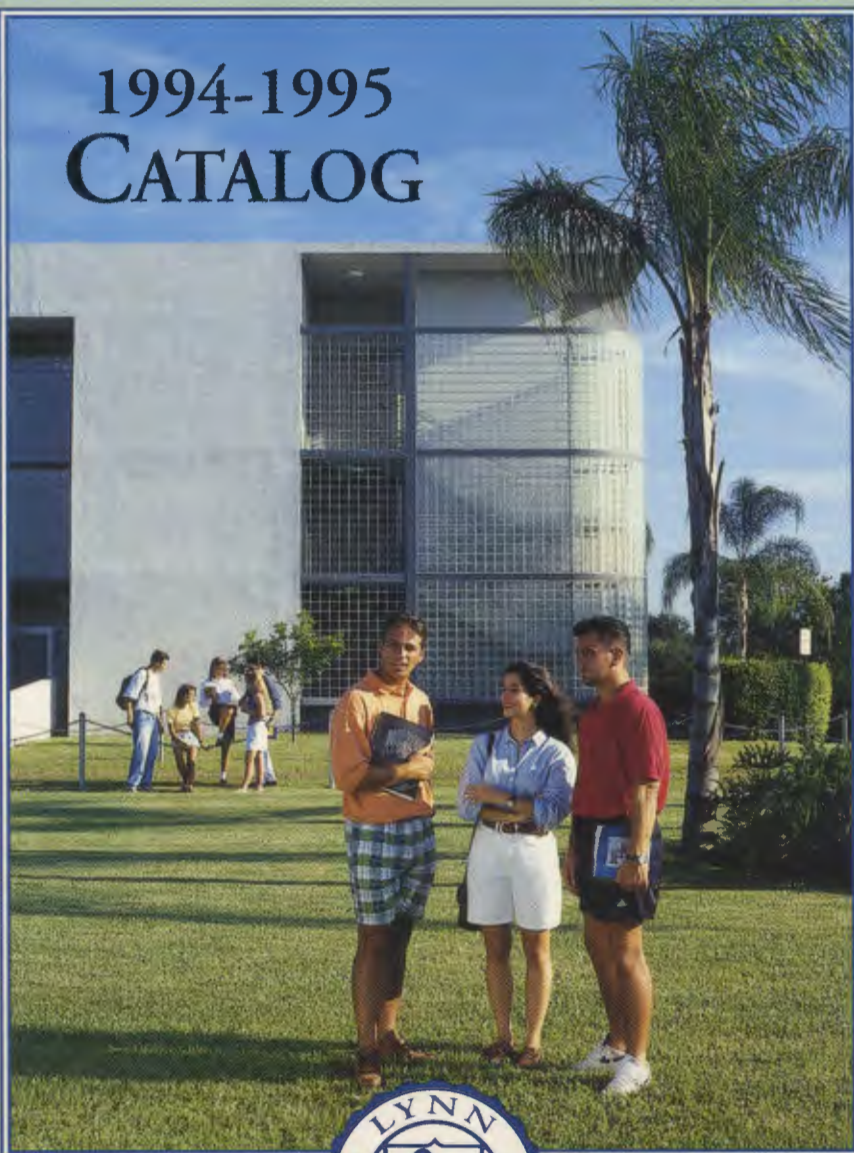


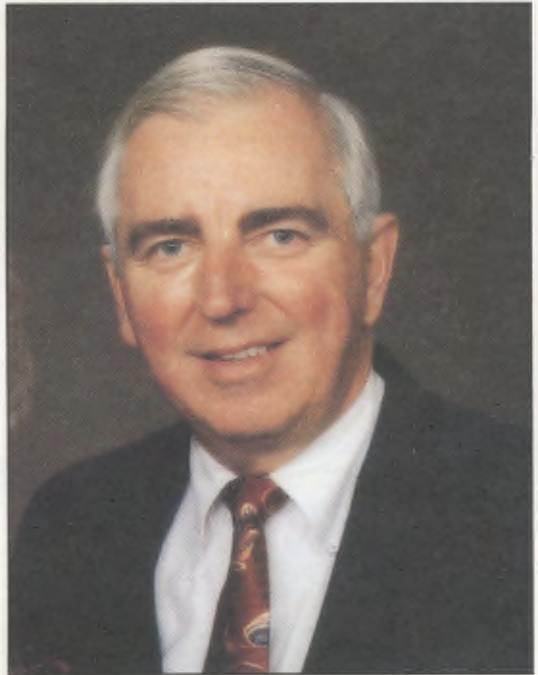
LYNN UNIVERSITY

1994-1995 CATALOG



BOCA RATON • FLORIDA
U.S.A.

Message from the President



“Discover Yourself and Your Future”

At Lynn University we provide the means for you to “discover yourself and your future.” We believe that education is a pathway to the future...one that can lead to exciting challenges and new horizons.

We care deeply about the welfare and personal growth of each and every one of our students. We pledge to help you to develop the skills necessary for a successful career, as well as the values to guide you honorably throughout your life.

The journey to a successful future depends upon the commitment of the traveler and the experiences encountered along the way. We invite you to join us at Lynn University as together we undertake a journey toward the realization of your potential and your dreams.

A handwritten signature in black ink that reads "Donald E. Ross". The signature is fluid and cursive, with a long horizontal stroke extending to the left.

Donald E. Ross, President

TABLE OF CONTENTS

PART 1	Overview	5
	Finances	14
	Financial Aid	23
PART 2	Academic Policies and Regulations	31
PART 3	Degree Programs	43
PART 4	Special Undergraduate Programs	46
	Study Abroad Programs	54
PART 5	Undergraduate Curriculum	57
PART 6	College of Arts and Sciences	62
PART 7	School of Business	85
PART 8	School of Education	104
PART 9	School of Hotel, Restaurant, Tourism and Recreation Administration.....	120
PART 10	Course Descriptions.....	129
PART 11	University Community	188
PART 12	University Calendar.....	202
PART 13	General Information	204
PART 14	Campus Map.....	206

ACCREDITATION AND MEMBERSHIP

Lynn University is accredited as a Level III institution by the Southern Association of Colleges and Schools and holds membership in:

- American Association of Collegiate Registrars and Admissions Officers
- American Association for Counseling and Development
- American Hotel and Motel Association
- American Library Association
- Association for College Union International
- Association of Collegiate Schools and Programs
- Association for Gerontology in Higher Education
- Association of Higher Education
- Florida Association of College Registrars and Admissions Officers
- Florida Association for Counseling and Development
- Florida Association of Private College and University Admissions Officers
- Florida Association of Student Financial Aid Administrators
- Florida College Health Nurses Association
- Florida Hotel and Motel Association
- Florida Personnel and Guidance Association
- Florida Restaurant Association
- National Association of College Admissions Counselors
- National Association of Colleges and Universities Business Officers
- National Association of Intercollegiate Athletics
- National Association of Student Financial Aid Administrators
- National Association of Student Personnel Administrators
- National Association for Foreign Student Affairs
- National Collegiate Athletic Association
- National Intercollegiate Flying Association
- National Restaurant Association
- Palm Beach Hotel and Motel Association
- Southern Association of Colleges and Schools
- Southern Association of College Admissions Counselors
- Southern Association of Student Financial Aid Administrators
- Southern Business Administration Association
- University Aviation Association
- American Board of Funeral Service Education, Inc.
- The College Board
- State Board of Independent Colleges and Universities
- American Conference of Academic Deans
- Southern College Art Conference
- American Council of Education
- College Placement Council
- Council for the Advancement and Support of Education
- Council on Hotel, Restaurant and Institutional Education
- European Council of International Schools

Lynn University admits students of any race, color, gender, religion, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. Lynn University does not discriminate on the basis of race, color, gender, religion, national and ethnic origin, disability, or age in administration of its educational policies, admission policies, scholarship and loan programs, and athletic and other school-administered programs.

PART 1. OVERVIEW

Mission

Lynn University is a private, coeducational institution, located in Boca Raton, Florida. Founded in 1962, the University was accredited by the Southern Association of Colleges and Schools in 1967.

The University is under the direction of a Board of Trustees, whose vision and commitment has been to develop academic programs that reflect the importance of global transformations, multicultural awareness, and international exchange.

The University offers Associate's, Bachelor's and Master's degrees designed for traditional aged students, as well as a growing population of adult learners. Today, over 1500 students come from the local South Florida community, the United States, and 40 nations. Lynn University is proud of its tradition of educating men and women who assume positions of responsibility as competent professionals, as well as leaders in their chosen professions.

The University, small by design, provides an environment within and outside the classroom in which a community of learners can pursue academic excellence. Faculty, staff, and students contribute to an atmosphere that nurtures creativity, fosters achievement, and values diversity.

The University is committed to student-centered learning, where faculty and staff provide personalized attention to students who have varying levels of academic proficiency and are motivated to excel. A full range of academic and support programs is coordinated to serve the increasingly diverse needs of undergraduate and graduate students.

Lynn's academic curricula and programs are structured to provide a balance between the theoretical and the practical, along with opportunities to become involved in community-based organizations and industries. Education and service are fully integrated to meet the changing needs of the local and global community. This integrative design prepares our graduates to meet the dynamic needs of the emerging global society.

Lynn University will have fulfilled its purposes if its graduates leave with knowledge, confidence, and competence, imbued with a sense of values for their worth and the world in which they live.

Campus Resources

The picturesque 123-acre campus is beautifully landscaped with a variety of tropical and semi-tropical plants and trees. Seven lakes reflect the natural beauty of the setting and the harmonious design of the architecture. All buildings have been constructed since 1962 and are completely air-conditioned.

The SCHMIDT COLLEGE CENTER, named for Charles E. and Dorothy F. Schmidt, defines the entrance to the University. It includes the offices of the President, the Executive Vice President, Academic Affairs, Institutional Advancement, Admissions, and Financial Aid.

The RONALD AND KATHLEEN ASSAF ACADEMIC CENTER, located at the north end of the campus, provides classrooms, science labs, and art studios. The two-story structure provides a student lounge and an academic atmosphere with all rooms opening onto a scenic courtyard.

The LYNN STUDENT CENTER includes The Christine Room, dining hall, chapel, auditorium, Faculty Club, and Collegetown, a lounge and recreation area including a snack bar and outdoor terrace for dining.

The LANDGREN CHAPEL is dedicated to the memory of Harold and Agnes Landgren. Liturgy is celebrated here regularly and the Chaplain's Office is adjacent. The Chaplain's Office assists students of all faiths.

The LIBRARY, built in 1969, houses a collection of over 90,000 library material units, including books, microforms, videos and other audio-visual formats. The collection is supplemented by several electronic databases. A new state-of-the-art, 200,000 volume library will be constructed in 1995. Through membership in SEFLIN, the Southeast Florida Library Information Network, the on-line catalogs of other universities in the area are accessible to the Lynn University Library user and borrowing privileges are extended.

RITTER HALL, located west of the Library, is a classroom complex housing faculty offices for the Business Division as well as classrooms specifically dedicated to each major program within this division.

The ACADEMIC RESOURCE CENTER, located at the northwest section of the campus, contains classrooms, IBM PCs, and an area designated for study, both individually and in groups. This facility provides free tutorial assistance, particularly in English, mathematics, and computer assisted individual instruction.

LYNN RESIDENCE CENTER is a new residence center with state-of-the art fitness center which includes weight, exercise, and aerobics areas. All rooms have private baths and residency is limited to students carrying sixty (60) or more credits.

TRINITY HALL is a three-story residence hall accommodating 120 women and contains sitting and recreation areas. The Athletic Department Offices are located in Trinity Hall, as well as the Cohen International Center.

de HOERNLE RESIDENCE HALL houses 200 men in attractive two-student rooms. Four wings, each housing 50 students, help provide the experience of group living with personal responsibility. All residence halls are equipped with their own lounges, recreation areas, and Resident Assistants' rooms. The Office of Student Services is in the de Hoernle Residence Hall.

WIXTED HALL, named for William G. Wixted, Dean Emeritus of the University, provides housing for 200 students. Faculty Offices for the College of Arts and Sciences are also located in Wixted Hall.

The McCUSKER SPORTS COMPLEX includes an outdoor pool for year-round use, tennis courts, basketball courts, soccer and baseball fields, space for volleyball, and similar sports. Golf, polo, horseback riding, and bowling are available nearby.

The COUNT AND COUNTESS de HOERNLE SPORTS AND CULTURAL CENTER is a 35,000 square feet, multi-purpose facility which opened in Fall, 1993. The building houses a gymnasium, locker rooms, meeting rooms, a conference room, and offices.

LYNN UNIVERSITY INTERNATIONAL CENTER is scheduled for construction in 1994. This 24,000 square feet state-of-the-art building combines classrooms, administrative and activities facilities for the rapidly growing international student population, a large multi-purpose meeting room, reception area, and 250 seat auditorium.

LYNN UNIVERSITY BOOKSTORE, a new facility which opened in January, 1994, is a mini-shopping center. Textbooks, supplies, clothing, snacks, and gifts can be purchased. The Bookstore also provides check cashing and postal services.

Location

Lynn University is located in Boca Raton on South Florida's "Gold Coast." Geographically, the city and its environs are an epicenter for international trade, linking corporations that serve the world marketplace. The University's location in this hub provides a dynamic medium for educational exchange and learning.

Boca Raton, a city of almost 150,000, is halfway between Palm Beach and Fort Lauderdale, only three miles from the Atlantic Ocean. Easily accessible from major roadways, Boca Raton is convenient to three major airports.

History

Founded in 1962 as Marymount College, a two-year junior college for women, the College became co-ed in 1971 and changed its name to the College of Boca Raton in 1974. In 1982, the College expanded its offerings to include Bachelor's degrees and in 1985 the first Master's degree was in place. Based upon the institution's goal of expanding its focus nationally and internationally, the Board made the decision to attain university status and in September, 1991, was renamed Lynn University.

Campus Life

Every phase of University life provides a learning situation wherein the student is guided toward wise decision-making. While Lynn University primarily emphasizes formal learning through instruction and study, it clearly recognizes a student's needs — both personal and social. To serve these needs, the University offers a program of student services.

The student has ready access to educational and career guidance. Student organizations covering a wide range of interests offer the opportunity to develop many talents and skills. By participating in these activities, the student is exposed to situations that challenge initiative and leadership.

The Office of Student Services includes the Dean of Students, Associate Dean of Students, Director of Athletics, Director of Counseling, Director of Student Activities, Director of Residence Life, Director of Health Services, Director of Security, and Director of Housekeeping.

Dean of Students

The Office of the Dean of Students provides assistance in securing advice on University-related problems. The Dean is also responsible for maintaining an open line of communication between staff, students, and parents.

Orientation

An Orientation period helps students adjust to university life with as much ease as possible. It also gives the University an opportunity to learn its students' needs and difficulties and to determine how to assist them. Orientation for new students takes place before classes begin and includes a new student introduction to both the academic and campus community.

Residence Halls

The four residence halls (Lynn, Trinity, de Hoernle and Wixted), provide full living accommodations for more than half of the students. Each room is furnished to meet students' needs. All room accessories (rugs, bedspreads, lamps, etc.) are provided by the student. Rooms are equipped for private telephone service and cable television. Public telephones are available in all residence halls. New students are assigned to rooms and roommates by the Director of Residence Life who will make any adjustments necessary. Returning students may choose their rooms and roommates. Through the cooperative efforts of all, a living environment rich with the joys of friendship and sharing add a new dimension to the learning experience.

A Resident Director is responsible for the overall function and operation of each residence hall.

A Resident Assistant is a paraprofessional staff member and a student, whose primary responsibility is to build a community atmosphere among the students in each hall. They also have the authority to refer any student to Student Services who is found in violation of campus rules.

All students are subject to the regulations and guidelines in this catalog and in the Student Handbook.

Student Activities

A program of activities complements the academic program. A student chooses those activities that will contribute most to enjoyment and growth — student government, service clubs, athletics, and numerous co-curricular organizations. For those whose interests are literary or managerial, there is a university newspaper.

Social activities include beach parties, dances, international festivals, films, pool parties, sports days, intramural sports, award dinners, and informal entertainment. Individual interests, from the fine arts to professional football to gourmet dining, can be found in South Florida.

Athletics

Lynn University holds dual membership in the National Collegiate Athletic Association (NCAA) and the National Association of Intercollegiate Athletics (NAIA).

Intercollegiate athletic programs are open to all students in accordance with NCAA, NAIA, and institutional eligibility standards. Intercollegiate teams now active are men's soccer, basketball, baseball, golf, tennis, and women's golf, soccer, basketball, and tennis. The University also sponsors junior varsity programs in baseball and soccer. All student-athletes are required to attend seminars on substance abuse throughout the school year. In addition to intercollegiate sports, students are encouraged to participate in a wide range of intramural programs, including basketball, flag football, softball, tennis and volleyball.

Health Program

The purpose of the Health Services Department is to assist each student in maintaining good health. A registered nurse is present during scheduled daytime hours in the Health Services Department, and works in conjunction with community medical services to provide adequate health care. The Health Services Department provides treatment for minor ailments. When further care is needed, referrals are made to local physicians and health care agencies.

Three full-service hospitals are located within a short distance of the University campus.

Each student must submit a complete Medical Report before admission to the University. This includes a health history, physical examination, and a record of immunizations.

Counseling

Counseling at Lynn University aims to further the total development of each student. This accent on the individual implies a very definite interest in all phases of the life of the student whose academic, personal, and social welfare are of primary concern. Counseling is provided on a private or group basis and records are maintained in strict confidence by the Director of Counseling. Students are also urged to consult their individual instructors, Resident Assistants, and appropriate members of the University community, all of whom are here to assist the student.

International Student Support Services

A wide variety of services is provided for international students and support services range from advising international students on immigration regulations, academic, financial, and personal concerns to issuing forms and official documents students use while in the United States.

The International Student Advisor acts as a liaison between the various departments within the University community and the many different public and private agencies that have concern for the affairs of foreign nationals in the academic community.

International students join the University community from over 100 nations and sometimes face overwhelming changes in their environment. The International Student Advisor is an important resource on campus. Early in their stay in the United States, international students should visit the International Student Advisor.

No federal or state aid is available to international students. Publications regarding grants and scholarships for international students are available in the Office of Financial Aid. All international students may complete a foreign student FAF application to determine eligibility for institutional funds.

General Regulations

The University regards its students as responsible young adults and allows them considerable personal freedom. The rules and regulations are firm, and violation of these rules may result in expulsion.

Lynn University maintains a drug-free environment and has a strict policy.

The possession or use of marijuana or any drug is forbidden.

When deemed desirable, a representative of the University will communicate with the parents relative to the following circumstances:

Absolutely no use of alcohol, regardless of age, is permissible in any public area in the residence halls or elsewhere on campus. Students of legal age are permitted to have alcohol in the privacy of their rooms. Students who choose to drink must do so in a responsible manner. Violation of this policy will result in disciplinary action.

There are men's, women's, and co-ed residence halls with visitation privileges as specified by the University. The University maintains a full security system.

There is no formal curfew for students; however, an atmosphere of quiet and consideration for others is expected, particularly in the evening hours. In general, the students' privacy is respected, but rooms may be entered and inspected to ensure proper maintenance and compliance with University regulations.

THE RESIDENCE HALLS OFFICIALLY CLOSE FOR THANKSGIVING, WINTER, AND SPRING BREAKS. HOWEVER, STUDENTS MAY ELECT TO STAY ON CAMPUS FOR THE THANKSGIVING AND SPRING BREAK.

STUDENTS MAY REQUEST FROM THE OFFICE OF RESIDENCE LIFE SPECIAL PERMISSION FOR INTERSESSION HOUSING AND MEALS DURING THE VACATION BREAKS FOR AN ADDITIONAL HOUSING FEE.

Automobiles are allowed on campus but must be registered with the Security Department. Speeding, driving and/or parking on the grass and similar violations will result in fines and loss of the privilege of having a car on campus.

Damage or theft of property belonging to the University or to students will be reported to the Boca Raton Police Department for investigation.

Freshmen and sophomores are required to live on campus, unless living at home with their parents within commuting distance or married. Juniors and seniors may live off campus.

Public Access to the University Campus

As a private institution, individuals wishing to enter the campus for the purpose of meeting with students or staff must be admitted through the Receptionist and receive a Visitor's Pass. This includes the news media, as well as anyone who might have business with students or staff members. The names of guests should be submitted to the Receptionist along with the expected time of arrival and where the student or staff member can be located when the individual arrives. This policy is intended to safeguard the privacy of the University Community, as well as to help insure a safe and secure campus environment.

After 1:00 a.m. Monday through Friday and 3:00 a.m. Saturday and Sunday only resident students will be allowed to enter or remain on campus. Resident students and staff members are required to show proper identification at the entrance to the campus.

Communication With Parents

Lynn University views students as primarily responsible for their educational experience and the fulfillment of expectations that are accepted when enrollment is established. The University also realizes the deep concern that parents hold for the total growth of a son or a daughter and their normal progress through the University.

Admission Policies and Procedures

Lynn University welcomes applications from qualified men and women, who desire an education that will enrich their lives and equip them with skills to begin successful careers or professions.

All candidates for undergraduate admission must submit an official transcript of high school work, indicating graduation from a recognized high school or present formal evidence of completing high school requirements, such as the General Equivalence Diploma (GED).

Applicants are also required to take the Scholastic Aptitude Test (SAT) administered by the College Board or the ACT administered by the American College Testing Program.

A letter of recommendation from the high school guidance counselor or teacher is requested. The letter of recommendation is most helpful as the University recognizes the effect of determination and motivation on a student's performance in a university and is anxious to give individuals the opportunity to prove themselves.*

Application Procedure

1. Complete the Application Form and mail it to the Office of Admissions with the \$25.00 non-refundable Application Fee. Most students apply early in their senior year.
2. Request your school counselor to send a transcript of your grades and a letter of recommendation directly to the Office of Admissions. Your SAT or ACT scores may be included on your transcript or sent separately.
3. If it is possible for you to visit the University, please call or write to arrange for an interview and a tour of the campus.
4. As soon as your school records, test scores, and counselor's recommendation are received, the University will notify you of its decision. Upon acceptance, a deposit is required to reserve your place in the class. This deposit is non-refundable but is credited to your account.
5. Final acceptance is confirmed when the University receives the final transcript confirming graduation from high school.

Transfer Students

Transfer students are welcome at the University and every effort is made to make the transfer of credits as easy as possible. Transfer students should follow the general admission procedure outlined here. It is not necessary to submit a high school transcript if at least fifteen (15) college credits have been successfully completed with a minimum "C" average.

An official transcript from each college attended is required and a recommendation from the Dean of Students is requested. A form for the Dean's recommendation will be sent to the candidate upon receipt of the application.

In general, transfer credits will be granted for all work completed in comparable courses with a grade of "C" or better at other accredited colleges, insofar as these courses fit the curriculum requirements for a student's intended major.

Early Admission

Students who wish to enter the University directly after the eleventh grade may apply for early admission if their guidance counselors recommend such action. They must arrange with the high school to receive a high school diploma when they complete one semester (or one year) of university work. They should apply early in the eleventh grade.

*This criterion is very important in the decision-making process for admission.

Advanced Placement and CLEP

Lynn University participates in the Advanced Placement Program and grants credit for knowledge and skills acquired outside of formal classroom experience. High school students who have taken the Advanced Placement tests and scored three (3) or higher may earn both credit and placement in a higher level course.

University credit may also be earned by taking the College Level Examination Program (CLEP) tests. Students may earn up to thirty (30) credits from the General Examination and meet all the requirements of the freshmen year. Information may be obtained by writing to CLEP, Box 6600, Princeton, New Jersey 08541.

Information regarding specific test dates and locations is available in the University's Academic Resource Center, a CLEP Test site.

International Students

Lynn University is proud of the international character of its student body and welcomes students from other nations. All international students must be fluent in English before they enroll. Applicants will be asked to furnish proof that they can read, write, and speak English fluently. Such proficiency may be shown through the Test of English as a Foreign Language (TOEFL) which is administered by the College Board or by the Michigan Test of English Language Proficiency.

All transcripts of previous academic work must be translated into English before they are sent to the University.

Students admitted to the United States on a student visa must be full-time students and may not engage in off-campus employment without written permission of the United States Immigration authorities. Because no federal financial aid funds are available to international students, they must be prepared to pay full fees as listed in this catalog. A statement indicating means of support while in attendance at the University is required for all international applicants.

International students must also be aware that the campus is closed during vacation periods and they must provide for their own off-campus housing at such times.

The residence halls officially close for Thanksgiving, Winter, and Spring Breaks. However, students may elect to stay on campus for the Thanksgiving, Winter and Spring Breaks. Students may request from the Office of Residence Life special permission for intercession housing and meals during the vacation breaks and meals during the vacation breaks for an additional housing fee.

An International Student Advisor is available to assist international students in adjusting to life on an American college campus.

Lynn University offers an Intensive English Studies Program to international students. The IES Program meets the needs of the student preparing to enter Lynn University. All students are tested (University of Michigan Placement Test) and placed in the appropriate level. Levels of instruction range from beginner to advanced.

FINANCES

Financial Regulations

All student charges must be paid in full before the student is allowed to register or attend classes. ALL STATEMENTS OF ACCOUNT ARE DUE AND PAYABLE IN FULL ON OR BEFORE THE DATE SHOWN ON THE STATEMENT. Since the University incurs many expenses of a continuing nature, such as salaries and maintenance, it is essential that the annual income from tuition and fees be assured in order to plan and maintain these services over the entire year. For this reason, it is understood that students are enrolled for the entire academic year or such portion as remains after the date of entrance. Furthermore, the University will not grant a degree, issue transcripts, or release semester grades until all financial obligations have been satisfied.

Day Division Full Time Undergraduate Program

Tuition and Fees - 1994-1995

Tuition	\$13,900 per year
Room (\$3,300) and Board (\$2,300)	5,600 per year
Service & Activity Fee	300 per year

Payment of Fees

A PARENT AND/OR STUDENT MAY ELECT TO MAKE A SINGLE PAYMENT FOR THE ENTIRE ACADEMIC YEAR.

Dormitory Student

Tuition Deposit	\$200
Residence Hall Deposit	300
Service & Activity Fee	300
Balance Due	\$19,000
	<u>19,800</u>

Day Student

Tuition Deposit	\$200
Service & Activity Fee	300
Balance Due	\$13,700
	<u>14,200</u>

FOR THOSE ELECTING TO PAY PER SEMESTER, THE SCHEDULE IS AS FOLLOWS:

Dormitory Student

Tuition Deposit	
First Semester	\$200
Residence Hall Deposit	
First Semester	300
Balance Due Before	
First Semester	\$9,550
	<u>10,050</u>

Tuition Deposit	
Second Semester	\$200
Residence Hall Deposit	
Second Semester	300
Balance Due Before	
Second Semester	\$9,550

Day Student

Tuition Deposit	
First Semester	\$200
Balance Due Before	
First Semester	\$7,050
	<u>7,250</u>

Tuition Deposit	
Second Semester	\$200
Balance Due Before	
Second Semester	\$7,050

The additional \$150 per semester is a deferred payment charge required for the two (2) semester payment schedule.

Course Enrollment Additions

The Day Division full time undergraduate program tuition is for nine (9) to sixteen (16) credit hours per semester with a five (5) course load. Students taking more than sixteen (16) credit hours in a semester will be charged for the additional credit hours (overload) at a per credit hour rate of \$375.00.

Special Undergraduate Programs

The Advancement program (TAP) shown in Part 4 of this catalog requires the following special accommodations fees for each component in

addition to the Day Division Full Time Undergraduate Program tuition and fees.

Component I:	per semester	\$2,200
Component II:	per semester	\$1,100
Component III:	per semester	\$4,650
Modified III:	per semester	\$3,800

Day Division - Special Part-Time Undergraduate Enrollment

Students are registered in the Day Division undergraduate program as full time students enrolling in a minimum of nine (9) credit hours a semester. Enrollment as a part-time student in the Day Division undergraduate program requires the special written approval of the Dean of Admissions each semester. Students who receive the approval from the Dean of Admissions to register in the Day Division undergraduate program on a part-time basis may register for eight (8) credit hours or less each semester at a tuition cost of \$375.00 per credit hour.

Evening Division - School of Professional and Continuing Studies

Tuition and Fees - 1994/1995

Application Fee	\$35.00
Registration Fee, each term	\$25.00
Tuition - Per Credit Hour	\$160.00
Portfolio Evaluation Fee Per Credit placed on transcript	\$50.00
Funeral Service Program Per Credit Hour	\$195.00

Graduate Division - School of Graduate Studies

Tuition and Fees - 1994/1995

Application Fee	\$35.00
Registration Fee, each term	\$25.00
Tuition Deposit, each term	\$200.00
Tuition - Per Credit Hour	\$330.00

Day Division, Evening Division, and Graduate Division - Fees and Financial Policies

Change of Registration Fee

Fee to add/drop a course per change	\$5.00
--	--------

Course Audit Fee

Audit Fee per course	\$450.00
----------------------	----------

Late Registration Fee

Approval must be obtained in writing from the Vice President for Academic Affairs in all cases of late registration. A fee will be charged for late registration, per registration \$25.00

Laboratory Fees

Laboratory fees are charged for use of computer labs and certain other lab courses and texts as listed in the course descriptions and semester class schedules. Fees per Lab range from \$30.00 - \$60.00

Credit by Examination Fee

Credit earned through CLEP scores, work experience, studies in military service, etc. per credit hour \$75.00

Transcript Fee

Charge for each transcript	\$3.00
----------------------------	--------

NOTE: ALL APPLICATION FEES, TUITION DEPOSITS, RESIDENT HALL DEPOSITS, SERVICE & ACTIVITY FEES, DEFERRED PAYMENT CHARGES, AND LAB FEES ARE NON-REFUNDABLE.

THE UNIVERSITY RESERVES THE RIGHT TO CHANGE, WITH OR WITHOUT NOTICE, ANY OF THE FEES PRINTED IN THIS CATALOG AND INCREASES SHOULD BE EXPECTED IN SUBSEQUENT YEARS.

Graduation Fee

A graduation fee of \$125.00 applies to ALL graduates and represents each graduate's share of expenditures related both to the individual graduate and to the graduating class. The fee is payable whether or not the graduate participates in Commencement. Included are costs pertaining to record verification, transcripts, diploma, Commencement ceremony, and activities.

Finance Charges and Policy

A finance charge will be computed at the rate of 10% per annum on the unpaid balance of each student's account as of the end of the immediately preceding month less any credits applied and payments received during the preceding month.

If a student's account shows a past due balance of any nature, the University will not issue grades or a diploma to that student, will not allow the student to enroll for subsequent terms, will not transfer college credits, and will not release transcripts of college credits until the student's account is paid in full.

Failure to meet any financial obligations to the University could subject the student to the withholding of grades for the current term; eviction from University housing; suspension from classes; suspension of future services; referral of the student's delinquent account to a collection agency; and the payment of additional late payment charges, grade release fees, attorney's fee, and other costs and charges necessary for the collection of any amount not paid when due.

Books

Textbooks may be purchased in the University Bookstore with cash, check or credit card. A large selection of school and personal supplies is also available.

Art & Design Supplies

Art and Design supplies cost an average of \$200.00 per semester

Check Cashing Services

The University Bookstore handles student check cashing for a \$.25 per check fee. Hours are 11:00 a.m. - 2:00 p.m. The maximum amount permitted is \$50.00 per check per day per student. A fee of \$20.00 is charged for a check returned for any reason. Returned checks are not redeposited. The privilege of having checks cashed will be revoked after one check is returned. Students must present their ID card when cashing a check. No third party checks will be honored.

Room and Board Schedules

Day Division Full Time Undergraduate Dormitory Students are served nineteen meals each week except during Thanksgiving, Winter, and Spring Breaks and other holiday periods. All residence halls and dining facilities are closed during vacation periods and students are expected to vacate their rooms.

Students may request from the Office of Residence Life special permission for intersession housing and meals during the vacation breaks for an additional housing fee.

Dormitory Private Rooms

Private room requests must be made in writing to the Director of Residence Life and are assigned on a first-come, first-served basis at a charge of \$1,650.00 per semester payable in advance in addition to normal room charges. Private rooms cannot be guaranteed. If a private room is not available, refund of the private room charge will be made.

Property Damage Responsibility

Lynn University assumes no responsibility for loss or damage to the personal property and effects of students. Insurance protection for personal effects should be obtained in conjunction with parents' insurance or student's insurance from an independent source.

Dormitory students are responsible for their dormitory rooms on campus. Damage to rooms and public areas of the residence halls and campus are assessed based on individual, joint, or group responsibility. The University attempts to identify those individuals responsible for damage or vandalism. When this is not possible in a residence hall, all students who reside in the particular area must bear an equal portion of the cost and responsibility.

Insurance

Only Day Division full time undergraduate students enrolled in the Fall or Spring semesters are covered by a supplemental accident insurance policy covering medical expenses up to \$4,000 per incident. The supplemental policy covers medical expenses incurred only as a result of accidental injury while the student is participating in University sponsored activities. Students are required to file a written report of the accident within 48 hours to the University Campus Nurse and file a report for insurance claim processing. Claims, however, must then be submitted to the student's private insurance carrier. After the student's private insurance claim is processed, those costs not covered by a private policy will be covered by the University's supplemental policy up to the policy limits for reasonable and customary medical charges as established by the insurance company.

Athletes participating in intercollegiate sports are covered by a special policy that pays for accidental injury while participating in University intercollegiate sports. There is a \$25.00 deductible per incident in this policy that athletes are expected to pay personally and policy claims are subject to a maximum of \$5,000 per incident for reasonable and customary medical charges as established by the insurance company.

These policies do not provide health insurance coverage. Therefore, it is strongly recommended that each student be covered either by a parent's insurance policy, or by their own individual private policy. A student accident and sickness insurance policy is available for the individual purchase of the student. Students may purchase a student health insurance policy by contacting the University Campus Nurse. These policies become effective upon payment of the proper premium and coverage is available from September 1 to June 1.

Automobiles

Students may have automobiles on campus provided they are registered in the Office of Student Services.

Laundry

Coin operated laundry machines are available on campus. Students provide their own towels and linen.

Dismissal

The University reserves the right to dismiss any student who fails to meet the required standard of scholarship and to dismiss or suspend any student for violation of the rules of the University or for any other reasonable cause. In view of the foregoing and since the University must make its financial commitments for the entire academic year, no reduction or refund of fees will be made in cases of dismissal or suspension of a student.

Withdrawal

Notification of withdrawal from the University for any reason must be made to the Registrar's Office by filing the formal Request for Withdrawal form with the required signatures. Student ID's must be returned to the Business Office at this time.

Past Due Indebtedness

No diploma, certificate, transcripts, or recommendations will be granted, nor will registration for subsequent semesters be allowed, until satisfactory arrangements are made with the Business Office to resolve the indebtedness. Indebtedness is defined as any money, property, etc. owed to the University for any reason (i.e. lab fees, library fines, parking fines, unreturned health supplies, athletic equipment, etc.). Students are responsible for checking with the Business Office on questions of indebtedness.

Day Division Full Time Undergraduate Program

Refund Policy

In cases of withdrawal from the University, a properly filed Request for Withdrawal form establishes the date to which the University refund schedule applies. It is also the responsibility of the student to make a written refund request to the Business Office before refunds will be made.

REFUNDS ARE CALCULATED ON THE BASIS OF TOTAL SEMESTER CHARGES PAYABLE, AFTER DEDUCTIONS FOR NON-REFUNDABLE DEPOSITS AND OTHER NON-REFUNDABLE FEES SUCH AS LAB FEES, SERVICE & ACTIVITY FEES, AND DEFERRED PAYMENT CHARGES.

When a withdrawing student has been awarded financial aid, the financial aid program funds will be reimbursed to the appropriate agency in accordance with federal regulations. Priority will be given to the following federal student aid programs under Title IV: Federal Stafford Loan, Federal Unsubsidized Stafford Loan, Federal PLUS Loan, Federal SEOG, and other Title IV programs.

Pro rata refunds must be given to all first time students who have not completed 60 percent of an enrollment period for which they have been charged. The University must refund unearned tuition and fees, room and board, and other institutional charges to all first time enrolled students who receive Title IV assistance or whose parents borrow a Federal PLUS Loan.

This policy may result in a financial obligation to the University which is payable at the time of a student's withdrawal

Calculation of Refundable Amounts

TUITION: Prior to the date publicized as the first day of classes, 100 percent; within seven (7) days from the first day of classes, 75 percent; within fourteen (14) days from the first day of classes, 50 percent; within twenty five (25) days from the first day of classes, 25 percent; after twenty five (25) days from the first day of classes, NO REFUND.

ROOM CHARGES: prior to the date publicized as the arrival date for the new students, 100 percent; after that date, NO REFUND.

BOARD CHARGES: prior to the date publicized as the arrival date for new students, 100 percent; from the arrival date of new students to the date publicized as the first day of classes, 80 percent; within seven (7) days from the first day of classes, 75 percent; within twenty one (21) days from the first day of classes, 50 percent; within thirty (30) days from the first day of classes, 25 percent; within forty-five (45) days from the first day of classes, 10 percent; after forty-five (45) days from the first day of classes, NO REFUND.

Evening Division - School of Professional and Continuing Studies and School of Graduate Studies

Refund Policy

Withdrawals from Evening Division Continuing Studies classes must be done through an advisor at the School of Professional and Continuing Studies and withdrawals from Graduate Studies must be done through an advisor at the School of Graduate Studies.

Withdrawals are only permitted through the fourth week of a regular term and the fourth day of a two week mini-term.

A properly filed Request for Withdrawal form establishes the day to which the University refund schedule applies. It is also the responsibility of the student to make a written refund request to the Business Office before refunds will be made.

REFUNDS ARE CALCULATED ON THE BASIS OF TOTAL SEMESTER CHARGES PAYABLE, AFTER DEDUCTIONS FOR NON-REFUNDABLE DEPOSITS AND OTHER NON-REFUNDABLE FEES SUCH AS LAB FEES.

When a withdrawing student has been awarded financial aid, the financial aid program funds will be reimbursed to the appropriate agency in accordance with federal regulations. Priority will be given to the following federal student aid programs under Title IV: Federal Stafford Loan, Federal Unsubsidized Stafford Loan, Federal PLUS Loan, Federal SEOG, and other Title IV programs.

Pro rata refunds must be given to all first time students who have not completed 60 percent of an enrollment period for which they have been charged. The University must refund unearned tuition and fees, room and board, and other institutional charges to all first time enrolled students who receive Title IV assistance or whose parents borrow a Federal PLUS Loan.

This policy may result in a financial obligation to the University which is payable at the time of a student's withdrawal.

Calculation of Refundable Amounts

Prior to the start of term	100%
Through first week of term	75%
Through first day of mini-term	75%
After first week/first day	No Refund
Withdrawal from classes	No Refund

Flight Training Expenses

Students who elect the Flight Option will receive their groundschool instruction on campus as part of the regular curriculum (i.e., Primary, Instrument, and Commercial Flight Theory). Flight Training is conducted at nearby Boca Raton Airport through Boca Aviation, a flight training facility approved by the FAA under Part 141 of the FARs. New students in September who elect the Flight Option will begin flight training approximately three weeks into the Fall semester. Expenses related to flight training are not included in the regular tuition and fees structure. Flight training expenses are paid directly to Boca Aviation, with a minimum payment of \$2,000 required to open a flight training account prior to a student's first instructional flight. A student's actual flight training expenses will be charged against this drawing account and a positive cash balance must be maintained. In the event a student withdraws from Lynn University or changes to another program of study, Boca Aviation will refund the unused portion of the flight training account.

Flight training expenses can differ considerably from student to student due to their varying levels of proficiency. Therefore, the estimates of flight training costs listed are based upon what we consider to be a reasonable average of instructional hours for the majority of flight students. These costs reflect current flight instruction and aircraft rental rates (Cessna-152) and are subject to change without notice. An attempt will be made to notify enrolled students prior to any change.



Private Pilot Certificate Average Cost

Dual Instruction	\$3,330	
Solo Flight	735	
Pre/Post Flight Breifing	374	
Supplies, Tests, Etc.	500	
	<hr/>	
Private Certificate	\$4,939	\$4,939

Instrument Rating Average Cost - After Completing Private

Dual Instruction	\$4,080	
Pre/Post Flight Briefing	480	
Supplies, Tests, Etc.	410	
	<hr/>	
Instrument Rating	\$4,970	\$4,970

Commercial Pilot Certificate - After Completing Pvt. and Inst.

Dual Instruction	\$3,070	
Solo Flight	4,370	
Pre/Post Flight Briefing	312	
Supplies, Tests, Etc.	270	
	<hr/>	
Commercial Certificate	\$8,022	\$8,022

Total average cost for combined Private, Instrument, and Commercial courses	<hr/>	\$17,931
--	-------	----------

Any special discount programs which apply to other Boca Aviation students also apply to Lynn University students under the same terms and conditions.

The curriculum lists the flight theory and related flight training coursework in the first two years. Students are not bound by this schedule and may complete their ratings at any time prior to graduation. However, students should schedule their flight training courses to coincide with the related groundschool courses and should note that not all groundschool and flight training courses are available every semester.

A new student enrolling in the Flight Option who already has a pilot's certificate and rating(s) can apply for and receive credit for equivalent courses in the curriculum. However, prior to any credit being awarded, the Chief Flight Instructor will administer the standard Part 141 diagnostic evaluation to determine whether any review (groundschool or flight) is necessary. The Flight School Director has final authority over all flight-related credit awards.

Students enrolling in Lynn University but who elect to pursue their pilot certificates and ratings outside the University's flight program will not receive credit for any equivalent flight courses in the curriculum.

Financial Aid

Lynn University participates in most Title IV financial aid programs. The purpose of these programs is to supplement the resources of the applicants and their families. All financial aid awards are made on the basis of need and all applicants must file a financial statement showing the family's resources. Since financial aid available is limited, applicants are encouraged to apply as early as possible (preferably by February 15 for entrance the following academic year). Tentative awards are made when the student has filed all the required forms and the analysis of need has been received from the Federal Processing Center. Aid is generally awarded in a combination of loan, employment, and/or grant. Students are also encouraged to apply for any state grants or loans open to them and to investigate educational loans from local banks.

Standards of Satisfactory Academic Progress for Financial Aid

Financial aid is awarded contingent upon the recipient's maintaining satisfactory academic standing and progress towards a degree.

Students on financial aid will have their cumulative grade point average evaluated at the end of the Spring semester each academic year. At that point, students must have a cumulative grade point average of 2.0. If students fall below a 2.0, they will be placed on financial aid probation for the following academic year. Students will be allowed Title IV financial assistance during the probationary period. Students will be removed from probationary status when their cumulative grade point average is 2.0 or better.

If students have completed a second academic year of attendance at this University, they must have a 2.0 cumulative grade point average at the end of the Spring semester to retain Title IV funding for the following academic year. There will not be a probationary semester.

Students receiving Title IV funding must complete their degrees within a specific time frame as follows:

	Associate's	Bachelor's
Full-time:	8 semesters (4 years)	13 semesters (6 1/2 years)
Part-time:	16 semesters (8 years)	26 semesters (13 years)

Each Title IV recipient must meet a specific measurement of academic progress within the specified time frame as follows:

	Associate's	Bachelor's
Full-time:	16 credits (annually)	20 credits (annually)
Part-time:	8 credits (annually)	10 credits (annually)

Course withdrawal(s) or incomplete(s) will be evaluated as non-completed courses, and will not be counted towards the time frame requirement.

The student may appeal these standards if there has been undue hardship (i.e., medical, death, divorce). Appeals must be directed to the Financial Aid Office for review by the Financial Aid Committee. Students will be notified by the Financial Aid Office within thirty (30) days of the Financial Aid Committee's decision.

In addition, certain financial aid programs require special academic achievements for renewals as follows:

Presidential Scholarship - 2.75 cumulative grade point average at the end of the Spring semester.

Lynn University Grant - 2.75 cumulative grade point average at the end of the Spring semester.

Academic Incentive Scholarship - 2.75 cumulative grade point average at the end of the Spring semester.

National Merit Finalist Scholarship - 2.75 cumulative grade point average at the end of the Spring Semester.

Top Ten Scholars Program - 2.75 cumulative grade point average at the end of the Spring Semester.

Athletic Scholarship - 2.0 cumulative grade point average.

Florida Programs - renewal students must have a 2.0 cumulative grade point average and have completed twenty-four (24) credit hours during two (2) semesters (Fall and Spring). Students would be eligible for one (1) probationary year if they fall below a 2.0 cumulative grade point average after the end of the Spring semester.

The Standards of Academic Progress apply to the following programs:

Federal Pell Grant

Federal Supplemental Educational Opportunity Grant (SEOG)

Federal Perkins Loan

Federal Stafford Loans (Subsidized and Unsubsidized)

Federal Supplemental Loan for Students (SLS)

Federal Parental Loan for Undergraduate Students (PLUS)

Federal Work Study Program

The Florida College Level Academic Skills Test (CLAST)

Florida residents who are upcoming juniors must pass the CLAST before earning sixty (60) credit hours towards their degree to receive an award from any of the Florida programs. Students are responsible for registering on time and taking the exam before they complete sixty (60) credit hours.

Withdrawal and Refund of Aid to Financial Aid Accounts

If a continuing student withdraws from Lynn University and the withdrawal results in cancelled charges of tuition, fees, room, and board, and if financial aid has been used to pay all or any portion of the charges, the federal financial aid programs from which the funds were disbursed will be refunded to the appropriate agency in accordance with a formula required by federal regulations. They state that the order of the refund shall be: Federal Family Educational Loan Programs, Federal Direct Loan, Federal Perkins Loan, Federal Pell Grant, Federal SEOG, and other Title IV programs.

If a first year student (never enrolled in college before) withdraws from Lynn University prior to completion of sixty percent (60%) of the semester, there will be a federally prescribed formula to calculate the refund if any federal financial aid was used to pay any or all of the semester costs. The order of refunds will be the same as stated above.

If any student withdraws any time during a semester ALL LYNN UNIVERSITY grants and scholarship funds will be restored one hundred percent (100%) to the University accounts.

This policy may result in a financial obligation to the University which is payable at the time of withdrawal.

Procedure

1. All applicants for admission will be sent a Free Application for Federal Student Aid (FAFSA).
2. The FAFSA must be returned to the appropriate processing agency. The agency will process this form and send the University a report on what the family can be expected to contribute to the educational costs.
3. To expedite an award decision students may mail a photocopy of the completed Financial Aid Application to the University's Office of Financial Aid. A tentative award will be made pending receipt of an official report from the processor.
4. Students should make sure that their transcripts and recommendations are on file at the University because no financial aid decisions are made until students have been accepted.
5. All transfer students must request a financial aid transcript to be sent to the University from all prior schools attended even if no financial aid was applied for or received.
6. When students have been accepted and the financial analysis has been received from the processing agency, the University will determine the financial aid award and notify the students. If students wish to accept the award, they must notify the University within fifteen (15) days and submit a non-refundable deposit. This deposit is credited to their account.

7. Before federal financial aid funds can be credited to a student's account, information submitted on the FAFSA is sometimes verified. The University is responsible for coordinating this federal verification process. The Office of Financial Aid may request a copy of the parents' or student's tax returns along with other information in order to clarify the family's financial situation. All financial aid is awarded on the condition that the above information is provided when requested.

Upon receipt of the information, it is reviewed and compared with the information noted on the need analysis. If this new information changes data previously submitted, a revised financial aid award may be sent. Timely response to requests will avoid delays in an accurate assessment of need.

Types of Financial Aid

Applicants do not apply for the various types of awards individually. The University will determine the types and amounts of awards from the amount of aid available in the various programs and the family's expected contribution.

Federal Programs

Federal Pell Grant and Federal Supplemental Educational Opportunity Grant (SEOG)

The Pell Grant is a federal aid program for those with substantial need. The grant may be worth up to \$2,300 a year, depending on the family's resources and the federal funds actually available. The FAFSA, which the University requires for its aid program, is also used to determine eligibility for the FSEOG Grant. Students do not have to file a separate application for this award. The Federal Supplemental Grant provides additional assistance to those with severe need who cannot meet college costs with the other forms of aid. The average award is \$1,200 per year.

Federal Perkins Loan (formally NDSL)

The Federal Perkins Loan program provides low interest loans to students who demonstrate need. Repayment of the loan begins nine (9) months after the student ceases to be at least a half-time student. The University will allocate these loans to those who are most eligible. An average award is \$1,200 per year.

Federal Stafford Loans (formally GSL)

The Federal Stafford Loan is available to students who demonstrate financial need. The maximum allowed for the first year of undergraduate study is \$2,625; for the second year of undergraduate study it is \$3,500; and after two years, it is \$5,500 per year. A fifth year student will have a higher loan pro-rated according to federal regulations. Eligibility is based on other sources of financial aid received and a parental contribution factor. The University may help by providing information on participating lenders.

Federal Unsubsidized Stafford Loan

This loan is not based on financial need. However, the limit is the same as the Federal Stafford Loan. The Stafford and Unsubsidized Stafford loans combined cannot exceed these limits. For independent students, the limits are as follows: a first year student limit is \$6625, a second year student limit is \$7500, and a third or fourth year student limit is \$10,500. Fifth year students will have their loan prorated according to federal regulations.

The unsubsidized loan has a variable interest rate but is not to exceed 8.25 percent. The variable rate changes every July 1. The interest may be added to the principal at the end of studies. Repayment of the principal begins six (6) months after the student ceases to be at least a half-time student.

Applications may be obtained at participating lending institutions or at the Financial Aid Office.

Parental Loan for Undergraduate Students (PLUS)

This loan is not based on financial need but must be within the cost of attendance determined by the University. The maximum interest rate is not to exceed (9) percent. It is a variable rate that changes every July 1. The amount a parent may borrow is the difference between the cost of attendance less any financial aid. Repayment usually begins within sixty (60) days of disbursement. Loans are disbursed in two (2) payments and made co-payable to the parent and the University. The parent may not have any adverse credit to qualify for the loan. Applications may be obtained at participating lending institutions or at the Financial Aid Office.

Federal College Work Study

Under this program, a student is assigned a job on campus depending on financial need and the availability of funds. Students usually work 8-12 hours per week. Pay rates start at \$4.25 per hour. After four years of service, the pay rate can reach \$4.50 per hour.

Florida Programs

Florida Tuition Voucher

Dependent students whose parents are residents of Florida or independent students who are residents of Florida for at least twelve (12) months for other than educational purposes and meet academic and College Level Academic Skills Test (CLAST) requirements may be eligible to receive up to \$1,000 per year from the State of Florida.

Florida Student Assistance Grant

The Florida Student Assistance Grant is based on financial need and the same residential, academic, and CLAST requirements as the Florida Tuition Voucher with grants up to \$1,000 per year. The student must file the FAFSA prior to April 15 to be considered for aid for the next academic year.

NOTE: The CLAST exam is offered by the State Department of Education three times a year. A student must take the exam prior to completion of sixty (60) credits.

State Grants and Loans

Most states have grant and loan programs for state residents which may be used to attend out-of-state colleges. Students should investigate these through their high school guidance office or contact the Department of Education in their state capital.

Education Loan Programs

Parents who prefer to meet educational costs out of monthly income may do so through the programs of several educational loan companies, such as:

EXCEL - NellieMae
50 Braintree Hill Park #300
Braintree, MA 02184-1763
1-800-EDU-LOAN

Knight College Resource Group
855 Boylston Street
Boston, MA 02116-9854
1-800-225-6783

Institutional Programs

Florida Resident Academic Incentive Scholarship Program

Scholarships are awarded to Florida high school graduates. The award is one-half the annual tuition cost. Students must meet two of the following three requirements: (1) 3.0 GPA, (2) 850 SAT, and (3) be in the top half of their graduating class. A 2.75 cumulative grade point average is required for renewal each year.

National Merit Finalist Scholarship

2.75 cumulative grade point average at the end of the Spring Semester.

Top Ten Scholars Program

2.75 cumulative grade point average at the end of the Spring Semester.

Lynn University Grant

Grants are awarded to upperclassmen who are worthy of scholarship consideration and in need of financial assistance. Average award is \$1,000 per year. The grant is renewable if the student maintains a 2.75 cumulative grade point average each year.

Athletic Scholarships

Scholarships are available in men's soccer, baseball, tennis, basketball and golf, and women's soccer, tennis, basketball, and golf. Awards range from \$1,000 to \$19,500 per year. A 2.0 grade point average is required to maintain an athletic scholarship.

Presidential Scholarships

Scholarships are awarded to new students who are worthy of scholarship consideration and in need of financial assistance. Nominations are considered by the Scholarship Committee after acceptance to the University. Range of awards is \$1,000 to \$3,000 per year. A 2.75 cumulative grade point average is required for renewal each year.

Transfer Student Scholarship

Scholarships are awarded to transfer students who qualify. A student must have an A.A. or A.S. degree to be eligible to apply for \$2,000. With a 3.0 GPA, a student may be eligible for an additional \$500 award.

University Financial Aid

Grants are awarded to those new students who are eligible for SEOG and/or Perkins Loan when those federal funds have been depleted. These institutional awards are based on the same criteria used to award the SEOG and the Perkins Loan.

Private Scholarships

Scholarships are available from private organizations or individuals for students with academic promise. Selection of recipients and award amounts are determined by the University or the donor, or both.

Burton D. Morgan Endowed Scholarship Fund
Boca Charities Scholarship Fund
Chauncey Cottrell Scholarship Fund
Excalibur Society Endowed Scholarship Fund
James J. and Lorraine Oussani Endowed Scholarship
Rolland and Lullis Ritter Scholarship Fund
Ronald Matson Scholarship
James J. Shickler Memorial Endowed Scholarship
Shamrock Society Scholarship
Van Gorden Scholarship Fund

Veterans Benefits

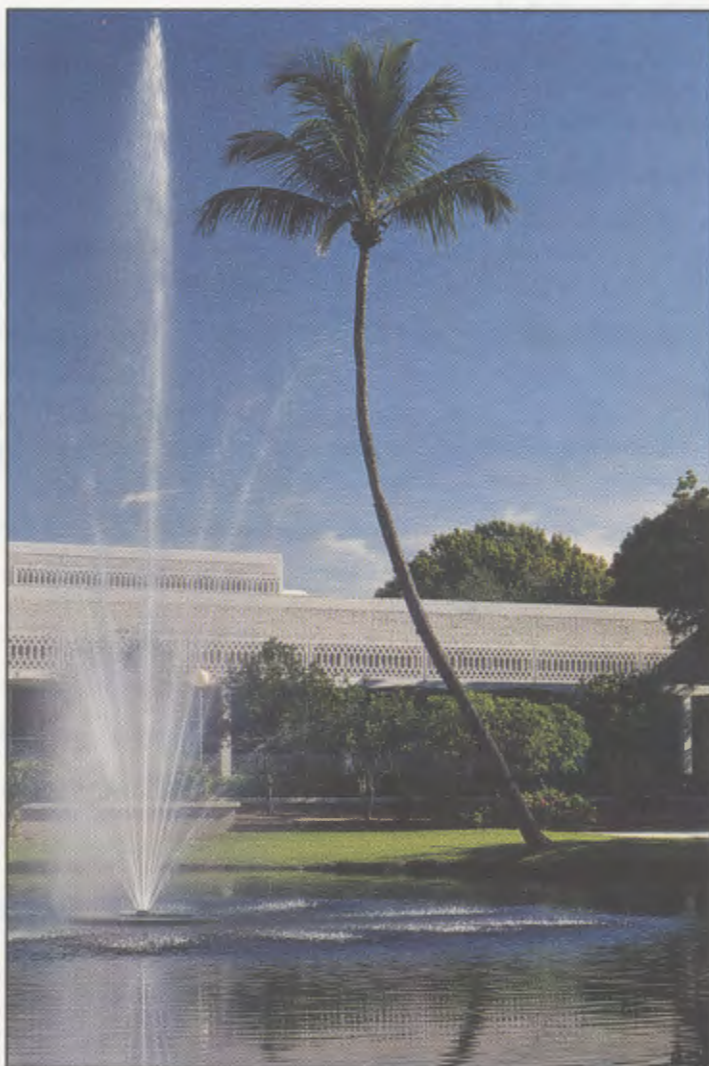
Lynn University is approved for Veterans training. Students who fail to achieve the desired level of academic performance will be terminated for Veterans Administration purposes.

Tax Law

Under current Internal Revenue Service regulations, any scholarships or grants that exceed tuition, fees, books and supplies must be reported as taxable income on the student's tax return. Any international student from a non-treaty country receiving a scholarship will have withholding tax assessed.

Renewal of Financial Aid

To have financial aid renewed, a new FAFSA must be submitted each year, preferably by February 15. Students must be in good standing at the University, both academically and socially.



PART 2. ACADEMIC POLICIES AND REGULATIONS

Courses, programs, and requirements described in this Catalog may be suspended, deleted, restricted, supplemented, or changed in any manner at any time at the sole discretion of the University

Student Responsibility

Each student is responsible for a knowledge of and adherence to the regulations covering registration, withdrawal, degree plan, curriculum and graduation requirements.

Academic Advisement

Academic counseling for the students at Lynn University begins even before prospective students enroll. High school grades, class rank, scores on entrance examination board tests, and other information included in the application for admission are reviewed for placement purposes in freshmen courses in English and mathematics courses. Students with deficient backgrounds in mathematics or English may be placed in fundamentals courses not listed in the core curriculum. In some cases, a review of students' records might result in their being advised to consider a more appropriate program of study.

Each new freshmen is assigned to a section of FRO 101, Freshmen Seminar. The instructor serves as the advisor/mentor for that group of students during the freshman year.

Once students have selected a major, they will work in conjunction with an advisor from that academic program area.

Following the completion of two semesters, any "undecided" students will be assigned an advisor in the College of Arts and Sciences.

The Director of the Office of Career Development assists students with their career selection and works with students in career and job placement. It is recommended that students who are "undecided" majors contact the Office of Career Development to begin examining career alternatives, thus enabling them to make appropriate course selections.

Classification of Students

Matriculated. Students who have demonstrated competence for collegiate study, met all admission requirements, and have declared their intention to obtain a degree.

In some cases, students may be undecided concerning their degree areas. In order for both the student and the faculty advisor to plan appropriate course distribution for each degree area, students are required to declare their degree area upon completion of no more than fifteen (15) credit hours for Associate's degree programs and thirty (30) credit hours for Bachelor's degree programs at the time of registration.

Transfer students who have already completed at least thirty (30) credit hours must declare a degree program at the time of registration.

Non-Matriculated. Students are full or part-time and have not declared their intention or are not eligible to obtain a degree. Non-matriculated student also refers to those who enroll in courses for self-enrichment and are not following any specific degree program requirements.

Students seeking to matriculate into a degree program must declare their intent with the Office of Admissions upon completion of the number of credits specified in the Matriculated category. Failure to do so could result in the loss of all credits taken beyond the applicable credit limits specified.

Course Load

Full-Time Students. The normal semester academic load for full-time students is nine (9) to sixteen (16) credit hours per semester with a five (5) course load. Students at their discretion and after consultation with their academic advisor may register for up to eighteen (18) credit hours per semester. The student will be billed additionally for credit hours in excess of sixteen (16) in each semester at the prevailing tuition rate per credit hour.

In order to register for nineteen (19), twenty (20) or twenty-one (21) credit hours, students must have a cumulative grade point average of 3.0 or better and permission from their School Dean. If permission is granted, the student will be billed for the additional credit hours in excess of sixteen (16) in each semester at the prevailing tuition rate per credit hour.

Students may not reduce their semester course load to less than three (3) courses without written permission from their School Dean and the Vice President for Academic Affairs.

A student enrolled in summer session(s) may not exceed a total of twelve (12) credit hours for the entire 6-week period with a maximum of six (6) credit hours per 3-week period.

Part-Time Students. Any student registered for no more than eight (8) credit hours is considered a part-time student. Enrollment as a part-time student in the Day Division undergraduate program requires the special written approval of the Dean of Admissions each semester.

Audit

Students who wish to audit a class must receive permission from their faculty advisor and the instructor of the course and, if in excess of a fifteen (15) credit-hour load, permission from the appropriate School Dean. A student who officially audits a course, although not required to take examinations, is expected to attend class regularly and to participate in a manner which is agreeable to the instructor. An "AU" will be recorded on the permanent record of courses officially audited. A full-time student will not be charged for auditing a course. Students not enrolled on a full-time basis will be charged an Audit Fee of \$450.00 per course.

Transfer Credits

Lynn University will accept credits in transfer from other institutions under the following conditions:

1. Transfer credit will be awarded only for courses in which the final grade was "C" or better with the understanding that if a particular course does not meet specific curriculum or elective requirements in the planned program of study, the student may need to take more than the minimum number of courses stipulated in the chosen program of study in order to graduate.
2. Transfer credit will be awarded only for those courses which fulfill (1.) above and for which the final grade was a "C" or better.
3. For course titles not specifically listed in the Catalog and Curriculum, equivalence must be determined by the appropriate School Dean before transfer credit will be awarded.
4. Credits from schools not accredited by one of the regional associations will be evaluated only after a student has submitted a school catalog and a course syllabus for each course to be evaluated. In certain cases competency testing may be required.
5. Students should keep in mind that only course credits transfer, not course grades. Grades of courses taken elsewhere are not considered in determining the student's grade point average at Lynn University.

Permission to Study at Other Institutions

Students who desire to attend another collegiate institution while enrolled at the University and have those credits apply to their Lynn University degree program must receive prior written permission from their School Dean and Registrar. Only credit hours transfer, not grades.

Academic Standards

Scholastic Average and Student Standing

The Registrar's Office maintains a cumulative record of the quality point standing of each student. Students are required to meet the minimum standards each semester. The requirements are as follows:

Semester Hours	Minimum Cumulative Scholastic Average
0 - 17	1.40
18 - 32	1.60
33 - 48	1.80
Over 48	2.00

Satisfactory Progress Requirements

To be eligible to represent an institution in intercollegiate athletics competition, a student-athlete shall maintain satisfactory progress toward a baccalaureate or equivalent degree at that institution as determined by the regulations of that institution.

As a general requirement, "satisfactory progress" is to be interpreted at each member institution by the academic authorities who determine the meaning of such phrases for all students, subject to controlling legislation of the conference(s) or similar association of which the institution is a member.

Academic Probation

Students who fail to meet the minimum cumulative scholastic average are placed on academic probation and their enrollment may be terminated if satisfactory progress is not made.

A student on academic probation may elect to enroll in the normal full-time load of five (5) courses, but failing work at the mid-term point in any course may cause the student to be withdrawn from the course.

Students on academic probation are prohibited from participating in any intercollegiate competition and from seeking or holding student government and/or class offices. However, students on academic probation may participate regularly in extra-curricular activities insofar as this participation does not impair their studies.

Interim Reports

At the mid-term point each semester, students doing marginal or failing work in all undergraduate classes will receive an Interim Report informing them of their poor performance. The Registrar mails the results to both the local and permanent addresses of the parents of students receiving reports in more than one course.

Dismissal

A student is subject to academic dismissal immediately following a second consecutive semester on academic probation. Students who fail to achieve the desired level of academic performance (after two consecutive semesters of academic probation) will be terminated for Veterans Administration pay purposes. Students who receive notification of academic dismissal will be allowed one option should they wish to return.

Accompanying the Dismissal Notice will be a Letter of Agreement which contains a set of conditions for re-enrollment. If the dismissed student wishes to return, the Agreement must be signed by the student and parent(s) (or guardian) and returned within the specified time period to the Office of the Vice President for Academic Affairs. During the next semester, should the student meet all of the conditions, continued enrollment will be permitted, but conditions will be applied until such time as the student's AGPA reaches 2.0. During the next semester, should the student fail to meet one or more of the conditions, a dismissal automatically will follow with no option or appeal permitted.

Students who were dismissed for academic reasons and elected not to return conditionally, may apply for re-admission through the Office of Admissions after completing the equivalent of one (1) full semester at another accredited institution and attaining a minimum 2.0 AGPA. Students in this category should contact the Office of Admissions for further information for re-application. Such applications will be reviewed by the Admissions Committee, but the University cannot guarantee acceptance.

Academic Dishonesty

To protect the integrity of the grading system and to affirm the importance of honesty and accountability in the academic community, the University imposes strict penalties for academic dishonesty.

Academic dishonesty includes but is not limited to:

1. **Cheating:** intentionally using or attempting to use unauthorized materials, information, or study aids in any academic exercise.
2. **Fabrication:** intentional and unauthorized invention or falsification of any information or citation in an academic exercise.
3. **Facilitating academic dishonesty:** intentionally or knowingly helping or attempting to help another to commit an act of academic dishonesty.
4. **Plagiarism:** intentionally or unintentionally representing the words or ideas of another as one's own in any academic exercise.
5. **Infringing on academic rights of others,** such as defacement or theft of library material.

Academic Dishonesty Penalties

A student found responsible for any act of academic dishonesty may be subject to the following maximum penalties:

1. **First offense** - a grade of "F" will be given for the course in which the irregularity occurred.
2. **Second offense** - dismissal from the University. After a second offense, this information will become a part of the student's permanent academic record. A student may appeal a charge of academic dishonesty through the Academic Appeals Committee.

Admission to Classes

Registered students are permitted to enter class only after obtaining financial clearance from the Business Office and completing the formal registration process. Students who are enrolled whose accounts are in arrears may be dismissed from classes.

Attendance Regulations

Regular and punctual attendance is essential to successful academic achievement. Each student is responsible for all work from the first day of class and must make satisfactory arrangements with the instructor regarding any absences. The instructor's absence policy is explained at the first class meeting. Exceeding the allowable number of class absences **MAY SUBJECT THE STUDENT TO A FAILING GRADE.**

Observance of Religious Holidays

Lynn University respects the rights of all individuals to observe customarily recognized religious holidays throughout the academic year. If a student intends to be absent from University activities or class as a result of any such observance, other than those noted on the academic calendar, the Dean of Students, as well as the teachers of the student, should be notified by the student in writing prior to the specific holiday.

Cancellation of Courses

The University reserves the right to cancel any course for which an insufficient number of students has enrolled or for other reasons deemed necessary for course cancellation. No charge is made to a student for a registration change necessitated by such course cancellation.

Change of Registration

Changes in registration are permitted only with the consent of the instructor involved and the student's faculty advisor and for freshmen, also the Dean of Freshmen. Course addition or section changes must be made during the official add/drop period as noted on the Academic Calendar. To drop, add, or change a course section, the student must obtain the appropriate change form from the Office of the Registrar. The form must be signed by both the instructor and the faculty advisor. The completed form, accompanied by the necessary payment (\$5.00 per change) should be presented to the Business Office. To change a load to less than three (3) courses requires the approval of the School Dean and the Vice President for Academic Affairs.

Course Withdrawal

After the add/drop period, students may withdraw from a course by obtaining the Withdrawal Form from the Registrar's Office, obtaining instructor and advisor approval, and paying a \$5.00 fee to the Business Office. A student who withdraws from a course during the first two (2) weeks of the semester will not receive a grade and the course will not appear on the permanent University record.

A student who withdraws from a course between the second and tenth week of the semester will receive a "W."

Independent Study and Directed Study

Independent Study involves scholastic or research endeavors apart from regular courses offered at Lynn University. Students should pursue study with direction from their supervising professor with the approval of the appropriate School Dean and the Vice President for Academic Affairs.

Directed Study (regular courses taken by special arrangement) involves the student and instructor in virtually a one-on-one relationship (i.e., frequent conferences regarding the study needed in order to complete a regularly offered course). Appropriate request forms for Independent and Directed Study are available in the Registrar's Office. Signatures denoting approval by the academic advisor, supervising faculty member, and appropriate School Dean must be obtained before a student can register for such a course of study.

The time limit for completion of an Independent or Directed Study is one (1) semester. If additional time is required for completion, the student must formally request an extension from the faculty member involved. Any extensions must be approved in writing and filed with the Registrar. Independent studies may be proposed for one (1) or more credit hours, although they generally will be valued at three (3) credit hours.

Repeat Courses

Where a course has been repeated because of failure, both the original and the subsequent grades are recorded on the official University transcript. However, only the passing grade is included in the calculation of the grade point average. The student's AGPA will be affected only if the course is repeated at Lynn University.

Required courses must be repeated if failed.

If a student repeats a course with a "D" grade and fails the course, the "D" grade will be included in the cumulative grade point average. The "F" grade will appear on the transcript but will not be included in the cumulative grade point average.



Grading System

Faculty members have the responsibility of providing the University with an individual evaluation of each student in their classes. Final course grades are entered on the student's permanent University record at the close of each semester or session. The grading system at Lynn University is as follows:

A	Excellent
B+, B	Good
C+, C	Average
D+, D	Lowest passing grade
F	Failure

Other symbols in use (not included in computation of average):

W	Officially withdrawn from the course
AU	Audit
R	Repeated
I	Incomplete
P	Pass (used only for selected practicum courses and internship courses)
NP	Not pass (used only for selected practicum courses)
NR	Grade not reported
NG	No grade

A student who has not met the course requirements by the end of the semester may receive an "I." However, a student who is on academic probation is not eligible to receive a grade of "I." The grade of "I" reflects neither passing nor failing work, and it will not be included in the calculation of the grade point average. The student is responsible for completing the course requirements during the first three (3) weeks of the following semester. Failure to complete the course requirements within this time results in the student receiving an "F" for the course.

A grade of "P" designates passing and is given in selected practicum courses to students whose work record and other course requirements reflect non-failing quality. Prior arrangements must be made with the class instructor for this option. The credit hours are recorded but not used in the calculation of the grade point average.

A grade of "NP" designates non-passing quality and is given in selected practicum courses. Neither the credit hours nor any quality points are entered in a student's record.

Students who enroll in a course, but do not attend any session and do not formally withdraw, will have a grade of "NG" recorded on their transcript. A temporary grade of "NR" is recorded if an instructor fails to list the grade prior to the time the grade reports are prepared and mailed. The actual course grade is recorded as soon as possible, pending receipt of grades.

Transcripts

The charge for each transcript is \$3.00. Cash or check must accompany each transcript request.

Computation of Grade Point Average

At the end of each semester a scholarship index (GPA—Grade Point Average) is computed for each student.

A	=	4 points for each credit
B+	=	3.5 points for each credit
B	=	3 points for each credit
C+	=	2.5 points for each credit
C	=	2 points for each credit
D+	=	1.5 points for each credit
D	=	1 point for each credit
F	=	0 points

Thus, a grade of “A” in a three (3) credit course would be assigned twelve (12) points.

The GPA is determined by dividing the total number of earned quality points by the number of attempted credits. Grades of “AU,” “I,” “NG,” “NP,” “NR,” “P,” and “W” are excluded from the calculations.

Hotel, Restaurant, and Tourism Management students receive a letter grade for internship coursework.

Grade Review Process

A final course grade may be reviewed the following term only on the basis of prejudice or miscalculation. This review process is as follows: (1) The student would appeal to the instructor. (2) If unsuccessful, the student may then appeal to the instructor’s immediate supervisor (normally the School Dean) by submitting a written statement with evidence supporting his/her case. (3) If this appeal is lost, the student must convince one member of the Academic Grade Review Committee of the merit of his/her case. (4) If one member of the Committee is convinced that there was prejudice or miscalculation involved, the Academic Grade Review Committee will convene within two (2) weeks of the final request by the student to determine the results.

For a disputed test or paper grade, the student must first appeal to his/her instructor. Then the student may appeal to the instructor’s immediate supervisor (normally the School Dean) by submitting a written statement. This process must take place within seven (7) days from the date of the student’s notification of the grade.

Student Records

The Family Rights and Privacy Act of 1974 (commonly called the Buckley Amendment) is designed to protect the privacy of education records, to establish the rights of students to inspect and review their records, and to provide a means of correcting inaccurate and misleading data. Lynn University makes every effort to comply with this legislation.

Certain information is considered public and is released at the University's discretion. Unless a student files written notification to withhold disclosure, the University will release announcements of graduation, honors, and awards, and will verify dates of attendance and conferring of degrees. Names, addresses, and other directory information will be released for use within the University community. Only transcripts of academic records and statement of academic status pertaining to Lynn University coursework are released to third parties, and then only with the written authorization of the student. Parents of a dependent student have the right of access to an education record.

A student or parent has the right to challenge any content of the student's education record which is considered to be inaccurate, misleading, or in violation of the student's privacy or other rights. Such challenge may be directed to the Office of the Registrar.

A student's permanent record consists of the transcript, application for admittance, and semester grade reports. These are maintained in the Office of the Registrar. All documentation used in the admission and placement processes, while considered non-permanent, is also maintained in the Office of the Registrar during the student's period of enrollment.

Withdrawal from the University

Students who withdraw from Lynn University are required to obtain proper clearance. Clearance Forms, available in the Office of the Registrar, must be signed by the appropriate representative(s) of the following offices:

1. Vice President for Academic Affairs
2. Vice President for Institutional Advancement
3. Director of Financial Aid
4. Dean of Freshmen (for freshmen)
5. Director of Counseling
6. Dean of Students
7. Director of Residence Life
8. Business Office
9. Librarian
10. Registrar

Falsification of Academic Records

A student who has falsified academic records will be subject to dismissal from the University.

Graduation

Residence and Degree Requirements

In addition to specific courses and scholastic average requirements, each Associate's and Bachelor's degree candidate must spend the last year (two (2) semesters or the equivalent) earning not less than thirty (30) credit hours in academic residence at the University, uninterrupted by any work at another institution, in order to be eligible for a degree from Lynn University.

Graduation Requirements

Students must satisfactorily complete all program requirements for graduation and have a graduation audit completed by the Advisor/Dean/Registrar's Office one semester prior to graduation. No student may be considered as a candidate for a degree who does not have a 2.0 cumulative grade point average.

Academic Recognition and Special Awards

The administration and the faculty recognize superior academic achievement at Lynn University.

University Honor Society

The name of each eligible student who has completed at least twelve (12) credits with no incompletes, withdrawals, "NGs," or grades below "C" at the close of the semester, and who has achieved a grade point average of 3.25 or higher for the semester, is placed on the Academic Honors List for that semester. This list is publicized within the University and distributed to news agencies in the local and regional area. Honor students receive a certificate of recognition at the Honors Convocation. Students who have achieved Honor status for two (2) consecutive semesters and whose aggregate grade point average is at least 3.50 are eligible for membership in the University Honor Society.

President's Honor Society

Students who have achieved Honor Society distinction and whose aggregate grade point average is at least 3.75 are eligible for the President's Honor Society. Continuing membership in these honor organizations is dependent on a student's aggregate grade point average.

Commencement Honors

At Commencement, students attaining the standards designated below will be graduated with honors:

Cum Laude	3.50 - 3.64
Magna Cum Laude	3.65 - 3.79
Summa Cum Laude	3.80 - 4.00

Commencement Honors are awarded on the basis of at least sixty (60) credit hours in academic residence at Lynn University. Students who have fewer than sixty (60) credit hours may apply for Commencement Honors by documenting that the overall GPA earned at previous institutions and at Lynn University meets designated standards, and the GPA earned at previous institutions meets the minimum standards for Honors. If the student has fewer than sixty (60) credit hours at Lynn and does not apply for Commencement Honors, the student will not be considered eligible for Honors.

Commencement Awards

The **Trustees' Medal**: awarded at graduation to the student who has exhibited outstanding scholarship, leadership, loyalty, and service to the University.

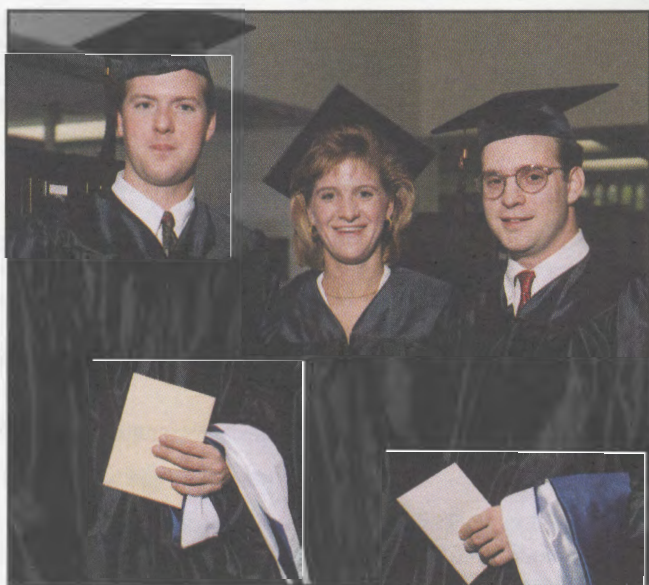
The **Humanitarian Award**: given at graduation to the student who has exhibited outstanding loyalty to the University.

The **President's Award**: given in special cases to the student exhibiting extraordinary service and commitment to the University.

The **Scholastic Award**: given at graduation to the students who have attained the highest cumulative average in their respective academic divisions.

The **James J. Oussani Award**: given to the student who has been judged to be most innovative and motivated in completing a degree program.

The **Medina McMenimen Bickel Fashion Marketing Award**: given to the graduating senior who exhibits outstanding leadership and the potential for a successful career in Fashion Marketing.



PART 3. DEGREE PROGRAMS

Undergraduate Degrees

Associate Degree Programs

Associate degree programs offered include Art and Design, Design, Liberal Arts, Fashion Merchandising, and Pre-Primary Education.

Bachelor Degree Programs

Bachelor of Science in Business Administration (B.S.B.A.) with concentrations in:

- Accounting
- Aviation Management
- Fashion Marketing
- Fashion Merchandising
- Finance
- International Business
- Management
- Marketing
- Small Business Management

Bachelor of Science (B.S.) in Design with concentrations in:

- Design
- Fashion Design
- Graphic Design
- Interior Design

Bachelor of Science (B.S.) in Hospitality Administration with concentrations in:

- Food Service Administration
- Hotel and Resort Administration
- Sports and Recreation Management
- Tourism and Travel Administration

Bachelor of Science (B.S.) in Education with concentrations in:

- Elementary Education K-6
- Elementary Education 1-6
- Pre-K-6
- Secondary Education-Social Studies (6-12)
- Secondary Education-English/Humanities (6-12)

Bachelor of Science (B.S.) in Health and Human Services

Bachelor of Fine Arts (B.F.A.)

Bachelor of Arts (B.A.) with concentrations available in:

- Behavioral Science (Psychology/Sociology)
- Communications
- History/Political Science
- Liberal Arts

Bachelor of Science (B.S.) in Applied Studies

Designed for graduates of technically oriented two-year programs, who wish to pursue a Bachelor's degree. The degree program consists of entirely upper division (i.e. junior and senior level) courses. Qualified Associate degree graduates will be accepted as juniors. Two tracks are offered: Aviation and Hospitality.

School of Professional and Continuing Studies

The School of Professional and Continuing Studies offers both Associate's and Bachelor's degrees. The classes for these programs are offered at convenient times to meet the busy work schedules of adults. Classes are scheduled from 6:00 to 10:00 p.m. weekdays and during the day on Saturdays.

Associate Degrees

Associate of Science (A.S.) degree is offered in two areas: Funeral Service Education and Physical Therapy Assistant.

Bachelor Degrees

The Bachelor of Professional Studies (B.P.S.) degree provides adults who have a minimum of five years of work experience the opportunity to earn up to 30 credits towards their degree from their professional experience. Concentrations are offered in Business, Behavioral Science, and Marketing.

The Bachelor of Science (B.S.) has concentrations in Business, Business/Human Resource Management, Business/Management Information Systems, Business/Accounting, Health Care Administration, and Elementary Education.

The Bachelor of Arts with a concentration in Behavioral Sciences is also available.

The School of Professional and Continuing Studies plans to offer a Bachelor of Science in Nursing geared specifically for practicing Registered and Diploma educated nurses.

Further information is available in the School of Professional and Continuing Studies Catalog.

School of Graduate Studies

The School of Graduate Studies offers two degrees: a 36-credit Master of Professional Studies with six concentrations and a 42-credit Master of Education with dual certification available in Varying Exceptionalities and ESOL.

Master of Professional Studies (M.P.S.) has concentrations in:

Biomechanical Trauma for licensed health professionals interested in developing research and interdisciplinary knowledge for the newly developing field of Biomechanical Trauma.

Eldercare Administration for those who wish to play a leadership role in the dynamic transitions occurring in the health care industry. An alternative track in Nursing Home Administration Licensure is available in the vital field of longterm care. This licensure track is an additional six (6) credits.

Geriatric Care Management dedicated to improving the quality of life of the older adult by coordinating, implementing, and monitoring individualized care plans with community resources and services.

Hospitality Administration for the exciting and dynamic fields of tourism, hotel, restaurant, and recreation management.

International Management takes advantage of the Florida location of the University, the rich experience of its faculty, and the exchange with international students enrolled in the program to study the ever-changing global business environment dynamics, its opportunities and its challenges.

Sports and Athletic Administration, the newest offering, is designed to prepare professional managers and athletic administrators for careers in sports management.

Graduate Certificates

Graduate certificates provide a way of developing specialized knowledge to complement one's academic and professional background. Historically, Lynn University has been at the forefront of educational programs in Gerontology and Health Services.

Master of Education (M.Ed.)

Through this program, those without a traditional undergraduate preparation in education will be able to pursue an M.Ed. and gain Florida certification in two specializations: Varying Exceptionalities and ESOL. Those who do not have an undergraduate education degree take twelve (12) additional courses to complete their degree. The curriculum is competency based with an emphasis on background ideology and wide variety of innovative teaching techniques.

For more information, brochure or a catalog, call the School of Graduate Studies at (407) 994-0770, extension 194.

PART 4. SPECIAL UNDERGRADUATE PROGRAMS

The Advancement Program (TAP)

TAP has three components, each dedicated to a specific group of undergraduates who have the motivation and intellectual capacity for college level work and have been diagnosed as having a specific learning problem. The program is for students whose skills and performance levels indicate that without needed support their chances for college level academic success would be at risk.

Component I (Limited to two semesters)

Students enroll in regular college courses and concurrently in elective credit courses designed for this component. One 3-credit specialized course is offered each semester. These courses (**Language and Learning** and **Research and Writing**) are diagnostic in construction and offer an opportunity for students to explore their strengths, learning styles, college skills, and computer abilities.

Programs are scheduled for each individual with special consideration usually resulting in a reduced course load. Tutorials, both individual and group, as well as study groups are facilitated by TAP staff. Specially trained English instructors provide language and writing skills development support.

Component II

Students who complete Component I and continue to need support services have the option of enrolling for specific tutoring and program guidance in Component II.

Transfer students, who self-disclose their learning problems may also enroll in this component.

Component III

This comprehensive program is designed for LD students who need specific accommodations for their learning disabilities. For a four-year period, students register for modified courses taught by University faculty who agree to provide alternative teaching strategies and experiential activities for each class.

Students also enroll in the **Language and Learning**, as well as the **Research and Writing** courses. Students in this component have a choice of either a human services or hospitality concentration. Students are admitted to this program only with permission of the Executive Director of TAP.

The fees for each Component are listed in this Catalog in Part 1 Finances and are in addition to the Day Division Full Time Undergraduate tuition and fees.

For more information, contact the School of Education at (407) 994-0770, Extension 246 or 247.

CURRICULUM FOR COMPONENT III

LIBERAL ARTS/HUMAN SERVICES PROGRAM

Fall		First Year		Cr.
		Cr.	Spring	
ENG 100	English Skills	3	ENG 101 Eng Comp 1	3
BEH 150	Intro to Psychology	3	BEH 110 Intro to Sociology	3
CSC 200	Intro to Computers	3	HPS 111 World History	3
TAP 010	Language and Learning	3	COA 110 Public Forum	3
FRO 101	Freshmen/Transfer Seminar	2	TAP 100 Research and Writing	3
		14		15

Second Year		Cr.
BEH 230	Human Development/ Intro to Social Work	3
HPS 221	American History	3
HUM 301	Creative Thinking	3
ENG 102	English Comp II	3
SCI 110	Biological World (Lab)	4
		16

A.A. Degree - 60 credits

Third Year		Cr.
BEH 311	Interpersonal Processes	3
HA/HS 350	Internship	3
HS 300	Intro to Human Services (includes fieldwork)	3
HUM	Elective	3
SCI 111	Biological Pattern and Process (Lab)	4
		16

Fourth Year		Cr.
BEH	Behavioral Science Elective	3
HA/HS 450	Human Service/Hospitality Internship Placement I	6
MAT	Elective	3
		3
		15

B.S. Degree - 121 credits

BEH 482	Human Service/Hospitality Senior Seminar	3
BEH	Behavioral Science Elective	3
HA/HS 475	Human Service/Hospitality Internship Placement II	6
	Elective	3
		15

Lynn Educational Alternative Program (LEAP)

LEAP is an extension of TAP and designed for students with special needs. The program is dedicated to non-traditional learners and learning disabled students.

The goals of the LEAP include:

- (1) To prepare young men and women for career opportunities in the hospitality or human services industry,
- (2) To successfully achieve career placement, and
- (3) To enable students to acquire the skills necessary to enter college.

The internship component of LEAP provides the student with paid training positions. At our on-site restaurant facility, hospitality interns will gain valuable “hands-on” experience in the areas of food production and dining room service. Human Services placements are available in childcare and eldercare facilities, as well as in various local agencies and the LEAP and *Crisbees Restaurant* main offices.

In the classroom, students will learn how restaurants, agencies and other small businesses are organized, financed and operated. Management responsibilities, industry opportunities, and future trends will also be examined.

Upon successful completion of the certificate program, students will be issued a certificate from Lynn University and qualify for positions outlined in our LEAP Certificate Programs brochure.

For further information, and fee schedules, please call (800) 453-8306 or (315) 357-2135.

Freshman Frontiers Program

The Freshman Frontiers Program provides a smooth transition to college life for incoming students. Specialized assistance and support enable a student to be successful in the first and most critical semester of their college career. The Dean of Freshmen reviews the academic background and preparation of all incoming students in order to individualize the learner and select a blend of university level courses to address identified needs.

Students become involved in tutorials that provide the academic foundation of good study habits and meet weekly with mentors who deal with any problems that arise. Contact with parents adds timely information of the student’s academic performance. This combination assures that each student understands the course and curriculum requirements, while increasing confidence and excitement about learning.

The Honors Program

The goal of the Honors Program is to create a dynamic academic environment that may serve to awaken intellectual curiosity, promote free and active inquiry, and stimulate creative discovery.

The innovative curriculum encompasses the full breadth of the liberal arts and sciences while promoting both an in-depth exploration and a broad intellectual synthesis of the ideas and concepts that have shaped the dilemmas and choices of our past, present, and future.

This particular emphasis is seen as the groundwork for preparing Lynn Honors Students with the leadership and citizenship skills necessary to contribute to the global transformation currently taking place.

By design, the Honors Program provides a process through which student-scholars engage in and experience the entire learning cycle of concrete experience, reflective observation, abstract conceptualization, active experimentation, and application of learning to a particular area of interest.

The outcome of the process is the development of a broadened liberal arts and sciences perspective along with a greater appreciation and grasp of the complex variables, phenomena and issues that will continue to dominate the dynamics of global change.

This accomplishment lays the groundwork for lifelong learning and promotes opportunities for contribution, service, and leadership that makes a difference, whatever the arena.

Eligibility for the Honors Program

Students interested in applying for the Honors Program must have a minimum AGPA of 3.25. The earliest enrollment in the Honors Program is the Fall semester of the student's sophomore year. The latest admission to the program is the Fall semester of the student's junior year.

Application Procedure

Students apply for admission to the program during the Spring semester, preceding the Fall semester of enrollment. The deadline for application is April 15th. Transfer students have an extended application period with a deadline of June 15th.

An application consists of the following:

1. A completed Application Form, available from the office of the Dean of Arts and Sciences.
2. Two letters from faculty, supporting the applicant's admission to the Honors Program.
3. A written statement of the applicant's particular area of interest to be pursued in the program.
4. An interview with the Honors Committee.

PROVISIONAL HONORS CURRICULUM, 1994-1998

Fall 1994:

HUM-H 301	Honors Creative Thinking
SCI-H 215	Honors Marine Biology

Spring 1995:*

HUM 202	Ethics
BUS 171	Macroeconomics
SCI 230	Introduction to Environmental Studies
HNR 295, 395, 495	Honors Seminar

Fall 1995:

ENG-H 230	Honors American Literature I
MAT-H 220	Honors Methods of Calculus

Spring 1996:

BUS 390	International Business
ENG 345	Multicultural Literature
HPS 470	American Foreign Policy
HNR 295, 395, 495	Honors Seminar

Fall 1996:

HPS-H 360	Honors The American Experience
BEH-H 370	Honors Social Psychology

Spring 1997:

HUM 100	Introduction to Humanities
A&D 130	History of Interior Design and Architecture
HPS 350	Comparative Political Systems
HNR 295, 395, 495	Honors Seminar

Fall 1997:

A&D-H 310	Honors Art History
COA-H 310	Honors Oral Interpretation

Spring 1998:

BUS 450	Business and Society
BEH 354	Industrial and Organizational Psychology
HUM 300	Great Issues
HNR 295, 395, 495	Honors Seminar

* All regular courses specified during this and other Spring Semesters are "interlocking." At least two are corequisites or prerequisites for the Honors Seminar.

ENGLISH LANGUAGE CENTER

Lynn University's English Language Center offers a variety of programs for students who wish to improve their English for personal, professional, or academic reasons. The Center's staff is committed to providing a caring, interpersonal environment that fosters multi-cultural understanding. Cultural and orientation activities are included in all programs. Our classes are distinguished by their small size (8-14 students) with an emphasis on personalized learning and individual growth.

The Program Coordinators advise students on academic and personal needs and assist in arranging housing and other matters that are important for a positive transition to campus life. Special recreational activities, field trips and social events for international and American students are also a part of the Center's programs.

The Center's Programs of Study

The Intensive English Studies Program (IES) offers intensive instruction in listening comprehension, oral skills, writing, reading, vocabulary development and grammar for general and academic English.

The International Diploma Program (IDP) serves as a transitional program for students planning to study at a college or university. The program includes three advanced level ESL English courses, a special study skills seminar, and three additional college courses. The college courses and seminar are credit bearing.

Special Group Programs in English Language and American Culture are available upon request to meet the needs of student, professional, or corporate groups. These programs include short-term intensive English study, business or technical English courses, summer or vacation/study courses.

For further information contact the Director's Office, English Language Center, Lynn University, 3601 N. Military Trail, Boca Raton, Florida 33431 U.S.A.

The Intensive English Studies Certificate Program

The Intensive English Program is conducted year round with frequent opening dates. Applicants may choose to study for four, eight, fifteen or more weeks to suit their individual needs and goals.

The syllabus is designed to develop and improve all language skills: speaking, listening, reading, and writing. Sequenced courses meet individual needs at Beginning, High-Beginning, Intermediate, High-Intermediate, and Advanced levels. Students are tested upon arrival to ensure appropriate course placement. Progress is evaluated every eight weeks.

Classes are small and meet five hours a day, five days a week. Instruction includes reading/computer labs, cultural learning activities, and special interest elective classes. Classes and lab sessions meet Monday through Friday, 9:00 to 3:00, for a total of twenty-five hours each week. Students are given daily homework assignments that require one to two hours to complete. Extracurricular and recreational activities are also an important part of the program.

Program Levels

Beginning:

Focus on listening/speaking and basic English structural patterns. Reading and writing reinforce new skills and develop vocabulary.

High-Beginning:

Emphasis on basic listening comprehension, pronunciation, conversation, grammar, reading and writing development.

Intermediate:

Continued development of listening/speaking skills with emphasis on vocabulary development and study of English structural patterns.

High-Intermediate:

Focus on higher level of refinement of English structure and composition, continued development of aural/oral skills and effective reading.

Advanced:

Emphasis on advanced structure and composition, conversation and reading needs, academic skills and writing preparation.

Special Features

- Small classes (8-14 students)
- Individualized guidance and advisement
- An integrated, skills development program with sequenced learning levels
- An experienced and supportive faculty and staff
- Reading and Computer labs
- Electives, such as TOEFL Preparation, American Culture, and Current Events
- U.S. Academic and Cultural Orientation
- Certificate of Attendance or Achievement given upon completion of Program

Prospective graduate students may participate in this program to strengthen their English language proficiency.

The International Diploma Program

The **International Diploma Program** provides coursework and a plan of study designed specifically to prepare international students for undergraduate study at United States colleges and universities. The Diploma Program is a transitional program between intensive English studies and full-time undergraduate coursework. The two semester program consists of three advanced level ESL courses, the ESL Study Skills seminar, and three additional undergraduate courses. The ESL courses are designed to create a base for academic learning. Upon successful completion of the Diploma Program, a minimum TOEFL score of 500 and a faculty recommendation, students may continue in the Lynn University undergraduate program of their choice. The Diploma Program must be completed within two semesters if a student intends to pursue full-time undergraduate studies.

College credit is given for all undergraduate courses successfully completed at Lynn University. Credit is also given for successful completion of the ESL Study Skills Seminar. All college credit earned in the Diploma Program may be applied to a Lynn University undergraduate degree or transferred to another college or university, if desired.

Qualifying Scores:

Semester 1 (level 1)	TOEFL	470-480
	Michigan Placement test	65-75
Semester 2 (level 2)	TOEFL	480-
	Michigan Placement test	75-

Semester 1 Coursework:

ESL Writing
ESL Study Skills Seminar - 2 college credits
One undergraduate course: - 3 college credits*

Semester 2 Coursework:

ESL Advanced Writing- 1 hr./day, 5 days/wk.
ESL/Literature- 3 hrs./wk.
Two undergraduate courses: - 6 college credits*

Special Features

- All undergraduate courses carry credit toward an undergraduate degree
- Wide selection of undergraduate courses
- English Literature and Writing courses designed specifically for non-native speakers of English
- A special credit-bearing ESL Study Skills Seminar providing a foundation for further academic study

*Course selection with advisor approval.

American College • Dublin

Even as our world compresses—due partially to rapidly expanding technologies and vast improvements in international travel and communications—the need for a global perspective is essential if today's college graduates are to successfully respond to the many challenges of our complex and constantly changing new world.



Affiliated with Lynn University, the American College • Dublin educates young men and women to effectively respond to these challenges and opportunities by providing a liberal arts and business curriculum that emphasizes multi-cultural approaches to problem solving and global business management.

The American College • Dublin offers a wide array of liberal arts programs leading to a Bachelor of Arts. In addition, a Bachelor of Arts in Behavioral Science with concentrations in Psychology or Sociology is available. The College also offers a Bachelor of Science in International Business as well as Bachelor of Science in Hospitality Management.

Semester Abroad in Ireland

Students who will be juniors or seniors in the Fall or Spring term have the opportunity to participate in a Semester Study Abroad Program in Dublin, Ireland.

Special consideration will be given to sophomores with outstanding grade point averages who wish to participate in the program. All students will carry fifteen (15) credits. An option will be provided to take all credits on campus in the Lynn University Georgian building on Merrion Square or to select one-to-two three (3) credit courses that will utilize the travel experience and subsequent comparisons found in Ireland, France and Germany.



Summer Study Abroad in Ireland for High School Students

Students enjoy the unique opportunity of learning first-hand about the history and culture of Ireland while earning college credits.

Students may enroll in two courses and have the opportunity to earn six college credits upon successfully completing the required course work. Lynn University will provide an official transcript for each student indicating courses taken, credits earned, and grades achieved.

Courses offered are:
Topics in
Literature I
Geography and
World Affairs



Trident College, Nagoya, Japan

Lynn University offers an intensive program in Japanese language and culture during the summer. The program includes four weeks of intensive study in Nagoya at the Trident School of Languages, a division of Trident College. Trident is a leader in developing international ties, which includes student exchange. Trident College is an institution of applied knowledge that comprehensively integrates the three related themes of culture, internationalism, and communication.

As part of the experience, students live with Japanese families during their stay. They share in the daily life of a Japanese household and come to understand more fully many aspects of Japanese culture and society, while learning the language by practical application.



Photo by Mr. Abe

University of Stockholm, Sweden

Lynn University, in conjunction with the University of Stockholm School of Business, signed an agreement to exchange students, faculty and administrators for the purpose of enhancing the educational programs of both universities. Although all Lynn University students are encouraged to take advantage of this opportunity, the students enrolled in the International Business Concentration in particular are candidates for this program since nine (9) credits in the concentration are required to be taken abroad.

The University of Stockholm School of Business is one of the largest in Europe with over 4500 students enrolled from many countries around the world. The School of Business enjoys one of the foremost reputations in Europe and is situated in a city known for its beauty, cleanliness and safety. The international program which it sponsors is growing rapidly and the curriculum is enhanced by many courses taught in English. Students interested in the program should contact the Lynn University School of Business.



PART 5. UNDERGRADUATE CURRICULUM

COURSE DESIGNATION GUIDE

College of Arts and Sciences

A&D	Art and Design
BEH	Behavioral Science
BFD	Fashion Design
COA	Communications
ENG	English
HPS	History/Political Science
HUM	Humanities/Liberal Arts
LAN	Languages
MAT	Mathematics
MSC	Funeral Service
SCI	Sciences

School of Business

ACC	Accounting
AVM	Aviation Management
FIN	Finance
BFM	Fashion Marketing
BUS	Business
CSC	Computer Science
MKT	Marketing
SBA	Small Business Management

School of Hotel, Restaurant, and Tourism Administration

HA	Hotel and Resort Administration
	Food Service Administration
	Tourism and Travel Administration
	Sports and Recreation Management

School of Education

EDU	Education
HCA	Health and Human Services

COURSE NUMBER GUIDE

All courses which are included in the regular curriculum of the University are listed following the Curriculum section of this Catalog.

The first (left-hand) digit of the course number has the following significance:

Freshman Courses	100 Level
Sophomore Courses	200 Level
Junior Courses	300 Level
Senior Courses	400 Level

CORE CURRICULUM

The University believes that a sound foundation in the liberal arts (general education) is an essential complement to its many career-oriented programs. If graduates are to be effective communicators, creative thinkers, have the ability to work well with others, and have an awareness of and appreciation for people, cultures, and contemporary national and global issues, then this general core of courses can be expected to play an important role in today's higher education.

CORE CURRICULUM (Four-year Programs)

	CR
Freshmen Seminar (for all freshman)	2
English Composition I, II	6
Mathematics Electives	6
Public Forum	3
Science Electives (with Lab)	8
Introduction to Computer Applications	3
History or Behavioral Science Elective	6
Liberal Arts Electives	6
Total Credits	40

CORE CURRICULUM (Two-year Programs)

	CR
Freshmen Seminar (for all freshmen)	2
English Composition I, II	6
College Algebra	3
Science Elective (with Lab)	4
Introduction to Computer Applications	3
History or Behavioral Science Elective	3
Liberal Arts Elective	3
Total Credits	24

Bachelor of Science in Applied Studies

Lynn University recognizes that many graduates of technically oriented two-year degree programs frequently find themselves with only limited opportunities to pursue a Baccalaureate degree. This problem is primarily attributable to the non-transferability of a number of courses in these two-year programs, which in turn relates directly to the traditionally accepted structure of most existing four-year programs.

With this problem in mind, Lynn University has developed a new program specifically for Associate degree graduates of technically oriented programs. The new degree program is entirely upper division (i.e., junior and senior level) in structure and content, containing its own unique general core courses that supplement those normally found in most technical Associate degree cores. Qualified Associate degree graduates will be accepted as juniors, with formal articulation agreements, and course-by-course transfer evaluations are no longer required.

The curriculum's twenty courses reflect a mix of general (i.e., liberal arts) coursework, some elective choices, and specific coursework in a concentration, or track. Moreover, all required courses are 300- or 400-level (with one exception), and in the free elective segment, at least three of the five choices must be at this level.

The following page outlines the Aviation Track curriculum that would be suitable for, but not limited to A.S./A.A.S. graduates in airframe and powerplants, maintenance or avionics technology, air traffic control, or professional pilot. Also listed is the curriculum for the Hotel/Restaurant/Tourism Track.

CURRICULUM (WITH AVIATION TRACK)

		Junior Year				Cr.
		Cr.	Spring		Cr.	
Fall						
CSC	350	Spreadsheet <u>OR</u> Mgmt.		ENG 370	Writing in the Major	3
CSC	315	Information Systems*	3	MAT 321	Statistical Applications	3
BUS	228	Business Communication	3	AVM 341	Aviation Operations I	3
AVM	331	Aviation Regulation & Law	3	AVM 320	Air Transportation Industry	3
		History/Polit. Sci. Elective	3		Free (or Minor) Elective	3
		Free (or Minor) Elective	<u>3</u>			<u>15</u>
			15			

		Senior Year				Cr.
		Cr.	Spring		Cr.	
HUM	301	Creative Thinking	3	AVM 441	Aviation Operations III	3
AVM	346	Aviation Operations II	3	AVM 481	Aviation Seminar	3
		Behavioral Sci Elective	3		Literature Elective	3
		Free (or Minor) Elective	3		Liberal Arts Elective	3
		Free (or Minor) Elective	<u>3</u>		Free (or Minor) Elective	<u>3</u>
			15			<u>15</u>

*Assumes equivalent of Intro to Computer Applications (CSC 200) was completed in student's two-year program. If not, CSC 200 becomes a prerequisite.

CURRICULUM (HOTEL/RESTAURANT/TOURISM TRACK)

		Junior Year				Cr.
		Cr.	Spring		Cr.	
Fall						
HA	350	Hospitality Industry		ENG 370	Writing in the Major	3
		Computer Systems	3	MAT 321	Statistical Applications	3
ACC	201	Accounting I	3	HA 311	Managerial Accounting	3
HA	365	Hospitality Human			for Hospitality Industry	3
		Resources Management	3	HA 350	Motel and Resort Info Sys	3
HA	375	Hospitality Marketing	3	HA 351	<u>OR</u> Food Service Info Sys	3
		History/Pol.Sci. Elective	<u>3</u>		Free (or Minor) Elective	<u>3</u>
			15			<u>15</u>

		Senior Year				Cr.
		Cr.	Spring		Cr.	
HUM	301	Creative Thinking	3	HA 410	Hospitality Leadership and	3
HA	355	Hospitality Customer Service	3	HA 481	Hospitality Industry Seminar	3
		Behavioral Sci Elective	3		Literature Elective	3
		Free (or Minor) Elective	3		Humanities Elective	3
		Free (or Minor) Elective	<u>3</u>		Free (or Minor) Elective	<u>3</u>
			15			<u>15</u>



PART 6. COLLEGE OF ARTS AND SCIENCES

The College of Arts and Sciences provides core curricula in oral and written communications, mathematics, liberal arts/fine arts, social and behavioral sciences, and natural sciences required in all bachelor and associate degree programs of the University. The purposes of the curricula are to develop a common core of knowledge, to cultivate and inform personal values, to enhance the student's ability to work and live in an informed society, and to foster an appreciation for lifelong learning.

Bachelor degree concentrations are available in communications, behavioral sciences, fine arts, history/political science, and liberal arts.

Senior Seminar Requirement: Students majoring in liberal arts concentrations (behavioral sciences, history/political science, or liberal arts) are required to take a capstone seminar during their senior year (3 credits). The purpose of the Seminar is to synthesize and assess knowledge gained in the major.



ART AND DESIGN

ART means "Fine Art"

DESIGN means "Commercial Art"

The two degrees offered in the Art & Design Department are:

BACHELOR OF FINE ARTS

and

BACHELOR OF SCIENCE IN DESIGN

The **ART** program offers three concentrations leading to a Bachelor of Fine Arts Degree. The three concentrations are:

SCULPTURE

PAINTING

PRINTMAKING

The **DESIGN** program offers four concentrations:

INTERIOR DESIGN The Bachelor of Science degree with a concentration in Interior Design, after an internship, qualifies the holder for the NCIDQ (National Council of Interior Design Qualifications) licensing examination.

GRAPHIC DESIGN This concentration prepares the student for many of the professions dealing with the mass-produced, printed image.

Such as:

ADVERTISING

PACKAGE DESIGN

TEXTILE DESIGN

PHOTOGRAPHY

(Graphic Design is sometimes called Two-Dimensional Design)

FASHION DESIGN This concentration prepares the student for a career as a designer of fashion products. The student enters the program upon completion of the Associate of Arts in Fashion Merchandising.

GENERAL DESIGN This concentration offers the greatest flexibility in choice of courses. It can be used to help the student decide which area of Design suits him best, or it can be tailored for a variety of jobs in the design world.

Such as:

MANAGING A DESIGN BUSINESS

PRODUCT DESIGN

TRANSPORTATION DESIGN

This concentration can also be tailored, in a two year program, to prepare a student for transfer into Architecture or Landscape Architecture programs at another University. We have sent several students into such programs at U. of Miami and U. of Florida.

ART AND DESIGN GENERAL DEGREE REQUIREMENTS

*CORE CURRICULUM REQUIREMENTS (40 CREDITS)

___	ENG	101	ENGLISH COMPOSITION I	3
___	ENG	102	ENGLISH COMPOSITION II	3
___			MATHEMATICS ELECTIVE	3
___			MATHEMATICS ELECTIVE	3
___	COA	110	PUBLIC FORUM	3
___			SCIENCE ELECTIVE (WITH LAB)	4
___			SCIENCE ELECTIVE (WITH LAB)	4
___	CSC	200	INTRODUCTION TO COMPUTER APPLICATIONS	3
___			HISTORY/BEHAVIORAL SCIENCE ELECTIVE	3
___			HISTORY/BEHAVIORAL SCIENCE ELECTIVE	3
___	HUM	100 OR HUM 101	INTRO HUMANITIES OR ART APPRECIATION	3
___			LIBERAL ARTS ELECTIVE	3
___	FRO	101	FRESHMEN SEMINAR	2

COMMON MAJOR REQUIREMENTS (36 CREDITS)

___	A&D	105	BASIC DRAWING	3
___	A&D	106	DRAWING FUNDAMENTALS	3
___	A&D	120	BASIC DESIGN	3
___	A&D	225	BASIC COMPUTER GRAPHICS	3
___	A&D	261	BASIC COLOR THEORY	3
___	A&D	262	COLOR THEORY FUNDAMENTALS	3
___	A&D	310	EARLY ART HISTORY	3
___	A&D	311	MODERN ART HISTORY	3
___	A&D	270	PROFESSIONAL PRACTICES	3
___	A&D	121	DESIGN FUNDAMENTALS	3
___	*A&D		ELECTIVE	3
___	*A&D		ELECTIVE	3

DESIGN MAJOR REQUIREMENTS (15 CREDITS)

___	A&D	242	THREE DIMENSIONAL DESIGN	3
___	COA	470	PRESENTATION DESIGN TECHNIQUES	3
___	A&D	490	PORTFOLIO AND EXHIBITION	3
___	A&D	145	ENVIRONMENTAL DESIGN	3
___	A&D	146	BASIC GRAPHICS	3

APPROVED ELECTIVES (33 CREDITS)

___	*		ELECTIVE (200 LEVEL OR ABOVE)	3
___	*		ELECTIVE (200 LEVEL OR ABOVE)	3
___	*		ELECTIVE (200 LEVEL OR ABOVE)	3
___	*		ELECTIVE (200 LEVEL OR ABOVE)	3
___	*		ELECTIVE (300 LEVEL OR ABOVE)	3
___	*		ELECTIVE (300 LEVEL OR ABOVE)	3
___	*		ELECTIVE (300 LEVEL OR ABOVE)	3
___	*		ELECTIVE (300 LEVEL OR ABOVE)	3
___	*		ELECTIVE (300 LEVEL OR ABOVE)	3
___	*		ELECTIVE (300 LEVEL OR ABOVE)	3
___	*		ELECTIVE (300 LEVEL OR ABOVE)	3

TOTAL CREDITS: 124

*COURSES MUST BE APPROVED BY MAJOR ADVISOR

ART & DESIGN/GENERAL DESIGN

SUGGESTED PROGRAM

		FIRST YEAR					
Fall		Cr.	Spring		Cr.		
ENG	101	English Composition I	3	ENG	102	English Composition II	3
A&D	105	Basic Drawing	3	A&D	106	Drawing Fundamentals	3
A&D	120	Basic Design	3	A&D	121	Design Fundamentals	3
A&D	270	Professional Practices	3	CSC	200	Intro. Computer Appl.	3
HUM	100	Intro. to Humanities <u>OR</u>				Liberal Arts Elective	<u>3</u>
HUM	101	Art Appreciation	3				15
FRO	101	Freshmen Seminar	<u>2</u>				
			17				

		SECOND YEAR					
A&D	261	Basic Color Theory	3	A&D	262	Color Theory Fund.	3
A&D	225	Basic Computer Graphics	3	A&D	145	Environmental Des.	3
A&D	146	Basic Graphics	3	COA	110	Public Forum	3
		Approved Elective	3			Approved Elective	3
		(200 level or above)				(200 level or above)	
		Mathematics Elective	<u>3</u>			Mathematics Elective	<u>3</u>
			15				15

		THIRD YEAR					
A&D	310	Early Art History	3	A&D	311	Modern Art History	3
A&D	242	Three Dimensional Design	3			Science Elective	4
		Science Elective	4			Hist/Beh.Sci. Elective	3
		A&D Elective	3			A&D Elective	3
		Hist/Beh.Sci. Elective	<u>3</u>			Approved Elective	<u>3</u>
			16			(200 level or above)	16

		FOURTH YEAR					
COA	470	Presentation Des. Tech.	3	A&D	490	Portfolio & Exhib.	3
		Approved Elective	3			Approved Electives	<u>12</u>
		(200 level or above)				(300 level or above)	15
		Approved Electives	<u>9</u>				
		(300 level or above)	15				

Total Credits - 124

GRAPHIC DESIGN DEGREE REQUIREMENTS

*CORE CURRICULUM REQUIREMENTS (40 CREDITS)

___	ENG	101	ENGLISH COMPOSITION I	3
___	ENG	102	ENGLISH COMPOSITION II	3
___			MATHEMATICS ELECTIVE	3
___			MATHEMATICS ELECTIVE	3
___	COA	110	PUBLIC FORUM	3
___			SCIENCE ELECTIVE (WITH LAB)	4
___			SCIENCE ELECTIVE (WITH LAB)	4
___	CSC	200	INTRODUCTION TO COMPUTER APPLICATIONS	3
___			HISTORY/BEHAVIORAL SCIENCE ELECTIVE	3
___			HISTORY/BEHAVIORAL SCIENCE ELECTIVE	3
___	HUM	100 OR HUM 101	INTRO HUMANITIES OR ART APPRECIATION	3
___	HUM	301	CREATIVE THINKING	3
___	FRO	101	FRESHMEN SEMINAR	2

COMMON MAJOR REQUIREMENTS (36 CREDITS)

___	A&D	105	BASIC DRAWING	3
___	A&D	106	DRAWING FUNDAMENTALS	3
___	A&D	120	BASIC DESIGN	3
___	A&D	225	BASIC COMPUTER GRAPHICS	3
___	A&D	230	PHOTOGRAPHY	3
___	A&D	261	COLOR THEORY BASICS	3
___	A&D	262	COLOR THEORY FUNDAMENTALS	3
___	A&D	310	EARLY ART HISTORY	3
___	A&D	311	MODERN ART HISTORY	3
___	A&D	270	PROFESSIONAL PRACTICES	3
___	A&D	147	GRAPHICS FUNDAMENTALS	3
___	*A&D		ELECTIVE	3

DESIGN MAJOR REQUIREMENTS (33 CREDITS)

___	A&D	121	DESIGN FUNDAMENTALS	3
___	A&D	226	COMPUTER GRAPHICS FUNDAMENTALS	3
___	A&D	265	PRODUCT ILLUSTRATION	3
___	A&D	350	LAYOUT AND ADVERTISING PRODUCTION	3
___	A&D	360	CORPORATE IMAGES	3
___	COA	340	ADVERTISING WRITING	3
___	A&D	470	ADVANCED GRAPHIC DESIGN	3
___	A&D	472	TYPOGRAPHY	3
___	COA	470	PRESENTATION DESIGN TECHNIQUES	3
___	A&D	490	PORTFOLIO & EXHIBITION	3
___	A&D	146	BASIC GRAPHICS	3

APPROVED ELECTIVES (15 CREDITS)

___	*		ELECTIVE (200 LEVEL OR ABOVE)	3
___	*		ELECTIVE (200 LEVEL OR ABOVE)	3
___	*		ELECTIVE (300 LEVEL OR ABOVE)	3
___	*		ELECTIVE (300 LEVEL OR ABOVE)	3
___	*		ELECTIVE (300 LEVEL OR ABOVE)	3

TOTAL CREDITS: 124

*COURSES MUST BE APPROVED BY MAJOR ADVISOR

ART & DESIGN / GRAPHIC DESIGN

SUGGESTED PROGRAM

		First Year					
Fall		Cr.	Spring			Cr.	
ENG	101	English Composition I	3	ENG	102	English Composition II	3
A&D	105	Basic Drawing	3	A&D	106	Drawing Fundamentals	3
A&D	120	Basic Design	3	A&D	121	Design Fundamentals	3
A&D	270	Professional Practices	3	COA	110	Public Forum	3
HUM	100	Intro. to Humanities <u>QR</u>		CSC	200	Intro. Computer Applications	<u>3</u>
HUM	101	Art Appreciation	3				15
FRO	101	Freshmen Seminar	<u>2</u>				
			17				

		Second Year					
A&D	225	Basic Computer Graphics	3	A&D	226	Computer Graphics. Fund.	3
A&D	261	Basic Color Theory	3	A&D	262	Color Theory Fund.	3
A&D	146	Basic Graphics	3	A&D	147	Graphics Fundamentals	3
		Hist/Beh. Sci. Elective	3			Hist/Beh. Sci. Elective	3
		Mathematics Elective	<u>3</u>			Mathematics Elective	<u>3</u>
			15				15

		Third Year					
A&D	310	Early Art History	3	A&D	311	Modern Art History	3
HUM	301	Creative Thinking	3	COA	340	Advertising Writing	3
A&D	230	Photography	3	A&D	360	Corporate Images	3
A&D	265	Product Illustration	3			Approved Elective	3
		Science Elective	4			(200 level or above)	
			16			Science Elective	<u>4</u>
							16

		Fourth Year					
A&D	470	Advanced Graphics	3	COA	470	Presentation Des. Tech.	3
A&D	350	Layout & Adv. Production	3	A&D	490	Portfolio & Exhibition	3
A&D	472	Typography	3			Approved Electives	<u>2</u>
		A&D Elective	3			(300 level or above)	15
		Approved Elective	<u>3</u>				
		(200 level or above)	15				

Total Credits - 124

INTERIOR DESIGN DEGREE REQUIREMENTS

CORE CURRICULUM REQUIREMENTS (40 CREDITS)

___	ENG	101	ENGLISH COMPOSITION I	3
___	ENG	102	ENGLISH COMPOSITION II	3
___			MATH ELECTIVE	3
___			MATH ELECTIVE	3
___	COA	110	PUBLIC FORUM	3
___			SCIENCE ELECTIVE (WITH LAB)	4
___			SCIENCE ELECTIVE (WITH LAB)	4
___	CSC	200	INTRODUCTION TO COMPUTER APPLICATIONS	3
___			HISTORY OR BEHAVIORAL SCIENCE ELECTIVE	3
___			HISTORY OR BEHAVIORAL SCIENCE ELECTIVE	3
___	HUM	100	OR HUM 101 INTRO TO HUMANITIES OR ART APPRECIATION	3
___			LIBERAL ARTS ELECTIVE	3
___	FRO	101	FRESHMEN SEMINAR	2

COMMON MAJOR REQUIREMENTS (36 CREDITS)

___	A&D	105	BASIC DRAWING	3
___	A&D	106	DRAWING FUNDAMENTALS	3
___	A&D	120	BASIC DESIGN	3
___	A&D	225	BASIC COMPUTER GRAPHICS	3
___	A&D	261	COLOR THEORY BASICS	3
___	A&D	262	COLOR THEORY FUNDAMENTALS	3
___	A&D	310	EARLY ART HISTORY	3
___	A&D	311	MODERN ART HISTORY	3
___	A&D	270	PROFESSIONAL PRACTICES	3
___	A&D	121	DESIGN FUNDAMENTALS	3
___	*A&D		ELECTIVE	3
___	*A&D		ELECTIVE	3

DESIGN MAJOR REQUIREMENTS (42 CREDITS)

___	A&D	100	INTERIOR DESIGN I	3
___	A&D	130	HISTORY OF INTERIOR DESIGN	3
___	A&D	200	INTERIOR DESIGN II	3
___	A&D	240	DRAFTING I	3
___	A&D	300	INTERIOR DESIGN III	3
___	A&D	312	FURNITURE ARRANGEMENT & SPACE PLAN	3
___	A&D	320	INTERIOR DESIGN RENDERING	3
___	A&D	325	HISTORICAL RESTORATION & PRESERVATION	3
___	A&D	400	INTERIOR DESIGN IV	3
___	SBA	310	INTRO TO SMALL BUSINESS MANAGEMENT	3
___	COA	470	PRESENTATION DESIGN TECHNIQUES	3
___	A&D	485	INTERNSHIP	3
___	A&D	226	FUNDAMENTAL COMPUTER GRAPHICS	3
___	A&D	241	DRAFTING II	3

APPROVED ELECTIVES (6 CREDITS)

___	*		ELECTIVE (200 LEVEL OR ABOVE)	3
___	*		ELECTIVE (300 LEVEL OR ABOVE)	3

TOTAL CREDITS: 124

*COURSES MUST BE APPROVED BY MAJOR ADVISOR

ART & DESIGN / INTERIOR DESIGN

SUGGESTED PROGRAM

		First Year					
Fall		Cr.	Spring			Cr.	
ENG	101	English Composition I	3	ENG	102	English Composition II	3
A&D	105	Basic Drawing	3	A&D	106	Drawing Fundamentals	3
A&D	120	Basic Design	3	A&D	121	Design Fundamentals	3
A&D	270	Professional Practices	3	A&D	130	History of Interior Design	3
A&D	100	Interior Design I	3	HUM	100	Intro. to Humanities <u>OR</u>	
FRO	101	Freshmen Seminar	2	HUM	101	Art Appreciation	3
			17				15

		Second Year					
A&D	200	Interior Design II	3	CSC	200	Intro. to Comp. Applications	3
A&D	240	Drafting I	3	A&D	241	Drafting II	3
COA	110	Public Forum	3	A&D	262	Color Theory Fundamentals	3
A&D	261	Basic Color Theory	3			Mathematics Elective	3
		Mathematics Elective	3			Approved Elective	3
			15				15

		Third Year					
A&D	300	Interior Design III	3	A&D	320	Interior Design Render.	3
A&D	325	Historical Restoration	3	A&D	312	Furniture Arrang. & Space	3
A&D	310	Early Art History	3	A&D	311	Modern Art History	3
A&D	225	Basic Computer Graphics	3	A&D	226	Computer Graphics Fund.	3
		Science Elective	4			Science Elective	4
			16				16

		Fourth Year					
A&D	400	Interior Design IV	3	COA	470	Presentation Des. Tech	3
SBA	310	Intro. Small Business Mang.	3	A&D	485	Internship	3
		A&D Elective	3			A&D Elective	3
		Hist/Beh. Sci. Elective	3			Hist/Beh. Sci. Elective	3
		Liberal Arts Elective	3			Approved Elective	3
			15				15

Total Credits - 124

FINE ARTS

GENERAL DEGREE REQUIREMENTS

CORE CURRICULUM REQUIREMENTS (40 CREDITS)

___ENG	101	ENGLISH COMPOSITION I	3
___ENG	102	ENGLISH COMPOSITION II	3
___MAT	105	APPLIED MATH I	3
___MAT	210	GEOMETRY	3
___COA	110	PUBLIC FORUM	3
___		SCIENCE ELECTIVE (WITH LAB)	4
___		SCIENCE ELECTIVE (WITH LAB)	4
___CSC	200	INTRODUCTION TO COMPUTER APPLICATIONS	3
___		HISTORY OR BEHAVIORAL SCIENCE ELECTIVE	3
___		HISTORY OR BEHAVIORAL SCIENCE ELECTIVE	3
___HUM	100	INTRODUCTION TO HUMANITIES <u>OR</u>	
___HUM	101	ART APPRECIATION	3
___		LIBERAL ARTS ELECTIVE	3
___FRO	101	FRESHMEN SEMINAR	2

MAJOR REQUIREMENTS (76 CREDITS)

___A&D	105	BASIC DRAWING	3
___A&D	106	DRAWING FUNDAMENTALS	3
___A&D	120	BASIC DESIGN	3
___A&D	121	DESIGN FUNDAMENTALS	3
___A&D	140	BASIC PRINTMAKING	3
___A&D	210	BASIC LIFE DRAWING	3
___A&D	211	LIFE DRAWING FUNDAMENTALS	3
___A&D	230	PHOTOGRAPHY	3
___A&D	242	THREE DIMENSIONAL DESIGN	3
___A&D	250	BASIC SCULPTURE	3
___A&D	261	BASIC COLOR THEORY	3
___A&D	270	PROFESSIONAL PRACTICES	3
___A&D	271	FIGURE DRAWING MATERIALS	3
___A&D	310	EARLY ART HISTORY	3
___A&D	311	MODERN ART HISTORY	3
___A&D		ART HISTORY ELECTIVE	3
___A&D		ART HISTORY ELECTIVE	3
___A&D	371	FIGURE DRAWING METHODS	3
___A&D	380	INTERPRETIVE FIGURE, MATERIALS	3
___A&D	481	INTERPRETIVE FIGURE, METHODS	3
___A&D	490	PORTFOLIO & EXHIBITION	3
___A&D	491	FINE ARTS SEMINAR	4
___A&D	494	THESIS DRAWING I	4
___A&D	495	THESIS DRAWING II	4
___A&D	499	(MAJOR) THESIS	4

MAJOR CONCENTRATION (CHOOSE ONE FOR 6 CREDITS)

___A&D	263 AND A&D 362	(SCULPTURE)	6
___A&D	253 AND A&D 353	(PRINTMAKING)	6
___A&D	231 AND A&D 330	(PHOTOGRAPHY)	6
___A&D	262 AND A&D 363	(PAINTING)	6

APPROVED ELECTIVES (6 CREDITS)

TOTAL CREDITS: 125

ART & DESIGN/FINE ARTS

SUGGESTED PROGRAM

		First Year				Cr.
Fall		Cr.	Spring			
ENG	101 English Composition I	3	ENG	102 English Composition II		3
HUM	100 Intro. to Humanities <u>OR</u>		A&D	106 Drawing Fundamentals		3
HUM	101 Art Appreciation	3	A&D	242 Three Dimensional Drawing		3
A&D	105 Basic Drawing	3	A&D	121 Design Fundamentals		3
A&D	120 Basic Design	3	COA	110 Public Forum		3
A&D	270 Professional Practices	3				15
FRO	101 Freshmen Seminar	2				
		17				

		Second Year				Cr.
A&D	261 Basic Color Theory	3	A&D	230 Photography		3
A&D	140 Basic Printmaking	3	A&D	250 Basic Sculpture		3
A&D	210 Basic Life Drawing	3	A&D	211 Life Drawing Fund.		3
CSC	200 Intro. Computer Applications	3	MAT	301 Geometry		3
	Mathematics Elective	2		Hist/Beh. Sci. Elective		2
		15				15

		Third Year				Cr.
A&D	263 Sculpture Fundamentals	3	A&D	361 Sculptural Materials		3
A&D	253 Printmaking Fundamentals <u>OR</u>		A&D	353 Printmaking Materials <u>OR</u>		
A&D	231 Advanced Photography <u>OR</u>		A&D	330 Color Photography <u>OR</u>		
A&D	262 Color Theory Fund. <u>OR</u>		A&D	362 Painting Materials <u>OR</u>		
A&D	263 Sculptural Materials	3	A&D	361 Sculptural Methods		3
A&D	271 Figure Drawing Materials	3	A&D	371 Figure Drawing Methods		3
A&D	310 Early Art History	3	A&D	311 Modern Art History		3
	Science Elective	4		Science Elective		4
		16				16

		Fourth Year				Cr.
A&D	491 Fine Arts Seminar	4	A&D	499 (Major) Thesis		4
A&D	494 Thesis Drawing I	4	A&D	495 Thesis Drawing II		4
A&D	380 Interpretive Figure Materials	3	A&D	490 Portfolio & Exhibition		3
	Art History Elective	3		Art History Elective		2
	Hist/Beh. Sci. Elective	2				14
		17				

Total Credits - 125

FASHION DESIGN DEGREE REQUIREMENTS

CORE CURRICULUM REQUIREMENTS (40 CREDITS)

__ENG	101	ENGLISH COMPOSITION I	3
__ENG	102	ENGLISH COMPOSITION II	3
__MAT	105	APPLIED MATH I	3
__MAT	106	APPLIED MATH II	3
__COA	110	PUBLIC FORUM	3
__SCI	130	GENERAL CHEMISTRY I	4
__		SCIENCE ELECTIVE	4
__CSC	200	INTRODUCTION TO COMPUTER APPLICATIONS	3
__		BEHAVIORAL SCIENCE OR HISTORY/POL. SCI. ELECTIVE	3
__		BEHAVIORAL SCIENCE OR HISTORY/POL. SCI. ELECTIVE	3
__HUM	101	ART APPRECIATION	3
__COA	470	PRESENTATION DESIGN TECHNIQUES	3
__FRO	101	FRESHMEN SEMINAR	2

FASHION DESIGN MAJOR REQUIREMENTS (54 CREDITS)

__BUS	170	MICROECONOMICS	3
__SBA	310	SMALL BUSINESS MANAGEMENT	3
__MKT	250	PRINCIPLES OF MARKETING	3
__BUS	212	BUSINESS LAW I	3
__AFD	250	BASIC APPAREL CONSTRUCTION	3
__AFD	310	TEXTILE DESIGN	3
__AFD	350	ADVANCED APPAREL CONSTRUCTION	3
__BFM	410	CAREER SEMINAR FOR FASHION MARKETING	3
__AFD	450	PATTERN DRAFTING	3
__AFD	470	APPAREL DESIGN	3
__BFM	100	INTRO TO FASHION BUSINESS	3
__BFM	140	FASHION SHOW PRODUCTION	3
__BFM	220	TEXTILE COMPONENTS	3
__BFM	225	SALES PROMOTION	3
__BFM	240	RETAIL BUYING	3
__BFM	260	CLOTHING IN SOCIETY	3
__BFM	290	INTERNSHIP I	3
__BFM	490	INTERNSHIP II	3

ART AND DESIGN REQUIREMENTS (24 CREDITS)

__A&D	490	PORTFOLIO & EXHIBITION	3
__A&D		ELECTIVE	3
__A&D	146	GRAPHICS I	3
__A&D	223	FASHION ILLUSTRATION	3
__A&D	225	COMPUTER GRAPHICS I	3
__A&D	230	PHOTOGRAPHY	3
__A&D	261	COLOR THEORY I	3
__A&D	210	LIFE DRAWING	3

ELECTIVES (6 CREDITS)

__		ELECTIVE (300 +)	3
__		ELECTIVE (300 +)	3

TOTAL CREDITS: 124

FASHION DESIGN

SUGGESTED PROGRAM

Third and fourth year course of study leads to Bachelor of Science in Design with a concentration in Fashion Design. All Fashion Design students must follow the Fashion Merchandising program for the first two years of study.

THIRD YEAR

Fall		Cr.	Spring		Cr.	
A&D	261	Color Theory I	3	HUM 101	Art Appreciation	3
A&D	210	Life Drawing	3	AFD 450	Pattern Drafting	3
AFD	350	Advanced Apparel Construction	3	MAT 106	Applied Math II	3
A&D	146	Graphics I	3	A&D 230	Photography I	3
SBA	310	Small Business Management	3		Science Elective	4
			15			16

FOURTH YEAR

AFD	470	Apparel Design	3	BFM 410	Career Seminar for	
A&D	223	Fashion Illustration I	3		Fashion Marketing	3
A&D	225	Computer Graphics	3	BFM 490	Internship II	3
COA	470	Presentation Design Techniques	3	A&D 490	Portfolio & Exhibition	3
		Beh. Sci/Hist. Pol. Sci. Elective	3	AFD 310	Textiles Design	3
			15		Elective (300 +)	3
						15

Total Credits: 61

BEHAVIORAL SCIENCE DEGREE REQUIREMENTS

*CORE CURRICULUM REQUIREMENTS (40 CREDITS)

__	ENG	101	ENGLISH COMPOSITION I	3
__	ENG	102	ENGLISH COMPOSITION II	3
__	MAT	110	COLLEGE ALGEBRA	3
__	MAT	221	PROBABILITY AND STATISTICS	3
__	COA	110	PUBLIC FORUM	3
__			SCIENCE ELECTIVE (WITH LAB)	4
__			SCIENCE ELECTIVE (WITH LAB)	4
__	CSC	200	INTRODUCTION TO COMPUTER APPLICATIONS	3
__			HISTORY/POLITICAL SCIENCE ELECTIVE	3
__			HISTORY/POLITICAL SCIENCE ELECTIVE	3
__	HUM	100	INTRO TO HUMANITIES	3
__	HUM	101	ART APPRECIATION	3
__	FRO	101	FRESHMEN SEMINAR	2

*MAJOR REQUIREMENTS (55-57 CREDITS)

__			HISTORY ELECTIVE	3
__	BUS	171	MACROECONOMICS	3
__	HUM	201	LOGIC OR HUM 301 CREATIVE THINKING	3
__	HUM	221	INTRODUCTION TO PHILOSOPHY	3
__	HUM	300	GREAT ISSUES	3
__			LITERATURE ELECTIVE	3
__			LITERATURE ELECTIVE	3
__			LANGUAGE ELECTIVE	3
__			LIBERAL ARTS ELECTIVE (300+)	3
__			LIBERAL ARTS ELECTIVE (300+)	3
__	BEH	110	INTRO TO SOCIOLOGY	3
__	BEH	150	INTRO TO PSYCHOLOGY	3
__			FREE ELECTIVE (200+)	3
__			FREE ELECTIVE (200+)	3
__			FREE ELECTIVE (200+)	3
__			FREE ELECTIVE (300+)	3
__			FREE ELECTIVE (300+)	3
__			FREE ELECTIVE (300+)	3
__			FREE ELECTIVE (300+)	3
__			FREE ELECTIVE (300+)	1-3

*RELATED REQUIREMENTS: BEHAVIORAL SCIENCE ELECTIVES (27 CREDITS)

__	BEH	490	SEMINAR IN PSYCHOLOGY <u>OR</u>	
__	BEH	491	SEMINAR IN SOCIOLOGY	3
__			MAJOR ELECTIVE (200+)	3
__			MAJOR ELECTIVE (200+)	3
__			MAJOR ELECTIVE (200+)	3
__			MAJOR ELECTIVE (200+)	3
__			MAJOR ELECTIVE (300+)	3
__			MAJOR ELECTIVE (300+)	3
__			MAJOR ELECTIVE (300+)	3
__			MAJOR ELECTIVE (300+)	2

TOTAL CREDITS: 122-124

BEHAVIORAL SCIENCE (PSYCHOLOGY/SOCIOLOGY)

SUGGESTED PROGRAM

		FIRST YEAR				
Fall		Cr.	Spring			Cr.
ENG 101	English Composition I	3	ENG 102	English Composition II		3
BEH 110	Intro. to Sociology	3	BEH 150	Intro. to Psychology		3
COA 110	Public Forum	3	HUM 100	Intro to Humanities		3
HUM 221	Intro. to Philosophy	3	MAT 110	College Algebra		3
FRO 101	Freshmen Seminar	2	HUM 101	Art Appreciation		<u>3</u>
	History Elective	<u>3</u>				15
		17				

		SECOND YEAR				
HUM 301	Creative Thinking <u>OR</u>		CSC 200	Intro. to Computer Applications		3
HUM 201	Logic	3	BUS 171	Macroeconomics		3
	Science Elective	4	MAT 221	Probability and Statistics		3
	Literature Elective	3		Science Elective		4
	Elective (200+)	3		Hist./Pol. Sci. Elective		<u>3</u>
	Hist./Pol. Sci. Elective	<u>3</u>				16
		16				

		THIRD YEAR				
	Behavioral Sci. Electives (2)	6	HUM 300	Great Issues		3
	(200 level or above)			Behavioral Sci. Electives		6
	Liberal Arts Elective	3		(200 level or above)		
	(300 level or above)			Literature Elective		3
	Language Elective	3		(200 level or above)		
	Elective (200 level or above)	<u>3</u>		Elective (300 level or above)		<u>3</u>
		15				15

		FOURTH YEAR				
	Behavioral Sci. Electives (2)	6	BEH 490	Seminar in Psychology <u>OR</u>		
	(300 level or above)		BEH 491	Seminar in Sociology		3
	Elective (200 level or above)	3		Behavioral Sci. Electives (2)		6
	Liberal Arts Elective	3		(300 level or above)		
	(300 level or above)			Elective (300 level or above)		3
	Elective (300 level or above)	<u>3</u>		Elective		<u>1-3</u>
		15		(300 level or above)		15

Total Credits - 122-124

COMMUNICATIONS DEGREE REQUIREMENTS

CORE CURRICULUM REQUIREMENTS (40 CREDITS)

___ENG	101	ENGLISH COMPOSITION I	3
___ENG	102	ENGLISH COMPOSITION II	3
___		MATH ELECTIVE	3
___		MATH ELECTIVE	3
___COA	110	PUBLIC FORUM	3
___		SCIENCE ELECTIVE (WITH LAB)	4
___		SCIENCE ELECTIVE (WITH LAB)	4
___CSC	200	INTRODUCTION TO COMPUTER APPLICATIONS	3
___		HISTORY/POLITICAL SCIENCE ELECTIVE	3
___BEH	110	INTRODUCTION TO SOCIOLOGY <u>OR</u>	
___BEH	150	INTRODUCTION TO PSYCHOLOGY	3
___HUM	100	INTRODUCTION TO HUMANITIES	3
___HUM	221	PHILOSOPHY OR HUM 301 CREATIVE THINKING	3
___FRO	101	FRESHMEN SEMINAR	2

MAJOR REQUIREMENTS (48 CREDITS)

___COA	101	FUNDAMENTALS OF COMMUNICATION	3
___COA	120	INTRODUCTION TO JOURNALISM	3
___COA	220	PHOTOJOURNALISM	3
___A&D	225	COMPUTER GRAPHICS I	3
___A&D	220	PHOTOGRAPHY	3
___COA	310	ORAL INTERPRETATION	3
___COA	325	WRITING FOR VISUAL MEDIA	3
___COA	340	ADVERTISING WRITING	3
___COA	350	COMMUNICATIONS LAW AND ETHICS	3
___COA	360	COMMUNICATIONS THEORY AND DESIGN	3
___COA	370	A-V PRODUCT <u>OR</u> COA 371 VIDEO PRODUCTION	3
___COA	405	SMALL GROUP COMMUNICATIONS	3
___COA	440	PUBLIC RELATIONS	3
___COA	470	PRESENTATION DESIGN AND TECHNIQUES	3
___COA	475	COMMUNICATIONS PROJECT <u>OR</u>	6
___COA	480	INTERNSHIP	

MINOR CONCENTRATION (15 CREDITS)

A&D	105	DRAWING I	BUS	250	PRINCIPLES OF MANAGEMENT
A&D	120	DESIGN FUNDAMENTALS I	MKT	250	PRINCIPLES OF MARKETING
A&D	231	ADVANCED PHOTOGRAPHY	BUS	228	BUSINESS COMMUNICATIONS
A&D	265	ILLUSTRATION	MKT	350	ADVERTISING
		ART OR PHOTOGRAPHY ELECTIVE	BUS	340	ORGANIZATIONAL BEHAVIOR

ELECTIVE REQUIREMENTS (21 CREDITS)

___		FREE ELECTIVE (100+)	3
___		FREE ELECTIVE (100+)	3
___		FREE ELECTIVE (100+)	3
___		FREE ELECTIVE (300+)	3
___		FREE ELECTIVE (300+)	3
___		FREE ELECTIVE (300+)	3
___		FREE ELECTIVE (300+)	3
___		FREE ELECTIVE (300+)	3

TOTAL CREDITS: 124

COMMUNICATIONS

SUGGESTED PROGRAM

FIRST YEAR

Fall		Cr.	Spring	Cr.	
ENG 101	English Composition I	3	ENG 102	English Composition II	3
BEH 110	Intro. to Sociology <u>OR</u>		CSC 200	Intro. to Computer Applications	3
BEH 150	Intro. to Psychology	3			
COA 101	Fundamentals of Communications	3	COA 110	Public Forum	3
HUM 100	Intro. to Humanities	3	A&D 230	Photography	3
FRO 101	Freshmen Seminar	2	COA 120	Intro. to Journalism	<u>3</u>
	Mathematics Elective	<u>3</u>			15
		17			

SECOND YEAR

A&D 225	Computer Graphics I	3	COA 220	Photojournalism	3
	Hist./Pol.Sci. Elective	3	HUM 221	Intro. to Philosophy <u>OR</u>	
	*Minor Course	3	HUM 301	Creative Thinking	3
	Science Elective	4		Elective (100 level or above)	3
	Elective (100 level or above)	<u>3</u>		Science Elective	4
		16		*Minor Course	<u>3</u>
					16

THIRD YEAR

COA 325	Writing for Visual Media	3	COA 360	Communications Theory and Design	3
COA 310	Oral Interpretation	3	COA 340	Advertising Writing	3
COA 350	Communications Law and Ethics	3	COA 370	Audio-Visual Production <u>OR</u>	
	*Minor Course	3	COA 371	Video Production	3
	Mathematics Elective	<u>3</u>		*Minor Course	3
		15		Elective	<u>3</u>
				(100 level or above)	15

FOURTH YEAR

COA 405	Small Group Communications	3	COA 470	Presentation Design and Techniques	3
COA 440	Public Relations	3	COA 475	Senior Communications Project <u>OR</u>	
	*Minor Course	3	COA 480	Internship	6
	Electives (300 level or above)	<u>6</u>		Electives (300 level or above)	<u>6</u>
		15			15

*Communications Minor

Communications students should select a minor (5 courses/15 credits) either in Art/Photography or Business.

ART/PHOTOGRAPHY

A&D 105	Drawing I
A&D 120	Design Fundamentals I
A&D 231	Advanced Photography
A&D 265	Illustration
	Art or Photography Elective

BUSINESS

BUS 250	Principles of Management
MKT 250	Principles of Marketing
BUS 228	Business Communications
MKT 350	Advertising
BUS 340	Organizational Behavior

Total Credits - 124

FUNERAL SERVICE DEGREE REQUIREMENTS

GENERAL CORE CURRICULUM (25 CREDITS)

__ENG	101	ENGLISH COMPOSITION I	3
__ENG	102	ENGLISH COMPOSITION II	3
__BEH	110	INTRODUCTION TO SOCIOLOGY	3
__CSC	200	INTRODUCTION TO COMPUTER APPLICATIONS	3
__COA	110	PUBLIC FORUM	3
__SCI	160	ANATOMY AND PHYSIOLOGY I	4
__HUM	100	INTRO. TO HUMANITIES	3
__MAT	105	APPLIED MATH	3

RELATED REQUIREMENTS (9 CREDITS)

__BUS	212	BUSINESS LAW I	3
__BEH	150	INTRODUCTION TO PSYCHOLOGY	3
__ACC	201	ACCOUNTING I	3

MAJOR REQUIREMENTS (40 CREDITS)

__MSC	101	INTRODUCTION TO FUNERAL SERVICE	3
__MSC	131	PRINCIPLES OF FUNERAL SERVICE	3
__MSC	150	FUNERAL SERVICE SANITATION	3
__MSC	210	THANATOLOGY	3
__MSC	215	COMPUTER APPLICATIONS FOR FUNERAL SERVICE	1
__MSC	220	FUNERAL SERVICE LAW	1
__MSC	240	FUNERAL HOME MANAGEMENT	4
__MSC	252	MICROBIOLOGY/PATHOLOGY	3
__MSC	263	EMBALMING	6
__MSC	265	ANATOMY OF EMBALMING	4
__MSC	270	RESTORATIVE ART	4
__MSC	281	FUNERAL SERVICE SEMINAR	2
__MSC	291	FUNERAL SERVICE PRACTICUM	3

TOTAL CREDITS: 74

Traditional freshmen are required to take FRO 101 Freshmen Seminar during the Fall term. This will increase credits to 18 for this term and 76 credits for the total program.

FUNERAL SERVICE

SUGGESTED PROGRAM

		FIRST YEAR					
Fall		Cr.	Spring			Cr.	
ENG	101	English Composition I	3	ENG	102	English Composition II	3
BEH	110	Intro. to Sociology	3	BEH	150	Intro. to Psychology	3
SCI	160	Anatomy and Physiology	4	MAT	105	Applied Math	3
MSC	101	Intro. to Funeral Svc.	3	MSC	150	Funeral Svc. Sanitation	3
MSC	131	Prin. of Funeral Svc.	3	MSC	265	Anatomy of Embalming	4
			16*				16

SUMMER

HUM	100	Intro. to Humanities	3
BUS	212	Business Law I	3
ACC	201	Accounting I	3
			9

SECOND YEAR

CSC	200	Intro. to Computers	3	MSC	240	Funeral Home Mgmt.	4
MSC	252	Microbiology/Pathology	3	MSC	270	Restorative Art	4
MSC	263	Embalming	6	MSC	281	Funeral Svc. Seminar	2
MSC	210	Thanatology	3	MSC	291	Funeral Svc. Practicum	3
MSC	220	Funeral Svc. Law	1	MSC	215	Computer Applications for Funeral Service	1
			16	COA	110	Public Forum	3
							17

Total Credits - 74

*Traditional Freshmen are required to take Freshmen Seminar during Fall Term. This will increase credits to 18 for this term and 76 credits for total program.

HISTORY/POLITICAL SCIENCE DEGREE REQUIREMENTS

CORE CURRICULUM REQUIREMENTS (40 CREDITS)

___ENG	101	ENGLISH COMPOSITION I	3
___ENG	102	ENGLISH COMPOSITION II	3
___MAT	110	COLLEGE ALGEBRA	3
___MAT	221	PROBABILITY AND STATISTICS	3
___COA	110	PUBLIC FORUM	3
___		SCIENCE ELECTIVE (WITH LAB)	4
___		SCIENCE ELECTIVE (WITH LAB)	4
___CSC	200	INTRODUCTION TO COMPUTER APPLICATIONS	3
___HPS	111	WESTERN CIVILIZATION I	3
___HPS	221	AMERICAN HISTORY I	3
___HUM	100	INTRODUCTION TO HUMANITIES	3
___HUM	101	ART APPRECIATION	3
___FRO	101	FRESHMEN SEMINAR	2

MAJOR REQUIREMENTS (57 CREDITS)

___HPS	112	WESTERN CIVILIZATION II <u>OR</u>	3
___HPS	113	20TH CENTURY WORLD	3
___BUS	171	MACROECONOMICS	3
___HUM	201	LOGIC OR HUM 301 CREATIVE THINKING	3
___HUM	221	INTRODUCTION TO PHILOSOPHY	3
___		LITERATURE ELECTIVE	3
___		LITERATURE ELECTIVE	3
___		LANGUAGE ELECTIVE	3
___		LIBERAL ARTS ELECTIVE (300+)	3
___		LIBERAL ARTS ELECTIVE (300+)	3
___BEH	110	INTRODUCTION TO SOCIOLOGY	3
___BEH	150	INTRODUCTION TO PSYCHOLOGY	3
___		LIBERAL ARTS ELECTIVE (200+)	3
___		LIBERAL ARTS ELECTIVE (200+)	3
___		FREE ELECTIVE	3
___		FREE ELECTIVE	3
___		FREE ELECTIVE (300+)	3
___		FREE ELECTIVE (300+)	3
___		FREE ELECTIVE (300+)	3
___		FREE ELECTIVE (300+)	3

RELATED REQUIREMENTS: HISTORY/POLITICAL SCIENCE ELECTIVES (27 CREDITS)

___HPS	481	POLITICAL SCIENCE SEMINAR <u>OR</u>	3
___HPS	482	HISTORY SEMINAR	3
___		MAJOR ELECTIVE (200+)	3
___		MAJOR ELECTIVE (200+)	3
___		MAJOR ELECTIVE (200+)	3
___		MAJOR ELECTIVE (200+)	3
___		MAJOR ELECTIVE (300+)	3
___		MAJOR ELECTIVE (300+)	3
___		MAJOR ELECTIVE (300+)	3
___		MAJOR ELECTIVE (300+)	3

TOTAL CREDITS: 124

HISTORY/POLITICAL SCIENCE

SUGGESTED PROGRAM

FIRST YEAR

Fall			Cr.	Spring			Cr.
ENG	101	English Composition I	3	ENG	102	English Composition II	3
HPS	111	Western Civilization I	3	HUM	101	Art Appreciation	3
BEH	110	Intro. to Sociology	3	BEH	150	Intro. to Psychology	3
COA	110	Public Forum	3	HUM	100	Intro. to Humanities	3
HUM	221	Intro. to Philosophy	3	MAT	110	College Algebra	<u>3</u>
FRO	101	Freshmen Seminar	<u>2</u>				15
			17				

SECOND YEAR

HUM	301	Creative Thinking <u>OR</u>		CSC	200	Intro. to Computer Applications	3
HUM	201	Logic	3				
HPS	221	American History I	3	HPS	112	Western Civilization II <u>OR</u>	3
		Science Elective	4	HPS	113	20th Century World	
		Literature Elective	3	BUS	171	Macroeconomics	3
		Elective	<u>3</u>	MAT	221	Probability and Statistics	3
			16			Science Elective	<u>4</u>
							16

THIRD YEAR

Hist./Pol.Sci. Electives (2)	6	Hist./Pol.Sci. Electives (2)	6
(200 level or above)		(200 level or above)	
Liberal Arts Elective	3	Liberal Arts Elective	3
(200 level or above)		(200 level or above)	
Language Elective	3	Literature Elective	3
Elective	<u>3</u>	Elective (300 level or above)	<u>3</u>
	15		15

FOURTH YEAR

Hist/Pol.Sci. Electives (2)	6	HPS	482	History Seminar <u>OR</u>	
(300 level or above)		HPS	481	Political Science Seminar	3
Electives (3) (300 level or above)	<u>9</u>	Hist./Pol.Sci. Electives (2)			6
	15	(300 level or above)			
		Liberal Arts Electives (2)			<u>6</u>
		(300 level or above)			15

Total Credits - 124

LIBERAL ARTS DEGREE REQUIREMENTS

CORE CURRICULUM REQUIREMENTS (40 CREDITS)

__ENG	101	ENGLISH COMPOSITION I	3
__ENG	102	ENGLISH COMPOSITION II	3
__MAT	110	COLLEGE ALGEBRA	3
__MAT	221	PROBABILITY AND STATISTICS	3
__COA	110	PUBLIC FORUM	3
__		SCIENCE ELECTIVE (WITH LAB)	4
__		SCIENCE ELECTIVE (WITH LAB)	4
__CSC	200	INTRODUCTION TO COMPUTER APPLICATIONS	3
__HPS	111	WESTERN CIVILIZATION I	3
__HPS	221	AMERICAN HISTORY I	3
__HUM	100	INTRODUCTION TO HUMANITIES	3
__HUM	101	ART APPRECIATION	3
__FRO	101	FRESHMEN SEMINAR	2

MAJOR REQUIREMENTS (54 CREDITS)

__	171	HISTORY ELECTIVE MACROECONOMICS	3 3
__HUM	201	LOGIC OR HUM 301 CREATIVE THINKING	3
__HUM	221	INTRODUCTION TO PHILOSOPHY	3
__HUM	300	GREAT ISSUES	3
__		LITERATURE ELECTIVE	3
__		LITERATURE ELECTIVE	3
__		LANGUAGE ELECTIVE	3
__		LIBERAL ARTS ELECTIVE (300+)	3
__		LIBERAL ARTS ELECTIVE (300+)	3
__BEH	110	INTRODUCTION TO SOCIOLOGY	3
__BEH	150	INTRODUCTION TO PSYCHOLOGY	3
__		FREE ELECTIVE (200+)	3
__		FREE ELECTIVE (200+)	3
__		FREE ELECTIVE (300+)	3
__		FREE ELECTIVE (300+)	3
__		FREE ELECTIVE (300+)	3
__		FREE ELECTIVE (300+)	3

RELATED REQUIREMENTS: HUMANITIES MAJOR ELECTIVES (30 CREDITS)

__ENG	260	WORLD LITERATURE	3
__HUM	490	LIBERAL ARTS SEMINAR	3
__		MAJOR ELECTIVE (200+)	3
__		MAJOR ELECTIVE (200+)	3
__		MAJOR ELECTIVE (200+)	3
__		MAJOR ELECTIVE (200+)	3
__		MAJOR ELECTIVE (300+)	3
__		MAJOR ELECTIVE (300+)	3
__		MAJOR ELECTIVE (300+)	3
__		MAJOR ELECTIVE (300+)	3

TOTAL CREDITS: -124

NOTE: HUMANITIES electives include courses with the prefixes
A&D, COA, ENG, HUM, LAN.

LIBERAL ARTS

SUGGESTED PROGRAM

		FIRST YEAR				
Fall		Cr.	Spring			Cr.
ENG 101	English Composition I	3	ENG 102	English Composition II		3
HPS 111	Western Civilization I	3	HUM 101	Art Appreciation		3
BEH 110	Intro. to Sociology	3	BEH 150	Intro. to Psychology		3
COA 110	Public Forum	3	HUM 100	Intro. to Humanities		3
HUM 221	Intro. to Philosophy	3	MAT 110	College Algebra		3
FRO 101	Freshmen Seminar	2				15
		17				

		SECOND YEAR				
HPS 221	American History I	3	CSC 200	Intro. to Computer Applications		3
HUM 301	Creative Thinking <u>OR</u>		BUS 171	Macroeconomics		3
HUM 201	Logic	3	ENG 260	World Literature		3
	Science Elective	4		Science Elective		4
	Literature Elective	3		History Elective		3
	Free Elective	2				16
	(200 level or above)	16				

		THIRD YEAR				
MAT 221	Probability and Statistics	3		Hum/Fine Arts Electives (2)	6	
	Hum/Fine Arts Electives (2)	6		(200 level or above)		
	(200 level or above)	3		Liberal Arts Elective	3	
	Liberal Arts Elective			(300 level or above)		
	(300 level or above)	3		Literature Elective	3	
	Language Elective			Free Elective	2	
		15		(200 level or above)	15	

		FOURTH YEAR				
	Hum/Fine Arts Electives (2)	6	HUM 490	Liberal Arts Seminar	3	
	(300 level or above)		HUM 300	Great Issues	3	
	Free Electives (3)	9		Hum.Fine Arts Electives (2)	6	
	(300 level or above)	15		(300 level or above)		
				Free Elective	2	
				(300 level or above)	15	

Total Credits - 124

Note: Completion of curriculum of first two years qualifies the student for an A.A. in Liberal Arts.

Humanities electives include courses with the following prefixes:
A&D, COA, ENG, HUM, LAN.



Part 7. SCHOOL OF BUSINESS

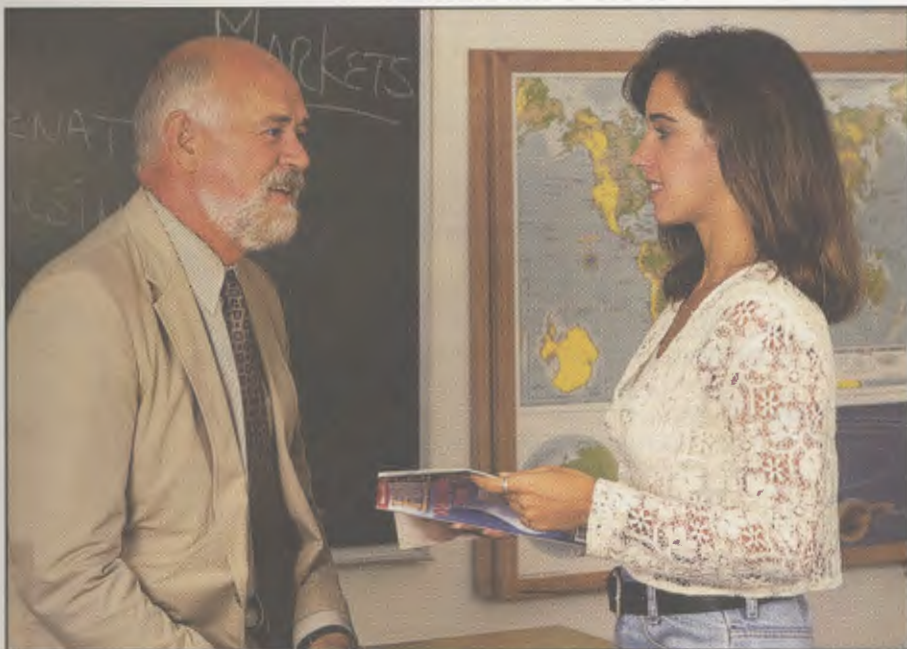
The School of Business offers a variety of concentrations including accounting, aviation management, fashion marketing, finance, international business management, marketing and small business management. Each concentration leads to a Bachelor of Science in Business Administration (B.S.B.A.) degree. All candidates for the B.S.B.A., regardless of concentration, must complete the general University core requirements.

The remaining requirements for each candidate for a B.S.B.A. will depend on the concentration selected. These are listed in detail on the following pages. All candidates should use these academic plans as guidelines as well as work closely with their individual program advisors in completion of their degree requirements.

Please note that the aviation and fashion concentrations vary slightly with regard to the Business Core requirements. Again, candidates should work closely with their advisors as they progress through the degree program.

Business electives include prefixes:

ACC, AVM, FIN, BFM, BUS, CSC, IBN, MKT, SBA.



ACCOUNTING DEGREE REQUIREMENTS

CORE CURRICULUM REQUIREMENTS (40 CREDITS)

___ENG	101	ENGLISH COMPOSITION I	3
___ENG	102	ENGLISH COMPOSITION II	3
___MAT	110	COLLEGE ALGEBRA	3
___MAT	221	PROBABILITY AND STATISTICS	3
___COA	110	PUBLIC FORUM	3
___		SCIENCE ELECTIVE	4
___		SCIENCE ELECTIVE	4
___CSC	200	INTRODUCTION TO COMPUTER APPLICATIONS	3
___		HISTORY OR BEHAVIORAL SCIENCE ELECTIVE	3
___		HISTORY OR BEHAVIORAL SCIENCE ELECTIVE	3
___		LIBERAL ARTS ELECTIVE	3
___		LIBERAL ARTS ELECTIVE	3
___FRO	101	FRESHMEN SEMINAR	2

BUSINESS CORE AND REQUIREMENTS (50 CREDITS)

___BUS	170	MICROECONOMICS	3
___BUS	171	MACROECONOMICS	3
___BUS	212	BUSINESS LAW I	3
___BUS	213	BUSINESS LAW II	3
___BUS	328	BUSINESS COMMUNICATION	3
___BUS	250	PRINCIPLES OF MANAGEMENT	3
___BUS	422	QUANTITATIVE BUSINESS ANALYSIS	4
___BUS	450	BUSINESS AND SOCIETY OR	3
___BUS	410	BUSINESS ETHICS	3
___BUS	460	BUSINESS POLICY	3
___BUS	481	BUSINESS SEMINAR OR ACC 490 CPA PROBLEMS	3
___MAT	220	METHODS OF CALCULUS	4
___MKT	250	PRINCIPLES OF MARKETING	3
___CSC	315	MANAGEMENT INFORMATION SYSTEMS	3
___CSC	350	SPREADSHEET DESIGN AND APPLICATION	3
___FIN	311	CORPORATE FINANCE	3
___FIN	352	MONEY AND BANKING OR	3
		APPROVED BUSINESS ELECTIVE	

MAJOR REQUIREMENTS: ACCOUNTING (30 CREDITS)

___ACC	201	ACCOUNTING I	3
___ACC	202	ACCOUNTING II	3
___ACC	311	INTERMEDIATE ACCOUNTING I	4
___ACC	312	INTERMEDIATE ACCOUNTING II	4
___ACC	321	FEDERAL TAXATION	3
___ACC	331	COST ACCOUNTING	3
___ACC	461	ADVANCED ACCOUNTING	4
___ACC	471	ACCOUNTING SYSTEMS	3
___ACC	480	AUDITING	3

ELECTIVES (6 CREDITS)

___		ELECTIVE	3
___		ELECTIVE	3

TOTAL CREDITS: 126

ACCOUNTING

SUGGESTED PROGRAM

		FIRST YEAR					
Fall		Cr.	Spring			Cr.	
ENG	101	English Composition I	3	ENG	102	English Composition II	3
MAT	110	College Algebra	3	BUS	171	Macroeconomics	3
BUS	170	Microeconomics	3	CSC	200	Intro. to Computer	
FRO	101	Freshmen Seminar	2			Applications	3
		Hist./Beh.Sci. Elective	<u>3</u>			Hist./Beh.Sci. Elective	3
			14			Liberal Arts Elective	<u>3</u>
							15

		SECOND YEAR					
ACC	201	Accounting I	3	ACC	202	Accounting II	3
BUS	212	Business Law I	3	BUS	213	Business Law II	3
COA	110	Public Forum	3	BUS	250	Prin. of Management	3
MAT	221	Probability and Statistics	3	MAT	220	Methods of Calculus	4
		Science Elective	<u>4</u>			Science Elective	<u>4</u>
			16				17

		THIRD YEAR					
ACC	311	Intermed. Accounting I	4	ACC	312	Intermed. Accounting II	4
FIN	352	Money, Banking and Monetary Policy (<u>OR</u> approved Business Elective)	3	ACC	331	Cost Accounting	3
BUS	328	Business Communication	3	FIN	311	Corporate Finance	3
CSC	350	Spreadsheet Design and Application	3	CSC	315	Management Info.Sys. Liberal Arts Elective	<u>3</u>
MKT	250	Principles of Marketing	<u>3</u>				16
			16				

		FOURTH YEAR					
ACC	321	Federal Taxation	3	ACC	461	Advanced Accounting	4
ACC	471	Accounting Systems	3	ACC	480	Auditing	3
BUS	422	Quantitative Bus.Anal.	4	BUS	460	Business Policy	3
ACC	490	CPA Problems <u>OR</u>		BUS	410	Business Ethics <u>OR</u>	
BUS	481	Business Seminar Elective	3	BUS	450	Business and Society Elective	3
			<u>3</u>				<u>3</u>
			16				16

Total Credits - 126

AVIATION MANAGEMENT FLIGHT OPTION DEGREE REQUIREMENTS

CORE CURRICULUM REQUIREMENTS (40 CREDITS)

__ENG	101	ENGLISH COMPOSITION I	3
__ENG	102	ENGLISH COMPOSITION II	3
__MAT	110	COLLEGE ALGEBRA	3
__MAT	221	PROBABILITY AND STATISTICS*	3
__COA	110	PUBLIC FORUM	3
__		SCIENCE ELECTIVE	4
__		SCIENCE ELECTIVE	4
__CSC	200	INTRODUCTION TO COMPUTER APPLICATIONS	3
__		HISTORY OR BEHAVIORAL SCIENCE ELECTIVE	3
__		HISTORY OR BEHAVIORAL SCIENCE ELECTIVE	3
__		LIBERAL ARTS ELECTIVE	3
__		LIBERAL ARTS ELECTIVE	3
__FRO	101	FRESHMEN SEMINAR	2

BUSINESS CORE (42 CREDITS)

__BUS	170	MICROECONOMICS	3
__BUS	171	MACROECONOMICS	3
__ACC	201	ACCOUNTING I	3
__ACC	202	ACCOUNTING II	3
__BUS	212	BUSINESS LAW I	3
__BUS	213	BUSINESS LAW II	3
__BUS	350	PRINCIPLES OF MANAGEMENT	3
__FIN	311	CORPORATE FINANCE	3
__CSC	350	SPREADSHEET DESIGN AND APPLICATION	3
__CSC	300	DATA BASE SYSTEMS AND MANAGEMENT <u>OR</u>	
__CSC	315	MANAGEMENT INFORMATION SYSTEMS	3
__BUS	328	BUSINESS COMMUNICATION	3
__MAT	220	METHODS OF CALCULUS	4
__BUS	422	QUANT. BUSINESS ANALYSIS	4
__BUS	450	BUSINESS AND SOCIETY <u>OR</u> BUS 410 BUSINESS ETHICS	3
__BUS	460	BUSINESS POLICY	3

AVIATION CORE (24 CREDITS)

__AVM	102	AVIATION HISTORY	3
__AVM	226	AVIATION WEATHER	3
__AVM	331	AVIATION REGULATION AND LAW	3
__AVM	330	AIR TRANSPORTATION INDUSTRY	3
__AVM	341	AVIATION OPERATIONS I	3
__AVM	346	AVIATION OPERATIONS II	3
__AVM	441	AVIATION OPERATIONS III	3
__AVM	481	AVIATION SEMINAR	3

FLIGHT OPTION REQUIREMENTS (15 CREDITS)

__AVM	120	PRIMARY FLIGHT THEORY AND TRAINING I	5
__AVM	121	TRAINING I	1
__AVM	220	INSTRUMENT FLIGHT THEORY	4
__AVM	221	TRAINING II	1
__AVM	230	COMMERCIAL FLIGHT THEORY	3
__AVM	231	TRAINING III	1

TOTAL CREDITS: 126

*Math elective in general core must be Probability and Statistics.

If a flight student elects to obtain the Flight Instructor rating, AVM 310 Flight Instructional Methods (CFI) substitutes for AVM 481.

AVIATION MANAGEMENT FLIGHT OPTION PROGRAM

SUGGESTED PROGRAM

Fall	Cr.	Spring	Cr.		
FIRST YEAR					
ENG 101	English Comp. I	3	ENG 102	English Comp. II	3
MAT 110	College Algebra	3	BUS 170	Microeconomics	3
AVM 102	Aviation History	3	CSC 200	Intro Computer Applications	3
AVM 120	Primary Flight Theory	5	AVM 226	Aviation Weather	3
AVM 121	Primary Flight Training	1	AVM 220	Instrument Flight Theory	4
FRO 101	Freshmen Seminar	2	AVM 221	Instrument Flight Training	1
		17			17

SECOND YEAR

ACC 201	Accounting I	3	ACC 202	Accounting II	3
BUS 212	Business Law I	3	BUS 213	Business Law II	3
BUS 171	Macroeconomics	3	MAT 221	Prob. & Statistics	3
COA 110	Public Forum	3	BUS 250	Principles of Management	3
	Science Elective	4	AVM 230	Commercial Flight Theory	3
		16	AVM 231	Commercial Flight Training	1
					16

THIRD YEAR

MAT 220	Methods of Calculus	4	AVM 346	Aviation Operations II	3
AVM 331	Aviation Regulation and Law	3	AVM 330	Air Transportation Industry	3
AVM 341	Aviation Operations I	3	CSC 315	Management Info Systems <u>OR</u>	
CSC 350	Spreadsheet Design and Application	3	CSC 300	Data Base Systems & Mgmt.	3
		3	BUS 328	Business Communication	3
FIN 311	Corporate Finance	3		Science Elective	4
		16			16

FOURTH YEAR

BUS 422	Quant. Business Analysis	4	BUS 460	Business Policy	3
BUS 450	Business and Society <u>OR</u>		AVM 481	Aviation Seminar	3
BUS 410	Business Ethics	3		Hist/Behav. Sci. Elective	3
AVM 441	Aviation Operations III	3		Liberal Arts Electives	6
	Hist/Behav.Sci. Elective	3			15
		13			

Total Credits - 126

Notes: (1) If a flight student elects to obtain the flight instructor rating, AVM 310 substitutes for AVM 481. (2) Recommended Liberal Arts Elective: Creative Thinking.

AVIATION MANAGEMENT NON-FLIGHT DEGREE REQUIREMENTS

CORE CURRICULUM REQUIREMENTS (40 CREDITS)

__ENG	101	ENGLISH COMPOSITION I	3
__ENG	102	ENGLISH COMPOSITION II	3
__MAT	110	COLLEGE ALGEBRA	3
__MAT	221	PROBABILITY AND STATISTICS*	3
__COA	110	PUBLIC FORUM	3
__		SCIENCE ELECTIVE	4
__		SCIENCE ELECTIVE	4
__CSC	200	INTRODUCTION TO COMPUTER APPLICATIONS	3
__		HISTORY OR BEHAVIORAL SCIENCE ELECTIVE	3
__		HISTORY OR BEHAVIORAL SCIENCE ELECTIVE	3
__		LIBERAL ARTS ELECTIVE	3
__		LIBERAL ARTS ELECTIVE	3
__FRO	101	FRESHMEN SEMINAR	2

BUSINESS CORE (47 CREDITS)

__BUS	170	MICROECONOMICS	3
__BUS	171	MACROECONOMICS	3
__ACC	201	ACCOUNTING I	3
__ACC	202	ACCOUNTING II	3
__BUS	212	BUSINESS LAW I	3
__BUS	213	BUSINESS LAW II	3
__BUS	250	PRIN. OF MANAGEMENT	3
__FIN	311	CORPORATE FINANCE	3
__CSC	350	SPREADSHEET DESIGN AND APPLICATION	3
__CSC	300	DATA BASE SYSTEMS AND MGMT. <u>OR</u>	
__CSC	315	MANAGEMENT INFORMATION SYSTEMS	3
__MAT	220	METHODS OF CALCULUS	4
__BUS	422	QUANT. BUSINESS ANALYSIS	4
__BUS	450	BUSINESS AND SOCIETY <u>OR</u> BUS 410 BUSINESS ETHICS	3
__BUS	460	BUSINESS POLICY	3
__BUS	328	BUSINESS COMMUNICATION	3

BUSINESS ELECTIVES (SELECT ANY THREE) (9 CREDITS)

__FIN	352	MONEY, BANKING, AND MONETARY POLICY	9
__FIN	321	INVESTMENTS	
__FIN	451	REAL ESTATE INVESTMENTS AND FINANCE	
__BUS	340	ORGANIZATIONAL BEHAVIOR	
__BUS	350	HUMAN RESOURCE MANAGEMENT	
__		MULTINATIONAL FINANCE	
__BUS	430	LABOR RELATIONS	
__BUS	410	BUSINESS ETHICS <u>OR</u>	
__BUS	450	BUSINESS AND SOCIETY	
__MKT	250	PRIN. OF MARKETING	
__MKT	350	ADVERTISING	
__SBA	310	INTRO. TO SMALL BUSINESS MANAGEMENT	
__BUS	390	INTERNATIONAL BUSINESS	

AVIATION CORE (24 CREDITS)

__AVM	102	AVIATION HISTORY	3
__AVM	226	AVIATION WEATHER	3
__AVM	331	AVIATION REGULATION AND LAW	3
__AVM	330	AIR TRANSPORTATION INDUSTRY	3
__AVM	341	AVIATION OPERATIONS I	3
__AVM	346	AVIATION OPERATIONS II	3
__AVM	441	AVIATION OPERATIONS III	3
__AVM	481	AVIATION SEMINAR	3

FREE ELECTIVES (6 CREDITS)

__		ELECTIVE (300 LEVEL OR ABOVE)	3
__		ELECTIVE (300 LEVEL OR ABOVE)	3

TOTAL CREDITS: 126

AVIATION MANAGEMENT NON-FLIGHT PROGRAM

SUGGESTED PROGRAM

		FIRST YEAR					
Fall		Cr.	Spring			Cr.	
ENG	101	English Composition I	3	ENG	102	English Composition II	3
MAT	110	College Algebra	3	AVM	226	Aviation Weather	3
BUS	170	Microeconomics	3	BUS	171	Macroeconomics	3
AVM	102	Aviation History	3	CSC	200	Intro. to Computer Applic.	3
FRO	101	Freshmen Seminar	2			Liberal Arts Elective	<u>3</u>
		Hist./Beh.Sci. Elective	<u>3</u>				15
			17				

		SECOND YEAR					
ACC	201	Accounting I	3	ACC	202	Accounting II	3
BUS	212	Business Law I	3	BUS	213	Business Law II	3
COA	110	Public Forum	3	MAT	221	Probability and Statistics	3
		Science Elective	4			Science Elective	4
		Hist./Beh.Sci. Elective	<u>3</u>			Liberal Arts Elective	<u>3</u>
			16				16

		THIRD YEAR					
MAT	220	Methods of Calculus	4	FIN	311	Corporate Finance	3
AVM	331	Aviation Reg. and Law	3	AVM	346	Aviation Operations II	3
AVM	341	Aviation Operations I	3	CSC	315	Mgmt. Info. Systems <u>OR</u>	
CSC	350	Spreadsheet Design and Application	3	CSC	300	Data Base Systems	3
BUS	250	Prin. of Management	<u>3</u>	BUS	328	Business Communication	3
			16	AVM	330	Air Transportation Industry	<u>3</u>
							15

		FOURTH YEAR					
BUS	422	Quantitative Bus. Analysis	4	BUS	460	Business Policy	3
AVM	441	Aviation Operations III	3	AVM	481	Aviation Seminar	3
BUS	450	Business and Society <u>OR</u>				*Business Elective	3
BUS	410	Business Ethics	3			*Business Elective	3
		*Business Elective	3			*Free Elective	<u>3</u>
		*Free Elective	<u>3</u>			(300 level or above)	15
		(300 level or above)	16				

Total Credits - 126

*Note: Business Electives and Free Electives must be 300 level or higher.
Recommended Hum/Fine Arts Elective: Creative Thinking

FINANCE

DEGREE REQUIREMENTS

CORE CURRICULUM REQUIREMENTS (40 CREDITS)

__ENG	101	ENGLISH COMPOSITION I	3
__ENG	102	ENGLISH COMPOSITION II	3
__MAT	110	COLLEGE ALGEBRA	3
__MAT	221	PROBABILITY AND STATISTICS	3
__COA	110	PUBLIC FORUM	3
__		SCIENCE ELECTIVE	4
__		SCIENCE ELECTIVE	4
__CSC	200	INTRODUCTION TO COMPUTER APPLICATIONS	3
__		HISTORY OR BEHAVIORAL SCIENCE ELECTIVE	3
__		HISTORY OR BEHAVIORAL SCIENCE ELECTIVE	3
__HUM	202	ETHICS	3
__		LIBERAL ARTS ELECTIVE	3
__FRO	101	FRESHMEN SEMINAR	2

BUSINESS CORE AND REQUIREMENTS (50 CREDITS)

__ACC	201	ACCOUNTING I	3
__ACC	202	ACCOUNTING II	3
__BUS	170	MICROECONOMICS	3
__BUS	171	MACROECONOMICS	3
__BUS	212	BUSINESS LAW I	3
__BUS	213	BUSINESS LAW II	3
__BUS	328	BUSINESS COMMUNICATION	3
__BUS	250	PRINCIPLES OF MANAGEMENT	3
__BUS	422	QUANTITATIVE BUSINESS ANALYSIS	4
__BUS	450	BUSINESS AND SOCIETY	3
__BUS	460	BUSINESS POLICY	3
__MAT	220	METHODS OF CALCULUS	4
__MKT	250	PRINCIPLES OF MARKETING	3
__CSC	315	MANAGEMENT INFORMATION SYSTEMS	3
__FIN	311	CORPORATE FINANCE	3
__FIN	352	MONEY, BANKING AND MONETARY POLICY	3

MAJOR REQUIREMENTS: FINANCE (21 CREDITS)

__FIN	322	INVESTMENT ANALYSIS	3
__FIN	393	MULTINATIONAL FINANCE	3
__FIN	451	REAL ESTATE INVESTMENTS	3
__FIN	481	SEMINAR IN FINANCE	3
__FIN	421	CASES IN APPLIED CORPORATE FINANCE	3
__SBA	400	FINANCING SMALL BUSINESS	3
__ACC	321	FEDERAL TAXATION	3

ELECTIVES (15 CREDITS)

__		ELECTIVE	3
__		ELECTIVE	3
__		ELECTIVE (300 OR ABOVE)	3
__		ELECTIVE (300 OR ABOVE)	3
__		ELECTIVE (300 OR ABOVE)	2

TOTAL CREDITS: 126

FINANCE

SUGGESTED PROGRAM

Fall		First Year				Cr.	
		Cr.	Spring				
ENG	101	English Composition I	3	ENG	102	English Comp. II	3
MAT	110	College Algebra	3	BUS	171	Macroeconomics	3
BUS	170	Microeconomics	3	CSC	200	Intro. to Computer Applications	3
FRO	101	Freshmen Seminar	2				
		Hist./Beh. Sci. Elective	3	MAT	220	Methods of Calc.	4
		Liberal Arts Elective	3	HUM	202	Ethics	3
			17				16

Second Year						Cr.	
BUS	212	Business Law I	3	BUS	213	Business Law II	3
COA	110	Public Forum	3	BUS	250	Prin. of Management	3
MAT	221	Probability & Statistics	3	ACC	202	Accounting II	3
ACC	201	Accounting I	3			Science Elective	4
		Science Elective	4			Hist/Beh Science Elective	3
			16				16

Third Year						Cr.	
FIN	311	Corporate Finance	3	SBA	400	Fin. Small Business	3
BUS	328	Business Communications	3	FIN	322	Invest. Analysis	3
ACC	321	Federal Taxation	3	CSC	315	Management Info. Systems	3
MKT	250	Principles of Marketing Elective	3	FIN	352	Money & Banking Elective	3
			3				3
			15				15

Fourth Year						Cr.	
FIN	393	Multinational Finance	3	FIN	481	Seminar in Finance	3
FIN	451	Real Estate Investments	3	FIN	421	Cases in Applied Corp. Fin.	3
BUS	422	Quantitative Bus. Anal.	4	BUS	460	Business Policy	3
BUS	450	Business & Society Elective (300 or above)	3			Elective (300 or above)	3
			3			Elective (300 or above)	3
			16				15

Total Credits - 126

INTERNATIONAL BUSINESS DEGREE REQUIREMENTS

CORE CURRICULUM REQUIREMENTS (40 CREDITS)

__	ENG	101	ENGLISH COMPOSITION I	3
__	ENG	102	ENGLISH COMPOSITION II	3
__	MAT	110	COLLEGE ALGEBRA	3
__	MAT	221	PROBABILITY & STATISTICS	3
__	COA	110	PUBLIC FORUM	3
__			SCIENCE ELECTIVE	4
__			SCIENCE ELECTIVE	4
__	CSC	200	INTRODUCTION TO COMPUTER APPLICATIONS	3
__			HISTORY OR BEHAVIORAL SCIENCE ELECTIVE	3
__			HISTORY OR BEHAVIORAL SCIENCE ELECTIVE	3
__			LIBERAL ARTS ELECTIVE	3
__			LIBERAL ARTS ELECTIVE	3
__	FRO	101	FRESHMEN SEMINAR	2

BUSINESS CORE AND REQUIREMENTS (56 CREDITS)

__	BUS	170	MICROECONOMICS	3
__	BUS	171	MACROECONOMICS	3
__	BUS	212	BUSINESS LAW I	3
__	BUS	213	BUSINESS LAW II	3
__	BUS	250	PRINCIPLES OF MANAGEMENT	3
__	BUS	481	BUSINESS SEMINAR	3
__	MKT	250	PRINCIPLES OF MARKETING	3
__	BUS	390	INTERNATIONAL BUSINESS	3
__	BUS	410	BUSINESS ETHICS OR BUS 450 BUSINESS & SOCIETY	3
__	BUS	422	QUANTITATIVE BUSINESS ANALYSIS	4
__	BUS	460	BUSINESS POLICY	3
__	ACC	201	ACCOUNTING I	3
__	ACC	202	ACCOUNTING II	3
__	MAT	220	METHODS OF CALCULUS	4
__	CSC	315	MANAGEMENT INFORMATION SYSTEMS	3
__	BUS	328	BUSINESS COMMUNICATION	3
__	FIN	311	CORPORATE FINANCE	3
__	FIN	352	MONEY, BANKING, AND MONETARY POLICY	3

MAJOR REQUIREMENTS: MARKETING (24 CREDITS)

__	FIN	393	MULTINATIONAL FINANCE	3
__	BUS	391	COMPARATIVE ECONOMIC SYSTEMS	3
__	BUS	491	CONTEMPORARY INTERNATIONAL BUSINESS ISSUES	3
__	BUS	492	INTERNATIONAL BUSINESS LAW AND ORGANIZATION	3
__			AREA LANGUAGE STUDY I OR ELECTIVE	3
__	MKT	392	INTERNATIONAL MARKETING	3
__	BUS	495	INTERNATIONAL STUDY ABROAD PROGRAM OR	6
__			TWO UPPER LEVEL BUSINESS ELECTIVES	

RELATED REQUIREMENTS (6 CREDITS)

__			AREA LANGUAGE STUDY II OR ELECTIVE	3
__			ELECTIVE	3

TOTAL CREDITS: 126

INTERNATIONAL BUSINESS

SUGGESTED PROGRAM

		First Year					
Fall		Cr.	Spring			Cr.	
ENG	101	English Composition I	3	ENG	102	English Composition II	3
MAT	110	College Algebra	3	BUS	171	Macroeconomics	3
BUS	170	Microeconomics	3	CSC	200	Intro. Computer Applications	3
FRO	101	Freshmen Seminar	2			Hist./Beh. Sci. Elective	3
		Hist./Beh. Sci. Elective	3			Liberal Arts Elective	3
		Liberal Arts Elective	3				15
			17				

		Second Year					
ACC	201	Accounting I	3	ACC	202	Accounting II	3
BUS	212	Business Law I	3	BUS	213	Business Law II	3
BUS	250	Principles of Management	3	COA	110	Public Forum	3
MAT	221	Probability & Statistics	3	MKT	250	Principles of Marketing	3
		Science Elective	4			Science Elective	4
			16				16

		Third Year					
BUS	390	International Business	3	MKT	392	International Marketing	3
BUS	391	Comparative Economic Systems	3	FIN	311	Corporate Finance	3
MAT	220	Methods of Calculus	4	FIN	352	Money, Banking & Monetary Policy	3
CSC	315	Management Info. Systems Elective	3	BUS	491	Contemp. International Business Issues	3
			3	BUS	328	Business Communication	3
			16				15

		Fourth Year					
FIN	393	Multinational Finance	3	BUS	481	Business Seminar	3
BUS	460	Business Policy	3	BUS	492	International Bus. Law & Organization	3
BUS	422	Quant. Bus. Anal.	4	*BUS	495	International Study Abroad Program	6
BUS	450	Business and Society				Area Language Study II	
		<u>OR</u>				<u>OR</u> Elective	3
BUS	410	Business Ethics	3				15
		Area language Study I					
		<u>OR</u> Elective	3				
			16				

Total Credits - 126

* Note: BUS 495 takes the place of two upper level Business (300+) electives

RETAILING AND APPAREL STUDIES - FASHION MERCHANDISING/MARKETING DEGREE REQUIREMENTS

CORE CURRICULUM REQUIREMENTS (40 CREDITS)

___	ENG	101	ENGLISH COMPOSITION I	3
___	ENG	102	ENGLISH COMPOSITION II	3
___	MAT	110	COLLEGE ALGEBRA	3
___	MAT	221	PROBABILITY AND STATISTICS	3
___	COA	110	PUBLIC FORUM	3
___	SCI	130	GENERAL CHEMISTRY I	4
___			SCIENCE ELECTIVE	4
___	CSC	200	INTRODUCTION TO COMPUTER APPLICATIONS	3
___			HISTORY OR BEHAVIORAL SCIENCE ELECTIVE	3
___			HISTORY OR BEHAVIORAL SCIENCE ELECTIVE	3
___	HUM	101	ART APPRECIATION	3
___			LIBERAL ARTS ELECTIVE	3
___	FRO	101	FRESHMEN SEMINAR	2

BUSINESS CORE AND REQUIREMENTS (48 CREDITS)

___	BUS	170	MICROECONOMICS	3
___	BUS	212	BUSINESS LAW I	3
___	BUS	328	BUSINESS COMMUNICATIONS	3
___	BUS	250	PRINCIPLES OF MANAGEMENT	3
___			COMPUTER SCIENCE ELECTIVE	3
___	ACC	201	ACCOUNTING I	3
___	MAT	105	APPLIED MATHEMATICS I	3
___	MKT	250	PRINCIPLES OF MARKETING	3
___	MKT	311	MARKETING MANAGEMENT	3
___	BUS	481	SEMINAR IN BUSINESS	3
___	MKT	321	SALES MANAGEMENT	3
___	MKT	350	ADVERTISING	3
___			BUSINESS OR MARKETING ELECTIVE (300+)	3
___	MKT	430	MARKETING RESEARCH	3
___	MKT	460	POLICY AND STRATEGY	3
___	SBA	310	SMALL BUSINESS MANAGEMENT	3

MAJOR REQUIREMENTS: RETAILING AND APPAREL STUDIES (30 CREDITS)

___	AFD	250	BASIC APPAREL CONSTRUCTION	3
___	BFM	100	INTRO TO FASHION BUSINESS	3
___	BFM	140	FASHION SHOW PRODUCTION	3
___	BFM	220	TEXTILE COMPONENTS	3
___	BFM	225	FASHION SALES PROMOTION	3
___	BFM	240	RETAIL BUYING	3
___	BFM	260	CLOTHING IN SOCIETY	3
___	BFM	290	INTERNSHIP I	3
___	BFM	410	CAREER SEMINAR FOR FASHION MARKETING	3
___	BFM	490	INTERNSHIP II	3

ELECTIVES (6 CREDITS)

___			ELECTIVE	3
___			ELECTIVE (300+)	3

TOTAL CREDITS: 124

RETAILING AND APPAREL STUDIES FASHION MERCHANDISING

SUGGESTED PROGRAM

Two year course of study followed by all Retail and Apparel students during the first and second year of study leads to Associate of Arts Degree. All Retail and Apparel students must follow the Fashion Merchandising program for the first two years of study. A student may choose either Fashion Marketing or Fashion Design for the third and fourth years.

		FIRST YEAR					
Fall		Cr.	Spring			Cr.	
ENG	101	English Composition I	3	ENG	102	English Composition II	3
CSC	200	Intro to Computer Applications	3	COA	110	Public Forum	3
BFM	100	Intro to Fashion Business	3	BFM	140	Fashion Show Production	3
BFM	260	Clothing in Society	3	BFM	240	Retail Buying	3
MAT	105	Applied Math I	3			Hist./Beh. Sci. Elective	3
FRO	101	Freshmen Seminar	2				15
			17				

		SECOND YEAR					
SCI	130	General Chemistry I	4	MKT	250	Principles of Marketing	3
AFD	250	Basic Apparel Construction	3	BFM	220	Textile Components	3
BFM	225	Sales Promotion	3	BFM	290	Internship I	3
BUS	170	Microeconomics	3	BUS	212	Business Law I	3
		Art & Design Elective	3			Elective (300+)	3
			16				15

Total Credits - 63

FASHION MARKETING

SUGGESTED PROGRAM

Third and fourth year course of study which leads to Bachelor of Business Administration Degree with a concentration in Fashion Marketing. All Fashion Marketing students must follow the Fashion Merchandising program for the first two years of study.

		THIRD YEAR					
Fall		Cr.	Spring			Cr.	
MAT	110	College Algebra	3	MAT	211	Probability and Statistics	3
BUS	250	Principles of Management	3	MKT	321	Sales Management	3
BUS	328	Business Communication	3	MKT	311	Marketing Management	3
ACC	201	Accounting I	3	HUM	101	Art Appreciation	3
		Beh. Sci./Pol. Sci. Elective	3			Science Elective	4
			15				16

		FOURTH YEAR					
BUS	481	Seminar in Business	3	BFM	410	Career Seminar for Fashion Marketing	3
MKT	350	Advertising	3	BFM	490	Internship II	3
MKT	430	Marketing Research	3	MKT	460	Marketing Policy & Strategy	3
		Marketing or Bus. Elective (300+)	3	SBA	310	Small Business Management	3
		Computer Science Elective	3			Elective (300+)	3
			15				15

Total Credits - 61

MANAGEMENT DEGREE REQUIREMENTS

CORE CURRICULUM REQUIREMENTS (40 CREDITS)

__ENG	101	ENGLISH COMPOSITION I	3
__ENG	102	ENGLISH COMPOSITION II	3
__MAT	110	COLLEGE ALGEBRA	3
__MAT	221	PROBABILITY AND STATISTICS	3
__COA	110	PUBLIC FORUM	3
__		SCIENCE ELECTIVE	4
__		SCIENCE ELECTIVE	4
__CSC	200	INTRODUCTION TO COMPUTER APPLICATIONS	3
__		HISTORY OR BEHAVIORAL SCIENCE ELECTIVE	3
__		HISTORY OR BEHAVIORAL SCIENCE ELECTIVE	3
__		LIBERAL ARTS ELECTIVE	3
__		LIBERAL ARTS ELECTIVE	3
__FRO	101	FRESHMEN SEMINAR	2

BUSINESS CORE AND REQUIREMENTS (68 CREDITS)

__BUS	170	MICROECONOMICS	3
__BUS	171	MACROECONOMICS	3
__BUS	212	BUSINESS LAW I	3
__BUS	213	BUSINESS LAW II	3
__BUS	328	BUSINESS COMMUNICATIONS	3
__BUS	250	PRINCIPLES OF MANAGEMENT	3
__BUS	420	REAL ESTATE LAW	3
__BUS	340	ORGANIZATIONAL BEHAVIOR	3
__BUS	350	HUMAN RESOURCE MANAGEMENT	3
__BUS	390	INTERNATIONAL BUSINESS	3
__BUS	410	BUSINESS ETHICS OR BUS 450 BUSINESS AND SOCIETY	3
__BUS	422	QUANTITATIVE BUSINESS ANALYSIS	4
__BUS	460	BUSINESS POLICY	3
__BUS	481	SEMINAR IN BUSINESS	3
__ACC	201	ACCOUNTING I	3
__ACC	202	ACCOUNTING II	3
__MAT	220	METHODS OF CALCULUS	4
__MKT	250	PRINCIPLES OF MARKETING	3
__CSC	315	MANAGEMENT INFORMATION SYSTEMS	3
__FIN	311	CORPORATE FINANCE	3
__FIN	352	MONEY, BANKING & MONETARY POLICY	3
__SBA	310	INTRO TO SMALL BUSINESS MANAGEMENT	3

ELECTIVES (18 CREDITS)

__		BUSINESS ELECTIVE (200+)	3
__		BUSINESS ELECTIVE (300+)	3
__		BUSINESS ELECTIVE (300+)	3
__		ELECTIVE (200+)	3
__		ELECTIVE (200+)	3
__		ELECTIVE (300+)	3

TOTAL CREDITS: 126

MANAGEMENT

SUGGESTED PROGRAM

		First Year					
Fall		Cr.	Spring		Cr.		
ENG	101	English Composition I	3	ENG	102	English Composition II	3
MAT	110	College Algebra	3	BUS	171	Macroeconomics	3
BUS	170	Microeconomics	3	COA	110	Public Forum	3
FRO	101	Freshmen Seminar	2	CSC	200	Intro to Computers	3
		Hist./Beh. Sci. Elective	3			Hist./Beh. Sci. Elective	3
		Liberal Arts Elective	<u>3</u>				15
			17				

		Second Year					
ACC	201	Accounting I	3	ACC	202	Accounting II	3
BUS	212	Business Law I	3	BUS	213	Business Law II	3
BUS	250	Principles of Management	3	MKT	250	Principles of Marketing	3
MAT	221	Probability & Statistics	3	BUS	328	Business Communications	3
		Science Elective	<u>4</u>			Science Elective	<u>4</u>
			16				16

		Third Year					
BUS	350	Human Resource Management	3	BUS	340	Organizational Behavior	3
BUS	390	International Business	3	FIN	311	Corporate Finance	3
MAT	220	Methods of Calculus	4	SBA	310	Intro to Small Business	3
CSC	315	Management Info Systems	3	FIN	352	Money, Banking & Monetary Policy	3
		Liberal Arts Elective	<u>3</u>			Elective (200 level or above)	<u>3</u>
			16				15

		Fourth Year					
BUS	481	Business Seminar	3	BUS	460	Business Policy	3
BUS	410	Business Ethics	3	BUS	420	Real Estate Law	3
		or				Elective (300 or above)	3
BUS	450	Business and Society				Business Electives	
BUS	422	Quantitative Bus. Analysis	4			(300 level or above)	<u>6</u>
		Elective (200 level or above)	3				15
		Business Elective					
		(200 level or above)	<u>3</u>				
			16				

Total Credits - 126

MARKETING DEGREE REQUIREMENTS

CORE CURRICULUM REQUIREMENTS (40 CREDITS)

___	ENG	101	ENGLISH COMPOSITION I	3
___	ENG	102	ENGLISH COMPOSITION II	3
___	MAT	110	COLLEGE ALGEBRA	3
___	MAT	221	PROBABILITY & STATISTICS	3
___	COA	110	PUBLIC FORUM	3
___			SCIENCE ELECTIVE	4
___			SCIENCE ELECTIVE	4
___	CSC	200	INTRODUCTION TO COMPUTER APPLICATIONS	3
___			HISTORY OR BEHAVIORAL SCIENCE ELECTIVE	3
___			HISTORY OR BEHAVIORAL SCIENCE ELECTIVE	3
___			LIBERAL ARTS ELECTIVE	3
___			LIBERAL ARTS ELECTIVE	3
___	FRO	101	FRESHMEN SEMINAR	2

BUSINESS CORE AND REQUIREMENTS (53 CREDITS)

___	BUS	170	MICROECONOMICS	3
___	BUS	171	MACROECONOMICS	3
___	BUS	212	BUSINESS LAW I	3
___	BUS	213	BUSINESS LAW II	3
___	BUS	250	PRINCIPLES OF MANAGEMENT	3
___	BUS	328	BUSINESS COMMUNICATIONS	3
___	BUS	350	HUMAN RESOURCE MANAGEMENT	3
___	BUS	390	INTERNATIONAL BUSINESS	3
___	BUS	410	BUSINESS ETHICS OR BUS 450 BUSINESS AND SOCIETY	3
___	BUS	422	QUANTITATIVE BUSINESS ANALYSIS	4
___	BUS	481	BUSINESS SEMINAR	3
___	ACC	201	ACCOUNTING I	3
___	ACC	202	ACCOUNTING II	3
___	MAT	220	METHODS OF CALCULUS	4
___	CSC	315	MANAGEMENT INFORMATION SYSTEMS	3
___	FIN	311	CORPORATE FINANCE	3
___	FIN	352	MONEY, BANKING & MONETARY POLICY	3

MAJOR REQUIREMENTS: MARKETING (24 CREDITS)

___	MKT	250	PRINCIPLES OF MARKETING	3
___	MKT	305	CONSUMER BEHAVIOR	3
___	MKT	311	MARKETING MANAGEMENT	3
___	MKT	321	SALES MANAGEMENT	3
___	MKT	350	ADVERTISING	3
___	MKT	392	INTERNATIONAL MARKETING	3
___	MKT	430	MARKETING RESEARCH	3
___	MKT	460	MARKETING STRATEGY & PLANNING	3

RELATED REQUIREMENTS (9 CREDITS)

___			A&D ELECTIVE (200+)	3
___			ELECTIVE (300+)	3
___			MARKETING ELECTIVE (300+)	3

TOTAL CREDITS: 126

MARKETING

SUGGESTED PROGRAM

Fall		First Year				Cr.	
		Cr.	Spring				
ENG	101	English Composition I	3	ENG	102	English Composition II	3
MAT	110	College Algebra	3	BUS	171	Macroeconomics	3
BUS	170	Microeconomics	3	COA	110	Public Forum	3
FRO	101	Freshmen Seminar	2	CSC	200	Intro to Computers	3
		Hist./Beh. Sci. Elective	3			Hist./Beh. Sci. Elective	<u>3</u>
		Liberal Arts Elective	<u>3</u>				15
			17				

		Second Year					
ACC	201	Accounting I	3	ACC	202	Accounting II	3
BUS	212	Business Law I	3	BUS	213	Business Law II	3
BUS	250	Principles of Management	3	MKT	250	Principles of Marketing	3
MAT	221	Probability & Statistics	3	BUS	328	Business Communications	3
		Science Elective	<u>4</u>			Science Elective	<u>4</u>
			16				16

		Third Year					
FIN	311	Corporate Finance	3	FIN	352	Money, Banking & Monetary Policy	3
MAT	220	Methods of Calculus	4				
CSC	315	Management Info. Systems	3	MKT	311	Marketing Management	3
MKT	305	Consumer Behavior	3	BUS	422	Quantitative Bus. Anal.	4
MKT	350	Advertising	<u>3</u>	MKT	321	Sales Management	3
			16			Marketing Elective (300 level or above)	<u>3</u>
							16

		Fourth Year					
BUS	450	Business and Society		MKT	392	International Marketing	3
		<u>OR</u>		MKT	460	Marketing Strategy and Planning	3
BUS	410	Business Ethics	3				
MKT	430	Marketing Research	3	BUS	481	Business Seminar	3
BUS	350	Human Resource Management	3			A&D Elective (200 level or above)	3
BUS	390	International Business	3			Liberal Arts Elective	<u>3</u>
		Elective (300 level or above)	<u>3</u>				15
			15				

Total Credits - 126

SMALL BUSINESS MANAGEMENT DEGREE REQUIREMENTS

CORE CURRICULUM REQUIREMENTS (40 CREDITS)

___ENG	101	ENGLISH COMPOSITION I	3
___ENG	102	ENGLISH COMPOSITION II	3
___MAT	110	COLLEGE ALGEBRA	3
___MAT	221	PROBABILITY & STATISTICS	3
___COA	110	PUBLIC FORUM	3
___		SCIENCE ELECTIVE	4
___		SCIENCE ELECTIVE	4
___CSC	200	INTRODUCTION TO COMPUTER APPLICATIONS	3
___		HISTORY OR BEHAVIORAL SCIENCE ELECTIVE	3
___		HISTORY OR BEHAVIORAL SCIENCE ELECTIVE	3
___		LIBERAL ARTS ELECTIVE	3
___		LIBERAL ARTS ELECTIVE	3
___FRO	101	FRESHMEN SEMINAR	2

BUSINESS CORE AND REQUIREMENTS (62 CREDITS)

___BUS	170	MICROECONOMICS	3
___BUS	171	MACROECONOMICS	3
___BUS	212	BUSINESS LAW I	3
___BUS	213	BUSINESS LAW II	3
___BUS	250	PRINCIPLES OF MANAGEMENT	3
___BUS	328	BUSINESS COMMUNICATION	3
___BUS	350	HUMAN RESOURCE MANAGEMENT	3
___BUS	422	QUANTITATIVE BUSINESS ANALYSIS	4
___BUS	450	BUSINESS & SOCIETY <u>OR</u> BUS 410 BUSINESS ETHICS	3
___BUS	460	BUSINESS POLICY	3
___ACC	201	ACCOUNTING I	3
___ACC	202	ACCOUNTING II	3
___ACC	321	FEDERAL TAXATION	3
___MAT	220	METHODS OF CALCULUS	4
___MKT	250	PRINCIPLES OF MARKETING	3
___MKT	350	ADVERTISING	3
___CSC	315	MANAGEMENT INFORMATION SYSTEMS	3
___		COMPUTER SCIENCE ELECTIVE	3
___FIN	311	CORPORATE FINANCE	3
___FIN	352	MONEY, BANKING AND MONETARY POLICY	3

MAJOR REQUIREMENTS: SMALL BUSINESS ADMINISTRATION (15 CREDITS)

___SBA	310	INTRO TO SMALL BUSINESS MANAGEMENT	3
___SBA	400	FINANCING SMALL BUSINESS & ENT VENT I	3
___SBA	401	FINANCING SMALL BUSINESS & ENT VENT II	3
___SBA	430	MANAGING GROWING BUSINESSES	3
___SBA	450	MANAGING FAMILY BUSINESSES	3

RELATED REQUIREMENTS (9 CREDITS)

___		BUSINESS ELECTIVE	3
___		BUSINESS ELECTIVE	3
___		BUSINESS ELECTIVE	3

TOTAL CREDITS: 126

SMALL BUSINESS MANAGEMENT

SUGGESTED PROGRAM

		First Year					
Fall		Cr.	Spring			Cr.	
ENG	101	English Composition I	3	ENG	102	English Composition II	3
MAT	110	College Algebra	3	BUS	171	Macroeconomics	3
BUS	170	Microeconomics	3	CSC	200	Intro to Computer Applications	3
FRO	101	Freshmen Seminar	2	COA	110	Public Forum	3
		Hist./Beh. Sci. Elective	3			Hist./Beh. Sci. Elective	3
		Liberal Arts Elective	<u>3</u>				<u>3</u>
			17				15

		Second Year					
ACC	201	Accounting I	3	ACC	202	Accounting II	3
BUS	212	Business Law I	3	BUS	213	Business Law II	3
BUS	250	Principles of Management	3	MKT	250	Principles of Marketing	3
MAT	221	Probability & Statistics	3			Liberal Arts Elective	3
		Science Elective	4			Science Elective	4
			16				16

		Third Year					
BUS	350	Human Resource Management	3	ACC	321	Federal Taxation	3
MAT	220	Methods of Calculus	4	SBA	310	Intro. to Small Business Management	3
MKT	350	Advertising	3	BUS	328	Business Communication	3
CSC	315	Management Info. Systems	3	FIN	352	Money, Banking & Monetary Policy	3
FIN	311	Corporate Finance	<u>3</u>			Business Elective	<u>3</u>
			16				15

		Fourth Year					
SBA	400	Financing Small Business & Entrepreneurial Ventures I	3	SBA	401	Financing Small Business & Entrepreneurial Ventures II	3
SBA	430	Managing Growing Businesses	3	SBA	450	Managing Family Businesses	3
BUS	422	Quantitative Bus. Anal.	4	BUS	460	Business Policy	3
BUS	450	Business and Society				Business Electives	<u>6</u>
		<u>OR</u>					15
BUS	410	Business Ethics	3				
		Computer Science Elective	<u>3</u>				
			16				

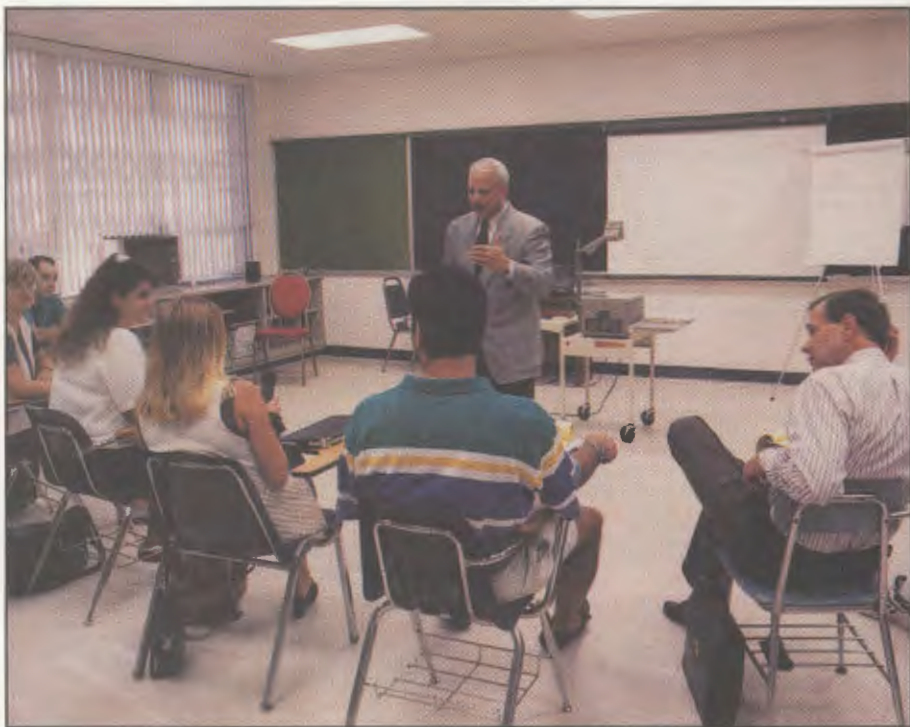
Total Credits - 126

PART 8. SCHOOL OF EDUCATION

The School of Education offers a B.S. in Elementary Education with programs in grade levels Pre-K-6, K-6, and 1-6. Secondary programs include English/Humanities 6-12, and Social Sciences 6-12. The School of Education also offers an Associate Degree in Pre-Primary Education. Successful completion of graduation requirements are delineated in this catalog, in the School of Education General Information Handbook, and in the Student Teaching Handbook which can be obtained from the School of Education Office. After admission to Lynn University, students should obtain a copy of the handbook, and follow the procedures for participation in the Teacher Education Program.

Among the requirements in the Teacher Education Program is a passing score on all sections of the Florida College Level Academic Skills Test (CLAST) prior to the completion of 60 credit hours of a program. Students should note any course prerequisites and be aware that many education courses require field experiences.

Student teaching is the culminating phase of an education degree program. It is considered a full-time schedule, which lasts for 14 weeks. Students should consult the Student Teaching Handbook for more details regarding student teaching.





PRE-PRIMARY EDUCATION DEGREE REQUIREMENTS ASSOCIATE DEGREE

CORE CURRICULUM REQUIREMENTS (24 CREDITS)

___	FRO	101	FRESHMEN SEMINAR (FOR INCOMING FRESHMEN ONLY)	2
___	ENG	101	ENGLISH COMPOSITION I	3
___	ENG	102	ENGLISH COMPOSITION II	3
___			MATHEMATICS ELECTIVE	3
___	COA	110	PUBLIC FORUM	3
___			SCIENCE ELECTIVE (WITH LAB)	4
___	CSC	200	INTRODUCTION TO COMPUTER APPLICATIONS	3
___	BEH	150	INTRO TO PSYCHOLOGY	3

PROGRAM REQUIREMENTS (24 CREDITS)

___	EDU	105	EARLY CHILDHOOD EDUCATION	3
___	EDU	111	PRE-PRIMARY CURRICULUM MATERIALS AND ACTIVITIES	3
___	EDU	160	CHILD DEVELOPMENT	3
___	EDU	230	CREATIVE ACTIVITIES	3
___	EDU	240	PRE-PRIMARY LANGUAGE ARTS	3
___	EDU	250	PRE-PRIMARY MATH AND SCIENCE	3
___	EDU	290	PRE-PRIMARY PRACTICUM	6

ELECTIVE REQUIREMENTS (15 CREDITS)

___		LIBERAL ARTS ELECTIVE	3
___		LIBERAL ARTS ELECTIVE	3
___		HISTORY OR BEHAVIORAL SCIENCE ELECTIVE	3
___		HISTORY OR BEHAVIORAL SCIENCE ELECTIVE	3
___		FREE ELECTIVE	3

TOTAL: 63

PRE-PRIMARY EDUCATION ASSOCIATE DEGREE

SUGGESTED PROGRAM

		First Year				Cr.	
		Cr.	Spring				
Fall							
ENG	101	English Composition I	3	ENG	102	English Composition II	3
BEH	150	Intro. to Psychology	3	COA	110	Public Forum	3
EDU	105	Early Childhood Education	3	EDU	111	Pre-Primary Curriculum	
EDU	160	Child Development	3			Material & Activities	3
FRO	101	Freshmen Seminar	2	EDU	230	Creative Activities	3
		Liberal Arts Elective	3	CSC	200	Intro. to Computer Applications	3
			17				15
		Second Year					
EDU	240	Pre-Primary Language Arts	3	EDU	290	Pre-Primary Practicum	6
EDU	250	Pre-Primary Math & Science	3			Hist. or Beh/Sci. Elective	3
		Mathematics Elective	3			Liberal Arts Elective	3
		Science Elective	4			Elective	3
		Hist. or Beh/Sci. Elective	3				15
			16				

Total Credits - 63

ELEMENTARY EDUCATION PRE K-6 DEGREE REQUIREMENTS

CORE CURRICULUM REQUIREMENTS (40 CREDITS)

___FRO	101	FRESHMEN SEMINAR (FOR INCOMING FRESHMEN ONLY)	2
___ENG	101	ENGLISH COMPOSITION I	3
___ENG	102	ENGLISH COMPOSITION II	3
___		MATHEMATICS ELECTIVE	3
___		MATHEMATICS ELECTIVE	3
___COA	110	PUBLIC FORUM	3
___		SCIENCE ELECTIVE (WITH LAB)	4
___		SCIENCE ELECTIVE (WITH LAB)	4
___CSC	200	INTRODUCTION TO COMPUTER APPLICATION	3
___		HISTORY OR BEHAVIORAL SCIENCE ELECTIVE	3
___		HISTORY OR BEHAVIORAL SCIENCE ELECTIVE	3
___		LIBERAL ARTS ELECTIVE	3
___		LIBERAL ARTS ELECTIVE	3

PROGRAM REQUIREMENTS (96 CREDITS)

___BEH	260	PERSONALITY THEORY	3
___BEH	355	PRINCIPLES OF LEARNING	3
___EDU	101	INTRODUCTION TO EDUCATION	3
___EDU	105	EARLY CHILDHOOD EDUCATION	3
___EDU	111	PRE-PRIMARY CURRICULUM MATERIALS AND ACTIVITIES	3
___EDU	160	CHILD DEVELOPMENT	3
___EDU	205	ADOLESCENT DEVELOPMENT	3
___EDU	210	ELEMENTARY SCHOOL CURRICULUM	3
___EDU	211	LANGUAGE ARTS IN THE ELEMENTARY SCHOOL	3
___EDU	212	ART IN THE ELEMENTARY SCHOOL	3
___EDU	213	MUSIC IN THE ELEMENTARY SCHOOL	3
___EDU	219	SOCIAL STUDIES IN THE ELEMENTARY SCHOOL	3
___EDU	230	CREATIVE ACTIVITIES	3
___EDU	240	PRE-PRIMARY LANGUAGE ARTS	3
___EDU	250	PRE-PRIMARY MATH AND SCIENCE	3
___EDU	257	PE/HEALTH AND SAFETY IN SCHOOLS	3
___EDU	260	EDUCATIONAL COMPUTER APPLICATIONS	3
___EDU	265	WRITING PROCESS IN THE ELEMENTARY SCHOOL	3
___EDU	314	CHILDREN'S LITERATURE	3
___EDU	315	READING IN THE ELEMENTARY SCHOOL	3
___EDU	316	DIAGNOSIS AND EVALUATION OF READING PROBLEMS	3
___EDU	317	SCIENCE IN THE ELEMENTARY SCHOOL	3
___EDU	318	MATHEMATICS IN THE ELEMENTARY SCHOOL	3
___EDU	330	EDUCATION IN A MULTICULTURAL SOCIETY	3
___EDU	350	EDUCATIONAL MEDIA AND LIBRARY	3
___EDU	420	EDUCATIONAL MEASUREMENT AND EVALUATION	3
___EDU	461	EXCEPTIONAL STUDENTS IN REGULAR CLASSROOMS	3
___EDU	480	PRACTICUM	3
___EDU	481	STUDENT TEACHING	9
___HPS	250	GEOGRAPHY AND WORLD AFFAIRS	2

TOTAL CREDITS: 136

ELEMENTARY EDUCATION K-6 DEGREE REQUIREMENTS

CORE CURRICULUM REQUIREMENTS (40 CREDITS)

___ FRO	101	FRESHMEN SEMINAR (FOR INCOMING FRESHMEN ONLY)	2
___ ENG	101	ENGLISH COMPOSITION I	3
___ ENG	102	ENGLISH COMPOSITION II	3
___		MATHEMATICS ELECTIVE	3
___		MATHEMATICS ELECTIVE	3
___ COA	110	PUBLIC FORUM	3
___		SCIENCE ELECTIVE (WITH LAB)	4
___		SCIENCE ELECTIVE (WITH LAB)	4
___ CSC	200	INTRODUCTION TO COMPUTER APPLICATION	3
___		HISTORY OR BEHAVIORAL SCIENCE ELECTIVE	3
___		HISTORY OR BEHAVIORAL SCIENCE ELECTIVE	3
___		LIBERAL ARTS ELECTIVE	3
___		LIBERAL ARTS ELECTIVE	3

PROGRAM REQUIREMENTS (87 CREDITS)

___ BEH	260	PERSONALITY THEORY	3
___ BEH	355	PRINCIPLES OF LEARNING	3
___ EDU	101	INTRODUCTION TO EDUCATION	3
___ EDU	105	EARLY CHILDHOOD EDUCATION	3
___ EDU	160	CHILD DEVELOPMENT	3
___ EDU	205	ADOLESCENT DEVELOPMENT	3
___ EDU	210	ELEMENTARY SCHOOL CURRICULUM	3
___ EDU	211	LANGUAGE ARTS IN THE ELEMENTARY SCHOOL	3
___ EDU	212	ART IN THE ELEMENTARY SCHOOL	3
___ EDU	213	MUSIC IN THE ELEMENTARY SCHOOL	3
___ EDU	219	SOCIAL STUDIES IN THE ELEMENTARY SCHOOL	3
___ EDU	230	CREATIVE ACTIVITIES	3
___ EDU	257	PE/HEALTH AND SAFETY IN SCHOOLS	3
___ EDU	260	EDUCATIONAL COMPUTER APPLICATIONS	3
___ EDU	265	WRITING PROCESS IN THE ELEMENTARY SCHOOL	3
___ EDU	314	CHILDREN'S LITERATURE	3
___ EDU	315	READING IN THE ELEMENTARY SCHOOL	3
___ EDU	316	DIAGNOSIS AND EVALUATION OF READING PROBLEMS	3
___ EDU	317	SCIENCE IN THE ELEMENTARY SCHOOL	3
___ EDU	318	MATHEMATICS IN THE ELEMENTARY SCHOOL	3
___ EDU	330	EDUCATION IN A MULTICULTURAL SOCIETY	3
___ EDU	350	EDUCATIONAL MEDIA AND LIBRARY	3
___ EDU	420	EDUCATIONAL MEASUREMENT AND EVALUATION	3
___ EDU	461	EXCEPTIONAL STUDENTS IN REGULAR CLASSROOMS	3
___ EDU	480	PRACTICUM	3
___ EDU	481	STUDENT TEACHING	9
___ HPS	250	GEOGRAPHY AND WORLD AFFAIRS	3

TOTAL CREDITS: 127

ELEMENTARY EDUCATION K - 6

SUGGESTED PROGRAM

Fall		First Year				Cr.	
		Cr.	Spring				
ENG	101	English Composition I	3	ENG	102	English Composition II	3
FRO	101	Freshmen Seminar	2	COA	110	Public Forum	3
CSC	200	Intro. to Computer Applications	3	EDU	101	Intro. to Education	3
EDU	160	Child Development	3	HPS	250	Geography and World Affairs	3
		Mathematics Elective	3			Mathematics Elective	<u>3</u>
		Hist./Beh. Sci. Elective	<u>3</u>				
			17				15

Summer	
Liberal Arts Elective	3

		Second Year					
EDU	105	Early Childhood Education	3	EDU	205	Adolescent Development	3
EDU	260	Ed. Computer Applications	3	EDU	211	Language Arts in the Elementary School	3
EDU	265	Writing Process in Elementary Schools	3	EDU	230	Creative Activities	3
		Science Elective (with lab)	4			Science Elective	4
		Liberal Arts Elective	<u>3</u>			History or Behavioral Science Elective	<u>3</u>
			16				16

Summer	
BEH 355 Principles of Learning	3

		Third Year					
EDU	210	Elementary School Curriculum	3	BEH	260	Personality Theory	3
EDU	212	Art in the Elementary School	3	EDU	219	Social Studies in the Elementary School	3
EDU	213	Music in the Elementary School	3	EDU	314	Children's Literature	3
EDU	257	PE/Health and Safety in Schools	3	EDU	316	Diagnosis & Eval. of Reading Problems	3
EDU	315	Reading in the Elementary School	<u>3</u>	EDU	318	Mathematics in the Elementary School	<u>3</u>
			15				15

		Fourth Year					
EDU	330	Education in a Multicultural Society	3	EDU	461	Exceptional Students in Regular Classrooms	3
EDU	350	Education Media & Library	3	EDU	481	Student Teaching	9
EDU	420	Educational Measurement & Evaluation	3				12
EDU	480	Practicum	3				
EDU	317	Science in the Elementary School	<u>3</u>				
			15				

Total Credits - 127

ELEMENTARY EDUCATION 1-6 DEGREE REQUIREMENTS

CORE CURRICULUM REQUIREMENTS (40 CREDITS)

___FRO	101	FRESHMEN SEMINAR (FOR INCOMING FRESHMEN ONLY)	2
___ENG	101	ENGLISH COMPOSITION I	3
___ENG	102	ENGLISH COMPOSITION II	3
___		MATHEMATICS ELECTIVE	3
___		MATHEMATICS ELECTIVE	3
___COA	110	PUBLIC FORUM	3
___		SCIENCE ELECTIVE (WITH LAB)	4
___		SCIENCE ELECTIVE (WITH LAB)	4
___CSC	200	INTRODUCTION TO COMPUTER APPLICATION	3
___		HISTORY OR BEHAVIORAL SCIENCE ELECTIVE	3
___		HISTORY OR BEHAVIORAL SCIENCE ELECTIVE	3
___		LIBERAL ARTS ELECTIVE	3
___		LIBERAL ARTS ELECTIVE	3

PROGRAM REQUIREMENTS (81 CREDITS)

___BEH	260	PERSONALITY THEORY	3
___BEH	355	PRINCIPLES OF LEARNING	3
___EDU	101	INTRODUCTION TO EDUCATION	3
___EDU	160	CHILD DEVELOPMENT	3
___EDU	205	ADOLESCENT DEVELOPMENT	3
___EDU	210	ELEMENTARY SCHOOL CURRICULUM	3
___EDU	211	LANGUAGE ARTS IN THE ELEMENTARY SCHOOL	3
___EDU	212	ART IN THE ELEMENTARY SCHOOL	3
___EDU	213	MUSIC IN THE ELEMENTARY SCHOOL	3
___EDU	219	SOCIAL STUDIES IN THE ELEMENTARY SCHOOL	3
___EDU	257	PE/HEALTH AND SAFETY IN SCHOOLS	3
___EDU	260	EDUCATIONAL COMPUTER APPLICATIONS	3
___EDU	265	WRITING PROCESS IN THE ELEMENTARY SCHOOL	3
___EDU	314	CHILDREN'S LITERATURE	3
___EDU	315	READING IN THE ELEMENTARY SCHOOL	3
___EDU	316	DIAGNOSIS AND EVALUATION OF READING PROBLEMS	3
___EDU	317	SCIENCE IN THE ELEMENTARY SCHOOL	3
___EDU	318	MATHEMATICS IN THE ELEMENTARY SCHOOL	3
___EDU	330	EDUCATION IN A MULTICULTURAL SOCIETY	3
___EDU	350	EDUCATIONAL MEDIA LIBRARY	3
___EDU	420	EDUCATIONAL MEASUREMENT AND EVALUATION	3
___EDU	461	EXCEPTIONAL STUDENTS IN REGULAR CLASSROOMS	3
___EDU	480	PRACTICUM	3
___EDU	481	STUDENT TEACHING	9
___HPS	250	GEOGRAPHY AND WORLD AFFAIRS	3

TOTAL CREDITS: 121

ELEMENTARY EDUCATION 1 - 6

SUGGESTED PROGRAM

Fall		First Year				Cr.	
		Cr.	Spring				
ENG	101	English Composition I	3	ENG	102	English Composition II	3
FRO	101	Freshmen Seminar	2	COA	110	Public Forum	3
CSC	200	Intro. to Computer Applications	3	EDU	101	Intro. to Education	3
		Mathematics Elective	3			Mathematics Elective	3
EDU	160	Child Development	3			Liberal Arts Elective	3
		Hist./Beh. Sci. Elective	3				15
			17				

		Second Year				Cr.	
EDU	210	Elementary School Curriculum	3	EDU	205	Adolescent Development	3
EDU	212	Art in the Elementary School	3	EDU	211	Language Arts in the Elementary School	3
EDU	213	Music in the Elementary School	3	EDU	219	Social Studies in the Elementary School	3
		Science Elective	4	HPS	250	Geography and World Affairs	3
		Liberal Arts Elective	3			Science Elective	4
			16				
				16			

		Third Year				Cr.	
BEH	355	Principles of Learning	3	BEH	260	Personality Theory	3
EDU	257	PE/Health and Safety in Schools	3	EDU	314	Children's Literature	3
EDU	315	Reading in the Elementary School	3	EDU	316	Diagnosis & Eval. of Reading Problems	3
EDU	317	Science in the Elementary School	3	EDU	318	Mathematics in the Elementary School	3
EDU	330	Education in a Multicultural Society	3			Hist./Beh. Sci. Elective	3
			3				
			15				

		Fourth Year				Cr.	
EDU	265	Writing Process in Elementary School	3	EDU	461	Exceptional Students in Regular Classrooms	3
EDU	350	Educational Media & Library	3	EDU	481	Student Teaching	2
EDU	420	Educational Measurement & Evaluation	3				
EDU	480	Practicum	3				
EDU	260	Ed. Computer Applications	3				
			3				
			15				

Total Credits - 121

SECONDARY ENGLISH/HUMANITIES DEGREE REQUIREMENTS

CORE CURRICULUM REQUIREMENTS (40 CREDITS)

___	FRO	101	FRESHMEN SEMINAR	2
___	ENG	101	ENGLISH COMPOSITION I	3
___	ENG	102	ENGLISH COMPOSITION II	3
___	MAT	110	COLLEGE ALGEBRA	3
___			MATHEMATICS ELECTIVE (BEYOND ALGEBRA)	3
___	COA	110	PUBLIC FORUM	3
___			SCIENCE ELECTIVE (WITH LAB)	4
___			SCIENCE ELECTIVE (WITH LAB)	4
___	CSC	200	INTRODUCTION TO COMPUTER APPLICATION	3
___	HPS	250	GEOGRAPHY & WORLD AFFAIRS	3
___	BEH	355	PRINCIPLES OF LEARNING	3
___			LIBERAL ARTS ELECTIVE	3
___			LIBERAL ARTS ELECTIVE	3

MAJOR REQUIREMENTS (57 CREDITS)

___	EDU	101	INTRODUCTION TO EDUCATION	3
___	EDU	205	ADOLESCENT DEVELOPMENT	3
___	EDU	231	EFFECTIVE TEACHING AND SECONDARY SCHOOL CURRICULUM	3
___	EDU	260	EDUCATIONAL COMPUTER APPLICATIONS	3
___	EDU	315	READING I	3
___	EDU	330	EDUCATION IN A MULTICULTURAL SOCIETY/ FIELD EXP.	3
___	EDU	332	READING IN SECONDARY SCHOOL	3
___	EDU	334	CLASSROOM/BEHAVIOR MANAGEMENT	3
___	EDU	350	EDUCATIONAL MEDIA AND LIBRARY	3
___	EDU	364	LANGUAGE AND WRITING SECONDARY	3
___	EDU	365	METHOD TEACHING - LITERATURE	3
___	EDU	420	EDUCATIONAL MEASUREMENT AND EVALUATION/FIELD EXP.	3
___	EDU	461	EXCEPTIONAL STUDENTS IN REGULAR CLASSROOMS	3
___	EDU	480	PRACTICUM	3
___	EDU	481	STUDENT TEACHING	9
___	ENG		ELECTIVE	3
___	ENG		ELECTIVE	3

CONTENT AREA REQUIREMENTS (30 CREDITS)

___	ENG	310	CREATIVE WRITING	3
___	EDU	366	ADOLESCENT LITERATURE	3
___	ENG	360	INTRODUCTION TO LINGUISTICS	3
___	ENG	370	WRITING IN THE MAJOR	3
___	COA	310	ORAL INTERPRETATION <u>OR</u>	3
___	COA	405	SMALL GROUP COMMUNICATION	3

Choose 12 hours: 6 hours in area of concentration with an additional (a) 6 hours in British Literature and 3 hours in each American & World Literature (b) 6 hours divided between two other areas:

___	ENG	230	AMERICAN LITERATURE I		___	ENG	240	BRITISH LITERATURE I	
___	ENG	260	MASTERPIECES OF WORLD LIT		___	ENG	330	AMERICAN LITERATURE II	
___	ENG	340	BRITISH LITERATURE II		___	ENG	320	WORLD DRAMA	
___	ENG	345	MULTICULTURAL LITERATURE						

Choose 3 hours from:

___	ENG	211	THE SHORT STORY		___	ENG	255	TOPICS IN LITERATURE I	3
___	ENG	300	THE BIBLE AS LITERATURE		___	ENG	312	THE MODERN NOVEL	
___	ENG	325	SHAKESPEARE		___	ENG	350	STUDIES IN POETRY	
___	ENG	355	TOPICS IN LITERATURE II		___	ENG	410	BIOGRAPHY	
___	EDU	314	CHILDREN'S LITERATURE						

TOTAL CREDITS: 127

SECONDARY ENGLISH/HUMANITIES

SUGGESTED PROGRAM

		First Year					
Fall		Cr.	Spring			Cr.	
FRO	101	Freshmen Seminar	2	ENG	102	English Composition II	3
ENG	101	English Composition I	3	COA	110	Pubic Forum	3
MAT	110	College Algebra	3	ENG		Choose from **	3
CSC	200	Intro. to Computer Application	3	ENG		Choose from *	3
		Science Elective	4	EDU	101	Introduction to Education	3
			15			Liberal Arts Elective	3
							18

		Second Year					
EDU	205	Adolescent Development	3	EDU	231	Effective Teaching and Secondary School Curriculum	3
HPS	250	Geography and World Affairs	3	EDU	260	Educational Computer Applications	3
ENG		Choose from *	3			Liberal Arts Elective	3
ENG	310	Creative Writing	3	ENG	370	Writing in the Major Science Elective w/Lab	3
		Mathematics Elective (Beyond Algebra)	3				4
			15				16

		Third Year					
ENG		Choose from *	3	BEH	355	Principles of Learning	3
EDU	330	Education in a Multicultural Society/Field Experience	3	EDU	334	Classroom/Behavior Management	3
EDU	365	Methods Teaching - Literature	3	EDU	364	Language & Writing Secondary	3
EDU	350	Educational Media and Library	3	EDU	332	Reading in the Secondary	3
EDU	315	Reading I	3	EDU	366	Adolescent Literature English Elective	3
COA	310	Oral Interpretation <u>OR</u>					3
COA	405	Small Group Communication	3				3
			18				18

		Fourth Year					
EDU	420	Ed. Measurement and Evaluation/Field Experience	3	EDU	481	Student Teaching	9
EDU	461	Exceptional Student in Regular Classroom	3				9
ENG		Choose from *	3				
EDU	480	Practicum	3				
ENG	360	Intro to Linguistics	3				
		English Elective	3				
			18				

Total Credits - 127

* = 12 hours in English Literature as described in program plan (ENG 230, 330, 345, 240, 340, 260, or 320). 6 hours in area of concentration with 6 hours divided between two other areas. Example: Choose 6 hours in British concentration and divide 6 hours between American and World.

** = 3 hours from ENG 211, 255, 300, 312, 325, 350, 410, 355, or EDU 314.

SECONDARY ENGLISH/HUMANITIES DEGREE REQUIREMENTS

CORE CURRICULUM REQUIREMENTS (40 CREDITS)

___FRO	101	FRESHMEN SEMINAR	2
___ENG	101	ENGLISH COMPOSITION I	3
___ENG	102	ENGLISH COMPOSITION II	3
___MAT	110	COLLEGE ALGEBRA	3
___		MATHEMATICS ELECTIVE (BEYOND ALGEBRA)	3
___COA	110	PUBLIC FORUM	3
___		SCIENCE ELECTIVE (WITH LAB)	4
___		SCIENCE ELECTIVE (WITH LAB)	4
___CSC	200	INTRODUCTION TO COMPUTER APPLICATION	3
___HPS	250	GEOGRAPHY & WORLD AFFAIRS	3
___BEH	355	PRINCIPLES OF LEARNING	3
___		LIBERAL ARTS ELECTIVE	3
___		LIBERAL ARTS ELECTIVE	3

MAJOR REQUIREMENTS (57 CREDITS)

___EDU	101	INTRODUCTION TO EDUCATION	3
___EDU	205	ADOLESCENT DEVELOPMENT	3
___EDU	231	EFFECTIVE TEACHING AND SECONDARY SCHOOL CURRICULUM	3
___EDU	260	EDUCATIONAL COMPUTER APPLICATIONS	3
___EDU	315	READING I	3
___EDU	330	EDUCATION IN A MULTICULTURAL SOCIETY/ FIELD EXP.	3
___EDU	332	READING IN SECONDARY SCHOOL	3
___EDU	334	CLASSROOM/BEHAVIOR MANAGEMENT	3
___EDU	350	EDUCATIONAL MEDIA AND LIBRARY	3
___EDU	364	LANGUAGE AND WRITING SECONDARY	3
___EDU	365	METHOD TEACHING - LITERATURE	3
___EDU	420	EDUCATIONAL MEASUREMENT AND EVALUATION/FIELD EXP.	3
___EDU	461	EXCEPTIONAL STUDENTS IN REGULAR CLASSROOMS	3
___EDU	480	PRACTICUM	3
___EDU	481	STUDENT TEACHING	9
___ENG		ELECTIVE	3
___ENG		ELECTIVE	3

CONTENT AREA REQUIREMENTS (30 CREDITS)

___ENG	310	CREATIVE WRITING	3
___EDU	366	ADOLESCENT LITERATURE	3
___ENG	360	INTRODUCTION TO LINGUISTICS	3
___ENG	370	WRITING IN THE MAJOR	3
___COA	310	ORAL INTERPRETATION OR	3
___COA	405	SMALL GROUP COMMUNICATION	3

Choose 12 hours: 6 hours in area of concentration with an additional (a) 6 hours in British Literature and 3 hours in each American & World Literature (b) 6 hours divided between two other areas:

___ENG	230	AMERICAN LITERATURE I		___ENG	240	BRITISH LITERATURE I	
___ENG	260	MASTERPIECES OF WORLD LIT		___ENG	330	AMERICAN LITERATURE II	
___ENG	340	BRITISH LITERATURE II		___ENG	320	WORLD DRAMA	
___ENG	345	MULTICULTURAL LITERATURE					

Choose 3 hours from:

___ENG	211	THE SHORT STORY		___ENG	255	TOPICS IN LITERATURE I	
___ENG	300	THE BIBLE AS LITERATURE		___ENG	312	THE MODERN NOVEL	
___ENG	325	SHAKESPEARE		___ENG	350	STUDIES IN POETRY	
___ENG	355	TOPICS IN LITERATURE II		___ENG	410	BIOGRAPHY	
___EDU	314	CHILDREN'S LITERATURE					

TOTAL CREDITS: 127

SECONDARY SOCIAL SCIENCES DEGREE REQUIREMENTS

CORE CURRICULUM REQUIREMENTS (40 CREDITS)

___	FRO	101	FRESHMEN SEMINAR	2
___	ENG	101	ENGLISH COMPOSITION I	3
___	ENG	102	ENGLISH COMPOSITION II	3
___	MAT	110	COLLEGE ALGEBRA	3
___			MATHEMATICS ELECTIVE (BEYOND ALGEBRA)	3
___	COA	110	PUBLIC FORUM	3
___			SCIENCE ELECTIVE (WITH LAB)	4
___			SCIENCE ELECTIVE (WITH LAB)	4
___	CSC	200	INTRODUCTION TO COMPUTER APPLICATION	3
___			HISTORY OR BEHAVIORAL SCIENCE ELECTIVE	3
___	BEH	355	PRINCIPLES OF LEARNING	3
___			LIBERAL ARTS ELECTIVE	3
___			LIBERAL ARTS ELECTIVE	3

MAJOR REQUIREMENTS (57 CREDITS)

___	EDU	101	INTRODUCTION TO EDUCATION	3
___	EDU	205	ADOLESCENT DEVELOPMENT	3
___	EDU	231	EFFECTIVE TEACHING AND SECONDARY SCHOOL CURRICULUM	3
___	EDU	260	EDUCATIONAL COMPUTER APPLICATIONS	3
___	EDU	315	READING I	3
___	EDU	330	EDUCATION IN A MULTICULTURAL SOCIETY/ FIELD EXPERIENCE	3
___	EDU	332	READING IN SECONDARY SCHOOL	3
___	EDU	333	SOCIAL STUDIES - SECONDARY	3
___	EDU	334	CLASSROOM/BEHAVIOR MANAGEMENT	3
___	EDU	350	EDUCATIONAL MEDIA AND LIBRARY	3
___	EDU	364	LANGUAGE AND WRITING IN THE SECONDARY SCHOOL	3
___	EDU	420	EDUCATIONAL MEASUREMENT AND EVALUATION/ FIELD EXPERIENCE	3
___	EDU	461	EXCEPTIONAL STUDENTS IN REGULAR CLASSROOMS	3
___	EDU	480	PRACTICUM	3
___	EDU	481	STUDENT TEACHING	9
___			HISTORY/POLITICAL SCIENCE ELECTIVE	3
___			HISTORY/POLITICAL SCIENCE ELECTIVE	3

CONTENT AREA REQUIREMENTS (30 CREDITS)

___			ELECTIVE	3
___	HPS	111	WESTERN CIVILIZATION I OR HPS 112 WESTERN CIVILIZATION II	3
___	HPS	225	U.S. GOVERNMENT	3
___	HPS	250	GEOGRAPHY AND WORLD AFFAIRS	3
___	HPS	320	LATIN AMERICA	3
Choose 6 hours from U.S. History Electives:				6
___	HPS	221	AMERICAN HISTORY I	
___	HPS	230	SOCIAL AND POLITICAL HISTORY OF THE UNITED STATES	
___	HPS	360	THE AMERICAN EXPERIENCE	
___	HPS	222	AMERICAN HISTORY II	
___	HPS	471	THE AMERICAN PRESIDENT	
Choose 3 hours from Political Science Electives:				3
___	HPS	350	COMPARATIVE POLITICAL SYSTEMS	
___	HPS	475	CONTEMPORARY INTERNATIONAL RELATIONS	
___	HPS	483	POLITICAL SCIENCE SEMINAR	
___	HPS	470	AMERICAN FOREIGN POLICY	
Choose 6 hours from Economics Electives:				6
___	BUS	170	MICROECONOMICS	
___	BUS	390	INTRO TO INTERNATIONAL BUSINESS	
___	MIM	593	COMPARATIVE ECONOMIC SYSTEMS	
___	BUS	171	MACROECONOMICS	
___	BUS	415	ECONOMIC AND PUBLIC POLICY	

TOTAL CREDITS: 127

SECONDARY SOCIAL SCIENCES

SUGGESTED PROGRAM

Fall		First Year				Cr.	
		Cr.	Spring				
FRO	101	Freshmen Seminar	2	ENG	102	English Composition II	3
ENG	101	English Composition I	3	COA	110	Public Forum	3
MAT	110	College Algebra	3	EDU	101	Intro. to Education	3
CSC	200	Intro. to Computer Applications	3			Hist./Beh. Sci. Elective	3
		Science Elective	4			Economics Elective	
			15			Choose from **	3
						Liberal Arts Elective	3
							18

		Second Year					
HPS	111	Western Civilization I <u>OR</u>		HPS	225	U.S. Government	3
		HPS 112 Western		EDU	231	Effective Teaching and	
		Civilization II	3			Secondary School	
EDU	205	Adolescent Development	3			Curriculum	3
HPS	250	Geography & World Affairs	3	EDU	260	Educational Computer	
		Mathematics Elective				Applications	3
		(Beyond Algebra)	3			Science Elective w/Lab	4
		Liberal Arts Elective	2			Political Science Elective	
	15					Choose from ***	3
							16

		Third Year					
EDU	330	Education in a Multicultural		EDU	334	Classroom/Behavior Mgmt	3
		Society/Field Experience	3	EDU	364	Secondary Lang & Writing	3
EDU	333	Social Studies - Secondary	3	EDU	332	Reading in Secondary School	3
EDU	350	Educational Media & Library	3	BEH	355	Principles of Learning	3
EDU	315	Reading I	3			U.S. History Elective	
		U.S. History Elective				Choose from *	3
		Choose from *	3			History Elective	3
		History Elective	2				18
			18				

		Fourth Year					
EDU	420	Educational Measurement		EDU	481	Student Teaching	9
		& Evaluation/Field Experience	3				9
EDU	461	Exceptional Students in					
		Reg Classrooms	3				
EDU	480	Practicum	3				
HPS	320	Latin America	3				
		Elective	3				
		Economics Elective					
		Choose from **	2				
			18				

Total Credits - 127

- * = U.S. History Electives: HPS 221, 222, 230, 360, 471
- ** = Economics Electives: BUS 170, 171, 390, 415, 593
- *** = Political Science Electives: HPS 350, 470, 475, 483

HEALTH AND HUMAN SERVICES DEGREE REQUIREMENTS

REQUIREMENTS (40 CREDITS)

___FRO	101	FRESHMEN SEMINAR	2
___ENG	101	ENGLISH COMPOSITION I	3
___ENG	102	ENGLISH COMPOSITION II	3
___COA	110	PUBLIC FORUM	3
___MAT	110	COLLEGE ALGEBRA	3
___MAT	221	PROBABILITY AND STATISTICS	3
___CSC	200	INTRODUCTION TO COMPUTER APPLICATION	3
___HUM	100	INTRODUCTION TO HUMANITIES	3
___		LIBERAL ARTS ELECTIVE	3
___		SCIENCE I ELECTIVE	4
___		SCIENCE II ELECTIVE	4
___		HISTORY/POLITICAL SCIENCE ELECTIVE	3
___BEH	110	INTRODUCTION TO SOCIOLOGY	3

PROGRAM REQUIREMENTS (78 CREDITS)

___HCA	100	HEALTH CARE & SOCIAL SERVICES DELIVERY SYSTEMS	3
___HCA	120	HEALTH CARE ADMINISTRATION I	3
___HCA	121	HEALTH CARE ADMINISTRATION II	3
___BEH	150	INTRODUCTION TO PSYCHOLOGY	3
___HCA	170	HEALTH CARE DEL. IN LONG-TERM CARE	3
___HCA	210	CHANGE & LOSS ACROSS THE LIFESPAN	3
___HUM	221	INTRODUCTION TO PHILOSOPHY	3
___HCA	230	SOCIAL GERONTOLOGY	3
___HCA	240	MEDICAL-LEGAL ASPECTS OF HEALTH CARE ADMINISTRATION	3
___HCA	290	FIELD PRACTICUM IN HHS	3
___HCA	300	RESEARCH METHODS IN HHS	3
___HCA	320	PUBLIC POLICY IN LONG-TERM CARE	3
___HCA	350	MENTAL HEALTH AND AGING	3
___HCA	370	FINANCIAL REPORTING & REIMBURSEMENT SYSTEMS	3
		HEALTH CARE	3
___HCA	420	THERAPEUTIC & SUPPORTIVE PROGRAMS FOR THE ELDERLY	3
___HCA	460	HEALTH IN THE LATER YEARS	3
___HCA	490 & 491	ADMINISTRATIVE RESIDENCY I & II	
		<u>OR</u>	
___HCA	498	UNDERGRADUATE ADMINISTRATIVE RESIDENCY IN LONG-TERM	6
___ACC	201	PRINCIPLES OF ACCOUNTING I	3
___ACC	202	PRINCIPLES OF ACCOUNTING II	3
___MKT	250	PRINCIPLES OF MARKETING	3
___BUS	250	PRINCIPLES OF MANAGEMENT	3
___BUS	328	BUSINESS COMMUNICATION	3
___BUS	340	ORGANIZATIONAL BEHAVIOR	3
___BUS	350	HUMAN RESOURCE MANAGEMENT	3
___CSC	315	MANAGEMENT INFORMATION SYSTEMS	3

RELATED REQUIREMENTS (6 CREDITS)

___		ELECTIVE	3
___		ELECTIVE	3

TOTAL CREDITS: 124

HEALTH AND HUMAN SERVICES

SUGGESTED PROGRAM

Fall	First Year				Cr.
	Cr.	Spring	Cr.	Cr.	
ENG 101	English Composition I	3	ENG 102	English Composition II	3
MAT 110	College Algebra	3	COA 110	Public Forum	3
FRO 101	Freshmen Seminar	2	CSC 200	Intro. to Computer Applications	3
BEH 150	Intro. to Psychology	3	BEH 110	Intro. to Sociology	3
HUM 100	Intro. to Humanities	3	HCA 100	Health Care & Social Services Del. Sys.	3
	History/Pol. Sci. Elective	3			3
		17			15

Second Year					
ACC 201	Principles of Accounting I	3	ACC 202	Principles of Accounting II	3
MKT 250	Principles of Marketing	3	MAT 221	Probability & Statistics	3
HCA 120	Health Care Administration I	3	HCA 121	Health Care Administration II	3
HCA 170	Health Care Delivery in Long-Term Care	3	HCA 210	Change & Loss Across the Lifespan	3
	Science I Elective	4		Science II Elective	4
		16			16

Third Year					
BUS 328	Business Communication	3	CSC 315	Management Information Systems	3
BUS 250	Principles of Management	3	BUS 350	Human Resource Management	3
HCA 230	Social Gerontology	3	HCA 240	Medical Legal Aspects	3
HCA 290	Field Practicum in HHS	3	HCA 300	Research Methods in HHS	3
HUM 221	Intro. to Philosophy	3		Liberal Arts Elective	3
		15			15

Fourth Year					
BUS 340	Organizational Behavior	3	HCA 320	Public Policy in Long-Term Care	3
HCA 350	Mental Health & Aging	3	HCA 370	Financial Reporting & Reimbursement Systems in Health Care	3
HCA 420	Therapeutic & Supportive Programs	3	HCA 490, 491	Admin. Resid. I & II <u>OR</u>	
HCA 460	Health in the Later Years Elective	3	HCA 498	Undergrad Administrative Residency Elective	6
		15			3
					15

Total Credits - 124

PART 9. HOSPITALITY ADMINISTRATION SCHOOL OF HOTEL, RESTAURANT, TOURISM, AND RECREATION ADMINISTRATION

The School of Hotel, Restaurant, Tourism, and Recreation Administration offers three concentrations including Hotel, Resort and Food Service Administration, Tourism Administration and Sports and Recreation Management. Each concentration leads to a Bachelor of Science in Hospitality Administration (B.S.H.A.) degree. In addition to the three concentrations, the School offers an International Studies Specialization and a semester-long study tour internship. All candidates for the B.S.H.A., regardless of concentration, must complete requirements as follows:

CORE CURRICULUM (FOUR YEAR PROGRAMS) (40 CREDITS)

ENGLISH COMPOSITION	6
APPLIED MATH	3
PROBABILITY & STATISTICS	3
PUBLIC FORUM	3
SCIENCE ELECTIVES (WITH LAB)	8
INTRODUCTION TO COMPUTER APPLICATIONS	3
HISTORY OF BEHAVIORAL SCIENCE ELECTIVES	6
LIBERAL ARTS ELECTIVES	6
FRESHMEN SEMINAR	2

In addition, all candidates for the B.S.H.A. must complete the Hospitality Administration Major requirements as follows:

HOSPITALITY ADMINISTRATION MAJOR REQUIREMENTS (WILL RANGE BETWEEN 45 AND 49 CREDITS DEPENDING UPON CONCENTRATION)

HA	100	INTRODUCTION TO HOSPITALITY AND TOURISM
HA	140	FRONT OFFICE OPERATIONS
HA	163	HOSPITALITY EMPLOYEE DEVELOPMENT
HA	201	HOSPITALITY INDUSTRY FINANCE ACCOUNTING <u>OR</u>
ACC	201	PRINCIPLES OF ACCOUNTING I
HA	215	HOSPITALITY INDUSTRY COMPUTER SYSTEMS
HA	260	FOOD SERVICE OPERATIONS I
HA	261	FOOD SERVICE OPERATIONS II
HA	263	FOOD SERVICE OPERATIONS II
HA	310	HOSPITALITY INDUSTRY LAW
HA	311	MANAGEMENT ACCOUNTING FOR THE HOSPITALITY INDUSTRY
HA	350	MIS FOR THE HOSPITALITY INDUSTRY
HA	365	HOSPITALITY HUMAN RESOURCES MANAGEMENT
HA	375	HOSPITALITY MARKETING
HA	390	HOSPITALITY INTERNSHIP I
HA	481	HOSPITALITY SEMINAR
HA	490	HOSPITALITY INTERNSHIP II

**HOSPITALITY CONCENTRATION AND DISTRIBUTIVE ELECTIVES
(18-24 CREDITS DEPENDING UPON CONCENTRATION) STUDENTS
MAY SELECT ONE OF THE FOLLOWING HOSPITALITY CONCENTRATIONS OR TAKE 18-24 CREDITS IN HOSPITALITY ELECTIVES.**

**CONCENTRATION: HOTEL, RESORT & FOOD SERVICE
(18 CREDITS)**

- HA 300 HOTEL AND RESORT - SPECIAL TOPICS
- HA 355 CUSTOMER SERVICE
- HA 370 GROUP AND CONVENTION MANAGEMENT
- HA 343 HOSPITALITY PURCHASING
- HA 347 HOSPITALITY SANITATION
- HA 300/400 ELECTIVE

CONCENTRATION: SPORTS & RECREATION (24 CREDITS)

- HA 125 INTRODUCTION TO SPORTS AND RECREATION MANAGEMENT
- HA 216 BEGINNING SPORTS SKILLS
- HA 309 SPORTS AND RECREATION MANAGEMENT SPECIAL TOPICS
- HA 316 ADVANCED SPORTS SKILLS
- HA 326 METHODS OF TEACHING SPORTS
- HA 416 SPORTS & RECREATION FACILITIES
- HA 426 HEALTH FACILITIES
- HA 446 SPORTS & RECREATION MANAGEMENT SEMINAR

CONCENTRATION: TOURISM (18 CREDITS)

- HA 302 TOURISM SPECIAL TOPICS OR BUS 390 INTERNATIONAL BUSINESS
- HA 370 GROUP & CONVENTION MANAGEMENT
- HA 380 WORLD TOURIST ATTRACTIONS
- HA 385 TOURISM PLANNING & DEVELOPMENT
- HA 487 TOURISM SEMINAR
- HA 300/400 ELECTIVE OR MKT 392 INTERNATIONAL MARKETING AND TRADE RELATIONS

**FREE ELECTIVES (WILL RANGE BETWEEN 15-21 DEPENDING
UPON CONCENTRATION)**

- ELECTIVE
- ELECTIVE
- *ELECTIVE
- *ELECTIVE
- *ELECTIVE
- *ELECTIVE

*These courses must be at the 300 level or above

HOTEL, RESORT, AND FOOD SERVICE ADMINISTRATION DEGREE REQUIREMENTS

CORE CURRICULUM REQUIREMENTS (40 CREDITS)

___	ENG	101	ENGLISH COMPOSITION I	3
___	ENG	102	ENGLISH COMPOSITION II	3
___	MAT	105	APPLIED MATHEMATICS	3
___	MAT	221	PROBABILITY & STATISTICS	3
___	COA	110	PUBLIC FORUM	3
___			SCIENCE ELECTIVE (WITH LAB)	4
___			SCIENCE ELECTIVE (WITH LAB)	4
___			HISTORY OF BEHAVIORAL SCIENCE ELECTIVE	3
___			HISTORY OF BEHAVIORAL SCIENCE ELECTIVE	3
___			LIBERAL ARTS ELECTIVE	3
___			LIBERAL ARTS ELECTIVE	3
___	FRO	101	FRESHMEN SEMINAR	2
___	CSC	200	INTRODUCTION TO COMPUTER APPLICATIONS	3

HOSPITALITY ADMINISTRATION MAJOR REQUIREMENTS (49 CREDITS)

___	HA	100	INTRODUCTION TO HOSPITALITY AND TOURISM	3
___	HA	140	FRONT OFFICE OPERATIONS	3
___	HA	163	HOSPITALITY EMPLOYEE DEVELOPMENT	3
___	HA	201	HOSPITALITY INDUSTRY FINANCE ACCOUNTING <u>OR</u>	
___	ACC	201	ACCOUNTING I	3
___	HA	215	HOSPITALITY INDUSTRY COMPUTER SYSTEMS	3
___	HA	260	FOOD SERVICE OPERATIONS I	2
___	HA	261	FOOD SERVICE OPERATIONS II	4
___	HA	263	FOOD SERVICE OPERATIONS III	4
___	HA	310	HOSPITALITY INDUSTRY LAW	3
___	HA	311	MANAGEMENT ACCOUNTING FOR HOSP. INDUSTRY	3
___	HA	350	MIS FOR THE HOSPITALITY INDUSTRY	3
___	HA	365	HOSPITALITY HUMAN RESOURCES MANAGEMENT	3
___	HA	375	HOSPITALITY MARKETING	3
___	HA	390	HOSPITALITY INTERNSHIP I	3
___	HA	481	HOSPITALITY SEMINAR	3
___	HA	490	HOSPITALITY INTERNSHIP II	3

HOSPITALITY CONCENTRATION/DISTRIBUTIVE ELECTIVES (18 CREDITS)

___	HA	300	HOTEL AND RESORT SPECIAL TOPICS	3
___	HA	355	CUSTOMER SERVICE	3
___	HA	370	GROUP AND CONVENTION MANAGEMENT	3
___	HA	343	HOSPITALITY PURCHASING	3
___	HA	347	HOSPITALITY SANITATION	3
___	HA		300/400 ELECTIVE	3

FREE ELECTIVES (18 CREDITS)

___			ELECTIVE	3
___			ELECTIVE	3
___			*ELECTIVE	3
___			*ELECTIVE	3
___			*ELECTIVE	3
___			*ELECTIVE	3

TOTAL CREDITS: 125

*These courses must be at the 300/400 level

HOTEL, RESORT, AND FOOD SERVICE ADMINISTRATION

SUGGESTED PROGRAM

		First Year				Cr.	
		Cr.	Spring		Cr.		
Fall							
HA	100	Intro to Hospitality & Tourism	3	HA	140	Hospitality Front Office Operations	3
ENG	101	English Comp I	3	ENG	102	English Comp II	3
CSC	200	Intro. to Comp Appl.	3	HA	163	Hosp. Employee Development	3
FRO	101	Freshmen Seminar	2	MAT	105	Applied Math	3
		Hist/Beh. Sci Elective	3			Hist/Beh. Sci Elective	<u>3</u>
		Liberal Arts Elective	<u>3</u>				15
			17				

		Second Year				Cr.	
		Cr.			Cr.		
HA	215	Hosp. Industry Computer Systems	3	COA	110	Public Forum	3
						Science Elective	4
HA	260	Food Service Oper I	2			Liberal Arts Elective	3
HA	261	Food Service Oper II	4			Elective	3
HA	263	Food Service Oper III	4			Elective	<u>3</u>
MAT	221	Probability and Statistics	<u>3</u>				16
			16				

		Third Year				Cr.	
		Cr.			Cr.		
HA	201	Hosp. Ind. Fin. Acc. <u>OR</u>		HA	350	MIS for Hosp.	3
ACC	201	Principles of Accounting I	3	HA	390	Hosp. Internship I	3
HA	355	Customer Service	3	HA	310	Hosp. Industry Law	3
HA	365	Hosp. Human Res. Mgmt.	3	HA	375	Hosp. Strategic Marketing	3
		Elective 300/400	3	HA	300	Hotel and Resort Special Topics	<u>3</u>
		Science Elective	4				15
			16				

		Fourth Year				Cr.	
		Cr.			Cr.		
HA	311	Mangrl Acc Hosp Ind	3	HA	481	Hospitality Seminar	3
HA	343	Hospitality Purchasing	3	HA	347	Hospitality Sanitation	3
HA	370	Group and Convention Mgmt.	3			Elective 300/400	3
HA	490	Internship II	3			Elective 300/400	3
HA		Elective 300/400	<u>3</u>			Elective 300/400	<u>3</u>
			15				15

Total Credits - 125

SPORTS AND RECREATION MANAGEMENT DEGREE REQUIREMENTS

CORE CURRICULUM REQUIREMENTS (40 CREDITS)

___ENG	101	ENGLISH COMPOSITION I	3
___ENG	102	ENGLISH COMPOSITION II/STUDIES IN LITERATURE	3
___MAT	105	APPLIED MATHEMATICS I	3
___MAT	221	PROBABILITY AND STATISTICS	3
___COA	110	PUBLIC FORUM	3
___		SCIENCE ELECTIVE (WITH LAB)	4
___		SCIENCE ELECTIVE (WITH LAB)	4
___		HISTORY OR BEHAVIORAL SCIENCE ELECTIVE	3
___		HISTORY OR BEHAVIORAL SCIENCE ELECTIVE	3
___		LIBERAL ARTS ELECTIVE	3
___		LIBERAL ARTS ELECTIVE	3
___CSC	200	INTRODUCTION TO COMPUTER APPLICATIONS	3
___FRO	101	FRESHMEN SEMINAR	2

HOSPITALITY ADMINISTRATION CORE (45 CREDITS)

___HA	100	INTRODUCTION TO HOSPITALITY AND TOURISM	3
___HA	140	FRONT OFFICE OPERATIONS	3
___HA	163	HOSPITAL EMPLOYEE DEVELOPMENT	3
___HA	215	HOSP. INDUSTRY COMPUTER SYSTEM	3
___HA	231	HOSP. MANAGEMENT & ORGANIZATION	3
___HA	310	HOSP. INDUSTRY LAW	3
___HA	311	MGMT. ACCOUNTING FOR THE HOSPITALITY INDUSTRY	3
___HA	350	MIS FOR THE HOSPITALITY INDUSTRY	3
___HA	365	HOSP. HUMAN RESOURCES MANAGEMENT	3
___HA	375	HOSPITALITY MARKETING	3
___HA	390	HOSP. INTERNSHIP I	3
___HA	490	HOSP. INTERNSHIP II	3
___HA	481	HOSP. SEMINAR	3
___ACC	201	PRINCIPLES OF ACCOUNTING I	3
___ACC	202	PRINCIPLES OF ACCOUNTING II	3

CONCENTRATION: SPORTS & RECREATION (24 CREDITS)

___HA	125	INTRODUCTION TO SPORTS & RECREATION MANAGEMENT	3
___HA	216	BEGINNING SPORTS SKILLS	3
___HA	309	SPORTS & RECREATION MGMT. SPECIAL TOPICS	3
___HA	316	ADVANCED SPORTS SKILLS	3
___HA	326	METHODS OF TEACHING SPORTS	3
___HA	416	SPORTS & RECREATION FACILITIES	3
___HA	426	HEALTH FACILITIES	3
___HA	446	SPORTS & RECREATION MANAGEMENT SEMINAR	3

FREE ELECTIVES (15 CREDITS)

___		ELECTIVE	3
___		ELECTIVE	3
___		ELECTIVE	3
___		ELECTIVE	3
___		ELECTIVE	3

TOTAL CREDITS: 124

SPORTS AND RECREATION MANAGEMENT

SUGGESTED PROGRAM

		First Year					
Fall		Cr.	Spring			Cr.	
HA	100	Intro. to Hospitality and Tourism	3	HA	140	Front Office Operations	3
HA	125	Intro. to Sports and Recreation Mgmt.	3	ENG	102	English Composition II	3
ENG	101	English Composition I	3	HA	163	Hosp. Employee Development	3
CSC	200	Intro. to Computer App.	3	MAT	105	Applied Mathematics	3
FRO	101	Freshmen Seminar	2			Hist./Beh.Sci. Elective	3
		Hist./Beh.Sci. Elective	3				15
			17				
Second Year							
HA	216	Beginning Sports Skills	3	HA	316	Advanced Sports Skills	3
HA	215	Hosp. Industry Computer Systems	3	HA	231	Hosp. Mgmt. and Organization	3
COA	110	Public Forum	3	HA	390	Hosp. Internship I	3
MAT	221	Probability and Statistics	3			Science Elective	4
		Science Elective	4			Liberal Arts Elective	3
			16				16
Third Year							
ACC	201	Prin. of Accounting I	3	ACC	202	Prin. of Accounting II	3
HA	326	Methods of Teaching	3	HA	490	Hosp. Internship II	3
HA	365	Hosp. Human Resources Management	3	HA	310	Hosp. Industry Law	3
		Elective	3	HA	375	Hosp. Strategic Marketing	3
		Liberal Arts Elective	3	HA	350	MIS for Hospitality Industry	3
			15				15
Fourth Year							
HA	481	Hosp. Seminar	3	HA	309	Sports and Recreation Special Topics	3
HA	416	Sports and Recreation Facilities	3	HA	446	Sports and Recreation Management Seminar	3
HA	426	Health Facilities	3			Elective	3
HA	311	Mgmt. Accounting for Hosp. Industry	3			Elective	3
		Elective	3			Elective	3
			15				15

Total Credits 124

TOURISM ADMINISTRATION DEGREE REQUIREMENTS

CORE CURRICULUM REQUIREMENTS (40 CREDITS)

__ENG	101	ENGLISH COMPOSITION I	3
__ENG	102	ENGLISH COMPOSITION II	3
__MAT	105	APPLIED MATHEMATICS I	3
__MAT	221	PROBABILITY AND STATISTICS	3
__COA	110	PUBLIC FORUM	3
__		SCIENCE ELECTIVE (WITH LAB)	4
__		SCIENCE ELECTIVE (WITH LAB)	4
__		HISTORY OR BEHAVIORAL SCIENCE	3
__		HISTORY OR BEHAVIORAL SCIENCE	3
__		LIBERAL ARTS ELECTIVE	3
__		LIBERAL ARTS ELECTIVE	3
__CSC	200	INTRODUCTION TO COMPUTER APPLICATIONS	3
__FRO	101	FRESHMEN SEMINAR	2

HOSPITALITY ADMINISTRATION CORE (45 CREDITS)

__HA	100	INTRODUCTION TO HOSPITALITY AND TOURISM	3
__HA	140	FRONT OFFICE OPERATIONS	3
__HA	163	HOSPITALITY EMPLOYEE DEVELOPMENT	3
__HA	215	HOSP. INDUSTRY COMPUTER SYSTEMS	3
__HA	231	HOSP. MANAGEMENT & ORGANIZATION	3
__HA	390	HOSP. INTERNSHIP I	3
__HA	310	HOSP. INDUSTRY LAW	3
__HA	311	MGMT. ACCOUNTING FOR THE HOSP. INDUSTRY	3
__HA	350	MIS FOR THE HOSPITALITY INDUSTRY	3
__HA	365	HOSP. HUMAN RESOURCES MANAGEMENT	3
__HA	375	HOSPITALITY MARKETING	3
__HA	490	HOSP. INTERNSHIP II	3
__HA	481	HOSP. SEMINAR	3
__ACC	201	PRINCIPLES OF ACCOUNTING I	3
__ACC	202	PRINCIPLES OF ACCOUNTING II	3

CONCENTRATION: TOURISM (18 CREDITS)

__HA	370	GROUP AND CONVENTION MANAGEMENT	3
__HA	380	WORLD TOURIST ATTRACTIONS	3
__HA	385	TOURISM PLANNING AND DEVELOPMENT	3
__HA	487	TOURISM SEMINAR	3
__BUS	390	INTERNATIONAL BUSINESS <u>OR</u> HA 302 TOURISM SPECIAL TOPICS	3
__MKT	392	INTERNATIONAL MARKETING AND TRADE RELATIONS <u>OR</u> HA 300/400 ELECTIVE	3

FREE ELECTIVES (21 CREDITS)

__		ELECTIVE	3
__		ELECTIVE	3
__		ELECTIVE	3
__		ELECTIVE	3
__		ELECTIVE	3
__		ELECTIVE	3
__		ELECTIVE	3

TOTAL CREDITS: 124

TOURISM ADMINISTRATION

SUGGESTED PROGRAM

Fall		First Year				Cr.	
		Cr.		Spring			
HA	100	Intro. to Hospitality and Tourism	3	HA	140	Hospitality Front Office Operations	3
ENG	101	English Composition I	3				
CSC	200	Intro. to Computer App.	3	ENG	102	English Composition II	3
FRO	101	Freshmen Seminar	2	HA	163	Hosp. Employee Dev.	3
		Hist./Beh.Sci. Elective	3	MAT	105	Applied Mathematics	3
		Liberal Arts Elective	<u>3</u>			Hist./Beh.Sci. Elective	<u>3</u>
			17				15

Fall		Second Year				Cr.	
		Cr.		Spring			
HA	215	Hospitality Industry Computer System	3	HA	231	Hosp. Mgmt. and Organization	3
MAT	221	Probability and Statistics	3	HA	390	Hosp. Internship	3
ACC	201	Prin. of Accounting I	3	COA	110	Public Forum	3
		Science Elective	4	ACC	202	Prin. of Accounting II	3
		Elective	<u>3</u>			Science Elective	<u>4</u>
			16				16

Fall		Third Year				Cr.	
		Cr.		Spring			
HA	311	Mgmt. Accounting for the Hosp. Industry	3	HA	310	Hosp. Industry Law	3
HA	350	MIS for Hospitality Industry	3	HA	490	Hosp. Internship II	3
HA	365	Hosp. Human Resources Management	3	HA	370	Group and Convention Mgmt.	3
				MKT	392	International Marketing and Trade Relations <u>OR</u>	
HA	380	World Tourist Attractions	3	HA	375	Hosp. Strategic Marketing	3
BUS	390	International Business <u>OR</u>				HA 300/400 Elective	<u>3</u>
HA	302	Tourism Topics	<u>3</u>				15
			15				

Fall		Fourth Year				Cr.	
		Cr.		Spring			
HA	385	Tourism Planning & Dev.	3	HA	487	Tourism Seminar	3
HA	481	Hospitality Seminar	3			Elective	3
		Lib.Arts Elective	3			Elective	3
		Elective	3			Elective	3
		Elective	<u>3</u>			Elective	<u>3</u>
			15				15

Total Credits 124

The Hospitality Industry is the largest industry in the world, with annual revenues of more than three trillion dollars. With this international focus in mind, the School of Hotel, Restaurant and Tourism Administration has designed and built into the Bachelor's degree in Hospitality Administration a semester abroad in International Studies. This semester provides the student an opportunity to totally immerse himself/herself into the history, culture and hospitality industry of the host country. Additionally, students have the option to travel to other countries for further international exploration.

BACHELOR OF SCIENCE

HOSPITALITY ADMINISTRATION INTERNATIONAL STUDIES SPECIALIZATION

Fall		First Year				Cr.	
		Cr.	Spring				
HA	100	Intro to Hosp & Tourism	3	HA	140	Hosp Front Office Op	3
ENG	101	English Comp. I	3	ENG	102	English Comp II	3
CSC	200	Intro to Comp App	3	HA	163	Hosp. Employee Devl.	3
FRO	101	Freshmen Seminar	2	MAT	105	Applied Math	3
		Hist/Beh. Sci. Elective	3			Hist/Beh. Sci. Elective	3
		Liberal Arts	3				15
			17				

		Second Year					
HA	215	Hosp Ind Comp System	3	COA	110	Public Forum	3
HA	260	Food Service Operations I	3	HA	201 or ACC 201	Princ. of Acctng I	3
HA	261	Food Service Operations II	3	MAT	221	Probability & Statistics	3
HA	263	Food Service Operations III	3			Science Elective	4
		Science Elective	4			Liberal Arts Elective	3
			16				
			16				

		Third Year					
		INTERNATIONAL STUDIES SEMESTER					
HA		International Studies	3	HA	350	MIS for Hospitality	3
		International Elective	3	HA	390	Hosp. Internship I	3
		International Elective	3	HA	310	Hosp. Industry Law	3
		International Elective	3	HA	375	Hosp. Strategic Marketing	3
		International Elective	3	HA		Elective 300/400	3
			15				
			15				

		Fourth Year					
HA	311	Managerial Acc Hosp Ind	3	HA	481	Hospitality Seminar	3
HA	365	Hosp. Human Res Mgmt	3			Elective	3
HA	490	Internship II	3	HA		Elective 300/400	3
		Elective	3	HA		Elective 300/400	3
HA		Elective 300/400	3	HA		Elective 300/400	3
			15				
			15				

Total Credits - 124

PART 10. COURSE DESCRIPTIONS

FRO 101 FRESHMEN SEMINAR: THE COLLEGE EXPERIENCE

Designed to increase students' success by assisting in obtaining the knowledge and skills necessary to reach their educational objectives. Topics in this course include the nature of education, time planning, test-taking, communication skills, study techniques, question-asking skills, college procedures, resources and services, and personal issues that face many college students. 2 credits. (Note: This course is required of all first semester freshmen.)

HONORS PROGRAM

HNR 295 HONORS SEMINAR I

Open to sophomores and above who meet certain academic average standards, by recommendation and invitation of a faculty honors committee. Special topics to be covered will be selected by the students involved and team-taught by faculty. Enrollment limited to 15 students. 1 credit hour.

HNR 395 HONORS SEMINAR II

Open to seniors who have completed HNR 295 and continue to meet the requisite academic average standards. Other openings are filled through recommendation and invitation of a faculty honors committee. Special topics to be determined by the students and team-taught by faculty. Enrollment limited to 15 students. 1 credit hour.

HNR 495 HONORS SEMINAR III

Open to seniors who have completed HNR 395 and continue to meet the requisite academic average standards. Other openings are filled through recommendation and invitation of a faculty honors committee. Special topics to be determined by the students and team-taught by faculty. Enrollment limited to 15 students. 1 credit hour.

HNR 496 HONORS SEMINAR ON GREAT ISSUES

Open to seniors who have completed HNR 495 and continue to meet the requisite academic average standards. This capstone course of the honors program synthesizes the work in the earlier honors courses and includes, from an interdisciplinary perspective, critical issues that have affected humankind. Enrollment limited to 15 students. 3 credit hours.

SENIOR SEMINAR REQUIREMENT:

Students majoring in Liberal Arts concentrations (Behavioral Science, History/Political Science, or Liberal Arts) are required to take a capstone seminar during their senior year (3 credits). The purpose of the seminar is to synthesize and assess knowledge gained in the major. HPS 482, HUM 490, BEH 490 or 491 will fulfill this requirement.

COLLEGE OF ARTS AND SCIENCES

ART & DESIGN

A&D 100 INTERIOR DESIGN I

Development of a firm understanding of design concepts, space planning, furnishing, color schemes and how they apply to our everyday environment, along with instruction on presentation boards and problem solving skills. 3 credit hours.

A&D 105 BASIC DRAWING

A course designed to help students visualize their thoughts in drawings, beginning with the basics of drawing, to free-hand drawing of three dimensional objects. 3 credit hours.

A&D 106 DRAWING FUNDAMENTALS

Training in the fundamental elements of commercial and fine art drawing. 3 credit hours.

A&D 120 BASIC DESIGN

An introduction to the study of line, form, color, and texture with emphasis on the organization of these elements into composition. 3 credit hours.

A&D 121 DESIGN FUNDAMENTALS

Lay-out, paste-up, and composition; typestyle and story boards. 3 credit hours.

A&D 130 HISTORY OF INTERIOR DESIGN AND ARCHITECTURE

A survey course tracing development of interiors in relationship to architectural history from ancient Egypt to the present time. 3 credit hours.

A&D 140 BASIC PRINTMAKING

This course deals with Lino-Cut, Wood-Block and Collographs as ways of making multiple images. 3 credit hours.

- A&D 145 ENVIRONMENTAL DESIGN**
Basic theory and techniques of environmental design in a two-dimensional form. Areas of interest include interior design, landscape, architecture, and urban planning. 3 credit hours.
- A&D 146 BASIC GRAPHICS**
The basics of design are used to develop two dimensional designs that serve specific commercial needs. 3 credit hours.
- A&D 200 INTERIOR DESIGN II**
A practical application of perspective employed in the creation of interior design projects with emphasis on proxemics as it applies to both residential and contract design. Presentation boards and maquettes are required. Prerequisite: A&D 100. 3 credit hours.
- A&D 210 BASIC LIFE DRAWING**
Through the use of the live model and lectures in basic anatomy, the course examines life drawing as a preparatory process to the creation of a finished work. 3 credit hours.
- A&D 211 LIFE DRAWING FUNDAMENTALS**
Through the use of the live model and lectures in basic anatomy, the course uses drawing as a finished work. Figure drawing stressing the use of light and proportion. 3 credit hours.
- A&D 223 FASHION ILLUSTRATION**
Developing awareness of design needs in the fashion world through color, fabrics, and figure proportions. Developing designer's sketches with emphasis on drawing and design rendering. 3 credit hours.
- A&D 225 BASIC COMPUTER GRAPHICS**
An introduction to the variety of graphics that can be generated by computers. Hands-on experience producing computer generated graphics. Lab fee - \$30.00. 3 credit hours.
- A&D 226 COMPUTER GRAPHIC FUNDAMENTALS**
Using the computer as a creative tool. Exploring the uses of available software for today's designer. Lab fee - \$30.00. 3 credit hours.
- A&D 230 PHOTOGRAPHY**
Fundamentals of photography, including picture-taking, camera technique, film developing, and print-making. Lab fee - \$30.00. 3 credit hours.
- A&D 231 ADVANCED PHOTOGRAPHY**
Further study of photography as an art form; includes use of color in photography, experimentation in composition, and techniques of processing. Lab fee - \$30.00. 3 credit hours.

- A&D 240 DRAFTING I**
The study of and practice in basic drafting skills for the interior design field. Includes a study of Codes and Standards, perspective, floor plans and orthographic projections. 3 credit hours.
- A&D 241 DRAFTING II**
Development of technical drafting skills including orthographic projections and furniture design. Further emphasis is given to Codes and Standards. Prerequisite: A&D 240. 3 credit hours.
- A&D 242 THREE DIMENSION DESIGN**
Development of basic skills for building three dimensional, conceptual and presentation models of products, furniture, and buildings. 3 credit hours.
- A&D 250 BASIC SCULPTURE**
Introduction to basic sculptural processes, such as additive, subtractive, and fabrication. 3 credit hours.
- A&D 253 PRINTMAKING FUNDAMENTALS**
Expands on the intaglio process, including line etching, engraving, aquatints and lift grounds. Includes lectures in printmaking history. 3 credit hours.
- A&D 261 BASIC COLOR THEORY**
Through the use of acrylics and various tools and techniques, basic technical skills and color relationships are learned. 3 credit hours.
- A&D 262 COLOR THEORY FUNDAMENTALS**
Development of color awareness, methods of collecting and considering color images Discussion of historical and contemporary examples. 3 credit hours.
- A&D 263 SCULPTURAL FUNDAMENTALS**
An exploration of the castine process. Students participate in all areas of sound, basic foundry processes including ceramic shell, direct and experimental casting. Metals include bronze and aluminum. Permission of instructor. 3 credit hours.
- A&D 265 PRODUCT ILLUSTRATION**
An advanced drawing class stressing personal and creative use of tools and techniques to illustrate products, packaging, books, and magazines. 3 credit hours.
- A&D 270 PROFESSIONAL PRACTICES**
All those things that spell the difference between amateur and professional, including ethical, legal proposals, contracts, work-orders, patents, copyrights and trademarks. 3 credit hours.

- A&D 271** **FIGURE DRAWING MATERIALS**
An investigation into the materials available and how they relate to the expressive needs of the individual student. 3 credit hours.
- A&D 272** **TYPOGRAPHY**
Typographical forms studies as both visual and verbal means of communication. 3 credit hours.
- A&D 300** **INTERIOR DESIGN III**
Advanced projects in creative problem solving involving lighting, installation, and estimating practice coordinating between client, designer, workmen, and suppliers. Presentation boards required. Prerequisite: A&D 200. 3 credit hours.
- A&D 310** **EARLY ART HISTORY**
Prehistoric to 19th Century (1850): Bronze Age Crete, the development of Greek Civilization, Dark Ages, Renaissance, Baroque, David, and the Classical Tradition. 3 credit hours.
- A&D 311** **MODERN ART HISTORY**
1850 to the present: Impressionism, Post Impressionism, Cubism, Dada, Surrealism, Abstract, Action, Pop, Conceptual, Recent Figurative Art. 3 credit hours.
- A&D 312** **FURNITURE ARRANGEMENT AND SPACE PLANNING**
The study of creating spaces that will be practical and comfortable and will serve their intended purpose. Color, lighting, and ergonomics will be covered. 3 credit hours.
- A&D 313** **HISTORY OF PHOTOGRAPHY AND FILM PRINCIPLES**
History and development of photography and film from its beginning to the present, focusing on the creative and technical aspects. 3 credit hours.
- A&D 314** **HISTORY OF PHOTOGRAPHY AND FILM CONCEPTS**
The student will gain an understanding of the basic concepts used in both photography and film, and their impact on the artist. 3 credit hours.
- A&D 315** **ART HISTORY: IMPRESSIONISM TO 1945**
Slide lectures beginning in 1860 with Manet, Renoir and Monet through to 1945, ending with the work of Hans Hoffman. 3 credit hours.
- A&D 320** **INTERIOR DESIGN RENDERING**
Interior delineation and techniques employing a variety of media including three-dimensional models. 3 credit hours.

- A&D 325 HISTORICAL RESTORATION AND PRESERVATION**
The study of interiors with historical significance, abroad and from the National Register of Historic Places. Field trips included. 3 credit hours.
- A&D 330 COLOR PHOTOGRAPHY**
Advanced study in the use of color in photography; includes processing of color negatives and slides. Coordinated work with certain other art and fashion classes is required. Prerequisite: A&D 231. Lab fee - \$30.00. 3 credit hours.
- A&D 331 BASIC TEXTILES**
This course explores the various ways in which textile design interacts with fashion and interior design professions. 3 credit hours.
- A&D 345 BASIC RENDERING**
The materials and methods used in advertising and graphic design. Figure indication and the preparation of roughs and comprehensives. 3 credit hours.
- A&D 346 RENDERING FUNDAMENTALS**
The methods of rendering presentations for a variety of projects, depending on the major of the student: interior, graphic, product, or environmental. 3 credit hours.
- A&D 350 ADVERTISING PRODUCTION**
Layout and production of mechanical art work for printing process, including layout mechanics and skills, photostating and typography. 3 credit hours.
- A&D 353 PRINTMAKING MATERIALS**
Advanced intaglio process. Advanced techniques in color printing and photo-etching. Prerequisite: permission of instructor. 3 credit hours.
- A&D 360 CORPORATE IDENTITY**
Students research and develop those design elements that identify and advertise a corporation: logos, trademarks, stationery, annual reports. 3 credit hours.
- A&D 362 SCULPTURE MATERIALS**
Development of individual vision through an exploration of various materials. Options include clay, wood, stone, plaster and metal. Prerequisite: permission from instructor. 3 credit hours.
- A&D 363 PAINTING MATERIALS**
Emphasis on an individual aesthetic related to materials. This is developed through a series of self-directed problems. Prerequisite: permission of instructor. 3 credit hours.

- A&D 371 FIGURE DRAWING METHODS**
 Explores the various methods used for finding individual styles of expression. Includes discussions of the historical and contemporary use of the figure in art. Prerequisite: permission of instructor. 3 credit hours.
- A&D 380 INTERPRETIVE FIGURE MATERIALS**
 The course will focus on the dialogue between figuration and abstraction. The materials used will be those chosen by the student as a result of his/her participation in A&D 271, or from consultation with instructor. Prerequisite: permission of instructor. 3 credit hours.
- A&D 400 INTERIOR DESIGN IV**
 A knowledge of technical skills applied in the preparation of a professional portfolio with emphasis on individual career objectives in Interior Design. Prerequisite: A&D 300. 3 credit hours.
- A&D 410 ART HISTORY-1945 TO THE PRESENT**
 Slide lectures beginning with the development of Abstract Expressionism through to the artists of today. Prerequisite: Art History III or permission of instructor. 3 credit hours.
- A&D 425 ADVANCED COMPUTER GRAPHICS**
 The creative use of computer images. An exploration of the potentials and limitations of computer images for artistic, commercial, and educational uses. Hands-on experience with microcomputers used as another tool for the artist/designer. Emphasis on the use of existing graphics software, quality of images, communication effectiveness, and the innovative application of aesthetic visuals. Prerequisite: permission of instructor. Lab fee - \$30.00. 3 credit hours.
- A&D 431 TEXTILE DESIGN MATERIALS**
 Using computer graphics and more conventional methods. Graphic designs as applied to the textile industry. 3 credit hours.
- A&D 435 FURNISHINGS, FINISHES, AND MATERIALS SELECTION**
 The study of alternative materials, accessories, finishes, framing, artwork, sculpture, and other furnishings. Student will be required to complete projects demonstrating how such items alter the design of interiors. 3 credit hours.
- A&D 440 PHOTOGRAPHY OF INTERIORS**
 Students will photograph and analyze outstanding and award winning interiors in the Boca Raton and Palm Beach areas, with attention to color, lighting, and overall effect. Prerequisite: A&D 230. 3 credit hours.

- A&D 460 SIGNAGE DESIGN I**
Designing signs from billboards to bulletin boards, from doorways to roadways. Designing for the appropriate materials and technology. 3 credit hours.
- A&D 470 ADVANCED GRAPHIC DESIGN**
Design as it relates to visual communications. Typography, symbol, image, and visual organization are considered in the context of contemporary practice. 3 credit hours.
- A&D 481 INTERPRETIVE FIGURE METHODS**
This course emphasizes the methods used for expressing personal interpretations of figure. Working from the model is balanced with seminars on modern and early master drawing. Students participate in conducting seminars and critiques. Prerequisite: A&D 371 or permission of instructor. 3 credit hours.
- A&D 485 INTERNSHIP**
Under the direction of the Art/Design faculty, the student has the opportunity to pursue experience with practicing professionals in the Boca Raton area. 3 credit hours.
- A&D 490 PORTFOLIO AND EXHIBITION**
A "capstone" course which assesses and enhances each student's portfolio. The students, as a group, demonstrate their ability to collaborate by designing and mounting an exhibition of their best work. For graduating seniors in the A&D program. 3 credit hours.
- A&D 491 FINE ARTS SEMINAR**
A "capstone" course, the main objective of which is to assess the degree to which the student has assimilated the knowledge and information of preceding courses. This is done through discussion, papers, essay exams and group critiques of work-to-date. For graduating seniors in the A&D program. 4 credit hours.
- A&D 492 GRAPHICS PRACTICUM**
Individual project where the instructor acts as client and critic. Student follows through from proposal and contract to final presentation. 3 credit hours.
- A&D 494 THESES DRAWING I**
This course will be designed by the individual student based on initial group discussions. The priorities of a useful Theses drawing class will be established. Questions that will be asked are: What does each Theses need in the way of support drawings? Which source materials are best suited for each Theses (the figure, abstraction, nature, the city)? How will drawing aid in the development of personal imagery? Group and individual critiques. Prerequisite: permission of instructor. 4 credit hours.

A&D 495 THESES DRAWING II

This course is a continuation of Theses Drawing I with an emphasis on preparations for a variety of presentation techniques including framing, portfolios, and slides. Group and individual critiques. 4 credit hours.

A&D 499 (MAJOR) THESIS

A "capstone" course involving the production of a body of work in which personal imagery, concept and technique are successfully integrated. Includes a written description of the student's personal aesthetic. For graduating seniors in the A&D program. 4 credit hours.

FASHION DESIGN

AFD 250 BASIC APPAREL CONSTRUCTION

Knowledge of construction techniques necessary for informed decisions regarding quality of apparel and a basic understanding of fashion product manufacturing. Projects are required. 3 credit hours.

AFD 310 TEXTILE DESIGN

A study of textile design emphasizing construction, color, and finishing. Selection of appropriate fabrics for apparel and interior furnishings. Projects are required. 3 credit hours.

AFD 350 ADVANCED APPAREL CONSTRUCTION

Construction skills emphasizing tailored garments and manufacturing techniques. Projects are required. 3 credit hours.

AFD 450 PATTERN DRAFTING

Clothing design execution through flat pattern and draping techniques. Projects are required. 3 credit hours.

AFD 470 APPAREL DESIGN

Planning and execution of an apparel line by the student. Presentation of the line is required. 3 credit hours.

BEHAVIORAL SCIENCE

BEH 110 INTRODUCTION TO SOCIOLOGY

A survey course designed to introduce the student to the science of sociology. Introduction to fundamental concepts of social relationships and group life. Culture, social institutions, and deviance are discussed. 3 credit hours.

BEH 150 INTRODUCTION TO PSYCHOLOGY

A study of the scopes and methods of psychology with a view to understanding the human organism, the basic phases of human behavior, and the relevance of psychology in contemporary society. 3 credit hours.

- BEH 220 FAMILY AND SOCIETY**
Study of the institutional character of the family, its history and relationship to other institutions. Problems for premarital concerns, internal dynamics of family life, children, and divorce are discussed. 3 credit hours.
- BEH 225 HUMAN SEXUALITY**
Anatomy and physiology of the human reproductive system, human sexual response, the range of sexual behaviors, and sources of attitudes and beliefs about sexuality will be explored in this course. 3 credit hours.
- BEH 230 INTRODUCTION TO SOCIAL WORK**
An examination of the modern welfare services, followed by the study of some of the methods by which social workers help to solve a host of problems which range from adoption and care for the aged to marital counseling, parole supervision, and the community organization. 3 credit hours.
- BEH 235 CONTEMPORARY SOCIAL PROBLEMS**
A presentation of methods of identifying social problems. Analysis of such problems as crime, drug abuse, discrimination and disadvantage, family disorganization, ecology, and armed conflict are discussed. Prerequisite: BEH 110. 3 credit hours.
- BEH 250 DEVELOPMENTAL PSYCHOLOGY**
Human development from birth to old age will be explored by the study of developmental processes and theories. Emphasis is on development as a life-long process and how these processes affect human behavior. Course includes an examination of all forms of development: physical, cognitive, social, psychological, moral, and linguistic. 3 credit hours.
- BEH 260 PERSONALITY THEORY**
A study of the major theories of the composition and determinants of human personality. The theories examined include: psychoanalytic theories, self-theory, self-actualization theory, trait theories, and social learning theory. 3 credit hours.
- BEH 261 CURRENT PERSPECTIVES IN SUBSTANCE ABUSE**
The role of alcohol and other drugs in American society today. Includes a historical overview of psychoactive drug use and abuse, the classification of drugs currently in use, legal issues related to substance abuse, and the resources available for the treatment of abuse problems. 3 credit hours.
- BEH 270 HUMAN MOTIVATION**
A study of the major theories (clinical as well as experimental) of human behavior. The theories examined include: psychoanalytical theory, cognitive-consistency theories, achievement motivation theory, and attribution theory. 3 credit hours.

BEH 311 INTERPERSONAL PROCESSES

The course offers the study of human communications, interpersonal relationships, and small group dynamics. Topics include verbal and nonverbal behavior, development of relationships, groups, assertiveness, and leadership. Prerequisite: Introduction to Psychology and Introduction to Sociology.

This course will provide students with the opportunity through application of book material and group discussions and exercise the ability to perceive communication at different levels, verbal and non-verbal. 3 credit hours.

BEH 330 THE SOCIAL WELFARE SYSTEM

Programs, policies and services on local, national level examined. Goals, approaches of various social work agencies explored. Particular problems of various social, racial, ethnic groups examined. Prerequisite: BEH 110. 3 credit hours.

BEH 349 INTRODUCTION TO APPLIED COUNSELING

Focus is on developing counseling competencies and specialized skills and techniques used in counseling process for individuals and groups. Prerequisite: BEH 150. 3 credit hours.

BEH 350 FACILITATOR TRAINING COURSE

This course is designed to develop improved listening skills and an appreciation of the emotional factors underlying communication and motivation and, therefore, to increase the participant's effectiveness in responding. The course is designed to develop counseling skills which are effective in dealing with student emotional problems or issues which may be disruptive or impede learning in the classroom/school setting. Prerequisite: BEH 150. 3 credit hours.

BEH 352 COMMUNITY PSYCHOLOGY

Prevention, recognition and mobilization of individual and community resources for helping solve psychological problems. Discussion with psychologically trained change agents in human service rolls. Prerequisite: BEH 150. 3 credit hours.

BEH 354 INDUSTRIAL AND ORGANIZATIONAL PSYCHOLOGY

Application of psychology in business and industry, as well as its relevance to organizational effectiveness in general. Supervisory, leadership, morale, personnel selection, training, human factors engineering, and consumer psychology. Prerequisite: BEH 150. 3 credit hours.

BEH 355 PRINCIPLES OF LEARNING

A study of behavioristic, cognitive, and information processing accounts of the acquisition, organization, and utilization of information. The topics examined include: classical conditioning, instrumental conditioning, observational learning, and memory. Prerequisite: BEH 150. 3 credit hours.

- BEH 360 SOCIAL PSYCHOLOGY**
 A study of the processes underlying and resulting from group interactions. The topics examined include: persuasion, conformity, aggression, prejudice, interpersonal evaluation, and interpersonal attraction. Prerequisite: BEH 150. 3 credit hours.
- BEH 370 ABNORMAL PSYCHOLOGY**
 A study of maladaptive behavior patterns and the therapeutic procedures used to treat such patterns. The maladaptive behavior patterns which are examined include: the neuroses, psychosociological disorders, personality disorders, affective disorders, schizophrenia, and paranoia. Prerequisite: BEH 150. 3 credit hours.
- BEH 400 PROCESS: PERSONAL GROWTH PSYCHOLOGY**
 A study of personal growth and ways of dealing with choices and changes of life. References to several psychological disciplines are used as a holistic approach to understanding our individuality. A scholarly study of ways of transcending toward higher levels of personality integration. Prerequisite: BEH 150. 4 credit hours.
- BEH 406 PSYCHOLOGICAL TESTS AND MEASUREMENTS**
 Theory and use of psychological tests of ability and personality. Includes laboratory sessions. Prerequisite: BEH 150. 4 credit hours.
- BEH 410 EXPERIMENTAL PSYCHOLOGY**
 Research designs commonly used in psychology: observational, experimental, and quasi-experimental. Steps in doing research including APA format for writing reports. Includes laboratory/discussion sessions. Prerequisite: BEH 150 and MAT 221. 4 credit hours.
- BEH 481 INTERNSHIP IN PSYCHOLOGY**
 The experience is in applying the knowledge acquired in prerequisite psychology courses in the community through placement in a mental health clinic/community service agency. Report required. Supervision on-site and by practicum supervisor, written report and evaluation of goals and objectives required. Prerequisites: BEH 150, BEH 352, and approval of division chair. 3 to 6 credit hours.
- BEH 490 SEMINAR IN PSYCHOLOGY**
 A study of selected and specialized topics in the field of psychology. Prerequisite: BEH 150. 3 credit hours.
- BEH 491 SEMINAR IN SOCIOLOGY**
 A study of selected and specialized topics in the field of sociology. Prerequisite: BEH 110. 3 credit hours.
- BEH 499 RESEARCH IN PSYCHOLOGY**
 The student selects, and carries out independent, library and/or empirical research. Faculty supervision is provided on an individual basis. Prerequisites: BEH 150, and consent of instructor and division chair. 3 credit hours.

COMMUNICATIONS

COA 101 FUNDAMENTALS OF COMMUNICATIONS

Introduction to mass media and its historical and contemporary function in society. Topics include mass media industries' organization and operations, economics, responsibilities and ethics, and career considerations in the field. 3 credit hours.

COA 110 PUBLIC FORUM

A practical study in effective communication. Emphasis on the use of the medium of spoken language in the creation of meaning and on interpersonal communication, especially in the context of large groups. 3 credit hours.

COA 120 INTRODUCTION TO JOURNALISM

The nature, language, mechanics, and ethics of reporting. An overview of journalistic style and techniques, plus practical experience (writing for student newspaper). 3 credit hours.

COA 121 JOURNALISM PRACTICUM

1 credit hour.

COA 220 PHOTOJOURNALISM

Photojournalism as practiced in contemporary print media. Students plan and produce assignments mixing photography and text, with emphasis on the interrelationships of words and pictures. Prerequisite: ART 230, COA 120. 3 credit hours.

COA 225 TECHNICAL WRITING

A practical course in planning and writing effective technical and business communications. Assignments include written projects from basic technical notes to specialized forms of research. Prerequisite: ENG 102. 3 credit hours.

COA 310 ORAL INTERPRETATION

Narrative, dramatic, and lyric modes of interpreting and delivering published material such as poetry, story excerpts, and other creative and expository genres, with emphasis on oral presentation techniques. Prerequisite: COA 110. 3 credit hours.

COA 325 WRITING FOR VISUAL MEDIAL

Principles and practices of scriptwriting for film, television, and other audiovisual media. Students develop several scripts in standard formats and write a script for an original program. Prerequisite: ENG 102. 3 credit hours.

COA 340 ADVERTISING WRITING

Writing advertising copy and designing effective layouts. Creating ads, motivating readers, building campaigns, writing and rewriting, preparing roughs and comps. Prerequisite: ENG 102. 3 credit hours.

- COA 350 COMMUNICATIONS LAW AND ETHICS**
Legal and ethical aspects of mass communications practices, including libel law, advertising law, invasion of privacy, copyright and trademark law, first amendment aspects, and Freedom of Information Act. 3 credit hours.
- COA 360 COMMUNICATIONS THEORY AND DESIGN**
Interpersonal and mass communication theories and designs, including perception, verbal and nonverbal elements, context, intention and effects. Projects emphasize strategies for creating effective verbal and visual messages through print and media. Permission of instructor required. 3 credit hours.
- COA 370 A-V PRODUCTION**
Introduction to materials and techniques of making multi-image programmed media. Students create treatments and storyboard scripts and photographs, record and mix sound tracks, and program a multi-media presentation. Prerequisite: ART 230. Lab fee \$30.00. 3 credit hours.
- COA 371 VIDEO PRODUCTION**
Introduction to equipment, principles and techniques of making video programs. Students plan, script, storyboard and record brief to medium length video presentations. Permission of instructor required. Prerequisite: ART 230. Lab fee \$30.00. 3 credit hours.
- COA 405 SMALL GROUP COMMUNICATION**
Interaction of discussion and idea presentation within small groups, emphasizing effective direct oral communication in the immediate dynamics of various small audiences and interest groups. Prerequisite: COA 110. 3 credit hours.
- COA 440 PUBLIC RELATIONS**
Defines and conceptualizes the history, ethics, and techniques of molding favorable public opinion through print and non-print mass media. Includes relationships among publicity, public relations, and mass media. 3 credit hours.
- COA 470 PRESENTATION DESIGN AND TECHNIQUES**
Principles and practices of designing and delivering effective presentations incorporating verbal and audiovisual elements. Students design, prepare, and deliver individual and team presentations to a small audience. Prerequisites: COA 110, ART 220 or 325. 3 credit hours.
- COA 475 SENIOR COMMUNICATIONS PROJECT**
Practical application of principles and practices learned; the student plans, designs, and delivers a senior project presentation utilizing the most effective mixture of verbal and nonverbal media. Prerequisites: Senior standing, permission of instructor. 6 credit hours.

COA 480 SENIOR INTERNSHIP

Practical work experience in a mass communications business such as advertising or public relations agency, communications departments of firms, media sales departments and sales promotion agencies. Instructor and sponsor oversee and evaluate student work. Prerequisites: Senior standing, 3.0 average or higher. 6 credit hours.

ENGLISH

ESL 100 ENGLISH SKILLS FOR INTERNATIONAL STUDENTS

This course emphasizes reading/writing for international students to prepare for college-level composition skills through vocabulary development and interpretation of reading passages. Students utilize vocabulary and develop good expository essays in response to the readings. Individualized work is required. 3 credit hours.

ENG 100 ENGLISH SKILLS

A course in basic writing, grammar, and sentence structure as a prerequisite for ENG 101 when required. Students must pass this class with a "C" in order to qualify for ENG 101. Includes writing lab requirement. 3 credit hours.

ENG 101 ENGLISH COMPOSITION I

A course in clear, effective expression that is designed to develop ability in composition. Students study the essay and are trained in the use of library materials for preparing research papers. Includes writing lab requirement. 3 credit hours.

ENG 102 ENGLISH COMPOSITION II/STUDIES IN LITERATURE

A course in effective writing, emphasizing analysis of works of literature. Students study the various literary genres and do critical reading and writing. Prerequisite: ENG 101. 3 credit hours.

ENG 211 THE SHORT STORY

A survey of major short story writers and themes, representing a cross section of both traditional and modern works in the genre. Includes American, British, and international authors. 3 credit hours.

ENG 212 ANGLO/IRISH WRITERS

Survey of prominent Anglo/Irish writers including Shaw, Joyce, Wilde, Beckett, O'Casey, Swift, and Synge. 3 credit hours.

ENG 230 STUDIES IN AMERICAN LITERATURE I

A study of major American authors through 1865 with an emphasis on Romanticism. 3 credit hours.

ENG 240 STUDIES IN BRITISH LITERATURE I

A study of the major British authors up to the Neo-Classical Period. 3 credit hours.

- ENG 255 TOPICS IN LITERATURE I**
A study of selected themes, genres, or authors. Could include Irish literature, multicultural literature, women's literature, or Latin-American Literature. 3 credit hours.
- ENG 260 MASTERPIECES OF WORLD LITERATURE**
A study of the major literary works of the Ancient World, Middle Ages, and Renaissance. 3 credit hours.
- ENG 300 THE BIBLE AS LITERATURE**
An investigation of literary forms used in the Scriptures, such as parable, allegory, lyric poetry, as well as dramatic, narrative, midrashic, apocalyptic, and prophetic modes. 3 credit hours.
- ENG 310 CREATIVE WRITING**
A practical course in writing poetry, short stories, plays, and film scripts. Prerequisite: ENG 101 and ENG 102. 3 credit hours.
- ENG 312 THE MODERN NOVEL**
A study of significant American, British, and Continental novels from the 18th Century to the present. 3 credit hours.
- ENG 320 WORLD DRAMA**
A study of dramatic literature from the Greeks to the present including such dramatists as Sophocles, Shakespeare, Molière, Ibsen, Pirandello, and Miller. 3 credit hours.
- ENG 325 SHAKESPEARE**
An intensive study of the plays and sonnets of William Shakespeare. 3 credit hours.
- ENG 330 STUDIES IN AMERICAN LITERATURE II**
A study of major American authors from 1865 to the present, emphasizing the movement from Naturalism to Realism to the Modern. 3 credit hours.
- ENG 340 STUDIES IN BRITISH LITERATURE II**
A study of the major British authors from the neo-Classical Period to the present. 3 credit hours.
- ENG 345 MULTICULTURAL LITERATURE**
An appreciation of writings of the diverse ethnic groups comprising American history and culture in each historical period of the nation. 3 credit hours.
- ENG 350 STUDIES IN POETRY**
A survey of the genre focusing on various forms of poetry found in Eastern and Western cultures. 3 credit hours.

ENG 355 TOPICS IN LITERATURE II

An advanced study of selected themes, genres, or authors. Could include Irish literature, multicultural literature, women's literature or Latin-American literature. 3 credit hours.

ENG 360 INTRODUCTION TO LINGUISTICS

An introduction to the basic principles of applied linguistics. Emphasis on phonology (the study of sounds), morphology (the study of word formation), syntax, nature and acquisition of language and the application of these features to the study of the English language as a means of communication.. 3 credit hours.

ENG 370 WRITING IN THE MAJOR

This is an upper-division writing workshop in which students receive instruction and feedback in writing as well as reinforcement of writing skills. Taught by an English professor, the course will allow the student to develop writing projects for assignments in his or her major program and to receive guidance on these projects from the planning stages through completion. Input from faculty members in the student's major program is encouraged.. 3 credit hours.

ENG 410 BIOGRAPHY AND AUTOBIOGRAPHY

A study of ancient and modern biographies and autobiographies of people who have contributed to the historical and cultural development of society. 3 credit hours.

HISTORY/POLITICAL SCIENCE/INTERNATIONAL RELATIONS

HPS 111 WESTERN CIVILIZATION I

An examination of the significant trends and influences of the Greek, Roman, Early Christian, Byzantine, Islamic, Medieval, and Non-Western civilizations; also including the Renaissance and Reformation. 3 credit hours.

HPS 112 WESTERN CIVILIZATION II

An examination of the social, political, economic, international, and cultural events from the European Renaissance to the First World War. 3 credit hours.

HPS 113 20TH CENTURY WORLD

World History in the 20th Century. 3 credit hours.

HPS 221 AMERICAN HISTORY I

A general examination of the social, political, cultural, and economic history of the United States from the "New World" to the Civil War. 3 credit hours.

- HPS 225 U.S. GOVERNMENT**
An examination of the Constitution, foundations of political power, national parties, the executive, legislative and judicial functions, and the impact of government policies on national and international issues. 3 credit hours.
- HPS 222 AMERICAN HISTORY II**
A general examination of the social, political, cultural, economic, and international events influencing the United States from the Civil War to the present. 3 credit hours.
- HPS 230 SOCIAL AND POLITICAL HISTORY OF THE UNITED STATES**
A topical approach to key political and social events that have an impact on American culture. 3 credit hours.
- HPS 240 AMERICAN SOCIETY SINCE 1945**
The aim of this course is to explore social and cultural change in the United States since 1945. Topics include family life, popular music, the suburban experience, women's and civil rights movements, and life in a consumer society. 3 credit hours.
- HPS 250 GEOGRAPHY AND WORLD AFFAIRS**
Introduction to the interplay of geography on political and cultural events. Emphasis on current events. 3 credit hours.
- HPS 320 LATIN AMERICAN HISTORY**
A comprehensive course that examines major historical/ geographical/social features of Latin America, past and present. 3 credit hours.
- HPS 350 COMPARATIVE POLITICAL SYSTEMS**
An examination of the structure of world government systems, past and present. 3 credit hours.
- HPS 360 THE AMERICAN EXPERIENCE**
Historical and contemporary America as viewed by various disciplines; e.g., social and behavioral sciences, science and technologies, film, and humanities. 3 credit hours.
- HPS 470 AMERICAN FOREIGN POLICY**
Discussion of the evolution of America's position in world affairs and the critical issues pertaining to the United States' foreign policy. 3 credit hours.
- HPS 471 THE AMERICAN PRESIDENT**
Discussion of presidential power and functions, relationship with Congress, political party involvement, public personality, and leadership. Selected presidents are used as examples. 3 credit hours.

HPS 475 CONTEMPORARY INTERNATIONAL RELATIONS
Study of basic social, political, economic, cultural, and foreign policy issues facing the world community of the present. 3 credit hours.

HPS 482 HISTORY SEMINAR
A series of analysis and discussions of contemporary problems in history. Individual student research and reports are required. Could include Irish, Latin-American, Middle Eastern, U.S. or European history. 3 credit hours.

HPS 483 POLITICAL SCIENCE SEMINAR
A series of analysis and discussions of contemporary problems in political science. Individual student research and reports are required. 3 credit hours.

LIBERAL ARTS

HUM 100 INTRODUCTION TO HUMANITIES
Principal arts and ideas of Western cultural ages from Classical Greco-Roman to Contemporary, as expressed through painting, sculpture, architecture, music, and writings. 3 credit hours.

HUM 101 ART APPRECIATION
An introductory course approached through ideas rather than chronology. Using modern and contemporary art as a focal point and moving back and forth in time, the course brings out subjects, themes, and stylistic tendencies that relate the present to the past. The characteristic intrinsic to each art form are explored. 3 credit hours.

HUM 102 MUSIC APPRECIATION
A consideration of the principal musical forms against the background of other arts: Symphony, musical drama, jazz, folk music, and experimental forms. 3 credit hours.

HUM 105 ACTING I
Fundamental acting exercises designed to lead the student toward credibility on the stage. 3 credit hours.

HUM 106 DRAMA PRACTICUM
Can be taken up to three times. 1 credit hour.

HUM 110 STAGECRAFT
Set construction, painting, and techniques of mounting and shifting stage scenery. Knowledge of stage and theater terminology is stressed. Lab fee - \$30.00. 3 credit hours.

- HUM 120 DANCE TECHNIQUE I**
Dance techniques and terminology of dance, incorporating dance history, music appreciation, and concepts of anatomy. No former training necessary. 3 credit hours.
- HUM 121 DANCE TECHNIQUE II**
Intermediate technique and terminology of dance. Dance history, music appreciation, and concepts of anatomy are incorporated into the course. Prerequisite: 2-3 years of ballet or modern training or HUM 120. 3 credit hours.
- HUM 131, 132, 133 CHORAL PRACTICUM I, II, III**
Choral practicum awards one hour credit per semester for participation in the University Singers, who practice regularly through the year and perform at several University events. The course is graded as experiential credit on an S/U basis (satisfactory or unsatisfactory) representing consistent attendance and participation. The course may be repeated twice (up to three credits total). NOTE: May be used as free electives only. Does not fulfill any core or major requirements. 1 credit hour each.
- HUM 201 LOGIC**
An elementary course in the principles and problems of critical thinking. The relation between language and reasoning, different uses of language, and problems of meaning are emphasized. Formal principles of deductive and inductive reasoning are studied and applied. 3 credit hours.
- HUM 202 ETHICS**
A systematic study of the different ethical systems as found in the writings of Aristotle, Aquinas, Kant, Dewey, etc. The principles derived will be applied to the problems of the present in individual as well as social situations. 3 credit hours.
- HUM 221 INTRODUCTION TO PHILOSOPHY**
A study of the basic schools of philosophy and their close relationship with contemporary times and the problems which confront humankind, both collectively and individually. 3 credit hours.
- HUM 230 WORLD RELIGIONS**
A comparative study of the world's great religions and their impact separately and collectively on the world today. 3 credit hours.
- HUM 300 GREAT ISSUES**
An interdisciplinary approach to such topics as "Man and the Universe," "Science, Technology and Society," "Man and the Imagination," and "Faith and Morals." 3 credit hours.
- HUM 301 CREATIVE THINKING**
An examination of different methods used in various disciplines to arrive at new insights. It considers how reasoning proceeds in particular fields such as law, science, technology, management and the arts. Focus is on procedures for obtaining greater intellectual flexibility. 3 credit hours.

HUM 350 AMERICAN PHILOSOPHY

A study of the major insights of Edwards, Pierce, James, Royce, and other American philosophers. The course deals with the ways philosophical ideas helped to shape American law, politics, morals, aesthetics, and educational structures. 3 credit hours.

HUM 399 COMMUNITY AWARENESS

An integral part of a liberal arts education is to engender a sense of responsibility. It is the purpose of this course to create such an opportunity through a pre-approved community service project. Prerequisite: Junior or senior standing. 1-3 credit hours. Pass/fail.

HUM 490 LIBERAL ARTS SEMINAR

A capstone senior course. 3 credit hours.

HUM 495, 496, 497 INTERNATIONAL STUDIES IN ART AND HUMANITIES

International studies abroad in languages, arts, and cultures of foreign nations and societies, stressing the unique experience of study in a foreign country and direct experience of another culture. Studies abroad in arts and humanities may accumulate up to nine (9) credits depending upon the nature and scope of the study or project, with fifteen (15) contact hours of instruction necessary for each hour of credit earned. Credits earned may be applied to 300+ level elective requirements in all Liberal Arts degrees, or toward 300+ level major (humanities) elective requirements in the Liberal Arts concentration. Students considering enrollment in International Studies in Arts and Humanities should plan with their advisor how such credits earned are to be applied before registration. 3-9 credit hours.

FOREIGN LANGUAGES

LAN 100 FRENCH I

Fundamental course in listening, speaking, reading, and simple writing. Basic grammar and vocabulary training supplemented by audio-visual materials. 3 credit hours.

LAN 101 FRENCH II

Continuation of Elementary French I. Stress on building vocabulary and grammatical structure with practice for fluency. 3 credit hours.

LAN 110 SPANISH I

Fundamental course in listening, speaking, reading, and simple writing. Basic grammar and vocabulary training supplemented by audio-visual materials. 3 credit hours.

- LAN 111 SPANISH II**
Continuation of Elementary Spanish I. Stress on building vocabulary and grammatical structure with practice for fluency. 3 credit hours.
- LAN 120 GERMAN I**
Fundamental course in listening, speaking, reading, and simple writing. Basic grammar and vocabulary training supplemented by audio-visual materials. 3 credit hours.
- LAN 121 GERMAN II**
Continuation of Elementary German I. Stress on building vocabulary and grammatical structure with practice for fluency. 3 credit hours.
- LAN 130 JAPANESE I**
Fundamental course in listening, speaking, reading, and simple writing. Basic grammar and vocabulary training supplemented by audio-visual materials. 3 credit hours.
- LAN 131 JAPANESE II**
Continuation of Elementary Japanese I. Stress on building vocabulary and grammatical structure with practice for fluency. 3 credit hours.

MATHEMATICS

- MAT 105 APPLIED MATHEMATICS I**
Broad based, college level mathematics emphasizing both computational and mathematical skills. Topics include problem solving, sets, logic, numeration systems, order of operations, operations with signed numbers, polynomial expressions, linear equations and inequalities in one variable. This course may serve as a prerequisite for College Algebra. 3 credit hours.
- MAT 106 APPLIED MATHEMATICS II**
A continuation of Applied Mathematics I designed to meet the needs of those students who will NOT take College Algebra or Probability and Statistics. Topics include the real number system, consumer mathematics, geometry, factoring, exponents, functions and graphs, systems of equations and inequalities, quadratic equations and inequalities in one variable, theoretical and empirical probability, counting problems, frequency distribution and measures of central tendency. 3 credit hours.
- MAT 110 COLLEGE ALGEBRA**
Topics include linear and quadratic functions, polynomial functions, systems of equations and inequalities, matrices, and determinants. Prerequisite: MAT 105 or completion of two years of high school algebra. 3 credit hours.

- MAT 215 TRIGONOMETRY**
 Topics include trigonometric functions, identities and equations.
 Prerequisite: MAT 110. 4 credit hours.
- MAT 220 METHODS OF CALCULUS**
 An introduction to the methods and applications of differentiation and integration. Primarily for business and social science majors.
 Prerequisite: MAT 110. 4 credit hours.
- MAT 221 PROBABILITY AND STATISTICS**
 A course designed to introduce the methods of probability and statistics. Topics include laws of large numbers, discrete and continuous distributions, and sums of random variables. 3 credit hours.
- MAT 301 ANALYTICAL GEOMETRY**
 3 credit hours.
- MAT 310 LINEAR ALGEBRA**
 3 credit hours.
- MAT 321 STATISTICAL APPLICATIONS**
 A course designed to emphasize the applications of statistics, including discrete and continuous distributions, sums of random variables, and an introduction to basic theorems of probability and statistics.
 Prerequisite: MAT 221. 3 credit hours.

FUNERAL SERVICE

- MSC 101 INTRODUCTION TO FUNERAL SERVICE**
 A survey of the evolution of funeral services and a review of basic principles of funeral service. Included are fundamental requirements, sociology of funeral service, ethical obligations, at-need counseling techniques, and general merchandising. 3 credit hours.
- MSC 131 PRINCIPLES OF FUNERAL SERVICE**
 A detailed study of the basic principles related to planning, computer utilization, implementing and directing funeral services in accordance with the psychological, pre-need counseling techniques, and the theological needs of the family. 3 credit hours.
- MCS 150 FUNERAL SERVICE SANITATION**
 A study of the regulatory requirements specified for embalmer and funeral directors related to preservation and protection of public health. Included are the various regulatory procedures, responsibilities, and functions of applicable local, state, and federal agencies. 3 credit hours.

MSC 210 THANATOLOGY

An analysis of the nature and meanings of death. Attention is given to the philosophical, cultural, biological, psychological, social, economic, and legal aspects of death and dying. 3 credit hours.

MSC 215 COMPUTER APPLICATIONS FOR FUNERAL SERVICE

A hands-on introduction to automated business applications in the funeral home environment. This course is directly associated and co-requisite with Funeral Home Management. Prerequisites: CSC 200. 1 credit hour.

MSC 220 FUNERAL SERVICE LAW

A study of the legal aspects of funeralization with emphasis on individual state mortuary statutes, rules, and regulations pertaining to mortuaries and cemeteries. 1 credit hour.

MSC 240 FUNERAL HOME MANAGEMENT

A survey of all aspects of the operation and management of the funeral home, based on the Federal Trade Commission/Rules and Regulatory business practices. Included are location selection and financing, construction and remodeling, recruitment and training of personnel, interior design, computer application, and applied merchandising. 5 credit hours.

MSC 252 MICROBIOLOGY/PATHOLOGY

A study of disease conditions that require special handling of human bodies and mortuary equipment (i.e., physiological, clinical, and microbiological abnormalities). Also included are pathological processes that affect embalming procedures and the supportive role of the embalmer/funeral director to the medical examiner relative to medicolegal investigations. 3 credit hours.

MSC 263 EMBALMING

An overview of embalming practices designed to provide the student with an understanding of the basic skills, aptitudes, and qualifications necessary for licensure. An integrative, cognitive, and manipulative approach to embalming. Lab fee - \$60.00. 6 credit hours.

MSC 265 ANATOMY OF EMBALMING

A specialized continuous study of anatomy of the body systems with emphasis on those systems specifically associated with the embalming and restorative process. Laboratory is a cognitive and experiential process associated with autopsy and forensic technology. Lab fee-\$30.00. 4 credit hours.

MSC 270 RESTORATIVE ART

A study of the techniques of anatomical sculpturing and cosmetology as they relate to restoration of the body to its natural form and color. Laboratory work will emphasize the use of specialized techniques and materials (e.g., wax, plaster, cyanoacrylate tissue grafting), and forensic anthropological skull reconstruction. Lab fee - \$30.00. 4 credit hours.

MSC 281 FUNERAL SERVICE SEMINAR

A continuous survey of the numerous changes and articulations within the domain of funeral service. Real-life experiences through field trip visitations, guest speakers, and simulated religious and fraternal services with special emphasis on support systems. Student will participate in this series each semester and will receive course grade in final term. Specific seminar requirements will be designated by program coordinator. 2 credit hours.

MSC 291 PRACTICUM

On-site professional experience in a funeral home under the direct supervision of a licensed funeral director. 3 credit hours.

SCIENCE

SCI 110 THE BIOLOGICAL WORLD AND LAB

Introduction to the life-supported systems of nature, emphasizing the diversity and adaptations of organisms in evolutionary perspective. Lab fee - \$30.00. 4 credit hours.

SCI 111 BIOLOGICAL PATTERN AND PROCESS AND LAB

Introduction to the operation of life-supported systems at various levels of organization, from biochemical to ecological. Lab fee - \$30.00. 4 credit hours.

SCI 130 GENERAL CHEMISTRY I AND LAB

Introduction to the basic principles of chemistry, including elements, compounds, molecular, and atomic structure. Prerequisite: MAT 110. Lab fee - \$30.00. 4 credit hours.

SCI 131 GENERAL CHEMISTRY II AND LAB

The application of organic chemistry to our modern world. Included are such topics as food and farm chemistry, the study of household chemicals, and the chemistry of drugs and cosmetics. Prerequisite: SCI 130. Lab fee - \$30.00. 4 credit hours.

SCI 160 ANATOMY AND PHYSIOLOGY I AND II AND LAB

Basic anatomy and physiology for general knowledge and appreciation of the human body as an integrated whole. Covered are the cellular and tissue structure and function, skeletal, muscular, circulatory, and digestive systems. Lab fee - \$30.00. 4 credit hours.

- SCI 161 ANATOMY AND PHYSIOLOGY II AND LAB**
 Studies of the nervous, respiratory, excretory, endocrine, and reproductive systems. Analysis of major diseases; cancer, angina, human heredity and death. Lab fee - \$30.00. 4 credit hours.
- SCI 215 MARINE BIOLOGY**
 An introduction to the marine environment and its inhabitants, including biological and physical aspects. Field trips. Laboratory. Prerequisite: SCI 110. Lab fee - \$30.00. 4 credit hours.
- SCI 230 INTRODUCTION TO ENVIRONMENTAL STUDIES AND LAB**
 Energy-systems approach to human and wild environments, integrating physical, biological, and behavioral perspectives. Prerequisite: one college level science course. Lab fee - \$30.00. 4 credit hours.

SCHOOL OF BUSINESS

ACCOUNTING

- ACC 201 PRINCIPLES OF ACCOUNTING I**
 A study of the fundamental principles and procedures of accounting as applied to the sole proprietorship business enterprise. Emphasis is on the accounting cycle, asset valuation, income determination, and preparation of financial statements. Advisory note: Students achieving a grade less the "C" may experience academic difficulty in ACC 202. 3 credit hours.
- ACC 202 PRINCIPLES OF ACCOUNTING II**
 Continuation of Accounting I. A study of accounting principles and procedures as applied to partnerships and corporations, including the statement of cash flows. Also covered is managerial accounting with emphasis on cost-volume-profit analysis, branch accounting, variable and absorption costing, and budgets. Prerequisite: ACC 201. 3 credit hours.
- ACC 311 INTERMEDIATE ACCOUNTING I**
 A course which broadens the accounting student's knowledge of accounting theory and practice. Topics include foundations of accounting theory, the accounting process, financial statements, and a comprehensive examination of current and long-term assets. Prerequisite: ACC 202. 4 credit hours.
- ACC 312 INTERMEDIATE ACCOUNTING II**
 A continuation of Intermediate Accounting I, extending the coverage to include long-term liabilities, corporate accounting, income tax allocation, cash flow statements, changing accounting methods, financial statement analysis, pensions, leases, and non-current investments. Prerequisite: ACC 311. 4 credit hours.

- ACC 321 FEDERAL TAXATION I**
A course covering the determination of the taxable income of individuals and business entities for federal income tax purposes. Emphasis is on the preparation of an individual's tax return in accordance with Internal Revenue Service regulations. Prerequisite: ACC 202. 3 credit hours.
- ACC 331 COST ACCOUNTING**
A course emphasizing cost accounting concepts, analysis, and procedures applied as a managerial tool for planning and controlling operations of a business. Topics include the accountant's role in the organization, basic cost principles, standard costs, budgeting, direct costs, overhead, job order and process costing, and inventory evaluation. Prerequisite: ACC 202. 3 credit hours.
- ACC 451 ACCOUNTING FOR NON-PROFIT ORGANIZATIONS**
The accounting theory and practice of non-profit organizations including hospitals, schools, and state and local governments. Prerequisite: ACC 312. 3 credit hours.
- ACC 461 ADVANCED ACCOUNTING**
An advanced accounting course dealing with business combinations and consolidated entities, partnership and branch accounting, and foreign currency translation. Prerequisite: ACC 312. 4 credit hours.
- ACC 471 ACCOUNTING SYSTEMS**
A course providing a basic knowledge of information systems and their role in the performance of the accounting function in business organizations. This basic knowledge includes an understanding of the flow of accounting data, familiarity with the application of internal control, and an understanding of the use of computers in accounting information systems. Prerequisite: ACC 312, CSC 315. 3 credit hours.
- ACC 480 AUDITING**
A course representing the audit standards and techniques used in audit engagements, the nature of audit evidence, professional ethics, audit reports, statistical testing, and auditing. Prerequisite: ACC 471. 3 credit hours.
- ACC 490 CPA PROBLEMS**
An in-depth discussion and analysis of CPA exam problems. Emphasis will be placed upon proper evaluation and solution of accounting problems and CPA exam test-taking strategies. 3 credit hours.

AVIATION MANAGEMENT

AVM 102 AVIATION HISTORY

A survey of the entire spectrum of aviation, its evolution from balloons to supersonic transports and space travel, its contemporary situation and problems, and its potential. 3 credit hours.

AVM 120 PRIMARY FLIGHT THEORY

Provides the student with the theoretical knowledge necessary to meet all FAA requirements (written examination and oral test) for a private pilot's certificate for a single-engine, land class airplane. Lab fee - \$30.00. 5 credit hours.

AVM 121 PRIMARY FLIGHT TRAINING

Provides the student with the skills and aeronautical experience necessary to meet the requirements for solo flight in a single-engine, land category airplane and prepares the student for the flight test required for a private certificate. 1 credit hour.

AVM 220 INSTRUMENT FLIGHT THEORY

Advanced flight theory which prepares the student for the FAA written and oral tests leading to the instrument rating. Prerequisite: AVM 120. Lab fee - \$30.00. 4 credit hours.

AVM 221 INSTRUMENT FLIGHT TRAINING

Advanced training which provides the student with the necessary piloting skills and knowledge required for the FAA flight test leading to the instrument rating. Prerequisite: AVM 121. 1 credit hour.

AVM 226 AVIATION WEATHER

A study of atmospheric phenomena, weather principles, forecasting techniques, and weather information dissemination as they relate to and impact flight operations. 3 credit hours.

AVM 230 COMMERCIAL FLIGHT THEORY

Provides the required flight theory and prepares the student for the FAA written and oral tests for the commercial pilot certificate. Prerequisite: AVM 220. Lab fee - \$30.00. 3 credit hours.

AVM 231 COMMERCIAL FLIGHT TRAINING

Completes the required flight knowledge and skills, and prepares the student for the FAA flight test leading to the commercial pilot certificate. Prerequisite: AVM 221. 1 credit hour.

- AVM 250 AVIATION SAFETY AND HUMAN FACTORS**
A study of the physiological, psychological, and physical factors that directly affect air operations and flight safety. Included are reviews and discussions of safety parameters and aircraft accidents and incidents that reflect human factor involvement. 3 credit hours.
- AVM 310 FLIGHT INSTRUCTION METHODS AND PROCEDURES**
Methodology and requirements of flight instruction which prepare the student for the FAA flight instructor's examination. (Not required in flight option; available as an elective.) Flight training and successful completion of all requirements for the commercial flight instructor's ratings are involved. Lab fee - \$30.00. 4 credit hours.
- AVM 320 AIR TRANSPORTATION INDUSTRY**
An overview of the contemporary air transportation industry, both domestic and foreign, including the industry's evolution, structure, regulation, administration, aircraft, and its future. 3 credit hours.
- AVM 331 AVIATION REGULATION AND LAW**
A study of the evolution of aviation regulation and law, which together govern air transportation and the aviation industry. Included are certain sections of current Federal Air Regulations (FARs), landmark court cases that have significantly affected air travel, and various conventions and agreements by which domestic and international air transportation are governed. 3 credit hours.
- AVM 341 AVIATION OPERATIONS I**
A detailed study of operating and managing an airport, principally viewed from the public sector standpoint. Included are the manager's functions and responsibilities, applicable local, state, and national regulatory requirements, together with preparation of an airport's master plan. 3 credit hours.
- AVM 346 AVIATION OPERATIONS II**
An analysis of all aspects of fixed base operations, including flight training, charters and rentals, contract services, transient flight operations, and community relations. 3 credit hours.
- AVM 441 AVIATION OPERATIONS III**
An analysis of contemporary management techniques applied to the airline industry, present industry problems, and flight operations. Included are aspects of scheduling, passenger service, maintenance, aircraft selection, labor relations, strategic planning, all included in a major student project. 3 credit hours.
- AVM 481 AVIATION SEMINAR**
A series of discussions and analysis of contemporary management problems in aviation. Individual student research and reports are required. Guest speakers are utilized. 3 credit hours.

FINANCE

FIN 311 CORPORATE FINANCE

The theories, practices, procedures, and problems involved in modern corporate financial management; financial analysis common to investment and business financial management decisions with special attention to the analysis of corporate equity and debt securities. Prerequisite: ACC 201 and ACC 202. 3 credit hours.

FIN 321 INVESTMENTS

This course may NOT be taken by Finance majors. Role of investment banking in the financial organization, investment banking houses, relations of investment banking to other financial institutions, regulation of investment banking and the security markets, and current problems and developments in investment banking. Prerequisite: ACC 202. 3 credit hours.

FIN 322 INVESTMENT ANALYSIS

This course analyzes current problems in investments. The student will analyze financial reports and movements of security prices. Quantitative methods of portfolio selection such as CAPM and APT will be discussed as well as theoretical model deficiencies. There will also be an operational overview of stock exchanges and over the counter markets. Prerequisite: FIN 311. 3 credit hours.

FIN 352 MONEY, BANKING, AND MONETARY POLICY

Nature, functions, and sources of money, domestic and international features of monetary systems, monetary and banking history, financial institutions and markets, commercial and central banking, monetary theory and policy, and their relationship to fiscal policy. Prerequisite: BUS 170 and BUS 171. 3 credit hours.

FIN 362 PUBLIC FINANCE

An examination of the rationale for government expenditures, budgeting, various methods of financing government expenditures such as taxing, borrowing, creating money and charging users, the impact of government expenditures, and of various methods of financing them upon the performance of the economy. Prerequisite: ACC 201. 3 credit hours.

FIN 393 MULTINATIONAL FINANCE

This course is designed to expose the student to the workings of the international financial management environment, foreign exchange risk management, multinational working capital management and financing of foreign operations. Prerequisite: BUS 390 and FIN 311 or permission of instructor. 3 credit hours.

FIN 421 CASES IN APPLIED CORPORATE FINANCE

This “capstone” course integrates the theoretical concepts previously learned into actual financial situations. Students will work in groups to solve financial problems and set policy objectives. This course will also integrate financial theory and generally accepted accounting principles. Prerequisite: FIN 322, FIN 393. 3 credit hours.

FIN 481 SEMINAR IN FINANCE

This course would be taken by the student in the final semester. The three hour course will include an hour of theoretical lecture and in the remaining two hours, an expert in the field of topic will discuss the practical applications of the previously discussed theories, including their deficiencies. This course will merge textbook theories and “real-life” finance for the student. Areas of discussion will include banking, treasury functions, working capital management, marketable securities management, capital raising, portfolio management, financing of new products, capital budgeting, and mergers and acquisitions. Prerequisite: FIN 322, FIN 393, FIN 352. 3 credit hours.

FIN 451 REAL ESTATE INVESTMENTS

Fundamental problems and principles involved in the organization, management, and control of real estate operations. Analysis of real estate financing, including sources and procedures for financing different types of real estate. Prerequisite: ACC 202. 3 credit hours.

RETAILING AND APPAREL STUDIES - FASHION MARKETING

BFM 100 INTRODUCTION TO THE FASHION BUSINESS

An examination of the scope of fashion industry opportunities. The production and distribution of fashion products are explored leading to an awareness of interaction of various aspects of the industry. 3 credit hours.

BFM 140 FASHION SHOW PRODUCTION

Basic aspects of wardrobe in the projection of image. The fashion show and its role in retail sales is examined. Course requirements include research, analysis, and forecasting of fashion trends and presentation of fashion shows. 3 credit hours.

BFM 220 TEXTILE COMPONENTS

Comprehensive survey of the materials and production methods involved in making fabrics with focus on fiber, yarn, and construction. Federal regulations pertaining to textiles are also covered. 3 credit hours.

BFM 225 SALES PROMOTION

Economic and social factors influencing consumer demand of fashion products are examined. Advertising, visual display and marketing methodology are utilized in establishing a sales promotion plan. 3 credit hours.

BFM 240 RETAIL BUYING

The student focuses on the role of the buyer in the retail organization and on buying techniques in the planning, obtaining and controlling of merchandise assortments. Consumer buying motivations are analyzed in terms of implications for retail buying. 3 credit hours.

BFM 260 CLOTHING IN SOCIETY

A survey of the development of costume in historical perspective. Fashion in cultural and sociological context is examined. Individualized student projects are required. 3 credit hours.

BFM 290 INTERNSHIP I

This course summarizes the fashion merchandising program with work experience in a retail setting. Under the supervision of the instructor and employer, the student gains practical experience in sales and store operations. 3 credit hours.

BFM 410 CAREER SEMINAR FOR FASHION MARKETING

A summation course designed to integrate the student's curriculum into future career plans. The student will develop skill in relating marketing strategy to specialized requirements of the fashion industry. 3 credit hours.

BFM 490 INTERNSHIP II

Advanced on-the-job experience. The student will work in a setting appropriate to career aspirations. 3 credit hours.

BUSINESS MANAGEMENT

BUS 170 MICROECONOMICS

Introduces the student to the basic principles of microeconomics which are concerned with the interrelationship of individual business firms, industries, consumers, workers, and other factors of production that comprise a modern economy. 3 credit hours.

BUS 171 MACROECONOMICS

Introduces the student to the basic principles of macroeconomic concepts and their importance in our economy. Concepts include national income, total consumption, total investment, and the influence of the nation's economy upon contemporary social problems. 3 credit hours.

BUS 212 BUSINESS LAW I

An introduction to business law with primary focus on contract, agency, negotiable instruments, and sales. 3 credit hours.

BUS 213 BUSINESS LAW II

A continuation of business law topics with emphasis on business organization, personal and real property, estates, and bankruptcy. Prerequisite: BUS 212. 3 credit hours.

BUS 250 PRINCIPLES OF MANAGEMENT

A study of the development of managerial thought and an analysis of managerial functions. Consideration is given to the functions of planning, organizing, coordinating, and controlling in the practice of supervisory and middle management. 3 credit hours.

BUS 328 BUSINESS COMMUNICATION

A study of the principles and practices underlying administrative communications. Beginning with an exploration of the needs of a communication system within organizations, the course focuses on the nature and effects of organization design, interpersonal and role-based communication behaviors, problem-solving, and motivation. Techniques in written and oral communication are included. Prerequisite: ENG 102. 3 credit hours.

BUS 332 HISTORY OF AMERICAN BUSINESS

This course is a survey of the development of American business from colonial times to the present. The course will investigate the evolution of modern managerial capitalism, study some of the people who created it, organized it, and then made it work. Course material will focus on methods with which entrepreneurs and managers responded to technological and strategic opportunities. Special consideration will be given to the processes by which key innovations were brought to the marketplace and their impact on business organization. Ways in which modern business has been shaped by the state and by organized labor will be explored. 3 credit hours.

BUS 340 ORGANIZATIONAL BEHAVIOR

Analysis of organizational behavior based upon theory and research in the behavioral sciences and applied to management of organizations. Concepts include human motivation, structural environment and social factors influencing behavior, conflict, leadership style, and factors involving the dynamics of organizations. Prerequisites: BUS 250. 3 credit hours.

BUS 350 HUMAN RESOURCE MANAGEMENT

A comprehensive study of the practice of modern man power management. Areas of concentration include employee recruitment, placement, and development, performance appraisal techniques, comprehensive systems, employee benefits design, and training program design and evolution. Prerequisite: BUS 250. 3 credit hours.

BUS 410 BUSINESS ETHICS

This course examines the relationship between business today and various methods of moral reasoning. Through an understanding and application of various ethical and moral schools of thought, the students will acquire skills necessary for making ethical decisions in the business world. Specific cases are also studied. Prerequisite: BUS 250. 3 credit hours.

BUS 420 REAL ESTATE LAW

A study of the law as it applies to ownership and transfer of real property, contracts for sale, leases, options, mortgages and liens, conveyancing processes and title insurance, zoning, condemnation, and other elements relative to commercial and personal interests in real estate, including analysis of forms and practical applications. 3 credit hours.

BUS 422 QUANTITATIVE BUSINESS ANALYSIS

Application of quantitative analysis to business problems. Topics include: probability concepts, forecasting, decision, making use of probabilities under certainty and uncertainty, cost volume-profit analysis, inventory. EOQ models, linear programming, simplex method, networking, integer programming, simulation, queuing theory, and Markoff analysis. Prerequisite: MAT 221. 4 credit hours.

BUS 430 LABOR RELATIONS

A study of the collective bargaining process and its impact on the economy. Included are case studies and arbitration cases in the private and public sectors. Prerequisite: BUS 350. 3 credit hours.

BUS 450 BUSINESS AND SOCIETY

Analysis of forces external to the firm which influence its goals, structure, and operation. Includes legal and regulatory constraints, the social, political, technological factors that influence managerial and non-managerial behavior in the firm and the firm's impact on society. Prerequisites: BUS 250, BUS 340, BUS 350. 3 credit hours.

BUS 460 BUSINESS POLICY

Theory and practice of determining and implementing policy. Actual case studies of business organizations, including the determination of top-level company policy in such functional areas as finance, marketing, and production are studied. Prerequisites: BUS 250, BFI 311, and senior standing. 3 credit hours.

BUS 481 SEMINAR IN BUSINESS

Special topics in business to be selected as appropriate in the semester the course is offered. Prerequisites will vary and permission of the instructor is required. 3 credit hours.

COMPUTER SCIENCE

CSC 200 INTRODUCTION TO COMPUTER APPLICATIONS

An introduction to computers and to how they can be used as a tool in business and society. The course prepares the student to understand the many facets associated with the application of computers and provides an opportunity to develop the skills necessary to utilize computers as a tool in both their professional and personal environments. Lab fee - \$30.00. 3 credit hours.

CSC 300 DATA BASE SYSTEMS AND MANagements

Study of data base concepts, systems, and management techniques for microcomputer systems. Examination of query languages, data definition and manipulation techniques, including relational, hierarchical and network approaches to data base management systems. A survey of available software and public and commercial data base services and practice in the application of microcomputer packages is included. Prerequisite: CSC 200. Lab fee - \$30.00. 3 credit hours.

CSC 315 MANAGEMENT INFORMATION SYSTEMS

An introduction to the concept of information systems and their interaction related to business problems. The course introduces the student to the form of structured information systems and provides a basis for students to specify and develop programs and systems using directed structured analysis and programming methods. Prerequisites: CSC 200 and BUS 250. Lab fee - \$30.00. 3 credit hours.

CSC 340 COMPUTER BUSINESS PRESENTATION AND PUBLICATION TOOLS

This is an undergraduate elective course designed to expose students to the variety of software tools that can be used to enhance presentations, demonstrations, reports, newsletters, letters, manuals, memos, books and research papers. Students will gain a working knowledge in how to create and present effective arguments using low-cost hardware and desktop publishing and graphics software tools currently available. The course is aimed at the college junior or senior student who recognizes the need for learning how to enhance the tools of persuasion used throughout the entire corporate structure. Prerequisite: CSC 200, BUS 228, or permission of instructor. 3 credit hours.

CSC 350 SPREADSHEET DESIGN AND APPLICATION

Concepts and principles of spreadsheet programs and their use in the manipulation and management of numerical data are explored. The course is directed toward students in all disciplines. Available commercial software packages are reviewed. Activities in the course include constructing advanced financial spreadsheets models, printing graphs from spreadsheets, searching and sorting spreadsheet databases, and automating spreadsheet options with macro programs. Prerequisite: CSC 200. Lab fee - \$30.00. 3 credit hours.

INTERNATIONAL BUSINESS

BUS 390 INTERNATIONAL BUSINESS

Overview of the unique problems faced by firms engaging in international activities; the importance of understanding the foreign economic, social, political, cultural, and legal environment; the mechanics of importing and exporting; joint ventures, franchising, and subsidiaries; international dimensions of management, marketing, and accounting; international financial management; the special problems of multinational corporations; recent problems of the international economic system; country-risk analysis; the increasing use of countertrade. 3 credit hours.

BUS 391 COMPARATIVE ECONOMIC SYSTEMS

Detailed analysis of the world's major economic systems in both industrialized and developing countries; the importance of natural, human and man-made resources; variants of market economies; variants of socialist economies; the role of the government in owning, managing, and distributing resources; developing countries and the way out of poverty; attitudes towards foreign trade, credit, and banking; agricultural and industrial policies; the role of economic planning. Pre-requisite: BUS 170, BUS 171, and BUS 390. 3 credit hours.

FIN 393 MULTINATIONAL FINANCE

This course is designed to expose the student to the workings of the international financial management environment, foreign exchange risk management, multinational working capital management and financing of foreign operations. Prerequisite: BUS 390 and FIN 311 or permission of instructor.

BUS 491 CONTEMPORARY INTERNATIONAL BUSINESS ISSUES

Current international issues (e.g., environmental, social, political and economic problems). These issues will be studied with particular regard for national positions and the response of the international institutions (e.g., U.N. and Specialized Agencies) which seek to define and resolve these issues. Historical and philosophical referents will be utilized as a framework for inquiry. Prerequisite: BUS 390, 391, 392. 3 credit hours.

BUS 492 INTERNATIONAL BUSINESS LAW AND ORGANIZATION

A survey of international laws, regulations and codes, plus those international institutions whose duty it is to regulate intercourse among nations. Historical foundations will be presented along with contemporary issues and dilemmas that face the "Global Village." Prerequisite: BUS 212, 213, 390. 3 credit hours.

AREA LANGUAGE STUDY I AND II

(Note: If the student is already fluent in the language of his or her area [e.g., Central America-Spanish] then two elective courses for 6 credits will be substituted: [e.g., (1) Multinational Corporations, and (2) The Theory of International Relations]).

AREA LANGUAGE STUDY (Example: French)

AREA LANGUAGE STUDY I

Introduction to French as a spoken and written language: conversation with emphasis on practical vocabulary and accurate pronunciation; practice in class and in the laboratory in understanding and using the spoken language; reading and writing with progressive grammatical explanations. 3 credit hours.

AREA LANGUAGE STUDY II

Introduction to the use of the French language as a means of communication in the world of business. Emphasis on basic commercial terminology, documentation and correspondence. Areas such as advertising, trade, banking and finance will be investigated in this course. 3 credit hours.

BUS 495 INTERNATIONAL STUDY ABROAD PROGRAM

A four to five month internship in the student's area of study will be conducted through a partner university or college in that area. The partnership school, for example, Lynn University's Dublin, Ireland Center, Trident College in Japan, or the University of Stockholm would cooperate with Lynn University in the administrative and academic support of each other's students in their respective country. The Study Abroad Program would offer language and other appropriate area study courses, plus living accommodations, and where possible, work assignments in local community businesses. The Study Abroad Program would be mentored by a School of Business faculty member. It is intended that the opportunity for the student to live and develop in another country both socially and academically is the goal of this program. Participation in the Study Abroad Program requires that a sufficient number of concentration courses plus other language requirements be met to the satisfaction of the School of Business. 9 credit hours.

MARKETING

MKT 250 PRINCIPLES OF MARKETING

Introduces the student to a broad functional understanding of marketing. Topics include buyer behavior, product planning, channels of distribution, price policies, and promotional activities. 3 credit hours.

MKT 260 RETAILING

Examination of the organization and operation of retail establishments. Emphasis is placed on markup, pricing, stock turn, sales and stock planning, and the selling of services as well as goods. 3 credit hours.

MKT 305 CONSUMER BEHAVIOR

A study of the consumer decision process. The course focuses on consumer branding, the product adoption process, the impact of current issues (leisure time, working women, and the elderly) and the development of marketing strategies to encourage a positive consumer response. Prerequisite: MKT 250, BEH 110, BEH 150. 3 credit hours.

MKT 311 MARKETING MANAGEMENT

The marketing function is explored in the context of the company and society. Emphasis is on basic decision-making tools and analytic processes. Topics include consumer behavior, advertising and sales promotion, pricing, distribution channels, and product policy. Prerequisite: MKT 250. 3 credit hours.

MKT 321 SALES MANAGEMENT

The role of personal selling in marketing mix, the selling process, analytical approaches to forecasting and planning, development and implementation of sales programs and selling techniques. Prerequisite: MKT 250. 3 credit hours.

MKT 322 PROFESSIONAL SELLING

A continuation of MKT 321, with greater emphasis placed on the development of selling techniques, territory penetration, presentations and closings. Prerequisites: MKT 250, MKT 321. 3 credit hours.

MKT 350 ADVERTISING

An overview of the promotional aspect of the marketing mix, including sales promotion and public relations. Emphasized are the interactions of these areas in advertising strategy planning. Also examined is the influence of advertising and its responsibilities to society. Course project required involving research, analysis, and presentation. Prerequisite: MKT 250. 3 credit hours.

MKT 355 MARKETING COMMUNICATIONS

A study of the corporate promotion process, including public relations practices, sales promotion, direct marketing, and topics relating to the functions of marketing. Integrated promotional programs are developed based on current market research. Prerequisite: MKT 350. 3 credit hours

MKT 360 MARKETING CHANNELS

The concept by which goods and services move through the marketplace is developed and introduced at each level, retail, wholesale, and specialized distributors. Focus is on levels of inventory, supply and demand, and problems of physical distribution. Prerequisite: MKT 250. 3 credit hours.

MKT 392 INTERNATIONAL MARKETING AND TRADE RELATIONS

A study of marketing management activities from the perspective of firms doing business across national boundaries. Emphasis is upon aspects of marketing which are unique to international business and problem-solving within an international context. Also, a theoretical analysis of the causes of international trade including comparative advantage, Heckcher-Ohlin theory and more recent theories. Other topics include international trade policy, economic integration, trade problems of developing countries and the role of multinational corporations in world trade. Prerequisite: MKT 250 and BUS 390. 3 credit hours.

MKT 430 MARKETING RESEARCH

Introduction to the techniques and tools of market research as an aid to decision-making. Topics include problem definition, research methods, research project design, results interpretation. Prerequisites: MKT 311, MAT 221. 3 credit hours.

MKT 450 ADVANCED ADVERTISING STRATEGIES

This course is an extension of MKT 350 and takes the next step in more advanced advertising and promotional plans and strategies. The students will be expected to produce an advertising plan by course end. Prerequisites: MKT 250, MKT 350. 3 credit hours.

MKT 460 MARKETING STRATEGY AND PLANNING

A culmination of prior marketing coursework which focuses upon strategies for marketing ideas, products, and services. This product-oriented course emphasizes product analysis, segmentation, and strategy objectives, including implementation and controls. Prerequisites: MKT 311 and senior standing. 3 credit hours.

SMALL BUSINESS MANAGEMENT

SBA 310 INTRODUCTION TO SMALL BUSINESS MANAGEMENT

A study of how small businesses and entrepreneurial ventures are started. The course concentrates on formulating a basic understanding of small businesses and new business ventures. Particular emphasis is given to recognizing and evaluating new opportunities and how to begin gathering resources for those that prove viable. 3 credit hours.

SBA 400 FINANCING SMALL BUSINESS AND ENTREPRENEURIAL VENTURES I

An introduction to the study of financing small businesses and entrepreneurial ventures. Emphasis will be on introducing government sources, commercial banking sources, investment banking, and other potential venture capital sources. The student will develop a financial business plan to present to a financial institution. Prerequisites: ACC 202, SBA 310. 3 credit hours.

SBA 401 FINANCING SMALL BUSINESS AND ENTREPRENEURIAL VENTURES II

A continuation of the process of financing small businesses and entrepreneurial ventures. This course will emphasize specific issues such as going public, selling out, acquisitions, bankruptcy, different legal forms or organizations, and taxes. Prerequisite: SBA 400. 3 credit hours.

SBA 430 MANAGING GROWING BUSINESSES

An emphasis on the necessary changes in management strategies as a business grows from its inception through maturity. Prerequisite: SBA 310. 3 credit hours.

SBA 450 MANAGING FAMILY BUSINESSES

Emphasis on particular problems associated with family businesses such as taxes, estate planning, financing, and contractual agreements. Prerequisites: ACC 321, SBA 401. 3 credit hours.

INTERNATIONAL BUSINESS CENTER

Lynn University in conjunction with the University of Stockholm School of Business signed an agreement on November 22, 1991 to exchange students, faculty and administrators for the purpose of enhancing the educational programs of both universities. Although all Lynn University students are encouraged to take advantage of this opportunity, the American students enrolled in the international Business Concentration are, in particular, candidates for this program since nine (9) credits in the concentration are required to be taken abroad. The University of Stockholm School of Business is one of the largest in Europe with over 4500 students enrolled from many countries around the world. The School of Business enjoys one of the foremost reputations in Europe and is situated in a city known for its beauty, cleanliness and safety. The international program which it sponsors is growing rapidly and the curriculum is enhanced by many courses taught in English. Students interested in the program should contact the Director of International Programs at Lynn University School of Business.

SCHOOL OF EDUCATION

EDU 101 INTRODUCTION TO EDUCATION

An introduction to the historical, philosophical, and sociological foundations of education as well as the legal, social, financial, and political environment of schools. 3 credit hours.

EDU 105 EARLY CHILDHOOD EDUCATION

Philosophy and theories of early childhood education: physical, emotional, social, and mental development. Observation and participation required. 3 credit hours.

EDU 111 PRE-PRIMARY CURRICULUM MATERIALS AND ACTIVITIES

An introduction to the pre-elementary curriculum and the development of materials and activities for each of the curriculum areas. 3 credit hours.

EDU 160 CHILD DEVELOPMENT

A survey of the major concepts and theories of child development from infancy through middle childhood. 3 credit hours.

EDU 205 ADOLESCENT DEVELOPMENT

A survey of the major concepts and theories of child development during adolescence. 3 credit hours.

EDU 210 EFFECTIVE TEACHING ACROSS THE ELEMENTARY SCHOOL CURRICULUM

Basic scope and sequence of the elementary school curriculum. Organizational, instructional, and staffing strategies for the elementary school. 3 credit hours.

EDU 211 LANGUAGE ARTS IN THE ELEMENTARY SCHOOL

Development of methods and materials for teaching, listening, speaking and writing skills in the elementary school. Field observation and participation required. 3 credit hours.

EDU 212 ART IN THE ELEMENTARY SCHOOL

Development of instructional skills, techniques, and strategies for teaching art in the elementary school. 3 credit hours.

EDU 213 MUSIC IN THE ELEMENTARY SCHOOL

Designed to provide the student with competencies necessary for the development and implementation of music instruction in the elementary curriculum. 3 credit hours.

EDU 219 SOCIAL STUDIES IN THE ELEMENTARY SCHOOL

Development of instructional skills, techniques, and strategies for teaching social studies as a mode of inquiry in elementary school. 3 credit hours.

- EDU 230 CREATIVE ACTIVITIES**
Introduction to the use of music and art as learning tools in the pre-elementary setting, with emphasis on familiarity with types of music, acquiring basic skills with certain instruments, and the use of art supplies and techniques in the pre-elementary environment. 3 credit hours.
- EDU 231 SECONDARY SCHOOL CURRICULUM**
Basic scope and sequence of secondary school curricula. Organizational, instructional and staffing strategies for the middle and/or high school. 3 credit hours.
- EDU 240 PRE-PRIMARY LANGUAGE ARTS**
Emphasis on developing strategies for involving pre-reading children in language arts experiences and encouraging pre-reading skills. 3 credit hours.
- EDU 250 PRE-PRIMARY MATH AND SCIENCE**
Emphasis is upon developing strategies for involving pre-reading children in experiences in mathematics and science. 3 credit hours.
- EDU 257 PHYSICAL EDUCATION, HEALTH, SAFETY IN THE SCHOOLS (PE/HEALTH-ELEMENTARY)**
A study of the scope, structure, and sequence of the physical education curriculum for elementary school students and study of current health trends, problems, and issues. Also included is instruction regarding safety concerns related to a child's development and environment, as well as health screening techniques. 3 credit hours.
- EDU 260 EDUCATIONAL COMPUTER APPLICATIONS**
The use of microcomputers and related technologies in elementary and secondary classrooms is discussed. Software evaluation, instructional materials generation, record keeping, and the use of technology to benefit culturally and linguistically diverse, as well as exceptional students is covered. 3 credit hours.
- EDU 265 WRITING PROCESS IN THE ELEMENTARY SCHOOL**
Materials, methods, and strategies to teach children the writing process as an integral part of reading, language, and literacy development. Prerequisites: ENG 101, ENG 102, and EDU 211 Language Arts in the Elementary School. 3 credit hours.
- EDU 290 PRE-PRIMARY PRACTICUM**
Designed to give Pre-Primary majors one full term of student teaching in preparation for assuming the classroom teacher in a Pre-Primary setting. Students under supervision of an expert teacher perfect observation techniques and gain further practice in presenting materials and activities in a classroom setting. 3 credit hours.

- EDU 314 CHILDREN'S LITERATURE**
Selection and use of children's books, story-telling, and creative writing for children in elementary school. 3 credit hours.
- EDU 315 READING IN THE ELEMENTARY SCHOOL**
Materials and methods appropriate to teaching young students to read are covered. Emphasis will be on emergent literacy, sequential development of skills, perceptual development, word attack skills, vocabulary, and comprehension as all are part of a whole language philosophy. Field observation and practice will be required. 3 credit hours.
- EDU 316 DIAGNOSIS AND EVALUATION OF READING PROBLEMS**
Focuses on the evaluative processes. Proficiency in recognizing and diagnosing reading problems and prescribing and using a variety of appropriate methods and materials to increase and facilitate reading performance. Field experiences and practice using the content are required. Prerequisite: EDU 315 Reading in the Elementary School. 3 credit hours.
- EDU 317 SCIENCE IN THE ELEMENTARY SCHOOL**
Contemporary elementary science methods and materials, courses of study, and science texts are examined. Development and use of science teaching units included. 3 credit hours.
- EDU 318 MATH IN THE ELEMENTARY SCHOOL**
Development and use of functional mathematical skills for elementary school teachers. Investigation of methods and materials for use in elementary school mathematics programs. 3 credit hours.
- EDU 330 EDUCATION IN A MULTICULTURAL SOCIETY**
A study of the multicultural dimensions of American society and their relationship to the educational process. International dimensions of curriculum will be examined. Field experience required. 3 credit hours.
- EDU 332 READING IN THE SECONDARY SCHOOL**
Materials and approaches to reinforce reading skills necessary for success in content areas. Emphasis on vocabulary development and comprehension skills. 3 credit hours.
- EDU 333 SOCIAL STUDIES METHODS IN THE SECONDARY SCHOOL**
Strategies and materials to formulate subject area goals consistent with state and district goals. Methods to prepare long/short range goals consistent with student needs. Emphasis on the selection, adoption and development of instructional materials for a given set of instructional goals and student learning needs. Prerequisite: EDU 334. 3 credit hours.

- EDU 334 CLASSROOM BEHAVIOR MANAGEMENT**
Strategies used to formulate a standard of student behavior in the classroom. Methods that promote instructional momentum. Emphasis on instructional planning. 3 credit hours.
- EDU 335 SCIENCE METHODS IN THE SECONDARY SCHOOL**
Strategies and materials to formulate subject area goals consistent with state and district goals. Methods to prepare long/short range goals consistent with student needs in science. Emphasis on the selection, adoption and development of instructional materials for a given set of instructional goals and student learning needs. Prerequisite: EDU 334. 3 credit hours.
- EDU 336 MATH METHODS IN THE SECONDARY SCHOOL**
Strategies and materials to formulate subject area goals consistent with state and district goals. Methods to prepare long/short range goals consistent with student needs in math. Emphasis on the selection, adoption and development of instructional materials for a given set of instructional goals and student learning needs. Prerequisite: EDU 334. 3 credit hours.
- EDU 350 EDUCATIONAL MEDIA AND LIBRARY**
Development of competencies for effective selection and utilization of instructional media. Use of school library or media center to enhance classroom instruction. Consideration of sources, selection evaluation and methods of implementing library and media. 3 credit hours.
- EDU 364 LANGUAGE AND WRITING METHODS IN SECONDARY SCHOOL**
Strategies and materials to formulate subject area goals consistent with state and district goals. Methods to prepare long/short term goals consistent with student needs. Emphasis on the selection, adoption and development of instructional materials for given set of instructional goals and student learning needs. Prerequisite: EDU 334. 3 credit hours.
- EDU 365 LITERATURE METHODS IN THE SECONDARY SCHOOL**
Strategies and materials to formulate subject area goals consistent with state and district goals. Methods to prepare long/short term goals consistent with student needs. Emphasis on the selection, adoption and development of instructional materials for given set of instructional goals and student learning needs. Prerequisite: EDU 334. 3 credit hours.
- EDU 366 ADOLESCENT LITERATURE**
A survey of the teaching techniques that utilize the major works of adventure, biography, autobiography, folk literature, historical fictional, mystery, mythology, science fiction, poetry for working with adolescents. Some recreational and motivational works are also reviewed. 3 credit hours.

EDU 420 EDUCATIONAL MEASUREMENT AND EVALUATION

Development of instructional objectives and classroom assessment techniques; interpretation of standardized assessment techniques; interpretation of standardized tests using measurement results for evaluating student progress. Field experience is required. 3 credit hours.

EDU 461 EXCEPTIONAL STUDENTS IN REGULAR CLASSROOMS

Review of research based information on the identification and remediation of exceptional students in the regular classroom. Development of practical teaching strategies regular educators need to respond effectively to exceptional students in regular classroom settings. Field observation and practice required. 3 credit hours.

EDU 480 PRACTICUM

The guided practice of teaching under supervision in at least two schools. Requires the utilization of knowledge, attitudes, and skills in elementary school instructional situations. 3 credit hours

EDU 481 STUDENT TEACHING

Independent practice teaching in two schools at two grade levels. Requires the utilization of knowledge, attitudes, and skills in elementary school instructional situations. 9 credit hours.

**ENGLISH FOR SPEAKERS OF OTHER LANGUAGES
(ESOL)**

The School of Education offers the five courses required by the State of Florida for the endorsement in English for Speakers of Other Languages (ESOL). The endorsement is offered for grades K-12. Also offered is the comprehensive course for teachers who qualify under the "grandfather clause."

EDU 520 COMPREHENSIVE ESOL STRATEGIES

Offered only for certified experienced teachers eligible under the "grandfather clause." The content of this course deals with relevant issues, methods, curriculum and materials development, adaptation, monitoring and assessment used to teach English to speakers of other languages. Additionally, content dealing with relevant issues of culture as they apply to communication, classroom settings, and academic content will be examined. 3 credit hours.

EDU 521 CURRICULUM AND MATERIALS DEVELOPMENT FOR ESOL

Application of second language acquisition theory, principles and research is a focus of this course. It also emphasizes appropriate curriculum and materials adaptation and development for the student learning English as a second language. Procedures for evaluating materials, informal monitoring and assessment as it relates to ESOL curriculum will also be covered. 3 credit hours.

EDU 522 METHODS OF TEACHING ESOL

Participants will learn about appropriate methodologies for teaching the student learning English as a second language. This course incorporates advanced application of theory, research and principles to strategies for teaching English and content area subjects. 3 credit hours.

EDU 523 CROSS-CULTURAL COMMUNICATION AND UNDERSTANDING

Content dealing with relevant issues of culture as they apply to communication, classroom interaction, academic content and parent and community involvement will be emphasized. Activities will be designed to emphasize the need for greater understanding, compassion and appreciation among cultures. 3 credit hours.

EDU 524 APPLIED LINGUISTICS

Designed to enable participants to examine modern English as used in the United States in light of current linguistic theories and to identify practical applications of these theories to the teaching of English to students of diverse ethnic and linguistic backgrounds. 3 credit hours.

EDU 525 TESTING AND EVALUATION IN ESOL

Prepares educators in the selection, development and administration of instruments of evaluation suitable for use with students who demonstrate limited English proficiency. Particular emphasis is given to discrete point versus pragmatic testing, formal versus informal assessment and non-biased assessment. 3 credit hours.

HEALTH AND HUMAN SERVICES

HCA 100 HEALTH CARE SOCIAL SERVICES DELIVERY SYSTEM

A survey of the programs, services, and facilities in the continuum of health care. Emphasis is placed on the interrelationships between institutions and agencies and their role in the prevention, diagnosis, and treatment of health problems. 3 credit hours.

**HCA 120 INTRODUCTION TO HEALTH CARE ADMINISTRATION
AND 121 I AND II**

Fundamental theories, principles, and concepts of management are surveyed to prepare the student for a middle-management position in health care. Administrative theory and management principles are examined in their application to the organizational analysis of hospitals and health care facilities. 3 credit hours each.

- HCA 170 HEALTH CARE DELIVERY IN LONG TERM CARE**
An examination of nursing homes as well as adult congregate living facilities. Attention is given to regulatory requirements, reimbursement policy, licensing, role and duties of administrators, staffing positions, therapeutic and support care and services, standards of health and safety as well as the architectural needs of the frail elderly. State codes and statutes are reviewed. 3 credit hours.
- HCA 210 CHANGE AND LOSS ACROSS THE LIFESPAN**
A study of the nature and loss, especially through death as experienced by children, adults, family and friends. The meaning of personhood is critically examined in relation to clinical brain death, along with its implications to euthanasia and living wills. Emotional differences experienced in chronic illness versus sudden abrupt change are compared. 3 credit hours.
- HCA 230 SOCIAL GERONTOLOGY**
Examines the individual, group, and societal needs of the older population. Emphasis is placed on concepts and theoretical perspectives, factual information, research, social policy issues, and professional practice in the field of gerontology. Also included are historical aspects of aging, social support, income, employment, housing, institutionalization, retirement, death and dying, and health and social services for the elderly. 3 credit hours.
- HCA 240 MEDICAL LEGAL ASPECTS OF HEALTH CARE ADMINISTRATION**
An examination of basic principles of medical ethics and social responsibilities of the health and human services professional. Students discuss various ethical decisions in health care from legal and societal perspectives. 3 credit hours.
- HCA 290 PRACTICUM IN HEALTH AND HUMAN SERVICES**
The student identifies an area of interest in Health and Human Services and develops the topic into a written project proposal. Upon approval, the project is implemented and evaluated. The course concludes with a seminar presentation and final paper. Letter grade assigned. 3 credit hours.
- HCA 300 RESEARCH METHODS IN HEALTH AND HUMAN SERVICES**
An examination of the methods of inquiry used in applied research in health and human services. Includes case studies, secondary analysis, survey research, needs assessments, evaluation research, epidemiological research, experimental design, and qualitative research. Other topics include resources for research, choosing a research problem, sampling, measurement issues, data analysis, and report presentation. Students design a research project and draft a research proposal. 3 credit hours.

- HCA 320 PUBLIC POLICY IN LONG TERM CARE**
An examination of health care policy in long term care including the politics of aging and the aging network as well as financial and retirement programs. Major health care and medical programs are also reviewed. 3 credit hours.
- HCA 350 MENTAL HEALTH AND AGING**
An examination of mental health problems in the elderly. Students examine the major psychological theories of aging as they relate to mental health. Basic characteristics of various functional disorders are identified, along with prevalence, prevention and treatment interventions. Alcoholism, substance abuse and suicide are discussed. 3 credit hours.
- HCA 370 FINANCIAL REPORTING, REVIEW, AND REIMBURSEMENT SYSTEMS IN HEALTH CARE**
The principal sources and uses of health care funds will be addressed. Financial reporting methods of health care organizations will be examined. Cost reporting requirements of Medicare, Medicaid and private third party payers are analyzed. 3 credit hours.
- HCA 420 THERAPEUTIC AND SUPPORTIVE PROGRAMS FOR THE ELDERLY**
An examination of the history of activity programs and therapeutic recreation programs for the frail elderly. Therapeutic recreation programs are examined within a variety of settings including day care, adult congregate living facilities and nursing homes. Assessment, activity analysis, documentation, and domains of function and program evaluation are analyzed. 3 credit hours.
- HCA 460 HEALTH IN LATER YEARS**
A study of the biological theories and processes of aging. Major age-related diseases are discussed including prevalence, prevention and treatment interventions along with their implications for health and wellness. 3 credit hours.
- HCA 490 AND 491 ADMINISTRATIVE RESIDENCY I AND II**
Emphasis is placed on agency or facility administration in this residency. Upon assignment to an eldercare organization the student rotates through the various departments, reviewing functions as well as the policies and procedures governing them. 650 hours. Pass (P) or Unsatisfactory (NP). 3 credit hours.

HCA 498 UNDERGRADUATE ADMINISTRATIVE RESIDENCY IN LONG-TERM CARE

The student demonstrates professional competence in the administration of a nursing home facility approved for the internship placement. The internship shall cover the following six areas of practice as specified in Chapter 21Z-16.004 of the Florida Statutes for Nursing Home Administration: personnel, finance, marketing, physical resources, management, and resident care. Placement duties consist of a supervised departmental rotation, written log and evaluation as outlined by the guidelines for the course. The student presents a summary of the residency experience in a seminar format. 650 hours. Pass (P) or Unsatisfactory (NP).

THE ADVANCEMENT PROGRAM COMPONENT I AND II SPECIALIZED COURSES

TAP 010 LANGUAGE AND LEARNING DEVELOPMENT

Language and Learning Development has been designed to help students understand the notion of multiple intelligences and the relationship of intelligence to learning. Linguistic intelligence, as it relates to learning differences will be discussed at length. Additionally, the course will enable students, through lectures and working with the support of learning disabilities personnel, to identify their learning styles, cognitive strengths and weaknesses, and the sensory modalities that will assist students in their pursuit of college educations. 3 credit hours.

TAP 100 RESEARCH AND WRITING

Introduces the student to the correct use of the reference books needed to write a research paper. The use and understanding of the MLA Style Book in writing research papers will be investigated. Students will attend seminar meetings and will complete computer lab hours learning various word processing programs. 3 credit hours.

HS 300 INTRODUCTION TO HUMAN SERVICES

This course will survey and analyze the theoretical concepts and principles upon which human service practice operates. Students will visit agencies and human service organizations to observe community settings. 3 credit hours.

HS 301 HUMAN SERVICE PROFESSIONALS

Students will learn about work options in public and private agencies. This course will correlate your opportunities to the interpersonal dynamics and communication skills required by the human service professional. A mentorship situation will be created to establish role model situations for students. 3 credit hours.

HA/HS 350 HOSPITALITY OR HUMAN SERVICE INTERNSHIP

In this first of four internship experiences, students will complete field work in hotels, clubs, restaurants or human service agencies. Weekly seminars will present issues for discussion including management and leadership. Field hours TBA. 3 credit hours.

HA/HS 375 HOSPITALITY OR HUMAN SERVICE INTERNSHIP

Students will complete field work experience in a hotel, restaurant, recreational club, or human service agency. Weekly seminars will offer discussion topics including planning and management strategies, goals of businesses and organizations, marketing, and organizational behavior. Field hours TBA. 3 credit hours.

HA/HS 450 HUMAN SERVICE/HOSPITALITY INTERNSHIP PLACEMENT I

Students will spend 15-20 hours per week in an internship situation within a food service or hospitality placement or community organization. This internship program will be offered concurrently with weekly seminar-supervision sessions. Seminar sessions will deal with practical application of current theories and research regarding the settings in which students will be placed for their internship hours. 6 credit hours.

HA/HS 475 HUMAN SERVICE/HOSPITALITY INTERNSHIP PLACEMENT II

Students will spend a minimum of 15-20 hours per week in a supervised internship within a business or community setting. Students will be required to attend weekly seminars and to complete a senior paper which will include a description and in-depth study of the student's internship setting. 6 credit hours.

HA/HS 482 HUMAN SERVICE/HOSPITALITY SENIOR SEMINAR

This course will offer a study of selected issues and specialized topics in the field of human services and/or hospitality. Designed for seniors, the seminar will help prepare students for entrance level employment positions. Interviewing techniques will be explored and a written resume, and work portfolio will be designed by each student. 3 credit hours.

SCHOOL OF HOTEL, RESTAURANT, TOURISM AND RECREATION ADMINISTRATION**HA 100 INTRODUCTION TO HOSPITALITY AND TOURISM**

An overview of the travel business from its origins in ancient times to the present, including the dimensions of the various segments of the industry -hotels, the airlines, shipping, rail, and vehicular travel. Foreign and domestic tourism and business travel will be included. 3 credit hours.

- HA 125 INTRODUCTION TO SPORTS AND RECREATION MANAGEMENT**
A survey of the history, organizational structure, and future direction of the sports recreation industry. 3 credit hours.
- HA 140 FRONT OFFICE OPERATIONS**
A study of front office procedures and operations, including identification and duties of the front office staff, guest relations, front office salesmanship, room procedures, and handling of cash/credit transactions. 3 credit hours.
- HA 163 HOSPITALITY EMPLOYEE DEVELOPMENT**
Presents a framework for training and coaching, training for positive results, task and job development, how to hire trainable employees, individual and group training methods, how to develop training programs, attitude and motivation, coaching, and counseling. 3 credit hours.
- HA 201 HOSPITALITY INDUSTRY FINANCIAL ACCOUNTING**
A simplified overview of accounting, basic accounting concepts, financial statements, chart of accounts, asset, liability and equity accounts, effects of business transactions, debits and credits, accounting records, journalizing and posting, the month-end accounting process, the year-end accounting process. 3 credit hours.
- HA 215 HOSPITALITY INDUSTRY COMPUTER SYSTEMS**
Introduction to automation in lodging and food service operations. Includes an introduction to computer systems, hardware, software, software application, programming, and systems selection for various hospitality operations. Lab fee - \$30.00. 3 credit hours.
- HA 216 SPORTS SKILLS I**
This course focuses on the development of methods, techniques, and form as supervised by a professional instructor. It is intended to develop students' playing abilities and sharpen their skills and talent. Course may be repeated with a different sport. 3 credit hours.
- HA 231 HOSPITALITY MANAGEMENT AND ORGANIZATION**
Examines the skills specific to managing operations. Includes management responsibilities; operational responsibilities, and the personal and professional demands of management. 3 credit hours.
- HA 260 FOOD SERVICE OPERATIONS I**
The application of management techniques to the areas of food production and dining room service. Students will be placed in The University Club to gain practical application of these techniques. 2 credit hours.

- HA 261 FOOD SERVICE OPERATIONS II**
This course is designed to teach the student the principles of menu planning and design in various types of food service operations. The University Club will provide a laboratory for the marketing and testing of these menus. 4 credit hours.
- HA 263 FOOD SERVICE OPERATIONS III**
Beverage management systems will be covered in this advanced course. The areas of selection, procurement, receiving, storage, controlling, preparation and service will be taught for different types of food service operations. The University Club will provide the real world setting for this course. 4 credit hours.
- HA 271 HOSPITALITY INDUSTRY HUMAN RELATIONS**
The transition of employee to supervisor, including how to handle difficult employees, implement motivational techniques, and conduct performance evaluations. Also describes the general process of management and how to achieve organization goals by planning, organizing, coordinating, staffing, directing, controlling, and evaluating functions. 3 credit hours.
- HA 290 HOSPITALITY INTERNSHIP I**
500 hours of work in the hospitality industry. The field experience will emphasize computer applications and cost control procedures and will be accompanied by reports, journals, and faculty conferences. Prerequisite: consent of instructor. 3 credit hours.
- HA 300 HOTEL AND RESORT - SPECIAL TOPICS**
The hotel and resort fields are constantly changing due to new technology and avenues for their expansion and management. The purpose of this course is to select special topics that are not covered in existing courses and expose the students to recent developments and future research in the hospitality industry. 3 credit hours.
- HA 302 TOURISM AND TRAVEL - SPECIAL TOPICS**
The tourism and travel industry is constantly changing due to new technology and avenues for their expansion and management. The purpose of this course is to select special topics that are not covered in existing courses and expose students to recent developments and future research in the tourism and travel industry. 3 credit hours.
- HA 304 FOOD SERVICE - SPECIAL TOPICS**
The food service industry is constantly changing due to new technology and avenues for expansion and management. The purpose of this course is to select special topics that are not covered in existing courses and expose students to recent developments and future research in the food service industry. 3 credit hours.

- HA 307 CATERING FOR SPECIAL FUNCTIONS**
An analysis of the systematic presentation of catering for special functions. Emphasis is placed on maximum sales potential through use of existing facilities. Lectures and demonstrations on banquet layout, menus, service, and sales. 3 credit hours.
- HA 309 SPORTS AND RECREATION SPECIAL TOPICS**
Selected special topics that complement regular course material and expose students to recent developments and trends that impact sports and recreation operations. 3 credit hours.
- HA 310 HOSPITALITY INDUSTRY LAW**
An analysis of the legal aspects of operating all types of hospitality facilities. The course explains precedents of common law and statutes relating to responsibility for guests, employees and property, limitation of liability, negligence, and other legal relationships for hotels, motels, restaurants, and clubs. 3 credit hours.
- HA 311 MANAGERIAL ACCOUNTING FOR THE HOSPITALITY INDUSTRY**
Presents managerial accounting concepts and explains how they apply to specific operations within the hospitality industry, includes understanding financial statements, budgeting, operational costs, internal control, planning cash flow, incorporates the latest revision to the uniform system of accounts. Emphasis is placed on the need for and use of timely and relevant information as a vital tool in the management process. Prerequisite: ACC 201. 3 credit hours.
- HA 314 WINE APPRECIATION**
This course considers the major wines and wine regions of the world, with special emphasis on American, French, German, Italian, and Spanish products. Evaluation by tasting is an integral part of the course. Lab fee - \$30.00. 3 credit hours.
- HA 316 SPORTS SKILLS II**
Continuation of HA 216. 3 credit hours.
- HA 318 LAND TRANSPORTATION AND RESERVATIONS**
An examination of land transportation from its origin to modern times, including the effects of rail, coach, truck, and automotive modes throughout the world. The development of major world wide rail systems and the phenomenal growth of automotive travel are explored. 3 credit hours.
- HA 320 HOTEL AND RESORT PROPERTY MANAGEMENT**
An introduction to housekeeping management stressing employee training, record keeping, and supervisory responsibilities. Studied are the various functions of the housekeeping department, health and safety, and cost control measures. Prerequisite: HA 140. 3 credit hours.

- HA 322 SECURITY MANAGEMENT**
Problems related to the security of persons, physical belongings, and the physical premises involving interior and exterior design of the property, legal liability, insurance protection, electronic, mechanical, personnel, and financial control are studied with a view toward resolving operational losses. 3 credit hours.
- HA 323 THEME PARK OPERATION AND MANAGEMENT**
An investigation of the specific management techniques and operations of planning, organizing, and developing strategies involved in the construction and maintenance of an important leisure time tourist facility, the theme park. Major theme parks in the United States and abroad will be studied in detail to aid in the investigation. 3 credit hours.
- HA 326 METHODS OF TEACHING SPORTS**
A professional sports management intensive course covering the techniques and methods of teaching sports such as golf, swimming, tennis, and taekwondo. 3 credit hours.
- HA 330 TRAVEL AGENCY AUTOMATION**
An examination of the procedures involved in planning, developing, and implementing a total travel marketing campaign. Topics will include all aspects of travel and tourism, advertising and promotion, including newspapers, magazines, radio, television, direct mail, directories, and other media, as well as procedures for maintaining good public relations. 3 credit hours.
- HA 331 HOSPITALITY STUDY TOURS**
On-site experience at famous hotels, restaurants, and vineyards for a comparative evaluation of domestic and/or international food service and lodging properties. Management procedures, concepts, and styles of operation will be scrutinized. 3 to 9 credit hours.
- HA 332 RESORT MANAGEMENT**
Emphasis upon recreation aspects, concession stand management, outdoor activities, and overall hotel resort management policies will be stressed. The course will more generally focus upon the unique problems of resort hotel management and the application of special techniques to meet these problems. 3 credit hours.
- HA 333 CLUB OPERATIONS AND MANAGEMENT**
The management of the private club environment contrasted with the traditional profit motivated segments of the hospitality industry will be emphasized. Organization and operation of clubs including special problems in social and recreational aspects, membership, and taxes will also be included. 3 credit hours.

- HA 336 RECREATIONAL TURF AND LANDSCAPE MANAGEMENT**
Basic care and maintenance of fine turf grass, trees, shrubs, and ornamental plants used on golf courses and recreational areas. 3 credit hours.
- HA 341 TRAVEL INDUSTRY LAW**
In this day and age, many travel agency owners and managers are facing legal problems that could have been avoided with a better understanding of the legal aspects of travel agency operations. An examination of in-house legal issues with employees, clients, and suppliers, as well as in-depth study of different contracts beyond the agency is essential to successful operation. 3 credit hours.
- HA 343 FOOD SERVICE PURCHASING**
Describes the development and implementation of an effective hospitality purchasing program, focusing on the role of the purchasing department and the buyer, generation of specification, and the use of forms and control techniques. 3 credit hours.
- HA 347 FOOD SERVICE SANITATION**
Details the fundamentals of sanitation for food service employees and covers practical guidance in safe food handling without neglecting the scientific principles underlying good sanitation practices. 3 credit hours.
- HA 350 MANAGEMENT INFORMATION SYSTEMS FOR THE HOSPITALITY INDUSTRY**
Advanced topics will be covered, computer system feasibility studies, designing a computer system and an in-depth study of Lodging and Resort Property Management Systems (PMS). PMS front office, PMS back office and PMS interfaces will be stressed. 3 credit hours.
- HA 351 FOOD SERVICE INFORMATION'S SYSTEMS**
Advanced topics will be covered, computer system feasibility studies, designing a computer system and an in-depth study of Foodservice Management Systems (FSMS). FSMS service applications, FSMS management applications and automated advances will be stressed. 3 credit hours.
- HA 353 HOSPITALITY SYSTEMS AND OPERATIONS**
Systems and operations is designed to provide the advanced-standing student the opportunity to face problems similar to those which confront a hospitality manager through intense, systematic, and detailed analysis of simulated case studies. 3 credit hours.

- HA 355 CUSTOMER SERVICE**
An emphasis on the development of company policies and strategies pertaining to the execution of good customer service. It also provides the techniques and methods to train personnel in the implementation of standards relating to customer service. Evaluation methods focusing on consumers, their needs, and the skills needed to anticipate these needs as well as developing solutions to customer problems and complaints. 3 credit hours.
- HA 358 HOSPITALITY LABOR RELATIONS**
Topics include organizational behavior, personnel selection, placement, supervision, job evaluation, wage and salary administration, motivation, morale, and union management relations. Case studies and role playing are integral parts of the course. 3 credit hours.
- HA 361 FOOD SERVICE OPERATIONS IV**
Introduces the student to the competencies necessary for Haute Cuisine menu planning and service. Advanced topics will be covered in the areas of dining room service, menu planning and design, and beverage service. Catering of different types of functions will be covered as well. The University Club will be utilized as a learning laboratory. 4 credit hours.
- HA 365 HOSPITALITY HUMAN RESOURCES MANAGEMENT**
Focus is on application of human resources principles to the hospitality industry, including selection, employment law, and health and safety. 3 credit hours.
- HA 369 SHIPPING AND CRUISES**
An analysis of the modern shipping and cruise industries, the passenger liner and its emergence as a total faction entity including its inter-relationship with airlines, hotels, and tour operators and travel agencies. 3 credit hours.
- HA 370 GROUP AND CONVENTION MANAGEMENT**
Defines the scope and various segments of the convention market. Explains what is required to meet the individual needs of patrons and explores methods and techniques that lead to the development and implementations of more competitive service. 3 credit hours.
- HA 371 CASINO MANAGEMENT**
Practice and problems associated with casino management are discussed; staffing, security and control, taxation, and entertainment policies are included. 3 credit hours.
- HA 372 GRAND HOTELS AND RESORTS**
An examination of the characteristics of the great hotels which established service goals for the industry. The course will survey development of the European and American palace hotels, spa hotels, resort hotels, and the small luxurious hotel. 3 credit hours.

- HA 375 HOSPITALITY MARKETING**
Examines strategic marketing, the concept and the process, how to conduct research for strategic planning, target marketing, positioning strategy, advertising, and evaluation of case studies. 3 credit hours.
- HA 380 WORLD TOURIST ATTRACTIONS**
A geographical, social, cultural, political, and economic analysis of the major tourist areas in the world and investigation into historical foundations and developments that have contributed to, or have had an impact upon, an area's offerings to the tourist market and their reasons for choosing such destinations. 3 credit hours.
- HA 385 TOURISM PLANNING AND DEVELOPMENT**
A detailed analysis of the immense proportions of world tourism, spanning the processes of long-range planning and management strategies that insure tourism's proper development within the economic, political, and social sectors. Topics range from a market analysis and conceptual planning to site development, transportation, accommodations, and support industries. 3 credit hours.
- HA 390 INTERNSHIP II**
500 hours of field work in hotels, restaurants, institutions, or clubs. The field experience will emphasize selected aspects of personnel management, and will be accompanied by readings, reports, journals, and faculty conferences. Prerequisite: Consent of the instructor. 3 credit hours.
- HA 410 HOSPITALITY LEADERSHIP AND SUPERVISION**
An incident approach is used to provide a cross-section of supervisory situations that have faced hospitality management. Emphasis is given to particular situations involving leadership development, ethical behavior, and social responsibility. 3 credit hours.
- HA 416 SPORTS AND RECREATION FACILITIES**
This course provides an understanding of recreational facilities and the layout of space allocation both indoors and outdoors. Emphasis is placed on equipment, construction, and maintenance of facilities. 3 credit hours.
- HA 417 FINANCIAL ANALYSIS AND PLANNING**
An examination of the financial statements of several types of businesses in the hospitality industry. The methods of analysis are discussed, including cash budgeting, forecasting of revenue and expenses, capital expenditure planning and break even point studies. The case study method will be used. Prerequisite: HA 311. 3 credit hours.

- HA 419** **FRANCHISING IN THE HOSPITALITY INDUSTRY**
This course is designed to cover the specific steps involved in developing a franchise operation from the viewpoint of both the franchisor and the franchisee. Feasibility studies, real estate, plans and project costs, financing project analysis, corporate structure, and operations are some of the topics to be studied. Prerequisite: HA 410. 3 credit hours.
- HA 420** **TOURIST GEOGRAPHY**
An examination of the touristic areas of the most important travel destinations. Travel destinations, current development of travel world wide, attracting individuals, pleasure groups and business conventions. 3 credit hours.
- HA 426** **HEALTH FACILITIES**
The study of administrative theory, responsibilities, personnel supervision, and operational functions of a health facility manager. Programs and equipment utilized in the facility will be studied in depth. 3 credit hours.
- HA 436** **SPORTS AND RECREATION SUPERVISION**
Leadership styles appropriate in the area of recreational activities are identified and studied. Topics include the supervision of various types of recreational facilities and programs. 3 credit hours.
- HA 446** **SPORTS AND RECREATION SEMINAR**
Advanced topics related to the management and operation of different types of club and recreational facilities will be discussed. Contemporary topics and trends, as well as current research will be covered. 3 credit hours.
- HA 450** **FOOD SERVICE DESIGN**
Course provides understanding of food facilities and layout of space allocation by design and planning for receiving, storage, refrigeration, preparation, and serving. Important consideration is given to work flow, selection of equipment, preventive maintenance, and systems techniques. 3 credit hours.
- HA 480** **WHOLESALE TOUR SYSTEMS**
An in-depth examination of the tour industry, including a detailed study of package tours, escorted tours, costing, marketing and planning. Included in the study is the creation of an individual, fully escorted tour from start to finish. 3 credit hours.
- HA 481** **HOSPITALITY INDUSTRY SEMINAR**
Resume preparation, interview simulations, and role playing will be explored. Prerequisite: senior status or consent of instructor. 3 credit hours.

HA 487 TOURISM SEMINAR

Current topics and developments within the hospitality industry with emphasis on career development in tourism and travel. Prerequisite: senior status. 3 credit hours.

HA 495 RESEARCH IN HOSPITALITY

HA 497 INDEPENDENT STUDY IN HOSPITALITY I

Independent research projects or other approved phases of research or independent study. Prerequisite: Permission of Dean. 3 credit hours.

HA 499 INDEPENDENT STUDY IN HOSPITALITY II

Independent research projects or other approved phases of research or independent study. Prerequisite: Permission of Dean. 3 credit hours.



PART 11. UNIVERSITY COMMUNITY

BOARD OF TRUSTEES

The Board of Trustees is the governing and policy-making arm of the University overseeing the educational, administrative, and financial operations.

Ronald Assaf
President and Chief Executive Officer
Sensormatic Electronics Corp.
Deerfield Beach, FL

J. Murfree Butler
Senior Vice President
W.R. Grace & Company
Boca Raton, FL

Hugh Carville
President
National Leather Corporation
Johnstown, NY

A. Richard Cohen
Old Forge, NY

Martin Davis, M.D.
Boca Raton, FL

Countess Henrietta deHoernle
Boca Raton, FL

Joseph Fowler
Boca Raton, FL

Gordon Henke
Boca Raton, FL

Arthur E. Landgren
Delray Beach, FL

Christine E. Lynn
Boca Raton, FL

Eugene M. Lynn
Chairman of the Board and CEO
Lynn Insurance Group
Boca Raton, FL

John Mortimer
Certified Public Accountant
Gunnip & Company
Wilmington, DE

Ray C. Osborne
Osborne, Osborne & deClaire, P.A.
Boca Raton, FL

Donald E. Panoz
Founder and President
Elan Corporation, plc
Athlone, Ireland

Frank A. Robino, Jr.
Wilmington, DE

Patrick J. Rooney
President
Investment Corporation of Palm Beach
West Palm Beach, FL

Helen L. Ross
Boca Raton, FL

Bill Shubin
President
Shubin Property Company
Boca Raton, FL

Stephen F. Snyder
President
The Aragon Group, Inc.
Dania, FL

J. Donald Wargo, M.D.
Boca Raton, FL

Donald E. Ross
President and CEO
Lynn University
Boca Raton, FL

BOARD OF OVERSEERS

The Board of Overseers assists the President in the future development of the University and the expansion and enrichment of its programs. In particular, the Board of Overseers assists, either through representation on committees or through recommendation, in the general activities of the University including academic program development, career development, and public relations.

Dina McMenimen Bickel
Boca Raton, FL

Peter Blum
Chairman of the Board
Blums of Boca
Boca Raton, FL

Arthur R. Bradley
Chairman
Comerica Trust Co. of
Florida
Boca Raton, FL

Paul A. Brissette
Boca Raton, FL

J. Murfree Butler
Senior Vice President
W.R. Grace & Company
Boca Raton, FL

Bernard L. and Berte Cohen
Boca Raton, FL

Peter C. Coxhead
Chairman
Boca Air Charters, Inc.
Boca Raton, FL

James Cumpston
Boca Raton, FL

Anthony DaSilva
President
Lynn Insurance Group
Boca Raton, FL

Gene Ehlers
Boca Raton, FL

Wilma Elmore
Boca Raton, FL

Barbara Fox
Boca Raton, FL

Howard R. Greene
Howard Greene and
Associates
Westport, CT

William Hager
President and CEO
NCCI
Boca Raton, FL

John Hannifan
Vice President and Site
General Manager
IBM Corporation
Boca Raton, FL

Charles P. Harrison
Vice President/General
Manager
Lambda Novatronics
Pompano Beach, FL

Joe Lee Jessup
Boca Raton, FL

Mitchell B. Kirschner, P.A.
Attorney-At-Law
Boca Raton, FL

Andrea Knibbs
Smith & Knibbs, Inc.
Deerfield Beach, FL

William L. Knight
President
Knight Enterprises, Inc.
Boca Raton, FL

Mary Jane Law
Boca Raton, FL

Charles Lindemann, P.E.
Boca Raton, FL

Bradley Middlebrook II
Boca Raton, FL

Daniel J. Morgan
Boca Raton, FL

James J. Oussani
President
The Staplex Company
Brooklyn, NY
Boca Raton, FL

Mark L. Parker
Vice President
US Trust Financial
Services, Inc.
Palm Beach, FL

Harold Perper
Boca Raton, FL
Frederick Postlethwaite
Senior Vice President
PaineWebber, Inc.
Boca Raton, FL

Densel Raines
Schmidt, Raines, Trieste,
Dickenson, Adams & Co.
Boca Raton, FL

William T. Rutter
Senior Vice President of
Private Banking
First Union National Bank
of Florida
Boca Raton, FL

Jerry Shames
President and CEO
Florida Information and
Education Utilities Inc.
Fort Lauderdale, FL

Thomas E. Sliney, Jr.
Hodgson Russ Andrews
Woods & Goodyear
Boca Raton, FL

Albert A. Thornbrough
Boca Raton, FL

Arthur and Patricia Upton
Boca Raton, FL

Joseph W. Veccia
Babione Funeral Home
Boca Raton, FL

Howard W. Yenke
Boca Raton, FL

ADMINISTRATION

Donald E. Ross, B.F.A., M.S., L.L.D.
President and Chief Executive Officer

Gerald D. Carville, B.S.
Executive Vice President

Joseph B. Carver, A.B.
Dean of Admissions and Enrollment Management

Jennifer Braaten, B.S., M.Ed., Ed.D
Vice President for Academic Affairs

Gregory J. Malfitano, B.A., M.A.
Vice President for Administration and Student Services

Nancy A. McGinn, B.S., M.A.
Vice President for Institutional Advancement

Mark A. Ortlieb, B.S., CPA
Vice President for Business Affairs

OFFICE OF THE PRESIDENT

Donald E. Ross, B.F.A., M.S., L.L.D.
President

Marianne Varano
Executive Secretary

OFFICE OF THE EXECUTIVE VICE PRESIDENT

Gerald D. Carville, B.S.
Executive Vice President

Margaret E. Ruddy, B.A., J.D.
Counsel

Angela B. Juliano
Administrative Assistant

Toshimi Janiga B.A., B.A.
Director of International Studies

Deborah L. Schneider, B.A.
Associate Director
Study Abroad Programs

BUSINESS OFFICE

Mark A. Ortlieb, B.S., C.P.A.
Vice President for Business Affairs

Annette Tomlin
Business Manager

PURCHASING OFFICE

Arthur E. Landgren, B.B.A.
Director of Purchasing

Alfredo Boniforti, B.S.
Assistant Director of Purchasing

Maryann Ladika
University Bookstore Manager

PERSONNEL OFFICE

Elizabeth M. Dudeck
Human Resource Director

OFFICE OF ACADEMIC AFFAIRS

Jennifer Braaten, B.S., M.Ed., Ed.D
Vice President for Academic Affairs

Adrienne LePore
Administrative Assistant

Donna Sullivan, B.S. M.S.
Dean of Freshmen

Maria Garcia, B.S.
Registrar

Joan Ingui, A.A.S., B.S.
Assistant to the Registrar

Marie Caputi, A.B., M.S. S.W., Ph.D.
Director of ICAP and Institutional Research

Patricia Dye, B.A., M.A.
Director/Instructor
Academic Resource Center

Patricia Loughren, B.A., M.S.
Reading Specialist, Transfer advisor

COLLEGE OF ARTS AND SCIENCES

N. Blaine Kauffman, B.A., M.A., Ph.D.
Dean

SCHOOL OF BUSINESS

James P. Miller, B.A., M.A., M.B.A., Ph.D.
Dean

SCHOOL OF EDUCATION

Marsha Glines, B.A., M.Ed., Ph.D.

Dean

Executive Director of TAP and LEAP

Diana Alesi

Administrative Assistant

SCHOOL OF PROFESSIONAL AND CONTINUING STUDIES

Arthur E. Snyder, P.B.S., M.B.A.

Dean

Mary Tebes, B.A., M.A.

Assistant Dean

Diana Bush, B.S.

Director

Institute for Physical Therapist Assistant Programs

Annette Scalzo, B.S., M.A.

Academic Coordinator for

Intensive English Studies Program

Sheila M. Sheppard-Sciarra

Intensive English Studies and International Programs Coordinator

SCHOOL OF HOTEL, RESTAURANT, TOURISM, AND RECREATION ADMINISTRATION

Linsley DeVeau, B.S., S.P.C., M.S., M.B.A., Ed.D.

Dean

LIBRARY

Kathleen Clunan, B.A., M.L.S.

Library Director

Carol Dockswell, B.A., M.L.S.

Senior Librarian

Judith Alsdorf, B.A., M.L.S.

Librarian

Technical Services

Barbara Eberle

Administrative Assistant

OFFICE OF STUDENT SERVICES

Gregory J. Malfitano, B.A., M.A.

Vice President for Administration and Student Services

Paul S. Turner, B.S., M.A.

Dean of Students

Thomas Heffernan, A.A., B.S., M.B.A.

Dean of Administration

Jim Hundrieser, B.S., M.Ed.

Associate Dean for Assessment, Planning, and Student Services

Richard A. Young, B.S., M.A., Ph.D.

Director of Athletics, Professor of Sports and Athletics Administration

Douglas R. Dudeck, B.A.

Assistant to the Athletic Director

Dave Geringer, B.A.

Sports Information Director

Daniel Darcy, B.S., M.Ed.

Director of Residence Life

Aaron D. Osborne, B.A.

Residence Director

Domenic DiVincenzo, B.S.

Residence Director

Kristine Thurston, B.A.

Residence Director

Kristen E. Burgers, B.A., M.Ed.

Activities Coordinator

Melinda Shoemaker, B.S., M.S.

Director of Counseling

Louise Sundermeier, B.P.S., B.S., M.Ed.

Director of the Center for International Affairs and Career Development

Antoinette Tomassi

International Student Affairs Coordinator

Sheilah Frank, R.N.

Campus Nurse

Rev. Martin C. Devereaux, B.S., B.A., M.S., Psy.D.

Chaplain

Michael McMurray

Director of Security

Patrick Carville

Director of Buildings and Grounds

OFFICE OF INSTITUTIONAL ADVANCEMENT

Nancy A. McGinn, B.S., M.A.

Vice President for Institutional Advancement

John J. Gallo, B.S.

Vice President for Development

Janet L. Glitz, B.S.

Vice President for Public Relations

Robert E. Levinson, B.S., LL.D. (honorary)

Vice President for Marketing

Maureen Sullivan, B.A., M.A., Ph.D.

Director, Foundation and Grant Support

Myrna K. Adams

Administrative Assistant

Sheryl M. Corsi, A.A.

Administrative Assistant

OFFICE OF ADMISSIONS

Joseph B. Carver, A.B.

Dean of Admissions and Enrollment Management

Thomas C. LePere, B.S.

Director of International Recruitment

Mary Ann Crosta, A.A., B.A.

Associate Director of Admissions

Steven W. Bird, B.A.

Associate Director of Admissions

Hebe Denis-Fuller, B.S.

Associate Director of Admissions

Steven King, B.S.

Associate Director of Admissions

Michael Dudeck, A.A., B.A.

Admissions Counselor

Nancy Reid, B.F.A.

Enrollment Coordinator

FINANCIAL AID

Evelyn Nelson, B.S.

Associate Director of Admissions and Director of Financial Aid

Beth Wolf, B.A.

Associate Director of Financial Aid

Karen Finkelstein

Financial Aid Advisor

COLLEGE OF ARTS AND SCIENCES

N. Blaine Kauffman, Dean	Humanities
B.A., University of Illinois	Professor
M.A., St. Francis College	
Ph.D., Ohio University	
Joel J. Blaustein	Psychology
B.A., University of Buffalo	Professor
Ph.D., City University of New York	
Frederick Cichocki	Biology
B.S., M.S., University of Miami	Associate Professor
Ph.D., University of Michigan	
Gregg Cox	Mathematics
B.S., University of Florida	Professor
M.Ed., Florida Atlantic University	Dept. Chair Math/Science Technology
Ed.D., Florida Atlantic University	
Ann M. Crawford	Anatomy and Physiology
B.S., M.S., Florida State University	Associate Professor
M.P.S., New York Institute of Technology	
Robert Curran	Philosophy
B.A., M.A., Fordham University	Associate Professor
Rev. Martin Devereaux	Behavioral Science
B.S., St Mary's Seminary	Assistant Professor
B.A., University of Notre Dame	
M.A., Barry University	
Psy.D., Nova University	
Antonia Emmanuele	English
B.A., New York University	Assistant Professor
M.A., Adelphi University	
Bettyrose Factor	English
B.S., Central Connecticut State University	Assistant Professor
M.A., St. Joseph's College	
Donna Girouard	English
B.A., Westfield State College	Instructor
M.A., Florida Atlantic University	
Irwin Grossman	Communications
B.A., Brooklyn College	Instructor
M.A., Brooklyn College	
Eric Hoffman	Communications
B.S., Florida State University	Instructor
M.S., Florida State University	

- Melvin Kalfus**
 B.S., Purdue University Adjunct Instructor
 M.A., New York University
 Ph.D., New York University
- Laura McCarthy****Communications**
 B.S., Florida International University Assistant Professor
 M.S., Florida International University
 Ph.D., University of Florida
- Edward Newhouse****English**
 B.A., Calvin College Professor
 M.A., Western Michigan University
 Ph.D., Ball State University
- John R. Pickering****History/Political Science**
 B.A., Stetson University Professor
 M.A., Florida State University
 Ph.D., University of Denver
- Ernest Ranspach**
 B.S., University of Michigan Professor
 M.F.A., Wayne State University Dept. Chair Art/Design/Communications
- Diane Richard-Allerdyce****English**
 B.A., Florida Atlantic University Associate Professor
 M.A., Florida Atlantic University Dept. Chair English
 Ph.D., University of Florida
- Thomas Robinson****History/Political Science**
 B.A., Brooklyn College Professor
 M.A., New York University
 Ph.D., New York University
- Melinda Shoemaker****Behavioral Science**
 B.S., Nova University Instructor
 M.S., Nova University
- Maureen Sullivan**
 B.A., Albertus Magnus College Special Adjunct
 M.A., Yale University
 Ph.D., Yale University
- Winslow Wedin****Interior Design**
 B.A., University of Minnesota Associate Professor
 B.Arch., University of Minnesota
 M.S., Florida State University

SCHOOL OF BUSINESS

- James P. Miller, Dean**Management and Accounting
 B.A., St. Lawrence University Professor
 M.A., Catholic University of America
 M.B.A., Syracuse University
 Ph.D., American University
- Elizabeth Bates**Computer Science
 B.S., Southern Connecticut State College Associate Professor
 M.S., Nova University
- Eldon Bernstein**Marketing
 B.A., University of Connecticut Professor
 M.B.A., University of Connecticut
 Ph.D., University of Connecticut
- F. Patrick Butler**International Business and Management
 B.S., St. Bonaventure University Professor
 M.S., Ph.D., The American University
- Irving B. Curchak**Marketing
 B.S., St. John's University Adjunct Instructor
 M.B.A., New York University
- James D. Matthews**Aviation and Business
 B.S., St. Louis University Professor
 M.B.A., North Texas State University
- Elton K. Morice**Aviation
 B.S., Worcester Polytechnic Assistant Professor
 Commercial Flight Instructor
- Ralph J. Norcio**Management, Accounting, Finance
 B.S., M.S., Georgetown University Assistant Professor
 M.B.A., Cornell University
 Certified Public Accountant
- Lisa Prue**Accounting
 B.B.A., Florida Atlantic University Assistant Professor
 M.Ac., Florida Atlantic University
 Certified Public Accountant
- Martha Sparkman**Retail and Apparel Studies
 B.A., East Texas State University Assistant Professor
 M.S., University of Arkansas
- Carolyn Spencer**Accounting and Finance
 B.S., Bryant College Associate Professor
 M.B.A., University of Massachusetts
 Certified Public Accountant
- David Weinstein**Business Law
 B.S., M.S., University of Pennsylvania Professor
 J.D., Temple University

SCHOOL OF EDUCATION

Marsha Glines, Dean	Education
B.A. Emerson College	Associate Professor
M.Ed., Lesley College	Executive Director
Ph.D., Union Institute	The Advancement Program
Robert Battle	Coordinator of Academic Services
B.A., Northern Kentucky University	TAP Program
M.B.A., Xavier University	
Richard Cohen	Education
B.S., Kansas State College	Associate Professor
M.S., University of Kansas	
Ed.D., University of Kansas	
Paul Delaney	Resident Director for Component III
B.A., Beacon College	TAP Program
Patricia Dye	Director of Academic Resource Center
B.A., West Virginia University	
M.A., West Virginia University	
Ellen Kirbert	Education
B.A. Cornell University	Associate Professor
M.S., Florida State University	
Patricia Loughren	Transfer Advisor, Reading
B.A., Chatham College	Specialist
M. Ed., Florida Atlantic University	Institutional Research
Virginia Salus	Director of Field Experiences
B.A., Indiana State University	Assistant Professor
M.A., George Washington University	
Ed.D., George Washington University	
Judy Walker	Education
B.S., Cornell University	Associate Professor
M.S., Cornell University	
Ed.S., University of South Carolina	
Ph.D., University of Miami	

SCHOOL OF HOTEL, RESTAURANT, TOURISM, AND RECREATION ADMINISTRATION

- Linsley DeVeaue**, [REDACTED].....Hospitality and Tourism Management
 B.S., University of Nevada at Las Vegas Professor
 S.P.C., M.S., M.B.A., University of New Haven
 Ed.D., University of Bridgeport
 Certified Hospitality Accountant Executive
 Certified Hotel Administrator
 Certified Human Resource Executive
- Patricia M. DeVeaue**.....Hospitality and Tourism Management
 A.S., Southern Nevada Community College Associate Professor
 B.S., Charter Oak State College
 M.S., University of New Haven
 Certified Hotel Administrator
- James Downey**.....Hospitality and Tourism Management
 B.S., Pennsylvania State University Associate Professor
 M.S., University of Wisconsin
 Ph.D., Purdue University
- Joseph A. Rooney** [REDACTED].....Hospitality and Tourism Management
 B.S., Indiana University of Pennsylvania Assistant Professor
 M.S., Florida International University
 Food Management Professional
- Christopher Sarafian** [REDACTED].....Hospitality and Tourism Management
 B.S., Lynn University Instructor
 M.P.S., Lynn University
- Richard Thomas**.....Sports and Recreation Management
 B.S., M.Ed., Boston University Associate Professor
 Ph.D., Florida State University
- Richard Young**.....Director of Intercollegiate Athletics
 B.S., Ohio State University Sports and Athletics Administration
 M.A., Ohio State University Professor
 Ph.D., Bowling Green State University

SCHOOL OF PROFESSIONAL AND CONTINUING STUDIES

- Arthur E. Snyder, Jr**Dean
P.B.S., Barry University
M.B.A., Barry University
- Mary Tebes**Assistant Dean
B.A., Purdue University
M.A., Boston University
- Joan Scialli**Director, Nursing Program
B.S., Michigan State University
M.S.N., West Virginia University
Ed.D., West Virginia University
- Diana Bush**Director Physical Therapist Assistant
B.S., University of Missouri Program
- Kristine Veras**Academic Clinical Coordinator of Education
A.S., St. Louis Community College Physical Therapist Assistant
B.S., University of Missouri Program
M.S., Southern Illinois University
- John Chew**Institute for Funeral Service
B.Ed., University of Miami Director
- Gary Arnold**Funeral Service Management
A.S., Miami Dade Community College Adjunct Instructor
B.S., Louisiana Polytechnic Institute
- Samuel Feinman**Physical Therapist Assistant Program
B.S., St Peter's College Visiting Funeral Service Professor
M.D., New York University (College of Medicine)
- Annette Scalzo**Academic Coordinator
B.S., Johnson State College Intensive English Studies
M.A., Saint Michael's College Program
- Sheila Sheppard-Sciarra**Coordinator
Intensive English Studies Program

PART 12. UNIVERSITY CALENDAR

1994 - ACADEMIC CALENDAR - 1995

FALL

September

- 1 Thurs.....Faculty Orientation
- 2 Fri.....Last day to register for the Florida College Level Academic Skills Test (CLAST) for the Florida Financial Aid Program
- 6 Tues.New Students arrive (8:30 a.m. - 12:00 noon) Check in at deHoernle Center gymnasium
New Student Orientation begins
Residence Halls open 9:00 a.m.
- 7 Wed.....Returning Students arrive (9:00 a.m. - 4:00 p.m.)
Check-in at deHoernle Center (where they get I.D.)
Advisement & Registration for all categories of non-preregistered students 9:00-3:00 p.m. in auditorium
Preregistered students pick up schedules in deHoernle Center
Schedule changes allowed
Graduate Registration: 4:00 - to 6:30 p.m.
- 8 Thurs.....Fall classes begin for all students
Students present I.D. to enter class
- 14 Wed.....**LAST DAY TO CHANGE COURSE SCHEDULE**
- 16 Fri.....Last day to submit a Florida Tuition Voucher application to the Office of Financial Aid
- 23 Fri.....Last day to remove an "I" (Incomplete) grade from the Spring or Summer Semesters
- 30 Fri.....Last day to register for December Graduation

October

- 1 SatCLAST examination for the Florida Financial Aid Programs and Education majors
- 14 Fri.....Interim reports due from faculty
- 27 Thurs.....Honors Convocation
- 29 SatGMAT Testing

November

- 1 Tues.Application due for Graduate Comprehensive Examination
- 7 Mon.....Early registration for Spring Semester
- 11 Fri.....Last day to withdraw from any class for Fall Semester and receive a grade of "W"
- 12 SatGraduate Comprehensive Examination
- 18 Fri.....THANKSGIVING recess begins after last class
Residence Halls close at 5:00 p.m.
- 27 Sun.Students return/Residence Halls open at 9:00 a.m.
- 28 Mon.....**CLASSES RESUME**

December

- 2 Fri.....Last day for registration for May Graduation
- 9 Fri.....Fall Semester Classes End
- 12-16 Mon.-Fri. ...**FINAL EXAMS.** Residence Halls close at 5:00 p.m. on Friday

SPRING

January

- 9 Mon. All students arrive/Residence Halls open 9:00 a.m. Check-in at deHoernle Center gymnasium
Registration for all categories of non-preregistered undergraduate students 9:00 a.m. - 3:00 p.m.
Graduate Student Registration 4:00 - 6:30 p.m.
- 10 Tues. Spring Semester classes begin for all students. Present I.D. to enter class.
- 16 Mon. MARTIN LUTHER KING'S BIRTHDAY - HOLIDAY
- 17 Tues. LAST DAY TO CHANGE COURSE SCHEDULE
- 20 Fri. Last day to register for the Florida College Level Academic Skills Exam (CLAST)
Last day to submit a Florida Tuition Voucher application to the Office of Financial Aid

February

- 3 Fri. Last day to remove an "T" (Incomplete) grade from the Fall Semester
- 18 Sat. CLAST EXAMINATION for the Florida Financial Aid Programs
- 20 Mon. PRESIDENT'S DAY - HOLIDAY
- 24 Fri. Interim Reports Due
Spring Break begins after last class
Residence halls close after 5:00 p.m.

March

- 1 Wed. Application due for Graduate Comprehensive Examination
- 6 Mon. Classes resume
- 11 Sat. Graduate Comprehensive Examination
- 13 Mon. Early Registration for Summer & Fall classes
- 24 Fri. Honors Convocation - First function of Parents Weekend

April

- 7 Fri. Last day to withdraw from any class for Spring Semester and receive a grade of "W"
- 14 Fri. EASTER OBSERVANCE HOLIDAY
- 28 Fri. Spring Semester Classes End

May

- 1-4 Mon.-Thurs. FINAL EXAMS
- 3 Wed. Final grades due from faculty no later than 4:00 p.m. for graduating seniors
- 5 Fri. Last day to register for the Florida College Level Academic Skills Test (CLAST) for the Florida Financial Aid programs
- 6 Sat. COMMENCEMENT
- 13 Sat. Graduate Comprehensive Examination

SUMMER SESSION - 1995

MAY

- 8 Mon. REGISTRATION for Summer Sessions A, B, & C
Sessions A and C begin
- 26 Fri. Session A ends
- 30 Tues. Summer Session B begins

June

- 10 Sat. GMAT Testing
- 16 Fri. Sessions B and C end

PART 13. GENERAL INFORMATION

Lynn University is a private, four-year co-educational college, accredited as a Level III institution by the Southern Association of Colleges and Schools, and licensed by the Florida State Board of Independent Colleges and Universities.

The University is committed to providing equal access to education and employment opportunity to all, regardless of gender, race, religion, age, national origin, or disability. The University is committed to implementing federal and state laws, regulations, and policies governing equal access and equal opportunity.

This commitment to equal access and equal opportunity includes admissions, recruitment, financial assistance, access to course offerings, participation in extracurricular programs and activities, access to and use of facilities, counseling, advising and health services, athletics, and employment.

The provisions of this catalog are not to be regarded as an irrevocable contract between the student and the University. The University reserves the right to change any provision or requirement, including fees, contained in this catalog at anytime with or without notice.

The University reserves the right to impose probation on any student whose conduct is unsatisfactory. The University further reserves the right to require a student to withdraw at any time subject to University procedures. Any admission on the basis of false statements or documents is void when the fraud is discovered, and the student is not entitled to any credit for work which he may have done at the University. When the student is dismissed or suspended from the University for cause, there will be no refund of tuition and fees paid. If a dismissed student has only paid part of his tuition and fees, the balance due to the University will be considered a receivable and will be collected.

The University makes every effort to assure completeness and accuracy in the Catalog. However, due to the inevitable changing nature of listings and policies from year to year, possible errors, misprints, or omissions may occur, for which the University shall not be held liable.

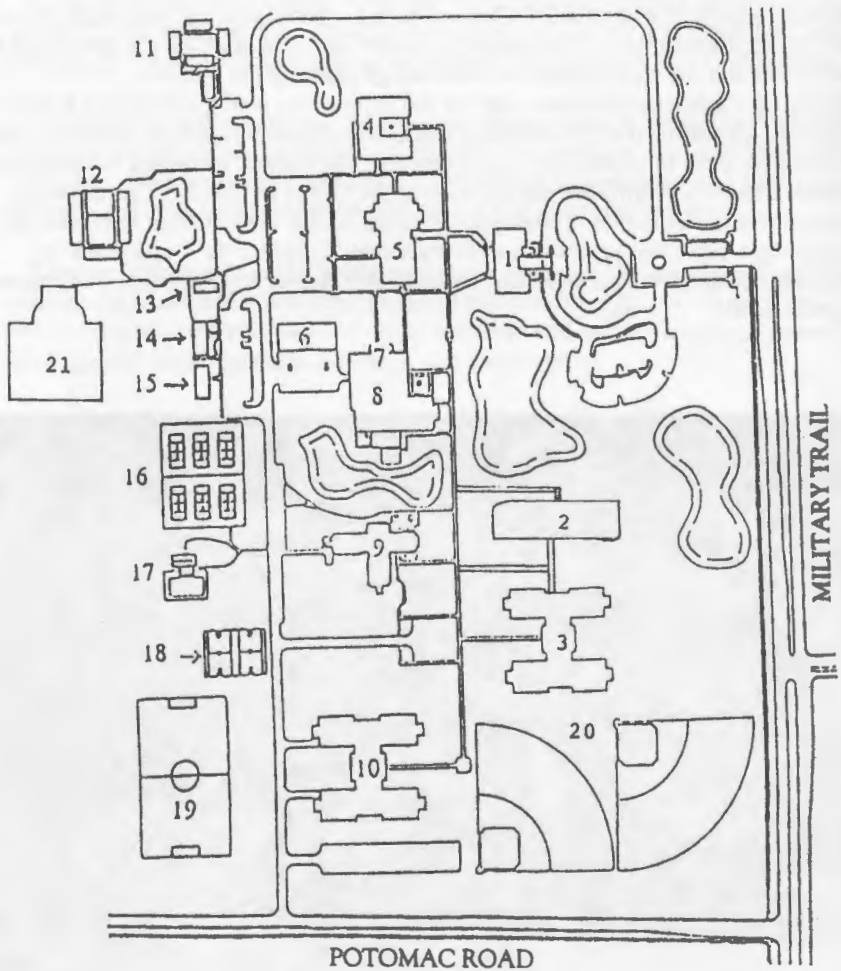
There will be no refund of tuition, fees, charges, or any other payments made to the University in the event the operation of the University is suspended at any time as a result of any act of God, strike, riot, disruption, or for any other reason beyond the control of the University.

Admission of a student to Lynn University for any academic year does not imply that such student will be re-enrolled in any succeeding academic year.

NOTICE: Credits and degrees earned from colleges within the State of Florida which are licensed by the State Board of Independent Colleges and Universities do not automatically qualify the individual for a Florida Teaching Certificate or to participate in professional examinations in Florida. The established procedure requires the Florida Department of Education to review and recognize the credentials of the individual and the accreditation of the College granting the degrees, prior to approving teacher certification; and for the appropriate state professional board under the Department of Professional and Occupational Regulation to make similar evaluations prior to scheduling examinations. Any student interested in obtaining a Florida Teaching Certificate should contact the Office of Teacher Certification, Department of Education, Tallahassee, Florida 32301. Any student interested in practicing a regulated profession in Florida should contact the Department of Professional and Occupational Regulation, 2009 Apalachee Parkway, Tallahassee, Florida 32301.



PART 14. LYNN UNIVERSITY CAMPUS



1. SCHMIDT COLLEGE CENTER
2. LYNN RESIDENCE HALL
3. WIXTED HALL
4. ASSAF ACADEMIC CENTER
5. LIBRARY BUILDING
6. MAINTENANCE BUILDING
7. THE UNIVERSITY CLUB
8. LYNN STUDENT CENTER
9. TRINITY HALL
ATHLETIC OFFICES
10. DeHOERNLE HALL
11. SCHOOL OF EDUCATION AND
ACADEMIC RESOURCE CENTER

12. RITTER ACADEMIC CENTER
13. HOSPITALITY MANAGEMENT OFFICES
14. PERSONNEL AND PROFESSIONAL
STUDIES OFFICES
15. CAMP OFFICES
21. DeHOERNLE SPORTS
AND CULTURAL CENTER
- McCUSKER SPORTS COMPLEX
16. TENNIS COURTS
17. POOL
18. BASKETBALL COURTS
19. SOCCER FIELD
20. BASEBALL FIELDS





Lynn University
3601 North Military Trail
Boca Raton, Florida 33431-5598
407 994-0770 800 544-8035