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2018

# Sheppard (Edmund M.) Records, 1965-1997

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## Professor Sheppard (Edmund M.) Records

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English.  
Describing Archives: A Content Standard

Raymond H. Fogler Library University Archives

5729 Raymond H. Fogler Library

University of Maine

Orono, ME 04469-5729

URL: <http://www.library.umaine.edu/speccoll>

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## Table of Contents

---

Summary Information .....	3
Biographical Note .....	3
Scope and Contents .....	4
Arrangement .....	4
Administrative Information .....	5
Related Materials .....	5
Controlled Access Headings .....	6
General .....	6
Collection Inventory .....	6
Board Of Trustee & Budget Records .....	6
Telecommunications & Information Technology Records .....	8

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## Summary Information

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<b>Repository:</b>	Raymond H. Fogler Library University Archives
<b>Creator:</b>	Sheppard, Edmund M., 1933-
<b>Creator:</b>	University of Maine System. Board of Trustees
<b>Source:</b>	University of Maine. Electrical and Computer Engineering Department
<b>Title:</b>	Faculty Records (University Of Maine). Professor Sheppard (Edmund M.) Records
<b>ID:</b>	UA RG 0011.013
<b>Date [inclusive]:</b>	1965-1997
<b>Physical Description:</b>	2 boxes
<b>Language of the Material:</b>	English

### Preferred Citation

Professor Sheppard (Edmund M.) Records, UA 0011.013, [Box No.], [Folder No.], Raymond H. Fogler Library Special Collections Department, University of Maine, Orono, Maine.

[^ Return to Table of Contents](#)

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## Biographical Note

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Edmund MacMillan "Ned" Sheppard was born in New Rochelle, New York in 1933. He earned his B.S.E.E. in 1956 at the University of Miami, S.M.E.E. in 1958 at the Massachusetts Institute of Technology, and Ph.D. in 1962 at Purdue University. He taught at M.I.T. and Purdue before becoming a professor at the University of Maine teaching electrical engineering in 1962. In 1967, Sheppard as part of a Ford Foundation residency took a sabbatical at the RAC Astro- Electronic Division at Princeton, New Jersey. While at the University of Maine Sheppard also served as the faculty representative to the University of Maine Board of Trustees. In 1997, Sheppard retired from the University of Maine.

Edmund Sheppard died in 2016 at the age of 82.

[^ Return to Table of Contents](#)

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## Scope and Contents

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Mostly contains textual information created and curated by University of Maine professor of electrical engineering Edmund MacMillan "Ned" Sheppard.

The record series Board of Trustee and Budget Records contains information Sheppard curated during his tenure as the faculty representative to the University of Maine System Board of Trustees including meeting packages, reports, Sheppard's notes, and copies of budget reports and presentations including for specific departments affected by cuts.

The record series Telecommunications & Information Technology Records contains meeting material, items regarding the history of the University of Maine's Electrical & Computer Engineering, and a copy of the paper "Instructional Communication Satellite System for the U.S." which Sheppard authored during his residency at the RAC Astro- Electronic Division at Princeton, New Jersey. Also, includes various correspondence, memorandums, reference material, committee reports, planning and meeting material related to the Telecommunications & Information Department.

[^ Return to Table of Contents](#)

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## Arrangement

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The Records Group is broken down intellectually into the following record series: 1. Board of Trustee and Budget Records and 2. Telecommunications & Information Technology Records.

Physically the boxes are arranged by subject. The Board of Trustee records are secondary arranged by year in chronological order. File names and dates were added. Material was rehoused into archival quality storage.

**Box numbers have changed:**

- 1 Old Box #2378 (Box #1)
- 2 Old Box #2379 (Box #2)

[^ Return to Table of Contents](#)

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## Administrative Information

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### Publication Statement

Raymond H. Fogler Library University Archives

5729 Raymond H. Fogler Library

University of Maine

Orono, ME 04469-5729

URL: <http://www.library.umaine.edu/speccoll>

### Restrictions on Access

Kept at Fogler Library's offsite storage facility. One week's notice required for retrieval.

### Terms Governing Use and Reproduction

Information on literary rights available in the repository.

### Accruals

Accruals from Edmund Sheppard are not anticipated because Sheppard died in 2016.

### Processing Information

Processed by Matthew Revitt, September 2018, Raymond H. Fogler Library Special Collections Department. Processing involved a collection survey and intellectual arrangement into series and the creation of this finding aid. The boxes and folders numbered and titled using information from ArchivesSpace.

[^ Return to Table of Contents](#)

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## Related Materials

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### Related Materials

There are copies of the Board of Trustee meeting minutes in the record group Board Of Trustee Records, UA RG 0002.002.

Board of Trustee records are also stored at the University of Maine System Office. Including: binders containing meeting minutes and attached reports (June 1908 - October 1975, binders of Board of

Trustees meeting materials (board books) (December 1975 - January 2015), and Committee meeting material (board books) with meeting minutes (January 2003 - January 2015). There are also binders containing intermingled copies of the Board of Trustees and Committee meeting minutes (only) from 1960 to present. Information contained in these records can be requested, but confidential information will be redacted. From January 2015 onwards the System Office transitioned to electronic Board and committee meeting materials. These materials are posted on the Board of Trustees website (<http://www.maine.edu/about-the-system/board-of-trustees/>). For reference purposes both current and superseded Board of Trustee policy and procedures are stored at the University of Maine System Office. Current policy and procedures are available online (<http://www.maine.edu/about-the-system/board-of-trustees/>). For reference purposes the University of Maine System Office also has records on both current and former trustees.

[^ Return to Table of Contents](#)

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## Controlled Access Headings

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- Correspondence
- Memorandums
- Budgets
- Minutes
- University of Maine -- Faculty
- University of Maine. Electrical and Computer Engineering Department

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## General

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Formerly SpC MS 0462.

[^ Return to Table of Contents](#)

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## Collection Inventory

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### Board Of Trustee & Budget Records, 1989-1996

Physical Description: 9 Folders

Physical Description: 1 box

Title/Description	Instances
Sheppard -- Chancellor Selection, 1995	

Professor Sheppard (Edmund M.) Records

<u>Physical Description</u> : 1 folder	Box 1	Folder 1
Sheppard -- University Of Maine Budget Hearings, FY 1997 <u>Physical Description</u> : 1 folder	Box 1	Folder 2
Sheppard -- University Of Maine Budget Reductions - Review, 1992 <u>Physical Description</u> : 1 folder	Box 1	Folder 3a
Sheppard -- University Of Maine Budget Reductions - Review, 1992 <u>Physical Description</u> : 1 folder	Box 1	Folder 3b
Sheppard -- University Of Maine Budget Reductions - Review, 1992 <u>Physical Description</u> : 1 folder	Box 1	Folder 3c
Sheppard -- University Of Maine Budget Reductions - Review, 1992 <u>Physical Description</u> : 1 folder	Box 1	Folder 3d
Sheppard -- College Of Education - Budget & Planning Material, 1989-1992 <u>Physical Description</u> : 1 folder	Box 1	Folder 4
Sheppard -- College Of Engineering - Budget Cuts, 1992 <u>Physical Description</u> : 1 folder	Box 1	Folder 5
Sheppard -- University Of Maine Cooperative Extension Planning Committee, February 1992 <u>Physical Description</u> : 1 folder	Box 1	Folder 6
Sheppard -- Board Of Trustee's Meeting Material, July-September, 1993 <u>Physical Description</u> : 1 folder	Box 2	Folder 1
Sheppard -- Board Of Trustee's Meeting Material, November, 1993 <u>Physical Description</u> : 1 folder	Box 2	Folder 2
Sheppard -- Board Of Trustee's Meeting Material, December, 1993 <u>Physical Description</u> : 1 folder	Box 2	Folder 3
Sheppard -- University Of Maine Annual Financial Report , FY 1993 <u>Physical Description</u> : 1 folder	Box 2	Folder 4
Sheppard -- Board Of Trustee's Meeting Material, January, 1994 <u>Physical Description</u> : 1 folder	Box 2	Folder 5
Sheppard -- Board Of Trustee's Meeting Material, February, 1994		



Professor Sheppard (Edmund M.) Records

<u>Physical Description</u> : 1 folder	Box 2	Folder 6
Sheppard -- Board Of Trustee's Meeting Material, March, 1994 <u>Physical Description</u> : 1 folder	Box 2	Folder 7
Sheppard -- Board Of Trustee's Meeting Material, May, 1994 <u>Physical Description</u> : 1 folder	Box 2	Folder 8
Sheppard -- Board Of Trustee's Meeting Material, July, 1994 <u>Physical Description</u> : 1 folder	Box 2	Folder 9
Sheppard -- Board Of Trustee's Meeting Material, September, 1994 <u>Physical Description</u> : 1 folder	Box 2	Folder 10
Sheppard -- Annual Budget Briefing, FY 1994 <u>Physical Description</u> : 1 folder	Box 2	Folder 11
Sheppard -- Board Of Trustee's Meeting Material, January, 1995 <u>Physical Description</u> : 1 folder	Box 2	Folder 12
Sheppard -- Board Of Trustee's Meeting Material, March, 1995 <u>Physical Description</u> : 1 folder	Box 2	Folder 13
Sheppard -- Board Of Trustee's Meeting Material, May, 1995 <u>Physical Description</u> : 1 folder	Box 2	Folder 14
Sheppard -- Board Of Trustee's Meeting Material, July, 1995 <u>Physical Description</u> : 1 folder	Box 2	Folder 15
Sheppard -- Board Of Trustee's Meeting Material, September, 1995 <u>Physical Description</u> : 1 folder	Box 2	Folder 16
Sheppard -- Board Of Trustee's Meeting Material, November, 1995 <u>Physical Description</u> : 1 folder	Box 2	Folder 17
Sheppard -- Board Of Trustee's Meeting Material, January, 1996 <u>Physical Description</u> : 1 folder	Box 2	Folder 18
Sheppard -- Board Of Trustee's Meeting Material, March, 1996 <u>Physical Description</u> : 1 folder	Box 2	Folder 19

[^ Return to Table of Contents](#)

**Telecommunications & Information Technology Records, 1965-1997**

Professor Sheppard (Edmund M.) Records

<u>Physical Description</u> : 13 Folders		
<b>Title/Description</b>	<b>Instances</b>	
Sheppard -- Institute Of Electrical And Electronics Engineers, Inc. Northeast Electronics Research And Engineering Meeting, 1970-1972 <u>Physical Description</u> : 1 folder	Box 1	Folder 7
Sheppard -- University Of Maine Electrical & Computer Engineering Centennial Celebration, 1995 <u>Physical Description</u> : 1 folder	Box 1	Folder 8
Sheppard -- Electrical Contacts Seminar, 1965 & 1966 <u>Physical Description</u> : 1 folder	Box 1	Folder 9
Sheppard -- Copy Of Instructional Communication Satellite System For U.S. , 1968 <u>Physical Description</u> : 1 folder	Box 1	Folder 10
Sheppard -- Information Technology, 1996 <u>Physical Description</u> : 1 folder	Box 1	Folder 11
Sheppard -- Telecommunications And Information Technology, 1996 <u>Physical Description</u> : 1 folder	Box 1	Folder 12a
Sheppard -- Telecommunications And Information Technology, 1996 <u>Physical Description</u> : 1 folder	Box 1	Folder 12b
Sheppard -- Telecommunications And Information Technology, 1996 <u>Physical Description</u> : 1 folder	Box 1	Folder 12c
Sheppard -- Telecommunications And Information Technology, 1996 <u>Physical Description</u> : 1 folder	Box 1	Folder 12d
Sheppard -- Telecommunications And Information Technology, 1996 <u>Physical Description</u> : 1 folder	Box 1	Folder 12e
Sheppard -- Telecommunications And Information Technology, 1996-1997 <u>Physical Description</u> : 1 folder	Box 1	Folder 12f
Sheppard -- Telecommunications And Information Technology, 1996-1997 <u>Physical Description</u> : 1 folder	Box 1	Folder 12g
Sheppard -- Telecommunications And Information Technology - Planning Workgroup, August 1996	Box 1	Folder 13

Physical Description: 1 folder

[^ Return to Table of Contents](#)