

**TOWN OF CUMBERLAND
MEETING OF THE TOWN COUNCIL
MONDAY, MARCH 25, 2002**

- I. Call to order in the Council Chambers at Cumberland Town Hall at 7:00 p.m.
- II. Approval of Minutes
 - a) March 11, 2002
- III. Manager's Report
- IV. Public Discussion
- V. Legislation and Policy
 - 02-20 To review proposed plans for Blanchard Road Reconstruction and take action thereon.**
 - 02-21 To receive and act on property tax abatement request.**
 - 02-22 To set dates for Budget Workshops.**
 - 02-23 To set Bulky Waste Pickup dates – Recommend May 6-10/Sept 30-Oct 4 Mainland; and Chebeague Aug 2, 3 & 4.**
 - 02-24 To consider and adopt mission statement for Property Revaluation Update Advisory Committee.**
- VI. Correspondence
- VII. New Business
- VIII. EXECUTIVE SESSION
 - a) Union Negotiations
 - b) Personnel
- IX. Adjourn

MEMBERS OF THE TOWN COUNCIL

Stephen Moriarty (Chair)	829-5095	Jeffrey Porter	829-4129
Mark Kuntz	829-6482	Harland Storey	829-3939
Peter Bingham	829-5713	Donna Damon	846-5140
Michael Savasuk	781-3061		

Town of Cumberland web site: www.cumberlandmaine.com

Town Council
March 11, 2002

**TOWN OF CUMBERLAND
MEETING OF THE TOWN COUNCIL
MONDAY, MARCH 11, 2002**

Present: Stephen Moriarty, Jeff Porter, Harland Storey, Michael Savasuk & Peter Bingham
Excused: Donna Damon & Mark Kuntz

I. The meeting was called to order by Chairman Moriarty in the Council Chambers at Cumberland Town Hall at 7:02 PM.

II. **Approval of Minutes.**

a) January 28, 2002

Councilor Storey moved to adopt January 28, 2002 minutes as written.

Seconded by Councilor Porter

VOTE: UNANIMOUS (5)

b) February 25, 2002

Councilor Storey moved to adopt February 25, 2002 minutes as written.

Seconded by Councilor Porter

VOTE: UNANIMOUS (5)

III. **Manager's Report**

No Report

IV. **Public Discussion**

None

V. **Legislation and Policy**

02-14. To hear presentation - Regional Waste Systems.

Cumberland Representative to Regional Waste Systems Susan McGinty was accompanied by Freeport Representative to RWS Dale Olmstead, and Eric Root, Director of Materials Recovery for RWS.

Mrs. McGinty gave a presentation stating the history of RWS, stating that RWS currently has 20 communities that are members of RWS, and 6 communities that are associate members. She presented several charts showing the changes in the plans of operation: pre 1994, 1996 and 2002, current municipal payments to RWS and recycling information.

02-15. To Hear Auditor's Presentation on GASB34.

A presentation was given by Gregory Chabot, an employee from Runyon Kersteen & Ouellette PA, who have been the Town of Cumberland's auditors for several years. Mr. Chabot stated that GASB 34 was Governmental Accounting Standards Board, the standards setting board for governmental entities. The task of GASB 34 is to issue statements, which become generally accepted accounting principles. The objective of the statement is to provide greater accountability by providing more useful information to the readers of the financial statement. Mr. Chabot gave an explanation as to how the GASB 34 would be done in relation to the Town of Cumberland's finances.

02-16. To Consider and Act on Brown Tail Moth Spraying Proposal.

Councilor Moriarty stated that Dick Bradbury, the State of Maine Entomologist, was present at the Council Meeting of February 25, 2002 and he presented a proposal for spraying certain areas of town, notably parts of Cumberland Foreside and three areas of Chebeague Island. The Town sprayed previously in 1998 and 1999 and the brown tail moths have returned to the areas. If the Council chooses to approve spraying in 2002, the spraying would take place in May, during a 10-14 day window. Spraying successfully kills the insects, but does not neutralize the hairs that are currently on the ground.

Town Manager Robert Benson advised the Council that the estimated cost of spraying for brown tail moths would be \$17,000; however Dick Bradbury has suggested appropriating up to \$20,000 for the project and any unexpected expenses.

Peter Bohman of 140 Tuttle Road asked if the Council would consider spraying moths on his own property; it would be more precise.

Councilor Bingham moved to approve the spraying for brown tail moths in the designated areas at the cost recommended by the Town Manager and to implement all of the legal steps necessary to complete the spraying.

Seconded by Councilor Savasuk.

Jonathan Komlosy inquired as to what insecticide intended to use in its spraying and if there was any public information available, including information as to side effects.

Councilor Porter stated that cursory studies have shown that Dimilin shows no effects on humans, but does have a profound effect on crustaceans. He felt that aerial spraying would spray areas that are not designated to be sprayed.

VOTE: IN FAVOR (4)
OPPOSED (1) Porter

02-17. To Vote on Hope Island Secession Request.

Councilor Moriarty stated that on November 13, 2001 a Public Hearing was held on the secession petition of Hope Island; a Special Election was held on February 19, 2002 to vote on the secession and the vote was announced at the February 25, 2002 Council Meeting; there was one vote in favor of secession and none opposed. The next step in the statutory framework is to take a recorded vote on the secession request. The Town Council does not have the power to either grant or deny the request to secede; only the Maine legislature has the power to allow a portion of a town to secede and to presumably join another town.

Attorney Christopher Neagle, representing John and Phyllis Cacoulidis, stated that the goal of his clients was to secede from Cumberland because they feel they are not receiving any return on the real estate taxes. Mr. & Mrs. Cacoulidis have been in touch with the Town of Long Island to see if there is interest in Hope Island becoming part of their community. Long Island selectman could not take the decision seriously until a decision had made by the Cumberland Town Council.

Councilor Bingham moved to oppose the request for Hope Island to secede from the Town of Cumberland.

Seconded by Councilor Porter.

VOTE: UNANIMOUS (5)

02-17. To Consider and Act on Revisions to Tax Acquired Property Policy.

Councilor Moriarty stated that the Council had reviewed the tax-acquired property policy during a workshop earlier. He reviewed the changes that have been made to the revised copy:

1. Page 4, Paragraph A:
The word "property" had been omitted from the earlier version.
2. Page 5, Paragraph iii:
The word "disclosure" should be "foreclosure."
3. Page 5, Paragraph iv:
The words "deducted as" have been changed to "considered as"
The phrase "and subtracted from the fair market value of the property" has been changed to "or fee within the meaning of Paragraph 3."
4. Page 7, Paragraph below Section E:
The words "by the" were deleted.

Councilor Bingham moved to modify the Tax Acquired Property Policy as presented in the final clean draft, with the provision that Paragraph 8 be implemented upon approval.

Seconded by Councilor Savasuk.

VOTE: UNANIMOUS (5)

02-19. To hold a Public Hearing to consider and act upon the adoption of a Contract Zone to allow the following uses in the Southern Office District: Single-family, duplex and multiplex dwellings for persons 55 years of age and older on 10,000 square foot lots, with 75 feet of frontage, with front setbacks of 25 feet, side setbacks of 15 feet, and rear setbacks of 20 feet, and; Communication towers in accordance with Section 433.

Applicant has requested that this agenda item be tabled.

Councilor Bingham moved to table agenda item 02-19.

Seconded by Councilor Porter.

VOTE: UNANIMOUS (5)

VI. Correspondence

- Advertisement from Edwards & Kelcey, Engineers
- Letter from MDOT regarding Route 1 resurfacing
- Letter from resident Caroline Sample regarding Greely Jr. High Namioka Exchange Program
- Letter from City of Portland regarding July 4th Fireworks & Festival Celebration

Town Council
March 11, 2002

- Letter from Deluca Hoffman

VII. New Business

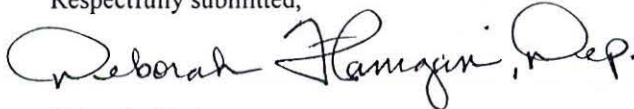
Councilor Bingham :
Comments from residents on Bruce Hill on water shortage

Councilor Bingham moved to adjourn the meeting at 9:13 PM to a Council Workshop.

Seconded by Councilor Porter.

VOTE: UNANIMOUS (5)

Respectfully submitted,

A handwritten signature in cursive script that reads "Deborah Flanigan, Dep." The signature is written in black ink and is positioned to the right of the typed name.

Deborah Flanigan
Deputy Town Clerk

02-20 May 31 - Last
meeting re. this issue
Tom Gorrell - Gorrell Palmer

surface & sub surface drainage
improve pipe lines
Speed 35 mph - work at 12
Need to
locations to improve
pipe lines.

TM recommends
\$150,000 undesignated
surplus from 2001/02
and another \$150,000 from
2002/03

Adam - surplus funds

Greg Sweetser → positive ↑

Harland - check into → Bruce Hill
Young all the way ↑ to

Main Street End ----->>>>>

<<<<<-----Bruce Hill

Item	Description	Total Item	Unit	Unit Cost	Plan Sheet 10		Plan Sheet 9		Plan Sheet 8		Plan Sheet 7		Plan Sheet 6		Sheet Plan 5	
					Quantity	Total	Quantity	Total	Quantity	Total	Quantity	Total	Quantity	Total	Quantity	Total
201.11	Clearing	\$14,350	Acre	\$ 3,500.00	0.1	\$350	0.4	\$1,400	0.2	\$700	1.5	\$5,250	0.5	\$1,750	1.4	\$4,900
202.191	Pipe Removal- Area Pricing	\$10,800	lf	\$ 15.00	30.0	\$450	90.0	\$1,350	120.0	\$1,800	90.0	\$1,350	120.0	\$1,800	270.0	\$4,050
202.203	Pavement Butt Joint (Grinding)	\$1,215	l.f.	\$ 1.35	300	\$405	120	\$162	80	\$108	170	\$230	70	\$95	160	\$216
203.200	Common Excavation- Area Pricing	\$43,967	c.y.	\$ 7.00	625	\$4,375	752	\$5,264	1505	\$10,535	1180	\$8,260	1330	\$9,310	889	\$6,223
203.210	Rock Excavation- Area Pricing	\$26,250	c.y.	\$ 50.00	50	\$2,500	50	\$2,500	150	\$7,500	100	\$5,000	130	\$6,500	45	\$2,250
304.100	Agg Subb Course-gravel	\$74,034	c.y.	\$ 16.43	625	\$10,269	752	\$12,355	765	\$12,569	698	\$11,468	777	\$12,766	889	\$14,606
403.207	Superpave Hot Mix Asphalt 19.0 mm GPCOG	\$94,112	Ton	\$ 29.02	463	\$13,436	556	\$16,135	556	\$16,135	556	\$16,135	556	\$16,135	556	\$16,135
403.208	Superpave Hot Mix Asphalt 12.5 mm GPCOG	\$94,112	Ton	\$ 29.02	463	\$13,436	556	\$16,135	556	\$16,135	556	\$16,135	556	\$16,135	556	\$16,135
403.209	Superpave Handwork- GPCOG	\$7,200	Ton	\$ 80.00	15	\$1,200	15	\$1,200	15	\$1,200	15	\$1,200	15	\$1,200	15	\$1,200
419.200	Saw Cut Pvt.	\$5,319	l.f.	\$ 5.91	300	\$1,773	120	\$709	80	\$473	170	\$1,005	70	\$414	160	\$946
603.169	15" Pipe Option III	\$19,000	l.f.	\$ 38.00			100	\$3,800	25	\$950	25	\$950	100	\$3,800	250	\$9,500
603.179	Pipe Option III - Area Pricing	\$54,450	l.f.	\$ 45.00	200	\$9,000	190	\$8,550	290	\$13,050	300	\$13,500	170	\$7,650	60	\$2,700
604.072	Catch Basin	\$57,600	each	\$ 1,800.00	6	\$10,800	6	\$10,800	11	\$19,800	2	\$3,600	7	\$12,600	0	\$0
605.090	Type B Underdrain	\$120,138	l.f.	\$ 20.89	944	\$19,720	1,692	\$35,346	1,146	\$23,940	1,154	\$24,107	815	\$17,025	0	\$0
605.130	Type C Underdrain	\$69,527	l.f.	\$ 37.20	368	\$13,690	224	\$8,333	745	\$27,714	0	\$0	532	\$19,790	0	\$0
606.000	Guard Rail	\$23,011	l.f.	\$ 17.81	310	\$5,521	0	\$0	590	\$10,508	192	\$3,420	200	\$3,562	0	\$0
606.760	MELT Terminal Ends	\$15,600	each	\$ 1,300.00	4	\$5,200	0	\$0	4	\$5,200	2	\$2,600	2	\$2,600	0	\$0
609.310	Curb Type 3	\$40,838	l.f.	\$ 4.50	2,200	\$9,900	2000	\$9,000	2350	\$10,675	1075	\$4,838	1450	\$6,525	0	\$0
615.070	Loam	\$47,071	c.y.	\$ 28.86	231	\$6,667	280	\$8,081	280	\$8,081	280	\$8,081	280	\$8,081	280	\$8,081
618.140	Seeding Method Number 2	\$1,964	unit	\$ 32.73	10	\$327	10	\$327	10	\$327	10	\$327	10	\$327	10	\$327
627.619	Lane Markings and Stop Bars	\$138	s.f.	\$ 2.75	25	\$69		\$0		\$0		\$0		\$0	25	\$69
627.710	4" Solid White Line	\$7,875	l.f.	\$ 0.45	2,500	\$1,125	3000	\$1,350	3000	\$1,350	3000	\$1,350	3000	\$1,350	3000	\$1,350
627.731	4" Double Yellow Line	\$5,950	l.f.	\$ 0.68	1,250	\$850	1500	\$1,020	1500	\$1,020	1500	\$1,020	1500	\$1,020	1500	\$1,020
652.000	Traffic Control	\$30,000	Lump sum			\$5,000		\$5,000		\$5,000		\$5,000		\$5,000		\$5,000
656.632	Silt Fence- 30"	\$5,572	l.f.	\$ 2.51	370	\$929	370	\$929	370	\$929	370	\$929	370	\$929	370	\$929
656.660	Stone Check Dams	\$4,550	each	\$ 50.00	1	\$50	11	\$550	11	\$550	24	\$1,200	18	\$900	26	\$1,300
GPCOG	Reclaim Travelway- GPCOG	\$14,328	sy	\$ 0.67	3,055	\$2,047	3666	\$2,456	3666	\$2,456	3666	\$2,456	3666	\$2,456	3666	\$2,456
GPCOG	CaCl Application- .5 gal/sy- GPCOG	\$9,565	sy	\$ 0.89	3,165	\$1,408	3666	\$1,631	3666	\$1,631	3666	\$1,631	3666	\$1,631	3666	\$1,631
		\$898,534				\$140,497		\$154,384		\$200,236		\$141,041		\$161,352		\$101,024
		\$988,387				\$14,050		\$15,438		\$20,024		\$14,104		\$16,135		\$10,102
						\$154,546		\$169,822		\$220,260		\$155,145		\$177,487		\$111,127
						\$124		\$113		\$147		\$103		\$118		\$74
						Running Total		\$154,546		\$324,369		\$544,629		\$699,774		\$988,387
	Pipe Lining- Town DPW- 18"		lf	\$23	350	\$8,050										
	Pipe Grouting - Town DPW		ea	\$2,500	8	\$20,000										
	Pipe Lining- Town DPW- 24"		lf	\$41	250	\$10,250										
	Pipe Grouting - Town DPW		ea	\$2,500	8	\$20,000										
	Survey		ls	\$24,420	1	\$24,420										
	Gorrill Palmer		ls	\$26,000	1	\$26,000										
	SW Cole Geo Tech		ls	\$2,917	1	\$2,917										
	Isco Pipe & Grout		ls	\$15,994	1	\$15,994										
	Total Non Contractor Costs					\$127,631										
	Total Estimated Probable Construction Costs					\$988,387		\$951,973		May 2001 Estimate						
	Road Length		ft		8800	\$ 126.82										
	Total					\$1,116,018										

03/25/02 LAST UPDATE

The Preliminary Opinion of Probable Cost for Construction includes MDOT pricing structure supplemented with Town pricing (identified by GPCOG or Area Pricing)
 No Costs are included for Construction Administration of for Legal work associated with Construction and/or permanent easements

Main Street End ----->>>>>

<<<<<-----Bruce Hill

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604.072	Catch Basin	\$57,600	each	\$ 1,800.00	6	\$10,800	6	\$10,800	11	\$19,800	2	\$3,600	7	\$12,600	0	\$0
605.090	Type B Underdrain	\$120,138	l.f.	\$ 20.89	944	\$19,720	1,692	\$35,346	1,146	\$23,940	1,154	\$24,107	815	\$17,025	0	\$0
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627.731	4" Double Yellow Line	\$5,950	l.f.	\$ 0.68	1,250	\$850	1500	\$1,020	1500	\$1,020	1500	\$1,020	1500	\$1,020	1500	\$1,020
652.000	Traffic Control	\$30,000	Lump sum	Lump sum		\$5,000		\$5,000		\$5,000		\$5,000		\$5,000		\$5,000
656.632	Silt Fence- 30"	\$5,572	l.f.	\$ 2.51	370	\$929	370	\$929	370	\$929	370	\$929	370	\$929	370	\$929
656.660	Stone Check Dams	\$4,550	each	\$ 50.00	1	\$50	11	\$550	11	\$550	24	\$1,200	18	\$900	26	\$1,300
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GPCOG	CaCl Application- .5 gal/sy- GPCOG	\$9,565	sy	\$ 0.89	3,165	\$1,408	3666	\$1,631	3666	\$1,631	3666	\$1,631	3666	\$1,631	3666	\$1,631
		\$898,534	Total			\$140,497		\$154,384		\$200,236		\$141,041		\$161,352		\$101,024
		\$988,387	10% cont.			\$14,050		\$15,438		\$20,024		\$14,104		\$16,135		\$10,102
			Subtotal			\$154,546		\$169,822		\$220,260		\$155,145		\$177,487		\$111,127
			Cost per Foot			\$124		\$113		\$147		\$103		\$118		\$74
			Running Total			\$154,546		\$324,369		\$544,629		\$699,774		\$877,261		\$988,387
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	Isco Pipe & Grout		ls	\$15,994	1	\$15,994										
	Total Non Contractor Costs					\$127,631										
	Total Estimated Probable Construction Costs					\$988,387		\$951,973		May 2001 Estimate						
	Road Length		ft	8800	\$	126.82										
	Total					\$1,116,018										

03/25/02 LAST UPDATE

The Preliminary Opinion of Probable Cost for Construction includes MDOT pricing structure supplemented with Town pricing (identified by GPCOG or Area Pricing)
 No Costs are included for Construction Administration or for Legal work associated with Construction and/or permanent easements

cost extra re road +20%

*Main St & B. Hill Rd
 = 127 \$ per Foot*

*\$700,000 = 6000
 + 04 ML 8800*

*1116
 300 - town
 Extra 72 - town
 Extra 144 - shake*

MEMORANDUM

TO: Cumberland Town Council
FROM: Steve Moriarty
DATE: March 20, 2002
RE: Evelyn Tonks - abatement request

Evelyn Tonks of Glenview Road has owned a piece of undeveloped property on Chebeague for a number of years. She approached me last year to discuss a possible error in the assessment of her property, and I had been under the impression that the matter had been resolved. However, last month she contacted me once again to inform me that while the error has been corrected, there is still an issue of an overpayment of taxes over the course of three years. The background to this issue is as follows.

During the 1997 re-evaluation, Mrs. Tonks' property on Chebeague was assessed and was given a particular code suggesting that the property had certain special features, such as a water view. The abutting properties were given a different code, and in fact the Tonks' property did not have any features that justified the code number that was given. Application of the code number resulted in a property tax bill that was approximately 25% higher than it should have been. I assume that the incorrect code number was simply typed into the records as a matter of clerical error.

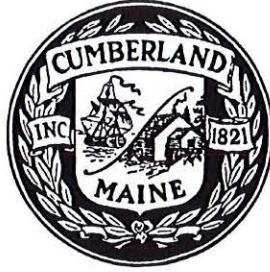
When the matter was brought to Bill Healey's attention last year, he recognized the error and acknowledged that the property had been improperly coded. He abated the property taxes for '01 - '02, and everyone agrees that the correct code is now in place.

As a result of the use of the incorrect code, the following excess sums were paid in property taxes for the years indicated:

1998 - 1999	\$160.02
1999 - 2000	\$170.52
2000 - 2001	<u>\$183.12</u>
	<u>\$513.66</u>

We have received a written request from Mrs. Tonks requesting return of the excess taxes paid.

Attached is a copy of 36 M.R.S.A. §841, dealing with abatement procedures. I would draw your attention to subparagraph 1, which provides that the municipal officers may make a reasonable abatement to correct any error irregularity in assessment. Please note that the statute provides that the municipal officers may not correct an error in valuation. In this case, it appears that the property was accurately valued, but that an incorrect code was assigned. The code number has a "multiplier" effect upon calculation of the taxes due. I have discussed this with Bill Healey, and he agrees that there was an error in assessment rather than an error in valuation, and that therefore an abatement may be granted by the municipal officers.



MEMO

Date: 3/21/02
To: Town Council
From: Robert Benson
RE: Town Council Meeting 3/25/02

- 02-20 Please review letter sent to Blanchard Road residents from Route 9 to Bruce Hill Road. This was discussed at the last Council meeting and as stated, the engineers will be present to update the public and Council on the proposed plans. I recommend that we review the plans, comment to the engineers and appropriate \$150,000 from undesignated surplus for our share of the match for this project.
- 02-21 Please review letter from Steve Moriarty regarding this subject.
- 02-22 I will have a list of dates for you at the meeting.
- 02-23 Self Explanatory – Please review the mission statement drafted by Jeff Daigle and Chairman Moriarty.

If there are questions on any of the items, please do not hesitate to call prior to the meeting.

Sincerely,

Robert Benson

**CUMBERLAND, FALMOUTH, FREEPORT, YARMOUTH
REGIONAL INITIATIVES MEETING**

**THURSDAY, MARCH 28, 2002
6-8 P.M.**

**CUMBERLAND TOWN HALL
290 TUTTLE ROAD**

Stephen Moriarty, Chairman of the Cumberland Town Council, would like to invite the managers, chairs and vice chairs of the respective councils to this follow-up meeting to consider current and future regional efforts for shared services. The following is the proposed schedule:

- 6:00-6:30 p.m.: Light dinner, social time.
- 6:30-7:00p.m. Dave Willaer of the Greater Portland Council of Governments will deliver a PowerPoint presentation on the efforts made so far among the communities, and the ideas that have been generated during the recent meetings of department heads. Dave will also provide a brief report on the challenges and opportunities relating to regional transportation.
- 7:00-8:00 p.m.: General discussion among participants, facilitated by Dave Willaer.

Each town is asked to bring two councilors to the meeting. The meeting will be held in the Cumberland Town Council Chambers in a workshop-style setting. We look forward to seeing you there. If you have any questions prior to the meeting, contact Carla Nixon at 829-2205.

MEMORANDUM

TO: Cumberland Town Council

FROM: Steve Moriarty

DATE: March 21, 2002

RE: Revaluation Advisory Committee Mission Statement

Attached is a draft of a mission statement initially written by Jeff Daigle with revisions of my own. I would like to adopt a final version of the statement at our meeting on March 25th, and to present it to the Advisory Committee which meets next on March 26th. Please feel free to make any appropriate changes, modifications, or additions at the time of our meeting.

REVALUATION UPDATE ADVISORY COMMITTEE

MISSION STATEMENT AND PURPOSE

The Cumberland Town Council recognizes the benefit and importance of citizen participation in government, and has appointed Revaluation Update Advisory Committee in an innovative effort to promote communication and provide a means of citizen involvement in the revaluation update process to be undertaken in 2002.

The Committee consists of residents and taxpayers within the Town of Cumberland appointed by the Council to represent a broad geographic cross-section of property owners. The Committee will meet as frequently as it determines and will serve through the assessment phase, implementation process, and final completion of the 2002 revaluation update. The Town Assessor will meet with the Committee and will provide the Committee with support, assistance, and guidance as requested.

The role of the Committee will be to act as a citizen liaison body to communicate with and provide information to Vision Appraisal, which has been retained by the Town of Cumberland to perform the revaluation update. To facilitate this goal, the Committee may meet with representatives of Vision Appraisal as frequently as it deems appropriate, and may accompany Vision Appraisal at any stage in the revaluation update process. The Committee may provide information to Vision Appraisal upon request or upon its own initiative, and may ask questions of Vision Appraisal. In addition, the Committee may respond to questions for information or data submitted by the Town Council or by any property owner. It is intended that the Committee will provide information and direction to Vision Appraisal in a responsible, appropriate, and fair manner.

The ultimate goal of the Committee is to assist the Town Assessor and Vision Appraisal to insure that the revaluation process is as equitable and accurate as possible, and to promote greater public awareness of the nature of the process. In recognition of established principles of property taxation set forth in the Maine Constitution, Title 36 of the Maine Revised Statutes Annotated, and in rules and directives that guide the property valuation process, the Committee will function in an informed and neutral manner in light of the goals and objectives set forth herein.



TOWN OF CUMBERLAND, MAINE

290 Tuttle Road

Cumberland Center, Maine 04021-9321

Telephone (207) 829-5559 • Fax (207) 829-2214

18 March 2002

Dear Resident:

The Town of Cumberland is holding a public hearing regarding funding for the proposed reconstruction and to present the plans for the reconstruction project for a portion of the Blanchard Road. The proposed project begins at the intersection of Blanchard Road and Main Street (Route 9) in Cumberland Center and extends to the northwest approximately 1.6 miles to Bruce Hill Road. The proposed project will provide a reconstruction of the existing travel lanes and provide new paved shoulders in lieu of the existing gravel shoulders. Drainage will be improved and will likely be a combination of open and closed systems. Underdrain is anticipated in curbed areas. The horizontal alignment is not anticipated to change; however, changes in vertical alignment may be required in areas to address sight distance deficiencies.

You are invited to attend a public meeting on March 25th, 2002 at 7:00 p.m. in the Town Council Chambers at the Municipal Building on Tuttle Road, Cumberland, Maine. For your convenience the meeting will be televised on Channel 2.

The town's engineer will present typical cross-sections of the work and show a plan of the proposed improvements. The meeting will provide a forum for presenting and discussing the project with you. We welcome your input into the process.

Sincerely,


Robert B. Benson
Town Manager

MEMORANDUM

To: Bob Benson, Town Manager
From: Carla Nixon, Assistant Town Manager
Re: Public Information Meeting on Middle School Construction Project
Date: March 19, 2002

A public information meeting for abutters to the proposed middle school project has been scheduled for Wednesday, April 3 at Val Halla. The meeting will begin at 7:00 p.m. Delucca Hoffman Associates has sent invitations to all abutters east of the site (Cumberland Meadows Senior Housing, Cumberland Meadows Condominiums, Meadow Way and Farwell Avenue residents) and they will be present to discuss the details of the plan and answer questions from the public.



TOWN OF CUMBERLAND, MAINE

290 Tuttle Road

Cumberland Center, Maine 04021-9321

Telephone (207) 829-5559 • Fax (207) 829-2214

March 11, 2002

Mr. William G. Hoffman, P.E.
Deluca-Hoffman Associates, Inc.
778 Main Street
Suite 8
South Portland, ME 04106

**Subject: MSAD 51 Greely School Campus
Ability to Serve Letter**

Dear Mr. Hoffman:

I am in receipt of your letter of January 28, 2002 requesting a letter from the Town of Cumberland indicating that the existing sewer system has the capacity to serve the proposed Greely campus. The campus area presently contains the Mabel I. Wilson Elementary School, Greely Junior High School and Greely High School. The proposed Greely campus will consist of the present Mabel I. Wilson Elementary School, the proposed Middle School, and the expanded Greely High School.

The proposed MSAD 51 Campus will comprise of the following schools, populations, and wastewater flow rates as shown in your January 28, 2002 letter addressed to Adam Ogden:

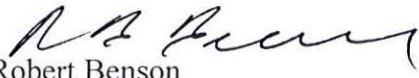
Mabel I. Wilson Elementary	750 students/104 staff	6,810 gpd wastewater
Greely Middle School	750 students/94 staff	8,160 gpd wastewater
Greely High School	1000 students/104 staff	13,560 gpd wastewater
TOTAL	2500 students/302 staff	28,530 gpd wastewater

MSAD 51 presently has allocated to it 65 equivalent user units for Wilson School, Geiger Gym, the Junior High School Annex, and Greely High School. Based on the total wastewater flow figure of 28,530 gallons per day proposed in your letter, the Greely campus, after completion of construction of the Middle School and the renovations to the Junior High School, will require a total of 114 equivalent user units for sewer capacity. This amounts to an increase of 49 equivalent user units from the number presently allocated. The Town has 50 user units available in the upgrade category (at \$2000 per unit), so the increase of 49 equivalent user units can be handled by the existing sewerage system.

Therefore, the existing sewerage system has the ability to serve the wastewater disposal needs of the proposed MSAD 51 Greely campus. If you have any questions relative to this matter, please call me at 829-2205.

Sincerely,

TOWN OF CUMBERLAND


Robert Benson
Town Manager

Cc: Cumberland Town Council

**Town of Cumberland Survey
on
Cost of Living Adjustments and Benefits**

	Proposed Cost of Living Adjustment (COLA)	% amount employer contributes for employee's Health Insurance	% amount employer contributes for employee's family's Health Insurance	Retirement contribution from employer	Comments or clarifications
Falmouth	Assume 3%	90%	90% (Same)	7% ICMA 401A	Would like Results faxed to her Laura 781-5253 fax
Yarmouth	3%	97% Indemity 98% P.O.S.	Same	401 – 6% plus MSRS	Health Insurance is for Non-Union Employees Only. 4 Union Groups all have different plans & contributions
Cape Elizabeth	3%	100% Single	80%	7%	
Freeport	2.5% - 3%	Single 90%	Empl and Children: 80% Family: 70%	10%	Would like Results faxed to her Judy Hawley 865-0929 fax
MSAD 51	2.1% likely to be proposed	<u>Administration</u> Full Family Medical & Dental	Full Family Medical & Dental	MSRS	
Cumberland	3% proposed	100% single	100% family if hired pre-4/2/92; 90% if hired after	6% ICMA match	

2002 TOWN OF CUMBERLAND DEPARTMENT HEAD SALARY STUDY

Note: These salaries are current as of March 2002. All of these municipalities are planning to include a 3% COLA in their next fiscal year budgets, effective 7/1/02.

	Assessor	CEO/ Building Inspector	Recreation Director	Town Planner	Finance Director	Library Director	Office Manager	Police Chief	Public Works Director	Rescue Chief	Town Clerk	MIS Mgr.
Cape Elizabeth 9,068	\$51,500	\$42,296	N/A On school side of budget-- \$58,168	\$53,102	N/A On school side of budget	\$47,902	\$29,994	\$59,508	\$60,590	Fire Chief oversees Rescue	\$52,000 Also serves as asst. to town manager	N/A School side of budget
Falmouth 10,310	\$55,000	CEO: \$42,432 Bldg.Insp. \$36,317	\$50,003 Parks& Adult ed.&Rec	\$64,251 (Dir. Commu nity dev.)	\$60,008	Not part of town	N/A	\$60,008	\$65,520 and town engineer	Fire Chief oversees rescue	\$44,000	\$35,048
Yarmouth 8,360	\$45,320	\$39,408	\$48,880 shared w/ school	\$45,000	\$50,000	\$47,364	N/A	\$59,000	\$66,500 Town Engineer	\$40,000	\$35,984	N/A
Freeport 7,800	\$56,716	\$53,367	\$48,852 School side	\$53,738	\$66,750	\$43,005	N/A	\$63,220	\$56,716	\$41,004	\$33,348	N/A
Cumberland 7,159	\$44,521	\$37,500	\$47,061 MIS Director also	\$48,408	\$56,946	\$42,771	\$38,442	\$56,950	\$51,667	\$42,386	\$33,691	Combined w/Recr. Dir.
Average of 4 other towns:	\$52,134	\$45,517	\$51,475	\$54,022	\$58,919	\$46,090	—	\$60,434	\$62,331	—	\$41,333	

DRAFT

**Town of Cumberland
FIRE CHIEF SALARY STUDY**

Municipality	Hours?	Salary?	Benefits? (Health, Retirement)	Car? Yes/No	# of Deputies or Asst. Chiefs (if so, stipend amount?)	EMS Rolls (if so, stipend amount?)
Falmouth	40/Week	Yes \$961.60 week	Yes	Yes	3 Deputy Chiefs @ \$150 mo. each 4 Captains @ \$85/mo. each	Fire Chief oversees EMS 1 Captain @ \$139.17 mo. 2 LT's @ \$600 yr/each 1 Training Officer @ \$41.67 mo. 1 QA Officer @ \$21.67 mo.
Yarmouth	45 +	2002-2003 \$44,000	ALL	No \$4200 Allowance	1 – EMS Deputy Chief \$40,000 yr 2 Deputies @ \$2000 yr ea 4 Captains @ \$1052.50 yr ea 4 LT's @ \$500 yr ea	Oversees Deputy Rescue Chief 1 Captain @ \$1500 yr 3 LT's @ \$1200 yr ea
Cape Elizabeth	40	\$53,500	80% Health Paid 7% Retirement	Yes	Still waiting for info	Oversees Rescue Department Still waiting for info
Freeport	Salaried	\$56,716	MMEHT, ICMA (Health & Dental)	Yes	3 Deputies \$1200 each	EMS Director \$41,004 (No Vehicle but is compensated for mileage) 2 EMS Deputies - \$1200 yr each
Cumberland	20	\$17,514	Pro-rated if desired	Yes	3 Deputies - \$1500 yr each 13 Captains - \$500 yr each <i>(flexible – house Captains vs. Chaplains, Chebeague Is.)</i>	

Chebeague Long Range Plan Approval Process Schedule

ACTION	COMPLETION DATE
Carla Nixon, Andy Fillmore, Donna Damon, Beth Howe and Sam Ballard meet to discuss approval process.	2-14-02
Carla to distribute plan with memo to Dept. Heads.	3-19-02
Department Head comments due by March 28 th	3-28-02
Plan to Planning Board for April 16 th meeting (public hearing required?)	4-16-02
Comments from Planning Board and Department Heads to LRPC by April 26 th	4-26-02
LRPC to consider comments and revise if needed.	5-10-02
Plan circulated on Chebeague (direct mailing? Website posting? Library copy available?)	May
Council to hold meeting on Chebeague to review plan (public hearing?)	May
Plan adopted by Council.	May-June
Council determines name and charge for committee to address the implementation of the plan and to address other issue relating to the islands.	May-June
Council advertises for committee members; current members of Cumberland Islands Committee polled to see if they wish to serve.	June
Plan incorporated into Cumberland Comprehensive Plan?	June-July

Council

STONE WHARF COMMITTEE MEETING...Feb.28,2002

The Stone Wharf Committee met at the Public Safety Building on Chebeague Island, on Feb.28,2002 with the following members present: Chm. Steve Moriarty, VChm. Michael Porter, Peter Bingham, Tad Runge, Al Malony, Lindy Smith, and Martha Hamilton. Tom Calder also attended. Absent were Mal Rice, Peter Rice, David Stevens, Ernie Burgess, Wink Houghton, Sam Ballard, Bob Libby, Donna Damon, Milt Calder and Ted Curtis.

Minutes of the last meetings have been distributed by the Town Office. Martha's error in identifying the engineer who met with us on January 29th was corrected. He was Steve Durrell of Prock Marine, Rockland, not Steve Ruell of Kleinschmidt.

Meeting opened at 7:05 pm. It was suggested that Steve talk to Bob Benson about proceeding with the proposed acquisition of the Golf Course property to the east of the Kendall property for a parking area. Though the Kendall family has opposed this use of that land in the past, reducing the present parking on the verge of their property along the road might be a factor in changing their attitude as well as an inducement for the Golf Club membership to sell to reduce parking in range of their tees and fairways that cross the road. Long range planning for off site parking is not feasible at this time but it was suggested that in the meantime the Town note any pieces of property that come up for sale that could be adapted for this use eventually.

There was a discussion in regard to the priorities in regard to the Wharf that could be included in the Town Budget for next year. A cost estimate on an engineering study of structural repair of the CTC landing area and the two areas where there is noticeable damage, and a plan for establishing finger floats should be submitted by May, 2002. A figure for regular maintenance and repair of the floats and ramps should be included in that estimate. Plans for dredging are not included. Plans for the proposed filling in of some of the high tide area in the cove still need to be investigated for feasibility. Peter estimated that there might be enough money in the Public Works budget now to proceed with the engineering study, but it is evident that the Public Works Budget will need to be increased next year. Lindy described an emergency situation that just occurred involving the CTC landing float and the pilings attached to the Wharf which uncovered the damages to the underside of the float which has not been repaired for six years.

Michael has turned a copy of the missing survey done some years ago over to Adam Ogden. It is a subsurface survey done 10 years ago indicating where ledges are and where pilings can be driven. None of the information should have changed.

Steve questioned whether the parking ordinances enforcement was still going on and Lindy reported that the officer has been issuing some tickets lately. There are still about 15 cars that have not been moved for some time. It was suggested that a notice be put on the boat and in the Calendar that regular enforcement would result in tickets and that parkers should be aware of the current ordinances.

STONE WHARF COMMITTEE MEETING...2/28/02 cont'd

It was agreed that a Public Meeting to report what this committee has been doing and what it proposes to do about the Wharf problems and parking etc. should be held as soon as the estimates can be made available. This Committee will meet again with the Consulting Engineer at the Public Safety Building , 7 pm on Thursday, ~~April~~ 28th and the Public Meeting is scheduled for 7 pm , May 2nd at the CIHCC with a presentation by the Engineer, with Adam Ogden and Bob Benson present, and with maps and charts for clarification. Notices will be posted and put in the Calendar.

Meeting adjourned at 8:20 pm. Respectfully submitted.



Martha O. Hamilton, Rec. Sec.

March



TOWN OF CUMBERLAND, MAINE

290 Tuttle Road

Cumberland Center, Maine 04021-9321

Telephone (207) 829-5559 • Fax (207) 829-2214

March 19, 2002

Dear Resident:

This is to inform you that the Town of Cumberland has authorized aerial spraying of Dimilin 4L® for Brown Tail Moth control in portions of Cumberland Foreside and on portions of Chebeague Island. The spraying is scheduled to occur between May 1-May 30, weather permitting. The spraying will occur in the early morning hours. ***You are being notified because your property lies within 500' of a selected spray area.*** In the unlikely event that you come into contact with the pesticide, wash with soap and water; for eye contact, flush with water for 15 minutes and seek medical attention. If you have any questions, please contact Carla Nixon, Assistant Town Manager at 829-2205 or the Maine Board of Pesticide Control at (207) 287-2731 or the Maine Poison Control Center at 1-800-442-6305.

Consent Form

Town of Cumberland Aerial Insecticide Spray Application

I have received notice that the Town of Cumberland intends to conduct an aerial spray program of the insecticide DIMILIN® 4L during the month of May 2002 to control human health risk and nuisance exposures from the Brown Tail moth and Brown Tail moth caterpillar. The notice contains information about the insecticide to be used and any public precautions which appear on the insecticide label, contact names for the Town of Cumberland and its insecticide applicator, the Maine Poison Control Center and the Maine Pesticides Control Board, a description and sketch of the target areas and dates of application, and an explanation of the intended purpose of the program.

I understand that I may refuse consent to have this chemical DIMILIN® 4L sprayed on my property by returning this form to the **Cumberland Town Office, 290 Tuttle Rd. Cumberland, Me. 04021** with my refusal of consent indicated below:

CONSENT

I _____ of _____

_____ hereby **grant my consent** to the Town of Cumberland, Maine for conduct of an aerial spray program over my property in the Town of Cumberland, Maine as described in the above referenced notice. I understand that I may revoke my consent by timely (within 90 days of spraying) written notice to the Town of Cumberland.

Signature

Date

REFUSAL

I _____ of _____

_____ hereby **refuse my consent** to the Town of Cumberland, Maine for conduct of an aerial spray program over my property in the Town of Cumberland, Maine as described in the above referenced notice.

Signature

Date

Please note that failure to return this form on or before April 25, 2002 will be deemed to indicate your consent to the aerial spray program. (Title 22, MRSA Section 1444). Returned forms postmark dated April 26, 2002 or earlier will be accepted.

Notice of Intent to Conduct Aerial Spray Program for Brown Tail Moth Infestation

The Town of Cumberland, Maine hereby gives notice of its intent to conduct an aerial insecticide spray program in the Town of Cumberland to reduce human health risk and nuisance exposures to the Brown Tail moth and Brown Tail moth caterpillar. The spray program is expected to last one or two days on or about May 1-30, 2002, weather conditions permitting. This notice provided pursuant to 22 MRSA Chapter 257-A gives further detail and contacts for more information on the program.

Target Areas: Areas of: Cumberland Foreside, Middle Road, Tuttle Road, and Chebeague Island. Please refer to the attached map plans for details.

The Town reserves the right not to spray, even in areas which are designated on the attached map. The Town also reserves the right to modify spray blocks as necessary to provide the most effective treatment of an area. The Town has notified property owners in areas outside those depicted on the map in order to allow for any adjusted spraying areas.

Contacts:

Town of Cumberland
Carla Nixon, Assistant Town Manager
290 Tuttle Road
Cumberland, Me. 04021
(207) 829-2205

Applicator (Spray Contractor)
M.S. Lavoie Air Applicator
P. O. Box 829
Presque Isle, Maine 04769
(207) 764-6313

Maine Pesticide Control Center
1-800 442-6305

Maine Board of Pesticide Control
(207) 287-2731

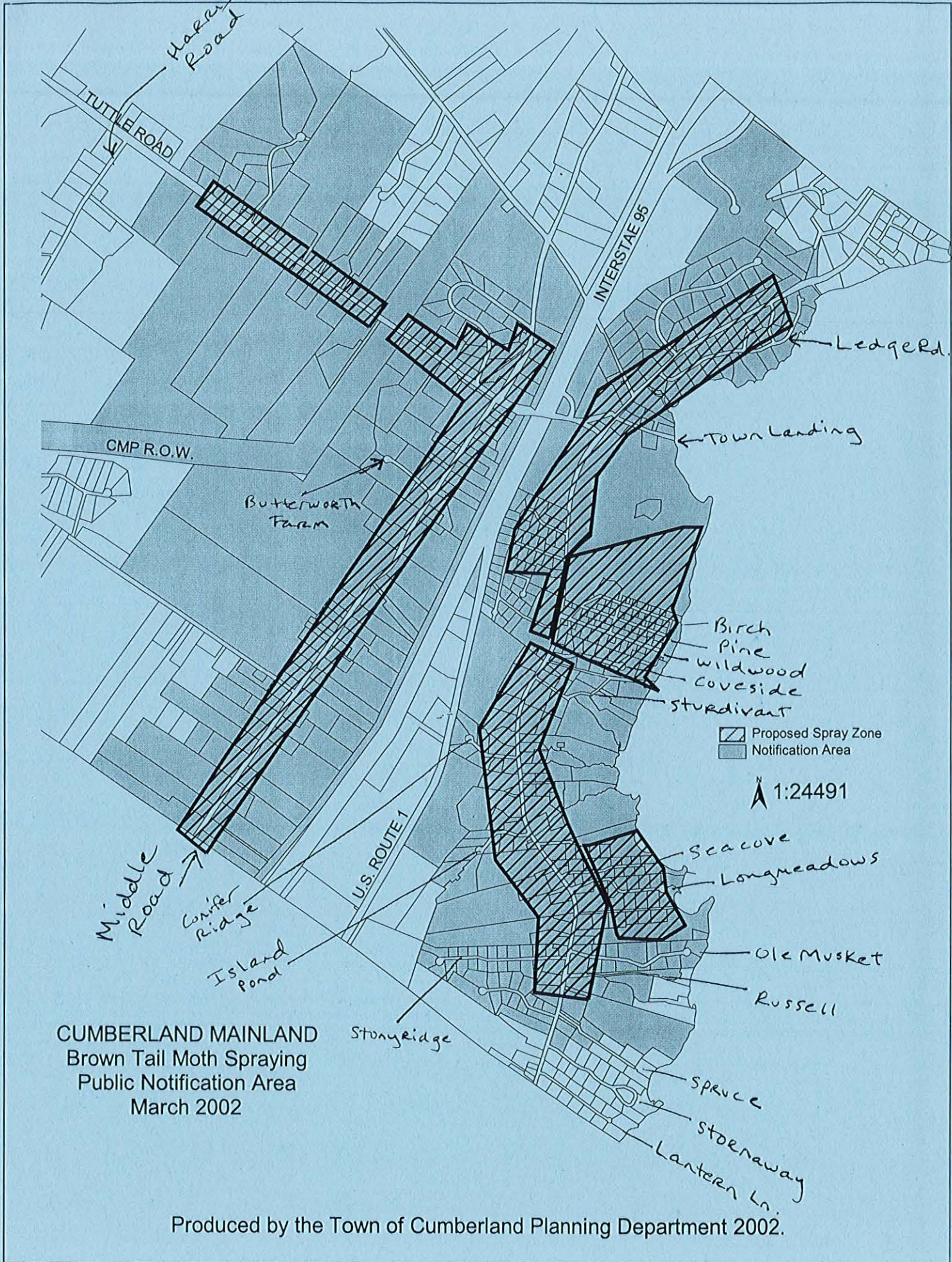
Intended Purpose: This spray program is intended to control and limit human health risk and nuisance exposures to Brown Tail moths and caterpillars by aerial application of insecticides in areas where over wintering brown tail moth caterpillar tents have been observed in proximity to areas of human residential, commercial, and recreational activities.

Pesticides to be Used:

1. DIMILIN #4®. DIMILIN® is a registered trademark distributed by the Uniroyal Chemical Co. Inc. EPA Reg. No. 37100-54-400. Common name: Diflubenzuron.

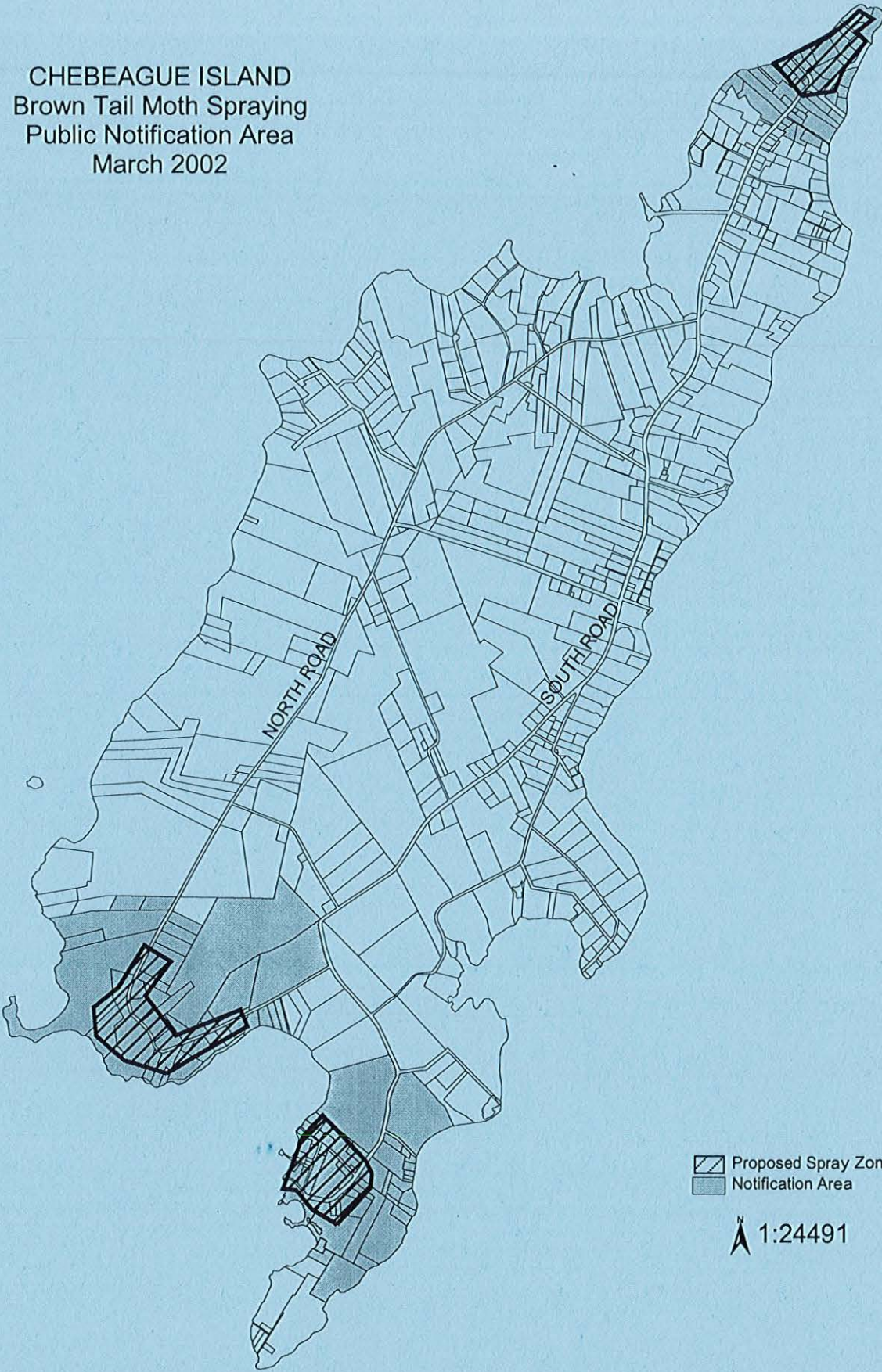
Target Date Range for Application: May 1- May 30, 2002. Weather conditions permitting.

Public Precautions: Health related data as included in the DIMILIN® 4L Material Safety Data Sheets. In the event of eye contact, flush with water for 15 minutes, get medical attention, in the event of skin contact, wash with soap and water, in the event of inhalation, remove to fresh air.



Harris Road
TUTTLE ROAD
INTERSTATE 95
Ledger Rd.
Town Landing
CMP R.O.W.
Butterworth Farm
Birch
Pine
Wildwood
Cove-side
Sturdivant
Proposed Spray Zone
Notification Area
1:24491
Middle Road
Conifer Ridge
Island Pond
U.S. ROUTE 1
Stonyridge
Seacove
Longmeadows
Ole Musket
Russell
Spruce
Stoneraway
Lantern Ln.

CHEBEAGUE ISLAND
Brown Tail Moth Spraying
Public Notification Area
March 2002



The County of Cumberland is committed to providing quality services to all citizens equitably, in a responsive and caring manner.

COMMISSIONERS' MEETING

MINUTES

February 25, 2002

The Board of Cumberland County Commissioners, Esther B. Clenott, Gary E. Plummer, and Richard J. Feeney, convened a meeting in Courtroom 1 on the above date.

Chairperson Plummer called the meeting to order at 7:00 PM and the following business was conducted.

Minutes of the regular meeting of February 11, 2002 approved as written.

Peter Crichton, County Manager, updated the Commissioners on the productive meeting with area town managers held in Standish regarding patrol issues. He also reported on the financial status of the general fund balance, noting that the TAN award later in the meeting would assist in stabilizing the cash situation. With non-tax revenues dropping at the jail, the overall surplus is being depleted to a much lower level than the bonding agency would prefer.

Robert Devlin, Deputy County Manager, updated the Commissioners on the meeting he attended in Gray regarding regional transportation issues. He explained that the County has been participating in the regional meetings of the communities located in the Gray area. He also reported on several legislative bills regarding county and correctional issues.

Commissioner Clenott reported that the Criminal Justice Committee met twice last week regarding mental health issues, and would be meeting again on Wednesday.

Chairperson Plummer commended Mr. Devlin on the excellent display and legislative turnout for Cumberland County Day at the State House last Tuesday.

02-18 Bid Report, Tax Anticipation Notes

Mr. Crichton thanked Diane Gurney, Treasurer, and Richard Ranaghan, the County's financial advisor, as well as Vic Labrecque, Director of Budget & Planning, for his assistance to them on the bid. Ms. Gurney reported that bids were opened at 11:00 AM, and the low bid was Quick & Reilly, Inc. at 1.5879%. Mr. Ranaghan stated that 150 bid notices were sent out, and reviewed the five bids received:

Quick & Reilly, Inc.	1.5879%
TGH Securities	1.6269%
Commerce Capital	1.8834%
Banknorth, N.A.	1.99%
Fleet Bank	2.14%

Discussion ensued on the interest rates and the legal wording submitted by Paul Frinsko, bond counsel. Mr. Ranaghan noted that the

funds would be available on March 8. Ms. Gurney and Mr. Ranaghan recommended the low bid. Mr. Crichton concurred with the recommendation.

On the motion of Commissioner Feeney and the second of Commissioner Clenott, the Commissioners unanimously VOTED:

(1) That under and pursuant to Title 30-A, Section 932 of the Maine Revised Statutes, as amended and supplemented, there be and hereby is authorized the issuance of up to \$8,000,000 principal amount Tax Anticipation Notes of the County of Cumberland, Maine in anticipation of the receipt of taxes for the current fiscal year of the county which commenced January 1, 2002 and ends December 31, 2002.

(2) Said Notes shall be dated March 8, 2002, shall mature on November 29, 2002, shall be signed by the Treasurer and countersigned by the Chairman of the Board of Commissioners, shall bear interest at the rate of 1.5879% per annum, shall be payable at Banknorth, N.A., Portland, Maine, and otherwise be in such form and bear such details as the signers may determine.

(3) That said Notes are hereby sold and awarded to Quick & Reilly, Inc.

(4) Said Notes are hereby designated qualified tax exempt obligations of the County of Cumberland, Maine for the 2002 calendar year pursuant to the Internal Revenue Code of 1996.

(5) That all things heretofore done and all action heretofore taken by the County, its officers and agents in the authorization of said Notes is hereby ratified, approved and confirmed and the Treasurer and Chairman are each hereby authorized to take any and all action necessary or convenient to carry out the provisions of this voting, including delivering said Notes against payment therefore.

02-19 Authorization, County of Cumberland Hazardous Materials - Weapons of Mass Destruction Response Committee

George Flaherty, EMA Director, reported that at the October 9, 2001 meeting, the Commissioners authorized the establishment of this committee. He reviewed the bylaws and proposed membership recommendations. He introduced Charles Hammond, Windham Fire Chief; Gary Littlefield, Westbrook Fire Chief; Robert Lefebvre, Gorham Fire Chief; Rick Plummer, Standish Fire Chief; and Patrick Westcott, Westbrook Deputy Fire Chief. He thanked them for their efforts and support in the creation of the committee, along with Mike Thurlow, Scarborough Fire Chief, and Gary Howard, Brunswick Fire Chief, who were not in attendance. He recommended that the Commissioners approve the bylaws and membership as presented. Mr. Crichton enthusiastically concurred with the recommendation.

The following recommendations for membership were presented: Charles Hammond; Gary Littlefield; Robert Lefebvre; Gary Howard; Michael Thurlow; Rick Plummer; Jean Wheat, SAPPI Westbrook; Bruce Lewis, National Semiconductor; Sheryl Bernard, Maine DEP; Robert Devlin, Deputy County Manager; George Flaherty, EMA Director; Anne-Marie Brett, Deputy EMA Director. Vacancies to be appointed remain: Cumberland County LEPC member; Petroleum Storage Facility representative; GPCOG representative; GPCOG City/Town Manager Association representative; State Senator; State Representative; So. Me. EMS representative; Police Chiefs Association representative; Fire Chiefs Association representative; and Sheriff's Department

representative.

Motion by Commissioner Clenott to approve the constitution and bylaws as presented. Second by Commissioner Feeney, so voted.

Motion by Commissioner Clenott to approve the membership recommendations as presented. Second by Commissioner Feeney, so voted.

02-20 Approval, Bureau of Justice Grant Application, CCSO

Mr. Crichton reported that the Sheriff's Office has the opportunity to apply for eight bulletproof vests through the Bureau of Justice program, and concurred with the Sheriff's recommendation to approve the grant application.

Vic Labrecque, Director of Budget & Planning, reported that if the application is granted, the County would be required to pay \$4,000 for the eight vests and half the money would be returned upon proof of payment. There is currently \$2,000 in the FY2002 budget for the purchase of four vests. He recommended after the grant is confirmed to purchase the vests and then reimburse the County from the grant in the amount of \$2,000. The County would be getting eight vests for the cost of four.

Motion by Commissioner Feeney to approve the Bureau of Justice grant application. Second by Commissioner Clenott, so voted.

02-21 Approval, 2002 Correction Officer Recruiting Plan

Chairperson Plummer noted that the Commissioners had held a workshop and extensively reviewed this proposal. Mr. Crichton concurred with the recommendation to approve the plan as presented. He noted that there were currently 24 correction officer vacancies, as well as other jail positions. This is an important issue which is impacting our ability to staff the jail and generate additional revenues, causing a drop of \$900,000 from last year's budget. Last year, for every 100 job applicants the County hired 10 correction officers.

Judy Klein-Golden, Human Resources Director, reviewed the highlights and estimated total cost of \$71,205 for the plan:

- \$22,000 for advertisements in the Employment Times
- \$22,880 for advertisements in the Maine Sunday Telegram
- \$6,000 for an increase in the employee referral bonus program
- \$2,000 for an increase in internet job site listings
- \$5,000 for consultants' creation of professional printed materials for distribution to agencies, schools, etc.
- \$3,000 for printing of these materials
- \$8,125 for an estimated 325 ALERT tests at \$25 each
- \$600 to purchase additional application form instructional videos
- \$1,600 for participation in Portland Radio Group job fair

Ms. Klein-Golden reported that these expenses would be from the Sheriff's Department line item for recruitment, 11-106-6507-05, noting that they were estimates and some costs may be higher or lower.

Motion by Commissioner Clenott to authorize the Human Resources Director to spend up to \$71,500 from line item 11-106-6507-05 for correction officer recruitment. Second by Commissioner Feeney, so voted.

02-22 Approval, FY2001 Carry Forwards

Mr. Labrecque presented the following list, totaling \$48,974 for FY2001 projects not yet completed, that he recommended to be forwarded into the FY2002 budget:

- District Attorney: 11-102-6507 \$ 6,174 .
- Probate: 11-108-3120 10,000
- Sheriff: 11-106-7355-05 2,800
- Contingency account/bunks 30,000

Mr. Labrecque also presented a list of CIP carryovers in the amount of \$2,474,065.29 for projects not yet completed. He noted that occasionally a project is completed under budget, and as a result there was currently \$13,898 unspent in the FY2001 CIP. He recommended returning the unspent balance to the general fund as undesignated surplus funds.

Motion by Commissioner Feeney to approve the carryover of \$48,974 into the FY2002 operational budget and \$2,474,065.29 into the FY2002 CIP, with \$13,898 in unspent CIP funds to be returned to the general fund as undesignated surplus funds. Second by Commissioner Clenott, so voted.

No further business conducted; motion to adjourn at 8:07 PM.

ATTEST:



Timothy J. Jarvis
Deputy Clerk

Next regular meeting: Monday, March 11, 2002 at 7:00 PM.

MAINE SCHOOL ADMINISTRATIVE DISTRICT #51
CUMBERLAND / NORTH YARMOUTH

P. O. Box 6A

Cumberland Center, ME 04021

Web site: www.msad51.org - Phone: 829-4800

Board of Directors

Budget Workshop

Agenda

Wednesday

March 13, 2002

7:00 PM

MIW Multipurpose Room

MSAD #51 Mission

The mission of MSAD #51 is to guide all students as they acquire enthusiasm for learning, assume responsibility for their education, achieve academic excellence, and discover and attain their personal bests.

To accomplish this mission, the MSAD #51 community will collaborate to:

- Use effective instructional practices and provide professional development to assure that all students meet or exceed the District's benchmarks and outcomes;
- Ensure a safe and respectful environment where all feel a sense of belonging; and
- Promote parental participation as fundamental to each student's success.

Board Goals for 2001-2002

- Support the District's work in curriculum, assessment, instruction and professional development through:
 - Promoting educational programming based on student learning needs;
 - Measuring the District's progress towards achieving our mission by 2003, including progress toward the certification that all students meet the State's Learning Results; and
 - Effectively communicating the results of our District's work.
- Execute the Resolution on Facilities Planning by ensuring the timely completion of the Charges made to the Building Committees to construct a new middle school and renovate Greely Junior High School into high school space, and support measures to relieve constraints due to conditions created by our current facilities.
- Promote sound resource management through:
 - Measuring progress towards structuring the school day and year to maximize student achievement;
 - Budgeting three-year resource needs;
 - Effectively communicating to the public the District's resource needs.

MSAD #51 Board of Directors

John Aromando, Vice Chair	829-6861	jaromando@pierceatwood.com
Maryellen Fitzpatrick	829-4657	efitzpa486@aol.com
Polly Haight Frawley	657-2373	PHFraw@aol.com
Betts Gorsky	781-2234	bjgorsky@hotmail.com
Audrey Lones	829-4171	audrey@alum.mit.edu
Henry Kennedy	829-6979	hrk@kieve.org
Kim True, Chair	829-3209	ktrue1@maine.rr.com
Bob Vail	829-5393	

*Emailed
Council*

1. Budget Workshop

MAINE SCHOOL ADMINISTRATIVE DISTRICT #1
CANNON LAKE NORTH YARMOUTH
D.O. 603 00
Cannons Lake Maine 04021
Telephone: 603-882-1234 - TDD: 603-882-1234
District of Maine
Budget Workshop
Agenda
March 14, 2002

10:00 AM

10:00 AM

Agenda Item #1

The purpose of this meeting is to discuss the 2002-2003 budget and to provide an opportunity for the public to provide input on the budget process. The meeting will be held in the District Office, 100 Main Street, Cannon Lake, Maine. The meeting will be held on March 14, 2002, at 10:00 AM. The meeting will be held in the District Office, 100 Main Street, Cannon Lake, Maine. The meeting will be held on March 14, 2002, at 10:00 AM.

Agenda Item #2

The purpose of this meeting is to discuss the 2002-2003 budget and to provide an opportunity for the public to provide input on the budget process. The meeting will be held in the District Office, 100 Main Street, Cannon Lake, Maine. The meeting will be held on March 14, 2002, at 10:00 AM. The meeting will be held in the District Office, 100 Main Street, Cannon Lake, Maine. The meeting will be held on March 14, 2002, at 10:00 AM.

Agenda Item #3

The purpose of this meeting is to discuss the 2002-2003 budget and to provide an opportunity for the public to provide input on the budget process. The meeting will be held in the District Office, 100 Main Street, Cannon Lake, Maine. The meeting will be held on March 14, 2002, at 10:00 AM. The meeting will be held in the District Office, 100 Main Street, Cannon Lake, Maine. The meeting will be held on March 14, 2002, at 10:00 AM.

Agenda Item #4

Item	Time	Location
10:00 AM	10:00 AM	100 Main Street, Cannon Lake, ME
10:30 AM	10:30 AM	100 Main Street, Cannon Lake, ME
11:00 AM	11:00 AM	100 Main Street, Cannon Lake, ME
11:30 AM	11:30 AM	100 Main Street, Cannon Lake, ME
12:00 PM	12:00 PM	100 Main Street, Cannon Lake, ME
12:30 PM	12:30 PM	100 Main Street, Cannon Lake, ME
1:00 PM	1:00 PM	100 Main Street, Cannon Lake, ME
1:30 PM	1:30 PM	100 Main Street, Cannon Lake, ME
2:00 PM	2:00 PM	100 Main Street, Cannon Lake, ME
2:30 PM	2:30 PM	100 Main Street, Cannon Lake, ME
3:00 PM	3:00 PM	100 Main Street, Cannon Lake, ME
3:30 PM	3:30 PM	100 Main Street, Cannon Lake, ME
4:00 PM	4:00 PM	100 Main Street, Cannon Lake, ME
4:30 PM	4:30 PM	100 Main Street, Cannon Lake, ME
5:00 PM	5:00 PM	100 Main Street, Cannon Lake, ME
5:30 PM	5:30 PM	100 Main Street, Cannon Lake, ME
6:00 PM	6:00 PM	100 Main Street, Cannon Lake, ME
6:30 PM	6:30 PM	100 Main Street, Cannon Lake, ME
7:00 PM	7:00 PM	100 Main Street, Cannon Lake, ME
7:30 PM	7:30 PM	100 Main Street, Cannon Lake, ME
8:00 PM	8:00 PM	100 Main Street, Cannon Lake, ME
8:30 PM	8:30 PM	100 Main Street, Cannon Lake, ME
9:00 PM	9:00 PM	100 Main Street, Cannon Lake, ME
9:30 PM	9:30 PM	100 Main Street, Cannon Lake, ME
10:00 PM	10:00 PM	100 Main Street, Cannon Lake, ME

MAINE SCHOOL ADMINISTRATIVE DISTRICT #51
CUMBERLAND / NORTH YARMOUTH

P. O. Box 6A

Cumberland Center, ME 04021

Web site: www.msad51.org - Phone: 829-4800

Board of Directors

Minutes

Budget Workshops

- **Monday - March 4, 2002**
Mabel I. Wilson School, North Yarmouth Memorial School and Chebeague Island School budget presentations to Board of Directors, 7:00 PM @ North Yarmouth Memorial School

- **Tuesday, March 5, 2002**
Greely Junior High School, Athletics, Special Ed/Instructional Support budget presentations to Board of Directors, 7:00 PM @ Mabel I. Wilson School

- **Wednesday, March 6, 2002**
Greely High School, Athletics, District Wide, Transportation, Maintenance, Food Service budget presentations to the Board of Directors, 7:00 PM @ Mabel I. Wilson School

-
1. 3/4/02 Call To Order - by MSAD #51 Board of Directors Chairperson, Kim True 7:06 PM.
 - 1a. 3/5/02 Call To Order - by MSAD #51 Board of Directors Chairperson, Kim True 7:05 PM.
 - 1b. 3/6/02 Call to Order – by MSAD #51 Board of Directors Chairperson, Kim True 7:07 PM.

Attendance March 4, 5 and 6, 2002:

Board of Directors: John Aromando, Maryellen Fitzpatrick, Polly Haight Frawley, Henry Kennedy, Betts Gorsky, Audrey Lones, Kim True, Bob Vail

Administrators 3/4/02: Becky Foley, Suzanne Godin, Robert Hasson, Pat Palmer, Scott Poulin, Susie Robbins, Penny Wheeler-Abbott

Administrators 3/5/02: Becky Foley, Suzanne Godin, Jack Hardy, Robert Hasson,

March 4, 5 and 6, 2002 BOD Minutes

*Emailed
1 Council*

Pat Palmer, Scott Poulin, Judy True, Penny Wheeler-Abbott

Administrators 3/6/02: Brenda Breton, Becky Foley, Wayne Fordham, Don Foster, Jack Hardy, Robert Hasson, Pat Palmer, Scott Poulin, Scott Smith

2. Approval of the Minutes – of the Board of Directors meetings held on February 26, 2002.

Motioned 2nd ed

Voted: To approve the minutes as amended of the Board of Directors meeting held on February 26, 2002. (Voted: 8-0)

3. Superintendent's Report

4. Presentations

5. Committee Report

- a) Finance Committee
- b) Negotiation Committee
- c) Design Team
- d) Steering Committee
- e) Policy Committee
- f) Performance Indicators
- g) Time Task Force
- h) Technology Task Force

6. Items for Action

7. Communications

8. Adjourn 3/4/02 Meeting 9:03 PM
Adjourn 3/5/02 Meeting 9:23 PM
Adjourn 3/6/02 Meeting 10:20 PM

Upcoming Meetings/Events

March 4, 5 and 6, 2002 BOD Minutes

3/5/02 – GJHS, Athletics, Special Ed./Instructional Support budget presentations to BOD, MIW, 7:00 PM
3/6/02 – GHS, Athletics, District Wide, Transportation, Maintenance, Food Service budget presentations to the BOD, MIW, 7:00 PM
3/6/02 - Early Release, Grades 7-12 @ 1:12 PM, Grades K-6 @ 12:15 PM
3/7/02 – Kindergarten Screening, Overview, MIW, 6:30 PM
3/8/02 – GJHS/GHS Mid-quarter reports
3/13/02 - Early Release, Grades 7-12 @ 1:12 PM, Grades K-6 @ 12:15 PM
3/13/02 – Design Team Meeting, 3:15 PM, GHS Library
3/14/02 – GHS Pop Concert
3/16/02 – Sadie Hawkins Dance, 8 – 11:00 PM, GHS
3/18/02 – Public Hearing on 2002-2003 Budget, Cumberland Town Hall Council Chambers, 7:00 PM
3/18/02 – First Practice High School Pitchers/Catchers
3/19/02 – Blood Drive, GHS, 7:30 AM – 1:15 PM
3/20/02 – Full day of school
3/20/02 – GHS & French & Spanish Honor Societies Induction Ceremony, 7:00 PM
3/21/02 – Multiage Program Overview, MIW, 6:30 PM
3/21/02 – Gr. 4 Pioneer Nigh
3/21/02 - GHS Drama Production, “While the Lights Were Out”, 7:30 PM
3/21/02 – GJHS Japanese Culture Day
3/21/02 - GJHS Japanese Sayonara Dance, @ GJHS, 7:00 PM
3/22/02 – No school, Teacher In-Service Day
3/22/02 - GHS Drama Production, “While the Lights Were Out”
3/23/02 - GHS Drama Production, “While the Lights Were Out”
3/25/02 – Board of Directors Adopts Budget, MIW, 7:00 PM
3/25/02 – First Practice High School Spring Athletics
3/26/02 – GJHS Parent Information Night for 6th Grade Parents, 7:00 PM
3/27/02 – Early Release, Grades 7-12 @ 1:12 PM, Grades K-6 @ 12:15 PM
3/28/02 – Passover
3/29/02 – Good Friday
3/31/02 - Easter

Next Meeting:

- Monday, March 18, 2002 - Public Hearing on 2002-2003 Budget -7:00 PM, @ Cumberland Town Hall Council Chambers

MAINE SCHOOL ADMINISTRATIVE DISTRICT #51
CUMBERLAND / NORTH YARMOUTH

P. O. Box 6A

Cumberland Center, ME 04021

Web site: www.msad51.org - Phone: 829-4800

Board of Directors

Agenda

Public Hearing on 2002-2003 Budget

Monday

March 18, 2002

7:00 PM

Cumberland Town Hall
Council Chambers

-
1. Call To Order - by MSAD #51 Board of Directors Chairperson, Kim True.
 2. Approval of Minutes
 3. Superintendent's Report: Japanese Group Welcome
 4. Presentations
 5. Committee Report
 - a) Finance Committee
 - b) Negotiation Committee
 - c) Design Team
 - d) Steering Committee
 - e) Policy Committee
 - f) Performance Indicators
 - g) Time Task Force
 - h) Technology Task Force:
 6. Items for Action
 - a) Vote to approve coaching position recommendations
 7. Communications
 8. Adjourn Meeting _____PM
- March 18, 2002 BOD Agenda

*Emailed to
Council*

MSAD #51 Mission

The mission of MSAD #51 is to guide all students as they acquire enthusiasm for learning, assume responsibility for their education, achieve academic excellence, and discover and attain their personal bests.

To accomplish this mission, the MSAD #51 community will collaborate to:

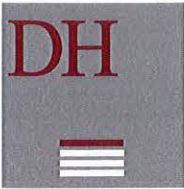
- Use effective instructional practices and provide professional development to assure that all students meet or exceed the District's benchmarks and outcomes;
- Ensure a safe and respectful environment where all feel a sense of belonging; and
- Promote parental participation as fundamental to each student's success.

Board Goals for 2001-2002

- Support the District's work in curriculum, assessment, instruction and professional development through:
 - Promoting educational programming based on student learning needs;
 - Measuring the District's progress towards achieving our mission by 2003, including progress toward the certification that all students meet the State's Learning Results; and
 - Effectively communicating the results of our District's work.
- Execute the Resolution on Facilities Planning by ensuring the timely completion of the Charges made to the Building Committees to construct a new middle school and renovate Greely Junior High School into high school space, and support measures to relieve constraints due to conditions created by our current facilities.
- Promote sound resource management through:
 - Measuring progress towards structuring the school day and year to maximize student achievement;
 - Budgeting three-year resource needs;
 - Effectively communicating to the public the District's resource needs.

MSAD #51 Board of Directors

John Aromando, Vice Chair	829-6861	jaromando@pierceatwood.com
Maryellen Fitzpatrick	829-4657	efitzpa486@aol.com
Polly Haight Frawley	657-2373	PHFraw@aol.com
Betts Gorsky	781-2234	bjgorsky@hotmail.com
Audrey Lones	829-4171	audrey@alum.mit.edu
Henry Kennedy	829-6979	hrk@kieve.org
Kim True, Chair	829-3209	ktrue1@maine.rr.com
Bob Vail	829-5393	



DeLUCA-HOFFMAN ASSOCIATES, INC.
CONSULTING ENGINEERS

778 MAIN STREET
SUITE 8
SOUTH PORTLAND, MAINE 04106
TEL. 207 775 1121
FAX 207 879 0896

- ROADWAY DESIGN
- ENVIRONMENTAL ENGINEERING
- TRAFFIC STUDIES AND MANAGEMENT
- PERMITTING
- AIRPORT ENGINEERING
- SITE PLANNING
- CONSTRUCTION ADMINISTRATION

March 21, 2002

Town of Cumberland
290 Tuttle Road
Cumberland, ME 04021

**Subject: Notice of Informational Meeting
Wednesday, April 3rd, 2002 at 7:00 PM
at the Val Halla Banquet Center**

Dear Sir or Madam:

MSAD #51 is currently proposing expansion of the Greely Campus for a new Middle School and other immediate and long-range improvements. An informational meeting for local residents and abutters to discuss drainage improvements associated with the project has been scheduled for Wednesday, April 3rd, 2002 at 7:00 PM at the Val Halla Banquet Center in Cumberland. A previous public informational meeting was held on March 14th, 2002 to meet MeDEP requirements. Representatives for the School and Site Engineers will explain the drainage improvements and attempt to answer any questions raised at the meeting.

Written comments or inquires concerning the project are encouraged and can be directed to:

DeLuca-Hoffman Associates, Inc.
Attn: William G. Hoffman, P.E.
778 Main Street, Suite 8
South Portland, ME 04106
(207) 775-1121 (phone)
(207) 879-0896 (fax)

We look forward to seeing you at the upcoming meeting.

Sincerely,

DeLUCA-HOFFMAN ASSOCIATES, INC.

Dwight D. Anderson, P.E.
Project Engineer

DDA/mb/JN2085/Notice of Info Meeting 4-3

March 21, 2001



Mr. Steve Moriarty
Chairman, Town Council
Town of Cumberland
290 Tuttle Road
Cumberland, ME 04021

Re: Map I05 Sub C Lot 14 Account #T0040R

Dear Steve,

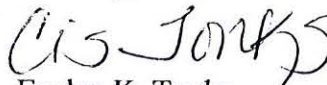
While in the town office last fall, I spoke with Bill Healey regarding the various categories of lots on Chebeague Island. While reviewing the map on his wall, I noticed that my lot was shaded differently than those lots on either side of mine. After examining the file, Mr. Healey could see no reason why my lot would be in a "red" or "water view" category and corrected my tax bill for the 2002 tax year. He told me that I would need to address prior years with the Town Council.

Also, when my husband and I met with the appraisal representative after receiving notices of the tax re-evaluations in 1996, we were told that all of those lots on the island would be categorized the same on the main road unless there were water views.

Therefore, I am requesting the correction in my property valuation be made retroactive to the 1996 tax re-evaluation and a refund made to me from the Town of Cumberland for taxes assessed in error for tax years 1998-1999, 1999-2000, and 2000-2001.

Thank you for your consideration in this matter.

Sincerely,


Evelyn K. Tonks



DeLUCA-HOFFMAN ASSOCIATES, INC.
CONSULTING ENGINEERS

778 MAIN STREET
SUITE 8
SOUTH PORTLAND, MAINE 04106
TEL. 207 775 1121
FAX 207 879 0896

- ROADWAY DESIGN
- ENVIRONMENTAL ENGINEERING
- TRAFFIC STUDIES AND MANAGEMENT
- PERMITTING
- AIRPORT ENGINEERING
- SITE PLANNING
- CONSTRUCTION ADMINISTRATION

March 21, 2002

Carla Nixon, Assistant Town Manager
Town of Cumberland
290 Tuttle Road
Cumberland, ME 04021

**Subject: Notice of Informational Meeting
Wednesday, April 3rd, 2002 at 7:00 PM
at the Val Halla Banquet Center**

Dear Ms. Nixon:

MSAD #51 is currently proposing expansion of the Greely Campus for a new Middle School and other immediate and long-range improvements. An informational meeting for local residents and abutters to discuss drainage improvements associated with the project has been scheduled for Wednesday, April 3rd, 2002 at 7:00 PM at the Val Halla Banquet Center in Cumberland. A previous public informational meeting was held on March 14th, 2002 to meet MeDEP requirements. Representatives for the School and Site Engineers will explain the drainage improvements and attempt to answer any questions raised at the meeting.

Written comments or inquires concerning the project are encouraged and can be directed to:

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778 Main Street, Suite 8
South Portland, ME 04106
(207) 775-1121 (phone)
(207) 879-0896 (fax)

We look forward to seeing you at the upcoming meeting.

Sincerely,

DeLUCA-HOFFMAN ASSOCIATES, INC.

Dwight Anderson MB
Dwight D. Anderson, P.E.
Project Engineer

DDA/mb/JN2085/Notice of Info Meeting 4-3

**MAINE SCHOOL ADMINISTRATIVE DISTRICT #51
CUMBERLAND / NORTH YARMOUTH**

P. O. Box 6A

Cumberland Center, ME 04021

Web site: www.msad51.org - Phone: 829-4800

Board of Directors

Budget Workshop

Minutes

Wednesday

March 13, 2002

7:00 PM

MIW Multipurpose Room

1. Call To Order - by MSAD #51 Board of Directors Chairperson, Kim True 7:04 PM.

Attendance:

Board of Directors: John Aromando, Maryellen Fitzpatrick, Polly Haight Frawley, Henry Kennedy, Betts Gorsky, Audrey Lones, Kim True, Bob Vail

Administrators: Robert Hasson, Scott Poulin

1. Budget Workshop

2. Adjourn Meeting 9:15 PM

MAINE SCHOOL ADMINISTRATIVE DISTRICT #51
CUMBERLAND / NORTH YARMOUTH

P. O. Box 6A

Cumberland Center, ME 04021

Web site: www.msad51.org - Phone: 829-4800

Board of Directors

Minutes

Public Hearing on 2002-2003 Budget

Monday

March 18, 2002

7:00 PM

Cumberland Town Hall

1. Call To Order - by MSAD #51 Board of Directors Chairperson, Kim True 7:00 PM.

Attendance:

Board of Directors: John Aromando, Maryellen Fitzpatrick, Polly Haight Frawley, Henry Kennedy, Betts Gorsky, Audrey Lones, Kim True, Bob Vail

Administrators: Brenda Breton, Becky Foley, Wayne Fordham, Don Foster, Suzanne Godin, Jack Hardy, Robert Hasson, Pat Palmer, Scott Poulin, Susie Robbins, Scott Smith, Judy True, Penny Wheeler-Abbott

2. Approval of the Minutes – of the Board of Directors meetings held on March 4,5 and 6, 2002.

Motioned 2nd ed

Voted: To approve the minutes of the Board of Directors meeting held on March 4, 5 and 6, 2002.

(Voted: 7-0, 1 absent)

3. Superintendent's Report: Japanese Group Welcome

4. Presentations

5. Committee Report

- a) Finance Committee
- b) Negotiation Committee
- c) Design Team
- d) Steering Committee
- e) Policy Committee
- f) Performance Indicators
- g) Time Task Force
- h) Technology Task Force

6. Items for Action

- a) Vote to approve coaching position recommendations

Motioned 2nd ed.

Voted: Vote to approve coaching position recommendations

GHS

Outdoor Track & Field Assistant (throws) – Rick Hogan

GJHS

Boys Gr. 7 Lacrosse – Andrew Bradford

7. Communications

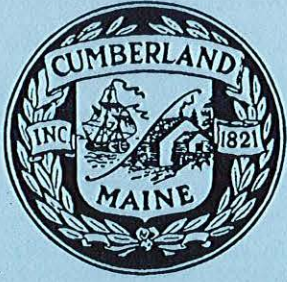
8. Adjourn Meeting 8: 13 PM

Upcoming Meetings/Events

- 3/14/02 – GHS Pop Concert
3/16/02 – Sadie Hawkins Dance, 8 – 11:00 PM, GHS
3/18/02 – Public Hearing on 2002-2003 Budget, Cumberland Town Hall Council Chambers, 7:00 PM
3/18/02 – First Practice High School Pitchers/Catchers
3/19/02 – Blood Drive, GHS, 7:30 AM – 1:15 PM
3/20/02 – Full day of school
3/20/02 – GHS & French & Spanish Honor Societies Induction Ceremony, 7:00 PM
3/20/02 – Performance Indicators Meeting, MIW, 5:00 PM – 7:00 PM
3/21/02 – Multiage Program Overview, MIW, 6:30 PM
3/21/02 – Gr. 4 Pioneer Nigh
3/21/02 - GHS Drama Production, “While the Lights Were Out”, 7:30 PM
3/21/02 – GJHS Japanese Culture Day
3/21/02 - GJHS Japanese Sayonara Dance, @ GJHS, 7:00 PM
3/22/02 – No school, Teacher In-Service Day
3/22/02 - GHS Drama Production, “While the Lights Were Out”
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3/25/02 – Board of Directors Adopts Budget, MIW, 7:00 PM
3/25/02 – First Practice High School Spring Athletics
3/26/02 – GJHS Parent Information Night for 6th Grade Parents, 7:00 PM
3/27/02 – Early Release, Grades 7-12 @ 1:12 PM, Grades K-6 @ 12:15 PM
3/28/02 – Passover
3/29/02 – Good Friday
3/31/02 - Easter
4/3/02 – Early Release: Teacher Conferences
12:15 PM Grades K-6 P/T Conferences
11:15 PM Grades 7 & 8 P/T Conferences
1:15 PM Grades 9 –12 Early Release
4/4/02 – First Practice, Jr. High Spring Athletics
4/4/02 – PAC meeting, GHS, 4:00 PM
4/5/02 – Teacher Inservice Day – No School
4/5/02 – End of 3rd quarter
4/7/02 – Daylight Savings Time begins, set clocks ahead one hour
4/10/02 - Early Release: P/T Conferences
12:15 PM Grades K-6 dismissed
11:15 PM Grades 7 & 8 dismissed
1:15 PM Grades 9 –12 Early Release
4/15 through 4/19/02 – Spring Break, no school
4/15/02 – Patriots Day
4/24/02 - Early Release, Grades 7-12 @ 1:12 PM, Grades K-6 @ 12:15 PM

Next Meeting:

- Monday, March 25, 2002 – Board adopts 2002-2003 Budget -7:00 PM,
@ Mabel I. Wilson School



TOWN OF CUMBERLAND, MAINE

290 Tuttle Road

Cumberland Center, Maine 04021-9321

Telephone (207) 829-5559 • Fax (207) 829-2214

March 19, 2002

Dear Resident:

This is to inform you that the Town of Cumberland has authorized aerial spraying of Dimilin 4L® for Brown Tail Moth control in portions of Cumberland Foreside and on portions of Chebeague Island. The spraying is scheduled to occur between May 1-May 30, weather permitting. The spraying will occur in the early morning hours. ***You are being notified because your property lies within 500' of a selected spray area.*** In the unlikely event that you come into contact with the pesticide, wash with soap and water; for eye contact, flush with water for 15 minutes and seek medical attention. If you have any questions, please contact Carla Nixon, Assistant Town Manager at 829-2205 or the Maine Board of Pesticide Control at (207) 287-2731 or the Maine Poison Control Center at 1-800-442-6305.

Consent Form

Town of Cumberland Aerial Insecticide Spray Application

I have received notice that the Town of Cumberland intends to conduct an aerial spray program of the insecticide DIMILIN® 4L during the month of May 2002 to control human health risk and nuisance exposures from the Brown Tail moth and Brown Tail moth caterpillar. The notice contains information about the insecticide to be used and any public precautions which appear on the insecticide label, contact names for the Town of Cumberland and its insecticide applicator, the Maine Poison Control Center and the Maine Pesticides Control Board, a description and sketch of the target areas and dates of application, and an explanation of the intended purpose of the program.

I understand that I may refuse consent to have this chemical DIMILIN® 4L sprayed on my property by returning this form to the **Cumberland Town Office, 290 Tuttle Rd. Cumberland, Me. 04021** with my refusal of consent indicated below:

CONSENT

I _____ of _____

_____ hereby **grant my consent** to the Town of Cumberland, Maine for conduct of an aerial spray program over my property in the Town of Cumberland, Maine as described in the above referenced notice. I understand that I may revoke my consent by timely (within 90 days of spraying) written notice to the Town of Cumberland.

Signature

Date

REFUSAL

I _____ of _____

_____ hereby **refuse my consent** to the Town of Cumberland, Maine for conduct of an aerial spray program over my property in the Town of Cumberland, Maine as described in the above referenced notice.

Signature

Date

Please note that failure to return this form on or before April 25, 2002 will be deemed to indicate your consent to the aerial spray program. (Title 22, MRSA Section 1444). Returned forms postmark dated April 26, 2002 or earlier will be accepted.

Notice of Intent to Conduct Aerial Spray Program for Brown Tail Moth Infestation

The Town of Cumberland, Maine hereby gives notice of its intent to conduct an aerial insecticide spray program in the Town of Cumberland to reduce human health risk and nuisance exposures to the Brown Tail moth and Brown Tail moth caterpillar. The spray program is expected to last one or two days on or about May 1-30, 2002, weather conditions permitting. This notice provided pursuant to 22 MRSA Chapter 257-A gives further detail and contacts for more information on the program.

Target Areas: Areas of: Cumberland Foreside, Middle Road, Tuttle Road, and Chebeague Island. Please refer to the attached map plans for details.

The Town reserves the right not to spray, even in areas which are designated on the attached map. The Town also reserves the right to modify spray blocks as necessary to provide the most effective treatment of an area. The Town has notified property owners in areas outside those depicted on the map in order to allow for any adjusted spraying areas.

Contacts:

Town of Cumberland
Carla Nixon, Assistant Town Manager
290 Tuttle Road
Cumberland, Me. 04021
(207) 829-2205

Applicator (Spray Contractor)
M.S. Lavoie Air Applicator
P. O. Box 829
Presque Isle, Maine 04769
(207) 764-6313

Maine Pesticide Control Center
1-800 442-6305

Maine Board of Pesticide Control
(207) 287-2731

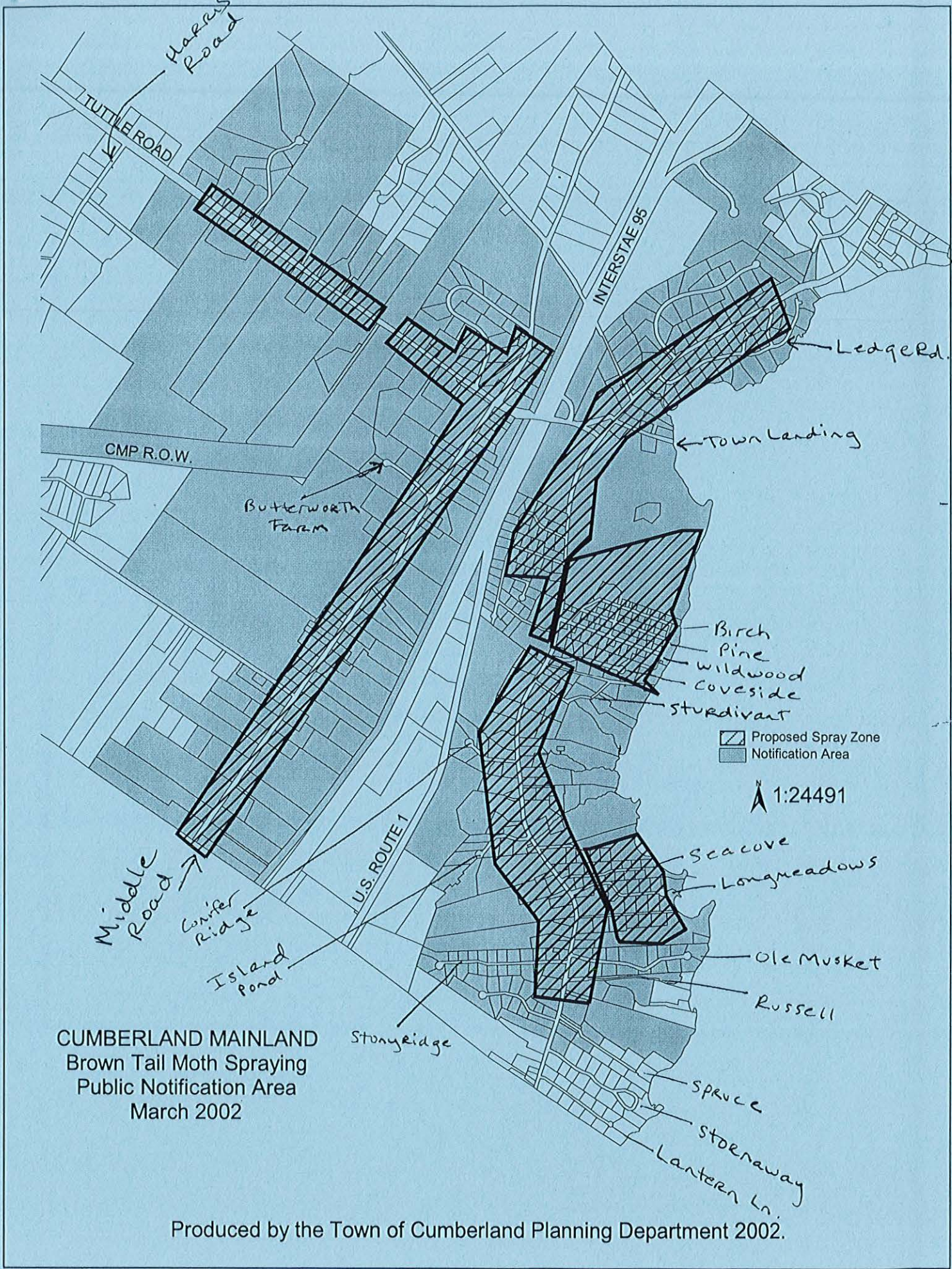
Intended Purpose: This spray program is intended to control and limit human health risk and nuisance exposures to Brown Tail moths and caterpillars by aerial application of insecticides in areas where over wintering brown tail moth caterpillar tents have been observed in proximity to areas of human residential, commercial, and recreational activities.

Pesticides to be Used:

1. DIMILIN #4®. DIMILIN® is a registered trademark distributed by the Uniroyal Chemical Co. Inc. EPA Reg. No. 37100-54-400. Common name: Diflubenzuron.

Target Date Range for Application: May 1- May 30, 2002. Weather conditions permitting.

Public Precautions: Health related data as included in the DIMILIN® 4L Material Safety Data Sheets. In the event of eye contact, flush with water for 15 minutes, get medical attention, in the event of skin contact, wash with soap and water, in the event of inhalation, remove to fresh air.



Harris Road

TUTTLE ROAD

INTERSTAE 95

Ledger Rd.

Town Landing

CMP R.O.W.

Butterworth Farm

Birch

Pine

wildwood

Coveside

sturdivant

Proposed Spray Zone

Notification Area

1:24491

Middle Road

U.S. ROUTE 1

Seacove

Longmeadows

Ole Musket

Russell

Island Pond

Stonyridge

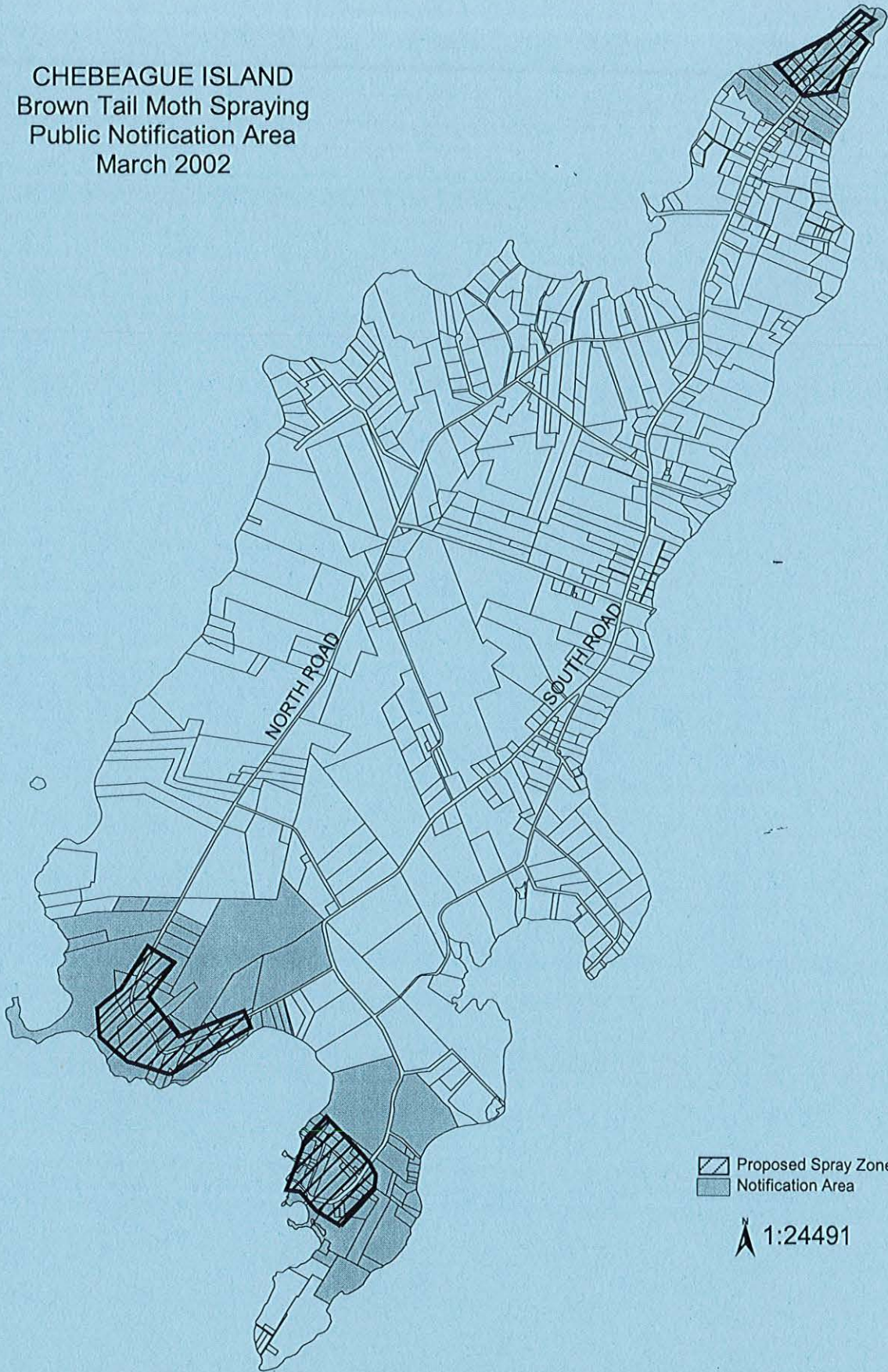
Spruce

Stoenaway

Lantern Ln.

Conifer Ridge

CHEBEAGUE ISLAND
Brown Tail Moth Spraying
Public Notification Area
March 2002



Bill Healey

From: Bill Healey
Sent: Wednesday, February 27, 2002 10:01 AM
To: Carla Nixon
Subject: RE: Evelyn Tonks property

Carla,

I granted the abatement for this year which is the Town's 2001-2002 tax year. The council can grant abatements of taxes for the previous 3 years if they care to do so. That would include tax years 2000-2001, 1999-2000 and 1998-1999.

The law reads as follows;

"The municipal officers, either upon written application filed after one year but within 3 years from commitment stating the grounds for an abatement or own their own initiative within that time period, may make such reasonable abatement as they consider proper to correct any illegality, error or irregularity in assessment, provided the taxpayer has complied with section 706. The municipal officers may not grant an abatement to correct an error in the valuation of property."

Section 706 is the assessor's annual notification of the taxpayer to provide "a true and perfect list of all their estates." Failure to comply with this notification when done by mail, bars the taxpayer from seeking any abatement of taxes unless they can provide proof that they were unable to furnish the list at the appointed time (ie: illness or other such extenuating circumstances) which is April 15th of each tax year.

The difference in tax amounts that were paid and would've been charged had the valuation been correct are as follows;

2000-2001	\$183.12
1999-2000	\$170.52
1998-1999	\$160.02

The taxpayer seeking abatement has the right to appeal the decision of the municipal officers to the Cumberland Board of Assessment Review. The appeal must be in writing and received within 60 days after the municipal officer's notice of decision. If the taxpayer is still not satisfied with the board's decision they can appeal to Superior Court.

Please let me know if you have any additional questions or if I can be of further assistance.

Bill

-----Original Message-----

From: Carla Nixon
Sent: Wednesday, February 27, 2002 9:11 AM
To: Bill Healey
Subject: FW: Evelyn Tonks property

Bill, here is the follow up from Steve Moriarty. Let me know if you need any clarification or assistance. Thanks.
Carla

-----Original Message-----

From: Steve Moriarty [mailto:smoriarty@nhdlaw.com]
Sent: Wednesday, February 27, 2002 7:41 AM
To: Carla Nixon
Subject: Evelyn Tonks property

Thanks for the memo from Bill. Could he get some additional information? Specifically,

what tax or fiscal years were involved in the apparent mistake, and for what tax or fiscal year was the abatement granted? What is the difference in each year between the amount that was actually charged and the amount that should have been charged?

What is a section 706 request? Is there a limited period of time to file a section 706 request?

Finally, if a "Council abatement" is not appropriate, is there any other appellate option that she could pursue?

Thanks very much.

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