

2012

Town of Scarborough Annual Report 2012

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*Town of Scarborough
Annual Report
2012*



LIST OF SERVICE ORGANIZATIONS

July 1, 2011, through June 30, 2012

Am-Vets / Libby Mitchell Post

David Dolloff (207-883-3902)
P.O. Box 246, Scarborough, ME 04070-0246

Scarborough Community Chamber

Art Dillion, President
c/o Portland Regional Chamber
60 Pearl Street, Portland, ME 04101

Kiwanis Club

Annalee Rosenblatt (207-883-9025)
P.O. Box 846, Scarborough, ME 04070-0846

Lions Club

Rodney Laughteon (207-883-9309)
P.O. Box 644, Scarborough, ME 04070-0644

Masons - Gov. William King Lodge #219

Richard Lord (207-883-6767)
649 U.S. Route 1, Scarborough, ME 04074

North Scarborough Grange -

Barbara Griffin (207-839-4425)
29 Saco Street, Scarborough, ME 04074

Project G.R.A.C.E.

Steffi Cox (207-883-5111)
P.O. Box 6846, Scarborough, ME 04070-6846

Rotary Club

Mindy Dearborn (207-332-0485)
P.O. Box 6455, Scarborough, ME 04070-6455

Scarborough Garden Club

Elaine Toher, President (swancz@aol.com)
1 Winding Way, Scarborough, ME 04074

Scarborough Historical Society

Becky Delaware (207-885-9997)
P.O. Box 156, Scarborough, ME 04070-0156

Scarborough Land Conservation Trust

Paul Austin (207-289-1199)
P.O. Box 1237, Scarborough, ME 04070-1237

STATE AND FEDERAL ELECTED OFFICIALS

STATE REPRESENTATIVES

District 127 - Amy Volk

4 Elbridge Oliver Way, Scarborough, ME 04070
Home Telephone (207) 883-1963
State House Message Phone: (800) 423-2900
State House E-Mail:
RepAmy.Volk@legislature.maine.gov

District 128 - Heather Sirocki

32 Glendale Circle, Scarborough, ME 04074
Home Telephone: (207) 883-5609
State House Message Phone: (800) 423-2900
State House E-Mail:
RepHeather.Sirocki@legislature.maine.gov

STATE SENATORS

District 6 - James A. Boyle,
25 Dundee Rd, Gorham, ME 04038
Home Telephone: (207) 894-7827
Senate Message Phone: (800) 423-6900
Legislature E-Mail:
senjamesboyle@legislature.maine.gov

District 7 - Rebecca L. Millett

12 Waumbek Rd., Cape Elizabeth, ME 04107
Senate Message Phone: (800) 423-6900
Legislature E-Mail:
senrebeccamillett@gmail.com

U.S. SENATORS

Angus King

Portland State Office:

3 Canal Plaza, Suite 601, Portland, ME 04101
Telephone: (207) 874-0883
Fax: (207) 874-7631

Washington D.C. Office:

154 Russell Senate Office Bldg., Washington, D.C. 20510
Telephone: (800) 432-1599
Fax: (202) 224-1946

Susan Collins

Portland State Office:

One City Center, Stop 23, Portland, ME 04101
Telephone: (207) 780-3575

Washington D.C. Office:

413 Dirksen Senate Office Bldg., Washington, D.C. 20510
Telephone: (202) 224-2523
Fax: (202) 224-2693

U.S. REPRESENTATIVE

Chellie Pingree

Portland State Office:

57 Exchange Street Portland, Suite 302, ME 04101
Telephone: (207) 774-5019
Fax: (207) 871-0720

Washington D.C. Office:

1127 Longworth House Office Bldg., Washington, D.C. 20510
Telephone: (202) 225-6116
Fax: (202) 225-5590

**ANNUAL REPORT OF THE MUNICIPAL OFFICERS
FOR THE
YEAR ENDING JUNE 30, 2012
SCARBOROUGH, MAINE**

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2012 TOWN COUNCIL

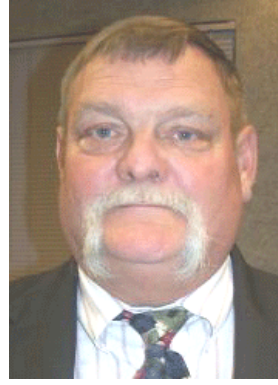
As of November 2012 Election



Ronald D. Ahlquist (13)
Chair
 51 Mitchell Hill Road
 939-5695



Judith L. Roy (13)
Vice-Chair
 6 Second Avenue
 883-6552



James E. Benedict (14)
 121 Burnham Road
 883-9911



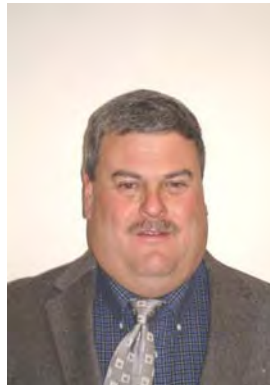
Edward Blaise (15)
 18 Forest Street
 885-5087



Jessica Holbrook (15)
 137 Beech Ridge Road
 883-4138



Katherine St. Clair (13)
 41 Woodfield Drive
 885-5633



Richard J. Sullivan (14)
 1 Sullivan Farm Rd.
 883-1689

<p>MUNICIPAL OFFICES 259 U.S. Route 1 P.O. Box 360 Scarborough, Maine 04070-0360 Phone: 207-730-4000 FAX: 207-730-4033 www.scarborough.me.us</p>	<p>SUPERINTENDENT OF SCHOOLS 259 U.S. Route 1 P.O. Box 370 Scarborough, Maine 04070-0370 Phone: 207-730-4100 FAX: 207-730-4104 www.scarborough.k12.me.us</p>
TOWN MEETINGS	
<p>TOWN COUNCIL Municipal Building - 7 p.m. <i>1st and 3rd Wednesday of each month</i> <i>3rd Wednesday only in July and August</i></p> <p>PLANNING BOARD Municipal Building - 7 p.m. <i>Every 3rd Monday</i></p> <p>ZONING BOARD Municipal Building - 7 p.m. <i>2nd Wednesday of each month</i></p>	<p>BOARD OF EDUCATION Municipal Building - 7 p.m. <i>1st and 3rd Thursday of each month</i> <i>3rd Thursday only in July and August</i></p> <p>SCARBOROUGH LIBRARY TRUSTEES Public Library - 7 p.m. <i>3rd Thursday of each month</i></p> <p>SANITARY DISTRICT TRUSTEES Municipal Building - 7:30 p.m. <i>4th Thursday of each month</i> <i>3rd Thursday only in November and December</i></p>

OFFICE HOURS

MUNICIPAL OFFICES
 Monday - Friday, 8 a.m. - 4 p.m.
 Wednesday evenings the following offices are open until 6:30 p.m.:
 Town Clerk, Vehicle Registration, Tax Collector, Code Enforcement

The Code Enforcement and Planning staff are available by prior appointment only on *Tuesdays*, and after 12-noon on *Fridays*

SUPERINTENDENT OF SCHOOLS
 Monday - Friday, 8 am - 4 p.m.

SCARBOROUGH LIBRARY
 48 Gorham Road
 Scarborough, ME 04074
 207-883-4723
 Fax - 207-883-9728
 Monday: 10 a.m. - 5:30 p.m.
 Tues., Wed., Thurs.: 10 a.m. - 8 p.m.
 Friday and Saturday: 10 a.m. - 5 p.m.
 Sunday: 1 p.m. - 5 p.m.
 (Closed Saturdays and Sundays, July through Labor Day)
www.library.scarborough.me.us

SCARBOROUGH SANITARY DISTRICT
 415 Black Point Road
 Scarborough, ME 04074
 207-883-4663
 Fax - 207-883-7083
 Monday - Friday: 7 a.m. - 3:30 p.m.
www.scarboroughsanitarydistrict.org

SCARBOROUGH HISTORICAL SOCIETY
 649 U.S. Route 1
 Scarborough, ME 04074
 Tuesdays 9 a.m. - 12-Noon
 By appointment: 207-883-4820
www.scarboroughcrossroads.org/historical/

Letter of Transmittal from the

TOWN MANAGER

To the Town Council and Citizens of Scarborough:



Thomas J. Hall
Town Manager

Please accept this report on the accomplishments for the Town of Scarborough for the fiscal year ending June 31, 2012. Department reports will provide a more in-depth review of specific accomplishments; however, let me take this opportunity to highlight what I consider some of the key issues over the past year.

- **Budget and Finance-** The sluggish economy continued to present challenges by limited growth in the tax base and reduced revenue from non-local sources. Excluding increases in

debt service costs, increases in municipal and school operating expenses were limited to 1.27% and 1.6% respectively. The major factor that affected the budget was the nearly 8% loss in non-property tax revenue, resulting from a 16.9% reduction in state aid to education and the decision to eliminate the use of fund balance reserves. These factors resulted in a 3.17% increase in the tax rate to \$13.03 per \$1000 of assessed value.

As a part of the financing for the new Wentworth School, the Town re-structured long-term debt, resulting in significant savings to the taxpayers. Other accomplishments include the passage of a Debt Management Policy and an Investment Policy that provides good safeguards and financial management principles.

- **Transportation Improvements-**The Town made great strides in transportation improvements this past year with the completion of the upgrade to Haigis Parkway/Route One intersection. As a companion project, the Town secured 80% of the funding for the Dunstan Intersection Improvement Project and worked closely with MDOT on the design. The Oak Hill Pedestrian Study was completed, which produced a number of specific recommendations that will be implemented in the coming years. Based on a recommendation in the Comprehensive Plan, the Town Council created a Transportation Committee that is tasked with considering transportation issues town-wide, with an immediate focus on the Oak Hill area. Lastly, the Town finalized the design and location of new “wayfinding” signs that are designed to ease congestion.

- **Economic Development-** Although development activity has been significantly slowed with the economy, the Town has used this lull to focus on infrastructure improvements as noted above, and reconsider zoning regulations. The intent of this strategy is to prepare for when development activity resumes. Traffic impact fees were revised to reflect the actual costs of intersection improvements. Most notably, significant modifications were made to zoning along Haigis Parkway (the HP Zone), which should encourage development to proceed once the economy improves.

- **Affordable Housing** – The Town advanced the partnership with Habitat for Humanity of Greater Portland for the development of seventeen affordable housing units on town-owned property off Broadturn Road. Consultants assisted in the preparation of conceptual site plans and three neighborhood meetings were held to solicit input. This effort culminated in a workshop with the Town Council who endorse the concept and encouraged continued cooperation. This project is particularly meaningful to me as I believe that keeping Scarborough affordable is one our most important priorities.

- **Fuel Assistance-** In partnership with Project G.R.A.C.E. the Town undertook a fuel assistance program to assist needy Scarborough residents. Under the program, the Town conducted the fundraising and publicity and Project G.R.A.C.E. administered the distribution of the assistance. In total, approximately \$35,000 was raised in the community, which directly benefited those in need.

None of these accomplishments could have been possible without a competent and professional staff and a committed group of elected and appointed officials – I am pleased to be part of a great organization and community. Town staff always welcomes input from the residents on how we can better serve your needs.

Respectfully submitted,
Thomas J. Hall, Town Manager

Report from the

TOWN CLERK

To the Town Manager, Town Council, and Citizens of Scarborough:



Yolande P. Justice
Town Clerk

It is with pleasure that I submit the annual report on behalf of the Town Clerk's Office for fiscal year July 1, 2011, through June 30, 2012.

The following Elections were held:

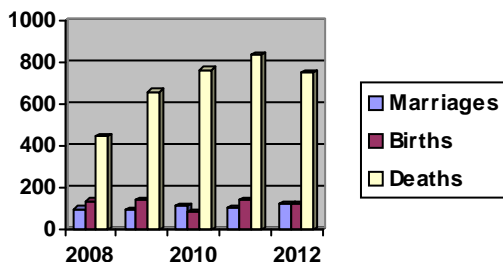
* Tuesday, November 8, 2011, the Municipal Elections to elect members to the Town Council, Board of Education, and Trustees to the Sanitary District; as well as the State Candidate and Referendum Election
*Tuesday, May 15, 2012, the School Budget Validation Referendum .

*Tuesday, June 12, 2012, the State Primary Election were held to elect members to each party to run in the November 6, 2012, General (Presidential) Election.

The Town Council holds two regularly scheduled meetings a month, except for July and August when the Council holds one meeting, totaling 19 over the course of a year [1 meeting canceled due to weather]. In addition, there were 1Special Council meetings held and a total of 53 public hearings.

Vital statistics include records of marriages, births, and deaths and are part of the records in the Clerk's Office. The births and deaths are recorded in three locations within the state: 1) Place of residency, 2) Place of occurrence, and 3) the State Office of Vital Statistics in Augusta. The marriages are recorded in the municipality in which the license was obtained and the State Office of Vital Statistics in Augusta.

During the past fiscal year a total of 121 marriages, 756 deaths and 124 births were filed with the Town Clerk's Office.



As required by Maine Law, any dog 6 months or older is required to be licensed. To license your dog you will need to provide a current Maine State Rabies Certificate and a spayed or neutered certificate, if applicable. The fee is \$6.00 if you dog has been spayed/neutered and \$11.00 if your dog has not. For more information please contact the Town Clerk's Office at 207-730-4020.



The following items were issued by the Town Clerk's Office during the Fiscal Year - July 1, 2011 to June 30, 2012:

Items Issued by the Town Clerk's Office:

- 5,068 Approximately Certified Copies
- 733 Burial Permits
- 7 Coin-Operator's Licenses
- 1 Ice Cream Truck Licenses
- 133 Food Handler's Licenses
- 21 Innkeepers Licenses
- 4 Junkyard Permits
- 121 Marriage Licenses
- 4 Massage Establishment Licenses
- 11 Massage Therapist/Establishment License
- 11 Massage Therapist Licenses
- 3 Mobile Home Park Operator's Licenses
- 10 Special Amusement Licenses
- 7 Waster Hauler Permits
- 161 Garage/Yard Sale Permits

Clam Licenses:

- 200 Resident Recreational Clam Licenses
- 20 Non-Resident Recreational Clam Licenses
- 26 Commercial Resident Clam Licenses
- 4 Commercial Non-Resident Clam Licenses
- 1 Commercial Non-Resident Student Clam Licenses
- 10 Commercial Resident Student Clam Licenses
- 2 Commercial Over-60 Resident Clam Licenses
- 304 Day Licenses

Respectfully submitted,
Yolande "Tody" Justice, Town Clerk

Report from the

HUMAN RESOURCES & GENERAL ASSISTANCE OFFICE

To the Town Manager, Town Council, and Citizens of
Scarborough:



*Ellen M. Blair
Human Resources /
General Assistance Office*

It is with pleasure that I present to you my second annual report for the Town of Scarborough. The Human Resources Department is responsible for supporting town departments in a number of key areas including employee recruitment, compensation and benefits, employee development, employee relations, labor relations, records management, payroll, supervisory counseling, and health & safety. These functions are performed for an employee population of 156 regular full and part-time employees and 125± seasonal/temporary employees and call firefighter companies.

Accomplishments in 2012 include:

Building and managing effective employee relations

With three unions, employee and labor relations is always a priority. Collective bargaining efforts in 2012 culminated in 3-year agreements with our public safety dispatchers and our police officers. This finalizes all negotiations with all our unions.



Photography by Jonathan Reed

Recruiting and hiring

Filling vacancies throughout the Town starts with posting the job openings and ends in the orienting of the new hires. Relying on our new on-line applicant tracking system, Human Resources handled hundreds of applications for various seasonal and full-time vacancies.

Encouraging health and wellness.

Continued to received thousands in grant funding to support numerous programs focused on improving the health and wellness of our employees. Held a flu shot clinic for employees, their families and community members.

Collaborating.

In FY12, Human Resources and Finance staff worked together to finalize the transition of the payroll function to the human resources department. A new office suite was renovated which brought all human resource staff together in one office area.

Capitalizing on safety

Efforts by employees and supervisors to work safely continue to be a high priority. Utilizing best practices in training and policy development, staff continues to work with our insurer and the Department of Labor Safety Division. Incident rates recording the number and severity of work related injuries are closely monitored and are expected to decline over prior years.

Personnel policies

Changes and updates to the town's personnel policies were adopted by the Council and implemented.

Streamlining and automating processes

Human Resources continues to identify ways to streamline internal systems. Policy recommendations to Council were adopted and, utilizing the new employee self-serve module, initiatives included mandatory employee direct deposit with a paperless, electronic method for pay information.

Report continued from the Human Resources Department:

2012 General Assistance Program

Amount expended	\$2,527.58*
Housing	\$2,007.78
Electricity	85.30
Medical Prescriptions	434.50
Less	(1779.62)^
Total Cost	<u>\$ 747.96</u>
Number of families assisted	7

*Excludes administrative expenses

^State of Maine Reimbursement

Respectfully submitted,
Ellen M. Blair
Director of Human Resources



Photography by Jonathan Reed

INFORMATION SYSTEMS DEPARTMENT

To the Town Manager, Town Council, and Citizens of Scarborough:

It is with great pleasure that the Information Systems Department submits the annual report. The Department has been busy this past year planning and implementing many projects, providing services for the data networks and the many applications that are utilized. This year there were big changes with in the department personnel. We said good-bye to Ed Coyne who had been with the department for thirteen years. Ed was instrumental in creating the network and preparing Scarborough for the next phase in technology. Ed will be missed and the department wishes him well in his new career. At the same time we are welcoming Jennifer Nitchman as the new Director of the Information Systems Department. Jennifer will continue to move the Town forward with technology into the 21st century.

The Information Systems Department was formed in 1996 by combining the Town's and the School's Technology departments into one. The combining of the two departments has aided to meet the ever increasing technology needs of the Town of Scarborough in a cost efficient manner. This has resulted in savings when we purchase hardware and software that is shared.

We continue to keep the technology current to better serve the school and municipal departments. Currently we are planning to implement iPads and Androids to be used in an educational setting and the business environment. The use of iPads and an online document sharing site for the Town Council has already been implemented. This allows the councilors to access the information needed while allowing the Town to save money on printing and postage costs. Both the Town and School share administrative computing hardware, software, operating systems and networking capabilities. The combining of resources will continue to provide cost savings in numerous ways.

We look forward to another great year.

Respectfully submitted,
Michelle M. Lemelin & Edward Coyne,
Information Systems Co-Directors

Report from the

FINANCE DEPARTMENT

To the Town Manager, Town Council, and Citizens of Scarborough:



Ruth D. Porter
Finance Director

It is with great pleasure that I submit the annual report on behalf of the Finance Department for the Fiscal Year 2011-2012.

The Finance Department is responsible for managing and reporting the financial activities of the Town of Scarborough to assure all interested parties that those public resources are conscientiously received, safeguarded, invested, accounted for and disbursed. Our department works to reduce liabilities and risks in order to protect the financial and personal interests of the residents, taxpayers, employees, investors and visitors. Additionally, the Finance staff prepares financial statements that report the financial condition on the Town of Scarborough.

Excerpts of the June 30, 2012 Comprehensive Annual Financial Report (CAFR) are highlighted on the following pages. The Town of Scarborough's financial report was audited by the firm of Macdonald Page and Co., LLC located at 30 Long Creek Drive, South Portland, Maine 04106. Please review the completed CARF on the Town's web site at <http://www.scarborough.me.us/acct/documents/cafr2012.pdf>.

The Finance Department is comprised of the following offices and describes the related responsibilities:

- Accounting: Includes payroll, accounts payable, cash management, financial software implementation and oversight, investments, risk assessment, accounts Receivable, budgeting, debt management, infrastructure and financial reporting.
- Collections: Includes property tax collection and processing, general and rescue billing and collections, vehicle registrations, hunting and fishing licenses, beach parking permits, boat launch permits, parking tickets, snowmobile, watercraft and ATV registrations along with various other revenue collection services.
- Purchasing: Includes procuring goods and services, directing, supervising and coordinating the preparation of technical specifications for all purchasing and construction related activities of the Town.
- Assessing: Includes calculating the annual valuation of all taxable and exempt real and personal property in Scarborough and committing the property taxes annually.

During the year, Finance staff worked diligently in coordination with the Town's Financial Advisor, Joseph Cuetara from Moors and Cabot, Boston, MA in preparing and issuing a \$46.545m bond issue. This bond issue will be used to fund:

- \$18,540m of the \$39,077,594 voter approved bond authorization for the construction of a new Wentworth School. The remainder will be borrowed in 2013;
- \$24.605m to advance refund bonds issued in 2003 and to partially advance refund bonds issued 2004 and 2005. The result of this refunding provided an economic gain of \$1,408,535 on a present value basis or 5.614% present value; and
- \$3.4m for various capital projects



Photography by
Dave Corbeau, Harbor Master

Also during the year, Finance began the process of uploading and maintaining our capital asset information into the Town's financial software. With almost \$111m, net of depreciation to record, the staff is working meticulously to accurately report and maintain this data.

The Governmental Accounting Standards Board (GASB) is the governing body for the reporting and accounting of municipalities across the country. The Town of Scarborough Finance Department received the prestigious *Certificate of Achievement for Excellence in Financial Reporting* for the Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2011. This is the seventh consecutive year that the Town of Scarborough has submitted and achieved this prominent award.

To better assist the staff, the Town Council approved and we implemented two new policies, one is an Investment Policy and the other is a Debt Management Policy. Both of these policies are recommended by GASB and can be found online at: www.scarborough.me.us/common/ordinances/index.html.

In coordination with the Town Manager, Fire Chief and Rescue Captain, the Finance staff reviewed the concept of outsourcing rescue billing and collections processed by the Collection Staff. With the resignation of one of the Collection's staff, we looked at ways to help the staff

become more efficient and effective. By outsourcing the rescue billing and collections process, we were able to reduce costs for the rescue billing specialized training and by not filling the vacant position. Outsourcing began in November 2011 and while the collections started out slowly, they have improved over these few months. We are pleased with the level of service this vendor is providing.

Also within this year, we reviewed various processes performed by the Finance Department and determined that the payroll function would better serve the employees by becoming part of the Human Resource Department. The payroll clerk became a part of the HR Department and now most employee processes are coordinated in one office.

Even with the reduction of two employees this year: one in Collections and the payroll clerk in Accounting, and a part time position in Collections last year, the Finance Department continued its commitment to provide an invaluable service to the departments of the town and to its citizens. I commend the individuals, working in these areas, as they continue to meet the ever growing legal and reporting requirements, the growth of the technology industry and of public service to the citizens. Their dedication to helping Scarborough grow and prosper is vital to our community.

Ruth D. Porter, Finance Director

AUDIT FOR YEAR ENDING JUNE 30, 2012

The schedules on the following pages have been extracted from the financial statements of the Town of Scarborough, Maine, a complete copy of which is available for inspection at the Town Office. The schedules included herein are:

- Statement 1: Statement of Net Assets
- Statement 3: Balance Sheet - Governmental Funds
- Statement 4: Statement of Revenues, Expenditures and Changes in Fund Balance - Governmental Funds
- Exhibit A-1: General Fund Comparative Balance Sheets
- Exhibit A-2: General Fund Schedule of Revenues, Expenditures and Changes in Fund Balance - Budgetary and Actual
- Exhibit G: Statement of Changes in Long-term Debt



Photography by Jonathan Reed

TOWN OF SCARBOROUGH, MAINE
Statement of Net Assets
June 30, 2012

	Governmental Activities	Component Units	
		Public Library	Economic Development
ASSETS			
Cash and cash equivalents	\$ 1,759,446	135,934	44,649
Investments	34,184,264	507,757	-
Receivables:			
Accounts	860,844	-	-
Intergovernmental	428,686	-	11,149
Taxes receivable	172,971	-	-
Tax liens	757,577	-	-
Tax acquired property	7,231	-	-
Inventory	60,957	1,041	-
Prepaid items	-	10,983	-
Notes receivable	2,351,534	-	-
Capital assets, not being depreciated	9,501,534	-	-
Capital assets, net	103,857,173	1,060,532	9,883
Total assets	153,942,217	1,716,247	65,681
LIABILITIES			
Accounts payable and other current liabilities	3,575,343	18,202	1,342
Accrued payroll and other related liabilities	3,656,473	28,435	6,107
Taxes collected in advance	68,580	-	-
Accrued interest	456,044	-	-
Noncurrent liabilities:			
Due within one year	5,553,987	-	-
Due in more than one year	83,053,995	-	31,385
Total liabilities	96,364,422	46,637	38,834
NET ASSETS			
Invested in capital assets, net of related debt	54,339,258	1,060,532	9,883
Restricted for:			
Nonexpendable trust principal	128,928	77,132	-
Expendable trust - income portion	83,970	-	-
Town grants and projects	458,177	-	-
Education	440,220	-	-
Unrestricted	2,127,242	531,946	16,964
Total net assets	\$ 57,577,795	1,669,610	26,847

See accompanying notes to financial statements.

TOWN OF SCARBOROUGH, MAINE
Balance Sheet
Governmental Funds
June 30, 2012

	General	Performance Bonds	General Town Improvements	Wentworth School Construction	Haigis Parkway Assessments	Other Governmental Funds	Total Governmental Funds
ASSETS							
Cash and cash equivalents	\$ 1,257,920	69,257	220,449	-	-	211,819	1,759,445
Investments	8,748,556	313,776	1,306,980	18,676,005	-	5,138,947	34,184,264
Receivables:							
Accounts	828,253	-	-	-	-	32,591	860,844
Intergovernmental	191,841	-	-	-	-	236,845	428,686
Taxes receivable	172,971	-	-	-	-	-	172,971
Tax liens	757,577	-	-	-	-	-	757,577
Interfund loans receivable	3,004,027	-	-	-	-	192,153	3,196,180
Tax acquired property	7,231	-	-	-	-	-	7,231
Inventory	34,010	-	-	-	-	26,947	60,957
Notes receivable	-	-	-	-	2,351,534	-	2,351,534
Total assets	\$ 15,002,386	383,033	1,527,429	18,676,005	2,351,534	5,839,302	43,779,689
LIABILITIES AND FUND BALANCES							
Liabilities:							
Accounts payable and other current liabilities	2,402,854	-	18,652	332,181	-	438,623	3,192,310
Accrued payroll and other related liabilities	3,656,473	-	-	-	-	-	3,656,473
Accrued compensated absences	62,853	-	-	-	-	-	62,853
Interfund loans payable	-	-	-	-	2,500,133	693,047	3,196,180
Taxes collected in advance	68,580	-	-	-	-	-	68,580
Deferred tax revenue	757,593	-	-	-	-	-	757,593
Performance bond deposits	-	383,033	-	-	-	-	383,033
Total liabilities	6,948,353	383,033	18,652	332,181	2,500,133	1,131,670	11,317,022
Fund balances:							
Nonspendable Permanent Fund Principal	-	-	-	-	-	128,928	128,928
Nonspendable Inventory	34,010	-	-	-	-	26,947	60,957
Restricted for Town	2,992,678	-	1,508,777	-	-	458,177	4,959,632
Restricted for Education	440,220	-	-	18,343,824	-	272,634	19,056,678
Committed - General Fund	687,603	-	-	-	-	-	687,603
Committed - Education	-	-	-	-	-	-	-
Committed - Special Revenues	-	-	-	-	-	4,309,073	4,309,073
Assigned - General Fund	1,605,896	-	-	-	-	-	1,605,896
Assigned - Education	200,000	-	-	-	-	-	200,000
Unassigned Town	2,093,626	-	-	-	(151,599)	(488,127)	1,453,900
Total fund balances	8,054,033	-	1,508,777	18,343,824	(151,599)	4,707,632	32,462,667
Total liabilities and fund balance	\$ 15,002,386	383,033	1,527,429	18,676,005	2,351,534	5,839,302	
Amounts reported for governmental activities in the statement of net assets are different because:							
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.							113,358,707
Other long-term assets are not available to pay for current period expenditures and, therefore, are deferred in the funds.							757,593
Long-term liabilities, including bonds payable, are not due and payable in the current period and therefore, are not reported in the funds.							
Bonds payable							(84,678,572)
Capital leases							(687,335)
Accrued interest							(456,044)
Landfill liability							(425,333)
Other postemployment benefits liability							(921,025)
Accrued compensated absences							(1,832,863)
Net assets of governmental activities							\$ 57,577,795

See accompanying notes to financial statements.

TOWN OF SCARBOROUGH, MAINE
 Statement of Revenues, Expenditures and Changes in Fund Balances
 Governmental Funds
 For the year ended June 30, 2012

	General	Performance Bonds	Town Improvements	Wentworth School Construction	Hatgis Parkway Assessments	Other Governmental Funds	Total Governmental Funds
Revenues:							
Taxes	\$ 50,413,387	-	15,000	-	-	-	50,428,387
Licenses and permits	494,439	-	-	-	-	-	494,439
Intergovernmental	10,541,991	-	-	-	-	2,593,968	13,135,959
Interest earned	66,255	-	12,660	4,432	62,598	6,795	152,740
Donations	-	-	-	-	-	130,226	130,226
Sale of assets	-	-	-	-	-	2,600	2,600
Assessments and impact fees	-	-	-	-	-	1,497,507	1,497,507
Other	5,388,555	-	59,089	-	-	1,341,792	6,789,436
Total revenues	66,904,627	-	86,749	4,432	62,598	5,572,888	72,631,294
Expenditures:							
Current:							
General government	4,401,899	-	632,833	-	-	-	5,034,732
Public services	3,841,168	-	143,315	-	-	-	3,984,483
Public safety	8,241,916	-	44,894	-	-	-	8,286,810
Public works	6,598,823	-	1,071,635	-	-	-	7,670,458
Education	37,085,827	-	-	1,660,659	-	-	38,746,486
County tax	1,975,585	-	-	-	-	-	1,975,585
Debt service	5,416,558	-	-	-	-	-	5,416,558
Capital improvements	924,372	-	-	-	-	913,907	1,838,279
Other	-	-	-	-	-	4,947,643	4,947,643
Total expenditures	68,486,148	-	1,892,677	1,660,659	-	5,861,550	77,901,035
Excess (deficiency) of revenues over expenditures	(1,581,521)	-	(1,805,928)	(1,656,227)	62,598	(288,662)	(5,269,741)
Other financing sources (uses):							
Transfers in	1,723,391	-	55,975	-	55,039	226,168	2,060,573
Transfers out	(144,986)	-	(740,979)	(96,754)	(673,668)	(404,186)	(2,060,573)
Refunding bond issued	24,605,000	-	-	-	-	-	24,605,000
Premium paid on refunded debt	2,642,275	-	-	-	-	-	2,642,275
Premium paid on issued debt	355,819	-	-	1,556,805	-	-	1,912,624
Payment to refunding bond escrow agent	(27,124,969)	-	-	-	-	-	(27,124,969)
General obligation bonds	589,750	-	2,427,250	18,540,000	-	383,000	21,940,000
Total other financing sources (uses)	2,646,280	-	1,742,246	20,000,051	(618,629)	204,982	23,974,930
Net change in fund balances	1,064,758	-	(63,682)	18,343,824	(556,031)	(83,680)	18,705,189
Fund balances, beginning of year	6,989,275	-	1,572,459	-	404,432	4,791,312	13,757,478
Fund balances (deficit), end of year	\$ 8,054,033	-	1,508,777	18,343,824	(151,599)	4,707,632	32,462,667

See accompanying notes to financial statements.

TOWN OF SCARBOROUGH, MAINE
General Fund
Comparative Balance Sheets
June 30, 2012 and 2011

	2012	2011
ASSETS		
Cash and cash equivalents	\$ 1,257,920	5,554,730
Investments	8,748,556	2,412,731
Receivables:		
Taxes receivable	172,971	168,995
Tax liens	757,577	730,719
Accounts receivable	828,253	563,698
Intergovernmental	191,841	182,202
Inventory	34,010	-
Interfund loans receivable	3,004,027	2,904,940
Tax acquired property	7,231	7,231
Total assets	\$ 15,002,386	12,525,246
LIABILITIES AND FUND BALANCE		
Liabilities:		
Accounts payable and other current liabilities	2,402,854.00	1,092,572
Accrued payroll and other related liabilities	3,656,473	3,676,889
Accrued compensated absence (current)	62,853	30,366
Taxes collected in advance	68,580	65,091
Deferred tax revenues	757,593	671,053
Total liabilities	6,948,353	5,535,971
Fund balance:		
Nonspendable inventory	34,010	-
Restricted - Town	2,992,678	2,685,386
Restricted - Education	440,220	495,941
Committed - Town	687,603	629,908
Assigned - Town	1,605,896	2,223,390
Assigned - School	200,000	-
Unassigned - Town	2,093,626	954,650
Total fund balance	8,054,033	6,989,275
Total liabilities and fund balance	\$ 15,002,386	12,525,246

TOWN OF SCARBOROUGH, MAINE
General Fund
Schedule of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual (Budgetary Basis)
For the year ended June 30, 2012
(with comparative totals for June 30, 2011)

	2011 carryforward	2012		2011 Actual	Variance positive (negative)	2011 Actual
		Budget	Total Available			
Revenues:						
Taxes:						
Property taxes	\$ -	46,374,366	46,374,366	46,218,721	(155,645)	44,698,853
Change in deferred property tax revenue	-	-	-	(86,540)	(86,540)	(36,482)
Excise taxes	-	4,077,000	4,077,000	3,995,263	(81,737)	3,981,452
Cable franchise tax	-	195,000	195,000	198,132	3,132	195,247
Interest and costs on taxes	-	97,400	97,400	87,811	(9,589)	105,811
Total taxes	-	50,743,766	50,743,766	50,413,387	(330,379)	48,942,881
Licenses and permits:						
Plumbing fees	-	24,000	24,000	8,689	(15,311)	18,230
Fees and Permits	-	156,530	156,530	156,398	(132)	178,189
Building permits	-	275,000	275,000	210,963	(64,037)	177,187
Electrical permits	-	40,000	40,000	36,782	(3,218)	34,009
Zoning Board of Appeals	-	13,000	13,000	10,039	(2,961)	9,755
License plate fees	-	60,605	60,605	59,568	(1,037)	59,551
Subdivision fees	-	3,500	3,500	12,000	8,500	2,825
Total licenses and permits	-	572,635	572,635	494,439	(78,196)	479,746
Intergovernmental:						
Education state subsidies	-	4,722,373	4,722,373	4,712,801	(9,572)	5,680,516
FEMA reimbursement	-	-	-	-	-	-
Federal HIDTA revenues	-	130,000	130,000	123,980	(6,020)	136,368
State Revenue Sharing	-	1,098,304	1,098,304	1,122,837	24,533	1,075,523
Homestead exemption	-	298,334	298,334	296,978	(1,356)	287,798
Business equipment tax exemption	-	152,571	152,571	152,738	167	161,090
URIP (D.O.T. block grant)	-	323,000	323,000	337,812	14,812	322,976
ecomaine payment in lieu of taxes	-	71,450	71,450	71,450	-	71,450
General assistance reimbursement	-	6,637	6,637	1,780	(4,857)	969
Adult education State subsidies	-	14,000	14,000	29,894	15,894	14,166
Medicaid	-	25,000	25,000	40,143	15,143	24,655
Other Federal and State revenues - School	-	100,000	100,000	64,909	(35,091)	107,695
Other Federal and State revenues - Town	-	357,965	357,965	552,669	194,704	267,194
Total intergovernmental	-	7,299,634	7,299,634	7,507,991	208,357	8,150,400
Interest earned	-	30,000	30,000	66,255	36,255	42,024
Unclassified:						
School Department miscellaneous	-	274,586	274,586	282,668	8,082	250,088
Adult education	-	17,750	17,750	13,546	(4,204)	14,788
Community services	-	1,667,532	1,667,532	1,788,101	120,569	1,678,239
Police court time	-	1,500	1,500	2,034	534	2,466
Snow plowing service	-	4,307	4,307	-	(4,307)	4,307
Insurance reimbursements	-	32,000	32,000	39,620	7,620	72,540
Public Violations	-	50,500	50,500	67,212	16,712	61,002
Special duty police/fire	-	80,000	80,000	84,168	4,168	74,768
Inspection/review fees	-	52,750	52,750	170,082	117,332	58,235
Rescue donations	-	687,500	687,500	687,800	300	625,000
Rental income	-	45,700	45,700	45,700	-	46,750
Sale of Town-owned property	-	132,385	132,385	174,652	42,267	170,480
Salary reimbursement	-	656,642	656,642	747,349	90,707	823,473
Vehicle fuel reimbursement	-	585,434	585,434	535,667	(49,767)	374,110
Vehicle maintenance reimbursement	-	311,400	311,400	402,164	90,764	369,721
Lease revenue	-	328,250	328,250	-	(328,250)	-
Miscellaneous	-	109,600	109,600	347,792	238,192	113,333
Total unclassified	-	5,037,836	5,037,836	5,388,555	350,719	4,739,300
Total revenues	-	63,683,871	63,683,871	63,870,627	186,756	62,354,351

TOWN OF SCARBOROUGH, MAINE
General Fund
Schedule of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual (Budgetary Basis), Continued

	2012					
	2011 carryforward	Budget	Total available	Actual	Variance positive (negative)	2011 Actual
Expenditures:						
Current:						
General government:						
Town Council	\$ -	11,573	11,573	11,711	(138)	10,761
Administration	-	247,105	247,105	254,019	(6,914)	227,920
Town Clerk	-	167,750	167,750	150,410	17,340	164,281
Human resources	3,440	256,174	259,614	236,257	23,357	184,845
Personnel benefits	-	174,025	174,025	175,267	(1,242)	316,583
Finance	10,342	295,995	306,337	302,493	3,844	388,488
Purchasing	2,000	99,015	101,015	55,881	45,134	119,289
Taxation/Treasury	1,024	376,912	377,936	342,257	35,679	343,169
Assessing	-	241,415	241,415	236,727	4,688	232,441
Management information systems	23,637	694,061	717,698	667,041	50,657	677,010
Planning	30,137	741,699	771,836	749,469	22,367	774,376
Municipal building	-	304,113	304,113	258,956	45,157	266,124
General government	-	104,656	104,656	67,184	37,472	60,251
Legal	-	80,000	80,000	111,728	(31,728)	147,535
Risk management	-	604,500	604,500	607,922	(3,422)	579,365
Public information	4,400	2,300	6,700	6,510	190	-
Engineering	-	48,000	48,000	97,517	(49,517)	109,822
Outside agencies	-	71,000	71,000	70,550	450	75,000
Total general government	74,980.00	4,520,293	4,595,273	4,401,899	193,374	4,677,260
Public services:						
Library	-	795,835	795,835	797,640	(1,805)	806,144
Public health and welfare	-	22,160	22,160	9,990	12,170	11,800
Tax Rebates (Credit Enhancement Agree)	-	608,117	608,117	608,117	-	582,583
Economic Development Corporation	-	233,979	233,979	237,130	(3,151)	219,719
Community services	37,000	2,146,873	2,183,873	2,188,291	(4,418)	2,167,243
Total public services	37,000	3,806,964	3,843,964	3,841,168	2,796	3,787,489
Public safety:						
Fire Department	16,044	2,306,231	2,322,275	2,214,269	108,006	1,773,334
Emergency Management	5,156	32,984	38,140	38,178	(38)	31,172
Emergency Medical Services	5,690	1,302,334	1,308,024	1,289,599	18,425	1,596,463
Marine resources	5,565	79,800	85,365	81,767	3,598	70,964
Police Department	27,832	4,749,353	4,777,185	4,618,103	159,082	4,495,337
Total public safety	60,287	8,470,702	8,530,989	8,241,916	289,073	7,967,270
Public works:						
Public Works Department	201,833	2,417,767	2,619,600	2,509,356.00	110,244	2,180,405
Vehicle maintenance	-	1,528,358	1,528,358	1,702,312	(173,954)	1,409,647
Water charges	-	184,780	184,780	189,095	(4,315)	186,715
Street lighting	-	160,200	160,200	151,083	9,117	148,777
Traffic signals	25,323	126,520	151,843	108,124	43,719	74,140
Cemetery care	-	27,525	27,525	25,180	2,345	23,481
Memorials	-	8,820	8,820	8,979	(159)	8,806
Shade trees	6,030	15,000	21,030	12,251	8,779	10,362
Engineering services	-	102,320	102,320	86,144	16,176	97,429
Solid waste program	-	1,826,466	1,826,466	1,806,299	20,167	1,900,511
Total public works	233,186	6,397,756	6,630,942	6,598,823	32,119	6,040,273
Education:						
Regular instruction	-	20,875,506	20,875,506	20,722,963	152,543	20,201,901
Improvement of instruction	-	781,740	781,740	741,328	40,412	538,280
Special services	-	2,708,987	2,708,987	2,631,615	77,372	2,553,786
General & special administration	-	296,256	296,256	294,445	1,811	279,013
Board of education	-	38,767	38,767	30,582	8,185	29,062
Office of the superintendent	-	431,575	431,575	454,633	(23,058)	415,453
Business administration	-	1,683,487	1,683,487	1,707,737	(24,250)	1,674,986
Transportation	-	759,923	759,923	768,256	(8,333)	1,403,748
Operation and maintenance of plant	-	3,155,972	3,155,972	2,909,679	246,293	3,349,818
Debt service	-	3,783,572	3,783,572	3,757,737	25,835	4,142,273
Total education	-	34,515,785	34,515,785	34,018,975	496,810	34,588,320

TOWN OF SCARBOROUGH, MAINE
General Fund
Schedule of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual (Budgetary Basis), Continued

	2012					
	2011 carryforward	Budget	Total available	Actual	Variance positive (negative)	2011 Actual
Expenditures, continued:						
Current, continued:						
County tax	\$ -	1,975,585	1,975,585	1,975,585	-	1,922,952
Debt service (excluding education):						
Principal	-	3,320,512	3,320,512	3,495,598	(175,086)	2,961,038
Interest and other costs	-	1,589,358	1,589,358	1,920,960	(331,602)	1,821,560
Total debt service	-	4,909,870	4,909,870	5,416,558	(506,688)	4,782,598
Capital improvements	136,966	909,450	1,046,416	924,372	122,044	833,353
Total expenditures	542,419	65,506,405	66,048,824	65,419,296	629,528	64,599,515
Excess (deficiency) of revenues over (under) expenditures	(542,419)	(1,822,534)	(2,364,953)	(1,548,669)	816,284	(2,245,164)
Other financing sources (uses):						
Transfers in	-	1,063,238	1,063,238	1,723,391	660,153	1,120,962
Transfers out	-	(144,946)	(144,946)	(144,986)	(40)	(170,203)
General obligation bonds	-	352,000	352,000	589,750	237,750	418,990
Refunding bond issued	-	-	-	24,605,000	24,605,000	-
Premium received on refunded bonds	-	-	-	2,642,275	2,642,275	-
Premium received on issued bonds	-	-	-	355,819	355,819	-
Payment to refunding bond escrow agent	-	-	-	(27,124,969)	(27,124,969)	-
Overlay	-	(209,944)	(209,944)	-	209,944	-
Total other financing sources (uses)	-	1,060,348	1,060,348	2,646,280	1,585,932	1,369,749
Net change in fund balances - budgetary basis	(542,419)	(762,186)	(1,304,605)	1,097,610	2,402,215	(875,415)
Utilization of prior year surplus and carrying balances	542,419	762,186	1,304,605	-	(1,304,605)	-
Total Utilization of Fund Balance and Carry forwards	-	-	-	1,097,610	1,097,610	(875,415)
Reconciliation to GAAP basis:						
Current portion of accrued compensated absences				(32,852)		(7,807)
Fund balances, beginning of year restated				6,989,275		7,872,497
Fund balances, end of year				8,054,033		6,989,275

TOWN OF SCARBOROUGH, MAINE
Statement of Changes in Long-term Debt
For the year ended June 30, 2012

	Interest rate	Final maturity date	Annual principal payments	Balance beginning of year	Current Year		Balance end of year
					Issued	Retired	
<u>General Obligation Bonds</u>							
1993 Capital Improvements	5.70%	2013	\$ 25,000 to 2013	50,000		25,000	25,000
1994 Capital Improvements	6.10%	2015	230,000 to 2015	920,000		230,000	690,000
1995 Capital Improvements	5.00%	2016	265,000 to 2016	1,325,000		265,000	1,060,000
1997 Capital Improvements	5.35%	2017	110,000 to 2017	660,000		110,000	550,000
2003 Capital Improvements	4.25%	2033	840,000 in 2012				
	4.25%		925,000 in 2013				
	4.25%		595,000 in 2014				
	4.25%		685,000 in 2015				
	4.25%		780,000 in 2016				
	4.25%		885,000 in 2017				
	4.25%		1,005,000 in 2018				
	4.25%		1,135,000 in 2019				
	4.25%		1,280,000 in 2020				
	4.25%		1,435,000 in 2021				
	4.30%		1,610,000 in 2022				
	4.40%		1,800,000 in 2023				
	4.40%		430,000 in 2024				
	4.50%		450,000 in 2025				
	4.50%		475,000 in 2026				
	4.50%		495,000 in 2027				
	4.50%		520,000 in 2028				
	4.50%		545,000 in 2029				
	4.50%		570,000 in 2030				
	4.50%		595,000 in 2031				
	4.50%		625,000 in 2032				
	4.50%		655,000 in 2033	18,335,000		840,000	
	Refunded					17,495,000	
2004 Capital Improvements	2.875%	2034	680,000 in 2012				
	varies		0 to 2014				
	3.50%		215,000 in 2015				
	3.50%		225,000 in 2016				
	varies		0 to 2026				
	4.30%		365,000 in 2027				
	4.375%		385,000 in 2028				
	4.40%		400,000 in 2029				
	4.40%		420,000 in 2030				
	4.40%		440,000 in 2031				
	4.40%		460,000 in 2032				
	4.40%		480,000 in 2033				
	4.40%		500,000 in 2034	8,695,000	-	680,000	
	Partially Refunded					4,125,000	3,890,000
2005 Capital Improvements	3.75%	2034	390,000 in 2012				
	3.75%		395,000 in 2013				
	4.00%		305,000 in 2014				
	4.00%		315,000 in 2015				
	4.00%		250,000 in 2016				
	4.00%		230,000 in 2017				
	varies		0 to 2025				
	4.50%		325,000 in 2026				
	4.50%		340,000 in 2027				
	4.50%		355,000 in 2028				
	4.60%		370,000 in 2029				
	4.60%		385,000 in 2030				
	5.00%		0 to 2033				
	5.00%		460,000 in 2034				
	5.00%		480,000 in 2035	8,070,000	-	390,000	
	Partially Refunded					3,470,000	4,210,000

TOWN OF SCARBOROUGH, MAINE
Statement of Changes in Long-term Debt, Continued

	Interest rate	Final maturity date	Annual principal payments	Balance beginning of year	Current Year		Balance end of year
					Issued	Retired	
<u>General Obligation Bonds</u>							
2006 Capital Improvements	4.00%	2021	\$ 480,000 in 2012				
	4.00%		510,000 in 2013				
	4.00%		515,000 in 2014				
	4.00%		530,000 in 2015				
	4.00%		505,000 in 2016				
	4.00%		185,000 in 2017				
	4.00%		190,000 in 2018				
	4.00%		195,000 in 2019				
	4.05%		210,000 in 2020				
	4.10%		220,000 in 2021	3,540,000		480,000	3,060,000
2007 Capital Improvements	4.00%	2023	550,000 to 2012				
			225,000 to 2017				
			25,000 to 2022	1,800,000	-	550,000	1,250,000
2008 Capital Improvements	varies	2028	790,000 to 2013				
			595,000 in 2014				
			580,000 in 2015				
			570,000 to 2017				
			575,000 in 2018				
			185,000 to 2028	6,320,000	-	790,000	5,530,000
			305,000 in 2010				
2009 Capital Improvements	2.00%	2029	400,000 to 2015				
			315,000 to 2016				
			310,000 to 2019				
			100,000 in 2029	3,855,000	-	400,000	3,455,000
2009 Bond Refunding	2.00%	2020	185,000 to 2019				
	3.00%		115,000 in 2020	1,595,000	-	185,000	1,410,000
2010 Capital Improvements	2.00%	2031	482,000 in 2012				
			485,000 in 2013				
			470,000 to 2016				
			345,000 to 2021				
			280,000 to 2026				
			100,000 to 2031	6,002,000	-	482,000	5,520,000
2011 Capital Improvements	2.00%	2031	545,000 in 2012				
			540,000 to 2015				
			525,000 in 2016				
			360,000 to 2018				
			355,000 to 2021				
			115,000 to 2026				
			110,000 to 2031	5,600,000	-	545,000	5,055,000
2012 Capital Improvements	2.00%	2042	975,000 in 2013				
			615,000 in 2014				
			575,000 in 2015				
			1,065,000 in 2016				
			1,690,000 in 2017				
			2,400,000 in 2018				
			2,825,000 in 2019				
			3,210,000 in 2020				
			3,475,000 in 2021				
			3,685,000 in 2022				
			3,520,000 in 2023				
			2,170,000 in 2024				
			1,870,000 in 2025				
			1,585,000 in 2026				
			1,335,000 in 2027				
			1,310,000 in 2028				
			1,330,000 in 2029				
			1,355,000 in 2030				
			1,775,000 in 2031				
			1,815,000 in 2032				
			1,800,000 in 2033				
			685,000 to 2042				
				-	46,545,000	-	46,545,000
Total bonds				66,767,000	46,545,000	31,062,000	82,250,000
Total long-term debt			\$	66,767,000	46,545,000	31,062,000	82,250,000

Report from the

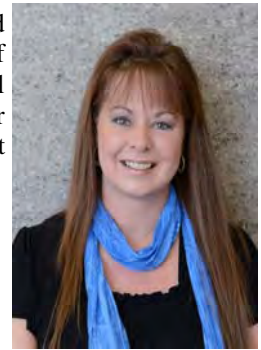
COLLECTIONS/EXCISE TAX OFFICE

To the Town Manager, Town Council, and Citizens of Scarborough:

The Collections/Excise Department is responsible for all vehicle registrations. Our staff is here to assist you in registering your automobiles, trucks, snowmobiles, ATV's and boats, along with hunting and fishing licenses. We are also here to answer any questions you may have regarding this process. We appreciate the opportunity to be of service to the citizens of Scarborough, and I look forward to many more years of serving our community.

The Rapid Renewal allows citizens to register vehicles on-line via the internet. This program has been on a steady increase and, as the state perfected its online renewal

process, we have seen accelerated growth in the area. As always, all of the staff in the Excise Office will continue to be here for you with our friendly smiles and excellent customer service.



Respectfully submitted,
Lisa Saulle,

Excise Office

Lisa Saulle
Excise Agent

Visit www.informe.org/bmv/rapid-renewal to register your vehicle on-line.

<u>2012</u>	<u>2011</u>	<u>2010</u>
EXCISE TAX COLLECTED:	EXCISE TAX COLLECTED:	EXCISE TAX COLLECTED:
Total Vehicle Excise \$3,969,004.70	Total Vehicle Excise \$3,955,357.36	Total Vehicle Excise..... \$3,909,331.50
Boat Excise \$29,331.40	Boat Excise \$26,095.05	Boat Excise \$27,818.15
TOWN FEES COLLECTED:	TOWN FEES COLLECTED:	TOWN FEES COLLECTED:
Automobile \$56,909.00	Automobile \$56,710.00	Automobile \$57,382.00
Boat \$1,623.00	Boat \$1,492.00	Boat \$1,609.00
Snowmobile \$601.00	Snowmobile \$884.00	Snowmobile \$854.00
ATV's \$411.00	ATV's \$451.00	ATV's \$462.00
Total Revenues \$4,057,880.10	Total Revenues \$4,040,989.41	Total Revenues \$3,997,456.65

Report from the

TOWN ASSESSOR

To the Town Manager, Town Council, and Citizens of Scarborough:



Paul Lesperance
Town Assessor

This year, the tax rate was set at \$13.03 per thousand dollars of value based on a taxable valuation of \$3,571,196,300 for real and personal property as of April 1, 2011. This is an increase in taxable valuation of \$14,644,400 from 2010 or .004 %. The tax rate increased by 40 cents or 3.16%. The tax rate is based on municipal, school and county expenses. The total appropriation was \$46,532,688 up or 3.59%.

The total number of taxpayers who qualified for a homestead exemption in fiscal year 2011 was 4,562 which saved each taxpayer \$130.30. The total number of veterans and widows of veterans amounted to 650 for an additional savings of \$65.15 in annual property tax. It is important

that each taxpayer who qualifies for an exemption file an application with the Assessor's Office prior to April 1st.

The tax year of 2011 was the fifth year of the Town's tax reimbursement program. We approved 281 applications for a total refund of \$123,273. In order to qualify for the Town's reimbursement you need to apply and receive reimbursement from the State program for property tax relief. All Scarborough citizens are encouraged to call or visit our office so that we can determine if you qualify for any exemption and assure the proper forms are completed in a timely manner.

As always, I and my Administrative Assistant Sara Salisbury and Assistant Assessor Susan Russo are available to all citizens for any questions you may have concerning your valuation or property tax.

Respectfully submitted

Paul G. Lesperance, CMA, Town Assessor

Report from the

PURCHASING OFFICE

To the Town Manager, Town Council, and Citizens of Scarborough:

The Town of Scarborough's Purchasing Office is responsible for procuring goods, services and construction for all Town Departments as well as administering bids and purchasing contracts.

Created in 2005, the Purchasing Office collaborates with all departments, to streamline the bidding and purchasing processes for the Town. During fiscal 2012, Purchasing initiated and secured bids for 20 projects as follows:

- Public Works Plow Cab & Chassis
- Public Works Plow Gear
- Public Works Four Wheel Drive Loader
- Public Works One Ton Truck
- Public Works Tire Changer
- Public Works Payne Road Traffic Island Project
- Public Works Cranberry Pines Roadway Project
- Community Services Turf Management Services
- Community Services Hurd Park Food & Beverage
- Planning Affordable Housing Feasibility Analysis
- Planning Eastern Trail Project-bicycle/pedestrian facility
- Planning Red Brook Watershed Municipal Stormwater Management Project
- Fire Dept. Tahoe Hybrid Vehicle
- Fire Dept. Window Replacement Project
- Fire Dept. Ramp Repair Project
- Fire Dept. Ambulance Purchase
- Fire Dept. Rescue Medical Billing & Collections
- Police Vehicles
- Sale of PW Plow Truck
- Sale of 3 yard John Deere Loader w/plow & wing

Additionally, Purchasing has worked with both the Town of Cape Elizabeth and the City of South Portland in an effort to coordinate purchases to maximize efficiencies and reduce procurement costs to the communities.

Vendor Self Service

Through the Town's online website <http://www.scarborough.me.us/purchasing/index.html>, businesses can utilize both the Vendor Self-Service Web Portal and Electronic Bidding Portal. The Vendor Self-Service is a way for businesses to track how much the town has purchased from them and to see what invoices have been paid. Over the past year, approximately 70 vendors have signed on to this valuable tool.

The Electronic Bidding Portal allows prospective bidders to view and respond to various requests for proposals the town initiates.

With the continuing tough economic times, Purchasing will continue to remain a viable and important process for the Town of Scarborough. It is our goal to reduce costs through competitive bidding, bulk purchasing and also improve our effective use of resources, not only within Purchasing but with local departments and our regional neighbors.

*Respectfully submitted,
Ruth D. Porter, Finance Director*



Dunes at the Beach

Report from the

TAX COLLECTION OFFICE / MUNICIPAL BEACH REPORT

To the Town Manager, Town Council and Citizens of Scarborough:

The following is the annual report from the Scarborough Tax Collection Office and the Municipal Beach Report for the Fiscal Year July 1, 2011, through June 30, 2012. The table below shows the revenues for both seasonal and daily beach passes along with boat launching fees that were collected for the fiscal year period. The following pages show the uncollected real estate and personal property taxes for this same period.

Respectfully submitted,

Wendy Frazier, Deputy Tax Collector / Treasurer



Wendy Frazier
Deputy Tax Collector /
Treasurer

Please visit the Tax Office for more information for on-line tax information visit:
www.scarborough.me.us and navigate to the Accounting/Collections Web pages.

FISCAL 2012 SEASONAL AND DAILY BEACH PASSES	
	Beaches
July 2011	\$94,484.40
August 2011	\$60,215.10
September 2011	\$6,220.45
Jan / May 2012	\$40,365.00
June 2012	<u>\$78,499.00</u>
Totals:	<u>\$279,783.95</u>
Boat Launch Fees	<u>\$8,625.00</u>
Concession Stand	<u>\$5,125.00</u>
Grand Total July 1, 2011, through June 30, 2012	\$293,533.95
Grand Total July 1, 2010, through June 30, 2011	\$246,046.86
Grand Total July 1, 2009 through June 30, 2010	\$240,621.47

The State of Maine encourages all visitors at all beaches to carry out what you carry in.

Scarborough has made available rubbish containers in and near the parking areas of all local beaches and recreation areas. Please take the time to use them.

Keeping our beaches and parks clean is a "quality of life" issue we all need to be aware of. Your cooperation on this matter is greatly appreciated.

The containers are emptied by the Community Services Department during the summer and winter months.

Thank you for using them.

UNCOLLECTED REAL ESTATE TAXES AS OF JUNE 30, 2012

2002				2010			
*Grant, Glenn D	R029-007A	48 Grant Road	\$902.13	Allen, Melissa C	U025-032	23 Ocean View Rd	\$2,756.63
				Anjons	U036-004	521 Us Route 1	\$3,478.24
2005				Bayley, Adriana	R012-009a	229 Beech Ridge Rd	\$1,362.21
West, Christina	T003-029	29 Matthews Way	\$112.89	Bayley, Calvin O	R024-032	203 Broadturn Rd	\$3,720.84
Whitten, Donald	U025016A	11 Bradford Lane	\$1,603.06	Bayley, Timothy C	U036-005	14 Milliken Rd	\$2,628.54
2006				*Boston And Maine	R078-001	0 Pleasant Hill Rd	\$155.89
West, Christina	T00-3029	29 Matthews Way	\$120.81	*Boston And Maine	R078-004	660 Pleasant Hill Rd	\$180.07
Whitten, Donald	U025016A	11 Bradford Lane	\$3,748.56	*Boston And Maine	R088-010	0 Pine Point Rd	\$119.43
2007				*Boston And Maine	R078-083	101 Abandoned E rrr	\$128.45
Whitten, Donald	U025016A	11 Bradford Ln	\$3,859.42	Brown, Henry P	R022-030a	175 Beech Ridge Rd	\$3,868.32
2008				Brown, Toby E	R035-012	4 Brown Hill Ln	\$1,383.55
*Anjon's	U036004	521 US Route 1	\$2,808.76	Cange, Suzanne M	U024-001b	272 Pine Point Rd	\$4,340.73
Whitten, Donald	U025-016A	11 Bradford Ln	\$3,976.07	*Chamberlain, Amy	U022-1231	9 East Grand Ave #11	\$1,572.77
2009				Chambers, Ruby B	R074-009	86 Black Point Rd	\$1,414.65
**Webster, Terry L	R097-004	202 Spurwink Rd	\$1,318.17	**Dahlbloom, Mary	U002-071	19 Ocean Ave	\$7,304.45
Whitten, Donald	U025-016A	11 Bradford Ln	\$3,940.04	**Davis, Paul Scott	U017-076	449 Black Point Rd	\$2,049.39
				Dbj Realty Trust	R035-019a	87 Running Hill Rd	\$1,138.20
				Deering, Gary M	U013-004	42 Clay Pits Rd	\$1,373.48
				**Dimastrantonio, Gloria	R032-008	170 Two Rod Rd	\$3,942.70
				Donahue, Patrick W	R027-015b	6 Donahue Ln	\$4,612.18
				Eighty-Nine Canal St	U029-008a	2 Queens Dr	\$997.25

UNCOLLECTED REAL ESTATE TAXES AS OF JUNE 30, 2012

2010 continued

Ellis, Roberta	R037-037	56 Mussey Rd	\$1,876.55
Ellis, Wayne	T003-004	4 David Dr	\$81.12
Elm Street Keene Llc	U029-008	2 Queens Dr	\$824.99
*Forest, Ronald	R039-025	354 Payne Rd	\$931.76
**Foss, Sharon L	U051-056	72 Two Rod Rd	\$949.52
Gilman Real Est Mg	U039-049	341 Us Route 1	\$4,242.79
Grant, Glenn D	R029-007a	48 Grant Rd	\$2,888.24
**Grondin, Philip H & Frank	R009-006a	0 Broadturn Rd	\$253.40
**Grover, Charles I	R027-010	72 Ash Swamp Rd	\$1,012.93
*Haggerty, Karen M	U004-102	15 Ole Ironside Ln	\$3,323.93
**Halcro, Dorothy B Heirs Of	U030-011	686 Us Route 1	\$678.31
Hatem, Peter L	U007-008	38 Old County Rd	\$3,142.65
**Hawg Wild Realty	U034-005	594 Us Route 1	\$4,021.00
Holmes, Elizabeth M	R062-012	21 Washington Ave	\$4,011.86
Huntington, Steven E	R048-006c	6 Sargent Rd	\$4,976.28
**Kingsbury, Kelly A	U031-009a	6 Charles Cir	\$3,082.68
Kinsman, Frank E Jr	U027-080	147 Old Blue Point	\$3,286.79
Lewis, Daniel F	R078-006	20 Rigby Rd	\$1,149.49
Maietta, Louis & Heirs Of	R078-050b	0 Pleasant Hill Rd	\$2,679.20
Maietta, Michael L Trustee	R078-029c	29 Pond View Dr	\$3,790.01
Marquis, Julie	U042-015	27 Imperial Ln	\$2,470.63
McNally, Matthew A	U016-058	9 Thomas Dr	\$4,475.15
**Mitchell, Bryce & Martina	R067-016	7 Milliken Mills Rd	\$341.14
Montgomery, Karen	T003-009	9 David Dr	\$122.89
Nappi, Joseph B	R055-034	201 Gorham Rd	\$3,386.76
Pine Knot Llc	U019-036	4 Library Ln	\$13,076.66
**Pine Tree Corp	R076-013	0 Nonesuch Riv	\$1,299.65
Pio, Joseph S	R015-002a	38 County Rd	\$1,246.00
Plummer, Michael S	R006-004a	44 Burnham Rd	\$3,658.20
Reed, Philip J & Janice E	U023-087	4 Lane By The Sea	\$6,012.47
Richer, Shirley A	U023-073	11 Eleventh St	\$9,284.17
**Roumeliotis, Evangelos	U046-704	36 Arbor View Ln	\$5,089.81
Scott, Kathleen F	U013-009	53 Clay Pits Rd	\$2,209.63
Scott, Kathleen F	U013-010	51 Clay Pits Rd	\$3,013.53
Shorey, David W	R028-021	8 Huntley Rd	\$2,511.09
Sloan, John	T003-001	1 David Dr	\$310.81
St Ours, Dwayne R	R045-001	90 Broadturn Rd	\$4,828.03
Stacy, Kelly Lynn	U028-024	9 Eagles Nest Dr	\$3,372.41
Thayer Development	R023-001a	138 Beech Ridge Rd	\$2,323.16
Thayer Development	R023-001b	6 Provident Dr	\$179.01
Thompson, Kenneth Heirs Of	R004-022	131 Burnham Rd	\$2,392.33
Tibbetts, Barbara A	R055-020	63 Mussey Rd	\$2,854.31
Van Reeo Inc	U045-003a	189 Us Route 1	\$15,381.36
Wagner, Timothy N	R026-008h	366 Holmes Rd	\$1,126.23
Waterman, Troy W	R020-007e	9 Little Bear Rd	\$141.16
*Webster, Terry L	R097-004	202 Spurwink Rd	\$3,038.32
**Wentworth, Patricia	U006-066	154 Highland Ave	
	\$266.66		
Whitten, Donald	U025-016a	11 Bradford Ln	\$4,101.92
**Wiley, Thomas F	R098-011	8 Wiley Way	\$8,482.88
**Williams, Marilyn Anita	U049-002	106 Maple Ave	\$2,379.28
Williams, Paul E	R008-013a	259 Broadturn Rd	\$3,607.53
Williams, Stephanie	R041-017	41 Beech Ridge Rd	\$1,780.28
Yankura, Carlyne	T001-080	80 Ritzcraft St	\$1,139.51

2011

**68 Mr Llc	R055-001c	68 Mussey Rd	\$85.49
**Ahlquist, Betty Trt	R013-001k	266 Beech Ridge Rd	\$103.15
**Ahlquist, Betty Trt	R013-002b	266 Beech Ridge Rd	\$108.45
**Ahlquist, Earle Trt	R013-002	10 Earles Way	\$201.36
**Ahlquist, Earle Trt	R013-001l	4 Dollys Way	\$395.80
**Ahlquist, Robert C	R024-024a	278 Holmes Rd	\$1,494.35
Allen, Melissa C	U025-032	23 Ocean View Rd	\$2,945.35
Anjons	U036-004	521 Us Route 1	\$7,228.25

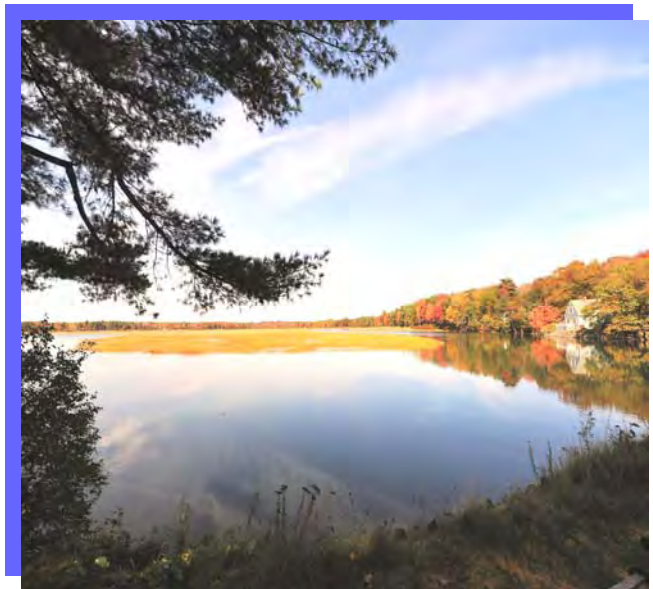
Asselin, Steven	T003-012	12 David Dr	\$254.72
Bartlett, Shirley A	U023-073	11 Eleventh St	\$9,439.70
Bayley, Calvin O	R024-032	203 Broadturn Rd	\$3,836.38
Bayley, Timothy C	U036-005	14 Milliken Rd	\$2,709.80
**Belsak, Harald Est	U044-1327	5 Stratton Rd	\$2,530.78
**Berry, Lemuel	R013-011	269 Beech Ridge Rd	\$4,199.44
Bessey, Joseph	U032-702	11 Orchard St	\$1,449.63
**Boston And Maine	R078-001	0 Pleasant Hill Rd	\$277.61
**Boston And ME Cp	R088-010	0 Pine Point Rd	\$200.89
**Boston And MECp	R078-083	101 Abandoned E Rr	\$219.73
**Boston And ME Cp	R078-004	660 Pleasant Hill Rd	\$327.41
Brown, Henry P	R022-030a	175 Beech Ridge Rd	\$3,988.47
Brown, Linda L	U029-009	4 Queens Dr	\$2,350.42
Brown, Toby E	R035-012	4 Brown Hill Ln	\$1,425.72
Cange, Suzanne M	U024-001b	272 Pine Point Rd	\$4,475.73
Carrigan, Timothy J	U026-020	20 Jasper St	\$1,384.60
Chamberlain Cst Inc	U030-2j05	10 Webster Way	\$1,575.13
Chamberlain Cst Inc	U030-2j06	12 Webster Way	\$1,575.13
Chamberlain Cst Inc	U030-2j0	12 Webster Way	\$1,575.13
Chamberlain Cst Inc	U030-2j02	4 Webster Way	\$1,575.13
Chamberlain Cst Inc	U030-1008	8 Colby Dr	\$1,603.39
Chamberlain Cst Inc	U030-1051	20 Colonel Dow Dr	\$1,635.71
Chamberlain Cst Inc	U030-1056	5 Colonel Dow Dr	\$2,593.71
Chambers, Ruby B	R074-009	86 Black Point Rd	\$1,689.54
Chanberlain Cst Inc	U030-1002	7 Waldron Dr	\$1,361.11
Chau, Tsan	R039-007	330 Payne Rd	\$5,240.23
Chau, Tsan & Su-Lan	R038-027	238 Gorham Rd	\$7,739.72
Cloutier, John	R099-023a	100 Spurwink Rd	\$5,734.27
Conley, James & Victoria	U048-010	74 Maple Ave	\$3,657.36
**Connerney, Duane	U046-720	4 Arbor View Ln	\$2,547.25
Cormier, Keri A	R044-007	130 Broadturn Rd	\$827.82
**Countryside	R015-054	89 County Rd	\$2,352.81
Butchers			
**Cummings, Robert	R088-005	24 Snow Canning Rd	\$324.56
**Dahlbloom, Mary	U002-071	19 Ocean Ave	\$7,532.44
Davis, Carol J	U047-076	4 Littlefield Ln	\$1,525.36
**Davis, Paul Scott	U017-076	449 Black Point Rd	\$4,385.55
Davis, Robert & Barbara	T003-010	10 David Dr	\$184.40
**Davis, Stefanie	R019-008	384 Gorham Rd	\$1,960.24
Dbj Realty Trust	R035-019a	87 Running Hill Rd	\$149.74
Deering, Emmy O	U013-004a	40 Clay Pits Rd	\$3,532.18
Deering, Gary M	U013-004	42 Clay Pits Rd	\$3,699.09
Dill, Randall G Sr	R018-029	359 Gorham Rd	\$1,176.85
**Dimastrantonio, Nicholas Estate Of	R032-008	170 Two Rod Rd	\$4,199.79
Donahue, Patrick W	R027-015b	6 Donahue Ln	\$4,755.68
Dow, Leonard P	U032-015	12 Church St	\$2,802.67
Dow, Mary L & Willard C.	R031-023a	127 Holmes Rd	\$1,223.83
East Coast Hspty Inc	U040-008	329 Us Route 1	\$14,311.31
East Grand Realty Tst	U023-094	73 East Grand Ave	\$3,505.26
Eighty-Nine Canal St Realty Trust	U029-008a	2 Queens Dr	\$1,027.32
Ellis, Roberta	R037-037	56 Mussey Rd	\$3,098.78
Ellis, Wayne	T003-004	4 David Dr	\$82.43
Elm Street Keene Llc	U029-008	2 Queens Dr	\$849.65
Finley, Karl L & Sandra L	U024-029	13 Bickford St	\$2,280.42
Forest, Ronald	R039-025	354 Payne Rd	\$3,435.28
Foss, Sharon L	U051-056	72 Two Rod Rd	\$3,065.13
**Gendron, Madeleine	U045-001	1 Foley Farm Rd	\$4,932.01
Gilman R Este Mgmt	U039-049	341 Us Route 1	\$4,845.86
Grant, Glenn D	R029-007a	48 Grant Rd	\$2,977.65
**Grondin, Frank D	R024-011	0 Holmes Rd	\$1,007.66
**Grondin, Philip H Frank D	R009-006a	0 Broadturn Rd	\$260.11
Grover, Charles I	R027-010	72 Ash Swamp Rd	\$554.91
Haggerty, Karen M	U004-102	15 Ole Ironside Ln	\$3,787.92
**Halcro, Dorothy B Heirs Of	U030-011	686 Us Route 1	\$1,370.55
Hatem, Peter L	U007-008	38 Old County Rd	\$3,522.77
*Hawg Wild Realty	U034-005	594 Us Route 1	\$4,145.95

UNCOLLECTED REAL ESTATE TAXES AS OF JUNE 30, 2012

2011 continued

Hayes, Lloyd & Jo Carol	R015-051d	30 Lady Slipper Way	\$739.27
Hayward, Christopher	U049-071	125 Maple Ave	\$1,216.13
**Hodgdon, Matthew	R055-037	187 Gorham Rd	\$2,764.97
Holloway, Micah L	R022-023a	184 Beech Ridge Rd	\$1,893.60
Holmes, Elizabeth M	R062-012	21 Washington Ave	\$4,136.53
Huntington, Steven E	R048-006c	6 Sargent Rd	\$5,131.22
Jeffrey, Robert F	R004-002a	17 Thunder Rd	\$381.70
Jochem, Family	R012-009d	0 Beech Ridge Rd	\$1,261.52
Revocable Trust Of Jplc Enterprises	R037-043	486 Payne Rd	\$26,408.48
**Kebiwil Llc	R078-070a	137 Pleasant Hill Rd	\$5,076.02
**Kingsbury, Kelly	AU031-009a	6 Charles Cir	\$3,178.19
Et Al			
Kinsman, Frank E Jr	U027-080	147 Old Blue Point Rd	\$3,390.86
Leclair, Paul	R026-005	124 Ash Swamp Rd	\$2,415.02
Legere, Raymond P & Jane H	R032-001a	140 Two Rod Rd	\$2,007.73
Lewis, Daniel F	R078-006	20 Rigby Rd	\$1,279.01
**Libby, Jeffrey F	R035-002a	111 Running Hill Rd	\$2,380.03
Light, Warren A	U024-034	295 Pine Point Rd	\$625.18
**Lilly, Robert A	R026-018d	5 Moose Creek Ln	\$1,343.63
Lyon, John K	U024-051	269 Pine Point Rd	\$1,014.88
M7 Properties Llc	R078-050a	150 Pleasant Hill Rd	\$2,624.99
**Macdermot Llc	R062-020	3 Washington Ave	\$6,465.27
**Macdermot Llc	R062-001a	31 Washington Ave	\$6,874.73
**Macdermot Llc	R062-019	7 Washington Ave	\$7,577.79
**Macdermot Llc	R062-019a	44 Manson Libby Rd	\$8,324.73
**Macdermot, Llc	U017-049	15 Saccarappa Ln	\$3,875.83
Mack, Adele C & Cary N	R040-012b	2 Ginn Rd	\$1,188.37
Mack, Louis Co Inc	R036-010a	118 Running Hill Rd	\$2,148.52
Mack, Louis Co Inc	R036-010	122 Running Hill Rd	\$2,997.83
Maietta, Louis & Roberta Et Al	R078-050b	0 Pleasant Hill Rd	\$5,513.47
Maietta, Michael L Trustee	R078-029c	29 Pond View Dr	\$3,907.71
Marquis, Julie	U042-015	27 Imperial Ln	\$2,546.93
Mccormick, James E	R022-034	139 Holmes Rd	\$2,595.91
Mcnelly, Matthew A	U016-058	9 Thomas Dr	\$4,614.36
**Michaud, Mark	U047-055	32 Sunset Rd	\$3,771.33
**Mitchell, Bryce & Martina	R067-016	7 Milliken Mills Rd	\$1,576.47
Mitchell, Deborah	R026-008	131 Ash Swamp Rd	\$2,659.99
Montgomery, Karen	T003-009	9 David Dr	\$125.51
**Moulton, Edward	R089-002	12 Black Rock Rd	\$1,854.68
Etal			
Nappi, Joseph B	R055-034	201 Gorham Rd	\$3,491.81
P N Maine Ltd	U019-024	20 Winslow Hmr	\$43,771.63
**Pawlowski, Gwendolyn A	R078-052	178 Pleasant Hill Rd	\$3,678.90
**Pierce, John Heirs	R099-045	138 Spurwink Rd	\$3,995.21
Pine Knot Llc	U019-036	4 Library Ln	\$27,308.95
**Pine Tree Corp	R076-013	0 Nonesuch Riv	\$2,610.19
Piner, Marianne	T002-407	407 Topaz Dr	\$323.37
Pio, Joseph S	R015-002a	38 County Rd	\$2,514.63
Plummer, Michael S	R006-004a	44 Burnham Rd	\$3,771.78
**Quinn, Matthew & Cynthia	R067-023	8 Liberty Bell Ln	\$2,550.57
Reed, Philip J & Janice E	U023-087	4 Lane By The Sea	\$6,249.72
Remich, Rogers	R037-011	245 Gorham Rd	\$6,651.62
**Reynolds, Wayne	R018-028	365 Gorham Rd	\$406.81
**Rich, Anthony	U009-1918	18 Running Tide Dr	\$483.55
Richards, Scott	R012-009a	229 Beech Ridge Rd	\$2,801.31
**Roberge, Richard	U012-025	16 Nonesuch Cve Rd	\$1,828.56
Roumeliotis, Evangelos	U046-704	36 Arbor View Ln	\$5,248.31
Russell, Joseph	U022-114	8 East Grand Ave	\$11,513.69
Sargent, William E	U043-046	10 Libby St	\$1,342.79
Scott, Kathleen F	U013-009	53 Clay Pits Rd	\$2,277.74
Scott, Kathleen F	U013-010	51 Clay Pits Rd	\$3,106.86
**Shannon, Llc	R062-002b	4 Cloutier Ln	\$6,369.04

Sheldon Assts Llc	U037-014	429 Us Route 1	\$11,069.27
Shorey, David W	R028-021	8 Huntley Rd	\$2,588.66
Skillings, Terry & Doris	U002-169	55 Greenwood Ave	\$2,903.62
Sloan, John	T003-001	1 David Dr	\$319.33
Spalding, Gerald C	R090-1183	309 Black Point Rd	\$876.56
Et Al			
St Ours, Dwayne R	R045-001	90 Broadturn Rd	\$10,052.12
Stacy, Kelly Lynn	U028-024	9 Eagles Nest Dr	\$3,477.01
Sullivan, John E	R073-021d	2 Sullivan Farm Rd	\$620.83
Thayer Develop.ment	R023-001b	6 Provident Dr	\$183.39
Thayer Development	R023-001a	138 Beech Ridge Rd	\$2,394.83
**Theriault, Bernice	U049-007	120 Maple Ave	\$353.14
Thompson, Kenneth E	R004-022	131 Burnham Rd	\$2,466.17
Tibbetts, Richard E	R055-020	63 Mussey Rd	\$2,942.64
Tonneson, David	R005-004c	5 Katies Ln	\$2,439.09
Two Sisters Proprty	R087-003	353 Pine Point Rd	\$10,616.87
**Valdmanis, Sandra	U002-116b	56 Greenwood Ave	\$1,051.80
Van Reeo Inc	U045-003a1	89 Us Route 1	\$15,927.32
Wagner, Timothy N	R026-008h	366 Holmes Rd	\$2,187.55
Warren Development	R031-004	0 Holmes Rd	\$1,514.56
Waterman, Troy W	R020-007e	9 Little Bear Rd	\$144.35
Webster, Terry L	R097-004	202 Spurwink Rd	\$3,132.43
Wentworth, Patricia	GU006-066	154 Highland Ave	\$3,328.94
Whitten, Donald	U025-016a	11 Bradford Ln	\$4,229.41
Williams, Marilyn	U049-002	106 Maple Ave	\$951.45
Anita			
Williams, Paul E	R008-013a	259 Broadturn Rd	\$4,864.70
Williams, Stephanie	R041-017	41 Beech Ridge Rd	\$1,834.91
Yankura, Carlyne	T001-080	80 Ritzcraft St	\$1,174.03



*Photography by
Jonathan Reed*

UNCOLLECTED PERSONAL TAXES AS OF JUNE 30, 2012

1997		Scarborough Dry Cleaners	\$63.72
Stearns Property Service	\$368.00	Spa And Tub Depot Inc	\$59.00
1998		Stearns Property Service	\$885.00
Stearns Property Service	\$920.00	Sunsations Spa	\$221.84
1999		Thai American Hero	\$59.00
Stearns Property Service	\$960.00	Thurlows Car & Truck Serv	\$177.00
2000		Time Warner Cable Informa	\$1,650.82
Stearns Property Service	\$980.00	Title One Settlement Serv	\$59.00
2001		Tlc Travel	\$11.80
Stearns Property Service	\$765.00	Watermatic Irrigation Co	\$885.00
2002		2008	
Stearns Property Service	\$785.00	Alliance Construction Inc	\$928.26
2003		Alternative Labor Resources	\$187.11
Stearns Property Service	\$827.42	Bygones Of Europe	\$12.15
2004		Connolly's Plumbing	\$18.23
Stearns Property Service	\$1,300.50	Dragon Fire Martial Arts	\$24.30
2005		Entree Vous	\$303.75
*Innes Photo Services	\$540.14	Esn North Atlantic	\$398.52
Stearns Property Service	\$847.50	Freaky Bean Coffee	\$753.30
2006		Grammy Lammy Chocolates	\$26.73
207 Wireless	\$22.96	Innes Photo Services	\$580.77
American Dream Realty	\$57.40	Intermed	\$130.01
B Fit Gym	\$656.66	Jays Service Center	\$121.50
Banknorth Mortgage Group	\$57.40	Maietta Construction Inc	\$5,694.71
Bayside Convenience Llc	\$22.96	Maine Auto Detailing	\$121.50
Choice One Communications	\$1,148.00	Maine Earthmoving Inc	\$10,051.70
Choose Your Own Adventure	\$11.48	Oak Hill Dry Cleaners	\$185.90
Cityside Collision Center	\$1,148.00	Rivco Inc	\$30.38
**Connolly's Plumbing	\$17.22	Rutters Garage Inc	\$135.81
Daley Financial Group	\$221.56	Scarborough Laundromat Bus	\$486.00
Innes Photo Services	\$548.74	Scarborough Signs	\$107.55
Logistic Management Services	\$20.09	Scientific Games International	\$43.74
Maine Auto Detailing	\$114.80	Sign A Rama	\$60.75
*Maine Earthmoving Inc	\$8,493.37	Spa And Tub Depot Inc	\$60.75
Pooh Bear Day Care	\$287.00	Stearns Property Service	\$911.25
Rpm	\$57.40	Sunsations Spa	\$228.42
Scarborough Dry Cleaners	\$3.03	Thurlows Car & Truck Service	\$182.25
Spa And Tub Depot Inc	\$57.40	Tlc Travel	\$12.15
Stearns Property Service	\$861.00	Virtual Sales Group Corp	\$482.36
Sunsations Spa	\$215.82	Watermatic Irrigation Co	\$911.25
Swinburne Auto Refinish	\$10.90	2009	
**Watermatic Irrigation Co	\$802.22	Cambridge Street Metal Co	\$52.25
2007		Connolly's Plumbing	\$18.23
207 Wireless	\$23.60	Creative Awards	\$125.01
Alliance Construction Inc	\$3,051.48	Damon And Malone	\$2,430.00
Connolly's Plumbing	\$17.70	Dragon Fire Martial Arts	\$24.30
Contours Express	\$3.34	Dunstan Corner Deli & Piz	\$243.00
Daley Financial Group	\$227.74	Esn North Atlantic	\$398.52
Dragon Fire Martial Arts	\$23.60	G M Pollack	\$1,250.05
Driving Forces	\$29.50	Hunter Design Group Llc	\$60.75
Gails Subs & Deli	\$74.65	Innes Photo Services	\$580.77
Inergy Propane Llc	\$23.77	Jean Jungle	\$51.64
Innes Photo Services	\$564.04	Maietta Construction Inc	\$4,348.49
Jays Service Center	\$118.00	Maine Auto Detailing	\$121.50
Joanne Lee Photography	\$59.00	Maine Earthmoving Inc	\$10,051.70
Maietta Construction Inc	\$6,068.74	Oak Hill Dry Cleaners	\$185.90
Maine Auto Detailing	\$118.00	Oak Hill Greenery Inc	\$60.75
Maine Earthmoving Inc	\$9,762.14	Rivco Inc	\$30.38
Maine Mortgage	\$590.00	Rutters Garage Inc	\$1,088.64
Mortgage Network Inc	\$236.00	Scarborough Gardens	\$121.50
Oak Hill Dry Cleaners	\$66.09	Stearns Property Service	\$911.25
Quiznos	\$295.00	Steve's Lawn Care	\$167.13
Rpm	\$118.00	Sunsations Spa	\$228.42
		Thurlows Car & Truck Serv	\$182.25
		Tim Byrne Photography	\$25.51
		Tlc Travel	\$12.15
		Traffic Jam	\$7.14
		Virtual Sales Group Corp	\$753.30

UNCOLLECTED PERSONAL TAXES AS OF JUNE 30, 2012

<p>2009 continued</p> <p>Watermatic Irrigation Co \$911.25</p> <p>2010</p> <p>All Points Realtors \$126.30 At & T \$505.20 Attention To Every Detail \$16.76 **Calm Waters Spa & Salon \$170.06 Cambridge Street Metal Co \$54.31 Clipper Mart M W Sewall \$2,848.29 Connolly's Plumbing \$18.95 Creative Awards \$252.60 Damon And Malone \$3,157.50 Dr Stereo \$34.10 Dragon Fire Martial Arts Inc \$25.26 Federal Spice Bistro \$252.60 G M Pollack \$505.20 Goff, Nathan D.M.D. \$709.81 Innes Photo Services \$603.71 Maietta Construction Inc \$3,497.25 Maietta Foundation \$202.08 Maine Auto Detailing \$126.30 Maine Earthmoving Inc \$4,405.34 Maine Floral Creations \$36.63 Ncs Logistics \$16.76 Oak Hill Dry Cleaners \$193.24 Portland Air Conditioning Inc \$632.76 Rutters Garage Inc \$1,131.65 Scarborough Gardens \$126.30 Stearns Property Service \$947.25 Taylor Network Com \$32.84 Thurlows Car & Truck Service \$189.45 Tile Solutions \$63.15 Watermatic Irrigation Co \$131.35</p> <p>2011</p> <p>At & T \$521.20 Attention To Every Detail \$35.18 C Specific Chiropractic Center \$325.00 *Calm Waters Spa & Salon \$977.25 **Castle Distributors \$139.42 Connolly's Plumbing \$19.55 Creative Awards \$260.60 *Direct Maine of Maine \$20,038.83 Dragon Fire Martial Arts Inc \$26.06</p>	<p>G M Pollack \$521.20 *Goff, Nathan D.M.D. \$998.53 Healthsource Of Scarborough \$680.17 Innes Photo Services \$622.83 Landing At Pine Point, The \$2,606.00 **Lanphear Enterprises, Inc \$13.43 Maietta Construction Inc \$1,364.24 Maietta Foundation \$208.48 Maine Auto Detailing \$130.30 Maine Earthmoving Inc \$2,110.86 Maine Floral Creations \$37.79 **Meat House-Lopez, Chaff Wiesman \$925.13 Medinsights, Inc \$13.03 Ncs Logistics \$35.18 Oak Hill Dry Cleaners \$199.36 Pet Quarters of Maine \$521.20 Pine Point Pediatric & Adolescent \$280.15 **Plum Choice \$16.43 Portland Air Conditioning \$652.80 **Rutters Garage Inc \$1,167.49 Scarborough Gardens \$130.30 Stearns Property Service \$977.25 Steve's Lawn Care \$159.13 Stir Crazy \$386.99 Tile Solutions \$65.15 **Traffic Jam \$10.10 Treely Unique Landscape \$325.75 Watermatic Irrigation Co \$325.75 Western Union \$26.06</p> <p>Any account marked with "***" was paid after June 30, 2012 Account with one "*" designate payment plan.</p>
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UNCOLLECTED REAL ESTATE TAX BALANCES AS OF JUNE 30, 2012	PERSONAL PROPERTY TAX BALANCES AS OF JUNE 30, 2012
2001 902.13	1997 - 2002..... 4,778.00
2005 1,669.77	2003 823.00
2006 3,590.94	2004 1,300.50
2007 3,615.52	2005 1,387.64
2008 6,549.72	2006 14,337.02
2009 5,192.82	2007 25,542.57
2010 192,530.76	2008 22,569.29
	2009 23,071.96
	2010 20,122.09
Grand total of unpaid real estate taxes \$214,051.66	Grand Total Unpaid Personal Property \$113,932.07



Report from the

PLANNING DEPARTMENT

To the Town Manager, Town Council, and Citizens of Scarborough:



Daniel B. Bacon
Town Planner

It is with great pleasure that I submit the annual report for the 2012 fiscal year on behalf of the Planning and Code Enforcement Department. Our department performs the planning, engineering and code enforcement functions for the Town. Over the course of 2012, our department was involved in a wide range of tasks, projects and initiatives from our more general code, inspection and development review duties to important updates to zoning and land use standards, guiding the design and engineering of some of the

town's key transportation infrastructure, and working closely with our neighboring towns on regional planning projects.

Code Enforcement

Even though there have been fewer new developments and larger construction projects over the past few years during this economic downturn, our code enforcement and building inspection staff has remained very active as property owners, homeowners and businesses have tended to add on, renovate or redevelop rather than build new in this economy. This trend has been evident town-wide, but particularly in our beach communities and our commercial areas. Along these lines, homeowners have continued to be interested in adding accessory units (often known as in-law

apartments) to their single-family homes as parents, grandparents and older children gravitate toward living together for reasons of convenience, health or the economy. To respond to this trend, in 2012 code enforcement and the town made it easier to permit these additional units by streamlining the requirements and eliminating review by the Board of Appeals.

In addition, new residential development has continued to gain momentum in a slow and incremental way with some of our larger subdivisions such as Dunstan Crossing and Eastern Village continuing to build homes and some new smaller residential subdivisions starting construction. On the commercial side, in addition to inspecting retrofits and reprogramming space for new tenants, code enforcement oversaw the construction of a major addition to the Piper Shores retirement community; a new Red Robin restaurant on Gallery Boulevard; as well as the continued updating and occupancy of the Maine Health complex at 301 Route One to name a few.

Development Review

On the review and permitting side, our Planning Staff coordinated and reviewed development plans and staffed seventeen Planning Board meetings. The Planning Board and staff reviewed a range of residential and non-residential development projects and issued final approvals for those listed in the table below. The review and approval of a new retail building at the corner of Spring Street and Gallery Boulevard; the expansion of a few industrial buildings; a new retail and car care business on Gorham Road; an apartment building in Dunstan; and four different residential subdivisions were the larger projects taken up by the Board. In addition, the Planning Board spent considerable time reviewing and considering a proposal for a new parking area and beach access proposed by the Sprague Corporation adjacent to the current Scarborough Beach State Park. Ultimately, this proposal was withdrawn by the applicant.

PLANNING BOARD APPROVALS

September 2011

Greenacres Subdivision 7 single family lots

October 2011

Scarborough Gallery..... 6,000 sq. ft. retail/restaurant

December 2011

Serenity Place Subdivision..... 1 single family lot

January 2012

Frito lay 1,500 sq. ft. maintenance building

April 2012

Martin Avenue Subdivision..... 4 single family lots

Burnham Village Apartment..... 8 apartment units

May 2012

Marshview Subdivision9 single family lots

June 2012

Meineke Car Care.....5,645 sq. ft. office, retail & service

Kennebago Subdivision.....14 single family lots

Quantum Clean3,440 sq. ft. addition

Healthwood Crossing Subdivision.....1 single family lot

Planning Board Approvals	FY 2009	FY 2010	FY 2011	FY 2012
Single Family Lots	13	10	6	36
Apartments				8
Campsites		13		
Commercial Lots		7	3	
Senior Housing Units				
Commercial/Industrial Sq. Ft.	323,684	214,095	25,797	11,185

Long Range Planning

During the 2012 fiscal year, the Long Range Planning Committee continued their consistent efforts to implement the Town's Comprehensive Plan and by the summer of 2012 they have accomplished the bulk of the zoning and land use updates called for in the Plan. The level of implementation and updating of the Town's zoning is a significant accomplishment by the Long Range Planning Committee and is setting up Scarborough for future growth and development that is well-planned, yet flexible and forward thinking. The members of the Long Range Planning Committee deserve significant recognition for the time and effort they've put into helping prepare for and guide future growth in Scarborough and I'd like to thank them not only for their time, but also their care and thoughtfulness on this initiative.

The areas of town focused on in 2012 include the Haigis Parkway and around the Turnpike Exit 42, Pine Point, and our Industrial areas. Regarding the Haigis Parkway, it has been ten years since the Town committed to significant investments in the parkway with the installation of public water, sewer and utilities, with limited development occurring in the intervening years. Given this, the committee felt it was the right time to conduct a thorough examination of the zoning along the parkway and consider changes that can help facilitate new development, while at the same time maintaining the goals for the area as a growth center for high-quality, high value commercial development. The committee conducted this examination with significant input from the property owners, Scarborough Economic Development Corp., and other stakeholders, which resulted in a Haigis Parkway zone that remains true to its original intent for commercial growth, yet provides more flexibility and a greater range of development opportunities.

In the Pine Point area, the committee also engaged the neighborhood and property owners early in the process with the aim of updating the zoning to ensure that Pine Point remains a mix of marine uses and small businesses, coupled with year-round and seasonal residents. With input from the neighborhood the committee was able to shape a package of zoning amendments that build on the history of Pine Point, while preparing it for future growth and redevelopment. Similarly, the Long Range Planning Committee was also able to craft and recommend updates to the town's Industrial Districts for Town Council consideration. These amendments were focused on modernizing our industrial zones to make them more applicable to current industrial uses and trends.

Planning Initiatives and Engineering Studies

Beyond code enforcement, development review and long range planning, our department continued to focus on transportation planning, conservation planning, as well as participating in some important regional initiatives includes the Saco Bay Sea Level Rise Adaptation Group and the Gorham East-West Corridor Study.

On the transportation front, throughout 2012 we coordinated with Maine DOT and our consultants HNTB on finalizing the design of the Dunstan Corner intersection improvement project in preparation of construction in 2012-2013. This final design effort is a direct result of the work of the Payne Road "West" Transportation Study and is in coordination with the improvements that were made at the Haigis/Route One intersection in 2011. By 2013 the Dunstan Corner intersections will be vastly improved for motorists and pedestrians with a new signalized intersection, additional turning lanes and new sidewalks and crosswalks.

Also in 2012, the town continued its effort toward completing the Eastern Trail bicycle and pedestrian path by initiating the design and engineering of the remaining un-built section of trail from the Nonesuch River to the Wainwright Fields in South Portland. This is a particularly challenging section of trail, given it needs to traverse an active rail-line and heavily developed industrial area. To that end the town is working with a consulting firm and Maine DOT to design around these challenges.

Throughout 2012 the planning department also staffed the Town's Conservation Commission who focused on a range of important conservation and natural resource based projects. They included an awareness and educational effort regarding our "transfer of development rights" program. This program enables housing developers to work with rural property owners and visa versa to develop housing with additional density in the town's growth areas, while conserving land from new development in our more rural areas. Further, the commission worked on a town lands inventory that examined the natural values and characteristics of some select town properties, including an effort to manage a portion of the Wiley property for New England Cottontail Rabbits.

On the regional front, Scarborough continues to work closely with many of our neighboring committees and the greater Portland region on a range of planning initiatives. Of greatest note are: continued work with the Saco Bay Sea Level Adaption Working Group; participating on the Long Creek Watershed Board of Directors; membership on the Planning, Technical and Executive Committees of PACTS (Portland Area Comprehensive Transportation System;); work on the Gorham East-West Corridor Study; membership on the Cumberland County Community Development Block Grant program; among others. All of these regional coalitions aid Scarborough in planning and coordinating regionally as well as help position us for State and Federal funding.

Lastly, I would like to thank and recognize all of our staff – Town Engineer James Wendel, Assistant Town Planner Jay Chace, Chief Code Enforcement Officer David Grysk, Code Enforcement Officers Tom Reinsborough and Jonathan Reed, and Administrative Assistants Carole Logan and Robin Dahms – for their hard work, dedication and professionalism.

Respectfully submitted,
Daniel B. Bacon
Town Planner

Report from the

CODE ENFORCEMENT OFFICE

To the Town Manager, Town Council, and Citizens of Scarborough:



David Grysk
Chief Code Enforcement Officer

It is with great pleasure that I submit the annual report of the Code Enforcement Office for the fiscal year July 1, 2011 through June 30, 2012. The information below shows the activity during this past fiscal year.

Respectfully submitted,
David Grysk,
Chief Code Enforcement Officer
Inspectors:
David Grysk, Jon Reed, and Tom Reinsborough,

Report from the

ZONING BOARD OF APPEALS

To the Town Manager, Town Council, and Citizens of Scarborough:

During the fiscal year 2011-2012, the Scarborough Zoning Board of Appeals acted upon 40 appeals.

Of those 40 appeals, the Zoning Board granted 6 Miscellaneous Appeals, 9 Variance Appeals, 7 Special Exception Appeals, 8 Practical Difficulty Appeals and 10 Limited Reduction of Yard Size Appeals.

Respectfully submitted,

Mark Maroon, Chairman
Zoning Board of Appeals

The Zoning Board has more information including their minutes and agendas on their Webpage, for more information please visit:

www.scarborough.me.us then navigate to the Planning Department's Web pages for more information regarding the Zoning and Planning Boards.

BUILDING PERMITS:

	<u>FY2012</u>	<u>FY2011</u>	<u>FY2010</u>
Number of Permits Issued	555	554	558
Certificates of Occupancy Issued	171	176	222

TYPES OF BUILDING PERMITS IN 2011-2012:

	NUMBER	APPROX. COST
Single-Family Dwellings	48	\$13,416,231
Apts. / Accessory Units	3	\$731,000
Mobile Homes	15	\$1,101,693
Residential Additions or Alterations	189	\$8,612,729
Other Additions and Renovations	75	\$16,088,313

TYPES OF BUILDING PERMITS IN FY2012:

	NUMBER	APPROX. COST
Residential Garages	23	\$533,800
Retail Buildings	2	\$1,525,000
Hotel	0	\$0
Professional Buildings	0	\$0
Industrial Buildings	3	\$110,963
Miscellaneous*	197	\$1,479,152
TOTAL	555	\$43,598,881

*Miscellaneous includes: Foundations, pools, signs, temporary office trailers, greenhouses, antennas, barns, pole buildings, sheds, transformer enclosures, concrete pads, storage containers, and workshops.



Photography by Jonathan Reed

A Report of the

SCARBOROUGH ECONOMIC DEVELOPMENT CORPORATION



Harvey R. Rosenfeld - President,
SEDSCO

SEDSCO (Scarborough Economic Development Corporation) was incorporated in 1985 by the Scarborough Town Council as a non-profit development corporation to manage its economic development program.

I am happy to report that we have turned the corner on the recession, and here at SEDSCO, we see signs of a bright future.

One of the best indicators of this trend is job growth. Though we often look at economic development in terms of growing the tax base, job creation is critical. This year we surpassed our peak, pre-recession job count, posting an annual growth rate of 5.3% for the period from June 2010 to June 2011. That 5.3% growth rate represents 746 jobs and although we experienced a slight drop in employment for both 2009 and 2010 we surpassed our former peak that occurred in 2008.

When assessing job growth it is important to examine the sectors where that growth occurred, and what it predicts for the future.

Scarborough's job growth occurred in those sectors that provide the best opportunity in both wages and sustainability. The largest increase in the number of jobs came from the Professional and Technical area, adding 122 new jobs. 106 jobs were created in the Finance and Insurance sector and 70 jobs in manufacturing. It is worth noting that Scarborough's 746 jobs represented 59% of all job growth in Cumberland County, not only benefitting Scarborough but helping to revitalize the regional and state economy.

Speaking of the regional economy, the Greater Portland Economic Development Corporation (GPEDC), of which Scarborough is a founding member along with Portland, South Portland, Westbrook, Falmouth and Cape Elizabeth, is working to attract new business to the area and foster cooperation among our communities.

GPEDC hired an executive director and took part in the BIO 2012, a major international bioscience trade show in Boston. In addition to working with the other communities, two of our Scarborough bioscience firms attended the show with

us, Maine Medical Center Research Institute and Foundation for Blood Research. Other bioscience companies in our region participated in the event, under our umbrella of Greater Portland. Having private, public, nonprofit, and public sectors working together to promote the industry in Maine to the world is a significant step in growing this sector within our region.

Scarborough has continued its proactive approach to economic development planning by working with the new Long Range Planning Committee. This committee made recommendations to the Town's Planning Board and Council which modernized zoning requirements for several commercial districts, including Pine Point, the Scarborough Industrial Park, Running Hill Road and The Exit 42/Haigis Parkway area, all of which will greatly enhance our ability to attract new business.

The Haigis Parkway remains our top priority for large-scale office and high technology applications. Several years ago the Town embarked on a major infrastructure program on the Parkway so that development could occur quickly. With the first property under contract and construction started on the Route One end of the Parkway, we feel that momentum is swinging in the right direction.

In October 2011, SEDSCO celebrated its 26th Annual Meeting at the Black Point Inn. Our keynote speaker, Maestro Robert Moody, Music Director of the Portland Symphony Orchestra spoke of the interaction of the arts and the economy before a packed house.

In keeping with our tradition we honored several businesses at our Annual Meeting, including Bayley's Camping Resort, Piper Shores, Kitchen & Cork, Hanson Field Flower# Farm and The Little Dolphin School.

Report continued from SEDCO

This year also included the opening of Scarborough's first fireworks retailers. Both Atlas Fireworks and Phantom Fireworks opened in time for July 4th activities. Governor LePage extended a warm welcome to the industry by visiting the Phantom Fireworks store at Gateway Shoppes.

New restaurants made their mark on the Scarborough scene this year with the opening up of Mainely Wraps, Red Robin and The Egg & I.

The Egg & I entered into the community with a charity event on the day before their grand opening. The Scarborough community was invited to sample from the menu and instead of paying for their meal, they were asked to make donations to Project Grace. The restaurant raised more than \$6,000 for Project Grace.

SEDCO also partnered with the Scarborough Public Library and the Scarborough Community Chamber on Small Business Week. This national celebration of small business took place in May# 2012. This year our small business seminars included "Building your Gourmet Business", "Greening your Business" and "Planning 101".

In terms of out reach, SEDCO is active in social media including Facebook and Twitter. You can also check in at our website scarborougeconomicdevelopment.com and sign up for our e-news bulletin.

For those of you with mobile devices, you can scan our QR code to get to the website.



Respectfully Submitted,

Harvey Rosenfeld,
President and Executive Director

Karen Martin,
Communication and Marketing Manager



At BIO 2012 our trade show booth promoted a great lifestyle in Greater Portland as well as profiling bioscience in the region.



Jane St Pierre received the award for Kitchen & Cork at the SEDCO Annual Meeting.



.Phantom Fireworks opened at the Gateway Shoppes in June 2012.

Report from the

POLICE DEPARTMENT

To the Town Manager, Town Council, and Citizens of Scarborough:

It is with great pleasure that I submit the Annual Report of the Scarborough Police Department for the Fiscal Year 2010-2011.



*Robert A. Moulton
Police Chief*

Year of Transitions

This year seemed to be a time of many changes which have presented both opportunities and challenges for the police department.

Changes to state law with respect to the hiring of reserve police officers has challenged our ability to provide parking and beach enforcement efforts at both Pine Point and Higgins Beach.

In years past, we have been able to provide those services at our beaches by hiring people that had an interest in law enforcement and having them work for the summer. Changes in the state law with respect to the hiring of reserve officers now requires physical aptitude testing, psychological assessments, and polygraph examinations in addition to the interviews and background investigations that we have always conducted. To the average candidate this process has become far too cumbersome for the few weeks of work that it provides. As a result of the reduced candidate pool, for the first time that I can recall, we were unable to provide beach enforcement in a consistent manner. With our first full year under the new parking ordinances and the parking lot at Higgins Beach, this created a significant challenge.

Unfortunately, these changes will have far reaching effects for us as many of our full time officers started their careers as reserve officers. Over the years our reserve officer program has served as an excellent proving ground. I anticipate that this will make our recruitment and full time hiring processes much more difficult.

Another change in state law made the sale and use of consumer fireworks legal for the first time in my career. Each town in the state had the ability to adopt its own ordinances to regulate both sale and use of consumer fireworks. Since the rules can be very different from community to community, our challenge, was and continues to be, our ability to educate and inform our residents and significant tourist population with respect to Scarborough's ordinances. Information relative to our ordinances are readily available on both our website and

face book page.

As you can imagine, patrolling fifty four square miles of territory around the clock, puts a significant amount of mileage on our patrol cars. As a result, we budget each year to purchase four new patrol cars and then sell our older, higher mileage units to the highest bidder.

For the past few years, the Ford Crown Victoria has been the only full size police package available. These vehicles served us well and provided a consistent platform for all of the equipment that is necessary to be incorporated into the vehicle. This includes radios, laptop computers, light and siren controllers, shotguns and rifles, radar units, flashlights, cages, and rear seat inserts to name just a few.

With Ford making a decision to discontinue the Crown Victoria police package, police agencies across the nation have scrambled to decide what will best suit their needs. For cars, there are basically three options. The Dodge Charger has been used for a few years now and has had mixed reviews amongst agencies that have used them in this area. Ford and Chevrolet have both chosen to introduce brand new police packages which are untested in this area. The Dodge and Chevrolet are rear wheel drive vehicles while the new Ford package is an all wheel drive unit. Both Ford and Chevrolet have introduced SUV packages which have become popular with a number of agencies both locally and across the nation.

We chose to focus on the cars as opposed to the SUV option, and sent out requests for proposals using specifications that would incorporate all three makes. Since some of the equipment that is incorporated in our patrol vehicles is vehicle specific and will need to be replaced, it is important that we make the right decision on which make of patrol vehicle will carry us into the future.

When the bids for the vehicles came back, there was one dealer that offered all three brands with low bid on two of them. Realizing that this would be an important decision and that two of the new models were completely untested, I spoke with both Town Manger Hall and Public Works Director Shaw to see what they would think about doing a one year test on all three brands. Both were in favor and Director Shaw pledged to keep meticulous maintenance and fuel records to help us finalize a decision at the end of the trial period.

Since the three different makes use different paint colors, we felt that it would be more practical, at least for the trial period and possibly beyond, to stick with a basic white color which should be close to the same tint on all three makes. We also felt that this might be a good time to try some new graphics to accent and identify these new cruisers. In the interest of fuel mileage, we also opted, for the first time that I am aware of, to go with the six cylinder engine package. By the time you read this report, you may have already seen police cars that look decidedly different than what you have

Report continued from the Police Department

seen in the past.

You may also have seen another change in our patrol fleet. For the past several years, we have taken advantage of a special program through Harley Davidson and have leased a police motorcycle for the summer months. When this program was initiated, the summer lease program was very economical. However, like many things, over time the lease program had become more expensive.

As we put our budget together for the upcoming year, we found that it would actually be more cost effective to purchase a police motorcycle and plan on keeping it for a number of years. When we presented our budget to the town council's finance committee, they saw the value in both the motorcycle program and the idea of a straight purchase as opposed to leasing. In the end, the town council authorized the purchase of two police motorcycles. Given our uncertainty with the color and graphics of our fleet in the future, the two motorcycles were also ordered in white.

Personnel

This year has been a busy year on the personnel side as well. In September, we were notified that we had been fortunate enough to receive a federal grant that completely covers the salary and benefit costs for two new officers for a period of three years. While in the midst of a hiring process to fill those two positions, Officer Eric Lippincott resigned to move back closer to his family in Massachusetts. As a result, we hired three new officers.

Officer Michael Thurlow is a life long resident of Pine Point and the son of current Fire Chief B. Michael Thurlow. Officer Thurlow graduated from the University of Southern Maine in 2011 with a degree in Music Performance. Officer Thurlow is also a call Fire Fighter /EMT.

Officer Cody Louder grew up in West Bath and is a 2007 graduate of the Pine Tree Academy. Officer Louder graduated from Unity College in 2011 with a degree in Conservation Law Enforcement with a minor in Psychology.

Officer Ben Landry grew up in Gorham and is a 2007 graduate of Gorham High School. Officer Landry graduated from Southern Maine Community College in 2009 with a degree in Criminal Justice. Officer Landry was a member of our Police Explorer post from 2006-2010, rising to the rank of Captain in 2007 and is presently involved with the program in the capacity of an advisor.

As noted earlier in this report, our reserve program has been an excellent starting point for many of our full time officers. Although we conducted an open hiring process with no extra credit for being a reserve officer, these three officers all came from our reserve program. I think that speaks volumes about the quality of individuals that we have been able to attract to our reserve program. With the changes to the state law that I noted earlier, we are going to need to work very hard to find additional ways to attract this type of talent in the future.

Once these officers had gone through their field training programs and were on their own, we were fortunate to have a window of opportunity before the officers reported to the Maine Criminal Justice Academy for their formal training starting in mid August.

To take advantage of this opportunity, I selected Officers Andrew Flynn, Garrett Strout, and Scott Vaughan to work a special traffic enforcement program during our busy summer months. The team was highly successful and I have received numerous compliments from residents and business owners who have been concerned about traffic issues. In order to assess the best areas and times for these details the team worked closely with our crime analyst Jaime Higgins.

We were fortunate enough to receive a grant this year, which allowed Jaime to continue her crime analyst duties which includes monitoring crime, accident, and traffic trends in order to assist patrol officers, detectives, and special units with their work. Jaime also produces a weekly crime bulletin which is distributed across central and southern Maine and has been the subject of many accolades from law enforcement officers around the state.

our Facebook page. Jaime has done a tremendous job providing information and updates in a timely manner on the page. I have heard from dozens of Scarborough citizens who applaud her efforts.

We have also benefitted greatly from a regional grant secured by Family Crisis Services. Their grant provides an Enhanced Police Intervention Collaboration (EPIC) advocate to review domestic violence cases and assist officers and victims with resources and services. In Scarborough, we have been fortunate to have Jen Annis at the station one day each week to review, make recommendations, and assist with required follow up visits with victims. This has been very helpful to our officers and the victims of these situations. Jen has made herself available at all times to assist in emergency situations and has really raised awareness with our staff about the deeply troubling ramifications of these events.

Unfortunately, we have also experienced some difficult situations over this period. In January of 2012, Officer John Gill, who is on assignment to the Southern Maine Violent Offenders Task Force, was working with his partners as they attempted to serve an arrest warrant on a violent criminal. Arien L'Italien, at the age of 23, already had a long and violent history and was known to have a firearm that he had recently discharged while travelling on the Maine Turnpike. Gill's team, made up of local task force agents and US Marshalls, were attempting to apprehend L'Italien in connection with a brutal assault in Biddeford in which he had stabbed his victim in the neck. As the team sought to arrest L'Italien, he immediately opened fire and shot at Officer Gill and other members of his team. Officer Gill and another US Marshall returned fire and wounded L'Italien. They immediately provided medical attention for his wound and took him into custody. We are very fortunate to have this individual off the street and are thankful that

Report continued from the Police Department

there were no law enforcement officers injured during this event. There is no question that this individual would have injured or killed unsuspecting citizens or officers had he not been taken into custody by this highly trained group.

In July of 2012, L'Italien was sentenced to 18 years and 4 months in federal prison for his actions on that day.

It is also with great sadness that I report the passing of a number of our own.

During the last year, we lost Russell Haigis who spent many years as a Dispatch Supervisor prior to his retirement several years ago. We also lost Alan Plowman who worked as a dispatcher for many years with Russ. This was also a difficult time for our Fire-Police Unit as we lost two of its founding members. Captain Merle Cook and Lieutenant Len Libby both passed during this time.

All four of these individuals were from well known families with deep Scarborough roots and were known for their service to the community. They will be sadly missed by the department as well as the community they served.

Drug Box

One of the most significant problems that we face today is the abuse of prescription drugs. Unfortunately, individuals that abuse these drugs will stop at almost nothing including committing crimes to get them. Around the region, we have seen increases in pharmacy robberies, burglaries to homes and cars and in some cases assaults. Many of these crimes are committed either to steal things that can be sold off to purchase these drugs or to find unused medications that may be in peoples homes or vehicles.

Because there was no easy way for residents or care facilities to dispose of unused medications, it was not uncommon for there to be stockpiles of these medications.

Recognizing this as an issue, the Federal Drug Enforcement Administration started an annual "National Drug Take Back" initiative whereby drop off points would be established for the return of unused medications. Recognizing this as an issue, the Federal Drug Enforcement Administration started an annual "National Drug Take Back" initiative whereby drop off points would be established for the return of unused medications.

For the past four years, Scarborough Police Department has participated as a drop off site. The initiative in 2011 brought in 19,980 pounds of unused meds across the state making Maine the highest per capita initiative in the United States. During the annual drop off days, we received many comments from people about how helpful this initiative had been for them. Many would also mention that it would be nice if these could take place more often so that they did not

have to wait a full year. Although we have no control over when these events take place, we decided to explore ways to make this service more available. Through a grant process we were able to obtain a secure drop box for our lobby. Citizens can now bring unused medications to the police department at any time and deposit them in to the drop box for proper disposal.



Elsa the Elm Tree

During this year of change, we also saw the loss of Elsa the Elm Tree which was nearly 200 years old and was the last of the giant elm trees that once lined Route 1. Despite several attempts to preserve her historic life, Elsa, who lived across the street from the public safety building, was dying and was felled on October 15, 2011.

In early 2012, Officer Don Laflin presented the department with a police baton that he had handcrafted with a remnant of Elsa. The baton is currently on display in a shadow box at town hall and will move to its permanent home at the police department later this year.

Report continued from the Police Department



Awards

In recognition of the efforts of our public safety employees, the following individuals were recognized at our public safety awards night for the year 2011.

- Officer of the Year:** Officer Ronald Nelsen
- Dispatcher of the Year:** Dispatcher Joe Thornton
- Support Person of the Year:** VIP Ralph Masciovecchio
- Leadership Award:** Officer Joe Giacomantonio

Unit Citation:

Attempted burglary on West Beech Ridge Road.

Recipients: Officers Robert Moore and Shawn Anastasoff, Detective Donald Blatchford, Dispatchers Ashley Knight and Kyle Jandreau

Commendations:

1. Sergeant Tom Chard and K-9 Chesca for the successful track of a male wanted by DEA for drug trafficking.
2. Officers Andrew Flynn and Timothy Dalton for the successful investigation, confession, and return of property from a Grant Road burglary.
3. Officer Doug Weed for a successful fingerprint match on a Holmes Road burglary.
4. Officers Doug Weed and Josh Guay for successful investigation of several burglaries.
5. Officer Tim Barker for successful investigation of a motor vehicle burglary at Nonesuch Golf Course.

6. Officer Andrew Flynn used a thermal imaging camera to locate a woman who had wandered away from Scarborough Terrace in winter conditions.

Chief's Award: Officer Andrew Flynn

Citizen Awards:

1. Hollis Dixon, retired Chief of the Scarborough Police Department, for his support of the Maine DARE program through the Grand Lodge of Masons in Maine.
2. Bruce Bell, for his keen observations and willingness to report suspicious activity that lead to the arrest of a person committing a burglary.
3. Laurie Walker, for her willingness to stop and render first aid to a female that had fallen from a ladder.

Five Years of Service

Dispatcher Tom Selby
Officer Scott Vaughan

10 Years of Service

Officer Michael Sawyer
Fire-Police Captain Robert Meserve

15 Years of Service

Sergeant Steven Thibodeau
Marine Resource Officer David Corbeau

20 Years of Service

Fire-Police Officer Russell Wallace

George Nickerson Award for 25 Years of Service

Detective Sergeant Rick Rouse

Chief John Flaherty Award for 30 Years of Service

Detective / Evidence Technician Ronald Nelsen

Congratulations to all of this year's award winners !!

In closing, I would like to thank the town council for the support that they have given us, both as a department and also as a community. I also need to give special thanks to Fire Chief Mike Thurlow, Public Works Director Mike Shaw, Community Services Director Bruce Gullifer, and all of the other department heads with whom we work everyday.

Finally, I would like to take this opportunity to thank all of the department's full and part time employees, volunteers, and supporters for all of the time, hard work and dedication that you invest in our community to ensure that it remains a wonderful place to live and work.

Respectfully submitted,

Robert Moulton
Chief of Police

Report from the

HARBORMASTER - MARINE RESOURCE OFFICER

To the Town Manager, Town Council, and Citizens of
Scarborough:



Dave Corbeau
Harbormaster -
Marine Resource Officer

I respectfully submit this annual report as the Harbor Master and Marine Resource Officer for the Town of Scarborough for the year ending June 30, 2012.

This year was typical with routine off-season activity, however during the spring and summer season there was a higher than usual number of calls for assistance and monitoring both on the pier and on the local waterways. This flurry of activity continued through the summer months as the weather enabled residents and visitors to take advantage of

the sunny days, warm water, beach and boating activities on the shores of Scarborough.

The completion of the new Pier has been a great asset and continues to provide access, convenience and safety to the fisherman, clam diggers and for the recreational boaters at Pine Point. The pier and the cranes enable loading and off loading bait, supplies and fuel both day and night. We have also seen an increase in it's use for tuna catch, where as in the past a boat would go to Saco or another port that provided off loading hydraulics. There are two benches at the end of the Pier dedicated to honor the memory of two residents that loved our harbor. The benches provide a perfect spot to watch the harbor activity, watch the ebb and flow of the changing tide, and see the sun set in our most picturesque setting.

Over the past year the town of Scarborough has reestablished a committee called Waterway's and Harbor Committee. This Committee will be tasked with looking over the Coastal Water and Harbor Ordinance and to make changes as they see might be needed. The coastal waters and harbor ordinances have not been reviewed for several years. They will also be looking at adding rules and policies that will include the New Pier that was completed late last year. This may also include the implementation of user fees that will be used to maintain and add to the existing facility.

Moorings at the Pine Point Fishermen's Co-Op are fully assigned and the waiting list continues to grow. Natural forces continue to change the channel and anchorage. The

shifting sandy bottom prevents us from adding new moorings. Thus recreational boating traffic for daily visitors requires boaters to purchase launch passes, either daily or seasonal, and the fees are an important revenue source for the town to repair and maintain the community resources. The town of Scarborough will continue to recommend and explore dredging the channel and the anchorage by the Army Corp of Engineers. This would enable adding moorings to the area.#

The Marine Rescue Officer and members of Engine 4 and Engine 1 work together to maintain a safe harbor and safe beaches. Over this past year we have handled a significant increase in marine rescues. The increase over the past year was more than 45 percent, from 28 to 40 calls for service. Additionally the Marine Division responded to increased non-emergence call for tows, sand bar assistance and other boat and beach goer's needs.

The hen clam-flats were again opened throughout the season. This is additional evidence of our water quality as these areas have been closed for weeks in the past. Overall the season proved to be more open and accessible than in previous years when rain and storm runoff required the flats to be closed. No red tide was detected. The shellfish committee and I will continue to work with the Department of Marine Resources to maintain and improve the water quality in and around Scarborough.

I can once again attest to this year and seasonal work to be enjoyable and rewarding as the Marine Resource Officer for the Town of Scarborough. On behalf of the entire Marine Division, we would like to thank the wonderful people in the Town of Scarborough for a great year and for all of their effort and commitment. Thanks to the various departments and community efforts we have been able to ensure that all of our beaches are clean, safe and a treasure to be enjoyed by all.

Respectfully submitted,

Dave Corbeau
Harbormaster - Marine Resource Officer

Report from the

SHELLFISH CONSERVATION COMMITTEE

*To the Town Manager, Town Council, and Citizens of
Scarborough:*

It is with great pleasure I submit this report for the fiscal year July 1, 2011 through June 30, 2012 on behalf of the Shellfish Conservation Commission.

In the year 2012 we have successfully completed our Accelerated Testing Program being able to open and gain access to the entire Non-such River, including Plummers Island and the Claypits area. Other Accelerated Testing has been completed for the Dunstan River, and Doc's Creek. All areas are under a one inch rain closure with reopening in a minimal of fourteen days.

This year has been a good year for remaining open as the red tide has not affected the Scarborough rivers. Rain closures have been at low only closing Scarborough once this year. Although pollution levels remain low it will continue only if we take care of the Scarborough shorelines and beaches. Everyone picking up after their pets is a large part of this.

Lastly I would like to express a special thanks to the Town Manager's office, the Town Council, the Town Clerk's office, the Shellfish Committee and the Harbor Master.

Respectfully submitted,
Robert G. Willette
Shellfish Committee, Chairman



Shellfish Harvesters

ANIMALS ON THE BEACH

The owner or responsible party must remove and dispose of any feces left by the animal in the appropriate litter receptacle. Please protect our beaches & clam flats by observing the Scarborough Animal Control Ordinance. 604. The full text of Scarborough's Animal Control Ordinance is available on the Town's website at www.scarborough.me.us or by calling the Town Clerk's Office at 207.730.4020.

Report from the

ANIMAL CONTROL OFFICER

To the Town Manager, Town Council, and Citizens of Scarborough:

Bruce Haskell Photography



*Chris Creps
Animal Control Officer*

I respectfully submit this annual report to the community of Scarborough. Dog license, an annual renewal for all dogs living in the municipality in which their owner resides. Dog licenses are required by State law Title 7-3921. A dog may not be kept within the limits of the State, unless the dog has been licensed by its owner or keeper in accordance with the laws of this State.

Dog owners often ask why it is necessary to license their dog every year and what does

the money for the license go towards. The State Animal Welfare uses the money collected for dog licenses to aid in the housing and care of animals confiscated in animal cruelty cases.

The license on your dog also has a number on the tag which helps locating the owner, if the dog is lost. The information from the tag number indicates the owners name as well as the address and phone number. Dogs that wear the license tag are typically returned to the owner without any penalty. Unlicensed dogs or dogs not wearing tags are taken to the animal shelter in Westbrook, and the owner is charged an impoundment fee as well as a shelter fee. Impound fee is \$30.00 dollars plus the shelter fee.

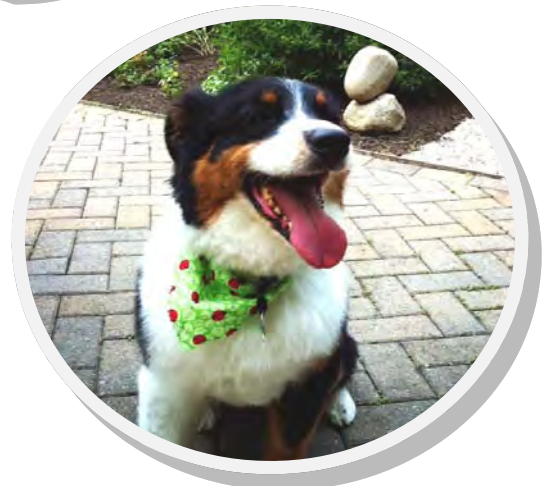
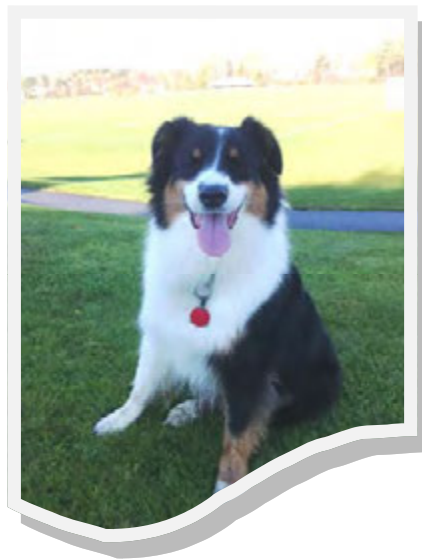
Lastly dogs that are licensed are typically up to date on their current rabies vaccinations. Which is a great help if the animal happens to be bitten by a wild animal, or has bitten another animal or person...?

*Respectively submitted,
Chris Creps, Animal Control Officer*

- *Animal Refuge League
207-854-9771*
- *Maine Health & Environmental Testing
State Lab - 207-287-1706*
- *Center for Disease Control
1-800-821-5821*
- *Maine Warden Service Headquarters
207-657-2345*

Notes of Interest:

Dog License 2011-2012	-	2600
Confirmed Rabid Animals	-	0
(All animals tested were negative for the rabies virus)		
Calls to Service	-	1318



Report from the

FIRE DEPARTMENT / RESCUE UNIT / EMA



*B. Michael Thurlow
Fire Chief*

To the Manager, Town Council, and Citizens of Scarborough:

It is with great pleasure that I submit the annual report of the Scarborough Fire Department, Scarborough Rescue Unit, and the Scarborough Emergency Management Agency for the fiscal year ending June 30, 2012. As is customary I have included a summary of the past year's activities and emergency calls for service for those that enjoy comparing the data from year to year in this report.

Grant Projects

During the past fiscal year the fire department continued its proactive work identifying potential grant opportunities to augment the funding we receive through local property tax revenues.

During FY12 we received approval from FEMA to expand the scope of a previous regional Metro Fire Chief's grant providing \$ 112,896 of additional funding for four projects including a car fire simulator, equipment and training to conduct regional Candidate Physical Abilities Testing (CPAT), curriculum updates to a number of fire science classes at Southern Maine Community College (SMCC), and incident command training tools. Scarborough was the host and fiduciary agent for this regional grant and these items will be shared among the regional partners which includes many of our mutual aid communities, SMCC, and the Maine Fire Service Institute (MFSI), the fire service's state-wide training agency.

We were also fortunate to receive another regional Metro Chief's grant for \$ 52,304 to offset the cost of specialized firefighter training classes, and a Homeland Security Grant for \$ 28,580 for interoperable communications equipment at our Eight Corners public safety radio voter site.

This table illustrates the success we have had over the past four fiscal years with the Emergency Management Performance Grant (EMPG), Efficiency Maine, FEMA Fire Act, Fire Prevention, FEMA Staffing for Adequate Firefighters & Emergency Responders (SAFER), and Homeland Security Grant Program (HSGP) grants.

Emergency Medical Services

There were a number of important projects that we tackled in the EMS division this past year. We successfully negotiated a new collective bargaining agreement with our firefighter/EMTs. One of the new initiatives in that document was an Acting Duty Officer position which allows properly trained and qualified privates to occasionally serve as the duty officer in place of our full-time paramedic lieutenants when they are on a day off. This saves the department a little bit of money in overtime, while providing a mentoring and professional development opportunity.

Scarborough hosted a regional bid process for the purchase of ambulances involving six communities. After multiple meetings, and agreeing to a base set of specifications, the group was able to secure a five year renewable contract that controls costs over ten years while saving each of the participating communities a significant amount of money over purchasing single rescue units individually as needed.

We also updated our EMS billing process this fiscal year. Providing fire and EMS service is one of the fundamental responsibilities of a municipality and the majority of the department's funding comes from property taxes. The Town started billing for EMS services a number of years ago to help recoup a portion of the cost of providing the service from those that actually use it. Most of those costs are covered by health or automobile insurance. This system assures EMS service is available to everyone that needs it, while asking those that use it to help offset some of the cost.

When the tax office had an employee resign last fall we took that opportunity to evaluate how we were processing EMS billing. Traditionally we have been doing this in-house on a part-time basis with existing staff from the tax office. Instead of hiring a replacement for the person that resigned we explored contracting that service out and re-allocated the hours that our part-time EMS billing clerk was spending to other duties within the tax office.

We issued an RFP and conducted a detailed evaluation of several companies finally awarding the contract to Comstar out of Rowley, MA. After several months of experience we are pleased with the service they are providing and find it to be a cost effective alternative. EMS billing is their only focus so they are up to date on all the federal and state regulations pertaining to this very specialized type of work.

Grant Type	FY 12	FY 11	FY10	FY 09	Totals
EMPG	69,133	31,601	43,963	21,325	166,022
Efficiency ME		42,760	33,009		75,769
FEMA AFG/FP	165,200		119,457	623,193	907,850
FEMA SAFER	236,095	160,945			397,040
HSGP	28,580	32,000	32,982	17,500	111,062
	499,008	257,186	229,401	662,018	1,647,613

Grant Summary 2009-2012

Report from Fire / EMS / EMA

Awards and Recognition



Benny Chase - Eldred Harmon award for 50 years of service

Each winter the department holds a joint awards ceremony with the police department to recognize dedication and outstanding achievement by all our public safety employees. Below is a summary of the fire department awards bestowed for calendar year 2011:

Emergency Management Activities

The EMA office also had a busy year. Several key department heads from fire, police, public works, and human resources participated in a 3-day Emergency Operations Center (EOC) Operations course. This training and the associated exercises prepared us for Hurricane Irene.

Hurricane Irene ended up passing about 50 miles west of Scarborough but we certainly weren't immune to the effects. At its height Irene was a Category 3 storm with maximum sustained winds of 120 mph. After landfall in New Jersey it weakened to a tropical depression but we still felt sustained winds in excess of 60 mph locally and we experienced several power outages, blocked roads, and flooding. We opened the Scarborough High School as a regional shelter with the support of the American Red Cross and housed several families and their pets.

One of the lessons of Hurricane Irene is that hurricanes aren't simply coastal events. The vast majority of the 15.6 billion dollars of damage in the United States occurred inland in VT & NH where torrential rains and inland flooding took a severe toll. Scarborough narrowly escaped significant damage from this storm which is now the 5th costliest hurricane in US history.

One of the other events the EMA office coordinated this past year was a mass gathering event at Scarborough Downs. A promoter brought the Seacoast Country Music Festival to the Downs featuring country western singer Brad Paisley. This was the first concert held at the Downs since a rock festival in the late 70's. The event drew several thousand fans and although there were some challenges, and lessons learned, things went quite well.

As this report goes to press we have been working with a new promoter on a series of three summer concerts for the 2012 season featuring a mix of artists from rap to heavy metal, to classics from Lynyrd Skynyrd & ZZ Top.

Gold Badge Award for 20 Years of Service

Captain Geoff MacLean

Russell Wallace

Todd Zsiga

Vernon Paulsen Award for 25 Years of Service

Deputy Chief Anthony Attardo

Lieutenant Alan Nielsen

Peter Paras

Dan Litchfield

Irwin Faunce Award for 30 Years of Service

Arthur Greene

Robert Carson Award for 35 Years of Service

Chief Michael Thurlow

Deputy Chief Glen Deering

Captain David Jackson

Dan Larrabee

Steven Chamberlain

Eldred Harmon Award for 50 Years of Service

Benjamin Chase

Public Safety Dispatcher of the Year

Joe Thornton

Fire Chief's Merit Award

Chad Johnston

Firefighter of the Year

Levi Jones

EMT of the Year

Michael Haven

Student Firefighter of the Year

Troy Cailler

Officer of the Year

Lieutenant Mark Searway

Paramedic of the Year

Shannon Mazyck

Citizens Merit Award

Bruce Bell

Laurie Walker

Annual Statistics

The department's annual statistics are listed on the next page.



Scarborough Fire Department

Annual Statistics

7/1/2010 - 6/30/2012



Responses by Incident Type

1,244 Rescue with Engine Assists	10 Chimney Fires
631 Rescue Calls with no Engine Assists	17 Motor Vehicle Fires
773 Out of Town Mutual Aid (see note below)	24 Water Problems
336 Master & Superseed Boxes	9 Propane / Natural Gas Leak
267 Details / Alarm Service	- Miscellaneous
157 Motor Vehicle Accidents	12 Building / Structure Fires
50 Wire Arcing / Down	3 Storm Standby
40 Cancelled Enroute	4 Hazardous Materials
77 Odor Investigations	3 Storm Mitigation
24 Unpermitted Burning	30 Marine Calls
54 Public Assist	6 Airport Alerts
16 Electrical Problems	9 Building/Machinery Extractions
19 Grass, Mulch, & Brush Fires	49 False Alarms
10 Fuel Leaks	3,874 Total

(Out of town fires includes responses for Tank 1 in the South Gorham response area. Gorham provided Tank 1 which is stationed at our North Scarborough station and manned with personnel from both towns. It also includes 117 Mutual Aid Rescue Calls)

Response Totals

	2011/2012	Per Day	2010/2011	2001/2002	1991/1992
Total Fire Responses	2951	8.08	3,064	2,035	705
Total Rescue Responses	2596	7.11	2,521	1,952	873
Fire Incidents	1,733	45%	1,718		
EMS Incidents	2,141	55%	2,125		
Total Individual Calls for Service	3,874	10.61	3,843	2,657	1,580

note: out of the 3874 total calls for service, 2219 or 57% occurred from 0800 hrs - 1700 hrs and are covered almost exclusively by the per-diem day firefighter / EMT program

Individual Truck Responses

Call Co. Station Responses

367 Engine 1 Black Point	268 Ladder One	Eng 1 - Black Point	474
- Engine 2 (Spare)	214 Ladder Two	Eng 3 - Pleasant Hill	269
283 Engine 3 Pleasant Hill	487 Tank One	Eng 4 - Pine Point	259
262 Engine 4 Pine Point	119 Tank Two	Eng 5 - No Scar	249
303 Engine 5 North Scarborough	106 Tank Four	Eng 6 - Dunstan	623
572 Engine 6 Dunstan	30 Marine One	Eng 7 - Oak Hill	1,120
1,009 Engine 7 Oak Hill	32 Marine Four		
1,540 Rescue 1 Oak Hill	115 Squad Seven		
1,097 Rescue 2 Dunstan	34 Command Post		
127 Rescue 3 (Spare)	1057 Car 7		
227 Unit 7 Oak Hill	2 Canteen		

Fire Prevention / Inspection Division

Training Division

Fire Prevention / Inspection Division			Training Division		
Total	Inspection / Permit Type	Violations	Administration		1,008 hrs.
212	Consultations / Plan Reviews	Total Violations	Full Time Personnel		2,124 hrs.
915	Annual Inspections	Issued	Engine 1 Black Point		2,894 hrs.
195	Monthly Inspections	965	Engine 2 (Per-Diem Personnel)		6,284 hrs.
755	Re-inspections		Engine 3 Pleasant Hill		701 hrs.
53	Miscellaneous Inspections	Total Violations	Engine 4 Pine Point		812 hrs.
1,290	Burning Permits	Corrected	Engine 5 North Scarborough		694 hrs.
55	Construction Permits	584	Engine 6 Dunstan		1,988 hrs.
88	Certificate of Occupancy Permits	<i>Includes violations</i>	Engine 7 Oak Hill		1,361 hrs.
20	Other Permits - fire o'ks, sprin-der, alarm	<i>from previous years</i>	Engine 8 (Rescue Call Company)		100 hrs.
3,563	Total		Total Hours		17,966 hrs.

Report from Fire / EMS / EMA

Community-wide Resiliency Program

During this past fiscal year the Town started to roll out a new community-wide resiliency program. The program was developed in order to meet one of FEMA's priority initiatives to create better prepared communities that are ready to handle all types of natural and man-made hazards and disasters. The process started with a coalition consisting of Chief Moulton, our librarian Nancy Crowell, a local psychologist Dr. Ron Breazeale, and I obtaining some homeland security grant funding to develop a pilot program that could be replicated locally, state-wide, and even nationally.

We started by conducting train the trainer classes where we taught municipal and school officials about the 11 skills and attitudes that are essential to deal with stress and adversity. From there we expanded the program to representatives from neighborhood associations, faith based groups, and the business community to help spread the program throughout the community. The next phase involves mass public education through the use of videos that will air on our cable TV access channel and through a very detailed website developed and hosted by the Scarborough Library.

The 11 resiliency skills are common sense skills and attitudes that help individuals cope with a wide range of stress and adversity ranging from full-scale disasters to personal struggles like deaths in the family, divorce, financial challenges, addictions, and a variety of others. The 11 skills include being connected to others; being flexible; being able to make realistic plans and take action to carry them out; being able to communicate well and problem solve; being able to manage strong feelings; being self-confident; being able to find purpose and meaning in life; being able to see the big picture; being able to appreciate and use humor appropriately; being able to take care of yourself; and being able to care for others both physically and emotionally. Please take the time to visit the library website to learn more about this exciting initiative. Our community will be much better prepared to deal with future disasters and assist each other if we all understand and implement these basic resiliency skills.

Fireworks

This past year the State Legislature passed a law legalizing the sale and use of fireworks in the State of Maine for the first time in 70 years. The state law included a number of restrictions on what products could legally be sold in Maine. It is still illegal to sell, use, or possess missile-type rockets, sky and bottle rockets, helicopter and aerial spinners, mortars, cherry bombs, and M-80s due to their dangerous characteristics and the lack of ability to control some of them once launched.

The law also provided specific requirements for retail sales facilities. They have to be located no less than 60' from another building and no less than 300' from gas stations. They can only sell fireworks to people 21 years of age or older, and those individuals can only launch them from their own property or on private property where they have the owner's permission to do so. Launching fireworks from the beach or any public property remains illegal.

Another section of the law granted communities the authority to enact local ordinances more stringent than the overriding state law. That prompted many towns across the state to enact ordinances banning the use and/or sale of fireworks within their communities. In Scarborough the town council took a middle-of-the-road approach by allowing sales, but limiting use to just 5 days/year, July 3-5, December 31, and January 1.

As this fiscal year came to a close at the end of June two new retail fireworks stores were rushing to open in time for the July 4th holiday. Phantom Fireworks opened in the Cabela's complex off Payne Road, and Atlas Fireworks opened a store in an existing building on Route 1 near the Big 20 Bowling Center.

In closing I would like to take this opportunity to thank the Town Manager and Town Council for their support. I would also like to thank Police Chief Robbie Moulton, Public Works Director Mike Shaw, and all the department heads that I work with on a daily basis for their help and support through this past year.

Finally I want to thank the men and women of our department for all of their sacrifices, hard work, and dedication to serving the emergency response needs of our community. We have a wonderful team that delivers exceptional service to the citizens and visitors of Scarborough and it is a pleasure to work with each and every one of them to provide those services to you in your time of need.

Respectfully Submitted,
B. Michael Thurlow, Fire Chief



Report from the

PUBLIC WORKS

DEPARTMENT

To the Town Manager, Town Council, and Citizens of Scarborough:



Michael E. Shaw
Director of Public Works

It is with pleasure that I submit the annual report on behalf of the Public Works Department for the fiscal year July 1, 2011 through June 30, 2012. The past year presented us with unusual weather, a major intersection construction project, changes in personnel, and how business is done here at 20 Washington Avenue.

Odd Winter Weather

While some will remember the winter of 2011-2012 as the winter that wasn't, it will remain in my memory because of the unpredictability. The temperature trended above average and the duration and intensity of storm events was lighter while the number of events was about average. Starting with the Halloween Day snow event there were 30 separate weather events for staff to attend. Often the timing of an event is more important than the amount of precipitation. With a number of the storms coming late at night, crews needed to be out by 1:00 a.m. or 2:00 a.m. in the morning to make roads safe for the school buses and workday traffic. With the last of the bad weather coming in the first week of March the final tally on salt-use was 1,100 tons. At \$54.20 per ton the cost for salt alone was \$59,620.00.

On a positive note, due to the short duration of the storm events the salt and sand usage was average while the fuel consumption and overtime costs were down for a typical winter season. Fuel use was 88,575 gallons compared to last year's total of 91,000 gallons. Overtime expenses resulted in only 53.5% of the allotted budget.

To talk about the winter season without recognizing the efforts of the vehicle maintenance staff would only tell half the story. Equipment still breaks down in the middle of the night and it is these individuals who are available 24 hours a day to fix the equipment allowing us to continue with our duties. Their efforts behind the scenes are not always recognized but are critical to public works' delivery of service not only during winter but year-round.

Operations

The construction and maintenance season of 2012 was busy as always. A.H. Grover was awarded the "Route One & Haigis Parkway Intersection Improvements Project" contract. While the project costs were estimated at 2.2 million dollars, the winning bid came in at 1.6 million dollars due to a favorable bidding climate. With the project bid well under cost estimates we decided to explore the possibility of moving the used signal equipment from the Haigis Parkway/US Route 1 intersection to the Southgate Road/US Route 1 intersection. Other improvements to the Southgate Intersection included dedicated left turn lanes North and Southbound on US Route 1. At a final cost of \$245,435 for the Southgate Road improvements, the overall project remained within budget. We were pleased with the ability to reuse the signal equipment from Haigis to upgrade the Southgate Road entrance. With that work done all of the intersections from the marsh to the Maine Medical Campus are interconnected so traffic flow can be coordinated.



HAIGIS PARKWY PROJECT



We partnered with the Maine Department of Transportation to rehabilitate Beech Ridge Road as well as Spurwink Road (from Black Point Rd to Ocean Ave). This project was one of the first "State and Municipal Partnership Agreements" done in the state. The basic concept is to take funds from the D.O.T. and, using additional municipal funds, construct a project with an enhanced scope of improvements. The D.O.T. had originally planned on doing a maintenance overlay (a thin layer of pavement). Due to existing severe rutting and poor drainage conditions of the roads, the new pavement would have lasted only a couple of years at best. By combining \$710,215.00 of town paving funds with \$130,260.00 the state had earmarked for the two roads we were able to fully reclaim and pave these road segments. Drainage, the key to road longevity, was addressed at the same time. The results are two roads that will require little more than minor annual maintenance for the next ten years. These routes are now safer for the traveling public. Also, because these road segments are in an urban compact zone they will be less costly for public works to maintain in winter.

Report continued from the Public Works Department

One of the unique aspects of public works life is the diverse functions we are called upon to perform. While tree-



trimming is a common job for us, we received an uncommon request to remove a familiar landmark in town.

October 15, 2011 we cut down Elsie the Elm tree. The tree had been located at the Oak Hill intersection for well

over 100 years. It survived many challenges during its lifetime, one of which included the road widening of Route 1. Public works had done its best to ensure Elsie's health by regular pruning and fertilizing but age had taken its toll. After it was cut down the tree was analyzed for signs of Dutch Elm disease. No sign of the disease was found in the wood.



Since its removal we have been selling and consigning pieces of the wood to establish a reserve fund specifically for tree replacement. To fill the void left by Elsie's removal, there are future plans to plant an Elm tree at the same location.



Vehicle Maintenance

Vehicle maintenance continued on their mission of cost-effective repair for our town and school fleets. With a total fleet of just over two hundred vehicles and a maintenance division annual budget of \$1.58 million dollars the staff of 6, with the help of vehicle maintenance supervisor Jay Nason, has plenty of work to do. They completed 1,654 repair orders during the year. Work performed by the staff ranged from simple, but important, preventive maintenance services to full vehicle setup for the police, fire, and public works departments.

We continue to share our knowledge of alternative fuels with communities around us. A group from Southern Maine Technical College automotive technology school visited the public works garage to see how we handle the buses and light-duty vehicles fueled by propane. The students were shown how vehicles are diagnosed and maintained.

We continue our membership in the Maine Clean Communities group hosted by the Greater Portland Council of Governments. This clearing house for alternative and green energy solutions is a worthwhile group and has been very helpful to us. In the past we have received grants to purchase autotherm units. When attached to vehicles these devices continue to circulate warm fluid from the radiator and keep the windows ice-free even after the vehicle has been turned off. This technology works well for vehicles such as police cruisers or plow trucks which need to roll at a moment's notice.

The Vendor-Based Inventory program we started two years ago was discontinued as of May 31, 2012. You may recall the intent of this program was to have a single source for most products commonly purchased by municipal departments. Items such as maintenance parts, office supplies, janitorial supplies, and even construction items and equipment would be sourced by this one company streamlining the purchasing process. Savings in administrative costs and bulk purchasing were to offset the costs of an outside vendor managing the stock room. Further reductions in costs were also to be recognized by not hiring a replacement for the parts room manager who retired two years ago.

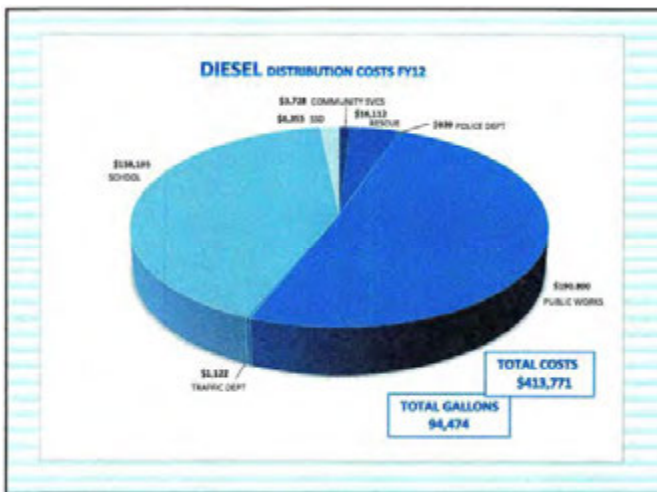
Unfortunately, upon reviewing their operating costs, the selected vendor realized it was more expensive to run the program than they originally planned. Because of our diverse municipal and school fleets many parts needed to be sourced outside of their normal channels making it difficult for the company to meet agreed-upon price points and availability. It was mutually agreed that the best course of action was to discontinue the program.

There was some in-house reorganization which resulted in the parts room being re-opened and a public works' employee taking the helm. Shawn Mountain took over the position of parts room manager. Prior to his move to parts manager Shawn served as the lead service technician and also acted as interim parts manager. With 23 years of service at public works he is very familiar with all town equipment and public works maintenance procedures. All indications are that he is a good fit with a knack for finding parts at good prices and keeping an accurate inventory. At this time there are no plans to fill the vacancy left on the floor. Through continued improvement in workflow processes I am confident the remaining technicians can fill in the gap left by Shawn.

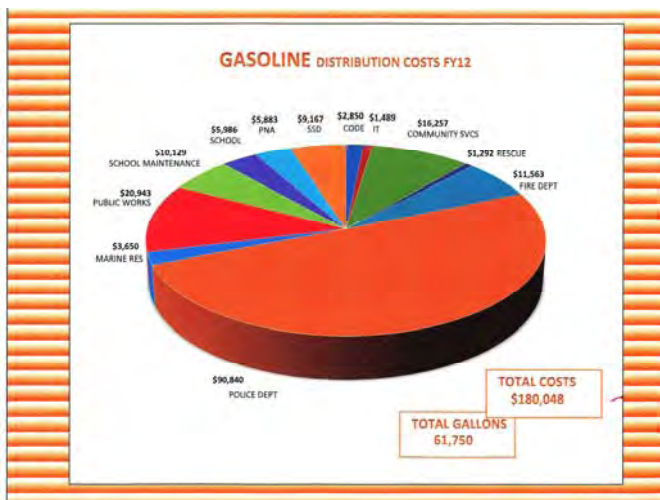
Town-wide fuel supply and distribution is another important role filled by the vehicle maintenance division. They are responsible for maintaining the fuel depot located

Report continued from the Public Works Department

on Manson Libby Road. Monthly in-ground fuel tank leak tests and annual D.E.P. facility inspections along with pump repairs fall to the staff. This past year town vehicles used 94,475 gallons of diesel fuel and 61,750 gallons of gasoline. Negotiated locked-in fuel prices allow the town to save on fuel costs and gives us the ability to budget more accurately. While prices at the regular pumps varied, the town paid a consistent \$2.82 per gallon for diesel and \$2.72 per gallon for gasoline. Records kept by public works help when it comes time to determine quantities used by the municipal and school fleets for purchasing and budgeting purposes.



FUEL DISTRIBUTION CHARTS—BY DEPARTMENT

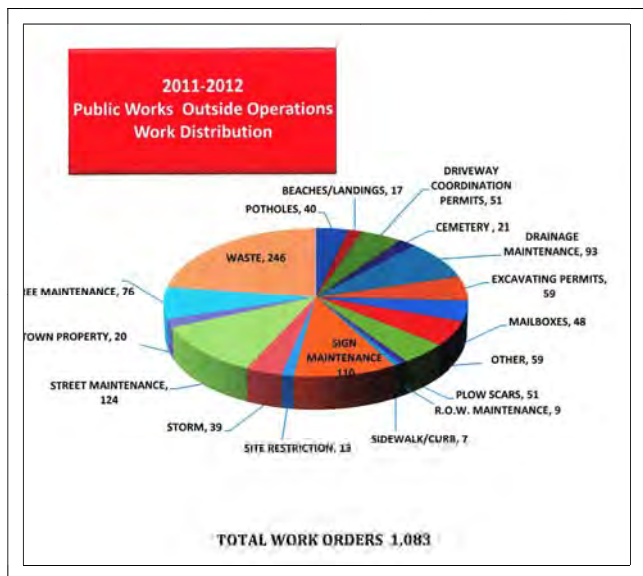


ADMINISTRATION

The administration staff here at public works is the front line when it comes to initial customer contact. Tracy and Jolene are likely the voices you hear when you call, or, the people you see when you come in. They generated a majority of the approximately 1,200 service requests for outside operations processed throughout the year.

They handle all daily administrative tasks with the utmost attention to detail. Payroll, budget tracking, invoice processing and many other financial or customer service-related issues are carried out by them. I appreciate their efforts in making sure nothing gets forgotten in the process.

OUTSIDE OPERATIONS WORK DISTRIBUTION



When all is said and done I think the public works team had another successful year of providing quality projects and good service to our customers. Thanks to the residents, town councilors, and the town manager for supporting our efforts and vision. I look forward to the future and the challenges it holds for us as the year unfolds.

*Respectfully Submitted,
Michael E. Shaw
Director of Public Works*

Report from the

SCHOOL DEPARTMENT

To the Town Manager, Town Council, and
Citizens of Scarborough:



Dr. George H. Entwistle III
Superintendent of Schools

July 1, 2011 marked my start with the Scarborough School Department in my capacity as Superintendent of Schools. I could not have been more pleased with the welcome that I received from the school community and the community-at-large. The summer was filled with more than 100 “stakeholder interviews” – students, parents, staff members, elected officials, town department heads, business and religious leaders, and community members. People were eager to share with me what it is about the Scarborough Schools that made them most proud and, as well, what about the Scarborough Schools they felt most needed improvement.

On October 8, 2011 the Scarborough Schools convened their very first Community Dialogue. Invited into the Dialogue were all stakeholders (students, parents, faculty and staff, elected officials, business/religious/civic/community leaders, and community members) – upwards of 400 individuals accepted our invitation. In a matter of just a few hours and employing a unique design that empowered participants to create the agenda for the session, more than 60 dialogues – on a wide variety of topics important to the future of the Scarborough Schools – were convened. The ideas and considerations that came out of each of these dialogues were captured and synthesized. This resulted in more clearly articulated long term goals for the district, and a comprehensive 18-Month Improvement Plan to guide our work and to better utilize resources across all schools and all departments.

On November 8, 2011, the voters of Scarborough approved the \$39,077,594 funding referendum for a new Wentworth Intermediate School (WIS). During the previous 2 years, a collaborative effort by the school, town, and community assembled a Building Committee to assess needs and design a new school for the students and the community of Scarborough. The current WIS building is over 50 years old and has exceeded its useful life; it is a facility that presents a wide array of system, structural, and environmental deficiencies. The new Wentworth will be an efficient 163,000 total square feet that will accommodate 800 students in grades 3, 4, and 5 with a learning space design that will promote student learning in all content areas including science, technology, and 21st Century skills. Ground was broken in October of 2012 and the planned opening of the new school will be in the fall of September 2014.

Each school has made measurable progress on its 18-Month Improvement Plan as it relates to providing “World Class” teaching and learning (Goal #1 of the 18 Month Improvement Plan). In our K-2 schools (Blue Point, Eight Corners, and Pleasant Hill) and in the Wentworth Intermediate School, the implementation of *Math-in-Focus* is providing a coherent and rigorous mathematics program for all of our K-5 students. Similarly, the Scarborough Middle School is in their third year of using a more rigorous math curriculum. The collaborative K-12 efforts with math instruction have resulted in a notable increase in the number of students accessing more advanced coursework in mathematics in both the Scarborough Middle and Scarborough High Schools.

Scarborough Public Schools Long Term Goals and 18 Month Improvement Targets November 2011 – April 2013

Goal 1: Provide world-class teaching and learning to ensure that each student is prepared to thrive in all spheres of living;

Improvement Targets:

Create New Quality Assurance Systems for Curriculum & Instructional Quality;

Create New Learning Opportunities Supporting Individualized Pathways to Success in Post HS Education and Career Goals

Goal 2: Ensure a welcoming and inclusive learning environment that guarantees the safety of all school community members, fosters meaningful relationship building, and promotes the physical, social, and emotional well-being of all;

Improvement Target:

Demonstrate Measurable Gains in Improving All Learning Environments

Goal 3: Develop, in each student, the skills for engaged citizenship (locally and globally), the insight and appreciation of one's own and other's cultures, and the disposition to use individual talents to make positive changes in the world;

Improvement Target:

Create New & Enhanced Opportunities for Community Service, K-12

Goal 4: Foster and maintain a positive partnership with the Scarborough Community by responsibly managing school resources, utilizing available community and business resources, and communicating progress on school improvement efforts credibly, accurately, and regularly.

Improvement Targets:

Identify, Develop, Utilize Communication Vehicles that are Consistent & Reliable;

Find New Efficiencies & Increase Utilization of Community and Business Resources in Student Learning

Report continued from the School Department.

In the area of literacy, a significant investment has been made this year to develop and implement curriculum improvement strategies across all Scarborough Schools. At the Scarborough Middle School, the daily schedule has been adjusted to give students an 80 minute daily English Language Arts block and an 80 minute daily mathematics block. The Scarborough High School has continued to make progress in improving quality assurance across all content areas of instruction with common mid-term and final exams and development of Common Course Frameworks in all content areas.

As it relates to the goals of creating welcoming and inclusive learning environments that are safe and that promote physical, social and emotional well-being (Goal #2, 18 Month Improvement Plan) and of preparing all students for engaged citizenship (Goal #3), here too, each school has made measurable progress. Across all of the Scarborough Schools, staff and students have been reexamining the role that community service can play in student learning. Programs focused on positive behavior, character building, and wellness all continue to improve the learning cultures in our primary, intermediate, and middle schools. At Scarborough High School, clubs and activities, and athletic programs are promoting service learning, team work, global awareness, civic engagement, and wellness. We are experiencing high levels of success both in and outside the competitive environment.

Scarborough Schools Special Services team has provided oversight of programming for Special Education, Gifted and Talented programs, English as a Second Language (ESL), and 504 (learning accommodations) services. Close to 25% of the student population benefit from one or more of these programs. Some highlights from this past year include implementation of post-secondary transition plans for special education students, a Summer 2012 literacy program for English language learners, incorporating visual and performing arts within the Gifted and Talented educational services, creating varied community service and internship opportunities for students, and developing common

assessments (so that professional development and quality assurance measures for all educational services).

The Scarborough School Nutrition Program worked on changes to school lunch menus to meet the Healthier U.S. School Challenge. Scarborough Schools won a Bronze award and were honored at a reception in the White House Rose Garden.

One of the most outstanding examples of community-school collaboration that grew out of the 2011 Community Dialogue is the Scarborough Education Foundation (SEF).

The Scarborough Education Foundation was officially incorporated in December of 2011, and received an immediate boost in the form of a ten-year, \$10,000 annual pledge from the Louis and Tina Fineberg Trust. Community outreach and a successful spelling bee fundraiser in May added to the seed money, and put the Foundation in a position to begin issuing SEF Educational Grants in the spring of 2012. Teachers responded to this opportunity with imagination and enthusiasm; from their applications, 9 grants were selected with a monetary value totaling just under \$11,000. The first round of grants awarded benefited classrooms from Kindergarten to High School.

As the 2011-2012 school year drew to a close, the Scarborough Community supported a school budget that not only covered a gap created by lost federal funds but one that also allowed a rebuilding of our educational programs to begin (consistent with our 18 Month Improvement Plan). The community supported a 'no frills' budget that focused on ensuring educational quality - supporting the 'mission critical' work necessary to continue improvement of teaching and learning in the Scarborough Public Schools. For this support, we are extremely grateful and we remain diligent in our work on behalf of the students and all community members of Scarborough.

Respectfully Submitted,

Dr. George H. Entwistle III
Superintendent of Schools



Wentworth School Groundbreaking

Report from the

COMMUNITY SERVICES

To the Town Manager, Town Council, and Citizens of Scarborough:



Bruce W. Gullifer
Director

It is with great pleasure that I submit the annual report for the Community Services Department for the fiscal year 2011-12. Community Services offers a variety of both active and passive recreational programs for all to enjoy. We always strive to make our programs the best, and part of that process includes feedback from our citizens. We hope residents will take the time to examine and evaluate our programs and provide feedback to us.

In addition to our recreation programs, you will see in this annual report that our department is responsible for many other programs in town, some of which include child care, summer recreation camps, special events such as SummerFest and WinterFest, cable television, outdoor and indoor facility scheduling within our town borders, beach management, maintenance of athletic fields, parks, trails, skateboard park, community gardens, and the town hall.

We also administer, manage, and prepare a variety of capital improvement projects for the town. The Higgins Beach parking expansion and future expansion to the Eastern Trail are two very significant projects we have been working on over the last few years.

Higgins Beach parking Phases 1 and 2 have been completed, bringing our total parking slots to 84 spaces. Along with the construction and development of the new lots, we plan to add a new bathhouse and changing area in 2012-13 and hope that all construction will be complete by the spring of 2013. We feel confident these improvements at Higgins Beach will greatly benefit our residents for many years to come.

The last phase of the Eastern Trail has been the longest to plan; we have been working on this phase for over five years now. This .8-mile section of the trail is the most difficult and will be the most rewarding when completed. MDOT has granted the Town \$150,000 dollars to study the future design and alignment of the trail, a phase that will cost over \$2.5 million to construct. This part of the trail has been classified by the State of Maine as *High Significance* and should be put on the State's radar as one of the most important trails to be completed. When finished, this trail will have direct access to the north and will connect with many other communities. We are all looking forward to the final days of completion.

In conclusion, I would like to acknowledge the hard work of our volunteers, town staff, and community members. Without their support, we would find it very hard to offer quality programs to the residents of Scarborough. I look forward to another successful year in serving the residents of Scarborough.

Respectfully submitted,
Bruce W. Gullifer, C.P.R.P.,
Director

School Age Child Care A State of Maine Licensed Program

We continue to offer morning and afternoon care for students whose parents may be working or attending school, thereby needing care for their children.

Morning care begins at 7:00 am for each of our participants in our town schools -- Pleasant Hill School, Blue Point School, Eight Corners School, and Wentworth Intermediate School. Our Club Teen program serves our Middle School students in Grades 6 through 8 after school is dismissed.

Afternoon care at all sites included activities such as storytelling, BINGO, games and sports inside and out, playing baseball card games, walking field trips, playground games, nail painting, hippity hopping balls, and sledding in the winter.

At the end of the 2011-12 school year we began the packing process at Bessworth. The new Wentworth School will be built right on the site of Bessworth after its razing this summer. It is sad for our staff and students as we begin to downsize as Bessworth has been hosting before and after care since 1993. However, we look forward to moving to the new Wentworth School upon its completion.

Club Teen Middle School

The Club Teen program is an afternoon program for students in Grades 6 through 8 located in the Middle School. Club Teen provides space for homework and student-choice activities. Many students participate in extracurricular activities while others may go outside and play sports or take walks. On early release days, field trips were planned such as bowling, holiday shopping, painting pottery at Glazey Days, or walking to Beal's for an ice cream.

Bessworth Beginners Pre-School



In the fall pre-school children took a number of field trips -- in September it was apple-picking at Doles Orchard, in October picking pumpkins at Pumpkinland and learning how to dry corn for popping as

Report continued from Community Services

well as enjoying the animals in the barn, in January hunting for candy canes sponsored by Haven's Candies, and enjoying a showing of the Dr. Seuss movie *The Lorax* during **Read Across America Week** in honor of Dr. Seuss's birthday.

In March Ms. Mary's class performed *Brown Bear Brown Bear* by Eric Carle for families and friends at Bessworth, with a pot luck dinner following. Ms. Marilyn came from the Scarborough Public Library once a month and would bring multiple props and puppets to enhance her storytelling. Additional activities included a trip to the Narrow Gauge Railroad and Maine Wildlife Park.

In June of 2012 we held our last graduation at our Bessworth Beginner Pre-School Program. It was decided by the town that this program must close due to space needs while the new Wentworth School building is being built. However, we will continue to research ways to provide programming for this very important age group in our community.

Summer Day Camp

As always, our eight-week summer recreation camp program of 2011 was a success. Students in Grades Pre-K to 9 may attend all eight weeks or individual weeks, from as little as two days per week to all five days. Registrations began as early as March to allow residents to start making payments toward a payment plan; the sooner they signed up, the longer period they had to make smaller payments on the plan.

Our Summer Recreation Program once again offered breakfast, snack, and lunch through the School Nutrition Program. Free and reduced lunch were available to camp participants. On average, lunch was served to 80 campers every day.

We took many trips which included Water Country, Canobie Lake, Pine Point Beach, and Range Pond. Lots of fun activities were planned by our summer rec counselors, such as roller-skating, painting an under-the-water-themed mug from Glazey Days, and attending a World-Class Frisbee show with lessons.

For the older children in our program (Grades 6-9) we offered an additional Wednesday Teen Adventure trip. Campers already registered for camp that week could pay an additional fee to participate in the Adventure trip, or they could stay back at camp. Other trips included: Attitash Mountain, Big Adventure Center, OSG Paintball, and a Fenway Park and Boston Duck tour. To accommodate students who did not attend our summer program, we offered the full day Wednesday trips to non-campers for a separate fee.

We celebrated summer's end with our Annual Highlights Show and a pizza and ice cream party.

Youth Recreation Programs

We offer different activities for each of the seasons to keep children active throughout the whole year. We are always looking for new ideas and programs; we ask residents to let us know if there is something they would like to see added to our offerings.

Summer

With yet another beautiful Maine summer, all of our camps ran as scheduled. Our summer sports camps included swimming lessons, soccer, basketball, track & field, baseball, football, tennis, lacrosse, wrestling, and golf. These camps would not be possible without the commitment from high school athletic coaching staff.

This year we offered four new camps: Surf lessons, Red Storm volleyball camp, Air it Out Football Academy, and MPS soccer. Red Storm volleyball camp and Air it Out Football Academy were instructed by Scarborough High School varsity coaches for the corresponding sports. All these camps were well attended and will be offered next year. In addition to sports camps, horseback riding lessons were offered, as well as our extremely popular Art Attack program and technology camps.

Fall

During the fall we offered some top-notch programs which included cross country, mini-kicks soccer clinic, and field hockey. This year field hockey continued to grow in numbers as participants traveled to surrounding communities to compete in small sided games. It is evident that field hockey is becoming increasingly more popular with more and more communities in Southern Maine adding field hockey programs.

Our fall soccer program continues to be the largest program we offer. This program is designed for children in Pre-Kindergarten to 8th grade and teaches basic fundamentals while having fun at the same time.

Winter/Spring

Our most popular winter program is basketball with over 400 participants. This year we separated the Grades 5-8 boys league into two different groups -- one for Grades 5-6 and one for Grades 7-8. These leagues were very competitive and we look forward to trying it with the girls division next year. Our parent coaches were very dedicated and without them the program would not have been possible.

This year we moved one of our Grades 4-8 Wednesday night ski program to Shawnee Peak and it was well

Report continued from Community Services

received. The Sunday River group, offered to Grades 6-12 students, continued to make trips on Saturdays so that its participants could enjoy a day of "shredding the mountain."

The other popular winter programs offered were indoor soccer, wrestling, Dribbles, and the softball pitching clinics.

In the spring, we offered indoor baseball, softball, lacrosse camps, basketball skills and open gym programs, and mini hits for the youngest group of children. New this year was the MPS soccer skills camps.

Adult Recreation Programs

The most popular adult programs are the open gyms, particularly basketball and volleyball. Other continuing adult programs offered were Healthline, Healthline Plus, Zumba, and yoga.

New this year was Cardio Tennis, which combined tennis lessons and physical activity for an increased workout.

Additionally, Nonesuch Golf offered lessons for all skill levels. The classes combined both lessons and course time so participants could use their new skills on the fairway, on the greens, and occasionally the sand trap!

We are always looking for new ideas and opportunities to offer more adult recreation programming and we invite all residents to contact us with their suggestions.

55+ Programs

A new addition to Community Services staff is Hallie Hodge, our new Seniors Program Coordinator. She is a graduate of the University of Southern Maine with a Bachelor's degree in Therapeutic Recreation and has experience working with senior citizen groups. We are very excited that she has joined our team.

Our membership program has continued to grow as we currently have over 200 participants. Members receive the 55+ newsletter at home six times a year and are eligible to register for 55+ trips. Included with this membership are discounts to various Scarborough businesses.

In August the 55+ program sponsored a barbeque in conjunction with the final Concert in the Park. With a lower turnout this year, we are planning to return our barbeque to Memorial Park at noontime next year.

On Wednesdays (from September through June) we held our weekly lunches at Hillcrest Recreation Center, averaging between 45 and 55 participants each week. Participants enjoyed a variety of entertainment and

educational lectures. We have continued our partnership with Southern Maine Agency on Aging as a catered meal site which provides discounted lunches for seniors.

The very popular Out-to-Lunch Bunch program offered transportation to restaurants in Southern Maine. There were three Out-to-Lunch Bunch groups, each meeting one Thursday a month. The groups each had a volunteer leader who made restaurant reservations and contacted participants.

This year there were several trips offered to different areas in Maine. These trips allowed seniors to experience the state of Maine as they had never known. Some trips offered were a tour of Bath Iron Works, the Magic of Christmas, Hollywood Slots Casino, North Conway shopping, and many others.



SummerFest

Community Services, with the help of our community sponsors, held SummerFest 2011 on Friday, August 19, from 4:00 pm to 10:00 pm. The event kicked off with the annual Scarborough Track Club road races and concluded with a flourish of fireworks at 9:15 pm.

Approximately 40 vendors participated, including town departments, local churches, non-profit groups, sports booster clubs, and commercial vendors. There was an exceptional turnout; however, unfortunately a brief thunderstorm interrupted the festivities and sent people running for temporary shelter. Once it had passed, attendees returned for the rest of the evening. Offerings this year were a dunk tank, climbing wall, extreme air jumper, photo booth, face painting, a football toss, pony rides, balloon games, raffles, displays of public works' equipment, vehicle extrication demonstration by the fire department, sales and giveaways of apparel, fun items such as glow sticks, balloons, hats, Frisbees, jewelry, novelties . . . something for everyone. Great food was served up such as pulled pork sandwiches, lobster rolls, pizza, sausage sandwiches, apple crisp, homemade pies, cotton candy, popcorn, and candy.

Coos Canyon Band performed live music from 7:00 to 9:00 until the grand finale fireworks which are always a grand display. This end-of-summer festivity was a great success!

Report continued from Community Services

WinterFest

In its 23rd year, WinterFest 2012 had a rough start . . . with a mild winter and rain falling two days prior to the event, the annual event had to be rescheduled for Sunday, January 15. The day selected turned out to be the coldest and windiest days of the winter. Prepared with a fully-stocked warming hut, plenty of activities to keep kids warm, and free hot chocolate and s'mores by the bonfire (sponsored by Saco & Biddeford Savings Institution), Community Services was ready to face the elements.

Festivities included fun outdoor events, such as ice skating competitions, snow sculpture contest, snowball toss, snow shoe obstacle course, human dog sled races, milk jug curling, tractor rides, and a giant bonfire to roast marshmallows.



Other events throughout the day included a free-throw competition held by the Knights of Columbus, a jump rope competition sponsored by Dan Warren, and Crazy Candy Hunts on the Wentworth Playground sponsored by Haven's Candies. Saco & Biddeford Savings Institution commissioned a professional ice sculptor to create a winter-themed sculpture and put

on a demonstration for all attendees. The Scarborough Explorers took great care of the bonfire and helped run other events around the complex. Frosty traversed the ice rink throughout the day visiting with children. A big thank you goes out to all our wonderful volunteers and sponsors.

Beach Management

Community Services oversees the day-to-day operation of all beach parking lots and boat launches for the town. The beautiful weather allowed for both residents and non-residents to enjoy the beaches almost every single day this summer. Pine Point Beach, Ferry Beach, and Higgins Beach once again proved to be some of the best in the state, as people from all over flocked to Scarborough.



The town continues to participate in the Healthy Maine Beaches program which monitors the bacterial levels in the water to ensure safe water conditions. Water samples are taken every Monday morning throughout the beach season.

Status of our beaches can be found at the following website: <http://www.maineoastdata.org/public/>

Scarborough Community Television (SCTV)

The Town of Scarborough – through its Community Television – provides coverage for all town and school meetings on our Cable Channel 3 and continues to provide public programming on Cable Channel 2. We remain committed to developing and updating our infrastructure. We have added HD cameras for our live programming and we are now running on a new system which enables more programming options and new state-of-the-art archiving. This archiving allows us to store and catalog every town meeting and event within an online database accessible on demand by anyone around the world. We have also added more capabilities for live programming around the town hall/high school area for more expansive sports coverage. Additionally, we have been producing a new series which will be shown nationally for the National Weather Service. This four- to five-part series, produced by SCTV in conjunction with the Scarborough Public Library and the National Weather Service in Gray, focuses on the dangers and effects of weather catastrophes, such as winter storms, lightning, and hurricanes.

Sponsorships

Each year Community Services is the recipient of many generous donations from Scarborough area businesses. These sponsorships support our residents in many ways, including our special events – SummerFest, WinterFest, and our annual barbecue for the 55+ population. We are fortunate to live in such a charitable community.

Businesses may provide cash through our Sponsorship program or donate tangible items (such as gift certificates, gift baskets, tickets, et cetera) under the umbrella of our Benefactor program. Within our Sponsorship program, a business would be considered a Platinum Sponsor with a \$2,000 donation, a Gold Sponsor with a \$1,000 donation, a Silver Sponsor with \$500, a Bronze Sponsor with \$250, or a Friend Sponsor with a \$100 donation. We recognize all sponsorships through our cable access channels, within our brochures, and on our website. For Gold and Platinum sponsors, we also engrave the name of the business on a public plaque at Scarborough Town Hall.

The Benefactor program of donated gifts is similar to our Sponsorship program. A Gold Benefactor would have given \$1,000 worth of items, a Silver Benefactor \$500, Bronze Benefactor \$250, Friend Benefactor \$100, and a Donor Benefactor would be for items less than \$100. These donations are given to children as prizes or may be auctioned off at special events with all proceeds in turn helping to fund future special events.

Report continued from Community Services

Scarborough Community Services would like to acknowledge and thank the following sponsors, benefactors, and donors:

Sponsorship Program

Platinum (\$2,000): Project G.R.A.C.E., Town & Country Credit Union; **Gold** (\$1,000): Scarborough Community Chamber, Saco & Biddeford Savings Institution, Prouts Neck Association, American Legion Post #76, Scarborough Lions Club, Beech Ridge Motor Speedway, Mitchell's Electric; **Silver** (\$500): Eight Corners Pizza, Nationwide Payment Solutions; **Bronze** (\$250): Ace hardware, AlliedCook Construction, Dead River Company, Dermalogix Partners, Inc., Johnson & Jordan, Optimal Performance Physical Therapy, Pat's Pizza of Scarborough, Phantom Fireworks, TRSS Wealth Management, Villari's Self Defense Center; **Friend** (\$100): Beacon Appraisal, Biddeford Savings Bank, Daniel Ravin, DMD, Dennis Hall's Black Point Auto & Towing, Fielding Oil & Propane, Fun and Sun Rentals, Hannaford Supermarkets, Lisa Howard, DDS, Moose Family Center, Natural Motion Martial Arts, Pine Point Animal Hospital, Quinn's Installation, REFRESH REBUILD RELAX, The Study Hall.

Benefactor Program

Platinum (donation of gifts worth \$2,000): Haven's Candies, State Manufactured Homes, Inc.; **Gold** (worth \$1,000): Bessey Commons, Portland Pie Co.; **Silver** (\$500): Cats on Call Hospital, Five County Credit Union, Muller Heating & Plumbing; **Bronze** (worth \$250): One-to-One Bodyscapes, Shelly Rose Photography, Katahdin Trust Company; **Friend** (\$100): Black Point Inn, Fun and Sun Rentals, Glazey Days, KJ Awards, Maine Indoor Karting, Pet Life, Pet Quarters, Pizza Time, REFRESH REBUILD RELAX, Subway Sandwiches, Towneplace Suites by Marriott; **Donors** (Less than \$100): Al's Variety, Baskets by Jane, Bayley's Campground, Beal's Ice Cream, BEI CAPELLI, Bessey Commons, Big 20 Bowling, Bull Moose Music, Cookie Lee Jewelry, Dairy Corner, Dunstan School Restaurant, DZ Designs, Friendly's Restaurants, Frito-Lay, Funtown/Splashtown USA, Glazey Days, Happy Wheels, Kamp K9, Maine Hits, McDonald's, Mische Bag of Portland, Monson Company, NAPA Auto Parts, Nirvana Skin Wellness Center, Nonesuch River Golf Club, Pizza Plus, Ruby Chem, Sam's Club, Scarborough Muffler Center, Shaw's Supermarket, Texas Roadhouse, Thai 9 Restaurant, Walgreens.

Concerts in the Park

A very popular venue in Scarborough during the summer is our Concerts at Memorial Park, located behind the Scarborough Municipal Building. More and more people are enjoying our special concert series put on by the Scarborough Community Chamber of Commerce in conjunction with Scarborough Community Services and with the help of many area businesses. This summer it is estimated that 9,000 people enjoyed the shows! This popular series provided great entertainment at the Gazebo while the Rotary Club provided wonderful summer fare for concert-goers. It is a great chance to enjoy our beautiful park, the beautiful Maine summer evening, and to reconnect with friends.

Music provided at the 2011 Concerts were . . .

- Bob Charest Band
- 195th Highlander Army Band
- Don Campbell Band
- Coos Canyon
- Motor Booty Affair
- Tony Boffa Band
- Time Pilots



*Photography by Community Services
Fall Soccer*

Report from the Public Library

*To the Town Manager, Town Council, and Citizens of
Scarborough:*

It is my pleasure to share highlights of this year.

The use of the library has continued to be strong with increases in many services that we traditionally measure. This includes circulation of materials, use of electronic resources, patron registrations, and visits to the library.

Our membership in the Minerva consortium provides our library card holders with access to materials from more than 60 libraries. It also opens our collections to users from other member libraries. This relationship has enticed our users to borrow and renew nearly 223,000 items, a 9.67% increase over last year. Our collection usage has increased by more than 11%. Our statewide courier service makes the transfer of materials efficient. We sent out 18,301 items, and received 19,349 from other libraries on behalf of our users, also an 11% increase over last year. Every one of these items was packed and unpacked by our library staff.

Our membership in the Maine Download Library has provided e-books and downloadable audio books to our citizens. The Download Library was used 4091 times, an increase of 157% from last year. This is largely due to the rising popularity of electronic readers and growing awareness that public libraries offer these e-titles at no charge to the reader. Our staff served as a valued resource in helping people become familiar with the service and the new readers. Several workshops held throughout the year were tailored to particular models and user levels. All were well attended. Individual assistance by library staff was also offered by appointment or on a drop-in basis.

Another influence on the increase in circulation of materials was the reorganization of the adult collection. The entire collection was examined for condition, relevance, and popularity. The stack locations of the fiction and non-fiction books were reversed. Audio books-on-tape were withdrawn and the number of video tapes was significantly reduced due to declining use. The space allocated for magazine back issues was also reduced as a result of the increasing use of the statewide MARVEL! online databases. Large Print books were given more space to avoid the inaccessible high and low shelves and new titles were added to their own area in the new books display, resulting in a 50% increase in use of this special collection. Overall, the more logical flow of collection order, having popular materials easily visible, and loosening tight shelves for easier browsing has contributed to a better reader experience. Similar measures were taken in the juvenile collection. This reorganization was a pragmatic and sometimes creative response to shoe-horning a growing collection into a limited space.

Behind the scenes, the Board of Trustees and staff

conducted a strategic planning project in an effort to be good stewards of the community's resources, to learn the community's needs or wants from the library, and to position our library for the constantly changing world of information technology. A series of focus groups, surveys and studies resulted in a review of the mission and vision statements of the library. A values statement was created and a goals and objectives document was scheduled for completion in 2013. The goals will primarily focus on the next three years.



*Nancy E. Crowell
Library Director*

Throughout the planning process we often heard how important our involvement in the community and our programs are. This year, the variety of our programs was a good example of that. We were a partner with the Scarborough Fire and Police departments in the Scarborough Resiliency Project. The library's website was the host for the training and public education information for this FEMA grant-funded project. We held a very successful Textile Day, celebrating a wide range of fiber arts with displays and demonstrations. This event led to a regular knitting group that meets each Saturday morning. As mentioned above, we hosted a number of workshops on various e-resources and offered demonstrations on the newest e-reader equipment. Our youth services staff has developed new programs to attract and retain the interest of our teenage users with programs ranging from Skype sessions with authors to a "Teen Lockdown" when the teens are able to enjoy planned activities in a night reserved just for them. The regular children's story times increased in attendance and we made our support of literacy skills a year-round effort by coordinating our summer reading program activities with the school and community services departments.

Perhaps the most elemental example of our interest in serving the needs of the public came with our addition of service hours on summer weekends. The library is now open Saturday from 10:00 a.m. to 2:00 p.m. from July.

*Respectfully submitted,
Nancy E. Crowell, MLS, Library Director*

Report of the

SCARBOROUGH LAND CONSERVATION TRUST

The Scarborough Land Conservation Trust is a private, non-profit, community-based organization committed to acquiring, protecting and preserving land for public access and enjoyment of its natural resources, scenic vistas and historical significance. The projects undertaken by the Trust, working in partnership with the Town, offer unique value to our community

To the Town Manager, Town Council, and Citizens of Scarborough:

A private, non-profit organization founded in 1977, Scarborough Land Trust (SLT) works with many partners to advance our mission of land protection and stewardship in Scarborough. We are lucky to be part of a community that not only has some beautiful natural landscapes, but also has a strong commitment to conservation through the passage of three land bonds. The Town of Scarborough is a valued partner in our work.

This year, we had two changes in leadership at SLT. After six years of outstanding service, Marla Zando stepped down in December, and in March we hired Kathy Mills as our new Executive Director. Kathy comes to us from Maine Audubon. She has a passion for conservation, and a strong background in development, communications and nonprofit management. We are grateful to Marla for her dedication to land stewardship, and for all that she helped SLT accomplish during her tenure.

I succeeded Jack Anderson as President of the Board of Directors. Jack provided tireless leadership at SLT for the past 4 years, and contributed a great deal to our work..

2012 marks SLT's 35th anniversary, and it has been a very busy year. In addition to land protection, SLT manages its properties to provide healthy woodlands, habitat for wildlife, and public access. Our stewardship activities are now managed by a volunteer committee led by Board members.

In partnership with the Natural Resources Conservation Service and U.S. Fish and Wildlife Service (USFWS), we are working to restore habitat for the endangered New England cottontail rabbit at our Libby River and Fuller Farm properties. The Scarborough High School Key Club provided several volunteers for a habitat project this spring. Kelly Boland, USFWS Maine Coordinator for New England Cottontail Restoration, spoke at our Annual Meeting to help educate the community about the importance of this species in our region.

We cleared a new public trail from Sewell Woods to Frith Farm and installed a beautiful wooden bench donated by Royce O'Donal that looks out over the crop fields. With the Town's help, we expanded the parking lot at Sewell Woods to provide more space for visitors.

We have begun a major stewardship project at Fuller Farm that will include invasive species control, access improvements, and cutting of low value scrub that will regenerate into habitat for the cottontail and other species. We created the new Overlook Trail, which will also allow visitors to avoid the mechanical work during this project.

In recognition of our conservation practices on our lands, we received the 2012 Outstanding Conservation Cooperator award from the Cumberland County Soil & Water Conservation District.

This year, we signed a long-term lease with farmers John Bliss and Stacy Brenner at Broadturn Farm, SLT's largest property. This is a milestone for us all. It enables John and Stacy to build their farm business, and it provides SLT with long-term tenants who have a proven track record. John and Stacy have developed a Community Supported Agriculture (CSA) program that provides organic vegetables to over 150 families, a wedding and flower business, and an on-farm store. This year, they turned over management of their summer farm camp to a new organization, The Long Barn Educational Initiative, which also hosts other programs at the farm. We are fortunate to have such community-minded farmers in John and Stacy. This partnership and long-term lease between SLT and local farmers is considered a model for other land trusts.

This year, we also hosted SLT's first public event at Broadturn Farm. Our "Fresh from the Farm" dinner was a great success with a sold-out crowd. The event was collaboration between event co-chairs Rita Breton and Sue O'Reilly, farmers Stacy Brenner and John Bliss, Leslie Oster of Aurora Provisions, and dozens of volunteers. We especially want to thank event sponsors Macdonald Page & Co., One Stop Party Shoppe, Eddie Woodin, and TruChoice Federal Credit Union.

Our biggest effort this year has been the Warren Woods project. Located off Payne Road, the property consists of 160-acres of fields, woods, wetlands, and frontage along the Nonesuch River, the largest source of fresh water for the Scarborough Marsh. Its central location and proximity to schools provide opportunities for public access and educational use. Experts who conducted a natural resource survey were "blown away" by the flora at Warren Woods, which has remarkably few invasive species. The property is owned by Harvey Warren, whose late wife, Elaine Stimson Warren, was a former director and treasurer of SLT. Their daughter, Becky Seel, was a founding director, and has been an active partner in the project.

Report continued from the Scarborough Land Trust

We were thrilled to receive approval for a \$228,750 allocation from the Town Land Bond Fund. We have raised additional funds through private donations, and have reached out to the community to help meet our \$365,000 campaign goal to support the purchase and long-term stewardship of Warren Woods. We hope to close on the property by the end of 2012.

We are always in conversation with other landowners about possible conservation projects. In addition to the Town, we partner with Friends of Scarborough Marsh, Maine Farmland Trust, state agencies, and others to conserve land for public benefit in Scarborough.

We encourage all ages to visit our four properties that have public trails: Fuller Farm on Broadturn Road, Libby River Farm behind Camp Ketcha, Sewell Woods on Ash Swamp Road, and Broadturn Farm. Download free trail maps at our website, www.scarboroughlandtrust.org.

Our sincere thanks to the Town of Scarborough, the citizens of Scarborough, and our volunteers and donors for your ongoing support of SLT and your commitment to land conservation.

Respectfully submitted,
Paul Austin, President
Scarborough Land Conservation Trust



SLT's Fresh From the Farm Dinner



Warren Woods Property

Report from the Conservation Commission

*To the Town Manager, Town Council, and Citizens of
Scarborough*

This year, the Conservation Commission worked with other Town Commissions, Departments, and Boards on environmental and conservation issues, and helped educate the Citizens of Scarborough about issues of local environmental and conservation concern.

The Commission worked with Planning Department staff to produce a printed and downloadable **informational brochure** on the Town's **Transfer of Development Rights Program**. Brochures were mailed to perspective Town properties that may have interest in the program. This program is a *voluntary, incentive-based program* that allows landowners to sell development rights in a certain location in order to increase development density at another designated location in Town.

Continuing work from 2011, the Commission successfully helped Town Planning staff create a Habitat Management Plan for New England Cottontails at Wiley Recreation area in conjunction with efforts from the US Fish and Wildlife Service (USFWS) and the Rachel Carson National Wildlife Refuge. This plan proposed that the Town partake in a ten-year agreement with USFWS for the management of the Wiley Recreation Area site for New England Cottontail is a candidate for the federal endangered species list.

The Commission also continues its work to advise the Town on the future use of a number of vacant parcels currently owned by the Town. One of these parcels was the Wiley Recreation Area site, which was proposed for New England Cottontail habitat restoration efforts (above). The Commission continues to visit these parcels of 'open' land and develop a series of recommendations for their management to the Town Council.

In 2012, the Commission also played an important role in providing advisory, non-binding comment reviews on a number of conservation-related issues for permit applications being considered by the Town Planning Board. Commission members also continue to serve on the Town's Pest Management Advisory Committee, which is working to transition Town-owned properties to organic pest management.

The Commission is proud to announce that it received a certificate of recognition for excellence in wildlife stewardship through science and education from the Wildlife Society of Maine.

We would like to thank former Councilor Karen D'Andrea, who resigned from Scarborough Town Council this year, for her support as Council liaison. Also, we thank our Planning Department staff liaison, Assistant Planner Jay Chace, for his continued insight. And we are happy to report that the Commission welcomed three new members this year, Suzan Nixon, Sarah Wiley, and Colin Powers, making for a full Commission. Finally, it is with great regrets that we share that Patrick Kelly, former Commission member, passed away this past month. We send our deepest condolences to his family, thank him for his years of dedication and effort on the Commission, and miss him greatly.

Respectfully submitted,
Peter Slovinsky, *Chairman* ,
Iver Carlsen, *Vice Chairman*
Anton Bodor, *Secretary*
Christopher Herrick, Sarah Wiley, Suzan Nixon,,
Commission Members



Photography by Jonathan Reed

HOUSEHOLD WASTE & RECYCLING SCHEDULE

July 1, 2011, through June 30, 2012

Household waste & recycling items must be **curbside by 7:00 a.m.** on the scheduled pick-up day in the wheeled containers provided by the Town. No commercial waste, large items, yard waste, construction debris, or hazardous waste may be placed with household trash. If you have any questions please call Public Works at 207-730-4400, view our "Waste & Recycling" Web page at: www.scarborough.me.us and navigate to Public Works Waste & Recycling.

PICK-UP AREAS

- **MONDAY:** Pine Point Road to railroad overpass, Broadturn Road to Maine Turnpike, Payne Road to Milliken Road, Milliken Road to Route One, Route One to Saco line, and back to Oak Hill.
- **TUESDAY:** All areas north of the Maine Turnpike.
- **WEDNESDAY:** South side of Route One from Oak Hill to South Portland line and north side of Route One from Milliken Road to South Portland line. North to Maine Turnpike, including Green Acres area and Heritage Acres area.
- **THURSDAY:** Black Point area, Pleasant Hill area, and Winnocks Neck area.
- **FRIDAY:** Pine Point Road from railroad overpass, Pine Point, then all of Higgins Beach.
- **HOLIDAYS OBSERVED (NO PICKUP):** Thanksgiving, Christmas Day, New Year's Day, July 4th.
- **NOTE:** Occasionally rubbish collection will not be affected by these holidays. The current policy is to check the contractor's pickup schedule and post a notice outlining any changes. Notices are posted in the *Scarborough Leader*, the *Forecaster*, on the local access channel, the Town's Web site, and at various municipal locations. Because holidays may fall on different days of the week each year, the schedule may also change, so check for notices regularly. On storm days rubbish will still be collected (even if there is no school); only in extreme weather conditions will pickup be cancelled. Cancellation will be announced on radio and TV stations or call Public Works.

RECYCLABLE MATERIALS:

Clear and colored glass, cans, #1 and #2 milky and colored plastic, newspapers, magazines, phone books, paperboard, corrugated cardboard, all plastic 1-7.

RECYCLABLE MATERIALS DROP-OFF LOCATIONS:

Hannaford parking lot at Oak Hill; Wal-Mart parking lot, on Scarborough Gallery; Bessey School on Route 1 at the Maine Veterans Home entrance

Additional cardboard-only containers - are at Bessey School on US Route 1.

TOWN BEACH PASSES AVAILABLE FOR:

FERRY BEACH A sandy beach along the Scarborough River channel that is located off Black Point Road, at the end of Ferry Road. There is a municipal parking lot at the end of the road. The beach is somewhat protected from ocean waves by the jetty located on the other side of the channel. The Town maintains the beach area, parking lot, and facilities located there.

The facilities include public restrooms with showers and a public boat launch. There are fees to park in the municipal parking lot and to use the boat launch.

PINE POINT BEACH (HURD PARK) A long sandy beach extending from the jetty at Pine Point to Old Orchard Beach. The beach is both public and private with public access. During the summer months the Town rakes the beach weekly. The municipal parking lot is located on Avenue 5 off King Street. The Town maintains the beach area, parking lot, and the facilities there.

The facilities include public restrooms, showers, and a concession stand; there is no boat launch at this beach.

There are fees to park in the municipal parking lot.

HIGGINS BEACH A small private sandy beach with public access located off route 77 (Spurwink Rd) at the end of Ocean Avenue. There is a municipal parking lot at 39 Ocean Avenue. The beach is maintained by the Higgins Beach Association and the Town. The Town maintains the stairs and ADA ramp located there.

The facilities includes Porta-Potties maintained year round. There are fees to park in the municipal parking lot.

Seasonal passes are available for residents and non-residents at the Municipal Building located at 259 US Route One. A pass may be purchased for Ferry Beach, Pine Point Beach (Hurd Park), or Higgins Beach or a combination pass for all three beaches. Vehicle registration must be presented at the time of purchase.

FMI call (207) 730-4000.

FOR YOUR INFORMATION

BIRTH CERTIFICATES

Birth certificates in the State of Maine can be obtained from:

1. The city or town in Maine where the child is born;
2. The city or town in Maine where the mother was living at the time of the birth; or,
3. The State Department of Vital Statistics located in Augusta, Maine.

The fee for a certified copy of a birth certificate is \$15 for the first copy and \$6 for each additional copy obtained at the same time. Call the Scarborough Town Clerk's Office at 207-730-4020 for more information.

MARRIAGE LICENSES

Residents of Maine obtain marriage licenses from the City or Town Clerk's Office in the municipality in which they reside. If the spouses are both residents of Maine but from different communities, they may obtain a license from the town in which either resides. If neither are residents of Maine, they may obtain the license in any town or city in the State and be married in any community within the State. For persons who have been previously married, a certified document must be presented indicating the dissolution of the former marriage. The application for a marriage license is valid for 90 days from the date of issuance. The application fee is \$40. Please call the Scarborough Town Clerk's Office at 207-730-4020 for more information.

DOG LICENSES

All dogs in the State of Maine are required by state law to be licensed in the town in which you reside. To license your dog(s), you must present a current State of Maine rabies certificate along with a spaying or neutering certificate issued by your veterinarian. The fee for unaltered dogs is \$11 and for spayed or neutered dogs it is \$6. All dogs six months of age or older must be licensed each year. Call the Scarborough Town Clerk's Office at 207-730-4020 for more information.

BEACH PARKING PERMITS

The Town Clerk's Office will be the primary office issuing beach parking permits. If you are conducting business in the Collections Office (e.g. registering your vehicles, paying property taxes or obtaining a hunting/fishing license) you will be able to purchase beach parking permits at the time of the transaction. Please **be sure** to bring your vehicle registration with you as it is necessary to purchase a beach parking permit. For residents and or Seniors a picture ID and documentation with Scarborough address. **Resident Veteran Lifetime Combination Season Pass** - Applications must be filed and applicant must meet the following criteria: must be a resident of the Town of Scarborough and must have received an honorable discharge or general discharge under honorable conditions (copy of DD214 must accompany application). This pass

will not expire and is valid for the lifetime of the holder. For further information you may contact the Town Clerk's Office at 207-730-4020.

VEHICLE REGISTRATION

New registrations, as well as re-registrations, can be done at Town Hall without having to go to the Department of Motor Vehicles as long as no SR22 is required and there isn't a vanity plate request. To register a vehicle, you must have the serial or vehicle identification number (VIN), year, make, model, color, weight, and optional equipment of the vehicle to be registered. You must also provide the current mileage of the vehicle and proof of insurance. With a new vehicle registration you must also present the bill of sale or dealer's certificate and the application for title. For brand-new vehicles, you must also present the window sticker showing the manufacturer's suggested retail price sticker that was affixed to the window of the vehicle. Under state law we cannot process your registration without **current proof of insurance**. Call the Scarborough Excise Office at 207-730-4010 for more information.

RESIDENT HUNTING AND FISHING LICENSES

Resident hunting or fishing licenses may be obtained from the Excise or Tax Collector's Offices at Town Hall and also online at www.informe.org. The cost is \$27 per license. The cost of a combination hunting and fishing license is \$44. A junior hunting license (10 - 16 years of age) may be obtained for \$9. Anyone over 16 years of age may obtain an adult license after presenting a valid hunter safety certificate. Please call the Scarborough Excise Office at 207-730-4010 for more information.

OTHER RESIDENT LICENSES/STAMPS

Apprentice Hunting	\$27.00
Apprentice Crossbow	\$27.00
Apprentice Archery	\$27.00
Archery Licenses	\$27.00
Archery/Fishing Combo	\$44.00
Expanded Archery Antlerless	\$14.00
Expanded Archery Antlered	\$34.00
Crossbow	\$26.00
Military Hunt/Fishing Combo	\$5.00
Military Dependent Combo	\$22.00
Military Dependent Hunting	\$12.00
Military Dependent Fishing	\$12.00
Muzzleloading	\$14.00
Pheasant	\$18.00
Fall/Turkey	\$22.00
Spring Turkey	\$22.00
Coyote/Night Hunting	\$6.00
Bear Permit	\$29.00
Small Game License	\$16.00
Migratory Waterfowl Stamps	\$7.50
Super pack	\$202.00
Supersport	\$20.00

Town of Scarborough

EMERGENCY NUMBERS - PUBLIC SAFETY DISPATCH

POLICE / FIRE/ RESCUE911

Municipal Offices:

Administration/Town Manager's Office	207-730-4030
Assessor's Office	207-730-4060
Collections:	207-730-4010
Hunting & Fishing Licenses	
Property Taxes / Real & Personal	
Vehicle Registrations plus Boats/Snowmobiles/ATVs	
Community Services	207-730-4150
Fire Department (non-emergency number)	207-883-4542
Human Resources/General Assistance	207-730-4025
Library	207-883-4723
Marine Resources Office (Harbor Master/Shellfish Warden)	207-883-6361
Planning & Codes Department:	207-730-4040
Inspections- Building /Plumbing/Electrical	
Police Department	207-883-6361
Public Works:	207-730-4400
Curbside Recycling / Rubbish Collection / Snow Removal & Tree Warden	
Town Clerk's Office:	207-730-4020
Licenses / Permits / Vital Statistics / Voter Registration	

School Department:

School Superintendent's Office	207-730-4100
School Bus Information	207-730-4145

Municipal Building Office Hours

Monday - Friday: 8 a.m. — 4 p.m.

*Wednesday: 8 a.m.— 6:30 p.m.

Offices of Town Clerk, Vehicle Registration/Excise, Tax Collector & Code Enforcement ONLY

259 U.S. Route One

P.O. Box 360

Scarborough, ME 04070-0360

Web site: www.scarborough.me.us



*Many thanks to all involved for their generosity
in providing the photography to be used for
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the cover was provided by Jonathan Reed.*