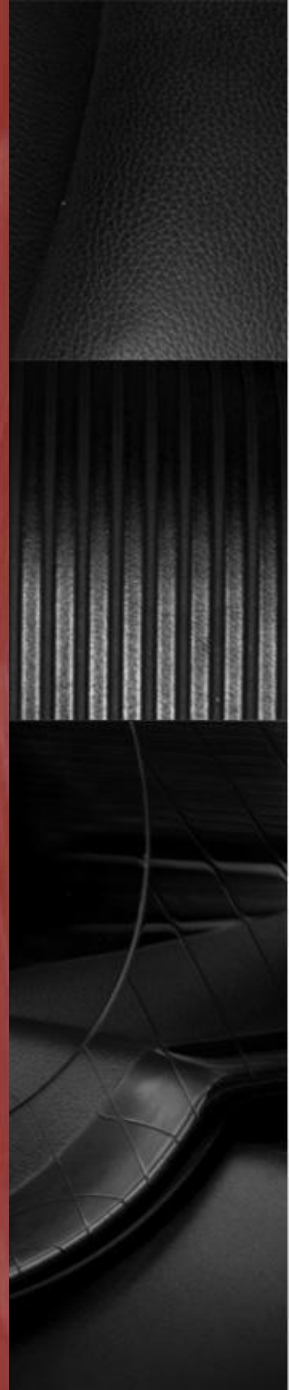
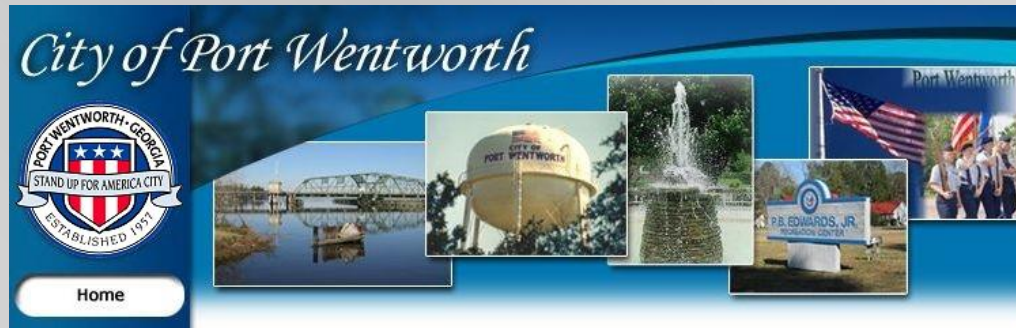


Georgia Municipal Association
Local Government
Project in Port Wentworth, GA

Annalice Daniel
Ben Wheeler





Population:

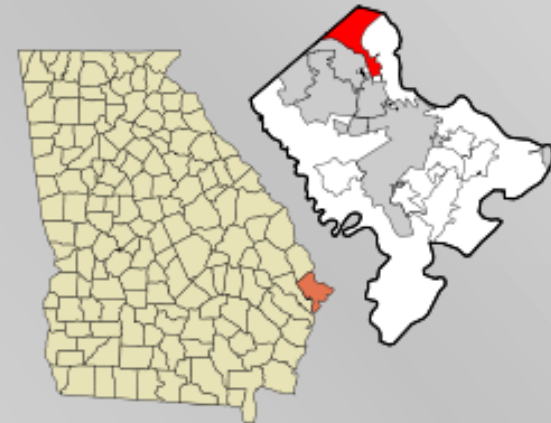
- 2010: 5,360
- 2013 est: 6,529
- % increase: 21.8%

Land area:

- 2010: 16.45 sq. miles
- 2010 pop. density: 325.9/sq mile
- 2013 pop. density*: 396.9/sq mile

*assuming no change in land area from 2010

<http://quickfacts.census.gov/qfd/states/13/1362328.html>





The Project

The City of Port Wentworth requested:

- an analysis of the workflow, staffing, and organization structure of the building permit granting process
- recommendations on how to streamline it.

We worked primarily with:

- Philip Claxton—City Administrator
- Brian Harvey—Certified Building Official
- Kaylee Mobley—Deputy Clerk of Council
- Melanie Ellis — Administrative Secretary

Types of Building Permits

Fence



Flat \$100 fee

Residential



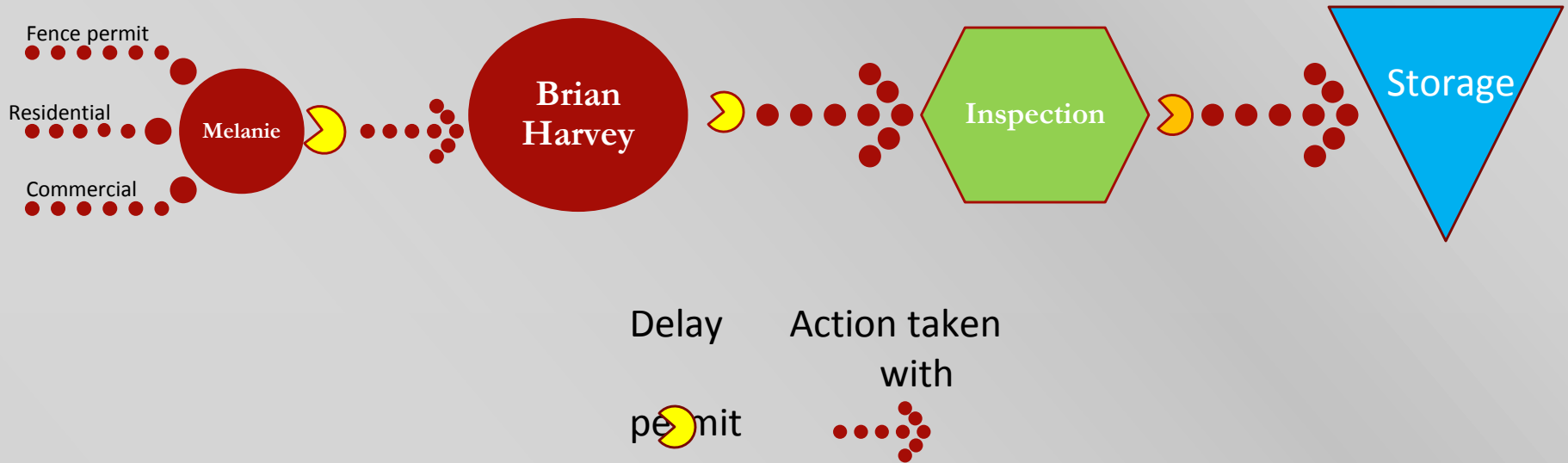
Progressive fee
based on the
value of
construction

Commercial



Progressive fee
based on the
value of
construction

Process Flow Chart for Application



Recommendations for Action

- Immediate: Have a more regulated work schedule.
 - Set date/time for inspections/meetings
- Long term: Hire an inspector
 - Average salary ~\$51,000 for Port Wentworth (according to Indeed.com)
- Immediate : Fence permit online application submission
 - long term: Transition to all online application submission
- Online fee pay





A Big Thanks To:

Philip Claxton

Brian Harvey

Kaylee Mobley

Melanie Ellis

GMA

Dr. Philip Christian

Questions? Comments?