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# RHODE ISLAND 21ST CENTURY COMMUNITY LEARNING CENTERS FINAL REPORT July 1, 2005 - June 30, 2006 CONTINUATION APPLICATION July 1, 2006 - June 30, 2007

Marie Popko

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**RHODE ISLAND 21<sup>ST</sup> CENTURY COMMUNITY LEARNING CENTERS**

**FINAL REPORT**  
**July 1, 2005 – June 30, 2006**  
**CONTINUATION APPLICATION**  
**July 1, 2006 – June 30, 2007**

District: Cranston/ Providence

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Program Director or Coordinator: Marie Popko

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Address: 115 Empire Street

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Providence, RI 02909

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Telephone: 401-467-0701

Fax: 401-454-7445

E-Mail: marie@as220.org

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School(s) or Site(s): Rhode Island Training School, AS220 Broad Street Studio

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Statement of Assurance:

1. The local education agency or community based agency or fiscal agent will keep such records and provide such information as reasonably may be required for fiscal audit and program evaluation, consistent with the responsibilities of the state agency.
2. The local education agency or community based agency or fiscal agent will use fiscal control and fund accounting procedures that will ensure proper disbursement of, and accounting for, federal funds paid to the agency.

Signature signifies that agreement and assurances are on file at the Rhode Island Department of Education and that the Applicant Agency agrees to all conditions stipulated in this Application and/or Amendment, thereto.

Signature of 21<sup>st</sup> CCLC Director or Coordinator

Date



5/2/06

Signature of Chair of 21<sup>st</sup> CCLC Governance/Advisory Council

Date

Signature of Principal(s) of 21<sup>st</sup> CCLC School(s)

Date

Signature of Superintendent if target school(s) are public schools under the authority of the School District

Date

① Youth will not only learn html, but will <sup>develop</sup> use the skills they ~~learn~~ <sup>create</sup> to ~~develop~~ and maintain a website for The studio.

② ~~As we enter our last year of CIC funding,~~  
~~with some of our grant funding ending,~~  
~~Broad Street Studio~~

Since this is our last year of full funding, Broad Street Studio had decided to refocus its energies on ~~some~~ a number of <sup>new</sup> sustainability initiatives. These include: developing an individual

donor base, earned income, and ~~possible~~ strengthening our collaborations with Deyf and Dept of Ed.

③ One survey will be used to assess youth satisfaction ~~in~~ <sup>with</sup> their course, and ~~their~~ <sup>gauge</sup> ~~to~~ <sup>their</sup>

a website

RHODE ISLAND 21<sup>ST</sup> CENTURY COMMUNITY LEARNING CENTERS  
CONTINUATION APPLICATION  
FOR JULY 1, 2006 – JUNE 30, 2007

1. Continuation Summary: Provide a bulleted list of the following:

- Key program changes, new activities or new services planned:
  - A new computer lab will be incorporated into programming. The lab will be sustainable with donated computers, and a consistent flow of computer graduate students from Brown University under the instruction of Wendy Chun, a Brown University professor. ~~The purpose is to provide youth with knowledge of html and create artistic materials that will feedback into and benefit the studio such as creating a website and learning how to maintain it.~~
  - This coming year we are working towards finished presentations with the collaboration of the visual, literary, and performance programs. *AS220's ? involving of the between among*
  - Broad Street Studio plans on capitalizing on the resources that AS220 has, such as providing our youth with more opportunities to intern with AS220 staff. This was piloted with a youth interning with the AS220 Artistic Director. *by providing a youth intern for the AS220 artistic director.*

sec 1

clarify

delete this space or add spaces for consistency  
bullets

- Key staffing changes planned:
  - The Visuals Coordinator has been accepted into Graduate School. Broad Street Studio plans on filling her position this coming fall.
- Key challenges for the upcoming year:
  - ~~Going into the last year of full funding from the CLC, our challenge is to sustain and continue to grow the work. In doing so, the staff and advisory council has been focused on possible strategies such as earned income, further collaboration with DCYF and the Department of Education.~~ *see #2, other page*
- Any other major changes from the previous year:
  - There will not be any significant changes from the previous year. *other*

2. Needs:

A) Will your program be conducting any needs assessments during this grant cycle? If yes, complete the following:

- This program will conduct needs assessments using the following strategies:
  - ✓ surveys
  - ✓ focus groups
  - ✓ key informant interviews
  - \_\_\_ other methods; describe
- This needs assessment will target the following groups:
  - ✓ families (group homes, DCYF, and parents)
  - ✓ students
  - \_\_\_ school classroom teachers
  - \_\_\_ after school activity providers
  - \_\_\_ community partners
  - \_\_\_ other; describe.
- Briefly describe how you will develop, conduct and analyze the needs assessment, the timeline for each step, and what you hope to learn from this activity.

There are several surveys we conduct for information from our youth. In the Rhode Island Training School we have developed two main surveys. ~~One survey is to assess what information was learned from our eight-week workshop, what could have been better, and what the youth are interested in learning in the next session.~~ We will develop this with the help of the individual instructors to make sure we gather the specific information to give them accurate feedback about their workshop. We will conduct the survey during the showcase rehearsal (on the ninth week). The development will take two weeks, be conducted in 15 minutes, and another two weeks to analyze.

3

will require

The survey will be developed over 2 weeks,

given to

assesses their interest (or "will assess their interest")

The other survey ~~for the RITS youth is to assess if they would be interested~~ in attending AS220 Broad Street Studio after their release. This survey will determine interest and the factors that may make it difficult for them to attend. ~~This~~ <sup>These</sup> would include: location, group home, and needing a full-time job. This survey <sup>will be</sup> developed by the transition coordinator to help aid in her recruitment strategies. With this information she can work with the social workers, project hope workers, and the life skills/transition workers to assist in getting the youth involved in the Broad Street Studio program. These surveys are conducted on a rolling basis.

Each program (visuals, sisters, press, and performance) has their own surveys they conduct. <sup>→ not sure if it's nec. to capitalize but be sure you are consistent.</sup> These are designed to inform the instructor of the vocabulary and techniques learned during their time at BSS. They also assess what the youth is interested in learning next (project/workshop based). These surveys are conducted every three months.

The Youth Engagement Coordinator uses surveys both written and verbal to assess the external resources the youth needs. These include categories such as: Education (GED classes/ college), medical, living, and transportation. The Youth Engagement Coordinator meets with youth staff every two weeks.

Focus groups are conducted with group home staff, social workers, and families every three months. BSS invites these groups to the studio, without youth present, to talk about their concerns related to the program. This is intended to open the communication with the youth's families or DCYF care workers so they feel comfortable with allowing the youth to participate.

An oral history project is being conducted by one of our staff to retrace the history of the AS220 Broad Street Studio. Youth that have since left our program are being brought back to be asked questions and be recorded. Key staff, both inside the RITS and in the community are also asked to participate. Through these interviews we hope to capture the history of BSS and assess the program's growth. This process will take a year and a half.

3. Project Design:

- Complete the attached Program Design Charts (pages 12-13) to list programs, activities, and services that will be offered in 2006-2007. If you do not know an exact date, enter the month, season or session.
- Briefly describe participant recruitment and retention strategies;
- List key challenges anticipated in the project design;
- Provide any other information necessary to clarify or describe your program's design.

4. Staffing: Complete the following:

List Program Staff 2006-2007	Role	Qualifications (certified teacher, volunteer, community artist, etc.)
Marie Popko	Managing Director	3 years experience/artist
Merrari McKinney	Youth Engagement Coordinator	3 years experience, Artist
Mara Cerezo	RITS Arts and Mentor Coordinator	2 years experience / Artist
David Gonzalez	Performance Coordinator	5 years experience/artist
Rachel Shuman	Visuals Coordinator	2 years experience/artist
Laura Rubin		

Dave (as)

List Professional Development Opportunities for Staff	Date Offered	Number participating (anticipated)
New Roots Providence	Every month	2 each session

use all one tense!

Gang Training	Quarterly	4
Juvenile Justice Conferences	Twice a year	4 each conference + youth
Brown's ArtsLit Project	Once a year	6-8
Grant Writing	Twice a year	2

- List any challenges in recruitment, retention, or other issues involving the staffing of your program 2006-2007.

One of our greatest challenges is recruitment. This last year we had a staff person dedicated to focusing on transitioning youth from the RITS to BSS. Because of this we have seen a considerable increase in RITS participants, more than ever before. Even with the increase in RITS youth, we still struggle with challenges such as youth's location once they are released, group home restrictions, and need for a full time job. These are challenges we hope with consistent communication with their social workers, group home staff, RITS staff and families can increase the number of interested youth in our program.

*be specific, give numbers*

5. Management and Partners:

- Do you have an advisory committee, board or other form of governance for the program?  Yes  No
- If NO, explain plans to develop and implement this decision-making group.
- If YES, complete enclosed chart of Governance Group members (page 14).
- If there are other partners who will provide services, in-kind support, volunteers, funds, etc. to your program, who are not mentioned in other parts of this application, provide a bulleted list of those partners and a brief statement about what they will contribute to the 21<sup>st</sup> CCLC.

- Riverz Edge Arts Project (advertisement in Muzine)
- Youth Build " "
- Year Up " "
- New Urban Arts " "
- Community College of RI " "
- RI Health Dept. " "
- Planned Parenthood " "
- Samaritans of RI " "
- New England Residential Services Coordinators (commissioned banners)
- RISD Museum (books, gallery passes, hired for gallery night)
- Brown Student Radio (radio program at the RITS)
- Project Hope (funds)
- Steel Yard (welding program)
- Corporation for National and Community Service (VISTA cost share)
- Rhode Island Training School (in-kind)
- DCYF (funds)
- Providence Picture Frame Company (donated materials, services)

6. Evaluation:

- Complete the following to demonstrate your program's capacity to implement the PPICs data system:
  - Utilize Youthservices.net  Yes  No
  - Adequate computer equipment  Yes  No
  - System in place to collect data  Yes  No
  - System in place to input data  Yes  No

- Trained staff ✓ Yes \_\_\_ No
  - If NO to any of the above questions, please explain how this issue will be addressed to complete PPICS data system on time.
  - Does/will your program employ any other type of evaluation system or evaluation activities? ✓ Yes \_\_\_ No
    - If YES, briefly describe methodology, staffing, issues to be evaluated, etc.
      - For each of our programs, the coordinators use a series of questionnaires to assess what the youth are interested in learning next in each particular art medium and to determine the success of completed projects.
7. **Sustainability:** Check those sustainability strategies that are in place or planned for this coming year.
- \_\_\_ Licensed by DCYF
  - \_\_\_ In process for licensing by DCYF
  - \_\_\_ Collecting DHS reimbursements
  - \_\_\_ In process for collecting DHS reimbursements
  - ✓ Grants (private, federal, state, municipal, etc.); provide list of those grants already applied for or those planned for application and primary purpose of each
    - Newspaper Association of America (Muzine publication)
    - Lannan Foundation (Literary Arts)
    - Cummings Foundation (program support)
    - MacArthur Foundation (program support)
    - RI Arts, Culture, and Tourism (summer performances)
  - \_\_\_ Fee structure in place or planned; briefly describe plan
  - \_\_\_ Business/Corporate sponsorships; provide list and purpose
  - \_\_\_ School district funds or resources; provide purpose(s)
  - ✓ Fundraising activities; list planned events
    - AS220 annual funds drive
    - Two full performance art productions during the year
    - Participation in AS220's Foo Fest
  - \_\_\_ In-kind contributions of note; provide list
  - \_\_\_ Participation in SNACKS or other subsidized food program
  - ✓ Other: Earned Income
8. **Budget and Budget Narrative:** Use the standard budget forms (attached) to describe how your grant funds will be allocated for 2006-2007. Provide a brief narrative to clarify or further explain your budget.
- If you will be using funds other than 21<sup>st</sup> CCLC grant funds to further support your program in 06-07, use Budget Form A – Leveraged Funds Chart as part of your budget submission to display any specific fiscal or in-kind commitments to support your 06-07 activities, services, staffing, infrastructure, etc.

21<sup>ST</sup> CCLC CONTINUATION APPLICATION  
July 1, 2006 – June 30, 2007

PROGRAM DESIGN CHART

21<sup>ST</sup> CCLC Site or Community: AS220 Broad Street Studio/ Rhode Island Training School

Start and End Dates of Program Year 2006-2007: Continuous Programming

- Session structure:

Center Hours

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
3:30-8	3:30-8	3:30-8	3:30-8	3:30-8	

Vacation Week Programs

Days and Hours	Holiday Break	February Break	April Break
Monday-Friday 12:00-8:00 (Depending on project/program)	Monday-Friday 12:00-8:00 (Depending on project/program)	Monday-Friday 12:00-8:00 (Depending on project/program)	Monday-Friday 12:00-8:00 (Depending on project/program)

Start and End Dates of Summer Program, 2006: June 26<sup>th</sup>- August 25<sup>th</sup>

- Number of days in operation per week: 5
- Hours per day: 7.5



PROGRAM DESIGN - CONTINUED

Identify Program/Services and/or Annual Activity	Number of People Anticipated	Age/Grade of Participants	Dates Offered	Comments
Visuals: fine art Photographic Memory: photography Product Design Team: graphic design Steel Yard: welding	18	14-20	Continuous	All Visual programs occur different days and times throughout the week. PDT is one-on-one instruction.
HipHop220 Rhode Show Recording Studio DJing	12	14-20	Continuous	Rhode Show is 15 hrs. per week Recording Studio is by appointment only HipHop220 rotates on an 8-week cycle
TREWTH: creative writing Muzine: Zine publication	12	14-20	Continuous	TREWTH works on writing Muzine involves getting ad space, layout of publication, distribution, and getting submissions
Sisters	8	14-20	Continuous	Sisters projects culminate in a exhibition educating the community on the topic they have been researching.
(RITS) Hidden Trewth: writing HipHop Music Visuals (beginner, advanced) Visuals (YCC) Visuals (girls) Drumming (girls) Radio Station Advertising Making the video DJing	12 per workshop	13-20	8-week cycles	
Acting				

→ maybe use a semi-colon so it doesn't look like thirty thousand are in attendance

RITS Showcase	30,200 in attendance	13-20	Once every 9 weeks	The youth perform what they created during the 8-weeks of workshops and perform in front of their peers.
Elementary (Open Mic)	35,250 in attendance	All ages	Every 3-4 months	This is a youth open mic event where youth get on the stage and perform.

# 21<sup>st</sup> CCLC CONTINUATION APPLICATION

## Governance Group 2006 - 2007

List the membership of your governance council for 2006-2007, by name and affiliation. Use the categories below.

\*Some people fit into more than one category

\* I have slightly changed some of the categories to better represent our governance Group (Advisory Board)

<b>Families/Youth</b>	<b>Community Agencies/Organizations</b>	<b>Department of Education</b>
Jonny Skye (mother) Tina Newmann (mother) Chris Scott (past youth in program) Anjel Newmann (youth in program) Kiara Tavaras (youth in program)	Clay Rockefeller (The Steel Yard) Sam Seidel (consultant: non-profit)	Jonny Skye (Department of Ed) Arlene Chorney (RITS Principal)
<b>Business</b>	<b>School Committee</b>	<b>Department of Children Youth and Families</b>
Matt Cullina (Met Life) Clay Rockefeller (The Steel Yard/Monohasset Mills)	Umberto Crenca (AS220)	Anne Melvin (Juvenile program worker) John Scott (RITS Transitions) Fred Aurelio (DCYF) Kathi Crowe (Social Worker)
<b>Other</b>		

**21<sup>ST</sup> CENTURY LEARNING COMMUNITIES  
JULY 1, 2006– JUNE 30, 2007**

**SALARIES AND FRINGE BENEFITS  
(Series 100)      (Series 200)**

**Name of Program: AS220 Broad Street Studio**

Position*	FTE	Salaries	Fringe Benefits
Youth Services Director, Marie Popko	YES	\$ 30,160	\$ 7,100
Youth Engagement Coordinator, Merrari McKinney (50%)	YES	\$ 15,080	\$ 1,840
Family Arts & Lit Coord, Mara Cezero (50%)	YES	\$ 15,080	\$ 1,840
Performance Director, David Gonzalez	YES	\$ 30,160	\$ 7,100
Visual Arts Instructor, Rachel Shuman	YES	\$ 30,160	\$ 7,100
BS Press Director, David Cass (PTE)	NO	\$ 15,080	\$ 2,827
Youth employee stipends	NO	\$ 32,000	\$ 1,220
Artistic Director, Umberto Crenca (20%)	YES	\$ 9,647	\$ 920
Managing Director, Shawn Wallace (20%)	YES	\$ 7,540	\$ 920
Workshop artist fees	NO	\$ 6,000	\$ 0
<b>TOTAL SALARIES AND FRINGES</b>		<b>\$ 186,535</b>	<b>\$30,867</b>

\*Example: Teachers; Aides; Administrators; Substitutes; Counselors; Clerical Staff, Other (please specify)

**21<sup>ST</sup> CENTURY LEARNING COMMUNITIES**  
**JULY 1, 2006– JUNE 30, 2007**

**PURCHASED SERVICES**  
**(Series 300)**

Name of Program: AS220 Broad Street Studio

<b><u>PURCHASED SERVICES</u></b>	<b>AMOUNT</b>	<b>JUSTIFICATION</b>
Insurances (Liability, auto, D&O, Workers Comp)	\$ 6,799	
Bookkeeping	\$ 2,200	
<b>TOTAL PURCHASED SERVICES</b>	<b>\$ 8,999</b>	

**21<sup>ST</sup> CENTURY LEARNING COMMUNITIES  
JULY 1, 2006– JUNE 30, 2007**

**SUPPLIES AND MATERIALS  
(Series 400)**

Name of Program: AS220 Broad Street Studio

<b><u>SUPPLIES AND MATERIALS</u></b>	<b>AMOUNT</b>	<b>JUSTIFICATION</b>
Workshop Supplies	\$ 5,000	To provide adequate supplies for all CLC youth employee participants.
Non-workshop supplies	\$ 4,800	To provide adequate supplies and support for all CLC staff
<b>TOTAL SUPPLIES AND MATERIALS</b>	<b>\$ 9,800</b>	

**21<sup>ST</sup> CENTURY LEARNING COMMUNITIES**  
**JULY 1, 2006– JUNE 30, 2007**

**EQUIPMENT**  
**(Series 500)**

Name of Program: AS220 Broad Street Studio

<b><u>EQUIPMENT</u></b>	<b>AMOUNT</b>	<b>JUSTIFICATION</b>
<b>TOTAL EQUIPMENT</b>	<b>- 0 -</b>	