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Collections Work Team Essence Notes

Collections Work Team (formerly Collections
Committee)

3-19-2018

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Collections Team Meeting Essence Notes

3:00 PM Monday, March 19, 2018

Attendees: Leslie Haas, Debra Skinner, Clement Lau, Jessica Garner, Greg Vaughan, Jessica Williams, & Jessica Minihan

- **Browsing update:** Debra gave a presentation about our current Browsing Collection
 - Slides are available at https://docs.google.com/presentation/d/1_VPaRv-AacX48i3wyaNT9fJT0Pw5PZBpYFRDKYraCCQ/edit?usp=sharing
 - David pulled Browsing circulation statistics from ALMA.
 - Weeding for this collection is overdue.
 - 120 Browsing books are coded as lost; 9 books are missing; and 19 are classified as Technical Migrations from Voyager.
 - *Next steps:* Need to weed the Browsing collection
 - Relocate items to stacks
 - Continue to add Browsing titles
 - Make more room for DVDs
- **Update on relocation of the reference collection:** Leslie reported that RSD has reviewed the standing orders.
 - RSD found that most standing orders were a part of the general collection and not the Reference collection.
 - They decided to keep most of the standing orders.
 - *Next steps:* RSD will discuss the current Reference collection sets and make a recommendation.
 - One option is to keep the most recent volume in reserve and put the rest of each set in the ARC.
 - Any move from the current Reference location to the stacks or the ARC will take place this summer.
- **New books on the Sage and Cambridge platforms:** Jessica Minihan reported that we now have e-books on the Sage and Cambridge platforms.
 - The library previously had e-journals on the Sage and Cambridge platforms, but this is the first time e-books will be hosted on the site.
 - Clement asked how much of the e-books could be downloaded at a time.
 - *Answer:* Sage offers unlimited chapter downloads. Cambridge also has no cap on the number of book chapters or articles that can be downloaded at one time, but downloading more than 500 articles in a single hour across the whole organization will trigger an alert.
- **Other topics: Gift Books and Sustainability Fair**
 - We will now offer gift books for which we already have a copy but Lane Library does not to Lane Library.
 - Lane Library is most interested in books in the Humanities published in the last five years.
 - We might need to rethink how we handle book plates.
 - If gift books are not added to any GS library collection, they might then be offered to patrons as a part of the Sustainability Fair.

- Lori requested that signage for the Sustainability Fair be clearer since last year someone tried to adopt some Government Documents.
- Clement suggested that we hold the Sustainability Fair in the Atrium to separate the free books from the library's collections.