

# Advance

Spring 2009

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GEORGIA SOUTHERN CONTINUING EDUCATION CENTER

# Advance.



SPRING CATALOG 2009

<http://ceps.georgiasouthern.edu/conted>



# Bundle Your Banking. Get Better Rates. Smart.

When you bring all of your banking to Sea Island Bank, you earn our very best interest rates. No matter what your age or financial stage, you can benefit from this relationship pricing. **We call it "bundling your banking", and it's smart!**

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- Visa® Credit Cards with Purchase Perks
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- Health Savings Accounts
- Mortgage Services

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- 376-seat auditorium
- Catering services
- Exhibit hall
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If you would like to place an ad in a future issue of this publication,  
please call 912.478.1222 for more information.

**For more information** on how to book your event at  
the Nessmith-Lane Continuing Education Center,  
please contact Margaret Lee-Jones at 912.478.1753  
or [leejones@georgiasouthern.edu](mailto:leejones@georgiasouthern.edu).



# Wildlife Center

## NEW WETLAND PRESERVE

The Wildlife Center's expansion, the Wetland Preserve, is a new 12-acre tract focusing on hydrology, the natural flow and function of water, and is scheduled to open April 2009. The expansion includes Army Corps. of Engineers delineated wetlands and showcases three water features: a **simulated beaver pond and babbling brook, waterfowl pond and a wading bird cypress swamp.** The waterfowl pond features some 25 different species of waterfowl, while the cypress swamp plays host to wading birds such as the heron, egrets, and spoon bills. The theme of the expansion is WATER—a resource critical to Georgia's environmental and economic future.



## NEW AMPHIBIAN EXHIBIT!

The Center's new amphibian exhibit showcases native and exotic frogs, toads and salamanders. The Center will host a special event to kick off the exhibit in April 2009.

## WET AND WILD AMPHIBIANS WORKSHOP

In May 2009, following the kick off of the new Amphibian exhibit, The Center for Wildlife Education will present a fun and educational workshop series for individuals, families, scouts, and University and youth science clubs, "**Wet and Wild Amphibians.**" The workshop series will build upon the Center's new amphibian exhibit. Participants will learn about native amphibians, frogs and their special calls, and how citizens can assist



the Georgia Department of Natural Resources in the North American Amphibian Monitoring Program (NAAMP). If you would like more information regarding this workshop, please contact Krista Weatherford, Education Coordinator, at 912-478-7482.

In addition to our new exhibits & events be sure to take part in all the Center has to offer including: **Flighted Raptor Demonstrations, Wildlife Programs, Habitat Walk, Down-to-Earth Encounter and much, much more!**

## HOURS & INFORMATION

Monday – Friday: 9 A.M. to 5 P.M., Saturday: 1 P.M. to 5 P.M.  
**912-478-0831** phone  
<http://georgiasouthern.edu/wildlife>



*The Center for Wildlife Education  
 and The Lamar Q Ball, Jr. Raptor Center  
 at Georgia Southern University*

# Performing Arts

## CAROLINA CHOCOLATE DROPS

Thursday • January 22, 2009 • 7:30 P.M. • \$25

*The Carolina Chocolate Drops* are quickly gaining popularity with fans across the country. The group of young African-American string band musicians that have come together to play the rich tradition of fiddle and banjo music from the Carolinas' piedmont.



Friday • February 6, 2009 • 7:30 P.M. • \$45

Hailed the world over as one of the best-loved family musicals of all time, *Oliver!* brings to the stage some of Charles Dickens's most unforgettable characters along with one of Broadway's most memorable scores. Hits such as "*Consider Yourself At Home*," "*Food, Glorious Food*" and "*Where Is Love*" surround this heartwarming tale of the young orphan, Oliver Twist.



## GEORGE WINSTON

Friday • February 20, 2009 • 7:30 P.M. • \$30

Pianist George Winston captivated audiences with his touching renditions of the seasons and his nuanced interpretation of the "standards" we love. George plays three styles of music: **melodic folk piano, New Orleans R & B, and stride piano.**



## NORTH CAROLINA DANCE THEATRE

Saturday • April 4, 2009 • 7:30 P.M. • \$25

A great program of American Masterpieces in Choreography. Included in the program are masterpieces by **Alvin Ailey, George Balanchine** and **Twyla Tharp**. This program is a great chance to see America's greatest choreographers' work, live and in our warm, intimate theatre.



Thursday • April 23, 2009 • 8:00 P.M. • \$45

There truly is "no place like home" as the greatest family musical of all time twists its way into Statesboro! This production features breathtaking special effects, dazzling choreography and classic songs.



Don't miss this one—and bring your kids!

Box office open Tuesday - Friday, 10 a.m. to 4 p.m.

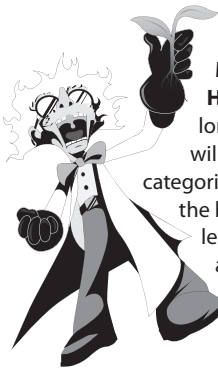
For tickets call **912-478-7999**

**Performing Arts Center**  
 GEORGIA SOUTHERN UNIVERSITY

# Museum

## ON EXHIBIT:

**MAD SCIENTIST LABORATORY: LIFE SCIENCE**  
 NOW through –  
 May 3, 2009



**Hands-on** exhibit all year long! Like scientists, visitors will practice sorting and categorizing organisms, discover the hidden pigments in green leaves, match organismal adaptations with the appropriate habitat, and investigate earthworm behaviors. And much more!

**TREASURES OF THE COASTAL PLAIN**  
 January 20 – April 19, 2009

Like letters and documents, the objects we fashion for use and display tell a story. Explore the history of the coastal plain through unique “treasures” of material culture preserved by museums, collectors, and historical societies throughout south Georgia.



**INDELIBLE (P)INK: THE PINK PANTHER AND POPULAR CULTURE**

May 11 – July 19, 2009, Original animation cells and production sketches are a blast from the past spying on the Pink Panther as an example of popular culture while uncovering his contribution to 20<sup>th</sup> century animation.



**THE INSPECTOR'S MYSTERY MAZE**  
 May 11 – August 16, 2009

In honor of the Pink Panther's debut in the 1963 film starring Peter Sellers as the bumbling Inspector Clouseau, try your hand as a detective and find your way through the Museum's maze to solve a mystery. Create your



own artwork in activities tracing the development of animation. **Maze Admission:** \$2.00 each • **Members Free**

## SPECIAL EVENTS:

**DON'T MISS THE 4<sup>TH</sup> ANNUAL FOOD & COOKING FESTIVAL**  
 March 6, 2009 (Dinner)  
 March 7, 2009 (Festival)



**MUSICAL MORSELS AT THE MUSEUM**  
 February 10, 2009 • March 10, 2009 • April 7, 2009  
 Themed concerts by the **Magellen String Quartet**.  
 See our website for complete details.

### HOURS & INFORMATION

Monday – Friday: 9 A.M. to 5 P.M., Weekends: 2 P.M. to 5 P.M.  
**912-478-5444** phone  
<http://ceps.georgiasouthern.edu/museum>

# Georgia Southern Museum

# Botanical Garden



Georgia Southern Botanical Garden is a free and accessible place where people of all ages can



enjoy the rich cultural history and unique natural beauty of the Southeastern Coastal Plain. The Garden offers 11 acres of gardens, the original farmstead of Dan and Catharine Bland and the Rural Life Museum.

## UPCOMING IN 2009:

**LUNCH AND LEARN: Handcrafted Artisanal Cheese,**  
 Thursday • January 22, 2009 •  
 12 P.M. – 1 P.M.

Dane Huebner and Rip Williams, Flat Creek Lodge Dairy.

**Taste of Honey, Thursday •**  
 April 30, 2009 • 12 P.M. – 2 P.M.  
 Bobby Colson, B and G Honey Farm.



**SPRING FESTIVAL AND PLANT SALE**  
 Saturday • March 28, 2009 • 10 – 2 P.M.

**WINE, MOONLIGHT AND MAGNOLIAS**

Thursday • April 16, 2009 • 7 P.M. – 9 P.M.  
 Taste a variety of wines, enjoy gourmet foods, and bid on one-of-a-kind items & getaways at our annual fundraiser.



### HOURS & INFORMATION

Garden open daily from 9 A.M. to dusk  
 Bland Cottage open: Monday – Friday: 10 A.M. to 4 P.M.,  
 Sunday: 1 P.M. to 4 P.M., Cottage Closed Saturday

**912-871-1149** phone

For information and registration, visit the Garden's web site:  
<http://ceps.georgiasouthern.edu/garden>







## BALLROOM & SOCIAL DANCE CLASS

Come join your friends for a six-week dance class learning the EAST COAST SWING and RUMBA. Learn the basic movement in each dance along with beginner thru intermediate steps in each dance. You will feel more comfortable dancing at weddings, on cruises, or just on a night out. Dancing is great exercise for the mind and body. Come join us - you will be glad you did!

Dates: Thursdays, 2/5/2009 to 3/19/2009 (no class 3/5)

Time: 7:00 PM to 8:30 PM

Location: College Plaza Activity Room, Statesboro, GA

Cost: \$75 per person or \$125 per couple

Instructors: Jimmy & Gail McNeely, Professional Dance Teachers

Please arrive 15 minutes early for the first class to allow time to sign a required Waiver of Liability.

For more information, please contact Janice Reynolds at 912.478.1755 or [janreyn@georgiasouthern.edu](mailto:janreyn@georgiasouthern.edu) or visit <http://ceps.georgiasouthern.edu/conted/dance.html>

## DOG OBEDIENCE

### PUPPY KINDERGARTEN

**09CACCE2480A** • STARTS JANUARY 27

**09DACCE2480A** • STARTS APRIL 21

**09AACCE2480A** • STARTS SEPTEMBER 1

Puppy Kindergarten is an introductory class for puppies between 12 and 24 weeks (3-6 months). During this unique class, emphasis is placed on puppy behaviors like inappropriate mouthing and biting as well as house-training advice. Runs five Tuesdays.

Time: 6:30 PM to 7:30 PM

Cost: \$125 per person

### TEENAGER MANAGEMENT DOG TRAINING

**09CACCE2481A** • STARTS JANUARY 28

**09DACCE2481A** • STARTS APRIL 22

**09AACCE2481A** • STARTS SEPTEMBER 2

For dogs between 7 and 12 months. You will learn to teach your dog to pay attention when asked, come when called, walk on a loose leash and lie down and stay. Management skills, socialization and problem solving will also be stressed. Runs five Wednesdays.

Time: 6:30 PM to 7:30 PM

Cost: \$125 per person

### FAMILY DOG TRAINING

**09CACCE2482A** • STARTS JANUARY 29

**09DACCE2482A** • STARTS APRIL 23

**09AACCE2482A** • STARTS SEPTEMBER 3

For dogs older than 12 months. This class is for older dogs that are just beginning training or new to positive reinforcement. You will learn to teach your dog to pay attention when asked, come when called, walk on a loose leash and lie down and stay. Management skills, socialization and problem solving will also be stressed. Runs five Thursdays.

Time: 6:30 PM to 7:30 PM

Cost: \$125 per person

For more information, please contact Judy Hendrix-Poole at 912.478.5993 or [jhendrix@georgiasouthern.edu](mailto:jhendrix@georgiasouthern.edu) or visit <http://ceps.georgiasouthern.edu/conted/dogobedience.html>

Location: Dogs Live Happy Statesboro

Orientation Dates:  
January 20 • April 14 • August 25  
at 6:30 PM

Dogs Do Not Attend orientation date

Instructor: Sissy Haske!



Five-week classes are small, fun for you and your puppy and very effective. Attendance is required at the first class. You will receive handouts and reading materials.

## BASICS OF SELLING ON eBAY

**09CACCE2801A** • MONDAY, MARCH 2 & TUESDAY, MARCH 3

**09CACCE2801B** • SATURDAY, MARCH 21

**09DACCE2801A** • SATURDAY, JUNE 6

Acquire the skills necessary to buy and sell on eBay! This course is for all potential eBayers, whether you are a budding small-business entrepreneur or just wish to make a little money while cleaning out the attic. Topics include using your personal computer and other equipment to produce quality photos for presentation on sales items, acquiring the techniques to become a superb seller, and receiving payments through PayPal.

Dates: Monday and Tuesday, 3/02/2009 to 3/03/2009 (#09CACCE2801A)

Time: 6:30 PM to 8:00 PM

Location: Nessmith-Lane Building, Statesboro, GA

Date: Saturday, 3/21/2009 (#09CACCE2801B)

Time: 1:00 PM to 4:00 PM

Location: Nessmith-Lane Building, Statesboro, GA

Date: Saturday, 06/06/2009 (#09DACCE2801A)

Time: 1:00 PM to 4:00 PM

Location: Coastal Georgia Center, Savannah, GA

Cost: \$59 per person  
(an optional Student Manual is available for an additional \$20)

Instructor: Shari Waters, eBay Trained Education Specialist

## BEYOND THE BASICS OF SELLING ON eBAY

**09DACCE2802A** • MONDAY, APRIL 20 AND TUESDAY, APRIL 21

**09DACCE2802B** • SATURDAY, MAY 2

**09DACCE2802C** • SATURDAY, JUNE 13

Go beyond the basics of selling on eBay! This course teaches students to be successful on eBay by learning how to start a business on eBay, increase sales with proven marketing techniques, find new sources of merchandise, open an eBay Store, use listing tools to improve productivity, and track sales with reports and research.

Dates: Monday and Tuesday, 4/20/2009 to 4/21/2009 (#09DACCE2802A)

Time: 6:30 PM to 8:00 PM

Location: Nessmith-Lane Building, Statesboro, GA

Date: Saturday, 5/02/2009 (#09DACCE2802B)

Time: 1:00 PM to 4:00 PM

Location: Nessmith-Lane Building, Statesboro, GA

Date: Saturday, 6/13/2009 (#09DACCE2802C)

Time: 1:00 PM to 4:00 PM

Location: Coastal Georgia Center, Savannah, GA

Cost: \$59 per person  
(an optional Student Manual is available for an additional \$20)

Instructor: Shari Waters, eBay Trained Education Specialist

For more information about Selling on eBay, please contact Janice Reynolds at 912.478.1755 or [janreyn@georgiasouthern.edu](mailto:janreyn@georgiasouthern.edu) or visit <http://ceps.georgiasouthern.edu/conted/ebay.html>

**COOKING CLASSES**

**LOCATION: CHRISTOPHER'S RESTAURANT LOCATED AT MIDTOWN MARKET, 441 SOUTH MAIN STREET, STATESBORO, GA**

**COST: \$55 PER PERSON OR \$109 PER COUPLE**

**INSTRUCTOR:  
CHEF STEPHEN CAMPBELL**

**09CACCE2487A • VALENTINES** *(NOT JUST LIMITED TO COUPLES!)*

Surprise your Valentine with this cooking class. Come learn to cook a four-course meal with your valentine, a gift you can both enjoy. This class includes a tasting of each course of food and wine.

Course 1 • Bibb Lettuce Salad with Strawberries and Late Harvest Riesling Vinaigrette  
Course 2 • Oysters on the Half Shell with Champagne Minionette  
Course 3 • Roasted Cornish Game Hen with Pears (Wine /sparkling water)

**Date:** Thursday, 2/12/2009

**Time:** 7:00 PM to 9:30 PM

**09CACCE2815A • ITALIAN COOKING**

*(SIMILAR TO THE SHOW "MOLTO MARIO")*

Learn how to make Italian dishes from scratch, start to finish. Vive Bene, Spesso L'Amore, Di Risata Molto. Italian cuisine is meant to be shared with friends and loved ones! Add a few laughs and it's the perfect evening. Possible dishes: Calamari, Arancini, Fresh Pasta, Fettuccini and Ravioli, Tomato Sauce, Alfredo Sauce, Tiramisu and Fresh Mozzarella.

**Date:** Thursday, 3/12/2009

**Time:** 7:00 PM to 9:30 PM

**09CACCE2593A • BREAKFAST EGGSTRAVAGANZA**

From simple to "eggstravagant," learn how to cook gourmet breakfast dishes with flair. Possible dishes: French-Style Omelet, Breakfast Casserole, Pancakes.

**Date:** Saturday, 3/28/2009

**Time:** 12 Noon to 2:00 PM

**09DACCE2488A • CHEERS COCKTAIL PARTY**

Make your next party a hit with quick and easy recipes for great party food. Learn some very creative drink recipes to go along with your hors d'oeuvres. These tips are meant to impress and will have your friends thinking you had your party professionally catered.

**Date:** Thursday, 4/16/2009

**Time:** 7:00 PM to 9:30 PM

**09DACCE2492A • SPANISH TAPAS**

In the heart of Spanish cooking lies the origins of Tapas, little bites of delicious appetizers meant to be enjoyed with your favorite drink. Cook a few selections from a style of cooking that is only limited by a cook's imagination. Possible dishes: Frittata, Stuffed Peppers, Stuffed Squid, Calamari, Tortilla Espanola, Park Empanadas, Sangria.

**Date:** Thursday, 5/14/2009

**Time:** 7:00 PM to 9:30 PM

**For more information,** please contact Sybil Fickle at 912.478.5557 or [sfickle@georgiasouthern.edu](mailto:sfickle@georgiasouthern.edu) or visit <http://ceps.georgiasouthern.edu/conted/cooking.html>

**WOMEN'S FORUM****09DACCE2441A**

Co-sponsored by Magnolia Coastlands Area Health Education Center (AHEC) and Georgia Southern University's Jiann-Ping Hsu College of Public Health.

**Barbara Dooley** brings her witty and captivating story to the University's fourth Women's Forum. Married to Vince Dooley, the legendary former head football coach and athletic director of the University of Georgia, Mrs. Dooley recalls the mischief and mayhem of life among the Dawgs.

Adding another dimension to her presentation is the inspiration Mrs. Dooley brings as a breast cancer survivor. Her story will motivate others who battle challenges of their own.

**Date:** Thursday, 4/2/2009

**Time:** 11:30 AM to 1:00 PM

**Location:** Nessmith-Lane Building, Statesboro, GA

**Cost:** \$25 per person

**Speaker:** Barbara Dooley

**For more information,** please contact Sybil Fickle at 912.478.5557 or [sfickle@georgiasouthern.edu](mailto:sfickle@georgiasouthern.edu) or visit <http://ceps.georgiasouthern.edu/conted/womensforum.html>

**MISSOULA CHILDREN'S THEATRE  
SUMMER DRAMA CAMP****09DACCE1117A**

The nation's largest touring children's theatre, MCT has toured from Montana to Japan for more than 30 years. A tour team arrives in a given town with a set, lights, costumes, props and make-up -- everything it takes to put on a play...except the cast.

The team holds an open audition and casts 50 to 60 local students to perform in the production, an original adaptation of a classic children's story or fairytale.

Roles are especially suited for all skills and experience levels. Students entering first through twelfth grades are all welcome.

**Dates:** Monday to Saturday, 6/8/2009 to 6/13/2009

**Times:** 8:30 AM to 4:00 PM (Daily), 10:00 AM to 3:00 PM (Saturday)

**Location:** Georgia Southern University Performing Arts Center

**Cost:** \$225 per person

**For more information,** please contact Sybil Fickle at 912.478.5557 or [sfickle@georgiasouthern.edu](mailto:sfickle@georgiasouthern.edu) or visit <http://ceps.georgiasouthern.edu/conted/camps.html>

**ATLANTA BALLET  
SUMMER DANCE INTENSIVE**

**(FOR INTERMEDIATE STUDENTS)**

**09AACCE1332A**

Chosen by audition, participants will have the opportunity to participate in an intensive program featuring a challenging, comprehensive curriculum that emphasizes strong technique, artistry, and performance. Led by Atlanta Ballet Centre's artistic director and the dean, this summer program offers outstanding faculty and master guest teachers dedicated to helping each student maximize his or her potential.

**Dates:** Sunday to Friday, 7/5/2009 to 7/17/2009

**Hosted by** The Continuing Education Center, Georgia Southern University

**Presented by** the Atlanta Ballet Centre for Dance Education

**For students** ages 11 years of age and up

**For audition schedule,** visit the Atlanta Ballet web site at [www.atlantaballet.com](http://www.atlantaballet.com)





## THE FLYING EAGLES

### — TRAIN JOURNEYS OF THE ALPS —

**09DACCE2723A**

10 Days • 16 Meals: 9 Breakfasts - 7 Dinners

Highlights...GoldenPass Panoramic Train • Chateau de Chillon • Zermatt Matterhorn • Gornergrat Railway • Glacier Express • Bernina Express • St. Moritz • Innsbruck • Salzburg

Discover breathtaking Alpine vistas this summer as you journey on some of the most dramatic railway lines and roads that pass through Switzerland, Italy and Austria. Experience Swiss train travel, renowned for its special engineering and impeccable service, as you travel on four amazing trains. Enjoy the stunning beauty of the magnificent Alps, charming traditional villages and grand castles, and the distinctive cultural treasures found in this pristine corner of Europe.

**Day 1: Overnight Flight to Geneva, Switzerland from Atlanta**

**Day 2: Stresa, Lago Maggiore, Italy - Tour Begins**  
Your tour begins in picturesque Stresa on Lago Maggiore.

**Day 3: Lausanne - GoldenPass Train**  
Climb aboard the GoldenPass Panoramic Train for your first Alpine rail journey from Lake Geneva region to Gstaad.

**Day 4: Lausanne - Chateau de Chillon - Zermatt**  
This morning travel by motorcoach to visit the legendary Chateau de Chillon, considered the most well-preserved medieval castle in Europe. You will also see the famous Matterhorn.

**Day 5: Zermatt - Gornergrat Railway - Zermatt**  
Explore this quaint pedestrian-only village and take a ride on the Gornergrat Railway, featuring a special cogwheel that improves traction on steep slopes.

**Day 6: Zermatt - Glacier Express Train - St. Moritz**  
Traverse bridges and tunnels while aboard the world-renowned narrow-gauge Glacier Express, the most charming express train in the world.

**Day 7: St. Moritz - Bernina Express - St. Moritz**  
Embark on the Bernina Express Train, which travels along one of the most scenic railway lines in the world.

**Day 8: St. Moritz - Innsbruck**  
Travel to the magical city of Innsbruck, host to two winter Olympics, nestled comfortably in the mountains.

**Day 9: Innsbruck - Salzburg - Innsbruck**  
Travel through the Austrian countryside to the magnificent city of Salzburg.

**Day 10: Innsbruck**  
A local guide leads a city tour of Innsbruck highlighting Maria Theresienstrasse, the Hofburg and the "Golden Roof," all set against the backdrop of the lovely Austrian Alps.

**Day 11: Innsbruck - Tour Concludes**  
Your tour ends today in the city of Innsbruck. Travel back to Atlanta.

**Dates:** 6/25/2009 to 7/5/2009

**Cost:** per person rates: Double \$4,599; Single \$5,099; Triple \$4,549

**Included in Price:** Round trip air from Hartsfield International Airport - Atlanta Air taxes and fees/surcharges of \$420 (subject to increase until paid in full). Hotel transfers.

**Not Included in Price:** Cancellation Waiver and Insurance of \$200 per person.

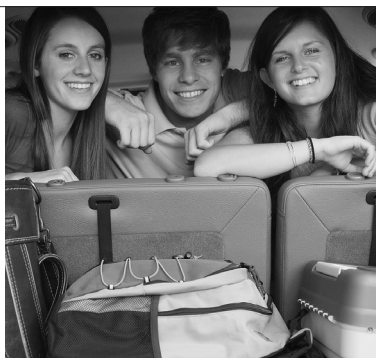
**Trips In Development**  
(with detailed offerings soon to be announced)

**Holland**  
3/2010

**Paris**  
6/2010

**Prague, Budapest, Vienna**  
- 12/26/2010 to 1/5/2011

**Southeast Asia**  
12/2011



### — EUROPE'S CHRISTMAS MARKETS —

**09BACCE2782A**

Georgia Southern University "Flying Eagles" partners with East Georgia Regional Hospital Auxiliary Services to offer another exciting adventure. Our pre-Christmas trip ranges from the spectacular Bavarian Alps to Europe's most beautiful smaller cities, including famous Christmas markets in Innsbruck, Strasbourg, and Bern.

**Day 1: Overnight flight from Atlanta**

**Day 2: Oberammergau, Germany.**  
Tour begins in the charming town of Oberammergau

**Day 3: Oberammergau-Innsbruck, Austria.**  
Travel through the Spectacular Bavarian Alps to Innsbruck

**Day 4: Oberammergau-Munich.**  
Enjoy a panoramic tour featuring the Marienplatz, the Glockenspiel and Olympic Park.

**Day 5: Black Forest**  
Explore the heart of the mysterious Black Forest region.

**Day 6: Black Forest**  
Travel the picturesque valley of the Black Forest and proceed to the provincial capital city of Strasbourg.

**Day 7: Bern, Switzerland**  
Travel to Bern, one of Europe's beautiful capital cities.

**Day 8: Lucerne, Switzerland**  
Travel to Lucerne, the "Swiss Paradise on the Lake."

**Day 9: Travel back to Atlanta**

**Dates:** 12/1/2009 to 12/9/2009

**Cost:** approximate per person rates: \$2,559

**A portion of the fee benefits the East Georgia Regional Hospital Auxiliary Services.**

### — UNIQUE JOURNEYS —

Georgia Southern University "Flying Eagles" partners with Burns World Travel's Unique Journeys, a program of exciting and extraordinary travel opportunities developed and hosted by Dr. Daniel Pittman.

**A TUSCAN SERENADE AND A ROMAN HOLIDAY**  
**09DACCE2816A**

Hosted by Chef Stephen Campbell, this uncommon excursion takes you to the Italy of your dreams. Enjoy the art and cultural gems of Florence, Siena and the Tuscan countryside of olive groves and vineyards, then experience the magnificence of Rome, the Eternal City.

**Dates:** 5/15/2009 to 5/25/2009

**MYSTIC SOUTHERN ENGLAND AND LONDON**  
**09BACCE2817A**

This special trip is hosted by colorful and highly accomplished Romy Wyeth, one of the foremost authorities on Stonehenge. Her several books and television appearances attest to her authoritative knowledge of the mysteries of Salisbury Plain. Visit and survey the mysteries of Salisbury Plain, with **unique and special access** to Stonehenge, celebrate the New Year in ancient and elegant Bath, savor the charm of the Cotswolds and revel in the vibrancy of London.

**Dates:** 12/26/2009 to 1/5/2010

**THE PASSION PLAY • 10DACCE2818A**

Experience the famous once-in-a-decade Passion Play of Oberammergau, Germany. Nestled in the Bavarian Alps, this delightful city is also famed for its woodcarvers' artistry. Our tour also includes Salzburg (Mozart's city), Munich, and Garmisch, the quintessential Bavarian town at the foot of Germany's tallest mountain.

**Dates:** 5/10/2010 to 5/19/2010

**To register or for more information,** please contact Sybil Fickle at 912.478.5557 or sfickle@georgiasouthern.edu or visit <http://ceps.georgiasouthern.edu/conted/travel.html>

**I'M IN CHARGE! NOW WHAT DO I DO?**

**09CACCE2724A** • This training is state-approved by Bright from the Start: Georgia Department of Early Care and Learning for child care providers. Clock Hours: Two (2) • Competency Level: ADM-1 Training Approval Code: TG-BFTS-17218

You got into the childcare business for one reason - you love children! But no one told you about the business part! Budgets, staff, parents, payroll, taxes, forms, regulations, inspections - the list is endless! You work day and night and still you can't seem to get ahead. And what about the kids?! In this class you will learn the simple structure you can follow to stay on top of the paperwork and the people so that you can do what you love - take care of the children!

**Date:** Friday, 1/30/2009

**Time:** 1:30 PM to 3:30 PM

**Location:** Nessmith-Lane Building, Statesboro, GA

**Cost:** \$50 per person

**Instructor:** Peter Doliber

For more information, please contact Janice Reynolds at 912.478.1755 or [janreyn@georgiasouthern.edu](mailto:janreyn@georgiasouthern.edu) or visit <http://ceps.georgiasouthern.edu/conted/framework.html>

**SOUTHERN CONFERENCE  
ON CHILDREN**

**09CAAHS1208A**

This one-day conference provides valuable information on current child-related topics.

Leaders in family and child studies, early childhood education, and professionals in related fields will identify and discuss trends and techniques for working with young children. Included are special sessions designed for center directors. Certificates of attendance will be awarded for 5.0 hours of participation. Bright from the Start recognizes this conference for updating staff training requirements.

**Date:** Saturday, 1/31/2009

**Time:** 9:00 AM to 4:00 PM

**Location:** Nessmith-Lane Building, Statesboro, GA

**Cost:** \$50 per person • \$55 after 1/16/2009

**Keynote Speakers:** Hugh Hanley and Joseph Kropp

For more information, please contact Janice Reynolds at 912.478.1755 or [janreyn@georgiasouthern.edu](mailto:janreyn@georgiasouthern.edu) or visit <http://ceps.georgiasouthern.edu/conted/scoc.html>

**STUDENT SUCCESS IN FIRST-YEAR  
COMPOSITION CONFERENCE**

**09CALWL1409A**

Designed to promote the success of students in their post-secondary English Composition courses, this conference seeks to establish and maintain an ongoing dialogue among college and high school composition teachers. Committed to offering practical, strategy-oriented teaching workshops, as well as theoretical presentations of composition topics that focus on the link between high school and college, we invite writing teachers from four- and two-year colleges, technical schools, and high schools, as well as graduate students.

**Date:** Friday, 2/6/2009

**Time:** 9:00 AM to 4:30 PM

**Location:** Nessmith-Lane Building, Statesboro, GA

**Cost:** \$70 per person / late fee \$85

**Registration Closes:** 5 p.m., Wednesday, 2/4/2009.

For more information, please contact J. Marie Lutz, 912. 478.1763, [seminars@georgiasouthern.edu](mailto:seminars@georgiasouthern.edu), or visit <http://ceps.georgiasouthern.edu/conted/SSFYC.html>

**LONG-TERM CARE  
FOR YOU AND YOURS**

**09CACCE2820A**

This class is designed for those making decisions about long-term care - their own or someone else's. Explore long-term care options and resources available, from in-home care to nursing home placement, as well as financial issues surrounding each option. Case studies will be discussed to illustrate relevant issues.

**Date:** Thursday, 2/5/2009

**Time:** 1:00 PM to 5:00 PM

**Location:** Coastal Georgia Center, Savannah, GA

**Cost:** \$49 per person

**Credits available:** NASW, LPCA, GSBNHA

**Instructor:** Rachel Robertson

For more information, please contact Laura Lee at 912.478.2374 or visit <http://ceps.georgiasouthern.edu/conted/longtermcare.html>

**UNDERSTANDING DEMENTIA  
& ALZHEIMER'S**

**WHAT EVERY HEALTH CARE PROVIDER SHOULD KNOW  
09CACCE2369A**

This one-day educational event is ideal for those who want to gain a greater understanding of dementia-related conditions. Both professional and family care providers will get the most up-to-date and evidence-based information about the typical symptomatic behaviors associated with various dementias.

You will also learn care provision strategies and options that can be used to effectively care for the person living with dementia with minimal use of behavioral medications and improved communication and interactional outcomes.

**Date:** Friday, 2/6/2009

**Time:** 8:00 AM to 4:00 PM

**Location:** Coastal Georgia Center, Savannah, GA

**Cost:** \$125 per person (includes continental breakfast, lunch, and conference materials)

**Keynote Speaker:** Teepa Snow, MS, OTR/L, FAOTA, Occupational Therapist, Dementia Care & Dementia Education Specialist

For more information, please contact Sybil Fickle at 912.478.5557 or [sfickle@georgiasouthern.edu](mailto:sfickle@georgiasouthern.edu) or visit <http://ceps.georgiasouthern.edu/conted/dementia&aging.html>

**MEDICAL MANAGERS: LEADERSHIP  
& EFFECTIVE COMMUNICATION**

**09CACCE2831A**

The first in a new series for medical office managers and staff, this seminar is run by a leader in the healthcare field. Learn how leaders get things done through communication, develop listening techniques to support and strengthen your team, and discover how to create a trusting, honest and dedicated team environment.

**Date:** Wednesday, 2/18/2009

**Time:** LUNCH SERIES: 11:00 AM to 1:30 PM

**Location:** Nessmith-Lane Building, Statesboro, GA

**Cost:** \$49 per person includes lunch

**Instructor:** Cynthia Watts

For more information, please contact Laura Lee at 912.478.2374 or visit <http://ceps.georgiasouthern.edu/conted/medical.html>



## SPANISH FOR HEALTH CARE PROFESSIONALS



### 09CACCE1404A

This eighth-week course will provide professionals in health care with practical experience in speaking Spanish using key words and phrases that would be common in a medical setting.

Gain experience in obtaining information on details such as registration, vital signs, family history and symptoms while gaining valuable insight that

may impact patients' relationships with medical professionals.

**Dates:** Mondays, 3/23/2009 to 5/11/2009

**Time:** 7:15 PM to 9:00 PM

**Location:** Nessmith-Lane Building, Statesboro, GA

**Cost:** \$125 per person

**Instructor:** June Spencer de Antúnez

**For more information,** please contact Janice Reynolds at 912.478.1755 or [janreyn@georgiasouthern.edu](mailto:janreyn@georgiasouthern.edu) or visit <http://ceps.georgiasouthern.edu/conted/spanishhealthcare.html>

## 16<sup>TH</sup> ANNUAL NATIONAL BEREAVEMENT TELECONFERENCE: DIVERSITY AND END-OF-LIFE CARE

### 09DACCE1085A

The Hospice Foundation of America's annual teleconference will examine how diversity influences end-of-life decision making and the impact that culture has at the time of death and during bereavement. One of the goals of the teleconference is to increase sensitivity by helping professionals acknowledge how their own cultural values and assumptions influence the delivery of care.

The program will include a special examination of hospice care and diversity, including how hospices are reaching out to diverse groups and incorporating traditional practices and alternative therapies. The program will also discuss the challenges that may occur when culture considerations may cause ethical concerns or moral distress.

**Date:** Wednesday, 4/29/2009

**Time:** 1:30 PM to 4:00 PM

*(persons wishing to earn Continuing Education Units through the Hospice Foundation of America (HFA) will stay for an additional 30 minute discussion)*

**Location:** Nessmith-Lane Building, Statesboro, GA

**Cost:** Free to the public. There is an additional charge for professionals who would like to earn Continuing Education Units through HFA. Specifics are outlined on the website.

**Sponsors:** Georgia Southern University's Continuing Education Center, Ogeechee Area Hospice, Magnolia Coastlands Area Health Education Center

**For more information,** please contact Janice Reynolds at 912.478.1755 or [janreyn@georgiasouthern.edu](mailto:janreyn@georgiasouthern.edu) or visit <http://ceps.georgiasouthern.edu/conted/LWGteleconference.html>

## HAZARDOUS MATERIALS WORKSHOP

### 09CACCE2811A • (FEDERAL DOT COMPLIANCE)

This two-day workshop is designed for individuals who must comply with Federal Department of Transportation regulations for transporting hazardous materials. The workshop covers the use of the Hazardous Materials Regulations (HMR), and covers shipping papers, marking, labeling, placarding, and packaging requirements.

Participants receive a current copy of the HMR and supplemental material. The workshop includes extensive work with parts 107-178 and the DOT Security Requirements (HM-232). Upon successful completion, each participant will receive a QSSI Certificate of Completion, and a laminated training certification card.

**Date:** Thursday and Friday, 3/26/2009 to 3/27/2009

**Time:** 8:00 AM to 5:00 PM

**Location:** Coastal Georgia Center, Savannah, GA

**Cost:** \$595

**Instructor:** James R. Shelburn

**For more information,** please contact J. Marie Lutz at 912.478.1763, [seminars@georgiasouthern.edu](mailto:seminars@georgiasouthern.edu) or visit <http://ceps.georgiasouthern.edu/conted/hazmat.html>

## SAFETY AND OSHA CLASSES OFFERED IN PARTNERSHIP WITH QUALITY SAFETY SERVICE, INC.

2 day—Federal Motor Carrier (FMCSR) Safety Regulations Workshop

4 day—Hazardous Waste (RCRA) Management Workshop

5 day—Emergency Response Hazardous Materials Technician Level Workshop

40 hour—Hazardous Waste Operations and Emergency Response (HAZWOPER) Workshop

2 day—DOT Hazardous Materials Workshop

3 day—DOT Hazardous Materials and Hazardous Waste Workshop

4 day—OSHA Approved Voluntary Compliance program

**Classes will be held** in San Antonio, TX.

**For more information,** please contact Dr. Tony Bretti, Director of Continuing Education/Assistant Dean at 912.478.5442 or [tbretti@georgiasouthern.edu](mailto:tbretti@georgiasouthern.edu).

## TEACH FOR US!

The Continuing Education Center at Georgia Southern University is actively recruiting instructional proposals which feature innovative ideas for classes, workshops, trainings, lectures, and other educational experiences for professional development (corporations and businesses), personal development and leisure.

Faculty, staff and the general public are encouraged to respond to this Call for Proposals.

Please visit at <http://ceps.georgiasouthern.edu/conted/teachCE.html> to read our proposal guidelines and access the online proposal submission form. The web site also features several program ideas that need qualified instructors as soon as possible. We look forward to hearing from you.

**Call 912.478.5551 to register for any program**

## LEGAL AWARENESS IN THE WORKPLACE (LAW) SEMINARS



Individuals with (Senior) Professional in Human Resources (PHR/SPHR) certification earn 1.5 recertification credit hours for each seminar.

*“The use of this seal is not an endorsement by HRCI of the quality of the program. It means that this program has met HRCI’s criteria to be pre-approved for recertification credit.”*

### LAW 102: RECENT DEVELOPMENTS IN THE FAIR LABOR STANDARDS 09CACCE1661A

Are your employees correctly classified as exempt or non-exempt, according to the August, 2004 ruling? A new Supreme Court decision requires employers to consider whether preliminary and post-work activities are covered as work time. Review the new Dept of Labor opinion letters and get on the right side of the law.

**Date:** Tuesday, 2/10/2009

**Location:** College of Coastal Georgia, Brunswick, GA

**Instructor:** Jennifer Dickinson, Attorney at Law

### LAW 104: COORDINATING THE TRIAD OF FMLA, ADA AND WORKER’S COMPENSATION 09CACCE1663A

This 1.5-hour program addresses issues of paid leave, accommodation of injuries through light duty assignments, tardiness/absenteeism policies and more.

**Date:** Tuesday, 3/24/2009

**Location:** Coastal Georgia Center, Savannah, GA

**Instructor:** Shawn Kachmar, Attorney at Law

### LAW 117: ADDRESSING EMPLOYEE LEAVE ISSUES 09DACCE2838A

Employee leave issues are the focus of this new seminar. In addition to leave requirements under the FMLA, the ADA, and state Workers Compensation laws, did you know that various federal and state laws provide for employee leave or job protections for military service, jury duty, and voting, among other situations? Is your company in compliance?

**Date:** Tuesday, 4/28/2009

**Location:** Coastal Georgia Center, Savannah, GA

**Instructor:** Shawn Kachmar, Attorney at Law

**COST: \$69, CORPORATE RATE FOR 3 OR MORE \$59  
TIME FOR EACH SEMINAR: 6 PM TO 7:30 PM**

For more information, please contact J. Marie Lutz, SPHR at 912.478.1763, seminars@georgiasouthern.edu or visit <http://ceps.georgiasouthern.edu/conted/lawseminar.html>

### LAW 115: EFFECTIVE RECRUITING, SCREENING, BACKGROUND INVESTIGATIONS 09DACCE2510A

Who wouldn’t want to hire the job candidate who gives the best interview? But to make the best, most prudent choice for your firm’s future, you should make sure that you follow federal employment laws in the interviewing and application process, that background checks are done pursuant to the FCRA and that all hiring decisions are made in compliance with applicable law.

**Date:** Tuesday, 5/12/2009

**Location:** College of Coastal Georgia, Brunswick, GA

**Instructor:** Shawn Kachmar, Attorney at Law

### LAW 101: INTERNAL INVESTIGATIONS & DOCUMENTATION, DISCIPLINE & DISCHARGE 09DACCE1660A

Learn the legal concerns of running a thorough employee investigation for harassment, accident, or more. Avoid charges of slander, libel, privacy violation, etc. From pre-hire procedures through discipline and discharge, what are the most effective ways to avoid employment-related claims against your company.

**Date:** Tuesday, 6/23/2009

**Location:** Coastal Georgia Center, Savannah, GA

**Instructor:** Sarah Lamar, Attorney at Law

### LAW 108: GEORGIA EMPLOYMENT LAW 09AACCE2154A

This seminar covers various Georgia employment law topics, including the creation of at-will and contract employment, negligent supervision/retention of employees, defamation in the context of employment references, and workplace privacy. Explores Georgia discrimination and compensation laws in light of their federal counterparts.

**Date:** Tuesday, 7/28/2009

**Location:** Coastal Georgia Center, Savannah, GA

**Instructor:** Wade Herring III, Attorney at Law



The Coastal Georgia Center (CGC) is a host site for meetings, conferences, workshops, graduate courses, and more.

The Center is located in Historic Downtown Savannah, with nearly 50,000 sq. feet of meeting space. Our conveniences include: free parking, auditorium seating, catering services, state-of-the-art technology, wi-fi access.

#### Degrees Offered

##### MBA\*

Web MBA also available

##### EdD\*

Curriculum Studies  
Educational Administration

##### EdS\*

Educational Leadership  
Counselor Education  
Teaching and Learning

##### MEd\*

Early Childhood  
Middle Grades  
Reading  
Counselor Education  
Educational Leadership

##### MPA\*\*

Master of Public Administration

##### MAcc\*

Master of Accountancy

##### MSWK\*\*

Master of Social Work

##### MSUS\*\*

Master of Science in Urban Studies and Planning



305 Fahm Street  
Savannah, Georgia

**912.651.2005** phone  
912.644.7901 fax

Web site:  
<http://cgc.georgiasouthern.edu>

\*Georgia Southern University

\*\*Savannah State University

CGC is a University System of Georgia facility operated by Georgia Southern University, in partnership with Armstrong Atlantic State University and Savannah State University.





## LEADERSHIP SKILLS FOR THE FRONT-LINE MANAGER

**09CAABA1020A**

Line employees report that their job satisfaction is closely tied to the "people skills" of their direct manager or supervisor. These soft skills include motivating and coaching employees, delegating responsibilities, communicating effectively, solving problems, resolving conflicts, and managing change.

A proven favorite since 2000, Leadership Skills for the Front-Line Manager provides 32 hours of managerial training across an eight-week period. Each 4-hour session covers a key topic in detail.

If you have been promoted to a management or supervisory position because of your current expertise, you need a new skill set: knowing how to effectively supervise the people who report to you. If you have been in a leadership role for a longer period, but want additional knowledge and practical skills to improve your style, this course is also for you.

If you are a director, manager, HR staff member, or supervisor in any field, choose this program for eight weeks of hands-on, participatory learning on issues you face daily. Each four-hour session covers a key topic in detail.

**Dates:** Thursdays, 3/5/2009 to 4/23/2009

**Time:** 8:30 AM to 12:30 PM

**Location:** Coastal Georgia Center, Savannah, GA

**Cost:** \$600 (Corporate rate for 4 or more from same firm: \$550)  
Late-rate \$625 after 5 pm, Friday, 2/20/2009

**NOTE:** Registration closes noon, Friday, 2/27/2009

**Instructors:** Faculty are professors from the University's management, marketing and law programs.

**For more information,** please contact J. Marie Lutz, SPHR, 912. 478.1763, [seminars@georgiasouthern.edu](mailto:seminars@georgiasouthern.edu), visit <http://ceps.georgiasouthern.edu/conted/supervisor.html>

### SEE WHAT OUR SATISFIED CUSTOMERS OF LEADERSHIP SKILLS FOR THE FRONT-LINE MANAGER HAVE TO SAY!

"Wonderful session. Today I really learned a lot about handling difficult people, dealing with the public. This is one class that is definitely a must have!"

**Yvonne Mack, Lead Nurse, Chatham County Health Department**

"Excellent training, it will be very useful in my day-to-day role as a supervisor."

**Melissa Powell, Supervisor, IKEA Distribution Center**

## CERTIFICATE IN PROFESSIONAL HUMAN RESOURCE MANAGEMENT

**09CAABA1006A**

This nationally-offered 36-hour review course provides a broad overview of human resource management issues and the core body of HR knowledge. HR professionals learn the key areas identified by the HR Certification Institute. The course is frequently used to prepare for the PHR/SPHR certification exam.

Offered in cooperation with the Society for Human Resource Management (SHRM), the course incorporates the SHRM Learning System study materials designed by subject matter experts and including six study modules, a CD-ROM featuring 1,000-plus practice questions, and a range of study materials.

Participants attend a mandatory 1-hour orientation on Monday, January 26, 6 PM - 7 PM, at the Coastal Georgia Center. Course materials will be distributed only at orientation.

**Dates:** 12 Mondays, 2/2/2009 to 4/20/2009

**Time:** 6:00 PM - 9:00 PM

**Location:** Coastal Georgia Center, Savannah, GA

**Cost:** \$955 per person; \$905 for SHRM members

**Late rate:** \$985 after 5 pm, Tuesday, 1/20/2009

**Registration** closes at noon, Monday, 1/26/2009

**For more information,** please contact J. Marie Lutz, SPHR at 912.478.1763, [seminars@georgiasouthern.edu](mailto:seminars@georgiasouthern.edu) or visit <http://ceps.georgiasouthern.edu/conted/HRcertificate.html>

### SEE WHAT A SATISFIED CUSTOMER SAYS!

"I just completed the Senior Professional in Human Resources exam, and am now the newest SPHR! Thanks to Georgia Southern for the great preparation class."

**Mary J. Nestor-Harper, SPHR, Director of Human Resources**



## SHRM ESSENTIALS OF HUMAN RESOURCE MANAGEMENT

Using training materials developed with the Society for Human Resource Management (SHRM), Georgia Southern University's instructor introduces human resource concepts in a practical setting to business professionals and staff. Human resource personnel and others who need basic skills and knowledge in HR will gain valuable knowledge from this program.

Georgia Southern University runs the course as an intensive two-day corporate training seminar. This program is ideal for bringing together your entire HR unit to engage and learn in an interactive group setting.

We will work with you to schedule dates and times when our experienced HR instructor will teach your employee group of 10 or more, either on-site at your facility or in another training facility convenient to your personnel.

**For more information,** please contact J. Marie Lutz, SPHR, 912. 478.1763, [seminars@georgiasouthern.edu](mailto:seminars@georgiasouthern.edu), visit <http://ceps.georgiasouthern.edu/conted/HRessentials.html>

**CERTIFIED FIBER OPTICS****CERTIFIED FIBER OPTICS TECHNICIAN (CFOT)**

Want to become a Certified Fiber Optics Technician? Our 3-day basic fiber optics course combines theory and 75% hands-on activities to prepare you for the CFOT (Certified Fiber Optics Technician) test that is sanctioned by the FOA (Fiber Optics Association) and given and graded the final class day. Learn core industry standards; how to install, terminate, splice, and properly test installed fiber cable to existing standards; and much more.

This course is accredited by BICSI for 21RCDD & 12 Installer Level 2/ Technician Continuing Education Credits.

**Prerequisite:** Basic Computer Knowledge.

**Dates:** Monday to Wednesday, 1/26/09-1/28/09 (#09CACCE2474A)

Monday to Wednesday, 5/4/09-5/6/09 (#09DACCE2474A)

**Cost:** \$700

**CERTIFIED FIBER OPTICS SPECIALIST/TESTING & MAINTENANCE (CFOS/T)**

If you work in testing/maintenance of fiber optics networks, our 2-day advanced training is your next career step. Beginners may take this course immediately after taking the CFOT; precise details of testing are provided on the web site.

This practical course provides 75% hands-on activities, and will help you understand what you are testing; how to troubleshoot problems in long-haul and short-haul fiber optics networks; differences between applications; and much more.

We offer a general, easy to understand approach to fiber optics testing standards. The Certified Fiber Optics Specialist/Testing exam is given and graded the final day of class. This course is accredited by BICSI for 14 RCDD & 12 Installer Level 2/Technician CECs.

**Suggested Prerequisites:** CFOT Course or any other formal Fiber Optics training course within previous 6 months, or one year of experience.

**Dates:** Thursday to Friday, 1/29/09-1/30/09 (#09CACCE2475A)

Thursday to Friday, 5/7/09-5/8/09 (#09DACCE2475A)

**Cost:** \$675

**Time:** 8:00 AM to 5:00 PM

**Location:** Coastal Georgia Center, Savannah, GA

**Instructor:** Peter McCormbe, CFOT, CFOS/I

**All Course Fees include:** study materials, CD, and textbook: The Fiber Optic Technician's Manual, 3rd Ed. by Jim Hayes.

**CERTIFIED FIBER OPTICS SPECIALIST / SPLICING (CFOS/S)**

Want to be certified as proficient in installing and making mechanical and fusion splices according to industry standards? Open to anyone, this 2-day, 75% hands-on program will teach you the importance of high performance splicing and how to achieve these splices.

Classroom activities include training in both fusion and mechanical splicing of both single and multi mode fiber optic cables. In addition to basic splicing activities, you will be required to correctly and efficiently install spliced fibers into splice trays and trays in various enclosures and to demonstrate proficiency in interpretation of splice loss using OTDR splice traces.

If you pass the FOA (Fiber Optics Association) exam given and graded on the final day of class, you become registered with the FOA as a Certified Fiber Optic Specialist in Splicing (CFOS/S). To take this exam, you must already have taken the CFOT exam or else take it during class (for an extra fee). This course is accredited by BICSI for 14 RCDD & 14 Installer Level 2/Technician CECs.

**Suggested Prerequisites:** CFOT Course or any other formal Fiber Optics training course within previous 6 months, or one year of Fiber Optics-related experience, especially experience with fiber preparation, termination, and testing and a thorough knowledge of fiber optic safety practices.

**Dates:** Monday to Tuesday, 2/2/09-2/3/09 (#09CACCE2836A)

Monday to Tuesday, 5/11/09-5/12/09 (#09DACCE2836A)

**Cost:** \$675

**For more information,** please contact J. Marie Lutz at 912.478.1763 or seminars@georgiasouthern.edu or visit <http://ceps.georgiasouthern.edu/conted/fiberoptics.html>

**PREMIER WORKFORCE DEVELOPMENT****(CHOOSE FROM OVER 50 COURSES)****Flexible Payment Plans Available - No Interest Incurred**

Workforce development is a key component to your organization's success. By investing in the skills of your employees, you help to ensure the long term success of your organization. We offer packages for customized training which includes:

**Workforce Development Package "A"**

Pick any four, 4-hour professional training programs for only \$5,950 and choose three more for free. (28 hours total)

**Workforce Development Package "B"**

Pick any three, 4-hour professional training programs for only \$4,250 and choose two more free. (20 hours total)

**Workforce Development Package "C"**

Pick any two, 4-hour professional training programs for only \$2,550 and choose one more free. (12 hours total)

Purchasing Package A will automatically enroll your organization into the Georgia Southern University Continuing Education Center's, Corporate Education Academy" where your organization will receive a 15% discount on any standard continuing education program offered (excluding state, national, and organizational programs) for any of your current employees for one year from date of contract.

**SAMPLE CLASSES INCLUDE, BUT ARE NOT LIMITED TO:**

- Task & Time Management
- Personality & Leadership Styles
- Effective Resume Writing
- Positive Interviewing Techniques
- Professional Business and Telephone Etiquette
- How to Dress for Success
- Ethical and Moral Behavior in the Workplace
- The Power of Working with Others
- Communicating Effectively
- How To Be An Effective Team Player
- Superior Customer Service, Internal/External
- Managing and Handling Difficult Situations and People in the Workplace
- Performance Excellence Through Transition (Change Management)
- High Impact Leadership
- Business Etiquette in Today's Business Atmosphere
- Leading and Managing Diversity Throughout the Workplace
- Performance Management
- Effective Progressive Discipline & Dismissal Procedures
- Keys to Mentoring and Coaching

**For more information** on Premier Workforce Development, please call Dr. Tony Bretti, Director of Continuing Education at 912.478.5442 or email to [tbretti@georgiasouthern.edu](mailto:tbretti@georgiasouthern.edu).



## THE CORPORATE EDUCATION ACADEMY

JOIN OUR EXPERT PRESENTERS IN FOUR HOURS OF TRAINING TO IMPROVE YOUR SKILL-SET ON THE JOB.



### THURSDAY, FEBRUARY 19

#### **BUILDING TRUST AND EFFECTIVE TEAM BUILDING (8:00 AM - NOON)**

This seminar will include how to adjust your people management skills from player to leader, why teams work and why they fall apart, a three point team foundation strategy and more.

**Instructor:** Jackie Eastman, Ph.D.

#### **PERFORMANCE EXCELLENCE THROUGH TRANSITION (1:00 - 5:00 PM)**

Change can be threatening and uncomfortable. Learn about the fears, barriers and benefits, achieving change through a daily action plan, and going through the change process with others.

**Instructor:** Jewel Daniels Herron

### THURSDAY, MARCH 26

#### **HIGH IMPACT LEADERSHIP (8:00 AM - NOON)**

In thinking of leaders, we remember those who had a profound influence on us. They were strong role models and decision makers. Evaluate your leadership skills and set goals for improved performance.

**Instructor:** Trey Denton, Ph.D.

#### **MANAGEMENT SKILLS = PEOPLE SKILLS (1:00 - 5:00 PM)**

Examine your reactions to change and how you communicate the direction of change to others. New and experienced managers alike can improve delegation skills and attitudes, and lead as team builders.

**Instructor:** Kim Bianca Williams

### THURSDAY, APRIL 23

#### **HOW TO BE AN EFFECTIVE TEAM PLAYER AND LEAD THE TEAM THROUGH EFFECTIVE MANAGEMENT (8:00 AM - NOON)**

New management styles require team leaders not bosses. Understanding team-development stages helps us navigate through them successfully. Put new team building information into practice through group discussion, role play and case studies.

**Instructor:** Jackie Eastman, Ph.D.

#### **MANAGING STRESS IN THE WORKPLACE (1:00 - 5:00 PM)**

Learn how to effectively reduce stress, choose positive responses, and develop an attitude to help prevent stressful situations. Participants will examine individual and group solutions to stressful circumstances.

**Instructor:** Jewel Daniels Herron

Choose any four-hour seminar for the full rate, or earn the full-day discount when you devote that Thursday to your professional development by attending two different topics (lunch is on your own).

**Location:** Nessmith-Lane Building, Statesboro, GA

**Cost:** \$159 for one; \$300 for two same-day seminars

**Late Fee:** \$199 per seminar for any registration made in the last ten days before the seminar

**REGISTRATION** closes at noon, the Monday before each seminar

**For more information**, please contact J. Marie Lutz at 912.478.1763 or seminars@georgiasouthern.edu or visit <http://ceps.georgiasouthern.edu/CorporateEducation.html>

### THURSDAY, MAY 21

#### **LEADERSHIP AND EFFECTIVE COMMUNICATION (8:00 AM - NOON)**

In four hours, learn how leaders get things done through communication, develop listening techniques to support and strengthen your team, and discover how to create a trusting, honest, and dedicated team environment.

**Instructor:** Trey Denton, Ph.D.

#### **THE 360 DEGREE MANAGER (1:00 - 5:00 PM)**

Learn how to apply leadership principles and impact your firm, even if you're not the boss. Discover specific ways to influence peers and superiors - and become a more valuable team member.

**Instructor:** Kim Bianca Williams

### THURSDAY, JUNE 18

#### **WHY GENERATIONS COLLIDE (8:00 AM - NOON)**

From Boomers to Gen Y, each person brings his or her own set of values to the workplace. Learn why each generation is different and understand why they act the way they do.

**Instructor:** Trey Denton, Ph.D.

#### **PERSONALITY & LEADERSHIP TRAITS (1:00 - 5:00 PM)**

This interactive seminar will show you ways to work together with different personalities. Learn to lead through your personality, accentuating strengths and overcoming weaknesses.

**Instructor:** Jewel Daniels Herron

### THURSDAY, JULY 16

#### **SUPERIOR CUSTOMER SERVICE, INTERNAL/EXTERNAL (8:00 AM - NOON)**

Why deliver customer service? Repeat business and happiness for both you and your customer. Service turns new customers into repeat customers. Learn to raise the bar in your personal effectiveness.

**Instructor:** Trey Denton, Ph.D.

#### **TAKING OWNERSHIP (1:00 - 5:00 PM)**

Are you an individual who likes to improve things at work? Ever wonder why somebody does a great job and others seldom do? Become the business partner you want to be.

**Instructor:** Kim Bianca Williams



## — REAL ESTATE TRAINING ONLINE —

### GEORGIA PRE-LICENSE SALESPERSON REAL ESTATE FUNDAMENTALS

Georgia Salesperson Real Estate Fundamentals is a 75-hour course required by the Georgia Real Estate Commission for anyone who wishes to become a licensed real estate salesperson in Georgia. The course provides a comprehensive overview of the fundamentals of real estate.

**Cost:** \$299 per person

### GEORGIA POST LICENSE LEGAL FUNDAMENTALS

Georgia Legal Fundamentals is a 25-hour course required by the Georgia Real Estate Commission for real estate licensees needing to fulfill the salesperson post-license educational requirements in Georgia. The course provides a comprehensive overview of the legal fundamentals of real estate.

**Cost:** \$139 per person

### 24 HOUR CONTINUING EDUCATION PACKAGE

Enrollment for this series includes classes on fair housing, environmental hazards, using the internet to serve clients, contracts, purchases and sales agreements, assisting corporate transferees and skills for professional success.

**Cost:** \$139 per person

Access these classes through the Real Estate Training link found on our Professional Development Web site at:

<http://ceps.georgiasouthern.edu/conted/ceprofdevelmenu.html>



## ON-SITE SEWAGE TRAINING MODULES

**Dates:** Participants have one full month from the date of payment to access the course repeatedly online and take the 20-question final exam as often as they wish.

**Cost:** \$75 per person

**Instructor:** Content developed by Professor Kari Fitzmorris, Sc.D., Program Director and Assistant Professor of Environmental Health, Jiann-Ping Hsu College of Public Health, Georgia Southern University

### 09CAHPH2426A • OSS 1010: SAFETY AND ON-SITE SEWAGE MANAGEMENT

Learn the basic principles of safety, potential exposure and health hazards, and principles of ergonomics and specific workplace conditions. Safety issues involved in installing and inspecting on-site sewage systems will also be covered.

**Time:** 60 minutes = 1 CEU Credit

### 09CAHPH2427A • OSS 1200: WASTEWATER CHARACTERISTICS

Gain knowledge of how the parameters of the sewage/wastewater impact the preferred method of treatment. Become familiar with the various testing mechanisms. Learn about wastewater's biological, chemical and physical characteristics and issues in wastewater quality.

**Time:** 120 minutes = 2 CEU Credits

### 09CAHPH2428A • OSS 1210: PATHOGENS OF CONCERN IN ON-SITE SEWAGE

Learn about the pathogens associated with sewage and how they may carry infectious diseases. Find out about disinfection requirements and the uncertainty associated with treatment, including how to better manage these pathogens to reduce risk.

**Time:** 120 minutes = 2 CEU Credit

**For more information,** please contact J. Marie Lutz, 912 478-1763 or visit <http://ceps.georgiasouthern.edu/conted/sewagetraining.html>

*If you are involved in the field of on-site sewage management, either as an environmental health specialist or as a septic tank contractor, then these three courses were designed specifically for you.*

*Georgia's Department of Human Resources, Division of Public Health, Environmental Health Section has authorized Georgia Southern University to provide On-Site Sewage (OSS) training as online courses to meet your re-certification needs.*

## FREQUENTLY ASKED QUESTIONS

### DO I HAVE TO BELONG TO A SPECIFIC PROFESSION?

No. Although the training is intended for septic tank contractors/installers and for environmental health division personnel working for the state of Georgia, it may be useful for personnel in general contracting, safety or other fields. All are welcome.

### ARE CONTINUING EDUCATION HOURS AVAILABLE FOR PEOPLE WHO COMPLETE AN OSS CLASS?

Professional Development/CEU certificates will be provided to each participant who completes the end-of-course quiz with 100%. These certificates are designed specifically for personnel needing recertification hours as septic tank contractors. If you work in another profession, please contact [seminars@georgiasouthern.edu](mailto:seminars@georgiasouthern.edu) for information about your CEUs.

### IF I DON'T EARN 100% THE FIRST TIME I TAKE THE END-OF-COURSE QUIZ, MAY I RE-TAKE IT?

Yes. You may re-study the material and re-take the quiz as many times as you want during the 30 days that you are registered.



**24/7 ONLINE COURSES**

**TEACHERS! EARN 2 PLU CREDITS PER COURSE • COURSES START MONTHLY • EACH COURSE IS SIX WEEKS IN LENGTH, WITH TWO LESSONS ISSUED PER WEEK • ONE 2-WEEK EXTENSION MAY BE GRANTED**

**CURRENT PLU-APPROVED COURSES FOR TEACHERS****COMPUTER SKILLS**

- Dreamweaver (8 or MX 2004)
- Microsoft Access 2003 (Intro or Advanced)
- Microsoft Excel 2003 (Intro, Intermediate or Advanced) or 2007
- Microsoft FrontPage 2003 or Outlook 2003
- Microsoft PowerPoint (2003 or 2007)
- Microsoft Word 2003 (Intro, Intermediate or Advanced)
- Photoshop (CS2 or CS3)

**TECHNOLOGY COMPETENCY FOR YOU OR YOUR STUDENTS**

- The Classroom Computer
- Creating Web Pages I & II
- Designing Effective Websites
- Guiding Kids on the Internet
- Integrating Technology in the K-5 Classroom
- Microsoft Excel in the Classroom (2003 or 2007)
- Microsoft PowerPoint 2003 in the Classroom
- Microsoft Word in the Classroom (2003 or 2007)
- Photoshop CS2 for the Digital Photographer
- Photoshop Elements for the Digital Photographer (3.0, 4.0 or 5.0)

**IMPROVING YOUR EFFECTIVENESS (NOT SUBJECT SPECIFIC)**

- A to Z Grant Writing
- Big Ideas in Little Books
- The Creative Classroom
- Differentiated Instruction in the Classroom
- Get Assertive!
- Leadership
- Solving Classroom Discipline Problems
- Survival Kit for New Teachers
- Teaching Students with Autism: Strategies for Success
- Understanding Adolescents
- Working Successfully With Learning Disabled Students
- Writing for Children

**ENHANCING YOUR CORE CLASSES**

- An Introduction to Teaching ESL/EFL
- Enhancing Language Development in Childhood
- Guided Reading and Writing (2 classes)
- Ready, Set, Read!
- Singapore Math Strategies: Model Drawing for Grades 4-6
- Speed Spanish I, II, & III
- Teaching Math: Grades 4-6
- Teaching Science: Grades 4-6
- Teaching Writing: Grades 4-6
- Writing for ESL

**PROFESSIONAL LEARNING UNITS (PLU'S)**

Each Teacher Education Online Course qualifies for (2) Professional Learning Unit (PLU) credits. A form must be submitted to your Georgia public school system employer. PLU credit is used by employees of Georgia public school systems who currently hold certificates in an approved field (certified teachers, school counselors, administrators, etc.) as credit toward RENEWING their existing certificates. In order to earn PLUs from Georgia, you must complete and submit a Prior Approval Form before registering for any Teacher Education online course. Find the Prior Approval Form at <http://ceps.georgiasouthern.edu/conted/cepluapproval.pdf>.

You must pass the final exam with a score of 70% or better to earn your PLU credit.

1. Visit our Online Instruction Center: [www.ed2go.com/gsu](http://www.ed2go.com/gsu)
2. Click the Course link. Once you choose the department and course title you are interested in, select the Enroll Now button. Follow the instructions. Here you will choose a user name and password that will grant you access to the Classroom.
3. When your course starts, return to the Online Instruction Center and click the Classroom link. To begin your studies, simply log in with the username and password you selected during enrollment.

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- Management
- Nutrition
- Test Prep
- Web Design and Graphics
- Writing and Publishing

For more information, please contact Judy Hendrix-Poole at 912.478.5993 or [jhendrix@georgiasouthern.edu](mailto:jhendrix@georgiasouthern.edu).

For a full listing of courses, visit [www.ed2go.com/gsu](http://www.ed2go.com/gsu)

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Georgia Southern University, in partnership with Gatlin Educational Services (GES), offers online open enrollment programs designed to provide the skills necessary to acquire professional level positions for many in-demand occupations.

Our programs are created by a team of professionals from each respective field; each team works to provide the most effective web-based learning experience available today. Instructors/mentors are actively involved in your online learning experience. They respond to any questions or concerns, as well as encourage and motivate you to succeed.

Each program includes a set of lessons and evaluations; grades are a combination of the instructor/mentor's evaluation of student work and computer-graded tests. We know you'll appreciate the quality as well as the convenience of anytime, anywhere learning!

**COURSE AREAS:**

- Healthcare and Fitness
- Business and Professional
- IT and Software Development
- Management and Corporate
- Media and Design
- Hospitality and Gaming
- Skilled Trades and Industrial

**OPEN ENROLLMENT**

GES courses are all self-paced. The instructors respond to the student, not the other way around. Each course has a set of lessons and exams.

**HOW OUR ONLINE GATLIN EDUCATION COURSES WORK:**

1. Begin when you wish.
2. Open Enrollment
3. You are assigned an instructor for one-on-one assistance.
4. Your work is evaluated and a grade of 70% or better is required for a certificate.
5. You should complete the course within 90 days but you may request an additional 90-day extension.
6. You will receive a certificate from Georgia Southern University upon successful completion.

**For more information**, please contact Judy Hendrix-Poole at 912.478.5993 or [jhendrix@georgiasouthern.edu](mailto:jhendrix@georgiasouthern.edu). A full listing of courses, descriptions, requirements, fees, demos and ratings are available at Gatlin Online Career Training Courses at <http://ceps.georgiasouthern.edu/conted/gatlin.html>

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## Continuing Education COURSE REGISTRATION FORM

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Call 912.478.5551 and use a credit card.

### BY MAIL

Complete this form and send to address on the bottom of the page.

### BY FAX

Complete form, copy as needed and send with your credit card number to 912.478.0847.

### IN PERSON

Come to the Registration area in the Nessmith-Lane Continuing Education Building.

### FOR DIRECTIONS AND MAPS

Please access information online <http://ceps.georgiasouthern.edu/nessmith-lanedirections.html>

### PAYMENT

We accept MasterCard, VISA, checks, money orders or cash (in person only).

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### SPECIAL ACCOMMODATIONS

For special assistance, please request accommodation needs at least 14 working days in advance of the program.

### REFUND POLICY

If you cannot attend, substitutions are encouraged. Be sure to notify the registration desk of any substitutions at 912.478.5551.

A processing fee is charged for all withdrawals. Each program has its own policy regarding the amount of the processing fee and deadlines for requesting a refund. Please refer to the Continuing Education Center web site for more information:  
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Refunds due to withdrawals will be processed in 2 - 4 weeks. If payment was made by cash or check, you will receive your refund in the form of a check. If payment was made by a credit card, your account will be credited.

No refunds are given to registrants who fail to withdraw prior to the beginning of a program.

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*Questions? Call 912.478.5551.*

*Register on-line at <http://ceps.georgiasouthern.edu/conted>*

### PAYMENT METHOD

Personal check  Company check  Cash (in person only)

VISA  Mastercard  personal  corporate

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\*Source: The Cost of Business Communication: A Look at the Business Document Lifecycle, CAPV 2000.  
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