

10-2016

UNO Professional Development Opportunities for Staff

UNO Staff Advisory Council
University of Nebraska at Omaha

Follow this and additional works at: <http://digitalcommons.unomaha.edu/oieemprlated>

Recommended Citation

Staff Advisory Council, UNO, "UNO Professional Development Opportunities for Staff" (2016). *Employee-Related*. Paper 37.
<http://digitalcommons.unomaha.edu/oieemprlated/37>

This Report is brought to you for free and open access by the Portfolio/
Visit 2016-18 at DigitalCommons@UNO. It has been accepted for
inclusion in Employee-Related by an authorized administrator of
DigitalCommons@UNO. For more information, please contact
unodigitalcommons@unomaha.edu.



PROFESSIONAL DEVELOPMENT-RELATED OPPORTUNITIES FOR UNO STAFF



Fostering an institutional culture and climate that attracts and develops staff of diverse talents and backgrounds is among UNO's goals. To help meet this goal, UNO is dedicated to enhancing employee engagement, productivity, skills, and growth through various professional development-related training opportunities and programs.

Many of these are available to employees at no cost or reduced fees. In some instances, an employee's department may cover costs.

Remember to speak with your supervisor about professional development opportunities, and to ask if the department will cover the cost prior to registering or enrolling.

For links to more information about each of these programs, visit humanresources.unomaha.edu/development.



STAFF ADVISORY COUNCIL
6001 Dodge Street | Omaha, NE 68182
unosac.unomaha.edu

The University of Nebraska at Omaha shall not discriminate based upon age, race, ethnicity, color, national origin, gender-identity, sex, pregnancy, disability, sexual orientation, genetic information, veteran's status, marital status, religion, or political affiliation.

0012BROSAC0716

 | STAFF ADVISORY COUNCIL

PROFESSIONAL DEVELOPMENT



PROFESSIONAL DEVELOPMENT

AT
UNO

EMPLOYEE SCHOLARSHIP PROGRAM

Through tuition reimbursement, UNO employees have the opportunity to advance professional development. Full-time and retired employees who wish to continue their education may be eligible for tuition assistance at UNO through the employee scholarship program. Spouses and dependent children also may be eligible for this benefit.

Find out more at humanresources.unomaha.edu/scholarship

NEBRASKA BUSINESS DEVELOPMENT CENTER (NBDC)

NBDC offers numerous professional development training opportunities for employees. UNO employees receive a 25% discount on all courses, including leadership development, project management, office technologies, and more (discount not valid for online courses).

Find out more at nbdc.unomaha.edu/training

BLR.COM

BLR offers more than 60 free online training courses on various topics for individuals or departments. The offerings include extensive training for supervisors. Topics include performance appraisals, managing respectful workplaces, safety and health, and more.

Download a list of courses and instructions at humanresources.unomaha.edu/training

TITLE IX TRAINING

Staff are expected to complete Title IX training to help make everyone on campus aware of sexual violence and to understand how to prevent it. The training is available via Firefly.

Find out more at firefly.unomaha.edu

HUMAN RESOURCES

Human Resources offers several online and in-person training programs for supervisors and staff, ranging from help understanding university policies and procedures to improving customer service skills and more.

A manager/supervisor training program is available to supervisors and managers new to UNO and/or to those in a leadership role. Training encompasses two days of classroom instruction and discussion plus a half-day of practice with applicable HR scenarios.

Contact Human Resources at 402.554.3998 to register or learn more.

Best Care (EAP) also offers professional development opportunities at no charge to the UNO Employee.

- Educational In-Services and Workshops
- Training & Wellness Resources
- Supervisory Education and Consultations
- Conflict Management

To access these services go to www.BestCareEAP.org.

Enter the login bcUNOe and password UNO.

INFORMATION SERVICES (IS)

UNO IS offers instructional design support, hands-on technology training, workshops, and special events for employees through its Academic Partnership for Instruction (API). Offerings include training in InDesign and other software and video presentations related to information security.

Find out more at api.unomaha.edu

ADOBE TRAINING

Adobe has compiled a series of tutorials and expert tips for the Creative Cloud and other Adobe products.

Find out more at tv.adobe.com.

ACADEMIC AND CAREER DEVELOPMENT CENTER (ACDC): CAREER PATHS

ACDC offers an array of career path resources, such as: MyPlan, Career Coach, O*NET, and many other free resources.

Find out more at <https://goo.gl/WSWsV1> or call 402.554.3672

BOX UNIVERSITY

UNO employees can create a free account at Box University and receive online and live training for Box, the web-based data storage and collaboration tool.

Start by creating an account at box.unomaha.edu.

IT PROFESSIONAL ACADEMY

The College of IS&T provides cutting-edge IT education and training based on current research on issues of practical interest to IT professionals. Sessions last four hours and are held once each quarter.

Find out more at cist.unomaha.edu

OTHER UNIVERSITY DEPARTMENTS

Other university departments such as Criss Library, Sponsored Programs and Research, Accounting Services, and Information Technology Services frequently announce free training programs for employees that will update and enhance skills.