# Provenance, Journal of the Society of Georgia Archivists

Volume 18 Number 1 *Volume 18-19* 

Article 11

January 2000



Sheryl B. Vogt University of Georgia

Follow this and additional works at: https://digitalcommons.kennesaw.edu/provenance Part of the <u>Archival Science Commons</u>

#### **Recommended** Citation

Vogt, Sheryl B., "Back Matter," *Provenance, Journal of the Society of Georgia Archivists* 18 no. 1 (2000). Available at: https://digitalcommons.kennesaw.edu/provenance/vol18/iss1/11

This Back Matter is brought to you for free and open access by DigitalCommons@Kennesaw State University. It has been accepted for inclusion in Provenance, Journal of the Society of Georgia Archivists by an authorized editor of DigitalCommons@Kennesaw State University. For more information, please contact digitalcommons@kennesaw.edu.

## **INFORMATION FOR CONTRIBUTORS**

## **David B. Gracy II Award**

A one-hundred dollar prize will be presented annually to the author of the best article in *Provenance*. Named after David B. Gracy II, founder and first editor of *Georgia Archive* (the precursor of *Provenance*), the award began in 1990 with volume VIII. It is judged by members of *Provenance*'s editorial board.

#### **Editorial Policy**

Members of the Society of Georgia Archivists, and others with professional interest in the aims of the society, are invited to submit manuscripts for consideration and to suggest areas of concern or subjects which they feel should be included in forthcoming issues of *Provenance*.

Manuscripts and related correspondence should be addressed to Susan G. Broome, Jack Tarver Library, Mercer University, Macon, Georgia 31207–0001. Telephone: 478– 301–2968. Fax: 478–301–2111. E-mail: broome\_sg@mercer.edu.

Review materials and related correspondence should be sent to Reviews Editor, Chuck Barber, Hargrett Rare Book and Manusrcipt Library, Main Library, University of Georgia, Athens, Georgia 30602–1641. Telephone: 706-542– 7123. Fax: 706–542–4144. E-mail: cbarber@libris.libs.uga.edu.

An editorial board appraises submitted manuscripts in terms of appropriateness, scholarly worth, and clarity of writing. The editorial staff appraises submissions for Fresh Focus in terms set forth in the section description.

Accepted manuscripts will be edited in the above terms and to conform to the University of Chicago *Manual of Style*, 14<sup>th</sup> edition. Contributors submit manuscripts with the understanding that they have not been submitted simultaneously for publication to any other journal. Only manuscripts which have not been previously published will be accepted, and authors must agree not to publish elsewhere, without explicit written permission, a paper submitted to and accepted by *Provenance*.

Two complimentary copies of *Provenance* will be provided to the author; reviewers receive two tear-sheets.

Letters to the editor which include pertinent and constructive comments or criticisms of articles or reviews recently published by *Provenance* are welcome. Ordinarily, such letters should not exceed 300 words.

#### **Manuscript Requirments**

Manuscripts (four printed copies) should be submitted in double-spaced typescripts throughout—including footnotes at the end of the text—on white bond paper 8 ½-x-11 inches in size. Margins should be about 1 ½ inches all around. All pages should be numbered, including the title page. The author's name and address should appear only on the title page, which should be separate from the main text of the manuscript.

Once an article is accepted, authors should provide a copy of their manuscript on diskette (IBM compatible, in unformatted ASCII preferred).

Text, references, and footnotes should conform to copyright regulations and to accepted scholarly standards. This is the author's responsibility. Provenance uses the University of Chicago *Manual of Style*, 14<sup>th</sup> edition, and *Webster's New International Dictionary of the English Language*, 3d edition (G. & C. Merriam, Co.) as its standard for style, spelling, and punctuation. Use of terms which have special meaning for archivists, manuscripts curators, and records managers should conform to the definitions in Lewis J. Bellardo and Lynn Lady Bellardo, compilers, *A Glossary for Archivists, Manuscripts Curators, and Records Managers* (Chicago: SAA, 1992). Copies of this glossary may be purchased from the Society of American Archivists, 527 S. Wells Street, 5<sup>th</sup> Floor, Chicago, IL 60607.

# 2001 Officers of the Society of Georgia Archivists

President Susan G. Broome Mercer University

Vice-President/President Elect Susan E. Dick

Georgia Historical Society

Secretary Jill Severn University of Georgia

Treasurer Elizabeth Aloi Barr Georgia Division of Archives and History

> Archivist Laura Botts Georgia Music Hall of Fame

Director (2000–2001) Kayla Barrett Georgia Division of Archives and History

> Director (2001–2002) Glenn Eskew Georgia State University

Past President Susan Potts McDonald Emory University

Newsletter Editor, Interim Susan G. Broome Mercer University

Newsletter Associate Editor, Interim Arlette Copeland Mercer University

Web Editor Pamela Witte Coleman Georgia Division of Archives and History

> Administrative Assistant Linda Davis Columbia Theological Seminary

SOCIETY OF GEORGIA ARCHIVISTS

SGA

Provenance

Journal of the Society of Georgia Archivists ISSN 0739-4241

P.O. Box 133085, Atlanta, Georgia 30333

Presorted Standard U.S. Postage Paid Ann Arbor, MI Permit 87

1