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Courtesy and Special Events Essence Notes

Courtesy and Special Events Work Team

2-12-2018

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Recommended Citation

Cody-Voss, Selby K., "Courtesy and Special Events Essence Notes" (2018). *Courtesy and Special Events Essence Notes*. 4.
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COURTESY COMMITTEE MEETING

12 FEBRUARY 2018 / 10:00 AM / LIBRARY CONFERENCE ROOM

ESSENCE NOTES:

THE PURPOSE OF THE MEETING WAS TO ANNOUNCE THE NEW CHAIR OF THE COMMITTEE, DISCUSS LAST MONTH'S MEETING, AND PLAN FOR FEBRUARY'S LIBRARY BREAK. NOTES FROM THE MEETING ARE ITALICIZED.

ATTENDEES

Members: Selby Cody-Voss, Kyle Herman

Non-Members: None

AGENDA

LAST MEETING FOLLOW-UP

1. New Committee Chair - Selby Cody-Voss
 - a. *A brief introduction was given by the new chair of the Courtesy Committee.*
2. Review of January's Break
 - a. What was done well?
 - i. *It was noted that January's Library Break went well. Library Breaks held in the morning will be interspersed throughout the year. Participation for the event was average.*
 - b. What could be improved?
 - i. *Participation was discussed and could be improved.*

NEW BUSINESS

1. February's Library Break
 - a. Theme
 - i. *Valentine's Day - Chili Cook-Off*

- b. Food
 - i. *Courtesy Committee Provided Items: Chili*
 - ii. *Sign-Up Sheet Items: Chili, Cornbread, Saltine Crackers, Hotdogs and Buns, Sour Cream, Cheese, Chips, Pickles, Desserts*
 - c. Drinks
 - i. *Attendees can sign up to bring drinks.*
 - d. Games
 - i. *Attendees will be asked to choose a Best Overall chili based on a number assigned to each crockpot. At the end of the break, the scores will be tallied and a winner will be announced. Additional categories may be voted on as well.*
 - e. Entertainment
 - i. *A PowerPoint will be created to announce February birthdays and work anniversaries. Music or a movie will be played during the event.*
 - f. Other
 - i. *None.*
2. Future Meetings
- a. 2018 Library Break Schedule
 - i. *A set schedule for each upcoming Library Break was discussed but tabled for further contemplation.*
 - b. Status of the Committee
 - i. Continuing Members
 - 1. *Members in attendance were asked if they wished to remain on the Courtesy Committee.*
 - ii. New Members
 - 1. *Outreach for new members was discussed. All meetings are open to anyone wishing to attend.*