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Timothy Coggins

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May 2, 1991

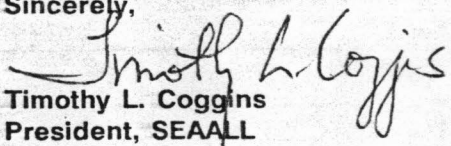
**Ms. Monica Corbett
2617 Southbury Circle
Birmingham, Alabama 35216**

Dear Monica:

Thanks for the copy of your paper. I have submitted the paper to Kathy Heberer who is the Co-Editor of the Southeastern Law Librarian. If she does not have space in this issue for portions of your paper, she will hold it until the next issue. I will make certain that you receive a copy of the newsletter when the article appears.

Thanks once again.

Sincerely,


Timothy L. Coggins
President, SEAALL

TLC/skr

2617 Southbury Circle
Birmingham, AL 35216
March 4, 1991

Mr. Timothy Coggins
University of North Carolina
School of Law Library
CB# 3385 Van-Hecke-Wettach Bldg.
Chapel Hill, NC 27599

Dear Mr. Coggins:

Enclosed is the second revision of my survey for the upcoming SEALL conference in Tuscaloosa. I edited according to our discussion by phone Friday, March 1. I also added one question about retrospective conversion. If this revised version is suitable, I will have it printed in a more professional-looking font and forward that original to The University of Alabama Law School Library and a copy to you.

Thank you for working with me on this endeavor. Your cooperation and that of the participants has my utmost appreciation.

Sincerely,

Monica Corbett

Monica Corbett

Enclosure

AUTOMATION SURVEY

SOUTHEASTERN CHAPTER OF THE
AMERICAN ASSOCIATION OF LAW LIBRARIES

March 14-16, 1991

This survey was prepared by a graduate library school student for a library automation course. A copy of the compiled results will be submitted to the editors of The Southeastern Law Librarian.

1. Type of library: Law firm Academic
(check one) Government Other: _____
2. Name of institution: _____
3. My position/title: _____
4. Write the letter for the system name in the blank beside the function(s) for which it is presently used in your library.
a. BIBLIOFILE b. DRA c. DYNIX d. INNOVACQ e. NOTIS
f. VTLS g. LE PAC h. CLSI i. other: _____
 Public Access Catalog Cataloging
 Interlibrary Loan Serials Control
 Acquisitions Circulation Control
 Accounting Procedures Other: _____
 Reference Service (other than LEXIS & WESTLAW)
5. What systems (hardware and software) did you consider or are you considering implementing, and what advantages/disadvantages have you noted in each system or module?

6. What length of time did your planning procedure last (from the first organized committee meeting to the actual purchase of the system(s)? (check one)
 1 year <1 year >1 year >5 years
7. Your computer system(s) is/are networked with other computers..
 in your library. in your institution.
 in your city. in your state. in other states.

(over)

Automation Survey/page 2

8. Which persons were/are members of the committee(s) to plan for and select the automated system(s) for your library?
(Please fill in number of persons.)

___ Librarian(s) -- Type: _____

___ Library personnel (non-MLS) -- Type: _____

___ Systems analyst/consultant
Library employee? Yes ___ No ___

___ Member(s) of firm/academic administration (not library)

___ Student(s)

___ Attorney(s)

___ Library personnel from other institution(s)

___ Other: _____

9. What preparatory activities did you exercise before/upon initiating the new system(s)? (You may check more than one.)

___ Weed collection ___ Staff/Librarian training

___ Inventory ___ Patron training

___ Retrospective conversion ___ Other: _____

10. What conversion strategy did/will you use?

___ Complete retrospective conversion

___ Conversion 'on the fly' (as circ. materials are returned)

___ Other: _____

11. Problems we have encountered with our system(s):
(i.e., with down time, support service, speed, accuracy)

12. Capabilities we would like to see added to our system(s):

