

9-2002

## Museletter: September/October 2002

James Wirrell  
*University of Richmond*

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### Recommended Citation

Wirrell, James, "Museletter: September/October 2002" (2002). *Museletter*. Book 60.  
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# Museletter

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## IN THE PUBLIC EYE: MEET THE REFERENCE AND CIRCULATION STAFF

BY JAMES WIRRELL

It's time to meet the library's public services staff that work at the Reference and Circulation desks. The Reference Desk provides research and informational assistance to law school students, faculty, local attorneys and other library patrons. The Circulation Desk provides access for patrons to the library's materials and assists law school faculty and students with audio-visual requests. These staff members are a diverse lot who are always ready to assist patrons with questions and concerns.



**John Barden** and **Gail Zwirner** are the full-time Reference/Research Services librarians. John, Gail and **James Wirrell** share the primary responsibility for staffing the reference desk, each putting in approximately 14 hours per week at the desk. Other librarians who work at the reference desk include **Tim Coggins**, **Joyce Janto**, **Paul Birch** and **Sally Wambold**.

**John**, who began working in the law library in 1998, also works on a variety of projects relating to the library's collections. He oversees the Merhige Special Collections and Rare Book Room and supervises the development and arrangement of the Law School archives. He has been working to make Virginia Supreme Court records and briefs more accessible to researchers. **John** also teaches first year law students legal research in the law skills program. A member of the Virginia bar, **John** has a law degree from the University of Virginia, a library degree from UNC-Chapel Hill, and a Ph.D. in American History from Duke. He has worked with rare books at Monticello and still writes and speaks on topics in early American history. A vestry member at Richmond's Church of the Epiphany, **John** spends his free time renovating his old farm house.

In addition to staffing the reference desk, **Gail Zwirner** handles interlibrary loans, teaches legal research in the first year law skills program, and is the law library's point person for the library's Voyager computer system. **Gail** has had a very active history with the Virginia Association of Law Libraries, having served this organization in many capacities including having served a term as president. She is currently editing the CLE's updated *Guide to Legal Research*. Prior to coming to the University of Richmond, **Gail** worked as a law firm librarian for several years. She has a BA from Jua-

*(Continued on page 2)*

### Fall 2002 Regular Library Hours

Sunday  
10:00 a.m. - Midnight  
Mon.-Thurs.  
7:30 a.m. - Midnight  
Friday  
7:30 a.m.- 9:00 p.m.  
Saturday  
9:00 a.m.- 9:00 p.m.

### Fall Break (Oct. 11-15)

Friday Oct. 11  
7:30 a.m.-10:00 p.m.  
Sat & Sun. Oct. 12-13  
8:30 a.m.-7:00 p.m.  
Monday Oct. 14  
7:30 a.m.-6:00 p.m.  
Tuesday Oct. 15  
Resume regular hours

*Thanks to all the Library's student assistants!*

### *Circulation Desk*

Andrea Agnello  
Crystal Anderson  
Jaime Blackmon  
Kelli Branham  
Heather Hays  
Katharina Kreye  
Melissa Lykins  
Krista Mathis  
Jacqueline McClenney-Neal  
John McPadden  
Charles Samuels  
Katrice Taylor  
Christopher Warman  
Heather Wheaton

### *Computer Help Desk*

Martha Ciske  
Mike Freeman  
John Meadows  
Jason Scarberry  
Eric Smith  
Matthew Webb  
Eric Wisely

### *Administrative and Technical Services*

Cortney Donnelly  
Brittany Hutchinson  
Katherine Noojin  
Megan Sikorski  
Kelly St. Clair  
Kathleen Walton

*In the Public Eye...  
(Continued from page 1)*

nita College and a library degree from Catholic University. Outside of librarianship, Gail commits a great deal of her time to several public service organizations. She has a passion for revitalizing urban environments and preserving historic buildings and is actively involved with the Fan District Association and the Historic Monument Avenue and Fan District Foundation.

**James Wirrell** is Circulation/Reference Librarian. In addition to staffing the reference desk, he oversees the operation of the Circulation Desk. He is responsible for the library's policies relating to the circulation and reserves. He is a legal research instructor in the first year law skills program. James just completed a two year term as editor of the Virginia Association of Law Libraries' quarterly *Newsletter*. His newest task is to be editor of the law library's *Museletter*. A Canadian who spent most of his life on the West Coast, James has law degrees from both the University of Illinois and the University of British Columbia, a library degree from the University of Illinois and a Masters degree in theology from Regent College at the University of British Columbia. He also spent a year at the University of California—Hastings College of the Law, in San Francisco as an exchange student during his time at U.B.C. James enjoys traveling, British and Celtic history, and reading. He also enjoys website creation and maintains both a personal site and Anglican/Celtic church related site.

**W. Lois Brown** is the library's evening circulation assistant. She supervises the Circulation Desk during evening hours. She is responsible for scheduling student workers, for periodic inspection of the library, for closing the library, for training new student circulation workers, for electronic reserves, and for handling evening audio-visual requests. Lois has a BS degree in Administration of Justice from Virginia Commonwealth University. She spends her non-work time fixing up her new house, and keeping her three dogs out of mischief.

**Kathy Sagan-Salandro** is the library's day circulation assistant. She assists at the circulation desk during regular business hours on weekdays. She is responsible for print reserves, processing library courtesy, overdue and fine notices, Voyager Access reports, handling day audio-visual requests, and uses her computer expertise to solve many Voyager related problems. Kathy works with the circulation student worker during the day to provide quick and courteous service to the law library's many patrons. She also assists Gail in handling incoming interlibrary loan requests. Kathy has a BS degree from Clarion State College and a library degree from the University of Pittsburgh. She has two sons at the Richmond Montessori School, of which she has been a long time active supporter.

### ***Faculty and Students: Don't Forget the Law Library's Electronic Exam Site!***

**Students:** If you want to see if your professor has posted an old exam on the web, go to <http://lobo.richmond.edu/examfile/> and search under your professor's name or the course.

**Faculty:** Send electronic copies of your past exams to the Law Library for inclusion on the site. Email them to [jwirrell@richmond.edu](mailto:jwirrell@richmond.edu).

## Hein-On-Line Update

Hein-On-Line announced their newest library—the Federal Register Library. This is the first and only online source for pre-1980 Federal Register coverage. This source is image based and fully searchable.

The first release of the Federal Register Library provides comprehensive coverage of the 1970-4 segment of the Federal Register. By the end of 2002, subscribers will have access to the Federal Register covering the years 1970-80. Future releases will provide coverage all the way back to the inception of the Federal Register in 1936, and additional releases may include post-1980 coverage as well.

Subscribers should notice a link to the Federal Register in the lower left portion of the "Collection Navigation Panel" upon logging on to Hein-On-Line.

**WEBSITE OF THE MONTH: [HTTP://WWW.YOURDICTIONARY.COM](http://www.yourdictionary.com)**



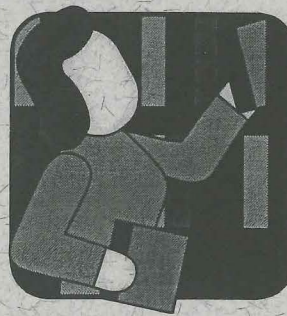
Have you ever been reading a case and wondered what a word, legal term-of-art or Latin phrase meant but were too lazy to get up and get your Black's? Well, there is another option to just ignoring the confusing word or phrase. You can go to this month's website, [www.yourdictionary.com](http://www.yourdictionary.com). You can use the English dictionaries and thesauri for English words you need help with. There are also foreign language dictionaries available plus quick translation tools. You can also click on a collection of legal dictionaries to use including both general law dictionaries and topic specific glossaries.

Of course, you could also just log on to Westlaw and use **Black's Law Dictionary** also. Either source you choose, you can now be sure to understand everything in your case or treatise.

## MEET MARCELLA!

The Law Library is pleased to have **Marcella Mroczkowski** on board this year. **Marcella** is volunteering at the Reference Desk this year with the goal of learning about legal reference service. She is an attorney returning to work after a hiatus being mom to six kids - four she acquired when she married her husband Stan Mroczkowski, and two when she took in

her niece and nephew. A graduate of Fordham University School of Law and Vassar College, **Marcella** has previously worked as an Assistant District Attorney in Poughkeepsie, New York and as a Constitutional Law Consultant at the Cable News Network in Atlanta. Husband Stan, also an attorney, practices in the international corporate tax area and is a graduate of Harvard Law School. **Marcella** and Stan like to relax by taking long weekend bike trips together and going skiing with the kids. You will see **Marcella** at the reference desk during the lunch hour.



*Muse*

*Library*

*Facts*

\*

*The Law*

*Library's Student*

*Computer Lab*

*received all new computers this summer. Check out the new flat screen monitors.*

## Lexis and Westlaw Updates

### **Lexis**

Lexis has reorganized its source selection page into four tabbed sections marked "Legal", "News & Business", "Public Records" and "Find a Source". The most commonly used files are listed on the top layer of the tabs, thereby making them more easily accessible. The "Find a Source" feature can be used in two ways. It permits the user to search for source files by entering words from the source name, and it also includes an alphabetical index of sources to browse. The "Last 20 Sources" list can be managed now by deleting or permanently saving sources in the list.

Fast Print is a new print option that reduces the number of steps in the printing process. When first used, Lexis will ask for a default output destination. Using the "Fast Print" button will thereafter automatically send documents to this destination.

Another new feature on Lexis concerns the National Directory of Legal Employers (NALP) database used by law students who are seeking employment. The NALP database includes law firm contact information and this will now be available with a mail-merge function. This will allow for an easier creation of form letters and mailing labels.

Finally, for those who would prefer to create their own username and password instead of using the assigned ID, Lexis now permits users to do this. Users need only go to <http://lawschool.lexis.com> and follow the steps listed.

### **Westlaw**

Westlaw now allows users to customize parts of their Westlaw internet interface. When a law school user initially signs in, there are three tabs to select—Law School, Westlaw and Westnews. Westlaw provides the full search capacity of Westlaw for legal sources and Westnews provides the same for news. The "Law School" tab is what users can customize to make frequently searched databases easy to use. By clicking on the "edit" button, users can specify what databases they would like to appear on their tab. Then when signing on to Westlaw, the user only need to check the database after typing in their search.

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The Museletter is the official newsletter of the  
William Taylor Muse Law Library at the School of  
Law of the University of Richmond, Richmond,  
VA 23173.

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