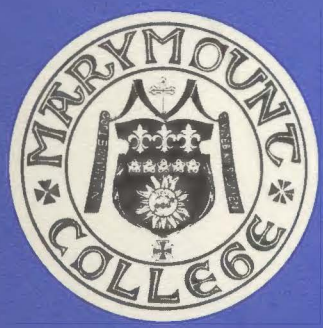


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MARYMOUNT COLLEGE

CATALOG 1



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**BOCA RATON
FLORIDA**

MARYMOUNT COLLEGE
CATALOG



1964-1966

BOCA RATON
FLORIDA

Marymount College

HOLDS MEMBERSHIP IN

The American Association of Collegiate Registrars
and Admissions Officers

The American Council on Education

The American Conference of Academic Deans


The American Library Association

The American Personnel and Guidance Association

The National Association of Women Deans and Counselors

The South Atlantic Modern Language Association

MARYMOUNT COLLEGE
CATALOG
1964-1968
BOOK EDITION
FOR SALE



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The Faculty

- Ann Marie Ackourey** **English**
A.B., Marywood College, Pennsylvania
M.A., Marquette University, Wisconsin
- Rev. Mother de la Croix, R.S.H.M.** **Sociology & History**
A.B., Marymount College, Tarrytown, New York
M.A., Catholic University of America, Washington, D.C.
Postgraduate Study: Fordham University, New York
- Mary Ann Dick** **History**
A.B., Manhattanville College, New York
M.A., Marquette University, Wisconsin
- Basile G. D'Ouakil** **Romance Languages**
A.B., Fordham University, New York
M.A., Fordham University, New York
Ph.D., Fordham University, New York
LL.D., St. John's University, Brooklyn, New York
- Angela Galen** **Education**
A.B., St. John's University, New York
M.Ed., (cand.) University of Miami, Florida
- Sister Gerald, R.S.H.M.** **Library Science**
A.B., Marymount College, Tarrytown, New York
M.L.S., Catholic University of America, Washington, D.C.
- Sister Gerard, R.S.H.M.** **French**
A.B., Marymount College, Tarrytown, New York
M.A., Laval University, Quebec, Canada
Ph.D., Catholic University of America, Washington, D.C.
Postgraduate Study: Sorbonne, Paris, France
- Sister Jogues, R.S.H.M.** **French**
A.B., Marymount College, Tarrytown, New York
M.A., McGill University, Montreal, Canada
Ph.D., Laval University, Quebec, Canada
- Mary LeGrande** **Natural Science**
B.S., St. Francis College, Pennsylvania
M.S., University of Miami, Florida

- Donald Muller** Music
 B. Mus., University of Miami
 Graduate Study: Catholic University, Washington, D.C.
- Sister St. George, R.S.H.M.** Music
 A.B., Marymount College, Tarrytown, New York
 M.A., Columbia University, New York
 Postgraduate Study: Manhattan School of Music, New York,
 Pius X School of Music, New York
- Justin Steurer** Rel. Ed. & Psychology
 A.B., St. Mary's Seminary, Maryland
 M.A., Catholic University of America, Washington, D.C.
 Ph.D., Catholic University of America, Washington, D.C.
 Postgraduate Study: Fordham University, New York; Oriol
 College, Oxford University, Oxford, England
- Sister Thomas, R.S.H.M.** Art
 A.B., Marymount College, Tarrytown, New York
 M.A., (cand.) Catholic University of America, Washington, D.C.
- John LeRoy Weisend** Business Administration
 A.B., Notre Dame University, Indiana
 M.A., Ohio Northern University
 Postgraduate Study: Kent State University, University of Miami
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 M.A., University of Kentucky
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Jack M. Reed, M.D. }
- Agnes Cunningham** House Mother

History of Marymount College

Marymount College, Boca Raton, Florida is a two-year liberal arts college for women.

The college was founded in September 1963. The fifth member of the Marymount College family, the present institution came into being as the result of the foresight of Reverend Mother M. Rita, late Superior General of the Religious of the Sacred Heart of Mary who conduct the college. In 1959, through the efforts of Mr. Clarence F. Gaines, land was allotted for the project by the Arvida Corporation. Permission to proceed with the plans for the college was graciously given by the Most Reverend Coleman F. Carroll. Plans for the buildings were immediately drawn and construction was started on the first units of the master plan in October 1962.

The first class was enrolled in September 1963. One hundred students from 17 different states and 4 foreign countries comprised this first freshman class.

PHILOSOPHY

This is the brief background of the institution but the roots of the educational system from which the Marymount concept emerged go back still farther — to the France of 1849 where in the little southern town of Béziers, Father Jean Gailhac with the aid of Apollonie Pelissier, founded the Congregation of the Religious of the Sacred Heart of Mary. From its origin, the Congregation had one object: the sanctification of its members through their apostolic zeal for the salvation of souls. The educational projects of the Congregation spread rapidly through Portugal, France, England, Ireland and the United States. Today, the Religious of the Sacred Heart of Mary conduct schools and colleges in all these countries and in Italy, Spain, Brazil, Colombia, Southern Rhodesia, Mozambique and Canada. In each country, the Religious have adapted their fundamental ideal to the national standards, but they have never deviated from the deep original conviction of the Founders. Education is for them based on the idea of “an individual with a supernatural destiny.”

Following in this tradition of an individualized education, Marymount College, Boca Raton, sets as its goal the formation of well instructed women with a responsible attitude toward the pluralistic society in which we live. This formation is to take place in an atmosphere that emphasizes the integration rather than the departmentalization of knowledge. Moreover, the faculty strives to bring about in the

student the development of a sense of personal responsibility. The main function of the faculty is to give the student a vision of life as God sees it; a challenge to live life that way and an opportunity to prove to themselves that they can do so.

To carry out these ideals, Marymount plans to permeate the curriculum with them; to provide a rich liberal arts background for all students, while at the same time giving the needed technical or pre-professional skills to those who seek them. The integrating factor in the curriculum will always be the philosophy and theology core required of all students.

As a two-year college, Marymount believes it has a definite and special function: to offer an education and a recognized degree to students who cannot afford or who do not want a full baccalaureate course. The two-year program is not conceived as a substitute for four years nor is it regarded as of less value: there are many aspects of the educational process that can be better accomplished in the atmosphere provided in a small two-year college. Many students when they graduate from high school are not yet ready for the strenuous competition of the large college. For these, a two-year college affords the opportunity of completing the freshman and sophomore years in surroundings that are precisely planned to assist them in growing up. At the end of the two years, they receive an Associate of Arts degree and a transcript of credits sending them on their way to complete a bachelor's degree, should that be feasible.

LOCATION

Marymount is located on Military Trail (State Road 809) two miles west of the center of Boca Raton which is midway between the cities of Palm Beach and Miami. Boca Raton, with a population of approximately 11,000, is rapidly becoming a major educational center and has been long renowned as a beautiful residential community.

Marymount's 65-acre campus is adjacent to the campus of Florida Atlantic University. The university, lying east of Marymount, will open in the fall of 1964 with a student body of 2,000. The curricula will cover junior and senior college courses as well as graduate work. St. Andrew's School of Boca Raton, an Episcopal preparatory school for boys, is west of Marymount.

When ground was broken for the start of Marymount's construction Farris Bryant, Governor of Florida, issued a public statement which reads in part: "I am pleased that Florida has been selected for the fifth Marymount College to be established in the United States,

for it is a significant step forward toward fulfilling our educational needs.

"In selecting the Boca Raton area the Congregation of the Religious of the Sacred Heart of Mary will be both contributing to and benefiting from the cultural resources of a community destined to be widely known as a major educational center for Florida and the nation."

The Governor also said the three institutions "will form an educational triangle in the Boca Raton area of which all citizens of our state may be proud."

FACILITIES

The master plan for the college calls for an eventual completion of 10 units. In September, 1963, 4 of these were completed.

CARROLL HALL—The academic building. The lecture rooms, assembly room, faculty offices, lounge and laboratories are located in this building. The art studio is also here as well as the Dean's Office. The pastel color scheme of the exterior is continued in the interior—lecture chairs, teachers' desks and storage cabinets are all in light greens, blues and yellows. A two-story structure, Carroll Hall has outside stairs and corridors. The central court, with its wooden benches shaded by live oak trees, gives an air of scholarly calm to the building. The ornamental sun screens relieve the stark simplicity of its lines.

FOUNDERS' HALL—This building is planned to become eventually a student center. The ingenuity of the architect, while preserving this original concept, has adapted the Hall to serve its present purpose of combined student center and administration building. The temporary chapel, library and auditorium are also here. The exterior, a combination of white concrete brick and green and white cast stone is characterized by the skillful use of ornamental sun screens and arches. Inside, the warmth of the beautiful woodwork emphasizes the architect's plan of combining simplicity and beauty with utility. The lobby is paneled in French walnut with alternating strips of vinyl fabric. The staircase is in macassar ebony. The library with its beautiful outside terrace is also wood paneled. Here, a South American wood called amazou was used. The French walnut is repeated in the folding door of the dining room while the chapel has American walnut. In the private dining room, another type of walnut is used: Australian, also called Oriental.

TRINITY HALL—The residence hall. Double rooms accommodate 118 boarders. There are also recreation rooms, visitors' lounges and laundries. On the ground floor, there are faculty offices and a lounge for the day students. Trinity carries out the characteristics of the other two buildings. The terrazzo floored lobby is paneled in Brazilian rosewood with a glazed brick trim. The student rooms were planned to adapt to a study during the day. The striking, boldly patterned drapes in gay blues and oranges harmonize with the solid colors of the tailored caps for the beds.

ST. JOSEPH'S—This building houses all the air conditioning machinery, the boiler, the incinerator and the central control for all lighting and mechanical work.

By September 1964, a second residence hall, housing approximately 200 students will have been added. Plans are also under consideration for the construction of a swimming pool. The need for additional library facilities will soon be felt. This building is planned for the near future.

STUDENT LIFE

The educational program of the college is far broader than its curriculum. It includes all the elements found in community living.

Foremost amongst the concerns of a Catholic college is the spiritual life of the student. To provide the proper environment wherein the young adult may find the needed impetus for the full development of her faith is of paramount importance. Marymount College, in addition to the required courses in theology and philosophy, has a program of personal spiritual activity. Daily Mass, weekly Benediction and conference are part of the formal program. The emphasis on the individual is carried over into the Christian Formation Movement whereby small groups of students meet with faculty members to discuss meditatively a portion of the New Testament and to translate the theory into practice. The zeal thus engendered overflows into apostolic work with migrant workers in CCD classes in the adjacent parishes.

The cultural life on the campus is cared for by joint student-faculty committees. These committees plan the year's activities which encompass many phases. Lecturers are engaged, concerts arranged and theatre parties planned under their auspices. An important committee, the study club, holds open meetings to involve Marymount students in fruitful dialogue with interested students of other colleges. Local and

national problems afford ample discussion matter, and authorities on such subjects as mental health, future careers and criminology are often guest leaders.

STUDENT ACTIVITIES

In the first year of its existence, Marymount College has formed a student government to work in close cooperation with faculty and administration for the advancement of the goals of the college.

A school newspaper offers the would-be journalist an opportunity to try her powers. Glee Club attracts the music lovers and the Chapel Choir gives the liturgy new clarity.

An honors convocation, held at the beginning of each semester, distinguishes those who have attained better than average marks and encourages others towards a greater zeal in study.

GUIDANCE

Marymount's guidance services are fully integrated with the overall collegiate program.

The Academic Dean confers with students on all scholastic matters. Assigned Faculty Advisors meet regularly with their counselees for friendly and professional discussions. A Director of Guidance is always available for personal and vocational counseling; for testing and evaluation of personality and interests. Directors of Residence are on hand to aid students in successful adjustment to college life. Services are provided by a Nurse, Chaplain, and Retreat Master.

In addition, each Marymount student becomes an object of genuine, personal concern to each member of the Faculty and Administration, and receives from them the help, direction and support needed for her intellectual, spiritual, and personal growth.

HEALTH

All students are required to file reports of a medical examination by their physicians prior to entrance. The college nurse files these certificates to assist her with the health counseling of the students. The nurse is on duty daily in the dormitory. Two local physicians are on call. A small infirmary is equipped to care for minor illnesses.

PHYSICAL EDUCATION

Two hours per semester are required for graduation. The activities include swimming, bowling, golf, modern dance and tennis. Horse-back riding can be arranged at a neighboring stables.

SOCIAL LIFE

Social programs are planned for weekends. Informal dances are held monthly. Trips to Miami, Fort Lauderdale and Palm Beach are arranged to enable the students to participate in many of the events held in these cities. Small informal gatherings with entertainment by folk singers are also popular. Fashion shows are planned for Fall and Spring.

ROOM ASSIGNMENTS

Since Marymount is essentially a residential college all students, not from Boca Raton or its immediate vicinity, are expected to live in the Residence Hall. A resident counselor is in charge. Rooms for freshmen are assigned in the order of application. The rooms are arranged for two students. All have comfortable beds, desks, chairs and bureaus, and are furnished also with drapes and bedspreads. A linen service furnishes sheets and towels. Students should bring blankets, bureau cover and a rug. There are laundry facilities on each floor. The recreation areas have vending machines for soft drinks, coffee, etc.

DRESS

The usual everyday attire is worn on campus. Students are not permitted to wear slacks or Bermuda shorts or culottes to classes. These may be worn at some recreational activities but not as a general rule. Academic cap and gown are worn for all formal occasions. These may be purchased through the College.

Admission of Students

Marymount College welcomes the applications of young women who desire a liberal arts education, and who are qualified to benefit from the program offered at the college. Applicants for admission are judged according to their intellectual ability, aptitude and attitude; their training, character, good citizenship and other qualities of personality desirable in a college community. An essential basis for acceptance is the supported evidence that the candidate possesses the potential and the volition to profit from and to contribute to the comprehensive experience of being a member of the student body at Marymount College.

In making the selection, the Committee on Admissions carefully reviews the school records, the scores on aptitude and achievement tests, the reports on character and health of the candidate, and the requested recommendations.

All candidates to Marymount College must be graduates, with an acceptable record, from a recognized high school where they will have secured at least 16 units during the 9th, 10th, 11th and 12th grades.

Candidates are requested to take the Scholastic Aptitude Test of the College Entrance Examination Board, preferably in December, January, or March. (The Achievement Tests may be taken, if so desired, at the convenience of the candidate. Information about these tests may be obtained by writing to the College Entrance Examination Board, P. O. Box 592, Princeton, New Jersey.)

PROCEDURE

A student wishing to enter Marymount College should fill out completely and return to the Director of Admissions the application form enclosed in this catalogue, together with a fee of \$15. This fee, which covers the expenses involved in handling the applicant's file, is not refundable and is not credited to the tuition.

The applicant for admission is responsible for having the following

credentials sent to the college. **No decision is made on an application until all of these credentials reach the college:**

1. The high school transcript (including rank and I.Q.)
2. A recommendation from the principal of the high school
3. A character and personality summary from at least 2 teachers or counselors
4. Scores on the College Entrance Examination Board Test (Scholastic Aptitude Test)
5. A testimonial of good character from a clergyman
6. A medical report signed by the family physician

A room reservation fee of \$100 is due **within ten days** of notification of acceptance. This fee is required also of day students. The amount is not refundable after a student has been accepted, but it is credited to the tuition for the year.

The Curriculum

Marymount College offers its students a well-integrated curriculum designed to equip the young woman of the 1960's to take her place in society as a well-informed, well-adjusted and contributing member; intellectually, spiritually, emotionally and professionally prepared for the complexities of modern day living.

Upon the successful completion of a two-year course of studies, and the acquisition of 68 credit hours, the Marymount College graduate is awarded the Associate of Arts Degree.

The following programs are offered:

Liberal Arts Transfer Curriculum

For those students who wish to take a two-year liberal arts program with the expectation of transferring to a four-year college, and who submit the necessary academic credentials for admission into this program.

Liberal Arts Terminal Curriculum

For those students who are essentially interested in completing two years of work on the college level, without the expectation of continuing their education beyond the junior college level.

Secretarial and Business Curriculum

For students who wish to complete a two-year college course of pre-professional or technical training, with a liberal arts foundation.

LIBERAL ARTS CURRICULUM I

(Transfer)

Freshman Year

1st Semester	Credit Hours	2nd Semester	Credit Hours
English 101	3	English 102	3
Theology 103	2	Theology 104	2
History 101	3	History 102	3
Science 101 or Math	3	Science 102 or Math	3
Foreign Language	3	Foreign Language	3
Philosophy 101	3	Electives	3 or 6
	17		17 or 20

Sophomore Year

1st Semester	Credit Hours	2nd Semester	Credit Hours
English 201	3	English 202	3
Theology 203	2	Theology 204	2
History or Social Science	3	History or Social Science	3
Foreign Language	3	Foreign Language	3
Science or Mathematics	3	Science or Mathematics	3
Elective	3	Philosophy 3	3
	17		17

LIBERAL ARTS CURRICULUM II

(Terminal)

Freshman Year

1st Semester	Credit Hours	2nd Semester	Credit Hours
English 101	3	English 102	3
Theology 103	2	Theology 104	2
Political Science 103	3	Political Science 104	3
Science or Math	3	Science or Math	3
Foreign Language, Literature or Civilization	3	Foreign Language, Literature or Civilization	3
Philosophy 101	3	Electives	3 or 6
	17		17 or 20

Sophomore Year

1st Semester	Credit Hours	2nd Semester	Credit Hours
English 201	3	English 202	3
Theology 203	2	Theology 204	2
Political Science or Sociology	3	Political Science or Sociology	3
Science or Mathematics	3	Science or Mathematics	3
Foreign Language, Literature or Civilization	3	Foreign Language, Literature or Civilization	3
Elective	3	Philosophy 202	3
	17		17

BUSINESS ADMINISTRATION CURRICULUM

Freshman Year

1st Semester	Credit Hours	2nd Semester	Credit Hours
English 101	3	English 102	3
Theology 103	2	Theology 104	2
Introduction to Business 103	3	Business Management 102	3
Accounting I 105	3	Accounting II 106	3
Economics 109	3	Business Machines 104	2
Typewriting I 107	2	Typewriting II 108	2
Elective: Business Math. 101 or Music or Art	3	Philosophy 102	3
	18		18

Sophomore Year

1st Semester	Credit Hours	2nd Semester	Credit Hours
English 201	3	English 202	3
Theology 203	2	Theology 204	2
Accounting III 205	3	Business Law 214	3
Political Science or Sociology	3	Merchandising 216	3
Typewriting III 207	2	Political Science or Sociology	3
Psychology	3	Psychology	3
Philosophy 201	3		
	19		17

MEDICAL SECRETARIAL CURRICULUM

Freshman Year

	Credit Hours		Credit Hours
1st Semester		2nd Semester	
English 101	3	English 102	3
Theology 103	2	Philosophy 102	3
Typewriting I 107	2	Theology 104	2
Accounting I 105	3	Typewriting II 108	2
Introduction to Business 103	2	Accounting II 106	3
Zoology 101	3	Elementary Shorthand 110	3
Economics 109	3	Zoology 102	3
	18		19

Sophomore Year

	Credit Hours		Credit Hours
1st Semester		2nd Semester	
English 201	3	English 202	3
Philosophy 201	3	Theology 204	2
Theology 203	2	Business Law 214	3
Typewriting III 207	2	Advanced Shorthand	
Int. Shorthand 209	6	and Transcription 210	3
Medical Science 201	3	Medical Science 202	3
		Sec. Office Prac. 212	3
		Medical Etymology 204	1
		Medical Ethics 206	1
	19		19

SECRETARIAL CURRICULUM

(Regular and Legal)

Freshman Year

	Credit Hours		Credit Hours
1st Semester		2nd Semester	
English 101	3	English 102	3
Theology 103	2	Philosophy 102	3
Typewriting I 107	2	Theology 104	2
Accounting I 105	3	Typewriting II 108	2
Introduction to Business 103	2	Accounting II 106	3
Economics 109	3	Shorthand, Elementary 110	3
Elective:		Business Machines	2
Business Math or			
Music or Art	3		
	18		18

Sophomore Year

	Credit Hours		Credit Hours
1st Semester		2nd Semester	
English 201	3	English 202	3
Philosophy 201	3	Theology 204	2
Theology 203	2	Sec. Office Prac.	3
Typewriting III 207	2	Adv. Shorthand	
Int. Shorthand 209	6	and Transcription 210	3
		Business Law 214	3
Elective:		Elective:	
Psychology or Political Science		Psychology or Political Science	
or Sociology	3	or Sociology	3
	19		17

ADULT EDUCATION PROGRAM

In order to serve the local community, and provide the opportunity for personal enrichment, intellectual stimulation, and cultural enjoyment, Marymount College offers in conjunction with its liberal arts curriculum, a program in Adult Education. The program is planned to offer adults the challenge and advantage of exploring fields of current interest, and filling their leisure with meaningful pursuits. Courses may be taken for undergraduate credit or merely for pleasure. All courses are given on Marymount's 65-acre campus, in the attractive and air-conditioned Academic Building and Student Center. Detailed information about Marymount's Adult Education Program will be sent upon request.

ACADEMIC REGULATIONS

STUDIES

Each student is held responsible for fulfilling the requirements of the curriculum in which she is enrolled.

Students are required to carry 17 credit hours per semester. More or less than 17 credits may be taken only with the permission of the Academic Dean. This permission must be applied for by the student in writing.

Students may not enter a course for which they do not have the prerequisite.

Requests for change of program or withdrawal from a course must be made in writing to the Academic Dean. A course may be neither added nor dropped after classes have been in session ONE week. A course added or dropped without permission will be recorded as a failure.

When an announced course is not applied for by a sufficient number of students, it may be withdrawn from the program.

ACADEMIC PROBATION and FAILURES

Should a student's work be consistently unsatisfactory, she will receive official warning, and her parents will be notified.

Failure in a required course will necessitate the repetition of that course during summer months.

Any student whose scholastic index averages below 1.6 at the end of the year will be dismissed, except when a student has made a

(continued on page twenty-seven)

This Is Marymount



FOUNDERS HALL



CARROLL HALL



TRINITY HALL

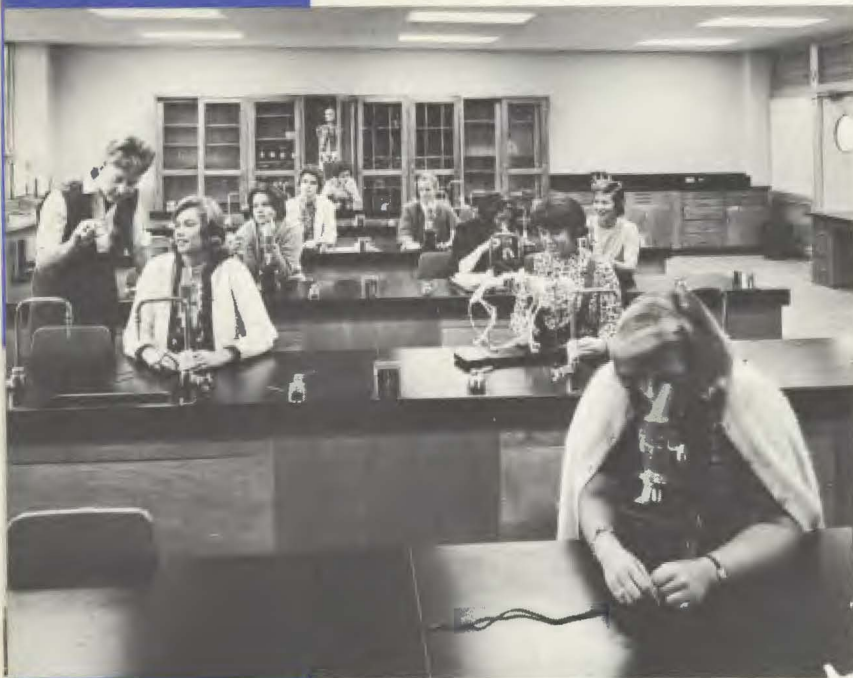
A COMMUNITY of SCHOLARS





**STUDENTS
and
TEACHERS**





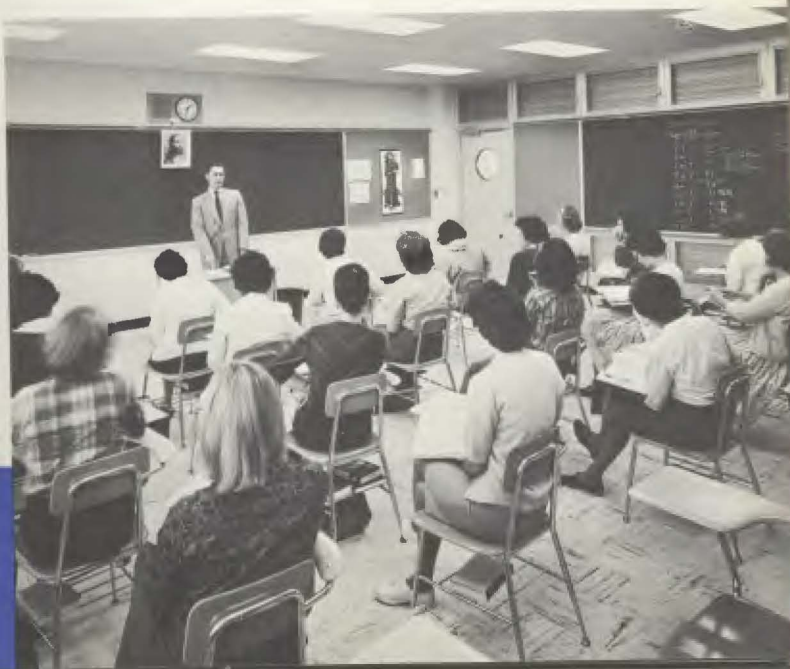
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WORKING
PLANNING
TOGETHER



IN SEARCH OF WISDOM



GOVERNMENT . . . *Student Council*



PUBLICATIONS . . . *Editorial Staff*



STUDY . . .



SCRIPTURAL
DISCUSSION . . .

... and BEAUTY ...



... and **TRUTH**



significant improvement during the second semester, resulting in an index of at least 1.8, or in such cases as the Academic Dean and the Faculty Committee on Scholastic Standing may deem worthy of consideration.

At the close of the scholastic year students whose scholastic index averages below 1.8 and those who have incurred a failure in the course of the year will be notified of the conditions which must be fulfilled before they are eligible to return for the sophomore year. All documents certifying the fulfillment of the specified conditions must be on file with the Academic Dean by September 8.

ATTENDANCE AT CLASS

Students are expected to attend all classes of the courses for which they enroll, except in case of illness or emergency. Students may not anticipate or prolong vacations.

EXAMINATIONS AND ASSIGNMENTS

Mid-year and final examinations are held at the time indicated on the official schedule. These examinations are two hours in length and will cover the semester's work. The semester grade will be based on class performance, assignments, class quizzes and the examination.

RE-EXAMINATION

Students who have obtained a grade of I (Incomplete) in the mid-year or final examination, or who, because of legitimate reasons were absent from the examinations, are entitled to the privilege of re-examination.

Re-examination will be scheduled through the Dean's office on the second Saturday following the close of the mid-year examinations and on the first Saturday in October.

Applications for re-examination must be filed at the Dean's Office one week in advance of the examination.

There is no re-examination for those who receive failing grades.

A grade of **Incomplete** automatically becomes an **F** if the student does not take the next scheduled re-examination following the examination period in which the **Incomplete** was incurred.

The fee for re-examination is three dollars for each examination.

GRADUATION REQUIREMENTS

A minimum average index of 1.8 and 68 semester hours are required for graduation.

HONORS

The **President's Honor Society** is the highest scholastic society in the College. Membership is open to sophomores holding a 3.3 index for three consecutive semesters. Evidence must be given of a high sense of honor, leadership, participation in co-curricular activities, and conformity to regulations.

The **Dean's List** is a list comprising the names of those students who have obtained an index of 3.0 during the preceding semester.

SCHOLASTIC STANDING

The rating scale followed in grading the work of students at Marymount:

Grade	Meaning	Quality Points
A—Excellent	—Work that is exceptional in quality; given only for the highest achievement.	4
B—Above Average	—Work that is consistently superior; given for performance of high quality, well above the average.	3
C—Satisfactory	—Work which fulfills essential requirements in quality and quantity, and meets the acceptable standard for graduation from Marymount; indicates the standard performance of the average college student.	2
D—Passing	—Work which falls below the acceptable standard, yet is deserving of credit in the course.	1
F—Failing	—Work undeserving of credit in the course. Failure in a single course indicates little aptitude or application on the part of the student in that particular subject. Failure in a number of courses is indicative of unfitness for college work and cause for exclusion.	0
I—Incomplete	—Given when some requirement of the course is lacking. An incomplete becomes an F unless all course requirements are fulfilled within one month of the examination date.	0
WP—Withdrew Passing	—Course dropped with permission of the Academic Dean. Satisfactory work at time of withdrawal.	

WF—Withdrew Failing—Course dropped with permission of the Academic Dean. Unsatisfactory work at time of withdrawal.

In order to maintain a level of achievement required for graduation, a student's academic work must be of C average.

WITHDRAWAL FROM COLLEGE

The College reserves the right to request the withdrawal of a student who fails to maintain the academic standards of the College. The College also reserves the right to dismiss a student whose conduct is undesirable or harmful to the reputation of the College or to the welfare of the students.

Courses of Instruction

ACADEMIC DIVISIONS

Humanities—

English
Foreign Language, Literature
and Civilization
Philosophy and Religion

Social Sciences—

Education
History
Political Science
Psychology
Sociology

Natural Sciences—

Biology

Chemistry

Physical Science
Mathematics

Arts—

Art
Music

Practical & Applied Science—

Business Administration
Secretarial Studies
Merchandising

Odd-number courses 1st semester

Even-number courses 2nd semester

100 — 199 Freshman year courses

200 — 299 Sophomore year courses

One credit is allowed for every course that meets for fifty minutes a week for one semester. One credit is assigned for two hours of laboratory work. This includes courses in practical art.

HUMANITIES

ART

101—Principles of Teaching Art in the Elementary School

Aims and objectives of art education with emphasis on creative expression and experimentation with various media.

Three hours. One semester. (3)

102—Art Appreciation

Aesthetic and historical evaluation of art in architecture, sculpture, and painting with a presentation of the laws of stylistic development.

Three hours. One semester. (3)

201-202—Ceramics, Introduction to

Forming and shaping in clay; pottery making and decorating by coiling, slab construction, wheel throwing, tile making, underglaze painting and majolica decoration.

Two hours. Both semesters. (2)

103-104—Studio Art I

Painting in oil and water color; still life, landscape and murals.

Two hours. Both semesters. (2)

203-204—Studio Art II

A more advanced course based on formal creative expression. Sacred Art, still life, portrait, and landscapes.

Two hours. Both semesters. (2)

LANGUAGE and LITERATURE

ENGLISH

101-102—English Composition and Prose Literature

A course in clear, effective expression, both oral and written, based on prose masterpieces, following the genre approach to the study of literary forms, with training in the use of library and preparation for the research paper. Required of all freshmen. Three hours. Both semesters. (6)

103—The Short Story

Intensive study of famous short stories with attention to the development of this genre and its present-day impact. Three hours. One semester. (3)

104—The Novel

A study of the novel beginning with the appearance of *Pamela*, including representative world classics and the contemporary scene. Three hours. One semester. (3)

201—Introduction to Poetry

Technical and interpretive studies of selections from the world's great poets with reference to contemporary culture, structured to help the student develop sound norms for literary criticism and evaluation. Three hours. One semester. (3)

202—Introduction to Drama

Readings and analyses of representative works of the western world from the Greeks to Shakespeare with reference made to underlying basic principles of censorship and criticism. Three hours. One semester. (3)

203-204—Great Books in World Literature (Seminar)

A study and discussion of the ideas of great thinkers, with a timely application to basic modern problems. Three hours. Both semesters. (6)

205-206—Introduction to Shakespeare

A study of the major plays of Shakespeare with attention to background. Seminar groups for the detailed study of special subjects. Three hours. Both semesters. (6)

FOREIGN LANGUAGE and LITERATURE

101-102—Elementary French Conversation

A thorough drill in pronunciation, phrasing and diction, to develop fluency of speech for everyday use; especially designed for those intending to travel or study in French-speaking countries. Three hours. Both semesters. (6)

103-104—Intermediate French

A study of the elements of grammar, idioms, composition, and readings in modern French prose, with drill in pronunciation and conversation. Prerequisite: 2 years high school French or 101-102. Three hours. Both semesters. (6)

201-202—Advanced Conversational French

Practice in oral French for students whose main interest is in the spoken language. Development of vocabulary by means of oral and written reports based on the culture and life of modern France. Prerequisite: 2 years high school French or 1 year college French. Three hours. Both semesters (6)

105-106—Introduction to French Literature

An introduction to the history of French literature from the Middle Ages through the eighteenth century with readings in the various representative works of the periods, and analyses of important texts. Prerequisite: 3 years high school French. Three hours. Both semesters. (6)

205-206—French Literature of the Nineteenth and Twentieth Centuries

A critical study of representative novels, plays, poetry, and short stories of the two centuries, with special attention to the significant ideas and personal philosophies underlying these works. Three hours. Both semesters. (offered 1965-1966) (6)

207—The Contemporary French Novel

A survey of the French novel from 1900 to the present day with special emphasis on Gide, Proust, Mauriac, Saint-Exupéry and Camus. (offered 1964-1965) Three hours. One semester. (3)

208—The Contemporary French Theatre.

The development of French drama from the Theatre Libre to the present. Plays representative of the various movements chosen from the works of Maeterlinck, Porto-Riche, Cœuvres, Claudel, Rostand, Ibsen, Lenormand, Sarment, Cocteau, Giraudoux, Montherlant, Sartre, and others. (offered 1964-1965)

Three hours. One semester. (3)

101-102—Elementary Spanish

A study of the indispensable elements of grammar with emphasis on pronunciation, conversational practice and comprehension. Three hours. Both semesters. (6)

103-104—Intermediate Spanish

Continuation of significant elements of grammar, with composition, reading and conversation for those who have had at least two years of high school Spanish.

Three hours. Both semesters. (6)

201-202—Advanced Spanish

Completion of the essentials of grammar and conversation beyond the intermediate level, with general discussion of Spanish life and culture in Latin America and the Hispanic peninsula, intended to develop aural comprehension and fluency in the spoken vernacular. Three hours. Both semesters. (6)

CIVILIZATION

203-204—Soviet Studies

An introduction to important developments in Russian history, leading up the Bolshevik Revolution and the major characteristics of 20th Century Russia. Three hours. Both semesters. (6)

207-208—World Masterpieces in Translation

An encounter with the literature of Western and Eastern Civilization—through translation—to increase the student's understanding of the significant and vital ideas of culture.

(Offered 1964-1965) Three hours. Both semesters. (6)

105-106—Introduction to Hispano-American Civilization

An historical consideration of the culture of Hispano-American countries with emphasis on their literature and other arts.

Three hours. Both semesters. (6)

107-108—Contemporary Fiction in Translation

An acquaintance with great men and their ideas, expressed under the guise of modern fiction, studied in translation.

(Offered 1965-1966) Three hours. Both semesters. (6)

MUSIC

101-102—Music Theory I

A study of elementary harmony, keyboard harmony, and techniques of sight reading, with application through creative writing.

Three hours. Both semesters. (6)

103-104—Introduction to the Literature of Music

A study of the early beginnings of music to the present day, through styles, analysis, listening and discussion. Designed for students in fields other than music.

Three hours. Both semesters. (6)

201-202—Music Theory II

A continuation of 101-102, including an introduction to chromaticism.

Three hours. Both semesters. (6)

204—Basic Music for Classroom Teachers

Designed for the elementary school teacher, with no musical background. Three hours. One semester (3)

Glee Club: A concert choir, open to all students.

Applied Music: One hour weekly. Piano, Organ, Voice.

Liturgical Music: A study of the recent documents of the Church concerning Sacred Liturgy, with emphasis on greater participation in the Liturgical Movement through a knowledge of Gregorian Chant as well as modern sacred works.

PHILOSOPHY and RELIGION

101, 102—Problems in Philosophy

A study of the meaning, scope and methods of philosophy presented in terms of the great major systems.

Three hours. One semester. (3)

201, 202—Ethics: General and Special

A systematic study of the differing ethical systems, as found in the writings of Aristotle, Aquinas, Kant, Dewey, etc. The principles derived will be applied to the problems of the present, in individual as well as social situations.

Three hours. One semester. (3)

103-104—Fundamental Theology

A study of the basic aspects of the Christian Faith through the Person of Christ and His Mission, beginning with an introductory study of the Bible and the Fatherhood of God.

Two hours. Both semesters. (2)

203-204—Christian Behavior

An investigation of the negative and positive aspects of Christian behavior, based on the criteria of: the Church and the sacraments; the New Commandment and the Beatitudes; Prayer and the Works of Mercy; Marriage as a Vocation.

Two hours. Both semesters. (2)

SOCIAL SCIENCES

EDUCATION and PSYCHOLOGY

101—History of Education

A look at the educational aims, theories and practices from ancient Greece through the Christian development to contemporary times, using the great teachers of the periods as a point of departure.

Three hours. One semester. (3)

102—Philosophy of Education

An introduction to the basic principles of the philosophies which shape education theory and practices.
Three hours. One semester. (3)

103—Introductory Psychology

A study of the scope and methods of psychology with a view to an understanding of the human organism, the basic phases of human behavior, and the insights and efforts necessary for optimum adjustment.
Three hours. One semester. (3)

104—Child Development

An introductory study of the physical and mental development of the normal child, considering personal, structural and behavioral aspects of the child's life.
Three hours. One semester. (3)

201—Mental Health

A study of the human personality in its normal and deviating reactions to stress and strain, with emphasis on prevention of such deviations.
Three hours. One semester. (3)

202—Psychology of Personality

A review and evaluation of current theories of personality; a survey of elements in personality structure and development; and a study of methods applied to the investigation of personality.
Three hours. One semester. (3)

204—The Teacher and American Education (A Seminar)

An introduction to contemporary education in America with particular emphasis on the organization and operation of public schools in respect to purposes, programs, problems, and trends. An insight into the social forces and philosophical ideas in contemporary education.
Three hours. One semester. (3)

HISTORY

101-102—European Civilization

A comprehensive investigation into important trends and achievements in the development of Western Civilization, beginning with the ancient world.
Three hours. Both semesters. (6)

201-202—History of the United States

A survey of the social, political and intellectual development of the American people. Emphasis is on the problems that the growth of the United States to a world power has created, and on a critical appraisal of the attempts to solve these problems. Open to students who have had a course in American history in secondary school and to other qualified students.
Three hours. Both semesters. (6)

POLITICAL SCIENCE

103-104—Fundamentals of Government

A basic, introductory study planned to equip the student with theoretical background for an understanding of comparative government systems in the field of political science.

Three hours. Both semesters. (6)

201—Political Geography

A course designed to give the student a basic understanding of geographical factors as they apply to a political situation.

Three hours. One semester. (3)

202—International Relations

A systematic probing into the relations among nations, both in theory and practice, for a more knowledgeable interpretation of current events.

Three hours. One semester. (3)

203-204—Soviet Studies

An introduction to Russian history, emphasizing important developments leading up to the Bolshevik Revolution, and culminating with an explanation of the major characteristics of the 20th Century.

Three hours. Both semesters. (6)

SOCIOLOGY

205—The Social Encyclicals

A study of the social and political thought inherent in the papal documents of the 19th and 20th centuries.

Three hours. One semester. (3)

206—Contemporary Social Movements

An investigation into contemporary economic, religious, and political movements with reference to their impact on social life.

Three hours. One semester. (3)

NATURAL SCIENCES

SCIENCE

101-102—General Zoology

A lecture and laboratory survey of the animal kingdom, including the principles of animal biology, as well as the morphology, anatomy, and physiology of the various animal phyla.

Three hours. Both semesters. (6)

103-104—General Chemistry

A lecture and laboratory study of the fundamental principles, theories and laws of inorganic chemistry, presenting a sound foundation for students who expect to continue with one or more subsequent courses in chemistry.

Three hours. Both semesters. (6)

105-106—Physical Science

A lecture and laboratory course designed to cover the concepts of physical science in order to provide the student with a more comprehensive understanding of the scientific age in which she lives. This course approaches science from a historical viewpoint, and focuses attention upon major contributors and their theories.

Three hours. Both semesters. (6)

201-202—Medical Science

A lecture and laboratory course designed to present basic facts and principles of human body structure and function, essential for a medical assistant. Prerequisite: Zoology 101-102.

Three hours. Both semesters. (6)

MATHEMATICS

101-102—Fundamentals of Mathematics

A terminal course stressing fundamental concepts and applications of mathematics from a modern point of view. Number systems, topics from algebra, geometry, mathematical logic, analytic geometry, calculus and statistics.

Three hours. Both semesters. (6)

103-104—College Algebra — Analytic Geometry

Survey of algebra, exponents, logarithms, mathematical inductions, inequalities, partial fractions, binomial theorem, permutations and combinations, elementary theory of equations, progressions, complex numbers, determinants, Cartesian coordinates, the line, the circle, coordinate systems, loci, conic sections, transformations, graphing, related topics.

Three hours. Both semesters. (6)

205-206—Finite Mathematics

Compound statements, symbolic logic, indirect method of proof, sets and subsets, Boolean algebra, partitions and counting, probability theory, vectors, matrices, linear programming, theory of games, applications to behavioral science problems.

Three hours. Both semesters. (6)

BUSINESS ADMINISTRATION and SECRETARIAL STUDIES

101—Business Mathematics

A complete mathematics review course for bookkeepers, accountants, and office workers, including methods of preparation of payrolls, financial statements, inventories, and the computation of percentages, discounts, interest and ratio, as well as short cuts in computation techniques.

Three hours. One semester. (3)

102—Business Organization and Management

A study of the organization and control of business concerns from the point of view of management, research, purchasing and public relations.

Three hours. One semester. (3)

103—Introduction to Business

A survey of American business principles, problems, practices and procedures for the beginning student.

Two hours. One semester. (2)

104—Business Machines

A course designed to familiarize the student with the operation of the various office machines currently used in business.

Two hours. One semester. (2)

105—Accounting I

An elementary course in college accounting, covering the complete accounting cycle in a practice set based upon a sole proprietorship business. No prior knowledge of bookkeeping is necessary for this course (3 lecture and 2 lab periods weekly)

(3)

106—Accounting II

A continuation of Accounting I, carrying the accounting process into the field of partnerships and corporations including the accounts and methods peculiar to each type of business organization. Two practice sets are required. (3 lecture and 2 lab periods weekly)

(3)

205—Accounting III (Income Tax Procedure and Payroll Accounting)

Training in the preparation of income tax returns for all classes of people with differing ranges and sources of income. Practical training in computing wages and salaries, recording

time worked, deduction from wages, and preparing payroll reports and records; including a study of the social security laws and reports required by the Government.

Three hours. One semester. (3)

109—Economics

A basic course dealing with the principles and theories of economics affecting the total economy, such as production, resources, income and income distribution, gross national product, labor and monopolies.

Three hours. One semester. (3)

214—Introduction to Business Law

A study of the fundamental principles of law that apply to common business transactions: the law of contracts, sales, agency, relations, insurance and the legal phases of the various types of business organization.

Three hours. One semester. (3)

216—Retail Merchandising

A survey of retailing and its role in distribution, store management, location, buying and merchandise control policies including services, prices, training and supervision of retail sales forces, and handling of administration problems.

Three hours. One semester (3)

107—Typing I

Mastery of the keyboard and application of typewriting skills, to the preparation of letters and simple manuscripts, with attention to speed, accuracy and correct typing habits. A minimum typewriting speed of 30 words a minute is developed.

Four hours. One semester. (2)

108—Typing II

A minimum typing speed of 58 words a minute is developed. Attention is focused on the preparation of letters in various styles, the centering of tables, addressing envelopes and use of different types of duplicating materials.

Four hours. One semester. (2)

Typing III (Advanced)

Improvement of production ability in all typing is stressed and there is a thorough review of problems in typing office forms, tabulated reports, legal documents with recurring special improvement practice to maintain and improve all typing skills. Speed-up procedures will be used in the development of maximum typewriting skill. A typing speed of 50-65 words a minute is expected of each student.

Four hours. One semester. (2)

110—Shorthand I (Elementary)

All basic principles of the Gregg Shorthand system are studied. Open to students without previous instruction in shorthand, or with inadequate preparation for an intermediate course. A minimum dictation skill of 60 words a minute is developed. Prerequisite: Typewriting. Four hours. One semester. (3)

209—Shorthand II (Intermediate)

This course is a continuation of Shorthand I. A dictation skill of 80 to 100 words a minute is developed on new-matter dictation, and transcription skill of at least 30 words a minute is attained. Emphasis upon vocabulary, phrasing, and quantity dictation. Four double periods. One semester. (6)

210—Advanced Shorthand and Transcription

This course includes the general instruction offered for stenographic work for the legal and medical secretary. Through the use of high-speed Gregg dictation tapes, a shorthand writing speed of 100 words a minute and up is developed; and a transcription rate of 40 words or more a minute.

Four hours. One semester. (3)

201-202—Medical Science

A lecture and laboratory course designed to present basic facts and principles of human body structure and function, essential for a medical assistant. Prerequisite: Zoology 101-102.

Three hours. Both semesters. (6)

206—Medical Ethics

A study of medico-moral problems, present-day moral issues, and the code of ethics of physicians and medical assistants.

One hour. One semester. (1)

204—Medical Etymology

A study of medical terms together with an understanding of their significance; a mastery of this knowledge and the application of medical terminology through dictation and transcription of actual case histories which cover the various phases of medicine.

One hour. One semester. (1)

212—Secretarial Office Practice

Secretarial training in general office procedure with filing, duplicating, machine transcription, handling of mail, receptionist techniques, financial and legal duties. The student is also initiated into the procedures for filing an application, requesting and undergoing an interview, and the general aspects of secretarial department.

Three hours. One semester. (3)

Expenses

Resident Students

Tuition, Board, Room and General Fee (to cover infirmary, library, and lectures)	\$2,200.00
Student Activities Fee	35.00

Non-Resident Students

Tuition	1,200.00
Student Activities Fee	35.00
Luncheon (if desired)	per yr. 150.00
(individual tickets also available)	

Part Time Students

Tuition — per semester hour	20.00
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Special Fees

Laboratory Fee (chemistry, biology)	30.00
Testing Fee	15.00
Applied Music (piano, organ, vocal) (Students who register for Applied Music become liable for fees until the end of the semester)	200.00
Art	per semester 15.00 - 30.00
(Fee includes supplies)	

Books—(Payable in Cash at Bookstore)

Golf—(at Pro's terms)

Students are expected to take out the accident and illness insurance made available through the college.

Special Fees must be paid by all, including those who receive financial aid.

Linens are provided on a rental basis from a local laundry for a nominal charge.

Dates Of Payment

All bills must be paid in advance, at the beginning of each semester, according to the following plan:

Resident students—\$1,100.00 less room deposit before September 15.

\$1,100.00 due February 1st.

Day students—\$600.00 less reservation deposit before September 15.

\$600.00 due February 1st.

Students Activities Fee payable in full by September 15.

Reservation deposit payable on receipt of final acceptance — \$100.00.

(This deposit will not be refunded if a student withdraws before the opening of the year.)

Students already in residence send a deposit of \$100 to the Treasurer before April 15 in order to reserve rooms for the next year. Deposits are credited on the bill.

Additional charges are made for vacation periods.

REFUNDS

No deductions are made for delay in returning at the beginning of each semester or for absences during the year.

In case of withdrawal or dismissal, the college may at its discretion grant a refund.

THE TUITION PLAN

The Tuition Plan is available for parents who prefer to pay fees in monthly installments. The cost is 5% greater than when payment is made in cash. The contract is sent to each parent by the Tuition Plan, Inc., of New York.

FINANCIAL AID and SCHOLARSHIPS

Marymount College awards financial aid to those students whose high school record gives evidence of outstanding leadership, scholarship, character and service, and who, without this monetary assistance would be unable to attend the College. In remuneration for this aid the student is assigned certain hours of stipulated services. Financial assistance should be requested only if absolutely necessary.

In order to establish need, parents are asked to file a Parental Confidential Statement with the College Scholarship Service, Box 178, Princeton, N.J. Information, instructions and forms for this purpose may be obtained at the above address. In addition, applicants are required to submit a Scholarship Application form as well as the Application for Admission, both forms obtainable from the Director of Admissions, Marymount College.

Gifts and Bequests

Marymount, Boca Raton, is a young college with a promising future. It began operation in September 1963 with 100 students, 4 buildings, and no endowment. Its needs are many. Therefore, its Trustees will welcome gifts, bequests, or awards which may be dedicated to general educational needs, or to the endowment of professorships, scholarships or fellowships in accordance with the wishes of the donor. Such funds could constitute memorials to the donor or to any persons whom he may name. These benefactions may take the form of:

Unrestricted Gift

I give and bequeath to Marymount College, a religious educational corporation in Boca Raton, Florida, the sum of \$_____ to be used for the benefit of Marymount College in such manner as the Trustees thereof may direct.

Or Gift for Books

I give, devise and bequeath to Marymount College, a religious educational corporation in Boca Raton, Florida, the sum of \$_____ (or property herein described) to be known as the _____ Book Fund, and the income therefrom shall be used for the purchase of books for the library of said College (or other needed items in the operation of the College).

Or Residuary Gift

All the rest, residue and remainder of my real and personal estate, I devise and bequeath to Marymount College, a religious educational corporation in Boca Raton, Florida, to be used for the benefit of Marymount College in such manner as the Trustees thereof may direct.

Or Endowment Fund

I give and bequeath to Marymount College, a religious educational corporation in Boca Raton, Florida, \$_____ to constitute an endowment fund to be known as the _____ Fund, such fund to be invested by the Trustees of Marymount College and the annual income thereof to be used for the benefit of Marymount College in such manner as the Trustees may direct or to be used for the following purposes:

NOTE: The above forms are offered as a suggestion only and should be rewritten or adapted by legal counsel to each specific case.

TRANSPORTATION TO THE COLLEGE

Marymount College can be reached, by car, from exit 6 on the Sunshine Parkway, or from Routes 1 and A1A.

BY RAIL:

Boca Raton is served by both the Florida East Coast (Station in Boca Raton) and Seaboard (Station in Deerfield,) 3½ miles from Boca Raton.

BY AIR:

to Miami Airport (45 miles from College)

to West Palm Beach Airport (22 miles from College)

to Fort Lauderdale Municipal Airport (22 miles from College)

Car Rental and Limousine Service available

APPLICATION FOR ADMISSION

Application for admission to Marymount College should be made to:

DIRECTOR OF ADMISSIONS
MARYMOUNT COLLEGE
BOCA RATON, FLORIDA

Further details about Marymount will be sent to you upon request.

COLLEGE CALENDAR 1964-'65

- September 20 — Arrival of Students
21 — Orientation and Registration
22 — Classes begin
October 5 — Honors Convocation
November 25 — Thanksgiving Vacation begins at noon
December 14 — Founders' Day
18 — Christmas Vacation begins after last class
January 4 — Resident students return by 9:30 p.m.
5 — Classes resume
20 — Semester Examinations begin
28 — Semester Examinations end at noon
January 28
to February 1 — Semester Weekend begins at noon, January 28
February 2 — 2nd Semester begins
April 14 — Easter Vacation begins at noon
25 — Resident students return by 9:30 p.m.
26 — Classes resume
May 21-28 — Final Examinations
31 — Commencement

COLLEGE CALENDAR 1965-'66*

- September 6 — Arrival of Students
7 — Orientation and Registration
8 — Classes begin
October 5 — Honors Convocation
November 24 — Thanksgiving Vacation begins at noon
December 13 — Semester Examinations begin
14 — Founders' Day
17 — Semester Examinations end at noon
17 — Christmas Vacation begins at noon
January 9 — Resident Students return by 9:30 p.m.
10 — 2nd Semester begins
April 6 — Easter Vacation begins at noon
18 — Resident students return by 9:30 p.m.
May 17 — Final Examinations
25 — Commencement

*Tentative dates — subject to revision

MARYMOUNT COLLEGE / BOCA RATON, FLORIDA

Courses of Instruction

1967-68



Correspondence Directory

THE ACADEMIC DEAN: general academic information; courses of study

THE REGISTRAR AND DIRECTOR OF ADMISSIONS: inquiries on admission, transcripts, inquiries on academic standing, catalogs

DEAN OF WOMEN: personal welfare of students, residence

THE TREASURER: all college accounts, financial aid

MARYMOUNT COLLEGE
BOCA RATON
FLORIDA 33432

MARYMOUNT COLLEGE / BOCA RATON, FLORIDA

Courses of Instruction
1967-68



Courses of Instruction

Legend: Catalog Numbers

First digit	1—Freshman course 2—Sophomore course
Second digit	Odd numbers—first semester Even numbers—second semester 0—Repeated each semester
Third digit	Number in series 0 indicates one-semester course.

One credit is allowed for every course that meets for fifty minutes a week for one semester. One credit is assigned for two hours of laboratory work. This includes courses in practical art.

In addition to the following courses, students may register for a "conference course," i.e., directed independent study, with the authorization of the Division Chairman.

ND 110 FRESHMAN ORIENTATION (1)

Designed to facilitate adjustment to college life through a series of lectures and discussion groups on academic, personal, social and spiritual considerations. Required of all Freshmen. Offered fall semester only. One hour a week.

HUMANITIES

Art

AT 110 BASIC DESIGN (3)

An introductory study of the principles and elements involved in creative design, with emphasis on organization into composition. Four hours a week.

- AT 111-122 ART HISTORY AND APPRECIATION (3,3)
A survey of selected masterpieces of architecture, sculpture and painting, from ancient times to the present. Illustrated with color slides. Three hours a week.
- AT 120 CERAMICS STUDIO (2)
An introduction to the materials and processes involved in the making and decorating of clay and related products, including initiation into pottery and sculpture. Four hours a week.
- AT 130 GRAPHICS (3)
An introduction to the major graphic arts: lithography, etching, dry point, woodcutting, wood engraving, aquatint, soft ground etching, gesso cutting, etching and silk screen printing. Practical application in woodcutting, etching and gesso. Three hours a week.
- AT 131-142 DRAWING STUDIO (3,3)
A practical course in drawing from the model, and developing finished works of art. Prerequisite: Basic Design. Six hours a week.
- AT 211-222 PAINTING STUDIO (3,3)
An introduction to painting in oils, with a study of various tools and techniques involved. Prerequisite: Basic Design. Six hours a week.

English

- EN 90 REMEDIAL ENGLISH Non-credit
Basic practice in reading, grammar, and expository writing; for students failing to achieve adequate scores in English entrance examinations and/or unsatisfactory achievement in high school. Four hours a week.
- EN 111 COMPOSITION AND COMMUNICATION I (3)
A study of basic principles of composition, research paper form, and use of library resources; emphasis on effective communication as seen in the newspaper, the periodical and the film. Three hours a week.
- EN 122 COMPOSITION AND COMMUNICATION II (3)
A further study of the principles of effective communication with emphasis on television and representative literary forms. Three hours a week.
- EN 211 INTRODUCTION TO LITERATURE I (3)
A study of representative works from the Greeks through the Renaissance, particular attention to the evolution of literary genres; includes introduction to criteria of evaluation. Required of Sophomores. Three hours a week.

EN 222 INTRODUCTION TO LITERATURE II (3)

A study of representative works from the eighteenth century through contemporary authors; emphasis on literature as an expression of man's response to an evolving culture; elements of literary criticism. Required of Sophomores. Three hours a week.

EN 230 INTRODUCTION TO PROSE FICTION (3)

The study of the art of fiction in the novels and short stories of major American, European and British writers. Elective. Three hours a week.

EN 250 INTRODUCTION TO DRAMA (3)

The study of the dramatic art; its origins in Greece and its development to the present day. In addition to readings, students will be asked to attend and analyze several "live" performances. Elective. Three hours a week.

Foreign Language and Literature

The College administers a placement examination for students who have previously studied French or Spanish. The six credit language requirement will be waived for any student who passes the placement examination at the intermediate level.

FR 111-122 ELEMENTARY FRENCH (3,3)

An introductory course for the students who have little or no previous knowledge of French. Enables students to read, speak, write and understand simple French, and to begin developing correct pronunciation. Three hours a week.

FR 211-222 INTERMEDIATE FRENCH (3,3)

A continuation of the study of grammatical and structural elements of French, with special drill in pronunciation and conversation. Three hours a week.

FR 213-224 FRENCH CIVILIZATION AND INTRODUCTION TO LITERATURE (3,3)

A combined two-semester course, presenting some of the major works of French artists, writers, musicians and statesmen, the purpose of which is to advance conversational skills and to expose the student to French thinking and expression. Three hours a week.

IT 111-122 ELEMENTARY ITALIAN (3,3)

An introductory course for students who have little or no previous knowledge of Italian. Enables students to read, speak, write and understand simple Italian, and to develop correct pronunciation. Includes an introduction to Italian civilization through art, music and literature. Three hours a week.

SP 111-122 ELEMENTARY SPANISH (3,3)

An introductory course for students who have little or no previous knowledge of Spanish. Enables students to read, speak, write and understand simple Spanish, and to begin to develop correct pronunciation. Three hours a week.

SP 211-222 INTERMEDIATE SPANISH (3,3)

A continuation of the study of grammatical and structural elements of Spanish, with special drill in pronunciation and conversation. Three hours a week.

SP 213-224 INTRODUCTION TO SPANISH LITERATURE (3,3)

Further development of grammatical skills and pronunciation while deepening insights into Hispanic culture through an exposure to the works of modern writers. Vocabulary and points of structure are stimulated by literary selections. Classes will be held in the target language. Prerequisite: SP 222. Three hours a week.

Music

MU 100 CHAPEL CHOIR: Open to all students. (1,1)

MU 111-122 MUSIC THEORY I (3,3)

A study of elementary harmony, keyboard harmony, and techniques of sight reading, with application through creative writing. Designed for future music majors. Three hours a week.

MU 113-124 INTRODUCTION TO THE LITERATURE OF MUSIC (3,3)

A study of the early beginnings of music to the present day, through styles, analysis, listening and discussion. Designed for students in fields other than music. Three hours a week.

MU 200 CHORUS: A concert choir, open to all students. (1,1)

MU 211-222 MUSIC THEORY II (3,3)

A continuation of Music Theory I, including an introduction to chromaticism. Three hours a week.

APPLIED MUSIC: Piano, organ, voice. (1,1)

Philosophy and Religion

PH 110 INTRODUCTION TO PHILOSOPHY (3)

An explanation of fundamental philosophic problems through a study of the meaning, scope and methods of philosophy, presented in terms of the major systems. Required of all Freshmen. Three hours a week.

PH 120 ETHICS: GENERAL AND SPECIAL (3)

A systematic study of the differing ethical systems, as found in the writings of Aristotle, Aquinas, Kant, Dewey, etc. The principles derived will be applied to the problems of the present, in individual as well as in social situations. Required of all Freshmen. Three hours a week.

PH 210 EXISTENTIALISM (3)

An analytical discussion, exposition, interpretation and criticism of a number of contemporary existential thinkers found in the worlds of philosophy and literature. Three hours a week.

PH 220 MODERN PROBLEMS IN PHILOSOPHY (3)

An analytical and critical examination of recent movements in philosophy. Special attention is given to logical Positivism; Cambridge Analysis; Oxford Analysis, and Existential Philosophy. Some of the philosophers discussed are A. J. Ayer, G. Ryle, J. Austin, L. Wittgenstein, G. Marcel, J. P. Sartre, and K. Jaspers. Seminar presentation. Three hours a week.

RE 110 COMPARATIVE RELIGION (2)

An introduction to the principal religions of the world, investigating along general lines in view of contemporary religious thought. Representatives will speak for their own beliefs. Two hours a week.

RE 120 HEBREW SCRIPTURES (3)

A study of the religious values of the Bible, centering on key topics that deal with God's progressive self-revelation and Israel's response. The biblical concept of the universal purpose of created things, prophets today, prayer, and Hebrew wisdom are some of the topics analyzed in view of contemporary scriptural development. Master lectures and seminars. Required for all Freshmen. Three hours a week.

RE 210 THE NEW TESTAMENT (3)

A study of the relevance and meaning of the New Testament writings for man's life in the modern world. The abiding truths of the Gospels, Acts, and Epistles are discussed in small seminars for whatever meaning they give to daily life. Themes treated: Modern man; New Life; Source, acceptance, cost of Life; Incarnation and dimension of Life; Love; Church; Sacrifice; Faith; Joy; Suffering and Death. Master lectures and seminars. Prerequisite: RE 120. Required for all Sophomores. Three hours a week.

RE 220 THEOLOGY OF PRAYER (2)

The theology of the three stages of prayer: petition, meditation, and contemplation. Special emphasis on the student's spontaneous communication with

God, vocal, silent, and particularly, written, showing the parallel between growth in prayer and growth in the spiritual life. The art of building a prayer in actual practice will be taught. Two hours a week.

SOCIAL SCIENCES

Psychology and Education

PY 100 INTRODUCTORY PSYCHOLOGY (3)

A study of the scope and methods of psychology with a view to an understanding of the human organism, the basic phases of human behavior, and the insights and efforts necessary for optimum adjustment. Three hours a week.

PY 120 PSYCHOLOGY OF ADJUSTMENT (3)

Factors which affect development of personality leading to normal adjustment or to maladjustive and neurotic behavior, with emphasis on the process of learning as basic. Psychotherapy, psychosomatic, and conduct disorders are considered. Three hours a week.

PY 210 CHILD PSYCHOLOGY (3)

A survey of the major concepts and theories of child development with emphasis on contemporary thought and research. Prerequisite: PY 100. Three hours a week.

PY 220 PSYCHOLOGY OF ADOLESCENCE (3)

A study of problems commonly experienced during the adolescent period; emphasis on problems arising out of physical development, sensory changes, mental growth and emotional maturing. Prerequisite: PY 100. Three hours a week.

ED 220 INTRODUCTION TO EDUCATION (3)

A study of the historical, philosophical, and sociological foundations of modern education; current issues of organization in the schools, teacher preparation, and specialization. Three hours a week.

History

HY 111-122 EUROPEAN CIVILIZATION (3,3)

A comprehensive investigation into important trends and achievements in the development of Western Civilization, beginning with the ancient world. Three hours a week.

HY 211-222 HISTORY OF THE UNITED STATES (3,3)

A survey of the social, political, intellectual and cultural development of the American people, with emphasis on the growth of the United States as a world power. Three hours a week.

HY 231-242 LATIN AMERICAN CIVILIZATION (3,3)

An introductory survey of the historical evolution and culture of the Latin American Republic, including major aspects of Inter-American relationships. Three hours a week.

Political Science

PS 100 WORLD GEOGRAPHY (3)

A survey of man's natural environment, the distribution and interrelationship of climate, landforms and resources, the world's major cultural regions and the geographic aspects of contemporary economic, social and political conditions. Three hours a week.

PS 120 FUNDAMENTALS OF GOVERNMENT (3)

An introduction to the study of political science using a theoretical approach to the problems of community and society, nation and state, types and forms of government and popular participation in the governing process. Three hours a week.

PS 210 AMERICAN NATIONAL GOVERNMENT (3)

A study of the Constitutional basis of our federal government; of the democratic process; of the organization, powers and procedures; and the functions and services of our national government. Open to Sophomores only. Three hours a week.

PS 220 COMPARATIVE GOVERNMENT (3)

A comparison of the governments of the United States, Great Britain, France and the Soviet Union as examples of the dominant forms of government, with an emphasis on the historical, sociological and cultural characteristics of modern governments. Open to Sophomores only. Three hours a week.

Sociology

SO 210 INTRODUCTORY SOCIOLOGY (3)

A survey designed to introduce the student to the science of sociology. Fundamental concepts and terminology used in the field; description and analysis of social relationships and group life; culture and society; the socialization process; social institutions and social change; the process of social interaction. Open to Sophomores only. Three hours a week.

SO 220 CONTEMPORARY SOCIAL PROBLEMS (3)

Analysis of social disorganization in modern American society as characterized by personal and group conflict. Theory of the nature of social problems and

an objective examination of the social forces influencing the development, continued existence, and amelioration of human conflict. Open to Sophomores only. Three hours a week.

SO 250 MARRIAGE AND THE FAMILY (3)

An interdisciplinary approach to the study of marriage and family life in American society, integrating sociological, psychological, and theological knowledge for an intensive analysis of the social, behavioral, and religious principles affecting the structure, function, and interpersonal nature of man's basic unit of social organization. Three hours a week.

NATURAL SCIENCES

Science

✓ CH 111 INTRODUCTORY INORGANIC CHEMISTRY (4)

Designed to give the student who does not intend to major in any science an opportunity to learn something of the fundamental principles and theories of chemistry, and the importance of chemistry in one's life. Three hours lecture a week; two hours laboratory a week.

✓ CH 122 INTRODUCTORY ORGANIC CHEMISTRY (4)

Survey of common classes of organic compounds with emphasis on the structural aspect, functional groups, and importance to chemical properties. Attention given to chemistry of compounds with biological interest. Prerequisite: CH 111. Three hours lecture a week; two hours laboratory a week.

CH 131-142 CHEMISTRY (4,4)

A study of the fundamental principles, theories and laws of inorganic chemistry, presenting a sound foundation for students who expect to continue with one or more subsequent courses in chemistry. Prerequisite: one year high school algebra and one year high school chemistry. Three hours lecture a week; two hours laboratory a week.

SI 111-122 BIOLOGY (4,4)

First semester: An integration of classical biological concepts and molecular cell biology, emphasizing cell structure and function, genetics, comparative morphology and physiology of living organisms and their development around the theory of evolution; an analysis of living matter at various levels of organization, i.e., molecular, cellular, tissue. Three hours lecture a week; two hours laboratory a week.

Second semester: A survey of the diversity of plants and animals, with emphasis on structure and function in the living organism; evolutionary processes

leading to this diversity and ecological interrelationships of plants and animals and the total environment. Three hours lecture a week; two hours laboratory a week.

SI 131-142 ZOOLOGY (4,4)

A survey of the animal kingdom, including the principles of animal biology as well as the morphology, anatomy, and physiology of the various animal phyla. Prerequisite: one year high school biology. Three hours lecture a week; two hours laboratory a week.

SI 211-222 CONTEMPORARY SCIENCE (3,3)

A course designed to prepare the student to appreciate current scientific literature and to interpret intelligently, contemporary scientific events. Topics treated include biology, physics, chemistry and related fields. Three hours a week. Both semesters.

SI 231-242 ANATOMY (3,3)

A lecture and laboratory course designed to present basic facts and principles of human body structure and function, essential for a medical assistant. Prerequisite: Zoology. Three hours a week.

Mathematics

MS 90 BASIC MATHEMATICS No credit

An intensive review of college preparatory mathematics, required of all students who need additional preparation as determined by entrance tests in mathematics. Three hours a week.

MS 111-122 COLLEGE MATHEMATICS (3,3)

Number systems, topics from algebra, geometry, mathematical logic, analytic geometry, calculus and statistics. Three hours a week.

MS 211-222 FINITE MATHEMATICS (3,3)

A study of compound statements, symbolic logic, indirect method of proof, sets and subsets, Boolean algebra, partitions and counting, probability theory, vectors, matrices, linear programming, theory of games, applications to behavioral science problems. Three hours a week.

BUSINESS ADMINISTRATION and SECRETARIAL SCIENCE

BA 110 BUSINESS LAW (3)

A one-semester course designed to add to the student's field of knowledge for everyday living. Topics covered include contracts, sales, bailments, negotiable

instruments, agency, employment, risk-bearing devices, and property. Lecture, workbook assignments, case reviews. Three hours a week.

BA 111 ACCOUNTING I (3)

An introduction to accounting principles stressing the basic concepts of accounting. Topics covered include basic structure of accounting, ledgers and trial balance, journals and posting to accounts, completion of the accounting cycle, sales and cash receipts, purchases and cash payments, periodic summary, notes and interest, deferrals, and accruals. Lecture, workbook assignments, practice set. Three hours a week. Second semester.

BA 122 ACCOUNTING II (3)

A continuation of accounting principles with emphasis placed on topics relative to financing of partnerships and corporations, into job cost accounting and production cost accounting. Topics covered include partnership organization and dissolutions, corporations—their nature and formation, capital stock, capital, earnings, dividends, long-term obligations and investments, departments and branches, manufacturing and process costs, job order costs. Lecture, workbook assignments, practice set. Prerequisite: Accounting I. (transfer students must have attained a grade of not less than C) Open to Sophomores. Three hours a week. First semester.

BA 220 COST ACCOUNTING (3)

A course designed for the terminal business administration student. Cost accounting stresses the relationship of accounting to the performance of management, and presents basic cost accounting methods and procedures. Topics covered include cost accounting and its contribution to management; cost—concepts, classifications, and systems; the cost accounting cycle and costing techniques; cost records and recordings; materials cost control; materials costing; labor cost control; accounting for labor costs; classification and accumulation of factory overhead; pre-determined factory overhead rates; and departmentalization of factory overhead. Lecture, problem assignments, practice set. Prerequisite: Accounting II. Three hours a week.

BA 120 PRINCIPLES OF ECONOMICS (3)

A course in basic economic principles designed to develop skills in terminology and theories, presented with correlated current events. Topics covered are: central problems of every economic society; price functioning of a "mixed" capitalistic enterprise system; supply and demand; the bare elements; business organization and income, individual and family expenditures, regulation, and finance; the economic role of government; federal taxation and local finance; national income

and product; savings, consumption, and investment; the theory of income determination; and business cycles and forecasting. Lecture, workbook, term projects. Three hours a week.

BA 130 INTRODUCTION TO BUSINESS (3)

A survey of the entire field of business, whose two main purposes are to build a business vocabulary and to provide a background or foundation for further study of business courses. Lecture, library readings, problems and cases, student workbook and a term project. Three hours a week.

BA 150 BUSINESS MATHEMATICS (3)

A course dealing with fundamental business problems, making use of rules and short cuts in computation techniques. Fundamental processes, fractions and percentage are reviewed. Problems of discounts, commissions, depreciation, income tax, pay roll and interest are presented. Further application of techniques is done through a practice set which stresses everyday arithmetic in actual business form. Three hours a week.

BA 210 BUSINESS MACHINES (2)

A course designed to aid the student to master the operation of the following machines: Thermofax, automatic typewriter, switchboard, IBM Selectric and Executive typewriters, Ditto, Dictaphone, Stenorette and IBM Executary. Students learn the basic mathematical operations on 10 key adding machines and rotary calculators. Two hours a week.

BA 240 DATA PROCESSING (3)

A course designed for the student wishing to be prepared for training in the specialized field of machine accounting. Its object is to develop understanding of basic technical terminology, a knowledge of data processing machines, data processing systems, and implementation of these systems to the field of accounting. Topics covered are: introduction to data processing; responsibilities of data processing; data processing applications; essential operations in machine accounting, their uses and design; code systems; punched card design; machines: keypunch, verifier, reproducer, interpreter, sorter, collator, printer, with inter-related operations; case study of unit card system; computer orientation. Lecture, problem solving, machine orientation, and case study. Three hours a week.

BA 260 PRINCIPLES OF RETAILING (3)

A course in budgeting and control, retail personnel management, store layout problems, provision and supervision of selling services, mail and telephone order handling and store protection problems. Lecture, case discussions and projects. Three hours a week.

BA 270 SALESMANSHIP (3)

An orientation to consumer behavior and personality and motivation, with guidelines for knowing your merchandise; arousing interest in, demonstrating and dramatizing merchandise in order to close a sale. It includes discussions of recent trends, such as discount houses, supermarkets and suburban living. Lectures, projects and problems, as well as several audio-visual aids. Term project is a sales talk and demonstration. Three hours a week.

BA 280 OFFICE MANAGEMENT (3)

A study of the basic principles of scientific management emphasizing fundamental problems of organizational building, equipment and personnel; scientific principles for studying cost control and cost reduction with specific applications to automation; and a careful analysis of office services, the office manual, and reports by the office manager. Uses lecture, office situations, cases and a term project. Open to Sophomores only. Three hours a week.

GB 110 BUSINESS ARITHMETIC (3)

A study of fundamental principles and operations through a study of problems faced by every individual in his daily life. Problems dealing with personal cashbooks, banking transactions, buying for personal and household needs and personal financing are studied. Principles are further developed for an understanding of basic business problems. Open to students in the certificated program only. Three hours a week.

GB 120 CITIZENS LAW (3)

A law course designed for General Business students, emphasizing the living, day-to-day problems of young adults and young workers. Lectures, analyses, typical cases and business applications of law, in addition to a workbook and a class room project for each unit studied. Open to students in the certificated program only. Three hours a week.

GB 130 GENERAL BUSINESS (3)

An introduction to the origins, development, organization, and operation of private, mixed, and public enterprise. Includes review of duties, responsibilities, and personal qualifications of a general office worker and efficiency in office routine. Open to students in the certificated program only. Three hours a week.

GB 210 CONSUMER ECONOMICS (3)

A course designed for the terminal student, concerning those fields directly related to the consumer. Topics included are: Functions and responsibilities of consumers in a free society, consumer choice, and their guidance; consumer con-

trol, development of wants; conspicuous consumption and emulation, advertising; the practice of fraud; price appeal, control and stimulators; credit buying, budgeting; buying insurance, investments, housing, and transportation; producers' investments, housing, and transportation; producers' aids to consumers, and standards and grade labels for consumers. Lecture, periodic reports, term projects. Open to students in the certificated program only. Three hours a week.

GB 220 FILING (2)

The course presents 20 basic filing rules in working a short filing practice set. It also covers other basic filing procedures, such as care of the files and file folders. Open to students in the certificated program only. Two hours a week.

GB 230 GENERAL RECORDKEEPING (3)

A study of principles related to personal activities, to household records, school and community organization records and business records. A preparation for economic citizenship and office employment through the use of special skill-building exercises and a practice set. Open to students in the certificated program only. Three hours a week.

GB 240 CLERICAL OFFICE PRACTICE (4)

A study of the responsibilities of a general office worker, proper handling of supplies and typewriting techniques, processing of mail, telephone techniques, the importance of grooming and human relations and proper interview procedures in obtaining a job. This course uses lectures, readings, workbook, a realistic typewriting practice set to accomplish the purpose. The team teaching method is used. Open to students in the certificated program only. Three hours a week plus outside assignments.

GB 251-262 PRACTICAL EXPERIENCE (1,1)

Students are assigned to various offices and professors for whom they work three hours per week so they gain experience in actual work situations. The work schedule is arranged with the particular office or professor to fit the student's schedule. Open to any business student in the Sophomore year only.

SS 120 SECRETARIAL ACCOUNTING (3)

A specialized course for terminal students preparing for stenographic and secretarial positions, stressing usual accounting duties associated with these positions. Topics covered include elements of accounting, accounting procedures, accounting for merchandise, accounting for cash, payroll accounting, accounting for a retail store, the periodic summary. Lecture, problem assignments, practice set. Three hours a week.

- SS 111 TYPEWRITING I (2)
Mastery of the keyboard and application of typewriting skills to the preparation of letters, a simple manuscript and business forms. Correct techniques, speed and accuracy are stressed. Minimum typewriting speed of forty words a minute is developed. Not required if student passes proficiency test administered during orientation week. Four hours a week.
- SS 122 TYPEWRITING II (2)
Drill in preparation of letters in various styles, addressing envelopes and centering of tables. Further development of speed on straight copy material and production material. A minimum of sixty words a minute is developed. Prerequisite: Satisfactory grade in proficiency test or grade of C or better in SS 111. Four hours a week.
- SS 131 SHORTHAND I (3)
A study of the theory and principles of Gregg shorthand. A minimum dictation speed of sixty words a minute is developed. Not required if student passes proficiency test administered during orientation week. Four hours a week.
- SS 142 SHORTHAND II (Dictation) (3)
Continued review of shorthand theory with special emphasis on speed and accuracy in taking dictation. A dictation skill of eighty to one hundred words a minute is developed. Prerequisite: Satisfactory grade in proficiency test or grade of C or better in SS 131. Four hours a week.
- SS 143 SHORTHAND II (Transcription) (3)
Concentration on speed and accuracy in transcription through the study of transcription techniques. Spelling and correct punctuation are also emphasized. Four hours a week.
- SS 215 TYPEWRITING III (2)
Production ability in all typing stressed through the review of office forms, legal documents, tabulated reports and office correspondence. Minimum speed of eighty words a minute is developed. Prerequisite: Satisfactory grade in Typing II. Four hours a week.
- SS 220 SECRETARIAL OFFICE PRACTICE (6)
An investigation into the opportunities and responsibilities of the secretarial position, handling of supplies and typewriting techniques, use of business machines, processing of mail from dictation to mailing, filing, receptionist and telephone duties, the financial and legal responsibilities and letters of application and

interview procedures. This is done through lectures, assigned readings and reports, workbook, a filing practice set, a realistic production typewriting practice set and developing reasonable skill in the operation of calculating, duplicating, transcribing and other common office machines. Team teaching method is used. Three two-hour periods a week.

SS 214 SHORTHAND III (Advanced dictation and transcription) (3)

Basic principles of Gregg shorthand continued, with special emphasis upon an intensive speed-building program through shorthand vocabulary and planned dictation of materials relating to major types of business. For Medical Secretarial majors, the first part of medical terminology and dictation will be studied. Office standards of speed and accuracy are emphasized in dictation and transcription. A shorthand writing speed of 100 to 120 words a minute is developed. A transcription rate of 40 words a minute is developed. All work is directed toward the transcription of mailable letters. Prerequisites: A minimum grade of C in SS 131, SS 142, and SS 143. Four hours a week.

SS 225 SHORTHAND IV (3)

A specialized stenography course with concentrated dictation and transcription of material relating to law offices and some emphasis upon skill in terminology of technical fields. The second part of medical dictation and transcription is completed. A shorthand writing of 120 words a minute is developed. Prerequisite: A minimum grade of C in SS 214. Four hours a week.

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DAWN WRIGHT

Elizabeth Mack School for Drama, Kobeloff Ballet School, Armour Ballet
Conservatory

Modern Dance

ACADEMIC CALENDAR 1967-68

1967—FALL SEMESTER

August 27	Freshmen arrive by 6:30 p.m.
August 28-September 1	Freshman Orientation and Registration
August 30	Sophomores arrive by 6:30 p.m.
August 31-September 1	Sophomore Orientation and Registration
September 4	Classes begin at 8:00 a.m.
November 21	Thanksgiving Vacation begins at 11:00 a.m.
November 26	Resident students return by 10:00 p.m.
November 27	Classes resume at 8:00 a.m.
December 15-20	Final Examinations Christmas Vacation begins after last examination.

1968—SPRING SEMESTER

January 8	Resident students return to campus by 10:00 p.m.
January 9	Academic counseling
January 10	Registration
January 11	Classes begin at 8:00 a.m.
April 10	Easter Vacation begins at 11:00 a.m.
April 22	Resident students return by 10:00 p.m.
April 23	Classes resume at 8:00 a.m.
May 13-17	Final Examinations
May 20	Commencement

SUMMER TERM 1968

July 1	Registration begins at 8:30 a.m.
July 2	Classes begin at 8:00 a.m.
August 12-13	Final Examinations

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