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West Virginia Library Association

Winter 1972

# West Virginia Libraries 1972-73 Vol.25 No.4

Lois T. Murphy

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# WEST VIRGINIA LIBRARIES

WINTER 1972-73

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Volume 25

Number 4



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#### **WEST VIRGINIA LIBRARIES**

# Volume 25 Number 4

WINTER 1972-73

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WEST VIRGINIA LIBRARIES is the official quarterly organ of the West Virginia Library Association. Viewpoints expressed are not necessarily the official viewpoints of WVLA. Subscription is included with WVLA membership dues; the rate for non-members is \$3.00 per year or \$1.00 per issue. Change of address notices, subscription requests should be sent to Mr. David Childers, WVLA Treasurer, 2004 Quarrier Street Charleston, W. Va. 25311. Microfilm copies are available for University Microfilms, Ann Arbor, Michigan. Advertising rates and information are available from the editor. All WVLA mail should be sent to Box 884, Morgantown, West Virginia. 26505

(Cover photographs: Scenes from opening of Instant Carrousel library Man, West Virginia. Dedicated February 25, 1973.)

# President's Page Josephine Fidler

The most important word for libraries, librarians, and patrons for 1973 is "funds"--funds for operation of the West Virginia Library Association and its activities and funds for the support of libraries in our state.

One way to bring more money to WVLA is by membership recruitment. "Each one bring one" might be our motto. However, recruitment must not stop with the receipt of dues but must include the involvement of the membership in the Association.

If you have not been appointed to a committee and wish to serve, please advise me. We'll find a place for you. Committee chairmen will welcome suggestions from the membership. The basic work of WVLA cannot effectively take place in executive board meetings or the annual meeting but in the work of committees and sections.

James Nelson has been appointed chairman of an Ad Hoc Committee to study the Structure and Organization of WVLA. Do we have the kind of structure which responds to the membersin, which involves members in the work of the Association, which allows for prompt action by members to problems of libraries and librarians in West Virginia? Let Jim know how you would respond to these questions.

A national campaign called "Dimming the Lights on the Public's Right to Know" will soon be launched. As you know there are no funds for libraries in the proposed federal budget for the 1974 fiscal year. The reality of this situation for libraries is tragic. We need to help create an awareness of library needs at all levels. If you have not written your Congressmen to express your concern about the proposed end of federal library programs, do so now.

What does this federal cut mean to West Virginia? As Frederic Glazer, Executive Secretary, West Virginia Library Commission, said in his Budget Request Statement, 1973-74, "We are enriching and improving the quality of life of all West Virginians, from the miner in Man to the youth in Iaeger, the chemist in Charleston and the special student in Romney." In order that we not deny or severely cut back established library services in West Virginia, additional State funds to replace Federal funds will be needed.

Governor Moore has advised me,in the budget which he presented to the Legislature on February 14, he included a request from surplus for the West Virginia Library Commission in the amount of \$1,250,000, \$354,839 of which is to be earmarked to replace funds which have been eliminated from the federal budget. Call or write members of the West Virginia Legislature and let them know the urgency for funding of libraries. Let's not permit the dimming of lights on the West Virginian's right to know.

ELLIOTT HORTON REPORTS ON LIBRARY FUNDS IN LEGISLATURE

In the wake of President Nixon's recommendation of zero federal funding for libraries and Governor Moore's budget message, which recommended only \$279,000 from the regular budget for the Library Commission and tied up a recommended \$1,250,000 from surplus as construction funds, Fred Glazer, Executive Secretary of the Commission, gathered a group of librarians and library users to help him present his budget request to the budget committees of the West Virginia Legislature on March 8, 1973.

Mr. Glazer opened the proceedings by stating: "We are here today to seek a continuation of our programs of taking library service to all the people of West Virginia. Libraries are in the unique position of having no special interest group. Our clientele represents every man, woman, and child in the state; the young, the aged, the healthy, the hospitalized, the law-abiding citizen, the imprisoned youth and adult in need of rehabilitation, the mentally ill, the blind, the physically handicapped, the unlettered adult, and the college student.

We are enriching and improving the quality of life of all West Virginians, from the miner in Man to the youth in laeger, the chemist in Charleston and the special student in Romney. No other service of state government is so encompassing and has the potential of reaching all of our citizens. Yet, our level of support is in no way commensurate with the area and extent of library service.

Our plight this year is particularly critical, inasmuch as all Federal Library Services and Construction Act programs, which have funded for the most part our services in the past, have now been eliminated, or rather killed off.

In order that we not deny or

severely cut back established library services in West Virginia, and to maintain, at the least, a level of service now available, will require additional State funds to replace Federal funds appropriated as follows: ... " At this point Mr. Glazer made a point by point ex-planation of each line item in the planation or each Time Tooms West Virginia Library Commission's budget request, then continued: the accompanying literature indicates we are embarked on an historic project of extending library service to all neglected and unservéd areas of the state. We have applications from 30 communities seeking Instant Carousel Libraries. We have begun in Man. The dedication of the Buffalo Creek Memorial Library, the Nation's first Instant Carousel Library, occured on the anniversary of the Buffalo Creek disaster. If we are to continue our program of taking libraries to the people let us not be prodded by such tragedies, but let us establish these facilities as part of our obligation to provide access to information, enrich the leisure hours, and to improve the quality of life of all our citizens.

It will be my pleasure, following your questions, to present your fellow West Virginians from across the state who have come here today to prevail upon your good judgement and request that you not abandon them in their quest for library service".

Mr. Glazer was followed by State librarians and library users who made presentations indicating those programs threatened by loss of funds, and what those programs meant to the users. Librarians who spoke included Lucile McNary, Alpha Regional; Louella Dye, Bluefield Public; John Tribby, Clarksburg Public; James Nelson, Cabell County; Anita Doss, Man Public; Sfred Natale, Mary H. Weir Public; Maxine Feldmeier, Miracle Valley Regional; Larry Frye, Bethany College; Elliott R. Horton, Morgantown Public; Dorothy Muse, Carnegie Library of Parkersburg & Wood

County; Elberta Bosley, Potomac Valley Regional; Mary Louise Graham, Raleigh County Public, and Clarence Coffindaffer, Stonewall Jackson Regional Library.

Shortly after the meeting with the budget committees, Governor Moore recommended that the \$1,250,000 which his budget message proposed for libraries, be changed to an unclassified status, so that it could be used for all library needs, not just construction. As this is written, that is where the matter rests. Such a presentation is necessary and useful, but what is vital is an aroused public, and, to coin a phrase, "They is the aroused, you is the arousee". What have you done?

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#### WEST VIRGINIA LIBRARY ASSOCIATION

#### EXECUTIVE BOARD MEETING

Wilson Lodge, Oglebay Park Wheeling, W. Va.

March 3, 1973

The meeting was called to order by the President, Josephine Fidler, at 10:10 a.m.

Those present were:

Josephine Fidler
Elliott Horton
Merle Moore
Judy Rule
Dave Childers
Bob Murphy
Barbara Johnson
Donna Hudson
Elizabeth Fair
Louis Gill
Lois Murphy
Nancy Jo Canterbury
Fred Glazer
Larry Frye

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1st Vice-president
2nd Vice-president
Secretary
Treasurer
Immediate past president
Trustees Section
Special Libraries
Public Libraries
College & University
Editor W. Va. Libraries
State Dept. of Education
W. Va. Library Commission
Exhibits Chairman

The minutes of the December 2, 1972, meeting were approved as distributed.

A letter was read from David Clark inquiring about job openings in West Virginia. Fred Glazer noted that the Commission keeps a file of positions open and the suggestion was made to mention this fact in West Virginia Libraries.

An invitation was received for W.V.L.A. members to attend the exhibits at the Special Library Association meeting, in Pittsburgh, June 10-14 free of charge.

A commendation was received from the National Book Committee for James Smith's work in the 1972 National Library Week Program.

The treasurer reported a balance of \$1, 759.85 as of March 1, 1973. Dave Childers moved the books not be audited by a CPA or RPA this year since he had been over the last year's records and everything seemed to be in order. Elliott Horton seconded the motion. Voted and passed.

The membership chairman reported a total of 216 members.

Mancy Canterbury moved the Finance Committee set up an "A" and "B" budget. The "A" budget is to be for essentials and the "B" budget is to be an expansion. Donna Hudson seconded the motion. Voted and passed.

Merle Moore recommended that a line item be included in the budget for

special projects to be granted to the section which presented the best project each year. The Executive Board would approve the special project.

Proposed changes concerning travel expenses are to be referred to the Constitution and By-laws Committee with the recommendation that the mileage rate be raised from 8¢ to 10¢ per mile and overnight expenses be paid if more than  $2\frac{1}{2}$  hours travel time is involved to Executive Board meetings. Also provisions should be made for the Executive Board to hear petition for additional funds.

 $\,$  Jim Nelson represented West Virginia at the Atlanta meeting of the Southeastern Library Association.

Dave Childers moved and Bob Murphy seconded the motion to allocate \$75.00 to send a representative from the Department of Aging to testify at a hearing of the National Commission on Libraries and Information Science. Motion carried.

The Executive Board endorsed Campbell Beall as a nominee to serve on National Endowment for the Humanities Committee.

The Legislative Committee has been preparing for a presentation before the Senate and House Finance Committees. Merle Moore suggested that the co-chairman of the legislative committee be a college or school librarian to work with a public librarian.

Section chairmen were asked to promote membership in any mailings for their section.

School Libraries section announced plans for a workshop in the Morgantown area in April or May. Also on March 26, 1973, there will be a workshop in Brooke County with Books on Exhibit for Grades 1412. Miss Florence Musgrave will be the speaker.

Special Libraries Section will have the Biomedical Serials List available at the cost of printing. It will include serials in all of the health science libraries in the state.

The Trustees Section will have Jim Hess as speaker for the Convention. Barbara Johnson said her aim this year is to create a structure to fit into W.V.L.A.

It was decided there were no funds to pay another person to attend the Intellectual Freedom Workshop in April. Mrs. Dorothy Muse, Chairman, Intellectual Freedom Committee, will represent W.V.L.A.

Dave Childers was authorized to pay for pictures taken at ALA Mid-Winter meeting out of the Contingency Fund.

Dave Childers moved Josephine Fidler be authorized to write letters To Mr. Williams and Mr. Gilligan in the Association's name supporting Senate Bill 239. Donna Hudson seconded the motion. Voted and passed.

Judy Rule move Dr. Patrick Cainer be asked to serve as National Library Week Honorary Cahirman. Merle Moore seconded the motion. Voted and passed.

Nick Winowich sent a report stating Dr. Stone from Catholic University will speak at MARLF on "Viewpoint - the Administration." This program will

be WVLA's responsibility for October 26, 1973.

Elizabeth Fair moved that Josephine Fidler write to Mr. Ryan at the Greenbrier to reserve November 6-8, 1975, for the West Virginia Library Association Conference. Merle Moore seconded the motion. Voted and passed with three abstaining.

Dave Childers moved and Judy Rule seconded the motion the Executive Board ratify the President's action to have the 1974 Conference in Beckley. Motion carried.

Ben Reader, a lawyer in Morgantown, is to draw up a charter for incorporating the Association.

The Board met with Mr. Bond for a tour of Wilson Lodge, conference site for 1973. Reservations should be identified as W.V.L.A. Conference. Larry Frye and Mr. Bond are to resolve the problems with the exhibits comino in a day early.

The secretary was instructed to write a letter of thanks to Germain Krettek, one of our honorary members, for her fifteen year span of building legislative support for library programs.

Barbara Johnson is to make reservations at the Parkersburg Holiday Inn for the next Executive Board Meeting on June 2, 1973.

Meeting adjourned.



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Marion County Public Library Fairmont, W. Va. 26554

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Martinsburg-Berkeley County Public Library Martinsburg, W. Va. 25401

Montgomery General Hospital Montgomery, W. Va. 25136

New Martinsville Public Library North St. New Martinsville, W. Va. 26155

Ohio Valley College Box 4278 Parkersburg, W. Va. 26101

Paden City Public Library Paden City, W. Va. 26159

Pendleton County Public Library Box 156 Franklin, W. Va. 26807

Públic Library Assoc. Hardy County Moorefield, W. Va. 26836

Raleigh County Public Library 200 So. Kanawha St. Beckley, W. Va. 25801

Richwood Public Library Richwood, W. Va. 26261

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Seventh-Day Adventist Junior Academy 3750 Liberty St. Parkersburg, W. Va. 26101

Shepherd College Library Shepherdstown, W. Va. 25443

Shepherdstown Public Library Shepherdstown, W. Va. 25443

St. Albans Public Library Board, Inc. 6th Ave. & 4th St. St. Albans, W. Va. 25177

St. Francis Central High School 375 Birch St. Morgantown, W. Va. 26505

Sistersville Public Library 600 Wells St. Sistersville, W. Va. 26175 Stonewall Jackson Regional Library Route 3 (Tennerton) Buckhannon, W. Va. 26201

Stratton Jr. High School Beckley, W. Va. 25801

Andrew S. Thomas Memorial Library Morris Harvey College 2300 McCorkle Ave. S.E. Charleston. W. Va. 25304

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Union Carbide Corporation Chemicals & Plastics F. C. Box 180 Sistersville, W. Va. 21675

Vienna Public Library 23rd Street & River Road Vienna, W. Va. 26105

W. Va. Dept. of Archives & History Room E.-400 State Capitol Building Charleston, W. Va. 25305

W. Va. Forestry Camp for Boys Davis, W. Va. 26260

Va. Library Commission2004 Quarrier St.Charleston, W. Va. 25311

M. Va. State College Library Institute, W. Va. 25112

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Wheeling College Library 316 Washington Ave. Swint Hall Wheeling, W. Va. 26003

Williamson Public Library Williamson, W. Va. 25661

#### PERSONALS

H. W. Apel, former librarian at Marshall University, has been appointed Acting Chief of Readers Services Division at the University of New Mexico, Albuquerque.

Mrs. Margaret Bobbitt, Reference Librarian, Marshall University, is West Virginia's representative on the ALA Membership Promotion Task Force. Please contact her for information on ALA membership.

Nicholas Winowich was elected vice-president of the Board of Directors of MARLF at Mid-winter ALA.

Mrs. Dorothy Muse, chairman of the WVLA Intellectual Freedom Committee, has been invited to attend the first National Prototype workshop on intellectual freedom to be held April 16-17 in Chicago.

James Nelson testified at the Atlanta regional hearing of the National Commission on Libraries and Information Science in early March. One of the purposes of the hearings being held in different regions is to provide an opportunity for people from all sectors of society to place before the commission their viewpoints on libraries and information science and service.

Larry Frye, Librarian, Bethany College has accepted the appointment of Exhibits Chairman for the 1973 conference at Oglebay Park On September 27-29.

Mrs. Barbara Johnson, Chairman of the Trustee Section, has launched a new lay effort to organize library trustees. Two persons from each of the new Administrative Districts of West Virginia have been asked to serve on an Ad Hoc Committee. Interaction among trustees and librarians is important. Listen -- we expect this to be an important year for library trustees in West Virginia.

Dr. Kenneth T. Slack, Director

Douthan commenty

of Libraries, Marshall University has been elected chairman of the Library Resources Advisory Committee of the West Virginia Board of Regents.

#### DR. CHARLES PATTERSON ACCEPTS APPOINTMENT

Dr. Charles D. Patterson, for the past six years a member of the Faculty of the Graduate School of Library and Information Sciences in the University of Pittsburgh, has resigned to accept an appointment as Associate Professor in the School of Library Science, Louisiana State University, effective in September.

He joined the Faculty at Pitts-burgh in 1966 as a full-time instructor and also completed all requirements for the Advanced Certificate in Library and Information Sciences and for the Ph.D. degree which he was awarded last year. He was subsequently promoted to Assistant Professor in the School.

From 1962 to 1966 he was Assistant Professor in the Department of Library Science at West Virginia University where he also earned the M. Mus. degree in the School of During the years 1958 to 1962 Music. he was Head Librarian and Assistant Professor at Glenville State College.

Dr. Patterson served WVLA as a member of various committees and is a former Editor of West Virginia
Libraries. He was also the West Virginia recruitment representative for ALA and more recently served that organization as a member of the Sarah Bogle Memorial Fund Committee. At the present time he is the President of the Tri-State Chapter of the Association of College and Research Libraries.

Prior to coming to West Virginia in 1958, Dr. Patterson had been head Librarian at Bemidji State College, the institution from which he received his baccalaureate degree. He was awarded the M.A. degree at the University of

Minnesota Library School.

#### FAIRMONT STATE COLLEGE ANNOUNCES CHANGES IN PERSONNEL

- Mrs. Robert Rosier, Head Librarian, retired July 1,
- Mr. Robert Masters became
- Head Librarian July 1, 1972. Miss Aileen Lucas, Reference Librarian, retired August 1, 1972.
- 4) Miss Janet Salvati, formerly head Cataloger, became Head of Public Services and Reference Librarian July 1, 1972.
- 5) Mr. Jerry Saye, formerly Assistant Cataloger, became Head of Cataloging July 1,
- 1972. 6) Mrs. Judy Volkmar, formerly Secretary-Cataloging Department, became Cataloging Assistant July 1, 1972.

The following new members were

- added to the staff:

  1) Mrs. Mary A. Hupp (A.B. Fairmont State College; MLS George Peabody) became Assistant Reference Librarian and Director of the Library Science Program August 1, 1972.
  - Miss Marsha Nolf (B.A. Waynes-burg College; MLS University of Pittsburgh) became Assistant Cataloger September 1,
  - 1972. Miss Barbara Maurin (B.S. West Virginia University) became Acquisitions Assistant July 1, 1972.
  - Mrs. Sharon Turner (8.A. West Virginia University) became Reference Assistant July 1, 1972.

# WEST VIRGINIA LIBRARY ASSOCIATION

#### CONSTITUTION AND BY-LAWS

ADOPTED NOVEMBER 3, 1956

AMENDED 1957, 1960,

1962, 1965, 1966,

1967, 1969, and 1970

#### CONSTITUTION

#### Article I Name

The name of the organization shall be the West Virginia Library Association

#### Article II Purpose

- Section 1. The purpose of the West Virginia Library Association shall be to promote:
  - A. Library service in West Virginia
  - B. Librarianship in West Virginia

# Article III Membership

- Section 1. Active members shall include any person in West Virginia engaged in library work or in any activity involving library work such as trustees and advisory committee members.
- Section 2. <u>Associate</u> members shall include all other persons interested in the promotion of library service.
- Section 3. Institutional members shall include any library, club, or other organization interested in furthering the purpose of the West Virginia Library Association.
- Section 4. Honorary members shall include any person who has rendered outstanding services to the library interests in the state, but who is not at the time actively engaged in library work within the state, and who, on nomination by the executive board, is elected by unanimous vote at any annual meeting of the Association.
- Section 5. Sustaining membership shall be accorded any individual, and institution as defined in Section 3, upon payment of the sustaining fee as provided in the by-laws.
- Section 6. All these of membership except honorary are contingent upon the payment of the annual dues as provided in the by-laws.

# Article IV Governing Body

Section 1. The executive board shall consist of the officers of the Association, the immediate past president, the ALA Councilor and the chairmen of the sections provided for in the by-laws. The Executive Secretary of the West Virginia Library Commission, the State Supervisor of School Library Services of the West Virginia State Department of Education, and the Editor of the Associations periodical publication West Virginia Libraries, shall serve as ex-officio (non-voting) members of the executive board.

#### Article V Officers

- Section 1. The officers of this association shall be as follows:
  - A. President
  - B. First vice-president who shall be president-elect
  - C. Second vice-president
  - D. Secretary
  - E. Treasurer
- Section 2. The first vice-president, the second vice-president, the secretary, and the treasurer shall be elected at each annual meeting of the association.
- Section 3. These officers shall perform such duties as are prescribed in the by-laws.

#### Article VI Meetings

- Section 1. The association shall hold an annual meeting at such time and place as the executive board shall decide.
- Section 2. The executive board may call special meetings of the association should the occasion demand it.
- Section 3. Meetings of the executive board shall be held upon call of the president or upon request of a minimum of four members of the executive board.
- Section 4. The executive board may decide, in case of an emergency or for other good reason, that an annual meeting not be held in a specific year.
- Section 5. Committee meetings shall be called and conducted by their respective chairmen.

#### Article VII Quorum

- Section 1. Twenty-five active members shall constitute a quorum for the transaction of business of any regular or called meeting of the association.
- Section 2. Four members shall constitute a quorum of the executive board.

# Article VIII Affiliation

- Section 1. This association shall be a chapter of the American Library
  Association and representatives shall be elected in accordance
  with the ALA constitution and by-laws.
- Section 2. This association shall be a member of the Middle Atlantic Regional Library Federation and representatives shall be appointed under such conditions as may be provided in the bylaws or authorized by the executive board.

#### Article IX Amendments

Section 1. This constitution may be amended at any meeting of the association by a two-thirds vote of the active members present, provided that written or printed notice of the proposed amendment be sent to the members at least two weeks in advance of the meeting.

#### THE BY-LAWS

#### Article I Dues

- Section 1. Annual dues for active members shall be \$5.00 per calendar year.
- Section 2. Annual dues for associate members shall be \$2.00.
- Section 3. Annual dues for institutional members shall be based upon the annual operating expenditures of the library. Annual operating expenditures for personnel and library materials of the previous year.

ANNUAL OPERATING EXPENDITURES	DUES
\$ 24,999 or under	\$ 5.00
49,999 or under	10.00
99,999 or under	15.00
199,999 or under	20.00
200,000 and above	25.00

- Section 4. Honorary members shall pay no dues.
- Section 5. Individual sustaining members shall pay a minimum of \$15.00 annually and institutional sustaining members a minimum of \$20.00 annually in addition to regular institutional dues.
- Section 6. The fiscal year of the association shall be from December first to November thirtieth.
- Section 7. The membership year shall be from January first to December thirty-first.
- Section 8. The annual dues shall be due on January first.
- Section 9. Members who have not paid their dues by January first shall be billed by the membership chairman.

Section 10. No members whose dues are unpaid shall be entitled to vote and members in arrears for more than one year will be dropped from the membership roll.

#### Article II Executive Board

- Section 1. The duties of the executive board shall be as follows:
  - A. To transact all business for the association in the interval between meetings.
  - B. To fill vacancies except the positions of president, first vice-president, and second vice-president, which may occur between the regular meetings of the association.
- Section 2. The executive board may authorize a travel allowance not to exceed 8 cents per mile for required attendance at board meetings and for other authorized travel on association business.

#### Article III Duties of Officers

- Section 1. President. The duties of the president shall be as follows:
  - A. To plan, with the help of the executive board, a program for the association and supervise its progress.
  - B. To be responsible for the program for the annual meeting.
  - C. To present a budget of anticipated revenue and expenditures to the executive board.
  - D. To preside at all meetings of the association and of the executive board and perform the other duties of the office of president.
  - E. To approve all orders drawn on the association and any contracts authorized by either the executive board or the association.
  - F. To appoint, with the approval of the executive board, such committees as prescribed in the by-laws, and any special committees as required to carry on the work of the association. He may define the duties of the special committees.
  - G. To appoint, with the approval of the executive board, members to serve on the Board of Directors of the Middle Atlantic Regional Library Federation.
- Section 2. First Vice-President. The duties of the first vice-president shall be as follows:
  - A. To perform the duties and exercise the authority of the president in his absence and also in the event of the president's becoming incapacitated or vacating the office.
  - B. To serve as chairman of the membership committee.
  - C. To serve as member of the resolution committee.

- Section 3. Second Vice-President. The duties of the second vice-president shall be as follows:
  - A. To assume the duties of the first vice-president in case of his leaving office.
  - B. To assume the duties of the president in case the president and first vice-president have vacated the office of president.
  - C. To be the historian for the association.

# Section 4. Secretary. The duties of the secretary shall be as follows:

- A. To prepare a report of the annual meeting and any special meetings of the association and send one copy to the Library Journal and one copy to the Bulletin of the American Library Association, one copy to the president, and keep one copy in the secretary's file.
- B. To take minutes of the executive board meeting and of the annual association meeting for use of these bodies.
- C. To summarize the minutes of the executive board meetings and the annual association meeting and submit to the editor of the West Virginia Libraries for publication.
- D. To open for inspection all records and papers in the custody of the secretary upon request of any active member of the association.
- E. To aid the president in official correspondence and in other ways as requested.
- F. To serve as chairman of the resolution committee.

# Section 5. Treasurer. The duties of the treasurer shall be as follows:

- A. To be present or have a representative present at the annual meeting to receive or supervise the receipt of dues and other monies.
- B. To have custody of all funds and securities of the association, and to deposit same in a bank approved by the executive board.
- C. To pay by check bills against the association when signed by the president.
- D To make an itemized written report of the year's work to the auditing committee at the end of the fiscal year.
- E. To report to the membership chairman the names of all members who have paid their dues.
- F. To present in person or by a proxy a financial statement to date at each executive board meeting and annual meeting.

#### Article IV ALA Councilor

- Section 1. The American Library Association Chapter councilor shall represent the chapter at the ALA mid-winter and annual meetings and report back to the executive board and the membership.
- Section 2. The executive board may pay up to \$300.00 per year for the councilor's expenses to ALA meetings.

#### Article V Committees

- Section 1. The standing committees shall be the following: auditing, constitution and by-laws, legislative, membership, nominating, finance, resolutions, West Virginia indexing and publications, and intellectual freedom.
- Section 2. The chairman of each committee shall present a report whenever requested by the president and shall present a yearly report at the annual meeting of the association unless otherwise specified by the executive board.
- Section 3. Special committees may be created by the president with the consent of the executive board to carry out a definite assignment. Membership should include those who are especially interested in the project, or with training that fits them to deal with it.
- Section 4. Duties of standing committees shall be as follows:
  - A. Auditing. To check the treasurer's books at the close of the fiscal year and report the findings to the executive board and to the membership.
  - B. Constitution and By-Laws. To study needed and proposed changes in the constitution and by-laws and to make recommendations to the executive board and to the annual meeting.

#### C. Legislative.

a. The membership shall consist of twelve appointed members Initially, four members shall be appointed to serve for three years, four for two years, and four for one year. Thereafter, appointments shall be for three years. Appointments to fill vacancies on the committee shall be for the remainder of the unexpired term. Annually, a chairman and a Federal Relations Coordinator shall be designated by the president from the membership of the committee.

#### b. Duties.

- To study the need for federal and state library legislation and make reports and recommendations to the executive board and the membership.
- To actively promote the legislative programs of the association and its sections.
- To provide information to the membership on current legislation.

D. <u>Membership</u>. To promote membership, to keep proper membership records, and to report to the president, executive board, and the association as requested.

#### E. Nominating.

- a. To present at the annual meeting a slate of one or more nominees for each of the following offices: first vice-president, second vice-president, secretary and treasurer, and to present one or more nominees for the office of ALA councilor every fourth year or as often as required by the ALA constitution and by-laws.
- b. It shall be the duty of the chairman of the nominating committee to contact each nominee, outline the duties and responsibilities of the office, and to secure consent of the nominee to have his name appear on the slate.

#### F. Finance.

a. The membership shall consist of the president of the association as chairman and the first vice-president and the treasurer.

#### b. Duties

 To prepare a budget for the new year including anticipated revenue and expenditures and present the budget to the executive board at its first meeting of the year.

# G. Resolutions.

a. Membership shall consist of the secretary as chairman, the first vice-president, and the editor of <u>West</u> <u>Virginia</u> Libraries.

#### b. Duties.

 To draw up resolutions in the name of the association as requested by the Board of Directors or the annual meeting.

# H. West Virginia Indexing and Publication.

- a. To promote the indexing of West Virginia periodicals and the publication of these indexes.
- b. To promote local, regional, and state-wide union catalogs.
- c. To make and to promote the making and publication of state bibliographies and other needed bibliographic aids.

#### I. Intellectual Freedom.

a. The membership shall consist of five appointed members comprising at least one person from each section of the association. Initially, one member shall be appointed

to serve for five years, one for four years, one for three years. one for two years, and one for one year. Thereafter, appointments shall be for five years. Appointments to fill vacancies on the committee shall be for the remainder of the unexpired term. Annually, a chairman shall be elected by the members of the committee.

#### b. Duties

 To recommend to the executive Board and/or to the membership such steps as may be necessary to safeguard the rights of library users, libraries, and librarians in accordance with the Bill of Rights of the United States and the Library Bill of Rights as adopted by the Council of the American Library Association.

# Article VI Elections

- Section 1. At the annual meeting, after the nominating committee has presented its slate, nominations may be received from the floor for each office in turm.
- Section 2. The President shall appoint three (3) tellers, members whose names do not appear on the ballot. Additional tellers may be elected from the floor.
- Section 3. Each active and honorary member, and each sustaining member who qualified as an active member, shall be eligible to cast one vote for each office. Members must be present to vote.
- Section 4. Unless otherwise provided, the tenure of office shall be one year for all officers, section chairmen, and committee members, of until their successors are elected and qualified in case there is no regular annual meeting. The ALA Chapter councilor shall serve a four-year term.
- Section 5. Officers shall assume their duties at the beginning of the fiscal year.

# Article VII Sections

- Section 1. Sectional groups may be formed within the association after written petition to and approval of the executive board, with final approval of the association.
- Section 2. The officers of the sectional groups shall be a chairman, who shall be elected at the annual meeting of the section, and who shall become a member of the executive board; and a secretary who shall be elected at the same meeting.
- Section 3. Sectional constitutions and by-laws shall be approved by the association.

# Article VIII Parliamentarian

Section 1. The president shall appoint a parliamentarian, who upon assuming

office, does not sacrifice any of the privileges of membership, and retains the right to vote.

Section 2. Robert's Rule of Order shall be accepted as the authority in conducting the meetings of the association where it does not conflict with the constitution or by-laws.

# Article IX Amendments

Section 1. These by-laws may be amended by a majority vote of the active members present at any regular or called meeting of the association.



#### How to write your Congressmen

#### NATIONAL

To your Senator The Honorable (full name) United States Senate Washington, D. C. 20510

Dear Senator

To your Representative

The Honorable (full name) U. S. House of Representatives Washington, D. C. 20515

Dear Mr.

#### STATE

To your Senator The Honorable (full name) State Senate State Capitol Charleston, W. Va. 25305 Phone: 348-2272

To your Delegate
The Honorable (full name)
House of Delegates
State Capitol
Charleston, W. Va. 25305



PITTSBURGH
TO BE SCENE OF INTERNATIONAL
CONFERENCE OF SPECIAL LIBRARIANS

DATES TO REMEMBER

The Special Libraries Association will hold its 64th Annual Conference at the Hilton Hotel, June 10-14. The conference theme, "Wide Angle View of the Future," will reflect the concern with new developments in the communication, dissemination and ultimate use of information and knowledge. Two plenary sessions will discuss expectations and planning for the future. Eight concurrent sessions of contributed papers will present new ideas on the future of special libraries and related areas.

Meetings and luncheons of the twenty-five SLA Divisions, representing broad subject fields or types of information handling techniques, will focus attention on specific advancements or developments. Tours are planned to many of the special libraries and information centers in the Pittsburgh area. Six pre-conference continuing education seminars will provide opportunity for development of professional capabilities and performance. Social highlights of the conference include a Conference-Wide Reception, Party Liner Boat Ride and Buffet, a Scholarship Event featuring Harry Belafonte at Heinz Hall and the Conference Banquet with multi-national menu and entertainment by the Pittsburgh Tamburitzans.

An exhibit area will display new equipment, publications and suppliers. The SLA Employment Clearinghouse will provide information on available positions and help in filling a staff opening. Approximately 2500 librarians and information scientists will attend the SLA Conference.

For further information, contact Dr. Robert Fidoten, PPG Industries, 1 Gateway Center, Pittsburgh, Pa. Telephone: (412) 434-3365. NATIONAL LIBRARY WEEK
April 8-14
THEME: GET AHEAD READ.

ALA Conference, June 24-30 Las Vegas, Nevada

WVLA Conference Sept. 27-29 Wilson Lodge, Oglebay Park, Wheeling

MARLF Conference Oct. 24-28 Atlantic City, New Jersey





# LIBRARY MATERIALS

Fourth Class Mail

Postmaster - This parcel may be opened for postal inspection if necessary.

W. Va. Library Association P.O. Box 884 Morgantown, W. Va. 26505 FOR

Mrs. Margaret Bobbitt 1662 Glenway Lane

Huntington, W. Va. 2570