

Utah State University

DigitalCommons@USU

Library Faculty & Staff Presentations

Libraries

6-22-2019

Catalog Local: One Library's Look at How Local Classification Schemes and Subject Headings Affect Copy Cataloging

Becky Skeen
Utah State University

Follow this and additional works at: https://digitalcommons.usu.edu/lib_present



Part of the [Library and Information Science Commons](#)

Recommended Citation

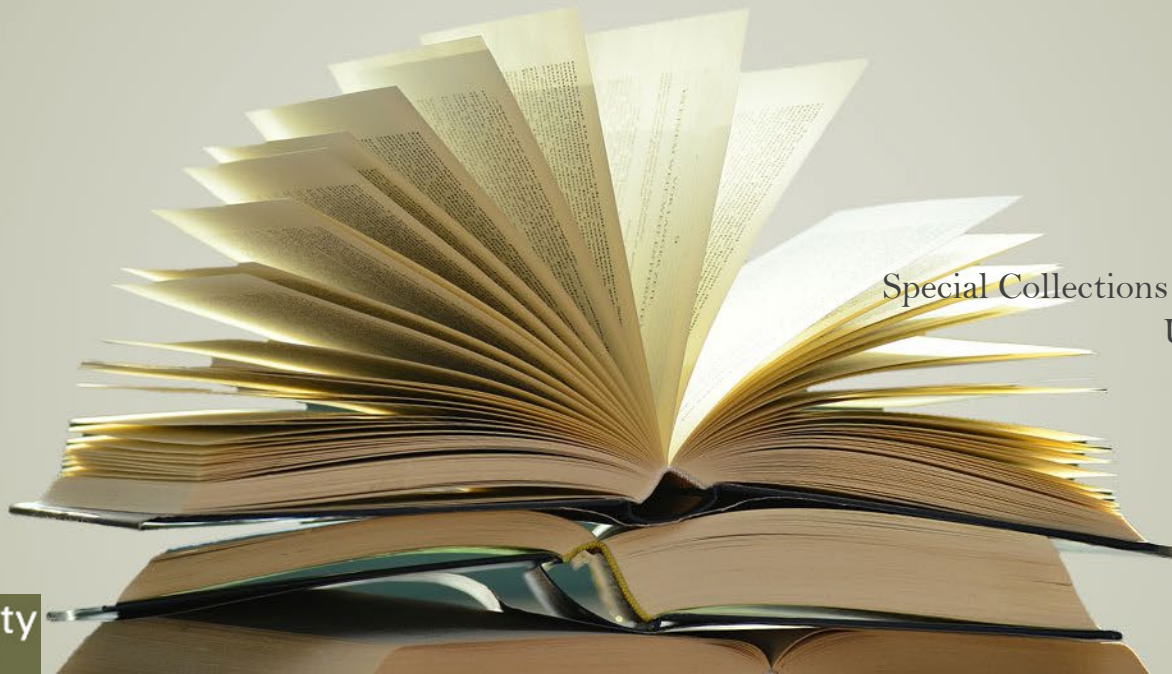
Skeen, B. (2019, June 22). Catalog Local: One library's look at how local classification schemes and subject headings affect copy cataloging. American Library Association Annual Conference, Washington, D.C.

This Presentation is brought to you for free and open access by the Libraries at DigitalCommons@USU. It has been accepted for inclusion in Library Faculty & Staff Presentations by an authorized administrator of DigitalCommons@USU. For more information, please contact digitalcommons@usu.edu.



Catalog Local: one library's look at how local classification schemes and subject headings affect copy cataloging

Copy Cataloging Interest Group Meeting – ALA Annual Conference 2019 – Washington, D.C.



Becky Skeen
Special Collections Cataloging Librarian
Utah State University
becky.skeen@usu.edu

Background



USU Special Collections & Archives

Collection Call Numbers

- ❖ **General Book Collection (modified Dewey)**
- ❖ **BOOK COLL**
- ❖ **PAM A, B, C or D**
- ❖ **COLL V (Book, Pam, Folk, Gr. or OV)**
- ❖ **PORT. SHELF**
- ❖ **FILE MSS**
- ❖ **Photo Collections (P0###)**
- ❖ **ASL (quasi-modified Dewey)**
- ❖ **FOLK COLL**
- ❖ **MAP**
- ❖ **BROADSIDE A, B, C, D, E, F or News**
- ❖ **NBRT**
- ❖ **ITEM MSS**
- ❖ **Microfilm (Utah Reel or News Reel)**
- ❖ **BOOK ARTS (unique and quasi-modified Dewey)**
- ❖ **HATCH**
- ❖ **University Archives**
- ❖ **MEDIA COLL**
- ❖ **PRES. LAB COLL**
- ❖ **COLL MSS**
- ❖ **Theses/Dissertations (no call no.; arranged by year and alphabetical by author last name)**

USU Special Collections & Archives

Copy Cataloging and Collection Call Numbers

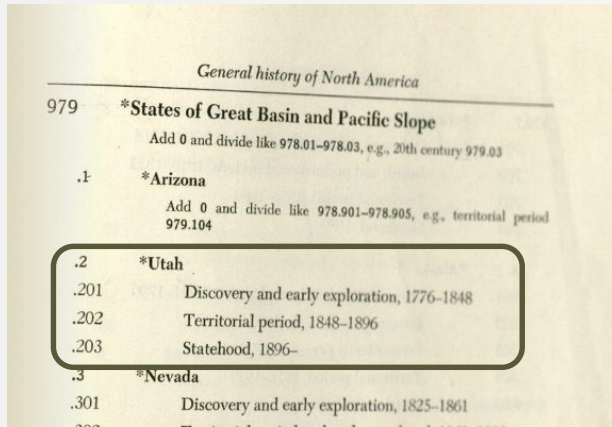
- ❖ **Modified Dewey – General Book Collection**
- ❖ **BOOK COLL**
- ❖ **PAM A, B, C or D**
- ❖ **COLL V (Book, Pam, Folk, Gr. or OV)**
- ❖ **PRES. LAB COLL**
- ❖ **FILE MSS**
- ❖ **Photo Collections (P0###)**
- ❖ **ASL (quasi-modified Dewey)**
- ❖ **FOLK COLL**
- ❖ **MAP**
- ❖ **BROADSIDE A, B, C, D, E, F or News**
- ❖ **NBRT**
- ❖ **ITEM MSS**
- ❖ **Microfilm (Utah Reel or News Reel)**
- ❖ **BOOK ARTS (unique and quasi-modified Dewey)**
- ❖ **HATCH**
- ❖ **University Archives**
- ❖ **MEDIA COLL**
- ❖ **PORT. SHELF**
- ❖ **COLL MSS**
- ❖ **Theses/Dissertations (no call no.; arranged by year and alphabetical by author last name)**

Greyed out call numbers are used in original cataloging only

Modified Dewey @ USU

History

- ❖ Based on Dewey Decimal Classification Edition 17
- ❖ Increased granularity of classification numbers



DDC 17



979.2 Utah	
979.201	Bibliographies, record survey, archival holdings, collection registers, indexes, etc.
979.202	Compendia, chronologies, outlines, charts.
979.203	Encyclopedias, gazetteers, place names, directories, etc.
979.204	Essays, addresses, lectures, etc.
979.205	Periodicals.
979.206	Societies.
979.207	Literature and poetry, belles lettres, etc.
979.208	Collections (pamphlets, scrapbooks, etc.) of a general nature.
979.209	Biography (individual-use 920).
979.2091	Biography (collected-use 925).
979.2092	Oral History.
979.21	History (general works).
979.211	Pre-history and archaeology.
979.214	Historic preservation.
979.22	History, 1847-1877.
979.23	History, 1878-present.
979.24	Politics and government.
979.2401	Directories, blue books, rosters of state officials, etc.
979.241	Journals of the legislature (use 328.31 and 328.32).
979.242	Messages of the governor (use 353.970).
979.243	Constitutions (use 342.792, 342.7921 for State of Deseret).
979.244	Constitutions (use 345.1).
979.245	Courts and court reports (use 345.2). Court cases here.
979.246	Crime and criminals.
979.247	Departments of government (see Utah State cutter marks on attached leaf).
979.248	Federal-State relations (include Territory of Utah).
979.25	Economic history.
979.251	Land.
979.2511	Land use planning.
979.2512	Forestry (see also 634.80972).
979.252	Agriculture (see also 635, 630.717).
979.2521	Gardening, flowers (include also natural flora).
979.2523	Stock raising, dairying.
979.2524	Native fauna.
979.2525	Irrigation and reclamation.
979.2526	Engineering.
979.25205	Radio and television (include amateur radio).
979.2527	Hydro-electric power.
979.2528	Energy resources.
979.253	Mining and mineral resources.
979.254	Climate and weather.
979.255	Manufacturing and industries.
979.256	Labor and labor laws.
979.2566	Building and loss.
979.257	Cooperative organizations (include ag. coops.).
979.258	Finance, banking.
979.2585	Insurance.
979.2586	Investment securities.
979.259	Commerce.
979.2595	Transportation (include roads).
979.26	Religious history—exclusive of Mormonism. Include Masons and charitable organizations.
979.27	Regions, counties, boundaries, etc. (divide into cities & counties, cutter by city, county, etc.).
979.2711	Area planning (city and county).
979.2712	Zoning (cutter by city or county).
979.275	Natural regions. → more
979.276	Environmental impact studies. → more 711.?
979.28	Topics. Utah topics not elsewhere classified
979.291	Politics.
979.282	Drama.
979.283	Education.
979.285	Homes and Homemaking.
979.287	Minority groups (include Indians, blacks, women, etc.) see also Mormon Women.
979.29	Salt Lake City (state capital).
979.2901	Indexes, bibliographies, etc.
979.2908	Collections (pamphlets, scrapbooks, etc.). all on SLC
979.291	Directories (Salt Lake City).
979.292	Official publications; charters, municipal reports, ordinances, etc. (for municipal ordinances of all Utah communities, use 552 and cutter by town, with date mark if necessary).
979.2921	Politics and government. SLC
979.293	Associations, clubs, unions, etc.
979.2935	Amusements, theaters, music, etc.
979.2936	Recreation. SLC
979.294	Churches, charitable organizations, religious institutions (exclusive of Mormon Church).
979.295	Commerce, industry, business firms, etc.
979.296	Banks and finance.
979.2966	Real estate and lands.
979.297	Public works, streets, sewers, etc.
979.298	Public utilities: light, power, telephone, water, etc.

USU modified

Other Local Classifications @ USU

Used in Copy Cataloging

Special Collections= call number and label reference sheet

****Reminder for printing labels:** Some call numbers will need brief editing in the Sierra item record. Edits usually entail adding underscores, removing spaces, adding OVERSIZE, etc. Any edits made in the Sierra item record call number will need to be changed back after printing the label so the call number index will list them properly.

* Dewey call numbers

Bibliographic records

099 300.21 ja F543
099 289.26 ja T673 ja no. 1

Sierra item record call no. field

092 300.21 F543
092 289.26 T673 no. 1

* Oversize call number

Bibliographic record

099 979.27 ja L828
049 UUSD

Sierra item record call no. field

092 979.27 L828

* Folklore call numbers

Bibliographic records

099 FOLK ja COLL. 12 ja no. 1
099 FOLK ja COLL. 14 ja FFC ja no. 272

Sierra item record call no. field

099 FOLK COLL. 12 no. 1
099 FOLK COLL. 14 FFC no. 272

* Book collection call numbers

Bibliographic records

099 BOOK ja COLL. 10 ja L-1
099 BOOK ja COLL. 47 ja no. 1

Sierra item record call no. field

099 BOOK COLL. 10 L-1
099 BOOK COLL. 47 no. 1

* Book Arts call numbers

Bibliographic records

099 BOOK ja ARTS ja 702.81 ja An25i
099 BOOK ja ARTS ja 2-1 ja v. 1

Sierra item record call no. field

099 BOOK ARTS 702.81 An25i
099 BOOK ARTS 2-1 v. 1

* PAM call numbers

Bibliographic records

099 PAM ja A ja 200

099 PAM ja C ja 330

Sierra item record call no. field

099 PAM A 200
099 PAM C 330

* File or Item MSS call numbers

Bibliographic record

099 ITEM ja MSS ja 101
099 FILE ja MSS ja 210

Sierra item record call no. field

099 ITEM MSS 101
099 FILE MSS 210

* Hatch room call numbers

Bibliographic record

099 HATCH ja 1/1/25
099 HATCH ja 3/3/1-15

Sierra item record call no. field

099 HATCH 1/1/25

099 HATCH 3/3/1 (will have one item record per volume)

099 HATCH 3/3/2

099 HATCH 3/3/3

099 HATCH 3/3/4

099 HATCH 3/3/5

099 HATCH 3/3/6

099 HATCH 3/3/7

099 HATCH 3/3/8

099 HATCH 3/3/9

099 HATCH 3/3/10

099 HATCH 3/3/11

099 HATCH 3/3/12

099 HATCH 3/3/13

099 HATCH 3/3/14

099 HATCH 3/3/15

* Vault call numbers

Bibliographic record

099 COLL V ja BOOK ja 250
099 COLL V ja PAM ja 128

099 COLL V ja Gr. 2 ja no. 43

Sierra item record call no. field

099 COLL V BOOK 250

099 COLL V PAM 128

099 COLL V Gr. 2 no. 43

* ASL call numbers

Bibliographic record

099 ASI. ja 200.3 ja P234

Sierra item record call no. field

099 ASI 200.3 P234

* Archives call numbers

Bibliographic record

099 9.4 ja no. 23
099 14.1.7:43 ja no. 3

Sierra item record call no. field

099 9.4 no. 23
099 14.1.7:43 no. 3

* Collection MSS call numbers

Bibliographic record

099 COLJ. ja MSS ja 278
099 COLJ. ja MSS ja 130 ja Box 19 ja Fd. 2

Sierra item record call no. field

099 COLJ. MSS 278
099 COLJ. MSS 130 Box 19 Fd. 2

* Photo collection call numbers

Bibliographic record

099 P0032

8250485 Rev. 12/03/85, 4/31/85, 5/12/85, 10/14/85

SCA Local Subject Headings @ USU

Used in Copy Cataloging

- ❖ Most fall in two subject areas
 - The Church of Jesus Christ of Latter-day Saints (Dewey)
 - University Archives

Mormon Subject Heading List

compiled by Janet Arason
with assistance from
Ava Bethune

Catalog Department
Harold B. Lee Library
Brigham Young University
Provo, Utah
1995

Aaronic Priesthood Memorial Monument (Stuqepahana, Pa.)
LT *Aaronic Priesthood Restoration Monument (Stuqepahana, Pa.)*

Aaronic Priesthood Memorial Monument (Temple Square)
LT *Aaronic Priesthood Restoration Monument (Temple Square)*

Aaronic Priesthood (Mormon Church) [L.C.]
LT *Church of Jesus Christ of Latter-day Saints. Aaronic Priesthood*
Levitical Priesthood
Mormon Church--Aaronic Priesthood
Mormon Church--Levitical Priesthood
Mormon Church--Levitical Priesthood
Mormon Church--Priesthood, Aaronic
Priesthood, Aaronic

Aaronic Priesthood (Mormon Church)--Adult Aaronic
LT *Mormon Church--Aaronic Priesthood over 21*
Mormon Church--Aaronic Priesthood--Prospective Elders
Mormon Church--Aaronic Priesthood--Senior Members
Aaronic Priesthood over 21
Prospective Elders
Senior Members of the Aaronic Priesthood

Aaronic Priesthood (Mormon Church)--Deacons
LT *Deacons*
Mormon Church--Deacons

Aaronic Priesthood (Mormon Church)--Priests
LT *Mormon Church--Priests*
Priests

Aaronic Priesthood (Mormon Church)--Teachers
LT *Mormon Church--Teachers*
Teachers

Abraham (Book of Mormon figure)

Abraham (Book of Mormon figure) [L.C.]

Abraham sudi Ahman (Nov.) [L.C.]

Abro-American Mormons [L.C.] (May Sabb Gosp)
LT *Mormon Church--Mormon doctrine--Black*
Mormon--African-Americans
Mormon Church--African-Americans
Mormon--African-Americans

Abna (Book of Mormon figure) [L.C.]

Abna, the Younger (Book of Mormon figure) [L.C.]

Ammon (Book of Mormon figure)

Angel Moroni Statue (Salt Lake Temple)

Arabian Peninsula in the Book of Mormon [L.C.]
LT *Book of Mormon--Arabian Peninsula*

Articles of Faith

LT *Use for works dealing with the 13 articles as written by Joseph Smith*
SA *Mormon doctrine*
LT *Book of Great Price. Articles of Faith*

Asian American Mormons [L.C.]

LT *Mormon--Asian Americans*
Mormon Church--Asian Americans
Mormon--Asian Americans

Assembly Hall (Salt Lake City, Utah)

Baptism for the dead [L.C.]

LT *Use for works on the practice of baptism for the dead. For works on the doctrine, see*
Mormon doctrine--Baptism for the dead
SA *Ordinances for the dead (Mormon Church)*
LT *Dead. Baptism for the*

Beehive House (Salt Lake City, Utah) [L.C.]

LT *Salt Lake City (Utah). Beehive House*

Benjamin, King (Book of Mormon figure)

Bible [L.C.]

LT *See L.C. Subject Headings for subdivisions in addition to the following:*
Bible--Concordances. English--Inspired Versions
Bible--Ready references
Bible--Versions. Inspired
LT *Bible. English. Versions. Study. [L.C.]*
Bible--Inspired versions
Inspired versions of the Bible

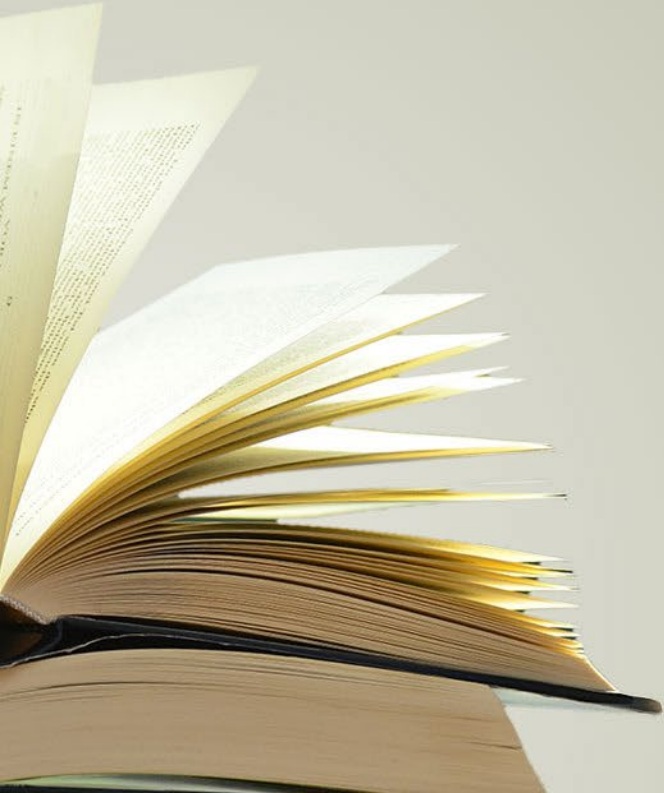
Book of Abraham

LT *Use only for those works which deal solely with the Book of Abraham*
For books of Abraham and others, see Pearl of Great Price
See Book of Mormon for subdivisions in addition to those listed
LT *Egyptian papyri*
Joseph Smith papyri
Pearl of Great Price. Book of Abraham
Book of Abraham--Facsimiles

USU Athletics.	5	
USU Athletics (Football)	1	
USU Athletics (Gymnastics)	1	
USU Athletics (Intercollegiate)	56	
USU Athletics (Intramural)	35	
USU Athletics Rules and regulations.	1	
USU Athletics (Women's)	5	
USU Automation.	21	
USU Awards and honors.	39	
USU Bands and orchestras.	2	
USU Benefits.	2	
USU Bibliographies.	3	
USU Board of Regents.	6	
USU Board of Trustees.	1	
USU Brochures.	28	
USU Budget.	3	
USU Budgets.	37	
USU Building construction.	4	
USU Building dedications.	1	
USU Buildings and grounds.	50	
USU Business.	5	
USU Business affairs.	16	
USU Clubs and organizations.	43	
USU Colleges and departments.	2	
USU Commencement.	29	
USU Community Improvement Program.	1	
USU Concerts.	2	
USU Conference, workshops, etc.	2	
USU Conferences, workshops, etc.	203	
USU Consolidation controversy.	2	
USU Constitution and by-laws.	1	
USU Contracts.	1	
USU Contracts and grants.	1	
USU Councils and committees.	53	
USU Course evaluations.	1	
USU Course syllabi.	20	
USU Curricula.	175	
USU Curricula Statistics.	1	

Challenges

- ❖ Extensive training
- ❖ Steep learning curve
- ❖ Overwhelming at first
- ❖ Inconsistent application
- ❖ Uncertainty if item cataloged into correct collection (collocation)



Changing times-

Workflows & Training



Streamlining SCA Copy Cataloging Workflows

Why

- ❖ Complex projects
- ❖ More acquisitions=More catalogers needed
- ❖ Increase consistency

How

- ❖ Revised the modified Dewey list
- ❖ Started accepting more Dewey call numbers as assigned in OCLC Connexion
- ❖ Not creating new locally-made classifications
- ❖ Not using as many local subject headings
 - Exception: USU Archives
- ❖ Hired more student assistants

Current SCA Copy Cataloging Workflow



1

Items deposited on cataloging shelves

2

Assigned cataloger searches items in local ILS

3

Assigned cataloger searches for bibliographic records in Connexion


4

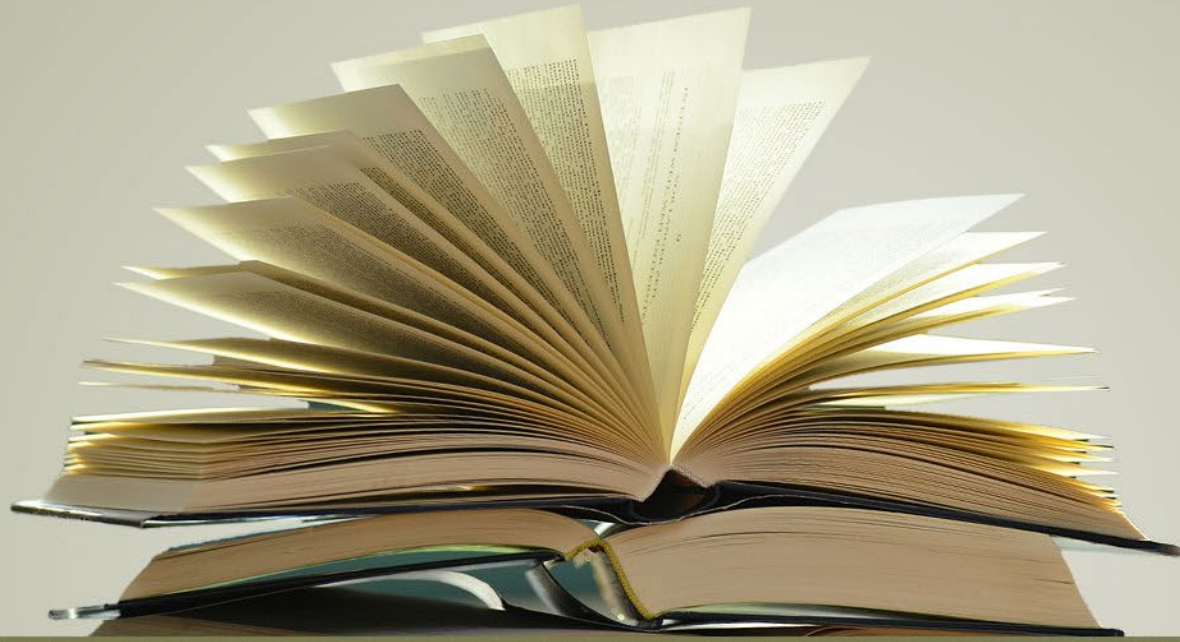
Copy catalog items & import records into ILS

5

Put item on processing shelf

Rewards

- 
- ❖ Process less complex
 - ❖ Robust cataloging for unique items
 - ❖ Increased knowledge of cataloging standards and controlled vocabularies
 - ❖ Increased discoverability
 - Easier paging
 - Easier for curators to find materials



Thank you

Becky Skeen

becky.skeen@usu.edu