

10-18-1968

## Board of Trustees Minutes, October 18, 1968

Eastern Washington State College

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Eastern Washington State College  
MINUTES OF BOARD OF TRUSTEES MEETING  
Marigold Room, Tawanka Commons  
EWSC Campus  
October 18, 1968

The Board of Trustees of Eastern Washington State College held a business meeting in the Marigold Room, Tawanka Commons on the EWSC Campus on Friday, October 18, 1968. Chairman Thomas F. Meagher called the meeting to order at 10:30 A.M. The following were present:

Members

Mr. Thomas Meagher  
Mr. Melvin Voorhees  
Mr. Harvey Erickson

Staff

Dr. Emerson Shuck  
Mr. Fred S. Johns  
Dr. Daryl G. Hagie  
Dr. George J. Kabat  
Mr. Wayne Loomis  
Dr. Robert B. Smith  
Mr. Jon Danielson  
Mr. John Lothspeich

Guests

Mrs. Don Cobb, representing the Alumni Association  
Kenneth Brooks and Associates - Joseph Hensley, Donald Trail  
Bill Marshall, Consulting Architect  
Warren Brown  
J. Kimball Barnard, Architect  
Mike Murphy, representing the Associated Student Body.  
*Robert B. Smith*

MINUTES

The minutes of the Board of Trustees meeting held in Seattle, September 13, 1968 were approved in a motion by Mr. Voorhees. Mr. Erickson seconded the motion and the motion was passed.

PRESIDENT'S REPORT

Dr. Shuck reported to the Board on a number of informational items.

PERSONNEL ACTIONS

The following personnel actions were approved in a motion by Mr. Erickson, seconded by Mr. Voorhees and passed.

A. Appointments

Non Academic

- Amonson, Betty, Housekeeper for Housing, a new position, September 3, 1968, \$358 monthly.
- Ash, Joyce, Housekeeper for Housing, a new position, September 16, 1968, \$358 monthly.
- Boswell, Norene, Food Service Worker II for the Student Union, September 23, 1968, \$358 monthly, replacing Gladys Frandsen on an eleven-month basis.
- Brandsma, Linda, Secretary-Steno I for Psychology, September 17, 1968, \$358 monthly, replacing Nancy Montgomery on an eleven-month basis.
- Bush, Kenneth, Custodial Worker I for Tawanka Commons, September 14, 1968, \$390 monthly, a new position.
- Donnelly, Brian, Groundskeeper for the Physical Plant, September 12, 1968, \$424 monthly, a new position.
- Fowlon, Doris, Clerk-Typist I for Science, September 23, 1968, \$342 monthly, a new eleven-month position.
- Garvin, John, Custodial Worker I for Housing, September 16, 1968, \$390 monthly, a new position.
- Jamison, Joan, Clerk-Typist I for History, September 24, 1968, \$342 monthly, replacing Nancy Duncalfe, on an eleven-month basis.
- Kirkpatrick, Susan, Clerk-Typist I for Language and Literature, September 16, 1968, \$342 monthly, a new eleven-month position.
- Kotwitz, Barbara, Clerk-Typist II for Education, September 3, 1968, \$407 monthly, a new position.
- Lundean, David, Manager of Instructional Research Center, September 3, 1968, \$892 monthly, a new position.
- Madison, Robin, Science Division, Secretary-Steno I, September 30, 1968, \$358 monthly, a new eleven-month position.
- McConnell, Ronald, Custodial Worker I for Housing, September 16, 1968, \$390 monthly, a new position.
- Olsen, Sharon, Staff Nurse for the Student Health Center, September 17, 1968, \$504 monthly, replacing Ann Caldwell on an eleven-month basis.
- Palmer, Chester, Custodial Worker I for the Physical Plant, September 11, 1968, \$390 monthly, replacing John Rodgers.
- Pehrson, Evelyn, Secretary-Steno I for Graduate Study Office, September 24, 1968, \$358 monthly, replacing Linda Charlton on an eleven-month basis.
- Poole, Everett, Custodial Worker I for the Physical Plant, September 25, 1968, \$390 monthly, replacing Harvey Perry.
- Richardson, Darvis, Secretary-Steno II for General Academic Services, September 3, 1968, \$424 monthly, replacing Elna Noel.
- Scott, Martha, Food Service Worker I for Tawanka Commons, September 23, 1968, \$328 monthly, replacing Goldie Shields on an eleven-month basis.
- Sharpe, Ronna, Secretary-Steno I for Dean of Academic Affairs, September 27, 1968, \$358 monthly, replacing Marlene Johnson who transferred to Dean of Undergraduate Studies Office.



A. Non Academic Appointments

- Starkey, William, Custodial Worker I for Physical Plant, September 11, 1968, \$390 monthly, replacing Harry Knotts.
- Tarrant, Barbara, Secretary-Steno I for Science, September 23, 1968, \$358 monthly, replacing Lana Eidsness.
- Taylor, Fairy, Food Service Worker I for Tawanka Commons, September 19, 1968, \$328 monthly replacing Jeanette Stiffler on an eleven-month basis.
- Taylor, Ruth, Food Service Worker II for Tawanka Commons, September 19, 1968, \$358 monthly, replacing Hannah Becker on an eleven-month basis.
- White, Betty, Housekeeper for Housing, September 16, 1968, \$358 monthly, A new position.
- Wiley, Harvey, Custodial Worker I for Housing, September 16, 1968, \$390 monthly, a new position.

B. Resignations - Non Academic

- Baune, Joan, Library Assistant I for Kennedy Library, September 20, 1968, \$358 monthly, one day of annual leave accrued.
- Eidsness, Lana, Secretary-Steno I for Science, September 13, 1968, \$373 monthly, twelve days of annual leave accrued.
- Kinnick, Viola, Food Service Worker I for Tawanka Commons, September 30, 1968, \$373 monthly, four days of annual leave accrued.
- Martini, Mario, Internal Auditor for Business Office, September 18, 1968, \$1018 monthly, twenty days of annual leave accrued.
- Nichols, Mabel, Staff Nurse for Campus School, September 30, 1968, \$300.50 monthly, two days of annual leave accrued.
- Shields, Goldie, Food Service Worker II for Tawanka Commons, August 16, 1968, \$424 monthly, six days of annual leave accrued.

C. Leaves Granted - Non Academic

- Powers, Scherry, Secretary-Steno I for the Registrar's Office, September 25, 1968, three months maternity leave.

D. Change in Status - Non Academic

- Cooley, Dana, reallocation from Library Assistant II, \$483 to Library Assistant I, \$424 monthly, effective September 1, 1968 in Kennedy Library.
- Dowd, Ona, promotion from Secretary-Steno I to Secretary-Steno II effective September 1, 1968 in the Psychology Department, Salary \$424 monthly, replacing Karen Raver.
- Grub, Fred, promotion from Custodial Worker I to Custodial Worker II effective September 1, 1968 in the Physical Plant, Salary \$462 monthly, replacing Al Mount.
- Page, G. Maureen, reallocation from Administrative Assistant in Kennedy Library - \$525 monthly to Secretary-Steno II in Science Division - \$462 monthly, effective October 18, 1968. Library assignment completed.

D. Change in Status - Non Academic

- Perry, Harvey, Custodial Worker I to Custodial Worker II in the Physical Plant, effective September 1, 1968, salary \$462 monthly, replacing James Blackshaw.
- Simmons, Joan, 3/4 time Account Clerk I for Associated Student Council to full-time effective September 20, 1968, salary \$407 monthly.
- Torno, John, Trades Helper to Steam Engineer for the Physical Plant, effective September 15, 1968, salary \$550 monthly, replacing Chester Phillips.

E. Salary Increments - Non Academic

- Annis, Alma, Cook I for Tawanka Commons, \$424 to \$443 per month, effective September 1, 1968.
- Byrne, Leslie, Cashier I for Student Union Bookstore, \$328 to \$352 monthly, effective September 1, 1968.
- Dus, Dick, Painter for the Physical Plant, \$601 to \$627 monthly, effective September 1, 1968.
- Giffen, Lois, Library Assistant I for Kennedy Library, \$358 to \$373 monthly, effective September 1, 1968.
- Goodwin, James, Painter for the Physical Plant, \$550 to \$575 monthly, effective September 1, 1968.
- Grub, Fred, Custodial Worker I for the Physical Plant, \$390 to \$407 monthly, effective September 1, 1968.
- McKinlay, Lillian, Transcript Evaluator for Admissions' Office, \$601 to \$627 monthly, effective September 1, 1968.
- Ocheltree, Gary, Painter for the Physical Plant, \$627 to \$655 monthly, effective September 1, 1968.
- Rogers, James, Chief Accountant for the Business Office, \$932 to \$974 monthly, effective September 1, 1968.

A. Appointments - 1968-69

Academic

- Brinkmeier, Wayne E., Graduate Assistant in Athletics. Salary: \$2,250.  
Fowler, Blythe P., Visiting Instructor in Education, one-third time, fall quarter,  
Salary: \$620.  
Hartman, Marion R., Visiting Part-time Instructor in Music, fall quarter. Salary: \$450.  
Hepler, Cedric L., Part-time Instructor in Language & Literature Department, FAFB,  
fall quarter. Salary: \$600.  
Jones, Wendell P., Consultant on Afro-American Affairs. Salary: \$500 for academic  
year.  
Nelson, Mary Frances, Part-time Counselor-Supervisor in the Upward Bound Program;  
Part-time Consultant in the Department of Education. Salary: \$4,500.  
Pless, Ann, Visiting Instructor in Elementary Education, full time. Salary: \$8,070.  
Pless, Joseph E., Graduate Assistant in Education. Salary: \$2,250.  
Simms, Katherine, Part-time Instructor in Art, FAFB, fall quarter, Salary: \$600.  
Wolfe, Larry W., Graduate Assistant in Spanish, fall quarter. Salary: \$1,200.

Pre-Graduate Assistants

- Galbreath, John A., Pre-graduate Assistant in History. Salary: \$85 per month.  
Opsal, Jon Lynn, Pre-graduate Assistant in Mathematics. Salary: \$85 per month.

Library

- Verd, E. Thomas, Reference Librarian, full-time beginning November 1, 1968.  
Salary base for 11-month appointment: \$9,300.

Graduate Fellowships

- Fairburn, Wayne A., Extension of Fellowship for fall quarter, Department of Business,  
Salary: \$600 for quarter. (\$1,800 total).  
DeFeyter, Linda A., Department of Education, fall, winter and spring quarters -  
September 25, 1968 to June 6, 1969. Salary: \$2,250.  
Ruemping, Patricia A., English Department, September 25, 1968 to June 6, 1969,  
Salary: \$2,250.  
Roberts, Major John, Department of Education, September 25, 1968 to June 6, 1969.  
Salary: \$2,250.  
Wilson, Terence D., History Department, fall, winter and spring quarters,  
September 25, 1968 to June 6, 1969. Salary: \$2,250.

Upward Bound

- Rose, Connie C., Tutor Supervisor, 14 to 20 hours per month commencing October 1,  
1968 to June 15, 1969. Salary: \$50 per month.



A. Appointments - Substitute Teaching

Melhuish, Betty, Substituted one-half day for Mrs. Davis in Campus School.

Salary: \$12.50

Pless, Joseph E., Substituted one-half day for Mr. Spacek in Campus School.

Salary: \$12.50.

B. Resignations - Academic

Krebs, Raymond L., Librarian, effective September 16, 1968.

C. Leaves Granted - Academic

Military Leave

Lotzenhiser, George W., Professor of Music, Military leave with pay from October 21, 1968 through November 1, 1968, during which time he will serve on the Naval Reserve Policy Board.

D. Change in Status - Academic

McDermott, Elroy C., Associate Professor of Management, replaces Grant Thomas as Chairman of the Department of Marketing and Management.

Surbeck, Camilla, Instructor in Elementary Education, Campus School, transferred to Department of Education for academic year, replacing Bernard Kingsley who is on leave.

APPROVAL OF YANCEY TILE COMPANY CONTRACT IN LOUISE ANDERSON HALL

Mr. Voorhees moved to accept the recommendation of Dr. Loomis to approve the completed Yancey Tile Company contract for floor tile work in Louise Anderson Hall. The cost of this project was \$13,500. The motion was seconded by Mr. Erickson and passed.

ACCEPTANCE OF REID JONSON CONSTRUCTION COMPANY CONTRACT IN SUTTON HALL

The Reid Jonson Construction Company contract for bathroom modernization in Sutton Hall has been satisfactorily completed. Mr. Erickson moved that the Board accept the completed project. Mr. Voorhees seconded the motion and the motion passed.

UNITED PAVING COMPANY CONTRACT FOR CONSTRUCTION OF PARKING LOTS, STREETS

Mr. Erickson moved to accept the completed United Paving Company contract for construction of parking lots, streets and storm sewers as recommended by the administration. The motion was seconded by Mr. Voorhees and carried.

#### VICTORY BELL MEMORIAL AT WOODWARD FIELD

It was moved by Mr. Voorhees, seconded by Mr. Erickson to award a contract to the Empire Pool Company in the amount of \$1,975 for construction of a victory bell memorial at Woodward Field in honor of Professor Woodward as authorized in a memorandum from the President on March 5, 1968. The motion was passed.

#### DISCUSSION ON BUDGET STATUS OF NEW STUDENT UNION BUILDING

A discussion on the current budget status of the new Student Union Building was held to consider alternatives to reduce the anticipated cost estimate so as not to exceed the amount of funds available. Several alternatives are available and were discussed. A motion was made by Mr. Voorhees that the administration proceed with the present plans and call for bids on this project. It was estimated that bids could be called in December. The motion was seconded by Mr. Erickson and passed.

#### PATTERSON HALL, PHASE I, CONTRACT AWARD

Bids for construction of Patterson Hall, Phase I, have been received and were considered by the Board. In a motion by Mr. Erickson and seconded by Mr. Voorhees a contract was awarded to Verne Johnson in the amount of \$1,099,833. The basic bid received by this contractor was \$1,137,333 less alternates #3, #5, and #6 bringing his bid to the amount accepted. This motion was passed. (See attachment IV A6 for summary of bids received.)

Board members were also informed that bids would be opened on November 7, 1968 for the Music-Speech Building. Jack Reeves, Engineer, had indicated a mid or late November bidding date for the heating plant and utility tunnels.

#### REQUESTS MADE OF CITY OF CHENEY REQUIRED FOR NEW HEATING PLANT

A number of items need approval from the City of Cheney in regard to the Heating Plant Project. Mr. Johns recommends that the Board authorize the filing of these requests and also authorize the execution of an agreement with the City for College participation in the amount of \$4,000 in the cost of constructing a water booster station. It was moved by Mr. Erickson, seconded by Mr. Voorhees and passed that these recommendations be approved. (See attachment IV B1).

#### TRANSFER OF STUDENT UNION RENTAL FUND BANK ACCOUNT

It is recommended that the Student Union Rental Fund bank account be transferred from the Cheney Branch of the Seattle First National Bank to the Cheney Branch of the Farmers and Merchants Bank. Mr. Voorhees moved that this recommendation be approved. The motion by Mr. Erickson and passed.



## PROPERTY ACQUISITION

The State Property Agent has acquired parcels 6 and 11 as authorized by the Board at the September 13 Board meeting and negotiations were in progress to obtain Parcels 5 and 10, however, Mr. Johns now recommended postponement in acquiring these two parcels. The Chairman so ordered this postponement.

## COLLEGE AND UNIVERSITY RETIREMENT SYSTEM STATUTES

"A summary of recommendations regarding College and University Retirement System Statutes" prepared by the Interinstitutional Committee on Retirement and Insurance and which had been reviewed by the Business Officers and Council of Presidents was presented to the Board. Mr. Voorhees moved approval of the recommendations made in the summary. The motion was seconded by Mr. Erickson and passed.

## REPORT ON TEXT BOOKS AND LIBRARY BOOKS PRICE FIXING

Mr. Voorhees informed the Board about text books and library books price fixing. He reported that the State of Washington has taken action against 20 publishers for price fixing. The Chairman requested the administration keep a surveillance on the matter in the interest of protecting the students and the College budget in the case of library acquisition.

## BOARD MEMBERS REPORT ON ASSOCIATION OF GOVERNING BOARDS MEETING IN DENVER

Mr. Erickson reported to the Board on the Association of Governing Boards meeting he had attended in Denver on October 8 and 9, 1968. He felt that student communication at Eastern apparently is better than at some institutions. The news media has magnified the problem of student unrest. The consensus seemed to be that there was no one approach or cause for student unrest. In some cases the administration is looking for a cause. Generally an optimistic view prevailed at the conference. Mr. Erickson said a consistent responsible approach as used by President Shuck seems to be the best.

In his report, Mr. Meagher stated he was looking for specifics in attending this meeting but did not really find many. He was impressed by the small number of students involved in confrontation.

Mr. Meagher recommends we keep open the lines of communication with the students, faculty, administration and board. Perhaps committees composed of these four segments be organized to consider grievances, with supplemental representation from the students.

The chairman suggests Board members attend future AGB meetings as they are very worthwhile.

## REPORTS ON ADMINISTRATIVE ACTIVITIES

The administration reported that the following items had been acted upon:

1. The Instructional Communications Center is now called the Instructional Media Center as of September 10, 1968.

## REPORTS ON ADMINISTRATIVE ACTIVITIES

2. An application has been submitted for Title I grants under the Higher Education Facilities Act of 1963, as Amended, for the construction of academic facilities. Our eligible projects would be:
  - A. Creative Arts, Phase 2  
(Art, Drama, Radio-TV) \$796,000
  - B. Patterson Hall, Phase 2  
(Classroom Building) \$500,000
3. Mr. Johns reported to the Board that a settlement had been reached with Dr. Walter Powers in acquiring Lots 1 to 10 inclusive, in Block 24 of the Reservoir Park Addition and any interest that Dr. and Mrs. Powers have in the portion of Washington Street in Block 24. The amount of the settlement was \$45,000 plus the statutory \$200 in appraisal costs.
4. A contract has been awarded to Coman Construction Company in the amount of \$1,179.00 to construct steps and walks leading from the Streeter parking lot to Streeter Hall.

## INFORMATIONAL ITEMS

The following informational items have been received and distributed to the Board:

1. Eastern Washington State College has been named beneficiary on insurance policies taken out by the following persons:
  - Charles E. Wetmore - W. 1314 Maxwell, Spokane
  - William D. Bockstruck - 2811 N. Lindeke, Spokane
  - C. Scott Wilson - W. 511 Gordon, SpokaneMr. Kennedy has acknowledged these bequests and expressed the appreciation of the College.
2. Report on outcome of leave during the 1968 spring quarter has been received from Loretta Fretwell.
3. Sabbatical leave reports from Dr. Joe Chatburn and William L. Maxson.
4. Letters acknowledging Emeritus folders and certificates were received from: Evelyn Goodsell, Cecil Dryden, Clara May Graybill, Amsel Barton, W.B. Reese and Daphne Dodds.
5. Out-of-State travel report for September.
6. CPA audit reports on the Housing, Associated Students and Student Union funds for 1967-68 fiscal year.
7. A statement of cash receipts for September 1968.
8. Minutes of Board of Trustees meetings of The Evergreen State College held on June 28, 1968 and August 15, 1968.
9. Minutes of Western Washington State College board meetings held August 8 and 21, 1968.
10. Academic Senate minutes of meeting held September 30, 1968; Graduate Council minutes of meeting held October 3, 1968; and Undergraduate Council minutes of meeting held October 10.

## ADJOURNMENT

The meeting adjourned at 12:15 P.M.

APPROVED

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Thomas F. Meagher, Chairman

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John H. Lothspeich, Secretary



Eastern Washington State College

AGENDA FOR BOARD OF TRUSTEES MEETING

October 18, 1968

Marigold Room, Tawanka Commons  
EWSC Campus

- I. Approval of minutes of Board meeting held September 13, 1968 in Seattle.
- II. President's Report
- III. Personnel Actions (See Attachments)
- IV. Policy and Procedure Recommendations
  - A. Building, Planning and Construction
    1. Recommend Board approval and acceptance of completed Yancey Tile Company contract for floor tile work in Louise Anderson Hall. \$ 13,500
    2. Recommend Board approval and acceptance of completed Reid Jonson Construction Company contract for bathroom modernization in Sutton Hall. \$ 17,767
    3. Recommend approval and acceptance of United Paving contract for construction of parking lots, streets and storm sewers. (See attachment IV A3).
    - ✓ 4. Recommend a contract award to Empire Pool Company in the amount of \$1,975 to construct a victory bell memorial at Woodward Field. This was the only bid received. (See President's memo - attachment IV A4).
    5. A discussion on the current budget status of the new Student Union Building will be held. Kenneth Brooks, the architect on this project, will be present at the Board meeting. (See attachments IV A5).
    6. Bids for construction of Patterson Hall, Phase 1, will be opened on October 17, 1968 and a contract award should be made.
    7. For the information of the Board members bids will be opened November 7, 1968 for the Music-Speech Building. Jack Reeves, Engineer, has indicated a mid or late November bidding date for the heating plant and utility tunnels.
  - B. Business and Financial
    1. Authority is requested to ask certain actions from the City of Cheney that are required in connection with construction of the new heating plant. (See summary - attachment IV B1).
    2. Authority is requested to transfer Student Union Rental Fund Bank Account from the Cheney Branch of the Seattle First National Bank to the Cheney Branch of the Farmers and Merchants Bank. (See attached memo IV B2).
    - now WD 3. Mr. Johns will report on the settlement reached in the State versus Powers. (See Attachment IV B3).
    4. Mr. Johns will report on property acquisition by the State Lease and Property Agent - namely Parcels 6 and 11 as authorized by the Board at the September 13 meeting and negotiations are in progress to obtain Parcels 5 and 10. (See Attachment IV B4).



IV. C. New Business

1. Recommend Board approval of "Summary of Recommendations regarding College and University Retirement System Statutes" prepared by the Interinstitutional Committee on Retirement and Insurance and reviewed by the Business Officers and the Council of Presidents.
2. Any matters introduced by Board members.

D. Reports on Administrative Activities

1. The Instructional Communications Center is now called the Instructional Media Center as of September 10, 1968.
2. An application has been submitted for Title I grants under the Higher Education Facilities Act of 1963, as Amended, for the construction of academic facilities. Our eligible projects would be:
  1. Creative Arts, Phase 2  
(Art, Drama, Radio-TV) \$796,000
  2. Patterson Hall, Phase 2  
(Classroom Building) \$500,000

Both of these projects are dependent upon the approval of Referendum 19.

3. Settlement reached in State versus Powers.

V. Informational Items

1. Eastern Washington State College has been named beneficiary on insurance policies taken out by the following people:
  - Charles E. Wetmore - W. 1314 Maxwell, Spokane
  - William D. Bockstruck - 2811 N. Lindeke, Spokane
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2. Report on outcome of leave during the 1968 Spring quarter has been received from Loretta Fretwell.
3. A sabbatical leave report has been received from Dr. Joe Chatburn and from William L. Maxson.
4. Letters acknowledging Emeritus folders and certificates have been received from: Evelyn Goodsell, Cecil Dryden, Clara May Graybill, Amsel Barton and W.B. Reese.
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7. A statement of cash receipts for September 1968.
8. Minutes of Board of Trustees Meetings of The Evergreen State College held on June 28, 1968 and August 15, 1968 have been received.
9. Minutes of Western Washington State College Board meetings held August 8 and August 21, 1968 have been received.
10. Academic Senate minutes meeting held September 30, 1968 and Graduate Council Minutes of a meeting held October 3, 1968, and Undergraduate Minutes meeting held October 10, 1968.

VI. Adjournment

III. PERSONNEL ACTIONS

October 18, 1968

III

A. Appointments 1968-69

Academic

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Hartman, Marion R., Visiting Part-time Instructor in Music, fall quarter. Salary: \$450.  
Hepler, Cedric L., Part-time Instructor in Language & Literature Department, FAFB, fall quarter. Salary: \$600.  
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Pless, Ann, Visiting Instructor in Elementary Education, full time. Salary: \$8,070.  
Pless, Joseph E., Graduate Assistant in Education. Salary: \$2,250.  
Simms,  <sup>Katherine</sup> Mary Kay, Part-time Instructor in Art, FAFB, fall quarter, Salary: \$600.  
Wolfe, Larry W., Graduate Assistant in Spanish, fall quarter. Salary: \$1,200.

Pre-Graduate Assistants

- Galbreath, John A., Pre-graduate Assistant in History. Salary: \$85 per month.  
Opsal, Jon Lynn, Pre-graduate Assistant in Mathematics. Salary: \$85 per month.

Library

- Verd, E. Thomas, Reference Librarian, full-time beginning November 1, 1968. Salary base for 11-month appointment: \$9,300.

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Roberts, Major John, Department of Education, September 25, 1968 to June 6, 1969. Salary: \$2,250.  
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Upward Bound

- Rose, Connie C., Tutor Supervisor 14 to 20 hours per month commencing October 1, 1968 to June 15, 1969. Salary: \$50 per month.



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Substitute Teaching

- Melhuish, Betty, Substituted one-half day for Mrs. Davis in Campus School.  
Salary: \$12.50
- Pless, Joseph E., Substituted one-half day for Mr. Spac̃ek in Campus School.  
Salary: \$12.50

B. ResignationsAcademic

Krebs, Raymond L., Librarian, effective September 16, 1968.

Non Academic

- ✓ Baune, Joan, Library Assistant I for Kennedy Library, September 20, 1968, \$358 monthly, one day of annual leave accrued.
- Eidsness, Lana, Secretary-Steno I for Science, September 13, 1968, \$373 monthly, twelve days of annual leave accrued.
- Kinnick, Viola, Food Service Worker I for Tawanka Commons, September 30, 1968, \$373 monthly, four days of annual leave accrued.
- Martini, Mario, Internal Auditor for Business Office, September 18, 1968, \$1018 monthly, twenty days of annual leave accrued.
- Nichols, Mabel, Staff Nurse for Campus School, September 30, 1968, \$300.50 monthly, two days of annual leave accrued.
- Shields, Goldie, Food Service Worker II for Tawanka Commons, August 16, 1968, \$424 monthly, six days of annual leave accrued.

C. Leaves GrantedMilitary Leave - Academic

Lotzenhiser, George W., Professor of Music, Military leave with pay from October 21, 1968 through November 1, 1968, during which time he will serve on the Naval Reserve Policy Board.

C. Leaves Granted

Non Academic

Powers, Scherry, Secretary-Steno I for the Registrar's Office, September 25, 1968, three months maternity leave.

D. Change in Status

Academic

McDermott, Elroy C., Associate Professor of Management, replaces Grant Thomas as Chairman of the Department of Marketing and Management.

Surbeck, Camilla, Instructor in Elementary Education, Campus School, transferred to Department of Education for academic year, replacing Bernard Kingsley who is on leave.

Non Academic

✓ Cooley, Dana, reallocation from Library Assistant II, \$483 to Library Assistant I, \$424 monthly, effective September 1, 1968 in Kennedy Library.

✓ Dowd, Ona, promotion from Secretary I to Secretary-Steno II effective September 1, 1968 in the Psychology Department, Salary \$424 monthly, replacing Karen Raver.

✓ Grub, Fred, promotion from Custodial Worker I to Custodial Worker II effective September 1, 1968 in the Physical Plant, Salary \$462 monthly, replacing Al Mount.

✓ Page, G. Maureen, reallocation from Administrative Assistant in Kennedy Library - \$525 monthly to Secretary-Steno II in Science Division - \$462 monthly effective October 18, 1968. Library assignment completed.

✓ Perry, Harvey, Custodial Worker I to Custodial Worker II in the Physical Plant, effective September 1, 1968, salary \$462 monthly, replacing James Blackshaw.

✓ Simmons, Joan, 3/4 time Account Clerk I for Associated Student Council to full-time effective September 20, 1968, salary \$407 monthly.

✓ Torno, John, Trades Helper to Steam Engineer for the Physical Plant, effective September 15, 1968, salary \$550 monthly, replacing Chester Phillips.

E. Salary Increments - Non Academic

Annis, Alma, Cook I for Tawanka Commons, \$424 to \$443 per month, effective September 1, 1968.

Byrne, Leslie, Cashier I for Student Union Bookstore, \$328 to \$352 monthly effective September 1, 1968.

Dus, Dick, Painter for the Physical Plant, \$601 to \$627 monthly, effective September 1, 1968.

Giffen, Lois, Library Assistant I for Kennedy Library, \$358 to \$373 monthly, effective September 1, 1968.

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E. Salary Increments - Non Academic

Goodwin, James, Painter for the Physical Plant, \$550 to \$575 monthly effective September 1, 1968.

Grub, Fred, Custodial Worker I for the Physical Plant, \$390 to \$407 monthly effective September 1, 1968.

McKinlay, Lillian, Transcript Evaluator for Admissions' Office, \$601 to \$627 monthly effective September 1, 1968.

Ocheltree, Gary, Painter for the Physical Plant, \$627 to \$655 monthly effective September 1, 1968.

Rogers, James, Chief Accountant for the Business Office, \$932 to \$974 monthly effective September 1, 1968.