed upon description of the type of work, arrangements for supervision, and methods of evaluation. One hour of credit requires a minimum of 50 work hours. A maximum of six credit hours of cooperative education may be applied to a major.

## **NOND 080/090. Academic Power Tools**

**0 hours [Non-Credit]**

This course is designed to assist students make a successful transition to university life. Course materials will focus on academic skills, time management, career choice, relationships with peers and professors, and sources of assistance to resolve problems. Additional fee required that is not included in tuition charges.

## **NOND 099. Student Missions Orientation**

**0 hours [Non-Credit]**

This class is administered by the University Chaplain.

A course designed to help students better understand cultural differences, interpersonal relationships, health care for others and themselves, social and monetary problems, personal qualifications for service, and relevant denominational policies for overseas service. The class is required by the General Conference of Seventh-day Adventist for those under appointment as student missionaries. The class is also a prerequisite for students participating in the North American Division Task Force Program. (Winter)

## **NOND 227-228. Christian Service I, II**

**6,6 hours**

This class is administered by the University Chaplain.

**Prerequisite:** NOND 099.

A two-semester sequence for elective credit only, designed for student participants in the North American Division Task Force and Student Mission Program. The credit is primarily field work characterized by Christian witnessing and other assignments. Other activities may be designated. Students may earn six credit hours by completing one semester or twelve credit hours by completing a full academic year. Periodic reports from the students and on-site supervisors may be required. A rebate of \$3,350 semester to cover 90% of the tuition (\$3,150) and the general fee (\$200) applies to these classes. The policy for tuition refunds applies. The date the college receives notification of withdrawal will be the official withdrawal date. May not be repeated for credit.

(D-3) (F-3) (G-1) See pages 27-31 for explanation of general education requirements.

# SCHOOL OF NURSING

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**Dean:** L. Phil Hunt

**Faculty:** Pamela Ahlfeld, Desiree Batson, Bonnie Freeland, Holly Gadd, David Gerstle, Lorella Howard, Constance Hunt, Barbara James, Dana Krause, Callie McArthur, Laura Nyirady, MaryAnn Roberts, Shirley Spears, Judy Winters

**Adjunct Faculty:** Ina Longway, Elizabeth Snyder

**Coordinator of Nursing Admissions and Progression:** Linda Marlowe

## MISSION STATEMENT

Southern Adventist University's School of Nursing provides a Christian learning environment that fosters personal and professional excellence in caring for individual, family, and community health needs.

## ASSOCIATE AND BACCALAUREATE PROGRAMS

The School of Nursing (SON) program at Southern Adventist University leads to a baccalaureate degree (BS) in nursing with the option to exit at the associate degree (AS) level. Students entering the nursing program are encouraged to declare the BS degree when they first apply to the SON. Registered nurses with an AS degree from a nursing program accredited by the National League for Nursing Accrediting Commission (NLNAC) may progress into baccalaureate level nursing or accelerated Registered Nurse (RN) to Master of Science (MSN) program. Diploma and AS degree graduates from a non-accredited program will be evaluated on an individual basis.

The nursing curriculum is based on the Neuman Systems Model (NSM) which emphasizes wholistic health. The curriculum leads to an Associate of Science degree in nursing which may be completed in four semesters, plus summer courses. Upon completion of the AS degree requirements, the student is eligible to take National Council Licensure Examination (NCLEX-RN).

The curriculum in the BS Program enhances professional opportunities through study in theoretical and clinical nursing. The program may be completed in two to four semesters.

The accelerated RN to MSN program allows the RN to combine baccalaureate and masters level course work in a condensed program of five to six full-time semesters. Accelerated program emphases include Adult and Family Nurse Practitioner, Nurse Educator, and a dual degree MSN/MBA with a focus on Health Care Administration (see SAU Graduate Catalog for complete program information).

A limited number of students are accepted into each program in Fall and Winter semesters of each year.

A well-equipped Learning Resource Center (LRC), clinical skills laboratory, and a tutorial program, Assisting Students to Achieve Professionally (ASAP) are provided to facilitate learning.

## POLICIES

Students admitted to nursing courses will accept personal responsibility for their learning and professional behavior. Each student contracts to abide by policies as stated in the SON Student Handbook.

Students will be expected to provide their own transportation for all clinical appointments.

A laboratory fee is assessed per clinical class to help offset expenses which are not covered by regular tuition (see Fees and Charges under the Financial Policies section of the catalog).

The Tennessee Board of Nursing (TBN) and other State Boards reserve the right to deny licensure if the applicant has committed a crime other than a minor traffic violation. The SON reserves the right to deny admission to or remove students from the nursing program who have records of misconduct, legal or otherwise, that would jeopardize their professional performance.

The SON reserves the right to revise, add, or withdraw policies and/or courses as necessary to ensure a quality nursing program.

### ACCREDITATION

The programs in nursing are fully accredited by the National League for Nursing Accrediting Commission (61 Broadway, New York, NY 10006, (212)363-5555, ext. 153). They are recognized by Accrediting Association of Seventh-day Adventist Schools, Colleges, and Universities and approved by the TBN.

### ASSESSMENT

The SON has a comprehensive assessment program. AS and BS students are required to complete standardized competency examinations throughout the nursing curriculum. The AS graduate is eligible to take the NCLEX-RN examination. The TBN requires an annual pass rate of 85% or higher on the NCLEX-RN for a school to maintain approval.

### PROGRAMS IN NURSING

#### Major—BS in Nursing (68 Hours)

(Includes 29 hours of AS level courses)

<u>Required Courses*</u>		<u>Hours</u>	<u>Required Cognates</u>		<u>Hours</u>
	AS Level Courses	29	CHEM 111	Survey of Chemistry I	3
NRSB 305	Adult Health III	4	CHEM 112	Survey of Chemistry II	3
NRSB 309	Nursing Seminar	4	RELT 373	Christian Ethics	3
NRSB 322	Transitions in Professional Nrsng	3	SOCI 349	Aging and Society (W)	3
NRSB 328	Nursing Assessment	3			
NRSB 340	Community Health Nursing(W)	5	<u>Required General Education**</u>		<u>Hours</u>
NRSB 389	Nursing Pharmacology	3	MATH 215	Statistics	3
NRSB 434	Pathophysiology	3		Area B, Religion	3
NRSB 485	Nursing Leadership & Mgmt	3		Area C-1, History	3
NRSB 490	Complex Nursing	2		Area C or D	3
NRSB 491	Senior Nursing Practicum	3		Area G-3, PE	1
NRSB 497	Research Methods in Nrsng (W)	3			
	Nursing Electives	3			

Contact the School of Nursing for a suggested sequence of courses.

\*Course requirements vary for students in the accelerated RN-MSN program (See SAU Graduate Catalog).

\*\*Graduates of a state-approved associate degree nursing program will be considered to have met the general education requirements for the first two years of the program, with the exception of Introduction to Public Speaking, English, Fitness for Life, and Computer Competency. If ENGL 101-102, COMM 135, PEAC 225, or computer competency requirements were not included in the AS program, they must be taken in fulfillment of the BS degree general education requirements. A maximum of 72 semester hours will be accepted from a college where the highest degree offered is the AS degree.

**Major—AS Nursing (37 Hours)**

<b>Required Courses</b>		<b>Hours</b>	<b>Required Cognates</b>		<b>Hours</b>
NRS 106	Fundamentals I	4	BIOL 101-102	Anatomy & Physiology	8
NRS 107	Fundamentals II	4	BIOL 225	Microbiology	4
NRS 126	Adult Health I	4	NRNT 125	Nutrition	3
NRS 130	Mental Health	4	PSYC 129	Dev Psych for Nursing	2
NRS 191	Nursing Practicum	1	<b>Required General Education</b>		
NRS 212	Childbearing Family	4	COMM 135	Introduction to Public Speaking	3
NRS 226	Adult Health II	4	ENGL 101-102	College Composition	6
NRS 231	Child Health	4		Area A-2, Math (if needed)	3
NRS 305	Adult Health III	4		Area-A-4, Computer Competencies (or waiver)	3
NRS 309	Nursing Seminar	4		Area B, Religion	6
			PEAC 225	Fitness for Life	1

**ADMISSION REQUIREMENTS**

The final decisions on acceptance and progression in nursing are made by the SON. Declaration as a nursing major is not the equivalent of acceptance to the SON. Minimum requirements for admission to nursing courses are listed below:

1. Acceptance to Southern Adventist University.
2. A diploma from a four-year accredited high school or the equivalent.
3. Evidence of mental and moral fitness. References or information may be required.
4. A minimum of 550 on the Test of English as a Foreign Language (TOEFL) for students whose native language is not English.
5. Current American Heart Association Healthcare Provider CPR certification that must be maintained throughout the nursing program.
6. Foreign student transcript evaluation by World Education Services. The cost for this evaluation will be paid by the applicant. The number of credits accepted for transfer to Southern Adventist University may vary from those listed on the evaluation, in accordance with the policies of Southern Adventist University.
7. Evidence through a health verification form and all required tests, including immunizations, that student is in good health and free from communicable diseases.
8. In compliance with the Americans with Disabilities Act, physical and mental capacity, with reasonable accommodation to perform the essential functions of the program. The Core Performance Standards for Admission and Progression developed by the Southern Council on Collegiate Education for Nursing include:
  - a. Critical thinking ability sufficient for clinical judgment.
  - b. Interpersonal abilities sufficient to interact with individuals, families, and groups.
  - c. Communication abilities sufficient for interaction with others in verbal and written form.
  - d. Physical abilities sufficient to move from room to room and maneuver in small spaces.
  - e. Gross and fine motor abilities sufficient to provide safe and effective nursing care.
  - f. Auditory abilities sufficient to monitor and assess health needs.
  - g. Visual abilities sufficient for observation and assessment necessary in nursing care.
  - h. Tactile ability sufficient for physical assessment.



**Associate Degree**

1. High school grade point average of 3.25 minimum (on a 4.00 scale) on solids (math, science, English, history, foreign language).
2. Two semesters of high school chemistry with a minimum grade of "B" or CHEM 111 with a minimum grade of "C."
3. ACT scores with a minimum standard enhanced score of 16 in Math, 20 in Reading, and 19 in English and composite; if Math ACT is less than 22, a college math course is required before entering a clinical nursing course.
4. If the high school GPA or the Enhanced ACT scores are below the minimum requirement, the student must take a minimum of 12 college semester hours earning a grade point average of at least 2.80 on a 4.00 scale in required courses leading to nursing.
5. Science credits (Anatomy & Physiology, Chemistry, Microbiology, Nutrition) earned more than eight years prior to admission will not be accepted. Applicants may choose to validate knowledge by examination or by repeating the course.
6. Students with previous college work must have a minimum current and cumulative grade point average of 2.80 on a 4.00 scale in nursing cognate and solid courses (math, science, English, history, foreign language) before being considered for clinical nursing courses.
7. Transfer students from another nursing program will be evaluated individually and accepted on a space available basis.
8. Students who have successfully completed a practical nurse program and NRS 103, Associate Nurse Perspectives, may receive eight (8) credit hours of advanced placement in nursing and will articulate directly into the second semester of the nursing curriculum.
9. ACT-PEP examinations in Anatomy and Physiology (8 credits) and microbiology (4 credits) will be accepted as an alternative method of college credit for LPNs if these credits are already on the transcript when applying to the nursing program.

For priority consideration the following should be sent by March 15 (Fall Admission) or September 1 (Winter Admission) to the University Director of Admissions: (1) application to the University (2) application to the SON (3) high school and college transcripts (4) ACT scores. The applicant is responsible to see that all application materials are received by the SON.

Students accepted to clinical nursing are required to send a Nursing Education deposit of \$400 to hold their place in the class.

**Baccalaureate Degree**

Students wishing to enter BS nursing courses must send an application to the SON's Admissions Coordinator. Upon acceptance to the nursing program, courses listed in the current catalog will be required. All non-nursing course requirements must be met in order to complete BS nursing courses in one year.

Minimum requirements for admission to the baccalaureate nursing program are as follows:

1. A license to practice professional nursing in Tennessee or other compact state prior to registering for baccalaureate nursing courses.\*
2. A minimum grade point average of 2.50.
3. Recommendation from nursing faculty in the student's basic nursing program.
4. An interview with the BS program coordinator or designee, if requested.

\*May AS graduates may take the baccalaureate nursing course if offered in Fourth Summer Session if they have taken the licensure exam or applied for reciprocity. December AS graduates must be licensed in Tennessee or other compact state by Fall Registration (mid March).

5. Experience:  
Documentation of clinical experience (satisfactory work performance recommendation), and/or RN Update or additional clinical experience may be required.
6. Nursing Credits:  
Graduates of NLNAC accredited AA/AS and Diploma Nursing Programs: When entering the baccalaureate nursing program, a transfer student will have placed in escrow 29 credits of associate degree level nursing and eight (8) credits of upper division nursing (NRS 305,309). After successfully completing 10 semester hours of BS nursing courses at Southern Adventist University, these credits held in escrow will be placed on the transcript as accepted credits toward a BS degree with a major in nursing.
7. General Education and Cognates: ACT-PEP examinations in Anatomy and Physiology (8 credits), Chemistry 111 (3 credits), and Microbiology (4 credits) will be accepted as an alternative method of university credit for RNs if these credits are already on the transcript when applying to the nursing program.
  - A. Associate Degree  
Graduates of a state approved associate degree program will be considered to have met general education requirements for the first two years of the program with the exception of Introduction to Public Speaking, English, Fitness for Life, and Computer Competency provided that the GPA is 2.5 or above. If ENGL 101, 102, COMM 135, PEAC 225, and computer competency requirements were not included in the associate degree program, they must be taken in fulfillment of the Bachelor of Science degree general education requirements.
  - B. Diploma Graduate
    1. Credit is acceptable for courses comparable to those required at Southern Adventist University if received from an accredited senior or junior college or by examination according to the policy stated in this catalog.
    2. All cognates for the associate degree level must be completed before entering baccalaureate nursing courses. General education requirements may be taken concurrently.
8. Students in third semester associate degree nursing courses may take: Nursing Assessment (NRS 328), Nursing Pharmacology (NRS 389), or Pathophysiology (NRS 434) if they have taken all general education and cognates for associate and baccalaureate nursing and if approved by BS faculty.

## PROGRESSION REQUIREMENTS

### Associate Degree

1. A minimum grade of "C+" (2.30) is required in each nursing course for progression with a cumulative GPA of 2.30 in nursing on a 4.00 scale for graduation.
2. A minimum grade of "C" is required in each nursing cognate with a minimum cumulative grade point average of at least 2.50 on a 4.00 scale in the cognates for progression in nursing. Cognate courses are BIOL 101, 102; NRNT 125; PSYC 129; BIOL 225.
3. One failed nursing course may be repeated.
4. If a student is unable to progress due to a second nursing failure, he/she may reapply one time to restart the program. No courses may be repeated after the student restarts. Readmission to the nursing program is on a space available basis.
5. Students who do not complete a semester or progress with their class, cannot be assured placement in their choice of a subsequent course.
6. Students are required to demonstrate satisfactory performance on standardized tests. If the required performance level is not achieved, remedial work must be completed to progress in the program.
7. Any cognate course taken off campus during the time the student is enrolled at Southern Adventist University (school year or Summer) must be approved by the Dean of the SON.

**Baccalaureate Degree**

1. A minimum grade of "C" (2.00) is required in each nursing and cognate course for progression. Cognate courses are CHEM 111, 112; RELT 373; SOCI 349.
2. A minimum nursing and cognate GPA of 2.50 on a 4.00 scale is required for graduation.
3. Students in baccalaureate nursing must maintain a portfolio of work completed while in the program. Items for inclusion in the portfolio are listed in the SON Student Handbook. The portfolio is reviewed for completeness by the Dean of the SON and is required for graduation.
4. One failed nursing course may be repeated.
5. Any cognate course taken off campus during the time the student is enrolled at Southern Adventist University (school year or Summer) must be approved by the Dean of the SON.

**READMISSION REQUIREMENTS**

1. Apply for acceptance to Southern Adventist University.
2. Submit a nursing reapplication form to the SON.
3. A cumulative grade point average of 2.50 on a 4.00 scale is required for readmission to the nursing program.
4. Specified requirements as set forth by the SON relating to the individual applicant must be met.
5. A personal interview with a designated nursing faculty member is required.
6. If a lapse of time greater than two years occurs in a student's AS program, prior nursing credits will not be accepted unless an applicant can validate nursing knowledge and skills through written examination and clinical performance.
7. Students will be readmitted on a space available basis.

**NURSING**

**NRSNG 090. Registered Nurse Update**

**Non-credit**

A non-credit course designed for the inactive nurse with a license who is intending to return to practice or to reinstate a permanent license as an RN or LPN nurse in the State of Tennessee. Includes both theory and clinical experience

**NRSNG 103. Associate Nurse Perspectives**

**1 hour**

*Prerequisite:* Successful completion of the following: an approved LPN program; Nursing Mobility Profile I Examination; examination over basic skills common to all areas of nursing. A course designed to supplement and prepare the Licensed Practical Nurse for advanced placement and career mobility.

**NRSNG 106. Fundamentals I**

**4 hours**

*Prerequisites:* Chemistry and Math (see AS admission requirement); BIOL 101;  
*Co-requisites:* BIOL 102; NRNT 125.

A foundation course that introduces the NSM in which health assessment is viewed from the physiological, psychological, sociocultural, developmental, and spiritual variables of client systems. The eight natural remedies will be presented with an emphasis on primary prevention. The nursing process and basic skills are introduced. Application of nursing assessment, process, and skills will be in long-term care facilities. Three hours theory and one hour clinical.\*

**NRSNG 107. Fundamentals II**

**4 hours**

*Prerequisite:* NRSNG 106.

A second foundation course that builds on the NSM and basic nursing concepts mastered in Fundamentals I. The physiological, psychological, sociocultural, developmental, and spiritual variables of adult clients are discussed and applied to clinical care of hospitalized individuals with special emphasis on the surgical patient. Concepts and skills in pharmacology are introduced, practiced, and applied in secondary care clinical facilities. Professional concerns of management, ethics, legal aspects, and interaction with members of the health care delivery system are addressed. Three hours theory and one hour clinical.

- NRSG 126. Adult Health I** **4 hours**  
*Prerequisite:* NRSG 107; *Co-requisite:* PSYC 129.  
A course utilizing the nursing process with intervention skills focusing on care of adults with stressors impacting the physiological, psychological, sociocultural, developmental, and spiritual variables. Practice takes place in secondary-care settings. Three hours theory and one hour clinical.
- NRSG 130. Mental Health** **4 hours**  
*Prerequisite:* NRSG 107; *Co-requisite:* PSYC 129.  
A course that utilizes the nursing process to intervene with clients across the life span with stressors primarily affecting the psychological variable. Practice takes place in secondary care and community psychiatric settings. Three hours of theory and one hour clinical.
- NRSG 191. Nursing Practicum** **1 hour**  
*Prerequisites:* NRSG 126, 130.  
An experience that provides opportunity for application of theory and skills in an acute and/or skilled care facility directed by a preceptor. (120 clock hours) (Summer) (Pass/Fail)
- NRSG 212. Childbearing Family** **4 hours**  
*Prerequisites:* NRSG 126, 130.  
A course utilizing the nursing process in providing care for childbearing families. Emphasis will be placed on assessment of stressors that affect the maternal/fetal, newborn, and family units. Consideration will be given to variables affecting expectant families and their infants before, during and immediately following delivery. Practice will take place in secondary-care and community settings. Three and one-quarter hours theory and three-quarter hour clinical.
- NRSG 226. Adult Health II** **4 hours**  
*Prerequisites:* NRSG 126, 130.  
A course designed sequentially to provide basic theory and practice of nursing in dealing with adults who are experiencing selected non-critical, medical-surgical stressors. The nursing process is utilized to promote physical, psychological, sociological, developmental and spiritual health, intervene in illness, and assist in rehabilitation. Practice takes place in secondary-care and community settings. Two and three-quarter hours theory and one and one-quarter hours clinical.
- NRSG 231. Child Health** **4 hours**  
*Prerequisites:* NRSG 191, 212, 226.  
A course utilizing the nursing process emphasizing primary and secondary prevention with special consideration given to developmental and sociocultural variables in the care of the child rearing family. Practice includes secondary-care and community settings. Three hours theory and one hour of clinical.
- NRSG 305. Adult Health III** **4 hours**  
*Prerequisites:* NRSG 191, 212, 226.  
A course utilizing the nursing process in providing primary, secondary, and tertiary preventions and interventions for acutely ill adults and their families in the critical-care settings. Three and one-quarter hours theory and three-quarter hour of clinical.
- NRSG 309. Nursing Seminar** **4 hours**  
*Prerequisites:* NRSG 231, 305.  
A capstone course that integrates nursing skills with principles of management. Practice takes place in secondary and tertiary care settings where the student manages groups of clients (120 clock hours). Included is a nursing content review course in preparation for NCLEX-RN.
- NRSG 312. Survey of Alternative & Complementary Health Practices** **2-3 hours**  
This on-line course provides a comprehensive survey of alternative and complimentary health practices. Course content and web-based information allows the student to make informed decisions regarding the efficacy and appropriate application of a wide variety of health practices.

- NRSNG 314. Herbal Therapy** **1 hour**  
*Pre- or Co-requisite:* NRSNG 305, 309  
This course is a survey of generally accepted herbal therapies, their efficacy and safety. The focus will be on their use in conjunction with over-the-counter and prescription medications.
- NRSNG 317. Rural Mission Nursing** **2 hours**  
*Pre- or Co-requisite:* NRSNG 305.  
This course is intended to introduce the student to concepts of basic health education, health promotion, and sociocultural stressors impacting health in rural populations. An optional clinical component will be in conjunction with existing health programs aimed at serving rural, underserved populations. (Fall)
- NRSNG 318. Massage and Hydrotherapy** **1 hour**  
An introductory course that provides a practical and rational approach to noninvasive health care covering the topics of massage, hydrotherapy, and wholistic care. This complementary approach to health care is designed for all majors. (Winter)
- NRSNG 321. Mission Nursing** **3 hours**  
*Prerequisites:* NRSNG 212, 226; *Pre- or Co-requisite:* NRSNG 231.  
A course that introduces the nursing student to principles and practices of health care in developing and third world countries. Concepts of basic health education, use of natural remedies, prevention of diseases throughout the life-cycle are emphasized. A field trip (at student expense) to a developing country in the western hemisphere is optional. Limited enrollment. (Winter)
- NRSNG 322. Transitions in Professional Nursing** **3 hours**  
*Prerequisites:* NRSNG 231, 305, 309.  
A course that assists the registered nurse student in transition from an associate degree or diploma level to the baccalaureate level of nursing. Nursing philosophies, theories, current concepts, issues relevant to professional nursing are emphasized. Nursing career options, the importance of career planning, and development of professional portfolios are explored. Field trip required.
- NRSNG 328. Nursing Assessment** **3 hours**  
*Prerequisites:* NRSNG 231, 305, 309; *Co-requisite:* NRSNG 322.  
A course that provides opportunity for development of more advanced wholistic assessment skills. Health is assessed within the framework of the environment, with attention to intra-, inter-, and extra-personal stressors and system stability. Health education is integrated with the assessment process. Two hours theory, one hour clinical.\*\*
- NRSNG 340. Community Health Nursing (W)** **5 hours**  
*Prerequisites:* NRSNG 231, 305, 309; MATH 215; *Co-requisites:* NRSNG 322, 327.  
A course that focuses on the impact of certain stressors on the health of individuals, families, and communities. The NSM as well as Pender's Health Promotion Model are utilized in diagnosis of aggregate health needs. Emphasis is placed on interventions in the primary, secondary, and tertiary levels of prevention. Three hours theory, two hours clinical involving a family case study and clinicals in selected community agencies.
- NRSNG 389. Nursing Pharmacology** **3 hours**  
*Prerequisites:* NRSNG 231, 305, 309; CHEM 111; *Co-requisite:* CHEM 112.  
A course that focuses on concepts of pharmacokinetics, and pharmacodynamics, adverse responses, major classifications of pharmacologic agents and their prototypes, and use of the nursing process in pharmacologic therapy across the lifespan. Effect of pharmacologic therapy upon client lines of resistance and defense is included. Recently approved pharmacologic agents are incorporated into the course content via student presentations.
- NRSNG 434. Pathophysiology** **3 hours**  
*Prerequisites:* NRSNG 231 305, 309; CHEM 111; *Co-requisite:* CHEM 112.  
A course that examines alterations in the basic pathologic structure and defense of humans. Stressors and other internal and external factors that have potential for disrupting homeostasis are examined. Understanding of pathophysiologic processes affecting the health of individuals is presented as a foundation for nursing interventions.

**NRSNG 265/365/465. Topics in Nursing** **1-3 hours**

Selected topics designed to meet the needs or interests of students in specialty areas of Nursing not covered in regular courses. This course may be repeated for credit.

**NRSNG 485. Nursing Leadership and Management** **3 hours**

*Prerequisites:* TN RN Licensure; NRSNG 322, 328, 340, 389.

A course that provides an opportunity for the student to develop leadership and management skills. This is accomplished primarily through leadership, models, management, and administrative experiences in selected clinical settings. Emphasis is placed on the role of the nurse manager in assuring quality of care to individuals and families in primary, secondary, and tertiary care settings. In order to meet the objectives of the course, a field trip may be required.

**NRSNG 490. Complex Nursing** **2 hours**

*Prerequisites:* TN RN Licensure; NRSNG 322, 328, 340, 389; *Co-requisites:* NRSNG 434, 485, 491, 497.

A capstone course that employs a systemic, problem-based approach which enables the student to synthesize knowledge and principles from previous and current courses. Emphasis is placed on dealing with the physiological, psychological, sociocultural, developmental, and/or spiritual stressors of individuals, families, or aggregates.

**NRSNG 491. Senior Nursing Practicum** **3 hours**

*Prerequisites:* TN RN licensure; NRSNG 322, 328, 340, 389; *Co-requisites:* NRSNG 434, 485, 490, 497.

A practicum that focuses on health needs of aggregates in the community. It is designed to give the student opportunity to use critical thinking and decision making skills when integrating theory from previous and current courses to clinical practice within selected settings. Three hours clinical.

**NRSNG 295/495. Directed Study** **1-3 hours**

*Prerequisite:* Approval of school dean.

Individual study in an area of choice shall be worked out with the school prior to registration. Either upper or lower division credit may be earned. The area of directed study will appear on the transcript. No more than six hours directed study may be applied toward a degree.

**NRSNG 497. Research Methods in Nursing (W)** **3 hours**

*Prerequisites:* NRSNG 231, 305, 309; MATH 215; ENGL 102.

A course that introduces the research process and its application to the scientific investigation of nursing phenomena and problems related to systems, stressors, and preventions focused on achieving equilibrium. The learner completes a review of literature on a selected topic. Emphasis of the course is focused on skills required to understand, critically evaluate, and utilize research in practice.

\*In AS nursing courses, one hour of clinical credit equals 3-4 clock hours (except NRSNG 191).

\*\*In BS nursing courses, one hour of clinical credit equals 2 clock hours.

**NON NURSING COURSE****NRNT 125. Nutrition (F-3)** **3 hours**

A study of basic nutrition principles and how to reliably combat disease and achieve optimal health through nutrition and lifestyle choices. This course includes current issues in nutrition and a practical application in teaching others.

(F-3) (W) See pages 27-31 for explanation of general education requirements.

# SCHOOL OF PHYSICAL EDUCATION, HEALTH AND WELLNESS

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**Dean:** Phil Garver

**Faculty:** Steven Adams, Robert Benge, Heather Neal, Richard Schwarz, Judy Sloan

**Adjunct Faculty:** Jeff Erhard, Bill Godsey, Dwight Magers, Beth Snyder,

Dennis Thompson

## MISSION STATEMENT

The mission of the School of Physical Education, Health and Wellness is to provide: 1) opportunities for students to experience a balanced Christian lifestyle, 2) major courses of study leading to professional careers and/or graduate school, 3) general education courses suitable for all students, 4) recreation for all students and employees, 5) campus-wide leadership for wellness, and 6) public relations opportunities through the Gym Masters' program.

## DEGREES OFFERED

B.S. Health, Physical Education and Recreation

B.S. Health Science

B.S. Corporate/Community Wellness Management

B.S. Sports Studies

The courses in Physical Education, Health and Wellness propose to: acquaint students with principles of healthful living, develop physical efficiency, develop life-long fitness and recreational habits, and/or prepare students for careers in physical education, health, wellness management, or related professions.

No grade lower than a C- will be accepted in cognate courses for degrees in the School of Physical Education, Health and Wellness.

## ASSESSMENT

To help the graduates in Physical Education, Health, and Wellness evaluate their academic progress and to aid the school in evaluating teaching effectiveness, each senior is required during their final semester to:

1. Take an exit exam.
2. Review annual evaluations with advisor.

The results of the assessments are used to evaluate the school programs.

**PROGRAMS IN PHYSICAL EDUCATION, HEALTH,  
AND WELLNESS**

**Major—B.S. Health, Physical Education and Recreation (41 Hours)**

<u>Required Courses</u>	<u>Hours</u>	<u>Required Courses, continued</u>	<u>Hours</u>
PEAC 254	1	PETH 315	4
PEAC 255	1	PETH 363	3
PETH 113	1	PETH 364	3
PETH 114	1	PETH 375	3
PETH 115	1	PETH 437	2
PETH 116	1	PETH 463	2
PETH 117	1	PETH 474	2
PETH 119	1	PETH 295/495	1-3
PETH 214	1		
PETH 215	1	<b>Required Cognates</b>	<b>Hours</b>
PETH 216	1	BIOL 101-102	8
PETH 217	1	COMM 135	3
PETH 218	1	HLED 173	2
PETH 219	1	HLED 373	2
PETH 240	2	HLED 473	2
PETH 268/269	1,1	HLNT 135	3
PETH 314	3		

Competency required in PEAC 143, Beginning Tumbling.

Skill deficiencies in each PETH activity unit, 113 through 119 and 214 through 219, will be indicated by grade of C- or less. Deficiencies for these units must be met by taking for no credit the corresponding general education activity course, when available.

Intramural participation is recommended for all majors and minors.

All Pro Act students will be required to dress in t-shirts provided by the school with a portion of the cost charged to the students (approximately \$50—a one time expense).

Students who desire teacher certification must meet the State of Tennessee certification requirements set forth by the School of Education and Psychology.

The student must apply for Initial Admission to the Teacher Education Program (usually by the end of the sophomore year) after completing all requirements as outlined under ADMISSION PROCEDURES in the School of Education and Psychology section of the catalog. Initial admission is required before the student can enroll in upper division education courses.

The student must also complete an application and all other requirements for Admission to Student Teaching. Prior to the professional semester, the student must take and pass the PRAXIS II licensure exam—both the appropriate section of the Principles of Learning and Teaching, and the particular specialty test(s) for the licensure area(s).

Non-academic classes such as Kick, Step, and Hydro Aerobics are offered at nominal fees ranging from \$40 - \$75 per semester. These are not for credit.

Sample Freshman Year Sequence

**B.S. Physical Education**

(Leading to Licensure K-12)

<u>1st Semester</u>	<u>Hours</u>	<u>2nd Semester</u>	<u>Hours</u>
EDUC 136	2	ENGL 102	3
ENGL 101	3	HIST	3
HLED 173	2	MATH 103	3
HLNT 135	3	PEAC 254	1
PETH	3	PETH	3
RELT 138	3	PSYC 217	2
	<u>16</u>		<u>15</u>



**Major—B.S. Corporate/Community Wellness Management (42 Hours)**

<u>Required Courses</u>		<u>Hours</u>	<u>Required Cognates</u>		<u>Hours</u>
BIOL 101-102	Anatomy and Physiology	8	ACCT 103	College Accounting	3
CHEM 111	Survey of Chemistry	3	BMKT 326	Intro to Marketing	3
HLED 129	Introduction to Wellness	2	BUAD 358	Legal, Eth, & Soc Envir of Business	3
HLED 173	Health for Life	2	COMM 135	Intro to Public Speaking	3
HLED 229	Wellness Applications	2	CPTE 105	Intro to Word Process	1
HLED 356	Drugs and Society	2	ECON 213	Survey of Economics	3
HLED 373	Prev/Care Injuries	2	JOUR 105	Writing for the Media	3
HLED 470	Current Issues in Health	2	MGNT 334	Prin of Management	3
HLED 476	Wellness Methods, Materials, and Management	3	PSYC 128	Developmental Psych	3
HLED 491	Wellness Practicum	2	PSYC 377	Fund of Counseling	3
HLNT 135	Nutrition for Life	3	SOCI 223	Marriage & Family	2
PEAC 225	Fitness for Life	1			
PETH 314	Kinesiology	3			
PETH 315	Physiology of Exercise (W)	4			
PETH 364	Prin & Admin of Phys Ed & Rec (W)	3			

Sample Freshman Year Sequence

**B.S. Corporate/Community Wellness Management**

<u>1st Semester</u>		<u>Hours</u>	<u>2nd Semester</u>		<u>Hours</u>
BIOL 101	Anatomy & Physiology	4	BIOL 102	Anatomy & Physiology	4
ENGL 101	College Composition	3	CPTE 105	Intro to Word Processing	1
HLED 173	Health for Life	2	ENGL 102	College Composition	3
PEAC 225	Fitness for Life	1	SOCI 223	Marriage & Family	2
	Area B, Religion	3		Area C, History	3
	Area C, History	3		Electives	4
		<u>16</u>			<u>17</u>

**Major—B.S. Health Science (48-50 Hours)**

<u>Required Courses</u>		<u>Hours</u>	<u>Required Courses, continued</u>		<u>Hours</u>
BIOL 101-102	Anatomy and Physiology	8	PETH 314	Kinesiology	3
BIOL 225	Microbiology	4	PETH 315	Physiology of Exercise (W)	4
CHEM 151-152	General Chemistry	8	PETH 375	Motor Learning & Dev	3
HLED 173	Health for Life	2	PETH 495	Directed Study	1-3
HLED 356	Drugs and Society	2		PETH/HLED U.D. Elective	2
HLED 373	Care/Prev Injuries	2			
HLED 470	Current Issues in Health	2			
HLNT 135	Nutrition for Life	3			
MATH 215	Statistics	3			
PEAC 225	Fitness for Life	1			

Required Cognate

COMM 135	Intro to Public Speaking	3
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Sample Freshman Year Sequence

**B.S. Health Science**

<u>1st Semester</u>		<u>Hours</u>	<u>2nd Semester</u>		<u>Hours</u>
BIOL 101	Anatomy and Physiology	4	BIOL 102	Anatomy and Physiology	4
ENGL 101	College Composition	3	ENGL 102	College Composition	3
	Area C-1, History	3	SOCI 223	Marriage & Family	2
	Area A-2, Math	3-0		Area B-2, Religion	3
	Electives	4-7		Area C-1, History	3
		<u>17</u>		Electives	2
					<u>17</u>

**Major—B.S. Sports Studies (68-70 Hours)**

<u>Required Core Courses</u>		<u>Hours</u>	<u>Required Courses, continued</u>		<u>Hours</u>
BIOL 101-102	Anatomy and Physiology	8	PETH 113	ProAct—Racquetball	1
MATH 215	Statistics	3	PETH 114	ProAct—Softball	1
HLED 173	Health for Life	2	PETH 115	ProAct—Flagball	1
HLED 373	Prev & Care of Athl Injuries	2	PETH 116	ProAct—Volleyball	1
PETH 314	Kinesiology	3	PETH 117	ProAct—Basketball	1
PETH 315	Physiology of Exercise (W)	4	PETH 119	ProAct—Soccer	1
PETH 364	Prin & Adm of PE & Recreation	3	PETH 214	ProAct—Tennis	1
PETH 375	Motor Learning & Development	3	PETH 215	ProAct—Golf	1
PETH 474	Psyc & Sociology of Sport	2	PETH 216	ProAct—Fitness for Life	1
PETH 340	Coaching for Success	2	PETH 217	ProAct—Badminton	1
	Emphasis	24-26	PETH 218	ProAct—Track and Field	1
			PETH 219	ProAct—Gymnastics	1

**SCHOOL OF PHYSICAL EDUCATION, HEALTH, WELLNESS 209**

<p><b>Human Performance Emphasis (68 Hours)</b></p> <table border="0" style="width: 100%;"> <tr><td>BIOL 418</td><td>Sports Studies Core</td><td style="text-align: right;">44</td></tr> <tr><td>CHEM 111</td><td>Animal Physiology</td><td style="text-align: right;">3</td></tr> <tr><td>CHEM 113</td><td>Survey of Chemistry I</td><td style="text-align: right;">3</td></tr> <tr><td>PHYS 137</td><td>Survey of Chemistry Lab I</td><td style="text-align: right;">1</td></tr> <tr><td>HLNT 135</td><td>Intro to Physics I</td><td style="text-align: right;">3</td></tr> <tr><td>PSYC 124</td><td>Nutrition for Life</td><td style="text-align: right;">3</td></tr> <tr><td>PHYS 138</td><td>Intro to Psychology</td><td style="text-align: right;">3</td></tr> <tr><td>PETH 325</td><td>Intro to Physics Applications</td><td style="text-align: right;">1</td></tr> <tr><td>PETH 363</td><td>Personal Trainer</td><td style="text-align: right;">2</td></tr> <tr><td>PETH 437</td><td>Intro to Measurements &amp; Research of Physical Education</td><td style="text-align: right;">3</td></tr> <tr><td></td><td>Adaptive Physical Education</td><td style="text-align: right;">2</td></tr> </table> <p><b>Journalism Emphasis (68 Hours)</b></p> <table border="0" style="width: 100%;"> <tr><td>COMM 103</td><td>Sports Studies Core</td><td style="text-align: right;">44</td></tr> <tr><td>JOUR 105</td><td>Intro to Communication</td><td style="text-align: right;">3</td></tr> <tr><td>JOUR 205</td><td>Writing for the Media</td><td style="text-align: right;">3</td></tr> <tr><td>JOUR 316</td><td>News Reporting</td><td style="text-align: right;">3</td></tr> <tr><td>JOUR 427</td><td>Mag &amp; 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**NOTE:** In the emphasis that does not have a “W” course, students must take two “W” courses outside the major for graduation.

**Sample Freshman Year Sequence  
B.S. Sports Studies**

<u>1st Semester</u>	<u>Hours</u>	<u>2nd Semester</u>	<u>Hours</u>
ENGL 101	3	COMM 135	3
HLNT 135	3	ENGL 102	3
PETH	3	HLED 173	2
	3	PETH	3
	3	PSYC 124	3
	15	Electives	2
			16

**Teaching Endorsement in Physical Education as a Minor (21 hours)**

<u>Required Courses</u>	<u>Hours</u>
EDUC 441	2
HLED 373	2
PETH 114-119 & 214-219	12
PETH 268/269	1,1
PETH 364	3

For those getting teacher certification in another area, these courses will be required for an additional endorsement in Physical Education rather than just a minor.

## 210 SCHOOL OF PHYSICAL EDUCATION, HEALTH, WELLNESS

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### Minor—Health and Wellness (18 Hours)

<u>Required Courses</u>		<u>Hours</u>	<u>Select 5 Hours From:</u>		<u>Hours</u>
HLED 173	Health for Life	2	HLED 129	Intro to Wellness	2
HLED 229	Wellness Applications	2	HLED 373	Prevention & Care of Athletic Injuries	2
HLED 356	Drugs and Society	2	HLED 476	Wellness Meth, Mat & Mgmt	3
HLED 470	Current Issues in Health	2	PETH 325	Personal Trainer	2
HLED 473	Health Education Methods	2	PETH 495	Directed Study	1
HLNT 135	Nutrition for Life	3	RELP 468	Health Evangelism	3

### Minor—Physical Education (19 Hours)

<u>Required Courses</u>		<u>Hours</u>	<u>Select 8 Hours From:</u>		<u>Hours</u>
PETH 268/269	Officiating Sports Analysis	2	PETH 113	ProAct — Racquetball	1
PETH 364	Prin/Admin Phys Education (W) Electives (3 must be UD)	3 6	PETH 114	ProAct — Softball	1
			PETH 115	ProAct — Flagball	1
			PETH 116	ProAct — Volleyball	1
			PETH 117	ProAct — Basketball	1
			PETH 119	ProAct — Soccer	1
			PETH 214	ProAct — Tennis	1
			PETH 215	ProAct — Golf	1
			PETH 216	ProAct — Fitness for Life	1
			PETH 217	ProAct — Badminton	1
			PETH 218	ProAct — Track and Field	1
			PETH 219	ProAct — Gymnastics	1

## HEALTH EDUCATION

### **HLED 129. Introduction to Wellness** **2 hours**

This course provides an overview of the wellness profession including its history, current trends, opportunities, and exposure to the wellness thought process. An understanding of the philosophical underpinnings of the wellness profession is explored and developed. This course requires ten (10) hours of field based experience. (Fall)

### **HLED 173. Health for Life (F-3)** **2 hours**

A study of current health topics, which includes: Integrating healthful living with today's scientific research and Christianity into a balanced lifestyle. Topics include: Alcohol, tobacco and drugs, mental health, human sexuality, safety, nutrition, stress, death and dying, the eight natural remedies with perspectives from Ellen White and others. (Fall, Winter, Summer)

### **HLED 229. Wellness Applications** **2 hours**

Learn how to live life with more passion, peace, purpose, and vitality. Learn how to bring more balance into your life through a practical application of the principles of wellness. This course teaches what wellness is by empowering the student to personally apply the tools of wellness. These tools encourage the development of the dynamic potential of body, mind, and spirit. This in turn brings about a balanced development of the whole person. (Winter)

### **HLED 356. Drugs and Society** **2 hours**

A course focusing on the use and abuse of drugs in our society. Emphasis on strategies to assist future health promoters in recognition, intervention, and prevention of substance abuse. Oral presentation required. (Fall)

### **HLED 373. Prevention and Care of Athletic Injuries** **2 hours**

Investigations into the prevention, care, and proper management of injuries related to athletics. (Winter)

### **HLED 470. Current Issues in Health** **2 hours**

This seminar course is designed to assist students in becoming knowledgeable regarding health issues of our time. Library research and class presentations are required. Discussion and problem solving are emphasized. A major part of the class focuses on the need of a spiritual component in establishing a healthful and balanced lifestyle. (Winter)

**HLED 473. Health Education Methods** **2 hours**

*Prerequisite:* HLED 173.

A study of the theoretical and scientific basis of health education with emphasis on the development and organization of the school health instruction program. Two oral presentations required. (Fall)

**HLED 476. Wellness Methods, Materials, and Management** **3 hours**

A course in planning, implementing and evaluating: work-site and community health promotion activities, including stress management, smoking cessation, cardiovascular fitness, body composition, and cholesterol testing. Oral presentation required. (Winter)

**HLED 491. Wellness Practicum** **2 hours**

The student will work at a wellness facility for not less than 100 clock hours gaining experience with equipment, observing facility scheduling and management, and interacting with clients. Arrangements are made in advance with the school dean. (Fall, Winter, Summer)

**HEALTH, PHYSICAL EDUCATION, RECREATION**

**HPER 365. Topics in HPER** **1-3 hours**

Selected topics in Health, Physical Education, or Recreation designed to meet the needs or interests of students in specialty areas not covered in regular courses. Subjects covered will determine how the class applies to the major. This course may be repeated for credit.

**GENERAL EDUCATION ACTIVITY COURSES**

PEAC courses have optional pass/fail grades available, excluding PEAC 225.

**PEAC 123. Volleyball (G-3)** **1 hour**

Development of the skills of passing, setting, serving, and spiking necessary in participation in power volleyball. (Fall)

**PEAC 131. Badminton (G-3)** **1 hour**

Instruction includes strokes, rules, and playing situations plus physical conditioning for badminton. (Winter)

**PEAC 133. Racquetball (G-3)** **1 hour**

Focus is given to basic skills, rules, and terminology so that the student can carry on successful play.

**PEAC 134. Basic Tennis (G-3)** **1 hour**

Emphasis in basic tennis skills including the forehand, backhand, and serve. (Fall)

**PEAC 136. Basic Golf (G-3)** **1 hour**

A basic course for the beginning golfer. Transportation needed and lab fee required.

**PEAC 137. Cycling (G-3)** **1 hour**

A course for the active cyclist emphasizing various types of cycling, cycling techniques, safe cycling, and maintenance. Each student provides his/her own bicycle and helmet.

**PEAC 139. Advanced Tennis (G-3)** **1 hour**

For the advanced player. Emphasis is given to the advanced serve, volley, lobs, advanced ground strokes and playing strategy. Admission to class must be approved by instructor. (Fall)

**PEAC 143. Basic Tumbling (G-3)** **1 hour**

Mat tumbling leading to gymnastic free-exercise routines in conjunction with acrosport exposure.

## 212 SCHOOL OF PHYSICAL EDUCATION, HEALTH, WELLNESS

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- PEAC 151. Scuba Diving (G-3)** **1 hour**  
Leads to basic certification by N.A.S.D.S. or N.A.U.I. Lab fees and check out dive expenses will be charged in addition to tuition. (Approximately \$300)
- PEAC 153. Basic Swimming (G-3)** **1 hour**  
Development of beginning and intermediate swimming skills coupled with aquatic safety principles.
- PEAC 225. Fitness for Life (G-3)** **1 hour**  
This course includes a study of the basic areas of physical fitness and training, in conjunction with a personalized long-range conditioning program for optimal well-being. Principles of wellness are presented including assessments for nutrition, stress, and multiple areas of physical fitness. (Fall, Winter, Summer)
- PEAC 238. Advanced Golf (G-3)** **1 hour**  
*Prerequisite:* PEAC 136.  
This course focuses on the short game (putting and chipping), specialty shots (fade and draw), and course management.  
Advanced students must have:  
A. Own clubs  
B. Successfully completed Basic Golf  
C. Transportation to golf courses  
D. Fees required
- PEAC 243. Gymnastics Team (Gym-Masters) (G-3)** **1 hour**  
A “variety show” team which emphasizes acrosport, sports acrobatics, gymnastics, physical fitness and health. Admission will be based on satisfactory performance of try-out requirements. Participation in all tours is required. This course may be repeated for credit. Due to program conflicts, second semester Gym-Masters will not enroll in classes that meet before 1:00 p.m. on Tuesdays and Thursdays.
- PEAC 254. Life Guarding (G-3)** **1 hour**  
*Prerequisite:* 500 yards continuous swim.  
Leads to Red Cross Life Guarding certification, First Aid and CPR certification. (Fall, Winter, Summer)
- PEAC 255. Water Safety Instructor (G-3)** **1 hour**  
*Prerequisite:* PEAC 254 or equivalent.  
Leads to Red Cross Water Safety Instructor certification.
- PEAC 259. Special Activities (G-3)** **1 hour**  
Courses with various structured content may be offered under this topic heading. Included are courses in water skiing, sailing, small craft, snow skiing, rock climbing, spelunking, and aerobics. This course may be repeated with the varying subject matter. Lab fees in addition to tuition are usually charged approximately \$50-\$800.
- PEAC 261. Introduction to Recreation (G-3)** **1 hour**  
A course designed to promote outdoor recreation and provide experience for those interested in preparing for different phases of camp life, outdoor living and activities. (Winter)
- PEAC 262. Introduction to Camping (G-3)** **1 hour**  
A course designed to promote outdoor recreation and provide experience for those interested in preparing for different phases of camp life, outdoor living, and activities. A weekend camping trip with a hike is required. A lab fee in addition to tuition of \$15 is charged.

PHYSICAL EDUCATION THEORY

- PETH 113. ProAct — Racquetball** **1 hour**  
Development of professional skills, including performance and teaching techniques for racquetball. For majors and minors only.
- PETH 114. ProAct — Softball** **1 hour**  
Development of professional skills including performance and teaching techniques for softball. For majors and minors only.
- PETH 115. ProAct — Flagball** **1 hour**  
Development of professional skills including performance and teaching techniques for flagball. For majors and minors only.
- PETH 116. ProAct — Volleyball** **1 hour**  
Development of professional skills including performance and teaching techniques for volleyball. For majors and minors only.
- PETH 117. ProAct — Basketball** **1 hour**  
Development of professional skills including performance and teaching techniques for basketball. For majors and minors only.
- PETH 119. ProAct — Soccer** **1 hour**  
Development of professional skills including performance and teaching techniques for soccer. For majors and minors only.
- PETH 210. Aerobics Instructor Trainer** **2 hours**  
*Prerequisite:* PEAC 225.  
A course that will prepare a student to take the certification exam for Aerobic Instructors. A certified Instructor will teach this course that will deal with the theory and practice of a variety of aerobic styles. Safety and correct methods will be emphasized.
- PETH 214. ProAct — Tennis** **1 hour**  
Development of professional skills including performance and teaching techniques for tennis. For HPER majors and minors only.
- PETH 215. ProAct — Golf** **1 hour**  
Development of professional skills including performance and teaching techniques for golf. For HPER majors and minors only.
- PETH 216. ProAct — Fitness for Life** **1 hour**  
Development of professional skills including performance and teaching techniques for conditioning. For HPER majors and minors only.
- PETH 217. ProAct — Badminton** **1 hour**  
Development of professional skills including performance and teaching techniques for badminton. For HPER majors and minors only.
- PETH 218. ProAct — Track and Field** **1 hour**  
Development of professional skills including performance and teaching techniques for track and field. For HPER majors and minors only.
- PETH 219. ProAct — Gymnastics** **1 hour**  
Development of professional skills including performance and teaching techniques for gymnastics. For HPER majors and minors only.

- PETH 240. Coaching for Success** **2 hours**  
A study and discussion into sports team organization, recruiting, picking teams, training, game preparation, travel budget, crowd control, facilities management, fund raising, game safety and control, and coaches decorum. Special emphasis will include keeping the game in a “Christian perspective” and establishing a personal coaching philosophy. (Winter)
- PETH 268, 269. Officiating Sports Analysis** **1,1 hours**  
An introduction to administration of and participation in the organization of officiating in team and individual recreational activities.
- PETH 314. Kinesiology** **3 hours**  
Prerequisite: BIOL 101-102 or equivalent.  
A study of the anatomical and mechanical variables influencing human motion for efficient, safe, and effective movement. The historical impact of leaders in physical education is studied. (Fall)
- PETH 315. Physiology of Exercise (W)** **4 hours**  
Prerequisite: BIOL 101-102 or equivalent.  
Emphasizing the physiological effects of muscular exercise, aerobics, and physical conditioning. Significance of these effects for health, skilled performance, and prevention of disease. Research required. (Winter)
- PETH 325. Personal Trainer** **2 hours**  
Prerequisite: PEAC 225.  
This course is designed to prepare a student to pass a national exam to become a Certified Personal Trainer. This course requires twenty (20) hours of observation/practical experience outside of class. (Fall)
- PETH 363. An Introduction to Measurements and Research of Physical Education** **3 hours**  
A survey of tests used in Physical Education and an introduction to statistical procedures for analyzing data and how it may be applied to research. Test Construction and historical perspectives of physical education are dealt with. (Fall)
- PETH 364. Principles and Administration of Physical Education and Recreation (W)** **3 hours**  
An integrated study of the principles and administrative concepts of Physical Education and Recreation with emphasis in management needs and skills. (Winter)
- PETH 375. Motor Learning and Development** **3 hours**  
A course of study designed to examine motor development and motor behavior as it relates to an individual's maturation process, with emphasis placed on implications for the physical educator. (Winter)
- PETH 437. Adaptive Physical Education** **2 hours**  
A course designed to develop an understanding of neurodevelopment and functional ability, of impairments and their implications for motor performance. Emphasis on teaching progressions and exercise programs for special populations. (Fall)
- PETH 463. Elementary School PE Methods** **2 hours**  
A course of study designed to acquaint students with the unique aspects of physical education and the adolescent. Special activities include teaching and observation in an elementary school. (Fall, Summer)
- PETH 474. Psychology and Sociology of Sports** **2 hours**  
An exploration of sports and their involving impact on American culture. Special attention is given to current issues in sports as they relate to the individual in society. (Fall)

**PETH 495. Directed Study (W)**

**1-3 hours**

For Physical Education majors or minors only. Gives the student the opportunity to pursue knowledge in an area of interest related to health, PE, or recreation. Approval by School Dean required. (Fall, Winter, Summer)

**NON PHYSICAL EDUCATION COURSE**

**HLNT 135. Nutrition for Life (F-3)**

**3 hours**

A general education course introducing a student to the basic principles of human nutrition. Includes study of the nutrients and the requirements for different age groups and normal physiological conditions. Attention will be given to religious and sociological influences, taking particular note of the counsel of E. G. White.

**EDUCATION**

**EDUC 441. Secondary Physical Education Methods**

**2 hours**

The class is designed to provide instruction to pre-service teachers as to the different styles of teaching secondary physical education. Other topics include teacher effectiveness, systematic observation analysis, standards based curriculum planning, and authentic assessment. The class includes observation and practice teaching at local schools

(F-3) (G-3) (W) See pages 27-31 for explanation of general education requirements.



# PHYSICS

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**Chair:** Ken Caviness

**Faculty:** Chris Hansen, Henry Kuhlman

**Professor of International Research in Physics:** Ray Hefferlin

**Adjunct Faculty:** Jim Engel

Many doors of service await students who study physics. Southern Adventist University physics major graduates have become academy and high school teachers, and professors and researchers in physics, in the U.S.A. and overseas. Also, one or more of them has served as aerospace researcher for the Apollo project, anesthetist, chemical researcher, computer systems manager, computer net-work manager at large factory, corporation pilot, dentist, family-practice medical doctor, full-time homemaker, geologist, historian of science, instructor for fossil-fuel power-plant operators, instructor for nuclear-reactor operators, lawyer, mathematician, nuclear-plant walk-down engineer, oceanographer, oil-drilling engineer, planner for Space Station Freedom, radiologist, reliability designer for long-distance telephone systems, radio station engineer, and researcher in educational statistics.

The Physics Department offers B.S. and B.A. degrees in physics, B.S. in biophysics, and A.S. in Engineering Studies (see page 130).

The B.S. degree in physics gives the strongest physics foundation for any physics-related career. The B.A. degree in physics with teaching certification is recommended for a career in secondary teaching. The B.S. degree in biophysics should be considered by students planning on advanced study in the fields of medicine, biophysics, physiology, radiation biology, and bioengineering, particularly in view of a career in medical research.

## ASSESSMENT

To help the graduates in Physics evaluate their academic progress and to aid the department in evaluating teaching effectiveness, each senior is required to:

1. Take the physics portion of the GRE. A score above the 35th percentile is necessary for recommendation for graduate study.
2. Take PHYS 480 and do original research as a prerequisite.

Alumni are surveyed and studies are prepared comparing GRE results, careers, and graduate-study success. Information gained from the assessments and studies is used to evaluate departmental programs.

## PROGRAMS IN PHYSICS

### Major—B.A. Physics (30 Hours)

<u>Required Courses</u>	<u>Hours</u>	<u>Required Cognate</u>	<u>Hours</u>
PHYS 155	Descriptive Astronomy: Creation & Cosmology	COMM 135	Intro to Public Speaking
			3
PHYS 211-212	General Physics		
		<b>Strongly Recommended Electives</b>	
PHYS 213-214	General Physics Lab	CPTE 105	Intro to Word Processing
			1
PHYS 215,216	General Physics Calculus Appl	CPTE 106	Intro to Spreadsheets
			1
PHYS 310	Modern Physics	CPTE 107	Intro to Database
			1
PHYS 412	Quantum Mechanics	PHYS 400	Physics Portfolio
			1
PHYS 480*	Science Wrtg & Presentation (W)		
	Physics Electives (7 UD)		
			10

\*Satisfies the writing and speech components of the major.

Sample Freshman Year Sequence  
B.A. Physics

<u>1st Semester</u>		<u>Hours</u>	<u>2nd Semester</u>		<u>Hours</u>
CPT 106	Intro to Spreadsheets	1	CPT 105	Intro to Word Processing	1
CPT 107	Intro to Data Base	1	ENGL 102	College Composition	3
ENGL 101	College Composition	3	MATH 121	Precalculus Trigonometry	2
MATH 120	Precalculus Algebra	3	PHYS 137	Intro to Physics	3
PHYS 155	Descriptive Astronomy	3		Area B, Religion	3
	Area C-1, History	3		Area F-2, Fam Sci	
		14		OR	2
				Area F-3, Hlth Science	14

Major—B.S. Physics (40 Hours)

<u>Required Courses</u>		<u>Hours</u>	<u>Required Cognate</u>		<u>Hours</u>
PHYS 211-212	General Physics	6	COMM 135	Intro to Public Speaking	3
PHYS 213-214	General Physics Lab	2			
PHYS 215,216	General Physics Calculus Appli	2	<u>Strongly Recommended Electives</u>		<u>Hours</u>
PHYS 310	Modern Physics	3	CPTR 425	Computer Graphics	3
PHYS 412	Quantum Mechanics	3			
PHYS 413	Analytic Mechanics	3			
PHYS 414-415	Electrodynamics	6			
PHYS 418-419	Advanced Quantum Mechanics	6			
PHYS 295/495	Directed Study	1-3			
	OR				
PHYS 297/497	Undergrad Research	1-2			
PHYS 480*	Science Wrtg & Presentation (W)	1			
	Physics Electives	5-7			

\*PHYS 480 satisfies the writing and speech components of the major.

Note: Computers are used routinely in all of these courses. Students are expected to become student members of the American Physical Society and to purchase a book of mathematical tables or a computer-based mathematics resource.

Sample Freshman Year Sequence  
B.S. Physics

<u>1st Semester</u>		<u>Hours</u>	<u>2nd Semester</u>		<u>Hours</u>
ENGL 101	College Composition	3	ENGL 102	College Composition	3
MATH 181	Calculus I	3	MATH 182	Calculus II	4
PHYS 211	General Physics	3	MATH 216	Set Theory & Logic	2
PHYS 213	General Physics Lab	1	PHYS 212	General Physics	3
	Area B, Religion	3	PHYS 214	General Physics Lab	1
	Area C-1, History	3	PHYS 215	Gen Phys Calculus Apps	1
		16	PHYS 216	Gen Phys Calculus Apps	1
					15

Major—B.S. Biophysics (40 Hours)

<u>Required Courses</u>		<u>Hours</u>	<u>Required Cognates</u>		<u>Hours</u>
BIOL 151-152	General Biology	8	MATH 200	Elementary Linear Algebra	2
BIOL 316	Genetics	4	MATH 215	Statistics	3
BIOL 197 or 397	Intro to Biological Research	1	MATH 218	Calculus III	4
BIOL 412	Cell & Molecular Biology	4	MATH 315	Differential Equations	3
BIOL 418	Animal Physiology	3	CHEM 151-152	General Chemistry	8
PHYS 211-212	General Physics	6	CHEM 311-312	Organic Chemistry	8
PHYS 213-214	General Physics Lab	2	CHEM 341	Biochemistry I	4
PHYS 215,216	General Physics Calculus Appl	2	COMM 135	Intro to Public Speaking	3
PHYS 310	Modern Physics	3			
PHYS 325	Adv Physics Lab I	1	<u>Recommended Electives</u>		
PHYS 295 or 495	Directed Study	1	CPTR 124	Fundamentals of Programming	4
	OR	1	CHEM 342	Biochemistry II	2
PHYS 297/497	Undergrad Research in Physics	1	PHYS 411	Thermodynamics	3
PHYS 480*	Science Wrtg & Presentation (W)	1	PHYS 412	Quantum Mechanics	3
	Physics Electives (2 UD)	4			

\*PHYS 480 satisfies the writing and speech components of the major.

Sample Freshman Year Sequence  
B.S. Biophysics

<u>1st Semester</u>		<u>Hours</u>	<u>2nd Semester</u>		<u>Hours</u>
ENGL 101	College Composition	3	ENGL 102	College Composition	3
PSYC 124	Intro to Psychology	3	COMM 135	Intro to Public Speaking	3
RELB 125	Life & Teachings of Jesus	3	MATH 182	Calculus II	4
MATH 181	Calculus I	3	PHYS 212	General Physics	3
PHYS 211	General Physics	3	PHYS 214	General Physics Lab	1
PHYS 213	General Physics Lab	1	PHYS 215	Gen Phys Calculus Apps	1
		16	PHYS 216	Gen Phys Calculus Apps	1
					16

**Major—B.A. Physics, Teacher Certification, 7-12 (30 Hours)**

Secondary certification in Physics requires a baccalaureate degree and completion of professional education courses (page 113) for licensure. Students preparing for secondary teacher certification must also take BIOL 103; CHEM 111-112; ERSC 105; and RELT 317 or 424. See explanations in the School of Education and Psychology.

The student must apply for Initial Admission to the Teacher Education Program (usually by the end of the sophomore year) after completing all requirements as outlined under ADMISSION PROCEDURES in the School of Education and Psychology section of the catalog. Initial admission is required before the student can enroll in upper division education courses.

The student must also complete an application and all other requirements for Admission to Student Teaching. Prior to the professional semester, the student must take and pass the PRAXIS II licensure exam—both the appropriate section of the Principles of Learning and Teaching, and the particular specialty test(s) for the licensure area(s).

<u>Required Courses</u>		<u>Hours</u>	<u>Required Cognates</u>		<u>Hours</u>
PHYS 155	Descriptive Astronomy	3	BIOL 103	Principles of Biology	3
PHYS 211-212	General Physics	6	CHEM 111-112	Survey of Chemistry	6
PHYS 213-214	General Physics Lab	2	COMM 135	Intro to Public Speaking	3
PHYS 215,216	Gen Physics Calculus Appli	2	ERSC 105	Earth Science	3
PHYS 310	Modern Physics	3			
PHYS 400	Physics Portfolio	1	<u>Select One of the following:</u>		
PHYS 412	Quantum Mechanics	3	PHYS 317	Issues in Phy Sci/Religion	3
PHYS 480*	Science Wrng & Presentation (W)	1	BIOL 424	Issues of Nat Sci & Religion	3
	Physics Electives (6 UD)	9			

\*PHYS 480 satisfies the writing and speech components of the major.

**Minor—Physics (18 Hours)**

<u>Required Courses</u>	<u>Hours</u>
Physics Electives	12
Upper Div Physics Courses	6

**PHYSICS**

**PHYS 137. Introduction to Physics (E-3) 3 hours**

A general education course stressing the methods of physics, the application of physics and laboratory work which can be done with simple materials. Laboratories include the use of calculators and the computer to do arithmetic, the estimation of numerical quantities and errors, and the construction of apparatus with which to make observations. Satisfies the requirements for some Allied Health fields at some schools; does not apply to a major or minor in physics. Two hours lecture, three hours laboratory each week.

**PHYS 138. Introduction to Physics Applications (E-3) 1-3 hours**

**Prerequisites:** Concurrent enrollment in PHYS 137 or previous enrollment and permission of instructor.

Additional theory and practice at the level of PHYS 137, oriented toward applications in the Health sciences. Meets once a week.

- PHYS 155. Descriptive Astronomy: Creation and Cosmology (E-3) 3 hours**  
Constellations and eclipses, astronomical instruments, time and the date line and calendars, astronomical objects with their motions and distances, energy processes in stars and quasars and pulsars, black holes, the infinity (?) and expansion (?) of the universe. Cosmology, the formation and subsequent histories of the solar system and the earth, radioactive dating, life on other worlds, as seen from observational and Biblical perspectives. Three hours lecture each week, with optional opportunities for an observation period. (Fall)
- PHYS 211-212. General Physics (E-3) 3,3 hours**  
*Prerequisites:* MATH 120, 121.  
The algebraic and trigonometric treatment of mechanics, heat, sound, light, electricity and magnetism, and “modern physics.” Applies toward the basic science requirement as a non-laboratory science if taken alone and as a laboratory science if taken with PHYS 213-214.
- PHYS 213-214. General Physics Laboratory 1,1 hours**  
*Prerequisite:* Previous or concurrent enrollment in PHYS 211-212.  
Laboratory experience designed to illustrate the material in lectures, to familiarize the student with useful measuring apparatus, and to encourage a systematic development of scientific curiosity, caution, and method. (Fall, Winter)
- PHYS 215, 216. General Physics Calculus Applications 1,1 hours**  
*Prerequisites:* MATH 181; previous or concurrent enrollment in PHYS 211-212.  
Derivations and problems in General Physics using differential and integral calculus will be studied. Students completing PHYS 211-212 and PHYS 215, 216 will have taken the equivalent of General Physics with calculus. Two class periods per week. (Winter)
- PHYS 310. Modern Physics 3 hours**  
*Prerequisites:* PHYS 211-212; MATH 181, 182.  
The origins of modern physics, quantum theory, the theory of relativity, nuclear physics. Three hours lecture each week. Laboratory experience is available in PHYS 325. (Fall)
- PHYS 313. Physical Optics 3 hours**  
*Prerequisites:* PHYS 211-212, 310; MATH 182.  
Refraction, reflection, interference, and absorption of light are discussed from the standpoint of the ray and especially of the wave theories of light. Laboratory experience is available in PHYS 325. (Winter, even years)
- PHYS 315. Spectroscopy 3 hours**  
*Prerequisites:* PHYS 211-212, 310; MATH 182.  
Interpretation of spectral line and band wavelengths, profiles, and intensities in terms of stars' composition, temperature, pressure, motions. Design of laboratory experiments to obtain atomic and molecular constants. Systematics of atomic and molecular data. Laboratory experience is available in PHYS 497. (Fall, even years)
- PHYS 316. Mathematics of Physics 3 hours**  
*Prerequisites:* PHYS 213-214, 310; MATH 315.  
See MATH 316 for course description.
- PHYS 317. Issues in Physical Science and Religion (E-3) 3 hours**  
*Prerequisite:* One year of high school physics or chemistry or one semester of college physics or chemistry; junior standing and permission of instructor.  
Scientific method, truth, reality, logic and derivability, authority/inspiration, faith and reason in mathematics and physical sciences. Non-logical factors in acceptance of scientific statements as authoritative. Arguments for the existence of God. Causality, determinism and miracles. Scientific revolutions and paradigm shifts with relation to trends in religion and philosophy. Does not apply to a major in or minor in Physics. (Winter)

**PHYS 325. Advanced Physics Laboratory I** **1 hour**

*Prerequisites:* PHYS 213-214, 310.

Laboratory experiments pertinent to areas of physics except electricity and magnetism. Meets once per week.

**PHYS 326. Advanced Physics Laboratory II** **1 hour**

*Prerequisites:* PHYS 213-214, 310.

Laboratory experiments pertinent to electricity and magnetism. Meets once a week.

**PHYS 400. Physics Portfolio** **1 hour**

Each student majoring in Physics may compile a portfolio consisting of records of participation in professional activities as suggested by departmental faculty and as initiated by the student. Examples of activities include but are not limited to the following: attendance at club meetings, professional film showings, visiting-scientist seminar, and research review sessions, reading of journals and books, participation at professional meetings, preparation for graduate school and for employment, and lists of concepts or new ideas. The portfolio is reviewed upon the student's registration for this course during the senior year. The grade earned for this credit will depend upon the persistence of the student in participation during his/her stay at Southern Adventist University and during summers, and upon the breadth and depth of the entries. It also depends upon the student having his/her portfolio reviewed by the Department at the end of each preceding semester, and the extent to which the Department's suggestions on those occasions are implemented.

**PHYS 411. Thermodynamics** **3 hours**

*Prerequisites:* PHYS 213-214, 310; MATH 182.

A study of gases, kinetic theory, and quantum statistics. Emphasis is placed on being able to use thermodynamics data in the literature. Three hours of lecture each week. This class is not open to students who have taken CHEM 411. Laboratory experience is available in PHYS 497. (Fall, even years)

**PHYS 412. Quantum Mechanics** **3 hours**

*Prerequisites:* PHYS 215, 216, 310; MATH 315, or permission of instructor.

The limits to classical physics; wave packets, the Schroedinger equation, eigenfunctions and eigenvalues, one-dimensional potentials, the solution of the Schroedinger equation in spherical-polar coordinates for the hydrogen atom; electron spin and the Pauli requirement for antisymmetric wave functions, with applications to states of light atoms; variation techniques for small atoms and molecules, Hueckel and LCAO methods. This class is not open to students who have taken CHEM 412. (Winter, odd years)

**PHYS 413. Analytic Mechanics** **3 hours**

*Prerequisites:* PHYS 215, 216, 310; MATH 182, 218, 315 (MATH 316, 317, 318, 319, 411-412 desirable).

The motion of a particle in gravitational and other classical fields is attacked using the techniques of differential equations in the Newtonian, Lagrangian and Hamiltonian forms. Special functions, vector theorems, transforms, and tensors are introduced as needed. Laboratory experience is available in PHYS 325. (Fall, odd years)

**PHYS 414-415. Electrodynamics** **3,3 hours**

*Prerequisites:* PHYS 215, 216, 310; MATH 182, 218, 315, (MATH 316, 317, 318, 319, 411-412 desirable).

Analysis of electrical circuits, electrostatic and magnetostatic fields, and the motion of charges therein. Maxwell's equations and the consequent prediction of electro-magnetic waves. Applications to modern atomic and nuclear theory are stressed. Complex mapping, vector theorems, transforms, and special functions may be used. Laboratory experience is available in PHYS 326. (Fall, even years; Winter, odd years)

**PHYS 418-419. Advanced Quantum Mechanics** **3,3 hours**

*Prerequisites:* PHYS 215, 216, 310, 412; MATH 182, 218, 315, (MATH 316, 317, 318, 319, 411-412 desirable)

The structure of quantum mechanics; review of the Thomson, Bohr, and Fermi-Thomas models; operator methods; operators, matrices, and spin; time-independent perturbation theory; corrections to the hydrogen-atom treatment; other atoms and the periodic table; emission and absorption of radiation from atoms; collision theory; elementary particles and their symmetries; group dynamics approach to particle classification. (Fall, odd years; Winter, even years)

**PHYS 265/465. Topics in Physics** **1-3 hours**

Selected topics presented in a formal classroom setting in specialty areas of physics not covered in regular courses. May be repeated for credit for different topics.

**PHYS 480. Scientific Writing and Presentation (W)** **1 hour**

*Prerequisite:* COMM 135

Principles and techniques of writing for news releases, periodicals, and research journals. Practice in scientific meeting oral and poster-session presentation. It is expected that the written reports be done with a word processor and that the student will have done some original research of an experimental, computational, or theorem-proving nature before enrolling in this course. PHYS 295/495 and 297/497 exist to fulfill this requirement and there are numerous opportunities with pay at universities and national laboratories during the student's junior-senior summer. (Fall)

**PHYS 295/495. Directed Study** **1-3 hours**

*Prerequisite:* Consent of instructor.

This course consists of individual or group work adjusted to meet particular needs in Physics. Approval must be secured from the instructor prior to registration. This course may be repeated for credit. (Fall, Winter)

**PHYS 297/497. Undergraduate Research in Physics** **1-2 hours**

*Prerequisite:* Permission of instructor.

Research under direction of a member of the staff. The topic will be assigned in accordance to the interests and capabilities of the student. It is assumed that the student is familiar with one or more spreadsheets, mathematics manipulation programs, and graphing software packages. May be repeated for up to four hours. (Fall, Winter; May be accomplished on a co-op basis during the Summer.)

**EARTH SCIENCE****ERSC 105. Earth Science (E-4)** **3 hours**

A non-mathematical and qualitative introduction, for non-science majors, to the areas of physical geography, geology, and meteorology. Special consideration is given the environment—conservation or pollution of natural resources. (Fall, Winter, Summer)

**EDUCATION****EDUC 438. Curriculum and Content Methods/Physics** **1 hour**

*Prerequisite:* Admission to Teacher Education.

Attention is given to methods and materials of instruction, planning, testing, and evaluating student performance, the survey and evaluation of textbooks.

(E-3) (E-4) (W) See pages 27-31 for explanation of general education requirements.

# SCHOOL OF RELIGION

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**Dean:** Ron E. M. Clouzet

**Faculty:** Stephen Bauer, Ganoune Diop, Michael G. Hasel, Douglas Jacobs, Judson Lake, Donn W. Leatherman, Carlos G. Martin, Philip G. Samaan, Douglas Tilstra

**Research Professor of Systematic Theology:** Norman R. Gulley

**Adjunct Faculty:** Gordon Bietz, Jack J. Blanco, Greg Harper, Lynda Smith, Ed Wright

**Adjunct Faculty for Evangelism:** Dan Bentzinger, Mark Finley, Robert Folkenberg, Sr., Ron Halvorsen, Sr.

**Advisory Council:** Presidents of Conferences within the Southern Union, Southern Union Ministerial Directors, Vice President for Student Services, Director of Student Finance and Accounts, head deans of the two dormitories, university chaplain, university church pastor.

As an integral part of Southern Adventist University the School of Religion has been given the responsibility by the Board of Trustees to prepare young men and women in theology for the Seminary and the field, and religious education for denominational schools. The School also has been asked to provide a degree in religious studies, one in archaeology, and courses in general religion for all students. Courses are designed to enhance the commitment of students to Jesus Christ and their involvement in the mission of the Seventh-day Adventist Church.

## MISSION STATEMENT

The School of Religion provides biblical, theological, and practical courses to help all university students experience a growing relationship with Jesus Christ, understand His teachings in the context of the Seventh-day Adventist Church, and live ethical lives in harmony with the Scriptures. It also provides quality training in the fields of theology, religious education, religious studies, and archaeology, so its graduates, solidly grounded in Scripture and with a clear burden for others' salvation, become instruments in God's hands to impact the world.

## GOALS

### General Education Courses

1. To provide instruction in the Scriptures that enhances an intelligent faith in Jesus Christ.
2. To encourage development of a set of values that will provide a basis for moral decision-making in the Christian life.
3. To acquaint the students with the teachings, history, and global mission of the Seventh-day Adventist Church.

### Theology

1. To provide professional training that prepares graduates to serve the church effectively in ministry.
2. To provide an adequate pre-Seminary training in biblical backgrounds, languages, history, theology, and church ministries to meet entrance requirements to the M.Div. degree program offered by Andrews University.
3. To provide instruction and practical experience in church ministries and public evangelism as outlined in the requirements of the Certification for Ministry.

**Religious Education**

1. To prepare the student for state and church certification (in cooperation with the School of Education and Psychology) on the elementary or secondary levels.
2. To support candidates in meeting the requirements of the School of Education and Psychology and its certifying officer by offering a course in Curriculum and Content Methods/Bible and by supervising student teaching.
3. To qualify students to pursue graduate work in biblical and religious studies.

**Religious Studies**

1. To provide a basic education in biblical and religious studies without meeting the professional requirements of the other two majors.
2. To provide a major for students who are involved in pre-professional programs or who elect a double major, one of which is Religion.
3. To prepare students to become well-informed, local church leaders.

**Archaeology**

1. To provide instruction in the methodology and interpretation of archaeological data as it relates to the people, places and events of the Bible.
2. To provide the necessary tools and skills for linguistic/exegetical, historical, archaeological, and anthropological analyses.
3. To qualify students to pursue graduate work in Classical or Near Eastern archaeology, Museum Studies and to provide a major for students involved in pre-professional programs.

**Bible Instructor or Literature Evangelist**

1. To provide courses in biblical and theological studies that will give the student a foundational knowledge of Scripture.
2. To provide instructional and practical experience in the student's chosen emphasis.
3. To prepare students to function within the context and structure of church organization.

**EFFECTIVENESS**

The School of Religion is committed to develop an ongoing assessment and strategy to measure its effectiveness in harmony with the Mission Statement of Southern Adventist University, its own mission statement, and the recommendation of the Southern Association of Colleges and Schools.

**Faculty Assessment**

The effectiveness of the School of Religion's faculty and program is directly or indirectly assessed by:

1. Student evaluations of all classes administered regularly through the office of the Vice President for Academic Administration.
2. Majors in the final semester of their senior year.
3. Periodic meetings of the faculty with the Chair of the Board and the presidents of conferences within the Southern Union.

**Student Assessment**

The quality of the School's graduates as well as its general students is assessed by:

1. A 16PF taken by all Theology majors in their sophomore and senior years with norms arrived at by extensive research of the performance of successful Adventist pastors. If a student's scores differ greatly from these norms, the faculty member assigned to administer the test meets with the student to discuss potential



difficulties and to suggest strategies for improvement. This may involve referral to a professional for personal or career counseling. Classes in Homiletics, Church Ministry, Interpersonal Ministry, and the Field School of Evangelism measure the student's proficiency in those areas. A performance evaluation is submitted by the instructor(s) and kept in the student's file for future reference. This may involve referral to a professional for personal or career counseling.

2. The 16PF is administered by the School of Education and Psychology to all Religious Education majors. If the student's scores indicate potential difficulties, the School of Religion is asked to assist in strategies for improvement.
3. A cumulative record of Religious Studies and Archaeology majors is kept as a source of information and recommendation. This record includes data needed for academic advisement and guidance for graduate work or placement.
4. The religion portion of the annual assessment testing program is prepared by the General Education Committee and is administered to all students through the office of the Vice President for Academic Administration.

**NOTE:** A summary of the evaluations referred to above will be made available in the form of a check sheet to prospective employers who request it and will be signed by the School Dean on behalf of the Religion faculty. The School itself cannot guarantee employment.

## PROGRAM REQUIREMENTS

### ADMISSION TO THEOLOGY PROGRAM

Students seeking admission to the ministerial program with its major in Theology make formal application, normally, during their sophomore year. Upper class transfer students must apply during the second semester in residence. An evaluation and decision by the religion faculty of the student's overall potential for success in ministry, including consideration of the applicant's academic progress, emotional stability, social and professional skills determine individual acceptance as a Ministerial Trainee. If at any time, after being admitted to the program, trainees give evidence of failing to maintain commitment to the criteria or preparation for ministry, they forfeit their standing as trainees and the faculty's recognition in their senior year as Ministerial Candidates. Acceptance into the ministerial program as a trainee and a candidate is required for the completion of the major in theology. Students not accepted into the program may choose to complete a major in Religious Studies.

#### **Trainees:**

Students may apply to the ministerial program for trainee status by mid-term of the first semester of their sophomore year. These applications will be considered during the last half of the first semester, and announced by the start of the second semester.

#### Qualifications

1. Successful completion of 40 hours of academic credit, including ENGL 101, 102; COMM 135; RELB 125; RELT 138; RELP 150; RELL 221.
2. An over-all grade point average of at least 2.50 and a grade point average of 2.50 in all religion classes (including biblical languages) completed at the time of application.
3. Completion of at least two semesters in residence at SAU.
4. A record of regular attendance at required activities of the SAU School of Religion.
5. Completion of the 16 PF Test within six months prior to application.
6. Completion of the SIGI Plus vocational aptitude and interest test.

7. Successful completion of the SAU School of Religion Test of Elementary Biblical Knowledge.
8. Successful completion of the SAU School of Religion Test of Elementary Doctrinal Knowledge or RELT 255, Christian Beliefs.
9. Submission of four references including at least one of each of the following:
  - ▶ A local pastor.
  - ▶ A local church elder or church leader.
  - ▶ A former employer OR work supervisor, OR supervisor of volunteer ministries.
10. Completion of a prescribed semi-structured interview with the student's adviser.
11. Development and submission of a type-written ministry experience portfolio, including the following:
  - ▶ A statement of call (similar, though not necessarily identical to the one written for Introduction to Ministry).
  - ▶ Description of church and ministry activity.
  - ▶ Description of any volunteer or employment experience in any setting.
  - ▶ A statement of personal goals and values.
  - ▶ A growth plan based on self-evaluation, the results of standardized tests, and the interview with the adviser.
12. Approval by the School of Religion Faculty Committee based on the following factors:
  - ▶ Evaluation of the Ministry Experience Portfolio.
  - ▶ Consideration of written recommendations and the recommendation of the adviser.
  - ▶ Consideration of academic performance.
  - ▶ Consideration of standardized tests.
  - ▶ Consideration of the student's reputation in the university, church, and community.

#### Procedure

The process of application and admission is as follows:

1. Complete the 16PF during the first semester of the sophomore year. This test will be offered in early September.
2. Complete the trainee application form (available from the Dean's secretary) during the month of October.
3. Applications for admission as trainees will be considered by the faculty in December. This will allow time for evaluation and additional consultation with students, if necessary.
4. Trainees will be inducted into the program officially at the time of the Annual Trainee Induction Weekend.

#### **Candidates:**

Students will be considered for approval as ministerial candidates at the beginning of the first semester of their senior year. These applications will be considered during the early part of the first semester and announced about the end of September.

#### Qualifications

Prior to admission to candidate status the student should complete the following requirements:

1. Be in the process of completing (within one academic year) the 32-hour major in Theology.
2. Be in the process of completing (within one academic year) the 20-hour minor in Biblical Languages.

3. Be in the process of completing (within one academic year) the 25 hours required for certification for ministry.
4. Be in the process of completing (within one academic year) the general education requirements and the required cognates for the BA in Theology.
5. Maintain an overall grade point average (GPA) of 2.50, and a GPA in Religion of 2.50.
6. Complete Ministerial Candidate Requirements.
7. Take a second 16PF test within six months prior to application for candidate status.
8. Maintain a record of regular attendance at required activities of the SAU School of Religion.
9. Complete the first Ministerial Externship year with the assigned local congregation.
10. Submit the student's ministerial experience portfolio, including all items required for candidate status (updated to the time of the candidature interview), as well as the following:
  - A current résumé
  - A description of goals for ministry and plans for further education
  - A recommendation by the mentoring pastor
  - A recommendation by a member of the board from the mentoring church
11. Go through the candidature interview.
12. Be approved by the School of Religion Faculty Committee based on the following factors:
  - Evaluation of the ministry experience portfolio.
  - Consideration of the recommendations and the recommendation of the advisor.
  - Consideration of the student's performance in ministry activities.
  - Consideration of academic performance.
  - Consideration of the student's reputation in the university, church, and community.

#### Procedure

The process of admission is as follows:

1. Complete the 16PF during the first semester of the senior year. This test will be administered on the second day of registration for the fall semester.
2. Ministerial candidates will be considered by the faculty in September. This will allow time for evaluation and additional consultation with students, if necessary.
3. A list of candidates approved in this program will be posted about the end of September. In addition the individuals admitted as candidates will be notified by letter.
4. Candidates will be considered officially approved at the time the list is posted, and will be honored in the senior recognition service.
5. Students will be eligible to sign up for conference interviews for graduating seniors only following their approval as candidates. If interviews for juniors are requested, students will be eligible only if they have been admitted as trainees.

Students may apply to the School for variances #2, #3, and #4, of the above qualifications, provided they meet the following criteria:

1. Must have attained the age of 35 years prior to enrolling.
2. Must transfer a minimum of 48 semester hours applicable to the program.
3. Must have been active in church work and be recommended by their local pastor or conference for ministerial training on the basis of this work.
4. Must have individualized study programs approved by the faculty prior to being recommended for ministerial candidacy.

**Ministerial Externship**

The School of Religion requires field education of Theology majors. The Ministerial Externship Program is designed to enhance professional development by acquainting the student with the multi-faceted responsibilities of ministry. It provides a laboratory setting in membership care, evangelism, church leadership, worship, and preaching for working with experienced mentoring pastors and lay leaders in a local church. The education is necessary before the student can be recommended by the School of Religion for church employment.

**Field School of Evangelism**

Full-scale evangelistic meetings will be conducted for six weeks each summer under the direction of the Southern Union Conference of Seventh-day Adventists, or for three weeks in a mission settings overseas. All Theology majors are required to participate in one such field school. Academic credit will be offered for all field schools, and a scholarship will be provided for participants in specific field schools. Students planning to take the Summer Field School program must have 55 hours with a 2.50 cumulative GPA and RELP 321, 322, 361 and 362 to be recommended for admittance. Applications and scholarship information may be obtained from the field school coordinator.

**ADMISSION TO RELIGIOUS EDUCATION PROGRAM**

The Religious Education Program is coordinated with the School of Education and Psychology for the University. Planning for certification by the states and/or endorsement by the Seventh-day Adventist church for Bible teaching is made with the certifying officer of the School of Education and Psychology, both for admission to the Religious Education program in the sophomore year and to the professional semester before the senior year.

The student must apply for Initial Admission to the Teacher Education Program (usually by the end of the sophomore year) after completing all requirements as outlined under ADMISSION PROCEDURES in the School of Education and Psychology section of the catalog. Initial admission is required before the student can enroll in upper division education courses.

The student must also complete an application and all other requirements for Admission to Student Teaching. Prior to the professional semester, the student must take and pass the PRAXIS II licensure exam—both the appropriate section of the Principles of Learning and Teaching, and the particular specialty test(s) for the licensure area(s).

The criteria for admission to Religious Education, requirements for secondary Bible teaching, and policies and procedures related to student teaching may be found in the University catalog under the School of Education and Psychology and obtained from the secretary of the School in Summerour Hall.

**Teacher Certification and Endorsement**

Those seeking Tennessee State Certification must fulfill requirements listed on page 113 of this catalog.

**ADMISSION TO RELIGIOUS STUDIES**

The Religious Studies major is a liberal arts major for students interested in pursuing a degree other than a Theology or Religious Education degree, or by students preparing for professional fields such as medicine, dentistry, law, and other graduate studies.

It provides a balanced selection of both biblical studies and theology courses. The four-year degree candidate may apply the required 12 hours of General Education courses in religion toward the hours needed for the major, thus reducing the number of extra courses needed to qualify.

#### **ADMISSION TO ARCHAEOLOGY**

The Archaeology major is a liberal arts major for students interested in preparing for graduate studies in archaeology, museum studies, of cultural resource management or as preparation for professional field such as medicine, dentistry, law, or education. Students choosing to major in archaeology must consult with the director of the Institute of Archaeology to determine their area of interest in Near Eastern or Classical Studies and to lay plans for participation in archaeological fieldwork.

The four-year degree candidate may apply the required 12 hours of General Education courses in religion towards the hours for the major, thus reducing the number of extra courses needed to qualify.

#### **ADMISSION TO THE BIBLE INSTRUCTOR OR LITERATURE EVANGELIST PROGRAM**

The Bible Worker and Literature Evangelist Program is a 64-hour, two-year degree leading to an A.A. in Religion. Students wishing to be recommended for employment as Bible instructors or literature evangelists must be approved by the School of Religion. The School of Religion cannot recommend for employment anyone whose course of study has been inadequate or unapproved.

#### **GENERAL EDUCATION COURSES IN RELIGION**

The objective in all religion courses is to enhance knowledge of and appreciation for the Scriptures, and to assist the student in gaining and maintaining a vital involvement with Jesus Christ, and a personal commitment to serve family, church, community, and the world. Six semester hours of religion are required of the two-year graduate, and 12 semester hours of the four-year graduate. This is equivalent to one three-hour course per year which may be selected from any of the religion courses offered. Bachelor degree students must take at least three semester hours at the upper division level. (Detailed information on General Education requirements are found in the University catalog.)

#### **GRADUATION REQUIREMENTS**

The candidates for graduation in the program for **Theology** must have a grade point average (GPA) of 2.50 overall, a 2.50 in their major and in the area of candidacy in order to graduate, and also a 2.50 overall for Seminary entrance. In addition to their major they must have 20 hours in Biblical Languages, 25 hours in professional training, and 12 hours in cognates to qualify for Ministerial Candidacy. They must also give evidence of moral, physical, social, and intellectual fitness and demonstrate professional commitment in order for the School to recommend them as prospective ministerial employees. Those students pursuing the **Religious Education** major must have a GPA of 2.75 overall and a 2.75 in education and in the field of certification as outlined by the School of Education and Psychology. The **Religious Studies** as well as the **A.A. in Religion** candidates for graduation must have a GPA of 2.00 overall and a 2.25 in their major as outlined in the University catalog. **Archaeology** graduation candidates must have a cumulative GPA of 2.75 and 2.75 in their major. Where exit examinations are required, the candidate must pass with a score of 75 percent or above prior to graduation.

**BACHELOR OF ARTS DEGREE PROGRAMS**

The bachelor of arts degree in **Theology** and **Religious Education** requires courses in biblical studies and religion of which three are introductory with others covering the Old and New Testament, the prophetic books of Daniel and Revelation, the Spirit of Prophecy, and the Fundamental Beliefs of Seventh-day Adventists in the light of Christian Theology.

**Major—Theology (32 Hours)**

<u>Required Courses</u>	<u>Hours</u>	<u>Required Courses, continued</u>	<u>Hours</u>		
RELB 125	Life and Teachings of Jesus	3	RELT 138	Adventist Heritage	3
RELB 245	Old Testament Studies I	3	RELT 165	Christian Spirituality	1
RELB 246	Old Testament Studies II	3	RELT 438	Proph Ministry of EG White	1
RELB 425	Studies in Daniel (W)	3	RELT 484	Christian Theology I	3
RELB 426	Studies in Revelation	3	RELT 485	Christian Theology II (W)	3
RELB 435	New Testament Studies I	3			
RELB 436	New Testament Studies II	3			

Must also include 20 hours in Biblical Languages, 24 hours for Certification for Ministry, and cognate requirements as follows:

<u>Minor in Biblical Languages</u>	<u>Hours</u>	<u>Required Cognates</u>	<u>Hours</u>		
RELL 181-182	Biblical Hebrew I, II	3,3	COMM 135	Introduction to Public Speaking	3
RELL 191-192	New Testament Greek I, II	3,3	HIST 364-365	Christian Church I (W), II (W)	3,3
RELL 221	Introduction to Biblical Exegesis	2	PSYC 124	Introduction to Psychology	3
RELL 330	Advanced Hebrew	3			
RELL 331	Advanced Greek	3			

  

<u>Guidelines for General Education Electives</u>			
ACCT 103	College Accounting	3	
CPT 105	Word Processing	1	
ENGL 335	Biblical Literature	3	
HLED 173	Health for Life	2	
MUHL 215	Music in the Christian Church	2	
PSYC 377	Fundamentals of Counseling	3	
SOCI 223	Marriage and the Family	2	

  

<u>Certification for Ministry</u>			
RELP 150	Introduction to Ministry	2	
RELP 270	Interpersonal Ministry	2	
RELP 321	Introduction to Biblical Preaching	2	
RELP 322	Intermediate Biblical Preaching	2	
RELP 361-362	Personal Evangelism I, II	2,2	
RELP 423	Advanced Biblical Preaching	2	
RELP 424	Evangelistic Preaching	2	
RELP 451-452	Church Ministry I, II	3,3	
RELP 466	Public Evangelism	3	

Note: The School recommends that those majoring in Theology not simultaneously take RELL 181-182, Biblical Hebrew I, II; RELL 191-192, New Testament Greek I, II; or RELL 330 Advanced Hebrew; RELL 331, Advanced Greek.

Sample Freshman Year Sequence  
**B.A. Theology**

<u>1st Semester</u>	<u>Hours</u>	<u>2nd Semester</u>	<u>Hours</u>		
ENGL 101	College Composition	3	COMM 135	Introduction to Public Speaking	3
RELB 125	Life and Teachings of Jesus	3	ENGL 102	College Composition	3
RELT 138	Adventist Heritage	3	PSYC 124	Introduction to Psychology	3
RELL	Biblical Language		RELP 150	Introduction to Ministry	2
	OR	3	RELL 221	Introduction to Biblical Exegesis	
	Area E-4, Science			OR	2 or 1
	Area A-2, Math	3	PEAC	Fitness for Life	1
		15	RELL	Biblical Language	
				OR	3
				Area E-4, Science	
					15 or 16

**Major—Religious Education (31 Hours)**

<u>Required Courses</u>	<u>Hours</u>	<u>Required Courses, continued</u>	<u>Hours</u>		
RELB 125	Life and Teachings of Jesus	3	RELT 138	Adventist Heritage	3
RELB 245	Old Testament Studies I	3	RELT 438	Prophetic Ministry of EG White	1
RELB 246	Old Testament Studies II	3	RELT 484	Christian Theology I	3
RELB 425	Studies in Daniel (W)	3	RELT 485	Christian Theology II (W)	3
RELB 426	Studies in Revelation	3			
RELB 435	New Testament Studies I	3			
RELB 436	New Testament Studies II	3			

## 230 SCHOOL OF RELIGION

Must include 31 hours in Education and 20 hours of cognate requirements as follows:

<u>Professional Education Requirements</u>		<u>Hours</u>	<u>Required Cognates</u>		<u>Hours</u>
EDUC 136	Intro to Middle & Secondary Educ	2	COMM 135	Introduction to Public Speaking	3
EDUC 217	Psych Foundations of Education	2	PSYC 128	Developmental Psychology	3
EDUC 240	Educ for Excep Children & Youth	2	RELL 181-182	Biblical Hebrew I, II	
EDUC 260	Technology in Education	3		OR	3, 3
EDUC 325	Philosophy of Christian Education	2	RELL 191-192	New Testament Greek, I, II	
EDUC 356	Classroom Assessment	2	RELL 221	Intro to Biblical Exegesis	2
EDUC 422	Behavior Management/ Adolescents	2	RELP 150	Introduction to Ministry	2
EDUC 432	Reading in Content - Secondary	2	RELP 321	Introduction to Biblical Preaching	2
EDUC 437	Curricular and General Methods	1	RELP 322	Intermediate Biblical Preaching	2
EDUC 438	Curricular Content Methods/Religion	1			
EDUC 468	Enhanced Student Teaching 7-12	12			
			<u>Guidelines for General Education Electives</u>		
			ACCT 103	College Accounting	3
			COMM 336	Interpersonal Communication	3
			HLED 173	Health for Life	2

### Sample Freshman Year Sequence

#### B.A. Religious Education

<u>1st Semester</u>		<u>Hours</u>	<u>2nd Semester</u>		<u>Hours</u>
EDUC 136	Intro to Middle & Secondary Educ	2	COMM 135	Introduction to Public Speaking	3
ENGL 101	College Composition	3	EDUC 217	Psych Foundations of Education	2
RELB 125	Life and Teachings of Jesus	3	ENGL 102	College Composition	3
	Area A-2, Math	3	PEAC 225	Fitness for Life	1
	Area E-4, Science	3	RELT 138	Adventist Heritage	3
		<u>14</u>		Area E, Science	3
					<u>15</u>

### Major—Religious Studies (30 Hours)

<u>Required Courses</u>		<u>Hours</u>	<u>Required Courses, cont</u>		<u>Hours</u>
RELB 125	Life and Teachings of Jesus	3	<i>Select one (1) from the following courses:</i>		
RELB 435	New Testament Studies I	3	RELB 245	Old Testament Studies I	3
RELB 436	New Testament Studies II	3	RELB 246	Old Testament Studies II	3
RELP 264	Christian Witnessing	3			
RELT 138	Adventist Heritage	3	<u>Required Cognate</u>		<u>Hours</u>
RELT 255	Christian Beliefs	3	COMM 135	Introduction to Public Speaking	3
RELT 373	Christian Ethics	3			
RELT 458	World Religions (W)	3			
RELT 467	Phil and the Christian Faith (W)	3			

### Sample Freshman Year Sequence

#### B.A. Religious Studies

<u>1st Semester</u>		<u>Hours</u>	<u>2nd Semester</u>		<u>Hours</u>
ENGL 101	College Composition	3	COMM 135	Introduction to Public Speaking	3
RELB 125	Life and Teachings of Jesus	3	ENGL 102	College Composition	3
RELT 138	Adventist Heritage	3	PEAC 225	Fitness for Life	1
	Area A-2, Math	3	RELT 255	Christian Beliefs	3
	Area G-1, Skills	3		Area E-4, Science	3
		<u>15</u>		Area F-1, Behavioral Sci	3
					<u>16</u>

**Major—Archaeology (32 Hours)**

<u>Core Courses</u>		<u>Hours</u>
RELB 237	Archaeology and the OT	3
RELB 247	Archaeology and the NT	3
RELB 340	Middle East Study Tour	3
RELB 455	Archaeological Fieldwork	3
RELB 497	Archaeological Method & Theory	3

*Choose one (1) emphasis:*

<u>Classical Studies Emphasis (17 hours)</u>	<u>Hours</u>
RELL 191 New Testament Greek I	3
RELL 192 New Testament Greek II	3
RELL 221 Introduction to Biblical Exegesis	2
RELL 331 Advanced Greek	3
RELB 435 New Testament Studies I	3
RELB 436 New Testament Studies II	3

<u>Near Eastern Studies Emphasis (17 hours)</u>	<u>Hours</u>
RELL 181 Biblical Hebrew I	3
RELL 182 Biblical Hebrew II	3
RELL 221 Introduction to Biblical Exegesis	2
RELL 330 Advanced Hebrew	3
RELB 245 Old Testament Studies I	3
RELB 246 Old Testament Studies II	3

<u>Required Cognates</u>	<u>Hours</u>
COMM 135 Introduction to Public Speaking	3
ENGL 445 Ancient Classics (W)	3
HIST 265 T:Historical Archaeology	3
HIST 497 Research Methods in History (W)	3

<u>Required Cognates</u>	<u>Hours</u>
COMM 135 Introduction to Public Speaking	3
HIST 265 T:Historical Archaeology	3
HIST 497 Research Methods in History (W)	3
RELT 458 World Religions (W)	3

<u>Recommended</u>	<u>Hours</u>
Intermediate French or German	6

<u>Recommended</u>	<u>Hours</u>
Intermediate French or German	6
HIST 375 Ancient World (W)	3

<u>Guidelines for General Education Electives</u>	<u>Hours</u>
ART 235 Ceramics	3
BIOL 424 Issues of Nat Sci & Religion (W)	3
ERSC 105 Earth Science	3
HIST 174 World Civilizations	3

<u>Guidelines for General Education Electives, cont.</u>	<u>Hours</u>
MATH 215 Statistics	3
SOCI 150 Cultural Anthropology	3

**Sample Freshman Year Sequence****B.A. Archaeology**

<u>1st Semester</u>	<u>Hours</u>	<u>2nd Semester</u>	<u>Hours</u>
ENGL 101 College Composition	3	COMM 135 Introduction to Public Speaking	3
HIST 174 World Civilization	3	ENGL 102 College Composition	3
RELL 181 Biblical Hebrew I	3	RELL 182 Biblical Hebrew II	3
OR		OR	
RELL 191 New Testament Greek I	3	RELL 192 New Testament Greek II	3
SOCI 150 Cultural Anthropology	3	ERSC 105 Earth Science	3
ART 235 Ceramics	3	Area G-1, Skills	3
	<u>15</u>		<u>15</u>

**Major—A.A. Religion (30 Hours)**

This degree is designed to prepare the student to be effective in lay ministry as a Bible Instructor or Literature Evangelist.

<u>Core Courses</u>	<u>Hours</u>
RELB 125 Life and Teachings of Jesus	3
RELB 245 Old Testament Studies I	3
OR	
RELB 246 Old Testament Studies II	3
RELB 435 New Testament Studies I	3
OR	
RELB 436 New Testament Studies II	3

<u>Core Courses, continued</u>	<u>Hours</u>
RELP 270 Interpersonal Ministry	2
RELP 361 Personal Evangelism I	2
RELP 362 Personal Evangelism II	2
RELT 138 Adventist Heritage	3
RELT 165 Christian Spirituality I	1
RELT 255 Christian Beliefs	3

*Choose one (1) emphasis:*

<u>Required Courses for Bible Instructor</u>	<u>Hours</u>
RELB 425 Studies in Daniel	3
OR	
RELB 426 Studies in Revelation	3
RELP 291 Practicum: Evangelism	3
RELP 321 Introduction to Biblical Preaching	2

<u>Required Courses for Literature Evangelist</u>	<u>Hours</u>
PREL 244 Sales	2
PREL 291/391 Practicum: Sales	3
OR	
PREL 492 Public Relations Internship: Sales	3
PREL 406 Persuasion and Propaganda	3

<u>Cognates for both emphases</u>	<u>Hours</u>
COMM 135 Introduction to Public Speaking	3
PSYC 124 Introduction to Psychology	3
OR	
PSYC 128 Developmental Psychology	3



Sample Freshman Year Sequence  
A.A. Religion

<u>1st Semester</u>		<u>Hours</u>	<u>2nd Semester</u>		<u>Hours</u>
ENGL 101	College Composition	3	COMM 135	Introduction to Public Speaking	3
HLED 173	Health for Life	2		OR	
RELB 125	Life and Teachings of Jesus	3	RELP 270	Interpersonal Ministry	2
RELT 138	Adventist Heritage	3	ENGL 102	College Composition	3
RELT 165	Christian Spirituality I	1	RELT 255	Christian Beliefs	3
	Area A-2, Math	<u>3</u>	PEAC 225	Fitness for Life	1
		15		Area E-4, Science	3
				Area F-1, Behavioral Sci	<u>3</u>
					15-16

**MINORS IN ARCHAEOLOGY, BIBLICAL LANGUAGES, CHRISTIAN SERVICE, MISSIONS, PRACTICAL THEOLOGY, AND RELIGION**

**Minor—Archaeology (18 Hours)**

<u>Required Courses</u>		<u>Hours</u>	<u>Required Courses, continued</u>		<u>Hours</u>
RELB 245	Old Testament Studies I		RELB 237	Archaeology and the OT	3
RELB 246	Old Testament Studies II		RELB 247	Archaeology and the NT	3
	OR	3, 3	RELB 455	Archaeological Fieldwork	3
RELB 435	New Testament Studies I		RELB 497	Archaeological Method & Theory	3
RELB 436	New Testament Studies II				

**Minor—Biblical Languages (20 Hours)**

<u>Required Courses</u>		<u>Hours</u>	<u>Required Courses, continued</u>		<u>Hours</u>
RELL 181, 182	Biblical Hebrew I,II	3,3	RELL 330	Advanced Hebrew	3
RELL 191, 192	New Testament Greek I, II	3,3	RELL 331	Advanced Greek	3
RELL 221	Introduction to Biblical Exegesis	2			

**Minor—Christian Service (18 Hours)**

<u>Required Courses</u>		<u>Hours</u>	<u>Required Courses, continued</u>		<u>Hours</u>
RELB 125	Life and Teaching of Jesus	3	RELP	Electives (6 hrs must be UD)	9
RELT 138	Adventist Heritage			(May incl GEOG 306-Cultural Geography)	
	OR	3			
RELT 255	Christian Beliefs				
RELP 264	Christian Witnessing	3			

**Minor—Missions (23 Hours)**

<u>Required Courses</u>		<u>Hours</u>	<u>Required Courses, continued</u>		<u>Hours</u>
RELB 125	Life and Teaching of Jesus	3	COMM 291	Intercultural Communications Practicum*	
RELP 240	World Missions	3		OR	3
RELP 361	Personal Evangelism I	2	GEOG 306	Cultural Geography*	
RELP 466	Public Evangelism (must be outside USA)	3	SOCI 150	Cultural Anthropology	
RELT 255	Christian Beliefs	3		OR	3
RELT 458	World Religions (W)	3	SOCI 230	Multicultural Relations	

\*These courses require admission to the Student Missions Program and successful completion of one academic year of student mission experience.

**Minor—Practical Theology (19 Hours)\***

<u>Required Courses</u>		<u>Hours</u>	<u>Required Courses, continued</u>		<u>Hours</u>
RELP 270	Interpersonal Ministry	2	RELP 361-362	Personal Evangelism I, II	2,2
RELP 321	Introduction to Biblical Preaching	2	RELP 451-452	Church Ministry I, II	3,3
RELP 322	Intermediate Biblical Preaching	2	RELP 466	Public Evangelism	3

\*Non-theology majors must obtain permission from the School of Religion  
Prerequisites apply to RELP 321.

**Minor—Religion (18 Hours)**

Those seeking state certification and/or denominational endorsement for teaching in other areas could, with careful selection, also acquire a minor in Religion.

All who wish to have an add-on teacher certification in Religion must have a Religion minor plus EDUC 438, Curriculum and Content Methods/Bible, Grades 7-12 (1 hour).

<b>Required Courses</b>		<b>Hours</b>
RELB 125	Life & Teachings of Jesus	3
RELT 138	Adventist Heritage	3
AND		
	U/D RELB or RELT Courses	6
	Religion Electives (may incl RELP)	6

No more than one of the following courses may be chosen to apply toward the minor: RELT 317, 424.

**BIBLICAL STUDIES****RELB 125. Life and Teachings of Jesus** **3 hours**

A study of the life, ministry, and teachings of Jesus with special emphasis on His teachings as they apply to the personal, social, and religious problems of the individual. (Fall, Winter, Summer)

**RELB 175. Acts of the Apostles** **3 hours**

A study of the development of the church during apostolic times, including an introduction to the characters, issues, and events that shaped the earliest Christian communities and the theological development of the gospel by the early church.

**RELB 237. Archaeology and the Old Testament** **3 hours**

A study of cultures, customs, languages, and religions that impact the understanding of the Old Testament based on archaeological and other ancient material culture which, interpreted from the viewpoint of the Bible, Emphasizes its authenticity. (Fall)

**RELB 245. Old Testament Studies I** **3 hours**

*Prerequisite:* Six hours of religion courses.

An introduction to the Pentateuch and Writings, two major division of the Old Testament. Attention will be given to the structure, theme, theology, historical setting, and significance of this literature in Christian interpretation. Various approaches to the study of the Old Testament will be surveyed. (Fall)

**RELB 246. Old Testament Studies II** **3 hours**

*Prerequisite:* Six hours of religion courses.

An introduction to the Prophets, a third major division of the Old Testament. Attention will be given to the structure, theme, theology, historical setting, and significance of this literature in Christian interpretation. (Winter)

**RELB 247. Archaeology and the New Testament** **3 hours**

A study of the cultures, customs, languages, and religions that impact the understanding of the New Testament based on archaeological and other ancient material culture which, interpreted from the viewpoint of the Bible, emphasizes its authenticity. (Winter)

**RELB 340. Middle East Study Tour** **1-3 hours**

Sponsored by the School of Religion, the Middle East Study Tour focuses on the archaeological, historical, and geographical study of the region with an emphasis on the comparative study of cultures, locations, and events as they related to the Bible. Fees are assessed to cover the expenses of the tour. (Summer)

- RELB 425. Studies in Daniel (W)** **3 hours**  
*Recommended:* HIST 174, 175.  
A study of selected historical and prophetic portions of Daniel to discover their meaning and relevance for today. (Fall, Summer as needed)
- RELB 426. Studies in Revelation** **3 hours**  
*Recommended:* HIST 174, 175.  
A study of the prophecies and symbolisms of Revelation with their historical fulfillments. Special attention will be given to discovering its special message for our day. (Winter, Summer as needed)
- RELB 435. New Testament Studies I** **3 hours**  
A brief introduction to and exegetical study of the General Letters of the New Testament which include, Hebrews, James, 1 and 2 Peter, Jude, 1, 2, and 3 John. Includes a background survey of the book of Acts. (Fall)
- RELB 436. New Testament Studies II** **3 hours**  
A brief introduction to and exegetical study of the Pauline Letters of the New Testament which include, 1 and 2 Thessalonians, 1 and 2 Corinthians, Galatians, Romans, Ephesians, Colossians, Philippians, Philemon, 1 and 2 Timothy. (Winter)
- RELB 255/455. Archaeological Fieldwork** **1-6 hours**  
In conjunction with the archaeological expeditions, sponsored by Southern Adventist University, qualified students obtain practical experience and training in archaeological fieldwork by assisting in the supervising of excavation drawings, registering, reading of pottery, and related work. Fees are assessed to cover the expenses of fieldwork and room and board. (Summer)
- RELB 465. Topics in Biblical Studies** **1-3 hours**  
This course is designed to provide an exposure to a wide range of religious studies dealing with issues encountered in Biblical studies. The content will change, as needed, so the course may be repeated once for credit. Open to all students. (As needed)
- RELB 295/495. Directed Study** **1-3 hours**  
This course is limited primarily to Theology, Religious Education and Religious Studies majors and must be approved by the Dean of the School of Religion. Occasionally the course may be conducted as a seminar and published in the schedule of classes. This course may be repeated for credit. (As needed)
- RELB 497. Archaeological Method and Theory** **3 hours**  
*Prerequisites:* RELB 237, 247.  
This course provides a thorough background to archaeological method and theory for the advanced archaeology student, including a historical overview of archaeological inquiry, as well as the development of procedure, method, and theoretical perspectives in the discipline. There will be a focus on ceramic typology and interpretation of site reports in the southern Levant and the Aegean world. Open to archaeology majors and minors only. (Winter, even years)

### BIBLICAL LANGUAGES

- RELL 181-182. Biblical Hebrew I, II (D-1)** **3,3 hours**  
A foundation course in the grammar, syntax, and lexicography of classical Biblical Hebrew, with an emphasis on reading skills. Laboratory work required.
- RELL 191-192. New Testament Greek I, II (D-1)** **3,3 hours**  
A foundational study of the grammar, syntax, and vocabulary of the *koine* Greek of the New Testament. The student will read and translate selected New Testament passages in preparation for doing exegesis of the New Testament text.

**RELL 221. Introduction to Biblical Exegesis** **2 hours**

*Prerequisite:* One semester of Biblical language.

An introduction to biblical exegesis (the application of principles of interpretation) to passages of the Bible representing the various genres of the Old and New Testaments. This course will acquaint the student with the presuppositions which lie beneath various hermeneutical approaches to the text, and with guidelines for the steps in the interpretation of the text. Opportunity will be given for involvement in the process of biblical exegesis. (Winter)

**RELL 330. Advanced Hebrew** **3 hours**

*Prerequisites:* REll 181, 182, 221.

Application of the principles of exegesis to the text of the Hebrew Bible, with particular emphasis on the contribution of Hebrew lexicography, grammar, syntax and style to the understanding of the text. The student will be expected to analyze the text of assigned passages and to prepare brief exegetical papers and sermons based on the Hebrew text of the Old Testament. (Fall)

**RELL 331. Advanced Greek** **3 hours**

*Prerequisites:* REll 191, 192, 221.

An advanced course which applies the principles of *koine* Greek grammar and syntax to the exegesis of selected passages from the Greek New Testament. Emphasis will be placed upon the significance of the results of exegesis for preaching the text. (Fall)

**RELL 465. Topics in Biblical Languages** **1-3 hours**

This course is designed to provide an exposure to a wide range of religious studies dealing with issues encountered in Biblical languages and exegesis. The content will change, as needed, so the course may be repeated once for credit. Open to all students. (As needed)

**RELL 295/495. Directed Study** **1-3 hours**

This course is limited primarily to Theology, Religious Education, Archaeology and Religious Studies majors and must be approved by the Dean of the School of Religion. Occasionally the course may be conducted as a seminar and published in the schedule of classes. This course may be repeated for credit. (As needed)

### PROFESSIONAL TRAINING

**RELP 150. Introduction to Ministry** **2 hours**

*Prerequisites:* Permission of Instructor and School Dean for Non-Majors

An introduction to the basics of Ministry, focusing on issues such as the call to pastoral or teaching ministry, Christ-centered living, personal spirituality, ethical behavior, relationships with others, concern for the lost, time management, and theological study. This course seeks to develop personal morality, spiritual growth, and practical life-skills in ministers and teachers in training.

**RELP 251. Introduction to Youth Ministry** **3 hours**

This course will explore the Biblical basis for a specialized ministry to children, youth, and young adults. The students will become acquainted with current research, contemporary approaches, and available resources to enhance ministry to youth. Practical experience in area churches will be required.

**RELP 264. Christian Witnessing** **3 hours**

This course will focus on Christ's model of reaching people and how this approach can be integrated in one's spiritual life and implemented with interpersonal relationships and the sharing of the gospel. (Winter)

**RELP 270. Interpersonal Ministry** **2 hours**

*Prerequisites:* Permission of Instructor and School Dean for Non-Majors

The development of listening skills and interpersonal communication in pastoral visitation with special emphasis on revitalizing inactive members. Laboratory work in area churches will be required.

**RELP 321. Introduction to Biblical Preaching** **2 hours**

*Prerequisites:* COMM 135; RELL 221.

This introductory course examines the foundations for effective Biblical preaching. Attention will be given to the call and preparation of the preacher, principles of Biblical hermeneutics, the elements of sermon formulation, and principles of sermon delivery. A topical, biographical, or narrative sermon will be preached and analyzed in a peer review setting. (Fall)

**RELP 322. Intermediate Biblical Preaching** **2 hours**

*Prerequisite:* RELP 321.

This course focuses on the preparation and delivery of expository sermons. Attention will be given to the discovery of the exegetical idea of the text, the formulation of the homiletical idea, and how to preach with conviction. Expository sermons will be preached and analyzed in a peer review setting. (Winter)

**RELP 240/340. World Missions** **3 hours**

A survey of the major religious, philosophical, and cultural traditions for the purpose of enhancing Christian outreach and cross-cultural evangelism. (Winter)

**RELP 354. Introduction to Pastoral Counseling** **3 hours**

This course is an introduction to pastoral redemptive care. Visitation to correctional and rehabilitation centers, hospitals, and nursing homes will be required. This course is not designed as an introduction to professional counseling.

**RELP 361. Personal Evangelism I** **2 hours**

The course covers the principles and practice of one-to-one evangelism, focusing on leading people to Christ, giving effective Bible studies, friendship evangelism, ministering to young people, and working in local church outreach endeavors. Students must take this course immediately preceding RELP 362, Personal Evangelism II. (Fall)

**RELP 362. Personal Evangelism II** **2 hours**

*Prerequisite:* RELP 361.

This course builds on the practical ministry skills introduced in Personal Evangelism I. In addition, urban evangelism, small groups outreach, and answering Bible objections will be covered. Students whose major or minor requires RELP 466, Public Evangelism, must take the course immediately before Public Evangelism. (Winter)

**RELP 291/391. Practicum** **1-3 hours**

Supervised practicum in various forms of ministry as individually designed for each student. The program and the supervisor must be approved by the School of Religion prior to registration. These programs will involve a minimum of 100 hours of instruction and activity for each hour of credit. This course may be applied to a Religion minor but is not a substitute for RELP 466 Public Evangelism.

**RELP 401. Fundamentals of Biblical Preaching** **3 hours**

*Prerequisite:* Permission of the School of Religion.

A basic homiletics course focusing on the preparation and delivery of expository sermons. The student will learn and implement a ten-step method for sermon preparation, and will preach it in a peer-review setting. The course is intended for students with no academic credit in preaching. (Summer as needed)

**RELP 423. Advanced Biblical Preaching** **2 hours**

*Prerequisites:* RELP 321, 322.

This course explores further methods of biblical preaching such as the narrative plot and the inductive sermon, all the while challenging the student to a complete reliance upon Word and Spirit. Preaching is set for specific needs, situations, and the development of a sermonic series. Sermons are preached and analyzed in a peer review setting. (Fall)

**RELP 424. Evangelistic Preaching** **2 hours**

*Prerequisite:* RELP 423.

This course concentrates on the development and delivery of distinctively Adventist messages with emphasis on soul-winning decisions and the use of multi-media. Instruction includes sermon preparation for an evangelistic series. Sermons are preached and analyzed in a peer review setting. (Winter)

**RELP 451. Church Ministry I** **3 hours**

*Prerequisites:* RELP 150, 362, or permission of the instructor and school dean. Senior status only. An introduction to church ministry, this course explores a biblical theology of church ministry, clergy, and laity roles and relationships, church administration, and the practice of some specific ministries in the local setting. Laboratory work in area churches is required. (Fall)

**RELP 452. Church Ministry II** **3 hours**

*Prerequisite:* RELP 150, 362, or permission of the instructor and school dean. Senior status only. In this course consideration is given to the personal as well as the professional life of the pastor, such as spiritual leadership, life management, worship ministry, priestly functions (baptisms, weddings, and funerals), denominational policy, church growth, and the empowerment of the Holy Spirit for ministry. The course includes the theology major exit exam. Laboratory work in area churches is required. (Winter)

**RELP 465. Topics in Professional Training** **1-3 hours**

In this introductory course, Christ's model of personal evangelism will be emphasized and attention will be given to the principles and practice of one-to-one evangelism with people of Christian, secular, and non-Christian backgrounds. The presentation of the gospel and giving of Bible studies is modeled in class and laboratory experience is required of the student. (As needed)

**RELP 466. Public Evangelism** **3 hours**

*Prerequisites:* RELP 362 and Acceptance as a Ministerial Trainee.

Principles employed in preparing and conducting public evangelistic meetings are explored and experienced in connection with the Field School of Evangelism. The student learns how to plan and hold an evangelistic series as well as visit with evangelistic interests. Consent from the School of Religion must be obtained before enrollment.

**RELP 468. Health Evangelism** **3 hours**

A study of the concepts and methods of creating witnessing opportunities through taking advantage of the current interest in preventive health practices and lifestyle changes. The objective of these concepts and methods is to obtain decisions for a more abundant way of life and to lead men and women to Christ. The course also will provide future church leaders with practical ways to utilize the talents of members in health evangelism. Laboratory work in area churches and/or community settings is required.

**RELP 295/495. Directed Study** **1-3 hours**

This course is limited primarily to Theology, Religious Education and Religious Studies majors and must be approved by the Dean of the School of Religion. Occasionally the course may be conducted as a seminar and published in the schedule of classes. This course may be repeated for credit. (As needed)

**THEOLOGY AND RELIGION****RELT 138. Adventist Heritage** **3 hours**

A study of the Second Advent Awakening in the nineteenth century and the subsequent development of the Seventh-day Adventist Church. Special emphasis will be placed on the contributory role in the church of the Spiritual Gift of Prophecy through the life and ministry of Ellen G. White. (Fall, Winter, Summer)

**RELT 165. Christian Spirituality I** **1 hour**

A historical and theological study of Christian spirituality. This course provides a basic introduction to the devotional life, with an emphasis on prayer and fasting, including a practical application of the dynamics of these spiritual disciplines as a means of enriching the spiritual life.

**RELT 166. Christian Spirituality II** **1 hour**

*Prerequisite:* RELT 165.

A continued study of the classic spiritual disciplines of the Christian faith with an emphasis on Scripture as a dynamic in personal spiritual development. This course will focus on contemplative reading of Scripture, journaling, meditation on Scripture, and Scripture memorization. (Winter)

**RELT 225. Last-Day Events** **3 hours**

Last-Day Events is a biblical, theological, and historical study of eschatology rooted in its Christ-centered focus. It considers the unique Seventh-day Adventist contribution over against that made by leading scholars both in the past and present. Also it examines the New Age Movement and Dispensationalism and focuses on how to be ready for the end event.

**RELT 255. Christian Beliefs** **3 hours**

Christian Beliefs is a study of Adventist doctrines in a Christ-centered context. This course will involve a study of the major teachings, with a view to enhancing the student's understanding and ability to provide biblical support for his/her faith. (Fall, Winter, Summer)

**\*RELT 317. Issues in Physical Science and Religion** **3 hours**

See PHYS 317 for course description.

**RELT 373. Christian Ethics** **3 hours**

A foundation course in moral decision-making in the fields of bio-ethics, social ethics, and personal ethics. The objective is to discover timeless norms by which to make basic ethical decisions across the professional spectrum. These norms are then applied to issues relevant to the student. Limited to students required to take Ethics for their program or students with Junior/Senior class standing.

**\*RELT 422. Issues in Science and Society** **3 hours**

See BIOL 422 for course description.

**\*RELT 424. Issues in Natural Science and Religion (W)** **3 hours**

See BIOL 424 for course description.

**RELT 438. Prophetic Ministry of Ellen G. White** **1 hour**

*Prerequisites:* RELT 138 and permission of instructor and school dean for non-majors.

Designed for majors in theology and religious education, this is a course on the life, and in particular, the prophetic ministry of Ellen G. White as co-founder of the Seventh-day Adventist Church. Topics will include a biblical study of the gift of prophecy and issues often faced by congregational ministers and school teachers. (Winter)

**RELT 458. World Religions (W)** **3 hours**

*Prerequisite:* Junior or senior status only.

A study of several major representative Christian denominations and non-Christian religions, including a survey of the history and the distinctive characteristics of each. This course will also compare and contrast these religions, consider areas of commonality between them and biblical Christianity, and provide insights as to how to share Christianity with practitioners of these religions. (Fall, Winter, Summer as needed)

**RELT 465. Topics in Theological Studies** **1-3 hours**

This course is designed to provide an exposure to a wide range of religious studies dealing with issues encountered in theology. The content will change, as needed, so the course may be repeated once for credit. Open to all students. (As needed)

**RELT 467. Philosophy and the Christian Faith (W)** **3 hours**

A study of the main thinkers and schools of thought from the Middle Ages to the present and their influence on Christian theology. Also, attention will be given to various world views which are shaping Christian thought today. (Fall)

\*One of the "Issues" courses can apply to General Education natural science requirement for majors, and to Religion for nonmajors.

**RELT 484. Christian Theology I** **3 hours**

*Recommended:* RELT 255 or the equivalent.

Christian Theology I is an in-depth study of the 27 Seventh-day Adventist Fundamental Beliefs to equip the student to know the doctrines of the church from Scripture and to present them to others. (Fall)

**RELT 485. Christian Theology II (W)** **3 hours**

*Prerequisite:* RELT 484.

Christian Theology II examines the major theological issues such as Christology, Pneumatology, Anthropology, Soteriology, Ecclesiology, and Eschatology to strengthen confidence in Scripture and to equip the student to preach with certainty. (Winter)

**RELT 295/495. Directed Study** **1-3 hours**

This course is limited primarily to the School majors and must be approved by the Dean of the School of Religion. Occasionally the course may be conducted as a seminar and published in the schedule of classes. This course may be repeated for credit. (As needed)

**EDUCATION**

**EDUC 438. Curriculum and Content Methods/Religion** **1 hour**

*Prerequisite:* Admission to Teacher Education.

Attention is given to methods and materials construction, planning, testing and evaluating student performance, and the survey and evaluation of textbooks. (As needed)

(D-1) (W) See pages 24-25 and 27-31 for explanation of general degree and general education requirements.



# SOCIAL WORK AND FAMILY STUDIES

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**Chair:** Renè Drumm

**Faculty:** Janene Dunston, Valerie L. Radu (Director, Social Work Program),  
Stanley Stevenson

**Adjunct Faculty:** Robert Coombs, Jacinta Naylor, Lucilla Nash, Terrie Ruff

**Website:** [swfs.southern.edu](http://swfs.southern.edu)

## MISSION STATEMENT AND OBJECTIVES

The Department of Social Work and Family Studies promotes a Christian learning environment that is designed to facilitate and understand of human behavior and a mastery of basic skills in working with people in local, national, and international settings.

The curricula for both the BSW and Family Studies degrees are designed to achieve the following objectives:

1. To help the student gain an understanding of a Christian philosophy of human behavior and to master intervention skills based on such a philosophy.
2. To encourage critical thinking, perceptive discussion, intellectual curiosity, and cultural awareness.
3. To develop positive interpersonal skills, communication techniques, and decision-making approaches.
4. To reinforce a commitment to acceptance, caring, and service.
5. To provide the necessary knowledge base that will enable students to experience successful employment and/or admission to graduate programs.

## ACADEMIC STANDING

The Social Work and Family Studies Department is committed to academic excellence in both majors. A grade of a C- or better is required for all required courses in Family Studies. A grade of a C or better is required in all core social work (SOCW) classes. Social work majors must maintain an overall GPA of 2.50 or higher to be admitted into the program and to remain in the program.

## PROGRAMS IN SOCIAL WORK AND FAMILY STUDIES

The Social Work and Family Studies Department offers a degree in Social Work (accredited by the Council on Social Work Education) and in Family Studies. Minors are also available in Behavioral Science, Family Studies, and Sociology.

The curricula for both the BSW and Family Studies degrees include computer content and hands-on experience intended to enable majors to develop elementary skills including word processing, spreadsheet, database, Internet, CD ROMS, video—interactive, and statistical analysis. Majors are encouraged to have their own personal computers (PCs) if possible.

## SOCIAL WORK

The study of social work is one of the most exciting and important fields of inquiry and practice within the people sciences. A historic and defining feature of the social work profession is its focus on individual well-being within a social context coupled with a keen interest in the well-being of society as a whole. Particular attention is given to the needs and empowerment of people who are vulnerable, oppressed, and living in poverty. Fundamental to social work is its emphasis on environmental forces that create, contribute to, as well as ameliorate problems of human existence.

### **SOCIAL WORK PROGRAM MISSION STATEMENT**

The mission of the Bachelor of Social Work program is to provide a quality generalist baccalaureate education based upon a Christian service value system. The graduates of this program are expected to be able to function in entry level positions working with individuals, families, small groups, organizations, communities and with diverse peoples. The social work practice skills and theoretical orientations used by these professional social workers are informed and guided by evidence-based research findings. These professional social workers will demonstrate this professionalized value system by exemplifying a dedication to the promotion of social and economic justice through an understanding of and a commitment to social change for the benefit of the poor, the disenfranchised, and other populations-at-risk.

### **BACHELOR OF SCIENCE IN SOCIAL WORK**

The Bachelor of Science in Social Work (BSW) prepares students for entry-level social work generalist baccalaureate practice. The BSW is the foundation degree for social work careers in mental health, child welfare, health care, public welfare, schools, family service, developmental disabilities, service to the aged, industry, business and labor, and criminal justice. The degree is designed to also prepare students for informed community participation in social welfare issues. The BSW is the preferred preparation for the terminal graduate practice degree, the Masters of Social Work, (MSW). Job opportunities in the social work field are projected to grow at an above average rate during the near future.

The program makes available a number of experiences, both curricular and extracurricular, to enrich its students' academic experience. Multiple volunteer opportunities deepen understanding and compassion. A number of field experiences enhance commitment and skill building. National and international study tours are available to engender cross-cultural and global perspectives (see below). The center piece of the applied dimension of the curriculum is the 400 hour FIELD PRACTICUM in which each student participates in "real life" experience while being supervised by a seasoned and credentialed professional social worker.

Extracurricular opportunities include membership in the National Association of Social Workers and the Phi Alpha Honor Society. Social Work Month is celebrated each March. The Edward Lamb Community Scholarship Fund provides opportunity to develop fund raising skills, socialization for social service commitment, and monies for the educational expenses of exemplary students.

### **PROFESSIONAL ADVISORY BOARD AGENCIES**

Moccasin Bend Mental Health Institute  
UT College of Medicine, Family Practice Unit  
Chattanooga State Technical Community College  
Chattanooga Headstart/Early Headstart  
Family & Children's Services  
Hamilton County Juvenile Court  
TC Thompson Children's Hospital  
Martin-Boyd Christian Home (Assisted Living)  
Chattanooga CARES AIDS Resource Center  
Alexian Brothers Community Services PACE Program  
Clinical Social Work Private Practice Community

### **STUDENT ADVISORY COMMITTEE**

This committee is made up of two elected students from each class, freshman through senior, and two students elected at large. This committee provides a formalized student voice concerning any aspect of the social work program (see *Student Handbook*).

### **SOCIAL WORK PROGRAM POLICIES**

Students who are admitted to the social work program are considered adequately mature to realize the importance of accepting personal responsibility for their learning and professional behavior.

The social work program *Student Handbook* outlines the policies of the program. Each student accepted into the program is responsible to become acquainted with and to abide by these policies.

Transportation for volunteer and practicum experiences is not provided by the program. Students will be expected to provide their own transportation and make arrangements to share this expense with fellow students participating in the same experiences.

The social work program reserves the right to deny admission to and to remove students from the social work program who have an unresolved felony on record in any state and who have records of misconduct, legal and otherwise, that would jeopardize their professional performance.

The social work program reserves the right to revise, add, and withdraw policies and/or courses as necessary to ensure a quality social work program.

### **ACCREDITATION**

The social work program is accredited with the Council on Social Work Education.

### **ADMISSION PROCEDURES**

Admission to Southern Adventist University does not automatically enroll the student in the social work program. Declaration as a social work major is not equivalent of acceptance to the program. The final decision on acceptance and continuation in the program is made by the program Admissions and Progressions Committee.

During the second semester of the freshmen year the student is to complete an autobiography and a written essay on a specific social issue.

During the first semester of the sophomore year the student is to file a formal application to the social work program (refer to the *Student Handbook* for specifics). Application forms may be obtained from the office manager in the program office. Minimum requirements for admission to the program and upper division courses are listed below:

1. Acceptance to Southern Adventist University.
2. Completion of application form, autobiographical statement, and a writing sample on specific social policy.
3. Submission of a current unofficial transcript.
4. Have an overall grade point average of 2.50 or higher (exceptions may be made for persons who do not meet the grade point average requirements if they are strong candidates on the basis of other criteria). Have completed SOCW 211: Introduction to Social Work, SOCW 212: Social Welfare as an Institution, and SOCW 213: Interviewing Skills with a grade of C or higher.
5. Show evidence of physical, mental, and moral fitness. Further references may be required regarding character, attitude, and coping ability in case of a question in this area.

6. Students whose native language is not English must achieve at least 550 on the Test of English as a Foreign Language (TOEFL).
7. The student is to make arrangements with the University Counseling and Testing Center to take the Taylor-Johnson Temperament Analysis Test.
8. Completion of a successful interview with the Admissions and Progressions Committee.

The Committee reviews the application material, conducts the interview, and makes a decision concerning the application. Applicants are notified of the Committee's decision by a letter from the program director. An applicant denied admission to the social work program may appeal the denial decision in person and/or in writing to the Admission and Progressions Committee. If this process is unsatisfactory to the student, the University appeals process described in this catalog may be followed.

#### **FIELD PRACTICUM ADMISSION**

In the winter semester of the junior year, following the completion of most required pre-requisite courses, students begin the application process for the social work field practicum, which is a requirement for graduation with a BSW degree. All students entering the field practicum must have a GPA of 2.5 or higher in order to be considered academically eligible for the field practicum. Since the primary purpose of social work education is to prepare students for entry-level social work positions, quality field placements are essential. The placements are designed to provide students with a chance to put into practice the theories and skills they have learned in the classroom.

All students applying to the Field Practicum must have completed these courses or have these courses completed by the end of the semester in which they apply.

These courses are:

- ▶ SOCW 214, Human Behavior/Biological Foundations
- ▶ SOCW 311, Human Behavior and the Social Environment I
- ▶ SOCW 312, Human Behavior and the Social Environment II
- ▶ SOCW 314, Social Work Practice I
- ▶ SOCW 315, Social Work Practice II
- ▶ SOCW 318, Social Work Practice Skills Lab

#### **TRANSFER STUDENTS**

Students intending to major in social work who are attending other colleges or universities, or who are transferring from another major at Southern Adventist University, will be expected to apply for admission to the Social Work Program by April 1 of their sophomore year. **IN ORDER TO STAY ON SCHEDULE WITH THE SEQUENCE OF SOCIAL WORK PROGRAM COURSES, AN INTRODUCTORY SOCIAL WELFARE/SOCIAL WORK COURSE, INCLUDING 40 HOURS OF DOCUMENTED VOLUNTEER EXPERIENCE, MUST BE TAKEN BEFORE ENTERING THE SOCIAL WORK PROGRAM.**

Those applying to the social work major after their sophomore year will be considered on a case by case basis. If the introductory course has not been completed, it is taken the first semester after declaring social work as a major. This will delay admission consideration until the following semester and may result in graduation taking more than four years.

The social work program seeks to maintain a heterogenous student body by enrolling students who represent diverse backgrounds and cultural perspectives.

### **FIELD PRACTICUM**

The social work field practicum is designed to provide students with a chance to put into practice the theories and skills they have learned in the classroom. The practice of social work is a combination of theory and interpersonal skills with the field practicum a key component of the educational process. The focus of the field practicum is on the interactional process between student worker and client system(s) and the testing and use of specific interventions; students have the opportunity to connect the theory and knowledge with actual practice experience. This experience is essential to developing the entry level helping skills required of all undergraduate social work professionals. The nature of the field practicum is practice-oriented, builds on skills and theories learned in cognate social work classes, and involves direct contact and intervention with individuals, families, and groups; only social work majors may take the field practicum and must have met the required prerequisites. The field practicum experience is eight (8) credit hours which are taken concurrently with the Integrative Field Seminar.

### **ASSESSMENT**

The social work program maintains a comprehensive assessment policy. In order to provide for evaluation of the program and monitoring teaching effectiveness, as well as measuring the achievements of graduates, all seniors are required to:

1. Take Social Work Knowledge and Competency Skills Exam in the winter semester of the senior year.
2. Successfully complete both the oral and written sections of the Senior Exit Exam which includes presentation of a piece of original research designed in the social work research class and completed during the field practicum. This research project is part of the Field Practicum. Also included is the presentation of the completed Policy/Case Study Project which is done during the Field Practicum.

Program effectiveness will be assessed by combining the results of the above cumulative evaluations. An ongoing analysis of courses and course content required for majors is made by the social work faculty to assure that the curriculum meets the objectives of the program and the standards of the national accrediting body, the Council on Social Work Education.

### **FAMILY STUDIES**

The Family Studies degree is interdisciplinary in nature and combines various dimensions of the social sciences along with a strong liberal arts foundation to gain an understanding of individuals and families. The major is for those students wishing to prepare for graduate study in community and/or family counseling, law, personnel work, sociology of the family, or family life education.

### **ASSESSMENT**

To help the graduates in Family Studies evaluate their academic progress and to aid the department in evaluating teaching effectiveness, each senior is required to:

1. Take a written knowledge and competency skills exam during the fall semester of the senior year that will be based on selected course work.
2. Present a research paper or family life case material to the departmental faculty. Information gained from the above assessments is used to evaluate departmental programs, but it will not affect graduation eligibility.

**DEPARTMENT STUDY TOURS**

The Social Work and Family Studies Department sponsors a study tour to New York City yearly during Thanksgiving vacation and a study tour to Europe every other summer. The objectives of these tours are to facilitate a better understanding of peoples and cultures and to enable the participants to work with people more effectively. Academic credit is given for these tours and each requires classroom time (see SOCI, SOCW 296/496).

**Major—B.S. Family Studies (46 Hours)**

<u>Required Courses</u>		<u>Hours</u>	<u>Required Cognates</u>		<u>Hours</u>
MATH 215	Statistics	3	COMM 135	Intro to Public Speaking	
PSYC 124	Intro to Psychology	3		OR	3
PSYC 128	Developmental Psych	3	COMM 336	Interpersonal Communication	
PSYC 315	Abnormal Psychology	3			
SOCI 125	Intro to Sociology	3	CPT 105	Intro to Word Processing	1
SOCI 150	Cultural Anthropology	3	CPT 106	Intro to Spreadsheets	1
SOCI 201	Parenting	3	CPT 107	Intro to Database	1
SOCI 223	Marriage and the Family	2		OR	
SOCI 233	Human Sexuality	3	BCPT 104	Business Software	3
SOCI 245	Appalachian Studies	2			
SOCI 349	Aging and Society (W)	3	RELT 458	World Religions (W)	3
SOCI 360	Family Life Education	3		Area E-1, Biology	3
SOCI 365	Family Relations	3			
SOCI 491	Family Studies Practicum	3			
SOCW 211	Intro to Social Work	3			
SOCW 497	Research Methods (W)	3			

Sample Freshman Year Sequence  
**B.S. Family Studies**

<u>1st Semester</u>		<u>Hours</u>	<u>2nd Semester</u>		<u>Hours</u>
ENGL 101	College Composition	3	ENGL 102	College Composition	3
SOCI 125	Intro to Sociology	3	PSYC 124	Intro to Psychology	3
	Area B, Religion	3	PSYC 128	Developmental Psych	3
	Area C/D	3	COMM 135	Intro to Public Speaking	
	Area G-1, Creative Skills	3		OR	3
		<u>15</u>	COMM 336	Interpersonal Com	
				Area E-1, Biology	3
				Area G-3, Rec Skills	1
					<u>16</u>

**Major—B.S.W., Social Work (45 hours)**

<u>Required Courses</u>		<u>Hours</u>	<u>Required Cognates</u>		<u>Hours</u>
MATH 215	Statistics	3	BIOL 103	Principles of Biology	3
SOCW 211	Intro to Social Work	3	COMM 135	Intro to Public Speaking	
SOCW 212	Social Welfare as Inst	3		OR	3
SOCW 213	Interviewing Skills	3	COMM 336	Interpersonal Communication	
SOCW 214	Human Behavior/Biological Fdn.	1			
SOCW 311	Human Behav & Social Envir I	3	CPT 105	Intro to Word Processing	1
SOCW 312	Human Behav & Social Envir II	3	CPT 106	Intro to Spreadsheets	1
SOCW 314	Social Work Practice I (W)	3	CPT 107	Intro to Database	1
SOCW 315	Social Work Practice II (W)	3		OR	
SOCW 318	Social Work Practice Skills Lab	1	BCPT 104	Business Software	3
SOCW 433	Social Work Practice III	3			
SOCW 434	Social Welfare Issues	3	ECON 213	Survey of Economics	
SOCW 435	Social Work Practicum I	4		OR	3
SOCW 436	Social Work Practicum II	4	PLSC 254	American Natl & State Govt	
SOCW 441	Integrative Seminar I	1	PSYC 124	Intro to Psychology	3
SOCW 442	Integrative Seminar II	1	RELT 458	World Religions (W)	3
SOCW 497	Research Methods	3	SOCI 125	Intro to Sociology	3

## 246 SOCIAL WORK AND FAMILY STUDIES

### Sample Freshman Year Sequence B.S.W., Social Work

1st Semester		Hours	2nd Semester		Hours
CPT 105	Intro to Word Processing	1	ENGL 102	College Composition	3
CPT 106	Intro to Spreadsheets	1	PEAC 225	Fitness for Life	1
CPT 107	Intro to Database	1	PSYC 124	Intro to Psychology	3
ENGL 101	College Composition	3	SOCI 125	Intro to Sociology	3
SOCW 211	Intro to Social Work	3	SOCW 212	Social Welfare as an Institution	3
	Area B, Religion	3		Electives	3
	Electives	4			16
		16			

### Minor—Behavioral Science (18 hours)

Required Courses	Hours
PSYC 124 Intro to Psychology	3
SOCI 125 Intro to Sociology	3
SOCW 211 Intro to Social Work	3
*Electives (6 UD)	9

### Minor—Sociology (18 Hours)

Required Courses	Hours
SOCI 125 Intro to Sociology	3
SOCI 150 Cultural Anthropology	3
Sociology Electives (6 UD)	12

\*An additional nine hours selected from any Social Work and Family Studies areas with a minimum of six hours of upper division Social Work and Family Studies classes.

### Minor—Family Studies (19 hours)

Required Courses	Hours	Select 8 hours from following:	Hours
SOCI 201 Parenting	3	PSYC 128 Developmental Psych	3
SOCI 223 Marriage and Family	2	PSYC 422 Adolescent Psychology	3
SOCI 233 Human Sexuality	3	PSYC 479 Family Counseling	3
SOCI 365 Family Relations	3	SOCI 349 Aging and Society	3
		SOCI 360 Family Life Education	3

## SOCIOLOGY

### SOCI 125. Introduction to Sociology (F-1) 3 hours

An objective approach to the analysis and understanding of the social world. Consideration is given to the dynamic nature of American society and social institutions. Emphasis is placed on the study of social groups including the family, its history and current place in society. (Fall, Winter, Summer)

### SOCI 150. Cultural Anthropology (F-1) 3 hours

A study of culture and cultural variation. The contemporary beliefs, values, institutions, and material dimensions of people in North America are contrasted with those of people living in other regions of the world today and in the past. (Fall)

### SOCI 201. Parenting (F-2) 3 hours

A study of the family system in preparation for parenthood and the dynamics of parent-child interaction. Attention is given to family planning, the childbirth experience, child development, techniques for developing close relationships and communication between parent and child, understanding and relating to children's individuality, common child rearing problems, and methods of modifying behavior. A lab fee will be assessed. (Winter)

### SOCI 223. Marriage and the Family (F-2) 2 hours

A course in intimate human relationships, including the place of the family in society and a Christ-centered approach to marital and familial issues.

### SOCI 224. Social Psychology (F-1) 3 hours

See PSYC 224 for course description.

- SOCI 230. Multicultural Relations (F-1)** **3 hours**  
*This course is cross-listed with SOCW 230 and PSYC 231. A student may receive credit for this course from only one program.*  
A study of interactional patterns among diverse human groups. Consideration is given to the theoretical bases of inter-group relations and to class activities which promote awareness and understanding. A lab fee may be assessed to cover the expenses of off-campus field trips. (Winter)
- SOCI 233. Human Sexuality (F-1 or F-2)** **3 hours**  
A study of human sexual behavior, relationships, and values as reflected in the Christian cultural setting. (Winter)
- SOCI 245. Appalachian Studies** **2 hours**  
The purpose of this course is to provide a general knowledge of Appalachian culture. Study will be given to current and past characteristics of the region. Lifestyles, subcultures, legends, myths, and stereotypes will be studied. A lab fee may be assessed to cover expenses of off-campus field trips. (Winter)
- SOCI 249. Death and Dying (F-1)** **2 hours**  
*This course is cross-listed with SOCW 249 and PSYC 249. A student may receive credit for this course from only one program.*  
This course offers a unique and important perspective about cultural differences in death and dying. Personal attitudes and beliefs related to loss, dying, death, and bereavement will be explored. Cultural beliefs, rituals, and bereavement support strategies that may influence attitudes towards death and dying for a variety of ethnic groups are examined. A lab fee may be assessed. (Winter)
- SOCI 349. Aging and Society (F-1) (W)** **3 hours**  
*This course is cross-listed with PSYC 349 and SOCW 349. A student may receive credit for this course from only one program.*  
The course emphasizes the reciprocal impact of societal attitudes on the process of aging and the increasing influence of "mature citizens" in contemporary society. Historical, demographic, and future trends are explored. A balance between the theoretical and the applied is sought. A lab fee may be assessed to cover the expenses of off-campus field trips. (Fall, Summer)
- SOCI 356. Natives and Strangers (F-1) (W)** **3 hours**  
See HIST 356 for course description.
- SOCI 360. Family Life Education** **3 hours**  
A study of existing family life education programs, including computer generated resources. Focus is also given to the design and development of original family life education materials. (Fall)
- SOCI 365. Family Relations (F-2)** **3 hours**  
A sociological analysis of family structures and functions. Attention will be given to courtship, family organization and interaction, family disorganization and reorganization, and the post-parental family. Emphasis will be given to findings of recent family studies. (Winter)
- SOCI 374. Criminology (F-1)** **3 hours**  
This course emphasizes the scientific study of crime as a social phenomenon, of criminals, and of penal treatment. The relationship of law and crime to other trends in the social order. Research in prevention and treatment of crime. (Fall, odd years)
- SOCI 265/465. Topics in Sociology** **1-3 hours**  
Study of special topics pertinent to the field of sociology. Content will vary among various topics, based on the interests or needs of students and the department. This course may be repeated for credit.



**SOCI 491. Family Studies Practicum****1-3 hours***Prerequisite:* SOCI 360

Supervised volunteer/work experience in related fields of family studies. At least 50 clock hours of work experience are required for each semester hour of credit. May be repeated for credit for up to 3 hours. Grades will be assigned on an A, B, or F basis.

**SOCI 295/495. Directed Study****1-3 hours***Prerequisite:* SOCI 125 or permission of the instructor.

Study of special topics pertinent to the area of sociology and family studies. Open to qualified students who want to follow a program in independent study. This course can be repeated for credit for a total of not more than three hours credit.

**SOCI 296/496. Study Tour (F-1)****1-6 hours**

The Social Work and Family Studies Department sponsors a study tour to New York City yearly during Thanksgiving vacation and a study tour to Europe every other summer. The objectives of these tours are to facilitate a better understanding of peoples and cultures and to enable the participants to work with people more effectively. The fall trip to New York City focuses on ethnicity, social problems, urban change, and social agencies (1 or 2 hours). The European tour focuses on a comparison of cultures, current issues, and social policies (6 hours). Fees are assessed to cover the expenses of each tour.

**SOCIAL WORK****SOCW 211. Introduction to Social Work (F-1)****3 hours**

An introduction to the profession of social work, its historical roots, its values, and its fields of practice. A lab fee may be assessed to cover the expenses of off-campus field trips. (Fall)

**SOCW 212. Social Welfare as an Institution (F-1)****3 hours***Prerequisite:* SOCW 211 or consent of instructor.

Social welfare systems are viewed from both historical and philosophical perspectives. The role of the Seventh-day Adventist Church in meeting human need is also examined. A lab fee may be assessed to cover the expenses of off-campus field trips. (Winter)

**SOCW 213. Interviewing Skills****3 hours**

Focuses on the development of interviewing and communication skills. Course is experientially based. A lab fee will be assessed. Only available to social work majors and students with at least sophomore standing. (Winter)

**SOCW 214. Human Behavior/Biological Foundations****1 hour***Prerequisite:* BIOL; *Co-requisite:* SOCW 311.

This computer based course is designed to provide foundation knowledge of human biological systems. Must be taken concurrently with SOCW 311, Human Behavior and the Social Environment I. (Fall)

**SOCW 230. Multicultural Relations (F-1)****3 hours**

See SOCI 230 for course description.

**SOCW 233. Human Sexuality (F-1 or F-2)****3 hours**

See SOCI 233 for course description.

**SOCW 249. Death and Dying (F-1)****2 hours**

See SOCI 249 for course description.

**SOCW 311. Human Behavior and the Social Environment I** **3 hours**

*Prerequisites:* BIOL 103; SOCI 125; PSYC 124; SOCW 211.

*Corequisites:* SOCW 214, 314.

This first of a two course HBSE sequence is a study of the interaction between human behavior and the social environment from birth through adolescence and young adulthood. Relevant concepts from the behavioral sciences will be reviewed to provide students with a holistic view of human behavior. Includes such topics as systems theory, person-in-environment concepts, developmental tasks, diversity, populations-at-risk, the impact of racism and ethnocentrism, and assessment. The course will follow a life cycle model from a systems perspective. A lab fee may be assessed to cover the expenses of off-campus field trips. (Fall)

**SOCW 312. Human Behavior and the Social Environment II** **3 hours**

*Prerequisite:* SOCW 311.

The second of a two course HBSE sequence is a study of the interaction between human behavior and the social environment from middle through later adulthood. Relevant concepts from the behavioral sciences will be reviewed to provide students with a holistic view of human behavior. Includes such topics as systems theory, person-in-environment concepts, developmental tasks, diversity, populations-at-risk, the impact of racism, ethnocentrism, and assessment. The course will follow a life cycle model from a systems perspective. A lab fee may be assessed to cover the expenses of off-campus field trips. (Winter)

**SOCW 314. Social Work Practice I (W)** **3 hours**

*Prerequisites:* BIOL 103; SOCW 211, 212, 213; *Co-requisite:* SOCW 318.

Provides students with theoretical framework for generalist social work practice. Topics include the establishment of relationship, assessment, contracts, intervention, utilization of resources, social work values and ethics. Work with individuals and families, primarily the micro dimension of social work practice, is emphasized in this first semester of a three-semester practice sequence. Social Work practice courses can only be taken by non-social work majors if ALL prerequisites have been completed. A lab fee may be assessed to cover the expenses of off-campus field trips. (Fall)

**SOCW 315. Social Work Practice II (W)** **3 hours**

*Prerequisite:* SOCW 314, 318.

A continuation of SOCW 310. The primary focus is on working with small groups and families, the mezzo dimension of social work practice, in this second semester of a three-semester practice sequence. Social Work practice courses can only be taken by non-social work majors if ALL prerequisites have been completed. A lab fee may be assessed to cover the expenses of off-campus field trips. (Winter)

**SOCW 318. Social Work Practice Skills Lab** **1 hours**

*Co-requisite:* SOCW 314.

This skills lab provides students with direct field work experiences in social services agencies in the greater Chattanooga community. These field work experiences include application of assessment, intervention, and individual/family and group counseling skills. This class is to be taken concurrently with SOCW 314. (Fall)

**SOCW 325. Child Welfare** **2 hours**

This course provides a basic knowledge of federal, state, and local policies and social service programs which support and strengthen at-risk families. Specific interventions related to working with at-risk families and children in the areas of child abuse and neglect, medical neglect, and adolescent issues will be explored. Students have the opportunity to develop basic assessment and intervention skills for working with this population. A lab fee may be assessed to cover the expenses of off-campus field trips. (Fall)

**SOCW 349. Aging and Society (W)** **3 hours**

See SOCI 349 for course description.

**SOCW 433. Social Work Practice III****3 hours***Prerequisite:* SOCW 315, 497; MATH 215.

In this third of a three-semester practice sequence, the primary emphasis is on community practice, the macro dimension of social work practice. A lab fee may be assessed to cover the expenses of off-campus field trips. Social Work practice courses can only be taken by non-social work majors if ALL prerequisites have been completed. A lab fee may be assessed to cover the expenses of off-campus field trips. (Winter)

**SOCW 434. Social Welfare Issues and Policies****3 hours***Prerequisite:* SOCW 212; PLSC 254 or ECON 213. *Co-requisite:* MATH 215.

A study of contemporary issues and policies that influence the delivery of social services. Course requirements include a comprehensive policy analysis of a specific social policy, lobbying efforts with local elected officials, and interactions with community residents and stakeholders. A trip to Washington, DC is required to complete the course. A separate fee is assessed to cover the cost of this trip. (Fall)

**SOCW 435. Social Work Practicum I****4 hours***Prerequisite:* SOCW 315. *Co-requisite:* SOCW 497.

This course provides opportunity for students to apply practice theory to develop skills for generalists social work practice. Through participation in the social service delivery system, the student becomes familiar with agency structures, functions, and programs. Successful completion of a research proposal for an agency-based research project is required for completion of the course. A minimum of 200 clock hours will be spent working in an agency setting for each four hours of course work. Social Work practicum courses can be taken ONLY by social work majors. (Fall)

**SOCW 436. Social Work Practicum II****4 hours***Prerequisites:* MATH 215; SOCW 435, 497.

This course builds on the experiences of the first semester practicum and progresses to more difficult and varied tasks. Social Work practicum courses can be taken ONLY by social work majors. (Winter)

**SOCW 441. Integrative Seminar I****1 hour***Prerequisite:* SOCW 315, 497. *Co-requisites:* SOCW 433, 435, 497.

Integrative Seminar I is the companion course to be taken in conjunction with the Practicum I field-based course. This course is designed to provide a forum for providing mutual support, discussing and completing departmental assignments, exploring on-going practice concerns in the field practicum, and creating an arena in which peer learning takes place. Thus, it provides a vital link between the theoretical knowledge, skills, and values derived from the social work course work and the practice realities of the field practicum. (Fall)

**SOCW 442. Integrative Seminar II****1 hour***Prerequisite:* SOCW 441, 497. *Co-requisites:* SOCW 433, 436.

Integrative Seminar II is the companion course to be taken in conjunction with the Practicum II field-based course. It builds on the base provided by Integrative Seminar I. It provides the same forum for mutual support, discussing and completing departmental assignments, exploring ongoing practice concerns from the field practicum, and creates an arena in which peer learning takes place. This course creates this same atmosphere, but explores the same areas in more depth. An additional major emphasis in this second course is social work record keeping and agency based research. (Winter)

**SOCW 265/465. Topics in Social Work (F-1)****1-3 hours**

Study of special topics pertinent to the field of social work. Content will vary among various topics based on the interests or needs of students and the department. This course may be repeated for credit. A lab fee may be assessed to cover the expenses of off-campus field trips.

**SOCW 295/495. Directed Study**

**1-3 hours**

*Prerequisite:* SOCW 212.

A study of special topics pertinent to the field of social work. Content will vary among such topics as child welfare, income maintenance, values and ethics of social work practice, etc. The selected topic is pursued for the entire semester. This course can be repeated for credit for a total of not more than three hours credit.

**SOCW 296/496. Study Tour (F-1)**

**1-6 hours**

The Social Work and Family Studies Department sponsors a study tour to New York City yearly during Thanksgiving vacation and a study tour to Europe every other summer. The objectives of these tours are to facilitate a better understanding of peoples and cultures and to enable the participants to work with people more effectively. The fall trip to New York City focuses on ethnicity, social problems, urban change, and social agencies (1 or 2 hours). The European tour focuses on a comparison of cultures, current issues, and social policies (6 hours). Fees are assessed to cover the expenses of each tour.

**SOCW 497. Research Methods (W)**

**3 hours**

*Prerequisite:* MATH 215; CPT 105-107 or BCPT 104.

A course which examines the basic research design and methodologies commonly used in the social sciences. Both quantitative and qualitative approaches are examined along with relevant data analysis techniques. Ethical considerations for doing research with human subjects and vulnerable populations is explored. A major research project is expected of each student. This course is closed to non-social work majors, however, a student with a GPA of 3.0 or higher may petition the instructor for admission to the course as long as the prerequisite and co-requisite requirements are met. (Fall)

(F-1) (F-2) (G-1) (W) See pages 27-31 for explanation of general education requirements.

# TECHNOLOGY

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**Chair:** Dale Walters

**Adjunct Faculty:** John Duricheck, Ron Smith

**Professional Advisory Board:** The Advisory Board serves in a consultancy capacity and assists in referrals for practicum.

Don Britton, Owner, Don Britton Transmission

J. B. Underwood, Owner, Collegedale Central Exxon

Grady Yeargen, Owner, Douglas Engines

The Technology Department offers courses which provide opportunity to balance learning with practical experience in the areas of woods, metals, printing, drafting, and auto service. Objectives of these classes are:

1. To develop practical skills which will be useful throughout life as professional enhancement as well as hobby and recreational activities.
2. To introduce the student to opportunities in technical and service occupations.
3. To provide background for entrance into specialized technical and professional degree programs and occupations.
4. To help the student learn to meet the challenges of daily living by providing “hands-on” experiences with elements of the environment.
5. To provide opportunity for the student to develop tactile learning skills.
6. To assist the student in growing toward his potential by providing classroom and lab experiences that nurture creativity.

## ASSESSMENT

All automotive technology students will be given the NIASE (National Institute of Automotive Service Excellence) certification exams as specified by the department. Students who pass the exams become eligible for ASE certification after two years of experience following their training. Students completing the two year degree will have one year of the two years of experience required for certification completed.

## Majors—B.S. Business Administration and A.T. Auto Service (80 Hours)

### Business Administration (43 Hours)

<u>Required Courses</u>	<u>Hours</u>
ACCT 221-222 Principles of Accounting	3,3
ACCT 321 Managerial Accounting	3
BCPT 105 Business Spreadsheets	3
BCPT 314 Mgmt Information Systems	3
BUAD 310 Business Communication (W)	3
BUAD 339 Business Law	3
BUAD 358 Ethical, Social, and Legal Environ of Business(W)	3
BUAD 288/488 Seminar in Business Admin	1
BMKT 326 Principles of Marketing	3
ECON 224 Principles of Macroeconomics	3
ECON 225 Principles of Microeconomics	3
FNCE 315 Business Finance	3
MGNT 334 Principles of Management	3
MGNT 464 Business Strategies (W)	3

<u>Required Cognates</u>	<u>Hours</u>
BCPT 104 Business Software	3
BUAD 128 Personal Finance	3
BUAD 221 Business Statistics	3
COMM 135 Introduction to Public Speaking	3

### Auto Service (37 Hours)

<u>Required Courses</u>	<u>Hours</u>
TECH 114 Oxy-Acetylene Welding	1
TECH 115 Arc Welding	2
TECH 166 Auto Electrical Systems	2
TECH 167 Suspension, Steering & Alignm	3
TECH 168 Manual Drive Train, Axles & Brakes	3
TECH 175/375 Engine Rebuilding & Machining	4
TECH 178 Heating & Air Conditioning	2
TECH 230 Automatic Transmission	3
TECH 264 Automotive Repair	3
TECH 273 Estimating and Diagnosis	1
TECH 276/377 Engine Performance & Cptrs	3
TECH 277 Eng Fuel & Emission Controls	4
TECH 291 Practicum	3
TECH 299 Adv Engine Performance	3

<u>Required Cognates</u>	<u>Hours</u>
MGNT 371 Principles of Entrepreneurship	3
MGNT 372 Small Business Management	3

Sample Freshman Year Sequence  
**B.S. Business Administration & A.T. Auto Service**

<u>1st Semester</u>		<u>Hours</u>	<u>2nd Semester</u>		<u>Hours</u>
ACCT 221	Principles of Accounting	3	ACCT 222	Principles of Accounting	3
BCPT 105	Business Spreadsheets OR	3	BCPT 105	Business Spreadsheets OR	3
ERSC 105	Earth Science		CHEM 107	Chemistry of Everyday Life	
ENGL 101	College Composition	3	ENGL 102	College Composition	3
BCPT 104	Business Software OR	3	BCPT 104	Business Software OR	3
MATH 120	Precalculus Algebra		COMM 135	Intro to Public Speaking	
	Area B-1, Religion	3		Area F-1, Psychology	3
	Area G-3, Rec Skills	1		Area G-3, Rec Skills	1
		<u>16</u>			<u>16</u>

**Major—A.T. Auto Service (37 Hours)**

<u>Required Courses</u>		<u>Hours</u>	<u>Required Cognates</u>		<u>Hours</u>
TECH 114	Oxy-Acetylene Welding	1	ACCT 103	College Accounting	3
TECH 115	Arc Welding	2	BUAD 126	Intro to Business	3
TECH 166	Auto Electrical Systems	2	MGNT 371	Princ of Entrepreneurship	3
TECH 167	Suspension, Steering, Alignment	3	MGNT 372	Entrepreneurial & Small Business Management	3
TECH 264	Automotive Repair	3			
TECH 291	Practicum	3			
TECH 168	Man Drive Train, Axles, Brakes	3			
TECH 175/375	Engine Rebuilding & Machining	4			
TECH 178	Heating and Air Conditioning	2			
TECH 230	Automatic Transmission	3			
TECH 273	Estimating and Diagnosis	1			
TECH 276/377	Engine Perform & Computers	3			
TECH 277	Engine Fuel & Emission Controls	4			
TECH 299	Advanced Engine Performance	3			

<u>General Education</u>		<u>Hours</u>
AREA A	ENGL 101; MATH 103 or Higher; COMM 135; CPT 105-107	12
AREA B	Religion	3
AREA F	Behavioral, Family, Health Sciences	2
AREA G	PEAC 225	1

**Associate in Auto Service**

The auto service technician program is designed to train the student to repair late model automobiles. The student is trained to provide repair services in transmission, transaxles, drivetrain/axles, heat/air-conditioning, ignitions, fuel systems, and computerized automobiles. Students will be working on projects in a live operating repair shop environment. By the end of the second year the student will have completed over 1,124 hours of instruction and lab experience. They will have developed skills in the following areas:

- ▶ Major engine repair
- ▶ Driveability diagnosis and computer systems repair
- ▶ Alignments and chassis repair
- ▶ Manual and automatic transmissions
- ▶ Brakes and drivetrain
- ▶ Heating and air conditioning
- ▶ Electrical repair

## Sample Freshman Year Sequence

## A.T. - Auto Service

1st Semester		Hours	2nd Semester		Hours
ACCT 103	College Accounting	3	BUAD 126	Intro to Business	3
ENGL 101	College Composition	3	MATH 103	Survey of Math	3
TECH 115	Arc Welding	2	TECH 114	Oxy-Acetylene Welding	1
TECH 166	Auto Electrical Systems	2	TECH 175	Engine Rebuilding&Machining	4
TECH 264	Automotive Repair	3	TECH 276	Engine Perform & Computers	3
CPT 105/06/07	WP, Spreadsheets, Database	3	TECH 230	Automatic Transmission	3
		16			17

**Minor—Auto Service (18 Hours)**

Required Courses	Hours
TECH 115 Arc Welding	2
TECH 166 Auto Electrical Systems	2
TECH 264 Automotive Repair	3
TECH 175/375 Engine Rebuilding&Mach	4
TECH 276/377 Engine Perform & Computers	3
Auto Service Elective	4
(Six [6] hrs must be UD)	

**Minor—Technology (18 Hours)**

Twelve (12) hours lower division Technology classes  
Six [6] hours upper division Technology classes

**CERTIFICATE PROGRAM****Auto Service Technician (32 Hours)**

A one year certificate will be awarded for completing the technical classes of the associate program listed below plus one religion class.

Required Courses	Hours	Required Courses, continued	Hours
TECH 114 Oxy-Acetylene Welding	1	TECH 277 Engine Fuel & Emission Control	4
TECH 115 Arc Welding	2	TECH 178 Heating & Air Conditioning	2
TECH 166 Auto Electrical Systems	2	TECH 264 Automotive Repair	3
TECH 167 Suspension, Steering, Alignment	3	Auto Service Elective	2
TECH 168 Man Drive Train, Axles, Brakes	3	RELT or RELB ###	3
TECH 175 Engine Rebuilding & Machining	4		
TECH 276 Engine Perform & Computers	3		

Students will be encouraged to purchase a basic set of tools as employers require employees to provide their own air and hand tools.

**TECHNOLOGY****TECH 114. Oxy-Acetylene Welding****1 hour**

Gas welding and brazing of sheet metal in preparation for typical body shop welding jobs. Personal goggles required. Certain specialized welding processes will be taught, such as tig, cast iron, or others to be arranged on an individual basis. A lab fee of \$10 is charged. (Winter)

**TECH 115. Arc Welding****2 hours**

A class designed to give basic understanding of arc welding processes. Emphasis will be given to MIG, TIG, Heliarc, as well as conventional stick welding. Each student must purchase safety glasses and welding gloves. A lab fee of \$15 is charged. (Fall)

**TECH 145. Introduction to Graphic Arts (G-2)****3 hours**

This course is designed to meet the needs of Public Relations, Graphic Design, Journalism and Communication students who will be working with a print service provider. Students will be working (hands on) with real printing jobs, selecting paper, ink, image carriers, offset or digital presses, and screen printing to print materials from single color to four color process. The knowledge and experience gained from this class will be most beneficial in planning a print job for a service provider. Lab fee \$50. (Winter)

- TECH 149. Introduction to Mechanical Drawing and CADD (G-2)** **3 hours**  
A basic course in drafting, training the student in the use of instruments and the principles of orthographic projection, surface development, sectioning, pictorial representation, and dimensioned working drawings. Six periods of laboratory each week. Lecture as announced by the instructor. Instruments cost approximately \$75. (Fall)
- TECH 151. Introduction to Architectural Drafting and CADD** **3 hours**  
An introduction to skills and basic knowledge of architectural drafting. Emphasis is on lettering, orthographic projection, parallel line pictorial drawings, shades and shadows, and perspective drawing. Instruments cost approximately \$60. Open to all students.
- TECH 154. Woodworking (G-2)** **3 hours**  
A study of hand and machine tools, joinery, and proper methods of furniture construction. One period lecture, six periods laboratory each week. A supplies fee will be charged for the cost of the materials used in project construction. Generally, the costs have not exceeded \$225.
- TECH 164. Automotive Maintenance (G-2)** **2 hours**  
A course designed to help the car owner become knowledgeable in the matters of buying, servicing, and maintaining the auto. The student will work on his own car or on one belonging to the shop. One period lecture and three periods laboratory each week. (Fall)
- TECH 166. Auto Electrical Systems** **2 hours**  
A course designed to give a basic understanding of automotive electrical systems. Basic electrical principles and trouble shooting techniques will be taught. Emphasis will be given to lighting, charging, starting and accessory systems. One period lecture, three periods lab per week. (Fall)
- TECH 167. Suspension, Steering and Alignment** **3 hours**  
A course designed to give understanding of automotive suspension and steering systems. Chassis service, repair, and trouble shooting will be taught. Alignment of both two and four wheel alignment systems will be taught. One and a half period lecture and four and a half labs per week.
- TECH 168. Manual Drive Train, Axles and Brakes** **3 hours**  
A study of manual drive train operation, diagnosis and repair, clutches, manual transmissions and transaxles. Brake system operation and repair of both conventional and ABS brake systems will be taught.
- TECH 175/375. Engine Rebuilding and Machining** **4 hours**  
A course designed to acquaint the student with major engine diagnosis, decision making and overhaul procedures. Machining and measuring processes related to engine rebuilding will be taught. Each student will be required to rebuild an engine and do engine machine work. Two periods lecture, six periods of lab per week.
- TECH 178. Heating and Air Conditioning** **2 hours**  
A course designed to teach the principles of heating and air conditioning systems. Emphasis will be given to service and trouble shooting of manual and automatic heating systems of late model cars. One period lecture, three periods lab per week. (Winter, alternate years)
- TECH 183. Basic Electronics** **3 hours**  
An introductory course to the properties of electricity/electronics as they pertain to AC and DC electrical circuits and devices such as diodes, transistors and integrated circuits. Intended to introduce the beginning student to the field of electronics. Two three-hour lecture/labs each week.
- TECH 230. Automatic Transmission** **3 hours**  
A course designed to give understanding of automatic transmissions, transaxle overhaul and troubleshooting. Transmission removal, installation, rebuilding, and service will be taught. One hour lecture and five hours lab time per week. (Winter, alternate years)



**TECH 254/354. Furniture Design and Construction** **3 hours**

*Prerequisite:* TECH 154.

Emphasis will be placed on the design and techniques necessary to construct a quality piece of furniture. Two-three hour lecture/lab each week. A supplies fee will be charged for the cost of the materials used in project construction.

**TECH 264. Automotive Repair (G-2)** **3 hours**

A course designed to give basic understanding of the automobile. Main emphasis is given to power plant and drive train design, operation and service. One period lecture and three periods laboratory each week. All lab learning experience is on actual cars either from the community or personal vehicles.

**TECH 273. Estimating and Diagnosis** **1 hour**

*Prerequisite:* Minimum of 25 hours of Auto courses.

A course in estimate writing and customer relations as well as diagnostics training. Training in how to use an estimated labor time guide as well as parts purchasing will be included.

**TECH 276/377. Engine Performance and Computers** **3 hours**

Electronic and computerized ignition systems operating theory will be emphasized. Each student will be taught driveability diagnosis and trouble shooting techniques for electronic and computerized systems. Hands on diagnosis practice using diagnostic equipment on live vehicles will be given.

**TECH 277. Engine Fuel and Emission Controls** **4 hours**

Both carburetor and fuel injection operation theory, and standard and electronic carburetion systems theory will be covered. Fuel injection diagnosis and repair as well as carburetor overhaul procedures will be taught. Emission control operation as well as trouble shooting and service procedures will be taught.

**TECH 291. Practicum** **1-3 hours**

*Prerequisite:* Departmental approval and completion of 27 semester hours of Technology classes. Supervised work experience in Auto Body or Auto Service. Procedures and guidelines are available from the department.

**TECH 299. Advanced Engine Performance** **3 hours**

*Prerequisite:* TECH 276 or equivalent.

A course in advanced electronic and computerized engine control system theory and diagnostics. On board diagnostics II on 1995 and later vehicles will be taught. Lab experience will include scan tool and lab scope usage in diagnosing OBDII systems.

**TECH 376. Automation and Robotics** **4 hours**

See CPT 376 for course description.

**TECH 265/465. Topics in Technology** **1-3 hours**

Topics selected from areas of technology not covered in other courses. May be repeated with permission.

**TECH 295/495. Directed Study** **1-3 hours**

The study of a specific problem in the field of Technology. A written report of the problem may be required by the supervising instructor. Open only to those earning a minor in Technology. Offered on demand.

(G-1) See pages 27-31 for explanation of general education requirements.

# SCHOOL OF VISUAL ART AND DESIGN

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**Dean:** Wayne Hazen

**Faculty:** Aaron Adams, Randall Craven, Brian Dunne, David George, Zachary Gray,  
Ed Guthero, Frank Mirande, Maria Roybal-Hazen, Dean Scott, John Williams

**Adjunct Faculty:** Hendel Butoy, John Cline, Chris Diccico, Kevin Lee,  
Douglas Lively

Basic to the philosophy of the School of Visual Art and Design is the provision for the quality of environment most conducive to spiritual, aesthetic, and technical growth. The instructors desire to help all students become aware of their options in the field of art and to prepare them systematically to meet the needs of their respective choices, whether they are oriented commercially or aesthetically.

The Bachelor of Science degree in Graphic Design prepares the student in the majors of graphic design, animation and technical direction. The growing fields in visual arts production offer opportunities for the Christian artist hardly ventured into up to this point in video and film.

One of the goals of the School of Visual Art and Design is to create an environment where Christian young people can learn the art of film making. The Bachelor of Science degree in Film Production is designed to meet this need. Resources include DV, Betacam, and 16mm acquisition devices, as well as extensive lighting, grip, and post production facilities.

The Bachelor of Fine Arts degree is designed to prepare the fine artist to enter graduate school with a strong background in art history and painting. Students also have the opportunity to focus in Art History to prepare for leadership in community council for the arts, museums, and galleries.

Art Therapy, a pre-professional program, prepares the art student for a post-graduate degree designed to focus on the helping relationship.

## ASSESSMENT

Students in the School of Visual Art and Design will keep a portfolio of their work from their freshman year onward. This portfolio is reviewed on a yearly basis by the school's faculty. Recommendations are made, on the basis of these reviews, to aid in the student advisement. The effectiveness of the school is determined by the reviews of senior portfolios by visiting faculty from selected art schools and by visiting professionals in the respective fields. Due to the nature of art and the required talent and discipline for success in the field, a grade average of 85%(B) is required as a prerequisite for any internship or practicum. Also, due to the degree of developed skills necessary to produce art at a competitive level in preparation for graduate school and the industry, we strongly recommend that students achieve a grade of 85% before going on to the next class in a sequence.

### Major—B.A. Art (31 Hours)

<u>Required Courses</u>	<u>Hours</u>	<u>Select 2 of the following:</u>	<u>Hours</u>
ART 104     Drawing I	3	ART 318     Art Appreciation (W)	3
ART 105     Drawing II	3	ART 342     Renaissance Art History (W)	3
ART 109     Design Principles I	3	ART 344     Ancient Art History (W)	3
ART 499     Senior Project	1	ART 345     Contemporary Art (W)	3
Art Electives (incl 7 hrs UD)	15	ART 349     Medieval Art History (W)	3
		 <u>Required Cognate:</u>	
		COMM 135    Intro to Public Speaking	3

Sample Freshman Year Sequence  
B.A. Art

<u>1st Semester</u>	<u>Hours</u>	<u>2nd Semester</u>	<u>Hours</u>
ART 104 Drawing I	3	ART 105 Drawing II	3
ENGL 101 College Composition	3	ART 109 Design Principles I	3
Art Electives	3	ENGL 102 College Composition	3
Inter Foreign Language	3	PEAC 225 Fitness for Life	1
Area B, Religion	3	Inter Foreign Language	3
	<u>15</u>	Area C-1, History	<u>3</u>
			16

**Major—B.A. Art-Therapy Emphasis (31 Hours)**

This emphasis is intended for those students who plan to enter a graduate program in art therapy. The program endeavors to focus the pre-art therapy student on learning to appreciate art and understand the creative process while developing artistic skills in studio art through the elaboration of a portfolio of original artwork. A basic knowledge of human development and psychological theories for understanding human behavior are gained by the completion of a psychology minor. A sensitive recognition of the professional helping relationship developed within the Christ-centered, redemptive philosophy of healing and education is nurtured as well.

<u>Required Courses</u>	<u>Hours</u>	<u>Required Cognates</u>	<u>Hours</u>
ART 104 Drawing I	3	COMM 135 Intro to Public Speaking	3
ART 105 Drawing II	3	EDUC 240 Educ for Except Child/Youth	2
ART 109 Design Principles I	3	EDUC 325 Philosophy of Christian Educ (W)	2
ART 238 Intro to Art Therapy	3	PSYC 124 Intro to Psychology	3
ART 499 Senior Project	1	PSYC 128 Developmental Psychology	3
Studio Art elec. (incl 7 hrs UD)	12	PSYC 224 Social Psychology	3
		PSYC 315 Abnormal Psychology	3
		PSYC 346 Intro to Personality Theories	3
		PSYC 377 Fundamentals of Counseling (W)	3
<b>Select 2 of the Following:</b>		<b>Recommended Electives</b>	
ART 318 Art Appreciation (W)	3	HLED 356 Drugs and Society	2
ART 342 Renaissance Art History (W)	3	PSYC 422 Adolescent Psychology	3
ART 344 Ancient Art History (W)	3	PSYC 460 Group Processes	3
ART 345 Contemporary Art (W)	3	PSYC 479 Family Counseling	3
ART 349 Medieval Art History (W)	3	SOCI 349 Aging and Society (W)	3
		SOCW 214 Human Behavior/Biol Foundations	1
		<b>Recommended General Education</b>	
		AREA B RELP 251, RELT 373	
		AREA C HIST 356 (W)	
		AREA E-1 BIOL 103	
		AREA F-2 SOCI 223	
		AREA G-2 ARTG 115	

Sample Freshman Year Sequence  
B.A. Art-Therapy Emphasis

<u>1st Semester</u>	<u>Hours</u>	<u>2nd Semester</u>	<u>Hours</u>
ART 104 Drawing I	3	ART 105 Drawing II	3
ENGL 101 College Composition	3	ART 109 Design Principles I	3
PSYC 124 Intro to Psychology	3	ENGL 102 College Composition	3
PEAC 225 Fitness for Life	1	PSYC 128 Developmental Psychology	3
Art Elective	3	Area B, Religion	3
Area B, Religion	3	Area G-3, PEAC	<u>1</u>
	<u>16</u>		16

**Major—B.F.A. Fine Arts (63 Hours)**

The B.F.A. degree in Fine Art is designed to allow the development of a body of work in the area of drawing and painting for those who desire to further develop their artistic talent at the graduate level. A broad art history background covering the four major art periods is a necessary complement in preparation for the M.F.A. in a graduate program. Individuals with the B.F.A. degree have an appropriate preparation for entering careers as professional studio artists, illustrators, concept artists, animators, art critics, gallery directors, art teachers at the university level, art administrators, art consultants or community art program coordinators.

<u>Required Courses</u>		<u>Hours</u>	<u>Required Courses, continued</u>		<u>Hours</u>
ART 104,105	Drawing I, II	3,3	ART 342	Renaissance Art History (W)	3
ART 109-110	Design Principles I, II	3,3	ART 344	Ancient Art History (W)	3
ART 206	Drawing III	3	ART 345	Contemporary Art (W)	3
ART 207	Drawing IV	3	ART 349	Medieval Art History (W)	3
ART 221-222	Painting I, II	3,3	ART 410	Painting IV	3
ART 223	Color Principles	2	ART 499	Senior Project	1
ART 308	Drawing V	3	ART	Electives	9
ART 310	Painting III	3			
ART 318	Art Appreciation (W)	3	<u>Required Cognates</u>		<u>Hours</u>
ARTG 115	Intro to Computer Graphics	3	COMM 135	Intro to Public Speaking	3
				Foreign Language (Intermediate)	6

Sample Freshman Year Sequence  
**B.F.A.—Fine Arts**

<u>1st Semester</u>		<u>Hours</u>	<u>2nd Semester</u>		<u>Hours</u>
ART 104	Drawing I	3	ART 105	Drawing II	3
ART 109	Design Principles I	3	ART 110	Design Principles II	3
ARTG 115	Intro to Computer Graphics	3	ART 223	Color Principles	2
ENGL 101	College Composition	3	COMM 135	Intro to Public Speaking	3
	Area B, Religion	3	ENGL 102	College Composition	3
	Area G, PEAC	1	PEAC 225	Fitness for Life	1
		<u>16</u>			<u>15</u>

**Major—B.S. Art-Graphic Design Track (63 Hours)**

The Graphic Design course will prepare students to enter the exciting and competitive world of graphic design. Today's graphic designers need to have good eye-hand coordination, knowledge of art history, and the ability to work with the Macintosh computer. They also need to work with their hands in order to achieve a high professional level and a competitive place in the market. Excellence in this field depends on discipline and hard work combined with skill and talent. In graphic design, students have room to unleash their own ideas and watch them come true by creating their own universe of places, object, and characters. Students will be assisted by graphic artists in an environment that promotes the highest principles and moral values.

**Major—B.S. Art-Graphic Design Track, continued (63 Hours)**

**Design Core (29 hours)**

<u>Required Courses</u>		<u>Hours</u>	<u>Required Courses, continued</u>		<u>Hours</u>
ART 104	Drawing I	3	ARTG 115	Intro to Computer Graphics	3
ART 105	Drawing II	3	ARTG 210	Vector Graphics Design	3
ART 109	Design Principles I	3	ARTG 212	Advanced Computer Graphics	3
ART 110	Design Principles II	3			
ART 223	Principles of Color	2	<u>Required Cognate</u>		<u>Hours</u>
ART 331	Illustration Methods	3	COMM 135	Intro to Public Speaking	3
ART 345	Contemporary Art (W)	3	AART 320	Post Production	3
<u>Graphic Design Track (63 Hours)</u>		<u>Hours</u>	<u>Recommended General Education</u>		
	Design Core	29	AREA C	HIST 359, PLSC 472	6
ARTG 121-122	Typography I, II	6	AREA D	COMM 326	3
ARTG 324	Editorial Design	3	AREA E	BIOL 424, ERSC 105	6
ARTG 326	Digital Imaging	3	AREA F	BUAD 128, HLED 173	5
ARTG 332	Advertising Design	3	AREA G	BUAD 126, JOUR 125	6
ARTG 333	Packaging	3			
ARTG 339	Publication Design	3			
ARTG 420	Corporate Identity	3			
ARTG 425	Multi-Media I	3			
ARTG 430	Adv Conc in Graphic Design	3			
ARTG 491	Graphic Design Practicum	3			
ARTG 499	Senior Project	1			

Sample Freshman Year Sequence  
**B.S.—Art-Graphic Design Track**

<u>1st Semester</u>		<u>Hours</u>	<u>2nd Semester</u>		<u>Hours</u>
ART 104	Drawing I	3	ART 105	Drawing II	3
ART 109	Design Principles I	3	ART 110	Design Principles II	3
ARTG 115	Intro to Computer Graphics	3	ARTG 121	Typography I	3
ENGL 101	College Composition	3	ENGL 102	College Composition	3
RELB	Area B, Religion	3	COMM 135	Intro to Public Speaking	3
PEAC	Elective	1	PEAC 225	Fitness for Life	1
		16			16

**Character Animation Track (61 Hours)**

The B.S. in Art-Graphic Design—Character Animation is designed for students who will progressively pursue a career in this popular medium. Majors will work with the finest 3D animation technology. They will develop the working skills required in the visual effects and animation industry. Both traditional and contemporary methods will be used. Two areas of focus are offered: character animation and technical direction in animation.

<u>Character Animation Track</u>		<u>Hours</u>	<u>Required Cognates</u>		<u>Hours</u>
	Design Core	29	ARTF 215	Lighting	3
ART 206	Drawing III - Anatomy	3	ARTF 234	Cinematography I	3
ART 324	3D Design Materials & Tech	3	COMM 135	Intro to Public Speaking	3
ART 325	Sculpture	3	COMM 326	Film Evaluation	3
AART 105	Principles of Animation I	2	ENGL 335	Biblical Literature	3
AART 106	Principles of Animation II	3			
AART 210	Motion Design & Compositing	3	<u>Recommended General Education</u>		
AART 215	3D Animation	3	AREA A	ENGL 101, 102	6
AART 315	Advanced Animation	3	AREA B	RELB 125, RELT 225, RELT 458, Elective	12
AART 320	Post Production	3	AREA C	HIST 359, 386, PLSC 471	9
AART 425	Senior Animation Project	6	AREA D	ART 318	3
			AREA E	BIOL 424 or PHYS 317, ERSC 105	6
			AREA F	Electives	5
			AREA G	ENGL 313, 314, PEAC 225 PEAC Elective (1 hour)	8

**Technical Direction in Animation Track (58 Hours)**

This track requires a more rigorous mathematics background and is specifically suited for those interested in the programming aspects of animation.

<u>Technical Direction in Animation Track</u>		<u>Hours</u>	<u>Required Cognates</u>		<u>Hours</u>
	Design Core	29	ARTF 215	Lighting	3
ART 206	Drawing III - Anatomy	3	ARTF 234	Cinematography I	3
ART 324	3D Design Materials & Tech	3	COMM 135	Intro to Public Speaking	3
AART 105	Principles of Animation I	2	CPTR 314	Data Struc, Algorithms, & Knowledge Systems	4
AART 106	Principles of Animation II	3	CPTR 425	Computer Graphics	3
AART 210	Motion Design & Compositing	3	MATH 182	Calculus II	3
AART 215	3D Animation	3			
AART 315	Advanced Animation	3			
AART 320	Post Production	3			
AART 425	Senior Animation Project	6			
			<u>Recommended General Education</u>		
			AREA A	ENGL 101, 102 MATH 120, 121, CPTE	14
			AREA B	RELB 125, RELT 225, RELT 458, Elective	12
			AREA C	HIST 359, 386, PLSC 471	9
			AREA D	COMM 326	3
			AREA E	BIOL 424 or PHYS 317, ERSC 105	6
			AREA F	Electives	5
			AREA G	PEAC 225 PEAC Elective (1 hour)	2

Sample Freshman Year Sequence

**B.S. Art—Character Animation Track &  
Technical Direction in Animation Track**

<u>1st Semester</u>		<u>Hours</u>	<u>2nd Semester</u>		<u>Hours</u>
ART 104	Drawing I	3	ART 105	Drawing II	3
ART 109	Design Principles I	3	ART 110	Design Principles II	3
ARTG 115	Intro to Computer Graphics	3	AART 106	Principles of Animation II	3
AART 105	Principles of Animation I	2	ENGL 102	College Composition	3
ENGL 101	College Composition	3	RELB 125	Life & Teachings	3
PEAC	Elective	1	PEAC 225	Fitness for Life	1
		15			16

**Major—B.S. Film Production (54 Hours)**

The major in Film Production is for those students who want to pursue a career in film, video, or commercial production. The program is designed to enable students to fill decision making positions and create or influence the content of the projects they work on. On graduating, each student will have two short film productions and a feature length screenplay in his/her portfolio.

<u>Required Courses</u>		<u>Hours</u>	<u>Required Cognates</u>		<u>Hours</u>
ART 104	Drawing I	3	BRDC 202	Digital Audio Production	3
ART 109	Design Principles I	3	COMM 135	Intro to Public Speaking	3
ART 110	Design Principles II	3	COMM 326	Film Evaluation	3
ART 223	Principles of Color	2	JOUR 125	Intro to Photography	3
ARTF 112	Film Pre-Production I	3			
ARTF 114	Film Pre-Production II	3	<u>Required General Education</u>		
ARTF 215	Lighting	3	AREA A	ENGL 101, 102; CPTE 105-107 (MATH 100 and above)	9-12
ARTF 234	Cinematography I	3	AREA B	RELB 125; RELT 225; RELT 458(W); Elective	12
ARTF 235	Cinematography II	3	AREA C	HIST 174, 359; PLSC 472(W)	9
ARTF 238	Motion Design & Compositing	3	AREA D	ART 318(W); ENGL 216	6
ARTF 320	Post Production	3	AREA E	BIOL 422 or PHYS 317; ERSC 105	6
ARTF 326	Screenwriting I	3	AREA F	SOCI 150; HLED 173	5
ARTF 328	Screenwriting II	3	AREA G	PEAC 225; PEAC Elective (1 hour)	2
ARTF 353	Documentary Filmmaking	3			
ARTF 422	Directing I	3			
ARTF 424	Directing II	3			
ARTF 445	Media Industry Trends	1			
ARTG 115	Intro to Computer Graphics	3			
ARTG 212	Advanced Computer Graphics	3			

Sample Freshman Year Sequence  
**B.S. Film Production**

<u>1st Semester</u>		<u>Hours</u>	<u>2nd Semester</u>		<u>Hours</u>
ART 104	Drawing I	3	ART 110	Design Principles II	3
ART 109	Design Principles I	3	ART 223	Principles of Color	2
ARTF 112	Film Pre-Production I	3	ARTF 114	Film Pre-Production II	3
JOUR 125	Intro to Photography	3	ARTG 115	Intro to Computer Graphics	3
ENGL 101	College Composition	3	ENGL 102	College Composition	3
PEAC	Elective	1	RELB 125	Life & Teachings	3
		<u>16</u>			<u>17</u>

**Major—A.S. Graphic Design (30 Hours)**

<u>Required Courses</u>		<u>Hours</u>	<u>Required Cognate</u>		<u>Hours</u>
ART 104	Drawing I	3	COMM 135	Intro to Public Speaking	3
ART 109-110	Design Principles I, II	3,3	TECH 145	Intro to Graphic Arts	3
ART 223	Color Principles	2			
ART 345	Contemporary Art (W)	3	<u>Recommended General Education</u>		
ARTG 115	Intro to Computer Graphics	3	AREA D	COMM 326	3
ARTG 210	Vector Graphics Design	3	AREA F	BUAD 128	3
ARTG 212	Advanced Computer Graphics	3			
ARTG 339	Publication Design	3			
ARTG 499	Senior Project	1			
ARTG	Elective	3			

Sample Freshman Year Sequence  
**A.S. Graphic Design**

<u>1st Semester</u>		<u>Hours</u>	<u>2nd Semester</u>		<u>Hours</u>
ART 104	Drawing I	3	ART 110	Design Principles II	3
ART 109	Design Principles I	3	ART 223	Color Principles	2
ARTG 115	Intro to Computer Graphics	3	ARTG 210	Vector Graphics Design	3
ENGL 101	College Composition	3	ENGL 102	College Composition	3
	RELB Elective	3	COMM 135	Intro to Public Speaking	3
	PEAC Elective	1	PEAC 225	Fitness for Life	1
		<u>15</u>			<u>15</u>

**Minor—Art (18 Hours)**

<u>Required Courses</u>		<u>Hours</u>
ART 104-105	Drawing I, II	6
ART 109	Design Principles I	3
	<i>Select one of the following</i>	
	<i>ART course:</i>	
ART 318	Art Appreciation (W)	3
ART 342	Renaissance Art History (W)	3
ART 344	Ancient Art History (W)	3
ART 345	Contemporary Art (W)	3
ART 349	Medieval Art History (W)	3
	Electives	3
	Upper Division Electives	3

**Minor—Art-Graphic Design  
 (21 Hours)**

<u>Required Courses</u>		<u>Hours</u>
ART 104	Drawing I	3
ART 109	Design Principles I	3
ART 345	Contemporary Art (W)	3
ARTG 115	Intro to Computer Graphics	3
ARTG 210	Vector Graphics Design	3
ARTG 212	Advanced Computer Graphics	3
ARTG 339	Publication Design	3

**STUDIO ART**

**ART 101. Introduction to Drawing (G-1) 3 hours**

A course designed for the general education student or the art student who has had no formal training in drawing or who does not have a portfolio of their art work. This course introduces the beginning student to the basic principles of drawing such as perspective, value, and form. Does not apply to the major.

**ART 104. Drawing I (G-1) 3 hours**

The objective of this class is to introduce the beginning art student to the elements and principles of art focusing on drawing using a ten value scale, one, two, and three point perspective, and exploring character of line using various pencils, charcoal, conte crayon, and ink. The majority of the assignments are carried on in the drawing studio using set-ups set by the instructor. In addition to drawing done in class, daily sketching and finished drawings done outside of class are required. Maintenance of a journal-sketch book documenting the creative process is required with a minimum of one sketch per school day.

**ART 105. Drawing II (G-1) 3 hours**

*Prerequisite:* ART 104.

This course emphasizes three point and multiple perspective, modeling, and composition. During the first half of the course the students draw in the studio setting up their own lighting and still lifes. Texture, composition, and reflection is focused on during the second half of the course by drawing outdoors from the landscape. In addition to drawing in class, daily sketching, and finished drawings done outside of class are required. Maintenance of a journal-sketch book as in Drawing I is required.

**ART 109. Design Principles I (G-1) 3 hours**

The most fundamental course in design. The student learns how principles of design and elements are used in composition. The main focus of the course is to create an individual and separate understanding of elements and then work collectively with principles and elements for superior design.

**ART 110. Design Principles II (G-1) 3 hours**

*Prerequisite:* ART 109

A more advanced course in design that focuses on three dimensional design using the cube as a basic structure. The basic elements are added or subtracted to the cube to gain a more complete example of dimensional space.

**ART 206. Drawing III - Anatomy 3 hours**

*Prerequisites:* ART 104, 105.

A course designed for fine art majors and animators that focuses on the study of the structure of the human body for the purpose of becoming visually sensitive to all the deformations on the surface with respect to form and light during movement and be able to draw from the live model both posed and during motion. This course includes a lab. Daily sketching and one portfolio quality finished drawing per week are required in addition to drawing done in class.

**ART 207. Drawing IV 3 hours**

*Prerequisites:* ART 104, 105, 206.

This course is devoted to the advanced study of multiple point perspective in the urban setting and to drawing the landscape as well. Weekly field trips are taken to draw on location.

**ART 221. Painting I (G-1) 3 hours**

*Prerequisites:* ART 104, 105, 109, 223 or permission of instructor.

A course designed to give the student a basic understanding of the material paint. The student is exposed to portraiture, still life, landscape, and the objective forms of painting with an emphasis on basic composition.

**ART 222. Painting II (G-1) 3 hours**

*Prerequisite:* ART 221.

This intermediate course is designed to allow the painting student to explore the styles and techniques of the masters focusing on light, brush strokes, glazes, and color.

**ART 223. Principles of Color (G-1) 2 hours**

A basic course in the study of the phenomenon of color as it applies to the realm of the visual arts with emphasis of the relationships and interactions of colors.



**ART 228. Watercolor I 3 hours**

*Prerequisites:* ART 104,105 or permission of the instructor.

A course designed to give the student a basic understanding of the techniques of transparent watercolor. The student studies brush-strokes, painting surfaces, paint characteristics, masking, and the overlay of colors using the white surface for tinting. A variety of subjects will be studied that require specific painting techniques in rendering surface textures such as water, clouds, and trees.

**ART 230. Introduction to Art Experiences 2 hours**

A course designed to give education majors who don't have an art background an introduction to the creative art process and hands-on experience with a variety of art media and materials. Emphasis will be given to the aesthetic expression, media exploration, and art appreciation. Attention will also be given to the development of lesson plans that incorporate an artistic use of media, design, and composition. A lab fee of \$50 is charged in addition to tuition. This course does not apply on a major or count toward any major or minor in the School of Visual Arts and Design.

**ART 235. Ceramics (G-1) 3 hours**

Fundamentals of the preparation and use of clay. Methods of fabrication from hand building to wheel-thrown wares, chemistry and application of glazes, and stacking and firing of kilns. May be repeated for credit. A \$65 fee is applied toward necessary supplies.

**ART 238. Introduction to Art Therapy 3 hours**

*Prerequisites:* ART 105, 109; PSYC 124, 128.

An introductory course designed to introduce the pre-art therapy student to the field and practice of Art Therapy. A minimum of thirty contact hours in the practice setting of Art Therapy with hands on experience is required.

**ART 300. Printmaking (G-1) 3 hours**

*Prerequisite:* ART 104 or permission of instructor.

A course designed to give the art major experience in printmaking media. Relief, intaglio, and silk-screen will be covered. Course will be taught in odd years. A lab fee of \$75 will be charged in addition to tuition.

**ART 308. Drawing V 3 hours**

*Prerequisites:* ART 104, 105, 206, 207.

An advanced course for the drawing or painting focused student where a personal style of drawing and a body of work focused on content are developed.

**ART 310. Painting III (G-1) 3 hours**

*Prerequisite:* ART 222 or permission of instructor.

An advanced class in painting in which the student begins his or her personal idea search. It is expected that the student will develop content in this class that will be developed over the next two years. Constancy in style and focus are expected resulting in professional portfolio pieces.

**ART 324. 3D Design Materials and Techniques 3 hours**

An exploration of various materials such as Styrofoam, fiberglass, rubber mold, plastic, and wood used to create three-dimensional forms will be focused on through the use of the primary technical methods of subtraction, manipulation, addition, and substitution. Attention to armatures and joints for making movable parts will also be given. A lab fee of \$150 is charged in addition to tuition.

**ART 325. Sculpture 3 hours**

*Prerequisite:* ART 104 or permission of instructor.

Introduction to the problems of form in sculpture and three-dimensional design using various media such as clay, plaster, wood, and metal casting. A lab fee of \$150 is charged in addition to tuition.

- ART 328. Advanced Watercolor** **3 hours**  
*Prerequisite:* ART 228.  
Advanced problems in watercolor technique where a personal style of painting and a body work focused on content is developed.
- ART 331. Illustration Methods** **3 hours**  
*Prerequisite:* ART 105.  
Students will learn illustration techniques using pencils, ink, markers, colored pencils, and photo retouching.
- ART 410. Painting IV** **3 hours**  
*Prerequisite:* ART 221 or permission of instructor.  
A continuation of portfolio development from Painting III with an emphasis on more mature studio practices such as time and portfolio management. Continuing the same content as in Painting III.
- ART 412. Preparing to Meet the Firms** **1 hour**  
This course is made up of a series of topics presented in a seminar setting to provide students with necessary tools to actively pursue and acquire internships and jobs. Topics will include but are not limited to: Résumés, Networking, Corporate Climate, Interviewing, Dress, Portfolios, Company Research, Etiquette. Besides listening to guest presentations, opportunities will exist to interact with guest lecturers and teachers about thoughts and theories regarding the area of job acquisition.
- ART 265/465. Topics in Art** **1-3 hours**  
Selected areas in art such as watercolor, printmaking, concept drawing, stage set design, advanced figure drawing, cartooning, and other related topics are chosen each semester as the topic of focus.
- ART 491. Graphic Design Practicum** **1-3 hours**  
Students will work in a graphics-related business for a minimum of 40 clock hours per credit hour with employer evaluation. Students must maintain a log sheet and samples of work.
- ART 295/495. Directed Study** **1-3 hours**  
For students electing to take ART 295, permission of the teacher must be obtained. ART 495 is for majors and minors only.  
The course is designed for students who wish directed study or for a group of students who wish a special course not taught under the regular class offering. Students taking the class as directed study may choose from art history, ceramics, design, drawing, painting, printmaking, and sculpture. (Students must have had maximum classes offered in area.) This course also includes credit offered by the Art Department on directed study tours. May be repeated for credit up to four times.
- ART 499. Senior Project** **1 hour**  
Major projects in area of interest for seniors and preparation of permanent portfolio of college art work.

## ART HISTORY

- ART 218/318. Art Appreciation (D-3) (W)** **3 hours**  
Lecture and travel seminar. Survey and appreciation course of art history from pre-historic to modern times. One class is offered in the fall semester, with two hours per week lecture, and the week of Thanksgiving spent in and New York City visiting major art museums. When offered in the first summer session, there will be one week of two-hour lectures and two weeks of travel and museum visits. There is an additional charge for travel. Students will be required to write a summary paper. Students taking the class for upper division credit will be required to write a research paper.
- ART 342. Renaissance Art History (D-3) (W)** **3 hours**  
A study of arts of western civilization during Renaissance times with an emphasis on the pivotal figures in Art History.

**ART 344. Ancient Art History (D-3) (W)** **3 hours**  
A study of the arts of western civilization from antiquity to the mid-600's A.D. with an emphasis on pivotal figures in art history.

**ART 345. Contemporary Art (D-3) (W)** **3 hours**  
Nineteenth- and twentieth-century developments in European and American arts. (Fall)

**ART 349. Medieval Art History (D-3) (W)** **3 hours**  
A study of the arts of western civilization during Medieval times with an emphasis on the pivotal figures in Art History.

### COMPUTER GRAPHICS

**ARTG 115. Introduction to Computer Graphics (G-2)** **3 hours**  
*Pre- or Co-requisite:* ART 109.  
An introductory, creative imaging course for those interested in professional creative visual art fields such as graphic design, film, animation, and visual communication. This course introduces students to the following software; FreeHand, Illustrator, Quark Xpress, PageMaker, and Photoshop.

**ARTG 121. Typography I** **3 hours**  
*Prerequisites:* ART 109; ARTG 115.  
An introductory course on type history, letter anatomy, classic and modern typefaces, styles and attributes such as leading, kerning, alignment, etc. The students will design their own typeface based on an existing one or create an original.

**ARTG 122. Typography II** **3 hours**  
*Prerequisite:* ARTG 121.  
A course dealing with the introduction of other visual elements such as photographs, illustrations, graphs, and graphics into the typographical design. Emphasis is placed on the synergistic relationship between visuals and type that focuses on complementary form and style within the context of a specific message to be communicated.

**ARTG 210. Vector Graphics Design (G-2)** **3 hours**  
*Prerequisite:* ARTG 115 or permission of the instructor.  
An intermediate course designed to develop skills for producing vector based digital art. Students with a basic knowledge of vector graphic concepts will gain a comprehensive understanding of the uses of drawing programs such as Illustrator and FreeHand with an emphasis on the adaptation of design principles to the 2-D digital environment.

**ARTG 212. Advanced Computer Graphics** **3 hours**  
*Prerequisite:* ARTG 210, ART 110, or permission of the instructor.  
In this course the graphic design student will address color correction, scanning resolution, image restoration, coloring photographs, collage and montage techniques, masking an effective use of filters and special effects on images that will appear on the Internet, interactive multi-media projects, and various printed media.

**ARTG 322. Interactive Media I** **3 hours**  
*Prerequisites:* ART 110; ARTG 115.  
This course covers graphic design for internet web sites by focusing on design specifications unique to HTML. Macromedia Dreamweaver will be the authoring software to design, create, edit, and publish interactive web pages. Emphasis will be on visual design such as digital/monitor color theory, animation, sound, and typography as it relates to interface design.

**ARTG 324. Editorial Design** **3 hours**  
*Prerequisite:* ARTG 212.  
A course that deals with the designing of text blocks by creating columns, master pages, style sheets, drop caps, headings, etc. achieving professionally eye catching layouts and spreads.

- ARTG 326. Digital Imaging** **3 hours**  
*Prerequisite:* ARTG 212 or permission of instructor.  
In this course the student will explore studio photography techniques with digital SLR cameras. Emphasis will be given to image enhancement, stylization, and compositing based on an advance knowledge of Photoshop.
- ARTG 332. Advertising Design** **3 hours**  
*Prerequisite:* ARTG 212.  
This course deals with the development of a creative concept used to promote a product with a variety of computer generated visual images. The class is grouped in teams which create and present a professional looking advertising campaign. The course ends with a general critique of the entire project.
- ARTG 333. Packaging** **3 hours**  
*Prerequisite:* ARTG 212.  
A course in designing effective packaging for commercial products with consideration to color, type, and graphic images applied to 3D form with a specific message in mind directed to a specific market.
- ARTG 339. Publication Design (G-1)** **3 hours**  
*Prerequisite:* ART 324.  
A course in which the student deals with process and spot colors, different file formats, text and images producing portfolio quality examples of fliers, brochures, pamphlets, magazines, book covers, CD covers, and posters.
- ARTG 420. Corporate Identity** **3 hours**  
*Prerequisite:* ARTG 212.  
A course in which a logo is created as a base for the development of an identity system which an organization will project on various means of visual communication.
- ARTG 422. Interactive Media II** **3 hours**  
*Prerequisite:* ARTG 322.  
Students will learn how to make interactive web sites using Macromedia Flash and a variety of other tools. We will cover advanced principles for internet design and how to implement designs using various software packages. Topics covered include design and creation of rollovers, gif animations and flash movies with intermediate Action Scripting.
- ARTG 425. Multi-Media I** **3 hours**  
*Prerequisite:* ARTG 212.  
This course covers the steps and issues in creating a formalized multi-media design and publishing onto CD. Areas covered are storyboarding for graphical look, interactive storyboards, flowcharting, dealing with software and hardware constraints, and preparation of a design document. Emphasis on shaping an idea to a well thought-out design that works as a multimedia experience.
- ARTG 427. Multi-Media II** **3 hours**  
*Prerequisite:* ARTG 425.  
This course continues on with the design and refinement of a student's multimedia project from Multimedia I. Program control through Director's scripting language, Lingo, will be explored in much more detail as well as advanced media creation and acquisition, such as quicktime vs. movies. Knowledge of video and audio production, macromedia flash, and digital imaging are strongly recommended.
- ARTG 430. Advanced Concepts in Graphic Design.** **3 hours**  
*Prerequisite:* Senior standing in Graphic Design major.  
Integration of graphic design principles with research, strategic planning, creative problem solving with the objective of presenting a visual communication as applied to contemporary advertising and editorial design problems.

**ARTG 265/465. Topics in Computer Graphics** **1-3 hours**

Participation in workshops and seminars offered by active professional graphic designers and adjunct faculty. The presentations are offered in an intensive block two to three times per semester. Selected topics include all areas related to the field of Graphic Design. A lab fee of \$50 is charged in addition to tuition. (Winter)

**ARTG 491. Graphic Design Practicum** **1-3 hours**

Students will work in a graphics related business for a minimum of 40 clock hours per credit hour with employer evaluation. Students must maintain a log sheet and samples of work.

**ARTG 499. Senior Project** **1 hour**

Major projects in area of interest for seniors and preparation of permanent portfolio of college at work.

**ANIMATION****AART 105. Principles of Animation I** **2 hours**

This is a course that offers a broad overview and history of the animation process through which a student begins by creating an idea and develops it through the stages of writing, storyboarding and designing the visual images that convey the idea.

**AART 106. Principles of Animation II** **3 hours**

*Prerequisite:* AART 105.

This course focuses on exploring the basics of timing and movement through the production of short animated videos by stop motion technique that includes animatics, lip synching, and sound design.

**AART 210. Motion Design and Compositing** **3 hours**

See ARTF 238 for course description.

**AART 215. 3D Animation** **3 hours**

*Prerequisites:* AART 105, 106, 210.

Students in this course will deepen their understanding of 3D Animation and delve deeper into the technical aspects of 3D. Focus is on learning Maya and related technologies such as 3D digitizers and motion capture devices.

**AART 217. 3D Character Animation II** **3 hours**

*Prerequisites:* AART 105, 106, 210, 215.

This class emphasizes the application of animation principles to 3-D characters, resembling digital puppets, using Alias/Wavefront Maya to create and articulate them.

**AART 315. Advanced Animation** **3 hours**

*Prerequisites:* AART 105, 106, 210, 215.

The focus of this class is character animation using Alias-Wavefront Maya. Students will assemble characters resembling digital puppets and then learn how to articulate them using Maya's powerful animation tools.

**AART 317. Advanced Animation II** **3 hours**

*Prerequisite:* AART 316.

In this course, students focus on actively engaging in a group animation project from the first stages of development through the final renderings of a short film.

**AART 320. Post Production** **3 hours**

See ARTF 320 for course description.

**AART 425. Senior Animation Project** **6 hours**

*Prerequisites:* AART 105, 106, 210, 215, 315, 320.

In the final semester of the senior year graduating students will prepare a demo reel reflecting all the work done in previous classes and prepare for jobs and internship interviews.

**AART 265/465. Topics in Animation** **1-3 hours**

Full participation in workshops and seminars presented by active professionals in the field and adjunct faculty. The presentations are offered in intensive blocks over the weekends two to three times per semester. Selected topics are related to all areas of the animation field. A lab fee of \$75 in addition to tuition is charged. (Winter)

**AART 292/492. Internship in Animation** **1-3 hours**

*Prerequisite:* Acceptance by a professional studio.

Professional work experience in an animation production environment for a minimum of 100 clock hours per credit hour with supervisor evaluation. Students will maintain a log sheet and samples of work. May be repeated.

### FILM PRODUCTION

**ARTF 112. Film Pre-Production I** **3 hours**

This course introduces the film student to the principles of visual storytelling. Students will learn about storyboarding, shot flow, location scouting, and talent screening.

**ARTF 114. Film Pre-Production II** **3 hours**

*Prerequisite:* ARTF 112

This course introduces students to the standard film budgeting and scheduling processes. Attention is given to the different unions and guilds, as well as how to plan a production to meet scheduling demands.

**ARTF 265. Topics in Film Production** **1-3 hours**

Full participation in workshops and seminars presented by active professionals in the field. The presentations are offered in intensive blocks over the weekends two to three times per year. Selected topics are related to all areas of the film production field. A lab fee of \$75 in addition to tuition is charged.

**ARTF 215. Lighting** **3 hours**

*Prerequisite:* ART 104 or permission of instructor.

Students learn the fundamentals of how to use light to create moods and effects.

**ARTF 234. Cinematography I** **3 hours**

*Co-requisites:* ARTF 215 and permission of instructor.

This course is designed to introduce animation and film production students to the principles and tools of narrative film making, including the use of 16mm film cameras and digital video cameras. Lab fee \$200.

**ARTF 235. Cinematography II** **3 hours**

*Prerequisite:* ARTF 234. *Co-requisite:* ARTF 320.

This course continues instruction in the craft of capturing moving images with 16mm film and digital video cameras. The course is project-oriented, and students will work with seniors enrolled in ARTF 424 to produce complete short films. Lab fee \$200.

**ARTF 238. Motion Design and Compositing** **3 hours**

*Prerequisite:* ARTG 212.

In this course, graphic design, animation, and film students will explore animated design, 2-D animation, advanced post production, compositing, and CGI compositing techniques to create moving graphics for production.

**ARTF 320. Post Production** **3 hours**

*Prerequisite:* ARTG 212. *Co-requisite:* ARTF 235.

Students will learn non-linear film editing techniques. Special attention is paid not only to technical proficiency but to the pacing and overall flow and continuity of scenes.

**ARTF 326. Screenwriting I** **3 hours**

*Prerequisites:* ENGL 101, 102

This is intended for Film Production and Animation students to develop skills in the art of writing for the screen. Attention will be given to audience, theme, character, plot construction, dramatic structure, dialogue, and elements of film space and timing.

**ARTF 328. Screenwriting II** **3 hours**

*Prerequisite:* ARTF 326.

Students write several short screenplays, as well as one feature length screenplay intended for portfolio use.

**ARTF 353. Documentary Film making** **3 hours**

Students produce a short documentary film and analyze documentary films paying special attention to the kinds of challenges present for the documentary film maker.

**ARTF 422. Directing I** **3 hours**

*Prerequisite:* ARTF 328.

Film students will be introduced to fundamentals of acting and directing as they direct each other in short scenes. Attention will also be given to how to communicate clearly with the cast and key department heads.

**ARTF 424. Directing II** **3 hours**

*Prerequisite:* ARTF 422.

Film majors will work with ARTF 245 students to produce complete short films suitable for portfolio use.

**ARTF 445. Media Industry Trends** **1 hour**

*Prerequisite:* ARTF 422.

Film production majors study the industry as a whole in conjunction with preparing portfolios suitable for job placement in the area of their choice.

**ARTF 492. Film Production Internship.** **3 hours**

*Prerequisite:* Completion of at least half of the hours required for a major in film production.

Students will work on a project in the film industry during the summer, preferably an 8 to 12 week period between the junior and senior year. At least 270 clock hours of work experience are required.

(A-2) (W) See pages 24-25 and 27-31 for general degree and general education requirements.

# INTERDEPARTMENTAL PROGRAMS

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## **BACHELOR OF SCIENCE IN MEDICAL SCIENCE**

Adviser: Stephen A. Nyirady

A Bachelor of Science Degree in Medical Science will be conferred upon students not already in possession of a bachelor's degree who satisfy the following three conditions:

1. Complete 93 semester hours in an accredited undergraduate university program of which at least the last 30 were taken in residence at Southern Adventist University and at least 12 of which were at the upper division level.
2. Meet the general education requirements equivalent to those outlined for the current Medical Technology program.
3. Provide certification from an accredited professional school of dentistry, medicine, or optometry that the first year of the respective professional program has been successfully completed and that the applicant is eligible to continue.

Request for the conferral of this degree is made to the Director of Records and Advisement.

## **GENERAL STUDIES**

Advisement Coordinator: Sharon Rogers

The Associate of Arts and Associate of Science degrees with a major in General Studies are designed for students who have not made a career decision at the time they enter the University. These degrees offer them an opportunity to earn a large part of the general requirements for a baccalaureate degree while leaving some semester hours free for exploration in areas of their choice.

## **ASSOCIATE OF ARTS DEGREE IN GENERAL STUDIES**

Major: The completion of the general education requirements for the Bachelor of Arts degree with the exception: Six hours instead of 12 will be required for Area B, Religion. Required courses are COMM 135, PEAC 225 and CPTC 100, 106, 107. Six hours of an elementary foreign language must be included unless two units of the same language were earned in high school. A minimum total of 64 semester hours with a cumulative minimum grade point average of 2.00 is required. Students who plan to eventually complete a bachelor's degree should include some upper division credit and a "W" (writing emphasis) course in the second semester of their second year.

\*Six hours of elementary foreign language must be included unless two units of the same language were earned in high school.



## 272 INTERDEPARTMENTAL PROGRAMS

### Typical Sequence of Courses for A.A. General Studies

<u>YEAR 1</u>		<u>Semester</u>		<u>YEAR 2</u>		<u>Semester</u>	
		<u>1st</u>	<u>2nd</u>			<u>1st</u>	<u>2nd</u>
CPTE 100	Computer Concepts		1	COMM 135	Intro to Public Spkg		3
ENGL 101-102	College Comp	3	3	CPTE 105, 106	Spreadsheet/Datab		2
PEAC 225	Fitness for Life	1			Area A, Math	0-3	
	Area B, Religion	3			Area B, Religion	3	
	Area C, History	3	3		Area C, Govt/Econ		3
	Area E, Nat Sci	3			Area D, Lit	3	
	Area F, Beh Sci		3		Area E, Nat Sci	3	
	Area G-1		3		Area F, Beh Sci		2
	Electives	<u>3</u>	<u>3</u>		Area G, PEAC Skills	1	
		16	16		Foreign Language	3	3
					Elective		<u>3</u>
						<u>16</u>	<u>16</u>

See pages 24-25 and 27-31 for general degree and general education requirements. Note especially requirements for make-up of any admissions deficiencies.

### ASSOCIATE OF SCIENCE DEGREE IN GENERAL STUDIES

Major: The completion of the general education requirements for the Bachelor of Science degree with the following exception: Six hours instead of 12 will be required for Area B, Religion. Required courses are COMM 135, PEAC 225 and CPTE 100, 106, 107. A minimum total of 64 semester hours with a cumulative minimum grade point average of 2.00 is required. Students who plan to eventually complete a bachelor's degree should include some upper division credit and a "W" (writing emphasis) course in the second semester of their second year.

### Typical Sequence of Courses for A.S. General Studies

<u>YEAR 1</u>		<u>Semester</u>		<u>YEAR 2</u>		<u>Semester</u>	
		<u>1st</u>	<u>2nd</u>			<u>1st</u>	<u>2nd</u>
CPTE 100	Computer Concepts		1	COMM 135	Intro to Public Spkg		3
ENGL 101-102	College Comp	3	3	CPTE 105, 106	Spreadsheet/Database		2
PEAC 225	Fitness for Life	1			Area A, Math	0-3	
	Area B, Religion	3			Area B, Religion	3	
	Area C, History	3	3		Area C, Govt/Econ		3
	Area E, Nat Sci	3			Area D, Lit	3	
	Area F, Beh Sci		3		Area E, Nat Sci	3	
	Area G-1		3		Area F, Beh Sci		2
	Area G-1		1		Area G, PEAC Skills		1
	Elective	<u>3</u>	<u>3</u>		Elective	<u>7</u>	<u>2</u>
		16	16			16	16

See pages 24-25 and 27-31 for general degree and general education requirements. Note especially requirements for make-up of any admissions deficiencies.

# NON-DEGREE PREPROFESSIONAL PROGRAMS

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Preprofessional and pretechnical curricula are offered in a wide variety of fields. Below are listed the curricula most frequently chosen. If other preprofessional programs are desired, faculty advisors are prepared to assist the student in working out a satisfactory sequence of courses needed to meet the admission requirements of the chosen professional school.

## **ANESTHESIA (CRNA)**

Adviser: L. Phil Hunt

Registered nurses who are experienced and comfortable working in critical care areas may become registered nurse anesthetists. Graduation from an approved program of nursing and a valid nursing license is required. Additional requirements may be determined by consulting the School of Nursing.

## **DENTISTRY**

Adviser: Stephen A. Nyirady

Pre-dental training in college/university requires a minimum of three years of study; however, a preference is given to those who have completed a fourth year, earning a bachelor's degree. Students may major in the field of their interest. Although a thorough background in the biological and physical sciences is essential to the study of dentistry, a broad educational background in the humanities is desirable. Upper division biology courses are recommended to prepare for the Dental Admissions Test and for the first year of basic science courses in dental school.

Application to dental school should be made one year previous to the one for which admission is desired. Successful applicants should have a minimum GPA of 3.00 in both science and non-science courses as well as satisfactory performance on the Dental Admissions Test. Information regarding the Dental Admission Testing Program may be obtained from the American Dental Association, 211 East Chicago Avenue, Chicago, IL 69611 or on the web (<http://ada.org/prof/ed/testing/dat.asp>).

The following courses must be included to meet the minimum requirements for admissions to the LLU School of Dentistry:

BIOL 151-152 .....	8 hours
CHEM 151-152, 311-312 .....	16 hours
ENGL 101-102 .....	6 hours
PHYS 211-212, 213-214 .....	8 hours

The following courses are strongly recommended: Introduction to Dentistry, Cell and Molecular Biology, Nutrition, Microbiology, Histology, Biochemistry, Psychology, Accounting/Management, and Ceramics/Sculpture.

**LAW**

Adviser: Ben McArthur

Students interested in the study of law as a profession should become acquainted with the entrance requirements of various law schools. This will make possible the planning of a preprofessional program which will qualify the student for admission to several schools.

It is a general requirement that students complete a bachelor's degree before entering law school. Although no particular major is required, five fields should be especially considered by the student serious about law school. These are: business, history, English, journalism, and behavioral science. Certain courses recommended by all law schools include American history, freshman composition, principles of accounting, American government, principles of economics, English history, business law, and mathematics. Pre-law students should concentrate on developing their analytical, verbal, and writing skills.

Southern Adventist University offers a Political Economy minor, which combines an interdisciplinary selection of courses helpful for law school preparation. This eighteen-hour minor consists of:

- |    |          |                                |           |
|----|----------|--------------------------------|-----------|
| 1. | ECON 224 | Principles of Economics        | 3 hours   |
| 2. | PLSC 254 | American Government            | 3 hours   |
| 3. | PLSC 471 | Classics of Western Thought I  | <u>OR</u> |
|    | PLSC 472 | Classics of Western Thought II | 3 hours   |
| 4. | ENGL 313 | Expository Writing             | 3 hours   |

Plus six hours of electives selected from the following courses:

- |     |               |  |
|-----|---------------|--|
| 5.  | ACCT 221      | Principles of Accounting                           |
| 6.  | ECON 225      | Principles of Economics                            |
| 7.  | BUAD 358      | Legal, Ethical, and Social Environment of Business |
| 8.  | BUAD 339      | Business Law                                       |
| 9.  | HIST/PLSC 357 | Modern America                                     |
| 10. | HIST 374      | History of England                                 |
| 11. | JOUR 427      | Mass Media Law and Ethics                          |
| 12. | COOP 265/465  | Cooperative Education (3 Hours)                    |

Such coops would include work with one of the following: a lawyer, a legal clinic, a public defender's office, a state or U.S. attorney's office.

Information about preparation for law school may be obtained from the Section of Legal Education and Admissions to the Bar, American Bar Association, 1155 East 60th Street, Chicago, Illinois 60637. For information about the Law School Admissions Test, see the pre-law adviser.

**MEDICINE**Advisers: Joyce Azevedo, Ann Foster, Stephen A. Nyirady, Joel Ongaro,  
Rhonda Scott-Ennis, Keith Snyder

Secondary school students who look forward to a career in medicine are advised to include mathematics and science courses during their high school years.

Most applicants complete a Bachelor's Degree prior to entrance into medical school. Exceptional students may be eligible to apply after completion of a minimum of 85 semester hours. Applicants for admission to the Loma Linda University School of Medicine should maintain a grade point average of at least 3.50 in both science and non-science courses. The following courses without an asterisk must be included in the applicant's academic program. Medical schools generally do not accept CLEP credits

for these basic science courses. Classes with (\*) asterisks in biology, chemistry, and mathematics are recommended.

BIOL 151-152, 313*, 316*, 330*, 340*, 412, 416*, 417*, 418* . . . . .	8 hours
CHEM 151-152, 311-312, 341* . . . . .	16 hours
ENGL 101-102 . . . . .	6 hours
MATH 120, 121, 181* . . . . .	3 hours
PHYS 211-212, 213-214 . . . . .	8 hours
Religion . . . . .	12 hours

It is recommended that students plan a curriculum that includes study of the humanities and social sciences to provide a solid preparation for the future role of the physician.

Applicants are also encouraged to obtain experience where they are directly involved in the providing of health care. The Biology Department collaborates with Chattanooga's Erlanger Medical Center in a premedical preceptorship program. This program provides the opportunity for upper division pre-medical students to shadow resident physicians in the hospital for up to 24-hour periods.

The applicant is required to have taken the new Medical College Admission Test (MCAT) prior to consideration by the admissions committee. This exam is administered twice a year—in August and April. Application for the exam is made through the Counseling and Testing Center one to two months before the exam is scheduled. For entrance into medical school following graduation, the student should plan on taking the MCAT in April of the junior year or in August preceding the senior year. All of the above required science courses should be completed by this time to insure maximum performance on the MCAT exam.

Once or twice each year representatives from LLU and other schools of medicine visit the campus to interview prospective students. Premedical students are encouraged to make appointments to speak with them.

Most medical schools are members of the American Medical College Application Service (AMCAS). Applications must be submitted through this service. The AMCAS application may be obtained from the Counseling and Testing Office, directly from AMCAS, or filled out electronically on the web. Applications are available between May 1 and November 1 for entry into medical school the following year.

American Medical College Application Service  
 1176 Massachusetts Avenue, N.W.  
 Washington, DC 20036-1989  
 (<http://www.aamc.org>)

After receiving the applications from AMCAS, the admissions office of the medical school reviews the candidates and determines whether or not supplementary information is needed.

Medical schools usually require a letter of recommendation from the pre-professional recommendation committee of the applicant's undergraduate college. Senior pre-medical students are asked to provide the names and addresses of all medical schools to which they are applying to the Vice President for Academic Administration's office before October 1.

Following a careful evaluation of the supplementary application and letters of recommendation submitted to the admissions office, selected applicants may be invited for a personal interview by the medical school.

**OPTOMETRY**

Adviser: Chris Hansen

The admission requirements to colleges of optometry vary, so the student should follow the catalog from the school of his/her choice. However, all place emphasis on biology, chemistry, mathematics and physics. Additional courses in the areas of fine arts, language, literature, and the social sciences are usually necessary.

A minimum of two years of preoptometric study is required. However, additional study increases the prospects of acceptance into professional training.

Following is a list of preoptometry courses required by most schools:

BIOL 151-152, 330, 416, 418	18 hours
CHEM 151-152, 311	12 hours
ENGL 101-102	6 hours
MATH 120, 121, 181	9 hours
PHYS 211-212, 213-214	8 hours
PSYC 124	3 hours

Direct individual inquiries are welcomed by the American Optometric Association, Division of Education and Manpower, 243 North Lindbergh Blvd., St. Louis, MO 63141.

**OSTEOPATHIC MEDICINE**

Adviser: Joyce Azevedo, Ann Foster, Stephen A. Nyirady, Joel Ongaro, Keith Snyder

An alternative to allopathic medical schools, which grant the M.D. degree, are the osteopathic medical schools whose graduates receive the D.O. degree.

Many Seventh-day Adventists have attended the University of Health Sciences, College of Osteopathic Medicine in Kansas City, Missouri, one of nineteen osteopathic medical colleges in this country.

Requirements for admission are similar to those for allopathic medical schools such as Loma Linda University School of Medicine. Students apply to schools of osteopathic medicine through the American Association of Colleges of Osteopathic Medicine Application Service (AACOMAS).

American Association of Colleges of  
Osteopathic Medicine Application Services  
6110 Executive Blvd., Suite 405  
Rockville, MD 20852-3991  
Phone: (301) 468-0990  
AACOMAS uses a web-based application. Go to AACOMAS online.  
(<http://aacomas.aacom.org>)

For a reasonable chance of acceptance, a minimum grade point average of 3.00 should be maintained in both science and non-science subjects.

## PHARMACY

Adviser: Bruce Schilling

A bachelor's degree program in pharmacy normally requires five years of schooling while a doctorate in pharmacy (PharmD) is usually a six year program. The first two years of either of these programs may be taken at Southern Adventist University. Not all colleges of pharmacy offer both degrees, many now offer only the PharmD degree.

Admission requirements to colleges of pharmacy vary from school to school so the student should consult the catalog or web page of the school of his/her choice for specific course requirements. The American Association of Colleges of Pharmacy maintains links to all schools of pharmacy at its web page, [www.aacp.org](http://www.aacp.org). All schools place a strong emphasis on chemistry, biology, physics, and mathematics.

Minimum admission requirements to the University of Tennessee College of Pharmacy at Memphis are:

BIOL 151-152, 225 .....	12 hours
CHEM 151-152, 311-312 .....	16 hours
ENGL 101-102 .....	6 hours
MATH 181, 215 .....	6 hours
PHYS 211-212, 213-214 .....	8 hours
Speech or Communications .....	3 hours
Social Sciences .....	6 hours
(Psychology, Sociology, Economics, Anthropology, Political Science)	
Humanities .....	6 hours
(Literature, Language, History, Philosophy)	
General Electives .....	4 hours

A total of 66 semester hours of required course work must be taken. A minimum grade of "C" must be obtained for each required pre-pharmacy class. A higher grade point average will increase the chances of acceptance into pharmacy school. In addition, a satisfactory score must be achieved on the National Pharmacy College Admission Test.

Loma Linda University is targeting the start of its School of Pharmacy for the fall of 2002. Admission requirements include:

BIOL 151-152 .....	8 hours
CHEM 151-152, 311-312 .....	16 hours
COMM 135 .....	3 hours
ENGL 101-102 .....	6 hours
MATH 181 .....	3 hours
PHYS 211-214 .....	8 hours
Humanities/Fine Arts .....	12 hours
Social/Behavioral Studies .....	12 hours

One semester of an introductory computer class must also be included or demonstrate computer competency. Additional courses in Anatomy, Physiology, Biochemistry, Statistics, and Chemistry (Quantitative or Instrumental Analysis, Physical Chemistry) are desirable but not required. Loma Linda also indicates that they will give preference to students who have completed a baccalaureate degree in chemistry, biology, physics, or a related scientific field.

**PODIATRIC MEDICINE:**

Adviser: Stephen A. Nyirady

An alternative to allopathic (M.D.) and osteopathic (D.O.) medical schools are the podiatric medical schools whose graduates receive the D.P.M. degree. Doctors of podiatric medicine are physicians trained in the medical and surgical treatment of the human foot and ankle.

To gain acceptance to a school of Podiatric Medicine, a bachelor's degree is highly desirable. Preprofessional course work, with a minimum of 90 semester hours, is required of all students. Applicants are required to take the Medical College Admission Test (MCAT). In addition, most D.P.M. schools require the same prerequisite science classes as the M.D. and D.O. schools.

There are seven colleges of podiatric medicine, six of which participate in the American Association of Colleges of Podiatric Medicine Application Service (AACPMAS). The six schools in the AACPMAS are located in California, Florida, Illinois, Iowa, Ohio, and Pennsylvania. An application packet can be obtained by writing or calling:

AACPMAS  
1350 Piccard Drive, Suite 322  
Rockville, MD 20850-4307  
1-800-922-9266  
(301) 990-7400

**VETERINARY MEDICINE**

Adviser: Safawo Gullo

Competition for admission to colleges of veterinary medicine is keen. Consequently, most successful applicants have completed a degree rather than the minimum requirements listed below. It should also be noted that it is difficult to be accepted in any veterinary institution other than the school in the state where the applicant resides.

The applicant must make a satisfactory score on the Veterinary College Admission Test (VCAT) in addition to meeting grade point average and personal qualifications for admission. Professional training involves four years of veterinary school beyond college.

Minimum admission requirements to the University of Tennessee College of Veterinary Medicine in Knoxville are:

BIOL 151-152, 316, 412 .....	16 hours
CHEM 151-152, 311-312, 341 .....	20 hours
ENGL 101-102 .....	6 hours
PHYS 211-212, 213-214 .....	8 hours

Additional requirements include:

Humanities and Social Sciences .....	18 hours
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Admission requirements will vary between veterinary schools; therefore, it is recommended that the pre-veterinary student work closely with his/her adviser in assuring that the specific requirements for the schools of his/her choice are met.

Information on veterinary schools and applications, through the Association of American Veterinary Medical Colleges, are available online at <http://www.aavmc.org>.

# FINANCING YOUR EDUCATION

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## STUDENT FINANCE OFFICE MISSION STATEMENT

Southern Adventist University is committed to providing every student the opportunity to obtain a Christian education. To reach this goal, the Student Finance Office will make every effort to work together with students toward meeting the students' financial obligations.

## FINANCIAL AID POLICY

Southern Adventist University provides financial aid for students in the form of loans, grants, scholarships, and employment. The source of these funds is in most cases the United States Government (in the form of Title IV funds), the student's state, a private group or corporation, or Southern Adventist University. Financial aid applicants will not be denied assistance on the basis of sex, race, color, national origin, religion, or ethnicity. The Student Finance Office follows established procedures and practices which will assure equitable and consistent treatment of all applicants.

Students are urged to contact the Student Finance Office, P.O. Box 370, Collegedale, Tennessee 37315-0370, phone 1.800.SOUTHERN, or go to our website [studentfinance.southern.edu](http://studentfinance.southern.edu) for information about and applications for financial aid. Applications received by March 31 will be given preference. Applications received after March 31 will be processed as long as time and funds permit. Southern Adventist University's Title IV code is 003518.

## FINANCIAL AID AVAILABLE

### SCHOLARSHIPS

#### *Freshman Scholarship*

The Freshman Leadership and Academic Scholarship (FLASH) is based on a combination of your ACT score, cumulative high school GPA, and demonstrated leadership while in high school. FLASH is available only to future Southern freshmen who have just graduated from high school within the past nine months, or who have taken no more than six semester hours of college credit. A full-time load (12 or more hours) must be taken to be eligible for the scholarship. You must apply for the scholarship before fall registration in order to receive it.

*Use this Points Formula to figure your eligibility for the Freshman Scholarship:*

**Step One.** Take your high school GPA and multiply by 1,000 \_\_\_\_\_ points  
(4000 pt. max)

**Step Two.** Take your ACT\* test score and multiply by 100 \_\_\_\_\_ points  
\*We'll be happy to convert your SAT score to an ACT score.  
Call 1.800.SOUTHERN for an Enrollment Counselor.

**Step Three.** Calculate your Leadership points from the box below \_\_\_\_\_ points  
(600 pt. max)



**Leadership Point Categories**  
*(Categories can be combined—maximum points possible = 600)*

1. *High School Leadership (200 points)*  
 Class officer, student government officer, National Honor Society officer, publications staff, school club or dorm officer, or any other demonstrated leadership.

2. *Church Leadership (200 points)*  
 Sabbath School teacher/leader for extended time, mission trip participant, crusade participant, Pathfinder leader, or street ministries.

3. *Community Leadership (200 points)*  
 Long-term community service, nursing home service, community garbage pick-up, or drug prevention programs, or any other extended volunteer activities.

**Step Four.** College Prep Diploma\* Bonus of 500 points \_\_\_\_\_ points

\*If your school did not offer a College Prep Diploma but you are able to check all of the following, you qualify for the College Prep Bonus.

- \_\_\_\_\_ I have taken two years of foreign language
- \_\_\_\_\_ I have taken three years of Social Studies
- \_\_\_\_\_ I have taken three years of math (including Algebra I, Algebra II and Geometry)
- \_\_\_\_\_ I have taken three years of Science
- \_\_\_\_\_ I have taken four years of English (one year of Journalism may be substituted for one year of English)

**Step Five.** Add all points from Step One, Two, Three and Four \_\_\_\_\_ **Total Points**

<b>Freshman Year Scholarship Amount</b>	<b>Scholarships</b>	<b>Total Points</b>
\$1,500	Honors Scholarship	5,700-6,900
\$3,000	Dean's Scholarship	6,901-7,700
\$4,500	Presidential Scholarship	7,701-8,500
Full tuition	Full Tuition Scholarship	8,501 & higher

*The Student Transferring/Returning Scholarship*

The Transferring/Returning Scholarship (STARS) is awarded to those students who have earned more than six hours of college work, are not receiving a FLASH scholarship, and will be taking a full-time load (12 or more hours) through the duration of the scholarship. The scholarship is based on the cumulative GPA of all transcripts when transferring. If a returning Southern student, the cumulative GPA is figured from the student's record each January. Southern does not round up numbers for this scholarship.

- Bronze Circle Scholarship \$1,000 with maintenance of 3.40-3.59 GPA
- Silver Circle Scholarship \$1,250 with maintenance of 3.60- 3.79 GPA
- Gold Circle Scholarship \$1,500 with maintenance of 3.80 and above GPA

*Placement in National Merit Scholarship Competition\**

<b>Placement</b>	<b>1st Year Scholarship</b>	<b>Renewable for three years**</b>
Finalist	Full Tuition	50% Tuition with maintenance of 3.80 GPA
Semi-Finalist	See Freshman Scholarship or Returning & Transfer Student Scholarship	
Commended	See Freshman Scholarship or Returning & Transfer Student Scholarship	

Taking the PSAT test in the junior year of high school is the first step in entering the National Merit Program. If the student qualifies as a National Merit Semi-Finalist or a PSAT Commended Scholar, s/he is notified by the National Merit Scholarship Corporation and the list of qualifying students is published and sent to U.S. colleges and universities. The Semi-Finalist may advance to Finalist status by taking the SAT during the senior year and by meeting other requirements outlined by the National Merit Scholarship Corporation.

*Summer Ministries Leadership Scholarships*

These scholarships are available to any student who works at an Adventist conference-sponsored summer camp or in literature evangelism during the summer, and then attends Southern during the next academic year. The Student Finance Office will verify with your employing organization that you have met your contractual obligations over the course of the summer. A student who participates in multiple summer ministries projects is eligible to receive only one of the scholarships below. Southern will choose the larger of the two scholarships.

The Literature Evangelism Scholarship - Your summer earnings matched 50%, with a cap of \$2,000.

Summer Camp Scholarship - \$105 per full week worked, with a cap of \$1,050.

To apply for the camp scholarship, your camp director must submit the number of weeks you will work based on your camp contract to the Student Finance Office by March 1. This information is needed early for budgeting and awarding.

*Student Missionary/Task Force Scholarship*

Student Missionary/Task Force Scholarships are available to qualified students who attend SAU the year following their term of service. The scholarship is \$1,500. For more information contact the Chaplain's Office at 423.238.2787.

*\*We also scholarship students in the National Hispanic Scholar Recognition Program and the National Scholarship Service and Fund for Negro Students.*

*\*\*Qualification for renewable scholarships is based on cumulative SAU GPA.*

*Performance Scholarships*

Each year performance scholarships are awarded by the School of Music (for the Orchestra, the Wind Symphony, and the choirs), the Gym-Masters, and the Destiny Drama group. Some of these performance scholarships are by audition only. The scholarships may be renewable for each year the student is in college as long as participation in the performing group continues. For more information, contact the School of Music at 423.238.2880, the Gym-Masters director at 423.238.2595, or the Destiny Drama coordinator at 423.238.2787.

*Southern Scholars Honors Program Scholarships*

The Southern Scholars Honors Program is designed to enrich the studies of academically motivated students. Students who participate in Southern Scholars for at least a year are eligible for 12 hours of tuition rebates, which are distributed over four semesters of their junior and senior years. For more information, contact Dr. Wilma McClarty at 423.238.2736. (See page 32, Southern Scholars Honor Program.)

*Department/School Scholarships*

Some departments/schools offer scholarships for students who meet departmental criteria. These scholarships are normally awarded to sophomores, juniors, and seniors who have performed up to certain levels in the department/school, and are usually awarded at Awards Convocation in April of each academic year. Check with the department/school of your major for more information.

*Canadian Scholarships*

Students whose primary residence and major source of income is in Canada are eligible for a \$3,000 scholarship each year, or \$1,500 each semester.

*Other Potential Scholarship Sources*

You may qualify for scholarships from national and community organizations, like the YMCA and Rotary Club, or from your parent's employer, or even from your local church. Check out all the resources you can in your own hometown by contacting the public library, the local Chamber of Commerce, and your pastor. You can also access scholarship and financial aid information on the Internet at [www.cashe.com](http://www.cashe.com), [www.scholarships.com](http://www.scholarships.com), [www.mach25.com](http://www.mach25.com), [www.fastweb.com](http://www.fastweb.com), and [www.finaid.org](http://www.finaid.org).

**PLEASE TAKE NOTE**

- Applications for admission and financial aid will be awarded scholarships on a first-come, first-served basis until SAU scholarship funds are depleted. So plan ahead and submit your applications as early as possible!
- All scholarships are divided and distributed equally over the fall and winter semesters. Scholarships are not available for summer sessions.
- For students who apply for and qualify for federal financial aid, determination of the total amount of scholarships given by SAU is based on federal guidelines. SAU is not allowed to “overaward” a student who has applied for federal aid. In rare cases, students who qualify for multiple scholarships may only be eligible to receive a portion of their awards, based on the federal formulas for awarding.
- Scholarships provided by Southern Adventist University, or the combination of tuition assistance from SDA institutions and scholarships provided by Southern Adventist University, shall not exceed the actual charges of tuition (for up to 16 hours), general fees, residential rent (up to the standard residence hall rent or its equivalent in other campus housing), and books/supplies charged at the Campus Shop up to a maximum of \$450 per semester. Tuition assistance, and federal, state, and private scholarships shall be applied toward a student’s account first, before SAU scholarships are applied. The total scholarship cost to Southern shall not exceed the charge for tuition and fees. Miscellaneous personal expenses are not included in the costs covered by SAU scholarships or the combination of tuition assistance and SAU scholarships.
- University merit-based scholarships are available only for full-time students taking 12 to 16 hours at SAU.
- Southern reserves the right to change or amend any of the scholarship policies at any time.

*SmartStart Free Tuition Savings*

To take advantage of free tuition for one class, entering freshmen are welcome to apply for the special summer SmartStart session July 28 to August 22. To find out more, call Admissions at 1.800.SOUTHERN.

### *Grants*

Southern Adventist University need-based institutional grants are awarded from institutional and endowment funds to students who have financial need and are achieving academically. The amount of these awards is variable per year depending upon the student's need and availability of funds.

The amount of a student's SAU need-based institutional grant award, as well as his/her federal grant award, will be determined after all the necessary federal and institutional applications are completed and processed. If the student's academic progress falls below the required level, the SAU grant may be canceled. Any requests for exceptions should be addressed to the Academic Progress Committee.

SAU Endowment Grants—Southern Adventist University is blessed with a growing endowment fund created by donors interested in helping students achieve their educational goals. Eligibility for these free grant monies is determined by filling out the federal financial aid application (FAFSA). This application uses a common nationwide formula to determine a family's ability to pay for college. Southern uses this formula as a guideline in disbursing the Southern Endowment Fund. For a financial aid application, call 1.800.SOUTHERN. You can also file for financial aid on-line at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). These funds are awarded to students who have established financial need through the federal aid application process. Awards are made on a funds available basis. Notification to eligible recipients will be listed on the Financial Aid Award Letter.

Federal Pell Grants—Federal Pell Grants are awarded through a federal program which provides grant assistance directly to eligible first bachelor's degree undergraduate students. A student's eligibility for a Pell Grant is based on a congressionally approved formula which considers family financial circumstances. Pell Grants are available to full- and part-time students with proven financial needs who are making satisfactory progress towards a bachelor's degree.

Federal Supplemental Educational Opportunity Grant—Awarded to students with exceptional need when funds are available from the federal government.

### *Eligibility for Institutional Funds*

Eligibility for Southern Adventist University need-based funds is based upon a minimum of six credit hours (except where otherwise noted) being taken on the Southern Adventist University's Collegedale campus. Co-op, transient, directed study, distance learning, Adventist Colleges Abroad, and off-site campus classes are not eligible for SAU funds, and do not count toward the six credit hours.

### *Loans*

Federal Nursing Student Loans are available to nursing students only, with demonstrated financial need. Repayment and five percent interest assessment begin nine months after a student graduates, leaves school, drops below half-time enrollment, or drops from the nursing program.

Federal Perkins Loan—If eligible and funds are available, students can borrow up to \$2,850 from the federal government through Southern Adventist University. Repayment and five percent interest begin nine months after a student graduates, leaves school, or drops below half-time enrollment.

Federal PLUS Loans are available to **parents** of dependent undergraduate students who have satisfactory credit histories. The student must be enrolled at least half-time. These loans, like Federal Stafford Loans, are made by a lender such as a bank, credit union, or savings and loan association. The yearly loan limit is a student's cost of education minus any estimated financial aid for which s/he is eligible.

The PLUS loan interest rate is variable but not higher than nine percent. Variable interest rates are set each June. For more information on the interest rate, parents should contact the organization that holds their loan.

Students' parents pay an "origination fee" of up to three percent of the loan principal. This amount is deducted proportionately from each disbursement made. The lender may collect an insurance premium of up to one percent of the loan principal, which is deducted proportionately from each disbursement.

The procedure for applying is the same as for a Federal Stafford Loan. Southern Adventist University can refuse to certify a loan application, or can certify a loan for an amount less than a student's parents would be eligible for. The parents will be notified in writing, with a full explanation if such a circumstance should arise.

Federal law requires lenders to send the loan proceeds to the school in at least two payments. Payments will be sent either by electronic transfer or by check made copayable to the school and to the parents.

Monthly principal and interest payments begin 60 days after the final loan disbursement. There is no "grace period" for these loans.

If a deferment—a postponement of repayment—applies (including a deferment for school enrollment), the parents' repayment of the principal amount borrowed will not begin until the deferment ends. The interest on the loan is not deferred during the time of the deferment, although the organization that holds the loan may allow the interest to accumulate until the deferment ends. In such a case, however, the interest will be added to the principal, increasing the amount of principal that will need to be repaid.

Federal Stafford Loans are low-interest loans made to students attending school at least half-time. Loans are made by a lender such as a bank, credit union, or savings and loan association. These loans are insured by a guarantee agency and reinsured by the federal government. A borrower must repay this loan.

Students enrolled at least half-time may qualify for a "subsidized" Federal Stafford Loan, which is based on financial need. Dependent students whose parents were denied a PLUS loan and independent students who enroll at least half-time may also apply for an "unsubsidized" Federal Stafford Loan regardless of need; that is, regardless of their or their family's financial status.

**Dependent undergraduate students** may borrow up to:

- ! \$2,625 if they are first-year students enrolled in a program of study that is a full academic year.
- ! \$3,500 if they have completed at least 24 credit hours, and the remainder of their program is a full academic year.
- ! \$5,500 a year if they have completed at least 55 credit hours and the remainder of the program is at least one academic year.

The total Stafford Loan debt that a dependent undergraduate student may accumulate is \$23,000.

**Independent undergraduate students** may borrow up to:

- ! \$6,625 if they are first-year students enrolled in a program of study that is a full academic year. (At least \$4,000 of this amount must be in unsubsidized Stafford Loans.)
- ! \$7,500 if they have completed at least 24 credit hours and the remainder of the program is a full academic year. (At least \$4,000 of this amount must be in unsubsidized Stafford Loans.)
- ! \$10,500 a year if they have completed at least 55 credit hours and the remainder of their program is at least one academic year. (At least \$5,000 of this amount must be in unsubsidized Stafford Loans.)

The total Stafford Loan debt that an independent undergraduate student may accumulate is \$46,000.

The amounts given are the maximum amounts that can be borrowed; however, students cannot borrow more than the cost of education at Southern Adventist University minus any other financial aid they receive.

**Associate Degree Students** will be considered as having less than 55 credit hours for loan purposes.

**Undergraduate Students Attending Less than a Full Academic Year** may borrow an amount which may be less than the amounts listed above. Information about how much may be borrowed can be obtained from the Student Finance Office.

#### *Work*

**Federal Work-Study Program**—Federal Work-Study funds are available to undergraduate students with demonstrated financial need. Under the Federal Work-Study program, the employer pays a small part of the student's wages, and the government pays the remainder. Most work-study positions are on campus. Students are responsible to acquire their own jobs.

Students can work part-time while they are in school. They can work full-time during the summer and other vacation periods. The basic pay rate is no less than the current minimum wage. The rate varies depending on the skill and experience needed for the job.

Students who receive Federal Work-Study earnings will receive 100% of their earnings unless they give written permission for their earnings to be applied to their student account. Further information is available from a Student Finance counselor.

#### *Other Scholarships, Grants, and Loans*

Certain scholarships, grants, and loans are available to students. Details concerning amounts and qualifications for recipients of these funds can be obtained from the Student Finance Office.

#### *Veterans' Benefits*

Southern Adventist University is approved for the training of veterans as an accredited training institution. VA benefits may not be available for students enrolled in classes offered off the Collegedale campus. Those who qualify for educational benefits should contact the nearest Department of Veterans' Affairs.

Veterans or other eligible persons are required to attend classes in order to be eligible for educational benefits. Southern Adventist University is required to report promptly to the VA the last day of attendance when an eligible student withdraws or stops attending classes regularly.

A recipient may not receive benefits for any course that does not fulfill requirements for his/her stated degree and major. Audited courses, non-credit courses (except for a required remedial course), and correspondence work cannot be certified.

### **FEE WAIVERS AND REBATES**

#### *Family Rebate*

When two students from the same immediate family who have the same financial sponsor are enrolled at Southern Adventist University's Collegedale campus at the same time, they may receive a five percent rebate on tuition and general fee. This also applies

to married student couples. A ten percent rebate may be given when three or more students from the same immediate family are enrolled at SAU at the same time, and have the same financial sponsor.

#### *Post-Graduate Tuition Plan for Undergraduate Classes*

A Post-Graduate Tuition Plan at a 50% tuition reduction has been established for the purpose of assisting students who have graduated with a bachelor's degree from Southern. The plan also allows eligible non-Southern Adventist University graduates to enroll in classes at a 25% tuition reduction. Please see an enrollment adviser for the application form. The provisions that apply are:

1. To be eligible for the Post-Graduate Tuition Plan, a student must have graduated from SAU or other eligible non-SAU schools with a bachelor's degree at least two years before entering the Post-Graduate Tuition Plan.
2. Applicants must have a clear financial SAU account and all loan payments must be up-to-date at the time of registration before the Post-Graduate Tuition Plan is approved. If a participant's account or loan payment becomes delinquent, that student will lose his/her Post-Graduate Tuition Plan privileges and cannot be reinstated.
3. Students wishing financial aid must apply through the Student Finance Office.
4. This plan is applicable to classes where space is available and where the hiring of new faculty or staff is not required. The Post-Graduate Tuition Plan does not include private music lessons, long-term care administration classes, independent study, directed study, student teaching, graduate classes, internships, A.S. nursing, the fifth year of a five-year degree program, summer classes, or a program where a tuition discount is already in effect (such as auditing a class).
5. Since the Post-Graduate Tuition Plan offer is for **tuition only**, it does not apply to lab fees, surcharges for applicable courses, residence hall charges, books, or cafeteria charges.
6. This program is open to a limited number of students. Southern Adventist University reserves the right to discontinue or amend this special tuition offer at the discretion of the University administration.

#### *Tuition and Fee Waiver for Student Missionaries*

Those students planning to serve as Student Missionaries and enrolling in NOND 227 and 228, Christian Service I and II, will receive a rebate of \$3,035/semester to cover 90% of the tuition for these classes (\$2,835) and the general fee (\$200).

Students enrolled in GEOG 306, Cultural Geography, and COMM 291/391, Intercultural Communication Practicum, will be given a tuition rebate of \$346/semester hour.

Before final authorization may be obtained, all students going as Student Missionaries or Task Force Workers must be cleared by the Student Finance Office.

#### *Senior Citizen Tuition Plan*

Persons 65 years of age or over may audit any regular college course free of charge, or take for credit, at reduced cost, provided there is space available and sufficient enrollment of students paying regular tuition to offer the class. Lab fees will be charged at full price where required.

These students may take classes for college credit at one-half the regular rate (a rebate will cover the remaining portion), provided there is space available and sufficient enrollment of students paying regular tuition to offer the class. Lab fees will be charged at full price where required.

Seminars, workshops, private lessons, and other courses offered outside the regular academic structure will be charged at full price.



*Collegedale Academy Students Tuition Fee Waiver*

Collegedale Academy students who have finished their junior year may take up to six credit hours at SAU at a rate of ½ of the current tuition rate per hour. Students eligible for tuition subsidy will receive the subsidy of 35% or 70% of the tuition paid. Private music lessons are at the regular SAU tuition rate.

**FINANCIAL AID APPLICATION PROCEDURES***Financial Aid Applications*

The Free Application for Federal Student Aid (FAFSA), or Renewal Free Application for Federal Student Aid (RFAFSA) for returning students must be submitted annually to apply for the federal, state, and institutional aid programs. This application should be completed on the Internet at [www.fafsa.ed.gov](http://www.fafsa.ed.gov) or mailed directly to the Federal Aid Programs in the envelope provided by the government.

To receive a loan, a student must complete and return to the SAU Student Finance Office a Stafford Loan Master Promissory Note. This Note needs to be submitted only one time during a student's attendance at SAU. A list of preferred lenders is supplied with the promissory note.

The following documents must be submitted **only** if you have been selected by the government for verification. The Student Finance Office will notify you if these documents are needed.

1. The Federal Verification Worksheet. This worksheet should be completed, then mailed to the SAU Student Finance Office.
2. Copies of parents' signed income tax return (exact signed copies of all schedules and W-2 forms sent to the IRS). These copies should be mailed to SAU with the Federal Verification Worksheet.
3. Copies of student's signed income tax return including W-2 forms. These copies should be mailed to SAU with the Federal Verification Worksheet.
4. A copy of FAFSA worksheets A, B, and C. This copy should be mailed to SAU with the Federal Verification Worksheet.

Application packets are available in January of each year and may be obtained by contacting the Southern Adventist University Student Finance Office. Students are urged to complete applications as early as possible after the family income tax returns have been completed. Income tax returns only have to be completed, not necessarily mailed to the IRS, before submitting the financial aid application.

*Transfer Student Financial Aid Eligibility and Change in Academic Program Eligibility*

Financial aid for students transferring from other institutions will be determined by their academic standing, which will be calculated on all hours SAU has accepted. Students with a GPA below policy will be on financial aid probation for one semester. If the cumulative GPA or the completion rates are below the required levels at the end of the probationary period, students will be ineligible to receive financial aid. Deletion of transfer hours from Southern Adventist University academic records may affect a student's financial aid eligibility, depending on the number of hours deleted. Any change in academic program, such as changing from a baccalaureate degree program to an associate degree program, or from an associate degree program to a one-year certificate degree program, may affect a student's eligibility for financial aid.

*Transient Student Financial Aid Applications*

Financial aid for transient students is available when a student receives a transient student permission letter from the Records and Advisement Office.

Eligibility for Federal Pell Grant and Federal Family Education Loans (Stafford, Unsubsidized Stafford, Parent PLUS) will be based on total hours enrolled at both institutions. Costs at both institutions will be a factor in determining eligibility.

## FINANCIAL AID AWARD AND DISBURSEMENT PROCEDURES

### *Financial Aid Award Procedures*

A Financial Aid Award Letter will be sent to each accepted applicant after Southern Adventist University's Student Finance Office receives the FAFSA results (electronically received from the federal processor). To confirm and reserve the funds offered, students should return the signed acceptance of the offer within **ten days** of receipt. It will be assumed that students are accepting the full award amounts if the award letter is not returned within the allotted time.

Financial aid awards are made on a rolling basis, as long as funds are available, with the most needy students receiving priority. The financial aid award package may be a combination of: 1) Federal Work-Study, 2) federal student loans, 3) federal, state, private, or institutional grants or scholarships.

### *Disbursement of Financial Aid Funds*

Financial aid awards are disbursed based on enrollment status each semester. The disbursement will show as a credit on a student's account. Loan funds received from the federal loan programs will in most cases be automatically credited to the student's account. In the cases where the funds are received in the form of a check, the check will be available for signing in the Disbursement Office. In addition, an entrance interview is required for first-time borrowers prior to receiving their loan funds. An exit interview is required when a student graduates or terminates his/her studies at SAU. It is the student's responsibility to notify the Student Finance Office if they do not plan to return. A student's diploma and/or academic transcripts will not be released until an exit interview is completed.

### *Financial Aid Overaward Procedures*

When financial aid recipients receive additional resources not included in the financial aid award letter, it is the student's responsibility to report these funds to the Student Finance Office. Federal regulations prohibit "overawards;" therefore, when the total of all resources exceeds the allowable student budget, financial aid awards must be adjusted. When financial aid funds have already been credited to the student's statement, any refunds due or overawards will be charged to the student's account.

## FINANCIAL AID ELIGIBILITY REQUIREMENTS

### *General Requirements*

Financial aid awards are made for one academic year to students who are accepted for admission, demonstrate a financial need, and are enrolled for at least six credit hours on the Collegedale campus. Recipients of government aid **must hold U.S. citizenship or a permanent resident visa**. Students desiring aid **must** reapply each year, have a high school diploma or GED and an acceptable ACT/SAT score on file in the Records and Advisement Office. S/he must make satisfactory academic progress toward a degree to receive financial aid.

**WARNING:** If a student purposely gives false or misleading information on the federal aid application, s/he may be fined \$10,000, sent to prison, or both.

*Academic Progress Requirements*Academic Progress Policy

Government regulations require all financial aid recipients to maintain satisfactory academic progress toward a degree as measured both qualitatively and quantitatively in order to receive financial aid. This requirement applies to the entire enrollment at Southern Adventist University—even periods during which a student does not receive financial aid. Failure to comply with this requirement may result in a student becoming ineligible for financial aid.

This policy defines the minimum standards for eligibility for state and/or federal financial aid.

Academic Progress Standards*Qualitative Standards:*

<u>Cumulative Credit Hours Attempted</u>	<u>Cumulative Grade Point Average</u>
0 - 23	1.50 or above
24 - 54	1.75 or above
55 or above	2.00 or above

*Quantitative Standards:*

Students must complete and pass a minimum of **67.00 percent** of attempted credit hours toward a degree to be making satisfactory progress. Incompletes, withdrawals, and failed courses count toward the total attempted credit hours. A repeated course counts as attempted credit hours each time it is taken.

Time Frame for Receiving Financial Aid

<u>Degree Program</u>	<u>Degree</u>	<u>Max. Time to Receive Financial Aid</u>
General	baccalaureate	186 attempted hours
General	associate	96 attempted hours
Art	baccalaureate	190 attempted hours
Music	baccalaureate	198 attempted hours
Nursing	associate	103 attempted hours
<i>Second</i>	<i>baccalaureate</i>	<i>231 attempted hours</i>
<i>Second</i>	<i>associate</i>	<i>132 attempted hours</i>

The above maximum time frame to receive financial aid is based on 1.5 times the number of credit hours to attain a degree. *Hours from the first degree will be counted as attempted hours toward a second degree. Enrollment with a second major does not count as a second degree.*

Time frame for transfer students will be evaluated according to the hours accepted from previous institutions and the attempted hours toward SAU's current degree program.

Progress Review

A financial aid recipient's progress at Southern Adventist University will be reviewed at the end of each semester and will be based on the number of attempted hours a student completes during each semester of an academic year and the cumulative grade point average (GPA).

Students who do not meet the above satisfactory GPA or completion requirements will be placed on probation. If the cumulative GPA or the completion rate is below the required level at the end of the probationary period, the student will be ineligible to receive financial aid and may file an appeal with the academic dean.

Students may enroll for the summer sessions or subsequent terms at SAU without financial aid assistance or attend another accredited institution to fulfill the progress requirements. Academic progress for these students will be reviewed prior to the release of financial aid for the following term in which the student reaches necessary academic standard.

Students accepted to Southern Adventist University on academic probation will be eligible for financial aid for the first semester in attendance. Financial aid thereafter is based on the above guidelines.

#### Procedure for Appeal and Reinstatement of Financial Aid

Students who are found to be ineligible for financial aid based on progress will be notified in writing from the Student Finance Office. If unusual circumstances occur that include, but are not limited to, personal or family illness, injury, or death in the family, students may appeal in writing to the Academic Progress Committee for continuation of financial aid. Students will receive a written notification as to the committee's decision.

### **RETURN OF TITLE IV FUNDS**

#### *Amount of Title IV Aid Earned*

To calculate the amount of Title IV aid earned, the percentage of Title IV aid earned (as figured by the withdrawal date) is multiplied by the aid that has been disbursed as well as the aid that could have been disbursed.

#### *Amount of Title IV Aid to Return*

To calculate the amount of Title IV aid to return, the amount of Title IV aid earned (as figured above) is subtracted out of the aid that was disbursed as well as the aid that could have been disbursed.

For further explanation, please contact the disbursement officer.

#### *Financial Aid Refund Policy*

The SAU refund policy for students withdrawing from classes is outlined on pages 299-300. A \$100 administrative drop fee will be charged to students who withdraw completely during the 100% refund period.

Since financial aid is considered to be used first for direct educational costs (tuition, fees, room, board, and books), when a student withdraws from all classes and under the refund policy receives a refund of these charges, any credit will be used to reimburse financial aid programs first, and any remaining credit will be refunded to the student.

According to regulations, refunds due to Federal Title IV programs will be allocated according to the following priority:

1. Unsubsidized Federal Stafford loans
2. Subsidized Federal Stafford loans
3. Federal Perkins loans
4. Parent Federal (PLUS) loans
5. Federal Pell Grant program
6. Federal Supplemental Educational Opportunity Grant program
7. Other Title IV aid programs

*Financial Aid Repayment Policy*

There are specific repayment policies for students who withdraw completely from SAU and have received financial aid in excess of their incurred educational costs. An example would be the student who received a Stafford Loan and did not use the full amount for educational costs. An amount owing to any federally funded student aid program will be covered by SAU and then charged to the student's account.

*Deferment of Financial Aid Repayment for Student Missionaries/Task Force Workers*

Any student desiring to serve as a Student Missionary or in a Task Force position needs to apply through the Chaplain's Office. General Conference policy requires the completion of the course Student Missions Orientation Class, NOND 099, prior to placement in a volunteer position. The orientation class is taught the last nine weeks of the second semester. Students who register for NOND 099 will not receive any academic credit hours.

Those students who have not yet received their first bachelor's degree who desire deferment on their student loan payments during their mission service placement must enroll in NOND 227 Christian Service I, 6 hours, and NOND 228 Christian Service II, 6 hours.

To receive 12 hours of academic credit, the student must complete a full academic year of service. Students enrolled in NOND 227 and 228 must have taken NOND 099 as a prerequisite. A maximum of 12 hours is available during the year of service. Tuition is charged at ten percent of the current rate. Specific details regarding academic assignments may be obtained from the Chaplain's Office.

Before final authorization may be obtained, all students going as Student Missionaries or Task Force Workers must be cleared by the Student Finance Office.

**STUDENT LABOR***Student Labor Regulations*

Work opportunities are available in departments/schools and industries operated by the University and at local private businesses. Students seeking employment should contact the Human Resources Office for a listing of available positions or to complete an employment application.

Although Southern Adventist University cannot guarantee a student employment, the University will endeavor to find a work opportunity either at the University or at a local business. Students are urged to arrange class schedules that allow blocks of time for work.

All hiring formalities are completed in the Human Resources Office. Students must bring their Social Security cards and one identification document, such as a passport, driver's license, or original birth certificate, in order to complete the hiring process legally. Students who are not American citizens must produce an unexpired employment authorization document such as a valid I-20 or other legal document before employment can be arranged.

Students are expected to maintain satisfactory job performance and meet all work appointments, including those during examination week. Work superintendents reserve the right to dismiss students if their service and work records are unsatisfactory. Should a student find it necessary to be absent from work, s/he must make arrangements with the work supervisor and, if ill, with Student Health Services.

A student accepting employment is expected to retain it for the entire semester except in cases where changes are recommended by the school nurse or the Human Resources Office. Should a student receive opportunities for more favorable employment at another department on campus during the semester, the transfer must be

made through the Human Resources Office and the two employing departments. A student must NOT drop his/her work schedule without notifying the Human Resources Office.

Students can work part-time while they are in school. They can work full-time during the summer and other vacation periods. The basic pay rate is no less than the current minimum wage. The rate varies depending on the skill and experience needed for the job.

Students who work more than 20 hours per individual week or who are enrolled for less than 12 credit hours will have Social Security taxes (FICA) withheld from their earnings.

Students may work off campus; however, permission may be withheld for off-campus employment that could be detrimental to a student's health or character development.

#### *International Student Labor Regulations*

International students on non-immigrant visas are required by law to secure permission before accepting any off-campus employment. Foreign students with student visas are allowed to work on campus up to 20 hours a week. Spouses may work only if they have student visas of their own or have immigrant visas.

#### *Student Payroll Policies and Procedures*

Students will receive 25% of their net earnings for title and personal items.

Students who receive Federal Work-Study earnings will receive 100% of their net earnings unless they give written permission for their earnings to be applied to their student account or they voluntarily return their earnings to be applied to their student account.

The payroll period normally covers a two-week time period and students are paid every other Friday.

It is recommended that on-campus summer earnings remain on the students' accounts to accumulate toward their advance payment.

#### *Student Workers' Compensation Insurance*

As provided by the laws of the State of Tennessee, the University carries workers' compensation insurance to protect all employees in case of work-related accidents.

#### *Summer Work Incentive Program*

The following incentive program applies only to residence hall students working on campus.

1. Work supervisors may recommend raises for a student's summer wage within the pre-set wage rate scale.
2. Two-thirds of the residence hall student's summer rent will be refunded after registration for the fall term, provided:
  - a. A minimum of 300 hours of summer work is completed.
  - b. The student is enrolled for at least six credit hours for the fall term.

### **STUDENT FINANCIAL RESPONSIBILITY**

#### *Student Responsibility for University Expenses*

The Student Finance Office will assist students in their financial planning. Financial aid is available to qualified recipients in the form of scholarships, grants, loans, and work opportunities. However, responsibility for payment of University expenses rests

with the student, regardless of any assistance which may be expected or received from federal financial aid, parents, Southern Adventist University, denominational employers, or any other source.

Before registering, each student must submit a Payment Contract to the Student Finance Office signed by the student indicating acknowledgment of this responsibility.

Information on student costs and means of paying those costs is given throughout this "Financial Policies" section of the catalog to assist students in financial planning. Student financial responsibility includes awareness of this information.

#### *Student Account Cash Withdrawals*

Students who have sufficient financial aid to cover their tuition and books, live out of the residence halls, and have a no-charge ID card may receive more than 25% of their earnings. Those whose parents have paid the semester or year in advance and have written permission from their parents may also receive more than 25% of their earnings.

Students who receive Federal Work-Study earnings will receive 100% of their earnings unless they give written permission for their earnings to be applied directly to their student account.

Parents wishing to provide a student with cash for personal expenses should use a means other than depositing funds to the student's account. (See Student Banking below.)

Although the Cashier's Office honors VISA, MasterCard, Discover, and American Express cards for making payments on a student's account, **no cash withdrawal service from these cards is available**. This service may be obtained from a local bank.

#### *Student Check Cashing*

Students are encouraged to use their home banks or a local area bank for their personal financial services. SAU does not cash personal checks.

#### *Student Banking*

For the convenience of students and/or their financial sponsors, no-fee banking is available at the Collegedale Credit Union located in Fleming Plaza on the University campus. Service is provided six days each week. With a \$50 savings account students can open a no-fee checking account with no minimum balance. Several commercial banks close to the campus community provide similar opportunities.

#### *Student Personal Effects Liability*

When determining what to bring to campus, students should remember that the University is not responsible for the personal effects of any student even though such effects may be required by the University for student use, or required by the University to be stored in a designated location. University-carried insurance does not insure the personal effects of any individual. The University recommends that students consider carrying insurance against possible losses.

## **FEES AND CHARGES**

### *Advance Payment*

All students must pay an advance payment of at least \$2,500 of their fees and charges before registering for the fall semester (or \$1,250, if registering for the first time for the winter semester).

Students taking less than six credit hours must pay the full amount in advance or pay the required \$2,500 advance payment. No discount is available for students who fall in this category.

The following fees and charges apply only to undergraduate students on the Collegedale campus. Information concerning graduate student charges is available in the *Graduate Catalog*. Students should contact off-site campuses directly for information about their costs.

#### *Tuition and General Fee Charges*

Tuition per semester hour (1-11 hours) . . . . .	\$ 525.00
Tuition for 12-16 semester hours (flat fee) . . . . .	6,200.00
Tuition for each semester hour over 16 . . . . .	400.00
Tuition for each semester hour of summer school . . . . .	400.00
*General Fee per semester (charged to each student enrolled for 6 or more hours) . . . . .	200.00

#### *Special Fees and Charges*

The following special fees and charges are assessed separately inasmuch as they may not apply to all students nor do they occur regularly:

Add/Drop fee . . . . .	20.00
Administrative Drop Fee . . . . .	100.00
Application for admission (non-refundable) . . . . .	25.00
Audit tuition per semester hour (not included as part of 12-16 hour charges) . . . . .	262.50
Automobile parking fee (per semester):	
Residence hall students . . . . .	45.00
Village students . . . . .	35.00
Motorcycle parking fee . . . . .	35.00
Reinstatement of registration . . . . .	100.00
Collegedale Academy student tuition . . . . .	½ reg. rate
Commitment deposit . . . . .	200.00
Continuing education units . . . . .	10.00
Dual enrollment online . . . . .	½ reg. rate
Examinations:	
Challenge or waiver . . . . .	50.00
CLEP . . . . .	50.00
Credit by examination (per hour) recording fee . . . . .	40.00
TOEFL . . . . .	25.00
Rescheduling midterm or final . . . . .	65.00
Graduation fee . . . . .	60.00
Incomplete grade recorded . . . . .	20.00
Insufficient funds check fee and penalty . . . . .	25.00
**Insurance (Estimate Only):	
Student only . . . . .	500.00
Spouse only . . . . .	1,430.00
Child only . . . . .	560.00
All Children (2 or more) . . . . .	1,060.00
Lab Fees:	
Lab Fee 1 . . . . .	25.00
Lab Fee 2 . . . . .	50.00
Lab Fee 3 . . . . .	75.00
Lab Fee 4 . . . . .	100.00
Lab Fee 5 . . . . .	125.00
Lab Fee 6 . . . . .	150.00
Lab Fee 7 . . . . .	175.00
Lab Fee 8 . . . . .	200.00
***Lab Fee 9 . . . . .	250.00
Late Registration . . . . .	35.00
Late return of organizational uniform . . . . .	40.00
(The full cost will be charged if irreparably damaged or not returned.)	
Lost residence hall key or replacement:	
Talge Hall . . . . .	30.00
Thatcher Hall . . . . .	30.00
Lost student I.D. or replacement (must be cash payment) . . . . .	15.00



Medical Technology recording fee (senior year) .....	55.00
Nursing Consortium per hour .....	160.00
RN Update .....	350.00
Packing and Moving Fee .....	75.00
Residence Hall Deposit .....	150.00
Residence Hall rent per semester .....	1,140.00
Transcript Fees:	
Same day service .....	8.00
Single request for six or more .....	8.00
Overnight service .....	15.00

\*Fee is used for computer technology, academic transcripts, and registration.

\*\*Estimated annual fee that is subject to change by insurance company.

\*\*\*The lab fee is assessed per class for Graphic Design, 3D Animation, Film Production, and other selected Art classes.

#### *Approved Items to Charge to Student Account*

Any charges to a student's account, outside of the normal educational expenses, must be approved by the Student Finance Office. Examples of charges which will not be approved are student club dues and departmental or class tours.

#### *Advance Payment*

An advance payment of \$2,500 of the student's fees and charges is required before registration, with \$1,250 being held for second semester. For new students entering second semester the advance payment is \$1,250, and all other appropriate charges are applicable.

Scholarships and denominational tuition subsidy may not be used as part of the advance payment, with the exception of the Student Missionary Scholarship, HHES, and the summer camp scholarship.

#### *Food Service Charges*

The cafeteria plan of boarding allows residence hall students the privilege of choosing food and paying only for what is selected. Students are encouraged to eat healthfully while eating at the cafeteria, Campus Kitchen, or KR's Place. Residence hall students are required to pay the minimum cafeteria charge of \$170 per month which will be prorated for vacations and holidays. No minimum charge is made during the summer months.

Village students may charge food at the cafeteria, Campus Kitchen, and KR's Place as long as their school accounts are paid monthly by the due date. Should a village student account become 30 days past due the privilege of charging food will be withdrawn.

#### *Books and School Supplies Charges*

Books and school supplies may be charged at the Campus Shop. A student will be allowed to charge to their student account up to a maximum amount for books, school supplies, and miscellaneous items.

Students may not charge items from the Adventist Book Center or other book stores to their student accounts.

#### *Nursing Education Deposit and Fees*

Upon acceptance to the clinical nursing program, students are required to send a deposit of \$400 to hold their placement in the class. Requests for refund must be made through the School of Nursing no later than August 1. All A.S. nursing classes will have a \$150 Nursing Education fee assessed per class, and B.S. nursing classes will have a \$50 Nursing Education fee assessed per class.

*Music Lesson Fees*

Private music instruction is available to all students through the School of Music. Students enrolled in lessons will be charged \$150 per semester hour (14 half-hour lessons) in addition to tuition (regular or audit rate).

Excused absences may be made up at the discretion of the teacher if previous arrangements have been made. Lessons falling on holidays or during vacations will not be made up unless this results in the student having fewer than 14 lessons for the semester.

*International Student Deposit*

In addition to the regular University costs, international students must provide an International Student Deposit of \$3,000 U.S. This applies to all international students except documented permanent residents of the U.S. or residents of Canada and Bermuda. The deposit must be received by the Student Finance Office before a U.S. Immigration Form I-20 is sent to the prospective student for entry to the U.S. Because mail service from many foreign countries takes time, this deposit should be sent at least six weeks prior to enrollment. This deposit, once paid, remains untouched (with interest paid once a year at the rate of two percent) until the student graduates, withdraws from SAU, or is unable to pay his or her student account, at which time the international deposit will be applied to the student's account. If the student's account has been paid in full, the deposit will be refunded after the final statement is issued.

*Health and Accident Insurance*

University policy requires all students to have adequate accident and health insurance covering both inpatient and outpatient services. The same coverage is encouraged for all spouses and dependents. All students who are taking six or more hours (three or more hours during any summer session) or who are living in University housing will automatically be enrolled in the University health and accident plan at the time of registration, and will continue to be enrolled each successive fall semester until a waiver form is signed. Students who have signed a waiver form may later request enrollment at any time. The student may sign a waiver form indicating s/he does not want the University insurance because:

1. The student has adequate US insurance coverage equal to or better than the University insurance plan.
2. The student is covered under the SDA denominational health care plan.
3. The student does not live in University-owned housing and is taking **less than six semester hours** of class work during the fall and winter semesters or less than three hours of class work in the summer.

**Once a waiver is signed, it will remain in effect until coverage is revoked and coverage is requested in writing to the SAU Risk Management Department. The student will not be automatically enrolled for insurance, and the University will not be responsible for any medical claims or expenses once a waiver is signed.**

**A refund of the premium is allowed only upon entry into the military services.**

*Residence Hall/Campus Housing Charges*Residence Hall Costs

Room charges are based on two students occupying one room. Residence hall accommodations costs for each individual are \$2,280 for the school year. Charges are made on a semester basis beginning in August and January. A student may, upon application to the residence hall dean, be allowed to room alone at a cost of \$3,420. Residence hall students living in the Southern Village apartments are charged \$2,480 for the school year. If sufficient rooms are available, s/he requires approval from the

Student Finance Office. It is the student's responsibility to have arranged for a roommate unless specific arrangements have been made to room alone. No pets, firearms, or weapons are allowed in the residence hall.

No refunds are made for vacation periods or absences from the campus. When a student withdraws, a prorated portion of the semester charge, beginning with the date of non-occupancy of the room, will be refunded.

#### Residence Hall Deposit and Deposit Refund

A room deposit of \$150 is required of each resident. To guarantee a room in the residence hall, payment of this deposit must be made by July 15. After July 15, no room is held for a student whose deposit has not been paid. This deposit should be sent directly to Southern Adventist University and is held in reserve until the student graduates and/or permanently moves out of the residence hall. The deposit is in addition to any other payment, and is refundable if requested before July 15.

#### University Apartment Costs

University-owned apartments may be rented by students taking a minimum of six hours each semester (preference is given to married students). The apartments range in size from two to six rooms and are rented furnished or unfurnished. Rents range from \$294 to \$635 and will be charged by semester in August and January. Rent will be charged monthly during the summer. Charges are based on the date of issue and return of keys and proper clearance with the office of the Vice President for Financial Administration. No pets, firearms, or weapons are allowed in University housing.

#### University Apartment Deposit and Deposit Refund

Married students and single students over 23 years of age renting an apartment from the University must pay a housing deposit of \$300 to reserve an apartment. This housing deposit is due before occupancy and is sent directly to Southern Adventist University. The deposit is in addition to any other payment.

If a student gives notice before August 1 that s/he will not be attending, the housing deposit will be refunded. Damage or cleaning charges may also be charged to the student's account if the deposit is insufficient to cover these costs.

The housekeeping supervisor at the Service Department will determine whether the apartment has been left clean and undamaged. A packing and moving fee may be charged as necessary.

#### *Adventist Colleges Abroad Fees*

Students wishing to apply for study abroad under the Adventist Colleges Abroad (ACA) program must follow the procedures listed below:

1. Obtain an ACA application from Southern Adventist University's Admissions Office or Modern Languages Department.
2. Complete and return the ACA application to the Modern Languages Department.
3. Follow one of the following payment plans:
  - a. Pay the total amount of tuition, room, board, hospital and accident insurance, personal account deposit, and tour deposit of the chosen school by August 1.
  - b. Semester System: Pay one-half of the total charges and tour charge by August 1. The remaining one-half must be paid by November 1.

c. Quarter System: Pay one-third of the total charges and tour charge by August 1; one-third by November 1; and the remaining one-third by February 1.

4. Make all payments by cash, check, money order, or credit card.

University funded scholarships are not available for ACA students, nor will they receive a family rebate. When planning their finances for the ACA program students must:

1. Have their Southern Adventist University account paid to date.
2. Have completed all necessary paperwork for federal financial assistance and received a financial aid award letter before August 1 if relying on financial aid.
3. Subtract tuition assistance and/or federal financial aid from the total ACA charges due.
4. Pay SAU for charges before the University makes payment to ACA. **If payment is not received, students will be sent back from ACA.**

**ESTIMATED STUDENT BUDGET (SAU Campus)**

	Residence Hall Student		Non Residence Hall Student	
	Semester	Year	Semester	Year
Tuition (12-16 hrs/semester)	\$6,200	\$12,400	\$6,200	\$12,400
General Fee	200	400	200	400
Residence Hall Rent	1,140	2,280		
Food (monthly average \$250; monthly minimum charge \$170)	1,000	2,000		
Books and School Supplies	<u>450</u>	<u>900</u>	<u>450</u>	<u>900</u>
<b>Total Estimated Costs*</b>	<b>\$ 8,990</b>	<b>\$17,980</b>	<b>\$6,850</b>	<b>\$13,700</b>

(Health insurance, automobile parking, and Campus Shop personal purchases are in addition, if applicable.)

\*With financial aid and/or labor, this total figure can be substantially reduced.

**SAU REFUND POLICIES**

Refund for Complete or Partial Withdrawal

Residence hall and University apartment refunds are prorated according to the number of days the student occupies the room subtracted from the number of days charged.

A student who withdraws from school completely during the semester will receive a tuition and general fee refund based on the date the completed withdrawal form with all required signatures is filed with the Records and Advisement Office.

Tuition refunds are calculated as follows:

1 <sup>st</sup> week	100%
2 <sup>nd</sup> and 3 <sup>rd</sup> weeks	80%
4 <sup>th</sup> and 5 <sup>th</sup> weeks	60%
6 <sup>th</sup> and 7 <sup>th</sup> weeks	40%
8 <sup>th</sup> week	0%

Music lesson refunds are also calculated according to the above policy.

Refund for Shortened School Term Withdrawal

1 <sup>st</sup> two school days	100%
3 <sup>rd</sup> and 4 <sup>th</sup> school days	60%
5 <sup>th</sup> day through end of term	0%

Refund of Credit Balances

Credit balances are refundable, upon request from financial sponsor, 30 days after the monthly statement is received for the last month the student was in school in order to be certain that all charges have been processed. For example, if a student drops out of school in December, a full credit refund would not be made until after the January statement is prepared during the first week of February. When the credit balance is large, a portion may be refunded earlier upon request to the Student Finance Office.

If the student has a credit balance caused by a financial aid over-award, the necessary credit will be applied to the aid funds, according to the Financial Aid Refund Policy described on page 291. If any credit remains, it will be refunded as described above.

**METHODS OF PAYMENT**

The following methods of payment are available. Families who do not enroll in one of these payment plans must pay the amount due indicated on the student's monthly statement each month by the due date.

If a check is returned by a bank for insufficient funds, account closed, or any other reason, a \$25 returned check fee will be assessed to the student's account. This also forfeits the privilege of paying by check.

*Discount Policy*

**Year in Advance/Guaranteed Tuition Plan**—SAU offers a five percent discount if payment is made by cash or check and a three percent discount if payment is made by credit card or Parent Plus Loan.

**Semester in Advance**—SAU offers a three percent discount if payment is made by cash or check and a one percent discount if payment is made by credit card.

**Monthly Payment by 23<sup>rd</sup> of Month**—SAU offers a one percent discount if payment is made by cash or check. No discount is offered if payment is made by credit card.

A worksheet for each student desiring the prepayment discount must be completed by the Student Finance Office.

*Payment Plans I and III—Cash in Advance*

Students choosing to pay the semester or year in advance must, on or before registration, pay the full amount required by the plan, less any advance payments or credits. Amounts paid as a result of scholarships, grants, and/or student loans are excluded from the amount on which the discount is allowed.

*Payment Plan II—Guaranteed Tuition Plan*

The University will guarantee to the student that tuition will remain constant under the following provisions:

1. This plan is not available to students receiving financial aid. However, parents taking a Parent Plus Loan may include this amount in their payment.
2. The tuition rate in effect at the time of the first contract (including beginning second semester) will remain in effect until the student graduates. The student must maintain full-time continuous registration, not to exceed four years, excluding a one-year leave of absence which may be given for Student

Missionaries, ACA Students, or Task Force Workers. This plan is not applicable to summer school.

3. Total estimated cost for the year must be paid prior to or at fall registration.
4. Any cash withdrawals will void the contract.
5. Participants in this plan are eligible for a discount according to the Discount Policy on the total estimated cost the first year of participation only (calculated as in Payment Plan I). The following years, the tuition rate will remain the same as year one, and the appropriate discount will be given on general fee, room, board, and books only.
6. Dependents of denominational workers may deduct the denominational tuition assistance when making their payment; however, the tuition assistance must be received by the University from either the denominational employer or the denominational worker within two months after registration or the contract is void.
7. Student earnings may be withdrawn from the student's account and will not reduce the amount to be paid.
8. Costs in excess of the total estimated amount to be paid will be billed monthly and should be paid on a monthly basis or the contract is void.
9. Should the estimated cost be less than the amount paid, the credit will be refunded after June 1.
10. If the payment contract is broken for any of the above reasons, or the student withdraws during the school year, the student may re-enter Payment Plan II based on the tuition rate of enrollment for the new year.

This plan only guarantees the tuition rate—not the room, board, books, and other miscellaneous charges. The student/financial sponsor must pre-pay each year the total estimated costs no later than the last day of registration.

#### *Payment Plan IV—Monthly Payments*

A monthly payment plan is available for the 2003-2004 academic year through the Student Finance Office. All students on the monthly payment option must pay an advance payment of \$2,500.

#### *Credit Card Payments*

The Cashier's Office honors VISA, MasterCard, Discover, American Express and debit (if card owner is present) cards for making payments on a student's account. There are different discount rates when making payments by credit card. (See Discount Policy p. 293) **No cash withdrawal service is available from these cards**—this service may be obtained from a local bank.

When using a credit card to pay on an account, the following information must be supplied: 1) name of credit card being used; 2) cardholder's name; 3) credit card number; 4) expiration date; 5) student's name and ID number; 6) amount to be charged on card; and, 7) the billing address of the credit card.

#### *Automatic Credit Card Payments*

Payment through automatic credit card deductions may be arranged. This arrangement is made through the Student Finance Office. A signed written request for automatic credit card deductions, stating the amount to be deducted, the date each month the deduction should be made, the amount to be deducted each month, and the billing address of the credit card will be required.

*Personal Check Payments*

Payments made to a student's account by personal check should have the student's University personal identification number (ID number) written on the check. If the ID number is not written on the check when it is received by SAU, it will be written on the check by an SAU employee for posting purposes.

**BILLING PROCEDURES***Monthly Statements*

Statements will show all monthly/semester charges and credits and will be mailed to students on or before the 13<sup>th</sup> of each month. The minimum payment is due the 28<sup>th</sup> of each month. In some cases, the statement may take an extended amount of mail time to reach the parent or financial sponsor. It is the responsibility of the student to communicate the minimum due to the parents/financial sponsor in these cases. If the minimum payment due is received on or before the 23<sup>rd</sup> and the payment is made by cash or check, a one percent discount may be subtracted from the payment. Students who do not pay by the 28<sup>th</sup> will be assessed a \$25 late fee.

Before registering for a new semester, the student account balance must be paid in full.

*Tuition Assistance*

Please notify Student Finance if either parent is eligible for tuition assistance from an employer. Indicate whether the employer is an educational institution or some other organization. Upon receiving this information, Student Finance will bill the parent's employer for the appropriate amount. It is still the responsibility of the parents to ensure that the tuition assistance is paid by their employer. If a student receives an award letter that does not include tuition assistance, but that student is eligible for tuition assistance, the award letter must be adjusted. Please notify the Student Finance Office if this is the case.

*Transcript Requests for Currently Enrolled Students*

It is the policy of the University to withhold transcripts if a student has an unpaid or past-due account at the school, or any unpaid account for which the University has co-signed.

An official grade transcript will be issued for a currently enrolled student when the student's account is current according to the payment plan the student is on. Exceptions may be considered to receive an official grade transcript when the account is current except for a pending disbursement of a Federal student loan. A student's failure to comply with instructions can delay the release of a transcript.

When payment is made by personal check, the transcript will be held for ten working days to allow the check to clear. **TO EXPEDITE THE RELEASE OF THESE DOCUMENTS, THE STUDENT SHOULD SEND A MONEY ORDER, CASHIER'S CHECK, OR PAY BY CREDIT CARD TO COVER THE BALANCE OF THE ACCOUNT WHEN REQUESTING THE DOCUMENTS.** Under provisions of federal loan programs, Southern Adventist University withholds any records when payments for these loans become past due or are in default.

**COLLECTION POLICIES AND PROCEDURES***Accounts Collection Policy*

Students completing or terminating their studies with the University are required to pay their balance in full prior to leaving. Payments due on non-current accounts that are not received by the last working day of the month will be charged a one percent service charge.

When a student who was enrolled first semester does not enroll second semester and has left with an unpaid account, that account will be designated a non-current student account and will be reported to a credit bureau, as of February 15.

When a student leaves at the end of second semester who does not return for the summer session, the account will be designated a non-current student account as of June 15 and reported to the credit bureau.

When a student leaves at the end of second semester with an unpaid account and plans to return the following year, the student will have until June 28 to bring the account current. If the student decides not to return, then this account will be designated a non-current account as of September 15 and reported to the credit bureau.

At the time any account is designated non-current, a carrying charge of one percent per month will apply.

When a non-current account is 90 days past due and neither satisfactory payments nor communication have been received, and unsuccessful attempts have been made by the SAU Student Finance Office to contact the individual, the account will be submitted to a collection agency or attorney.

If the University deems it necessary to employ a collection agency or an attorney to collect defaulted accounts, all charges for these services, including court costs, if incurred, will be added to unpaid bills.

Any student that has an amount that has been written off due to an uncollectible account, settlement, lost account, or bankruptcy, must pay the written off amount prior to enrolling in any class or being re-accepted as a student.

#### *Policy on Transcript, Diploma, and Test Score Requests for Non-current Students*

It is the policy of the University to withhold transcripts, diplomas, test scores, certificates of completion, and other records if a student has an unpaid or past-due account at the school or (if a federal loan borrower) has not completed an Exit Interview.

Official grade transcripts for non-enrolled students will be issued only after students' accounts are paid in full and when there are no delinquencies in the payment of student loans. No exceptions will be made.

When payment is made by personal check, the transcript will be held for ten working days to allow the check to clear. **TO EXPEDITE THE RELEASE OF THESE DOCUMENTS, THE STUDENT SHOULD SEND A MONEY ORDER, CASHIER'S CHECK OR PAY BY CREDIT CARD TO COVER THE BALANCE OF THE ACCOUNT WHEN REQUESTING THE DOCUMENTS.** Under provisions of federal loan programs, Southern Adventist University withholds any records when payments for these loans become past due or are in default.

#### *Policy on Legal Proceedings*

Southern Adventist University shall not render services to former students who may be involved in any legal proceedings, until court confirmation has been received with regards to the legal actions taken.

#### *Bankruptcy Policies and Procedures*

Recognizing that the discharge of a debt through bankruptcy proceedings prohibits a creditor from subsequently pursuing the collection of the debt, the University, upon notification by the court of such filing, will comply with this legal prohibition. No further services will be extended. The bankruptcy of the financial sponsor in no way changes the underlying financial obligation of the student to pay his or her student account.



# THE REGISTRY

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## BOARD OF TRUSTEES

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## UNIVERSITY ADMINISTRATION

### PRESIDENT

Gordon Bietz, D.Min. (1997) .....	President
Ben Wygul, Ph.D. (2003) .....	Assistant to the President

### Information Systems

Henry Hicks, B.S. (1998) .....	Executive Director, Information Systems
Mike McClung, B.A. (1996) .....	Workstation Support Supervisor
Judy DeLay, B.A. (1982) .....	Senior Programmer/Analyst
William Estep (1979) .....	Client Services Manager
Merritt MacLafferty, M.A. (1980) .....	Programmer/Analyst
Doru Mihaescu, B.S. (1997) .....	Network Analyst
Herdy Moniyung, M.S. (1999) .....	Senior Programmer/Analyst
Clifford Williams, B.A. (1994) .....	IT Training Coordinator

### Institutional Research and Planning

Ruth Liu, Ed.D. (2000) .....	Director, Institutional Research and Planning
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### ACADEMIC ADMINISTRATION

Steve Pawluk, Ed.D (2002) .....	Senior Vice President, Academic Administration
Katie A. Lamb, Ph.D. (1972) .....	Associate Vice President, Academic Administration
Merlin Wittenberg, M.Ed. (1984) .....	Director, Office of Online Learning

**Library**

Patricia Beaman, M.S.L.S. (1999) . . . . . Associate Librarian  
 Frank DiMemmo, M.S. (1980) . . . . . Media Librarian  
 Lorraine Grace, M.L.S. (1970) . . . . . Associate Librarian  
 Ann Greer, Ph.D. (1995) . . . . . Associate Librarian  
 Katye Hunt, M.S.L.S. (1976) . . . . . Director, ANGEL Program  
 Ron Miller, B.S. (1995) . . . . . Assistant Director, Computer Support  
 Marge Seifert, M.L.S. (1999) . . . . . Associate Librarian  
 Genevieve Steyn, M.Inf. (2001) . . . . . Religious Resources Librarian

**Records and Advisement**

Joni Zier, M.S. Ed. (1993) . . . . . Director, Records and Advisement  
 Sharon Rogers, M.Ed. (1977) . . . . . Assistant Director, Records and Advisement

**ADVANCEMENT**

Hamilton-Chaney Associates (2003) . . . . . Advancement

**Alumni Relations**

. . . . . Director, Alumni Relations

**Development**

Ken Norton, B.S. (1988) . . . . . Director, Development  
 Patrice Hieb, A.S. (1998) . . . . . Assistant Director, Development

**Planned Giving**

Paul Smith, M.Div. (1991) . . . . . Director, Planned Giving  
 Carolyn Liers (1996) . . . . . Assistant Director, Planned Giving

**WSMC FM90.5**

David Brooks, B.A. (2001) . . . . . Director  
 Diana Fish (1996) . . . . . Director, Development

**FINANCIAL ADMINISTRATION**

Dale J. Bidwell, B.S. (1989) . . . . . Senior Vice President, Financial Administration  
 Helen Durichek, B.A. (1986) . . . . . Associate Vice President, Financial Administration  
 Martin Hamilton, B.A. (1998) . . . . . Director, Property and Industry Development  
 Russell Orrison (2003) . . . . . Director, Purchasing

**Accounting and Financial Services**

Jack Ferneyhough, B.S. (2000) . . . . . Controller  
 David Huisman, C.P.A. (1992) . . . . . Chief Accountant  
 Doug Froot, M.S. (2001) . . . . . Senior Accountant  
 Mary Sundin, B.S. (1993) . . . . . Senior Accountant

**Human Resources**

Pat Cloverdale, B.S. (2001) . . . . . Director, Human Resources  
 Allen Olsen (1984) . . . . . Manager, Risk Management  
 David Olson, M.B.A. (1995) . . . . . Payroll Accountant

**Industries**

Jim Burrus (1993) . . . . . Manager, Village Market  
 Wayne Janzen, Ed.D. (1992) . . . . . Manager, Southern Carton Industry  
 Rita Wohlers (1987) . . . . . Manager, Campus Shop

**Services**

Mark Antone, A.S. (1984) . . . . . Director, Landscape Services  
 Barry Becker (1993) . . . . . Director, Transportation Services  
 Earl Evans, B.S. (1977) . . . . . Director, Food Service  
 Betty Garver, M.S. (2000) . . . . . Coordinator, Marketing/Wellness  
 Charles Lucas (1984) . . . . . Director, Plant Services

Ed Lucas (1987) ..... Director, Energy Management  
 Dennis Schreiner (1997) ..... Director, Service  
 Clair Kitson (1989) ..... Assistant Director, Plant Services

**MARKETING AND ENROLLMENT SERVICES**

Vinita Sauder, M.B.A. (1983) ..... Vice President, Marketing and Enrollment Services

**Admissions and Recruitment**

Marc Grundy, M.B.A. (1996) ..... Director, Enrollment Services  
 Jim Aumack, B.S. (1998) ..... Enrollment Counselor  
 Jason Dunkel, M.Div. (2002) ..... Enrollment Counselor  
 Kris Eckenroth, M.Div. (2002) ..... Enrollment Counselor  
 Stephanie Larsen, B.A. (2001) ..... Enrollment Counselor  
 Bert Ringer, M.Div. (1996) ..... Enrollment Counselor

**Public Relations**

Rob Howell, B.A. (2000) ..... Director, Public Relations  
 Ingrid Skantz, B.S. (1990) ..... Associate Director, Public Relations  
 Garrett Nudd B.S. (2000) ..... Assistant Director, Public Relations

**Student Finance**

Marc Grundy, M.B.A. (1996) ..... Director, Enrollment Services  
 Jack Harvey, B.A. (1998) ..... Assistant Director, Student Finance  
 Jayne Wyche, A.S. (1980) ..... Assistant Director, Student Finance

**STUDENT SERVICES ADMINISTRATION**

William Wohlers, Ph.D. (1973) ..... Vice President, Student Services  
 Kari Shultz, M.A. (1999) ..... Director, Student Life & Activities

**Campus Chaplain**

Ken Rogers, M.A. (1991) ..... Chaplain

**Campus Safety**

Eddie Avant, B.S. (1998) ..... Director, Campus Safety  
 Donald Hart, A.S. (1993) ..... Associate Director, Campus Safety

**Center for Learning Success**

Sheila Smith, M.A. (1997) ..... Director, Center for Learning Success  
 Hollis James, Ph.D. (2003) ..... Disabilities Services Coordinator

**Counseling and Testing**

Jim Wampler, Ed.S. (1993) ..... Director, Counseling and Testing  
 Midge Dunzweiler, M.S. (1993) ..... Associate Director, Counseling & Testing

**Health Service**

Larry Howard, M.D. (1999) ..... Physician  
 Sylvia Hyde, M.S.N., F.N.P. (1999) ..... Director, Health Service

**Residence Halls**

Dwight Magers, M.A. (1993) ..... Director of Residence Hall Housing and Dean of Men  
 Sharon Engel (1986) ..... Dean of Women  
 Helen Bledsoe, B.S. (1984) ..... Associate Dean of Women  
 Beverly Ericson, B.S. (1988) ..... Associate Dean of Women  
 Cassandra Krause, B.S. (1987) ..... Associate Dean of Women  
 Jeffrey Erhard, M.A.T. (1997) ..... Associate Dean of Men  
 Dennis Negron, M.A. (1993) ..... Associate Dean of Men  
 John Sager, B.A. (2001) ..... Assistant Dean of Men

**CHURCH PASTORS**

Ed Wright, D.Min. (1985) .....	Senior Pastor
Tim Cross, M.Div. (2002) .....	Youth Pastor
Mike Fulbright, M.Div. (2000) .....	Young Adult Pastor
Jim Herman, B.A. (1976) .....	Senior Adult Pastor
Dwight Herod, M.Div. (1995) .....	Family Ministries Pastor
Don MacLafferty, M.Div. (2002) .....	Director, Kids in Discipleship Center
Dúane Schoonard, M.A. (1998) .....	Spiritual Nurture Pastor

**FACULTY EMERITI**

Ronald M. Barrow, Ph.D., <i>Vice President Emeritus for Admissions and College Relations</i>
Douglas Bennett, Ph.D., <i>Professor Emeritus of Religion</i>
Joyce Cotham, M.B.Ed., <i>Associate Professor Emerita of Office Administration</i>
Thelma Cushman, M.A., <i>Associate Professor Emerita of Home Economics</i>
Kenneth R. Davis, M.A., <i>Director Emeritus of Counseling and Testing</i>
Donald Dick, Ph.D., <i>Professor Emeritus of Speech Communication</i>
Mary Elam, M.A., <i>Associate Vice President Emerita of Academic Administration</i>
Charles Fleming, Jr., M.B.A., <i>Business Manager Emeritus</i>
Cyril F. W. Fatcher, Ed.D., <i>Vice President Emeritus of Academic Administration</i>
Orlo Gilbert, D.F.A., <i>Professor of Music</i>
Floyd Greenleaf, Ph.D., <i>Vice President Emeritus of Academic Administration</i>
Larry Hanson, Ph.D., <i>Professor Emeritus of Mathematics</i>
Ray Hefferlin, Ph.D., <i>Professor Emeritus of Physics</i>
Duane F. Houck, Ph.D., <i>Professor Emeritus of Biology</i>
Shirley Howard, M.S., <i>Associate Professor Emerita of Nursing</i>
Bonnie Hunt, M.S., <i>Associate Professor Emerita of Nursing</i>
Ed Lamb, M.S.S.W., <i>Professor of Social Work and Family Studies</i>
Robert Merchant, M.B.A., <i>Treasurer Emeritus</i>
Clifford Myers, Sr., <i>Director Emeritus of Campus Safety</i>
Louesa Peters, B.A., <i>Associate Treasurer Emerita</i>
Cyril Roe, Ed.D., <i>Professor Emeritus of Education</i>
Marvin Robertson, Ph.D., <i>Professor Emeritus of Music</i>
Cecil Rolfe, Ph.D., <i>Professor Emeritus of Business Administration</i>
Barbara Ruf, Ph.D., <i>Professor Emerita of English</i>
Kenneth M. Spears, M.B.A., <i>Vice President Emeritus for Finance</i>
William H. Taylor, M.A., <i>Administrator Emeritus</i>
Mitchell Thiel, Ph.D., <i>Professor Emeritus of Chemistry</i>
Erma Webb, M.S., <i>Associate Professor Emerita of Nursing</i>

## INSTRUCTIONAL FACULTY

(Dates in parentheses indicate the beginning year of employment at Southern Adventist University.)

**Aaron Adams, B.S., Instructor of Visual Art and Design**

B.S., Southern Adventist University. (2002)

**Steven Adams—Ed.S., Assistant Professor of Physical Education, Health and Wellness**

B.S. and B.A., Atlantic Union College; M.A., Hamline University; Ed.S., University of West Georgia. (2002)

**Pamela Ahlfield—M.S., Associate Professor of Nursing**

B.S., Southern Adventist University; M.S., Georgia State University. (1990)

**J. Bruce Ashton—D.M.A., Professor of Music**

B.Mus., Capital University; M. Mus., American Conservatory of Music; D.M.A., University of Cincinnati. (1968)

**Joyce L. Azevedo—Ph.D., Professor of Biology**

B.S., Union College; M.A. and Ph.D., University of California, Riverside. (1992)

**George P. Babcock—Ed.D., Professor of Education, Director, Institute of Ethical Leadership and Ruth McKee Chair Professor**

B.A., Columbia Union College; M.A. and Ed.D., Andrews University. (1991)

**W. Scott Ball—Ph.D., Dean and Professor of Music**

B.Mus., Arizona State University; M.A. and M.Div., Andrews University; Ph.D., Ohio State University. (2000)

**Lorraine Ball—M.S., Assistant Professor of Journalism and Communication**

B.A., Atlantic Union College; M.S., Clark University. (2001)

**Loren Barnhurst—Ph.D., Assistant Professor of Chemistry**

B.S., Andrews University; Ph.D., University of Denver. (2002)

**Desiree Batson—M.S.N., Associate Professor of Nursing**

B.S., Southern Adventist University; M.S.N., University of Wisconsin, Madison. (1997)

**Stephen Bauer—M.Div., Associate Professor of Religion**

B.A., Atlantic Union College; M.Div., Andrews University. (1999)

**Patricia Beaman—M.S.L.S., Associate Professor of Library Science**

B.A., La Sierra University; M.S.L.S., University of Southern California. (1999)

**John Beckett—M.B.A., Associate Professor of Computing**

B.S. and M.B.A., Southern Adventist University. (1975)

**Robert Benge—Ph.D., Associate Professor of Physical Education, Health and Wellness**

B.S., Southern Adventist University; M.S.Ed., Old Dominion University; Ph.D., University of New Mexico. (1998)

**Krystal Bishop—Ed.D., Professor of Education**

B.S., Southern Adventist University; M.A. and Ed.D., University of South Florida, Tampa. (1996)

**Kevin Brown—Ph.D., Associate Professor of Mathematics**

B.S., Southern Adventist University; M.S. and Ph.D., University of Central Florida. (1999)

**Jared Bruckner—D.Sc., Dean and Professor of Computing**

B.A., Andrews University; M.S., Illinois Institute of Technology; M.S., Worcester Polytechnic Institute; D.Sc., University of Massachusetts at Lowell. (1995)

**Charles D. Burks—Ph.D., Professor of Psychology**

B.A. Evangel College; M.S., University of Nebraska, Omaha; Ph.D., Florida State University. (1998)

**+Rachel Byrd—Ph.D., Professor of English**

B.A., Pacific Union College; M.A., Shippensburg University; Ph.D., University of Maryland. (1998)

**Michael Cafferky—M.P.H., Assistant Professor of Business and Management**

B.A., Atlantic Union College; M.Div., Andrews University; M.P.H., Loma Linda University. (2003)

**\*Lynn Caldwell—M.A., Associate Professor of Journalism and Communication**

B.S., Andrews University; M.A., Western Michigan University. (1999)

**Ken Caviness—Ph.D., Professor of Physics**

B.S., Southern Adventist University; Ph.D., University of Massachusetts at Lowell. (1996)

**Denise R. Childs—M.A., Assistant Professor of Communication**

B.A., Walla Walla College; M.A., Washington State University. (1998)

**Ron E. M. Clouzet—D.Min., Dean and Professor Religion**

B.A., Loma Linda University, La Sierra; M.Div., Andrews University; D.Min., Fuller Theological Seminary. (1993)

**Myrna Colon—Ph.D., Professor of Education**

B.A. and M.A., University of Puerto Rico; Ed.S. and Ph.D., Andrews University. (2001)

**Gerald Colvin—Ph.D., Ed.D., Professor of Education and Psychology**

B.A., Union College; M.Ed. and Ed.D., University of Arkansas; Ph.D., University of Georgia. (2002)

**Randall Craven—M.S.Ed., Instructor of Visual Art and Design**

B.A., University of Missouri, Kansas City; M.S.Ed., Southern Adventist University. (2000)

**Lisa Clark Diller—Ph.D., Associate Professor of History**

B.A., Southern Adventist University; M.A. and Ph.D., University of Chicago. (2002)

**Ganoune Diop—Ph.D., Professor of Religion**

B.A. and M.A., Saleve University; Diploma, Maitrise en Philologie et Histoire de L'Orient Ancien, Institut Catholique De Paris; Ph.D., Andrews University. (2000)

**Alberto dos Santos—Ed.D., Dean, Professor of Education and Psychology and Reynolds Chair Professor of Education**

B.A., University of South Africa; Diploma, Orion Institute of Switzerland; M.A. and Ed.D., Andrews University. (1995)

**Joan dos Santos—M.A., Associate Professor of English**

B.S., Adventist University; M.A., Andrews University. (1995)

**Renè Drumm—Ph.D., Professor of Social Work and Family Studies**

B.S., Andrews University; M.S.W., Michigan State University; Ph.D., Texas Woman's University. (2003)

**\*Brian Dunne—B.S., Instructor of Visual Art and Design**

B.A., Southern Adventist University; B.S., East Tennessee State University. (2002)

\* Study Leave

+ Sabbatical beginning winter 2004

**Janene Dunston—M.S.W., Assistant Professor of Social Work**

B.S.W., Southern Adventist University; M.S.W., Walla Walla College. (2001)

**Denise Dunzweiler—Ph.D., Associate Professor of Education**

B.A. La Sierra University; M.A., Sonoma State University; Ph.D., Andrews University. (1996)

**David Ekkens—Ph.D., Professor of Biology**

B.A. and M.A., Andrews University; Ph.D., Loma Linda University. (1990)

**Richard Erickson—M.B.A., Associate Professor of Business and Management**

B.S. and M.B.A., Austin Peay State University. (1984)

**L. Ann Foster—Ph.D., Professor of Biology**

B.S., Southern Adventist University; M.S. and Ph.D., University of N. Texas. (1996)

**Bonnie Freeland—M.S.N. Assistant Professor of Nursing**

B.S., Southern Adventist University; M.S.N., University of Tennessee at Chattanooga (1998)

**H. Robert Gadd—Ph.D., C.P.A., Professor of Business and Management and VandeVere Chair Professor of Accounting**

B.S., Southern Adventist University; M.B.A., University of Maryland at College Park; Ph.D., University of Texas at Arlington. (2000)

**Holly Gadd—Ph.D., Professor of Nursing**

B.S., Andrews University; M.S., Loma Linda University; F.N.P., Midwestern State University; Ph.D., Texas Woman's University. (2000)

**Phil Garver—Ed.D., Dean and Professor of Physical Education, Health and Wellness**

B.S., Southern Adventist University; M.S., Eastern Michigan University; Ed.D., University of Tennessee, Knoxville. (1976)

**David Gerstle—Ph.D., Professor of Nursing**

B.S., Union College; M.S.N., University of Texas, Arlington; Ph.D., University of Tennessee, Knoxville. (1994)

**David George—B.A., Instructor of Visual Art and Design**

B.A., Southern Adventist University. (1999)

**Judith Glass—M.Mus., Professor of Music**

B.Mus. and M.Mus., University of Texas at Austin. (1975)

**Loranne Grace—M.L.S., Associate Professor of Library Science**

B.S., Walla Walla College; M.L.S., University of Washington. (1970)

**Zachary Gray—B.S., Instructor of Visual Art and Design**

B.S., Southern Adventist University. (2000)

**Ann Greer—Ph.D., Associate Professor of Library Science**

B.G.S., Indiana University; M.L.I.S., Louisiana State University; Ph.D., Nova Southeastern University. (1995)

**Leona Gulley—Ed.D., Professor of Psychology**

B.S., Columbia Union College; M.A., Far East Theological Seminary; M.H.S., Philippine Union College; M.S., Andrews University; Ed.D., Vanderbilt University. (1978)

**Norman Gulley—Ph.D., Research Professor of Religion**

Diploma in Theology, Newbold College; B.A., Southern Adventist University; M.A. and M.Div., Andrews University; Ph.D., University of Edinburg. (1978)

**Safawo Gullo—D.V.M., Ph.D., Professor of Biology**

M.S., Northeast Louisiana University; D.V.M., Kharkov Veterinary Institute; Ph.D., University of Arkansas. (2000)

**Ed Guthero—B.S., Instructor of Visual Art and Design**

B.S., Andrews University. (2002)

**Rick Halterman—Ph.D., Professor of Computing**

B.S., Florida Southern College; M.S., Florida Atlantic University; Ph.D., University of Tennessee, Knoxville. (1987)

**Jan Haluska—Ph.D., Professor of English**

B.S., Pacific Union College; M.A., Andrews University; Ph.D., University of Tennessee, Knoxville. (1981)

**Brent Hamstra—Ph.D., Associate Professor of Chemistry**

B.S., Andrews University; Ph.D., University of Michigan. (1999)

**Chris Hansen—Ph.D., Professor of Physics**

B.S., Southern Adventist University; Ph.D., Colorado State University. (1996)

**Michael G. Hasel—Ph.D., Professor of Religion, Director, Institute of Archaeology**

B.A. and M.A., Andrews University; M.A. and Ph.D., University of Arizona. (1998)

**Wayne Hazen—M.F.A., Dean and Professor of Visual Art and Design**

B.F.A., Atlantic Union College; M.F.A., University of Notre Dame. (1997)

**Volker Henning—Ph.D., Dean and Professor of Journalism and Communication**

B.A., Southern Adventist University; M.Div., Andrews University; M.A., University of Central Florida; Ph.D., University of Tennessee, Knoxville. (1989)

**Debbie Higgins—M.A., Assistant Professor of English**

B.A., Columbia Union College; M.A., Andrews University. (1993)

**Michael Hills—M.S.Ed., Assistant Professor of Education (2003)**

B.A., Thomas Edison State College; M.S.Ed., Southern Adventist University. (2003)

**Lorella Howard—M.S.N., Associate Professor of Nursing**

B.S.N., Southern Adventist University; M.S.N., Vanderbilt University. (1994)

**Constance Hunt—M.S., Associate Professor of Nursing**

B.S., Southern Adventist University; M.S., Texas Woman's University. (1995)

**Katye Hunt—M.S.L.S., Associate Professor of Library Science**

B.S., Southern Adventist University; M.S.L.S., University of Tennessee, Knoxville. (1976)

**+L. Phil Hunt—Ed.D., Dean and Professor of Nursing**

B.S., Southern Adventist University; M.Ed., Columbia University; Ed.D., Andrews University. (1995)

**Douglas Jacobs—D.Min., Associate Professor of Religion**

B.A., Southern Adventist University; M.Div. and D.Min., Andrews University. (2002)

**Barbara James—D.S.N., Professor of Nursing**

B.S., Southern Adventist University; M.S.N., University of Texas, Arlington; D.S.N., University of Alabama, Birmingham. (1991)

+ Sabbatical fall 2003



**John Keyes—Ph.D., Professor of Journalism and Communication**

B.A., Asbury College; M.A., Central Michigan University; M.A.T., Andrews University; M.L.S., Vanderbilt University; Ed.S., George Peabody College for Teachers; Ph.D., Indiana University of Pennsylvania. (1987)

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# INDEX

Absences .....	43	Pre-Respiratory Therapy .....	62
Academic Advisement .....	39	Pre-Speech Language Pathology & Audiology .....	62-63
Academic Calendar .....	4, 5	Pre-Surgical Physician Assistant ...	63-64
Academic Enrichment Services .....	21	Religion .....	231
Academic Grievance Procedure .....	43	Auditing Courses .....	38
Academic Honesty .....	41		
Academic Honors .....	33	Bachelor of Arts Degrees	
Academic Policies .....	24	Archaeology .....	231
Academic Probation and Dismissal .....	42	Art .....	257
Acceptance .....	10	Art-Therapy Emphasis .....	258
Academic Probation .....	10, 42	Biology .....	66
Regular .....	10	Biology, Teacher Certification .....	67
Accounting Courses .....	80	Broadcast Journalism .....	153
Accreditation and Memberships .....	8	Chemistry .....	89
Actuarial Studies .....	168	Chemistry, Teacher Certification .....	91
Admission		Computer Science .....	97
ACT Scores .....	10-12	English .....	132
Academic Probation Acceptance .....	10	English, Teacher Certification .....	133
Application Fee .....	14	French .....	174
Business and Management .....	13, 75	French, Teacher Certification .....	175
Computing .....	13, 96	History .....	140
Education and Psychology .....	13, 109	History, Teacher Certification .....	142
General Requirements .....	11	Intercultural Communication .....	154
Graduate Programs .....	15	Interdisciplinary .....	147
Home Schooled Students .....	11	International Studies .....	176
Journalism and Communication ...	13, 149	French Emphasis .....	177
International Students .....	12	German Emphasis .....	177
Music .....	13, 183	Spanish Emphasis .....	177
Nursing .....	14, 199	Language Arts (Leading to Licensure K-8) .....	116
Regular/Good Standing Acceptance ...	10	Mathematics .....	167
Religion .....	14, 224, 227, 228	Mathematics, Teacher Certification ...	168
SAT Scores .....	10-12	Physics .....	216
Secondary Subjects Required .....	11	Physics, Teacher Certification .....	218
Social Work and Family Studies .....	242	Print Journalism .....	153
Special Students .....	12	Psychology .....	107
Teacher Education .....	13, 109	Psychology (Leading to Licensure, K-8) .....	115
Transfer Students .....	11	Public Relations .....	155
Adventist Colleges Abroad (ACA) Financial Policy .....	298	Religious Education .....	229
Affiliations .....	48	Religious Studies .....	230
Allied Health Professions .....	52	Spanish .....	175
American Humanics .....	150, 151	Spanish, Teacher Certification .....	176
Anderson Lecture Series .....	21, 83	Theology .....	229
Anesthesia .....	273	Bachelor of Business Administration	
Animation Courses .....	268	Core Requirements .....	76
Application Procedure .....	14	Financial Services .....	76
Argentina .....	173, 175-177	Accounting .....	76
Art Courses .....	262	Finance .....	76
Art History Courses .....	265	General .....	76
Associate Degree Programs		Management .....	77
Accounting .....	80	General .....	77
Allied Health .....	54	Entrepreneurship .....	77
Auto Service .....	253	International Business .....	77
Auto Service/B.S. Business Admin ...	252	Marketing .....	77
Engineering Studies .....	130	Bachelor of Fine Arts .....	259
General Studies .....	271, 272	Bachelor of Music .....	185
Graphic Design .....	262	Bachelor of Science Degrees	
Media Technology .....	158	Actuarial Studies .....	168
Nursing .....	199	Art—Character Animation .....	260
Pre-Dental Hygiene .....	55	Art—Graphic Design .....	259
Pre-Health Information Administration .	56	Art—Technical Direction .....	261
Pre-Nutrition and Dietetics .....	57	Biology .....	66
Pre-Occupational Therapy .....	58	Biology, Biomedical Emphasis .....	67
Pre-Physical Therapy .....	59-61		
Pre-Physician Assistant .....	61		

Biophysics .....	217	Community Service .....	27
Business Administration .....	78	Computer Center .....	9
Business Admin/ A.T. Auto Service .....	79, 252	Computer Graphics Courses .....	266
Business Admin/Public Relations .....	79	Computer Science Courses .....	102
Chemistry .....	90	Computer Technology Courses.....	100
Chemistry, Biochemistry Emphasis .....	90	Concert-Lecture Series .....	17
Clinical Laboratory Science .....	52	Conduct Standards .....	19
Computer Information Systems .....	98	Continuing Education .....	21, 47
Computer Science .....	97	Convocation Attendance .....	17, 44
Computer Systems Administration .....	98	Correspondence Work .....	45
Family Studies .....	245	Counseling and Testing Service .....	17
Film Production .....	261	Course Load .....	38
Health Science .....	208	Course Numbers .....	49
Interdisciplinary .....	147	Course Sequence .....	47
Long-Term Care Administration .....	78	Credit Cards .....	294, 300-303
Mass Communication .....	155	Curriculum Chart .....	34-37
Math & Science Education (Leading to Licensure 5-8) .....	117	Daniells Hall .....	9
Mathematics .....	167	Dean's List .....	33
Medical Science .....	271	Degrees Offered .....	8
Music .....	188	Associate Degrees .....	34
Nonprofit Administration and Development .....	157	Listing of .....	34-37
Nursing .....	198	Bachelor of Arts .....	33
Outdoor Education (Leading to Licensure 5-8) .....	118	Listing of .....	34-37
Physical Education .....	207	Bachelor of Business Admin .....	33, 76
Physical Educ., Teacher Certification ..	207	Bachelor of Fine Arts .....	33, 259
Physics .....	217	Bachelor of Music Curriculum .....	34, 185
Psychology .....	108	Bachelor of Science .....	33
Public Relations/Business Admin .....	157	Listing of .....	34-37
Sports Studies .....	208	Bachelor of Social Work .....	34, 245
Wellness Management .....	208	General Education Requirements ..	27-31
Bachelor of Social Work .....	245	Major Requirements .....	33
Bankruptcy .....	303	Master's Degrees .....	15, 24, 33
Biology Courses .....	68	Minor Requirements .....	25, 33
Board of Trustees .....	304	Degree Requirements .....	24, 25
Executive Board .....	304	del Plata .....	173
Bogenhofen .....	173	Dental Hygiene .....	55
Botany Courses .....	69	Dentistry .....	273
Broadcasting Courses .....	160	Dietetics .....	57
Brock Hall .....	9	Dining, Campus Options .....	17
Business Administration Courses.....	82	Diploma .....	303
Business Computer Information Systems Courses .....	83	Disabilities-Rehabilitation Act .....	17
Cafeteria Charges .....	296	Discipline .....	18
Campus Housing .....	297	Dismissal .....	42
Campus Safety .....	16	Distance Learning .....	8
Canceled Classes .....	38	Distinguished Dean's List .....	33
Career Services .....	16	Dorm, See Residence Halls	
Catalog, Importance of .....	2	E. A. Anderson Lecture Series .....	21
Center for Learning Success .....	9, 22	E. O. Grundset Lecture Series .....	21
Certificate Program .....	26, 254	Earth Science Course .....	221
Auto Service Technician .....	254	Ecology Courses .....	69
Chamber Music Series .....	21	Economics Courses .....	84
Changes in Registration .....	37	Education .....	106
Chaplain's Office .....	16	Certification .....	112
Chemistry Courses .....	92	Courses .....	120
Class Attendance .....	43, 44	Elementary .....	113, 119
Class Standing .....	25	Middle .....	113, 119
CLEP Exams .....	45	Secondary .....	113, 120
Cognate Courses .....	49	Employment Service .....	20
Collection Policy .....	302	Engineering .....	130
Collonges .....	173	Engineering Courses.....	131
Communication Courses.....	161	English	
		Language Study .....	44, 134
		Proficiency in .....	12, 134
		English Courses.....	136



- Examinations ..... 44  
 Attendance ..... 44  
 CLEP ..... 45  
 Credit by ..... 45  
 Rescheduling ..... 44  
 Special Fees ..... 295  
 Waiver ..... 44  
 Expenses ..... 295  
 Advance Payment ..... 294, 296  
 Application Fee ..... 14  
 Estimated Student Budget ..... 299  
 Food Service ..... 296  
 Housing ..... 19, 298  
 Late Registration ..... 37, 295  
 Music Lessons ..... 297  
 Special Fees and Charges ..... 295  
 Student Costs ..... 295  
 Tuition ..... 295  
 Tuition Refunds ..... 299-300  
 Extension Classes ..... 14, 46
- Facilities ..... 9  
 Faculty ..... 308  
 Committees ..... 316  
 Directory ..... 308  
 Emeriti ..... 307  
 Fee Waivers ..... 286  
 Film Production Courses ..... 269  
 Finance Courses ..... 84  
 Financial Information ..... 279  
 Advance Payment ..... 294  
 Aid ..... 279, 288, 289  
 Banking ..... 294  
 Books ..... 296, 299  
 Discount Policy ..... 300  
 Family Rebate ..... 286  
 Financial Aid Overawards ..... 289  
 Grants ..... 284, 286  
 Loans ..... 284-286  
 Methods of Payment ..... 300  
 Refund Policy ..... 291  
 Repayment Policy ..... 292  
 Satisfactory Academic Progress ..... 290  
 Scholarships ..... 279-282, 286  
 Veterans ..... 286  
 Fleming Plaza ..... 9  
 Florence Oliver Anderson Lecture Series ..... 21  
 Food Service ..... 296  
 Foreign Study ..... 173  
 French Courses ..... 178  
 Freshman Standing ..... 10  
 Friedensau University ..... 173
- GED ..... 10  
 General Education Requirements ..... 27-31  
 General Studies ..... 271, 272  
 Geography Courses ..... 146  
 German Courses ..... 179  
 Goals ..... 6  
 Grading System ..... 39, 40  
 Graduate Degrees  
 Business ..... 15, 76  
 Computing ..... 15, 95, 97  
 Education ..... 15, 106, 107  
 Nursing ..... 15, 197  
 Religion ..... 15
- Graduation Requirements ..... 25-26  
 Graphic Design ..... 259  
 Grundset Lecture Series ..... 21
- Hackman Hall ..... 9  
 Hasel Lecturship ..... 22  
 Health Education Courses ..... 210  
 Health Information Administration ..... 56  
 Health Insurance ..... 18, 297  
 Health Service ..... 9, 18  
 Hickman Science Center ..... 9  
 History Courses ..... 143  
 History of the University ..... 7  
 Honor Roll ..... 33  
 Honors Program ..... 33, 282  
 Honors Studies Sequence ..... 32  
 Housing Deposit ..... 298  
 Humanities Courses ..... 145
- Incompletes ..... 40, 290, 295  
 Information Systems Courses ..... 99  
 Interdisciplinary Major ..... 147  
 International Baccalaureate ..... 45  
 Institute of Archaeology ..... 22  
 Institute of Evangelism and  
 World Missions ..... 22  
 Insurance ..... 18, 293, 295, 297  
 Interdepartmental Programs ..... 271  
 International Students ..... 12, 293, 297  
 Internships ..... 46, 96, 152  
 Italian Courses ..... 180
- J. Mabel Wood Hall ..... 9  
 Journalism Courses ..... 163
- Labor Regulations ..... 292-293  
 Foreign Students ..... 293  
 Late Registration ..... 37, 295  
 Law ..... 274  
 Ledford Hall ..... 9  
 Libraries ..... 22  
 Literature Courses ..... 138  
 Long-Term Care Admin Courses ..... 85  
 Lynn Wood Hall ..... 9
- Major and Minor Requirements ..... 33  
 Management Courses ..... 86  
 Marine Biological Field Station ..... 23, 73  
 Marketing Courses ..... 87  
 Master's Degree ..... 24, 33  
 Admission Requirements ..... 14  
 Mathematics Courses ..... 169  
 Mazie Herin Hall ..... 9  
 McKee Library ..... 9, 22  
 Medical Science ..... 271  
 Microbiology Courses ..... 71  
 Medicine ..... 274  
 Miller Hall ..... 9  
 Minors  
 Advertising ..... 158  
 Archaeology ..... 232  
 Art ..... 262  
 Art—Graphic Design ..... 262  
 Auto Service ..... 254  
 Behavioral Science ..... 246  
 Biblical Languages ..... 232

Biology	68	One-Year Certificates	
Broadcast Journalism	158	Auto Service Technician	254
Business Administration	80	Requirements	25
Chemistry	92	Optometry	276
Christian Service	232	Organizations	19
Computer Information Systems	99	Orientation Program	18
Computer Science	99	Osteopathic Medicine	276
Computer Systems Administration	99	Outcomes Assessment	40
Education	119	Outdoor Education Courses	120
English	133		
Entrepreneurial Management	80	Pass/Fail	40, 211
Family Studies	246	Petition	43
French	177	Pharmacy	277
German	177	Philosophy	7
Health and Wellness	210	Photo Release Policy	19
History	141	Physical Education Activity Courses	211
Intercultural Communication	158	Physical Education Theory	213
Journalism (News Editorial)	159	Physical Therapy	59, 60
Management	80	Physical Therapy Assistant	55
Marketing	80	Physics Courses	218
Mathematics	169	Pierson Lecture Series	22
Media Production	159	Podiatric Medicine	278
Missions	232	Political Science Courses	145
Music	189	Post-Graduate Tuition Plan	287
Nonprofit Leadership	159	Prefix Glossary	51
Outdoor Education	119	Practicum	46
Physical Education	210	Preprofessional Curricula	37
Physics	218	Anesthesia	273
Political Economy	141, 274	Clinical Laboratory Science	52
Political Science	142	Dental Hygiene	55
Practical Theology	232	Dentistry	273
Psychology	108	Engineering Studies	130
Public Relations	159	Law	274
Religion	233	Medicine	274-275
Sales	159	Nutrition and Dietetics	57
Sociology	246	Occupational Therapy	58
Spanish	177	Optometry	276
Technology	254	Osteopathic Medicine	276
Visual Communication	159	Pharmacy	277
Western Intellectual Tradition	142	Physical Therapy	59, 60
Mission Statement	6	Physician Assistant	61
Modern Language Courses	180	Podiatric Medicine	278
Music		Respiratory Therapy	62
Courses	189-195	Speech Lang Pathology/Audiology	62, 63
Curriculum	185	Surgical Physician Assistant	63, 64
Ensembles	194, 195	Veterinary Medicine	278
Fees	294	Probation	10, 42, 290
Music Library	23	Psychology Courses	126
Network Usage Policy	97	Public Relations Courses	165
Nondepartmental Courses	196		
Nontraditional Credit	45	Radiation Technology	55
Nursing		Radio Station, WSMC FM90.5	9, 23
Accreditation	198	Refund Policy	291, 300
Admission Requirements	199	Credit Refund	300
Courses	202	Financial Aid Refund Policy	291
Deposit and Fees	296	Registration	37
Policies	197	Dates	4, 5
Progression Requirements	201	Rehabilitation Act	17
Readmission	202	Religion Center	9
Nutrition Courses	205, 215	Repeated Courses	40
Nutrition/Dietetics Program	57	Residence Halls	19, 297, 298
		Residence Requirements	26
Objectives of the College	6	Respiratory Therapy	62
Occupational Therapy	58	Right of Petition	43
Occupational Therapy Assistant	55	Risk Management	18

- Sagunto ..... 173  
Satisfactory Academic Progress 39-40, 43, 290  
Scholarships ..... 279-283  
Schools  
    Business and Management ..... 74  
        Admission ..... 13, 75  
    Computing ..... 95  
        Admission ..... 13, 96  
    Education and Psychology ..... 106  
        Admission ..... 13, 109  
    Journalism and Communication ..... 149  
        Admission ..... 13, 149  
    Music ..... 183  
        Admission ..... 13, 183  
    Nursing ..... 197  
        Admission ..... 14, 199  
    Physical Education, Health and  
        Wellness ..... 206  
    Religion ..... 222  
        Admission ..... 14, 224, 227, 228  
    Visual Art and Design ..... 257  
Secondary Education ..... 113  
Senior Citizen Tuition ..... 287  
Sequence of Courses ..... 47  
SmartStart ..... 45, 283  
Sociology Courses ..... 246  
Social Activities and Organizations ..... 19  
Social Work Courses ..... 248  
Software Engineering Courses ..... 105  
Software Technology Center ..... 96  
Southern Scholars ..... 32, 282  
Southern Village ..... 9, 19  
Spalding Elementary School ..... 9  
Spanish Courses ..... 181  
Special Fees and Charges ..... 295  
Special Student ..... 12  
Standards of Conduct ..... 19  
Statement Charges ..... 296, 302  
Student Association ..... 20  
Student Banking ..... 294  
Student Center ..... 9  
Student Employment Service ..... 20  
Student Life and Services ..... 16  
Student Mission Credit/Scholarship ..... 33,  
    196, 281, 287, 292  
Student Payroll ..... 293  
Student Publications and Production ..... 20  
Student Records ..... 40  
Studio Art Courses ..... 262  
Study-Work Program ..... 39  
Summer Tuition ..... 295  
Summer Work Incentive Program ..... 293  
Summerour Hall ..... 9  
Surgical Technology ..... 55  
  
Talge Hall ..... 9, 19  
Task Force Credit/Scholarship ..... 33, 281  
Technology ..... 252  
Technology Courses ..... 254  
Testing Service ..... 17  
Thatcher Hall ..... 9, 19  
Thatcher South ..... 9, 19  
Theology & Religion Courses ..... 233-239  
Transcripts ..... 14, 26, 47, 296, 302, 303  
Transfer Credit ..... 26  
Transfer Students ..... 11, 12, 243, 288  
  
Transient Students ..... 46, 288  
Tuition Refunds ..... 291, 299, 300  
Tuition, Post Graduate ..... 287  
  
University Administration ..... 304  
Upper Division Credit ..... 24, 26, 49  
  
Values of the University ..... 6  
Veterinary Medicine ..... 278  
Veterans ..... 42, 286  
Villa Aurora ..... 173  
Vision of the University ..... 6  
  
Waiver Examinations ..... 44  
William Iles Physical Education Center ... 9  
Withdrawals, Class ..... 37, 38, 299, 300  
Withdrawals, Cash ..... 294  
Withdrawals, Military Duty ..... 38  
Worker's Compensation ..... 293  
Worship Services (See Convocation) ..... 17  
Wright Hall ..... 9  
Writing (W) Courses ..... 27, 49  
WSMC FM90.5 ..... 9, 23  
  
Zoology Courses ..... 70, 71