

FACULTY SENATE MINUTES

Meeting # 9

January 16, 1992

CALL TO ORDER: 4:10 PM, Riggle Room, ADUC

SENATORS ABSENT: Mary Ann Gladden, Haydon Pillow, and Tom Scott.

MINUTES: Approved as amended.

CHAIR'S REPORT:

Chair Wolfe updated the Senate on the Presidential Search and reported that he was very pleased with the selection process and the work of the Search Committee. The chair noted that the Board of Regents were scheduled to meet on January 24th and 25th for interviewing purposes. The non-regent members of the Search Committee have been invited to participate in the interviews, and opportunity will be given for the faculty to express their opinions on the finalists.

Chair Wolfe reported that Senator Grindstaff had been granted leave from the Senate during the spring semester. Diane Ris will be filling that position. Two senators have resigned: Ray Bernardi from Informational Sciences, and Nell Mahaney - at-large from Arts & Sciences. The Election Committee will be holding elections in the very near future to fill these positions.

The chair turned the floor over to Senator Seelig for a report on the Scorsone Bill (HB-149). Senator Seelig spoke in support for this bill, which deals with selecting university regents. Senator Seelig encouraged faculty to register their support for this bill by calling Senator Walter Blevins at 1-800-372-7181.

Senator Lindahl reported that GOSFL representatives meetings planned with the governor and CHE staff to discuss concerns of higher education. Senator Lindahl presented statistics on the revenue shortfall. These statistics showed that over Kentucky Institutions were taking less from academic affairs than MSU.

FACULTY REGENT'S REPORT:

Regent Wheeler discussed the Presidential Search and added his support to the Scorsone Bill.

COMMITTEE REPORTS

Fiscal Affairs

Chair Quisenberry moved to remove the Long-Term Disability Insurance proposal from the table. Seconded, passed. Mr. Bill Riley, Acting Director of Personnel Services and Dr. Dan Connell, Vice-Chair of the Staff Congress were introduced and the floor was opened for questions. After discussion the proposal was passed unanimously.

Academic Governance

Chair Forsyth presented the names of Margaret Patton, Department of Sociology, Social Work and Corrections; and Steve Young, Department of Leadership and Foundations of Education for consideration to be placed on a ballot for the Faculty Rights and Responsibilities Committee. The person elected will be replacing Mike Seelig for the remaining 1 1/2 years of his term. Passed.

Elections Committee

Chair Rogers reported that Rosemary Peavler had been elected to serve on the Graduate Committee from the College of Business.

ad hoc Committee on PBSI

Chair Stanley reported that Departmental FEP's had been received and were in the process of being reviewed.

ANNOUNCEMENTS:

Senator Crager moved to send a letter to both Dr. Connell and Mr. Riley to express the Senate's appreciation for their attendance and information regarding the Long-Term Disability Insurance issue. Seconded, passed.

ADJOURNMENT: 5:18 pm

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ADJOURNMENT: 5:18 pm

FACULTY SENATE MINUTES

MEETING # 10

January 30, 1992

CALL TO ORDER: 4:10 pm, Riggle Room, ADUC.

SENATORS ABSENT: Mary Ann Gladden, Tom Scott, and Mike Seelig.

MINUTES: Approved as amended.

CHAIR'S REPORT:

Chair Wolfe welcomed Diane Ris to the senate. Senator Ris will be serving the senate this semester in place of Senator Grindstaff.

Chair announced that Senator Stanley would be attending the Kentucky Accountability Network Assessment Conference in Lexington on February 28 and 29.

Chair reported that he had sent appreciation letters to Bill Riley, Dan Connell, Nell Mahaney, and Harlen Hamm. Chair also announced that he had reported the senate's outcome of the Long-Term Disability Proposal to Staff Congress and pledged the senate's help and support.

In addition, Chair Wolfe discussed the budget situation, recommended revisions of the Admissions Standards, the presidential search and the Scorsone Bill.

Senator Lindahl reported that COSFL would be having their next meeting February 8. It will be held at the University of Louisville Law School at 10:00 am. They will be discussing bills before the legislation regarding Higher Education.

REGENT'S REPORT:

Regent Wheeler reported on the Scorsone Bill and the Presidential Search Committee's work. Wheeler reported that the three remaining candidates would each be on campus for two-three days. Official notices will be sent out to the faculty regarding the dates & times of meetings in which the faculty may attend.

COMMITTEE REPORTS:

Academic Governance

The following committee replacements were approved: **Research & Creative Productions** - Bill Batel from EBS to replace Harold Rose for the '92 Spring Semester only; and Eugene Hastings from A&S to replace Tom Stroik for the remaining 1 1/2 years.

Chair Forsyth reported that Committee Interest Surveys would be going out next week and were due back no later than February 28, 1992.

Fiscal Affairs

Chair Quisenberry reported that the Employee Benefits Committee was looking into ways to improve insurance coverage and lower premium costs. The chair also reported that his committee would be looking into rumors of a 14% increase in the football coach's salary.

Professional Policies

Chair McCormick presented for a first reading the UAR on Extraordinary Faculty Compensation for Summer School.

Elections

Chair Rogers reported that currently two elections were in progress and results should be known by the first of next week. He also reported that results of the elections held in the College of Business would be announced as soon as confirmation could be obtained.

ad hoc Committee on PBSI

Chair Stanley reported that his committee would have a report on FEP's at the first senate meeting in March.

ad hoc Committee on Communications

Vice-chair Viton presented a handout entitled - "New Faculty Visitation to Faculty Senate Meetings", and proceeded to explain the purpose of this proposal.

ADJOURNMENT: 4:57 pm

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ADJOURNMENT: 5:57 pm

FACULTY SENATE MINUTES

Meeting # 11

February 6, 1992

CALL TO ORDER: 4:10 pm - Riggle Room - ADUC

SENATORS ABSENT: Glenna Campbell, Dale Caudill, Eugene Norden, Gaye Osborne, and Tom Scott.

MINUTES: Passed as amended.

CHAIR'S REPORT:

Chair Wolfe announced that today was the first time for invited new faculty to be in attendance. The new faculty were introduced by their respective colleagues.

Senator Sabie moved to fill the senate vacancy in Elementary, Reading & Special Education vacancy with Tim Miller for the remainder of the semester, after which time a special election will be held. Seconded and passed.

Chair Wolfe announced that he had sent a letter to both President Grote and the Staff Congress regarding the senates approval of the Sick Leave Pool.

Finally, the chair announced that Faculty Regent Wheeler had sent a memorandum regarding the presidential candidates visits to campus to all faculty.

Senator Lindahl, President of COSFL, reported that COSFL would be meeting with representatives for the governor to address the budget issue.

FACULTY REGENT'S REPORT:

Regent Wheeler reported on: 1) proposed additional budget cuts; 2) presidential candidates forum; and 3) the Scorsone Bill.

SPECIAL REPORT ON KERA:

Dean Kohut presented an overview of KERA and provided handouts.

COMMITTEE REPORTS:

Fiscal Affairs

Chair Quisenberry reported on raises the football and basketball coaches would be receiving.

Professional Policies

Chair McCormick presented for vote the UAR on Extraordinary Faculty Compensation - Summer Courses. Passed unanimously.

Elections

Chair Rogers reported the following election results:

Harlen Hamm to replace Nell Mahaney as at-large senator from Arts & Sciences for the remaining 2 years of her term.

Margaret Patton to replace Mike Seelig on the Faculty Rights and Responsibilities Committee. Term will end August 1993.

NEW BUSINESS:

Senator McCormick made the following motion: "The senate give the Executive Council the authority to select from its membership a Vice-Chair Pro-Tem to fill Tom Scotts position. Seconded, passed.

ANNOUNCEMENTS:

COSFL meeting to be held Saturday, February 8, 1992, at the University of Louisville Law School.

Senator Stanley asked for support regarding recognition of his work on an article duplicated in print.

Presidential Forums for perspective candidates will be held: Tuesday, February 11; Friday, February 14; and Monday, February 17.

ADJOURNMENT: 5:25 pm

FACULTY SENATE MINUTES

Meeting # 11

February 6, 1992

CALL TO ORDER: 4:10 pm - Riggle Room - ADUC

SENATORS ABSENT: Glenna Campbell, Dale Caudill, Hilary Iwu, Eugene Norden, Gaye Osborne, Tom Scott, and Robert Wolfe.

MINUTES: Passed as amended.

CHAIR'S REPORT:

Chair Wolfe announced that today was the first time for invited new faculty to be in attendance. The new faculty were introduced by their respective colleagues.

Senator Sabie moved to fill the senate vacancy in Elementary, Reading & Special Education vacancy with Tim Miller for the remainder of the semester, after which time a special election will be held. Seconded and passed.

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ADJOURNMENT: 5:25 pm

FACULTY SENATE AGENDA

February 20, 1992

4:10 pm - Riggle Room

- I. Call to order
- II. Consideration of minutes of February 6, 1992
- III. Chair's Report
- IV. Vice-President's Report
- V. Faculty Regent's Report
- VI. Committee Reports
 - A. Academic Governance
 - B. Educational Standards - Revision of the Admissions Standards - 1st Reading
 - C. Fiscal Affairs
 - D. Professional Policies
 - E. Elections
 - F. ad hoc on PBSI
 - G. ad hoc on Communications
- VII. New Business
- VIII. Announcements
- IX. Adjournment

FACULTY SENATE MINUTES

MEETING # 12

February 20, 1992

CALL TO ORDER: 4:10 pm., Riggle Room, ADUC.

SENATORS ABSENT: Alta Blair, Laradean Brown, Teresa Forsyth, Beverly McCormick, Haydon Pillow, Layla Sabie, and Dan Thomas.

MINUTES: Passed.

CHAIR'S REPORT:

Chair Wolfe welcomed Harlen Hamm back to the senate. Senator Hamm was elected as an at-large senator from the College of Arts & Sciences to complete a two year term left vacant by the resignation of Nell Mahaney.

Chair recognized faculty guests from Nursing and Allied Health and Agricultural and Natural Resources.

Next, chair announced that an ad hoc committee to review and revise the senate constitution had been formed. Members of the committee are: James Quisenberry, chair; Thomas Stroik, and Beverly McCormick. The chair asked for a volunteer from the body. One will be appointed at the next meeting.

Senator Crager moved that David Saxon replace Tom Scott, who has requested a leave of absence for the semester, as at-large senator from the College of Arts & Sciences. Seconded, passed.

Chair made the following announcements:

- 1) A faculty forum will be held Tuesday, March 3, 1992, from 3:00 - 4:30 pm in the Riggle Room. Mr. William Seaton, Chair of the MSU Board of Regents, will be there to speak with faculty. The forum is being sponsored by the MSU AAUP Chapter and the Faculty Senate.
- 2) The Board of Regents will meet February 28, 1992, at 10:00 am.
- 3) A budget handout was provided.
- 4) Senator Lindahl, as chair of COSFL, will serve on the committee that will advise the governor on selecting the nominating committee that will nominate candidates for the board of regents under the recently passed HB 149.

Senator Lindahl reported the following COSFL action: 1) COSFL has sent letters to all regents; 2) budget cutbacks should keep in mind the integrity of academic programs as much as possible; and 3) they will be meeting with members of the governor's cabinet.

REGENT'S REPORT:

Regent Wheeler updated the senate on the status of the presidential search.

VICE-PRESIDENT'S REPORT:

Vice-President Philley updated the senate on the present status of the budget shortfall in Frankfort and how they affected MSU. He also discussed MSU's proposal for dealing with budget cuts along with possible future cuts. A question and answer session followed.

COMMITTEE REPORTS:

Academic Governance

The following committee replacement was approved: **Research & Creative Productions** - Rex Chaney, College of Educational and Behavioral Sciences, to replace Bill Weikel for the remaining 1/2 year of his term.

Educational Standards

Chair Crager presented for a first reading: Revision of the Admissions Standards. Dean Judy Rogers explained proposed changes. Discussion followed.

Fiscal Affairs

Chair Quisenberry made the following corrections to his report of February 6, 1992: The head football coach's salary raise was not the 8% reported. Instead he received 8% on top of 6% (or a total of 14%) to bring him in line with the Basketball staff.

Senator Quisenberry moved that the senate request that a university standing committee on energy conservation be enacted. Seconded, passed.

Senator Lindahl made a motion to accept a resolution from the Senate Executive Council regarding budget priorities. Seconded, passed unanimously.

Professional Policies

Vice-Chair Gotsick reported that this committee had decided to take no action on UAR's pertaining to Consulting and Part-Time Faculty.

ADJOURNMENT: 6:15 pm

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ADJOURNMENT: 6:15 pm

FACULTY SENATE AGENDA

March 5, 1992

Riggle Room - 4:10 pm

- I. Call to order
- II. Consideration of minutes of February 20, 1992
- III. Chair's report
- IV. Vice-President's Report
- V. Faculty Regent's Report
- VI. Committee Reports
 - A. Academic Governance
 - B. Educational Standards
 1. Revision of the Admission Standards - discussion
 2. Proposed UAR on Course Numbering - report
 - C. Fiscal Affairs
 - D. Professional Policies - Draft of 1992-93 Budget Priorities Plan - discussion
 - E. ad hoc on PBSI - report on Conference on Assessment & Accountability
 - F. ad hoc on Communications
- VII. New Business
- VIII. Announcements
- IX. Adjournment

FACULTY SENATE MINUTES

MEETING # 13

MARCH 5, 1992

CALL TO ORDER: 4:10 pm, Riggle Room, ADUC.

SENATORS ABSENT: Dale Caudill, Roger Jones, Ric Northrup, Gaye Osborne, David Saxon, and Carolyn Taylor.

MINUTES: Passed as distributed.

CHAIR'S REPORT:

Chair recognized faculty from Communications.

Chair announced that Calvin Lindell had agreed to serve on the Faculty Senate ad hoc committee to review the constitution. Other members of this committee include: Beverly McCormick, Thomas Stroik, and James Quisenberry, chair. Anyone having concerns or suggestions should convey them to members of the committee.

Chair announced that the Board of Regents had appointed a budget oversight committee to review the budget before going to the board.

Chair reported that he had met twice with the President's executive council and a draft copy of Morehead State's 1992-93 Budget Priorities Plan, which was attached to the agenda, would be discussed when the Professional Policies Committee made their report. Chair Wolfe also reported that the senate had been asked to reduce their budget by 10%. The Executive Council will discuss this issue on March 9.

VICE-PRESIDENT'S REPORT:

Vice-President Philley updated the senate on the budget situation. He informed the senate that the current budget freeze has been lifted effective immediately.

REGENT'S REPORT:

Regent Wheeler reported that he was extremely pleased with the presidential search process. He reported that the board had been informed of the summary responses that had been submitted by the faculty; and a presidential assessment process was being formulated by the Board of Regents.

COMMITTEE REPORTS:

Academic Governance

The following committee replacement was approved: **University Undergraduate Curriculum Committee** - Henry Cittone, College of Applied Science & Technology, to replace Brenda Wright for the remainder of a two year term.

Educational Standards

Chair Crager presented the proposal on the Revision of the Admission Standards for discussion.

A copy of the proposed UAR on Course Numbering was distributed for purposes of reporting. A lengthy discussion followed. Senator Buck moved to return the UAR on Course Numbering back to the Educational Standards Committee for more study. Seconded, failed.

Fiscal Affairs

Chair Quisenberry reported that his committee was currently reviewing the budget.

Professional Policies

Chair McCormick reported on the policy for Faculty Compensation for Summer Pay.

The Draft of 1992-93 Budget Priorities Plan was presented for discussion. Alternatives and suggestions were made.

Next, chair presented a resolution regarding the primary mission of Morehead State University and how budget reductions would effect the quality of instruction. Senator Stanley moved to suspend the rules to vote on the resolution today. Seconded, passed. Resolution passed.

ad hoc Committee on PBSI

Chair Stanley reported that the FEP review policy was almost completed and that his committee would be making a report shortly.

Senator Stanley also reported that alot of material had been covered at the Conference on Assessment & Accountability. Material collected at the conference was currently on file in the senate office.

NEW BUSINESS:

Senator Iwu presented a memo from a faculty member regarding the no smoking policy in the Combs Building. Chair Wolfe referred the matter to the Professional Policies Committee.

Senator Stanley asked that the senate look into the reasons why some departments were not notified of the Course Numbering Policy, since some departments allowed sophomores to take 400 level courses. The chair referred this matter to the Educational Standards Committee.

Senator Lindahl reported that COSFL was currently working on a resolution regarding budget cuts and the effects on education.

ADJOURNMENT: 6:00 pm.

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ADJOURNMENT: 6:00 pm.

FACULTY SENATE MINUTES

MEETING # 14

MARCH 26, 1992

CALL TO ORDER: 4:10 pm, Riggle Room, ADUC.

SENATORS ABSENT: Larry Griesinger, Joyce LeMaster, and Diane Ris.

MINUTES: Approved as amended.

CHAIR'S REPORT:

Chair recognized faculty from Music.

Chair Wolfe gave an update on the following: 1) Sick Leave Pool status; 2) university standing committee on energy conservation; and 3) the senate budget reductions.

Chair reported that the senate office was open 8:00 - 12:00 on Monday and Wednesday, and 1:00 - 4:30 on Tuesday, Thursday and Friday.

Chair reported on the budget preparation process and the March 9th memorandum regarding the priority list. Chair asked members to express with a show of hands the number of departments that were asked for input. A total of seven departments felt they had input.

Chair provided a handout of the 1990-91 Faculty Survey. He asked for any suggestions, revisions, or comments for the 1991-92 survey be presented at the April 2, 1992, meeting.

REGENT'S REPORT:

Regent Wheeler reported that the Budget Oversight Committee would be having their first meeting March 27, 1992. He reported that they would be meeting with President Grote, Vice-President for Administration and Fiscal Service Porter Dailey, and Director of Budgets and Management Information Ray Pinner.

Regent announced that the Board of Regents would be meeting April 10, 1992. A spotlight on the operating budget will be presented. However, no action will be taken.

COMMITTEE REPORTS:

Academic Governance

Chair Forsyth reported that her committee would be presenting names for 1992 committee nomination beginning at the April 2, 1992, meeting.

Educational Standards

Chair Crager presented the Revision of Admissions Standards proposal for vote. Dr. Judy Rogers, Dean of Undergraduate Programs, Mr. Mike Mincey, Vice-President of Student Life and Dean of Students, and Mr. Tim Rhodes, Executive Director of Student Services were introduced and answered questions regarding the proposal. After much discussion, Senator

Stanley moved to raise the ACT Enhanced Composite score for unconditional admission to at least 16. Motion seconded and failed. The original motion passed.

The University Academic Calendar for 1992-93 was presented for a first reading.

Chair deferred the report on UAR 102.01 - Course Numbering until the April 6, 1992, meeting.

Fiscal Affairs

Chair presented a resolution regarding the budget and across the board cuts for a first reading.

Chair discussed the banking of merit shares.

Elections

Chair Rogers reported that departmental elections for 1992 were in the process of being held.

ad hoc Constitutional Committee

Chair Quisenberry reported on the portions of the constitution that were currently being considered for revision. Chair reported that they would welcome any written input.

ADJOURNMENT: 6:00 pm

FACULTY SENATE MINUTES

MEETING # 14

MARCH 26, 1992

CALL TO ORDER: 4:10 pm, Riggle Room, ADUC.

SENATORS ABSENT: Larry Griesinger, Joyce LeMaster, and Diane Ris.

MINUTES: Approved as amended.

CHAIR'S REPORT:

Chair recognized faculty from Music.

Chair Wolfe gave an update on the following: 1) Sick Leave Pool status; 2) university standing committee on energy conservation; and 3) the senate budget reductions.

Chair reported that the senate office was open 8:00 - 12:00 on Monday and Wednesday, and 1:00 - 4:30 on Tuesday, Thursday and Friday.

Chair reported on the budget preparation process and the March 9th memorandum regarding the priority list. Chair asked members to express with a show of hands the number of departments that were asked for input. A total of seven departments felt they had input.

Chair provided a handout of the 1990-91 Faculty Survey. He asked for any suggestions, revisions, or comments for the 1991-92 survey be presented at the April 2, 1992, meeting.

REGENT'S REPORT:

Regent Wheeler reported that the Budget Oversight Committee would be having their first meeting March 27, 1992. He reported that they would be meeting with President Grote, Vice-President for Administration and Fiscal Service Porter Dailey, and Director of Budgets and Management Information Ray Pinner.

Regent announced that the Board of Regents would be meeting April 10, 1992. A spotlight on the operating budget will be presented. However, no action will be taken.

COMMITTEE REPORTS:

Academic Governance

Chair Forsyth reported that her committee would be presenting names for 1992 committee nomination beginning at the April 2, 1992, meeting.

Educational Standards

Chair Crager presented the Revision of Admissions Standards proposal for vote. Dr. Judy Rogers, Dean of Undergraduate Programs, Mr. Mike Mincey, Vice-President of Student Life and Dean of Students, and Mr. Tim Rhodes, Executive Director of Student Services were introduced and answered questions regarding the proposal. After much discussion, Senator

Stanley moved to raise the ACT Enhanced Composite score for unconditional admission to at least 16. Motion seconded and failed. The original motion passed.

The University Academic Calendar for 1992-93 was presented for a first reading.

Chair deferred the report on UAR 102.01 - Course Numbering until the April 6, 1992, meeting.

Fiscal Affairs

Chair presented a resolution regarding the budget and across the board cuts for a first reading.

Chair discussed the banking of merit shares.

Elections

Chair Rogers reported that departmental elections for 1992 were in the process of being held.

ad hoc Constitutional Committee

Chair Quisenberry reported on the portions of the constitution that were currently being considered for revision. Chair reported that they would welcome any written input.

ADJOURNMENT: 6:00 pm

FACULTY SENATE MINUTES

MEETING # 15

APRIL 2, 1992

SENATORS ABSENT: John Alcorn, Ben Flora, Nancy Graham, Eugene Norden, Ric Northrup, and Judith Stafford.

CALL TO ORDER: 4:11 pm; Riggle Room; ADUC.

MINUTES: Passed.

The chair asked for permission if no one had any objections to defer his report to allow Vice-President Philley to share information on the budget.

VICE-PRESIDENT'S REPORT:

Vice-President Philley presented an overview of the total budget cuts according to units. The vice-president reported that a detailed copy of the Academic Affairs position had been given to each dean with instructions to share this information with department chairs and faculty. A question and answer session followed.

CHAIR'S REPORT:

Chair Wolfe presented the senate with a handout of a memorandum from Porter Dailey to Bill Riley regarding Personnel Policy Decisions.

The following names were approved to be submitted to the vice-president to serve on an Termination for Cause Hearing Board: Diane Ris; Roger Jones; and Robert Lindahl.

Next, the chair presented a resolution regarding Professional Librarians, asking what the senate would like to do regarding this issue. After much discussion Senator Stroik moved to defer any action until discrepancies in existing policies are corrected. Seconded, passed.

Finally, the chair reported that the Board of Regents meeting to discuss the budget would be at 10:00 am on April 17th. The meeting had originally been scheduled for April 10.

COMMITTEE REPORTS:

Academic Governance

The following names were approved for submission to serve on university standing committees:

FACULTY LEAVE COMMITTEE - 2 year terms -- Frank Oddis, Music; Bob Wolfe, Agriculture & Natural Resources; and Karen Hammons, Elementary, Reading, & Special Education.

TENURE COMMITTEE - 3 year terms -- Jane Ellington, Home Economics; WA Rogers, Information Sciences; and Layla Sabie, Elementary, Reading, & Special Education.

Educational Standards

The University Academic Calendar 1992-93 was brought before the senate for a vote. Senator Buck moved to amend the Fall '92 calendar to eliminate the provision that final grades for classes with scheduled exams Monday or Tuesday be due in the Registrar's Office by 12:00 noon on Thursday the 17th. Instead final grades for all classes be due in the Registrars Office on Monday, the 21st. Motion seconded. Senator Lindahl asked for a friendly amendment to encourage professors to turn in grades if possible, or as soon as possible after administering the final. This was accepted as a friendly amendment. Senator Stanley moved to amend the amendment to read: "Grades are due in on Wednesday except where multiple sections are taught and then they are due on Monday. Seconded. Failed. The original motion to amend failed. The motion to accept the 1992-93 Academic Calendar failed. Senator Quisenberry moved to direct the chair to make a recommendation for the senate to have input earlier. Seconded, passed.

Chair Crager reported on UAR 102.01 - Course Numbering.

Fiscal Affairs

The resolution on the budget was presented for a vote. Senator Lindahl moved as a friendly amendment that "be increased and maintained at a level above" replace "never fall below" in number one of Therefore BE IT RESOLVED THAT. The resolution with the friendly amendment passed.

Elections

Chair Rogers reported that his committee was currently conducting Departmental elections for new senators.

ad hoc on PBSI

Chair Stanley provided the following handouts: 1) Faculty Evaluation Plan Minimum Guidelines Checksheet; and 2) FEP Review Information by Ad-Hoc Committee on FEP.

ADJOURNMENT: 6:10 pm

FACULTY SENATE MINUTES

CALLED MEETING # 1

April 9, 1992

CALL TO ORDER: 4:10 pm, East Room B; ADUC.

SENATORS ABSENT: Dale Caudill, Teresa Forsyth, Joyce LeMaster, Mike Seelig, and Judith Stafford.

GUEST: Dr. Dan Connell, Chair of the Staff Congress Personnel Policies and Benefits Committee; Mr. Porter Dailey, Vice-President for Administration and Fiscal Services; Teresia M. Parker, Chair of the Staff Congress; Dr. John Philley, Vice-President for Academic Affairs and Dean of Faculty; Mr. Ray Pinner, Director of Budgets and Management Information; and Mr. Phil Shay, member of the Staff Congress Personnel Policies and Benefits Committee. A reporter from the Morehead News was also present.

The topics for this meeting consisted of: the possible loss of Delta Dental Insurance and a proposed cap on the university's contribution to BCBS. A discussion and question and answer session was held. The following action was unanimously passed as a joint resolution from both the Faculty Senate and Staff Congress.

JOINT RESOLUTION

**By Faculty Senate and Staff Congress
of Morehead State University**

WHEREAS the appropriations by the Commonwealth of Kentucky have been reduced by 10% for the next fiscal year,
and

WHEREAS this reduction in appropriated funds may not permit a salary increase for employees, and

WHEREAS it is a stated goal of the Chair of the Board of Regents to minimize the impact on employee compensation,
and

WHEREAS employee benefits such as health insurance, dental insurance, and life insurance constitute a significant part
of employee compensation, and

WHEREAS loss of benefits significantly reduces employee morale, job performance, and in effect reduces funds available
for discretionary use, and

WHEREAS within the academic community, employment for nine months generally constitutes a permanent status,

BE IT THEREFORE RESOLVED that employee medical and dental benefits be maintained without reductions or limits
on the university level of contribution and be it further resolved that all employees of nine months or greater
duration be maintained on continuous benefit coverage.

Unanimously adopted by the Faculty Senate and the Staff Congress of Morehead State University this 9th day of April,
1992.

FACULTY SENATE MINUTES

MEETING # 16

APRIL 16, 1992

SENATORS ABSENT: Jackie Darling, Ben Flora, Eugene Norden, Diane Ris, and Mike Seelig.

CALL TO ORDER: 4:11 pm; Riggle Room; ADUC.

MINUTES: Minutes of April 2, 1992, and April 9, 1992, were approved.

CHAIR'S REPORT:

Chair Wolfe asked for a moments silence in memory of a colleague.

Chair read a memorandum from President Grote regarding Blue Cross and Blue Shield and Delta Dental. Chair reported that copies would be sent to all members of the senate.

Next, the chair presented on behalf of the Executive Council, a resolution on good management and organizational structure as a first reading.

Chair presented a draft resolution regarding athletics for discussion purposes. Senator McCormick moved for adoption. Seconded, passed. Senator Stroik moved to suspend the rules and consider the resolution as a seconded reading. Seconded, passed unanimously. Much discussion followed. Vice-President Kappes was introduced and presented some general information on the athletic budget. Senator Stanley moved that the following be added at the end: "And, insure that all parts of an intercollegiate athletic program conform to the mission of the university." Seconded and passed unanimously. Senator Northrup made the following motion: to replace the current BE IT THEREFORE RESOLVED with "BE IT THEREFORE RESOLVED that the university's commitment to intercollegiate athletics be reduced and that the university investigate disengagement from the OVC and NCAA Division I status." He also moved to add the following statement between the third and fourth WHEREAS, "WHEREAS, a large share of the university's athletic expenditure is mandated by OVC membership and NCAA I status; and". Seconded and failed. A call for hands was requested. Senator Quisenberry moved to declare the previous vote invalid due to a lack of clarity. Seconded, passed unanimously. Senator Northrup moved to amend the last section to incorporate his remarks with Senator Stanleys. Seconded, passed. Senator Gotsick moved to table the resolution until the next meeting. Seconded, failed. Senator McCormick moved to amend the resolution and place the following at the bottom: "BE IT THEREFORE FURTHER RESOLVED that the fastest growing sport in America, Soccer, not be eliminated from the MSU Athletic Program." Seconded, passed. Senator Hunt asked to have the question divided; and make the last amendment regarding soccer a separate question. The resolution without the soccer amendment passed. Senator Hunt moved to table this until rationale could be gotten. Seconded, failed. The soccer amendment failed.

Senator McCormick made the following motion: "WHEREAS, Soccer is the fastest growing sport in America; and WHEREAS, it would be of great value to the region to maintain intercollegiate soccer; and WHEREAS, the Athletic Committee agreed with the retention of an intercollegiate Soccer Program, BE IT THEREFORE RESOLVED that MSU retain intercollegiate Soccer in its athletic program." Seconded, passed unanimously.

Chair Wolfe reminded the senators to notify the secretary if they were scheduled to teach in Summer I or Summer II, since quorum for summer meetings is set by those senators teaching.

The chair provided a handout of a memorandum from the chairman of the Kentucky Advocates for Higher Education.

Finally, the chair reminded the body that the Board of Regents would be meeting the next day at 10:00 am in the Riggle Room, and encouraged them to attend.

FACULTY REGENT'S REPORT:

Regent Wheeler announced the Board of Regents meeting.

VICE-PRESIDENT'S REPORT:

Vice-President Philley reported that the Board meeting would have a special focus on the budget. This would be a preview and would be the first opportunity for the board to see the universitys proposed budget for the 1992-93 fiscal year. The Budget Committee would be making a report and that no action would be taken on the budget until the May 22th meeting. The Vice-President then proceeded to give a breakdown of cuts within Academic Affairs.

Due to a lack of quorum meeting adjourned at 6:30 pm.

FACULTY SENATE MINUTES

SPECIAL MEETING # 3
April 30, 1992

CALL TO ORDER: 4:10 pm, East Room A, ADUC.

MEMBERS ABSENT: Alta Blair, Glenna Campbell, Harlen Hamm, Calvin Lindell, Beverly McCormick, Cathy Thomas, and Dan Thomas.

VICE-PRESIDENT'S REPORT:

Vice-President Philley reported on the following: 1) the May 16 commencement; 2) the Sunday Honors Convocation; 3) the purchase of an additional 125 personal computers; 4) BCBS insurance benefits; 5) the UAR regarding Professional Librarians; and 6) PAC-10.

CHAIR'S REPORT:

The chair reported that after consultation with university counsel the office of chair-elect was being considered vacant. The executive council made the following motion: That the chair-elect position be declared vacant with the last regular meeting, May 7, and an election be held as stated in Article IV, Section 6 of the Faculty Senate constitution to elect a person to become chair-elect who will assume that office immediately upon election. Senator Lindahl moved to suspend the rules to allow a vote today. Seconded, passed. The resolution passed.

Next the chair presented the resolution on good management for a second reading and vote. The motion passed.

COMMITTEE REPORTS:

Academic Governance

The following committee nominations were passed:

University Undergraduate Curriculum Committee

Carolyn Taylor - Home Econ

Faculty Leave Committee

John Osborne - Business

Faculty Promotion Committee

Charles Hicks - Business
David Cutts - At-Large
Lindsey Back - At-Large

Faculty Rights & Responsibilities Committee

Travis Lockhart - AS
Stuart Sprague - AS
Carolyn Flatt - AST
Brent Rogers - AST
Sue Luckey - Bus
Jack Peters - Bus
Paul McGhee - EBS
Dean Owen - EBS
Joyce Saxon - At-Large

Academic Appeals Committee

Jennifer Schuler - AS
V. Rajaravivarma - AST
Charles Hicks - BUS

Affirmative Action Committee

Zexia Barnes - AS
Raj Desai - AST

Concert & Lecture Series

Shirley Gish - AS

Employee Benefits Committee

Jack Henson - BUS

Environmental Quality Committee

Jan Brumagen - AST

Honors Committee

**Angela Tackett - AST
William Rodgers - BUS**

Intercollegiate Athletics Committee

**Dale Greer - AS
Jim Gotsick - EBS**

International Education Programs Committee

**Perry LeRoy - AS
Norma Maquire - AST
Ray Bernardi - BUS
Paul Turgi - EBS**

International Student Committee

**Lily Hwa - AS
Roland Buck - BUS**

Library

**Fred Busroe - AS
Dreama Price - EBS**

Registration Advisory

**Sarah Morrison - AS
Nancy Graham - AST**

Research & Creative Productions Committee

**Ben Malphrus - AS
Melinda Skaggs - AST
Mary Ann Gladden - EBS**

Scholarship Committee

**Ben Flora - AS
Herbert Berry - BUS**

Service Committee

**Wayne Morella - AST
Wenju Shen - EBS**

Student Disciplinary Committee

Barbara Dehner - AST

Student Life Committee

Daniel Grace - EBS

Student Publications Board (nominations)

**Jay Flippin - AS
Marsha White - AST
Colleta Grindstaff - EBS**

Teaching Committee

**Charles Mason - AS
Debbie Johnson - AST**

Traffic Appeals Committee

**Andrew Woodward - AST
Neil Websdale - EBS**

Undergraduate Curriculum Committee

**Joyce LeMaster - AS
Cyndi Gibbs - AST
Bruce Mattingly - EBS
Ken Smith - BUS**

University Computing Services Committee

**Wade Cain - AS
Kevin Herkleman - AST**

University Planning Council (nominations)

**Travis Lockhart - Comm
Larry Keenan - Mus
Zexia Barnes - Phy Sci
Brent Rogers - ANR
Carolyn Flatt - HE
Wayne Morella - IET**

ad hoc Committee on PBSI

Chair Stanley reported on the charts he had handed out several weeks ago. He explained how they were being applied regarding FEPs.

Educational Standards

Chair Crager presented the following for a first reading: 1) Application of Pre-College Curriculum; and 2) UAR on Military Credit.

Fiscal Affairs

Chair Quisenberry presented a proposal on Merit Shares Banking for a first reading.

Chair also announced that a resolution regarding Blue Cross Blue Shield benefits was to be considered a handout and would be a first reading at the next senate meeting.

ad hoc Constitution Committee

Chair Quisenberry asked for input in revisions regarding membership. The committee is particularly interested in the role of the Librarians and fixed term faculty. The chair asked that all comments be placed in writing.

Elections

Chair Rogers reported on the following departmental senators for 1992-95:

English/Foreign Language/Philosophy
Military Science
Home Economics
Agriculture & Natural Resources
Health/Physical Education/Recreation

Joyce LeMaster
Haydon Pillow
Norma Jean Maguire
Robert Wolfe
Buford Crager

ADJOURNMENT: 5:55 pm

FACULTY SENATE MINUTES

SPECIAL MEETING # 3

April 30, 1992

CALL TO ORDER: 4:10 pm, East Room A, ADUC.

MEMBERS ABSENT: Alta Blair, Glenna Campbell, Harlen Hamm, Calvin Lindell, Beverly McCormick, Cathy Thomas, and Dan Thomas.

VICE-PRESIDENT'S REPORT:

Vice-President Philley reported on the following: 1) the May 16 commencement; 2) the Sunday Honors Convocation; 3) the purchase of an additional 125 personal computers; 4) BCBS insurance benefits; 5) the UAR regarding Professional Librarians; and 6) PAC-10.

CHAIR'S REPORT:

The chair reported that after consultation with university counsel the office of chair-elect was being considered vacant. The executive council made the following motion: That the chair-elect position be declared vacant with the last regular meeting, May 7, and an election be held as stated in Article IV, Section 6 of the Faculty Senate constitution to elect a person to become chair-elect who will assume that office immediately upon election. Senator Lindahl moved to suspend the rules to allow a vote today. Seconded, passed. The resolution passed.

Next the chair presented the resolution on good management for a second reading and vote. The motion passed.

COMMITTEE REPORTS:

Academic Governance

The following committee nominations were passed:

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Charles Hicks - Business
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Lindsey Back - At-Large

Faculty Rights & Responsibilities Committee

Travis Lockhart - AS
Stuart Sprague - AS
Carolyn Flatt - AST
Brent Rogers - AST
Sue Luckey - Bus
Jack Peters - Bus
Paul McGhee - EBS
Dean Owen - EBS
Joyce Saxon - At-Large

Academic Appeals Committee

Jennifer Schuler - AS
V. Rajaravivarma - AST
Charles Hicks - BUS

Affirmative Action Committee

Zexia Barnes - AS
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Shirley Gish - AS

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William Rodgers - BUS

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Service Committee

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Teaching Committee

Charles Mason - AS
Debbie Johnson - AST

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Andrew Woodward - AST
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Wade Cain - AS
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Elections

Chair Rogers reported on the following departmental senators for 1992-95:

English/Foreign Language/Philosophy
Military Science
Home Economics
Agriculture & Natural Resources
Health/Physical Education/Recreation

Joyce LeMaster
Haydon Pillow
Norma Jean Maguire
Robert Wolfe
Buford Crager

ADJOURNMENT: 5:55 pm

FACULTY SENATE MINUTES

MEETING # 16

May 7, 1992

SENATORS ABSENT: John Alcorn, Glenna Campbell, Teresa Forsyth, Larry Griesinger, Joyce LeMaster, Ric Northrup, David Saxon, Cathy Thomas, Dan Thomas, and John Viton.

CALL TO ORDER: 4:11 pm, Riggle Room, ADUC.

MINUTES: Minutes of April 16, 1992, and April 30, 1992, were passed as distributed.

CHAIR'S REPORT:

Chair Wolfe recognized new faculty from the Department of Sociology, Social Work and Corrections.

Chair Wolfe reported on the following:

- 1) a memo from the Intercollegiate Athletic Committee regarding their recommendation that Morehead State University phase out football scholarships but remain in the OVC or NCAA Division I;
- 2) Eugene Norden had been appointed to fill an at-large senate position from Arts & Sciences for the summer;
- 3) reminded everyone to inform the secretary if they were teaching during the summer. Summer quorum is based on those members teaching during the summer terms;
- 4) Board of Regents meeting will be held May 22, with the budget being the major agenda item;
- 5) handout on PAC-26: Termination of Faculty for Cause, Financial Exigency, and Discontinuance of Program was provided;
- 6) UAR entitled "Guidelines Specific to Professional Librarians" was distributed;
- 7) article in April 29th Trail Blazer quoting Vice-President Dailey as saying that deans, department chairs, Faculty Senate, Staff Congress, and Student Government had all had an opportunity to review and modify the proposed budget. The Executive Council has requested that a rebuttal be included in the next issue of the Senate Connection since the Faculty Senate was not given the opportunity for review.;
- 8) chair acknowledged his thanks and appreciation to the following for their help during the last year: the ad hoc Committee on Communications; members of the Executive Council; Regent Wheeler; the senate body; Judy Carpenter, the senate secretary; Vice-President Philley; and Teresia Parker, chair of the Staff Congress;
- 9) handouts of memorandums from Porter Dailey, and President Grote regarding policy changes.

Senator Buck moved to suspend the rules and to vote on the policy changes. Motion seconded, failed.

VICE-PRESIDENT'S REPORT:

Vice-President Philley reported on the following: 1) plans for a general campus wide meeting regarding the budget would take place on Thursday, May 14, 1992. He noted that the meeting would probably be held at 3:30 to better accommodate staff. Further details would be distributed early next week.; 2) A shuttle service for commencement would be run.; and 3) Philley discussed proposed exceptions to changes in PAC-10: Extraordinary Faculty Compensation.

Senator McCormick moved that the Senate go on record opposing any changes in PAC-10 and proposed reductions in compensation under PAC-29, and that Regent Wheeler take this to the board. Seconded. Senator Lindhal moved to suspend the rules and vote on this today. Seconded, passed. Senator Hamm made the following friendly amendment: "If budget constraints do not allow for full compensation under these policies, then the number of courses offered should be reduced accordingly." The motion as amended passed.

COMMITTEE REPORTS:

Elections

Chair Wolfe read Article 4, Section 6 of the Faculty Senate Constitution, dealing with the election of officers. The following nominations from the floor to fill the vacant Executive Council seat were passed: Ben Flora and Calvin Lindell. Senator Lindell was elected to fill the vacant seat on the Faculty Senate Executive Council. The following members of the Executive Council were placed in nomination to fill the position of Chair Elect: Buford Crager, Teresa Forsyth, Calvin Lindell, Beverly McCormick, and James Quisenberry. Senator Beverly McCormick was elected as the new Chair Elect.

Senator Quisenberry moved to suspend the 6:10 adjournment time to finish the agenda and not have to meet next week. Seconded, passed.

Educational Standards

Chair Crager presented the proposal on Application of Pre-College Curriculum for a second reading.

Meeting adjourned at 6:15 due to a lack of quorum.

FACULTY SENATE MINUTES

MEETING # 16

May 7, 1992

SENATORS ABSENT: John Alcorn, Glenna Campbell, Teresa Forsyth, Larry Griesinger, Joyce LeMaster, Ric Northrup, David Saxon, Cathy Thomas, Dan Thomas, and John Viton.

CALL TO ORDER: 4:11 pm, Riggle Room, ADUC.

MINUTES: Minutes of April 16, 1992, and April 30, 1992, were passed as distributed.

CHAIR'S REPORT:

Chair Wolfe recognized new faculty from the Department of Sociology, Social Work and Corrections.

Chair Wolfe reported on the following:

- 1) a memo from the Intercollegiate Athletic Committee regarding their recommendation that Morehead State University not drop football or leave the OVC or NCAA Division II;
- 2) Eugene Norden had been appointed to fill an at-large senate position from Arts & Sciences for the summer;
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- 7) article in April 29th Trail Blazer quoting Vice-President Dailey as saying that deans, department chairs, Faculty Senate, Staff Congress, and Student Government had all had an opportunity to review and modify the proposed budget. It was requested that the Executive Council issue a request for a rebuttal since the Faculty Senate was not given the opportunity for review.;
- 8) chair acknowledged his thanks and appreciation to the following for their help during the last year: the ad hoc Committee on Communications; members of the Executive Council; Regent Wheeler; the senate body; Judy Carpenter, the senate secretary; Vice-President Philley; and Teresia Parker, chair of the Staff Congress;
- 9) handouts of memorandums from Porter Dailey, and President Grote regarding policy changes.

Senator Buck moved to suspend the rules and to vote on the policy changes. Motion seconded, failed.

VICE-PRESIDENT'S REPORT:

Vice-President Philley reported on the following: 1) plans for a general campus wide meeting regarding the budget would take place on Thursday, May 14, 1992. He noted that the meeting would probably be held at 3:30 to better accommodate staff. Further details would be distributed early next week.; 2) A shuttle service for commencement would be run.; and 3) Philley discussed proposed exceptions to changes in PAC-10: Extraordinary Faculty Compensation.

Senator McCormick moved that the Senate go on record opposing any changes in PAC-10 and proposed reductions in compensation under PAC-29, and that Regent Wheeler take this to the board. Seconded. Senator Lindhal moved to suspend the rules and vote on this today. Seconded, passed. Senator Hamm made the following friendly amendment: "If budget constraints do not allow for full compensation under these policies, then the number of courses offered should be reduced accordingly." The motion as amended passed.

COMMITTEE REPORTS:

Elections

Chair Wolfe read Article 4, Section 6 of the Faculty Senate Constitution, dealing with the election of officers. The following nominations from the floor to fill the vacant Executive Council seat were passed: Ben Flora and Calvin Lindell. Senator Lindell was elected to fill the vacant seat on the Faculty Senate Executive Council. The following members of the Executive Council were placed in nomination to fill the position of Chair Elect: Buford Crager, Teresa Forsyth, Calvin Lindell, Beverly McCormick, and James Quisenberry. Senator Beverly McCormick was elected as the new Chair Elect.

Senator Quisenberry moved to suspend the 6:10 adjournment time to finish the agenda and not have to meet next week.
Seconded, passed.

Educational Standards

Chair Crager presented the proposal on Application of Pre-College Curriculum for a second reading.

Meeting adjourned at 6:15 due to a lack of quorum.

FACULTY SENATE MINUTES

SPECIAL MEETING # 4

May 14, 1992

SENATORS ABSENT: John Alcorn, Glenna Campbell, Dale Caudill, Teresa Forsyth, James Gotsick, Nancy Graham, Larry Griesinger, Fran Helphinsine, Hilary Iwu, Joyce LeMaster, Gordon Nolen, Ric Northrup, Gaye Osborne, James Quisenberry, David Saxon, Judy Stafford, Tom Stroik, Cathy Thomas, Dan Thomas, and John Viton.

CALL TO ORDER: 1:25 pm, East Room A, ADUC.

CHAIR'S REPORT:

Chair Wolfe read a memo he had received from Vice-President Dailey stating that he was misquoted in the budget article appearing in the Trail Blazer issue of April 29.

Chair Wolfe also reported that he had received a copy of an article from Betty Jean Wilson regarding faculty status for librarians. Copies will be provided for the senate body.

COMMITTEE REPORTS:

Educational Standards

Chair Crager presented the Application of Pre-College Curriculum for a 2nd reading and vote. Proposal passed.

Next, the chair presented the UAR on Military Credit for a 2nd reading and vote. UAR passed.

Fiscal Affairs

Senator Hunt presented on behalf of his committee the Merit Shares Banking Resolution for a 2nd reading and vote. After discussion Senator Hunt moved to table the resolution and send it back to the committee to define what banking is. Seconded, passed. Senator Buck requested a show of hands: 14 yes and 8 no.

Next, the resolution regarding BCBS increases was presented for a first reading. Senator Stanley moved to suspend the rules and to vote today. Seconded, passed. After a few editorial changes the resolution passed.

ANNOUNCEMENTS:

Regent Wheeler reported that he would be speaking against reducing overload and over the road pay or any change in Pac-10 at the May 22nd Board meeting.

Senator Crager expressed his appreciation of both Regent Wheeler and Chair Wolfe on the work they had done this year.

Senator Lindahl encouraged attendance at the Board of Regents meeting to be held in the Riggle Room at 10:00 am on May 22, 1992.

ADJOURNMENT: 2:15 pm

FACULTY SENATE

SUMMER I

June 18, 1992

SENATORS ABSENT: James Gotsick, Nancy Graham, Francis Helphinstine, and Gaye Osborne.

CALL TO ORDER: 4:10 pm, Riggle Room, ADUC.

MINUTES: Minutes of May 7, 1992, were approved as distributed. Minutes of May 14, 1992, were approved as amended.

CHAIR'S REPORT:

Chair Wolfe reported that President Eaglin had invited him to meet with the Presidents Executive Council at their July meeting. Chair reported that he would be attending.

Chair announced Senate office hours for the summer would be Tuesday, Thursday, and Friday afternoons.

Finally, the chair reported that the program review and long distance phone issue would be discussed by the Vice-President for Academic Affairs.

VICE-PRESIDENT'S REPORT:

Vice-President Philley reported on the following issues: 1) long distance phone service; 2) program review; 3) Professional Librarian UAR.

The following motion was passed: "That the Vice-President for Academic Affairs review only those programs selected for action and not all programs and that the program report deadline be extended to one month into the Fall Semester."

COMMITTEE REPORTS:

Executive Council

The Senate Executive Council presented the UAR on Professional Librarians for a first reading. Senator Miller moved to suspend the rules and vote today. Seconded, passed. UAR on Professional Librarians passed. Senator Alcorn moved to add "Performance Review and Performance-Based Compensation be reinstated." Seconded, passed.

Fiscal Affairs

Chair Quisenberry withdrew the resolution regarding Banking of Merit Shares.

Educational Standards

Chair Crager reported that the Grievance UAR had already been signed by the President without Senate review.

Elections

Chair Rogers reported that Senate appointments and ties were ready.

NEW BUSINESS:

The following items were discussed: 1) trees in front of Lappin Hall; 2) savings at the University; and 3) pay on summer classes in some cases has been reduced from regular term.

ADJOURNMENT: 6:45 pm

FACULTY SENATE

SUMMER I

June 18, 1992

SENATORS ABSENT: James Gotsick, Nancy Graham, Francis Helphinstine, and Gaye Osborne.

CALL TO ORDER: 4:10 pm, Riggle Room, ADUC.

MINUTES: Minutes of May 7, 1992, were approved as distributed. Minutes of May 14, 1992, were approved as amended.

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The following motion was passed: "That the Vice-President for Academic Affairs review only those programs selected for action and not all programs and that the program report deadline be extended to one month into the Fall Semester."

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Elections

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NEW BUSINESS:

The following items were discussed: 1) trees in front of Lappin Hall; 2) savings at the University; and 3) pay on summer classes in some cases has been reduced from regular term.

ADJOURNMENT: 6:45 pm

4:12 began

7-16-92

Minutes - Approved as amended.

Fran Helphinstine - remove
Elections committee

"Chair Rogers presented a report
on elections and ties."

Present

Wdfe

McCormick

B. Rogers

L. Brown

J. Quisenberry

B. Crager

H. Iwu

F. Helphinstine

C. Lindell

Alban Wheeler

V.P. Pres. Philley

J. Darling

Chairs Report

- ① Custodian Supervisor Position issue
- ② Memo from Philley on overload
- ③ Long distance
- ④ Academic Review
- ⑤ Mtg w/ Dr. Eaglin on July, 1992
Exec. Council

Philley
with
report

Faculty Regent - New board

Aug 7, 1992 - Bd Mtg. - Special Elections

Wheeler, Hinkle will be absent training as well

Sept 18, 1992 - Regular Mtg.

V.P. Report

① Trees in front of Lappin
problem for Phase 2 but not
phase 1 (building onto Lappin)

② Overload memo
Regular rate for Fall

③ Telephone - long distance
Authorization code #
\$20,25,000 → ^{sent back to dept's} to faculty in
dept. to cover
long distance
calling

Philly has Dean's list
those that need access codes

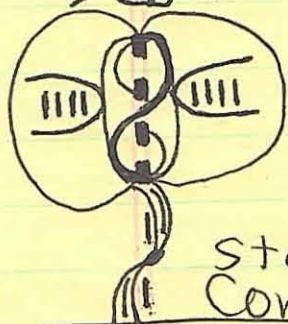
Cabel - \approx 1 week should have it
fixed up

④ Program Review
Format from Glasser



Will consider feedback

overload \rightarrow $\frac{1}{2}$



AS&T Dean - Interim dean

standing
Committee Changes:

Senate Chair Non-voting member - Calendar Com. (Registration
Advisory
Comm.)
No Senate input
14 of 30 committees had changes

problems

- ① Intercollegiate Athl. - limits what comm. can do
- ② Student Media Bd - takes in Newscenter 12
reports to Pres.
- ③ Teaching, Research
- ④ Planning Council

Note
to
Bev

(Get Changes from Bob)

~~J. B.~~ Resolution from Exec.
Council

Discussion on retreat

Adjourn 5:50 P.M.

FACULTY SENATE

SUMMER II

July 16, 1992

SENATORS ABSENT: Glenna Campbell, James Gotsick, Lawrence Griesinger, Tim Miller, Gordon Nolen, and David Saxon.

CALL TO ORDER: 4:10 pm, ADUC, Riggle Room.

MINUTES: Minutes of June 18, 1992, were approved as amended.

CHAIR'S REPORT:

Chair Wolfe discussed the following issues: 1) Custodian Supervision Position Issue; 2) memo from Dr. Philley on Overload; 3) Long distance phone service; 4) Academic Review; and 5) Meeting with Dr. Eaglin on July 1, 1992. It was also reported that Dr. Philley would be reporting on the first four issues during his report.

VICE-PRESIDENT'S REPORT:

Vice-President Philley discussed the following issues: 1) Lappin Hall renovation and the problem that would be encountered with the trees in front when phase two starts; 2) Overload pay for fall will be paid at the regular rate; 3) Long distance access codes; 4) Program reviews; and 5) Interim dean for Applied Science and Technology.

FACULTY REGENT'S REPORT:

Regent Wheeler discussed the new board. He reported that the board would meet August 7, 1992, to hold a special election. The regular Board of Regents meeting will be held September 18, 1992.

COMMITTEE REPORTS

Executive Council

Standing Committee changes were discussed. It was noted that 14 of the 30 standing committees had changes, with the Senate having no input into these changes. It was noted that there were problems in regard to the following standing committees: Intercollegiate Athletics; Student Media Board; Teaching and Research; and Planning Council. The Executive Council presented a resolution to the Senate for a first reading.

The Senate Retreat was discussed.

ADJOURNMENT: 5:50 pm.

FACULTY SENATE AGENDA

August 27, 1992

4:10 PM -- East Room A

- I. Call to order
- II. Roll Call
- III. Consideration of minutes of July 16, 1992
- IV.
- III. Chair's Report
- IV. Vice-President's Report
- V. Faculty Regent's Report
- VI. Committee Reports
 - A. Academic Governance
 - B. Educational Standards

FACULTY SENATE

SUMMER II

July 16, 1992

SENATORS ABSENT: Glenna Campbell, James Gotsick, Lawrence Griesinger, Tim Miller, Gordon Nolen, and David Saxon.

CALL TO ORDER: 4:10 pm, ADUC, Riggle Room.

MINUTES: Minutes of June 18, 1992, were approved as amended.

CHAIR'S REPORT:

Chair Wolfe discussed the following issues: 1) Custodian Supervision Position Issue; 2) memo from Dr. Philley on Overload; 3) Long distance phone service; 4) Academic Review; and 5) Meeting with Dr. Eaglin on July 1, 1992. It was also reported that Dr. Philley would be reporting on the first four issues during his report.

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The Senate Retreat was discussed.

ADJOURNMENT: 5:50 pm.

FACULTY SENATE MINUTES

MEETING # 1

August 27, 1992

CALL TO ORDER: 4:10 pm - East Room A - ADUC.

SENATORS ABSENT: John Alcorn, Jackie Darling, Ben Flora, Coletta Grindstaff, Roger Jones, Robert Lindahl, Gordon Nolen, Layla Sabie, David Saxon, and Judy Stafford.

Outgoing Chair Wolfe turned the gavel over to incoming chair McCormick. Chair McCormick presented outgoing chair Wolfe with a gavel commended him for all his work and dedication during the past year.

MINUTES: Approved as distributed.

ELECTION OF EXECUTIVE COUNCIL:

Members nominated to serve on the executive council were: AS&T - Brent Rogers, Rodney Stanley, and Robert Wolfe; A&S - Richard Hunt, Calvin Lindell, and James Quisenberry; BUS - John Alcorn and Dale Caudill; and EBS - Dan Fasko, Coletta Grindstaff, and Judy Stafford. Members elected to the executive council were: John Alcorn, Calvin Lindell, Coletta Grindstaff, James Quisenberry, Brent Rogers, Judy Stafford, Rodney Stanley, and Robert Wolfe.

Members of the executive council running for Chair-Elect: John Alcorn, Calvin Lindell, Coletta Grindstaff, James Quisenberry, Brent Rogers, Judy Stafford, Rodney Stanley, and Robert Wolfe. Rodney Stanley was elected chair-elect.

CHAIR'S REPORT:

Chair McCormick reported that the president had formed a new committee called the University Council. This committee met on August 18, 1992. The new council is composed of the vice-presidents, deans, directors of planning and budget, president of Student Government, chair of Staff Congress, and chair of the Faculty Senate. President Eaglin wants to also establish and expanded University Council which will be a conduit for information to the various constituent groups. The Faculty Senate must decide which members will serve on this committee. In addition to the above groups, the President wants the Faculty Senate to select members from the entire faculty for a Faculty Advisory Committee that will have direct access to the President.

ANNOUNCEMENTS:

Faculty Senate Retreat to be held this weekend. Friday at the Carl Perkins Center at 6:00 pm and Saturday at 9:00 am in ADUC.

Executive Council to meet immediately following adjournment.

ADJOURNMENT: 5:20 pm

FACULTY SENATE MINUTES

MEETING # 1

August 27, 1992

CALL TO ORDER: 4:10 pm - East Room A - ADUC.

SENATORS ABSENT: John Alcorn, Jackie Darling, Ben Flora, Coletta Grindstaff, Roger Jones, Robert Lindahl, Gordon Nolen, Layla Sabie, David Saxon, and Judy Stafford.

Outgoing Chair Wolfe turned the gavel over to incoming chair McCormick. Chair McCormick presented outgoing chair Wolfe with a gavel commended him for all his work and dedication during the past year.

MINUTES: Approved as distributed.

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Executive Council to meet immediately following adjournment.

ADJOURNMENT: 5:20 pm

FACULTY SENATE EXECUTIVE COUNCIL MINUTES
August 31, 1992

*Denotes discussion held by executive council

PRESENT: Calvin Lindell, Beverly McCormick, James Quisenberry, Brent Rogers, Judy Stafford, Rodney Stanley, and Robert Wolfe.

CALL TO ORDER: 8:14 am - 309 Breckinridge.

CHAIR'S REPORT:

1. VP states tenure for Deans and Administration has been a problem. The process may be done by administration only.
 - * Problems occur due to lack of courses taught. Absorption into faculty if administration position is dissolved.
2. VP stated that Senate and University Committees were the same, with all reporting through the Senate.
 - * This should be looked at while reviewing the other committees.
 - * Reporting from the Faculty Senate should go to the appropriate administrator.
 - * Some committees wouldn't need to go through the Senate.
 - * Faculty Senate needs to provide ideas as soon as possible.

AGENDA:

1. Committees to present their agenda priorities for discussion
 - colors for committees
 - Academic Governance - yellow
 - Educational Standards - pink
 - Fiscal Affairs - green
 - Professional Policies - blue
 - Elections - n/a
 - Communications - n/a
 - Constitution - white
 - Executive Council - golden rod
2. Open Chair slot for presentation by any faculty member. A limited time for the presentation of the topic would be placed into affect. No discussion would be allowed. It was suggested that there should be three (3) three minute segments. This section should be placed before the committee reports and hopefully be enacted at the October meeting of the Faculty Senate.

***DISCUSSION:**

- If the chair of a committee is absent the vice-chair should ~~be sent~~ *attend Ex. Coun. Meetings.*
- If necessary, ~~the~~ ^{the} election for the replacement of an executive council member should be handled through the chair's report.
- Should the Faculty Senate become involved in supporting Bill Riley's case? (Being removed as Director of Personnel). The Fiscal Affairs Committee will investigate.

Calvin Lindell - What will the Executive Council's role be in Expanded University Council?

- Chair's Report will present to the body for ratification.

Beverly McCormick - She ^will clarify with President Eaglin how the make up of the Faculty Advisory Committee should be.

ADJOURNMENT: 10:00 am

FACULTY SENATE MINUTES

MEETING # 2

September 3, 1992

CALL TO ORDER: 4:12 pm - Riggie Room - ADUC.

SENATORS ABSENT: Joyce LeMaster, Norma Maguire, Ric Northrup, Tom Stroik, and Dan Thomas.

MINUTES: Approved as corrected.

CHAIR'S REPORT:

The University Council met on August 31, 1992, for lunch to meet and brief new regent Buck Hinkle. Each member of the council gave Mr. Hinkle some information about his/her unit/organization. After the luncheon the council met to discuss some issues coming from Vice-President Porter Dailey. The Senate will hear from Vice-President Dailey at the September 3rd meeting on the Blue Cross/Blue Shield issue. Vice-President Dailey will present the current plans that have been negotiated. Vice-President Dailey also presented a sick leave pool policy that will be started soon. This policy is the joint policy as proposed by the Staff Congress and Faculty Senate with one modification. Vice-President Dailey also discussed a new key policy that reflects what is currently being practiced with regards to students obtaining University keys. The members of the council are to report back to the president at the September 21st meeting on the responses received to the health insurance plan.

A member of the Executive Council has resigned from the Senate. A new election will be held at the September 3rd meeting.

The Executive Council will normally meet at 8:00 am on Mondays. However, due to Labor Day, they will meet on Wednesday, September 9th.

The Senate will begin an Open Chair segment of each meeting beginning at the October 1, 1992, meeting. This will be a ten minute spot on each agenda for faculty members to bring an issue to the Senate. Each person will have three minutes to present the issue. No discussion will take place at that time, but the item will be referred for action if appropriate.

Vice-President Porter Dailey gave a presentation on Blue Cross/Blue Shield Insurance. Vice-President Dailey provided Chair McCormick with handouts of his presentation. Vice-President Dailey answered questions and asked for feedback and suggestions from the Senate body.

VICE-PRESIDENT'S REPORT:

Vice-President Philley updated the Senate on enrollment figures. Vice-President Philley reported that work had begun on next year's calendar and the Senate should be receiving something soon.

FACULTY REGENT'S REPORT:

Regent Wheeler informed the Senate the expiration date of each member of the Board of Regents. Wheeler announced that the next Board of Regents meeting would be September 18, 1992.

COMMITTEE REPORTS

Academic Governance

The committee provided a handout of issues they would be working on.

Educational Standards

The committee provided a handout of issues they would be working on.

Fiscal Affairs

The committee provided a handout of issues they would be working on.

Professional Policies

The committee provided a handout of issues they would be working on.

Elections

Chair Alcorn reported that his committee had a lot of business.

It was reported that Senator Layla Sabie had been given a last minute Thursday night class off-campus and was asking for a leave for the semester. Dr. Mohammed Sabie will replace his wife as At-Large Senator from Education & Behavioral Sciences for the remainder of the semester.

ad hoc on Constitution

Chair Wolfe reported that this committee would have it's first official meeting next Thursday. He asked everyone having ideas, suggestions, or comments relative to the constitution to route them to members of his committee. Senator Wolfe stated that his committee hoped to have a draft to present to the Senate by the end of the semester.

ANNOUNCEMENTS:

Senator Viton announced that Dr. Robert Pritchard would be holding a faculty recital in Baird Music Hall at 8:00 pm.

ADJOURNMENT: 5:47 pm

FACULTY SENATE AGENDA

September 17, 1992

4:10 PM -- Riggle Room

- I. Call to order
- II. Consideration of minutes of September 3, 1992 *APPROVED*
- III. Chair's Report
- IV. Vice-President's Report
- V. Faculty Regent's Report
- VI. Committee Reports
 - A. Academic Governance
 - B. Educational Standards
 - C. Fiscal Affairs
 1. BCBS
 2. Budget Meeting with President
 3. Tuition Waiver
 - D. Professional Policies
 - E. Elections
 - F. ad hoc on Communications
 - G. ad hoc on Constitution
- VII. New Business
- VIII. Announcements
- IX. Adjournment

8984 STUDENTS

pass

FACULTY SENATE MINUTES

MEETING # 2

September 3, 1992

CALL TO ORDER: 4:12 pm - Riggie Room - ADUC.

SENATORS ABSENT: Joyce LeMaster, Norma Maguire, Ric Northrup, Tom Stroik, and Dan Thomas.

MINUTES: Approved as corrected.

CHAIR'S REPORT:

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ANNOUNCEMENTS:

Senator Viton announced that Dr. Robert Pritchard would be holding a faculty recital in Baird Music Hall at 8:00 pm.

ADJOURNMENT: 5:47 pm

FACULTY SENATE AGENDA

September 17, 1992

4:10 PM -- Riggle Room

- I. Call to order
- II. Consideration of minutes of September 3, 1992
- III. Chair's Report
- IV. Vice-President's Report
- V. Faculty Regent's Report
- VI. Committee Reports
 - A. Academic Governance
 - B. Educational Standards
 - C. Fiscal Affairs
 1. BCBS
 2. Budget Meeting with President
 3. Tuition Waiver
 - D. Professional Policies
 - E. Elections
 - F. ad hoc on Communications
 - G. ad hoc on Constitution
- VII. New Business
- VIII. Announcements
- IX. Adjournment

FACULTY SENATE EXECUTIVE COUNCIL MINUTES
September 9, 1992

***Denotes discussion held by executive council**

+Denotes action taken (to be taken) by executive council

PRESENT: John Alcorn, Harlen Hamm, Calvin Lindell, Beverly McCormick, James Quisenberry, Judy Stafford, Rodney Stanley, Robert Wolfe, and Alban Wheeler (Guest).

1. Discussed Health Plan Benefit Proposal

- * Questions presented at Senate meeting need to be answered.

2. Faculty Advisory Committee membership selection

- * No maximum number
- * Robert Wolfe suggested 1 per department
 - would result in large body (20)
 - might duplicate Faculty Senate role
 - all department's would have access
 - open chair format might satisfy need
 - Faculty Senate might appear to be ineffective
- * Mechanism Questions
 - Elections in Departments?
 - Random selection?
 - Length of terms?
 - What is the outcome expected?
 - Interested persons to volunteer?
- * Beverly McCormick suggested 2 per college
 - + 1 senator and 1-at-large. *NON-SENATOR*
 - + *NON-SENATOR* Chair-Elect of Senate to be Chairman of Committee
 - + At-Large representatives would be solicited then elected
 - + Senate representative would be selected through caucus. (Current Executive Council not eligible.)
 - + No action will be taken until chair meets with the President.
- * New computer needed for Faculty Senate office

3. Questions/comments for the President

- + Information needed early in the process.
- + Expectations of Faculty Advisory Committee?
- + Wellness Program?
- + How can we help prevent additional cuts in states Higher Education Budget?
- + VP search status.
- + Preserve base coverage paid by university.

FACULTY SENATE EXECUTIVE COUNCIL MINUTES
September 14, 1992

***Denotes discussion**

PRESENT: Harlen Hamm, Calvin Lindell, Beverly McCormick, James Quisenberry, Judy Stafford, Rodney Stanley, and Robert Wolfe.

MINUTES: September 9, 1992 minutes approved.

1. Agenda Items

- A. Academic Governance - Report on Committee Assignments
- B. Educational Standards - No report
- C. Fiscal Affairs
 - 1. Health Insurance
 - 2. Meeting with President
 - 3. Tuition Waiver
 - 4. Call for Special Session
- D. Professional Policies
 - 1. Announce New Vice-Chair
 - 2. Report on Current Projects
- E. Elections
- F. Communications - request feedback
- G. Constitution
 - 1. Vice-Chair & Secretary - Ben Flora
 - 2. Other items identified
 - 3. Request for feedback

2. Chair's Report on Meeting with President
Open Chair

- President wants to increase stature of Faculty Senate
- Faculty Advisory Committee
 - * communication link
 - * not meant to undermine Faculty Senate
 - * minority representation
 - * tenured and non-tenured
 - * meet 2 times a semester

SELECTION TO FACULTY ADVISORY COMMITTEE

- Academic Governance to write guidelines
- Consent forms to be distributed for Faculty Membership
- Discussed possible uses for "EXTRA" enrollment money
 - * Use some to reward faculty
 - * hold some for buffer in case of future cuts
 - * increase travel money
- Faculty meetings - 2 a year
- Improve Wellness Program
- Personnel Director
- Affirmative Action Officer
- Incentives to save money
- Rare that a committee should be outside of Senate
- Senate Computer
- Problem with lack of permanent Academic leaders - e.g. Acting Deans & Vice-President

FACULTY SENATE MINUTES

MEETING # 3

September 17, 1992

CALL TO ORDER: 4:14 pm, Riggle Room, ADUC.

SENATORS ABSENT: Jackie Darling and Mary Gladden.

MINUTES: Passed as distributed.

CHAIR'S REPORT:

Chair McCormick reported on her meeting with President Eaglin. Topics discussed included the role of the senate and how to increase their stature, the Faculty Advisory Committee, and searches for administrative vacancies.

Chair reported that Dr. James Dahlberg has been named acting Affirmative Action Director and will report directly to the president.

Chair reported that the Senate would have a called meeting next Thursday. Agenda items would be the Faculty Advisory Committee membership, Blue Cross and Blue Shield Insurance, and Tuition Waiver.

VICE-PRESIDENT'S REPORT:

Vice-President Philley reported that spring commencement had been moved from May 8 to May 15. The vice-president also reported that work had begun on the 93-94 calendar.

FACULTY REGENT'S REPORT:

Regent Wheeler reported that the Board would be meeting September 18th at 10:00 am in the Riggle Room. Regent reported that Ms. Pennington and he would be giving a report on the guidelines for a presidential assessment plan.

COMMITTEE REPORTS:

Academic Governance

The following committee nominations were approved:

INTERNAL EDUCATION PROGRAMS COMMITTEE
INTERNAL STUDENT COMMITTEE
SCHOLARSHIP COMMITTEE
STUDENT MEDIA BOARD

EBS	Alban Wheeler
EBS	Layla Sabie
AS&T	Andrew Woodward
	Don Young
	Jay Flippin
	Wayne Willis

Educational Standards

Chair Stafford reported that her committee was currently reviewing policies and gathering information.

Fiscal Affairs

Chair Quisenberry reported he had met with President Eaglin this past week. The president would be meeting with the Fiscal Affairs Committee the following week. Enrollment figures at the beginning of the week showed an enrollment of 8984.

A handout of a memorandum regarding questions presented about Blue Cross and Blue Shield Insurance addressed to Vice-President Dailey from Alan Baldwin, Acting Director of Personnel Services was provided.

The Tuition Waiver proposal will be presented for a first reading at the called meeting next week.

Professional Policies

Chair Lindell reported that Senator Buck was the new vice-chair of this committee.

Chair also reported that his committee was currently gathering information and reviewing policies.

Elections

The following result from the Faculty Rights and Responsibilities Committee were given: Carolyn Flatt - AS&T; Travis Lockhart - A&S; Sue Luckey - BUS; and Paul McGhee - EBS.

Elections are underway for several senators as well as for Graduate Committee vacancies.

ad hoc on Communications

Chair Hamm reported that his committee had published two editions. Anyone having suggestions for changes should feel free to notify his committee.

ad hoc on Constitution

Chair Wolfe reported that his committee had held an organizational meeting. Senator Flora had consented to act as both recording secretary and vice-chair.

Chair reported that they were currently looking at the Preamble and Articles I, II, and III.

ANNOUNCEMENTS:

The Executive Council will not meet Monday at 8:00 am, instead they will meet at 3:00 pm next Thursday.

Each committee announced that their respective committees would not be meeting next Thursday due to the called Senate meeting.

ADJOURNMENT: 5:25 pm

FACULTY SENATE MINUTES

CALLED MEETING # 1
September 24, 1992

CALL TO ORDER: 4:10 pm, East Room B, ADUC

SENATORS ABSENT: John Alcorn, Dale Caudill, Dan Fasko, Ben Flora, James Gotsick, Richard Hunt, Joyce LeMaster, Beverly McCormick, Ric Northrup, Phyllis Oakes, Haydon Pillow, James Quisenberry, and Thomas Stroik.

Chair-Elect Stanley conducted the meeting in the absence of Chair McCormick.

The first order of business was Blue Cross Blue Shield. Mr. Bill Riley, from the Personnel Office, was present to answer questions. Senator Crager moved to endorse the new Blue Cross Blue Shield plan and to express thanks to the administration for sharing information and the process. Seconded and passed. Senator Wolfe moved to request that the administration work with the Employee Benefits Committee as early as possible to explore the possibility of next years total health care package, and that it be an on going process. Seconded and passed.

The following were elected to serve on the new Faculty Advisory Committee:

Applied Science & Technology	Janet Gross
	Carolyn Taylor
Arts & Sciences	Fran Helphinstine
	Earl Louder
Business	Roland Buck
	Jack Henson
Education & Behavioral Sciences	Buford Crager
	Jerry Franklin

Chair-Elect Stanley will serve as chair of the Faculty Advisory Committee.

The Tuition Wavier proposal sent from Staff Congress was presented for a first reading.

ADJOURNMENT: 5:38 pm

FACULTY SENATE MINUTES

MEETING # 3

September 17, 1992

CALL TO ORDER: 4:14 pm, Riggle Room, ADUC.

SENATORS ABSENT: Jackie Darling and Mary Gladden.

MINUTES: Passed as distributed.

CHAIR'S REPORT:

Chair McCormick reported on her meeting with President Eaglin. Topics discussed included the role of the senate and how to increase their stature, the Faculty Advisory Committee, and searches for administrative vacancies.

Chair reported that Dr. James Dahlberg has been named acting Affirmative Action Director and will report directly to the president.

Chair reported that the Senate would have a called meeting next Thursday. Agenda items would be the Faculty Advisory Committee membership, Blue Cross and Blue Shield Insurance, and Tuition Waiver.

VICE-PRESIDENT'S REPORT:

Vice-President Philley reported that spring commencement had been moved from May 8 to May 15. The vice-president also reported that work had begun on the 93-94 calendar.

FACULTY REGENT'S REPORT:

Regent Wheeler reported that the Board would be meeting September 18th at 10:00 am in the Riggle Room. Regent reported that Ms. Pennington and he would be giving a report on the guidelines for a presidential assessment plan.

COMMITTEE REPORTS:

Academic Governance

The following committee nominations were approved:

INTERNAL EDUCATION PROGRAMS COMMITTEE
INTERNAL STUDENT COMMITTEE
SCHOLARSHIP COMMITTEE
STUDENT MEDIA BOARD

EBS	Alban Wheeler
EBS	Layla Sabie
AS&T	Andrew Woodward
	Don Young
	Jay Flippin
	Wayne Willis

Educational Standards

Chair Stafford reported that her committee was currently reviewing policies and gathering information.

Fiscal Affairs

Chair Quisenberry reported he had met with President Eaglin this past week. The president would be meeting with the Fiscal Affairs Committee the following week. Enrollment figures at the beginning of the week showed an enrollment of 8984.

A handout of a memorandum regarding questions presented about Blue Cross and Blue Shield Insurance addressed to Vice-President Dailey from Alan Baldwin, Acting Director of Personnel Services was provided.

The Tuition Waiver proposal will be presented for a first reading at the called meeting next week.

Professional Policies

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Chair also reported that his committee was currently gathering information and reviewing policies.

Elections

The following result from the Faculty Rights and Responsibilities Committee were given: Carolyn Flatt - AS&T; Travis Lockhart - A&S; Sue Luckey - BUS; and Paul McGhee - EBS.

Elections are underway for several senators as well as for Graduate Committee vacancies.

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Chair Wolfe reported that his committee had held an organizational meeting. Senator Flora had consented to act as both recording secretary and vice-chair.

Chair reported that they were currently looking at the Preamble and Articles I, II, and II.

ANNOUNCEMENTS:

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ADJOURNMENT: 5:25 pm

FACULTY SENATE MINUTES

CALLED MEETING # 1
September 24, 1992

CALL TO ORDER: 4:10 pm, East Room B, ADUC

SENATORS ABSENT: John Alcorn, Dale Caudill, Dan Fasko, Ben Flora, James Gotsick, Richard Hunt, Joyce LeMaster, Beverly McCormick, Ric Northrup, Phyllis Oakes, Haydon Pillow, James Quisenberry, and Thomas Stroik.

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Applied Science & Technology

Arts & Sciences

Business

Education & Behavioral Sciences

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Carolyn Taylor

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Jack Henson

Buford Crager

Jerry Franklin

Chair-Elect Stanley will serve as chair of the Faculty Advisory Committee.

The Tuition Wavier proposal sent from Staff Congress was presented for a first reading.

ADJOURNMENT: 5:38 pm

FACULTY SENATE EXECUTIVE COUNCIL MINUTES
September 24, 1992

PRESENT:

John Alcorn, Harlen Hamm, Calvin Lindell, James Quisenberry, Brent Rogers, Judy Stafford, Rodney Stanley, and Robert Wolfe.

6

QUEST PRESENT: Alban Wheeler.

DISCUSSION:

The Executive Council discussed options for selecting faculty to serve on the Faculty Advisory Committee.

Also discussed was the changing of agenda order for the called Senate meeting.

FACULTY SENATE MINUTES

CALLED MEETING # 1
September 24, 1992

CALL TO ORDER: 4:10 pm, East Room B, ADUC

SENATORS ABSENT: John Alcorn, Dale Caudill, Dan Fasko, Ben Flora, James Gotsick, Richard Hunt, Joyce LeMaster, Beverly McCormick, Ric Northrup, Phyllis Oakes, Haydon Pillow, James Quisenberry, and Thomas Stroik.

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Chair-Elect Stanley will serve as chair of the Faculty Advisory Committee.

The Tuition Wavier proposal sent from Staff Congress was presented for a first reading.

ADJOURNMENT: 5:38 pm

FACULTY SENATE AGENDA

October 1, 1992

4:10 PM -- Riggle Room

- I. Call to order
- II. Consideration of minutes of September 17 & September 24, 1992
- III. Open Chair
- IV. Chair's Report
- V. Vice-President's Report
- VI. Faculty Regent's Report
- VII. Committee Reports
 - A. Academic Governance
 - B. Educational Standards - Off Campus Classes
 - C. Fiscal Affairs - Tuition Waiver - 2nd Reading
 - D. Professional Policies - Progress report on Tenure/Promotion
 - E. Elections
 - F. ad hoc on Communications
 - G. ad hoc on Constitution
- VIII. New Business
- IX. Announcements
- X. Adjournment

FACULTY SENATE MINUTES

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Arts & Sciences

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Fran Helphinstine ✓

Business

Earl Louder

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Education & Behavioral Sciences

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 - F. ad hoc on Communications
 - G. ad hoc on Constitution
- VIII. New Business
- IX. Announcements
- X. Adjournment

FACULTY SENATE MINUTES

MEETING # 4

October 1, 1992

CALL TO ORDER: 4:11 pm, Riggle Room, ADUC.

SENATORS ABSENT: John Alcorn, Mary Gladden, Joyce LeMaster, Brent Rogers, and Dan Thomas.

MINUTES: Minutes of September 17 and 24, 1992, passed as distributed.

OPEN CHAIR:

Dr. Michael Seelig, Professor of Social Work, spoke to the Senate regarding 'Issues Related to Informal and Formal Redress of Grievances.'

CHAIR'S REPORT:

Chair McCormick reported on her meeting with the expanded University Council and provided handouts from that meeting.

Chair reported that a combined voice mail message to notify faculty, staff, and students of their respective meetings would be placed on the voice mail system.

FACULTY REGENT'S REPORT:

Regent Wheeler discussed the supplemental pay issue and the proposed administrative assessment guidelines.

COMMITTEE REPORTS:

Fiscal Affairs

Chair Quisenberry presented the proposal on Tuition Waiver for a second reading. Dr. Dan Connell, Chair of Staff Congress, was present to answer questions. After much discussion Senator Quisenberry moved to refer the Tuition Wavier proposal back to committee and joint Staff Congress to work on language and items of concern. Motion seconded and passed.

Academic Governance

Vice-chair Iwu reported that Sue Luckey from the College of Business had been selected to fill a vacancy on the Research and Creative Productions Committee.

Professional Policies

Chair Lindell reported that this committee was currently gathering information.

Elections

Vice-chair Northrup reported the following election results:

Graduate Committee

College of Business - Sue Luckey

College of Education & Behavioral Science - Frank Osborne

Faculty Senate Elections

Departmental Senator from Biological and Environmental Sciences (1 year) - Geoffrey Gerner

At-Large from Arts & Sciences (2 year term) - Larry Keenan

Senator Northrup also reported that elections for two at-large senate seats from EBS are currently being held. A run-off election for a one year at-large senate seat from Arts & Sciences is to be run.

ANNOUNCEMENTS:

Senator Wolfe announced that Senator Maguire was celebrating her birthday today.

The Executive Council will not meet Monday at 8:00 am.

ADJOURNMENT: 5:38 pm

FACULTY SENATE MINUTES

MEETING # 4

October 1, 1992

CALL TO ORDER: 4:11 pm, Riggle Room, ADUC.

SENATORS ABSENT: John Alcorn, Mary Gladden, Joyce LeMaster, Brent Rogers, and Dan Thomas.

MINUTES: Minutes of September 17 and 24, 1992, passed as distributed.

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ANNOUNCEMENTS:

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The Executive Council will not meet Monday at 8:00 am.

ADJOURNMENT: 5:38 pm

FACULTY SENATE MINUTES

MEETING # 5

October 15, 1992

CALL TO ORDER: 4:13 pm; Riggle Room; ADUC.

SENATORS ABSENT: Alta Blair, Laradean Brown, Jackie Darling, Hilary Iwu, Phyllis Oakes, Mohammed Sabie, and Thomas Stroik.

MINUTES: Minutes approved with corrections.

Fiscal Affairs Committee

Vice-president Dailey address the senate on pay raises being issued to certain maintenance employees.

Chair Quisenberry gave a report on a joint committee meeting between the Faculty Senate and Staff Congress. Senator Buck moved that the Faculty Senate recommend that a broader criterion be used in determining the distribution of funds to departments than the number of faculty exclusively. Motion seconded and passed.

CHAIR'S REPORT:

Chair McCormick welcomed the new senators and gave them their committee assignment.

Next, chair reported that the Administrative Assessment Committee would be made up of nine (9) members; five (5) from the senate and the four (4) remaining from Staff Congress. There is to be one senator from each college. A three minute caucus was held to elect the following people: Jackie Darling, from Applied Science and Technology; Robert Lindahl, from Arts and Sciences; Dale Caudill from Business; and Mary Gladden from Education and Behavioral Science. Robert Wolfe will serve as chair of the committee.

Chair reminded the body that they should sign the sign in sheet upon entering, since that was the official record for attendance.

Chair commented that COSFL would be meeting Saturday, October 17, 1992, in Louisville and asked for volunteers to attend with Senator Lindahl. It was also noted that the senate must reelect Senator Lindahl as their second representative. Senator Keenan moved that Senator Lindahl be nominated to serve as the Faculty Senate representative to COSFL. Seconded and passed. Senator Lindahl gave a brief summary of COSFL and some of the issues they would be dealing with.

Chair asked the senates permission to allow Captain Laura Pillow to serve in Captain Haydon Pillow's position until his return to campus in January of next year.

Chair asked for information regarding a Faculty Message Card that some departments had received. She was informed that this was merely a draft sent to deans to distribute or not as they saw fit.

COMMITTEE REPORTS:

Academic Governance

The following action was approved:

Research & Creative Productions - Sharon Walters, Business; to complete an unfilled term expiring fall '94

Student Disciplinary Committee - John Graham, Business; to complete an unfilled term expiring fall '94

Student Life Committee - Peggy Osborne, Business; to complete an unfilled term expiring fall '94

Educational Standards

Chair Stafford reported on Academic Bankruptcy; Academic Grievance; and Off-Campus Procedure policies.

Professional Policies

Chair Lindell reported that this committee was currently looking at PAC-18: Faculty Rights and Responsibilities and PAD-5: Search and Screening Procedures for Senior Level Administrative Personnel.

Elections

Chair Alcorn reported that all senate vacancies had been filled with the exception of a 1 year term for at-large senator from Arts and Sciences. Chair announced the following senate election results:

Geoffrey Gearner	1 year	Biological & Environmental Science
Dean May	1 year	At-Large - Education & Behavioral Science
Donna Phillips	2 year	At-Large - Education & Behavioral Science
Larry Keenan	2 year	At-Large - Arts & Sciences

ad hoc on Constitution

Chair Wolfe reported on proposed changes to the Preamble and Articles I & II of the senate constitution. He asked for all feedback to be made in writing.

FACULTY REGENT'S REPORT:

Regent Wheeler reported on supplemental pay.

ADJOURNMENT: 6:07 pm

FACULTY SENATE EXECUTIVE COUNCIL MINUTES
OCTOBER 19, 1992

***Denotes Discussion**

PRESENT: John Alcorn, Harlen Hamm, Calvin Lindell, Beverly McCormick, James Quisenberry, Judy Stafford, Rodney Stanley, and Robert Wolfe.

QUEST: Alban Wheeler

Minutes Approved as corrected.

1. Chair Report

- Break in reported in Faculty Senate Office

2. Discussed formula for distribution of funds

- 1/3 based on percent of faculty positions
- 1/3 based on percent of student credit hours
- 1/3 based on percent of '92-93 budget
- Removed plumbing, temperature control, interior and exterior lighting from Academic Budget Proposal for distribution of \$600,000 if state budget cuts do not occur

3. Sick Leave Pool Policy to be reviewed for agreement with Faculty Senate Proposal

4. Discussed reaction to zone maintenance concept

- Public view - MSU not as bad off as we are saying we are
- Will it work?

5. Discussed possible Academic Calendar changes

- Start finals week on Monday
- Friday holidays
- Full week for Thanksgiving
- Week long Fall Break

6. Constitution questions

- Number of Senators/Department
- Inclusion of Librarians
- Inclusion of Staff Congress Chair and SGA President as ex-officio members
- Elimination of Leave of Absence
- Elimination of Leave of Absence only for Executive Council members. Any positions held will be null and void and new elections for the Executive Council Position.
- Requirements for eligibility

FACULTY SENATE EXECUTIVE COUNCIL MINUTES
October 26, 1992

PRESENT: John Alcorn, Harlen Hamm, Calvin Lindell, Beverly McCormick, James Quisenberry, Judy Stafford, and Robert Wolfe. *B. Rogers*

ABSENT: Rodney Stanley

GUEST: Alban Wheeler

1. The University Council agenda items were reviewed and discussed.
 - A. Agenda was not dispursed till meeting.
 - B. \$130,000 dispersal
 1. Will be distributed by a plan suggested by Vice-President Philley.
 2. Concern - faculty input at department level on use of dollars.
 - C. Calendar
 1. Fall as presented was adopted.
 2. Spring (alternative # 3) selected.
 3. Concern - Senate did not have enough time to review and make suggestions.
 4. Concern - Senate chair was not informed of Calendar Advisory Committee meeting.
 5. Concern - Number of class meetings per semester.
 - D. Alternative Housing concept discussed.
 1. Need trained personnel
 2. Punitive nature
2. Other issues discussed:
 - A. Sick Leave Policy
 1. Differences from Senate/Staff version
 - a. need not put in a day
 - b. personnel and not a committee decides who gets the leave
 - B. Who will fill assistant Academic Vice-President position?
 - C. Is it time for a planning council report to Senate?
 1. University structure
 2. Committees
 - D. General Education Committee status report

FACULTY SENATE EXECUTIVE COUNCIL MINUTES
November 2, 1992

PRESENT: John Alcorn, Harlen Hamm, Calvin Lindell, Beverly McCormick, James Quisenberry, Brent Rogers, Judy Stafford, Rodney Stanley, and Robert Wolfe.

MINUTES: October 26, 1992, minutes passed.

1. Vacation for 12 month faculty to be made consistent with other 12 month employees.
 - A. Employee Benefits Committee to review issue
 - B. Professional Policies also to review
2. Computer system needs to be updated/changed due to current vendor going out of business
3. Agenda
 - A. Academic Governance
 - nominations and report on committee revisions
 - B. Educational Standards
 1. Status of off-campus centers in comparison to on campus programs. e.g. Faculty, library, advising, etc.
 2. Calendar
 - C. Fiscal Affairs
 - Sick Leave Pool report
 - D. Professional Policies
 1. PAd-5: Search Procedures for Senior Level Academic Personnel
 2. Concerns about faculty role on non-academic senior level personnel search
 - E. Election
 - results of available
 - F. Communications
 - Proposed Department visitation dates for senate visits
 - G. Constitution
 1. Draft 2 of Article 1 & 2
 2. Draft 1 of Article 3 to be presented
4. Jeff Gerner to be put on Academic Governance
5. Concerns from Buford Crager
 - A. Mid-Term Grades
 1. Expense
 2. Not picked up by most students
 - B. When can courses be dropped
 - C. Attendance Policy
6. Comments for President
 - A. Speed at which decisions are made by administration. Time is not allowed for faculty feedback.
 - B. Questions about Virginia Wheelless' position
 - C. VPAA search
 - D. Procedures for shared governance
 - E. Student "Dead Heads"
 - F. Cable Committee - telephone
 - G. "Service" concept (helping with additional activities)
7. Administrative Assessment
 - A. Carole Morella, Roger Holbrook, Myra Mayes, Mike Hopper are staffs representatives.
 - B. Evaluation of President bi-annual; others annual
 - C. Chores instrument and who will evaluate who
 - D. Will probably tie in with PBSI
 - E. Need to hear from those that will be evaluated
 - F. Specific items for department heads and deans that relate to their individual positions

FACULTY SENATE MINUTES

MEETING # 6

November 5, 1992

CALL TO ORDER: 4:13 pm; Riggle Room; ADUC.

SENATORS ABSENT: Glenna Campbell, Dale Caudill, Buford Crager, and Laura Pillow.

MINUTES: Minutes approved as distributed.

CHAIR'S REPORT:

Chair McCormick reminded senators of absentee policy. Any senators having questions in regard to their absences should check with the secretary.

Chair reported on the following: 1) University calendar; 2) Distribution of monies issue; 3) Departmental chair vacancies; 4) A Get-Tough With Students Policy. This policy deals with students having all E's at mid-term.; 5) Sick Leave Policy; and 6) Vice-President for Academic Affairs search.

Chair turned the floor over to Senator Keenan who gave an update of the Planning Council.

It was noted that on Wednesday, November 18, 1992, from 3:00 pm - 4:30 pm the Faculty Senate and AAUP would be co-sponsoring a faculty forum with President Eaglin and Chair of the Board of Regents Seaton, in the Gold Room.

Chair Elect Stanley discussed the meeting held between President Eaglin and the Faculty Advisory Committee.

Chair McCormick welcomed Senator Hedgecock to the Senate.

FACULTY REGENT'S REPORT:

Regent Wheeler reported that the Fiscal Affairs Committee of the Board had received the auditors report. Regent Wheeler also reported that the November 20, 1992, Board of Regents meeting would be held in the afternoon rather than the morning. Regent reported that recommendations would be coming to the Board through the various committees.

COMMITTEE REPORTS:

Academic Governance

The following action were approved:

Undergraduate Curriculum - Howard Setser, Arts & Sciences, replacement for resignation, term expiring fall '94.

Chair Rogers made the following motion on behalf of his committee: "The Academic Governance Committee move that the wording and structure for the operation of these University Standing Committees revert to the pre-June 1992 form. *Teaching, Graduate,*

Undergraduate Curriculum, Intercollegiate Athletic, Research & Creative Production, and International Student." Motion seconded and passed.

Chair Rogers reported that this committee was currently reviewing university standing committee structure.

Educational Standards

Chair Stafford reported on Off-Campus Instruction.

Fiscal Affairs

Chair Quisenberry reported on the Sick Leave Pool Policy and asked for a show of hands on the following issues:

- 1) Do we reserve sick leave pool for contributors of at least one day. Vote was no.
- 2) Do you favor committee rather than personnel office make decision on who receives benefits. Vote was yes.

Professional Policies

Chair Lindell presented PAd-5: Search and Screening Procedures for Senior Level Academic Administrative Personnel for a first reading. Senator Wolfe moved that PAd-5 be returned back to committee until such time as it can be returned with companion non-academic personnel policy. Seconded. Passed.

Elections

Chair Alcorn reported that Senator Herb Hedgecock had been elected to a one year term as at-large senator from Arts & Sciences.

ad hoc on Communications

Chair Hamm reported on Departmental visitation dates.

ad hoc on Constitution

Chair Wolfe presented copies of proposed changes of Articles 1, 2, and 3 in the Faculty Senate Constitution.

ADJOURNMENT: 6:00 pm.

FACULTY SENATE MINUTES

MEETING # 6

November 5, 1992

CALL TO ORDER: 4:13 pm; Riggle Room; ADUC.

SENATORS ABSENT: Glenna Campbell, Dale Caudill, Buford Crager, and Laura Pillow.

MINUTES: Minutes approved as distributed.

CHAIR'S REPORT:

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- 2) Do you favor committee rather than personnel office make decision on who receives benefits. Vote was yes.

Professional Policies

Chair Lindell presented PAd-5: Search and Screening Procedures for Senior Level Academic Administrative Personnel for a first reading. Senator Wolfe moved that PAd-5 be returned back to committee until such time as it can be returned with companion non-academic personnel policy. Seconded. Passed.

Elections

Chair Alcorn reported that Senator Herb Hedgecock had been elected to a one year term as at-large senator from Arts & Sciences.

ad hoc on Communications

Chair Hamm reported on Departmental visitation dates.

ad hoc on Constitution

Chair Wolfe presented copies of proposed changes of Articles 1, 2, and 3 in the Faculty Senate Constitution.

ADJOURNMENT: 6:00 pm.

FACULTY SENATE AGENDA

November 19, 1992

4:10 pm - Riggle Room

- I. Call to order
- II. Consideration of minutes of November 5, 1992
- III. Chair's Report
- IV. Vice-President's Report
- V. Faculty Regent's Report
- VI. Committee Reports
 - A. Fiscal Affairs - Upgrade of academic & administrative computer system
 - B. Academic Governance
 - C. Educational Standards - Off-campus programs
 - D. Professional Policies
 1. PAd-5: Search Procedures for Senior Level Non-Academic Personnel
 2. PAd-8: Search Procedures for Senior Level Academic Personnel
 - E. Elections
 - F. ad hoc on Communications
 - G. ad hoc on Constitution
- VII. New Business
- VIII. Announcements
- IX. Adjournment

FACULTY SENATE EXECUTIVE COUNCIL MINUTES
November 16, 1992

PRESENT: Harlen Hamm, Calvin Lindell, Beverly McCormick, James Quisenberry, Brent Rogers, Judy Stafford, and Robert Wolfe.

GUEST: Alban Wheeler.

MINUTES: November 2, 1992, minutes reviewed and approved.

1. Chair's Report with President Eaglin

- A. Replacement of some top positions is being put off until the alignment restructuring is completed by the Planning Council.
 - 1. Virginia Wheelless position is being split between Judy Rogers and Dan Connell.
 - 2. Bob Wolfe expressed concern about holding off on the Academic Vice-President position.
- B. A form for presidential feedback that was in use at South Carolina is being looked out for use with the senate.
- C. "Dead Head Students", students with all E's, are being called in.
- D. Talk with president about ^{different attitude} ~~different attitude~~. ~~One of "service" to students.~~
- E. ~~Discussion was held regarding the President's feelings that the faculty were ignoring or being cool to him.~~

2. Agenda

- A. Academic Governance ^{Committee}
 - promotion ^{position} ~~position~~ open
- B. Educational Standards
 - charged to look at the University Undergraduate Curriculum
- C. Fiscal Affairs
 - 1. Discussed upgrading of computers
 - a. PRIM - going out of business
 - b. UNIX - same amount of money, more benefits, require full-time programmer
 - 2. Vice-President Dailey to be invited to discuss at Senate meeting.
- D. Professional Policies
 - 1. Pad-5: Search Procedures for Senior Level Non-Academic Personnel - 1st reading
 - 2. PAD-8: Search Procedures for Senior Level Academic Personnel - 1st reading
- E. ad hoc on Communications
 - 1. Two visitors from faculty will be coming to Senate
 - a. Dr. Beverly DeGraw
 - b. Raj Desai
 - 2. An agreement with Dwayne Cable on broadcasting messages over the phone has been reached.
 - a. When a message receives an endorsement from Faculty Senate, Staff Congress, and Student Government then it will be broadcast.
 - b. Can program message groups of 15 or 25.

FACULTY SENATE MINUTES

MEETING # 7

November 19, 1992

CALL TO ORDER: 4:14 pm; Riggle Room; ADUC.

SENATORS ABSENT: Fran Helphinstine, Joyce LeMaster, Ric Northrup, and John Viton.

MINUTES: Passed as corrected.

Fiscal Affairs Committee

Chair Quisenberry turned the floor over to Mr. Porter Dailey, Vice-President for Administration and Fiscal Services. Vice-President Dailey reported on the upgrade of the academic and non-academic computer system. Questions followed the presentation. Senator Quisenberry moved to accept Porter Dailey's report on computer needs. Motion seconded and unanimously passed.

Senator Quisenberry moved that the Employee Benefits Committee be given the additional responsibility of awarding sick leave pool dates. Seconded and unanimously passed.

CHAIR'S REPORT:

Chair McCormick welcomed visiting faculty from the Department of Home Economics.

Chair reported on the following: 1) faculty forum; 2) a telephone announcement that would go out to all faculty, staff, and students regarding meeting dates for Faculty Senate, Staff Congress, and Student Government meetings; 3) a response regarding the OVC and soccer; 4) changing the date for Spring Break in the '94 Spring semester; and 5) the University Council meeting.

Chair reported that President Eaglin had request representatives to serve on a Smoking Policy Committee. A caucus of the colleges was held. Members elected to serve are: Brent Rogers, Applied Sciences and Technology; Richard Hunt, Arts & Sciences; Hilary Iwu, Business; and Laradean Brown, Education and Behavioral Sciences.

The Chair provided a handout from the University Planning Council regarding possible models of organizational structure.

FACULTY REGENT'S REPORT:

Regent Wheeler reported the meeting times for the Board of Regents committees.

COMMITTEE REPORTS:

Academic Governance

The following action was approved:

Promotion Committee - Diane Ris, at-large from Education & Behavioral Sciences, replacement for resignation, term expiring fall '94.

Educational Standards

Chair Stafford reported on full and part-time faculty teaching at off-campus centers.

Professional Policies

Chair Lindell presented PAd-5: Search Procedures for Senior Level Non-Academic Personnel and PAd-8: Search Procedures for Senior Level Academic Personnel for first readings.

ad hoc on Communications

Senator May requested that biographic sketches on faculty visiting the Senate be sent to him.

ad hoc on Constitution

Chair Wolfe reported that the committee was currently working on Article 6 and all comments should be mailed to his committee.

ANNOUNCEMENTS:

Senator Wolfe reported that the Committee on Assessment had met and organized and would be meeting soon.

The next Faculty Senate Executive Council meeting will be Monday, November 30, 1992, at 8:00 am.

ADJOURNMENT: 5:52 pm.

FACULTY SENATE AGENDA

December 3, 1992

4:10 pm - Riggle Room

- I. Call to order
- II. Consideration of minutes of November 19, 1992
- III. Chair's Report
- IV. Vice-President's Report
- V. Faculty Regent's Report
- VI. Committee Reports
 - A. Academic Governance
 - B. Educational Standards
 - C. Fiscal Affairs
 - D. Professional Policies
 - 1. PAd-5: Search Procedures for Senior Level Non-Academic Personnel - 2nd reading
 - 2. PAd-8: Search Procedures for Senior Level Academic Personnel - 2nd reading
 - E. Elections
 - F. ad hoc on Communications
 - G. ad hoc on Constitution
- VII. New Business
- VIII. Announcements
- IX. Adjournment

FACULTY SENATE MINUTES

MEETING # 7

November 19, 1992

CALL TO ORDER: 4:14 pm; Riggle Room; ADUC.

SENATORS ABSENT: Fran Helphinstine, Joyce LeMaster, Ric Northrup, and John Viton.

MINUTES: Passed as corrected.

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Senator Quisenberry moved that the Employee Benefits Committee be given the additional responsibility of awarding sick leave pool ~~dates~~ ^{days}. Seconded and unanimously passed.

CHAIR'S REPORT:

Chair McCormick welcomed visiting faculty from the Department of Home Economics.

Chair reported on the following: 1) faculty forum; 2) a telephone announcement that would go out to all faculty, staff, and students regarding ~~meeting dates~~ ^{visiting dates} for Faculty Senate, Staff Congress, and Student Government meetings; 3) a response regarding the OVC and soccer; 4) changing the date for Spring Break in the '94 Spring semester; and 5) the University Council meeting.

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- VIII. Announcements
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FACULTY SENATE MINUTES

Pass As Corrected

MEETING # 7

November 19, 1992

CALL TO ORDER: 4:14 pm; Riggle Room; ADUC.

SENATORS ABSENT: Fran Helphinstine, Joyce LeMaster, Ric Northrup, and John Viton.

MINUTES: Passed as corrected.

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 - E. Elections
 - F. ad hoc on Communications
 - G. ad hoc on Constitution
- VII. New Business
- VIII. Announcements
- IX. Adjournment

FACULTY SENATE EXECUTIVE COUNCIL MINUTES
November 30, 1992

PRESENT: Harlen Hamm, Calvin Lindell, Beverly McCormick, James Quisenberry, Brent Rogers, Judy Stafford, and Rodney Stanley.

MINUTES: November 16, 1992, minutes reviewed and approved as amended.

1. Agenda
 - A. Academic Governance - report
 - B. Educational Standards - no report
 - C. Fiscal Affairs - Tuition Wavier (if Staff Congress returns information)
 - D. Professional Policies
 1. PAd-5: Search Procedures for Senior Level Non-Academic Personnel - 2nd reading
 2. PAd-8: Search Procedures for Senior Level Academic Personnel - 2nd reading
 - E. ad hoc on Communications - introduction of visiting faculty
 - F. ad hoc on Constitution - no report
2. Chair Reported on:
 - A. Board of Regents Committee Reports & Board of Regents meeting
 - B. Six Year Plan
 - C. Spring Gala (Fund Raiser) May 8
 - D. Christmas Party
 - E. Tuition annually assessed

FACULTY SENATE MINUTES

MEETING # 8

December 3, 1992

CALL TO ORDER: 4:12 pm; Riggle Room; ADUC.

SENATORS ABSENT: Buford Crager, Geoffrey Gearer, John Viton, and Robert Wolfe.

MINUTES: Approved as corrected.

CHAIR'S REPORT:

Chair welcomed visiting faculty from the Department of Nursing and Allied Health.

Chair McCormick discussed the following: 1) Board of Regents Committee meetings; 2) Board of Regents meeting; 3) Six-Year Capital Plan, for which a handout was provided; and 4) the MSU Christmas Party.

COMMITTEE REPORTS:

Academic Governance

Chair Rogers inquired about the senates pleasure in terms of allowing a faculty member going on Sabbatical returning to a committee appointment.

Fiscal Affairs

Chair Quisenberry presented PG-26: Tuition Waiver for a second reading. Passed.

Professional Policies

Chair Lindell presented PAd-5: Search Procedures for Senior Level Non-Academic Personnel and PAd-8: Search Procedures for Senior Level Academic Personnel for second readings. Both PAd's passed.

ad hoc on Communications

Senator Darling introduced Linda Salyers and gave a brief biographic sketch to the senate.

NEW BUSINESS:

Senator Lindahl announced that information from Northern Kentucky University had been received regarding assessment.

ANNOUNCEMENTS:

COSFL meeting to be held Saturday, December 5, 1992, at University of Louisville.

The Music Department would be holding a coffee tonight from 8:30 to 10:00 in honor of Vesile Venettozzi, who would be retiring.

ADJOURNMENT: 5:02 pm

FACULTY SENATE MINUTES

MEETING # 9

December 12, 1992

CALL TO ORDER: 4:09 pm; Riggle Room; ADUC.

SENATORS ABSENT: Mary Gladden, Richard Hunt, Larry Keenan, Norma Maguire, and Thomas Stroik.

MINUTES: Approved as corrected.

CHAIR'S REPORT:

Chair McCormick welcomed Mike Adams who will be taking Richard Hunt's place for next semester.

Chair discussed the following: 1) The president wants a spring assembly held on January 7, 1993; 2) Pete Barr will be meeting in January and February. There will be a faculty meeting.; 3) The President wants a January meeting to train Faculty Senate and Staff Congress Fiscal Committees on the budget.; 4) relocation of administrative space to give Academic Affairs a more visible place; 5) there is going to be a raise package; 6) an ethics legislation packet has been received; 7) merchandise licensing is being looked into; 8) information on the Maintenance Zone Concept has been received; and 9) changes in Committee will probably be voided.

Senator Lindahl reported on the COSFL meeting.

VICE-PRESIDENT'S REPORT:

Vice-President Philley reported on the following: 1) There would be a faculty meeting held Thursday, January 7, 1993, at 3:00 pm.; 2) Commencement is to be held Saturday at 1:30 pm.; and 3) space utilization report.

COMMITTEE REPORTS:

Academic Governance

The following action was taken: Bill Pierce, Business, to fill a vacancy on the Service Committee; and Helen Northcutt, Business, to fill a vacancy on the Faculty Leave Committee.

A temporary replacement from Arts & Sciences is needed to serve on the Faculty Leave Committee.

Professional Policies

The Professional Policies Committee presented a motion to recommend Discontinuing Winter Commencement. Senator Buck moved to table the motion. Seconded.

Senator Quisenberry moved that the Professional Policies Committee consult with the Student Government regarding the number and kind of graduation ceremonies. Seconded. Passed.

Pac-9: Faculty Attendance Responsibilities -- Commencement was presented for a first reading.

ad hoc Committee on Assessment

Chair Wolfe asked for feedback regarding the inclusion of the Department Chairs in the plan for administrative evaluation. The Senate was supportive of this.

NEW BUSINESS:

Senator Lindell moved that the university will make no reduction in the number of graduation ceremonies prior to December, 1993. Seconded. Passed.

Senator Rogers commented on both the University Smoking Policy and the Governors No Smoking Policy as well as provided smoking areas.

ADJOURNMENT: 5:25 pm

FACULTY SENATE MINUTES

MEETING # 8

December 3, 1992

CALL TO ORDER: 4:12 pm; Riggle Room; ADUC.

SENATORS ABSENT: Buford Crager, Geoffrey Gearner, ~~Richard Hunt~~, John Viton, and Robert Wolfe.

MINUTES: Approved as corrected.

CHAIR'S REPORT:

Chair welcomed visiting faculty from the Department of Nursing and Allied Health.

Chair McCormick discussed the following: 1) Board of Regents Committee meetings; 2) Board of Regents meeting; 3) Six-Year Capital Plan, for which a handout was provided; and 4) the MSU Christmas Party.

COMMITTEE REPORTS:

Academic Governance

Chair Rogers inquired about the senates pleasure in terms of allowing a faculty member going on Sabbatical returning to a committee appointment.

Fiscal Affairs

Chair Quisenberry presented PG-26: Tuition Waiver for a second reading. Passed.

Professional Policies

Chair Lindell presented PAd-5: Search Procedures for Senior Level Non-Academic Personnel and PAd-8: Search Procedures for Senior Level Academic Personnel for second readings. Both PAd's passed.

ad hoc on Communications

Senator Darling introduced Linda Salyers and gave a brief biographic sketch to the senate.

NEW BUSINESS:

Senator Lindahl announced that information from Northern Kentucky University ^{had} and been received regarding assessment.

ANNOUNCEMENTS:

COSFL meeting to be held Saturday, December 5, 1992, at University of Louisville.

The Music Department would be ^{holding} ~~hold~~ a coffee from 8:30 to 10:00 in honor of ^{Vesile} ~~Vesile~~ Venettozzi, who would be retiring.

ADJOURNMENT: 5:02 pm

FACULTY SENATE MINUTES

MEETING # 8

December 3, 1992

CALL TO ORDER: 4:12 pm; Riggle Room; ADUC.

SENATORS ABSENT: Buford Crager, Geoffrey Gearer, Richard Hunt, John Viton, and Robert Wolfe.

MINUTES: Approved as corrected.

CHAIR'S REPORT:

Chair welcomed visiting faculty from the Department of Nursing and Allied Health.

Chair McCormick discussed the following: 1) Board of Regents Committee meetings; 2) Board of Regents meeting; 3) Six-Year Capital Plan, for which a handout was provided; and 4) the MSU Christmas Party.

COMMITTEE REPORTS:

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The Music Department would be hold a coffee from 8:30 to 10:00 in honor of Vestile Venettozzi, who would be retiring.

ADJOURNMENT: 5:02 pm

**FACULTY SENATE EXECUTIVE COUNCIL MINUTES
DECEMBER 7, 1992**

***Denotes Discussion**

PRESENT: John Alcorn, Calvin Lindell, Beverly McCormick, Brent Rogers, Judy Stafford, and Rodney Stanley.

Minutes approved for November 30, 1992.

1. Final Semester meeting to include refreshments
 - A. option 1 - 3:00 pm - 4:00 pm - Riggle Room
 - B. option 2 - 3:00 pm - 4:00 pm - Faculty Senate Office
 - C. option 3 - 3:00 pm - 4:00 pm - Fields Hall
 - refreshments provided by catering service (MSU)
2. Chair to serve on Honorary Degree Committee
3. RMS & Times assigned to TBA classes
 - * Questions about ethics
 - * Falsifying information about RM use
 - * Resolution from Senate?
 - * Ethical question about tuition fees for graduates taking undergraduate classes (Secondary issue)
4. Richard Hunt requests a leave for remainder of term. Mike Adams suggested as replacement.
5. Reviewed form for tracking administrative actions.

FACULTY SENATE MINUTES

MEETING # 9

December 12, 1992

CALL TO ORDER: 4:09 pm; Riggle Room; ADUC.

SENATORS ABSENT: Mary Gladden, Richard Hunt, Larry Keenan, Norma Maguire, and Thomas Stroik.

MINUTES: Approved as corrected.

CHAIR'S REPORT:

Chair McCormick welcomed Mike Adams who will be taking Richard Hunt's place for next semester.

Chair discussed the following: 1) The president wants a spring assembly held on January 7, 1993; 2) Pete Barr will be meeting in January and February. There will be a faculty meeting.; 3) The President wants a January meeting to train Faculty Senate and Staff Congress Fiscal Committees on the budget.; 4) relocation of administrative space to give Academic Affairs a more visible place; 5) there is going to be a raise package; 6) an ethics legislation packet has been received; 7) merchandise licensing is being looked into; 8) information on the Maintenance Zone Concept has been received; and 9) changes in Committee will probably be voided.

Senator Lindahl reported on the COSFL meeting.

VICE-PRESIDENT'S REPORT:

Vice-President Philley reported on the following: 1) There would be a faculty meeting held Thursday, January 7, 1993, at 3:00 pm.; 2) Commencement is to be held Saturday at 1:30 pm.; and 3) space utilization report.

COMMITTEE REPORTS:

Academic Governance

The following action was taken: Bill Pierce, Business, to fill a vacancy on the Service Committee; and Helen Northcutt, Business, to fill a vacancy on the Faculty Leave Committee.

A temporary replacement from Arts & Sciences is needed to serve on the Faculty Leave Committee.

Professional Policies

The Professional Policies Committee presented a motion to recommend Discontinuing Winter Commencement. Senator Buck moved to table the motion. Seconded.

Senator Quisenberry moved that the Professional Policies Committee consult with the Student Government regarding the number and kind of graduation ceremonies. Seconded. Passed.

Pac-9: Faculty Attendance Responsibilities -- Commencement was presented for a first reading.

ad hoc Committee on Assessment

Chair Wolfe asked for feedback regarding the ¹⁷exclusion of the Department Chairs. *in administrative evaluations*

NEW BUSINESS:

Senator Lindell moved that the university will make no reduction in the number of graduation ceremonies prior to December, 1993. Seconded. Passed.

Senator Rogers commented on both the University Smoking Policy and the Governors No Smoking Policy as well as provided smoking areas.

ADJOURNMENT: 5:25 pm

ES - 3/5/92

Received 1/13/92 Bc



Referred
to
4-2-92

MEMORANDUM

MOREHEAD, KENTUCKY 40351-1689.

TO: Robert H. Wolfe, Chair
Faculty Senate

FROM: John C. Philley *JCP*
Interim Vice President for Academic Affairs

DATE: January 6, 1992


RE: Proposed UAR on Course Numbering

A copy of a UAR on Course Numbering is enclosed for the Faculty Senate's review. The content of this UAR has been in place since last spring for the most part. The President's Executive Council has reviewed it, and the enclosed copy reflects their endorsement at this point.

JCP:dm

Enclosure

*To Ed. Standards
Committee*

1-13-92


**MOREHEAD STATE UNIVERSITY ADMINISTRATIVE REGULATION
(UAR)**

Number: 102.01

Title: **COURSE NUMBERING**

Originator: Vice President for Academic Affairs and
Dean of Faculty

Initial Adoption:

Revision Dates:

I. Purpose: To establish the appropriate class level for course numbers.

II. Procedural Reference for:

☐ KRS, specify _____
☐ CHE policy, specify _____
☐ BOR policy, specify _____
☐ UAR, specify _____
☒ Other, specify Advising Procedures

III. Scope (Who is covered by this UAR?):

Undergraduate and Graduate Students.

JAN 14 1992
FACULTY SENATE

Attach a description of the UAR.

Approved by:

C. Nelson Grote
C. Nelson Grote

1-13-92
Date

COURSE NUMBERING

Purpose: To establish the appropriate class level for course numbers.

Course Numbers: Course are numbered as follows:

Below 100	Developmental Courses
100 - 199	Freshman Courses
200 - 299	Sophomore Courses
300 - 399	Junior Courses
400 - 499	Senior Courses
500 - 599	Senior & Graduate Courses
600 - 699	Graduate Courses

Course may be taken only one level above a student's present classification except for 500-level courses which may be taken only by seniors and graduate students. Courses may be taken at any level below a student's present classification.

A course numbered 500 will be taught at the undergraduate level by graduate faculty, and graduate students enrolled must meet additional course requirements to receive graduate credit for the course. A statement of these requirements must be included in a syllabus and distributed to graduate students enrolled in a 500-level course at the beginning of the semester. The work must be of a tangible nature and be kept on file by the instructor for three years. The Graduate Dean is responsible for monitoring 500-level courses to ensure that appropriate additional work is required to maintain a substantial difference between undergraduate and graduate instruction.

Students in the final semester of undergraduate study who have a minimum g.p.a. of at least 2.5 may apply to enroll concurrently in courses for graduate credit according to the following limitations:

Semester Hours of Undergraduate Credit Needed	Semester Hours of Graduate Credit Allowed
9	3
6	6
3	9

If the work for a baccalaureate degree is being completed during a summer term, the combined course load is not to exceed six semester hours. Application for permission to take graduate and special academic programs prior to registration. Forms are available in the Graduate Office. Seniors taking graduate courses pay undergraduate fees. If for any reason requirements for the baccalaureate degree are not completed during the term in question, no further permission will be given to register for graduate courses until regular admission to graduate study has been granted.

Recommended Implementation:

1. Departments will be given until the spring 1991 semester to implement these changes.
2. Catalog copy which reflects these changes will be completed by March, 1991.
3. All university publications which contain information about course numbering must reflect these changes by the spring 1991 semester.
4. The University Undergraduate Curriculum and the Graduate Committee will expedite these changes.



MOREHEAD, KENTUCKY 40351-1689

MEMORANDUM

TO: Robert H. Wolfe, Chair
Faculty Senate

FROM: John C. Philley *JCP*
Interim Vice President for Academic Affairs

DATE: January 6, 1992

RE: Application of the Pre-College Curriculum

A copy of the procedures by which entering students can remove pre-college curriculum deficiencies is enclosed for your review. These procedures have been reviewed and endorsed by the President's Executive Council, and the document has been forwarded to the Council on Higher Education as required. Please share this document also with members of the Faculty Senate's Executive Committee.

JCP:dm

Enclosure

c: Dr. Judy Rogers

FACULTY SENATE AGENDA

January 16, 1992

4:10 pm - Riggle Room

- I. Call to order 4:10
- II. Consideration of minutes - December 5, 1991 - Caudill 3/ End PASS
- III. Chair's Report
- IV. Vice-President's Report
- V. Faculty Regent's Report
- VI. Committee Reports
 - A. Academic Governance - Nominations for Standing Committees - PASS
 - B. Educational Standards
 - C. ① Fiscal Affairs - Remove Proposal for Long-Term Disability Insurance from Table - PASS Una
 - D. Professional Policies
 - E. Elections - Report on Graduate Committee
 - F. ad hoc Committee on PBSI - Department FEP's
 - G. ad hoc Committee on Communications
- VII. Announcements
- VIII. Adjournment 5:18

Bill Riley
Dan Connell

DPerv. Services
SC V. C. Hein

Copy card for
Bayard

letter to
Connell & Riley
thanking them
for attending

9
- 4/4 500/10

FACULTY SENATE ATTENDANCE SHEET

MEETING # 7 DATE: 1/11/92

NAME	SIGNATURE	NAME	SIGNATURE
ALCORN, JOHN	John Alcorn	LINDELL, CALVIN	Calvin Lindell
BLAIR, ALTA	Alta Blair	MCCORMICK, BEVERLY	Beverly McCormick
BROWN, LARADEAN	Laradean Brown	NOLEN, GORDEN	Gordon Nolen
BUCK, ROLAND	Roland Buck	NORDEN, EUGENE	Eugene Norden
CAMPBELL, GLENNA	Glenna Campbell	NORTHROP, RIC	Ric Northrop
CAUDILL, DALE	Dale Caudill	OSBORNE, GAYE	Gaye L. Osborne
CRAGER, BUFORD	Buford Crager	PILLOW, HAYDON	Haydon Pillow
DARLING, JACKIE	Jackie Darling	QUISENBERRY, JAMES	James E. Quisenberry
FLORA, BEN	Ben Flora	ROGERS, BRENT	C. Brent Rogers
FORSYTH, TERESA	Teresa Forsyth	SABIE, LAYLA	Layla Sabie
GLADDEN, MARY ANN		SCOTT, TOM	
GOTSICK, JAMES	Jim Gotsick	SEELIG, MIKE	Mike Seelig
GRAHAM, NANCY	Nancy Graham	STAFFORD, JUDITH	Judith Stafford
GRIESINGER, LARRY	Larry Griesinger	STANLEY, RODNEY	Rodney Stanley
GRINDSTAFF, COLETTA		STROIK, THOMAS	Thomas Stroik
HELPHINSTINE, FRAN	Fran Helphinstine	TAYLOR, CAROLYN	Carolyn Taylor
HUNT, RICHARD	Rich Hunt	THOMAS, CATHY	Cathy Thomas
JONES, ROGER	Roger H. Jones	THOMAS, DAN	Dan Thomas
LEMASTER, JOYCE	Joyce Lemaster	VITON, JOHN	John Viton
LINDAHL, ROBERT	Robert Lindahl	WOLFE, ROBERT	RHW

*ag table
1-16-92
Ass
unanimous*

PROPOSAL FOR LONG-TERM DISABILITY INSURANCE

The University has done much to enhance the employee benefits program during the last few years. One area in which there is still a gap is in the area of long term disability insurance (LTD). LTD insurance normally takes effect after the period of four (4) to six (6) months following a disabling condition. Disability benefits are available after five years of service as part of KERS or KTRS. Under KTRS, an employee is only entitled to five years of disability benefits.

To provide disability coverage for those employees with less than five years service and those who have used their five years of disability benefits, it is recommended that the University provide a long-term disability plan with the following policies at no cost to the employee.

1. Employees would be expected to utilize the following benefits before disability benefits would be considered.
 - a. Sick leave;
 - b. Vacation leave;
 - c. KERS or KTRS disability retirement coverage for employees with five or more years of service;
 - d. Worker's Compensation for on the job injuries;
 - e. Social Security disability benefits;
 - f. No fault automobile insurance benefits; and/or
 - g. Sick pool benefits up to a maximum of four months, if available.
2. LTD coverage would take effect after four full calendar months of an employee's disability.
3. The LTD monthly benefits when combined with Social Security disability benefits and other benefits will not exceed sixty (60) percent of the employee's gross pay or \$2,000, whichever is less.

MEMORANDUM

DATE: January 29, 1992
TO: Faculty Senate Executive Council
FROM: Robert H. Wolfe, ^{WHP}Chair, MSU Faculty Senate
RE: Executive Council Meeting

The Faculty Senate Executive Council will be meeting Monday, February 3, 1992, at 8:00 am in 309 Breckinridge.

jc

FACULTY SENATE AGENDA
JANUARY 30, 1992
4:10 PM - RIGGLE ROOM

38

- I. Call to order 4:08+
- II. Consideration of minutes of January 16, 1992 - as corrected
- III. Chair's Report
- IV. Vice-President's Report - Not Present
- V. Faculty Regent's Report
- VI. Committee Reports
 - A. Academic Governance
 - 1. Committee Replacements - see ~~Handout~~ Handout
 - 2. Interest Survey
 - B. Educational Standards - NO
 - C. Fiscal Affairs
 - D. Professional Policies
 - 1. UAR - Consulting
 - 2. UAR - Summer School - 1st Read
 - E. Elections - Election Results
 - F. ad hoc Committee on PBSI
 - G. ad hoc on Communications - Senator Viton
- VII. Announcements
- VIII. Adjournment 5:57

Jackie Darling
2:50

FACULTY SENATE ATTENDANCE SHEET

MEETING # 10 DATE: 1-30-92

NAME	SIGNATURE	NAME	SIGNATURE
ALCORN, JOHN	<i>John Alcorn</i>	LINDELL, CALVIN	<i>Calvin Lindell</i>
BLAIR, ALTA	<i>Alta Blair</i>	MCCORMICK, BEVERLY	<i>Beverly McCormick</i>
BROWN, LARADEAN	<i>Laradean Brown</i>	NOLEN, GORDON	<i>Gordon Nolen</i>
BUCK, ROLAND	<i>Rolland Buck</i>	NORDEN, EUGENE	<i>Eugene Norden</i>
CAMPBELL, GLENNA	<i>Glenna Campbell</i>	NORTHRUP, RIC	<i>Ric Northrup</i>
CAUDILL, DALE	<i>Dale Caudill</i>	OSBORNE, GAYE	<i>Gaye L. Osborne</i>
CRAGER, BUFORD	<i>Buford Crager</i>	PILLOW, HAYDON	<i>Haydon Pillow</i>
DARLING, JACKIE	<i>Jackie Darling</i>	QUISENBERRY, JAMES	<i>James E. Quisenberry</i>
FLORA, BEN	<i>Ben J. Flora Jr</i>	ROGERS, BRENT	<i>Brent Rogers</i>
FORSYTH, TERESA	<i>Teresa Forsyth</i>	SABIE, LAYLA	<i>Layla Sabie</i>
GLADDEN, MARY ANN	<i>Mary Ann Gladden</i>	SCOTT, TOM	
GOTSICK, JAMES	<i>James Gotsick</i>	SEELIG, MIKE	
GRAHAM, NANCY	<i>Nancy Graham</i>	STAFFORD, JUDITH	<i>Judith Stafford</i>
GRIESINGER, LARRY	<i>Larry Griesinger</i>	STANLEY, RODNEY	<i>Rodney Stanley</i>
RIS, DIANE	<i>Diane Ris</i>	STROIK, THOMAS	<i>T. Stroik</i>
HELPHINSTINE, FRAN	<i>Fran Helphinstine</i>	TAYLOR, CAROLYN	<i>Carolyn Taylor</i>
HUNT, RICHARD	<i>Richard Hunt</i>	THOMAS, CATHY	<i>Cathy Thomas</i>
JONES, ROGER	<i>Roger H. Jones</i>	THOMAS, DAN	<i>Dan Thomas</i>
LEMASTER, JOYCE	<i>Joyce Lemaster</i>	VITON, JOHN	<i>John Viton</i>
LINDAHL, ROBERT	<i>Robert Lindahl</i>	WOLFE, ROBERT	<i>Robert Wolfe</i>

1-30-92
1st Reading

MOREHEAD STATE UNIVERSITY UNIVERSITY ADMINISTRATIVE REGULATION

TITLE: Extraordinary Faculty Compensation--Summer Courses

PURPOSE: To establish guidelines for the administration for the compensation of faculty teaching summer courses.

- PROCEDURES:**
1. A faculty member shall not teach more than 12 semester hours during the summer, ~~or more than 6 semester hours in a single summer session.~~
 2. Department chairs shall not develop a schedule of summer classes that will require faculty ~~to exceed teaching~~ a total of 12 semester hours for both summer sessions. ← removed "6 semester hrs. per session"
 3. Unanticipated or unavoidable circumstances or emergencies may arise that which require the assignment of extra teaching responsibilities to faculty members that ~~will~~ exceed the prescribed limits. Teaching loads thus created must be approved in advance by the Vice President for Academic Affairs and Dean of Faculty. Once approved, the faculty member will be paid for those hours.

1-30-92
PASS

ACADEMIC GOVERNANCE COMMITTEE

Standing Committee Nominations to be approved by Faculty Senate

January 30, 1992

COMMITTEE REPLACEMENTS

RESEARCH & CREATIVE PRODUCTIONS

Faculty voting membership of committee shall consist of two faculty members from each college selected by the Faculty Senate and Director of Research, Grants, and Contracts.

Bill Batsel

PSM

EBS

Spring Semester 1992

(To replace Harold Rose who is on leave and will return Fall Semester)

Eugene Hastings

-ENG

A&S

1 1/2 Years

(To replace Tom Stroik for the remaining 1 1/2 years of his term)

Submitted by : Teresa Forsyth, Chair

DRAFT

1-30-92

Morehead State University
Administrative Regulation

Title: CONSULTING BY FACULTY MEMBERS AND ACADEMIC ADMINISTRATORS

Purpose: This regulation is designed to implement PAc-5, the policy which outlines the conditions governing private consulting by faculty members and academic administrators.

Applicability: Authorization to perform the private consulting must be secured from the two up-line supervisors in the manner prescribed on the attached form. This form shall also be completed to show the nature of the work to be performed, the estimated time per week involved, and the duration of the assignment. Time off from the regular work schedule for consulting shall be limited to four days per month, and these days shall be reported on the Monthly Exception Time Report.

AUTHORIZATION TO PERFORM PRIVATE CONSULTING

1. Nature of work to be performed:
2. Estimated time per week to be involved:
3. Duration of the assignment:
4. Arrangements made for classes and other responsibilities missed:

REQUESTED BY _____ DATE _____

APPROVED BY _____ DATE _____

APPROVED BY _____ DATE _____

cc: Vice President for
Academic Affairs

Monthly Exception Time Report

Department/Division

Month _____ year 199 _____

[illegible]

Instructions: All one-half days off must be reported as .5.

Approved:

Department/Division head signature

date

Codes

V—vacation
S—sick leave
H—holiday
F—funeral with pay
CD—court duty

M—military leave
I—injury on job
SP—sick, no pay
L—leave of absence, no pay
A—excused, no pay
X—unexcused, no pay
C—consulting

1-30-92

SENATE MEETING VISITATION

TO: Departmental Representatives and all Senators
FROM: Ad Hoc Committee on Publicity and Communications
DATE: January 30, 1992
SUBJECT: New Faculty Visitation at Faculty Senate Meetings

The ad hoc committee on Publicity and Communications (Laradean Brown, Chair), is initiating a program whereby recently hired faculty members will be invited to attend Faculty Senate Meetings.

It is the committee's hope that this endeavor will not only acquaint new faculty members with the Senate's role within the University, but will encourage faculty involvement in the governing process.

The Departmental Representatives, in consultation with their Department Chairs, are asked to identify new faculty members (hired 1-4 years ago) and invite/encourage them to participate in this new initiative.

The attached schedule of meetings outlines proposed departmental visitation dates. Please take it upon yourself, as a Departmental Representative, to communicate with your "new" colleagues, Department Chairs, etc. to make this endeavor meaningful and successful. Simply notify Laradean Brown in advance of the date of visitation, providing a brief bio for those who will be visiting the meeting. She will forward such information to President Wolfe so that visitors may be properly recognized and introduced.

Thank you for your assistance and feel free to offer helpful suggestions.

/jv
Attachment

30

**FACULTY SENATE AGENDA
FEBRUARY 6, 1992
4:10 PM - RIGGLE ROOM**

- ~~I.~~ Call to order 4:10
- ~~II.~~ Consideration of Minutes of January 30, 1992 - Pass As Corrected - Stanley Jones - 2nd
- ~~III.~~ Chair's Report
- ~~IV.~~ Vice-President's Report
- ~~V.~~ Faculty Regent's Report
- ~~VI.~~ Special Report on KERA - Dean Kohut - Provided various handouts - Quick overview
- ~~VII.~~ Committee Reports
 - ~~A.~~ Fiscal Affairs - Progress Report
 - ~~B.~~ Academic Governance
 - ~~C.~~ Educational Standards
 - ~~D.~~ Professional Policies - UAR on Extraordinary Faculty Compensation - Summer Courses (2nd Reading) - PASS DAN
 - ~~E.~~ Elections - Election results
 - ~~F.~~ ad hoc on PBSI
 - ~~G.~~ ad hoc on Communications
- ~~VIII.~~ New Business - Selection of a Vice-Chair Pro-Tem
- ~~IX.~~ Announcements
- X. Adjournment

Librarian Person

Wheeler
Kohut

Norma
Hornke
IET

FACULTY SENATE ATTENDANCE SHEET

MEETING # 11 DATE: 2-6-92

NAME	SIGNATURE	NAME	SIGNATURE
ALCORN, JOHN	<i>John Alcorn</i>	LINDELL, CALVIN	<i>Calvin Lindell</i>
IWU, HILARY			
BLAIR, ALTA	<i>Alta Blair</i>	MCCORMICK, BEVERLY	<i>Beverly McCormick</i>
BROWN, LARADEAN	<i>Laradean Brown</i>	NOLEN, GORDEN	<i>Gordon Nolen</i>
BUCK, ROLAND	<i>Roland Buck</i>	NORDEN, EUGENE	
CAMPBELL, GLENNA		NORTHROP, RIC	<i>RIC</i>
CAUDILL, DALE		OSBORNE, GAYE	<i>Gaye</i>
CRAGER, BUFORD	<i>Buford Crager</i>	PILLOW, HAYDON	<i>Haydon Pillow</i>
DARLING, JACKIE		QUISENBERRY, JAMES	<i>James E. Quisenberry</i>
FLORA, BEN	<i>Ben V. Flora</i>	ROGERS, BRENT	<i>C. Brent Rogers</i>
FORSYTH, TERESA	<i>Teresa Forsyth</i>	SABIE, LAYLA	<i>Layla Sabie</i>
^{TIM MILLER} GLADDEN, MARY-ANN	<i>Tim Miller</i>	SCOTT, TOM	
GOTSICK, JAMES	<i>James Gotsick</i>	SEELIG, MIKE	<i>Mike Seelig</i>
GRAHAM, NANCY	<i>Nancy Graham</i>	STAFFORD, JUDITH	<i>Judith Stafford</i>
GRIESINGER, LARRY	<i>Larry Griesinger</i>	STANLEY, RODNEY	<i>Rodney Stanley</i>
RIS, DIANE	<i>Diane Ris</i>	STROIK, THOMAS	<i>TH</i>
HELPHINSTINE, FRAN	<i>Fran Helphinstine</i>	TAYLOR, CAROLYN	<i>Carolyn Taylor</i>
HUNT, RICHARD	<i>Richard Hunt</i>	THOMAS, CATHY	<i>Cathy Thomas</i>
JONES, ROGER	<i>Roger Jones</i>	THOMAS, DAN	<i>Dan Thomas</i>
LEMASTER, JOYCE	<i>Joyce Lemaster</i>	VITON, JOHN	<i>John Viton</i>
LINDAHL, ROBERT	<i>Robert Lindahl</i>	WOLFE, ROBERT	



OFFICE OF THE PRESIDENT

201 HOWELL-MCDOWELL AD. BLDG.
MOREHEAD, KENTUCKY 40351-1689
TELEPHONE 606-783-2022
FAX: 606-783-2216

February 11, 1992

TO: Mr. Bob Wolfe, Chair ✓
Faculty Senate

Mrs. Teresia Parker, Chair
Staff Congress

Ms. Erin Farrell, President
Student Government Association

FROM: C. Nelson Grote *CNG*

RE: Report on Development of 1992-93 Budget

EX. COUNCIL
PLEASE REVIEW
& REACT TO
THIS. WHAT
SHOULD WE
DO?
RNW
2-13-92

Following the presentation of the Governor's message on Thursday night, February 6, I called two special meetings of the Executive Council. We met for 4 1/2 hours on Saturday and 3 hours on Sunday. Even though preliminary work had been done on the process that we want to follow in the development of the 1992-93 budget, we spent time refining that process and establishing a calendar. You will note that it provides for appropriate involvement for each of you at critical points in the process. Since we will be distributing this document on campus this week, I wanted you to have a personal copy.

In addition to refining the process, we also spent a great deal of time this weekend establishing a set of objectives, principles, and budget planning goals. These drafts are being reviewed by the four divisions early this week and will be finalized on Thursday, February 13. I will be sending you a copy of these documents by the end of this week. We will be forwarding those documents to the University Planning Council on Friday so they will be able to review and comment during the week of February 24.

As you know, we have scheduled a special meeting for April 10 which was established primarily for the purpose of discussing a proposed budget with the Board of Regents. You will note that the schedule that we have developed as a part of our review process provides for the special meeting on April 10 with a proposed budget being presented to the Board for adoption on May 22. Whether or not we can maintain that schedule will depend in large part on whether the General Assembly completes its work during the

Bob Wolfe, Teresia Parker, & Erin Farrell
Page 2
February 11, 1992

regular session and what the Governor does during the review and veto period. We will stay on our regular schedule unless a major problem arises.

CNG:cj

Enclosure

CC: Dr. Alban Wheeler, Faculty Regent
Mr. Tim Francis, Student Regent
Executive Council

FACULTY SENATE AGENDA

February 20, 1992

4:10 pm - Riggle Room

PASS
GOT resolution from Bev

- I. Call to order 4:10+
- II. Consideration of minutes of February 6, 1992 - PASS - Crozer
- III. Chair's Report
- IV. Vice-President's Report
- V. Faculty Regent's Report
- VI. Committee Reports
 - A. Academic Governance - ck yellow sheet
 - B. Educational Standards - Revision of the Admissions Standards - 1st Reading
 - C. Fiscal Affairs
 - D. Professional Policies
 - E. Elections
 - F. ad hoc on PBSI
 - G. ad hoc on Communications
- VII. New Business
- VIII. Announcements
- IX. Adjournment 6:15

John Rogers
Philips
Whelan

Libby Benson

Quast
 Del Johnson AVR
 Marquatta
 Jane H. Blumelberg MAH
 Susan Gardner MAH
 Flaugher MAH

Call [unclear]
 iVance Table
 re: phones &
 Senate Presentation
 next 20

Alfa Bari
4:46

31
2

FACULTY SENATE ATTENDANCE SHEET

MEETING # 12 DATE: 2-20-92

NAME	SIGNATURE	NAME	SIGNATURE
ALCORN, JOHN	<i>John Alcorn</i>	MCCORMICK, BEVERLY	
BLAIR, ALTA		MILLER, TIMOTHY	<i>Tim Miller</i>
BROWN, LARADEAN		NOLEN, GORDEN	<i>Gordon Nolen</i>
BUCK, ROLAND	<i>Bob Buck</i>	NORDEN, EUGENE	<i>Eugene Norden</i>
CAMPBELL, GLENNA	<i>Glenn Campbell</i>	NORTHUP, RIC	<i>RV</i>
CAUDILL, DALE	<i>Dale Caudill</i>	OSBORNE, GAYE	<i>Gaye L. Osborne</i>
CRAGER, BUFORD	<i>Buford Crager</i>	PILLOW, HAYDON	
DARLING, JACKIE	<i>Jackie Darling</i>	QUISENBERRY, JAMES	<i>James E. Quisenberry</i>
FLORA, BEN	<i>Ben V. Flora</i>	RIS, DIANE	<i>Diane Ris</i>
FORSYTH, TERESA	<i>Teresa Forsyth</i>	ROGERS, BRENT	<i>Brent Rogers</i>
GOTSICK, JAMES	<i>James Gotsick</i>	SABIE, LAYLA	
GRAHAM, NANCY	<i>Nancy Graham</i>	SCOTT, TOM	
GRIESINGER, LARRY	<i>Larry Griesinger</i>	SEELIG, MIKE	<i>Mike Seelig</i>
HAMM, HARLEN		STAFFORD, JUDITH	<i>Judith Stafford</i>
HELPHINSTINE, FRAN	<i>Fran Helphinstine</i>	STANLEY, RODNEY	<i>Rodney Stanley</i>
HUNT, RICHARD	<i>Richard Hunt</i>	STROIK, THOMAS	<i>T. Stroik</i>
IWU, HILARY	<i>Hilary Iwu</i>	TAYLOR, CAROLYN	<i>Carolyn Taylor</i>
JONES, ROGER	<i>Roger H. Jones</i>	THOMAS, CATHY	<i>Cathy Thomas</i>
LEMASTER, JOYCE	<i>Joyce L. Master</i>	THOMAS, DAN	
LINDAHL, ROBERT	<i>Robert Lindahl</i>	VITON, JOHN	<i>John Viton</i>
LINDELL, CALVIN	<i>Calvin Lindell</i>	WOLFE, ROBERT	<i>Robert Wolfe</i>

Robert H. Wolfe
Please review
prop. Thanks.
JRW
2/21/92



ES- 1161

OFFICE OF THE DEAN OF UNDERGRADUATE PROGRAMS

201 GINGER HALL
MOREHEAD, KENTUCKY 40351-1689
TELEPHONE: 606-783-2004
FAX: 606-783-2678

FEB 20, 1992

MEMORANDUM

FILE

DATE: February 20, 1992

TO: John Philley
Interim Vice President for Academic Affairs

FROM: Judy R. Rogers, Dean *JRR*
Undergraduate Programs

RE: UAR on Military Credit

Will you please forward the UAR on Military Credit to the Faculty Senate at the earliest possible opportunity. I am tardy by about two weeks in getting it to you, and yet I still want to include the information in the new catalog.

I have broadened the language to include all military credit as the President's Executive Committee requested.

JRR/csh

Attachment

Received
2-21-92
RHW

Received
2/24/92
Bc

Place in ESC!

MOREHEAD STATE UNIVERSITY ADMINISTRATIVE REGULATION
(UAR)

Number:

Title: Military Credit

Originator: Vice President for Academic Affairs

Initial Adoption:

Revision Dates:

I. Purpose: Address the awarding of military credit

II. Procedural Reference for:

☒ BOR policy, specify Undergraduate Admissions Standards
KRS, specify _____

☒ UAR, specify Academic practice for granting transfer
credit

_____ Other, specify _____

III. Scope (Who is covered by this UAR?):

Servicemembers requesting college credit for military
experiences

IV. Description of UAR: (attach additional pages if necessary)

See attachment.

V. Regulation Violations (if applicable):

Approved by:

C. Nelson Grote, President

Date

Military Credit

As a Servicemembers Opportunity College (SOC), Morehead State University awards military credits in accordance with SOC and American Council on Education (ACE) guidelines. Therefore, military credit will be awarded after careful analysis by academic departments to determine: 1) the comparability of the learning outcomes of the military course and the course at the University for which credit is being sought and 2) the appropriateness and applicability of the credit to the student's educational program of study.

Military Occupational Specialty and Other Military Credit:

When a servicemember presents documentation of Military Occupational Specialty (MOS) or other military credit to the Registrar and requests Morehead State University credit, the Registrar will route the request to the department chair of the servicemember's program of study for evaluation. A maximum of sixteen (16) hours of MOS or other military credit may be awarded. Credit may be awarded only for courses that correspond to courses in the servicemember's declared program of study.

Basic Training: A maximum of four (4) hours of "K" credit will be awarded for Basic Training or DD 214 toward the general education requirements in health and physical education.

Camp Challenge: A maximum of four (4) hours of credit will be awarded as proficiency credit for MS 101 and MS 102.

Monitoring: The University Undergraduate Curriculum Committee will review the procedure annually and recommend changes to the Vice President for Academic Affairs.

DRAFT

(February 27, 1992)

MOREHEAD STATE UNIVERSITY 1992-93 BUDGET PRIORITIES PLAN

Objectives:

(1) To reduce the University's 1992-93 expenditures to conform with reductions in state general fund support and other operating revenues and with changing enrollment patterns; (2) To sustain or improve financial support for the University; (3) To position the University to meet the challenges of long-term changes in higher education consistent with the institution's mission; and (4) To preserve and enhance the quality of the educational experience within available resources.

Principles:

To meet the challenges of the mid-nineties, Morehead State University should

- Provide access to educational opportunities on and off campus.
- Maintain accreditation standards set by the Southern Association of Colleges and Schools (SACS), and other accrediting bodies as necessary.
- Provide educational and service opportunities that impact the long-term needs of the University's service region not being adequately met by other institutions and/or agencies.
- Emphasize teaching and appropriate scholarship and service.
- Maintain services, programs and facilities to comply with federal, state and local regulations.
- Provide a safe and productive living and learning environment.
- Enhance revenue-generating opportunities.
- Establish appropriate staffing at all levels.
- Institutionalize further the use and value of assessment and accountability strategies.
- Review existing and emerging programs and services for 1993-94.

DRAFT

Budget Planning Goals:

Budget decisions that

(1) Impact Financial Support for Academic Excellence Shall:

- Enhance revenue through recruitment and retention efforts while maintaining academic standards.
- Increase fees where appropriate while maintaining access to programs and services.
- Increase financial support from external sources.

(2) Impact Operating Expenditures Shall:

- Defer non-essential plant expenditures, renovations and land acquisitions.
- Defer equipment purchases wherever feasible.
- Reduce operating expenditures where possible.
- Reduce University support for travel.
- Reduce energy consumption.
- Reduce paper consumption.
- Eliminate and/or combine services, programs and procedures.
- Review the University's financial commitment to auxiliary and non-instructional functions that are not self-supporting.
- Review projects and activities supported through external sources and partnerships to determine their costs and benefits to the university.

(3) Impact Expenditures for Personnel Shall:

- Review organizational structures for efficiencies and effectiveness.
- Reduce further support services at times when classes are not in session or when there is less demand for services.
- Reduce overall personnel expenditures.
- Limit the University's contributions to employee benefits while maintaining access to health care.
- Maintain unit productivity.

~~1111~~ ~~1111~~ ~~1111~~ ~~1111~~ ~~1111~~
~~1111~~ ~~1111~~

May 7 50

28

26

25

motion English

New PC's

VPAA

Library Room
Wheeler
Phillips

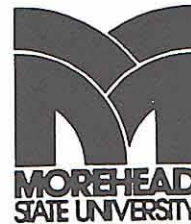
Comment
on Judy Rizer
last yr.
freshmen in
400 level
courses

FACULTY SENATE ATTENDANCE SHEET

MEETING # 13 DATE: 3-5-92

NAME	SIGNATURE	NAME	SIGNATURE
* ALCORN, JOHN	<i>John Alcorn</i>	* MCCORMICK, BEVERLY	<i>B.M. Cornish</i>
* BLAIR, ALTA	<i>Alta Blair</i>	* MILLER, TIMOTHY	<i>Tim Miller</i>
* BROWN, LARADEAN	<i>Laradean Brown</i>	* NOLEN, GORDEN	<i>Gordon Nolen</i>
* BUCK, ROLAND	<i>Roland Buck</i>	NORDEN, EUGENE	<i>Eugene Norden</i>
CAMPBELL, GLENNA	<i>Glenna Campbell</i>	* NORTHUP, RIC	
* CAUDILL, DALE		OSBORNE, GAYE	
CRAGER, BUFORD	<i>Buford Crager</i>	* PILLOW, HAYDON	
DARLING, JACKIE	<i>Jackie Darling</i>	QUISENBERRY, JAMES	<i>James E. Quisenberry</i>
* FLORA, BEN	<i>Ben U. Flora</i>	* RIS, DIANE	<i>Diane Ris</i>
* FORSYTH, TERESA	<i>Teresa Forsyth</i>	ROGERS, BRENT	<i>Brent Rogers</i>
* GOTSICK, JAMES	<i>James Gotsick</i>	SABIE, LAYLA	<i>Layla Sabre</i>
GRAHAM, NANCY	<i>Nancy Graham</i>	SAXON, DAVID	
GRIESINGER, LARRY	<i>Larry Griesinger</i>	SEELIG, MIKE	<i>Mike Seelig</i>
HAMM, HARLEN	<i>Harlen Hamm</i>	* STAFFORD, JUDITH	<i>Judith Stafford</i>
HELPHINSTINE, FRAN	<i>Fran Helphinstine</i>	* STANLEY, RODNEY	<i>R. Stanley</i>
HUNT, RICHARD	<i>Richard Hunt</i>	* STROIK, THOMAS	<i>Thomas Stroik</i>
* IWU, HILARY	<i>Hilary IWU</i>	* TAYLOR, CAROLYN	
* JONES, ROGER		THOMAS, CATHY	
LEMASTER, JOYCE	<i>Joyce Lemaster</i>	THOMAS, DAN	<i>Dan Thomas</i>
* LINDAHL, ROBERT	<i>Robert Lindahl</i>	* VITON, JOHN	<i>John V. Viton</i>
* LINDELL, CALVIN	<i>Calvin Lindell</i>	* WOLFE, ROBERT	<i>Robert Wolfe</i>

FACULTY SENATORS:
F.Y.I.
RHW



HANDOUT
4-2-92

MOREHEAD, KENTUCKY 40351-1689

MEMORANDUM

DATE: March 25, 1992
TO: Bill Riley
FROM: Porter Dailey *PD*
RE: Personnel Policy Decisions

The following preliminary decisions were made by the President's Executive Council on March 12 related to personnel policy and practices:

- * We will eliminate or greatly minimize the utilization of full-time wage payroll positions. Temporary appointments in the future will be part time and will work an average of not more than 100 hours per month for indefinite periods. This will reduce the University's unemployment compensation expense. We will begin to immediately implement this practice.
- * The University will not contribute to the cost of employee benefits outside the contractual period for fixed term appointees. This will save the University insurance costs for the months not worked for health, dental, and life insurance. The fixed term employees will only be paid during the term of their appointment, e.g., a nine-month employee will be paid over nine months only. The effective date will be July 1, 1992. However, no changes will be instituted for employees under current contract.
- * With the adjustments in work schedules being considered, for benefit purposes, we are re-defining our "full-time" work week to a minimum of 32 hours. Any employee working 32 hours or more per week would be entitled to full health and insurance benefits. Vacation and sick leave accrual, however, would be pro-rated. The effective date would be July 1, 1992.
- * We will extend the nonexempt probationary period to six months to equal the probationary period for exempt employees. Vacation accumulation will not begin for a new employee until completion of the probationary period. The effective date will be July 1, 1992.

Bill Riley
Page 2
March 25, 1992

Regarding retirement service credit, KERS service credit is earned if an employee works one or more days in the month. If the KERS employee does not work during a month, he/she will not receive retirement credit for that month(s). KTRS service credit is earned on the basis of an academic year, so a 9-, 10-, 11-, or 12-month appointment would constitute a full year of KTRS service credit.

I appreciate your research and recommendations regarding each of the above issues, and I am attaching your February 27, 1992, memorandum to explain in greater detail the personnel policies that we plan to recommend be amended by the Board. Please begin drafting the appropriate amendments to University personnel policies for presentation to the Board of Regents at the May 1992 meeting. If you have any questions, please let me know.

PD:cb

cc: President's Executive Council
Bob Wolfe ✓
Teresia Parker

FACULTY SENATE AGENDA

March 26, 1992

Riggle Room - 4:10 pm

~~11111111~~ 17
~~11111111~~ 1

- ~~I.~~ Call to order 4:10
- ~~II.~~ Consideration of minutes - March 5, 1992
- ~~III.~~ Chair's Report
- ~~IV.~~ Vice-President's Report
- ~~V.~~ Faculty Regents Report
- ~~VI.~~ Committee Reports
 - ~~A.~~ Academic Governance - report on progress
 - ~~B.~~ Educational Standards
 1. Revision of Admissions Standards - 2nd reading - PASS
 2. University Academic Calendar 1992-93 - 1st reading
 3. Report on UAR 102.01 - Course Numbering defer a e r
 - ~~C.~~ Fiscal Affairs
 1. Discuss across board cuts
 2. Banking of merit shares
 - ~~D.~~ Professional Policies
 - ~~E.~~ Elections - report
 - ~~F.~~ ad hoc on PBSI
 - ~~G.~~ ad hoc on Communications
 - ~~H.~~ ad hoc Constitutional Committee - report
- VII. New Business
- VIII. Announcements
- IX. Adjournment

Stanley bw 2nd PASS AS Adjourned

64

30

Rogus
Lubany
T. Rhodes
Mingay
Wheeler

10
11
21
12
23
14
3

38

10
108
32

FACULTY SENATE ATTENDANCE SHEET

MEETING # 14 DATE: 3-26-92

NAME	SIGNATURE	NAME	SIGNATURE
ALCORN, JOHN	<i>John Alcorn</i>	MCCORMICK, BEVERLY	<i>Beverly McCormick</i>
BLAIR, ALTA	<i>Alta Blair</i>	MILLER, TIMOTHY	<i>Tim Miller</i>
BROWN, LARADEAN	<i>Laradean Brown</i>	NOLEN, GORDON	<i>Gordon Nolen</i>
BUCK, ROLAND	<i>Roland Buck</i>	NORDEN, EUGENE	<i>Eugene Norden</i>
CAMPBELL, GLENNA	<i>G. Campbell</i>	NORTHUP, RIC	<i>RN</i>
CAUDILL, DALE	<i>Dale Caudill</i>	OSBORNE, GAYE	<i>Gaye Z. Osborne</i>
CRAGER, BUFORD	<i>Buford Crager</i>	PILLOW, HAYDON	
DARLING, JACKIE	<i>Jackie Darling</i>	QUISENBERRY, JAMES	<i>James E. Quisenberry</i>
FLORA, BEN	<i>Ben Flora</i>	RIS, DIANE	
FORSYTH, TERESA	<i>Teresa Forsyth</i>	ROGERS, BRENT	<i>Brent Rogers</i>
GOTSICK, JAMES	<i>James Gotsick</i>	SABIE, LAYLA	<i>Layla Sabie</i>
GRAHAM, NANCY	<i>Nancy Graham</i>	SAXON, DAVID	
GRIESINGER, LARRY		SEELIG, MIKE	<i>Mike Seelig</i>
HAMM, HARLEN	<i>Harlen Hamm</i>	STAFFORD, JUDITH	<i>Judith Stafford</i>
HELPHINSTINE, FRAN	<i>Fran Helphinstine</i>	STANLEY, RODNEY	<i>Rodney Stanley</i>
HUNT, RICHARD	<i>Richard Hunt</i>	STROIK, THOMAS	<i>Thomas Stroik</i>
IWU, HILARY	<i>Hilary Iwu</i>	TAYLOR, CAROLYN	<i>Carolyn Taylor</i>
JONES, ROGER	<i>Roger H. Jones</i>	THOMAS, CATHY	<i>Cathy Thomas</i>
LEMASTER, JOYCE		THOMAS, DAN	<i>Dan Thomas</i>
LINDAHL, ROBERT	<i>Robert Lindahl</i>	VITON, JOHN	<i>John Viton</i>
LINDELL, CALVIN	<i>Calvin Lindell</i>	WOLFE, ROBERT	<i>Robert Wolfe</i>

3-26-92
1st Reading

Resolution

Whereas Instruction is the reason this university exists and

Whereas The SACS report and the Peat-Marwick report show that a disproportionate amount of the MSU budget is spent in the area of institutional support at the expense of the instructional budget and

Whereas both the president elect and the chairperson of the MSU Board of Regents have publicly stated dissatisfaction with across-the-board budget cuts,

THEREFORE BE IT RESOLVED THAT:

1. The portion of the budget allocated to instruction never fall below 50% of the total budget.
2. The institutional support budget be brought ~~be brought~~ into line with the aforementioned audit recommendations.
3. That the libraries be funded at the levels of the SACS recommendation.

ACADEMIC CALENDAR 1992-1993

University Academic Calendar Fall Semester - 1992

August

- | | | |
|----|-----------|---|
| 19 | Wednesday | - University, College, Department meetings |
| 20 | Thursday | - Registration |
| 21 | Friday | - Registration |
| 24 | Monday | - Classes begin at 8:00 a.m.
- All on-campus and off-campus classes begin
- Late registration fee in effect for on-campus students |
| 28 | Friday | - Last day for 75% refund of refundable fees (partial or full withdrawal) |
| 31 | Monday | - Last day to:
<div style="margin-left: 40px;"> Register for a credit
 Add a class
 Change from audit to credit
 Change from credit to audit
 Change to pass-fail option
 - Late registration fee in effect for off-campus students </div> |

September

- | | | |
|----|--------|---|
| 7 | Monday | - Labor Day holiday (no classes) |
| 11 | Friday | - Last day for 50% refund of refundable fees (partial or full withdrawal) |
| 21 | Monday | - Last day for 25% refund of refundable fees (partial or full withdrawal)
- Last day to withdraw from a first half-semester class with an automatic grade of "W" |

October

- | | | |
|----|-----------|---|
| 16 | Friday | - First half-semester classes end |
| 19 | Monday | - Mid-term grade reports due in Registrar's Office by 9:00 a.m.
- Second half-semester classes begin
- Last day to add a second half-semester class |
| 28 | Wednesday | - Last day to drop a full-term course or withdraw from school and receive a grade of "W" |

November

- | | | |
|-------|------------------|--|
| 3 | Tuesday | - Presidential Election Day (no classes) |
| 13 | Friday | - Last day to drop a second half-semester course with grade of "W" |
| 9-13 | Monday-Friday | - Preregistration for Spring 1993 |
| 24 | Tuesday | - Thanksgiving Break begins after night classes |
| 25-27 | Wednesday-Friday | - Thanksgiving Break |
| 30 | Monday | - Classes resume |

December

- | | | |
|-------|-----------------|--|
| 14-15 | Monday-Tuesday | - FINAL EXAMINATIONS |
| 16 | Wednesday | - Reading Day (no exams) |
| 17 | Thursday- | - Final grades for classes with scheduled exams Monday or Tuesday are due in the Registrar's Office by 12:00 noon. |
| 17-18 | Thursday-Friday | - FINAL EXAMINATIONS |
| 19 | Saturday | - Commencement, 1:30 p.m. Fall Semester closes |
| 21 | Monday | - Final grades for classes with scheduled exams Thursday or Friday are due in Registrar's Office by 9:00 a.m. |

CLASS PLANNING CALENDAR, FALL 1992

WEEK	M	T	W	TH	F
				AUG. REGISTRATION	
1. TTH				20	21
2. MW	(24)	25	(26)	27	(28)
3. TTH	(31)	1	(2)	3	4
4. MW	△7	8	(9)	10	(11)
5. TTH	(14)	15	(16)	17	(18)
6. MW	(21)	22	(23)	24	(25)
7. TTH	(28)	29	(30)	OCT 1	2
8. MW	(5)	6	(7)	8	(9)
9. TTH	(12)	13	(14)	15	(16)
10. MW	(19)	20	(21)	22	(23)
11. TTH	(26)	27	(28)	29	(30)
12. MW	NOV 2	△3	(4)	5	(6)
13. TTH	(9)	10	(11)	12	(13)
14. MW	(16)	17	(18)	19	(20)
15. TTH	(23)	24	25 THANKSGIVING BREAK 27		
16. MW	(30)	DEC 1	(2)	3	(4)
17. MW	(7)	8	(9)	10	(11)
18.	14	FINALS WEEK			18

HOLIDAYS: Monday, September 7, Labor Day
 Tuesday, November 3, Presidential Election Day
 Wednesday, (Beginning after night classes)
 November 25-27 Thanksgiving Break

READING DAY: Wednesday, December 16

First half of semester - August 24 to October 16
 Second half of semester - October 19 to December 11

MW Week



TTH Week



Holiday



University Academic Calendar
Spring Semester - 1993

January

- | | | |
|----|----------|---|
| 7 | Thursday | - Registration |
| 8 | Friday | - Registration |
| 11 | Monday | - Classes begin at 8:00 a.m.
- All on-campus and off-campus classes begin
- Late registration fee in effect for on-campus students |
| 15 | Friday | - Last day for 75% refund of refundable fees (partial or full withdrawal) |
| 18 | Monday | - Martin Luther King Jr. Day (no classes) |
| 19 | Tuesday | - Last day to:

Register for credit
Add a class
Change from audit to credit
Change from credit to audit
Change to Pass-Fail option
- Late registration fee in effect for off-campus students |

February

- | | | |
|----|--------|--|
| 1 | Monday | - Last day for 50% refund of refundable fees (partial or full withdrawal) |
| 8 | Monday | - Last day for 25% refund of refundable fees (partial or full withdrawal) |
| 12 | Friday | - Last day to withdraw from a first half-semester class with an automatic grade of "W" |

March

- | | | |
|-------|---------------|---|
| 5 | Friday | - First half-semester classes end |
| 8 | Monday | - Mid-term grade reports due in Registrar's Office by 9:00 a.m.
- Second half-semester classes begin
- Last day to add a second half-semester class |
| 15-19 | Monday-Friday | - Spring Break. No classes |
| 22 | Monday | - Last day to drop a full-term course or withdraw from school with automatic grade of "W" |

April

- | | | |
|-------|---------------|---|
| 8 | Thursday | - Last day to drop a second half-semester class with a grade of "W" |
| 12-16 | Monday-Friday | - Preregistration for Summer I, II and Fall 1993 |

May

- | | | |
|-------|--------------------------|--|
| 3 | Monday | - Night classes do meet |
| 4 | Tuesday | - Night classes do not meet |
| 5 | Wednesday | - Reading Day (no exams) |
| 6-7 | Thursday-Friday | - FINAL EXAMINATIONS |
| 8 | Saturday | - Commencement, 1:30 p.m. |
| 10-12 | Monday-Tuesday-Wednesday | - FINAL EXAMINATIONS |
| 14 | Friday | - Grades due in Registrar's Office 9:00 a.m. |

CLASS PLANNING CALENDAR, SPRING 1993

WEEK	M	T	W	TH	F
				JAN. REGISTRATION	
1				7	8
2 MW	(11)	12	(13)	14	(15)
3 TTH	18	19	(20)	21	22
4 MW	(25)	26	(27)	28	(29)
	FEB				
5 TTH	(1)	2	(3)	4	5
6 MW	(8)	9	(10)	11	(12)
7 TTH	(15)	16	(17)	18	19
8 MW	(22)	23	(24)	25	(26)
	MAR				
9 TTH	(1)	2	(3)	4	5
10 MW	(8)	9	(10)	11	(12)
11	15 SPRING BREAK 19				
12 TTH	(22)	23	(24)	25	26
				APR	
13 MW	(29)	30	(31)	1	(2)
14 TTH	(5)	6	(7)	8	9
15 MW	(12)	13	(14)	15	(16)
16 TTH	(19)	20	(21)	22	23
17 MW	(26)	27	(28)	29	(30)
	MAY				
18 TTH	(3)	4	5	FINAL 6 EXAMS 7	
19 MW	10 FINAL EXAMS 12				

HOLIDAYS:

Monday, January 18, 1993 Martin Luther King's Birthday
Monday-Friday, March 15-19, 1993, Spring Break

READING DAY:

Wednesday, May 5 - Reading Day for final exams (no class)

MW Week

TTH Week

Holiday

Reading Day



University Academic Calendar
Summer I - 1993
June 7 - July 2

June

- | | | |
|----|-----------|---|
| 7 | Monday | - Registration for all students
(see schedule for specific
times), Crager Room, ADUC |
| 8 | Tuesday | - Classes begin at 8:00 a.m.
- Late registration fee in effect
- Last day to:

Register for credit
Add a class
Change from audit to credit
Change from credit to audit
Change to pass-fail option |
| 9 | Wednesday | - Last day for 75% refund |
| 11 | Friday | - Last day to drop a class or
withdraw from school with an
automatic grade of "W" |
| 15 | Tuesday | - Last day for 50% refund |
| 17 | Thursday | - Last day for 25% refund |

July

- | | | |
|---|---------|---|
| 2 | Friday | - Summer session I ends |
| 5 | Monday | - Independence Day holiday (no
classes) |
| 6 | Tuesday | - Grades due in the Registrar's
Office 9:00 a.m. |

University Academic Calendar
Summer II - 1993
July 12 - August 6

July

- | | | |
|----|-----------|---|
| 12 | Monday | - Registration for all students
(see schedule for specific
times), Crager Room, ADUC |
| 13 | Tuesday | - Classes begin at 8:00 a.m.
- Late registration fee in effect
- Last day to:

Register for credit
Add a class
Change from audit to credit
Change from credit to audit
Change to pass-fail option |
| 14 | Wednesday | - Last day for 75% refund |
| 16 | Friday | - Last day to drop a class or
withdraw from school with a
automatic grade of "W" |
| 20 | Tuesday | - Last day for 50% refund |
| 22 | Thursday | - Last day for 25% refund |

August

- | | | |
|---|----------|---|
| 6 | Friday | - Summer session II ends |
| 7 | Saturday | - Summer Commencement, 1:30 p.m. |
| 9 | Monday | - Grades due in the Registrar's
Office 9:00 a.m. |

FACULTY SENATE AGENDA

April 2, 1992

Riggle Room - 4:10 pm

- I. Call to order
- II. Consideration of minutes - March 26, 1992
- III. Chair's Report
- IV. Vice-President's Report
- V. Faculty Regents Report
- VI. Committee Reports
 - A. Academic Governance - nominations for standing committees
 - B. Educational Standards
 - 1. University Academic Calendar 1992-93 - 2nd reading
 - 2. Report on UAR 102.01 - Course Numbering
 - C. Fiscal Affairs - Resolution on budget - 2nd reading
 - D. Professional Policies
 - E. Elections
 - F. ad hoc on PBSI - report on FEP's
 - G. ad hoc on Communications
 - H. ad hoc Constitutional Committee
- VII. New Business
- VIII. Announcements
- IX. Adjournment

*Fiscal
Affairs
Committee*

*1st Reading
3-26-92*

*4-2-92
PASS*

RESOLUTION

Whereas Instruction is the reason this university exists and

Whereas The SACS report and the Peat-Marwick report show that a disproportionate amount of the MSU budget is spent in the area of institutional support at the expense of the instructional budget and

Whereas both the president elect and the chairperson of the MSU Board of Regents have publicly stated dissatisfaction with across-the-board cuts,

THEREFORE BE IT RESOLVED THAT:

*be increased
+ maintained
at a level
above*

1. The portion of the budget allocated to instruction ~~never fall below~~ 50% of the total budget.
2. The institutional support budget be brought into line with the aforementioned audit recommendations.
3. That the libraries be funded at the levels of the SACS recommendation.

*Back:
to
possible*

*Final
friendly
accepted*

RESOLUTION

WHEREAS the Professional Librarians have requested membership on the Faculty Senate, and

WHEREAS the status of Professional Librarians is unclear, and

WHEREAS discrepancies between PAc-31 and other academic policies exist, and

WHEREAS it is the responsibility of the university administration to clarify the status of Professional Librarians and to reconcile any difference in approved academic policies,

BE IT THEREFORE RESOLVED that the Faculty Senate defer any decision on membership for Professional Librarians until a definitive status is established for Professional Librarians and conflicting policies are corrected.

4/2/92



FACULTY SENATE

UPO BOX 1021
MOREHEAD, KENTUCKY 40351-1689
TELEPHONE: 606-783-2226
FAX: 606-783-2678

MEMORANDUM

DATE: April 8, 1992

TO: Dr. John Philley, Interim
Vice-President for Academic Affairs

FROM: Robert H. Wolfe, Chair *RHW*
Faculty Senate

RE: Consideration of 1992-93 Academic Calendar

The proposed calendar for 1992-93 was considered for a second reading at the April 2, 1992, meeting of the Faculty Senate. There was concern about the December 17 due dates for finals administered on December 14 and 15. There was also deep concern that the president had signed-off on the calendar just one week after you had forwarded a copy to the senate, which indicated no intent for the senate to look seriously at the document.

After much discussion of the issue, the motion to endorse the calendar was defeated by a wide margin.

RHW/jc



UPO BOX 1021
MOREHEAD, KENTUCKY 40351-1689
TELEPHONE: 606-783-2226
FAX: 606-783-2678

FACULTY SENATE

MEMORANDUM

DATE: April 8, 1992
TO: Faculty Senate Executive Council
FROM: Robert H. Wolfe, ^{wolfe}Chair, MSU Faculty Senate
RE: Executive Council Meeting

The Faculty Senate Executive Council will meet Monday, April 13, 1992, at 8:00 am in 309 Breckinridge.

jc

FOR DISCUSSION ONLY

RESOLUTION

WHEREAS the appropriations by the Commonwealth of Kentucky have been reduced by 10% for the next fiscal year, and

WHEREAS this reduction in appropriated funds will not permit a salary increase for employees, and

WHEREAS it is a stated goal of the Chair of the Board of Regents to minimize the impact of employee compensation, and

WHEREAS employee benefits such as health insurance, dental insurance, and life insurance constitute a significant part of employee compensation, and

WHEREAS loss of benefits significantly reduces employee moral, job performance, and in effect reduces funds available for discretionary use, and

WHEREAS within the academic community, employment for nine months generally constitutes a permanent status,

BE IT THEREFORE RESOLVED that medical and dental benefits be maintained at current levels and be it further resolved that all employees of nine months or greater duration be maintained on continuous benefit coverage.

Adopted by the Faculty Senate of Morehead State University this 9th day of April, 1992.



MOREHEAD, KENTUCKY 40351-1689

MEMORANDUM

DATE: April 10, 1992

TO: C. Nelson Grote, President
Morehead State University

FROM: Robert H. Wolfe, Chair *RHW*
Faculty Senate

Teresia M. Parker, Chair *TP*
Staff Congress



RE: Delta Dental and Blue Cross/Blue Shield Coverage

It has come to the attention of the Faculty Senate and the Staff Congress that a recommendation is to be made to the Board of Regents on April 17 to eliminate Delta Dental benefits and to cap the university contribution level for Blue Cross/Blue Shield health coverage.

Due to the tremendous concern of employees, the Faculty Senate and the Staff Congress have unanimously adopted the attached joint resolution. We respectfully request your decision on these issues at your earliest convenience so that we may share this information with our constituencies.

pc: MSU Board of Regents
Vice President Philley
Vice President Dailey
Faculty Members
Staff Members ✓

JOINT RESOLUTION

By Faculty Senate and Staff Congress of Morehead State University

WHEREAS the appropriations by the Commonwealth of Kentucky have been reduced by 10% for the next fiscal year, and

WHEREAS this reduction in appropriated funds may not permit a salary increase for employees, and

WHEREAS it is a stated goal of the Chair of the Board of Regents to minimize the impact on employee compensation, and

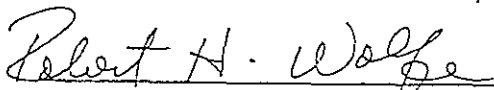
WHEREAS employee benefits such as health insurance, dental insurance, and life insurance constitute a significant part of employee compensation, and

WHEREAS loss of benefits significantly reduces employee morale, job performance, and in effect reduces funds available for discretionary use, and


... -- WHEREAS within the academic community, employment for nine months generally constitutes a permanent status, ---

BE IT THEREFORE RESOLVED that employee medical and dental benefits be maintained without reductions or limits on the university level of contribution and be it further resolved that all employees of nine months or greater duration be maintained on continuous benefit coverage. ---

Unanimously adopted by the Faculty Senate and the Staff Congress of Morehead State University this 9th day of April, 1992.



Robert H. Wolfe, Chair
Faculty Senate



Teresa M. Parker, Chair
Staff Congress

FACULTY SENATE ATTENDANCE SHEET

Called
MEETING # 4 DATE: 4-14-92

NAME	SIGNATURE	NAME	SIGNATURE
ALCORN, JOHN		MCCORMICK, BEVERLY	Beverly McCormick
BLAIR, ALTA	Alta Blair	MILLER, TIMOTHY	Timothy Miller
BROWN, LARADEAN	Laradean Brown	NOLEN, GORDEN	
BUCK, ROLAND	Roland Buck	NORDEN, EUGENE	Eugene Norden
CAMPBELL, GLENNA		NORTHUP, RIC	
CAUDILL, DALE		OSBORNE, GAYE	
CRAGER, BUFORD	Buford Crager	PILLOW, HAYDON	
DARLING, JACKIE	Jackie Darling	QUISENBERRY, JAMES	
FLORA, BEN	Ben W. Flora	RIS, DIANE	Diane Ris
FORSYTH, TERESA		ROGERS, BRENT	Brent Rogers
GOTSICK, JAMES		SABIE, LAYLA	Layla Sabie
GRAHAM, NANCY		SAXON, DAVID	
GRIESINGER, LARRY		SEELIG, MIKE	Mike Seelig
HAMM, HARLEN	Harlen Hamm	STAFFORD, JUDITH	
HELPHINSTINE, FRAN		STANLEY, RODNEY	Rodney Stanley
HUNT, RICHARD	RH Hunt	STROIK, THOMAS	
IWU, HILARY		TAYLOR, CAROLYN	Carolyn D. Taylor
JONES, ROGER	Roger H. Jones	THOMAS, CATHY	
LEMASTER, JOYCE		THOMAS, DAN	
LINDAHL, ROBERT	Robert Lindahl	VITON, JOHN	
LINDELL, CALVIN	Calvin Lindell	WOLFE, ROBERT	RHW

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FACULTY SENATE AGENDA

April 16, 1992

4:10 pm - Riggle Room

THH THH
THH THH
THH THH
THH

- I. Call to order 4:11
- II. Consideration of minutes of April 2, 1992; and April 9, 1992 PASS
- III. Chair's Report PASS
- IV. Vice-President's Report
- V. Faculty Regent's Report
- VI. Committee Reports
 - A. Academic Governance - committee nominations
 - B. ad hoc Committee on PBSI
 - C. Educational Standards
 - 1. Application of Pre-College Curriculum - 1st reading
 - 2. UAR on Military Credit - 1st reading
 - D. Fiscal Affairs - reports
 - E. ad hoc Constitution Committee - report
 - F. Professional Policies
 - G. Elections - report on elections
 - H. ad hoc on Communications
- VII. New Business
- VIII. Announcements
- IX. Adjournment

R Hunt
4:25

Chair's Report
Good & many less
Sent Draft less

6:30

6:30

Phillips
Kappes
Wheeler

34

33

28

23

22

21

Jones
Quis

letter

FACULTY SENATE ATTENDANCE SHEET

MEETING # 16 DATE: 4-16-92

NAME	SIGNATURE	NAME	SIGNATURE
ALCORN, JOHN	<i>John Alcorn</i>	MCCORMICK, BEVERLY	<i>Bon M. McCormick</i>
BLAIR, ALTA	<i>Alta Blair</i>	MILLER, TIMOTHY	<i>Tim Miller</i>
BROWN, LARADEAN	<i>Laradean Brown</i>	NOLEN, GORDEN	<i>Gordon Nolen</i>
BUCK, ROLAND	<i>Roland Buck</i>	NORDEN, EUGENE	
CAMPBELL, GLENNA	<i>Glenna Campbell</i>	NORTHUP, RIC	<i>RN</i>
CAUDILL, DALE	<i>Dale Caudill</i>	OSBORNE, GAYE	<i>Gaye L. Osborne</i>
CRAGER, BUFORD	<i>Buford Crager</i>	PILLOW, HAYDON	
DARLING, JACKIE		QUISENBERRY, JAMES	<i>James E. Quisenberry</i>
FLORA, BEN		RIS, DIANE	
FORSYTH, TERESA	<i>Teresa Forsyth</i>	ROGERS, BRENT	<i>C. Brent Rogers</i>
GOTSICK, JAMES	<i>James Gotsick</i>	SABIE, LAYLA	<i>Layla Sabie</i>
GRAHAM, NANCY	<i>Nancy Graham</i>	SAXON, DAVID	<i>D. J. Saxon</i>
GRIESINGER, LARRY	<i>Larry Griesinger</i>	SEELIG, MIKE	
HAMM, HARLEN	<i>Harlen Hamm</i>	STAFFORD, JUDITH	<i>Judith Stafford</i>
HELPHINSTINE, FRAN	<i>Fran Helphinstine</i>	STANLEY, RODNEY	<i>Rodney Stanley</i>
HUNT, RICHARD	<i>Richard Hunt</i>	STROIK, THOMAS	<i>TH</i>
IWU, HILARY	<i>Hilary Iwu</i>	TAYLOR, CAROLYN	<i>Carolyn Taylor</i>
JONES, ROGER	<i>Roger T. Jones</i>	THOMAS, CATHY	<i>Cathy Thomas</i>
LEMASTER, JOYCE	<i>Joyce Lemaster</i>	THOMAS, DAN	<i>Dan Thomas</i>
LINDAHL, ROBERT	<i>Robert Lindahl</i>	VITON, JOHN	<i>John Viton</i>
LINDELL, CALVIN	<i>Calvin Lindell</i>	WOLFE, ROBERT	

final

RESOLUTION

WHEREAS, the budget cutbacks for the 1992-93 academic year will likely be approximately 12% of the current budget; and

WHEREAS, the Council of Higher Education, through it's Strategic Plan, has stated that quality instruction is to be a top priority for higher education in Kentucky; and

WHEREAS, intercollegiate athletics is currently subsidized \$1.3 million through the university budget; and

WHEREAS, a large share of the university's athletic expenditure is mandated by OVC membership and NCAA Division I status; and

WHEREAS, the current expenditure level at the University for intercollegiate athletics will result in a severe deterioration of academic services and programs,

BE IT THEREFORE RESOLVED that an immediate and comprehensive review of the intercollegiate athletic program be undertaken in order to attain substantial cost-cutting in this area, and insure that all parts of the intercollegiate athletic program conform to the mission of the university.

BE IT FURTHER RESOLVED that the university investigate disengagement from the OVC and NCAA Division I status as a further means of reducing cost.



FACULTY SENATE

UPO BOX 1021
MOREHEAD, KENTUCKY 40351-1689
TELEPHONE: 606-783-2226
FAX: 606-783-2678

MEMORANDUM

DATE: April 22, 1992
TO: C. Nelson Grote, President
FROM: Robert H. Wolfe, Chair *RHW*
Faculty Senate
RE: Senate Resolutions on Athletics

The attached resolutions were adopted by the Faculty Senate at the April 16, 1992, meeting. They reflect a deep concern about the role of intercollegiate athletics at Morehead State and the resources necessary for their maintenance at the current level.

RHW/jc

Attachment

PC: Mr. William Seaton
Mr. Keith Kappes
Dr. John Philley

RESOLUTION

WHEREAS, the budget cutbacks for the 1992-93 academic year will likely be approximately 12% of the current budget; and

WHEREAS, the Council of Higher Education, through it's Strategic Plan, has stated that quality instruction is to be a top priority for higher education in Kentucky; and

WHEREAS, intercollegiate athletics is currently subsidized \$1.3 million through the university budget; and

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BE IT FURTHER RESOLVED that the university investigate disengagement from the OVC and NCAA Division I status as a further means of reducing cost.

RESOLUTION

WHEREAS soccer is the fastest growing team sport in America, and

WHEREAS it would be of great value to the region to maintain intercollegiate soccer, and

WHEREAS the athletic committee agreed with the retention of an intercollegiate soccer program,

BE IT THEREFORE RESOLVED that MSU retain intercollegiate soccer in its athletic program.

Unanimously Passed by the Faculty Senate - April 16, 1992

MEMORANDUM

DATE: April 27, 1992
TO: Faculty Senators
FROM: Robert H. Wolfe, Chair, MSU Faculty Senate
RE: Called Meeting

The Executive Council has called a special meeting of the Faculty Senate for April 30, 1992, at 4:10 pm. The agenda items are listed below.

This meeting is necessary to deal with the items that we did not get to on April 16.

FACULTY SENATE AGENDA April 30, 1992 CALLED MEETING 4:10 pm - East Room A

- I. Call to order 4:10-6
- II. Vice-President's Report
- III. Chair's Report
 - A. Chair-Elect Position
 - B. Discussion of President Grote's memo of April 15
 - C. Resolution beginning "Whereas good management..." PASS
- IV. Old Business
 - A. Academic Governance - committee nominations
 - B. ad hoc Committee on PBSI
 - C. Educational Standards
 - 1. Application of Pre-College Curriculum - 1st reading
 - 2. UAR on Military Credit - 1st reading
 - D. Fiscal Affairs - Merit Shares Banking Proposal - 1st reading
 - E. ad hoc Constitution Committee - report
 - F. Elections - report on elections
 - G. ad hoc on Communications
- V. Faculty Regent's Report
- VI. Announcements
- VII. Adjournment

Wheeler
Phillips
J. Foster
Riley 4:30
Joyce Kellerman
4:25

FACULTY SENATE AGENDA

April 30, 1992

4:10 pm - Riggle Room

- I. Call to order
- II. Consideration of minutes of April 16, 1992
- III. Old Business
 - A. Academic Governance - committee nominations
 - B. ad hoc Committee on PBSI
 - C. Educational Standards
 - 1. Application of Pre-College Curriculum - 1st reading
 - 2. UAR on Military Credit - 1st reading
 - D. Fiscal Affairs - Merit Shares Banking Proposal - 1st reading
 - E. ad hoc Constitution Committee - report
 - F. Elections - report on elections
 - G. ad hoc on Communications
- IV. Chair's Report
- V. Vice-President's Report
- VI. Faculty Regent's Report
- VII. Announcements
- VIII. Adjournment

FACULTY SENATE ATTENDANCE SHEET

CALL MEETING # 3 DATE: 4/30/92

NAME	SIGNATURE	NAME	SIGNATURE
ALCORN, JOHN	<i>John Alcorn</i>	MCCORMICK, BEVERLY	
BLAIR, ALTA		MILLER, TIMOTHY	<i>T Miller</i>
BROWN, LARADEAN	<i>Laradean Brown</i>	NOLEN, GORDEN	<i>Gordon Nolen</i>
BUCK, ROLAND	<i>Roland Buck</i>	NORDEN, EUGENE	
CAMPBELL, GLENNA		NORTHUP, RIC	<i>RN</i>
CAUDILL, DALE	<i>Dale Caudill</i>	OSBORNE, GAYE	<i>Gaye L. Osborne</i>
CRAGER, BUFORD	<i>Buford Crager</i>	PILLOW, HAYDON	
DARLING, JACKIE	<i>Jackie Darling</i>	QUISENBERRY, JAMES	<i>James Quisenberry</i>
FLORA, BEN	<i>Ben Flora</i>	RIS, DIANE	<i>Diane Ris</i>
FORSYTH, TERESA	<i>Teresa Forsyth</i>	ROGERS, BRENT	<i>Brent Rogers</i>
GOTSICK, JAMES	<i>James Gotsick</i>	SABIE, LAYLA	<i>Layla Sabie</i>
GRAHAM, NANCY	<i>N. Graham</i>	SAXON, DAVID	<i>David Saxon</i>
GRIESINGER, LARRY	<i>L. Griesinger</i>	SEELIG, MIKE	<i>Mike Seelig</i>
HAMM, HARLEN		STAFFORD, JUDITH	<i>Judith A. Stafford</i>
HELPHINSTINE, FRAN	<i>F. Helphinstine</i>	STANLEY, RODNEY	<i>R. Stanley</i>
HUNT, RICHARD	<i>Richard Hunt</i>	STROIK, THOMAS	<i>Thomas Stroik</i>
IWU, HILARY	<i>Hilary Iwu</i>	TAYLOR, CAROLYN	<i>Carolyn Taylor</i>
JONES, ROGER	<i>Roger H. Jones</i>	THOMAS, CATHY	
LEMASTER, JOYCE	<i>Joyce LeMaster</i>	THOMAS, DAN	
LINDAHL, ROBERT	<i>Robert Lindahl</i>	VITON, JOHN	<i>John Viton</i>
LINDELL, CALVIN		WOLFE, ROBERT	<i>R Wolfe</i>

1st reading
4-30-92

RESOLUTION

Whereas we have an adopted policy for merit compensation and

Whereas the faculty have already been evaluated according to the existing policy and

Whereas the proposed budget cut seems to indicate that there will be no increased faculty compensation of any amount

Therefore be it resolved that uncompensated merit shares be banked and receive full compensation at the earliest time it becomes economically feasible.

Revised Draft

RESOLUTION

WHEREAS good management practices dictate that all components of an organization be examined periodically for relevance to mission and efficiency of operation, and

WHEREAS the Division Academic Affairs has directed that a review of academic programs be initiated by the Undergraduate Curriculum and Graduate Committees, and

WHEREAS Administrative and Fiscal Services, Student Life, and University Advancement are also divisions of equal rank in the administrative organization of Morehead State University,

BE IF THEREFORE RESOLVED that a detailed analysis of the Divisions of Administrative and Fiscal Services, Student Life, and University Advancement be initiated to determine the adequacy of staff, relation of programs to the mission of the university, necessity for the operation of the university, and the ratio/necessity of managerial/supervisory level positions, and

BE IT FURTHER RESOLVED that members of the faculty be involved in this analysis and that the results of the analysis be shared with the Faculty Senate, and

BE IT FINALLY RESOLVED that these results be used as the basis for combining, reducing, or eliminating programs or functions that are not absolutely essential to the mission or operation of Morehead State University.

1st reading -- 4/16/92

2nd reading -- 4/30/92



Rec 5-1-92
3:30 P.M.
RTH

MEMORANDUM

MOREHEAD, KENTUCKY 40351-1689

DATE: May 1, 1992

TO: Bob Wolfe

FROM: Porter Dailey *PD*

Attached is a copy of a draft policy amendment that we are proposing be recommended to the Board on May 22. Please review and provide any comment to me or Dr. Philley by May 8.

PD:cb

Attachment

AMEND PERSONNEL POLICY PG-28 RELATED TO UNIVERSITY'S PROGRAM OF PERSONNEL BENEFITS

Background

Personnel Policy PG-28 was last revised March 26, 1987. The current policy specifies those personnel benefits that are available to regular full-time faculty and staff employees.

Under the subheading, "Continuance of University Benefits," is a provision whereby employees on 9-, 10-, or 11-month contracts may have their insurance benefits continued over a 12-month period. This provision was intended to apply only to Standing I, continuing appointees, but in practice this provision has also been applied to Term appointees, of less than 12 months duration. This has resulted in an additional expense to the University.

Insurance benefits will be continued under the current policy for all **Standing I** appointments. Insurance benefits for fixed term employees, however, who are employed for a 9-, 10-, or 11-month period, will be paid only for the actual duration of their term appointments. Fixed term employees may choose to continue their health and dental insurances through the provisions of the Consolidated Omnibus Budget Reconciliation Act of 1985 (COBRA). This amendment will apply to new and renewed fixed term appointments made on or after the effective date of this amendment.

Recommendation

That the Board amend University Personnel Policy PG-28, related to University's Program of Personnel Benefits.

Policy: PG-28

Subject

University's Program
of Personnel Benefits

Approval Date: 07/01/85

Revision Date: 03/26/87

PURPOSE:

A statement on personnel benefits available to regular full-time faculty and staff members.

THE UNIVERSITY'S
PROGRAM:

The University maintains a comprehensive program of personnel benefits for all full-time regular faculty and staff members and eligible dependents. Information about these programs is found in a variety of policies, handbooks, and brochures prepared to acquaint faculty and staff members about employment with the University. Such programs of benefits are under constant review and are subject to periodic revision. Further information may be obtained from the Office of Personnel Services.

CONTINUANCE
OF UNIVERSITY
BENEFITS:

The University continues benefits contributions on a twelve-month basis, for nine-, ten- and eleven-month ~~Standing I~~ employees. ~~who have been employed by the University for the next fiscal year.~~ It is the responsibility of ~~these nine-, ten-, and eleven-month Standing I~~ employees to continue optional employee contributions, such as optional life insurance; family ~~Blue Cross/Blue Shield health insurance~~ coverage; cancer insurance; etc., during periods that employees are not included on the University's payroll.

~~Fixed Term employees, who are employed for 9-, 10-, or 11-months will be paid for the actual duration of their appointments. Should such employees choose to continue their health and dental insurances, they may do~~

so under the provisions of the Consolidated Omnibus Budget Reconciliation Act of 1985 (COBRA).

Under the provision of the ~~Consolidated Omnibus Budget Reconciliation Act of 1985 (COBRA)~~ COBRA, which was signed into law on April 7, 1986, with an effective date of July 1, 1986, the University's regular full-time employees, their spouses, and their eligible dependents may elect to continue their health care coverages under the University's medical plan in certain instances where coverage would otherwise be terminated. Those instances include termination of employment for reasons other than gross misconduct, death of the employee, divorce or legal separation, non-eligibility for Medicare, or reduction in the hours of employment.

Under the law, regular full-time employees, their spouses, and their dependents must be offered continuation coverage for a period of up to three years. ~~When unless the coverage was is~~ lost through termination of employment or reduction in hours. ~~In those cases, the required coverage will be is~~ 18 months. However, the law permits continuation coverage to be immediately terminated when the University no longer provides group medical coverage, premiums for coverage are not paid, eligibility for Medicare is attained, the spouse remarries, coverage is provided under another group health plan, or the dependent ceases to be a "dependent child" under the criteria established in the medical plan.

Entitlements for continuation coverage of medical benefits must be processed through the Office of Personnel Services.



Rec
5-1-92
3:30 p.m.
RMW

MEMORANDUM

MOREHEAD, KENTUCKY 40351-1689

DATE: May 1, 1992

TO: Vice Presidents
Deans
Directors
Department Heads

FROM: C. Nelson Grote *C.N.G.*

RE: **Personnel Policy Changes**

Due to the 1992-93 Budget Reduction and Reallocation Plan, it is necessary that certain University policies be amended or exceptions made to select policy provisions to accomplish the objectives set forth in the proposed fiscal plan. Under the authority granted the President in the Board of Regents' Bylaws and the University's Personnel Policy Manual, I am suspending a provision in PG-35 related to the Effective Date of Termination and a provision in PSNE-7 related to Date of Layoff. Under current policy, the effective date of termination of employment or effective date of layoff shall be the last day the employee is actively at work. The suspension of these provisions in PG-35 and PSNE-7 will enable an employee being laid off to remain in vacation status through June 30, 1992. The suspension of these two select provisions is necessary so that scheduling of vacation leave for employees advised of a pending layoff can begin immediately.

I am also setting forth an exception to the requirement in University Personnel Policy PG-44 relating to the Staff Job Classification Wage and Salary Administration that employees transferring to a lower grade position as a result of a reduction in force do so at the entry-level pay rate of the lower grade. The exception will enable those employees notified of a pending lay off who transfer to a lower grade position prior to the June 30, 1992, effective date of lay off to enter their new position and retain their earned salary equity. This is not permissible under current policy. This salary exception will also apply to employees in layoff status (after July 1, 1992 but before June 30, 1993) who re-enter University employment during the 1992-93 fiscal year but in a position of a lower grade.

In addition to the above, other policy amendments will be proposed related to the following:

- * PG-28 related to: University's Program of Personnel Benefits. The recommended change will discontinue the payment of insurance benefits to term employees after the ending date of their contract.
- * PG-48 related to: Vacation Leave. The recommended change will discontinue the policy of probationary employees earning vacation during their probationary period.
- * PSNE-2 related to: Probationary Period for Employees Classified as Staff Nonexempt. The recommended changes will extend the probationary period to six months.
- * PSNE-7 related to: Layoffs and Recall from Layoff. The recommended change will clarify the University's intent to give priority consideration to laid off hourly employees for future job openings.
- * PSE-6 related to: Elimination of Staff Exemption Position. The recommended changes will clarify the University's intent to give priority consideration to laid off salaried employees for future job openings.

The recommended suspensions and amendments related to the above policies will be presented to the Board of Regents for ratification and approval when they meet on May 22. We will initiate the appropriate review of these proposals by the Staff Congress and/or Faculty Senate.

CNG:cb

cc: Members, Board of Regents
Teresia Parker, Staff Congress Chair
Bob Wolfe, Faculty Senate Chair ✓

FACULTY SENATE AGENDA

May 7, 1992

4:10 pm - Riggle Room

- I. Call to order
- II. Consideration of minutes of April 16, 1992
- III. Old Business
 - A. Academic Governance - committee nominations
 - B. ad hoc Committee on PBSI
 - C. Educational Standards
 - 1. Application of Pre-College Curriculum - 1st reading
 - 2. UAR on Military Credit - 1st reading
 - D. Fiscal Affairs - Merit Shares Banking Proposal - 1st reading
 - E. ad hoc Constitution Committee - report
 - F. Elections - report on elections
 - G. ad hoc on Communications
- IV. Chair's Report
- V. Vice-President's Report
- VI. Faculty Regent's Report
- VII. Committee Reports
 - A. Academic Governance
 - B. Educational Standards
 - C. Fiscal Affairs
 - D. Professional Policies
 - E. Elections
 - F. ad hoc on PBSI
 - G. ad hoc on Communications
- VIII. New Business
- IX. Announcements
- X. Adjournment

FACULTY SENATE ATTENDANCE SHEET

MEETING # 16 DATE: 5/7/92

NAME	SIGNATURE	NAME	SIGNATURE
ALCORN, JOHN		MCCORMICK, BEVERLY	Beverly McCormick
BLAIR, ALTA	Alta Blair	MILLER, TIMOTHY	Timothy Miller
BROWN, LARADEAN	Laradean Brown	NOLEN, GORDEN	Gordon Nolen
BUCK, ROLAND	Roland Buck		
CAMPBELL, GLENNA		NORTHUP, RIC	
CAUDILL, DALE	Dale Caudill	OSBORNE, GAYE	Gaye Osborne
CRAGER, BUFORD	Buford Crager		
DARLING, JACKIE	Jackie Darling	QUISENBERRY, JAMES	James E. Quisenberry
FLORA, BEN	Ben V. Flora	RIS, DIANE	Diane Ris
FORSYTH, TERESA		ROGERS, BRENT	Brent Rogers
GOTSICK, JAMES	James Gotsick	SABIE, LAYLA	Layla Sabie
GRAHAM, NANCY	Nancy Graham	SAXON, DAVID	
GRIESINGER, LARRY		SEELIG, MIKE	Mike Seelig
HAMM, HARLEN	Harlen Hamm	STAFFORD, JUDITH	Judith Stafford
HELPHINSTINE, FRAN	Fran Helphinstine	STANLEY, RODNEY	Rodney Stanley
HUNT, RICHARD	Richard Hunt	STROIK, THOMAS	Thomas Stroik
IWU, HILARY	Hilary Iwu	TAYLOR, CAROLYN	Carolyn Taylor
JONES, ROGER	Roger H. Jones	THOMAS, CATHY	
LEMASTER, JOYCE		THOMAS, DAN	
LINDAHL, ROBERT	Robert Lindahl	VITON, JOHN	
LINDELL, CALVIN	Calvin Lindell	WOLFE, ROBERT	Robert Wolfe

Handout
5-7-92

For A-30-92
RHW

**MOREHEAD STATE UNIVERSITY ADMINISTRATIVE REGULATION
(UAR)**

Number:

Title: **GUIDELINES SPECIFIC TO PROFESSIONAL LIBRARIANS**

Originator: **Vice President for Academic Affairs and Dean of Faculty**

Initial Adoption:

Revision Dates:

I. Purpose: **To establish the guidelines specific to professional librarians within the Division of Academic Affairs and to delineate generally their rights, privileges, and responsibilities.**

II. Procedural Reference for:

_____ KRS, specify _____
_____ CHE policy, specify _____
 X BOR policy, specify Pac-32
_____ UAR, specify _____
_____ Other, specify _____

III. Scope (Who is covered by this UAR?):

Morehead State University professional librarians.

Attach a description of the UAR.

Approved by:

C. Nelson Grote

Date

UAR Distribution List

The following shall receive a copy of the UAR # _____ titled _____

_____. Date: _____

Vice President for Academic Affairs and Dean of Faculty
Vice President for Administration and Fiscal Services
Vice President for Student Life and Dean of Students
Vice President for University Advancement

Academic Deans
Faculty Senate
Staff Congress
Student Government Association

Others:*

All originals will be filed in the Office of Planning, HM 204, and duplicates in the Library.

*Appropriate VP is responsible for distribution to those people in his/her division.

**Morehead State University
Administrative Regulation**

GUIDELINES SPECIFIC TO PROFESSIONAL LIBRARIANS

PURPOSE: To establish the guidelines specific to professional librarians within the Division of Academic Affairs and to delineate generally their rights, privileges, and responsibilities.

Section

- I. Definition of Academic Titles
- II. Promotion Review and Salary Increase Upon Promotion
- III. Emeritus Status
- IV. Consulting
- V. Research
- VI. Academic Freedom and Responsibility
- VII. Support for Editorships of Journals and Offices Held in Professional Organizations
- VIII. Sabbatical Leave of Absence
- IX. Educational Leave of Absence
- X. Formal Classroom Teaching
- XI. Performance Review and Performance-Based Compensation

I. DEFINITION OF ACADEMIC TITLES

PURPOSE: To describe academic titles for professional librarians and the qualifications necessary for appointment or promotion.

GUIDELINES: The MLS degree from an American Library Association accredited program is the only degree that the University will acknowledge for appointment, determination of title, or subsequent personnel decisions. Further, misrepresentation of such information by an individual can be cause for termination of employment. The MLS degree is the appropriate terminal professional degree for academic librarians.

The following titles are recognized by the University:

Librarian I. The minimum qualification is the MLS degree.

Librarian II. The minimum qualification is the MLS degree with three years' professional library experience.

Librarian III. The minimum qualification is the MLS degree with six years' professional library experience.

Librarian IV. The minimum qualification is the MLS degree and either a second masters degree or earned doctorate with nine years' professional library experience.

Professional librarians employed prior to the approval date of this document who do not meet the basic requirements for their titles will retain their present titles.

II. PROMOTION REVIEW AND SALARY INCREASE UPON PROMOTION

PURPOSE:

1. To define the criteria, procedures, and conditions of the review of University librarians for granting promotion.
2. To outline the salary considerations when promotion occurs.

GUIDELINES: The promotion procedures consist of several levels of judgment and review: Library Promotion Review Committee (appointed by the Director of Libraries), Director of Libraries, Vice President for Academic Affairs, President, and Board of Regents.

Promotions shall be based on recognized performance in each of the several areas as appropriate to the particular responsibilities assigned to the librarian.

60 points

1. Effectiveness as a librarian requires:
 - a. Meeting the responsibilities of the position successfully and efficiently.
 - b. Demonstrating job performance by:
 - 1) Showing initiative.
 - 2) Assuming increased and new responsibilities.
 - 3) Determining and assigning work priorities and/or staff duties.
 - 4) Using innovative techniques.
 - c. Integrating the area of responsibility with the library as a whole by showing:
 - 1) An understanding of overall library operations.
 - 2) A commitment to the library's goals of education and service.
 - 3) A knowledge of new developments in library science and technology.
 - 4) A willingness to use suggestions, criticisms, and evaluations to improve performance.

20 points

2. Professional achievement may include:
 - a. Membership in professional organizations, including leadership roles.
 - b. Attendance at professional meetings, workshops, seminars, etc.
 - c. Participation in programs at professional meetings, workshops, seminars, etc.
 - d. Completion of additional job-related coursework and/or degrees.
 - e. Involvement in research.

20 points

3. Service to the institution and the community may include:

- a. participation on University and Library ad hoc and standing committees.
- b. Service as an official representative of the University.
- c. Sponsorship of approved co-curricular activities.
- d. Coordination of and participation in University and Library workshops, conferences, clinics, in-service programs, and special events.
- e. Development of proposals.
- f. Development of relationships with professional groups in business, industry, trade, education, and government.

Up to three years of equivalent professional library service in other libraries may be applied to the time requirements for promotion.

The promotion portfolio must contain a vita, supporting documents, and a letter of intent. The letter of intent, addressed to the Director of Libraries, will state the desire to be considered for a promotion and should contain a summary of major responsibilities and activities since the last title assignment that merit consideration for the promotion. If a librarian applies previous service at another institution to the time requirement, the quality of performance at that institution must be documented. The candidate's portfolio must document all qualifications and must be complete at the time of submission.

Guidelines for constructing the vita will be provided by the Library Promotion Review Committee.

The Library Promotion Review Committee will be appointed by the Director of Libraries, and must include five members, with representation from all levels when possible. The chairperson of each promotion committee shall be elected by the committee from the membership. To provide continuity, at least one person from the previous committee will be appointed to serve on the current committee.

Promotion committees' deliberations must be treated confidentially and must not be discussed outside of promotion committee meetings.

The review process will proceed as described below:

1. By December 1, the candidate must notify the Director of Libraries in writing of his/her intent to initiate the promotion process.
2. After the Director appoints a committee and designates someone to call the first meeting, the committee meets and elects a Chair. The Chair is responsible for providing each candidate with the guidelines for vita and documentation, as well as the current promotion action calendar.
3. The candidate must submit the portfolio to the Chair of the committee by the date specified in the calendar. Each committee member will individually review the portfolio and complete an evaluation form. The committee will reconvene to tabulate the scores and produce a summary sheet. The portfolio must have a minimum of 75 points in order to be approved by the committee.
4. The Chair of the committee will forward the portfolio to the Director of Libraries. The portfolio will be accompanied by the summary sheet and detailed written justification for the committee's recommendation.
5. The Director of Libraries will review and evaluate the portfolio. The Director will inform the candidate of his/her and the committee's recommendations. In the case of a negative recommendation, the candidate may request that the portfolio be sent on without responding or request that it be sent on with a letter of response. If the candidate chooses to submit a letter of response, it must be submitted to the Vice President for Academic Affairs and Dean of Faculty. The portfolio will be forwarded to the next level of review unless a written request to withdraw the portfolio is submitted to the Director of Libraries.
6. The Vice President of Academic Affairs and Dean of Faculty will review the portfolio, the recommendations, and any letter of response. The Vice President will provide feedback to the Director of Libraries prior to making a recommendation to the President. The President, in turn, will recommend to the Board of Regents, which will make the final decision.
7. Within one week of the Board of Regent's decision, the President will inform the candidate in writing of the decision and will return the portfolio.

A librarian who is promoted is entitled to a fixed amount to recognize the promotion, as well as the regular annual increment.

III. EMERITUS STATUS

PURPOSE: To determine eligibility for and privileges of Librarian Emeritus status.

GUIDELINES: The title of Librarian Emeritus is granted in recognition of meritorious service to Morehead State University, to librarians who have reached the age of 55 or have at least 27 continuous years of University service.

Upon formal notification of a librarian's intent to retire, the Director of Libraries may recommend to the Vice President for Academic Affairs and Dean of Faculty that the librarian be granted emeritus status. The recommendation must be approved by the Vice President for Academic Affairs and Dean of Faculty, the President, and the Board of Regents.

In addition to those privileges normally available to any retired librarian, a Librarian Emeritus is provided with an office, if feasible. Arrangements may be made by the President for the Librarian Emeritus to participate in part-time librarianship, research, and/or service to the University. A Librarian Emeritus will be listed in official University catalogs and will be invited as a special guest to all major University functions.

IV. CONSULTING

PURPOSE: To outline the conditions governing private consulting by librarians. To qualify under this policy, the activity must be in the individual's field and be of a professional nature.

GUIDELINES: This regulation is limited to instruction, research, and professional and/or public service consulting activities for which remuneration is received from a third party and which occur during the time when the employee would normally be assigned to duties by the University. Times when the employee is not assigned duties by the University are excluded.

Librarians must submit a written request for authorization to perform instruction, research, or public service activities for a third party during their regularly scheduled work period. The request must not be for more than one day per week or four days per month. The request must be approved by the individual's supervisor and Director of Libraries,

who notifies the Vice President for Academic Affairs and Dean of Faculty.

The University assumes no responsibility for private professional services performed by librarians.

V. RESEARCH

PURPOSE: To outline the process to be followed by librarians interested in undertaking research projects.

GUIDELINES: Librarians are encouraged to seek and participate in opportunities for research. Those interested in applying for a University research grant should contact a member or the Chairperson of the University Research Committee.

Librarians interested in applying for a grant to be funded by an external agency should contact the Office of Research, Grants and Contracts.

Recognizing the need to comply with OMB Circular A-21 and the Education Division General Administrative Regulations (EDGAR), Morehead State University shall account for the time and effort of University personnel working on externally funded projects. University personnel, where all or part of their total compensation (including consulting, overload, etc.) is paid by external sources and/or where their time and effort are donated by Morehead State University to an externally sponsored project, shall complete periodically a "University Personnel Activity Report" which documents their time and effort. Personnel Activity Report forms shall be obtained from the Division of Administration and Fiscal Services, Office of Business Services.

VI. ACADEMIC FREEDOM AND RESPONSIBILITY

PURPOSE: To outline the conditions of academic freedom and responsibility for librarians.

GUIDELINES: Academic freedom is the right of librarians to study, discuss, investigate, teach, conduct research, public or administer as appropriate to their respective roles and responsibilities. Library resources and the professional judgment of librarians must not be subject to censorship. It is the responsibility of administrators to protect and assure these rights within the governing framework of the institution.

Librarians have the responsibility to provide unbiased access to information representing various scholarly viewpoints.

VII. SUPPORT FOR EDITORSHIPS OF JOURNALS AND OFFICES HELD IN PROFESSIONAL ORGANIZATIONS

PURPOSE: To encourage librarians to assume editorship of professional journals or to hold offices in professional organizations.

GUIDELINES: If a librarian assumes an editorship of a professional journal or holds an office in a professional organization, that individual shall inform the Director of Libraries about such activity and any need for institutional support.

VIII. SABBATICAL LEAVE OF ABSENCE

PURPOSE: To provide a leave of absence with pay for research and independent study, professional enhancement such as institutes and workshops, and travel related to the applicant's professional interests. Sabbatical leave will not be granted for the purpose of pursuing an advanced degree.

GUIDELINES: A sabbatical is a privilege based on demonstrated excellence in librarianship. The sabbatical leave of absence is not intended to substitute for the educational leave nor is paid employment an acceptable basis for such a leave.

Librarians with a title of Librarian III or IV and a minimum of six consecutive full-time years at Morehead State University may apply for a sabbatical leave of absence.

Factors considered in evaluating an application for sabbatical leave are: the potential value of the leave for the professional growth of the applicant; the quality of academic service by the applicant; the potential for the enhancement of the Library.

The librarian is responsible for submitting an application to the Director of Libraries no later than October 1, preceding the fiscal year during which the leave is to begin. The application must be accompanied by a complete vita and full details concerning the purpose of the leave and plans for its use.

The application will be reviewed by a Library leave Committee (composed of Librarians III and IV), the Director of Libraries, and the Vice President for Academic Affairs and Dean of Faculty. The

recommendation of each review level will be recorded and submitted to the next higher level of review. The recommendation will be made by the Vice President for Academic Affairs and Dean of Faculty to the President, whose recommendation will be sent to the Board of Regents for final approval.

A person granted a sabbatical leave may receive full monthly base salary for up to six months payable over the six-month period, or one-half of the monthly base salary for up to twelve months. The salary will be based upon that which the person would have received for the fiscal year had the sabbatical leave not been taken.

Sabbatical leave does not change rights in regard to salary increases, retirement and promotion credit, and insurance coverage. The recipient will return to the former position with the University unless otherwise agreed to by the employer and employee.

An agreement will be drawn up between the recipient and the University confirming the approved sabbatical plan and the recipient's rights and obligations. The recipient shall make progress reports to the Director of Libraries at both the mid-point and at the end of the sabbatical leave. Failure of the recipient to comply with the contracted provisions of the sabbatical will result in cancellation of the sabbatical, repayment of all salaries received as a result of being granted the leave, and forfeiture of all rights specified in the sabbatical leave agreement.

At the end of the sabbatical leave, the recipient will return to service at Morehead State University for at least two years. If the recipient returns for a period of less than two years, he/she must repay an amount prorated in relation to the amount of service given.

An individual becomes eligible to apply for a subsequent sabbatical leave, provided that a minimum of six years of full-time service has elapsed since ending a previous sabbatical leave.

IX. EDUCATIONAL LEAVE OF ABSENCE

PURPOSE:

1. To provide a leave of absence with one-half pay for advanced study leading to the earning of a degree or certification in librarianship or a related field.
2. To provide a leave of absence with one-half pay for retraining and preparation for specific vacancy.

GUIDELINES: An educational leave is a privilege based on demonstrated excellence in librarianship. Librarians I-IV with a minimum of three consecutive full-time years at Morehead State University can apply for an education leave.

Factors considered in evaluating an application for educational leave are: the Library's or University's need for the librarian to have additional advanced study; the benefit received by the Library or University as a result of the librarian completing the study; the quality of the academic service of the librarian.

The librarian is responsible for submitting an application to the Director of Libraries no later than February 1, preceding the fiscal year during which the leave is to begin. The application must be accompanied by a complete vita, full details concerning the purpose of the leave and plans for its use, and documentation of acceptance into a regionally accredited graduate school program.

The application will be reviewed by a Library Leave Committee (composed of Librarians appointed by the Director of Libraries), the Director of Libraries, and the Vice President for Academic Affairs and Dean of Faculty. The recommendation of each review level will be recorded and submitted to the next higher level of review. Recommendations will be made by the Vice President for Academic Affairs and Dean of Faculty to the President, whose recommendations are sent to the Board of Regents for final approval.

A person granted an educational leave will receive one-half of the monthly base salary for each month on leave. The salary will be based upon that which the person would have received for the fiscal year had the educational leave not been taken. Educational leave does not change the rights in regard to salary increases, retirement and promotion credit, and insurance coverage. The recipient will return to the former position with the University unless otherwise agreed to by the employer and employee.

An agreement will be drawn up between the recipient and the University confirming the approved educational leave plan and the recipient's rights and obligations. The recipient shall make progress reports to the Director of Libraries at the end of each semester/quarter, which includes a description of course work completed and credit earned. Failure of the recipient to comply with the contracted provisions of the educational leave will result in cancellation of the leave, repayment of all salaries received as a result

of being granted the leave, and forfeiture of all rights specified in the educational leave agreement.

At the end of the educational leave, the recipient will return to service to Morehead State University for two months for every month of leave taken, or repay the amount of salary, prorated in relation to the amount of service given.

An individual is eligible to apply for a subsequent educational leave.

X. FORMAL CLASSROOM TEACHING

PURPOSE: To establish the parameters for teaching responsibilities and remuneration for librarians.

GUIDELINES: Librarians who teach formal classes at MSU will teach outside their regularly scheduled work hours and will be compensated at the standard University rate for lecturers per class hour taught.

XI. PERFORMANCE REVIEW AND PERFORMANCE-BASED COMPENSATION

PURPOSE: To establish procedures for the performance review and performance-based compensation for librarians.

GUIDELINES: Performance review will provide the following: (1) an evaluation of the performance level; (2) an opportunity to encourage professional development; (3) a means for recognizing meritorious performance through a pay increment.

Appraisal forms shall be developed which provide for an evaluation of a librarian's performance of his/her duties and responsibilities. The appraisal period will be based on the calendar year.

In January, the librarian and his/her supervisor will determine the criteria for evaluation and set goals, as outlined in the appraisal form, for the coming year. Periodically, the supervisor will meet with the librarian to discuss progress. The annual review will take place in December.

The supervisor will submit the completed form to the next level of supervision by the required date.

The Vice President for Academic Affairs and Dean of Faculty and Director of Libraries will be responsible for insuring fairness in the evaluation process and compliance with the University guidelines for distribution of performance-based compensation.

The President will review and approve the annual distribution of performance-based compensation increments to librarians, based on budgetary considerations.

**FACULTY SENATE AGENDA
CALLED MEETING # 4
MAY 14, 1992
EAST ROOM A - 1:00 PM**

- I. Call to order
- II. Chair's Report
- III. Committee Reports
 - A. Educational Standards
 - 1. Application of Pre-College Curriculum - 2nd Reading
 - 2. UAR on Military Credit - 2nd Reading
 - B. Fiscal Affairs
 - 1. Merit Shares Banking Proposal - 2nd Reading
 - 2. Resolution Regarding BCBS Increases - 1st Reading
- IV. Announcements
- V. Adjournment

make connections



FACULTY SENATE

UPO BOX 1021
MOREHEAD, KENTUCKY 40351-1689
TELEPHONE: 606-783-2226

MEMORANDUM

DATE: May 18, 1992

TO: Dr. C. Nelson Grote, President
Morehead State University

FROM: Robert Wolfe, Chair
Faculty Senate

RE: Replacement on Undergraduate Curriculum Committee

ON
The Faculty Senate has elected Carolyn Taylor to represent the College of Applied Science and Technology in the Undergraduate Curriculum Committee. The term will expire in August, 1993, and is to replace Mr. Henry Cittone who has resigned from the University.

RHW/jc

PC: Dr. Virginia Wheelless

DEANS' COUNCIL
JUNE 10, 1992

IN ATTENDANCE: John C. Philley, Charles Derrickson, Paul McGhee (representing Sylvester Kohut, Jr.), Bernard Davis, Judy Rogers, Marc Glasser, Gerald DeMoss, Donna Meade (secretary)

1. SOAR
Dr. Philley asked the Deans to re-examine course enrollment caps for the fall semester and, where appropriate, to raise the caps before Saturday's SOAR. If additional sections are needed, the Deans should talk with Dr. Philley. If there are problems after Saturday's SOAR, Dr. Philley asked the Deans to let him know. He will on vacation during the second SOAR session.
2. Joint Appts.
Dr. Philley briefly talked about the joint faculty appointments made for NCATE purposes in 1988. He asked the Deans to be thinking about the merits of these appointments. This will be an agenda item for a future Deans' Council meeting.
3. Time Requirements
for Academic Credit
There was a discussion regarding the time requirement for graduate academic credit. Graduate workshops and experimental courses must have one week of instruction for every hour of graduate credit awarded. Deans should make sure that all department chairs and advisors are aware of this requirement.
4. Long-Distance
Telephone Lines
There was a discussion about long-distance telephone lines. Dr. Philley stated that those with access before the new system was installed should still have access but it was never intended for all employees.
5. Student Loads
Following discussion, the decision was made that the Graduate Dean must approve requests from graduate students to take an overload.
6. Program and
Unit Reviews
Dr. Philley distributed a proposed timeline and procedure for review. He mentioned that all areas, not just academic programs, must be reviewed.

Deans' Council
June 10, 1992
Page 2

7. Faculty for Future
Fellowship Program

There was a brief discussion about the agreement between the University of Kentucky and the University of Louisville and the possibility of MSU joining. Dr. Glasser will arrange a meeting with Dr. Reedy from UK and Dr. Philley to discuss the program. This will be a future agenda item.

The meeting adjourned.

dm

c: President Grote
Mr. Dailey
Mr. Kappes
Mr. Mincey
Dr. Wheelless
✓Faculty Senate Office

Memorandum

To: Custodians
From: Bud Grevious
Date: June 11, 1992
Re: Creation of ~~three~~⁴ New Supervisor Positions

We will have a short meeting on Monday June 15 at 7:15 in Downing Hall. We will also meet at 3:00pm June 15 for the night shift.

The purpose of the meeting is to have an open dialogue regarding these new positions.

This was sent to me by a Faculty Senate member who expressed concern about creating new supervisors when faculty positions are being cut and classes are being cut.

Judy Rogers
7/1/92

JUL 7 1992

John.

We eliminated the assistant custodian superintendent position, & are giving a \$1.50/hr salary supplement to 3 current custodians to act as supervisors. We have not created "new" lines, but have given new titles, as a result of the supplements. We currently use this practice for the grounds supervisor & one custodial supervisor. We revisit each year based on performance. That's what this is all about.

C. Judy Rogers

MEMORANDUM

DATE: June 24, 1992

TO: Dr. John Philley, Vice-President
for Academic Affairs

FROM: Robert H. Wolfe, Chair
Faculty Senate

RE: Review of Academic Programs

After much discussion and the expression of serious concern about the proposed time-lines and minimal opportunity for faculty input into the program review process the Faculty Senate adopted the following motion at the June 18, 1992, meeting:

"That the Vice-President for Academic Affairs review only those programs selected for action and that the program report deadline be extended to one month after the start of the fall semester."

The rationale for this motion was that (a) programs needing review are already known by the Vice-President and Deans, (b) this will relieve time line pressures on the various committees that will be involved in the process, and (c) the extension of report due date from August 3 to September 17 will allow all faculty of targeted departments to have an opportunity for participation in report preparation and approval.

The Faculty Senate also expressed the desire that the guidelines for the program review be shared with all faculty and that detailed information be made available on the procedures the other university divisions have adopted for review of their operations.

RHW/jc

PC: Dean Glasser
Dean Rogers

MEMORANDUM

DATE: June 24, 1992

TO: Dr. John Philley, Vice-President
for Academic Affairs

FROM: Robert H. Wolfe, Chair
Faculty Senate

RE: UAR on Guidelines Specific to Professional Librarians

At the June 18, 1992, meeting of the Faculty Senate, the UAR relating to Professional Librarians was presented for a first reading. After extensive discussion, rules were suspended permitting a vote on the item and the version dated 6-18-92 was passed. The Faculty Senate felt that section XI, performance, review and performance-based compensation, deleted by the President's Executive Council was very meritorious and in an additional motion voted to recommend that this section become a part of the UAR before it is finally approved by President Grote.

RHW/jc

PC: Dr. Grote

M E M O R A N D U M

DATE: June 25, 1992
TO: Robert Wolfe, Chair, MSU Faculty Senate
FROM: Judy Carpenter, Secretary, Faculty Senate
RE: Cost of 1991-92 Faculty Senate Retreat

Please find listed below a detailed report of the 1991-92 Faculty Senate Retreat costs:

Holiday Inn (Friday night)	\$ 926.44
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Rec -
7-13-92
RHW

MEMORANDUM

MOREHEAD, KENTUCKY 40351-1689

TO: All Deans
All Department Chairs

FROM: John C. Philley
Interim Vice President for Academic Affairs

DATE: July 9, 1992

RE: Overload, In-House Lecturers, and Over-the-Road Compensation

At this time, it has been determined that the University will pay the full rate for overload compensation for faculty and for "in-house" lecturers. However, the full compensation rate for over-the-road will apply only to the first course, and any additional courses will be paid at the 50-percent rate. With the exception of a later review of the OTR compensation for the second course, this approach will prevail for the 1992 fall term and will be evaluated for application to the 1993 spring term.

This determination is the result of the following factors.

1. The 1992 fall term contains fewer classes than last year's and was predicated to some extent on the use of less faculty overload and "in-house" lecturers.
2. It is hoped that many regular full-time faculty who incur overloads for the fall term will not have to teach overloads in the spring term.
3. Several of the primary factors upon which fall enrollment is projected seem to indicate at this time an enrollment in excess of 8,400, the number upon which our 92-93 budget is based.

However, it will be necessary to continue to exercise sound and prudent judgment when considering the addition of extra class sections or new courses to the fall schedule.

JCP:dm

c: President Ronald G. Eaglin

bcc: Bob Wolfe



Rec -
7-13-92
RTW

MOREHEAD, KENTUCKY 40351-1689

MEMORANDUM

To: Mr. Robert H. Wolfe
Chair, MSU Faculty Senate

From: Marc Glasser *me6*
Dean, Graduate and Extended Campus
Programs

Re: Guidelines for Academic Program
Review

Date: July 10, 1992

At Vice President Philley's request, I am sending you a copy of the guidelines for the university's review of graduate and undergraduate programs. Attached is a copy of the program progress report format, which has been sent to all chairs of academic departments.

If you have questions or comments concerning the format, please do not hesitate to contact me.

Enc.: Program Progress Report

cc: Vice President John C. Philley
Dean Judy Rogers

Program Progress Report

The University Undergraduate Curriculum Committee and the Graduate Committee are conducting reviews of all undergraduate and graduate programs at the request of the Interim Vice President for Academic Affairs. The committees will identify and report strengths and weaknesses of each program reviewed as information to be used in the planning and budgeting processes. The information requested for this review may be supplied by the department chair or the departmental planning and evaluation committee. For assistance or further information call either the Undergraduate Office (3-2004) or the Graduate Office (3-2039).

Department Name

Program Name

Department Chair

Program Coordinator

CHE CIP#

I. Qualitative Measures

Responses to the questions in Part I should be typed on separate sheets, and copies should be provided for the Dean of your college and the University Undergraduate Curriculum Committee or the Graduate Committee, whichever is appropriate. Please supply information for A through I for the previous two academic years.

- A. List the educational results or the competencies expected from students in this program.
- B. List for each program the measures of the academic achievement of students used during the previous two academic years. Examples are pre- and post tests, surveys of recent graduates, employer surveys, scores on standardized examinations, and others. Summarize the results revealed by these measures.
- C. For graduate students and undergraduate students in selective admission programs, what were the average GRE or ACT scores and university or high school GPAs for students admitted during the previous two academic years?
- D. How many faculty members are academic advisors for this program? How many advisees are assigned to each advisor? What is the average number of hours faculty members spent per week advising students.
- E. List significant services performed by program faculty for the university or the service region. Examples are sponsor of a foreign language festival, sponsor of a science fair, consultant to public schools on site based management, and others.
- F. List discipline-related research projects, creative productions, publications, presentations at professional meetings, and grant proposals produced by faculty in this program. Note also instances in which students were involved with faculty projects and performances.
- G. List major honors, awards, or recognitions achieved by students and faculty in the program.
- H. Is this program accredited? If not, is there an accrediting agency that could accredit the program if requirements were met?
- I. Describe how the program meets the University's Mission Statement and helps the institution address its Strategic Directions for 1992-96.

II. Quantitative Measures

The information requested in A through H below will be supplied by the Office of Planning using the official data reported to the Council on Higher Education through the Registrar. Data will be reported for the previous four fall terms and will be given to the department chair for comment and/or verification. **The department chair will not be asked to supply the quantitative data for the report.**

- A. How many majors, minors, and graduate students were enrolled during the previous four fall terms?
- B. How many full time faculty members taught in this department during the previous four fall terms?
How many part-time?
How many of the full-time faculty are tenured?
How many of the full-time faculty are tenure-track?
- C. How many credit hours were generated by courses taught in this department each year during the previous four fall terms? What was the cost per credit hour?
- D. How many degrees were conferred in each program during the previous four academic years?
- E. What is the average number of students (class size) for courses taught in this department for the previous four fall terms?
- F. What is the average teaching load, including overload, for faculty who taught in this department?

If you have any questions regarding the data supplied, please contact Dr. Virginia Wheelless, Director of Planning, 204 Howell-McDowell, 783-2009.

FACULTY SENATE AGENDA
SUMMER II
JULY 16, 1992
4:10 PM -- RIGGLE ROOM

- I. Call to order
- II. Consideration of minutes of June 18, 1992
- III. Chair's Report
- IV. Vice-President's Report
- V. Faculty Regent's Report
- VI. Committee Reports
 - A. Academic Governance
 - B. Educational Standards
 - C. Fiscal Affairs
 - D. Professional Policies
 - E. Elections
 - F. ad hoc on PBSI
 - G. ad hoc on Communications
 - H. ad hoc on Constitution
 - I. Executive Council
 - 1. Request Relating to Standing Committees
 - 2. Plans for Senate Retreat
- VII. New Business
- VIII. Announcements
- IX. Adjournment

SIGN IN SHEET
SUMMER II
FACULTY SENATE MEETING
JULY 16, 1992

Buford Crager

James E. Quisenberry

Calvin Liddell

R. H. Wolfe

B. McCornick

L. Brown

Helphinstone

Hilary Iwan

C. B. Dyer

J. Darling

MEMORANDUM

DATE: July 23, 1992
TO: Faculty Senators
FROM: Beverly McCormick, Chair, MSU Faculty Senate
RE: Faculty Senate Attendance

Please note that Article Two, Section 5 of the Faculty Senate Constitution states:

Senators missing three consecutive, or a total of five, regular Faculty Senate meetings during the academic year shall automatically be dropped from Faculty Senate membership. Absence from summer meetings or special called meetings will not be considered in the total year's absences. The Faculty Senate chair, with the consent of the Faculty Senate, shall appoint a replacement from the same constituency to serve out the school year. Any additional unexpired term shall be filled by special election.

In order to avoid past problems dealing with attendance, a new procedure was initiated last year. A sign-in sheet will be located on the desk as you enter the meeting. Upon entering each senator is to sign his or her name next to their typed name. If your signature does not appear next to your name you be considered absent.

jc

ATTACHMENT A

The University Council met on August 31, 1992, for lunch to meet and brief new regent Buck Hinkle. Each member of the council gave Mr. Hinkle some information about his/her unit/organization. After the luncheon the council met to discuss some issues coming from Vice-President Porter Dailey. The Senate will hear from Vice-President Dailey at the September 3rd meeting on the Blue Cross/Blue Shield issue. Vice-President Dailey will present the current plans that have been negotiated. Vice-President Dailey also presented a sick leave pool policy that will be started soon. This policy is the joint policy as proposed by the Staff Congress and Faculty Senate with one modification. Vice-President Dailey also discussed a new key policy that reflects what is currently being practiced with regards to students obtaining University keys. The members of the council are to report back to the president at the September 21st meeting on the responses received to the health insurance plan.

A member of the Executive Council has resigned from the Senate. A new election will be held at the September 3rd meeting.

The Executive Council will normally meet at 8:00 am on Mondays. However, due to Labor Day, they will meet on Wednesday, September 9th.

The Senate will begin an Open Chair segment of each meeting beginning at the October 1, 1992, meeting. This will be a ten minute spot on each agenda for faculty members to bring an issue to the Senate. Each person will have three minutes to present the issue. No discussion will take place at that time, but the item will be referred for action if appropriate. The Senate Connection will spotlight this in its next issue.

TO: Executive Council

FROM: Bey McCormick, Chair

DATE: September 1, 1992

At yesterday's University Council luncheon, the President and V.P. Dailey revealed the current situation with Blue Cross/Blue Shield. I have asked V.P. Dailey to make a presentation at the Senate Thursday as a part of my chair's report. I have enclosed my notes from the presentation so that you might be thinking of questions to ask. He will present all the information in better detail than my notes so please forgive me if they seem inscrutable.

The President wants me to be able to give Senate feedback at the University Council meeting on the 21st.

Please call me at 3-2776 or 3-5156 if you have questions.

Ja Darling 4:25

FACULTY SENATE AGENDA
September 3, 1992
4:10 PM -- Riggle Room

42
6
736/14
19
20

- I. Call to order 4:12t
II. Consideration of minutes of August 27, 1992 - PASS
III. Chair's Report
IV. Vice-President's Report
V. Faculty Regent's Report
VI. Committee Reports
A. Academic Governance
B. Educational Standards
C. Fiscal Affairs
D. Professional Policies
E. Elections
F. ad hoc on Communications
G. ad hoc on Constitution
VII. New Business
VIII. Announcements
IX. Adjournment 5:47

Wheeler
P. Darling
Philly

9-3-92

FACULTY SENATE SIGN-IN SHEET
1992-93

MEETING # 7

NAME	SIGNATURE	NAME	SIGNATURE
ALCORN, JOHN	John Alcorn	MAGUIRE, NORMA	
BLAIR, ALTA	Alta Blair	MCCORMICK, BEVERLY	Beverly McCormick
BROWN, LARADEAN	L Brown	NOLEN, GORDON	Gordon Nolen
BUCK, ROLAND	Roland Buck	NORTHROP, RIC	
CAMPBELL, GLENNA	G. Campbell	OAKES, PHYLLIS	Phyllis Oakes
CAUDILL, DALE	Dale Caudill	PILLOW, HAYDON	
CRAGER, BUFORD	Buford Crager	QUISENBERRY, JAMES	James Quisenberry
DARLING, JACKIE	Jackie Darling	ROGERS, BRENT	Brent Rogers
FASKO, DAN	Dan Fasko	SAXON, DAVID	David Saxon
FLORA, BEN	Ben Flora	STAFFORD, JUDY	Judith Stafford
GLADDEN, MARY	M. Gladden	STANLEY, RODNEY	Rodney Stanley
GOTSICK, JAMES	James Gotsick	STROIK, THOMAS	
HAMM, HARLEN	Harlen Hamm	TAYLOR, CAROLYN	Carolyn Taylor
HELPHINSTINE, FRAN	Fran Helphinstine	THOMAS, DAN	
HUNT, RICHARD	Richard Hunt	VITON, JOHN	John Viton
IWU, HILARY	Hilary Iwu	WOLFE, ROBERT	Robert Wolfe
JONES, ROGER	Roger H. Jones		
LEMASTER, JOYCE			
LINDELL, CALVIN	Calvin Lindell		
LINDAHL, ROBERT	Robert Lindahl		

ATTACHMENT A

Chair's Report
9/3/92

The University Council met on August 31, 1992, for lunch to meet and brief new regent Buck Hinkle. Each member of the council gave Mr. Hinkle some information about his/her unit/organization. After the luncheon the council met to discuss some issues coming from Vice-President Porter Dailey. The Senate will hear from Vice-President Dailey at the September 3rd meeting on the Blue Cross/Blue Shield issue. Vice-President Dailey will present the current plans that have been negotiated. Vice-President Dailey also presented a sick leave pool policy that will be started soon. This policy is the joint policy as proposed by the Staff Congress and Faculty Senate with one modification. Vice-President Dailey also discussed a new key policy that reflects what is currently being practiced with regards to students obtaining University keys. The members of the council are to report back to the president at the September 21st meeting on the responses received to the health insurance plan.

A member of the Executive Council has resigned from the Senate. A new election will be held at the September 3rd meeting.

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The Senate will begin an Open Chair segment of each meeting beginning at the October 1, 1992, meeting. This will be a ten minute spot on each agenda for faculty members to bring an issue to the Senate. Each person will have three minutes to present the issue. No discussion will take place at that time, but the item will be referred for action if appropriate. The Senate Connection will spotlight this in its next issue.

At the first meeting of the committee for this year (1992-93) several concerns were discussed and the following were set forth as the major goals of the committee for 1992 - 93.

1. The filling of committee vacancies as required
2. Meet with the president and the planning officer to investigate the changes made in University standing committees by the previous administration late last summer
3. Meet with the president to determine the extent to which he feels that the Faculty Senate should be involved in University governance and formulate recommendations based on the outcome of such meetings
4. Investigate the current University standing committee structure and attempt to determine if it is appropriate and recommend changes if desirable (as per President Eaglin's remarks of 8/28/92)

37
2/38
2/16

Mary Ann Gladden
4:29
Bryant Rogers
w/4:37

filow left 4:33+

###

Wheeler
Phillips

FACULTY SENATE AGENDA

September 17, 1992

4:10 PM - Riggle Room

- I. Call to order 4:14 t
- II. Consideration of minutes of September 3, 1992
- III. Chair's Report
- IV. Vice-President's Report 4:25
- V. Faculty Regent's Report 4:37
- VI. Committee Reports 4:40
 - A. Academic Governance 4:40
 - B. Educational Standards 4:44
 - C. Fiscal Affairs 4:45
 - 1. BCBS - 1st leading
 - 2. Budget Meeting with President
 - 3. Tuition Waiver
 - D. Professional Policies 5:17
 - E. Elections 5:19
 - F. ad hoc on Communications 5:20
 - G. ad hoc on Constitution 5:21
- VII. New Business 5:23
- VIII. Announcements 5:23
- IX. Adjournment

PASS

Juan Hefez
4:41 t

John Alcorn
4:47 t

5:25

INTERNATIONAL EDUCATION PROGRAMS COMMITTEE
(two faculty from each college, selected by senate)

Replacement, term to expire fall '93, EBS: Alban Wheeler

INTERNATIONAL STUDENT COMMITTEE
(one faculty from each college, selected by senate)

Unfilled term, to expire fall '94, EBS: Layla Sabre

RESEARCH AND CREATIVE PRODUCTIONS
(two faculty from each college, selected by senate)

Unfilled term, to expire fall '94 BUS:

SCHOLARSHIP COMMITTEE
(one faculty from each college, selected by senate)

Unfilled term, to expire fall '93, AS&T: Andrew Woodward

STUDENT DISCIPLINARY COMMITTEE
(one faculty from each college, selected by senate)

Unfilled term, to expire fall '94, BUS:

STUDENT LIFE COMMITTEE
(one faculty from each college, selected by senate)

Unfilled term, to expire fall '94, BUS:

STUDENT MEDIA BOARD
(two non-communications faculty members representing the
faculty at large, appointed by the president from three
nominees for each position nominated by senate):

Don Young Jay Flippin Wayne Willis

ACCEPTED
9-17-92

9-17-92

FACULTY SENATE SIGN-IN SHEET
1992-93

MEETING # 3

NAME	SIGNATURE	NAME	SIGNATURE
ALCORN, JOHN	John Alcorn	MAGUIRE, NORMA	Norma Jean Maguire
BLAIR, ALTA	Alta Blair	MCCORMICK, BEVERLY	B. M. McCormick
BROWN, LARADEAN	Laradean Brown	NOLEN, GORDON	Gordon Nolen
BUCK, ROLAND	Roland Buck	NORTHROP, RIC	RN
CAMPBELL, GLENNA	Glen Campbell	OAKES, PHYLLIS	Phyllis Oakes
CAUDILL, DALE	Dale Caudill	PILLOW, HAYDON	Haydon Pillow
CRAGER, BUFORD	Buford Crager	QUISENBERRY, JAMES	James Quisenberry
DARLING, JACKIE		ROGERS, BRENT	Brent Rogers
FASKO, DAN	Dan Fasko	SABIE, MOHAMMED	Mohammed Sabie
FLORA, BEN	Ben V. Flora	SAXON, DAVID	David Saxon
GLADDEN, MARY		STAFFORD, JUDY	Judith Stafford
GOTSICK, JAMES	J. Gotsick	STANLEY, RODNEY	Rodney Stanley
		STROIK, THOMAS	Thomas Stroik
HAMM, HARLEN	Harlen Hamm	TAYLOR, CAROLYN	Carolyn Taylor
HELPHINSTINE, FRAN	Fran Helpinstine	THOMAS, DAN	Dan Thomas
HUNT, RICHARD	Richard Hunt	VITON, JOHN	John Viton
IWU, HILARY	Hilary Iwu	WOLFE, ROBERT	Robert Wolfe
JONES, ROGER	Roger H. Jones		
LEMASTER, JOYCE	Joyce LeMaster		
LINDELL, CALVIN	Calvin Lindell		
LINDAHL, ROBERT	Robert Lindahl		

9-23-92

DRAFT

**MOREHEAD STATE UNIVERSITY
SICK LEAVE POOL**

With the support of Faculty Senate and Staff Congress, the Employee Benefits Committee is pleased to recommend the establishment of a Morehead State University Sick Leave Pool, (SLP).

Similar to the concept of a community blood bank, an SLP will provide protection against lost wages at a time of catastrophic illness or injury.

Definition of a catastrophic illness or injury: A severe condition affecting the physical or mental health of a regular full-time faculty or staff member which causes the employee to exhaust all of his/her earned leave time.

The following guidelines are offered concerning the administration of the SLP:

1. To be eligible for benefits, the faculty or staff member must be a regular full-time employee. New employees become eligible on the effective date of their employment.
2. Prior to utilizing the SLP, the faculty or staff member must exhaust any and all the following benefits, if available:
 - a. Sick leave
 - b. Vacation leave
 - c. Worker's Compensation due to a job related injury
 - d. KERS or KTRS Disability Retirement
 - e. No Fault automobile insurance.
3. To fund the SLP, all regular full time faculty and staff will be asked to donate a minimum of one day and a maximum of three days to the SLP.
4. When the declining balance in the SLP reaches 300 days, faculty and staff will again be asked to contribute to the SLP.
5. Donating to the SLP will not be a requirement for applying for benefits, through it is expected that the vast majority of our faculty and staff will support this program. New hires and employees who have no sick leave will be included in the SLP. This benefit will, in effect, provide all regular full-time faculty and staff members with a Short Term Disability (STD) insurance plan for up to three months.
6. Once an employee contributes to the SLP, that sick leave will not be restored to the individual employee's sick leave balance, unless the SLP is terminated.
7. In the event the SLP is terminated, the total days on deposit shall be returned proportionately according to the individual employee's contribution.
8. In order to be considered for benefits from the SLP, the catastrophic illness or injury must require the services of a licensed medical practitioner.

9. Any request for SLP assistance must be accompanied by a written statement from a licensed medical practitioner stating the beginning date of the condition, a description of the catastrophic illness or injury, a prognosis and the anticipated date the employee may be able to return to work. Monthly progress reports will be required to continue sick leave payments to the employee.
10. Faculty and staff members who are granted sick leave from the SLP will not be required to pay back that sick leave to the pool.
11. Faculty and staff members may not designate a particular employee to receive their donated sick leave as this program is for any and all qualified faculty and staff members who may be subject to a catastrophic illness or injury.
12. The salary level of the donor or the recipient will not be a factor as the intent of the SLP is to provide sick leave pay at the affected employees regular rate of pay.
13. The approval or disapproval of sick leave for a catastrophic illness or injury from the SLP will be made by the pool administrator, i.e., the Director of Personnel Services. The maximum amount of sick leave granted an employee from the SLP cannot exceed one-third of the pool balance or 90 days whichever is less.

*
Drafted by Bill Riley
5-29-92

FACULTY SENATE SIGN-IN SHEET
1992-93

Called MEETING # 1
9-24-92

NAME	SIGNATURE	NAME	SIGNATURE
ALCORN, JOHN		MAGUIRE, NORMA	<i>Norma Maguire</i>
BLAIR, ALTA	<i>Blair Alta</i>	MCCORMICK, BEVERLY	<i>Beverly McCormick</i>
BROWN, LARADEAN	<i>Laradean Brown</i>	NOLEN, GORDON	<i>Gordon Nolen</i>
BUCK, ROLAND	<i>Roland Buck</i>	NORTHROP, RIC	
CAMPBELL, GLENNA	<i>G Campbell</i>	OAKES, PHYLLIS	
CAUDILL, DALE		PILLOW, HAYDON	
CRAGER, BUFORD	<i>Buford Crager</i>	QUISENBERRY, JAMES	
DARLING, JACKIE	<i>Jackie Darling</i>	ROGERS, BRENT	<i>Brent Rogers</i>
FASKO, DAN		SABIE, MOHAMMED	<i>Mohammed Sabie</i>
FLORA, BEN		SAXON, DAVID	<i>David Saxon</i>
GLADDEN, MARY	<i>Mary Ann Gladden</i>	STAFFORD, JUDY	<i>Judy Stafford</i>
GOTSICK, JAMES		STANLEY, RODNEY	<i>Rodney Stanley</i>
		STROIK, THOMAS	
HAMM, HARLEN	<i>Harlen Hamm</i>	TAYLOR, CAROLYN	<i>Carolyn Taylor</i>
HELPHINSTINE, FRAN	<i>F. Helphinstine</i>	THOMAS, DAN	<i>Dan Thomas</i>
HUNT, RICHARD		VITON, JOHN	<i>John Viton</i>
IWU, HILARY	<i>Hilary Iwu</i>	WOLFE, ROBERT	<i>R. Wolfe</i>
JONES, ROGER	<i>Roger N. Jones</i>		
LEMASTER, JOYCE			
LINDELL, CALVIN	<i>Calvin Lindell</i>		
LINDAHL, ROBERT	<i>Robert Lindahl</i>		

Subject
Tuition Waiver

PURPOSE:	To provide regular full time faculty and staff members opportunity to advance their education by taking University courses without cost, if enrolled in the University.
ELIGIBILITY:	Any regular full time faculty or staff member who has completed the probationary period, if applicable, is eligible to request tuition waiver.
TUITION WAIVER LIMITS:	A regular full time faculty or staff member may take one course up to a maximum of four <u>twelve</u> credit hours each semester and, during the summer, only one course up to a maximum of four credit hours academic year (Fall and Spring semesters and summer I and II sessions). The course work must be within the University's three <u>four</u> colleges. <i>Italy</i>
TUITION WAIVER REQUESTS:	A request for tuition waiver is made on the Request for Payment of Registration Fees Form and must be approved by the supervisor and appropriate vice president. A copy of the form shall be forwarded to the Office of Personnel Services.
COURSES DURING WORK HOURS:	Permission may <i>should</i> be granted by a supervisor upon written request to take classes a maximum of four credit hours per term during assigned work hours. If approved, the The work will be made up by adjusting the individual's work schedule. If the faculty or staff member cannot agree on suitable rescheduling arrangements, the matter shall be resolved by the appropriate vice president.
ADDITIONAL COURSES:	Additional courses beyond the maximum of four <i>maximum of twelve</i> credit hours per semester (or summer session) academic year may be taken outside normal working hours and at the faculty or staff member's own expense.
TRANSFER OF TUITION WAIVER BENEFIT:	In the event that a full time faculty or staff member chooses not to use all or part of the twelve credit hours per academic year, all or any remaining credit hours may be transferred to a spouse or dependent child. A dependent child is defined as a single person who is claimed as a dependent on the most recent federal income tax form. At no time may an employee, spouse, or dependent child apply more than twelve credit hours per academic year towards the tuition waiver benefit.

~~Words in strikeout~~ denotes those portions to be changed within PG-26 and the inserts are represented in italics.



THE SENATE CONNECTION

Morehead State University

Vol. 2

September 25, 1992

No. 3

PRESIDENTIAL ADVISORY COMMITTEE ELECTED

A nine member Faculty Advisory Committee to serve as a communication link with President Eaglin has been selected for a one year term.

Faculty Senate Chair Elect Rodney Stanley, Chair
Applied Sciences and Technology-Senator Carolyn Taylor
-Janet Gross
Arts and Sciences-Senator Frances Helphinstine
-Earle Louder
Business-Senator Roland Buck
-Jack Henson
Education and Behavioral Sciences-Senator Buford Crager
-Jerry Franklin

OTHER SENATE SELECTIONS

University Standing Committees:

International Education Programs Committee-Alban Wheeler
International Student Committee-Layla Sabie
Scholarship Committee-Andrew Woodward

Senate Subcommittees:

ad hoc committee on Constitution-Vice Chair-Ben Flora
Professional Policies Committee- Vice Chair-Roland Buck

FACULTY SENATE CONSTITUTION REVISION IN OFFING

Robert Wolfe, ad hoc Constitution Committee Chair, is in the process of leading that ad hoc committee into a detailed study of the existing constitution and needed changes. The ad hoc committee wishes to hear your concerns, questions, or ideas.

They intend to first examine the Preamble and Articles One, Two, and Three. If you have suggested additions, changes, deletions, or questions about the content, please contact Senator Wolfe at 3-2665.

TUITION WAIVER PROPOSAL BEING CONSIDERED

A proposal forwarded from the Staff Congress is currently under consideration by the Senate. The proposal advocates a revision of PG-26. The revised policy would provide for a "regular full time faculty or staff member who has completed the probationary period... would be eligible to request tuition waiver...up to...twelve credit hours each year." "In the event that a full time faculty or staff member chooses not to use all or part of the twelve credit hours per

academic year, all or any remaining credit hours may be transferred to a spouse or dependent child..."

This revision of PG-26 will be presented for a second reading during the October 1 Senate Meeting. Your college Senators have copies of the proposed revision or you can examine a copy in the Senate Office in Breckinridge Hall-Room 309. The Senate needs your input!

BLUE CROSS/BLUE SHIELD PROPOSAL

The Senate endorsed the proposed health care options for 1993.

The Senate also commended the administration for: its timely dissemination of proposals, open lines of communication, and truly listening during the senate process of working through the proposals.



THE SENATE CONNECTION

Morehead State University

Vol. 2

October 2, 1992

No. 4

EVALUATION OF ADMINISTRATION

The following plan was submitted to the Board of Regents by Regents Helen Pennington and Alban Wheeler and was approved September 18, 1992.

"In order to fulfill its responsibility, to strengthen the president's position and strengthen performance, to review and improve the governance of the university, and to review and reset institutional goals, the Board of Regents hereby establishes the following guidelines for the development of a plan for the assessment of the performance of the president, vice presidents, deans, and directors.

Assessment of all upper level administrators will help to educate the regents, faculty, and staff on the roles of these officers of the university, improve their performance by enhancing accountability, and set an example for faculty and staff assessment.¹

I. Presidential Assessment

- A. The board will meet with the president annually during the spring semester to assess the president's performance. The president will submit a list of objectives to the Board of Regents at the beginning of each fiscal year, which upon acceptance will become the criteria upon which the assessment will be based.
- B. The faculty and staff will assess the president's performance biannually. Initially the Faculty Senate and Staff Congress will submit assessment plans to the Board of Regents by March 31, 1993. Upon ratification by the Board of Regents, each of the two bodies will implement its respective assessment plan during the spring, 1994 semester and submit a report to the board by March 31, 1994 and on alternate years thereafter.

II. Vice President, Dean, and Director Assessment

- A. The Faculty Senate and Staff Congress will submit to the president plans for the annual assessment of all administrators from vice presidents to directors by faculty and staff as early as is practical but no later than April 30, 1993.

- B. Upon ratification by the president, the Faculty Senate and Staff Congress will implement their respective assessment plans and submit a report to the president by March 31 of each year.

¹Objectives adapted from John W. Nason, PRESIDENTIAL ASSESSMENT. Association of Governing Boards, Washington D. C., 1984."

Faculty Senate Action On Assessment Plan:

- Staff Congress will be invited to participate in the formation of a nine member ad hoc committee to develop and propose a plan(s) for administrator evaluation

Committee Composition:

Chair to be a member of Faculty Senate Executive Council

Four additional faculty senators which includes one from each college

Four members to be selected by the Staff Congress

SENATE COMMITTEE MINUTES

Minutes are available in the fifth floor archives of the Camden-Carroll Library for your viewing.

BOARD OF REGENTS STRUCTURE

Academic Affairs

Dr. Alban Wheeler, Temporary Chairman
Buckner Hinkle
Helen Pennington
Dr. Charles Rhodes

Administration and Fiscal Services

Buckner Hinkle, Temporary Chairman
Jim Finch
Helen Pennington
Dr. Alban Wheeler

Student Life

Sonny Jones, Temporary Chairman
Buckner Hinkle
Chando Mapoma
Dr. Charles Rhodes

4:10 PM -- Riggle Room

Handwritten notes on a piece of paper:

- Top left: ~~THH THH~~
- Top right: ~~421~~
- Middle left: ~~THH THH~~
- Middle right: ~~242~~
- Bottom left: 11
- Bottom center: ~~THH~~
- Bottom right: 22

Wheeler
Plan Cornell

- I. Call to order 4:11 *PASS*
 II. Consideration of minutes of September 17 & September 24, 1992 *PASS*
 III. Open Chair - *Saving - Referred to Pro Policies*
 IV. Chair's Report
 V. Vice-President's Report
 VI. Faculty Regent's Report 4:37
 VII. Committee Reports
 A. Academic Governance 5:35
 B. Educational Standards - Off Campus Classes - *no report*
 C. Fiscal Affairs - Tuition Waiver - 2nd Reading *5t*
 D. Professional Policies - Progress report on Tenure/Promotion - *5:35*
 E. Elections
 F. ad hoc on Communications - *no report*
 G. ad hoc on Constitution - *no report*
 VIII. New Business
 IX. Announcements
 X. Adjournment 5:38

FACULTY SENATE SIGN-IN SHEET
1992-93

MEETING # 4
10-1-92

NAME	SIGNATURE	NAME	SIGNATURE
ALCORN, JOHN		MAGUIRE, NORMA	<i>Norma J. Maguire</i>
BLAIR, ALTA	<i>Blair Alta</i>	MCCORMICK, BEVERLY	<i>Beverly McCormick</i>
BROWN, LARADEAN	<i>Laradean Brown</i>	NOLEN, GORDON	<i>Gordon Nolen</i>
BUCK, ROLAND	<i>Roland Buck</i>	NORTHROP, RIC	<i>RIC</i>
CAMPBELL, GLENNA	<i>G. Campbell</i>	OAKES, PHYLLIS	<i>Phyllis Oakes</i>
CAUDILL, DALE	<i>Dale Caudill</i>	PILLOW, HAYDON	<i>Haydon Pillow</i>
CRAGER, BUFORD	<i>Buford Crager</i>	QUISENBERRY, JAMES	<i>James E. Quisenberry</i>
DARLING, JACKIE	<i>Jackie Darling</i>	ROGERS, BRENT	<i>Brent Rogers</i>
FASKO, DAN	<i>Dan Fasko</i>	SABIE, MOHAMMED	<i>M. Sabie</i>
FLORA, BEN	<i>Ben Flora</i>	SAXON, DAVID	<i>D. Saxon</i>
GLADDEN, MARY		STAFFORD, JUDY	<i>Judy Stafford</i>
GOTSICK, JAMES	<i>Ja Gotsick</i>	STANLEY, RODNEY	<i>R. Stanley</i>
KEENAN, LARRY		STROIK, THOMAS	<i>TK</i>
HAMM, HARLEN	<i>Harlen Hamm</i>	TAYLOR, CAROLYN	<i>Carolyn Taylor</i>
HELPHINSTINE, FRAN	<i>Fran Helphinstine</i>	THOMAS, DAN	
HUNT, RICHARD	<i>Rich Hunt</i>	VITON, JOHN	<i>John Viton</i>
IWU, HILARY	<i>Hilary Iwu</i>	WOLFE, ROBERT	<i>R. Wolfe</i>
JONES, ROGER	<i>Roger H. Jones</i>		
LEMASTER, JOYCE			
LINDELL, CALVIN	<i>Calvin Lindell</i>		
LINDAHL, ROBERT	<i>Robert Lindahl</i>		

Deamer, Geoffrey

DRAFT 1 FROM AD HOC COMMITTEE ON CONSTITUTION REVISION, October 9, 1992

The proposed revision is shown in this style of type. The text of the current constitution is shown in this type face.
Underlined sections were considered controversial by the committee.

**FACULTY SENATE CONSTITUTION
Morehead State University**

PREAMBLE: The faculty of Morehead State University supports a system of shared governance in institutional decision making which promotes mutual understanding, and coordination of efforts among faculty, staff, administrators, and students as they strive to define and meet the university's mission.

The Faculty Senate, an elected body of the university faculty, serves to express the faculty voice and functions as the primary mechanism for faculty participation in university governance.

The faculty of Morehead State University supports a collegial system of shared governance to promote joint participation in institutional decision making. A collegial system of shared university governance is defined as a communication process which is based on the fundamental principles of good faith consultation and mutual respect among university constituencies. Shared governance promotes cooperation, mutual understanding, conflict resolution, and coordination of efforts among faculty, staff, administrators, and students as they strive to meet the university's mission.

The Faculty Senate structure, as an elected representative body of the university faculty, serves to provide the clearest expression of the faculty voice and functions as a primary mechanism for faculty participation in shared university governance.

ARTICLE ONE: NAME

The name of the organization herein described shall be the Faculty Senate of Morehead State University, hereinafter called the Faculty Senate.

This article is unchanged.

ARTICLE TWO: MEMBERSHIP

Section 1. The membership of the Faculty Senate shall consist of one senator from each academic department, one senator from the professional library staff and the Faculty Regent. The existence of academic departments for determination of senators shall be decided as of March 1 for the following academic year.

Membership in the Faculty Senate shall consist of one representative from each academic department, and an equal number of at-large representatives in proportion to, and elected by, the eligible faculty of the respective colleges. January 1 shall be the effective date for determining annual apportionment within the organizational structure of the departments and colleges for the following academic year.

Section 2. Election of Senators from the academic departments and the professional library staff shall be completed by April 15. Senators shall take office at the first fall meeting of the Senate.

Election of senators shall be completed 30 days prior to the end of the spring semester. Persons duly elected shall take office at the first fall meeting.

Section 3. Faculty who may elect representatives to the Faculty Senate shall be defined as "regular faculty" (PG-1).

Faculty who may serve as senators shall have "Standing I" appointments (PG-3), shall have a primary responsibility as teaching/research, and shall have been employed by the University for at least one full academic year. Department chairs may not be senators.

Faculty, for the purposes of electing or being elected to the Faculty Senate, shall be defined as faculty having standing appointments (as defined by the applicable PG/PAC policy) whose primary responsibility is teaching/research and who have been employed by the University for at least one full academic year exclusive of department chairs.

Section 4. Terms of Office shall be three years. These terms shall be staggered.

Terms of office shall be staggered. All terms of office shall be for three years.

Section 5. Senators missing three consecutive, or a total of five regular Faculty Senate meetings during the academic year shall automatically be dropped from Faculty Senate membership. Absence from summer meetings or special called meetings will not be considered in the total year's absences. Any unexpired term shall be filled by special election.

Senators missing three consecutive, or a total of five regular Faculty Senate meetings during the academic year shall automatically be dropped from Faculty Senate membership. Absence from summer meetings or special called meetings will not be considered in the total year's absences. The Faculty Senate chair, with the consent of the Faculty Senate, shall appoint a replacement from the same constituency to serve out the school year. Any additional unexpired term shall be filled by special election.

Section 6. A senator, who by reason or regularly assigned University responsibilities or personal circumstances, will be unable to attend the Faculty Senate meetings for up to one semester, shall give written notice to the Faculty Senate chair, who shall appoint another person with the consent of the Faculty Senate, from the same constituency to serve as a replacement during the period of absence.

Section 67. The President, Executive Vice-President for Academic Affairs and Dean of Faculty, Chair of the Staff Congress, and President of the Student Government Association shall serve as ex officio non-voting members of the Faculty Senate.

The President, Vice-President for Academic Affairs and Dean of Faculties and the faculty representative to the Board of Regents shall serve as ex officio non-voting members of the Faculty Senate.

MEMORANDUM

Date: October 15, 1992

TO: Faculty Senate
FROM: Elections Subcommittee
RE: Summary of Senate Elections

All Senate vacancies have been filled with the exception of a 1 year at large senator from the College of Arts and Sciences.

Due to a tie a run off election is now underway. The four new senators are as follows:

Geoffrey Gearner	Biological & Environmental Science 1 year term
------------------	---

Dean May	Educational Behavior Science 1 year term
----------	---

Donna Phillips	Educational Behavioral Science 2 year term
----------------	---

Larry Keenan	Arts & Sciences 2 year term
--------------	--------------------------------

M E M O R A N D U M

DATE: October 20, 1992

TO: Dr. Geoffrey Gearer

FROM: Dr. Beverly McCormick, Chair, MSU Faculty Senate

RE: Election to Faculty Senate

Congratulations on your election to the Faculty Senate. You have been elected to serve a one year term as a departmental senator from Biological and Environmental Science. Thank you for agreeing to represent the faculty in this capacity.

jc

DRAFT 1 FROM AD HOC COMMITTEE ON CONSTITUTION REVISION, November 2, 1992

The proposed revision is shown in this style of type. The text of the current constitution is shown in this type face. Underlined sections were considered controversial by the committee.

**FACULTY SENATE CONSTITUTION
Morehead State University**

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This article is unchanged.

ARTICLE TWO: MEMBERSHIP

Section 1. The membership of the Faculty Senate shall consist of one senator from each academic department, and the Faculty Regent. The existence of academic departments for determination of senators shall be decided as of March 1 for the following academic year.

Membership in the Faculty Senate shall consist of one representative from each academic department, and an equal number of at-large representatives in proportion to, and elected by, the eligible faculty of the respective colleges. January 1 shall be the effective date for determining annual apportionment within the organizational structure of the departments and colleges for the following academic year.

Section 2. Election of Senators from the academic departments shall be completed by April 15. Senators shall take office at the first fall meeting of the Senate.

Election of senators shall be completed 30 days prior to the end of the spring semester. Persons duly elected shall take office at the first fall meeting.

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Faculty who may serve as senators shall have "Standing I" appointments (PG-3), shall have teaching/research as a primary responsibility, and shall have been employed by the University for at least one full academic year. Department chairs may not be senators.

Faculty, for the purposes of electing or being elected to the Faculty Senate, shall be defined as faculty having standing appointments (as defined by the applicable PG/PAC policy) whose primary responsibility is teaching/research and who have been employed by the University for at least one full academic year exclusive of department chairs.

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Terms of office shall be staggered. All terms of office shall be for three years.

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Section 6. A senator, who by reason or regularly assigned University responsibilities or personal circumstances, will be unable to attend the Faculty Senate meetings for up to one semester, shall give written notice to the Faculty Senate chair, who shall appoint another person with the consent of the Faculty Senate, from the same constituency to serve as a replacement during the period of absence.

Section 67. The President, Executive Vice-President for Academic Affairs and Dean of Faculty, a representative of the professional librarians, the Chair of the Staff Congress, and the President of the Student Government Association shall serve as ex officio non-voting members of the Faculty Senate.

The President, Vice-President for Academic Affairs and Dean of Faculties and the faculty representative to the Board of Regents shall serve as ex officio non-voting members of the Faculty Senate.

ARTICLE THREE: RESPONSIBILITIES AND POWERS

Section 1. The Faculty Senate, the official representative body of the University faculty, reports and makes written recommendations to the President, the Board of Regents and the faculty..

The Faculty Senate shall be the official representative body of the University faculty.

Section 2. The Faculty Senate will formulate or modify policies and regulations concerning academic excellence, academic freedom, professional ethics and faculty welfare. The Faculty Senate may review all initiatives and actions in the following areas:

- (i) Academic policies and procedures
- (ii) University governance
- (iii) Faculty responsibilities and rights
- (iv) Faculty compensation and benefits
- (v) Financial affairs
- (vi) University committee membership

The responsibilities of the Faculty Senate shall include matters which deal with academic excellence, academic freedom, professional ethics and faculty welfare; specifically, but not limited to:

- (a) Reporting and making recommendations to the faculty and/or President for consideration by the Board of Regents. Such reports and recommendations shall be transmitted in writing by the Faculty Senate Chair to the faculty and/or President.
- (b) Originating and/or reviewing appropriate policies and regulations in the following designated areas for recommendation to the faculty and/or President:
 - (i) Academic Governance;
 - (ii) Fiscal Planning;
 - (iii) Educational Standards; and
 - (iv) Professional Policies.

Section 3. The Faculty Senate may collect, receive, analyze and store appropriate information necessary to discharge its responsibilities; specifically, but not limited to:

- (a) Minutes and reports from all University committees dealing with issues within the purview of the Faculty Senate; and
- (b) Appropriate information from all University academic and administrative agencies.

The Faculty Senate is authorized to collect, receive and store appropriate information necessary to discharge its responsibilities; specifically, but not limited to:

- (a) Copies of the final reports from University committees dealing with issues within the purview of the Faculty Senate; and
- (b) Appropriate information, upon request, from all University academic and administrative agencies.

10-15-92

FACULTY SENATE SIGN-IN SHEET
1992-93

MEETING # 5

NAME	SIGNATURE	NAME	SIGNATURE
ALCORN, JOHN	<i>John Alcorn</i>	LINDELL, CALVIN	<i>Calvin Lindell</i>
BLAIR, ALTA		LINDAHL, ROBERT	<i>Robert Lindahl</i>
BROWN, LARADEAN		MAGUIRE, NORMA	<i>Norma Maguire</i>
BUCK, ROLAND	<i>Roland Buck</i>	MAY, DEAN	<i>Dean May</i>
CAMPBELL, GLENNA	<i>Glenna Campbell</i>	MCCORMICK, BEVERLY	<i>Beverly McCormick</i>
CAUDILL, DALE	<i>Dale Caudill</i>	NOLEN, GORDON	<i>Gordon Nolen</i>
CRAGER, BUFORD	<i>Buford Crager</i>	NORTHROP, RIC	<i>Ric Northrop</i>
DARLING, JACKIE		OAKES, PHYLLIS	
FASKO, DAN	<i>Dan Fasko</i>	PHILLIPS, DONNA	<i>Donna Phillips</i>
FLORA, BEN	<i>Ben Flora</i>	PILLOW, HAYDON	
		QUISENBERRY, JAMES	<i>James Quisenberry</i>
GEARNER, GEOFFREY	<i>Geoffrey Gearer</i>	ROGERS, BRENT	<i>Brent Rogers</i>
GLADDEN, MARY	<i>Mary Ann Gladden</i>	SABIE, MOHAMMED	
GOTSICK, JAMES	<i>James Gotsick</i>	SAXON, DAVID	<i>David Saxon</i>
HAMM, HARLEN	<i>Harlen Hamm</i>	STAFFORD, JUDY	<i>Judy Stafford</i>
HELPHINSTINE, FRAN	<i>Fran Helphinstine</i>	STANLEY, RODNEY	<i>Rodney Stanley</i>
HUNT, RICHARD	<i>Richard Hunt</i>	STROIK, THOMAS	
IWU, HILARY		TAYLOR, CAROLYN	<i>Carolyn Taylor</i>
JONES, ROGER	<i>Roger H. Jones</i>	THOMAS, DAN	<i>Dan Thomas</i>
KEENAN, LARRY	<i>Larry Keenan</i>	VITON, JOHN	<i>John Viton</i>
LEMASTER, JOYCE	<i>Joyce LeMaster</i>	WOLFE, ROBERT	<i>Robert Wolfe</i>

FACULTY SENATE AGENDA
OCTOBER 15, 1992
4:10 PM - RIGGLE ROOM

- 21
2/4/2 32
- 4:13
- I. Call to order
- II. Consideration of minutes of October 1, 1992
- III. Chair's Report
- IV. Vice-President's Report
- V. Faculty Regent's Report
- VI. Committee Reports
- A. Fiscal Affairs
1. Vice-President Dailey regarding 5% pay raises for certain employees
2. Report on Faculty Senate and Staff Congress Joint Committee meeting
- B. Academic Governance
- C. Educational Standards
1. Academic Bankruptcy - Report
2. Academic Grievance - Report
3. Attendance - 1st reading
4. Off-Campus Procedure - Report
- D. Professional Policies
- E. Election
- F. ad hoc on Communications
- G. ad hoc on Constitution
- VII. New Business
- VIII. Announcements
- IX. Adjournment
- 6:07
- 27 26

Wheeler
Dailey
Philly
Eaglin
exp 5:10
exp 5:10
11/11 11/11
11/11 11/11
11/11

motion

MEMORANDUM

Date: October 15, 1992

TO: Faculty Senate
FROM: Elections Subcommittee
RE: Summary of Senate Elections

All Senate vacancies have been filled with the exception of a 1 year at large senator from the College of Arts and Sciences.

Due to a tie a run off election is now underway. The four new senators are as follows:

Geoffrey Gearner Biological & Environmental Science
1 year term

Dean May Educational Behavior Science
1 year term

Donna Phillips Educational Behavioral Science
2 year term

Larry Keenan Arts & Sciences
2 year term

EXHIBIT B

10-15-92

PROPOSAL FOR REVENUE DISTRIBUTION OF \$225,000

Amount

(Listed by Priority)

\$100,000	Direct Distribution to deans office for academic chairmen's use to
130,000	provide a direct or indirect benefit to instruction. Formula for
	distribution:
	100,000/130,000 divided by number of full-time faculty x
	number of full-time faculty in department.
25,000	Library support for academic departments' collections and
	subscriptions
30,000	Support for scholarly and creative production activities by faculty
25,000	Staff Development funds distributed partially to units and some
	funds held for general use (workshops, etc.) Divided in equal
	amounts, \$5,000 to Advancement, \$5,000 to Student Life, \$5,000
	to Fiscal Affairs, \$5,000 to Undergraduate Dean, and \$5,000 to the
	Personnel Office for professional development of staff with input in
	planning by the staff within each division.
25,000	Student recreational facilities \$15,000. Multicultural understanding
	programming \$10,000 for a multicultural committee to plan
	programming and disburse funds.
20,000	Contingencies and miscellaneous. For example, matching funds for
	grants, group travel by symphony band, speech team, etc.
<hr/>	
\$225,000	TOTAL

EXHIBIT C

PROPOSED DISTRIBUTION OF \$600,000 OF FUNDS IF STATE BUDGET CUTS DO NOT OCCUR

Amount

(Listed by Priority)

\$130,000	Technology equipment/facility upgrade and enhancement monies to
300,000	be used across all units to enhance technology teaching/learning, to
	include classroom furniture, plumbing, temperature control, interior
	and exterior lighting, classroom equipment and to possibly include
	update of personal computers, printers, software, additional
	computer lab, ADI enhancement, video projection, etc.
100,000	
10,000	Instructional Costs.
60,000	Physical Plant: Roof replacement, signage, etc.
30,000	Off-campus center enhancement, to include instructional equipment
	and operating monies.
20,000	Faculty summer research/symposia/travel.
50,000	Funds for replacement of Library automation system.
40,000	Incentive funds for replacement of band uniforms.
<hr/>	

\$600,000 TOTAL

DRAFT 1 FROM AD HOC COMMITTEE ON CONSTITUTION REVISION, November 2, 1992

The proposed revision is shown in this style of type. The text of the current constitution is shown in this type face. Underlined sections were considered controversial by the committee.

**FACULTY SENATE CONSTITUTION
Morehead State University**

PREAMBLE: The faculty of Morehead State University supports a system of shared governance in institutional decision making which promotes mutual understanding, and coordination of efforts among faculty, staff, administrators, and students as they strive to define and meet the university's mission.

The Faculty Senate, an elected representative body of the university faculty, serves to express the faculty voice and functions as the primary mechanism for faculty participation in university governance.

The faculty of Morehead State University supports a collegial system of shared governance to promote joint participation in institutional decision making. A collegial system of shared university governance is defined as a communication process which is based on the fundamental principles of good faith consultation and mutual respect among university constituencies. Shared governance promotes cooperation, mutual understanding, conflict resolution, and coordination of efforts among faculty, staff, administrators, and students as they strive to meet the university's mission.

The Faculty Senate structure, as an elected representative body of the university faculty, serves to provide the clearest expression of the faculty voice and functions as a primary mechanism for faculty participation in shared university governance.

ARTICLE ONE: NAME

The name of the organization herein described shall be the Faculty Senate of Morehead State University, hereinafter called the Faculty Senate.

This article is unchanged.

ARTICLE TWO: MEMBERSHIP

Section 1. The membership of the Faculty Senate shall consist of one senator from each academic department, and the Faculty Regent. The existence of academic departments for determination of senators shall be decided as of March 1 for the following academic year.

Membership in the Faculty Senate shall consist of one representative from each academic department, and an equal number of at-large representatives in proportion to, and elected by, the eligible faculty of the respective colleges. January 1 shall be the effective date for determining annual apportionment within the organizational structure of the departments and colleges for the following academic year.

Section 2. Election of Senators from the academic departments shall be completed by April 15. Senators shall take office at the first fall meeting of the Senate.

Election of senators shall be completed 30 days prior to the end of the spring semester. Persons duly elected shall take office at the first fall meeting.

Section 3. Faculty who may elect representatives to the Faculty Senate shall be defined as "regular faculty" (PG-1).

Faculty who may serve as senators shall have "Standing I" appointments (PG-3), shall have teaching/research as a primary responsibility, and shall have been employed by the University for at least one full academic year. Department chairs may not be senators.

Faculty, for the purposes of electing or being elected to the Faculty Senate, shall be defined as faculty having standing appointments (as defined by the applicable PG/PAC policy) whose primary responsibility is teaching/research and who have been employed by the University for at least one full academic year exclusive of department chairs.

Section 4. Terms of Office shall be three years. These terms shall be staggered. No Senator may serve for more than six consecutive years.

Terms of office shall be staggered. All terms of office shall be for three years.

Section 5. Senators missing three consecutive, or a total of five regular Faculty Senate meetings during the academic year shall automatically be dropped from Faculty Senate membership. Absence from summer meetings or special called meetings will not be considered in the total year's absences. Any unexpired term shall be filled by special election.

Senators missing three consecutive, or a total of five regular Faculty Senate meetings during the academic year shall automatically be dropped from Faculty Senate membership. Absence from summer meetings or special called meetings will not be considered in the total year's absences. The Faculty Senate chair, with the consent of the Faculty Senate, shall appoint a replacement from the same constituency to serve out the school year. Any additional unexpired term shall be filled by special election.

Section 6. A senator, who by reason or regularly assigned University responsibilities or personal circumstances, will be unable to attend the Faculty Senate meetings for up to one semester, shall give written notice to the Faculty Senate chair, who shall appoint another person with the consent of the Faculty Senate, from the same constituency to serve as a replacement during the period of absence.

Section 67. The President, Executive Vice-President for Academic Affairs and Dean of Faculty, a representative of the professional librarians, the Chair of the Staff Congress, and the President of the Student Government Association shall serve as ex officio non-voting members of the Faculty Senate.

Regents The President, Vice-President for Academic Affairs and Dean of Faculties and the faculty representative to the Board of
shall serve as ex officio non-voting members of the Faculty Senate.

ARTICLE THREE: RESPONSIBILITIES AND POWERS

Section 1. The Faculty Senate, the official representative body of the University faculty, reports and makes written recommendations to the President, the Board of Regents and the faculty..

The Faculty Senate shall be the official representative body of the University faculty.

Section 2. The Faculty Senate will formulate or modify policies and regulations concerning academic excellence, academic freedom, professional ethics and faculty welfare. The Faculty Senate may review all initiatives and actions in the following areas:

- (i) Academic policies and procedures
- (ii) University governance
- (iii) Faculty responsibilities and rights
- (iv) Faculty compensation and benefits
- (v) Financial affairs
- (vi) University committee membership

The responsibilities of the Faculty Senate shall include matters which deal with academic excellence, academic freedom, professional ethics and faculty welfare; specifically, but not limited to:

- (a) Reporting and making recommendations to the faculty and/or President for consideration by the Board of Regents. Such reports and recommendations shall be transmitted in writing by the Faculty Senate Chair to the faculty and/or President.
- (b) Originating and/or reviewing appropriate policies and regulations in the following designated areas for recommendation to the faculty and/or President:
 - (i) Academic Governance;
 - (ii) Fiscal Planning;
 - (iii) Educational Standards; and
 - (iv) Professional Policies.

Section 3. The Faculty Senate may collect, receive, analyze and store appropriate information necessary to discharge its responsibilities; specifically, but not limited to:

- (a) Minutes and reports from all University committees dealing with issues within the purview of the Faculty Senate; and
- (b) Appropriate information from all University academic and administrative agencies.

The Faculty Senate is authorized to collect, receive and store appropriate information necessary to discharge its responsibilities; specifically, but not limited to:

- (a) Copies of the final reports from University committees dealing with issues within the purview of the Faculty Senate; and
- (b) Appropriate information, upon request, from all University academic and administrative agencies.

M E M O R A N D U M

TO: Bob Wolfe, Chair
Ad Hoc Faculty Senate Constitution
Review Committee

FROM: Mike Seelig, President
MSU Chapter of the AAUP

RE: Proposed Revisions to Senate Constitution

DATE: November 4, 1992

First of all, allow me to express my admiration for the level of pain and anguish that you are willing to undergo. I would have thought that one thing an ex-chair of the Senate would have learned was never to take on responsibility for revising the Senate Constitution.

Bob, I simply want to share my feelings on a couple of proposed revisions to the Constitution. Each involves an issue related to the AAUP's role in faculty governance relative to that of the Senate's. Here goes:

- (1) Preamble. Revising "functions as a primary mechanism" to "functions as the primary mechanism for faculty participation in faculty governance." Bob, I fully agree that the Senate is the primary voice of the total university faculty, I just question whether it is the primary mechanism for faculty participation. Serving on the AAUP, serving on university standing committees, etc., also seem to be primary mechanisms for participation in governance. A change of word from "a" to "the" just seems to connote concern on the part of the Senate that its role in governance is being threatened by other faculty groups;
- (2) Membership (Section 1). As you know, professional librarians are considered nationally as Active Members of the AAUP. I certainly support the proposed revision to include "one senator from the professional library staff";
- (3) Membership (Section 6). Finally, I would urge you to consider adding the President of the AAUP as an ex officio non-voting member of the Senate.

Thanks Bob to both you and your committee for considering these suggestions.

PC: Active Members, AAUP ✓

FACULTY SENATE AGENDA

November 5, 1992

4:10 pm - Riggle Room

- I. Call to order
- II. Consideration of minutes of October 15, 1992
- III. Chair's Report
- IV. Vice-President's Report
- V. Faculty Regent's Report
- VI. Committee Reports
 - A. Academic Governance
 - 1. Undergraduate Curriculum
 - 2. Committee Revision report
 - B. Educational Standards - Off-Campus Instruction report
 - C. Fiscal Affairs - Sick Leave Pool report
 - D. Professional Policies - PAd-5: Search & Screening Procedures for Senior Level Academic Administrative Personnel
 - E. Elections - EBS At-Large Senator
 - F. ad hoc on Communications - Departmental Visitation
 - G. ad hoc on Constitution
 - 1. Draft 2 - Article 1 & 2
 - 2. Draft 1 - Article 3
- VII. New Business
- VIII. Announcements
- IX. Adjournment

FACULTY SENATE SIGN-IN SHEET
1992-93

Nov 5, 1992

MEETING # 6

NAME	SIGNATURE	NAME	SIGNATURE
ALCORN, JOHN	John Alcorn	LINDELL, CALVIN	Calvin Linde
BLAIR, ALTA	Alta Blair	LINDAHL, ROBERT	Robert Lindahl
BROWN, LARADEAN	Laradean Brown	MAGUIRE, NORMA	Norma Maguire
BUCK, ROLAND	Rolla Buck	MAY, DEAN	Dean May
CAMPBELL, GLENNA		MCCORMICK, BEVERLY	Beverly McCormick
CAUDILL, DALE		NOLEN, GORDON	Gordon Nolen
CRAGER, BUFORD		NORTHROP, RIC	Ric Northrup
DARLING, JACKIE	Darling Jackie	OAKES, PHYLLIS	Phyllis Oakes
FASKO, DAN	Dan Fasko	PHILLIPS, DONNA	Donna Phillips
FLORA, BEN	Ben Flora	PILLOW, LAURA	
GEARNER, GEOFFREY	Geoffrey Gerner	QUISENBERRY, JAMES	James E. Quisenberry
GLADDEN, MARY	Mary Gladden	ROGERS, BRENT	Brent Rogers
GOTSICK, JAMES	James Gotsick	SABIE, MOHAMMED	Mohammed Sabie
HAMM, HARLEN	Harlen Hamm	SAXON, DAVID	David Saxon
HEDGECOCK, HERB	Herb Hedgecock	STAFFORD, JUDY	Judy Stafford
HELPHINSTINE, FRAN	Fran Helphinstine	STANLEY, RODNEY	Rodney Stanley
HUNT, RICHARD	Richard Hunt	STROIK, THOMAS	Thomas Stroik
IWU, HILARY	Hilary Iwu	TAYLOR, CAROLYN	Carolyn Taylor
JONES, ROGER	Roger H. Jones	THOMAS, DAN	Dan Thomas
KEENAN, LARRY	Larry Keenan	VITON, JOHN	John Viton
LEMASTER, JOYCE	Joyce Lemaster	WOLFE, ROBERT	Robert Wolfe

ITEM # 1 committee replacement

UNDERGRADUATE CURRICULUM COMMITTEE

(two faculty from each college, selected by senate)

Replacement for resignation; term to expire fall '94

A&S: HOWARD SETSER

ITEM #2 review of June, 1992 revisions of university
committee structures and duties.

The following committees were in some way altered by the Dr.
Grote prior to his leaving the University.

Teaching Committee

Graduate Committee

Undergraduate Curriculum Committee

Intercollegiate Athletic Committee

Research and Creative Production Committee

International Student Committee

The Academic Governance committee of the Faculty Senate
has reviewed said changes and recommends that most of the
revisions be nullified.

ITEM # 3 Review of university standing committee structure

The Academic Governance committee has begun working on a
review of all university standing committees to attempt to
determine whether or not each one is needed and to explore
the potential for refinement of structure and function. Some
of the preliminary suggestions are listed below.

- HONORS, INTERNATIONAL EDUCATION PROGRAMS,
INTERNATIONAL STUDENT -- Replace with advisory board
- TRAFFIC APPEALS -- Replace with administrative
function
- COMPUTING -- Separate academic from non-academic
computing

Other committees might well be merged or significantly
revised.

1st Reading
11-6-92

Policy: PAD-5

Subject

Search and Screening Procedures
for Senior Level Academic Administrative
Personnel.

Approval Date: ~~07/01/85~~

Revision Date: ~~03/26/87~~

- PURPOSE: To outline the search and screening procedures to be used when filling senior level academic administrative ~~personnel~~ positions.
- DEFINITION: Senior level academic administrative positions shall include the Executive Vice President for Academic Affairs, the Academic Deans, the Director of Library and all similar academic positions.
- POLICY: The President or his designee shall establish search and screening committees ~~where practical~~ when filling vacancies in senior level academic administrative positions.
- MAKE-UP OF THE SEARCH COMMITTEE: The size and make-up of each committee will be determined by the President or his designee depending upon the nature of the position to be filled. However, each such committee shall have ~~at least one~~ a majority of faculty members and one student included in its composition.
- If the position is to be a dean of a college, the faculty members selected are to be from that college and be representative of as many of the various departments in the college as possible.
- If the position is to be Executive Vice President of Academic Affairs and Dean of Faculties or the equivalent, each college is to have an equal number of faculty members on the committee.

Upon request, the Faculty Senate shall provide a ~~panel~~ list of a designated ~~size~~ number of faculty members from which the President shall select at least one the faculty members of the search and screening committee. The student Government Association shall provide a ~~panel~~ list of a designated ~~size~~ number of students from which the President shall select at least one. Other members of the committee shall be designated by the President.

The Office of Personnel Services shall act in an advising role to the search and screening committee.

ROLE OF THE
PERSONNEL
OFFICER:
AFFIRMATIVE
ACTION OFFICER

~~The Director of Personnel Services~~
Affirmative Action Officer ~~is~~ shall be responsible for monitoring the entire search and interviewing process to ensure affirmative action, equal opportunity, and adherence to public policy.

PROCEDURE:

1. When a senior academic administrative position becomes vacant, ~~the Director of Personnel Services~~, in cooperation with the President or his designee ~~designates~~ shall establish a search committee.
2. ~~In conjunction with~~ Under the direction of the search committee the Director of Personnel Services shall prepare the recruitment and advertisement copy for the search, keeping in mind the University's commitment to affirmative action and equal employment opportunity.
3. Advertisements ~~are~~ shall be placed by the Office of Personnel Services and responses ~~are~~ shall be received and acknowledged by the Office of Personnel Services.
4. The resumes of all candidates ~~are~~ shall be reviewed and evaluated by all members of the search and screening committee.
5. The committee shall submit to the President the names of candidates for consideration for interview.

6. The President or his designee shall select from the list, those candidates to be invited for interviews by the committee, the President, and any others designated by the President. The president may ~~add to the list of those to be interviewed other candidates who have been screened by the committee,~~ request the committee to submit additional candidates to be interviewed.
7. Following the interviews, the committee shall recommend a list of qualified candidates. ~~without specifying a priority order.~~
8. The President shall select the final candidate from that list or request additional names or that an additional search be made.

SENATE MOTION

I, Acad Gov. Comm. move

The Academic Governance committee moves
~~that~~ the working and structure for the operation
of these university ^{standing} committees revert to the
pre-June 1997 form.

Teaching

Graduate

Undergraduate Curric.

Intercollegiate Athletics

Research + Creative Prod.

International Student.

Second by _____.

☒ APPROVED

☐ NOT APPROVED

DATE 11-5-92

Senate motions after 5 p.m. Nov. 5, 1992

- Fiscal Affairs - Lisenberry show of hands
- a) Do we reserve sick leave pool for contributors of at least one day (Vote was no)
 - b) Do you favor Committee rather than personnel office make decision of who receives (Vote was yes)

Professional Affairs Committee
The Senate approved (Walsh; Lisenberry^{2nd})
the motion to return
Policy: PAd-5 to the Professional
Affairs ~~to the~~ ^{Committee} until such time
as it can be returned with
companion non-academic personnel
policy.

SENATE MEETING VISITATION

TO: Departmental Representatives and all Senators

FROM: Faculty Senate
Ad Hoc Committee on Publicity and Communications

DATE: November 8, 1992

SUBJECT: New Faculty Visitation at Faculty Senate Meetings

The Faculty Senate Ad Hoc Committee on Publicity and Communications (Harlen Hamm, Chair), is continuing a program whereby recently hired faculty members will be invited to attend Faculty Senate meetings.

It is the committee's hope that this endeavor will not only acquaint new faculty members with the Senate's role within the University, but will encourage faculty involvement in the governing process.

The Departmental Representatives, in consultation with their Department Chairs, are asked to identify new faculty members (hired 1-4 years ago) and invite/encourage them to participate in this new initiative.

The attached schedule of meetings outlines proposed departmental visitation dates. Please take it upon yourself, as a Departmental Representative, to communicate with your "new" colleagues, Department Chairs, etc. to make this endeavor meaningful and successful. Simply notify Dean May (UPD 1237; or 3-2441) in advance of the date of visitation, providing a brief bio for those who will be visiting the meeting. He will forward such information to President McCormick so that visitors may be properly recognized and then introduced by the Department Senator (if present).

Thank you for your assistance and feel free to offer helpful suggestions.

/lmb
Attachment

PROPOSED DEPARTMENTAL VISITATION DATES

SENATE MEETING
DATE

DEPARTMENTS TO BE REPRESENTED
BY NEW FACULTY VISITATION

✓ November 19	Agricultural & Natural Resources Home Economics Industrial Education & Technology

December 3	Nursing and Allied Health Sciences Art Biological & Environmental Sciences Communications

January 28, 1993	English, Foreign Languages & Philosophy Geography, Government and History Mathematical Sciences

February 4, 1993	Music Physical Sciences Accounting and Economics

February 18, 1993	Information Sciences Marketing and Management Master of Business Administration

March 4, 1993	Elementary, Reading and Special Education Leadership and Secondary Education Health, Physical Education and Recreation

March 25, 1993	Military Science Psychology Sociology, Social Work & Corrections



The Senate Connection

Morehead State University

Vol. 2

November 11, 1992

No. 6

ELECTIONS

Faculty Senate

Dean May-Education and Behavioral Science
Donna Phillips-Education & Behavioral Science
Herbert Hedgecock-Arts and Sciences

Research and Creative Productions

Sharon Walters-Business

Student Disciplinary Committee

John Graham-Business

Student Life Committee

Peggy Osborne-Business

Undergraduate Curriculum Committee

Howard Setser-Arts and Sciences

SENATE REQUESTS NULLIFICATION OF CURRENT COMMITTEE DESCRIPTIONS

Senate was not consulted, by the previous administration, concerning changes in 1992-93 committee descriptions and thus called for return to descriptions that existed prior to June.

Committees included are:

- Teaching Committee
- Graduate Committee
- Undergraduate Curriculum Committee
- Intercollegiate Athletic Committee
- Research and Creative Production Committee
- International Student Committee

REMINDER

FORUM with Board of Regents Chair Mr. William Seaton and President Ronald Eaglin-November 18, 3:00-4:30, ADUC Gold Room-Open Agenda for Questions

SENATE VISITATIONS BEING ORGANIZED

Recently hired faculty members will be invited to visit a session of the Faculty Senate as a means of acquainting them with the Senate's role and as a means of encouraging involvement in the governing process. Departmental Senate Representatives, in consultation with their Department Chairs, will be asked to identify the new faculty members. If you are interested in visiting, so inform your Senate Representative or Department Chair.

Visitations from various Departments will be scheduled according to the following plan.

PROPOSED DEPARTMENTAL VISITATION DATES

SENATE MEETING
DATE

DEPARTMENTS TO BE REPRESENTED
BY NEW FACULTY VISITATION.

November 19 Agricultural & Natural Resources
 Home Economics
 Industrial Education & Technology

December 3 Nursing and Allied Health Sciences
 Art
 Biological & Environmental Sciences
 Communications

January 28, 1993 English, Foreign Languages & Philosophy
 Geography, Government and History
 Mathematical Sciences

February 4, 1993 Music
 Physical Sciences
 Accounting and Economics

February 18, 1993 Information Sciences
 Marketing and Management
 Master of Business Administration

March 4, 1993 Elementary, Reading and Special Education
 Leadership and Secondary Education
 Health, Physical Education and Recreation

March 25, 1993 Military Science
 Psychology
 Sociology, Social Work & Corrections

The following revisions are proposed for Article Three of the Faculty Senate Constitution. Send suggestions to Bob Wolfe, UPO 1304.

ARTICLE THREE: RESPONSIBILITIES AND POWERS

Section 1. The Faculty Senate, the official representative body of the University faculty, reports and makes written recommendations to the President, the Board of Regents and the faculty..

The Faculty Senate shall be the official representative body of the University faculty.

Section 2. The Faculty Senate will formulate or modify policies and regulations concerning academic excellence, academic freedom, professional ethics and faculty welfare. The Faculty Senate may review all initiatives and actions in the following areas:

- (i) Academic policies and procedures
- (ii) University governance
- (iii) Faculty responsibilities and rights
- (iv) Faculty compensation and benefits
- (v) Financial affairs
- (vi) University committee membership

The responsibilities of the Faculty Senate shall include matters which deal with academic excellence, academic freedom, professional ethics and faculty welfare; specifically, but not limited to:

- (a) Reporting and making recommendations to the faculty and/or President for consideration by the Board of Regents. Such reports and recommendations shall be transmitted in writing by the Faculty Senate Chair to the faculty and/or President.
- (b) Originating and/or reviewing appropriate policies and regulations in the following designated areas for recommendation to the faculty and/or President:
 - (i) Academic Governance;
 - (ii) Fiscal Planning;
 - (iii) Educational Standards; and
 - (iv) Professional Policies.

Section 3. The Faculty Senate may collect, receive, analyze and store appropriate information necessary to discharge its responsibilities; specifically, but not limited to:

- (a) Minutes and reports from all University committees dealing with issues within the purview of the Faculty Senate; and
- (b) Appropriate information from all University academic and administrative agencies.

The Faculty Senate is authorized to collect, receive and store appropriate information necessary to discharge its responsibilities; specifically, but not limited to:

- (a) Copies of the final reports from University committees dealing with issues within the purview of the Faculty Senate; and
- (b) Appropriate information, upon request, from all University academic and administrative agencies.

1992-93 FACULTY SENATE COMMITTEE MEMBERSHIP

COMMITTEE	MEMBERS
EXECUTIVE COUNCIL	Beverly McCormick, Chair Rodney Stanley, Chair-Elect John Alcorn Harlen Hamm Calvin Lindell James Quisenberry Brent Rogers Judy Stafford Robert Wolfe
ACADEMIC GOVERNANCE	Brent Rogers, Chair Hilary Iwu, Vice-Chair Robert Lindahl, Secretary James Gotsick Joyce LeMaster David Saxon
EDUCATIONAL STANDARDS	Judy Stafford, Chair Alta Blair, Vice-Chair Dan Fasko, Secretary Mary Ann Gladden Donna Phillips Mohammed Sabie John Viton
FISCAL AFFAIRS	James Quisenberry, Chair Buford Crager, Vice-Chair Dale Caudill, Secretary Glenna Campbell Gordon Nolen Carolyn Taylor
PROFESSIONAL POLICIES	Calvin Lindell, Chair Laradean Brown Roland Buck, Vice-Chair Jackie Darling Larry Keenan Roger Jones Haydon Pillow
ELECTIONS	John Alcorn, Chair Ric Northrup, Vice-Chair Norma McGuire, Secretary Dan Thomas
ad hoc on COMMUNICATIONS	Harlen Hamm, Chair Phyllis Oakes, Vice-Chair Fran Helphinstine, Secretary Dean May
ad hoc on CONSTITUTION	Robert Wolfe, Chair Ben Flora Richard Hunt Thomas Stroik



OFFICE OF THE PRESIDENT

201 HOWELL-MCDOWELL AD. BLDG.
MOREHEAD, KENTUCKY 40351-1689
TELEPHONE: 606-783-2022
FAX: 606-783-2216

November 17, 1992

TO: Dan Connell, Chair
University Planning Council

FROM: Ronald G. Eaglin ^{RE}

RE: 1992-98 Six-Year Capital Plan

Thank you for the work of the University Planning Council in reorganizing the various projects over the biennium. The priority of these projects is basically acceptable; however, there are a few changes that I presented to the University Council for input. These changes are as follows:

1. 1994/95 The Planning Council recommended that Project 12 become "Parking Area Development" and Project ~~14~~ be "Land Acquisition Related to Campus Master Plan." ¹¹

Some of the parking in Parking Area Development is on land that will have to be acquired. Therefore, it is important that the land acquisition be placed before the Parking Area Development in this request.

2. The Breckinridge Hall Renovation project for \$9,200,000 was thought to be best addressed by placing it as the Number 1 priority in the 1995/96 request. This will allow this project to also be part of a capital campaign of the University to help insure its potential funding. Therefore, the "Breckinridge Project" was moved to 95/96.
3. A new project, a Continuing Education/Outreach Facility, be placed as a new Number 6 in the 1996/97 request. This building is perceived to be either a renovation of an existing facility, possibly at Waterfield Hall or, if successful in seeking funds, a federally-funded project to be placed somewhere on campus. We were encouraged while in Washington to look for a project that could possibly be funded in the federal funding process.

Dan Connell
Page 2
November 17, 1992

Also, as we have looked at the reorganization suggestions from your committee, it seems as though we are moving toward the concept of a continuing education entity on our campus. By placing this project in the 96/97 year, we will have the project recognized by the state. If we cannot receive federal funds, the project probably will be dropped.

Please share the plan with the Staff Congress to ensure a broad understanding of this component of the University's 1994-96 State Budget Request.

RGE:cb

Attachment

**MOREHEAD STATE UNIVERSITY
1992-98 SIX-YEAR CAPITAL PLAN
DISCUSSION DRAFT AS
REVISED BY UNIVERSITY PLANNING COUNCIL**

<u>Priority</u>	<u>Project Title/Name</u>	<u>F. Source</u>	<u>Fiscal Year</u>	<u>Amount</u>
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1994/95

1	Lappin Hall Renovation, Phase II	State Bonds	1994/95	\$6,000,000
2	Fire Safety-E&G Facilities	State Bonds	1994/95	\$180,000
3	American Disabilities Act Compliance	State Bonds	1994/95	\$1,000,000
4	1990 Clean Air Act Compliance	State Bonds	1994/95	\$2,800,000
5	Environmental/Health Safety	State Bonds	1994/95	\$790,000
6	Elevator Repairs	State Bonds	1994/95	\$840,000
7	Dam Repair/Restoration	State Bonds	1994/95	\$350,000
8	Instructional Equipment	State Bonds	1994/95	\$1,000,000
9	Protect Investment in E&G Facilities	State Bonds	1994/95	\$2,600,000
10	Highway 60 Bypass Construction Impact	State Bonds	1994/95	\$1,500,000
11	Land Acquisitions Related to Campus Master Plan	State Bonds	1994/95	\$1,337,000
12	Parking Area Development	State Bonds	1994/95	\$1,000,000
13	Campus Landscaping/Street Realignments/ Improvements	State Bonds	1994/95	\$240,000
14	Construction of Plant Facilities Phase I	State Bonds	1994/95	\$840,000
15	Fire Safety-Auxiliary Facilities	Agency Bonds	1994/95	\$1,375,000
16	Protect Investment in Auxiliary Facilities	Agency Bonds	1994/95	\$3,300,000
17	Printing Equipment (Lease/Purchase)	Agency Funds	1994/95	\$640,000
18	Tour Bus (Lease/Purchase)	Agency Funds	1994/95	\$330,000

1995/96

1	Breckinridge Hall Renovation	State Bonds	1994/95	\$9,200,000
2	Instructional Equipment	State Bonds	1995/96	\$1,000,000
3	Renovation of Wetherby and Laughlin Health Building	State Bonds	1995/96	\$4,600,000
4	Extended Campus Instructional Facility (Lease/Purchase - 8 Years)	Agency Funds	1995/96	\$150,000

**MOREHEAD STATE UNIVERSITY
1992-98 SIX-YEAR CAPITAL PLAN
DISCUSSION DRAFT AS
REVISED BY UNIVERSITY PLANNING COUNCIL**

<u>Priority</u>	<u>Project Title/Name</u>	<u>F. Source</u>	<u>Fiscal Year</u>	<u>Amount</u>
<u>1996/97</u>				
1	Fire Safety-E&G Facilities	State Bonds	1996/97	\$180,000
2	Protect Investment in E&G Facilities	State Bonds	1996/97	\$2,500,000
3	Instructional Equipment	State Bonds	1996/97	\$1,000,000
4	Baird Music Hall Renovation & Addition	State Bonds	1996/97	\$2,000,000
5	General Classroom Building & Instructional Technology Facility	State Bonds	1996/97	\$10,500,000
6	Continuing Education/Outreach Facility	State Bonds	1996/97	\$5,000,000
7	Campus Landscaping/Street Realignments/ Improvements	State Bonds	1996/97	\$240,000
8	Land Acquisitions Related to Campus Master Plan	State Bonds	1996/97	\$1,337,000
9	Fire Safety-Auxiliary Facilities	Agency Bonds	1996/97	\$1,375,000
10	Protect Investment in Auxiliary Facilities	Agency Bonds	1996/97	\$3,300,000
11	Extended Campus Instructional Facility (Lease/Purchase - 8 Years)	Agency Funds	1996/97	\$150,000
<u>1997/98</u>				
1	Instructional Equipment	State Bonds	1997/98	\$1,000,000
2	Student Center Renovation & Addition	State Bonds	1997/98	\$6,000,000
		Agency Funds	1997/98	\$2,000,000
3	Camden-Carroll Library Expansion	State Bonds	1997/98	\$8,000,000
4	Extended Campus Instructional Facility (Lease/Purchase - 8 Years)	Agency Funds	1997/98	\$150,000
5	Artificial Turf Replacement	Agency Funds	1997/98	\$800,000
	Total			<u>\$86,604,000</u>
		State Bonds		\$73,034,000
		Agency Bonds		\$9,350,000
		Agency Funds		<u>\$4,220,000</u>
	Total			<u>\$86,604,000</u>

FACULTY SENATE AGENDA

November 19, 1992

4:10 pm - Riggle Room

- I. Call to order
- II. Consideration of minutes of November 5, 1992
- III. Chair's Report
- IV. Vice-President's Report
- V. Faculty Regent's Report
- VI. Committee Reports
 - A. Fiscal Affairs - Upgrade of academic & administrative computer system
 - B. Academic Governance
 - C. Educational Standards - Off-campus programs
 - D. Professional Policies
 - 1. PAd-5: Search Procedures for Senior Level Non-Academic Personnel
 - 2. PAd-8: Search Procedures for Senior Level Academic Personnel
 - E. Elections
 - F. ad hoc on Communications
 - G. ad hoc on Constitution
- VII. New Business
- VIII. Announcements
- IX. Adjournment

Nov. 19, 1992

FACULTY SENATE SIGN-IN SHEET
1992-93

MEETING # 7

NAME	SIGNATURE	NAME	SIGNATURE
ALCORN, JOHN	<i>John Alcorn</i>	LINDELL, CALVIN	<i>Calvin Lindell</i>
BLAIR, ALTA	<i>Alta Blair</i>	LINDAHL, ROBERT	<i>Robert Lindahl</i>
BROWN, LARADEAN	<i>Laradean Brown</i>	MAGUIRE, NORMA	<i>Norma Maguire</i>
BUCK, ROLAND	<i>Roland Buck</i>	MAY, DEAN	<i>Dean May</i>
CAMPBELL, GLENNA	<i>Glenna Campbell</i>	MCCORMICK, BEVERLY	<i>Beverly McCormick</i>
CAUDILL, DALE	<i>Dale Caudill</i>	NOLEN, GORDON	<i>Gordon Nolen</i>
CRAGER, BUFORD	<i>Buford Crager</i>	NORTHROP, RIC	
DARLING, JACKIE	<i>Jackie Darling</i>	OAKES, PHYLLIS	<i>Phyllis Oakes</i>
FASKO, DAN	<i>Dan Fasko</i>	PHILLIPS, DONNA	<i>Donna Phillips</i>
FLORA, BEN	<i>Ben Flora</i>	PILLOW, LAURA	<i>Laura Pillow</i>
GEARNER, GEOFFREY	<i>Geoffrey Gearn</i>	QUISENBERRY, JAMES	<i>James Quisenberry</i>
GLADDEN, MARY	<i>Mary Gladden</i>	ROGERS, BRENT	<i>Brent Rogers</i>
GOTSICK, JAMES	<i>James Gotsick</i>	SABIE, MOHAMMED	<i>Mohammed Sabie</i>
HAMM, HARLEN	<i>Harlen L. Hamm</i>	SAXON, DAVID	<i>David Saxon</i>
HEDGECOCK, HERB	<i>Herb Hedgecock</i>	STAFFORD, JUDY	<i>Judy Stafford</i>
HELPHINSTINE, FRAN		STANLEY, RODNEY	<i>Rodney Stanley</i>
HUNT, RICHARD	<i>Richard Hunt</i>	STROIK, THOMAS	<i>Thomas Stroik</i>
IWU, HILARY	<i>Hilary Iwu</i>	TAYLOR, CAROLYN	<i>Carolyn Taylor</i>
JONES, ROGER	<i>Roger H. Jones</i>	THOMAS, DAN	<i>Dan Thomas</i>
KEENAN, LARRY	<i>Larry Keenan</i>	VITON, JOHN	
LEMASTER, JOYCE		WOLFE, ROBERT	<i>Robert Wolfe</i>

FACULTY SENATE

ACADEMIC GOVERNANCE

11/19/92

DOC. 005

ITEM # 1 committee replacement

PROMOTION COMMITTEE

(two faculty from each college, selected by senate)

Replacement for resignation due to retirement; term to expire
fall '94

AT-LARGE DIANE RIS

11-19-92
1st Reading

Policy: PAd-5

Subject

Search and Screening Procedures
for Senior Level **Non-academic** Administrative
Personnel

Approval Date: 07/01/85

Revision Date:

PURPOSE: To outline the search and screening procedures to be used when filling senior level **Non-academic** administrative ~~personnel~~ positions.

POLICY: The President or his designee shall establish search and screening committees ~~where practical~~ when filling vacancies in senior level **non-academic** administrative positions.

MAKE-UP OF THE

SEARCH COMMITTEE: The size and make-up of each committee will be determined by the President depending upon the nature of the position to be filled. However, each such committee shall have at least one faculty member and one student included in its composition.

Upon request, the Faculty Senate shall provide a ~~panel list of designated size of~~ faculty members from which the President shall select at least one. The student **Government** Association shall provide a ~~panel list of designated size of~~ students from which the President shall select at least one. Other members of the committee shall be designated by the President.

The Office of Personnel Services shall act in an advising role to the search and screening committee.

ROLE OF THE

PERSONNEL

OFFICER:

AFFIRMATIVE

ACTION OFFICER:

The ~~Director of Personnel Services~~ **Affirmative Action Officer** shall be responsible for monitoring the entire search and interviewing process to ensure affirmative action, equal opportunity, and adherence to public policy.

PROCEDURE:

1. When a senior **non-academic** administrative position becomes vacant, ~~the Director of Personnel Services, in cooperation with the President or his designee designates~~ shall **establish** a search committee
2. ~~In conjunction with~~ Under the direction of the search committee the Director of Personnel Services **shall** prepare the recruitment and advertisement copy for the search, keeping in mind the University's commitment to affirmative action and equal employment opportunity.
3. Advertisements **shall be** placed by the Office of Personnel Services and responses are received and acknowledged by the Office of Personnel Services.
4. The resumes of all candidates **shall be** reviewed and evaluated by all members of the search and screening committee.
5. The committee shall submit to the President the names of candidates for consideration for interview.
6. The President shall select from the list, those candidates to be invited for interviews by the committee, the President, and any others designated by the President. ~~The president may add to the list of those to be interviewed other candidates who have been screened by the committee.~~ **request the committee to submit additional candidates to be interviewed.**
7. Following the interviews, the committee shall recommend qualified candidates, ~~without specifying a priority order.~~
8. The President shall select the final candidate from that list or request additional names or that an additional search be made.

11-19-92
1st Reading

Policy: PAd-8

Subject

Search and Screening Procedures
for Senior Level Academic Administrative
Personnel.

Approval Date:

- PURPOSE:** To outline the search and screening procedures to be used when filling senior level academic administrative personnel position.
- DEFINITION:** Senior level academic administrative positions shall include the Executive Vice President for Academic Affairs, the associate or assistant Vice President for Academic Affairs, the Academic Deans, the Director of Library and all similar academic positions.
- POLICY:** The President shall establish search and screening committees when filling vacancies in senior level academic administrative positions.
- MAKE-UP OF THE SEARCH COMMITTEE:** The size and make-up of each committee will be determined by the President depending upon the nature of the position to be filled but must have a minimum of 5 members. However, each such committee shall have a majority of faculty members and one student included in its composition.
- If the position is to be a Dean of a College the faculty members selected are to be from that college and be representative of as many of the various departments in the college as possible.
- If the position is to be Executive Vice President of Academic Affairs and Dean for Faculties or the equivalent, the Associate or Assistant Vice President for Academic Affairs, or similar positions, each college is to have an equal number of faculty members on the committee.

Upon request, The Faculty Senate shall provide a list of faculty members from which the President shall select the faculty members of the search and screening committee. The student Government Association shall provide a list of students from which the President shall select at least one. Other members of the committee shall be designated by the President.

The Office of Personnel Services shall act in an advising role to the search and screening committee.

ROLE OF THE
AFFIRMATIVE
ACTION OFFICER:

The Affirmative Action Officer shall be responsible for monitoring the entire search and interviewing process to ensure affirmative action, equal opportunity, and adherence to public policy.

PROCEDURE:

1. When a senior academic administrative position becomes vacant, the President shall establish a search committee
2. Under the direction of the search committee the Director of Personnel Services shall prepare the recruitment and advertisement copy for the search, keeping in mind the University's commitment to affirmative action and equal employment opportunity.
3. Advertisements shall be placed by the Office of Personnel Services and responses are received and acknowledged by the Office of Personnel Services.
4. The resumes of all candidates shall be reviewed and evaluated by all members of the search and screening committee.
5. The committee shall submit to the President the names of candidates for consideration for interview.
6. The President shall select from the list, those candidates to be invited for interviews by the committee, the President, and any others designated by the President. The president may request the committee to submit additional candidates to be interviewed.

7. Following the interviews, the committee shall recommend a list of qualified candidates.
8. The President shall select the final candidate from that list or request additional names or that an additional search be made.

MEMORANDUM

TO: University Community

FROM: Dan Connell, Chair
University Planning Council

DATE: November 30, 1992

RE: OPEN INVITATION TO COMMENT ON POSSIBLE MODELS OF ORGANIZATIONAL STRUCTURE
AT MOREHEAD STATE UNIVERSITY

The University Planning Council desires your input and suggestions concerning the organizational structure of Morehead State University. At the request of President Eaglin, the University Planning Council is discussing and examining numerous models of organizational structure. The goal of this ongoing discussion and examination is to develop the best organizational structure that will allow Morehead State University to accomplish its mission.

The essential part of this continuing discussion is the input of the entire University community of faculty, staff, students, and administrators. Therefore, the University Planning Council is seeking your reactions and suggestions to three draft organizational models (blue, yellow, and white.) These models are not the only options. A primary reason to seek your reactions to these models is to generate other options that may be more appropriate. When reviewing these models, please comment and offer suggestions on the various segments of each model as well as the complete model. The University Planning Council genuinely wants your reactions to all the aspects of the three models and your suggestions for other alternatives.

The distribution of these draft models is the beginning of a very open and thorough process. After gaining the suggestions from the University community and further examining the undergraduate and graduate program reviews and the position analyses from each division, the University Planning Council will submit its recommendations to President Eaglin in early February 1993. Then President Eaglin will send his recommendations to the University Council, Faculty Senate, and Staff Congress for comments and suggestions.

The first step in getting your input and suggestions is to collect your written responses. Enclosed with this invitation is a brief form for you to write your reactions and suggestions. These written responses should be returned to the Planning Office at HM 204 no later than January 15, 1993.

Four "Open Informational Sessions" will be held. The purpose of these informational sessions will be to hear your comments and suggestions. The dates, times, and locations of these sessions are:

December 7	10:30 a.m.	Riggle Room, ADUC
December 15	1:00 p.m.	Crager Room, ADUC
January 20	9:10 a.m.	Crager Room, ADUC
January 21	3:00 p.m.	Crager Room, ADUC

In addition to these opportunities, the University Planning Council will be available to meet with any groups, units, departments, or colleges to gain your suggestions. If you are interested in meeting with the Planning Council and are unable to attend one of the "Open Informational Sessions," please contact the Council Chair, Dan Connell, at 32005.

Your comments and suggestions are very important in this process. We encourage you to submit written comments and to attend one of the "Open Informational Sessions." Please feel free to contact members of the University Planning Council with your comments, suggestions, or questions. The members are listed below for your information.

Dan Connell, Chair
Dwayne Cable
Dionne Coatie
Carolyn Flatt
Madonna Huffman

Larry Keenan
Loretta Lykins
Scott Mikels
Tim Miller
Ray Pinner

Bill Redwine
Judy Rogers
Tom Stroik
Kim Williams

BACKGROUND INFORMATION ON DRAFT MODELS

The three draft models (blue, yellow, and white) were derived from a review of (1) MSU's current organizational structure, (2) organizational structures of MSU's benchmark institutions, (3) position analyses from the divisions, (4) literature concerning decentralized and centralized management, and (5) data from the academic departments. The models are based on the following assumptions:

1. The organizational structure must provide the University with the best structure to meet its mission.
2. Any changes should maintain or improve effectiveness.
3. Any changes should improve the efficiency of operations.
4. Similar functions should be more closely aligned so that all are strengthened.
5. Changes should enhance instruction and academics.
6. More control of decisions should be given to units lower in the structure.

The enclosed draft models are presented as functional organizational charts, not positions or departments or units. The University Planning Council has attempted to create these functional structures without considering who, if anyone, needs to head-up a function. In addition, the Council does not view its role as one which describes how many or what level employees are needed to carry out the functions. Such decisions are micromanagement ones that are not within the scope of the University Planning Council.

The white model only addresses the organization of the academic departments within Academic Affairs. Either the blue or yellow organizational models with the exception of the academic departments could be used with the white model.

SURVEY OF POSSIBLE ORGANIZATIONAL STRUCTURES

Please comment on the three draft proposals and suggest other options. If you have additional comments or suggestions, please submit them. If you have no comment on a specific question, skip it and only comment on the areas of concern to you. Return to the Planning Office at HM 204 by January 15, 1993.

1. What are your comments and suggestions concerning the blue model?
2. What are your comments and suggestions concerning the yellow model?
3. What are your comments and suggestions concerning the white model?
4. What are your comments and suggestions concerning those functions reporting to the President?

Blue Model

Yellow Model

5. What are your comments and suggestions concerning those functions under Academic Affairs?

Blue Model

Yellow Model

White Model

6. What are your comments and suggestions concerning the functions under Administration and Fiscal Services?

Blue Model

Yellow Model

7. What are your comments and suggestions concerning the functions under Student Life?

Blue Model

Yellow Model

8. What are your comments and suggestions concerning the functions under University Advancement?

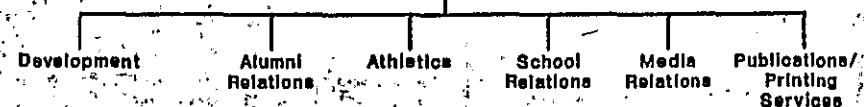
Blue Model

Yellow Model

9. Other comments, suggestions, or alternative models.

BLUE

University Advancement



Board of Regents

President

- Affirmative Action
- Budgets & Management Info.
- Internal Audit

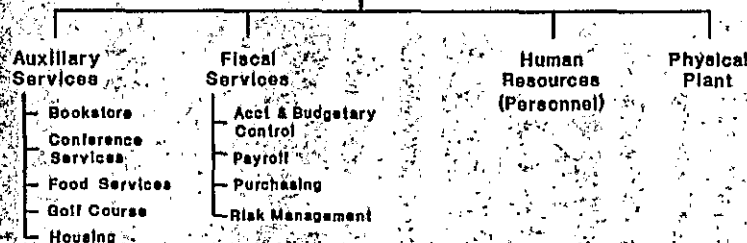
Division of Academic Affairs

Student Life

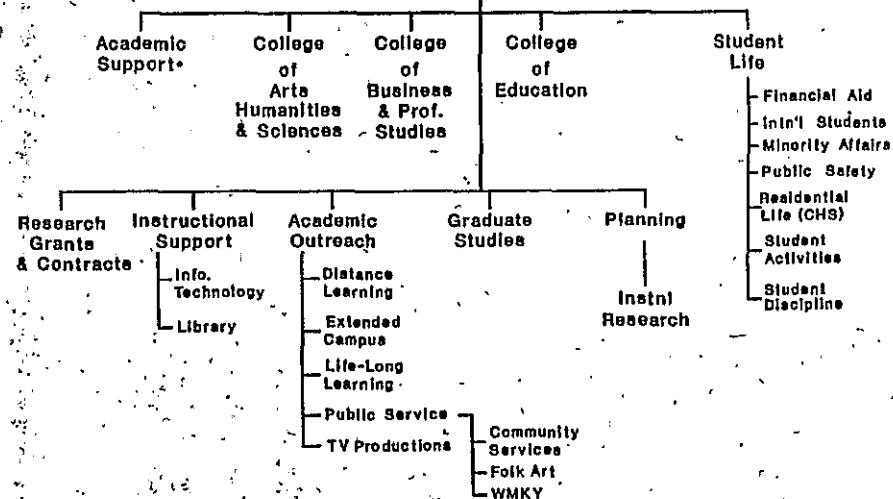
Division Administration & Fiscal Services

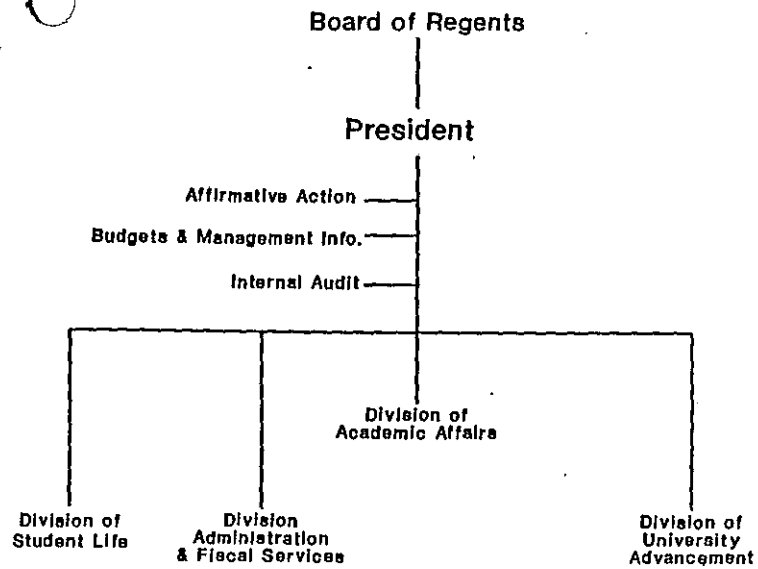
Division of University Advancement

Administration and Fiscal Services

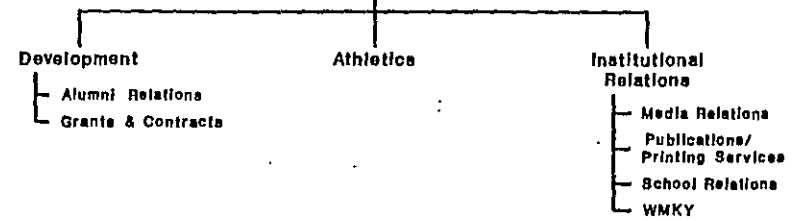


Academic Affairs

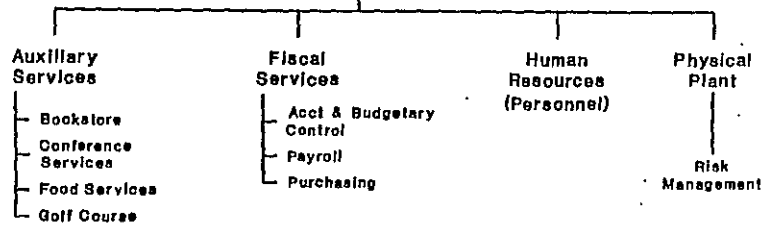




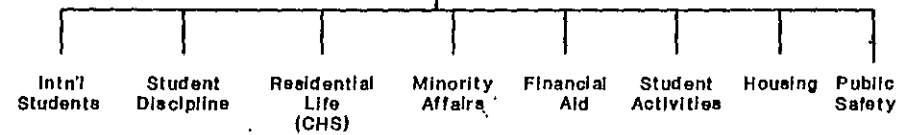
University Advancement

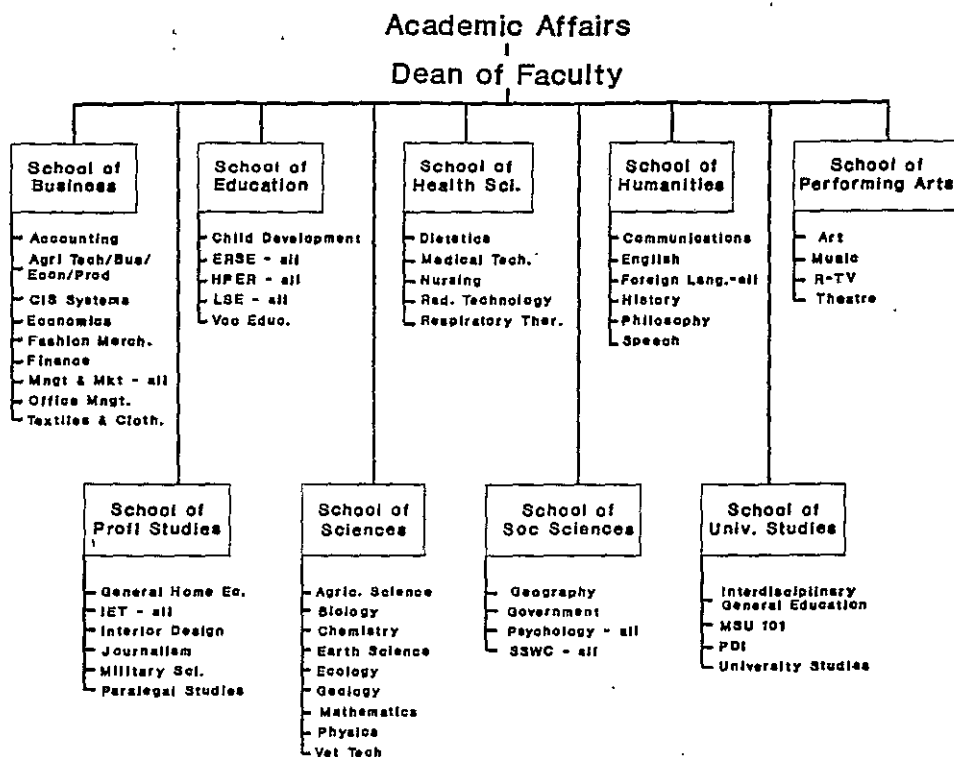


Administration and Fiscal Services



Student Life





11/13/92

The white model only addresses the organization of the academic departments within Academic Affairs. Either the blue or yellow organizational models with the exception of the academic departments could be used with the white model.

In the blue model under Academic Affairs, the College of Arts, Humanities and Sciences, the College of Business and Professional Studies, and the College of Education would be replaced with the organizational structure as presented in the white model.

In the yellow model under Academic Affairs, the College of Arts and Humanities, the College of Business and Professional Studies, the College of Education and the College of Science would be replaced with the organizational structure as presented in the white model. No other functions would change in either the blue or yellow models.

FACULTY SENATE AGENDA

December 3, 1992

4:10 pm - Riggle Room

Wheeler 11

- I. Call to order 4:12+
- II. Consideration of minutes of November 19, 1992
- III. Chair's Report
- IV. Vice-President's Report
- V. Faculty Regent's Report - No Rep
- VI. Committee Reports
- A. Academic Governance
- B. Educational Standards
- C. Fiscal Affairs 4:29-4:55 Tuition Waiver Pass
- D. Professional Policies 4:55-4:57
1. PAd-5: Search Procedures for Senior Level Non-Academic Personnel - 2nd reading PASS
2. PAd-8: Search Procedures for Senior Level Academic Personnel - 2nd reading PASS
- E. Elections - NO
- F. ad hoc on Communications 4:57-4:59
- G. ad hoc on Constitution
- VII. New Business
- VIII. Announcements
- IX. Adjournment 5:02

FACULTY SENATE SIGN-IN SHEET
1992-93

MEETING # 8
12-3-92

NAME	SIGNATURE	NAME	SIGNATURE
ALCORN, JOHN	<i>John Alcorn</i>	LINDELL, CALVIN	<i>Calvin Lindell</i>
BLAIR, ALTA	<i>Alta Blair</i>	LINDAHL, ROBERT	<i>Robert Lindahl</i>
BROWN, LARADEAN	<i>Laradean Brown</i>	MAGUIRE, NORMA	<i>Norma Maguire</i>
BUCK, ROLAND	<i>Roland Buck</i>	MAY, DEAN	<i>Dean May</i>
CAMPBELL, GLENNA	<i>Glenna Campbell</i>	MCCORMICK, BEVERLY	<i>Beverly McCormick</i>
CAUDILL, DALE	<i>Dale Caudill</i>	NOLEN, GORDON	<i>Gordon Nolen</i>
CRAGER, BUFORD		NORTHROP, RIC	<i>Ric Northrop</i>
DARLING, JACKIE	<i>Jackie Darling</i>	OAKES, PHYLLIS	<i>Phyllis Oakes</i>
FASKO, DAN	<i>Dan Fasko</i>	PHILLIPS, DONNA	<i>Donna Phillips</i>
FLORA, BEN	<i>Ben V. Flora</i>	PILLOW, LAURA	<i>Laura Pillow</i>
GEARNER, GEOFFREY	<i>Geoffrey Gearer</i>	QUISENBERRY, JAMES	<i>James Quisenberry</i>
GLADDEN, MARY	<i>Mary Gladden</i>	ROGERS, BRENT	<i>Brent Rogers</i>
GOTSICK, JAMES	<i>James Gotsick</i>	SABIE, MOHAMMED	<i>Mohammed Sabie</i>
HAMM, HARLEN	<i>Harlen Hamm</i>	SAXON, DAVID	<i>David Saxon</i>
HEDGECOCK, HERB	<i>Herb Hedgecock</i>	STAFFORD, JUDY	<i>Judy Stafford</i>
HELPHINSTINE, FRAN	<i>Fran Helphinstine</i>	STANLEY, RODNEY	<i>Rodney Stanley</i>
HUNT, RICHARD		STROIK, THOMAS	<i>Thomas Stroik</i>
IWU, HILARY	<i>Hilary Iwu</i>	TAYLOR, CAROLYN	<i>Carolyn Taylor</i>
JONES, ROGER	<i>Roger N. Jones</i>	THOMAS, DAN	<i>Dan Thomas</i>
KEENAN, LARRY	<i>Larry Keenan</i>	VITON, JOHN	
LEMASTER, JOYCE	<i>Joyce LeMaster</i>	WOLFE, ROBERT	

Policy: PG-26

Subject
Tuition Waiver

12-3-92
2nd Reading
PASS

PURPOSE:	To provide regular full time faculty and staff members opportunity to advance their education by taking University courses without cost, if enrolled in the University.
ELIGIBILITY:	Any staff member who has completed the probationary period, if applicable, or any regular full time faculty member regular full time faculty or staff member who has completed the probationary period, if applicable, is eligible to request tuition waiver.
TUITION WAIVER LIMITS:	A regular full time faculty or staff member may take one course up to a maximum of four twelve credit hours each semester and, during the summer, only one course up to a maximum of four credit hours academic year (Fall and Spring semesters and summer I and II sessions). The course work must be within the University's three four colleges. <i>if schools</i>
TUITION WAIVER REQUESTS:	A request for tuition waiver is made on the Request for Payment of Registration Fees Form and must be approved by the supervisor and appropriate vice president. A copy of the form shall be forwarded to the Office of Personnel Services.
COURSES DURING WORK HOURS:	Permission may <i>should</i> be granted by a supervisor upon written request to take classes a maximum of four credit hours per term during assigned work hours. If approved, the The work will be made up by adjusting the individual's work schedule. If the faculty or staff member cannot agree on suitable rescheduling arrangements, the matter shall be resolved by the appropriate vice president.
ADDITIONAL COURSES:	Additional courses beyond the maximum of four twelve credit hours per semester (or summer session) academic year may be taken outside normal working hours and at the faculty or staff member's own expense.
TRANSFER OF TUITION WAIVER BENEFIT:	<i>In the event that a full time faculty or staff member chooses not to use all or part of the twelve credit hours per academic year, all or any remaining credit hours may be given to a spouse or dependent child for the current academic year. A dependent child is defined as a single person who is claimed as a dependent on the most recent federal income tax form. At no time may an employee, spouse, or dependent child apply more than twelve credit hours per academic year towards the tuition waiver benefit.</i>

~~Words in strikeout~~ denote those portions to be changed within PG-26 and the inserts are represented in italics.

FACULTY SENATE CONSTITUTION Morehead State University

PREAMBLE

The faculty of Morehead State University supports a system of shared governance in institutional decision making which promotes mutual understanding, and coordination of efforts among faculty, staff, administrators, and students as they strive to define and meet the university's mission.

The Faculty Senate, an elected representative body of the university faculty, serves to express the faculty voice and functions as the primary mechanism for faculty participation in university governance.

ARTICLE ONE: NAME

The name of the organization herein described shall be the Faculty Senate of Morehead State University, hereinafter called the Faculty Senate.

* ARTICLE TWO: MEMBERSHIP

Section 1. The membership of the Faculty Senate shall consist of two senators from each academic department, and the Faculty Regent. The existence of academic departments for determination of senators shall be decided as of March 1 for the following academic year.

Section 2. Election of Senators from the academic departments shall be completed by April 15. Senators shall take office at the first fall meeting of the Senate.

Section 3. Faculty who may elect representatives to the Faculty Senate shall be defined as "regular faculty" (PG-1). Faculty who may serve as senators shall have "Standing I" appointments (PG-3), shall have teaching/research as a primary responsibility, and shall have been employed by the University as "regular faculty" for at least one full academic year. Department chairs may not be senators.

Section 4. Terms of Office shall be three years. These terms shall be staggered for each department and for the senate as a whole. No Senator may serve for more than six consecutive years.

Section 5. Senators missing three consecutive, or a total of five regular Faculty Senate meetings during the academic year shall automatically be dropped from Faculty Senate membership. Absence from summer meetings or special called meetings will not be considered in the total year's absences. Any unexpired term shall be filled by special election.

Section 6. The President, Executive Vice-President for Academic Affairs and Dean of Faculty, a representative of the professional librarians, the Chair of the Staff Congress, and the President of the Student Government Association shall serve as ex officio non-voting members of the Faculty Senate.

ARTICLE THREE: RESPONSIBILITIES AND POWERS

* **Section 1.** The Faculty Senate, the official representative body of the University faculty, reports and makes written recommendations to the President, the Board of Regents and the faculty.

Section 2. The Faculty Senate will formulate or modify policies and regulations concerning academic excellence, academic freedom, professional ethics and faculty welfare. The Faculty Senate may review all initiatives and actions in the following areas:

- (i) Academic policies and procedures
- (ii) University governance
- (iii) Faculty responsibilities and rights
- (iv) Faculty compensation and benefits
- (v) Financial affairs
- (vi) University committee responsibilities and membership

* **Section 3.** The Faculty Senate shall serve as the parent body of all University Standing Committees that deal with the areas outlined in ARTICLE THREE, Section 2.

(a) The Faculty Senate, in consultation with other University groups and personnel, shall determine the responsibilities and composition of University Standing Committees and shall produce a printed description of these committees.

(b) Standing Committees of the University shall report to the Faculty Senate, a University Administrative officer or both, as stated in the description of the Committee.

(c) Faculty members of University Standing Committees shall be elected by the Faculty Senate.

Section 4. The Faculty Senate may collect, receive, analyze and store appropriate information necessary to discharge its responsibilities; specifically, but not limited to:

(a) Minutes and reports from all University committees dealing with issues within the purview of the Faculty Senate.

(b) Appropriate information from all University academic and administrative agencies.

* **Section 5.** The Faculty Senate and the Staff Congress are jointly responsible for formulating and executing an assessment of the performance of department chairs, directors, deans, vice presidents, and the president.

ARTICLE FOUR: OFFICERS

Section 1. The officers of the Faculty Senate shall be the Chair, Chair-Elect, and the Executive Council.

Section 2. The Chair-elect of the previous Faculty Senate shall become the Chair of the next Faculty Senate at its first regular meeting of the fall semester. The Faculty Senate Chair shall be the presiding officer of the Faculty Senate and shall serve a one year term.

* **Section 3.** The Executive Council shall consist of the Faculty Senate Chair who shall serve as the Chair of the Executive Council, the Faculty Regent as an ex-officio voting member, and six members of the Faculty Senate elected by the Faculty Senate. Faculty Senate standing committee chairs shall be appointed by the Faculty Senate chair from members of the Executive Council. Each term of office on the Executive Council shall be one year.

Section 4. The Executive Council shall:

- (a) Serve as the liaison between the Faculty Senate and other University personnel or groups.
- (b) Establish the agenda for Faculty Senate meetings;
- (c) Serve in a fiduciary capacity;
- (d) Plan Faculty Senate activities.

Section 5. Election of the Executive Council shall take place at the first regular meeting of the fall semester according to the following guidelines. All voting shall be by secret ballot and shall be monitored by the previous year's Committee on Committees.

(e) The Chair-Elect shall be elected by the Faculty Senate from the senators elected to the Executive Council.

Election Procedure: The Chair-Elect shall be elected by a majority of the senators voting. If no senator receives a majority of votes on the first ballot for Chair-Elect, additional ballots shall be cast for the two senators receiving the most votes (including ties) until one senator receives the majority.

Section 6. Should any vacancy occur in the Executive Council during the academic year, the vacancy shall be filled by a special election according to the following guidelines. Each college must have at least one representative on the Executive Council. All voting shall be by secret ballot and the election shall be monitored and conducted by the Committee on Committees. Nominations for the Executive Council member shall come from the floor. The new Executive Council member shall be elected by a simple majority of the senators voting. If no senator receives a majority of the votes on the first ballot for this position, additional ballots shall be cast for the two senators receiving the most votes (including ties) until one senator receives the majority. If the vacancy in the Executive Council was that of either the Faculty Senate Chair or Chair-elect, then a subsequent election will be held for this vacant position by the election procedure specified in Section 4(e) above.

Section 7. At the request of the Chair, or in the absence of the Chair, the Chair-elect shall preside at the meetings of the Faculty Senate or Executive Council and fulfill the duties and obligations of the Chair. The Chair-elect shall serve as recording secretary of the Executive Council and shall be responsible for the records of the Executive Council.

ARTICLE FIVE: COMMITTEES

Section 1. The function of Faculty Senate Committees is to prepare materials for presentation to the Faculty Senate. Each of these committees shall gather data and make studies, advise and make recommendations to the Faculty Senate in the form of written reports. Each committee shall maintain communications with the University Committees that report to it and the Faculty Senate.

Section 2. Senators shall indicate their preference for membership on Faculty Senate committees at the first fall meeting. The Executive Council shall appoint senators to the Faculty Senate committees. At least one senator from each college should be on each Faculty Senate standing committee.

* **Section 3.** a. Standing Committees (Sections 4-8 below) of the Faculty Senate shall schedule two regular meetings a month during the regular academic year. A quorum shall be a majority of the membership of the committee.

b. Each standing committee shall elect a vice-chair of the committee who shall be responsible for keeping minutes and recording absences in the minutes. In the absence of the chair, the vice-chair shall also assume the responsibilities of the chair.

c. Senators missing three consecutive, or a total of five regular standing committee meetings during the academic year shall automatically be dropped from Faculty Senate membership. Absence from summer meetings or special called meetings will not be considered in the total year's absences.

* **Section 4.** The Committee on Committees is concerned with University committees, University governance, and faculty representation. It has specific concerns with:

- (a) Structure, membership and responsibilities of University Committees.
- (b) Structure of the University, especially the Division of Academic Affairs
- (c) Nomination of faculty members for all committees that have faculty representation.
- (d) The Committee on Committees shall conduct the Faculty Regent's election according to procedure established by the Senate.
- (e) The remaining members of the previous year's Committee on Committees shall conduct the election of senators to the Executive Council at the first regularly scheduled Faculty Senate meeting in the fall. (See ARTICLE FOUR, Section 4.)

Section 5. The Fiscal Affairs Committee is concerned with the University budget as it effects faculty effectiveness and instructional effectiveness, faculty compensation, and benefits.

Section 6. The Academic Policies Committee is concerned with policies and regulations that effect faculty effectiveness and instructional effectiveness. Specific areas of concern include admission, registration, grading, awarding of credit, classroom conditions, evaluation of instructional effectiveness, and graduation requirements.

Section 7. The Professional Policies Committee is concerned with policies, regulations and practices that effect faculty status, working conditions, advancement and evaluation. Specific areas of concern include:

- (a) Faculty recruitment and qualifications
- (b) Tenure and promotion
- (c) Faculty evaluation
- (d) Work load, overload and compensation
- (e) Procedures to insure academic freedom and resolve faculty grievances
- (f) Faculty development
- (g) Retrenchment
- (h) Sabbatical leaves and leaves of absence.

Section 8. The Committee on Evaluation is concerned with the evaluation of faculty and administrative personnel. Its specific concerns include:

- (a) An annual review of department, College, and University plans for faculty evaluation and performance based salary adjustments.
- (b) The biennial review of the University President.
- (c) The conducting of the annual assessment of Department Chairs, Deans, and Vice-Presidents.
- (d) The use of assessment results in accordance with policies adopted by the Board of Regents.

Section 9. Faculty Senate Ad Hoc Committees

(a) The Executive Council, with the consent of the Faculty Senate, may recommend the formation of Faculty Senate Ad Hoc Committees to study, report and recommend action on short-term and specific issues. These committees shall not exist beyond the term of the Faculty Senate that authorizes their formation.

(b) Senators may be appointed to a Faculty Senate Ad Hoc Committee by the Chair, with the consent of the Faculty Senate.

ARTICLE SIX: MEETINGS

Section 1. All meetings of the Faculty Senate shall be open.

Section 2. All meetings shall be conducted according to the Modern Edition of Robert's Rules of Order unless specifically preempted by the Faculty Senate Constitution, or any Special Rules of Order the Faculty Senate may adopt.

Section 3. Regular meetings of the Faculty Senate shall be called twice a month during the regular academic year and once during each summer session. The Faculty Senate Chair, with the consent of the Executive Council and advance written notice to all senators, may call a special meeting or reschedule a meeting, if necessary. A majority of the Executive Council or one-third of the senators may call a special meeting by written petition to the Faculty Senate Chair.

Section 4. A quorum for all Faculty Senate meetings is a majority of the membership. Attendance at regularly scheduled Faculty Senate meetings is taken and absences are recorded in the minutes.

* Section 5. The Order of Business shall follow the agenda as set by the Executive Council. Items to be included on the published agenda must be submitted in writing to the Executive Council at least 72 hours in advance of the meeting.

Section 6. Faculty Senate approval for recommendations shall require a simple majority of members voting. A senator may designate another senator as a proxy for the purpose of casting a vote, but such designation must be in writing and must be submitted to the Chair before voting occurs.

Section 7. Records, excluding those covered by relevant privacy acts but including meeting agendas, minutes, and committee reports, shall be deposited by the Chair in the Camden-Carroll Library and Faculty Senate office. Appropriate correspondence involving Faculty Senate activities shall be kept in the Faculty Senate Office. Proposed agendas and minutes of the Faculty Senate meetings shall be distributed to Faculty Senators, department chairs, deans, vice presidents, and the president.

ARTICLE SEVEN: UNIVERSITY SUPPORT

* Section 1. The Chair shall receive six credit hours of reassigned time in regular teaching load during each semester of service. Additionally, the Chair shall receive three credit hours of compensation, based on the applicable formula, for Senate responsibilities during the summer.

Section 2. The University shall provide 20 hours per week of secretarial assistance for the regular academic year, and an average of 10 hours per week during the summer.

Section 3. An adequate annual operating budget shall be provided for the Faculty Senate.

Section 4. Office space for the Faculty Senate secretary and Faculty Senate files shall be provided.

ARTICLE EIGHT: AMENDMENTS TO THE CONSTITUTION

Section 1. Amendments to this Constitution may be proposed by the Faculty Senate or by a petition signed by at least twenty-five members of the University faculty which shall be filed with the Chair of the Faculty Senate.

* Section 2. Copies of proposed amendments and ballots shall be distributed by mail to all members of the University faculty who are eligible to vote as defined in ARTICLE 2, Section 3. Ballots shall be counted after the published deadline, at least two weeks after the amendments have been distributed. A majority of the eligible University faculty voting shall be necessary for approval.

Section 3. Upon approval by the University Faculty, proposed amendments shall be submitted to the Board of Regents for final approval.

*** ARTICLE NINE: SPECIAL RULES OF ORDER**

Section 1. A senator may submit a proposed a Special Rule of Order in writing to the Chair. It is placed on the agenda and handled according to the normal rules for motions.

Section 2. Amendment, removal or suspension of a Special Rule of Order requires a two-thirds majority.

Section 3. Special Rules of Order are attached to this Constitution, and will be maintained as a part of the constitution. These Special Rules will be available to the Chair at every Faculty Senate meeting.

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ARTICLE ~~TWELVE~~ SEVERABILITY

The invalidation of any portion of this Constitution shall not affect the validity of any other portion of the Constitution.

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ARTICLE ~~THIRTEEN~~ EFFECTIVE DATE

This Constitution becomes effective immediately upon ratification by the University faculty and the Morehead State University Board of Regents.

FACULTY SENATE SPECIAL RULES OF ORDER

1. Regular meetings of the Faculty Senate shall be called to order by the Chair at 4:10 PM on the first and third Thursday of each month during the regular academic year. Any Thursday within a given month that the University is not officially in session will not be considered in calculating meeting dates.
2. Two regular summer meetings of the Faculty Senate shall be called to order at 4:10 PM on the third Thursday of June and July. A quorum for regular summer meetings is determined as follows:
 - (a) Before the last regular meeting of the academic year, the Executive Council of the Faculty Senate shall poll the membership to determine how many senators are scheduled to teach class during each summer session.
 - (b) A quorum for the June meeting shall be a majority of the senators scheduled to teach during the first summer session.
 - (c) A quorum for the July meeting shall be a majority of the senators scheduled to teach during the second summer session.
3. Policy to be considered by the Faculty Senate shall be presented initially for a first reading. These resolutions and motions shall be voted on at a subsequent meeting. The exceptions of this rule shall be nominations or elections to Senate offices and University Standing Committees, in which event the vote may take place immediately after the first reading.

FACULTY SENATE AGENDA

December 17, 1992

4:10 pm - Riggle Room

- I. Call to order
- II. Consideration of minutes of December 3, 1992
- III. Chair's Report
- IV. Vice-President's Report
- V. Faculty Regent's Report
- VI. Committee Reports
 - A. Academic Governance - Committee nominations
 - B. Educational Standards
 - C. Fiscal Affairs
 - D. Professional Policies
 - 1. Graduation
 - 2. PAc-9: Faculty Attendance at Commencement
 - E. Elections
 - F. ad hoc on Communications
 - G. ad hoc on Constitution
 - H. ah hoc on Assessment
- VII. New Business
- VIII. Announcements
- IX. Adjournment

FACULTY SENATE SIGN-IN SHEET

1992-93

MEETING # 9
12-17-92

NAME	SIGNATURE	NAME	SIGNATURE
ALCORN, JOHN	<i>John Alcorn</i>	LINDELL, CALVIN	<i>Calvin Lindell</i>
BLAIR, ALTA	<i>Alta Blair</i>	LINDAHL, ROBERT	<i>Robert Lindahl</i>
BROWN, LARADEAN	<i>Laradean Brown</i>	MAGUIRE, NORMA	<i>Norma Maguire</i>
BUCK, ROLAND	<i>Roland Buck</i>	MAY, DEAN	<i>Dean May</i>
CAMPBELL, GLENNA	<i>Glenna Campbell</i>	MCCORMICK, BEVERLY	<i>Beverly McCormick</i>
CAUDILL, DALE	<i>Dale Caudill</i>	NOLEN, GORDON	<i>Gordon Nolen</i>
CRAGER, BUFORD	<i>Buford Crager</i>	NORTHROP, RIC	<i>Ric Northrup</i>
DARLING, JACKIE	<i>Jackie Darling</i>	OAKES, PHYLLIS	<i>Phyllis Oakes</i>
FASKO, DAN	<i>Dan Fasko</i>	PHILLIPS, DONNA	<i>Donna Phillips</i>
FLORA, BEN	<i>Ben Flora</i>	PILLOW, LAURA	<i>Laura Pillow</i>
GEARNER, GEOFFREY	<i>Geoff Gearer</i>	QUISENBERRY, JAMES	<i>James Quisenberry</i>
GLADDEN, MARY	<i>Mary Gladden</i>	ROGERS, BRENT	<i>Brent Rogers</i>
GOTSICK, JAMES	<i>James Gotsick</i>	SABIE, MOHAMMED	<i>Mohammed Sabie</i>
HAMM, HARLEN	<i>Harlen Hamm</i>	SAXON, DAVID	<i>David Saxon</i>
HEDGECOCK, HERB	<i>Herb Hedgecock</i>	STAFFORD, JUDY	<i>Judy Stafford</i>
HELPHINSTINE, FRAN	<i>Fran Helphinstine</i>	STANLEY, RODNEY	<i>Rodney Stanley</i>
HUNT, RICHARD		STROIK, THOMAS	
IWU, HILARY	<i>Hilary Iwu</i>	TAYLOR, CAROLYN	<i>Carolyn Taylor</i>
JONES, ROGER	<i>Roger H. Jones</i>	THOMAS, DAN	<i>Dan Thomas</i>
KEENAN, LARRY		VITON, JOHN	<i>John Viton</i>
LEMASTER, JOYCE	<i>Joyce LeMaster</i>	WOLFE, ROBERT	<i>Robert Wolfe</i>

1ST ROAD
12-17-92

Policy: PAc - 9

Subject

Faculty Attendance
Responsibilities --
Commencement

Approval Date: 07 / 01 / 85

Revision Date:

SPRING
COMMENCEMENT

All faculty members are expected to attend the Spring Commencement. Each academic department shall be represented by at least one half of the department's full time faculty on Standing Appointments

OTHER
COMMENCEMENTS

Each academic department shall be represented by at least ~~one half of the department's full time faculty on Standing Appointments~~ two faculty members at commencements held at other time of the year. Each Department Chair shall have the responsibility to see that ~~the department is represented~~ two members are so designated. ^{NO STRIKE}

ATTIRE AT
COMMENCEMENT

Academic attire is required for graduation processions and for other occasions where appropriate. Each faculty member must furnish his/her own academic attire.