

2016

Southern Adventist University Undergraduate Handbook & Planner 2016-2017

Southern Adventist University

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Recommended Citation

Southern Adventist University, "Southern Adventist University Undergraduate Handbook & Planner 2016-2017" (2016). *Student Handbooks, Undergraduate*. 35.

https://knowledge.e.southern.edu/student_handbook/35

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**UNDERGRAD
STUDENT
HANDBOOK
& PLANNER**

2014
2015
2016
2017
2018
2019



SOUTHERN
ADVENTIST UNIVERSITY

Power for Mind & Soul



SOUTHERN ADVENTIST UNIVERSITY
NURTURES CHRIST-LIKENESS, TRADITIONAL
SEVENTH-DAY ADVENTIST VALUES, ACADEMIC
EXCELLENCE, AND A LIFELONG PURSUIT OF
TRUTH, WHOLENESS, AND A LIFE OF SERVICE.



SOUTHERN ADVENTIST UNIVERSITY

Power for Mind & Soul

Post Office Box 370
Collegedale, TN 37315
423.236.2000 • southern.edu

ACADEMIC PLANNER



2 0 1 6 - 2 0 1 7

Name: _____

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SOUTHERN'S COMMITMENT TO STUDENT RIGHTS

SOUTHERN ADVENTIST UNIVERSITY WILL PROTECT THE ACADEMIC, SPIRITUAL, SOCIAL, PERSONAL, AND CORPORATE RIGHTS OF OUR STUDENTS.

- Academic** Southern will provide substantive academic programs that are clearly communicated and are responsive to the educational needs and concerns of our students.
- Spiritual** Southern will promote the spiritual development of our students through the values we espouse, programs we present, and individual nurturing we provide.
- Social** Southern will treat our students with dignity and cultivate an environment of respect for individuals, including privileges of expression and assembly in harmony with university standards.
- Personal** Southern will provide our students opportunity for development of personal potential by articulating and practicing high standards of healthful living, wellness, and entertainment.
- Corporate** Southern will clearly communicate what is required for all members of the university community and will apply our regulations with fairness, timeliness, and confidentiality.

STUDENT COMMITMENT TO RESPONSIBLE CONDUCT

AS A STUDENT AT SOUTHERN ADVENTIST UNIVERSITY I WILL CONSISTENTLY COMMIT MYSELF TO ACADEMIC, SPIRITUAL, SOCIAL, PERSONAL, AND CORPORATE RESPONSIBILITY.

ACADEMIC

I will follow directions in the university catalog and will apply my best effort to my academic program with inquisitiveness, propriety, honesty, and integrity. I will promote the same conduct among my peers.

SPIRITUAL

I will honor the university's mission of seeking and teaching truth as revealed by Jesus Christ in the Bible. I will balance work, study, and recreation with Sabbath rest and spiritual enrichment.

SOCIAL

I will show respect for all members of the university community—their lives, property, and environment. This includes respect for diversity, ethical use of communication technologies, and community service.

PERSONAL

I will develop high standards of personal health, wellness, and entertainment and will promote the same for other members of the university community. I will avoid alcohol, tobacco, improper drug use, and sex outside of marriage.

CORPORATE

I will actively participate in the corporate life of the university, taking initiative to meet all my duties under its regulations. I will follow the policies and standards of the Student Handbook, which includes financial obligations, program and class attendance, appropriate dress and behavior, vehicle procedures, and fulfillment of my designated role as a member of this residential community.

helpful information

Phone Numbers, Services, Operating Hours

To use a campus phone, dial 8 before the phone number,
all numbers use the (423) area code.

General Information	236.2000
Academic Administration	236.2805
Oversees management all of academic areas of campus	
Monday-Thursday, 8 a.m.-12 p.m. and 1 p.m.-5:30 p.m.	
Friday, 8 a.m.-12 p.m.	
Academic Technology	236.2086
See eClass Support	
Admissions	236.2844
Monday-Thursday, 8:30 a.m.-4:30 p.m.	
Friday, 8:30 a.m.-12 p.m.	
Adventist Book Center <i>adventistbookcenter.com</i>	396.2814
Sunday, 10 a.m.-5 p.m.	
Monday-Thursday, 9 a.m.-6 p.m.	
Friday, 9 a.m.-3 p.m.	
Audio Visual	236.2411
Monday-Friday, 8 a.m.-5 p.m.	
Campus Safety <i>southern.edu/campussafety</i>	236.2100
Campus Safety personnel are available 24 hours a day, seven days a week.	
Services include: vehicle registration, motorist assists, life safety and	
crime investigation, lost and found, and safety escorts.	
Email <i>campussafety@southern.edu</i>	
Monday-Thursday, 7:30 a.m.-5:30 p.m.	
Friday, 7:30 a.m.-1 p.m.	
Campus Shop <i>saucampusshop.com</i>	236.2152
Textbooks, school supplies, bath/beauty products, cards/gifts, South-	
ern apparel	
Monday-Thursday, 8:30 a.m.-5:30 p.m.	
Friday, 8:30 a.m.-12:30 p.m.	
Career Services	236.2078
Monday-Thursday, 8 a.m.-5 p.m.	
Friday, 8 a.m.-12 p.m.	
Cashier	236.2826
Monday-Thursday, 8:30 a.m.-4:30 p.m.	
Friday, 8:30 a.m.-12 p.m.	

Chaplain's Office and Campus Ministries	236.2787
Pastoral care, outreach activities; Student Missions; uQuest Missions;	
Vespers; and LifeGroups	
Monday-Thursday, 9 a.m.-5 p.m.	
Friday, 9 a.m.-12 p.m.	
Collegedale Church	396.2134
Monday-Thursday, 8 a.m.-5 p.m.	
Friday, 8 a.m.-12 p.m.	
Vespers, 8 p.m., Church	
Church Services:	
Adoration, 9 a.m., 10:15 a.m., Renewal, 11:35 a.m.	
Connect, 11:30 a.m., Collegedale Academy	
Collegedale Credit Union <i>collegedale.org</i>	396.2101
Drive-thru open 7:30 a.m.-closing	
Sunday, 11 a.m.-2 p.m.	
Monday-Wednesday, 8 a.m.-4 p.m.	
Thursday, 8 a.m.-6 p.m.	
Friday, 8 a.m.-2 p.m.	
Collegedale Police (non-emergency)	396.3133
Collegedale Post Office	396.9498
Monday-Friday, 9 a.m.-4 p.m.	
Closed: Saturday, Sunday, and Holidays	
Computer Labs	
Business/English (Brock Hall 3rd floor, check posted schedule for hours)	
236.2599	
Computing (Check posted schedule for hours)	
Advanced Computing Lab (Hickman 118)	
Computing Lab (Hickman 116)	
	236.2706
Computer Lab: Summerour Hall	236.2778
For Reservations, contact	
	236.2415
Journalism Mac Lab (Brock Hall 1st floor, check posted schedule for hours)....	236.2334
Library	236.2788
Sunday, 12 p.m.-12 a.m.	
Monday-Thursday, 7:45 a.m.-12 a.m.	
Friday, 7:45 a.m.-2 p.m.	
Nursing (Check posted schedule for testing, holidays, and summer)..	236.2940
Sunday, 11 a.m.-9:45 p.m.	
Monday-Thursday, 8 a.m.-9:45 p.m.	
Friday, 8 a.m.-2:45 p.m.	
Departments and Schools (Academic)	
Departments	
Allied Health	236.2926
Biology	236.2926
Chemistry	236.2931
English	236.2381
History & Political Studies	236.2381

Mathematics	236.2874
Modern Languages	236.2221
Lab	236.2742
Physics	236.2669
Technology	236.2860
Schools	
Business	236.2527
Computing	236.2936
Education and Psychology	236.2765
Journalism and Communication	236.2330
Editing Lab	236.2333
Photography Lab	236.2933
Music	236.2880
Nursing	236.2940
Learning Resource Center (LRC)	236.2970
Skills Lab	236.2969
Physical Education, Health, and Wellness	236.2850
Religion	236.2976
Social Work	236.2768
Visual Art and Design	236.2732
Dining Hall Menu.....	236.2399
Sunday, Closed	
Monday-Friday, 6:30 a.m.-6:30 p.m.	
Saturday, 12 p.m.-2 p.m.	
Disability Support Services dss@southern.edu	236.2574
Facilitates equal access for students with disabilities and learning differences.	
Monday-Wednesday, 8 a.m.-5 p.m.	
Thursday, 8 a.m.-11 a.m., 2-5 p.m.	
Friday, 8 a.m.-12 p.m.	
eClass Support	236.2086
Technical support for eClass, clickers, and Turnitin assignments is available	
Monday-Thursday, 8 a.m. -5 p.m.	
Friday, 8 a.m.-12 p.m.	
Emergency (ambulance, fire, or police)	911
Enrollment Management	236.2835
Financial aid awards, scholarships, federal work-study, student loans, summer camp scholarships, annual application forms, financial aid counseling	
Monday, Wednesday, Thursday, 8:30 a.m.-4:30 p.m.	
Tuesday, 8:30 a.m.-8 p.m.	
Friday, 8:30 a.m.-12 p.m.	

- First Year Experience** 236.2575
Program for first year undergraduate students
Monday-Thursday, 8 a.m.-5 p.m.
Friday, 8 a.m.-12 p.m.
- Graduate Studies** 236.2694
Processes applications for students seeking admission into Graduate Studies
Monday-Thursday, 8:30 a.m.-12:30 p.m. and 1:30 p.m.-5:30 p.m.
Friday, 8:30 a.m.-12:30 p.m.
- Gymnasium (Iles P. E. Center)** 236.2850
Reserving racquetball courts, equipment, and facilities. For intramural information,
go to southern.edu/intramurals. **For more facility hours, go to southern.edu/wellness**
Sunday, 5 p.m.-9 p.m.
Monday-Thursday, 8 a.m.-10 p.m. (except during classes/Convocations/
Breaks)
Friday, 8 a.m.-12 p.m.
- Hair Designers** 396.2600
Monday-Thursday, 9:30 a.m.-6 p.m.
Friday, 9:30 a.m.-sundown
Sunday, by appointment only
- Hulsey Wellness Center** southern.edu/wellness..... 236.2850
The Kayak (smoothie shop), rock wall, indoor and outdoor walking tracks, fitness floor, aerobics room, hot tub, therapeutic-massage pools, locker rooms with steam baths and dry sauna
Sunday, 12 p.m.-9 p.m.
Monday-Thursday, 5 a.m.-10 p.m.
Friday, 5 a.m.-2 p.m.
- Information Technology**
Campus Cards and replacements, phone cards, fax service 236.2707
Monday-Thursday, 8 a.m.-5 p.m.
Friday, 8 a.m.-1 p.m.
- Computer support desk** 236.2712
Monday-Thursday, 8 a.m.-5 p.m.
Friday, 8 a.m.-12 p.m.
- Insurance (Risk Management)** 236.2566
Monday-Thursday, 8 a.m.-12 p.m. & 1 p.m.-5 p.m.
Friday, 8 a.m.-12 p.m.
- International Student Advising** 236.2081
Monday-Thursday, 8 a.m.-5 p.m.
Friday, 8 a.m.-12 p.m.
- Kayak (snack shop)**..... 236.2592
Smoothie and sandwich bar
Sunday 5 p.m.-8:45 p.m..
Monday-Thursday, 2 p.m.-9 p.m.

Friday, Saturday-Closed

Kiddie Campus	396.9253
Child day-care option	
Monday-Thursday, 6:30 a.m.-6 p.m.	
Friday, 6:30 a.m.-4 p.m.	
KR's Place (snack shop).....	236.2719
Sunday, 4 p.m.-10 p.m.	
Monday-Thursday, 10 a.m. to 10 p.m.	
Friday, Closed	
Saturday, 6 p.m.-10 p.m.	
Library (McKee)	236.2788
Databases, books, journals, Lincoln Civil War Collection, videos, and other types of media	
Sunday, 12 p.m.-12 a.m.	
Monday-Thursday, 7:45 a.m.-12 a.m.	
Friday, 7:45 a.m.-2 p.m.	
Online Campus.....	236.2087
Monday-Thursday, 8 a.m.-5 p.m.	
Friday, 8 a.m.-12 p.m.	
Outdoor Education Center	236.2459
Ropes Course and Alpine Tower, schedule by appointment	
Quick Print	236.2861
Color and B&W printing, FedEx	
Monday-Thursday, 8 a.m.-5 p.m.	
Friday, 8 a.m.-12 p.m.	
Records and Advisement/Transcripts.....	236.2899 or 236.2921
Registration, class schedule, class add/drop, grades, transcripts, verifications for student loans or good student driving discounts, major or adviser changes	
Monday-Thursday, 8:30 a.m.-4:30 p.m.	
Friday, 8:30 a.m.-12 p.m.	
SAU Writing Center	236.2014
Sunday, 2 p.m.- 10 p.m.	
Monday-Thursday, 8:30 a.m.-10 p.m.	
Friday, 8:30 a.m.-12 p.m.	
Residence Halls	
Talge Hall for Men	236.2994
Thatcher Hall for Women	236.2904
Thatcher South for Women	236.2910
Sunday-Friday, lobbies close at 11 p.m.	
Saturday, lobbies close at 12:45 a.m.	
Sheriff (non-emergency)	622.0022

Student Association (Check posted schedule for hours)	236.2723
Festival Studios	236.2678
Social Activities	236.2603
Southern Accent	236.2612
Southern Memories	236.2613
SA President	236.2600
Student Center	236.2611
CNN and ESPN, video games, national and campus newspapers, pool table, air hockey, ping-pong, and various table games	
Sunday, 1 p.m.-10:30 p.m.	
Monday-Thursday, 11 a.m.-10:30 p.m.	
Friday, 11 a.m.-1 p.m.	
Student Employment (Human Resources) <i>southern.edu/hr</i>.....	236.2276 or 236.2278
Information about on and off-campus jobs	
Monday-Thursday, 8 a.m.-12 p.m. and 1 p.m.-5 p.m.	
Friday, 8 a.m.-12 p.m.	
Student Finance (See Enrollment Management)	
Student Life and Activities	236.2484
Coordinates social activities and student organizations, assists community students, Title IX Designee for students	
Monday-Thursday, 9:30 a.m.-12 p.m., 1 p.m.-5:30 p.m.	
Student Park	
Reservations.....	236.2555
Cave Reservations	236.2785
Goliath Wall amphitheater reservations	236.2785
Student Development	236.2814
Oversees management of student life—residence halls, Student Success Center, Student Life and Activities, Campus Ministries, Convocation/Worship/Vespers records, and enforcement of university rules and regulations	
Monday-Thursday, 8 a.m.-12 p.m. and 1 p.m.-5 p.m.	
Friday, 8 a.m.-12 p.m.	
Student Success Center	
Counseling and Testing Services	236.2782
Counseling, career planning, testing	
Monday-Thursday, 8 a.m.-12 p.m. and 1 p.m.-5 p.m. (closed for Convocation)	
Friday, 8 a.m.-12 p.m.	
Learning Support Services.....	236.2838
Academic support and college survival skills	
Monday-Thursday, 8 a.m.-5 p.m.	

Friday, 8 a.m.-12 p.m.

Teaching Materials Center *southern.edu/tmc* 236.2661

Laminating, copying, binding, easy-punch lettering, videos, books, games, video viewing machines, free pictures for projects, multicultural costumes and artifacts, bulletin board materials, etc.

Sunday, 2 p.m.-7:30 p.m.

Monday-Thursday, 9 a.m.-8:45 p.m. (Closed during Convocation)

Friday, 9 a.m.-12 p.m.

Transportation Services *transportation@southern.edu*..... 236.2716

Scheduled transportation to and from the Chattanooga airport, Greyhound and Mega bus stations, and to Groome Transportation. Free to current students. Must sign up at least 48 hours before trip date.

Monday-Thursday, 7:30 a.m.-12 p.m. and 1-5 p.m.

Friday, 7:30 a.m.-12 p.m.

University Health Center *southern.edu/universityhealth* 236.2713

Visit the UHC for minor illnesses or injuries, wound care, lab tests, immunizations, physicals and referrals to area doctors.

Monday-Thursday, 8 a.m.-12 p.m. and 1 p.m.-5 p.m.

Friday, 8 a.m.-12 p.m.

Village Market (health food store) 236.2300

Sunday, 8 a.m.-6 p.m.

Monday-Thursday, 7 a.m.-9 p.m.

Friday, 7 a.m.-4 p.m.

Village Market (VM) Deli

Sunday, 8 a.m.-6 p.m.

Monday-Thursday, 7 a.m.-9 p.m.

Friday, 7 a.m.-4 p.m.

Wright Hall

Academic Administration 236.2805

Monday-Thursday, 8 a.m.-12 p.m. and 1 p.m.-5:30 p.m.

Friday, 8 a.m.-12 p.m.

Accounting..... 236.2820

Monday-Thursday, 8 a.m.-5 p.m.

Friday, 8 a.m.-12 p.m.

Cashier 236.2826

Monday-Thursday, 8:30 a.m.-4:30 p.m.

Friday, 8:30 a.m.-12 p.m.

Enrollment Management 236.2835

Monday-Wednesday, 8:30 a.m.-4:30 p.m.

Friday, 8:30 a.m.-12 p.m.

Human Resources 236.2276

Monday-Thursday, 8 a.m.-12 p.m. and 1 p.m.-5 p.m.

Thursday, 8:30 a.m.-8 p.m.

Friday, 8 a.m.-12 p.m.

President's Office 236.2801

Monday-Thursday, 8 a.m.-12 p.m. and 1 p.m.-5:30 p.m.

Friday, 8 a.m.-12 p.m.

Records and Advisement 236.2899

Monday-Thursday, 8:30 a.m.-4:30 p.m.

2016

July

Sunday	Monday	Tuesday
<p>SmartStart & S1653 McKee Library Hours: Monday-Thursday, 7:45a-9p Friday, 7:45a-Noon Sunday, 2-9p</p> <p>Sign-up for intramurals: southern.edu/intramurals</p>	<p>Key for Summer Sessions: S1651: 1st Summer Session May 9-June 3 S16: May 9-August 18 S16: Nursing Cohort May 16-August 12 S1652: 2nd Summer Session June 6-July 22 S1653: SmartStart & 3rd Summer Session July 25-August 18 F16: Fall Semester August 22-December 15</p>	
3	<p>Independence Day 4</p> <p>University Offices, Health Center, McKee Library & Campus Shop Closed</p>	5
		<p>Morning Meditations, 7:30a</p> <p>Tornado Siren Test, Noon</p> <p>Mid-Term grades for S16, Verified 5p, Records</p>
10	11	12
<p>Recharge sponsored by the School of Religion (10-17)</p>	<p>Morning Meditations, 7:30a Summer Institute, 9a-4:30p, Summerour</p> <p>Last day for 40% tuition refund for S16 No tuition refund after today for S16</p>	<p>Morning Meditations, 7:30a Summer Institute, 9a-4:30p, Summerour</p>
17	18	19
<p>JumpStart & Early SmartStart Classes Check-in, 9a-1p, Dining Hall (Required) BIOL 101 & CHEM 120 Enrollment Activities, 11a-1p, Wright Hall University Health Center Open, 11a-1p Campus Shop Open, 11a-1:30p</p> <p>Welcome Party, 7p, White Oak</p>	<p>Morning Meditations, 7:30a JumpStart, 8a, Summerour Hall BIOL 101 Class Begins CHEM 120 Class Begins</p>	<p>Morning Meditations, 7:30a</p> <p>Tornado Siren Test, 6p</p>
24	25	26
<p>Parents Day</p> <p>New Student Check-In Day, 9a-4p, Iles PE Center Campus Shop Open, 9a-5p We-Haul, 10a, Residence Halls</p> <p>Welcome Party, 7p, Taylor Circle</p>	<p>Morning Meditations, 7:30a SmartStart & S1653 Classes Begin BS Nursing Consortium Classes End</p> <p>New Student Thatcher Residents Orientation, 7p, Thatcher Chapel</p> <p>New Student Talge Residents Orientation, 10p, Talge Chapel</p>	<p>Morning Meditations, 7:30a</p> <p>Transfer, Public School, Commuter, & Home School Orientation, Noon, Presidential Banquet Room</p> <p>S1651 & S1652 grades due, Verified 5p, Records office</p>
31		

Wednesday	Thursday	Friday	Saturday
		1 S16 Summer Break (June 30-July 6) University Offices, Health Center, McKee Library & Campus Shop Closed Sunset, 8:58p	2 Adoration, 10:15a, Church Renewal, 11:35a, Church Connect, 11:35a, CA
6 Convocation, 7p, Talge	7 Last day to order July Graduation regalia online. www.cbgrad.com	8 Payday: Hourly/Student University Health Center Closed Vespers, 8p, Student Center Sunset, 8:57p	9 Adoration, 10:15a, Church Renewal, 11:35a, Church Connect, 11:35a, CA Diversions, 9:30p
13 Summer Institute, 9a-4:30p, Summerour Convocation, 7p, Talge	14 Summer Institute, 9a-4:30p, Summerour Last day to drop S16 classes ACT Exams, 1p, Lynn Wood	15 Payday: Salary University Health Center Open, 8a-Noon Summer Institute, 9a-4:30p, Summerour Vespers, 8p, Student Center Sunset, 8:55p	16 Adoration, 10:15a, Church Renewal, 11:35a, Church Connect, 11:35a, CA Diversions, 9:30p
20 Convocation, 7p, Talge	21 Book Buy Back, 9a-5p, Campus Shop ACT Exams, 1p, Lynn Wood	22 Payday: Hourly/Student Book Buy Back, 9a-Noon, Campus Shop S16S2 Classes End Vespers, 8p, Student Center Sunset, 8:51p	23 Adoration, 10:15a, Church Renewal, 11:35a, Church Connect, 11:35a, CA Diversions, 9:30p, Student Center
27 Last day to add SmartStart & S16S3 classes Last day to change S16 Meal Plan New Student Orientation, 7p, Thatcher Chapel Convocation, 7p, Talge	28 Summer Graduation, 7p, Iles PE Center	29 Payday: Salary Social Work Major Applications due online School of Nursing Dedication, 2p, Collegedale Church Vespers, 8p, Church Sunset, 8:46p	30 Adoration, 10:15a, Church Renewal, 11:35a, Church Connect, 11:35a, CA Diversions, 9:30p

2016 august

Sunday	Monday	Tuesday
<p>SmartStart & S1653 McKee Library Hours: Monday-Thursday, 7:45a-9p Friday, 7:45a-Noon Sunday, 2-9p Sign-up for intramurals: southern.edu/intramurals</p>	<p>1</p> <p>Morning Meditations, 7:30a New Employee Orientation, (HR), 8a-5p Last day for 100% tuition refund for SmartStart & S1653 All vehicles must be registered with Campus Safety Southern Online Campus Support Sessions, 1-5p New Student Orientation, 7p, Thatcher Chapel</p>	<p>2</p> <p>Morning Meditations, 7:30a New Faculty Orientation, 8a-5p, CTE Tornado Siren Test, Noon Southern Online Campus Support Sessions, 1-5p</p>
<p>7</p> <p>Cave Open, 11a-3p, Student Park University Colloquium (7-13) Employee Picnic, 6p</p>	<p>8</p> <p>Morning Meditations, 7:30a Employee In-Service, 8:30a-12:30p, Lynn Wood Last day for 50% tuition refund No tuition refund after today for SS & S1653 BRIDGE Dessert, Noon, Presidential Banquet Room Employee In-Service, 1:30-5:30p, Lynn Wood New Student Orientation, 7p, Thatcher Chapel</p>	<p>9</p> <p>Morning Meditations, 7:30a Employee Wellness Assessment, 6-10a, Iles Tennessee Valley Institute, 8a-4p, Hulsey SA Retreat (9-21) RA Retreat & Training, 3p (9-21)</p>
<p>14</p> <p>Ocoee Rafting Trip, 10a-5p, Wright Hall Steps</p>	<p>15</p> <p>Payday: Salary Mentor Training, 1p, Wright Hall</p>	<p>16</p> <p>Mentor Training, 9a-5p Tornado Siren Test, 6p</p>
<p>21</p> <p>Campus Shop Open, 9a-5p Ocoee Rafting Trip, 10a-5p, Wright Hall Steps Enrollment Activities, 11a-2p, Wright Hall University Health Center Open, 11a-2p McKee Library Open, Noon-5p Organization Showcase, 4:30-6:30p, & Supper, 5-6:30p, Iles PE Center Southern Village Orientation, 9p, Thatcher Chapel</p>	<p>22</p> <p>Classes Begin McKee Library Open, 7:45a-12a BS Nursing Consortium Begins Softball Intramural Sign-up begins, southern.edu/intramurals Choral Auditions, Wood Hall (22-25) Schools/Departments Welcome Parties & Orientation, 6p, Various Locations Returning Student Thatcher Orientation, 7p, Chapel Returning Student Talge Orientation, 10p, Chapel</p>	<p>23</p> <p>SA Senate Petitions Available, Student Development office Transfer, Home School, Commuter, Public School Orientation, Noon, Presidential Banquet Room S16, SS & S1653 grades due, Verified 5p, Records</p>
<p>28</p> <p>McKee Library Open, Noon-Midnight</p>	<p>29</p> <p>Last day to make a change without charge or for 100% tuition refund Softball Season begins New Faculty Mentor Luncheon, Noon, Presidential Banquet Room</p>	<p>30</p> <p>Payday: Salary Fee charged for add/drop "W" on transcript</p>

Wednesday	Thursday	Friday	Saturday
<p>3</p> <p>New Faculty Orientation, 8a-5p, CTE</p> <p>New Student Orientation, 7p Thatcher Chapel</p> <p>Convocation, 7p, Talge</p>	<p>4</p> <p>New Faculty Orientation, 8a-5p, CTE</p>	<p>5</p> <p>Payday: Hourly/Student</p> <p>New Faculty Orientation, 8a-Noon, CTE</p> <p>Last day to drop SmartStart & S16S3 Classes</p> <p>Vespers, 8p, Church</p> <p>Sunset, 8:40p</p>	<p>6</p> <p>Adoration, 9 & 10:15a, Church Renewal, 11:35a, Church Connect, 11:35a, CA</p> <p>Diversions, 9:30p</p>
<p>10</p> <p>Writing Committee Rubrics, 10-11a</p> <p>Faculty In-Service, 12:30-5:30p, Marriott Inn (Center Drive, Chattanooga)</p> <p>New Student Orientation, 7p, Thatcher Chapel</p> <p>Convocation, 7p, Talge</p>	<p>11</p> <p>Campus Ministries Orientation (11-15)</p> <p>ACT Exam, 1p, Lynn Wood</p> <p>Graduate Faculty Luncheon, Noon-1:15p</p> <p>Free Challenge Course, 6-8p, Outdoor Education Center</p>	<p>12</p> <p>S16 Nursing Cohort Ends</p> <p>Vespers, 8p, Church</p> <p>Employee Colloquium Vespers, 8p, Lynn Wood Chapel</p> <p>Sunset, 8:33p</p>	<p>13</p> <p>Adoration, 9 & 10:15a, Church SOAP Outdoor Church: Canoeing, 9:30a-6:30p, Wright Hall</p> <p>Employee Colloquium Sabbath School & Church Service, 10a, Lynn Wood Chapel</p> <p>Renewal, 11:35a, Church Connect, 11:35a, CA</p> <p>Open Gym Night, 9:30p, Iles</p>
<p>17</p> <p>New Student Check-in Day, 9a-4p, Iles PE Center</p> <p>We-Haul, 10a-2p, Residence Halls</p> <p>Outdoor Skills Clinic, 6-8p, Outdoor Education Center</p> <p>New Student Welcome Party, 7p, Taylor Circle</p>	<p>18</p> <p>Final Exams, S16, S16S3</p> <p>Book Buy Back, 9a-5p, Campus Shop</p> <p>Fall New St. Orientation, 9a-5p</p> <p>S16 Rent & Meal Plan Ends</p> <p>SmartStart & S16S3 Classes End</p> <p>JumpStart/Wrap Up, Noon-2p</p> <p>Summerour Hall</p> <p>Lights Volunteers Reception, 5:30p</p> <p>New Student Thatcher Residents Orientation, 7p, Thatcher Chapel</p> <p>New Student Talge Residents Orientation, 10p, Talge Chapel</p>	<p>19</p> <p>Payday: Hourly/Student</p> <p>Fall New Student Orientation, 9a-Noon, Thatcher Chapel</p> <p>Book Buy Back, 9a-Noon, Campus Shop</p> <p>F16 Rent & Meal Plan Begins (19-December 31)</p> <p>New Employee Reception, 5:30p</p> <p>Vespers, 8p, Church</p> <p>Star Watch, 9-10p, Hickman Parking Lot</p> <p>Sunset, 8:24p</p>	<p>20</p> <p>Adoration, 9 & 10:15a, Church Renewal, 11:35a, Church Connect, 11:35a, CA</p> <p>Diversions, 9:30p</p>
<p>24</p>	<p>25</p> <p>Student Dedication Convocation, 11a, Church, Dave Smith</p> <p>ACT Exams, 1p, Lynn Wood</p> <p>Soccer Captain's Meeting, 5p, Hulsey</p>	<p>26</p> <p>McKee Library Open, 7:45a-2p</p> <p>Community Corporate/Non-Profit Agency's Showcase, 10a-2p</p> <p>Tennis Doubles Tournament</p> <p>Sign-ups begin</p> <p>Last day for textbook returns, Campus Shop</p> <p>Submit proof of insurance to Risk Management to avoid charges</p> <p>Bat Vespers, 7-10p, Wright Hall Steps</p> <p>Vespers, 8p, Church, Brennon Kirstein</p> <p>Sunset, 8:16p</p>	<p>27</p> <p>Adoration, 9 & 10:15a, Church Overnight Rafting Trip, 10a-5p, Wright Hall Steps (27-28)</p> <p>Renewal, 11:35a, Church Connect, 11:35a, CA</p> <p>Evensong, 7:30p, Church</p> <p>SA Welcome Party, 9:15p, Iles</p>
<p>31</p> <p>Tennis Doubles Players Meeting, 5p, Hulsey</p>	<p>Key for Summer Sessions:</p> <p>S16S1: 1st Summer Session May 9-June 3</p> <p>S16: May 9-August 18</p> <p>S16: Nursing Cohort May 16-August 12</p> <p>S16S2: 2nd Summer Session June 6-July 22</p> <p>S16S3: SmartStart & 3rd Summer Session July 25-August 18</p> <p>F16: Fall Semester August 22-December 15</p>		

September 2016

Sunday	Monday	Tuesday
<p>Campus Fire Safety Month Suicide Prevention Awareness Month ADHD Month National Campus Safety Awareness Month Sign up for intramurals: southern.edu/intramurals</p>		
<p>4</p> <p>Ocoee Rafting Trip, 10a-5p, Wright Hall Steps Cave Open, 11a-3p, Student Park Tennis Doubles Tournament begins</p>	<p>5</p> <p>Labor Day Last day to add a class (Census) No BS Nur. Consortium Classes All vehicles must be registered with Campus Safety Last day to turn in a waiver for Health Insurance SA Senate Applications due, Noon, St. Development office Undergraduate Council, 3:30p Student Organization Registration Form due (continuing and returning), 5p, Student Life & Activities Kayak Skills Clinic, 8-9:30p, Pool</p>	<p>6</p> <p>Southern Connections, 11a, Hosted by LifeGroups Tornado Siren Test, Noon</p>
<p>11</p> <p>Grandparents Day Southern Union Youth Director's Pancake Breakfast, 9:30-11:30a, Student Park Ocoee Rafting Trip, 10a-5p, Wright Hall Steps Latin American Month Begins (11-October 17) Dave Cress Memorial Golf Tournament</p>	<p>12</p> <p>Last day for 80% tuition refund Futsal Season begins BRIDGE Luncheon, 11:45a, Presidential Banquet Room University Senate, 3:30p New Student Organization applications due, 5p, Student Life & Activities</p>	<p>13</p> <p>Employee Town Hall Meeting, 10:30a-Noon, Lynn Wood Chapel Employee Town Hall Meeting, 3:30-5p, Lynn Wood Chapel</p>
<p>18</p>	<p>19</p> <p>ViewSouthern (19-20) Undergraduate Council, 3:30p</p>	<p>20</p> <p>Student Organizations Advisers' Meeting, Noon, Presidential Banquet Room Tornado Siren Test, 6p Convocation: Guitar, Loren & Mark, 7p, Ackerman Auditorium (2 credits)</p>
<p>25</p>	<p>26</p> <p>Last day for 60% tuition refund Faculty Portfolios due, VP Academic Administration's office LSAT Exam, Lynn Wood Flagball Season begins University Senate, 3:30p Fall at the Wall, 7p, Goliath Wall, Harold Alomia, Sr. (2 credits)</p>	<p>27</p> <p>Fall at the Wall, 7p, Goliath Wall, Harold Alomia, Sr. (2 credits)</p>

Wednesday	Thursday	Friday	Saturday
	1 Convocation, 11a, Church, Sam Leonor Begin ordering December Graduation regalia & announcements, www.cbgrad.com Secondary Education Orientation, Noon, Summerour #1300 Deans/Chairs Advisory, 3:30p Student Organization Information Session, 5:45p, Presidential Banquet Room	2 Payday: Hourly/Student Futsal Sign-up begins Vespers, 8p, Church, Sam Leonor Ministry Expo, 9:30p Sunset, 8:06p	3 Adoration, 9 & 10:15a, Church Renewal, 11:35a, Church Connect, 11:35a, CA Evensong, 7:30p, Church Open Gym Night, 9:30p, Iles
7 Teach', Noon, Presidential Banquet Room Futsal Captains Meeting, 5p, Hulsey	8 Convocation: Department/ Schools, 11a, Various Location SA Senate Elections, 11a-11p, Various Locations Graduate Council, 3:30p	9 Student Mission Re-Entry Retreat (9-11) Southern Union Ministry Training Weekend (9-10) Education Applications due, Initial Admission & Student Teaching Vespers: Southern Union Ministry Training, 8p, Church, Ken Rogers Star Watch, 8:30p, Hickman Sunset, 7:56p	10 Adoration, 9 & 10:15a, Church SOAP Outdoor Church: Canoeing, 9:30-6:30p, Wright Hall Renewal, 11:35a, Church Connect, 11:35a, CA The Great Haystack, Noon, Iles FE Center Evensong, 7:30p, Church Men's Club Bowling Night, 9-11p, Holiday Bowl, Chattanooga
14 Graduate Fair, 11:30a-1:30p, Dining Hall Faculty Showcase, Noon, Presidential Banquet Room Outdoor Skills Clinic, 6-8p, Outdoor Education Center SA Senate Orientation, 7:30p, White Oak Room	15 Payday: Salary Convocation, 11a, Iles, Andrew Edlin Dean's Luncheon, Noon-1p, Presidential Banquet Room ACT Exam, 1p, Lynn Wood Leadership Training, 3:30-5p, White Oak Room Student Organization President's Orientation, 5:30p, Presidential Banquet Room Convocation: One Man Play- Winston Churchill, 7p, Ackerman Auditorium (2 credits)	16 Payday: Hourly/Student Constitution Day Flagball Sign-up begins International Student Event, 2p, Wright Hall Steps Reynold's Chair Symposium, 6:30p, Hulsey Amphitheater Vespers, 8p, Church, Anna Romuald GroupLink, 9:30p, Iles Sunset, 7:46p	17 Adoration, 9 & 10:15a, Church Reynold's Chair Symposium, 9:30a, Hulsey Amphitheater Renewal, 11:35a, Church Connect, 11:35a, CA Evensong, 7:30p, Church Senator/Constituent Mixer, 9p
21 Faculty Tech Bytes, Noon, Presidential Banquet Room Flagball Captains Meeting, 5p, Hulsey SA Senate, 7:30p, White Oak Room	22 Convocation: The Biggest Mistakes in Social Media, 11a, Iles, Krista Neher Lights Volunteer Luncheon, 11:30a, Presidential Banquet Room Graduate Council, 3:30p Student Organization Treasurer's Orientation, 5:30p, Presidential Banquet Room	23 First Day of Autumn Overnight Rock Climbing Trip, 4-7p, Outdoor Education Center (23-24) Ministerial Candidate Recognition, 7:30p, Thatcher Chapel, Bryan Aalborg Vespers: Lawn Concert, 8p, Goliath Wall Sunset, 7:36p	24 Adoration, 9 & 10:15a, Church Ministerial Candidate Recognition, 9:30 & 11a, Thatcher Chapel, Bryan Aalborg Renewal, 11:35a, Church Connect, 11:35a, CA Chemistry, Math, & Physics Fall Outing Evensong, 7:30p, Church All Night Softball Tournament, 8:30p, Summit Softball Complex
28 Faculty Showcase, Noon, Presidential Banquet Room Fall at the Wall, 7p, Goliath Wall, Harold Alomia, Sr. (2 credits)	29 Convocation: Week of Prayer, 11a, Church, Harold Alomia, Sr. Fall at the Wall, 7p, Goliath Wall, Harold Alomia, Sr. (2 credits)	30 Payday: Salary/Hourly/ Student Board of Trustees Retreat (30-October 2) Psychology Program Applications due, Summerour Vespers: Fall at the Wall, 8p, Goliath Wall, Harold Alomia, Sr. Sunset, 7:26	

2016

October

Sunday	Monday	Tuesday
<p>Domestic Violence Awareness Month</p> <p>National Depression Education & Awareness Month</p> <p>Fire Prevention Month</p> <p>National Bullying Prevention Month</p> <p>Sign up for intramurals: southern.edu/intramurals</p>		
2	3	4
<p>33rd Annual Sunbelt Cohutta Springs Triathlon Registration, 10:30-11:45a Race begins, 12:30p</p> <p>Cave Open, 11a-3p, Student Park</p> <p>Board of Trustees Meeting</p> <p>SAT Exam, Lynn Wood</p> <p>Psychology Seniors Major Field Test, 2-5p, Summerour #2820</p> <p>Symphony Orchestra Concert, 7:30p, Church (2 credits)</p>	<p>Mid-Semester Book Buy Back, 9a-5p, Campus Shop</p> <p>Online Registration for Smart-Start & S1753 Begins</p> <p>Undergraduate Council, 3:30p</p>	<p>Mid-Semester Book Buy Back, 9a-5p, Campus Shop</p> <p>Tornado Siren Test, Noon</p> <p>Convocation: Moving Pictures, Alina Kirsyayeva, 7:30p, Ackerman (2 credits)</p>
9	10	11
<p>National Depression Screening Day</p> <p>No Field Trips or Tours (9-15)</p> <p>Wind Symphony Concert, 7:30p, Church (2 credits)</p>	<p>Calling, Career & Vocation Committee, Noon, Presidential Banquet Room</p> <p>University Senate, 3:30p</p> <p>Archaeology Museum Lecture, 7:30p, Lynn Wood, Michael Hasel (1 credit)</p>	<p>Education Junior/Senior Interviews with Southern Union, 8:30-5p, Church Fellowship Hall</p> <p>Senior Class Organization Meeting, 11a, Presidential Banquet Room</p>
16	17	18
<p>Flea Market, 8a-3p, Wood/Talge Parking Lot</p> <p>National Chemistry Week (16-22)</p> <p>McKee Library Open, 6p-Midnight</p>	<p>National Boss Day</p> <p>Senior Exit Exams, Lynn Wood (17-21)</p> <p>Undergraduate Council, 3:30p</p>	<p>Mid-Term grades due, Verified 5p, Records</p> <p>Tornado Siren Test, 6p</p>
23	24	25
<p>Senior Exit Exam, 9:30a, Lynn Wood</p>	<p>Last day for 40% tuition refund No tuition refund after today</p> <p>GRE Subject Exam, Lynn Wood</p> <p>University Assembly, 4p</p>	
30	31	
<p>Fall Festival & 13th Annual Antique/Classic Car Show, Collegedale Commons</p>	<p>Online Winter Registration-Southern Scholars</p> <p>Student Missions Emphasis Week (31-November 4) Convocation: Piano, 7:30p, Ackerman, Chi Yong Yun (2 credits)</p>	<p>Convocation: All-Lizt Piano Program, 7:30p, Ackerman, Peter Cooper's Students (2 credits)</p>

Wednesday	Thursday	Friday	Saturday
			<p>Adoration, 9 & 10:15a, Church Renewal, 11:35a, Church Connect, 11:35a, CA</p> <p>Evensong, 7p, Church Studio 4109 LIVE, 9:02p, Iles</p>
<p>5</p> <p>Teach³, Noon, Presidential Banquet Room</p> <p>SA Senate, 7:30p, White Oak Room</p>	<p>6</p> <p>Convocation: Latinos and the Civil Rights Movement, 11a, Iles, Sonia Manzano</p> <p>Meet the Firms, 2-5p, Church Fellowship Hall</p> <p>Deans/Chairs Advisory, 3:30p</p>	<p>7</p> <p>SA Senate Surprise Day, 7:45a, Promenade</p> <p>1 Cantori Concert Tour (7-8)</p> <p>Vespers: Latin American Heritage, 8p, Church, Danny Garcia</p> <p>Star Watch, 8:30p, Hickman Parking Lot</p> <p>Sunset, 7:16p</p>	<p>8</p> <p>Adoration, 9 & 10:15a, Church SOAP Outdoor Church: Hiking, 9:30-6:30p, Wright Hall Steps</p> <p>Renewal, 11:35a, Church Connect, 11:35a, CA</p> <p>Evensong, 7p, Church Sigma Theta Chi Skating Party, 11:30p, Hamilton Skate Place</p>
<p>Columbus Day</p> <p>12</p> <p>Faculty Showcase, Noon, Presidential Banquet Room</p>	<p>13</p> <p>Convocation: President Smith's Inauguration, 11a, Church</p> <p>3 on 3 Basketball Sign-up begins</p> <p>Society of Adventist Communicators, Denver, CO (13-15)</p> <p>MidTerm Ends</p> <p>Graduate Council, 3:30p</p> <p>McKee Library Closes, 5p</p>	<p>14</p> <p>Payday: Salary/Hourly/Student</p> <p>MidTerm Break SOAP Trip, 8a-5p, Outdoor Education Center</p> <p>MID-TERM BREAK (14-16)</p> <p>No Classes</p> <p>University Health Center Closed (14-16)</p> <p>McKee Library Closed</p> <p>Sunset, 7:07p</p>	<p>15</p> <p>Adoration, 9 & 10:15a, Church Renewal, 11:35a, Church Connect, 11:35a, CA</p>
<p>19</p> <p>Faculty Tech Bytes, Noon, Presidential Banquet Room</p> <p>3 on 3 Basketball Meeting, 5p, Hulsey</p> <p>SA Senate, 7:30p, White Oak Room</p>	<p>20</p> <p>Convocation: Service Expo, 11a, Iles</p> <p>Wind Symphony Tour (20-22)</p> <p>Leadership Training, 3:30-5p, White Oak Room</p> <p>Outdoor Skills Clinic, 6-8p, Outdoor Education Center</p> <p>Convocation: GYCSE, 7:30p, Iles (1 credit)</p>	<p>21</p> <p>Deadline to request December/ May Graduation, Records office</p> <p>Floor Hockey Sign-up begins</p> <p>Faculty Winter Textbook Adoptions due, Campus Shop</p> <p>Overnight Backpacking Trip, 4-7p, Outdoor Education Center (21-22)</p> <p>Vespers: GYCSE, 8p, Church</p> <p>Sunset, 6:58p</p>	<p>22</p> <p>Adoration, 9 & 10:15a, Church Renewal, 11:35a, Church Connect, 11:35a, CA</p> <p>International Student Event, 6p, Wright Hall Steps</p> <p>Evensong, 6:30p, Church</p> <p>3 on 3 Basketball Tournament, 7:30p, Iles</p>
<p>26</p> <p>Faculty Showcase, Noon, Presidential Banquet Room</p> <p>Floor Hockey Captain's Meeting, 5p, Hulsey</p>	<p>27</p> <p>Convocation: Adventist Heritage, 11a, Church, George Knight</p> <p>Last day to drop a class "W" on transcript</p> <p>Homecoming Weekend (27-30)</p> <p>Graduate Council, 3:30p</p> <p>SA Supper, 5-6:30p, Iles</p> <p>Alumni Banquet, 6p, Dining Hall</p>	<p>28</p> <p>Payday: Salary/Hourly/Student</p> <p>Campus Shop Open, 8:30a-2p</p> <p>Psychology Symposium, 9a-1p, Summerour #1200</p> <p>Education Portfolios due, Initial Admission & Student Teaching</p> <p>Beyond the Columns Supper, Alumni & Senior Class, 6p, Student Center</p> <p>Vespers, 8p, Iles, Concert, Jimmy Needham</p> <p>Vespers, 8p, Church</p> <p>Sunset, 6:50p</p>	<p>29</p> <p>Adoration, 9 & 10:15a, Church Renewal, 11:35a, Church Connect, 11:35a, CA</p> <p>School of Nursing 60th Anniversary Celebration, 7-9p, Embassy Suites</p> <p>Evensong, 6:30p, Church</p> <p>Southern Shuffle, 8p, Wood</p>

november 2016

Sunday	Monday	Tuesday
American Indian Heritage Month		<p>Florence Oliver Anderson Lecture Series, 8a-Noon</p> <p>Online Winter Registration for Returning Seniors >93 hrs (1-2)</p> <p>Commitment Deposit of \$250 for W17 becomes non-refundable</p> <p>Floor Hockey Season begins</p> <p>Tornado Siren Test, Noon</p> <p>Convocation: Blue Grass, Ken Waldman, 7:30p, Ackerman (2 credits)</p>
<p>6</p> <p>Daylight Savings Time Ends. Set clocks back one hour at 2a</p> <p>Cave Open, 11a-3p, Student Park</p> <p>Southern Union Evangelism Council, Church (6-9)</p> <p>SAT Exam, Lynn Wood</p>	<p>7</p> <p>MPRE Exam, 8:30a, Lynn Wood</p> <p>Online Winter Registration for Returning Sophomores >23 hours, Juniors & Seniors (7-8)</p> <p>Undergraduate Council, 3:30p</p> <p>Music General Recital, 7:30p, Ackerman (2 credits)</p>	<p>Election Day 8</p>
<p>13</p> <p>Symphony Orchestra Concert, 7:30p, Church (2 credits)</p>	<p>14</p> <p>December graduates deadline to finish incompletes & home study correspondence</p> <p>Online Winter Registration open for New/Transfer students (14-January 17)</p> <p>Calling, Career & Vocation Committee, Noon, Presidential Banquet Room</p> <p>University Senate, 3:30p</p>	<p>Payday: Salary 15</p> <p>Archaeology Symposium, 9a-9p, Lynn Wood</p> <p>BRIDGE Luncheon, 11:45a, Presidential Banquet Room</p> <p>Tornado Siren Test, 6p</p> <p>Music General Recital, 7:30p, Ackerman (2 credits)</p> <p>Archaeology Museum Lecture, 7:30p, Lynn Wood (1 credit)</p>
<p>20</p> <p>McKee Library Closed</p> <p>Cowboy Jubilee (WSMC), 5:30-7:30p, Bill Hullander Farm</p>	<p>21</p> <p>THANKSGIVING BREAK (21-27) No Classes</p> <p>University Health Center Closed (21-27)</p> <p>McKee Library Open, 1-5p</p>	<p>22</p> <p>McKee Library Open, 1-5p</p>
<p>27</p> <p>Concerto Competition Finals Auditions, 4-8p, Wood Hall, Ackerman Auditorium</p> <p>McKee Library Open, 6p-Midnight</p>	<p>28</p> <p>Summer Institution Luncheon, Noon, Presidential Banquet Room</p> <p>University Senate, 3:30p</p>	<p>29</p> <p>Giving Tuesday</p> <p>President's Circle 100, 5:30p</p> <p>Christmas Tree Lighting, 6:30p, Taylor Circle</p>

Wednesday	Thursday	Friday	Saturday
2	3	4	5
<p>Priority Deadline for filing 2017-18 FAFSA</p> <p>Teach¹, Noon, Presidential Banquet Room</p> <p>Education Initial Admission Interviews, 4-6p, Summerour</p> <p>SA Senate, 7:30p, White Oak Room</p>	<p>Convocation: Student Missions, 11a, Church, Elden Ramirez</p> <p>Online Winter Registration for Returning Junior >54 hours & Seniors (3-4)</p> <p>Fall Preview Southern (3-4)</p> <p>Dean/Chairs Advisory, 3:30p</p> <p>Convocation: Student Missions, 7p, Thatcher, Elden Ramirez (2 credits)</p> <p>Music General Recital, 7:30p,</p>	<p>Pierson Weekend, 7:30p, Thatcher Chapel, Roger Hernandez</p> <p>Vespers, 8p, Church, Elden Ramirez</p> <p>Student Missions Expo, 9:30p, Church Fellowship Hall</p> <p>Sunset, 6:43p</p>	<p>Adoration, 9 & 10:15a, Church</p> <p>Pierson Weekend, 9:30 & 11a, Thatcher Chapel, Roger Hernandez</p> <p>Renewal, 11:35a, Church</p> <p>Connect, 11:35a, CA</p> <p>Evensong: I Cantori, 5:30p, Church</p> <p>Extreme Dodgeball, 7:30p, Iles</p>
9	10	11	12
<p>Online Winter Registration for Returning Freshman <24 hours, Sophomores, Juniors & Seniors (9-11)</p> <p>Faculty Showcase, Noon, Presidential Banquet Room</p> <p>Student Teaching Interviews, 4-6p, Summerour</p> <p>Music General Recital, 7:30p, Ackerman (2 credits)</p>	<p>Convocation, 11a, Church, Shaunti Feldhahn</p> <p>Dean's Luncheon, Noon-1p, Presidential Banquet Room</p> <p>Graduate Council, 3:30p</p>	<p>Payday: Hourly/Student Veteran's Day</p> <p>SA Senate Surprise Day, 7:45a, Promenade</p> <p>I Cantori Concert Tour (11-12)</p> <p>History & Political Studies Senior Retreat (11-13)</p> <p>International Student Event, 2p, Wright Hall Steps</p> <p>Star Watch, 6:30p, Hickman Parking Lot</p> <p>Vespers: P54610, 8p, Church</p> <p>Sunset, 5:38p</p>	<p>Adoration, 9 & 10:15a, Church</p> <p>SOAP Outdoor Church: Rock Climbing, 9:30-6:30p, Wright Hall Steps</p> <p>Renewal, 11:35a, Church</p> <p>Connect, 11:35a, CA</p> <p>Evensong, 6:30p, Church</p> <p>Studio 4109 LIVE, 8:32p, Iles</p>
16	17	18	19
<p>Faculty Tech Bytes, Noon, Presidential Banquet Room</p> <p>SA Senate, 7:30p, White Oak Room</p>	<p>Convocation: Student Association, 11a, Iles, John Dau</p> <p>Lights Volunteer Luncheon, 11:30a, Presidential Banquet Room</p> <p>Leadership Training, 3:30-5p, White Oak Room</p> <p>Outdoor Skills Clinic, 6-8p, Outdoor Education Center</p>	<p>Sunset, 5:33p</p>	<p>Adoration, 9 & 10:15a, Church</p> <p>Renewal, 11:35a, Church</p> <p>Connect, 11:35a, CA</p> <p>New York Study Tour Begins</p>
23	24	25	26
<p>University Offices & McKee Library Closes, Noon</p>	<p>Thanksgiving Day</p> <p>University Offices Closed</p>	<p>Payday: Hourly/Student</p> <p>University Offices Closed</p> <p>Last day to order December Graduation regalia online, www.cbgrad.com</p> <p>Sunset, 5:30p</p>	<p>Adoration, 9 & 10:15a, Church</p> <p>Renewal, 11:35a, Church</p> <p>Connect, 11:35a, CA</p>
30			
<p>Payday: Salary</p> <p>Faculty Field Trip</p>	<p>Sign-up for intramurals, southern.edu/intramurals</p>		

december 2016

Sunday	Monday	Tuesday
<p>Sign-up for intramurals: southern.edu/intramurals</p>		
4	5	6
<p>Employee Christmas Brunch, 9:30a, Dining Hall Cave Open, 11a-3p, Student Park No Field Trips or Tours (4-10)</p> <p>Thatcher Open House, 6p SA Christmas Party, 8:30p, Dining Hall</p>	<p>Christmas Open House, 8:30a-6p, Campus Shop LSAT Exam, Lynn Wood New Facility Mentor Luncheon, Noon, Presidential Banquet Room</p> <p>Undergraduate Council, 3:30p</p>	<p>Tornado Siren Test, Noon</p> <p>Phi Alpha Theta Induction, 5:30p Biology Expo, 7:30p, Hickman Atrium</p>
11	12	13
<p>No Field Trips or Tours (11-17)</p> <p>Crunch Brunch, 6-11p, Dining Hall</p>	<p>Semester Exams (12-15) Book Buy Back, 9a-5p, Campus Shop</p> <p>Calling, Career & Vocation Committee, Noon, Presidential Banquet Room University Senate, 3:30p</p>	<p>Book Buy Back, 9a-5p, Campus Shop</p> <p>Last day to make up Winter & Summer 2016 incompletes</p>
18	19	20
	<p>Food Services Closed (19-January 6)</p> <p>Residence Halls Close, Noon (19-January 1)</p> <p>Fall Semester grades due, Verified 5p, Records office</p>	<p>First Day of Winter</p> <p>Academic Review Committee, 1p</p> <p>Tornado Siren Test, 6p</p>
25	26	27
<p>Christmas Day</p>		

Wednesday	Thursday	Friday	Saturday
	1 Convocation: SA Town Hall Meeting, 11a, Iles Begin purchasing Winter Semester textbooks, Campus Shop Fall Research Day Preview Southern 102 (1-2) Deans/Chairs Advisory, 3:30p	2 Basketball Sign-up begins Kirsten Wolcott Memorial 5K Run, 3p, Duck Pond Vespers, 8p, Church, Campus Ministries Sunset, 5:28p	3 Adoration, 9 & 10:15a, Church Renewal, 11:35a, Church Connect, 11:35a, CA Evensong: Festival of Lessons & Carols, 5p, Church Wind Symphony Christmas Concert, 8p, Iles (2 credits) Sunset, 5:28p
7 Teach!, Noon, Presidential Banquet Room Basketball Captain's Meeting, 5p, Hulsey School of Journalism & Communication Research Showcase, 6:30p, Brock SA Senate, 7:30p, White Oak Room	8 Convocation: Schools/Departments, 11a, Various Locations Graduate Council, 3:30p	9 Payday: Hourly/Student Star Watch, 6:30p, Hickman Parking Lot Vespers: School of Music, 8p, Church Sunset, 5:28p	10 Adoration, 9 & 10:15a, Church SOAP Outdoor Church: Caving, 9:30-6:30p, Wright Hall Steps Renewal, 11:35a, Church Connect, 11:35a, CA School of Music Christmas Concert, 4p, Church Schools/Departments/Student Organizations Christmas Party, Various Times & Locations
14 Book Buy Back, 9a-5p, Campus Shop School of Nursing Dedication, 7p, Church	15 Payday: Salary Book Buy Back, 9a-5p, Campus Shop McKee Library Closes, 5p Outdoor: Skills Clinic, 6-8p, Outdoor: Education Center Winter Commencement, 7p, Iles	16 CHRISTMAS BREAK (16-January 9) No Classes McKee Library Closed (16-January 2) University Health Center Closed (16-January 7) Sunset, 5:30p	17 Adoration, 9 & 10:15a, Church Renewal, 11:35a, Church Connect, 11:35a, CA
21	22 University Offices Closed (22-January 1) University Health Center Closed (22-January 1)	23 Payday: Hourly/Student Sunset, 5:33p	24 Adoration, 9 & 10:15a, Church Renewal, 11:35a, Church Connect, 11:35a, CA Christmas Eve Service, 6p, Church
28	29	30 Payday: Salary Last day to make a gift for tax deduction purposes for 2015 All University Offices Closed Sunset, 5:38p	31 Adoration, 9 & 10:15a, Church Renewal, 11:35a, Church Connect, 11:35a, CA

2017 January

Sunday	Monday	Tuesday
<p>New Year's Day 1</p> <p>Sign-up for intramurals: southern.edu/intramurals</p>	<p>2</p> <p>Residence Hall Open, 8a</p> <p>McKee Library Open, 1-5p</p>	<p>3</p> <p>Tornado Siren Test, Noon McKee Library Open, 1-5p</p>
<p>8</p> <p>New/Transfer Student & Parent Breakfast, 9a, Dining Hall Campus Shop Open, 10a-5p Enrollment Activities, 11a-2p, Wright Hall University Health Center Open, 11a-2p Cave Open, 11a-3p, Student Park McKee Library Open, Noon-5p New/Transfer Student Welcome Event, 6p, White Oak Room (Required)</p>	<p>9</p> <p>Classes Begin</p> <p>SA Election Petitions & SA Media applications available, Student Development office Basketball Season begins Calling, Career & Vocation Committee, Noon, Presidential Banquet Room Undergraduate Council, 3:30p</p>	<p>10</p> <p>ACT Exam, 1p, Lynn Wood New Student Residence Hall Orientation, 7p, Residence Halls</p>
<p>15</p>	<p>Martin Luther King Jr. Day 16</p> <p>Community Service Day, 8:30-3p, lles (2 credits) No Day Classes-Evening Classes Meet, No Overnight Leaves Signed No BS Nursing Consortium Classes University Senate, 3:30p McKee Library Open, 6-Midnight Convocation:Voices of Lee, 7p, lles (2 credits)</p>	<p>17</p> <p>Last day to make a change without charge or for 100% tuition refund All vehicles must be registered with Campus Safety Tornado Siren Test, 6p</p>
<p>22</p> <p>International Student Event, 5p, Wright Hall Steps</p>	<p>23</p> <p>Last day to add a class (Census) All vehicles must be registered with Campus Safety Last day to turn in a waiver for Health Insurance BRIDGE Luncheon, 11:45a, Presidential Banquet Room Undergraduate Council, 3:30p New Student Organization Applications due, 5p, Student Life & Activities E.A. Anderson Lecture Series, 7p</p>	<p>24</p>
<p>29</p> <p>Symphony Orchestra Concerto Concert, 4p, Church (2 credits)</p>	<p>30</p> <p>Payday: Salary Remember to file for Financial Aid (Priority Deadline March 1) Last day for 80% tuition refund Psychology Program Applications due, Summerour University Senate, 3:30p Student Week of Prayer, 7p, Church (2 credits) E.A. Anderson Lecture Series, 7p</p>	<p>31</p> <p>Student Week of Prayer, 11a, Church Social Work Major Applications due online Student Week of Prayer, 7p, Church (2 credits)</p>

Wednesday	Thursday	Friday	Saturday
4	5	6	7
McKee Library Open, 1-5p	ACT Exam, 1p, Lynn Wood McKee Library Open, 1-5p	Payday: Hourly/Student McKee Library Closed Sunset, 5:43p	Adoration, 9 & 10:15a, Church Renewal, 11:35a, Church Connect, 11:35a, CA
11	12	13	14
Faculty Showcase, Noon, Presidential Banquet Room SA Senate, 7:30p, White Oak Room	Convocation, 11a, Church, John Bradshaw Deans/Chairs Advisory, 3:30p	Payday: Salary Begin ordering Graduation regalia & announcements online, www.cbgrad.com Submit proof of insurance to Risk Management to avoid charges Last day to return textbooks, Campus Shop I Cantori Concert Tour (13-16) Vespers, 8p, Church, Brennon Kirstein Sunset, 5:49p	Adoration, 9 & 10:15a, Church SOAP Outdoor Church Caving, 9:30-6:30p, Wright Hall Steps Renewal, 11:35a, Church Connect, 11:35a, CA Evensong, 6p, Church SA Mid-Winter Party, 8p, Iles Center
18	19	20	21
Fee Charged for add/drop "W" on transcript Faculty Tech Bytes, Noon, Presidential Banquet Room Outdoor Skills Clinic, 6-8p, Outdoor Education Center	Convocation: Schools/Departments, 11a, Various Locations Lights Volunteer Luncheon, 11:30a, Presidential Banquet Room Leadership Training, 3:30-5p, White Oak Room	Payday: Hourly/Student 3 on 3 Volleyball Sign-up begins, southern.edu/intramurals DEEP Exchange Weekend (20-22) Vespers, 8p, Iles, Anna Romuald GroupLink, 9:30p, Iles Sunset, 5:56p	Adoration, 9 & 10:15a, Church Renewal, 11:35a, Church Connect, 11:35a, CA Evensong, 6p, Church LAC Night, 9p, Iles
25	26	27	28
Faculty Showcase, Noon, Presidential Banquet Room 3 on 3 Volleyball Meeting, 5p, Hulsey SA Senate, 7:30p, White Oak Room	Convocation, 11a, Iles, John Foubert Graduate Council, 3:30p Student Organization President's Meeting, 5:45p, Presidential Banquet Room Convocation: Alash, Throat Singing, 7p, Iles (2 credits)	Education Applications due, Initial Admission & Student Teaching History & Political Studies Retreat (27-28) Overnight Caving Trip: 4-7p, Outdoor Education Center (27-28) Vespers: Ministerial Trainee Induction, 8p, Church, Ken Wetmore Sunset, 6:03p	Chinese New Year Adoration, 9 & 10:15a, Church Ministerial Trainee Induction, 9:30 & 11a, Thatcher Chapel, Ken Wetmore Renewal, 11:35a, Church Connect, 11:35a, CA Evensong, 6p, Church 3 on 3 Volleyball Tournament, 7p, Iles

february 2017

Sunday	Monday	Tuesday
<p>Black History Month National Eating Disorder Awareness Month Sign-up for intramurals: southern.edu/intramurals</p>		
5	6	7
<p>Cave Open, 11a-3p, Student Park</p> <p>SA Super Bowl 51 Party, 6p, Iles</p>	<p>LSAT Exam, Lynn Wood</p> <p>Senior Education Interviews with Southern Union, 8-40a, Church Fellowship Hall</p> <p>SA Media applications/portfolio due, Noon, Student Development office</p> <p>Undergraduate Council, 3:30p</p> <p>E.A. Anderson Lecture Series, 7p</p>	<p>Tornado Siren Test, Noon</p> <p>SA Candidate Election Orientation, 6p, Robert Merchant Room</p>
12	13	14
<p>SA Valentine's Banquet, 7p</p>	<p>Mid-Semester Book Buy Back, 9a-5p, Campus Shop</p> <p>Last day for 60% tuition refund</p> <p>Volleyball Season begins</p> <p>Calling, Career & Vocation Committee, Noon, Presidential Banquet Room</p> <p>University Senate, 3:30p</p> <p>E.A. Anderson Lecture Series, 7p</p>	<p>Valentine's Day</p> <p>Mid-Semester Book Buy Back, 9a-5p, Campus Shop</p> <p>Faculty Portfolio Workshop, 11a-Noon, Presidential Banquet Room</p>
19	20	21
<p>Board of Trustees Meeting</p> <p>Southern Trail/Mountain Bike Race, Noon-6p</p> <p>Psychology Seniors Major Field Test, 2-5p, Summerour #2820</p>	<p>President's Day</p> <p>Undergraduate Council, 3:30p</p> <p>E.A. Anderson Lecture Series, 7p</p>	<p>Tornado Siren Test, 6p</p> <p>SA Press Conference, 7p, Thatcher (2 credits)</p>
26	27	28
<p>No Field Trips (26-February 4)</p>	<p>University Senate, 3:30p</p> <p>E.A. Anderson Lecture Series, 7p</p>	<p>Payday: Salary</p> <p>SA Talent Show Auditions, 6:30p, Ackerman, Auditorium</p>

Wednesday	Thursday	Friday	Saturday
<p>1</p> <p>Begin applying for S17 Classes</p> <p>Teach¹, Noon, Presidential Banquet Room</p> <p>Student Week of Prayer, 7p, Church (2 credits)</p>	<p>2</p> <p>Convocation: Student Week of Prayer, 11a, Church</p> <p>SA Election Petitions Due, Noon, Student Development office</p> <p>Deans/Chairs Advisory, 3:30p</p> <p>Student Week of Prayer, 7p, Church (2 credits)</p>	<p>3</p> <p>Payday: Hourly/Student</p> <p>SA Senate Surprise Day, 7:45a, Promenade</p> <p>Volleyball Sign-up begins</p> <p>Vespers: Commitment to Adventist Education, 6:30-7:30p, Lynn Wood Chapel</p> <p>Star Watch, 6:30p, Hickman Parking Lot</p> <p>Vespers: Student Week of Prayer, 8p, Church</p> <p>Sunset, 6:10p</p>	<p>4</p> <p>Adoration, 9 & 10:15a, Church</p> <p>Sabbath School & Church: Commitment to Adventist Education, 10a-2p, Lynn Wood & Presidential Banquet Room</p> <p>Renewal, 11:35a, Church</p> <p>Connect, 11:35a, CA</p> <p>Evensong, 6p, Church</p> <p>11th Annual Cardboard Boat Event, 7:30p, Iles</p>
<p>8</p> <p>Faculty Showcase, Noon, Presidential Banquet Room</p> <p>Volleyball Captain's Meeting, 5p, Hulsey</p> <p>SA Senate, 7:30p, White Oak Room</p>	<p>9</p> <p>Convocation: African American Heritage, 11a, Church, Carlton Byrd</p> <p>Dean's Luncheon, Noon-1p, Presidential Banquet Room</p>	<p>10</p> <p>Vespers: African American Heritage, 8p, Church, Carlton Byrd</p> <p>Sunset, 6:17p</p>	<p>11</p> <p>Adoration, 9 & 10:15a, Church</p> <p>SOAP Outdoor Church: Rock Climbing, 9:30-6:30p, Wright Hall Steps</p> <p>Renewal, 11:35a, Church, Carlton Byrd</p> <p>Connect, 11:35a, CA</p> <p>Evensong: School of Music Choirs, 6p, Church</p> <p>Rees Series Finals, 7p, Iles</p> <p>Pops Concert, 8p, Ackerman (2 credits)</p>
<p>Payday: Salary</p> <p>15</p> <p>Academy Honors Instrumental Music Festival (15-18)</p> <p>Faculty Tech Bytes, Noon, Presidential Banquet Room</p> <p>Outdoor Skills Clinic, 6-8p, Outdoor Education Center</p>	<p>16</p> <p>Convocation: SA Elections Speeches, 11a, Iles</p> <p>SA Primary Elections, Noon-11p</p> <p>Leadership Training, 3:30-5p, White Oak Room</p>	<p>Payday: Hourly/Student</p> <p>17</p> <p>Parents Weekend (17-19)</p> <p>Vespers: Student Missions, 8p, Church</p> <p>Sunset, 6:24p</p>	<p>18</p> <p>Adoration, 9 & 10:15a, Church</p> <p>Renewal, 11:35a, Church</p> <p>Connect, 11:35a, CA</p> <p>Academy Honors Instrumental Music Festival Concert, 4p, Church</p> <p>Evensong, 6p, Church</p> <p>Studio 4109 LIVE, 8:04p, Iles</p>
<p>22</p> <p>Graduate Fair, 11:30a-1:30p, Dining Hall</p> <p>Faculty Showcase, Noon, Presidential Banquet Room</p> <p>Faculty Portfolio Workshop, Noon-1p</p> <p>SA Senate, 7:30p, White Oak Room</p>	<p>23</p> <p>SA General Elections, 7a-11p, Online</p> <p>Convocation: Health Career Fair, 11a, Iles (Booths Open, 10:30-11a, & Noon-1:30p)</p> <p>Meet the Firms, 2-5p, Collegedale Church Fellowship Hall</p> <p>Graduate Council, 3:30p</p> <p>Sigma Tau Delta Induction Banquet, 6:30p, Pres. Banquet</p> <p>Convocation: Flautist, Cicely Parnas, 7:30p, Ackerman (2 credits)</p>	<p>24</p> <p>International Student Event, 2p, Wright Hall Steps</p> <p>Overnight Rock Climbing Trip, 4-7p, Outdoor Education (24-25)</p> <p>Vespers: 8p, Church, John Bradshaw</p> <p>Sunset, 6:31p</p>	<p>25</p> <p>Adoration, 9 & 10:15a, Church</p> <p>Renewal, 11:35a, Church</p> <p>Connect, 11:35a, CA</p> <p>Evensong, 6p, Church</p> <p>BCU Night, 8p, Iles</p>

2017

march

Sunday	Monday	Tuesday
<p>National Women's Month National Social Work Month National Self Injury Awareness Month Sign-up for intramurals: southern.edu/intramurals</p>		
5	6	7
<p>Cave Open, 11a-3p, Student Park McKee Library Closed</p>	<p>No BS Nursing Consortium Classes McKee Library Open, 1-5p</p>	<p>Tornado Siren Test, Noon McKee Library Open, 1-5p MidTerm grades due, Verified 5p, Records office</p>
12	13	14
<p>Daylight Savings Time Begins, Set clocks forward one hour at 2a McKee Library Open, 6-Midnight</p>	<p>Brain Awareness Week (13-17) Undergraduate Council, 3:30p</p>	<p>Lights Volunteer Luncheon, 11:30a, Presidential Banquet Room</p>
19	20	21
<p>Symphony Orchestra Concert, 7:30p, Church (2 credits)</p>	<p>First Day of Spring Last day for 40% tuition refund No tuition refund after today University Senate, 3:30p Music General Recital, 7:30p, Ackerman (2 credits)</p>	<p>BRIDGE Luncheon, 11:45a, Presidential Banquet Room Tornado Siren Test, 6p</p>
26	27	28
<p>Adventist Lego Robotics League: Southern Challenge, 9a-5p, Iles Ocoee Rafting Trip, 10a-5p, Wright Hall Steps Social Work SWIP Trip, Washing- ton, DC (26-31)</p>	<p>Senior Exit Exams (27-31) Soccer Season begins Online Fall Registration for Southern Scholars University Assembly, 4p E.A. Anderson Lecture Series, 7p Archaeology Museum Lecture, 7:30p, Lynn Wood, Martin Kling- beil (1 credit)</p>	<p>Online Fall Registration for Returning Seniors >93 hours (28-29) Music General Recital, 7:30p, Ackerman (2 credits)</p>

Wednesday	Thursday	Friday	Saturday
<p>1</p> <p>Teach¹, Noon, Presidential Banquet Room</p>	<p>2</p> <p>MidTerm Ends</p> <p>Deans/Chairs Advisory, 3:30p McKee Library Closes, 5p</p>	<p>3</p> <p>Payday: Hourly/Student</p> <p>SPRING BREAK (3-12) No Classes McKee Library Open, 9a-Noon University Health Center Closed (3-12)</p> <p>Sunset, 6:37p</p>	<p>4</p> <p>Adoration, 9 & 10:15a, Church Renewal, 11:35a, Church Connect, 11:35a, CA</p>
<p>International Women's Day 8</p> <p>McKee Library Open, 1-5p</p>	<p>9</p> <p>University Offices Closed</p>	<p>10</p> <p>University Offices Closed McKee Library Closed</p> <p>Sunset, 6:43p</p>	<p>11</p> <p>Adoration, 9 & 10:15a, Church SOAP Outdoor Church: Hiking, 9:30a-6:30p, Wright Hall Steps Renewal, 11:35a, Church Connect, 11:35a, CA</p>
<p>Payday: Salary 15</p> <p>AmeriBrain Exhibit, Student Center</p> <p>Faculty Tech Bytes, Noon, Presidential Banquet Room Outdoor Skills Clinic, 6-8p, Outdoor Education Center SA Senate, 7:30p, White Oak Room</p>	<p>16</p> <p>Convocation: Social Work, 11a, Iles AmeriBrain Exhibit, Student Center</p> <p>Leadership Training, 3:30-5p, White Oak Room</p> <p>Music General Recital, 7:30p, Ackerman (2 credits)</p>	<p>Payday: Hourly/Student 17</p> <p>Soccer Sign-up begins</p> <p>International Student Event, 2p, Wright Hall Steps</p> <p>Vespers, 8p, Church, Josh Woods</p> <p>Sunset, 7:49p</p>	<p>18</p> <p>Adoration, 9 & 10:15a, Church Renewal, 11:35a, Church Connect, 11:35a, CA</p> <p>Evensong, 7:30p, Church SA Talent Show, 9p, Iles</p>
<p>22</p> <p>Faculty Showcase, Noon, Presidential Banquet Room Soccer Captain's Meeting, 5p, Hulsey Music General Recital, 7:30p, Ackerman (2 credits)</p>	<p>23</p> <p>Convocation: Hasel Lectureship, 11a, Church Last day to drop a class "W" on transcript</p> <p>Graduate Council, 3:30p</p>	<p>24</p> <p>Faculty Summer Textbook Adoptions due, Campus Shop I Cantori Concert Tour (24-26) Tennis/Badminton/Racquetball Tournament Sign-up begins Overnight Mountain Biking Trip, 4-7p, Outdoor Education Center (24-25) Vespers, 8p, Church, Campus Ministries</p> <p>Sunset, 7:55p</p>	<p>25</p> <p>Adoration, 9 & 10:15a, Church Renewal, 11:35a, Church Connect, 11:35a, CA</p> <p>Evensong, 7:30p, Church Studio 4109 LIVE, 9:11p, Iles</p>
<p>29</p> <p>Faculty Field Trip</p> <p>Tennis/Badminton/Racquetball Players Meeting, 5p, Hulsey ACA Orientation, 6:30p, Miller #201 SA Senate, 7:30p, White Oak Room</p>	<p>Payday: Salary 30</p> <p>Convocation: Asian Heritage, 11a, Church Online Fall Registration for Returning Juniors >54 hours & Seniors (30-31)</p>	<p>Payday: Hourly/Student 31</p> <p>SA Senate Surprise Day, 7:45a, Promenade Education Portfolios due, Initial Admission & Student Teaching</p> <p>Vespers: Asian Heritage, 8p, Church Star Watch, 8:30p, Hickman Parking Lot</p> <p>Sunset, 8p</p>	

2017

april

Sunday	Monday	Tuesday
<p>Abuse Awareness Month National Driving Awareness Month National Sexual Assault Awareness Month National STD Awareness Month Sign-up for intramurals: southern.edu/intramurals</p>	<p>Key for Summer Sessions: S17S1: 1st Summer Session May 8-June 2 S17: May 8-August 17 S17: Nursing Cohort May 15-August 11 S17S2: 2nd Summer Session June 5-July 21 S17S3: SmartStart & 3rd Summer Session July 24-August 17 F17: Fall Semester August 21-December 14</p>	
2	3	4
<p>Senior Exit Exam, 9:30a, Lynn Wood Cave Open, 11a-3p, Student Park Tennis/Badminton/Racquetball Tournament begins Wind Symphony Concert, 7:30p, Church (2 credits)</p>	<p>Online Fall Registration for Returning Sophomores >23 hours, Juniors & Seniors (3-4) May graduates deadline to finish incompletes & home study correspondence New Faculty Mentors Luncheon, Noon, Presidential Banquet Room Undergraduate Council, 3:30p E.A. Anderson Lecture Series, 7p</p>	<p>Tornado Siren Test, Noon Education Initial Admission Interviews, 4-6p, Summerour Convocation: Mexican Brass - M5, 7:30p, Ackerman (2 credits)</p>
9	10	11
<p>Ocoee Rafting Trip, 10a-5p, Wright Hall Steps ASSIST and PFE Conference (9-10) Gym-Masters Home Show Matinée, 2:30p, Iles School of Music Choirs Spring Concert, 7:30p, Ackerman (2 credits)</p>	<p>Online Registration for S17, S17S1, S17S2 GRE Subject Exam, Lynn Wood Online Registration for New/Transfer students for F17 (10-August: 28) Commitment Deposit of \$250 must be paid to register for F17 Calling, Career & Vocation Committee, Noon, Presidential Banquet Room University Senate, 3:30p E.A. Anderson Lecture Series, 7p</p>	<p>Sigma Iota Rho Induction, 5:30p</p>
16	17	18
<p>Easter Ocoee Rafting Trip, 10a-5p, Wright Hall Steps</p>	<p>Last day to order May Graduation regalia online, www.cbgrad.com Undergraduate Council, 3:30p E.A. Anderson Lecture Series, 7p</p>	<p>Income Tax Return Due Tornado Siren Test, 6p Biology Expo, 7:30p, Hickman Atrium</p>
23	24	25
<p>No Field Trips or Tours (23-29) National Volunteer Week (23-29) McKee Library Open, Noon-6:30p SA Strawberry Festival, 8p, Iles</p>	<p>Summer Institute Reunion Luncheon, Noon, Presidential Banquet Room University Senate, 3:30p</p>	<p>Student Appreciation Day, Various Times & Locations</p>
30		
<p>No Field Trips or Tours (30-May 4) McKee Library Open, Noon-Midnight</p>		

Wednesday	Thursday	Friday	Saturday
			<p>Adoration, 9 & 10:15a, Church Renewal, 11:35a, Church Connect, 11:35a, CA</p> <p>Evensong, 7:30p, Church Asian Night, 9p, Iles</p>
<p>5</p> <p>Online Fall Registration for Returning Freshmen <24 hours, Sophomores, Juniors & Seniors (5-7)</p> <p>Wind Symphony Tour (5-8)</p> <p>Teach', Noon, Presidential Banquet Room</p> <p>Education Initial Admission Interviews, 4-6p, Summerour</p>	<p>6</p> <p>Convocation: Origins, 11a, Church PreviewSouthern (6-8) Tuition Freedom Day</p> <p>Deans/Chairs Advisory, 3:30p</p> <p>English Research Symposium, 5:30p</p>	<p>7</p> <p>Student Missions Exit Retreat (7-9)</p> <p>Vespers: Gym-Masters, 8p, Church Sunset, 8:06p</p>	<p>8</p> <p>Adoration, 9 & 10:15a, Church SOAP Outdoor Church: Canoeing, 9:30-6:30p, Wright Hall Steps Renewal, 11:35a, Church Connect, 11:35a, CA</p> <p>Evensong, 7:30p, Church Gym-Masters Home Show, 9p, Iles</p>
<p>12</p> <p>Faculty Showcase, Noon, Presidential Banquet Room Student Teaching Interviews, 4-6p, Summerour SA Senate, 7:30p, White Oak Room</p>	<p>13</p> <p>Convocation: Schools/Departments, 11a, Various Locations Begin Ordering July Graduation regalia online, www.cbgrad.com Spring Research Day Dean's Luncheon, Noon-1p, Presidential Banquet Room Leadership Training, 3:30-5p, White Oak Room Residence Hall Housing Fair, 7-9p,</p>	<p>14</p> <p>Payday: Salary/Hourly/Student Faculty Fall Textbook Adoptions due, Campus Shop</p> <p>Vespers: Schools/Departments, 8p, Various Locations Sunset, 8:11p</p>	<p>15</p> <p>Church Services, SonRise Resurrection Pageant</p> <p>Table Games, 9p, Student Center</p>
<p>19</p> <p>Faculty Tech Bytes, Noon, Presidential Banquet Room</p> <p>Outdoor Skills Clinic, 6-8p, Outdoor Education Center</p>	<p>20</p> <p>Convocation: Student Association, 11a</p>	<p>21</p> <p>Engage [God] (21-23)</p> <p>Flower Vespers, 8p, Goliath Wall Sunset, 8:17p</p>	<p>22</p> <p>Earth Day</p> <p>Adoration, 9 & 10:15a, Church Renewal, 11:35a, Church Connect, 11:35a, CA</p> <p>Evensong: 1 Cantori, 8p, Church Divisions: Student Organization End of the Year Parties, Various Times & Locations Dusk 'til Dawn Race, 9p-6a</p>
<p>National Administrative Professionals Day 26</p> <p>Faculty Showcase, Noon, Presidential Banquet Room School of Journalism & Communication Research Showcase, 6:30p, Brock SA Senate, 7:30p, White Oak Room</p>	<p>27</p> <p>Convocation: Awards, 11a, Iles</p> <p>Graduate Council, 3:30p</p> <p>Symphony Orchestra Concert, 7:30p, Church (2 credits)</p>	<p>28</p> <p>Payday: Salary/Hourly/Student</p> <p>Vespers: SM/TF/ERC/Religion Dedication, 8p, Church, Bill Knott Star Watch, 9p, Hickman Parking Lot Sunset, 8:23p</p>	<p>29</p> <p>Adoration, 9 & 10:15a, Church Religion Senior Consecration, 9:30 & 11a, Thatcher Chapel, Bill Knott Renewal, 11:35a, Church Connect, 11:35a, CA</p> <p>Jazz Ensemble Concert, 9p, Ackerman Auditorium (2 credits) Open Gym Night, 9p, Iles</p>

2017

may

Sunday	Monday	Tuesday
<p>Key for Summer Sessions: S17S1: 1st Summer Session May 8-June 2 S17: May 8-August 17 S17: Nursing Cohort May 15-August 11 S17S2: 2nd Summer Session June 5-July 21 S17S3: SmartStart & 3rd Summer Session July 24-August 17 FI7: Fall Semester August 21-December 14</p>	<p>Semester Exams (1-4) 1</p> <p>Cookies & Fruit on the Promenade, 9a-3p, Student Center Book Buy Back, 9a-5p, Campus Shop BS Nursing Consortium Ends Commitment Deposit of \$250 for F17 becomes non-refundable</p>	<p>National Teacher's Day 2</p> <p>Book Buy Back, 9a-5p, Campus Shop Last day to make up Fall 2016 incompletes Tornado Siren Test, Noon</p>
<p>7</p> <p>Commencement, 9:30a, Chattanooga Convention Center McKee Library Closed SAT Exam, Lynn Wood</p>	<p>8</p> <p>S17 & S17S1 Classes Begin McKee Library Summer Hours: Monday-Thursday, 9a-9p Friday, 9a-Noon Sunday, 2-9p</p> <p>S17 Rent & Meal Plan Begins (8-August 17)</p>	<p>9</p> <p>Winter Semester grades due, Verified 5p, Records</p>
<p>Mother's Day 14</p> <p>Flea Market, 8a-3p, Wood/Talge Parking Lot</p>	<p>15</p> <p>Payday: Salary</p> <p>Morning Meditation, 7:30a Last day for 100% tuition refund for S17S1 class All vehicles must be registered with Campus Safety S17 Nursing Cohort Classes Begin BS Nursing Consortium Classes Begin</p>	<p>16</p> <p>Morning Meditation, 7:30a</p> <p>Tornado Siren Test, 6p</p>
<p>21</p> <p>Board of Trustees Meeting</p>	<p>22</p> <p>Morning Meditation, 7:30a Last day for 100% refund for S17 Last day for 50% tuition refund No tuition refund after today for S17S1</p>	<p>23</p> <p>Morning Meditation, 7:30a</p>
<p>28</p>	<p>Memorial Day 29</p> <p>University Offices, Health Center, McKee Library, Campus Shop Closed No BS Nursing Consortium Classes No Classes</p>	<p>30</p> <p>Payday: Salary</p> <p>Morning Meditation, 7:30a</p>

Wednesday	Thursday	Friday	Saturday
<p>3</p> <p>Book Buy Back, 9a-5p, Campus Shop</p>	<p>National Day of Prayer 4</p> <p>Book Buy Back, 9a-5p, Campus Shop</p> <p>McKee Library Closes, 5p</p>	<p>5</p> <p>Spring Graduates Breakfast, 8a, Church</p> <p>Graduation Practice, 9a, lles</p> <p>McKee Library Open, 9a-Noon</p> <p>Social Work Pinning, 6p, Ackerman Auditorium</p> <p>Rho Iota Induction, 6:30p</p> <p>Consecration, 8p, Church</p> <p>Sunset, 8:28p</p>	<p>National Nurses' Day 6</p> <p>Adoration, 9 & 10:15a, Church Sabbath School, 10a, Chatt. Convention Center Baccalaureate, 11a, Chatt. Convention Center Renewal, 11:35a, Church Connect, 11:35a, CA</p> <p>School of Education/Psychology Dedication, 4p, Church</p> <p>School of Nursing Dedication, 7p, Chatt. Convention Center</p>
<p>10</p> <p>Last day to add S1751 classes I Cantori Concert Tour (10-24)</p>	<p>11</p> <p>Academic Review Committee, 1p</p>	<p>Payday: Hourly/Student 12</p> <p>University Health Center Closed</p> <p>Sunset, 8:34p</p>	<p>13</p> <p>Adoration, 9 & 10:15a, Church Renewal, 11:35a, Church Connect, 11:35a, CA</p>
<p>17</p> <p>Spring Planning Day, 9a-4p (All Directors, Deans, & Chairs)</p> <p>Convocation, 7p, Talge</p>	<p>18</p>	<p>19</p> <p>Last day to drop S1751 classes University Health Center Closed</p> <p>Vespers, 8p, Student Center</p> <p>Sunset, 8:40p</p>	<p>20</p> <p>Adoration, 9 & 10:15a, Church Renewal, 11:35a, Church Connect, 11:35a, CA</p> <p>Diversions, 9:30p</p>
<p>24</p> <p>Convocation, 7p, Talge</p>	<p>25</p>	<p>Payday: Hourly/Student 26</p> <p>University Health Center Closed</p> <p>Vespers, 8p, Student Center</p> <p>Sunset, 8:45p</p>	<p>27</p> <p>Adoration, 9 & 10:15a, Church Renewal, 11:35a, Church Connect, 11:35a, CA</p> <p>Diversions, 9:30p</p>
<p>31</p> <p>Georgia-Cumberland Conference Camp Meeting, Randy Roberts (31-June 3)</p> <p>Convocation at Camp Meeting, 7p, Talge</p>			

2017 june

Sunday	Monday	Tuesday
<p>McKee Library Summer Hours: Monday - Thursday, 9a-9p Friday, 9a-Noon Sunday, 2-9p</p> <p>Sign-up for intramurals: southern.edu/intramurals</p>	<p>Key for Summer Sessions: S17S1: 1st Summer Session May 8-June 2 S17: May 8-August 17 S17: Nursing Cohort May 15-August 11 S17S2: 2nd Summer Session June 5-July 21 S17S3: SmartStart & 3rd Summer Session July 24-August 17 FI7: Fall Semester August 21-December 14</p>	
4	5	6
	<p>Morning Meditation, 7:30a Summer Institute, 9a-4:30p, Summerour S17S2 Classes Begin Last day for 80% tuition refund for S17</p>	<p>Morning Meditation, 7:30a Summer Institute, 9a-4:30p, Summerour Tornado Siren Test, Noon S17S1 Session class grade due, Verified Sp, Records</p>
11	12	13
	<p>Morning Meditation, 7:30a Last day for 100% tuition refund for S17S2 All vehicles must be registered with Campus Safety</p>	<p>Morning Meditation, 7:30a</p>
18	19	20
Father's Day	<p>Morning Meditation, 7:30a Last day for 60% refund for S17 Last day for 50% tuition refund No tuition refund after today for S17S2</p>	<p>Morning Meditation, 7:30a Tornado Siren Test, 6p</p>
25	26	27
	<p>Morning Meditation, 7:30a Book Buy Back, 9a-5p, Campus Shop</p>	<p>Morning Meditation, 7:30a</p>

Wednesday	Thursday	Friday	Saturday
	1 Book Buy Back, 9a-5p, Campus Shop	2 Book Buy Back, 9a-Noon, Campus Shop University Health Center Closed S1751 Classes Ends Vespers, 8p, Student Center Sunset, 8:49p	3 Adoration, 9 & 10:15a, Church Renewal, 11:35a, Church Connect, 11:35a, CA Diversions, 9:30p
7 Summer Institute, 9a-4:30p, Summerour Last day to add S1752 classes Convocation, 7p, Talge	8 Summer Institute, 9a-4:30p, Summerour	9 Payday: Hourly/Student Summer Institute, 9a-4:30p, Summerour University Health Center Closed Vespers, 8p, Student Center Sunset, 8:53p	10 Adoration, 10:15a, Church Renewal, 11:35a, Church Connect, 11:35a, CA Diversions, 9:30p
Flag Day 14 Convocation, 7p, Talge	Payday: Salary 15	16 Last day to drop S1752 classes University Health Center Closed Vespers, 8p, Student Center Sunset, 8:56p	17 Adoration, 10:15a, Church Renewal, 11:35a, Church Connect, 11:35a, CA Diversions, 9:30p
First Day of Summer 21 Convocation, 7p, Talge	22	23 Payday: Hourly/Student University Health Center Closed Vespers, 8p, Student Center Sunset, 8:58p	24 Adoration, 10:15a, Church Renewal, 11:35a, Church Connect, 11:35a, CA Diversions, 9:30p
28 Convocation, 7p, Talge	29	30 Payday: Salary Vespers, 8p, Student Center Sunset, 8:58p	

2017

july

Sunday	Monday	Tuesday
<p>McKee Library Hours: Monday - Thursday, 7:45a-9p Friday, 7:45a-Noon Sunday, 2-9p</p> <p>Sign-up for intramurals: southern.edu/intramurals</p>	<p>Key for Summer Sessions: S17S1: 1st Summer Session May 8-June 2 S17: May 8-August 17 S17: Nursing Cohort May 15-August 11 S17S2: 2nd Summer Session June 5-July 21 S17S3: SmartStart & 3rd Summer Session July 24-August 17 FI7: Fall Semester August 21-December 14</p>	
2	3	4
S17 Nursing Cohort Break (2-9)	<p>MidTerm grades due for S17, Verified Sp, Records</p>	<p>Independence Day</p> <p>University Offices, Health Center, McKee Library, Campus Shop Closed</p> <p>Tornado Siren Test, Noon</p>
9	10	11
	<p>Morning Meditation, 7:30a Summer Institute, 9a-4:30p, Summerour</p> <p>Last day for 40% tuition refund No tuition refund after today for S17</p>	<p>Morning Meditation, 7:30a Summer Institute, 9a-4:30p, Summerour</p>
16	17	18
<p>JumpStart/Early SmartStart Enrollment, 9a-1p, Dining Hall (Required)</p> <p>University Health Center Open, 11a-Noon</p> <p>Campus Shop Open, 11a-1:30p</p>	<p>Morning Meditation, 7:30a JumpStart, 8a, Summerour Hall Early Summer Classes Begin</p>	<p>Morning Meditation, 7:30a</p> <p>Tornado Siren Test, 6p</p>
23	24	25
<p>Parents Day</p> <p>New Student Check -In, 9a-4p, Iles PE Center</p> <p>Campus Shop Open, 9a-5p</p> <p>We-Haul, 10a-2p, Residence Halls</p> <p>Welcome Party, 7p, Taylor Circle</p>	<p>SmartStart & S17S3 Classes Begins</p> <p>BS Nursing Consortium Classes End</p> <p>New Student Thatcher Residents Orientation, 7p, Thatcher Chapel</p> <p>New Student Talge Residents Orientation, 10p, Talge Chapel</p>	<p>Morning Meditation, 7:30a</p> <p>Transfer, Public School, Commuter & Home School Orientation, Noon, Presidential Banquet Room</p>
30	31	
	<p>Payday: Salary</p>	<p>S17S1 & S17S2 grades due, Veri- fied Sp, Records office</p>

Wednesday	Thursday	Friday	Saturday
			Adoration, 10:15a, Church Renewal, 11:35a, Church Connect, 11:35a, CA
5 Convocation, 7p, Talge	6 Last day to order July Graduation regalia online, www.cbgrad.com	Payday: Hourly/Student University Health Center Closed Sunset, 8:58p	8 Adoration, 10:15a, Church Renewal, 11:35a, Church Connect, 11:35a, CA
12 Summer Institute, 9a-4:30p, Summerour Convocation, 7p, Talge	13 Summer Institute, 9a-4:30p, Summerour Last day to drop S17 classes	Payday: Salary University Health Center Open, 8a-Noon Summer Institute, 9a-4:30p, Summerour Vespers, 8p, Student Center Sunset, 8:55p	15 Adoration, 10:15a, Church Renewal, 11:35a, Church Connect, 11:35a, CA
19 Convocation, 7p, Talge	20 Book Buy Back, 9a-5p, Campus Shop	Payday: Hourly/Student Book Buy Back, 9a-Noon, Campus Shop S17S2 Classes End Vespers, 8p, Student Center Sunset, 8:52p	22 Adoration, 10:15a, Church Renewal, 11:35a, Church Connect, 11:35a, CA Diversions, 9:30p, Student Center
26 Last day to add SmartStart or S17S3 classes Last day to change S17 Meal Plan New Student Orientation, 7p, Thatcher Chapel Convocation, 7p, Talge	27 Summer Graduation, 7p, Iles PE Center	28 Social Work Major Application due online School of Nursing Dedication, 2p, Collegedale Church Vespers, 8p, Church Sunset, 8:47p	29 Adoration, 10:15a, Church Renewal, 11:35a, Church Connect, 11:35a, CA Diversions, 9:30p

2017 august

Sunday	Monday	Tuesday
<p>SmartStart & S17S3 McKee Library Hours: Monday - Thursday, 7:45a-9p Friday, 7:45a-Noon Sunday, 2-9p</p> <p>Sign-up for intramurals: southern.edu/intramurals</p>	<p>JULY 31</p> <p>Morning Meditation, 7:30a</p> <p>New Employee Orientation (HR), 8a-5p</p> <p>Last day for 100% tuition refund for SmartStart & S17S3</p> <p>All vehicles must be registered with Campus Safety</p> <p>Southern Online Campus Support Sessions, 1-5p</p> <p>New Student Orientation, 7p, Thatcher Chapel</p>	<p>1</p> <p>Morning Meditation, 7:30a</p> <p>Orientation to Teaching for New Faculty, 8a-5p, CTE</p> <p>Tornado Siren Test, Noon</p> <p>Southern Online Campus Support Sessions, 1-5p</p>
<p>6</p> <p>University Colloquium (6-14)</p> <p>Employee Picnic, 6p</p>	<p>7</p> <p>Morning Meditation, 7:30a</p> <p>Employee In-Service, 8:30a-12:30p</p> <p>Last day for 50% tuition refund No tuition refund after today for SS or S17S3</p> <p>BRIDGE Dessert, Noon, Presidential Banquet Room</p> <p>Employee Inservice, 1:30-5:30p, Lynn Wood</p> <p>New Student Orientation, 7p, Thatcher Chapel</p>	<p>8</p> <p>Morning Meditation, 7:30a</p> <p>Employee Wellness Assessment, 6-10a, lles</p> <p>SA Retreat (8-20)</p> <p>RA Retreat & Training (8-20)</p> <p>Faculty Inservice: Center for Teaching Excellence & Southern Online Campus Support Sessions, 1-5p</p>
<p>13</p> <p>Campus Ministries Orientation (13-17)</p>	<p>14</p> <p>Mentor Training, 1p, Wright Hall Steps</p>	<p>15</p> <p>Payday: Salary</p> <p>Mentor Training, 9a-5p</p> <p>Fall Rent & Meal Plan Begins (15-December 31)</p> <p>Tornado Siren Test, 6p</p>
<p>20</p> <p>Campus Shop Open, 9a-5p</p> <p>Enrollment Activities, 11a-2p, Wright Hall</p> <p>University Health Center Open, 11a-2p</p> <p>McKee Library Open, Noon-5p</p> <p>Organization Showcase, 4:30-6:30p, & Supper, 5-6:30p, lles PE Center</p> <p>Southern Village Orientation, 9p, Thatcher Chapel</p>	<p>21</p> <p>Classes Begin</p> <p>McKee Library Open, 7:45a-12a</p> <p>SA Senate Petitions Available, SA office</p> <p>Softball Intramural Sign-up begins, southern.edu/intramurals</p> <p>Returning Student Thatcher Orientation, 7p, Thatcher Chapel</p> <p>Departments/Schools Welcome Parties, 7p, Various Locations</p> <p>Returning Student Talge Orientation, 10p, Talge Chapel</p>	<p>22</p> <p>Transfer, Public School, Computer & Home Schooled Orientation, Noon, Presidential Banquet Room</p> <p>S17, SS & S17S3 grades due, Verified 5p, Records office</p>
<p>27</p> <p>McKee Library Open, Noon-Midnight</p>	<p>28</p> <p>Last day to make a change without charges or for 100% tuition refund</p> <p>All vehicles must be registered with Campus Safety</p>	<p>29</p> <p>Fee charged for add/drop "W" on transcript</p>

Wednesday	Thursday	Friday	Saturday
2	3	4	5
Orientation to Teaching for New Faculty, 8a-5p, CTE New Student Orientation, 7p, Thatcher Chapel Convocation, 7p, Talge	Orientation to Teaching for New Faculty, 8a-5p, CTE	Payday: Hourly/Student Orientation to Teaching for New Faculty, 8a-Noon, CTE Last day to drop SmartStart or S1753 classes Vespers, 8p, Church Sunset, 8:41p	Adoration, 9 & 10:15a, Church Renewal, 11:35a, Church Connect, 11:35a, CA Diversions, 9:30p
9	10	11	12
Faculty Inservice, 12:30-5:30p New Student Orientation, 7p, Thatcher Chapel Convocation, 7p, Talge	ACT Exams, 1p, Lynn Wood Graduate Faculty Luncheon, Noon-1:15p	S17 Nursing Cohort Ends Vespers, 8p, Church Employee Colloquium Vespers, 8p, Lynn Wood Chapel Sunset, 8:34p	Adoration, 9 & 10:15a, Church Employee Colloquium Sabbath School & Church Service, 10a, Lynn Wood Chapel Renewal, 11:35a, Church Connect, 11:35a, CA Open Gym Night, 9:30p, Iles
16	17	18	19
New Student Check-In, 9a-4p, Iles PE Center We-Haul, 10a-2p, Residence Halls New Student Welcome Party 7p, Taylor Circle	Final Exams: SS, S1753 Book Buy Back, 9a-5p, Campus Shop Fall New St. Orientation, 9a-5p S17 Rent & Meal Plan Ends SmartStart & S1753 Classes End JumpStart Wrap Up, Noon-2p, Florida Hospital Hall Light Volunteers Reception, 5:30p New Student Thatcher Orientation, 7p, Thatcher Chapel New Student Talge Orientation, 10p, Talge Chapel	Payday: Hourly/Student Fall New Student Orientation, 9a-Noon, Thatcher Chapel Book Buy Back, 9a-Noon, Campus Shop F17 Rent & Meal Plan Begins (18-December 31) New Employee Picnic, 5:30p Vespers, 8p, Church Sunset, 8:26p	Adoration, 9 & 10:15a, Church Renewal, 11:35a, Church Connect, 11:35a, CA Diversions, 9:30p
23	24	25	26
New International Student Orientation, 5p, Lynn Wood #3050	Convocation: Student Dedication, 11a, Church, Dave Smith ACT Exams, 1p, Lynn Wood	McKee Library Open, 7:45a-2p Last day to return textbooks, Campus Shop Submit proof of insurance to Risk Management avoid charges Vespers, 8p, Church Sunset, 8:17p	Adoration, 9 & 10:15a, Church Renewal, 11:35a, Church Connect, 11:35a, CA Evensong, 7:30p, Church SA Welcome Party, 9:15p, Iles
30	31		
Payday: Salary	Convocation, 11a	Key for Summer Sessions: S17S1: 1st Summer Session May 8-June 2 S17: May 8-August 17 S17: Nursing Cohort May 15-August 11 S17S2: 2nd Summer Session June 5-July 21 S17S3: SmartStart & 3rd Summer Session July 24-August 17 F17: Fall Semester August 21-December 14	



STUDENT HANDBOOK

2 0 1 6 - 2 0 1 7

STUDENTS are expected to know and follow the policies

appearing in this handbook. The information presented

is a statement of the student-life policies of Southern

Adventist University at the time of printing. Southern

reserves the right to change policies without prior no-

tice. Student Services or a residence hall dean may be

contacted for further information on particular items.

SERVICES



**To use a campus phone, dial 8 before the phone number.
All numbers use the (423) area code.**

MY ACCESS

southern.edu/access

All Southern students and employees have a personal account on Access, Southern's campus information service. Once logged in, students can access:

- campus calendars
- campus bulletin boards
- class schedules
- email
- financial records
- grades
- important links
- online class information
- worship, Convocation and Vespers attendance records

ATHLETICS

See the *Athletics* heading in the Policies and Procedures section.

AUDIO VISUAL

Campus Services Building, 236.2410, southern.edu/audiovisual

The department assists with special events and programs. Please call to arrange sound, video, and lighting services.



BOOKSTORE/CAMPUS SHOP

Fleming Plaza, 236.2152, saucampusshop.com

The Campus Shop sells course materials as well as offering select materials for rent. School and office supplies along with southern imprinted merchandise, cards and gifts are sold as well. The campus card may be used to charge purchases to the student's account. Cash and credit cards are also accepted forms of payment. Textbooks may be returned for credit with the original receipt and in the same condition during the first five days of the semester or within the first two days of summer sessions. The only official book buy backs take place inside the Campus Shop on dates specified in the school calendar. Textbooks cannot be sold during buy back; student ID card must be present. Textbook price comparing can be done directly on the Campus Shop website.

CAMPUS SAFETY

**Campus Services, 5061 Industrial Drive, 236.2100,
southern.edu/campussafety, campussafety@southern.edu**

Campus Safety is available for assistance and service 24 hours a day, seven days a week. Emergencies and life-threatening situations should be reported to 911 immediately. Crimes, criminal-type activities, and life-safety problems should be reported to Campus Safety. The United States Department of Education and the State of Tennessee, Tennessee Bureau of Investigation require colleges and universities to process crime statistics on the following: murder, rape, robbery, aggravated assault, burglary, motor vehicle theft, domestic violence, dating violence, stalking, liquor violations, drugs, weapons, arson, larceny, and hate crimes. Crime statistics or additional information regarding safety is available at Campus Safety during regular business hours or on Campus Safety's website.

CAMPUS TALK **southern.edu/campustalk**

Campus Talk is an online bulletin board where students and staff can post and read classified ads, upcoming events, and suggestions for improving the university. Students can receive email alerts directly to their Southern email accounts by going to a selected bulletin board and clicking "Email Alerts."

CHAPLAIN'S OFFICE, CAMPUS MINISTRIES **Student Center, 236.2787, southern.edu/chaplain**

The Chaplain's Office/Campus Ministries department is here to support the spiritual needs of students. Chaplains and student ministry leaders are available for prayer, Bible study, pastoral care, and pre-marital counseling. Spiritual questions are welcome.

Over 40 student-led and organized ministries are offered on and off campus. Students are encouraged both to participate in existing ministries and to create new ones. Current ministries on campus include Vespers, LifeGroups, Afterglow, resident hall pastoral visitation, Bible studies, Fall at the Wall, Student Week of Prayer, and Renewal worship service (Collegedale Church). Current ministries off-campus (Chattanooga area) include: Westside 4 Jesus, Flag Camp, Patten Towers, Hospital Ministry, Restore, and GRAY Nursing Home ministry. Current international ministries include two mission programs: uQuest Missions (12+, student-led short term mission trips) and Student Missions (60+ students who choose to serve 6-12 month terms of service at various positions throughout the world).

COMPLAINTS

Students who have complaints of any area covered in this handbook should place the complaint in writing and refer it to the office of Student Development. Complaints are addressed by the vice president for Student Development, the director of Student Life and Activities, or the Student Development Committee.

COUNSELING AND TESTING SERVICES **Student Success Center, Lynn Wood Hall, 3rd Floor, 236.2782,** **southern.edu/successcenter**

Various resources to help students adjust to university life are available. Personal and career counseling, consultation, testing, advisement for first-year students, and referral services are provided in a confidential, caring environment.

Career Services. A career counselor is available to help students identify their interest, determine their skills and learn about their personality through a variety of assessments that can aid in choosing a major and career direction. Resume' assistance, job interviewing practice and other career readiness tools are also available.

Counseling Services. Appointments are free to all currently enrolled students and made through the office manager. Referral

services to professionals in the community are also available. Communication between counselors and students is confidential and privileged as defined by Tennessee law.

Disability Support Services - Support of Alternative Readiness (SOAR). It is the policy and practice of Southern Adventist University, to comply with the Americans with Disabilities Act, Section 504 of the Rehabilitation Act regarding students and applicants with disabilities. The Support of Alternative Readiness (SOAR) mission is to assist each student in reaching their goals regardless of any physical, learning, psychological, psychiatric, or other documented disability they may have. SOAR serves to assist in advocating for reasonable accommodations that help ensure equal access to course content and evaluation. Students with disabilities, who intend to seek accommodations, are encouraged to contact SOAR as soon as possible. Without sufficient advance notification and proper documentation, SOAR may not be able to meet your requests, or there may be delays and retroactive accommodations can not be provided

First-Year Experience. FYE services assist new university students in achieving a fulfilling and balanced university experience. A new student orientation program has been designed to orient all new students and their parents to the demands and expectations of living and studying on our university campus. The Southern Connections course provides students with tools for managing the challenges and opportunities faced on their university journey. First-Year Advising staff help students figure out what classes to take and who to call to get assistance with degree specific questions.

Testing Services. The Testing Services staff coordinates and administers testing and assessment programs that include national admission and certification tests, institutional assessment programs, individual diagnostic screening assessments, and career assessments. Southern is an established non-Saturday National Test Center for the administration of entrance examinations for students applying to graduate and professional programs. Testing Services is a member of the National College Testing Association (NCTA) and the Consortium of College Testing Centers (CCTC) and subscribes to the *NCTA Professional Standards and Guidelines*.

DISABILITY SUPPORT SERVICES (DSS)
Lynn Wood Hall, suite 137, 236.2574,
southern.edu/disabilitysupport

Southern Adventist University is committed to providing reasonable accommodations to qualified students with disabilities. Students with disabilities who seek to bring an Emotional Support Animal (ESA) to campus must first contact Disability Resources. An ESA is one that is necessary to afford the person with a disability an equal opportunity to use and enjoy University Housing.

ECLASS SUPPORT
5071-C Industrial Drive, 236.2087,
eclasshelp@southern.edu

The Academic Technology office supports students with technical issues related to using eClass, Southern's Learning Management System. Students may contact the eClass Help Desk by telephone, email, or walk-in. The eClass Help Desk also provides technical support to students using Turnitin, the originality checking application used on campus.

EMAIL/USER ACCOUNT

To create a Southern email account, go to *southern.edu* and click "My Access." Click "Create Account," and then enter your six-digit student ID number. If you do not know your number, contact the Campus Card Desk at 236.2707.

EMERGENCY NOTIFICATION SYSTEM

southern.edu/notify

Sign up for emergency notifications at *southern.edu/notify* for text/voice messages

EMPLOYMENT OPPORTUNITIES

Career Services, Lynn Wood Hall, 3rd Floor, 236.2078,
southern.edu/careers

Potential employers are invited to campus to interview students. Structured programs are scheduled by various departments to recruit students for summer jobs, internships, and full-time employment. Organizations seeking to appear on campus may contact the Career Counselor in Career Services.

ENROLLMENT MANAGEMENT

See the *Student Finance* heading in the Policies and Procedure section.



EVENSONG

Evensong is a worship service held each Sabbath in the church, beginning about 20 minutes before sundown. Residence hall students receive worship credit for attending.

FOOD SERVICES

Wright Hall, 3rd Floor, 236.2710, southern.edu/food

Three nutritious meals are served daily in the dining hall. Students can use their meal plan, credit card or cash as payment for their meal/s. Please have your method of payment with you and ready for the cashier. Students who steal, throw food, deface or destroy anything in the dining hall are subject to a \$100 or more fine and are subject to discipline.

The Deli at the Village Market is also operated by Food Services and is part of the meal plan. The Deli offers a full hot breakfast, lunch, and supper. They also have a soup and salad bar along with Grab-n-Go items such as salads, sandwich spreads, sliced meats, desserts, pizza, etc.

The Kayak in the Hulsey Wellness Center, and KR's Place in the Student Center provide fast food items and are operated by Food Services. KR's is closed during the summer. There are also vending machines in the residence halls, the Student Center, the Library, Brock Hall, and the Nursing building that provide drinks, sandwiches, and snacks.

Special luncheons and banquets for groups may be arranged with the catering coordinator in Food Services at least two weeks in advance. Food Services is usually closed on Thanksgiving Day, Christmas Day, and the 4th of July. During these breaks The Deli at the Village Market is usually open except for Thanksgiving and Christmas Day.

GRADUATE STUDIES

Wright Hall, 236.2694, southern.edu/graduatestudies

Graduate Studies processes all applications for students seeking admission into graduate studies. Students must submit an application along with the required supporting documentation. When an applicant's file is complete, it is forwarded to the appropriate school for acceptance. For assistance, email graduatestudies@southern.edu.



GRADUATION

Academic Administration, Wright Hall, 236.2805

Graduation is coordinated by Academic Administration. Announcements and regalia are ordered online at *cbgrad.com*. Deadlines for ordering are printed in the calendar or visit *southern.edu/graduation*.

LEARNING SUPPORT SERVICES

Student Success Center, Lynn Wood Hall, 1st Floor, 236.2838 & 236.2577, *southern.edu/learningsupport*

Learning Support Services provides assistance in academic survival skills for students to implement throughout college. Tutoring is a primary resource offered by our department.

LIBRARIES

236.2788, *southern.edu/library*

To provide outstanding assistance for both residential and distance education students, McKee Library offers a wide range of resources and services both online and on site.

The *southern.edu/library* website provides access to an array of full-text databases, indexes, e-books, peer-reviewed journals, serials, and digitized materials. Patrons utilize the library website to find books and articles, submit interlibrary loan requests, schedule consultations with librarians, reserve study rooms, renew loans, view tutorials and floor plans, access e-reserve items, and make use of the Ask-a-Question feature to get research advice.

When visiting the library facility, students can benefit from one of fifty computer workstations, borrow one of twenty wireless-enabled laptops, use an iPad or Kindle, have a group study session in one of the study rooms, attend an information literacy session, get help at the Research & Writing Center, examine the Civil War and Mark Twain collections housed on the third and main floors, study, read newspapers, or enjoy an art display.

While on campus, users can also visit the Teaching Materials Center—an educational curriculum collection in Summerour Hall—to explore elementary and secondary curriculum materials and teaching guides and to make use of Ellison dies, laminators, and other resources. Additional libraries include: the William G. Dever Research Library, which houses a premier collection of archaeological resources, and the School of Music's music collection located in Wood Hall. Professional librarians and staff are available to help with individual and group reference and instruction.

MISSION OPPORTUNITIES

Chaplain's Office, Student Center, 236.2787, *southern.edu/studentmissions*

Information on student missionary and taskforce opportunities is available in the Student Missions office in the Student Center.

PARENTS

Student Services is committed to facilitating appropriate communication with parents. At the beginning of each regular semester, parents may participate in scheduled meetings with administrators. The university publishes *Panorama*, a parent newsletter, four times a year. Parents Weekend takes place in the winter of odd-numbered years. Any communication with parents takes place in the context of specified legal mandates including FERPA (see the *Student Records* section of the *Undergraduate Catalog*).

RESEARCH & WRITING CENTER

**McKee Library, Main Floor, 236.2014,
*southern.libguides.com/ResearchWritingCenter***

The Research & Writing Center offers one-to-one, individualized tutorial sessions for undergraduate and graduate students. The writing tutors are dedicated, experienced peer writers who are CRLA certified, who excel at working with others in a professional academic environment, and who are trained in the research and writing process. Wherever you are in the writing process, regardless of the course or discipline, the Writing Center tutors can help.

Each session with a writing tutor lasts 25-55 minutes. You and the writing tutor will read and discuss the piece of writing you are working on. By the time you leave the Center, you should have a clearer sense of where you want to go next and some strategies to help you get there. Writing tutors are happy to work with you on the following; brainstorming at the start of an assignment, clarifying your paper's organization and flow, developing and sustaining an argument, incorporating research and sources effectively, citing sources accurately in MLA, APA, or Chicago style, and editing your paper.

To schedule a session, visit the online scheduler at <https://southern.mywconline.com/>. You will need to register for an account first. After you have registered, you will be able to sign in and schedule an appointment at a date and time that works with your schedule. You may schedule an appointment up to the desired appointment time. You may make a 25-minute or 55-minute appointment. If you can't make it to your appointment, please cancel the appointment right away so that another student can schedule an appointment at that time. Walk-ins, of course, are also welcome, though scheduling sessions in advance is highly recommended.

If you would like to schedule an online appointment with the Research & Writing Center, this tutorial will guide you through the process: http://knowledge.e.southern.edu/library_videos/14/. Please note that online appointments are reserved for online students.

SEXUAL ASSAULT AND HARASSMENT

Southern offers support for any student subject to sexual assault harassment. Assault is a crime, and when witnessed, should be reported to one or more of the following immediately:

1. Local law enforcement, 911
2. Campus Safety, 236.2100
3. Residence hall deans

If you are a victim of sexual assault:

1. Go to a safe place
2. Report the assault to local law enforcement, Campus Safety, or residence hall deans
3. Do not shower or change clothing, as this may destroy vital evidence
4. Call a close friend who can come to your location and offer you support

The following university and local resources are available:

1. Campus Safety, 236.2100
2. University Health Services, 236.2713
3. Counseling and Testing Services, 236.2782
4. Chaplain's Office, 236.2786
5. Director of Student Life and Activities, 236.2484
6. Sexual Assault Crisis Center, 755.2700

STUDENT ASSOCIATION (SA)

Student Center, 236.2723, southern.edu/sa

The SA is an organization for the undergraduate student body and provides opportunity for leadership training. SA officers are responsible for planning specific student activities on campus and for acting as a voice for the student body. The officers are elected and appointed each spring to serve the following school year.

Under the authority of the Student Media Board, publications of the Student Association include: *Southern Accent* (the campus newspaper), *Southern Memories* (the yearbook), and Strawberry Festival (the end of the year pictorial show), and *Studio 4109 LIVE* (humor show). The role of the Student Media Board is detailed in the Student Media Policy, which is on file in Student Services.

Undergraduate students enrolled for a minimum of eight semester hours are members of the SA and are eligible to receive the various services provided by the SA.

STUDENT ASSOCIATION SENATE

The legislative body of the Student Association is the SA Senate, which is elected by the members of the SA.

STUDENT CENTER

Off K.R. Davis Promenade, 236.2611

The following are located in the Student Center: KR's Place (snack shop), game room, prayer room, Student Association offices, Chaplain's Office, Campus Ministries, Student Services, and Student Life and Activities.

Two television sets are in the Student Center broadcasting CNN in the table area and sports in the game room.

STUDENT EMPLOYMENT

Human Resources, Wright Hall, 236.2276, southern.edu/hr

Southern provides students a wide range of part-time employment opportunities throughout many of the University's departments and schools. Campus employment can be a vital part of a student's experience; allowing students the opportunity to gain valuable skills and job experience while attending Southern Adventist University and offsetting the cost of tuition and living expenses.

STUDENT EMPLOYEE PRE-EMPLOYMENT INFORMATION

Students should check the Student Job Board periodically. Student employment opportunities are posted as they become available: www.southern.edu/studentjobs

Southern Adventist University is committed to equal employment opportunities for all individuals. The university does not discriminate on the basis of race color, sex, age, national origin, veterans, or handicap/disability in its hiring and employment practices Federal law requires all employers to verify the identity and employment eligibility of all persons hired to work in the United States. When offered a position on campus, prospective employees (including student employees), as a condition of employment; will be asked to complete the Form I-9 for employment eligibility verification. Documents must be unexpired and in their original form (copies, scans/faxes, and e-mail will not be accepted). For more information on acceptable Form I-9 documents, visit: www.uscis.gov/i-9-central/acceptable-documents. Southern Adventist University participates in E-Verify.

MAINTAINING EMPLOYMENT STATUS Students are encouraged to excel academically, but when hired for a student position, commitment to that responsibility is necessary in order to maintain active student employment status. To obtain more information about these and other student employment standards and conduct, please contact our Student Employment Coordinator: 423.236.2278

Enrollment eligibility for student jobs on campus: Students must either be enrolled full-time, or taking a minimum of 6 credit hours (undergraduate students) or 5 credit hours (graduate students) at Southern Adventist University.

Attendance and punctuality is expected during the entire semester, including examination week. An absence without reasonable cause,

previous arrangement, or lack of notification, is sufficient reason for separation of employment.

During the academic school year (Sept. 1 to April 30), student employees are limited to working a maximum of 24 hours per week (combined hours for ALL campus positions). During the summer (May 1, to August 30), student employees are limited to working a maximum of 38 hours per week (combined hours for ALL campus positions). Further limitations on hours may apply in certain situations. Students and their supervisors are expected to work together to ensure that students do not exceed the maximum hours per week. The university prohibits harassment and sexual misconduct in the workplace. Please refer to Student Development or the Human Resources Department for more information on Sexual Misconduct: www1.southern.edu/administration/student-services/TitleIX.html

STUDENT FINANCE

Wright Hall, 236.2835, southern.edu/finances

Student Finance advises students about the availability of grants, scholarships, and loans from private and government sources. It is also responsible for managing student accounts.

Most financial aid is awarded based on need, so students are encouraged to submit the Free Application for Federal Student Aid (FAFSA) by going to fafsa.ed.gov.

Student Finance processes financial aid information and sends an award letter notifying students of their eligibility. Once the aid is accepted and the student enrolls at Southern, the financial aid is credited to the student's account.

Students are encouraged to work with a student finance counselor and develop a financial budget that will cover any remaining amount owed. Students are expected to have their account paid in full or be current on a payment plan each semester. Accounts must be current by the start of each semester in order to continue enrollment at Southern and in order to continue receiving government to university financial assistance. Students or parents should contact Student Finance if their financial situation changes.

A student convicted in a court of law of a drug violation may lose eligibility for federal financial aid. Student Finance will explain to any affected student the requirements for regaining eligibility for federal financial aid.

STUDENT LIFE AND ACTIVITIES

Student Center, 236.2484, southern.edu/activities

A wide variety of social programming is coordinated through Student Life and Activities including Saturday night activities, special programs, Christmas on the Promenade, etc. The director of Student Life and Activities collaborates with more than 50 student organizations to provide additional social opportunities.

The director of Student Life and Activities serves as a special advocate for student interests/challenges and coordinates an assistance program for student families.

The director of Student Life and Activities is also the Title IX Designee for students.

STUDENT MISSIONS

Chaplain's Office, Student Center, 236.2787, southern.edu/studentmissions

Currently, more than 60 student missionaries are serving for 6-12 months throughout the world. National and International opportunities are offered. It is our goal to send out 10 percent of the student body in a dedicated year of service. Many returned students speak of the strong spiritual impact the student mission year has had on their lives.

STUDENT RECORDS ACCESS

Wright Hall, 236.2895

Southern is committed to meeting all Family Education Rights to Privacy Act (FERPA) requirements. Students have the right to inspect and review official records, files, and data directly related to them kept by any unit of the university. This request should be made in writing to the administrator responsible for the record. Requests are to be processed within five days from the date the request has been filed. The Act stipulates a reasonable fee may be charged if copies of the material in the file are desired. See *Student Records* policy in the Policies and Procedures section for more information.

STUDENT DEVELOPMENT

Student Center, 236.2814

Student Development consists of Chaplain's Office, Campus Ministries, Student Success Center (Counseling and Testing Services and Learning Success Services), residence halls, and Student Life and Activities.

The vice president for Student Services provides administrative leadership, support, and direction for all matters related to student services and student life, and is a member of the President's Cabinet.

STUDENT WELLNESS

Student Center, Chaplain's Office, 236.2787

The Student Wellness program is designed to help improve the quality of life for people on campus and in the community. Student leaders plan, implement, and evaluate programs that promote better living. Student Wellness assists students in pursuing a holistic, temperate lifestyle full of purpose and satisfaction. This is accomplished through encouraging changes that create a balanced life spiritually, socially, environmentally, physically, intellectually, emotionally, vocationally, and financially.

Some of the activities sponsored by Student Wellness include a yearly Student Wellness Week that brings speakers on campus, worship services that promote wellness, the Blood Assurance program, positive social activities, after-vespers social gatherings, blood pressure and

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body composition assessments, and exercise and nutrition programs.

TECHNOLOGY ON CAMPUS

Information Technology, Wright Hall, 236.2712, southern.edu/online

The department supports computers and audio visual technology in all classrooms. Call or email for classroom technology support and campus computer support at computersupport@southern.edu.

TITLE IX

In compliance with Title IX of the U. S. Higher Education Amendments (1972) Southern does not discriminate on the basis of gender. Title IX is not just about sports; it is a prohibition against sex-based discrimination in education. It addresses gender-based discrimination and sexual violence (whether student to student, student to employee, or employee to employee). Sexual violence includes attempted or completed rape or sexual assault, as well as sexual harassment, stalking, voyeurism, exhibitionism, verbal or physical sexuality-based threats or abuse, and intimate partner violence.

The director of Human Resources is the Title IX Coordinator and designated to resolve non-student employee grievances. Student grievance under Title IX should be presented to the Title IX Designee, the director of Student Life and Activities, who will either resolve the grievance or present it to the designated committee for resolution.

TRANSPORTATION SERVICES

Park Lane, 236.2716, southern.edu/transportation

Free scheduled transportation is available to and from campus to Chattanooga airport, Groome Transportation and the local Greyhound and Mega Bus Station immediately before and after school breaks. Reservations are required and must be made online, at least 48 hours in advance (by noon on Friday for Sunday trips)

Students needing local transportation to scheduled medical appointments (such as dentist, eye doctor etc.) or Social Security office and health department, may request transport on the student transportation website special request form. Requests must be made at least 24 hours in advance and are approved based on availability. Services are offered Monday through Thursday from 8 a.m. to 5 p.m.

To make a request or view available transport times go to:

myaccess.southern.edu/mvc/StudentTransportation/student/newrequest.

UNIVERSITY HEALTH CENTER

4687 University Drive, 236.2713, southern.edu/universityhealth

The University Health Center (UHC) is under the supervision of a physician. A nurse practitioner/physician assistant works regular office hours, and the physician will see students at the UHC at pre-arranged times. Registered nurses also work regular office hours.

The UHC provides medical services for primary and acute/sub-acute

conditions, illnesses, and injuries rather than comprehensive medical care for major problems. Chronic health conditions may be managed by the student's primary care physician, and the UHC will work closely with the primary care physician while the student is at Southern. The UHC is available to make referrals to area health care providers. The UHC is open to all current students of Southern and dependants, ages 10 and above, if they are covered by the university student health insurance.

For after-hours care (evenings, nights, and weekends):

1. **Emergencies** - For any perceived life- or limb-threatening emergency, on or off campus, emergency services should be activated by calling 911. Emergency care should **NEVER** be delayed due to being unable to reach the UHC.
2. Area hospitals have emergency room services available 24 hours a day, 7 days a week.

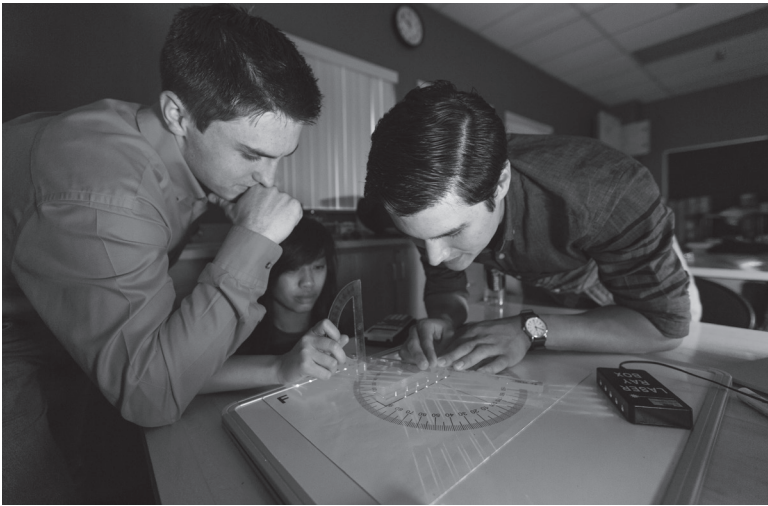
Medical Charges: All charges incurred at the UHC are applied to the student's account. The UHC will submit claims for those with Southern's student insurance. The insurance reimbursement is posted on the student's account when it is received. The UHC is unable to process claims for students with private insurance, so students should plan to file their own insurance. A walk-out statement summarizing fees for services provided is available by request.

Medical information is strictly confidential and may be released only with the written permission of the student. The medical record is not accessible to anyone other than the professional staff of the UHC.

The UHC retains medical records for 10 years after a student's last attendance at the university. Immunization records are kept indefinitely. To request copies of medical and/or immunization records, please submit a written request with name, date of birth, last year attended, what records are needed, phone number, fax number, the name of the person receiving information, and your signature.



POLICIES AND PROCEDURES



ATHLETICS

southern.edu/intramurals

Southern provides organized sports activities through the intramural program administered by the School of Physical Education, Health, and Wellness. The program is committed to excellence and offers activities that foster a positive, safe, and active social and moral environment. The goal of the intramural recreation program is to provide a wide variety of positive experiences for as many students as possible.

Participation in intramurals is open to:

1. Undergraduate students (enrolled on campus for more than 6 credit hours) and spouses
2. Graduate students (enrolled on campus for more than 3 credit hours) and spouses
3. Full-time employees of Southern and spouses
4. Full-time employees of the Collegedale Church and spouses

In order to protect the physical well-being of students and the liability of the university, Southern prohibits participation in sports with excessive physical contact, such as tackle football.

Southern does not sponsor or participate in athletic competition with other educational institutions or churches.

AUTOMOBILES AND MOTORCYCLES

southern.edu/campussafety

All students who bring a motorized vehicle onto campus must register the vehicle through Campus Safety. Vehicle registrations are good for one semester; students must re-register their vehicles each semester or summer session that they are in attendance at Southern.

Students are to place the registration decal for their vehicles in the lower left corner of the windshields. These decals give students permission to park in lots that match the color of the decal assigned to the vehicles. Failure to register a vehicle or to park in an assigned parking lot will result in a parking fine. Repeat offenders of these policies can expect their vehicles to be booted. Campus Safety is responsible for parking enforcement.

Visitor parking is found in the northwest lot in front of Wright Hall.

BICYCLES

Bicycles should be ridden in a safe and courteous manner at all times. Helmets should be worn at all times. Trick riding, towing, riding with a passenger, riding on stairs, in buildings or any other deemed unsafe activity to rider or pedestrian is prohibited. Bicycles should be parked and locked in appropriate bicycle parking racks and not attached to handrails, light poles, sign posts, or parked in locations that will limit or delay pedestrian traffic or emergency exit from a building or area.

It is strongly recommended that bicycles be registered with the university through one of the residence halls. Campus Safety is responsible for monitoring and enforcing bicycle safety. Abandoned or confiscated bicycles that are not claimed after 90 days are disposed according to statutes in state law.

BUILDING ACCESS

Buildings are locked and unlocked according to university set schedules. Students and visitors are to immediately leave a building at closing time. A current university faculty or staff member must accompany a student in a locked building.

BULLETIN BOARDS

Bulletin board material must be approved and stamped by Student Services prior to posting. Inappropriate bulletin board material will be removed by Student Services personnel.

CAMPING

Students who wish to leave campus for weekend camping trips must submit a request through the regular weekend-leave process. The following guidelines must be verified: specific identification of camping site, approved adult sponsor to accompany mixed-gender groups, and separate sleeping arrangements for each gender. Campus organizations and non-residence hall students are expected to follow these guidelines. Camping on the Biology Trail and White Oak Mountain is prohibited.

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CELL PHONES AND MOBILE DEVICES

Cell phones and mobile devices must be silenced and off during classes, Convocations, concerts, worship services, in the library, and in designated study areas. Text messaging is inappropriate in public meetings. During testing, the use of any electronic device that has not been approved by the professor, is considered cheating. In areas of personal privacy, electronic devices with cameras must be out of sight with the camera off. These areas include but are not limited to restrooms, locker rooms, and showers.

CLASS VISITATION

Classes at Southern are open to registered students only. Information disseminated in the classroom or other places of learning is the primary product that the university sells. Hence, visitors may not enter such gatherings unless they are official guests with legitimate business in a classroom or have the permission of the instructor. Visitors who attend classes may not engage in the discussions unless invited to do so.

CLASSROOM CONDUCT

Professors and the institution reserve the right to remove students from classes if their behavior threatens the purposes of the class by exceeding the bounds of normal academic freedom. Professors conducting extension classes from other institutions on the Southern campus share the rights spelled out by this policy.

CLERY ACT

Southern complies with the federal CLERY requirements for reporting and maintaining public record of reported crimes. A daily crime log, an Annual Security Report, and other required safety information is available upon request at Campus Safety or at southern.edu/campusafety/clery.

CLUBS/STUDENT ORGANIZATIONS

See the *Student Organizations* heading in this section.

COMMUNICABLE DISEASE POLICY

The university is committed to acting with Christian compassion toward anyone with a communicable disease. Southern is also committed to protecting the members of its community from exposure to communicable diseases. The university's position is that practicing universal contamination precautions, avoiding intravenous drug use, abstaining sexual relations outside of marriage, are the most effective ways to avoid exposure to communicable diseases. A plan with detailed procedures to accomplish these goals has been officially established and is published in the university's *Policy and Procedures Manual* and is also on file in the office of the vice president for Student Services.

COMMUNICATION

Students are expected to communicate when contacted by university administrators. A student who refuses to respond may be subject to suspension.

CRIME ON CAMPUS

Campus Safety, 236.2100, southern.edu/campussafety

Emergencies and life-threatening situations should be reported to 911 immediately. Crimes, criminal-type activities, and life-safety problems should be reported to Campus Safety. The United States Department of Education and the State of Tennessee, Tennessee Bureau of Investigation, require colleges and universities to process crime statistics on the following: murder, rape, robbery, aggravated assault, burglary, motor vehicle theft, liquor violations, drugs, weapons, arson, larceny, domestic violence, dating violence, stalking, and hate crimes. Crime statistics or additional information regarding safety is available at Campus Safety during regular business hours or on Campus Safety's website. Campus Safety is available for assistance and service 24 hours a day, seven days a week.

CROSSWALKS

Pedestrians crossing the streets on campus should use the designated crosswalks and signaling devices. Tennessee law requires drivers to yield the right-of-way to pedestrians in crosswalks. However, no pedestrian should suddenly leave a curb or another place of safety and walk or run into the path of a vehicle which is so close that it is impossible for the driver to yield. If the pedestrian does not allow reasonable time and distance for the driver to stop, the driver has the right-of-way.

CURFEW

Residence halls close at 11 p.m. Sunday-Friday, and at 12:45 a.m. on Saturday. Campus curfew is midnight. The campus is closed between midnight and 5 a.m. During this time, the walking/running track and the tennis courts may be used for their intended purpose with the provision that a valid university Campus Card be shown if requested by the Campus Safety officer on duty. Loitering on campus after buildings close is prohibited. Residence hall students will be asked to return to their residence. The Student Park closes at sundown unless prior arrangements have been made through Conference Services and Events. Ropes courses and Biology Trails are closed at sundown.

DISTRIBUTION OF INFORMATION

Anyone who desires to distribute information via pamphlets or papers on the campus of Southern must receive permission from the Administrative Council through Student Services.

DRESS CODE

As a Christian educational institution, Southern has established a dress code emphasizing modesty, cleanliness, neatness, and professional appropriateness. Students are to meet the following requirements:

Men

1. Modest pants worn at the waist with shirts or sweaters
2. Sabbath services (vespers, Sabbath School, church): suits or collared dress shirts and tie or turtleneck sweaters
3. Beards and mustaches clean and well groomed
4. Modest recreational apparel

Women

1. Modest dresses, skirts, or pants with shirts or sweaters
2. Sabbath services (vespers, Sabbath School, church):modest skirts, dresses, or dress pants with shirts or sweaters
3. Makeup should be natural in appearance
4. Modest recreational apparel, including one-piece swimsuits

Men and Women

1. Shorts are not to be worn in classroom buildings or during Convocation programs. Shorts are permitted in the dining hall during suppers and Sunday lunch
2. Shoes and shirts are required in all non-recreational public places
3. Hair is to be clean, neat, and without radical styles

Specifically prohibited in public are:

1. Sloppiness, tank tops, pajamas/lounge wear, and clothing that is torn, frayed, or with printing that contradicts university standards
2. Tight fitting and revealing styles, sheer fabrics, low-cut tops, bare midriffs or shoulders, exposed camisoles, miniskirts with or without leggings, and skirts with deep slits
3. Jewelry: bracelets, necklaces, chains, medallions, earrings, and rings. Medical alert chains and bracelets are allowed. Married students may wear wedding bands. Students who wear jewelry may be fined

When working out in the Hulsey Wellness Center, modesty of dress should always be considered. Tops with sleeves and closed toed shoes must be worn on the fitness floor and walking track. No denim is allowed on the fitness floor.

Students not compliant with the dress code may be fined and subject to further discipline. Guests at Southern are encouraged to comply with the dress code.

ENTERTAINMENT

Southern expects students to choose entertainment with discretion and to choose content that is spiritually and morally uplifting, focusing on that which is noble, right, pure, lovely, and admirable.

FAMILY EDUCATIONAL RIGHTS TO PRIVACY ACT (FERPA)

Southern is committed to following all the requirements of FERPA. For specific information, contact Records and Advisement or see the *Student Records* heading in the *Undergraduate Catalog*.

FIRE ALARM

When a fire alarm sounds, everyone in the building must exit and go to the assembly area designated on each building's evacuation signs. Make sure you stay outside the collapse zone of the building. Collapse zone is 1 ½ times the height of the building. The porch is NOT outside of the collapse zone. If the alarms or emergency personnel give other instructions, follow those instructions.

FIRE DRILL

Fire drills are required for all buildings each semester. When an alarm sounds, occupants are to follow the announced procedure promptly. There is a \$200 fine for not evacuating the building.

FIRE HAZARDS

Candles, candle warmers, torchiere lamps, spider lamps, hot plates, toaster ovens, toasters, incense, open-flame lamps, or any other item that could cause a fire or smoke-related incident are prohibited inside buildings. Use of these items may result in a fine of up to \$200, in addition to charges covering damages caused by smoke or fire. All lamps must be UL (or similarly) listed. Power strips must be grounded (three-pronged plug), have a built-in circuit breaker, be UL approved, and be undamaged. It is recommended that power strips also have built-in surge suppression.

FUNDRAISING

Fundraising by student organizations requires approval by the Student Activities Committee. Soliciting an amount exceeding \$500 requires approval by the Fundraising Committee. For further information, contact the director of Student Life and Activities. Approval must be received before any fundraising activities begin. Only organizations with current approval status may request permission to raise funds.

GRADUATION DECORUM POLICY

Southern's commencement ceremony is a formal event that exhibits the pride we have in the accomplishments of our graduates. As such, professional decorum is expected from those who attend or participate. Behavior that is loud, disruptive, or otherwise incongruous with that expectation may result in fines or other repercussions. Southern is within its rights to withhold diplomas and transcripts from students who have

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not paid their bill in full, including fees associated with improper graduation behavior. We encourage all in attendance to join us in enthusiastically celebrating individual academic accomplishments without diminishing this milestone moment for the group as a whole.

HORSES

Due to the landscape damages, horseback riding is not allowed on campus, including the biology trails.

HOUSING AND RESIDENCE REQUIREMENTS

The total social and educational program at Southern is based on the premise that this is a residential university, not a commuter institution. The campus provides two residence halls, one for males and one for females. For more information regarding housing, visit *southern.edu/housing*.

Single students under the age of 23, who are enrolled for more than three semester hours, and do not live with their parents or legal guardians, must live in the residence halls. Exceptions are made for students who have completed a bachelor's degree or a total of 124 credit hours.

In order to live elsewhere, a student must present a written request to the Housing Exceptions Subcommittee through Student Services. Such a request must include parental approval, specifics regarding residence requested, and the reasons an exception to the policy is being requested. Students under the age of 22 who are not scheduled to graduate at the end of the academic year should not expect their request to be approved. Requests will not be considered if a student is on citizenship probation.

Students who do not abide by the residence requirements will have their registration cancelled. When a student has been given special permission to live off campus, no change in residence may be made without the permission of the Housing Exceptions Subcommittee.

All first-year and transfer students must reside in the residence hall of their gender or with their parents during SmartStart even though they may be taking three credit hours or less.

Except for student families and university-approved situations, Southern students of any age may only live with individuals of their same gender.

A student who lives in the residence hall must be registered in classes. Anyone who drops classes will need to make living arrangements outside of the residence hall. Exceptions to this policy must be cleared through the residence hall dean, the vice president for Student Services, and Enrollment Services.

Student family housing is available through Financial Administration. Only currently enrolled students may live in student housing.

HOUSING AGE REQUIREMENTS

The residence halls are designed for currently enrolled undergraduate students under 24 years of age. Those who are 24 to 29 years of age may live in the residence halls if space permits, but only after all students under the age of 24 are placed.

IMMUNIZATION REQUIREMENTS

- **PPD (TB) Skin Test**—Must be done within 6 months from the start of school. If positive, must attach a copy of a chest X-ray done within the last 5 years
- **Two MMRs** (Measles, Mumps, and Rubella)—After 12 months of age for students born after 1956 or attach lab copies of titers showing immunity for all three diseases
- **Hepatitis B** (Series of 3)—Students choose either to be vaccinated or sign a waiver.
- **Meningococcal Meningitis**—Students must choose either to be vaccinated or sign a waiver.
- **Two Varicella** (chickenpox)—For students born after 1980 or attach history of illness diagnosed by a health care provider or documentation of blood test showing immunity to Varicella.

Proof of vaccinations must be provided by submitting a copy of an official immunization record or a form by a medical provider verifying the immunization dates along with the physician's signature.



INTELLECTUAL PROPERTY POLICY

Southern Adventist University recognizes that research and creative activities are integral functions of a university. The University encourages such activities by the faculty, staff, and students, and recognizes its responsibility to see that creative and scholarly works are administered for the best interest of all parties concerned, including the public.

Southern affirms that the creator of intellectual property should have maximum freedom with respect to the creation consistent with obligations to Southern and other legal entities as established by the Faculty Affairs Committee. All intellectual property produced at Southern by faculty, staff, or students is covered by this policy. Intellectual property shall consist of, for example and without limitation: inventions, creative works, patentable subject matter, teaching resources, copy-rightable materials, audiovisual materials, photographs, software, trade secrets and trademarks. No intellectual property is specifically excluded.

WAIVER OF UNIVERSITY RIGHTS

- 1. Time for Review:** Before the creation of any work of intellectual property using substantial University resources, the creator(s) shall notify the office of the vice president of Academic Administration. Inventors and authors shall receive the written decision of the University's intention to pursue or release rights of ownership within 45 days of the date of the formal submission to the office of the vice president of Academic Administration.
- 2. Release of Invention to Inventor(s):** The University may determine that an invention will not be patented and will not be licensed or otherwise commercialized by the University. In those cases, the vice president for Academic Administration will cause ownership rights to be waived by the University.
- 3. Use of Revenue:** Funds received by the University from the sale of intellectual property owned by the University shall be allocated and expended as determined solely by the University.

UNIVERSITY OWNERSHIP

When intellectual property, such as works, inventions, developments, or discoveries, is created with substantial use of University facilities, whether provided by external support or not, the University will originally retain the rights to the property, provided that it desires to commercially develop the property or to make it available to the public. If, however, the University elects not to commercially develop said property or fails to show diligence in such development, the ownership rights to that property may be acquired by the creator.

If the creator develops an intellectual property with substantial use of University facilities, she or he must make full and fair disclosure to the University of all such sources of compensation relating to that intellectual property.

LIBRARY

236.2788, southern.edu/library

McKee Library policies are available both in the library and online. Consideration is expected for the library facility, resources, other patrons, and library staff.

LOCKDOWN

If there is an imminent threat to student or employee safety, the university may lock down the campus or portions of it. If a lockdown is announced, get into or stay in a lockable room. Stay away from windows and doors. Once the door is locked, do not open it for anyone. Wait for the all clear from emergency personnel or the alarm system. If you are outside in the open during a lockdown, move away from the area. If you are able to leave campus, this is advised.

LOST AND FOUND

236.2100, southern.edu/campussafety

Campus Safety maintains a lost-and-found system for cataloging, storing, and disposing of items found on campus. To attempt to locate a missing item or make a report of a lost item, contact Campus Safety.

MEDIA TECHNOLOGY

Because media technology has the potential to hinder learning and motivation, Southern has established policies and practices regarding its use.

Students are expected to choose media content by applying Biblical standards: what is true, honest, just, pure, and brings honor to God and His creation.

Student choices that have a negative impact on their own or another student's grades and/or spirituality may result in fines and/or confiscation of equipment. Media use should not disturb neighboring rooms in residence halls or cause a distraction in common areas on campus. A television viewing room is available in each residence hall. Residence hall deans are responsible for programming these sets. In addition, two large screens are located in the Student Center under the supervision of the Student Life and Activities director.

Students are expected to honor provisions in the Acceptable Use Policy, which they signed through Information Systems when receiving a *southern.edu* email account and access to the Southern network. Violations of these standards may result in university disciplinary action and criminal charges through the courts.

MEDICAL EMERGENCIES ON CAMPUS

236.2100 or 911

Southern Adventist University has an open medical services system, meaning any person can activate the emergency medical system by calling 911 or Campus Safety.

Situations that would definitely call for emergency medical services

64 POLICIES AND PROCEDURES

(EMS) would include:

1. Any life threatening situation
2. Loss of consciousness
3. Difficulty breathing
4. Chest pain
5. Uncontrolled bleeding
6. Seizures
7. Detached body parts
8. Severe/uncontrollable pain
9. Visible deformity

Because every situation is different and dynamic, each situation calls for decision making that is beyond the scope of this policy. If in doubt, call 911 or Campus Safety.

Calling 911 or having an ambulance on scene does not mean the patient must be transported by ambulance. A conscious, coherent, competent adult can refuse service and assume responsibility for their medical outcome.

MEDICAL LEAVE OF ABSENCE/WITHDRAWAL

The university will implement a medical leave of absence or medical withdrawal for a student whose physical or psychological condition prevents acceptable performance either academically or socially. Students may request this from the vice president for Student Services or the associate vice president for Academic Administration, who will make this decision in consultation with an appropriate medical and/or psychological professional and, if applicable, the residence hall deans. Students should contact Enrollment Services for information regarding the effect this will have on financial aid.

MINOR STUDENTS

Students under the age of 18 are subject to specific regulations appropriate to their age in relationship to the university. If they do not live with their parents or legal guardians as commuting students, all minor students must reside in one of the residence halls. A parent or legal guardian must sign all release forms for the university, University Health Center, and the residence halls. Signatures may be sent by fax with the initial application but must be followed with the actual signed document. Prior to a student's departure on university-sponsored trips off campus, a parent or legal guardian must sign the release form specific to the event or activity. Minor students must follow all requirements specified in the *Residential Life Handbook* pertaining to their age, including curfew, late leaves, overnight leaves, employment, and automobiles. A student under the age of 16 must reside with his or her parents or legal guardian.

MOVIES/VIDEOS/DVDS

The Film Subcommittee must approve in advance any feature-length films to be shown on campus or during any university-related function.

Current copyright laws prohibit universities and suborganizations from publicly showing movies that are intended for private use. Requests for the showing of films should be directed to the chair of the Film Subcommittee.

Academic departments/schools and residence halls may approve films for specific non-academic use. In such cases, the chair/dean plus one or more additional departmental faculty must participate in the approval process. Prior to the approval process, the department/school must contact the chair of the Film Subcommittee, who will provide film approval criteria.

MUSIC STANDARDS

Music performed or reproduced anywhere on campus is expected to be in harmony with standards of good taste applicable to the occasion and in keeping with the ideals of spiritual commitment and personal relationship with God. To assist with this responsibility, a screening committee is appointed by the University Senate each year to screen student programs before they are presented. Student groups must contact the chair of the Screening Committee three weeks before their scheduled performance, so that the committee can be called for the screening. Failure to have a program properly screened may cause cancellation of the program.

NONDISCRIMINATION

In compliance with all applicable federal and state regulations, the university does not discriminate on the basis of race, color, gender, ethnic or national origin, disability, or age.

PARKING

See the *Automobiles and Motorcycles* heading in the Services section.

PERSONAL IDENTIFICATION

Students are to present proper identification when requested to do so by administrators, faculty, and staff.



PETS

Service animals, which perform specific tasks providing access for people with disabilities, are allowed anywhere their handlers are allowed to go. Comfort animals, which are prescribed by appropriate medical professionals, are allowed only in residences and only after approval through Housing and Disability Support Services. Students who reside in residence halls or other university student housing who own pets that do not fit any one of these categories, or have not been granted prior approval for owning a pet, may be fined for the violation.

PROTECTION OF PERSONAL PROPERTY

Students should lock their rooms, apartments, vehicles, and bicycles. They should also store and lock personal items in an appropriate place. Keep a list of all valuable property, including serial numbers.

Missing items should be reported to Campus Safety, with a description and serial number if applicable. Southern is not responsible for damaged, stolen, or missing personal property.

Insurance is available for covering loss or damage of your items. See a residence hall dean for more information.

PUBLIC DISPLAY OF AFFECTION

Students are expected to conduct themselves with discretion and in a manner that will not embarrass other people.

QUESTIONNAIRES, SURVEYS, AND RESEARCH

Proposed student research must undergo a review process prior to research activity. This includes questionnaires or surveys by student organizations as well as research for class assignments. Further information and the required approval forms may be obtained from the vice president for Academic Administration or vice president for Student Services.

RECORDING

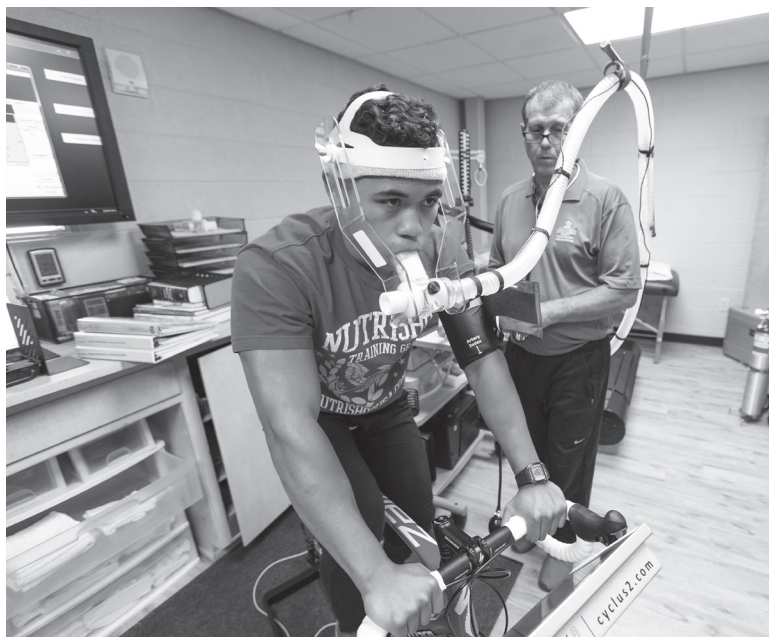
The use of electronic devices as a tool for learning is highly encouraged as long as permission has been granted by those being recorded prior to recording. If the content is to be broadcast or published, documented consent must be secured from the instructor.

RECREATIONAL VEHICLES (RV'S)

Recreational Vehicles (RV) and tent camping are not permitted on university property. The university does not have facilities or parking areas for RV or tent camping. Please see local listings for camping sites.

REGISTRATION

Students register for classes online at southern.edu/register. Help with academic questions is available by calling 236.2899, for technical support, call 888.309.2471. Students must register for courses no later than the second week of Fall/Winter semesters and three days into Summer sessions.



RESIDENCE HALL EVICTION

Residence hall housing is designed for currently enrolled undergraduate students under 24 years of age. A student must vacate Southern housing when registered for fewer than 6 credit hours during the first or second semester. A dean will provide notification in writing that the student will have 48 hours to vacate the residence hall. This policy also applies during summer terms if a student does not retain his/her accepted status. If the student does not vacate housing within the allotted time, his/her personal belongings are placed in storage and the student will forfeit all refundable housing deposits and fees. Any exceptions must be arranged through the deans, with Student Services, and with the approval of Enrollment Services.

RESIDENCE HALL ROOM RESERVATIONS

University policy provides residence hall living space for students 24 and older only if space is available. Currently, students up to age 24 may reserve a residence hall room. A student may confirm a room reservation after being accepted by Southern and paying the \$250 Commitment Deposit. The deposit is due June 1 and is held in reserve until the student graduates and/or permanently moves out of the residence hall.

Refunds are not made until after 30 days of residency and all residence hall obligations have been satisfactorily cared for, such as assuring that the room is left clean and undamaged. Refund request must be before June 1.

ROOFS

Any individual who is on the roof of a university building without authorization will be fined \$200. This constitutes trespassing and can also result in civil charges. Contact Campus Safety for authorization for classes and special projects.

SABBATH OBSERVANCE

The Sabbath is God's time for people to meet with Him in an atmosphere free from non-spiritual distractions. To facilitate this, the university gives primary attention to worship, rest, Christian fellowship, and service from Friday sundown until Saturday sundown. During these hours students are expected to refrain from secular activities including secular entertainment, secular music, shopping, sports, school studies, work, and other similar activities.

SELLING

Sales people and buyers are not allowed to solicit on Southern's general campus, including the Student Center. Exceptions to this policy for the residence halls must be approved by the head dean in consultation with the vice president for Student Services.

SEVERE WEATHER

If the outdoor tornado siren or indoor warning systems sound, seek shelter immediately—severe weather is imminent. Follow the instructions of the announcement or emergency personnel. Familiarize yourself with shelter locations in the buildings you use.

SKATEBOARDING AND SKATING

Roller skating, inline skating, skate boarding, and longboarding have a risk of injury or damage. Consequently, the rider performs this activity at his or her own risk. The university assumes no liability or responsibility for injuries received while riding on university property. Administrative sanctions and/or disciplinary action may be taken toward a person who violates or disregards this policy.

Riders are to abide by the following:

1. Wearing a helmet is required. Wrist guards, elbow pads, and knee pads are recommended
2. Provide right of way to pedestrians
3. Stop at all pedestrian roadways crossings, check for cross traffic, and proceed with crossing only when it is safe to do so
4. No riding on roads, driveways, parking lots, the running/walking track, or in areas where vehicles are normally driven and operated
5. No riding inside buildings
6. No riding, jumping, or sliding on stairs, railings, curb edges, benches, walls, or trick riding
7. No hanging onto or being pulled by any moving motorized or pedaled vehicle

STUDENT INSURANCE

Wright Hall, 2nd Floor, 236.2566, southern.edu/risk

Health Insurance—The university requires all students to have health insurance coverage. All students must submit a Health Insurance Information form at the beginning of each school year (see Enrollment Checklist). Students taking six or more credit hours on-campus (three or more credit hours during any summer session) or living in University housing are automatically enrolled in the health and injury plan through United Healthcare unless proof of insurance has been submitted. Students who have submitted a waiver may later enroll. A refund of the premium is allowed only upon entry into the military service.

Injury Insurance— The Injury insurance premium is included in the general school fees and offers coverage to students taking six or more credit hours on-campus. This coverage is for students who are injured either on campus or on a school-sponsored event with a coverage limit of \$2500 per injury. Medical facilities should bill this insurance as primary insurance.

STUDENT ORGANIZATION OFFICERS

Minimum qualifications for holding office in any student organization and/or membership to a university committees are as follows:

1. Be a current student
2. Maintain a minimum cumulative grade point average of 2.00
3. Maintain a record of good citizenship

STUDENT ORGANIZATIONS

More than 50 academic and special-interest organizations are approved each school year. Each organization must file a Student Organization Registration Form listing the organization's purpose, officers, and faculty adviser(s) with the Student Life and Activities office. The Student Activities Committee reviews student organizations for formal university recognition. Only approved organizations may function on campus.



TITLE IX

See the *Title IX* heading in the Services section.

TUITION REFUND

A student who withdraws from school during the semester will receive a tuition and fees refund. This is based on the date in which the completed withdrawal form, with all returned signatures, is filed with Records and Advisement. See the *Undergraduate Catalog* for percentage details.

USER ACCOUNT/EMAIL

See the *Email/User Account* heading in the Services section.

VEHICLE SALES

Only university-owned vehicles are permitted to be left on campus, this includes Fleming Plaza, for the purpose of advertising for sale.

WORSHIP/CONVOCATION/VESPERS OPPORTUNITIES

The Bible makes clear that spiritual growth is dependent on both personal and corporate worship. While all students are encouraged to cultivate a personal devotional life, Southern's Worship and Convocation program provides the campus the opportunity to come together for spiritual fellowship. Residence hall evening worships (Sunday-Wednesday), Morning Meditations (Monday-Thursday), Vespers (Friday evenings), Evening Song (Saturday evenings) and LifeGroups (times vary) are the regularly scheduled spiritual programs during the week.

In addition, Southern accentuates its liberal-arts program with Thursday Convocations and allows students to receive Convocation credit for various academic and student organization meetings. Although a large number of Convocations have spiritual content, several of them instead celebrate and honor academic achievement, presenting programs that enrich the classroom experience.

Because Southern's Worship and Convocation program is co-curricular, all students, both residential and commuter, are required to attend a set number of services during a semester. This number is determined by class standing as follows.

Requirements for residential students:

Freshman = 60 credits per semester

Sophomore = 55 credits per semester

Junior = 50 credits per semester

Senior = 45 credits per semester

Graduating senior = 20 credits in last semester in which graduation occurs

Married students and students with children, veterans, students 23 or older, students who have already earned 124 hours, those student teaching, online and Consortium students are exempt from these requirements.

Requirements for commuter students:

Freshman = 40 credits per semester

Sophomore = 36 credits per semester

Junior = 32 credits per semester

Senior = 30 credits per semester

Graduating senior = 20 credits in last semester in which graduation occurs

Requirements for part-time students = Part-time students (defined for this policy as any student taking 6-11 hours) who reside on campus follow the residence hall requirement for their class standing. Part-time commuter students are to maintain worship attendance at the same level as full-time commuter students.

Students may earn Worship/Convocation credits in the following increments:

1 Credit: Evening Worship, Morning Meditations, Student Organization, Departmental, School, and Class-sponsored Convocations, Evensong

2 Credits: Life Groups, Vespers, Week of Prayer, Thursday Convocations, Fine Arts calendar programs

Students who fail to meet the above credit numbers are assessed a \$5 per missed credit co-curricular fee at the end of each semester. Students who miss excessive numbers of meetings (defined as having a deficit of more than 10 credits) may also have a hold placed on their ability to pre-register for a subsequent semester or have their registration cancelled if the period for class registration has occurred. There are no reductions outside of those given for class standing and non-traditional standing.



CODE OF CONDUCT



ALCOHOL, TOBACCO AND ILLICIT DRUG USE

Southern strives to maintain a safe and healthful environment for its students and employees. One way the university does this is by enforcing a drug-free lifestyle for employees and students. Therefore, manufacturing, distributing, possessing, and/or using tobacco or e-cigarettes, alcohol, and illicit drugs is strictly prohibited. This restriction includes the serving of alcohol, a fact which should be taken into consideration when seeking employment.

Though tobacco is not an illicit drug, nicotine has addictive properties and is responsible for a variety of health-related problems. It is Southern's policy to remain a safe and healthful environment. Possession, use, or distribution of tobacco products by Southern students is strictly prohibited. Violation is grounds for disciplinary action up to and including dismissal.

Illicit drugs include opium derivatives, hallucinogens (such as marijuana, mescaline, peyote, LSD, psilocybin), cocaine, amphetamines, codeine, heroin, methamphetamines, morphine, and other drugs prohibited by law. This definition does not include lawfully prescribed drugs that are being taken under a physician's direction.

By enrolling at Southern, all students agree to submit to random drug testing. If the vice president for Student Services and a residence

hall dean have reasonable suspicion or evidence of drug use, they will require a student to submit to chemical screening. The student is obligated to pay the expenses of the assessment and screening if those tests are the result of the student's having violated this policy. The student is also obligated to pay the expenses in the event that a random screen reveals that the student has used illicit drugs. Any student who is found to have drunk or is in possession of alcoholic beverages will be required to submit to a chemical screening.

The results of a student's failed alcohol or drug test are kept in the student's file in the office of Student Services. Consistent with the regulations of FERPA, disclosure of this information to other school officials, including professors, within the institution occur only if the institution has determined that those entities have a legitimate reason to know. As such, the schools of Education and Psychology, Nursing, Social Work, and Religion have policies that establish them as legitimate need-to-know entities.

Students and employees who violate this policy can expect disciplinary action-up to and including immediate discharge for an employee and permanent dismissal for a student. In addition, all employees and students are subject to applicable federal, state, and local laws. A student convicted in a court of law of a drug violation may lose eligibility for federal financial aid.

Further information can be obtained from the *Substance Abuse Policy* booklet available in the Student Services office.

ASSAULT

Students involved in an incident of physical, verbal, or sexual assault are subject to disciplinary actions that are defined in other policies in this handbook (see "Sexual Assault and Harassment" under "Services" and "Discipline" in the section, Code of Conduct). Both criminal and legal action may be taken if it is determined that a crime has been committed.

FIREARMS AND OTHER WEAPONS

All city, state, and federal laws and regulations governing firearms and weapons apply on university property. Firearms and guns (including but not limited to bullet, pellet, BB, and paintball), bows and arrows, blowpipes, knives (or any edged weapon over three inches from bezel to tip), nunchucks, throwing stars, brass knuckles, and any other type of weapon prohibited by law are not allowed on campus. Violators are subject to fines, disciplinary actions, and arrest on local, state, and/or federal charges.

FIRE EQUIPMENT

Tampering with fire extinguishers, fire alarms, smoke detectors, door closing devices, or other fire protection equipment will subject the offender to a \$200 fine and discipline. Anyone covering, tampering with,

or removing a fire-system device is subject to a fine of \$200 and is responsible for damages. Tampering with fire equipment or violating fire regulations can result in civil and/or criminal charges and arrest.

FIREWORKS AND EXPLOSIVE MATERIALS

Fireworks, explosives, or any mixture of chemicals or substances that can cause fire, smoke, or explosions are prohibited. Violators are subject to fines, discipline, damage costs as a result of smoke, fire, or explosions, and arrest on local, state, and/or federal charges.

HAZING AND OTHER IRREGULAR ACTIVITIES

Hazing by organizations or individuals is forbidden. Any student who plans or engages in hazing or commits any act with intent to degrade, embarrass, or injure a fellow student is subject to discipline, including dismissal.

SANCTIONS

Violations of Southern's Behavior Code are adjudicated by the Judiciary Committee. The committee is made up of 3 residence hall deans. The chair of the committee is always one of the two head deans, who serves in this role as a permanent appointment. The other two members serve two-year terms, rotated among the other residence hall deans.

If the Judiciary Committee determines that administering sanctions is the appropriate action to take, its decision is final, unless the violation is of a nature that suspension or expulsion may be considered. In this case, the vice president of Student Services will have been involved in Committee's adjudication process.

The decision regarding a sanction is communicated both in person and by letter.

Only sanctions of suspension or expulsion may be appealed. If a student chooses to appeal, the appeal must be made in typed form and submitted to the vice president for Student Services within 48 hours of the student's having received his or her letter. The vice president for Student Services has the prerogative to hear the appeal or to refer it to the Discipline Review Committee.

This committee includes the director of Student Life and Activities (Chair), dean of men, dean of women, two faculty selected by University Senate, and one faculty selected by the chair from a list of three faculty provided by the student.

Categories of sanctions are: residence hall restriction, citizenship probation, suspension, on-campus suspension, withdrawal at the end of the semester, immediate withdrawal, expulsion.

Residence Hall Restriction is imposed by the resident hall deans for policy violations. Possible restrictions may include some or all of the following:

1. No late leaves
2. No weekend leaves

3. No late entries
4. No grace period extensions
5. Community service options

Citizenship Probation places the student on notice that his/her registration may be interrupted or cancelled. It also carries some or all of the following restrictions:

1. One approved weekend leave per month to home
2. Alteration of motor vehicle privileges
3. No late leaves
4. Only one off-campus leave per week with no personal car use. The student must obtain a ride for this leave, via permission from a dean, and return to campus by sundown
5. A perfect record of presence for night checks and regular attendance at classes, Convocations, & worships
6. Loss of all student leadership positions, including Student Association and religious activities
7. No participation or public appearances for on or off-campus activities that represent the university, except for class-related events.
8. Other restrictions deemed appropriate

Suspension requires a student to leave campus for a specified period or for the complete term—in which case he/she is dropped as a registered student. A student who has been suspended indefinitely must submit a request for re-admission to the vice president for Student Services. Violations typically leading to suspension are alcohol and drug use, stealing, spending the night unsupervised with a member of the opposite gender, sexual immorality, and repeated violations of university policies.

On-campus Suspension allows a student to remain on campus during the suspension with specific appropriate restrictions.

Withdrawal at the end of the semester or session allows completion of course work for that semester or session if the student's conduct is acceptable for the interim.

Immediate Withdrawal includes a student agreeing to move away from the university community; unwillingness to do so may result in formal dismissal.

Dismissal means a student will not be eligible for re-admission. Dismissal also results in the student's banning from campus.

The university discipline process is separate from any criminal procedures. Discipline decisions may rely in part on information received from civil authorities but are not dependent on civil or criminal proceed-

ings.

A student who receives any discipline will receive a letter from the vice president for Student Services or a residence hall dean. This letter is made part of the student's official record, which is used as a reference in evaluating future behavior, and may be used when making future recommendations. Copies are sent to the parents of dependant students and to the residence hall dean, if applicable.

A student who has been administered discipline by the deans of either residence hall may appeal the decision to the vice president for Student Services. The vice president's decision may be appealed to the Discipline Review Committee. The president is the final point in the appeal process.

SEXUAL ASSAULT AND/OR HARASSMENT

Southern students, faculty, and staff will not engage in or tolerate sexual harassment, which is defined as "unwelcome sexual advances, requests for sexual favor, and other verbal or physical conduct for a sexual nature." Any sexual behavior which creates an intimidating, hostile, or offensive working or school environment is a violation of Christian standards as well as applicable state and federal regulations and should be reported to the appropriate supervisor or residence hall dean, or the director of Student Life and Activities. Any student, faculty member, or staff member who is guilty of such activity will be subjected to discipline, including dismissal and criminal prosecution.

Southern offers support for any student subject to sexual assault or harassment. Assault is a crime and should be reported to one or more of the following immediately:

1. Local law enforcement, 911
2. Campus Safety, 236.2100
3. Residence hall deans

If you are a victim of sexual assault:

1. Go to a safe place
2. Report the assault to local law enforcement, Campus Safety, or residence hall deans
3. Do not shower or change clothing, as this may destroy vital





The following university and local resources are available:

1. Campus Safety, 236.2100
2. University Health Services, 236.2713
3. Counseling and Testing Services, 236.2782
4. Chaplain's Office, 236.2786
5. Director of Student Life and Activities, 236.2484
6. Sexual Assault Crisis Center, 755.2700

SEXUAL MISCONDUCT

As a Seventh-day Adventist educational institution, Southern Adventist University is committed to promoting a campus environment where sexual misconduct is not only not tolerated but and where victims of sexual misconduct of all kinds are provided support and avenues of correction as appropriate. Many activities prohibited by Southern's Sexual Misconduct Policy are unlawful, and all are antithetical to the mission of the university. Therefore, Southern takes reasonable and appropriate remedial action to prevent sexual misconduct; to eliminate any hostile environment, including retaliation; to prevent its recurrence; and to correct its discriminatory effects on the Complainant and any others, if applicable. Students or employees who violate this policy are subject to discipline, which may include dismissal from Southern, termination from employment, and, if the legal system is involved, criminal prosecution.

Conduct that violates this policy may result from actions that threaten a student or employee in any Southern-related setting, whether it is conduct between students, between employees, between employees

78 CODE OF CONDUCT

and students, or between employee/students and visitors to our campus. Examples of conduct that violate this policy are as follows: harassment in the form of unwelcome sexual advancements, requests for sexual favors, or any verbal or physical entreaties of a sexual nature; public indecency; rape, including spousal and statutory rape; willful exposure to HIV; incest; promotion of the performance of sexual activity, including sexual conduct performed by children and sexting; sexual exploitation of another individual, including children; solicitation; sexual trafficking; and stalking. Both federal and Tennessee law include sub-categories of a number of these examples. For a fuller discussion of the definitions of these acts, please refer to the Sexual Misconduct policy, which can be accessed at the Student Services and Human Resources pages of Southern's website. Hard copies of this policy are also found in the residence halls, in the office of Student Services, at Campus Safety, and at Human Resources.

Any Southern student, staff member, faculty member, or third party participating in any Southern program or activity who wishes to report a complaint of sexual misconduct against a Southern student or employee may do so at any time. The procedures for reporting a complaint are found in the unabridged version of Southern's Sexual Misconduct policy. The policy also includes the process of investigation and adjudication of alleged misconduct; the rights of complainants and respondents; and a list of sanctions from which Southern's Student Sexual Misconduct Review Panel may choose should a student be found guilty of misconduct.

SEXUAL MORALITY

Southern welcomes all students into a safe and supportive environment in which to discuss and learn about a variety of issues, including those of human sexuality. The university affirms the Biblical understanding of sexuality as a gift from God. Southern promotes purity in singleness and fidelity in marriage, which it believes was divinely established in Eden and affirmed by Jesus to be a lifelong union between a man and a woman in living companionship. Departures from this norm include both heterosexual sex outside of marriage and homosexual behavior.

Southern prescribes Biblical standards of personal conduct. The university does not condone non-marital heterosexual conduct or homosexual conduct, or the encouragement or advocacy of any form of sexual behavior that would be contrary to the Seventh-day Adventist beliefs or the faith mission of the university.

The university encourages students struggling with these issues to avail themselves of opportunities for serious, confidential discussion and support through Counseling Services, 236.2782, or the Chaplain's Office, 236.2787.

STANDARDS OF BEHAVIOR

Students are expected to establish a Christian lifestyle that fosters maximum spiritual, mental, physical, and social growth. Such a lifestyle will include engaging in prayer, Bible study, Christian-service activities,

practicing good study habits, selecting a balanced and nutritious diet, scheduling adequate periods of rest, participating in wholesome recreational and leisure-time activities, and relating responsibly and respectfully to other persons. Behaviors that do not promote such a lifestyle and are expressly forbidden include the use of alcoholic beverages, tobacco, and illicit drugs; gambling; dancing; improper sexual conduct; and attendance at entertainments that are spiritually or morally destructive. It is inappropriate for students of the opposite gender who are not married to each other to spend the night together. Students who engage in such behavior will be subject to discipline.

THEFT

Protection against theft is a serious challenge for an institution in which hundreds of people reside close to each other in a relatively open manner. Students should always take precautions to protect their personal belongings. The act of individuals taking any item they do not own without permission is regarded as theft. Students who are involved in theft are subject to prosecution and suspension or dismissal.

TOBACCO

Though tobacco is not an illicit drug, nicotine has addictive properties and is responsible for a variety of health-related problems. It is Southern's policy to remain a safe and healthful environment. Possession, use, or distribution of tobacco products by Southern students is strictly prohibited. Violation is grounds for disciplinary action up to and including dismissal.

WEAPONS

See the *Firearms and Other Weapons* heading in this section.

ADMINISTRATION

southern.edu/advancement
southern.edu/alumni
southern.edu/conferenceservices
southern.edu/give
southern.edu/marketing
southern.edu/president
southern.edu/records
southern.edu/research
southern.edu/risk

ACADEMICS

southern.edu/archaeology
southern.edu/art
southern.edu/biology
southern.edu/business
southern.edu/chemistry
southern.edu/computing
southern.edu/edpsych
southern.edu/english
southern.edu/fye
southern.edu/graduatestudies
southern.edu/history
southern.edu/journalism
southern.edu/library
southern.edu/math
southern.edu/modernlanguages
southern.edu/music
southern.edu/nursing
southern.edu/online
southern.edu/pe
southern.edu/physics
southern.edu/religion
southern.edu/serve
southern.edu/socialwork
southern.edu/southernsscholars
southern.edu/technology
southern.edu/writingcenter

SERVICES

southern.edu/access
southern.edu/activities
southern.edu/audiovisual
southern.edu/campusafety
southern.edu/campustalk
saucampusshop.com
southern.edu/careers
southern.edu/chaplain
southern.edu/church
southern.edu/complaintarchive
southern.edu/counseling
southern.edu/disabilitysupport
southern.edu/enrollment
southern.edu/erc
southern.edu/finances
southern.edu/food
southern.edu/housing
southern.edu/hr
southern.edu/international
southern.edu/intramurals
southern.edu/is
southern.edu/learningsupport
southern.edu/notify
southern.edu/parent
southern.edu/register
southern.edu/studentmissions
southern.edu/successcenter
southern.edu/talge
southern.edu/thatcher
southern.edu/tmc
southern.edu/transportation
southern.edu/universityhealth
southern.edu/streaming
villagemarketcollegedale.com
southern.edu/wehaul
southern.edu/wellness
southern.edu/wsmc

STUDENT ASSOCIATION

southern.edu/accnt
southern.edu/sa



SOUTHERN
ADVENTIST UNIVERSITY

Power for Mind & Soul