



Spring 1997

Southeastern Law Librarian Spring 1997

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SOUTHEASTERN Law Librarian

Official newsletter of the Southeastern Chapter of A.A.L.L.

VOLUME 22, NUMBER 3

SPRING 1997

From The President

First Things First

It is a special privilege to follow Jim Heller in office. Jim was Head of Reference at George Washington University Law Library when I was a 1-L there. Jim made law librarianship look like fun. His enthusiasm was partially responsible for my eventual career choice. Now, I owe him another huge debt of gratitude for his service to SEAALL as President.

His unique ability to get projects moving and bring them to completion characterized his fine leadership of our chapter. During his term, our methods for doing chapter business made great leaps forward. We proudly send him off to national leadership of AALL, confident that all of law librarianship will benefit from his levelheaded approach.

Tallahassee Was Tops

Now that the evaluations are in, I think it is fair to say that the nearly 200 SEAALL members who attended the Annual Meeting this year found it stimulating and enjoyable. I cannot thank the members of the Local Arrangements Committee enough for all their efforts. Alva Stone, in particular, spent the better part of the last year seeing to every detail of our time in Tallahassee. If you need a big job done thoroughly and well, call on Alva - she's a pro! Mark Evans also deserves special kudos for his technical assistance. So many of our presenters

required complex technology, and Mark made all of it happen seamlessly. Ed Schroeder was a genial host and encouraged his staff to participate. It just seems like everyone from Tallahassee is helpful, accommodating and pleasant. We are all so pleased that you invited us to your city - we really enjoyed it - from seafood to alligators to aningas to barbershop quartets, the social events afforded us all great opportunities for networking and renewing friendships.

Let's not forget to thank our 33 speakers who shared their wisdom, humor, encouragement and expertise in 17 program session and the highly successful Communications Institute. We especially thank SEAALL-member speakers who paid their registration and travel expenses AND worked really hard before and during the meeting. They receive nothing but our thanks

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EDITOR'S NOTE

As I sit here fiddling with a 22 page newsletter that has to be 20 or 24 pages long, I realize that there are a few things about editing *Southeastern Law Librarian* that I am **NOT** going to miss. There aren't very many, though. I **am** going to miss getting SEAALL Briefs first. Now I'll have to wait until the newsletter comes out, just like everyone except the SEAALL Briefs editor does. I'm going to miss phone conversations with people whether there's room for an article (there is *always* room for an article -- the only question is the size of typeface in which it will appear). I'll also miss receiving newsletters from other Chapters. I wish everyone had a chance to skim through those. I'll miss working with my SEAALL colleagues both on and off the newsletter. Here I want to thank Diana Osbaldiston profusely for having proofread the newsletter, taken it to Kinko's, collected it, stapled and labeled it, and delivered all 550+ copies to the University Post Office to be mailed. None of you would ever have received the Newsletter for the last three years were it not for Diana's heroic efforts.

My very best wishes to Ebba Jo Sexton and Amy Osborne. May they enjoy themselves as much as I did.

SEAALL NEWSLETTER DEADLINES

Summer	-	July 24, 1997
Fall	-	October 16, 1997
Winter	-	January 23, 1998
Spring	-	April 17, 1998

Southeastern Law Librarian (ISSN 0272-7560) is the official publication of the Southeastern Chapter of the American Association of Law Libraries. It is published quarterly and is distributed free to all SEAALL members. Editorial comments or submissions should be sent to:

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Submissions should be sent in both hardcopy and electronic format. Direct transmission via electronic mail is preferred, but all standard size diskettes are acceptable, if delivered in IBM-based WordPerfect or plain ASCII format.

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1997-98

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	Per Issue Charge	Per Volume Charge
Business Card	\$ 25.00	\$100.00
Quarter page	50.00	190.00
Half page	75.00	275.00
Full page	100.00	350.00

THE JOY OF CATALOGING CD-ROM LIBRARIES

by Julie Moore Crowley, Cataloger, Stetson University College of Law
crowley@hermes.law.stetson.edu

If there is one thing that I have learned after working at the Stetson Law library for a year, it is that law libraries have an abundance of CD-ROM "libraries"! Before they became CD-ROM libraries, these titles were a variety of monographs (for the most part), and the cataloging was relatively simple. The current issue: how does a cataloger give *complete* access to each "monograph" (or what used to be a monograph) within the CD-ROM library, including notes, subject headings, and added entries? After attending the AALL Cataloging Institute (1996) and asking many questions of other law catalogers from across the country about these CD-ROM libraries, I found numerous examples of creative cataloging! Here, I share with you the Stetson Law version.

In analytical cataloging, there are two types of records: the host record and the constituent record. I catalog one record for the entire CD-ROM library on our bibliographic utility (OCLC). This is called the "host record." (By the time I finish with this entire process, I have personal names for each of these records!) :-) I include a 505 1- (incomplete contents note tag) to list the accessible titles within the CD-ROM library. After downloading the host record (which carries the title from the CD-ROM in the 245 tag), I add a 774 tag (which *should* display the constant "Includes:") for each accessible title contained within the CD-ROM library. (I emphasize "should" because sometimes one must work with the local system vendor in order to get proper display constants.) (The 7XX tags are linking tags.) I add an item record, and this completes the process for the host record.

On our local system (Innovative Interfaces), I create a MARC record (including notes, subject headings, and added entries) for each of the accessible titles contained within the CD-ROM library. This type of record is formally called a "constituent record.") The constituent record's 245 title tag is the title of the individual "book" within the CD-ROM library that is being described by that record. Each constituent record must contain a 773 tag, which *should* display the constant "In:" (which is why this process is often called "in analytics" cataloging.) The 773 tag contains the title of the host record. In our local system, it is possible to "link" the host's item record to all of the constituent records.

There is often yet another second level of constituent records. These records contain a 773 tag (In:) with the host record title. The first-level constituent record contains both a 773 tag (In:) with the title of the host record and a 774 tag (Includes:) for each of the titles within that first-level constituent record. The second-level constituent records only contain a 773 tag reflecting the original host record. In order to keep the cataloger confusion to a minimum, I often draw out a "family tree" for myself so that I can see how each record is related.

To make matters even more challenging from the cataloger's point of view, there are often many titles on a given CD-ROM library, and the library purchases access to only a few of those many titles. To keep the patron confusion level at a minimum, I would strongly recommend only describing in the cataloging those titles to which the library users actually have access. I mention this because it is important to keep in mind that these products are "moving targets"! The next time the salesman resurfaces, the accessible titles may change . . . and thus, the cataloging needs to change.

I am always interested in hearing other ideas or comments regarding cataloging!

The Georgia Academic Law Libraries' Staff Exchange

by Rhea Ballard-Thrower, Associate Librarian
Georgia State University Law Library

In early 1996, the Directors of the Georgia academic law libraries (Emory University, Georgia State University, Mercer University, and the University of Georgia) agreed to build relationships among the four law library staffs. To accomplish this, I was selected to coordinate what would later be called the law libraries' staff exchange. The purpose of the program was to increase communication, facilitate the distribution of information, and develop a rapport between the staffs.

Participants

The Associate Librarian (or second in command) for each library selected the staff members who participated in the exchange (with the final approval of the Director). Each library made their selection and forwarded the names to me. The visitor was the staff member selected to go to another library, the host was the library where the visitor spent the day, and the home library was where the visitor worked. Once I received the names, I determined if there were any logistical conflicts between visitors and hosts. One of the Directors had mentioned that there could be a problem if, for example, GSU sent its cataloging assistant to UGA, while another library sent its cataloging assistant to GSU. Thus, the GSU cataloging assistant would not be available to work with the visiting cataloging assistant. It was decided that if a conflict occurred the exchange could be held on two different days or one of the libraries could select another staff member to participate. Fortunately, there were no conflicts.

Schedule

The exchange program was held in June, 1996. Emory sent Will Haines (ILL) to Mercer, GSU sent Pamela Willis (cataloging) to UGA, Mercer sent Pat Hill (circulation) to GSU, while UGA sent Heather Turnbull (circulation) to Emory. The program was held on one day, from 10:00

a.m. - 3:00 p.m. Gasoline expenses were provided by the home library, while parking was provided by the host library. An hour lunch was at the visitor's expense, but a couple of the host libraries paid for their visitor's lunch. Each host library developed a schedule for the visitor. The schedule included a tour and brief overview of the library, as well as an introduction to personnel. The rest of the day, the visitor worked with his or her counterpart at the host library. For example, the visiting cataloging library assistant worked with the host library's cataloging assistant.

Do's and Don'ts

Staff exchanges in libraries are not a new idea. Exchanges have been known to last from one day to a whole year. Exchanges occur in libraries that are in the same locale, different cities, states, or even international. In her book, *Staff Exchanges in Librarianship*, (Poets' and Painters' Press: London, 1970), Susunaga Weeraperuma offered a few suggestions when planning an exchange:

- avoid time when library is very busy (like beginning of school term or new Summer associates have arrived)
- the visitor and host staff member should be positive, pleasant people
- do not overcrowd the schedule, so that the visitor becomes exhausted
- it is possible for participants to be bothered by the differences in the amount of work, quality of work production or work environment at the other libraries
- it is possible that the visitor and host staff member may not get along

Reports and Recommendations

In July, each participant (the visitor and the host counterpart) submitted a report to his or her Director. The report included: name and titles of participants, name of host library, name of department in host library, description of what was accomplished during the visit,

evaluation of exchange, and recommendations. A copy of all the reports were mailed to me. It was recommended that the visitors' job descriptions be exchanged prior to the visit, so the correct counterpart could be assigned by the host library. Also, it was suggested that the participants contact each other by telephone or e-mail before the visit to insure that a more personalized schedule could be prepared for the visitor. Overall, the participants felt the exchange was quite valuable. They were able to discuss polices, procedures, and learn things from each other. In fact, the participants stated that they would gladly do it again.

SOUTH EASTERN CHAPTER OF THE AMERICAN ASSOCIATION OF LAW LIBRARIES GOVERNMENT RELATIONS POLICY, July, 1996

I. INTRODUCTION

The South Eastern Chapter of the American Association of Law Libraries began in 1937 when a group of ten law librarians from four North Carolina law libraries met to form the North Carolina Law Librarians Association. Later the group was joined by law librarians from South Carolina and became the Carolina Law Librarians. In 1939 it changed its name to the Carolinas Chapter of the American Association of Law Libraries. The group continued to broaden its membership and became the South Eastern Chapter of the American Association of Law Libraries (SEAALL) in 1954. SEAALL is a non-profit, professional organization devoted to promoting law librarianship and developing and increasing the usefulness of law libraries. Its more than 500 members work in Southeastern United States libraries, serving government officials, the bench, the bar, legal scholars and the lay public.

Law libraries and their users are affected by a broad span of public policy concerns ranging from the development of state and national information infrastructures and the

dissemination of government information to intellectual freedom and intellectual property. SEAALL members are responsible for ensuring that federal, state and local legal information resources are developed, managed and shared effectively.

II. GOVERNMENT INFORMATION POLICY

Accessible government information is both an essential principle of a democratic society and a valuable resource created at taxpayer expense. Timely and equitable access to government information is the cornerstone of SEAALL's Government Relations Policy. SEAALL supports nondiscriminatory access to information for all library users.

A. Freedom of Information

Public inspection of government records under public records laws is the foundation for citizen access to state government information. Public records laws must be amended periodically to ensure that government information is available in a timely manner and in a format useful to the requestor. Legislation and regulations governing exemptions from public access should strike a careful balance between citizen access to government information and legitimate privacy interests.

B. Privacy

The public's right of access to government information must be balanced against individuals' concerns about revealing personal information held in government files. Privacy laws will help insulate sensitive personal information from a world of interconnected databases.

C. Dissemination of Government Information

Federal, state and local governments have a duty to disseminate government information to their citizens. Government information should be available to the public at no or low cost in both traditional and electronic formats. Any revenue garnered by governments from the sale of public information should be

reinvested in the infrastructure which delivers the government information to the public.

The commercial sector plays an important role in the dissemination of government information. Citizens are served by a diversity of information providers, and no public or private entity should enjoy a monopoly over any body of government information. Nor should any entity limit the dissemination of government information through exclusive contracts, resale restrictions or other restrictive trade practices.

D. State Depository Library Programs

State depository libraries operate under a statutory obligation to make government information available to the public. State Depository Library Programs should provide for a system of equitable, effective, no fee, efficient and dependable access to and dissemination of government information from all branches of government in a variety of formats. As state governments move into the electronic environment, depository libraries are increasingly important channels through which citizens access legal information. With the increased creation of government information in electronic format, many state agencies share in the dissemination of government information. To ensure that state government information is disseminated through depository libraries, SEAALL believes that each state should establish and maintain a strong, central authority with the ability to promulgate and enforce agency compliance with relevant laws, regulations and policies.

E. Government Tax Policy

IRS tax policy on the treatment of business inventories has shortened dramatically the inventory life of most book titles. Many publishing companies reduce inventories to minimize tax liability. This development has caused books to be produced in smaller runs and to go out of print more quickly, making it more difficult for libraries to obtain the books that they need for their collections. SEAALL supports legislation to create an equitable tax

policy which takes into account the special inventory requirements of the publishing industry.

III. LEGAL RESOURCES

SEAALL members can provide leadership and guidance in developing and managing state legal resources. Coordinated action is needed to build specialized legal collections and interlibrary service networks. SEAALL supports timely and equitable access to legal resources regardless of the format in which the information is fixed, as well as efforts to develop appropriate technical standards for information technology.

IV. INFORMATION TECHNOLOGY

A. Information Infrastructures

SEAALL supports the development and integration of the National Information Infrastructure (NII) and similar state information infrastructures to take advantage of the nation's information, communication and computing technology resources. The development of the NII and state information infrastructures should ensure broad public access to electronic government information by providing low-cost access for all citizens regardless of income or geographic area. SEAALL believes that the development of an open network architecture system will ensure broad public access. The right of fair use and the noncopyrightable nature of federal and state government information paid for by taxpayers should be maintained in the electronic environment.

B. Telecommunications

No modern law library can operate without telecommunication services. Cataloging utilities, electronic bulletin boards and computer-aided legal research all depend upon electronic data transfer. SEAALL is concerned that rising telecommunication costs may limit access to information. SEAALL supports a regulatory environment that fosters an efficient and economical flow of electronic information

to and from libraries. In particular, SEAALL urges lawmakers to guarantee affordable telecommunications rates for libraries.

V. FEDERAL AND STATE SUPPORT FOR LIBRARIES

A. Conferences

SEAALL supports periodic federal and state conferences and similar forums to evaluate library services. Following each conference, appropriate resolutions adopted by the conferees should be communicated to national and state government officials for their review and implementation.

B. Library Funding

Libraries are critical to the well-being of society. SEAALL supports full funding of access programs such as State Depository Library Programs and public law libraries to promote public access to legal materials.

VI. PRESERVATION

The high acid content of most paper produced since 1850 has reduced drastically the life of books, resulting in the deterioration of significant law library materials. Libraries must help preserve the intellectual content of these valuable resources.

SEAALL supports efforts to establish and fund preservation activities. Initiatives such as preservation photocopying, microfilming and data scanning are needed to reformat information fixed on brittle paper. De-acidification programs will limit further loss of paper documents. Preventive measures, notably policies promoting the use of permanent alkaline paper, will curtail the spiraling cost of preserving the human record.

Leaders in library, government, industry and academic circles must design and deploy coherent strategies for preserving and archiving electronic information.

VII. INTELLECTUAL PROPERTY

A. Copyright Law

SEAALL affirms that the primary purpose of copyright law is to promote the creation and dissemination of knowledge and supports laws that promote an equitable balance between the rights of information users and the rights of copyright holders. Revisions to and interpretations of the copyright law should maintain this balance by interposing the fewest obstacles to the broad distribution of ideas in all media and formats.

B. Public Domain Status of Government Publications

SEAALL supports a general prohibition against copyright protection for government works. Similarly, SEAALL opposes any copyright-like royalty arrangements that restrict the flow of information from the government to the public.

The text of primary legal materials such as judicial or administrative decisions, statutes and regulations must remain in the public domain. SEAALL opposes any proposed revisions to or interpretations of the copyright law that limit access to primary legal materials.

VIII. INTELLECTUAL FREEDOM

A. Censorship

SEAALL supports the dissemination by libraries of materials on all subjects and opposes censorship in any form. The chapter endorses the American Library Association's Library Bill of Rights.

B. Confidentiality

SEAALL supports the passage of strong state laws protecting the privacy rights of library users.

IX. CONCLUSION

SEAALL supports a pro-active program to inform its members of current issues and to assist government decision makers in

developing laws and policies consistent with this Government Relations Policy.

Approved by the Government Relations Committee July 3, 1996 Adopted by the SEAALL Executive Board July 21, 1996

SEAALL BUSINESS MEETING MINUTES April 19, 1997--Tallahassee, Florida

Call To Order

President Jim Heller called the meeting to order at 8:45 A.M. He announced that 160 individuals are registered for the annual meeting, of which 42 are first-time attendees; attending Thursday's Institute were 28 registrants and speakers. Including speakers and vendors, 198 people attended this meeting. A moment of silence was held in memory of Mary F. Cross.

Reports of Officers

Vice President/President Elect. Donna Bausch announced that volunteers for SEAALL committees and to serve in Baltimore at the SEAALL table are needed.

Secretary. The Minutes of the SEAALL Business meeting held July 22, 1996 in Indianapolis were published in the *Southeastern Law Librarian*, v.21:4 (Summer 1996). A motion to approve the minutes as published was made, seconded, and passed. Regarding the election of officers, Connie Matzen announced that new officers elected for the 1997-1998 term are Sue Burch, Vice President/President Elect and Ladd Brown, Treasurer. Approximately 41% of the mailed ballots were returned. A motion to destroy the ballots was made, seconded, and passed.

Treasurer. Richard Boaz's report was presented by Jim Heller, President, and is attached to these minutes. For the first quarter 1997, the opening balance was \$28,588.70 and the closing balance was \$46,474.20. This is prior to paying most of the annual meeting expenses. President Heller

thanked the sponsors for making this such a successful meeting: Carswell, Congressional Information Service, Florida Bar Continuing Legal Education, Florida State University College of Law and Law Library, Gaunt, Inc., William S. Hein & Co., Inc., LEXIS-NEXIS, Matthew Bender, Fred B. Rothman & Co., and West Group.

Committee Chair Reports

Articles and Bylaws. Chair Joyce Manna Janto announced that in accordance with the Bylaws, members were notified of proposed amendments to the Articles and Bylaws by publication in *Southeastern Law Librarian*, v.22:2 (Winter 1997). A copy is attached to these Minutes. With the exception of Bylaw Proposed Amendment to Article IV, Sec. 1.b, motions to approve all proposed amendments were made, seconded and passed without discussion. The amendment to Bylaw Art. IV, Sec. 1.b.i was corrected by adding during discussion, the word "or" following the last word, "meeting". Then it too was approved.

Education and Publications. Chair Hazel Johnson announced that future projects for this new committee which has new responsibilities include the establishment of a SEAALL web page and revival of the state bibliographies series.

Government Relations. Chair Tim Coggins reported that most of the projects proposed this year were completed. A SEAALL brochure with lobbying tips and a sample letter to congresspersons on items of interest were distributed to the members. A two-part program "Speaking Up and Speaking Out: Public Relations and Lobbying Skills for Librarians" will be presented at this meeting.

Membership. Chair Sue Burch reported that the committee focused on ways to spotlight new members. She then held a drawing of the names of first-time attendees at this meeting. Cynthia A. Ruffin of North Carolina Central University

won the prize: reimbursement of the meeting registration.

Newsletter and Public Relations. Chair Mary McCormick thanked LEXIS-NEXIS for the first full-page advertisement in the Southeastern Law Librarian in several years. The committee has developed an advertising policy.

Nominations. Chair Carol Billings thanked all who were willing to put their names forward for nominations.

Placement. No report was given.

Program. Chair Donna Bausch thanked all of the committee members for their hard work; working with 33 speakers and putting together 17 programs and a full-day institute. Special thanks were given to Kathy Crosslin of LEXIS-NEXIS for the Institute program. The membership approved a resolution put forward by President Heller: The SEAALL membership thanks Donna Bausch and the Program Committee for offering an outstanding range of programs at the 1997 Annual Meeting.

Scholarship. Chair Reba Best announced the 1997 Scholarship winners, and asked those present to stand: Venesia Adams, Diane Altimari, Kelly Browne, Lisa Butler-Smith, Connie Matzen, Brandon Quarles, and Georgiana Wellford.

Service to SEAALL Award. Chair Tim Coggins presented two awards: the 1996 Award to Pam Williams, who had been unable to attend the 1996 business meetings, and the 1997 Award to Sally Wiant.

Local Arrangements. Chair Alva Stone recognized and thanked the members of her committee. The membership unanimously approved the following resolution offered by President Heller: The Southeastern Chapter of the American Association of Law Libraries conveys its sincere appreciation to the City of Tallahassee and to the Local Arrangements

Committee for hosting the 1997 Annual Meeting, and thanks the committee for a job well done.

Unfinished Business.

Chapter Handbook Revision. Hazel Johnson announced that the Chapter Handbook has been completely revised, and copies have been distributed to the Officers and Chairs.

SEAALL Logo. Vice President/President Elect Donna Bausch announced that she will coordinate the design of a new chapter logo, to be used on all chapter products and publications. Your ideas (on disk, please) are welcomed; send them to Donna.

New Business.

Upcoming SEAALL Annual meeting Sites. 1988 - New Orleans (March 12-14). Local Arrangements Chair is Cathy Lemann. 1999 - Knoxville - Local Arrangements chair is Bill Beintema. 2000 - Two sites have been nominated: The Greenbrier in West Virginia and somewhere in Puerto Rico. A voice straw poll resoundingly supported a Puerto Rico location. Further information will be presented on these two sites at the July 1997 Business Meeting in Baltimore. 2001? - A SEAALL proposal for a joint meeting with SWALL possibly in the year 2001 was supported by a voice straw poll.

AALL Matters. After reading the AALL resolution to open up membership to "anyone who is interested in law libraries, legal information, and the objectives of the Association," President Heller announced that the passage of this resolution would not affect SEAALL's membership requirements.

Additional Reports from the Board Meeting Held April 18, 1997 The membership year will run July 1 through June 30. Committee members will not be reimbursed for ordinary expenses (postage, telephone calls, photocopying), but only for extraordinary

expenses. An audit procedure reviewing the books at the end of each Treasurer's turn will be instituted.

SEAALL Meetings at AALL Annual Meeting
in Baltimore, July, 1997 - Tentative Schedule
The Board will meet Sunday, July 20,
5:00-6:00. The Business meeting will be
Monday, July 21, 5:00-6:00 p.m. SEAALL's
Chapter Reception will follow the Business
meeting.

Installation of New Officers

President Heller turned the gavel over to Donna Bausch as Incoming President, and recognized Sue Burch as Vice President/President Elect, and Ladd Brown as Treasurer. He then thanked outgoing officers Joyce Manna Janto and Richard Boaz for their contributions to SEAALL.

Adjournment.

The meeting was adjourned at 9:00 A.M.
Respectfully Submitted, Connie
Matzen, Secretary

SEAALL Committees 1997-98

Education and Publications

Anne Klinefelter, Chair
Pauline Aranas Brian Baker
Emily Carr Ed Edmonds
Hazel Johnson Carol Avery Nicholson
Lisa Smith-Butler

Government Relations

Melanie Dunshee, Chair
Brian Baker Tim Coggins
Rebekah Maxwell Brandon Quarles

Local Arrangements(New Orleans-98)

Catherine Lemann, Chair

Membership

Jack Bissett(VA), Chair
Rhea Ballard-Thrower(GA) Reba Best(TN)
Claire Engel(SC) Sheri Lewis(GA)
Tim Lewis(AL) Eugenia Minor(MS)
Elizabeth Moore(LA) Carol Parris(KY)
Marjorie Price(WVA) Lisa Williams(NC)
Pamela Williams(FL)

Newsletter and Public Relations

Ebba Jo Sexton/Amy Osborne, Cochairs
Wanda Barrett Brandon Quarles
Lisa Smith-Butler Sue Trask

Nominations

Nancy Johnson, Chair
Herb Cihak Kathy Crosslin
Sally Wambold Georgiana Wellford

Placement

Dee Wood, Chair
Bill Cooper Maureen Eggert
Elizabeth Moore

Program

Sue Burch, Chair
Nona Beisenherz Tim Coggins
Billie Jo Kaufman Amy Osborne
Pedro Padillo-Rosa Ebba Jo Sexton
Martha Thomas Steve Thorpe

Scholarship

Pam Deemer, Chair
Nancy Deel Tom French
Joyce Janto Terry Long
Charles Oates Nancy Strohmeier

Service to SEAALL

Pam Williams, Chair
Jim Heller Sally Wiant

Bylaws

Jim Heller, Chair
Donna Bausch Sue Burch

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SEAALL ANNUAL COMMITTEE REPORTS

ARTICLES & BYLAWS COMMITTEE REPORT, 1996-97

At the Executive Board Meeting held during the joint SEAALL/SWALL meeting in March, 1996 it was decided to standardize the composition of the Articles and Bylaws Committee. The committee will now consist of the president, vice-president/president-elect, and the immediate past president, who will serve as the chair of the committee. The Executive Board took this action to insure that there is continuity in the revision and maintenance of the Articles and Bylaws.

During this year, there were several proposed amendments to both the Articles and Bylaws. First, it was proposed to amend the Articles to allow the President to appoint an interim officer if either the offices of Secretary or Treasurer were to become vacant. As the Articles are currently written, the Chapter must have a special election to fill the unexpired terms. These officers perform duties that are time-sensitive and it may be inconvenient of the Chapter to have to wait to fill a vacancy. It was also proposed to amend the list of committees listed in the Articles. This is to bring the Articles into conformity with current practice.

One proposed Bylaw change would require the same written notice to allow the Chapter to vote on changes to Bylaws by a voice vote at a Chapter meeting, as would be needed for a mail ballot. Other proposed Bylaw amendments dealt with the rights of members to receive publications, changing the rules of procedure that govern Chapter meetings, and adding a section to the Bylaws that specifies how to handle an election should the vice-president/president-

elect vacate that office before the end of the term.

These changes to the Articles and Bylaws will be voted on at the SEAALL Business meeting in Tallahassee.

The Committee recommends that the Executive Board discuss the qualifications needed for Life Membership. Currently, anyone can make a motion proposing a candidate for life membership at a business meeting and the matter must be voted on at that time. The Committee feels that a Life Membership deserves more consideration than this.

Submitted: Joyce Manna Janto,
Chair.

EDUCATION/PUBLICATIONS COMMITTEE REPORT, 1997

In the first year of operation as a committee with new responsibilities, the Ed/Pub Committee spent much of the year defining its future role and establishing a initial group of projects for the committee concentration.

In an effort to establish a new look for SEAALL publications, a logo contest was initiated in the Fall in concert with the Newsletter/Public Relations Committee. Unfortunately, no viable entrees were received and the question of a SEAALL logo was deferred to the Executive Committee for further discussion. The Education/Publications committee has assumed the continuing responsibility for identifying SEAALL programs and developing them into program proposals for the upcoming AALL meeting.

The committee identified the following additional projects, established priorities among the projects and created strategies for their initiation. Future

committees will complete the implementation of the projects.

1. Develop a SEAALL web site.
 - a. Solicit a host within SEAALL member libraries, if none are interested, approach commercial vendors.
 - b. Solicit webmaster (doesn't necessarily have to be at host site).
 - c. Establish a cost analysis based upon the information contained in Pauline Aranas' report.
 - d. Obtain Board approval for any costs associated with the site establishment.
 - e. Draft a mission statement and content list; submit to Executive Committee for approval and membership for content suggestions.
2. Update the state practice series bibliographies that originally appeared in the Southeastern Law Librarian during the early 80's.
 - a. Determine if bibliographies are to be annotated.
 - b. Establish a standard format for the bibliographies based on the previous series.
 - c. Determine a publication vehicle, i.e. Southeastern Law Librarian, SEAALL web site, cumulated into book for sale.
 - d. Due to the loss of all files relating to the previously planned update to the bibliographies series, solicit volunteers (or re-volunteers) during SEAALL chapter meetings and via appropriate listservs.
 - e. Assign a member of the Education/Publications Committee as editor for each bibliography.
 - f. Set a publication calendar and coordinate with editors of Southeastern Law Librarian.
3. Establish a clearinghouse to share information about meetings, programs, speakers and materials from other AALL

chapters and informal groups within the SEAALL boundaries.

- a. Establish contact with the president of the official AALL chapters (VALL, SFALL, ALLA, NOALL, LLAA) and other unofficial law library groups (RALLA, etc.), and requesting a liaison to provide copies of programs to the committee.
 - b. Create a standard reporting format to include name of responsible group, program title, speakers' names and employment, date of meeting, program coordinator (or other individual responsible for the specific program) with contact information, and standardized subject indexing.
 - c. Collect information on programs held during the previous two years and any other programs that the liaison feels was well received.
 - d. Distribute a cumulative listing to SEAALL Program Committee chair and a representative of the other groups at least twice a year.
 - e. Post on SEAALL web site when site is established
4. Create a directory of southeastern Internet sites that are used to answer frequently asked questions.
 - a. Strategy pending.
5. Create a southeastern resource guide for legislative and other expertise with contact name and phone number.
 - a. Strategy pending.
6. Create a guide to document delivery services located in the southeast and specializing in southeastern materials.
 - a. Continue to monitor the AALL ad hoc document delivery group in the event a publication like the one proposed is forthcoming from that group. Offer assistance should this occur.

Submitted: Hazel L. Johnson, Chair

GOVERNMENT RELATIONS COMMITTEE REPORT, 1996-97

The Committee continued its monitoring and review of state legislative, judicial and administrative developments in the various states in the Southeastern Chapter. Each committee member was assigned several states to monitor. The Committee also continued the writing of articles for The Southeastern Law Librarian.

The Committee completed two major projects that started during the 1995-96 year: a Government Relations Policy for the Southeastern Chapter and a brochure discussing effective lobbying techniques with helpful hints. Both items were reviewed by the SEAALL Executive Board and were revised based on comments from the Executive Board members. The brochure was included in an issue of The Southeastern Law Librarian; the policy has not appeared in the newsletter yet. Copies of both items will be available for distribution at the 1997 SEAALL Annual Meeting in Tallahassee. The Committee also completed a charge for itself and identified a list of eight projects that it would undertake during the 1996-97 year. The projects are listed below with notes regarding the status of the projects.

1. Complete a SEAALL Government Relations Policy. (Completed)

2. Create and distribute a brochure describing the most effective methods to participate in the political process. (Completed)

3. Monitor various publications and electronic discussions lists to state abreast of activities in various states. (Completed)

4. Team up with general state library organizations to participate in Legislative Day activities in the states. (Not done)

5. Draft form letters and inform members how to customize the letters about particular issues as appropriate. (The Committee has not completed this project, but the Committee did draft letters about pending federal legislation for the President and the Chair of the GRC to submit on behalf of the Chapter.)

6. Write and submit an article relating to government relations for each issue of the Southeastern Law Librarian. (Articles submitted for several issues, but not all.)

7. Participate with law librarians in individual states on the drafting and lobbying for proposed legislation. (Not done)

8. Present programs at the SEAALL Annual Meeting about government relations issues. (Committee, working with Program Committee Chair Donna Bausch, is sponsoring a two-part program at the 1997 Annual Meeting in Tallahassee. The program, "Speaking Up and Speaking Out: Public Relations and Lobbying Skills for Librarian," includes Sally Gardner Reed, the Director of Libraries, Norfolk Public Library, and Mary Alice Baisch, Assistant Washington Affairs Representative for AALL. They will discuss issues ranging from building a support/power base for the librarian to lobbying for legislation.

The Committee also completed a section about the Government Relations Committee for the Chapter Handbook revision.

The Committee members appreciate the opportunity to serve this year and look forward to a successful program at the SEAALL Annual Meeting.

Submitted: Timothy L. Coggins,
Chair

**MEMBERSHIP COMMITTEE
REPORT, 1996-1997**

In response to a directive by President Jim Heller, the Membership Committee refined its charge, revised the SEAALL Handbook copy dealing with this Committee, and developed some new activities to spotlight our members.

PROJECTS COMPLETED:

1. Drafted a "welcome" letter to new members.
2. Organized a promotional drawing at SEAALL's annual business meeting. Winner receives a check in the amount of the registration fee.
3. Organized a "welcoming" committee to help at the annual meeting to greet new members.
4. Arranged for new member badges to be marked in some way to designate them as new members at the annual meeting.
5. Arranged for new members to be introduced at the business meeting.
6. Coordinated Mentor/Mentee program for annual meeting.

PROJECTS NOT YET COMPLETED:

1. Update SEAALL brochure incorporating new logo.

PROJECTS NOT BEGUN:

1. Drafting letters to potential, former and retiring members.
2. Coordinating staffing of Chapter Table in Activities Area at AALL. (This should be done by new chair.)
3. Updating Membership Directory. This has been traditionally handled by Pam Williams.
4. Arranging with Treasurer to send copies of new members' registration forms to Membership committee chair for

"welcome letter". Letter should come from a committee member from new member's state.

Submitted: Sue Burch, Chair

**NEWSLETTER & PUBLIC
RELATIONS COMMITTEE, 1996-97**

The Newsletter Committee published 4 issues during the past year. The costs of the Newsletter for the following issues were:

Vol. 21, No. 2

Printing \$332.33/Mailing \$146.43
TOTAL \$478.76

Vol. 21, No. 3

Printing/Mailing
TOTAL \$1,576.68 (not broken out?)

Vol. 21, No. 4

Printing \$710.17/Mailing \$139.01
TOTAL \$849.18

Vol. 22, No. 1

Printing \$399.74/Mailing \$145.65
TOTAL \$545.39

Thanks to Carol Watson, the newsletter had its first full page ad (from LEXIS-NEXIS) in several years. Sue Trask took over the SEAALL Briefs column from Carol Watson, and has done a terrific job this year. Lisa Smith-Butler contributed two articles this year on Public Relations, helping to fulfil the committee's public relations functions. All the Committee members made sure that contributors were reminded of deadlines.

Next year's committee need to consider obtaining approval from the Executive Committee for other non-newsletter activities. The Committee should also work with the Education/ Publications creating a webpage for SEAALL.

NOMINATIONS COMMITTEE REPORT, 1996-97

The 1996-97 SEAALL Nominations Committee was composed of Nancy Johnson, Georgia State University; Billie Jo Kaufman, Nova Southeastern University; Steven Thorpe, University of Tennessee; Linda Will, Greenberg, Traurig, Hoffman (Miami); and Carol Billings, Law Library of Louisiana, Chair. The 1996 change in the chapter's bylaws moving the installation of new officers to the spring meeting necessitated the committee's completion of the slate for the 1997 election by November 15, 1996.

Shortly after President Heller's installation in the spring of 1996, he charged all committees to prepare new charges accurately reflecting their duties and the schedule that dictates when they must be carried out. The newly-drafted charge emphasizes the committee's duty to recruit candidates representing the chapter's diverse membership with regard to type of library, geography, areas of expertise, gender, and ethnic heritage. All means of soliciting potential nominees from the membership via the newsletter, list-serve, and announcements at meetings are to be employed. In order to allow ballots to be mailed at the beginning of each new year, the slate is to be presented to the chapter secretary by November 15. At the close of each chapter year it shall be the duty of the committee chair to transfer the accumulated records of past nominations committees' work to the new year's chair. This shall include the cumulative list of nominees, both elected and not elected, as well as a list of members considered for nomination as a result of recommendations from fellow members.

President Heller also asked each committee to prepare a list of possible projects to be carried out either during that year or in the future. The submitted list suggested preparing a series of articles highlighting the benefits of serving in chapter leadership positions, perhaps including testimonials from past SEAALL officers who have moved on AALL national offices.

Another suggestion was that programs or workshops on developing leadership skills, such as public speaking, conducting meetings, etc., be presented at the SEAALL annual meetings. Devising clever announcements for the newsletter and chapter business meetings to encourage members to submit the names of colleagues was another idea. This year's committee submitted an announcement for the summer issue of the newsletter which recalled AALL leaders from SEAALL's illustrious past, and the chair called for nominations ideas at the Indianapolis meeting in July. Certainly a great deal more can be done in the future with the ideas for articles and meeting programs.

Of course the committee's primary duty was to produce the slate of nominees for the 1997 election. The nominees for vice president/president-elect were Sue Burch and Rosalie Sanderson, and the nominees for treasurer were Beatrice Citron and Ladd Brown. Sue Burch and Ladd Brown were elected to take office at the Tallahassee meeting. Although all four nominees are academic law librarians, this was deemed appropriate by the committee in light of the fact that President-Elect Donna Bausch is from a bar library, Secretary Connie Matzen is from a law firm library, and President Heller, who will remain on the board as past-president, is from an law school library. Thus the board will retain a good balance of members from various types of libraries representing three different states.

Submitted: Carol Billings, Chair

PLACEMENT COMMITTEE REPORT, 1996-97

The SEAALL Placement Committee decided to expand its placement duties this year by no longer limiting activities to the annual meeting, but making it a regular engagement. We did this by posting job announcements to the SEAALL-list on a regular basis. These job postings come from various library related list and are forwarded to the SEAALL-list. For the most part, this huge responsibility was taken on by Sally Wambold, who did an extraordinary job. The Placement Committee will again

this year provide assistance at the annual conference. We will place, at the Placement table, two binders, one of positions available and one of librarians seeking positions. Those persons interested in available positions make take a copy of the position announcement from the appropriate binder. Employers may do the same by taking a copy of a librarians resume. There will be seven copies of each announcement and resume. Availability of positions will be verified prior to the meeting.

Submitted: Trina R. Robinson, Chair

PROGRAM COMMITTEE REPORT, 1996-

97

The Program Committee started early on its task of creating programming for the annual meeting to meet the needs of all of our members, whatever their area of specialization or type of library. The Committee first met at the Annual Meeting last spring in Austin to identify possible themes and program topics. Shortly thereafter, committee members ranked their preferences and a list of desired programs was identified.

Next, committee members selected the three programs they would most like to coordinate and moderate. Each committee member was allocated two programs from their lists for which they were to identify and locate speakers and refine program descriptions. Although the programs which will be held in Tallahassee differ somewhat from our original lists, it was essential that we begin this process early enough to allow time for unforeseen intervening events.

Coordinators handle everything from obtaining biographical information and equipment needs form speakers to drafting a program description for insertion in the preliminary program. Service on the Program Committee is among the most demanding and rewarding available to SEAALL members.

We operated with the guiding principle that we should select SEAALL members as presenters whenever possible, for budgetary reasons. The Annual Meeting registration fee is a function of the local arrangements and program committees determining - in concert - a level at

which programming and social activities can be provided at a reasonable cost to our members. Each year's annual meeting is in large part defined by its venue, both in terms of expenses and programming limitations. The SEAALL Handbook provides detailed information on dates and deadlines as well as more specific guidelines for future program committee chairs.

After a year of hard work, brainstorming and lots of creativity, persistence and flexibility from committee members, the fruits of our labors are 17 educational programs and a full day communications institute, coordinated by Kathy Crosslin of LEXIS- NEXIS.

A total of 33 speakers will be sharing their expertise during the annual meeting. Without the energy and commitment of each of the following committee members these programs would not have been possible. They will serve as coordinators and moderators at the Annual Meeting and deserve the gratitude of everyone who is in attendance at the Annual Meeting.

Submitted: Rhea Ballard-Thrower, Chair

SCHOLARSHIP COMMITTEE REPORT, 1996-97

This year a total of \$3,000 was awarded to SEAALL members through the Lucile Elliott Scholarship program. According to the guidelines for the scholarship, when the applicant pool permits, scholarships are awarded on a 70:30 newer members to continuing members ratio. The 1996-97 scholarship winners for newer members are: Venesia Adams (\$650), Diane Altimari (\$700-Library School Tuition), Kelly Browne (\$150), Lisa Smith-Butler (\$300), Brandon Quarles (\$300). The 1996-97 scholarship winners for continuing members are: Connie Matzen (\$300) and Georgiana Wellford (\$600). Six scholarships were awarded for attendance at the 1997 SEAALL annual meeting. One scholarship was awarded for library school tuition assistance.

As committee chair, I submitted a revised "Calendar of Responsibilities" for the Scholarship Committee for inclusion in the

SEAALL Handbook that Hazel Johnson is revising for the Association. In order to save money and with the approval of the SEAALL president, the applications for the SEAALL Scholarship were not mailed to all members as they have been in the past. The application was printed in the summer issue of the SEAALL newsletter and announcements about the availability of the scholarship were sent to the Law-Lib and SEAALL listservs. Reminders about the approaching deadline went out to the listservs in October. Applications were mailed or faxed if requested. I believe this process worked very well and not only saved money but time.

There are two issues I think next year's committee needs to discuss. The application form states "Please mail six copies of the completed application and letters of application by 5:00 p.m. on [date] to:" (1) The majority of the applications are received the final week. To avoid confusion, I recommend that the statement read " postmarked by [date]." (2) There have been requests to be allowed to fax or e-mail the application. The problems created by this are: the chair then has to make copies for all the committee members, sometimes fax copies are not clear, and sometimes there are problems with e-mail. Next year's committee may want to address this issue.

As my final act as committee chair, I plan to prepare a notebook and disk which includes the activities and responsibilities of the Scholarship Committee. I will pass this notebook on to next year's committee chair.

Submitted: Reba A. Best, Chair

COMMITTEE ON SERVICE TO THE CHAPTER REPORT, 1996-97

The Committee's primary responsibility each year is the accept and/or generate nominations for the annual Service to the Chapter Award. The Committee completed an article for The Southeastern Law Librarian announcing the criteria for the Award and requesting nominations. The Committee also posted several messages on the SEAALL

discussion list, again soliciting nominations from members.

This year the Committee reviewed three nominations for the award. The Committee is proud to report that the 1997 winner of the Service to the Chapter Award is Sally Wiant. Past winners of the Award are: Ed Edmonds (1989); Larry Wenger (1990); Carol Billings (1991); Hazel Johnson (1992); Mary Forman (1993); Betty Kern (1994); Timothy Coggins (1995); and Pamela Williams (1996).

During the past year the Committee also drafted information for the President's review regarding the Committee charge and projects that the Committee hoped to undertake during the 1996-97 year. The Committee also drafted information for the Chapter Handbook, including a proposed calendar of activities with target dates for accomplishing its responsibilities.

Listed below are the items that the Committee outlined as projects for the 1996-97 year and a notation regarding the status of the project.

1. Compile information about nominees and select award recipient for the year. (Completed)

2. Review the selection criteria and determine if changes should be proposed to the SEAALL Executive Board. (Started. I will forward comments from Committee members to next year's chair, Pam Williams.)

3. Review the composition of the Committee to determine if the current make-up of the Committee is the best composition. (No action taken.)

4. Consider the development of a database of members with activities and positions held in the Chapter for each member. (No action taken, except for the nominees for this year's Award.)

The Committee members appreciate the opportunity to serve this year and congratulate Sally Wiant, this year's Award recipient.

Submitted: Timothy L. Coggins, Chair

President's column, continued

Committee and session coordinators deserve our special thanks, as it was their time and dedication that made our educational programming possible: Rhea Ballard-Thrower, Ladd Brown, Tim Coggins, Kathy Crosslin, Edna Dixon, Tom French, Catherine Lemann, Ebba Jo Sexton and Lisa Williams.

Why Weren't YOU There?

Now, I'd like to address those of you who were NOT in Tallahassee. Attendance was skewed dramatically towards academic law librarians. Where were our private law firm librarians and state, court and county librarians? The Program Committee selected topics and speakers designed to serve the needs of all of our members.

I have spent the majority of my career in public law libraries and law firm libraries, and I am passionately committed to shaping SEAALL to reflect the needs of all of us, in all types of libraries.

Please get in touch with me - those of you who were absent - and let me know what I can do in the coming year to make SEAALL relevant and necessary to you. What are we doing wrong? What can we do better? Your voice is essential if SEAALL is to remain the voice of all law librarians in the Southeast, which brings me to...

Communitarianism

In other words, we're all in this together, sink or swim. Our "community" is that of legal information professionals in the Southeastern United States. Communitarians believe that with benefits come burdens and with rights come responsibilities. Fundamentally, it is in our own enlightened self-interest to actively support the work of our professional organizations at all levels. Why? The stronger the voice of our profession, the more effective it will be with all our audiences.

Each year it becomes increasingly difficult to recruit law librarians for committee service, running for chapter office and special projects. Our members have become preoccupied with insular concerns - "Will there be a job for

me with my present employer in a year or two?" "Is there any job security anywhere?" This dilemma is not unique to law librarianship - all volunteer and service organizations are experiencing a similar crisis. The worst possible way to react to perceived danger is paralysis. Now, more than ever, all of us must examine our commitment to our profession and resolve to say "yes" to opportunities to grow, to learn, to share and to assist each other. With every such task we undertake, we create personal and professional networks. The skills we enhance and the friendships we develop through professional involvement are far more likely to lead to that next job, should our present position dematerialize, than the seemingly "safer" route of refusing volunteer opportunities.

Those who have served can point to a variety of concrete personal and professional benefits from continuous, faithful service. Just ask anyone from the list of recipients of the Service to SEAALL Award - Carol Billings, Tim Coggins, Ed Edmonds, Mary Smith Forman, Hazel Johnson, Betty Kern, Larry Wenger, Sally Wiant or Pam Williams. More than any financial or career benefit, most would probably cite the pure joy of working with some of the brightest, most creative individuals around - our professional colleagues.

With the President's Summit for America's Future on the horizon, I've been thinking about SEAALL and why it is crucial that we come together to support our community. As Ben Franklin once so delicately put it, "we must all hang together, or assuredly we will hang separately." By serving SEAALL, we serve ourselves and each other. What better way to ensure a strong future for our profession, than by making it stronger ourselves? Look inside this issue and find the right spot for you - on a committee, writing a column for the newsletter, volunteering as a mentor or undertaking a project no one else has thought of yet.

I look forward to hearing from you often this year. My email address is: dbausch@leo.vsla.edu. Let me know your concerns--and share your ideas. SEAALL, like

any volunteer organization, is as important or as irrelevant as we, the members, make it. The

continued vitality of our "community" is in your hands.

Donna

SEAALL BRIEFS

by Sue Trask, Reference Librarian
College of William and Mary Marshall-Wythe Law Library

ALABAMA

Hazel Johnson, Law Library Services Consultant, participated in a panel discussion at the annual Virginia Association of Law Libraries (VALL) conference in early April on the topic of Marketing Law Library Services, specifically addressing marketing basics and their application to law firm libraries.

DISTRICT OF COLUMBIA

The Edward Bennett Williams Library, Georgetown University Law Center, has had several changes in positions. *Meg Collins* is now the Association Law Librarian for Public Services. Formerly, she had been Head of Reference. *Marielena Fina*, formerly Reference Librarian at Northeastern University Law Library, Boston, is now the Head of Reference. *Susan Ryan* is the new Education Services/Reference Librarian. She had been the Head of Ordering at Georgetown and recently received her MLS from the University of Maryland. *Heather Garretson Bragdon* is the Legislative Librarian at Dickstein Shapiro Morin and Oshinsky.

FLORIDA

Tim Chinaris, Director of the Florida Bar Association's Department of Ethics, has been appointed Assistant Professor of Law and Director of the Florida

Coastal School of Law Library and Technology Center. Professor Chinaris is an honors graduate of the University of Texas School of Law and holds a Masters Degree in Library Science from Florida State University. As Bar Ethics Director, Professor Chinaris' staff handled over 20,000 inquiries a year and maintained a Website and electronic database. Professor Chinaris will preside over the continuing development of the School's library collection, computer catalog, multiple Websites, and CD-ROM databases. FCSL Vice President *Dennis J. Stone*, who has provided the initial expertise needed to establish the Library and Technology Center, will continue as chief of FCSL's Information Resources and Technology Division, playing a leadership role in many aspects of the school's operations and development. Professor Chinaris and Dan Clark, Director of Computer Services at FCSL, will serve on the Division's management team.

Alva T. Stone, Head of Cataloging, Florida State University Law Library, Tallahassee, recently published two articles: "An Old Card Catalog Goes to the Smithsonian," *American Libraries* (December 1996), and "Up-Ending Cutter's Pyramid: The Care for Making Subject References to Broader Terms," *Cataloging & Classification Quarterly* (vol. 23, no. 2).

KENTUCKY

At the State Law Library, Frankfort, selected staff members participated in a job analysis survey conducted by the University of Kentucky's Center of Business and Economics; the results will be the basis for developing job classifications and pay and performance appraisal systems. In January, the library hosted a program on personal safety. A police officer shared examples of ways to respond to situations and features and flaws of safety products. The library staff was joined by staffs of the Supreme Court and the Supreme Court Clerk's office for the program and a potluck luncheon.

LOUISIANA

Amy Cave, formerly at Simon, Peragine, Smith & Redfearn, is the librarian at Taylor, Porter & Brooks, Baton Rouge. *Georgia Chadwick* is now the Documents Librarian at the Law Library of Louisiana. She had been at Gordon, Arata, McCollam & Duplantis.

NORTH CAROLINA

On March 27th, *Connie Matzen*, Smith, Anderson, Blount, Dorsett, Mitchell & Jernigan, Raleigh, and *Carolyn Scott*, Young, Moore, Henderson, & Alvis, Raleigh, participated in a panel of firm librarians speaking to Laura Gasaway's Law Libraries and Legal Research Course taught at the UNC School of Information and Library Science.

Petree Stockton, LLP, of North Carolina, and Kilpatrick & Cody, with offices in Atlanta, Augusta, Washington, D.C., London and Brussels, have merged. The new firm name is Kilpatrick Stockton LLP. *Martha Thomas*, Law Librarian of the North Carolina offices, may be reached at

mthomas@kilstock.com. All other contact information will remain the same.

VIRGINIA

James S. Heller, Director of the Law Library and Professor of Law at the College of William and Mary, Williamsburg, was elected AALL Vice President/President-Elect in this year's elections.

Sarah K. Wiant, Director of the Law Library and Professor of Law at Washington and Lee University, has been chosen to receive the Special Library Association's most prestigious honor, the John Cotton Dana Award, in recognition of her outstanding service to the Association over a period of years in the area of copyright issues. In addition to serving SLA in many other capacities at the chapter and division levels, Wiant has worked diligently as an advocate of the doctrine of fair use for all types of libraries, has served on and chaired SLA's Copyright Committee for many years, and has presented innumerable valuable workshops on copyright and compliance issues at all kinds of meetings ranging from chapter programs to annual conferences. She has authored many articles for SLA publications on copyright, and is co-author with *Laura N. Gasaway* of *Libraries and Copyright: A Guide to Copyright Law in the 1990s* (Special Libraries Association, 1994).

SEAALL Committee Volunteer Form

Please complete this form to work on a SEAALL Committee. Mark your first, second and third choices for committee assignments. If you would be willing to chair a committee, please place an asterisk by that committee's name. This form should be returned to: Donna Bausch, SEAALL President, Norfolk Law Library, 999 Waterside Drive #1300, Norfolk, VA 23510. Fax: 757-622-4406
Email: dbausch@leo.vsla.edu

Name: _____

Address: _____

Phone: _____

Fax: _____

Email: _____

I would like to serve on the following committees:

_____ Education and Publications

_____ Nominations

_____ Government Relations

_____ Placement

_____ Membership

_____ Program

_____ Newsletter and Public Relations

_____ Scholarship

SEAALL Events at AALL

Business Meeting
Monday, July 21, 1997, 5-6 pm

Reception
Monday, July 21, 1997, 6-7 pm

**Southeastern Chapter
of American Association of Law Libraries, Inc.
FINANCIAL STATEMENT
October 1, 1996 - December 31, 1996**

OPENING BALANCE \$ 28,588.70

ADD INCOME

Dues	\$ 7,950.00
Meeting registrations	\$ 9,820.00
Institute registrations	\$ 605.00
Event/Meal Guest tickets	\$ 482.00
Newsletter advertising revenue	\$ 100.00
Exhibitor registrations	\$ 2,500.00
Commercial contributions to meeting	\$ 3,600.00
Interest	\$ 29.11
TOTAL INCOME	\$ 25,086.11

\$ 53,674.81

DEDUCT EXPENSES

1996-97 SEAALL Scholarship Awards	
Venesia Y. Adams	\$ 650.00
Kelly Browne	\$ 150.00
Lisa Smith-Butler	\$ 300.00
Connie Matzen	\$ 300.00
Georgiana G. Wellford	\$ 600.00
Diane Altimari	\$ 700.00
Programs/registration forms printing	\$ 315.16
Meeting materials mailing	\$ 379.09
Ribbons for speakers, officers, etc.	\$ 51.80
Airline tickets for speakers	\$ 2,357.14
Postage for airline tickets	\$ 17.88
Receipt book	\$ 1.92
Pocket folders for registration packets	\$ 167.62
Printing costs for speaker bios/maps/guides	\$ 69.70
Miscellaneous postage	\$ 16.30
Newsletter printing - Vol. 22, no. 2	\$ 510.53
Newsletter mailing - Vol. 22, no. 2	\$ 94.36
Election ballot & dues mailing	\$ 457.84
1997 Nonprofit Corporation Annual Report	\$ 61.25
TOTAL EXPENSES	\$ 7,200.59

CLOSING BALANCE

Cash at Bank	\$ 46,474.22
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Respectfully submitted,
Richard Earl Boaz, Treasurer

**Employment Opportunities
NORTH CAROLINA**

***ASSISTANT LAW LIBRARIAN FOR PUBLIC SERVICES, NORTH CAROLINA
CENTRAL UNIVERSITY SCHOOL OF LAW, DURHAM.***

Minimum Requirements: JD and MLS from ABA and ALA accredited schools: one year of administrative/management experience: one year of law library reference experience: skilled in computer assisted legal research. Preferred qualifications: strong service orientation: good interpersonal skills: excellent oral and written communication skills: some experience with government documents and serials: knowledge of computer applications. Submit applications to Deborah Jefferies, NCCU School of Law Library, 1512 S. Alston Ave., Durham, NC 27707. Review of applicants will continue until the position is filled.

SOUTHEASTERN LAW LIBRARIAN
c/o Diana Osbaldiston
Coleman Karesh Law Library
University of South Carolina
Maine and Greene Streets
Columbia, SC 29208

**BULK RATE
U.S. POSTAGE
PAID
Permit #766
Columbia, S.C.**

**GAIL ZWIRNER
HUNTON & WILLIAMS
951 EAST BYRD STREET
RICHMOND VA 23219**