

2013

2013 Bar Harbor Maine Annual Report

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Town of
Bar Harbor
2013 Annual Report

Town of Bar Harbor

2013

Annual Report

Annual Town Meeting

On

June 3, 2014

Open Town Meeting 7:00 p.m.

~ Held in Emerson School Gymnasium ~

~ Voter Check-in Required ~

“Open Town Meeting”, June 3, all Voters check-in at the table in the lobby outside the gym doors to obtain a voter card prior to entering the Town Meeting. Voters are encouraged to arrive at least 30 minutes before the meeting is scheduled to begin.

LD#1, Property Tax Relief, requires voter hand count and written ballot on several Articles.

June 10, 2014

Election of Officers

Polls Open 8:00 a.m. – 8:00 p.m.

*Cover Photo by Justin Van Dongen, Assessor
Municipal Building was designed by local architect Frederick L. Savage in 1907.
Formerly the Bar Harbor High School until 1968.*

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TOWN COUNCIL and TOWN MANAGER



Left to right, back to front: Christopher Walsh, David Bowden, Peter St. Germain, Robert Garland, Paul Paradis, Town Manager Dana Reed, Chair Ruth Eveland, Vice-Chair Gary Friedmann.

Bar Harbor Town Council

Vision statement

The Bar Harbor Town Council is resolute in its commitment to promoting a sustainable and resilient community. Efficient use of public funds, good governance in accordance with the Town Charter and citizen involvement will ensure ample access to goods, services, housing and education and afford our diverse residents and visitors an outstanding quality of life.

2014 Five Year Goals

~ FY14 through FY19 ~

A. Taxes and Other Revenues

1. Council will present to Town Meeting a Municipal Budget that will keep property tax increases to a minimum. *~ Council ~ A Continuous Goal*
2. Work to identify opportunities to match potential revenues to incurred expenses to minimize impact on property tax payers. *~ Council ~ A Continuous Goal*
3. The Town Manager will submit a General Fund Budget to Council, along with a report that shows how we might achieve a budget with no net tax rate increase. *~ Manager ~ FY15*
4. To insure equity among all property tax payers, complete a property tax revaluation of all commercial properties. *~ Finance Director ~ FY16*

B. Environment

1. Reduce the operating cost and the light pollution of all new and replacement lights with dark sky compliant and aesthetically appropriate fixtures. *~ Manager ~ A Continuous Goal*
2. Ensure that the water quality of Frenchman Bay is preserved by working with local, state and federal agencies and committees. *~ Marine Resources Committee ~ A Continuous Goal*

C. Planning for Our Future

1. Adopt a new land use ordinance that everyone can grudgingly accept and agree to enforce. *~ Town Manager ~ FY18*
2. Complete a no-cost evaluation of the Town's rooftops for the feasibility of installing photovoltaic panels to reduce the Town's energy costs. *~ Public Works Director ~ FY15*
3. Develop and enact a Land Use Ordinance amendment to make existing shorefront cottage rentals conforming. *~ Code Enforcement Officer ~ FY15*

D. Services

1. Hire an assistant town manager in order to develop the management structure needed to address current deficiencies in planning and economic development. ~ *Town Manager ~ FY15*
2. Update the website to better serve the public and staff by making it user friendly, easy to update and comprehensive. ~ *Finance Director ~ FY14*
3. Review the organizational structure of the Fire Department to ensure that staffing is adequate. ~ *Council ~ FY15*

E. Infrastructure

1. Support, monitor and actively engage MDOT and our State and Federal delegations to ensure Route 3 reconstruction is completed. ~ *Route Three Task Force ~ A Continuous Goal*
2. Support, monitor, and actively engage Federal, State and Canadian officials, as well as other interested parties, to ensure that the ferry terminal remains a maritime facility for cruise ship berths and to ensure that any potential future ferry service has a publicly owned place to land in Bar Harbor. ~ *Council ~ A Continuous Goal*
3. Encourage and assist the Maine Port Authority to acquire the ferry terminal. ~ *Council ~ A Continuous Goal*
4. Sustain and grow cruise ship visitation within limits set by the Town Council on a yearly basis, to ensure that the income stream from cruise visitation continues to make Maine Port Authority acquisition of the ferry terminal viable. ~ *Council ~ A Continuous Goal*
5. Investigate options for construction of a parking garage, including the use of a public/private partnership. ~ *Town Manager ~ FY14*
6. Replace the Town Pier Railings. ~ *Public Works Director ~ FY14*
7. Sell the old Water Company garage. ~ *Finance Director ~ FY14*
8. Build a consolidated Public Works facility at the Hulls Cove site, which includes a new Town Garage. ~ *Public Works Director ~ FY14*
9. Complete a master plan for the transfer station. ~ *Public Work Director ~ FY14*
10. Design, fund and rebuild Harborview Park, including visitor information, an expanded deck and boardwalk, dinghy space, a float and kayak lockers. ~ *Public Works Director ~ FY16*
11. Explore the feasibility of construction of a sidewalk from the Town Hill Playground to the Knox Road. ~ *Public Works Director ~ FY15*
12. Partner with the Bar Harbor Chamber of Commerce to support implementation of the Downtown signage plan and placement of the signs. ~ *Town Manager ~ FY15*
13. Determine the issues involved in creating bicycle lanes on the Crooked Road. ~ *Planning Director ~ FY16*

F. Governance

1. Explore possible adoption of a Code of Conduct. ~ *Council Chair ~ FY14*

TOWN MANAGER

The Year 2013 has been just as exciting as ever, even more exciting than we would have liked at times, but we still managed get a lot done despite it all.

We started the year on a high note, as assistant fire chief Matt Bartlett bested a field of 91 candidates from throughout the United States and donned the Fire Chief's hat. Matt has done an outstanding job in his first year and deserves thanks from us all. He's already expanded collaboration with area departments and increased outreach to potential volunteers. If you think you may have an interest in assisting either the Ambulance Service or the Fire Department as a member of our call force, please give Chief Bartlett a call.

Our new Fire Chief's first day was closely followed by the beginning of budget season, a grueling eight month process punctuated by three Town Council workshops, seven Warrant Committee meetings and two public hearings, then topped off by annual Town Meeting. Although long and drawn out, the process does work, as proven by the minimal 1.9% increase in the tax rate last year, just barely more than the 1.7% Social Security increase and despite substantial state cuts to the Municipal Revenue Sharing program.

Another highlight of our year was the rollout of our new Town website. If you've yet to visit our upgraded site, I encourage you to do so at www.barharbormaine.gov. Our new website includes even more data and services not previously available to the public and makes it much easier to navigate the public notices, meeting minutes, even copies of most documents used by Council members at their meetings. You can also sign up to get meeting agendas and even email reminders when your car registration is due.

Although not finished until well into 2014, Public Works Director Chip Reeves was hard at work last fall on the new \$2.3 million Public Works Complex in Hulls Cove. It's already a vast improvement over the cramped, leaky, energy wasting old tin garage on Lower Ledgelawn Avenue, and features a new wood pellet boiler, energy saving lighting, a groundwater-protecting salt shed and huge improvements to workspaces for Water Division employees, as well as Highway Division workers and our Public Works Director. Chip is planning an open house for this July and hoping that you can join us for a tour.

The Town Council, Planning Board and interim Planning Director Angela Chamberlain spent tons of time and effort in 2013 on Phase One of our Land Use Ordinance Rewrite project. Our objectives for Phase One are to present a draft Land Use Ordinance that is clear, consistent, organized, easy to understand and less ambiguous, while correcting obvious omissions and simplifying our processes. Necessarily, achieving these ambitious objectives will require some substantive changes, but our goal is to make sure that none of those changes is so substantive as to impede smooth adoption by Town Meeting. At this writing, we expect the Phase One amendment to go to vote in November 2104.

Each fall, the Town Council and I work out a new set of goals for the coming year, just prior to the onset of the budget process, so that we can make sure to spend our taxpayers' money wisely. You'll find Council's ambitious 2014 goals on the pages im-

mediately preceding this report. Although the goal development process may seem tedious at times, this is where Council gets some of its most important work done, for this is when they decide what Town work is going to get done over the coming five years, and by extension what's not going to get done. If you have suggestions for Council Goals, please get in touch with your Town Council members or myself and suggest they be included when Council sets its goals this fall. We need your input and encourage you to share your thoughts with us.

Although the Town Manager's office did not have a lot of involvement, the Route Three Reconstruction project continues to percolate. At last report, final vertical and horizontal alignment is complete and engineering work has begun to assess historical, environmental and private party impacts of the design. Plans are about 60% complete and the Maine Department of Transportation is planning to begin construction in the fall of 2015.

The Backyard Working Group completed Phase Two of the Backyard Parking Study by yearend and a report was delivered to the Town Council early in January 2014. Our consultants conducted a parking inventory last spring and studied parking lot occupancy at the height of the 2013 summer season. In brief, their final report found "that a new garage at the backyard lot should have capacity in excess of 300 spaces". The Town Council is currently considering authorization of Phase 3 and 4 studies, which would include developing a vision for overall parking activity in Bar Harbor, modeling future demands, determining parking capacity and alternate off-season uses for facilities, determining the role of on-street parking in the town and potential charges for parking lots and/or garages. This would include the preparation of alternative parking solutions and an "action plan" to assess future operating and financial conditions.

I also feel I must mention all the hard work that has gone into preservation of the former Marine Atlantic ferry terminal for waterfront access. Together with Chamber of Commerce Director Chris Fogg, State Senator Brian Langley and State Representative Brian Hubbell, Councilor Paul Paradis has been working tirelessly with the Maine Port Authority and the Canadian government to keep this last remaining vestige of shorefront property in public ownership. We should learn more about the results of his efforts over the next few months.

Last but not least, I would like to recognize firefighter Lyman "Joey" Kane, who retired this year after 35 years of outstanding dedicated service to his community, the last year of which was spent as our interim Fire Chief. Thank you, Joey, for all your hard work.

And, thank you, for allowing me to serve you as town manager and for the help you have given me as we all struggle to serve our community to the best of our ability.

Respectfully submitted,
Dana J. Reed
Town Manager

TOWN CLERK

The Town Clerk's office was busier than usual in issuing marriage licenses for 2013. The office processed more than twice as many as the previous year largely due to the recent legislation, effective December 29, 2012, recognizing same sex marriage.

The State of Maine for the first time had the same tabulating voting machine used statewide in the November 2013 election, the DS200. While many municipalities found little difference from their previous machines, many found them to read the ballot slower, taking longer to exit. The State heard the concerns and for future elections has decided not to record images, in order to gain a few seconds of processing time. There is always a paper trail for recounts and audits.

August 2013, the Department of Health and Human Services, Vital Records division, implemented the filing of birth records directly from the hospitals to the State's data base. Municipalities no longer receive paper copies to record birth or death records. Residents can still obtain either vital certificate at their municipal office, the municipality where the event occurred, or directly through Augusta. This will save municipalities material and space to house these records permanently.

The Town of Bar Harbor launched a new website in November. We hope residents find the site easier to navigate. The Town Clerk's department continues to offer electronic licensing through the State Departments' website for fishing and hunting and for dog licenses.

We also offer downloads of town and State of Maine applications for licenses and permits handled in the Clerk's office, such as: marriage licenses, liquor licenses, special amusement permits, and taxi/bus permits. Click on the Town Clerk's department for quick link access. We strive to improve town applications by making them fillable online, whenever possible.

I would like to thank the Town Council and the residents of Bar Harbor for the opportunity to continue to serve them; and a special thank you to the department heads, their staff, and Deputy Clerk Gary Mohr for their assistance when called upon.

Patricia A. Gray
Town Clerk

Town Clerk - Statistical Report - Calendar Year

Dog Licenses Issued	2012	2013
Kennel	1	1
Male/Female	59	51
Neutered/Spayed	789	682
Totals	849	734

Clam Licenses	2012	2013
Resident Commercial	4	4
Resident Recreational	49	45
Over 65 Free/Under 16	19	19
Non-Resident Commercial	0	0
Non-Resident Recreational	66	86
Totals	138	154

Hunt & Fish Licenses	2012	2013
Resident	328	340
Totals	328	340

Record of Births	2012	2013
Bar Harbor Residents	39	40
Non-Residents	53	50
Totals	92	90

Record of Marriages	2012	2013
Bar Harbor Residents	21	29
Non-Residents	67	145
Totals	88	174

Record of Deaths	2012	2013
Bar Harbor Residents	59	65
Non-Residents	36	23
Totals	95	88

FINANCE DEPARTMENT **(Including Assessing & Technology)**

The Finance Department is responsible for collecting, investing, reconciling and distributing all Town funds as well as managing the Town's debt and borrowing. Our accounting personnel provides an internal audit control function, processes accounts payable and payroll, bills for taxes, water, sewer, cruise ships and ambulance service; performs accurate financial reporting, fixed asset tracking for control and insurance purposes and registers autos, trucks, boats and all recreational vehicles.

Personnel

In 2013, the Finance Office continued to expand its services available to the public with more information and payment options on line. **Sarah Gilbert**, our *Tax Collector* and *Payroll Supervisor* has been with us for over 8 years and leads the effort to increase office efficiencies by more effective utilization of our government software and web site capabilities, including most recently offering the ability to email tax bills to those who sign up. **Joanne Higgins**, as part time *Bookkeeper*, maintains the payroll processing functions, track summer discounts on sewer, wastewater payables, calculates sewer capital charges and reconciles cash to maintain segregation of duties. **Jen Turcotte**, as *Ambulance Agent*, ably handles the electronic billing and collection activity for the ambulance service. She is in her seventh year here and is also responsible for Police & Harbor miscellaneous billings, sewer liens, payroll backup and tracks all revenue received from the cruise ship fees. Jen has also temporarily taken on the *State Motor Vehicle Agent* role. **Lacie Frost**, newly hired last year as *Accountant*, replaces Jenn Berry who transferred to Assessing. **Lacie** is the *State Inland Fishery* reporting agent, files and discharges the tax and sewer liens, reconciles and traces all deposits into the bank on a timely basis, provides the detail analysis function of quarterly water and sewer billing volume and tracks all incoming wire receipts and "on line" payments received. **Tasha Johnson** has been with us almost 3 years and has all the invoice payable duties along with the related purchase orders, 1099 reporting and invoice archiving duties for both the *General* and *Water* Funds. She also assists the Finance Director in certain detail tracking of \$56 million in Town assets for insurance and audit purposes throughout the year.

At the counter **Tasha, Jen** and **Lacie** all collect taxes, process vehicle, boat, ATV and snowmobile registrations, accept general permit collections, all parking tickets, as well as utility bill receipting for water and sewer.

Assessor **Justin Van Dongen** was appointed in April 2013 to this position and has 8 years of service in the governmental field. The assessor reports administratively to the Finance Director. Prior to his promotion Justin was the GIS Coordinator/deputy assessor. In 2013, one assessing goal was to maintain the overall tax valuations close to market level within accepted State assessing guidelines. This effort avoids the expense of a full tax revaluation, which was last done in 2006 at a cost of \$265,000. The Assessors offer the public and staff the capabilities of the *Maps on line* systems and maintains the

popular *Property Tax Look Up* system which has a web component to allow the public to better access certain tax billing data. The Division is also responsible for 911 public safety addressing accuracy. Justin and his Assessing Assistant, **Jenn Berry**, have spent much of 2013 re-organizing files, such as personal property tracking, and adjusting procedures in the Assessing Division office.

Steve Cornell, the Town's *Technology Systems Administrator*, focuses on management of the Town's computers, backups, virtualization of the computer servers, security, file sharing, internet, e-mail, video security systems for the Police, Harbor and Public Works departments, the WAN network, all technology purchases, free wireless access in the downtown parks, enhancing the newly overhauled website, ensure that the television broadcast system and web streaming of Town government meetings continue to improve in quality, oversee the Town's new phone system and help maintain the radio frequency system monitoring of our Water and Water Division's pump/treatment systems. His broad responsibilities means that he is on call many times 24/7 to keep the critical networks and equipment running. He is also the Town's representative and Chair of the *Cable Consortium*; the group of municipalities which negotiated the last cable television franchise agreement (*expires March 2014*). The Consortium is continues to be involved in negotiations with **Time Warner** to renew this franchise agreement.

Municipal Building

Part time assistance is required to help oversee certain building maintenance issues and this duty, for the 7th year, is again taken on by **Tim Porter**. Tim stays on top of the many challenges to keep the equipment and building running safely and more efficiently, walkways free of snow and ice, dealing with the many service contractors, vendors, multiple tenants, space rentals and coordination of storage of Town records. If the pending June 2014 bond issue vote passes for building renovations, Tim will be assisting our contractors to keep the building fully operational during that time period.

Financial Outlook

During the annual review of the June 2013 fiscal year audit before the Council, the Town's auditor verified that the Town remained in stable fiscal health and received an unqualified favorable audit opinion. The Town maintains a balance of 10% of our audited revenues in a "designated" working capital cash reserve in the Town's Fund Balance and the success of this policy is reflected by the fact that the Town has not had to borrow in a short term loan capacity for over 23 years. The Town's *Standard & Poor's* bond rating was upgraded to **AAA** early 2014 (their highest rating) and is listed **Aa2** by *Moody's*; good ratings that help keep borrowing costs lower, especially for a small community. The \$3.3 million Public Works Complex bond was issued at 3.38% (20 yrs).

Wastewater and Water Divisions

Both the *Wastewater* and *Water* Funds are "enterprise" funds; meaning that they are 100% self-supported by the users and not by taxpayers funds. The *Wastewater* fund

remains fiscally strong and overall rates were increased by only .5% on July 1st 2013. Annual revenues billed to run the *Wastewater Division*, pay debt service and for capital investment are approximately \$2.2 million.

Water Division rates have remained the same since the last increase was made effective on January 1, 2013. During the summer of 2013 the Division finished the \$2.9 million upgrade of its pump and water treatment station, adding a new UV treatment in compliance with federal regulations. In September, its Main Street office building was sold and the proceeds utilized to pay off the old pension fund liabilities inherited by the Town from its 2001 purchase of the company. Much of the water billing, collections and customer communications are handled at the *Water Division's* office on Park Street by Office Manager **Nancy Warner** but most other financial transactions, accounting, payables, extensive PUC reporting, etc., are taken care of by staff in the Finance Office on Cottage Street. Total annual revenues generated are approximately \$1.8 million.

Property Taxes Receivable

Approximately 80% of the Town's total revenues are raised from property taxation. The 2013 year's taxes uncollected, expressed as a percent, at December 31st are slightly improved over the year before. At fiscal year-end, June 30th of this past year, the Town's tax collection rate reached 96.2% on its 2012 taxes, with the remainder of the unpaid properties (210) lienied.

Tax Year	Property Tax Outstanding Balance	Dec. '13 %	O/S Balance	Dec. '12 %
2010	\$ 25,783	.2%	\$ 52,291	.4%
2011	\$ 44,221	.4%	\$ 308,649	2.3%
2012	\$ 298,834	2.2%	\$5,719,351	40.9%
2013	\$5,742,906	40.0%		

Vehicle Registrations

After real estate taxes, *vehicle excise taxes* are the next largest revenue generator for the Town (over \$840,000 in the last fiscal year). Total motor vehicle *unit* registrations in 2013 showed a small 2% downtick from last year.

Calendar Year	2013	2012	2011	2010
Motor Vehicle Registrations:	5046	5167	5244	5216

Cruise Ship Fund

This was created in 2009/10 when fees were increased to \$4 per passenger. The use of the funds (averaging \$640,000 annually) is generally split 1/3rd each to three areas: direct cruise ship related expenses (chamber summer help, Island Explorer, water quality

studies, etc.), 1/3rd to the capital improvement fund for related items (e.g., Newport Dr. Comfort Station), and 1/3rd to support taxpayer funded police, fire, public works and harbor department services provided on cruise ship days.

Town's Capital Assets

Listed below are the total original costs of all the Town's capital assets, excluding schools, as compiled by GASB#34 accounting rules @ 6/30/2013:

(in thousands)	Town (000's)	Sewer (000's)	Water (000's)	Total (000's)
Land	\$ 1,757	\$ 24	\$ 140	\$ 1,921
Buildings	\$ 4,224	\$10,818	\$ 150	\$15,192
Vehicles	\$ 3,418	\$ 299	\$ 185	\$ 3,902
Equipment	\$ 2,531	\$ 851	\$ 598	\$ 3,980
Roads	\$10,676			\$10,676
Sidewalks	\$ 2,039			\$ 2,039
Drains/Mains	\$ 2,497	\$ 7,376	\$ 3,992	\$13,655
All Other	<u>\$ 3,677</u>	<u>\$ 83</u>	<u>\$ 1,596</u>	<u>\$ 5,356</u>
Totals	<u>\$30,819</u>	<u>\$19,451</u>	<u>\$ 6,661</u>	<u>\$56,931</u>

BOARD OF ASSESSMENT REVIEW

The *Board of Assessment Review* (BAR) hears abatement appeals that are filed with the Town. If a taxpayer's tax abatement request is denied by the Assessor, the taxpayer has a certain time period to file an appeal with the BAR to review that decision. The BAR will then schedule a public meeting to hear the case. All hearings are recorded and discussions and deliberations are public. The BAR last heard two cases in 2010 but no appeals were filed from 2011 to 2013.

Members:	Terence O'Connell, Chair	Expires 2014
	Brent Walton, Vice Chair	Expires 2013
	Linda Martin, Sec	Expires 2014
	Michael Blythe	Expires 2015
	Clark Stivers	Expires 2015

Respectfully Submitted,
Stanley W. Harmon,
 Finance Director, Treasurer

FINANCE DEPARTMENT and TECHNOLOGY DIVISION



Left to right: Stanley Harmon, Finance Director; Lacie Frost, Accountant; Joanne Higgins, Bookkeeper; Tasha Johnson, Accounts Payable Clerk; Jennifer Turcotte, Ambulance Clerk, Sarah Gilbert, Tax Collector; Steve Cornell, Technology Systems Administrator.

ASSESSING DIVISION

As of April 1, 2013

Assessed Valuation of Taxable Property:	2012	2013
Real Estate	\$1,411,620,500	\$1,422,610,600
Personal Property	\$11,624,810	\$13,164,020
Real and Personal Property <u>TOTAL</u>:	\$1,423,245,310	\$1,435,774,620
Property Tax Rate (Per thousand dollars of valuation)	\$9.84	\$10.01
Property Tax Levy:	\$14,004,734	\$14,372,104
State Valuation:	\$1,443,700,000	\$1,383,750,000
County Tax:	\$549,109	\$553,853
State Revenue Sharing:	\$203,118	\$188,604

PROPERTY TAX RELIEF PROGRAMS:

Homestead Exemptions

In 1998, the legislature enacted a new homestead exemption for Maine residents. Most homeowners whose principal residence is in Maine are entitled to a \$10,000 reduction in valuation (adjusted by the community's ratio of valuation to actual market sales). To qualify, homeowners must fill out a simple form declaring property as their principal residence by April 1 in the tax year claimed. Once the application is filed, the exemption remains until the owner sells or changes their place of residence.

Veteran's Exemption

Any person who was in active service in the Armed Forces of the United States, and who, if discharged, was discharged, retired or separated under other than dishonorable conditions may be eligible for partial exemption provided that the veteran:

1. is a legal resident of the Town; and
2. has notified in writing the Assessor of his/her claim for exemption and
3. has reached the age of 62 years by April 1st; or
4. is receiving a pension or compensation from the United States Government for disability, either service or non-service connected, as a veteran.

The unremarried widow or widower of a deceased veteran may also qualify if the above criteria are met.

Blind Exemption

Residents who are determined to be legally blind are eligible for partial tax exemption on property owned and located in the town.

Business Personal Property Tax Reimbursement Program (BETR)

Provides business taxpayers with a reimbursement of the personal property tax paid on eligible business property placed in service within the state after April 1, 1995.

Business Personal Property Tax Exemption Program (BETE)

Provides business taxpayers with an exemption of the personal property tax on eligible business property placed in service within the state after April 1, 2008. More information and an application for exemption visit:

www.maine.gov/revenue/propertytax/propertytaxbenefits/bete.htm

Tree Growth

The Maine Tree Growth Tax Law provides for the valuation of land, which has been classified as commercially harvested forestland on the basis of productivity value, rather than on fair market value. The State determines the 100% valuation per acre for each forest type classified by County. Once classified, any change in use or withdrawal from classification results in a supplemental tax penalty. For more information and an application contact the Assessor's Office.

Farm and Open Space

The Farm and Open Space Tax Law provides for the valuation of land which has been classified as farmland or open space land on its current use as farmland or open space, rather than its potential fair market value for use other than agricultural or open space.

Farmland - Land registered for long-term agricultural use. The Assessor establishes the 100% valuation per acre based on the current use value of farmland utilized for agricultural or horticultural purposes and not potential developmental or market value uses. Once classified, any change in use or withdrawal results in a supplemental tax penalty. For more information and an application contact the Assessor's Office.

Open Space - Registered land providing a defined public benefit through preservation or restrictions on use. The valuation for open space land is either the market value of open space land adjusted by the certified ratio or an alternative percentage-based method. The percentage-based method provides for reduction from market value relative

to the restrictions placed on the property. The greater the restrictions on the property, the greater the reduction. Once classified, any change in use or withdrawal results in a supplemental tax penalty. For more information and an application contact the Assessor's Office.

ASSESSING DIVISION and PLANNING & CODE ENFORCEMENT



Left to right: Linda Eddings, Administrative Assistant for Planning and Code Enforcement, Jenn Berry, Assistant Assessor; Angela Chamberlain, Interim Planning Director and Code Enforcement Officer; Justin Van Dongen, Assessor.

PLANNING DEPARTMENT

Appeals Board

The Appeals Board heard, and approved one request to relocate a nonconforming structure in 2013.

<u>Appeals Board:</u>	<u>2013</u>	<u>2012</u>
Administrative Appeals	0	3
Variance Requests	0	0
Relocation of nonconformity	1	0
Request for Reconsideration	0	0
Other	0	0
Workshops	0	1
<u>Appeals Board Meeting Hours</u>	<u>1.5</u>	<u>6.5</u>
<i>Total Appeals Board Activity</i>	2.5	10.5

Conservation Commission

The Commission applied for, and received a Coastal Communities grant for \$11,000 to commence development of the Open Space and Recreation Plan in 2012. Along with the grant, the Town of Bar Harbor supplemented the remaining funds needed to execute and complete the plan. The Conservation Commission has been working diligently with consultants on the plan and it is expected to be completed in June of 2014. The Open Space and Recreation Plan will identify and establish linkages among land currently in conservation easement and other key open spaces, identify regulatory and other strategies to preserve the Town's most important natural and cultural resources, and update and map data pertaining to recreational lands and water access, cultural and historic sites, working/agricultural lands, natural areas/wildlife habitat, and lands vital to protection of water resources. A member of the Commission actively serves on the Deer Herd Control Task Force.

Cruise Ship Committee

The Committee worked to improve issues with Cruise Ship tour bus stops and drop off locations. The Harborview Park information Kiosk served in excess of 36,000 visitors during the time it was in place. Committee members continued to maintain and improve industry relations through member attendance at industry events. These events provide a forum to meet with industry representatives as well as our peers working with the cruise industry from other ports. Members of the Committee continue to facilitate the purchase of fresh locally caught lobster by Cruise Lines while they were anchored here in

Bar Harbor and will continue to work to ensure that this program is successful and continues in future years. Notable projects made possible with cruise funds this year are the servicing of the bonds to fund the Agamont Park Comfort Station, Barker Park, the Village Green Bandstand, the Town’s match of the grant for the Port Security building, funding of the museum in the streets project that was completed last year. Cruise fees will service bond repayment for both the downtown signage plan and Harborview park planning should the bond issue be authorized by Town Meeting in June.

Design Review Board

The Design Review Board approved many applications in 2013 for signage, the construction of the Women’s Health Center building on Main Street, the addition to the Saltair Inn on West Street, the demolition and rebuild of the Dog and Pony Tavern, and renovations to the exterior façade of the Bar Harbor Savings and Loan building.

<u>Design Review Board:</u>	<u>2013</u>	<u>2012</u>
Certificates of Appropriateness Approvals	44	47

Planning Board

The Planning Board worked all of 2013 with Mary Denison of Denison & Lake, LLP to rewrite the Bar Harbor Land Use Ordinance and held workshop meetings and public hearings. The Planning Board also finished the development of the Rooming House Ordinance for adoption in 2013 which ultimately failed at the polls. They Board worked with two applicants to process Land Use Ordinance amendments for the Jesup Memorial Library and changes to the zoning at the head of the Island. The Board reviewed applications for projects such as the construction of the new Public Works Facility in Hulls Cove, the new Women’s Health Center building, the reconstruction of the warehouse building at RL White & Sons, and the new Chiller Building at the Jackson Laboratory.

<u>Planning Board:</u>	<u>2013</u>	<u>2012</u>
New Completeness Reviews	11	11
Site Visits	2	6
Subdivision Sketch Plan Reviews	1	1
LUO Amendment Requests (from Public)	2	2
Planning Board Approvals	11	6
Subdivision Lots Approved	14	7

Minor Subdivision Amendments	1	0
Workshop Sessions	4	1
<u>Planning Board Meeting Hours</u>	<u>36.75</u>	<u>26.25</u>
<i>Total Planning Board Activity</i>	82.75	60.25

Other Tracking in the Planning

<u>Department</u>	<u>2013</u>	<u>2012</u>
Checklist Reviews	19	17
Development Review Team Meetings	0	3
Neighborhood or Abutter Meetings	0	0
Cruise Ship Committee Work Hours	16.5	8.25
<u>Committee Meetings Attended</u>	<u>112</u>	<u>86.25</u>
<i>Total Administration Activity</i>	147.5	114.5

Please consider serving the Town in a Board/Committee/Commission capacity as there are always plenty of projects to work on and groups to work with. The success of this Department's projects depends upon professional research coupled with citizen participation as we seek to implement the 2007 Comprehensive Plan. We appreciate all the hard work and commitment from the people we serve. It is a pleasure and an honor to be a part of this community!

Respectfully submitted,

Angela M Chamberlain, Interim Planning Director

Linda Eddings – Administrative Assistant

With gratitude, we list the residents below that provide active service to the Town:

Appeals Board

Ms. Ellen Dohmen, Chair
Term exp. 2015

Ms. Linda Martin
Term exp. 2016

Mr. Michael Siklosi

Vacant

Term exp. 2014

Mr. Paul Devore, Secretary

Term exp. 2014

Mr. Roger Samuel, Vice Chair

Term exp. 2015

Conservation Commission

Ms. Jill Weber, Chair

Term exp. 2015

Ms. Carla Haskell, Vice Chair

Term exp. 2014

Mr. Jesse Wheeler

Term exp. 2014

Mr. Enoch Albert

Term exp. 2016

Vacant

Ms. Dessa Dancy

Term exp. 2014

Ms. Cynthia Ocel, Secretary

Term exp. 2015

Cruise Ship Committee

Mr. Paul Paradis, Chair

Ms. Anne Greenlee, Vice Chair

Mr. Fred Cook, Secretary

Mr. Robert Bahr

Mr. Jeff Dobbs

Ms. Alice Long

Mr. Charlie Phippen

Mr. Jim Willis, Acting Police Chief

Mr. Greg Gordon

Mr. Chris Fogg

Ms. Amy Powers

Mr. Eben Salvatore

Ms. Clare Bingham

Mr. John Kelly

Ms. Angela Chamberlain

Design Review Board

Ms. Barbara Sassaman, Chair
Term exp. 2014

Vacant

Ms. Martha Searchfield, Secretary
Term exp. 2015

Mr. Steve Demers
Term exp. 2014

Mr. Pancho Cole
Term exp. 2015

Ms. Doreen Willett, Vice Chair
Term exp. 2014

Planning Board

Mr. Marc Jaffrey
Term exp. 2014

Mr. Basil Eleftheriou, Jr., Secretary
Term Exp. 2015

Mr. Ivan Rasmussen, Chair
Term exp. 2015

Mr. Tom St. Germain, Vice Chair
Term exp. 2014

Parking and Traffic Committee

Ms. Sherry Rasmussen, Chair
Term exp. 2014

Mr. Sandy McFarland, Vice Chair
Term exp. 2015

Vacant

Mr. Rick Leiser
Term exp. 2014

Mr. Matthew Bartlett
Fire Chief

Mr. Chip Reeves
Public Works Director

Mr. Jim Willis
Acting Police Chief

Ms. Angela Chamberlain, Secretary
Interim Planning Director

CODE ENFORCEMENT DIVISION

The Code Enforcement Division’s primary mission is to provide the public with the best customer service by continually striving to be more effective and efficient and to insure that the public is informed of how Code Enforcement procedures relate to everyday life in regards to safety.

Notable projects permitted this year include the construction of the new Public Works Facility in Hulls Cove, the new Women’s Health Center building, the reconstruction of the warehouse building at RL White & Sons, and the new Chiller Building at the Jackson Laboratory.

Building Permits by Category	2013	Value
New Dwellings	28	\$9,174,638
Commercial/Industrial Permits	112	\$21,401,296
Garages/Additions/Other Improve.	167	\$1,892,871
Totals	307	\$32,468,805
Less Value of Improve to Tax Exempt		\$10,638,844
Total Value of Improve to Taxable Prop.		\$21,829,961
Building Permit Activity	2012	2013
Total Value of Bldg. Permits	\$27,097,875	\$32,468,805
Value of Taxable Projects	\$22,869,248	\$21,829,961
Number of Building Permits	298	307
Number of New Dwellings	29	28
Number of Plumbing Permits	121	107
Number of Electrical Permits	126	143
Number of Site Inspection	442	527
Scheduled Conferences in Office	272	226
Messages taken by Office Asst.	527	327
Violation Letters Sent	11	12

Administration

The Code Enforcement Officer attended a variety of training programs in 2013. It is the goal of this department to remain informed of Federal, State, and Local codes as they relate to providing safety and code compliance.

In closing, the Code Enforcement Division would like to thank the citizens of the Town of Bar Harbor for periodically adjusting to the changes in code and helping to make our job easier to enforce the changes and to insure their compliance.

Angela M Chamberlain
Code Enforcement Officer

CODE ENFORCEMENT DIVISION



Left to right: Linda Eddings, Administrative Assistant; Angela Chamberlain, Code Enforcement Officer.

FIRE DEPARTMENT

Mission Statement:

The Bar Harbor Fire Department's Mission is to provide a range of programs and services, including fire prevention, fire suppression, and emergency medical services. These services are designed to protect the lives and property of the citizens and visitors to the Town of Bar Harbor from adverse effects of fire, medical emergencies and other man made or natural disasters.

The department responded to 444 fire calls for 2013. The calls are broken down as: Structure fire – 3, chimney fires – 3, vehicle fires - 3, fires other than structure – 8, woods fire – 1, boat fire – 1, assist EMS – 8, motor vehicle accidents – 33, water rescue – 1, hazardous materials incidents – 17, carbon monoxide – 14, electrical related incidents – 17, sprinkler system/water related incidents – 20, smoke/odor investigation including ventilation of buildings – 25, stand by for Lifeflight of Maine – 42, elevator rescues – 3, public safety hazards – 2 public service assistance – 7, assist police department – 1, unattended outside fires – 17, mutual aid – 3, false alarms – 215.

New England Propane Association held a three day propane emergency training class at the New Hampshire Fire Academy. I was fortunate to have Dead River sponsor two of our department firefighters to attend the class. The Firefighters that attended were Jon Zumwalt and Jon Levesque. This was a great opportunity for not only the two Firefighters but also the Department as they brought back what they had learned during the training to the rest of the Department Firefighters.

During 2013 we hired Firefighter/EMT Jason Richter to fill the open position that was created when I became Chief of the Department. Prior to joining the Fire Department Jason was a fulltime student at the University of Maine. Jason is a veteran of the Marine Corp. While in the Marines Jason was attached to an infantry unit that saw action in Iraq.

We had the opportunity to conduct live fire training for the first time in over 10 years. L.E. Norwood and Sons donated a single story ranch style house to the department for live fire training. The training was invaluable for the Fire Department. We were able to conduct several live fire evolutions during the day. Not only do Firefighters practice extinguishing the fire but also ventilation, search/rescue, and pumping of the apparatus. Firefighters from all the Island Town's and Trenton joined in and assisted with the training. I would like to thank L.E. Norwood and Son's for providing us with the structure to train with. The experience gained during the training will not only help us be a better Fire Department but also helped Firefighters gain valuable experience to draw on in the future.

I attended a four day Combination/Volunteer Fire Chief's Conference. The conference was put on by the International Association of Fire Chief's. The conference covered a wide range of topics from recruitment/retention, meeting the physiology needs of staff, fire science dynamics, effect of Obama care on volunteer departments, understanding the new younger generation of Firefighters and etc. This was also a great opportunity to meet and greet other Fire Chief's from around the Country.

The Island Fire Chief and Trenton have been meeting regularly to discuss issues and different ways that we can help each other. With the decreased number of Firefighters in each of our Departments it is paramount that we work together to assist each Department when they need arises. This has been a great group to work with and I look forward to our continued strong relationship in the future.

Personnel attended the annual Community Partners Fair at MDI High School. We staffed a table display, handed out material relating to volunteer firefighting recruitment, answered student questions, and spoke about the fire departments mission, services provided, and opportunities for students to become members. We also staffed a recruitment table at last year's Town Meeting and the November elections.

In closing, I would like to take this opportunity to express my sincere thanks to the following individuals and agencies, Town Manager Dana Reed, the Honorable Town Council, Department Heads and members of their respective departments, all members of various boards, Fire Department members and their families for their continued dedication to the department and the citizens of Bar Harbor.

Matthew Bartlett
Fire Chief

Bar Harbor Fire Department Staff

Fulltime staff:

Fire Chief Matthew Bartlett

Assistant Fire Chief John Lennon

Captain Jai Higgins

Captain John Sanders

Firefighter/Paramedic Jon Zumwalt

Firefighter/Paramedic Josh Farrar

Firefighter/EMT Henry Brown

Firefighter/EMT Jason Richter

Firefighter/Paramedic Basil Mahaney

Firefighter/EMT Tom Chisholm

Call Staff:

Captain Dan Daigle
Lieutenant Matt Horton

Sean Hall

Jon Levesque

Rob Gaynor

Pat Kilbride

Sheldon Goldthwait

Steve Brown

Colton Sanborn

Lieutenant Doug Dubois
Chuck Colbert

Todd Hardy

Tim Porter

Michael Bailey

Rob Jordan

Tom Wallace

Liz Graves

Carrie Jones



Courtesy of Mount Desert Islander

Bar Harbor firefighters battle blaze onboard a commercial fishing vessel from a private vessel with the aid of the U.S. Coast Guard within the town's harbor.

AMBULANCE DIVISION

Mission Statement:

The Town of Bar Harbor Fire Department Ambulance Service's primary mission is to provide a model system of emergency medical services (EMS). To provide the highest quality care in the pre-hospital setting subscribing to a collaborative effort for the effective delivery of EMS through facilities, equipment, and resources under the guidance of Maine EMS.

Accomplishments for 2013:

The Ambulance Service responded to 1241 runs for the year. Types of runs were: local emergencies 866, local routine transports 250, out of town emergency inter-facility transfers 25, out of town routine inter-facility transfers 83.

The department has seen an increasing number of medical calls where EMS personnel are being required to respond off road into Acadia. Not only are EMS personnel providing medical care but also being an active participant in the extrication and transport of the patient to roadside. There were several unfortunate high profile EMS calls in Acadia that department personnel were engaged in treatment and transport of the patient over extended periods of time.

The department participated in numerous public education presentations. Topics were fire and health safety presented at the YMCA Healthy Kids day, Downeast Horizons, Connors-Emerson Elementary School, and local housing facilities. Also staff participated in a student flu vaccination clinic at Mt. Desert Island High School.

Fire department personnel trained alongside the police department on active shooter scenarios. Direct pre-planned coordination with Rescue and Law Enforcement is required during response to these events in order to rapidly affect rescue, save lives, and enable operations with mitigated risk to personnel. The recognition of these incidents as a reality in modern American life has led to the assembly of a number of public safety organizations sharing and developing strategies for combating the problem. Emergency Medical Services and law enforcement must have common tactics, communications capabilities and terminology to have seamless, effective operations.

Staff continued training with neighboring agencies and local facilities through continuing education presentations, training scenarios, and using a human patient simulator. This training cooperation ran in addition to the department's regular in-house training.

Staff assisted other Town departments by reviewing Blood Borne pathogen training with employees to maintain compliance with established state and federal rules.

Ten full time personnel provide ambulance staffing: three EMT-Basics, two EMT-Intermediates, five Paramedics, and several call members and part time personnel.

Through continuing education, quality assurance, peer discussions and review, the Ambulance Service is always striving to provide quality, efficient, and professional emergency medical services to the residents and visitors of Bar Harbor.

Matthew Bartlett
Fire Chief

POLICE DEPARTMENT

To the Town Manager, the Honorable Town Council and the citizens of the Town of Bar Harbor, I hereby submit the 2013 Annual Report for the Police Department.

The Bar Harbor Police Department's primary mission is to protect and serve our community to the greatest extent possible, to protect life and property, and to prevent crime by vigorously delivering the best possible services.

During 2013, the Police and Dispatch Departments answered approximately 8864 calls for service and/or complaints in the town. Below, we have presented a comparison of the statistical data for the last three years.

Call For Service (CFS) Type			
Total	2013	2012	2011
Alarm (Bank)	4	8	12
Alarm (Lifeline)	--	--	5
Alarm (Fire)	255	257	276
Alarm (Police)	254	233	221
Alarm (Sewer)	4	4	89
Ambulance Call	1090	1028	1002
Animal Complaint (Dog)	259	258	271
Animal Complaint (Other)	73	95	127
Assist Fire	156	142	118
Assist Other Law Enforcement Agency	221	247	232
Assist Motorist	154	167	209
Assist Highway/DOT/Bangor Hydro	152	145	154
Civil / Non-Criminal Matter	418	456	429
Public Safety Vehicle Accident	5	5	2
Disturbance / Noise Complaint	169	242	228
Domestic Assault	14	14	24
Found	395	386	377
Intoxicated Person(s)	58	64	67

Call For Service (CFS) Type (continued)			
Total	2013	2012	2011
Liquor Laws	6	11	17
Lost Items	441	444	480
Mentally Ill Person	3	3	4
Motor Vehicle Accident	399	336	408
Paperwork Served	18	16	29
Parking Complaint	165	133	198
Persons Fighting	28	45	50
Streetlight Outage	12	20	21
Subject Stop	149	229	157
Subpoena	32	83	113
Suspicious Activity	401	409	409
Suspicious Person	61	53	41
Theft	166	208	196
Traffic Control	11	18	19
Traffic Violation Reported	223	214	215
Trespass/Threatening/Harassment	167	193	165
Unsecured Building	36	49	18
Vandalism	47	51	63
Vehicle Pursuit	1	5	2
Vehicle Stop	1974	1983	1401
Violation of Probation/Conditional Release	6	3	6
Violation of Protection Order	0	0	1
Warrant	6	7	14
Weapon Permit	50	47	38
Well-Being Check	781	639	529
Total CFS	8864	8950	8437

Arrest & Summons				
	Total	2013	2012	2011
Assault		4	11	15
Assault (Domestic)		8	8	23
Burglary		11	5	2
Criminal Mischief		7	16	10
Criminal Trespass		15	16	8
Disorderly Conduct		8	13	15
Driving To Endanger		5	8	0
Forgery		0	2	3
Fugitive From Justice		0	0	0
Furnishing Alcohol to Minors		6	4	4
Gross Sexual Assault		0	0	0
Harassment		3	10	2
Negotiating a Worthless Instrument		1	1	4
Obstructing Government Administration		3	2	5
Operating After Suspension		33	40	34
Operating Under The Influence		77	96	76
Operating Without a License		21	10	22
Possession of a Useable Amount of Marijuana		16	18	26
Possession of Alcohol by a Minor		20	15	29
Possession of Scheduled Drugs & Related		14	19	-
Possession of Suspended License		0	0	0
Receiving Stolen Property		3	1	6
Refusing to Sign Summons		1	3	5
Robbery		2	1	0
Sale and Use of Drug Paraphernalia		16	36	22
Speeding		73	75	41
Speeding (Criminal)		8	2	2
Theft by Deception		2	0	4
Theft by Unauthorized Taking (Class C)		4	2	3
Theft by Unauthorized Taking (Class E)		11	11	11
Violation of Conditional Release		35	63	57
Violation of Probation		5	2	2
Violation of Protection Order		2	1	2
Warrants		22	21	44
All Other Criminal/Motor Vehicle Summonses		131	101	77
Arrest & Summons Total		567	613	554

Accomplishments for 2013:

Sergeant David Kerns and Sergeant Shaun Farrar both earned the prestigious FBI LEEDA (Law Enforcement Executive Development Association) Trilogy Award this year. These awards are presented to individuals who successfully complete three FBI-LEEDA courses, totaling over 100 hours of leadership training. The courses include: Supervisor Leadership Institute, Command Institute, and Executive Leadership. Sergeant Kerns and Sergeant Farrar began the course series in 2011. In addition to FBI-LEEDA's mission of leadership and management training excellence, the Association strives to provide information to its members which will enhance their ability to maintain an outstanding quality of life for the communities in which they serve.

Officer Judson Cake was hired as a full-time patrol officer in April. He completed field training at the beginning of July, just in time for our busy summer season. Officer Cake will be attending the Maine Criminal Justice Academy for their eighteen week Basic Law Enforcement Training Program beginning in January of 2014. He will receive extensive training in officer safety, criminal investigation, standardized field sobriety testing, law enforcement ethics, firearms, and emergency vehicle operation.

The Department strives to improve our training program each year. Due to an increasing trend in violence throughout our nation, this year the Police and Fire Departments have been training together on Active Shooter/Mass Casualty incidents. Instructors from both law enforcement and EMS have presented classroom training and interactive scenarios for the staff of both departments. Through this type of training we hope to provide an opportunity for the police and fire services to work collaboratively to effectively respond to an incident in our community, to mitigate casualties.

Each year the officers complete mandatory online trainings using the Maine Law Enforcement Online Training Center. This year trainings included Cultural Diversity and Bias Based Policing, Drug Recognition and Impairment, Social Media Issues, Law Updates, Hazmat, and Bloodborne Pathogens. Online training has become a useful tool for the Department, allowing the officers to get the majority of their mandatory training hours completed during their scheduled shifts, cutting back on overtime associated with attending and instructing these yearly trainings.

I thank each employee of the Department for his/her dedication to his/her profession and the unselfish manner in which he/she serves the community.

I would also like to thank the citizens of Bar Harbor, the Town Council, the Town Manager, the Fire Department, the Public Works Department, the Town Office Staff and all the other support organizations, within this community, for your continued cooperation and support.

James K. Willis
Acting Chief of Police

Bar Harbor Police Department

Officers

Lieutenant James Pinkham

Sergeant David Kerns

Sergeant Shaun Farrar

Officer Timothy Bland

Officer Eric McLaughlin

Officer Timothy Frost

Officer Soren Sundberg

Officer Bradley O'Neil

Officer Christopher Wharff

Officer Dustin Tierney

Officer Larry Fickett

Officer Judson Cake

Dispatchers

Sharon Worcester

Adam Vanwhy

Lori Bartlett

Karen Richter

School Crossing Guards

Susan Maristany

Susan Murphy

Ann Worrick

Animal Control Officer

Diana de los Santos

HARBOR DEPARTMENT

Mission Statement

The Harbor Department will continue to manage Bar Harbor's coastal waters and facilities by providing a safe, efficient, customer oriented environment for all user groups and constantly look for ways to improve service to the public.

The Department will respond to calls for assistance within our capabilities and assist the Bar Harbor Police and Fire Departments. We will also work in cooperation with Federal and State agencies including the U.S. Coast Guard, National Park Service, Department of Homeland Security and the Maine Department of Marine Resources.

Harbormaster Report

The Harbor Department had another busy season during 2013. There was an uptick in recreational boating activities and yacht visitation picked up compared to recent years.

Assistant Harbormasters Ashley Young and Jake Busker worked through the busy summer season then Lori Bartlett and Megan McOsker remained on staff throughout the busy fall cruise ship season. All the assistants continued to do a great job serving the community and visitors to the harbor. The efforts of all Assistants are greatly appreciated and contributed to making 2013 another successful year for the Harbor Department.

The Harbor was host to the annual July 4th fireworks display, which was enjoyed by a large crowd of spectators both on the water and along the waterfront. The weather was much better than it was in recent years.

Bar Harbor had another busy cruise ship season with a total of one hundred twenty six ships, of one hundred thirty five scheduled, visiting from May through October. There were a few cancellations due to inclement weather, eleven of the ships scheduled by the end of the season. There are one hundred thirty eight reservations to date for 2014, as the upward trend in ship visitation continues.

The Harbor Department responded to numerous calls for assistance in 2013 including disabled vessels in need of tow, overdue vessels, injured persons and a number of stranded hikers caught by the incoming tide on Bar Island. I would like to thank local volunteers Steve Burns and David Spear who assisted the department during the year.

Harbor Committee Report

The Harbor Committee held five meetings and continued to address a variety of important issues related to operations on the Bar Harbor waterfront.

I would like to thank the members of the Harbor Committee for their commitment and effort over the past year. It was a pleasure working with all the members.

Harbor Committee Members

Jon Carter, Chair Juanita Young, Vice Chair Ron Landis, Secretary
Liz McMullen Lawrence Nuesslein III Christopher Maller Gary Fagan

Marine Resources Committee Report

The Committee had a very productive year during which they held eight meetings. The committee coordinated and conducted clam population surveys at Hadley Point and Hulls Cove. In addition, Committee members continued to monitor shellfish habitat to ensure the health and sustainability of clam populations throughout the Town. The Committee conducted water quality testing in the Northeast Creek area and worked with other organizations with similar goals including the Seven Town Regional Shellfish Committee and Friends of Frenchman Bay. The contributions to the Town's shellfish conservation program by the Committee and volunteers are greatly appreciated.

I would like to thank the Committee for their hard work and dedication over the past year.

Marine Resources Committee Members

Chris Petersen, Chair Ron Landis, Vice Chair Scott Swann
Megan Mcosker, Secretary Natalie Springuel Mike McKernan Matt Gerald

In closing I would like to thank the Honorable Town Council, Town Manager, Department Heads and staffs for all their assistance and support. I look forward to being of service to Bar Harbor in the coming year.

Respectfully submitted,

Charles A. Phippen
Harbormaster

A Foggy Summer Morning



HIGHWAY DIVISION



Left to right, back to front: Scott Hopkins, Christopher Lewis, Richard Jamison, Office Manager Suzanne Banis, Bill Soukup, Highway Superintendent Scott Wood, Jordan Pelletier, Travis Smith, Jonathan Wood, Patrick Lessard, Joseph St. Pierre, Patrick Kaemerer.

WASTEWATER DIVISION



Left to right: Michael Ganz, Edward McFarland, Travis Jones, Brion Kane Tony Griffin, Shawn Young, Daniel Ranzoni. Not Shown: Wastewater Superintendent Robert Kane.

PUBLIC WORKS DEPARTMENT

As the department's Director, my primary objective is to ensure that each division functions in accordance with our mission statement which is: *To operate, maintain and improve the Town's infrastructure, including our roads, sidewalks, parks, buildings, storm drain systems, wastewater system, water system, solid waste and recycling facilities as efficiently and professionally as possible, while treating taxpayers, ratepayers, visitors and employees in a helpful, friendly and courteous manner, and abiding by the American Public Works Association Code of Ethics.* In order to achieve our mission; the Department is separated into four divisions. The operational aspects of the Divisions are handled by the respective superintendents. The Water, Wastewater, Highway and Solid Waste Divisions handle the operational aspects of those specific areas. They are supervised by Jeff Van Trump, Bob Kane, Scott Wood and Ron Graves, respectively. The Highway Division not only handles the roads and sidewalks but also handles operations for Parks and Recreation as well as the Comfort Stations. Additionally the mechanics within the Highway Department are performing maintenance work for the Police Department vehicles and perform inspections for the entire fleet of Town owned vehicles.

Highway Division

The winter season was an average one with 52 inches of snow between January and April of 2013, with the biggest storm on February 8 and 9 that dropped 24 inches of snow to the area.

Once again, for the sixth straight year, we composted more than any of the previous seasons. We are beginning to average 1,100 cubic yards per year at the Hulls Cove pit area for residents' use.

There were three big projects over the construction season. The first was to prepare for the fall overlay of asphalt on Norway Drive. Four hundred-sixty feet of road/driveway culverts were removed and replaced, along with two miles of tree trimming/removal and roadside ditching. The second major project consisted of prepping the area for the new Public Works Complex at Hulls Cove which included moving material and compost stockpiles to accommodate for the building contractors. The third project was the start of re-mapping and cleaning of our storm drain infrastructure; the two-man crew mapped and cleaned 103 basins.

As the norm your Parks and Recreation infrastructures had some maintenance projects completed. The basketball courts received a new makeover with new backboards and rims purchased by the Acadian Basketball Association, Future Trojans and some private donations. The new equipment was installed by the Highway Division. Additionally, the tennis courts were re-surfaced, and tree trimming was done on the easterly side of the courts to help usher in more sunlight to help alleviate the tree mold from damaging the new court surface.

Two new vehicles were purchased in 2013: A 2013 Case 590SN Backhoe, a 2014 Chevrolet Silverado three-quarter ton, four-wheel-drive crew cab.

Road Reconstruction

Billings Avenue- Full depth reconstruction.

Pine and Forest Streets – Full depth reconstruction, replaced storm drains and replaced sidewalks and curbing.

Paving

Knox Road- Overlay from Route 102 to Route 3 Acadia Woods Road to Eagle Lake Road.

Norway Drive- Overlay from Acadia Woods Road to Eagle Lake Road.

Strawberry Hill Road- Overlay from Cromwell Harbor Road to the water pump house.

Solid Waste/Recycling

Leroy Brown retired as Transfer Station Attendant in November 2013 after 5½ years of service. Robert “Rob” Higgins has joined the staff in that position.

The recycling revenues were almost 13% down in 2013 due to lower commodity pricing over the summer. Net revenue for all recycled goods in 2013 was \$62,088, and in 2012 we netted \$71,192. In 2012 we shipped 862 tons, and in 2013 we shipped 735 tons. In comparing the average cost per ton we were receiving for our recycled goods, one can see the resulting decrease in revenue. Considering scrap metal, newsprint, mixed paper and cardboard, the average prices we received in 2012 were \$160, \$71, \$70 and \$105, respectively. The average prices per ton received for the same materials in 2013 were \$144, \$73, \$61, and \$118, respectively.

For our Municipal Solid Waste (MSW), we have witnessed a small increase in tonnage compared to 2011. In 2012 we shipped 5101 tons of trash compared to 5173 tons in 2013.

In May of 2013, we installed 470 feet of new chain link fence with gates and 120 feet of privacy screening. This is an improvement to safety as well as aesthetics.

The Municipal Review Committee (MRC) continues their work planning for the expiration of MSW disposal agreements with Penobscot Energy and Recovery Corporation (PERC) in 2018. The MRC is the group organized to oversee PERC operations on behalf of the 187 municipalities that are limited partners in PERC. Concurrently with the waste disposal agreements expiration, the power purchase agreement with Emera (formerly Bangor Hydroelectric) terminates also. The landscape in which your trash has been handled for nearly 25 years has the potential to change dramatically. The MRC has been looking at a wide range of alternatives keeping to their

mission statement of long term, affordable, environmentally sound disposal of MSW. Stay tuned for much more information regarding post 2018 planning.

Wastewater Division

The Main Treatment Plant building saw a facelift with new vinyl siding, and secure replacement exterior personnel doors were installed. A new Internet Protocol (IP) phone system was installed that connects the Division's facilities with the municipal communications system upgrade.

The year ended with a recorded total rainfall of 52.54 inches, which resulted in 6 overflow events for 2013 versus 13 for 2012. Intensity and length of storms are leading contributing factors to overflows.

Sewer reline work was completed on Pine Street, Forest Street, Derby Lane, Norris Avenue and a section of Albert Meadow.

Under the Town Council-approved draft 2010 Combined Sewer Overflow (CSO) master plan, Wastewater personnel made a number of repairs to remove inflow and infiltration (I&I) flow. Repairs were made in two areas on the main in the Crooked Road, a manhole on Atlantic Avenue was replaced and repairs were made to the sewer service for The Wonderview. As these projects demonstrate, flow monitoring continues as a crucial element to the CSO program which was a significant part of the Line Maintenance crew's efforts throughout the year and further described below.

The Line Maintenance crew is in the process of completing year four of the second rotation of the five-year line maintenance program. The work consists of the crew cleaning the sewer mains and locating services. The amount of footage cleaned in 2013 was 1,100 feet. After this is accomplished, the mains are also inspected using a camera and are located using Global Positioning System (GPS). In addition, 3,240 feet of main was TVed and logged in our GPS mapping system this year. We now have line and sewer manhole information linked to the mapping system as well as the TV records. These maps enable the crew to be more efficient in diagnosing problems in the system and providing information to customers.

The new Ocean Avenue Pump Station installed in 2012 in Hulls Cove received a standby generator as required by our wastewater discharge license. In addition, a remote leg of the telemetry radio system was installed at this location for communication with the police station and main wastewater treatment facility.

Of course your Wastewater Crew continues routine work which includes, but is not limited to property inspections, grease trap inspections, dig safe work, sludge dewatering and hauling, septic receiving, mandated laboratory testing, sewer connection permits, plant tours and safety/professional/compliance training. The inspector processed 27 sewer connection permits this year. Of these 17 were change of use related and 10 were new connections.

Water Division

This year we completed the upgrades to the Duck Brook Pump Station. The project included the addition of ultraviolet light (UV) disinfection, pumping upgrades, piping upgrades, building improvements and chemical feed upgrades. The upgrades were required to achieve compliance with new drinking water regulations. The project was completed on time and within budget.

We are in the seventh year of our meter replacement program. This year we replaced 120 meters bringing the number replaced to 1180. We are replacing old meters with remote radio read meters. Many customers have seen the benefits of the new radio read meters. In 2013 we notified approximately 110 customers that they had leaks in their plumbing. Of those customers 22 had water leaks greater than 25 cubic feet per hour (187 gallons per hour or 3 gallons per minute). By notifying customers of the leaks in their plumbing we have saved many customers hundreds if not thousands of dollars in water and sewer bills and personal property damage.

This year, in conjunction with road reconstruction projects on Billings Ave., Forrest St., and Pine St., we replaced 280 feet of 2 inch galvanized water main, 1530 feet of 3 inch galvanized water main and 1080 feet of 6 inch cast iron water main. The replacement of these water mains improved water flows and water quality for customers those areas.

Due to our main replacement program and aggressive response to leaks, our lost water quantity has continuously dropped for the past seven years. In 2013 we repaired 4 water main leaks and 1 service line leak. This year our lost water quantity reported to the PUC went from 15% in 2012 to 13% in 2013. Our goal is to achieve well under 10% water lost.

The new Public Works Facility nears completion in Hulls Cove. This is a very exciting time for the Water and Highway Divisions as we prepare and plan to move to the new location. I would like to point out the positive attitude all of the department employees exhibited cooperating with the contractors involved in the project. This no doubt has and continues to lead to a successful completion of the work. Of course the upcoming relocation is a significant undertaking which I expect the same level of enthusiasm and professionalism in order to complete. A special thanks to the Town Council and voters of Bar Harbor for approving this project. As the details come together, we are excited at the opportunities this facility will make available for the services we provide.

I continue to find it very gratifying to work for the Town mainly due to the men and women I have the privilege to supervise. Many thanks to the Department of Public Works employees for their commitment to maintaining a high standard of quality and dedication in what can be a thankless and often times less than pleasant job. To my entire crew, a sincere thanks for your efforts! Because of your work, Bar Harbor continues to be a clean, safe place to live.

I would also like to thank the citizens of Bar Harbor, the Town Council, Town Manager Dana Reed, Police Department, Fire Department, the crew at the Town Office and the various committees and organizations that I have had the pleasure to work with.

Chip Reeves,
Public Works Director

STAFF

Highway Division

Wastewater Division

Suzanne Banis, Office Manager

Scott Wood, Superintendent

Richard Jamison, Foreman

Scott Hopkins

Travis Smith

Joseph St. Pierre

Bill Soukup

Jordan Pelletier

Jonathan Wood

Christopher Lewis

Patrick Lessard

Patrick Kaemerer

Robert Kane, Superintendent

Brion Kane

Edward McFarland

Shawn Young

Travis Jones

Michael Ganz

Tony Griffin

Daniel Ranzoni

Richard Trennam

Water Division

Solid Waste Division

Jeff Van Trump, Superintendent

Terry Tinker

Mark Kidder

Reginald Winslow

Brady Anderson

Nancy Warner, Office Manager

Ronald Graves, Superintendent

Robert Higgins

Samuel Bannister

SOLID WASTE DIVISION



Left to right: Solid Waste Superintendent Ronald Graves, Samuel Bannister, and Robert Higgins.

WATER DIVISION



Left to right, back to front: Water Superintendent Jeff Van Trump, Mark Kidder, Terry Tinker Office Manager Nancy Warner, Brady Anderson, Reginald Wilson.

ELEMENTARY SCHOOL PRINCIPAL

The present enrollment for the Conners-Emerson School is as follows: Total: 387
(as of 10/13)

<u>K</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
32	36	41	45	48	47	44	52	42

I am pleased to share our student and staff accomplishments for the 2012-2013 school year. Our students and staff continue to excel in many areas. This past year we had several successful academic and co-curricular teams.

Two of our staff members received state and national recognition. Sarah Winne was the recipient of the State of Maine Gifted and Talented Teacher of the Year and Rebecca Edmondson was named among the *50 Directors Who Make a Difference*, Maine's representative, as cited in the national publication *School Band and Orchestra Magazine*.

Our Robotics and Destination Imagination Teams placed well in the state. The robotics team, *Antique Pickled Furniture* represented the state of Maine in San Diego in Lego League. The *NXT to Burn*, placed 1st in Innovative Solution for Project and also won the overall third place trophy for Maine. The Destination Imagination Teams continued to do well at state competitions with one team heading to Knoxville, Tennessee for the World competition.

Individual students were recognized for their accomplishments. Yash Nair was part of the State of Maine Math Team that travelled to Orlando, FL for the national competition. The school Math Team ranked 3rd in the state coached by Ms. Winne. Alden Burgess, Taki Ishimura and Zachary Galeaz received certificates for the being in the top 5% in the American Math Competition. Ben Hagle represented our school at the state National Geography Bee. Alden Burgess earned a national recognition, 'Scholastic Silver Key' for his writing.

The Middle School Jazz Band and The Show Stoppers continued to place well in the state competitions. Individual students were recognized for their instrumental work and singing ability. The Jazz Band placed 3rd in their division at the state level and the Show Choir placed first in the state in their division.

Our co-ed soccer team was coastal league champions. Our cross-country, golf, basketball, baseball, softball and track teams continue to perform well, with strong individual showings. We have students who are nationally ranked swimmers and horse vaulters, as well. This past year wrestling was introduced as a club sport and we had several students qualify for the state meet. We are proud that 93% of our middle school students are involved in co-curricular activities.

Other school recognitions include, the school lunch program receiving national recognition as a HUSSC- (Healthier US School Challenge) bronze status, in addition they have been featured on the national 'School Lunches that Rock' website. Maine Agriculture in the Classroom awarded the sixth grade a grant. Students were able to visit Beech Hill Farms and see first hand how food is grown and harvested organically, they will be transferring that knowledge to school as they plant seeds in the school garden.

As always we continue to be thankful for the many volunteers who work in our school and classrooms. We are fortunate to have parents, college and high school students working with our students on a weekly basis. The local PTSA supports students and teachers through their fundraising for programs, including classroom projects, after school specials, guest speakers and evening events such as the Family Arts Night and the Science Fair to name a few.

The students and staff at our school strive to give back to the community with food drives for the local food bank, hat and jean days, which raise money for local causes and families in need. Our school continues to celebrate diversity and individual uniqueness. Our Civil Rights Team and Kids for Kindness club continue to educate the student body on the prevention of bullying and harassing behaviors.

Over half of our staff members participated in continuing professional development during the summer attending a writing workshop, through Columbia University. Many faculty also were granted instructional grants, these along with the Maine Community Foundation and Emery Grants allow staff to strengthen curriculum and student programming.

I would like to recognize the following staff who will be retiring at the end of the 2013-14 school year, Roxie Brechlin, Carol Chappell, Ellen Grover and Toni McKay, with a combined total of teaching experience in excess of 120 years! In 2013, David Renault retired as the PE teacher for over 40 years. I want to publicly thank them for their years of service to our students and wish them all the best.

The staff and students at Connors-Emerson continue to be most appreciative of the community's contributions and support. Community members continue to be an important part of our school by volunteering their time and resources, as well as acting as mentors for our students. Volunteers, as always, are an active and integral part of our school. Over 100 community members participated in our annual "Business of Reading" week long celebration by coming in and reading to our students. Please feel free to visit your school and see the students and staff in "action." We welcome your feedback and value hearing any concerns you may have about the school. Please visit our website <http://ces.barhbr.com/> or email bneilly@mdirss.org.

Respectfully Submitted,

Barbara Neilly, Connors-Emerson Principal

Professional Staff

Teachers	Curricular	Committees	Experience	Degree
Neilly, Barbara	Principal	Cert Com, CPS	34	5
Zboray, Michael	Asst. Princ	ACCT, CPS	17	5
Allen, Karen	Grade 7	Math	13	5
Barter, Karen	Grade 1	Math Comm	33	4
Barter, Rick	Tech Inst	Technology	24	5
Bland, Tim	School Resource Officer		4	4
Boardman, Brian	Grade 5	Math	9	4
Brechlin, Roxie	K	Affirm. Act.	22	4
Brotzman, Cynthia*	Grade 7/8	SS/ Cert Comm	23	5
Chappe, Marc	Grade 8	Lang. Arts	28	4
Chappell, Carol	Grade 3	Sci /Math	22	4
Colby, Rachel	Health/PE	Health Comm	5	4
Dority, Heather	Grade 4	SS/ELA	7	4
Dyer, Amanda*	K	Co-Curric	25	4
Edmondson, R.	Music	Music, GT ident	24	5
Fournier, Caroline	K	Common Study	6	5
Frels, Jill	Grade 6	Lang. Arts	25	5
Gabel-Richards, S.	Grade 6	Science/ SS	29	4
Galeaz, Patricia	Grade 2	Science	19	4
Gaston, Mildred	Grade 3	Tech, Serv Lrng	22	4
Gilpatrick, Jeanne	Sp/Lang	Child Study	27	5
Gray, Kim	Spec Ed	Child Study	4	5
Grover, Ellen	Reading	Lang. Arts	33	4
Hanna, Lynn	7/8 Science	STEM	7	4
Hersey, Susan*	Grade 4	Lang. Arts	36	5
Keefe, David	Grade 5	Science	27	5
Kramp, Kim	Art	Visual Arts, GT	31	4
Mace, Melanie	Spec Ed	Child Study	13	4
Macko, Ben	Grade 8	Math, STEM	12	4
McKay, Toni	Grade 1	Lang. Arts	49	4
Millar, Lynda	World Lang.	World Lang.	25	4
Monahan, Jane	Grade 2	Soc Stud Curric	14	5
Mountford, Deb*	Reading	Title 1	18	4
Nicholson, Christina	Math Gr 6	Math	9	5
O'Connell, Brian	PE/Health	AD/Health	1	4
Peer-Cort, Valerie	Sp/Lang	Child Study	26	5
Pickers, Amber	Grade 3	Science	9	4
Plaskov, Abbie	Grade 3	Certif Com	9	4
Rosborough, Anne	Spec. Ed	Child Study	29	5
Rosinski, Carol	Guidance	SST, Crisis Team	32	5
Ryan, Siobhan	Librarian	Media/Lib	7	5
Savage, Laura	Spec Ed Gr 5	Child Study	9	5
Smallidge, Kim	Math	Technology	21	5

Sprague, Rochelle	Grade 2	Math	36	4
Squires, Kelsea	Nurse	Crisis Team	1	4
Sweeney, Meryl	Grade 5	ELA	6	5
Sweeney, Nancy	Tech Inst	IT Comm	5	5
Toole, Katie	Grade 7	ELA, GT	8	4
Wainer,, Joe	Music	Music	22	4
Winne, Sarah*	GT	GT, OM, DI	25	5
Young, MA	Grade 1	Assessment	30	4

*Denotes Master Teacher

Support Staff

Secretaries

Ms. Sheila Hamblen

Mrs. Ann McCafferty

Kitchen Staff

Ms. Nykki Grindle, Head Cook
 Ms. Tina Lunt
 Mrs. Linda Wilson

Maintenance Staff

Mr. Peter Alley, Head Custodian
 Mr. Kurt Lockhart
 Mr. James Stuart
 Mr. Steve Strout

Local Ed Techs

Ms. Angie Bouchard
 Mrs. Cheri Brown
 Ms. Mary Fallow
 Ms. Julie Fulton-Kelly
 Ms. Careese Hansen
 Ms. Lacey Schlag
 Mrs. Nancy Sweeney

Special Ed Techs

Title 1 Ed Techs

Ms. Cate Bowman
 Ms. Storey Cross
 Mrs. Kim Frazier
 Ms. Megan Graham
 Mrs. Jaylene Roths
 Mrs. Leslyn Shea
 Mrs. Marianne Tripp

AOS# 91

Administrative Staff

Mr. Howard Colter
 Mrs. Julie Meltzer
 Mrs. Kelley Rush-Sanborn
 Mrs. Melissa Beckwith
 Mrs. Selena Dunbar
 Mrs. Karen Shields
 Mrs. Nancy Thurlow
 Mrs. Carol Walls

Superintendent of Schools
 Curriculum Coordinator
 Director of Special Services
 Director of Special Education
 Administrative Assistant
 Receptionist/ Secretary
 Business Manager
 Bookkeeper

Bar Harbor School Committee

Mrs. Melisa Rowland, Chairperson
Mr. Chris James Mr. Brian Hubbell
Mrs. Kristi Losquadro Mrs. Claire Sasner

BAR HARBOR SUPERINTENDING SCHOOL COMMITTEE



Left to right: Claire Sasner, Kristi Losquadro, Chris James, Melisa Rowland, Chair. (Absent: Brian Hubbell)

MOUNT DESERT ISLAND REGIONAL SCHOOL SYSTEM

Thanks in large part to the hard work, talents, and dedication of our teachers, administrators, and staff, our students continue to show academic gains by all measures, including state and federal standardized testing.

At the same time, we strive for continued and ongoing improvement - working toward excellence in education.

Big Picture

Looking Back (December 2012 to December 2013)	Looking Ahead (December 2013 to December 2014)
<ul style="list-style-type: none"> • Developed a three-year plan for ongoing school/district improvement • Julie Meltzer hired as new director of curriculum for AOS 91 • Matt Haney hired as new principal for MDIHS • IDEA and NCLB grants submitted and approved • Several key policy revisions suggested by policy committee 	<ul style="list-style-type: none"> • Hire educational technology coordinator • Report on and update three-year school/district improvement plan • Continue policy work

Goal 1: Improve Student Achievement and Engagement in School

Rationale: Success in the 21st century requires students to leave their K-12 educational experience with high levels of literacy and numeracy. As a district and at each school we need to be engaged in a cycle of improvement to better serve more and more of our students each year. Programming (curriculum, course of study, pathways, RTI, etc.), therefore, needs to be specifically targeted to improving reading, writing, mathematics, critical thinking and student engagement and all new and existing programs of study should be measured by how well they contribute to improvement in these five areas. Parents need to be informed and actively involved as partners with the schools in their children's education.

Looking Back (December 2012 to December 2013)	Looking Ahead (December 2013 to December 2014)
<ul style="list-style-type: none"> • NEASC accreditation site visit and preliminary report for MDIHS • Ongoing efforts continued to meet the needs of at- 	<ul style="list-style-type: none"> • Expand alternative pathways toward high school graduation • Create alternatives to expulsion for

<p>risk students and implemented pilot programs related to dropout prevention</p> <ul style="list-style-type: none"> • Continued development toward standards based education • Created placeholder report card for grades K-5 • Established comprehensive RTI process • Established process for GT identification for Art and Music • Ensured that Special Education and Title 1 plans align with the new Common Core Standards 	<p>certain misconduct</p> <ul style="list-style-type: none"> • Develop standards-based reporting system • Improve assessment data collection and analysis for ongoing intervention and progress monitoring of student achievement • Make curriculum decisions to support better alignment of instruction with the new standards
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Goal 2: Improve Teaching and Learning

Rationale: Research shows that quality teaching is the most important variable in student achievement. Skilled teachers who are supported by administrators, have quality teaching materials, have access to and use timely data about student learning, and who actively participate in ongoing professional development make the difference for students. Therefore, it is important that the district prioritize teacher development and support.

Looking Back (December 2012 to December 2013)	Looking Ahead (December 2013 to December 2014)
<ul style="list-style-type: none"> • Summer four-day writing workshop for 50+ MDIRSS teachers and administrators • Introduction of weekly after school meetings introduced (Monday Meetings) • Private grant awarded in support of writing program • Steering committee formed to review state requirements regarding teacher/principal evaluation • Principals introduced a process of mini-visits for classroom observation • Expanded opportunities for teachers to be involved in curriculum work • Increased support for new teachers • Offered teacher professional development related to brain-based research 	<ul style="list-style-type: none"> • Offer ongoing and summer (2014) professional development for teachers and administrators • Complete a plan for teacher/principal evaluations • Continue to focus on improving student writing and writing instruction • Increase number of trained teacher mentors

Goal 3: Become More Strategic With Resource Allocation, Use of Personnel and Financial Planning

Rationale: MDIRSS is committed, as are its schools, to providing students with an excellent education. However, resources are not unlimited and must be used wisely. Health insurance, maintenance, transportation and energy costs continue to rise. Enrollment fluctuates but has been decreasing in some of the district schools resulting in the need to look closely at budgets and use of personnel. Advances in technology enables us to think differently about course delivery, communication, professional development, resource sharing and infrastructure upgrades. The community offers rich resources that the schools can utilize. Preparing students for careers, college and citizenship in the 21st century in a time when resources are finite requires strategic planning and coordinated resource management.

Looking Back (December 2012 to December 2013)	Looking Ahead (December 2013 to December 2014)
<ul style="list-style-type: none"> • Stipends and teaching load for “specialists” analyzed • Achieved positive audits for all 10 school budgets • Awards received by elementary schools for their successful work to upgrade breakfast and lunch programs • Completed technology audit • Reorganized administrative structure at MDIHS and central office 	<ul style="list-style-type: none"> • Complete 5-year review of MDIHS food service program • Engage in negotiations with teachers and Bar Harbor support staff for a successor Agreement • Study options for health insurance plans • Assess the effectiveness and efficiency of an alternative organizational structure (AOS) • Possible capital improvements for the Cranberry Isles and Connors-Emerson • Study possible advantages and drawbacks to forming a common middle school • Develop a plan for the long-term management of our computer network system • Redesign Social Worker position to address specific needs while allowing crisis access for all schools

Howard Colter, Superintendent of Schools

Julie Meltzer, Director of Curriculum, Assessment and Instruction

Kelley Rush Sanborn, Director of Special Services

MOUNT DESERT ISLAND HIGH SCHOOL

REPORT OF THE PRINCIPAL

I am honored to be writing my first annual report as the Principal of this wonderful institution. Each day I am reminded of how special our students, faculty and staff, and wider school community is. As successful as this school is, we are all working very hard to improve as we grow and adapt to changing times. My door is always open to community members who would like to visit and talk about our school and our vision for the future.

Proficiency-Based Education

A Proficiency-based system is one in which credit toward graduation is organized around demonstrating mastery of defined standards. A Proficiency-based system is one that will help us to focus our teaching, learning, assessment, reporting, graduation requirements, and support on what kids actually need to know and do, in order to give us more flexibility in meeting their needs. These standards are based on the belief (supported by research) that the vast majority of students can achieve high standards, given the right support.

As a school, we have embraced the [Common Core State Standards](#) in [English/Language Arts](#) and [Mathematics](#). Likewise, we have adopted the [Next Generation Science Standards](#). These place a strong emphasis on higher order thinking skills in addition to rigorous content. In the fall of 2014, arriving Freshman will enter classes with commonly designed units, assessments, and grading practices in Wellness and Physical Education, Math, Science, Social Studies, and English. Over the next three years, we will expand these practices, with appropriate age-level adjustments, to all grades.

Response to Intervention

One major focus for the Dean of Students (Ian Braun) is to build our extensive menu of supports into a more systematic process following the Pyramid Response to Intervention (RtI). RtI is a way of thinking about how educators can ensure each child receives the time and support needed to achieve success. For RTI to be effective, the work of supporting struggling students is divided between collaborative teacher teams and two school-wide teams (a leadership team and an intervention team). Together, the entire school assumes responsibility for the learning of every student. Each week, our intervention team meets to discuss students who may be struggling with their classes, attendance, or another issue and puts action plans into place. We have seen a significant decrease in class failures, partly as a result of this practice.

Wellness

It is of paramount importance to me that our school is a place where everyone, students and adults, can live a healthy lifestyle. I make consistent efforts to remind our staff of this priority. Recent survey results indicate that, compared to other Maine schools, MDI students on the whole are healthier. They get more consistent exercise (although not during the school day,) are more likely to have an adult at school they connect with, drink and smoke less, and eat healthier than their peers. That being said, we can do much better and I will continue to focus energy and resources on the health and well-being our our school community.

Digital Technology

We have continued to modernize our instruction through the use of digital technology. Over the summer, the [Maine Learning Technology Initiative](#) provided us with another round of laptops for students and teachers. We have been focusing professional development time on creating lessons that provide opportunities for students to participate in activities that were not possible without the use of the technology. We continue to grow in this area.

NEASC

Over the summer, we finally completed our self-study in preparation for an accreditation review by the [New England Association of Schools and Colleges](#) (NEASC). We were visited in October by a 16 person team of New England educators who assessed our school on seven standards. As of this writing, we are waiting for our preliminary written report but we got excellent feedback from the chair of the committee at the conclusion of the visit. The full report will be available to the public later this year.

		SAT Critical Reading Percent Meeting or Exceeding Standard
State	MDIHS	
48%	62%	2007-08
49%	59%	2008-09
48%	58%	2009-10
50%	56%	2010-11
48%	54%	2011-12
49%	57%	2012-13

49%	58%	Average
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		SAT Mathematics Percent Meeting or Exceeding Standard
State	MDIHS	
41%	53%	2007-08
42%	53%	2008-09
46%	58%	2009-10
49%	53%	2010-11
48%	48%	2012-13
45%	53%	Average

The state also reports on graduation rates. The state reports only those students who graduate within four years. As a result, any student who stays for additional time, whether for special education or disciplinary reason, is not recorded as a graduate. In addition, students who earn a GED diploma are not considered as graduates. Through our Special Education department, the Compass Rose program, and the Turn-around Achievement Program we have many students who go on to earn a high school diploma each year.

This year, we have also had a task force reviewing obstacles to graduation and have instituted a number of new practices and programs to reduce the number of non-graduates. This is a major focus on the RtI process and the Dean of Students role.

		NCLB Report Card 4-Year Graduation Rate
State	MDIHS	
84%	91%	2007-08
80%	83%	2008-09
84%	91%	2009-10

80%	83%	2010-11
84%	81%	2011-12
85%	79%	2012-13
83%	85%	Average

Budget

The economic situation has put significant pressure on budgets over the last several years. Revenues from the state and other sources have declined and costs for items such as fuel, insurance, and long-term maintenance have continued to rise. Enrollment has remained flat over this period. Over this time, we have slowly reduced staff to keep teacher:student ratios in line. We have had an average budget increase well below the rate of inflation. Budget increases over the last four years have averaged on 1.01% while the inflation rate has averaged 2.34%. Last year, the high school budget had essentially no budget increase (0.44%), a reduction in tax assessment (-0.64%), and an increase to emergency reserves. This year, even though we reduced the money in the budget for items under our control, the increase is larger primarily due to the decision by the State of Maine to shift a percentage of the cost of funding the [Maine Public Employees Retirement System](#) to local school districts. We have enjoyed heart-warming support from our communities for our budget and I would like to lend my assurances that I will always be responsible with that trust.

Facilities

This year was a quiet one in terms of major repairs or changes to our facilities. After replacing the two main boilers for the building last year, we are currently working toward building reserves to enable us to begin repaving our lots during the 2015-16 school year. The maintenance department continues to keep our building gleaming and in good repair.

We have been working to gradually upgrade our theater and stage area over the past two years. These improvements are thanks to the Black Rose Theater Fund, started by friends and family in memory of Ashleigh Littlefield. This past summer, the largest and next phase of this improvement was crafted. The stage was completely replaced with a beautiful new floor and the stage was extended for increased square footage.. This has significantly enhanced the flexibility of our theatrical productions.

Student Achievements

Our students continue to be successful in the classroom and throughout our co-curricular programs as evidenced by the colleges and universities that they attend after

graduation, the awards and scholarships they receive each year, and their performance on standardized tests. In particular, five students have been honored as finalists for the National Merit Scholarship, a very prestigious award. We are very proud to note that approximately 2/3 of our students are directly enrolled in at least one of the many co-curricular programs that the high school has to offer and that 82% of our graduates went on to post-secondary educational institutions. The following provides a brief portrait detailing post-secondary plans of the graduating class of 2013:

Test Results – Post Secondary students Class of 2013

SAT

Range	Reading	Math	Writing	<u>Mean Score</u>
700-800	8	4	4	MDIHS
600-690	18	19	17	CR 542
500-590	13	19	19	M 536
400-490	18	16	17	W 522
300-390	7	6	6	<u>Mid 50% range</u>
200-290	0	0	7	CR 450-620
				M 470-640
				W 670-450

Class of 2013

	#	%
Post Secondary Education		
Four Year Colleges	64	56
Two Year Colleges	15	13
Total	79	69
Employment	19	17
Military Service	3	3
Undecided	11	11

Faculty/Staff Recognition

It is important to recognize the many contributions made by our staff on a daily basis on behalf of our young people. These individuals work hard to provide an atmosphere conducive to a high level of learning at the high school. We are blessed to have such a talented, diverse, and committed faculty and staff.

Farewell

We offer thanks to the following individuals who left the school last year. We appreciate all that they brought to the school and wish them the best in their future

endeavors.

Burt Barker, Guidance Director

Sue Barker, Adult Education Director

Justin Buchanan, Math Teacher

Margaret Haberman, American Sign Language Interpreter

Matthew Janger, Principal

Brian O'Connell, Ed Tech

Karen Shields, Secretary/Receptionist

Welcome

We are so pleased to have had the following individuals join our team. They bring new ideas and enthusiasm to our strong community.

Susan Boudreau, American Sign Language Interpreter

Duane Brooks, Ed Tech

Dawn Burgess, Math Teacher

Mark Carignan, Guidance Counselor

Julie Keblinsky, Dean of Curriculum

Anne Patterson, Adult Education Director

Jennifer Rogers, Secretary/Receptionist

Student Teachers

MDIHS is also pleased to welcome to the profession the student teachers and interns who have been student-educators with us this year.

Michael Nickerson - English with Kate Muzzy

Emily Staples - Health and Physical Education with Matt Umphrey

This has been a fulfilling, rewarding, and challenging year. Once again, I appreciate the support from the students, staff, families, and greater community. I look forward to seeing everyone at the annual High School Budget Meeting at 7:30 in the Higgins-Demas Theater on the high school campus.

Matt Haney, Principal

MOUNT DESERT ISLAND SCHOOL DISTRICT TRUSTEES

In accordance with the requirements of Section 2 and Section 8, Chapter 176, Private and Special Laws of 1963, I submit the following report of the Mount Desert Island Regional School District Board of Trustees covering the year ending December 31, 2014.

The following trustees were serving at the end of 2014, with terms expiring as indicated:

James Bright	Mt. Desert	2014
Michael Shattow	Mt. Desert	2016
Chuck Bucklin	Mt. Desert	2015
Robert Webber	Bar Harbor	2016
Shelley Mitchell	Bar Harbor	2014
Robert Jordan, Jr.	Bar Harbor	2015
Chair - Eric Henry	Southwest Harbor	2014
Eric Clark	Southwest Harbor	2015
Steve Hudson	Southwest Harbor	2016
Glenn Murphy	Tremont	2015
Amy Murphy	Tremont	2014
Vacant	Tremont	2016

Our new boilers were on line for the 2013-14 heating season and it appears from early usage figures, we will save fuel even though this has been a colder winter than recent years.

Security cameras were installed around the exterior of the building to monitor the grounds when school personnel are on site.

The Higgins-Demas Theater received a new floor system and other upgrades this past summer, funded by the Black Rose Fund. Much credit goes to Wendy Littlefield who is the founder of and the chief fundraiser for this fund, organized in honor of her daughter.

The Trustees have set up a Capital Improvement Plan to help guide the maintenance of the building. We are modestly increasing the budget line each year to keep pace with inflation and to facilitate all the work we have to accomplish. It is our plan to pay for most of the needed work on the building and grounds through our budget and not by requesting bond issues from the taxpayers.

The Trustees are charged with maintaining the buildings and grounds of MDIHS such that the school committee and the administration can run their programs safely and efficiently. The work is rarely noticed by the general public. I want to thank the current Trustees for their time and their interest and I encourage members of the public to consider volunteering to serve on this committee and represent their towns. The time demands are not great but the work is important.

I also would like to thank Howard Colter, Matt Haney, Butch Bracy and their staffs for their on-going support and for all their good work. Their efforts making our high school the special place that it is make serving on this committee a pleasure.

Respectfully submitted,

Eric W. Henry, Chairman

MOUNT DESERT ISLAND ADULT EDUCATION

Mt. Desert Island Adult and Community Education has been getting a face-lift since the summer of 2013: New Director, new office, and a new evening coordinator. Anne Patterson was hired in July to take over from Susan Barker who retired in June 2013. Anne has lived on MDI since 1978 and has two grown children who attended MDIHS. Moving forward, she hopes to expand the adult ed program in ways that reflect the needs and desires of the community.

Enrichment

The community continues to vigorously support and populate the enrichment program. While the bi-annual brochure will continue to arrive in your mailboxes, registering and paying will also be available at the new website: **mdi.maineadulted.org**. Accessing the website will allow people to find classes that may be added after the brochure is printed. Finally, the website provides information about other adult ed classes in the county (and state) that may be of interest.

Many long-standing classes such as pottery, welding, and woodworking consistently fill each semester. The U.S. Coast Guard Auxiliary offers Weekend Navigator and Boating Skills and Seamanship every winter. Each semester we hope to introduce at least two or three new classes such as ukulele, fly-fishing and zentangle.

High School Completion

The high school completion program works closely with the high school so that students who need alternatives have access to them. We also prepare adults in the community who may never have completed high school or did so in a foreign country. The GED (General Education Development) exam will be replaced by the HiSET (High School Equivalency Test) as of January 2014. The same High School Equivalency Diploma will be awarded by the state of Maine upon successful completion of the exam.

College

The College Transitions Program is available for free to anyone who has completed high school and is interested in attending college but may need some math and writing preparation before starting a college program. The classes are free and are held in Ellsworth one day a week. We also may have an individualized college transition program here on MDI through 2015.

Thanks to technology, there are several ways for college students to take classes locally. While University Maine System's ITV (Interactive TV) program has been a

popular option to attend college-at-a-distance, delayed viewed and online classes are quickly becoming more popular because students can do this from home. However, students often need to take proctored on-site exams which they can do through adult ed. We administer these tests on behalf the colleges.

We are very grateful for the community's ongoing support and patience as our program adjusts to new staffing and growing 'pains'. The high school staff - from our wonderful custodians to office staff to teachers - have also been welcoming and affirming. Looking forward, we hope to build connections throughout the community. We are always open to hearing what you can offer adult ed either as a participant or a teacher/presenter.

BAR HARBOR CHAMBER OF COMMERCE

Founded in 1899 and incorporated in 1969, the Chamber of Commerce is a voluntary non-profit organization comprised of nearly 500 independent businesses devoted to the creation and maintenance of a vital and healthy economic environment for Bar Harbor, its residents, and surrounding area.

The Chamber, as a membership organization, reflects the needs and concerns of its membership. Since a large portion of the business community gains the majority of its income from tourism, one of the Chamber's primary goals is to develop a sustainable tourism industry and promote the Bar Harbor area as one of the world's premier travel destinations.

The mission of the Chamber of Commerce also focuses on making Bar Harbor more of a year-round community. Growing our shoulder seasons of early spring and late fall continue to be a priority of the organization.

The Chamber has several committees which focus on accomplishing our mission and goals including the Bar Harbor Business Roundtable, Government Affairs Committee, Sustainable Tourism Committee, Special Events Committee, Marketing Committee, Membership Committee, Facilities Committee, and Finance Committee.

Each year we produce more than 225,000 visitor guidebooks that are distributed nationally and internationally. We also maintain one of the most visited web sites in the state of Maine www.barharborinfo.com which provides information to nearly 1 million potential visitors annually.

The Chamber staffs two welcome centers, our center at Cottage and Main Streets as well as the Acadia Welcome Center in Trenton. The Chamber works in partnership with the Town of Bar Harbor to provide information to cruise ship passengers on cruise ship days. In 2012 we answered tens of thousands of phone calls and e-mails, as well as provided information to over 175,000 visitors to our welcome centers.

The Chamber helps to organize and produce several local events that included the Taste of Bar Harbor, Fourth of July Parade and Fireworks; Legacy of the Arts; Midnight Madness; Early Bird Pajama Sale and Bed Races; Acadia Night Sky Festival and Village Holidays.

To bring further benefits to the business community, the Chamber negotiates several group purchases offering discounted rates to members for oil as well as health, dental and long-term care insurance. The Chamber also hosts many business workshops, networking events, meetings and lectures throughout the year for our member businesses.

Tourism is one of the largest industries in Maine generating more than 173,181 jobs; \$3.8 billion in payroll; \$531 million in tax revenue. Bar Harbor is the third largest contributor of sales tax receipts to the State of Maine.

Sincerely,

Chris Fogg
Executive Director

2013-14 Board of Directors, Executive Committee:

Vicki Hall, President

Stacey Smith, 1st Vice President

Cinnamon Catlin-Legutko, 2nd Vice President

Chrissi Harding, Treasurer

Stephanie Clement, Secretary



Left to right: Staff: Ron Wrobel III, Director of Marketing & Membership Sales; Jennifer Wright, Events & Development Coordinator; Chris Fogg, Executive Director; Melanie Graten, Welcome Center Supervisor; Keri Conlon, Finance

MDI & Ellsworth Housing Authorities

Mailing: PO Box 28 Bar Harbor, ME 04609-0028

Physical: 80 Mt. Desert St., Bar Harbor ME. 04609

Executive Director, *Terrance J. Kelley*

Annual Report

Town of Bar Harbor Housing Authority

The Town of Bar Harbor Housing Authority provided housing units and rental assistance through its **Public Housing Program** for over 200 elderly and disabled individuals and/or families in our community during 2013. All units are occupied, and there is a waiting list of individuals who wish to become tenants.

Regionally, the MDI & Ellsworth Housing Authorities assisted hundreds of eligible elderly or disabled individuals and families with rental assistance and utilities thru its Public Housing and Section 8 Housing Choice Voucher Programs in the amount of \$3,373,738.00 for fiscal year ending 9/30/13. There are waiting lists of eligible individuals and families who wish to become subsidy recipients.


The Town of Bar Harbor Housing Authority is very grateful for and appreciative of the continued support it receives from those at the Bar Harbor Town Office, and from the Police Department, the Fire Department, and the Public Works Department of the Town of Bar Harbor. They all help us to reach our objective of providing safe and affordable housing for members in our community.

Payment in lieu of taxes to the Town of Bar Harbor for 2013 is \$27,778.00

The Bar Harbor Housing Authority Board of Commissioners meets the first Tuesday of each month, throughout the year. The meetings are handicapped accessible and open to public attendance. Please call the office at 288-4770, extension 127, to confirm the date and time of Board meetings as dates & times are subject to change and rescheduling.

The Housing Authorities' office is located at 80 Mount Desert Street, in Bar Harbor, ME. The office is open from 8 a.m. to 4 p.m., Monday through Friday. To contact the Housing Authorities, please call 207-288-4770 or e-mail Executive Director Terrance Kelley at: terry.kelley@emdiha.org.

Respectfully submitted,


Gregory Grant, Chairman
Bar Harbor Housing Authority



HOUSE OF REPRESENTATIVES

2 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0002

(207) 287-1400

TTY: (207) 287-4469

Brian L. Hubbell

66 Park Street

Bar Harbor, ME 04609

Residence: (207) 288-3947

State House E-Mail:

RepBrian.Hubbell@legislature.maine.gov

MESSAGE TO THE CITIZENS OF THE TOWN OF BAR HARBOR

Dear Friends and Neighbors:

It is an honor and a privilege to represent the Town of Bar Harbor in the Maine House of Representatives.

The second session of the 126th Legislature is fully underway and we face some challenging issues this year. We are working to pass a supplemental budget to keep our budget balanced. In addition, the Legislature recently passed a bill to provide towns and cities with an additional \$40 million in revenue sharing funds so that municipalities can keep property taxes in check. I voted in support of this bill because I think it is important for the state to keep its revenue sharing promise to towns, cities and property taxpayers.

By working together we can solve the problems that our communities face. We need a budget that meets the state's essential commitments and avoids merely shifting the burden locally to our community's struggling working families.

Growing the middle class and building our economy remains at the center of discussions at the State House. Jobs, education, research, transportation, energy, fisheries management and healthcare, all have our attention as we work to set Maine's priorities.

I take seriously the responsibility of representing you, and the people of Maine, in Augusta. I pledge to work with legislators on both sides of the aisle to achieve the best possible results for Mainers and their families. Through my service with my colleagues on the Legislature's Education Committee, I am committed to supporting our public schools and ensuring that all of Maine's kids receive the best education that we can offer.

Please do not hesitate to contact me with any questions or concerns or if you need assistance with state government. I can be reached by email at RepBrian.Hubbell@legislature.maine.gov or by phone either at home (228-3947) or at the legislative message line (1-800-423-2900).

You can follow my work in detail at <http://www.mainehousedistrict35.com/>

Sincerely,

A handwritten signature in black ink that reads "B. Hubbell".

Rep. Brian Hubbell
House District #35



Annual Report to the Town of Bar Harbor
A Message from Senator Brian D. Langley

Dear Friends and Neighbors:

As legislators enter the second year of the 126th legislative session, I want to thank you once again for the trust you have placed in me to represent your interests in the Senate and to work for the betterment of this community and our region. The first session of the 126th Legislature was extremely productive. Working across party lines, being inclusive, and building consensus led to a high rate of bills being passed into law.

Last year began with an overwhelming undertaking of how to fill an \$880 million shortfall in the state's two-year budget, caused mostly by cost overruns in the MaineCare program. Lawmakers were able to bridge this gap with bipartisan work by the members of the Appropriations and Financial Affairs Committee. They produced a balanced budget that came out of committee with unanimous support and true compromise. The budget was balanced without reversing the income tax cut passed by the previous Legislature, reductions that have benefitted low and moderate-income residents the most. The budget also restored cuts that were slated for the Drugs for the Elderly program. A \$30 million reduction in government spending and programs was implemented and efficiencies in government were increased, including a reduction of 100 state government positions. We also added \$4 million to the state's "Rainy Day Fund."

One of the Legislature's most significant achievements this session was finally paying off Maine's massive debt to its hospitals, which totaled \$484 million at the beginning of 2013. The Legislature approved a plan that allows the state to use a revenue bond to pay off the debt and use the proceeds from a renegotiated state liquor contract to pay off the bond. The debt was the result of Medicaid services provided by 39 Maine hospitals for which they were never reimbursed, dating back to 2009.

Education also continued to be a priority for Maine lawmakers this year. As a part of the two-year budget, the Legislature appropriated approximately \$870 million for direct public school funding, \$4.69 million for Jobs for Maine's Graduates, \$500,000 for the Bridge Year Program, and \$4 million for the implementation of the proficiency based diploma. Since 2010, the Legislature has increased funding for education by \$82 million. The budget also included language that the Legislature must continue to fund a 1 percent increase each year until the state reaches the 55 percent required by law instituted by voters.

Again, thank you for entrusting me to represent you in Augusta. Please feel free to contact me if you ever need my assistance in navigating the state bureaucracy. I would be happy to help in any way that I can. Also, let me know if you would like to receive periodic updates on legislative matters. I may be reached in Augusta at 287-1505 or by e-mail at langley4legislature@myfairpoint.net.

Sincerely,

Brian D. Langley
State Senator



STATE OF MAINE
OFFICE OF THE GOVERNOR
1 STATE HOUSE STATION
AUGUSTA, MAINE
04333-0001

Paul R. LePage
GOVERNOR

February 24, 2014

Town of Bar Harbor
93 Cottage St Suite I
Bar Harbor, ME 04609-1400

Dear citizens of Bar Harbor:

As a state, we have taken great strides over the course of the past years.

Growing our economy, decreasing our energy costs, and improving our educational system are the priorities of my administration. Maine needs to create a pro-growth environment that encourages our businesses to create jobs. It is critical that we focus on promoting policies which support and attract new investment. To achieve this, we need to keep taxes low on our families and businesses, and find ways to increase efficiency in government while protecting our most vulnerable citizens.

We have made great progress toward these endeavors. We passed **the largest tax cut in Maine's history**. Two-thirds of Maine taxpayers will get income tax relief, and 70,000 low-income Mainers will no longer pay income tax. My goal is to continue to drive down Maine's income tax.

We are striving to also cut the cost of electricity through our spearheading of a regional effort with Massachusetts, Connecticut and Rhode Island to expand the use of hydropower in Maine. Additionally, Maine is currently one of the fastest states in natural gas expansion.

We have passed legislation that will decrease the cost of health insurance for school districts, allowing more money to be spent in the classroom. Putting students first is important to me. Education is what saved my life, and I want every child in Maine to have the same opportunity I had. With the passage of charter school legislation, hundreds of families now have options for their children.

There's still a lot to do. The recent decision by the legislature to take money from our state's rainy day fund in order to pay revenue sharing in 2015 is fiscally irresponsible. We need government decision makers to act responsibly.

Maine has a great tradition of civic involvement and citizen participation in the decision making process. Thank you for taking the time to become informed and for working with your neighbors to hold government accountable.

It is a pleasure serving as your Governor. If ever I can be of assistance to you or you have any questions or suggestions, I encourage you to contact my office by calling 287-3531 or by visiting our website at www.maine.gov/governor.

Sincerely,

Paul R. LePage
Governor



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TTY USERS CALL 711
www.maine.gov

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2ND DISTRICT MAINE

WASHINGTON OFFICE
1724 LONGWORTH HOUSE OFFICE BUILDING
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FAX: (202) 225-2943

www.michaud.house.gov

Congress of the United States
House of Representatives
Washington, DC 20515

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RANKING MEMBER

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HAZARDOUS MATERIALS
SUBCOMMITTEE ON ECONOMIC DEVELOPMENT, PUBLIC
BUILDINGS, AND EMERGENCY MANAGEMENT
SUBCOMMITTEE ON WATER RESOURCES AND ENVIRONMENT

January 2014

Dear Friends:

Last year saw some of the most bitterly partisan political fighting in Washington in recent memory. However, the gridlock in Washington has not slowed my efforts to fight for Maine's businesses and industries on the national and international level. I will continue to visit and speak with Maine's small businesses and manufacturers to hear firsthand about their successes and challenges. This is an important part of my ongoing "Make it in Maine" agenda which consists of initiatives to boost domestic manufacturing and support job growth in our state.

In 2014, it will be my great honor to continue serving our nation's veterans as the Ranking Member of the House Veterans' Affairs Committee. Over the course of the last year, I worked with Representative Jeff Miller (R-Florida), the committee's chairman, to pass a number of bills important to veterans. Some that we passed would reduce the VA's disability claims backlog, help get veterans their compensation faster, and improve training and educational opportunities. One critical measure we advanced through the committee would ensure that all VA programs receive funding a year in advance so no veterans will have to worry about services being disrupted.

While I am proud of these accomplishments, I know there is still so much to do. I will continue to fight for new advances in areas such as veteran employment, veterans' health care, and the ongoing concerns with the VA claims backlog.

I believe Washington is at a crossroads. There are many members of Congress on both sides of the aisle that truly want to get things done for the people they represent. Congress needs to work together to get things done and make Washington work again. I continue to be committed to making that happen, and continue to regularly meet with Democrats, Republicans, and Independents to forge a way forward.

As we move forward into a new year, my highest priority remains ensuring that Mainers receive timely and quality constituent services. Whether you have a specific concern with a federal agency or need help connecting to resources, please don't hesitate to reach out to me at any of my offices. I also encourage you to visit my website (www.house.gov/michaud), where you can email me as well as connect with me on Facebook and Twitter.

Thank you again for the opportunity to represent you in Congress.

With warmest regards,



Michael H. Michaud
Member of Congress

BANGOR:
6 STATE STREET, SUITE 101
BANGOR, ME 04401
PHONE: (207) 942-6935
FAX: (207) 942-5907

LEWISTON:
179 LISBON STREET, GROUND FLOOR
LEWISTON, ME 04240
PHONE: (207) 782-3704
FAX: (207) 782-5330

PRESQUE ISLE:
445 MAIN STREET
PRESQUE ISLE, ME 04769
PHONE: (207) 764-1036
FAX: (207) 764-1060

SUSAN M. COLLINS
MAINE

413 DIRKSEN SENATE OFFICE BUILDING
WASHINGTON, DC 20510-1904
(202) 224-2573
(202) 224-2693 (FAX)

United States Senate

WASHINGTON, DC 20510-1904

COMMITTEES:
SPECIAL COMMITTEE
ON AGING,
RANKING MEMBER
APPROPRIATIONS
SELECT COMMITTEE
ON INTELLIGENCE

Dear Friends:

It is a privilege to represent Maine in the U.S. Senate, and I welcome this opportunity to share some of my work from the past year.

Encouraging the creation of more jobs remains my top priority. I have developed a Seven Point Plan for Jobs in Maine, which includes proposals to spur small business investment, ensure robust workforce education and training, reduce regulatory red tape that stifles job creation, support Maine agriculture and manufacturing, and invest in the infrastructure needed to expand our economy. Traditional industries and small businesses remain the backbone of Maine's economy, and innovation will be important for future jobs as well. I have supported Maine's effort to lead the world in deepwater wind technology and was proud when the University of Maine and its private sector partners launched the first prototype this year. This emerging industry has the potential to create thousands of good jobs here in Maine.

BIW remains a major Maine employer and is critical to our national security. I have worked hard to support the Navy's request for a 10th DDG-51 and to continue construction on the DDG-1000s at the shipyard. This year's annual defense policy bill also contains more than 30 provisions to eliminate sexual assault from our military, including several provisions that I authored.

Partisan divisiveness in Washington continues to prevent us from addressing some of our nation's most serious challenges. Gridlock reached a peak in October with the federal government shutdown that pushed our country to the brink of defaulting on its financial obligations and damaged our economy. As the shutdown continued with no end in sight, I presented a proposal I believed both sides could support. Within days, I was leading a bipartisan coalition of 14 Senators that worked night and day to craft a plan to reopen government, avert default, and restart negotiations on a long-term plan to deal with our nation's unsustainable debt of more than \$17 trillion. Known as the "Common Sense Caucus," we will continue to work to develop solutions and bridge the partisan divide.

Earlier this year, across-the-board federal spending cuts known as "sequestration" took effect. These indiscriminate cuts jeopardized priorities from national security to medical research and stand in stark contrast to the thoughtful and thoroughly debated spending priorities set at town meetings throughout Maine. To bring some Maine common sense to this process, I authored bipartisan legislation to allow federal agencies to set priorities in administering the required cuts and wrote a new law to ensure that sequestration would not disrupt air travel, which plays such an important role in fueling Maine's tourism economy.

I have also enjoyed my work as the ranking member of the Senate Special Committee on Aging where, with Senator Bill Nelson of Florida, we work on issues of critical importance to Maine seniors. The committee has created a toll free hotline (1-855-303-9470) to make it easier for senior citizens to report fraud and scams and to receive assistance. I also serve as the Senate Co-Chair of the task force on Alzheimer's, a devastating disease that takes a tremendous personal and economic toll on more than five million Americans. Better treatment for Alzheimer's and ultimately finding a cure should be an urgent national priority.

Finally, I am proud to reflect our famous Maine work ethic by completing another year of service without missing a single roll call vote. I have not missed a vote since I was elected – a streak that stands at more than 5,300 in a row.

May 2014 be a good year for you, your community, and our great State of Maine.

Sincerely,



Susan M. Collins
United States Senator

ANGUS S. KING, JR.
MAINE

359 DIRKSEN SENATE OFFICE BUILDING
(202) 224-5344
Website: <http://www.King.Senate.gov>

United States Senate
WASHINGTON, DC 20510

COMMITTEES:
ARMED SERVICES
BUDGET
INTELLIGENCE
RULES AND ADMINISTRATION

March 19, 2014

Town of Bar Harbor
93 Cottage Street, Suite One
Bar Harbor, Maine 04609

Dear Friends,

Since arriving to the U.S. Senate last January, I have been looking for ways to provide Mainers with improved access to federal services through the use of digital technology and on the ground outreach initiatives. Maine is a rural state and I know that traveling to our offices can present both logistical and financial challenges.

To help overcome those obstacles, I launched our signature **Your Government Your Neighborhood** outreach program in June 2013. Every other week members of my staff in Maine travel to different towns – ensuring that all 16 counties are served each month - to hold constituent office hours for local residents.

Over the past eleven months my work in Washington has been largely shaped by the four committees that I serve on: Armed Services, Intelligence, Budget, and Rules. These appointments allow me to engage on issues important to Maine and help craft legislation before it comes to the Senate floor. On the Armed Services Committee I work with my colleagues to honor our obligations to members of our armed forces both past and present, as well as ensure the continued strength, efficiency, and sustainability of our military. On the Intelligence Committee I work to effectively mitigate security threats facing our country while also establishing measures to guarantee that the privacy rights of U.S. citizens are protected. On the Budget Committee, I am working to ensure that necessary spending is tempered with fiscal responsibility, and my position on the Rules Committee allows me to push for procedural reforms that remove institutional inefficiencies and help move the country forward.

I am tremendously grateful for the opportunity to serve you and determined to keep you informed of my activities in Maine and Washington. As always, I welcome any thoughts, questions, or concerns that you may have. You can visit my website at <http://www.king.senate.gov> and provide your input there, or call our toll free in state line at **1-800-432-1599**. In addition, our local numbers are as follows: Augusta (207) 622-8292, Presque Isle (207) 764-5124, and Scarborough (207) 883-1588, and Washington D.C. (202) 224-5344.

Sincerely,



ANGUS S. KING, JR
UNITED STATES SENATOR

AUGUSTA
4 Gabriel Drive, Suite F1
Augusta, ME 04330
(207) 622-8292

PRESQUE ISLE
169 Academy Street, Suite A
Presque Isle, ME 04769
(207) 764-5124

SCARBOROUGH
383 US Route 1, Suite 1C
Scarborough, ME 04074
(207) 883-1588

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**Town of Bar Harbor
Warrant Committee
Sub-Committees 2013-2014**

**John Dargis, Chairman
Jake Jagel, Vice-Chairman
Heather Staples, Secretary**

GENERAL GOVERNMENT

*Clark Stivers
Jake Jagel
Donna Karlson
John Kelly
Cas Dowden

PROTECTIONS

*Michael Blythe
Hoyt Hamor
Jonathan Eno
Vacancy 3/3/14

HEALTH, RECREATION & WELFARE

*Linda Martin
Heather Staples
Emily Henry
Jan Varnum

PUBLIC WORKS

*James Kitler
James Mroch
Amanda Kendall
Wally Gray

EDUCATION

*Rosamond Rea
Liz Graves
Michael Good
Robert Chaplin

REVENUES

*Clark Stivers
Linda Martin
Rosamond Rea
James Kitler
Michael Blythe

* = sub-committee chair

WARRANT COMMITTEE



Left to right, back to front: John Kelly, Emily Henry, Amanda Kendall, James Kitler, Michael Blythe, Clark Stivers, Linda Martin, Roz Rea, Jonathan Eno, Robert Chaplin, Chair John Dargis, Jan Varnum, Cas Dowden, Liz Graves, Vice-Chair Jake Jagel. Absent: Donna Karlson, Hoyt Hamor, James Mroch, Wally Gray, Secretary Heather Staples, and Michael Good.

INDEPENDENT AUDITOR'S REPORT

December 18, 2013

Members of the Town Council
Town of Bar Harbor
Bar Harbor, ME 04609

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, business-type activities, each major fund and the aggregate remaining fund information of the Town of Bar Harbor, Maine as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit includes performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statement in order to design audit procedure that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the Town of Bar Harbor, Maine as of June 30, 2013, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 3-7 and 37 be presented to supplement the basic financial statements. Such information, although not part of the basic financial statement, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Bar Harbor, Maine's basic financial statements. The introductory section and combining and individual nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is also not a required part of the financial statements.

The combining and individual nonmajor fund financial statements and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements and the schedule of expenditures of federal awards are fairly stated in all material respects in relation to the basic financial statements as a whole.

The introductory section has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 18, 2013, on our consideration of the Town of Bar Harbor, Maine's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Bar Harbor, Maine's internal control over financial reporting and compliance.

Respectfully Submitted,

James W. Wadman, CPA

James W. Wadman, CPA

TOWN OF BAR HARBOR
STATEMENT OF NET POSITION
JUNE 30, 2013

Exhibit A

<i>Assets</i>	<i>Governmental Activities</i>	<i>Business-Type Activities</i>	<i>Total</i>
Cash and Equivalents	6,640,274	2,116,732	8,757,006
Investments	1,639,437		1,639,437
Receivables			
Taxes and Liens	846,639	38,393	885,032
User Fees, net		478,342	478,342
Accounts	66,046	17,087	83,133
Ambulance	109,170		109,170
Bonds	3,350,000	394,839	3,744,839
Accrued Interest	1,142		1,142
Prepaid Expense	22,376	100,784	123,160
Inventory	18,960	175,524	194,484
Due from Other Governments	108,886		108,886
Bond Issuance Costs, Net		6,451	6,451
Capital Assets:			
Land	1,899,514	164,793	2,064,307
Construction Work in Progress	356,067	2,946,792	3,302,859
Other Capital Assets, Net of Depreciation	15,147,395	17,114,368	32,261,763
Total Assets	30,205,906	23,554,105	53,760,011
<i>Liabilities, Deferred Inflows of Resources and Net Position</i>			
Liabilities			
Accounts Payable	599,334	150,208	749,542
Retainage Payable	44,183	48,569	92,752
Payroll Taxes Deductible	8,041		8,041
Accrued Salaries Payable	562,606	16,263	578,869
Accrued Compensated Absences	303,573	41,034	344,607
Accrued Interest Payable		46,061	46,061
Accrued Pension Costs		177,233	177,233
Internal Balances	(409,476)	409,476	-
Construction Advances		165,000	165,000
Deposits Payable	5,873	2,136	8,009
Long-term Liabilities:			
Due Within One Year	376,162	942,685	1,318,847
Due in More Than One Year	7,310,533	9,914,102	17,224,635
Total Liabilities	8,800,829	11,912,767	20,713,596
Deferred Inflows of Resources			
Prepaid Taxes	38,786		38,786
Net Position			
Held for Postemployment Benefits	51,152		51,152
Net Investment in Capital Assets	9,716,281	9,375,617	19,091,898
Restricted	206,899		206,899
Unrestricted	11,391,959	2,265,721	13,657,680
Total Net Position	21,366,291	11,641,338	33,007,629
Total Liabilities, Deferred Inflows of Resources and Net Position	30,205,906	23,554,105	53,760,011

The notes to financial statements are an integral part of this statement.

TOWN OF BAR HARBOR
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES - GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2013

Exhibit D
Page 1 of 2

	<i>General Fund</i>	<i>CIP Fund</i>	<i>Other Governmental Funds</i>	<i>Total Governmental Funds</i>
Revenues				
Taxes	14,960,299			14,960,299
Intergovernmental Revenues	382,084	-	644,112	1,026,196
Departmental Revenues	2,569,836			2,569,836
Other Local Sources	222,926	29,421	14,057	266,404
Total Revenues	18,135,145	29,421	658,169	18,822,735
Expenditures				
General Government	2,510,077		105	2,510,182
Public Safety	2,419,830		791,148	3,210,978
Health and Welfare	119,231			119,231
Parks and Recreation	246,272		3,333	249,605
Island Explorer Shuttle Bus	25,000			25,000
Roads and Sanitation	1,713,980		80,000	1,793,980
Education	5,891,328			5,891,328
Assessments	3,144,324			3,144,324
Cruise Ship	131,255			131,255
Capital Outlay		2,563,580		2,563,580
Total Expenditures	16,201,297	2,563,580	874,586	19,639,463
Excess of Revenues Over (Under) Expenditures	1,933,848	(2,534,159)	(216,417)	(816,728)
Other Financing Sources (Uses)				
Bond Proceeds	-	3,350,000		3,350,000
Transfers from Other Funds	283,137	2,007,089	40,000	2,330,226
Transfers to Other Funds	(2,306,120)	(40,000)	(80)	(2,346,200)
Total Other Financing Sources (Uses)	(2,022,983)	5,317,089	39,920	3,334,026
Excess of Revenues and Other Financing Sources Over (Under) Expenditures	(89,135)	2,782,930	(176,497)	2,517,298
Fund Balance - July 1	3,747,465	4,515,725	218,240	8,481,430
Fund Balance - June 30	3,658,330	7,298,655	41,743	10,998,728

(Continued)

The notes to financial statements are an integral part of this statement.

TOWN OF BAR HARBOR
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2013

Exhibit D
Page 2 of 2

Net change in fund balances - total governmental funds	2,517,298
Amounts reported for governmental activities in the Statement of Activities are different because:	
Governmental funds report capital outlays as expenditures while governmental activities report depreciation expense to allocate those expenditures over the life of the assets:	
Capital asset purchases capitalized	2,213,917
Gain/(Loss) on Disposal of Assets	(12,468)
Depreciation expense	(957,331)
	<u>1,244,118</u>
Revenues in the Statement of Activities that do not provide current financial resources are not reported as revenues in the funds:	
Unearned Revenues	(7,710)
Unearned Taxes	(5,502)
	<u>(13,212)</u>
Bond proceeds provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the statement of net position. Repayment of debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Position:	
Capital lease obligation principal payments	13,172
Bond Proceeds	(3,350,000)
General obligation bond principal payments	359,585
	<u>(2,977,243)</u>
Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds:	
Accrued compensated absences	(5,970)
Change in net position of governmental activities	<u><u>764,991</u></u>

The notes to financial statements are an integral part of this statement.

TOWN OF BAR HARBOR
STATEMENT OF NET POSITION - PROPRIETARY FUNDS
JUNE 30, 2013

Exhibit E

<i>Assets</i>	<i>Wastewater Enterprise</i>	<i>Water Enterprise</i>	<i>Total</i>
<i>Current Assets:</i>			
Cash and Equivalents	1,931,807	184,925	2,116,732
Receivables			
User Fees, net	460,340	18,002	478,342
Liens Receivable	38,393	-	38,393
Bonds Receivable		394,839	394,839
Accounts	15,328	1,759	17,087
Inventory	25,903	149,621	175,524
Prepaid Expenses		100,784	100,784
<i>Total Current Assets</i>	2,471,771	849,930	3,321,701
<i>Noncurrent Assets:</i>			
Capital Assets, net	11,239,009	8,986,944	20,225,953
Bond Issuance Costs, net	-	6,451	6,451
<i>Total Noncurrent Assets</i>	11,239,009	8,993,395	20,232,404
<i>Total Assets</i>	13,710,780	9,843,325	23,554,105
<i>Liabilities and Net Position</i>			
<i>Liabilities</i>			
Accounts Payable	95,047	55,161	150,208
Retainage Payable	3,780	44,789	48,569
Accrued Salaries and Benefits	9,388	6,875	16,263
Accrued Interest Payable	23,626	22,435	46,061
Escrow Deposit		2,136	2,136
Due to Other Funds	36,914	372,562	409,476
Compensated Absences Payable	26,796	14,238	41,034
Bonds and Notes Payable	492,701	449,984	942,685
<i>Total Current Liabilities</i>	688,252	968,180	1,656,432
<i>Noncurrent Liabilities:</i>			
Construction Advances		165,000	165,000
Accrued Pension Costs		177,233	177,233
Bonds and Notes Payable	3,529,497	6,384,605	9,914,102
<i>Total Noncurrent Liabilities</i>	3,529,497	6,726,838	10,256,335
<i>Total Liabilities</i>	4,217,749	7,695,018	11,912,767
<i>Net Position</i>			
Net Investment in Capital Assets	7,216,811	2,158,806	9,375,617
Retained Earnings			
Reserved	1,980,158	-	1,980,158
Unreserved	296,062	(10,499)	285,563
<i>Total Net Position</i>	9,493,031	2,148,307	11,641,338
<i>Total Liabilities and Net Position</i>	13,710,780	9,843,325	23,554,105

The notes to financial statements are an integral part of this statement.

TOWN OF BAR HARBOR
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION
PROPRIETARY FUNDS
FOR THE YEAR ENDED JUNE 30, 2013

Exhibit F

	<u>Proprietary Fund Types</u>		<u>Total</u>
	<u>Wastewater Enterprise</u>	<u>Water Enterprise</u>	
Operating Revenues:			
Charges for Services	1,364,215	1,642,800	3,007,015
Capital Charge	770,069		770,069
Interest - Late Penalties	10,727	2,335	13,062
Total Operating Revenues:	2,145,011	1,645,135	3,790,146
Operating Expenditures:			
Salaries and Benefits	571,897	490,728	1,062,625
Contracted Services	238,674	163,074	401,748
Utilities & Commodities	206,463	55,305	261,768
Repairs & Maintenance	101,755	128,789	230,544
Equipment	11,638	7,803	19,441
Other Expenses	39,137	26,824	65,961
Depreciation and Amortization	550,020	214,448	764,468
Materials and Supplies	86,870	76,304	163,174
Total Operating Expenditures	1,806,454	1,163,275	2,969,729
Net Operating Income	338,557	481,860	820,417
Nonoperating Revenues (Expenses)			
Interest Revenue	6,347	1,502	7,849
Transfer from Other Funds	15,974		15,974
Nonutility Income, net of expense		2,287	2,287
Contributions in Aid of Construction		4,818	4,818
Interest Expense	(128,822)	(138,782)	(267,604)
Total Nonoperating Revenue (Expenses)	(106,501)	(130,175)	(236,676)
Change in Net Position (net income)	232,056	351,685	583,741
Total Net Position - Beginning	9,260,975	1,796,622	11,057,597
Total Net Position - Ending	9,493,031	2,148,307	11,641,338

The notes to financial statements are an integral part of this statement.

TOWN OF BAR HARBOR
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF REVENUES AND EXPENDITURES
BUDGET AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2013

Exhibit H

	<i>Original Budget</i>	<i>Final Budget</i>	<i>Actual</i>	<i>Variance Favorable (Unfavorable)</i>
Revenues				
Taxes	14,908,603	14,908,603	14,960,299	51,696
Intergovernmental Revenues	391,717	391,717	382,084	(9,633)
Departmental Revenues	2,035,745	2,035,745	1,988,843	(46,902)
Other Local Sources	278,652	278,652	217,574	(61,078)
Total Revenues	17,614,717	17,614,717	17,548,800	(65,917)
Expenditures				
General Government	2,762,298	2,713,170	2,517,166	196,004
Public Safety	2,442,210	2,465,338	2,418,094	47,244
Health and Welfare	125,191	125,191	123,208	1,983
Parks and Recreation	248,420	248,420	246,272	2,148
Island Explorer Shuttle Bus	25,000	25,000	25,000	-
Roads and Sanitation	1,808,300	1,808,300	1,715,580	92,720
Education	5,716,204	5,716,204	5,716,204	-
Assessments	3,195,645	3,195,645	3,144,324	51,321
Total Expenditures	16,323,268	16,297,268	15,905,848	391,420
Excess Revenues Over Expenditures	1,291,449	1,317,449	1,642,952	325,503
Other Financing Sources				
Transfers from Other Funds	282,711	282,711	283,137	426
Transfers to Other Funds	(1,747,987)	(1,773,987)	(1,773,987)	-
Total Other Financing Sources	(1,465,276)	(1,491,276)	(1,490,850)	426
Net Change in Fund Balance	(173,827)	(173,827)	152,102	325,929
Beginning Fund Balances - Budgetary Basis			2,961,977	
Ending Fund Balances - Budgetary Basis			3,114,079	
Adjustments to Conform to GAAP:				
Elimination of Encumbrances			468,997	
Ending Fund Balances - GAAP Basis			3,583,076	

UNPAID REAL ESTATE TAXES AS OF JUNE 30, 2013

2003 - 2006		
HOOPER, WALTER	\$	4,498.77
 2007		
BLACK, FREDERICK E	\$	653.14
HOOPER, WALTER	\$	1,667.28
 2008		
BLACK, FREDERICK E	\$	1,613.92
HOOPER, WALTER	\$	1,688.85
SPEAR, ANN M.	\$	3,432.92
 2009		
BLACK, FREDERICK E	\$	1,599.15
BOTHEN, ROBERT	\$	671.00 *
HAMBLIN, KIMBERLY	\$	99.81
HAMOR, BRENT W	\$	1,456.70
HOOPER, WALTER	\$	1,673.38
RAY, DAVID T	\$	2,276.92
SPEAR, ANN M.	\$	3,474.34
 2010		
AKERLEY, KENDALL B	\$	2,119.31 **
BLACK, FREDERICK E	\$	1,049.55
BOTHEN, ROBERT	\$	1,229.31 **
BUZZELL, ROBERT D	\$	6,917.80 *
COWING, WILLIAM R	\$	7,055.83
DAIGLE, JAMES	\$	1,132.99 *
DELAITRE, KEVIN J	\$	1,954.22
FINNIMORE, ELEANOR M HEIRS OF	\$	224.37
HAMBLIN, KIMBERLY	\$	126.33
HAMOR, BRENT W	\$	1,121.85
HOOPER, WALTER	\$	1,489.17
KEENE, PAMELA S	\$	1,121.85
RAY, DAVID T	\$	868.93 *
SPEAR, ANN M.	\$	3,892.48
WALLS, ALLAN E	\$	2,445.55 *

*Paid after 6/30/2013

**Partial Payment after 6/30/2013

UNPAID REAL ESTATE TAXES AS OF JUNE 30, 2013
2011

ABBOTT, ROBERT W.	\$	1,430.79	*
ACADIANA PROPERTIES, LLC	\$	4,265.94	*
AEBS, LLC	\$	2,953.50	*
AKERLEY, KENDALL B	\$	2,154.71	
BALLARD, MARGARET S	\$	2,854.19	*
BLACK, FREDERICK E	\$	1,066.82	
BOTHEN, ROBERT	\$	1,249.63	
BUNKER, DAVID	\$	3,489.33	*
BURNS, GEORGE J	\$	4,345.41	*
BURNS, MELISSA	\$	1,617.23	*
BUZZELL, ROBERT D	\$	7,136.17	
COMPASS HARBOR VILLAGE, LLC	\$	20,663.01	*
COWING, WILLIAM	\$	7,174.91	
DAIGLE, JAMES	\$	1,145.31	*
DAWICKI, AARON J	\$	2,510.39	*
DELAITRE, KEVIN J	\$	9,347.33	
EASTERN WATCH, LLC	\$	35,583.27	*
FINNIMORE, ELEANOR M HEIRS OF	\$	1,767.25	
FOSS, BRUCE E	\$	3,490.98	*
GAGNON, MAURICE	\$	323.79	*
GRACE, RICHARD	\$	1,442.74	*
GRAY, KIMBERLY	\$	1,026.84	*
GREENLEAF, RICHARD L.	\$	2,562.06	*
GROVER, KATHLEEN	\$	5,122.33	*
HAMBLÉN, KIMBERLY	\$	127.97	
HAMOR, BRENT W	\$	1,140.34	
HAMOR, BRUCE F	\$	1,720.88	*
HATSANA, LLC	\$	4,626.57	*
HIGGINS, THEODORE	\$	3,597.89	*
HOOPER, WALTER	\$	1,513.90	
HULBERT, BRITT	\$	3,556.55	*
HULBERT, IAN A	\$	5,608.15	*
JACKSON, EDWARD LT	\$	2,457.74	*
KEENE, GERALD L	\$	6,267.26	*
KEENE, MICHAEL O.	\$	2,933.63	*
KEENE, PAMELA S	\$	1,140.34	
KROPFF, ANDREW C.	\$	2,159.69	*

*Paid after 6/30/2013

**Partial Payment after 6/30/2013

UNPAID REAL ESTATE TAXES AS OF JUNE 30, 2013

2011

LEACH, KARI E.	\$	309.90	*
LOZANO, ANDRE	\$	5,146.82	*
MENDOZA, ROBERTA A	\$	1,355.77	*
MILLS, DANIEL B	\$	16,184.05	*
O'HALLORAN, D. L.	\$	318.83	*
PARKSIDE PARTNERS	\$	13,950.43	*
PARSONS, CECIL	\$	1,260.16	*
PATTERSON, JODY D S	\$	2,792.55	*
PINKHAM, PATRICIA L.	\$	1,528.24	*
POWER, RONALD	\$	824.54	*
RAY, DAVID T	\$	2,217.90	
RILEY, JAMES N JR	\$	1,459.26	*
ROSS, MICHAEL J JR	\$	1,512.91	*
ROSS, MICHAEL J JR TRUSTEE	\$	2,222.27	*
RUSSELL, FRANKE	\$	1,914.29	*
SAVAGE, THOMAS R	\$	2,189.49	*
SPEAR, ANN M.	\$	3,957.94	
STAPLES, DENNIS N	\$	2,405.09	*
STARLING, JEFFREY C	\$	4,434.12	*
TRUITT, MAISIE S EST. OF	\$	758.43	*
ULIANO, ERIN C	\$	4,446.64	*
WALLS, ALLAN E	\$	2,605.77	
WALLS, BRUCE W.	\$	1,431.73	*
WOODWORTH, TUESDI J	\$	2,324.54	*

2012

18 PLEASANT STREET, LLC	\$	4,219.77	
AB & JR HODGKINS, INC	\$	2,707.90	
ABBOTT, ROBERT W.	\$	2,480.97	
ACADIA COMMUNITY ASSOCIATION	\$	28,669.06	**
ACADIANA PROPERTIES, LLC	\$	5,174.54	
AEBS, LLC	\$	3,031.49	*
AKERLEY, KENDALL B	\$	2,206.35	
ALLEN & PALUGA, INC	\$	5,143.35	**
BALLARD, MARGARET S	\$	3,948.33	*
BLACK, FREDERICK E	\$	1,092.08	
BLUEBERRY PARTNERS, LLC	\$	2,307.98	

*Paid after 6/30/2013

**Partial Payment after 6/30/2013

UNPAID REAL ESTATE TAXES AS OF JUNE 30, 2013
2012

BOLAND, MICHAEL C	\$	10,927.04	**
BOND PROPERTIES, LLC	\$	7,544.11	*
BOTHEN, ROBERT	\$	1,177.56	
BROWN, CHRISTOPHER J	\$	2,270.55	
BUNKER, DAVID J	\$	3,582.00	
BURNS, GEORGE J	\$	4,450.13	**
BURNS, MELISSA R	\$	1,655.83	
BUZZELL, ROBERT D	\$	7,308.55	
CADILLAC MOUNTAIN SPORTS	\$	122.39	*
CLARK, JEFFERY TRUSTEE	\$	8,816.62	*
COLBERG, JOHN A	\$	1,501.10	*
COLLIER, ROBERT V	\$	1,749.87	
COLONY	\$	10,562.89	*
COMPASS HARBOR VILLAGE, LLC	\$	21,148.60	
COWING, WILLIAM R	\$	7,348.23	
CUNNINGHAM, PHILIP R	\$	2,406.69	
CURTIS, JEFFREY D	\$	136.06	*
CURTIS, MATTHEW S	\$	20,851.94	*
DAIGLE, JAMES	\$	1,172.48	*
DAWICKI, AARON J	\$	2,577.64	
DELAITTRE, WILLIAM H JR HEIRS OF	\$	10,463.72	
DIAMOND STAR PROPERTIES, LLC	\$	1,509.24	*
DNS-JR HOLDINGS LLC	\$	286.71	*
DOLLIVER, ROBERT E	\$	1,396.14	*
DWYER, EMILY E	\$	1,358.14	*
EARLY-WARD, ERIN C	\$	11,840.77	
EASTERN WATCH, LLC	\$	36,452.21	*
EMERY, MARION M	\$	3,172.93	
EMERY, THOMAS J	\$	1,844.10	*
EVERETT LEGACY, LLC	\$	4,918.08	*
FINNIMORE, ELEANOR M HEIRS OF	\$	1,809.49	
FISHMAINE, LLC	\$	2,717.05	
FOSS, BRUCE E ESTATE OF	\$	3,582.00	*
FULLER, WILLIAM F	\$	1,873.76	*
GAGNON, MAURICE	\$	630.10	
GILLIS, MICHAEL T	\$	2,983.66	*
GOWELL, CONNIE LYNN	\$	1,631.41	*

*Paid after 6/30/2013

**Partial Payment after 6/30/2013

UNPAID REAL ESTATE TAXES AS OF JUNE 30, 2013
2012

GRACE, RICHARD W	\$	3,131.99	
GRANDGENT, HENRY L	\$	3,203.69	*
GRAY, KIMBERLY	\$	2,006.77	*
GREENLEAF, RICHARD L.	\$	2,630.55	
GROVER, KATHLEEN	\$	5,252.89	*
HAMBLÉN, KIMBERLY	\$	130.46	
HAMBLÉN, MARK P	\$	3,112.89	
HAMOR, BRENT W	\$	1,174.39	
HAMOR, BRUCE F	\$	2,239.81	
HARDING, PERCY L JR	\$	1,266.98	*
HATSANA, LLC	\$	4,745.10	
HIGGINS, EDGAR HEIRS OF	\$	855.99	
HIGGINS, THEODORE S	\$	4,009.94	*
HIGGINS, THEODORE SCOTT TRUSTEE	\$	4,066.49	**
HODGKINS FAMILY REALTY TRUST	\$	2,094.83	*
HODGKINS, A B	\$	2,755.71	
HOOPER, WALTER	\$	1,549.99	
HOSTINS, ROBERTO J	\$	1,657.17	*
HULBERT, BRITT	\$	3,655.27	*
HULBERT, IAN A	\$	5,743.49	
JACKSON, EDWARD LT	\$	2,516.71	
KEENE, GERALD L	\$	10,962.92	
KEENE, MICHAEL O.	\$	3,018.13	
KEENE, PAMELA S	\$	1,167.39	
KINGS CREEK COURT, LLC	\$	1,012.83	*
KRASON, IGNATIUS ET ALS	\$	2,031.32	*
KROPFF, ANDREW C.	\$	2,218.43	
LEACH, KARI E.	\$	2,250.10	
LIBBY, RICHARD S	\$	1,883.66	
LOZANO, ANDRE L	\$	5,293.60	
LURVEY TRUST, FRANCIS	\$	532.61	
LURVEY, EDWIN R JR ET AL	\$	492.54	
LURVEY, FRANK M	\$	770.93	
LYNK, ALANA	\$	949.61	*
LYNK, HAROLD R JR	\$	1,039.44	
MALINOWSKI, STEPHEN S	\$	2,966.72	*
MATTINGLY, CAROLYN J	\$	3,599.31	*
MCKEAGE, ALETA L	\$	1,586.64	**

*Paid after 6/30/2013

**Partial Payment after 6/30/2013

UNPAID REAL ESTATE TAXES AS OF JUNE 30, 2013
2012

MCMANUS, THOMAS J.	\$	4,814.86	
MELASECCA, RICHARD M	\$	3,082.76	*
MENDOZA, ROBERTA A	\$	2,567.59	
MICHAUD, ANNE	\$	249.62	*
MILLS, DANIEL B	\$	18,129.70	
O'HALLORAN, D L	\$	2,758.90	**
PALUGA, JOSEPH A	\$	2,284.98	*
PARAISO HOLDINGS, LLC	\$	3,207.61	*
PARKSIDE PARTNERS, LLC	\$	14,287.40	
PARSONS, CECIL L JR	\$	3,926.97	**
PARSONS, DONALD J	\$	2,946.14	*
PATTERSON, JODY D S	\$	2,866.64	
PERKINS, JAMES W	\$	3,594.42	*
PINKHAM, PATRICIA L.	\$	1,572.27	**
POWER, RONALD	\$	1,566.16	*
RAY, DAVID T	\$	2,269.85	
RICHARDSON, EBEN T	\$	2,566.75	*
RILEY, JAMES N JR	\$	1,494.03	
RODICK, DOUGLAS L	\$	2,870.48	*
ROSS, MICHAEL J JR	\$	1,555.98	
ROSS, MICHAEL J JR TRUSTEE	\$	2,275.54	
RUSSELL, FRANKE	\$	1,967.08	**
SANNER, GREGORY M	\$	2,970.56	
SAVAGE, THOMAS R	\$	2,241.95	*
SMITH, DAVID A	\$	1,622.87	*
SMOLLEY, JOHN	\$	3,137.95	*
SORDYL, EUGENE E HEIRS OF	\$	6,738.70	**
SOSA, ROLAND L	\$	2,196.07	*
SOUZA, MICHELLE	\$	719.44	*
SPEAR, ANN M.	\$	4,053.27	
STANLEY, RANDY B	\$	639.47	*
STAPLES, DENNIS N	\$	2,462.78	*
STARLING, JEFFREY C	\$	4,626.38	**
STRIEFEL, JOSEPH H	\$	4,860.32	*
STROUT, RAYMOND E	\$	1,793.96	**
SULLIVAN, LLEWELYN A	\$	2,974.50	
THURSTON, WILLIAM H.	\$	2,207.37	
TO THE MOON, LLC	\$	7,193.95	*

*Paid after 6/30/2013

**Partial Payment after 6/30/2013

UNPAID REAL ESTATE TAXES AS OF JUNE 30, 2013
2012

TRACY, LUCY A	\$	310.78	*
TRIANGLE DEVELOPMENT, LLC	\$	1,412.50	*
TRIPP, RENEE	\$	1,437.40	*
TRUITT, MAISIE S EST. OF	\$	1,649.72	**
ULIANO, ERIN C	\$	9,222.50	
WALLS, ALLAN E	\$	2,668.33	
WALLS, BRUCE W.	\$	2,614.40	*
WENTWORTH, ALLAN R JR	\$	1,803.38	*
WOODWORTH, TUESDI J	\$	3,085.42	**

*Paid after 6/30/2013

**Partial Payment after 6/30/2013

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FY15 Budget

As Recommended to Town Meeting

by

Town Council And Warrant Committee

Updated Through
March 25, 2014
Joint Meeting

Town Of Bar Harbor

Office of the Town Manager

93 Cottage Street, Suite I
Bar Harbor, Maine 04609-1400
Tel. 207-288-4098 Fax 207-288-4461

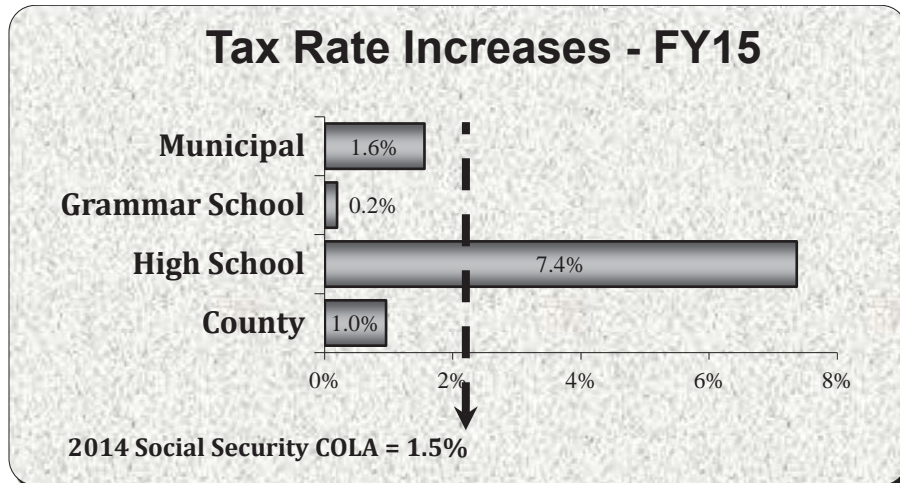
Dana J. Reed, Town Manager

manager@barharbormaine.gov

March 25, 2014

Budget Message

Town Council's Goal A-1 was "to present to Town Meeting a Municipal Budget that will keep property tax increases to a minimum". The Municipal Budget as adopted by the Town Council will have a minimal effect on property taxes, only 1.6%, just slightly more than the recent Social Security cost of living adjustment. The Education budget for our School Department did even better, at 0.2%, and Hancock County was only 1%. Unfortunately, the tax rate for the estimated MDI High School assessment needs to rise 7.4%, pending their budget hearings. The bottom line is estimated at a blended tax rate increase of 1.4%, just under this year's 1.5% Social Security cost of living adjustment. As a result property taxes for the owner of our average home will rise an estimated \$39 per year, only 75 cents per week.



Looking at the breakdown another way, raw expenses for the FY15 municipal General Fund will rise only \$66,000, less than 1%. Hancock County's assessment will increase by \$12,000, which is 2%. Conners Emerson school expenses will increase \$180,000 or 3%. Our share of the High School budget will go up \$225,000, almost 9%. However, in fairness, I should mention that last year the high school's tax rate remained unchanged from the previous year. It's hard to make year to year expense comparisons with the Capital Improvement Fund, because it's expenses often use borrowed money, but the

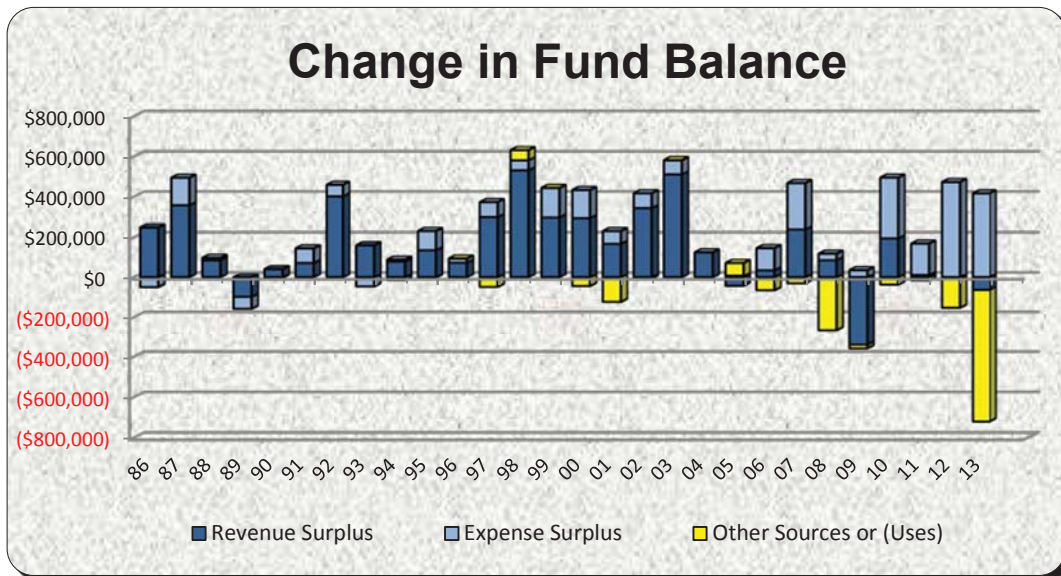
property tax rate required to support the CIP will increase only 1%, less than half of the Construction Cost Index when I started work on the CIP in October.

Municipal General Fund

Fund Balance

The fund balance of the General Fund recovered well in FY13. Most municipal departments ended the year well under budget last year. The biggest gains were from lower than expected health insurance premiums, and lower legal expenses, especially in Planning. Assessing, tax abatements, Police, and Highway also came in well under budget, the latter due to the mild winter weather. Revenues were lower than estimated, falling short by over \$65,000, but we still added about \$350,000 to “Unassigned Fund Balance” in FY13, about the same amount we lost just three years prior. As a reminder, the FY14 Budget planned on using over \$270,000 from this unassigned fund balance and another \$500,000 was set aside to pay any losses in excess of our insurance coverage, a move designed to keep our insurance premiums low.

Over the last ten years, “Unassigned Fund Balance” increased each year by about 1% of total annual General Fund revenues – some \$84,000 per year. We will use nearly \$266,000 of that buildup in FY15: \$117,000 for the MDOT’s Route Three reconstruction project, \$82,000 for the ladder truck replacement reserve, \$53,000 for the Contingency account and \$13,000 for the last year of the stipend to our Code Enforcement Officer, since a new Town Planner will be hired.



I always caution against using one-time revenues, such as fund balance, to pay for ongoing operating costs, since this simply sets up the town for a future tax increase when we run out of fund balance. Ideally, each year’s operating budget should be balanced between revenues generated and expenses incurred, so one-time revenues should be used only for one-time expenses. On the other hand, it’s always appropriate to dedicate fund balance to offset one-time expenditures. I believe that next year’s proposed budget meets that test.

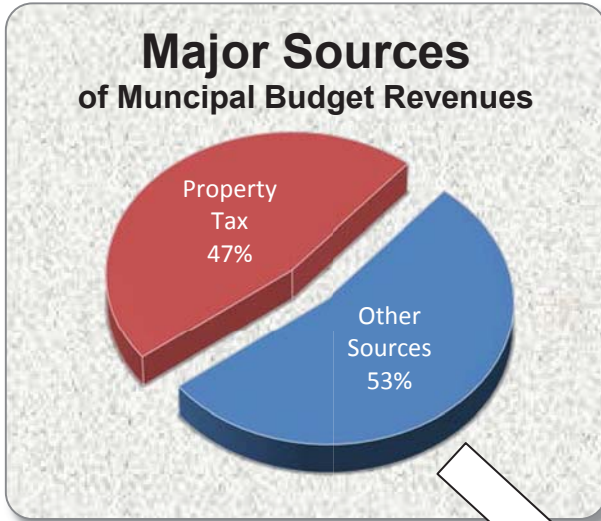
Revenues

Although often overlooked, non-property tax revenues are a very important part of any budget discussion, and that is especially true this year. Although General Fund expenses are rising less than 1%, projected non-property tax revenues are actually dropping 0.8%, about \$23,000. As a matter of fact, our total FY15 non-property tax revenue is \$136,000 less than we collected

prior to the Great Recession. For example, auto excise tax is one of our largest sources of revenue, second only to the property tax, and had increased steadily in the past, but the

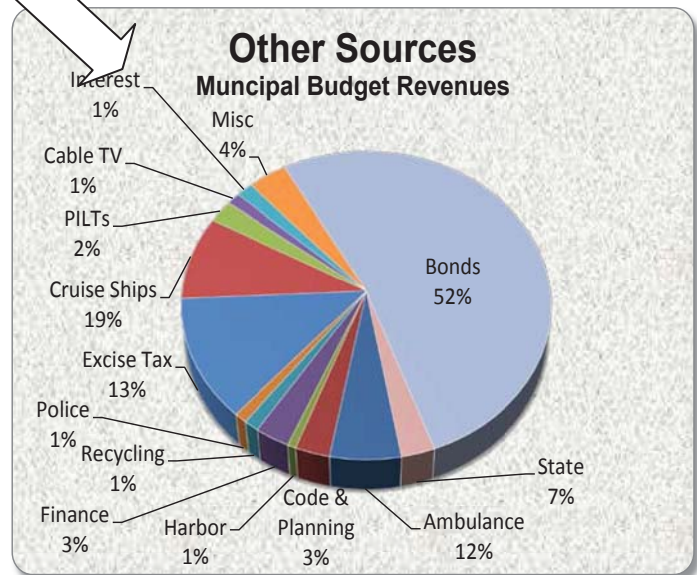
last seven or eight years they had been dropping because taxpayers were buying fewer and cheaper cars. For the first time in eight years, we are proposing an auto excise budget that is larger than our FY07 receipts, but it's only \$18,000 more, an increase of only 0.3% per year.

For next year, the state Municipal Revenue Sharing program is budgeted about \$60,000 lower, and that assumes that the Governor doesn't get his way in the legislature. If that happens, we'll lose nearly \$130,000 per year!



Departmental revenues will stay close to even next year. Although a few will increase, others are experiencing a slow but steady decline, giving a bottom line that's only \$3,000 higher. Planning and Code revenues are budgeted to drop \$29,000 next year and cruise ship fee revenue to the General Fund will go down \$16,000.

Our tax base is expected to increase by \$17,000,000 next year, generating about \$172,000 in property tax income, but inflation alone has raised our General Fund expenses by nearly \$284,000, so we'll be losing \$112,000 next year, unless the tax rate is adjusted.

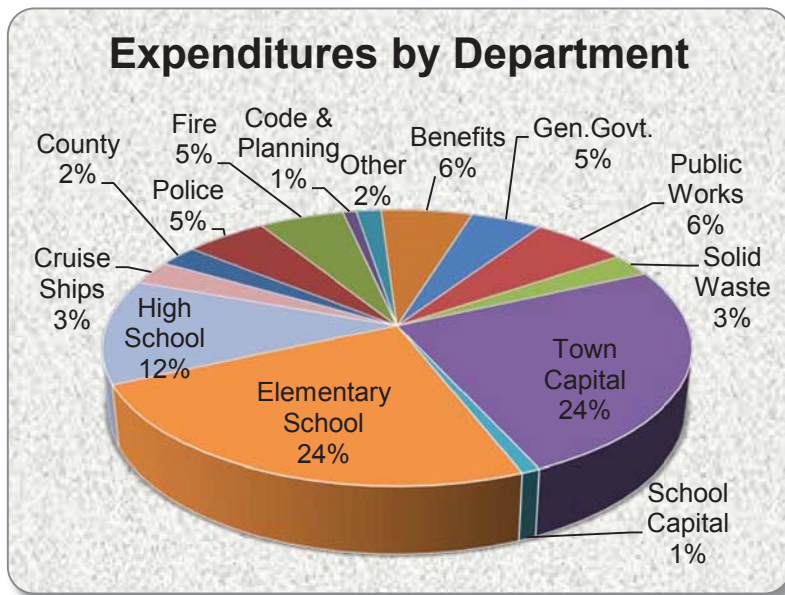


Expenses

Given next year's economic challenges, I have limited my substantive budgetary changes to the creation of two new positions: a deputy town manager and a town planner. Council's goal D.1 is to "Hire an assistant town manager in order to develop the management structure needed to address current deficiencies in planning and economic

development.” As proposed in the budget, our new deputy manager would start work on October 1 and be responsible for hiring a town planner. As we heard ‘loud and clear’ at last year’s Town Meeting, a very engaged segment of our community strongly favors reinstatement of a planner position. My budget proposes that the deputy manager would start this search process shortly after his/her appointment, with a target start date of April 1, 2015 for the planner.

Your management team has also proposed hiring some seasonal, part-time ambulance attendants in order to increase service without increasing taxes. Currently, we have to turn down a number of ambulance transfers every summer due to lack of personnel. Hiring more help would allow us to take more runs and increase revenues more than enough to to offset our increased expenses.



Our union contracts expire this June, so we don’t know where they might end up. Consequently, my budget reflects our customary cost of living adjustment, the same as those on Social Security: 1.5%. Health insurance premiums are budgeted to rise 3.2% in 2014, then at the 8 year average increase of 4.1% for 2015. However, I think it is worth noting that our *total* health insurance cost (in-

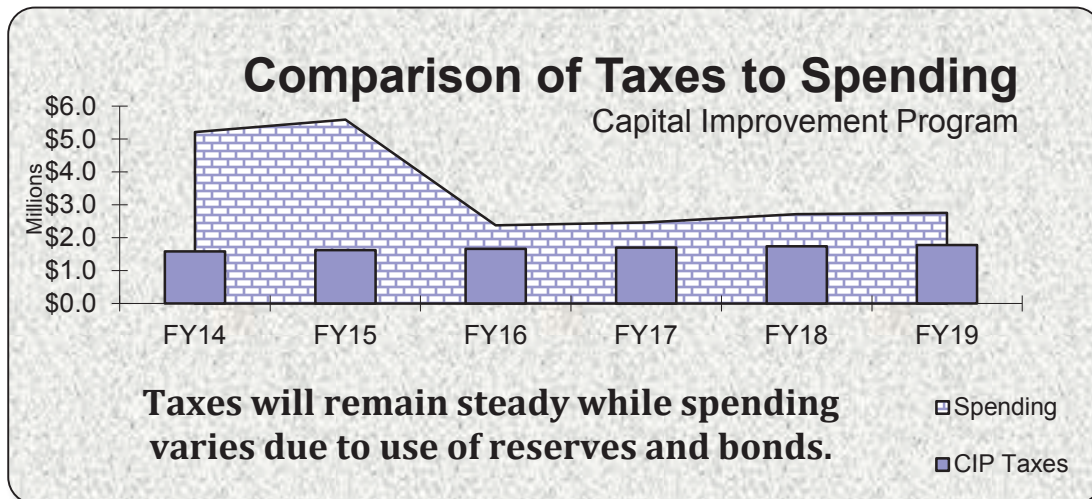
cluding the Opt-Out Program) is budgeted to *drop* almost 1%.

Other spending trends of note are the continuing drop in legal expenses and fewer tax abatements by the Assessor,

Capital Improvement Program Fund

Fund Balance

Next year’s requested appropriation for the Capital Improvement Program (CIP) totals \$4,597,044. While that is a substantial increase from this year, the difference is the cost of the Downtown Wayfinding Sign project, which will be financed using cruise ship fees, and the much needed renovations to the century-old Municipal Building. Both of these projects will be bonded. The CIP Fund tax rate is expected to increase only 1.1%, even less than this year’s Social Security cost of living adjustment.



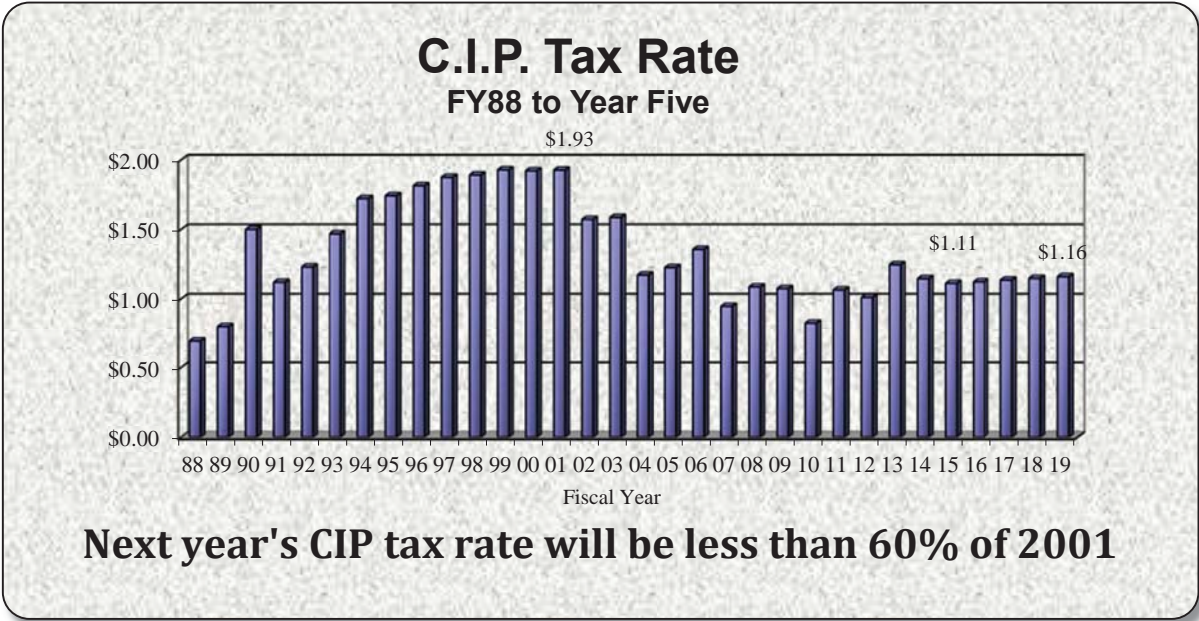
Capital Expenses

In addition to the projects noted above, we need to replace one police cruiser, make some repairs to the Public Safety Building, build an evidence storage room at the PD and continue the planting of trees on our streets and in our public parks. The Town Pier Comfort Stations need renovation and expansion, paid with cruise ship funds, and the time has come to pony-up our half million dollar share of the Route Three Reconstruction. We also need to replace a large plow truck and a smaller one ton truck and plow.

As always, we have a lot of road and sidewalk work to do next year, \$1.2 million, some of that financed with the bond issue generously approved by voters five years ago. Our bond payments will total some \$835,000 next year, about 14% of our total Municipal CIP expenses.

In the School Department, our single biggest project next year will be \$63,050 for replacement of many of the pipes in the building and the asbestos covering them, followed closely by \$55,000 for the usual frontrunners: computers and technology. Safety and security will be enhanced, if a keyless entry system is installed as expected, and we need to replace the present room divider between the stage and gym. Every year, we try to replace the furniture in one classroom, plus other furniture, fixtures and floor coverings as needed.

Of course, we also must make \$74,000 in debt service and lease/purchase payments, although this is only half of what we paid last year, since yet another bond issue has been paid off. Less than 36% of our School CIP is now spent on debt service. In addition, we will put aside \$13,000 in various reserves for future equipment and infrastructure repairs and replacements.



Capital Revenue

The CIP Fund non-tax revenues don't seem to be in too bad of shape. The big change is the requested sale of a \$2.4 million bond issue to finance the construction of the Downtown Wayfinding Sign project and renovation of the Municipal Building. Both can be accomplished without increasing the property tax rate beyond the cost of living.

Elementary School Fund

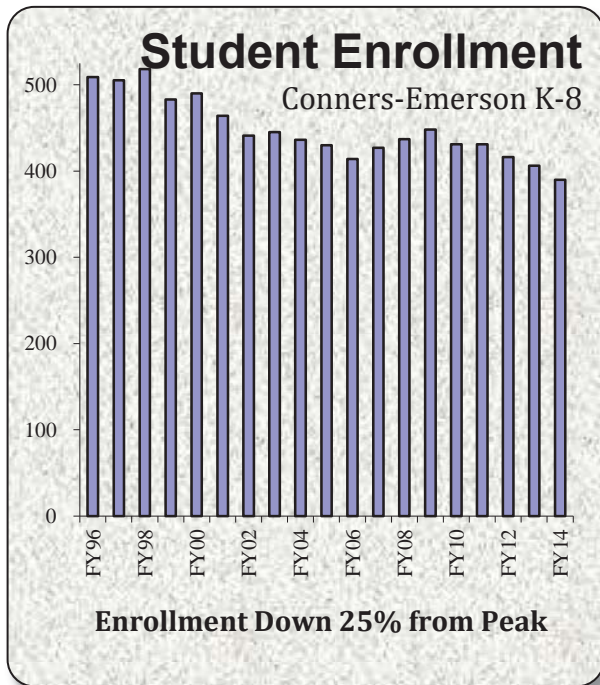
(Explanation by Principal Barbara Neilly)

Fund Balance

The School Fund carries very little fund balance, since the State law requires that we must use any money left over at the end of one fiscal year to reduce the amount of taxes raised in the next fiscal year. These leftover funds are often called "carryover". We expect to end the school year with significantly less carryover, as we continue to receive fewer subsidies. In addition, changes at the state level, now require the schools to pick up the retirement cost for teachers (2.65%), which previously had been paid by the State.

Revenue

Other than property tax, State Aid to Education is the only substantial source of revenue for schools. Next year's budget estimates that State Aid will decrease by approximately \$49,000 or 29%. Bar Harbor is considered a minimum receiver of state aid to education, receiving only special education subsidy. We are fortunate that State Representative and current School Board member Brian Hubbell is serving on the legislature's Education Committee.



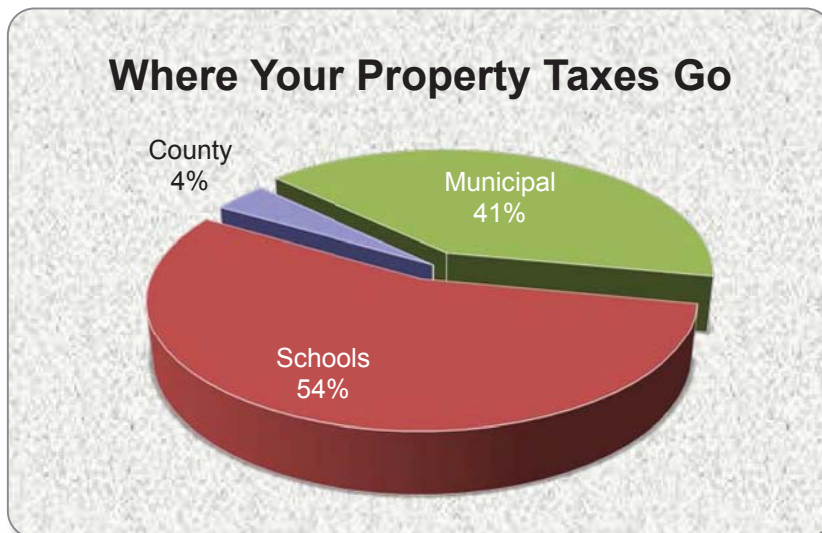
Expenses

The School Department’s FY15 budget request includes a reduction of 1.9 professional positions (one classroom teacher, a half-time reading recovery teacher and .4 of a music teacher). We have budgeted for an increase of a part-time position in the area of technology to full time, as well as an increase in the school social worker’s position from one day to two days per week. During the past few years, personnel have been reassigned to help with the maintenance and repair of over 700 devices including laptops, iPads, printers and LCD projectors. In addition, the full-time technology staff member provides classroom instruction. We are understaffed, when compared to other district schools. The increase in social

worker time is directly related to the increase of special education services and the need for licensed personnel to work with students and families.

We are fortunate to have contracts in place with both our professional and support staff. The current contracts for FY14 call for approximately a 2.6 % increase to current salaries. We have budgeted for a 10% increase in health insurance. Currently, the school responsibility is 85%, with a 15% employee share, the same ratio as town employees. There has been a change at the state level in the last two years, in determining risk factors and actuary rates. School employees are no longer pooled together at the state level; rather each town is rated as a separate entity.

The Bottom Line



In closing, I must say that this budget was not arrived at easily. In order to achieve a balanced budget, I was required to cut \$48,000 from department requests and then find other sources of funding for an-

other \$86,000. Altogether, that's a total of some \$134,000 in budget adjustments in order to get things back in balance.

The Town Council and Warrant Committee agree that this budget is both fiscally responsible and reasonable, especially considering our local economy and the 1.5% Social Security inflation rate. This modest 1.4% rise in our tax rate is projected to increase the annual taxes for Bar Harbor's \$276,700 median home by just \$39 per year, only 75 cents per week.

Please feel free to call me if you have any questions or comments. We look forward to seeing you at 6:45 p.m. on June 3 for the Town Meeting in the Conners-Emerson gymnasium. A full copy of the budget is available for your review at the Jesup Memorial Library.

Respectfully submitted,

Dana

Dana J. Reed
Town Manager

Property Tax Calculation

Fund	Appropriation (Expenditures) Requested	Revenues Other Than Prop. Tax	Fund Balance Used *	Property Taxes Needed	Tax Rate Change
Assessments					
County Assessment	565,744	0	0	565,744	1.0%
High School Assessment	2,831,141	0	0	2,831,141	7.4%
Total Assessments	3,396,885	0	0	3,396,885	
Municipal Budget					
General Fund	7,547,438	2,849,128	65,875	4,632,435	1.7%
Capital Improvement Program Fund	4,597,045	2,776,939	200,000	1,620,106	1.1%
Dog Control Reserve Fund	2,926	2,926	0	0	n/a
Shellfish Conservation Reserve Fund	2,705	2,705	0	0	n/a
Cemetery Trust Fund	18	18	0	0	n/a
Gurnee Scholarship Trust Fund	49	49	0	0	n/a
Cruise Ship Fund	560,688	632,226	(71,537)	0	n/a
Total Municipal Budget	12,710,869	6,263,990	194,338	6,252,541	1.6%
		49%	2%	49%	
Education Budget					
Elementary School Fund	5,562,038	220,750	190,580	5,150,708	0.2%
Total Education Budget	5,562,038	220,750	190,580	5,150,708	0.2%
		4%	3%	93%	
Grand Totals					
	21,669,792	6,484,740	384,918	14,800,134	1.4%
		30%	2%	68%	

Tax Rate Change	
Estimated Tax Rate Next Year	\$10.15
Actual Tax Rate This Year	\$10.01
Est. Tax Rate Increase	\$0.14
	1.4%

Estimated Total Valuation Next Year
 \$1,457,819,370
 (See Chart V for details.)

What Will It Cost Me?		
Median Home Value	Total Tax Increase Per Month	Total Tax Increase Per Year
\$276,700	\$3.28	\$39

* A number in parentheses in the "Fund Balance Used" column indicates an addition to fund balance.

Budget Summary By Fund

Restated to Conform to GASB34

Fund	Actual Year Before Last: FY12	Actual Last Year FY13	Budgeted This Year FY14	Requested Next Year FY15	Percent Change Next Yr.	Dollar Change Next Yr.
Assessments						
County Assessment	549,257	549,109	553,853	565,744	2.1%	11,891
High School Assessment	2,449,839	2,595,215	2,606,151	2,831,141	8.6%	224,990
Total Assessments	2,999,096	3,144,324	3,160,004	3,396,885	7.5%	236,881
Municipal Budget						
General Fund	6,746,379	7,034,352	7,481,549	7,547,438	0.9%	65,889
Capital Improve. Program Fund (A)	1,842,957	5,516,119	2,172,520	4,597,045	111.6%	2,424,525
Dog Control Reserve Fund	3,251	2,637	3,190	2,926	-8.3%	-264
Shellfish Conservation Reserve Fund	2,549	2,751	2,426	2,705	11.5%	279
Cemetery Trust Fund	16	80	39	18	-54.7%	-21
Gurnee Scholarship Trust Fund	0	0	162	49	-69.9%	-113
Cruise Ship Fund	625,904	658,036	737,625	560,688	-24.0%	-176,937
Total Municipal Budget	9,221,056	13,213,975	10,397,510	12,710,869	22.2%	2,313,358
Education Budget						
Elem. School Fund (Emerson-Conners)	4,790,555	4,948,528	5,381,679	5,562,038	3.4%	180,359
Total Education Budget	4,790,555	4,948,528	5,381,679	5,562,038	3.4%	180,359
Grand Totals	17,010,707	21,306,828	18,939,193	21,669,792	14.4%	2,730,598

Notes:

- A. The amounts shown for the C.I.P. Fund reflect the level of appropriations, not actual expenditures, since expenditures vary widely from year to year, but the taxes required to fund them should remain relatively level.
- B. It is important to note that the "Requested Next Year" column may include significant funds transferred from the fund balance of the General Fund.
- C. Amounts enclosed in a box include budget adjustments made after Town Meeting approved the budget. Typical examples include grants, year-end encumbrances and transfers from the contingency account. Accordingly, this will likely affect the "Percent Change" and "Dollar Change" amounts.

Budget Summary By Cost Center

Restated to Conform to GASB34

	Actual Year Before Last: FY12	Actual Last Year FY13	Budgeted This Year FY14	Requested Next Year FY15	Percent Change	Dollar Change
General Fund						
Town Council	38,382	37,715	39,174	37,680	-4%	-1,494
Town Manager's Office	113,028	121,357	128,623	182,783	42%	54,161
Town Clerk's Dept.	97,836	113,069	123,154	124,989	1%	1,835
Finance Department	288,042	300,317	318,870	317,119	-1%	-1,751
Legal Counsel	18,297	9,182	26,684	14,907	-44%	-11,777
Elections	10,175	11,968	14,750	12,963	-12%	-1,787
Information Technology	123,143	126,112	123,688	120,501	-3%	-3,187
Municipal Building	77,921	77,887	81,129	75,962	-6%	-5,167
Town Offices	31,767	34,982	33,789	31,230	-8%	-2,559
Employee Benefits	1,155,880	1,185,509	1,316,650	1,356,874	3%	40,225
Code Enforcement Division	71,185	71,056	78,437	70,661	-10%	-7,776
Assessing Division	144,321	129,695	146,822	133,406	-9%	-13,417
Planning Department	228,607	115,657	163,201	133,459	-18%	-29,742
Economic Development	0	0	0	0		0
Miscellaneous	209,732	200,571	202,854	221,518	9%	18,663
Ambulance Service	382,178	415,297	403,888	428,130	6%	24,242
Fire Department	701,345	752,653	797,560	807,625	1%	10,065
Police Department	713,290	835,278	926,015	952,255	3%	26,240
Dispatch Division	190,019	197,703	203,104	204,773	1%	1,670
Public Safety Building	42,231	39,079	42,738	37,986	-11%	-4,751
Street Lights	68,823	68,799	69,636	70,476	1%	840
Harbor Department	96,835	110,983	112,939	106,764	-5%	-6,175
Parks and Recreation Section	211,256	246,272	230,479	230,865	0%	386
Emergency Management	0	0	423	428	1%	5
General Assistance	1,326	0	1,679	675	-60%	-1,003
Cooperating Agencies						
Acadian Little League	423	423	423	423	0%	0
Am.Red Cross: Pine Tree Chapter	3,418	3,418	3,418	3,418	0%	0
Bar Harbor Food Pantry	6,761	6,761	6,761	6,761	0%	0
Bar Harbor Historical Society	1,268	1,268	1,268	1,268	0%	0
Community Health & Counseling	1,800	1,510	785	785	0%	0
Downeast Transportation	1,820	1,820	1,820	1,820	0%	0
Hancock County HomeCare & Hospice	7,630	7,630	7,630	7,630	0%	0
Downeast Health Services (WIC)	938	938	938	938	0%	0
Downeast Horizons	0	500	500	500	0%	0
Hulls Cove Neighborhood Assoc.	4,015	4,015	4,015	4,015	0%	0
Island Connections	5,126	5,126	5,126	5,126	0%	0
Washington-Han. Community Agency	1,132	1,132	1,132	1,132	0%	0
Yesterday's Children, Inc.	427	427	427	427	0%	0
Hospice Volunteers of Hancock County	600	600	600	600	0%	0
Town Hill Village Improvement Society New Acct.		0	5,000	5,000	0%	0
Comfort Station Section	81,212	83,663	89,853	86,770	-3%	-3,083
Public Works Department	136,970	140,511	142,190	144,587	2%	2,397
Highway Division	928,085	991,697	1,008,153	978,454	-3%	-29,699
Solid Waste Division	549,134	581,772	615,226	623,757	1%	8,531
Total General Fund	6,746,379	7,034,352	7,481,549	7,547,438	0.9%	65,889

Budget Summary by Cost Center (continued)

	Actual Year Before Last: FY12	Actual Last Year FY13	Budgeted This Year FY14	Requested Next Year FY15	Percent Change	Dollar Change
Other Funds						
Capital Improvement Program Fund *	1,842,957	5,516,119	2,172,520	4,597,045	111.6%	2,424,525
Dog Control Reserve Fund	3,251	2,637	3,190	2,926	-8.3%	-264
Shellfish Conservation Reserve Fund	2,549	2,751	2,426	2,705	11.5%	279
Cemetery Trust Fund	16	80	39	18	-54.7%	-21
Gurnee Scholarship Trust Fund	0	0	162	49	-69.9%	-113
Cruise Ship Fund	625,904	658,036	737,625	560,688	-24.0%	-176,937
Total Other Funds	2,474,677	6,179,623	2,915,962	5,163,431	77.1%	2,247,469
Municipal Budget Total	9,221,056	13,213,975	10,397,510	12,710,869	22.2%	2,313,358
Elementary School Fund						
All Expenditures	4,790,555	4,948,528	5,381,679	5,562,038	3.4%	180,359
Total Elementary School Fund	4,790,555	4,948,528	5,381,679	5,562,038	3.4%	180,359
Emergency Special Ed. Reserve Fund	n/a	n/a	n/a	n/a	n/a	n/a
Education Budget Total	4,790,555	4,948,528	5,381,679	5,562,038	3.4%	180,359
Assessments						
County Assessment	549,257	549,109	553,853	565,744	2.1%	11,891
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Bar Harbor Facts

Geographical

Total Land Area of the Town in Square Miles		45
Land Area Occupied by Acadia National Park	10,156 Acres	40%
Miles of Shoreline		34

Demographic

Population: 2010 Census		5,235
Growth, 2000-2010		8.6%
Summer Population (Estimated from Trash Equivalent)		18,000
Individuals Over 65 Years of Age, 2010: Bar Harbor		18.3%
State of Maine		18.1%
Median Income per Family: Hancock County 2013:		\$68,580
State of Maine, 2013:		\$70,426
Owner Occupied Median Value of Housing, Assessor's Estimate 2013		\$276,700

Taxes

Total Number of Tax Parcels, 2013		3,652
State Valuation: 2013 (final)		\$1,383,750,000
2014 (preliminary)		\$1,390,700,000
Change:		0.5%

Finances

General Fund fund balance as % of Revenues: FY13		19%
State Aid as a % of Municipal Expenses: FY13		3.7%
State Aid as a % of School Expenses: FY13		3.5%
Bond Ratings, 2013: Moody's		Aa2
Standard & Poors		AAA

Highways

Miles of Town Road, 2010		55.62
Miles of State Roads Plowed (State Aid Roads), 2010		11.22
Miles of Sidewalks, 2010		17

Tourism

Cruise Ship Visits, 2013		126
Rooms of Lodging, 2012 (Chamber of Commerce estimate)		3200
Campsites, 2012 (Chamber of Commerce estimate)		900
Miles of National Park Carriage Roads		45

Employment

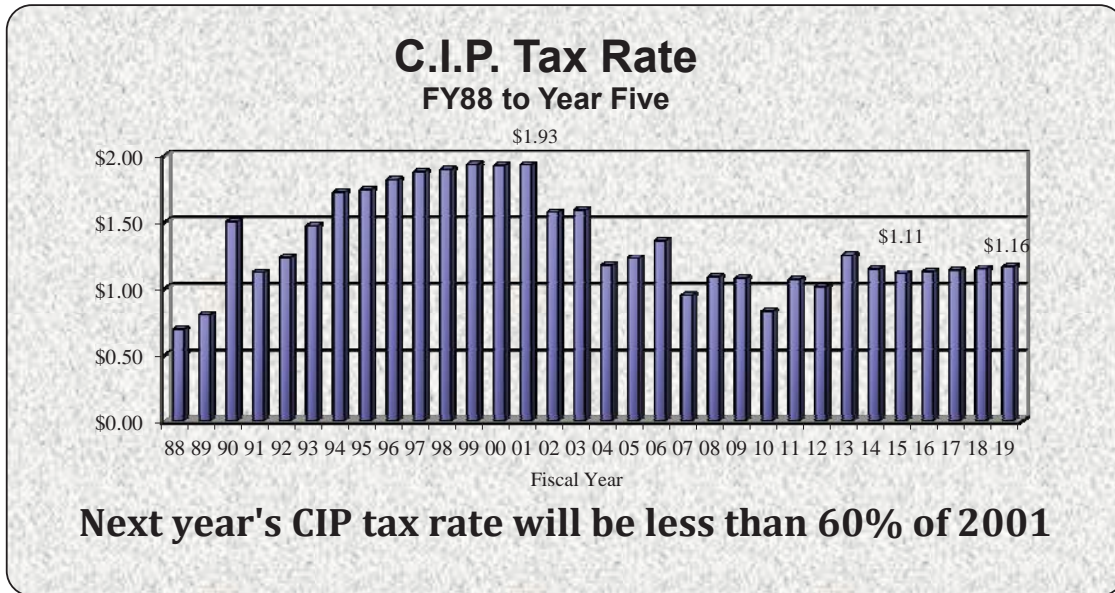
Municipal Employees, Full Time (excluding schools) FY13		71
Largest Employer - Jackson Laboratory, 2013		1492
JAX employees living in Bar Harbor, 2013 (estimate)		322

Other

Number of Sewer Plants		3
Number of Fire Engines		6
Number of Ambulances		3
Persons Voting for Governor, 2010		2399
Registered Voters, Active – 2013		4023

C.I.P. Funding Request

Next year's requested appropriation for the Capital Improvement Program (CIP) totals \$5,593,033. While that is a substantial increase from this year, the difference is the cost of the Downtown Wayfinding Sign project, which will be financed using cruise ship fees, and the much needed renovations to the century-old Municipal Building. Both of these projects will be bonded. The CIP Fund tax rate is expected to increase only 1.1%, even less than this year's Social Security cost of living adjustment.



The proposed five year CIP accomplishes one of Council's most important policies, Policy #6, to "identify and plan for the funding of infrastructure needs". It also advances a couple of Council's other goals:

- Goal #E-9 Complete a master plan for the transfer station.*
- Goal #E-12 Partner with the Bar Harbor Chamber of Commerce to support implementation of the Downtown signag plan and placement of the signs.*

Bond Issues Planned

In Year One, we plan to request approval of two bond issues. The first will finance much needed renovations to the Municipal Building. This \$2,200,000 renovation project is needed to repair extensive masonry deterioration of the exterior and to bring the meeting rooms and offices up to modern standards, while retaining the historic look and charm of the original construction. The second bond issue is for the Downtown Wayfinding Signage Plan discussed earlier. Neither of these bond issues will add to the tax burden, since the sign work will be financed from cruise ship Port Development Fees and the municipal building bond payments will be offset by savings from the two old loans we paid off this year.

Next Year's Purchases & Projects

In addition to the projects noted above, we need to replace one police cruiser, make some repairs to the Public Safety Building, build an evidence storage room at the PD and continue the planting of trees on our streets and in our public parks. The Town Pier Comfort Stations need renovation and expansion, paid with cruise ship funds, and the time has come to pony-up our half million dollar share of the Route Three Reconstruction. We also need to replace a large plow truck and a smaller one ton truck and plow.

As always, we have a lot of road and sidewalk work to do next year, \$1.2 million, some of that financed with the bond issue generously approved by voters five years ago. Our bond payments will total some \$735,000 next year, about 17% of our total Municipal CIP appropriation.

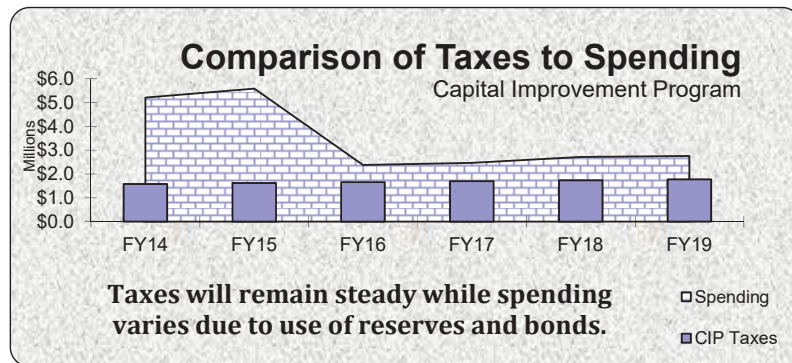
In the School Department, our single biggest project next year will be \$63,050 for replacement of many of the pipes in the building and the asbestos covering them, followed closely by \$55,000 for the usual frontrunners: computers and technology. Safety and security will be enhanced, if a keyless entry system is installed as expected, and we need to replace the present room divider between the stage and gym. Every year, we try to replace the furniture in one classroom, plus other furniture, fixtures and floor coverings as needed.

Of course, we also must make \$74,000 in debt service and lease/purchase payments for school projects, although this is only half of what we paid last year, since yet another bond issue has been paid off. Less than 36% of our School CIP is now spent on debt service. In addition, we will put aside \$13,000 in various reserves for future equipment and infrastructure repairs and replacements.

How a Capital Improvement Program Works

In order to better understand our Capital Improvement Program, it may be helpful for me to explain its purpose and function. As required by Section C-30.A of the Town Charter, the CIP is "a program consisting of projects any one of which costs more than \$5,000 and meets one or more of the following requirements:

- construction time extends to two or more fiscal years;
- includes planning for, construction of or major renovation of a Town building, wharf, public way, sewer, drain or appurtenant equipment; or
- replacement or acquisition of equipment with life expectancy of five years or longer."



As illustrated by the graph above, contemporary thinking further suggests that the CIP should help the Town to avoid surprises by forcing us to look ahead for the next five years or even longer. Typically, this helps stabilize the CIP tax rate, so that it does not exhibit wild swings from year to year despite large changes in expenditures.

Because we should have plenty of notice when to expect most of our large capital expenditures, proper use of the CIP can help us avoid paying unnecessary financing costs, since we can begin raising needed capital a little bit at a time. If we plan it right, we should be able to pay cash for most things, thereby reducing our interest expense. These interest expenses can really add up. For example, look at the last ladder truck we bought. Due to a lack of funds, we had to borrow \$350,000 and pay it back over ten years. If we had foreseen the need to replace this apparatus ten years prior, set up a replacement reserve and funded it at only \$35,000 per year, we would have saved over \$100,000 in interest on this one piece of equipment alone.

In order to implement a pay-as-you-go system, it is necessary to plan ahead farther than the five years in the CIP. Accordingly, the budget also includes an "Equipment Replacement Schedule" listing all major equipment and buildings, depreciation rates and proposed replacement dates. The CIP also contains some contingent purchases and projects which will be undertaken only if we are able to obtain the needed additional funds from grants, bonds or equipment trade-ins. In order to clearly delineate contingent purchases and projects on the "Year to Year Overview", they have been boxed.

It is also important to note that for capital accounts, appropriations (authorizations to spend) are "continuing appropriations". That is, once Town Meeting authorizes spending capital funds, the authorization to spend the money continues from year to year. The appropriation does not lapse at the end of the year like it does with operating budgets. This funding mechanism has the additional advantage of creating an emergency source of funds, since accumulated reserves can be spent for major repairs or emergency replacements, without the delay inherent in calling a Special Town Meeting. Of course, all reserves are invested, although the interest can be spent only with Town Meeting approval.

Terminology

While a bit boring, I feel that I need to pause for a moment to explain some of the jargon used in the CIP. This capital plan covers five fiscal years, the first of which is often referred to as Year One. Although it starts on July 1, 2014, Year One is designated as Fiscal Year 2015, since it ends on June 30, 2015. For short, Fiscal Year 2015 is usually referred to as FY15. This year's Capital Improvement Program covers the five years from FY15 to FY19, although the replacement of expensive equipment, such as plow trucks and fire engines, are planned out as far as thirty years.

Revenues

Non-Tax Revenues

Federal Grants:

No federal grants are anticipated next year, but we will do our best to take advantage of any that come along.

State Grants:

Urban-Rural Initiative Program (URIP) – State Law, 23 MRSA 1803-A(1-A) limits the use of URIP funds to capital improvements. Previously, these funds were deposited to the General Fund, but are now being credited directly to the Capital Improvement Fund.

Sale of Fixed Assets:

Plow Truck – We plan to sell or trade a 16 year old plow truck when we purchase a new one in Year One. The sale value is estimated at 5% of the purchase price of its replacement.

Other Local Sources (Interest & Misc.):

Fire Station Cell Phone Antenna Lease – The revenue from the Fire Station cell phone tower lease has been earmarked for the maintenance of the Public Safety Building.

Investment Interest – With less unspent bond money to invest and the continuing dreary rates, we expect about \$16,000 less interest income this year. For the five years of the Capital Improvement Program, interest earnings were trended upward very slightly.

Lease Payments by Water Fund – With completion of the new Public Works Garage this year, the Water Division will move into its new space and begin making lease payments to the CIP Fund when the Park Street office lease is paid off in October. We have used a cost-allocated/market-based lease arrangement which should be more acceptable to the PUC staff and water rate payers than the square footage calculations used last year for the planning stage. That rent was calculated by our Finance Director as follows: Total Cost of DPW Complex = \$3,350,000. The Water Division will occupy 37.5% of that space. 37.5% times annual 20 year average debt service costs of \$233,000+/- = \$87,375 per year. However, in FY15, we have 4 months of Water rent expenses (through the end of October) and so as not to double up the Water related building costs, I think we should pro-rate the \$87,375 in this upcoming budget year only. So, with that assumption, we would get $\$87,375 \times 67\% (8 \text{ mos}) = \$58,541$.

Special Assessment to Lower Main Street – While the FY18 Lower Main Street Streetscape Project was conceptually approved by Council as part of the DPW Consolidated Capital Work Plan, more detailed financial analysis now indicates that this project can proceed only with a substantial investment by the adjacent property owners. That special assessment is currently estimated at \$224,547.

Property Taxes Raised for Capital Improvement Fund:

Customary CIP Property Tax Income – For the five years of the CIP, this amount is shown as equal to the previous year's "Total Property Taxes Raised for CIP", plus a small amount for inflation equal to the annual change in the most recent October Construction Cost Index, as shown on the row immediately below on the spreadsheet.

Inter-Fund Transfers In:

G/F Transfer In from Fund Balance – On October 15, 2013, Council approved a \$200,000 transfer of funds from the General Fund to the CIP Fund. Similar amounts are planned for future years. These transfers are more fully explained in Chart MM under the heading "Use of Unassigned Fund Balance". For the coming year, \$117,160 has been reserved for our share of the

Route Three Reconstruction and \$82,840 has been added to the replacement reserve for the Fire Department's ladder truck, which is wearing out faster than expected.

Cruise Ship Fund: Port Development Fees – Annually we will transfer Port Development Fees from the Cruise Ship Fund to the CIP Fund for use on projects reasonably related to capital improvements benefiting cruise ship passengers. See Chart CS for further details.

Expenditures

Municipal Capital Projects

Finance Department

Computer Hardware – This account has been moved to the Technology Division. Please see below.

Assessing Division

Assessing Vehicle Reserve – We have funded a replacement account, so we can pay cash to replace the Assessor's 2013 Subaru Impreza AWD vehicle when it is ten years old in FY23.

Technology Division

Copy Machines – We have three good-sized copy machines in the Town Office that churn out the nearly 200,000 copies needed each year to serve the Town Council, Warrant Committee, Planning Board, Appeals Board, Design Review Board, Harbor Committee, Marine Resources Committee and a dozen other boards, committees and task forces, not to mention staff administrative needs. A fourth copy machine is located in the Public Safety Building. We used to lease/purchase these machines, but found it more cost effective to purchase them outright, thus saving interest expense and gaining the ability to redeploy the older copiers to locations where less volume is required. We expect to replace the Planning Department copier in FY16, the Fire Department copier in FY17 and the Town Clerk's Department copier in FY19. The Finance Department will get hand-me-down machines as they become available.

Geographic Information System – Many of the Town's maps, surveys and plans are stored digitally for our archives and Geographic Information System (GIS). Think of GIS as a digital, computerized map linked to all kinds of documents in a computer data base: lot lines, deeds, building locations, topographical features, water shutoffs, sewer connections, maintenance records, even invoices. GIS software allows several Town departments to share our GIS database and generate, edit and retrieve maps and data for Town facilities and other local features. A reserve has been funded to allow replacement of this equipment as it wears out or justifies upgrading. Our five year plan presently includes only the replacement of the GPS locator unit in FY16.

Wide Area Network and Cable TV System – During FY06, we purchased video equipment and started broadcasting Town Council, Planning Board and other public meetings on the G Channel of the local cable TV system. The bulk of our broadcasting equipment was replaced in FY13. Renovation of our wide area network (WAN) system is scheduled for FY14. The WAN is a fiber optic cable

system between all Town buildings and facilities.

Audio Visual Equipment – A small reserve account has been funded so that our LCD projector can be replaced in FY18 and our document camera the year after.

Document Imaging System – In order to better preserve our public records and improve our document retrieval capabilities, we began implementation of a document imaging system in FY09 for the Clerk’s Department and expanded the system to serve more Town offices in FY11.

Computer Servers: General – Most Town offices and facilities are linked by our fiber-optic Wide Area Network (WAN) allowing all departments to share information and files, such as digital archiving, assessing, maps, the property database, word processing, spreadsheets, record-keeping, similar shared files, e-mail backup, Web calendar, scanners, streaming video and broadcasting. In FY14 all of these functions were combined onto a single VMware server, with a second integrated backup server, thus eliminating fourteen of our independent servers and saving considerable energy, labor and money. We anticipate replacing these two servers every three years, starting in FY17.

Computer Server: Finance – Due to proprietary software constraints, the Finance Department’s Munis accounting system will not run on VMware servers, so this server must be maintained and replaced independently. We anticipate replacing them every three years, next due in FY16.

Website Improvements – The Town is constantly looking for better ways to improve government transparency and citizen access to the information you need. Our Town website is critical to the success of that effort. A major website rebuild was completed in FY14, and we are funding the next replacement for FY19.

Town Phone System – In FY14 we consolidated the Town Office phone system with the Public Safety Building and Public Works Department phone systems to improve efficiency and reduce cost. We are funding a replacement reserve based on a ten year replacement cycle.

Ortho Photo Update – These distortion-free aerial photos of the town are an invaluable tool for our taxpayers, real estate agents, surveyors and town officials. Our ortho photos were last updated in FY14 as part of a League of Towns collaboration project which reduced our cost significantly. Due to constant development, we like to replace them every five years, making FY19 the next expected date.

Fire Suppression System – We installed a new fire suppression system for our computer server room in FY13 and should annually fund a replacement reserve, but funding is insufficient at this time.

Municipal Building

Building Renovations – When the Town Offices were moved into the old high school in 1970, very little remodeling was done to accommodate them. As a result, meeting rooms, visitor service areas and office spaces are inefficient in terms of customer service, energy efficiency, security, public safety and space configuration, as well as ventilating, cooling and heating. A major renovation project is

proposed to bring all municipal meeting rooms and offices up to modern standards, while retaining the historic look and charm of the original construction. Unfortunately, engineering inspections of the roof and masonry exterior have revealed much more degradation than earlier anticipated. The 2012 budget estimate for repair of the masonry exterior was \$1.2 million. Combining the masonry repairs with needed renovations to the main floor is expected to bring the total cost of the project to \$2.2 million. Although expensive, this project can be completed without a tax increase, since other bond issues have been paid off recently. The proposed schedule anticipates construction starting in FY15.

Code Enforcement Division

Code Vehicle Reserve – We have funded a replacement account, so we can pay cash to replace the Code Enforcement Officer’s 2007 Subaru Forester SUV when it is nine years old in FY17.

Ambulance Division

Ambulance – Our 2003 ambulance will need to be replaced when it is fifteen years old in FY18. We will be able to pay cash, since we have been putting money aside every year. The purchase price shown includes not only the vehicle, but also all attached and most of the portable equipment.

Defibrillators – A defibrillator is a piece of ambulance equipment which electrically stimulates the heart to restore the correct pulse. We plan to replace our oldest unit in FY24, when it is 20 years old.

Rescue Tools – This equipment is scheduled for replacement using our replacement reserve when it is twenty-five years old in FY20.

Fire Department

Fire Engine #2 Reserve – Engine #2, a pumper/tanker, was purchased in FY03. A reserve has been funded to allow replacement when it is thirty years old in FY33. This price includes not only the vehicle, but also attached and portable equipment.

Fire Engine #3 Reserve – This engine had to be replaced unexpectedly in FY09 due to very expensive mechanical problems. A reserve has been funded to allow replacement when it is 30 years old in FY39. This price includes the vehicle and attached and portable equipment.

Fire Engine #4 Reserve – We had planned on a 30 year replacement cycle for our ladder truck, but increasingly frequent mechanical problems have caused us to rethink that assumption. We now suggest replacing it in FY19, Year Five of our CIP and five years earlier than previously planned. Consequently, we need to accelerate funding next year. The price shown includes not only the vehicle, but also attached and portable equipment.

Fire Engine #5 Reserve – Engine #5, the IH/Ferrara 1250 gpm pumper will be thirty years old in FY24, when we propose to pay cash from our replacement reserve. This price includes not only the vehicle, but also attached and portable equipment.

Pickup Truck – Fire Chief’s – We fund a replacement account and have scheduled a cash purchase for FY20. Thereafter, this 2006 Ford will be transferred to the Harbor Department, since it has much less intensive use, allowing the last truck to last 14 years. This price includes not only the vehicle, but also attached and portable equipment.

Pickup Truck - Crew's – This 2010 Chevy pickup was purchased with an FY08 Federal Port Security Grant. We fund a replacement account and have scheduled a cash purchase for FY20. This price includes not only the vehicle, but also attached and portable equipment

Thermal Imaging Cameras – We have funded a reserve account for our two thermal imaging cameras. The first unit was ten years old when scheduled for replacement in FY09, but it seems to be working fine, so we have postponed the purchase and left the balance in the account until needed. Replacement of that camera is currently scheduled for FY17.

SCBAs & Cascade Compressor System – A 2009 Port Security Grant provided 75% funding for twenty high-volume SCBA firefighter air packs and a cascade compressor system to fill them. All SCBAs are scheduled for replacement in FY24, at 15 years of age, and the Cascade Compressor System is scheduled for replacement in FY34, when it is 25 years old.

Police Department

Cruiser Equipment – Some types of equipment last longer than a cruiser does, so we replace these on an as-needed basis, including the radar, video system, cage, emergency lights and sirens.

Security Camera System – Purchased with a Federal grant. We have funded a replacement reserve for purchase in FY19.

Night Vision Units – Purchased with a Federal grant. We have funded a replacement reserve for purchase in FY17.

Port Security Boat – Purchased with the FY08 Port Security Grant. Starting in FY12, we funded a reserve with cruise ship Port Development Fees, which will allow replacement of the boat when it is twenty years old in FY29.

Cruiser Replacement – The Town owns six police cruisers. At any one time, four of them are in Police Department service and the oldest two have been transferred to other Town departments. Experience has shown that our cruisers become unreliable after 150,000 miles of police service, which takes about four years. When replaced, they are transferred to a department which uses them much less intensely. The price shown for the cruiser includes appurtenances such as laptop computer, radio, and signage, but does not include radar, video system, cage, emergency lights or sirens; since the latter items tend to last more than the four years the cruiser is in police service. The slightly larger appropriation every fourth year is for the purchase of a four wheel drive pickup truck, when it is transferred to the DPW Director.

Computer System – This account has been moved to the Technology Division as explained

above.

Communication System Reserve – The Dispatch Division’s radio console, four base stations, remote control station, Ireson Hill radio building with generator and recording equipment are scheduled for replacement at various times as listed on the Equipment Replacement Schedule, which also shows the depreciation for each piece of equipment. We have funded a replacement reserve based on that depreciation table, so that each piece of equipment can be replaced as it wears out. During the five years of this CIP, we plan to replace two radio base stations, a radio console command module and a radio remote control station in FY16. In FY17 fourteen receivers, repeaters, controllers, antennas and other equipment will be replaced. The FY19 replacement schedule includes the bulk of our Radio Mobile Data System, including the base station, network controller, data link and nine Mobile Data Radio Units. A complete timetable is detailed in the CIP Equipment Replacement Schedule.

Speed Trailer – The Police Department uses a Speed Monitoring Awareness Radar Trailer (SMART) to promote compliance with speed limits in and around problem areas. A replacement reserve has been funded on a twenty year cycle, with the next replacement being in FY28.

Public Safety Building

Public Safety Building Generator Reserve – Replacement reserve funded on a thirty year cycle.

Shelter Generator – As a designated emergency shelter for the Town of Bar Harbor, the school’s Emerson Building has a standby generator which is maintained by Fire Department personnel. A replacement reserve has been funded on a thirty year cycle.

Public Safety Building Renovations – Income from the cell phone antenna lease has been dedicated to renovation of this century old building and the adjacent Police Station. Much work needs to be done, but our priorities at this time are to renovate the Fire Station kitchen in FY14, build a police evidence room in FY15, continue work on an air conditioning system for the second floor of the Fire Station, install an updated internal communications system for the Fire Station, and replace some windows on the back side of the Police Station.

Public Safety Building Expansion – An FY13 architectural report pointed out that our fire engines should not be stored at their present location without additional, expensive modifications to the floor and that the Police Station is only one quarter of the size recommended for such facilities. A \$6.7 million building addition/renovation project was recommended. A full copy of that report can be viewed from the Police Department page on the Town website. However, a preferred solution to this problem has not been determined at this time.

Harbor Department

Boat & Trailer – Due to the 2009 acquisition of our Port Security Boat using a federal grant, further funding for this reserve account has been eliminated. Upon the advice of the Harbor Master, we will continue to use and maintain this boat unless major repairs are needed.

Floats – This account is designed to accumulate the funds necessary to replace the floating docks at the Town Pier on a rotating basis, with most floats scheduled for replacement every twenty years, five years longer than previously planned. Six of our floats are now past their original replacement dates, although we will continue to use them as long as they remain serviceable. As it stands at this time, we expect to replace two in FY16 and four in FY18. Unused reserve funds remain in this account until needed for major repairs or for full replacement.

Gangways – Just as with the floats, we fund a reserve account, with replacement of our four gangways scheduled every twenty to thirty years. However, since they are subject to considerable wear and tear from the weather, these funds may be used for an emergency replacement if needed. The next replacements are expected in FY18: the thirty-four year old winter gangway and the gangway to the public floats. The ADA now requires that any replacement gangway be a minimum of 80 feet long.

Pier Renovations – On a regular basis, the north end of the town’s Ells Pier needs replacement of the timbers used for piling, bracing and curbs, as well as metal ladders and related equipment. Since most of the wear and tear comes from the small cruise ships that moor at the pier, cruise ship Port Development Fees finance this replacement reserve. We plan to replace the Town Pier railings in FY14.

Security Camera System – The Harbor Master’s security camera system was combined with the Police Department system in FY14, so this replacement reserve is no longer needed.

Parks Section

Museum in the Streets – Interpretive signs designating historical points of interest around the downtown were erected in FY13. We plan to use cruise ship Port Development Fees to fund annual payments into a reserve account, so that funds will be available if needed for major repairs.

Grant Park Renovations – One of the last Town parks still needing renovation is Grant Park, at the easterly end of Albert Meadow. The first step is completing a master plan for the renovation. A survey was completed in FY08, and the Parks & Recreation Committee is now working on a design. An annual replacement reserve has been funded using cruise ship Port Development Fees.

Tree Planting – We expect to resume our tree replacement program at the Athletic Field in FY14.

Skatepark Construction – No funding is planned over the next five years, since CIP funding is insufficient at this time to finance this project. Private fund raising is underway.

Mount Desert Street Cemetery – During FY03 we received a bequest from the estate of Crystal T. Sprague, on the condition that the funds be used only for the maintenance and repair of the Mount Desert Street Cemetery. Headstones have been cleaned and a gate was installed at the north end. We anticipate building paths; regrading and reseeding the sod; replacing overgrown shrubs; installing an irrigation system; repointing the stone wall, installing fencing; and possibly illuminating the Civil War Memorial. We do not foresee a need for additional funds. A boundary survey indicates the need for a line agreement between the Town and the westerly abutter.

Once this is completed we would like to select a designer and finalize design improvements, with construction to follow.

Park Equipment – This account was established for the purchase of new park equipment or the replacement of worn-out equipment as the need arises. An annual replacement reserve has been funded.

Launch Ramp at Hadley Point – Construction of the ramp was completed in FY06. A replacement reserve was started in FY12 and continues as funds permit.

Village Green Bandstand – The bandstand was completely rebuilt in FY10, and a replacement reserve was started in FY12 using cruise ship Port Development Fees.

Glen Mary Renovations Reserve – The pool was renovated in FY09. A replacement reserve is funded.

~~**Harborview Park** – Town Council’s goal E.10 is to “Design, fund and rebuild Harborview Park, including visitor information, an expanded deck and boardwalk, dinghy space, a float and kayak lockers” by the end of FY16. We plan to finance the cost of renovation through a bond issue that will be repaid with cruise ship Port Development Fees. Those debt service payments appear below and in Chart DD.~~

Village Green Renovations – The Village Improvement Association recently offered to purchase brick pavers if the Town would pay the cost of laying them on the “Broadwalk” running from the corner of Mount Desert & Kennebec to the corner of Main & Firefly Lane. Because the VIA’s kind offer was received so late, funding has been delayed until Year Two to allow us time to work out the details.

Comfort Stations

Restroom Reserve – The Newport Comfort Stations were finished in 2011. Unused funds from that project were transferred into a “Restroom Reserve” account set aside for the renovation of any public restroom. Plans are now underway for major renovation and expansion of the Town Pier Comfort Stations in FY15. We will also be replacing the roof on the Athletic Field Comfort Station in FY15. This reserve account is being partially funded annually using cruise ship Port Development Fees.

Highway Division

Air Compressor, Mobile – We fund a reserve for our trailer-mounted compressor, so we can replace it in FY19, when it will be twenty years old.

Backhoes – We have three backhoes: two at the Highway Division and one at the Transfer Station, which always gets the hand-me-down. We budget all three backhoes in this one account to better track this transfer process. The next replacement is scheduled for FY17, when the Case 590L at the Transfer Station will be 17 years old.

Brush Chipper – Due to lack of funds, replacement of our brush chipper has been postponed from FY14 to FY19, when it will be twenty years old.

Road Grader – Due to lack of funds, replacement of our 23 year old grader has been postponed from FY13 to FY20, when it will be thirty years old.

Hydraulic Truck Lifts – A replacement account was started in FY10 for our two hydraulic truck lifts at the Public Works Garage. The heavy truck lift will be replaced in FY20.

Front End Loader – We have funded a replacement reserve which anticipates fifteen years of service and replacement in FY16.

Road Improvement Program – Due to our huge backlog of roadwork and mandated improvements to the sewer and water systems underlying them, in 2009 Town Meeting approved borrowing the nearly \$3.7 million needed for a major road improvement program. If bids come in as expected and bad weather doesn't destroy any other roads, our requested FY15 budget should allow the following work:

Cromwell Harbor Road- Reclaim existing pavement, grade and repave from Main Street to Ledgelawn Avenue.

Rodick Street- Full depth reconstruction from Cottage Street to intersection of York Street.

MDOT Route #3 Project- Assist MDOT in the coordination effort during the reconstruction of the corridor from Ireson Hill to the intersection of Mt. Desert Street and Eagle Lake Road.

Highbrook Road- Remove existing pavement, regrade and pave from the intersection of Route #3 to the intersection of Bloomfield Road.

County Road- Overlay entire length.

Hadley Point Road- Overlay entire length.

Sand Point Road- Overlay from the intersection of Bar Harbor Road 3500 feet eastward.

Indian Point Road- Overlay from the Town line approximately 3500 feet eastward.

Sidewalk Plow – We funded a twelve year replacement cycle for our last sidewalk plow, but it was completely worn out by the end of its tenth year. Consequently, the machine we purchased in FY13 is scheduled for replacement in FY23 and a ten year replacement reserve is being funded.

Sidewalk Reconstruction – Using cruise ship Port Development Fees and our bonded road improvement program, we anticipate the following work in FY15:

Rodick Street- Both sides from Cottage Street to West Street.

MDOT Route #3 Project- Assist MDOT in the coordination effort to reconstruct existing sidewalks and construct new sidewalks. Additionally a multi-use path is still under consideration.

While the FY18 Lower Main Street Streetscape Project was conceptually approved by Council as part of the DPW Consolidated Capital Work Plan, more recent and detailed financial analysis indicates that this project can proceed only with a substantial investment by the adjacent property owners. That special assessment was estimated at \$224,547 in FY13.

Steamer/Pressure Washer – The next replacement is expected in FY19, and a reserve has been funded.

Street Sweeper (broom) – The Town owns two street sweepers: a vacuum-type and a broom-type. A reserve has been established for replacement of the broom-type in FY21, when it is fifteen years old.

Street Sweeper (vacuum) – The Town owns two street sweepers: a vacuum-type and a broom-type. The vacuum sweeper picks up finer materials, but wears out faster, as we found out in FY04 when we had to replace it unexpectedly. Consequently, we have shortened this replacement cycle and now plan to purchase a new one in FY21, when it is eight years old.

Public Works Garage Complex – The DPW complex now under construction should be complete by the end of FY14. Funding of a replacement reserve has been postponed at least until the bond issue is retired in FY34.

Tag Trailer – Replacement of our flatbed equipment trailer has been postponed to FY25, due to insufficient funds.

Water Truck – The water truck used by the Highway Division to clean the downtown streets and sidewalks several times a week is scheduled for replacement with another used vehicle when it is twenty-one years old in FY22, using cash from its replacement reserve.

Route Three Reconstruction – When the Maine Department of Transportation (MDOT) completes the scheduled redesign and reconstruction of Route Three from West Street to Ireson Hill, the Town will be responsible for paying the local share of the construction costs at the end of the project, a cost currently estimated at \$540,000. In FY15, we plan to add \$117,160 of General Fund fund balance to this CIP reserve account. This amount was used simply because it was the average that this fund balance built up over five years. Note that this \$540,000 is only the Highway Division's share. The Water Division and Wastewater Division will both have to kick-in for their share of the work, using utility revenues.

Light Trucks – Four light trucks are scheduled for replacement over the next five years. With each new truck we will also replace any plows, wings, sanders, radios or other attached equipment. While we would prefer to replace light plow trucks every five years, because they don't hold up under the added stress of plowing and end up spending time in the shop instead of plowing roads, the price of trucks rose so much over the last few years that we have had to stretch replacements out, yet again.

FY15 – A seven year old one ton 4x4, dump truck with plow and sander

FY16 – Superintendent's eight year old ¾ ton 4x4 pickup with plow and sander

FY17 – A seven year old 1½ ton, 4 door dump truck with plow, wing and sander will be replaced with a 1 ton 4x4 truck, similarly equipped except for the wing.

FY18 – A nine year old ¾ ton 4x4 pickup with plow and sander

Plow Trucks – The Town owns six large dump trucks. Experience has shown that, on average,

they become unreliable after about eight years of service, so we put two of the older ones in reserve, while running four on the road. Typically, these trucks are replaced on a fourteen year cycle, but that may vary depending on how any particular truck holds up. The price shown for each truck includes all appurtenant equipment, such as plow, wing, rigging, radio, beacons, sander, etc. As with our light trucks, our preferred replacement schedule has been stretched, due to large price increases. Two trucks are scheduled for replacement over the next five years:

- FY15 – A sixteen year old Volvo with Flo & Go body
- FY17 – Our fourteen year old Volvo sand truck
- FY19 – A fifteen year old Volvo single axle dump truck

Bobcat Loader – Our 1993 Clarke forklift will be twenty-four years old in FY17, when we propose to replace it with a “Bobcat” style skid-steer loader. The reason for the switch is that we feel a “Bobcat” could fill the same function as our present forklift, but with the proper attachments, could also sweep, load, dig, bore and occasionally plow snow when needed to backup our sidewalk plow. Please note that the replacement of this forklift was delayed four years in FY13, because we had to replace the sidewalk plow earlier than planned.

Roller, Vibratory – The roller used for asphalt patching will be twenty-nine years old when it is scheduled for replacement in FY19, using cash from its replacement reserve.

Waste Oil Furnace – We dispose of our waste lubricating oils, and those of residents and businesses, by burning them in a special furnace. This approach not only saves the expense of disposal, but also allows us to reduce the cost of heating our truck bay, while providing a valuable service to the residents of the Town and to the environment. Unfortunately, waste oil furnaces tend to wear out in a short length of time, about four years, so replacement is expected in FY16. A reserve sufficient for this replacement cycle has been funded.

Downtown Signs – Council’s goal E.12 is to “Partner with the Bar Harbor Chamber of Commerce to support implementation of the Downtown signage plan and placement of the signs”. Known as the Downtown Wayfinding Signage Plan, this project would assist visitors in finding their way around the downtown. The Town Council voted on August 20, 2013, to “approve the Downtown Wayfinding Signage Plan concept and approach . . . *{and to}* fund this project, funds permitting with the \$242,250 option A figure in mind, through cruise ship fund revenues . . .” We propose to finance this project through Bond Issue W (see below) which will be repaid using cruise ship Port Development Fees.

Solid Waste Division

Recycling Facility Reserve – In FY10, we started a small replacement reserve account, but CIP funding was insufficient until FY15 to allow additional appropriations.

Transfer Station Reserve – Council’s goal E.9 is to “Complete a master plan for the transfer station”. Town Meeting approved funds in FY14 to begin the reconstruction planning process for this overworked and aging infrastructure.

Storage Trailer Replacement – We are funding a small reserve, but the next replacement is not expected until FY32.

Bailer – We have started a reserve account for FY21 replacement of our 43 year old bailer.

Crusher, Glass – We have started a reserve account for FY23 replacement of our 15 year old glass crusher.

Forklifts – A reserve account has been funded for replacement of our two Transfer Station forklifts when each is 20 years old: the propane unit in FY21 and the electric model in FY32.

Town Debt Service

Bond Issue O - Agamont Park & Seawall – In June 2004, voters of the Town approved borrowing funds to repair the collapsed seawall above Town Beach, as well as complete the final phase of renovations for Agamont Park. This account provides funds to pay the bonds sold in 2005 as construction was beginning. The final payment will be made in FY25.

Bond Issue P – Public Works: FY10 – This account is used to pay the bonds for a multitude of public works projects: roads, sidewalks, watermain, etc. The portion of the bonds used for water system work are repaid from water user fees, not from general taxation. These bonds cannot be refinanced until February 2021.

Bond Issue T – Public Works Garage Complex – In June 2012, Town Meeting approved bonds to finance construction of a new garage and maintenance complex in Hulls Cove for the Highway Division, Water Division and the Public Works Director’s office. The last payment on Bond Issue T is in FY33. These bonds cannot be refinanced until after October 15, 2023.

Bond Issue U – Municipal Building Renovations: 2015 – A major renovation project is needed to repair extensive masonry problems with the exterior of the Municipal Building and bring all meeting rooms and offices up to modern standards, while retaining the historic look and charm of the original construction. A complete description of this project appears above. For budgetary purposes, we assumed principal of \$2,200,000 at 4.5% over 20 years.

~~**Bond Issue V – Harborview Park: 2015** – Town Council’s goal E.10 is to “Design, fund and rebuild Harborview Park, including visitor information, an expanded deck and boardwalk, dinghy space, a float and kayak lockers” by the end of FY16. This bond issue will be repaid with cruise ship Port Development Fees. For budgetary purposes, we assumed principal of \$1,311,633 at 4.5% over 20 years.~~

Bond Issue W – Downtown Signs: 2015 – Council’s goal E.12 is to “Partner with the Bar Harbor Chamber of Commerce to support implementation of the Downtown signage plan and placement of the signs”. A complete description of this project appears above. For budgetary purposes, we assumed principal of \$242,250 at 4.5% over 20 years. This bond issue will be repaid with cruise ship Port Development Fees.

School Capital Projects

School Department

A.D.A. Act Renovations – This is a continuation of a multi-year project to bring both buildings up to ADA standards. We have students enrolled with physical challenges which make this an on-going need. Currently, we have no projects planned, but want to be prepared for any changes to current law. At some point the kindergarten ramp leading from the classroom to the playground will need to be replaced, as well as the ramps leading from the upper Emerson Hall.

Capital Outlay Reserve – Any school CIP appropriations leftover at the end of a project are closed to this account. Similarly, projects that cost more than expected draw down this account. These funds can also be used when the need for further renovation or building occurs or when an unexpected emergency arises.

Asbestos Removal – In FY15 we will be replacing the old iron piping in the Connors Building. We will need to remove any asbestos discovered during this project. We have maintained funding in this line item for unexpected removal of asbestos during any renovation or repair.

Furniture and Equipment – In order to replace school furnishings in an orderly fashion while keeping costs reasonable, we plan to purchase new furniture for one classroom in each building every year. In addition, we will also replace cafeteria tables and other general program large furniture items for the music room, library, etc. as needed. The expenditures will vary by need and cost. We have budgeted expenditures per year between \$5,000-\$10,000.

Computers & Technology – Ongoing implementation of AOS #91 technology program and infrastructure support for 7th and 8th grade MLTI program, as well as replacement of computers older than 4 years. We currently have a 1:1 iPad/student ratio for grades 4-8.

Copier Lease/Purchase – This figure is for 5 copiers which are located in both offices, library and work rooms. This was rebid in FY12 for a five-year contract.

Floor Covering Replacement – We will continue to replace floor coverings in both classrooms and multi-purpose areas on an as-needed basis. In FY15 we will replace the library and computer lab flooring, which are over twenty years of age.

Repaving – As part of a proactive plan, we anticipate the need to repave the parking/court areas in the future. We anticipate repaving the Connors Parking Lot and Basketball Courts in FY18. We will be raising money over the next few years, with an anticipated project expense of \$75,000.

Pickup Truck Replacement – In FY14 we purchased a new truck with plow. We will maintain this line item in order to replace our truck in seven years.

Playground – This is a continuation of a multi-year project in which we look to upgrade and maintain the playground equipment and grounds for K-8 students.

Roof Repair Reserve – Money is being put aside over a number of years, since we anticipate eventual roof replacement projects for both buildings. In addition, each year there are repairs to be made.

Storage Units –We will budget in future years for custodial closets and the old boiler room.

Conners/ Emerson Windows – The windows of the Emerson School have been replaced. Conners school will need to be replaced eventually. We are being proactive in building this fund.

Safety & Access Control – This will be a permanent line in the CIP account to address any safety/security issues, which may arise from new state and federal recommendations. We are looking into a keyless entry. We installed panic buttons, as well as an outside security camera system during FY14.

Indoor Pipe Replacement – In FY15 we will replace the original iron pipes in the Conners building.

Boiler Replacement Reserve – The current boilers are approaching 20 years of age. In FY11 we began raising money for the inevitable replacement of the boilers. We are currently re-searching the best system and anticipate replacing both boilers during FY17.

Tractor/Plow Reserve – This small unit is scheduled for replacement in FY19, so a replacement reserve was funded starting in FY12.

Entrance to Emerson – The upper entrance to the Emerson School needs to be reconfigured. The present stonewall along the sidewalk is in disrepair.

Kitchen Equipment – The equipment in the kitchen is approaching 20 years of age. We have started a reserve account for replacement of pieces as they wear out.

Gym Divider – Replacement of present divider between the stage and gym in FY15. We have budgeted \$24,000 for this project.

Conners Hallway Floors – In keeping with maintaining the facility, the hallway floors in the Conners Building will need to be replaced. The floor is uneven and the tiles are breaking. We anticipate this project taking place during FY16.

School Debt Service

Bond Issue M – 2004 Heating System Payments – This account is used to pay back one of the two sets of bonds for the heating system renovations approved at Town Meeting in January 2004. The last payment on Bond Issue M is in FY25. These bonds cannot be refinanced.

~ ~ **End of Capital Improvement Program** ~ ~

**Capital Improvement Program
Year By Year Overview**

This Year FY14 Yr.End Bal.	Department Account	Year One FY15			Year Two FY16		
		Appropriation	Spending	Balance	Funding	Spending	Balance
0	Town Clerk's Department Voting Equipment	n/a	n/a	n/a	n/a	n/a	n/a
0	<i>Total Clerk</i>	0	0	0	0	0	0
0	Finance Department Computer Hardware	n/a	n/a	n/a	n/a	n/a	n/a
0	<i>Total Finance</i>	0	0	0	0	0	0
0	Assessing Division Property Tax Reval.	n/a	n/a	n/a	n/a	n/a	n/a
2,753	Assessing Vehicle Reserve	2,667	0	5,420	2,728	0	8,148
2,753	<i>Total Assessing</i>	2,667	0	5,420	2,728	0	8,148
0	Technology Division Copy Machines	4,195	0	4,195	4,194	8,389	0
1,480	Geographic Info. System	3,352	0	4,832	3,352	8,184	0
0	Fire Supression System	n/a	n/a	n/a	n/a	n/a	n/a
3,193	WAN & Cable TV System	2,206	0	5,399	2,257	0	7,656
1,220	Audio Visual Equipment	305	0	1,525	312	0	1,837
5,019	Document Imaging System	2,000	0	7,019	2,046	0	9,065
0	Computer Servers: General	14,000	0	14,000	14,000	0	28,000
0	Computer Servers: Finance	5,947	0	5,947	5,947	11,893	1
1,096	Website Improvements	10,000	0	11,096	10,000	0	21,096
0	PA Hearing Loop System	n/a	n/a	n/a	n/a	n/a	n/a
0	Town Phone System	3,800	0	3,800	3,887	0	7,687
0	Ortho Photo Update	5,929	0	5,929	6,065	0	11,994
12,008	<i>Total Technology</i>	51,733	0	63,741	52,060	28,466	87,336
0	Municipal Building Building Renovations	2,200,000	2,200,000	0	0	0	0
0	<i>Total Muni. Bldg.</i>	2,200,000	2,200,000	0	0	0	0
14,221	Code Enforcement Division Code Vehicle Reserve	1,867	0	16,088	1,910	0	17,998
14,221	<i>Total Code</i>	1,867	0	16,088	1,910	0	17,998
0	Planning Department Backyard Parking	0	0	0	0	0	0
0	<i>Total Planning</i>	0	0	0	0	0	0
35,216	Ambulance Division Ambulance	31,975	0	67,191	31,975	0	99,166
27,220	Defibrillators	3,330	0	30,550	3,406	0	33,956
8,488	Rescue Tools	0	0	8,488	0	0	8,488
70,924	<i>Total Ambulance</i>	35,304	0	106,229	35,381	0	141,609

Notes:

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Capital Improvement Program
Year By Year Overview

Year Three FY17			Year Four FY18			Year Five FY19		
Funding	Spending	Balance	Funding	Spending	Balance	Funding	Spending	Balance
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
0	0	0	0	0	0	0	0	0
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
0	0	0	0	0	0	0	0	0
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
2,791	0	10,939	2,855	0	13,795	2,921	0	16,716
2,791	0	10,939	2,855	0	13,795	2,921	0	16,716
3,209	2,093	1,117	3,283	0	4,400	4,581	8,981	0
1,674	0	1,674	1,713	0	3,387	1,752	0	5,140
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
2,309	0	9,964	2,362	0	12,326	2,416	0	14,742
319	0	2,156	521	2,676	1	602	602	0
7,631	16,696	0	2,141	0	2,141	2,190	0	4,332
14,000	42,000	0	13,000	0	13,000	13,000	0	26,000
3,500	0	3,501	3,500	0	7,001	3,500	10,500	1
10,000	0	31,096	10,000	0	41,096	10,000	51,096	0
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
3,977	0	11,664	4,068	0	15,732	4,162	0	19,894
6,205	0	18,199	6,347	0	24,546	6,493	31,038	1
52,824	60,789	79,371	46,936	2,676	123,630	48,697	102,217	70,110
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
1,543	19,541	1	1,999	0	2,000	2,045	0	4,045
1,543	19,541	1	1,999	0	2,000	2,045	0	4,045
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
31,975	0	131,141	31,976	163,115	1	33,373	0	33,374
3,484	0	37,440	3,565	0	41,005	3,647	0	44,651
1,623	0	10,111	1,660	0	11,771	1,698	0	13,469
37,082	0	178,692	37,201	163,115	52,777	38,718	0	91,495

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**Capital Improvement Program
Year By Year Overview**

This Year FY14 Yr.End Bal.	Department Account	Year One FY15			Year Two FY16		
		Appropriation	Spending	Balance	Funding	Spending	Balance
	Fire Department						
78,428	Fire Engine #2 Reserve	8,466	0	86,894	10,000	0	96,894
40,302	Fire Engine #3 Reserve	8,236	0	48,538	14,888	0	63,426
139,780	Fire Engine #4 Reserve	99,909	0	239,689	76,981	0	316,670
97,370	Fire Engine #5 Reserve	7,401	0	104,771	13,000	0	117,771
3,977	Pickup Truck - Fire Chief's	4,336	0	8,313	4,436	0	12,750
2,728	Pickup Truck - Crew's	2,728	0	5,455	2,790	0	8,245
15,698	Thermal Imaging Cameras	0	0	15,698	0	0	15,698
14,758	SCBAs & Cascade System	5,558	0	20,316	8,558	0	28,874
393,041	<i>Total Fire</i>	136,634	0	529,674	130,653	0	660,327
	Police Department						
10,669	Cruiser Equipment	4,100	0	14,769	4,194	2,660	16,304
19,041	Security Camera System	1,668	0	20,709	1,668	0	22,377
10,359	Night Vision Units	1,291	0	11,650	1,291	0	12,942
17,638	Port Security Boat	8,819	0	26,458	9,022	0	35,480
3,465	Cruiser Replacement	26,011	27,200	2,276	28,925	27,826	3,376
0	Computer System	n/a	n/a	n/a	n/a	n/a	n/a
33,292	Communication System	22,657	0	55,949	23,178	23,120	56,007
4,079	Speed Trailer	412	0	4,492	422	0	4,913
98,544	<i>Total Police</i>	64,959	27,200	136,302	68,701	53,605	151,398
	Public Safety Building						
7,609	P.S. Bldg. Generator Resv.	667	0	8,275	682	0	8,957
2,668	Shelter Generator Reserve	667	0	3,334	682	0	4,016
0	P.S. Bldg. Renovations	21,600	21,600	0	21,600	21,600	0
0	P.S. Bldg. Expansion	0	0	0	0	0	0
10,276	<i>Total P.S.Bldg.</i>	22,933	21,600	11,610	22,964	21,600	12,974
	Harbor Department						
5,544	Boat & Trailer	0	0	5,544	0	0	5,544
14,553	Floats	8,405	0	22,958	8,405	25,498	5,865
15,480	Gangways	3,455	0	18,935	4,536	0	23,471
0	Pier Renovations	12,894	0	12,894	10,273	0	23,167
0	Security Camera System	n/a	n/a	n/a	n/a	n/a	n/a
35,577	<i>Total Harbor</i>	24,754	0	60,331	23,214	25,498	58,047
	Parks Section						
1,113	Museum in the Streets	530	0	1,644	542	0	2,186
11,065	Grant Park Renovations	5,741	0	16,806	5,873	0	22,679
0	Tree Planting	8,000	8,000	0	8,000	8,000	0
0	Skatepark Construction	0	0	0	0	0	0
60,728	Mt. Desert St. Cemetery	0	0	60,728	0	0	60,728

Notes:

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- B. Amounts inside a box are contingent upon offsetting revenue such as a grant, donation or loan.

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**Capital Improvement Program
Year By Year Overview**

Year Three FY17			Year Four FY18			Year Five FY19		
Funding	Spending	Balance	Funding	Spending	Balance	Funding	Spending	Balance
12,776	0	109,670	16,389	0	126,059	16,492	0	142,551
11,564	0	74,990	15,450	0	90,440	15,520	0	105,960
76,981	0	393,650	76,981	0	470,631	76,981	547,611	0
18,073	0	135,844	24,063	0	159,907	24,069	0	183,976
4,538	0	17,288	4,643	0	21,930	6,040	0	27,970
2,854	0	11,100	6,346	0	17,446	6,557	0	24,002
0	12,637	3,061	1,469	0	4,530	1,469	0	6,000
11,713	0	40,587	6,650	0	47,237	2,715	0	49,952
138,499	12,637	786,190	151,990	0	938,180	149,843	547,611	540,411
4,291	5,442	15,152	4,389	2,784	16,758	4,490	0	21,249
1,668	0	24,045	1,668	0	25,713	1,668	27,381	0
1,291	14,233	0	1,456	0	1,456	1,490	0	2,946
9,230	0	44,710	9,442	0	54,152	9,659	0	63,811
29,591	32,966	1	30,271	29,120	1,152	30,967	29,790	2,329
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
23,711	53,792	25,926	24,256	0	50,182	24,886	75,068	1
431	0	5,345	441	0	5,786	452	0	6,238
70,213	106,432	115,179	71,924	31,904	155,199	73,612	132,238	96,573
698	0	9,655	714	0	10,369	730	0	11,099
698	0	4,714	714	0	5,428	730	0	6,158
21,600	21,600	0	21,600	21,600	0	21,600	21,600	0
0	0	0	0	0	0	0	0	0
22,995	21,600	14,369	23,027	21,600	15,797	23,060	21,600	17,257
0	0	5,544	0	0	5,544	0	0	5,544
26,492	0	32,357	26,493	53,368	5,481	10,355	0	15,836
4,622	0	28,093	4,025	32,118	0	4,138	0	4,138
7,332	0	30,499	4,318	0	34,817	1,425	0	36,242
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
38,446	0	96,493	34,836	85,486	45,842	15,918	0	61,760
555	0	2,741	568	0	3,309	581	0	3,890
6,008	0	28,687	6,146	0	34,833	6,288	0	41,121
8,000	8,000	0	8,000	8,000	0	8,000	8,000	0
0	0	0	0	0	0	0	0	0
0	0	60,728	0	0	60,728	0	0	60,728

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Capital Improvement Program
Year By Year Overview

This Year FY14 Yr.End Bal.	Department Account	Year One FY15			Year Two FY16		
		Appropriation	Spending	Balance	Funding	Spending	Balance
8,837	Park Equipment	2,000	0	10,837	2,046	0	12,883
2,992	Launch Ramp @ Hadley Pt.	1,496	0	4,487	0	0	4,487
3,699	Village Green Bandstand	1,233	0	4,933	1,262	0	6,194
24,233	Glen Mary Renovations	6,152	0	30,385	13,088	0	43,473
188,367	Harborview Park	0	0	188,367	0	0	188,367
0	Village Green Renovations	0	0	0	25,000	25,000	0
301,034	<i>Total Parks</i>	25,152	8,000	318,186	55,811	33,000	340,997
	Comfort Stations						
73,081	Restroom Reserve	12,499	90,548	(4,968)	7,417	0	2,449
73,081	<i>Total Comfort Stations</i>	12,499	90,548	(4,968)	7,417	0	2,449
	Highway Division						
5,700	Air Compressor, Mobile	750	0	6,450	767	0	7,217
9,125	Backhoes	47,221	0	56,346	22,483	0	78,829
23,355	Brush Chipper	1,243	0	24,598	1,243	0	25,841
124,335	Road Grader	2,620	0	126,955	2,620	0	129,574
3,095	Hydraulic Truck Lifts	1,000	0	4,095	1,023	0	5,118
125,584	Front End Loader	12,863	0	138,447	9,889	148,335	1
1,403,773	Road Improvement Program	295,693	1,167,834	531,631	566,999	925,218	173,412
13,244	Sidewalk Plow	13,244	0	26,487	13,548	0	40,035
506,441	Sidewalk Reconstruction	90,621	59,132	537,930	92,887	139,921	490,896
10,611	Steamer/Pressure Washer	(207)	0	10,404	0	0	10,404
69,980	Street Sweeper (broom)	7,733	0	77,713	7,911	0	85,625
15,204	Street Sweeper (vacuum)	18,079	0	33,282	18,494	0	51,777
0	Public Works Complex	n/a	n/a	n/a	n/a	n/a	n/a
12,424	Tag Trailer	680	0	13,104	696	0	13,800
2,000	Water Truck	1,000	0	3,000	1,023	0	4,023
328,580	Route 3 Reconstruction	211,420	540,000	0	n/a	n/a	n/a
82,559	Light Trucks	48,414	75,000	55,974	49,528	46,035	59,466
131,693	Plow Trucks	66,857	160,000	38,550	68,395	0	106,944
27,579	Bobcat Loader	1,272	0	28,851	1,272	0	30,124
31,623	Roller, Vibratory	2,437	0	34,061	2,437	0	36,498
2,577	Waste Oil Furnace	1,342	0	3,918	1,342	5,259	1
0	Downtown Signs	242,250	242,250	0	0	0	0
2,929,480	<i>Total Highway</i>	1,066,531	2,244,216	1,751,796	862,557	1,264,768	1,349,585
	Solid Waste Division						
3,145	Recycling Facility Resv.	2,500	0	5,645	2,558	0	8,203
0	Transfer Station Reserve	3,036	0	3,036	3,106	0	6,143
5,257	Storage Trailers	257	0	5,514	263	0	5,777
1,249	Bailers	1,993	0	3,242	1,993	0	5,235
4,391	Crusher, Glass	807	0	5,197	825	0	6,023
10,994	Forklifts	2,379	0	13,374	2,434	0	15,807
25,036	<i>Total Solid Waste</i>	10,973	0	36,008	11,179	0	47,187

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Capital Improvement Program
Year By Year Overview

Year Three FY17			Year Four FY18			Year Five FY19		
Funding	Spending	Balance	Funding	Spending	Balance	Funding	Spending	Balance
2,093	0	14,976	2,141	0	17,117	2,190	0	19,308
0	0	4,487	1,601	0	6,088	1,638	0	7,726
1,291	0	7,485	1,320	0	8,805	1,351	0	10,156
2,000	0	45,473	6,586	0	52,059	6,738	0	58,796
0	0	188,367	0	0	188,367	0	0	188,367
0	0	0	0	0	0	0	0	0
19,947	8,000	352,944	26,363	8,000	371,307	26,785	8,000	390,092
7,652	0	10,101	7,893	0	17,994	8,140	0	26,134
7,652	0	10,101	7,893	0	17,994	8,140	0	26,134
785	0	8,002	4,213	0	12,215	4,213	16,428	0
48,054	125,583	1,300	23,529	0	24,829	24,070	0	48,900
1,243	0	27,085	1,243	0	28,328	1,244	29,571	1
2,620	0	132,194	2,620	0	134,813	2,619	0	137,432
1,047	0	6,165	1,071	0	7,235	1,095	0	8,330
10,116	0	10,117	10,349	0	20,466	10,587	0	31,053
601,175	774,586	1	726,058	726,058	1	684,396	684,397	0
13,860	0	53,895	14,178	0	68,073	18,157	0	86,230
95,209	133,503	452,602	234,142	686,743	1	99,834	99,835	0
0	0	10,404	0	0	10,404	1	10,405	0
8,093	0	93,718	8,279	0	101,997	10,320	0	112,317
18,920	0	70,696	19,355	0	90,051	19,800	0	109,852
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
712	0	14,511	728	0	15,239	872	0	16,111
1,047	0	5,070	1,071	0	6,140	1,095	0	7,235
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
50,667	78,490	31,644	51,832	33,189	50,287	53,024	0	103,312
69,968	146,514	30,398	71,577	0	101,975	73,261	175,236	1
1,272	31,396	0	1,606	0	1,606	1,643	0	3,249
2,437	0	38,935	2,437	0	41,372	2,437	43,809	0
1,345	0	1,346	1,376	0	2,722	1,408	0	4,129
0	0	0	0	0	0	0	0	0
928,569	1,290,072	988,081	1,175,664	1,445,990	717,756	1,010,077	1,059,681	668,152
2,616	0	10,819	2,676	0	13,495	2,738	0	16,233
3,178	0	9,321	3,251	0	12,571	3,326	0	15,897
269	0	6,046	275	0	6,322	282	0	6,603
1,993	0	7,228	1,993	0	9,221	1,993	0	11,214
844	0	6,867	864	0	7,730	883	0	8,614
2,490	0	18,297	2,547	0	20,845	2,606	0	23,450
11,390	0	58,578	11,606	0	70,184	11,828	0	82,012

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**Capital Improvement Program
Year By Year Overview**

This Year FY14 Yr.End Bal.	Department Account	Year One FY15			Year Two FY16		
		Appropriation	Spending	Balance	Funding	Spending	Balance
	Town Debt Service (See Chart DD)						
0	K - Muni.Bldg.Renov.'04	n/a	n/a	n/a	n/a	n/a	n/a
0	O - Agamont Pk.& Seawall	57,080	57,080	0	61,780	61,780	0
0	P - Public Works: FY10	283,513	283,513	0	278,888	278,888	0
0	T - Public Works Complex	232,138	232,138	0	234,588	234,588	0
0	U - Muni.Bldg.Renov.'15	161,845	161,845	0	161,845	161,845	0
0	V - Harborview Park '15	0	0	0	0	0	0
0	W - Downtown Signs '15	0	0	0	18,623	18,623	0
0	<i>Total Town Debt</i>	734,576	734,576	0	755,724	755,724	0
	Unallocated						
3,965,975	Town Totals	4,390,582	5,326,140	3,030,417	2,030,299	2,182,660	2,878,056

SCHOOL C.I.P							
13,898	ADA Act Renovations	0	0	13,898	0	0	13,898
35,254	Capital Outlay Reserve	368	0	35,622	68	0	35,690
10,310	Asbestos Removal	0	8,000	2,310	0	0	2,310
5,000	Furniture & Equipment	5,000	5,000	5,000	5,000	5,000	5,000
3,462	Computers & Technology	55,000	55,000	3,462	60,000	60,000	3,462
0	Copier Lease/Purchase	14,933	14,933	0	14,933	14,933	0
24,991	Floor Covering Replacement	2,500	25,000	2,491	0	0	2,491
17,500	Repaving	5,000	0	22,500	1,000	0	23,500
0	Pickup Truck Replacement	5,986	0	5,986	5,986	0	11,972
7,386	Playground	0	0	7,386	0	0	7,386
n/a	Emerson Bathroom Doors	n/a	n/a	n/a	n/a	n/a	n/a
32,669	Roof Repair Reserve	2,500	3,000	32,169	0	3,000	29,169
0	Storage Units	0	0	0	0	0	0
12,064	Conners/Emerson Windows	0	0	12,064	0	0	12,064
n/a	Bleacher Upgrade	n/a	n/a	n/a	n/a	n/a	n/a
n/a	Bleacher Buddy	n/a	n/a	n/a	n/a	n/a	n/a
0	Safety & Access Control	15,000	15,000	0	5,000	5,000	0
42,450	Indoor Pipe Replacement	12,600	55,050	0	0	0	0
n/a	Sewer Lines	n/a	n/a	n/a	n/a	n/a	n/a
n/a	Roof Fascia & Drainage	n/a	n/a	n/a	n/a	n/a	n/a
23,475	Boiler Replacement Reserve	2,165	2,500	23,140	5,000	3,000	25,140
5,000	Tractor/Plow Reserve	0	0	5,000	2,270	0	7,270
0	Entrance to Emerson	0	0	0	0	0	0
0	Kitchen Equipment	2,000	0	2,000	0	0	2,000
0	Gym Divider	24,000	24,000	0	0	0	0
0	Conners Hallway Floor	0	0	0	50,000	50,000	0

Notes:

- A. Amount shown in the "Year One Appropriation" column is established as a continuing appropriation. Year Two through Year Five show amounts we expect to request in future fiscal years.
- B. Amounts inside a box are contingent upon offsetting revenue such as a trade-in, grant or loan.

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**Capital Improvement Program
Year By Year Overview**

Year Three FY17			Year Four FY18			Year Five FY19		
Funding	Spending	Balance	Funding	Spending	Balance	Funding	Spending	Balance
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
53,880	53,880	0	52,280	52,280	0	50,680	50,680	0
274,263	274,263	0	269,175	269,175	0	263,625	263,625	0
231,988	231,988	0	234,338	234,338	0	235,888	235,888	0
161,845	161,845	0	161,845	161,845	0	161,845	161,845	0
0	0	0	0	0	0	0	0	0
18,623	18,623	0	18,623	18,623	0	18,623	18,623	0
740,599	740,599	0	736,261	736,261	0	730,661	730,661	0
2,072,550	2,259,670	2,690,936	2,328,556	2,495,033	2,524,460	2,142,305	2,602,009	2,064,756

0	0	13,898	5,000	0	18,898	2,500	0	21,398
903	0	36,593	631	0	37,224	21,736	0	58,960
0	0	2,310	2,500	0	4,810	2,500	0	7,310
10,000	10,000	5,000	10,000	7,500	7,500	7,500	7,500	7,500
60,000	60,000	3,462	65,000	65,000	3,462	65,000	65,000	3,462
14,933	14,933	0	15,500	15,500	0	15,500	15,500	0
0	0	2,491	0	0	2,491	0	0	2,491
12,500	0	36,000	39,000	75,000	0	0	0	0
6,000	0	17,972	6,138	0	24,110	6,279	0	30,389
500	0	7,886	0	0	7,886	0	0	7,886
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
10,000	3,000	36,169	10,000	3,000	43,169	5,000	3,000	45,169
0	0	0	0	0	0	0	0	0
0	0	12,064	0	0	12,064	0	0	12,064
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
0	0	0	0	0	0	5,000	5,000	0
0	0	0	0	0	0	0	0	0
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
36,660	60,000	1,800	0	0	1,800	0	0	1,800
0	0	7,270	0	0	7,270	0	0	7,270
0	0	0	0	0	0	25,060	0	25,060
0	0	2,000	0	0	2,000	0	0	2,000
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0

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Capital Improvement Program
Year By Year Overview

This Year FY14 Yr.End Bal.	Department Account	Year One FY15			Year Two FY16		
		Appropriation	Spending	Balance	Funding	Spending	Balance
0	Technology Infrastructure	n/a	n/a	n/a	n/a	n/a	n/a
0	Upgrade Connors Entrance	n/a	n/a	n/a	n/a	n/a	n/a
0	Floor Machine	n/a	n/a	n/a	n/a	n/a	n/a
233,459	<i>Total School Projects</i>	147,052	207,483	173,028	149,257	140,933	181,352
	School Debt Service (See Chart DD)						
0	Bond Issue L: 2004 Heat	n/a	n/a	n/a	n/a	n/a	n/a
0	Bond Issue M: 2004 Heat	59,411	59,411	0	59,747	59,747	0
0	<i>Total School Debt</i>	59,411	59,411	0	59,747	59,747	0
233,459	School Totals	206,463	266,894	173,028	209,004	200,680	181,352

4,199,434	C.I.P. Fund Grand Totals	4,597,045	5,593,034	3,203,445	2,239,303	2,383,340	3,059,408
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Notes:

- A. Amount shown in the "Year One Appropriation" column is established as a continuing appropriation. Year Two through Year Five show amounts we expect to request in future fiscal years.
- B. Amounts inside a box are contingent upon offsetting revenue such as a trade-in, grant or loan.

**Capital Improvement Program
Year By Year Overview**

Year Three FY17			Year Four FY18			Year Five FY19		
Funding	Spending	Balance	Funding	Spending	Balance	Funding	Spending	Balance
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
151,496	147,933	184,915	153,769	166,000	172,684	156,075	96,000	232,759
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
59,948	59,948	0	60,154	60,154	0	60,453	60,453	0
59,948	59,948	0	60,154	60,154	0	60,453	60,453	0
211,444	207,881	184,915	213,923	226,154	172,684	216,528	156,453	232,759

2,283,994	2,467,551	2,875,851	2,542,479	2,721,187	2,697,144	2,358,833	2,758,462	2,297,515
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Warrant Committee Nomination for 2014-2015

The Nominating Committee for Warrant Committee members met April 11, 2014. In attendance were past Moderator Chad Smith, resident member Alice Long, and Warrant Committee Chair John Dargis and Secretary Heather Staples.

The slate of nominees is as follows:

Michael	Blythe
Robert	Chaplin
John	Dargis
Cas	Dowden
Jonathan	Eno
Michael	Good
Waldron	Gray
Emily	Henry
Jake	Jagel
Donna	Karlson
John	Kelly
Amanda	Kendall
James	Kitler
Seth	Libby
Jennifer	Litteral
Linda	Martin
James	Mroch
Rosamond	Rea
Melinda	Rice
Heather	Staples
J. Clark	Stivers
Corey	Vanskike

**THE WARRANT
ANNUAL TOWN MEETING – JUNE 3, & 10, 2014
TOWN OF BAR HARBOR**

STATE OF MAINE

County of Hancock, ss

To: A Constable of the Town of Bar Harbor

Greeting:

In the name of the State of Maine you are hereby required to notify and warn the voters of the Town of Bar Harbor, in said County, qualified by law to vote in Town affairs to meet in the **Emerson School Gymnasium** in said Town on Tuesday the third day of June, A. D., 2014 at seven o'clock in the afternoon, then and there to act on *Articles A through ZZ*;

And to notify and warn said voters to meet in the **Municipal Building, Third Floor Auditorium** in said Town on Tuesday, the tenth day of June, A. D., 2014 at eight o'clock in the forenoon until eight o'clock in the afternoon, then and there to act on *Article One* of said article being set out below to wit:

Reminder

~ Voter Check-in Required ~

“Open Town Meeting”, June 3rd, all Voters must check-in at the table in the lobby outside the gym to obtain a voter card prior to entering the Town Meeting. Voters are encouraged to arrive at least 30 minutes before the start of the meeting.

LD#1, Property Tax Relief, requires voter hand count and written ballot on several Articles.

<p>Open Town Meeting Action on the following articles will be on the Town Meeting floor Tuesday, June 3, 2014 starting at 7:00 p.m. <i>Emerson School Gymnasium</i></p>

Article A ELECTION OF MODERATOR - To choose a Moderator to preside at said meeting.

Article AA RESOLUTIONS – Recognition to outgoing Town Councilors Ruth Eveland, Robert Garland, and Christopher Walsh.

Article B ELECTION OF WARRANT COMMITTEE MEMBERS - To elect Warrant Committee members as required by Section C-34 of the Town Charter.

Note: Articles C through M authorize expenditures in cost center categories.

Article C EDUCATION BUDGET EXPENDITURES: Regular Instruction - To see what sum the School Committee is authorized to expend for **Regular Instruction** for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
Recommendations:	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$2,393,964	\$2,393,964	\$2,393,964

*The School Committee recommends adoption.
The seven member Town Council recommends adoption by a vote of 7 to 0.
The 22 member Warrant Committee recommends adoption by a vote of 17 to 0, with one abstention.*

Article D EDUCATION BUDGET EXPENDITURES: Special Education - To see what sum the School Committee is authorized to expend for **Special Education** for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
Recommendations:	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$1,156,110	\$1,156,110	\$1,156,110

*The School Committee recommends adoption.
The seven member Town Council recommends adoption by a vote of 7 to 0.
The 22 member Warrant Committee recommends adoption by a vote of 18 to 0.*

Article E EDUCATION BUDGET EXPENDITURES: Career and Technical Education – To see what sum the School Committee is authorized to expend for **Career and Technical Education** for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
Recommendations:	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$ 0	\$ 0	\$ 0

*The School Committee recommends adoption.
 The seven member Town Council recommends adoption by a vote of 7 to 0.
 The 22 member Warrant Committee recommends adoption by a vote of 18 to 0.*

Article F EDUCATION BUDGET EXPENDITURES: Other Instruction - To see what sum the School Committee is authorized to expend for **Other Instruction** for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
Recommendations:	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$ 87,492	\$ 87,492	\$ 87,492

*The School Committee recommends adoption.
 The seven member Town Council recommends adoption by a vote of 7 to 0.
 The 22 member Warrant Committee recommends adoption by a vote of 18 to 0.*

Article G EDUCATION BUDGET EXPENDITURES: Student & Staff Support - To see what sum the School Committee is authorized to expend for **Student & Staff Support** for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
Recommendations:	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$ 532,142	\$ 532,142	\$ 532,142

*The School Committee recommends adoption.
 The seven member Town Council recommends adoption by a vote of 7 to 0.
 The 22 member Warrant Committee recommends adoption by a vote of 18 to 0.*

Article H EDUCATION BUDGET EXPENDITURES: System Administration - To see what sum the School Committee is authorized to expend for **System Administration** for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
Recommendations:	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$ 118,366	\$ 118,366	\$ 118,366

The School Committee recommends adoption.

*The seven member Town Council recommends adoption by a vote of 7 to 0.
The 22 member Warrant Committee recommends adoption by a vote of 18 to 0.*

Article I EDUCATION BUDGET EXPENDITURES: School Administration - To see what sum the School Committee is authorized to expend for **School Administration** for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
Recommendations:	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$ 346,723	\$ 346,723	\$ 346,723

*The School Committee recommends adoption.
The seven member Town Council recommends adoption by a vote of 7 to 0.
The 22 member Warrant Committee recommends adoption by a vote of 18 to 0.*

Article J EDUCATION BUDGET EXPENDITURES: Transportation & Buses - To see what sum the School Committee is authorized to expend for **Transportation & Buses** for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
Recommendations:	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$ 247,480	\$ 247,480	\$ 247,480

*The School Committee recommends adoption.
The seven member Town Council recommends adoption by a vote of 7 to 0.
The 22 member Warrant Committee recommends adoption by a vote of 18 to 0.*

Article K EDUCATION BUDGET EXPENDITURES: Facilities Maintenance - To see what sum the School Committee is authorized to expend for **Facilities Maintenance** for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
Recommendations:	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$ 599,761	\$ 599,761	\$ 599,761

*The School Committee recommends adoption.
The seven member Town Council recommends adoption by a vote of 7 to 0.
The 22 member Warrant Committee recommends adoption by a vote of 17 to 1.*

Article L EDUCATION BUDGET EXPENDITURES: Debt Service and Other Commitments - To see what sum the School Committee is authorized to expend for **Debt Service and Other Commitments** for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
Recommendations:	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$ 0	\$ 0	\$ 0

*The School Committee recommends adoption.
The seven member Town Council recommends adoption by a vote of 7 to 0.
The 22 member Warrant Committee recommends adoption by a vote of 18 to 0.*

Article M EDUCATION BUDGET EXPENDITURES: All Other Expenditures - To see what sum the School Committee is authorized to expend for **All Other Expenditures** for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
Recommendations:	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$ 80,000	\$ 80,000	\$ 80,000

*The School Committee recommends adoption.
The seven member Town Council recommends adoption by a vote of 7 to 0.
The 22 member Warrant Committee recommends adoption by a vote of 18 to 0.*

Note: Articles C – M authorize a total budget of:

<i>School</i>	<i>Town</i>	<i>Warrant</i>
<i>Committee</i>	<i>Council</i>	<i>Committee</i>
\$5,562,038	\$5,562,038	\$5,562,038

Note: Articles N & O raise funds for the Proposed School Budget

Article N EDUCATION BUDGET: Essential Programs and Services – To see what sum the voters of the Town of Bar Harbor will appropriate for the total cost of funding public education from kindergarten to grade 12 as described in the Essential

Programs and Services Funding Act (State Recommends \$4,024,392) and to see what sum the voters of the Town of Bar Harbor will raise as the Town's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688 for the period July 1, 2014 to June 30, 2015.

***Explanation:** The Town of Bar Harbor's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that a municipality must raise in order to receive the full amount of state dollars.*

	<i>School Committee</i>	<i>Town Council</i>	<i>Warrant Committee</i>
Recommendations:			
<i>State Subsidy</i>	\$ 257,349	\$ 257,349	\$ 257,349
<i>Town's Minimum Share</i>	\$3,767,043	\$3,767,043	\$3,767,043
<i>State's Essential Programs & Services Model</i>	\$4,024,392	\$4,024,392	\$4,024,392

*The School Committee recommends adoption.
The seven member Town Council recommends adoption by a vote of 7 to 0.
The 22 member Warrant Committee recommends adoption by a vote of 18 to 0.*

Note: Article O raises additional local funds recommended to support the proposed school budget

Article O EDUCATION BUDGET: Tax Cap Override - To see what sum the voters of the Town of Bar Harbor will raise and appropriate in additional local funds for school purposes for the period July 1, 2014 to June 30, 2015, which exceeds the State's Essential Programs and Services allocation model by as required to fund the budget recommended by the school committee.

Written Ballot Vote Required

Explanation:
The additional local funds are those locally raised funds over and above the Town of Bar Harbor's local contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state funded debt service that will help achieve the Town of Bar Harbor's budget for educational programs. The School Committee recommends the

additional local funds shown below and gives the following reasons for exceeding the State’s Essential Programs and Services funding model. The State funding model underestimates the actual costs to fully fund the proposed budget.

	<i>School Committee</i>	<i>Town Council</i>	<i>Warrant Committee</i>
Recommendations:			
<i>Additional Local Funds</i>	\$1,383,665	\$1,383,665	\$1,383,665
<i>Exceeding EPS by</i>	\$1,297,005	\$1,297,005	\$1,297,005

*The School Committee recommends adoption.
The seven member Town Council recommends adoption by a vote of 7 to 0.
The 22 member Warrant Committee recommends adoption by a vote of 18 to 0.*

Note: Articles N & O raise a total town appropriation of:

<i>School Committee</i>	<i>Town Council</i>	<i>Warrant Committee</i>
\$5,150,708	\$5,150,708	\$5,150,708

Note: Article P summarizes the proposed school budget and does not authorize any additional expenditures

Article P EDUCATION BUDGET: Total Expenditures- To see what sum the voters of the Town of Bar Harbor will authorize the School Committee to expend for the fiscal year beginning July 1, 2014 and ending June 30, 2015 from the Town’s contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools.

	<i>School Committee</i>	<i>Town Council</i>	<i>Warrant Committee</i>
Recommendations:			
	\$5,562,038	\$5,562,038	\$5,562,038

*The School Committee recommends adoption.
The seven member Town Council recommends adoption by a vote of 7 to 0.
The 22 member Warrant Committee recommends adoption by a vote of 18 to 0.*

Article Q EDUCATION BUDGET: State, Federal, and Other Funds - In addition to the amount in Articles C – P, shall the School Committee be authorized to expend

such other sums as may be received from state or federal grants or programs or other sources during the fiscal year 2014-2015 for school purposes provided that such grants, programs or other sources do not require the expenditure of other funds not previously appropriated?

Current Year Totals: \$195,648

Recommendations:

The School Committee recommends adoption.

The seven member Town Council recommends adoption by a vote of 7 to 0.

The 22 member Warrant Committee recommends adoption by a vote of 18 to 0.

Article R MUNICIPAL BUILDING RENOVATIONS – Shall the Town of Bar Harbor:

1. **Authorize** the Town Council to provide for renovations to its Town Office Building at 93 Cottage Street, said project to include the following components:

- Repairs, replacement and renovations of its complete building envelope, including all masonry and brick stonework
- Replacement and renovations to its roof and roof systems
- Renovations to the governmental offices, meeting rooms and bathrooms
- Renovations to the public entranceways and main hall areas
- Renovations that the Council may deem necessary or appropriate due to issues that are revealed during the course of construction, and other activities that are reasonably related to the renovation project.

2. **Appropriate** the sum of Two Million Two Hundred Thousand dollars (\$2,200,000) to provide for the costs of said project, including engineering and design work and transaction costs;

3. **Authorize** the Treasurer and Chair of the Town Council, acting pursuant to the provisions of 30-A M.R.S.A. Section 5772, to issue general obligation securities of the Town of Bar Harbor (with or without call provisions and with or without premium, and including temporary notes in anticipation of the sale thereof) in an aggregate principal amount not to exceed Two Million Two Hundred Thousand Dollars (\$2,200,000); and

4. **Delegate** the discretion to fix the date(s), maturity(ies), interest rate(s), denominations(s), place(s) of payment, form and other details of said securities, including execution and delivery of said securities on behalf of the Town of Bar Harbor, and to provide for the sale thereof, to the Treasurer and Chair of the Town Council.

FINANCIAL STATEMENT

As of June 3, 2014

1. Total Town Indebtedness- Principal

A. Bonds outstanding and unpaid	\$17,227,986
B. Bonds authorized and unissued (June 2014)	- 0
C. Bonds to be issued if this article is approved:	\$2,200,000

2. Costs

At an estimated interest rate of 4.0% for a twenty (20) year maturity, the estimated costs for this bond issue will be:

Principal:	\$2,200,000
Interest:	<u>1,125,597</u>
<u>Total Debt Service:</u>	<u>\$3,325,597</u>

3. Validity

The validity of the bond and of the voters' ratification of the bond may not be affected by any error in the above statements. If the actual amount of the total debt service for the bond issues varies from the estimate, the ratification by the voters is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

/s/

Stanley W. Harmon
Treasurer
Town of Bar Harbor

Explanation:

We are challenged by a number of problems in our present Municipal Building offices. This is a 1907 building where the portions of the governmental offices have critical needs of a modern office. The Town offices were moved into the building in 1970 with very little remodeling done at that time. In the last few years, an electrical upgrade has already been completed as well as fire protected storage of Town archival records, protection of its critical fiber and communication servers, fire escape, cooling for the Council Chambers and an upgraded elevator system. An office renovation would include cooling and ventilation systems, new lighting, a return to the original wood based interior construction restoring its historic charm, re-alignment of the various offices to permit better interaction with the public, secure storage, a return to the higher ceilings for openness, light, improved air circulation and public safety upgrades. The areas included for renovation are Finance, Planning, Code, Assessing, break area, handicap bathroom, the Technical Administrator's office and his work areas. Additionally, the four entranceways will be upgraded, including the main hallway area. Structurally, the sketch plan calls for creating a counter into the Finance department from the main hallway.

Recommendations:

*The seven member Town Council recommends approval, by a vote of 7 to 0.
The 22 member Warrant Committee recommends approval, by a vote of 15 to 0 with one abstention.*

Article S DOWNTOWN SIGNAGE – Shall the Town of Bar Harbor:

1. **Authorize** the Town Council to provide for new signage for its downtown area, said project, known as the **Downtown Wayfinding Signage Plan** to include the following component:

- Design, manufacture and placement of Signs in the Downtown area and activities reasonably related to the accomplishment of the Downtown Wayfinding Signage Plan.

2. **Appropriate** the sum of Two Hundred Forty Two Thousand dollars (\$242,000) to provide for the costs of said project, including transaction costs;

3. **Authorize** the Treasurer and Chair of the Town Council, acting pursuant to the provisions of 30-A M.R.S.A. Section 5772, to issue general obligation securities of the Town of Bar Harbor (with or without call provisions and with or without premium, and including temporary notes in anticipation of the sale thereof) in an aggregate principal amount not to exceed Two Hundred Forty-Two Thousand Dollars (\$242,000); and

4. **Delegate** the discretion to fix the date(s), maturity(ies), interest rate(s), denominations(s), place(s) of payment, form and other details of said securities, including execution and delivery of said securities on behalf of the Town of Bar Harbor, and to provide for the sale thereof, to the Treasurer and Chair of the Town Council.

FINANCIAL STATEMENT

As of June 3, 2014

1. Total Town Indebtedness- Principal

A. Bonds outstanding and unpaid	\$17,227,986
B. Bonds authorized and unissued (June 2014)	- 0
C. Bonds to be issued if this article is approved:	\$242,000

2. Costs

At an estimated interest rate of 3.75% for a fifteen (15) year maturity, the estimated costs for this bond issue will be:

Principal:	\$242,000
Interest:	<u>87,880</u>
<u>Total Debt Service:</u>	<u>\$329,880</u>

3. Validity

The validity of the bond and of the voters' ratification of the bond may not be affected by any error in the above statements. If the actual amount of the total debt service for the bond issues varies from the estimate, the ratification by the voters is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

/s/

Stanley W. Harmon
Treasurer
Town of Bar Harbor

Explanation:

Council’s goal E.12 is to “Partner with the Bar Harbor Chamber of Commerce to support implementation of the Downtown signage plan and placement of the signs”. A signage plan was presented and approved by the Council. Various volunteers, the Business Roundtable and Chamber members worked on the design concepts and the project is ready to be implemented. In order to achieve placement of the signs as soon as practicable, the Town Council voted to use a bond issue to complete the project and utilize ongoing Cruise Ship Revenues to pay the annual debt service of such bond. No taxpayer monies will be raised for this bond issue.

Recommendations:

*The seven member Town Council recommends approval, by a vote of 7 to 0.
The 22 member Warrant Committee recommends approval, by a vote of 16 to 0.*

Article T MUNICIPAL BUDGET: Expenditures - To see what sum the Town will raise and appropriate for the Municipal Budget for FY15 (7/1/14 TO 6/30/15).

Explanation:

This is the total amount that the Town Council is allowed to spend from all sources except grants and donations, as provided in Article W, and from reserve accounts.

<i>Recommendations:</i>	<i>Town Council</i>	<i>Warrant Committee</i>
<i>Total Expenditures</i>	<i>\$12,710,868</i>	<i>\$12,710,868</i>

*The seven member Town Council recommends approval, by a vote of 7 to 0.
The 22 member Warrant Committee recommends approval, by a vote of 15 to 0 with one abstention.*

Article U MUNICIPAL BUDGET: Other Revenues - To see what sum the Town will vote to reduce the amount to be raised by taxation by using estimated revenues and fund balance for the Municipal Budget for FY15 (7/1/14 TO 6/30/15).

Explanation:

In addition to property taxes, the Town receives other revenues from fees, licenses, excise taxes, etc., and we sometimes use monies left over from prior years (fund balance). The funds shown in this article reduce the amount of property taxes that have to be raised.

Recommendations:	<i>Town Council</i>	<i>Warrant Committee</i>
<i>Other Revenues</i>	\$6,263,990	\$6,263,990
<i>Fund Balance</i>	\$ 194,338	\$ 194,338

*The seven member Town Council recommends approval, by a vote of 7 to 0.
The 22 member Warrant Committee recommends approval, by a vote of 16 to 0.*

Article V MUNICIPAL BUDGET: Tax Cap Override – To see if the Town will vote to increase the property tax levy limit of \$6,632,283 established for the Town of Bar Harbor by State law in the event that the Municipal Budget approved by the Town results in a tax commitment that is greater than the property tax levy limit.

Written Ballot Vote Required.

Explanation:

In 2005 the State Legislature passed a “tax reform” law known as LD#1. This bill created a maximum municipal tax levy based upon this year’s tax, plus an allowance for personal income growth and the town’s tax base growth due to new construction. However, LD#1 allows Bar Harbor voters to increase that tax cap with the approval of a simple majority of the voters at Town Meeting. The only requirement is that a secret vote must be taken by written ballot. Using the State’s formula, the maximum tax levy for Bar Harbor’s Municipal Budget is \$6,632,283. As detailed in your copy of the annual Town Report, it appears that the proposed budget is \$384,454 below the tax cap. However, due to the complexities of that law, a vote is still recommended to avoid any potential problems which may arise.

Recommendations:

*The seven member Town Council recommends approval, by a vote of 7 to 0.
The 22 member Warrant Committee recommends approval, by a vote of 16 to 0.*

Article W MUNICIPAL BUDGET: Grants and Donations – In addition to the amount in Article T, shall the voters appropriate and authorize the Town Council to expend additional state, federal and other funds received during FY15 (7/1/14 TO 6/30/15) for municipal purposes, provided that such additional funds do not require the

expenditure of local funds not previously appropriated?

Explanation:

From time to time, the Town Council receives funds from state and federal grants, and donations, as well as sources other than local tax dollars. This article gives the Town Council the authority to spend such funds, as long as no local property tax dollars are required to match them, other than those already in the budget.

Recommendations:

*The seven member Town Council recommends approval, by a vote of 7 to 0.
The 22 member Warrant Committee recommends approval, by a vote of 16 to 0.*

Article X **EARLY TAX PAYMENT DISCOUNT** - To see if the voters will authorize the Tax Collector to accept early payments on the second half installment by the due date of the first half installment and provide the taxpayer with a 1.0% discount on the second installment only.

Explanation:

If this article passes, voters paying their second half taxes early will get a discount for doing so, as they have since 1995.

Recommendations:

*The seven member Town Council recommends approval, by a vote of 7 to 0.
The 22 member Warrant Committee recommends approval, by a vote of 16 to 0.*

Article Y **PREPAYMENT OF TAXES** - To see if the Town will vote to accept tax payments prior to the commitment date and to pay interest on said tax payments in the amount of 0% per year figured on a monthly basis until the tax commitment date is reached.

Explanation:

On rare occasions, taxpayers need to pay their taxes before they have been billed. The Town Treasurer cannot accept such early payments unless an article is passed.

Recommendations:

*The seven member Town Council recommends approval, by a vote of 7 to 0.
The 22 member Warrant Committee recommends approval, by a vote of 16 to 0.*

Article Z TAX DUE DATE AND INTEREST RATE - To see if the Town will vote that the first half taxes shall be due and payable on or before September 30, 2014 and that second half taxes shall be due and payable on or before March 31, 2015 and that interest shall be charged at the annual rate of 7.0% on any unpaid taxes due on September 30, 2014 beginning October 1, 2014 and on any unpaid taxes due March 31, 2015 beginning April 1, 2015.

Explanation:

The due dates proposed are essentially the same as last year. The proposed interest rate is the highest allowed by State Law to encourage taxes to be paid on time.

Recommendations:

*The seven member Town Council recommends approval, by a vote of 7 to 0.
The 22 member Warrant Committee recommends approval, by a vote of 16 to 0.*

Article ZZ OVERPAYMENT OF TAXES - To see if the Town will vote to establish the interest rate to be paid to a taxpayer who is determined to have paid an amount of real estate taxes in excess of the amount finally assessed for 2014 at 3.0% per year on the amount of overpayment.

Explanation:

If a taxpayer wins a tax appeal against the Town, we must pay them interest on the amount of the difference. We are required by law to set that amount each year. We are suggesting the lowest interest rate allowed by law, which is 4% less than what we charge for late payments.

Recommendations:

*The seven member Town Council recommends approval, by a vote of 7 to 0.
The 22 member Warrant Committee recommends approval, by a vote of 16 to 0.*



Election of Town Officers
Action on the following articles will be at the Town Election with
Polls Open Tuesday, June 10, 2014, from 8:00 a.m. to 8:00 p.m.
Municipal Building Auditorium

Article 1 – ELECTION OF OFFICERS - To elect all necessary Town Officers as are required to be elected by secret ballot.

The polls will be open from 8:00 a.m. until 8:00 p.m. on Tuesday, June 10, 2014 for election of Town officers. Absentee ballots will be processed on Election Day every hour on the hour starting at 9:00 a.m. until 8:00 p.m.

The Registrar of Voters of the Town of Bar Harbor hereby gives notice that she or her designee will be at the Municipal Offices on Monday through Friday from 8:30 a.m. to 5:00 p.m., except holidays, and poll hours on Election Day for the registration of persons desiring to register for this election.

Given under our hands and seal at Bar Harbor this fifteenth day of April 2014.

Municipal Officers of the Town of Bar Harbor

_____ Ruth A. Eveland, Chair	_____ Gary Friedmann, Vice-Chair
_____ Paul A. Paradis	_____ Peter St. Germain
_____ Christopher Walsh	_____ Robert E. Garland
_____ David Bowden	

Attest:
A true copy _____
Patricia A. Gray, Town Clerk of Bar Harbor

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TELEPHONE DIRECTORY

TOWN OF BAR HARBOR

Website: www.barharbormaine.gov

Ambulance:

Emergency 911
Other Business 288-5554

Assessor (assessor@barharbormaine.gov) 288-3320

Code Enforcement (ceo@barharbormaine.gov) 288-3329

Finance Department (treasurer@barharbormaine.gov) 288-5096

Fire Department:

Emergency 911
Other Business 288-5554

Harbormaster (bhhmaster@barharbormaine.gov) 288-5571

Planning Department (planningdirector@barharbormaine.gov) 288-3329

Police Department:

Emergency 911
Other Business (bhpd@barharbormaine.gov) 288-3391

Public Works Department

Public Works Director (pwdirector@barharbormaine.gov) 288-1026

Highway Division (hwsupt@barharbormaine.gov) 288-4681

Solid Waste Division (recycling@barharbormaine.gov) 288-4464

Transfer Station (recycling@barharbormaine.gov) 288-5201

Wastewater Division (wwsupt@barharbormaine.gov) 288-4028

Water Division (water@barharbormaine.gov) 288-3555

Town Clerk (clerk@barharbormaine.gov) 288-4098

Town Manager (manager@barharbormaine.gov) 288-4098

Tax Collector (collector@barharbormaine.gov) 288-5096

Schools Website: *Elementary:* <http://ces.barhbr.com> - *District:* www.mdirss.org

Connors Emerson School 288-3631/5708

MDI High School – Principal 288-5011

TOWN BOARDS & COMMITTEES

Meeting Schedule

Town Council	7:00 p.m.	1 st & 3 rd Tuesday
Board of Appeals	7:00 p.m.	As needed 2 nd Tuesday
Conservation Commission	7:00 p.m.	2 nd Monday
Design Review Board	3:00 p.m.	2 nd & 4 th Thursday
Harbor Committee	4:00 p.m.	2 nd Monday
Marine Resources Committee	4:00 p.m.	3 rd Wednesday
Parks and Recreation Committee	4:30 p.m.	As needed 1 st & 3 rd Monday
Planning Board	6:00 p.m.	1 st & 3 rd Wednesday
School Board –		
Bar Harbor	4:30 p.m.	1 st Monday
High School	7:00 p.m.	2 nd Monday