

## Georgia Southern University Digital Commons@Georgia Southern

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Scholarly Communications Work Team Essence  
Notes

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# Scholarly Communications Work Team Essence Notes

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**Scholarly Communications Work Team Meeting**  
**Jan 23, 2017, 4-5pm, Library Conference Room**

**Minutes**

- **Nominate and Appoint New Co-Chair**  
Jeff Mortimore nominated Ruth Baker to assume co-chairmanship of the Scholarly Communications Work Team. Ruth accepted her nomination. There were no additional nominees. A voice vote was taken, and Ruth was appointed Co-Chair.
- **Travelling Open House Planning**  
Jeff presented the travelling open house schedule prepared by Ashley Lowery in Spring 2016, which includes recommended colleges to receive an open house through fall 2017. Jeff reviewed progress to date, and the group agreed to continue following the schedule as prepared. The group will pursue open houses with COE and COSM this semester. Jeff will approach Cinnamon Dowd and Kay Coates about establishing a venue and time for mid to late February. Nikki Cannon-Rech will pursue contacts in COSM for later this spring.
- **Outreach to Faculty Under Compulsory T&P Review**  
Jeff reviewed outreach efforts to faculty under compulsory T&P review this past fall. Bede obtained a list of faculty from the Provosts office and they were contacted to see if faculty would like to establish new or update existing SelectedWorks profiles. The Digital Commons office did not receive any requests as a result of this outreach. Jeff recommended that the timing of outreach likely was too late given review timelines, and that its success is likely contingent on whether the Provost's office can provide such a list early enough in the spring semester to make contacts. Dean Mitchell recommended that additional emphasis can be placed on the value of setting up a SelectedWorks profile at New Faculty Orientation activities, and Associate Dean Lau recommended identifying a few exemplar profiles to use as promotion. These recommendations will be pursued by Digital Commons staff.
- **Outreach to COGS for graduate training**  
Jeff reviewed outreach efforts to the Graduate Student Organization this past fall. Jeff contacted the faculty coordinator, who expressed interest in the possibility of workshops, but did not follow up. Dean Mitchell recommended that the liaisons pursue outreach through the graduate program coordinators. After further discussion, the group agreed that scholarly communications topics are part of a broader range of curriculum or workshops that might be offered to graduate students, and so should be remanded to the Liaison Committee. Topic tabled and remanded.
- **Review of Work Team Charge**  
Jeff reviewed the group's prior discussion of revising the Work Team's charge and presented draft revised language for consideration. The revised charge clarifies the Work Team's informational and support role on behalf of all scholarly communications activities pursued by the Library. The group approved the language to be forwarded to the Library Faculty for adoption.

- **New Business & Announcements**  
Jeff announced that the search for Ashley's replacement is underway, and that the committee will be meeting soon to prepare for application review.

## **Appendix A**

### **Revised Charge Submitted to Library Faculty for Approval**

The Scholarly Communications Work Team provides a venue for library personnel to discuss, develop recommendations for, and support the library's scholarly communications-related activities. These activities include the institutional repository, scholarly profile services, usage data services, data management services, copyright and re-use licensing services, and open access policies and procedures. The team supports development and promotion of these services pursuant to advancing the library's scholarly communications role at Georgia Southern.

Attendance is open to all Henderson Library personnel with an interest in scholarly communications.

#### **Process Notes:**

Team coordinator(s) will be selected by the team members for a specified period of time; terms may be renewed.

Meeting agendas will be prepared in advance of each team meeting and distributed via Zach-I. Meeting essence notes, consisting of a brief summary of topics addressed, will be distributed via Zach-I and archived in Digital Commons. Team recommendations must be ratified by the library faculty. Recommendations will be distributed to the faculty no less than three days in advance of the faculty meeting where they are to be considered.