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Deans' Council (University of Maine) Records, 1987-1997

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Deans' Council (University Of Maine) Records

This finding aid was produced using ArchivesSpace on May 13, 2019.

Finding aid written in English

Describing Archives: A Content Standard

Raymond H. Fogler Library University Archives

5729 Raymond H. Fogler Library

University of Maine

Orono, ME 04469-5729

URL: <http://www.library.umaine.edu/speccoll>

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Summary Information

| | |
|----------------------------------|---|
| Repository: | Raymond H. Fogler Library University Archives |
| Creator: | University of Maine. Office of the Executive Vice President for Academic Affairs and Provost |
| Title: | Academic Affairs. Vice President For Academic Affairs. Deans' Council (University Of Maine) Records |
| ID: | UA RG 0006.006.001 |
| Date [inclusive]: | 1987-1997 |
| Physical Description: | 1 box |
| Language of the Material: | English |

Preferred Citation

University of Maine. Deans' Council Records, UA RG 0006.006.001, [Box No.], [Folder No.], Raymond H. Fogler Library Special Collections Department, University of Maine, Orono, Maine.

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Biographical / Historical

The University of Maine Deans' Council was originally organized through the Office of the President, but over time the Vice President for Academic Affairs took over responsibility. Information in the Office of the President records indicates that the Council has been formally meeting at least since 1960.

The Council is made up of the various deans at the University of Maine. The Council's function is to facilitate communication between the provost and deans and among deans, advise the provost, and strategic planning for academic affairs.

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Scope and Contents

The records contains copies of meeting agendas, minutes, supporting material compiled for the University of Maine Deans' Council (1987-1994). There are also memorandums sent to members of the Deans' Council (1987-1997).

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Arrangement

The records are physically arranged in chronological order by year and month of meeting.

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Administrative Information

Publication Statement

Raymond H. Fogler Library University Archives

5729 Raymond H. Fogler Library

University of Maine

Orono, ME 04469-5729

URL: <http://www.library.umaine.edu/speccoll>

Accruals

Accruals of Deans' Council meeting material are anticipated.

Conditions Governing Access

Kept at Fogler Library's offsite storage facility. One week's notice required for retrieval. Generally only records older than 30 years are accessible. Personal identifiable and sensitive information will be redacted before release.

Conditions Governing Use

Information on literary rights available in the Raymond H. Fogler Library Special Collections Department.

Processing Information

Processed in May 2019 by Matthew Revitt, Raymond H. Fogler Library Special Collections Department. Processing involved a collection survey and the creation of this finding aid. The material was reboxed into appropriate archival folders and the boxes and folders numbered and titled using information from ArchivesSpace.

Immediate Source of Acquisition

Transferred to Library Annex as Accession 2008-0628a. The record appear to be from Elaine Albright, Dean of University of Maine Libraries from 1983-2003.

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Related Materials

Separated Materials

There are copies of Deans' Council meeting minutes from 1960-1980 in the record group Office of the President Records, UA RG 0003 and from 1973-1986 in the record group Raymond H. Fogler Library Records, UA RG 0006.012.001.

Special Collections also holds digital copies of meeting agendas, minutes, and supporting material from 2013-2014.

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Controlled Access Headings

- Universities and colleges -- Administration
- Agendas
- Minutes
- Memorandums

Collection Inventory

| Title/Description | Instances | |
|--|-----------|-----------|
| Deans' Council -- Meeting Minutes, 1987 <u>Physical Description:</u> 1 folder | Box 1 | Folder 1 |
| Deans' Council -- Meeting Minutes, 1988 <u>Physical Description:</u> 1 folder | Box 1 | Folder 2 |
| Deans' Council -- Meeting Minutes, January-August, 1989 <u>Physical Description:</u> 1 folder | Box 1 | Folder 3 |
| Deans' Council -- Meeting Minutes, September-December, 1989 <u>Physical Description:</u> 1 folder | Box 1 | Folder 4 |
| Deans' Council -- Meeting Minutes, January-April, 1990 <u>Physical Description:</u> 1 folder | Box 1 | Folder 5 |
| Deans' Council -- Meeting Minutes, May-August, 1990 <u>Physical Description:</u> 1 folder | Box 1 | Folder 6 |
| Deans' Council -- Meeting Minutes, September-December, 1990 <u>Physical Description:</u> 1 folder | Box 1 | Folder 7 |
| Deans' Council -- Meeting Minutes, January-June, 1991 <u>Physical Description:</u> 1 folder | Box 1 | Folder 8 |
| Deans' Council -- Meeting Minutes, July-December, 1991 <u>Physical Description:</u> 1 folder | Box 1 | Folder 9 |
| Deans' Council -- Meeting Minutes, January-August. 1992 <u>Physical Description:</u> 1 folder | Box 1 | Folder 10 |
| Deans' Council -- Meeting Minutes, September-December, 1992 <u>Physical Description:</u> 1 folder | Box 1 | Folder 11 |
| Deans' Council -- Meeting Minutes, 1993 <u>Physical Description:</u> 1 folder | Box 1 | Folder 12 |
| Deans' Council -- Meeting Minutes, 1994 <u>Physical Description:</u> 1 folder | Box 1 | Folder 13 |
| Deans' Council -- Memos , 1995 <u>Physical Description:</u> 1 folder | Box 1 | Folder 14 |
| Deans' Council -- Memo Re. Annual Reports, 1997 | Box 1 | Folder 12 |

Physical Description: 1 folder