

3-7-2019

Librarian's Report 3-7-2019

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Librarian's Report

March 7, 2019

	Page
Academic Standards Committee (January 31, 2019)	2
Graduate Committee Minutes (January 24, 2019)	5
Graduate Committee Minutes (February 14, 2019)	15
Student Success Committee Minutes (February 19, 2019)	17
Undergraduate Committee Minutes (January 22, 2019)	25
January 2019 FAR Athletics Representative Report	32

ACADEMIC STANDARDS COMMITTEE

MINUTES

January 31, 2019, 10:00am

Statesboro campus: Rosenwald, Room 3104

Savannah campus: Lane Library, Room 224

Connecting campuses via WebEx

Present: Kelly Sullivan (COPH), Dawn Cannon-Rech (LIB), Scott Beck (COE), Heather Shelly (FIN AID), Robert Pirro (CBSS), Kathleen Baldwin (CAH), Mete Akcaoglu (COE), Christopher Brunt (COB), Jessica Schwind (COPH), Diana Sturges (CHP), Ann Fuller (LIB), Laura Agnich (CBSS), Jennifer Zettler (COSM), Wayne Smith (REG)

Guest: Andrew Dies, Dean of Students and Armstrong Campus Lead; Velma Burden, Registrar; Terri Saylor, Registrar's office

Absent: Jim Harris (CEC), Lisa Abbott (CAH), Marian Tabi (CHP), Mark Welford (COSM), Peter Rogers (CEC), Robert Jackson (COB)

I. CALL TO ORDER

The meeting was called to order at 12:04pm

II. APPROVAL OF AGENDA

A motion was made, seconded and passed to approve the agenda.

III. NEW BUSINESS

A. Pilot "dummy" appeals using Maxient and electronic voting

The committee and guests were led in a demo of Maxient to view appeal cases and relevant documentation. Three test appeals were presented for committee members to practice accessing and reviewing via Maxient. The platform seemed user friendly and appeared to offer an efficient method of reviewing appeals across multiple campuses.

The members tested voting via a web-based form to approve, deny, discuss or abstain (in cases of conflict of interest). Appeals with unanimous votes to approve or deny would not require further discussion, while appeals with split votes or any vote to discuss would be reviewed during a live meeting.

Several suggestions were made to make the interfacing of the voting document and file access more streamlined. Overall, this review and voting process worked well and the committee agreed to move forward with further consideration of this approach at the next meeting.

Review groups of 4-5 members will be created and proposed at the next meeting. Appeals will be randomly assigned to review groups. The groups will contain a mix of faculty from different colleges.

No action required for information only item.

B. Discussion of appeal form content

The committee reviewed the appeal form. The previous appeal forms at Georgia Southern and Armstrong Universities differed in form details. The committee revised the form to eliminate unnecessary fields, clarify the form purpose and information desired, and facilitate students' use of the form. The revised form will be re-evaluated at the next meeting.

No action required for information only item.

C. Sub-committee update on recommendations for tracking outcomes

The committee discussed tracking outcomes of students who have appealed their academic exclusion. Data will be gathered to detail:

- students' major
- # of major changes
- # of quality points below 2.0 gpa
- Year/standing at time of appeal
- Total credit hours at time of appeal
- If the student transferred to Georgia Southern from another institution
- Readmission decision (sit out, appeal granted by committee, appeal granted by College)
- Issues noted in the appeal request (e.g. health, financial, social concerns, etc)
- Term student returned
- Prospective tracking of GPA over future semesters and eventual outcomes (e.g. graduation, further academic standing issues)

These data will be used to help the committee gain insight into factors that enhance students likelihood of successful return to learning following academic challenges.

D. Interest in learning about Academic Success Center

The committee will invite Cathy Roberts-Cooper, director of the Academic Success Center, to the next meeting.

E. Scheduling of next meeting

A doodle poll will be conducted to determine the best time for the next meeting with a target date the week after Spring Break.

IV. ADJOURNMENT

A motion to adjourn the meeting was made, seconded and passed at 11:54pm.

Respectfully submitted,

Kelly Sullivan, PhD, Committee Chair

<p>Minutes were approved</p> <p>15/FEB/2019</p> <p>by electronic vote of Committee Members</p>
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GRADUATE COMMITTEE MINUTES

Graduate Committee Meeting Date – January 24, 2019

Present: Dr. Rocio Albra-Flores, CEC; Dr. Marcel Ilie, CEC; Dr. Jennifer Kowalewski, CAH; Dr. Richard Flynn, CAH; Dr. Chad Posick, CBSS; Dr. Stephanie Sipe, COB; Dr. Constantin Ogloblin, COB; Dr. Meca Williams-Johnson, COE; Dr. Alma Stevenson, COE; Dr. Michele McGibony, COSM; Dr. Andrew Hansen, JPHCOPH; Dr. Julie Reagan, JPHCOPH; Dr. Gina Crabb, WCHP; Dr. Brandonn Harris, WCHP; Mrs. Lori Gwinett, Library; Mrs. Nikki Cannon-Rech, Library; Dr. Cary Chirstian, [Alternate] CBSS

Guests: Mrs. Cindy Groover, Institutional Effectiveness; Dr. Ashley Walker, COGS; Mrs. Audie Graham, COGS; Mrs. Wendy Sikora, COGS; Mr. Wayne Smith, Registrar's Office; Ms. Aaliyah Dent, Registrar's Office; Ms. Marie Anderson, Registrar's Office; Dr. Tracy Linderholm, COE; Dr. Stephen Rossi, WCHP; Dr. Lance McBrayer, COSM; Dr. David Williams, CEC; Dr. Rand Ressler, COB; Dr. Stuart Tedders, JPHCOPH; Dr. Jolyon Hughes, CAH; Dr. Brenda Blackwell, CBSS; Mr. S. Norton Pease, CAH; Ms. Samantha Gnall, [Graduate Assistant] VPAA; Mr. Matthew Miceli, GSO Representative

Absent: Dr. Ted Brimeyer, CBSS; Dr. Shijun Zheng, COSM

I. CALL TO ORDER

Dr. Brandonn Harris asked everyone to continue to submit their curriculum revisions early so that the committee is not reviewing a large amount of curriculum during the April meeting.

Dr. Harris called the meeting to order on Thursday, January 24, 2019 at 9:00 AM.

II. APPROVAL OF AGENDA

Dr. Richard Flynn made a motion to approve the agenda as written. A second was made by Dr. Constantin Ogloblin and the motion to approve the agenda was passed.

III. CHAIR'S UPDATE

A. Reviewer Training for Comprehensive Program Reviews

Dr. Harris said the CPR training sessions have started. The first session was held on Wednesday, January 23. Dr. Harris distributed a handout with the team members for each program review. He said he would email Candace Griffith to confirm the dates and times for the remaining training sessions. Contact Dr. Harris or Ms. Griffith if you have questions regarding the trainings. The team members are listed below.

2019 COMPREHENSIVE PROGRAM REVIEW COMMITTEES

MA: Professional Communication & Leadership

-Ted Brimeyer

-Shijun Zheng

-Rocio Alba-Flores again

Professional Communication and Leadership Certificate

-Chad Posick

-Michelle McGibony

-Lori Gwinett

MA: Spanish

-Gina Crabb

-Andrew Hansen

-Marcel Ilie

MA: English
-Nikki Cannon-Rech
-Stephanie Sipe
-Constantin Ogloblin

MA: Social Science
-Jennifer Kowalewski
-Julie Reagan
-Alma Stevenson

During the November 2018 Graduate Committee meeting the committee discussed the issue of including specific course learning outcomes (SLOs) in curriculum submissions. Dr. Harris said he spoke to Dr. Dustin Anderson, and Dr. Anderson discussed this with Ms. Griffith as well. Dr. Anderson sent Dr. Harris the following recommendations:

- Courses with minor revisions (only corrections) do not have to include SLOs at this time. If you already have the information you can go ahead and include it in the submission.
- New Programs, New Courses, or Courses with significant revisions should include SLOs in the submissions.

Dr. Harris said to send him an email if anyone has questions about whether SLOs should be included in their submissions.

IV. DIRECTOR'S UPDATE

Dr. Ashley Walker shared the following updates:

- The Graduate Student Organization will be awarding travel and research grants this semester. The spring deadlines are February 15 and April 1. COGS will be sending email reminders to students. Please encourage your students to apply.
- CTE, COGS, and the GSO will continue to host the Graduate Writer's Boot Camps this spring. Lunch and swag items will be provided by COGS and the GSO. The Graduate Writer's Boot Camps will be held on the following Saturdays: February 16, March 9, and April 27. They will be scheduled from 9:30 AM – 4:15 PM. Students must register in order to attend. COGS will be sending email reminders to graduate students related to these events. Please encourage your students to attend.
- COGS sent a call for Averitt Award nominations for Excellence in Research and Excellence in Instruction out last week. The deadline to submit nominations is Friday, March 8. Winners will be announced at the Annual Research Symposium, held on the Statesboro campus, on April 18.
- The Graduate Peer Mentor program is a new initiative in COGS, where we have second and third year graduate students matched with a small group of first year graduate students. There are 19 Graduate Peer Mentors this spring. Seventeen are continuing from fall and there are two new mentors. There are around 90 first year graduate students signed up to participate. Let Dr. Walker know if you know if anyone who could benefit from this program.
- COGS worked with the ApplyYourself (AY) vendor in order to offer Free Days in February. Most of our graduate programs use AY for their graduate admissions application. Starting February 3rd, until February 17, the application fee will be waived for students applying to their graduate program. They will have to use a specific code to do that. The waiver code will be GSGRAD. The university will begin running advertisements for this on February 3. Dr. Walker said for programs to communicate this with prospects they have been actively recruiting. This will not apply to programs who use an external CAS for their applications.
- COGS will be hosting the Southern Grad for a Day event on Thursday, February 21. This is an annual recruitment event that COGS does that is targeted to HBCUs in Georgia, Florida, and South Carolina. They tell us what programs the students are interested in and COGS makes arrangements for the Program Director or a faculty member to attend to answer questions about their program. Megan Murray will be reaching out to Program Directors regarding this event.

With the recent changes to the commencement ceremonies, Dr. Tracy Linderholm asked if COGS still plans to host a Doctoral & MFA Commencement Brunch in May. Dr. Walker said COGS plans to host an evening reception the Thursday before commencement at the Bishop Alumni Office.

V. NEW BUSINESS

A. College of Behavioral and Social Sciences

Dr. Chad Posick presented the agenda item for the College of Behavioral and Social Sciences.

Department of Criminal Justice and Criminology

Course Revisions:

[CRJU 5360G](#) - Hackers, Malware, and Online Economic Crime

JUSTIFICATION:

This prerequisite is not essential to student success in this course.

MOTION: Dr. Jennifer Kowalewski made a motion to approve the agenda item submitted by the College of Behavioral and Social Sciences. A second was made by Dr. Meca Williams-Johnson, and the motion to approve the Course Revision without conditions was passed.

B. Waters College of Health Professions

Dr. Stephen Rossi presented the agenda item for the Waters College of Health Professions.

Department of Health Sciences and Kinesiology

New Program:

[MS-KIN/EXSC](#) - Kinesiology M.S. (Concentration in Exercise Science) (Thesis and Non-Thesis)

JUSTIFICATION:

We no longer use the GRE as a screening tool, so we would like to remove it. I have also removed the language about KINS 7799 Internship because the students in this thesis track do not complete an internship.

The non-thesis was added to avoid creating a new program proposal and an update to the program name to reflect the addition of the non-thesis per request of the College of Graduate Studies.

All students in the M.S. in Kinesiology – Exercise Science (ES) program non-thesis track must successfully complete the Comprehensive Exam before they can complete their required internship experience. This includes any ES student that switches from the thesis track to the non-thesis track. The M.S. in Kinesiology – Exercise Science Program Coordinator will initiate a Comprehensive Exam after verifying that the student:

is enrolled in the non-thesis track of the ES program, and has earned a minimum of a C in KINS 6130, KINS 6131, KINS 7230, KINS 7231 and KINS 7235, and has at least a 3.0 GPA in the program, and is making satisfactory progress in current coursework, and is within 6 months of anticipated graduation.

The Program Coordinator will work with one to three other faculty members in the ES program to develop questions that integrate content from the KINS 6130, KINS 6131, KINS 7230, KINS 7231, KINS 7235 and ES electives courses. The Comprehensive Exam must be administered no less than one month before the end of the semester. The Program Coordinator will work with the student to schedule the specific date of her/his Exam. The student will have no less than three hours, but no more than eight hours, to complete the Comprehensive Exam. The Program Coordinator will work with the contributing faculty members to determine the results of the Comprehensive Exam. The Coordinator will meet with the student to discuss the results with her/him. If the student fails the Comprehensive Exam, she/he will be given only one opportunity to retake the same or similar Exam. The repeat Exam must be completed within three weeks of the first attempt. If the student does not perform satisfactorily on the second attempt, she/he will be withdrawn from the M.S. in Kinesiology – Exercise Science program.

MOTION: Dr. Andrew Hansen made a motion to approve the agenda item submitted by the Waters College of Health Professions. A second was made by Dr. Michele McGibony, and the motion to approve the New Program without conditions was passed.

C. College of Engineering and Computing

Dr. David Williams presented the agenda items for the College of Engineering and Computing.

Department of Information Technology

Course Revisions:

[IT 5233G](#) - Web and Mobile Security Fundamentals

JUSTIFICATION:

Consolidation related corrections. Course title correction. Added course outcomes for CIM.

[IT 5236G](#) - Distributed and Mobile Systems

JUSTIFICATION:

Consolidation related corrections. Course title change to Adv. Distributed and Mobile Systems to better reflect course content. Changed prerequisites to "Permission of Instructor". Added course outcomes for CIM.

[IT 5433G](#) - Information Storage and Management

JUSTIFICATION:

Consolidation related change. Changed CISM data comm course to new IT data comm course that came out of consolidation. Added course outcomes for CIM.

MOTION: Dr. Flynn made a motion to approve the agenda items submitted by the College of Engineering and Computing. A second was made by Dr. McGibony, and the motion to approve the Course Revisions was passed.

D. College of Education

Dr. Tracy Linderholm presented the agenda items for the College of Education.

Department of Leadership, Technology, and Human Development

Revised Courses:

[COUN 7738](#) - Counseling Internship I

JUSTIFICATION:

The course is currently listed as a Satisfactory (Pass/Fail) course. We want to change to a graded course to be more consistent with COGS and CACREP accreditation (specialty counselor education accreditation) standards. COGS requires that students maintain and graduate with a 3.0 GPA. Because the course is currently graded as Pass/Fail students could earn a C or D and still "successfully" complete the course and graduate. Changing to letter grading will ensure students actually earn a B or higher in the course to move on to graduation.

[COUN 7739](#) - Counseling Internship II

JUSTIFICATION:

The course is currently listed as a Satisfactory (Pass/Fail) course. We want to change to a graded course to be more consistent with COGS and CACREP accreditation (specialty counselor education accreditation). COGS requires that students maintain and graduate with a 3.0 GPA. Because the course is currently graded as Pass/Fail students could earn a C or D and still "successfully" complete the course and graduate. Changing to letter grading will ensure students actually earn a B or higher in the course to move on to graduation.

Program Revision:

[MED-COUN](#) - Counselor Education M.Ed.

JUSTIFICATION:

Faculty would like to see two letters of recommendation as part of the application process to better assess applicants for admission to the program.

MOTION: Dr. Williams-Johnson made a motion to approve the agenda items submitted by the College of Education. A second was made by Dr. Ogloblin, and the motion to approve the Revised Courses and Revised Program was passed.

E. College of Arts and Humanities

Mr. S. Norton Pease presented the agenda item for the Department of Communication Arts.

Department of Communication Arts

Program Revision:

[MA-PROMLD](#) - Professional Communication and Leadership M.A.

JUSTIFICATION:

Two sets of changes. First, the program page in the 2018-2019 catalog does not list three core courses that are alternates. The program page submitted through the consolidation process listed:

COMM 7100 OR LEAD 7100

COMM 7150 OR LEAD 7150

LEAD 7700 OR LEAD 7900

In each instance, only the first course option was ultimately listed in the 2018-2019 catalog. Attached is a copy of the program page that was submitted last year.

Second, in the consolidation process a grad level course was created and cross listed in COMS and WRIT. However, the two courses have slightly different course numbers. WRIT 5530G Sociolinguistics is listed as the alternative for COMS 5530G Rhetoric. The correct crosslisted alternative should be WRIT 5330G.

MOTION: Dr. Kowalewski made a motion to approve the agenda item submitted by the Department of Communication Arts. A second was made by Dr. McGibony, and the motion to approve the Program Revision was passed.

Dr. Richard Flynn presented the agenda items for the Department of Literature.

Department of Literature

Deleted Courses:

[ENGL 5455G](#) - Shakespeare

JUSTIFICATION:

5455U was deleted in consolidation. Don't know why this is hanging out. Replaced by 5460G.

[ENGL 5500G](#) - 18th Cent British Poet/Prose

JUSTIFICATION:

Consolidation Cleanup. Companion 5500U already deleted. This is still hanging out for some reason.

Revised Courses:

[ENGL 5535G](#) - Children's Literature

JUSTIFICATION:

Can be online or F2F.

[ENGL 5538G](#) - 20th and 21st Century World Fiction

JUSTIFICATION:

Can be online or F2F.

[ENGL 5560G](#) - Studies in Drama

JUSTIFICATION:

Can be online or F2F.

Dr. Flynn stated there is a mistake on the CIM form for ENGL 5560G course revision. The section of the form that asks if the course is repeatable for credit and if it can count towards graduation currently says No, but it should say Yes.

MOTION: Dr. Flynn made a motion to approve the agenda items submitted by the Department of Literature, with the understanding that the above edit be made to the ENGL 5560G CIM course form. A second was made by Dr. McGibony, and the motion to approve the Deleted Courses and Revised Courses was passed.

Mr. S. Norton Pease presented the agenda item for the Department of Writing and Linguistics.

Department of Writing and Linguistics

Revised Courses:

[WRIT 5540G](#) - Plain Language in Workplace Writing

JUSTIFICATION:

Adding an asynchronous schedule option will allow us to better serve the needs of students across campuses.

The edits to course title and catalog description better capture the content and focus of the course and also help to distinguish/scaffold this course with regard to a 3000-level editing class.

[WRIT 5580G](#) - Social Media Management

JUSTIFICATION:

The revisions to course title and catalog description more accurately reflect the content of the course as it has changed to address relevant technologies since its initial creation. The course title also more

clearly reflects a scaffolded connection to the departments 2000-level course (WRIT 2450: Writing for Social Media).

[WRIT 7100](#) - Professional Communication Strategies

JUSTIFICATION:

Adding an asynchronous course offering option will allow us to better serve the needs of our students across campuses.

MOTION: Dr. Flynn made a motion to approve the agenda items submitted by the Department of Writing and Linguistics. A second was made by Dr. Williams-Johnson, and the motion to approve the Revised Courses was passed.

F. Jiann-Ping Hsu College of Public Health

Dr. Stuart Tedders presented the agenda items for the Jiann-Ping Hsu College of Public Health.

Department of Health Policy & Community Health

Revised Programs:

[DPH-CHBED](#) - Public Health Dr.P.H. (Concentration in Community Health Behavior and Education)

JUSTIFICATION:

Consolidation related changed. Approved October 26th. Program revision is in response to changing accreditation standards.

[DPH-PHLEAD](#) - Public Health Dr.P.H. (Concentration in Public Health Leadership) (Partially Online)

JUSTIFICATION:

Consolidation related changes. Approved October 26th. Program revision is in response to changing accreditation standards.

MOTION: Dr. Williams-Johnson made a motion to approve the Dr.P.H. Program Revisions submitted by the Department of Health Policy & Community Health. A second was made by Dr. McGibony, and the motion to approve the Revised Programs was passed.

Department of Biostatistics, Epidemiology, and Environmental Health Sciences

New Course:

[EPID 9234](#) - Interventional Epidemiology

JUSTIFICATION:

The addition of this course will enhance the academic preparation of students enrolled in the DrPH Epidemiology program.

Revised Programs:

[DPH-BIOST](#) - Public Health Dr.P.H. (Concentration in Biostatistics)

JUSTIFICATION:

Consolidation related changes. Approved October 26th. Program revision is in response to changing accreditation standards.

[DPH-EPID](#) - Public Health Dr.P.H. (Concentration in Epidemiology)

JUSTIFICATION:

Consolidation related changes. Approved October 26th. Program revision is in response to changing accreditation standards.

MOTION: Dr. Sipe made a motion to approve the New Course and Revised Programs submitted by the Department of Biostatistics, Epidemiology, and Environmental Health Sciences. A second was made by Dr. Flynn, and the motion to approve the New Course and Program Revisions was passed.

Department of Health Policy & Community Health

New Courses:

[HSPM 7431](#) – Public Health Practice Trends

JUSTIFICATION:

The field of public health is dynamic. This course offers an opportunity to engage students with current and emerging public health trends affecting the community. This class will also be listed on the program page of the MPH - Generalist degree replacing

[HSPM 7432](#) – Theoretical Underpinnings of Health Policy

JUSTIFICATION:

The College of Public Health is proposing a new DrPH concentration in Health Policy & Management. This course represents a required element of this new concentration.

[HSPM 7433](#) – US Health Systems

JUSTIFICATION:

The College of Public Health is proposing a new DrPH concentration in Health Policy & Management. This course represents a required element of this new concentration.

[HSPM 7434](#) - Qualitative Research and Evaluation Methods

JUSTIFICATION:

The College of Public Health is proposing a new DrPH concentration in Health Policy & Management. This course represents a required element of this new concentration.

[HSPM 8233](#) - Quantitative Research and Evaluation Methods

JUSTIFICATION:

The College of Public Health is proposing a new DrPH concentration in Health Policy & Management. This course represents a required element of this new concentration.

[HSPM 9431](#) - Health Policy Analysis

JUSTIFICATION:

The College of Public Health is proposing a new DrPH concentration in Health Policy & Management. This course represents a required element of this new concentration.

[HSPM 9432](#) - Public Health Advocacy and Communication

JUSTIFICATION:

The College of Public Health is proposing a new DrPH concentration in Health Policy & Management. This course represents a required element of this new concentration.

[HSPM 9433](#) - Rural Populations, Systems, and Policy

JUSTIFICATION:

The College of Public Health is proposing a new DrPH concentration in Health Policy & Management. This course represents a required element of this new concentration.

[HSPM 9434](#) - Underserved Populations, Systems, and Policy

JUSTIFICATION:

The College of Public Health is proposing a new DrPH concentration in Health Policy & Management. This course represents a required element of this new concentration.

New Programs:

[PH-Dr.P.H.](#) - Public Health Dr.P.H. (Concentration in Health Policy and Management)

JUSTIFICATION:

At present, the College of Public Health offers DrPH Concentrations in Biostatistics, Health Behavior, Epidemiology, and Leadership. While the DrPH Leadership concentration resides in the Department of Health Policy and Community Health, this concentration was designed to be multi-disciplinary taught by faculty across departments. As such, faculty trained in health policy feel as if they do not have a unique doctoral program in which to participate. Faculty in the College of Public Health feel a concentration in Health Policy & Management will have broad appeal to prospective students, particularly among international students. The issue related to student enrollment is critical because decisions made during the consolidation process resulted in our college losing the Master of Healthcare Administration (MHA) degree, one of our most productive programs (25 new full-time students each year). Although we were able close the gap in student enrollment across our other programs, we cannot depend on this trend holding in the future. Many of our faculty the Department of Health Policy and Community Health taught in the MHA program. As such, a new concentration in Health Policy & Management will allow these faculty the opportunity to continue teaching to capacity in areas congruent with their research.

Dr. Harris stated the premium tuition was included on some of the Dr.P.H. program proposals. Dr. Harris said this would need to be removed. Dr. Tedders stated this was an oversight and agreed that the premium tuition should be removed.

MOTION: Dr. Flynn made a motion to approve the New Courses and New Program submitted by the Department of Health Policy & Community Health. A second was made by Dr. McGibony, and the motion to approve the agenda items was passed.

Revised Programs:

[MPH-PH/GEN](#) - Public Health M.P.H. (Generalist Concentration)

JUSTIFICATION:

Consolidation related changes. Approved October 26th.

Program competencies for the MPH Generalist program were updated and faculty felt GEPH 7133 (Health/Illness Continuum) no longer fit the intent of this concentration. A new course HSPM 7431 has been proposed and this course is consistent with updated competencies.

MOTION: Dr. Williams-Johnson made a motion to approve the MPH Program Revision submitted by the Department of Health Policy & Community Health. A second was made by Dr. Hansen, and the motion to approve the agenda item was passed.

Department of Biostatistics, Epidemiology, and Environmental Health Sciences

Course Revisions:

[BIOS 7231](#) - Clinical Trials Methodology

JUSTIFICATION:

Prerequisite change necessary to ensure adequate academic preparation.

[BIOS 7431](#) - Statistical Issues in Drug Development

JUSTIFICATION:

Prerequisite change necessary to ensure adequate academic preparation.

[EPID 7230](#) - Social Epidemiology and Health Equity

JUSTIFICATION:

Allowing for asynchronous instruction will broaden the utility of the course.

[PUBH 8133](#) - Advanced Epidemiology

JUSTIFICATION:

Change to the title and catalog description better reflects the skills needed to prepare DrPH trained epidemiology students.

MOTION: Dr. Flynn made a motion to approve the Course Revisions submitted by the Department of Biostatistics, Epidemiology, and Environmental Health Sciences. A second was made by Dr. Ogloblin, and the motion to approve the agenda items was passed.

VI. OLD BUSINESS

- A. Discussion of issues related to ongoing assessment of alumni** – Dr. Walker stated COGS is still exploring different options. She said more advanced tools come at a cost. Once budget redirection is finalized we might be able to explore some of these cost options.
- B. Registrar's Update** – Ms. Aaliyah Dent apologized for the delay in sending the email reminder for the February curriculum items. She said the items are due today. She said the agenda items for the March meeting are due February 21. The deadline for the April meeting is March 21, and the April meeting will be the last meeting to submit changes for the 2019-2020 catalog. If anyone has issues with their CIM access, please email the cim@georgiasouthern.edu. Mr. Wayne Smith asked people to get curriculum in for the March meeting so that the Registrar's Office can enter the information in Banner to give departments time to set up classes for early registration.

Dr. Harris asked how the Registrar's Office would like for programs to submit curriculum revisions for program with a thesis and non-thesis option. Ms. Dent said the Registrar's Office would prefer two different pages in the catalog. Dr. Walker said for programs to be aware that if they are making a change they will need to submit two program proposals, one for thesis and the other for non-thesis. Dr.

Walker also said timing is also an issue, because you want to make sure both changes are submitted at the same time. Ms. Dent agreed that submitting the items together would be ideal.

VII. ANNOUNCEMENTS – Dr. Harris stated during the last meeting he mentioned that Dr. Walker would like to form a sub-committee to review the graduate policies. Dr. Harris said he had one response from a committee member. Dr. Walker said she would like to get a group of people together as soon as possible. Dr. Walker briefly explained the purpose of the sub-committee. She said to let her know if anyone is interested.

VIII. ADJOURNMENT

There being no further business, the meeting was adjourned on January 24, 2019 at 10:00 AM.

Respectfully submitted,

Audie Graham, Recording Coordinator

Minutes were approved February 12, 2019 by electronic vote of Committee Members
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GRADUATE COMMITTEE MINUTES

Graduate Committee Meeting Date – February 14, 2019

- Present: Dr. Rocio Albra-Flores, CEC; Dr. Marcel Ilie, CEC; Dr. Chad Posick, CBSS; Dr. Meca Williams-Johnson, COE; Dr. Alma Stevenson, COE; Dr. Andrew Hansen, JPHCOPH; Dr. Gina Crabb, WCHP; Dr. Brandon Harris, WCHP; Mrs. Lori Gwinnett, Library; Mrs. Nikki Cannon-Rech, Library; Dr. Cary Christian, [Alternate] CBSS; Dr. Evans Afriyie-Gyawu, JPHCOPH
- Guests: Mrs. Cindy Groover, Institutional Effectiveness; Ms. Candace Griffith, VPAA; Dr. Thomas Koballa, Dean, COE [Academic Affairs]; Dr. Ashley Walker, COGS; Mrs. Audie Graham, COGS; Mrs. Randi Sykora, COGS; Ms. Aaliyah Dent, Registrar's Office; Dr. Lance McBrayer, COSM; Dr. David Williams, CEC; Dr. Rand Ressler, COB; Dr. Stuart Tedders, JPHCOPH; Dr. Jolyon Hughes, CAH; Mr. S. Norton Pease, CAH; Dr. Dorthie Cross, CBSS; Dr. Karen Spears, WCHP; Dr. Christina Gipson, WCHP; Dr. Steven Harper, CAH; Dr. Melissa Garno, WCHP; Dr. Tony Pritchard, WCHP
- Absent: Dr. Jennifer Kowalewski, CAH; Dr. Richard Flynn, CAH; Dr. Ted Brimeyer, CBSS; Dr. Stephanie Sipe, COB; Dr. Constantin Ogloblin, COB; Dr. Shijun Zheng, COSM; Dr. Michele McGibony, COSM; Dr. Julie Reagan, JPHCOPH

I. CALL TO ORDER

Dr. Brandon Harris called the meeting to order on Thursday, February 14, 2019 at 9:03 AM.

II. APPROVAL OF AGENDA

Dr. Andrew Hansen made a motion to approve the agenda as written. A second was made by Dr. Alma Stevenson and the motion to approve the agenda was passed.

III. CHAIR'S UPDATE

Dr. Harris thanked everyone who attended the CPR rubric training sessions. He said the first norming session is tomorrow, February 15, from 1-2:30 pm. The following rooms have been reserved for the session: IT, Room 3210 (Statesboro campus) and Science Center, Room 2603 (Armstrong campus).

The deadline to submit curriculum items through the CIM system for the April Graduate Committee meeting is March 21. The April meeting will be the last meeting for items to be included in the 2019-2020 catalog. Dr. Harris said to pass this information along to their departments.

IV. DIRECTOR'S UPDATE

Dr. Ashley Walker shared the following updates:

- The deadline for students to submit travel/research grant proposals to the Graduate Student Organization is February 15. There will be another grant cycle later in the semester, and that deadline will be April 1. COGS will be sending email reminders to students. Please encourage your students to apply.
- The first spring Graduate Boot Camp will be held Saturday, February 16. Registration has closed, but there will be two other boot camps offered this semester (March 9 and April 27). COGS will be sending email reminders to graduate students related to these events. Please encourage your students to attend.
- Reminder that the Averitt Award nominations for Excellence in Research and Excellence in Instruction are due by Friday, March 8. Please send nominations to Audie Graham, agraham@georgiasouthern.edu. Winners will be announced at the Annual Research Symposium on April 18.
- Free Days in February started on February 3 and will continue through February 17. We have received approximately 282 applications since the 3rd, and normally COGS receives about 330 applications during the course of a month. COGS is only processing refunds to applicants who have paid the application fee during this timeframe. If you have prospects make sure you tell them about the application fee waiver promotion.
- COGS will be hosting the Southern Grad for a Day event on Thursday, February 21. Mrs. Megan Murray has already been in contact with Program Directors regarding this event.

- If you are submitting a proposal for an Accelerated Bachelors to Masters program be sure you are following the guidelines for SACSCOC accreditation (the 150 unique hours).

Dr. Harris asked if COGS would consider starting the application fee waiver promotion earlier in the semester, so that applicants applying to programs with a February 1 or earlier deadline can take advantage of the promotion. Dr. Walker said this is the first time COGS has run this promotion and now that we see that it is successful she may consider doing this multiple times throughout the year.

V. NEW BUSINESS

A. College of Behavioral and Social Sciences

Dr. Brandonn Harris discussed the agenda item for the Department of Criminal Justice and Criminology.

Department of Criminal Justice and Criminology

Revised Course:

[CRJU 7880](#) - Practicum I

JUSTIFICATION:

Students need to be able to take up to 6 credit hours of practicum for the graduate program.

There was a brief discussion regarding the number of practicum hours a student takes in relation to the total credit hours for the program.

MOTION: Dr. Meca Williams-Johnson made a motion to approve the agenda item submitted by the Department of Criminal Justice and Criminology. A second was made by Mrs. Lori Gwinett, and the motion to approve the Course Revision was passed.

Dr. Dorthie Cross presented the agenda item for the Department of Psychology.

Department of Psychology

Revised Program:

[DPSYCP-PSYC](#) - Doctor of Psychology Psy.D.

JUSTIFICATION:

APA (the American Psychological Association) is the accrediting body for our program. It has changed the Competencies for doctoral education in clinical psychology. Accordingly, our program must align Competencies to the accrediting body's standard.

In addition, these changes fix an error related to the number of times students can repeat PSYC 7733.

11/29/2018: Students have been excepted from the full-time status for their internship year since our inception. This exception is only applicable while students are on their required internship.

Dr. Harris stated there is language in the proposal requesting the full-time status exception. He said this request has been approved by the Enrollment Management Council.

Dr. Williams-Johnson asked how many students the program normally has that would fall in this exception. Dr. Cross said it would be every student in the program who are in their fifth year, so it is approximately eight students a year.

MOTION: Dr. Hansen made a motion to approve the agenda item submitted by the Department of Psychology. A second was made by Dr. Williams-Johnson, and the motion to approve the Revised Program was passed.

B. Parker College of Business

Dr. Rand Ressler presented the agenda items for the Parker College of Business.

School of Accountancy

Revised Course:

[ACCT 7637](#) - Forensic Accounting Capstone

JUSTIFICATION:

The new description better reflects the course.

MOTION: Dr. Williams-Johnson made a motion to approve the Course Revision submitted by the School of Accountancy. A second was made by Mrs. Gwinett, and the motion to approve the item was passed.

Revised Programs:

[CERG-ACC/FOR](#) - Graduate Certificate in Forensic Accounting

JUSTIFICATION:

Consistently name program.

[CERG-TAX](#) - Graduate Certificate in Taxation

JUSTIFICATION:

Required law course omitted from catalog, and to correct number of hours to complete the program.

MOTION: Dr. Williams-Johnson made a motion to approve the Revised Programs submitted by the School of Accountancy. A second was made by Dr. Hansen, and the motion to approve the item was passed.

C. College of Arts and Humanities

Dr. Steven Harper presented the agenda items for the College of Arts and Humanities.

Department of Music

New Courses:

[MUSA 7100](#) - Applied Music

JUSTIFICATION:

In the consolidation, we reduced the number of separate MUSA Applied Music courses in an effort to simplify. At the undergraduate level, we intended to use 1100, 1200, 2100, 2200, 3100, 3200, 4100, 4200, and 4300, with the first number showing the level and the second the number of credit hours. The spreadsheet omitted the graduate numbers: 7100, 7200, and 7300. This is to correct that error.

[MUSA 7200](#) - Applied Music

JUSTIFICATION:

In the consolidation, we reduced the number of separate MUSA Applied Music courses in an effort to simplify. At the undergraduate level, we intended to use 1100, 1200, 2100, 2200, 3100, 3200, 4100, 4200, and 4300, with the first number showing the level and the second the number of credit hours. The spreadsheet had a few errors, one of which was omitting the graduate-level courses (7100, 7200, and 7300). This is to correct that omission.

[MUSA 7300](#) – Applied Music

JUSTIFICATION:

In the consolidation, we reduced the number of separate MUSA Applied Music courses in an effort to simplify. At the undergraduate level, we intended to use 1100, 1200, 2100, 2200, 3100, 3200, 4100, 4200, and 4300, with the first number showing the level and the second the number of credit hours. The spreadsheet had a few errors, one of which was omitting the graduate-level courses (7100, 7200, and 7300). This is to correct that omission.

MOTION: Dr. Evans Afriyie-Gyawu made a motion to approve the agenda items submitted by the College of Arts and Humanities. A second was made by Mrs. Gwinett, and the motion to approve the New Courses was passed.

D. Waters College of Health Professions

Dr. Karen Spears presented the Dietetic Internship Certificate program agenda item.

Department of Health Sciences and Kinesiology

Revised Programs:

[CERG-DICP](#) - Dietetic Internship Certificate Program

JUSTIFICATION:

Additional corrections as a result of consolidation program review

Additional course for credit hours towards Accreditation Council for Education in Nutrition and Dietetics (ACEND) required supervised practice experience.

Accreditation Council for Education in Nutrition and Dietetics (ACEND) requires a minimum of 1200 supervised practice experience hours. These practicum hours are scheduled for completion in 2 semesters for about 600 hours per semester or 32-40 hours per week. Reducing the contact hours per week would necessitate extending the student commitment an additional year adding hardship by delaying graduation and entry into the workforce. Reducing the contact hours per week would also impact our community partners that provide the practicum experience in their facilities. The DI Program enrolls a maximum of 20 students annually.

Program Map

Summer semester: NTFS 6110, NTFS 7335, NTFS 7334, NTFS 7336.

Fall semester: NTFS 7339 & new course NTFS 7790 Practicum in Nutrition and Dietetics (32-40 hours per week)

Spring semester: new course NTFS 7790 Practicum in Nutrition and Dietetics (40 hours per week)

Dr. Walker asked if the proposal also included full-time status exception. Dr. Spears said yes. Dr. Harris stated there is a note in the comments section from Dr. Amy Ballagh that states the exception is approved for the final term of the program only when enrolled in NTFS 7799 Practicum in Nutrition and Dietetics.

MOTION: Dr. Williams-Johnson made a motion to approve the Dietetic Certificate Program Revision. A second was made by Dr. Cary Christian, and the motion to approve the Revised Program was passed.

Dr. Tony Pritchard presented the Kinesiology M.S. agenda item.

[MS-KIN/PE-OL](#) - Kinesiology M.S. (Concentration in Physical Education) (Online)

JUSTIFICATION:

Dropping HLTH 7130: Issues and Trends in School Health so candidates will take HLTH 6133: School Health Education Methods.

Dropping KINS 7438: Motor Behavior so candidates can take another elective. Candidates are wanting to take coaching courses instead of more scientific courses. They did take similar undergraduate courses dealing with KINS 7438 content.

MOTION: Dr. Afriyie-Gyawu made a motion to approve the Kinesiology M.S. Program Revision. A second was made by Dr. Hansen, and the motion to approve the Revised Program was passed.

Dr. Christina Gipson presented the Sport Management M.S. agenda item.

[MS-SPMGT](#) - Sport Management M.S. (Online)

JUSTIFICATION:

After a review of our peer institutions and leading programs in our discipline, we believe these changes are necessary to bring us inline with standards. The lone exception is the addition of the video.

However, we maintain this change is necessary due to the structure of our online courses as students need to demonstrate their ability to use technology and best practices in online sport management education (see Martinez & Barnhill, 2017).

Dr. Harris asked if the application system, ApplyYourself, can allow for video uploads. Dr. Gipson said they would ask their students to upload the video to YouTube and have them submit the link in their application. Dr. Walker said she would need to check with Naronda Wright, but there would need to be a way for COGS to know the applicant has submitted the video. There needs to be some communication between the program and COGS so that COGS does not consider the application incomplete if there is no video. Dr. Harris suggested Dr. Gipson follow up with COGS to discuss the logistics of incorporating the video link in the application.

Dr. Afriyie-Gyawu asked why the GRE scores are not required. Dr. Gipson said they were looking at similar programs and their competitors are not requiring the GRE. They have a number of applicants who have not been in school for 15 years, but they have been working in the industry for 7-8 years. The GRE requirement was keeping those prospective students from applying to their program. Dr. Harris said in their department they have had other program concentrations request to remove the GRE as an admission requirement.

MOTION: Dr. Williams-Johnson made a motion to approve the Sport Management M.S. Program Revision. A second was made by Dr. Christian, and the motion to approve the Revised Program was passed.

Dr. Melissa Garno presented the agenda item for the School of Nursing.

School of Nursing

Revised Course:

[NURS 9116](#) - Population Focused Collaborative Initiative

JUSTIFICATION:

Course should not have a co-requisite.

MOTION: Dr. Hansen made a motion to approve the agenda item submitted by the School of Nursing. A second was made by Dr. William-Johnson, and the motion to approve the Revised Course was passed.

E. Jiann-Ping Hsu College of Public Health

Dr. Stuart Tedders presented the agenda items for the Jiann-Ping Hsu College of Public Health.

Department of Biostatistics, Epidemiology, and Environmental Health Sciences

Revised Courses:

[BIOS 9132](#) - Advanced Clinical Trials

JUSTIFICATION:

Prerequisite change necessary to ensure adequate academic preparation.

[BIOS 9136](#) - General and Generalized Linear Models

JUSTIFICATION:

Prerequisite change necessary to ensure adequate academic preparation.

[EPID 7133](#) - Epidemiologic Research Methods I

JUSTIFICATION:

Prerequisite change necessary to ensure adequate academic preparation.

[EPID 8130](#) - Field Methods in Epidemiology

JUSTIFICATION:

Prerequisite change necessary to ensure adequate academic preparation.

[EPID 8230](#) - Observational Study Design and Analysis

JUSTIFICATION:

Prerequisite change necessary to ensure adequate academic preparation.

[EPID 9131](#) - Epidemiology of Infectious Diseases of Direct Transmission

JUSTIFICATION:

Prerequisite change necessary to ensure adequate academic preparation.

[EPID 9132](#) - Epidemiology of Infectious Diseases Transmitted via Bodily Fluids

JUSTIFICATION:

Prerequisite change necessary to ensure adequate academic preparation.

[EPID 9231](#) - Chronic Disease Epidemiology

JUSTIFICATION:

Prerequisite change necessary to ensure adequate academic preparation.

[EPID 9233](#) - Cancer Epidemiology

JUSTIFICATION:

Prerequisite change necessary to ensure adequate academic preparation.

[EPID 9431](#) - Mental Health Epidemiology

JUSTIFICATION:

Prerequisite change necessary to ensure adequate academic preparation.

MOTION: Dr. Williams-Johnson made a motion to approve the agenda items submitted by the Jiann-Ping Hsu College of Public Health. A second was made by Dr. Christian, and the motion to approve the Revised Courses was passed.

Dr. Harris stated the College of Engineering and Computing are submitted the first proposals for ABM programs. He said these programs must be approved by the Undergraduate Committee and the Graduate Committee. The Undergraduate Committee met on February 12 and only approved the proposals for the Computer Science M.S. program.

F. College of Engineering and Computing

Dr. David Williams presented the agenda items for the College of Engineering and Computing.

Department of Computer Sciences

Revised Course:

[CSCI 5332G](#) – Data Communications and Networking

JUSTIFICATION:

Consolidation between Statesboro and Armstrong courses: Statesboro CS students take CSCI 3232, while Armstrong CS students take CSCI 2490 and CSCI 3341 sequence instead of CSCI 3232.

Revised Programs:

[MS-COMSCI](#) - Computer Science M.S. (Hybrid) (Thesis)

JUSTIFICATION:

Adding the 4+1 Accelerated Bachelor's to Masters (ABM) option

[MS-COMSCI-NT](#) - Computer Science M.S. (Hybrid) (Non-Thesis)

JUSTIFICATION:

Adding the 4+1 Accelerated Bachelor's to Masters (ABM) option

MOTION: Dr. Hansen made a motion to approve the agenda items submitted by the Department of Computer Sciences. A second was made by Dr. Williams-Johnson, and the motion to approve the Revised Course and Revised Programs was passed.

Dr. Walker suggested that language be added to clarify the GPA requirements for the Electrical Engineering ABM program proposals. When students are in their graduate classes they must maintain a 3.0 GPA, instead of the 2.75 GPA that is required for the undergraduate courses. Dr. Walker said when the students are changed to the graduate level if they are not maintaining a 3.0 GPA it will cause them issues on their academic standing. Dr. Williams agreed with Dr. Walker's comments.

Department of Electrical Engineering

Revised Course:

[EENG 5543G](#) - Antennas and Wireless Propagation with Lab

JUSTIFICATION:

This course deals with time-variable, dynamic Electromagnetic wave propagation with Maxwell's equations in the first half of the semester, which is required to make students understand operating principles of antennas. After that Antennas are covered in the second half of the semester. Due to this reason, it is appropriate to change the course name to 'Antennas and Wireless Propagation' instead 'Antennas'.

Revised Programs:

[MSEE-EE](#) - Electrical Engineering M.S.E.E. (Thesis)

JUSTIFICATION:

We changed the Mathematics core course that was inherited from our old MSAE program to Advanced Power Systems (EENG 7333). The reason for that change is that the MATH course was used to provide the required math content to our previous Technology students to be able to obtain a graduate degree. However, since we are now an engineering program we have the required math preparation in the undergraduate program and there is no need for this course anymore. The advanced power system

course is added to the graduate core to provide the needed background to satisfy the growing demand in graduate research in the area of power systems.

We added the accelerated bachelors to MSEE (ABM) option.

[MSEE-EE/NT](#) - Electrical Engineering M.S.E.E. (Non-Thesis)

JUSTIFICATION:

We changed the Mathematics core course that was inherited from our old MSAE program to Advanced Power Systems (EENG 7333). The reason for that change is that the MATH course was used to provide the required math content to our previous Technology students to be able to obtain a graduate degree. However, since we are now an engineering program we have the required math preparation in the undergraduate program and there is no need for this course anymore. The advanced power system course is added to the graduate core to provide the needed background to satisfy the growing demand in graduate research in the area of power systems.

We added the accelerated bachelors to MSEE (ABM) option.

Dr. Williams agreed to make the suggested revisions to the ABM program submissions to ensure the students maintain the 3.0 GPA in their graduate courses, along with language of the unique hours.

MOTION: Dr. Williams-Johnson made a motion to approve the agenda items submitted by the Department of Electrical Engineering, pending revisions to the 3.0 GPA stipulation. A second was made by Dr. Hansen, and the motion to approve the Revised Course and Revised Programs was passed.

Dr. Williams asked about the mechanics of making the revisions in CIM. Ms. Aaliyah Dent said once the item is rolled back the Registrar's Office can update the workflow. Ms. Dent asked Dr. Harris to put a note on the CIM form that the item is pending revisions and it does not need to go back through the workflow.

Department of Mechanical Engineering

New Courses:

[MENG 5811G](#) - Introduction to Mechanical Engineering Research and Projects

JUSTIFICATION:

Course is created for 4+1 Accelerated Bachelor's to Master's (ABM) Degree.

[MENG 5822G](#) - Research Project in Mechanical Engineering

JUSTIFICATION:

Course created for new 4+1 Accelerated Bachelor's to Master's (ABM) Degree.

Revised Programs:

[MSME-ME](#) - Mechanical Engineering M.S.M.E. (Thesis)

JUSTIFICATION:

Additional Program Requirements are added to improve the quality of MSME program.

4+1 ABM program page is proposed for 2019 Fall

[MSME-ME/NT](#) - Mechanical Engineering M.S.M.E. (Non-Thesis)

JUSTIFICATION:

Additional Program Requirements are added to improve the quality of MSME program. 4+1 ABM program page is proposed for 2019 Fall

MOTION: Dr. Afriyie-Gyawu made a motion to approve the agenda items submitted by the Department of Mechanical Engineering. A second was made by Dr. Hansen, and the motion to approve the New Courses and Revised Programs was passed.

VI. OLD BUSINESS

- A. Graduate Policy Review Sub-Committee** – Dr. Walker said the sub-committee met on Monday and they will be meeting again in the next couple of weeks.

B. Registrar's Update – Ms. Dent said the deadline to submit curriculum for the March Graduate Committee meeting is February 21. She said April 8 is the first day for early registration. Ms. Dent encouraged everyone to submit curriculum changes as soon as possible. She explained that if departments are submitting changes to prerequisites and they wait until the April meeting, then this will affect students who are registering for courses.

VII. ANNOUNCEMENTS – There were no announcements.

VIII. ADJOURNMENT

There being no further business, the meeting was adjourned on February 14, 2019 at 9:56 AM.

Respectfully submitted,

Audie Graham, Recording Coordinator

Minutes were approved February __, 2019 by electronic vote of Committee Members
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STUDENT SUCCESS COMMITTEE MINUTES

Student Success Committee Meeting Date – February 19, 2019

- Present: Dr. Dragos Amarie, Physics; Lauren McMillan, Armstrong Library; Dr. Fayth Parks, Education; Dr. Lace Svec, Biology, Dr. Reed Smith, Communication Arts; Dr. Diana Sturges, KINS; Dr. Jennifer Zorotovich, Family Development; Greg Anderson, Sec. Yr. Exp.; Holley Camacho, Institutional Research; Dr. Tilicia Mayo-Gamble, Health Policy; Dr. Christine Ludowise, Associate Provost; Christy Rikard, Dir., Admissions; Favour Ukpongson, SGA Rep.; Ashley Walker, Graduate Students; Dr. Mark Whitesel, Interim Dean of Students
- Guests: Allison Lyon, Academic Success; Versace Nicolls, SGA Rep.
- Absent: Dr. Kwabena Boakye, Management; Dr. Elizabeth Rasnick, IT; Dr. Dustin Anderson, Senate, Dr. Chris Caplinger, FYE; Cathy Roberts-Cooper, Academic Success; Kimberly Simpson, CAH Advisor; Amy Smith, Enrollment Management

I. CALL TO ORDER

Dr. Reed Smith called the meeting to order on Tuesday, February 19, 2019 at 4:01 PM.

II. OLD BUSINESS

A. Allison Lyons (filling in for Cathy Roberts-Cooper) – Academic Success Center

- Continued presentation from previous meeting, informing committee of the Academic Success Center work. This included testing that the center does on all three campuses, and the changes and challenges for the Academic Success Center.
 - Testing: ACCUPLACER (LC, AC, SC), eCore, CLEP, DSST (military), GACE (education), HESI (health), etc. The Academic Success Center works with the community and not just Georgia Southern University. Testing will include dual-enrollment. Students pay cost and proctoring fee. During the Fall 2018 semester, there were 3439 exams proctored across the three campuses.
 - Changes, Challenges: Marketing & Accessibility of services (including their hours, and the EAB), consolidation (working to help students as opposed to administration), hiring freeze, facility renovations & re-locations (Statesboro Campus center moved to Henderson Library, Armstrong Campus is located in two location on the campus, and Liberty Campus has staff 2-3 days per week), population needs: adult learners & non-traditional and food insecure/homeless students (helping them get what they need outside of department), need to organize services to make sense for students not administration

III. NEW BUSINESS

A. Dr. Reed Smith – Success Committee Motion

- Dr. Reed Smith made a motion for a recommendation to the Faculty Senate, which is attached below these minutes.
 - Dr. Christine Ludowise suggested using “USG Momentum Approach” instead of Momentum Year.
 - Dr. Diana Sturges suggested changing the wording of “students will be prepared” to “we believe students will be better prepared.”
 - Dr. Talicia Mayo-Gamble suggested changing wording from “academic struggle” to “academic challenge.”
 - Dr. Mark Whitesel brought up the lack of staff inclusion in the motion, but Dr. Ludowise pointed out that it would need to go to the Staff Council instead of the Faculty Senate.
- Motion approved with revisions by committee through Acclamation.**

B. Reports from Subcommittees

- Retention Subcommittee Report
 - Ashley Walker reported that a full retention plan is too big for a small subcommittee to put together, and that more faculty need to be a part of the subcommittee, as Ashley and Kimberly Simpson are not faculty. Dr. Fayth Parks from the Statesboro Campus and Greg Anderson from the Armstrong Campus will join the subcommittee. Dr. Christine Ludowise and Holly Camacho will aid with retention plan and research.
 - Discussion ensued which included a specific focus for the faculty regarding retention, needing to include Armstrong campus and Liberty campus retention problems, helping the faculty have a voice regarding a retention plan, combatting bottleneck courses, using the Fall 2018 semester as a benchmark point for consolidated university.
 - The Retention Subcommittee is at the point of collecting data for more information.
- Scholarship Subcommittee Report
 - Dr. Mark Whitesel reported that funds are low for Georgia Southern University with a small endowment fund. There are Parkers and Coca-Cola scholarships, and most of the scholarships are awarded to first year students. There would be a problem of fewer scholarships if those funds were divided to include second year students. Currently, there is a gap for sophomore year and a problem of finding trustworthy scholarship funds from outside the university.
 - Dr. Jennifer Zorotovich suggested reaching out to parents of students and having the faculty encourage their students to apply for scholarships through the university, as 900 scholarships were made available across the campus last year.
 - Discussion ensued about how to best use the money the university has for scholarships and raising more funds to aid students (For the Love of Blue campaign). Greg Anderson suggested using scholarship research data to aid in retention planning.

IV. ANNOUNCEMENTS

- A. Scholarship Subcommittee will continue their report at the next meeting on Tuesday, March 12, 2019.

V. ADJOURNMENT

There being no further business, the meeting was adjourned on Tuesday, February 19, 2019 at 5:11 PM.

Respectfully submitted,

Katharine Ours, Recording Coordinator

Minutes were approved <<Date>> by electronic vote of Committee Members

The revised and approved motion is below.

Student Success Committee Motion:

The Student Success Committee recommends that the Faculty Senate support, engage in and help facilitate the implementation of all elements of the USG Momentum Year by working with university units that are invested in student success. These include, but are not limited to, First-Year Experience, Sophomore-Year Experience, academic advising and the Academic Success Center. With faculty engagement, support and commitment to the development of all students, they will be better prepared, both academically and emotionally, to meet the demands of a rigorous university education. In addition, students will perceive the academic struggle in a more positive light, make a more substantive contribution to society and enjoy a more fulfilling life after college. The Student Success Committee believes these elements are important in reducing the number of D, F and W course grades, in increasing retention, and in helping a larger percentage of Georgia Southern students succeed professionally after graduation. In addition, it will benefit the academic reputation of Georgia Southern University

**GEORGIA SOUTHERN UNIVERSITY
UNDERGRADUATE CURRICULUM COMMITTEE MINUTES**

Submitted by Suzy Carpenter

Date: Tuesday, January 22, 2019; 3:30 P.M.

Statesboro campus location: Carroll Building, Room 1047

Savannah campus location: Science Center 2602/3, Chemistry Conference Room

Voting Members Present: Dr. Marian Tabi; Dr. Peggy Mossholder; Dr. Barbara Hendry; Dr. Laurie Gould; Dr. Chuck Harter; Dr. Jun Liu; Dr. Yasar Bodur; Dr. Lina Soares; Dr. Amy Potter; Dr. Jessica Schwind; Jeffrey Mortimore; Ruth Baker; Suzy Carpenter; Chris Cartright; Barbara Weiss;

Non-Voting Members Present: Candace Griffith; Dr. Delena Bell Gatch; Doris Mack; Wayne Smith; Aaliyah Dent

Visitors: Brian Koehler; Stephen Rossi; Stuart Tedders; Cindy Randall; S. Norton Pease; Kent Bodily; David Williams;

Absent: Dr. Anoop Desai; Felix Hamza-Lup; Dr. Maria Adamos; Donna Mullenax; Dr. Dziyana Nazaruk; Dr. Raymona Lawrence

This record of attendance is based on the sign-in sheets and was added to the minutes by Chris Cartright following the JAN 22 meeting.

I. CALL TO ORDER

Chris Cartright, Committee Chair, called the meeting to order.

II. APPROVAL OF AGENDA

Motion made to approve the agenda by Suzy Carpenter. Motion carried.

III. NEW BUSINESS

Chris Cartright noted that several items are simply changes to add asynchronous instruction. He also stated that several items that were submitted late to the last meeting have been rolled back to this meeting. Also, more programs now have information in the right places. Candace Griffith mentioned that the Senate President, Dr. Anderson, asked that the committee allow some leeway with regard to submitted information during this first year of consolidation. Chris Cartright noted that the committee needs a list of the contacts for the college curriculum committees so that no one is left out of the process. He stated that all curriculum representatives need to be aware of the new requirements so that the committee can enforce them effectively beginning next year.

A. College of Arts and Humanities

Department of Communication Arts

Revised Courses

[COMM 3030: Selected Topics In Communication Arts](#)

[PRCA 3030: Selected Topics in Public Relations](#)

Chris Cartright described the changes to COMM 3030 and PRCA 3030.

Suzy Carpenter moved to accept these. The motion carried.

Department of Philosophy and Religious Studies

Revised Programs

[116A: Religious Studies Interdisciplinary Minor](#)

Chris Cartright described the change to the Religious Studies Interdisciplinary Minor.

Amy Potter moved to accept the revised program. The motion carried.

Department of History

Revised Programs

[472A: Digital Humanities Interdisciplinary Minor](#)

Chris Cartright described the changes to the program.

After discussion, Lina Soares moved to table this item because it has not yet gone through the College of Arts and Humanities Curriculum Committee. The motion carried.

Department of Writing and Linguistics

Revised Course

[WRIT 4231: Screenwriting](#)

[WRIT 5540: Plain Language in Workplace Writing](#)

[WRIT 5580: Social Media Management](#)

Chris Cartright described the changes to the WRIT courses.

Lina Soares moved to accept them. The motion carried.

Department of Literature

Revised Courses

[ENGL 5526: 20th and 21st Century British Literature](#)

[ENGL 5535: Children's Literature](#)

[ENGL 5538: 20th and 21st Century World Fiction](#)

Inactivated Courses

[ENGL 0097: English Skills](#)

[ENGL 0098: Basic Writing Skills](#)

Chris Cartright described the ENGL course changes.

Lina Soares moved to accept them. The motion carried.

B. College of Business
Department of Economics
Revised Courses
[ECON 4550: Public Choice](#)

Chris Cartright described the revision to ECON 4550.
Lina Soares moved to accept this item. The motion carried.

C. College of Science and Mathematics
Department of Chemistry and Biochemistry
Revised Courses
[BCHM 5201: Biochemistry I](#)
[BCHM 5202: Biochemistry II](#)
[CHEM 1151K: Survey of Chemistry I](#)

Chris Cartright described these changes. Brian Koehler stated that the second item should be BCHM 5202. Questions concerning BCHM 5201 and 5202 were fielded by Brian Koehler. Lina Soares moved to accept these items. The motion carried.

Revised Programs
[BS-BCHEM: Biochemistry B.S.](#)

Chris Cartright described the changes to the BS-BCHEM program. Yasar Bodur questioned PLO3 as not being a Learning Outcome. Amy Potter moved that the item be provisionally accepted pending the removal of PLO3. The motion carried.

Wayne Smith suggested that the Associate Deans of each college present the proposed changes for courses in their college. Chris Cartright agreed to his request.

Department of Physics and Astronomy
Revised Courses
[PHYS 1111K: Introductory Physics I](#)
[PHYS 1112K: Introductory Physics II](#)
[PHYS 2211K: Principles of Physics I](#)
[PHYS 2212K: Principles of Physics II](#)

Brian Kohler described the changes to these PHYS courses.
Yasar Bodur moved to accept the changes. The motion carried.

D. Waters College of Health Professions
Department of Health and Kinesiology
New Courses

[SMGT 3735: Sport Management Practicum](#)

Revised Courses

[SMGT 2230: Social Issues of Sport](#)

Revised Programs

[BS-SMGT: Sport Management B.S.](#)

Inactivated Programs

[187A: Athletic Training Minor](#)

Stephen Rossi described the changes listed above.

Lina Soares moved to accept them. Motion carried.

E. College of Behavioral and Social Sciences

Department of Criminal Justice and Criminology

Revised Courses

[CRJU 2010: Universal Justice](#)

[CRJU 3263: Cyber Criminology](#)

[CRJU 5060: Special Topics in Cybercrime](#)

[CRJU 5360: Hackers, Malware, and Online Economic Crime](#)

[CRJU 5361: Cybercrimes against Persons and Society](#)

Laurie Gould described the changes to the CRJU courses. Discussion included a question about the use of “same as above” in the information for one of the courses. Laurie Gould clarified that the note meant the information was identical to the previous course in the list.

Yasar Bodur moved to accept the changes. The motion carried.

Department of Psychology

Revised Courses

[PSYC 3103: Lifespan Developmental Psychology](#)

[PSYC 3331: Child Developmental Psychology](#)

[PSYC 3332: Adolescent Developmental Psychology](#)

[PSYC 4740: Classroom Leadership Practicum](#)

Kent Bodily described the proposed changes to the PSYC courses.

Yasar Bodur moved to accept the changes. The motion carried.

F. College of Engineering and Computing

Department of Information Technology

Revised Courses

[IT 1430: Web Page Development](#)

[IT 2333: IT Infrastructure](#)
[IT 3132: Web Programming](#)
[IT 3233: Database Design and Implementation](#)
[IT 3234: Systems Acquisition, Design, and Implementation](#)
[IT 4130: IT Issues and Management](#)
[IT 4136: Knowledge Discovery and Data Mining](#)
[IT 4234: Datacenter Management](#)
[IT 4335: Network Architecture](#)
[IT 4530: Senior Capstone Project](#)
[IT 5135: Data Analytics](#)
[IT 5233: Web and Mobile Security Fundamentals](#)
[IT 5236: Distributed and Mobile Systems](#)
[IT 5433: Information Storage and Management](#)
[IT 5434: Network Security Fundamentals](#)

David Williams described the proposed changes to the IT courses. He noted that many of them are necessary because the BS-IT program at Armstrong was not ABET accredited.

The Registrar's Office observed that the outcomes for IT 5135 were missing. David Williams agreed to see that they are added.

Laurie Gould moved to accept these changes. The motion carried.

Inactivated Courses

[IT 2130: Web Application Design and Development I](#)
[IT 2131: Web Application Design and Development II](#)

David Williams described why these course are being inactivated.
Lina Soares moved to accept these items. Motion carried.

Revised Programs

[BSIT-IT: Information Technology B.S.I.T.](#)
[BSIT-IT/DS: Information Technology B.S.I.T \(Concentration in Data Science\)](#)

David Williams described these program revisions.
Laurie Gould moved to accept the revisions. Motion carried.

Department of Electrical Engineering

Revised Courses

[EENG 3340: Microcontrollers with Lab](#)
[EENG 3341: Microelectronics with Lab](#)
[EENG 3420: Linear Systems](#)
[EENG 3421: Advanced Engineering Analysis](#)

[EENG 4620: Senior Project I](#)
[EENG 5543: Antennas and Wireless Propagation with Lab](#)
[ENGR 1731: Computing for Engineers](#)
[ENGR 2323: Digital Design Lab](#)
[ENGR 2332: Logic Circuit Design](#)
[ENGR 2341: Introduction to Signal Processing with Lab](#)

David Williams described these revisions to EENG and ENGR courses. During the discussion the question was asked about the removal of the course fees. David Williams explained that the Vice-President for Business and Finance is now covering the expenses. Yasar Bodur moved to accept these items. Motion carried.

Revised Programs

[BSCPE-CPE: Computer Engineering B.S.Cp.E.](#)

David Williams described this program revision.
Lina Soares moved to accept it. Motion carried.

G. College of Public Health

Department of Public Health

Revised Programs

[BSPH-HEDP: Public Health B.S.P.H. \(Emphasis in Health Education and Promotion\)](#)

[BSPH-PH/GH: Public Health B.S.P.H. \(Emphasis in Global Health\)](#)

Stuart Tedders described these program revisions.
Laurie Gould moved to accept these items. Motion carried.

III. UPDATE - PROVISIONALLY APPROVED COURSES

SMGT 3530: Principles of Sport Development
SMGT 3531: Brand Management in Sport
SMGT 3532: Leadership and Programming in Sport Development
SMGT 3533: Intercollegiate Athletics Administration
SMGT 4531: Data Driven Sales in Sport Organizations
SMGT 4532: Assessment and Evaluation in Sport Development
SMGT 4533: Sport Ticket and Sponsorship Sales
SMGT 3530: Principles of Sport Development
SMGT 3531: Brand Management in Sport
SMGT 3532: Leadership and Programming in Sport Development
SMGT 3533: Intercollegiate Athletics Administration
SMGT 4531: Data Driven Sales in Sport Organizations
SMGT 4532: Assessment and Evaluation in Sport Development
SMGT 4533: Sport Ticket and Sponsorship Sales
KINS 3542: Physiological Aspects of Exercise

KINS 4799: Internship in Exercise Science
NTFS 3534: Human Nutrition
NTFS 3535: Life Cycle Nutrition
NTFS 3730: Quantity Food Practicum
NTFS 4533: Applied Nutrition Therapy
NTFS 4537: Experimental Food Science
NTFS 4538: Medical Nutrition Therapy II
NTFS 4539: Issues and Trends in Food Science
BHS-HSIN: Health Science B.H.S. (Concentration in Health Informatics)

Update provided by Stephen Rossi. The Registrar's Office confirmed that all of the items are now complete except KINS 4799 which was rolled back but nothing has yet been added. Stephen Rossi noted that some of the items are stuck in 'workflow'. The Learning Outcomes for those courses have been put into the comment section of each.

The Registrar's Office indicated that they would review the item.

IV. OTHER BUSINESS

A. Approval of November 2018 Undergraduate Curriculum Committee Meeting Minutes

Margaret Mossholder moved to approve the November 2018 Minutes. Motion carried.

B. Updates about Comprehensive Program Reviews

Chris Cartright asked Candace Griffith for an update about CPRs. She indicated that there was no new information and that information concerning training had been circulated via email.

Some members of the committee indicated that they were unaware of the training schedule.

Chris Cartright stated that he would resend that information. Cartright also indicated that he would circulate information regarding the role of recording secretary for future meetings of this committee.

V. ADJOURNMENT

There being no further business for the committee, Margaret Mossholder moved for adjournment. Motion carried.

**NCAA Faculty Athletic Representative Report to the Faculty Senate
Georgia Southern University
January 2019**

Submitted by
Chris Geyerman, NCAA Faculty Athletic Representative

- Below is a academic performance data for Georgia Southern Student-Athletes for the 2018 Fall Semester:

Sport	Grade A	Grade B	Grade C	Grade D	Grade F	Grade I	Fall 2018 Team GPA
BASE	84	82	42	5	1	0	3.14
FB	135	165	160	76	50	0	2.39
MBK	19	16	19	13	9	0	2.26
MGO	25	22	1	0	2	0	3.34
MSO	70	48	25	5	20	0	2.82
MTN	25	19	7	1	0	0	3.27
RIF	7	12	9	5	0	0	2.57
SB	52	31	21	0	1	2	3.22
VB	50	33	21	7	3	0	3.05
WBK	26	20	10	4	1	1	3.06
WGO	28	13	2	0	0	0	3.57
WSO	61	38	22	6	6	2	3.11
WSW	85	45	5	0	0	0	3.57
WTK	42	29	30	7	6	2	2.78
WTN	32	17	6	1	2	0	3.34
Total	741	590	380	130	101	7	

GPA	# S-A's
3.00-3.49	94
3.50-3.99	76
4.00	42
Below 2.00	54
Fall 2018 GPA	2.87
Men GPA	2.68
Women GPA	3.16

- Georgia Southern self-reported three level III (i.e., secondary) violations to the NCAA between 11/01/2018 and 12/04/2018. The status of each case is closed.

3. Below is the link to access NCAA Graduation Success Rate (GSR) and Federal Graduation Rate for Georgia Southern University:
<http://www.ncaa.org/about/resources/research/graduation-success-rate>
4. Below is the link to access NCAA Academic Progress Rate (APR) for Georgia Southern University:
<https://web3.ncaa.org/aprsearch/aprsearch>
5. Below is a link to the “Knight Commission on Intercollegiate Athletics,” the goal of which is “to ensure that intercollegiate athletics programs operate within the educational mission of their colleges and universities.”
<http://www.knightcommission.org/>
6. Below is a link to “The Drake Group,” whose mission “is to defend academic integrity in higher education from the corrosive aspects of commercialized college sports.”
<http://thedrakegroup.org/>