

1977

Hollins Index (1977)

Hollins College

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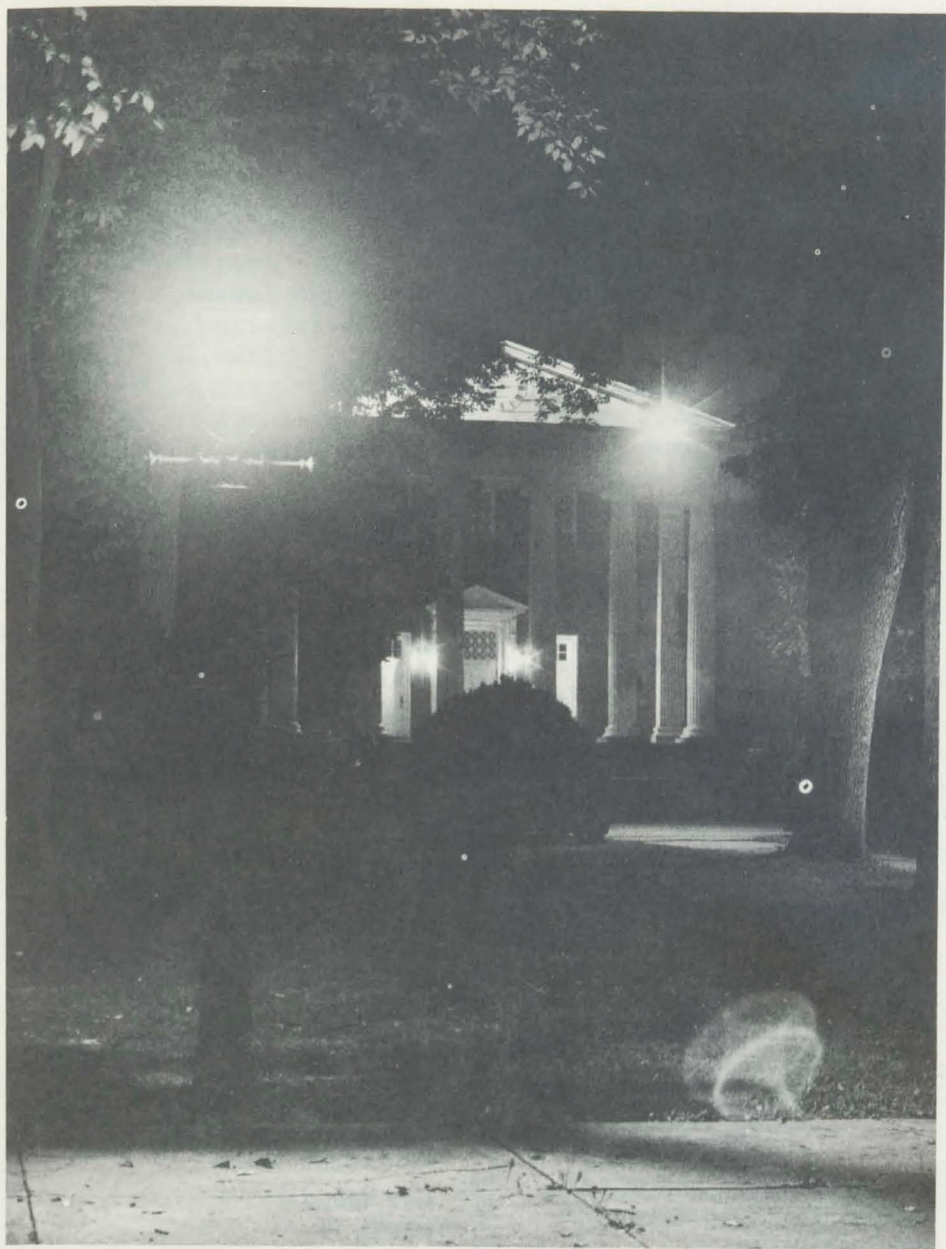
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HOLLINS



INDEX

1977-78



H I S T O R Y : P A S T & P R E S E N T

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C A L E N D A R

FIRST TERM

September 6, Tuesday	new students arrive
September 8, Thursday	returning students arrive
September 10, Saturday	registration
September 12, Monday	classes begin
October 21, Friday	fall break begins after last class
October 31, Monday	fall break ends, classes resume
November 23, Wednesday	Thanksgiving recess begins after last class
November 28, Monday	classes resume
December 9, Friday	second term registration
December 13, Tuesday	last day of classes
December 16, Friday	term examinations begin
December 20, Tuesday	final day of exams and Christmas vacation begins
December 21, Wednesday	after last examination all student residents close at noon for the holiday

SHORT TERM

January 10, Tuesday	Christmas holiday ends and student residences open at 9:00 a.m.
January 11, Wednesday	short term begins
February 10, Friday	short term ends

SECOND TERM

February 15, Wednesday	classes begin
March 24, Friday	spring break begins after last class
April 3, Monday	classes begin
May 16, Tuesday	last day of classes
May 19, Friday	term examinations begin
May 23, Tuesday	final day of examinations
May 27-28, Saturday and Sunday	one hundred and thirty-sixth commencement
May 29, Monday	all student residences close at noon for summer holiday



Charles Lewis Cocke
First President
1846-1901



Carroll W. Brewster
Sixth President
1975-

HOW IT ALL CAME TO BE

[From the 1901 Spinster, part of a speech by Charles Lewis Cocke]

"How it happened that Dr. Cocke's lot was cast in the lovely valley where Hollins Institute stands, is best told by the grand old man himself on the occasion of the school's fiftieth anniversary.

'About the year 1840, a gentleman came to Virginia from one of the northern states, probably New York, and located in this section. He was a minister of the gospel of the Baptist faith, though he held no pastorate in Virginia. He was an enthusiast on the subject of education, and had visited other sections of the south, and made unsuccessful attempts to establish schools. Finding the premises on which Hollins Institute now is situated, a deserted watering place on account of the death of the proprietor, with many unoccupied buildings, and offered for sale, he suggested the purchase of the property for educational purposes. His plan was to establish a school of high grade for both sexes, and with this in view, he or-

ganized a society for life-members, under the imposing title of "The Valley Education Society of Virginia" to take charge of and conduct the school. The sole condition of membership in this society was the payment of fifty dollars. It was not to be a sectarian school but a benevolent enterprise for the general good of society. This gentleman's name was Joshua Bradley, and he was somewhat advanced in years...By general consent he was himself made principal of the Institution, and he opened the first session in 1842, with highly encouraging prospects...Having not a single qualification for such a position, at least in this state, save that of great enthusiasm, he soon found himself embarrassed by serious troubles - his teachers rebelled, and his pupils became demoralized. So at the end of the first session, he resigned and bid a final adieu to the enfant enterprise. He left Virginia, and relocated in the state of Missouri, where he died...

'On the twenty-third of June, 1846, about three o'clock in the afternoon, after five days journey from the city of Richmond, I reached the scene of my future toils. All was silent as a graveyard. The place presented the appearance of a deserted village. The walks had been obliterated by grass and weeds, the buildings and fencing were going to decay, pupils were scattered, never to return, and not one in sight for the approaching session. The only relief to these gloomy surroundings was the sulphur spring, and the natural beauties of the place, with its romantic scenery around. These were delightful and inspiring to a lowlander from their very novelty and ever-varying hues and aspects. When we began to mingle with the people, there was no cheering response to our views and plans for conducting an institution of high grade in their midst. Strange indeed that I did not lose hope and heart in the undertaking, and retrace my steps to the scenes of earlier years! But I came for a purpose. I looked the situation squarely in the face and with determined energy and hopeful spirit commenced work.

'In the course of a few sessions the premises were fully occupied - both departments were full to overflowing. In the year 1851, the acting board determined to suspend the male department and open the next session for girls only. Two considerations determined the question. First, the accommodations were not adequate for both schools. Second, in all Virginia, at that time, there was not a single permanent chartered school for girls....

'The session of 1852-53 opened with good prospects and very soon the premises were filled with bright and blooming girls, largely from country homes. It continued to prosper. The courses of study had been broadened and elevated when the change was made, and better adapted to the varied demands of female culture. And here were plain girls from country places studying Latin, higher mathematics and the philosophies, and at the same time the school was full - girls coming from all parts of Virginia. This result was startling. The people were in advance of their leaders on educational questions. The fact was made palpable to all beholders that the state was right for the higher education of women. Hence, numerous schools for girls soon sprang into existence - more than sufficient, indeed, to supply the demand. The success of this school was pointed to as evidence of the necessity, and an assurance of the success of others. Many such schools in Virginia date their origin in the sixth decade of this century. Probably the greatest work this school has ever done is the inspiration it gave to the cause of female education in Virginia, in its early history.' "

Mr. Cocke's devotion to Hollins is even recognized in Ripley's Believe It or Not! It is told there this noble man served as president of the college for 59 years without receiving a cent in salary. In debt to its president by \$151,250 in 1900, the entire college was deeded to him.

At that time, Hollins was an institute. Under the presidency of Mr. Cocke's daughter, Miss Matty, the institute by way of a state charter, became a college.

TRADITIONS

Any day now, Tinker Day! A surprise holiday in October when we all climb Tinker Mountain and celebrate autumn. Class skits, humorous songs, fried chicken and Tinker cake abound.

Miss Matty Cocke's Birthday (daughter of the founder and president of the college, 1901-1933) is joyously celebrated in the fall. Trying to guess who's going to pop out of her cake always adds to the festivities.

Ring Night, the night that every junior awaits with much anticipation, for it is the night when she receives her class ring from a secret ring sister. Having to find it is what makes the evening a fun and happy time for all juniors and seniors.

The Wednesday before Christmas vacation, we eat a Golden Rule Dinner of soup and breads. Money saved by having this dinner is given to RLA to add to its special offering the following Sunday.

And, what a special Sunday this one is! Everyone is invited to a Christmas Tea, complete with a decorated tree, carols and music, Sunday dresses, tiny sandwiches and fancy cookies. After the tea and dinner is the White Gift Service. This moving special service for students and members of the community is beautiful. The Chapel Choir sings, and the offering is distributed to three worthy organizations chosen by the Hollins community.

To express the admiration and love for Charles Lewis Cocke, Founder's Day was begun in 1896. Each year on his birthday, February 21, members of the senior class make a wreath of magnolia leaves, don academic robes, and walk as a group up the hill to the Cocke family cemetery to honor Mr. Cocke. Special speakers, panel discussions, or a music program complete this day of recognition.

Hundredth Night. One hundred days before graduation, each senior dresses up as her roommate's secret desire and is entertained by the dean of students and head residents at a party of frolic, fun, food, and perhaps fantasy.

THE GREEN AND THE GOLD

Alma Mater

I

O fair maiden Spring, what hue will you bring
To our cause from your own sunny sheen?
You have brought for your part the hue nearest your heart
And spread Hollins' hillsides with green.
And you, frosty Fall, the most brilliant of all,
What color for us do you hold?
You have laid your fair hand with its touch on our land,
And set our trees flaming with gold.

II

The Green and the Gold, we have loved it of old,
And to it we will ever be true.
For the memory will last of the days that are past,
And linger, dear Hollins, with you.
For life, when we're young, is a song that is sung,
And must pass as a tale that is told,
But honor and praise, to the end of our days,
We will render the Green and the Gold.

III

And still at the thought of the good she has wrought,
Each heart must with gratitude thrill -
So to Hollins we'll sing till the mountainsides ring,
Our jewel of woodlands and hill.
There are true, loyal friends that our college life lends,
And treasures of life manifold,
And may kind fortune bless with eternal success
Our Hollins, the Green and the Gold.

[Words by Phoebe Hunter, 1909]

[Music by Almah McConihay, 1911]

A D M I N I S T R A T I O N .



ADMINISTRATION

"I believe that we must instill in each student a public conscience commensurate with the tremendous privilege of her education at Hollins, a pressing concern for the critical issues which face her community, her country and the world, and an instinct for service. I urge that we earnestly undertake to develop in each student right here the life-long habit of making critical and current public issues her urgent concern, that each student acquire the habit of bringing to bear on such problems the early benefits of an intellect and a conscience cultivated in historic and humane values, familiar with the scope of modern science and technology, in the broadest terms that we remain cognizant of the ancient goal of liberal arts, an enlightened citizenry."

Carroll W. Brewster

Carroll W. Brewster
President

Office: Administration,
1st floor; ext. 6321;
Mon-Fri, 8:30-4:30

Assistant to the President

Sister Bridget Puzon

Office: Administration,
1st floor; ext. 6323

As President Brewster's
assistant, Sister Bridget uses
her talents in ad hoc ways.



Director of Continuing Education

Office: Rathaus; ext. 6496

In this capacity, Sister
Bridget works with women re-
turning to an academic area
to continue their education.



Dean of the College

Roberta A. Stewart

Office: Administration,
1st floor; ext. 6331;
Mon-Fri 8:30-4:30

Dean Stewart carries
overall responsibility for
academics and student ser-
vices. She administers the
Hollins Abroad programs on
this side of the ocean.

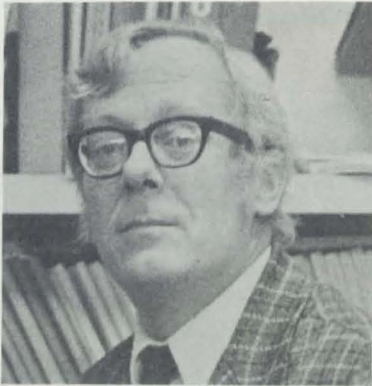
Dean of Students

Baylies H. Willey

Office: Moody, 3rd floor;
ext. 6406; Mon-Fri 9:00-
4:30

Here you find a friend
to help with problems of
any nature. Living, loving,
leisure, learning is the
concern of this office.





Associate Dean for Student
Academic Affairs

David W. Holmes

Office: Administration, 1st
floor; ext. 6333; 8:30-4:30
Mon-Fri

Dean Holmes deals with
most of our students' aca-
demic needs such as leaves
of absence, the exchange
programs, paper extensions,
required number of hours,
course incompletes, et al.

Registrar

Margaret Eldridge

Office: Administration,
1st floor; ext. 6311;
Mon-Fri 8:30-4:30

See Mrs. Eldridge to
declare your major, to
add/drop a course, to
get your transcript, and
to see your academic
record.



Treasurer

W. Channing Howe

Office: Administration,
lower level; ext. 6341;
Mon-Fri 8:30-4:30

Mr. Howe manages finan-
cial affairs including en-
dowment and budgets, person-
nel administration, wages
and salaries, fringe bene-
fits and insurance, as well
as Food Services, Buildings
and Grounds, the Bookshop
and Security.

Director of Admission

Sandra Lovinguth

Office: Main, 1st floor;
ext. 6401; Mon-Fri 8:30-
4:30; Sat 8:30-noon by
appointment.

Come to the Admission
Office to find out names
of those students accepted
to Hollins, to submit names
of prospective applicants,
or to volunteer your ser-
vices as a student guide,
hostess for overnight guests,
or admission representative.



Director of Development

George E. Moore

Office: Main, lower level;
ext. 6411; Mon-Fri 8:30-
4:30

Mr. Moore's and his
assistant, Mr. Lineback's
major responsibility is
fund raising. They or-
ganize and execute the
annual telethon.

Director of Alumnae Relations

Frances S. White

Office: Main, lower level;
ext. 6421; Mon-Fri 8:30-
4:30

Come to see Miss White
to find out names and ad-
dresses of alumnae. Sugges-
tions for alumnae relations
are welcomed by this office.



BOARD OF TRUSTEES

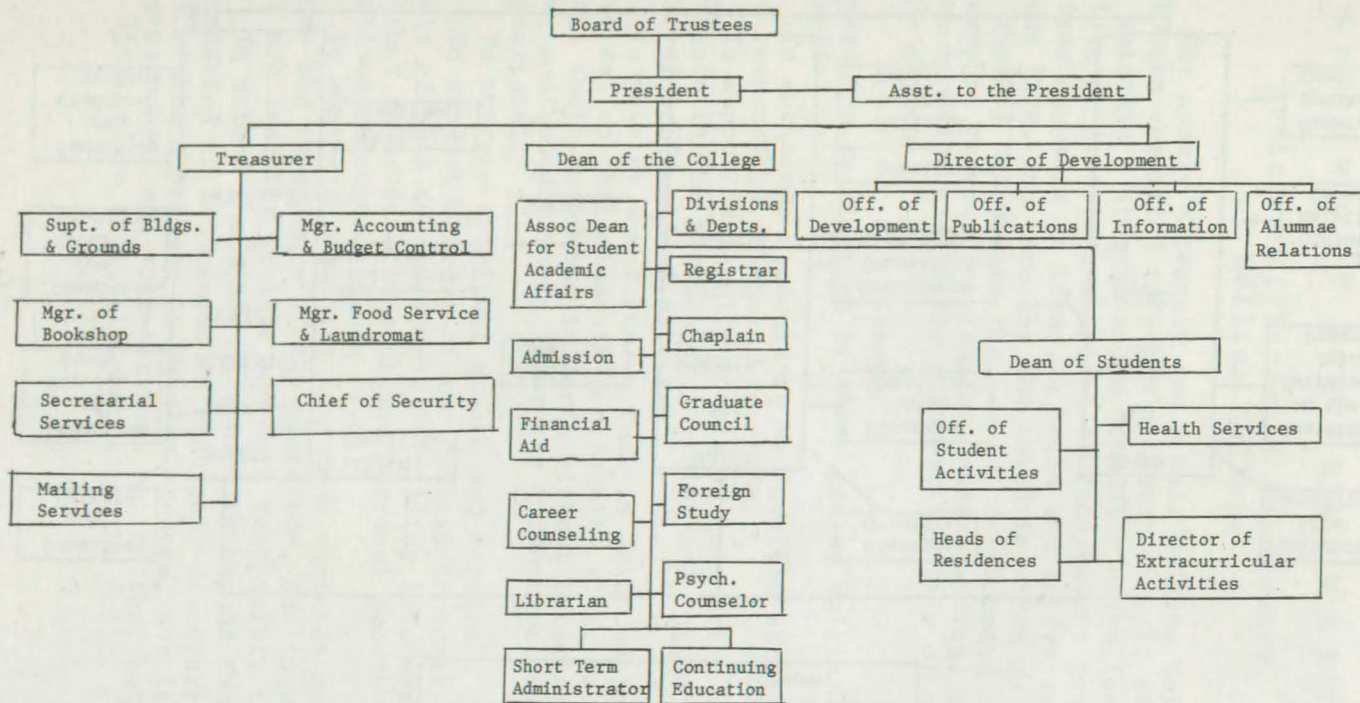
The board is composed of twenty-three members, with three representatives from the alumnae board. Currently there are eight alumnae serving as trustees.

Mrs. Osbourne O. Ashworth	Richmond, Va.
Mrs. William D. Bain Jr.	Spartanburg, S. C.
Mr. Edward B. Benjamin Jr.	New Orleans, La.
Mrs. Gardner W. Bond Jr.	Bedford, Va.
Mr. Carter L. Burgess	Pelham Manor, N. Y.
*Mr. Robert B. Claytor	Roanoke, Va.
Mrs. George Cochran	Staunton, Va.
Mrs. Robert N. Fishburn	Roanoke, Va.
Mr. A. Paul Funkhouser	Jacksonville, Fla.
Mr. John S. C. Guest	New Canaan, Conn.
Mrs. Otto Haas	Ambler, Pa.
Mr. John W. Hancock Jr.	Roanoke, Va.
Mrs. James F. Hoge	New York, N. Y.
Mr. W. Bolling Izard	Roanoke, Va.
Mr. Andrew K. Marckwald	Far Hills, N. J.
Mr. David B. Meeker	Troy, Ohio
Mrs. Mary Moody Northen	Galveston, Texas
Mr. Frank W. Rogers Jr.	Roanoke, Va.
Mrs. Dalton D. Ruffin	Winston-Salem, N. C.
Mr. Stuart T. Saunders	Richmond, Va.
Mr. Ivor D. Sims	Bethlehem, Pa.
Mrs. Wyatt A. Williams	Orange, Va.
*Chairman	

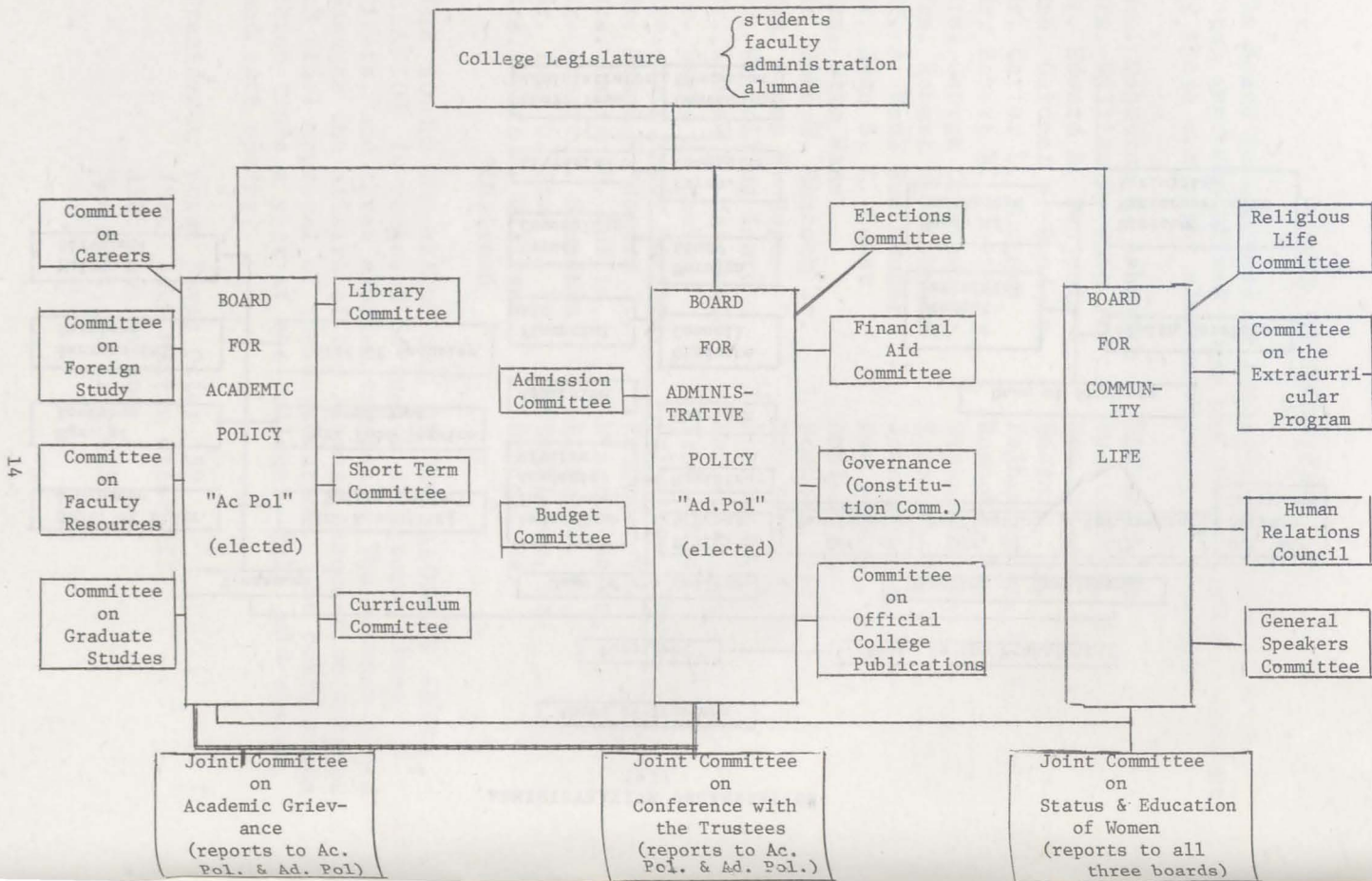
THE BOARD OF DIRECTORS OF THE ALUMNAE ASSOCIATION is composed of twelve directors, three officers, and three alumnae trustees. The alumnae board manages the affairs of the Alumnae Association subject to final approval of the association. The board meets three times a year at the college: fall, mid-winter, and late spring.

President: Susan Eaves Otter '59
(Mrs. John Martin Otter III)
1185 Park Avenue
New York, N. Y. 10028

ADMINISTRATIVE ORGANIZATION
1977



ORGANIZATION OF COMMUNITY GOVERNMENT



C O M M U N I T Y G O V E R N M E N T

Articles of Internal Governance of Hollins College

For nearly a century and a half Hollins College has been committed to women's education. It seeks to maintain a program and a community which foster a love of learning, a spirit of independent inquiry, a free exchange of ideas, a broad and active religious life, and care for the world in which we live. It thereby encourages the fullest development of the powers of reason, imagination, understanding, and communication needed for a fulfilling life of effective action.

Toward the realization of these goals, Hollins pledges itself:

To encourage students to be involved actively and responsibly in their education.

To support a faculty committed to sharing with students in the process of learning and to the pursuit of professional activity.

To develop a curriculum that is balanced and diverse, so that students and faculty alike may explore their interests in depth without becoming narrow, and broaden their interests without becoming superficial.

To nurture spiritual growth and service.

To support members of the college community in their efforts to discover a fulfilling life work, so that their intellectual and personal growth may continue throughout their lives.

To foster a community life that enriches and expands the experience of the classroom, one in which all are learning to live and work responsibly together.

To extend the sense of community beyond the boundaries of the campus so that self-discovery does not become a private or insular process, nor learning parochial and self-serving, but so that both may be directed to an involvement with the world.

community government

To develop programs that make it possible for people from different backgrounds and of different ages to share in the fullest and most rewarding preparation for a lifetime of learning.

Hollins operates under a system of community government. The College Legislature is the legislative body of the community government. The principal responsibility of the College Legislature is the formulation and implementation of academic policy. Although always subject to review by the Board of Trustees, the College Legislature prescribes requirements for admission, courses of study, conditions for graduation, and procedures for the conduct of academic work.

All teaching members of the faculty whose appointments are for half-time or greater, administrative personnel whose membership the president deems essential to the fulfillment of their duties, two members of the Alumnae Association and students are members of the College Legislature. Students comprise one-fourth of the total membership.

Under the legislature there are joint boards whose members are elected or serve by virtue of their office. To facilitate the working of the boards, standing committees have been established which report to the appropriate board. These committees are composed of members of the board and other faculty members and students selected by the Election Committee. Applications for student positions on the committees are available at the beginning of school in the fall and are due by registration. Selection of student members is completed during the first week of classes.

STANDING COMMITTEES

Board of Academic Policy:

- 1) Careers - to promote the self-understanding and pre-professional training of women; to increase the opportunities for students to choose

and plan careers; and to provide career information.

2) Curriculum - to review and evaluate the coherence of academic policy with the goals of the college; to pass on the introduction of new courses and revision of existing courses, subject to review by College Legislature.

3) Faculty Resources - to review faculty concerns such as the distribution of faculty loads and the allotment of research facilities.

4) Foreign Study - to oversee programs of foreign study.

5) Graduate Studies - to recommend policy and policy changes for all graduate programs.

6) Library - to serve as liaison between the community and the library staff; to consider and recommend to the library staff policies that pertain to the academic work of the college.

7) Short Term - to propose policies concerning the short term and periodically to review the program.

8) Academic Grievances - to help resolve problems rising from an instructor's alleged failure to adhere to the academic responsibilities cited in the Faculty Handbook and Index.

Board of Administrative Policy:

1) Admission - to review admission policies and to advise the admission office on matters relating to the recruitment and admission of students.

2) Budget - to consider both short and long term aspects of the financial health of the college; to advise the administration on the formulation of the annual budget and of long range development policy.

3) Elections - to conduct elections for the boards and the committees of College Legislature; to consider policies relating to the committee structure; to review election procedures. Student members are elected by Student Senate.

4) Financial Aid - to review and decide policy relating to financial aid.

community government

- 5) Governance - to keep a current copy of the Articles of Internal Governance; to distribute copies to all members of the College Legislature and other interested members of the community; to inform the legislature and the community of all changes; to keep a record of major rulings and decisions of the legislature and present a summary at the beginning of each term; to compile a list of the voting members of the College Legislature.
- 6) Official College Publications - to review academic publications and to advise the office of publications on matters concerning such publications.

Board for Community Life:

- 1) Extracurricular Program - to set policy for the scheduling of events, to resolve scheduling conflicts and to handle activities relating to the extracurricular program.
- 2) General Speakers Fund - to administer the funds provided by SGA and the college for speakers and performers. Members are selected by the general speakers fund chairman.
- 3) Human Relations Council - to identify and help resolve problems affecting interpersonal and intergroup relations within the college community.
- 4) Religious Life - to review all aspects of the religious life of the college, and to work with RLA and the chaplain in developing worship and service programs; to serve as a channel of communication between the student religious leadership and the faculty.

Joint Committees of Boards:

- 1) Committee on Conference with the Trustees - to promote mutual understanding and cooperation among the faculty, students, and the Board of Trustees.
- 2) Committee on the Status and Education of Women - to consider and recommend changes in the curriculum that will promote self-understanding and preprofessional training in women, and to examine the status of all women in the college community and to recommend improvements in conditions of employment, in the educational process, and in other areas where need arises.

THE COMMUNITY TRUST SYSTEM

As a member of the Hollins College community, each student accepts the responsibility of balancing freedom for the individual with a sensitivity to and respect for the rights of others.

Knowledge and understanding of the regulations for group welfare - security, quiet, guest visitation, pets - are essential to constructive membership and a sense of community responsibility. The college regards its students as responsible citizens and trusts them to ensure the safe, cooperative, and effective running of the community.

Since violations of the regulations for group welfare harm the community, a judicial system - The Community Trust System - has been developed to help students respond to infractions. The campus life and dorm life committees, as part of that system, work to help all members develop as individuals as well as to assure continued growth of the whole community.

THE HONOR SYSTEM

The Honor System is founded on the belief in the integrity of all students and is an expression of trust in their willingness to uphold the ideals of the college in action and attitude.

Clear examples of breaches of the Honor System are those cases of lying, cheating, and stealing.

Lying includes intent to deceive and covers all official statements made to an administrator, faculty member, or any student.

Cheating includes giving or receiving any unauthorized aid on any form of academic work. This includes plagiarism.

Stealing includes taking personal or institutional property without the consent of the owner. Also, it includes obtaining money under false pretenses.

ACADEMIC INTEGRITY

The Hollins degree represents not only a high quality of intellectual achievement but also the highest standards of academic honesty and integrity in the performance of all work. The basic principles inherent in academic honesty and integrity are:

Each student's work will be the product of her own work.

Each student will give appropriate acknowledgment of the work of others when that work is incorporated into writing papers.

No student will submit work done in one course to another instructor or submit the same work to more than one instructor without approval of the instructors.

No student will infringe upon the rights of others to have fair and equal access to library resources.

In accordance with these principles, the following regulations have been established:

A. Plagiarism

Plagiarism is regarded as both literary theft and academic dishonesty. To plagiarize is to steal and use the ideas and/or writings of another and pass them off as one's own.

Any form of plagiarism violates the integrity of the student's work. In case of doubt, students are expected to ask instructors, and instructors are expected to be definite and explicit in explaining the proper procedure. As well as assistance from an instructor, the Writing Center is also available to students.

The following are general rules which apply in all cases:

- 1) Quotations must be clearly marked and sources of information, ideas or opinions not the student's own must be indicated clearly on all written work, including examinations. This applies to paraphrased ideas as well as to direct quotations.

2) A student working in a laboratory is expected to make all necessary measurements, drawings, etc., independently from her own observations of the material provided. All records, including numerical data, are to be used by the student independently and as initially recorded.

3) Collaboration in preparation of written work may take place only to the extent approved by the instructor. This applies to prepared examinations as well.

B. Library Offenses

No student shall infringe upon the rights of other students to have fair and equal access to library resources. Unauthorized removal of library material of any kind is an infringement and a violation of academic integrity.

C. Examinations

Students are required to pledge all examinations, writings, and quizzes, including "take-outs," to the effect that they have neither given, taken, nor received help.

All blue books used during examinations must be turned in with all pages intact. No aspect of any examination may be discussed before all students have completed it.

Exams taken under the Independent Exam System must be taken in the designated rooms.

The independent examination system affords students the convenience of scheduling exams themselves in courses where the professor chooses to offer the exam on the independent system.

Three testing periods are offered each day during the exam period: 9:00 a.m.-noon; 2:00-5:00 p.m.; and 7:00-10:00 p.m. Students should pick up exams and blue books on the third floor of the Administration Building fifteen minutes before the session is scheduled to begin. Exams will be arranged in cabinets according to divisions.

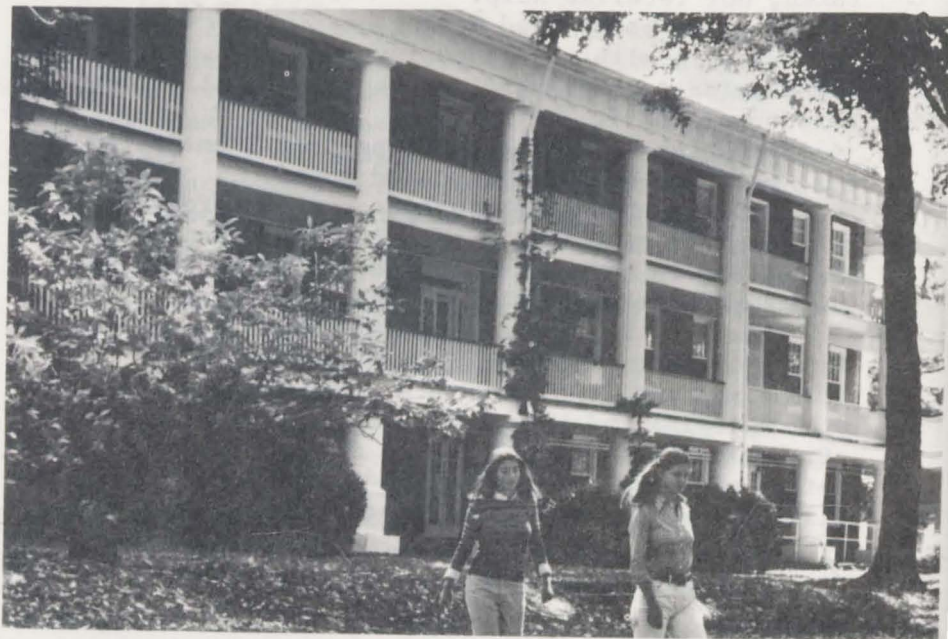
Students will purchase their blue books for 15¢ at the door and pick them up at the appropriate cabinet where the monitor will check the student's name off the list. After the student has signed for her exam, she will receive her blue books and exam and proceed to one of the designated rooms to write her exam. At the end of the exam period, monitors will collect the completed exams and return them to the central office, where they will be checked in and replaced in the cabinets.

Students should watch for procedural announcements from the academic policy committee, and should volunteer for monitoring, as a great deal of work is involved in executing a system of this kind.

D. Tests

The date of a test must be given to a class at least one week in advance.

A student who feels she is unduly burdened by written tests should be referred to the associate dean for student academic affairs who will arbitrate the matter.



COORDINATING COUNCIL
Student Government Association



MARCY MOTKOWSKI
Vice President for
Academic Affairs



SUSANNE METHVEN
President



RUTH HOERR
Vice President for
Extracurricular Affairs



CARLA NEFF
Secretary



CARRIE O'BRIEN
Treasurer



BROOKE MORROW
Chairman
Honor Court



SU STROUT
Chairman
Campus Life



CATHY STIEFF
Chairman
Academic Policy



LYNN FARRAR
Chairman
Orientation



SARAH REINERS
Chairman Orientation
Orientation



LEESA DALTON
President
Religious Life Assoc.



HENLEY BIDGOOD
Chairman
Campus Life



MARY B. WATKINS
Editor
Spinster



BETSY PICK
Co-Editor
Hollins Column



JUDY SUBLETT
Co-Editor
Hollins Column



ALEXANDRIA STATHAKIS
President
Senior Class



CAROLINE OAKES
President
Junior Class



VIRGINIA DONELSON
President
Sophomore Class

Freshman Class President to be elected

To ourselves, we have a responsibility to communicate, to be accountable, and to support each other. To the community, to act as a resource, to identify and fill in the gaps, to facilitate action to support individual growth, and to be accountable.
Coordinating Council mission
1977-78

student government

Academic Grievance

Cathy Stieff
to be elected

Academic Policy Board

Chairman

Cathy Stieff

Senior

Susan Daniel

Junior

Debbie Goyne
to be elected

Sophomore

Marcia Dowdy

Freshman

Betsy McAllister
to be elected

Administrative Policy Board

Senior

Sherrie Hawkins

Junior

Theresa Overall
to be elected

Sophomore

Mary Lou Hurd

Freshman

to be elected
to be elected

Athletic Association

President

Claire Ward

Treasurer

Leslie Blankin

Campus Activities

Chairman

Henley Bidgood

Senior

Kathy MacMillan

Junior

Karen Shackelford

Sophomore

Mindy Kelln

Freshman

Lydia Makarowsky

Judi Allen

Rees Moyler

to be elected

Campus Life Committee

Chairman

Su Strout

Dorm Presidents

 Apartments

Beth Mudd

 Carvin House

Debbi Higgins

 East

Betsy McAllister

 French House

to be elected

 Main

Joanne Coyne

Randolph
Sandusky
Starkie House
Tinker
West

Rita Freed
Debbie Koelmel
Janie Wright
Terry Connor
Carrie McNab

Class Officers

Senior Class

President	Alexandria Stathakis
Vice President	Ceecy Acaster
Secretary-Treasurer	Judy Phillips

Junior Class

President	Caroline Oakes
Vice President	Sanna Pratt
Secretary-Treasurer	Laura Larson

Sophomore Class

President	Virginia Donelson
Vice President	Margaret Cregor
Secretary-Treasurer	Ann Shabb

Freshman Class

to be elected

Editors

Cargoes

Suzy Wasserberger
Michele Yount

Hollins Columns

Betsy Pick
Judy Sublett

Index

Carrie McNab

Spinster

Mary Boswell Watkins

Honor Court

Chairman
Senior

Brooke Morrow
Ellen Cluett
Connie Taylor

Junior

Margot Haynes
Carrie O'Brien

Sophomore

Karen Colwell
Diane Dees

Freshman

to be elected

Organization Presidents

ADA
Art Association

Brooke Morrow
Ann Aptaker
Cynthia Woodie

Chapel Choir	Nancy Martin
Cinema Society	Fern Greenway
Concerned Black Students	Artrice Brothers
Delta Psi Beta	to be elected
Drama Association	Michele Morin
Foreign Students	Angelina Au
General Speakers Fund	Sarah Reiners
Grapheon Society	Betsey Kane
International Relations	Terri Hornish
Music Association	Melissa Lane
Orchesis	Sherry Wood
Pre-Law Society	to be elected
Riding Club	Anne Lindblad
(Le) Trait d'Union	Patti Berman

Religious Life Association

President	Leesa Dalton
Vice President	Jill McClung
Secretary-Treasurer	Ellen George
Funds Chairman	Judy Durocher
Service Chairmen	Nancy Martin
	Burn Thompson
Study Chairman	to be elected
Worship Chairman	Sarah Reiners



SGA BUDGET FOR 1977-78

	Budget
ADA	\$ 40.00
Art Association	90.00
Athletic Association	2000.00
Campus Activities	4000.00
<u>Cargoes</u>	1200.00
Chapel Choir	700.00
Cinema Society	400.00
Concerned Black Students	- - -
Coordinating Council	1000.00
Drama Association	1100.00
Foreign Students' Emergency Fund	100.00
Freya	150.00
General Speakers Fund	6000.00
<u>Grapheon Society</u>	150.00
Hollins Abroad	1500.00
<u>Hollins Columns</u>	4100.00
<u>Index</u>	1100.00
Innovative Fund	2000.00
International Relations Council	720.00
Music Association	45.00
Orchesis	810.00
Orientation	500.00
Pre-Law Society	50.00
Publicity	200.00
Refreshments	625.00
Religious Life Association	1070.00
Riding Club	250.00
Short Term Scholarship	1500.00
<u>Spinster</u>	9500.00
Telephone	300.00
(Le) Trait d'Union	75.00
Vice President Academic Affairs	500.00
Vice President Extracurricular Affairs	1000.00
Total:	\$43,275.00
DUES: Resident Students	\$53.00
Day Students	\$26.00

STUDENT GOVERNMENT ASSOCIATION CONSTITUTION

Article I. Purpose

The purpose of the Student Government Association is to provide a means by which students can consider issues, formulate policy, and carry out programs in areas of student and community concern. Further, the Association seeks to provide the student body with a flexible framework for self-governance and to stand as a guardian of student rights. Recognizing that students must accept responsibility in a dynamic educational system, the Association, therefore, seeks to provide extended channels of communication, increased areas of cooperation, a varied offering of co-curricular programs, and a greater acceptance of shared community responsibility among faculty, administration, and students. All Student Government programs and actions are subject to the ultimate authority of the Board of Trustees.

Article II. Membership

All undergraduate students of Hollins College shall be members of the Student Government Association with all rights, privileges, and obligations thereof. All members of the Student Government Association are required to sign the Hollins Honor Pledge and to pay Student Government dues. They shall be responsible for knowledge of all Student Government regulations and of all action taken at the meetings of the Student Senate.

Article III. Organization

Section 1 - Officers

A. Nominations. Any student may nominate herself for election to an all-campus office. Each nomination must be signed by the nominee and must be presented in writing to the Secretary of the Association. Each nomination must also be accompanied by a recent photograph and election statement.

B. Elections. All regular elections shall be held before May 1. A majority of the body which will be represented will comprise a quorum with a majority vote required. When an election has been run twice and neither time has a majority or quorum been reached, the candidate who receives the most votes in the second election shall be declared a winner. The Secretary of the Association will supervise the all-campus and class elections according to a plan approved by the Coordinating Council. All officers of the Association shall serve for a term of one year or until such time as either they are re-elected, their successors are installed, or they are recalled. All class officers or representatives shall serve from September through May. If a vacancy occurs before the end of the term of office, the President of the Association, with the approval of Coordinating Council, shall make a temporary appointment until an election can be held. Campaigning shall be encouraged anywhere on campus according to Publicity Committee and Hollins College rules.

C. Duties.

1. The President of the Association shall
 - serve as a member of the College Legislature, the Coordinating Council, and the Student Senate
 - be Chairman of the Coordinating Council
 - coordinate the activities of the Orientation Chairman, Treasurer, and Secretary of the Association
 - serve on the Board for Administrative Policy
 - serve as a student liaison to the Board of Trustees
 - be an ex-officio member of all student committees
 - perform all other duties usually pertaining to the Office of the President
2. The Vice-President for Academic Affairs shall
 - serve as a member of the College Legislature, Coordinating Council, and the Student Senate
 - serve as an ex-officio member of the Board for Academic Policy and the Student Committee on Academic Policy
 - serve as Chairman of a council composed of the divisional and departmental representatives which will undertake projects to promote student academic interests
 - serve as Chairman of the Short Term Scholarship Committee

- conduct elections for student representatives from departments and divisions
 - coordinate those organizations within the Student Government Association which involve academic interests including Student Academic Policy, General Speakers Fund, Symposium, Cargoes, Hollins Columns, academic clubs, and divisional and departmental representatives
3. The Vice-President for Extracurricular Affairs shall
 - serve as a member of the College Legislature, Coordinating Council, and the Student Senate
 - serve as Chairman of the Student Senate
 - serve on the Board for Community Life and as a member of the Extracurricular Committee
 - initiate and organize extracurricular programs for the members of the Student Government Association
 - coordinate those organizations within the Student Government Association which involve extracurricular activities including the Campus Activities Committee, the Religious Life Committee, the Concerned Black Students, the Athletic Association, the film associations, and the Spinster
 - supervise the Student Government Association Publicity Committee
 4. The Secretary of the Association shall
 - serve as a member of the Student Senate and Coordinating Council
 - serve as a non-voting member of the College Legislature
 - serve as correspondent with members of the SGA who are on exchange or foreign study programs
 - perform all other duties usually pertaining to the Office of the Secretary
 5. The Treasurer of the Association shall
 - serve as a member of the Student Senate and Coordinating Council
 - serve as a non-voting member of the College Legislature
 - serve as a member of the Short Term Scholarship Committee
 - serve as Chairman of the Budget Committee
 - serve as principal financial agent for the Association and distribute funds in accordance with the budget approved by the Student Senate
 - collect all revenue of the Association and have the power to deny all privileges of membership in the Student Government Association to any student who has not paid her dues
 - coordinate the activities of the student auditor and student business committee
 - receive all written requests for extra budgetary allotments of Student Government funds exceeding twenty dollars (\$20.00). Such allotments shall be granted upon a majority vote of the Coordinating Council
 6. The Chairman of Honor Court shall
 - be a member of the College Legislature, the Student Senate, and the Coordinating Council
 - call and preside at all meetings of Honor Court
 - be responsible for introducing new students to the Honor System and supervising the signing of the pledge
 - be responsible for guaranteeing student rights with regard to due process during all Honor Court proceedings
 - be responsible for insuring that, in her absence, an acting Honor Court Chairman is chosen and that this appointment is conveyed to the SGA President and the dean of students.
 - be responsible for insuring that a majority of the Court is on campus until the end of exam periods
 7. The Chairman of Appeal Board shall
 - serve as a member of the Student Senate
 - serve as a non-voting member of the College Legislature
 - call and preside at all meetings of the Appeal Board
 - serve as one of the student members of the Committee on Academic Grievances

8. The Chairman of the Campus Life Committee shall
 - serve as a member of the College Legislature, the Student Senate, and the Coordinating Council
 - call and preside over all meetings of the Campus Life Committee
 - insure that the dormitories elect their Dormitory Life Committees during the first three weeks of the fall term
 - live in college housing
9. The Chairman of Student Academic Policy shall
 - serve as a member of the College Legislature, the Student Senate, and the Coordinating Council
 - serve on the Board for Academic Policy
 - call and preside over all meetings of the Student Academic Policy Committee
 - be responsible for the independent exam system, the publication of the Course Critique, and the course description supplement
 - serve as one of the student members of the Committee on Academic Grievances
10. The Chairman of Religious Life Association shall
 - serve as a member of the Student Senate and Coordinating Council
 - serve as a non-voting member of the College Legislature
 - serve as Chairman of all the activities of the Religious Life Association
 - serve on the Board for Community Life
11. The Chairman of Campus Activities shall
 - serve as a member of the Student Senate and the Coordinating Council
 - serve as a non-voting member of the College Legislature
 - serve as Chairman of all the activities of the Campus Activities Committee
 - serve on the Board for Community Life
12. The Chairman of the General Speakers Committee shall
 - serve as a member of the Student Senate and the Coordinating Council
 - serve as a non-voting member of the College Legislature
 - select the student members of the General Speakers Committee
 - call and preside over the meetings of the Committee
 - administer the General Speakers Fund in accordance with the decisions of the Committee
 - serve on the Board for Community Life
13. The Chairman of Orientation shall
 - serve as a member of the Student Senate and Coordinating Council
 - serve as a non-voting member of the College Legislature
 - coordinate the yearly orientation program with the President of the Student Government Association, and the Deans of the College
 - supervise the activities of the Student Index Committee
 - appoint the members of the Orientation Committee subject to the approval of the Coordinating Council
 - serve as President of the Freshman Class and the Freshman representative to the Board for Administrative Policy until its officers are elected
14. The Chairman of the Athletic Association shall
 - coordinate activities for intra-mural athletics

D. Recall. The initiation of procedure for removal from office by recall of any Student Government Association officer for neglect of duty may be made by submitting a written petition to the Secretary of the Association signed by ten percent of the body which elected her. The Coordinating Council will review the reasons for such actions. The officer being considered for recall may defend her position either through a forum of that body which elected her or through a written statement distributed to members of that body. A vote of the body she represents will then be taken, with at least fifty percent of the members of that body casting votes for the election to be valid. If a majority (fifty percent plus one vote) votes in favor of recall, the officer will be removed from office immediately and new elections will be held.

Section 2 - Meetings

- A. The Coordinating Council will meet at least bimonthly. Other meetings will be called at the discretion of the Chairman.
- B. Two-thirds of the members of an organization of the SGA, with the exception of the Honor Court, constitutes a quorum.

Section 3 - Organs of the Student Government Association

A. Coordinating Council the
1. Functions. The Coordinating Council shall be vested with/executive powers of the Association. The executive branch shall have the power and responsibility to coordinate the activities within the Association, and among the Association, the Faculty, and the Administration; to consider amendments to this Constitution presented in writing before they are offered to the Association; to review and approve the Constitution of every existing and future campus organization as a prerequisite for SGA financial allotments; and to perform any other executive duty necessary to carry out the powers and responsibilities assigned or assumed. It shall have the responsibility to create ad hoc committees or work as a committee of the whole in order to best research, organize, and promote legislation. The Coordinating Council shall appoint delegates to conferences dealing with matters pertaining to student government. It shall suggest nominees for Chief Marshal and the other Academic Marshals to the Administration.

2. Membership. The Coordinating Council shall be composed of the following:

The President of SGA
The Vice-Presidents of SGA
The Secretary of SGA
The Treasurer of SGA
The Chairman of Honor Court
The Chairman of the Campus Life Committee
The Chairman of the Student Academic Policy Committee
The Chairman of the Religious Life Association
The Chairman of Campus Activities
The Chairman of the General Speakers Fund Committee
The Chairman of Orientation
The four Class Presidents
The Hollins Columns and Spinster Editors shall serve as non-voting members

3. Committees.

- a. The Index Committee shall edit and publish the Hollins Index. The Chairman of the Committee and the members of the Committee shall be chosen by the Coordinating Council. The Orientation Chairman will coordinate the work of this Committee in conjunction with the Vice-President of Extracurricular Affairs.
- b. The Publicity Committee shall coordinate and display all publicity for the Student Government Association. The Chairman of the Publicity Committee shall be appointed by the Chairman of the Coordinating Council with the approval of the Coordinating Council. Members of the Committee shall be appointed by the Chairman of the Committee with the approval of the Chairman of the Coordinating Council. The Vice-President for Extracurricular Affairs will coordinate the work of this Committee.
- c. Orientation Committee shall plan and supervise, in conjunction with the faculty and the administration, the freshman and transfer orientation program. The Chairman, who shall be elected by the general Association, shall appoint the Committee members subject to the approval of the Coordinating Council.

B. Student Senate

1. Function. All legislative powers of the Association shall be vested in the Student Senate. It shall be its duty to consider all matters presented to it by the Coordinating Council or a member of the student body.
2. Legislative authority and procedure for overriding a veto. The legislative powers shall extend to all matters concerning student social life and budgetary affairs within the control and responsibility of the Association. Legislation passed must be approved

or vetoed by the President of the College within two weeks of his receipt of the legislation. Social legislation approved by the President shall become effective at the time stipulated by the Legislature. Legislation vetoed by the President shall be accompanied by a written or oral statement concerning his decision. Any vetoed legislation may be reconsidered by the Senate 90 days (summer included) following the veto. If such legislation is passed by three-fourths of the members of the Student Senate, it shall be returned to the President of the College. If the legislation is vetoed again, it may be reconsidered by the Senate in the next academic year. If the legislation is passed again by three-fourths of the members of the Student Senate, it shall become law.

3. Organization.

a. Membership. The Student Senate shall be composed of the voting members of Coordinating Council, the voting members of the College Legislature, the Appeal Board Chairman, and the Chairman of the Athletic Association, with no person possessing more than one vote. The Hollins Columns and the Spinster editors shall serve as non-voting members.

b. Officers.

1) The Chairman of the Student Senate, the Vice-President for Extracurricular Affairs, shall call and preside at all meetings. She shall make all those appointments indicated in the Constitution and shall establish any committees deemed necessary by the Student Senate.

2) The Vice-Chairman of the Student Senate shall be elected by the Student Senate and shall assume the duties of the Chairman in the absence of the Chairman. She shall be in charge of communicating the agenda to the Senators. Also, she shall be responsible for recording all petitions and bills presented to the Student Senate and keeping the minutes.

3) The Parliamentarian and the Student Auditor will be appointed by the Chairman of the Student Senate, subject to the approval of the Student Senate.

c. Meetings. Meetings shall be called and chaired by the Chairman. A legislative meeting may also be called at any time upon petition of one hundred members of the student body. Two-thirds of the Student Senate comprise a quorum and the decision shall be by a majority vote.

d. Referenda. A referendum shall be sponsored by the Student Senate on any matter considered by the Senate upon written request of ten percent of the membership of the General Association or a majority vote of the Student Senate. If the request is for a binding referendum, either two-thirds of the Association must vote in agreement with it, or a majority vote of the Association and a majority vote of the Student Senate must support it.

e. Committees of the Student Senate.

1) Student Academic Policy. The Student Academic Policy Committee shall be composed of the Chairman of Student Academic Policy, those remaining student members of the Academic Policy Committee, and any student appointed by the Chairman and approved by the Student Senate. The Committee shall deal with all matters concerning student academic life, shall administer the independent exam system, shall publish the Course Critique and course description supplement. The members shall remain on campus until the end of the exam period.

2) Ad Hoc Committees can be appointed at the discretion of the Senate.

C. Class Organization. The student body shall be divided into four classes: freshman, sophomore, junior and senior. Membership in the classes shall be determined by the year in which the student will be graduated. The officers of the classes serve to promote the interests and activities of their class. There shall be at least two elected officers in each class. These shall be a President and a Vice-President. Class representatives to Honor Court, Campus Activities, Athletic Association, Administrative Policy Board, Academic Policy, and Appeal Board shall also be elected in the spring of each year according to a plan submitted by the class presidents to the Coordinating Council. The Chairman of Orientation shall serve as President of the Freshman Class until elections for that class can be held, no later than the first week in November.

D. Dormitory Organization. The organization of the dormitory consists of the Dormitory Presidents who are under the direction of the Campus Life Committee Chairman. See Article IV Section 3, B.

E. The Judicial Branch. The Judicial Branch consists of the Honor Court and the Campus Life Committee. See Article IV.

Article IV. Honor and Community Trust System

Section 1 - Purpose

The Student Government Association strives to instill honor and trust as the basis of community life. When violations do occur, they are adjudicated by the Judicial Branch which is composed of Honor Court and the Campus Life Committee. Lying, cheating, and stealing are violations of the Honor System and are dealt with by Honor Court. Infractions of the regulations of the Student Government Association and of the College are breaches of the Community Trust System and are dealt with by the Campus Life Committee. The Honor and Community Trust System serves the entire Association; every member of the SGA is bound by the Hollins pledge which she signs within her first six weeks at Hollins. The signing of the pledge only indicates a symbolic support of a commitment previously made when the student entered Hollins. Every student is bound by the pledge upon her arrival. It is this total commitment which makes the Hollins College community one of honor and trust. Every student has the right to report any violation to the appropriate court.

Section 2 - Honor Pledge

The basis of life at Hollins is honor and trust. The court system is set up to enforce the rules, that is, to deal with all matters of conduct bearing on honor and community trust. Honor Court handles breaches of honor: lying, cheating, and stealing. Campus life handles violations of community trust: social regulations and security measures.

I pledge to conduct myself in an honorable and trustworthy manner and to abide by the rules of Hollins College. I understand that my responsibility to the Honor and Community Trust System is as follows when an honor offense, security violation, or social violation occur,

I will:

- a) report myself to the proper court and/or
- b) ask another to report herself for a violation and/or
- c) report the violation to the proper court if the student who is asked to report herself does not do so and/or
- d) handle the violation with the assistance of a College Administrator, RA, or other appropriate person.

I, _____, place myself under the Honor and Community Trust System of Hollins College. I understand that a plea of ignorance will not excuse me in this matter.

Section 3 - Jurisdiction of the College Administration

All cases involving violation or the charge of violation of a national, state or local law, as well as any case resulting from problems of health, will be dealt with exclusively by the College Administration through the Dean of the College.

Section 4 - Organization

A Honor Court

1. Composition. The members of Honor Court shall be a Chairman and two representatives from each class. The Chairman shall be elected by the Association and the Vice-Chairman and Secretary shall be elected by the members of the Court. Substitute members shall be the first alternates in the second slate election of Honor Court. The members shall remain on campus until the end of each examination period.

2. Proceedings.

a) Reporting a Violation. Any member of the faculty, administration, staff or student body may report a student for an honor offense to a member of the Court or the Chairman. If the accused has not reported herself, the Chairman shall notify her in writing at least twenty-four hours before the commencement of the hearing of both the charges against her, and the possible penalties which could result from conviction.

b) Rights of the Accused Student.

1. The student accused of an honor offense must be informed in writing of the charge at least twenty-four hours before she is asked to appear before the Court. A statement of the range of possible penalties shall be provided.

2. The accused has the right to be present during the presentation of all the evidence pertaining to the case.

3. The accused has the right to cross-examine all the witnesses called by

the Court and to summon any witnesses for her own defense.

4. The accused may choose an advisor from the Association, the faculty, the administration, or staff, with exceptions of the Deans and members of the office of the President of the College.

5. The accused shall present her case and may call both material and character witnesses. Material witnesses shall be limited to first hand information, substantial opinions, and relevant facts. Heresay reports and unsupported opinions shall not be admissible. Character witnesses shall testify only to the character and reputation of the accused student.

6. If the accused chooses not to be present, prior to her own testimony, she shall be furnished with a summary of the testimony of the material witnesses, and the material evidence, and the identity of the witnesses.

c) Records. A permanent, confidential file of written reports shall be kept by Honor Court. In addition, all hearings shall be tape recorded and all tapes shall be kept secure, and erased at the graduation date of the accused student. Copies of the decision shall go to the offender and to the President and to the Dean of the College. The reason for each decision and full evidence in each case shall be announced to the student body with names withheld. A yearly report shall be presented each fall to the Student Senate and the Coordinating Council by the Chairman of Honor Court.

d) Decisions. After the Court has discussed the case, a three-fourths vote of the Court shall be required to determine the guilt of the accused. The Chairman of the Court shall not vote except in the case of a tie. The Court shall then reach a decision on a penalty. A prior Honor Court record of a student may have a bearing on the court decision of penalty. A three-fourths vote shall be required for a decision except when the penalty is suspension or expulsion, in which case a unanimous vote of the Court is required. The Chairman shall notify the accused of the decision of the judicial body as soon as possible. If the student is found guilty, the Chairman shall inform her of the penalty and explain the decision fully. The student must be given a written statement of her penalty. Sentences of suspension or expulsion shall be signed by the President of the College upon their presentation by the Court. Any student who is suspended or expelled may not return to the campus without the permission of the Dean of the College. No case shall be discussed outside the meetings of the Court until after a decision has been reached. Then the Court may answer questions concerning the case if it deems it advisable.

e) Penalties. The following are among the sanctions which may be imposed: admonition, warning, censure, fine, restitution, disciplinary probation, suspension, expulsion. The minimum penalty for academic cheating is withdrawal (WD on transcript) from the course in which the cheating occurred.

f) Advisor to the Court. The members of Honor Court shall appoint one faculty member to serve as the court's advisor for a three year term.

B. Campus Life Committee

1. Purpose. The purpose of the Campus Life Committee is twofold: 1) to insure compliance with dormitory guidelines and all campus rules, 2) to adjudicate situations which cannot be handled by individual Dormitory Life Committees or which do not fall within the jurisdiction of the Dormitory Life Committees.

a. Responsibilities of the Campus Life Committee. The Campus Life Committee shall have the following responsibilities:

- to aid the dormitories in creating effective ways to handle infractions of all-campus and dormitory rules
- to review and approve the proposals that the dormitories submit for methods of dealing with infractions of all-campus and dormitory rules
- to suspend the privileges of the dormitory when the dorm is ineffective in dealing with problems concerning its privilege
- to reinstate a suspended privilege when it is deemed advisable

b. Jurisdiction of the Campus Life Committee. The Campus Life Committee shall have jurisdiction over the following:

- infractions of all-campus rules occurring outside the dormitory
- a third offense of any all-campus or dormitory rule occurring in the dormitory
- any case appealed from the dormitories based on severity of sentence
- any case in which the dormitory has declared itself incapable of handling
- any case in which the dormitory President is involved
- to act as a liaison with the College Administration in any case involving drugs or the endangering of life or property

The exact regulations will be published annually in the Student Index.

2. Organization

a. The members of the Campus Life Committee shall be a Chairman elected by the Association and the President of each dormitory.

b. Duties of Officers and Members

1) The Chairman shall call and preside over all meetings of the Committee. The Vice-Chairman and Secretary shall be elected by the Committee. The Vice-Chairman shall call and preside over meetings in the absence of the Chairman.

2) The Dormitory President shall be elected after room drawing from among and by the residents who will live in the dorm the following fall. She must receive a vote of confidence six weeks into the fall semester by the residents of her dorm. If she fails to receive her dorm's endorsement, the Chairman of Campus Life will hold a new election. She shall serve as the chief student administrator in the dorm, serve on the Campus Life Committee, call dormitory meetings, serve as Chairman of the Dormitory Life Committee in her respective dorm, and plan programs that meet the interests and needs of the residents in her living unit.

a) The dormitory President shall hold a meeting of the dormitory during the first week of each academic year to determine the specific rules of the dormitory. These rules shall be based upon the dormitory guidelines of the College. During the third week of each academic year she shall open nominations and conduct an election to establish the Dormitory Life Committee. This Committee shall have the power to legislate penalties up to but not including suspension for infractions of all-campus and dormitory rules and to adjudicate infractions of all-campus and dormitory rules when they occur in the dormitory. Their jurisdiction shall include the following: infractions of the drinking rule, male visitation, quiet hour, security rule and pet rule; excessive drinking; and violations of other regulations which individual dorms might create. Infractions of all-campus and dormitory rules occurring in a dormitory other than that in which the student lives will be handled by the Campus Life Committee. Until the Dormitory Life Committee is established, all infractions of all-campus and dormitory rules occurring in the dorm will be handled by the Campus Life Committee. The dormitory President shall supervise the creation of other dorm bodies that are deemed necessary. She will insure that the procedures and rules are reviewed by the dormitory at the beginning of the second semester each year.

b) The dormitory President shall plan programs that meet the needs and interests of the residing community and shall execute duties necessary for the functioning of the dorms (phone duty, kitchen supplies, etc.).

3. Procedures. When handling cases, the procedure of the Campus Life Committee including the rights of the accused, shall be the same as that of Honor Court with the following exceptions: the Administration shall be consulted in cases of conduct seriously endangering the life or property of the College, and the Chairman of Honor Court may be consulted when the Committee is hearing a case that involves lying, cheating or stealing. If both Chairmen deem it necessary, the Chairman of Honor Court may be asked to sit in on the case.

C. Appeal Process

1. Appeal Board.

a. Organization. The members of Appeal Board shall be a Chairman elected by the Association, and one representative elected from each of the four classes. The Chairman shall call and preside over the meetings of the Board, and the Secretary who will be elected from within the Board shall record proceedings and maintain a record of all appeals considered by the Board.

b. Jurisdiction. Jurisdiction of Appeal Board includes cases appealed from Honor Court and Campus Life Committee on grounds of legal or procedural error and interpretation of the Constitution of the Student Government Association.

c. Procedure for Appeal Concerning Legal or Procedural Error.

1) When a case is appealed from Honor Court or the Campus Life Committee, a hearing will be granted if the student feels a legal or procedural error has been committed and if a written request is presented to the Chairman within 72 hours after receipt of penalty or at any time when new evidence appears.

2) During consideration of the case, the Board may review the transcript of the original trial when it is deemed pertinent; the student and/or original Court Chairman may be called in for consultation or may request a hearing.

3) All decisions for mistrial shall be determined by a majority vote of the Board. The Chairman shall vote only in the case of a tie. All decisions of the Board shall be written and placed on file. Copies shall be sent to the student and the Chairman of the Court of original jurisdiction. The reasons for the decision shall be included in the report. All decisions shall be announced to the President of the College and to the student body;

names shall be withheld. No case shall be discussed outside the meetings of the Board.

4) Within twenty-four hours after a legal or procedural error has been declared, the Court of original jurisdiction shall meet to reconsider the case. The Chairman of Appeal Board shall sit in on the retrial for the purpose of consultation.

d. Procedure for Constitutional Interpretation.

1) After the question of Constitutional interpretation has been submitted in writing to the Chairman or a member of the Board, the Appeal Board shall meet to rule on the question. Any person with pertinent legal knowledge may be called in for consultation.

2) A majority vote of the Board shall be required to make a ruling. The Chairman shall vote in case of a tie. All rulings shall be written and placed on file. Copies shall be sent to the student, the Chairman of the Student Senate, and to the President of the College, and all decisions shall be announced to the student body.

2. The President of the College.

In cases of suspension or expulsion, the offender may appeal to the President of the College to mitigate her sentence.

3. The Dean of the College.

When a student is found by Honor Court to be guilty of academic cheating in connection with work done for a particular course, the student will be withdrawn (WD on transcript) from the course unless there is reason to believe that such action would be inequitable. Anyone from the student body or faculty will be allowed to call attention to such inequity, and the proper machinery will be established in connection with the Dean of the College to consider the same.

Article V. Finance

A budget system shall be maintained by the Student Government Association to control expenditures of the Association. Dues of the Association shall be collected from each student by the opening of the College, the amount to be determined by the Budget Committee with the approval of the Student Senate. All those who have not paid by the due date will be billed a fine of five percent of the fee as an extra handling charge. The Budget Committee shall determine the budget of the Association and present it to the Student Senate for approval each spring. It shall review the books of all organizations under the budget system at least once a year. The Committee shall be composed of the Student Government Association Treasurer who shall serve as Chairman, the Student Auditor, the retiring SGA President, and the President-elect and Treasurer-elect of the Association, and three other members chosen by the Coordinating Council.

Article VI. Parliamentary Authority

Robert's Rules of Order (revised) shall govern the business procedures of this organization in all cases where they are applicable and where they are not in conflict with the Constitution of this organization.

Article VII. Amendments

Amendments may be proposed by any member or branch of the Association. Proposed amendments must be presented in writing to the Coordinating Council for consideration before Student Senate action. Written notice must be given to the Student Senators at least seven days prior to Student Senate. The Student Senate by a majority vote proposes the amendment to the Association, such amendment to become effective upon the approval of a majority vote of a quorum of one-half of the members of the Association and of the President of the College. Amendments proposed in but not recommended by the Student Senate may be submitted to a referendum upon the approval of a two-thirds vote of a quorum of one-half of the members of the Association and of the President of the College. Referendums on Constitution question shall be called by the Vice-President of the Association within two weeks (vacation excluded) of Student Senate approval or of presentation of the petition.

An annual housecleaning shall be undertaken by the Chairman of the Student Senate and the Chairman of the Coordinating Council. Their recommendations are subject to the approval of the Student Senate and the President of the College.

PROPOSALS FOR CONSTITUTIONAL CHANGE
Spring 1977

Article I. Purpose

Article II. Membership

Article III. Organization

Section 1 - Officers

A. SGA. The officers of the organization shall be a President, a Vice President of Extracurricular Affairs, a Vice President of Academic Affairs, a Secretary, and a Treasurer.

B. Coordinating Council. The aforementioned officers and the Honor Court Chairman, Campus Life Chairman, and the Religious Life Association Chairman will be members of the Coordinating Council.

We recommend the following changes or additions:

- 1) Athletic Association President be a member of Coordinating Council.
- 2) A Coordinator of Communications shall
 - be appointed by the President of SGA with the approval of the Coordinating Council
 - be a non-voting member of the Student Senate and the Coordinating Council
 - be responsible for SGA publicity, the Publicity Committee composed of an extracurricular chairman and an academic chairman appointed by her, and for the coordination of the Spinster, Hollins Columns, and Index
- 3) The Secretary of the Association shall
 - serve as chairman of the Student Elections Committee
 - be responsible for conducting SGA elections, class officer elections, and dorm president elections
- 4) Deletions and additions
 - a) Vice President for Academic Affairs' responsibilities
 - delete Cargoes, Hollins Columns, and Publicity Committee
 - b) Vice President for Extracurricular Activities' responsibilities
 - delete Spinster; add Inter-Club Council
 - c) Campus Life Committees deleted; add Council
 - d) Add "...and Freshman representative to the Board of Academic Policy" to the responsibilities of the Chairman of Orientation
 - e) The Coordinator of Communications shall serve as a non-voting member of the Coordinating Council; the President of the Athletic Association shall serve as a voting member of the Coordinating Council
 - f) Delete Orientation and Budget Committees approved by Coordinating Council
 - g) Campaigning according to the rules of Hollins College and the Coordinator of Communications
- 5) Resignation and Recall. In the event that an officer resigns or is recalled, the President of the Association shall appoint a replacement, with the approval of Coordinating Council, until an election can be held. A resignation should be submitted in writing to the President and Secretary of SGA. Should the SGA President resign or be recalled, the two SGA Vice Presidents shall serve together as President, in addition to their other duties, until an election can be held.
- 6) Committees.
 - a) Delete Index Committee
 - b) The Publicity Committee. There shall be a Publicity Committee for Extracurricular Affairs and Academic Affairs. The chairman shall be appointed by the Coordinator of Communication and shall be responsible to her. The Coordinator of Communication shall be responsible for the budget of all materials needed for SGA.
- 7) Dormitory Council.
 - delete vote of confidence for Dormitory President
 - a) shall be responsible for conducting elections for the Dormitory Council in the third week of the academic year. The Dorm Council consists of the Dorm President who chairs the Council, a Social Director, the Judicial Chairman, an RLA Senator, and the Dorm Senator. A Resident Assistant will also serve on the Committee in an advisory capacity, as will the head resident.

Article IV. Honor and Community Trust System

B. Campus Life Committee

1. Purpose. The purpose of the Campus Life Committee is threefold: 1) to insure compliance with dormitory guidelines and all campus rules; 2) to adjudicate situations...; 3) to advise of programs that meet the needs and interests of the residing communities.

a. Responsibilities of the Campus Life Committee. (no changes)

b. Jurisdiction of the Campus Life Committee. The Campus Life Committee shall have jurisdiction over the following:

- infractions of all-campus rules occurring outside of the dormitory
- a third offense of any all-campus or dormitory rule occurring in the dormitory while the student is enrolled at Hollins College
- (no further changes)

2. Organization.

a. Membership. The members of the Campus Life Committee shall be a chairperson elected by the Association and the President of each dormitory.

b. Duties of Officers and Members

- 1) The Chairperson shall call and preside over all meetings of the Committee.
- 2) The Chairperson shall contact the accused and inform her of her rights and make arrangements for the trial.

3) The Vice Chairperson and Secretary shall be elected by the Committee. The Vice Chairperson shall call and preside over meetings in the absence of the Chairperson. The Secretary shall notify all Committee members of meetings and shall keep the minutes of all Campus Life meetings.

3. Procedures. (no changes)

4. Records. Records shall be open to the accused student. A confidential file of written reports shall be kept by the Campus Life Committee. These reports shall be kept until graduation date of the accused and at that time destroyed by the Campus Life Chairperson currently in office.

C. Dormitory Council

1. Purpose. The purpose of the Dorm Council is to act as the coordinator of all dorm events and communicator to the dorm. The Dorm Council shall approve the Judicial Board's rules and penalties.

2. Organization

a. Membership. The members of the Dorm Council shall be a Dorm President elected after room selection by the residents who will live in the dorm the following fall. The following are elected during the third week of the academic year: Treasurer, RLA representative, Dorm Senator, Social Committee Chairperson and Judicial Committee Chairperson. The Social Committee Chairperson and the Judicial Committee Chairperson are elected to the chairperson position by the members of their respective committees. The Head Resident of the dorm and one of the dorm Resident Assistants shall be advisors to the Dorm Council.

3. Duties of Officers and Members

1) The dorm president shall serve as the chief student administrator in the dorm, serve on the Campus Life Committee, call dormitory meetings, call and preside over Dorm Council meetings and shall preside over trials.

a) The dorm president shall hold a meeting of the dorm during the first week of each academic year to determine the specific rules of the dorm. These rules shall be based upon the dorm guidelines of the College. During the third week of each academic year she shall open nominations and conduct an election to establish the elected members of Dorm Council and the members of the Judicial and Social Committees. The dorm president shall supervise the creation of other dorm bodies that are deemed necessary. She will insure that the procedures and rules are reviewed by the dorm at the beginning of the second semester of each year.

b) If a dorm president is not elected by the dormitory, the dorm will have no representative on the Campus Life Committee and the dorm shall have no privileges as there will be no one in the administrative position.

2) The treasurer of the dorm shall collect dorm dues, shall report to the Dorm Council on dorm funds, and shall be held accountable for all dorm monies and checks. The dorm financial records shall be audited once each semester.

3) The Religious Life Association representative shall serve as a communicator between the dorm and the RLA.

4) The dorm senator shall serve as a communicator between the dorm and the Senate and shall represent the dorm in the Senate.

5) The social committee chairperson shall call and preside over social committee

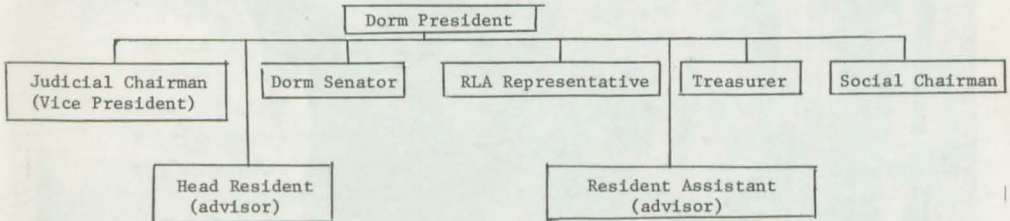
meetings, and report to the Dorm Council. The social committee elects the chairperson of the committee.

a) The social committee shall be composed of elected hall representatives. The social committee plans programs that meet the needs and interests of the residing community and shall execute duties necessary for the functioning of the dorm (phone duty, kitchen supplies, etc.).

6) The judicial committee chairperson shall call and preside over judicial committee meetings, and shall preside over trials in the absence of the dorm president. She shall act as vice president of the dorm and shall report to the Dorm Council. the judicial committee elects the chairperson of the committee.

a) The judicial committee shall have the power to legislate penalties up to but not including suspension for infractions of all-campus and dormitory rules and to adjudicate infractions of all-campus and dormitory rules when they occur in the dorm. Their jurisdiction shall include the following: infractions of the drinking rule, male visitation, quiet hour, security rule, and pet rule; excessive drinking; violations of other regulations which individual dorms might create. Infractions of all-campus and dorm rules occurring in a dorm other than that in which the student lives will be handled by the Campus Life Committee. Until the judicial committee is established, all infractions of all-campus and dorm rules occurring in the dorm will be handled by the Campus Life Committee.

DORMITORY COUNCIL





Advising

Academic advising is carried out by faculty and administrative advisers. New students are assigned by the associate dean for student academic affairs to selected faculty who serve as advisers during the freshman and sophomore years or until the student selects a major. When the major is chosen, the chairman of the department in which the student specializes will assign her an adviser in the department.

Attendance at Classes

Students are responsible for regulating their attendance at classes. Their practice in this matter is, however, subject to the policies of individual faculty members in regard to cuts. As a matter of college policy, students are expected to attend classes regularly.

The Physical Education Department limits students to five absences per term. No more than three absences may be taken in a division. In the winter division, no more than two absences may be taken. Disregard of this rule results in no credit.

A student must take full responsibility for making up work missed. If an absence is unexcused, the instructor is under no obligation to assist the student in making up work.

Absences may be taken for the following reasons:

1) Illness. Written confirmation must be presented by the College Infirmary or the attending physician. Appointments with dentists, oculists, and physicians for general physical examinations are not accepted as adequate excuses.

2) Serious illness or death of a member of the student's family.

3) College business, subject to the regulation concerning scholastic requirements for leaving campus.

4) Organized field trips.

If a student absences herself, without adequate reason from an announced test, she will receive

information: academic

no credit without the privilege of making up the test.

If her absence is excused, a student who has permission from the instructor and the associate dean for student academic affairs may change temporarily from one section of a class to another to make up missed work. Otherwise, students may not attend any section of their class other than their own.

Students are expected as a matter of courtesy to wait for an instructor at least twenty minutes after the beginning of the class period. If the instructor has not arrived by that time and has made no arrangements for class work, students may leave.

All absences caused by suspension from the college shall be considered unexcused. Academic work missed during the period of suspension may not be made up at Hollins College. Courses dropped or not completed by a suspended student are recorded on her record in the registrar's office as "withdrawn."

Auditing

A student must obtain the permission of the instructor to audit a course. Audited courses will be noted on transcripts only if the student registers for the course during the first two weeks of a term, and if the instructor notifies the registrar at the end of the term that such auditing continued throughout the term.

Course Preparation

Students are expected to spend, on the average, two hours of preparation per week for each hour of course credit. Thus a course giving four credits should require eight hours per week of preparation. But in laboratory courses giving four hours' credit, where the laboratory work itself is counted as one hour's credit, average students shall be expected to perform only six hours of outside preparation.

No work for a course (including term papers, independent studies, and seminars) shall be submitted later than the end of the last class of the last teaching day of a term. Faculty may not grant students permission to finish their work at any later time. Exceptions to this rule may be made by the associate dean for student academic affairs.

Field Trips

The associate dean for student academic affairs must approve any field trip, whether taken by a class or an organization, which causes students to be absent from class. An instructor sponsoring such a trip must announce the date of the trip to the group concerned, and complete and submit to the associate dean the field trip form available in his office, at least ten days in advance of the trip.

Students do not need permission from each of their instructors to attend approved field trips, nor do instructors need permission of other instructors to take students on approved field trips. However, students are expected to inform their instructors when they will be absent on a field trip. When permission is needed to change laboratory sections or similar engagements, students shall see the appropriate instructors at least one week in advance of going. As many field trips as possible should be scheduled for vacation periods.

Overloads

In order for a student to take in excess of eighteen credits in a term, she must submit a "request for permission to take overload" in duplicate to the office of the associate dean for student academic affairs.

The Writing Center

The purpose of the Writing Center is to help students improve their writing skills. The center, located in Main Building, is under the supervision of a full-time director, Rebecca Faery, and the Writing Group, a faculty committee of the board of

for academic policy.

The Writing Center is prepared to assist students in evaluating their writing skills and identifying particular writing problems, and offers various programs for improvement, including individual and group instruction in basic skills, supervised self-help courses, and workshops designed to increase competence in specific areas. Assistance is available in arranging for independent study in expository writing, and in selecting short term projects which involve essay writing and tutorial conferences. The center also maintains a list of student tutors, and will assist students in obtaining the services of a tutor. A collection of resource materials pertaining to writing is available for students' use in the center.

The Writing Center is eager to help you increase your confidence in your writing ability, and invites you to come in and discuss your individual writing problems and needs.

FACULTY RESPONSIBILITIES TO STUDENTS

General Responsibilities

Excellent teaching is the primary responsibility of a faculty member to her/his students. In addition, a faculty member is obligated to maintain and advance her/his professional standing and to discharge such other duties, including administrative ones, as are appropriate to rank and position.

Each faculty member is expected to be present during reading days and examination days for as long as college duties require. Office hours should be observed, and the dean of the college notified if any faculty member intends to be absent.

A faculty member who must be absent from class is expected to report this fact in advance to the dean and the department chairman, and to make arrangements for carrying on classwork.

Faculty members are expected to submit two copies of an outline for each of their courses, along with a reading list, to the dean of the college at the beginning of each semester. Similarly,

two copies of all final examinations should be deposited in the dean's office. One copy will be filed in the dean's office and, if the faculty member agrees, a copy will be filed in the library and made available to students for a period of two years after filing.

Means of Evaluating Student's Work

It is expected that by the end of each course one of the following means of evaluation will be used:

- 1) A final exam that may count up to 60% of the term grade.
- 2) A major term paper or major final report.
- 3) A take-out examination given by the instructor. In this case:
 - a) The examination shall not be given out to students before the beginning of the examination period.
 - b) The examination shall take not more than three hours to complete.
 - c) It shall be due no later than the conclusion of the scheduled examination period or earlier than the time scheduled for it by the registrar.
 - d) It should not require preparation on the student's part in excess of that normally expected for a three-hour examination.
- 4) An examination taken under the independent examination system.

Faculty members may not give students permission to alter their examination schedules. Changes in these schedules may be secured by permission from the associate dean for student academic affairs.

Means of Seeking Redress for Academic Grievances

The most desirable and effective way of resolving an academic problem is for the involved parties to discuss and resolve jointly their difficulties. If there is some hesitation about approaching the

information: academic

instructor, it is suggested that the student discuss the problem with her faculty adviser or the appropriate department chairman.

If, however, a dispute cannot be resolved informally, the student should have access to some official body of the college. To this end, a Committee on Academic Grievances was established. The committee consists of the student chairman of the academic policy committee, the chairman of the appeal board and two tenured faculty members appointed by the academic policy committee for alternating two year terms.

The committee on academic grievances is charged with helping to resolve problems rising from an instructor's alleged failure to adhere to academic responsibilities. The committee may deal with questions regarding a grade only when the grade has resulted from an alleged breach of the academic responsibility.

Any student or adviser may inform a member of the committee when he or she has a complaint about an instructor's teaching, testing, or grading practices, if the problem cannot be resolved by other means. It is then the committee's prerogative to decide whether it will handle the problem or suggest another course of action. If the committee deems it appropriate, it may refer the issue to the president of the college who has ultimate responsibility for the resolution of academic problems. The committee shall report its actions to the dean of the college.

Consult the College Catalog for information concerning Advanced Placement, Procedure for Add/Drop, Academic Probation, Degree Requirements, Major Requirements, Grading System, Honors, Incomplete Work, and Summer School Work.

Faculty Faces



JOHN A. ALLEN
Professor
English



ANN M. ARGABRIGHT
Lecturer
Music



MARY ELLEN ATKINS
Lecturer
Theatre Arts



THOMAS R. ATKINS
Associate Professor
Theatre Arts



JOHN W. ATWELL JR.
Associate Professor
History



MARY W. ATWELL
Assistant Professor
History



ROSS S. BARRETT
Instructor
Psychology



ALVORD M. BEARDSLEE
Associate Professor
Religion



LAWRENCE C. BECKER
Associate Professor
Philosophy



MARJORIE T. BERKLEY
Associate Professor
Physical Education



SANDRA BOATMAN
Associate Professor
Chemistry



JACQUES P. BOSSIERE
Associate Professor
French



ROBERT M. BOURDEAUX
Associate Professor
Education



KAY R. BROSCHART
Assistant Professor
Sociology



MARCIA L. BRYANT
Instructor
Physical Education



ALICE L. BULL
Associate Professor
Biology



GUY BURKHOLDER
Director
Riding



MICHAEL J. CALDWELL
Assistant Professor
Music



ANNE M. CASE
Associate Professor
English



CLAUDE CAUJOLLE
Associate Professor
French



ROBERT E. CRAWFORD
Lecturer
Art



LAMAR H. CROSEY JR.
Professor
Philosophy



JOHN H. CUNNINGHAM
Associate Professor
English



NANCY DAHLSTROM
Assistant Professor
Art



JOHN H. DIERCKS
Professor
Music

Faculty Profiles



THELMA DIERCKS
Lecturer
Music



R.H.W. DILLARD
Professor
English



THOMAS LEE EDWARDS
Associate Professor
Economics



WILLIAM J. EVITTS
Associate Professor
History



HELENE FEYDY
Director
Hollins Abroad Paris



RANDALL K. FLORY
Associate Professor
Psychology



BETTIE L. FORKE
Professor
Classical Studies



ALLIE H. FRAZIER
Professor
Philosophy & Religion



RUTH FRAZIER
Lecturer, Continuing Ed.
Short Term Administrator



HARUKI FUJIMOTO
Assistant Professor
Dance



SALLY S. GARBER
Instructor
Mathematics



MILTON L. GRANGER
Assistant Professor
Music



F. HARRIET GRAY
Associate Professor
Biology



BEATRICE E. GUSHEE
Associate Professor
Chemistry



ROGER H. HACKMAN
Assistant Professor
Physics



MARY LOUISE HALLAUER
Lecturer
Music



TATIANA N. HAMILTON
Assistant Professor
Russian



E. KEITH HEGE
Associate Professor, Com.
Science & Lecturer, Physics



SARAH H. HIGGINS
Instructor
French



MARY D. HOUSKA
Associate Professor
Economics



ANNE McLENNY KRAUSS
Lecturer
Music



LAURA ANNE LAIDLAW
Professor
Classical Studies



JAMES LELAND
Associate Professor
Music



PAULA LEVINE
Associate Professor
Dance



DONALD J. LINERACK
Assistant Professor
German



THEODORE E. LONG
Assistant Professor
Sociology



DAVID L. LONGFELLOW
Instructor
History



OSCAR J. McCULLOUGH
Associate Professor
Music



KATHY KIRKWOOD McCUNE
Lecturer
Music



LOUIS MAX
Assistant Professor
Social Work



JOHN R. MOORE
Professor
English



CHARLES MORLANG JR.
Associate Professor
Biology



HENRY T. NASH
Professor
Politics



FRANCES J. NIEDERER
Professor
Art



WILLIAM P. NYE
Assistant Professor
Sociology



FRANK P. O'BRIEN
Associate Professor
English



BEVERLY OSTERHOUDT
Instructor
Commercial Science



JOHN L. PHEND
Instructor
Theatre Arts



ARTHUR POSKOCIL
Associate Professor
Sociology



ANDREW J. PURDY
Assistant Professor
English



CAROL RA
Lecturer
Education



JONG OH RA
Associate Professor
Politics



WAYNE G. REILLY
Associate Professor
Politics



THERESIA E. REIMERS
Associate Professor
German



WILLIAM W. RITTER JR.
Associate Professor
Spanish



WILLIAM JAY SMITH
Professor
English



ROBERT F. STAUFFER
Assistant Professor
Economics



RALPH G. STEINHART JR.
Professor
Chemistry



PATRICIA M. THOMAS
Lecturer
Art



CLAUDE G. THOMPSON
Associate Professor
Mathematics



LEWIS O. THOMPSON
Professor
Art



CAROLYN F. VICTORINE
Lecturer
Music



LANETTA T. WARE
Associate Professor
Physical Education



RONALD L. WEBSTER
Professor
Psychology



DAVID G. WEINMAN
Associate Professor
Statistics



JOHN P. WHEELER JR.
Professor, Politics
Director, Hollins
Abroad London



WILLIAM G. WHITE
Associate Professor
Art



WILLIAM L. WHITWELL
Associate Professor
Art



ALLEN WIER
Assistant Professor
English



DARA WIER
Assistant Professor
English



R. LOWELL WINE
Professor
Statistics



PAUL J. WOODS
Professor
Psychology



JESSE ZELDIN
Professor
English



MARY-BARBARA ZELDIN
Professor
Philosophy

FACULTY NOT PICTURED

JUDITH K. AHROON
Assistant Professor
Psychology

CLINTON H. GERHOLD
Visiting Lecturer
Economics

BRIDGET PUZON
Assistant Professor, English
Director, Continuing Education

JERRY BOURDEAUX
Artist-in-Residence
Weaving

CHARLES H. HOLLAND
Assistant Professor
Psychology, Counselor

GEORGE M. SEYMOUR
Lecturer
Music

SARAH WARE CRENSHAW
Instructor
Politics

DAVID W. HOLMES
Associate Dean
Lecturer, Music

ELINOR SOSNE
Lecturer
Sociology

REBECCA B. FAERY
Director
Writing Center

HELEN E. KEE
Assistant Professor
Social Work

ROBERTA A. STEWART
Dean of the College
Professor, Chemistry

KATHLEEN FINNEY
Instructor, Religion
Chaplain

HELEN LOGAN
Lecturer
Music

ELIZABETH THORNTON
Lecturer
Music

ROBERT N. FISHBURN
Lecturer
English

WESLEY M. McCUNE
Lecturer
Music

LESLIE VERNON WILLET
Lecturer
Art

NANCY PETERSON
Assistant Director
Riding

I N F O R M A T I O N :



R E S I D E N T L I F E

DEAN OF STUDENTS

Dear Resident Students:

Membership in a residential college community implies an acceptance of responsibility to the community and the members within. It also requires a balance between one's personal freedom and the welfare of the group. This is the way it is at Hollins.

The policies, procedures, and regulations that follow have been adopted to insure the safe, cooperative, and effective running of the Hollins College community. The enforcement responsibilities are entrusted to the residents with support from the Community Trust System through the Campus and Dorm Life Committees and the Dorm Councils. If you confront a rule which you consider to be unwise, unjust, or unnecessary, it is incumbent upon you to seek to change such a rule through the legislative process established under the Student Government Association or through the office of the Dean of Students.

Life in college housing can be pleasant and profitable for everyone only if the residents are sensitive to other people's rights and convenience, and demonstrate that sensitivity through caring, thoughtful concern, and responsible action.

Sincerely,

*Baylies Willey*Baylies H. Willey
Dean of Students

The college maintains residence halls, houses, and apartments to enable students to reside in a convenient location and to provide an environment which will promote their personal, social, and academic development.

A student residence, as a community of persons engaged in learning, is the concern and responsibility of several groups within the college. Since student residences are owned by the college, the ultimate authority for their regulation rests with the trustees; that authority has been delegated by the trustees to the administration, and by the administration to the Student Government Association. However, delegation does not mean abdication. The administration, while not wishing to interfere with students' private lives or legislate morality, will continue to be concerned with the environment of student residences.

HOUSING

A. Policy

1) Only college-assigned occupants may reside in college dormitory rooms, houses, and apartments. The college will not condone overnight visits by members of the opposite sex.

2) The college reserves the right to inspect any room or apartment at any time. However, during inspections, every effort will be made to respect the occupant's privacy.

3) The college reserves the right to require occupants to move whenever it seems in the best interest of the college and/or of the students.

4) Students who change rooms without authorization from the office of the dean of students will be fined \$25.

5) The college provides lock boxes in all dormitory rooms, but advises students to maintain insurance for their personal possessions. The

college does not assume responsibility for the loss of personal property of residents due to theft, fire, or other misfortunes.

6) All room care and general housekeeping are the resident's responsibility.

7) Within limits, wear and tear of college facilities is to be expected. But when damage is clearly the result of negligence or vandalism, residents are fined and are liable, and will be billed accordingly.

8) Moving furniture from any college public area or storage area will result in a \$5 fine.

9) When students vacate their rooms or apartments (moving, school closing, graduating, etc.) they are expected to leave their rooms clean and in good order, with trash swept or vacuumed, and doors and windows locked. Students who leave the responsibility of cleaning their rooms to others will be fined \$25 each for the inconvenience and thoughtlessness.

B. New Students

1) Room/Roommate Assignment

Arrangements for housing freshmen and transfer students are made in late summer. They are written in August their dormitory assignment; they receive their room and roommate assignment upon arrival on campus. Hollins policy is not to notify students the names of their roommates until they arrive at the college to begin their residency life.

2) Room/Roommate Change

If necessary, new students may file a request for a room/roommate change after the first six weeks of the school year. Requests, agreed upon by all concerned, are submitted in writing to the office of the dean of students. Moves prior to six weeks are discouraged; it takes at least that long to get to know with whom you would like to live, and where. It is better to exercise patience and to make a concentrated effort on bettering a situation rather than to make a hasty, uncertain, and possibly less appeal-

ing change. After a move is worked out with everyone concerned and approved by the office of the dean of students, the student is requested to notify the head resident(s) involved.

New students may also apply to change rooms/roommates for the mid-term change. The deadline for submitting this application is December 1. Forms may be picked up in the office of the dean of students where they are to be returned.

C. Returning Students

1) Preferential Room Selection

Selection of rooms/roommates by upperclass students takes place in April. Seniors have first choice; juniors second; sophomores third. The order of choice within the class is determined by the number drawn by the student. Number drawing is for resident students currently living on the Hollins campus. The student who is on leave from Hollins, whether on the exchange program, Hollins Abroad London or Paris, or on medical or academic leave is, in fact, a Hollins student, but because she is not currently residing on the Hollins campus, she is not eligible to participate in the number drawing procedure. She may, however, be chosen as a roommate on the basis of the resident student's number.

In late February of each year, parents and guardians of all students are sent a bill for \$250. This intent to return fee is used for a resident student as a room deposit to reserve a space for the following semester. In order to participate in preferential room selection, the \$250 fee must be paid by April 1. If the student's fee is paid:

- a) before April 1, she will take place in the preferential number drawing and room selection procedure;
- b) between April 1 and July 1, she must place her name on a waiting list in the office of admission. On May 5, the director of admission will know whether or not the college can take her immediately. If not, she stays on the waiting list until she is

taken in. If re-admitted, she should go to the office of the dean of students for housing arrangements;

c) after July 1, she will be placed on a waiting list and her case will be reviewed by the admission director as openings occur. If re-admitted, she should contact the office of the dean of students for housing arrangements.

2) Room/Roommate Change

Upperclass students who so choose, may apply to change rooms/roommates during the latter part of the fall term for the mid-term change. The deadline for filing applications in the office of the dean of students is December 1. No requests to change rooms/roommates will be accepted unless every student involved agrees, in writing, to the change. As soon as the procedure for making the change is complete, applicants will be notified in writing of the approval. All changes must take place prior to departure for the Christmas holiday.

During the year, if you lose a roommate because of transfer, participation in a leave program, mid-term graduation, or to become a day student, or for any reason, you will receive a request to fill the vacancy in your room or apartment. Every effort will be made to help you with this situation. Should the space not be needed, it is sometimes possible to remain in your room or apartment and leave the space vacant. For further information about housing, please contact the office of the dean of students.

D. Housing Options

Students are housed in six dormitories, three houses, and twenty-eight apartments.

The Apartments primarily house seniors. If, after seniors have made their selections, there are vacancies, they are open for members of the junior class to live in an apartment with seniors, and then, groups of all juniors. This option is not available for sophomores or freshmen.

The French House, under the auspices of the French Department has been functioning for a number of years. Application to live in this special house must be approved by the department in conjunction with the office of the dean of students.

Non-Parietal Housing is available upon application prior to spring room selection in the office of the dean of students.

Off-Campus Living. The option to live off-campus (note: apartment complex is a part of the campus) is open to thirty-five students with priority going to members of the senior class. Remaining spaces may be filled with members of the junior and sophomore classes in that order. Students who wish to exercise this option must have a letter from their parents or guardians acknowledging their daughter will not be living in college housing. Letters of notification must be addressed to the dean of students.

Quiet Hall is the third floor of Tinker Dorm, A-wing. Reasonable quiet around the clock is expected on quiet hall. Sign-up for quiet hall takes place during spring room selection or may be requested during the summer months by letter sent to the office of the dean of students.

Students who would like to establish other types of housing options are urged to talk with the assistant to the dean of students who is pleased to hear suggestions.

E. General Resident Life Information

1) Keys

Keys are needed to get into your residence after the 6:00 p.m. lock-up. All keys are distributed by the buildings office in the post office building. There is a \$1 deposit for your room key; dorm keys are registered and issued, free of charge. All keys must be returned to the buildings office by the close of the college in order to receive your \$1 refund and to avoid a \$10 fine if your keys are not returned. No refunds will be made by mail. The importance of keeping residence halls secure cannot be overstressed.

2) Linen Service

Linen service is not included in the comprehensive fee but may be charged to your account. It is an option for students and is operated in the Laundromat. If you opt for the linen service, once a week you may get clean sheets and a pillowcase. The fee is \$50 for the year. Should you not choose this option and bring your own linens, no fee is charged but you will be responsible for maintaining your own laundry of linens.

Students departing campus at mid-term for Paris, London, graduation, etc., or at the end of the year, are responsible for returning rental linens to the Laundromat prior to their departure. Items not returned will be charged to the student's account.

Students are expected to furnish and maintain their own blankets, towels, and wash cloths. They are not available on a rental basis. International students, due to limited luggage space, are issued blankets by the college at no charge. Blankets may be obtained, and must be returned, to the laundromat.

3) Pets

Students may not keep pets other than goldfish or turtles in college housing, or on campus. Visits from pets of non-Hollins people are not permitted. No animals are allowed in the residences (including the houses and apartments). Students who violate this regulation will be fined an initial \$15 and \$5 every day until the animal leaves the campus.

4) Refrigerator Rental

Approved 75 watt refrigerators may be rented yearly from the college for \$40. The refrigerators have a two-cubic foot capacity and a freezer complete with ice tray. Rental for one semester is \$20. If you change rooms during the year, your refrigerator may move with you. Students who leave the responsibility of cleaning their refrigerators before leaving campus will be fined \$10 each for the inconvenience and thoughtlessness.

5) Smoking

General safety and the college insurance policy do not permit smoking in the halls and corridors, or

on beds. Regulation ashtrays may be purchased in the Bookshop and waste cans for ashes are provided on every hall. The college also requests that candles not be burned in the residence halls. Remember, students are responsible for any fire damage they may cause.

6) Solicitation

It is illegal for anyone to sell or solicit in Roanoke County unless such person is registered with the sheriff of the county. Selling or soliciting on the Hollins campus is not permitted unless special permission is obtained from the treasurer; this permission is only granted Hollins organizations for specific occasions.

7) Storage

Storage during the summer months is available, however students are responsible for packing, closing, taping, and tagging their own belongings. If this responsibility is not handled by the student and is left to someone else, a fine will be charged. Summer storage articles are acceptable if packed in regulation boxes purchased from the Bookshop.

Luggage rooms are available to store trunks and suitcases during the year. Fire regulations prevent the storage of boxes in this area. All items must be clearly marked with the owner's name, dormitory, and room number. For further information about storage, consult the buildings office.

The college does not assume liability for personal property stored or otherwise, and does not insure against loss of such property.

STUDENT GOVERNMENT REGULATIONS

A. SGA Regulations Concerning Residences

1) All dormitories and hill houses are locked by Security at 6:00 p.m.

2) Each dormitory voting unit, by a two-thirds vote of its members, will establish its own visitation rules and hours (including hill houses), according to established maximum hours: Mon-Thur, 6:00 p.m.-1:00 a.m.; Fri-Sun, 12:00 noon-1:00 a.m.

3) Any male visiting in the dorms, hill houses, or apartments must be escorted at all times by his Hollins hostess.

4) Each apartment is an autonomous unit allowed to make its own rules according to Virginia State laws and housing regulations specified by the college.

B. SGA Regulations Concerning Absences from Campus

Students are strongly urged to leave information with someone concerning their whereabouts when leaving campus, and are reminded of their individual obligation to maintain the reputation of the college at all times.

SECURITY OF THE RESIDENCE

A. Arrival Registration

All students register on campus at the beginning of the fall term, upon return from fall break, at the beginning of the short term, at the beginning of spring term, and upon return from spring vacation. Registration takes place at the main desk in each dormitory or hill house. Apartment registration takes place with the head resident in apartment 107.

<u>Student Residence</u>	<u>Place of Registration</u>
Apartments	Apartment 107
Main	2nd floor center desk
East	Far East desk
West	front door desk
Starkie	West front door desk
Randolph	parking lot door desk
Tinker	main desk
Carvin	downstairs hall table
Rose Hill	front hall table
Sandusky	front hall table
French House	front hall table

Students who do not register by midnight of the expected arrival date will register in the student activities office the following day by noon. Students who will not arrive by midnight of date due to return from a vacation, must notify the college switchboard operator (703) 362-6000, or their head residents. Parents will be notified, unless there is a notice

of late arrival, if their daughter does not arrive by her indicated arrival time.

B. Security Violations in the Residence

The following are considered serious security violations:

- 1) propping open a door to any dorm, house, or apartment
- 2) giving a dorm, house, or apartment key to anyone who is not a Hollins College student
- 3) having more than two guests in the bedroom of a dorm or house at one time (see SGA Dorm Council proposal)
- 4) letting an assigned room be used by a non-Hollins student or students (male or female) while the occupant of the room is out of the dorm, house, or apartment

The maximum penalty for any of the above will be the loss of the privilege of living in college housing for the remainder of the term (first term plus short term or second term). In such cases, there will be no refund for room. Written application must be made for permission to return to resident student status.

RESIDENCE STAFF

Head Residents

Each dorm, and the apartment complex, has a head resident who lives in residence and assists and advises students in areas of government, programming, discipline, and administration. They are also good listeners and tireless entertainers. In addition to residence hall responsibilities, head residents are actively involved in other areas that relate to their interests and talents. One head resident is always on call during the evenings and weekends and may be reached through the switchboard.

Resident Assistants

R.A.'s are undergraduate students who are trained to offer service and leadership in the residence halls

information: resident life

and houses. R.A.'s are community builders who work actively to help create an environment conducive to intellectual and personal growth. They are valuable resource people who know how to listen, to facilitate, to find answers, and to care.



Gail Burruss, Head Resident

I N F O R M A T I O N :

D A Y S T U D E N T S



information: day students

HOLLINS COLLEGE

Hollins College Virginia 24020

ASSISTANT TO THE PRESIDENT

Dear Day Students:

To be involved with your college, you will need to know more than what you hear in the classroom. Announcements, information notices, mailings will keep you aware of the diverse elements of college life.

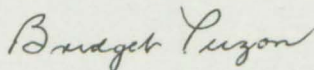
There are a few things that will help you to find your way:

- 1) Rathhaus has facilities for you including study rooms, a lounge, and a kitchen. Notices are posted here specifically for you. And there are mail boxes where on-campus mail to you is filed.
- 2) There is a day student representative to Student Government, Anita McDermott. You can discuss with Anita your concerns, questions, and needs as a day student.
- 3) Be sure to register your car with security.
- 4) Meal tickets to the dining hall are purchased in the treasurer's office.

There are people in various offices who will be glad to help you in their particular capacity.

Finally, you are welcome to drop by my office in the administration building when you need assistance.

Sincerely yours,



(Sister) Bridget Puzon
Assistant to the President

I N F O R M A T I O N : G U E S T S

Invited guests of students are always welcome to visit the campus and enjoy its facilities. During their visit, they are expected to conduct themselves in a proper and orderly manner, and to respect the rights and property of students and of the college. Each Hollins student is responsible for the conduct of her guests.

Hollins is an open campus which means that sometimes uninvited people, who do not have legitimate business, do have access to the campus. In order to protect everyone, students are asked to take normal security precautions such as locking doors, escorting male guests in the dorms and houses, and entertaining in the residence halls only those guests who are personally known to them. If any student is concerned about intruders, security, ext. 6419, should be called immediately.

Hollins is immediately surrounded by many reasonably priced motels. It is a good idea to make advance reservations for special weekends.

Female Guests

Overnight female guests staying in the residence halls must register with the head resident, and may stay no longer than ten days. A cot may be obtained from the buildings office, and guest linen from the laundromat, at no charge. Students having guests must pay for their meals in the dining room. Students are reminded that they are responsible for the behavior of their guests, and that guests during exam periods are highly discouraged.

Male Guests

Students who are entertaining male guests should be aware that:

information: guests

- 1) No males may visit in a dormitory or hill house after 1:00 a.m.
- 2) No male guest may be on campus after 1:00 a.m. unless he is escorting a student to her residence hall, is with his Hollins hostess in the Chapel Social Room, or is staying in Turner male guest quarters.
- 3) No male guest may be on campus after 3:00 a.m., unless he is registered as a guest staying in Turner, in which case, he should be there.
- 4) All male guests visiting in residence halls must be escorted by their hostesses.

Male Guest Quarters (Turner)

Rules and Regulations

- 1) Rooms in Turner Hall are available for overnight male guests of Hollins College undergraduate resident students.
- 2) Due to limited space, overnight male guests must be of college age (note: not little-little brothers and big-big daddys).
- 3) All guests must be registered and fees must be paid at the time of registration. The cost is \$3 per night. In addition, there is a \$3 deposit for the keys which is refundable when the keys are returned.
- 4) A penalty fine of 50¢ per day is imposed when a key is not returned by check-out. A lost key will cost the price of changing the lock.
- 5) Guests may stay a maximum of one week at a time.
- 6) Any unregistered occupant will be asked to leave the premises and may be charged with trespassing.
- 7) Sheets, a pillow case, and blanket will be furnished, but guest towel, wash cloth, and soap are the responsibility of the guest or hostess.
- 8) No women are allowed in the guest quarters.
- 9) The Turner kitchen is not for the use of

male guests.

10) Hollins hostesses are held responsible for any damages or losses which may occur.

Procedure

1) Hollins students must register their male overnight guests in the Student Activities Office. The hours are Monday-Friday, 9:00 a.m.-4:30 p.m. Guests may be registered in advance.

2) Beds and rooms are numbered. Guests will be assigned to a specific room and bed, and it is essential that they use the specific room and bed.

3) Hollins students may cancel reservations for their guests and receive a full refund if the cancellation is made prior to 10 a.m. the day a room is being held.

4) Clean linen for the guest quarters is distributed from the Student Activities Office.

5) Used linen is to be deposited in the designated bin in Turner, in its original plastic bag with tag enclosed.

6) Blankets should be left folded on the bed.

7) Check-out time is 12 noon.

Note: Phones on the hall are restricted to local use only; there is a pay phone on the ground level in Turner. In case of emergency, call the college security police, ext. 6419.

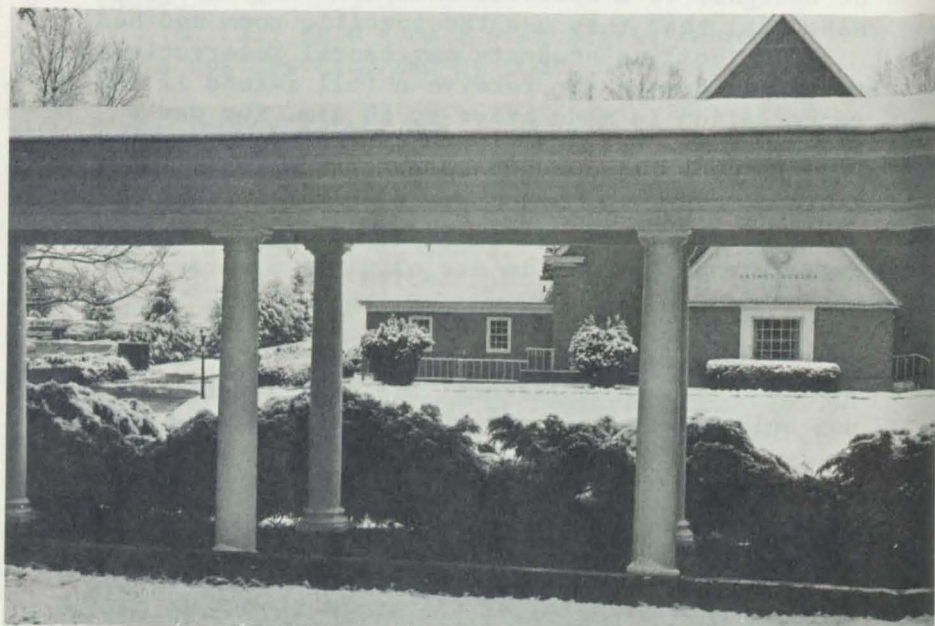
All Guests

Guest Meals. All guest meals in the dining room must be paid for by signing a ticket or paying at the door.

Guest Parking. All guest parking space is provided in the Chapel parking lot.

INFORMATION:

RELIGIOUS LIFE



LEVAVI OCULOS

"I will lift up my eyes
unto the hills"

Psalm 121

Hollins was established as a Christian College, but has no denominational affiliation and welcomes students of all backgrounds. The college has pledged itself "to nurture spiritual growth and service."

The Chapel serves as the center of campus worship. Regular services are held at 7:30 p.m. on Sundays and at 7:00 p.m. on Wednesdays. Evening worship is a tradition inherited from the founding family and allows interested students to participate in Sunday morning activities at nearby churches.

Music is integral to the Religious Life program at Hollins. Under the direction of James Leland, the Hollins College Chapel Choir sings regularly at Sunday evening services and gives several concerts. (Additional information about the choir may be found under "Organizations and Publications.")

Other events in the Chapel include Episcopal Communion, Catholic Mass, Jewish, Baptist, and evangelical Bible studies, prayer breakfasts, and faith support groups. The building also contains the offices of the chaplain, her assistant, the organist and choirmaster, the college psychiatrist, members of the philosophy and religion department, and the ministry team. The chapel social room is often used for meetings and campus programs, but is available for relaxation and study when not in use by a group. It is a popular place to view special television programs on a good color tv set.

The Chaplain of the college is minister to the entire Hollins community. The Reverend Kathleen Finney, a minister in the United Church of Christ, was recently appointed to this position. She coordinates an ecumenical



Kathleen Finney, Chaplain

information: religious life

religious life program, working closely with students of diverse backgrounds and area ministers. Her activities include presiding and preaching at worship services, leading prayer at public functions, teaching, counseling, and participating in community events. Ms. Finney and her husband Ralph Jaxtheimer live on campus so she may be readily accessible to students.

The Ministry Team is composed of Father Vincent Connery of Our Lady of Nazareth Catholic Church, the Reverend William Wells of St. John's Episcopal Church, Rabbi Gerry Walter of Temple Emanuel, the Reverend Ronald Brown, Baptist Director of Campus Ministry in the Roanoke Valley, and Byron Brown, Regional Staff of Inter-Varsity Christian Fellowship. Members of the team plan various denominational events and assist students in becoming involved in local churches and congregations. Other resource people such as Mrs. Bowers, an active lay person in the community, are available to students upon request to assist with special programs.

Pastoral Counseling. The Chaplain is a trained counselor and is available to all students and staff for individual counseling or group work. She has experience in grief situations, crisis intervention, and sexuality counseling, as well as general counseling for personal growth. Members of the ministry team are also available for counseling and other local clergy may be reached directly or through Mrs. Aker, assistant to the chaplain, ext. 6665.

The Religious Life Association is an autonomous student group with officers elected by the student body. All Hollins students are members of this organization which is almost as old as Hollins itself. RLA activities are varied so as to meet the diverse needs of the Hollins community. Programs include worship, study, fund-raising, and service. RLA also promotes fun and

fellowship through activities ranging from singers and films in Purgatory (the coffeehouse in the basement of the chapel) and square dances with W & L and V.M.I., to decorating the chaplain's office on Easter Sunday morning.

The worship committee helps plan the Sunday evening services, and has full rein in planning the Wednesday night chapels. These services may be small and rather informal, and have included traditional vespers services and choral concerts, as well as not-so-traditional slide presentations.

Study programs this past year included a very effective series on lifestyles -- "Living What You Believe" -- and those in previous years have included retreats and workshops.

Funds activities are generally traditional events at Hollins. These include the White Gift Service at Christmas and the Golden Rule Dinner, which benefit worthwhile service organizations and neighbors in need. There are some funds activities that are not Hollins traditions, such as doughnut sales to cover big holes in the budget.

Service projects, co-ordinated by the RLA service committee, include student visitation in area nursing homes and the detention home, and also some volunteer work in local hospitals.

The RLA cabinet provides leadership for these programs. It is an active, enthusiastic group of students. We welcome any and all ideas that you may have whether they concern new possibilities for chapel services or study programs, or ways to introduce our new chaplain to Hollins life.

Leesa Dalton '80
President of RLA



I N F O R M A T I O N : G E N E R A L

Students are expected to comply with Virginia state laws and college regulations. They are reminded of their responsibility for their own health, the safety and welfare of one another, and the standards of conduct and behavior in the college community.

Attendance at College Events

When requested by the president of the college or his designated representative, students are expected to attend such events as Convocation and Founder's Day.

Bad Checks

Any person, who, with intent to defraud, shall make or draw or utter or deliver any check, draft, or order for the payment of money, upon any banking institution, knowing at the time of making, drawing, uttering or delivering, that she has insufficient funds for the payment of such check, draft, or order, shall be guilty of larceny.

Any person guilty of grand larceny shall, in the discretion of the jury or the court trying the case without a jury, be confined in the penitentiary not less than one year nor more than five years, or be confined in jail not exceeding twelve months and fined not exceeding \$500.

Drugs

A. Alcoholic Beverages

The consumption of alcoholic beverages at Hollins either by students or their guests shall be controlled by the laws of Virginia which state that it is illegal:

- 1) for any holder of a license to sell any alcoholic beverage or wine to any person who is under 21 years of age; beer to any person who is under 18 years of age;
- 2) for any persons under 21 years of age to purchase or possess alcoholic beverages or

or wine; for any persons under 18 years of age to purchase or possess any alcoholic beverage;

3) for any person to purchase alcoholic beverages other than beer for another person whom she has reason to know is under 21 years of age;

4) high test beer may be sold to those 18 years of age and older.

College regulations permit the legal consumption of alcoholic beverages in:

1) student residence rooms

2) student apartments and patios

3) dorm social rooms with the consent of the dorm residents

4) Rathskeller, where the purchase and/or consumption is limited to beer for those 18 years or older

College regulations prohibit consumption of alcoholic beverages in:

1) hallways

2) parking lots

3) streets

4) other public areas

Any special permission for exceptions must be obtained from the dean of students.

B. Hard Drugs (narcotics)

Because the illegal use of drugs so frequently harms the user physically and mentally, interferes with the user's ability to carry on her academic and social life, or impinges upon the social and academic rights of others, Hollins College strongly disapproves of both the illegal use and distribution of drugs. The college will respond to the issue in three ways:

1) education for the entire college community about drug use and its consequences;

2) counseling for those who use drugs; and,

3) disciplinary action up to and including separation from the college for anyone who illegally distributes drugs or whose drug

related behavior infringes upon the rights of others.

Allegation of drug misuse will be considered by the administration through the dean of the college.

The Law. These are the most recent rulings made available through the Office of the Commonwealth's Attorney.

"It shall be unlawful for any person to manufacture or produce any drug, or possess, . . . sell, . . . or otherwise dispose of any controlled drug."

Five schedules of drugs are differentiated:

#1 High potential for abuse, no accepted medical use. Includes derivative of opium, heroin, LSD, mescaline, hashish, marijuana

#2 High potential for abuse, currently accepted medical use for small circulation, with severe restrictions. Abuse may lead to severe psychic or physical dependence. Includes opium, coca leaves, opiates, methadone (synthetic heroin)

#3 Potential for abuse less than #1, #2. Approved medical use with prescription. Moderate or low physical dependence, high psychological dependency. Stimulating effect on nervous system. Includes barbituates and amphetamines

#4 Any medically supervised drug containing a stimulant or depressant which is abused. Includes certain cough syrups, pharmaceutical preparations with partial amounts of #3 schedule drugs

#5 Containing limited, minimal amount of narcotic (which might be abused) which is of valuable medical use. Includes paregoric and nose drops

Penalties

1) Any possession with intent to manufacture, sell, give, or distribute #1, #2, or #3: 1st offense: not less than one, nor more than 40 years, \$25,000 or less fine, or both. 2nd

information: general

offense: not less than 10, not more than life, or a \$50,000 fine, or both. A conviction is based solely upon the quantity of drugs possessed (on assumption that with a certain amount there is an intent to distribute), or on the act of distribution itself.

2) Any possession of #1 or #2 (other than marijuana) without intention to manufacture, sell, give, or distribute: Offense: not less than one or more than 10 years, or 12 months and \$1000.

3) Any possession of #4 or #5 drugs: 1st offense: treated as a misdemeanor, with a punishment of 12 months and fines up to \$1000.

4) Any possession of marijuana or schedule #3 drugs without a prescription sale (no quantity specified) is treated as a misdemeanor. Twelve months maximum sentence and \$1000 fine.

It is also a misdemeanor (12 months and \$1000) for any person to possess or distribute controlled paraphernalia, which means a hypodermic syringe, needle, or other instrument adapted for purposes of illegally administering any controlled drug or gelatin capsule, glassine envelopes or any other container suitable for the packaging of individual quantities of controlled drugs in sufficient quantity to and under circumstances which reasonably indicate an intention to use any such items for the illegal manufacture, distribution, or dispensing of any such controlled drug.

Distribution of #1, #2, #3 drugs by anyone of at least 18 years of age to anyone under 18 years of age who is least three years his junior: 10 to 50 years and fines not more than \$50,000.

Note: Under Virginia law, with one year sentences, one can be placed on probation after serving four months. More than a one year sentence equals a felony (serve time in a penitentiary); 12 months equals a misdemeanor (serve time on a state farm).

Emergency Alarm System

Emergency alarm buttons are installed on designated posts along the walkway between the Infirmary

and the Hollins College Apartments. They are also located on the drive across from the tennis courts between Tinker entrance and Siberia parking lot, as well as in the lot itself. Please be aware these alarm buttons are for EMERGENCIES ONLY, and are not for play. They are for your safety.

Fire/Fire Extinguishers

The fire marshal irregularly holds fire drills in which everyone participates. Fire regulations are posted in each residence hall. Any fire during the day should be reported to the switchboard operator (dial "0") and to your head resident. At night, notify Security (dial 6419) and your head resident.

The college furnishes each dormitory, house, and apartment with workable, up-to-date fire extinguishers. We hope they will never have to be used. However, should they be needed and have been removed from their position as a prank, residents are in trouble. Activating a fire extinguisher when there is no fire results in a penalty fine of \$50 plus damages.

Some fire safety pointers to remember are:

- 1) fire extinguishers are to be used as a means of fighting fire only
- 2) fire drills are to be followed and carried out as if they are actual life situations
- 3) each student is responsible for her own and others' safety by following these reminders:
 - a) no smoking in bed
 - b) use regulation ashtrays
 - c) do not overload electrical units
 - d) do not clutter your room over vacations with items that might combust such as stacks of papers on a radiator
 - e) make sure all flammable articles are away from lamps and other hot items

Gasoline stored in any type of container other than your automobile gas tank, may not be kept in any dormitory, house, or apartment, or on college property.

information: general

Firearms/Fireworks

Possession of firearms or use of firearms of any kind, explosives, ammunition, or fireworks is strictly prohibited, and may not be kept in any dormitory, house, or apartment, or on college property.

Funds

A. Academic

The Janet MacDonald Fund, established in honor of the late professor of history, is a fund the income of which is used for student independent study. At present the income is approximately \$250 annually. The fund is available to students who need financing for research projects. The independent project may, but need not be, associated with the short term. It should be of high academic merit. Apply to the Faculty Research-Travel Committee early in the fall for consideration.

The Student Research Fund has approximately \$1000 per year to support faculty-sponsored student research projects. Application forms are available from the Awards Committee, and decisions are made each May.

B. SGA.

The Student Government Association administers funds indicated on the 1977-78 SGA Budget.

The Foreign Student Emergency Fund is limited for the use of international students. For information concerning application contact Angelina Au.

Short Term Scholarships are awarded to students on the basis of need and creativity so they can participate fully in the short term of their choice, either on or off campus. To apply for assistance, a student must submit a written proposal about her program, including a detailed summary of her project, her purpose, and an itemized budget. Application must be made by October 15, 1977 to the chairman of the Student Scholarship Committee.

C. Freya

Freya has a Student Relief Fund. This fund is designed to take care of emergencies such as medical

problems, academic needs, and emergency transportation. The written request should state the amount needed, how the recipient intends to pay back the loan, name, college residence, and telephone extension. It is helpful if a purpose is stated, but not compulsory. After written, seal in an envelope addressed to Freya and leave with Dean Willey, Ms. Ferguson, Mr. Holland, or the Chaplain for delivery to the chairman of Freya. A response is directed from Freya to the student requesting the loan, not from one of the above "delivery persons."

Identification Cards

Every member of the college community is required to identify himself/herself and to show his/her Hollins College identification card at the request of any member of the community. The I.D. card will be issued every fall, at no charge. The I.D. must be displayed to check out library books and to cash checks in the Bookshop. If you lose your card, a duplicate for \$5 may be obtained once a month on an announced date from the office of the dean of students.

Law Enforcement

Although the enforcement of the law of the Commonwealth of Virginia is not within the educational function of the college, no one should delude herself that the campus is a sanctuary from law enforcement agents. All members of the college community are subject to state and federal laws that regulate our lifestyle. Law enforcement agents have jurisdiction on campus, and when possessing proper documents, may legally make arrests or search any room or building without notice to college officials. Moreover, the college cannot intervene to protect an accused person from the consequences of arrest or conviction, on or off campus.

Leaves of Absence

Students who wish to be away from the college

for personal reasons, or to attend another college or university not on the Hollins Exchange Program, may request to take a leave of absence for a semester or a year. These requests are made to the associate dean for student academic affairs.

A student may take an emergency leave for a limited period of time, up to a month, in the case of serious illness or death in the family. In such cases, she should contact the associate dean for student academic affairs or the dean of students. Academic work missed during the time away may be made up upon return to the college.

In case a medical leave of absence is recommended by the college physician or psychiatrist or by the student's own physician, a full report from the physicians who treated the student must be sent to the college physician prior to the student's return to college. In addition, a personal interview may be required before return is considered.

If a mandatory medical leave is recommended by the college physician or psychiatrist, a student or her parents may petition the administration for a hearing through the dean of the college who will refer the case to the doctors and deans committee. It is necessary, in this case, for the student or her parents to give written consent to the college physician that the medical problem leading to the leave may be discussed.

A student who does not return from a leave of absence and who does not request an extension of her leave is considered to have withdrawn from the college.

Liability

The college does not assume responsibility for the loss of personal property of residents due to theft, fire, or other misfortunes. Students are advised to maintain insurance for their personal possessions.

Parties

Getting together with friends is an important part of life at Hollins and "partying" has become a concern of many people and groups of people - those who party and those who don't, the faculty, the custodians and maids, the administration, the ABC inspector, the admission office, the attrition committee, prospective students, parents, alumnae, and the neighbors around us. The following party policies are in effect to help meet the concerns of the various groups:

1) Students who have parties with over 15 participants in areas of campus not connected to student residences (parking lots, grounds, streets, Rathskeller, dining room, etc.) must register their parties with the director of extracurricular activities, as well as complete a Campus Life Party Agreement.

2) Students who have parties with over 15 participants in dorms, houses, or apartments must complete a Campus Life Party Agreement with their house president.

3) Any party that includes non-Hollins students and consists of at least 100 persons must have one security officer for every 100 participants.

4) No parties may be scheduled in the dorms, houses, or apartments during exam week which is inclusive of reading days.

5) No large parties (over 50) which include outside guests, music and/or alcoholic beverages may be held on campus Sunday night through Thursday night.

6) No beer kegs are allowed in student residences.

7) No large party (over 50) which includes outside guests may include the dispensing of free alcoholic beverages.

Roanoke County in which Hollins College is located, has a noise ordinance which says it is unlawful for anyone to operate or control any mechanical device, or any instrument, or to create any noise which is disturbing to anyone whether the creation of such is on public or private property.

information: general

Pets

Neither resident students nor day students may bring pets to campus at any time. Any student having a pet in violation of this regulation will be fined an initial \$15 and \$5 every day until the animal leaves campus.

Exception: resident students may keep turtles or goldfish in college housing.

Political Activity

Hollins College recognizes and cherishes the right of dissent by individual members of the community as one of the fundamental democratic freedoms. In exercising his or her right to protest, the individual member of the Hollins community must always bear in mind his or her special responsibility to the institution:

1) For faculty members, these obligations are set forth in the 1951 statement on Academic Freedom issued by the American Association of University Professors, and are adhered to by this college.

2) Students enjoy equal rights as citizens, and therefore equal obligations to make it clear that they speak for themselves and not for the institution; and to speak and act responsibly at all times.

Freedom from disorder is essential to the right of dissent. Hollins College welcomes peaceful and orderly protest, but it will not tolerate interference with the rights of others, obstruction of normal activities, threats of coercion, violence, or destruction of property.

Normal academic schedules will not be suspended except for reasonable cause as determined by the president, or his designated representative, after consultation with members of the Hollins community.

Sunbathing

Students may sunbathe on the hill between the faculty houses and Tinker Dorm, dubbed the "Tinker Beach." Sunbathing on fire escapes and roofs is prohibited and in violation of building codes.

Telephones/Telephone Misuse

Each residence is equipped with the college centrex system. Dial "8" to get an outside line. You cannot get an operator or make a direct-dial call on these telephones; use the pay phones in each residence hall for long distance calls. Private telephones are available. Application forms may be obtained from the switchboard.

Collect calls cannot be accepted on college centrex phones or on other campus telephones.

In Virginia, the law states that no person shall attempt to defraud or to defraud the telephone company of its lawful charges. New equipment and procedures enable the telephone company to detect and investigate fraudulent calls. The penalty for charging phone calls to a fraudulent credit card number or to a number you are not authorized to use can result in a permanent criminal record if convicted, heavy fines (up to \$1000) or a jail sentence (up to 10 years), or both, payment of all court costs, and restitution for the total cost of the fraud.

If you should receive an annoying or anonymous call:

- 1) Don't talk, just hang up. By talking, you give the caller the audience they want.
- 2) Report the call to the dean of students or to her assistant.

Transportation (means of)

A. Bikes

There is no charge for registering your bike on campus and it is important for you to do so as past experience has proven that registered bikes are easier to locate when they have been misplaced. Registration is done by security.

The college supplies bike racks in central locations; you must supply your own lock system and we urge you to use it when not in use.

Apartment residents are urged to keep bikes on the patios when not in use.

During vacations, it is wise to place your bike in your locked room.

information: general

B. College Cars

College cars are available for students with a legitimate need. Contact Mrs. Dungan in the treasurer's office for arrangements to rent one. Keys are picked up and returned to the switchboard but only after rental has been approved.

C. Private Cars

All cars must be registered with security. Registration depends on proof of adequate insurance and liability. The fees are \$25 for the year for resident students; \$15 for the year for graduate and undergraduate day students; \$5 for short term only; and 50¢ for overnight. Registration takes place Monday thru Friday from 4:00-6:00 p.m. in the security office in the post office building.

All students other than dean's list juniors, seniors, day students, and graduate students must leave their cars parked in Siberia from midnight Sunday until 5:00 p.m. Friday. During these specified weekend hours, students are allowed to park elsewhere on campus. Cars driven by students living in the apartment complex must remain parked at the apartments from 7:30 a.m. until 5:00 p.m. on weekdays. Students are not permitted to park:

- 1) in spaces designated for college vehicles
- 2) in reserved spaces
- 3) on grassy or seeded areas
- 4) on sidewalks
- 5) in the art annex parking lot

All cars are to remain off front quad unless they are being loaded or unloaded at the beginning and end of the year.

Fines for speeding, reckless driving, and any other offense not listed above are issued at the discretion of the college security police. Fines may be appealed to the chief of security within 48 hours of issue, or no later than the deadline indicated on the ticket. Fines may be paid in the traf-o-teria box posted outside the post office.

The fine schedule is:

<u>Parking Violation</u>		<u>Illegal Car</u>	
1st offense	\$ 2.00	1st offense	\$ 5.00
2nd offense	4.00	2nd offense	10.00
3rd offense	6.00	3rd offense	20.00 +
4th offense	8.00	any additional towing	
5th offense	10.00	or storage charges	

The college assumes no responsibility for either personal or property damage by drivers.

D. Driving

Virginia law enforcement officers are strict about speed limits, including school zones. Should you receive a driving citation to appear in court, it is important that you appear as requested by the summons. Otherwise, you can expect an officer to come to campus with a warrant for your arrest. The national speed limit of a maximum of 55 m.p.h. applies in Virginia.

E. Hitchhiking

The college discourages hitchhiking. It is illegal to hitchhike on any interstate highway except from the access ramp. While it is not illegal to hitchhike on state roads, it is dangerous and discouraged.

F. Public Transportation

Amtrak services Roanoke. For current schedules and fare, call 343-5340.

Roanoke is served by Greyhound and Trailways Bus Lines. The student activities office has schedules but the most up-to-date information may be obtained by telephoning the Roanoke terminals. Greyhound, 345-7345; Trailways, 342-6761.

Piedmont Airlines (366-0381) schedules are located on a table opposite the treasurer's office and in the student activities office. Piedmont serves Hollins students as well as W & L, V.P.I., and V.M.I. and the entire Roanoke valley, thus you should make reservations early.

Airport Limousine Service, 345-7710; Yellow Cab Company, 345-7711.

information: general

The Green Bench situated on the lawn in front of the infirmary is the place to go if you need a ride. Have a seat and if someone comes along going your way, you might find yourself a ride. Please don't go with anyone but the Hollins community is happy to help...and safe.

Withdrawal

Students who plan to withdraw from the college should notify the registrar, the associate dean for student academic affairs, or the dean of students.

A student who decides to withdraw from the college is expected to submit a written statement from her parents or guardians. Students whose registration fee (\$250) is not paid by the due date of April 1st, and who have not requested an extension are considered withdrawn. In such cases, written notification from parents or guardians is not required. Students who pay the registration fee after the due date will be reinstated if space permits.

In cases of withdrawal for health reasons, a full report from the physicians who treated the student must be sent to the college and a personal interview may be required before an application for re-admission is considered.



STUDENT SERVICES



Bookshop

Ellen S. Pillow, manager;
Moody Center lower level; ext.
6661; Mon-Fri, 8:30-4:00

The Bookshop has almost everything you need or want at Hollins. You can get text books, magazines, fun books, art books, coloring books, art supplies, records, tapes, t-shirts, rainy day wear, mugs, gifts and wrappings, photographic supplies, toothpaste, shampoo, and more.

If the Bookshop does not have the book you want, a special order will be placed by the staff. The Bookshop cashes checks up to \$25 with a Hollins College I.D.



Buildings and Grounds Offices

William W. Traylor, superintendent of buildings and grounds; Administration lower level; ext. 6344; Mon-Fri, 8:30-4:30

Mr. Traylor oversees the maintenance and the upkeep of all campus buildings and grounds. He is also our fire chief, the man responsible for seeing that all fire prevention regulations are distributed, known, and upheld.

Roy B. Obenchain, assistant superintendent of buildings and grounds; Administration lower level; ext. 6471; Mon-Fri, 8:30-4:30

See Mr. Obenchain for any type of technical assistance such as sound equipment, movie projectors, outdoor lighting, and sound for special events. Contact him if you have any serious building problem but in case of emergency and when his office is closed, contact security.

Mary Jo Whitman, supervisor of buildings, Bote-tourt lower level (next to post office); ext. 6504; Mon-Fri, 9:00-4:00

See Mrs. Whitman to register for room and dorm keys, to pick up desk lamp light bulbs, arrange storage, shipping, cots for guests, refrigerator rental, and general housekeeping assistance. Mrs. Whitman or her assistants, Virgil Bowers or Mattie Craighead

are helpful when requesting maid or custodial service.



Mr. Traylor



Mr. Obenchain



Mrs. Whitman

Career Counseling Center

Peggy-Ann Neumann, director; Administration top floor; ext. 6364; Mon-Fri 8:30-4:30

Come to this office to browse through a library on career information, graduate and professional school catalogs, career/life planning workbooks, guides for writing resumes, and interview tips, both in written form and cassette tapes. Tapes are also available of alumnae and business and professional people who have given talks on campus about their careers. Over 500 Alumnae Career Case History forms show what recent alumnae have done since graduation and how they can help you. The job bulletin board contains summer, full- and part-time job openings, internships and fellowships available. In this office sign up for assertiveness training, career/life planning workshops, and interviews with recruiters from business, industry, government, graduate and professional schools. Credentials files are compiled and sent out from this office.



Extracurricular Events

Susan B. Emmons, director; Moody Center top level; ext. 6382; Mon-Fri 9:00-4:00

If you want to schedule an event, come to this office and check the book for available time and space. It is important to do this before issuing an invitation to a speaker or performer. Persons proposing events are responsible for making application in person; scheduling requests should not be made by telephone. These events appear on Hollins Today. From this office comes the Announcement Sheet twice weekly, on Tuesday and Friday; the deadline for submitting being the previous day at 2 p.m. General announcements, current and future events go on this sheet which is distributed to departments, administrative offices, and is posted on the announcement board in the Post Office, and on the kiosk in the Moody Center foyer.

Any party scheduled outside the residence hall must be registered with the director of extracurricular activities.



Financial Aid

Sue Ross, director; Administration top level; ext. 6332; Mon-Fri 8:30-4:30

The director of financial aid supervises all financial aid, including grants, loans, and on-campus jobs. Aid recipients are given a job as part of their financial assistance, and they must receive preference in job assignments. Other students

who wish to apply for a campus job should see Mrs. Ross, and their applications will be considered when work-study students have received their assignments. This office is the place to go for any information, requests, or problems concerning financial aid.

Food Services

William Wrobel, director;
Moody Center; ext. 6662

As director of food services, Mr. Wrobel supervises all dining rooms, the game room, and Rathskeller.

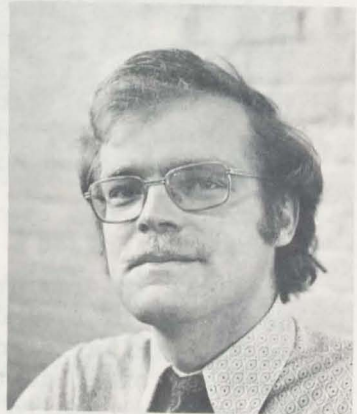
All guest meals in the dining room must be signed or paid for upon entering. No utensils of any kind may be removed from the dining room without permission from Mr. Wrobel or his assistant, Mr. Munger. After registering in the office of the director of extracurricular events, details for banquets/parties may be confirmed with Mr. Wrobel.

If you are going to miss a meal, you may order a box lunch to be collected at breakfast. Place your order two days in advance.

Dining Room Hours

Mon-Fri	7:15-9:00 a.m.	breakfast
	9:00-9:15 a.m.	continental
	11:00-1:15 p.m.	lunch
	4:30-6:30 p.m.	dinner
Sat-Sun	9:00-1:00 p.m.	brunch
	4:30-6:30 p.m.	dinner

The private dining rooms feature partitions which can be arranged as needs dictate. During breakfast and lunch, two-thirds of the room will be reserved for faculty and their guests. Non-faculty may reserve the remaining portion for breakfast, luncheon, or dinner meetings. During the evening, the entire room may be reserved. Reservations made with the director of extra



curricular activities.

The Game Room is located on the lower level of Moody adjacent to the Rathskeller. Here you may play air hockey, pinball, computer tennis, pool, table tennis and cards. Hours: 8 a.m.-11:30 p.m. daily.

Rathskeller is where you go informally to have snacks, cokes, or beer. All guests must be accompanied by a member of the Hollins community at all times, and high school students must be accompanied on a one-to-one basis. Twice a month campus groups or organizations may reserve the Rathskeller for private parties.

Mrs. Munger serves super dietary delights in the Rathskeller, and hours of service are:

Mon-Fri	10:30 a.m.-11:00 p.m.
Sat	11:00 a.m.-11:00 p.m.
Sun	closed

Virginia ABC law prohibits the carrying of alcoholic beverages in the Moody Center. Open beer purchased in Rathskeller cannot be taken out of the Rathskeller into any other part of the building. Persons who want to serve alcoholic beverages in any other Moody location must obtain a \$15 banquet license. Contact Mr. Wrobel to make application for a license; ten days notice required.

All food service areas in the Moody Center are enjoyed by all members of the Hollins community and their guests. It is appreciated if shoes are worn and curlers and other bathroom hardware is left behind in the residence hall during meals. Illmannered behavior is not permitted.

Housing

Mary Jo Ferguson, assistant to the dean of students; Moody top level; ext. 6407; Mon-Fri 9:00-4:30

Jo Ferguson will help with problems concerning rooming, including changing rooms, dorms, and/or roommates. See section on housing, beginning on page 50.



Health Services, Infirmary

Dr. Mary Louise Stephens, college physician; ext. 6444



The Health Service Center occupies the building located just within the entrance to campus from route 11. The facilities are well equipped to care for outpatients as well as those who require bed care. The center is staffed by registered nurses and a general practitioner. Any student with a health problem should consult with the medical staff. A close association is maintained with dental and medical facilities in the Roanoke Valley. This makes it possible for referrals to be made to specialized services should these be required.

Because there is only one nurse on duty in the late evening hours, the health center is kept locked. After 8 p.m. you must notify your head resident if you become ill and she will make necessary arrangements to get you to the infirmary.

Open-door hours are:

Mon-Fri	8:00 a.m.-8:00 p.m.
Sat	9:00 a.m.-5:00 p.m.
Sun	10:00 a.m.-2:00 p.m. and 6:00 p.m.-8:00 p.m.

With the exception of holiday vacations a nurse is on duty throughout the day and night from the time school opens in September until it closes in May.

As a health protection measure, students who are ill may not remain in student residences. Students who refuse admission to the infirmary, when the college physician deems it necessary, will be released to their parents, guardians, or a local hospital.

When bed care is necessary, the first two days in the infirmary are without charge. Thereafter a

a \$10 per day charge is made.

Parents should feel free to consult with the physician, by mail or by phone, whenever there is concern about a student's illness. Parents are notified of a student's illness, with the student's knowledge, if the illness is serious or if it is necessary to keep the student in the infirmary more than 48 hours.

Health Services, Counseling

All counseling services are available without charge. Confidentiality is a professional duty; information you give is passed on only at your request or with your approval, or in the rare case of clear danger to yourself or others.

Often you may select a particular counselor because of his/her special training, while at other times you may just choose someone with whom you feel comfortable. A counselor may refer you to another person who, in her/his opinion, can deal more readily with a special concern.

At Hollins College, you will find doors open when you want or need help.

College Psychiatrist

Dr. Evelyn Wade,
Chapel; ext. 6665; Tues
11:00 a.m.-3:00 p.m.

Dr. Wade is available in her office on Tuesdays and you may sign anonymously for free consultations by marking your initials or some other identifiable logo on the sign-up sheet on her door just inside the parking lot door to the chapel.



If you have difficulty locating Dr. Wade's office, see Mrs. Aker in the Chaplain's area for guidance.

Psychological Counseling

Mr. Charles H. Holland;
clinical psychologist; Pleasants 400 (top floor); ext. 6539

Mr. Holland is experienced in helping students deal with a variety of problems: parental and peer relationships, sexual behavior, depression, drug use, and general personality difficulties. Both individual and group psychotherapy are available, as is emergency intervention. Mr. Holland is usually available during the day and at night either at his office in Pleasants or his home, 7129 LaMarre Drive, across the street from the college. His home phone is 362-3155.



Planned Parenthood (342-6741) does a top notch job with problem pregnancy counseling and referral service, and has up-to-date information concerning the law and abortion services in Virginia.

Rapeline (366-6030) is a volunteer service affiliated with TRUST, offering counseling service to rape victims.

Trust, the Roanoke Valley Trouble Center, Inc. was established by Hollins faculty and students. TRUST provides 24-hour phone and walk-in services in four areas: referral to other agencies and professionals; dissemination of factual information on drugs and local resources on problem pregnancy; crisis intervention for drug emergencies and suicides; and lay counseling. The center is located at 3515 Williamson Road (563-0311).

Laundry Facilities

June S. Lovern, supervisor of the laundromat; located behind West dormitory; ext. 6459

Coin machines for washing and drying clothes are found here, as well as ironing equipment. It is also the place to take items to be dry cleaned. Lost and Found is located here. See Mrs. Lovern to obtain guest linens. Hours:

laundry, cleaning	Mon-Fri	8:30-4:30
package receiving	Mon-Fri	8:30-4:30
laundromat	daily	8:30-10:00

Libraries

Fishburn Library

Richard Kirkwood, librarian; ext. 6591 or 6592; Mon-Thur 8:00 a.m.-11:00 p.m.; Fri 8:00 a.m.-10:00 p.m.; Sat 8:30 a.m.-6:00 p.m.; Sun 10:00 a.m.-11:00 p.m. During school breaks, the library does not open on weekends and in evenings; daily hours are 8:30 a.m.-5:00 p.m.



Students may be required to present identification cards when checking books from the library. Most books are loaned for the entire semester and should be returned on the last day of classes in December, January, and May. Any book in circulation may be recalled upon demonstration of need by another borrower. Taking books or other property without checking them out of the library will be regarded as stealing (see Honor Court). There is a 5¢ per day fine for books not returned on time. Reference books, unbound periodicals, college catalogs, records, and films are to be used in the library.

Certain reserved books for specific classes are kept behind the circulation desk and must be requested. Such books are taken out for two-hour periods during the day, but may be checked out over-

night after 9:30 p.m. A fine of 50¢ per hour is imposed for reserved books not returned by one hour after opening hour the following day.

In addition to books and journals, the library has collections of recorded music, plays, poetry readings, cassette players, recorders, a slide projector, a portable phonograph, and 8 and 16 mm film projectors. The equipment is intended primarily for classroom or curriculum-related use, but may, with special permission, be borrowed for other purposes.

The library's McVitty Room is worth a visit. The walls are lined with handsome editions of standard works as well as first and autographed editions of many well-known and some obscure authors. The browser can open volumes at random and share in Harry Truman's greetings to the college, delight in the illustrations of Thomas Hart Benton, Kate Greenaway, Arthur Rackham, or Howard Pyle, or marvel at the scholarly productivity of the Hollins faculty.

Shirley Henn is the reference librarian and will be glad to help you locate materials and obtain books through the interlibrary loan system from other libraries.

All obligations to Fishburn Library by students must be met before grades will be released or any credits transferred.

Other Campus Libraries

Art Slide Library is located in the Art Annex behind the Little Theatre. Art slides may be viewed and studied here.

The Music Listening Library, located in Presser, is filled with records, music, and books, all for the use and pleasure of students. They may not be removed from the library.

The Science Libraries--Biology, Chemistry, Physics, and Astronomy Libraries are located in Dana Science Building on the second floor. They are open night and day and are good places to study even if you don't take courses in Dana.

Mailing Services

Mrs. Mervin Lee, supervisor of mailing services; Main lower level; ext. 6420; Mon-Fri 8:30-4:30

Telephone books for almost all major cities in the United States are found here.

Post Office

Botetourt lower level; ext. 6509; Mon-Fri 9:00 a.m.-3:00 p.m.; Sat 10:00 a.m.-noon; Sun closed

Rental fee for a post office box for the academic year is \$3.75, non-refundable. Before you leave campus for the summer holiday, give the postman a summer forwarding address. If you plan to be off-campus for the short term, he will forward your mail then as well, if you leave an address.

Physical Education Facilities

The instructional program has first priority in Tayloe Gymnasium. Undergraduate students, graduate students, faculty, and faculty dependents may use the facilities on a scheduled basis:

<u>Gym</u>	Wed	8:00-10:00 p.m.
	Fri	3:00-6:00 p.m.
	Sat-Sun	1:00-2:00 p.m.
<u>Pool</u>	Tues-Wed	6:00-7:00 p.m.
	Sat-Sun	1:00-2:00 p.m.
	Tues-Thur	noon-1:00 p.m.

The tennis courts are reserved for the instructional programs Monday through Thursday from 9:00 a.m. until 5:30 p.m. A student assistant will be on duty at the courts from 5:30 until dark, Monday through Thursday. Students are requested to limit their play to 1-1/2 hours if someone is waiting to play.

Anyone reported by a physical education staff member or a student assistant on duty for abusing the tennis courts will lose the privilege of using the courts. Tennis shoes only on the courts.

Playing fields are for the use of the physical education classes at Hollins. If you want to hit golf balls, please restrict your use of the teeing area to the section between the signs on the Moody

Center only. Use of the fields for any other activities requires securing permission at the physical education office in the gym.

The putting green should be used only for putting and chipping from the apron which is a six foot ring around the green. No pitching at the green is permitted.

Public Information

Terry Hopkins, director of public information; Main lower level; ext. 6452; Mon-Fri 8:30-4:30

The director of public information handles college news releases and feature stories for newspapers, magazines, community calendars, and radio and television stations throughout the valley and the nation. She also does hometown releases about student achievements such as dean's list. Assistance, including check-list forms, is available to help campus organizations set up comprehensive programs for public information.

Publications Office

Linda Lucas, director of publications; Main lower level; ext. 6451; Mon-Fri 8:30-4:30

The director of publications coordinates the production of college publications, including catalogs, the alumnae magazine, and admission and fund raising materials.

Secretarial Services

Florence Mychesky, coordinator; Administration lower level; ext. 6301; Mon-Fri 8:30-4:30

Come to this office to have papers xeroxed. First priority goes to faculty and administrators, however, Mrs. Mychesky is always helpful to students.

Security Police

Ralph L. Watts, security chief supervisor; Botetourt lower level; ext. 6419; 24-hour duty

The roll of the security police on the Hollins campus is a coat of many colors - crisis situation

student services

handler, father confessor, friend, ticket-giver, protector, but above all, helper.

Come to the security office to register all cars and bikes (4:00-6:00 p.m.).

Most important: contact security in case of emergency: Fire, accident, intruders.



Student Activities Office

Moody Center top level; ext. 6405; Mon-Fri
9:00-4:30

Come to the Student Activities Office to find out what's happening at other colleges in the area, at local theatres, civic centers; and what delicacies are offered at area restaurants. A current issue of the Roanoke Times is found here, as well as plane and bus schedules, travel brochures, motel guides, and road maps. Reservations for the male overnight guest quarters, Turner Hall, are made in the Student Activities Office.

Student Government Association Office

Susanne Methven, president of SGA; Moody Center top level; ext. 6410

Climb the stairs to Moody third for information, ideas, suggestions on SGA and its activities. Office hours will be posted, and the officers are eager to hear from you. Records of SGA, "purples," publicity materials, and various paraphenalia are here. Available for meetings is the SGA conference room adjacent to the office. Reservations for it should be made with the director of extracurricular activities.

Stop by and visit.

Switchboard

Botetourt lower level; main college number (703)
362-6000; daily during academic session 7:30 a.m.-
11:30 p.m.; daily during summer 8:00 a.m.-4:00 p.m.
(telephones answered by security when closed)

Come to the switchboard office to pick up special delivery letters, flowers, and applications for private telephones. Even though lost and found is located in the laundromat, it is a good idea to check here.

Treasurer's Office

Administration lower level; ext. 6343; Mon-Fri 8:30-4:30

Come to this office to check on financial matters, to sign up for the use of college cars, to locate a notary public, and to obtain permission to sell or circulate information about a product.

Mary B. Ragland,
manager of accounting
and budget control;
Treasurer's office,
Administration lower
level; ext. 6342; Mon-
Fri 8:30-4:30

See Mrs. Ragland
if you have questions
about your bill, to pay
bills, buy meal tickets,
and to check your account.



Tinker Day

ORGANIZATIONS & PUBLICATIONS



Orchesis

CAMPUS ORGANIZATIONS

Academic Marshals

The President, with recommendations from the SGA Coordinating Council, chooses academic marshals each year. This honorary position is awarded on the basis of academic achievement and character. They serve as ushers at convocation, commencement, Founder's Day, and other special events.

ADA

ADA is a group of crazy, fun-loving people elected from the student body and faculty of the college. Their activities include everything from advertising for the bloodmobile to cheering on the athletic field for the Green and the Gold. Pity the student who forgets that purple is their sacred color and that only members of ADA wear it on Tuesday! New members of ADA must be in the sophomore, junior, or senior class and must have a reputation for being an outstandingly funny person. New members are elected by a majority vote of the old members. The Queen of ADA is the elected head - and what a fool she is!

Queen, Brooke Morrow

Art Association

The Art Association works to stimulate and organize interest in art on campus. There are two categories of membership: members and fellows. All interested students are eligible to become members. Fellows are elected by the standing fellows on the basis of individual merit for contributions to the arts at Hollins: in time, effort, and originality. Sophomores, juniors, and seniors are eligible to become fellows.

Co-Directors, Ann Aptaker
and Cynthia Woodie

Athletic Association

The Athletic Association sponsors intramural and intercollegiate sports on campus. Since all students are members of AA, the activities are diverse. Hollins offers varsity competition in field hockey, tennis, basketball, golf, lacrosse, riding, fencing, swimming, and volleyball. Students also represent Hollins in state and regional tournaments. Contingent upon student interest, intramural volleyball, basketball, softball, and badminton are offered along with biking, hiking, and jogging. The Athletic Association Executive Board is composed of a president elected by the student body, a vice president, a secretary-treasurer, class representatives, team captains, and the president of the Monogram Club. Any student may try out for intercollegiate teams. Academic credit can be earned through participation on a varsity team.

The Monogram Club of the AA is an honorary club for students involved in varsity sports. Requirements for membership are participation in 3 varsity sports in one year, participation in 2 varsity sports for 2 years, participation in one varsity sport for 3 years. Candidates may have played on the first or second teams. Although the tennis team competes in the fall and in the spring, it counts as only one sport. In addition to fulfilling these requirements, a student must show evidence of good sportsmanship, quality of spirit, and dedication to the athletic program.

President of AA, Claire Ward

Campus Activities

Campus Activities organizes social and service activities throughout the school year. Some of the events include buying and selling students' room furnishings, planning Cotillion weekend, and co-sponsoring the Christmas Bazaar. This committee also provides a service through which parents may have birthday cakes delivered to their daughters. Campus Activities is composed of two elected representatives from each class and a chairman.

Chairman, Henley Bidgood

Chapel Choir

The Hollins College Chapel Choir, under the direction of James Leland is composed of about 45 members and is the principal choral organization at Hollins. The choir sings at Sunday evening services twice monthly and, in addition, gives several concerts on and off the campus.

Auditions for prospective new members are held at the beginning of each semester and the short term. The audition is simple and brief. The main requirements are suitable voice quality, pitch stability, and some ability to sight read music.

Attendance requirements are generally 3 one-hour rehearsals per week on Wednesday and Thursday evenings plus either Tuesday or Sunday evenings. Concerts and dress rehearsals are required attendance. Five unexcused cuts are allowed per semester.

Members of the choir are dedicated to making music. Our recipe involves dedication and hard work with a dash or two of fun sprinkled throughout the year. "Fun" constitutes parties for new members, the conductor's birthday, entertaining a male choir, Christmas caroling, and the spontaneous humor in rehearsals. We would like to encourage everyone to audition and we look forward to welcoming you as a new member.

President, Nancy Martin

Concerned Black Students

CBS is an open membership organization. One of its primary interests is to incorporate the life and culture of the black students with that of the Hollins community. Throughout the year, CBS sponsors black oriented programs in the community, and during the spring it sponsors a week of cultural activities that has something of interest for the entire community. Any Hollins student who desires to promote black culture in the community may be a member.

President, Artrice Brothers

Cinema Society

Cinema Society tries to provide something for everyone from the most casual entertainment-seeker to the most serious cinephile. Films come from countries all over the globe and span the spectrum from Bugs Bunny to Bergman. Frequently, the serious films are preceded by brief comments on the film's stars and/or its production. Films are shown on both week nights and weekends. A small admission price is charged for most films in order to help cover rental costs. However, individual membership (not transferable) may be purchased by the year or by the semester. For anyone planning to attend more than a very few films, a membership provides a substantial saving as it covers the admission price of all Cinema Society functions, both regularly scheduled films and special events. Films and membership are open to anyone, whether a member of the Hollins community or not. For complete information regarding the schedule of events and price of admission or membership, see fall announcements.

President, Fern Greenway

Delta Psi Beta

The central goal of Delta Psi Beta is to promote an academic and social atmosphere conducive to the study of science. All students who have taken or who are taking a course in biology, chemistry, or physics are welcomed and encouraged to be members. Fellows are second semester sophomores,

juniors, and seniors, and declared majors in the natural sciences. Of special note, there is a standing pre-med committee for those interested in a medical career.

Drama Association

The Hollins College Drama Association presents several plays and workshops each year, and encourages interest in all phases of theatrical endeavor. At present, the association has thirty members whose interests range from acting and directing to design and technical production work. In the past, drama association members have taken an active part in the presentation of many Orchesis productions. To become a member, a student must exhibit a substantial interest in the theatre.

Ye Merrie Masquers is an honorary drama organization. Membership is limited to invitation and is extended to students who are outstanding in at least one area of the theatre and who have shown a working knowledge of other areas of the theatre.

President, Michele Morin

Freya

"But in the discrepancy that falls between what one could be and what one is, there lies the great challenge. . ." is the motto of Freya, a group of students dedicated to the principle that concern for the community is a creative and vital force. As a symbol, Freya reflects and expresses the ideals of the college in three ways:

- as a mediary body between faculty, administrators, and students,
- as a group that tries to fill any gaps left by other organizations, and
- as a body responsive to the needs of the entire college.

Freya has been in existence at Hollins since 1903. The organization has changed over the years as much as Hollins itself has changed. Freya remains anonymous in order to achieve a collective

organizations

character and to avoid any possible association of the ideals of the group with any particular individual. The anonymity gives the group the freedom to function without the stigma of political, social, academic, or personal labels; it also allows the organization to utilize fully the individuality of each of its members.

General Speakers Fund

The General Speakers Fund is supported by donations from the SGA budget and the college. A joint committee composed of students, faculty, and administrators is in charge of the program which attempts to bring speakers to the community. In order for an organization to obtain money for speakers it must submit a written proposal to the committee. A representative of the club or organization may present the proposal to the committee. Guidelines for submitting proposals are:

- 1) All proposals for \$300 or more must be submitted by October 1, 1977.
- 2) After that date, proposals for under \$300 must be submitted by the last day of each month.
- 3) Monthly meetings will be held to discuss proposals. These meetings will be open to all. Final decisions will be made in a closed meeting.
- 4) It is important that tentative plans and information regarding the availability of the speaker be made prior to submitting the proposal to the committee.
- 5) Once money has been allotted for a speaker, it is the responsibility of the host club or organization to coordinate arrangements (publicity, housing, etc.).

Chairman, Sarah Reiners

Grapheon

Grapheon, the campus literary society, sets up programs of interest to the entire community. Each year, with the Department of English, it sponsors teas and readings. There are two categories

of membership: members and fellows. All interested students are eligible to become members. Fellows are elected by the standing fellows on the basis of individual merit for contributions to the literary life at Hollins: in time, originality, and effort. Second-term freshmen, sophomores, juniors, and seniors are eligible to become fellows.

Chairman, Betsey Kane

International Relations Association

The International Relations Association brings together students of diverse majors and backgrounds who have a common interest in human relations, political relations, and world affairs. Its main purpose is to create and achieve a better understanding of the United Nations and world affairs, and to acquaint students with the problems and methods of international relations. To achieve this goal, we participate in simulated exercises known as Model United Nations where members represent a foreign country as if they were real delegates from that country. In the past years, the organization has been known as the Hollins Model Security Council because its main activity is a model Security Council which takes place on the Hollins campus. The organization sends delegates representing such countries as Romania, Niger, Jordan, Greece, and Panama, to conferences at Vanderbilt, Georgetown University, the University of Pennsylvania, Princeton, and Harvard. Participation in HIRA activities can be tailored to fit individual needs and interests and can consist of helping to organize the conference, researching foreign policy, and participating as a delegate to the conferences.

President, Terri Hornish

Music Association

The Music Association has as its purpose the stimulation of musical interest at Hollins College. It supports all guest artist, faculty, and student concerts on campus, and the concert series in Roanoke. Traditionally, the association provides receptions

organizations

after guest and faculty recitals which enable students to meet the artists. Other planned activities for the year include exchange recitals with other schools, publicity, and arrangement of transportation to musical events in the Roanoke area, and occasional informal meetings of music faculty and students to discuss musical topics of interest.

The membership of the Music Association includes all music majors, choir members, and interested applied music students. Non-music students who show a special interest in the association are also welcome to join.

President, Melissa Lane

Hollypoofs

Hollypoofs is a freshman singing group composed of approximately 10 people. The members choose their own music, practice as often as they wish, and schedule their own performances. Traditionally, they are asked to sing Parents Weekend. New members are chosen by old members. The kind of group it turns out to be depends on the amount of time and energy devoted to it.

Orchesis

Orchesis brings dance and the life of movement to the Hollins community. Orchesis usually gives two major dance productions: each year and provides other opportunities for performances. Auditions are held at the beginning of each semester. Previous dance experience is good, but is by no means necessary. Apprentices are accepted on the basis of interest, talent, potential, and willingness to work.

President, Sherry Wood

Phi Beta Kappa

Phi Beta Kappa is a society for the recognition of intellectual capacities well employed, especially in the acquiring of an education in the liberal arts and sciences. Founded at the College of William and Mary on December 5, 1776, the society now boasts well over 100 chapters.

Each year, the Hollins College chapter, Iota of Virginia, elects to membership those students who have been outstanding in scholarly achievement. Several juniors in addition to members of the senior class are initiated annually in ceremonies in March and May.

Pi Delta Phi

Pi Delta Phi is an honorary society that recognizes achievement in the study of French literature and language. Founded at the University of California at Berkeley in 1906, the society's local chapter, Eta Lambda, has been active since 1971. It has a membership of 45 which includes members from the faculty and student body of Roanoke College, Virginia Western Community College, as well as Hollins. Each year in the spring, a banquet is held to induct those who are actively interested in the culture and civilization of France who have met the requirements for membership. A student must have taken at least five French courses, one of which must be in literature. She also needs to have a cumulative average of 2.8 and a 3.0 in French studies.

Pre-Law Society

The Pre-Law Society works to inform students of the opportunities in a legal career and in the preparation for law school. Meetings are held once a month with guest speakers.

Psi Chi

Psi Chi, an honorary society in psychology, has two major goals. It extends academic prestige to its initiates and provides a congenial climate for creative development in psychology. To be elected a member, a student does not have to be a psychology major, but must have a 3.5 average in this particular subject and a 3.4 cumulative average, and must exhibit an active interest in psychology.

Riding Club

Everyone who takes riding at Hollins College is automatically a member of the Riding Club. The club stresses horsemanship, sportsmanship, and the care of horses. It sponsors horse shows on campus in October and April. Members participate in inter-collegiate shows as well as outside shows, special clinics sponsored by the Riding Club, and fox hunting. Equestriennes or hopeful equestriennes may contact Mr. Burkholder at the stables for further information and/or

President, Anne Lindblad

Sigma Xi

Sigma Xi was formed by the faculty members of Division III under the auspices of the National Society of Sigma Xi. Senior majors in the natural sciences are elected as associate members of the honor society by the faculty. Selection is based on demonstrated academic excellence and research potential in the natural sciences. Sigma Xi sponsors guest speakers on campus, circulates letters in the sciences, holds monthly luncheon seminars, and encourages research efforts.

Think & Drink

Think & Drink is an organization formed in 1977 to create in the Hollins community an awareness of alcohol and alcohol abuse. It sponsors speakers, programs, and films on both negative and positive ways to use alcohol, and has a special shelf in Fishburn Library designated for books and pamphlets that may be helpful when learning more about alcohol. All members of the Hollins community are invited to join, and for further information, contact the office of the dean of students.

Trait D'Union

Trait d'Union seeks to stimulate interest in the French language and culture at Hollins. Lectures and films are shown depicting yearly activities.

Director, Patti Berman

PUBLICATIONS

Announcement Sheet

The announcement sheet is posted every Tuesday and Friday. The deadline for submitting an announcement is 2:00 p.m. on Monday and Thursday prior to publication. Announcements should be sent in writing, on a 3 X 5 card, to the Director of Extracurricular Events in the Moody Center. Tips: be brief, be accurate, and sign your name and telephone number to your announcement.

Cargoes

Cargoes is the student literary magazine, although it also publishes work by the faculty and graduate students. It is printed annually and attempts to bring the best creative work on campus to the attention of students here and at other colleges. Cargoes makes its debut at the annual literary festival.

Editors, Suzy Wasserberger
Michele Yount

Faculty and Staff Newsletter

The Newsletter is printed once a week on Thursday and distributed directly to faculty and staff offices and Student Government officers. Notices that are one page or less in length, directed to faculty or SGA will be run. All material should be taken to the office of the associate dean for student academic affairs by noon of publication day. Notices of more than one page can be distributed with the Newsletter provided the material has been duplicated by the author. Number needed: 225 copies.

Hollins Columns

Hollins Columns is a weekly student newspaper which publishes information about events of special interest to the Hollins community and focuses on outstanding individual contributions to campus life. Any student interested in news and feature writing,

publications

photography, business management, or graphic arts, is invited to join the staff.

Editors, Betsy Pick
Judy Sublett

Hollins Today

Hollins Today is the official Hollins College calendar. Distribution is made every Thursday to all areas of campus, dormitories as well as offices. It is also mailed from the Public Information Office to local newspapers and radio stations. The deadline for having an event appear on Today is 4:00 p.m. on Wednesday prior to Thursday's publication. All information must be submitted to the office of the director of extracurricular events.

Hollins Index

This is it! The student handbook - you're reading it. For future editions, submit information, in writing, to the office of the dean of students.

Student Editor, Carrie McNab

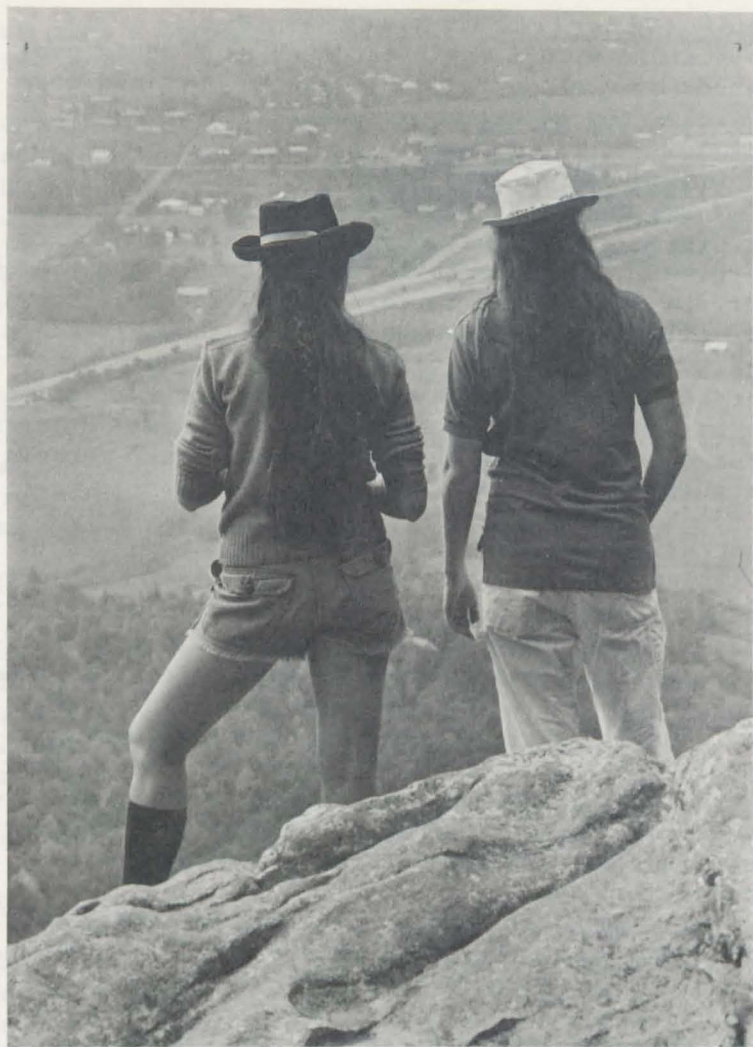
Spinster

The Spinster is the yearbook publication. Produced by a student staff, the book consists of a photographic history of the year and a student directory. It is distributed in the late spring.

Editor, Mary Boswell Watkins

Symposium

Symposium is a scholarly magazine composed of papers submitted by the undergraduate students. It is published yearly and edited by a student-faculty board.



E T C E T E R A . . . E T C E T E R A . .

et cetera...

Audio-Visual Equipment

Audio-visual equipment such as a movie projector or a slide projector may be obtained from the director of extracurricular activities.

Bloodmobile

The Red Cross Bloodmobile, fast becoming a tradition at Hollins, supports a major community service. The bloodmobile visits campus each semester, in October and March. Donors receive coverage for all their blood needs for both themselves and their families for a year, as well as an opportunity to replace blood used by a relative or friend in any part of the country. Donors under 18 years of age need special permission from their parents or guardians to participate as a donor.

Bulletin Boards

The main bulletin board in the post office is used for the Announcement Sheet and emergency notices only. Three other bulletin boards in the post office complex are specifically designated for rides wanted and offered to anywhere, items for sale, and student services available (typing, sewing, etc.); 3 X 5 cards only for these notices. Other boards are inside the post office lobby, just outside, and on the front porch of Main and Botetourt. These may be used for 12 X 24 (no larger please) poster displays.

The most informed people on campus will be those who check the round wooden kiosk in the Moody Center lobby which is used for small posters and other designated specifics such as Hollins Today and the Announcement Sheet.

Campus Mail Service

If you have mail to be delivered to students on campus, bring it to the Student Activities Office in the Moody Center before 3:00 p.m., Monday through Friday (no delivery Saturday or Sunday). All campus mail must be clearly addressed with the recipient's name, dormitory, and room number. If

you plan a large mailing, please be courteous and give several days warning to the carrier.

Prior to the Christmas holiday, the last campus mail delivery will be the last day of classes before examinations begin. The final delivery for the academic year will be the last day of classes before finals. We suggest you use meter mail for all campus delivery to students after these dates; it assures safe delivery.

Clothing

Appropriate attire is basically obvious. For example, bathrobes and hair curlers, along with bare feet, are not appropriate in the dining room; and neither is a bikini considered appropriate for front quad lounging or for visits to the library, any of the offices, or a session with a professor.

Duplicating Machines

Copying machines (xerox, IBM copier II, ditto) are located in the secretarial services office in the Administration building, lower level. There is a fee for copies received. Stencils and paper for duplicating can be purchased in secretarial services.

Located in the basement of the library are two photocopy machines, coin operated.

Lost and Found

The lost and found center is located in the laundromat. If you lose or find an item, please go there first. If it is after hours and there is no one on duty, go to the switchboard and check with the operator.

Married Students

Students who marry while in school should inform the registrar so she may send out a "directory change" listing new name and address.

Notary Public

Notary publics are located in the financial aid and treasurer's offices in the administration building.

et cetera...

Roanoke is not as small as you may think. If none of this sounds fun, you're bound to be able to find some abbreviated form of your own style of entertainment nearby. The student activities office in the Moody Center has brochures and up-to-date info on leisure looking and dining out as well as a huge map of Roanoke to help you locate your destination. Fun is what you make it!

LEISURE LOOKING

Art Galleries are numerous in Roanoke, as well as in nearby Salem and Fincastle: Cherry Hill (the Roanoke Fine Arts Center), White House Galleries, Yeatts Gallery, Jean Moore's, The Dorsey Gallery, Peter Wreden's Shop, Olde England Framing.

Barter Theatre in Abingdon is unique. You can still barter a suckling pig (if you can locate one) for your theatre ticket. The late Robert Porterfield, its founder, was a missionary in both classical and contemporary drama in the rural south. Performances from April until October.

The Blue Ridge Parkway is 500 miles of magnificent non-commercialized roadway which links the Shenandoah National Park and the Great Smoky Mountains National Park by following the crest of the Blue Ridge Mountains through Virginia. Camping and lodging facilities are available on the parkway, as well as excellent restaurants and interesting craft shops.

The Booker T. Washington Shrine in nearby Franklin County, is the home of one of America's greatest educators. The farm where he was born is restored and open to the public as a museum.

Carvin's Cove is only ten minutes away from campus and it offers a scenic contrast to Williamson Road. Boats may be rented, tents pitched, and picnics enjoyed; but no swimming as the Cove furnishes drinking water.

Dixie Caverns is located by following I-81 toward Salem until you come to the Dixie Caverns exit. See the devil's swimming pool and other natural wonders. Campgrounds and picnic areas are here.

The Farmer's Market, off Jefferson Street in downtown Roanoke, is the nicest thing in town: a collage of fresh fruits, fresh vegetables, oysters, plants, flowers, homemade jams...colorful and yummy!

Fincastle is full of history. Only a 20 minute drive down U.S. 220 from Hollins, it is the original county seat of Botetourt County. Several years ago, the beautiful old courthouse designed by Thomas Jefferson burned. It has now been rebuilt according to Mr. Jefferson's plans and is open to visit. There are many lovely 18th century homes and churches, art and craft shops, and other interesting buildings.

The Flea Market on U.S. 220 towards Cloverdale is open on Saturdays and Sundays. It is a mass of musty furniture, dusty old clothes, and some antiques.

Mabry Mill, 60 miles south on the Blue Ridge Parkway, features old-time mountain industry. A water-powered mill and blacksmith shop are in operation, as is a restaurant that serves super breakfasts with apple butter and maple syrup made on the grounds. A good aftermath to a night's camping.

Mill Mountain, the mountain within the city and home of the huge star rising over the city of Roanoke, the wildflower garden, and the Children's Zoo. A lovely place to go for a view of the city and nearby mountains and to do a little quiet thinking.

et cetera...

Monticello is Thomas Jefferson's lovely and gracious home in Charlottesville. The recently restored Rotunda at the University of Virginia is another of his masterpieces. From the south portico of the Rotunda you may see the Lawn Rooms which are occupied by students as residences and the Poe Room which is open for view.

Natural Bridge near Lexington, is one of the "seven wonders of the world." There is a fine inn with marvelous food, as well as an outdoor ice-skating rink open during the season, at the Bridge.

The Roanoke Civic Center houses an exhibit hall, auditorium, and coliseum. Variety is the key: country and western stars, the Roanoke Symphony Orchestra, the Atlanta Symphony, ballets, a circus, Broadway productions, basketball games, hockey games, the Ice Capades...they all happen here.

The Roanoke-Salem Civic Center, located in Salem, offers a variety of entertainment and also serves meals in its dining room prior to some events. Jazz, rock, country and western concerts, rodeos, boat shows, antique and art show, and the Roanoke Valley Horse Show each summer, help create a full program for the Salem Civic Center.

Skating is not only possible nearby, it is a fact. The magnificent Homestead Hotel at Hot Springs has excellent facilities and man-made snow to help nature along. The Roanoke Ski Club welcomes new members.

DINING OUT

The Barn Dinner Theatre provides a full evening of entertainment. After sampling a large buffet, you can sit back and watch a play on the stage in the round. Reservations recommended.

The Butcher Block on U.S. 220 south of Roanoke (Franklin Road) specializes in great charcoal steaks.

Try the Fiji Island for excellent Chinese and Polynesian cuisine. It is just off U.S. 220 south of Roanoke. Atmosphere plus delicious delicacies.

G.D. Grafitti is Roanoke's new funspot! A '30's atmosphere you "can't refuse..." Do try it or you're liable to miss out on one of the best evenings of your Hollins life. It's great. At Tanglewood Mall.

Hotel Roanoke, the queen of the South and the finest hotel we know, is traditionally the home for parents when they come to visit. Dining in the Regency Room is an elegant experience. For a more informal evening, try the Windsor Room featuring good food and rock music. And, to make the night complete, drop by the Whistle Stop. Appropriate dress and reservations are required.

Le Gourmet in the Crossroads Mall specializes in French cuisine. An avocado filled with crabmeat or shrimp for an appetizer is delicious, and the dessert cart is filled with prize winners, especially black forest cake.

The Peaks of Otter, 30 miles north of Hollins on the Blue Ridge Parkway, has excellent buffets on Friday and Sunday. The drive equals the food and the view from the Peaks is magnificent.

The Red Lion restaurant and delicatessen advertizes an exclusive atmosphere, party platters, carry-out deli yummys, and banquet rooms. Great food and

et cetera

lots of fun. The Underground at the Lion is a special place for a fantastic night. On U. S. 220 south of Roanoke (Franklin Road).

The Roanoke Weinnie Stand, where dogs are put together faster than speeding bullets. In downtown Roanoke, near the market.

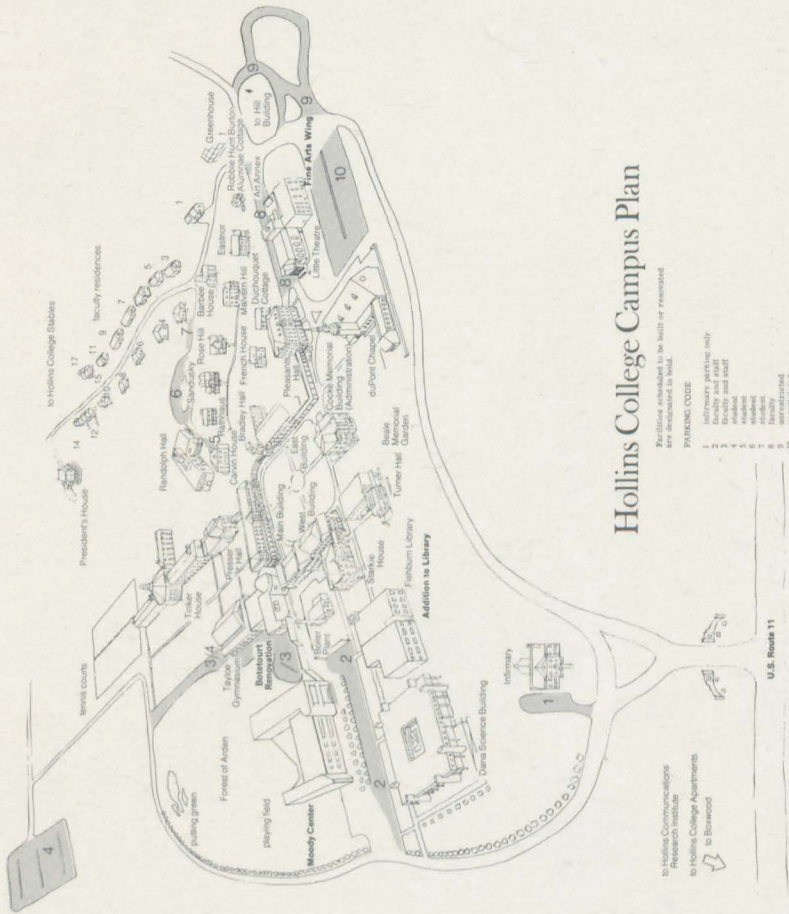
Let the Texas Tavern put a little spice in your mundane life. The best chili in town is here. Open 24-hours a day, it "seats 100,000 - ten at a time."

The Top of the Catch in nearby Salem serves a large variety of seafood - delicious softshell crabs in season. It is quaint, attractive, and a good place to spend a peaceful evening dining.

Uncle Tom's on U.S. 220 south of Roanoke is where the swingers gather. Good food and loud music...great fun.

Other restaurants in the vicinity include the Billy Budd restaurants in the Holiday Inns, Archie's Lobster House, the Oasis, the Charcoal Steak House, the Tahiti Restaurant, the Natural Bridge Hotel dining room, Jacob's Lantern in the Marriott in Blacksburg, Down the Hatch in the Patrick Henry Hotel in downtown Roanoke, the K & W Cafeteria in Tanglewood Mall, Ferro's in the Lamplighter Mall, Pete's Delicatessen. . .

et cetera . . . et cetera . . . et cetera . . .



Hollins College Campus Plan

Facilities scheduled to be built or renovated
BYE designated in bold.

PARKING CODE

- 1 infirmary patients only
- 2 faculty and staff
- 3 faculty and staff
- 4 student
- 5 student
- 6 faculty
- 7 faculty
- 8 faculty
- 9 unauthorized
- 10 unauthorized

This plan is effective during daytime hours (until 5 p. m.), Monday through Friday. It does not apply to the campus during the summer months, and the Hollins College Administration reserves the right to change the plan. Reserved spaces for visitors are located in lots 3 and 10. If these are filled, visitors may park elsewhere in lots 2, 5, or 10.

to Hollins College Stables
to Hollins College Apartments
to Brunswick

U.S. Route 11

