

Frank Roche

Graduate Internship Report

AgEd 539

May 2018





Corcoran High School

Agriculture Department

Comprehensive Program Plan

Quality Criteria 1

Curriculum and Instruction

In the Corcoran High School Agriculture department a major goal is to offer comprehensive agriculture education for students that has chosen the agriculture program at Corcoran high School. Being a department that has just recently been able to retain agriculture educators reliably we are finally able to begin well constructed pathways for our students. The pathways we are currently developing at Corcoran High School are Agriculture Mechanics and Fabrication, Animal Science, and Plant Science. Agriculture Mechanics has a clear and defined sequence but because of the increase of students in the program students are being turned away to keep class numbers in compliance with the Agriculture Incentive Grant. The Plant Science and Animal Science pathways are currently being developed and the interest from the students at Corcoran High School is evident by the numbers that are choosing these classes. In the school year of 2016-2017 the Corcoran Agriculture Department had 233 students in the program and this year the program has 315 students. The numbers clearly show that a fourth teacher is needed for the program to fully develop the pathways.

In the Corcoran Agricultural department, it is considered a priority to introduce students to career opportunities. This includes classroom instruction presented to the students the opportunities specific to the content that is being presented. We also regularly have professionals from the industry to speak to the students about their personal experiences and how to achieve their certain goals. In the Art Metal class the students are expected to complete a portfolio that includes a resume, letter of

introduction, letter of recommendation, and examples of past work. The department is in the process of developing further curriculum for students to explore careers.

Another option for students to experience possible career options is the Farm Enterprise class. The Corcoran Agriculture department has a twenty acre laboratory farm that in the past has been used house the livestock projects for the Kings County fair. In the 2016-2017 school year there have been many changes to the laboratory farm that increases students ability to learn from it. An egg laying operation has began on the farm that has the students caring for the chickens with feeding, watering, checking animal health, and collecting eggs. A lamb breeding project has been introduced to the farm and students have applied and are currently taking care of the project inside and outside of classroom hours. Thanks to donations from the community a small orchard of various trees have been donate along with drip line irrigation which is being watered and weeded by students in the Farm Enterprise class.

Students in an agriculture class at Corcoran High School receives grades in regard to their participation in FFA and reports about their Supervised Agricultural Experience project. Participation in the FFA is 5% of their final grade in the classroom, which is earned by attending FFA events such as meetings, CDE competitions, conventions and farm clean up days. Students must earn 10 FFA activity points each semester for full credit. The SAE portion of the grade accounts for 10% of the students grade and is accomplished by completing a fall semester SAE questionnaire that has due dates throughout the semester and a final project in the spring on a trifold. The students with the best trifold are shown at the end of the year banquet.

Corcoran Unified School district is a 1:1 district with every student at the high school level receiving a Mac laptop. The I.T. department at the high school currently hires 5 full time employees for any support needed. The Corcoran Agriculture department are all google certified educators. All students in the school have a google email and drive and are required to turn in assignments through google.

The courses that are A-G certified at Corcoran Agriculture at Ag Science 1 and Floral design. There are plans to submit Art Metal to be an A-G art class. We are currently working with College of the Sequoias to articulate the Art Metal class as well, which will allow students to obtain college credit as well as having a CWI come to the class and assign certifications to students if they pass the requirements. An issue Corcoran High School currently has is all science classes are heavily impacted and so the department is currently making offers to school administration that if a fourth Agriculture teacher were to be hired, the new addition could teach a Soils and Chemistry and an Agriculture Biology class that would open up seats for students and offer more A-G opportunities for the students and the department. The department is hoping to make headway but the site administration has said that for them to hire another agriculture teacher another department on campus would have to lose a teacher.

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Art Metal
Corcoran High School
Agriculture Department

A

1. Course Information

Teacher: Frank Roche

Position/Title: Ag Teacher

Phone Number: (559) 786-7179

Email: Frankroche@corcoranunified.com

Course Title: Art Metal

Transcript Title: Art Metal

Department: Agriculture

Course Length: 2 Semesters

Elective: Yes

Subject Area: Elective

Category: College Prep Elective

Student Organization Affiliation: FFA

Prerequisites: Completed Mech Ag 1, Mech Ag 2, Introduction to Fabrication

Grade Levels: 12

Target Group: Seniors that are planning to enter a college with a major in Engineering, Construction, or Business. This course also targets students who are interested in attending a trade skill such as Wyotech and UTI. Students who are planning on joining a skilled trade union such as ironworkers, electricians or plumbers will also be targeted. This elective class is designed to give students the opportunity to learn GMAW, SMAW, TIG, FCAW, and Oxy-Acetylene processes. The course will also include portfolio building which includes resume building, letter of introduction and past work examples. Speakers from industry will speak to students about all career opportunities available in the field.

2. Description

Skilled workers are the backbone of Americas thriving economy but currently the need for skilled workers are in high demand with very few people to fill those positions. This course is designed to give students a foundation in those skills so that after high school they can pursue the many different areas offered to them. This class will give students the chance to learn about the fabrication processes used in many areas of the industry such as correct fabrication techniques, different welding processes and when to use them, drafting techniques,

CLASS SYLLABUS

Course Title: Art Metal

Instructor:Mr. Roche

Grade Level: 12

e-mail:Frankroche@corcoranunified.com

Elective/Required: Elective

Length/Credits: 1 year

Prerequisites: Ag Mech 1, Ag Mech 2, and Intro to Fabrication

Change in Class/Shop Operations

Charges will be assigned to students accounts through the school in several ways:

1. When a student starts a project they will be required to complete a **Bill of Materials**, which the student will pay for the cost of materials to take home. The Bill of Materials will be signed by a parent or guardian and returned to the instructor before any materials are purchased. (**NOTE:** As much materials as possible will be donated from various local business to keep project cost down.)
2. Projects completed in the class will require the student to pay a consumable (shielding gas, filler metal, etc.) fee of **15%** for the projects completed in this class.
3. Students will be required to pay for project before anything is taken home.

Course Description:

This course is designed to give students a foundation in the metal fabrication shop. Correct use of materials, tools and safety will be a heavy influence in the class. The students will be using techniques in cold and hot metal work to complete projects.

School expectations and rules: All rules placed by Corcoran High School and Corcoran Unified School District is expected to be followed by the student.

Safety: Safety is an integral part of the shop and classroom. If a student does not follow safety, depending on the situation or repeated offenses, the student will be disciplined accordingly.**If a student willfully, or consistently accidentally, breaks safety expectations, the student will be removed from the class and be given bookwork for the rest of the semester or depending on the infraction two units of study from the textbooks before he/she is allowed in the shop (ex. Unit 1 section 1-3 AND Unit 2 section 1-3, may be more, may be less depending on the unit.)**

Fall Semester Project:

Students will complete a working portfolio. This **will** be completed on google docs and the various parts will be due during the semester at grade quarters. The project will include a title page, table of contents, resume, letter of introduction, letter of recommendation (no family members and no ag teachers may be used), and 3 examples of work with captions. The completed portfolio will be due at the end of the fall semester. This will be worth 100 project points.

Spring Semester Project:

Students will complete a medium to large project and will provide the correct documentation for the completed project along with an updated portfolio that includes new work examples. The other documentation includes a bill of materials and drawn plan. The entire project is worth 250 points (Project 100, bill of materials 50, drawn plan 50, and updated portfolio 50.) If a student

does not complete this project the absolute best a student can get in the class is a **C**. That includes getting a 100% on FFA Participation, the SAE projects and work journals.

Daily Work Journals:

Students are expected to fill a detailed daily journal and they must include the state standard.. Students are given a classroom binder to keep the journals in and the journals will be completed at the end of each month. Each day is worth 5 points. A student will lose points if he/she does not dress accordingly to work in the shop (no closed toe shoes, shorts, etc.), unexcused absence, safety violation, is not detailed enough or include the state standard, etc.

FFA Participation:

Students enrolled in an agriculture class are expected to participate in FFA activities. This can include meetings, conventions, judging teams, fundraising, participation in charity events, involvement in parades, set up in any activity, etc.

Supervised Agricultural Experience:

A key component of Agricultural classes is a students supervised agricultural experience project. During the school year the student is expected to complete a project in the fall and a project in the spring. With semester projects, students will have a monthly recordbook check.

Fall SAE Project: Student will explore different FFA SAEs and will develop a report that will include pictures **with the student in the pictures**

Spring SAE project: All students will complete a trifold that will include the fall semesters experiences on it, average weekly hours, and goals of the project.

Supplementary Texts: Welding Principles and Applications (4th edition) and Agricultural Mechanics (7th edition). Other texts from welding companies may be used.

Instructional Methods:

Instructional methods will include; lectures, demonstrations, class discussion, visual aids, laboratory practice, speakers/guest, practical application of shop practices.

Assessment and Evaluations:

A. Written tests and weekly quizzes

B. Daily work and cleanup

C. Grading of all materials as completed, completion of proficiency welds, completion of textbook assignments, etc. after successful completion of each project. If a project is not completed during the time allowed a student may work on their project before or after school with prior permission from the instructor. ***This does not imply a student will be able to complete a project or be excused from a project in the case the instructor is not available before or after school. There is more than enough time to complete all projects in class.***

D. FFA is inter-curricular and an important part of any Agricultural Class, participation is an important part of your grade. (Entering shop projects at the County Fair, attending lunch FFA meetings, attending FFA activities, participation on judging teams, FFA Record books, etc.)

E. Supervised Agricultural experience reports.

Grading Policy:

Tests and Quizzes	=	10% of total grade.
Projects and Daily Participation	=	75% of total grade
FFA Participation	=	10% of total grade
SAE	=	5% of total grade

Grading Scale:

90 – 100%	=	A
80 – 89%	=	B
70 – 79%	=	C
60 – 69%	=	D
0 – 59%	=	F

Pacing Guide:

Semester 1

Week 1: Syllabus, Rules, and Expectations

Week 2: Safety

Week 3: SAE Semester Project and Portfolio Project explanations

Week 4: Welding Proficiencies (MIG, ARC, TIG, and Oxy-Acetelyne.)

Week 5: Welding Proficiencies (MIG, ARC, TIG, and Oxy-Acetelyne.)

Week 6: SAE 1 due, Portfolio 1 due, Welding Proficiencies (MIG, ARC, TIG, and Oxy-Acetelyne.)

Week 7: Welding Proficiencies (MIG, ARC, TIG, and Oxy-Acetelyne.)

Week 8: Welding Proficiencies (MIG, ARC, TIG, and Oxy-Acetelyne.)

Week 9: Welding Proficiencies (MIG, ARC, TIG, and Oxy-Acetelyne.)

Week 10: Welding Proficiencies (MIG, ARC, TIG, and Oxy-Acetelyne.)

Week 11: Welding Proficiencies (MIG, ARC, TIG, and Oxy-Acetelyne.)

Week 12: SAE 2 due, Portfolio 2 due, Welding Proficiencies (MIG, ARC, TIG, and Oxy-Acetelyne.)

Week 13: Welding Proficiencies (MIG, ARC, TIG, and Oxy-Acetelyne.)

Week 14: Welding Proficiencies (MIG, ARC, TIG, and Oxy-Acetelyne.)

Week 15: Welding Proficiencies (MIG, ARC, TIG, and Oxy-Acetelyne.)

Week 16: Welding Proficiencies (MIG, ARC, TIG, and Oxy-Acetelyne.)

Week 17: Welding Proficiencies (MIG, ARC, TIG, and Oxy-Acetelyne.)

Week 18: Final SAE Project due, Portfolio Project Due, Welding Proficiencies (MIG, ARC, TIG, and Oxy-Acetelyne.) Shop Clean up

Semester 2

Week 1: Rules, Expectations, SAE project and Semester Project

Week 2: Safety

Week 3: Project design

Week 4: Project design

Week 5: Project design

Week 6: Project design

Week 7: Project fabrication
Week 8: Project fabrication
Week 9: Project fabrication
Week 10: Project fabrication
Week 11: Project fabrication
Week 12: Project fabrication
Week 13: Project fabrication
Week 14: Project Fabrication
Week 15: Project Fabrication
Week 16: Project Fabrication
Week 17: Project Fabrication
Week 18: Project Fabrication, SAE Project due, and Semester Project due
Note Subject to change.

Any questions? Please contact me at Frankroche@corcoranunified.com

Please sign and return:

I am aware of what is expected for the Art Metal class and I understand that if not completed my grade **will** be affected.

Student Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

CLASS SYLLABUS

Course Title: Agricultural Mechanics 2

Instructor:Mr. Roche

Grade Level: 9-12

e-mail: frankroche@corcoranunified.com

Elective/Required: Elective

Length/Credits: 1 year/10 credits

Prerequisites: Ag Mechanics 1

Course Description:

This course is designed to give students a strong foundation in industry practices in the care and maintenance of small engines and the introduction of welding practices. Proper skills involving hand tools will be stressed.

School expectations and rules: All rules placed by Corcoran High School and Corcoran Unified School District is expected to be followed by the student.

Safety: Safety is an integral part of the shop and classroom. If a student does not follow safety, depending on the situation or repeated offenses, the student will be disciplined accordingly.**If a student willfully, or consistently accidentally, breaks safety expectations, the student will be removed from the class and be given bookwork for the rest of the semester or depending on the infraction two units of study from the textbooks before he/she is allowed back in the shop (ex. Unit 1 section 1-3 AND Unit 2 section 1-3, may be more, may be less depending on the unit.)**

Daily Work Journals:

Students are expected to fill a detailed daily journal and they must include the state standard.. Students are given a classroom binder to keep the journals in and the journals will be handed in at the end of each month. Each day is worth 5 points. A student will lose points if he/she does not dress accordingly to work in the shop (no closed toe shoes, shorts, etc.), unexcused absence, safety violation, is not detailed enough or include the state standard, etc.

FFA Participation:

Students enrolled in an agriculture class are expected to participate in FFA activities. This can include meetings, conventions, judging teams, fundraising, participation in charity events, involvement in parades, set up in any activity, etc.

Supervised Agricultural Experience (SAE):

A key component of Agricultural classes is a students supervised agricultural experience project. During the school year the student is expected to complete a project in the fall and a project in the spring. With semester projects, students will have a monthly recordbook check.

Fall SAE Project: Student will explore different FFA SAEs and will develop a report that will include pictures **with the student in the pictures**

Spring SAE project: All students will complete a trifold that will include the fall semesters experiences on it, average weekly hours, and goals of the project.

Supplementary Texts: Agricultural Mechanics (7th edition) and Welding Principles and Applications (4th edition). Other supplemental textbooks can be used.

Instructional Methods:

Instructional methods will include; lectures, demonstrations, class discussion, visual aids, laboratory practice, speakers/guest, practical application of shop practices.

Assessment and Evaluations:

- A. Written tests and weekly quizzes
- B. Daily work and cleanup

C. Grading of all materials as completed, such as completed write up of troubleshooting an engine, completion of proficiency welds, completion of textbook assignments, etc. after successful completion of each project. If a project is not completed during the time allowed a student may work on their project before or after school with prior permission from the instructor.

This does not imply a student will be able to complete a project or be excused from a project in the case the instructor is not available before or after school. There is more than enough time to complete all projects in class.

- D. FFA is inter-curricular and an important part of any Agricultural Class, participation is an important part of your grade. (Entering shop projects at the County Fair, attending lunch FFA meetings, attending FFA activities, participation on judging teams, FFA Record books, etc.)
- E. Supervised Agricultural experience reports.

Grading Policy:

Tests and Quizzes	=	15% of total grade.
SAE Project	=	5% of total grade.
FFA Participation	=	10% of total grade.
Projects and Daily Participation	=	70% of total grade

Grading Scale:

90 – 100%	=	A
80 – 89%	=	B
70 – 79%	=	C
60 – 69%	=	D
0 – 59%	=	F

Semester 1:

- Week 1: Rules, Expectations, and Syllabus
- Week 2: Safety (Small Gas Engines)
- Week 3: Safety
- Week 4: SAE Semester Project
- Week 5: Part ID, Engine Components, Theory
- Week 6: Part ID, Engine Components, Theory
- Week 7: Part ID Engine Disassembly
- Week 8: Part ID Engine Disassembly
- Week 9: Part ID Engine Disassembly

Week 10: Part ID Part Measuring (micrometer)
Week 11: Part ID Part Measuring (micrometer)
Week 12: Part Labeling
Week 13: Part Labeling
Week 14: Engine Assembly
Week 15: Engine Assembly
Week 16: Engine Assembly
Week 17: Engine Assembly, Start up, Troubleshooting
Week 18: Engine Assembly, Start up, Troubleshooting, Clean up

Semester 2:

Week 1: Rules, Expectations
Week 2: Safety (Welding)
Week 3: Safety
Week 4: Welding pad
Week 5: Welding pad
Week 6: SMAW proficiencies (6011)
Week 7: SMAW proficiencies (6011)
Week 8: SMAW proficiencies (6011)
Week 9: SMAW proficiencies (6011)
Week 10: SMAW proficiencies (6011)
Week 11: SMAW proficiencies (6011)
Week 12: SMAW proficiencies (6011)
Week 13: SMAW proficiencies (7018)
Week 14: SMAW proficiencies (7018)
Week 15: SMAW proficiencies (7018)
Week 16: SMAW proficiencies (7018)
Week 17: SMAW proficiencies (7018)
Week 18: SMAW Final and shop clean up.

Any questions? Please contact me at Frankroche@corcoranunified.com

Please sign and return:

I am aware of what is expected for the Art Metal class and I understand that if not completed my grade **will** be affected.

Student Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

CLASS SYLLABUS

Course Title: Introduction to Fabrication

Instructor: Mr. Roche

Grade Level: 11

e-mail: Frankroche@corcoranunified.com

Elective/Required: Elective

Length/Credits: 1 year

Prerequisites: Ag Mech 1&2

Change in Class/Shop Operations

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Assessment and Evaluations:

A. Written tests and weekly quizzes

B. Daily work and cleanup

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E. Supervised Agricultural experience reports.

Grading Policy:

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Projects and Daily Participation	=	75% of total grade
FFA Participation	=	10% of total grade
SAE	=	5% of total grade

Grading Scale:

90 – 100%	=	A
80 – 89%	=	B
70 – 79%	=	C
60 – 69%	=	D
0 – 59%	=	F

Pacing Guide

Semester 1

Week 1: Syllabus, Rules, and Expectations
Week 2: Safety
Week 3: Safety
Week 4: SAE Semester Project
Week 5: Welding Proficiencies (GMAW and SMAW)
Week 6: Welding Proficiencies (GMAW and SMAW)
Week 7: Welding Proficiencies (GMAW and SMAW)
Week 8: Welding Proficiencies (GMAW and SMAW)
Week 9: Welding Proficiencies (GMAW and SMAW)
Week 10: Welding Proficiencies (GMAW and SMAW)
Week 11: Welding Proficiencies (GMAW and SMAW)
Week 12: Welding Proficiencies (GMAW and SMAW)
Week 13: Welding Proficiencies (TIG and Oxy-Acetelyne)
Week 14: Welding Proficiencies (TIG and Oxy-Acetelyne)
Week 15: Welding Proficiencies (TIG and Oxy-Acetelyne)
Week 16: Welding Proficiencies (TIG and Oxy-Acetelyne)
Week 17: Welding Proficiencies (TIG and Oxy-Acetelyne)
Week 18: Welding Proficiencies (TIG and Oxy-Acetelyne) and shop clean up.

Semester 2

Week 1: Rules, Expectations, and Safety.
Week 2: Project 1 - Stool
Week 3: Project 1
Week 4: Project 1
Week 5: Project 1
Week 6: Project 1
Week 7: Project 2 - TIG Pressure Box
Week 8: Project 2
Week 9: Project 3 - Saw Horse
Week 10: Project 3
Week 11: Project 3
Week 12: Project 3
Week 13: Project 3
Week 14: Self Projects
Week 15: Self Projects
Week 16: Self Projects
Week 17: Self Projects
Week 18: Shop Clean up
Note Subject to change

Any questions? Please contact me at Frankroche@corcoranunified.com

Please sign and return:

I am aware of what is expected for the Art Metal class and I understand that if not completed my grade **will** be affected.

Student Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

Corcoran High School Course Planner - Ag. Mechanics Academy



Student Name:

Graduation Year:

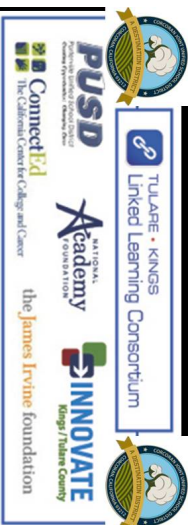
Grade 9 - Courses	Grade 10 - Courses	Grade 11 - Courses	Grade 12 - Courses	CHS grad requirements	A-G Requirements
<input type="checkbox"/> Geography - 1 semester	<input type="checkbox"/> World History	<input type="checkbox"/> U.S. History	<input type="checkbox"/> American Government <input type="checkbox"/> Economics	<i>Social Science - 30 credits (including 1 semester each of Government & Economics) PLUS: Geography (5 credits)</i>	History / Social Science ("a") - 20 credits
<input type="checkbox"/> English 9	<input type="checkbox"/> English 10	<input type="checkbox"/> English 11	<input type="checkbox"/> ERWC	English - 40 credits	English ("b") - 40 credits
<input type="checkbox"/> Math I	<input type="checkbox"/> Math II	<input type="checkbox"/> Math III	<input type="checkbox"/> Calculus	Mathematics - 30 credits	Mathematics ("c") - 30 credits / 4 years recommended
<input type="checkbox"/> Earth	<input type="checkbox"/> Biology	<input type="checkbox"/> Chemistry	<input type="checkbox"/> Physics	Science - 20 credits (10 credits of Biology / 10 credits of Earth/Chem/Physics)	Laboratory Science ("d") - 20 credits
	<input type="checkbox"/> Spanish I	<input type="checkbox"/> Spanish II	<input type="checkbox"/> Spanish III	Visual and Performing Arts , Foreign Language - 10 credits	Language Other than English ("e") - 20 credits Visual and Performing Arts ("f") - 10 credits
<input type="checkbox"/> Ag. Sci I P <input type="checkbox"/> Anatomy & Phys <input type="checkbox"/> Ethnic Studies		<input type="checkbox"/> Band <input type="checkbox"/> Digital Design <input type="checkbox"/> Music Appreciation <input type="checkbox"/> Theatre I <input type="checkbox"/> Art I			College-prep Elective ("g") - 10 credits
<input type="checkbox"/> Physical Education <input type="checkbox"/> Strength & Cond	<input type="checkbox"/> Physical Education <input type="checkbox"/> Strength & Cond			Physical Education - 20 credits	
<input type="checkbox"/> Life Skills - 1 semester				Life Skills - 5 credits	
Ag. Mechanics	Small Engines	Intro. to Welding	ROP Art Metal (2 PERIODS)	Elective classes - 100 credits	Academy Pathway

Corcoran High School Course Planner - Ag. Science Academy

Student Name: _____

Graduation Year: _____

Grade 9 - Courses	Grade 10 - Courses	Grade 11 - Courses	Grade 12 - Courses	CHS grad requirements	A-G Requirements
<input type="checkbox"/> Geography - 1 semester	<input type="checkbox"/> World History	<input type="checkbox"/> U.S. History	<input type="checkbox"/> American Government <input type="checkbox"/> Economics	Social Science - 30 credits (including 1 semester each of Government & Economics) <u>PLUS:</u> Geography (5 credits)	History / Social Science ("a") - 20 credits
<input type="checkbox"/> English 9	<input type="checkbox"/> English 10	<input type="checkbox"/> English 11	<input type="checkbox"/> ERWC	English - 40 credits	English ("b") - 40 credits
<input type="checkbox"/> Math I	<input type="checkbox"/> Math II	<input type="checkbox"/> Math III	<input type="checkbox"/> Calculus	Mathematics - 30 credits	Mathematics ("c") - 30 credits / 4 years recommended
<input type="checkbox"/> Earth	<input type="checkbox"/> Biology	<input type="checkbox"/> Chemistry	<input type="checkbox"/> Physics	Science - 20 credits (10 credits of Biology / 10 credits of Earth/Chem/Physics)	Laboratory Science ("d") - 20 credits
	<input type="checkbox"/> Spanish I	<input type="checkbox"/> Spanish II	<input type="checkbox"/> Spanish III	Visual and Performing Arts , Foreign Language - 10 credits	Language Other than English ("e") - 20 credits Visual and Performing Arts ("f") - 10 credits
Academy class covers this. Open Period.		<input type="checkbox"/> Band <input type="checkbox"/> Digital Design <input type="checkbox"/> Music Appreciation <input type="checkbox"/> Theatre I <input type="checkbox"/> Art I			College-prep Elective ("g") - 10 credits
<input type="checkbox"/> Physical Education <input type="checkbox"/> Strength & Cond	<input type="checkbox"/> Physical Education <input type="checkbox"/> Strength & Cond			Physical Education - 20 credits	
<input type="checkbox"/> Life Skills - 1 semester				Life Skills - 5 credits	
Ag. Science I P	Ag. Science II	Advanced Animal Science	Advanced Plant Science	Elective classes - 100 credits	Academy Pathway



Academy Description

- There will be two cohorts of 22/27 students. Pathway students will have at least one CTE class and at least two core classes each year throughout 9th, 10th, 11th, and 12th grades, which will be cohorted and only for pathway students. See Programs of Study 3.1a for details.
- The site principal, assisted by the Pathway Lead, will monitor the progress of the program and maintain discipline. The Pathway Lead and principal (instructional leader) will guide the program as directed by the National Academy Foundation guidelines.
- The Pathway Lead and principal will interact with teachers, parents and students to foster success.
- The Pathway Lead and principal, with the Pathway staff and Advisory Board, will select curriculum and identify opportunities that will promote career and college readiness.
- The Advisory Board/Business Partner role in the academy is to support pathway programs by:
 1. Reviewing curriculum to ensure adequate preparation for the work place
 2. Providing Work-based learning opportunities for pathway students.
 3. Review program performance and student performance data and recommend changes for improvement.
 4. Offer professional development and support for pathway teachers.
 5. Assist with fundraising or locating resources needed for pathway students.



Corcoran Unified
corcoranunified.com

E

Frank Roche <frankroche@corcoranunified.com>

guest speaker/tour for CHS students

Wed, Nov 8, 2017 at 9:53 AM

Cc: Frank Roche <frankroche@corcoranunified.com>

Good morning,

I had originally left you a voicemail last week about possible guest speakers and/or college tours for our students at Corcoran High School and wanted to follow up with an email.

We are interested in having someone come out and speak to our Ag students about your Mechanized Ag, Welding, Auto Tech, and Manufacturing programs at Reedley College. If possible, we would like to follow up with a tour of these departments.

Please contact me at your earliest convenience to start the process of scheduling these events for our students. Thank you.

--
Farewell

22 The Lord Jesus Christ^[a] be with your spirit. Grace be with you. Amen.

II Timothy 4:22

Corcoran High School Pathways

9TH GRADE

10TH GRADE

11TH GRADE

F

12TH GRADE

Agriculture & Natural Resources - Agricultural Mechanics Pathway (101)

101	Ag. Mech I	Ag. Mech II	Welding & Fabrication	Art Metal
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Agriculture & Natural Resources - Agricultural Science Pathway (102)

102	Ag. Science I	Ag. Science II	Adv. Animal Science or Adv. Plant Science or Floral Design	Adv. Animal Science or Adv. Plant Science or Floral Design
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Arts, Media, & Entertainment - Design, Visual, and Media Arts Pathway (111)

111	Art I	Art II	Digital Design	Advanced Art/AP Art
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Arts, Media, & Entertainment - Performing Arts Pathway (112)

112A	Intermediate/Advanced March/Jazz/Concert 1	Intermediate/Advanced March/Jazz/Concert 2	Intermediate/Advanced March/Jazz/Concert 3	Intermediate/Advanced March/Jazz/Concert 4
112B	Theatre I	Theatre II		

Business & Finance - Business Management Pathway (182)

182	Intro to Bus & Practices	Bus Marketing	Project Management	Entrepreneurship
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Education, Child Development, and Family Services - Education Pathway (132)

132			Careers in Ed I	Careers in Ed II
TUTR			Peer Mentoring I	Peer Mentoring II

Health Science and Medical Technology - Patient Care Pathway (198)

	9 th Grade	10 th Grade	11 th Grade	12 th Grade
198	Life Skills	Medical Terminology	Health Occupations or Sports Medicine	Health Occupations or Sports Medicine

Information & Communication Technologies - Games & Simulation (175)

175	Game Coding	Game Design I	App Development	Game Design II
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ROTC Pathway

ROTC	ROTC I	ROTC II	ROTC III	ROTC IV
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Spanish Pathway

SPAN	Spanish I	Spanish II	Spanish III	AP Spanish
SPSKR	Span for Span Spkr I	Span for Span Spkr II	AP Spanish	

Sports/Athletic Pathway

SPRT	PE or Strength	PE, Strength, or Adv PE	Strength or Adv PE	Strength or Adv PE
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Concentrated & Repetitive Classes (most of these classes require instructor approval)

ASB	ASB Leadership	ASB Leadership	ASB Leadership	ASB Leadership
ACDC	Academic Decathlon /Comp & Speech	Academic Decathlon /Comp & Speech	Academic Decathlon /Comp & Speech	Academic Decathlon /Comp & Speech
P&J	Publications & Journalism	Publications & Journalism	Publications & Journalism	Publications & Journalism

*Pathways highlighted in yellow indicate that they are a Career Technical Education Pathway

*ALL COURSE AVAILABILITY DEPENDENT UPON STUDENT REQUEST NUMBERS



Corcoran Unified School District

1520 Patterson Avenue, Corcoran, California 93212

(559) 992-8888 – Fax (559) 992-3957

G

November 2, 2017

Dear Prospective Industry Partner,

Corcoran High School is adding a Job Shadowing component to the Career Technical Education program currently being offered to the students.

The process would consist of at least three students coming to your workplace for approximately two hours to observe you and/or your employees to get a feel of what it would be like to work in your industry. They will be instructed to be on their best professional behavior. All students are covered under the Corcoran Unified School District insurance.

If possible, it would be helpful if they are able to have a short interview toward the end of the shadowing so they may ask any questions about the field after the observation.

If this is something you would be interested in assisting with, please complete the information below and email back at your earliest convenience. I will then contact you to make arrangements.

Thank you,



Business/Organization Name: [Click here to enter text.](#)

Supervisor for Internship(s): [Click here to enter text.](#)

Supervisor's contact phone number: [Click here to enter text.](#)

Supervisor's email address: [Click here to enter text.](#)

ADMINISTRATION

Rich Merlo
Superintendent

Steve Berry
Director of Technology

Mary Taylor
Director of Categorical Programs

Lora Cartwright
Director of Educational Services

Pamela Dihel
Chief Business Officer

BOARD OF TRUSTEES

Karen Frey

Robert Alcorn

Sammy J. Ramirez

Bobby Toney

Patty Robertson

Introduction to Fabrication

Spring Project Notification

Greetings,

Your student has decided to enroll in the Introduction to Fabrication class for the spring semester. During the second part of the school year is when the expectations for your student really increases and as these expectations increase the chance for grades to fall by the wayside increases. Being in an agriculture class means that close to 75% of your students grade is dependent upon completing projects in the shop. The purpose of this notification is to give you and your student the due dates of these projects so that the information is given to you at the beginning of the semester so to remove any confusion at a later date. **Your students grade will be affected negatively if even one of these projects are not completed.** The projects and due dates are as follows:

MIG Proficiency: 2/9/2018

Stool Project: 2/23/2018

Small PlasmaCam Project: 4/27/2018

TIG Project:5/25/2018

If asked I will be more than happy to supply you with a grading rubric. There is more than enough time for your student to complete these projects in the class. There may be days after school to come into the shop and work on them but this is **NOT** a guarantee. Please sign this paper and have your student return it to me. My email is Frankroche@corcoranunified.com if you have any questions. Thank you

Student Name: _____

Parent Signature: _____

SAE Semester Questionnaire

Complete the following sections by each due date given. Responses must be **typed, in 12 point font**, in complete sentences and a minimum of 1 paragraph (5-7 sentences) per question. Pictures must be in color and include **YOU** in each one. Picture captions must be **typed, in 12 point font**, in complete sentences and a minimum of 3 sentences per caption.

SECTION 1 DUE DATE: FRIDAY, OCTOBER 13

1. Explain your SAE project in detail. (Who, what, when, where, why, how it got started, etc.)
2. Explain your roles, responsibilities, and/or management decisions related to your SAE.
3. Explain what is the single greatest challenge you faced in this award area and how did you overcome that challenge.
4. Include 1 color photo of you working with your SAE project and a caption for the picture.

Grading: 5 points per question (15 points) + 10 points for colored picture + 5 points for picture caption = *30 points for section 1*

SECTION 2 DUE DATE: FRIDAY, NOVEMBER 17

1. Explain your three greatest accomplishments or findings in your SAE project.
Some areas to cover include:
(1) Have you participated in trainings or experiences that have impacted the success of the company, or your growth as an employee?
(2) As an entrepreneur, have you increased or expanded your enterprise?
(3) Has your research produced findings that support or reject your hypothesis?
(4) Did a research experiment lead to a new patent or method?
2. Include 2 color photos of you working with your SAE project and a caption for each picture.

Grading: 5 points per accomplishment (15 points) + 10 points for colored picture (20 points) + 5 points for picture caption (10 points) = *45 points for section 2*

SECTION 3 DUE DATE: FRIDAY, DECEMBER 8

1. Where are three ways your experiences or opportunities in your SAE will impact your future?
Some areas to cover include:
(1) Has your opportunity to job shadow your employer helped you plan for your future career in a related area?
(2) Has your SAE(s) experiences assisted you in future career or business planning?
(3) Has your opportunity to present your research to college researchers prompted a position as an undergrad researcher?
(4) Has your opportunity to visit with a banker to receive information lead to financial gains?
2. Include 2 color photos of you working with your SAE project and a caption for each picture.

Grading: 5 points per impact (15 points) + 10 points for colored picture (20 points) + 5 points for picture caption (10 points) = *45 points for section 3*

Corcoran High School
Agriculture Department

Second Semester SAE Project

This semester you will enter a tri-fold board into a local project competition. The project board needs to highlight specific aspects about your SAE project. Corcoran teachers and administrators will judge these boards and award prizes accordingly. Additionally, you will receive a semester grade on your presentation.

YOUR SAE PROJECT SHOULD BE A CONTINUATION OF LAST SEMESTER'S PROJECT!

Step 1: Choose a category to enter. You may only enter 1 category.

Categories:

- Animal Science (entrepreneurship)
- Animal Science (placement)
- Ag Mechanics (entrepreneurship)
- Ag Mechanics (placement)
- Horticulture (entrepreneurship)
- Horticulture (placement)
- Home Improvement & Community Development (placement)
- Child Care (placement)
- Food Services (placement)
- Retail (placement)

Step 2: Create your board!

Items required on board:

- Title/Heading
- Description of your project (needs to answer the questions: who, what, when, where & why and be in *complete sentences!* Can be typed or written)
- **5 Color** pictures of you and your project (they can be the same pictures from last semester)
- Captions for each picture (1-2 sentences describing what is happening in the picture)
- Hours worked weekly
- Goals for project

Step 3: Turn in complete project by **Tuesday, May 12th.**

Grading Rubric

Title/Heading = 5 points

Description (addresses all 5 questions & in complete sentences) = 15 points

Pictures of you & your project (10 points per picture) = 50 points

Captions on pictures (2 points per picture) = 10 points

Hours worked = 5 points

Goals for project = 5 points

Overall Quality of project = 10 points

For a grand total of = 100 points (10% of SAE grade for the semester)

Ag Mechanics Safety Contract

1. I understand that eye protection needs to be worn correctly in the shop at all times without exception.
2. I will follow all safety procedures at all times without exception.
3. I understand that loose clothing, loose jewelry, including rings of any kind, long hair (not in a ponytail), and neckties (not protected by coveralls) can be dangerous in the shop and will not be worn.
4. I understand that protective clothing is an important part of shop safety and that clean coveralls and close toed shoes will be worn at all times (especially in welding and agricultural fabrication).
5. I understand that Safety Signs are to be understood before using the equipment and the safety procedures are to be followed during its' use. If I am unclear on procedures I will find the instructor to clear up any issues.
6. I understand that horseplay is never allowed in the shop and can cause serious injury to myself and to other students around me.
7. I will report all accidents, no matter how minor.
8. I understand that cleaning the shop at the end of each class period is an important part of shop safety and I will participate at the end of every class or whenever it is needed.
9. I understand that running is never allowed in the shop at any time.
10. I understand that all tools and equipment, welding electrodes, steel, wood, and grease rags are to be stored properly.
11. I understand no fighting is allowed in the shop and if it happens that both parties, **regardless of who started it**, will be removed from the shop **permanently** and will be given bookwork for the rest of the school year.
12. I understand that the instructor has the ultimate say on safe practices in the shop and if it is determined that I am unsafe the instructor **will** remove me from the shop and I will earn my grades through bookwork.

Student: _____ Date: _____

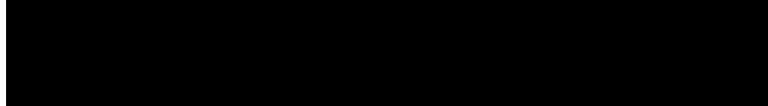
Parent/Guardian: _____ Date: _____

UTI guest speaker Monday March 13, 2017

Technology Learning Center Quad D, 1101 Dairy Ave., Corcoran, CA 93212

K

Contact



Period 1

8:00 – 8:45

33 students

Period 2

8:50 – 9:35

15 students

Break - 9:35 – 9:45

Period 3

9:50 – 10:35

34 students

Period 4

10:40 – 11:15

No students

Period 5

11:20 – 12:05

18 students

Lunch - 12:05 – 12:45

Period 6

12:50 – 1:35

40 students

Period 7

1:40 – 2:25

21 students

Period 8

2:30 – 3:15

21 students

Quality Criteria Two

Leadership and Citizen Development

The Corcoran High School FFA chapter was founded in 1945. Corcoran has had 1 state career development event winner in livestock judging, has had 1 state officer, and 206 state FFA degree recipients. Corcoran Agriculture has had 78 American FFA Degree recipients.

The Corcoran Agriculture Department has two separate agriculture laboratory farms. The "farm lab" was donated in 1977 and consists of 20 acres. On the farm lab the department has 3 separate livestock barns intended for specific species, lamb, hogs, and cattle. Recently the students have begun showing market goats and so the cattle barn has been used also as pens for the goats because the lamb teams have seen large growth in the past 2 years. On the farm is also a pheasant run that was built to house adolescent to mature pheasants for the Corcoran Lions club pheasant hunt. In the last year the community has donated different varieties of trees, which includes almonds, pear, plum, cherry, and apricot, to be planted on a small portion of the Farm Lab. The other agriculture laboratory is 120 acres was donated by Boswell Farms and is located on Dairy and Pueblo Avenue in Corcoran 1.6 miles from the high school. In the past the large farm has been used to fund the department. Issues with retention of teachers and incomplete records has led to confusion in regards to the large farm and so the department, under the recommendations from the advisory committee, district office, and school site administration, is trying to better define the role of the large farm. Currently cotton, wheat, and corn are the row crops that are typically planted but plans to have a more permanent crop such as almonds or pistachios are being discussed.

Corcoran FFA has seen a major growth since the 2016-2017 school year. Since the 2012 school year, Corcoran Agriculture Department has had 9 different agriculture teachers associated with it, which has led to a decline in overall student participation. Once retention of the teachers improved, the department saw overnight improvement of the program. Chapter

meetings at the beginning of the 2016 school year had around 10 members show up and now the average member attendance at a meeting are 50 to 60. National convention was regularly attended conference by the chapter because the trip was funded by the profits of the large farm but other than that particular conference, Corcoran had little to no participation in other leadership events offered by the FFA. The chapter now regularly attends COLC, San Joaquin Region Bootcamp, Advance Leadership Academy, Made for Excellence, Greenhand Leadership Conference, and State FFA conference. Corcoran FFA holds monthly after school meetings, regularly meet with industry partners representing the large laboratory farm, run for sectional officer positions with plans to run for higher levels, and compete on the following Career Development Events: Cotton, Citrus, Small Gas Engines, Dairy Cattle Judging, Agriculture Sales, Horse Judging, Impromptu public speaking, Opening and Closing, and Creed.

During the summer leading up to the school year, the FFA officers and Chapter advisor develop the calendar of events for the FFA chapter. Once the calendar is decided and agreed upon the agriculture teachers decide the responsibilities that will be covered by each along with the running of the day to day operation of the department. An issue that has arisen over the last two years is that Corcoran FFA has many traditions that over the years were kept in place because "that is how it has always been." The FFA officers have done a great job in bringing new procedures and events to the membership that has increased participation, such as no more lunch meetings and only after school meetings to increase involvement, which it did. The calendar of events are given to the students at the beginning of the year to show their parents and keep with them so that they may get the required FFA activity points. It is stated in all class syllabi that 10% of a students grade involves their FFA involvement. The syllabi is taken home and signed by the students parents to be brought back for a grade and then filed for any teacher/parent conference. The students must receive 10 FFA activity points each semester. To encourage students to attend as many chapter and above activities as possible the chapter

takes the 20 students with the most points to a “Top 20” trip at the end of the school year, the most recent having been to Six Flags Magic Mountain.

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- H. FFA Activity Sheet
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**Corcoran FFA Chapter
Corcoran, California
Established 1945**

**Program of Activities
2017-2018**





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PRESIDENT'S FORWARD

Dear Chapter Members,

As your president this year, I would like to personally welcome all of the students to the Corcoran FFA for the 2017-2018 school year. The officer team and I have planned for a very active and successful year with many fun and exciting activities. There are going to be plenty of fun meetings and field trips, in addition to judging contests, and leadership conferences.

You will have the opportunity to become involved in many fun projects. You will be able to earn money, gain valuable experience, and develop the leadership qualities that will benefit you in your future. I would greatly encourage all of you to get involved in judging teams, livestock projects such as animal projects for the county fair, and all other activities that our chapter has to offer.

With your participation, cooperation, and hardwork, we shall have a very successful program this year. The officer team and I hope that you all get involved and make the most of your FFA experience. Don't miss out on the fun opportunities FFA has to offer. Make FFA what you want it to be!

Sincerely,

Jason Weatherford
FFA President
2017-2018

2017-2018 CORCORAN FFA OFFICERS AND ADVISORS

President: Jason Weatherford

Vice President: Oscar Miranda
Secretary: Tyler Jordan
Treasurer: Brock Hansen
Reporter: Jonah Hernandez
Sentinel: Anthony Muro
Historian: Rachel Berry
Parliamentarian: Travis Daniel
Chaplin: Lulu Ramirez
Chapter Development Committee Chair: Allyson McCarty
Student Development Committee Chair: Ivan Gonzalez
Community Development Committee Chair: Jizzel Nunes

Advisors:
Kaytlyn Naylor
Jonathan Spreng
Frank Roche



2017-2018 Corcoran FFA Tentative Calendar

Fall Semester

August/September

8/29- Ice Cream Social @ Ag Shop 6:30pm (2)

9/1-Greenhand Conference Applications due to Naylon
9/5 and 9/7-FSU Football Game Ticket Sales, Room 7 @ 7:00am and Lunch (40 students, \$20)
9/8-Greenhand Officer Applications due to Naylon
9/15 Greenhand Conference \$\$ Due to Naylon
9/15 Greenhand Officer Interviews @ 3:30pm Ag Shop (2)
9/18-Greenhand Conference in Tulare (2)
9/21-Madera Cotton Contest @MSHS 5pm (1)
9/23-COLC @ GWHS 9-11am (Officers Only) (1)
9/23-Chapter BBQ @ Farm 5:30pm (2)
9/26-Mandatory Livestock Info Meeting @ TLC 6:30pm
9/26, 9/28- TK Activity Ticket Sales, Room 7 @ 7:00am and Lunch (First 30 students)
9/30-FSU Football Game @ 5:00pm (2)

October

10/4-TK Opening/Closing-Hanford (2)
10/4-6 Cotton Float Building @ Ag Shop 3:30-5:00pm (1 per day)
10/7 Cotton Festival and Parade (2)
10/10-Ticket Sales for Corn Maze Trip
10/11-TK Sectional Activities at McDermott Field House (2)
10/13-15-Grand National Livestock Show (3)
10/21-Corcoran Cotton Contest @ 8:00am (5)
10/24-Corn Maze Trip @ 6pm (2) (TBA-date may change)
10/27-Snack Bar at Football Game (4)
10/28-MJC Cotton (1)

November

11/1-MFE/ALA Applications Due
11/2-Hanford Cotton (1)
11/3-COS Freshman Field Day (2)
11/5-State Finals Cotton (2)
11/15-Chapter Thanksgiving Feast (1, 3)
11/29-Chapter Community Service (3, TBA)

December

12/1-State Conference Applications Due
12/5-7-Christmas Float Building (1 per day)
12/7-Christmas Parade (1)
12/14-Greenhand Ceremony and Chapter Holiday Potluck @ 6:30pm, TLC (1,3)
12/16-Citrus Contest (1)
12/18-Winter Break Begins

2017-2018 Corcoran FFA Tentative Calendar Spring Semester

January

1/10-State FFA Conference Applications due to Naylon
1/11- World Ag Expo Ticket Sales, Room 7 @ 7:00am and Lunch (First 40 students)

1/19-SJR Officer Applications Due (1)
1/20-Reedley Citrus Contest (1)
1/26-State Degrees and Proficiencies due to Naylon
1/27-Tulare Citrus (1)
1/30-Manuscripts due for TK Speaking

February

2/3-Winter State Finals
2/5-TK State Degree Review
2/14-World Ag Expo Trip (2)
2/18-19-MFE/ALA in Visalia (2)
2/20-23-National FFA Week (2 per dress up day)
 Tuesday: Tourist Day, Chapter Scavenger Hunt @ 6:00pm
 Wednesday: International Day, Farm Visit Day
 Thursday: Dress Like your favorite teacher, Teacher Breakfast
 Friday: National Blue and Corn Gold, Aggie Olympics
2/21-TK Speaking Contest-Creed and Impromptu (2)
2/24-Regional Meeting (2)
2/27-Ticket Sales for Roller Town, 7am and Lunch (30 students)
2/28-TK Speaking-Prepared, Exempt (2)
**Livestock Arrive TBA

March

3/4-UC Davis Field Day (2)
3/4-Western Dairy Classic, Hanford (2)
3/6-Kids Day Newspaper Sales (3)
3/14-TK Sectional Activity, Roller Town (2)
3/16-SJR Speaking (4)
3/18-Merced Field Day (2)
3/21-Chapter Spring Fling Dinner @ 6:30pm (2)
3/24-MJC Field Day (2)
**Kings County Farm Day TBA (2)
**Cal Poly 26 Hour Program TBA (2)
**Farm/Shop Clean Up TBA (3)

April

4/3-TK Awards Dinner (1)
4/7-CRC Field Day (2)
4/11-Chapter Community Service Event (3)
4/14-Reedley College Field Day (2)
4/21-Fresno State Field Day (2)
4/22-25-State FFA Conference Anaheim (4)
**Farm/Shop Clean Up TBA (3)

May

5/2-Sectional Officer Interviews, Visalia (2)
5/5-Cal Poly State Finals (3)
5/8-Chapter Officer Interviews (1)
5/9-Sectional Officer Elections (2)
5/19-Farm Fair and Supporters Lunch (4)
5/29-Chapter Awards Dinner @ 6:30pm TLC (2, 5)
**Farm/Shop Clean Up TBA (3)

June

6/5-10-Kings County Fair, Hanford (6)

6/10-Ag Farm Clean Up (1)

6/13-Top 18 Trip to Magic Mountain (Location and date may change)



Corcoran FFA Major Events 2017-2018

Event Date	Event Name	Chairperson
September	Farm BBQ	Brock Hansen-Treasurer
Ongoing	Public Relations Campaign and Chapter Scrapbook	Jizzel Nunez-Community Development Chair

October	Corcoran Cotton Classic	Jason Weatherford-President
Ongoing	Pheasant Project	Oscar Miranda-Vice President
February	FFA Week Celebration	Tyler Jordan-Secretary
Ongoing	Land Farm Enterprise	Travis Daniel-Parliamentarian
November/March	Chapter Community Service	Lulu Ramirez-Chaplin
May	Farm Fair and Supporter Appreciation Lunch	Rachel Berry-Historian
Summer/Winter	Officer Retreats	Ivan Gonzalez-Student Development Chair
January	8th Grade Recruitment	Anthony Muro-Sentinel
Ongoing	Chapter Incentive Program	Jonah Hernandez-Reporter
December	Greenhand Degree Ceremony and Greenhand Officer Team	Anthony Muro-Sentinel
March	Chapter Degree Ceremony and Spring Fling	Ivan Gonzalez-Student Development Chair
May	Blue and Gold Awards Banquet	Allyson McCarty-Chapter Development Chair
Ongoing	Floral Design Chapter Company	All Officers
February-June	Livestock Show Team	All Officers

**CORCORAN HIGH SCHOOL
AGRICULTURE DEPARTMENT
CLASSROOM/SHOP/FFA POLICIES**

- The Agriculture Department will strictly adhere to the Corcoran High School Discipline & Dress Code Policy. Students will be expected to follow all rules while at school and on FFA/Class trips.
- Class begins when the bell rings and ends when the bell rings!
- You will be considered tardy if you are not sitting in your proper seat when the bell rings.
- No talking will be allowed while the instructor or another member of the class is talking.
- There will be no hats on campus/classroom/shop. NOTE: A safety hat may be worn while welding.
- Each student is responsible for bringing a notebook, pencil, paper, and fully charged electronic device to class each day along with assignments.
- Return all materials, tools, and supplies to their proper place before leaving the classroom or shop. If a student breaks or damages any tools, equipment, or materials due to misuse or neglect they will be held financially responsible for replacing the item.

- Straighten chairs and tables in the classroom and clean up each day while at the shop/farm. Students will wait quietly for the instructor to dismiss you.
- No one will be allowed to use the restroom during class time without permission from the instructor and unless it is an emergency. No students are allowed to leave in the first or last 10 minutes of the class period.
- No eating or drinking will be allowed in any Agriculture class or shop during class time. WATER ONLY!
- Turn in assignments on time. **Late work will only be accepted one day past the due date.** School policy applies for absences. If you have to miss an FFA event you **MUST** communicate with the **FFA advisor**.
- Each student is responsible for requesting any assignments or materials missed due to an absence. The request must be made the first day the student returns to the class.
- Treat your fellow classmate and teacher with respect everyday, all day.
- Use appropriate language in the classroom. Don't say it here if you wouldn't say it in a job interview.
- **Any** violation of **any** safety rule in shop or lab classes will result in **dismissal from the class**. This includes the lack of appropriate shop attire and safety materials.
- FFA participation will make up 10% of your grade-this is required in ALL Agriculture Classes!
- FFA Activities will be counted each quarter- you must complete 5 per quarter/10 a semester for full credit. Take advantage of the opportunities you have been given by being an active member of this chapter! The top 20 FFA members will receive a trip to Magic Mountain in May as a reward for being the most active members.
- Having an active Supervised Agriculture Experience (SAE) and updated recordbooks will count for up to 5% of a student's grade within the program.
- Students will be given a calendar with all of the FFA Activities for the year-it is the student's responsibility to stay informed!
- If a student signs up to attend a trip and then is no longer able to attend, they must find a replacement member (with permission of the FFA advisor) or you will assume the financial responsibility for the trip even if you do not attend.
- All FFA related debts must be cleared at the end of each semester in order to travel the following semester.

Student Name (please print clearly): _____

Please read the above information and discuss it with your son/daughter as well as the class syllabus. Sign and return this form to the Agriculture Department. If you have any questions, please feel free to talk to any of the agriculture instructors.

Student: _____ Parent: _____ Date: _____

Student's Agriculture Teacher: _____

REMININD 101

In order to keep ALL Corcoran FFA Members in the loop we will be using the Remind 101 texting system!

This system will send you updates regarding our chapter's activities throughout the year via text message. You will get one FFA Activity if you sign up and one additional FFA activity if your parents sign

up too!

It is super easy to get started...

Text :

@corcoranag

To:

81010

Student Name: _____
Ag Teacher: Naylon, Roche, Spreng

Corcoran High School
Ag Department Permission Slip
2017-2018 School Year

I, _____ (Parent Name) give permission for my student
_____ (Student Name) to travel to Corcoran High School and
Corcoran FFA sponsored events during the 2017-2018 school year. I understand
that my student is required to follow all school rules while on the trips and will be
held responsible for any poor behavior or failure to follow rules. I understand that
the trips and activities my student is attending with Corcoran FFA are a privilege
and not a right and it is my responsibility to pick up my student if they are required

to return home early from a trip. My student and I realize the importance of appropriate behavior and a positive attitude while representing Corcoran High School and Corcoran FFA.

Parent Signature: _____ Date: _____

Parent/Guardian Name: _____ Phone: _____

Student Signature: _____ Date: _____

Emergency Contact(s):

Name: _____ Phone: _____

Relationship: _____

Name: _____ Phone: _____

Relationship: _____

Necessary Medical Information:

2016-2017 Corcoran FFA Activity Sheet Fall Semester

Activity Date	Activity Name	Total Activities	Advisor Name

Past American FFA Degrees

1995 Jason Pemberton
 1996 Dustin Hastin
 1997 Gabe Cooper
 Jennifer Whitlatch
 Raymond Figueroa
 Stephanie Wood
 Thomas Putzel
 1998 Omar Vasquez
 Troy Potts
 Michelle Word
 Tony De Ochoa
 Heather Berry
 Matthew Romero
 Rudy Saenz

2006 Josh Ramirez
 Daniel Vargas
 Tiffany Walls
 2007 Christian Dominguez
 Spencer Rietkerk
 Evan Razor
 Oscar Palomares
 2008 Brittany Walls
 Josh Walker
 Josh Cervantes
 Tara Carter
 Johnny Cribbs
 Eric Dye
 Matt Faulkner

1999	Manuel Andrade		Kevin Flaherty
2000	Craig Tristao	2009	Abel Macias
	Jake Tillman		Merrick Wadsworth
	John Hook		Jovany Nunez
2001	Mauricio Hernandez	2010	Gus Alvarez
	Bryan Dias		Lawrence Banales
	Jarrett Santos		Darcy Pearce
	Ignacio Larios		Michael Perez
	Sammy Ramirez		Amy Phillips
	David Stevens	2011	Joseph Conley
2002	Peter Rietkerk		Jake Figueroa
	Jay Lindley		Javier Flores
	Brandon Carney		Chelsea Van Epps
	Carlos Dominguez	2012	Bryn Boyett
	Ryan Baker		Brandon Cribbs
	Colt Ellis		Matt Dawes
2003	Sergio Cardoso		Brent Flaherty
	Aaron Echavarria		Brandon Garcia
	Raymond Gamez		Darin Syra
2004	Vincent Correa	2013	Brice Kraay
	Chad Dias	2015	David Arredondo
	Oscar Perez		Brittany Lopez
	James Rietkerk		Caleb Toone
	Richard Rietkerk		
	Thomas Smith		
2005	Erik Boyett		
	Bryan Boyett		
	Jason Wadsworth		
	Matt Razor		
	Arthur Cardoso		
2006	McKenzye Ashford		
	Zac Ellis		
	Sal Gomez		

Past State FFA Degrees

1957	Richard Orisio	1999	Amber Davis
1970	Brad Dowdy		Stacy Weatherford
	Rocky Lewis		Becky Walker
1976	Scot Sills		Venicia Florio
1989	Susan McCarty		Sammy Ramirez
1990	Rodney Sherwood		Jarrett Santos
1994	Jason Pemberton		Alex Guerrero
1995	Gabe Cooper		Ignacio Larios
	Dustin Hastin		Manuel Andrade
	Jennifer Whitlatch		Anthony Gonzalez
	Raymond Figueroa	2000	Peter Rietkerk
	Michael Gillen		Jay Lindley
	Stephanie Wood		Mauricio Hernandez
	Linzi Cooper		Tiffany Comer

1996	Thomas Putzel Omar Vasquez Troy Potts Michelle Wood Lisa Sayre Tony De Ochoa Andrea Gear Robert Cole Maya Verissimo Roberto Topete Brian Coffia Heather Berry		Colt Ellis Luis Barragan Bryan Dias Carlos Dominguez
		2001	Wil Harris Shelby Reed Brandon Carney Sarah Morris Damaso Tirado Nick Bocanegra Ryan Baker Matthew Jimenez Alfonso Barragan Raymond Gamez Carlos Gonzalez Aaron Echavarria
1997	Desirae Pemberton Suzanne Walker Sheryl Flores Victoria Cavin Matthew Romero Rudy Saenz Sylvia Castaneda Derrick Putzel		
		2002	Sergio Cardoso Baldemar Rios Chad Dias Amber Arredondo Melissa Beavers Sunshine Flores Tony Her Ashley McVay James Rietkerk Lucia Barajas Mario Bella Carlos Aviles Nikki Johnson Oscar Perez Richard Rietkerk Christina Solis
1998	Dominick Bisacca Alma Castaneda Alfredo Ceja Manuel Andrade Javier De Ochoa David Stephens Jake Tillman Craig Tristao Brandon McVay Amando McVay John Hook Adam White		
		2006	Sophia Flores Stephanie Gamez
2003	Jason Wadsworth Matt Razor Arthur Cardoso Erik Boyett Bryan Boyett Joe Faulkner Jack Phillips Joseph Diaz Kayla Garcia Aaron Garcia Thomas Smith Vincent Correa		
		2007	Marina Carrillo Tara Carter Josh Cervantes Marcela Vidales Stefani Johnson Chris Gamez Kevin Flaherty Tara Davis Johnny Cribbs Darcy Pearce
2004	Niles Aguilar Chris Aguirre Sergio Aguirre Leo Alcaraz Jose Andrade McKenzye Ashford Mark Burden		
		2008	Lawrence Banales Chelsea Van Epps Gus Alvarez Patrick Gonzalez Cinthia Loera Ernest Lopez Abel Macias

2005	Jon Carney	2009	Jovany Nunez
	Nestor Castellon		Joseph Conley
	Gary Castro		Eric Garza
	Christian Dominguez		Cheri Jones
	Evan Razor		Alexandria Magness
	Josh Ramirez		Michael Perez
	Rodney Arredondo		Amy Phillips
	Kevin McVay		2010 Bryn Boyett
	Brittany Paredes		Pablo Carrillo
	Rigo Raya		Brandon Cribbs
	Daniel Vargas		Matthew Dawes
	Royce Wadsworth		Javier Flores
	Tiffany Walls		Brent Flaherty
	Sal Gomez		Darin Syra
2006	Rudy Hernandez	2011 Brandon Garcia	
	Spencer Rietkerk	Eryc Peck	
	Zac Ellis	2012 Stephen Castillo	
	Briana Flaherty	Brice Kraay	
	Brittany Walls	Justin Paim	
	EJ Bocanegra	Patrick Patterson	
	Clemente Castillo	2013 David Arredondo	
	Dory Pearce	Cody Drewry	
	Eric Dye	Kris Garcia	
	Jhonathon Amador	Brittanee Granada	
	Josh Walker	Jesus Sandoval	
	Juan Ventura	Brenden Thomas	
	Julio Rangel	Sydnee Walker	
	Matt Faulkner	2014 Brittany Lopez	
Marlene Martinez	Caleb Toone		
Merrick Wadsworth	2015 Brittany Jordan		
Oscar Palomares	Michael Cribbs		
	2016 Jonathan Grananda		
	Luz Gallardo		
	Emma Hemans		
	Savannah Smart		
	Karli Toone		
	Marvin Machado		
	Sidnee Mowdy		
	Isabell Salcedo		
	Julissa Gomez		
	Chelsea Armbruster		
	2017 Frank Gomez		
	Chris Prine		
	Dakota Armbruster		

Past Corcoran FFA Chapter Presidents

1996-1997	Omar Vasquez
1997-1998	Susana Walker

1998-1999	Sammy Ramirez
1999-2000	Sammy Ramirez
2000-2001	Peter Rietkerk
2001-2002	Wil Harris
2002-2003	James Rietkerk
2003-2004	Josh Ramirez
2004-2005	Spencer Rietkerk
2005-2006	Spencer Rietkerk
2006-2007	Merrick Wadsworth
2007-2008	Darcy Pearce
2008-2009	Alexandria Magness
2009-2010	Neomicia Gonzalez
2010-2011	Bryn Boyett
2011-2012	Brittane Granada
2012-2013	Brittany Lopez
2013-2014	Jenna Schreuder
2014-2015	Mitchell Dawes
2015-2016	Mitchell Dawes
2016-2017	Savannah Smart
2017-2018	Jason Weatherford

2017-2018 Chapter Goals

- 1) *Strive to increase chapter pride and enthusiasm through greater participation.*
 - a) Presentation at Freshman Orientation and Pathway Nights
 - b) Get everyone involved in recruitment of individuals who should be in FFA, invite non-members to a chapter meeting.
 - c) Have advanced students deliver presentations for first year agricultural classes
 - d) Encourage more membership participation in Executive Meetings
 - e) Encourage team effort cooperation and good sportsmanship.
 - f) Increase barn attractiveness at fairs, shows, and farm.
 - g) Give out awards to members each meeting, have a raffle at each meeting, member of the month
 - h) Send a letter of welcome to the parents.
 - i) Post calendar on website and build social media presence

- 2) *Increase Chapter participation beyond the Chapter level.*
 - a) Send more participants to sectional activities.
 - b) Encourage members to run for Section, Regional and State Offices.
 - c) Encourage participation in leadership contests.
 - d) Encourage members to apply for advanced degrees and awards.
 - e) Submit a chapter report to the magazine.

- 3) *Enhance the overall positive image of the Corcoran FFA.*

- a) Promote scholastic achievement in Agriculture students by awarding pins.
- b) Encourage the membership to project a more positive image by wearing FFA jackets and other FFA apparel.
- c) Develop a recruitment video emphasizing all aspects of the Agriculture Program.
- d) Encourage unity among members

4) *Increase Chapter, School and Community awareness.*

- a) Have activities during FFA week so students can see what FFA is all about.
- b) Cater CHS faculty appreciation luncheon.
- c) FFA announcement and bulletins for all activities, judging results, etc.
- d) Make at least one presentation to the School Board, per year.
- e) Publish a FFA newsletter, four times per year.
- f) Increase publicity in local papers.
- g) Display our winnings in the main school office and at our banquets.
- h) Make presentations to local adult organizations.
- i) Encourage cooperation with student body and other school organization.
- j) Conduct elementary/middle school demonstrations.

5) *Encourage Community Service Involvement*

- a) Conduct a Petting Zoo for John Muir.
- b) Sponsor a FFA Float for community Parades
- c) Supply materials and build trophies for Chamber
- d) Have a chapter wide community service project each semester
- e) Kids Day Newspaper sales.
- f) Lions Club Hunt
- g) Partner with the 4h Club for community sponsor events
- h) Christmas tree setup.
- i) Elementary/ Middle school Ag awareness



Mission & Strategies

FFA makes a positive difference in the lives of students by developing their potential for premier leadership, personal growth, and career success through agriculture education.

To accomplish this mission, FFA:

- 1) Develops competent and assertive agriculture leadership.
- 2) Increases awareness of the global and technological importance of agriculture and its contribution to our well being.
- 3) Strengthens the confidence of agriculture students in themselves and their work.
- 4) Promotes the intelligent choice and establishment of an agriculture career.
- 5) Encourages achievement in supervised agricultural experience programs.
- 6) Encourages wise management of economic, environmental and human resources of the community.

- 7) Develops interpersonal skills in teamwork, communications, human relations and social interaction.
- 8) Builds character and promotes citizenship, volunteerism and patriotism.
- 9) Promotes cooperation and cooperative attitudes among all people.
- 10) Promotes healthy lifestyles.
- 11) Encourage excellence in scholarship.

The Agriculture Education Mission

The mission of Agriculture Education is to prepare and support individuals for careers, build awareness, and develop leadership for the food, fiber, and natural resource systems.



THE FFA CREED

WRITTEN BY: E.M. Tiffany

Adopted at the 3rd National Convention of the FFA.

Revised at the 38th Convention and 63rd Convention.

I believe in the future of agriculture, with a faith born not of words but of deeds - achievements won by the present and past generations of agriculturists; in the promise of better days through better ways, even as the better things we now enjoy have come to us from the struggles of former years.

I believe that to live and work on a good farm, or to be engaged in other agricultural pursuits, is pleasant as well as challenging; for I know the joys and discomforts of agricultural life and hold an inborn fondness for those associations which, even in hours of discouragement, I cannot deny.

I believe in leadership from ourselves and respect from others. I believe in my own ability to work efficiently and think clearly, with such knowledge and skill as I can secure, and in the ability of progressive agriculturists to serve our own and the public interest in producing and marketing the product of our toil.

I believe in less dependence on begging and more power in bargaining; in the life abundant and enough honest wealth to help make it so--for others as well as myself; in less need for charity and more of it when needed; in being happy myself and playing square with those whose happiness depends upon me.

I believe that American agriculture can and will hold true to the best traditions of our national life and that I can exert an influence in my home and community which will stand solid for my part in that inspiring task.

The FFA Emblem

The National FFA emblem, consisting of six symbols, is a representative of the history, goals, and future of the organization. As a whole, the emblem covers the broad spectrum of the FFA and agriculture. Each element with the emblem has unique significance.

The Cross Section of the Ear of Corn provides the foundation of the emblem, just as corn has historically served as the foundation crop of America in every state of the nation.

The Rising Sun signifies progress and holds a promise that tomorrow will bring a new day glowing with opportunity.

The Plow signifies labor and tillage of the soil, the backbone of agriculture and the historic foundation of our country's strength.

The Eagle is a national symbol, which serves as a reminder of our freedom and ability to explore new horizons for the future of agriculture.

The Owl, long recognized for its wisdom, symbolizes the knowledge required to be successful in the industry of agriculture.

The words "AGRICULTURE EDUCATION" are emblazoned in the center to signify the combination of learning and leadership necessary for progressive agriculture.

Colors

As the blue field of our nation's flag and the golden fields of ripened corn unify our country, the FFA colors of NATIONAL BLUE and CORN GOLD give unity to our national organization. All FFA functions and paraphernalia should proudly display the colors.

Motto

The FFA motto gives members twelve short words to live by as they experience the opportunities in the organization. By memorizing these words, we carry with us the backbone of the FFA.

Learning to do

Doing to learn

Earning to live

Living to serve

Proper Use of the Jacket

The FFA jacket is the most recognizable symbol of the organization. As a member, one of your responsibilities is to ensure its proper use. Specific guidelines are outlined below.

1. The jacket is to be worn only by members.
2. The jacket should be kept clean and neat.
3. The back of the jacket includes only: a large official FFA emblem, the name of the state association and the name of the local chapter, district or area. The front of the jacket includes only: a small official FFA emblem, the name of the individual, one office or honor and the year of that office or honor.
4. The jacket should be worn on official occasions with the zipper fastened to the top. The collar should be turned down and the cuffs buttoned.
5. The jacket should be worn by members and officers at all official FFA occasions, as well as other occasions where the chapter or state association is represented. It may be worn to school and other appropriate places.
6. The jacket should only be worn to places that are appropriate for members to visit.
7. School letters and insignias of other organizations should not be attached to or worn on the jacket.
8. When the jacket becomes faded and worn, the emblems and lettering should be removed and the jacket should be discarded.
9. The emblems and lettering should be removed if the jacket is sold to a non-member.
10. A member should act professionally when wearing the official FFA jacket.
11. Members should refrain from use of tobacco and alcohol while wearing the FFA jacket or officially representing the organization.
12. All chapter degrees, offices and award medals should be worn beneath the name on the right side of the jacket, with the exception that a single State FFA Degree charm or American FFA Degree Key should be worn above the name or attached to a standard key chain. No more than three medals should be worn on the front of the jacket at a time. These medals should represent the highest degree earned, the highest office held and the highest award earned by the member.



Supervised Agricultural Experience

(1) The Chapter will encourage all members to maintain a Supervised Agricultural Experience Program. Some examples of S.A.E.'s are:

- Market Lamb
- Breeding Sheep
- Dairy Replacement Heifers
- Market Steer
- Baby beef
- Rabbits
- Goats
- Poultry
- Ag mechanics projects
- Crop enterprise project
- Turf management
- Replacement Heifer
- Market Hog
- Breeding Swine
- Work Experience
- CWA breeding projects
- Vegetable gardens
- Horticulture Projects

(2) The Chapter will also encourage members to compete at fairs and shows with their S.A.E.'s.

(3) Members are encouraged to apply for Local, Regional and State proficiency awards.

(4) Members are encouraged to apply for advanced degrees such as: State FFA Degree and the American FFA Degree.

(5) Members are encouraged to compete in the Local and Sectional project competition.

(6) Members are required to follow their project Advisor's recommendations concerning their S.A.E.

(7) Members are encouraged to strive to improve and develop their S.A.E. each year.

- Encourage members to develop skills within their S.A.E. through participation in the appropriate judging team.
- Members are encouraged to attend demonstrations, breeding shows and equipment shows, which will enable them to increase their efficiency and knowledge of their S.A.E.

(8) Members are encouraged to provide support and help their fellow Chapter members.



Chapter Cooperation

The Chapter will develop a sense of cooperation among the entire membership.

- 1) The Corcoran FFA Chapter will cooperate with other chapters by:
 - a) Participating in Sectional, Regional, State and National activities.
 - b) Hosting Sectional activities when needed.
 - c) Hosting a Regional Cotton Judging Contest.
- 2) The Chapter will participate in community cooperation.
 - a) The Corcoran FFA Chapter will conduct a presentation to eighth grade students, at local junior highs to recruit for membership.
- 3) Members exhibiting at fairs will cooperate together and compete as a team.
- 4) Corcoran FFA members will cooperate with other youth groups on campus.



Community Service

To develop an attitude in FFA members of service to the community in which they live, is the objective of community service. The Chapter will develop a sense of community service among the entire membership



1. The chapter will provide workers for the hog and lamb feed for the Kings County Fair.
2. The chapter will build trophies for the community chili cook off and car show.
3. During the Cotton Festival the chapter will have a float in the parade
4. During the Christmas parade the chapter will provide a float.
5. The chapter will sell newspapers for Kid's Day.
6. The chapter will organize fundraiser events such as community dinners.
7. The chapter will assist the chamber of commerce with events
8. The chapter will provide multiple petting zoos throughout the year when asked.
9. The chapter will assist the community in setting up the Christmas tree.
10. The chapter will assist the Lions Club with their Fall Hunt.
11. The chapter will sponsor a faculty luncheon and FFA week Breakfast.
13. The chapter will supply workers for Kings County Farm Day.
14. The chapter will provide an informational display for the middle school career day and assist in the elementary/middle school for ag awareness.
15. The chapter will participate in Service Learning Projects benefiting the surrounding communities.

Leadership is the ability to guide or influence others to work towards a meaningful goal while helping each to develop themselves as a group member. Leadership is the ability in a well adjusted person to handle people, to inspire or to influence the actions of others, to make decisions or to move a group to action. Leadership is a contribution to the establishment and attainment of group processes. Therefore, leadership is a quality of group action.

Public Speaking

- Opening/Closing Ceremonies Contest
- Creed Speaking
- Prepared Public Speaking
- Extemporaneous Public Speaking
- Job Interview
- Parliamentary Procedure
- Judging Contest With Reasons
- Agriculture presentation

Officer Training

- Officer Retreat
- COLC
- SOLC
- ROLC
- Assist the President to attend the National FFA Convention
- Greenhand Conference
- Made for Excellence
- Advanced Leadership Academy
- SLE

Committees

- Every member on at least one committee or involved in some kind of activity
- Select Chapter members as chairpersons on the executive committee

Meetings

- Conduct meetings in an orderly way through the use of Parli-Pro
- Have regularly scheduled Executive Meetings
- Encourage every member to attend all Chapter meetings
- Send delegates to all Sectional, Regional, State and National Conference.

Degrees and Awards

- Encourage every member to apply for Greenhand/Chapter degrees
- Encourage every qualified member to apply for the State and National degrees
- Encourage members to apply for Chapter, Region, and State Proficiency Awards

Offices

- Encourage Local members to run for Local, Sectional, Regional and State offices.
- Invite Sectional, Regional and State Officers to speak to our chapter.

Finance/Economics

As a self-supporting non-profit organization, the Finance / Economics Committee is very important to the success of our Chapter.

The Chapter earns money in various ways in order to finance different FFA events and activities throughout the year. Some of those activities include:

- School Farm Crop Production
- J.G. Boswell Foundation
- FFA Week Kiss the Pig Contest
- Feeder Hog Pork Sales
- Floral Department Sales
- Ag Mechanics Project Sales
- Egg Co-op
- Ag Boosters Club
- Community Foundation
- Local and National Grants

Corcoran FFA Meetings

- 1) Hold regular meetings that are well planned for the general Chapter interest and participation.
 - a) Have b-monthly Chapter Officer Meetings
 - b) Have regular monthly Chapter Meetings
 - c) Call special meetings when necessary
 - d) Conduct regular Executive Meetings in order to maintain solid Chapter communications
 - e) Prepare a well planned program before meetings
 - f) Provide refreshments for Chapter Meetings
 - g) Have frequent and informative committee reports
 - h) Invite parents and the community leaders to the Chapter Meetings
 - i) The duty of the Sentinel is to set the proper paraphernalia out for the Chapter Meeting and to help the President in maintaining order.
 - j) The goal of the Chapter is to have at least 50% attendance at each Chapter Meeting
 - k) Have an activity after every Chapter Meeting
- 2) Special Meetings should be held as necessary
 - a) A special potluck dinner meeting will be held in December for the Greenhand/Chapter FFA Degree Recipients.
 - b) A special Awards Banquet will be held in May to recognize members achievements.
- 3) The official ceremonies will be used at all meetings
 - a) All officers are required to learn their part
 - b) The officers will wear the official uniform at all meetings unless otherwise notified
 - c) The necessary paraphernalia will be used at all meetings

Corcoran FFA Scholarship

The Chapter will encourage students to strive for academic excellence.

- 1) Improve scholarship average of FFA members in all subjects.
 - a) Encourage members to strive for C.S.F. standards
 - b) Strive to have all FFA members on the honor roll
 - c) Require that all Chapter Officers maintain at least a B in all agriculture classes
 - d) Members participating in competition events shall not fall below a C or 2.0 average on a 4.0 scale or have less than a C in any Ag class. Eligibility for all competitive events will be suspended if any of the above shall occur.
- 2) Will strive to improve home reading and internet use.
 - a) Encourage each member to subscribe and read at least one agriculture publication
 - b) Encourage members to use the school resources and internet for agriculture research projects
- 3) Will encourage Seniors to apply for scholarships available to them in order to continue their education.
 - a) Twelfth grade members are encouraged to apply for the Ken DeVaney Memorial, Bank of America, Corcoran FFA, National FFA, Kings County Cattle women, E.M. Tharp, Kiwanis Division 18 Ag. and the Kings County Farm Bureau Scholarships, which are available to local students.
 - b) Twelfth grade members are encouraged to apply for any scholarships that are available to them for the school they are planning to attend.
 - c) Twelfth grade chapter members are encouraged to talk with their counselors about other scholarships, which may be available to them as a result of their parent's affiliation with a lodge or places of employment.
- 4) The Merit Award Certificate will be awarded by the California FFA Foundation Award partly based on his/her academics.
- 5) Scholastic Awards
 - a) Award pins to the Agriculture student in each grade level with the highest GPA.



Chapter and Community Public Relations

The purpose of public relations is to inform the general public and our own chapter members about the activities of our local chapter as well as the overall benefits of the FFA.

FFA WEEK

1. Use various forms of media to keep the public informed during FFA Week.
2. Conduct activity days during FFA Week.
3. Encourage members to wear their FFA uniform, or other FFA apparel during FFA Week.

Media

1. Publish and mail a newsletter to each member.
2. Submit other articles concerning FFA activities and contest results to local newspapers.
3. The Corcoran Chapter will regularly submit news articles to the New Horizons publication.
4. The chapter will develop social media platforms such as facebook, instagram, and twitter.

The Corcoran FFA Will Also:

1. Select worthy persons as Honorary Chapter Farmers.
2. Recognize worthy individuals to receive Certificates of Appreciation.
3. Provide community advertisement by selling placemat ads.
 4. Hold potluck dinner for parents in conjunction with Greenhand/Chapter Farmer Degree recipients.
5. Sponsor a parent/member awards banquet.
6. Maintain a Chapter Scrapbook and put various types of media in it.
7. Hold Chamber of Commerce and other service club presentations.



Participation in State and National Activities

1. The Chapter will submit as many qualified State FFA Degree applications as possible each year.
2. The Chapter will submit as many qualified American Degree FFA application as possible each year.
3. The Chapter will submit at least one Sectional Proficiency Award application each year.
4. The Chapter will participate in several state contests. Our chapter will send both judging and leadership teams to Fresno, and Cal Poly to participate in their respective contests if teams are being coached
5. The Chapter will submit news articles to Regional, State, and National Publications.
6. The Chapter will invite Sectional, Regional, State, and National FFA Officers to speak at Chapter functions.
7. The Chapter members will compete at the Cow Palace Livestock Show in San Francisco if funding is available.
8. The Chapter will send two voting delegates to the California FFA Association State Leadership Conference.
9. The Chapter Advisors shall select the two delegates, giving preference to the 10th and 11th grade members. Members will be selected based on their participation.
10. The Chapter will apply for the National Chapter Award at both the State and National levels when possible

Alumni and Booster Relationships

- 1) The Chapter will encourage graduating seniors to keep membership affiliation for the following year.
 - a) As graduate members, the chapter will encourage these members to:
 - i) Join the recently established Ag Boosters Club
 - ii) Exhibit at fairs until eligibility expires
 - iii) Apply for advanced degrees such as the American FFA Degree
 - iv) Apply for proficiency awards in their SAE area
 - v) Continue an active role in participation in local activities
 - vi) Attend Chapter meetings

- 2) The Chapter will utilize the expertise of alumni members when needed by the Chapter.
 - a) Help coach Judging Teams
 - b) Act as judges of local contests if needed
 - c) Assist in money raising activities, such as: ad sales or helping with BBQ's,etc.
 - d) Assist with leadership activities.

Membership Development

The mission of the Corcoran FFA Chapter and the Agriculture Department is to lead, assist, and motivate the members of the FFA in providing high quality Agriculture education that is equitable and efficient; that prepares students for higher education, employment, and citizenship; and promotes student intellectual, ethical, and cultural growth.

To accomplish this goal the Corcoran FFA Chapter conducts many activities throughout the year to improve the membership as a whole.

- 1) The advisors will teach Parliamentary Procedure as a regular part of the classroom instructions.
- 2) Chapter members will have an opportunity to develop responsibility by serving as Chapter Committee Chairpersons.
- 3) The Code of Ethics of the FFA will be used as a guide for proper behavior during all FFA activities.
- 4) Promote the development of strong SAE programs to serve as a roadmap for project development and to help members establish short or long-range project goals.
- 5) Teach and encourage students to have pride in the FFA organization and the Corcoran FFA by dressing in official uniform for all official FFA activities and school events.
- 6) The Officers will conduct a freshmen orientation and develop mentorship opportunities

FFA Official Dress

The uniform worn by FFA members at the Local, State, and National functions is called Official Dress. It provides identity and gives a distinctive and recognizable image to the organization.

Female members are to wear a black skirt to the knees and nude pantyhose or Black slacks, white blouse, official FFA blue scarf, black shoes and official jacket zipped to the top.

Official Dress for male members is black slacks, white button up collared shirt, official tie, black shoes, black socks and official jacket zipped to the top.

The Official Dress for members who are exhibiting livestock at fairs and shows are white pants, white shirts, official FFA tie/scarf, black or brown shoes, belt and the official jacket zipped to the top.



**Agriculture Education Department
Corcoran Unified School District
Fair Contract**

Year of _____

Student Name (print clearly) _____

Parent/ Guardian Name _____

Before entering a project at the fair, the student and parent must agree to the following terms:

1. Be eligible as per the Showman Policies and Procedures (2.0 GPA, no more than one "F", and a "B" or better in all Ag Classes) when you purchase your animal and at the time of the fair. Additionally, students must maintain a high attendance record, be on time to class, and not be suspended in the last 45 days of the project in order to be considered eligible to show. If student is not meeting the standards for eligibility, the animal will not be shown or sold at the fair auction.
2. All debt must be cleared before haul in for fair. You will NOT be allowed to show without clearing all debt.
3. To have an up to date record book of his/her project prior to entry deadline date.
4. The student will be required to attend all meetings called by the advisor or face a \$5.00 fine.
5. The student is to serve barn duty at the fair. If the student, while on barn duty does not fulfill the job, that student will be charged a \$5.00 fine.
6. The Ag. Department will hold the student fair checks until a thank you letter has been written and approved by the FFA advisor. In addition, all fines must be paid, the animal pen at the school farm must be cleaned, and the record book must be up to date prior to the student receiving the check.
7. The student will obey all rules of the fair and school or the student will receive appropriate consequences. The fair is a school-sponsored activity behave as such.
8. A student with an animal will have to buy insurance from the State FFA Insurance Program.
9. The student must be enrolled in an Ag. Class the entire year and meet all eligibility requirements.
10. The student must follow the instructions of the advisor during the duration of the fair.
11. The student must be present when animal and tack is taken to and from the fair site. Students are expected to participate and cooperate. If not, a \$10.00 handling fee will be assessed.
12. Each exhibitor is required to be responsible for feeding, watering, grooming, and keeping an eye on his/her animals for the entire length of the fair.
13. Students will be required to purchase and bring all supplies to the fair not provided by the Chapter. (brushes, towels, etc.)
14. Students are responsible for having the official FFA show uniform on show and sale days.
15. If students are riding with the Ag. Department, they must be on time when leaving to and from the fair or it will be the responsibility of the parent to bring them. At no time is a student allowed to ride with ANYONE but their parents. If this rule is broken, the animal may be pulled from the fair sale and the student will be charged for the removal.
16. The Ag. Department will provide transportation to and from the fair every day.
17. Animals returning to school must be accompanied by the owner or a fee will be assessed.

We have read and understand that failure to abide by any of these rules will result in termination of the project, and understand that we assume all financial responsibility and debt relating to this project.

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____

CORCORAN HIGH SCHOOL PEN RENT CONTRACT

The Corcoran High School Farm will provide use of the project pen facility to students for their projects under the following terms of this agreement. Any FFA member or 4-H member keeping an animal at the farm must complete and sign the following contract:

THE STUDENT WILL:

1. Make all scheduled payments for the project and provide the lead Advisor with a copy of the receipt.
2. Make sure the animal has feed and water at all times. (Twice Daily- Morning and Night)
3. Keep the pen and livestock areas CLEAN at all times. (Twice Daily- Morning and Night)
4. Use tools and equipment properly and keep in proper place. Tack areas will be clean and organized.
5. Feed animals during farm hours unless given permission from advisor ahead of time. No students can be on the farm after dark without a parent or companion.
6. Must pay pen rent of \$15 per head/month (5.00 for June). Pen rent is meant to provide care and upkeep of the facilities, and provide some equipment for FFA members. 4h members must provide all equipment (feeders, mats, cleaning supplies, bedding, and hoses)
7. Students shall keep accurate records of all expenses, receipts, and hours associated with their project and have them recorded in their record book.
8. Any student who is injured at the school farm must report the injury to the supervising instructor within 24 hours.
9. Any student obtaining feed or property of others without permission shall be removed from the program. The animal of the offending student will also be removed at the discretion of the instructor.
10. Remember that the school farm is school property and all school rules apply. This includes EVERYONE entering the facility.
11. Understand that the School District, Ag Program and the Advisor are NOT responsible for the loss of any animal, feed, and / or equipment due to theft, vandalism, accident, illness or any other condition that may cause said loss.
12. All gates must be closed and locked each time leaving the farm. Please close all gates and doors that you walk through on the farm. Tack stalls may only be locked with combination locks, all combinations must be given to Ag teachers-no animals should ever be locked into their pens!
13. Understand that failure to abide by any of these rules WILL result in immediate removal of the project from the facility, as per the Farm Use Agreement. If student or parent fails to remove animal from the premises, they will be assessed a hauling fee by the Ag Department for the transportation of the animal to the sales yard.

Name of Student: _____

Address: _____

Phone Number: _____

Type of animal: _____

I HAVE READ AND AGREE TO ABIDE BY THE RULES IN THE ABOVE CONTRACT.

Student's Signature: _____

Parent/ Guardian Signature: _____

Advisors' Signature: _____

Date Signed: _____

*4-H MEMBERS WILL BE ALLOWED TO USE FACILITIES ONLY IF THERE ARE AVAILABLE SPACES UPON LEAD FFA ADVISORS' PRIOR APPROVAL.

CORCORAN HIGH SCHOOL LIVESTOCK FINANCIAL CONTRACT

Any FFA member showing an animal at the 2018 Kings County Fair must agree the following financial agreement.

THE STUDENT WILL:

1. Understand that the animal is the financial responsibility of the student and family, not CUSD CHS, the Corcoran FFA Chapter or Ag Education Department.
2. Livestock insurance and fair shirts are mandatory for all students showing under Corcoran FFA, even if it is not housed at the school farm. Off-site animals must clear fees by the first deadline.
3. Personal liability insurance is optional and provided through the fair; this type of insurance is used in the event that your animal causes injuries to someone at the county fair. There is a 35.00 fee that is added to the entry form and if you are interested you must discuss this option with your livestock advisor.
4. Loans are available, please obtain the paperwork from the lead advisors-loans need to be submitted and processed as soon as possible in order for the student to receive the money to purchase their animal-it takes 30 days to process the loan.
5. Payments will be broken up as follows:
 - a. 11/15/17 Payment 1-Purchase price, insurance, Fair Shirts
 - b. 12/15/17 Payment 2-Pen Rent, 1/3 feed and other costs
 - c. 1/15/18 Payment 3-1/3 feed and other costs
 - d. 2/15/18 Payment 4-1/3 feed and other costs
 - e. Amount will vary with species type (Chicken and Rabbits are exempt from this payment deadline as they have a different deadline)
 - f. Payments can be made in cash, check or card (Activities Office)
6. All payments will be made through the activities office; please do not carry large quantities of cash campus-make smart choices.
7. Make all scheduled payments for the project and provide the Advisor with a copy of the receipt.
8. All debts must be cleared by June 1st, 2018 or the animal will not be allowed to attend the Kings County Fair.
9. Entry fees will be handled directly by the students, not the activities office due to the new online entry system requiring a credit card. An entry packet will be provided to students in March to be completed with parents by April 20th. Entry workshops will be provided by advisors
10. It is the student's responsibility to send buyer's letters and secure a buyer for the auction-the AG DEPARTMENT WILL NOT DO THIS FOR YOU! Buyers cannot be solicited at the auction; this needs to be done before the fair. The Ag Department no longer releases previous years' buyers list.
11. If the animal fails to make it to fair, does not sell through the auction, or does not have buyer-it is the students responsibility to have the animal removed from the fair by June 30th, 2018. If the animal remains on the farm past this point, the animal will either be hauled to auction or processed at the expense of the owner, with 150.00 processing fee added by the school. NO 4h animals can remain on site after the conclusion of the fair!

I HAVE READ AND AGREE TO ABIDE BY THE RULES IN THE ABOVE CONTRACT.

Student's Signature and Date: _____

Type of animal: _____

Parent/ Guardian Signature and Date: _____

Advisors' Signature and Date: _____

CUSD School Farm Use Agreement

The following is a list of rules and responsibilities that students must follow for a student to have access to and use the CUSD School Farm Facility. It is the responsibility of the Agricultural Teachers and Maintenance Staff to monitor the conduct and behavior of all CUSD students utilizing the CUSD School Farm. Students must be enrolled in Corcoran FFA or Corcoran 4H in order to use the facility, no independent showman will be allowed to house animals at the farm.

1. Students are responsible for the feeding and care of livestock. This includes but is not limited to:
 1. Fresh Water Supply
 2. Proper Feeding twice a day
 3. Vaccination and Medication of Animals
 4. Washing and Grooming of Animals
 5. Exercise and weighing of animal

1. Pens and other facilities must be cleaned on a daily basis. This includes, but is not limited to:
 1. The removal animal waste from the pen and disposing of in the correct location
 2. Rinsing Concrete Pens when applicable
 3. Raking Sheep and Cattle Pens
 4. Cleaning-up spilled feed or hay and sweeping the barn
 5. Buckets and feeders must be cleaned once a week
 6. Report any issues or maintenance needs to Advisors ASAP

1. Students and families understand that using the farm is a privilege and not a right. Tools and equipment belonging to the farm will be used properly and stored according to the Ag Teachers request. This includes but is not limited to:
 1. Dumping wheelbarrows after every use
 2. Hanging tools on proper hooks
 3. Rolling hoses in alley and in front of sheep pens
 4. Pen Rent of 15.00 a month for the time animals are on site, except for June when rent will only be 5.00. Members are encouraged to pay up front to avoid debt issues, 4H members must pay full pen rent bill before they can move animals onto the farm
 - i. Cattle: September-November to June
 - ii. Swine: February-June
 - iii. Sheep/Goats: January/February-June
 - iv. Rabbits and Poultry: May-June

1. When animals are clipped or sheared it is the student's responsibility to clean-up hair and wool immediately and dump it in the trashcans or dumpsters.

2. Trashcans are for trash only. Manure and or old feed are not to be dumped in trashcans. This ruins the cans and makes it difficult to dump. All animal waste and old feed must be placed in large dumpsters.
3. Pens and surrounding facilities must be cleaned the same day animals are removed from the premises.
4. Restrooms are a luxury provided to students using the farm. Students are expected to use the facilities correctly and report damages to the Ag Teachers immediately.
5. Animals cannot be brought on site without the permission of the appropriate Agriculture Teacher, please arrange arrive of livestock at least 1 week prior with appropriate species advisor. No dogs are allowed on site at any time!
6. Students are to feed during daylight hours only. This means from 6:00 AM to 9:00 PM. Student's onsite after 9:00 PM will be asked to leave. No one should be on site when classes are in session at the school.
7. Students are to store feed and equipment in the tack stalls provided to each school. Equipment left out will be confiscated or thrown away.
8. Supplies and equipment must be stored out of the weather and in an area out of the way of traffic and animals.
9. 4h members must supply all of their own equipment, cleaning supplies, bedding and feeders/feed-FFA will not be providing or selling these items to 4h.

Biosecurity and Safety Measures for Illness/Disease/Injury Prevention

All FFA and 4H students housing their fair projects at the school farm will adhere to the following:

1. Students will be required to attend a fall farm clean up and two spring clean up days in addition to the final barn clean out after fair (4 total days).
2. Students will bring a bottle of hand sanitizer or hand soap to keep in their locker and use before and after interacting with animals.
3. Students will not touch other students' projects.
4. Students will not jump through pens to get to their livestock. They will use the approved gates and alleyways to access their pen.
5. Students will shut and secure all gates behind them as they are coming and going at the farm.
6. Students and parents are to respect a 5 mile an hour speed limit in the parking area and will never drive on the farm without permission from advisors.
7. The farm is a working facility, not a petting zoo or hang out spot, please understand all CUSD school policies are in effect at all times. Outside guests are not allowed on the farm without a member with them at all times!
8. Students will respect the policy to be mindful of what is filmed/recorded on the farm-sick animals should never be posted on social media!

Please be advised-

Padlocks will not be supplied to students for storage lockers. It is highly encouraged that students get combination padlocks for their feed storage containers. The combination will be supplied to the species-specific advisor. Any other padlock, other than a combination, will be removed by a Corcoran FFA advisor, DO NOT USE A KEY LOCK FOR YOUR ANIMALS PEN!!!

District and School Policies regarding student conduct, alcohol, tobacco and drug use as well as dress code are also in effect while students are on the CUSD School Farm premises.

Failure to following the above listed rules and responsibilities will result in the following consequences:

1. Warning from Advisor
2. Disciplinary Action from Individual School Administration
3. Suspension of Farm Use
4. Removal of Animals from the CUSD Farm

Please Read and Sign Below:

I have read the following School Farm Agreement and understand that failure to comply with the rules and responsibilities will result in disciplinary action and possible removal from the CUSD School Farm.

Students Name: _____

Date: _____

Students Signature: _____

Date: _____

Parents Signature: _____

Corcoran High School FFA

Livestock Showman Policies and Procedures

Student's Name (please print) _____.

1. Introduction

Raising a livestock project as your SAE (Supervised Agricultural Experience) Project can be one of the best and most rewarding activities you can be involved in during high school. These projects teach responsibility, livestock management skills and leadership. Students have the opportunity to raise a variety of species including sheep, hogs, poultry, meat rabbits, beef cattle and dairy cattle. Any type of market animal project must be sold once the animal has reached a market weight, animals cannot be housed at the school farm after June 30th. Kings County FFA members have traditionally sold their projects through the Kings County Fair (KCF), which is held in early June. The fair is a venue for students to sell their livestock projects at a better than market value.

Raising an animal to sell at the Kings County Fair is a privilege, not a right. Students must meet the following expectations (as per CHS Ag Department Policy) to exhibit their animal at the Kings County Fair and have an association with CHS FFA. Students must also meet school and department expectations as well. Students who fail to meet these expectations will lose this privilege and have to find other venues to house and sell their animal. There are a number of rules governing FFA Student participation at Fairs and Expositions. These include the Kings County Fair rules and the California Department of Food and Agriculture (CDFA) Fairs and Expositions (FE) Department, The CDFA Fairs and Expositions Rule Book can be found online.

Students and parents, please read the following expectations, carefully. Once you have read and understand them, please sign in the space provided. Students will also need to obtain signatures from the species advisors prior to starting a project in association with the Corcoran FFA.

2. Ag Department Academic Guidelines

- A grade point average of "C" (2.0) with no more than one "F" during each grading period. Should an individual fall below the above requirement, a grading period (6 weeks) probationary period will be provided to allow the student to bring up his/her grades. If unsuccessful in bringing the grades up to the standard required, the student will not be eligible for participation in livestock/FFA activities during the next grading period (6 weeks) and until his/her grades meet the academic standards at the regular grade reporting period. It is the responsibility of the student to check with their Learning Director or Agriculture Instructor at the beginning of the fall semester if they feel that their summer school grades have affected their eligibility.

3. Agriculture Department Requirements

In order to emphasize the importance of academic achievement, personal leadership and FFA participation the following constitute minimum requirements for student participation in FFA Fair Livestock Projects.

- Students must maintain a "B" or better in all Agriculture classes. This is not an average of all of the student's classes.

- Students must be active FFA members, meeting the 20 activity requirement throughout the year.
- Students must be in good standing with all current Agriculture Instructors and other teachers. Students should not have excessive tardies or behavioral detentions from these instructors.
- Students wishing to exhibit a beef project, must have shown a market lamb or market hog prior to starting a beef project with Corcoran FFA unless given approval by advisor.
- With fair being the first week after school gets out, it is recommended that students only exhibit one livestock species at the fair to better focus on their academics and their projects.
- Advisors will not excuse students for approved FFA show day(s), loading in and weigh-in and assigned FFA barn duty. Students must attend everyday of the county fair and the necessary events before (set-up, clipping) and after (fair load out and farm clean up) the KCF.
- Students and families are assuming responsibly for the entire cost of this project. The FFA will not front any money for members for any reasons and all Fall 2016 FFA debts must be cleared before animals can be purchased for the 2017 KCF. All expenses will be explained in species-specific meetings and the entire amount will be broken up into payments throughout the school year. Loans are available for FFA members; paperwork must be filed before the department will approve the purchasing of an animal for the school.

4. Daily Activities

- A. All school rules are in effect at the school farm and at county fair, students who fail to follow rules and expectations will be removed from the farm and not allowed to show or sale.
- B. All first time showman for each species must house their animal at the school farm unless previous approval by the livestock advisor is given. This includes the switching of species i.e. you showed a goat in 2017 and are planning to show a lamb in 2018 you must have the animal at the farm.
- C. Spend time everyday, twice a day with your fair project, observe and exercise it in order to produce a high quality animal.
- D. All animals housed at the school farm will be kept on the feed plan as directed by the livestock advisor. Students will not be allowed to provide their own feed and must purchase through the school. This is necessary to help the animals grow at their best level and avoid cross contamination of feed types.
- E. Check the amount of feed you have in your locker and communicate with your project advisor if more is needed at least 3 days before you will run out of feed. All animals fed twice a day at scheduled times, self-feeders will not be allowed.
- F. Thoroughly clean the pen. (This will be done twice a day.) All waste must be put in the proper place and cleaning tools stored in an appropriate location.
- G. Animals shall be provided clean, fresh water. Buckets or waterers shall be cleaned routinely to be free of debris (2-3 times a week).

H. You are to take responsibility of your animal and your animal only. Do not feed or clean other student's pens without prior communication and approval from that exhibitor. Failure to follow this will result in a strike. You are not allow to enter the pen of any animal that is not yours unless you have been given previous approval from Advisors.

5. Periodic Activities

A. Attend for the duration, project meetings approximately every two weeks. This includes weekly weigh in days at school if your animal is housed there.

B. Be at your project site when the advisor checks your animal if it is housed off school grounds.

C. Perform barn duty functions on a rotational basis if your animal is housed at school.

D. Your species advisor must be given 1 week notice prior to you leaving town for three or more days. You will have to make arrangements to have your animal fed by another project member; outside individuals cannot care for you animal in your absence.

6. Prior to the Fair

A. Find a buyer for your animal. Alivestock showman are expected to help with the buyer's appreciate lunch being held in the springtime. Swine and Lamb students will be required to help with the annual pork and lamb feeds summer 2018

B. Attend and participate in mandatory showmanship practices and the CHS Farm Fair. Failure to participate in the CHS Farm Fair will result in not showing at the Kings County Fair.

C. Attend your clipping dates for your species, approximately 3-7 days before the county fair. If you do not attend your clipping day you will not be allowed to show at the KCF.

D. Obtain an FFA Show Uniform (white pants, white dress shirt, FFA tie/scarf, FFA jacket, appropriate shoes). ALL exhibitors MUST have his/her own FFA jacket and FFA tie/scarf. Jackets and ties/scarves may be borrowed from another FFA member that is NOT exhibiting any type of livestock at the fair. Failure to have the proper show uniform for any reason will disqualify that student from showing.

E. Obtain the proper equipment as directed by your livestock species advisor (feed pan, show cane/stick/pipe, brush, soap, rubbing alcohol, rags, spray bottle, hair conditioner, hose and show box).

F. All exhibitors are required to help set up pens at the fairgrounds and load tack in the before the fair starts.

G. Exhibitors are required to haul their own tack and equipment to the fair.

H. If animals are not housed at the school farm, exhibitors are required to haul their animal to the fair unless they have made arrangements to be hauled with the school animals.

I. Pay off all FFA debt prior to the County Fair by June 1st, 2018 no member will be allowed to show if they have debt at CHS related to FFA.

7. Activities at the Fair

A. Exhibitors are expected to be at the fair for the purpose of caring for and preparing their animal for show.

B. Exhibitors are NOT allowed in the carnival area until the completion of the last show day for their respective species.

C. Exhibitors must be in their barn area no later than the time announced by the advisor and must participate in the daily morning clean-up, feeding and meeting. Exhibitors must also participate in the evening feeding and meeting at the time announced by the advisor. Late exhibitors will be given a strike for each infraction and fined 10.00.

D. Animals must be checked daily by their owners. Exhibitors must serve scheduled barn duties, which includes being on time, keeping the animals, pens, aisles, and tack areas clean and watering all animals at least once during the shift. Each infraction of these responsibilities will result in a strike and a fine of 10.00. Three strikes and animals will be removed from the farm

E. All exhibitors are required to be present to load their own animal and participate on weigh day.

F. On show days, all exhibitors are required to stay in the barn area for the duration of the show.

G. Exhibitor must be present for the sale of their animal and may be asked by the Kings County Fair to assist with the sale by being a runner to the sale clerk to have bidders sign animal buy sheets.

H. All exhibitors are required to help clean up and load tack on the last day of the fair.

I. All exhibitors are required to work together, follow all instructions from the advisor, and cooperate with a POSITIVE ATTITUDE.

J. Each exhibitor also agrees to allow any Corcoran FFA advisor to pick up his/her auction check from the fair.

8. Conclusion of the Fair

A. If for any reason animals are not taken to fair or are not sold through the auction, they must be removed from the school farm by June 30th, 2017 or they will be processed or sent to auction and the exhibitor will be charged a 150.00 fee.

B. At the conclusion of the fair, each exhibitor will be required to:

1. Attend their species barn clean-up day and turn in their farm keys. If they do not attend the farm clean-up day and fail to return keys students will be charged a 100.00

2. Write a thank you letter to the buyer(s) of his/her animal. Write thank you letters for any Buyer Add on's received for his/her animal.

3. Complete their FFA recordbook pertaining to their project by June 30th.

C. Checks will not be given to exhibitors until the above responsibilities have been completed.

9. Disciplinary Procedures

A. A "Three Strike" discipline system is used by the Corcoran FFA advisors. Any student failing to fulfill the obligations of the project in accordance to the rules and guidelines set forth by the project advisor will receive a "strike". Infractions include, but are not limited to, missing a project meeting/weigh day without prior notice, neglect of animal (feeder empty, not feeding on time, pen not cleaned, etc.), failure to perform required duties before and/or during the fair. Once a student has received three strikes, he/she forfeits his/her privilege to show with Corcoran FFA.

B. Other disciplinary problems may result in the removal of exhibitor and animal from the school farm (if housed there) or fair, withdrawal of animal from the fair livestock auction, and/or loss of showing privileges with Corcoran FFA for one or more years. This includes issues with parents and family members-please always maintain respect of those around you during this project.

Corcoran High School FFA

Livestock Showman Policies and Procedures

Please return with contract paperwork

I have read the above Livestock Code of Conduct and I understand the consequences of not following these expectations, before and during the raising of a livestock project. I also understand that I can be disqualified from the fair, even if my animal and I are already on the premises, due to inappropriate behavior. Please sign and return this form to the project advisor. If you have any questions at any time, please contact the Ms. Naylor, FFA Advisor at kaytlynnaylor@corcoranunified.com

Student Signature: _____ Date: _____

Parents Signature: _____ Date: _____

Species Advisors Signature: _____ Date: _____



Corcoran FFA Award System

The top 18 most active members in the FFA will be awarded with the achievement trip to Magic Mountain. Awards will be tracked and then high point awards will be given at the end of the school year during the Awards Banquet. A Star member and high point boy and girl will be awarded during the ceremony.

Corcoran FFA 2017-2018 High Point Sheet

Name (Print Neatly): _____

Year in School (Circle): Freshman Sophomore Junior Senior

Ag Teacher (Circle): Naylor Roche Spreng

Sweatshirt (2 points each)

Hat (2 points each)

Tshirts (1 points each)

Remind 101 (2 points)

FFA Meetings (2 points each)

September _____ January _____

October _____ February _____

November _____ March _____

Awards Banquet (3 points each)

Greenhand Banquet (December)

End of the Year Banquet (May)

Conferences/Conventions (3 points each)

Regional Officer Bootcamp

COLC

Greenhand Conference

MFE/ALA

National Convention

State Convention

Teams/Competitions (5 points each)

Opening/Closing

Cotton

Citrus

Dairy

Marketing Plan

Small Gas Engines

Creed/Prepared/Impromptu Speaking

Parades (5 points each)

Built Cotton Float

Rode on Cotton Float

Built Christmas Float

Rode on Christmas Float

Sectional Activities (5 points each)

Spring-Roller Towne

Sectional Awards dinner

State-Wide Events (5 points each)

Fresno State Football Game

World Ag Expo

Corcoran FFA Cotton Contest helper (3 points each)

Set Up/Clean Up/Group Helper

8 th Grade Recruitment Nights	_____
Ag Class GPA (2 points for B, 4 points for A Fall Semester Grade)	_____
Ag Class-A	_____
Ag Class-B	_____
Fall Semester Overall GPA (1 point for 3.0, 2 points for 3.5, 4 points for 4.0)	_____
GPA-3.0-3.49	_____
GPA-3.5-3.99	_____
GPA-4.0+	_____
Year End Total	_____

DO NOT LIE...YOU WILL GET CAUGHT!!!

Corcoran FFA Judging Teams

There are a variety of judging teams offered throughout the FFA Organization. These are some of the judging teams offered through Corcoran FFA:

- Cotton Judging
- Ag Sales
- Dairy Judging
- Horse Judging
- Citrus Judging
- Marketing Plan
- BIG

- Opening and Closing
- Small Engines
- Impromptu Speaking
- Prepared Speaking
- Job Interview
- Creed Speaking
- Extemporaneous Speaking



California & Corcoran FFA History

- 1917- Smith Hughes Act, First year Agriculture taught in High Schools.
- 1928- National Future Farmers of America Organization founded in Kansas City, MO
- 1929- Official colors were adopted. (Corn Gold and National Blue)
- 1930- Official FFA Creed was Adopted
 - First national public speaking contest was held
- 1943- Robert Bowman serves as National President
- 1944- National FFA Foundation Inc. was founded
 - First Ag Proficiency Program, Ag Mechanics was started
- 1945- Corcoran FFA Chartered
- 1950- Public Law 740 passed, FFA granted a federal charter
- 1952- The National Future Farmer magazine was first published.
- 1957- First state FFA Degree recipient from Corcoran High
- 1965- New Farmers of America, African American agriculture student organization merged with Future Farmers of America
- 1969- Women allowed to join the FFA
- 1988- Future Farmers of America, changed to the National FFA Organization
- 1994- First American Degree recipient from Corcoran High
- 2000- Sammy Ramirez serves as State Treasurer.
- 2007- Opening of the California FFA Center



**CONSTITUTION
OF THE
CORCORAN FFA CHAPTER
Revised May 2011**

Article I. Name and Purpose

Section I.01 The name of this organization shall be the Corcoran Chapter Future Farmers of America #CA0048.

Section I.02 The purpose for which this Chapter is formed are as follows:

- (a) To improve agriculture conditions and practices in and about Kings county.
- (b) To develop agricultural skills and prepare for leadership, establish cooperative attitudes and rural responsibilities, in individuals preparing to enter an agricultural occupation.
- (c) To advance the cause of agriculture education and to encourage FFA participation.
- (d) FFA makes a positive difference in the lives of students by developing their potential for premier leadership, personal growth, and career success through agriculture education.

Article II. Organization

Section II.01 The Corcoran Chapter of the FFA is a chartered local entity of the Tulare-Kings Section of the California Association, made up of local members.

Article III. Membership Organization

Section III.01 Membership in this organization shall be active and honorary.

Section III.02 Membership is limited to students enrolled in Agriculture Education at Corcoran High School and graduates preparing for their State and American Degree.

Section III.03 Membership of graduates is limited to students that have been active for two or more years and graduated from high school.

Section III.04 The Corcoran FFA is a 100% affiliation Chapter with every student becoming a member of the FFA when they enroll in an Agriculture class.

Section III.05 No students may participate in any traveling FFA activities unless they have a 2.0 GPA.

Section III.06 The FFA advisors at their own discretion have the right to dismiss any member from the Corcoran FFA Chapter.

Section III.07 Active work in this chapter shall be carried out by the chapter officers and active members.

Section III.08 All members exhibiting livestock at fairs and shows must abide by all rules stated in the chapter contracts and fair exhibitor handbook.

Section III.09 Members exhibiting at fairs and shows must be an active member to be eligible to show.

Article IV. **OFFICERS**

Section IV.01 All elected Officers shall hold office for one year after election or until successors are selected as described in Article IV Section 4.07.

Section IV.02 Members working toward the Greenhand Degree, or higher, are eligible to hold office.

Section IV.03 The Chapter Officers of the Corcoran FFA can include President, First Vice President, Second Vice President, Historian, Secretary, Treasurer, Reporter, Parliamentarian, Chaplain, Sectional Officer, and Sentinel. The advisors will choose which offices will be opened depending upon how many applications are turned in.

Section IV.04

- Applications for Chapter office shall be available two weeks prior to election of officers.
- All applications will be screened by the nomination committee.
- The Nominating Committee, along with the advisors, will complete the officer applicant scorecard as the candidates go through the selection process.
- All scorecards will be averaged and the top scoring candidates will be the individuals selected for office.
- Only the top 2 scores will be eligible for the position of president.
- Once the officers are chosen based on the scores, the highest scoring candidate will have first choice at which office they want to hold.
- The second highest scoring candidate will have second choice at which office they want to hold, and so on.
- If two candidates have an identical score on the officer applicant scorecard, a vote will be taken with the entire membership to break the tie.

Section IV.05 All officers are encouraged to be enrolled in agriculture classes that meet daily during the term of their office, and are required to attend Ag. Leadership at least 1 common day per week afterschool.

Section IV.06 All officer candidates must have at least one SAE project in the FFA.

Section IV.07 Officers which cannot fulfill their duties or who are impeached will be replaced by the next highest scoring nominee in the process for officer elections. If this does not apply, another election will take place.

Section IV.08 No officer may be impeached without due process as defined in Article VI.

Section IV.09 The Nominating Committee shall nominate candidates for Chapter Officers.

Section IV.10 The Nominating Committee will be composed of the chapter advisors as well as up to 6 students with the following qualifications:

1. Must be a senior
2. Must hold at least the Chapter Degree
3. Chapter Officers of the current year have priority
4. Must understand, respect, and implement the confidentiality required for the selection process of the officers.

Section IV.11 The time for election shall be set by the Executive Committee, and the advisors.

Section IV.12 All FFA Chapter Officers who fall below a 3.0 grade point average in the agriculture class(es), or become academically ineligible, will be put on probation until the next grading period. If by the end of the next grading period the grade average is not improved to a 3.0 or above in agriculture, or does not become academically eligible, they will be replaced by the manner described in Article VI.

Section IV.13 All newly elected Officers are required to attend the Chapter Officer Retreat to be held during the summer prior to the school year as well as the fall COLC. Officers, which do not attend the conference, except for reasons beyond their control i.e. severe illness, death in the family, will be replaced in the manner described in Article IV Section 4.07.

Article V. **Duties of Officers**

Section V.01 The duties and responsibilities of Chapter Officer shall be:

- (a) Attend all Executive Committee, Officer, and Chapter meetings.
- (b) Attend Chapter and Regional Officers Leadership Training Conferences.
- (c) Cooperate with Advisors on all activities.
- (d) Be able to lead by example. Act and perform in a manner, which is becoming of an FFA Chapter Officer at all times.
- (e) Be willing to memorize their parts as prescribed in the Official FFA manual for all official ceremonies.
- (f) Have a genuine interest in being a part of a leadership TEAM
- (g) Be familiar with the Chapter Constitution and Bylaws.
- (h) Be willing to accept responsibility.
- (i) Be familiar with Parliamentary Procedure.
- (j) Participate in Opening/Closing and one other competition team within the FFA.

- (k) Must be involved with the Ag. Leadership Class.
- (l) Must serve as a chairperson of at least 1 activity.

Section V.02 The duties and Responsibilities of the President shall be:

- (a) Preside over and conduct meetings according to accepted Parliamentary Procedure.
- (b) Call special meetings if needed.
- (c) Keep members on the subject and within time limits.
- (d) Appoint committees and serve as a non-voting member of them.
- (e) Call other officers to the chair as necessary or desirable.
- (f) Represent the Chapter and speak on occasions.
- (g) Coordinate Chapter efforts by keeping in close touch with the other Officers and members, and the Advisors.
- (h) Follow up on Chapter activities and check on progress being made.
- (i) Keep Chapter activities moving in a satisfactory manner.
- (j) Prepare agenda for Executive and Chapter meetings with the Secretary.
- (k) Coordinate the activities of the Chapter and keep in touch with the progress of activities.

Section V.03 The duties and responsibilities of the Vice-President shall be:

- (a) Assist the President.
- (b) Preside at meetings in the absence of the President.
- (c) Be prepared to assume duties and responsibilities of the President.
- (d) Be in charge of insuring that all committee work of the Chapter is completed satisfactorily.
- (e) Must give an invocation at the Greenhand/Chapter Farmer Installation and Awards Banquet and at other times when needed.
- (f) Assist the Secretary in updating the Chapter's POA.
- (g) Complete the National Chapter Application.

Section V.04 Duties and responsibilities of the Secretary shall be:

- (a) Prepare and read the minutes of the past meetings.
- (b) Have available for the President the list of business for each meeting.
- (c) Attend to office correspondence of the Chapter.
- (d) Prepare Chapter reports.
- (e) Keep the permanent records of the Chapter in Agriculture Office.
- (f) Cooperate with the Treasurer in keeping an accurate membership role.
- (g) Call meetings to order in the absence of a presiding officer.
- (h) Read communication at meetings.
- (i) Have on hand for each meeting the following:
 - a. Secretary's book and minutes of previous meeting.
 - b. Lists of committee members and committee reports.
 - c. Copy of the Program of Activities.

- d. The Official FFA manual.
- e. Copies of the Chapter Constitution and Bylaws.
- (j) Prepare, post and distribute motions.
- (k) Update the Chapter's POA.

Section V.05 Duties and Responsibilities of the Reporter shall be:

- (a) Gather and classify Chapter news.
- (b) Prepare news notes and articles for publication or broadcast.
- (c) Send news notes to State Reporter and to the FFA New Horizons.
- (d) Arrange for FFA participation in local radio and/or TV Programs.
- (e) Prepare a Chapter Newsletter to be sent to members and alumni.
- (f) Submit articles first to the chapter advisor for approval, then to the local newspaper.
- (g) If there is not a chapter Historian, the reporter is responsible for organizing pictures on the FFA server and completing a chapter scrapbook.

Section V.06 Duties and responsibilities of the Treasurer shall be:

- (a) Receive and act as custodian to Chapter funds.
- (b) Assist in preparing an annual budget of estimated receipts and expenditures.
- (c) Keep the financial records of the Chapter.
- (d) Devise appropriate ways and means of financing Chapter activities.
- (e) Pay out Chapter funds as authorized by the student body.
- (f) Prepare financial statements and reports.
- (g) Encourage systematic saving-individual and chapter thrift.
- (h) Build up chapter's financial standings.
- (i) Required to present a Treasures report at each Executive Committee Meeting.
- (j) Required to prepare a written report monthly.
- (k) Required to check, fill, and reorder Gatorades and water when needed.

Section V.07 Duties and responsibilities of a Sentinel shall be:

- (a) Set-up the meeting room and care for Chapter paraphernalia and equipment
- (b) Tend to the door during meetings and welcome visitors.
- (c) See that the meeting room is kept comfortable.
- (d) Take charge of candidates for Degree Ceremonies.
- (e) Assist with entertainment features and refreshments.
- (f) Keep an accurate roll of those present at Chapter meetings.
- (g) Make arrangements with appropriate staff for non ag needed equipment and facilities.
- (h) Keep track of chapter inventory.

Section V.08 Duties and responsibilities of a Historian shall be:

- (a) Keep records of member activities.
- (b) Take pictures at every event.
- (c) Develop scrapbook.

- (d) Develop an update webpage.
- (e) Prepare historical data.
- (f) Design slideshows.
- (g) Organize photos on FFA server.

Article VI. **Impeachment**

Section VI.01 Immediate Impeachment

- (a) The FFA advisors may at any time at their own discretion remove an officer who has repeatedly disregarded his/her duties by not performing them to his/her best ability or for any major infraction.

Section VI.02 Steps of Impeachment

This process is called the “3 strikes” process. This is applicable to officers who are not fulfilling the duties as described by this constitution.

- (a) Strike 1 – advisor will meet with officer and discuss duties that are not being fulfilled. A note will be given to the officer, principal, and parent explaining why the officer is receiving his/her strike. In the letter to the parent, it will request that the parent verify that they received the strike by either note, e-mail, or phone call. If parent does not verify that they received their letter, advisor will follow up with a phone call.
- (b) Strike 2 – same process as above
- (c) Strike 3 – same process as above and officer will be removed from office.

Article VII. **Committees**

Section VII.01 A member may serve on no more than two committees at any one time.

Section VII.02 The committee chairperson is responsible to call committee meetings and to see that all work the committee is assigned is performed.

Section VII.03 The committee chairperson shall cooperate with the Chapter Advisors and Chapter Officers on all committee work.

Section VII.04 That committee chairperson's report to the chapter in writing will be the result of all work performed by his/her committee including financial implications for the Chapter.

Section VII.05 No person having been chairperson on any committee shall be eligible to work on another committee until the committee makes the written report.

Article VIII. **Executive Committee**

Section VIII.01 The Chapter Officers shall belong to the Executive Committee.

Section VIII.02 Executive Committee members may not miss more than two consecutive executive meetings without advance excuse for the absence.

Section VIII.03 The Advisors shall be non-voting members.

Section VIII.04 The duties of the Executive Committee shall be, but are not limited to:

- (a) Meet on a weekly basis to discuss happenings and planning of the chapter activities.
- (b) Enforce the Constitution and Bylaws.
- (c) Recommend members for Greenhand and Chapter FFA Degrees.

Article IX. **Meetings**

Section IX.01 Meetings shall be held once a month or scheduled by the Advisor.

Section IX.02 The President shall have the power to call special meetings as the need arises.

Article X. **Dues**

Section X.01 As long as Incentive Grant Funds are available, dues shall be paid for all members through that source.

Article XI. **Eligibility to participate at Fair and Judging Contests**

Section XI.01 Eligibility of members exhibiting at fairs and shows will be based on the Advisor discretion.

Section XI.02 Members must maintain a 2.0 GPA overall with no more than two Fs, and have a C or better in all Agriculture classes during the current school year, to be eligible to exhibit at fair.

Section XI.03 Members must comply with rules and guidelines set forth by the Chapter Committee at fairs and shows.

Section XI.04 In the event that a student becomes academically ineligible to participate at a fair at which they planned to exhibit livestock, they shall lose their privilege to show at the fair and will need to find a buyer for their animal within 30 days.

Article XII. **Amendments**

Section XII.01 To amend the Constitution, a 2/3 vote of the membership is required.

Section XII.02 To become effective, the amendment must be posted for two weeks previous to the vote of the executive committee meeting.

Article XIII. **Ratification of Constitution**

Section XIII.01 The Constitution should be effective when passed by 2/3 vote of the members voting.

**Corcoran High School
Ag Department Quick Facts**

2017-2018

The four main goals of the Agricultural Education Department are as follows:

1. Students will receive a broad and rigorously developed Agricultural Education academic program that builds towards college and career readiness within the Agriculture Science and Mechanical Technology.
2. To ensure the continuing safety and learning of all students and staff by providing safe, functional, and progressive working facilities and equipment that support industry standard instruction in order to better prepare students for life beyond the CHS classroom.
3. Support parents, families and community stakeholders in their roles within the educational opportunities provided to students.
4. Students will be given the chance to learn in a safe environment that fully supports the Agriculture Education Three Circle Model Structure, providing opportunities for leadership development, travel, and personal growth through participation in the FFA Chapter and development of SAEPs that expand the classroom learning, providing relevance to content taught within the Agriculture Classroom and Lab.

CHS Ag Education by the Numbers:

Current Enrollment:

- 301 students

Growth:

- Addition of over 100 students since the 2014-2015 school year
- Only FFA Chapter in Kings County to see sustained growth for 3 consecutive years.
- 90% of courses are currently at capacity (27 for Ag Sci and 22 for Ag Mech)
- Ag Advisory Board has grown from 3 members (15-16) to 10 members (17-18) with a goal of adding 2 more members next year.
- Addition of Corcoran Ag Boosters Club in 2016-2017

Stability:

- 2017-2018 school year is first year in 5 years there has been no Ag staff turnover

Curriculum Development:

- Addition of 2 new courses since 2015-2016 (Farm Enterprise and Floral Design)
- Floral Design-Approved A-G fine art class
- Ag Science 1-Approved A-G
- Goals for additional A-G Classes that meet all CCCS and NGSS:
 - Art Metal (Fine Art)
 - Ag Mech 1 and 2 (Electives)
 - Vet Science (Science/Elective)
 - Ag Government and Economics (Social Sciences)
 - Ag Biology (Science)

- Ag Chemistry (Science)
- Ag Communications and Leadership (English)
- Ag Business (Elective)
- Development of on-site internship opportunities with the two farm sites, floral lab and welding/construction shops
- Goals of including more industry tours, college/trade school visits, and guest speakers (1 college visit a semester, 1 industry tour a semester and 2 guest speakers per semester per Ag teacher)
- Addition of a 4th Ag Teacher is desired in order to add more A-G courses as well as the possibility of introducing middle school level classes and a Discovery Program
- All Three Ag teachers will hold Master's Degrees by Summer 2018 (Naylor-Educational Leadership and Administration Credential, Spreng-Curriculum and Instruction, Roche-Agriculture Education) Two teachers are beginning the process of starting a Doctoral Program.
- Provides opportunity to teach on-site concurrent/dual enrollment courses for CHS students
- Concurrent/articulation opportunities through COS/Reedley for Welding, Animal Science, Plant Science

FFA Program:

- Involvement and attendance at all local events averages close to 70% of membership, up from 10% in 2014-2015, almost all trips are "sell-outs"
- 80% increase in students eligible for Greenhand, Chapter, and State degrees
- 2 sectional winners in Public Speaking in the last 2 years, first advancing students in almost 10 years
- 90% increase in students attending leadership development conferences
- 1 current sectional officer, 2 Regional Officer Candidates
- 2 potential state officer candidates 2018-2019
- 2 regional finalist proficiencies, 20 students eligible in 2018

FFA Livestock Program:

- Livestock program has grown by 80% over the last three years
- 95% of all projects are sourced, managed, and housed at the school farm under supervision of Ag teachers
- Animals are now year around on farm
- Show animals on site from September-July
- Market animals on site Year around
- § Feeder hogs, breeding sheep, pheasants, laying hens
- Successful showing at the last two years of fair:
- Supreme Champion Meat Rabbits
- Students in master showmanship (Large and small animal)
- FFA Reserve Champion Market Lamb
- Wins in market and showmanship
- Currently offering all species of livestock:
- Meat goats

- Market Lambs
- Market Steers
- Dairy Replacement Heifers
- Market Swine
- Meat Rabbits
- Meat Chickens and Turkeys
- Raising 150 pheasants for Lions Club hunt

Large Farm Production and Planning:

- 100% managed by students, Ag staff, and community support
- Over 35,000.00 in donated goods and services from community and industry
- 40 acres of cotton grown as test seed to be sent overseas (expand to 80 acres in summer 2018)
- 80 acres of corn and 40 acres of winter wheat grown and sold 100% by students and Ag staff
- Purchase and repair of farm equipment will make the farm self sustainable by 2020
- Largest production School farm in the state of California

CHS Ag Facility and Equipment Improvements:

Construction Shop and Welding Shop:

- **Improvements since 2015**
- Overhaul in clean up, new paint, new structure and standards
- Industry standard equipment
- **Goals by 2020**
- Updated electrical work
- Needed vent work
- Clean out of outdoor space
- Storage opportunities
- Air conditioning/swamp cooler fix (construction shop)
- Continual updating of equipment
- Safety improvements

Ag Science/Floral Design:

- **Improvements since 2015**
- Introduction of new courses
- Expansion of standards and opportunities
- **Goals by 2020**
- Addition of 4th teacher/A-G courses

Farm Lab (Small Farm):

- **Improvements since 2015**
- Overhaul in clean up, new paint, new structure and standards
- Industry standard equipment
- New projects, expansion of barns and opportunities for the students
- Improved animal handling facilities
- **Goals by 2020**

- Addition of a small animal unit
- § Poultry Barns
- § Air conditioned rabbit barn
- Farm shop building/multipurpose building



**CORCORAN HIGH SCHOOL
AGRICULTURE DEPARTMENT
CLASSROOM/SHOP/FFA POLICIES**

- The Agriculture Department will strictly adhere to the Corcoran High School Discipline & Dress Code Policy. Students will be expected to follow all rules while at school and on FFA/Class trips.
- Class begins when the bell rings and ends when the bell rings!
- You will be considered tardy if you are not sitting in your proper seat when the bell rings.
- No talking will be allowed while the instructor or another member of the class is talking.
- There will be no hats on campus/classroom/shop. NOTE: A safety hat may be worn while welding.
- Each student is responsible for bringing a notebook, pencil, paper, and fully charged electronic device to class each day along with assignments.
- Return all materials, tools, and supplies to their proper place before leaving the classroom or shop. If a student breaks or damages any tools, equipment, or materials due to misuse or neglect they will be held financially responsible for replacing the item.
- Straighten chairs and tables in the classroom and clean up each day while at the shop/farm. Students will wait quietly for the instructor to dismiss you.
- No one will be allowed to use the restroom during class time without permission from the instructor and unless it is an emergency. No students are allowed to leave in the first or last 10 minutes of the class period.
- No eating or drinking will be allowed in any Agriculture class or shop during class time. WATER ONLY!
- Turn in assignments on time. **Late work will only be accepted one day past the due date.** School policy applies for absences. If you have to miss an FFA event you MUST communicate with the **FFA advisor**.
- Each student is responsible for requesting any assignments or materials missed due to an absence. The request must be made the first day the student returns to the class.
- Treat your fellow classmate and teacher with respect everyday, all day.
- Use appropriate language in the classroom. Don't say it here if you wouldn't say it in a job interview.
- **Any** violation of **any** safety rule in shop or lab classes will result in **dismissal from the class**. This includes the lack of appropriate shop attire and safety materials.
- FFA participation will make up 10% of your grade-this is required in ALL Agriculture Classes!
- FFA Activities will be counted each quarter- you must complete 5 per quarter/10 a semester for full credit. Take advantage of the opportunities you have been given by being an active member of this chapter! The top 20 FFA members will receive a trip to Magic Mountain in May as a reward for being the most active members.
- Having an active Supervised Agriculture Experience (SAE) and updated recordbooks will count for up to 5% of a student's grade within the program.
- Students will be given a calendar with all of the FFA Activities for the year-it is the student's responsibility to stay informed!
- If a student signs up to attend a trip and then is no longer able to attend, they must find a replacement member (with permission of the FFA advisor) or you will assume the financial responsibility for the trip even if you do not attend.
- All FFA related debts must be cleared at the end of each semester in order to travel the following semester.

Student Name (**please print clearly**): _____

Please read the above information and discuss it with your son/daughter as well as the class syllabus. Sign and return this form to the Agriculture Department. If you have any questions, please feel free to talk to any of the agriculture instructors.

Student: _____ Parent: _____ Date: _____

Student's Agriculture Teacher: _____

REMIND 101

In order to keep ALL Corcoran FFA Members in the loop we will be using the Remind 101 texting system!

This system will send you updates regarding our chapter's activities throughout the year via text message. You will get one FFA Activity if you sign up and one additional FFA activity if your parents sign up too!

It is super easy to get started...

Text :

@corcoranag

To:

81010

Student Name: _____
Ag Teacher: Naylor, Roche, Spreng

C

Corcoran High School
Ag Department Permission Slip
2016-2017 School Year

I, _____ (Parent Name) give permission for my student _____ (Student Name) to travel to Corcoran High School and Corcoran FFA sponsored events during the 2016-2017 school year. I understand that my student is required to follow all school rules while on the trips and will be held responsible for any poor behavior or failure to follow rules. I understand that the trips and activities my student is attending with Corcoran FFA are a privilege and not a right and it is my responsibility to pick up my student if they are required to return home early from a trip. My student and I realize the importance of appropriate behavior and a positive attitude while representing Corcoran High School and Corcoran FFA.

Parent Signature: _____ Date: _____
Parent/Guardian Name: _____ Phone: _____
Parent/ Guardian Name: _____ Phone: _____

Student Signature: _____ Date: _____

Emergency Contact(s):

Name: _____ Phone: _____
Relationship: _____

Name: _____ Phone: _____
Relationship: _____

Necessary Medical Information:

2016-2017 Corcoran FFA Tentative Calendar Fall Semester

E

September

- 9/1-Greenhand Conference Applications/Money Due to Naylor
- 9/6 and 9/8-FSU Football Game Ticket Sales, Room 7 @ 7:00am and Lunch (First 40 students)
- 9/7-Chapter FFA Lunch Meeting @ TLC
- 9/20 or 22-Greenhand Conference in Tulare
- 9/22-Madera Cotton
- 9/24-COLC-Tulare
- 9/24-FSU Football Game
- 9/26-30-Cotton Float Building after School
- 9/29-MWHS Opening/Closing Contest
- **FFA Jacket Orders (TBA)
- **Livestock Parent Meeting (TBA)

October

- 10/1-Cotton Festival and Parade
- 10/5- Chapter FFA Lunch Meeting @ TLC
- 10/5-TK Opening/Closing-Hanford
- 10/10-Ticket Sales for Corn Maze Trip (TBD)
- 10/15-Corcoran Cotton Contest
- 10/19-23-National FFA Convention
- 10/24-25- TK Activity Ticket Sales, Room 7 @ 7:00am and Lunch (First 40 students)
- 10/26-Corn Maze Trip (TBD)
- 10/27-Harvest Fest (TBD)
- 10/28-Reedley College Freshman Field Day
- 10/29-MJC Cotton (TBA)

November

- 11/2-Chapter Meeting, 6:30pm @ TLC
- 11/3-Hanford Cotton
- 11/4-COS Freshman Field Day
- 11/5-State Finals Cotton
- 11/9-TK FFA Sectional Activity
- 11/28-30-Christmas Float Building after School
- **Chapter Community Service (TBA)

December

- 12/1-Christmas Parade
- 12/5-MFE/ALA Applications Due
- 12/7-Greenhand Banquet @ 6:30pm, TLC
- 12/8-TK Banking Contest
- 12/17-Exeter Citrus Contest
- 12/19-Winter Break Begins

2016-2017 Corcoran FFA Tentative Calendar Spring Semester

January

1/11-Chapter Meeting, Lunch @ TLC
1/21-CSU Bakersfield BB Game
1/21-Hanford Citrus Contest
1/25- World Ag Expo Ticket Sales, Room 7 @ 7:00am and Lunch (First 40 students)
1/27-State FFA Conference Applications due to Naylor
1/28-Tulare Citrus
1/28-Minarets Parli-Pro
1/30-State Degrees and Proficiencies due to Naylor
1/31-BIG/Co-op Contest at MWHS
**Livestock Meetings (TBA)
**FFA Jacket Orders (TBA)

February

2/1-Chapter Meeting, Lunch @ TLC
2/4-Winter State Finals
2/6-TK State Degree Review
2/10-Chico State Parli-Pro
2/15-World Ag Expo Trip
2/17-18-MFE/ALA in Visalia
2/20-25-National FFA Week
2/22-TK Speaking Contest
2/25-Regional Meeting
**Livestock Arrive/Meetings (TBA)
**Kings County Farm Day (TBA)

March

3/1-Chapter Meeting @ 6:30, TLC
3/3-4-UC Davis Field Day
3/4-Western Dairy Classic, Hanford
3/7-Kids Day Newspaper Sales
3/11-Chico State Field Day
3/15-Ag Career Fair, Tulare
3/16-TK Parli-Pro
3/17-SJR Speaking
3/18-Merced Field Day
3/24-MJC Field Day
3/31-SJR Parli-Pro

April

4/1-Reedley Field Day
4/4-TK Awards Dinner
4/5-Chapter Meeting, Lunch @ TLC
4/8-CRC Field Day
4/22-25-State FFA Conference
**Relay for Life (TBA)
**TK Sectional FFA Activity (TBA)

May

5/4-Sectional Officer Interviews, Visalia
5/8-Chapter Officer Interviews
5/11-Sectional Officer Elections
5/16-Chapter Awards Banquet
5/19-Top 27 Trip to Magic Mountain
**JMMS Career Day (TBA)
**Farm Day (TBA)
**Sponsor Thank You Dinner (TBA)

June

6/5-11-Kings County Fair, Hanford
6/12-13-Ag Farm Clean Up
6/16-18-Officer Retreat (TBD)

CORCORAN FFA OFFICER
CODE OF CONDUCT CONTRACT

F

All FFA Chapter Officers will be placed on a behavior contract for any of the offenses listed below. The Chapter Officer is allowed to improve his/her behavior/grades and will follow the consequence steps outlined below.

All officers will understand and agree to the following:

Officer Rules and Regulations

Any Chapter Officer that violates any of the following rules and regulations may be permanently dismissed from the team after reaching the 3rd consequence step.

1. Missing an FFA function **unexcused**
2. Missing an executive meeting without contacting **Advisor** (Not another officer)
3. Receiving a "F" in a class (grading period)
4. Receiving below a 2.0 (grading period/semester)
5. Receiving below a 3.0 (B) in agriculture class (grading period/semester)
6. Defiance of Authority
7. Cut from School
8. Public displays of affection in FFA uniform and/or at a FFA activity (PDA includes kissing, handholding, anything deemed inappropriate by an Advisor, other teachers or administration)
9. Tardy without prior communication (more than 15 minutes) to FFA Activities

The following violations will result in immediate removal from the Officer Team:

1. Alcohol Violation/ Drug and/or Tobacco Violation
2. Receiving a "F" in a class (semester grade)
3. Instigating fight/threatening/hazing/harassment
4. Suspension from School (case by case basis)
5. Profanity/ Vulgarity directed at Staff or towards other students
6. Profanity/ Vulgarity displayed on social media sites

The above policy is in effect August 1st, 2017-June 15th, 2018

Consequence Steps

- | | | |
|----------------------------------|--------------------------|-------------------|
| 1. Verbal Warning from Advisor | Date: _____ | Incident #: _____ |
| | Officer Signature: _____ | |
| 2. Written Referral from Advisor | Date: _____ | Incident #: _____ |
| | Officer Signature: _____ | |
| 3. Removal from Officer Team | Date: _____ | Incident #: _____ |
| | Officer Signature: _____ | |

We agree to the following Code of Conduct and consequences established above

Chapter Officer Signature

Parent Signature

FFA Advisor Signature

Principal Signature

Original: FFA Advisor

Copies: Prinicpal, Parent & Student

2017-2018 Corcoran FFA Officer Team

President: [REDACTED]
[REDACTED]

Vice President: [REDACTED]
Secretary: [REDACTED]
Treasurer: [REDACTED]
Reporter: [REDACTED]

[REDACTED]

Sentinel: [REDACTED]
Historian: [REDACTED]
Parliamentarian: [REDACTED]
Chaplin: [REDACTED]

Chapter Development Committee Chair: [REDACTED]
Student Development Committee Chair: [REDACTED]
Community Development Committee Chair: [REDACTED]

CLASS SYLLABUS

Course Title: Art Metal

Instructor:Mr. Roche

Grade Level: 12

e-mail:Frankroche@corcoranunified.com

Elective/Required: Elective

Length/Credits: 1 year

Prerequisites: Ag Mech 1, Ag Mech 2, and Intro to Fabrication

Change in Class/Shop Operations

Charges will be assigned to students accounts through the school in several ways:

1. When a student starts a project they will be required to complete a **Bill of Materials**, which the student will pay for the cost of materials to take home. The Bill of Materials will be signed by a parent or guardian and returned to the instructor before any materials are purchased. (**NOTE:** As much materials as possible will be donated from various local business to keep project cost down.)
2. Projects completed in the class will require the student to pay a consumable (shielding gas, filler metal, etc.) fee of **15%** for the projects completed in this class.
3. Students will be required to pay for project before anything is taken home.

Course Description:

This course is designed to give students a foundation in the metal fabrication shop. Correct use of materials, tools and safety will be a heavy influence in the class. The students will be using techniques in cold and hot metal work to complete projects.

School expectations and rules: All rules placed by Corcoran High School and Corcoran Unified School District is expected to be followed by the student.

Safety: Safety is an integral part of the shop and classroom. If a student does not follow safety, depending on the situation or repeated offenses, the student will be disciplined accordingly.**If a student willfully, or consistently accidentally, breaks safety expectations, the student will be removed from the class and be given bookwork for the rest of the semester or depending on the infraction two units of study from the textbooks before he/she is allowed in the shop (ex. Unit 1 section 1-3 AND Unit 2 section 1-3, may be more, may be less depending on the unit.)**

Fall Semester Project:

Students will complete a working portfolio. This **will** be completed on google docs and the various parts will be due during the semester at grade quarters. The project will include a title page, table of contents, resume, letter of introduction, letter of recommendation (no family members and no ag teachers may be used), and 3 examples of work with captions. The completed portfolio will be due at the end of the fall semester. This will be worth 100 project points.

Spring Semester Project:

Students will complete a medium to large project and will provide the correct documentation for the completed project along with an updated portfolio that includes new work examples. The other documentation includes a bill of materials and drawn plan. The entire project is worth 250 points (Project 100, bill of materials 50, drawn plan 50, and updated portfolio 50.) If a student

does not complete this project the absolute best a student can get in the class is a **C**. That includes getting a 100% on FFA Participation, the SAE projects and work journals.

Daily Work Journals:

Students are expected to fill a detailed daily journal and they must include the state standard.. Students are given a classroom binder to keep the journals in and the journals will be completed at the end of each month. Each day is worth 5 points. A student will lose points if he/she does not dress accordingly to work in the shop (no closed toe shoes, shorts, etc.), unexcused absence, safety violation, is not detailed enough or include the state standard, etc.

FFA Participation:

Students enrolled in an agriculture class are expected to participate in FFA activities. This can include meetings, conventions, judging teams, fundraising, participation in charity events, involvement in parades, set up in any activity, etc.

Supervised Agricultural Experience:

A key component of Agricultural classes is a students supervised agricultural experience project. During the school year the student is expected to complete a project in the fall and a project in the spring. With semester projects, students will have a monthly recordbook check.

Fall SAE Project: Student will explore different FFA SAEs and will develop a report that will include pictures **with the student in the pictures**

Spring SAE project: All students will complete a trifold that will include the fall semesters experiences on it, average weekly hours, and goals of the project.

Supplementary Texts: Welding Principles and Applications (4th edition) and Agricultural Mechanics (7th edition). Other texts from welding companies may be used.

Instructional Methods:

Instructional methods will include; lectures, demonstrations, class discussion, visual aids, laboratory practice, speakers/guest, practical application of shop practices.

Assessment and Evaluations:

A. Written tests and weekly quizzes

B. Daily work and cleanup

C. Grading of all materials as completed, completion of proficiency welds, completion of textbook assignments, etc. after successful completion of each project. If a project is not completed during the time allowed a student may work on their project before or after school with prior permission from the instructor. ***This does not imply a student will be able to complete a project or be excused from a project in the case the instructor is not available before or after school. There is more than enough time to complete all projects in class.***

D. FFA is inter-curricular and an important part of any Agricultural Class, participation is an important part of your grade. (Entering shop projects at the County Fair, attending lunch FFA meetings, attending FFA activities, participation on judging teams, FFA Record books, etc.)

E. Supervised Agricultural experience reports.

Grading Policy:

Tests and Quizzes	=	10% of total grade.
Projects and Daily Participation	=	75% of total grade
FFA Participation	=	10% of total grade
SAE	=	5% of total grade

Grading Scale:

90 – 100%	=	A
80 – 89%	=	B
70 – 79%	=	C
60 – 69%	=	D
0 – 59%	=	F

Pacing Guide:

Semester 1

Week 1: Syllabus, Rules, and Expectations

Week 2: Safety

Week 3: SAE Semester Project and Portfolio Project explanations

Week 4: Welding Proficiencies (MIG, ARC, TIG, and Oxy-Acetelyne.)

Week 5: Welding Proficiencies (MIG, ARC, TIG, and Oxy-Acetelyne.)

Week 6: SAE 1 due, Portfolio 1 due, Welding Proficiencies (MIG, ARC, TIG, and Oxy-Acetelyne.)

Week 7: Welding Proficiencies (MIG, ARC, TIG, and Oxy-Acetelyne.)

Week 8: Welding Proficiencies (MIG, ARC, TIG, and Oxy-Acetelyne.)

Week 9: Welding Proficiencies (MIG, ARC, TIG, and Oxy-Acetelyne.)

Week 10: Welding Proficiencies (MIG, ARC, TIG, and Oxy-Acetelyne.)

Week 11: Welding Proficiencies (MIG, ARC, TIG, and Oxy-Acetelyne.)

Week 12: SAE 2 due, Portfolio 2 due, Welding Proficiencies (MIG, ARC, TIG, and Oxy-Acetelyne.)

Week 13: Welding Proficiencies (MIG, ARC, TIG, and Oxy-Acetelyne.)

Week 14: Welding Proficiencies (MIG, ARC, TIG, and Oxy-Acetelyne.)

Week 15: Welding Proficiencies (MIG, ARC, TIG, and Oxy-Acetelyne.)

Week 16: Welding Proficiencies (MIG, ARC, TIG, and Oxy-Acetelyne.)

Week 17: Welding Proficiencies (MIG, ARC, TIG, and Oxy-Acetelyne.)

Week 18: Final SAE Project due, Portfolio Project Due, Welding Proficiencies (MIG, ARC, TIG, and Oxy-Acetelyne.) Shop Clean up

Semester 2

Week 1: Rules, Expectations, SAE project and Semester Project

Week 2: Safety

Week 3: Project design

Week 4: Project design

Week 5: Project design

Week 6: Project design

Week 7: Project fabrication
Week 8: Project fabrication
Week 9: Project fabrication
Week 10: Project fabrication
Week 11: Project fabrication
Week 12: Project fabrication
Week 13: Project fabrication
Week 14: Project Fabrication
Week 15: Project Fabrication
Week 16: Project Fabrication
Week 17: Project Fabrication
Week 18: Project Fabrication, SAE Project due, and Semester Project due
Note Subject to change.

Any questions? Please contact me at Frankkroche@corcoranunified.com

Please sign and return:

I am aware of what is expected for the Art Metal class and I understand that if not completed my grade **will** be affected.

Student Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

CLASS SYLLABUS

Course Title: Introduction to Fabrication

Instructor: Mr. Roche

Grade Level: 11

e-mail: Frankroche@corcoranunified.com

Elective/Required: Elective

Length/Credits: 1 year

Prerequisites: Ag Mech 1&2

Change in Class/Shop Operations

Charges will be assigned to students accounts through the school in several ways:

1. When a student starts a project they will be required to complete a **Bill of Materials**, which the student will pay for the cost of materials to take home. The Bill of Materials will be signed by a parent or guardian and returned to the instructor before any materials are purchased. (**NOTE:** As much materials as possible will be donated from various local business to keep project cost down.)
2. Projects completed in the class will require the student to pay a consumable (shielding gas, filler metal etc.) fee of **15%** for the projects completed in this class.
3. Students will be required to pay for project before anything is taken home.

Course Description:

This course is designed to give students a foundation in the metal fabrication shop. Correct use of materials, tools and safety will be a heavy influence in the class. The students will be using techniques in cold and hot metal work to complete projects.

School expectations and rules: All rules placed by Corcoran High School and Corcoran Unified School District is expected to be followed by the student.

Safety: Safety is an integral part of the shop and classroom. If a student does not follow safety, depending on the situation or repeated offenses, the student will be disciplined accordingly. **If a student willfully, or consistently accidentally, breaks safety expectations, the student will be removed from the class and be given bookwork for the rest of the semester or depending on the infraction two units of study from the textbooks before he/she is allowed in the shop (ex. Unit 1 section 1-3 AND Unit 2 section 1-3, may be more, may be less depending on the unit.)**

Daily Work Journals:

Students are expected to fill a detailed daily journal and they must include the state standard.. Students are given a classroom binder to keep the journals in and the journals will be completed at the end of each month. Each day is worth 5 points. A student will lose points if he/she does not dress accordingly to work in the shop (no closed toe shoes, shorts, etc.), unexcused absence, safety violation, is not detailed enough or include the state standard, etc.

FFA Participation:

Students enrolled in an agriculture class are expected to participate in FFA activities. This can include meetings, conventions, judging teams, fundraising, participation in charity events, involvement in parades, set up in any activity, etc.

Supervised Agricultural Experience:

A key component of Agricultural classes is a students supervised agricultural experience project. During the school year the student is expected to complete a project in the fall and a project in the spring. With semester projects, students will have a monthly recordbook check.

Fall SAE Project: Student will explore different FFA SAEs and will develop a report that will include pictures **with the student in the pictures**

Spring SAE project: All students will complete a trifold that will include the fall semesters experiences on it, average weekly hours, and goals of the project.

Supplementary Texts: Welding Principles and Applications (4th edition) and Agricultural Mechanics (7th edition). Other texts from welding companies may be used.

Instructional Methods:

Instructional methods will include; lectures, demonstrations, class discussion, visual aids, laboratory practice, speakers/guest, practical application of shop practices.

Assessment and Evaluations:

A. Written tests and weekly quizzes

B. Daily work and cleanup

C. Grading of all materials as completed, such as completed write up of troubleshooting an engine, completion of proficiency welds, completion of textbook assignments, etc. after successful completion of each project. If a project is not completed during the time allowed a student may work on their project before or after school with prior permission from the instructor.

This does not imply a student will be able to complete a project or be excused from a project in the case the instructor is not available before or after school. There is more than enough time to complete all projects in class.

D. FFA is inter-curricular and an important part of any Agricultural Class, participation is an important part of your grade. (Entering shop projects at the County Fair, attending lunch FFA meetings, attending FFA activities, participation on judging teams, FFA Record books, etc.)

E. Supervised Agricultural experience reports.

Grading Policy:

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60 – 69%	=	D
0 – 59%	=	F

Pacing Guide

Semester 1

Week 1: Syllabus, Rules, and Expectations
Week 2: Safety
Week 3: Safety
Week 4: SAE Semester Project
Week 5: Welding Proficiencies (GMAW and SMAW)
Week 6: Welding Proficiencies (GMAW and SMAW)
Week 7: Welding Proficiencies (GMAW and SMAW)
Week 8: Welding Proficiencies (GMAW and SMAW)
Week 9: Welding Proficiencies (GMAW and SMAW)
Week 10: Welding Proficiencies (GMAW and SMAW)
Week 11: Welding Proficiencies (GMAW and SMAW)
Week 12: Welding Proficiencies (GMAW and SMAW)
Week 13: Welding Proficiencies (TIG and Oxy-Acetelyne)
Week 14: Welding Proficiencies (TIG and Oxy-Acetelyne)
Week 15: Welding Proficiencies (TIG and Oxy-Acetelyne)
Week 16: Welding Proficiencies (TIG and Oxy-Acetelyne)
Week 17: Welding Proficiencies (TIG and Oxy-Acetelyne)
Week 18: Welding Proficiencies (TIG and Oxy-Acetelyne) and shop clean up.

Semester 2

Week 1: Rules, Expectations, and Safety.
Week 2: Project 1 - Stool
Week 3: Project 1
Week 4: Project 1
Week 5: Project 1
Week 6: Project 1
Week 7: Project 2 - TIG Pressure Box
Week 8: Project 2
Week 9: Project 3 - Saw Horse
Week 10: Project 3
Week 11: Project 3
Week 12: Project 3
Week 13: Project 3
Week 14: Self Projects
Week 15: Self Projects
Week 16: Self Projects
Week 17: Self Projects
Week 18: Shop Clean up
Note Subject to change

Any questions? Please contact me at Frankroche@corcoranunified.com

Please sign and return:

I am aware of what is expected for the Art Metal class and I understand that if not completed my grade **will** be affected.

Student Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

Requested By: _____		Subtotal		
(Name of Person) (Name of Club)		+ estimated sales tax:		
		+ estimated shipping charges:		
		Total of this purchase:		

Important Reminder: This Expenditure Approval form is not valid unless all signatures below have been obtained.

This section must be completed prior to submittal to the ASB Bookkeeper

Certification

Submitted and Approved by Advisor: _____

Student Club Representative: _____
Signature & Date

We certify that this request has been approved by ASB or Student Council:

ASB Club Advisor: _____
Signature, Title and Date

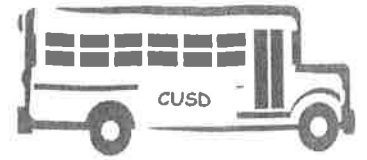
Principal/School Administrator: _____
Signature and Date

Verified by Bookkeeper: _____
Signature, Title and Date

Recorded in ASB Student Council Minutes on: _____
Date

REQUEST FOR BUS TRANSPORTATION

Corcoran Unified School District



Date _____

Requests transportation for _____ students

To _____ and return

Purpose of Trip _____

Date of leaving _____

Time of leaving _____ AM/PM Return _____ AM/PM

Account number or account name that is funding trip _____

By _____
Teacher or Person in charge

Approved _____
Principal

Business Manager

Head of Transportation

Notations: _____

Bus Assigned _____ Driver _____
Number Name

Time of leaving _____ AM/PM

Time of return _____ AM/PM

Total time spent on trip _____ hours _____ minutes. Bus driver's classification _____

Odometer Reading – Return	
Odometer Reading – Leaving	
Miles traveled	
Students carried	

_____ Oil used _____

Bus driver's comments: _____

Bus Driver's Signature

Corcoran Unified School District Expense/Travel Claim Form

Print Name: _____ Site: _____ Date: _____

Travel Claims: All meals and mileage will be paid at the current I.R.S. rate. **Overnight travel must be pre-approved by the Board of Trustees.** For conferences/meetings, a copy of the flyer/registration form must be attached. Expense claims must be submitted within 60 days of occurrence. All criteria must be met in order for claim to be paid. Denied claims may be resubmitted when complete.

Location: _____ Purpose of Travel: _____

From: _____ To: _____ Board Approval Date: _____

DATE	BREAKFAST	LUNCH	DINNER	AMOUNT
TOTAL				

DATE	LODGING-ATTACH ORIGINAL RECEIPT	AMOUNT
TOTAL		

Personal mileage (round trip) _____ (# miles) @ _____ \$ _____

Miscellaneous Expenses: Attach itemized original receipts. Prior approval from the District Office must be obtained before any purchase is made.

DATE	STORE/PURPOSE/ITEM	AMOUNT
TOTAL		

Total Claim: _____

Account: _____ Fund - resource - year - goal - function - object - site - \$ _____ total

Account: _____ Fund - resource - year - goal - function - object - site - \$ _____ total

Signature: _____ Approved By: _____



Request for Leave / Report Leave

All leaves need to be submitted to Supervisor for prior approval or as soon as possible.

Name _____

Date requested to be absent _____ Site Corcoran High School

To be absent from _____ am/pm to _____ am/pm Total hours to be absent _____

Type of Absence (check one)

- | | | |
|---|---|--|
| <input type="checkbox"/> Sick Leave | <input type="checkbox"/> Vacation | <input type="checkbox"/> Jury Duty Summons * |
| <input type="checkbox"/> Industrial Accident* | <input type="checkbox"/> Maternity Leave* | <input type="checkbox"/> Comp Time (earned) ** |
| <input type="checkbox"/> Personal Necessity** | <input type="checkbox"/> Conference* | <input type="checkbox"/> Comp time (Used) ** |
| <input type="checkbox"/> Leave without pay** | <input type="checkbox"/> Contract Day | <input type="checkbox"/> Non Contract Day ** |
| <input type="checkbox"/> District/School Release* | | |
| <input type="checkbox"/> Bereavement (please indicate relationship) _____ | | |
| <input type="checkbox"/> Other (please list) _____ | | |

Reason for request (* Attach documentation/explanation ** Needs prior approval)

Employee Signature _____ Date _____

Notes: _____
Immediate Supervisor's Signature _____ Date _____

Approved Not Approved Reason _____

Board Policy #4161
Employees should refer to their Bargaining Unit contracts for a full description of "Leaves". Page 19 of the Employee Handbook gives a brief description of each available leave (if applicable).



REQUEST FOR USE OF SCHOOL VAN
CORCORAN UNIFIED SCHOOL DISTRICT

SUBMIT at least five (5) days in advance of vehicle departure to Transportation Office

Date Submitted: _____

Vehicle Assigned: _____

Name: _____

Requests a vehicle for _____ persons to _____ and return.

Purpose of Trip: _____

Date of Leaving _____

Date of Return _____

Time of Leaving _____ AM/PM

Time of Return _____ AM/PM

I certify that I will be the **Driver** of the above vehicle and that I have a **current and valid driver's license** and that I will not load vehicle beyond legal capacity (10 including driver).

Signature

Account Number or Account Name that is Funding Trip _____

Driver's License # _____

Expiration Date _____

Odometer Return _____

Odometer Leaving _____

Mile Traveled _____

APPROVED:	(Principal)
	(Chief Business Officer)
	(Transportation Dept.)

REPORT OF UNSAFE VEHICLE

Please complete checklist below upon return. Failure to do so may result in denial of subsequent use of vehicle. Keys must be picked up **before 4:00p.m.** on day of trip and/or Friday for weekend trips.

Needs Repair	Date Repaired	Repaired by:	Notes
Lights			
Seats			
Brakes			
Mirrors			
Tires			
Jack			
Lug Wrench			
Other			

Was the vehicle clean when picked up? ____ Yes ____ No

FOR MAINTENANCE USE ONLY

Maintenance report of vehicle condition:

Before Use: _____

After Use: _____

ACTIVITY / RESPONSIBILITY	Naylon	Spreng	Roche
Board Meetings	X		
Department Chairman (Paperwork,	X		
Head FFA Advisor-Officer Team	X		
District Advisory Committee	X-	X-Large Farm,	X-Meeting
Farm Management-Small Farm	X-Animals, Hort		X-
Farm Management-Large Farm		X-Crop Planning,	
SAE Supervisor	Poultry, Rabbits, La	Swine, Beef, Pheasa	Goats, Dairy
Ag Pathway Lead Teacher	Ag Science	Ag Mechanics	
Ag Boosters	X-Program Contact		
Vehicle Maintenance			X-Tractors,
Safety Program Coordinator		X-Farms,	X-Farms,
Livestock Pens	X	X	X
State FFA Degree Applications	X	X	X
American FFA Degree Applications	X		
Ag Proficiency Applications	X	X	
Special Assignments			
Department Calendar	X		
Farm Operations-Irrigations, Tractor Work,		X-Lead Contact	
Greenhand Initiation	X	X	X
Chapter FFA Degree Initiation	X	X	X
FFA Chapter Fundraisers	X	X	X
Judging Trips and Contests - if applicable			
Fresno State	X	X	X
Cal Poly, SLO	X	X	X
Reedley College	X	X	X
Tulare - Kings Section	X	X	X
Modesto Junior College	X	X	X
Kings County Fair	X	X	X
West Hills College	X	X	X
California Farm Equipment Show	X	X	X
COS	X	X	X
Building / Equipment Areas			
Ag Office	X		
Ag Shop Area (Construction)		X	
OH Facility	X		
Project Animal Pens	X	X	X
120 Acres		X	

17 Acres	X-Animal/Plant		X-
Welding Shop			X
Ag Vehicles			
Budgets			
District Farm Account	X-Small Farm,	X-Large Farm (No	
High School FFA Account	X		
District Incentive Grant	X		
District Perkins Account	X		
Farm Report		X	

Department Facility Area-Lead Teacher Department Advisory Committee Roles

Large Farm-Spreng
 Small Farm (Animals and Hort Units)-Naylon
 Small Farm (Maintenance, Equipment)-Roche
 Ag Welding-Roche

Ag Construction Shop-Spreng
 Ag Science Room/Green Space-Naylon

Naylon-Department Agenda Setting, Scheduling, Doc
 Spreng-Department Agenda Setting, Large Farm Rep
 Roche-Department Agenda Setting, Admin Agenda Se

Ag Boosters Role

Naylon-Meeting Facilitator, FFA and Department Rep
 Spreng-Farm Report
 Roche-Shop Report

Budget Management

Spreng-Large Farm and Construction Shop
 Budget and Inventory, Requests for Large
 Farm and Shop to Naylon
 Roche-Small Farm
 Equipment/Maintenance and Welding Shop
 Budget and Inventory, Requests for Small
 Farm and Shop to Naylon
 Naylon-Small Farm Livestock and Ag
 Science Budget and Inventory, Process all
 payment requests

ACTIVITY / RESPONSIBILITY	Naylon	Spreng	Roche
Judging Teams-TBD Based on Student			
Cotton			X
O/C	X-Officers,		X-Open
Creed	X		
Citrus			X
BIG	X		
Extemp	X	X	
Impromptu	X	X	
Job Interview	X		
Prepared	X	X	
Spring Team of Choice	X	X	X
Corcoran Cotton Contest	X	X	X
Department Reports			
Farm Records/Permits		X-Lead	
County Crop Reporting		X-Lead	
October 15th Reports (Department Update)	X		
November 15th Reports (AIG Updates)	X		
June 30th Reports (AIG)	X		
February 1st Applications (Star Awards)	X		
CUSD Paperwork (Board Requests, etc.)	X		
Meetings & Conferences			
Fall Sectional CATA Meeting	X	X	X
Fall Regional CATA Meeting	X	X	X
Road Show	X	X	X
Spring Regional CATA Meeting	X	X	X
Spring Sectional CATA Planning Mtg	X	X	X
CATA Summer Conference			X
NAAE	X	X	X
Overnight Trips/Conferences/Chapter Events			
National Convention	X	X-TBA	X-TBA
State Conference	X	X-TBA	X-TBA
26 Hour Program	X		
MFE & ALA	X		X
COLC	X	X	X
Boot Camp	X	X	X
Greenhand Conference	X	X	
Kings County Farm Day	X		
Kids Day	X	X	X
County Fair	X	X	X

Documents/Minutes, Department/FFA Report
Reports, Ag Pathway Reports
Meeting (W/ Stone), Lead on Meetings, Shop/equipment Reports

Reports

Quality Criteria 3

Supervised Agriculture Experience

The Corcoran High School Agriculture Department believes that students obtaining education that will lead to a successful career is one of the most important goals for the department to have and the curriculum we offer at Corcoran reflects that goal. The students are given opportunities at all levels for hands on learning thanks to the facilities on campus or at the laboratory farms such as: welding/fabrication shop, construction shop, greenhouses, livestock barns, small orchard, and row crop fields. These different facilities allow the instructors to enrich their curriculum to cover as much of the agriculture industry as possible.

The summer leading up to the school year that instructors have a meeting deciding who will be in charge of Supervised Agriculture Experiences for the upcoming school year. The division of responsibilities is as follows:

<u>Mr. Roche</u>	<u>Ms. Naylor</u>	<u>Mr. Spreng</u>
Dairy Cattle	Lamb	Hog
Market Goats	Floral	Pheasants
Welding/Fabrication	Meat Chickens	Large Farm
Equipment Maintenance	Meat Rabbits	Beef Cattle

Developing a stronger SAE presence in the chapter has been a major focus in the Corcoran Agriculture Department. One area that has greatly improved since retention of teachers started is the involvement with the Kings County Fair and showing market animals. For the 2015 county fair Corcoran Agriculture had 21 students in the fair and the next year the numbers increased with the retention of Ms. Naylor in the department increasing the 42 students at the 2016 country fair and with a full retention of instructors the 2017 county fair showed an increase to 50 students involved. In September of 2017 the first numbers for the 2018 fair shows 65 students interested in showing a livestock animal. For our students that are

not able to fund a project and all the costs that go into a fair project they have the ability to apply for the USDA FSA loan that will give them the funds to start a project and to pay off the loan at the end of the project when it is sold. While the fair numbers have increased immensely over the past 3 years an area that needs to improve are projects outside of the traditional livestock fair projects. To help with this the laboratory farm with 20 acres has been utilized much more than it has been in the past, which is housing fair livestock. Currently on the laboratory farm students are raising pheasants for the Corcoran Lions club pheasant hunt, 6 feeder hogs, 6 breeding ewes, an orchard of different tree varieties, and laying hens which are ran in a Co-Op model. Another opportunity for students is to work on the large farm, which is 120 acres. After establishing guidelines and rules with the district office and site administration students are able to run tractors and implements such as the offset disc, planter, and cultivator. The costs of the large farm are greatly reduced because of community support such as fertilizer, ground work when student time is exhausted, pesticides, etc.

The Corcoran Agriculture department has in place two different SAE reports to better serve the students and help them in the exploration of different paths available to them in the agricultural industry. In the fall, students are asked to reply to a series of questions asking them to define the SAE, determine goals, and to supply color photos of them while working in their SAE. The assignment is spread throughout the semester to give students the ability to really explore their chosen area. In the spring the SAE assignment requires the students to create a trifold showcasing their SAE and the top 5 of each agriculture instructor at the FFA chapter end of the year banquet. This has been a benefit to finding students to compete in proficiencies at the sectional and regional level.

Project visits have been easily facilitated because in the past years 98% of fair livestock projects have been kept at the fair. The remaining students who were approved by the species advisors to keep the animals at their houses or ranches were visited once a month to check weight and health of the animal. For the 2018 Kings county fair more animals will be kept off the

school laboratory farm because the laboratory farm is coming close to capacity with the increase in fair livestock projects.

The Corcoran Agriculture Department currently has three trucks, one van, two livestock trailers, one utility trailer, John Deere 4950, John Deere 4050, and a thirty foot gooseneck trailer. There are currently plans to sell the F150, Chevy 2500, and one of the livestock trailers because those have become unreliable and the department has had to pay maintenance on the vehicles in the past. The district office has started maintaining the vehicles but because the primary use of them is to transport students the department deemed it would be better to sell the trucks and trailer. In October of 2017 Gilkey Farms donated a Chevy 2500 to the program from their fleet.

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- A. Gradebook Categories
- B. Classroom, Shop, and FFA Policies
- C. Agriculture Department Permission Slip
- D. Activity Sheet
- E. FFA Calendar
- F. Syllabi
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- H. Fair Contract
- I. Financial Contract
- J. Farm use Agreement
- K. Livestock Policies and Procedures
- L. Specie Contracts
- M. Loan Application
- N. Transportation Pictures

CONFIGURATION: 1 - Weld. & Fabr. - Fall

Add Gradebook

A

Link Gradebooks

- Edit Gradebook
- Options
- Categories**
- Assignments
- Manage Students
- Final Marks
- Narrative Grades
- Rules
- Backups
- Restore

If linking gradebooks, you must do so before adding category types or assignments.

Doing Weighted Scoring

Name	Color	% of Grade
Tests/Quizzes	<input type="color"/> Remove Color	10 <input type="text"/>
Projects/Daily Participation	<input type="color"/> Remove Color	75 <input type="text"/>
FFA Participation	<input type="color"/> Remove Color	10 <input type="text"/>
SAE	<input type="color"/> Remove Color	5 <input type="text"/>
Total:		100

Add New Category

Save

**CORCORAN HIGH SCHOOL
AGRICULTURE DEPARTMENT
CLASSROOM/SHOP/FFA POLICIES**

B

- The Agriculture Department will strictly adhere to the Corcoran High School Discipline & Dress Code Policy. Students will be expected to follow all rules while at school and on FFA/Class trips.
- Class begins when the bell rings and ends when the bell rings!
- You will be considered tardy if you are not sitting in your proper seat when the bell rings.
- No talking will be allowed while the instructor or another member of the class is talking.
- There will be no hats on campus/classroom/shop. NOTE: A safety hat may be worn while welding.
- Each student is responsible for bringing a notebook, pencil, paper, and fully charged electronic device to class each day along with assignments.
- Return all materials, tools, and supplies to their proper place before leaving the classroom or shop. If a student breaks or damages any tools, equipment, or materials due to misuse or neglect they will be held financially responsible for replacing the item.
- Straighten chairs and tables in the classroom and clean up each day while at the shop/farm. Students will wait quietly for the instructor to dismiss you.
- No one will be allowed to use the restroom during class time without permission from the instructor and unless it is an emergency. No students are allowed to leave in the first or last 10 minutes of the class period.
- No eating or drinking will be allowed in any Agriculture class or shop during class time. **WATER ONLY!**
- Turn in assignments on time. **Late work will only be accepted one day past the due date.** School policy applies for absences. If you have to miss an FFA event you **MUST** communicate with the **FFA advisor**.
- Each student is responsible for requesting any assignments or materials missed due to an absence. The request must be made the first day the student returns to the class.
- Treat your fellow classmate and teacher with respect everyday, all day.
- Use appropriate language in the classroom. Don't say it here if you wouldn't say it in a job interview.
- **Any** violation of **any** safety rule in shop or lab classes will result in **dismissal from the class**. This includes the lack of appropriate shop attire and safety materials.
- FFA participation will make up 10% of your grade-this is required in ALL Agriculture Classes!
- FFA Activities will be counted each quarter- you must complete 5 per quarter/10 a semester for full credit. Take advantage of the opportunities you have been given by being an active member of this chapter! The top 20 FFA members will receive a trip to Magic Mountain in May as a reward for being the most active members.
- Having an active Supervised Agriculture Experience (SAE) and updated recordbooks will count for up to 5% of a student's grade within the program.
- Students will be given a calendar with all of the FFA Activities for the year-it is the student's responsibility to stay informed!
- If a student signs up to attend a trip and then is no longer able to attend, they must find a replacement member (with permission of the FFA advisor) or you will assume the financial responsibility for the trip even if you do not attend.
- All FFA related debts must be cleared at the end of each semester in order to travel the following semester.

Student Name (**please print clearly**): _____

Please read the above information and discuss it with your son/daughter as well as the class syllabus. Sign and return this form to the Agriculture Department. If you have any questions, please feel free to talk to any of the agriculture instructors.

Student: _____ Parent: _____ Date: _____

Student's Agriculture Teacher: _____

REMIND 101

In order to keep ALL Corcoran FFA Members in the loop we will be using the Remind 101 texting system!

This system will send you updates regarding our chapter's activities throughout the year via text message. You will get one FFA Activity if you sign up and one additional FFA activity if your parents sign up too!

It is super easy to get started...

Text :

@corcoranag

To:

81010

Student Name: _____

Ag Teacher: Naylor, Roche, Spreng

Corcoran High School
Ag Department Permission Slip
2016-2017 School Year

C

I, _____ (Parent Name) give permission for my student _____ (Student Name) to travel to Corcoran High School and Corcoran FFA sponsored events during the 2016-2017 school year. I understand that my student is required to follow all school rules while on the trips and will be held responsible for any poor behavior or failure to follow rules. I understand that the trips and activities my student is attending with Corcoran FFA are a privilege and not a right and it is my responsibility to pick up my student if they are required to return home early from a trip. My student and I realize the importance of appropriate behavior and a positive attitude while representing Corcoran High School and Corcoran FFA.

Parent Signature: _____ Date: _____

Parent/Guardian Name: _____ Phone: _____

Parent/ Guardian Name: _____ Phone: _____

Student Signature: _____ Date: _____

Emergency Contact(s):

Name: _____ Phone: _____

Relationship: _____

Name: _____ Phone: _____

Relationship: _____

Necessary Medical Information:

2016-2017 Corcoran FFA Tentative Calendar Fall Semester

E

September

- 9/1-Greenhand Conference Applications/Money Due to Naylor
- 9/6 and 9/8-FSU Football Game Ticket Sales, Room 7 @ 7:00am and Lunch (First 40 students)
- 9/7-Chapter FFA Lunch Meeting @ TLC
- 9/20 or 22-Greenhand Conference in Tulare
- 9/22-Madera Cotton
- 9/24-COLC-Tulare
- 9/24-FSU Football Game
- 9/26-30-Cotton Float Building after School
- 9/29-MWHS Opening/Closing Contest
- **FFA Jacket Orders (TBA)
- **Livestock Parent Meeting (TBA)

October

- 10/1-Cotton Festival and Parade
- 10/5- Chapter FFA Lunch Meeting @ TLC
- 10/5-TK Opening/Closing-Hanford
- 10/10-Ticket Sales for Corn Maze Trip (TBD)
- 10/15-Corcoran Cotton Contest
- 10/19-23-National FFA Convention
- 10/24-25- TK Activity Ticket Sales, Room 7 @ 7:00am and Lunch (First 40 students)
- 10/26-Corn Maze Trip (TBD)
- 10/27-Harvest Fest (TBD)
- 10/28-Reedley College Freshman Field Day
- 10/29-MJC Cotton (TBA)

November

- 11/2-Chapter Meeting, 6:30pm @ TLC
- 11/3-Hanford Cotton
- 11/4-COS Freshman Field Day
- 11/5-State Finals Cotton
- 11/9-TK FFA Sectional Activity
- 11/28-30-Christmas Float Building after School
- **Chapter Community Service (TBA)

December

- 12/1-Christmas Parade
- 12/5-MFE/ALA Applications Due
- 12/7-Greenhand Banquet @ 6:30pm, TLC
- 12/8-TK Banking Contest
- 12/17-Exeter Citrus Contest
- 12/19-Winter Break Begins

2016-2017 Corcoran FFA Tentative Calendar Spring Semester

January

1/11-Chapter Meeting, Lunch @ TLC
1/21-CSU Bakersfield BB Game
1/21-Hanford Citrus Contest
1/25- World Ag Expo Ticket Sales, Room 7 @ 7:00am and Lunch (First 40 students)
1/27-State FFA Conference Applications due to Naylor
1/28-Tulare Citrus
1/28-Minarets Parli-Pro
1/30-State Degrees and Proficiencies due to Naylor
1/31-BIG/Co-op Contest at MWHS
**Livestock Meetings (TBA)
**FFA Jacket Orders (TBA)

February

2/1-Chapter Meeting, Lunch @ TLC
2/4-Winter State Finals
2/6-TK State Degree Review
2/10-Chico State Parli-Pro
2/15-World Ag Expo Trip
2/17-18-MFE/ALA in Visalia
2/20-25-National FFA Week
2/22-TK Speaking Contest
2/25-Regional Meeting
**Livestock Arrive/Meetings (TBA)
**Kings County Farm Day (TBA)

March

3/1-Chapter Meeting @ 6:30, TLC
3/3-4-UC Davis Field Day
3/4-Western Dairy Classic, Hanford
3/7-Kids Day Newspaper Sales
3/11-Chico State Field Day
3/15-Ag Career Fair, Tulare
3/16-TK Parli-Pro
3/17-SJR Speaking
3/18-Merced Field Day
3/24-MJC Field Day
3/31-SJR Parli-Pro

April

4/1-Reedley Field Day
4/4-TK Awards Dinner
4/5-Chapter Meeting, Lunch @ TLC
4/8-CRC Field Day
4/22-25-State FFA Conference
**Relay for Life (TBA)
**TK Sectional FFA Activity (TBA)

May

5/4-Sectional Officer Interviews, Visalia
5/8-Chapter Officer Interviews
5/11-Sectional Officer Elections
5/16-Chapter Awards Banquet
5/19-Top 27 Trip to Magic Mountain
**JMMS Career Day (TBA)
**Farm Day (TBA)
**Sponsor Thank You Dinner (TBA)

June

6/5-11-Kings County Fair, Hanford
6/12-13-Ag Farm Clean Up
6/16-18-Officer Retreat (TBD)

CLASS SYLLABUS

F

Course Title: Art Metal

Instructor:Mr. Roche

Grade Level: 12

e-mail:Frankroche@corcoranunified.com

Elective/Required: Elective

Length/Credits: 1 year

Prerequisites: Ag Mech 1, Ag Mech 2, and Intro to Fabrication

Change in Class/Shop Operations

Charges will be assigned to students accounts through the school in several ways:

1. When a student starts a project they will be required to complete a **Bill of Materials**, which the student will pay for the cost of materials to take home. The Bill of Materials will be signed by a parent or guardian and returned to the instructor before any materials are purchased. (**NOTE:** As much materials as possible will be donated from various local business to keep project cost down.)
2. Projects completed in the class will require the student to pay a consumable (shielding gas, filler metal, etc.) fee of **15%** for the projects completed in this class.
3. Students will be required to pay for project before anything is taken home.

Course Description:

This course is designed to give students a foundation in the metal fabrication shop. Correct use of materials, tools and safety will be a heavy influence in the class. The students will be using techniques in cold and hot metal work to complete projects.

School expectations and rules: All rules placed by Corcoran High School and Corcoran Unified School District is expected to be followed by the student.

Safety: Safety is an integral part of the shop and classroom. If a student does not follow safety, depending on the situation or repeated offenses, the student will be disciplined accordingly.**If a student willfully, or consistently accidentally, breaks safety expectations, the student will be removed from the class and be given bookwork for the rest of the semester or depending on the infraction two units of study from the textbooks before he/she is allowed in the shop (ex. Unit 1 section 1-3 AND Unit 2 section 1-3, may be more, may be less depending on the unit.)**

Fall Semester Project:

Students will complete a working portfolio. This **will** be completed on google docs and the various parts will be due during the semester at grade quarters. The project will include a title page, table of contents, resume, letter of introduction, letter of recommendation (no family members and no ag teachers may be used), and 3 examples of work with captions. The completed portfolio will be due at the end of the fall semester. This will be worth 100 project points.

Spring Semester Project:

Students will complete a medium to large project and will provide the correct documentation for the completed project along with an updated portfolio that includes new work examples. The other documentation includes a bill of materials and drawn plan. The entire project is worth 250 points (Project 100, bill of materials 50, drawn plan 50, and updated portfolio 50.) If a student

does not complete this project the absolute best a student can get in the class is a **C**. That includes getting a 100% on FFA Participation, the SAE projects and work journals.

Daily Work Journals:

Students are expected to fill a detailed daily journal and they must include the state standard.. Students are given a classroom binder to keep the journals in and the journals will be completed at the end of each month. Each day is worth 5 points. A student will lose points if he/she does not dress accordingly to work in the shop (no closed toe shoes, shorts, etc.), unexcused absence, safety violation, is not detailed enough or include the state standard, etc.

FFA Participation:

Students enrolled in an agriculture class are expected to participate in FFA activities. This can include meetings, conventions, judging teams, fundraising, participation in charity events, involvement in parades, set up in any activity, etc.

Supervised Agricultural Experience:

A key component of Agricultural classes is a students supervised agricultural experience project. During the school year the student is expected to complete a project in the fall and a project in the spring. With semester projects, students will have a monthly recordbook check.

Fall SAE Project: Student will explore different FFA SAEs and will develop a report that will include pictures **with the student in the pictures**

Spring SAE project: All students will complete a trifold that will include the fall semesters experiences on it, average weekly hours, and goals of the project.

Supplementary Texts: Welding Principles and Applications (4th edition) and Agricultural Mechanics (7th edition). Other texts from welding companies may be used.

Instructional Methods:

Instructional methods will include; lectures, demonstrations, class discussion, visual aids, laboratory practice, speakers/guest, practical application of shop practices.

Assessment and Evaluations:

A. Written tests and weekly quizzes

B. Daily work and cleanup

C. Grading of all materials as completed, completion of proficiency welds, completion of textbook assignments, etc. after successful completion of each project. If a project is not completed during the time allowed a student may work on their project before or after school with prior permission from the instructor. ***This does not imply a student will be able to complete a project or be excused from a project in the case the instructor is not available before or after school. There is more than enough time to complete all projects in class.***

D. FFA is inter-curricular and an important part of any Agricultural Class, participation is an important part of your grade. (Entering shop projects at the County Fair, attending lunch FFA meetings, attending FFA activities, participation on judging teams, FFA Record books, etc.)

E. Supervised Agricultural experience reports.

Grading Policy:

Tests and Quizzes	=	10% of total grade.
Projects and Daily Participation	=	75% of total grade
FFA Participation	=	10% of total grade
SAE	=	5% of total grade

Grading Scale:

90 – 100%	=	A
80 – 89%	=	B
70 – 79%	=	C
60 – 69%	=	D
0 – 59%	=	F

Pacing Guide:

Semester 1

Week 1: Syllabus, Rules, and Expectations

Week 2: Safety

Week 3: SAE Semester Project and Portfolio Project explanations

Week 4: Welding Proficiencies (MIG, ARC, TIG, and Oxy-Acetelyne.)

Week 5: Welding Proficiencies (MIG, ARC, TIG, and Oxy-Acetelyne.)

Week 6: SAE 1 due, Portfolio 1 due, Welding Proficiencies (MIG, ARC, TIG, and Oxy-Acetelyne.)

Week 7: Welding Proficiencies (MIG, ARC, TIG, and Oxy-Acetelyne.)

Week 8: Welding Proficiencies (MIG, ARC, TIG, and Oxy-Acetelyne.)

Week 9: Welding Proficiencies (MIG, ARC, TIG, and Oxy-Acetelyne.)

Week 10: Welding Proficiencies (MIG, ARC, TIG, and Oxy-Acetelyne.)

Week 11: Welding Proficiencies (MIG, ARC, TIG, and Oxy-Acetelyne.)

Week 12: SAE 2 due, Portfolio 2 due, Welding Proficiencies (MIG, ARC, TIG, and Oxy-Acetelyne.)

Week 13: Welding Proficiencies (MIG, ARC, TIG, and Oxy-Acetelyne.)

Week 14: Welding Proficiencies (MIG, ARC, TIG, and Oxy-Acetelyne.)

Week 15: Welding Proficiencies (MIG, ARC, TIG, and Oxy-Acetelyne.)

Week 16: Welding Proficiencies (MIG, ARC, TIG, and Oxy-Acetelyne.)

Week 17: Welding Proficiencies (MIG, ARC, TIG, and Oxy-Acetelyne.)

Week 18: Final SAE Project due, Portfolio Project Due, Welding Proficiencies (MIG, ARC, TIG, and Oxy-Acetelyne.) Shop Clean up

Semester 2

Week 1: Rules, Expectations, SAE project and Semester Project

Week 2: Safety

Week 3: Project design

Week 4: Project design

Week 5: Project design

Week 6: Project design

Week 7: Project fabrication
Week 8: Project fabrication
Week 9: Project fabrication
Week 10: Project fabrication
Week 11: Project fabrication
Week 12: Project fabrication
Week 13: Project fabrication
Week 14: Project Fabrication
Week 15: Project Fabrication
Week 16: Project Fabrication
Week 17: Project Fabrication
Week 18: Project Fabrication, SAE Project due, and Semester Project due
Note Subject to change.

Any questions? Please contact me at Frankkroche@corcoranunified.com

Please sign and return:

I am aware of what is expected for the Art Metal class and I understand that if not completed my grade **will** be affected.

Student Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

CLASS SYLLABUS

Course Title: Introduction to Fabrication Instructor: Mr. Roche
Grade Level: 11 e-mail: Frankroche@corcoranunified.com
Elective/Required: Elective
Length/Credits: 1 year
Prerequisites: Ag Mech 1&2

Change in Class/Shop Operations

Charges will be assigned to students accounts through the school in several ways:

1. When a student starts a project they will be required to complete a **Bill of Materials**, which the student will pay for the cost of materials to take home. The Bill of Materials will be signed by a parent or guardian and returned to the instructor before any materials are purchased. (**NOTE:** As much materials as possible will be donated from various local business to keep project cost down.)
2. Projects completed in the class will require the student to pay a consumable (shielding gas, filler metal etc.) fee of **15%** for the projects completed in this class.
3. Students will be required to pay for project before anything is taken home.

Course Description:

This course is designed to give students a foundation in the metal fabrication shop. Correct use of materials, tools and safety will be a heavy influence in the class. The students will be using techniques in cold and hot metal work to complete projects.

School expectations and rules: All rules placed by Corcoran High School and Corcoran Unified School District is expected to be followed by the student.

Safety: Safety is an integral part of the shop and classroom. If a student does not follow safety, depending on the situation or repeated offenses, the student will be disciplined accordingly. **If a student willfully, or consistently accidentally, breaks safety expectations, the student will be removed from the class and be given bookwork for the rest of the semester or depending on the infraction two units of study from the textbooks before he/she is allowed in the shop (ex. Unit 1 section 1-3 AND Unit 2 section 1-3, may be more, may be less depending on the unit.)**

Daily Work Journals:

Students are expected to fill a detailed daily journal and they must include the state standard.. Students are given a classroom binder to keep the journals in and the journals will be completed at the end of each month. Each day is worth 5 points. A student will lose points if he/she does not dress accordingly to work in the shop (no closed toe shoes, shorts, etc.), unexcused absence, safety violation, is not detailed enough or include the state standard, etc.

FFA Participation:

Students enrolled in an agriculture class are expected to participate in FFA activities. This can include meetings, conventions, judging teams, fundraising, participation in charity events, involvement in parades, set up in any activity, etc.

Supervised Agricultural Experience:

A key component of Agricultural classes is a students supervised agricultural experience project. During the school year the student is expected to complete a project in the fall and a project in the spring. With semester projects, students will have a monthly recordbook check.

Fall SAE Project: Student will explore different FFA SAEs and will develop a report that will include pictures **with the student in the pictures**

Spring SAE project: All students will complete a trifold that will include the fall semesters experiences on it, average weekly hours, and goals of the project.

Supplementary Texts: Welding Principles and Applications (4th edition) and Agricultural Mechanics (7th edition). Other texts from welding companies may be used.

Instructional Methods:

Instructional methods will include; lectures, demonstrations, class discussion, visual aids, laboratory practice, speakers/guest, practical application of shop practices.

Assessment and Evaluations:

A. Written tests and weekly quizzes

B. Daily work and cleanup

C. Grading of all materials as completed, such as completed write up of troubleshooting an engine, completion of proficiency welds, completion of textbook assignments, etc. after successful completion of each project. If a project is not completed during the time allowed a student may work on their project before or after school with prior permission from the instructor.

This does not imply a student will be able to complete a project or be excused from a project in the case the instructor is not available before or after school. There is more than enough time to complete all projects in class.

D. FFA is inter-curricular and an important part of any Agricultural Class, participation is an important part of your grade. (Entering shop projects at the County Fair, attending lunch FFA meetings, attending FFA activities, participation on judging teams, FFA Record books, etc.)

E. Supervised Agricultural experience reports.

Grading Policy:

Tests and Quizzes	=	10% of total grade.
Projects and Daily Participation	=	75% of total grade
FFA Participation	=	10% of total grade
SAE	=	5% of total grade

Grading Scale:

90 – 100%	=	A
80 – 89%	=	B
70 – 79%	=	C
60 – 69%	=	D
0 – 59%	=	F

Pacing Guide

Semester 1

Week 1: Syllabus, Rules, and Expectations
Week 2: Safety
Week 3: Safety
Week 4: SAE Semester Project
Week 5: Welding Proficiencies (GMAW and SMAW)
Week 6: Welding Proficiencies (GMAW and SMAW)
Week 7: Welding Proficiencies (GMAW and SMAW)
Week 8: Welding Proficiencies (GMAW and SMAW)
Week 9: Welding Proficiencies (GMAW and SMAW)
Week 10: Welding Proficiencies (GMAW and SMAW)
Week 11: Welding Proficiencies (GMAW and SMAW)
Week 12: Welding Proficiencies (GMAW and SMAW)
Week 13: Welding Proficiencies (TIG and Oxy-Acetelyne)
Week 14: Welding Proficiencies (TIG and Oxy-Acetelyne)
Week 15: Welding Proficiencies (TIG and Oxy-Acetelyne)
Week 16: Welding Proficiencies (TIG and Oxy-Acetelyne)
Week 17: Welding Proficiencies (TIG and Oxy-Acetelyne)
Week 18: Welding Proficiencies (TIG and Oxy-Acetelyne) and shop clean up.

Semester 2

Week 1: Rules, Expectations, and Safety.
Week 2: Project 1 - Stool
Week 3: Project 1
Week 4: Project 1
Week 5: Project 1
Week 6: Project 1
Week 7: Project 2 - TIG Pressure Box
Week 8: Project 2
Week 9: Project 3 - Saw Horse
Week 10: Project 3
Week 11: Project 3
Week 12: Project 3
Week 13: Project 3
Week 14: Self Projects
Week 15: Self Projects
Week 16: Self Projects
Week 17: Self Projects
Week 18: Shop Clean up
Note Subject to change

Any questions? Please contact me at Frankroche@corcoranunified.com

Please sign and return:

I am aware of what is expected for the Art Metal class and I understand that if not completed my grade **will** be affected.

Student Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

Corcoran FFA Show Team Applications
Due Tuesday October 3rd, 2017 @ 3:30 P.M.

G



Applicants Name: _____

Grade: _____ GPA: _____ FFA Degrees Earned: _____

Current Ag Classes: _____

List top 5 FFA activities you have participated in or plan to take part in this year:

1. _____
2. _____
3. _____
4. _____
5. _____

1. Describe how showing and being a member of the 2018 Corcoran FFA Show Team will benefit you as a member of the chapter and a student at CHS

2. Explain how you plan to meet the time and financial commitments of the project, are you able pay all of the bills and get to the farm twice a day, every day to care for your project?

3. Give the top 3 reasons why you should be considered for a spot on the Corcoran FFA Livestock Show Team-Be Creative!

Corcoran FFA Show Team Student Expectations

As a member of the Corcoran FFA Fair Show Team, I will: (initial each)

- ___ A. Attend all scheduled meetings, farm clean ups and mandatory events.
- ___ B. Attend all 5 days of the county fair including farm clean up/shut down.
- ___ C. Cooperate with other members and advisors and maintain a friendly attitude with them, always working as a team.
- ___ D. Abide by the National FFA Code of Ethics and School Policies.
- ___ E. Set an example for other members by my positive actions
- ___ F. I will fulfill all expectations including time commitments and financial obligations
- ___ G. Accept all responsibilities of the animal I have chosen to show.
- ___ H. It is required that all members be enrolled in an Ag class.

I understand my responsibilities as a member of the team and I am committed to the project

Candidate's Signature

I, _____ (parent), hereby approve of my son/daughter becoming a member of the Corcoran FFA Show team and realize the time and commitment that is required.

Parent Signature

Corcoran FFA Show Team Parent Survey

As a member of the Corcoran FFA Fair Show Team Family, I will : (initial each)

- ___ A. Ensure my child will fulfill all duties on the farm, including feeding and cleaning their animal's pen twice a day. I know that this is a large time commitment and will make it a priority during the duration of the project.
- ___ B. Recognize that raising livestock involves risk, and there is always the chance the project is not successful in making the fair auction and must be sold at a reduced price.
- ___ C. Cooperate with other members and advisors and maintain a friendly attitude with them, always working as a team.
- ___ D. Abide by the National FFA Code of Ethics and School Policies throughout the project and fair.
- ___ E. Set an example for other members by my positive actions and support of all students on the team. If conflict occurs between myself and other members, families, or advisors I will handle this issue in a mature and productive manner. I will not forget that the farm is a place for positive learning and relationships for both children and adults.
- ___ F. I ensure my child will fulfill all expectations including time commitments and financial obligations by the expected deadlines
- ___ G. Accept all responsibilities of the animal my child have chosen to show and will work with the advice of the advisors to raise a high quality and profitable project.
- ___ H. Understand that grades, school attendance, and behavior cannot suffer during the raising of an animal and commit to holding my student to the standards set by the livestock advisors.

I, _____ (parent), hereby approve of my son/daughter becoming a member of the Corcoran FFA Show team and realize the time and commitment that is required. I recognize that I am a vital member of the team and commit to helping my student and their project successful.

Parent Signature

Corcoran FFA Fair Show Team Applications
TEACHER/STAFF RECOMMENDATION FORM

Please rate this student in each of the following areas. Please be completely honest in your evaluation. This will not be seen by the student or parent. Please complete, place in a sealed envelope and return to student by October 2nd, 2017.

Student's Name: _____ Teacher's Name: _____

<u>Category</u>	<u>Outstanding</u>	<u>Good</u>	<u>Fair</u>	<u>Poor</u>
Responsibility				
Respect for Authority				
On Time to Class				
Cooperative				
Attitude				
Gets Along With Others				

Comments: Please justify the above ratings (specifically outstanding and poor ratings).

Please place this recommendation in a sealed envelope. Please sign your name across the envelope seal, and return it to the student no later than October 2nd 2017.

Agriculture Education Department
Corcoran Unified School District
Fair Contract

H

Year of _____

Student Name (print clearly) _____

Parent/ Guardian Name _____

Before entering a project at the fair, the student and parent must agree to the following terms:

1. Be eligible as per the Showman Policies and Procedures (2.0 GPA, no more than one "F", and a "B" or better in all Ag Classes) when you purchase your animal and at the time of the fair. Additionally, students must maintain a high attendance record, be on time to class, and not be suspended in the last 45 days of the project in order to be considered eligible to show. If student is not meeting the standards for eligibility, the animal will not be shown or sold at the fair auction.
2. All debt must be cleared before haul in for fair. You will NOT be allowed to show without clearing all debt.
3. To have an up to date record book of his/her project prior to entry deadline date.
4. The student will be required to attend all meetings called by the advisor or face a \$5.00 fine.
5. The student is to serve barn duty at the fair. If the student, while on barn duty does not fulfill the job, that student will be charged a \$5.00 fine.
6. The Ag. Department will hold the student fair checks until a thank you letter has been written and approved by the FFA advisor. In addition, all fines must be paid, the animal pen at the school farm must be cleaned, and the record book must be up to date prior to the student receiving the check.
7. The student will obey all rules of the fair and school or the student will receive appropriate consequences. The fair is a school-sponsored activity behave as such.
8. A student with an animal will have to buy insurance from the State FFA Insurance Program.
9. The student must be enrolled in an Ag. Class the entire year and meet all eligibility requirements.
10. The student must follow the instructions of the advisor during the duration of the fair.
11. The student must be present when animal and tack is taken to and from the fair site. Students are expected to participate and cooperate. If not, a \$10.00 handling fee will be assessed.
12. Each exhibitor is required to be responsible for feeding, watering, grooming, and keeping an eye on his/her animals for the entire length of the fair.
13. Students will be required to purchase and bring all supplies to the fair not provided by the Chapter. (brushes, towels, etc.)
14. Students are responsible for having the official FFA show uniform on show and sale days.
15. If students are riding with the Ag. Department, they must be on time when leaving to and from the fair or it will be the responsibility of the parent to bring them. At no time is a student allowed to ride with ANYONE but their parents. If this rule is broken, the animal may be pulled from the fair sale and the student will be charged for the removal.
16. The Ag. Department will provide transportation to and from the fair every day.
17. Animals returning to school must be accompanied by the owner or a fee will be assessed.

We have read and understand that failure to abide by any of these rules will result in termination of the project, and understand that we assume all financial responsibility and debt relating to this project.

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____

CORCORAN HIGH SCHOOL PEN RENT CONTRACT

The Corcoran High School Farm will provide use of the project pen facility to students for their projects under the following terms of this agreement. Any FFA member or 4-H member keeping an animal at the farm must complete and sign the following contract:

THE STUDENT WILL:

1. Make all scheduled payments for the project and provide the lead Advisor with a copy of the receipt.
2. Make sure the animal has feed and water at all times. (Twice Daily- Morning and Night)
3. Keep the pen and livestock areas CLEAN at all times. (Twice Daily- Morning and Night)
4. Use tools and equipment properly and keep in proper place. Tack areas will be clean and organized.
5. Feed animals during farm hours unless given permission from advisor ahead of time. No students can be on the farm after dark without a parent or companion.
6. Must pay pen rent of \$15 per head/month (5.00 for June). Pen rent is meant to provide care and upkeep of the facilities, and provide some equipment for FFA members. 4h members must provide all equipment (feeders, mats, cleaning supplies, bedding, and hoses)
7. Students shall keep accurate records of all expenses, receipts, and hours associated with their project and have them recorded in their record book.
8. Any student who is injured at the school farm must report the injury to the supervising instructor within 24 hours.
9. Any student obtaining feed or property of others without permission shall be removed from the program. The animal of the offending student will also be removed at the discretion of the instructor.
10. Remember that the school farm is school property and all school rules apply. This includes EVERYONE entering the facility.
11. Understand that the School District, Ag Program and the Advisor are NOT responsible for the loss of any animal, feed, and / or equipment due to theft, vandalism, accident, illness or any other condition that may cause said loss.
12. All gates must be closed and locked each time leaving the farm. Please close all gates and doors that you walk through on the farm. Tack stalls may only be locked with combination locks, all combinations must be given to Ag teachers-no animals should ever be locked into their pens!
13. Understand that failure to abide by any of these rules WILL result in immediate removal of the project from the facility, as per the Farm Use Agreement. If student or parent fails to remove animal from the premises, they will be assessed a hauling fee by the Ag Department for the transportation of the animal to the sales yard.

Name of Student: _____

Address: _____

Phone Number: _____

Type of animal: _____

I HAVE READ AND AGREE TO ABIDE BY THE RULES IN THE ABOVE CONTRACT.

Student's Signature: _____

Parent/ Guardian Signature: _____

Advisors' Signature: _____

Date Signed: _____

*4-H MEMBERS WILL BE ALLOWED TO USE FACILITIES ONLY IF THERE ARE AVAILABLE SPACES UPON LEAD FFA ADVISORS' PRIOR APPROVAL.

CORCORAN HIGH SCHOOL LIVESTOCK FINANCIAL CONTRACT

Any FFA member showing an animal at the 2018 Kings County Fair must agree the following financial agreement.

THE STUDENT WILL:

1. Understand that the animal is the financial responsibility of the student and family, not CUSD CHS, the Corcoran FFA Chapter or Ag Education Department.
2. Livestock insurance and fair shirts are mandatory for all students showing under Corcoran FFA, even if it is not housed at the school farm. Off-site animals must clear fees by the first deadline.
3. Personal liability insurance is optional and provided through the fair; this type of insurance is used in the event that your animal causes injuries to someone at the county fair. There is a 35.00 fee that is added to the entry form and if you are interested you must discuss this option with your livestock advisor.
4. Loans are available, please obtain the paperwork from the lead advisors-loans need to be submitted and processed as soon as possible in order for the student to receive the money to purchase their animal-it takes 30 days to process the loan.
5. Payments will be broken up as follows:
 - a. 11/15/17 Payment 1-Purchase price, insurance, Fair Shirts
 - b. 12/15/17 Payment 2-Pen Rent, 1/3 feed and other costs
 - c. 1/15/18 Payment 3-1/3 feed and other costs
 - d. 2/15/18 Payment 4-1/3 feed and other costs
 - e. Amount will vary with species type (Chicken and Rabbits are exempt from this payment deadline as they have a different deadline)
 - f. Payments can be made in cash, check or card (Activities Office)
6. All payments will be made through the activities office; please do not carry large quantities of cash campus-make smart choices.
7. Make all scheduled payments for the project and provide the Advisor with a copy of the receipt.
8. All debts must be cleared by June 1st, 2018 or the animal will not be allowed to attend the Kings County Fair.
9. Entry fees will be handled directly by the students, not the activities office due to the new online entry system requiring a credit card. An entry packet will be provided to students in March to be completed with parents by April 20th. Entry workshops will be provided by advisors
10. It is the student's responsibility to send buyer's letters and secure a buyer for the auction-the AG DEPARTMENT WILL NOT DO THIS FOR YOU! Buyers cannot be solicited at the auction; this needs to be done before the fair. The Ag Department no longer releases previous years' buyers list.
11. If the animal fails to make it to fair, does not sell through the auction, or does not have buyer-it is the students responsibility to have the animal removed from the fair by June 30th, 2018. If the animal remains on the farm past this point, the animal will either be hauled to auction or processed at the expense of the owner, with 150.00 processing fee added by the school. NO 4h animals can remain on site after the conclusion of the fair!

I HAVE READ AND AGREE TO ABIDE BY THE RULES IN THE ABOVE CONTRACT.

Student's Signature and Date: _____

Type of animal: _____

Parent/ Guardian Signature and Date: _____

Advisors' Signature and Date: _____

CUSD School Farm Use Agreement

J

The following is a list of rules and responsibilities that students must follow for a student to have access to and use the CUSD School Farm Facility. It is the responsibility of the Agricultural Teachers and Maintenance Staff to monitor the conduct and behavior of all CUSD students utilizing the CUSD School Farm. Students must be enrolled in Corcoran FFA or Corcoran 4h in order to use the facility, no independent showman will be allowed to house animals at the farm.

1. Students are responsible for the feeding and care of livestock. This includes but is not limited to:
 - a. Fresh Water Supply
 - b. Proper Feeding twice a day
 - c. Vaccination and Medication of Animals
 - d. Washing and Grooming of Animals
 - e. Exercise and weighing of animal
2. Pens and other facilities must be cleaned on a **daily** basis. This includes, but is not limited to:
 - a. The removal animal waste from the pen and disposing of in the correct location
 - b. Rinsing Concrete Pens when applicable
 - c. Raking Sheep and Cattle Pens
 - d. Cleaning-up spilled feed or hay and sweeping the barn
 - e. Buckets and feeders must be cleaned once a week
 - f. Report any issues or maintenance needs to Advisors ASAP
3. Students and families understand that using the farm is a privilege and not a right. Tools and equipment belonging to the farm will be used properly and stored according to the Ag Teachers request. This includes but is not limited to:
 - a. Dumping wheelbarrows after every use
 - b. Hanging tools on proper hooks
 - c. Rolling hoses in alley and in front of sheep pens
 - d. Pen Rent of 15.00 a month for the time animals are on site, except for June when rent will only be 5.00. Members are encouraged to pay up front to avoid debt issues, 4H members must pay full pen rent bill before they can move animals onto the farm
 - i. Cattle: September-November to June
 - ii. Swine: February-June
 - iii. Sheep/Goats: January/February-June
 - iv. Rabbits and Poultry: May-June
4. When animals are clipped or sheared it is the student's responsibility to clean-up hair and wool immediately and dump it in the trashcans or dumpsters.
5. Trashcans are for trash only. Manure and or old feed are not to be dumped in trashcans. This ruins the cans and makes it difficult to dump. All animal waste and old feed must be placed in large dumpsters.
6. Pens and surrounding facilities must be cleaned the same day animals are removed from the premises.
7. Restrooms are a luxury provided to students using the farm. Students are expected to use the facilities correctly and report damages to the Ag Teachers immediately.

8. Animals cannot be brought on site without the permission of the appropriate Agriculture Teacher, please arrange arrive of livestock at least 1 week prior with appropriate species advisor. No dogs are allowed on site at any time!
9. Students are to feed during daylight hours only. This means from 6:00 AM to 9:00 PM. Student's onsite after 9:00 PM will be asked to leave. No one should be on site when classes are in session at the school.
10. Students are to store feed and equipment in the tack stalls provided to each school. Equipment left out will be confiscated or thrown away.
11. Supplies and equipment must be stored out of the weather and in an area out of the way of traffic and animals.
12. 4h members must supply all of their own equipment, cleaning supplies, bedding and feeders/feed-FFA will not be providing or selling these items to 4h.

Biosecurity and Safety Measures for Illness/Disease/Injury Prevention

All FFA and 4H students housing their fair projects at the school farm will adhere to the following:

1. Students will be required to attend a fall farm clean up and two spring clean up days in addition to the final barn clean out after fair (4 total days).
2. Students will bring a bottle of hand sanitizer or hand soap to keep in their locker and use before and after interacting with animals.
3. Students will not touch other students' projects.
4. Students will not jump through pens to get to their livestock. They will use the approved gates and alleyways to access their pen.
5. Students will shut and secure all gates behind them as they are coming and going at the farm.
6. Students and parents are to respect a 5 mile an hour speed limit in the parking area and will never drive on the farm without permission from advisors.
7. The farm is a working facility, not a petting zoo or hang out spot, please understand all CUSD school policies are in effect at all times. Outside guests are not allowed on the farm without a member with them at all times!
8. Students will respect the policy to be mindful of what is filmed/recorded on the farm-sick animals should never be posted on social media!

Please be advised-

Padlocks will not be supplied to students for storage lockers. It is highly encouraged that students get combination padlocks for their feed storage containers. The combination will be supplied to the species-specific advisor. Any other padlock, other than a combination, will be removed by a Corcoran FFA advisor, **DO NOT USE A KEY LOCK FOR YOUR ANIMALS PEN!!!**

District and School Policies regarding student conduct, alcohol, tobacco and drug use as well as dress code are also in effect while students are on the CUSD School Farm premises.

Failure to following the above listed rules and responsibilities will result in the following consequences:

1. Warning from Advisor
2. Disciplinary Action from Individual School Administration
3. Suspension of Farm Use
4. Removal of Animals from the CUSD Farm

Please Read and Sign Below:

I have read the following School Farm Agreement and understand that failure to comply with the rules and responsibilities will result in disciplinary action and possible removal from the CUSD School Farm.

Students Name: _____ Date: _____

Students Signature: _____ Date: _____

Parents Signature: _____ Date: _____

Corcoran High School FFA

Livestock Showman Policies and Procedures

Student's Name (please print) _____ .

1. Introduction

Raising a livestock project as your SAE (Supervised Agricultural Experience) Project can be one the best and most rewarding activities you can be involved in during high school. These projects teach responsibility, livestock management skills and leadership. Students have the opportunity to raise a variety of species including sheep, hogs, poultry, meat rabbits, beef cattle and dairy cattle. Any type of market animal project must be sold once the animal has reached a market weight, animals cannot be housed at the school farm after June 30th. Kings County FFA members have traditionally sold their projects through the Kings County Fair (KCF), which is held in early June. The fair is a venue for students to sell their livestock projects at a better then market value.

Raising an animal to sell at the Kings County Fair is a privilege, not a right. Students must meet the following expectations (as per CHS Ag Department Policy) to exhibit their animal at the Kings County Fair and have an association with CHS FFA. Students must also meet school and department expectations as well. Students who fail to meet these expectations will lose this privilege and have to find other venues to house and sell their animal. There are a number of rules governing FFA Student participation at Fairs and Expositions. These include the Kings County Fair rules and the California Department of Food and Agriculture (CDFA) Fairs and Expositions (FE) Department, The CDFA Fairs and Expositions Rule Book can be found online.

Students and parents, please read the following expectations, carefully. Once you have read and understand them, please sign in the space provided. Students will also need to obtain signatures from the species advisors prior to starting a project in association with the Corcoran FFA.

2. Ag Department Academic Guidelines

- A grade point average of "C" (2.0) with no more than one "F" during each grading period. Should an individual fall below the above requirement, a grading period (6 weeks) probationary period will be provided to allow the student to bring up his/her grades. If unsuccessful in bringing the grades up to the standard required, the student will not be eligible for participation in livestock/FFA activities during the next grading period (6 weeks) and until his/her grades meet the academic standards at the regular grade reporting period. It is the responsibility of the student to check with their Learning Director or Agriculture Instructor at the beginning of the fall semester if they feel that their summer school grades have affected their eligibility.

3. Agriculture Department Requirements

In order to emphasize the importance of academic achievement, personal leadership and FFA participation the following constitute minimum requirements for student participation in FFA Fair Livestock Projects.

- Students must maintain a “B” or better in all Agriculture classes. This is not an average of all of the student’s classes.
- Students must be active FFA members, meeting the 20 activity requirement throughout the year.
- Students must be in good standing with all current Agriculture Instructors and other teachers. Students should not have excessive tardies or behavioral detentions from these instructors.
- Students wishing to exhibit a beef project, must have shown a market lamb or market hog prior to starting a beef project with Corcoran FFA unless given approval by advisor.
- With fair being the first week after school gets out, it is recommended that students only exhibit one livestock species at the fair to better focus on their academics and their projects.
- Advisors will not excuse students for approved FFA show day(s), loading in and weigh-in and assigned FFA barn duty. Students must attend everyday of the county fair and the necessary events before (set-up, clipping) and after (fair load out and farm clean up) the KCF.
- Students and families are assuming responsibly for the entire cost of this project. The FFA will not front any money for members for any reasons and all Fall 2016 FFA debts must be cleared before animals can be purchased for the 2017 KCF. All expenses will be explained in species-specific meetings and the entire amount will be broken up into payments throughout the school year. Loans are available for FFA members; paperwork must be filed before the department will approve the purchasing of an animal for the school.

4. Daily Activities

- A. All school rules are in effect at the school farm and at county fair, students who fail to follow rules and expectations will be removed from the farm and not allowed to show or sale.
- B. All first time showman for each species must house their animal at the school farm unless previous approval by the livestock advisor is given. This includes the switching of species i.e. you showed a goat in 2017 and are planning to show a lamb in 2018 you must have the animal at the farm.
- C. Spend time everyday, twice a day with your fair project, observe and exercise it in order to produce a high quality animal.
- D. All animals housed at the school farm will be kept on the feed plan as directed by the livestock advisor. Students will not be allowed to provide their own feed and must purchase through the school. This is necessary to help the animals grow at their best level and avoid cross contamination of feed types.
- E. Check the amount of feed you have in your locker and communicate with your project advisor if more is needed at least 3 days before you will run out of feed. All animals fed twice a day at scheduled times, self-feeders will not be allowed.
- F. Thoroughly clean the pen. (This will be done twice a day.) All waste must be put in the proper place and cleaning tools stored in an appropriate location.
- G. Animals shall be provided clean, fresh water. Buckets or waterers shall be cleaned routinely to be free of debris (2-3 times a week).
- H. You are to take responsibility of your animal and your animal only. Do not feed or clean other student's pens without prior communication and approval from that exhibitor. Failure to follow this will result in a strike. You are not allow to enter the pen of any animal that is not yours unless you have been given previous approval from Advisors.

5. Periodic Activities

- A. Attend for the duration, project meetings approximately every two weeks. This includes weekly weigh in days at school if your animal is housed there.

- B. Be at your project site when the advisor checks your animal if it is housed off school grounds.
- C. Perform barn duty functions on a rotational basis if your animal is housed at school.
- D. Your species advisor must be given 1 week notice prior to you leaving town for three or more days. You will have to make arrangements to have your animal fed by another project member; outside individuals cannot care for you animal in your absence.

6. Prior to the Fair

- A. Find a buyer for your animal. Livestock showman are expected to help with the buyer's appreciate lunch being held in the springtime. Swine and Lamb students will be required to help with the annual pork and lamb feeds summer 2018
- B. Attend and participate in mandatory showmanship practices and the CHS Farm Fair. Failure to participate in the CHS Farm Fair will result in not showing at the Kings County Fair.
- C. Attend your clipping dates for your species, approximately 3-7 days before the county fair. If you do not attend your clipping day you will not be allowed to show at the KCF.
- D. Obtain an FFA Show Uniform (white pants, white dress shirt, FFA tie/scarf, FFA jacket, appropriate shoes). ALL exhibitors MUST have his/her own FFA jacket and FFA tie/scarf. Jackets and ties/scarves may be borrowed from another FFA member that is NOT exhibiting any type of livestock at the fair. Failure to have the proper show uniform for any reason will disqualify that student from showing.
- E. Obtain the proper equipment as directed by your livestock species advisor (feed pan, show cane/stick/pipe, brush, soap, rubbing alcohol, rags, spray bottle, hair conditioner, hose and show box).
- F. All exhibitors are required to help set up pens at the fairgrounds and load tack in the before the fair starts.
- G. Exhibitors are required to haul their own tack and equipment to the fair.
- H. If animals are not housed at the school farm, exhibitors are required to haul their animal to the fair unless they have made arrangements to be hauled with the school animals.

- I. Pay off all FFA debt prior to the County Fair by June 1st, 2018 no member will be allowed to show if they have debt at CHS related to FFA.

7. Activities at the Fair

- A. Exhibitors are expected to be at the fair for the purpose of caring for and preparing their animal for show.
- B. Exhibitors are NOT allowed in the carnival area until the completion of the last show day for their respective species.
- C. Exhibitors must be in their barn area no later than the time announced by the advisor and must participate in the daily morning clean-up, feeding and meeting. Exhibitors must also participate in the evening feeding and meeting at the time announced by the advisor. Late exhibitors will be given a strike for each infraction and fined 10.00.
- D. Animals must be checked daily by their owners. Exhibitors must serve scheduled barn duties, which includes being on time, keeping the animals, pens, aisles, and tack areas clean and watering all animals at least once during the shift. Each infraction of these responsibilities will result in a strike and a fine of 10.00. Three strikes and animals will be removed from the farm
- E. All exhibitors are required to be present to load their own animal and participate on weigh day.
- F. On show days, all exhibitors are required to stay in the barn area for the duration of the show.
- G. Exhibitor must be present for the sale of their animal and may be asked by the Kings County Fair to assist with the sale by being a runner to the sale clerk to have bidders sign animal buy sheets.
- H. All exhibitors are required to help clean up and load tack on the last day of the fair.
- I. All exhibitors are required to work together, follow all instructions from the advisor, and cooperate with a POSITIVE ATTITUDE.
- J. Each exhibitor also agrees to allow any Corcoran FFA advisor to pick up his/her auction check from the fair.

8. Conclusion of the Fair

- A. If for any reason animals are not taken to fair or are not sold through the auction, they must be removed from the school farm by June 30th, 2017 or they will be processed or sent to auction and the exhibitor will be charged a 150.00 fee.

- B. At the conclusion of the fair, each exhibitor will be required to:
 - 1. Attend their species barn clean-up day and turn in their farm keys. If they do not attend the farm clean-up day and fail to return keys students will be charged a 100.00

 - 2. Write a thank you letter to the buyer(s) of his/her animal. Write thank you letters for any Buyer Add on's received for his/her animal.

 - 3. Complete their FFA recordbook pertaining to their project by June 30th.

- C. Checks will not be given to exhibitors until the above responsibilities have been completed.

9. Disciplinary Procedures

- A. A "Three Strike" discipline system is used by the Corcoran FFA advisors. Any student failing to fulfill the obligations of the project in accordance to the rules and guidelines set forth by the project advisor will receive a "strike". Infractions include, but are not limited to, missing a project meeting/weigh day without prior notice, neglect of animal (feeder empty, not feeding on time, pen not cleaned, etc.), failure to perform required duties before and/or during the fair. Once a student has received three strikes, he/she forfeits his/her privilege to show with Corcoran FFA.

- B. Other disciplinary problems may result in the removal of exhibitor and animal from the school farm (if housed there) or fair, withdrawal of animal from the fair livestock auction, and/or loss of showing privileges with Corcoran FFA for one or more years. This includes issues with parents and family members-please always maintain respect of those around you during this project.

Corcoran High School FFA

Livestock Showman Policies and Procedures

Please return with contract paperwork

I have read the above Livestock Code of Conduct and I understand the consequences of not following these expectations, before and during the raising of a livestock project. I also understand that I can be disqualified from the fair, even if my animal and I are already on the premises, due to inappropriate behavior. Please sign and return this form to the project advisor. If you have any questions at any time, please contact the Ms. Nylon, FFA Advisor at kaytlynnaylon@corcoranunified.com

Student Signature: _____ Date: _____

Parents Signature: _____ Date: _____

Species Advisors Signature: _____ Date: _____

CHS FFA DAIRY REPLACEMENT HEIFER PROJECT AGREEMENT 2017-2018

To: FFA Members
From: CHS AG Department
Re: DAIRY CATTLE Project Agreement

FFA member,

If you are interested in showing a heifer this year the contract and information below must be reviewed and signed by both you and your parent/guardian. Raising an animal takes responsibility, hard work, and dedication but it will be a rewarding experience in the end. Remember there is no guarantee of a profit. Livestock projects are variable and expensive. Please do not take this responsibility lightly.

Student Duties and Responsibilities:

- Feed, water, clean pen, and exercise your heifer twice a day (morning and night- Approx. 45-1 hr. visit) ****Heifer should be walked a minimum of 30min. per day****
- Remove dirty bedding daily
- Wash heifer regularly, apply fly spray, care for general needs based on Advisor's recommendations
- If you are going out of town it is **your responsibility** to find a caretaker
- You must be eligible to get an animal and you must remain eligible throughout the project in order to show and sell your animal at the fair
- You must find a buyer for your steer **(THE AG DEPARTMENT WILL NOT DO THIS FOR YOU)**

****ALL SCHOOL RULES APPLY AT THE AG FARM****

STUDENTS MUST PURCHASE A STEER THROUGH THE CORCORAN AG DEPARTMENT UNLESS OTHERWISE APPROVED. NO ANIMALS PURCHASED FROM UNAPPROVED BREEDERS WILL BE ALLOWED TO BE KEPT AT THE SCHOOL FARM OR SHOWN UNDER CORCORAN FFA.

Supplies:

- Shampoo (Recommended: Sullivan's Clear Choice Shampoo, Weaver Shampoo or Mane and Tail)
- Skin Conditioner (Recommended: Sullivan's Supply Revive, Kleen Sheen, Mane and Tail, etc.)
- Brush for washing (Stiff bristle brush)
- Show halter
- Official FFA Uniform: FFA jacket, FFA tie or scarf, white collared button up shirt, white pants, and black or brown boots

Project Cost Commitment

All costs are based on growth estimates. The chapter is subsidizing medications and shavings/straw. Additionally, any vet bills, supplies and/or **ENTRY FEES** the student/family is responsible for the cost.

****THE STUDENT WILL BE RESPONSIBLE FOR THE COST OF THE PROJECT UP FRONT****

****No Animals Will Be Purchased Without The Project Being Paid In Full****

Project Cost:

Project: \$4595.00

Heifer Cost: \$2500.00

Insurance: 100.00

Chapter Fixed Costs-

Fair Shirts: \$25.00

Entries (Varies) ****Student Paid****

Feed: \$1500.00

Show Items/Misc Cost: \$350.00

Pen Rent(\$15/Month): \$120.00

\$4595.00

Break Even:

\$4595.00

Profit/Loss:

Varies

****Pen Rent Includes Basic Meds, Facility Repair, and Farm Maintenance Contribution****

****Add-ons are necessary to make money in this project****

****Projections are not a guarantee of profit or loss****

After showing and selling your animal at the Kings Fair you will only receive your fair check when you have completed the following:

1. Finished / updated your record book
2. Cleaned your pen and feed locker
3. Written a thank you note to your buyer and add-ons

Expectations:

All showman will adhere to the rules and expectations explained in the CUSD School Farm Use Agreement and the Corcoran High School FFA Livestock Showman Policies and Procedures. Failure to do so will lead to discipline procedures.

Understand that there is variable risk in the raising and showing of any livestock species, even with the best care sometimes things will go wrong-follow the advice and expertise of the Livestock advisors to ensure a successful experience.

CHS FFA HEIFER PROJECT AGREEMENT

STUDENT AGREEMENT

I _____ have read through this agreement and realize my responsibilities and commitments to successfully raise a heifer. By signing this contract, I agree to provide the money and care for the heifer as stated in the agreement. If I can't fulfill my duties as stated in the agreement I understand that I will get one verbal warning and one written warning from Advisor and Individual School Administration. If I neglect to correct the problem after the written warning, I face suspension and removal of my animal from the farm. I understand that if this action occurs I am still responsible for any monetary debts owed to the department.

Signature

Date

PARENT/ GUARDIAN AGREEMENT

I _____ have read through this agreement and realize the responsibilities my son/daughter will have in raising this animal. I am also aware of the costs involved in maintaining the project. I agree to the above listed terms and give my permission for my son/daughter to participate in this project.

Signature

Date

Kings County Fair ~ June 4th – 10th, 2018

Warnings can be given for the following:

- Neglect of the animal (lack of feed, water, medication, etc.)
- Lack of respect of school property and/or individuals involved with the project
- Failure to feed twice a day in a timely manner
- Failure to clean pen on a daily basis and in a timely manner
- Any other issue outlined in Farm Use Agreement, Showman Agreement, or the Fair Contract

Contract Received _____

Contract Copied and Returned to Student _____

CHS FFA HOG PROJECT AGREEMENT 2017-2018

To: FFA Members
From: CHS AG Department
Re: Hog Project Agreement

FFA member,

If you are interested in showing a hog this year the contract and information below must be reviewed and signed by both you and your parent/guardian. Raising an animal takes responsibility, hard work, and dedication but it will be a rewarding experience in the end. Remember there is no guarantee of a profit. Livestock projects are variable and expensive. Please do not take this responsibility lightly.

Student Duties and Responsibilities:

- Feed, water, clean pen, and exercise your hog twice a day (morning and night- Approx. 45-1 hr. visit) ****Hog should be walked a minimum of 30min. per day****
- Remove dirty shavings from the pen at least once per week- Hog waste daily
- Wash pig regularly, apply fly spray, care for general needs based on Advisor's recommendations
- Weigh and record weight **WEEKLY**
- If you are going out of town it is **your responsibility** to find a caretaker
- Attend **EVERY** showmanship practice. (You will be fined \$5/ missed practice)
- You must be eligible to get an animal and you must remain eligible throughout the project in order to show and sell your animal at the fair
- You must find a buyer for your hog (**THE AG DEPARTMENT WILL NOT DO THIS FOR YOU**)

****ALL SCHOOL RULES APPLY AT THE AG FARM****

STUDENTS MUST PURCHASE A HOG THROUGH THE CORCORAN AG DEPARTMENT UNLESS OTHERWISE APPROVED. NO ANIMALS PURCHASED FROM UNAPPROVED BREEDERS WILL BE ALLOWED TO BE KEPT AT THE SCHOOL FARM OR SHOWN UNDER CORCORAN FFA.

Supplies:

- Shampoo (Recommended: Sullivan's Clear Choice Shampoo, White Gojo Original Hand Cleaner, or Mane and Tail)
- Skin Conditioner (Recommended: Sullivan's Supply Sudden Impact, Swine Shine, or Baby Oil)
- Sun Screen
- Brush for washing (Stiff bristle brush)
- Show stick and showmanship brush (PVC or Whip Recommended)
- Official FFA Uniform: FFA jacket, FFA tie or scarf, white collared button up shirt, white pants, and black or brown boots

Project Cost Commitment

All costs are based on double occupancy in a pen. The chapter is subsidizing medications and shavings. Additionally, any vet bills, supplies and/or **ENTRY FEES** the student/family is responsible for the cost.

****THE STUDENT WILL BE RESPONSIBLE FOR THE COST OF THE PROJECT UP FRONT All payment deadlines must be met in order for the animal to be shown and sold at the 2018 Kings County Fair ****

****No Animals Will Be Purchased Without The Project Being Paid In Full****

Project Cost:

Project: \$1185

Hog Cost:	\$350.00
Insurance:	\$20.00
Chapter Fixed Costs-	
Fair Shirts:	\$25.00
Entries (Varies)	**Student Paid**
Feed: 14 bags	
Showtec 18241:	\$420.00
Supplementation:	\$125.00
Shavings:	\$180.00
Pen Rent(\$15/Month):	\$65.00
	<hr/>
	\$1,185.00
Break Even:	
250lb. Animal @ \$5/lb.	\$1,250.00
Profit/Loss:	\$65.00
Pen Rent Includes Basic Meds, Facility Repair, and Farm Maintenance Contribution	

****Add-ons are necessary to make money in this project****

****Projections are not a guarantee of profit****

After showing and selling your animal at the Kings Fair you will only receive your fair check when you have completed the following:

1. Finished / updated your record book
2. Cleaned your pen and feed locker
3. Written a thank you note to your buyer and add-ons

Expectations:

All showman will adhere to the rules and expectations explained in the CUSD School Farm Use Agreement and the Corcoran High School FFA Livestock Showman Policies and Procedures. Failure to do so will lead to discipline procedures.

Understand that there is variable risk in the raising and showing of any livestock species, even with the best care sometimes things will go wrong-follow the advice and expertise of the Livestock advisors to ensure a successful experience.

CHS FFA HOG PROJECT AGREEMENT

STUDENT AGREEMENT

I _____ have read through this agreement and realize my responsibilities and commitments to successfully raise a hog. By signing this contract, I agree to provide the money and care for the hog as stated in the agreement. If I can't fulfill my duties as stated in the agreement I understand that I will get one verbal warning and one written warning from Advisor and Individual School Administration. If I neglect to correct the problem after the written warning, I face suspension and removal of my animal from the farm. I understand that if this action occurs I am still responsible for any monetary debts owed to the department.

Signature

Date

PARENT/ GUARDIAN AGREEMENT

I _____ have read through this agreement and realize the responsibilities my son/daughter will have in raising this animal. I am also aware of the costs involved in maintaining the project. I agree to the above listed terms and give my permission for my son/daughter to participate in this project.

Signature

Date

Kings County Fair ~ June 14th – 18th

Warnings can be given for the following:

- Neglect of the animal (lack of feed, water, medication, etc.)
- Lack of respect of school property and/or individuals involved with the project
- Failure to feed twice a day in a timely manner
- Failure to clean pen on a daily basis and in a timely manner
- Any other issue outlined in Farm Use Agreement, Showman Agreement, or the Fair Contract

Contract Received _____

Contract Copied and Returned to Student _____

CHS FFA SMALL ANIMAL PROJECT AGREEMENT 2017-2018

To: FFA Members
From: CHS AG Department
Re: SMALL ANIMAL Project Agreement

FFA member,

If you are interested in showing a small animal project this year the contract and information below must be reviewed and signed by both you and your parent/guardian. Raising an animal takes responsibility, hard work, and dedication but it will be a rewarding experience in the end. Remember there is no guarantee of a profit. Livestock projects are variable and expensive. Please do not take this responsibility lightly.

Student Duties and Responsibilities:

- Feed, water, clean pen everyday
- Wash water buckets and clean barn everyday
- Weigh and record weight **WEEKLY**
- If you are going out of town it is **your responsibility** to find a caretaker
- You must be eligible to get an animal and you must remain eligible throughout the project in order to show and sell your animal at the fair
- You must find a buyer for your goat (**THE AG DEPARTMENT WILL NOT DO THIS FOR YOU**)

****ALL SCHOOL RULES APPLY AT THE AG FARM****

STUDENTS MUST PURCHASE ALL ANIMALS THROUGH THE CORCORAN AG DEPARTMENT UNLESS OTHERWISE APPROVED. NO ANIMALS PURCHASED FROM UNAPPROVED BREEDERS WILL BE ALLOWED TO BE KEPT AT THE SCHOOL FARM OR SHOWN UNDER CORCORAN FFA.

Supplies:

- Official FFA Uniform: FFA jacket, FFA tie or scarf, white collared button up shirt, white pants, and black or brown boots and belt.

Project Cost Commitment

All costs are based on multiple occupancy in a pen; due to space constraints students are not guaranteed a solo pen. The chapter is subsidizing the cost medications and shavings for fair. Additionally, any major vet bills, extra supplies and/or **ENTRY FEES** the student/family is responsible for the cost.

****THE STUDENT WILL BE RESPONSIBLE FOR THE COST OF THE PROJECT UP FRONT****

****No Animals Will Be Purchased Without The Project Being Paid In Full, All payment deadlines must be met in order for animal to be shown and sold at the 2018 Kings County Fair****

Project Cost:
Project: Varies

Project Cost:	Varies Per Species
(30 days) Rabbit-150.00	
(45 days) Chickens-125.00	
(120 days) Turkeys-200.00	
**Pen rent, feed, bedding, and animals	

Chapter Fixed Costs-	
Fair Shirts:	\$25.00
Entries (Varies)	**Student Paid**

Profit/Loss:	Profit on add-ons, sale over break even price
--------------	--

****Add-ons are necessary to make money in this project****

****Projections are not a guarantee of profit****

After showing and selling your animal at the Kings Fair you will only receive your fair check when you have completed the following:

1. Finished / updated your record book
2. Cleaned your pen and feed locker
3. Written a thank you note to your buyer and add-ons

Expectations:

All showman will adhere to the rules and expectations explained in the CUSD School Farm Use Agreement and the Corcoran High School FFA Livestock Showman Policies and Procedures. Failure to do so will lead to discipline procedures.

Understand that there is variable risk in the raising and showing of any livestock species, even with the best care sometimes things will go wrong-follow the advice and expertise of the Livestock advisors to ensure a successful experience

CHS FFA SMALL ANIMAL PROJECT AGREEMENT

STUDENT AGREEMENT

I _____ have read through this agreement and realize my responsibilities and commitments to successfully raise a small animal. By signing this contract, I agree to provide the money and care for the goat as stated in the agreement. If I can't fulfill my duties as stated in the agreement I understand that I will get one verbal warning and one written warning from Advisor and Individual School Administration. If I neglect to correct the problem after the written warning, I face suspension and removal of my animal from the farm. I understand that if this action occurs I am still responsible for any monetary debts owed to the department.

Signature

Date

PARENT/ GUARDIAN AGREEMENT

I _____ have read through this agreement and realize the responsibilities my son/daughter will have in raising this animal. I am also aware of the costs involved in maintaining the project. I agree to the above listed terms and give my permission for my son/daughter to participate in this project.

Signature

Date

Kings County Fair ~ June 4th-10th, 2017

Warnings can be given for the following:

- Neglect of the animal (lack of feed, water, medication, etc.)
- Lack of respect of school property and/or individuals involved with the project
- Failure to feed twice a day in a timely manner
- Failure to clean pen on a daily basis and in a timely manner
- Any other issue outlined in Farm Use Agreement, Showman Agreement, or the Fair Contract

**After the 2nd warning a meeting will be held with student, parent, school administrator, and advisor.

**After 3rd warning, animal must be removed from the school farm and/or student will be unable to show.

Contract Received _____

Contract Copied and Returned to Student _____

CHS FFA LAMB PROJECT AGREEMENT 2017-2018

To: FFA Members
From: CHS AG Department
Re: Market LAMB Project Agreement

FFA member,

If you are interested in showing a Lamb this year the contract and information below must be reviewed and signed by both you and your parent/guardian. Raising an animal takes responsibility, hard work, and dedication but it will be a rewarding experience in the end. Remember there is no guarantee of a profit. Livestock projects are variable and expensive. Please do not take this responsibility lightly.

Student Duties and Responsibilities:

- Feed, water, clean pen, and exercise your lamb once a day
- Wash water buckets and clean barn on a weekly basis
- Weigh and record weight **WEEKLY**
- If you are going out of town it is **your responsibility** to find a caretaker
- You must be eligible to get an animal and you must remain eligible throughout the project in order to show and sell your animal at the fair
- You must find a buyer for your lamb (**THE AG DEPARTMENT WILL NOT DO THIS FOR YOU**)

****ALL SCHOOL RULES APPLY AT THE AG FARM****

STUDENTS MUST PURCHASE A LAMB THROUGH THE CORCORAN AG DEPARTMENT UNLESS OTHERWISE APPROVED. NO ANIMALS PURCHASED FROM UNAPPROVED BREEDERS WILL BE ALLOWED TO BE KEPT AT THE SCHOOL FARM OR SHOWN UNDER CORCORAN FFA.

Supplies:

- Shampoo
- Fly Spray
- Halter
- Official FFA Uniform: FFA jacket, FFA tie or scarf, white collared button up shirt, white pants, and black or brown boots and belt.

Project Cost Commitment

All costs are based on multiple occupancy in a pen; due to space constraints students are not guaranteed a solo pen. The chapter is subsidizing the cost medications and shavings for fair. Additionally, any major vet bills, extra supplies and/or **ENTRY FEES** the student/family is responsible for the cost.

****THE STUDENT WILL BE RESPONSIBLE FOR THE COST OF THE PROJECT UP FRONT****

****No Animals Will Be Purchased Without The Project Being Paid In Full, All payment deadlines must be met in order for animal to be shown and sold at the 2018 Kings County Fair****

Project Cost:

Project: 800.00

Lamb Cost: \$400.00

Insurance: \$30.00

Chapter Fixed Costs-

Fair Shirts: \$25.00

Entries (Varies) ****Student Paid****

Show Feed and supplements: \$250.00

Misc Cost: \$30.00

Pen Rent(\$15/Month): \$65.00

800.00

Break Even:

135lb. Animal @ \$6/lb. \$810.00

Profit/Loss:

Profit on add-ons, sale over
break even price

****\$65.00 Pen Rent Includes Basic Meds, Facility Repair,
and Farm Maintenance Contribution****

****Add-ons are necessary to make money in this project****

****Projections are not a guarantee of profit****

After showing and selling your animal at the Kings Fair you will only receive your fair check when you have completed the following:

1. Finished / updated your record book
2. Cleaned your pen and feed locker
3. Written a thank you note to your buyer and add-ons

Expectations:

All showman will adhere to the rules and expectations explained in the CUSD School Farm Use Agreement and the Corcoran High School FFA Livestock Showman Policies and Procedures. Failure to do so will lead to discipline procedures.

Understand that there is variable risk in the raising and showing of any livestock species, even with the best care sometimes things will go wrong-follow the advice and expertise of the Livestock advisors to ensure a successful experience.

CHS FFA MARKET LAMB PROJECT AGREEMENT

STUDENT AGREEMENT

I _____ have read through this agreement and realize my responsibilities and commitments to successfully raise a lamb. By signing this contract, I agree to provide the money and care for the lamb as stated in the agreement. If I can't fulfill my duties as stated in the agreement I understand that I will get one verbal warning and one written warning from Advisor and Individual School Administration. If I neglect to correct the problem after the written warning, I face suspension and removal of my animal from the farm. I understand that if this action occurs I am still responsible for any monetary debts owed to the department.

Signature

Date

PARENT/ GUARDIAN AGREEMENT

I _____ have read through this agreement and realize the responsibilities my son/daughter will have in raising this animal. I am also aware of the costs involved in maintaining the project. I agree to the above listed terms and give my permission for my son/daughter to participate in this project.

Signature

Date

Kings County Fair ~ June 4th-10th, 2018

Warnings can be given for the following:

- Neglect of the animal (lack of feed, water, medication, etc.)
- Lack of respect of school property and/or individuals involved with the project
- Failure to feed twice a day in a timely manner
- Failure to clean pen on a daily basis and in a timely manner
- Any other issue outlined in Farm Use Agreement, Showman Agreement, or the Fair Contract

**After the 2nd warning a meeting will be held with student, parent, school administrator, and advisor.

**After 3rd warning, animal must be removed from the school farm and/or student will be unable to show.

Contract Received _____

Contract Copied and Returned to Student _____

CHS FFA GOAT PROJECT AGREEMENT 2017-2018

To: FFA Members
From: CHS AG Department
Re: Market Goat Project Agreement

FFA member,

If you are interested in showing a goat this year the contract and information below must be reviewed and signed by both you and your parent/guardian. Raising an animal takes responsibility, hard work, and dedication but it will be a rewarding experience in the end. Remember there is no guarantee of a profit. Livestock projects are variable and expensive. Please do not take this responsibility lightly.

Student Duties and Responsibilities:

- Feed, water, clean pen, and exercise your goat once a day
- Wash water buckets and clean barn on a weekly basis
- Weigh and record weight **WEEKLY**
- If you are going out of town it is **your responsibility** to find a caretaker
- You must be eligible to get an animal and you must remain eligible throughout the project in order to show and sell your animal at the fair
- You must find a buyer for your goat (**THE AG DEPARTMENT WILL NOT DO THIS FOR YOU**)

****ALL SCHOOL RULES APPLY AT THE AG FARM****

STUDENTS MUST PURCHASE A GOAT THROUGH THE CORCORAN AG DEPARTMENT UNLESS OTHERWISE APPROVED. NO ANIMALS PURCHASED FROM UNAPPROVED BREEDERS WILL BE ALLOWED TO BE KEPT AT THE SCHOOL FARM OR SHOWN UNDER CORCORAN FFA.

Supplies:

- Shampoo
- Fly Spray
- Halter
- Goat Show Chain
- Official FFA Uniform: FFA jacket, FFA tie or scarf, white collared button up shirt, white pants, and black or brown boots and belt.

Project Cost Commitment

All costs are based on multiple occupancy in a pen; due to space constraints students are not guaranteed a solo pen. The chapter is subsidizing the cost medications and shavings for fair. Additionally, any major vet bills, extra supplies and/or **ENTRY FEES** the student/family is responsible for the cost.

****THE STUDENT WILL BE RESPONSIBLE FOR THE COST OF THE PROJECT UP FRONT****

****No Animals Will Be Purchased Without The Project Being Paid In Full, All payment deadlines must be met in order for animal to be shown and sold at the 2018 Kings County Fair****

Project Cost:

Project: 490.00

Goat Cost: \$250.00

Insurance: \$25.00

Chapter Fixed Costs-

Fair Shirts: \$25.00

Entries (Varies) ****Student Paid****

Show Feed: \$100.00

Misc Cost: \$50.00

Pen Rent(\$15/Month): \$65.00

490.00

Break Even:

70lb. Animal @ \$7/lb. \$490.00

Profit/Loss:

Profit on add-ons, sale over
break even price

****\$65.00 Pen Rent Includes Basic Meds, Facility Repair,
and Farm Maintenance Contribution****

****Add-ons are necessary to make money in this project****

****Projections are not a guarantee of profit****

After showing and selling your animal at the Kings Fair you will only receive your fair check when you have completed the following:

1. Finished / updated your record book
2. Cleaned your pen and feed locker
3. Written a thank you note to your buyer and add-ons

Expectations:

All showman will adhere to the rules and expectations explained in the CUSD School Farm Use Agreement and the Corcoran High School FFA Livestock Showman Policies and Procedures. Failure to do so will lead to discipline procedures.

Understand that there is variable risk in the raising and showing of any livestock species, even with the best care sometimes things will go wrong-follow the advice and expertise of the Livestock advisors to ensure a successful experience.

CHS FFA MARKET GOAT PROJECT AGREEMENT

STUDENT AGREEMENT

I _____ have read through this agreement and realize my responsibilities and commitments to successfully raise a goat. By signing this contract, I agree to provide the money and care for the goat as stated in the agreement. If I can't fulfill my duties as stated in the agreement I understand that I will get one verbal warning and one written warning from Advisor and Individual School Administration. If I neglect to correct the problem after the written warning, I face suspension and removal of my animal from the farm. I understand that if this action occurs I am still responsible for any monetary debts owed to the department.

Signature Date

PARENT/ GUARDIAN AGREEMENT

I _____ have read through this agreement and realize the responsibilities my son/daughter will have in raising this animal. I am also aware of the costs involved in maintaining the project. I agree to the above listed terms and give my permission for my son/daughter to participate in this project.

Signature Date

Kings County Fair ~ June 4th-10th, 2018

Warnings can be given for the following:

- Neglect of the animal (lack of feed, water, medication, etc.)
- Lack of respect of school property and/or individuals involved with the project
- Failure to feed twice a day in a timely manner
- Failure to clean pen on a daily basis and in a timely manner
- Any other issue outlined in Farm Use Agreement, Showman Agreement, or the Fair Contract

**After the 2nd warning a meeting will be held with student, parent, school administrator, and advisor.

**After 3rd warning, animal must be removed from the school farm and/or student will be unable to show.

Contract Received _____
Contract Copied and Returned to Student _____

CHS FFA MARKET BEEF PROJECT AGREEMENT 2017-2018

To: FFA Members
From: CHS AG Department
Re: Market Beef Project Agreement

FFA member,

If you are interested in showing a market steer this year the contract and information below must be reviewed and signed by both you and your parent/guardian. Raising an animal takes responsibility, hard work, and dedication but it will be a rewarding experience in the end. Remember there is no guarantee of a profit. Livestock projects are variable and expensive. Please do not take this responsibility lightly.

Student Duties and Responsibilities:

- Feed, water, clean pen, and exercise your steer twice a day (morning and night- Approx. 45-1 hr. visit) ****Steer should be walked a minimum of 30min. per day****
- Remove dirty bedding daily
- Wash steer regularly, apply fly spray, care for general needs based on Advisor's recommendations
- Weigh and record weight **WEEKLY**
- If you are going out of town it is **your responsibility** to find a caretaker
- Attend **EVERY** showmanship practice. (You will be fined \$5/ missed practice)
- You must be eligible to get an animal and you must remain eligible throughout the project in order to show and sell your animal at the fair
- You must find a buyer for your steer (**THE AG DEPARTMENT WILL NOT DO THIS FOR YOU**)

****ALL SCHOOL RULES APPLY AT THE AG FARM****

STUDENTS MUST PURCHASE A STEER THROUGH THE CORCORAN AG DEPARTMENT UNLESS OTHERWISE APPROVED. NO ANIMALS PURCHASED FROM UNAPPROVED BREEDERS WILL BE ALLOWED TO BE KEPT AT THE SCHOOL FARM OR SHOWN UNDER CORCORAN FFA.

Supplies:

- Shampoo (Recommended: Sullivan's Clear Choice Shampoo, Weaver Shampoo or Mane and Tail)
- Skin Conditioner (Recommended: Sullivan's Supply Revive, Kleen Sheen, Mane and Tail, etc.)
- Sullivan Supply Skip Tooth Comb
- Brush for washing (Stiff bristle brush)
- Show stick and showmanship comb
- Official FFA Uniform: FFA jacket, FFA tie or scarf, white collared button up shirt, white pants, and black or brown boots

Project Cost Commitment

All costs are based on growth estimates. The chapter is subsidizing medications and shavings. Additionally, any vet bills, supplies and/or **ENTRY FEES** the student/family is responsible for the cost.

****THE STUDENT WILL BE RESPONSIBLE FOR THE COST OF THE PROJECT UP FRONT All payment deadlines must be met for the animal to be shown and sold at the 2018 Kings County Fair ****

****No Animals Will Be Purchased Without The Project Being Paid In Full****

Project Cost:

Project: \$5000

Steer Cost:	\$2000.00
Insurance:	\$110.00
Chapter Fixed Costs-	
Fair Shirts:	\$25.00
Entries (Varies)	**Student Paid**
Feed:	
Show Cattle Grower:	\$800.00
Show Cattle Finisher:	\$700.00
Hay:	\$544.00
Supplementation:	\$551.00
Bedding:	\$150.00
Pen Rent(\$15/Month):	\$120.00
	<hr/>
	\$5000.00
Break Even:	
1350lb. Animal @ \$3/lb.	\$4050.00
Profit/Loss:	-\$950.00
Pen Rent Includes Basic Meds, Facility Repair, and Farm Maintenance Contribution	

****Add-ons are necessary to make money in this project****

****Projections are not a guarantee of profit or loss****

After showing and selling your animal at the Kings Fair you will only receive your fair check when you have completed the following:

1. Finished / updated your record book
2. Cleaned your pen and feed locker
3. Written a thank you note to your buyer and add-ons

Expectations:

All showman will adhere to the rules and expectations explained in the CUSD School Farm Use Agreement and the Corcoran High School FFA Livestock Showman Policies and Procedures. Failure to do so will lead to discipline procedures.

Understand that there is variable risk in the raising and showing of any livestock species, even with the best care sometimes things will go wrong-follow the advice and expertise of the Livestock advisors to ensure a successful experience.

CHS FFA MARKET BEEF PROJECT AGREEMENT

STUDENT AGREEMENT

I _____ have read through this agreement and realize my responsibilities and commitments to successfully raise a steer. By signing this contract, I agree to provide the money and care for the steer as stated in the agreement. If I can't fulfill my duties as stated in the agreement I understand that I will get one verbal warning and one written warning from Advisor and Individual School Administration. If I neglect to correct the problem after the written warning, I face suspension and removal of my animal from the farm. I understand that if this action occurs I am still responsible for any monetary debts owed to the department.

Signature

Date

PARENT/ GUARDIAN AGREEMENT

I _____ have read through this agreement and realize the responsibilities my son/daughter will have in raising this animal. I am also aware of the costs involved in maintaining the project. I agree to the above listed terms and give my permission for my son/daughter to participate in this project.

Signature

Date

Kings County Fair ~ June 4th – 10th

Warnings can be given for the following:

- Neglect of the animal (lack of feed, water, medication, etc.)
- Lack of respect of school property and/or individuals involved with the project
- Failure to feed twice a day in a timely manner
- Failure to clean pen on a daily basis and in a timely manner
- Any other issue outlined in Farm Use Agreement, Showman Agreement, or the Fair Contract

Contract Received _____

Contract Copied and Returned to Student _____



M

INFORMATION NEEDED TO SUBMIT AN FSA YOUTH LOAN APPLICATION

- FSA 2301 "Request For Youth Loan", to be signed by Applicant, Parent, and Advisor.
- FFAS -12 "Electronic Funds Transfer (EFT) Hardship Waiver Request", to be signed by Applicant.
- FSA 2004 "Authorization to Release Information", to be completed by Applicant. **(ONLY if 18 years and over)**
- FSA 2007 "Co-Signer Application and Agreement", to be signed by the Co-signer/Parent.
- Credit report fee in the amount of \$16.00 made payable to Farm Service Agency. **(ONLY if 18 years and over)**
- Provide a copy of Applicant's school ID and/or California ID.
- Provide a copy of Co-signer/Parent's valid California ID and/or Driver License.

Please contact this office if you need help. We can help you complete the requested forms, explain what information we need, and answer any questions about the information requested in this letter. If we cannot assist you by phone, we will schedule an appointment to meet with you.

The U.S. Department of Agriculture (USDA) prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.) Persons with disabilities, who wish to file a program complaint, write to the address below or if you require alternative means of communication for program information (e.g., Braille, large print, audiotape, etc.) please contact USDA's TARGET Center at (202) 720-2600 (voice and TDD). Individuals who are deaf, hard of hearing, or have speech disabilities and wish to file either an EEO or program complaint, please contact USDA through the Federal Relay Service at (800) 877-8339 or (800) 845-6136 (in Spanish).

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter by mail to U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

USDA is an equal opportunity provider and employer.

FSA-2301
(03-23-15)U.S. DEPARTMENT OF AGRICULTURE
Farm Service Agency**REQUEST FOR YOUTH LOAN****APPLYING FOR AN FSA YOUTH LOAN**

To the Youth Applicant: There are two things you should do before completing this loan application:

1. If you are under 18, either a parent or legal guardian must consent to you getting a loan. Make sure that your parent or legal guardian supports your decision to apply for a Farm Service Agency Youth Loan. Your parent or guardian's signature on this application means only that they agree that you may receive the loan. Unless they co-sign on your loan documents, they are not responsible to repay the loan; **repaying this loan is your responsibility.**
2. The program requires that you must have a project advisor. Your project advisor must sign the application in the appropriate section. This person can be your 4-H club leader; a county extension agent; a vocational agriculture teacher/FFA Advisor; or other person associated with an organization or program that you are involved in. Keep in mind that whoever you choose as your advisor will be expected to help you plan your project, review your records, help you with problems and answer any questions you might have. Talk with the person you choose to make sure he/she is willing to take on this responsibility and sign your loan application as project advisor.

FSA suggests youth applicants use the available corresponding instructions for the proper completion of this form. The instructions are found on the Internet at <http://tinyurl.com/7u3t38s>. Please ask a parent, guardian, teacher, guidance counselor, or vocational advisor to help you understand the responsibility of applying and receiving a loan.

Assistance is also available from your local FSA office for any part of the application process. FSA can help you complete the requested form(s), explain what information is necessary, and answer any questions you have. Farm Loan Teams located at USDA Service Centers are responsible for processing youth loan applications. You can find the address and telephone number of the nearest Farm Loan Team serving the County where you plan to farm from the Internet at <http://tinyurl.com/7syle36>.

The loan application form asks for statistical information such as your race, ethnicity, and gender information. The Federal Government requests this information to monitor FSA's compliance with Federal laws prohibiting discrimination against applicants; it is not used to evaluate an application. You are encouraged to provide this information; however you are not required to do so. If you choose not to provide this information, FSA is required to note race, ethnicity, and gender based on observer identification.

If you are 18 or older, a credit report is required. When you submit your loan application, you will be asked to pay the credit report fee to FSA. This is not applicable for Youth Loan applicants under 18.

To the Youth Loan Applicant's Parent or Guardian: An FSA Youth Loan is a business transaction intended to provide an opportunity for the applicant to gain life skills and acquire experience in agricultural business and production management. Each applicant's project must be part of an organized and supervised program of work and must produce sufficient income to repay the loan. With your assistance, each applicant will be able to understand what it means to apply for a farm loan, the terms of the loan, and the responsibility of repayment of the loan. Please note that youth loan borrowers have full personal liability for the loan even though they may not be of legal age. A cosigner is required only if it is determined that the applicant cannot meet the repayment or security requirements for the loan request. These requirements will be explained during the application process. If the applicant's plan is realistic and achievable, a cosigner will not be required.

IMPORTANT NOTICE

Within 10 calendar days after the date FSA receives your loan application, FSA will send you a letter that will tell you either that your application is complete, or it will tell you what additional information is needed to complete your loan application. If you do not receive this letter within 10 days of the submission of your application, please contact your local FSA office.

PLEASE KEEP THIS PAGE FOR YOUR RECORDS

FSA-2301
(03-23-15)

U.S. DEPARTMENT OF AGRICULTURE
Farm Service Agency

REQUEST FOR YOUTH LOAN

PART A – APPLICANT INFORMATION

1. EXACT FULL LEGAL NAME		2. ADDRESS	
3. COUNTY OF PROJECT		4. EMAIL ADDRESS	
5. SOCIAL SECURITY NUMBER	6. BIRTH DATE	7. TELEPHONE NUMBER	
8. MARITAL STATUS: <input type="checkbox"/> MARRIED <input type="checkbox"/> UNMARRIED <input type="checkbox"/> SEPARATED (INCLUDING SINGLE, DIVORCED, AND WIDOWED)		9. AMOUNT OF LOAN REQUEST \$	

	YES	NO
10. Are you a citizen of the United States? If "NO", appropriate documentation must be submitted for a United States non-citizen national, or a qualified alien under applicable Federal immigration laws.		
11. Have you ever obtained a direct or guaranteed farm loan from the Farm Service Agency (FSA)?		
12. Are you delinquent on any Federal debt or do you have any outstanding Federal judgments? If "YES", provide details in Item 18.		
13. Have you ever had any FSA direct or guaranteed farm loan debt forgiven through a write-off, debt settlement, compromise, write-down, charge-off, adjustment, reduction, or bankruptcy? If "YES", provide details in Item 18.		
14. Are you currently employed? If "YES", provide employer's name, address, phone number, amount of annual income, and if employment is full or part-time in Item 18.		
15. Are you an FSA employee or are you related to or closely associated with any FSA employee? If "YES", explain in Item 18.		
16. Are you an active member of FFA, 4-H or other agriculture related organizations? If "YES", provide name of organization in Item 18.		
17. Are you a Veteran?		

18. ADDITIONAL ANSWERS. Write the item number to which each answer applies. If you need more space, use additional sheets of paper the same size as this page. On each sheet, write your name.

19. BRIEF DESCRIPTION OF PROJECT. (Beginning date of project, name of organization and project plans.)

VOLUNTARY INFORMATION

VOLUNTARY INFORMATION FOR MONITORING PURPOSES: Race, ethnicity and gender information is requested by the Federal Government in order to monitor FSA's compliance with Federal laws prohibiting discrimination against loan applicants. You are not required to furnish this information, but are encouraged to do so. Failure to complete this information may result in you not receiving access to targeted funds for which you may have been eligible. This information will not be used in evaluating your application or to discriminate against you in any way. If you do not furnish it, FSA is required to note your race, ethnicity and gender on the basis of observer identification. **(*This data is requested for statistical purposes only. One or more boxes may be selected.)**

20A. *ETHNICITY <input type="checkbox"/> Hispanic or Latino <input type="checkbox"/> Not Hispanic or Latino	20B. *RACE (Choose as many boxes as applicable) <input type="checkbox"/> American Indian or Alaskan Native <input type="checkbox"/> Native Hawaiian or Other Pacific Islander <input type="checkbox"/> Asian <input type="checkbox"/> White <input type="checkbox"/> Black or African-American	20C. GENDER <input type="checkbox"/> Male <input type="checkbox"/> Female	20D. FOR FSA USE ONLY <input type="checkbox"/> Provided <input type="checkbox"/> Observed
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PROJECTED ANNUAL INCOME AND EXPENSES

21. INCOME:

A. DESCRIPTION:	B. \$ AMOUNT
22. TOTAL:	

23. EXPENSES:

A. DESCRIPTION:	B. \$ AMOUNT
24. Total:	
25. Annual Total Income from Item 22:	
26. Annual Total Expenses from Item 24: (-)	
27. Annual Amount of Payments Due (Including this loan): (-)	
28. Ending Cash Balance (Subtract Item 26 and Item 27 from Item 25):	

ASSETS AND DEBTS

29. ASSETS:

31. DEBTS:

A. DESCRIPTION	B. \$ AMOUNT	A. DESCRIPTION	B. \$ AMOUNT
30. TOTAL ASSETS:		32. TOTAL DEBTS:	
		33. Total Assets from Item 30:	
		34. Total Debts from Item 32: (-)	
		35. Net Worth (Subtract Item 34 from Item 33):	

36. SPECIAL PROGRAM INFORMATION

Certain FSA programs are, by law, designed to reach targeted applicants. If you are interested in the program described below, or have questions about this program and whether you may qualify for this program, the FSA office processing your application will help you.

SOCIALLY DISADVANTAGED APPLICANTS: A portion of FSA farm ownership and operating loan funds are, by law, targeted to applicants who have been subjected to racial, ethnic or gender prejudice because of their identity as a member of a group, without regard to individual qualities. Under the applicable law, groups meeting this condition are: American Indians/Alaskan Natives, Asians, Blacks/African Americans, Native Hawaiians/Other Pacific Islanders, Hispanics, and Woman.

37. GENERAL INFORMATION

- A. RIGHT TO FINANCIAL PRIVACY ACT OF 1978 (TITLE XI, 1113(h) OF PUB. L. 95-630):** FSA has a right of access to financial records held by financial institutions in connection with providing assistance to you, as well as collecting on loans made to you or guaranteed by the government. Financial records involving your transaction will be available to FSA without further notice or authorization but will not be disclosed or released by this institution to another government Agency or Department without your consent except as required by law.
- B. THE FEDERAL EQUAL CREDIT OPPORTUNITY ACT** prohibits creditors from discriminating against borrowers on the basis of race, color, religion, sex, national origin, marital status, age (provided the borrower has the capacity to enter into a binding contract), because all or a part of the borrower's income derives from any public assistance program, or because the borrower has in good faith exercised any right under the Consumer Credit Protection Act.
- C. FEDERAL COLLECTION POLICIES:** Delinquencies, defaults, foreclosures and abuses of mortgage loans involving programs of the Federal Government can be costly and detrimental to your credit, now and in the future. The mortgage lender in this transaction, its agents and assigns as well as the Federal Government, its agencies, agents and assigns, are authorized to take any and all of the following actions in the event loan payments become delinquent on the mortgaged loan described in the attached application: (1) Report your name and account information to a credit bureau, (2) Assess additional interest and penalty charges for the period of time that payment is not made, (3) Assess charges to cover additional administrative costs incurred by the Government to service your account, (4) Offset amounts owed to you under other Federal programs; (5) Refer your account to a private attorney, collection agency or mortgage servicing agency to collect the amount due, foreclose the mortgage, sell the property and seek judgment against you for any deficiency; (6) Refer your account to the Department of Justice for litigation; (7) If you are a current or retired Federal employee, take action to offset your salary, or civil service retirement benefits; (8) Refer your debt to the Department of the Treasury for cross-servicing and offset against any amount owed to you by any Federal Agency, such as an income tax refund; and (9) Report any resulting written-off debt to the Internal Revenue Service as taxable income. All of these actions can and will be used to recover debts owed to the Federal Government, when in its best interests.

38. CERTIFICATION

- A. ABUSE OF CONTROLLED SUBSTANCES:** I certify that as an individual, or as a member of an entity, I have not been convicted under Federal or State law of planting, cultivating, growing, producing, harvesting, or storing a controlled substance within the previous 5 crop years. See the Food Security Act of 1985 (Pub. L. 99-198). I also certify that as an individual, or as a member of an entity, I am not ineligible for Federal benefits based on a conviction for the distribution of controlled substances or any offense involving the possession of a controlled substance under 21 U.S.C. § 862.
- B. PERMISSION TO FILE A FINANCING STATEMENT:** Under the Uniform Commercial Code, you do not have to sign the financing statement which allows FSA to obtain a security interest in your property. If the loan is approved and funded, FSA will file a financing statement at the earliest possible date, before you enter into a **SECURITY AGREEMENT. BY SIGNING BELOW I GIVE FSA PERMISSION TO FILE A FINANCING STATEMENT PRIOR TO THE EXECUTION OF THE SECURITY AGREEMENT AS WELL AS TO FILE AMENDMENTS AND CONTINUATIONS OF THE FINANCING STATEMENT THEREAFTER.**
- C. DISQUALIFICATION DUE TO FEDERAL CROP INSURANCE FRAUD:** The applicant certifies that as an individual or any member of the entity, has not been disqualified for Federal benefits as provided in Section 515(h) of the Federal Crop Insurance Act (FCIA). Applicants who willfully and intentionally provide false or inaccurate information to the Federal Crop Insurance Corporation (FCIC) or to an approved insurance provider with respect to a policy or plan of FCIC insurance, after notice and an opportunity for a hearing on the record, will be subject to one or more of the sanctions described in Section 515(h)(3) of FCIA.
- D. RESTRICTIONS AND DISCLOSURE OF LOBBYING ACTIVITIES:**
 1. The loan applicant certifies that: if any funds, by or on behalf of the loan applicant, have been or will be paid to any persons for influencing or attempting to influence an officer or employee of any agency, a Member, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant or Federal loan, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant or loan, the loan applicant shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
 2. The loan applicant shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including contracts, subcontracts, and subgrants, under grants and loans) and that all subrecipients shall certify and disclosure accordingly.
 3. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this statement is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. 1352. Any person who fails to file the required statement shall be subject to a civil penalty.

39. WARNING

I CERTIFY THAT THE INFORMATION PROVIDED IS TRUE, COMPLETE, AND CORRECT TO THE BEST OF MY KNOWLEDGE AND IS PROVIDED IN GOOD FAITH TO OBTAIN A LOAN. (WARNING: SECTION 1001 OF TITLE 18, UNITED STATES CODE, PROVIDES FOR CRIMINAL PENALTIES TO THOSE WHO PROVIDE FALSE STATEMENTS TO THE GOVERNMENT. IF ANY INFORMATION IS FOUND TO BE FALSE OR INCOMPLETE, SUCH FINDING MAY BE GROUNDS FOR DENIAL OF THE REQUESTED ACTION.)

40A. SIGNATURE	40B. DATE
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PART B – PROJECT ADVISOR RECOMMENDATION

41A. Project Advisor - I agree to sponsor the applicant on this project and provide supervision for the duration of the loan. (Describe how you plan to assist the applicant, such as monthly meetings, financial planning, and management advice.)

41B. NAME

41C. SIGNATURE

41D. TITLE WITHIN ORGANIZATION

41E. ORGANIZATION AFFILIATION

41F. TELEPHONE NUMBER

41G. DATE

PART C – PARENT/GUARDIAN RECOMMENDATION

42A. Parent/Guardian - I recommend the applicant and consent to their participation in this project. I will assist and encourage the applicant to successful completion of the project. (Describe how you plan to assist the applicant, such as reviewing the plan, daily supervision, environmental concerns, communications with FSA, and marketing of production.)

42B. NAME

42C. SIGNATURE

42D. DATE

PART D – FSA US ONLY

43A. DATE FORM FSA-2301 RECEIVED

43B. DATE APPLICATION COMPLETE

43C. CREDIT REPORT FEE

43D. DATE RECEIVED

43E. NAME OF AGENCY OFFICIAL

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NOTE:

The following statement is made in accordance with the Privacy Act of 1974 (5 U.S.C. 552a - as amended). The authority for requesting the information identified on this form is the Consolidated Farm and Rural Development Act, as amended (7 U.S.C. 1921 *et. seq.*). The information will be used to determine eligibility and feasibility for loans and loan guarantees, and servicing of loans and loan guarantees. The information collected on this form may be disclosed to other Federal, State, and local government agencies, Tribal agencies, and nongovernmental entities that have been authorized access to the information by statute or regulation and/or as described in the applicable Routine Uses identified in the System of Records Notice for USDA/FSA-14, Applicant/Borrower. Providing the requested information is voluntary. However, failure to furnish the requested information may result in a denial for loans and loan guarantees, and servicing of loans and loan guarantees. The provisions of criminal and civil fraud, privacy, and other statutes may be applicable to the information provided.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0560-0237. The time required to complete this information collection is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. **RETURN THIS COMPLETED FORM TO YOUR COUNTY FSA OFFICE.**

The U.S. Department of Agriculture (USDA) prohibits discrimination against its customers, employees, and applicants for employment on the basis of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.) Persons with disabilities, who wish to file a program complaint, write to the address below or if you require alternative means of communication for program information (e.g., Braille, large print, audiotape, etc.) please contact USDA's TARGET Center at (202) 720-2600 (voice and TDD). Individuals who are deaf, hard of hearing, or have speech disabilities and wish to file either an EEO or program complaint, please contact USDA through the Federal Relay Service at (800) 877-8339 or (800) 845-6136 (in Spanish).

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter by mail to U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov. USDA is an equal opportunity provider and employer.

This form is available electronically.

FFAS-12
(10-23-98)

U.S. DEPARTMENT OF AGRICULTURE
Farm and Foreign Agricultural Services

**ELECTRONIC FUNDS TRANSFER (EFT)
HARDSHIP WAIVER REQUEST**

1. FULL NAME *(please print or type)*

2. REQUESTOR'S ADDRESS

The Secretary of Treasury has granted a waiver of the requirement to receive a Federal payment by electronic funds transfer (EFT) for individuals if the individual determines, at his or her sole discretion, that:

- payment by EFT would impose a hardship due to a physical or mental disability
- the individual faces a geographic, language, or literacy barrier to receiving payment by EFT; or
- payment by EFT poses a financial hardship to the individual.

I have determined that payment by EFT creates a hardship, and I invoke this waiver.

3. SIGNATURE

5. RETURN THE COMPLETED FORM TO *(Office Name & Address):*

4. DATE SIGNED *(MM-DD-YYYY)*

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, and marital or family status. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD). To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 or call (202) 720-5964 (voice or TDD). USDA is an equal opportunity provider and employer.

This form is available electronically.

FSA-2007
(09-07-16)

U.S. DEPARTMENT OF AGRICULTURE
Farm Service Agency

Position 3

COSIGNER APPLICATION AND AGREEMENT

PART A - COSIGNER

NOTE: FSA has evaluated the application of the applicant listed in Part A, Block 6, below and determined that it will not cash flow without additional income being provided. The applicant has discussed this with me and I am willing to provide financial assistance as a cosigner in order for their loan to be reconsidered. I understand that I must meet certain eligibility requirements, including providing a credit report and other verifications as needed to qualify as a cosigner for the requested loan.

I understand that I will be required to sign the Promissory Note, and other documents deemed necessary and will become equally liable as the applicant for repayment and will be provided with options should the applicant be unable to keep their agreements with the Agency. I also understand that I will be asked to sign an FSA-2004, which will authorize employers, banks and other institutions which I may have financial dealings with to release information to FSA in support of my agreement to be a cosigner, and that FSA may provide a copy to each reference that they deem necessary.

1. Cosigner's Exact Full Legal Name	2. Cosigner's Email Address
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3. Cosigner's Mailing Address (Including Zip Code)	4A. Cosigner's Physical Address (If different than mailing address)
Same as Physical Address: <input type="checkbox"/> YES <input type="checkbox"/> NO	4B. Cosigner's County of Residence

5. Cosigner's Contact Telephone Numbers (Area Code) Home: _____ <input type="checkbox"/> Primary Cell: _____ <input type="checkbox"/> Primary Business: _____ <input type="checkbox"/> Primary	6. Applicant for Which You Are Agreeing to Cosign	7. Cosigner's Date of Birth (MM-DD-YYYY)
8. Cosigner's Social Security Number (9 digits)		

9. Name and Address of Cosigner's Employer (If applicable) Telephone Number (Area Code): _____	10. Cosigner Is <input type="checkbox"/> U.S. Citizen <input type="checkbox"/> *Non-Citizen National <input type="checkbox"/> *Resident Alien (I-551) <input type="checkbox"/> *Refugee or Other *NOTE: Cosigner will be asked to provide I-551 and/ or other proper documentation of immigration status as found under PRWORA (8 U.S.C. 1641).
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*11. Race (NOTE: More than one box may be checked)	12. Veteran Status	13. Marital Status
<input type="checkbox"/> American Indian/Alaskan Native	<input type="checkbox"/> Veteran	<input type="checkbox"/> Unmarried
<input type="checkbox"/> Asian	<input type="checkbox"/> Not Veteran	<input type="checkbox"/> Divorced
<input type="checkbox"/> Black/African American		<input type="checkbox"/> Separated
<input type="checkbox"/> Native Hawaiian/Other Pacific Islander		<input type="checkbox"/> Legally Separated
<input type="checkbox"/> White		<input type="checkbox"/> Married, Applying as Individual

*14. Applicant Is: <input type="checkbox"/> Hispanic or Latino <input type="checkbox"/> Not Hispanic or Latino	*15. Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	16. FSA Use Only <input type="checkbox"/> Observed <input type="checkbox"/> Provided
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17. Cosigner has the Legal Capacity, Age, Mental Capacity and Authority to Enter into a Legal Binding Agreement:
 YES NO **PROCEED TO PART B**

Initial _____ Date _____

PART B – NOTIFICATIONS, CERTIFICATIONS AND ACKNOWLEDGMENT FOR THE COSIGNER

	YES	NO
1. Are you currently or have you ever conducted business under any other name? If "YES," list names in Item 8.	<input type="checkbox"/>	<input type="checkbox"/>
2. Have you ever obtained a direct or guaranteed farm loan from FSA or Farmers Home Administration?	<input type="checkbox"/>	<input type="checkbox"/>
3. If Item 2 is "YES," did you receive any debt forgiveness through write-down, write-off, compromise, adjustment, reduction, charge-off, paying a loss on a guarantee, or bankruptcy? If "YES," provide details in Item 8.	<input type="checkbox"/>	<input type="checkbox"/>
4. Are you delinquent on any Federal debt or have any outstanding Federal judgments? If "YES," provide details in Item 8.	<input type="checkbox"/>	<input type="checkbox"/>
5. Are you involved in any pending litigation? If "YES," provide details in Item 8.	<input type="checkbox"/>	<input type="checkbox"/>
6. Have you ever been in receivership, discharged in bankruptcy, or filed a petition for reorganization in bankruptcy? If "YES," provide details in Item 8.	<input type="checkbox"/>	<input type="checkbox"/>
7. Are you an FSA employee or related to or closely associated with an FSA employee? If "YES," provide details in Item 8.	<input type="checkbox"/>	<input type="checkbox"/>

8. Additional answers. Write the Item number to which each answer applies. If you need additional space, use sheets of paper the same size as this page and write the applicant's name on each additional sheet.

Initial _____ Date _____

PART B – NOTIFICATIONS, CERTIFICATIONS AND ACKNOWLEDGMENT FOR THE COSIGNER (Continued)**9. RIGHTS AND POLICIES.**

- A. RIGHT TO FINANCIAL PRIVACY ACT OF 1978** (Public Law 95-630): FSA has a right of access to financial records held by financial institutions in connection with providing assistance to you as well as collecting on loans made to you or guaranteed by the Government. Financial records involving your transaction will be available to FSA without further notice or authorization but will not be disclosed or released by this institution to another Government Agency or Department without your consent except as required by law.
- B. THE FEDERAL EQUAL CREDIT OPPORTUNITY ACT:** Prohibits creditors from discriminating against applicants on the basis of race, color, religion, sex, national origin, marital status, age (provided the applicant has the capacity to enter into a binding contract), because all or a part of the applicant's income derives from any public assistance program, or because the applicant has in good faith exercised any right under the Consumer Credit Protection Act.
- C. FEDERAL COLLECTION POLICIES:** Delinquencies, defaults, foreclosures and abuses of loans involving programs of the Federal Government can be costly and detrimental to your credit, now and in the future. The lender in this transaction, its agents and assigns as well as the Federal Government, its agencies, agents and assigns, are authorized to take any and all of the following actions in the event loan payments become delinquent: (1) Report your name and account information to a credit bureau; (2) Assess additional interest and penalty charges for the period of time that payment is not made; (3) Assess charges to cover additional administrative costs incurred by the Government to service your account; (4) Offset amounts owed to you under other Federal programs; (5) Refer your account to a private attorney, collection agency or mortgage servicing agency to collect the amount due, foreclose the mortgage, sell the property and seek judgment against you for any deficiency; (6) Refer your account to the Department of Justice for litigation; (7) Take action to offset your salary, or retirement benefits; (8) Refer your debt to the Department of the Treasury for cross-servicing and offset against any amount owed to you by any Federal Agency such as an income tax refund; and (9) Report any resulting written-off debt to the Internal Revenue Service as taxable income. All of these actions can and will be used to recover debts owed to the Federal Government when in its best interests.

10. CONTROLLED SUBSTANCES:

The cosigner certifies that as an individual, or any member of an entity applicant, has not been convicted under Federal or State law of planting, cultivating, growing, producing, harvesting, or storing a controlled substance within the previous 5 crop years. See the Food Security Act of 1985 (Public Law 99-198). The cosigner also certifies that as an individual, or any member of an entity cosigner, is not ineligible for Federal benefits based on a conviction for the distribution of controlled substances or any offense involving the possession of a controlled substance under 21 U.S.C. § 862.

11. DISQUALIFICATION DUE TO FEDERAL CROP INSURANCE FRAUD:

The cosigner certifies that as an individual or any member of the entity, has not been disqualified for Federal benefits as provided in Section 515(h) of the Federal Crop Insurance Act (FCIA). Cosigners who willfully and intentionally provide false or inaccurate information to the Federal Crop Insurance Corporation (FCIC) or to an approved insurance provider with respect to a policy or plan of FCIC insurance, after notice and an opportunity for a hearing on the record, will be subject to one or more of the sanctions described in Section 515(h)(3) of FCIA.

Initial _____ Date _____

PART B – NOTIFICATIONS, CERTIFICATIONS AND ACKNOWLEDGMENT FOR THE COSIGNER (Continued)**12. STATEMENT REQUIRED BY THE PRIVACY ACT FOR NON-APPLICANTS**

FSA is authorized by the Consolidated Farm and Rural Development Act (7 U.S.C. 1921 *et. seq.*) or other Acts administered by FSA to solicit information it deems necessary to support an FSA application from a party other than the applicant.

The information is being requested to support an application by the applicant listed in Part A, Block 6, above.

Disclosure of the information requested is voluntary. However, failure to disclose certain items of information requested, including Social Security Number or Tax Identification Number, may delay processing of the application or its rejection.

The principal purposes for collecting the requested information are to determine eligibility for FSA credit or other financial assistance, the need for other servicing actions, and statistical analysis. In accordance with the Privacy Act of 1974 (5 U.S.C. 522a), information provided may be used outside the Department of Agriculture for the following purposes:

1. Disclosure to interested parties who submit requests under the Freedom of Information Act (FOIA), unless disclosure is prohibited by a FOIA exemption.
2. Referral to a Federal Records Center for storage.
3. When a record on its face, or in conjunction with other records, indicates a violation or potential violation of law, whether civil, criminal or regulatory in nature, and whether arising by general statute or particular program statute, or by regulation, rule, or order issued pursuant thereto, disclosure may be made to the appropriate agency, whether Federal, foreign, State, local, or tribal, or other public authority responsible for enforcing, investigating or prosecuting such violation or charged with enforcing or implementing the statute, or rule, regulation, or order pursuant thereto, if the information disclosed is relevant to any enforcement regulatory, investigative or prosecutive responsibility of the receiving entity.
4. Disclosure to a Member of Congress or to a Congressional staff member in response to an inquiry of the Congressional office made at the written request of the constituent about whom the record is maintained.
5. Disclosure of names, home addresses, social security numbers, tax identification numbers, and financial information to business firms in a trade area that buy chattel or crops or sell them for commission, so that FSA may benefit from the purchaser notification provisions of Section 1324 of the food Security Act of 1985 [7 U.S.C. 163(e)], which requires that potential purchasers of farm products be advised that a lien exists in order for the creditor to perfect its lien against said purchases.
6. Referral of names, home addresses, social security number, and financial information to:
 - (a) a collection or servicing contractor, financial institution, or a local, State or Federal agency, when FSA determines such referral is appropriate for servicing or collecting the borrower's account or as provided for in contracts with servicing or collection agencies.
 - (b) the Department of Housing and Urban Development as a record of location utilized by Federal agencies for an automatic credit prescreening system.
 - (c) the Department of Labor, State Wage Information Collection Agencies, and other Federal, State and local agencies, as well as those responsible for verifying information furnished to qualify for Federal benefits, to conduct wage and benefit matching through manual and/or automated means, for determining compliance with Federal regulations and appropriate servicing actions against those not entitled to program benefits, including possible recovery of improper benefits.
7. Referral of names, home addresses, and financial information to lending institutions when FSA determines the individual may be financially capable of qualifying for credit with or without a guarantee. The provisions of the paragraph do not apply if the loan requested is a conservation loan.

Initial _____ Date _____

PART B – NOTIFICATIONS, CERTIFICATIONS AND ACKNOWLEDGMENT FOR THE COSIGNER (Continued)

8. Referral of names, home addresses, and financial information to financial consultants, advisors, or underwriters, when FSA determines such referral is appropriate for developing packages and marketing strategies involving the sale of FSA loan assets.
9. Disclosure of names, home addresses, social security number, and financial information to lending institutions that have a lien against the same property as FSA for the collection of debt. These loans can be under the direct and guaranteed loan programs.
10. Disclosure in a proceeding before a court or adjudicative body, when : (a) FSA or any component thereof; or (b) any FSA employee in an official capacity; or (c) any FSA employee in an individual capacity where FSA has agreed to represent the employee; or (d) the United States is party to litigation or has an interest in such litigation, and by careful review, FSA determines that the records are both relevant and necessary to the litigation, provided, however, that in each case, FSA determines that disclosure of the information contained in the records is a use that is compatible with the purpose for which FSA collected the records.
11. Disclosure to the Department of Justice when: (a) FSA or any component thereof; or (b) any FSA employee in an official capacity where the Department of Justice has agreed to represent the employee, or (c) the United States Government, is a party to litigation or has an interest in such litigation, and by careful review, FSA determines that the records are both relevant and necessary to the litigation and the use of such records by the Department of Justice is, therefore deemed by FSA to be compatible with the purpose for which FSA collected by records.
12. Referral of legally enforceable debts to the Department of Treasury, Internal Revenue Service (IRS), to be offset against any tax refund that may become due the debtor for the tax year in which the referral is made, according to IRS regulations at 26 CFR 01.0604-6T, and the authority in 31 U.S.C. 3720A.
13. Referral of information regarding indebtedness to the Defense Manpower Data Center, Department of Defense, and the United States Postal Service for conducting computer matching programs to identify and locate individuals receiving Federal salary or benefit payments and who are delinquent in their repayment of debts owed to the Government under certain programs administered by FSA to collect debts under the provisions of the Debt Collection Act of 1982 [5 U.S.C. 5514] by voluntary repayment, administrative salary offset procedures, or by collection agencies.
14. Referral to private attorneys under contract with either FSA or the Department of Justice for foreclosure and possession actions and collection of past due FSA accounts.
15. To provide the basis for borrower success stories in Department of Agriculture new releases.
16. Referral to a credit reporting agency.

Every effort will be made to protect the privacy of applicants and borrowers.

17. Disclosure of names, home address, and information concerning default on loan repayment when the default involves a security interest in tribal allotted or trust land. Pursuant to the Cranston-Gonzales National Affordable Housing Act of 1990 (42 U.S.C. 12701 *et seq.*), liquidation may be pursued only after offering to transfer the account to an eligible tribal member, the tribe, or the Indian Housing Authority serving the tribe(s).
18. Disclosure of certain information to state-certified or state-licensed appraisers and employees of other Federal agencies qualified to perform real estate appraisals.

Initial _____ Date _____

PART C – CERTIFICATION AND COSIGNER SIGNATURES**CERTIFICATION**

I acknowledge receipt of the above provisions, and by signing acknowledge that I have read this form, and accept the conditions stated herein.

I further certify that the information provided is true, complete, and correct to the best of my knowledge and is provided in good faith to assist the applicant to obtain a loan. (WARNING: Section 1001 of Title 18, United States Code, provides for criminal penalties to those who provide false statements to the Government. If any information is found to be false or incomplete, such finding may be grounds for denial of the requested action).

1A. Signature of Cosigner

1B. Date Signed (MM-DD-YYYY)

PART D – FSA USE ONLY

1. Name of Agency Official Receiving Application

2. Date FSA-2007 Received
(MM-DD-YYYY)3. Date FSA-2001 Received From Applicant
Listed in Part A, Item 6 (MM-DD-YYYY)4. Amount of Credit Report Fee
Received

\$

5. Date Credit Report Fee Received
(MM-DD-YYYY)**NOTE:**

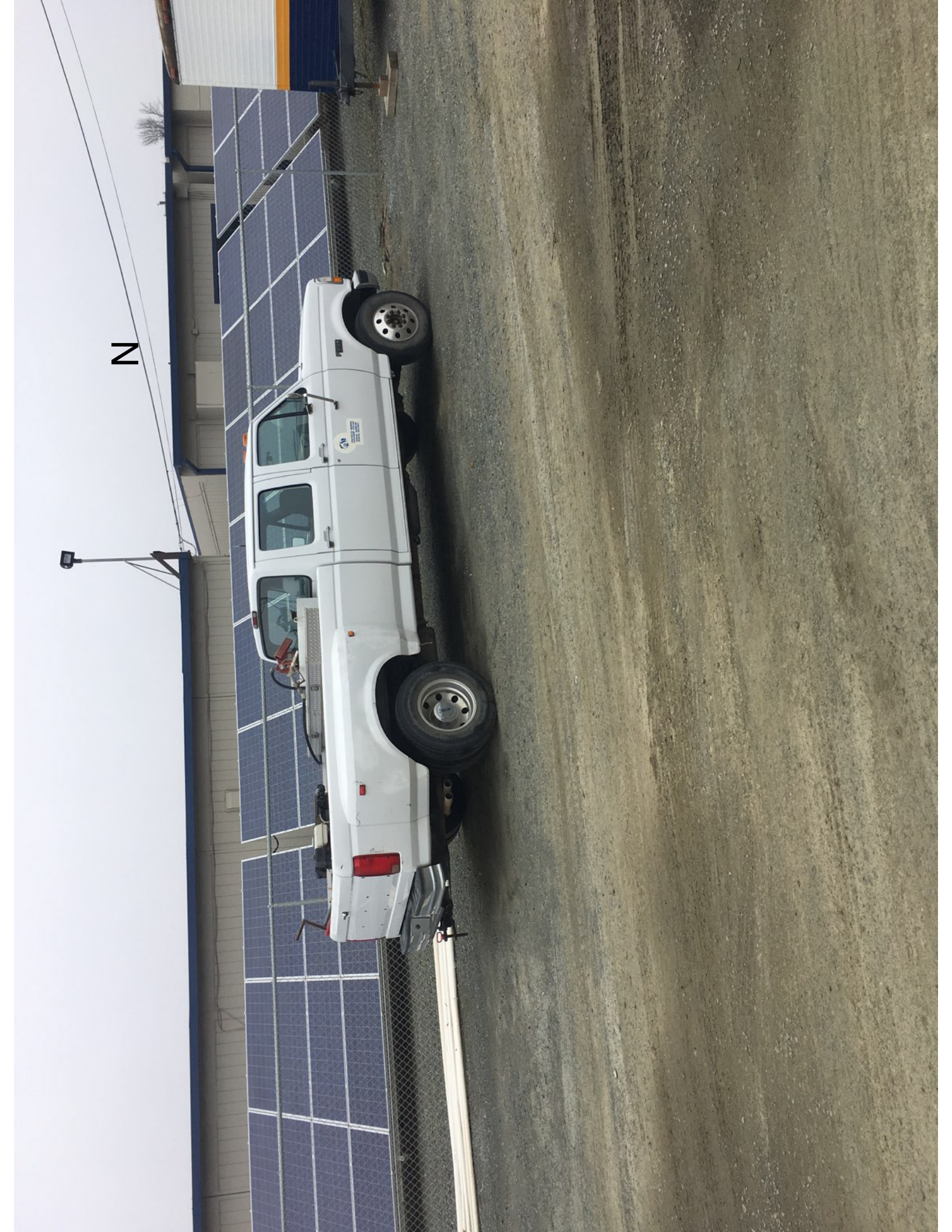
The following statement is made in accordance with the Privacy Act of 1974 (5 USC 552a – as amended). The authority for requesting the information identified on this form is 7 CFR Part 761, 7 CFR Part 764, the Consolidated Farm and Rural Development Act (7 U.S.C. 1921 et seq.), and the Agricultural Act of 2014 (Pub. L. 113-79). The information will be used to determine eligibility to participate in and receive benefits under an FSA Loan Program. The information collected on this form may be disclosed to other Federal, State, Local government agencies, Tribal agencies, and nongovernmental entities that have been authorized access to the information by statute or regulation and/or as described in applicable Routine Uses identified in the System of Records Notice for USDA/FSA-14, Applicant/Borrower. Providing the requested information is voluntary. However, failure to furnish the requested information will result in a determination of ineligibility to participate in and receive benefits under an FSA Loan Program.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0560-0237. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. **RETURN THIS COMPLETED FORM TO YOUR COUNTY FSA OFFICE.**

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov. USDA is an equal opportunity provider, employer, and lender.



N

N
NORTH TEXAS
POWER & LIGHT





Criterion 4

Qualified and Competent Personnel

At the Corcoran High School Agriculture department there are three full time Agricultures all with extended contracts. One of the three has her masters in administration and the other two are in the process of obtaining their masters, one in Agriculture Education and the other in Education. The educators at corcoran have been chosen for their course depending on their post-secondary education and experiences in the industry. All of the agriculture teachers in the department are Apple certified instructors.

The recent stability of the department has led to the creation of a responsibility list that the department created over the 2017 summer. The list includes who advises specific SAEs, chaperoning student field trips, advisory meeting responsibilities, among others. The shortage of substitute teachers for Kings county has led to a reduction of professional development for the agriculture department because the whole department cannot be missing at one time but the department attends all regional CATA meetings for the San Joaquin region, sectional CATA meetings, the CATA conference hosted in San Luis Obispo, and the regional road show.

At the time the department does not have weekly meetings but do meet during school wide professional learning communities which is held on wednesday mornings. During this time the instructors discuss what is needed to be accomplished on the laboratory farm, the large farm, and the facilities on campus. The agriculture department is an active part of the school campus such as homecoming, BBQ at home football games, class advsiors, and chaperones for club trips.

Table of Contents

- A. Credentials
- B. Substitute Plans
- C. Advisory Board Agenda and Minutes
- D. Department Responsibilities

California Commission on Teacher Credentialing **A**

By virtue of the authority vested in the Commission on Teacher Credentialing and in recognition of preparation for service in California public schools

FRANK ROCHE

is hereby awarded the

Single Subject Teaching Credential

together with all the rights, privileges, and responsibilities appertaining thereto

valid: 06/01/2016 to 07/01/2021

Eric D. Hammond

Mary Vico Sandoz

*Linda Darling-Hammond
Chair, Commission on Teacher
Credentialing*



*Mary Kacie Sandoz
Executive Director, Commission
on Teacher Credentialing*

California Commission on Teacher Credentialing

By virtue of the authority vested in the Commission on Teacher Credentialing and in recognition of preparation for service in California public schools

FRANK ROCHE

is hereby awarded the

Specialist Instruction Credential (Agriculture)

together with all the rights, privileges, and responsibilities appertaining thereto

valid: 06/25/2014 to 07/01/2019

Frank Roche

Mary Vico Sandoz

*Linda Darling-Hammond
Chair, Commission on Teacher
Credentialing*



*Mary Vico Sandoz
Executive Director, Commission
on Teacher Credentialing*

B

Substitute Teacher Plans
11-17-2017

Hello! All the students are really good and know how to act but if any get out of hand you can call [REDACTED] by hitting 6203 on the phone on my desk. Please only allow one student at a time to the bathroom. **No students are to be allowed in the shop.**

Periods 1, 2, 5 & 8:

Students are to work on their SAE questionnaire. They should have a copy of the questions in their class binder but if they lost it I have included it in this folder. Please remind them that it is due to me by 11:59 pm tonight.

Period 4: Advisory

Students may work on different assignments from other classes.

Period 6&7

Same as the other periods but they also have a resume to work on for their portfolio, also due today by 11:59 pm.

If you have any questions please call me at 559-786-7179

Please let me know how each period behaves.

Substitute Teacher Plans
Emergency Plans

Hello! All the students are really good and know how to act but if any get out of hand you can call [REDACTED] in the front office by hitting 7814 on the phone next to my desk. Please only allow one student at a time to the bathroom. **No students are to be allowed in the shop or computer lab unless mentioned in the plans.**

All Periods except period 4:

Please have the students complete the math packet I have included in this folder. **Please have the students answer the questions on a separate piece of paper.** If the students are having issues with the assignment ask them if they have done the practice problem, which will guide them with the rest.

Period 4/Intervention:

Please have students work on any assignments from other classes.

Any problems please call me 559-786-7179. Please let me know how each period acts.

**Corcoran High School
Ag Advisory Board Meeting
August 28th, 2017**

C

- I. Welcome and Introductions (Roche)
 - A. CHS Ag Staff Members and CHS Administration
 - B. Advisory Board Members
 - C. Meeting Norms

- II. Advisory Purpose and Place (Roche)
 - A. Ag Education Magazine
 - B. Why are we here and what are we working to accomplish?
 - C. Revision of Bylaws

- III. Department Update (Naylon)
 - A. Enrollment Numbers
 1. Total: 292 on last year's roster, current 325
 - a) Added 30+ students each year for 3 years
 - b) Retention is highest in sophomore and junior classes
 - c) Ag Science holds more seats currently than Ag Mech

 - B. Course Sequence (Naylon)
 1. Ag Mechanics
 - a) Ag Mechanics 1 (3 sections-1 section pathway)
 - b) Ag Mechanics 2 (2 sections-1 pathway)
 - c) Intro to Fabrication (2 sections)
 - d) Art Metal (1 section, 1 independent study class)
 2. Ag Science
 - a) Ag Science I (2 sections-1 section pathway)
 - b) Ag Science II (1 section pathway)
 - c) Advance Animal Sci/Plant Sci (1 section of each, team taught)
 - d) Floral Design (2 sections)
 - e) Farm Enterprise (2 sections)

 - C. FFA Chapter Update (Naylon)
 1. Calendar Dates
 2. Help needed

 - D.

- IV. Facilities Update (Naylon)
 - A. New Department Roles and Responsibilities Chart i.e who to direct questions to
 1. Welding Shop-Roche
 2. Construction Shop-Spreng
 3. Ag Science Classrooms-Naylon
 4. Large Farm-Spreng
 5. Farm Lab (Formerly Small Farm)-Naylon/Roche
 6. Equipment/Vehicles (Including maintenance on equipment)-Roche

- V. Farm Lab Report (Naylon/Sprenq)
 - A. Summer Livestock Projects
 - B. Small Farm Crop Planning
 - C. Needs-Pest removal
- VI. Large Farm Report (Sprenq)
 - A. Crop Report-Expense, Income, and Donations
 - B. Production Report
 - 1. Corn
 - 2. Cotton
 - C. Improvements
 - 1. Equipment
 - 2. General Maintenance
 - D. Needs
 - 1. Tractor tires
 - 2. Implements
 - E. Protocol for Donations
 - 1. Specific Needs List
 - 2. Letters/Kids asking
 - 3. Invoices and Thank Yous
- VII. Crop Planning 2017-2018 (Sprenq)
- VIII. Other questions, comments, concerns? (Roche)
- IX. Adjournment: (motion) (second)

Ag Advisory Board Meeting
August 28th, 2017

- X. Welcome and Introductions (Roche)
 - A. CHS Ag Staff Members and CHS Administration
 - 1. Roche, Naylor, Spreng, Stone, Cartwright, Merlo, Diehl, Boyett
 - B. Advisory Board Members
 - 1. McKeith, Teabue, Holt, Mendes, Hansen (Guest)
 - C. Meeting Norms

- XI. Advisory Purpose and Place (Roche)
 - A. 1st year in 5 years without turnover
 - B. Ag Education Magazine
 - 1. National Advisory, all purpose/place of advisory-Ag Department-Advisory Board-Principal-School Board-Community
 - C. Why are we here and what are we working to accomplish?
 - 1. Happened in the past...time to remove the focus on the negative forces in the past,
 - D. Revision of Bylaws

- XII. APY-Follow the cycle of information
 - A. Large farm needs-how quickly can bills be set up, 2 weeks normal wait time
 - B. Equipment purchasing-auction, private individual-3 quotes needed for major equipment over 5,000.00 single purchase, auction yard-PO for set amount with invoice to turn into district, Ritchie Bros

- XIII. Department Update (Naylor)
 - A. Enrollment Numbers
 - 1. Total: 292 on last year's total roster, current 320
 - a) Added 30+ students each year for 3 years
 - b) Retention is highest in sophomore and junior classes
 - c) Ag Science holds equal/higher seats than Ag Mech, 1st time in many years program has balanced out

 - B. Course Sequence (Naylor)
 - 1. Ag Mechanics
 - a) Ag Mechanics 1 (3 sections-1 section pathway)
 - b) Ag Mechanics 2 (2 sections-1 pathway)
 - c) Intro to Fabrication (2 sections)
 - d) Art Metal (1 section, 1 independent study class)
 - 2. Ag Science
 - a) Ag Science I (2 sections-1 section pathway)
 - b) Ag Science II (1 section pathway)
 - c) Advance Animal Sci/Plant Sci (1 section of each, team taught)
 - d) Floral Design (2 sections)
 - e) Farm Enterprise (2 sections)

- C. FFA Chapter Update (Naylon)
 - 1. Calendar Dates
 - 2. Help needed

- XIV. Facilities Update (Naylon)
 - A. New Department Roles and Responsibilities Chart i.e who to direct questions to
 - 1. Welding Shop-Roche
 - 2. Construction Shop-Spreng
 - 3. Ag Science Classrooms-Naylon
 - 4. Large Farm-Spreng
 - 5. Farm Lab (Formerly Small Farm)-Naylon/Roche
 - 6. Equipment/Vehicles (Including maintenance on equipment)-Roche
 - a) Tractor service done by the students
 - b) Vehicles basic service to develop maintenance

- XV. Farm Lab Report (Naylon/Spreng)
 - A. Summer Livestock Projects
 - 1. Layers-sell eggs as part of CSA-coming in the future
 - 2. Game bird project for lions and outside opportunities
 - 3. Written vet plan, relationship with vets-new drug policies are coming January 1
 - B. Small Farm Crop Planning
 - 1. Water for all crops through gated pipeline
 - 2. Footprint for future building
 - 3. Boswell
 - C. Needs-Pest removal
 - 1. Pigeons are causing significant animal/human health issues on small farm lab, problem increased with the removal trees-need district guidance for best methods to remove or at least improve situation. Poison/Trapping-Pam and Lora

- XVI. Large Farm Report (Spreng)
 - A. Production Report
 - 1. Corn-Corn will be out in the next 7-10 days, looking to see gross profit of 60,000.00, Prison will be handling chopping and Holts will provide onsite support while teachers are in class.
 - 2. Cotton- 1 more irrigation, defoliate sprayed twice in October and then picked late October-asking Hansen Ranches for picking, cotton will be sent to Cross Creek (15 department acres) and County Line (25 Phytogen acres) for ginning at no cost to program.
 - B. Improvements
 - 1. Equipment
 - a) New equipment, self sustainable, investment into the program
 - b) Phasing out the Ag Department trucks and old livestock trailer in order to secure dependable vehicles and larger passenger vehicles, Pam said to be in contact with her to work through the process of removing vehicles. It was suggested by Fred to seek donations of fleet type vehicles from local farmers to help save costs. Naylon discussed the need for vehicles that did not need the constant upkeep due to age and lack of preventative maintenance over the last several years and explained the various issues the department has dealt with over the last two years,

including the gray livestock trailer being involved in an unreported accident between a previous advisor and student.

2. General Maintenance

- a) Students cover as much as possible, work with vendors to get items donated and labor done in house/boswell to find cheaper solutions. It was discussed that the farm class and livestock students would be able to handle many of the items and the rest of the work would be done through district work orders.

C. Needs

- 1. Tractor tires-Narrow tires for the 4050, unable to continue work without it, new tires equal the ability to take on most of the work without needing outside help
- 2. Implements
 - a) Planter-2000.00, similar to Holt 8 row, 30 inch spacing and border buster
 - b) Swapping out old tractor for a new tractor, 60% covered by the air board, 14 months after approval money can be used, tractors need to be up to standards in order to better prepare students for the future and industry
 - c) Limited life left, working with district to save moneys for future needs, working with district to seek grants and find revenue sources, options for leasing a new tractor within 5 years of payment something to consider

D. Protocol for Donations

- 1. Specific Needs List
 - a) Reference list for specific donations, time it right so people aren't asked over and over again, specific needs are met
 - b) Farming needs are easier, planning ahead for kids and needs to make sure work is done in an effective manner
- 2. Letters/Kids asking
 - a) Kids will be making the contacts and calls to get donations, working with what they need to find resources-finding contacts to get work done
 - b) Avoid management issues-sticky cotton
- 3. Invoices and Thank Yous
 - a) Specific value to track time and hour donations, meet the need of vendors/donors
 - b) Financial lessons in classroom-sit with businesses to discuss needs and desires

E. Crop Report-Expense, Income, and Donations

- 1. 5-10 year plan for facilities
- 2. When we make decisions to protect a salary it hurts the program, kids, planning
- 3. History of a farm maintenance position took many years to get put in place, we cannot reduce positions
- 4. Donations-not always monetary-many of our donations come through as time/labor/goods, no salary should be paid for by student work/donation funded work, economy was different at the time the position was added, addition of teacher salaries, changes of needs and vision of program has caused a shift in the needs of the program
- 5. Vision of instructors that see the value of the property, what is being done, what learning is taking place, can we give the students the learning opportunities on the ground in the current economic climate, 50/50 farm maintenance-original agreement was to step the pay down each year over 4 years before the school district was at 100%

6. What's in the past is in the past, the Ag department will set a plan for the future and we will continue our conversation with school administration and district level administration with guidance from Advisory Board.

XVII. Crop Planning 2017-2018 (Spreng)

XVIII. Other questions, comments, concerns? (Roche)

A. Next meeting will be set in Mid-Late November, please bring suggested changes to bylaws and be ready to discuss new/addition members

XIX. Adjournment: Frank T. (motion) Jason M. (second)

6:20pm

Corcoran Ag Advisory
May 2017

1. Introductions
 - a. Ag Staff
 - b. Advisory Members
2. Department Updates
 - a. FFA
 - i. Events
 1. Officer Elections 5/9/17
 - ii. Donations/Grants
 1. Donors Choose
 2. Tractor Supply/FFA Foundation
 - iii. Upcoming dates
 1. May 30th-Banquet at 6:00pm (TLC)
 2. June 7th-Corcoran Ag Supporters Lunch 11-1 (Small Farm)
 - iv. Livestock
 1. Fair- June 15th-18th
 - b. Ag Education Courses/Curriculum
 - c. Pathway projects
 - i. Ag Sci 1
 1. History of Kings County Ag
 - ii. Ag Sci 2
 1. Human/Animal Relationship
 - iii. Ag Mech 1
 1. Owl Boxes
 - iv. Ag Mech 2
 1. Green Space/Horticulture Unit
 - d. Large Farm-Nick
 - i. Cotton
 - ii. Wheat
 - iii. Corn
 - e. Small Farm
 - i. Pheasants
 - ii. Trees
 - iii. Dairy Market Beef
3. 5 year plan
 - a. Ag Science Classroom
 - b. FFA
 - c. Large Farm
 - d. Small Farm
 - e. Shop-Construction
 - f. Shop-Metal
 - g. Equipment
 - h. Vehicles

Corcoran Ag Advisory
May 2017

4. Introductions
 - a. Ag Staff
 - i. Naylor, Roche, Boyett, Marty [REDACTED] (DO Maintenance)
 - b. Advisory Members
 - i. Russell, Frank, Jason, Dennis, Mike, Fred
5. Department Updates
 - a. FFA
 - i. Events
 1. Officer Elections 5/9/17
 - a. 27 applications submitted, up from 9 the previous year, will complete a paper screen to cut to 20, will take 12 officers this year
 - ii. Donations/Grants
 1. Donors Choose
 - a. 5,000.00 over the course of the year for various Ag Science activities
 2. Tractor Supply/FFA Foundation
 - a. 3000.00 Grant for Growing, will be used to benefit Green Space/Living Classroom on CHS Site
 - iii. Upcoming dates
 1. May 30th-Banquet at 6:00pm (TLC)
 2. June 7th-Corcoran Ag Supporters Lunch 11-1 (Small Farm)
 - a. All advisory members are encouraged to attend
 - iv. Livestock
 1. Fair- June 15th-18th
 - a. 50+ students showing livestock and ag mech projects
 - b. Ag Education Courses/Curriculum
 - c. Pathway projects
 - i. Ag Sci 1
 1. History of Kings County Ag
 - ii. Ag Sci 2
 1. Human/Animal Relationship
 - iii. Ag Mech 1
 1. Owl Boxes
 - iv. Ag Mech 2
 1. Green Space/Horticulture Unit
 - d. Large Farm-Nick
 - i. Cotton
 1. 37 acres were planted with the assistances of Phytogen, CHS will keep all 37 acres of lint and 15 acres of seed, the rest will be used in seed testing overseas, they provided seed, 10,000.00 and guidances
 - 2.

- ii. Wheat
 - 1. [REDACTED] sold the wheat to Nevada Ave Heifer Ranch and Cloverdale Dairy, we saw a profit of just under 9,000.00
 - iii. Corn
 - 1. 72 acres of corn will be planted, at least ½ of the seed is being donated, a contract for 50.00 a ton is being set up by Fred with the prison dairy.
 - e. Small Farm
 - i. Pheasants
 - 1. 200 pheasant are being raised for the Corcoran Lions Club Hunt, FFA will break even on the project and it is being 100% managed by students
 - ii. Trees
 - 1. Naylon shared an opportunity that Spreng and Fred are working on to secure the donation of trees for an almond orchard on the small farm, Dennis and Fred have offered guidance in this project.
 - iii. Dairy Market Beef
 - 1. Naylon and several students are looking to start a dairy market beef project, raising bottle calves and selling at 350# for profit and feeding one a year to slaughter to donate to charity
- 6. 5 year plan
 - a. Ag Science Classroom
 - i. Expansion needed to keep up with change industry
 - b. FFA
 - i. Major overhaul of judging project and livestock projects in order to create new opportunities for students including grants and scholarships
 - c. Large Farm
 - i. Move away from using farm solely for a source of income and seeking ways to have more students involved in the learning experience
 - d. Small Farm
 - i. Modernization of the barns, improve safety and ability to raise higher quality animals
 - e. Shop-Construction
 - i. Refocus on engineering and construction, bring back skill trade influence
 - f. Shop-Metal
 - i. Update equipment and electrical
 - g. Equipment
 - i. Become self sustainable and have students use equipment
 - h. Vehicles
 - i. Phase out old trucks and trailers over the course of the next year and secure a new work truck, passenger vehicle, and bumper pull livestock trailer
- 7. Adjourn: 5:30pm

ACTIVITY / RESPONSIBILITY	Naylon	Spreng	Roche	ACTIVITY / RESPONSIBILITY	Naylon	Spreng	Roche
Board Meetings	X			Judging Teams--TBD Based on Student Interest			
Department Chairman (Paperwork, Planning, Calendar, Community Relations)	X			Cotton	X-Officers, Greenhand		X
Head FFA Advisor-Officer Team Management, Event Planning, Fundraising	X			O/C			X-Open
District Advisory Committee	X-FFA/Department Report	X-Large Farm, Crop Planning	X-Meeting Lead, Agenda Setting with Stone, Equipment Report	Creed	X	D	
Farm Management-Small Farm	X-Animals, Hort Units		X-Equipment, Maintenance	Citrus			X
Farm Management-Large Farm		X-Crop Planning, Farming Operations		BIG	X		
SAE Supervisor	Poultry, Rabbits, Lambs	Swine, Beef, Pheasant	Goats, Dairy	Extemp	X		X
Ag Pathway Lead Teacher	Ag Science	Ag Mechanics		Impromptu	X		X
Ag Boosters	X-Program Contact		X-Tractors, Equipment	Job Interview	X		
Vehicle Maintenance			X-Farms, Welding Shop	Prepared	X		X
Safety Program Coordinator		X-Farms, Construction Shop	X-Farms, Welding Shop	Spring Team of Choice	X		X
Livestock Pens	X	X	X	Corcoran Cotton Contest	X		X
State FFA Degree Applications	X	X	X	Department Reports			
American FFA Degree Applications	X			Farm Records/Permits	X		X-L-lead Contact
Ag Proficiency Applications	X	X		County Crop Reporting			X-L-lead Contact
Special Assignments				October 15th Reports (Department Updates)	X		
Department Calendar	X			November 15th Reports (AIG Updates)	X		
Farm Operations-Irrigations, Tractor Work, Spraying, Donations		X-L-lead Contact		June 30th Reports (AIG)	X		
Greenhand Initiation	X	X	X	February 1st Applications (Star Awards)	X		
Chapter FFA Degree Initiation	X	X	X	CUSD Paperwork (Board Requests, Transportation, POs, Ordering, Trip Logistics)	X		
FFA Chapter Fundraisers	X	X	X	Meetings & Conferences			
Judging Trips and Contests - if applicable				Fall Sectional CAT A Meeting	X		X
Fresno State	X	X	X	Fall Regional CAT A Meeting	X		X
Cal Poly, SLO	X	X	X	Road Show	X		X
Reedley College	X	X	X	Spring Regional CAT A Meeting	X		X
Tulare - Kings Section	X	X	X	Spring Sectional CAT A Planning Mtg	X		X
Modesto Junior College	X	X	X	CATA Summer Conference			X
Kings County Fair	X	X	X	NAAE	X		X
				Overnight Trips/Conferences/Chapter Events			

INCENTIVE GRANT IN-SERVICE ACTIVITIES DOCUMENTATION

CRITERIA 4.B

School Year

16-17

School

Curran

Based on the previous year's record, every agriculture teacher, teaching at least ½ time agriculture, attends a minimum of four of the following professional development activities:

Qualified and Competent Personnel

ACTIVITIES	TEACHERS NAMES			
	Naylor	Roche	Spreng	
Fall Region Meeting	X	X	X	
Region In-service Day	X	X	X	
Spring Region Meeting		X		
Section In-service*	X	X	X	
Section In-service*	X	X	X	
Section In-service*				
Section In-service*				
Summer Conference		X		
University AgEd Skills Week		X		
Professional Development **	X	X	X	

* Four Section In-service Meetings equals one Professional Development Activity

** Can utilize a maximum of two other "Agriculturally Related" Professional Development activities than those listed above. Explain the Professional Development:

1 Linked Learning Pathway Training

2 NAF Convention

3 National FFA Convention

4 NPDL Conference

5 _____



CORCORAN UNIFIED SCHOOL DISTRICT

Staff Development Trip Board Approval Form

District Site:

Name of Conference/Workshop:

Staff Attending:

Date(s) of Trip: August 19, 201

Location of Conference (City):

Transportation Requested (District van/bus):

Funding Details (name of account paying for the trip):

Any other information you feel is pertinent:

Complete conference information (description of workshops, etc.) must accompany this request or the request will be returned to the site.

Submitted by:

Administrator Approval: _____ Date: _____

Date submitted to Administrator:

Date submitted to Superintendent: _____

Superintendent Approval: _____ Date: _____

Request to be on the board agenda for the following date:

*****Due in District Office eight (8) days prior to the Board meeting. Board meetings are held on the 2nd and 4th Tuesdays each month (except July and the second meeting of December).***

CALIFORNIA DEPARTMENT OF EDUCATION

AGRICULTURAL EDUCATION INCENTIVE GRANT CHECKLIST

SCHOOL Corcoran High School DATE 10/10/17

AG DEPARTMENT CHAIR Kaytlyn Naylor

QUALITY CRITERIA 1 - 9

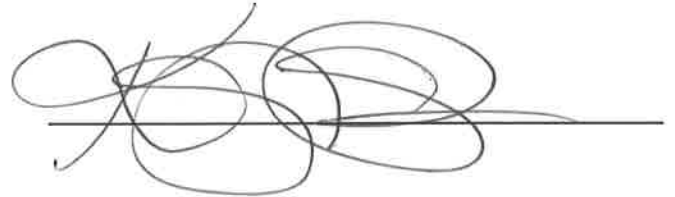
Failure to meet any part of a Quality Criteria may result in the loss of 10% of the incentive funds up to a maximum of 25%.

Loss of funds can be avoided with an approved variance request which may be granted for one year on any Quality Criteria 1-9.

QUALITY CRITERIA 10, 11 or 12

Failure to meet either Quality Criteria 10, 11 or 12 (when applied for) will result in the loss of the funds applied for in that criteria.

Department Head Signature



Advisory Committee Chairperson Signature
(for programs conducting Advisory Committee Reviews)

Regional Supervisor Signature

Advisory Committee Chair Contact information

Name Fred Holt
Address PO Box 1170
City Corcoran CA
Phone 559-240-4707

Zip 93212

Revised 1/17

INCENTIVE GRANT CHECKLIST

1. CURRICULUM & INSTRUCTION

Yes	No	
X		1A. The course outline specifies the appropriate content under Section 52.11 of the Education Code regarding classes in the study of agriculture science and technology, student-oriented agricultural experience, and a program of leadership, organization and personal development.
X		1B. A statement of these agricultural pathway course content with the State Technical Education Model Course or Checklist of the Agriculture and Food Science Industry course (Attachment addresses both Pathway and Model) is available.
X		1C. Course pathway requirements have been identified and are being used in the design of the Program Plan.
X		1D. The school course schedule allows students to follow the recommended sequence of agriculture courses to complete the selected course pathway.
X		1E. Agriculture Career Assessment information is included in every course.
X		1F. Successful completion of each agriculture course is being monitored and progress is being reported on actual IAAE report or Mock IAAE.
X		1G. Agriculture course have been submitted to meet high school graduation requirements and to University of California as credit.
X		1H. Job-sheets include print updates and/or field logs.

2. LEADERSHIP & CITIZENSHIP DEVELOPMENT

Yes	No	
X		2A. An FFA Chapter has been chartered by the State Association or has been applied for.
X		2B. A Chapter Program of Activities is developed annually and a copy is made available to the Regional Supervisor by November 15th.
X		2C. Every student in every grade band is participating in leadership activities (per EDC Code Section 52.614).
X		2D. The program has a clearly stated department policy that prohibits the retention of a student to meet demand for leadership development.
X		2E. All students enrolled in agriculture classes are affiliated with the State FFA Association.
X		2F. Involvement in the year's events, the department participated in a minimum of 11 activities as listed on the FFA Activities Check Sheet. (Attachment)
X		2G. A minimum of 80% of the students participate in at least three leadership development activities annually as required by department needs.

3. PRACTICAL APPLICATION OF AGRICULTURAL SKILLS

Yes	No	
X		3A. Student participation in supervised Agricultural Experience (SAE) is part of the grading criteria for every agriculture student in the program. (per EDC Code Section 52.614)
X		3B. The program has a clearly stated department policy that prohibits the retention of a student to meet demand for SAE.
X		3C. First Year students have either been required to take SAE prior to or have a plan in place for a SAE, as required by the State's AET Experience Manager.
X		3D. A minimum of 80% of entering students are engaged in SAE (projective) as verified by Department records.
X		3E. Students with SAE projects are visited by their agriculture teacher and the visits are documented in Department records (see Ag Experience Booklet).
X		3F. Students apply for advanced degrees and/or awards above the local level based on their SAE.

4. QUALIFIED & PROFESSIONAL PERSONNEL

Yes	No	
X		4A. Every teacher has an appropriate credential (Single Subject Agriculture & Agriculture Specialist or a Regional Subject Specialist or has an approved waiver request).
X		4B. Based on the previous year's records, at any given time teacher teaching at least 1/2 hour agriculture, attends a minimum of four professional development activities (Attachment).
X		4C. The agriculture staff assess a minimum of twice a month. This is to be included by minutes or records of action items. The records of such meetings are shared with the principal.
X		4D. Teachers are reimbursed for personal expenses they incur while participating in all approved out-of-school activities associated with FFA, SAE, and professional CTE/Ag activities.

5. FACILITIES, EQUIPMENT & MATERIALS

Yes	No	
X		5A. Identification of facilities and equipment has occurred when necessary, based on the needs of students, including open enrollment.
X		5B. There is appropriate storage space for materials, records, equipment and supplies.
X		5C. Community or school-based laboratory facilities have been provided to accommodate students who have no place for their SAE projects. (see example) <ul style="list-style-type: none"> School Farm Laboratory <ul style="list-style-type: none"> Growthhouse Agriology Shop
X		5D. The facilities are appropriately equipped for the courses being taught.
X		5E. A school vehicle is readily available to each agriculture teacher for all SAE activities and transporting students associated with the program, or each teacher is adequately compensated for using their own personal vehicle. There is a replacement vehicle for the vehicle.
X		5F. The program is visited by visual observers that the agriculture facilities are safe, clean, and orderly. Facilities and equipment are regularly maintained, repaired, or replaced and are functional and operational.

6. COMMUNITY, BUSINESS AND INDUSTRY INVOLVEMENT

Yes	No	
X		6A. The Advisory Committee is operational and reflects the local agricultural industry for the campus being offered, as outlined in the "Agricultural Education Advisory Committee Model".
X		6B. The Agricultural Advisory Committee meets at least twice each year. (These meetings are documented).
X		6C. The Agricultural Advisory Committee has assisted in the development or revision of the following components of the Comprehensive Program Plan, as evidenced in the Ag. Advisory Committee minutes: <ul style="list-style-type: none"> Job Market Demographics Targeted Occupations Form Program Goals & Objectives Program Demographics - Courses, IAAE, FFA Course Subject Matter Outcomes Program Completion Statistics 5 Year Facility & Equipment Acquisition Current Year Budget Graduate Follow-Up List of Active Placement Firms
X		6D. The Agricultural Advisory Committee minutes clearly reflect programmatic recommendations made by the committee.
X		6E. The Agricultural Advisory Committee minutes are shared with the principal, superintendent, school board and Regional Supervisor.

7. CAREER GUIDANCE

Yes	No	
X		7A. Evidence is provided that teachers are successful regarding career opportunities in agriculture, employment, and agriculture education.
X		7B. All students have a completed career plan on their AET Student Profile and it is updated annually.
X		7C. Programs have been made in developing Student Certifications based on industry standards.

8. PROGRAM PROMOTION

Yes	No	
X		8A. The Agriculture Education program has materials that can be used to promote the program to the community and the state.
X		8B. Students have extensive access to meaningful financial benefits for participating in program activities (Grades 7-12, SAE, Leadership Activities).
X		8C. The Agriculture Department conducts outreach activities with local high schools.

9. PROGRAM ACCOUNTABILITY & PLANNING

Yes	No	
X		9A. A Comprehensive Program Plan has been provided directly/indirectly to the Regional Supervisor and it is available for public review.
X		9B. Updates of the Program Plan are forwarded to the Regional Supervisor by November 15th. These updates are made to: (1) Five Year Regional Acquisition Schedule, (2) Chart of Staff Responsibilities, (3) FFA Program of Activities, (4) Advisory Committee Report, and (5) Advisory Committee Minutes.
X		9C. The Graduate Follow-Up is guided by the timeline that is required by the State FFA.
X		9D. The Agriculture Education Program provides evidence that student performance and graduate follow-up data is reviewed and used in the program evaluation and improvement.
X		9E. The FFA Booklet and the Program and Teacher Profiles are updated and included on the AEO Department Report as required, all by no later than October 15.

QUALITY CRITERIA 10, 11 AND 12 MUST BE SCORED DURING THE REVIEW PROCESS. HOWEVER, SCORES WILL ONLY COUNT IF THESE CRITERIA HAVE BEEN APPLIED FOR VIA THE AGRICULTURE INCENTIVE GRANT APPLICATION.

Yes	No	
3		10A. Shop and laboratory based classes have no more than 22 students enrolled. Classroom based classes have no more than 28 students enrolled. For a teacher to qualify for funding of 10 they must meet the requirement for each year and (Enter the number of teachers appropriate for each column.)

11. FULL-YEAR EMPLOYMENT

Yes	No	
3		11A. Indicate for each teacher if they are provided an extended contract and are paid at least \$2,000 (Enter the number of teachers appropriate for each column.)
3		11B. Indicate for each teacher if they are provided a Project/Target pay award. To qualify, the project report is required to be in addition to the project period assigned to all teachers on the school. (Enter the number of teachers appropriate for each column.)

12. PROGRAM ACHIEVEMENT

Yes	No	
3		12A. The Agriculture Program meets the requirements of Program Achievement (Attachment E)

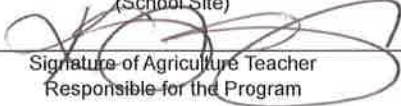
**California Department of Education
 AGRICULTURAL CAREER TECHNICAL EDUCATION INCENTIVE GRANT
 REPORT OF EXPENDITURES**

(Due Date: To be received in Regional Supervisor's Office by October 15)

Funding Year: 2016-2017

Corcoran High School
(School Site)

Corcoran Unified School District
(District)


Signature of Agriculture Teacher
Responsible for the Program

Kaytlyn Naylor
Name/Title of Person Preparing Report

Telephone Number: 559-992-8888

PART A Account No. 4000 does not require matching of each item but subtotal on Column C must at least equal the subtotal Column B unless a waiver of matching has been approved. Accounts 5000 and 6000 require matching for each line item unless a waiver of matching has been approved.

Line	Acct. No.	Classification	A Description of Item for Which Funds Were	B Incentive Grant Funds	C Matching Funds
1	4000	Books & Supplies		8,457.00	8,457.00
2			Subtotal for 4000	8,457.00	8,457.00
3	5000	Services and Other Operating Expenses such as: Services of Consultants, Staff Travel, and Conference; Rentals, Leases, and Repairs; Bus Transportation	1. Travel and Conferenc	5,000.00	5,000.00
4			2. Copies	1,000.00	1,000.00
5			3.		
6			4.		
7			5		
8			Subtotal for 5000	6,000.00	6,000.00
9	6000	Capital Outlay: Includes Sites and Improvements of Sites; Buildings and Improvement of Buildings; Equipment	1. Van Payment	2,795.00	2,795.00
10			2.		
11			3.		
12			4.		
13			Subtotal for 6000	2,795.00	2,795.00
14			Total for 4000-6000 Lines 2,8,13	17,252.00	17,252.00

TOTAL Incentive Grant Allocation: \$17,252.00

PART B Complete this portion if a waiver of the matching requirement was granted.

Line	Acct No.	Classification	A Description of Item for Which Funds Were Expended	B Incentive Grant Funds	C Amount of Salary and Benefits
15	1000	Salaries	Teacher's Summer Service Salaries		
16	1000	Salaries	Teachers Salaries for Project Supervision Period		
17	3000	Benefits	Benefits for the Above Items (1000)		
18			TOTAL		-

PART C Certification of Expenditures

I certify that the amounts entered on this final report are a true record of Incentive Grant funds and Non-Incentive Grant matching funds actually expended on the categories and items listed on the report.


Signature - District Superintendent or Designee

Date: 10/10/17



TULARE HIGH SCHOOL AGRICULTURE DEPARTMENT

591 West Bardsley Avenue, Tulare, California 93274

Telephone: (559) 687-7390 Fax: (559) 687-7393



Jennifer Sousa • Dave Jensen • Mike Maddox • Theron Linton • Kevin Koclawyn • Jared Castle • Shari Williams-Hopper

March 3, 2016

Teacher Selection Committee:

It is my pleasure to strongly recommend Mr. Frank Roche for the position as an agriculture instructor at your high school. I have known Frank for over 10 years in which he has proven himself to be a high caliber candidate for your position. I have had the opportunity to work with Frank through his participation as a CATA member, through his current employment at Golden West High School, and as his former high school agriculture teacher. I can attest to his ability, dedication, and willingness to serve the students at your high school in a professional and capable manner.

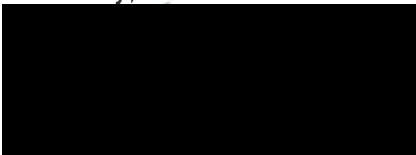
Frank has done a great job in his professional career to attain the respect of his peers and his students. Having spoken with several of his students, they tell me that Frank consistently prepared for class with unique and motivating lessons that generate student participation and interest. When I have seen Frank in the community with his students, you can tell that he has earned their respect through creating a culture in his classroom where they feel safe, nurtured, and valued. In the classroom, Frank is quick to build personal relationships with his students helping to encourage them to be successful in and outside of the classroom. Each of his courses is designed to provide students with hands-on, informative, and inquisitive lessons. Frank is a strong believer that students should not be handed the answer and challenges his students to have "buy-in" to their education as well as build critical thinking skills through activities. Frank utilizes guest speakers, field trips, laboratories, and varied instruction to make learning fun and meaningful for his students. Frank specializes in agriculture mechanic primarily, but has built up years of knowledge in animal science and plant science as well, making him a very strong candidate for any agriculture education position.

Outside of the classroom, Frank is an agriculture teacher who believes in FFA participation and Supervised Agriculture Experience Projects. Currently, Frank coaches the Grapevine Pruning Team and Extemporaneous Public Speaking Team. His students are prepared to compete and often finish within the top ten for their respective competitions. Frank also is the current market goat show team leader at Golden West FFA.

Frank Roche has the knowledge, determination, and interpersonal skills to be a highly effective teacher and would be an asset to your staff. Additionally, Frank is the type of teacher that is so desperately needed in the agriculture education industry today.

I highly recommend Mr. Frank Roche for your agriculture instructor position. Please feel free to contact me for further information regarding Frank's qualifications as an agriculture instructor. I can be reached at the Tulare High School Agriculture Department at (559) 687-7390 or on my cell phone at (559) 740-3686.

Sincerely,





Golden West Agriculture

1717 N. McAuliff Street
Visalia, CA 93292
(559) 735-8087



March 2, 2016

To whom it may concern:

I have known Frank Roche since he began student teaching in the Agricultural Department at Golden West High School. He comes to school and interacts in a positive way with the students. He brings a high energy level and an enthusiastic approach to teaching. Students respond in a positive way to his style of teaching.

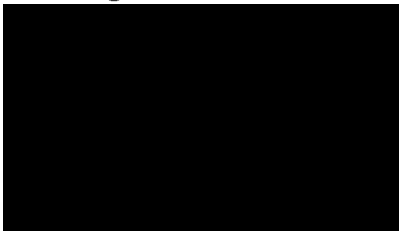
Frank possesses important qualities as a young teacher. He is willing to have a hands-on approach as a teacher. This is evident from the multiple projects he has completed with his students in the shop. He has collaborated with administrators and coworkers on campus to start the Engineering and Ag Manufacturing Academy. Frank stays up to date with curriculum and classroom management through checking for student understanding and differentiated instruction.

Frank has a natural ability to interact with students and understand and identify their learning capabilities. He accepts and takes on the added responsibilities of working in the Ag department and put in countless hours outside of class to attend FFA meetings, and advise students and activities. He has become involved with a variety of student projects and has helped to improve the Ag department at Golden West. He has advised the dairy and market goat projects at the Tulare County Fair, coached Opening/Closing, grapevine pruning, and parli-pro teams.

Frank is a solid choice for the addition in an agriculture department. He is appreciated by his students, colleagues and community members. I recommend Frank for your consideration. He would be a fine choice.

Please contact me directly if you have any further questions regarding Frank.

Best Regards,



Criterion 5

Facilities, Equipment, and Materials

The Corcoran Agriculture department has a agriculture department building, a 20 acre laboratory farm, a welding and fabrication shop and a 120 acre row crop farm. The agriculture building includes a classical classroom, a construction shop, and the ag staff office. On the laboratory farm there is a hog barn, cattle barn, lamb barn, chicken barn, pheasant run, and a small orchard with different varieties of trees.

In 1977 the farm lab was given to the department by the Corcoran Unified District to house livestock projects for fair and to encourage other small SAE projects. Since the beginning of the 2016 school year many changes have happened on the farm. All pen walls were chain link fencing which caused the loss of several fair projects and so the department made the decision to spend the funds in changing almost 50% of the fencing as possible to no climb panels. With the addition of the small orchard, plumbing was brought from the lamb barn to provide drip irrigation. The department partnered with the Corcoran Lions club to raise the pheasants for a community pheasant hunt and so the farm enterprise class built a 40' x 140' pheasant run that will also be used for future chicken projects. A 16 foot by 32 foot chicken barn is currently being build from plans developed to see if it is possible to build more for cheaper costs. For the hog barns, tarp walls have been placed to keep in as much heat because the Kings County Fair is in June so the hogs come in during February. The tarps have the ability to be rolled up and the automatic sprinklers, that were installed in March of 2017, are then set to keep the hogs cool.

The large farm was donated in 2000 and has approximately 120 acres on the land. Currently the crops grown throughout the year is cotton, corn, and a winter wheat. A farm maintenance position was created in 2012 to cover the majority of the farming and maintenance work done on the farm. Recently the description of the position was changed and is no longer

working on the farm because the account for the large farm was dangerously low and the department could not afford to pay 50% of the employee's salary and all benefits while paying for the operation of the farm. Students have taken a larger role in the operation of the farm thanks to the different co-ops that have begun such as sheep, egg layer, pheasants, and feeder hogs. The staff have different roles in regard to the large farm. KayDe Naylon speaks to advisory members and the community, Jon Spreng has taken over the farming of the farm, and Frank Roche covers maintenance of the different tractors and implements.

The one science class in the department are in need of upgrades or a move to a science class outfitted with a correct setting for science classes. For floral class KayDe Naylon needs to move to John Sprengs classroom because his classroom was the closest the could have the floral coolers. For a CTE class the current science room does not have a big enough space for students to conduct in depth labs nor does it have the correct storage. The construction shop is a small shop and thanks to the removal of many unused parts when Jon Spreng became hired there is much more room. The welding shop has adequate space and equipment, though electrical needs to be improved and a fence placed outside to create a shop yard would be big improvements to the shop.

All classrooms have a projector and all teachers have access to Google for the use of the free applications Google offers. Teachers have the opportunity to use their email and password to access different websites for the students or to show youtube videos. Corcoran High School is a 1:1 campus with all students having their own MacBook Air and the teachers with a MacBook Pro.

Table of Contents

- A. Lab Farm
- B. Large Farm
- C. School Map with locations of Agriculture Department Buildings
- D. Fabrication Shop
- E. Construction Shop and Department Office
- F. Agriscience Classroom
- G. Department wish list
- H. Budget

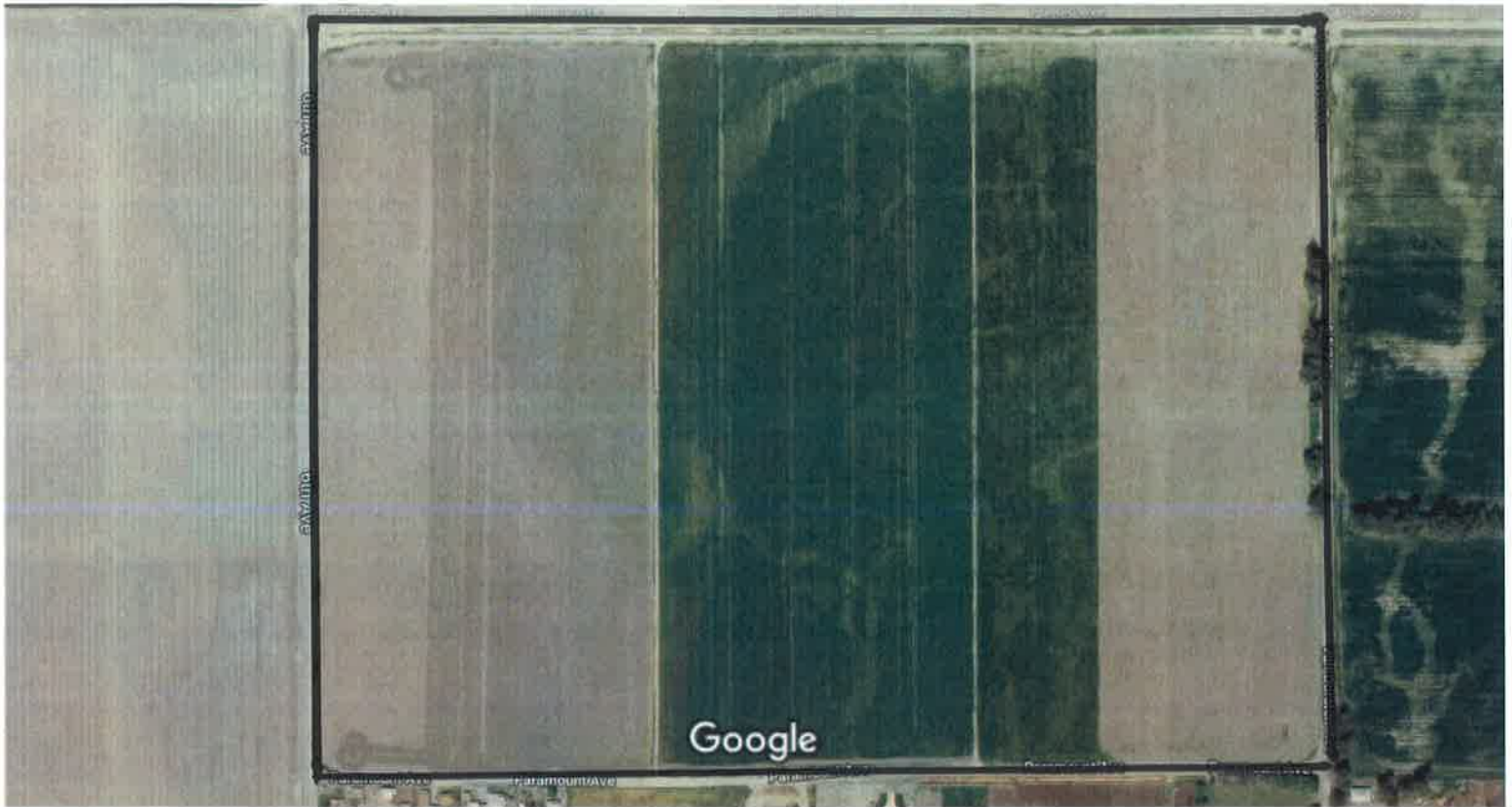
Google Maps

A



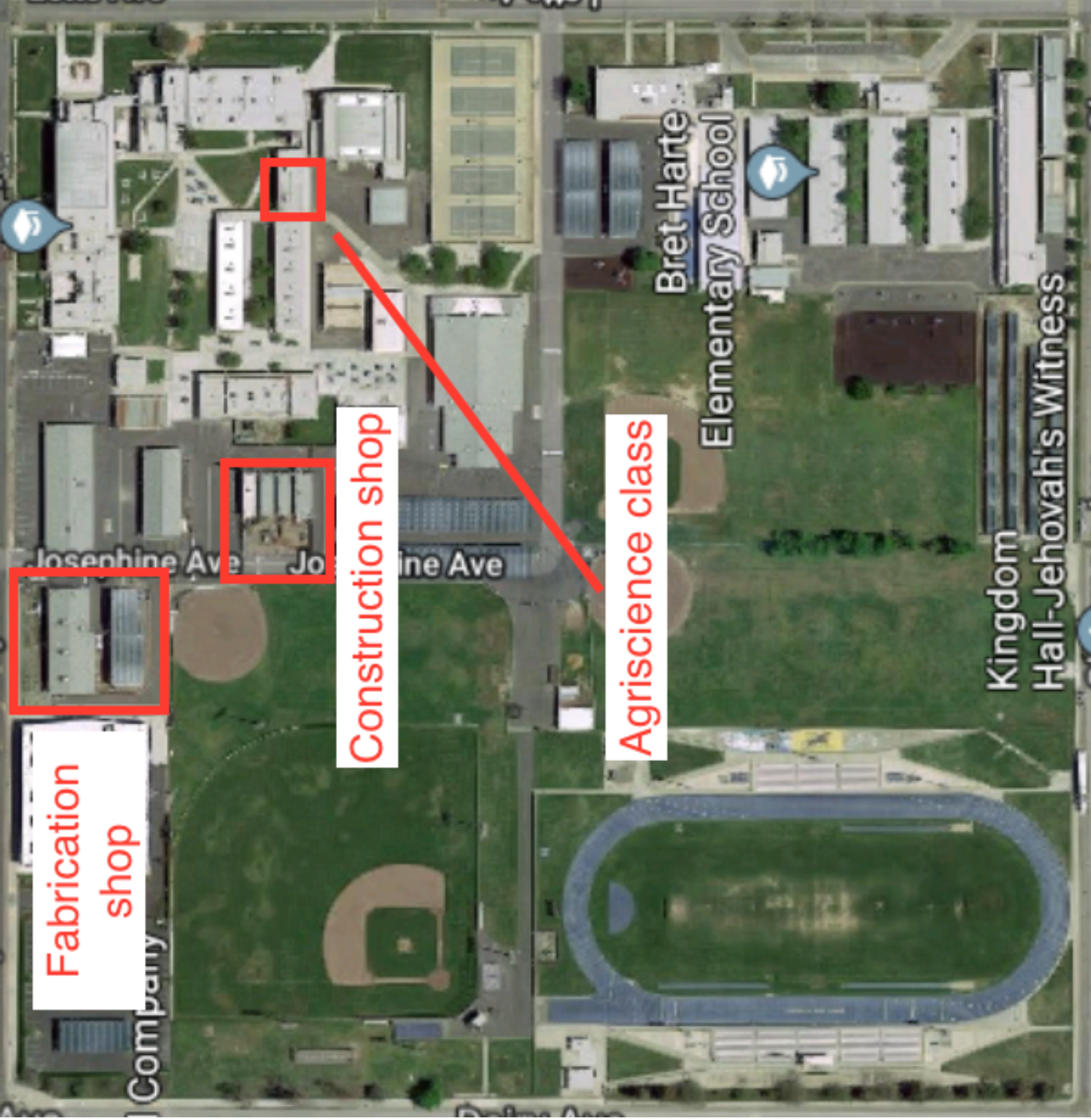
Imagery ©2018 Google, Map data ©2018 Google 100 ft

Lab Farm



Imagery ©2018 Google, Map data ©2018 Google 200 ft

Large Farm



Fabrication shop

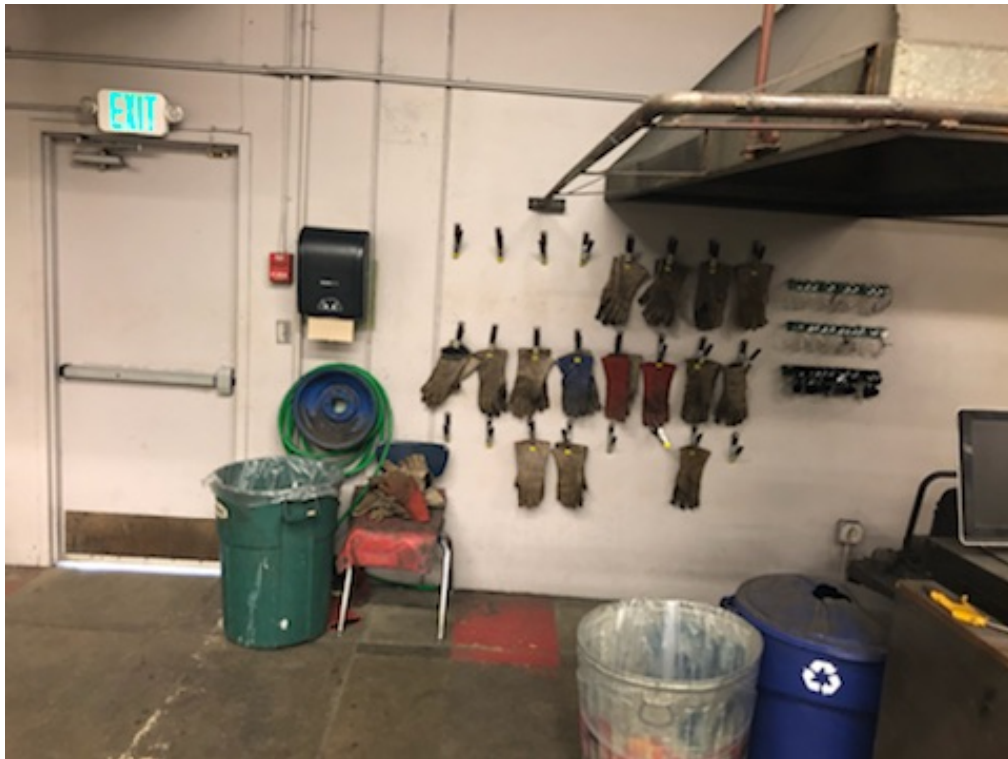
Construction shop

Agriscience class

Fabrication Shop

D













E









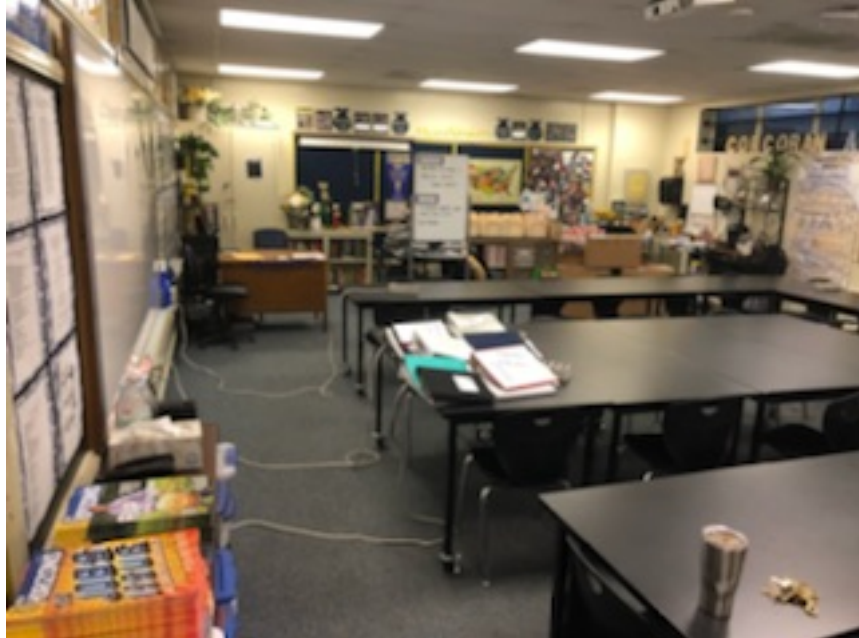






Agriculture Science Classroom

F





Corcoran Ag Education-5 year wish list

2017-2018

- Donation New Livestock Trailer (Boosters)
- Donation of Department Truck (Ag Advisory)
- Purchase of Farm Truck
- Livestock Barn Improvement (Small Animal)
- Grain drill/planter

2018-2019

- Payments on New Passenger Vehicle/Truck
- Lease on tractor
- Livestock Barn Modernization (Swine)

2019-2020

- Payments on New Passenger Vehicle/Truck
- Lease on tractor
- Livestock Barn Modernization (Beef/Goat)
- Purchase of new plasma cam

2020-2021

- Greenhouse
- Payments on New Passenger Vehicle/Truck
- Lease on tractor
- Livestock Barn Modernization (Sheep)

2022-2023

- Fa
- Payments on New Passenger Vehicle/Truck
- Lease on tractor

*Hog scale was purchased in 2011-2012

*Part time farm manager was hired in 2011-2012

*New van was purchased 2012-2013

*20,000.00 investment into new equipment for shops 2015-2016

*Floral fridges and supplies 2016-2017

Priority Level (1-5, 1 most immediate)	Timeline (Start-Completion)	Items Needed	Value/Budget	Description of Work
1	Fall 17			Complete a maintenance schedule for all equipment
1	Spring 2018	GPS Tractor	\$ 220,000.00	Suggested Lease of 7210R (\$5000 annually on 5 year lease)
2	Fall 2018	Cotton Picker/ Module Builder	\$ 8,000.00	Single Picker and Module Builder to accomodate harvest
2	Fall 2018	Chisle Plow	\$ 2,000.00	Chisle plow to open soil
3	Spring 2018	Small Tractor (ie. 8N)	\$ 2,000.00	Small tractor w/ 3 point to operate 3 point equipment
4	Fall 2018	Land Plane	\$6000- \$20000	Used suggested- Land plane to level ground on large farm
5	Spring 2021	Irrigation Filtration System	\$ 16,000.00	Irrigation Filtration System to provide drip for trees
5	Spring 2021	Orchard Float	\$ 5,000.00	Maintain ground around trees
2	Spring 2018	Flail Mower Hammer Replacement	\$ 500.00	Needed to shred cotton
4	Fall of 2020	Flail Mower	\$ 5,000.00	8 row flail to shred additional acerage
5	Fall 2020	Loader or Backhoe	\$ 15,000.00	Used to fill in holes, assess soil structure, create drainage
5	Fall 2021	Tool Carrier	\$ 5,000.00	Used to transport equipment
5	Spring 2021	Orchard Drip	\$ 6,000.00	Field prep and conversion to drip
5	Spring 2021	Netafim Flexnet Installation	\$ 3,000.00	Flexnet intall on east block
5	Spring 2022	Netafim Flexnet Install	\$ 3,000.00	Flexnet install on center block
5	Spring 2023	Netafim Flexnet Install	\$ 3,000.00	Flexnet on west block

Priority Level	Timeline (Start-End)	Items Needed	Value/Budget	Description of Work
2	11/1/2016	No Climb Panels		Replace all chain link at the Farm Lab to no climb to minimize risk of injury to livestock on the property. This will also bring it to industry standards
3	ASAP	Farm Shop/ Multipurpose Building	\$250,000	Multipurpose farm lab/shop/office/ small animal facility
1	ASAP	Farm Diesel Tank	\$250	250-500 gallon dyed diesel tank w/ containment- Gravity Fed and serviced by Burrows (possibility of tank for free with Burrows filling)
3	Fall 2019	Portable Welder	\$3,600	Lincoln Ranger 225- Multi Process for field or Farm Shop
3	Fall 2019	OA Torch	\$500	Farm Shop OA Torch
3	Fall 2019	Plasma Cutter	\$1,400	Farm Shop portable plasma
3	Fall 2019	Heavy Duty Air Compressor	\$1,200	80 gal. stationary air compressor for Farm Shop
4	Fall 2019	Forklift	\$8,000	Necessary for Shops and Feed Deliveries
2	Spring 2018	PTO Driven Tiller	\$2,300	Tiller to break up large garden plots, clear weeds between treed
1	Spring 2018	Rear Tine Tiller	\$700	Tiller to break up pens, small plots, and show rings
1	Spring 2018	Rabbit/ Small Animal Barn	\$12,000	Temp controlled small animal barn
1	Spring 2018	Poultry Barn	\$6,000	16'x32' poultry barn- broilers
1	Spring 2018	Pheasant Barn	\$6,000	16'x32' poultry barn- pheasants
2	Summer 2018	Flight Pen #2	\$2,500	40'x140' flight pen for pheasant expansion
2	Spring 2019	Poultry Barn	\$6,000	16'x32' poultry barn- turkeys
2	Spring 2019	Goat Barn	\$10,000	3 sided shed row- 8 pens @ 6'x 10'
1	Spring 2018	Drip Expansion for trees and garden	\$500	Repair and replace risers on trees, add risers for garden plots
1	Spring 2018	Netafim Flexnet Intallation	\$700	Flexnet drip pipe for garden plots

Priority Level (1-5, 1 most immediate)	Timeline (Start-Completion)	Items Needed	Value/Budget	Description of Work
3	9/19/2017 - 12/15/17	N/A	N/A	Articulate the Art Metal class with the COS welding program, write up units of instruction in detail
1	2022	Qualified Electrician	N/A	All breakers need to go to 50 amps which require new wire to be pulled, drop down cords that are 220 amp need to be ran.
5	End of 2018	Fencing Materials		Run fence line from shop to south fence to create a controlled shop yard
2	End of 2019	Ventilation	Developing	Ventilation in the shop is extremely out of date. New ducting would need to be installed along with the arms to catch all fumes straight from the welding piece.
2	End of 18-19 school year	New or upgaded CNC machine		Update plasmacam or new CNC machine. The plasmacam currently installed is out of date and no tech support is offered. Also the CAD program in use is out of date so it does not offer students industry standard work.
2	November 2017 End of 2017/2018 school year	Have plan to incorporate a certification for Art Metal Students	N/A possible cost to students for certification	Any certification such as welding or forklift driving.
3	August 2017 - June 2018	Gas systems	approx \$250	With the addition of the lincoln welders, TIG has become a possibility. Need to get black pipe and valves. Then convert welders with conversion sets.
3	June 2018	12 Small Gas Engines	6000	Another set of small gas engines for the mech ag 2 classes
4	June 2018	Engine Tables	4000	Tables from lowes that will be better used as engine tables instead of the current carts

Priority Level (1-5, 1 most immediate)	Timeline (Start-Completion)	Items Needed	Value/Budget	Description of Work
1	Spring 2018	Walls sealed and holes closed		All walls need to be sealed and repaired
1	Spring 2018	Updated swamp cooler or ac for shop		Shop regularly hits 90+ degrees starting in the spring
2	Fall 2018	Upgraded low voltage electrical w/ drops		Low voltage drops in work area to eliminate cords
3	Fall 2018	Laser Engraver	\$6,000	Ability to laser engrave student and community projects
4	Fall 2019	Portable Fume Extractor (12 each)	\$19,000	Fume Extractors for Welding Tables
4	Fall of 2019	Miller Thunderbolt Portable Stick Welder	\$7,500	12 welders- portable and convertible (stick-120v/240v)
4	Fall of 2019	Portable/ Extended Welding Screen	\$12,000	Collapsible Screens for booths
4	Fall of 2019	Portable Welding Tables	\$3,500	12 Portable Tables
4	Fall of 2019	Welding PPE	\$5,000	Helmets and Jackets for 22 students
4	Fall of 2019	Plasma Cutter	\$1,400	Plasma to cut coupons
4	Fall of 2019	OA Torch	\$500	Single OA cart
5	Fall of 2021	Shop Smith Mark 7 (3 each)	\$13,000	Shop Smith (7 function tool)
4	Fall of 2019	Briggs and Stratton Small Gas Engine Kits	\$14,000	Carts and engines for 22 students
5	Fall of 2020	Plasma Cam CNC Router/ Engraver	\$6,000	CNC Router for student wood projects

Fund: 0100 General Fund

Budget Report

From 7/1/2017 thru 1/16/2018

Account	Working	Expended		Year To Date	%	Encumbered	Unencumbered
		Current	%				
FD---RE---Y-GO---FN---OB-----SI	\$119,549.81	\$119,549.81	100.00	\$119,549.81	100.00	\$0.00	\$0.00
0100-9059-0-0000-00000-979100-000	\$119,549.81	\$119,549.81	100.00	\$119,549.81	100.00	\$0.00	\$0.00
**** Total Adjusted Beginning Balance							
829000 All Other Federal Revenues	\$35,077.00	\$978.75	2.79	\$978.75	2.79	\$0.00	\$34,098.25
Totals:	\$35,077.00	\$978.75	2.79	\$978.75	2.79	\$0.00	\$34,098.25
859000 All Other State Revenues	\$20,122.00	\$15,092.00	75.00	\$15,092.00	75.00	\$0.00	\$5,030.00
0100-7010-0-0000-00000-859000-050	\$20,122.00	\$15,092.00	75.00	\$15,092.00	75.00	\$0.00	\$5,030.00
Totals:	\$20,122.00	\$15,092.00	75.00	\$15,092.00	75.00	\$0.00	\$5,030.00
869900 All Other Local Revenues	\$60,000.00	\$67,073.50	111.79	\$67,073.50	111.79	\$0.00	(\$7,073.50)
0100-9059-0-0000-00000-869900-001	\$10,000.00	\$10,000.00	100.00	\$10,000.00	100.00	\$0.00	\$0.00
0100-9059-0-0000-60000-869900-001	\$70,000.00	\$77,073.50	110.11	\$77,073.50	110.11	\$0.00	(\$7,073.50)
Totals:	\$125,199.00	\$93,144.25	74.40	\$93,144.25	74.40	\$0.00	\$32,054.75
**** 8000 Totals	\$244,748.81	\$212,694.06	86.90	\$212,694.06	86.90	\$0.00	\$32,054.75
**** Total Income & Beginning Balance							
110010 Substitute Teachers	\$3,500.00	\$0.00	0.00	\$0.00	0.00	\$0.00	\$3,500.00
Totals:	\$3,500.00	\$0.00	0.00	\$0.00	0.00	\$0.00	\$3,500.00
**** 1000 Totals	\$3,500.00	\$0.00	0.00	\$0.00	0.00	\$0.00	\$3,500.00
310100 State Teachers' Retirement System, certificated	\$505.00	\$0.00	0.00	\$0.00	0.00	\$0.00	\$505.00
Totals:	\$505.00	\$0.00	0.00	\$0.00	0.00	\$0.00	\$505.00
330100 Social Security/Medicare/Alternative, certificated	\$51.00	\$0.00	0.00	\$0.00	0.00	\$0.00	\$51.00
Totals:	\$51.00	\$0.00	0.00	\$0.00	0.00	\$0.00	\$51.00
350100 State Unemployment Insurance, certificated	\$2.00	\$0.00	0.00	\$0.00	0.00	\$0.00	\$2.00
Totals:	\$2.00	\$0.00	0.00	\$0.00	0.00	\$0.00	\$2.00
360100 Worker's Compensation Insurance, certificated	\$78.00	\$0.00	0.00	\$0.00	0.00	\$0.00	\$78.00
Totals:	\$78.00	\$0.00	0.00	\$0.00	0.00	\$0.00	\$78.00

Budget Report

From 7/1/2017 thru 1/16/2018

Fund: 0100 General Fund

FD---RE---Y-GO---FN---OB-----SI	Expended			Year To Date	%	Encumbered	Unencumbered
	Working	Current	Balance				
Totals:	\$78.00	\$0.00	\$78.00	\$0.00	0.00	\$0.00	\$78.00 100.00
**** 3000 Totals	\$636.00	\$0.00	\$636.00	\$0.00	0.00	\$0.00	\$636.00 100.00
**** 1000 - 3000	\$4,136.00	\$0.00	\$4,136.00	\$0.00	0.00	\$0.00	\$4,136.00 100.00
430000 Materials and Supplies	\$794.25	\$0.00	\$794.25	\$0.00	0.00	\$0.00	\$794.25 100.00
0100-3550-0-3801-10000-430000-050	\$8,234.00	\$2,124.81	\$2,124.81	\$2,124.81	25.81	\$914.90	\$5,194.29 63.08
	\$2,774.00	\$1,979.15	\$1,979.15	\$1,979.15	71.35	\$0.00	\$794.85 28.65
	\$819.54	\$819.54	\$819.54	\$819.54	100.00	\$0.00	\$0.00 0.00
	\$1,879.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$1,879.00 100.00
	\$2,774.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$2,774.00 100.00
	\$11,870.00	\$4,059.77	\$4,059.77	\$4,059.77	34.20	\$4,719.13	\$3,091.10 26.04
	\$0.00	\$174.00	\$174.00	\$174.00	0.00	\$0.00	(\$174.00) 0.00
	\$8,000.00	\$4,029.24	\$4,029.24	\$4,029.24	50.37	\$1,643.35	\$2,327.41 29.09
	\$25,000.00	\$20,619.27	\$20,619.27	\$20,619.27	82.48	\$3,267.86	\$1,112.87 4.45
Totals:	\$62,144.79	\$33,805.78	\$33,805.78	\$33,805.78	54.40	\$10,545.24	\$17,793.77 28.63
430040 Computer Software	\$126.00	\$126.00	\$126.00	\$126.00	100.00	\$0.00	\$0.00 0.00
Totals:	\$126.00	\$126.00	\$126.00	\$126.00	100.00	\$0.00	\$0.00 0.00
440000 Equipment-Non Depreciated	\$3,000.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$3,000.00 100.00
0100-9059-0-3801-10000-440000-050	\$3,000.00	\$2,145.00	\$2,145.00	\$2,145.00	71.50	\$0.00	\$855.00 28.50
0100-9059-0-3801-60000-440000-050	\$6,000.00	\$2,145.00	\$2,145.00	\$2,145.00	35.75	\$0.00	\$3,855.00 64.25
Totals:	\$68,270.79	\$36,076.78	\$36,076.78	\$36,076.78	52.84	\$10,545.24	\$21,648.77 31.71
**** 4000 Totals	\$68,270.79	\$36,076.78	\$36,076.78	\$36,076.78	52.84	\$10,545.24	\$21,648.77 31.71
520000 Travel and Conferences	\$4,287.75	\$1,319.05	\$1,319.05	\$1,319.05	30.76	\$525.00	\$2,443.70 56.99
0100-3550-0-3801-10000-520000-050	\$2,400.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$2,400.00 100.00
	\$800.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$800.00 100.00
	\$644.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$644.00 100.00
	\$1,605.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$1,605.00 100.00
	\$800.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$800.00 100.00
	\$800.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$800.00 100.00

Budget Report

From 7/1/2017 thru 1/16/2018

Fund: 0100 General Fund

FD---RE---Y-GO---FN---OB-----SI	Expended			Year To Date	%	Encumbered	Balance	Unencumbered %
	Working	Current	Total					
520000 Travel and Conferences								
0100-7010-0-3801-10000-520000-050	\$4,000.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$4,000.00	100.00
0100-9059-0-3801-10000-520000-050	\$1,000.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$1,000.00	100.00
Totals:	\$16,336.75	\$1,319.05	\$1,319.05	\$1,319.05	8.07	\$525.00	\$14,492.70	88.71
530000 Dues and Memberships								
0100-7010-0-3801-10000-530000-050	\$500.00	\$500.00	\$500.00	\$500.00	100.00	\$0.00	\$0.00	0.00
0100-9059-0-3801-10000-530000-050	\$600.00	\$212.00	\$212.00	\$212.00	35.33	\$0.00	\$388.00	64.67
Totals:	\$1,100.00	\$712.00	\$712.00	\$712.00	64.73	\$0.00	\$388.00	35.27
560000 Rentals, Leases and Repairs								
0100-9059-0-3801-60000-560000-050	\$1,000.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$1,000.00	100.00
Totals:	\$1,000.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$1,000.00	100.00
560005 Maintenance Agreement-Copies								
0100-7010-0-3801-10000-560005-050	\$1,500.00	\$519.78	\$519.78	\$519.78	34.65	\$522.18	\$458.04	30.54
0100-9059-0-3801-10000-560005-050	\$1,800.00	\$519.72	\$519.72	\$519.72	28.87	\$522.12	\$758.16	42.12
Totals:	\$3,300.00	\$1,039.50	\$1,039.50	\$1,039.50	31.50	\$1,044.30	\$1,216.20	36.85
560008 Outsider Vehicle Repair								
0100-9059-0-3801-10000-560008-050	\$500.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$500.00	100.00
Totals:	\$500.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$500.00	100.00
560009 Outsider Services								
0100-9059-0-3801-10000-560009-050	\$500.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$500.00	100.00
0100-9059-0-3801-60000-560009-050	\$3,000.00	\$1,107.65	\$1,107.65	\$1,107.65	36.92	\$892.35	\$1,000.00	33.33
Totals:	\$3,500.00	\$1,107.65	\$1,107.65	\$1,107.65	31.65	\$892.35	\$1,500.00	42.86
571020 Direct Costs for Transfer of Services -Transportation								
0100-9059-0-3801-10000-571020-050	\$1,000.00	\$595.00	\$595.00	\$595.00	59.50	\$0.00	\$405.00	40.50
Totals:	\$1,000.00	\$595.00	\$595.00	\$595.00	59.50	\$0.00	\$405.00	40.50
571080 Direct Costs for TF of Serv.- Motor Pool								
0100-9059-0-3801-10000-571080-050	\$712.25	\$712.25	\$712.25	\$712.25	100.00	\$0.00	\$0.00	0.00
Totals:	\$1,712.25	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$1,000.00	100.00
580008 Other Contract Expenses								
0100-7010-0-3801-10000-580008-050	\$2,252.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$2,252.00	100.00
0100-9059-0-3801-10000-580008-050	\$1,000.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$1,000.00	100.00
0100-9059-0-3801-60000-580008-050	\$14,000.00	\$13,357.99	\$13,357.99	\$13,357.99	95.41	\$0.00	\$642.01	4.59
Totals:	\$17,252.00	\$13,357.99	\$13,357.99	\$13,357.99	77.43	\$0.00	\$3,894.01	22.57

Budget Report

From 7/1/2017 thru 1/16/2018

Note this summary includes only the account lines that were included on this report

FUND SUMMARY
Fund: 0100 General Fund

	Working	Expended		Year To Date	%	Encumbered	Unencumbered
		Current					
Revenues							
Total: 8000 Revenues	\$125,199.00	\$93,144.25	\$93,144.25	74.40	\$0.00	\$32,054.75	25.60
Expenditures							
Total: 1000 Certificated	\$3,500.00	\$0.00	\$0.00	0.00	\$0.00	\$3,500.00	100.00
Total: 2000 Classified	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	0.00
Total: 3000 Benefits	\$636.00	\$0.00	\$0.00	0.00	\$0.00	\$636.00	100.00
Total: 1000 - 3000	\$4,136.00	\$0.00	\$0.00	0.00	\$0.00	\$4,136.00	100.00
Total: 4000 Books & Supplies	\$68,270.79	\$36,076.78	\$36,076.78	52.84	\$10,545.24	\$21,648.77	31.71
Total: 5000 Services & Other	\$45,801.00	\$18,843.44	\$18,843.44	41.14	\$2,461.65	\$24,495.91	53.48
Total: 4000 - 5000	\$114,071.79	\$54,920.22	\$54,920.22	48.15	\$13,006.89	\$46,144.68	40.45
Total: 1000 - 5000	\$118,207.79	\$54,920.22	\$54,920.22	46.46	\$13,006.89	\$50,280.68	42.54
Total: 6000 Capital Outlay	\$5,254.18	\$5,254.18	\$5,254.18	100.00	\$0.00	\$0.00	0.00
Total: 7000 Other Outgo/Financing Uses	\$1,491.21	\$0.00	\$0.00	0.00	\$0.00	\$1,491.21	100.00
Total: 1000 - 7000	\$124,953.18	\$60,174.40	\$60,174.40	48.16	\$13,006.89	\$51,771.89	41.43
Total: Net Increase/(Decrease) in Fund Balance	\$245.82	\$32,969.85	\$32,969.85	13412.19			
Total: Beginning Balance	\$119,549.81	\$119,549.81	\$119,549.81	100.00			
Total: Estimated Fund Balance (9790)	\$119,795.63	\$152,519.66	\$152,519.66	127.32			
Components of Ending Balance							
Total: Reserves (9710 - 9719)	\$0.00	\$0.00	\$0.00	0.00			
Total: Designated (9740 - 9789)	\$119,795.63	\$0.00	\$0.00	0.00			
Total: Undesignated	\$0.00	\$152,519.66	\$152,519.66	0.00			

Quality Criteria 6

Community, Business, and Industry Involvement

Corcoran Unified School District changed their motto to “A Destination District” to drive the belief that parents will bring their students to Corcoran Unified because of the high standards and success of its students. In recent years the high school has begun to heavily develop its career technical education opportunities for the students. While the Agriculture department is the only department on campus that has fully credentialed CTE educators the teachers in the health services, graphic design, video game, and business pathways are working towards their CTE credential. The agriculture department has a very active advisory committee that is made up of community members, junior college professors, and industry members.

The advisory committee meets twice a semester at the corcoran agriculture department with the agenda and past minutes being sent out a week before. A recent addition to the process of the advisory meetings is that agendas are to be taken to the site principal to be gone over so that all information is presented before to reduce the chances of miscommunication. The advisory has been a huge help in keeping the large farm afloat so that farming practices can continue and the students can have hands on industry experiences. The advisory committees' main purpose is to advise the department on current industry practices to better prepare the students for future careers in agriculture or any industry. The most recent meetings have focused on the large farm because of the changes on the farm with little focus put on the classroom and so to give the other components of agriculture education the time that is needed to discuss them the farm is not the last item on the agenda.

In the 2016-2017 school year the Corcoran FFA Alumni association was found and has acted as a form of Ag boosters program. Though very early in the creation of the program it has been very successful. The alumni association had a fundraising event in March 2017 and raised

close to \$3,000. The profits have gone to several different items since then such as livestock signs at the Kings County fair for each species, meals for the students at fair, and 50% of the costs toward the lunch at the Corcoran Cotton judging contest. The alumni association has also facilitated a donation drive for the Corcoran Agriculture Department to replace the old livestock trailer which sustained damages three years ago and is not safe to transport livestock with a new livestock trailer.

Table of Contents

- A. Advisory Committee Members
- B. Advisory Committee Bylaws
- C. Advisory Committee Agenda and Minutes
- D. Annual Activity Checklist

Responsibility	Name	Company	Mailing Address	Cell #	E-Mail
Secretary		Boyett Farms Plant Sci/Ag. Mech			mboyett58@comcast.net
Member		JG Boswell Ag. Mech/Plant Sci.			jimendes@jeboswell.com
Chairman		Circle T Farms Plant Sci/Ag. Mech			A ctfarms43@yahoo.com
Member		Rietkerk Farms Plant Sci/Ag. Mech			gpspete2000@yahoo.com
Member		College of the Sequoias Ag. Mech			frankt@cos.edu
Member		JG Boswell Ag. Environmental			dtristao@jeboswell.com
Member		College of the Sequoias Animal Science			kaydlynmaylon@corcoranunified.com
Ex Officio		Corcoran High School Ag. Teacher			jonathanspreng@corcoranunified.co
Ex Officio		Corcoran High School Ag. Teacher			astone@corcoranunified.com
Ex Officio		Corcoran High School Principal			rmerlo@corcoranunified.com
Ex Officio		Corcoran Unified Superintendent			alissagomez@corcoranunified.com
Ex Officio		Corcoran High School CTE Coach			frankroche@corcoranunified.com
Ex Officio		Corcoran High School Ag Teacher			

**CORCORAN AGRICULTURE DEPARTMENT
ADVISORY COMMITTEE
BY-LAWS**

B

Article I Corcoran Agriculture Department Advisory Committee

Section 1. Purposes

- (a) Advise the Agriculture Department, Agriculture Teachers, CTE Coach/Coordinator, Site Principal, District Superintendent, and School Board on matters pertaining to the agriculture program.
- (b) Advise on the development and content of curriculum.
- (c) Advise on the development and implementation of a program strategy which will result in a source of trained and qualified individuals.
- (d) Advise on the Corcoran Agriculture Departments farms. Consult and direct on the crops planted and care of crops and both farms.

Section 2. Membership

- (a) The Corcoran Agriculture Department shall select and establish the Advisory Committee.
- (b) The Corcoran Agriculture Department Chair shall convene the committee.
- (c) The members of the committee may be selected from a list submitted by the CTE teachers who may seek nominations from appropriate agencies and organizations.
- (d) The committee shall be composed of the following:
 - 1) A representative from a university or community college conducting teacher training in a CTE area..
 - 2) At Least eight other individuals representing diverse industries in the community or region.
- (e) Committee members shall serve unlimited terms.
- (g) The CTE Coordinator shall serve as the Committee Secretary.
- (h) Committee membership mid-term vacancies by resignation or other cause shall be filled in a timely manner for the unexpired term through appointment.
- (i) Any member that will miss a meeting must notify the Agriculture Department Chair, Advisory Chair, and Advisory Secretary so they can be kept informed of the boards activities and included on decisions.
- (j) If any member of the committee intends to resign from the committee they must notify the committee by resignation letter.

Article II Officers

Section 1. Chairperson

At the first regular meeting in each fiscal year, the members of the committee shall elect a chairperson from the membership who shall serve one year or until a successor is elected. The chairperson shall preside over the meetings and determine the agenda with appropriate consultation with the CTE Coordinator. The chairperson will perform such other functions as are necessary and proper for the conduct of the committee's business.

Section 2 Secretary

The CTE Coordinator shall serve as the secretary of the committee. In that capacity he/she will prepare and process agendas, process communications to the committee, keep the minutes of the proceedings of the committee and other appropriate records, make arrangements for the meetings, and provide committee members minutes, guidance and other appropriate information so that the committee may function effectively.

Article III Meetings

Section 1. Open Meetings

All regular and special meetings of the committee and its sub-committees shall be open to the public as required by law.

Section 2. Regular Meeting Dates

The committee shall establish policies related to regular meeting dates, frequency, times and locations.

Section 3. Special Meetings

Special meetings may be called by the chairperson and shall be called upon the request of at least one-third of the committee members. At least 36 hours notice of such meetings shall be provided to all members.

Section 4. Quorum

A majority of the current committee membership present shall constitute a quorum. Action of the committee shall be decided by a majority vote of the members present.

Section 5. Meeting Policies

The committee may, as needed, establish policies governing other aspects of meetings such as notices, order of business, etc.

Section 6. Parliamentary Procedures

Committee meetings will be conducted according to these by-laws, adopted committee policies, and Roberts Rules of Order.

Section 7. Meeting Time Limit

Every effort shall be made to keep meetings to a 1 hour time limit.

Article IV Sub-committees

Section 1.

The committee may establish, as needed, standing and ad hoc sub-committees to perform designated tasks.

Section 2. Sub-Committee Appointments

The committee chairperson may make appointments of committee members to any sub-committee formed.

Section 3. Sub-Committee Chairperson

Sub-committee chairpersons may be designated by the committee chairperson.

Section 4.

The committee chairperson and vice chairperson shall be ex-officio members of all sub-committees.

Article V Policies

Section 1.

The committee may develop and adopt policies as needed to supplement these by-laws in governing the affairs and procedures of the committee.

Section 2.

Adopted committee policies shall be printed and distributed to all committee members and other interested persons.

Section 3.

The committee shall operate in accordance with established policies of the District.

Article VI Amendments to By-Laws

Section 1.

Amendments to these by-laws may be made at any regular meeting of the committee providing all the following conditions are met:

- (a) The proposed amendment has been submitted in writing to all committee members at least 30 days prior to the voting date.
- (b) A majority of the entire voting membership of the committee votes in favor of the proposed amendment.

**Corcoran High School
Ag Advisory Board Meeting
August 28th, 2017**

C

- I. Welcome and Introductions ([Roche](#))
 - A. CHS Ag Staff Members and CHS Administration
 - B. Advisory Board Members
 - C. Meeting Norms

- II. Advisory Purpose and Place ([Roche](#))
 - A. Ag Education Magazine
 - B. Why are we here and what are we working to accomplish?
 - C. Revision of Bylaws

- III. Department Update ([Naylon](#))
 - A. Enrollment Numbers
 1. Total: 292 on last year's roster, current 325
 - a) Added 30+ students each year for 3 years
 - b) Retention is highest in sophomore and junior classes
 - c) Ag Science holds more seats currently than Ag Mech

 - B. Course Sequence ([Naylon](#))
 1. Ag Mechanics
 - a) Ag Mechanics 1 (3 sections-1 section pathway)
 - b) Ag Mechanics 2 (2 sections-1 pathway)
 - c) Intro to Fabrication (2 sections)
 - d) Art Metal (1 section, 1 independent study class)
 2. Ag Science
 - a) Ag Science I (2 sections-1 section pathway)
 - b) Ag Science II (1 section pathway)
 - c) Advance Animal Sci/Plant Sci (1 section of each, team taught)
 - d) Floral Design (2 sections)
 - e) Farm Enterprise (2 sections)

 - C. FFA Chapter Update ([Naylon](#))
 1. Calendar Dates
 2. Help needed

 - D.

- IV. Facilities Update ([Naylon](#))
 - A. New Department Roles and Responsibilities Chart i.e who to direct questions to
 1. Welding Shop-Roche
 2. Construction Shop-Spreng
 3. Ag Science Classrooms-Naylon
 4. Large Farm-Spreng
 5. Farm Lab (Formerly Small Farm)-Naylon/Roche
 6. Equipment/Vehicles (Including maintenance on equipment)-Roche

- V. Farm Lab Report (Naylon/Sprenq)
 - A. Summer Livestock Projects
 - B. Small Farm Crop Planning
 - C. Needs-Pest removal
- VI. Large Farm Report (Sprenq)
 - A. Crop Report-Expense, Income, and Donations
 - B. Production Report
 - 1. Corn
 - 2. Cotton
 - C. Improvements
 - 1. Equipment
 - 2. General Maintenance
 - D. Needs
 - 1. Tractor tires
 - 2. Implements
 - E. Protocol for Donations
 - 1. Specific Needs List
 - 2. Letters/Kids asking
 - 3. Invoices and Thank Yous
- VII. Crop Planning 2017-2018 (Sprenq)
- VIII. Other questions, comments, concerns? (Roche)
- IX. Adjournment: (motion) (second)

Ag Advisory Board Meeting
August 28th, 2017

- X. Welcome and Introductions (Roche)
 - A. CHS Ag Staff Members and CHS Administration
 - 1. Roche, Naylor, Spreng, Stone, Cartwright, Merlo, Diehl, Boyett
 - B. Advisory Board Members
 - 1. [REDACTED]
 - C. Meeting Norms

- XI. Advisory Purpose and Place (Roche)
 - A. 1st year in 5 years without turnover
 - B. Ag Education Magazine
 - 1. National Advisory, all purpose/place of advisory-Ag Department-Advisory Board-Principal-School Board-Community
 - C. Why are we here and what are we working to accomplish?
 - 1. Happened in the past...time to remove the focus on the negative forces in the past,
 - D. Revision of Bylaws

- XII. APY-Follow the cycle of information
 - A. Large farm needs-how quickly can bills be set up, 2 weeks normal wait time
 - B. Equipment purchasing-auction, private individual-3 quotes needed for major equipment over 5,000.00 single purchase, auction yard-PO for set amount with invoice to turn into district, Ritchie Bros

- XIII. Department Update (Naylor)
 - A. Enrollment Numbers
 - 1. Total: 292 on last year's total roster, current 320
 - a) Added 30+ students each year for 3 years
 - b) Retention is highest in sophomore and junior classes
 - c) Ag Science holds equal/higher seats than Ag Mech, 1st time in many years program has balanced out

 - B. Course Sequence (Naylor)
 - 1. Ag Mechanics
 - a) Ag Mechanics 1 (3 sections-1 section pathway)
 - b) Ag Mechanics 2 (2 sections-1 pathway)
 - c) Intro to Fabrication (2 sections)
 - d) Art Metal (1 section, 1 independent study class)
 - 2. Ag Science
 - a) Ag Science I (2 sections-1 section pathway)
 - b) Ag Science II (1 section pathway)
 - c) Advance Animal Sci/Plant Sci (1 section of each, team taught)
 - d) Floral Design (2 sections)
 - e) Farm Enterprise (2 sections)

- C. FFA Chapter Update (Naylon)
 - 1. Calendar Dates
 - 2. Help needed

- XIV. Facilities Update (Naylon)
 - A. New Department Roles and Responsibilities Chart i.e who to direct questions to
 - 1. Welding Shop-Roche
 - 2. Construction Shop-Spreng
 - 3. Ag Science Classrooms-Naylon
 - 4. Large Farm-Spreng
 - 5. Farm Lab (Formerly Small Farm)-Naylon/Roche
 - 6. Equipment/Vehicles (Including maintenance on equipment)-Roche
 - a) Tractor service done by the students
 - b) Vehicles basic service to develop maintenance

- XV. Farm Lab Report (Naylon/Spreng)
 - A. Summer Livestock Projects
 - 1. Layers-sell eggs as part of CSA-coming in the future
 - 2. Game bird project for lions and outside opportunities
 - 3. Written vet plan, relationship with vets-new drug policies are coming January 1
 - B. Small Farm Crop Planning
 - 1. Water for all crops through gated pipeline
 - 2. Footprint for future building
 - 3. Boswell
 - C. Needs-Pest removal
 - 1. Pigeons are causing significant animal/human health issues on small farm lab, problem increased with the removal trees-need district guidance for best methods to remove or at least improve situation. Poison/Trapping-Pam and Lora

- XVI. Large Farm Report (Spreng)
 - A. Production Report
 - 1. Corn-Corn will be out in the next 7-10 days, looking to see gross profit of 60,000.00, Prison will be handling chopping and Holts will provide onsite support while teachers are in class.
 - 2. Cotton- 1 more irrigation, defoliate sprayed twice in October and then picked late October-asking Hansen Ranches for picking, cotton will be sent to Cross Creek (15 department acres) and County Line (25 Phytogen acres) for ginning at no cost to program.
 - B. Improvements
 - 1. Equipment
 - a) New equipment, self sustainable, investment into the program
 - b) Phasing out the Ag Department trucks and old livestock trailer in order to secure dependable vehicles and larger passenger vehicles, Pam said to be in contact with her to work through the process of removing vehicles. It was suggested by Fred to seek donations of fleet type vehicles from local farmers to help save costs. Naylon discussed the need for vehicles that did not need the constant upkeep due to age and lack of preventative maintenance over the last several years and explained the various issues the department has dealt with over the last two years,

including the gray livestock trailer being involved in an unreported accident between a previous advisor and student.

2. General Maintenance

- a) Students cover as much as possible, work with vendors to get items donated and labor done in house/boswell to find cheaper solutions. It was discussed that the farm class and livestock students would be able to handle many of the items and the rest of the work would be done through district work orders.

C. Needs

1. Tractor tires-Narrow tires for the 4050, unable to continue work without it, new tires equal the ability to take on most of the work without needing outside help
2. Implements
 - a) Planter-2000.00, similar to Holt 8 row, 30 inch spacing and border buster
 - b) Swapping out old tractor for a new tractor, 60% covered by the air board, 14 months after approval money can be used, tractors need to be up to standards in order to better prepare students for the future and industry
 - c) Limited life left, working with district to save moneys for future needs, working with district to seek grants and find revenue sources, options for leasing a new tractor within 5 years of payment something to consider

D. Protocol for Donations

1. Specific Needs List
 - a) Reference list for specific donations, time it right so people aren't asked over and over again, specific needs are met
 - b) Farming needs are easier, planning ahead for kids and needs to make sure work is done in an effective manner
2. Letters/Kids asking
 - a) Kids will be making the contacts and calls to get donations, working with what they need to find resources-finding contacts to get work done
 - b) Avoid management issues-sticky cotton
3. Invoices and Thank Yous
 - a) Specific value to track time and hour donations, meet the need of vendors/donors
 - b) Financial lessons in classroom-sit with businesses to discuss needs and desires

E. Crop Report-Expense, Income, and Donations

1. 5-10 year plan for facilities
2. When we make decisions to protect a salary it hurts the program, kids, planning
3. History of a farm maintenance position took many years to get put in place, we cannot reduce positions
4. Donations-not always monetary-many of our donations come through as time/labor/goods, no salary should be paid for by student work/donation funded work, economy was different at the time the position was added, addition of teacher salaries, changes of needs and vision of program has caused a shift in the needs of the program
5. Vision of instructors that see the value of the property, what is being done, what learning is taking place, can we give the students the learning opportunities on the ground in the current economic climate, 50/50 farm maintenance-original agreement was to step the pay down each year over 4 years before the school district was at 100%

6. What's in the past is in the past, the Ag department will set a plan for the future and we will continue our conversation with school administration and district level administration with guidance from Advisory Board.

XVII. Crop Planning 2017-2018 (Spreng)

XVIII. Other questions, comments, concerns? (Roche)

A. Next meeting will be set in Mid-Late November, please bring suggested changes to bylaws and be ready to discuss new/addition members

XIX. Adjournment: Frank T. (motion) Jason M. (second)

6:20pm

Corcoran Ag Advisory
May 2017

1. Introductions
 - a. Ag Staff
 - b. Advisory Members
2. Department Updates
 - a. FFA
 - i. Events
 1. Officer Elections 5/9/17
 - ii. Donations/Grants
 1. Donors Choose
 2. Tractor Supply/FFA Foundation
 - iii. Upcoming dates
 1. May 30th-Banquet at 6:00pm (TLC)
 2. June 7th-Corcoran Ag Supporters Lunch 11-1 (Small Farm)
 - iv. Livestock
 1. Fair- June 15th-18th
 - b. Ag Education Courses/Curriculum
 - c. Pathway projects
 - i. Ag Sci 1
 1. History of Kings County Ag
 - ii. Ag Sci 2
 1. Human/Animal Relationship
 - iii. Ag Mech 1
 1. Owl Boxes
 - iv. Ag Mech 2
 1. Green Space/Horticulture Unit
 - d. Large Farm-Nick
 - i. Cotton
 - ii. Wheat
 - iii. Corn
 - e. Small Farm
 - i. Pheasants
 - ii. Trees
 - iii. Dairy Market Beef
3. 5 year plan
 - a. Ag Science Classroom
 - b. FFA
 - c. Large Farm
 - d. Small Farm
 - e. Shop-Construction
 - f. Shop-Metal
 - g. Equipment
 - h. Vehicles

Corcoran Ag Advisory
May 2017

- 4. Introductions
 - a. Ag Staff
 - i. [REDACTED] (DO Maintenance)
 - b. Advisory Members
 - i. [REDACTED]
- 5. Department Updates
 - a. FFA
 - i. Events
 - 1. Officer Elections 5/9/17
 - a. 27 applications submitted, up from 9 the previous year, will complete a paper screen to cut to 20, will take 12 officers this year
 - ii. Donations/Grants
 - 1. Donors Choose
 - a. 5,000.00 over the course of the year for various Ag Science activities
 - 2. Tractor Supply/FFA Foundation
 - a. 3000.00 Grant for Growing, will be used to benefit Green Space/Living Classroom on CHS Site
 - iii. Upcoming dates
 - 1. May 30th-Banquet at 6:00pm (TLC)
 - 2. June 7th-Corcoran Ag Supporters Lunch 11-1 (Small Farm)
 - a. All advisory members are encouraged to attend
 - iv. Livestock
 - 1. Fair- June 15th-18th
 - a. 50+ students showing livestock and ag mech projects
 - b. Ag Education Courses/Curriculum
 - c. Pathway projects
 - i. Ag Sci 1
 - 1. History of Kings County Ag
 - ii. Ag Sci 2
 - 1. Human/Animal Relationship
 - iii. Ag Mech 1
 - 1. Owl Boxes
 - iv. Ag Mech 2
 - 1. Green Space/Horticulture Unit
 - d. Large Farm-Nick
 - i. Cotton
 - 1. 37 acres were planted with the assistances of Phytogen, CHS will keep all 37 acres of lint and 15 acres of seed, the rest will be used in seed testing overseas, they provided seed, 10,000.00 and guidances
 - 2.

- ii. Wheat
 - 1. Fred Holt sold the wheat to Nevada Ave Heifer Ranch and Cloverdale Dairy, we saw a profit of just under 9,000.00
 - iii. Corn
 - 1. 72 acres of corn will be planted, at least ½ of the seed is being donated, a contract for 50.00 a ton is being set up by Fred with the prison dairy.
 - e. Small Farm
 - i. Pheasants
 - 1. 200 pheasant are being raised for the Corcoran Lions Club Hunt, FFA will break even on the project and it is being 100% managed by students
 - ii. Trees
 - 1. Naylon shared an opportunity that Spreng and Fred are working on to secure the donation of trees for an almond orchard on the small farm, Dennis and Fred have offered guidance in this project.
 - iii. Dairy Market Beef
 - 1. Naylon and several students are looking to start a dairy market beef project, raising bottle calves and selling at 350# for profit and feeding one a year to slaughter to donate to charity
- 6. 5 year plan
 - a. Ag Science Classroom
 - i. Expansion needed to keep up with change industry
 - b. FFA
 - i. Major overhaul of judging project and livestock projects in order to create new opportunities for students including grants and scholarships
 - c. Large Farm
 - i. Move away from using farm solely for a source of income and seeking ways to have more students involved in the learning experience
 - d. Small Farm
 - i. Modernization of the barns, improve safety and ability to raise higher quality animals
 - e. Shop-Construction
 - i. Refocus on engineering and construction, bring back skill trade influence
 - f. Shop-Metal
 - i. Update equipment and electrical
 - g. Equipment
 - i. Become self sustainable and have students use equipment
 - h. Vehicles
 - i. Phase out old trucks and trailers over the course of the next year and secure a new work truck, passenger vehicle, and bumper pull livestock trailer
- 7. Adjourn: 5:30pm

Corcoran Ag Advisory Meeting
November 14, 2016

1. Introductions
 - a. Ag Staff
 - b. Advisory Members
2. Community Feedback and Concerns
 - a. 3rd party information coming back to the Ag teachers
 - b. Importance of keeping open lines of communication
 - c. Purpose of the advisory committee
3. Farm walk through
 - a. Work being done on small facility (Nick)
 - i. Fall 2016
 - ii. Spring 2017
 - iii. Summer 2017
 - b. Long term plans (Ag Teachers)
 - i. Improved Safety
 - ii. Clean up efforts
 - iii. Horticulture unit
 - iv. Farm plots
 - v. Breeding/Co-op projects
4. Large Farm
 - a. Planting plans for 2017
 - b. Need for support
 - c. Long term goals
5. Program updates
 - a. Email send out at end of the week
 - i. FFA Updates
 - ii. Ag Booster Club formation
 - iii. Curriculum and course changes
 - iv. Spring and Summer event dates

Corcoran Ag Advisory Meeting
November 14, 2016

6. Introductions (Call to order 4:30pm, School Farm Lab)
 - a. Ag Staff
 - i. Naylor, Spreng, Roche, Boyett
 - b. Advisory Members
 - i. Dennis, Russell, Frank, Mike, Fred, Jason
 - ii. No District/Site Admin in Attendance
7. Community Feedback and Concerns
 - a. 3rd party information coming back to the Ag teachers
 - i. Naylor shared with the group that she had been contacted by several members of the community outside the Advisory that negative commentary on the work being done within the department is being shared in the community. It was discussed with the group that this organization needs to be one of positivity and forward thinking in order to preserve the future momentum of the program.
 - b. Importance of keeping open lines of communication
 - i. Naylor expressed a need for open communicate and making sure that everyone is bringing any items of concerns directly to the Ag department.
 - c. Purpose of the advisory committee
 - i. Spreng opened discussion on the purpose of being on the Ag Advisory and offered opportunities to support the program, the Ag department is requesting that advisory members start participating in program events in order to get to know the students and families whenever possible.
8. Farm walk through
 - a. Work being done on small facility (Naylor, Spreng, Roche, Boyett)
 - i. Fall 2016
 1. Scrap metal removal, clean up of barn, updates to electrical needs
 - ii. Spring 2017
 1. Tree removal, shade cloth in barns, fruit trees planted
 - iii. Summer 2017
9.
 - a. Long term plans (Ag Teachers)
 - i. Improved Safety
 1. Large investment into cleaning up facilities, addressing on going concerns,
 - ii. Clean up efforts
 1. Major need for years of neglect, updated all barns and seeking ways to improve safety and concerns with usability of site
 - iii. Horticulture unit

1. Researching greenhouse opportunities, planter beds for onsite classes
- iv. Farm plots
 1. Ag teachers are looking to find opportunities for students to rent/lease land to have farm plots to grow products for sale/SAE/internships
- v. Breeding/Co-op projects
 1. Looking to add year around projects-laying hens, market poultry, feeder hogs, breeding sheep-give students that can not afford show livestock a chance to participate on the farm. COS offered opportunities for students to tour facility and participate in activities.

10. Large Farm

- a. Planting plans for 2017
 - i. Winter Wheat, Corn/Cotton
- b. Need for support
 - i. Consistent guidance and support,
- c. Long term goals
 - i. New equipment, become self sustainable, produce enough revenue to continue to build and improve

11. Program updates

- a. Email send out at end of the week
 - i. FFA Updates
 1. Invites for Spring events
 - ii. Ag Booster Club formation
 1. Forming new parent club right now, hoping to have first fundraiser in the spring
 - iii. Curriculum and course changes
 1. New courses and class numbers
 - iv. Spring and Summer event dates

ANNUAL FFA CHAPTER ACTIVITIES CHECK SHEET

D

Year 2016-2017

School Corcoran

Must meet at least 12 areas

ACTIVITY	NUMBER OF PARTICIPANTS
----------	------------------------

Attended the following:

Greenhand Conference	16
Made For Excellence Conference	16
Advanced Leadership Academy	2
Chapter Officer Leadership Conference	9
Spring Region Meeting	7
State Leadership Conference	16
National Convention	8

Submitted the following:

State Degree Application	3
American Degree Application	.
Proficiency Award Application - Section	7
Chapter Award Application - State	
Scholarship Application - State	3

Participated in the following:

Opening and Closing Contest - Section	18
Best Informed Greenhand Contest - Section	
Co-Op Marketing Quiz - Section	
Creed Recitation - Section	4
Extemporaneous Speaking - Section	
Job Interview - Section	4
Impromptu Speaking - Section	2
Prepared Speaking - Section	1
Parliamentary Procedure - Section	
County/District Fair/Show	50
Career Development Teams (other than those identified above)	
1 Cotton	8
2 Citrus	9
3 Dairy Cattle Evaluation	4
Other Activity Above the Chapter Level (Leadership Events/Additional CDE Teams)	
1 Marketing Plan	3
2 Small Gas Engines	3
3 Regional Officer Boot Camp	9
4	
5	

TOTAL AREAS MET 22

Quality Criteria 7

Career Guidance

A goal that the Corcoran Agriculture department has set is developing structured pathways that give students the ability to choose a pathway their ninth grade year and stay within that pathway to take capstone classes to develop skills for a career in that area. The issue for developing those pathways is the turnover in the past years and with changing visions for the future of the program has led to unstable and changing classes and teaching strategies. Since the beginning of the 2015/2016 school year a defined vision has been set and so the agriculture mechanics pathway has seen great growth in terms of student involvement and direction. The animal sciences and plant science pathways have been harder to establish because of the lack of a foundation in the past, which the current instructors are developing. The classes that have been piloted have been extremely successful and will be kept but an issue that has arisen is learning directors not being aware of the needed progression that students must take before the students can take those classes. For an example, ideally the floral class has juniors or seniors in their third year of ag classes, science or mechanics, but this year 27 of the 55 students enrolled in Floral do not meet that requirement. Meetings have been done and set along with conversations on campus with the Learning Directors explaining the requirements and so the department is hoping to see a change in that for the 2018-2019 school year.

In every class the students have industry professionals come and speak to them about their profession. We have had the ironworkers union, taken students on a virtual with Longwood Gardens, Wyotech, UTI, and Hansen Ranches. Plans are being set for Reedley Junior College to come and speak to the students regarding the CAT, fabrication, and auto programs the college offers. The current goal of the program is to have at least one speaker per month.

Another opportunity the Farm Enterprise class has had is a tour of the Phytogen research facilities harvesting program.

Corcoran High School and district is committed to giving career guidance to our students in ways that is not seen in every other district or school. The district has a Work Based Learning Coordinator and a CTE coach positions that have been instrumental in connecting with industry professionals that give students unique opportunities in glimpsing possible careers for their future. In the spring semester the Work-Based Coordinator sends letters to community members, business owners, armed forces recruiters and others to invite them to the high school for a day to take over the teachers classes to discuss with them their different careers and give information in regards to their experiences and how they obtained the career that they currently have.

Table of Contents

- A. Academy Pathway Planners
- B. Career Day Invitation
- C. CTE Coach job description
- D. Guest Speaker Confirmation
- E. Job Shadowing Letter
- F. Guest Speaker and Tour List

Corcoran High School Course Planner - Ag. Mechanics Academy

Student Name: _____

Graduation Year: _____

Grade 9 - Courses	Grade 10 - Courses	Grade 11 - Courses	Grade 12 - Courses	CHS grad requirements	A-G Requirements
<input type="checkbox"/> Geography - 1 semester	<input type="checkbox"/> World History	<input type="checkbox"/> U.S. History	<input type="checkbox"/> American Government <input type="checkbox"/> Economics	<i>Social Science - 30 credits (including 1 semester each of Government & Economics) <u>PLUS:</u> Geography (5 credits)</i>	History / Social Science ("a") - 20 credits <div style="font-size: 2em; font-weight: bold; text-align: center;">A</div>
<input type="checkbox"/> English 9	<input type="checkbox"/> English 10	<input type="checkbox"/> English 11	<input type="checkbox"/> ERWC	English - 40 credits	English ("b") - 40 credits
<input type="checkbox"/> Math I	<input type="checkbox"/> Math II	<input type="checkbox"/> Math III	<input type="checkbox"/> Calculus	Mathematics - 30 credits	Mathematics ("c") - 30 credits / 4 years recommended
<input type="checkbox"/> Earth	<input type="checkbox"/> Biology	<input type="checkbox"/> Chemistry	<input type="checkbox"/> Physics	Science - 20 credits (10 credits of Biology / 10 credits of Earth/Chem/Physics)	Laboratory Science ("d") - 20 credits
	<input type="checkbox"/> Spanish I	<input type="checkbox"/> Spanish II	<input type="checkbox"/> Spanish III	Visual and Performing Arts, Foreign Language - 10 credits	Language Other than English ("e") - 20 credits
<input type="checkbox"/> Ag. Sci I P <input type="checkbox"/> Anatomy & Phys <input type="checkbox"/> Ethnic Studies		<input type="checkbox"/> Band <input type="checkbox"/> Digital Design <input type="checkbox"/> Music Appreciation <input type="checkbox"/> Theatre I <input type="checkbox"/> Art I			Visual and Performing Arts ("f") - 10 credits
<input type="checkbox"/> Physical Education <input type="checkbox"/> Strength & Cond	<input type="checkbox"/> Physical Education <input type="checkbox"/> Strength & Cond			Physical Education - 20 credits	
<input type="checkbox"/> Life Skills - 1 semester				Life Skills - 5 credits	
Ag. Mechanics	Small Engines	Intro. to Welding	ROP Art Metal (2 PERIODS)	Elective classes - 100 credits	Academy Pathway



Corcoran High School Course Planner - Ag. Science Academy

Student Name: _____

Graduation Year: _____

Grade 9 - Courses	Grade 10 - Courses	Grade 11 - Courses	Grade 12 - Courses	CHS grad requirements	A-G Requirements
<input type="checkbox"/> Geography - 1 semester	<input type="checkbox"/> World History	<input type="checkbox"/> U.S. History	<input type="checkbox"/> American Government <input type="checkbox"/> Economics	<i>Social Science - 30 credits (including 1 semester each of Government & Economics) <u>PLUS:</u> Geography (5 credits)</i>	<i>History / Social Science ("a") - 20 credits</i>
<input type="checkbox"/> English 9	<input type="checkbox"/> English 10	<input type="checkbox"/> English 11	<input type="checkbox"/> ERWC	<i>English - 40 credits</i>	<i>English ("b") - 40 credits</i>
<input type="checkbox"/> Math I	<input type="checkbox"/> Math II	<input type="checkbox"/> Math III	<input type="checkbox"/> Calculus	<i>Mathematics - 30 credits</i>	<i>Mathematics ("c") - 30 credits / 4 years recommended</i>
<input type="checkbox"/> Earth	<input type="checkbox"/> Biology	<input type="checkbox"/> Chemistry	<input type="checkbox"/> Physics	<i>Science - 20 credits (10 credits of Biology / 10 credits of Earth/Chem/Physics)</i>	<i>Laboratory Science ("d") - 20 credits</i>
	<input type="checkbox"/> Spanish I	<input type="checkbox"/> Spanish II	<input type="checkbox"/> Spanish III	<i>Visual and Performing Arts , Foreign Language - 10 credits</i>	<i>Language Other than English ("e") - 20 credits</i> <i>Visual and Performing Arts ("f") - 10 credits</i>
Academy class covers this. Open Period.		<input type="checkbox"/> Band <input type="checkbox"/> Digital Design <input type="checkbox"/> Music Appreciation <input type="checkbox"/> Theatre I <input type="checkbox"/> Art I			<i>College-prep Elective ("g") - 10 credits</i>
<input type="checkbox"/> Physical Education <input type="checkbox"/> Strength & Cond	<input type="checkbox"/> Physical Education <input type="checkbox"/> Strength & Cond			<i>Physical Education - 20 credits</i>	
<input type="checkbox"/> Life Skills - 1 semester				<i>Life Skills - 5 credits</i>	
Ag. Science I P	Ag. Science II	Advanced Animal Science	Advanced Plant Science	<i>Elective classes - 100 credits</i>	Academy Pathway





CORCORAN HIGH SCHOOL

B

CORCORAN UNIFIED SCHOOL DISTRICT
1520 Patterson Avenue
Corcoran, CA 93212
(559) 992-8888 • Fax (559) 992-5066

Corcoran High School is having our 2018 Career Day on Friday, March 16, 2018 from 7:45am to 12:05pm. We would be honored if you would volunteer to present your profession to our students. You will need to be prepared to present to 5 classes. Attached you will find a schedule of events. Please complete the information below and send it back or fax to 559-992-5066 by Tuesday, February 20, 2018. If you have any questions feel free to contact [REDACTED]

Name _____

Address _____

City _____ State _____ Zip _____

Contact # _____ Fax # _____

E-Mail _____

Occupation/Job Title _____

Employer's Name _____

_____ Yes, I will be able to participate in the CHS 2018 Career Day.

_____ No, I will not be able to participate in the CHS 2018 Career Day.

CAREER TECHNICAL EDUCATION (CTE) ACADEMIC COACH - HIGH SCHOOL – GRADES 9-12

C

Job Summary:

Curriculum staff developer for 9-12 Career Technical Education

Requirements:

- Minimum of 4 years teaching experience
- Appropriate single subject teaching credential in a CTE pathway

Essential Functions:

- Provide leadership, support and guidance to teachers in implementing Career Technical Education Standards in developing College and Career Readiness in all CTE programs.
- Develop and implement the Corcoran Unified School District Work Plan, and issue student work permits throughout the school year.
- Assist with articulation of CTE programs with local community colleges and assist students with the application process.
- Assist the site and district administration with the application, data collection, monitoring and management of the Carl D. Perkins Grant.
- Assist the site and district administration with the application, data collection, monitoring and management of the California Career Pathways Trust (or the equivalent funding).
- Develop and monitor the work experience, job shadowing and mentoring programs within the CTE pathways
- All duties as assigned by the site administration

Salary:

Days: 184 Regular Contract Days

Stipend: \$4,000 Annual Stipend (Stipend to be used for the equivalent of up to 10 extra days above and beyond 184 service days to cover staff development, trainings, and site planning and/or program planning)

Extra Days: 15 days at daily rate of pay during the Summer break to coordinate CTE Awareness / Bridge program for incoming 9th grade students and 10th grade students



Corcoran Unified
corcoranunified.com

D

Frank Roche <frankroche@corcoranunified.com>

guest speaker/tour for CHS students

[Redacted]

Wed, Nov 8, 2017 at 9:53 AM

Cc: Frank Roche <frankroche@corcoranunified.com>

Good morning,

I had originally left you a voicemail last week about possible guest speakers and/or college tours for our students at Corcoran High School and wanted to follow up with an email.

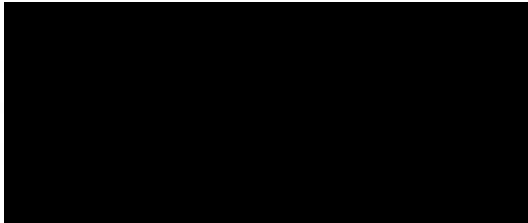
We are interested in having someone come out and speak to our Ag students about your Mechanized Ag, Welding, Auto Tech, and Manufacturing programs at Reedley College. If possible, we would like to follow up with a tour of these departments.

Please contact me at your earliest convenience to start the process of scheduling these events for our students. Thank you.

Farewell

22 The Lord Jesus Christ^[a] be with your spirit. Grace be with you. Amen.

II Timothy 4:22





Corcoran Unified School District

1520 Patterson Avenue, Corcoran, California 93212
(559) 992-8888 – Fax (559) 992-3957

E

November 2, 2017

Dear Prospective Industry Partner,

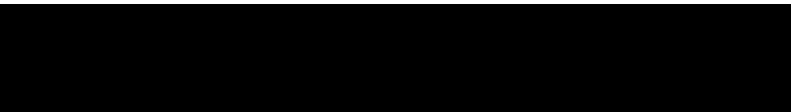
Corcoran High School is adding a Job Shadowing component to the Career Technical Education program currently being offered to the students.

The process would consist of at least three students coming to your workplace for approximately two hours to observe you and/or your employees to get a feel of what it would be like to work in your industry. They will be instructed to be on their best professional behavior. All students are covered under the Corcoran Unified School District insurance.

If possible, it would be helpful if they are able to have a short interview toward the end of the shadowing so they may ask any questions about the field after the observation.

If this is something you would be interested in assisting with, please complete the information below and email back at your earliest convenience. I will then contact you to make arrangements.

Thank you,



Business/Organization Name: [Click here to enter text.](#)

Supervisor for Internship(s): [Click here to enter text.](#)

Supervisor's contact phone number: [Click here to enter text.](#)

Supervisor's email address: [Click here to enter text.](#)

ADMINISTRATION

Rich Merlo
Superintendent

Steve Berry
Director of Technology

Mary Taylor
Director of Categorical Programs

Lora Cartwright
Director of Educational Services

Pamela Dihel
Chief Business Officer

BOARD OF TRUSTEES

Karen Frey

Robert Alcorn

Sammy J. Ramirez

Bobby Toney

Patty Robertson

F

Tours			
Ag Mechanics			
Ag Mech I (Spreng 92)		COS Freshman 9 Field Day	
Ag Mech II (Roche 44)			
Welding & Fabrication (Roche 35)		Iron Workers Apprenticeship	
Art Metal (Roche 11)		Reedley College	
		Fresno Area Electrical Training Center	
Ag Science			
		Lakeland	
Ag Sci I (Naylon 28, Spreng 26)		Curti/Rosa Bros	
Ag Sci II (Naylon 18)			
Adv Plant Science (Naylon 17)			
Adv Animal Science (Spreng 17)			
Farm Enterprise (Naylon 9, Spreng 16)			
Floral Design (Naylon 54)			

Speakers			
Ag Mechanics			
Ag Mech I			
Ag Mech II			
Welding & Fabrication	30 1st, 68 2nd, grades 11, 12	Iron Workers Apprenticeship	9/12/2017, 1st and 2nd per
Art Metal		CA Automotive Apprenticeship Reedley College	
Ag Science			
Ag Sci I			
Ag Sci II			
Adv An Sci/Adv Plant Sci/Floral			
Adv An Sci/Adv Plant Sci/Floral			
Design, Visual, & Media Arts			
Art I			
Art II			
Digital Design			

Criteria 8

Program Promotion

Program promotion for the Corcoran Agriculture department has been almost non-existent in the past but progress has been made in the past year. The teachers in the department work together in promoting the different events that occur in the department such as FFA meetings, farm clean up days, CDE information, and livestock updates. Ms. Naylor regularly sends emails in regards department updates so that all teachers in the department can be kept up to date on all events going on and possible changes that may have occurred. In the beginning of the year and at the beginning of the spring semester all students are given a calendar of events to take home and share with their parents or guardian to plan for the upcoming events, which there are quite a few where parents are asked to join. There is also a flyer that is passed out in regards in information on what classes the department offers, CDE teams, and livestock projects.

Another way of promotion is the products that the Ag Mechanics shop and Floral shop creates. Part of the fabrication classes final grade in the spring is to develop and build a medium to large sized project and so the students go into the community to sell their products. If a student is not able to find a customer, Mr Roche has a living document adding people who want a project built. The agriculture mechanics classes recently developed a logo that is placed on every medium to large project that comes out so that all projects done by the Corcoran Ag Fabrication shop is promoted in that way. The floral classes have been very busy in completing arrangements for local weddings but the issue is the cost of the program and its inability to expand. Currently the floral class is not allowed an ASB account through the school because of issues with auditors. Another thing to help with the expansion of the floral program would be the addition of a fourth agriculture teacher.

Another way of promotion was the creation of the Corcoran FFA booster facebook page. This has been a great tool in recognizing community donations and the success of the students in the program. The FFA officers are currently working on an instagram to promote the success of the FFA.

In terms of recruitment, the corcoran Agriculture Department does several things to engage future students to join the program. The first thing that is done is the 8th grade recruitment night that lets all CTE classes at corcoran set up tables at the technology learning center to give information and examples of students work that has been done in the classrooms and shops. Another is the pathway information night that is put together by the CTE coach on campus which includes videos and pictures of the different pathways available to the students. Another is the middle school career day where students go to the middle school students and share with them the different careers in the agriculture industry that they are interested in and how the agriculture department has prepared them for those careers.

Table of Contents

- A. FFA Calendar
- B. Pathway night flyer
- C. Corcoran FFA Recruitment Brochure
- D. Pathway Application
- E. Corcoran High School Pathways
- F. Pathway Night Agenda

2017-2018 Corcoran FFA Tentative Calendar Fall Semester

A

August/September

- 8/29- Ice Cream Social @ Ag Shop 6:30pm (2)
- 9/1-Greenhand Conference Applications due to Naylon
- 9/8-Greenhand Officer Applications due to Naylon
- 9/5 and 9/7-FSU Football Game Ticket Sales, Room 7 @ 7:00am and Lunch (40 students, \$20)
- 9/15 Greenhand Conference \$\$ Due to Naylon
- 9/15 Greenhand Officer Interviews @ 3:30pm Ag Shop (2)
- 9/18-Greenhand Conference in Tulare (2)
- 9/21-Madera Cotton Contest @MSHS 5pm (1)
- 9/23-COLC @ GWHS 9-11am (Officers Only) (1)
- 9/23-Chapter BBQ @ Farm 5:30pm (2)
- 9/26-Mandatory Livestock Info Meeting @ TLC 6:30pm
- 9/26, 9/28- TK Activity Ticket Sales, Room 7 @ 7:00am and Lunch (First 30 students)
- 9/30-FSU Football Game @ 5:00pm (2)

October

- 10/4-TK Opening/Closing-Hanford (2)
- 10/4-6 Cotton Float Building @ Ag Shop 3:30-5:00pm (1 per day)
- 10/7 Cotton Festival and Parade (2)
- 10/10-Ticket Sales for Corn Maze Trip
- 10/11-TK Sectional Activities at McDermott Field House (2)
- 10/13-15-Grand National Livestock Show (3)
- 10/21-Corcoran Cotton Contest @ 8:00am (5)
- 10/24-Corn Maze Trip @ 6pm (2) (TBA-date may change)
- 10/27-Snack Bar at Football Game (4)
- 10/28-MJC Cotton (1)

November

- 11/1-MFE/ALA Applications Due
- 11/2-Hanford Cotton (1)
- 11/3-COS Freshman Field Day (2)
- 11/5-State Finals Cotton (2)
- 11/15-Chapter Thanksgiving Feast (1, 3)
- 11/29-Chapter Community Service (3, TBA)

December

- 12/1-State Conference Applications Due
- 12/5-7-Christmas Float Building (1 per day)
- 12/7-Christmas Parade (1)
- 12/14-Greenhand Ceremony and Chapter Holiday Potluck @ 6:30pm, TLC (1,3)
- 12/16-Citrus Contest (1)
- 12/18-Winter Break Begins

2017-2018 Corcoran FFA Tentative Calendar Spring Semester

January

- 1/10-State FFA Conference Applications due to Naylon
- 1/11- World Ag Expo Ticket Sales, Room 7 @ 7:00am and Lunch (First 40 students)
- 1/19-SJR Officer Applications Due (1)
- 1/20-Reedley Citrus Contest (1)
- 1/26-State Degrees and Proficiencies due to Naylon
- 1/27-Tulare Citrus (1)
- 1/30-Manuscripts due for TK Speaking

February

- 2/3-Winter State Finals
- 2/5-TK State Degree Review
- 2/14-World Ag Expo Trip (2)
- 2/18-19-MFE/ALA in Visalia (2)
- 2/20-23-National FFA Week (2 per dress up day)
 - Tuesday: Tourist Day, Chapter Scavenger Hunt @ 6:00pm
 - Wednesday: International Day, Farm Visit Day
 - Thursday: Dress Like your favorite teacher, Teacher Breakfast
 - Friday: National Blue and Corn Gold, Aggie Olympics
- 2/21-TK Speaking Contest-Creed and Impromptu (2)
- 2/24-Regional Meeting (2)
- 2/27-Ticket Sales for Roller Town, 7am and Lunch (30 students)
- 2/28-TK Speaking-Prepared, Exempt (2)
- **Livestock Arrive TBA

March

- 3/4-UC Davis Field Day (2)
- 3/4-Western Dairy Classic, Hanford (2)
- 3/6-Kids Day Newspaper Sales (3)
- 3/14-TK Sectional Activity, Roller Town (2)
- 3/16-SJR Speaking (4)
- 3/18-Merced Field Day (2)
- 3/21-Chapter Spring Fling Dinner @ 6:30pm (2)
- 3/24-MJC Field Day (2)
- **Kings County Farm Day TBA (2)
- **Cal Poly 26 Hour Program TBA (2)
- **Farm/Shop Clean Up TBA (3)

April

- 4/3-TK Awards Dinner (1)
- 4/7-CRC Field Day (2)
- 4/11-Chapter Community Service Event (3)
- 4/14-Reedley College Field Day (2)
- 4/21-Fresno State Field Day (2)
- 4/22-25-State FFA Conference Anaheim (4)
- **Farm/Shop Clean Up TBA (3)

May

- 5/2-Sectional Officer Interviews, Visalia (2)
- 5/5-Cal Poly State Finals (3)
- 5/8-Chapter Officer Interviews (1)
- 5/9-Sectional Officer Elections (2)
- 5/19-Farm Fair and Supporters Lunch (4)
- 5/29-Chapter Awards Dinner @ 6:30pm TLC (2, 5)
- **Farm/Shop Clean Up TBA (3)

June

- 6/8-Top 18 Trip to Magic Mountain (Location and date may change)
- 6/14-17-Kings County Fair, Hanford (6)
- 6/17-Ag Farm Clean Up (1)

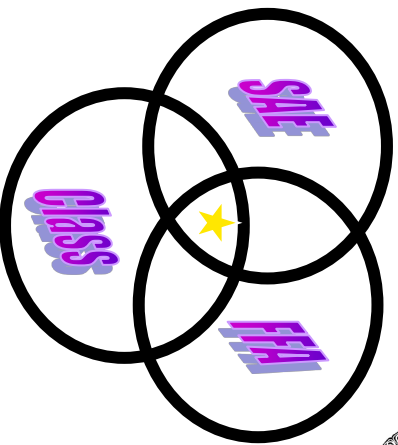
Graduate Profile



3 Circles of Ag

Through agricultural education, students are provided opportunities for **leadership development, personal growth and career success**. Agricultural education instruction is delivered through three major components:

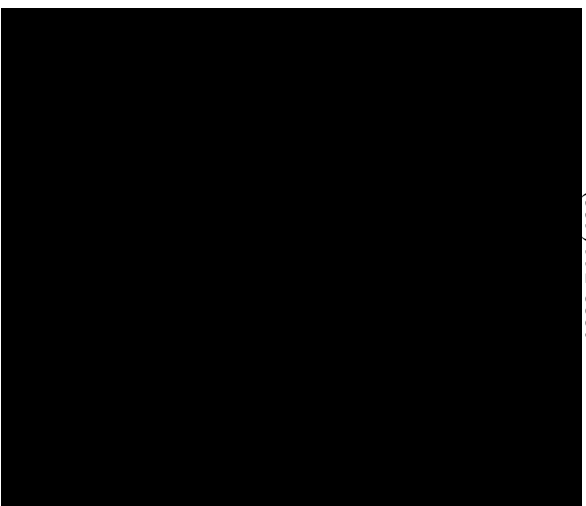
- Classroom/laboratory instruction (contextual learning)
- SAE (Supervised Agricultural Experience) (work-based learning)
- Student leadership organizations (National FFA Organization)



Corcoran Unified School District's Pathway Programs offer a choice among several different multi-year programs of study that combine academic and technical skills to better prepare students for College and Careers. Students will be accepted on a space available basis. There will be a random draw if there are more applicants than openings available.



Corcoran High School Agricultural Pathway
1100 Letts Ave.
Corcoran, CA 93212
(559) 992-8888



Corcoran Unified School District is committed to equal opportunity for all individuals in education. District programs, activities, and practices shall be free from discrimination based on race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics.

The Corcoran Unified School District does not illegally discriminate on the basis of ethnic group identification, religion, age, actual or perceived sex, color, sexual orientation, gender, race, ancestry, national origin, mental or physical disability, or any other reason prohibited by State and Federal Discrimination Statutes in any program or activity conducted by the District. If you have any questions or concerns about the policy please contact the Director of Educational Services or Special Programs at (559) 992-8888



B

Corcoran High School Agriculture Pathways College & Career Ready



Mission Statement:

The Academy of Agriculture at Corcoran High School prepares students for college and career opportunities in the field of agriculture.

Through collaboration with industry professionals and work based learning experiences, graduates will be life long learners and continue to grow in mind, character, and body.

Vision:

A Destination District where people are drawn to Corcoran due to the quality, reputation, and accomplishments of our students and schools.

Rigorous Academics

Students are prepared for success in California's community colleges and universities, as well as in apprenticeships and other postsecondary programs. The academy is part of the National Academy Association (NAF) and offers coursework and certifications for specific fields of study.



Technical Skills

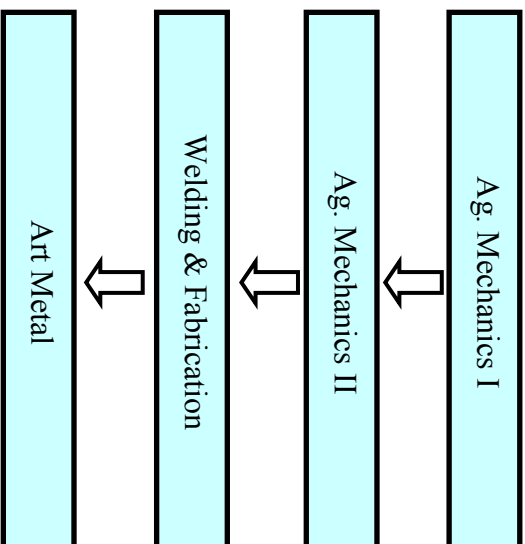
Skills are acquired through a cluster of three or more courses that emphasize the practical application of academic learning and preparing students for high-skill, high-wage employment.



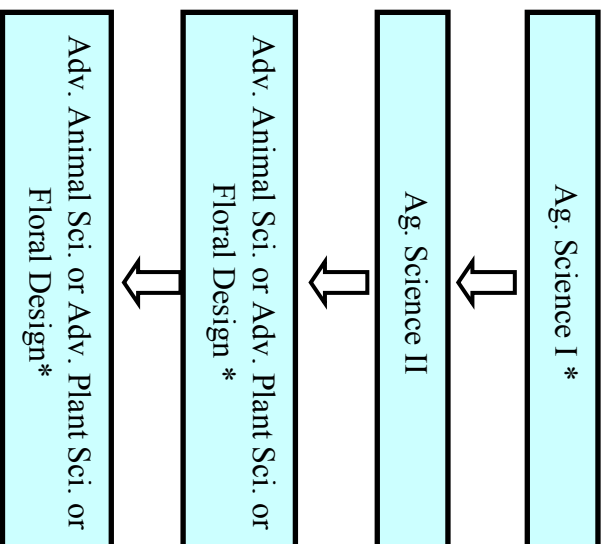
Career Technical Student Organization ~ FEA

PROGRAM OF STUDY

Ag. Mechanics Pathway:



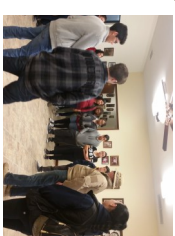
Ag. Science Pathway:



** Meets University of California A-G Requirements*

Work Based Learning

Students are introduced to real-world workplaces via job shadowing, site visits, apprenticeships, internships, and professional skill-building opportunities.



Personalized Support Services

Services available to students include counseling and supplemental instruction in reading, writing, and math to help master the rigorous academic and professional skills necessary for success in college and career.



Course Offerings for Freshman

Agriculture Mechanics 1:

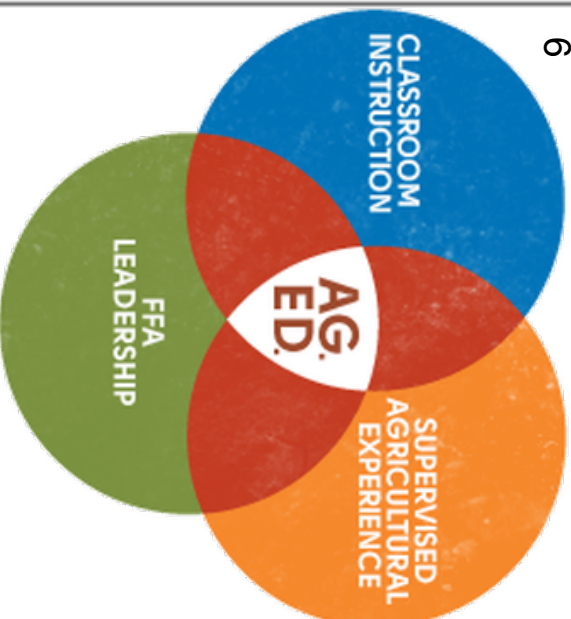
Offers a basic survey of mechanics including wood working, plumbing and electrical

Agriculture Science 1: Offers a basic survey of all facets of agriculture including history, economics, animal sciences, and plant sciences.

Classes offered for 10th, 11th, and 12th grade:

- Agriculture Mechanics 2
- Introduction to Fabrication
- Art Metal
- Agriculture Science 2
- Animal Science
- Plant Science
- Floral Design (A-G certified)
- Farm Enterprise
- Applied Ag Literacy

***Note:** Classes are sequential



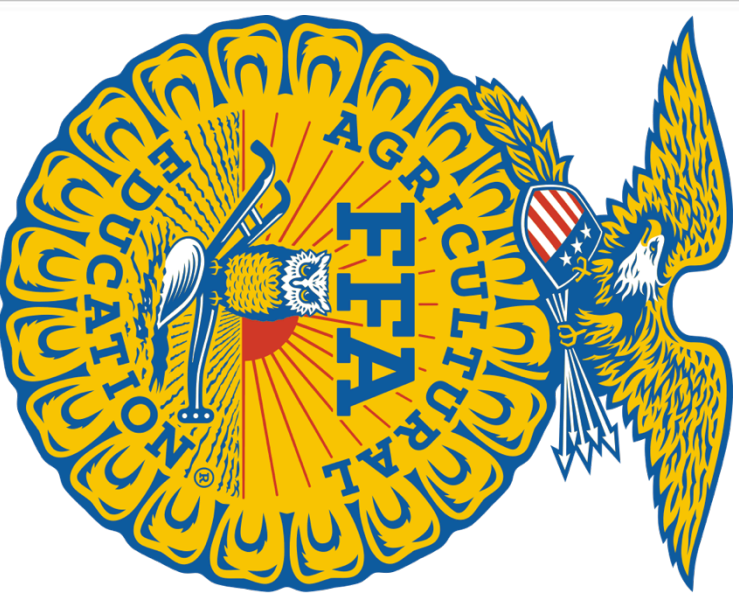
The three circle method in agriculture education has proven successful since its inception and at Corcoran High School we strive that your student has the best experiences to grow them into the future leaders our community needs.

Classroom/Instruction: Students learn current industry standards and practices

Future Farmers of America: This premier youth leadership program helps develop your students skills in many areas that are important to any industry.

Supervised Agriculture Experience: Projects that are advised by the instructors for your students to gain work experience and even become entrepreneurs.

Corcoran High School Ag Department C

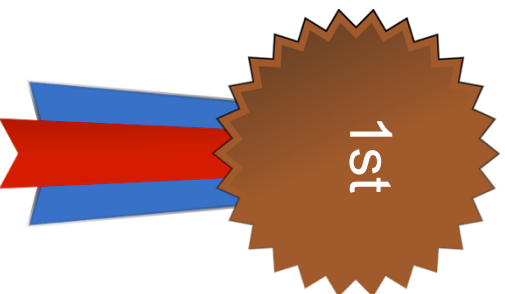


Ms. Naylor
Mr. Spreng
Mr. Roche
1100 Letts Avenue
Corcoran CA 93212

3

Career Development events give students a chance to learn about a specific industry in agriculture and develop skills such as, time management, public speaking, organization and many more! Teams available at Corcoran High School are:

- Cotton Judging
- Citrus Judging
- FFA Creed Speaking
- Prepared Public Speaking
- Extemporaneous Public Speaking
- Agriculture Sales
- Agriculture Marketing
- Small Gas Engines



4



5

Travel with the FFA!

There are many leadership conferences and destinations an FFA member can be a part of to grow as a leader!

- Greenhand Leadership Conference
- Made for Excellence
- Advanced Leadership Conference
- State FFA Conference
- National FFA Conference
- Sacramento Leadership Experience
- Washington Leadership Conference
- Various colleges and universities



Corcoran High School Pathway Application
Class of 2021

D

Student Name: _____ Student ID #: _____

Phone Number: _____

Below are the pathways offered at Corcoran High School. **YOU WILL NEED TO CHOOSE A FIRST CHOICE, SECOND CHOICE, AND THIRD CHOICE PATHWAY.** Put a "1" in the box next to the pathway you want the most. Put a "2" in the box next to the pathway of your second choice. Put a "3" in the box next to the pathway of your third choice.

Agricultural Mechanics (101)

Patient Care (198)

Agricultural Science (102)

Games & Simulation (175)

Design, Visual, & Media Arts (111)

Air Force JROTC (AFJROTC)

Performing Arts - Band (112A)

Spanish (SPAN)

Performing Arts - Choir (112C)

Spanish for Spanish Speakers (SPSKR)

Performing Arts - Theatre (112B)

Sports/Athletics (SPRT)

Business Management (182)

ASB Leadership (ASB)

Education (132)

Academic Decathlon/Comp & Speech (ACDC)

Peer Mentoring (TUTR)

Publications & Journalism (Yearbook) (P&J)

Parent/Guardian:

I am supportive of my child's request to choose the above marked pathways and understand that students will be enrolled in college preparatory courses along with support classes when needed, will follow the Program of Study, and will complete projects that demonstrate mastery of the curriculum. I authorize release of student records from the previous school of enrollment.

Parent Signature: _____ Date: _____

Student Signature: _____ Date: _____

For additional information please call Alisa Gomez, Director of Student Pathways, at (559) 992-8880 ext 8013.

Corcoran High School Pathways

E

9TH GRADE

10TH GRADE

11TH GRADE

12TH GRADE

Agriculture & Natural Resources - **Agricultural Mechanics Pathway**

101	Ag. Mech I	Ag. Mech II	Welding & Fabrication	Art Metal
-----	------------	-------------	-----------------------	-----------

Agriculture & Natural Resources - **Agricultural Science Pathway**

102	Ag. Science I	Ag. Science II	Adv. Animal Science or Adv. Plant Science or Floral Design	Adv. Animal Science or Adv. Plant Science or Floral Design
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Arts, Media, & Entertainment - **Design, Visual, and Media Arts Pathway**

111	Art I	Art II	Digital Design	Advanced Art/AP Art
-----	-------	--------	----------------	---------------------

Arts, Media, & Entertainment - **Performing Arts Pathway**

112A	Band 1	Band 2	Band 3	Band 4
112B	Theatre I	Theatre II		
112C	Choir falls under this pathway but is a stand alone class			

Business & Finance - **Business Management Pathway**

182	Intro to Business & Practices	Business Management & Marketing	Web Development & E Commerce for Business	Virtual Enterprise
-----	-------------------------------	---------------------------------	---	--------------------

Education, Child Development, and Family Services - **Education Pathway**

132			Careers in Ed I	Careers in Ed II
TUTR			Peer Mentoring I	Peer Mentoring II

Health Science and Medical Technology - **Patient Care Pathway**

198	Life Skills	Medical Terminology	Health Occupations or Sports Medicine	Health Occupations or Sports Medicine
-----	-------------	---------------------	--	--

Information & Communication Technologies - **Games & Simulation**

175	History of Gaming	Intro to Game Design	Game Coding	Game Apps
-----	-------------------	----------------------	-------------	-----------

Air Force JROTC Pathway

AFJROTC	AFJROTC I	AFJROTC II	AFJROTC III	AFJROTC IV
---------	-----------	------------	-------------	------------

Spanish Pathway

SPAN	Spanish I	Spanish II	Spanish III	AP Spanish
SPSKR	Span for Span Spkr I	Span for Span Spkr II	AP Spanish	

Sports/Athletic Pathway

SPRT	PE or Strength	PE, Strength, or Adv PE	Strength or Adv PE	Strength or Adv PE
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Concentrated & Repetitive Classes (most of these classes require instructor approval)

ASB	ASB Leadership	ASB Leadership	ASB Leadership	ASB Leadership
ACDC	Academic Decathlon /Comp & Speech	Academic Decathlon /Comp & Speech	Academic Decathlon /Comp & Speech	Academic Decathlon /Comp & Speech
P&J	Publications & Journalism (Yearbook)	Publications & Journalism (Yearbook)	Publications & Journalism (Yearbook)	Publications & Journalism (Yearbook)

*ALL COURSE AVAILABILITY DEPENDENT UPON STUDENT REQUEST NUMBERS

TO SEE WHAT THESE PATHWAYS ARE ALL ABOUT, WATCH A PATHWAY VIDEO AT: <https://youtu.be/HeOQxA YhVs>

Corcoran High School Pathway Night
Tuesday, January 24, 2017
5:00 pm - Technology Learning Center

F

- 8:00 am - 4:15 pm TLC open for display tables to be set up
- 4:15 pm Rundown of evening with ASB Students & Pathway Teachers (please come through the back doors of the TLC so parents & 8th graders don't sneak in)
- 4:30 pm Open doors to the public - welcome music playing
- 5:00 pm Welcome and instructions from Alisa & Gaby
- Purpose of Pathway Night & the CHS Pathways
 - Pathway Application Instructions
 - A-G & Pathways
 - Pathway Names & Codes
- 5:10 pm Pathway Video
- 5:20 pm Wrap up and release to pathway tables
- 5:30 pm Laptop Raffle
- 5:35 pm Continue to talk to pathway tables until parents & students have the info they need. **STUDENTS TURN IN THEIR PATHWAY APPLICATION AT THE FRONT DESK OF THE TLC BEFORE THEY LEAVE.**

Thank you so much for being a part of pathway night. This is our first pathway night ever, so things might not go exactly as planned above. :) Please email me with suggestions tomorrow to make our pathway night even better!

Quality Criteria Nine

Program Accountability and Planning

The Corcoran Agriculture Department is currently in developing a comprehensive plan for the program. The most recent comprehensive plan cannot currently be found. The San Joaquin Regional supervisors visit in the fall has been a big motivation towards completing the program. Corcoran Unified's superintendent Richard Merlo and Corcoran High School's principal Antonia Stone requested a five year plan we are currently in development.

There are several ways the department contracts program completers. Ms. Naylor, the department chair, contacts the students in the fall for the R2 report and in the spring for any of the students that may qualify for an award such as the American Farmer Degree. The department would like to start pushing students to become part of the Corcoran FFA Alumni group as a way to keep contact with the program.

The department chair at the beginning of the year divides all funds into the categories that can be used by the department. In the past the large farm funds have been used to purchase instructional materials for the classes but the interpretation of the funds were changed by the district office and so any funds made on the farm can only be used for the farm or the farm enterprise class. Changes may be made to the funds depending if the instructors need funds for new equipment or opportunities for the students.

For program completers and state degree recipients the department does a special recognition of their accomplishment when they graduate. The department gives the students who have completed four years of agriculture education at Corcoran High School a cord for their graduation robes and an FFA sash for the students who have obtained their state degree.

The program struggles in having program completers because of class distribution and lack of options for upperclassmen. The ag mechanics class sizes become smaller from freshman year to senior year with three classes of Mech Ag 1 to two classes of Mech Ag 2 to two

classes of Introduction to Fabrication and then one class of Art Metal. While the fabrication portion of the agriculture mechanics pathway is strong the removal of students hurt the program completers numbers. In the agriculture science pathway there is not a true capstone class or three year class for the students to continue in a specific area such as animal science or plant science.

Table of Contents

- A. Filing Storage
- B. Graduate follow up
- C. Corcoran FFA Alumni Facebook page
- D. Membership roster
- E. Corcoran High School Pathways
- F. Pathway Night Agenda

A







CALIFORNIA AGRICULTURAL EDUCATION

B

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Agricultural Education

PARTICIPATE
Students & Members










TEACH
Teachers & Advisors

SUPPORT
Alumni & Parents

GIVE
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Dashboard

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State Balance: \$0.00
Region Balance: \$0.00
-  Student Roster
[Set Student Access Code](#)
-  FFA Membership
-  **Post Graduate Data**
-  Event Registration
-  Livestock Insurance
-  State Course Summary








Post Graduate Follow-Up

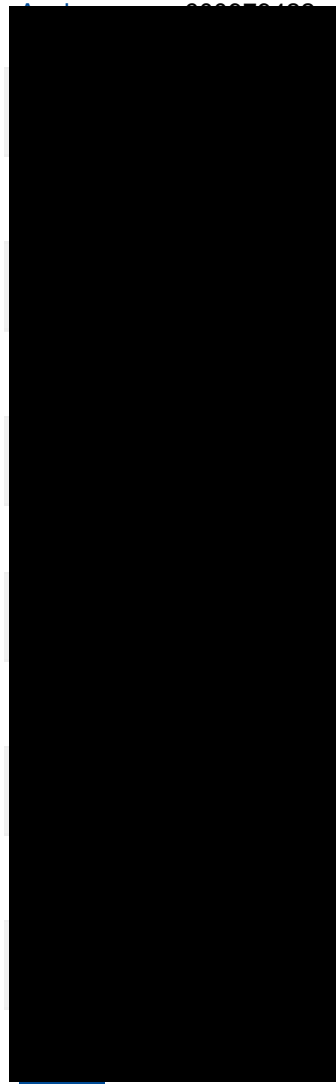
Students by Graduation Year (21 Students) 2017

Only students with 3 or more years in Ag Ed will be shown in this list.

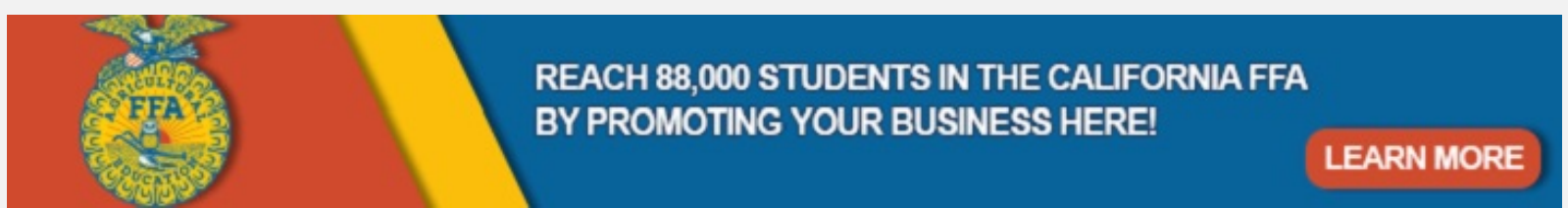
Save Changes

NAME	FFA ID	GRAD YEAR	YEARS IN AG	GRAD STATUS
[REDACTED]	[REDACTED]	2017	5	Two Year College - Ag Major
[REDACTED]	[REDACTED]	2017	5	Employed - Parttime - Ag Job
[REDACTED]	[REDACTED]	2017	4	Employed - Parttime - Non-Ag Job
[REDACTED]	[REDACTED]	2017	3	Location or Position Unknown
[REDACTED]	[REDACTED]	2017	5	Military
[REDACTED]	[REDACTED]	2017	3	Location or Position Unknown
[REDACTED]	[REDACTED]	2017	3	Four Year College - Non-Ag Major
[REDACTED]	[REDACTED]	2017	3	Location or Position Unknown

-  Application Center
-  Directory
-  Order Paper Record Books
-  Go to My FFA.org Account
-  Go to My AET Account
-  Go to NFFA Declaration/Certification
-  Go to Degree/Application Manager



2017	4	Employed - Parttime - Non-Ag Job
2017	4	Employed - Parttime - Non-Ag Job
2017	3	Location or Position Unknown
2017	4	Location or Position Unknown
2017	4	Four Year College - Ag Major
2017	5	Employed - Fulltime - Ag Job
2017	4	Employed - Fulltime - Non-Ag Job
2017	4	Location or Position Unknown
2017	4	Military
2017	4	Employed - Parttime - Non-Ag Job
2017	5	Four Year College - Ag Major
2017	5	Four Year College - Ag Major
2017	4	Two Year College - Ag Major









Our Mission

Agricultural Education prepares students for successful careers and a lifetime of informed choices in the global agriculture, food, fiber, and natural resources systems.

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-  Contact CalAgEd
-  Record Book
-  Help FAQ
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 Account Balance
State Balance: **\$0.00**
Region Balance: **\$0.00**


 Student Roster
[Set Student Access Code](#)

 FFA Membership

 Post Graduate Data

 Event Registration

 Livestock Insurance

 State Course Summary

Post Graduate Follow-Up








Students by Graduation Year (22 Students)

2018

Only students with 3 or more years in Ag Ed will be shown in this list.

Save Changes

NAME	FFA ID	GRAD YEAR	YEARS IN AG	GRAD STATUS
		2018	3	Not Entered
		2018	3	Not Entered
		2018	4	Not Entered
		2018	3	Not Entered
		2018	3	Not Entered
		2018	4	Not Entered
		2018	4	Not Entered
		2018	4	Not Entered
		2018	4	Not Entered

-  Application Center
-  Directory
-  Order Paper Record Books
-  Go to My FFA.org Account
-  Go to My AET Account
-  Go to NFFA Declaration/Certification
-  Go to Degree/Application Manager

2018	3	Not Entered
2018	3	Not Entered
2018	4	Not Entered
2018	4	Not Entered
2018	4	Not Entered
2018	3	Not Entered
2018	4	Not Entered
2018	4	Not Entered
2018	3	Not Entered
2018	4	Not Entered
2018	4	Not Entered
2018	3	Not Entered
2018	4	Not Entered
2018	4	Not Entered
2018	3	Not Entered
2018	3	Not Entered
2018	4	Not Entered









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C

FFA

First 1928

Corcoran Ffa Booster



Friends ▾

Following ▾ Message ...

Timeline

About

Friends 14 Mutual

Photos

More ▾

Intro

Learning to Do,
Doing to Learn,
Earning to Live,
Living to Serve.

Lives in Corcoran, California

From Corcoran, California

Pronounces name KOR-KOR-RAN BOOS-ter

Make Post | Photo/Video



Write something to Corcoran Ffa...

Photo/Video

Feeling/Activity

...



Post



Menu










Menu



California Ag Ed Online

Dashboard

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-  Account Balance
State Balance: \$0.00
Region Balance: \$0.00
-  Student Roster
[Set Student Access Code](#)
-  FFA Membership
-  Post Graduate Data
-  Event Registration

FFA Membership

Once your chapter's membership is submitted, your roster will be reviewed by membership services. Upon approval, the roster will be submitted to National FFA and an invoice will be generated at that time.

Submitted Members

Pending Submission

Unsubmit Current Event Membership

Submit Pending Membership

STUDENT NAME	FFA ID	UNCHECK ALL	STUDENT NAME
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All students currently submitted.



Livestock Insurance



State Course Summary



Application Center



Directory



Order Paper Record Books



Go to My FFA.org Account



Go to My AET Account



Go to NFFA
Declaration/Certification



Go to Degree/Application
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Quality Criteria 10

Student-Teacher Ratio

The Corcoran Agriculture department strives to keep the proper student-teacher ratio to maximize student learning in the classes we offer. Corcoran High School has made huge steps increasing the amount of elective and CTE courses offered but currently the only fully credentialed CTE teachers on campus is the agriculture teachers whereas the other teachers are in the process of obtaining their CTE credentials. The shop classes sit at the 22:1 ratio for safety or lower than the recommended sizes.

The Learning Directors on campus have been working with the Agriculture department over the last year to keep the classes at the correct ratio. Ms Naylor had issues last year where her classes were above the recommended ratio but this year her ratio sits at 22.3:1, for Mr Roches class load the student to teacher ratio is 17.8 for his agriculture classes, and Mr. Spreng sits at 19:1. The department believes in the 2018-2019 school year we will see the numbers raise for Mr Roche because the capstone classes has had lower numbers thanks to the instability of the Ag Mech program before he joined the department. Once the agriculture science pathways have a clearly defined capstone the numbers in the department will explode. An issue we are currently facing is seniors at Corcoran High School that have never been in a agriculture class is being placed in Mech Ag 1, Agriculture Science 1 or the floral class just to have an elective senior year which is taking seats away from students who may legitimately want to be in agriculture classes. Another issue is that the Art Metal class and Floral class have been placed during the same periods and so seniors who could take both classes are being forced to choose between the two options. Plans with the learning directors already have begun to have the class on separate periods for the 2018-2019 school year.

The Corcoran Agriculture Department prides itself on its classroom management and in the case of any issues with students, the vast majority of issues are dealt with in the

classroom. In the three years Ms. Naylor has been at Corcoran High School she has not wrote one referral for a student. Mr. Spreng has only had one incident in the classroom in two years at Corcoran and Mr. Roche has not had any referrals written for students in his classes. Corcoran High School adapted the Positive Behavior Intervention Supports or PBIS in August of 2013, which Mr Roche is part of the committee.

Table of Contents

- A. Naylon attendance
- B. Spreng attendance
- C. Roche attendance
- D. Classroom, Shop, FFA Policies

Period	Course Title	Term	Sec#	Crs ID	Teacher	Days	Room	Year									
1	Farm Enterprise	F	128	6521A	Naylon	MTWTF	7	17-18									
Stu#	Student Name	GR															
			M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
01		11															
02		11															
03		11															
04		11															
05		11															
06		12															
07		11															
08		11															
09		11															

Period	Course Title	Term	Sec#	Crs ID	Teacher	Days	Room	Year									
6	Floral Design	F	138	6519A	Naylon	MTWTF	AgShop	17-18									
Stu#	Student Name	GR															
			M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
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02		11															
03		12															
04		10															
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06		11															
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27		12															

Period	Course Title	Term	Sec#	Crs ID	Teacher	Days	Room	Year									
2	Aq Mechanics 1	S	115	6504B	Spreng	MTWTF	AgShop	17-18									
Stu#	Student Name	GR	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
01		11															
02		9															
03		10															
04		9															
05		10															
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22		12															

Teacher (and/or Substitute) Signature

Date

To the best of my knowledge, the information contained on this attendance sheet is accurate and complete.

Period	Course Title	Term	Sec#	Crs ID	Teacher	Days	Room	Year										
3	Aq Mechanics 1	S	117	6504B	Spreng	MTWTF	AgShop	17-18										
Stu#	Student Name	GR																
			M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	
01		9																
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03		10																
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21		10																

Teacher (and/or Substitute) Signature **Date** **To the best of my knowledge, the information contained on this attendance sheet is accurate and complete.**

Period	Course Title	Term	Sec#	Crs ID	Teacher	Days	Room	Year									
5	Adv Anim Sci	S	121	6541B	Spreng	MTWTF	AgShop	17-18									
Stu#	Student Name	GR	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
01		11															
02		11															
03		11															
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Teacher (and/or Substitute) Signature **Date** **To the best of my knowledge, the information contained on this attendance sheet is accurate and complete.**

Period	Course Title	Term	Sec#	Crs ID	Teacher	Days	Room	Year										
6	Aq Science I P	S	123	6510B	Spreng	MTWTF	AgShop	17-18										
Stu#	Student Name	GR																
			M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	
01		9																
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03		10																
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 Teacher (and/or Substitute) Signature

 Date

To the best of my knowledge, the information contained on this attendance sheet is accurate and complete.

Period	Course Title	Term	Sec#	Crs ID	Teacher	Days	Room	Year									
7	Aq Mechanics 1	S	125	6504B	Spreng	MTWTF	AgShop	17-18									
Stu#	Student Name	GR															
			M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
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02		9															
03		9															
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Teacher (and/or Substitute) Signature **Date** **To the best of my knowledge, the information contained on this attendance sheet is accurate and complete.**

Period	Course Title	Term	Sec#	Crs ID	Teacher	Days	Room	Year									
8	Farm Enterprise	S	127	6521B	Spreng	MTWTF	AgShop	17-18									
Stu#	Student Name	GR															
			M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
01		11															
02		11															
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Teacher (and/or Substitute) Signature **Date** **To the best of my knowledge, the information contained on this attendance sheet is accurate and complete.**

Period	Course Title	Term	Sec#	Crs ID	Teacher	Days	Room	Year	
1	Weld. & Fabr.	F	156	6516A	Roche	MTWTF	AgWeld	17-18	
Stu#	Student Name	GR	Quarter		Quarter		Semester		Remarks
			Grad	Cit	Grad	Cit	Grad	Cit	
01		11							
02		11							
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21		11							

 Teacher (and/or Substitute) Signature Date To the best of my knowledge, the information contained on this attendance sheet is accurate and complete.

Period	Course Title	Term	Sec#	Crs ID	Teacher	Days	Room	Year	
2	Weld. & Fabr.	F	158	6516A	Roche	MTWTF	AgWeld	17-18	
Stu#	Student Name	GR	Quarter		Quarter		Semester		Remarks
			Grad	Cit	Grad	Cit	Grad	Cit	
01		11							
02		11							
03		11							
04		11							
05		12							
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07		11							
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12		12							
13		11							

 Teacher (and/or Substitute) Signature Date To the best of my knowledge, the information contained on this attendance sheet is accurate and complete.

Period	Course Title	Term	Sec#	Crs ID	Teacher	Days	Room	Year	
4	Advisory	F	806	9999A	Roche	MTWTF	Weld	17-18	
Stu#	Student Name	GR	Quarter		Quarter		Semester		Remarks
			Grad	Cit	Grad	Cit	Grad	Cit	
01		12							
02		12							
03		12							
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14		12							
15		12							

 Teacher (and/or Substitute) Signature Date To the best of my knowledge, the information contained on this attendance sheet is accurate and complete.

Period	Course Title	Term	Sec#	Crs ID	Teacher	Days	Room	Year	
5	Aq Mech 2	F	162	5005A	Roche	MTWTF	AgWeld	17-18	
Stu#	Student Name	GR	Quarter		Quarter		Semester		Remarks
			Grad	Cit	Grad	Cit	Grad	Cit	
01		10							
02		10							
03		10							
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22		10							

 Teacher (and/or Substitute) Signature Date To the best of my knowledge, the information contained on this attendance sheet is accurate and complete.

Period	Course Title	Term	Sec#	Crs ID	Teacher	Days	Room	Year	
6	Art Metal	F	164	1943A	Roche	MTWTF	AgWeld	17-18	
Stu#	Student Name	GR	Quarter		Quarter		Semester		Remarks
			Grad	Cit	Grad	Cit	Grad	Cit	
01		12							
02		12							
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04		12							
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11		12							

Teacher (and/or Substitute) Signature

Date

To the best of my knowledge, the information contained on this attendance sheet is accurate and complete.

Period	Course Title	Term	Sec#	Crs ID	Teacher	Days	Room	Year	
7	Independ. Study	F	166	1945A	Roche	MTWTF	AgWeld	17-18	
Stu#	Student Name	GR	Quarter		Quarter		Semester		Remarks
			Grad	Cit	Grad	Cit	Grad	Cit	
01		12							
02		12							
03		12							
04		12							
05		12							
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 Teacher (and/or Substitute) Signature Date To the best of my knowledge, the information contained on this attendance sheet is accurate and complete.

Period	Course Title	Term	Sec#	Crs ID	Teacher	Days	Room	Year	
8	Aq Mech 2	F	168	5005A	Roche	MTWTF	AgWeld	17-18	
Stu#	Student Name	GR	Quarter		Quarter		Semester		Remarks
			Grad	Cit	Grad	Cit	Grad	Cit	
01		10							
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 Teacher (and/or Substitute) Signature Date To the best of my knowledge, the information contained on this attendance sheet is accurate and complete.

**CORCORAN HIGH SCHOOL
AGRICULTURE DEPARTMENT
CLASSROOM/SHOP/FFA POLICIES**

D

- The Agriculture Department will strictly adhere to the Corcoran High School Discipline & Dress Code Policy. Students will be expected to follow all rules while at school and on FFA/Class trips.
- Class begins when the bell rings and ends when the bell rings!
- You will be considered tardy if you are not sitting in your proper seat when the bell rings.
- No talking will be allowed while the instructor or another member of the class is talking.
- There will be no hats on campus/classroom/shop. NOTE: A safety hat may be worn while welding.
- Each student is responsible for bringing a notebook, pencil, paper, and fully charged electronic device to class each day along with assignments.
- Return all materials, tools, and supplies to their proper place before leaving the classroom or shop. If a student breaks or damages any tools, equipment, or materials due to misuse or neglect they will be held financially responsible for replacing the item.
- Straighten chairs and tables in the classroom and clean up each day while at the shop/farm. Students will wait quietly for the instructor to dismiss you.
- No one will be allowed to use the restroom during class time without permission from the instructor and unless it is an emergency. No students are allowed to leave in the first or last 10 minutes of the class period.
- No eating or drinking will be allowed in any Agriculture class or shop during class time. **WATER ONLY!**
- Turn in assignments on time. **Late work will only be accepted one day past the due date.** School policy applies for absences. If you have to miss an FFA event you **MUST** communicate with the **FFA advisor**.
- Each student is responsible for requesting any assignments or materials missed due to an absence. The request must be made the first day the student returns to the class.
- Treat your fellow classmate and teacher with respect everyday, all day.
- Use appropriate language in the classroom. Don't say it here if you wouldn't say it in a job interview.
- **Any** violation of **any** safety rule in shop or lab classes will result in **dismissal from the class**. This includes the lack of appropriate shop attire and safety materials.
- FFA participation will make up 10% of your grade-this is required in ALL Agriculture Classes!
- FFA Activities will be counted each quarter- you must complete 5 per quarter/10 a semester for full credit. Take advantage of the opportunities you have been given by being an active member of this chapter! The top 20 FFA members will receive a trip to Magic Mountain in May as a reward for being the most active members.
- Having an active Supervised Agriculture Experience (SAE) and updated recordbooks will count for up to 5% of a student's grade within the program.
- Students will be given a calendar will all of the FFA Activities for the year-it is the student's responsibility to stay informed!
- If a student signs up to attend a trip and then is no longer able to attend, they must find a replacement member (with permission of the FFA advisor) or you will assume the financial responsibility for the trip even if you do not attend.
- All FFA related debts must be cleared at the end of each semester in order to travel the following semester.

Student Name (**please print clearly**): _____

Please read the above information and discuss it with your son/daughter as well as the class syllabus. Sign and return this form to the Agriculture Department. If you have any questions, please feel free to talk to any of the agriculture instructors.

Student: _____ Parent: _____ Date: _____

Student's Agriculture Teacher: _____

REMIND 101

In order to keep ALL Corcoran FFA Members in the loop we will be using the Remind 101 texting system!

This system will send you updates regarding our chapter's activities throughout the year via text message. You will get one FFA Activity if you sign up and one additional FFA activity if your parents sign up too!

It is super easy to get started...

Text :

@corcoranag

To:

81010

Student Name: _____
Ag Teacher: Naylor, Roche, Spreng

Corcoran High School
Ag Department Permission Slip
2016-2017 School Year

I, _____ (Parent Name) give permission for my student _____ (Student Name) to travel to Corcoran High School and Corcoran FFA sponsored events during the 2016-2017 school year. I understand that my student is required to follow all school rules while on the trips and will be held responsible for any poor behavior or failure to follow rules. I understand that the trips and activities my student is attending with Corcoran FFA are a privilege and not a right and it is my responsibility to pick up my student if they are required to return home early from a trip. My student and I realize the importance of appropriate behavior and a positive attitude while representing Corcoran High School and Corcoran FFA.

Parent Signature: _____ Date: _____
Parent/Guardian Name: _____ Phone: _____
Parent/ Guardian Name: _____ Phone: _____

Student Signature: _____ Date: _____

Emergency Contact(s):

Name: _____ Phone: _____
Relationship: _____

Name: _____ Phone: _____
Relationship: _____

Necessary Medical Information:

2016-2017 Corcoran FFA Tentative Calendar

Fall Semester

September

- 9/1-Greenhand Conference Applications/Money Due to Naylor
- 9/6 and 9/8-FSU Football Game Ticket Sales, Room 7 @ 7:00am and Lunch (First 40 students)
- 9/7-Chapter FFA Lunch Meeting @ TLC
- 9/20 or 22-Greenhand Conference in Tulare
- 9/22-Madera Cotton
- 9/24-COLC-Tulare
- 9/24-FSU Football Game
- 9/26-30-Cotton Float Building after School
- 9/29-MWHS Opening/Closing Contest
- **FFA Jacket Orders (TBA)
- **Livestock Parent Meeting (TBA)

October

- 10/1-Cotton Festival and Parade
- 10/5- Chapter FFA Lunch Meeting @ TLC
- 10/5-TK Opening/Closing-Hanford
- 10/10-Ticket Sales for Corn Maze Trip (TBD)
- 10/15-Corcoran Cotton Contest
- 10/19-23-National FFA Convention
- 10/24-25- TK Activity Ticket Sales, Room 7 @ 7:00am and Lunch (First 40 students)
- 10/26-Corn Maze Trip (TBD)
- 10/27-Harvest Fest (TBD)
- 10/28-Reedley College Freshman Field Day
- 10/29-MJC Cotton (TBA)

November

- 11/2-Chapter Meeting, 6:30pm @ TLC
- 11/3-Hanford Cotton
- 11/4-COS Freshman Field Day
- 11/5-State Finals Cotton
- 11/9-TK FFA Sectional Activity
- 11/28-30-Christmas Float Building after School
- **Chapter Community Service (TBA)

December

- 12/1-Christmas Parade
- 12/5-MFE/ALA Applications Due
- 12/7-Greenhand Banquet @ 6:30pm, TLC
- 12/8-TK Banking Contest
- 12/17-Exeter Citrus Contest
- 12/19-Winter Break Begins

2016-2017 Corcoran FFA Tentative Calendar Spring Semester

January

1/11-Chapter Meeting, Lunch @ TLC
1/21-CSU Bakersfield BB Game
1/21-Hanford Citrus Contest
1/25- World Ag Expo Ticket Sales, Room 7 @ 7:00am and Lunch (First 40 students)
1/27-State FFA Conference Applications due to Naylon
1/28-Tulare Citrus
1/28-Minarets Parli-Pro
1/30-State Degrees and Proficiencies due to Naylon
1/31-BIG/Co-op Contest at MWHS
**Livestock Meetings (TBA)
**FFA Jacket Orders (TBA)

February

2/1-Chapter Meeting, Lunch @ TLC
2/4-Winter State Finals
2/6-TK State Degree Review
2/10-Chico State Parli-Pro
2/15-World Ag Expo Trip
2/17-18-MFE/ALA in Visalia
2/20-25-National FFA Week
2/22-TK Speaking Contest
2/25-Regional Meeting
**Livestock Arrive/Meetings (TBA)
**Kings County Farm Day (TBA)

March

3/1-Chapter Meeting @ 6:30, TLC
3/3-4-UC Davis Field Day
3/4-Western Dairy Classic, Hanford
3/7-Kids Day Newspaper Sales
3/11-Chico State Field Day
3/15-Ag Career Fair, Tulare
3/16-TK Parli-Pro
3/17-SJR Speaking
3/18-Merced Field Day
3/24-MJC Field Day
3/31-SJR Parli-Pro

April

4/1-Reedley Field Day
4/4-TK Awards Dinner
4/5-Chapter Meeting, Lunch @ TLC
4/8-CRC Field Day
4/22-25-State FFA Conference
**Relay for Life (TBA)
**TK Sectional FFA Activity (TBA)

May

5/4-Sectional Officer Interviews, Visalia
5/8-Chapter Officer Interviews
5/11-Sectional Officer Elections
5/16-Chapter Awards Banquet
5/19-Top 27 Trip to Magic Mountain
**JMMS Career Day (TBA)
**Farm Day (TBA)
**Sponsor Thank You Dinner (TBA)

June

6/5-11-Kings County Fair, Hanford
6/12-13-Ag Farm Clean Up
6/16-18-Officer Retreat (TBD)

Quality Criteria 11

Full Year Employment

The Corcoran Agriculture department is not on full year employment. The teachers contract is on an eleven month pay schedule with parts of the check being taken out for a deferred check for the month of July. The teachers are given an addendum to their contracts for thirty days to be paid out at the daily calculated pay for the teacher. These thirty days are to be used during weekends or non district calendar days, such as summer or during holidays. A major contribution to the days completed toward the contract is spent advising students on SAE projects, FFA events, and running the school farm laboratory. All instructors in the agriculture department went over the minimum days required for the contract.

The Corcoran Agriculture department has need a lot of work over the last three years to bring it up to the correct standards. Ms. Naylor in her first year at Corcoran High School alone did 100 days over her contract. Mr. Spreng has taken over the running of the large farm and has already completed his thirty day obligation for his contract by November 27,2017 and has added another twenty days for a total of fifty days already in the 2017-2018 school year. There has been no talks with administration or the district to add an FFA stipend or make the agriculture teachers a full year employment.

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- A. Roche Contract
- B. Naylon Timecards
- C. Spreng Timecard
- D. Classroom, Shop, FFA Policies

Corcoran Unified School District
ADDENDUM TO EMPLOYMENT OFFER TO CERTIFICATED EMPLOYEE
2017-2018

To: **Roche III, Frank C**

Social Security No: xxx-xx-9716

This Contract Addendum is made and entered into by and between the Corcoran Unified School District ("District") and **Roche III, Frank C** ("Employee") effective July 1, 2017.


- A. Employee serves as **Ag Teacher**. Employee's base contract year is one hundred eighty-four (184) days work year as specified in the certificated collective bargaining agreement. The **Ag Teacher** requires certain duties that must be performed outside of the contractual, base work year.
- B. For the 2017-2018 school year, Employee voluntarily agrees to work an additional 30 days beyond his/her base year. Employee will be compensated for these additional days on a pro-rated basis as specified in the certificated collective bargaining agreement. Annual Salary for 30 days is [REDACTED], payable in 11 payments of [REDACTED] each.
- C. By signing this Contract Addendum, Employee acknowledges that the additional work days specified in this Addendum are considered an additional assignment within the meaning of Education Code section 44923. As such, the District reserves the right to revoke the extra duty days at any time and for any reason.
- D. The additional work days are to be used between July 1, 2017 and June 30, 2018 exclusive of regular contract days. The additional work days are to be at least five (5) hours in length but not more than eight (8) hours in length.
- E. Compensation for the extra duty days specified in this Addendum shall be based upon days actually worked, exclusive of authorized sick leave days.
- F. This Contract Addendum is subject to the laws of the State of California and the rules and regulations of the State Board of Education and the Board of Trustees of the Corcoran Unified School District.

Dated:

6-30-17


Frank C Roche III

Date of Contract: June 26, 2017


Richard Merlo, Superintendent

July 2016

B

Date	Description	Time In	Time Out	Total Hours	Extended Contract Hours	Extended Days
1	Ag Incentive Grant follow up paperwork completed and sent to Regional Office for review and revision, feeder hog care (feeding, pen cleaning, hosing down and walking)	8:00 AM	1:30 PM	5:30	5:30	1
2	Purchased and loaded in feed for feeder hogs, hog/farm chores, cleaned pens, worked on FFA Program of activities	9:00 AM	3:30 PM	6:30	6:30	1
3	Hog chores (Feed, cleaning x2 a day) Recordbook workshop with 12 livestock kids, NAF planning with Alisa	8:30 AM	5:00 PM	8:30	8:30	1
4	Hog Chores (Feed, clean x 2a day) worked on Officer contract and policies for 2016-2017 school year	9:00 AM	2:00 PM	5:00	5:00	1
5	Hog chores (Feed, cleaning x2 a day) Recordbook workshop with 7 livestock kids,	8:00 AM	6:00 PM	10:00	10:00	1
6	Hog chores (Feed, cleaning x2 a day)			0:00	0:00	
7	Hog chores (Feed, cleaning x2 a day)			0:00	0:00	
8	Butcher hogs, pen clean out	7:00 AM	4:00 PM	9:00	9:00	1
9				0:00	0:00	
10				0:00	0:00	
11	Recordbook workshop with 13 livestock showman	12:00 PM	5:00 PM	5:00	5:00	1
12	Recordbook workshop with 13 livestock showman	12:30 PM	6:00 PM	5:30	5:30	1
13				0:00	0:00	
14				0:00	0:00	
15	Department paperwork developed, contracts and farm materials produced, task list for officer team completed, Professional development review completed for regional supervisor, meet with officer team to create 1st draft of calendar for 2016-2017 school year	10:00 AM	6:00 PM	8:00	8:00	1
16				0:00	0:00	
17	Travel to NAF Next Conference- Orlando, FL NAF Next Conference- Attended Conference Sections: Freedom of Technology, Evidence Collection, 501c3 Non-Profit Status	9:00 AM	5:30 PM	8:30	8:30	1
18		8:30 AM	3:00 PM	6:30	6:30	1

19	NAF Next Conference- Attended Conference Sections: Creating the Network of Tomorrow, Grant Writing 101, What's Up in Washington, Ag Curriculum in NAF Academy, One Powerful Night Reception	8:30 AM	4:30 PM	8:00	8:00	1
20	NAF Next Conference- Attended Conference Sections: Are Students College and Career Choice Ready, Feel the Power Plenary	8:30 AM	1:30 PM	5:00	5:00	1
21	Travel Home- Orlando, FL to Bakerfield, CA	6:00 AM	2:00 PM	8:00	8:00	1
22				0:00	0:00	
23	A-G Course Approval work completed and submitted for Floral Design course (approved on first attempt)	1:00 PM	7:00 PM	6:00	6:00	1
24				0:00	0:00	
25	Ag Office Clean up, removal of previous materials left behind by former Ag staff, work done on National FFA Convention trip, Budget work for the year developed with Ag staff-- Students Present for Clean Up: Savannah Smart, Tyler Jordan	11:00 AM	4:00 PM	5:00	5:00	1
26	AG Shop and Floral Classroom Clean Up- Removed and disposed of outdated files, disposed of trash, discussed curriculum and content maps with AG Staff, developed common assessment periods, worked on FFA calendar disposed of outdated curriculum, Submitted reimbursement for NAF Conference, Calendar Prep	8:00 AM	5:00 PM	9:00	9:00	1
27	Shop and Floral Classroom Clean Up- Cleaned tool room, removed pictures and awards and put into storage, removal of trash and broken equipment (4 dumpster filled), Set up of floral storage	8:00 AM	2:00 PM	6:00	6:00	1
28				0:00	0:00	
29				0:00	0:00	
30				0:00	0:00	
31				0:00	0:00	
				125:00:00	125:00:00	18

Total Hours to Date: 125:00:00

Total Extended Contract Hours to Date: 125:00:00

Total Extended Contract Days to Date: 18

August 2016

Date	Description	Time In	Time Out	Total Hours	Extended	
					Contract Hours	Extended Days
1	County Fair Check Distribution, Record Book Check, Thank you notes, classroom and shop prep	8:00 AM	4:00 PM	8:00	8:00	1
2	County Fair Check Distribution, Record Book Check, Thank you notes, classroom and shop prep	8:00 AM	5:00 PM	9:00	9:00	1
3	County Fair Check Distribution, Record Book Check, Thank you notes, classroom and shop prep	8:00 AM	6:00 PM	10:00	10:00	1
4				0:00	0:00	
5				0:00	0:00	
6				0:00	0:00	
7				0:00	0:00	
8				0:00		
9	Kagan Training Day 5 (8am-3:45pm), Meeting with Savannah Smart about breeding Pig, Ordering Artificial Insemination Supplies, Pricing Gas Welder/ Generator for Farm Maint., Pick Up Gloves, Lubricant, and Boar Tease for Breeding	7:30 AM	7:00 PM	11:30		
10	Classroom Worktime, Met with Alisa regarding pathway courses, Mandated Reporter Training, Bred Savannah's Gilt Breeding Round 1	8:00 AM	7:30 PM	11:30		
11	Bred Savannah's Gilt #2 @ 6am and round #3 @ 6:30 pm, Syllabus/Policies/Procedures, CHS Staff Meeting (10:15 to 3:15)	6:00 AM	7:00 PM	13:00		
12	Classroom Work Time	8:00 AM	3:15 PM	7:15		
13	Officer Bootcamp @ Camp SLO - Officer Team Present	8:00 AM	9:00 PM	13:00	13:00	1
14	Officer Bootcamp @ Camp SLO - Officer Team Present	8:00 AM	2:00 PM	6:00	6:00	1
15	Taught Ag Science (8am-3:15 PM)	7:00 AM	5:30 PM	10:30		
16	Taught Ag Science (8am-3:15 PM)	7:15 AM	5:00 PM	9:45		
17	Teach Ag Science (8am-3:15pm), Department Billing, CATA @ VTEC (5pm-7:30pm)	7:30 AM	7:30 PM	12:00		
18	Teach Ag Science (8am-3:15pm), Classroom, Clean Up Shop, Organized Roster for FFA updates	7:30 AM	5:00 PM	9:30		

19	Teach Ag Science (8am- 3:15pm),	7:30 AM	4:30 PM	9:00				
20				0:00	0:00			
21	Completed paperwork for Regional Supervisor (5 year plan, FFA Checksheet, Ag Advisory Board Updates), Organized flower orders for projects, sub plans for 8/23 and 8/24	9:00 AM	5:30 PM	8:30	8:30			1
22	Teach Ag Science (8am- 3:15pm), Travel to NPDL	7:30 AM	10:00 PM	14:30				
23	NPDL Training	8:00 AM	4:00 PM	8:00				
24	NPDL Training, Travel Home	8:00 AM	9:30 PM	13:30				
25	Taught Ag Science (8am- 3:15 PM)	7:30 AM	3:30 PM	8:00				
26	Taught Ag Science (8am- 3:15 PM)	7:30 AM	4:00 PM	8:30				
27				0:00	0:00			
28				0:00	0:00			
29	Taught Ag Science (8am- 3:15 PM)	7:00 AM	5:00 PM	10:00				
30	Taught Ag Science (8am- 3:15 PM)	7:00 AM	5:00 PM	10:00				
31	Teach Ag Science (8am- 3:15pm), Ag Department Meeting at Farm to Identify Issues and Create Workorder List	7:30 AM	6:30 PM	11:00				
		232:00:00	54:30:00	6				

Total Hours to Date: 357:00:00

Total Extended Contract Hours to Date: 179:30:00

Total Extended Contract Days to Date: 24

Highlighted cells are extended contract days

September 2016

Date	Description	Time In	Time Out	Total		Extended	
				Hours	Contract Hours	Hours	Extend d Days
1	Pathway Planning Meeting @ CHS, Parent Contact/ Student Email for Intervention with Pathway Students, Project Development for Ag Sci 1 and Ag Sci 2	7:30 AM	6:00 PM	10:30			
2	Home Depot order pick up with Spreng, walked Ag farm to start developing a plan of action for Nick Boyett to begin work on the facility	9:00 AM	5:00 PM	8:00	8:00	1	
3	Completed Floral and FFA Banquet Supplies from 3 walmarks in order to find all materials, selected and picked freezer and refrigerator into Ag Office to be used for FFA activities. Assisted Spreng in working on broken lights on small utility trailer.	8:00 AM	5:00 PM	9:00	9:00	1	
4	Fresno State Ticket Sales @ 7AM, Taught Ag Science (8am- 3:15 PM), Department paperwork, FFA Officer work	6:30 AM	8:00 PM	13:30			
5	Taught Ag Science (8am- 3:15 PM), Meet with students after school for scholarship prep, Work order completion for 40 farm work orders	7:30 AM	8:00 PM	12:30			
6	Taught Ag Science (8am- 3:15 PM), Floral class prep	7:30 AM	4:00 PM	8:30			
7	Taught Ag Science (8am- 3:15 PM), FFA supply shopping at Smart and Final	7:30 AM	7:00 PM	11:30			
8				0:00	0:00		
9				0:00	0:00		
10	Taught Ag Science (8am- 3:15 PM), FFA Activity Prep	7:30 AM	5:00 PM	9:30			
11	Taught Ag Science (8am- 3:15 PM), FFA Activity Prep	7:30 AM	5:00 PM	9:30			
12	Taught Ag Science (8am- 3:15 PM), Department paperwork and billing, updates and information to Ag Staff	7:30 AM	5:00 PM	9:30			
13	Taught Ag Science (8am- 3:15 PM), National FFA Convention trip planning and prep	7:30 AM	4:00 PM	8:30			
14							
15							

16	Taught Ag Science (8am- 3:15 PM), After school tutoring for Ag Science	7:30 AM	5:30 PM	10:00			
17	Helped Spreng picked up shop tables and supplies at Home Depot, Unloaded and set up at Shop, worked on FFA calendar, developed School farm resources	9:00 AM	3:00 PM	6:00	6:00		1
18	Ag Shop and Classroom Cleanup Day- Savannah Smart and Oscar Miranda Present to help. Cleaned and organized the shop with Spreng. Organized floral supplies and created an order list for projects. Setup Farm Maintenance desk in office and cleaned out storage areas in classroom.	7:00 AM	8:30 PM	13:30	13:30		1
19	Greenhand Conference in Tulare- 27 Students attended	7:00 AM	5:00 PM	10:00			
20	Taught Ag Science (8am- 3:15 PM), Ag Advisory Meeting Prep	7:30 AM	6:00 PM	10:30			
21	Taught Ag Science (8am- 3:15 PM), Advisory Board Meeting (4pm- 6:00pm)	7:15 AM	8:00 PM	12:45			
22	Taught Ag Science (8am- 3:15 PM)	7:15 AM	5:00 PM	9:45			
23	Taught Ag Science (8am- 3:15 PM), FFA Activity Prep	7:15 AM	5:30 PM	10:15			
24	COLC w/ Officer Team and Fresno State Football Game w/ Chapter	8:30 AM	8:00 PM	11:30	11:30		1
25				0:00	0:00		
26	Taught Ag Science (8am- 3:15 PM), Cotton Parade Float Building, Department Billing and Paperwork	7:30 AM	6:00 PM	10:30			
27	Taught Ag Science (8am- 3:15 PM), Floral Content Planning	7:00 AM	7:00 PM	12:00			
28	Taught Ag Science (8am- 3:15 PM), Cotton Parade Float Building, Livestock Student and Parent Meeting (6pm- 9pm)	7:30 AM	9:00 PM	13:30			
29	Taught Ag Science (8am- 3:15 PM)	8:00 AM	4:00 PM	8:00			
30	Taught Ag Science (8am- 3:15 PM), Review Opening/Closing Scores with teams	8:00 AM	4:00 PM	8:00			

256:45:00 48:00:00 5

Total Hours to Date: 613:45:00
 Total Extended Contract Hours to Date: 227:30:00
 Total Extended Contract Days to Date: 29

October 2016

Date	Description	Time In	Time Out	Total Hours	Extended Contract Hours	Extended Days
1	Cotton Festival & Parade	7:30 AM	1:00 PM	5:30	5:30	1
2	Organized wood and supplies for Homecoming Float, National FFA convention trip planning	2:00 PM	7:00 PM	5:00	5:00	1
3	Taught Ag Science (8am- 3:15 PM), Opening/Closing Practice, Homecoming Parade Float Building	7:00 AM	9:00 PM	14:00		
4	Taught Ag Science (8am- 3:15 PM), Homecoming Parade Float Building	7:00 AM	9:00 PM	14:00		
5	Taught Ag Science (8am- 3:15 PM), TK Section Opening Closing Contest Hanford- 6 teams competing	7:00 AM	8:00 PM	13:00		
6	Taught Ag Science (8am- 3:15 PM), Homecoming Parade Float Building	7:00 AM	9:00 PM	14:00		
7	Taught Ag Science (8am- 3:15 PM), Homecoming Game and Float Supervision	7:00 AM	10:00 PM	15:00		
8	Ag Shop Clean Up- Travis Daniel, David Lopez, Tyler Jordan, Picked Cotton Samples w/ Gomez and Spreng, Cotton Contest paperwork prep	7:00 AM	6:00 PM	11:00	11:00	1
9	Cotton Contest prep work-contest cards, samples, room cards, tabulations, meal planning	9:00 AM	6:30 PM	9:30	9:30	1
10	Taught Ag Mech (8am- 3:15 PM) Cotton Contest Prep	7:00 AM	6:00 PM	11:00		
11	Taught Ag Science (8am- 3:15 PM) Cotton Contest Prep	7:00 AM	6:00 PM	11:00		
12	Taught Ag Science (8am- 3:15 PM) Ag Shop clean up, Sub plans for National Convention	7:00 AM	9:00 PM	14:00		
13	Taught Ag Science (8am- 3:15 PM) Cotton Contest Prep, National FFA Convention Participant Meeting, Roster Uploads	7:00 AM	10:00 PM	15:00		
14	Taught Ag Science (8am- 3:15 PM) Cotton Contest Prep	7:00 AM	8:00 PM	13:00		
15	Corcoran Cotton Classic, FFA Roster Submission, AET roster updates and programming, Graduate Follow up Completion	6:00 AM	7:30 PM	13:30	13:30	1

16	Taught Ag Science (8am- 3:15 PM), Ag Incentive Review Documents Completed and sent to regional supervisor	7:00 AM	5:00 PM	10:00	0:00	0:00	
17	National FFA Convention Indiana- Travel to Convention	3:00 AM	10:00 PM	19:00			
18	National FFA Convention Indiana- Kentucky Tours (Churchill Downs, Kentucky Horse Park, Louisville Slugger Factory)	7:00 AM	10:00 PM	15:00			
19	National FFA Convention Indiana	5:30 AM	9:00 PM	15:30			
20	National FFA Convention Indiana	7:00 AM	8:00 PM	13:00			
21	National FFA Convention Indiana	10:00 AM	11:00 PM	13:00	13:00	1	
22	National FFA Convention Indiana	3:30 AM	3:00 PM	11:30	11:30	1	
23	Taught Ag Science (8am- 3:15 PM)	7:00 AM	5:00 PM	10:00			
24	Taught Ag Science (8am- 3:15 PM)	7:00 AM	5:00 PM	10:00			
25	Taught Ag Science (8am- 3:15 PM)	7:00 AM	5:00 PM	10:00			
26	Taught Ag Science (8am- 3:15 PM)	7:00 AM	5:00 PM	10:00			
27	Taught Ag Science (8am- 3:15 PM)	7:00 AM	4:00 PM	9:00			
28	Reedley College Field Day	7:00 AM	5:00 PM	10:00			
29				0:00	0:00		
30				0:00	0:00		
31	Taught Ag Science (8am- 3:15 PM)	7:00 AM	4:30 PM	9:30			
				334:00:00	69:00:00	7	

Total Hours to Date: 947:45:01

Total Extended Contract Hours to Date: 296:30:01

Total Extended Contract Days to Date: 36

Highlighted cells are extended contract days

November 2016

Date	Description	Time In	Time Out	Total Hours	Extended Contract Hours	Extended Days
1	Taught Ag Science (8am- 3:15 PM), FFA Alumni meeting prep	7:00 AM	6:00 PM	11:00		
2	Taught Ag Science (8am- 3:15 PM), FFA Meeting and Alumni Meeting @ 6:30pm, Parent Information meeting	7:00 AM	9:00 PM	14:00		
3	Taught Ag Science (8am- 3:15 PM)	7:00 AM	6:00 PM	11:00		
4	COS Freshman Field Day	7:00 AM	4:00 PM	9:00		
5				0:00	0:00	
6				0:00	0:00	
7	Taught Ag Science (8am- 3:15 PM), Kings County Fair Livestock Meeting @ Hanford 6pm	7:15 AM	9:00 PM	13:45		
8	Taught Ag Science (8am- 3:15 PM), After school program	7:15 AM	8:00 PM	12:45		
9	Taught Ag Science (8am- 3:15 PM), After school program	7:15 AM	6:00 PM	10:45		
10	Taught Ag Science (8am- 3:15 PM)	7:45 AM	4:00 PM	8:15		
11				0:00	0:00	
12				0:00	0:00	
13				0:00	0:00	
14	Taught Ag Science (8am- 3:15 PM), After school program	7:00 AM	8:00 PM	13:00		
15	Taught Ag Science (8am- 3:15 PM), After school program	7:00 AM	8:00 PM	13:00		
16	Taught Ag Science (8am- 3:15 PM), After school program	7:30 AM	7:00 PM	11:30		
17	Taught Ag Science (8am- 3:15 PM)	7:00 AM	5:00 PM	10:00		
18	CATA SJR Road Show	8:00 AM	5:00 PM	9:00		
19	CATA SJR Road Show	8:00 AM	5:00 PM	9:00	9:00	1
20				0:00	0:00	
21	Taught Ag Science (8am- 3:15 PM)	7:15 AM	6:00 PM	10:45		
22	Taught Ag Science (8am- 3:15 PM)	7:15 AM	6:00 PM	10:45		
23				0:00	0:00	
24				0:00	0:00	
25				0:00	0:00	

26	Cleaned and prepped Farrowing Room and cleaned Hog Barn with Spreng and Savannah Smart for Gilt to farrow	8:00 AM	2:30 PM	6:30 0:00	6:30 0:00	1
27						
28	Taught Ag Science (Barn- 3:15 PM), Christmas Parade Float Building (3:15- 5pm)	7:30 AM	6:00 PM	10:30		
29	Taught Ag Science (Barn- 3:15 PM), Christmas Parade Float Building (3:15- 5pm), Ag Boosters Meeting @ 6pm, Assisted in hog barn	7:30 AM	9:00 PM	13:30		
30	Taught Ag Science (Barn- 3:15 PM), Christmas Parade Float Building (3:15- 5pm), Ran errands for Spreng (gilt farrowing)	6:00 AM	10:30 PM	16:30		
				224:30:00	15:30:00	2

Total Hours to Date: 1172:15:00
Total Extended Contract Hours to Date: 312:00:00
Total Extended Contract Days to Date: 38

Highlighted cells are extended contract days

December 2016

Date	Description	Time In	Time Out	Total Hours	Extended Contract Hours	Extended Days
1	Covered Spreng's class due to hog, Taught Ag Science Christmas Parade 6:30pm	6:00 AM	7:00 PM	13:00		
2	Taught Ag Science (8am- 3:15 PM), FFA Officer meeting	7:00 AM	8:00 PM	13:00		
3	Assisted at hog barn, greenhand banquet prep, end of the year paperwork	9:00 AM	2:30 PM	5:30	5:30	1
4	Livestock paperwork and farm preparations, feed plan organized, livestock budgets completed, student loan paperwork completed, meet with officers to work on greenhand banquet prep	10:00 AM	6:00 PM	8:00	8:00	1
5	AET Training in Visalia (8am- 4pm), Mid-Year Chat NTI	8:00 AM	6:30 PM	10:30		
6	AET Training in Visalia (8am- 4pm), Pig Shots Iron and Pen, Pen for Sow, Barn clean up	8:00 AM	7:00 PM	11:00		
7	Taught Ag Science (8am- 3:15 PM), Freshman Lunch, Greenhand Banquet and FFA Chapter Movie Night	7:30 AM	8:00 PM	12:30		
8	Taught Ag Science (8am- 3:15 PM), Lamb sourcing for 2017 Kings County fair	7:30 AM	4:00 PM	8:30		
9	Taught Ag Science (8am- 3:15 PM)	7:30 AM	4:00 PM	8:30		
10				0:00	0:00	
11				0:00	0:00	
12	Finals	7:00 AM	4:00 PM	9:00		
13	Finals	7:00 AM	4:00 PM	9:00		
14	Finals	7:00 AM	4:00 PM	9:00		
15	Finals	7:00 AM	4:00 PM	9:00		
16	Finals	7:00 AM	1:00 PM	6:00		
17				0:00	0:00	
18				0:00	0:00	
19	Assisted Ear Notched Swine Babies, iron shots given and barn cleaned, Floral project for Police Charity Dinner completed and delivered	8:00 AM	7:00 PM	11:00	11:00	1
20				0:00	0:00	

21				0:00	0:00	
22				0:00	0:00	
23				0:00	0:00	
24				0:00	0:00	
25				0:00	0:00	
26	Helped wean pigs and moved to nursery crate and moved Sow to outdoor pen, worked on Fair paperwork	9:00 AM	3:00 PM	6:00	6:00	1
27				0:00	0:00	
28				0:00	0:00	
29				0:00	0:00	
30				0:00	0:00	
31				0:00	0:00	
				149:30:00	30:30:00	4

Total Hours to Date: 1321:45:00
 Total Extended Contract Hours to Date: 342:30:00
 Total Extended Contract Days to Date: 42

Highlighted cells are extended contract days

January 2017

Date	Description	Time In	Time Out	Total Hours	Extended Contract Hours	Extended Days
1				0:00	0:00	
2				0:00	0:00	
3				0:00	0:00	
4				0:00	0:00	
5	Completed chapter updates on Ag Career Network, communicated with the state for new boosters program, contacted lamb breeder, revised Spring FFA Calendar	9:00 AM	3:00 PM	6:00	6:00	1
6				0:00	0:00	
7				0:00	0:00	
8				0:00	0:00	
9	Taught Ag Science (8am-3:15 PM)	7:00 AM	5:30 PM	10:30		
10	Taught Ag Science (8AM-3:15PM), Horse Judging Meeting @ 4pm, Corcoran 4-H Meeting @ 6pm	7:00 AM	8:00 PM	13:00		
11	Taught Ag Science (8AM-3:15PM), Dairy Judging Meeting @ 4pm, FFA Meeting @ 6pm, Marketing Plan Practice	7:30 AM	8:30 PM	13:00		
12	Taught Ag Science (8AM-3:15PM), Ag Sales Contest Meeting @ 4pm, Public Speaking meeting, 4-H Swine Meeting @ 5:30 PM	7:15 AM	6:00 PM	10:45		
13	Taught Ag Science (8AM-3:15PM), Prepped Floral Arrangements for Cross Country Banquet	7:00 AM	9:00 PM	14:00		
14	Armbruster/ Gilbert Home Visit for Hogs (Breeding and Market), Completed floral arrangements for CHS XCounty Dinner, and Island school board dinner-delivered to lemooore	9:00 AM	6:00 PM	9:00	9:00	1
15				0:00	0:00	
16				0:00	0:00	
17	Home Sick-Board requests and billing			0:00		
18	Home Sick-Secured 14 lambs for FFA projects			0:00		
19	Taught Ag Science (8AM-3:15PM), 4-H Welding @ 6pm, 4-H Swine @ 7pm	7:15 AM	8:30 PM	13:15		

20	Taught Ag Science (8am- 3:15 PM)	7:30 AM	4:00 PM	8:30			
21	Farm Clean Up- All livestock participants	9:00 AM	3:00 PM	6:00	6:00		1
22				0:00	0:00		
23	Taught Ag Science (8AM- 3:15PM), Horse Judging Practice @ 6pm, Boosters Meeting @ 6pm, Glover Wedding Flower Planning Meeting	7:25 AM	9:00 PM	13:35			
24	Taught Ag Science (8AM- 3:15PM), Pathway Night 5pm- 7pm	7:30 AM	8:00 PM	12:30			
25	Taught Ag Science (8AM- 3:15PM), Chamber of Commerce Dinner- Recognition of Karli Toon	7:00 AM	9:30 PM	14:30			
26	Taught Ag Science (8AM- 3:15PM), Dairy Judging Practice @ 6pm, Marketing Plan Practice @ 6pm	7:00 AM	8:30 PM	13:30			
27	Taught Ag Mech (8AM- 3:15PM)	7:30 AM	4:00 PM	8:30			
28	Visalia to go to Harbor Freight for Farm Materials, Vicker's Livestock Visit and dropped check for Goats, Purchased Needles for Swine Vaccines, gave vaccines to hogs	11:00 AM	4:00 PM	5:00	5:00		1
29	Cleaned out farrowing barn, prepared pens to move hogs to new barn	9:00 AM	4:00 PM	7:00	7:00		1
30	Taught Ag Science (8AM- 3:15PM), Horse Judging Practice @ 6:30pm, Dairy Practice @ 6:30pm, Officer Meeting @ 5:30 PM, Moved pigs from farrowing room to barn, 4-H Welding Meeting @ 5pm, Marketing Plan Meeting w/ Hansen Ranches @ 5:30 PM	7:15 AM	8:30 PM	13:15			
31	Taught Ag Science (8AM- 3:15PM), Hog Barn Tarp construction	7:00 AM		17:00			
				184:50:00	33:00:00		5

Total Hours to Date: 1506:35:00

Total Extended Contract Hours to Date: 375:30:00

Total Extended Contract Days to Date: 47

Highlighted cells are extended contract days

February 2017

Date	Description	Time In	Time Out	Total Hours	Extended Contract Hours	Extended Days
1	Taught Ag Science (8AM-3:15PM), Chapter Meeting @ 6pm, Boosters Meeting, State Degree and Application Edits	7:00 AM	8:30 PM	13:30		
2	Taught Ag Science (8AM-3:15PM), Dairy Judging Practice, barn walk throughs, state Degree edits and review	7:30 AM	7:00 PM	11:30		
3	Taught Ag Science (8AM-3:15PM)	7:30 AM	4:00 PM	8:30		
4	Picked up heat lamps from Evangelos, Antibiotics to Feeder pigs and Show Pigs, Cleaned Pens, Tractor Supply	12:00 PM	5:30 PM	5:30	5:30	1
5	Flower pick up for senior night rose wraps, State Degree Edits, Proficiency Award Edits, Edit Travis Daniel Speech	9:00 AM	10:00 PM	13:00	13:00	1
6	Taught Ag Science (8AM-3:15PM), TK State Degree Review @ 4PM, Senior night flowers for winter sports	7:30 AM	7:00 PM	11:30		
7	Taught Ag Science (8AM-3:15PM), Checked Hogs, Went to hanford for supplies Sick Pigs, Lost Gilt @ 12am, Senior night flowers for winter sports	7:15 AM	2:00 AM	18:45		
8	Taught Ag Science (8AM-3:15PM), Cared for sick pigs, picked up meds and feed for farm, Freshman Orientation @ 5pm, Senior night flowers for winter sports	7:00 AM	7:00 PM	12:00		
9	Taught Ag Science (8AM-3:15PM), Sick Pigs, Water every 20 min., Pigs housed in Ag Office, revised and submitted sectional star applications, Senior night flowers for winter sports	7:00 AM	2:00 AM	19:00		
10	Taught Ag Science (8AM-3:15PM), Meeting w/ Stone @ 3:30PM, Nursed sick pigs, water every 20 min., Senior night flowers for winter sports	7:00 AM	2:30 AM	19:30		
11	Meet w/ Erin Gilbert about Pigs/ Sale of Farrowing Crates, Cleaned up barn, Administered antibiotics and Dex, Cared for sick pigs	6:00 AM	12:00 AM	18:00	18:00	1

12	Cared for sick hogs, cleaned up the Ag office from caring for animals	6:00 AM	11:30 PM	17:30	17:30	1
13	Picked up Straw, Pig Starter, Shavings from Evangelos. Cared for sick pigs, Moved two pigs back to farm and setup pens in farrowing room, 3rd Round of Antibiotics to pigs.	8:00 AM	9:00 PM	13:00	13:00	1
14	Taught Ag Science (8AM-3:15PM), 4-H Swine Meeting, Senior night flowers for winter sports			0:00		
15	Moved Last two pigs to farm, World Ag Expo Trip 45 students (8AM-3:15PM), Cleaned Pig Barn, Prepped Trailer for Weekend, Moved in Straw and Feed, cleaned the lamb barn	7:00 AM	8:00 PM	13:00		
16	Personal Day			0:00		
17	Taught Ag Science (8AM-3:15PM), Meeting w/ Stone @ 3:30PM, Cleaned up wind and storm damage @ farm with Spreng, Removed broken greenhouse	7:30 AM	7:00 PM	11:30		
18	Pick up 5 show Hogs From Gilberts and transfer to farm--4 FFA pigs/ 1 4H pig, Cleaned up storm damage on farm, prepped stalls for incoming stock	9:00 AM	8:00 PM	11:00	11:00	1
19	MF/ALA Trip- Visalia (17 Students), Pick Up Pigs- Small Town Genetics in Modesto	8:00 AM	11:00 PM	15:00	15:00	1
20	MF/ALA Trip- Visalia (17 Students), Received in Pigs, Prep pens for incoming animals, Shots to Small Town Pigs	8:30 AM	5:30 PM	9:00	9:00	1
21	Taught Ag Science (8AM-3:15PM), FFA Week Activities/Marketing Plan Meeting @ 6pm, Cared for Farm Pigs	7:00 AM	9:30 PM	14:30		
22	Taught Ag Mech (8AM-3:15PM), FFA Week Activities (Teacher Breakfast), Farm and Barn clean up	5:00 AM	10:00 PM	17:00		
23	Taught Ag Science (8AM-3:15PM), FFA Week Activities and Prep, Boosters Meeting at 6pm, Farm clean up	7:00 AM	9:00 PM	14:00		
24	Personal Day			0:00		
25	Pick up Hogs @ Reiss Livestock- 7 pigs for students	4:00 AM	9:00 PM	17:00	17:00	1
26	Pick up Hogs @ Reiss Livestock- Return to Corcoran, Bed and process stock	5:00 AM	8:30 PM	15:30	15:30	1

27	Taught Ag Science(8AM- 3:15PM), Checked Pigs, Cleaned pens, Gave meds to sick animals, set up lamb barn and recieved 14 show lambs	7:30 AM	7:00 PM	11:30			
28	State Proficiency Scoring in Bakersfield, Dairy Judging Practice, Tri-County 4H Advisory Board Meeting in Kingsburg	6:30 AM	9:00 PM	14:30	0:00		
					248:45:00	110:30:00	10

Total Hours to Date: 1755:20:00

Total Extended Contract Hours to Date: 486:00:00

Total Extended Contract Days to Date: 57

Highlighted cells are extended contract days

March 2017

Date	Description	Time In	Time Out	Total Hours	Extended Contract Hours	Extended Days
1	Taught Ag Science (8AM-3:15PM), Farm setup and prep for selection-- Savannah Smart, Allyson McCarty, Jonah Hernandez, Kari Toon present for help, Swine/Sheep Selection @ Farm @ 6pm	7:00 AM	9:30 PM	14:30		
2	Taught Ag Science (8AM-3:15PM), Checked pigs with students, discussed feeding with FFA lamb students at lunch meeting, checked lambs, Tractor supply for rubber boots for Dairy team	7:00 AM	8:30 PM	13:30		
3	UC Davis Field Day--Job Interview Contest	6:30 AM	8:30 PM	14:00		
4	UC Davis Field Day-- Dairy and Creed Contest, purchased lamb supplements and moved feed into the barn	6:30 AM	8:30 PM	14:00	14:00	1
5	Cleaned trailer, truck, and equipment used for trip to pick up hogs in Kansas			0:00	0:00	
6	Taught Ag Science (8AM-3:15PM), Monitored Swine and Lamb Project, Dosed pigs with meds, Treated sick lambs, ordered supplies	7:00 AM	8:00 PM	13:00		
7	Kids Day Newspaper Sales in morning, collected and counted money from other community location and returned items and money to program coordinator in hanford (8AM-3:15PM), Checked lambs and treated sick animals, Feed store run in hanford to purchase items for all 3 barns, FFA Scrapbook supply pick up, meeting with 4h community leader FFA Dairy Judging Practice @ 6:30pm	5:00 AM	8:00 PM	15:00		
8	Taught Ag Science (8AM-3:15PM), Department billing, department paperwork, edit scholarships for seniors, Roller Town ticket sales at lunch, Meeting w/ Frank Tebeau @ COS Farm, Vet call at 6:30pm on farm to treat infection on spot pig	7:30 AM	9:30 PM	14:00		

9	Taught Ag Science (8AM-3:15PM), Billing meeting with Jeannine, Ag trip organization, Ag boosters @ 6PM, Onsite at farm for swine and lamb project, Flower order filled and completed	7:00 AM	9:00 PM	14:00			
10	Taught Ag Science (8AM-3:15PM), onsite at farm with swine and lamb project, lamb weigh in and showmanship practice	7:30 AM	5:00 PM	9:30			
11	Farm Cleanup for WASC tour, Lamb meeting at 12:30pm	9:00 AM	2:30 PM	5:30	5:30		1
12	Farm Cleanup for WASC, Shop Cleanup for WASC, Project Prep for Boosters Dinner, Lamb showmanship clinic on farm			0:00	0:00		1
13	Taught Ag Science (8AM-3:15pm)			0:00			
14	Taught Ag Science (8AM-3:15pm), lunch meeting for 26 hour program and Farm Day			0:00			
15	Taught Ag Science (8AM-3:15PM), Roller Town FFA Sectional Event-- 25 students to Roller Town in Visalia			0:00			
16	Kings County Farm Day (18 kids)			0:00			
17	Taught Ag Science (8AM-3:15pm)			0:00			
18	Boosters Dinner set up, prep with 20 kids, decorations (floral), Farm Walk through, Sadies Dance Chaperone	6:00 AM	12:00 AM	18:00	18:00		1
19	Farm Clean up and prep for WASC tour and washing/cleaning lambs to prepare for spring shearing	11:00 AM	7:00 PM	8:00	8:00		1
20	Taught Ag Science (8AM-3:15pm) WASC Visit-Farm Walk through, Department Billing, Horse Judging Practice	7:00 AM	8:00 PM	13:00			
21	Taught Ag Science (8AM-3:15pm), Farm Walk through, 4h Swine, 4h Beef, Feed Orders, Senior scholarships/letters of rec	7:30 AM	7:00 PM	11:30			
22	Taught Ag Science (8AM-3:15pm)			0:00			
23	Taught Ag Science (8AM-3:15pm)			0:00			
24	Personal Day-Family Emergency			0:00			
25	MJC Field Day-- Dairy, Job Interview (8 kids)	4:00 AM	8:00 PM	16:00	16:00		1
26	Lamb Meeting-Weigh, wash, Contracts for county fair, showmanship practice, farm walk through,	11:00 AM	5:00 PM	6:00	6:00		1

27	Taught Ag Science (8AM-3:15pm), Billing, Department Paperwork, Livestock Feed Order, Fair Contracts, Feed Plan for 4h livestock, Farm Walk Through, Tractor Supply for Meds	7:30 AM	6:00 PM	10:30		
28	Taught Ag Science (8AM-3:15pm), New Teacher Induction	7:30 AM	6:00 PM	10:30		
29	Taught Ag Science (8AM-3:15pm), Meeting with DO @ 3:30pm, Farm Walk through	8:00 AM	5:00 PM	9:00		
30	Taught Ag Science (8AM-3:15pm), Farm walk through Curriculum Meeting @ DO	8:00 AM	5:00 PM	9:00		
31	Taught Ag Science (8AM-3:15PM)	8:00 AM	3:15 PM	7:15		
				221:45:00	43:30:00	7

Total Hours to Date: 1977:05:00

Total Extended Contract Hours to Date: 529:30:00

Total Extended Contract Days to Date: 64

Highlighted cells are extended contract days

April 2017

Date	Description	Time In	Time Out	Total Hours	Extended Contract Hours	Extended Days
1				0:00	0:00	
2				0:00	0:00	
3	Taught Ag Science (8AM-3:15pm)			0:00		
4	Taught Ag Science (8AM-3:15pm), TK Awards Dinner			0:00		
5	Taught Ag Science (8am-3:15pm)			0:00		
6	Taught Ag Science (8AM-3:15pm)			0:00		
7	4-H Fair			0:00		
8				0:00	0:00	1
9	Washing Lambs, Cleaning barn			0:00	0:00	1
10	Shearing Lambs			0:00	0:00	1
11	CTE Meeting (Stipend)			0:00	0:00	
12				0:00	0:00	
13				0:00	0:00	
14				0:00	0:00	
15				0:00	0:00	
16				0:00	0:00	
17				0:00	0:00	
18	Taught Ag Science (8AM-3:15pm)			0:00		
19	Taught Ag Science (8AM-3:15pm)			0:00		
20	Taught Ag Science (8AM-3:15pm)			0:00		
21	Taught Ag Science (8AM-3:15pm)			0:00		
22	Fresno State Judging Contest, FFA State Conference	6:00 AM	10:00 PM	16:00	16:00	1
23	FFA State Conference	6:00 AM	10:00 PM	16:00	16:00	1
24	FFA State Conference	6:00 AM	10:00 PM	16:00		
25	FFA State Conference	6:00 AM	5:00 PM	11:00		
26	Taught Ag Science (8AM-3:15pm)			0:00		
27	Taught Ag Science (8AM-3:15pm)			0:00		
28	Taught Ag Science (8AM-3:15pm)			0:00		
29	Hog Showmanship at Evangelhos	11:00 AM	5:00 PM	6:00	6:00	1
30				0:00	0:00	

Total Hours to Date: 2042:05:00

65:00:00 38:00:00 6

Total Extended Contract Hours to Date: 567:30:00
Total Extended Contract Days to Date: 70

Highlighted cells are extended contract days

May 2017

Date	Description	Time In	Time Out	Total Hours	Extended	
					Contract Hours	Extended Days
1	Taught Ag Science (8AM-3:15pm)			0:00		
2	Taught Ag Science (8AM-3:15pm)			0:00		
3	Taught Ag Science (8AM-3:15pm)			0:00		
4	Sectional Officer Interviews			0:00		
5	Taught Ag Science (8AM-3:15pm)			0:00		
6	Cal Poly State FFA Finals (Dairy, Marketing Plan), Glover Wedding-Floral Delivery	5:00 AM	10:00 PM	17:00	17:00	1
7	Floral Clean Up	9:00 AM	4:00 PM	7:00	7:00	1
8	Taught Ag Science (8AM-3:15pm)			0:00		
9	Taught Ag Science (8AM-3:15pm), Sectional Officer Interviews			0:00		
10	Taught Ag Science (8AM-3:15pm), TK CATA Dinner hosted by CHS Ag Ed			0:00		
11	Taught Ag Science (8AM-3:15pm), Sectional Officer Elections			0:00		
12	Taught Ag Science (8AM-3:15pm)			0:00		
13	Prom			0:00	0:00	
14				0:00	0:00	
15	Taught Ag Science (8AM-3:15pm)			0:00		
16	Taught Ag Science (8AM-3:15pm)			0:00		
17	Taught Ag Science (8AM-3:15pm)			0:00		
18	Taught Ag Science (8AM-3:15pm)			0:00		
19	Taught Ag Science (8AM-3:15pm)			0:00		
20	Cruz 16th Birthday, Flower Delivery			0:00	0:00	
21				0:00	0:00	
22	Taught Ag Science (8AM-3:15pm)			0:00		
23	Taught Ag Science (8AM-3:15pm), CUSD retirement dinner flowers			0:00		
24	Taught Ag Science (8AM-3:15pm)			0:00		
25	Taught Ag Science (8AM-3:15pm)			0:00		
26	Taught Ag Science (8AM-3:15pm)			0:00		
27	Chapter Banquet Prep/Fair animal prep on farm	11:00 AM	4:00 PM	5:00		1
28	Chapter Banquet Prep	10:00 AM	3:00 PM	5:00		1
29	Chapter Banquet Prep	12:00 PM	6:00 PM	6:00		1

30	Finals Week, Chapter Banquet					0:00				
31	Finals week					0:00				
40:00:00 24:00:00										
5										

Total Hours to Date: 2082:05:00

Total Extended Contract Hours to Date: 591:30:00

Total Extended Days to Date: 75

Highlighted cells are extended contract days

June 2017

Date	Description	Time In	Time Out	Total		Extended	
				Hours	Contract Hours	Hours	Extended Days
1	Finals Week, Staff Lunch			0:00			
2	Finals Week, Graduation			0:00			
3				0:00		0:00	
4	Kings Fair prep	9:00 AM	3:00 PM	6:00		6:00	1
5	Farm Clean Up, Fair Prep, Feed Orders, Paperwork/Billing	8:00 AM	6:00 PM	10:00		10:00	1
6	Farm Clean Up, Farm Lunch Prep, Ordering/Summer Bills, Feed Store for Fair Supplies	9:00 AM	9:00 PM	12:00		12:00	1
7	Corcoran Aggies Lunch on Farm	8:00 AM	4:00 PM	8:00		8:00	1
8	Farm Clean up-Post Lunch, Department Billing, Fair Prep	8:00 AM	5:00 PM	9:00		9:00	1
9	Magic Mountain Top 25 Trip	6:00 AM	7:00 PM	13:00		13:00	1
10	Kings Fair Prep-Clipping Hogs, Shearing Lambs	8:00 AM	8:00 PM	12:00		12:00	1
11	Kings Fair Prep-Clipping Hogs, Shearing Lambs	8:00 AM	8:00 PM	12:00		12:00	1
12	Kings County Fair-Barn Set Up	8:00 AM	8:00 PM	12:00		12:00	1
13	Kings County Fair-Barn Set Up, Hog Haul In	8:00 AM	10:00 PM	14:00		14:00	1
14	Kings County Fair			0:00		0:00	1
15	Kings County Fair			0:00		0:00	1
16	Kings County Fair			0:00		0:00	1
17	Kings County Fair			0:00		0:00	1
18	Kings County Fair			0:00		0:00	1
19	Farm Clean Up			0:00		0:00	1
20	Farm Clean Up, Large farm prep, Pick Up Ag Mechanics Projects	7:00 AM	5:00 PM	10:00		10:00	1
21	Summer Farm Clean up, Feed order dropped off, Student herdsman meeting	7:00 AM	4:00 PM	9:00		9:00	1
22				0:00		0:00	
23				0:00		0:00	
24				0:00		0:00	
25				0:00		0:00	
26				0:00		0:00	
27				0:00		0:00	

28	Large farm irrigation prep, county paperwork for large farm, Phylogen agreement paperwork, small farm chores	7:00 AM	5:00 PM	10:00	10:00	1
29	Clean up green space, chicken coop prep, feed pick up, watering trees, billing/calendar planning	7:00 AM	2:00 PM	7:00	7:00	1
30	Farm chores-feeding, cleaning pens, worming feeder hogs, butcher date set for first set of hogs	8:00 AM	1:00 PM	5:00	5:00	1
				149:00:00	149:00:00	21

Total Hours to Date: 2231:05:00

Total Extended Contract Hours to Date: 740:30:00

Total Extended Days to Date: 96

Highlighted cells are extended contract days

July 2016

C

Extended
Contract

Date	Description	Time In	Time Out	Total Hours	Hours
1				0:00	0:00
2				0:00	0:00
3				0:00	0:00
4				0:00	0:00
5				0:00	0:00
6				0:00	0:00
7				0:00	0:00
8				0:00	0:00
9				0:00	0:00
10				0:00	0:00
11				0:00	0:00
12				0:00	0:00
13				0:00	0:00
14				0:00	0:00
15				0:00	0:00
16				0:00	0:00
17	Travel to NAF Next Conference- Orlando, FL	9:00 AM	5:30 PM	8:30	8:30
	NAF Next Conference- Attended Conference				
18	Sections: Freedom of Technology, Evidence Collection, 501c3 Non-Profit Status	8:30 AM	3:00 PM	6:30	6:30
19	Sections: Creating the Network of Tomorrow, Grant	8:30 AM	4:30 PM	8:00	8:00
20	Sections: Are Students College and Career Choice	8:30 AM	1:30 PM	5:00	5:00
21	Travel Home- Orlando, FL to Bakersfield, CA	6:00 AM	2:00 PM	8:00	8:00
22				0:00	0:00
23				0:00	0:00
24				0:00	0:00
25	Disposing of damaged equipment, purchasing shop	11:00 AM	4:00 PM	5:00	5:00
26	disposed of outdated files, disposed of trash,	8:00 AM	5:00 PM	9:00	9:00
27	pictures and cateloged awards	8:00 AM	2:00 PM	6:00	6:00
28				0:00	0:00
29				0:00	0:00
30				0:00	0:00
31				0:00	0:00

56:00:00 56:00:00

Total Hours to Date: 56:00:00
 Total Extended Contract Hours to Date: 56:00:00
 Total Extended Contract Days to Date: 8

Student Contact Days
 Extended After Hours
 1 0
 To Date
 1 0

Highlighted cells are extended contract days

D

Date	Description	Time In	Time Out	Total Hours	Extended Contract Hours	Extended Days
1				0:00	0:00	
2				0:00	0:00	
3				0:00	0:00	
4				0:00	0:00	
5				0:00	0:00	
6				0:00	0:00	
7				0:00	0:00	
8				0:00	0:00	
9				0:00	0:00	
10				0:00	0:00	
11				0:00	0:00	
12				0:00	0:00	
13				0:00	0:00	
14				0:00	0:00	
15				0:00	0:00	
16				0:00	0:00	
17				0:00	0:00	
18	Shop Clean Up (Scrap Metal)	8:00 AM	1:00 PM	5:00	5:00	1
19	Shop Clean Up (Scrap Metal)	8:00 AM	1:00 PM	5:00	5:00	1
20	Metal Recycle	9:00 AM	2:00 PM	5:00	5:00	1
21	Scrap Metal pick up from BlueScope Building	7:00 AM	1:00 PM	6:00	6:00	1
22				0:00	0:00	
23				0:00	0:00	
24				0:00	0:00	
25	Scrap Metal Pick up	9:00 AM	12:00 PM	3:00	3:00	
26				0:00	0:00	
27	Classroom Prep	9:00 AM	2:00 PM	5:00	5:00	1
28				0:00	0:00	
29				0:00	0:00	
30				0:00	0:00	
31				0:00	0:00	
				29:00:00	29:00:00	5

Total Hours to Date: 29:00:00

Total Extended Contract Hours to Date: 29:00:00
Total Extended Contract Days to Date: 5

Highlighted cells are extended contract days

August 2016

Date	Description	Time In	Time Out	Total Hours	Extended Contract Hours	Extended Days
1	PBL training (stipend)	8:00	3:30 PM	7:30	7:30	
2	PBL training (stipend)	8:00 AM	3:30 PM	7:30	7:30	
3	PBL training (stipend)	8:00 AM	3:30 PM	7:30	7:30	
4	Technology Training (stipend)	8:00 AM	3:30 PM	7:30	7:30	
5	New Teaching Training (stipend)	8:00 AM	3:30 PM	7:30	7:30	
6				0:00	0:00	
7				0:00	0:00	
8	Kagan Training (stipend)	8:00 AM	3:30 PM	7:30		
9	Kagan Training	8:00 AM	3:30 PM	7:30		
10	Metal Pick-up/class set up	6:15 AM	3:30 PM	9:15		
11	Union Meeting/Class set-up/Staff Development	7:30 AM	4:00 PM	8:30		
12	Class set up/ District Lunch/ Praxair Meeting	7:30 AM	3:15 PM	7:45		
13				0:00	0:00	
14				0:00	0:00	
15	First Day of class. Syllabus and Expectations	7:30 AM	3:30 PM	8:00		
16	Safety and Safety Contract	7:30 AM	3:30 PM	8:00		
17	Measure. General Safety. CATA meeting	7:30 AM	6:00 PM	10:30		
18	Measure. General Safety. Shop Clean	7:30 AM	3:30 PM	8:00		
19	Safety Quiz, Shop Demo	7:30 AM	3:30 PM	8:00		
20				0:00	0:00	
21				0:00	0:00	
22	Welding Safety/Engine Safety	7:30 AM	3:30 PM	8:00		
23	Welding Safety/Engine Safety Test	7:30 AM	3:30 PM	8:00		
24	Welding Safety Test/Google Sheets/Back To School	7:30 AM	7:30 PM	12:00		
25	Welding Safety Test	7:30 AM	3:30 PM	8:00		
26	Art Metal: Proficiency Welds. Ag Welding: Demonstration. Mech Ag 2: Safety test retake/Proficiency Welds/Small Engine Tank, Exhaust removal			0:00		
27				0:00	0:00	
28				0:00	0:00	
29	Art Metal/Ag Welding/ Period 7: Proficiency Welds. Period 6: Gas tank, exhaust and carbearater removal. Cart Organization	7:30 AM	3:30 PM	8:00		

30	Art Metal/Ag Welding/ Period 7: Proficiency Welds. Period 6: Small Engineer Components. After School: Cotton Practice	7:30 AM	4:00 PM	8:30		
31	Art Metal: Measurement Quiz, Pedestal Grinder Safety, Proficiency Welds, Shop Clean up. Period 6: Small Engine Components, Part Review, Measurement Quiz, Engine Work. After school: Farm Walk through.	7:30 AM	5:30 PM	10:00		
				183:00:00	37:30:00	0

Total Hours to Date: 212:00:00

Total Extended Contract Hours to Date: 66:30:00

Total Extended Contract Days to Date: 5

Highlighted cells are extended contract days

September 2016

Date	Description	Time In	Time Out	Total Hours	Extended	
					Contract Hours	Extended Days
1	Measurement Quiz/ Shop Clean/ Proficiency Welds/Cotton Judging Practice/Shop set up	7:30	5:30 PM	10:00		
2	Shop Set up/Proficiency Welds/ Engine Components/Tool ID	7:30 AM	3:30 PM	8:00		
3				0:00	0:00	
4				0:00	0:00	
5				0:00	0:00	
6	Welding Proff/Engine Part Order/Engine Components/ Cotton Judging Practice	7:30 AM	4:30 PM	9:00		
7	PLC/Measurement/Welding Proff/Engine Components/Cylinder head removal/Farm Maintenance Training/Parent teacher conference	7:30 AM	4:30 PM	9:00		
8	Proficiency welds/Resume building/Measurement/FFA Metting	7:30 AM	3:30 PM	8:00		
9	Proficiency Welds/Engine Disassembly (Governor/Blower Housing/Flywheel Removal) Tool ID Quiz, Lunch Cotton meeting	7:30 AM	3:30 PM	8:00		
10				0:00	0:00	
11				0:00	0:00	
12	Proff Welds, Tool ID, Measurement, Farm Meeting	7:30 AM	4:30 PM	9:00		
13	Prof Welds/Tool ID/SAE Project introduction/School City Training/Shop Set Up/School Board Meeting	7:30 AM	6:30 PM	11:00		
14	Substitute			0:00		
15	Proficiency welds/Cotton Practice/Measurement	7:30 AM	4:00 PM	8:30		
16	Resume Building/Proficiency Welds/Tool ID Quiz/Fly Wheel Removal	7:50 AM	3:30 PM	7:40		
17				0:00	0:00	
18				0:00	0:00	
19	Greenhand Leadership Conference	6:30 AM	3:30 PM	9:00		
20	Proff Welds/Small Engine Tool ID/Flywheel Removal/Cotton Judging Practice	7:30 AM	4:30 PM	9:00		
21	Proff Welds/Small Engine Tool ID/Flywheel Removal/Cylinder Head Romoval/School Farm Work/Advisory Meeting/O/C closing	7:30 AM	6:30 PM	11:00		

22	Prof welds/Officer Lunch meeting/SAE assignemnt/Cotton Contest	7:30 AM	10:30 PM	15:00				
23	Welding Proficiencies/Tool ID Quiz/Panther Writing/Shop Set up	7:30 AM	3:30 PM	8:00				
24	COLC/Fresno State Football Game	9:00 AM	7:00 PM	10:00	10:00			
25				0:00	0:00			
26	Proficiency Welds/Crankcase removal/Officer Lunch Meeting/IEP	7:30 AM	4:00 PM	8:30				
27	Proficiency Wels/Crankcase removal/Float Build/Cotton Practice	7:30 AM	5:00 PM	9:30				
28	Proficiency Welds/Engine Disassembly	7:30 AM	3:30 PM	8:00				
29	Proficiency Welds/SAE Questionnaire/Opening and Closing Contest	7:30 AM	8:00 PM	12:30				
30	Substitute			0:00				
				188:40:00	10:00:00			0

Total Hours to Date: 400:40:00

Total Extended Contract Hours to Date: 76:30:00

Total Extended Contract Days to Date: 5

Highlighted cells are extended contract days

October 2016

Date	Description	Time In	Time Out	Total Hours	Extended Contract Hours	Extended Days
1	Cotton Festival Parade	8:00 AM	1:30 PM	5:30	5:30	1
2	Proficiency Welds/Chapter 4 Welding book/Engine Disassembly Chapter/Opening and Closing Practice	7:30 AM	3:30 PM	8:00	0:00	
3	Welding Proficiency/Engine Part Identification/Key Terms Make up/Cotton Practice	7:30 AM	5:00 PM	9:30		
4	Proficiency Welds/Engine Assembly/Opening and Closing Practice & Competition	7:30 AM	8:00 PM	12:30		
5	Proficiency welds/Cotton Practice/Shop Set up/IEP Meeting	7:30 AM	4:30 PM	9:00		
6	Proficiency Welds/SAE Project/Small Engine Assembly//Homecoming	7:30 AM	10:00 PM	14:30	0:00	
7				0:00	0:00	
8				0:00	0:00	
9	Proficiency Welds/Engine Assembly/Engine Part Pick up	7:30 AM	4:00 PM	8:30		
10	Proficiency Welds/Engine Assembly/CORRECT WAY TO INSTALL OIL	7:30 AM	4:30 PM	9:00		
11	RINGS/Cotton Practice/Shop Clean Up/Proficiency Welds/Engine Assembly/Shop Set up/School Farm Sheep Barn Maintenance/School Farm Meeting	7:30 AM	5:30 PM	10:00		
12	Proficiency Welds/Shop Set up/School Farm Sheep Barn Maintenance/Cotton Judging	7:30 AM	4:30 PM	9:00		
13				0:00		
14				0:00	0:00	
15				0:00	0:00	
16				0:00	0:00	
17	Proficiency Welds/Engine Assembly/Project Work/SAE	7:30 AM	3:30 PM	8:00		
18	National FFA Convention	3:00 AM	9:00 PM	18:00		
19	National FFA Convention	7:00 AM	9:00 PM	14:00		
20	National FFA Convention	5:30 AM	9:00 PM	15:30		
21	National FFA Convention	10:00 AM	8:00 PM	10:00		
22	National FFA Convention	8:00 AM	8:00 PM	12:00	12:00	1

23	National FFA Convention	3:00 AM	12:00 PM	9:00	9:00	1
	Proficiency Welds/Engine Assembly/Project					
24	Work/SAE/IEP	7:30 AM	4:00 PM	8:30		
	Proficiency Welds/Engine Assembly/Project					
25	Work/Extra Duty(Volleyball)	7:30 AM	8:00 PM	12:30		
	Proficiency					
	Welds/Projects/Measurement/Engine					
26	Assembly	7:30 AM	3:30 PM	8:00		
27	Weld Proficiencys/IEP/Farm Check	7:30 AM	4:00 PM	8:30		
28	Proficiency Welds/FFA Friday	7:30 AM	3:30 PM	8:00		
29				0:00	0:00	
30				0:00	0:00	
	Proficiency Welds/Engine					
31	Assembly/Observation Meeting	7:30 AM	4:00 PM	8:30		
				236:00:00	26:30:00	3

Total Hours to Date: 636:40:01

Total Extended Contract Hours to Date: 103:00:01

Total Extended Contract Days to Date: 8

Highlighted cells are extended contract days

November 2016

Date	Description	Time In	Time Out	Total Hours	Extended	
					Contract Hours	Extended Days
1	Proficiency Welds/ Engine Assembly/Cotton Practice/Parliamentary Procedure meeting	7:30 AM	4:30 PM	9:00		
2	Proficiency Welds/Engine Assembly/Shop Set-Up/Cotton Practice/FFA Chapter Meeting/FFA Day	7:30 AM	9:00 PM	13:30		
3	Proficiency Welds/Shop Projects/Hanford Cotton Competition/FFA Day	7:30 AM	8:00 PM	12:30		
4	Proficiency Welds/ Engine Assembly	7:30 AM	3:30 PM	8:00		
5	State Cotton Contest	6:30 AM	2:00 PM	7:30	7:30	1
6	Welding Proficiencies/Shop Projects/Engine Assembly/504/Fair livestock meeting	7:30 AM	8:00 PM	12:30		
7	Welding Proficiencies/Shop Projects/Engine Assembly	7:30 AM	3:30 PM	8:00		
8	Welding Proficiencies/Shop Projects/Engine Assembly/Fair meeting/PLC/504 meeting	7:30 AM	3:30 PM	8:00		
9	Welding Proficiencies/Shop Projects/Engine Assembly	7:30 AM	3:30 PM	8:00		
10				0:00		
11				0:00	0:00	
12				0:00	0:00	
13				0:00	0:00	
14	Welding Proficiencies/Shop Projects/	7:30 AM	3:30 PM	8:00		
15	Welding Proficiencies/Shop Projects/	7:30 AM	3:30 PM	8:00		
16	New Professionals			0:00		
17	""			0:00		
18	Regional Roadshow			0:00		
19	Regional Meeting	7:30 AM	12:30 PM	5:00	5:00	
20				0:00	0:00	
21	Welding Proficiencies/Shop Assembly	7:30 AM	3:30 PM	8:00		
22	Shop Clean Up/Shop Projects	7:30 AM	3:30 PM	8:00		
23				0:00	0:00	
24				0:00	0:00	
25				0:00	0:00	
26				0:00	0:00	
27				0:00	0:00	

28	Welding Proficiencies/Shop Projects/Engine Assembly/Float Building	7:30 AM	5:30 PM	10:00		
29	Welding Proficiencies/Shop Projects/Engine Assembly/Float Building/Boosters Meeting	7:30 AM	7:30 PM	12:00		
30	Welding Proficiencies/Shop Projects/Engine Start up/Float Building	7:30 AM	6:00 PM	10:30		
				148:30:00	12:30:00	1

Total Hours to Date: 785:10:00

Total Extended Contract Hours to Date: 115:30:00

Total Extended Contract Days to Date: 9

Highlighted cells are extended contract days

December 2016

Date	Description	Time In	Time Out	Total Hours	Extended	
					Contract Hours	Extended Days
1	Welding Proficiencies/Christmas Parade/Citrus Judging	7:30 AM	8:00 PM	12:30		
2	Welding Proficiencies/Engine Start up/Troubleshoot/Shop Projects			0:00		
3				0:00	0:00	
4	Classroom work	10:00 AM	3:00 PM	5:00	5:00	1
5	AET Training	8:00 AM	5:00 PM	9:00		
6	AET Training/Citrus Judging/Basketball Game gate	8:00 AM	7:00 PM	11:00		
7	PLC/Welding Proficiencies/Shop Set Up/Greenhand dinner/Chapter Meeting/Engine Start Up/Troubleshooting	7:30 AM	10:00 PM	14:30		
8	Welding Proficiencies/Shop Projects/Citrus Practice	7:30 AM	4:30 PM	9:00		
9	SAE Turn in/Shop Set Up/Projects	7:30 AM	3:30 PM	8:00		
10				0:00	0:00	
11				0:00	0:00	
12	Final/Shop Clean up	7:30 AM	3:30 PM	8:00		
13	Finals/Shop Clean up/Farm Meeting	7:30 AM	5:00 PM	9:30		
14	Finals/Shop Clean up/IEP	7:30 AM	3:30 PM	8:00		
15	Finals/Shop Clean Up/Citrus Practice	7:30 AM	3:30 PM	8:00		
16	Finals/Shop Clean Up	7:30 AM	1:00 PM	5:30		
17				0:00	0:00	
18				0:00	0:00	
19	Shop Work/Projects	8:00 AM	1:00 PM	5:00	5:00	1
20				0:00	0:00	
21	Shop Work/Projects	8:00 AM	1:00 PM	5:00	5:00	1
22				0:00	0:00	
23				0:00	0:00	
24				0:00	0:00	
25				0:00	0:00	
26				0:00	0:00	
27				0:00	0:00	
28				0:00	0:00	
29				0:00	0:00	

30						0:00	0:00	
31						0:00	0:00	
						118:00:00	15:00:00	3

Total Hours to Date: 903:10:00

Total Extended Contract Hours to Date: 130:30:00

Total Extended Contract Days to Date: 12

Highlighted cells are extended contract days

January 2017

Date	Description	Time In	Time Out	Total Hours	Extended	
					Contract Hours	Extended Days
1				0:00	0:00	
2				0:00	0:00	
3	Shop Work/Projects	8:00 AM	1:00 PM	5:00	5:00	1
4	Shop Work/Projects			0:00	0:00	1
5	Metal Pick up prep/Farm check/Truck Maintenance/Tulare High School Shop visit	8:00 AM	1:00 PM	5:00	5:00	1
6	Metal pick up from Bluescope	5:00 AM	2:00 PM	9:00	9:00	1
7				0:00	0:00	
8				0:00	0:00	
9	Safety Contract/Shop Prep	7:30 AM	3:30 PM	8:00		
10	Safety Contract/Safety/Rules/Expectations/Citrus Practice	7:30 AM	4:30 PM	9:00		
11	Safety tests/measurement/FFA meeting	7:30 AM	8:00 PM	12:30		
12	Safety/Shop Set up/Citrus Practice/Journals	7:30 AM	4:30 PM	9:00		
13	Class Binder set up/Safety/Spring Project/IEP	7:30 AM	4:00 PM	8:30		
14				0:00	0:00	
15				0:00	0:00	
16				0:00	0:00	
17	Shop Safety/Shop Set up/First day of journals	7:30 AM	3:45 PM	8:15		
18	PLC/Shop Safety/Project design/Citrus Practice/Small Engines Practice/PBIS	7:30 AM	4:30 PM	9:00		
19	Shop Safety/Shop Set up/Citrus Practice	7:30 AM	4:00 PM	8:30		
20				0:00		
21	Reedley Citrus Field day	6:00 AM	3:00 PM	9:00	9:00	1
22				0:00	0:00	
23	Shop Safety/Project Plaing/Metal Recycle	7:30 AM	4:00 PM	8:30		
24	Shop/Safety/Project Planning/Teacher Name Plates/Citrus Practice Pathway Night	7:30 AM	6:00 PM	10:30		
25	Shop Safety/Project Planning/Teacher Name Plates/Small Engines Practice/Basketball Duty	7:30 AM	8:00 PM	12:30		
26	Shop Safety/Set up/Citrus Practice/FFA Measurement	7:30 AM	4:00 PM	8:30		

27	Shop Set up/Projects/Proficiency Welds/Engine Disassembly(gas tank, exhaust, front panel)				0:00			
28	Tulare Citrus Field day	6:00 AM	3:00 PM		9:00	9:00		
29					0:00	0:00		
30	Projects/Tool ID/Oxy-Acetelyne Start up shut down/Citrus Practice/FFA Officer meeting	7:30 AM	7:30 PM		12:00			
31	Shop Projects/Citrus Practice/Four Storke Engine Theory/Oxy-Acetelyne start up shut down/Basketball duty	7:30 AM	9:00 PM		13:30			
				175:15:00	37:00:00			5

Total Hours to Date: 1078:25:00

Total Extended Contract Hours to Date: 167:30:00

Total Extended Contract Days to Date: 17

Highlighted cells are extended contract days

February 2017

Date	Description	Time In	Time Out	Total Hours	Extended Contract Hours	Extended Days
1	Projects/Small Engines Practice/Oxy-Acetelyne Cutting/Praxair meeting/FFA Meeting	7:30 AM	9:00 PM	13:30		
2	Projects/Small Engines Book Work/Citrus Practice/Teacher Name Plates	7:30 AM	4:00 PM	8:30		
3	Projects/Carbureuter Video/Engine Disassembly/Oxy-Acetelyne cutting/Teacher name plates	7:30 AM	3:30 PM	8:00		
4	Citrus State Field Day	6:00 AM	4:00 PM	10:00	10:00	1
5				0:00	0:00	
6	Projects/Name plates/Tool ID/6011 demonstration/Recordbook scoring	7:30 AM	6:00 PM	10:30		
7	Projects/Name Plates/6011 profff/TDC oil drain	7:30 AM	3:30 PM	8:00		
8	PLC/Projects/Oxy-Acetelyne Cutting/6011 proficiencies/Nameplates/MIG prof/Small Engines Practice	7:30 AM	4:30 PM	9:00		
9				0:00		
10	Projects/Name Plates/7018 Butt Welds/Engine Disassembly/6011 pads	7:30 AM	3:30 PM	8:00		
11				0:00	0:00	
12				0:00	0:00	
13				0:00	0:00	
14	Tool ID/Shop Projects/Weld Proficiencies			0:00		
15	Farm Show	7:30 AM	3:30 PM	8:00		
16	Tool ID/Shop Projects/Weld Proficiencies/Engine Disassembly/Goat Delivery	7:30 AM	5:00 PM	9:30		
17	Tool ID/ Shop Projects/Weld Proficiencies/Engine Disassembly/Goat Pen Set-Up	7:30 AM	4:00 PM	8:30		
18	Pen Disinfect	8:00 AM	1:00 PM	5:00	5:00	1
19	MFE/ALA	10:00 AM	12:30 AM	14:30	14:30	1
20	MFE/ALA	6:00 AM	12:30 PM	6:30	6:30	1
21	Wyotech Presentation/Shop Set-up/4-H Demonstration	7:30 AM	6:30 PM	11:00		

22	PLC/Shop Projects/Oxy-Acetylene Cutting/Proficiency Welds/Sectional Speaking Competition	7:30 AM	8:00 PM	12:30			
23	Projects/Small Engines Practice/Prof Welds/Engine Disassembly	7:30 AM	4:30 PM	9:00			
24	Shop Projects/Name plates/MIG Proficiencies/Engine Disassembly/6011 Proficiencies	7:30 AM	3:30 PM	8:00			
25	Spring Regional Meeting	7:30 AM	2:00 PM	6:30	6:30	1	
26	Shop Projects/Engine Disassembly/MIG, ARC Proficiencies/Small Engines Practice/IEP	7:30 AM	4:30 PM	9:00			
27	Shop Projects/Engine Disassembly/MIG, ARC Proficiencies/Small Engines Practice/	7:30 AM	4:30 PM	9:00			
28				0:00			
				168:30:00	18:30:00	5	

Total Hours to Date: 1246:55:00

Total Extended Contract Hours to Date: 186:00:00

Total Extended Contract Days to Date: 22

Highlighted cells are extended contract days

March 2017

Date	Description	Time In	Time Out	Total Hours	Extended	
					Contract Hours	Extend Days
1	PLC/Shop Projects/ARC Proficiency/6011 Proficiency Demonstration/Small Egnines Practice	7:30 AM	4:30 PM	9:00		
2	Shop Projects/MIG Proficiencies/Engine Part ID/Engine Assembly/Swim Meet	7:30 AM	8:00 PM	12:30		
3	Shop Projects/MIG Proficiencies/Travel to Elk Grove	7:30 AM	8:00 PM	12:30		
4	UC Davis Competition	7:00 AM	7:00 PM	12:00	12:00	1
5				0:00	0:00	
6	Shop Projects/MIG Proficiencies/Engine part labeling/ARC Proficiency/Small Engine Practice	7:30 AM	4:30 PM	9:00		
7	Shop Projects/MIG Proficiencies/Engine part labeling/ARC Proficiency/Small Engine Practice	7:30 AM	4:00 PM	8:30		
8	PLC/Shop Projects/ARC Proficiency/Small Engines Practice	7:30 AM	4:30 PM	9:00		
9	Shop Projects/MIG Proficiencies/Engine Assembly/Small Engine Practice	7:30 AM	4:30 PM	9:00		
10	Shop Projects/MIG Proficiencies/ARC Proficiencies/Engine Assembly	7:30 AM	3:30 PM	8:00		
11	Farm Clean Up	8:30 AM	1:30 PM	5:00	5:00	1
12				0:00	0:00	
13	UTL presentation	7:30 AM	4:00 PM	8:30		
14	Shop Projects/Torque Example/MIG Proficiencies/ARC Proficiencies			0:00		
15	PLC/Paint Projects/Shop projects/ARC Proficiencies	7:30 AM	3:30 PM	8:00		
16	Shop Projects/Paint Projects/MIG Proficiencies/Stool Project/Crank case and Cylinder Head Attachment/Small Engines Practices	7:30 AM	4:00 PM	8:30		
17	Shop Projects/MIG Proficiencies/Stool Project/Shop Clean up	7:30 AM	4:00 PM	8:30		
18	Merced Field Day/Boosters Dinner	6:00 AM	9:30 PM	15:30	15:30	1
19				0:00	0:00	

20	Shop Projects/MIG Proficiencies/WASC Meeting/Cylinder head and Crankcase attachment/Goat Selection and Weigh	7:30 AM	5:00 PM	9:30			
21	Shop Projects/MIG Proficiencies/6011 Proficiencies/Cylinder head and Crankcase attachment/Goat Check/Small Engines Practice	7:30 AM	5:00 PM	9:30			
22	PLC/Shop Projects/Painting/ARC Proficiencies/Small Engines Practice/Goat Pen set up/Feed Mix	7:30 AM	5:00 PM	9:30			
23	Shop Projects/Painting/MIG Proficiencies/Stool project/Engine Assembly	7:30 AM	3:30 PM	8:00			
24	Shop Projects/MIG Proficiency/Modesto Field Day Prep/6011 Proficiency/Stool Project/Engine Assembly	7:30 AM	3:30 PM	8:00			
25	Modesto Field Day	5:00 AM	9:00 PM	16:00	16:00		1
26				0:00	0:00		
27	Shop Projects/MIG Proficiencies/Stool Project/6011 Proficiencies/Engine Assembly	7:30 AM	3:30 PM	8:00			
28	Shop Projects/MIG Proficiencies/Stool Project/6011 Proficiencies/Engine Assembly/Small Engine Practice	7:30 AM	4:00 PM	8:30			
29	Shop Projects/6011 Proficiencies/Engine Assembly/Goat Practice	7:30 AM	4:30 PM	9:00			
30	Shop Projects/ MIG Proficiencies/Stool Project/6011 Proficiencies/Engine Assembly/Small Engine Practice	7:30 AM	4:00 PM	8:30			
31	SHOP Projects/Engine Assembly/MIG Proficiency/Shop Upgrades/6011 Proficiency	7:30 AM	4:30 PM	9:00			
		247:00:00	48:30:00				4

Total Hours to Date: 1493:55:00

Total Extended Contract Hours to Date: 234:30:00

Total Extended Contract Days to Date: 26

Highlighted cells are extended contract days

April 2017

Date	Description	Time In	Time Out	Total		Extended	
				Hours	Hours	Contract Hours	Extended Days
1				0:00	0:00		
2				0:00	0:00		
3	Shop Projects/MIG Proficiency/6011						
3	Proficiency/Engine Assembly/Engine Start up	7:30 AM	4:00 PM	8:30			
3	Shop Projects/MIG Proficiency/6011						
4	Proficiency/Engine Assembly/Engine Start up/State Degree Dinner	7:30 AM	8:30 PM	13:00			
4	Measurement Quiz/FFA/Shop Projects/6011						
5	Demonstration/6011 Proficiencies/Goat Weigh in and Pen Clean	7:30 AM	5:00 PM	9:30			
6				0:00			
7				0:00			
8				0:00	0:00		
9				0:00	0:00		
10	Monache Shop visit/Goat Check	8:00 AM	2:00 PM	6:00	6:00	1	
11	CTE Work Day	8:00 AM	3:15 PM	7:15	7:15	1	
12				0:00	0:00		
13				0:00	0:00		
14				0:00	0:00		
15	Metal Pick up	5:00 AM	12:00 PM	7:00	7:00		
16				0:00	0:00		
17				0:00	0:00		
	Shop Projects/MIG Proficiencies/Stool						
	Project/6011 Proficiencies/Engine						
18	Assembly/Oxy-Acetelyne Cut Proficiencies	7:30 AM	4:30 PM	9:00			
19	Career Show/Goat Weigh	7:30 AM	4:30 PM	9:00			
	Shop Projects/MIG Proficiencies/Stool						
	Project/6011 Proficiencies//Oxy-Acetelyne Cut						
20	Proficiencies/Small Engines	7:30 AM	4:30 PM	9:00			
	Shop Projects/MIG Proficiencies/Oxy-						
21	Acetelyne proficiencies/Stool Project/Baseball	7:30 AM	7:00 PM	11:30			
22	Fresno State Field Day/FFA State Conference	5:00 AM	11:00 PM	18:00	18:00	1	
23	FFA State Conference	6:00 AM	11:00 PM	17:00	17:00	1	
24	FFA State Conference	6:00 AM	11:00 PM	17:00			
25	FFA State Conference	6:00 AM	3:15 PM	9:15			

26	Shop Projects/6011 Proficiencies/Metal Recycle/ Goat Deworm	7:15 AM	4:00 PM	8:45			
27	Shop Projects/Trophies/MIG Proficiencies/Homework/Engine Assemblu/Oxy-Acetelyne	7:15 AM		16:45			
28				0:00			
29	Farm Clean Up	7:00 AM	12:00 PM	5:00	5:00		1
30				0:00	0:00		
				157:30:01	60:15:00		5

Total Hours to Date: 1651:25:00

Total Extended Contract Hours to Date: 294:45:00

Total Extended Contract Days to Date: 31

Highlighted cells are extended contract days

May 2017

Date	Description	Time In	Time Out	Total Hours	Extended	
					Contract Hours	Extended Days
1	Shop Projects/MIG Proficiency/Car Show Trophies/6011 Proficiency/Shop Clean Up/Open house/Fair meeting	7:30 AM	7:30 PM	12:00		
2	Shop Projects/MIG Proficiency/Car Show Trophies/6011 Proficiency/7918 Proficiency/Stools/Oxy-Acetelyne Cutting	7:30 AM	3:30 PM	8:00		
3	Shop Projects/7018 Proficiency/Oxy-Acetelyne Cutting/Goat pen cleaning and weighing/Advisory Meeting	7:30 AM	7:00 PM	11:30		
4	Shop Projects/6011 Proficiency/MIG Proficiency/Stool Project/Trophies	7:30 AM	4:00 PM	8:30		
5	Shop Projects/6011 Proficiency/MIG Proficiency/Stool Project/Trophies/7018 Proficiency/	7:30 AM	4:00 PM	8:30		
6				0:00	0:00	
7				0:00	0:00	
8	Shop Projects/Trophies/MIG Proficiency/7018 Proficiency/6011 Proficiency/Oxy-Acetelyne Cutting/Stool Project	7:30 AM	4:00 PM	8:30		
9	Shop Projects/Trophies/MIG Proficiency/7018 Proficiency/6011 Proficiency/Oxy-Acetelyne Cutting/Stool Project/Goat Weigh/ Pen Cleaning/Showmanship Practice	7:30 AM	6:00 PM	10:30		
10	Shop Projects/Shop Clean up/CATA Meeting/Sectional Speech Practice	7:30 AM	7:30 PM	12:00		
11	Shop Projects/MIG Proficiency/Oxy-Acetelyne Cutting/7018 Proficiency/Sectional FFA officer election	7:30 AM	7:30 PM	12:00		
12	Shop Projects/MIG Proficiency/Oxy-Acetelyne Cutting/7018 Proficiency/6011 Proficiency			0:00	0:00	
13				0:00	0:00	
14				0:00	0:00	
15	Shop Projects/MIG Proficiency/6011 Proficiency/Stool Project/Officer Interviews	7:30 AM	7:30 PM	12:00		
16	Shop Projects/MIG Proficiency/6011 Proficiency/Stool Project/Goat work	7:30 AM	6:00 PM	10:30		
17	Awards Assembly/6011 Proficiency	7:30 AM	3:30 PM	8:00		

18	Not Here				0:00			
19	Not Here				0:00			
20					0:00	0:00		
21					0:00	0:00		
22	Finish up projects/MIG Proficiency/6011 Proficiency/7018 Proficiency/Portfolios	7:30 AM	4:00 PM	8:30				
23	Finish up projects/MIG Proficiency/6011 Proficiency/7018 Proficiency/Portfolios/Banquet Practice	7:00 AM	4:30 PM	9:30				
24	Finish projects/6011 welds/shop work/	7:00 AM	4:30 PM	9:30				
25	Paint Projects/MIG Proficiencies/7018 Proficiencies/Goats	7:00 AM	4:30 PM	9:30				
26	Finish Projects/MIG Welds/Cleaned Lockers/Banquet Practice	7:30 AM	4:30 PM	9:00				
27				0:00				
28				0:00				
29				0:00				
30	Finals/Shop Clean Up/Prep/FFA Banquet	7:30 AM	9:30 PM	14:00				
31	Finals/Shop Clean Up/Prep/Shop BBQ	7:30 AM	3:30 PM	8:00				

190:00:00 0:00:00 0

Total Hours to Date: 1841:25:00
 Total Extended Contract Hours to Date: 294:45:00

Total Extended Days to Date: 31

Highlighted cells are extended contract days

June 2017

Date	Description	Time In	Time Out	Total Hours	Extended	
					Contract Hours	Extended Days
1				0:00		
2				0:00		
3				0:00	0:00	
4				0:00	0:00	
5	Metal Pick Up	5:00 AM	12:00 PM	7:00	7:00	1
6	Farm Clean Up	7:00 AM	12:00 PM	5:00	5:00	1
7	Buyers Lunch	8:00 AM	3:00 PM	7:00	7:00	1
8	Goat Clipping	7:30 AM	12:30 PM	5:00	5:00	1
9	Top 25 Trip	7:30 AM	8:00 PM	12:30	12:30	1
10				0:00	0:00	
11				0:00	0:00	
12	Fair set up	7:00 AM	12:00 PM	5:00	5:00	1
13	Fair set up	7:00 AM	12:00 PM	5:00	5:00	1
14	Fair	5:00 AM	7:00 PM	14:00	14:00	1
15	Fair	5:00 AM	7:00 PM	14:00	14:00	1
16	Fair	5:00 AM	7:00 PM	14:00	14:00	1
17	Sale	7:00 AM	5:00 PM	10:00	10:00	1
18	Fair Clean up	6:00 AM	2:00 PM	8:00	8:00	1
19				0:00	0:00	
20				0:00	0:00	
21				0:00	0:00	
22				0:00	0:00	
23				0:00	0:00	
24				0:00	0:00	
25	CATA	3:00 PM	8:00 PM	5:00	5:00	
26	CATA	8:00 AM	7:00 PM	11:00	11:00	
27	CATA	8:00 AM	7:00 PM	11:00	11:00	
28	CATA	8:00 AM	7:00 PM	11:00	11:00	
29	CATA	7:00 AM	12:00 PM	5:00	5:00	
30				0:00	0:00	
				149:30:00	149:30:00	12

Total Hours to Date: 1990:55:00

Total Extended Contract Hours to Date: 444:15:00

Total Extended Days to Date:

43

Highlighted cells are extended contract days