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Library Liaisons Meetings Essence Notes

Library Liaisons Work Team

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Library Liaisons Meetings Essence Notes
August 1, 2016
3pm – 5pm

Liaisons Agenda

1. **Follow-ups and Leftover Topics from Liaisons Planning Retreat** – Future liaisons meetings will take place at 3pm on the second Monday of each month, with the exception of the next meeting. Due to the C&RS retreat, the liaisons meeting will begin at 4pm on August 8. During the first part of the meeting we will reconfigure the liaisons meeting from a faculty meeting model to an interdepartmental work team model. Rebecca Ziegler asked that the meeting agenda also include discussion of talking points that all liaisons should share at fall faculty meetings they attend.

2. **Next Liaison Newsletters** – We hope to release our first fall newsletter in time for the first week of classes, so let Paolo know if you have any topics to suggest. We will publish issues every few weeks, so if there is not room in the first issue for your topic we should be able to publish it before we get very far into fall semester.

3. **Renew the Following Titles?**

Compendex – We decided to see if we can extend our subscription by six months, to see whether use increases.

Grant Forward – This resource was voted merely “desirable” in light of overlap with COS Pivot, funded by the Office of Research and Sponsored Programs.

Guardian Weekly (MF) – This resource was voted merely “desirable” in light of Lexis-Nexis access.

Ulrich's Web – This resource was voted “critical.”

Gale Literary Databases – What was once a single database has been broken into three separate offerings. We voted that only the Dictionary of Literary Biography was “critical.”

4. **Old & New Business** – Skipped due to lack of time.

5. **Announcements** – Those interested in a demonstration of how to use the library PA system remotely during an emergency are invited to the Library Conference this Thursday morning at 8:30. It should only require about 15 minutes.

Dean Mitchell announced the following deadlines:

- Promotion and Tenure candidate portfolios due September 9.
- External Reviews of P&T candidates due October 21, immediately after which the portfolios will be available for tenured faculty review.
- The tenured faculty meet November 7 to discuss the P&T candidates and forward recommendations to the appropriate department head and Dean of the Library.
- Final P&T recommendations due to Provost Bartels by December 2.
- Pre- and Post-tenure candidate portfolios due January 13.

The tenured faculty meet in February to discuss the P&T candidates and forward recommendations to the appropriate department head and Dean of the Library. The exact date is still to be