

2011

# Town of Hollis Annual Report July 1, 2010 to June 30, 2011

Hollis, Me.

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*Town of Hollis  
Annual Report*

*July 1, 2010  
To  
June 30, 2011*

## The Town of Hollis 2011 Annual Report is dedicated to the Hollis Aftercare Program Children



Walk! Walk! Walk! Walking for a good cause. Walking for exercise. .... and maybe walking off some energy before doing inside activities?

The Hollis Aftercare Program children walk around the Hollis Town Hall Complex, keep a record of how many miles they walk each day, and present their mileage reports to their sponsors who then donate one nonperishable food item for each mile they walk. Approximately 3500 food items were collected this year by the 25 children who participated.

## **The Town of Hollis 2011 Annual Report is dedicated to the Hollis Aftercare Program Children (continued)**

Many of the food items are dropped off at the Community Building while other items are collected from the sponsors who visit frequently or work at town hall. The children use this experience to learn how to interact with their sponsors and always do so in a polite manner. The children place the donated food items into a personalized bag for storage until it is picked up for the Hollis Food Pantry, located in the Hollis Center Baptist Church. When the van arrives, the children help to load their items into the van so they can see the accumulated amount of their good work.

The Hollis Aftercare Program consists mostly of children, ages 5 to 10 years, who attend Hollis Elementary School. The program director, Wendy Frost, and the other counselors, meet the children at the school and walk them over to the Hollis Community building. This year, the children were given a tour of the Maine Government offices and recognized by the Maine Legislature for their efforts.



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## **Boston Post Cane Presented to Jessie M. Giddens**



On June 24, 2011, the Hollis Selectmen presented the town's Boston Post Cane to Jessie Giddens, age 98.

The Boston Post Cane is an ornate, gold-tipped cane that was sent out to hundreds of New England towns near the turn of the 19<sup>th</sup> century as a circulation promotion. The Town of Hollis now ceremoniously presents the town's cane to the oldest living resident. The cane is actually stored in the town safe and a presentation plate is added to a plaque displayed at the Hollis Town Hall.

Jessie Giddens was born January 19, 1913 in Malden, MA, the daughter of William B.C. and Mary Ann (Thomas) Pratt. Jessie grew up in Everett, MA and as a child spent her summers with her great grandmother in Port Maitland, Nova Scotia. Along with her mother, grandmother, and siblings, she would take the bus to Boston then an overnight ferry to Yarmouth. The last leg of the trip would be on a buckboard. When old enough, Jessie worked in the local Woolworths doing books. She then worked in Young's Bakery where she learned to decorate wedding cakes, a talent that would later be seen at several family weddings. She was a member of the Glee Club and played field hockey and tennis. Jessie can remember when her father brought home the first car on the block with glass windows that you could roll up and down. It caused quite a stir in the neighborhood.

Jessie met her husband after her mother told her about the nice ice man they had. Audie worked with his father delivering ice to businesses and homes. It was love at first sight and Audie could be seen delivering small amounts of ice to her home if she was there. They wed on January 30, 1942.

## **Boston Post Cane Presented to Jessie M. Giddens (continued)**

When her husband was called to service, Jessie worked with the USO serving meals to soldiers in the area. She followed Audie to Texas where he was stationed before being shipped out as a member of a Black Hawk unit. She remembers the collection of Aluminum in the city square to help out the war effort. Once the war ended and Audie was home for good, they moved to Rowley, MA where they lived for 44 years raising their two daughters. There they joined the First Baptist Church of Rowley where she served on several committees.

Jessie volunteered in the community as the treasurer of the Rowley Council of Aging and delivered Meals on Wheels with Audie. She enjoyed entertaining and often had missionary visitors as houseguests. Jessie also worked in a factory that provided electrical parts to the military.

Jessie and Audie moved to Hollis in 1994 where she became a member of the Hollis Center Baptist Church. Her beloved Audie, died in 2001. Jesse keeps active with her friends in the Friendship Bible Study group at the church. She still goes camping with her daughters and loves a well-made s'more!



Jessie on the left, younger brother, Bill, in the center  
& older sister, Ellen, on the right.

## **Town of Hollis**

### **Hollis Indian Cellar & Buxton Pleasant Point Park**

#### **Pedestrian Bridge Project**

In August 2009 an auto-pedestrian accident occurred on the Route 202 Bridge that spans the Saco River between Hollis and Buxton. The Selectmen of both towns were concerned about the safety of our pedestrians so we met jointly to discuss the issue. Several remedies were discussed by the two boards but due to the lack of local funding and the boards' concerns of raising taxes, our local options for the foreseeable future seemed nonexistent.

The State of Maine Department of Transportation (DOT) was then contacted to find out if they had any plans to widen or replace the bridge in the near future. The DOT reported that nothing on their project lists included the Route 202 Bridge. The boards inquired of DOT if a walkway could be added to the current bridge. We were told the bridge design would not support adding a walkway on either side of the current structure. Again, both boards decided because of the current economic climate and the State's lack of funding and plans, Hollis and Buxton would not be able to do anything to correct our concerns with the bridge.

During this process the idea of a pedestrian bridge to be erected on the former bridge abutments was discussed as a solution to the foot traffic on Route 202 Bridge. Funding the idea was not available from the current budgets in either town and asking the taxpayers to fund the bridge by increasing taxes wasn't something the select boards were comfortable doing.

Selectman Don Marean from Hollis suggested the boards apply to the University of Maine Orono Civil Engineering Department and request a bridge design as a student project. Selectman Marean took on the project on behalf of the towns to work with the University Maine Orono (UMO) on engineering and a design. UMO added the project to their lists of request in 2009.

In the fall of 2010 UMO sent notice that the project was a possibility for the fall semester as a bridge design and the student engineering team, "aka" Maine Heavy Consultants (MHC), was given the project as seniors to engineer a design and construction recommendations. MHC is made up of five students. Two of them are local, Alex Coulling of Hollis and Adam Theriault from Buxton. The other students, Hannah Benton, Jordan Shulman and Anthony Ortiz make up the team. The students made several trips to the site to gather information, history and photos. After much hard work and diligence, the students developed a comprehensive plan. The project was selected by the engineering department after the students presented their ideas, findings, and community needs. (Congratulations and thank you, MHC.) In February of 2011 a preliminary plan was presented to Selectman Marean and he distributed it to both select boards for review.



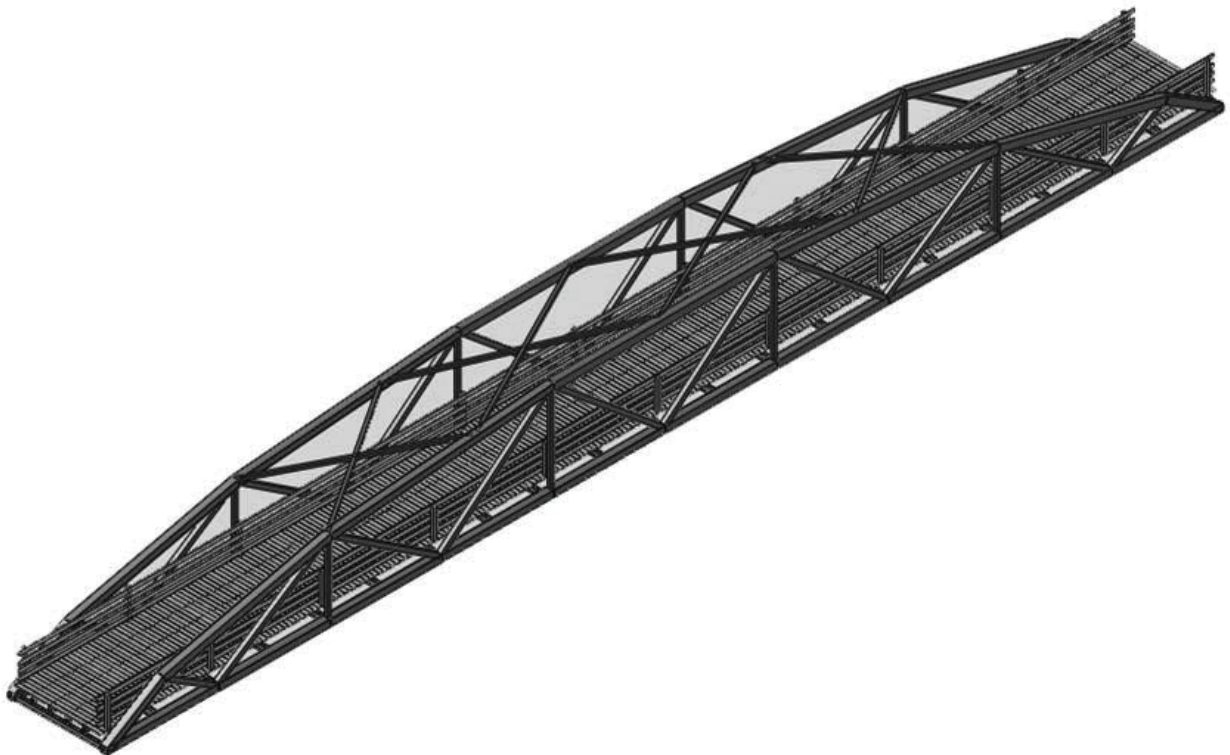
## Town of Hollis

### Hollis Indian Cellar & Buxton Pleasant Point Park

#### Pedestrian Bridge Project (continued)

In April of 2011 the final report and design were completed and the date for a final review by the University was set for May 18, 2011. Both Hollis and Buxton Selectmen were invited to UMO for presentation by the students of MHC team. Only Selectman Marean was able to attend on behalf of the towns but Saco River Community Television was present to record the presentation for the towns. The presentation by the students can be viewed on the SRCTV web site.

The next steps in completing the project will be fundraising and obtaining a grant writer to help with this effort. This is the responsibility of the residents of both communities. Community support is crucial to the actual building of the bridge as well as obtaining grants. If you have interests in seeing this pedestrian bridge completed please contact Don Marean at the Hollis Selectmen's Office or e-mail him at ([lindonfarm@sacoriver.net](mailto:lindonfarm@sacoriver.net)).



**Proposed bridge design**

## Warrant for the Annual Town Meeting for the Fiscal Year July 1, 2012 - June 30, 2013

To.....in the Town of Hollis, County of York and the State of Maine:

Greetings;

In the name of the State of Maine, you are hereby requested to notify and warn the inhabitants of said Town of Hollis, qualified to vote in town affairs, to assemble at the Plains Road Fire Station, in said Town on **Tuesday, June 12, 2012**, at 7 AM in the forenoon to act on Article 1. The polls will then open to act on the following secret ballot articles # 2 through 24 and will close at 8 PM in the evening **June 12, 2012**.

**Article 1:** To choose a Moderator to preside at said meeting.

**Article 2:** To choose all necessary elected Town Officers.

**Article 3:** Shall the Town vote to raise and appropriate **\$638,048** for **General Government Operations?**

		09-10 Apr.	10-11 Apr.	11-12 Apr.	<b>12-13 Budget</b>
0100	Administration	\$132,275	\$132,306	\$137,312	\$142,000.00
0101	Broadcasting	\$4,637	\$4,490	\$2,380	\$2,404.50
0102	Town Record Preservation	\$2,500	\$0	\$0	\$0.00
0103	Treasurer	\$41,812	\$42,430	\$43,340	\$44,324.00
0104	Town Clerk	\$40,030	\$40,378	\$40,151	\$39,389.00
0105	Elections	\$20,695	\$14,860	\$14,230	\$16,200.00
0106	Tax Collector	\$45,633	\$47,135	\$48,276	\$52,026.00
0150	Legal Fees	\$14,000	\$10,000	\$8,000	\$8,000.00
0400	Operations and Maintenance	\$47,000	\$47,000	\$47,762	\$47,000.00
1300	Insurance	\$143,800	\$133,000	\$151,500	\$153,500.00
1600	FICA (Withholding)	\$48,500	\$50,000	\$46,400	\$56,630.00
1800	Animal Control	\$13,300	\$14,300	\$12,000	\$12,000.00
2200	Planning Board	\$14,150	\$10,000	\$8,000	\$8,000.00
2205	Budget Committee	\$2,289	\$1,079	\$991	\$1,000.00
2298	Veteran's Flags	\$350	\$250	\$402	\$400.00
2370	Conservation Commission	\$700	\$600	\$500	\$500.00
2400	Saco River TV	\$10,720	\$11,720	\$12,176	\$12,424.23
2500	Code Enforcement	<u>\$44,500</u>	<u>\$42,250</u>	<u>\$42,000</u>	<u>\$42,250.00</u>
	Totals	\$626,891	\$601,798	\$615,420	<b>\$638,047.73</b>

**Note:** In addition to the appropriation there may be fees, other revenues and funds that are carried forward from the previous year as has been done in years past.

Budget Committee - Recommend \$638,048

Selectmen - Recommend \$638,048

**Article 4:** Shall the Town vote to raise and appropriate **\$366,257** plus any carry forward for **Road & Highway Services?**

		10-11 Apr.	09-10 Cry F.	11-12 Apr.	10-11 Cry F.	<b>12-13 Budget</b>
0500	Snow and Sanding	\$261,640	\$42,122	\$219,518	\$52,286	\$209,354
0600	Highway	\$119,800	\$36,741	\$83,059	\$62,897	\$56,903
0601	Paving	<u>\$75,000</u>	<u>\$0</u>	<u>\$0</u>		<u>\$100,000</u>
	Totals	\$456,440	\$78,863.0	\$302,577		<b>\$366,257</b>

**Note:** The Selectmen carried forward funds that were not used in 2010-2011, this carry forward reduces our appropriation for 2012-2013.

Budget Committee - Recommend \$366,257

Selectmen - Recommend \$366,257

**Article 5:** Shall the Town vote to raise and appropriate **\$439,378** for **Emergency Services** provided by the Hollis Municipal Fire Department?

		09-10 Apr.	10-11 Apr.	11-12 Apr.	<b>12-13 Budget</b>
0300	Hollis Mun. Fire Dept. Servs.	\$452,290	\$385,741	\$388,118	<b>\$439,378</b>

**Note:** In addition to the appropriation there are protected accounts, there may also be fees, other revenues and funds that are carried forward from the previous year as has been done in years past.

Budget Committee - Recommend \$439,378

Selectmen - Recommend \$439,378

**Article 6:** Shall the Town vote to raise and appropriate **\$236,369** for **Recreation and the Sports Complex?**

		09-10 Apr.	10-11 Apr.	11-12 Apr.	<b>12-13 Budget</b>
1200	Hollis Parks and Recreation	\$153,887	\$195,512	\$195,829	\$214,498
1219	Maint.of the Sports Complex	<u>\$16,208</u>	<u>\$15,768</u>	<u>\$19,975</u>	<u>\$21,871</u>
	Totals	\$170,095	\$211,280	\$215,804	<b>\$236,369</b>

**Note:** In addition to the appropriation there are protected accounts, there may also be fees, other revenues and funds that are carried forward from the previous year as has been done in years past.

Budget Committee - Recommend \$236,369

Selectmen - Recommend \$236,369

**Article 7:** Shall the Town vote to raise and appropriate **\$66,833** for **Hollis Libraries?**

		09-10 Apr.	10-11 Apr.	11-12 Apr.	<b>12-13 Budget</b>
0800	Salmon Falls Library	\$27,750	\$28,173	\$32,273	\$38,671.33
0810	Hollis Center Library	<u>\$25,482</u>	<u>\$26,808</u>	<u>\$27,612</u>	<u>\$28,161.00</u>
	Totals	\$53,232	\$54,981	\$59,885	<b>\$66,832.33</b>

Budget Committee - Recommend \$66,833

Selectmen - Recommend \$66,833

**Article 8:** Shall the Town vote to raise and appropriate **\$357,500** for **Public Services?**

		09-10 Apr.	10-11 Apr.	11-12 Apr.	<b>12-13 Budget</b>
0900	Solid Waste Disposal	\$392,876	\$380,000	\$370,000	\$324,000
1000	General Assistance	\$15,000	\$15,000	\$20,000	\$20,000
2000	Street Lights	<u>\$13,000</u>	<u>\$13,000</u>	<u>\$13,500</u>	<u>\$13,500</u>
	Totals	\$420,876	\$408,000	\$403,500	<b>\$357,500</b>

Budget Committee - Recommend \$357,500

Selectmen - Recommend \$357,500

**Article 9:** Shall the Town vote to raise and appropriate **\$18,726** for the following  
Non-Municipal requests?

		09-10 Apr.	10-11 Apr.	11-12 Apr.	<b>12-13 Budget</b>
2299	York County Shelter Progs	\$450	\$500	\$450	\$700
2300	Visiting Nurse Service	\$3,700	\$3,700	\$3,700	\$1,850
2301	York County Com. Action		\$3,400	\$3,000	\$3,400
2302	Leavitt's Mills Health Care	\$1,850	\$1,850	\$2,000	\$1,800
2303	York County Child Abuse & Neglect	\$416	\$416	\$416	\$416
2304	Caring Unlimited Counseling Services	\$1,231	\$1,158	\$1,000	\$1,000
2305	Inc.		\$1,500	\$500	\$500
2306	Day One Inc.	\$450	\$500	\$500	\$500
2307	So. Me. Agency on Aging	\$1,650	\$1,800	\$1,200	\$2,000
2310	Cub Scouts	\$850	\$850	\$850	\$850
2312	Boy Scouts	\$1,454	\$895	\$700	\$700
2314	Red Cross Buxton-Hollis	\$800	\$500	\$500	\$250
2315	Historical VNA Home Health	\$450	\$450	\$450	\$450
2317	Care	\$463	\$500	\$500	\$500
2319	York County Food Rescue	\$925	\$925	\$925	\$925
2320	Saco River Corridor Commission	\$0	\$300	\$0	\$300
2321	Saco River Grange	\$250	\$500	\$250	\$500
2322	Sexual Assault Response Services	\$450	\$450	\$0	\$200
2360	So. Me Regional Planning	\$1,034	\$1,150	\$1,185	\$1,185
2395	12 Town Group		\$200	\$200	\$200
	Woodfords Family Services	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$500</u>
	Totals	\$14,939	\$19,744	\$18,326	<b>\$18,726</b>

Budget Committee - Recommend \$18,726

Selectmen - Recommend \$18,726

**Article 10:** Shall the Town vote to raise and appropriate **\$222,024.67** to pay our (Town of Hollis) assessment of York County Taxes, department account #2390?

Selectmen - Recommend Passing

**Article 11:** Shall the Town vote to accept and expend the following **Estimated** and anticipated revenues and reimbursements?

	09-10 Amt.	10-11 Amt.	11-12 Amt.	<b>12-13 Est.</b>
MDOT Block Grant	\$62,000	\$60,000	\$62,000	\$62,000
CEO Fees	\$25,000	\$26,000	\$34,000	\$26,800
Dog Fees	\$1,000	\$1,800	\$2,000	\$2,800
Excise Taxes	\$650,000	\$600,000	\$635,000	\$647,000
Rescue Fees	\$65,000	\$85,000	\$110,000	\$94,000
Parks and Recreation Fees	\$60,000	\$107,700	\$95,000	\$115,280
Misc. Revenues & Reimbursements	\$60,000	\$60,000	\$98,000	\$82,000
BETE Reimbursement			\$185,000	\$165,000
Homestead Exemption	\$70,000	\$60,000	\$52,000	\$52,000
Tree Growth Exemption	\$7,000	\$10,000	\$12,000	\$12,000
Veteran's Exemption	\$500	\$1,800	\$1,400	\$1,600
State Revenue Sharing	\$200,000	\$157,000	\$177,162	\$170,000
Cable Franchise Fees	<u>\$34,000</u>	<u>\$36,000</u>	<u>\$44,000</u>	<u>\$44,000</u>
Totals	\$1,234,500	\$1,205,300	\$1,507,562	<b>\$1,474,480</b>

Selectmen - Recommend Passing

**Article 12:** Shall the Town vote to accept the State Snowmobile Registration funds and distribute them to the Hollis Snowmobile Clubs for the purpose of maintaining Hollis Snowmobile trails?

Selectmen - Recommend Passing

**Article 13:** Shall the Town vote to authorize the Selectmen and the Tax Collector to:

1. Charge interest on unpaid taxes, determine the rate thereon, set the due date for taxes, and to set the date on which interest shall commence?  
(Tax Collector recommends charging interest at a rate of 7% per annum, that taxes be due and payable in two payments: The first due on November 07, 2012 and the second due on May 01, 2013, with interest commencing on the first half on November 08, 2012 and the second half on May 02, 2013).
2. Accept prepayment of taxes?
3. Set the interest rate to be paid by the Town on the refunded over payment of taxes for the 2012-2013 Fiscal Year? (Tax collector and Selectmen recommend 3%.)
4. Apply all tax payments to the oldest outstanding taxes first.

Selectmen - Recommend Passing

**Article 14:** Shall the Town vote to authorize the Selectmen acting as the Sports Complex Committee to:

- A. Accept private monies and or grants to complete the Sports Complex Landscaping Design Plan previously accepted?
- B. Accept private donations to complete approved projects and continue the ongoing maintenance at the Sports Complex grounds with the donations being kept in a protected account to be carried forward at the year-end?
- C. Set and charge rental fees and retain these fees (in a protected account) derived from the rental of the Sports Complex fields to help offset maintenance costs?

Selectmen - Recommend Passing

**Article 15:** Shall the Town vote to authorize the Selectmen to utilize up to \$250,000 from the Town's Undesignated Fund Balance to help reduce the expected increase in taxes.

Selectmen - Recommend Passing

**Article 16:** Shall the Town vote to amend the Hollis Budget Committee Ordinance to require the Chair of the Budget Committee to prepare an operating budget for the Budget Committee and submit the request to the Selectmen by January 31, each year?

Selectmen - Recommend Passing

**Article 17:** Shall the Town vote to set aside approximately 11 acres of land adjacent to the Sports complex for expansion?

Selectmen - Recommend Passing

**Article 18:** Shall the Town increase the property tax levy limit of \$527,083 established for the Town by State law, in the event the municipal budget approved under the preceding articles results in a tax commitment that is greater than this property tax levy limit?

Note: After five continuous years of reduced municipal budgets, we are looking at an increase for 2012/2013 of approximately \$119,548 on a proposed budget of \$2,123,111.

Selectmen - Recommend Passing

**Article 19:** Shall the Town vote to authorize the Friends and the Board of Trustees of the Salmon Falls Library to seek Grants and Donations and expend the same to make necessary repairs and improvements to the building?

Selectmen - Recommend Passing

**Article 20:** Shall the Town vote to set aside \$50,000 from Undesignated Fund Balance to start a fund to help finance the estimated \$250,000 cost of the Town's next revaluation?

Selectmen - Recommend Passing

**Article 21:** Shall the Town vote to transfer up to \$100,000 from undesignated surplus to the paving account for the purpose of making improvements to our highway infrastructure?

Selectmen - Recommend Passing

**Article 22:** Shall the Town vote to adopt the "Model Property Assessed Clean Energy (PACE) Ordinance" administered by the Efficiency Maine Trust?

Selectmen - Recommend Passing

**Article 23:** Shall the Town vote to use up to \$47,000 in Undesignated Surplus to purchase the "Plummer Lot" located on Tax Map 12, Lot 5?

Note: The Town of Hollis owns the land surrounding this parcel and it is very close to the Sports Complex expansion

**Article 24:** Shall the Town Vote to adopt an Ordinance Exempting Eligible Active Duty Military Personnel from Vehicle Excise Tax?

Selectmen - Recommend Passing

Signed this 2nd day of May, 2012

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Donald Mearan, Selectman

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David McCubrey, Selectman

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Irving "Ben" Severance, Selectman

# TOWN OF HOLLIS MUNICIPAL OFFICIALS

*JULY 1, 2010 THROUGH JUNE 30, 2011*

## **SELECTMEN, ASSESSORS, AND OVERSEERS OF THE POOR**

David W. McCubrey (2013)  
Irving "Ben" Severance (2014)  
Donald G. Marean (2012)

### **TOWN CLERK/REGISTRAR OF VOTERS**

Claire M. Dunne (2014)

### **TREASURER**

Diane M. Meserve (2012)

### **TAX COLLECTOR/VEHICLE REGISTRY**

Anna M. McClay (2013)

### **DEPUTY TOWN CLERK, REGISTRAR OF VOTERS, TREASURER, TAX COLLECTOR, AND VEHICLE REGISTRY**

Mary House

### **MUNICIPAL FIRE CHIEF AND EMERGENCY MANAGEMENT DIRECTOR**

George Davis

### **CODE ENFORCEMENT OFFICER, BUILDING, PLUMBING, AND ELECTRICAL INSPECTOR**

Peter C. Gordon  
Fred A. Farnum, *Alternate*

### **SELECTMEN'S ASSISTANT**

Debra Stitson

### **PLANNING BOARD SECRETARY**

Mary Day

### **WEBMASTER**

Rob Roy

### **ROAD COMMISSIONER**

Robert Hanson, Jr. (2012)

### **GENERAL ASSISTANCE ADMINISTRATOR**

Irving "Ben" Severance

### **RSU #6 BOARD OF DIRECTORS**

Lila Wilkins (2013)

Rebecca Bowley (2012)

### **PARKS AND RECREATION DIRECTOR**

Debbie Tefft

### **CONSTABLE AND ANIMAL CONTROL OFFICER**

Tom Filieo

### **HEALTH OFFICER**

Dr. Robert Lundin

### **ECOMAINE BOARD OF DIRECTORS**

Len VanGaasbeek

### **MAINTENANCE**

Bob Larry

### **BUDGET COMMITTEE SECRETARY**

Shelley Pelkey

### **VIDEO**

Sherry Estabrook



**TOWN OF HOLLIS**  
**BOARDS AND COMMITTEES**  
***JULY 1, 2010 THROUGH JUNE 30, 2011***

Planning Board

David Goodwin – Chair  
Robert T. Durost  
Charmen Goehring-Fox  
Kenneth Davis

Joseph St. Hillaire  
Chris Roy  
Virginia Stanley

Conservation Committee

John Mattor – Chairman  
Catherine Hewitt  
Susan Hitchcox  
Edna Leigh Libby

Doris Luther  
Mary Weyer  
Ren Wilkinson

Appeals Board

Bart Sughrue – Chairman  
Rebecca Bowley  
Stephen Drane  
Katharine Harriman

Roger Hicks  
Carla Turner  
Carrie Walker

Budget Committee

Win Williams – Chair  
Rita B. Anderson  
Erika Murray  
James Dyer  
Michael Johnson  
Brad Kaake

Martha Huff  
Mary Hoffman  
Len VanGaasbeek  
Len VanGaasbeek III

**BIRTHS IN THE TOWN OF HOLLIS**

**THERE WERE 54 BIRTHS TO HOLLIS RESIDENTS**

**24 MALES**

**30 FEMALES**

**TWO SETS OF TWINS.**

**DUE TO STATE LAW CHANGES AND PRIVACY ISSUES THE NAMES AND DATES OF BIRTH WILL NO LONGER BE LISTED IN THE TOWN REPORT.**

**LICENSED DOGS IN HOLLIS**

**TOTAL DOGS REGISTERED**

**FEMALES: 112**

**MALES: 103**

**IT IS IMPORTANT THAT ALL DOGS AND CATS RECEIVE THEIR RABIES SHOTS. THERE HAVE BEEN CONFIRMED CASES OF RABIES IN HOLLIS.**

**PLEASE KEEP YOUR PETS SAFE, HEALTHY, AND LICENSED. THIS IS THE ONLY WAY THE STATE CAN KEEP TRACK AND MAKE SURE OUR ANIMALS ARE KEPT SAFE AND HEALTHY.**

**IN REMEMBRANCE OF HOLLIS RESIDENTS**  
**DEATHS JULY 1, 2010 THROUGH JUNE 30, 2011**

DONNA LYNN KNUDEN	JULY 2, 2010
MADELINE LOUISE WHITTIER	JULY 19, 2010
MICHALL C. LAGARDE	JULY 21, 2010
FREDA D. LAGARDE	JULY 21, 2010
GEORGE OAKLEY GERRISH	AUGUST 7, 2010
GLORIA M. DAVIS	AUGUST 18, 2010
STUART BRICE GANNETT	AUGUST 21, 2010
STEPHEN E. HERBERT	OCTOBER 15, 2010
PAUL W. LOCKE	OCTOBER 16, 2010
FLOYD A. SMITH	NOVEMBER 23, 2010
ROGER EDWARD MOJON	DECEMBER 5, 2010
JOHN ALBERT CHRISTENBSEN, JR.	JANUARY 30, 2010
LEONA IRENE PARKER	FEBRUARY 5, 2011
MARILYN C. BRADBURY	FEBRUARY 6, 2011
ANSEL PIKE WHITEHOUSE	FEBRUARY 8, 2011
FRED NORRIS HAM, JR.	FEBRUARY 14, 2011
RUSSELL EDWIN MCLEOD, JR.	APRIL 7, 2011
ROBERT T. WINSLOW	APRIL 10, 2011
CHARLES JOSEPH RETUS	APRIL 17, 2011
CHRISTOPHER JAMES TREADWELL	APRIL 28, 2011
BERTHA LOUISE BURNHAM	MAY 2, 2011
VIOLET CALL PEASE	MAY 12, 2011
JOHN GRANT MILES	MAY 22, 2011
STEWART S. TOWNSEND	JUNE 13, 2011

## **MARRIAGES**

**JULY 1, 2010 THROUGH JUNE 30, 2011**

<b>EDWARD L. WASHBURN TO MELISSA M. KENNIE</b>	<b>JULY 9, 2010</b>
<b>CARTER C. CROSBY TO EMILY N. DEERING</b>	<b>JULY 17, 2010</b>
<b>FREDERICK W. COLE TO CHRISTINE E. PUTNAM</b>	<b>JULY 25, 2010</b>
<b>STEPHEN J. CUSACK TO JENNIFER L. GLASSER</b>	<b>JULY 28, 2010</b>
<b>STEPHEN E. LEONARD TO TERI J. PUKANSKI</b>	<b>AUGUST 11, 2010</b>
<b>JOHN S. HEPFNER TO KAREN K. LINNELL</b>	<b>AUGUST 21, 2010</b>
<b>THOMAS T. WESTWIG TO SARAH P. JACKSON</b>	<b>AUGUST 21, 2010</b>
<b>KYLE-MATHEW D. GREEN TO DESERAE N. ORVIS</b>	<b>AUGUST 21, 2010</b>
<b>JOSE V. MORALES TO SHAIN E. NASON</b>	<b>AUGUST 28, 2010</b>
<b>THOMAS W. BELIVEAU TO SUSAN E. BROWN</b>	<b>SEPTEMBER 4, 2010</b>
<b>ANTHONY W. AMATO TO KRISTINE L. COTE</b>	<b>SEPTEMBER 18, 2010</b>
<b>WILLIAM J. MCCORMICK TO KAYLA A. MCCUBREY</b>	<b>SEPTEMBER 18, 2010</b>
<b>RANDY J. LAUSIER TO KELLY J. VOLPE</b>	<b>SEPTEMBER 25, 2010</b>
<b>MATHEW P. ANDRADE TO JENNIFER T. EASTMAN</b>	<b>OCTOBER 2, 2010</b>
<b>SAMUEL M. IRISH TO MICHELLE M. COMIER</b>	<b>OCTOBER 3, 2010</b>
<b>JARET G. COX TO VANESSA B. DYER</b>	<b>OCTOBER 16, 2010</b>
<b>WILLIAM C. TEER TO MELISSA A. CURATOLA</b>	<b>NOVEMBER 1, 2010</b>
<b>SEAN M. CROWELL TO ELIZABETH A. LYONS</b>	<b>NOVEMBER 20, 2010</b>

**MARRIAGES (continued)**

**JULY 1, 2010 THROUGH JUNE 30, 2011**

<b>CHRISTOPHER E. GAUDET TO CRYSTAL A. STONE</b>	<b>APRIL 9, 2011</b>
<b>LARRY D. SABIN TO NICOLE K. ONKEN</b>	<b>APRIL 23, 2011</b>
<b>SHAUN G. DERY TO BETHANY C. AUGER</b>	<b>APRIL 27, 2011</b>
<b>RYAN J. MORTENSON TO MARCIE J. BOLTE</b>	<b>MAY 14, 2011</b>
<b>WILLIS G. DICENTES TO AMANDA F. WATERHOUSE</b>	<b>MAY 21, 2011</b>
<b>EDWARD J. HUTCHINSON, JR TO GINGER M. DECKER</b>	<b>JUNE 10, 2011</b>
<b>KRIS A. QUATRANO TO MEGAN R. KEENE</b>	<b>JUNE 11, 2011</b>
<b>ANDREW W. STONE TO DENYELL M. SANBORN</b>	<b>JUNE 18, 2011</b>
<b>JAMES G. DONOVAN TO CAROLE H. DONOVAN</b>	<b>JUNE 25, 2011</b>

SUSAN M. COLLINS  
MAINE

413 DIRKSEN SENATE OFFICE BUILDING  
WASHINGTON, DC 20510-1904  
(202) 224-2523  
(202) 224-2693 (FAX)

# United States Senate

WASHINGTON, DC 20510-1904

COMMITTEES:  
HOMELAND SECURITY AND  
GOVERNMENTAL AFFAIRS,  
RANKING MEMBER  
APPROPRIATIONS  
ARMED SERVICES  
SPECIAL COMMITTEE  
ON AGING

February 3, 2012

Town of Hollis  
34 Town Farm Road  
Hollis Center, ME 04042

Dear Friends,

As we begin a new year, I welcome this opportunity to share some of my recent work for the people of our great state.

The economy and jobs remain my highest priorities. More efficient transportation is essential to our economic growth. After a years-long, hard-fought battle, I successfully pushed through Congress a bill I wrote to allow the heaviest trucks to travel on Maine's federal interstates, instead of forcing them to use our secondary roads and downtown streets. This will make our streets safer, reduce fuel consumption, and allow our businesses to be more competitive. I was pleased to have the support of many Maine groups, from the Maine State Police and the Parent-Teacher Association to the Maine Motor Transport Association and many others that helped me advocate for this sensible change.

I was also successful in my efforts to prevent the federal government from limiting certain vegetables, including Maine's potatoes, in school meal programs. Nationwide this ill-conceived proposal would have cost our schools, the states, and families an estimated \$6.8 billion over five years. I built support from both sides of the aisle and from across the country to ensure that schools maintain the flexibility they need to serve students healthy and affordable meals. This proposed rule was a prime example of excessive Washington regulation.

In my effort to protect jobs, I also introduced bipartisan legislation to ensure that the proposed EPA regulations known as the "Boiler MACT" rules protect the environment and public health without jeopardizing jobs in our state, particularly in the forest products industry. I also continued to help advance the development of deep water, off-shore wind energy at the University of Maine, which has the potential to provide clean energy and to create thousands of new jobs.

On the Armed Services Committee, I worked to secure funding for shipbuilding at Bath Iron Works, submarine overhauls at Portsmouth Naval Shipyard, and the manufacturing of aircraft engines at Pratt and Whitney, as well as to strengthen the 101st Air Refueling Wing in Bangor and the Maine Military Authority in Limestone. The new

defense funding bill also includes my amendment to expedite the claims of veterans with severe disabilities like the soldier I met who is suffering from ALS, also known as Lou Gehrig's disease.

Last year, the President signed legislation I coauthored creating a national plan for combating Alzheimer's disease, which affects more than five million Americans and their families. In another health-related development, at my urging, the Food and Drug Administration allowed clinical trials to begin on the artificial pancreas, a device that could dramatically improve the health and quality of life for people with Type I diabetes.

Many Mainers have contacted me to express concern about the Postal Service, which is the linchpin of a nearly \$1 trillion mailing industry that employs 8.6 million people. I've sponsored bipartisan legislation to rescue the U.S. Postal Service from financial failure next year. This bill provides flexibility to the USPS to restructure itself in an effort to save billions of dollars and preserve universal postal service for all Americans, no matter where they live.

In December, I cast my 4,825<sup>th</sup> consecutive vote, making me the longest currently serving Senator never to have missed a vote. I am grateful for the opportunity to serve the Town of Hollis and Maine in the United States Senate.

If ever I can be of assistance to you, please contact my York County state office at (207) 283-1101, or visit my website at <http://collins.senate.gov>. May 2012 be a good year for your family, your community, and our state.



Sincerely,

A handwritten signature in black ink that reads "Susan Collins". The signature is written in a cursive, flowing style.

Susan M. Collins  
United States Senator

OLYMPIA J. SNOWE  
MAINE

154 RUSSELL SENATE OFFICE BUILDING  
(202) 224-5344

Web Site: <http://snowe.senate.gov>

DEPUTY WHIP

# United States Senate

WASHINGTON, DC 20510-1903

January 3, 2012

COMMITTEES:  
COMMERCE, SCIENCE, AND  
TRANSPORTATION

OCEANS, ATMOSPHERE, FISHERIES AND  
COAST GUARD SUBCOMMITTEE

FINANCE

INTELLIGENCE

RANKING MEMBER, SMALL BUSINESS

Dear Friends:

*I want to thank you for the opportunity to extend my warm greetings to the people of Hollis, and take just a moment to offer a few thoughts about the past year as we look ahead to the year to come. Indisputably, as we continue to face historic challenges as a nation, as a state, and as individual towns and cities, our economy remains of paramount concern, and justifiably so, as we are still plagued by the worst economic downturn since World War II. Indeed, as countless Mainers have conveyed to me in roundtable discussions and on Main Street tours, the crushing job creation drought that too many have endured for far too long must not become the new normal.*

*Thankfully, there are steps that Congress and the Administration can take right now to expand our private sector. We can best unleash the genius and innovation that have made our country the most exceptional in human history, I believe, by addressing the following three pro-growth pillars, consisting of a balanced budget amendment, regulatory reform, and tax code overhaul, all of which I have championed in the Senate.*

*It is long past time that Congress bridge the partisan divide and unite around a pro-growth jobs agenda to pass a balanced budget amendment to the Constitution just as Maine and 48 other states already have, to end the regulatory rampage in Washington that has hamstrung our economy, and to overhaul the far-too-complicated, unwieldy tax code. American taxpayers expend 7.6 billion hours and spend \$140 billion – or one percent of GDP – just struggling to comply with tax filing requirements – and that burden must end.*

*The fundamental question is, what kind of country do we want America to be? Mainers, like all Americans, are rightly frustrated and angry that we have an expansionist government and a record accumulation of debt, and yet they don't see any positive difference in their own lives. I share that frustration and anger. And I hope you will work with me to forge a brighter future worthy of the greatest nation on Earth, bearing in mind as we move forward that economic and homeland security cannot be mutually exclusive. In that light, we remember today – and every day – the extraordinary service and sacrifice of our brave servicemen and women in Iraq, Afghanistan, and around the world who comprise the finest defense force on the planet.*

*Please be assured, I will continue to work tirelessly on behalf of the people of Maine and America. I encourage you to visit my Senate website at [www.snowe.senate.gov](http://www.snowe.senate.gov) for additional details on how you can join with me in these efforts, obtain helpful government information, and share any concerns or legislative input you may have. You may also visit with members of my staff at my Regional Office located at 227 Main Street in Biddeford or by calling 282-4144 or toll free in Maine at 1-800-432-1599.*



Sincerely,

OLYMPIA J. SNOWE  
United States Senator

AUBURN  
TWO GREAT FALLS PLAZA  
SUITE 7B  
AUBURN, ME 04210  
(207) 786-2451

AUGUSTA  
40 WESTERN AVENUE, SUITE 408C  
AUGUSTA, ME 04330  
(207) 622-8292

BANGOR  
ONE CUMBERLAND PLACE, SUITE 306  
BANGOR, ME 04401  
(207) 945-0432

BIDDEFORD  
227 MAIN STREET  
BIDDEFORD, ME 04005  
(207) 282-4144

PORTLAND  
3 CANAL PLAZA, SUITE 601  
PORTLAND, ME 04101  
(207) 874-0883  
MAINE RELAY SERVICE  
TDD 1-955-3323

PRESQUE ISLE  
169 ACADEMY STREET, SUITE 3  
PRESQUE ISLE, ME 04769  
(207) 764-5124

IN MAINE CALL TOLL-FREE 1-800-432-1599

PRINTED ON RECYCLED PAPER





CONGRESS OF THE UNITED STATES  
HOUSE OF REPRESENTATIVES

CONGRESSWOMAN  
CHELLIE PINGREE

1ST DISTRICT  
MAINE

Dear Friend,

I hope this letter finds you and your family well. It continues to be an honor to represent you, and I wanted to take a moment to share with you some the work I've done in Washington and Maine over the last year.

As you know, times are not easy. The country still struggles to recover from the recession, which is why I'm so frustrated Congress has not been serious about job creation. Voters elected us to Congress with the highest priority of getting the country back to work. While we should have been voting on jobs legislation, we have ended up debating anything but.

I am proud, though, to have worked on my own piece of jobs legislation in 2011. Local food is a growing part of Maine's economy and has helped revitalize a traditional staple of our communities—the family farm. We have seen incredible increases in CSA farm shares, farmers markets, and acres in cultivation.

But outdated federal policy hasn't done enough to support this bright spot, and often hinders it. I've introduced the Local Farms, Food, and Jobs Act to bring local farmers the resources they need to continue growing. If passed, it means investments in our regional food infrastructure, help for local schools to buy food produced in their communities, and giving more and more people affordable access to local food.

Another piece of legislation I introduced in 2011 would help service members who are victims of military sexual assault. This has become an alarming problem as thousands of women—and men—report being sexually assaulted while serving. I've listened to many of them who are from Maine. My legislation would ease the restrictions they currently face to get disability benefits from the VA.

As a member of the House Armed Services Committee, I've been able to work on several polices that affect our military personnel. It also means that I've kept close watch on our operations overseas. In 2011, we saw some good news on this front. First, we finally found and killed Osama bin Laden. The second came with the official end to the war in Iraq.

I am so glad that the Mainers who have served there will be able to return home. But we can't forget the nearly 4,500 soldiers we lost in Iraq—24 of them from Maine—nor the men and women who continue to serve in Afghanistan. I hope we can start to bring them home in 2012.

My thoughts now are also with the many Maine families who can't afford to heat their homes. I'm disappointed to see deep cuts in LIHEAP, a program thousands of Mainers rely on. I've introduced legislation to restore the funding and I will keep fighting to get Mainers the support they need.

I wish you and your families the best—it's a privilege to serve you. If there is anything I can do, please don't hesitate to contact me at (207) 774-5019 or [www.pingree.house.gov](http://www.pingree.house.gov).



Hope to see you in Maine soon,

Chellie Pingree  
Member of Congress

1318 LONGWORTH BUILDING  
WASHINGTON, DC 20515  
202-225-6116  
202-225-5590 FAX



2 PORTLAND FISH PIER  
SUITE 304  
PORTLAND, ME 04101  
207-774-5019  
207-871-0720 FAX



## MESSAGE TO THE CITIZENS OF HOLLIS

Dear Neighbors:

It is an honor and privilege to represent you in Augusta in the Maine House of Representatives. I am working hard to ensure your voices are heard. I would like to extend my sincere appreciation to all of you for your support and input. I have spoken with many of you over phone calls and via email. Those conversations have shaped my work in Augusta. Your input has truly made me a better legislator.

Our greatest challenge in the 125th Legislature was balancing the state budget. We faced many very difficult decisions and there were no easy answers. The slow economic recovery has been felt across the country and here in Maine. This has meant all of us, at home, in our jobs and in Augusta have had to do more with less.

As we worked on the state budget, we wanted to ensure that the quality of education did not suffer, that our families can remain safe and healthy and that all Maine citizens have access to vital services during these tough times. We must also do all that we can to boost the economy and to ensure that investments are spent wisely.

With the challenges and opportunities before us, we can continue to move Maine forward by setting priorities based on fundamental Maine values and common sense. Please feel free to contact me to share your thoughts on state issues or if you need assistance with state services. I can be reached by e-mail at [huntforlegislature@gmail.com](mailto:huntforlegislature@gmail.com) or by phone at 756-5476.

Once again, I am honored for the opportunity to serve you.

Sincerely,

A handwritten signature in black ink that reads "Rob Hunt".

Rob Hunt

State Representative





Sallie Chandler  
York County Commissioner  
District 1

COUNTY OF YORK, COMMISSIONERS' OFFICE

In August of 2009 York County was granted an Energy Efficiency and Conservation Block Grant from the Federal Government for \$646,000.00

We obtained two energy audits one on the Courthouse and one on our Emergency Management Agency Building which was in dire need of major renovations.

The goal was to determine how to best conserve energy, save taxpayer dollars and to be certain that the EMA personnel had a safe place to work.

Lassell Architects of So. Berwick, designed the scope of work for the buildings. Southern Maine Regional Planning Commission assisted us with the government reporting.

It became clear that the EMA building was not going to be viable for energy upgrades. Richard Brown County Manager at the time suggested looking at the former County Jail building which had been vacant for about seven years. An energy audit was conducted and that building was found to be a suitable candidate for upgrade and renovation.

Pine Brook Corporation from Kittery was hired through the bidding process to complete the construction project.

Today the building has energy efficient windows, exterior insulation finishing system siding, low usage lights, new bathrooms and much more.

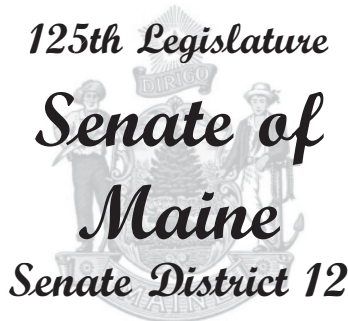
The new, York County Government Building will house the County's EMA Operations Center, a Wellness/Fitness Center for use by County employees, funded via a grant from the Wellness/Safety Committee, a Commissioners Community Room, and York County's Information Technology Department.

Our use of the EECBG grant money has accomplished the successful revitalization of a previously unused county building. We have provided a comfortable and functional work space for several County Government departments in a cost effective manner. These energy upgrades will provide York County taxpayers with significant energy savings for years to come and using local contractors we have helped local businesses in this time of economic hardship.

Respectfully Submitted

*Sallie Chandler*

York County Commissioner



**Senator Bill Diamond**  
3 State House Station  
Augusta, ME 04333-0003  
(207) 287-1515

10 Crown Point  
Windham, ME 04062  
Home (207) 892-8941

Dear Residents of Hollis,

As I write this, the Second Session of the 125<sup>th</sup> Legislature is drawing to a close. It has been my great pleasure and honor to represent you in the State Senate. Although this is the short session, I have had two major bills aimed at increasing the safety of our children pass and become law. The first was a bill to rescue children who are victims of sexual exploitation. The bill did this by beefing up the state's Computer Crimes Unit, making it a more effective agency for tracking and prosecuting child pornography.

There has also been a rash of deaths in accidents caused by teen drivers in the last few months. My other bill is aimed at preventing this tragic and senseless loss of life. It toughens the penalties, especially lengthening suspension times, for offenses committed by teen drivers. Other states have found that the threat of losing their license is something that teen drivers really respond to, and I hope we can copy their results here.

As your State Senator, I am always available to assist you with any problems you might have with state agencies. Please feel free to call my office at the State House at 287-1515 with your questions or concerns.

I am honored and grateful for the opportunity to serve you.

Sincerely,

Bill Diamond  
Senator, District 12



Fax: (207) 287-1585 \* TTY (207) 287-1583 \* Message Service 1-800-423-6900  
Web Site: [legislature.maine.gov/senate](http://legislature.maine.gov/senate)

**Town of Hollis  
Selectmen's Office**

34 Town Farm Road, Hollis, ME 04042  
Phone: (207) 929-8552 Fax: (207) 929-8059  
Web Address: [www.hollismaine.org](http://www.hollismaine.org)

Donald G. Marean

David McCubrey

Irving "Ben" Severance

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**Town of Hollis  
Selectmen's Report  
2010-2011**

Your Board of Selectmen would like to express our thanks and gratitude for the privilege of serving you. Our job is made much easier by the relationship we share with the other elected officials and employees of the Town. The processes and procedures that we have worked on together have made all of our jobs much easier. We would also like to express our appreciation for our committee members and volunteers; they work diligently to serve the needs of our community.

In June of 2007 the selectmen put an article on the warrant to take \$250,000 from surplus and put it in a protected account for the purpose of establishing a building fund for a New Town Hall. That article was defeated by a wide margin. While it demonstrated the will of the community, it has created issues for your municipal employees and elected officials. Over the course of a year we process a great deal of information that we are required to keep. Some of the documents we are able to dispose of in seven (7) years, others we are required to keep indefinitely. These papers, documents, meeting minutes etc. grow annually. We have had to restrict the safe to historical information, recent documents and reports. All non-essential (but still required to keep) documents end up in boxes within the individual departments or offices. We have literally and figuratively run out of space. At some point in the near future this problem will need to be visited to come up with a long term solution.

For those of us that live on or travel Route 117 or Killick Pond Road, you may have noticed the deteriorating pavement. Route 117 is maintained by the Maine Department of Transportation, but Killick Pond Road is a Town Road. We have contacted local asphalt manufacturing facilities for budgetary pricing. The estimated cost to plane (remove approximately 1.5" to 2" of broken and loose pavement) and resurface would be between \$450,000 and \$500,000. Under the Town's Tax Increment Financing (TIF) Plan, the funds in that account are there to be used to make these types of repairs. This protects the tax payers from having to bear the burden of repairing the Truck Route for Poland Spring.

We continue to look at the items and services that we buy to attain savings where possible. Energy savings are very important to us; we have replaced the antique refrigerator and freezer that were down stairs in the Community Building, with a new large side-by-side unit that will pay for itself in just over eight (8) months. We have also replaced lighting to achieve reductions. We look forward to reduced energy consumption and costs in the years to come.

The Selectmen's Office has been very conservative in these tough economic times. When the recession started we all hoped it would run its course in a year or two and the things would return to some resemblance of normal. We now realize that will not be the case any time soon. Our roads are in serious need of repair, but we can't afford to fix them all at the same time. We are working with the Road Commissioner to find ways to make improvements without putting us all in debt. We ask for your patience in this effort, we are trying to make this happen responsibly.

The Board of Selectmen encourages you to step forward and become an active member of our community. We have unfilled openings on our Boards and Committees. When citizens participate they become informed, when they become informed they help chart the future of the Town of Hollis.

Your Board of Selectmen would like to thank you for your support this past year and we look forward to the challenges and opportunities of the coming year. If you have questions or comments, please feel free to contact any or all of us at the number above or stop by the office to voice your comments in person.

# **Hollis Planning Board**

## **Annual Report 2010-2011**

To the Residents of Hollis,

The Hollis Planning Board is comprised of seven appointed residents. We have, however, been functioning with only four regular members for most of the year. I would like to take this opportunity to personally thank Ted Durost, Chris Roy, and Charmen Goehring-Fox for their commitment to the Board and the Town of Hollis.

During the past year, the Board has approved the Final Plan for a 6 lot subdivision (Wild Acres) located on Rte. 117, as well as the 14 lot cluster subdivision (Bradbury Ridge) located on Deerwander Road. The Board also approved a Conditional Use Permit to allow used auto sales at Locke's Auto Sales, Map 1 / 65A. The Board also reviewed a Request to Revise a Conditional Use Permit to allow for Used Auto Sales submitted by Redding Oil / Craig Redding. We are also continuing our review of the Subdivision Regulations and making necessary revisions and updates for consistency with State Statutes and the town's Zoning Ordinances for subsequent town approval at next year's Town Meeting.

The Planning Board is a wonderful opportunity for residents to become involved in their town's government and planning for the future. The meeting Agendas are posted one week prior to the meetings at [www.hollismaine.org](http://www.hollismaine.org). With the work of the Board on-going and always changing to meet the needs of the Town of Hollis, the Planning Board encourages and invites all Hollis residents to attend and to participate in the planning process.

Respectfully Submitted,

David Goodwin, Chairperson

# Hollis Board of Appeals

## *Volunteers Serving the Community*

**Members:** *Bart Sughrue-Chairman, Stephen Drane-Vice Chairman, Rebecca Bowley-Secretary, Kathy Harriman, Roger Hicks, Carla Turner, Carrie walker*

Dear Voters and Taxpayers,

The Hollis Board of Appeals is a seven member Board with Alternate members, all are appointed by the Board of Selectmen.

The Board of Appeals authority and jurisdiction is limited by Town ordinances and State statutes. The outcome of the Board of Appeals decisions has legal implications and the meetings are procedurally quite rigid.

The theory and intent of zoning bylaws is to preserve the character and quality of the community of Hollis by causing all planning and development to adhere to these regulations. These restrictions are, theoretically through enforcement, reducing non-conforming uses and properties to secure their gradual elimination. As strict adherence to these zoning rules occurs, eventually all the properties within that zone should evolve to meet the zoning standards of that zone.

The Board of Appeals cannot grant variances in excess of what the Town and State has empowered the Board to grant. As a result, all actions and outcomes are typically very uniform and consistent.

The Town's objective in enacting the zoning ordinance initially was to protect ground water, address safety issues, and preserve property values.

If an appeal submitted to the Board does not bring the result requested by the applicant, there are other possible courses of action that may be taken.

These include options such as a request to the Selectmen for a letter or waiver for "non-action for non compliance with the ordinance"; an appeal to Superior Court; or petition to put on the warrant for public vote, the ordinance change that will allow the result requested.

Local ordinances are enacted by the voters of Hollis at a Town meeting. The voters have the power and right to change the ordinances when such ordinances become contrary to what the voters want and need.

As the nature of our community changes, the people's needs and desires change relative to their surroundings, and so the ordinances that regulate their property may also need changes.

In the fiscal year, July 1, 2010 through June 30, 2011 the Board conducted the following business:

1. December 14, 2010, workshop, election of officers.
2. February 9, 2011 Administrative Appeal by Madeline and Ken Beaudoin

Sincerely, Bart Sughrue, Chairman

**Annual Report**  
**Code Enforcement Office**  
 July 2010 - June 2011

Permits Issued During the 2010/11 fiscal year were as follows:

TYPE	# Issued	FEE
BUILDING--	80	\$ 25,260
ELECTRICAL--	39	\$1,972
PLUMBING--	21	\$ 1,336
SEPTIC SYSTEM--	32	\$5,240
DEMOLITION--	1	\$ 10

Totals	173	\$33,818
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There were for this period 80 building permits with a value for construction of \$4,548,322 as follows:

- 17 new homes started,
- 9 mobile and modular homes,
- 21 additions, decks, porches,
- 27 garages and sheds,
- FPL is making improvements to their sites and facilities approximating \$946,000.
- Your code officer maintained certification and licensure by attending over 40 hours of training for the new Maine Uniform Building and Energy Codes.
- In addition, your code officer participated in regular planning board meetings; participating in Use Permit applications, Site Plan reviews, Subdivision submittals, and draft revisions to the Hollis Subdivision and Shoreland Ordinances.

Peter Gordon

Code Enforcement Officer

July 28, 2011



## **Saco River Corridor Commission**

*“Communities Working Together To Protect Our Rivers”*

The Saco River Corridor Commission (SRCC) administers the Saco River Corridor Act, which was established by the legislature in 1973. Through the Act, the Commission helps oversee land use development within 500 to 1,000 feet of the Saco, Ossipee, Little Ossipee Rivers, the Little Ossipee Flowage, and Balch Lake. The Commission is made up of representatives from twenty communities bordering these water bodies. Each of the twenty municipalities has an obligation and opportunity to be represented by one regular and one alternate member who is appointed by the Selectmen or Mayor.

The Town of Hollis currently has no representation. Anyone interested in obtaining information about how to represent your community through this Commission should contact the Commission Staff and we will explain the town’s role and the individual’s role as well. In a practical sense, being on the Commission gives the Town of Hollis, an opportunity to participate in the present and future development patterns throughout the entire corridor from Fryeburg to Saco. The Commission looks at land use issues, water quality, and conservation issues covering a wide range of topics during the year.

We are pleased to report that we have finished our eleventh successful season of our Saco River Basin Water Quality Monitoring program during October, 2011. Currently, we have over 18 volunteers monitoring for dissolved oxygen, pH, turbidity, temperature, total Kjeldahl nitrogen, total phosphorus, orthophosphate, and *Escherichia coli*. We also do macro invertebrate testing and conductivity testing at many sites within the corridor. Our testing takes place on a bi-weekly schedule along the Saco, Ossipee, and Little Ossipee Rivers at thirty-five different locations during the months of May through October. All of the information relating to the past eleven years of the Commission’s monitoring program can be found on our website located at [www.srcc-maine.org](http://www.srcc-maine.org).

Hollis residents interested in obtaining additional information about the Saco River Corridor Commission’s work or for a copy of the water quality monitoring information should feel free to call Dennis J. Finn, the Commission’s Executive Director. The Commission office is located at 81 Maple Street in Cornish, Maine (Telephone 207-625-8123) and can be found on the web at [www.srcc-maine.org](http://www.srcc-maine.org).

# **PUBLIC WORKS**

## **2010-2011**

The Hollis Public Works Department continues to repair and maintain the roads within the town. We are continually working to provide the residents of Hollis the best service we can, while constantly looking for new costs savings during these tough financial times.

Some of the highlights for this year were:

- Continue to replace culverts and update culvert survey
- Started planning for the rebuilding of Salmon Falls Road
- Clean up late fall storm
- Winter road maintenance. Sand, salt and plow roads
- Posting Town of Hollis Roads in Spring
- Snow fall eighty seven inches

Activities for the 2010-2011 year includes

- Replace culvert and/or ditching on the following roads:
  - Dyer Lane
  - Deerwander Road
  - Dennet Road
  - Hansons Lane
  - Salmon Falls Road
  - Muddy Brook Road
  - Bean Street
- Repaired Granite culvert on Deerwander Road
- Cut brush and mowing shoulders of town roads
- Grading and dust control on dirt road
- Cold patching paved roads
- Sign and guardrail repair or replacement
- Repair culvert and shoulder Killock Pond Road

I appreciate your continued support while we work to maintain and improve our roads. It is a privilege for me to continue to serve the residents and tax payers of The Town of Hollis.

Robert M. Hanson Jr.  
Road Commissioner  
207-727-3242 office  
207-329-0800 cell

# Conservation Commission

## Report for 2010-2011

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John Mattor, Chairman, Catherine Hewitt, Vice Chairman, Edna Leigh Libby, Secretary  
Ren Wilkinson, Doris Luther, Mary Weyer, Susan Hitchcox

Work continued in the development of the Indian Cellar preserve all year long, with the goal of making this one of the finest natural parks anywhere. Nothing is being done to “Enhance” any of its natural features. We are developing a network of low-maintenance trails that access the entire 81 acres.

Boards over wet areas and bridges were completed last year, so this year’s efforts have been dedicated into completing the trail system. When complete, sometime before snowfall in 2011, there will be 8 major trails, with a few loops and minor excursions to special places. Numbered arrows are being placed at each trail intersection to guide the hikers, and a box with trail maps is now available at the entrance kiosk.

We now have 4 handsomely constructed picnic tables, thanks to Alex Bradbury’s Eagle Scout project, all in place, and chained to trees. These serve not only as a place to have a lunch, but also a place to rest weary legs.

In the process of trail planning for the Perly Harmon section, which was the donation of Rodney Littlefield to the project, we discovered a very different, and in some way richer habitat than the principal parcel. We hope that this will encourage people to go to the extra effort to get back into this more remote area. The park has only one entrance, and this is situated to the very back of the Preserve.

Visitations are very obviously increasing, and nuisances and problems have been negligible. For whatever reason, one would hope respect, there has been very much less trash in the parking lot. Rules have not changed, and are very simple and obvious: No motorized vehicles, camping, fires. Your dog can accompany you, and feel free to go off trail if you are confident in finding your way back to the entrance.

We have started work on an “Open Space plan” for Hollis, and hope to pull some kind of a rough draft together next year. This is more to serve as a guide for future planning than any kind of regulation or ordinance.

We still meet at Salmon Falls Library on the first Thursday of each month, and on the third Thursday, if necessary. You are encouraged, and always welcome to come by and share your ideas.

John A. Mattor, Chairman

## **Hollis Parks & Recreation July 2010 – June 2011**

Volunteers are an important part of the Hollis Parks and Recreation programs. Our volunteers donate their time and supplies to the various projects and programs throughout the years. **Thank you** to all our volunteers.

**SUMMER:** Our Summer Recreation Program was a six-week program for children entering kindergarten through fourth grade (Basic Rec), fifth and sixth grade (Junior Group) and seventh through tenth grade (Explorer Group). The Basic Rec calendar included the York Animal Kingdom, a Mystery Day, Splash Town, a camp out, a Sea Dogs game, swimming lessons and much more. The Junior and Explorer Group went canoeing on the Saco, went to a Sea Dogs game, had a number of campouts, went to Beech Ridge, and went to numerous swimming and hiking areas and many other fun activities. Summer Recreation was an enjoyable time for the children.

**FIELD WORK:** We continue working and making improvements to all baseball, softball and soccer fields. As always, we rely heavily on volunteers to get the necessary work done, and can't thank them enough. Spring and fall cleanups are a great way to get involved. Call our office for more information if you would like to help.

Women's Softball ended in August. There were usually two games and a practice each week. They competed in the Saco Women's Slow-Pitch League.

The Co-Ed Softball Team joined the Biddeford Co-Ed Softball League and did very well. They came in third in playoffs.

**FALL & AFTER SCHOOL ACTIVITIES:** It's a very busy time of year at the Sports Complex with Peewee Soccer and the Youth Soccer League, practicing and playing games while family members cheered them on.

When school started, the after school activities also began. It included woodworking, gymnastics, floor hockey, drawing, chess club, oil painting, peewee basketball, and indoor soccer. We also began our second year of Before and After School Rec Play. Wendy Frost heads up this program and she does an excellent job. As part of the program for every mile the children walked a food product was donated to the Hollis Food Closet. Each child had an adult sponsor who donated food for each mile walked. At the end of the year there was a party for the sponsors, the children and members of the Hollis Food Closet committee. The children and sponsors were able to greatly enhance the food closet by donating three thousand five hundred eighty-nine (3,589) cans and boxes of food.

Salem, Massachusetts was our destination for the fall foliage bus trip. There were various museums to visit and many went to the Cry Innocent Play. Many went on a trolley ride that was narrated. The narrator provided a lot of history and information about the City of Salem. It was an enjoyable day.

There was the annual haunted house at the barn and a Halloween Party at the Community Building with lots of games and a costume contest. Special thanks to "Day One" for setting up the haunted house. Also thanks to the volunteers who helped run games prior to the costume contest.

**YEAR ROUND ACTIVITIES:** On Mondays, Wednesdays and Fridays we have adult exercise from 8:30 to 9:30 am, and Kindergym from 10:00 to 11:00 am.

# Hollis Parks & Recreation July 2010 – June 2011

(continued)

Senior Women's basketball continues to practice every Monday night. They look forward to qualifying for the national games. They are held every two years. In 2011 it was held in Houston, Texas and in 2013 it will be held in Ohio. There is a strong 55 + team and we are looking for players who are 50 +. There are tournaments in Maine, New Hampshire, Massachusetts and Connecticut throughout the year. Practice is every Monday from 7:00 pm to 8:30 pm.

Other basketball activities go on throughout the year. Men's basketball on Mondays and Wednesdays from 8:30 pm until 10 pm, 2<sup>nd</sup> – 4<sup>th</sup> Grade Girl's Basketball League, 3<sup>rd</sup> – 6<sup>th</sup> Grade League, 7<sup>th</sup> – 12<sup>th</sup> Grade League and a Girl's Summer Basketball League 2<sup>nd</sup> – 12<sup>th</sup> Grade.

About twice each month we had cribbage games followed by a community luncheon. This will be continuing so please come and join the fun.

**WINTER:** At this time of year there is always a flurry of activity with lots of basketball, floor hockey, indoor soccer and gymnastics going on. For those who were anxious for spring, baseball/softball and pitching clinics were held. These clinics continue to be a great way to prepare participants for the upcoming season. Thank you to all who volunteer their time and skill to make these clinics possible.

**SPRING:** Spring Track was held on Tuesdays and Fridays after school. The children participated in a track meet at the Sports Complex with a Wells team and in turn Hollis traveled to Wells for a meet. It was a wonderful time for the teams and their supporters. Prior to the Easter Egg Hunt, there was a magic show. It was a beautiful day for the egg hunt and everyone had fun!!

For the spring bus trip we headed to Wiscasset. We had breakfast at the Freeport Café, visited the Musical Wonder House, had lunch at the Taste of Maine, did some shopping and toured the Maine Maritime Museum.

Remember the Hollis Recreation Department is here for the residents of Hollis and the goal continues to be to provide enjoyable activities at a reasonable cost. We welcome residents from out of town who wish to join these activities. Out of town residents are required to pay an additional fee of thirty-five dollars (\$35.00), which is good for the whole family for the year.

Nicholas Mowatt is the Assistant Recreation Director and Peigi Holmes is our Administrative Assistant who works part time in the office. Lu Murphy continues to update our website as a volunteer.

Check the newsletter that goes out 3 or 4 times during the year to see when and where activities are happening. Do you have ideas or suggestions for the Parks and Recreation Department? We would welcome any input. Please give us a call. If we are not available, please leave a message. The number to call is 929-5142.

Many of the activities that happen would not be available without the help of volunteers. Please consider joining them.

Respectfully submitted,

Ms. Debbie J. Tefft -Recreation Director and Peigi Holmes - Administrative Assistant

# Hollis Center Public Library 2010-2011

14 Little Falls Road, Hollis Center, ME 04042 207-929-3911

Welcome to the Hollis Center Public Library. You are encouraged to visit the library website [www.hollis.center.lib.me.us](http://www.hollis.center.lib.me.us) to learn more about library events and opportunities. With your free library card you can access e books and audio books. A list of library passes is also available. The Library catalog is at the website. With your patron number you can reserve books and DVD's and makes suggestions for items you think the library should own.

The Library offers 4 computers for the public to use (internet access and a printer). Wi-Fi is available inside and outside of the library. Many databases are available on MARVEL (Maine's Virtual Library) including ancestry.com (library version).

The DVD collection is expanding and counts for about 10% of our circulation. The reading programs are offered to all ages (zero to very grown up). There are over 600 DVD's and VHS tapes available to borrow. They are listed in the card catalog at the library website.

Preschool Story Time is offered each Monday at 10 am. Join the group and enjoy singing, finger plays, shakers and jingle bells, bubbles, books, puppets and more! A simple craft is included. Come meet your friends and make new friends.

A reading program is offered for all ages in February and in the summer time. Crafts are available, weekly incentives when you are making progress toward your reading goals. The Treasure Chest is open and you may select a free book each week. The reading programs are offered to all ages (zero to very grown up). The Summer Reading Program is funded by a grant and offered with several local libraries – Berry Memorial, Salmon Falls and Waterboro Public Library.

The Library has a spring and fall, Bake, Book, & Rummage Sale. We accept books in good condition anytime throughout the year but items to sell should be brought to the library the afternoon before the Sale. If you have questions, please call the library.

Several grant proposals were awarded. New shelving was placed in the children's room, new books purchased for the Children's Room and supplies for preschool story time were purchased with a grant from the Stephen and Tabitha King Foundation. The Narraganset Number One Foundation funded the summer reading program coordinated by the 4 area libraries. Over 350 children signed up for the program between the four libraries and we are grateful for the summer reading program grant.

We welcome field trips by local organizations. A Cub Scout troop, a Boy Scout troop and a preschool nursery school visited the library this past year.

Thank you to the volunteers who continually help in many ways. Your interest, time and financial gifts help to make the Hollis Center Public Library a better place for the community. Come visit the library and see how you can enjoy the many resources available.

Respectfully submitted,

Maureen H. Cole, Library Director

## Salmon Falls Library 2010-2011

**Whatever the cost of our libraries, the price is cheap compared to that of an ignorant nation. -- Broadcaster Walter Cronkite**

Rethink your old ideas about your public library. We're not just about books anymore!

- You can use the library as a place to socialize with friends and neighbors.
- You can use our space to tutor or be tutored.
- You can come in to do crafts with your kids.
- You can use our patron computer or Wi-Fi to write a resume or search for a job.
- You can fulfill community service hours.
- You can actively participate in your community as a volunteer.
- You can lounge on the comfy pillows in our children's room while your kids play.
- You can arrange to bring your group in for a tour and learn about the history of the library.
- You can meet homeschooling families to learn about or share homeschooling ideas.
- You can use it as a meeting space for your local civic group or organization.
- ...and of course, there are also lots of great books to read and check out!

If you have children from birth to age 5, consider joining us for our weekly **Preschool Story Hour**, Thursday mornings from 10:00 to 11:00. We offer interactive stories and songs as well as an opportunity to create something and time to play and socialize.

Again this year the Salmon Falls Library has collaborated with Hollis Center, Waterboro, and Berry Memorial libraries, to organize a wonderful Summer Reading Program. For many years now we've applied for and received a Narragansett Number One Foundation grant that allows us to offer fantastic reading packets, weekly incentives, and a spectacular (and very popular) party with great food and entertainment to wrap up the summer program.

**Thank you Narragansett Number One !**

I owe a huge debt of gratitude to my many library volunteers who help to keep the library running smoothly. A special thank you goes out to **Paula Hodgdon** who has been an incredible volunteer, coming in two days every week for 10 years. I don't know what I would do without her.

I'd also like to thank local mystery author **Julia Spencer-Fleming** who always makes herself available to step in as volunteer Director so that I can attend weeklong trainings to learn how to best serve our patrons.

Thank you to **Bolinda Audio books** for sending me to the New England Library Association conference, covering all of my expenses and donating \$1200 worth of audio books.

Library Hours are: Monday 3-6, Wednesday 4-7, Thursday 3-8 and Saturday 9-12  
**(207)-929-3990**

Respectfully submitted,  
Mary M Weyer, Library Director

## Saco River Cable Committee

**March 20, 2012**

The work of monitoring the Franchise Agreement for compliance by Time Warner has been assigned by Ordinance to the Saco River Cable Committee, through the representation of its members and alternates in the six town region. (Standish, Buxton, Hollis, Waterboro, Limerick and Limington.)

In July of 2008, the Maine State Legislature passed LD2133, an act to create a model franchise agreement, which towns may use when they negotiate a renewal of their franchise with the cable operator. Our franchise agreement was due to expire in June of 2008 however the town has extended the franchise indefinitely as franchise negotiations are ongoing. The committee met with representatives of Time Warner in October of 2011 and Time Warner is reviewing the Franchise Request amendments that the towns sent them in January of 2012. It is hoped that a final agreement can be reached before the end of this year.

The Committee wishes to thank those who took the time to complete the survey that was mailed to each residence and made available on the SRC-TV web page. Results of these surveys indicated that subscribers felt that local television channels were important to them and the vast majority, (92%) agreed that the franchise fees should be used to support them. They also expressed dissatisfaction with the number of shopping channels on the basic tier and 62% feel they are not receiving adequate value for the money, especially since several channels on the basic tier were removed and additional shopping channels were added without an accompanying decrease in cost. Only 17 percent of the respondents subscribe to premium channels presumably due to cost. Additionally, 80% of the respondents felt that there is too much violence on TV. Unfortunately, since the de-regulation that occurred as a result of the 1996 Telecommunications Act, municipalities are not permitted to negotiate for better pricing or programming but these results will be submitted to Time Warner for their information. A complete report of the survey results can be seen at [www.src-tv.org](http://www.src-tv.org).



## Saco River Cable Committee

(continued)

The Committee will continue to monitor Franchise compliance by Time Warner through it's representatives on the Saco River Cable Committee (SRCC). Complaints or other issues that cannot be resolved by customers with Time Warner representatives may be referred to the SRCC representative by calling the town hall during normal business hours. Questions regarding Time Warner phone and internet service should be directed to Time Warner as Federal Regulations does not allow regulation of these services by the town.

The Saco River Cable Committee established the Regional Public Access Television Center located in Hollis in 2001. It is managed by Saco River Community Television Corporation, it's Board of Directors, Station Manager and Media Specialist. Citizens and non-profit organizations from any of the six towns can sign out equipment and learn how to produce television programming about their community at no charge. The new center also has the responsibility of coordinating and scheduling the cablecast of programs that are produced at any one of the 41 "live insertion" points mentioned above, as well as the replay of municipal meetings on the Regional Government Channel for those towns that wish this service.

As always, Saco River Community Television Channel 2 accepts non-profit announcements if they are sent 3 weeks prior to the event to: SRC-TV 564 Plains Road, Hollis Maine 04042, or fax it to 727-5902. Visit their web site at [www.src-tv.org](http://www.src-tv.org) to learn more about this valuable community resource.

School related announcements for SAD #6 should be sent to our Educational Access channel 7, BETV, 700 Saco Road, Standish, Me., 04084.

Respectfully Submitted,

Tony Vigue, Chairman,

Saco River Cable Committee

## Saco River Community Television 2010-2011

Dear Selectmen,

**Saco River Community Television** partnered with the **Town of Hollis** on several projects throughout the 2010-11. For more than 10 years now, SRC-TV has been responsive and helpful when the citizens of Hollis need to get news and information out to the public.

Last fall, we were pleased to be on hand at the State House in Augusta to celebrate a milestone for young people enrolled in the **Hollis Recreation Department's "100 Miles in 100 Days"** fundraising effort for needy citizens in town.

We were also pleased to lend a hand by volunteering our intern for a trip to the University of Maine at Orono to videotape an engineering student presentation for a pedestrian bridge concept designed to connect (once again) the towns of Buxton and Hollis at Salmon Falls. This is an important public safety initiative spearheaded by **Selectman Don Marean** and we were glad to help publicize this historic, forward-looking effort.

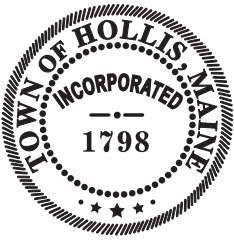
Several Hollis residents continue to use the media resources of **Saco River Community Television**. **Cathy Walters** takes to the local airwaves each year to promote the annual Alzheimer's Memory Walk in Sanford. We've had several local cub scouts from the region in for tours and a few of them collaborated to videotape the annual **Boxcar Derby** that took place the spring of 2011. We also helped publicize, among other events, a fundraising tournament for the **Bonny Eagle Football team**.

We continue to offer valuable public information services including the online archiving and of course televised broadcasts of town government meetings. Residents without cable can now visit **[vimeo.com/srctv](http://vimeo.com/srctv)** to catch up on town issues. Our media services have expanded to include a multi-purpose digital video projector available for rent at no charge to the residents of Hollis. And we continue to help train local people in video production so that they may create local media of relevance to the town.

Respectfully submitted,

Patrick A. Bonsant

Manager, Saco River Community Television  
[www.src-tv.org](http://www.src-tv.org)



Greetings from Rob Roy  
Webmaster for the Town of Hollis

The official Town of Hollis website <http://www.hollismaine.org> has been up and running since May 2, 2002.

The original goal of setting up the web site was to make information more readily available to the public. The goal remains the same.

Each year we see a steady increase in the use of the web site.

Here is the monthly data for this past year. The data shows; unique visitors to the site, number of visits, and the number of pages that are viewed each month.

Month	Unique visitors	Number of visits	Pages
Jul 2010	1,399	3,567	11,859
Aug 2010	1,480	3,761	12,567
Sep 2010	1,448	3,650	11,738
Oct 2010	1,517	3,703	12,659
Nov 2010	1,666	4,120	13,822
Dec 2010	1,299	3,290	11,125
Jan 2011	1,336	3,098	11,143
Feb 2011	1,306	2,987	10,553
Mar 2011	1,468	3,296	11,292
Apr 2011	1,630	3,292	12,029
May 2011	1,506	3,322	11,762
Jun 2011	1,682	3,689	13,793

I would like to **THANK** all of the town employees for their contributions to the web site and community members that have provided us with valuable Feedback.

As always we welcome your ideas for improving the site.

Phone 207-222-2675    Email [Webmaster@hollismaine.org](mailto:Webmaster@hollismaine.org)

Sincerely,

Rob Roy



**JASON JOHNSON**  
**DEPUTY CHIEF**  
**FIRE OPERATIONS**

**Fire/Rescue**

## **HOLLIS FIRE-RESCUE**

**34 TOWN FARM RD**  
**HOLLIS ME 04042**  
**TEL.727-3623**

**GEORGE DAVIS**  
**CHIEF**



**HARLAN HUFF**  
**DEPUTY CHIEF**  
**EMS OPERATIONS**

2010/2011 Annual Report:

To Townspeople of Hollis,

The Hollis Fire-Rescue department had the busiest year ever with a total of 532 calls for service. The purchase of an ambulance has helped in this increase in call volume, but the operation of the ambulance has also helped offset operating costs by creating about 95,000 dollars of billable revenues. Also in 2011, the response time to medical calls has decreased to an average of 5 minutes from time of call to patient side. Listed below is a summary of calls we responded to.

Structure Fires	15
Alarm Sounding	9
Order Investigation	3
Public Assistance	38
Storm Damage	12
Medical Response	323
Motor Vehicle accident	58
Vehicle Fire	6
Outside Fire	25
Hazardous Materials	3
Carbon Monoxide	5
Specialized Rescue	2
Bomb Threat	1
Heating System	6
Electrical Problems	6
Station Coverage	1
Mutual Fire	7
Mutual Aid EMS	8
False Alarm	1



## HOLLIS FIRE-RESCUE

(continued)



In additions to calls, the members of the department had over 1000 hours of training both in house and outside schools. We have added two more ALS providers to the call force, which allows us to provide more advanced medical care to the citizens of Hollis in the pre-hospital setting.

At the end of this budget year, we purchased an electric stretcher for the ambulance. This stretcher will help prevent lifting injuries for the medical providers and is much safer for the patient.

The daytime Per-Diem staff has handled about 60% of the calls, an increase over pervious years. Also we have increased the medical license level of the per-diem staff by personnel upgrading their license level and hiring more advanced license levels.

I would like thank all of the members of Hollis Fire-Rescue for all their time given and dedication to support the department. Their continued dedication makes a safer and better community for everyone. I would also like to thank the training personnel for their continued commitment to further educate our personnel. This makes my job as a chief easier knowing that our personnel are continually learning to be the best that they can be. All of these advancements and dedicated personnel make Hollis Fire-Rescue one of the best.

I would like to thank the citizens of the Town of Hollis for their continued support in past and in future.

Respectfully Submitted

George Davis, Fire Chief



## HOLLIS FIRE-RESCUE

34 TOWN FARM RD

HOLLIS ME 04042

TEL.727-3623



**GEORGE DAVIS**

**CHIEF**

**JASON JOHNSON**

*Fire/Rescue*

**HARLAN HUFF**

**DEPUTY CHIEF**

**DEPUTY CHIEF**

**FIRE OPERATIONS**

**EMS OPERATIONS**

2010/2011 Annual EMA Report

To the Citizens of Hollis,

In the annual year of 2010/2011 had only one event early in the year of 2010 that the town was able to file for reimbursements of around \$20,000 from FEMA. In January 2011 Robert Bohlmann the EMA Director for York County retired after many years serving all the towns within York County, he help all towns progress into a different era of emergency management. With Bob's help the town of Hollis has a very good working emergency plan in place, which has been used during some of events in the past.

The new director will be in place sometime late 2011 hopefully we will be able to continue working in a positive direction which will help the Town of Hollis recoup monies from FEMA in the future.

Thank you,

George Davis, EMA Director

FISCAL YEAR 2011

DELINQUENT TAXES AS OF JUNE 30, 2011

ALDERETTE, RICHARD A./ MAUREEN M.	\$539.07	**
ALDERETTE, RICHARD A./ MAUREEN M.	\$42.76	**
ALDERETTE, RICHARD A./ MAUREEN M.	\$744.51	**
ANDERSON, ANDREW F./JUDY	\$878.14	**
ARRAL, BRUCE P	\$67.61	**
AUNGST, BRIAN	\$251.20	**
AVERILL, MICHELL B	\$915.06	**
AZARA, ERIC S	\$18.96	
BAKER, ROBERT G	\$1,822.45	
BARRETT, DAVID	\$1,300.84	**
BEAR HILL LUMBER	\$399.00	**
BEAR HILL LUMBER	\$437.02	**
BEAR HILL LUMBER	\$418.06	**
BEAR HILL LUMBER	\$3,964.75	**
BEAUDOIN, MARY M	\$851.99	**
BEAULIEU RICK R/ LISA M	\$2,585.22	
BERUBE, JEREMIAH	\$1,267.46	**
BERUBE RICHARD W./FAYE L	\$1,667.66	**
BICKFORD, ALFRED C./BARBARA J	\$2,222.35	**
BICKFORD, JAMES L/BERTHA E	\$1,674.54	**
BOGDAHAN KATHERINE L./ JOHN P	\$2,043.41	*
BOUTHLET DONALD W/ SANDRA J	\$359.38	**
BRIAN C. LOROM, INC	\$4.92	**
BROWN BARRY S	\$1,660.27	**
BROZEK, ED	\$138.97	**
BROZEK, EDMUND O	\$1,051.29	**
BROZEK, EDMUND O	\$453.24	**
BRUCE BETTIE H & DAVID R		
HIGHT, RICHARD A & MATTHEW R	\$150.49	**
BUBAR, CHRISTOPHER E	\$2.65	**
BUREAU, JOSEPHINE/ ALBERT	\$289.52	
BURNELL, WILLARD	\$147.40	**
BURNS, CHRISTINE	\$208.98	**
BUTLER, GLEN	\$537.72	
CALVERT, RICHARD/ MICHELLE	\$688.52	
CAMPBELL JR JOHN E/ GEORGIA M	\$1,238.92	**
CAMPBELL, SHAUN	\$1,911.08	
CANDOW, WILLIAM/ JULIE	\$1,285.06	**
CARSON, JOSEPH J	\$1,465.34	**
CHARTIER TODD B/ DIANA M	\$1,961.87	**
COLBURN, CHRISTOPHER	\$408.38	
COLE FREDERICK W. JR/ BARBARA	\$886.93	**

CONLEY, KAREN/ ROBERT M	\$501.04	**
COTE CHRISTOPHER J/ HEATHER L	\$692.99	**
COTE PAUL J/ KATHY S	\$1,228.48	**
COUNTRY PROPERTIES IF MAINE	\$975.35	**
COUNTRY PROPERTIES IF MAINE	\$94.88	**
CRITCHLEY MARTHA	\$184.33	**
CRITCHLEY MARTHA	\$815.31	**
DANEY, NANCY E	\$2,669.55	
DANEY, NANCY E	\$1,584.13	
DANEY, NANCY E	\$74.65	
DATSON BRADD L/BOULTER-DATSON CATHY	\$1,810.77	
DECKER GINGER M	\$419.96	
DEERING DAVID N/ DIANE B	\$1,948.49	
DEERING DAVID N/ DIANE B	\$1,289.92	
DEUTSCH BANK NATIONAL TRUST CO IN TRUST FOR THE BENEFIT OF CERTIFI	\$1,091.65	**
DOUGLASS, MARIA	\$570.96	
EAGLE INDUSTRIES	\$692.21	**
EASTBROOK TIMBER CO INC	\$1,406.18	
EDGERLY RAYMOND C/ DEBORAH A	\$329.47	**
EDWIN KENDRA/RONALD A	\$36.35	**
EMERY WILLIAM	\$357.68	**
FARWELL, AMY M/ CHANCE R	\$1,373.45	**
FERNSTROM WILLIAM S/ JEANETTA E	\$1,038.72	**
FILLMORE RICHARD F/ AUGUSTA E	\$1,664.56	**
FINLAY KEITH	\$643.31	
FINLAY KEITH	\$3,078.33	
FOSTER DENNIS C/ CYNTHIA E	\$291.87	**
FRANCK SHAWN, WHITEHOUSE LACEY	\$321.20	**
GAINES-MORSE CHRISTINA/PAUL JR	\$1,595.60	**
GARDNER FRANCES	\$120.26	**
GARRIGAN JR GORGE/ SHIRLEY	\$727.84	
GARRITY PAUL J/ ALLISON L	\$1,673.45	**
GENDRON MADELINE, TRUSTEE	\$896.30	**
GENDRON MADELINE, TRUSTEE	\$587.07	**
GIROUX ALLAN/IRENE	\$166.57	**
GOAN JOHN H/JEAN A	\$45.94	**
GOYETTE MICHAEL J/ JUNE L	\$247.45	**
GRANT ARTHUR E/ JENNIFER	\$2,295.80	**
GREEN DANIEL A R/ SONIA M	\$1,961.17	*
GRONDIN, JOHN	\$834.46	**
GROSS, GLENN	\$75.53	**
GULF OF MAINE C/O HURTUBISE JR. ROLAND	\$381.08	**
HAGERMAN TIMOTHY	\$97.01	
HAM, JR FRED N/ BEVERLY A	\$1,256.88	**
HAMEL, LINDA T	\$2,577.73	*



HANSON DUANE A/ LESLIE S	\$532.10	**
HANSON JOSEPH C	\$1,095.00	**
HANSON JOSEPH C, STACY A	\$1,258.87	**
HARDY, APRIL ./LLOYD R	\$1,476.89	**
HARDY, APRIL ./LLOYD R	\$3,805.14	**
HARDY, APRIL ./LLOYD R	\$4,652.59	**
HARDY, APRIL ./LLOYD R	\$204.29	**
HARDY, APRIL ./LLOYD R	\$4,354.02	**
HARDY, APRIL ./LLOYD R	\$2,590.81	**
HARDY, APRIL ./LLOYD R	\$3,797.24	**
HARMON, ALVIN A/CATHERINE E	\$382.88	**
HARMON, ALVIN A/CATHERINE E	\$999.20	**
HARRIS NORMAN/ BEVERLY A	\$740.16	**
HARTLEY, JARED	\$1,804.71	**
HARTLEY, JR GERALD S/MARGARET E	\$249.10	**
HEANEY, SUSAN J	\$1,662.37	*
HEATH, CHESTER	\$238.92	
HEBERT, BECKY	\$411.08	
HEFFERNAN, GREGORY	\$956.03	**
HERTEL FAMILY LLC	\$1,458.98	**
HERTEL JR, VAN E	\$798.10	**
HERTEL JR, VAN E/LORA C.	\$127.04	**
HERTEL, JR,VAN E	\$111.47	**
HERTEL, LORA,C	\$792.41	**
HERTEL,LORA C	\$465.57	**
HERTEL, LORA,C	\$482.63	**
HERTEL, SR VAN E	\$232.78	**
HERTEL, SR VAN E	\$232.78	**
HEWARD, MALA J/ALBERT III	\$1,021.55	*
HILL, DONALD/DIANA	\$1,177.18	*
HILLOCK, PAMELA R	\$1,385.62	**
HILTON, BAMBINA	\$289.42	**
HILTON, ROBERT L/TRACY G	\$730.58	**
HOLLEMAN, TAIT W	\$361.31	**
HUNT, LINDA W	\$550.82	**
HUNT, RHONDA L/RICHARD C	\$460.67	
HURTUBISE JR ROLAND W	\$502.75	**
HURTUBISE JR ROLAND W	\$7.06	**
JW GROUP LLC	\$247.01	**
JELLISON, DIANE M	\$1,085.42	**
JOHNSON EDWARD C JR/STEVENS FARRAH D	\$1,709.47	**
JOHNSON, JASON G/SARA	\$1,307.83	**
JONES,JULIE	\$84.63	
JOY,GARY	\$274.35	
JOYCE COLLINS REVOCABLE TRUST	\$704.35	**
K&K PROPERTIES LLC C/O KEVIN MARTELL	\$922.55	**
KALLECHEY, GEORGE L/LINDA G	\$304.04	**

KEENE, REBECCA J	\$741.41	
KERAGHAN, KEVIN J	\$2,131.83	**
KINGMARK LLC	\$244.71	**
KIRBY, ROBERT	\$313.97	**
KLEITMAN, DANIEL/SHARON A	\$1,302.58	**
KNIGHT,JR, MELVILLE B	\$99.96	**
KNIGHT,JR, MELVILLE B	\$171.81	**
KNUDSEN, JOHN/DONNA	\$1,290.21	**
LABBE,KARL/BOOTHBY, MELISSA A	\$755.28	**
LABRECQUE,JEFFREY E/CLAIRE	\$1,813.17	
LABRECQUE, STEVEN L	\$348.70	**
LACOURSE,KEITH C/LORRAINE R	\$1,836.52	**
LAFRENIERE,STEPHEN M	\$609.98	
LAMBERT JOHN A/MELANIE G	\$1,227.34	**
LANGLOIS, ARTHUR III/JOAN I	\$2,035.52	**
LESTAGE, NANCY L	\$1,019.86	**
LEWIS RENEE J	\$1,351.34	**
LEWIS, SHIRLEY J	\$1,522.25	
LIBBY, GARY&ANGELINA/COLELLO,DORIS J	\$1,282.23	**
LIBBY, MARGARET C/DEPETER JERRY & PATRICIA	\$480.74	
LIBBY, PAULA	\$630.24	
LIBBY, TODD M/WOODS BEVERLY E	\$2,071.12	**
LYON,KURT R	\$951.99	**
LYON,KURT R	\$1,773.15	*
MAINELY PROPERTIES&CONSTRUCT/POOLER ERIC S	\$567.36	**
MANUEL,MARK	\$696.30	**
MAREAN,CHRISTOPHER C	\$1,935.82	*
MAREAN-ROWE, STEPHANIE S	\$527.35	**
MARSHALL, ARTHUR L/LEANNE	\$867.26	**
MARTEL,DONALD N SR/BRENDA L	\$178.14	**
MARTELL,KEVIIN W	\$437.02	**
MARTELL,KEVIIN W	\$541.51	**
MARTELL,KEVIIN W	\$437.02	**
MARTELL,KEVIIN W	\$794.31	**
MATALONIS JERRY	\$256.79	**
MAXFIELD,DENNIS M/NANCY L	\$1,676.27	**
MCLEOD,EDWIN J	\$2,023.05	
MCNALLY,MARK/C/O MCNALLYLAND DEV.,INC	\$706.88	**
MCNALLY,MARK	\$579.14	**
MCNALLY,MARK	\$574.65	**
MELLEN,BARRY/ROBIN	\$1,291.51	
MENARD,ROBERT R/LORIE	\$1,714.66	**
MILLS,CHARLIE N/SHARLENE J	\$133.73	*
MITCHELL,HAROLD J/SHIRLEY A	\$909.78	
MOBILE HOME BROKERS	\$574.55	**
MOODY, PAUL	\$263.77	**
MOORE, ALBERT E JR/LENA M	\$518.56	

MUEHLHAUSEN,MARY	\$1,790.01	
NICKERSON,JAMES/LAURIE	\$166.57	
NOSEWORTHY,DAVID W	\$648.55	**
O'BRIEN,CRYSTAL A	\$659.38	**
OLIVAREZ,JR. RUBEN G/VICKIE J	\$146.72	**
OMNIPOINT COMMUNICATIONS, INC	\$2,439.91	**
PALMER,DONALD/FRENCH,BARBARA	\$41.61	**
PALMER,JOSEPH M/KAREN	\$1,246.72	**
PANCOAST, DAVID/PANCOAST,PRISCILLA&PRISCILLA	\$72.65	**
PARKER,JAMES L/LOUISE O	\$456.09	*
PEASE,SANFORD H/SARA	\$112.08	**
PELLETIER,STEPHEN G	\$452.49	**
PICKETT, BRIAN B/LINDA J	\$1,355.98	
PINET,JAMES	\$443.04	**
PINET, ROGER J/MARSHA	\$637.07	**
PINET,ROGER J/MARSHA J	\$651.75	**
POLAND,RICHARD I	\$2.23	**
POOLE,CARL	\$710.56	*
PORTER,TATE T	\$657.48	
POTTLE,SCOTT A	\$2,004.48	**
PROACH,GEORGE	\$224.20	**
PROACH,GEORGE	\$246.45	**
PROACH,GEORGE	\$240.77	**
PROACH,GEORGE	\$1.89	**
PROPER, MICAH	\$2,026.13	**
RAMSDELL, STEVEN E/ SHERRY L	\$1,536.52	**
REDDING, CRAIG G	\$869.60	**
RICHMAN, KATHLEEN/C/O JAMES FISHER	\$709.40	*
ROBERTS DANIEL W JR/JOY E	\$1,727.61	**
ROBERTS JULIE A/VANROSENDAEL THOMAS M	\$1,229.57	**
ROBICHAUD, RAYMOND C/ PRISCILLA A	\$805.93	**
ROBINSON, BRUCE	\$426.59	**
ROE, DALE/ ROY BETTY M	\$35.43	**
ROLLINS ERIC-TRUSTEE/SNOW SANDRA-TRUSTEE	\$3,740.10	
ROLLINS, ERIC V	\$343.71	
ROMPREY, RITA M	\$664.87	
ROSENBERGER, ELIZABETH	\$99.96	**
ROSSBOROUGH, JOHN	\$366.37	**
ROWE, FREDDIE M/ JUDITH L	\$558.68	
ROY ADAM/AMBER	\$1,351.34	**
ROY, CHRISTOPHER	\$726.84	*
SABINE, TERRANCE L	\$7.93	**
SALEVSKY, GEORGE H/EVELYN P	\$2,307.78	
SAULNIER, JAMES	\$475.05	
SCAMMON, JEFFREY	\$728.94	
SEVERANCE, SANDRA L	\$1,666.76	**
SHAW TRISHA A/ STURGIS CHAD E	\$884.43	**

SHEPARD NORMAN/EVELYN	\$118.76	**
SHEPARD, PHILIP B	\$399.00	**
SHEPARD, TINA	\$232.53	**
SHUFFLEBURG, HERMAN G/GAIL P	\$1,220.55	**
SILVER, DEBRA V	\$1,147.80	**
SINENI, ANTHONY J	\$372.51	
SJULANDER, JUDITH S	\$5,298.33	**
SKILLINGS, ELMER A/ BETTY L	\$410.57	**
SMITH,MICHAEL A/COLLEEN J	\$681.98	**
SMITH, BRUCE A/ PAULINE C	\$406.78	**
SMITH, BRUCE E A/PAULINE C	\$882.38	**
SMITH, BRUCE A/ PAULINE C	\$542.86	**
SMITH, DELMONT, MARY	\$1,196.00	**
SMITH, EDITH	\$140.72	
SMITH, PAULINE C	\$247.00	**
SMITH, PETER W/KIMBERLY A	\$991.31	**
STILPHEN, MARGARY L	\$1,254.09	
STONE, BARRY C/ SYLVIA J	\$609.32	**
SUGHRUE III, BART J/ SUSAN K	\$1,018.01	**
SWASEY, PAUL M	\$945.01	
TAILLON LEO P	\$2,661.47	*
TARBOX, MELISSA A/ BELANGER, KEVIN B	\$3,480.82	
THIBODEAU CECIL A/ CAROLYN	\$564.97	
THIBODEAU, GISELE	\$299.00	*
THURSTON, CAROL/ JEFFREY	\$1,890.01	**
TOMAS,LLC	\$1,715.68	**
TOPPI, CHARLES J/CATHERINE A	\$791.31	**
TORRY, ALDEN C/ C/O GERRY BONSEY	\$1,060.28	**
TOWLE REALTY TRUST/ATTN S. DAVID SMITH CO-TRUSTEE	\$28.15	**
TURNER, RALPH	\$594.26	**
USHER, JOHN E JR	\$1,452.44	**
VACHON, YVES/SANDRA	\$2,886.84	**
VALLIERE, COLLEEN JANE	\$1,377.88	**
VANGAASBEEK,LEONARD S III/HAZEL A	\$1,064.96	**
VERREALT, ROBERT L	\$19.01	*
WAGNER, ROBIE R	\$384.53	**
WARMING, JOHN R/MARY C	\$744.06	**
WEEMAN JR, ROBERT V	\$1,473.25	
WESCOTT, MICHAEL	\$495.85	**
WHITEHOUSE, JOEY D/SHANNON M	\$1,022.36	**
WHITEHOUSE, LUCIEN M/KATHI L	\$796.85	**
WHITTIER, CHESTER G/MADELINE L	\$1,254.09	
WILKINSON WARREN, RYAN JANE	\$1,456.33	**
WINTLE SCOTT B/MELANIE T	\$1,430.18	**
YERXA STEVEN C	\$1,116.57	
YORK, WILLIAM H/ELAINE M	\$1,577.34	**
YU, JESSICA	\$254.49	**

**PERSONAL PROPERTY TAXES**

TITLE 36 SECTION 601. PERSONAL PROPERTY:DEFINED

PERSONAL PROPERTY FOR THE PURPOSE OF TAXATION INCLUDES ALL TANGIBLE GOODS AND CHATTELS WHEREVER THEY ARE AND ALL VESSELS AT HOME AND ABROAD

TITLE 36 SECTION 603

ALL PERSONAL PROPERTY EMPLOYED IN TRADE IN THE ERECTION OF BUILDINGS OR VESSELS IN MECHANIC ARTS SHALL BE TAXED IN THE PLACE WHERE SO EMPLOYED EXCPT AS OTHERWISE PROVIDED IN THIS SECTION.

TITLE 36 SECTION 706

BEFORE MAKING ASSESSMENT, THE CHIEF ASSESSOR OF A PRIMARY ASSESSING AREA MAY GIVE REASONABLE NOTICE IN WRITING TO ALL PERSONS LIABLE FOR TAXATION IN THE MUNUCIPALITY TO FURNISH THE ASSESSOR A TRUE AND PERFECT LIST OF ALL THEIR ESTATES, NOT BY LAW EXEMPT FROM TAXATION, WHICH THEY POSSESSED ON THE FIRST DAY OF APRIL OF THE SAME YEAR.

**DELINQUENT PERSONAL PROPERTY TAX AS OF JUNE 30,2011**

BEAR HILL LUMBER	\$1,837.74	
EAGLE INDUSTRIES	\$2,094.37	**
GULF OF MAINE INC./HURTUBISE ROLAND	\$54.89	
HERTZ EQUIPMENT RENTAL/THE HERTZ CORP	\$195.59	
HURTUBISE, ROLAND JR	\$1,793.91	
PRO-TURF/TROY HANSON	\$294.16	**
YOUR COUNTRY STORE/TOM&MARION STONE	\$144.56	*

**PARTIAL PAYMENT \***

**PAYMENT IN FULL \*\***



**TOWN OF HOLLIS**  
**FINANCIAL REPORT**



JUNE 30, 2011

**TOWN OF HOLLIS, MAINE**  
JUNE 30, 2011

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INDEPENDENT AUDITORS' REPORT

Board of Selectmen  
Town of Hollis  
Hollis, Maine

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Town of Hollis, Maine, as of and for the year ended June 30, 2011, which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information of the Town of Hollis, as of June 30, 2011, and the respective change in financial position thereof, and the respective budgetary comparison for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, and historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.



## **MANAGEMENT'S DISCUSSION AND ANALYSIS**

Our discussion and analysis of the Town of Hollis' financial performance provides an overview of the Town's financial activities for the year ended June 30, 2011. Please read it in conjunction with the Town's financial statements provided by our independent outside auditors, Berry Talbot Royer, Certified Public Accountants.

This annual report consists of a series of financial statements. The Statement of Net Assets (Statement 1) and the Statement of Activities (Statement 2) provide information about the activities of the Town as a whole and present a longer-term view of the Town's finances. Fund financial statements start with Statement 3. For governmental activities, these statements tell how these services were financed in the short term as well as what remains for future spending. Fund financial statements also report the Town's operations in more detail than the government-wide statements by providing information about the Town's most significant funds. The remaining statements provide financial information about activities for which the Town acts solely as a trustee or agent for the benefit of those outside of the government.

### **REPORTING THE TOWN AS A WHOLE**

#### **The Statement of Net Assets (Statement 1) and the Statement of Activities (Statement 2)**

The Statement of Net Assets and the Statement of Activities report information about the Town as a whole. These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the Town's net assets and changes in them. The Town's net assets, the difference between assets and liabilities, are one way to measure the Town's financial health or financial position. Over time, increases or decreases in the Town's net assets are one indicator of whether its financial health is improving or deteriorating. Other non-financial factors, however, such as changes in the Town's property tax base and the condition of the Town's infrastructure, need to be considered to assess the overall health of the Town.

In these government-wide statements, the Town's activities are reported in one category:

**Governmental activities** - Most of the Town's basic services are reported here, including fire, general administration, roads, and recreation. Auto excise taxes, franchise fees, fines, state revenue sharing, and state and federal grants finance most of these activities.

## REPORTING THE TOWN'S MOST SIGNIFICANT FUNDS FINANCIAL STATEMENTS

The fund financial statements provide detailed information about the significant funds, but not on the Town as a whole. Some funds are required to be established by State law and by bond covenants. However, the Board of Selectmen establishes many other funds to help it control and manage money for particular purposes.

Governmental Funds - The Town's basic services are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end that are available for spending. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash.

The governmental fund statements provide a detailed short-term view of the Town's general government operations and the basic services it provides. Governmental fund information helps determine whether there are more or fewer financial resources that can be spent in the near future to finance the Town's programs. The relationship (or differences) between governmental activities (reported in the Statement of Net Assets and the Statement of Activities) and governmental funds in a reconciliation is described at the bottom of the fund financial statements.

### Reporting the Town's Fiduciary Responsibilities (Statement 7 and 8)

These activities are excluded from the Town's other financial statements because the Town cannot use these assets to finance its operations. The Town is responsible for ensuring that the assets reported in these funds are used for their intended purposes.

### Governmental Activities

This section will show a condensed financial comparison of revenues and expenses and provide explanations for significant differences.

To aid in the understanding of the Statement of Activities some additional explanation is given. Of particular interest is the format that is significantly different than a typical Statement of Revenues, Expenditures, and Changes in Fund Balance. Expenses are listed in the first column with revenues from that particular program reported to the right. The result is a Net (Expense)/Revenue. The reason for this type of format is to highlight the relative financial burden of each of the functions on the Town's taxpayers. It also identifies the amount each function draws from the general revenues or if it is self-financing through fees and grants.

General Government	Charges for photocopies, maps, building permits, shore land permits, cable TV franchise fees, gas tax refund, grants and clerk fees.
Public Safety	Dispatching services agreement with Sanford, gas tax refund, other grants, dog license fees and an agreement for reimbursement of ambulance transportation and call fees.
Public Works and Sanitation	Urban/Rural Initiative program, gas tax refund, grants for snowmobile trail maintenance.
Cultural and Recreational	General assistance state reimbursement, parks and recreational fees and donations.

All other governmental revenues are reported as general. It is important to note that all taxes are classified as general revenue even if restricted for a specific purpose.

*Statement of Net Assets Information*

The tables below provide a summary of the Town of Hollis' condensed net assets and statement of activities as of June 30, 2011 and for the year then ended.

**Table 1**  
Statement of Net Assets  
Fiscal Year ended June 30

	<u>Governmental Activities</u>	
	<u>2011</u>	<u>2010</u>
Current and Other Assets	\$ 4,411,105	\$ 3,962,442
Capital Assets	<u>5,713,907</u>	<u>5,949,798</u>
Total Assets	<u>10,125,012</u>	<u>9,912,240</u>
Long Term Debt Outstanding	141,826	170,191
Other Liabilities	<u>66,871</u>	<u>71,421</u>
Total Liabilities	<u>208,697</u>	<u>241,612</u>
Net Assets		
Invested in Capital Assets, net of related debt	5,713,907	5,949,798
Restricted	1,120,928	792,215
Unrestricted	<u>3,081,480</u>	<u>2,928,615</u>
Total Net Assets	<u>\$ 9,916,315</u>	<u>\$ 9,670,628</u>

*Statement of Activities Information*

**Table 2**  
Statement of Net Assets  
Fiscal Year ended June 30

	<u>2011</u> <u>Expenditures</u>	<u>2011</u> <u>Revenues</u>	<u>2011</u> <u>Net (Expense)Revenue</u>
General Government	\$ 550,228	\$ 16,277	\$ (533,951)
Public Safety	463,664	148,483	(315,181)
Public Works and Sanitation	905,839	76,326	(829,513)
Cultural and Recreational	210,129	158,739	(51,390)
Health and Welfare	23,907	-	(23,907)
Education	2,956,564	-	(2,956,564)
TIF Enhance Payment	1,173,194	-	(1,173,194)
Payments for County Tax	249,195	-	(249,195)
Abatements	<u>10,423</u>	<u>-</u>	<u>(10,423)</u>
Total Governmental Activities	<u>\$ 6,543,143</u>	<u>\$ 399,825</u>	<u>\$ (6,143,318)</u>

The Net Expense is the financial burden that was placed on the taxpayers by each of these functions. Over \$860,000 worth of activity was paid by grants, user fees, and fees other than taxes.

**THE TOWN'S FUNDS**

The following schedule presents a summary of General Fund revenues for the fiscal years ended June 30:

<u>Revenues:</u>	FYE 2011 <u>Amount</u>	FYE 2010 <u>Amount</u>
Taxes	\$ 5,913,692	\$ 5,694,026
Intergovernmental	478,945	465,442
Licenses, fees and permits	213,070	155,226
Miscellaneous	<u>168,918</u>	<u>160,598</u>
Total Revenues	<u>\$ 6,774,625</u>	<u>\$ 6,475,292</u>

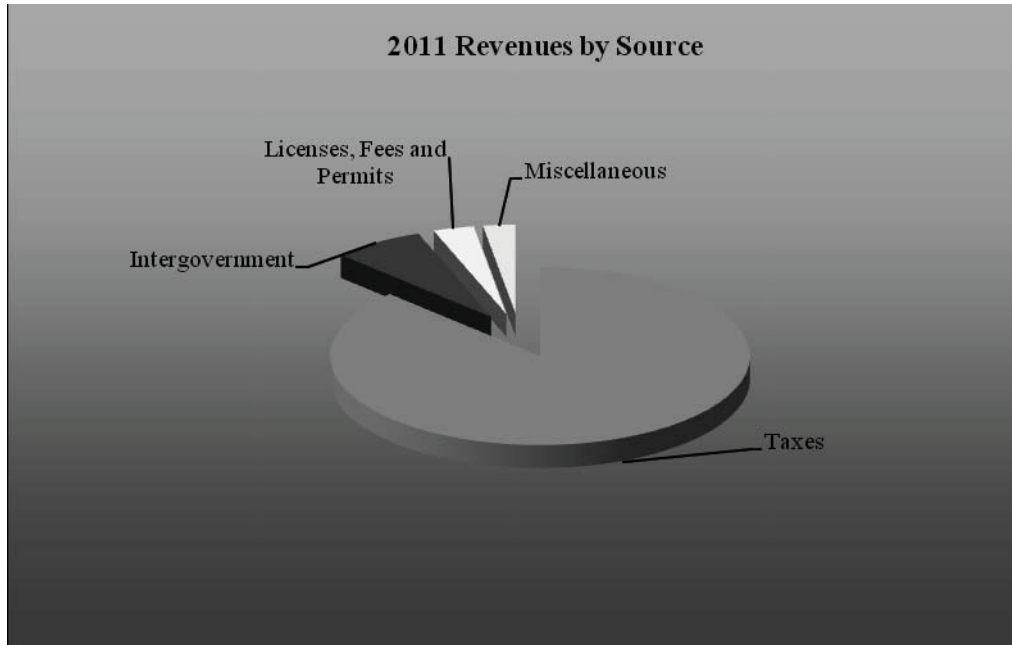


Chart A – 2011 Revenues by Source

The following schedule presents a summary of expenditures for the fiscal years ended June 30.

<u>Expenditures:</u>	FYE 2011	FYE 2010	Net Change <u>(Decrease)</u>
General Government	\$ 542,978	\$ 506,447	\$ 36,531
Public Safety	420,581	642,924	(222,343)
Public Works and Sanitation	755,238	754,563	675
Cultural and Recreational	203,537	174,914	28,623
Health and Welfare	23,907	39,199	(15,292)
Education	2,956,564	3,075,643	(119,079)
TIF Enhance Payment	1,173,194	1,075,069	98,125
County Tax	249,195	206,134	43,061
Other fixed charges	-	31,815	(31,815)
Abatements	<u>10,423</u>	<u>10,157</u>	<u>266</u>
Total Expenditures:	<u>\$ 6,335,617</u>	<u>\$ 6,516,865</u>	<u>\$ (181,248)</u>

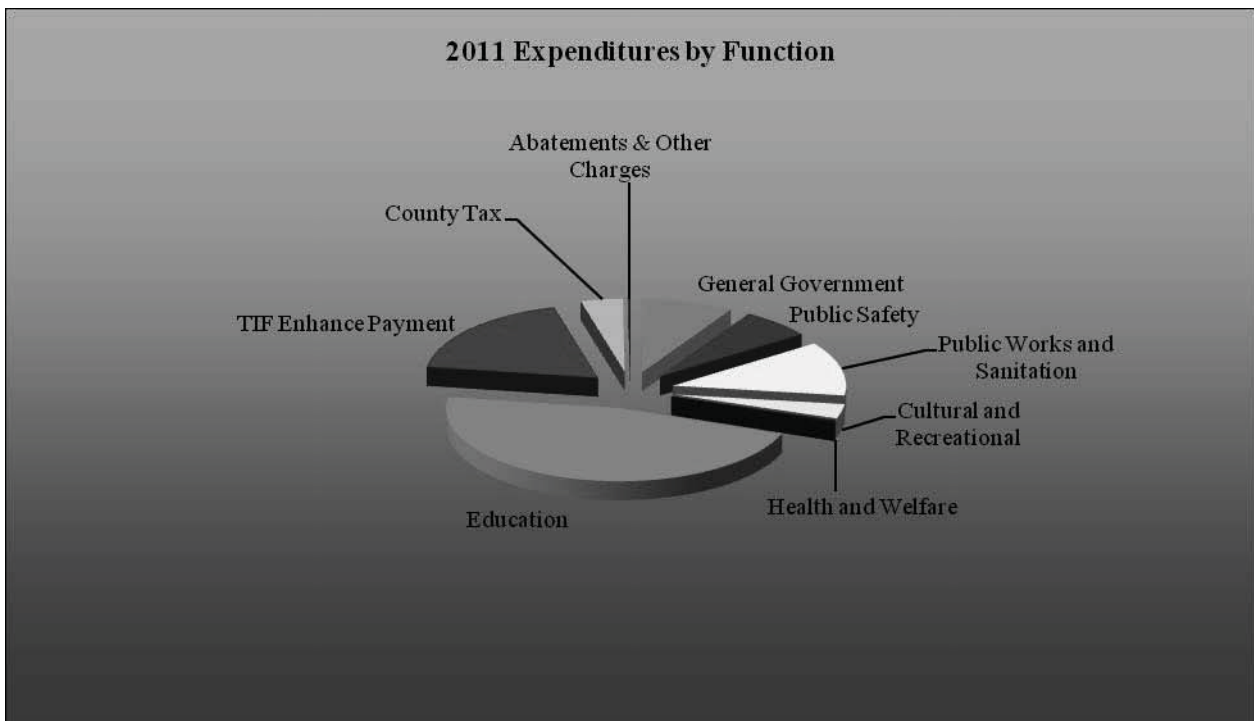


Chart B – 2011 Expenditures by Function

Our current General Fund Balance is \$3,396,717. This amount is comprised of both assigned (designated) and unassigned (undesignated) funds. Exhibit 1-3 shows the breakdown of these funds.

Since 2008 the Town's General Fund had been in decline. There were a number of reasons attributed to that trend. Funds lapsed back to the general fund had been reduced due to more accurate forecasting of budgets and the use of carry forwards to offset appropriations which lessened the amount of taxes to be raised. The use of General Fund Revenues to reduce property taxes had also impacted the general fund balance.

This past year we saw a 10% increase in the Town's General Fund. A portion of that increase is in assigned (designated) funds such as the Poland Spring TIF. The Poland Spring TIF balance increased from \$636,290 in 2010 to \$755,688 in 2011. This is an overall increase in that fund of \$124,398.

Other assigned (designated) funds are outstanding purchase orders that did not transpire in the Town's Fiscal Year. This occurs when the legislative body passes a warrant article authorizing certain expenditures such as building improvements. These funds remain available as assigned (designated) funds from year to year in the General Fund until they are either expended or the Selectmen lapse them to the unassigned (undesignated) portion of the Fund Balance.

Other funds such as protected accounts also make up a portion of the assigned (designated) funds in our Fund Balance.

The more important number for the Selectmen is the unassigned (undesignated) portion of the Fund Balance. For 2011 that amount was \$2,630,266. In 2010 the unassigned (undesignated) portion of the Fund Balance was \$2,542,649. The bottom line for the Selectmen is that the unassigned (undesignated) funds in the Town's Fund Balance increased by 0.0345% or \$87,617. The Town's financial health is bolstered by a positive rather than negative change in the unassigned (undesignated) portion of the Fund Balance.

**Tax Increment Financing (TIF)**

The TIF fund is growing steadily, however, there are encumbrances. The rebuilding of the Route 35 end of Killick Pond Road was paid for by a 10 year Bond. This year (year 6) the TIF fund will expend \$35,667 in principal and interest on that Bond. The TIF fund furnished another \$50,000 towards the purchase of the ambulance (year 2 of 3).

We continue to monitor and patch potholes on Killick Pond Road. We are looking at a number of options available to fix the problem. None of those options are inexpensive. We look forward to putting a proposal forward this coming year with a solution that includes a cost effective financing option. Due to the expected high cost of this repair, we anticipate borrowing for this project and using revenue from the TIF to pay back the loan.

As of June 30, 2011, the fund balance of the Poland Spring TIF was \$755,688.

**GENERAL FUND BUDGETARY HIGHLIGHTS**

We continue to enjoy the benefits of the procedures that were put in place two years ago; they have resulted in the restoration of checks and balances to protect the Town's funds. The monthly reconciliation continues to be done in house in a timely manner.

The Treasurer has continued to expand direct deposit for our Town employees that choose to use it. Employees participating in this program no longer have to go to the Bank as their check is electronically deposited in their account. Direct deposit has significantly reduced the number of outstanding checks each month and the Town no longer has to issue multiple checks due to lost checks.

**CAPITAL ASSETS**

At the end of June 30, 2011, the Town had \$5,713,907 net investment in capital assets.

For the year ended June 30, capital asset comparisons are as follows:

	2011	2010
	<u>Governmental</u>	<u>Governmental</u>
Beginning capital assets	\$ 5,949,798	\$ 6,036,146
Net increase in assets	<u>(235,891)</u>	<u>(86,348)</u>
Ending capital assets	<u>\$ 5,713,907</u>	<u>\$ 5,949,798</u>

The Town's capital assets showed a trending decline in value for the year ending June 30, 2011. The reason for this decline is our inability to properly invest in our highway infrastructure and buildings.

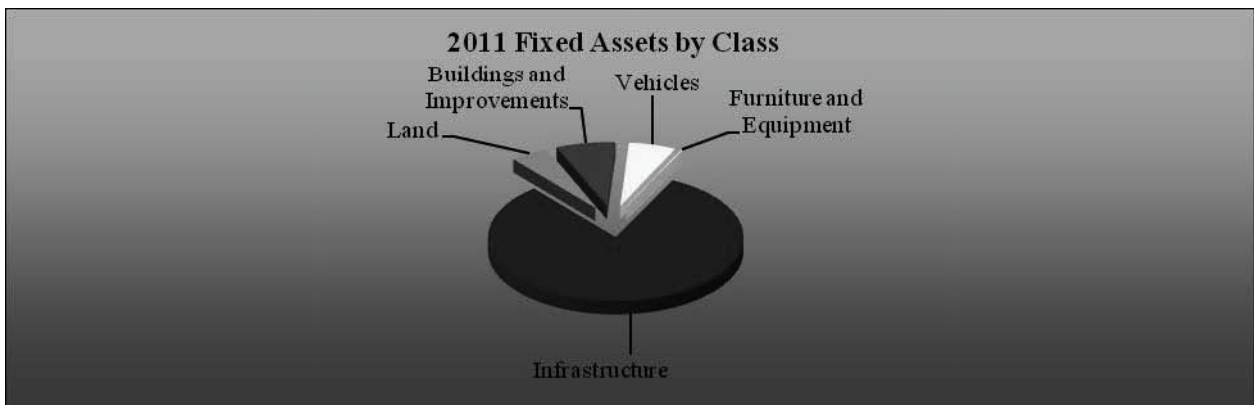


Chart C – 2011 Fixed Assets by Class



## DEBT ADMINISTRATION

At year-end the Town had a total of \$170,191 of 2011 general obligation bonds to finance the rebuilding and paving of a portion of Killick Pond Road.

The following is a summary of long-term debt transactions of the Town for the year ended June 30, 2011.

Fiscal year Ended June 30, 2011	
General Long Term Debt	
Killick Pond Road	
Debt Payable at June 30, 2010	\$ 198,556
Less: Debt Retired	<u>(28,365)</u>
Debt Payable at June 30, 2011	<u>\$ 170,191</u>

More detailed information about the Town's long-term liabilities is included in the notes to the financial statements.

## ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

Property values are still a very important topic in the Selectmen's Office. Property values are a key component in determining the tax rate. The next largest component is spending. And the final piece of the formula is revenues. To the extent possible, the Selectmen have been able to reduce or control spending for Town services. However, the cost of Education and the County Tax continue to rise at an alarming rate. The economic downturn has severely reduced Federal and State spending. The term **Reduced Spending** translates to reduced revenues to the Town of Hollis. The reduced revenues to the Town of Hollis means an increased burden on the property tax to support local government, local roads, education, and the Town's share of County government. Your Selectmen have worked diligently to review and modify all areas of spending, purchasing and revenues to wring out whatever savings we can for you, the taxpayer.

During this economic downturn we have had to tighten the Municipal Budget. Like the Federal Government, the State and the towns around us, we have chosen infrastructure as the primary target for reduced spending. We are seeing significant structural deficiencies in roads that are used by our citizens and those driving through our community to get to and from the places we all need to go. We have analyzed the problems and hope to be able to put forward some ideas for solving them in the coming year. We will be looking at long term maintenance for our roads that are in fair to good condition and upgrades for those roads that are in desperate need of it. A reasonable amount of time will be required to make any of these necessary improvements.

## CONTACTING THE TOWN'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, and creditors with a general overview of the Town's finances and to show the Town's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Selectmen's Office at 34 Town Farm Road, Hollis, Maine, or by phone at (207)929-8552.

**TOWN OF HOLLIS, MAINE  
JUNE 30, 2011**

**BASIC FINANCIAL INFORMATION**

**TOWN OF HOLLIS, MAINE**  
**STATEMENT OF NET ASSETS**  
**JUNE 30, 2011**

	<u>Governmental Activities</u>
<b>ASSETS:</b>	
Cash/Investments	\$ 4,025,327
Receivables (Net of Allowance for Uncollectibles):	
Taxes	288,601
Liens	81,034
Accounts	15
Tax Acquired Property	15,829
Internal Balances	299
Capital Assets:	
Land and Improvements	268,063
Other Capital Assets, Net of Depreciation	5,445,844
Total Capital Assets, Net of Depreciation	<u>5,713,907</u>
<b>TOTAL ASSETS</b>	<u><u>10,125,012</u></u>
<b>LIABILITIES:</b>	
Liabilities:	
Accounts Payable	31,764
Deferred Revenues	6,742
Long-term liabilities:	
Due Within One Year	28,365
Due in More Than One Year	141,826
Total Liabilities	<u><u>208,697</u></u>
<b>NET ASSETS:</b>	
Invested in Capital Assets	5,713,907
Restricted for Specific Purposes	365,240
Restricted for Special Revenues	755,688
Unrestricted	<u>3,081,480</u>
<b>TOTAL NET ASSETS</b>	<u><u>\$ 9,916,315</u></u>

**TOWN OF HOLLIS, MAINE**  
**STATEMENT OF ACTIVITIES**  
**FOR THE YEAR ENDED JUNE 30, 2011**

	Program Revenues		Operating Grants and Contributions	Net (Expense) Revenue and Changes in Net Assets Primary Government
Expenses	Charges for Services			Governmental Activities
<b>FUNCTIONS/PROGRAMS</b>				
<b>Primary Government</b>				
Governmental Activities				
General Government	\$ 550,228	\$ 16,277	\$ -	\$ (533,951)
Public Safety	463,664	148,483	-	(315,181)
Public Works and Sanitation	905,839	-	76,326	(829,513)
Cultural and Recreational	210,129	158,739	-	(51,390)
Health and Welfare	23,907	-	-	(23,907)
Education	2,956,564	-	-	(2,956,564)
Fixed Charges	1,432,812	-	-	(1,432,812)
	<b>\$ 6,543,143</b>	<b>\$ 323,499</b>	<b>\$ 76,326</b>	<b>\$ (6,143,318)</b>
<b>TOTAL PRIMARY GOVERNMENT</b>				
General revenues:				
Property Taxes				\$ 5,272,567
Excise Taxes				655,330
Intergovernmental				402,619
Unrestricted Investment Earnings				41,042
Miscellaneous				17,447
Total General Revenues and Special Items				6,389,005
Change in Net Assets				245,687
<b>Net Assets - July 1, 2010</b>				<b>9,670,628</b>
<b>Net Assets - June 30, 2011</b>				<b>\$ 9,916,315</b>

**TOWN OF HOLLIS, MAINE**  
**BALANCE SHEET**  
**GOVERNMENTAL FUNDS**  
**JUNE 30, 2011**

	General Fund	Other Governmental Funds	Total Governmental Funds
<b>ASSETS:</b>			
Cash/Investments	\$ 4,025,327	\$ -	\$ 4,025,327
Receivables:			
Taxes	288,601	-	288,601
Liens	81,034	-	81,034
Accounts	15	-	15
Tax Acquired Property	15,829	-	15,829
Due from Other Funds	299	755,688	755,987
<b>TOTAL ASSETS</b>	<b>\$ 4,411,105</b>	<b>\$ 755,688</b>	<b>\$ 5,166,793</b>
<b>LIABILITIES AND FUND BALANCES:</b>			
Liabilities:			
Accounts Payable	\$ 31,764	\$ -	\$ 31,764
Deferred Revenues	226,936	-	226,936
Due to Other Funds	755,688	-	755,688
Total Liabilities	1,014,388	-	1,014,388
Fund Balances:			
Restricted for:			
Special Revenues	-	755,688	755,688
Subsequent Years' Expenditures	209,315	-	209,315
Capital Improvements	155,925	-	155,925
Assigned for:			
Subsequent Years' Expenditures	401,211	-	401,211
Unassigned	2,630,266	-	2,630,266
Total Fund Balances	3,396,717	755,688	4,152,405
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>\$ 4,411,105</b>	<b>\$ 755,688</b>	

Amounts reported for governmental activities in the Statement of Net Assets (Statement 1) are different because (see Note 1, also):

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.	5,713,907
Other long-term assets are not available to pay for current-period expenditures and therefore are deferred in the funds.	220,194
Long-term liabilities, including bonds payable, are not due and payable in the current period and therefore are not reported in the funds.	
Long-term debt	(170,191)
Net assets of governmental activities	<b>\$ 9,916,315</b>

*The Accompanying Notes are an Integral Part of These Financial Statements.*

**TOWN OF HOLLIS, MAINE**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES**  
**GOVERNMENTAL FUNDS**  
**FOR THE YEAR ENDED JUNE 30, 2011**

	<u>General Fund</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
<b>REVENUES:</b>			
Taxes	\$ 5,913,692	\$ -	\$ 5,913,692
Intergovernmental	478,945	-	478,945
Licenses, Permits and Fees	213,070	-	213,070
Miscellaneous	168,918	-	168,918
Total Revenues	<u>6,774,625</u>	<u>-</u>	<u>6,774,625</u>
<b>EXPENDITURES:</b>			
General Government	542,978	-	542,978
Public Safety	420,581	-	420,581
Public Works and Sanitation	717,602	37,636	755,238
Cultural and Recreational	203,537	-	203,537
Health and Welfare	23,907	-	23,907
Education	2,956,564	-	2,956,564
Fixed Charges	259,618	1,173,194	1,432,812
Total Expenditures	<u>5,124,787</u>	<u>1,210,830</u>	<u>6,335,617</u>
<b>EXCESS OF REVENUES OVER (UNDER) EXPENDITURES</b>	<u>1,649,838</u>	<u>(1,210,830)</u>	<u>439,008</u>
<b>OTHER FINANCING SOURCES (USES):</b>			
Transfers In	-	1,330,228	1,330,228
Transfers Out	(1,330,228)	-	(1,330,228)
Total Other Financing Sources (Uses)	<u>(1,330,228)</u>	<u>1,330,228</u>	<u>-</u>
<b>NET CHANGE IN FUND BALANCE</b>	319,610	119,398	439,008
<b>FUND BALANCES - JULY 1, 2010</b>	<u>3,077,107</u>	<u>636,290</u>	<u>3,713,397</u>
<b>FUND BALANCES - JUNE 30, 2011</b>	<u>\$ 3,396,717</u>	<u>\$ 755,688</u>	<u>\$ 4,152,405</u>

The reconciliation of the net change in fund balances of governmental funds to the change in net assets in the statement of activities is presented on a separate schedule on the next page.

**TOWN OF HOLLIS, MAINE**  
**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,**  
**AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS**  
**TO THE STATEMENT OF ACTIVITIES**  
**FOR THE YEAR ENDED JUNE 30, 2011**

<b>Net change in fund balances - total governmental funds (from Statement 4)</b>	<b>\$ 439,008</b>
<p>Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount of depreciation in the current period.</p>	
Depreciation	(235,891)
<p>Repayment of bond principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets. The amount of bond repayments in the current period is as follows:</p>	
Bond Repayments	28,365
<p>Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the fund statement.</p>	
	<u>14,205</u>
<b>Change in net assets of governmental activities (see Statement 2)</b>	<b><u><u>\$ 245,687</u></u></b>

**TOWN OF HOLLIS, MAINE**  
**STATEMENT OF REVENUES, EXPENDITURES**  
**AND CHANGES IN FUND BALANCE**  
**BUDGET AND ACTUAL - GENERAL FUND - BUDGETARY BASIS**  
**FOR THE YEAR ENDED JUNE 30, 2011**

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
<b>REVENUES:</b>			
Taxes	\$ 5,907,119	\$ 5,913,692	\$ 6,573
Intergovernmental	490,831	478,945	(11,886)
Fees and Permits	200,929	213,070	12,141
Miscellaneous	156,588	168,918	12,330
<b>TOTAL REVENUES</b>	<u>6,755,467</u>	<u>6,774,625</u>	<u>19,158</u>
<b>EXPENDITURES:</b>			
General Government	580,197	542,978	37,219
Public Works and Sanitation	1,018,684	717,602	301,082
Protection	461,737	420,581	41,156
Education	2,956,564	2,956,564	-
Health and Welfare	49,718	23,907	25,811
Cultural and Recreational	413,481	203,537	209,944
Fixed Charges	273,391	259,618	13,773
<b>TOTAL EXPENDITURES</b>	<u>5,753,772</u>	<u>5,124,787</u>	<u>628,985</u>
<b>EXCESS OF REVENUES OVER (UNDER) EXPENDITURES</b>	<u>1,001,695</u>	<u>1,649,838</u>	<u>648,143</u>
<b>OTHER FINANCING SOURCES (USES):</b>			
Carryforward From 6-30-2010	378,533	-	(378,533)
Operating Transfer to Special Revenues	(1,380,228)	(1,330,228)	50,000
	<u>(1,001,695)</u>	<u>(1,330,228)</u>	<u>(328,533)</u>
<b>EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES</b>	<u>\$ -</u>	319,610	<u>\$ 319,610</u>
<b>FUND BALANCE - JULY 1</b>		<u>3,077,107</u>	
<b>FUND BALANCE - JUNE 30</b>		<u>\$ 3,396,717</u>	

*The Accompanying Notes are an Integral Part of These Financial Statements.*



**TOWN OF HOLLIS, MAINE**  
**STATEMENT OF FIDUCIARY NET ASSETS**  
**FIDUCIARY FUNDS**  
**JUNE 30, 2011**

	<u>Non - Expendable Trusts</u>
<b>ASSETS:</b>	
Cash	\$ 6,871
<b>LIABILITIES:</b>	
Due to Other Funds	<u>299</u>
<b>NET ASSETS:</b>	
Held in Trust for Other Purposes	<u><u>\$ 6,572</u></u>

*The Accompanying Notes are an Integral Part of These Financial Statements.*

**TOWN OF HOLLIS, MAINE**  
**STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS**  
**FIDUCIARY FUNDS**  
**JUNE 30, 2011**

	<u>Non - Expendable Trusts</u>
<b>ADDITIONS:</b>	
Interest	<u>\$ 23</u>
<b>DEDUCTIONS:</b>	
Program Expenditures	<u>79</u>
<b>CHANGE IN NET ASSETS</b>	(56)
<b>NET ASSETS - JULY 1</b>	<u>6,628</u>
<b>NET ASSETS - JUNE 30</b>	<u><u>\$ 6,572</u></u>

*The Accompanying Notes are an Integral Part of These Financial Statements.*

**TOWN OF HOLLIS, MAINE**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2011**

**Note 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**The Reporting Entity**

The Town of Hollis, Maine, was incorporated as a Town on February 27, 1798, under the laws of the State of Maine. The Town operates under a Town Meeting and a three member Board of Selectmen form of Government. The financial statements of the Town conform to accounting principles generally accepted in the United States of America as applicable to governmental units. The Governmental Accounting Standards Board (GASB) is responsible for establishing generally accepted accounting principles (GAAP) for state and local governments through its pronouncements (Statements and Interpretations). Governments are also required to follow the pronouncements of the Financial Accounting Standards Board (FASB) issued through November 30, 1989 (when applicable) that do not conflict with or contradict GASB pronouncements. The more significant accounting policies established in GAAP and used by the Town are discussed below.

**Principles Determining Scope of Reporting Entity**

In evaluating the Town as a reporting entity, management has addressed all potential component units for which the Town may or may not be financially accountable and, as such, be includable within the Town's basic financial statements. In accordance with GASB Codification Section 2100, the Town (the primary government) is financially accountable if it appoints a voting majority of the organizations governing board and (1) it is able to impose its will on the organization or (2) there is a potential for the organization to provide specific financial benefit to or impose specific financial burden on the Town. Additionally, the primary government is required to consider other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's basic financial statements to be misleading or incomplete.

Based on the aforementioned criteria, the following is a brief review of the potential component unit addressed in defining the reporting entity.

The Town participates in a jointly governed organization, which is not part of the Town's reporting entity.

Ecomaine provides solid waste disposal services to twenty participating communities (including the Town of Hollis) and eleven associate member communities. Ecomaine is managed by a Board of Directors selected by the elected municipal officers of its member communities. Except for requirements pursuant to Waste Handling Agreements (participating municipalities are obligated severally to deliver certain of the solid waste produced within the municipality to Ecomaine for processing, and to make service payments and pay tipping fees for such processing, which when added to other available monies will at least equal the required debt service on Ecomaine's bonds), no participant has any obligation, entitlement, or residual interest.

**TOWN OF HOLLIS, MAINE**  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2011

**Note 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**Basis of Presentation**

**Government-Wide Financial Statements**

The government-wide financial statements, comprised of the statement of net assets and the statement of activities, report information on all of the non fiduciary activities of the Town. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. Currently, the Town reports no business-type activities.

The statement of activities points out the extent to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are specifically associated with a function, service, program, or department. The Town does not allocate indirect expenses to programs or functions in the statement of activities. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment, and 2) grants and contributions that are restricted to meeting the operational requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported as general revenues.

Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds (if any) are reported as separate columns in the fund financial statements.

**Fund Financial Statements**

The financial transactions of the Town are reported in individual funds in the fund financial statements. Each fund is accounted for by providing a separate set of self-balancing accounts that comprise its assets, liabilities, reserves, fund equity, revenues and expenditures/expenses. The various funds are reported by generic classification within the financial statements.

Governmental Activities

Governmental funds are identified as either general, special revenue, or capital projects, based upon the following guidelines.

The *General Fund* is the operating fund of the Town and is always classified as a major fund. It is used to account for all financial resources except those required to be accounted for in another fund.

*Special Revenue Funds* are used to account for the proceeds of specific sources (other than major capital projects or expendable trusts) that are legally restricted to expenditures for specified purposes.

*Capital Projects Funds* are used to account for financial resources to be used for the acquisition or construction of major capital facilities and other capital assets (other than those financed by proprietary funds and trust funds).

**TOWN OF HOLLIS, MAINE**  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2011

**Note 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**Basis of Presentation (Continued)**

**Fund Financial Statements (Continued)**

Fiduciary Funds (Not included in the government-wide statements)

The Town's fiduciary funds are presented in the fiduciary fund statements by type. Since by definition these assets are being held for the benefit of a third party and cannot be used to address activities or obligations of the Town, these funds are not incorporated into the Government-wide statements.

**Basis of Accounting**

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

Accrual

Both governmental and business-type activities in the government-wide financial statements and the proprietary and fiduciary fund financial statements are presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred.

Modified Accrual

Governmental funds financial statements are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e., both measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or 60 days thereafter to be used to pay liabilities of the current period. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred. However, debt service expenditures, as well as certain compensated absences, claims and judgments, are recorded only when the payment is due.

**Budgetary Accounting**

Each year a Budget is adopted for the general fund only. The budget is presented on the modified accrual basis of accounting, which is consistent with generally accepted accounting principles.

The following procedures are followed in establishing budgetary data reflected in the financial statements:

- In the second half of the last fiscal year, the Town prepared a budget for this fiscal year beginning July 1. The operating budget includes proposed expenditures and the means of financing them.
- After giving public notice of the meeting, the inhabitants of the Town voted in June for the purpose of adopting the proposed budget.
- The budget was adopted subsequent to the vote by the inhabitants of the Town.

Formal budgetary integration is employed as a management control device during the year for the general fund. A comparison of budget to actual is presented in the financial statements.

**TOWN OF HOLLIS, MAINE**  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2011

**Note 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**Cash and Investments**

Cash and cash equivalents are considered to be cash on hand, demand deposits and time deposits. Investments are stated at fair value.

**Inventories**

Inventories are considered to be expenditures at the time of purchase and are not included in the general fund balance sheet.

**Capital Assets**

Capital assets, which include property, plant, and equipment, are reported in the governmental activities column in the government-wide financial statements.

Capital assets are defined by the Town as assets with an initial, individual cost of more than \$1,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost and depreciated over their estimated useful lives. Donated capital assets are recorded at their estimated fair value at the date of donation. Estimated useful life is management's estimate of how long the asset is expected to meet service demands.

Property, plant and equipment of the primary government are depreciated using the straight line method over the assets' estimated lives, ranging from 3 to 50 years.

The costs of normal repairs and maintenance that do not add to the value of the asset or materially extend assets lives are not capitalized.

As permitted by GASB Codification Section 1400, capitalization of interest cost is applied on new construction, when applicable.

In the fund financial statements, fixed assets used in governmental fund operations are accounted for as capital outlay expenditures upon acquisition. Fixed assets are not capitalized and related depreciation is not expensed in the fund financial statements.

**Long-Term Obligations**

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the governmental activities statement of assets. Bond premiums and discounts, as well as issuance costs, if material to basic financial statements, are deferred and amortized over the life of the bonds using the straight-line method. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt.

**TOWN OF HOLLIS, MAINE**  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2011

**Note 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**Long-Term Obligations (Continued)**

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt is reported as other financing resources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

**Net Assets and Fund Equity Classifications**

Net assets are required to be classified into the following three components:

*Invested in capital assets, net of related debt* - This component consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any bonds, notes, or other borrowings that are attributable to the acquisition, construction, or improvements of those assets.

Capital Assets	\$ 9,542,468
Accumulated Depreciation	<u>(3,828,561)</u>
Total invested in Capital Assets, Net of Related Debt	<u>\$ 5,713,907</u>

*Restricted* - This component consists of constraints placed on the use of net assets which are either externally imposed by debt covenants, grantors, contributors, or laws or regulations of other governments, or constraints imposed by law through constitutional provisions or enabling legislation.

*Unrestricted* - This component consists of net assets that do not meet the definition of "restricted" or "invested in capital assets, net of related debt".

**Fund Balance**

In March 2009, the GASB issued Statement No. 54, *Fund Balance Reporting and Governmental Fund-Type Definitions* (required implementation date of June 2011). The objective of this statement is to enhance the usefulness of fund balance information by providing clearer fund balance classifications that can be more consistently applied and by clarifying the existing governmental fund-type definitions. Classifications are hierarchical and are based primarily on the extent to which a government is bound to observe constraints imposed on the use of the resources reported in governmental funds. Under this Standard, the fund balance classifications of reserved, designated, and undesignated were replaced with the following classifications:

*Nonspendable* - includes amounts that cannot be spent because they are not in spendable form or legally or contractually required to be maintained intact.

*Restricted* - represent those portions of fund equity that have externally enforceable legal restrictions.

*Committed* - describes the portion of the fund balance that represents resources whose use is constrained by limitations that the government imposes upon itself at its highest level of decision making and that remain binding unless removed in the same manner.

**TOWN OF HOLLIS, MAINE**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2011**

**Note 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**Fund Balance (Continued)**

*Assigned* - This classification reflects the amounts constrained by the town's "intent" to be used for specific purposes, but are neither restricted nor committed. The town council and town manager have the authority to assign amounts to be used for specific purposes.

*Unassigned* - represents amounts that are available for any purpose.

**Interfund Transactions**

During the course of normal operations, the Town has transactions between funds including expenditures and transfers of resources to provide resources, construct assets and service debt. These transactions, if any, are reported as operating transfers.

**Estimates**

Management uses estimates and assumptions in preparing these basic financial statements in accordance with generally accepted accounting principles. These estimates and assumptions affect the reported amounts of assets, liabilities, the disclosure of contingent liabilities, and the reported revenue and expenses.

**Landfill Closure and Postclosure Care Cost**

State and federal regulations require that the Town place a final cover on its current operating landfill when waste is no longer accepted and to perform certain maintenance and monitoring functions at the site for a period of thirty years after closure. In addition to operating expenditures related to current activities of the landfill, a related liability is required to be recognized based on the future closure and post closure care costs that will be paid near or after the date that the landfill stops accepting waste. The Town has one landfill, closure of which is complete. Some monitoring costs will be required in the future. However, these costs are not deemed to be material and were therefore not recorded as a liability.



**TOWN OF HOLLIS, MAINE**  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2011

**Note 2 - DEPOSITS AND INVESTMENTS**

**Custodial Credit Risk**

Custodial credit risk is the risk that, in the event of the bank's failure, the Town will not be able to recover the value of its deposits and investments that are in the possession of an outside party.

**Deposits**

The Town does not have a deposit policy for custodial credit risk. As of June 30, 2011, none of the Town's bank balance of \$208,737 was exposed to custodial credit risk.

**Investments**

Maine statutes authorize the Town to invest in obligations of the U.S. Treasury and U.S. Agencies and repurchase agreements. The Town has no investment policy that would further limit its investment choices. Generally, the Town invests such excess funds in repurchase agreements and certificates of deposit.

At June 30, 2011, investments consisted of the following:

	<u>Carrying Amount</u>	<u>Fair Value</u>
Certificate of Deposits	\$ 2,253,303	\$ 2,253,303
Repurchase Agreements	<u>1,605,335</u>	<u>1,605,335</u>
	<u>\$ 3,858,638</u>	<u>\$ 3,858,638</u>

The Town's investment as of June 30, 2011 is uninsured and the collateral is held by the pledging bank's trust department, but not in the Town's name.

**Concentration of Credit Risk**

The Town places no limit on the amount the Town may invest in any one issuer. All of the Town's investments are in external investment pools and certificates of deposit.

**TOWN OF HOLLIS, MAINE**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2011**

**Note 3 - PROPERTY TAX**

The Town's property taxes for the current year were committed on September 16, 2010 on the assessed value listed as of the previous April 1 for all real and taxable personal property located in the Town. Assessed values are periodically established by the assessors at 100% of the assumed market value. All real and personal property taxes were due in two installments, 50% on November 3, 2010 and 50% on May 4, 2011. Interest at the rate of 7% per annum was charged on any amounts remaining unpaid after these respective dates. The assessed value for the list of April 1, 2010, upon which the levy for the year ended June 30, 2011 was based, was \$526,765,397.

The Town is permitted by the laws of the State of Maine to levy taxes up to 105% of its net budgeted expenditures for the related fiscal period. The amount raised in excess of 100% is referred to as overlay, and amounted to \$24,196 for the year ended June 30, 2011.

Property taxes levied were recorded as receivables at the time of the levy. The taxes collected during the year, and in the first sixty (60) days subsequent to the fiscal year, have been recorded as revenues. The remaining receivables estimated to be collectible subsequent to the sixty (60) day period are recorded as deferred revenues. The variance between actual property tax revenues and budgeted property tax revenues (Exhibit 1-2) represents supplemental taxes of \$15,448.

Tax liens are placed on real property within twelve months following the tax commitment date if taxes are delinquent. The Town has the authority to foreclose on property eighteen months after the filing of the lien if tax liens and associated costs remain unpaid.

Property acquired by foreclosure for nonpayment of taxes is recorded at the amount of expired tax liens plus the costs involved in foreclosure. Liens and any current taxes on the same record are not included as part of the tax acquired property account until expiration of statutory time limits.

Taxes receivable at June 30, 2011 are as follows:

Taxes – Current Year	\$ 273,582
Taxes – Prior Years	<u>15,019</u>
	<u>\$ 288,601</u>

Of the total taxes committed for the year ended June 30, 2011, \$1,173,194 was allocated to Poland Spring under the approved incremental tax levied on the Tax Increment Financing District's "captured assessed value" (see Note 13).

**TOWN OF HOLLIS, MAINE**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2011**

**Note 4 - CAPITAL ASSETS**

Capital asset activity during 2011 was:

	Balance June 30, <u>2010</u>	<u>Additions</u>	Balance June 30, <u>2011</u>
Costs of assets:			
Land	\$ 268,063	\$ -	\$ 268,063
Building and improvements	1,231,700	-	1,231,700
Vehicles	882,570	-	882,570
Equipment	123,620	-	123,620
Infrastructure	<u>7,036,515</u>	-	<u>7,036,515</u>
Total	<u>\$ 9,542,468</u>	<u>\$ -</u>	<u>\$ 9,542,468</u>
Accumulated depreciation			
Building and improvements	\$ 778,764	\$ 22,988	\$ 801,752
Vehicles	507,920	31,834	539,754
Equipment	104,902	5,104	110,006
Infrastructure	<u>2,201,084</u>	<u>175,965</u>	<u>2,377,049</u>
Total	<u>\$ 3,592,670</u>	<u>\$ 235,891</u>	<u>\$ 3,828,561</u>
Governmental activities			
Capital Assets, net	<u>\$ 5,949,798</u>	<u>\$ (235,891)</u>	<u>\$ 5,713,907</u>

Depreciation was changed to the following functions:

Public Safety	\$ 43,083
Public Works	178,966
General Government	7,250
Cultural/Recreational	<u>6,592</u>
	<u>\$ 235,891</u>

**Note 5 - LONG-TERM DEBT**

The following is a summary of long-term debt transactions of the Town for the year ended June 30, 2011:

	General Long-Term <u>Debt</u>
Long-Term Debt Payable at June 30, 2010	\$ 198,556
Debt Retired	<u>(28,365)</u>
Long-Term Debt Payable at June 30, 2011	<u>\$ 170,191</u>
Amount due within one year	<u>\$ 28,365</u>

**TOWN OF HOLLIS, MAINE**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2011**

**Note 5 - LONG-TERM DEBT** (Continued)

General long-term debt consists of the following:

*TD Bank*

2007 General Obligation Bond, Dated January 26, 2007;  
 Annual Installment Payments of \$28,365, Interest at 4.68% per  
 annum. Final Installment due January 26, 2017. Authorized \$ 170,191  
 and issued \$283,651.

The annual requirement to amortize debt outstanding as of June 30, 2011 is as follows:

Fiscal Year <u>Ending June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2012	\$ 28,365	\$ 7,965	\$ 36,330
2013	28,365	6,637	35,002
2014	28,365	5,310	33,675
2015	28,365	3,982	32,347
2016	28,365	2,655	31,020
2017	<u>28,366</u>	<u>1,328</u>	<u>29,694</u>
	<u>\$ 170,191</u>	<u>\$ 27,877</u>	<u>\$ 198,068</u>

In accordance with 30 MRSA, Section 5061, as amended, no municipality shall incur debt for specified purposes in excess of certain percentages of state valuation of such municipality. The Town's outstanding debt at June 30, 2011, of \$170,191 was \$63,459,809 below the Town's statutory debt limit.

**Note 6 - OVERLAPPING DEBT**

The Town's proportionate share of Maine School Administrative District No. 6's and York County's bonded debt is not reported in the Town's financial statements. Debt service is included in the annual School and County assessments to the Town. The Town's share at June 30, 2011 is: 15.30% (\$4,199,978) of Maine School Administrative District No. 6's outstanding debt of \$27,448,325 and 1.56% (\$200,277) of York County's outstanding debt of \$12,821,105.

**Note 7 - INTERFUND RECEIVABLES AND PAYABLES**

Individual interfund receivable and payable balances at June 30, 2011 were as follows:

	<u>Interfund Receivables</u>	<u>Interfund Payables</u>
General Fund	\$ 299	\$ 755,688
Poland Spring TIF	755,688	-
Fiduciary Funds	<u>-</u>	<u>299</u>
	<u>\$ 755,987</u>	<u>\$ 755,987</u>

**TOWN OF HOLLIS, MAINE**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2011**

**Note 8 - CONTINGENT LIABILITY**

The Town entered into an agreement with Ecomaine, a Maine Corporation, with twenty-one participating municipalities, including the Town of Hollis. Ecomaine has issued bonds to fund the design, construction and start-up of a resource recovery system. The bonds are special revenue obligation of Ecomaine, payable from and secured by a pledge of Ecomaine revenues. Pursuant to the waste handling agreements, the participating municipalities are obligated severally to deliver solid waste to Ecomaine for processing, to make service payments and pay tipping fees for such processing. These fees, when added to the income from the facility's operations, will at least equal the required debt service on the bonds. At June 30, 2011 outstanding municipal solid waste bonds of Ecomaine totaled \$2,660,000 of which the Town of Hollis's share, based on estimated tonnage to be delivered, amounts to \$65,018 (2.44%). This amount has not been recorded in the basic financial statements.

The Town of Hollis and twenty-six other municipalities have entered into an agreement with Ecomaine for a material recycling facility. At June 30, 2011, outstanding material recycling facility bonds of Ecomaine totaled \$1,900,000, of which the Town of Hollis' share, based on estimated tonnage to be delivered, amounts to \$26,220 (1.38%). This amount has not been recorded in the basic financial statements.

In addition, the projected costs for closure and post-closure of the Ecomaine landfill are to be allocated among the twenty-one participating municipalities, including the Town of Hollis. Based on the most recent data available, the outstanding share of projected landfill closure and post-closure costs totaled \$15,138,502, of which the Town's share, based on estimated tonnage, amounts to \$372,477 (2.46%).

**State and Federal Grants**

The Town participates in state and federal grant programs which are governed by various rules and regulations of the grantor agencies. Costs charged to the respective grant programs are subject to audit and adjustment by the grantor agencies; therefore, to the extent that the Town has not complied with the rules and regulations governing the grants, refunds of any money received may be required. In the opinion of the Town, there are no significant contingent liabilities relating to compliance with the rules and regulations governing the respective grants, therefore no provision has been recorded in the accompanying combined basic financial statements for such contingencies.

**Litigation**

The Town is subject to certain legal proceedings and claims which arise in the ordinary course of conducting its activities. In the opinion of management, the Town has defensible positions and any ultimate liabilities are covered by insurance or will not materially affect the financial position of the Town.

**TOWN OF HOLLIS, MAINE**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2011**

**Note 9 - FUND BALANCE - RESTRICTED AND ASSIGNED**

Appropriation for continuing projects, not fully expended at the fiscal year end, are carried forward as continued appropriations to the new fiscal year to supplement the appropriations of that year. At fiscal year end, they consisted of the following:

General Fund:	
General Government	\$ 36,414
Public Works and Sanitation	301,125
Protection	36,800
Health and Welfare	25,811
Cultural and Recreational	<u>210,376</u>
<b>Total</b>	<b><u>\$ 610,526</u></b>

Of the total, \$209,315 is classified in restricted fund balance and \$401,211 is classified in assigned fund balance.

In addition, the general fund had restricted fund balance of \$155,925 set aside for capital improvements.

**Note 10 - RISK MANAGEMENT**

The Town is exposed to various risks of loss related to torts, theft of, damage to and destruction of assets, errors and omissions, and natural disasters for which the Town either carries commercial insurance or participates in a public entity risk pool. Currently, the Town participates in a public entity risk pool sponsored by the Maine Municipal Association.

Based on coverage provided by the pool, as well as coverage provided by commercial insurance purchased, the Town is not aware of any material, actual or potential claim liabilities which should be recorded at June 30, 2011.

**Note 11 - OUTSIDE COMPENSATION FUNDS**

The Town maintains a workers' compensation fund and an unemployment compensation fund as part of a pool with Maine Municipal Association (MMA). Contributions are made by the Town during the year and are invested by MMA to administer workers compensation and unemployment benefits for the Town, if any. The Town has a positive experience, that is, contributions and income exceed payment of benefits. These plans do not allow for retroactive premium adjustment by the pool and the pool retains the risk of loss. Therefore, these amounts are not part of the Town's basic financial statements.

**TOWN OF HOLLIS, MAINE**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2011**

**Note 12 - TAX INCREMENT FINANCING DISTRICT**

The Town was authorized by the Maine Department of Economic and Community Development to establish a Tax Increment Financing District (TIF) in order to capture improvements made within the District and permit Tax Increment financing for the Poland Spring Project. This project encompasses approximately 250 acres of taxable real estate, as well as personal property.

TIF revenues allocated to the Company are used to offset the costs of financing, building construction, site improvements and the purchase and installation of equipment within the District. The Development Program provides for a portion of the new tax revenues generated by the increase in assessed value of the District to be captured and designated as TIF revenues. The Town and the Company will use their TIF revenues to cover development costs and related Town expenditures. Under the Tax Increment Financing District Credit Enhancement Agreement, a percentage of the captured TIF revenues (72.2% for fiscal year ended June 30, 2011) has been paid to the Company to offset costs of building construction, site improvements, and purchase and installation of equipment. The balance of the captured TIF revenues (12.7% for fiscal year ended June 30, 2011) has been used to pay for road improvements and the repayment to the general fund for ambulance purchase. Future funds will be deposited into the Development Program Fund for Town improvements made outside the District. The remaining portion of the incremental tax revenues generated by the increase in assessed value will be deposited into the Town's general fund.

**Note 13 - SUBSEQUENT EVENTS**

In preparing these financial statements, the Town has evaluated events and transactions for potential recognition or disclosure through December 31, 2011, the date the financial statements were available to be issued.

**TOWN OF HOLLIS, MAINE**  
JUNE 30, 2011

**SUPPLEMENTAL DATA**



## **GENERAL FUND**

The General Fund accounts for all revenues and expenditures of the Town which are not accounted for in other funds. Most governmental services are provided by the General Fund including public works, public safety, education, recreation, health and welfare, and general administrative services.

**TOWN OF HOLLIS, MAINE**  
**BALANCE SHEETS - GENERAL FUND**  
**JUNE 30,**

	<u>2011</u>	<u>2010</u>
<b>ASSETS:</b>		
Cash and Investments	<u>\$ 4,025,327</u>	<u>\$ 3,577,263</u>
Receivables:		
Taxes	288,601	280,833
Liens	81,034	87,588
Accounts	15	4,047
	<u>369,650</u>	<u>372,468</u>
Due from Other Funds	299	220
Tax Acquired Property	<u>15,829</u>	<u>12,491</u>
<b>TOTAL ASSETS</b>	<u><u>\$ 4,411,105</u></u>	<u><u>\$ 3,962,442</u></u>
 <b>LIABILITIES AND FUND BALANCES:</b>		
Liabilities:		
Accounts Payable	\$ 31,764	\$ 32,748
Deferred Revenues	226,936	216,297
Due to Other Funds	755,688	636,290
	<u>1,014,388</u>	<u>885,335</u>
Fund Balances:		
Restricted for:		
Subsequent Years' Expenditures	209,315	138,478
Capital Improvements	155,925	155,925
Assigned for:		
Subsequent Years' Expenditures	401,211	240,055
Unassigned	2,630,266	2,542,649
	<u>3,396,717</u>	<u>3,077,107</u>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<u><u>\$ 4,411,105</u></u>	<u><u>\$ 3,962,442</u></u>

**TOWN OF HOLLIS, MAINE**  
**STATEMENT OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL - GENERAL FUND**  
**YEAR ENDED JUNE 30, 2011**

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u> <u>Favorable</u> <u>(Unfavorable)</u>
<b>REVENUES:</b>			
Taxes:			
Property	\$ 5,257,119	\$ 5,272,567	\$ 15,448
Change in Deferred Property Taxes	-	(14,205)	(14,205)
Excise	650,000	655,330	5,330
	<u>5,907,119</u>	<u>5,913,692</u>	<u>6,573</u>
Intergovernmental:			
Municipal Revenue Sharing	157,000	167,724	10,724
Homestead Reimbursement	51,330	36,908	(14,422)
Department of Transportation	60,000	62,184	2,184
State BETE Program	184,719	184,727	8
Tree Growth	13,000	11,875	(1,125)
Veteran Tax Relief	1,800	1,385	(415)
FEMA	22,982	14,142	(8,840)
	<u>490,831</u>	<u>478,945</u>	<u>(11,886)</u>
Fees and Permits:			
Tax Collector and Clerk Fees	17,122	16,564	(558)
Cable	41,000	44,271	3,271
Rental	425	550	125
Plumbing Fees	-	4,652	4,652
Appeals Board Fees	-	500	500
Fish & Game Fees	934	732	(202)
Dog Fees and Animal Control	3,748	5,047	1,299
Code Enforcement, Building and Electrical Fees	30,000	26,286	(3,714)
Parks and Recreation	107,700	114,468	6,768
	<u>200,929</u>	<u>213,070</u>	<u>12,141</u>
Miscellaneous:			
Lien Costs and Interest	33,191	30,761	(2,430)
Bank Interest	26,817	10,281	(16,536)
Rescue Fees	90,000	110,429	20,429
Other	6,580	17,447	10,867
	<u>156,588</u>	<u>168,918</u>	<u>12,330</u>
<b>TOTAL REVENUES</b>	<u>6,755,467</u>	<u>6,774,625</u>	<u>19,158</u>
<b>EXPENDITURES:</b>			
General Government	580,197	542,978	37,219
Public Works and Sanitation	1,018,684	717,602	301,082
Protection	461,737	420,581	41,156
Education	2,956,564	2,956,564	-
Health and Welfare	49,718	23,907	25,811
Cultural and Recreational	413,481	203,537	209,944
Fixed Charges	273,391	259,618	13,773
<b>TOTAL EXPENDITURES</b>	<u>5,753,772</u>	<u>5,124,787</u>	<u>628,985</u>

**TOWN OF HOLLIS, MAINE**  
**STATEMENT OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL - GENERAL FUND (Continued)**  
**YEAR ENDED JUNE 30, 2011**

	<u>Budget</u>	<u>Actual</u>	Variance Favorable <u>(Unfavorable)</u>
<b>EXCESS OF REVENUES OVER (UNDER) EXPENDITURES</b>	<u>\$ 1,001,695</u>	<u>\$ 1,649,838</u>	<u>\$ 648,143</u>
<b>OTHER FINANCING SOURCES (USES):</b>			
Carryforward From 6-30-2010	378,533	-	(378,533)
Operating Transfer (to)/from:			
Transfers to Special Revenues	(1,380,228)	(1,380,228)	-
Transfer from Special Revenues	<u>-</u>	<u>50,000</u>	<u>50,000</u>
	<u>(1,001,695)</u>	<u>(1,330,228)</u>	<u>(328,533)</u>
<b>EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES</b>	<u>\$ -</u>	<u>\$ 319,610</u>	<u>\$ 319,610</u>

**TOWN OF HOLLIS, MAINE**  
**STATEMENT OF CHANGES IN FUND BALANCE - GENERAL FUND**  
**YEAR ENDED JUNE 30, 2011**

	<b>Spendable</b>				<u>Total</u>
	<u>Restricted</u>	<u>Restricted</u>	<u>Assigned</u>	<u>Unassigned</u>	
	Designated for Subsequent Years' <u>Expenditures</u>	Capital Improvements <u>Fund</u>	Designated for Subsequent Years' <u>Expenditures</u>	<u>Unassigned</u>	
<b>FUND BALANCE - JULY 1, 2010</b>	\$ 138,478	\$ 155,925	\$ 240,055	\$ 2,542,649	\$ 3,077,107
<b>EXCESS OF ACTUAL REVENUES AND OTHER SOURCES OVER (UNDER) ACTUAL EXPENDITURES AND OTHER USES</b>	<u>70,837</u>	<u>-</u>	<u>161,156</u>	<u>87,617</u>	<u>319,610</u>
<b>FUND BALANCE - JUNE 30, 2011</b>	<u>\$ 209,315</u>	<u>\$ 155,925</u>	<u>\$ 401,211</u>	<u>\$ 2,630,266</u>	<u>\$ 3,396,717</u>

**TOWN OF HOLLIS, MAINE**  
**STATEMENT OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL - GENERAL FUND (Continued)**  
**YEAR ENDED JUNE 30, 2011**

	<u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
<b>EXCESS OF REVENUES OVER (UNDER) EXPENDITURES</b>	<u>\$ 1,001,695</u>	<u>\$ 1,649,838</u>	<u>\$ 648,143</u>
<b>OTHER FINANCING SOURCES (USES):</b>			
Carryforward From 6-30-2010	378,533	-	(378,533)
Operating Transfer (to)/from:			
Transfers to Special Revenues	(1,380,228)	(1,380,228)	-
Transfer from Special Revenues	<u>-</u>	<u>50,000</u>	<u>50,000</u>
	<u>(1,001,695)</u>	<u>(1,330,228)</u>	<u>(328,533)</u>
<b>EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES</b>	<u>\$ -</u>	<u>\$ 319,610</u>	<u>\$ 319,610</u>

## **OTHER GOVERNMENTAL FUNDS**

### Special Revenue Funds

Special Revenue Funds account for specific resources, the expenditure of which is restricted by law or administrative action for particular purposes.

**TOWN OF HOLLIS, MAINE**  
**BALANCE SHEETS - OTHER GOVERNMENTAL FUND**  
**NONMAJOR SPECIAL REVENUE FUND**  
**JUNE 30,**

	<b>Poland Spring TIF</b>	
	<b><u>2011</u></b>	<b><u>2010</u></b>
<b>ASSETS:</b>		
Due from General Fund	\$ 755,688	\$ 636,290
 <b>FUND BALANCE</b>		
Restricted for Special Revenues	\$ 755,688	\$ 636,290



**TOWN OF HOLLIS, MAINE**  
**STATEMENTS OF REVENUES, EXPENDITURES AND**  
**CHANGES IN FUND BALANCE - OTHER GOVERNMENTAL FUND**  
**NONMAJOR SPECIAL REVENUE FUND**  
**YEAR ENDED JUNE 30,**

	<b>Poland Spring TIF</b>	
	<b><u>2011</u></b>	<b><u>2010</u></b>
<b>REVENUES:</b>		
Income	\$ -	\$ -
<b>EXPENDITURES:</b>		
Credit Enhancement Payment	1,173,194	1,075,069
Repayment of Plains Road Project Loan	19	30,987
Killock Pond Road Improvements	37,617	38,963
	1,210,830	1,145,019
<b>EXCESS OF REVENUES OVER (UNDER) EXPENDITURES</b>	(1,210,830)	(1,145,019)
<b>OTHER FINANCING SOURCES (USES):</b>		
Operating Transfer from General Fund	1,380,228	1,264,785
Transfer to General Fund	(50,000)	(50,000)
	1,330,228	1,214,785
<b>EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES</b>	119,398	69,766
<b>FUND BALANCE - JULY 1</b>	636,290	566,524
<b>FUND BALANCE - JUNE 30</b>	\$ 755,688	\$ 636,290

**TOWN OF HOLLIS, MAINE**  
**COMBINING STATEMENT OF FIDUCIARY NET ASSETS - FIDUCIARY FUNDS**  
**NON-EXPENDABLE TRUST FUNDS**

JUNE 30, 2011

(With Comparative Totals for the Year ended June 30, 2010)

	<b>Nora Smith Library Fund</b>	<b>E.A. Hobson Cemetery Fund</b>	<b>H. Hobson Cemetery Fund</b>	<b>G. Eason Cemetery Fund</b>	<b>S.O. Haley Cemetery Fund</b>	<b>Elizabeth A.D. Clark Cemetery Fund</b>	<b>Totals</b>	<b>(Memorandum Only) 2011</b>	<b>2010</b>
<b>ASSETS:</b>									
Cash	\$ 1,091	\$ 545	\$ 545	\$ 3,272	\$ 1,091	\$ 327	\$ 6,871	\$ 6,848	
	<u>47</u>	<u>24</u>	<u>24</u>	<u>143</u>	<u>47</u>	<u>14</u>	<u>299</u>	<u>220</u>	
<b>LIABILITIES:</b>									
Due to Other Funds									
<b>NET ASSETS:</b>									
Principal	1,000	500	500	3,000	1,000	300	6,300	6,300	
Income	44	21	21	129	44	13	272	328	
<b>TOTAL NET ASSETS</b>	<u>\$ 1,044</u>	<u>\$ 521</u>	<u>\$ 521</u>	<u>\$ 3,129</u>	<u>\$ 1,044</u>	<u>\$ 313</u>	<u>\$ 6,572</u>	<u>\$ 6,628</u>	



The following schedules are presented for purposes of additional analysis and are also not a required part of the basic financial statements of the Town of Hollis, Maine. Such information in these schedules has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

**TOWN OF HOLLIS, MAINE**  
**VALUATION, ASSESSMENT AND COLLECTION OF TAXES**  
**YEAR ENDED JUNE 30, 2011**

**VALUATION AND ASSESSMENT**

Real Property		\$ 437,895,429
Personal Property		<u>88,869,968</u>
<b>TOTAL VALUATION</b>		526,765,397
Tax Rate per Thousand		<u>9.98</u>
<b>TAX COMMITMENT</b>		<u><u>\$ 5,257,119</u></u>

**APPROPRIATIONS**

Municipal Functions		\$ 2,145,284
Maine School Administrative District No. 6		2,956,564
TIF Financing Plan		1,380,228
County Tax		249,195
Overlay		<u>24,196</u>
		6,755,467
Less: Estimated Revenues		<u>1,498,348</u>
<b>TAX COMMITMENT</b>		<u><u>\$ 5,257,119</u></u>

**COLLECTION OF 2010/2011 FISCAL YEAR TAXES**

Original Commitment		\$ 5,257,119
Supplemental Commitment		<u>14,841</u>
		5,271,960
Less: Collections	\$ 4,989,632	
Abatements	<u>8,746</u>	<u>4,998,378</u>
<b>TAXES RECEIVABLE AT JUNE 30, 2011</b>		<u><u>\$ 273,582</u></u>

**TOWN OF HOLLIS, MAINE**  
**STATEMENT OF TAXES RECEIVABLE**  
**YEAR ENDED JUNE 30, 2011**

<u>Year</u>	<u>Balance 7/1/2010</u>	<u>Commitment</u>	<u>Supplemental Taxes</u>	<u>Collections</u>	<u>Adjustments and Abatements</u>	<u>Transferred to Liens</u>	<u>Balance 6/30/2011</u>
2005	\$ 3,046	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,046
2006	9,520	-	-	-	-	-	9,520
2009	-	-	607	-	-	-	607
2010	268,267	-	-	137,330	1,070	128,021	1,846
2011	<u>-</u>	<u>5,257,119</u>	<u>14,841</u>	<u>4,989,632</u>	<u>8,746</u>	<u>-</u>	<u>273,582</u>
	<u>\$ 280,833</u>	<u>\$ 5,257,119</u>	<u>\$ 15,448</u>	<u>\$ 5,126,962</u>	<u>\$ 9,816</u>	<u>\$ 128,021</u>	<u>\$ 288,601</u>

**TOWN OF HOLLIS, MAINE**  
STATEMENT OF DEPARTMENTAL OPERATIONS  
YEAR ENDED JUNE 30, 2011

	Appropriation Balances Forward	Appropriations	Transfers and Other Credits	Total Available	Expenditures	Appropriation Balances		
						Overdrawn	Lapsed	Carried Forward
<b>GENERAL GOVERNMENT:</b>								
General Administration	\$ -	\$ 132,306	\$ -	\$ 132,306	\$ 127,782	\$ -	\$ 2,024	\$ 2,500
Treasurer	-	42,430	-	42,430	42,631	201	-	-
Town Clerk	-	40,378	-	40,378	39,343	-	1,035	-
Tax Collector	-	47,135	-	47,135	47,656	521	-	-
Town Record Preservation	10,495	-	-	10,495	10,108	-	387	-
Elections	-	14,860	-	14,860	9,707	-	-	5,153
Planning Board	10,538	10,000	800	21,338	4,137	-	5,201	12,000
Broadcasting	-	4,490	-	4,490	2,108	-	2,382	-
Operations & Maintenance of Municipal Center	-	47,000	-	47,000	49,236	2,236	-	-
Community Building Improvements	11,784	-	-	11,784	-	-	-	11,784
Social Security	-	50,000	-	50,000	49,356	-	644	-
Legal Fees	-	10,000	-	10,000	6,698	-	-	3,302
Insurance	-	133,000	-	133,000	137,182	4,182	-	-
Budget Committee	755	1,079	-	1,834	1,834	-	-	-
Rescue Billing	-	10,000	-	10,000	13,728	3,728	-	-
Subdivision Admin Fees	585	-	1,000	1,585	1,471	-	-	114
Appeals Board	1,680	-	-	1,680	651	-	-	1,029
So. Maine Region Planning Commission	-	1,150	-	1,150	1,150	-	-	-
Computer Equipment	532	-	-	532	-	-	-	532
	<u>36,369</u>	<u>543,828</u>	<u>1,800</u>	<u>581,997</u>	<u>544,778</u>	<u>10,868</u>	<u>11,673</u>	<u>36,414</u>
<b>PUBLIC WORKS and SANITATION:</b>								
Paving Town Roads	103,381	75,000	-	178,381	13,175	-	-	165,206
Sanding and Snow Removal	42,122	261,640	-	303,762	251,476	-	-	52,286
Highway Maintenance	36,741	119,800	-	156,541	93,644	-	-	62,897
Solid Waste Disposal	-	380,000	39	380,039	359,303	-	-	20,736
Waterboro Dump	-	-	1,847	1,847	1,890	43	-	-
	<u>182,244</u>	<u>836,440</u>	<u>1,886</u>	<u>1,020,570</u>	<u>719,488</u>	<u>43</u>	<u>-</u>	<u>301,125</u>

**TOWN OF HOLLIS, MAINE**  
**STATEMENT OF DEPARTMENTAL OPERATIONS (Continued)**  
**YEAR ENDED JUNE 30, 2011**

	Appropriation Balances Forward	Appropriations	Transfers and Other Credits	Total Available	Expenditures	Appropriation Balances		
						Overdrawn	Lapsed Unexpended	Carried Forward
<b>PROTECTION:</b>								
Emergency Dispatch Services	\$ -	\$ 27,453	\$ -	\$ 27,453	\$ 27,543	\$ 90	\$ -	\$ -
Street Lighting	-	13,000	-	13,000	12,443	-	557	-
Hollis Municipal Fire Department Training Facility	6,600	348,288	250	355,138	328,596	-	-	26,542
Conservation Commission	1,145	-	-	1,145	195	-	-	950
Donations	-	600	-	600	358	-	242	-
Narragansett Grant	633	-	1,161	1,794	1,711	-	-	83
EMA Funds	107	-	-	107	-	-	-	107
Animal Control	3,361	-	-	3,361	-	-	-	3,361
Code Enforcement	-	14,300	208	14,508	10,861	-	3,647	-
	4,000	42,250	-	46,250	40,493	-	-	5,757
	<u>15,846</u>	<u>445,891</u>	<u>1,619</u>	<u>463,356</u>	<u>422,200</u>	<u>90</u>	<u>4,446</u>	<u>36,800</u>
<b>EDUCATION:</b>								
Maine School Administrative District No. 6	-	2,956,564	-	2,956,564	2,956,564	-	-	-
<b>HEALTH AND WELFARE:</b>								
General Assistance	544	15,000	39,113	54,657	40,783	-	-	13,874
York County Shelter Programs	-	500	-	500	500	-	-	-
Veteran's Graves	16,593	-	-	16,593	4,656	-	-	11,937
Veteran's Flags	132	250	-	382	382	-	-	-
Day One, Inc	-	500	-	500	500	-	-	-
York County Child Abuse & Neglect	-	416	-	416	416	-	-	-
Visiting Nurses Service	-	3,700	-	3,700	3,700	-	-	-
York County Community Action	-	3,400	-	3,400	3,400	-	-	-
Leavitt's Mill Health Center	-	1,850	-	1,850	1,850	-	-	-



**TOWN OF HOLLIS, MAINE**  
**STATEMENT OF DEPARTMENTAL OPERATIONS (Continued)**  
**YEAR ENDED JUNE 30, 2011**

	Appropriation Balances Forward	Appropriations	Transfers and Other Credits	Total Available	Expenditures	Appropriation Balances		
						Overdrawn	Lapsed Unexpended	Carried Forward
<b>HEALTH AND WELFARE (Continued):</b>								
Red Cross	\$ -	\$ 500	\$ -	\$ 500	\$ 500	\$ -	\$ -	\$ -
VNA Home Health	-	500	-	500	500	-	-	-
Sexual Assault Response	-	450	-	450	450	-	-	-
York County Food Rescue	-	925	-	925	925	-	-	-
Caring Unlimited	-	1,158	-	1,158	1,158	-	-	-
Counseling Services, Inc.	-	1,500	-	1,500	1,500	-	-	-
Southern Maine Area Agency on Aging	-	1,800	-	1,800	1,800	-	-	-
	<u>17,269</u>	<u>32,449</u>	<u>39,113</u>	<u>88,831</u>	<u>63,020</u>	<u>-</u>	<u>-</u>	<u>25,811</u>
<b>CULTURAL AND RECREATIONAL:</b>								
Hollis Center Library	-	26,808	-	26,808	26,808	-	-	-
Salmon Falls Library	-	28,173	788	28,961	29,399	438	-	-
West Buxton Library	-	4,000	-	4,000	4,000	-	-	-
Buxton Hollis Historical Society	-	450	-	450	450	-	-	-
Saco River Community Television	-	11,720	-	11,720	11,720	-	-	-
Salmon Falls Library Discretion Account	12,916	-	9,004	21,920	2,344	-	-	19,576
Conditional Use Permits	-	-	670	670	134	-	-	536
Saco River Corridor Commission	300	300	-	600	600	-	-	-
Saco River Grange Hall	-	500	-	500	500	-	-	-
Hollis Freewheeler Club Grant	-	-	38,500	38,500	38,500	-	-	-
Boy Scouts	-	895	-	895	895	-	-	-
Cub Scouts	-	850	-	850	850	-	-	-
Community Garden Project	940	-	337	1,277	275	-	-	1,002
Park - Donation	3,717	-	-	3,717	-	-	-	3,717
Eleven Town Group Sec.	-	200	-	200	200	-	-	-
Indian Cellar Parcel	79,912	-	50,270	130,182	574	-	-	129,608

**TOWN OF HOLLIS, MAINE**  
**STATEMENT OF DEPARTMENTAL OPERATIONS (Continued)**  
**YEAR ENDED JUNE 30, 2010**

	Appropriation Balances Forward	Appropriations	Transfers and Other Credits	Total Available	Expenditures	Appropriation Balances		
						Overdrawn	Lapsed Unexpended	Carried Forward
<b>CULTURAL AND RECREATIONAL (Continued):</b>								
Parks and Recreation General Account	\$ 3,100	\$ 195,512	\$ -	\$ 198,612	\$ 187,708	\$ -	\$ -	\$ 10,904
Sports Complex Operations	3,941	-	9,358	13,299	7,444	-	-	5,855
Sports Complex Maintenance	1,186	15,768	-	16,954	12,505	-	-	4,449
Narrangansett Foundation - Sport Complex Gazebo	437	-	3,800	4,237	3,452	-	-	785
	110	1,500	584	2,194	2,188	-	6	-
Softball/Baseball Fund Raising	8,891	-	13,180	22,071	12,288	-	-	9,783
Before and After School Recreation	4,000	-	5	4,005	1,682	-	-	2,323
Parks and Recreation Fund	7,355	-	7,429	14,784	5,877	-	-	8,907
Timber Management	-	-	16,581	16,581	3,650	-	-	12,931
	<u>126,805</u>	<u>286,676</u>	<u>150,506</u>	<u>563,987</u>	<u>354,043</u>	<u>438</u>	<u>6</u>	<u>210,376</u>
<b>FIXED CHARGES:</b>								
County Tax	-	249,195	-	249,195	249,195	-	-	-
Overlay	-	24,196	-	24,196	10,423	-	13,773	-
	-	<u>273,391</u>	-	<u>273,391</u>	<u>259,618</u>	-	<u>13,773</u>	-
<b>TOTAL</b>	<u>\$ 378,533</u>	<u>\$ 5,375,239</u>	<u>\$ 194,924</u>	<u>\$ 5,948,696</u>	<u>\$ 5,319,711</u>	<u>\$ 11,439</u>	<u>\$ 29,898</u>	<u>\$ 610,526</u>