

2004

2004 Annual Report, City of Saco

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CITY OF SACO



FRANKLIN STREET COMMUNITY CENTER

**2004
ANNUAL REPORT**

CITY OF SACO—300 MAIN STREET—SACO, MAINE 04072



*The City of Saco is pleased to dedicate this year's
Annual Report to
Horace "Woody" Wood, Jr.*

Horace Wood, Jr., known to many as "Woody" learned about the environment in Milton, Massachusetts. He lived a short distance from Blue Hills Reservation where he and friends would explore the Reservation on weekends. The trails fascinated him. At that time and age he wasn't so aware of the upkeep and care trails needed but was very glad they were there.

After graduating from High School he attended Bates College, where he studied chemistry and met his wife Phyllis. After graduation 'Woody' and Phyllis married in 1943 and he went to work as a research chemist, it wasn't long before he enlisted in the U.S. Navy where he served as a weather officer during W.W.II and Korea. After returning home he worked for various chemical companies and a management company spending much time on the road. In 1985 they moved to Saco and 'Woody' retired the following year.

In 1985 he and others successfully fought a plan to develop Goosefare Marsh, then helped Rachel Carson National Wildlife Refuge increase the amount of marsh it protected from 4/10 of an acre to more than 600 acres. He helped found The Friends of Rachel Carson National Wildlife Refuge and still is an officer. Ward Feurt, Refuge Manager for Rachel Carson says, "He is still the 'go to' guy for me in the Saco area."

He was top vote getter in the 1991 City Council race, but for health reasons served only one term. In 1995 he was appointed to the Conservation Commission by Mayor Mark Johnston, his background on the City Council, involvement with environmental issues, organizational skills and chemical engineering background made him an ideal choice. "I felt he was capable of putting new blood into the commission. He had vision, and he wouldn't be satisfied with the status quo," said Johnston

The Conservation Commission had been lacking direction and 'Woody' revived it by holding regular monthly meetings, got it a budget, and persuaded city officials to listen to commission reports about the impact certain projects could have on wetlands and streams.

He developed several subcommittees, Water Quality Committee assisted by the Saco Middle School Ecology Club to test at seven places the Goosefare Brook, a Beach Profile Committee which four times a year measures the loss or gain of beach sand from Camp Ellis to Kinney Shores, and the well known Saco Trail Committee. Each year up to four Environmental School Scholarships are awarded. In 2000 he received the Paul Janson Environmental Award because he is always on the side of the environment and helps to preserve the 'special places' in Saco. In April, 2001 he retired as chair of the Conservation Commission but still remains an active member.

Horace was on the city's Comprehensive Plan Committee, Coastal Mosaic Project which computerized York County's open space, has been on the Board of Directors of the Dyer Library.

Thank you "Woody" for your many years of devoted service to the City of Saco!

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Vision Statement

Our vision is a high quality of life for Saco citizens.

Central to this vision is a sustainable economy that offers an opportunity for everyone to have rewarding employment and for business to prosper, now and in the future. The people of Saco bring this vision into reality by working together and building on our tradition of hard work, dedication and ingenuity.

Saco, Maine

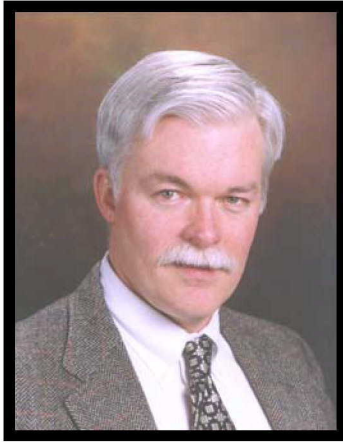
A Brief History...

For centuries in pre-historic times, the dramatic falls of the Saco River near where it now crosses Main Street attracted summer visits from the Native people for seasonal fishing and hunting. By the early 17th century, the safe harbor and abundant natural resources attracted European visitors. In 1617 a company of adventurers led by Richard Vines weathered a winter at the mouth of the river in a place still known as Winter Harbor. After subsequent visits, permanent settlers arrived in 1631. Both sides of the river were considered as one town, known first as Saco, and after 1718 as Biddeford. For the next century the town remained sparsely settled because of the devastation of frequent wars with the Natives and the French.

The fortunes of the small settlement changed in 1716, when William Pepperrell, a young merchant from Kittery, purchased 5000 acres and timber rights to an additional 4500 acres on the east side of the Saco. Pepperrell sold off parts of his holdings to millwright Nathaniel Weare and mariner Humphrey Scamman to help expedite his lumbering operation. The eastern settlement's principal roads, Main Street and the Portland, Buxton, and Ferry Roads, were laid out in 1718.

The village grew steadily throughout the 18th century. In 1752 Sir William Pepperrell, then an English Baronet, donated four acres of land near the falls to the town for use as a village common, a burying ground, and a site for a new meetinghouse. The settlers on the eastern bank separated from Biddeford in 1762 and named the new village Pepperrellborough in honor of the town's benefactor. The town grew rapidly in size and wealth as farming, lumbering, and ship building bloomed and prospered. By the time of the Revolution, the growth of international commerce in the town required the government to establish a customs house near the wharves.

In 1805 the town dropped the weighty and difficult to spell name, Pepperrellborough, in favor of the simpler ancient name, Saco. The 19th century brought modern industrial capital development to Saco. The first corporation, a nail factory, was established in 1811. The factory was such a paying venture that it was followed in 1825 by the first of many cotton milling factories. In the next 25 years, Saco could boast of dozens of industries from cotton mills and machine shops, to iron foundries and cigar factories. With the development of massive cotton mills on the western falls of the river, the sister cities of Biddeford and Saco became leaders of manufacturing in the industrial age.



Richard R. Michaud
City Administrator

Letter of Transmittal

It is with great pleasure that I submit the 2004 Annual Report in accordance with the provisions of the Charter of the City of Saco. Chronicled within these pages are the activities of the municipal departments and the Board of Education along with an independent audit of the City's finances.

This has been a great year for the City. In addition to the many highlights of the year, the voters passed, by municipal referendum, several Charter Amendments relating to the Board of Education.

The first Charter Amendment states the Mayor, commencing on the first Monday of December, 2005, will become the ex officio chair of the Board of Education with limited powers; the second amendment states the (7) members of the Board shall be elected by the voters of their respective Wards; and the third amendment changed the nomination petition requirement from (75) signatures to (35) qualified voters in his/her respective ward. These charter changes reflect a will of the voters to encourage a more balanced representation on the Board.

I would also like to express my appreciation and gratitude for the City's paid employees and volunteers who make this community a great place to be.

I am in my sixth year as your city administrator. Looking back over a career in municipal government that spans over 25 years, I have never been part of such an active and challenging time and circumstances as here and now. I hope you share my optimism for our city's future and will become actively involved in helping to shape it.

It has been a pleasure to serve you.

Respectfully submitted,
Richard R. Michaud
City Administrator

Highlights of the Year

- ⇒ During the summer, the City purchased the Saco Armory on Franklin Street from the State of Maine, and it is now the home of our Parks & Recreation Community Center. This is a very exciting move for the Parks & Recreation Department and will provide an opportunity for program expansion;
- ⇒ Young School was demolished and a modular school was constructed; students resumed classes in December;
- ⇒ Saco experienced a considerable voter turn out for the Presidential Election in November 2004. There are 12,123 registered voters in Saco, and 72% turned out to vote – which is very impressive for any municipality.
- ⇒ The three communities of Biddeford, Old Orchard Beach and Saco have been formally meeting on common issues since 1998. The 2 mayors, council chair, city manager, town manager and city administrator met on a monthly basis to discuss common issues and opportunities for regional cooperation;
- ⇒ The Palesky Tax Cap Referendum on November 2, 2004, was defeated by Maine voters;
- ⇒ The City Council accepted a Performance Measurement Grant of \$30,000 from the National Center for Civic Innovation. This grant allowed the City to push forward with its performance measurement process by including citizen feedback in its measurement process. Pan Atlantic Consultants was awarded the bid to conduct a public opinion survey. The report is available on our website www.sacomaine.org
- ⇒ The City's Strategic Plan was adopted in March of 2004. The plan can be viewed or downloaded from the city website: www.sacomaine.org. The plan contains departmental and council goals, providing a unified approach to moving the city forward.

City Council -

2003—2005



Front Row (left to right)

Roland L. Michaud—Ward 4

MAYOR Mark D. Johnston

Arthur Tardif—Ward 5

Back Row (left to right)

Edward McDonough, Jr.—Ward 3

David Tripp—Ward 1

Leslie Smith, Jr.—Ward 2

Eric B. Cote—Ward 6

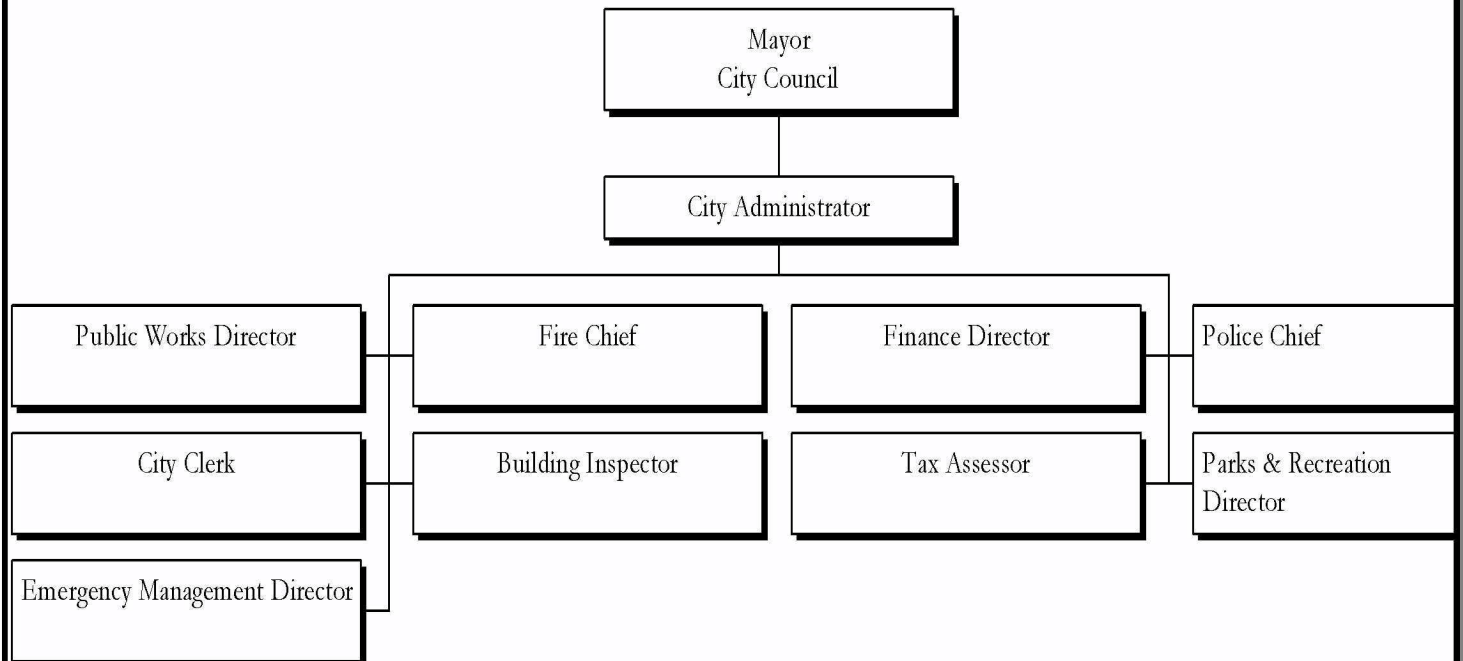
Jesse McDougal—Ward 7

Human Resources and Personnel Department



Tammy Lambert
Personnel Administrator
Phone: 282-8204
Tlambert@sacomaine.org

City of Saco Organizational Chart By Department Heads



Human Resources cont.....

The City of Saco will attract and retain qualified, productive and motivated employees who will provide efficient and effective services to the citizens. Human Resource programs will provide constructive support for the City's customer service, business, and financial strategies.

The City welcomed (8) enthusiastic new employees:

Andre Brousseau - Wastewater Treatment Plant

Mathew Yeaton—Police Department

Seth Powers—Police Department

Jeffrey Cook, Police Department

Sarah Wojcoski, Public Works

Jason Lavoie, Public Works

Anthony Crocock—Fire Department

Dana Hunnewell—Police Department

Retirement: Rachel Brewer retired this year after serving 29 years as the Court Officer. We wish her well in all her future endeavors and thank her for her dedicated service to the City.

Accomplishments:

- ⇒ Recruitment of the most qualified employees for the City.
- ⇒ The Public Works Department hired a new Recycling Coordinator, Sarah Wojcoski. She has a wealth of knowledge about recycling and her passion for this topic shows in her teachings to our children and in her weekly articles in the local paper.
- ⇒ The City jointed forces with the School Department and has a new payroll clerk. Barbara Colman took on the task of preparing and processing the City 's municipal and school payroll. She has great enthusiasm for the work that she does each week and our employees appreciate her knowledge and expertise.
- ⇒ The Police Command and Police Patrol Union contract's were approved and accepted.

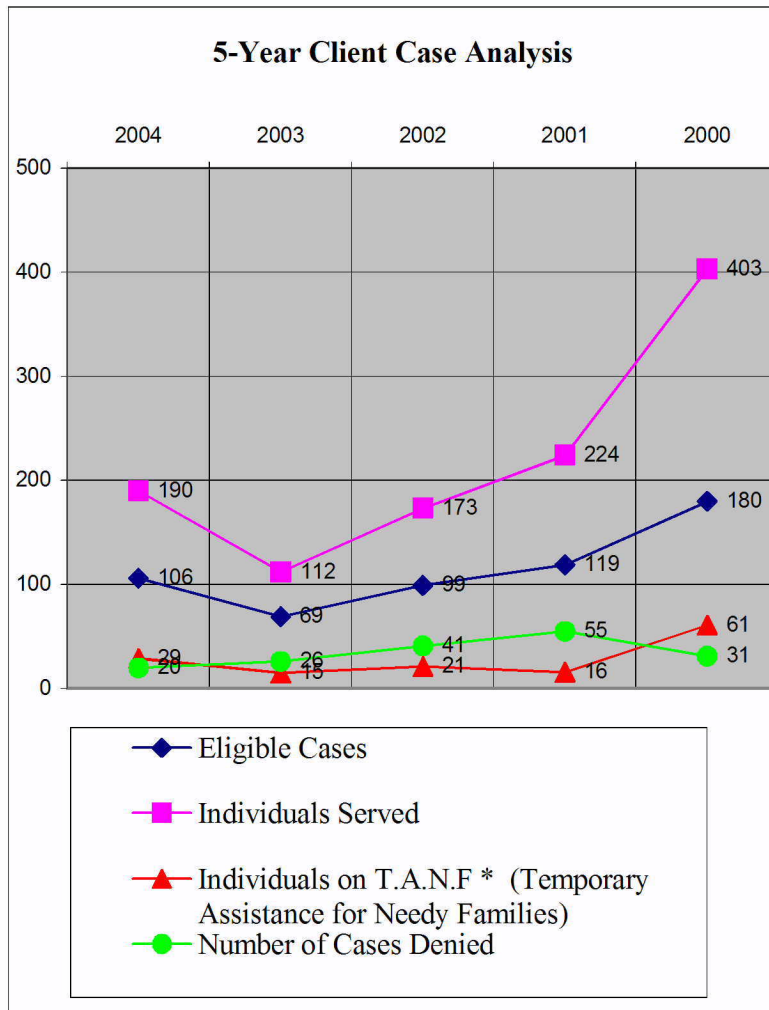
General Assistance

Our office provides assistance to those who are unable to maintain for themselves or their families. Assistance that is provided is for basic necessities: food, shelter, utilities, fuel, medications, clothing, household and personal items. General Assistance is not intended to be a continuing 'grant-in-aid' or 'categorical' welfare program. The program provides immediate aid, thus assistance is granted or denied within 24 hours of an application.

Any individual may apply who is presently in Saco with the intent to remain. Applicants will be asked to provide information and verification as to household members, income and employment, and monthly expenses. All applications are confidential by law.

The City also utilizes its 'work-fare' program which requires eligible individuals who are capable of working, but not working to pay back any assistance granted through work-fare assignments.

Applicants are also informed as to other agencies, resources and programs that can serve as alternatives or supplements to alleviate the need for general assistance on a long-term basis.



The reimbursement rate for the City of Saco is 50% from the State and the remainder is funded by local taxes.

**Office hours are by
appointment between the
hours of
8:30 am. & 5:00 p.m.
on Tuesdays and Thursdays.
Please call 282-8206. We
are conveniently located on
the first floor of City Hall.**

Daniel H. Sanborn
Assessor

Paulette Labbe, Assistant Assessor
Rita Gannon, Records Technician

Assessing Department

General Information

The Assessing Office is located on the first floor, Room 102, of City Hall. Office hours are 8:30 a.m. to 5:00 p.m. Monday through Thursday and 7:30 a.m. to 4:00 p.m. on Friday. Our phone number is 207-282-1611, fax is 207-282-8209, and email dsanborn@sacomaine.org. Mail should be directed to Assessing Department, Saco City Hall, 300 Main Street, Saco, Maine 04072.

Valuation & Tax Rate

As of April 1, 2004 our total budget for the county, city and schools totaled \$40,634,964.80. The net property revenue totaled \$17,280,685.47. Therefore, the next property tax levy was \$23,354,279.34 or in terms of percentages 57.5% of spending was funded by the property tax. Our total net taxable valuation of \$1,468,822,600 resulted in a tax rate this year of \$15.90 per thousand of assessed value.

Citywide Valuation Updates

If you have owned property in the City of Saco these last two years you know we have been adjusting assessed values to an average ratio of 95% for values as of April 1, 2005.

Many have asked why we had to change all the assessed values in the first place. The answer is found in state law. Assessed values when compared to current market values must be at least 70% and not more than 100% of the properties market value. Our last update of values was in 1987.

These past 5 years, or so, have seen a tremendous increase in property values. our "old assessments" done in 1987 were falling well below 65% of what properties are selling for today.

Based on this low ratio of 65% we had to move our values forward to more closely reflect the present reality. What was different from past years is the method we used to change the values.

First we converted all of our assessments to modern computer assisted mass appraisal system. Second we hired two people to field check all the new data for accuracy. We looked for incorrect measurements, outbuildings that have been added or removed or conditions in properties that may have changed.

Citywide Valuation Updates cont....

The biggest difference, this time around, we elected to move our values forward over a three year assessment cycle from a low of 65% to 75% 85% and 95%. I am pleased to report that this method is working well. most people have found it better than moving to 100% in one year.

Commercial Valuations

Commercial properties are 25% of the city of Saco's total valuation. Over the past 2 years commercial valuations have been adjusted annually as were residential properties. Commercial properties can be problematic to appraise because very few sell in any given year. As a result, most communities hire outside firms to appraise these commercial properties and Saco is no exception.

My department will be engaging various firms to determine true market value for various commercial parcels. We expect to use different firms as their expertise relates to the property type. As a matter of process, I expect to have assessments done on specific groups at a time. For example, we would have one company appraise all major apartment complexes in one year; the next we may do all the older business districts.

For 2004, my department focus is on utility properties. I am in the process of selecting firms to do the water company and the hydro facility.

Through tri-city efforts, the cities of Saco and Biddeford and the town of Old Orchard Beach engaged one firm to appraise four golf courses in our three communities. The savings through this effort was \$7,500.

World Wide Web

We update our data every month and all assessments are available online at www.sacomaine.org.

Important Filing Deadlines

Applications for Tree Growth, Farm and Open Space, Homestead Exemption, Veterans Exemptions, and Blind Exemptions are all due by April 1, of each year. Once the exemption is approved, annual reapplication is not necessary.

Coming for 2005

For April 1, 2005, all homestead exemptions will be \$13,000 for all homestead properties in Saco.

Code Enforcement Department

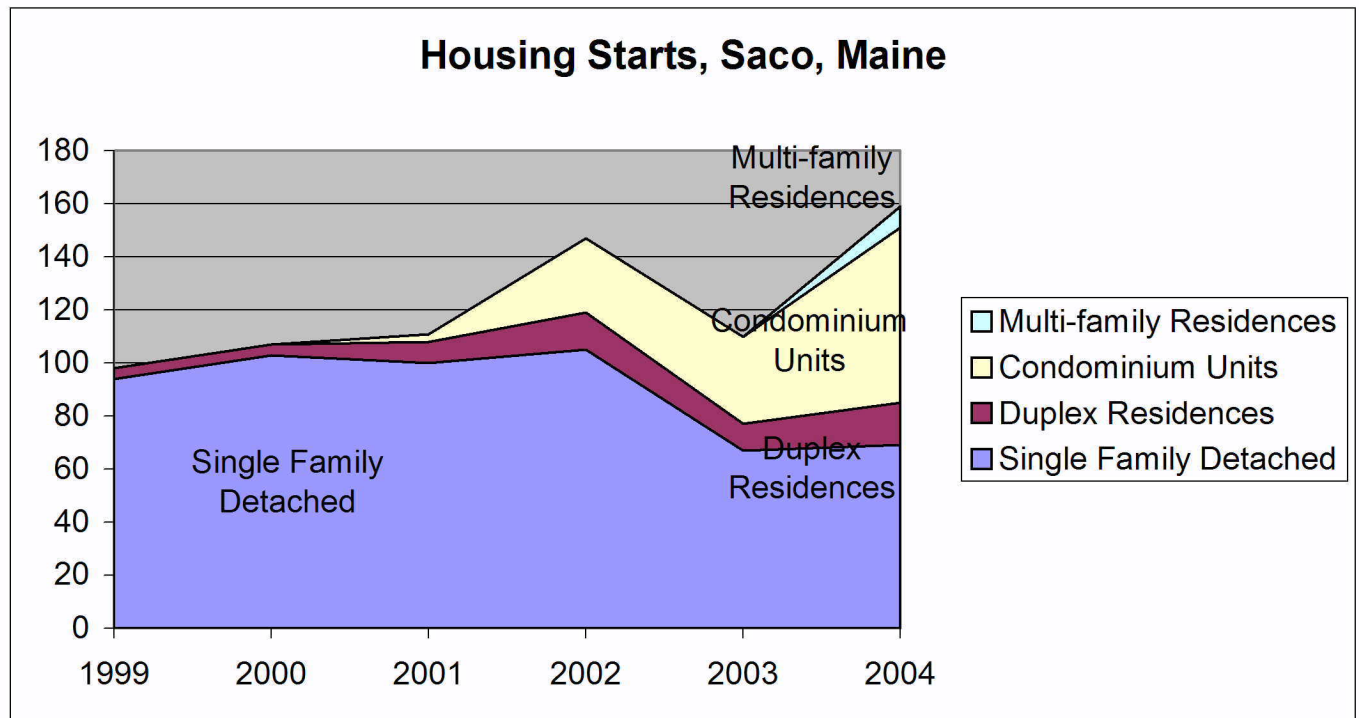
Richard Lambert
Code Enforcement Officer

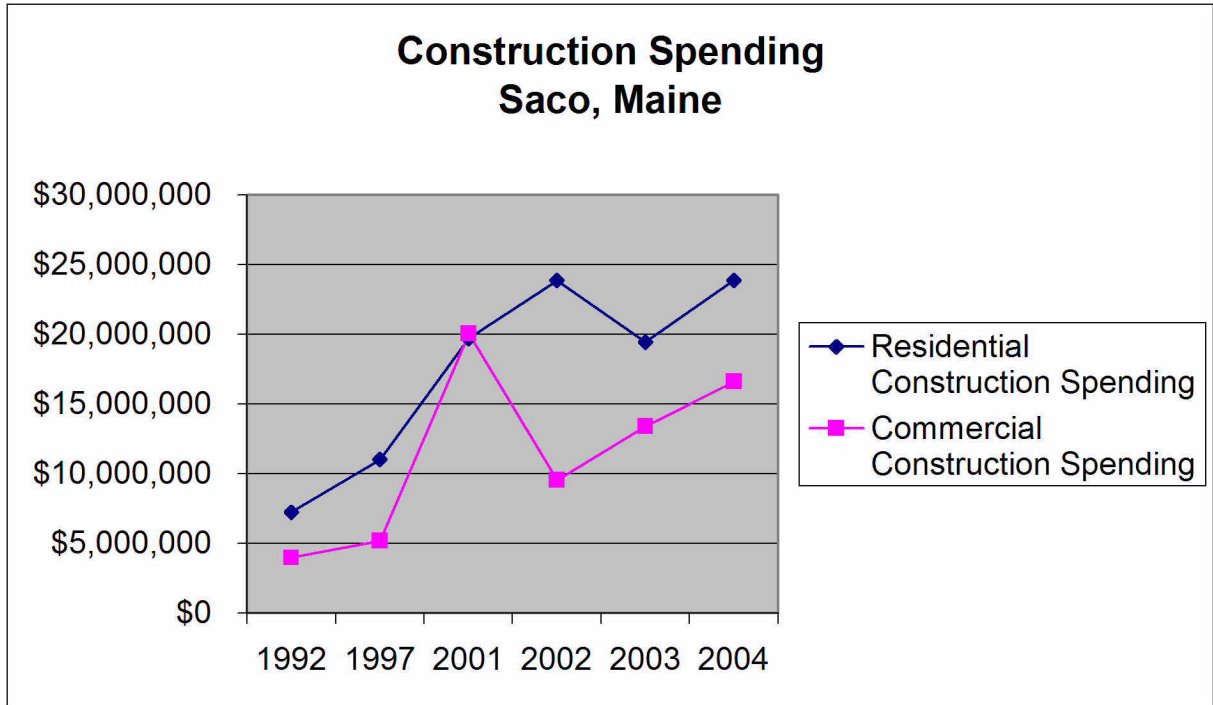
Mark Mitchell, Assistant Code Enforcement Officer
Marcel Desrosiers, Electrical Inspector
Patricia Ridley, Administrative Assistant

It seems everywhere you look, there is some type of construction activity going on here in Saco. Whether it is a new supermarket on Spring Street or a back yard swimming pool in Hillview Heights, the City is booming with building projects!



Housing in Saco held strong for 2004. The number of single-family homes held steady at 69 (67 in 2003) but the number of condominium units permitted in 2004 doubled to 66, up from 33 in 2003. There were a total of 159 new housing units permitted in 2004.





Construction spending for 2004 was up from 2003, increasing 18% to \$40 million. The split between commercial and residential spending matched 2003 at 59% residential (\$23.8 million) and 41% commercial (\$16.5 million).

Economic Development & City Planning

*Peter Morelli,
Development Director*



A year in review...

The year ending December 31, 2004, confirmed at least one new trend in the city's long-term trend of moderate growth. That trend is a movement toward more condominium development, particularly in and surrounding the downtown. Some 57 condominium housing units were approved in four projects. Some 20 other multifamily units and 135 lots were also approved by a very busy Planning Board. Last year exactly 100 condominiums were approved.

The condominium developments come after a decade when almost no multi-family housing, other than elder projects, were constructed. The long term impact of the condominium projects, which tend to be higher density and more centrally located, bears close observation. In some ways the projects are consistent with Smart Growth principles which call for adding density near town centers. The condos are also providing a great housing option for single people and younger retirees. But other aspects of the condominium developments depart from traditional new dwellings. Most of the developments have very few children, for instance. While this is a positive for the city budget, is it positive for a sense of community?

Perhaps related to the condominium development, and contrary to all expectations and experience in nearby towns, school enrollments in the public schools and in Thornton Academy have been steady or declining, not growing.

One of the condominium developments stood out. The Park Street Lofts were developed in the former Lunder Shoe shop on Park Street. This five story mill has a colorful history. The old Board of Trade built the plant as an economic development project and attracted Sears and Roebuck to manufacture shoes. Later World War II troops lived in the building. Lunder moved last year to Spring Hill Section of the industrial park. Gorham developer Peter Bass turned the building into 34 condominiums, with many of them marketed to artists as live-work space. This is a great re-use of a building which might have become a white elephant.



Economic Development & City Planning Cont...

The Planning Board, City Planner Bob Hamblen, and I hear two community concerns more than any others: concerns about traffic and pedestrian safety, and concerns about the impact and appearance of the new multi-family (including condominium) housing and commercial developments. We worked on several approaches to these issues.

On the concern about appearance and impact of projects, the Planning Board at year's end was working on a design review process that would create architectural design standards for all new commercial and multi-family projects. We are optimistic that these standards, in the hands of our excellent Planning Board, will help improve the design of future developments. We're less certain about the impact we can have on improving traffic and pedestrian safety, other than slowing the worsening of the situation. We have been working closely with the Public Works Department, PACTS (the regional transportation agency), and the Maine Department of Transportation on several proposals and projects we hope will help. Studies are addressing traffic concerns on outer Main Street, Route 112, and pedestrian/bicycle issues generally.

The reconstruction of Main Street and Pepperell Square got underway in the fall. Pedestrian bump outs will shorten the distance across Main Street, and new crosswalks and lighting will improve the visibility of the pedestrian. We've worked closely with Saco Spirit to make sure that this once-in-a-generation project will maintain our pride in our beautiful downtown. Others have noticed. Downeast Magazine wrote a paean to the downtown and the city in its October cover story "The Saco Surprise".

The Planning Board dealt not only with residential developments, but some significant commercial ones as well. A new Shaw's Supermarket in the Saco Valley Shopping was approved and it will lead to the location of a Reny's department store where Shaw's was. The city received approval for the 10-lot Mill Brook Business Park, which will be built in the summer of 2005. We're also proud to have helped obtain the state armory at 75 Franklin Street as a new Community Center.

City Planner Bob Hamblen bhamblen@sacomaine.org, department secretary Maggie Edwards medwards@sacomaine.org, and I pmorelli@sacomaine.org will be glad to hear from you when there are development issues in your neighborhood.

Peter Morelli
Development Director

City Clerk's Office

Lucette Pellerin,
City Clerk

The City Clerk's Office maintains all municipal records for the City of Saco, including those of Vital Statistics, State of Maine requirements such as hunting, fishing and dog licensing.

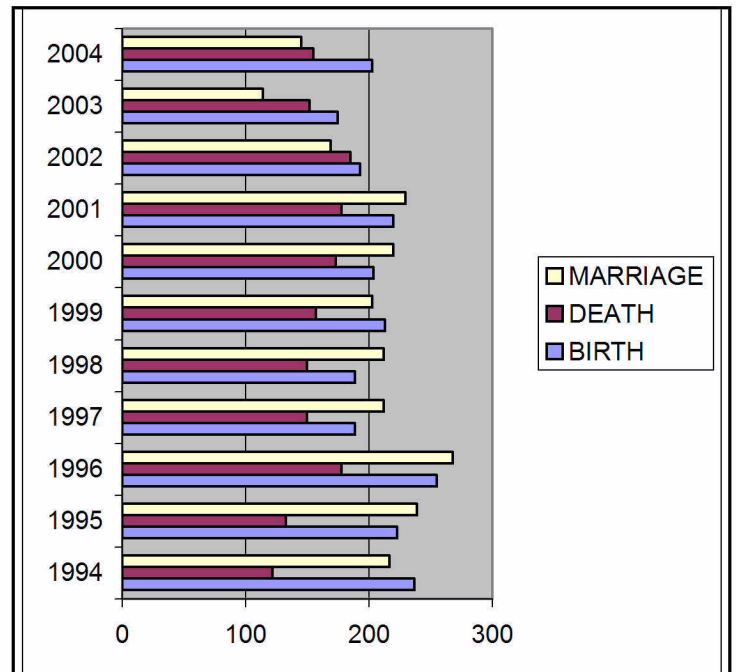
This department maintains Annual Reports, City Council Meeting minutes as well as permanent records of the City.

The Clerk also serves as the Registrar of Voters and has the responsibility of overseeing General Assistance.

The City Charter, Codes, Council Minutes and miscellaneous forms are available on the Web site at www.sacomaine.org for convenient access to our residents.

On line dog registration has proven to be helpful to many individuals who are unable to come to City Hall during business hours. This service may be accessed at the above web site address and then by using the Link for State Licensing.

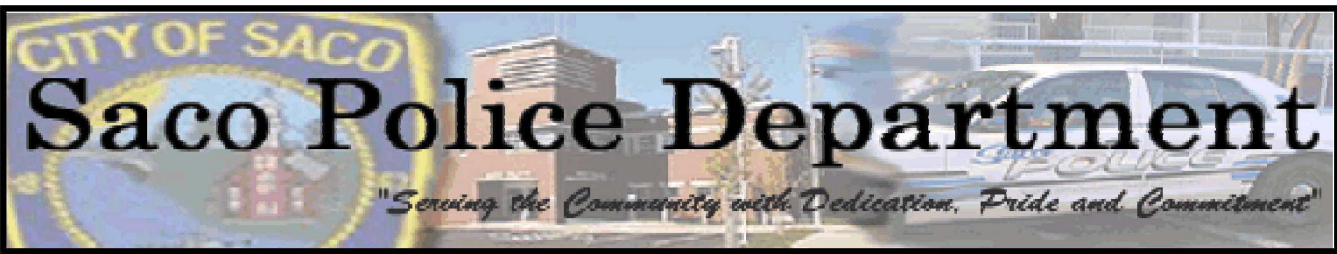
VITAL STATISTICS FOR 2004



MUNICIPAL	2003	2004
Business Licenses	514	607
Camp Ellis Permits	406	398
Camp Ellis Permits—Over 62	322	398
Dump Permits	2,529	*2,534
(*16,370 cu.yds. @ \$20 = \$327,400)		
Miscellaneous Vendors	124	147
Moorings	123	123
Moorings—Wait List	31	17
Taxi Businesses	1	2
Taxi Drivers	24	25
Victualer's	98	107
STATE OF MAINE	2003	2004
Hunting/Fishing Licenses	1,623	1,346
Licensed Dogs	1,175	1,133

The staff registered approximately 1200 new voters from October 25, 2004 to November 2, 2004. The City presently has 13,522 registered voters.

Saco residents are to be commended for their cooperation and patience on Election Day. The voter turn out for the Presidential Election was at 72%, which was also the participation average statewide.



IN THIS REPORT:

2004 ANNUAL REPORT

- Dispatch Statistics for 2004*
- Police Statistics for 2004*
- 2004 Personnel Changes*
- Officers Address the Needs of Saco's Seniors*
- Positive Community Contacts*
- New look for Saco's Cruisers*
- Selective Traffic Enforcement Program*
- Department Roster*

Welcome to the Saco Police Department's 2004 Annual Report. We hope you enjoy what you read, and we want to re-affirm our commitment to our community by bringing you up-to-date on some of the programs we have initiated in the past year.



Programs are only part of what we do, however, and no program flourishes without people committed to making it work. Our employees have always been our strength, and that is more true today than it ever was.

average citizens a glimpse into the training and requirements of a modern police department. We will also increase the usage of our Traffic Enforcement Team, to provide some relief from the speeding vehicles in our neighborhoods.

In the coming year, we will meet the challenges created by a post-9/11 society, establishing for the first time an Emergency

Operations Center located on the second floor of the Police Department. This EOC will bring all of our emergency response personnel - Emergency Management, Public Works, Fire and Police - together at one location to more efficiently manage the crises that face us.

On behalf of the men and women who make our community safe for all, I would like to express our appreciation for your continued support and pledge to keep Saco the finest community in Maine in which to work and raise our families.



Officer Michael Tremblay visits with residents of The Wardwell.

We plan to hold a "Citizen's Police Academy", giving

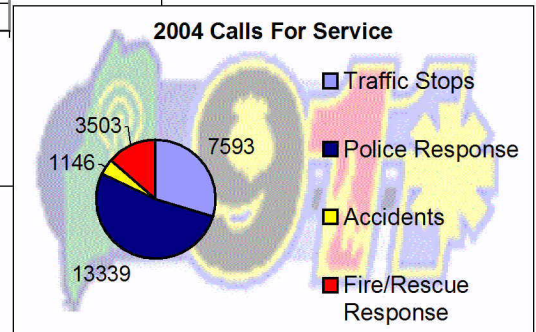
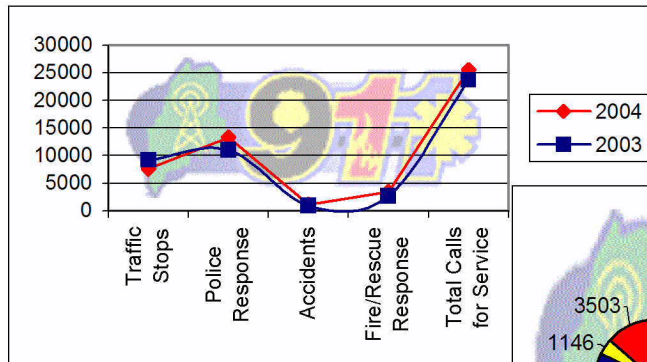
Chief Bradley S. Paul

2004 A BUSY YEAR FOR SACO DISPATCHERS

2004 was another busy year for the Saco Public Safety Dispatchers. Dispatchers logged 25,581 calls for police, fire and rescue services. This is a 7.5% increase over the calls received in 2003.

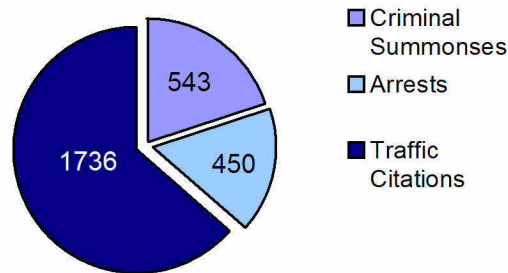


Dispatcher Kate Smith takes an emergency call during the 3rd shift

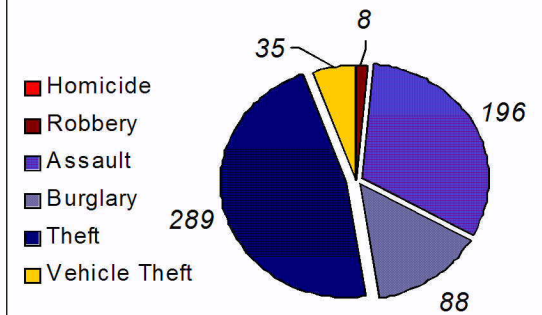


2004 POLICE STATISTICS

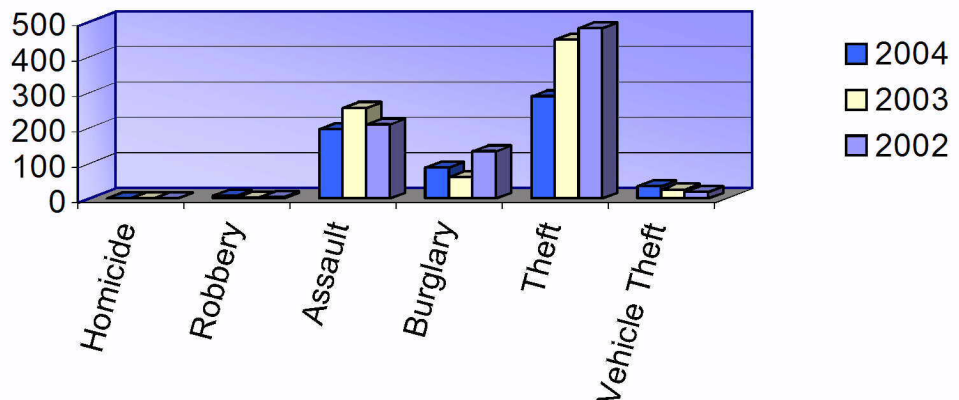
Summonses and Arrest



Criminal Offenses



Crime Comparison Chart 02-04



2004 saw a decrease in criminal activity and an increase in overall enforcement efforts.

PERSONNEL CHANGES

Retirements:

In March Court Officer **Rachel Brewer** retired after serving the City of Saco for 29 years. Rachel was noted for masking her heart of gold beneath an exterior toughened by three decades of seeing the area's roughest criminals sentenced in court. We will always miss her forthrightness and sense of humor.

Promotions/Transfers/Appointments

Tammy-Jo Girard was transferred from the Dispatch/Data Entry position to Court Officer. She has been with us since 1989 and frequently filled in as needed for Rachel Brewer, providing us with a seamless transition for a very busy position.

Dispatcher **Michael Lamontagne** assumed the reins of the Dispatch/Data Entry slot made vacant by Tammy-Jo's transfer. Mike had previous experience with another agency in this area and is a great fit for us.

Officer **Scott Sicard** was transferred from the Criminal Investigative Bureau back into the Patrol Division, where he was promoted to Corporal. Scott joins Sergeant Jeff Holland on the evening shift.

Cpl. **Richard O'Malley** received the nod to transfer into CID where he joins a very busy staff. CID's work has increased significantly in recent years and his expertise will be a welcome addition.

Dispatcher **Mathiew Duross** has become the most recent addition to our patrol division. Matt comes by his desire for public service honestly, as it seems to run in the family. His father John is a Deputy Chief in the Fire Department. Matt is currently at the Maine Criminal Justice Academy, where we know he will excel.

New Employees:

In May **Matthew Yeaton** joined as a patrol officer. Mat has had previous experience as he built his career with the Monmouth and Wells Police Departments, and we are pleased that he chose Saco as the place to further his ambitions. He graduated from the Criminal Justice Academy in December and will be assigned to the overnight shift.

Seth Powers came aboard in June to fill a patrol officer vacancy. Seth grew up in East Corinth, Maine and graduated from Wiscasset High School before attending the New Jersey Institute of Technology for two years. Seth graduated from the Criminal Justice Academy in December with Mat Yeaton and will gain experience with him on the mid-night shift.

June also saw the hiring of Patrol Officer **Jeffrey Cook**. Jeff attended the University of Southern Maine, where he received his Bachelor of Science degree in 2000. Jeff has extensive experience working with the public and will be attending the next Basic Law Enforcement Training Class at the Academy in August.

Dispatcher **Dana Hunnewell** was hired to fill the vacancy created by the transfer of Matt Duross to patrol. Dana has been a member of the Saco Fire Department call force since 2002, making his training as a dispatcher much easier to accomplish. Dana is a good fit for a very competent staff that handles Saco's emergencies quickly and efficiently.



**Rachel Brewer
retired
After 29 years of
service to the Police
Department**

*The department
currently
employs
a staff of
35 sworn officers
and 12 civilian
employees*

OFFICERS ADDRESS THE NEEDS OF SACO'S SENIOR CITIZENS

Elder Service Officers Mike Tremblay and Megan Brownell have been busy this past year, stopping in to area nursing homes and addressing the needs of the elderly. They have had several group meetings and plan to continue meeting with our older citizens to assess ways we can better assist them with issues important to them. As the year progresses we hope to broaden the scope of this effort to include even more members of this rapidly growing segment of society. If you are interested in having Mike or Megan visit with your group, please feel free to call them at our business number, 284-4535.

In 2000, the U.S. Census Bureau reported 14% of Saco's population was 65 or older.

OFFICERS MAKING POSITIVE COMMUNITY CONTACTS

Have you noticed more officers out of their vehicles lately?

The "Positive Community Contact" program encourages officers on patrol to get out of their cruisers & interact with people on an informal, non-enforcement basis. We know that we are having a positive effect, especially on younger people, with officers stopping by to hand out trading cards, just talk, or even shoot a few hoops. Officers are encouraged to think "outside of the box" and to be creative in searching for ways to increase positive involvement in their community.



Officer Michael Mullen stops and visits with the kids at Little Footsteps Daycare Center. Says Officer Mullen of the Positive Community Contact program "I like getting out and playing with the kids. It makes a big impact and is self gratifying."

SELECTIVE TRAFFIC ENFORCEMENT PROGRAM



Sgt Jeffrey Holland will lead the STEP team in making Saco's roadways safer.

The Saco Police Department has begun a new initiative aimed at “taking back the streets” from those drivers who show no regard for others, speeding through city streets as if they were freeways and making neighborhoods less safe than they should be.

The Selective Traffic Enforcement Program (STEP) is lead by Sgt. Jeff Holland, who received training in Florida, and will consist of education, public awareness and enforcement efforts to slow traffic. Results will be measured by use of an automated traffic recorder, which will give police up-to-date information on traffic volume and speed, and help the team focus on what time of day the problem is most severe. We should see quite a bit of the team this year, as they have several streets designated for action.

*Saco Police
Officers issued
over 1700
traffic citations in
2004*

NEW PAINT SCHEME FOR SACO'S CRUISERS

“Cool!”, “Very Nice!” and “Classy!” are three of the adjectives officers have heard since changing the lettering scheme on the police department cruisers. Not only are the new graphics radically different from previous models, they are more cost-effective to apply, saving the City approximately \$100 a vehicle. Public safety vehicles utilize a highly reflective striping developed by 3-M which makes the cars much more visible at night, increasing officer safety. The colorful striping serves another purpose as well, individualizing each community's vehicles and making them readily identifiable, even from a distance. We hope you like it, too!



A new, highly reflective lettering on Saco cruisers makes the cars more visible and improves officer safety.



DEPARTMENT ROSTER

Chief

Bradley Paul

Deputy Chief

Charles Labonte

Secretary

Lorraine Angis

Court Officer

TammyJo Girard

Sergeants

David Loranger
Ronald Rochefort
Reynald Demers
Jeffrey Holland
Bruce Cote

Corporals

Michael Maksut
Daniel Beaulieu
Scott Sicard

Detectives

Corey Huntress
Richard O'Malley

Patrol Officers

Michael Tremblay
Richard Bourque

Steven Garrison
Megan Brownell
Christopher Hardiman
Michael Mullen
Scott Rochefort
Kevin Gray
Anthony Amburg
Scott Ouellette
Paul Reynolds
Donald Fiske Jr.
Fredrick Williams
Kenneth Foss
Matthew Yeaton
Seth Powers
Jeffrey Cook
Mathieu Duross

School Resource Officers

Michael Carrier

Robert Pellerin

Animal Control

Bruce Martin

Dispatchers

Stephen Harding
Matthew Bors
Gerard Soulard
Steven Boucouvalas
Amy Kearns
Scott Nolette
Kate Smith
Michael Lamontange
Kendi McCausland
Dana Hunnewell

Thank you for taking the time to review the information contained in this year's annual report. What you think is important to us, because we are an extension of the community we serve. We are committed to the ideals of fairness to all, respect for others and compassion in the exercise of our duties. We strive to be the best at what we do, and because of this we are always interested in hearing your thoughts, ideas and concerns about our performance.

If you wish to speak with us about a matter important to you, please feel free to contact us either by email, telephone or in person. Our email addresses are available on our website. Our telephone numbers are 284-4535 (Patrol supervisors and officers) and 282-8214 (Administration).

Once again, thank you for your continued support.



Chief Bradley S. Paul

Fire Department

On behalf of the Saco Fire Department, I am pleased to submit this year's annual report of our department's activities. We are proud to serve the citizens and city council of Saco and are grateful for their continued support of our department.

Alden H. Murphy, Fire Chief

CALL ANALYSIS

Last year the department responded to 2,643 calls for service. This is the first full year on the departments new run reporting software and the analysis by incident type is as follows:

A: Structure fires by fixed property use

Private dwellings	26
Apartments	14
Hotels and Motels	3
All other residential	2
Total residential fires	45
Public assembly	4
Health care	2
Stores and offices	6
Storage in structures	2
Other structures	4
Total structure fires	63

Other fires and incidents

Fires in highway vehicles	10
Fires in other vehicles	4
Fires outside of structures	6
Fires in rubbish	7
Other fires	11
Totals for all fires	101
Emergency medical calls	1914
False alarms responses	122
Mutual aid	76
Hazmat responses	40
Hazardous conditions	59
Other responses	355
Total for all incidents	2667



EXPLOSION AT 48 ELM STREET—CAUSED BY A PROPANE GAS LEAK. ONE VICTIM TRAPPED IN THE BUILDING AND WAS RESCUED BY FIREFIGHTERS USING AN OVER GROUND LADDER

FIREFIGHTERS ON THE SCENE



**ARSEN FIRE AT SWEETSER SCHOOL-
MULTIPLE ALARMS**

FACILITIES

The department continues to upgrade their existing facilities. The priority this year was completing improvements to the North Saco Station. Improvements this year included: a new water filtration system to address issues with safe drinking water, a new septic system to replace the old failing one, paving the front apron, and the installation of an automatic start diesel generator. The department was fortunate to receive the donation of a used diesel generator that was used for the project. The fire department is grateful to the public works department and parks and recreation department for their assistance on these projects.



**WORKING ON
THE NEW SEPTIC
SYSTEM AT THE
NORTH STATION**

TRAINING

So we may provide the highest level of service, the department continues to expand their training programs. In addition to conducting regular monthly training requirements the department continues to expand its scope of training subjects.

This year the entire department was trained in firefighter self rescue which encompassed emergency bails from buildings over ladders, ropes, and hoses as well as entanglement drills and lost firefighter procedures. This was a joint training that also involved the Biddeford and Old Orchard Fire Departments. This training cooperation allows for safer and better-coordinated fire-ground operations. The department trained its members in low angle ropes rescue to the state certified operations level. This allows us to meet mandated requirements while performing victim extrications from steep embankments.



ROPES TRAINING

GRANTS

This year the department was fortunate to secure several grants. Through the assistance to firefighters grants we received \$87,210.00 for the installation of vehicle exhaust capture and removal systems for Central Station, North Saco Station, and the Bayview Station. We received two grants for forest fire suppression equipment, one from the State of Maine and 1 from the United States Department of Interior. We also received \$43,791.00 to purchase equipment to improve preparedness and response for Homeland Security related events. These funds were allocated for a Portacount Fit Testing system, the North Saco Generator Installation, North Saco station security system, airpack upgrades, and department station alerting upgrades.

This year the department discontinued Municipal Fire Alarm service to the Eastern side of Main Street. Due to the age and unreliability of our system and the upgraded service available from private carriers the department will continue to work toward total elimination of the service.

PUBLIC EDUCATION AND FIRE PREVENTION

The Fire Department with the assistance of the Saco Police Department continues to address juvenile firesetters through their affiliation with the York County Juvenile Firesetter Intervention Program. The learn not to burn trailer visited the local schools this year to teach over 1000 students proper existing skills should a fire occur in their home. The department also provided fire extinguisher training to many businesses and organizations so employees can properly react during fire emergencies.

Parks and Recreation

Who We Are...

The purpose of the Parks and Recreation Department is to meet the leisure needs of the residents by offering a variety of affordable programs, and by providing space for both active and passive recreation. In addition, the department maintains all City parks and school grounds; provides lifeguards; maintains the urban forest, (including all street trees; and providing a place for seniors to meet.

Sue Spath, Director of Parks and Recreation

The Parks division of the Department includes the maintenance of all outdoor recreation facilities, parks and school grounds and the upkeep and maintenance of the Open Door, the Saco Community Center and the Parks Maintenance building, as well as part of the Front Street Garage.

The Recreation division involves planning and scheduling recreation programs throughout the year for all members of the community, as well as scheduling use of both indoor and outdoor recreation facilities. The Senior division mainly provides a meeting place for seniors of the Community as well as maintaining and scheduling programs at the Open Door. The Lifeguard division of the department provides lifeguards at Bay View and Kinney Shores during the summer months. The Tree Division plants, cares for, and maintains the urban forest. Staff and a contractor are responsible for keeping the urban forest healthy. Memorial trees were planted, as well as a thank you tree to Fairfield School from the students of the displaced Young School.

The Department relies heavily on hundreds of volunteers throughout the year, as well as seasonal staff for programs and maintenance of facilities.

The year 2004 has been a year of many changes for the Department. The City purchased the former Saco Armory on Franklin Street as the new Saco Community Center. Offices were moved from Common Street the week of November 22nd amid some renovations to the Franklin St. facility. Renovations to the facility will be ongoing.

Programs that were being held at Common Street and at the Open Door on School Street have been moved to our new facility. The Saco School Department utilizes the Open Door /old Jordan School for the Adult Learning Center and Alternative Education.

In January, the Mayor appointed a Recreation Advisory Board. The Board consists of 11 members and their responsibilities include the overall responsibility to promote, enhance and protect recreational opportunities in Saco in order to maintain and further develop the quality of life; and to serve as an advisor to the Parks and Recreation Director, and as a forum for the discussion of new and creative programs including needs and requirements of present and future activities, programs, and projects.

A Special Thank You.....

To the many volunteers who have donated hundreds of hours of their time to make many of our youth programs successful.

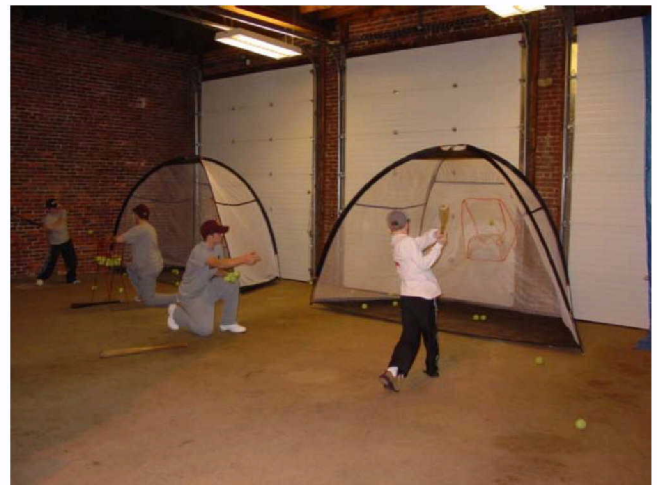
New programs that were added included a successful school vacation camp, as well as a workshop/early release camp and a snow day camp. All of these programs have been successful.

Caryn Lasante, the Thornton Academy Girls Varsity Basketball Coach and her players, offered a week long post season basketball clinic that was well received. Greg Paradis, Thornton Academy Baseball Coach and some of his players offered a pre-season baseball clinic for aspiring Little League players.



The Franklin Street Community Center was also the home of a Middle School age group Drop-In Center during the spring months. Middle School age participants could “hang out” with their friends after school hours. They could do homework or participate in a variety of activities from 2 pm until 5:30 pm., Monday through Friday.

One of the bays at the Franklin Street facility was turned into a batting cage during the late winter months. This gave players the opportunity to work on their batting skills before the season was ready to start.



During the fall months, we offered a 3 and 4 year old soccer program, which was a hit for this age group.

Parks & Recreation Department Cont.....

Brookside II athletic field/open space was turned over to the city in the fall. The area has been seeded and should be ready for use in late spring. This is a welcomed addition to this area.

Saco participated in the Healthy Coastal Beach Program. This involved weekly monitoring of the beach water for possible contamination.

Progress has been made at the landfill site. Cap I survey work has been completed. The site is ready for stakes and construction to begin in the spring of 2005, with the fields becoming playable in the spring of 2006.

The Department moved three trees prior to the demolition of Young School. These were memorial trees planted several years ago. Dale Pierson, of Pierson Nursery, was instrumental in overseeing the move to make sure the trees survived the move.

Special Events:

The Department sponsored a *Fish Derby* in late June. Over fifty children participated in the catch and release program held at the Saco Landfill pond. This was the second year the Derby was held at this facility. The derby was very successful, as most of the participants were able to land fish.

The fourth annual Pumpkin Fest was held the last weekend of October. Though rain was present on and off during the course of the day, the Pumpkin Fest was a success. Main Street was closed from Beach Street to Rapid Ray's. Hay rides were separated from the main part of the Festival. Entertainment was added and several booths were set up along Main Street. The combined efforts of volunteers and Saco Spirit made this event very successful. Just under 2,000 pumpkins lined Main Street.

The Community Center welcomed Santa in early December as part of *Saco Holiday Celebration*. Free photos with Santa, Hot Chocolate, cookies and hayrides were all made possible by donations from the business community.

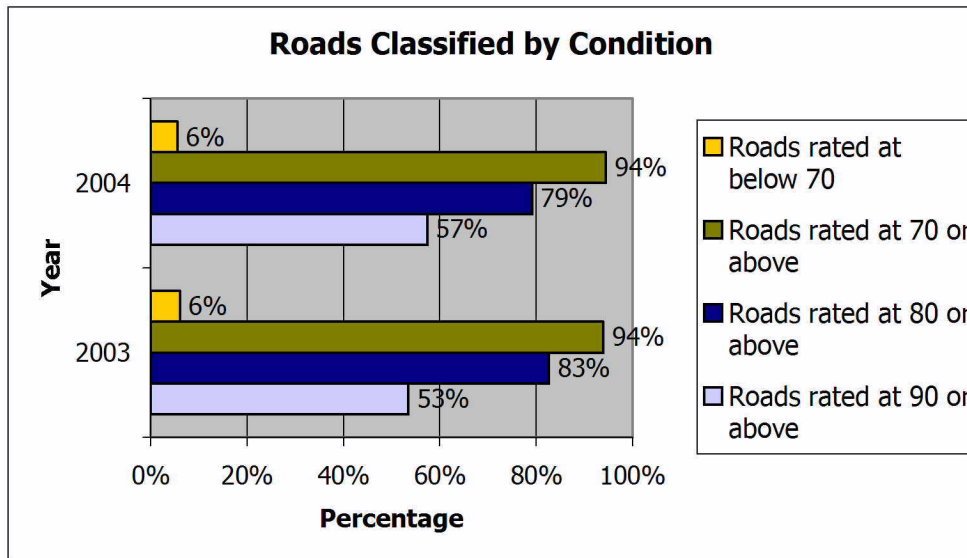
Saco hosted a local track meet for the Hershey Track and Field program at the Thornton Academy Track. The meet was open to towns in York County. Several participants qualified for the State meet, which was held in Bangor in early July.

Public Works Department

Pavement Maintenance Program

Over the last 3 years, the City has addressed the pavement maintenance program with a generous budget of \$400,000 to \$500,000 per year. That level of funding has been necessary to maintain and improve the City's road network. In addition to the pavement overlays, the road program addresses drainage, curbing, alignment, and signage issues as funding allows.

The original goal of the *2001 Pavement Inventory and Management Plan* was to achieve at least a pavement index rating of 70 for all local and state roads. Certified members of the City Public Works staff rate all roads each year. Although we have not been able to achieve a rating of 70 for all of our roads, we have maintained a rating of 70 for 94% of the roads for the last 2 years.



State Roads

In addition to our local roads, there are a number of state and federal roads that are maintained or improved by the state with state and federal funds. State and federal funding support all of the numbered routes, like Route 112. A number of major state or state/local projects have been designed and are planned for funding in the near future. Some of these projects and funding responsibilities are described in the table below

Project	Description	Funding	Construction Responsibility	Tentative Schedule
Route 112	Middle school to Rocky Hill Road	State	State	2005
Route One Right Turn Lane	Stockman to Ocean Park road	State and Local	Local	2005
Elm Street Overlay	North Street to City line	State	Local	2005
Seaside Avenue	City line to Ferry Road	State	State	2005
Portland Road (Route 1) Overlay	I-95 overpass to Cascade Road	State	State	2006

Local Roads

Last year's Pavement Management plan was funded at \$408,000. The following projects were done in 2004:

Pavement Management Program 2004		
Therrien Avenue	Simpson Road	Skyline Drive
Wood Avenue	Pepperell Street	Franklin Street
Washington Avenue	Oak Street	Country Woods Road
Thunder Road	Common Street	Emerson Street
Pine Ridge Road	Birch Knoll Lane	Victor Street
Harriman Farm Road		

Main Street Access Control

The City received a grant from Portland Area Comprehensive Transportation Committee (PACTS) in 2004 to study Access Management on Main Street from King Street to the Ocean Park Road. Access Management is a process that balances the need of owner's access to their property and the public's need for safe and efficient traffic movement. Simply, this means that the study looked at how property curb cuts and driveways on Main Street effect congestion and safety and how the City can mitigate or improve the situation. The plan will provide City staff, elected officials, and boards a long term plan that lays out the optimal combination of lanes, curb cuts, back lot parallel access roads, traffic signals, and traffic control devices.

An example of one of the recommendations that was done in 2004 is the realignment of Shannon Lane between Dunkin Donuts and Pizza Hut. The Shannon Lane entrance is now directly across from the Hutchins Avenue entrance. The realignment will make the signal at this intersection more efficient and allow traffic to move with less congestion.



Another project being planned for early 2005 is the construction of a right turn lane from Stockman Avenue to the Ocean Park Road. The project will combine the entrances for VIP and the new Clipper Mart and align that entrance with the existing Hannaford's entrance.

Main Street Project

This project was started in Pepperell Square in September 2004. Work involved the excavation and total reconstruction of the roadway in the square, installation of granite curbing and brick sidewalks. Concurrently, the existing sidewalk and curbing was removed and replaced with new granite curbing and brick sidewalk at City Hall.

There were several challenges associated with this work. This included maintaining business operations in Pepperell Square and City Hall. Careful planning and close communication helped this process and contributed to the timely completion of construction activities and return to normal operations.



More work is required to complete this project. Sidewalks and curbing on both sides of Main Street from Pepperell Square to Cutts Avenue will be replaced. The existing light poles will be replaced and much of the overhead wiring will be removed and relocated. This work will be completed on 2005.

An interesting piece of the city's history was uncovered during this work. An underground cistern used for fire protection in the late 1800's was discovered. This was located in Main Street at the intersection of Cutts Avenue and functioned as a reservoir for fire suppression. The cistern was partially dismantled and filled with sand to stabilize the structure and reburied.

Cutts Avenue CSO Project

The Cutts Avenue Combined Sewer Overflow (CSO) project was started in the fall of 2004 and was substantially completed in November. A final pavement overlay during the spring of 2005 will complete the job. The intent of the project was to separate storm water from the City sewer system and eliminate discharge of combined storm and wastewater flows to the Saco River during wet weather events. This project was partially funded with a federal grant for combined sewer overflow separation.

Police Station Sewerage Pump Station

Because of combined sewer surcharging within the City's collection system, the Police Department was not able to discharge wastewater during significant storms. The City worked with the consultant, Deluca Hoffman, and the contractor, Dearborn Brothers, to find a low cost solution to the problem. A pump station was installed in the fall of 2004 that allowed sanitary discharge at all times.

Pump Station Upgrades

The City has 28 pumping stations that were installed since 1985. The expected life of pump station equipment is about 15 years. The Public Work's staff has been upgrading the equipment and controls with more efficient controls and pumps. The Camp Ellis pump station upgrade included a new building, fence and, electrical control system to bring it up to today standards. Additionally, the Glenhaven #1 pump station was upgraded with new pumps, electrical control panel, and telemetry allowing alarming capability back to the Wastewater Treatment Plant.

Finance Department

*Lisa R. Parker, CPA
Finance Director
Lparker@sacomaine.org*



Departmental Overview:

The major indicators of the City's financial position are presented below and on the following pages. The Finance Department has also prepared a separate Comprehensive Annual Financial Report for the year ended June 30, 2004, which contains a complete analysis of the City's financial position. Various schedules from this report have been extracted and are included herein. However, a complete copy of the report may be obtained on-line at www.sacomaine.org or at Saco City Hall. This is the fifth year that the City prepares this type of comprehensive report and has submitted it for the prestigious Certificate of Achievement for Excellence in Financial Reporting Award from the Government Finance Officers Association. **The city was successful at obtaining this award for it's June 30, 2001, 2002 and 2003 Comprehensive Annual Financial Report and is now ranked among 10 other successful entities within the State to hold this distinction.** This is a national award, which recognizes that a City's financial report conforms to the highest standards of government accounting. The goal of this department will be to maintain this honor every year.

This Comprehensive Annual Financial Report is again, for the fourth year, prepared in full compliance with Governmental Accounting Standards Board (GASB) Statement No. 34. This Statement is a new reporting model for governmental entities. It has been marked as one of the most comprehensive financial reporting standards in the history of standards setting. It is probably the biggest change ever in governmental financial reporting. The goal of this new model was to better serve the current users of financial statements and to attract new users whose needs were not met by the previous model. They did this by establishing a basic financial reporting model that would result in greater accountability by governments by providing more useful information to a wider range of users. The overall intent was to make the financial statements more proprietary in nature. The size of each community determined when implementation was required. The second big part of this Statement was the inventorying and recording of all infrastructure assets of the city. The city is very proud of the Geographical Information System that has been created to assist in meeting the requirements of this standard. This GIS information can now be accessed via the city's web site at www.sacomaine.org. The GASB actually gave municipalities an additional 4 years to implement this part of the pronouncement. **The City of Saco was one of approximately 250 entities across the entire country to early implement the requirements of this comprehensive standard and to achieve the Certificate of Excellence in Financial Reporting under these stringent requirements.** Please check the city's web site for various state and national presentations that the Finance Director has done on this effort.

The City was also successful at achieving the Government Finance Officer's Association Distinguished Budget Presentation Award for its Fiscal Year 2003, 2004 and 2005 Budget Presentations. This award is the highest form of recognition in governmental budgeting. This again, is a national award that represents a significant achievement by the City of Saco. The city ranks with one other entity within the State of Maine to have received this highest honor.

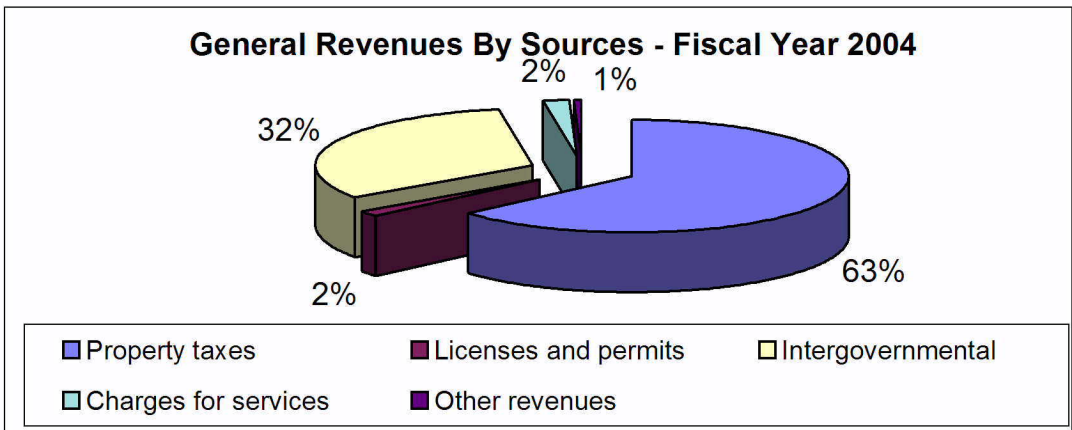
Ten people staff the Finance Department: The Finance Director; the Information Technology Director; the Tax Collector, who is responsible for the collection of all property taxes and motor vehicle excise taxes; five counter clerks, who are responsible for accounts receivable billings and collections for general City operations, ambulance activity and waste water treatment plant activity; the Accounts Payable Clerk, who is responsible for all aspects of processing accounts payable; and an information technology technician. In addition to these activities, the Finance Department staff handles numerous telephone inquiries and informational inquiries at the counter. They all strive to maintain an attitude of friendly service to the citizens despite the high volume of activity their department oversees. Through these efforts, the City remains in a solid financial condition.

The Finance Department is responsible for the recording and managing of all financial transactions, revenue, and disbursements of the City, which include processing warrants and payrolls, managing cash and investments. The revenues received are primarily property taxes, state revenues, ambulance fees, sewer billings, state revenues and various other miscellaneous revenues. The department is also responsible for the financial planning, budget reporting and control.

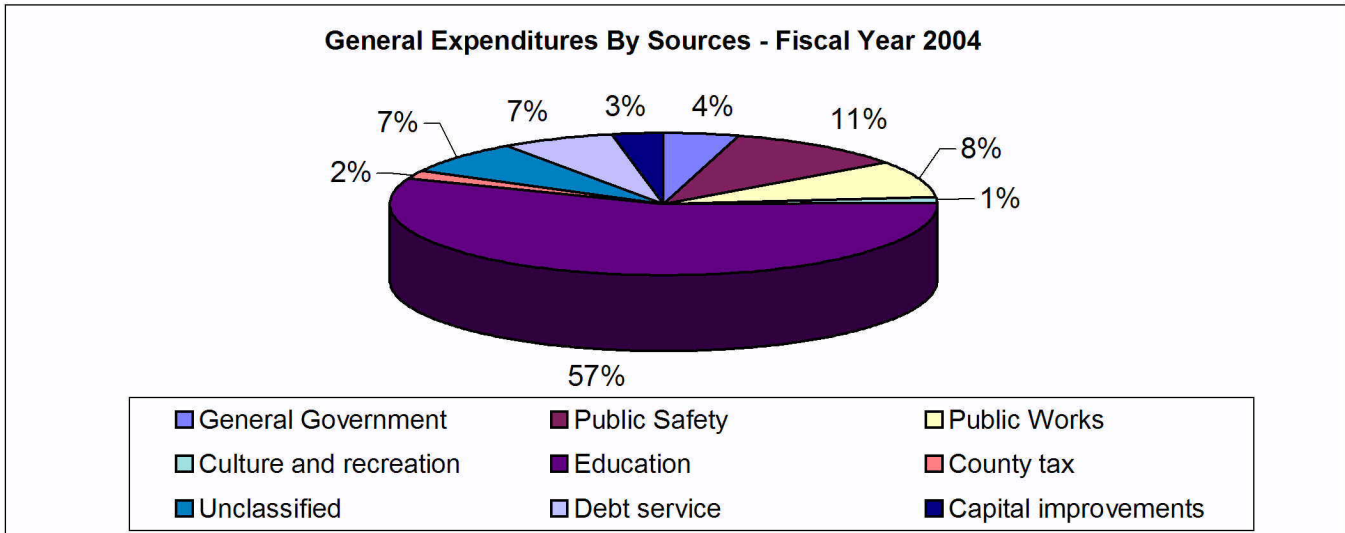
Fund Balance:

The key indicator of a City's financial condition is the size of its unreserved, undesignated fund balance. The City of Saco's unreserved, undesignated fund balance at June 30, 2004 was \$3,545,415. This represented a decrease of \$512,577 over last year's balance. This reduction was primarily budgeted utilizations of this balance in order to minimize the property tax increases. The City of Saco has adopted a fund balance policy which mandates maintaining an undesignated fund balance level of between 8.33% and 10% of budgeted appropriations. The fiscal year 2005 budget as adopted authorized appropriations of \$40,713,522. Based on this number, the City's unreserved, undesignated fund balance is within what is mandated by the policy and is representative of the City's strong financial posi-

6/30/2004 Unreserved, Undesignated Fund Balance of \$3,545,415



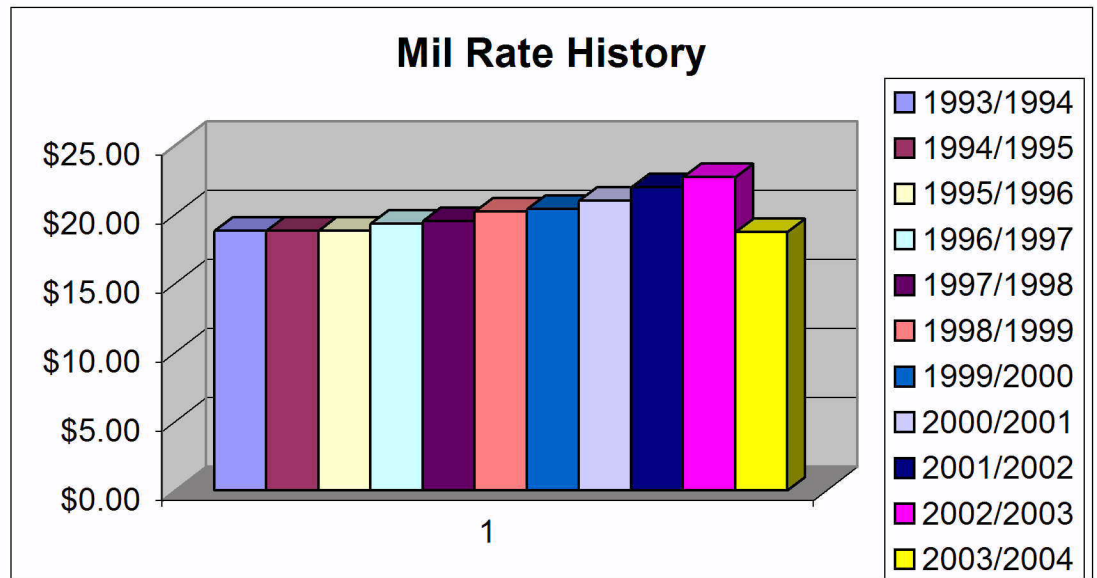
The City's continuing solid financial condition is the result of prudent budgeting and monitoring of expenditures, along with the growth of non-tax revenues. The ending fund balance provides the City with adequate coverage for various liabilities, accounts receivable, and unforeseen expenses or shortfalls in revenues.



Tax Rate:

The City of Saco has experienced a rather modest mil rate increase over the last ten years. Saco's fiscal year 2004 full value tax rate was \$15.90 per thousand. As seen above, Saco, like other municipalities, relies very heavily on property tax revenue for the support of municipal services. For the year ending June 30, 2004, property taxes accounted for 63% of the total general fund revenues.

The City's collection rate remained high during fiscal year 2004. It actually remained the same from the previous year. Collected taxes for the year ending June 30, 2004 were 97% of the City's total tax commitment of \$21,329,954, which includes supplemental assessments. This continued high collection rate is a reflection of the continued strength of the local economy. The pages which follow detail those outstanding personal property and real estate taxes as of April 19, 2005.



City's property tax collection rate remains high at 97% and stays constant with prior year.

Debt Performance:

The City retired \$1,742,044 of long-term debt during the fiscal year. The City's legal debt margin is calculated at 15% of the State's actual valuation for the City. This equates to over \$196 million dollars of allowable borrowing on behalf of the City. The City's current outstanding debt service is just over \$19.9 million. This is well below the State's allowable amount as well as National averages.

Bond Rating:

The City's fiscal year 2001 bond rating as assessed by Moody's Rating Committee was an A2. This assessment was made in August of 1998 and is considered an "Upper Medium Quality" rating. There are 5 more steps in order to achieve the absolute highest rating of AAA. However, it is important to keep in mind that only 3% of the municipalities nationwide have achieved this highest rating. The purpose of assigning a credit rating is for the investment companies to be able to quantify the risk for the financial community who might purchase our general obligation bonds. The bond rating assigned can greatly reduce the debt service costs experienced. The better the rating, the better market access available, as a greater pool of potential buyers exists which could therefore lower the interest rate received. The rating is derived from four rating factors; debt factors, the economy, financial performance and management. The City was successful at receiving a bond rating increase at the beginning of fiscal year 2002. The city is now rated as a A1 by Moody's Rating Committee and an A+ by Standard & Poors. **The City was successful at receiving yet another rating increase at the end of 2004 by Standard and Poor's and is now rated as AA- by this agency. The City is very excited about this second rating increase in under 5 years!**

Performance Measurement:

In fiscal year 2004 the City was one of 20 entities across the entire United States selected to receive a grant and be part of a demonstration project on municipal performance measurements and benchmarking. This grant was awarded from the National Center for Civic Innovation and the Alfred P. Sloan Foundation. This grant allowed the City to complete its strategic planning process by first reaching out to the citizens of Saco to find out how they thought "We were doing?" This random phone survey was independently conducted and the results of which can be found on the city's web site at www.sacomaine.org. It also allowed for the city to link performance measurements to each department to measure and trend how each department is performing in different areas. This first ever published report can also be found at the city's web site noted previously. This is a new concept for municipal government and Saco is one of the first to embrace this level of reporting. The City's Finance Director will also be heading up a New England task force on this initiative to assist other communities in the 6 New England States in doing these types of measurements so that we can compare against one another to assure effective and efficient delivery of municipal services.

In Summary:

It is with a great deal of pride and enthusiasm that I prepare this report! The City of Saco, Maine remains in solid financial condition again this fiscal year. A great deal of thanks goes out to all Department Heads for their consistent awareness of budgetary levels and their ability to integrate this with their commitment to providing the highest levels of service to the members of this community. Another "Thank You" goes to all members of the Finance Department for all of their efforts in striving to provide the highest level of customer service to the citizens of Saco!

Respectfully Submitted,
Lisa R. Parker, CPA
Finance Director, City of Saco, Maine

Excerpts
from
the
Comprehensive Annual
Financial
Report
For Fiscal Year Ended
June 30, 2004

Audit for the Year Ending June 30, 2004

Extracted Financial Statements

The following schedules have been extracted from the 2004 financial statements of the *City of Saco, Maine, Comprehensive Annual Financial Report*, for fiscal year ended June 30, 2004, a complete copy of which is available for inspection at City Hall., or on the City website at: www.sacomaine.org. The schedules included herein are:

Statement 1 - Statement of Net Assets

Statement 2 - Statement of Activities

Statement 3 - Balance Sheet—Governmental Funds

Statement 4 - Statement of Revenues, Expenditures, and Changes in Fund Balances

Statement 5 - Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of Governmental Funds to the Statement of Activities

Statement 6 - General Fund Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual

Statement 7 - Statement of Net Assets - Proprietary Fund

Statement 8 - Statement of Revenues, Expenses, and Changes in Fund Net Assets, Proprietary Funds

Statement 9 - Statement of Cash Flows, Proprietary Funds

Statement 10 - Statement of Fiduciary Net Assets, Fiduciary Funds

Exhibit E-1 - Combining Balance Sheet - All Other Governmental Funds

Exhibit E-2 - Combining Statement of Revenues, Expenditures and Changes in Fund Balances, All Other Governmental Funds

City of Saco, Maine
Statement of Net Assets
June 30, 2004

Statement 1

	Governmental Activities		Business-type Activities		2004 Total
ASSETS					
Cash and cash equivalents	\$ 5,464,158		\$ 1,577,457		\$ 7,041,615
Investments	4,596,182		-		4,596,182
Receivables:					
Accounts (net of allowance of \$110,000)	2,413,702		180,493		2,594,195
Taxes - Current	733,546		-		733,546
Taxes - Prior Years	121,023		-		121,023
Tax Liens	248,819		-		248,819
Notes (net of allowance of \$7,172)	29,829		-		29,829
Inventories	55,076		-		55,076
Internal balance	(1,930,514)		1,930,514		-
Prepaid Items	549,278		-		549,278
Tax Acquired Property	58,359		-		58,359
Depreciable capital assets, net	13,297,759		5,341,002		18,638,761
Non-depreciable capital assets	37,733,899		-		37,733,899
Total Assets	\$ 63,371,116		\$ 9,029,466		\$ 72,400,582
LIABILITIES					
Accounts payable and other current liabilities	931,346		40,677		972,023
Contract Retainage Payable	19,895		-		19,895
Accrued liabilities	1,195,300		32,518		1,227,818
Taxes Collected in advance	14,235		-		14,235
Noncurrent liabilities					
Due within one year	2,024,297		-		2,024,297
Due in more than one year	18,790,447		-		18,790,447
Total liabilities	\$ 22,975,520		\$ 73,195		\$ 23,048,715
NET ASSETS					
Invested in capital assets, net of related debt	\$ 31,067,773		\$ 5,341,002		\$ 36,408,775
Restricted for:					
Permanent fund principal	181,383		-		181,383
Other purposes	275,270		-		275,270
Unrestricted	8,871,170		3,615,269		12,486,439
Total Net Assets	\$ 40,395,596		\$ 8,956,271		\$ 49,351,867

See accompanying Notes to Basic Financial Statements.

City of Saco, Maine
Statement of Activities
For the Year Ended June 30, 2004

Statement 2

Functions/Programs	Expenses	Program Revenues			Net (Expense) revenue and Changes in Net Assets		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Primary Government		
					Governmental Activities	Business-type Activities	2004 Total
Primary government:							
Governmental activities:							
General Government	\$ 1,798,022	\$ 804,271	\$ 23,890	\$ 384,985	\$ (584,876)	\$ -	\$ (584,876)
Public Safety	4,438,847	319,482	103,064	-	(4,016,301)	-	(4,016,301)
Public Works	3,591,566	563,154	-	181,196	(2,847,216)	-	(2,847,216)
Housing Programs	205,501	-	228,709	-	23,208	-	23,208
Culture and Recreation	526,806	251,904	-	150	(274,752)	-	(274,752)
Education	23,982,205	791,341	10,361,273	440,546	(12,389,045)	-	(12,389,045)
County Tax	747,821	-	-	-	(747,821)	-	(747,821)
Unclassified	2,794,827	-	-	-	(2,794,827)	-	(2,794,827)
Interest on Debt	587,724	-	-	-	(587,724)	-	(587,724)
Capital Maintenance Programs	1,452,387	-	-	21,049	(1,431,338)	-	(1,431,338)
Total governmental activities	\$ 40,125,706	\$ 2,730,152	\$ 10,716,936	\$ 1,027,926	\$ (25,650,692)	\$ -	\$ (25,650,692)
Business-type activities:							
Waste Water Treatment Plant	\$ 1,617,000	\$ 1,980,486	\$ -	\$ -	\$ -	\$ 363,486	\$ 363,486
Total business-type activities	\$ 1,617,000	\$ 1,980,486	\$ -	\$ -	\$ -	\$ 363,486	\$ 363,486
Total primary government	\$ 41,742,706	\$ 4,710,638	\$ 10,716,936	\$ 1,027,926	\$ (25,650,692)	\$ 363,486	\$ (25,287,206)
General revenues:							
Property taxes, levied for general purposes					\$ 21,340,211	\$ -	\$ 21,340,211
Motor Vehicle excise taxes					2,763,999	-	2,763,999
Franchise fees					167,212	-	167,212
Grants and contributions not restricted to specific programs:							
Homestead Exemption					288,286	-	288,286
Other State aid					127,416	-	127,416
City of Biddeford Tax Base Sharing					101,601	-	101,601
State Revenue Sharing					1,468,881	-	1,468,881
Unrestricted investment earnings					161,479	37,983	199,462
Miscellaneous revenues					42,563	27,086	69,649
Transfers:					417,952	(417,952)	-
Total general revenues and transfers					\$ 26,879,600	\$ (352,883)	\$ 26,526,717
Change in net assets					\$ 1,228,908	\$ 10,603	\$ 1,239,511
Net assets - beginning					39,166,688	8,945,668	48,112,356
Net assets - ending					\$ 40,395,596	\$ 8,956,271	\$ 49,351,867

See accompanying Notes to Basic Financial Statements.

**City of Saco, Maine - Balance Sheet
Governmental Funds June 30, 2004**

Statement 3

	General Fund	Landfill Fund	Other Governmental Funds	2004 Total Governmental Funds
ASSETS				
Cash and cash equivalents	\$ 3,312,981	\$ 1,433,727	\$ 717,450	\$ 5,464,158
Investments	756,904	1,252,734	2,586,544	4,596,182
Receivables, net	451,087	-	1,963,318	2,414,405
Interfund receivables	7,279,796	-	424,643	7,704,439
Receivables from other governments	-	-	29,829	29,829
Taxes and Liens receivable	1,103,388	-	-	1,103,388
Tax acquired property	58,359	-	-	58,359
Prepaid items	549,278	-	-	549,278
Inventories and other	-	-	55,076	55,076
Total assets	\$ 13,511,793	\$ 2,686,461	\$ 5,776,860	\$ 21,975,114
LIABILITIES AND FUND BALANCES				
Liabilities:				
Accounts payable	\$ 876,839	\$ -	\$ 55,210	\$ 932,049
Contract Retainage Payable	-	-	19,895	19,895
Accrued liabilities	1,144,380	-	50,920	1,195,300
Taxes collected in advance	14,235	-	-	14,235
Interfund payables	4,732,286	1,273,676	3,628,991	9,634,953
Deferred revenue	687,770	-	-	687,770
Accrued vacation and sick leave	310,387	-	-	310,387
Total liabilities	\$ 7,765,897	\$ 1,273,676	\$ 3,755,016	\$ 12,794,589
Fund balances:				
Reserved for:				
Encumbrances	\$ 152,407	\$ -	\$ -	\$ 152,407
Prepaid items	549,278	-	-	549,278
Noncurrent notes receivable	-	-	21,430	21,430
Nonexpendable trust principal	-	-	181,383	181,383
Capital improvements	1,120,488	-	-	1,120,488
Inventory	-	-	16,765	16,765
Other purposes	-	-	237,075	237,075
Unreserved, reported in:				
General Fund	3,923,723	-	-	3,923,723
Landfill Fund	-	1,412,785	-	1,412,785
Special revenue funds	-	-	1,522,457	1,522,457
Capital project funds	-	-	(301,875)	(301,875)
Permanent funds	-	-	344,609	344,609
Total fund balances	\$ 5,745,896	\$ 1,412,785	\$ 2,021,844	\$ 9,180,525
Total liabilities and fund balances	\$ 13,511,793	\$ 2,686,461	\$ 5,776,860	

Amounts reported for governmental activities in the statement of net assets (Statement 1) are different because (See Note 4, also):

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds. More specifically, non-depreciable & depreciable capital assets as reported on Statement 1	\$ 51,031,658
Long-term liabilities, including bonds payable, are not due and payable in the current period and therefore are not reported in the funds (See Note 1). Noncurrent liabilities as reported on Statement 1	(20,504,357)
Plus: short term accrued compensated absences as reported above	310,387
Deferred revenues- more specifically, deferred property taxes not reported on Statement 1	687,770
Net assets of governmental activities	\$ 40,395,596

See accompanying Notes to Basic Financial statements.

City of Saco, Maine
Statement of Revenues, Expenditures, and Changes in Fund Balances
Governmental Funds
For the Year Ended June 30, 2004

Statement 4

	General Fund	Landfill Fund	Other Governmental Funds	2004 Total Governmental Funds
REVENUES				
Property taxes	\$ 24,278,842	\$ -	\$ -	\$ 24,278,842
Licenses and Permits	666,654	-	-	666,654
Intergovernmental	10,879,153	-	1,652,442	12,531,595
Intergovernmental on behalf payments	1,400,456	-	-	1,400,456
Charges for services	708,989	-	420,695	1,129,684
Other revenues	259,913	9,552	700,064	969,529
Total revenues	\$ 38,194,007	\$ 9,552	\$ 2,773,201	\$ 40,976,760
EXPENDITURES				
Current:				
General government	\$ 1,702,939	\$ -	\$ -	\$ 1,702,939
Public Safety	4,074,543	-	-	4,074,543
Public Works	3,300,696	-	-	3,300,696
Housing programs	-	-	205,501	205,501
Culture and recreation	485,750	-	-	485,750
Education	20,408,147	-	1,802,264	22,210,411
Maine State Retirement on behalf payments	1,400,456	-	-	1,400,456
Unclassified	2,911,596	-	67,099	2,978,695
Intergovernmental:				
County tax	747,821	-	-	747,821
Debt service:				
Principal	1,742,045	-	-	1,742,045
Interest and other charges	850,151	-	-	850,151
Capital improvements	1,218,197	255,399	440,327	1,913,923
Total expenditures	\$ 38,842,341	\$ 255,399	\$ 2,515,191	\$ 41,612,931
Excess (deficiency) of revenues over (under) expenditures	\$ (648,334)	\$ (245,847)	\$ 258,010	\$ (636,171)
OTHER FINANCING SOURCES (USES)				
Transfers in	1,114,062	1,213,729	(153,748)	2,174,043
Transfers out	(1,059,557)	-	(696,534)	(1,756,091)
Total other financing sources (uses)	\$ 54,505	\$ 1,213,729	\$ (850,282)	\$ 417,952
Net change in fund balances	\$ (593,829)	\$ 967,882	\$ (592,272)	\$ (218,219)
Fund balances-beginning	6,339,725	444,903	2,614,116	9,398,744
Fund balances-ending	\$ 5,745,896	\$ 1,412,785	\$ 2,021,844	\$ 9,180,525

See accompanying Notes to Basic Financial Statements.

City of Saco, Maine
Reconciliation of the Statement of Revenues, Expenditures,
and Changes in Fund Balances of Governmental Funds
to the Statement of Activities
For the year ended June 30, 2004

Statement 5

Net change in fund balances- total governmental funds (from Statement 4) \$ (218,219)

Amounts reported for governmental activities in the statement of activities (Statement 2) are different because (see Note 1, also):

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense, with the exception of infrastructure which is recorded at historical cost and not depreciated as the Modified Approach is being used. More specifically, this is the amount by which capital outlays exceeded depreciation in the current period. (701,115)

Statement 4 Capital Outlays -	\$ 1,913,923	
Statement 2 Capital Outlays -	\$ 1,452,387	
Variance -	\$ 461,536	
Less: Depreciation -	\$ 1,162,651	
To reconciliation -	\$ (701,115)	

Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds. More specifically, this amount represents the change in deferred property taxes. (40,098)

Bond proceeds provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the statement of net assets. Repayment of bond principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets. More specifically, this represents the net amount of principal increases (decreases) in debt service made during the year. 2,004,472

New debt incurred -	\$ 0	
Retired debt -	\$2,004,472	
Net debt service -	\$2,004,472	

Long term liabilities are not due and payable in the current period and therefore are not reported in the funds. More specifically, this represents the change in long term accrued compensated absences. 183,868

Change in net assets of governmental activities (see Statement 2) \$ 1,228,908

See accompanying Notes to Basic Financial Statements.

City of Saco, Maine
General Fund

Statement 6

**Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the year ended June 30, 2004**

	Budgeted Amounts		Actual Amounts	Variance with Final Budget- Positive (negative)
	Original	Final		
REVENUES				
Taxes	\$ 23,254,474	\$ 23,254,474	\$ 24,278,842	\$ 1,024,368
Licenses and permits	\$ 465,600	465,600	666,654	201,054
Intergovernmental	\$ 10,654,528	10,654,528	10,879,153	224,625
Charges for Services	\$ 677,855	677,855	708,989	31,134
Interest earnings	\$ 150,000	150,000	64,747	(85,253)
Other revenues	\$ 273,950	273,950	195,166	(78,784)
Total revenues	\$ 35,476,407	\$ 35,476,407	\$ 36,793,551	\$ 1,317,144
EXPENDITURES				
Current:				
General government	\$ 1,737,893	\$ 1,755,053	\$ 1,702,939	\$ 52,114
Public safety	\$ 4,093,011	4,093,011	4,074,543	18,468
Public works	\$ 3,582,191	3,582,191	3,300,696	281,495
Culture and recreation	\$ 532,369	532,369	485,750	46,619
Education	\$ 20,515,421	20,796,929	20,389,431	407,498
County Tax	\$ 747,821	747,821	747,821	-
Unclassified	\$ 3,531,299	3,514,139	2,911,596	602,543
Debt service	\$ 2,638,244	2,638,244	2,592,196	46,048
Capital improvements	\$ 2,111,043	2,111,043	1,218,197	892,846
Total expenditures	\$ 39,489,292	\$ 39,770,800	\$ 37,423,169	\$ 2,347,631
Excess (Deficiency) of revenues over (under) expenditures	\$ (4,012,885)	\$ (4,294,393)	\$ (629,618)	\$ 3,664,775
OTHER FINANCING SOURCES (USES)				
Transfers in	1,212,617	1,212,617	1,114,062	(98,555)
Transfers out	(600,000)	(600,000)	(1,059,557)	(459,557)
Total other financing sources and uses	\$ 612,617	\$ 612,617	\$ 54,505	\$ (558,112)
Net change in fund balances	\$ (3,400,268)	\$ (3,681,776)	\$ (575,113)	\$ 3,106,663
Fund balances - beginning	6,339,725	6,339,725	6,339,725	-
Fund balances - ending	\$ 2,939,457	\$ 2,657,949	\$ 5,764,612	\$ 3,106,663

Net change in fund balance for the general fund in the Statement of Revenues, Expenditures, and Changes in Fund Balances

(Statement 4) is different because:

Statement 4 is reported under the Modified Accrual basis of accounting and therefore includes
the change in accrual for the Teachers summer salaries amount of

(18,716)

Ending Fund Balance (Statement 4)

\$ 5,745,896

See accompanying Notes to Basic Financial Statements.

**City of Saco, Maine
Statement of Net Assets
Proprietary Fund
June 30, 2004**

Statement 7

		Business-type activities Enterprise Funds Waste Water Treatment Plant
ASSETS		
Current assets:		
Cash and cash equivalents	\$	1,577,457
Receivables, net		180,493
Interfund receivables		1,930,514
Total current assets	\$	3,688,464
Noncurrent assets:		
Capital assets:		
Vehicles	\$	95,500
Buildings		14,775,600
Equipment		2,325,390
Less accumulated depreciation		(11,855,488)
Total noncurrent assets	\$	5,341,002
Total assets	\$	9,029,466
LIABILITIES		
Current liabilities:		
Accounts payable	\$	40,677
Accrued liabilities		32,518
Total current liabilities	\$	73,195
Total liabilities	\$	73,195
NET ASSETS		
Invested in capital assets, net of related debt	\$	5,341,002
Restricted for capital projects		3,424,619
Unrestricted		190,650
Total net assets	\$	8,956,271

See accompanying Notes to Basic Financial Statements.

City of Saco, Maine
Statement of Revenues, Expenses, and Changes in Fund Net Assets
Proprietary Funds
For the year ended June 30, 2004

Statement 8

		Business-type activities Enterprise Funds <u>Waste Water Treatment Plant</u>
Operating revenues:		
Charges for services	\$	27,086
Miscellaneous revenues		1,980,486
Total operating revenues	\$	2,007,572
Operating expenses:		
Personnel services	\$	518,138
Contractual services		212,972
Utilities		114,645
Repairs and Maintenance		18,992
Other supplies and expenses		191,618
Capital improvements		59,559
Depreciation		501,076
Total operating expenses	\$	1,617,000
Operating income (loss)	\$	390,572
Nonoperating revenues (expenses):		
Interest revenues	\$	37,983
Total nonoperating revenue (expenses)	\$	37,983
Income (loss) before contributions and transfers	\$	428,555
Transfers out		(417,952)
Total transfers in (out)	\$	(417,952)
Changes in net assets	\$	10,603
Total net assets - beginning	\$	8,945,668
Total net assets - ending	\$	8,956,271

See accompanying Notes to Basic Financial Statements.

City of Saco, Maine
Statement of Cash Flows
Proprietary Funds
For the year ended June 30, 2004

Statement 9

		Business-type activities Enterprise Funds
		Waste Water Treatment Plant
CASH FLOWS FROM OPERATING ACTIVITIES		
Receipts from customers	\$	2,008,000
Other receipts (payments)	\$	27,086
Payments to suppliers		(605,578)
Payments to employees		(511,843)
Internal activity- payments from other funds		(337,088)
Net cash provided by operating activities	\$	580,577
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES		
Transfers to other funds	\$	(417,952)
Net cash (used) in noncapital financing activities	\$	(417,952)
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES		
Capital asset purchases	\$	(177,278)
Net cash (used) in capital and related financing activities	\$	(177,278)
CASH FLOWS FROM INVESTING ACTIVITIES		
Interest on investments	\$	37,983
Net cash provided by investing activities	\$	37,983
Net increase in cash and cash equivalents	\$	23,330
Balances- beginning of the year		1,554,127
Balances- end of the year	\$	1,577,457
Reconciliation of operating income (loss) to net cash provided (used) by operating activities:		
Operating income (loss)	\$	390,572
Adjustments to reconcile operating income to net cash provided (used) in operating activities:		
Depreciation expense		501,076
Change in net assets and liabilities:		
Receivables, net		27,514
Interfund receivables		(337,088)
Accounts and other payables		(7,792)
Accrued liabilities		6,295
Net cash provided by operating activities	\$	580,577

See accompanying Notes to Basic Financial Statements.

**City of Saco, Maine
Statement of Fiduciary Net Assets
Fiduciary Funds
June 30, 2004**

Statement 10

		<u>Agency Fund School Activity Funds</u>
ASSETS		
Cash and cash equivalents	\$	56,898
Total assets	\$	56,898
LIABILITIES		
Due to student groups	\$	56,898
Total liabilities	\$	56,898

See accompanying Notes to Basic Financial Statements.

Exhibit E-1

**CITY OF SACO, MAINE
BALANCE SHEET - NON-MAJOR PERMANENT FUNDS
JUNE 30, 2004**

		<u>City of Saco Permanent Funds</u>
ASSETS:		
Cash and Cash Equivalents	\$	14,878
Investments		510,414
Accounts receivable		700
TOTAL ASSETS	\$	525,992
LIABILITIES AND FUND BALANCES:		
Fund Balance:		
Principal	\$	181,383
Unexpended Income		344,609
Total fund balances		525,992
TOTAL LIABILITIES AND FUND BALANCES	\$	525,992

CITY OF SACO, MAINE
 STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
 NON-MAJOR PERMANENT FUNDS
 YEAR ENDED JUNE 30, 2004

	City of Saco Permanent Funds
REVENUES:	
Interest and Dividends	\$ 20,803
Ticket Sales	1,202
Net increase in fair value of investments	39,170
Other revenues	1,417
Total revenues	62,592
EXPENDITURES:	
Administrative expenditures	400
Other miscellaneous expenditures	85
Designated expenditures	1,202
Total expenditures	1,687
EXCESS OF REVENUES OVER EXPENDITURES	60,905
FUND BALANCE - BEGINNING OF YEAR	465,087
FUND BALANCE - END OF YEAR	\$ 525,992

Outstanding Real Estate Taxes as of April 19, 2005

2003-2004:

<u>Name</u>	<u>Map & Lot</u>	<u>Amount Due</u>
Clayton J. Anderson	101/006/000/000	\$ 198.57
Bonita S. Armstrong	054/115/000/000	\$ 1,611.04
David C. Auger	008/032/000/000	\$ 1,020.38
Aaron & Ruth Avery	092/014/000/000	\$ 3,036.39
Henrietta C. Beam	013/036/020/000	\$ 3,023.06
Desiree Bellerose	061/013/001/227	\$ 149.90
Kathy & Richard Bergeron	034/093/001/000	\$ 1,484.61
Robert W. Blow	061/013/001/243	\$ 91.03
Boston & Maine Railroad	031/106/000/000	\$ 239.57
Boston & Maine Railroad	031/173/000/000	\$ 261.27
Boston & Maine Railroad	052/084/000/000	\$ 314.52
Boston & Maine Railroad	031/195/000/000	\$ 269.16
Boston & Maine Railroad	031/200/000/000	\$ 223.79
Boston & Maine Railroad	037/010/000/000	\$ 324.39
Boston & Maine Railroad	031/202/000/000	\$ 133.07
Vivian Bouchard	061/013/001/197	\$ 382.06
Jamie Boutin	061/013/001/208	\$ 133.90
James W. & Karen Brackley	064/009/001/009	\$ 251.88
Richard D. Bradbury	002/006/000/000	\$ 4.79
Gordon Brooks Jr.	109/003/000/000	\$ 830.78
Susan E. & Bill P. Brown	038/193/000/000	\$ 1,337.63
Richard R. Buffum & Mark B. McCallum	031/194/000/000	\$ 1,568.95
Richard R. Buffum & Mark B. McCallum	031/208/000/000	\$ 4,397.32
Thanh Van & Sabrina L. Chu	123/026/000/000	\$ 1,293.29
Austin H. & Patricia Colman	116/002/000/000	\$ 1,405.24
KC & Debra L. Compson	033/111/001/000	\$ 1,815.97
Ghislan Cote	052/058/000/000	\$ 1,057.61
Raymond L. & Ruth E. Cote	038/178/000/000	\$ 3.95
The Cutts Island Group	037/001/000/000	\$15,568.32
Judith P. Deschambault	027/011/000/000	\$ 2,121.21
Erika Donneson	038/183/000/000	\$ 955.08
James M. & Theresa A. Doran	031/136/000/000	\$ 2,147.80
David Dunbar, Trustee	043/008/000/000	\$ 988.67
Timothy Dutch	061/013/001/198	\$ 334.55
EWS of Maine	070/004/000/000	\$ 5,713.36
Lawrence M. & Linda R. Fahey	011/006/000/000	\$ 5.61
Danielle W. Feeney	061/013/001/048	\$ 45.08
Barbara & Paul Figliolini	002/016/001/000	\$ 3,320.32
Anne R. Gannon	083/006/003/000	\$ 240.67
Steve T. Gikas	061/013/001/150	\$ 599.02
Gary H. & Connie A. Gobeil	086/010/000/000	\$ 1,031.77
Goosefare Acres Ltd. Inc.	014/037/001/000	\$ 268.61
Rebecca L. Grindle	114/001/002/000	\$ 697.74
Robert A. Guignard	039/061/001/000	\$ 884.43

Outstanding Real Estate Taxes 2003-2004 cont...

<u>Name</u>	<u>Map & Lot</u>	<u>Amount Due</u>
John M. Hajdysz	053/152/000/000	\$ 1,472.30
Morrill Harper	039/085/000/000	\$ 1,724.76
Dennis D. Hedegard	054/069/000/000	\$ 4,279.93
Sharon A. Johnson	086/005/004/000	\$ 419.32
JVW Hotels, LLC	070/002/000/000	\$85,375.70
Leslie J. Keenan	101/011/000/000	\$ 1,314.99
Suzanne Keyser	039/011/000/000	\$ 1,297.16
William A. II & Anne M. Kozloff	118/018/000/000	\$ 653.77
Heirs of Guy H. Larkin	101/095/000/000	\$ 1,123.19
Les Cheneaux, LLC	033/007/000/000	\$ 6,034.85
John A. & Mary E. Litwinetz	004/036/001/000	\$ 1,494.80
Edith M. & David MacDonald	089/025/000/000	\$ 1,384.68
Donald H. Macmaster	023/013/000/000	\$ 633.98
Robert C. Mansur, Trustee	038/182/000/000	\$ 1,621.94
Helene M. Mantini	023/006/000/000	\$ 1,847.05
Helene M. Mantini & Kathleen A. McCallum	023/006/009/000	\$ 831.28
Helene M. Mantini & John Marshall	023/006/010/000	\$ 724.78
Albert A. & June E. Martel	034/062/000/000	\$ 938.32
Mark B. McCallum	014/037/000/000	\$ 681.38
Mark B. McCallum	019/022/000/000	\$ 1,501.89
Mark B. McCallum	027/109/000/000	\$ 808.09
Mark B. McCallum	024/006/000/000	\$ 660.64
Mark B. McCallum	027/104/000/000	\$ 695.67
Kathleen A. McCallum	023/006/011/000	\$ 602.49
Steven A. McManus	032/191/000/000	\$ 2,772.09
William S. & Christina M. Monagle	118/002/001/000	\$ 1,594.10
Eugene F. Moody Jr.	022/024/000/000	\$ 3,025.03
Mountain Heir Financial Corp.	015/003/000/000	\$ 117.29
Mountain Heir Financial Corp.	024/001/002/000	\$ 709.00
Mary E. Murphy Heirs	038/213/000/000	\$ 2,172.49
Daniel Nadeau	039/111/000/000	\$ 2,798.21
Robert & Linda Odencrantz	061/013/001/052	\$ 275.08
Richard G. Parker	054/002/000/000	\$ 1,317.00
Edward Pennell	109/008/001/000	\$ 1,760.74
Harry C. Prince Jr.	061/013/001/253	\$ 405.25
Deena Rae	097/003/001/000	\$ 1,119.39
Paul E. Robinson & Doreen M. Lemay	090/001/011/000	\$ 95.39
James Rock	061/013/001/124	\$ 242.02
Sylvester J. & Mary L. Roets	054/112/000/000	\$ 743.27

Outstanding Real Estate Taxes 2003-2004 cont...

<u>Name</u>	<u>Map & Lot</u>	<u>Amount Due</u>
James M. & Richard L. Sheehan	031/109/000/000	\$ 325.98
Nancy C. & William M. Skea	093/004/003/000	\$ 6,996.90
Brian Smith	107/042/001/000	\$ 299.87
Linda Louise Smith	125/010/000/000	\$ 2,208.39
James R. Stack	027/092/001/000	\$ 41.31
Norman G. Thibault	098/060/000/000	\$ 1,247.45
Eric W. Tobey	009/002/020/000	\$ 561.84
Roger Eugene Tweedie	125/020/000/000	\$ 1,459.41
Lynn Underwood	076/005/001/000	\$ 1,528.00
Alexander P. Wall	117/008/001/000	\$ 113.73
Jacqueline L. Wallace	039/023/000/000	\$ 2,333.20
Steve Wallace	061/013/001/222	\$ 149.32
Michael Wallace	061/013/001/063	\$ 334.25
Edward W. Walsh	011/096/000/000	\$ 1,318.65
George W. Jr. & Ann S. Wandell	041/007/000/000	\$ 3,698.68
Peggy L. Watson Et Als	106/011/000/000	\$ 2,813.51
Thomas J. & Diane D. Wildes	064/009/001/016	\$ 466.87
John R. & Deborah A. Willette	061/013/001/233	\$ 411.17
Brent & Rochelle Williams	064/009/001/004	\$ 300.89
Zigmas V. & Ivanouskas Kare	061/013/001/122	\$ 10.39

2002-2003:

<u>Name</u>	<u>Map & Lot</u>	<u>Amount Due</u>
James W. & Karen Brackley	064/009/001/009	\$ 340.53
Austin H. & Patricia Colman	116/002/000/000	\$ 573.25
John M. Hajdysz	053/152/000/000	\$ 750.00
Robert & Linda Odencrantz	061/013/001/052	\$ 160.32
Joseph M. & Nancy C. Palumbo	091/002/001/000	\$ 2,645.50
Joseph M. & Nancy C. Palumbo	091/002/004/000	\$ 624.87
Edward Pennell	109/008/001/000	\$ 2.41
Lynn Underwood	076/005/001/000	\$ 306.93
Jacqueline L. Wallace	039/023/000/000	\$ 2,540.14
Steve Wallace	061/013/001/222	\$ 94.99
York Cumberland Associates	027/048/000/000	\$ 1,647.25
York Cumberland Associates	039/168/001/000	\$ 2,123.43
York Cumberland Associates	054/005/001/001	\$ 615.16

2001-2002:

<u>Name</u>	<u>Map & Lot</u>	<u>Amount Due</u>
James W. & Karen Brackley	064/009/001/009	\$ 73.53
Joseph M. & Nancy C. Palumbo	091/002/001/000	\$ 169.56
Joseph M. & Nancy C. Palumbo	091/002/004/000	\$ 567.96
Sylvester J. & Mary L. Roets	054/112/000/000	\$ 1,709.00
York Cumberland Associates	027/048/000/000	\$ 1,390.10
York Cumberland Associates	039/168/001/000	\$ 1,791.94
York Cumberland Associates	054/005/001/001	\$ 519.02

Outstanding Personal Property Taxes as of April 19, 2005

2004 and prior:

<u>Name</u>	<u>Amount Due</u>
Ames Merchandising Corp.	\$ 19,020.11
Anthony's Auto Care	\$ 152.40
A Deal 4 You	\$ 12.02
Auto Detail Center	\$ 156.35
Renaissance A Salon	\$ 912.20
Bankvest Capital Corporation	\$ 435.54
James W. Booth Landscaping	\$ 1,009.56
Coastal Construction & Landscape	\$ 5,453.35
CompuSource Inc.	\$ 95.21
Copier Network Inc.	\$ 405.06
Crook & Associates	\$ 26.18
Custom Detail	\$ 197.49
EWS of Maine	\$ 29,235.01
Fasulo's Italian Imports	\$ 261.05
Hampton Inn	\$ 22,516.21
Harmon Baert Associates, Inc.	\$ 330.31
Jeb Construction Services	\$ 240.79
Maine Sign Crafters Inc.	\$ 189.00
Maine Line Rooter	\$ 163.22
Marketing Expansions	\$ 14.69
Mitey Clean	\$ 21.00
O&G Computer Solutions	\$ 68.11
Pagenet Inc.	\$ 313.88
Pane of Glass	\$ 12.58
Pastry Gallery	\$ 1,040.12
Play it Again Sports	\$ 706.79
Poore Simons	\$ 618.69
Stacey L. Porter, Massage	\$ 20.70

Outstanding Personal Property Taxes as of April 19, 2005

2004 and prior:

<u>Name</u>	<u>Amount Due</u>
Power Wheels	\$ 77.18
Michelle Thibodeau Manicurist	\$ 7.48
Toshiba America Info Systems	\$ 900.52
USA Auto & Reconditioning, Inc.	\$ 73.50
WIDE	\$ 96.13
Premier Industries Inc.	\$ 988.10
Promotional Advertising Inc.	\$ 258.06
Quality Auto Sales	\$ 36.75
Quickprint Color Center	\$ 1,058.42
Saco Shoe Hospital	\$ 3,564.81
Salmon Falls Architecture	\$ 40.96
Scavo Enterprises, Inc.	\$ 995.52
Shenanigan's Irish Cafe	\$ 71.06
Summit Communications	\$ 300.90

The year 2004 in Review...Dyer Library/Saco Museum Highlights

Dyer Library/Saco Museum is focused on building its economic and community development value to one of Maine's fastest growing and most vibrant communities. Recent progress on this goal is the recruitment of two new leaders; Anastasia Weigle, MSLIS, as Dyer Library Director and Andrea Strassner as Saco Museum Director. Anastasia is creative public library manager with extensive experience in historic archival management. Andrea holds a master's degree in historic preservation and is an experienced museum professional who previously managed museums and led public programming for Historic New England.

Since becoming Library Director in September 2004, Anastasia Weigle has reorganized the library staff to include a new public access librarian, doubled the space of the 2nd floor Maine History Room and Archives, implemented an elder outreach service and created a young adult program.

Dyer Library highlights for 2004 include new production records with circulation of books, CD's, DVD's, audio tapes and periodicals reaching 106,946; library visitations rose to 122,286 visits, internet usage surged to 14,547 sessions and children's room visits got to a new high of 7,723. At year-end 2004, Dyer Library had a total of 8,766 active cardholders. Serving as a focal point for education, social connections and cultural stimulation, Dyer Library hosted a total of 188 community meetings for groups including Saco Bay Gardening Club, Saco Elementary School faculty workshops, Saco Area Historical Society, Women's Educational and Industrial Union, Saco-Biddeford Area Chamber of Commerce and Industry and Saco Spirit.

Saco Museum, founded in 1866 as the York Institute, is Maine's 3rd oldest museum. It has a very unique and high quality collection of historic artifacts from the Saco River Valley area. The Museum presented several outstanding exhibitions in 2004 including: *Bill Silliker, Jr. Passion for Wildlife*; *Winslow Homer: His engravings 1851-1870* and the *Great Pilgrims Progress Panorama* from the Saco Museum Collection.

Upcoming 2005 exhibitions at the Saco Museum include: *Barn Again, Celebration of an American Icon*, a traveling exhibit from the Smithsonian, (April 7 – June 8); New England Watercolor Society Annual Regional Summer Show, (June 29 – August 7) and *Simple Gifts: The Alfred Shakers 1793-1931*, August 10 – October 29).

The Saco Museum had 3,722 visits in 2004. Based on guest book data, out of state visitors represent 32% of our visitors during the mid to late summer period. Visitors from Maine communities outside of northern York County represent an additional 20%.

A quality Dyer Library with a dedicated, friendly staff, a strong collection of books, audios, CD's, DVD's and periodicals, active children's services and young adult readers programs is a vital social connector and educational resource for a vibrant city. The Saco Museum staff is actively working to boost Saco's heritage and cultural tourism. The two cultural institutions working together provide Saco citizens with valuable cultural assets that help build a sense of community that is attractive to business leaders, citizens and visitors.

John Anagnostis
President, Board of Trustees

Don Sharland
Executive Director

School Department

"Home, School and Community, A collaborative Adventure in Life-Long Learning."

Our vision statement guides the efforts of the Saco School Community and provides a real focus for our work.

Our School community is still working hard to complete the Comprehensive Local Assessment System (CLAS). Curriculum guides are near completion in each curricular area with essential learning designated for both instruction and learner. We will continue to pilot our local assessments and corresponding curricula throughout the 2005-2006 school year.

The No Child Left Behind Act legislation continues to provide numerous challenges as we strive to meet these federal requirements. We are working hard to identify and develop plans to address any areas needing improvement.

The Maine Learning Results continue to drive our curriculum with corresponding common assessment development. All students are required to reach new standards of achievement which are very demanding and challenging. We continue to see many changes in this State legislation and remain committed to understanding and implementing these changes as they come to fruition.

With the new Essential Programs and Services school funding model, Saco is receiving approximately \$1,734,836 more State monies to offset increasing educational costs. This means the local share of supporting these costs will decrease from \$14,041,618 to \$13,434,185, with the State share going from \$7,453,285 to \$9,188,121. Obviously, we are very pleased to learn that the State will increase its funding commitment to 55% with the passage of LD1.

I want to thank our Board of Education and our school staff for their hard work and dedication. Our students are supported by caring professionals throughout our system, working to create new and exciting learning opportunities whenever possible.

In closing, I also want to thank the overwhelming volunteer and community support for our schools, without such support our vision could not be reached.

Respectfully Submitted,

Michael Lafortune
Superintendent of Schools

Enrollments as of October 1, 2004	
Gov. Fairfield	269
Young:	280
C.K. Burns:	590
Saco Middle:	693
Thornton Academy:	934
Total:	2766

Board of Education

The Board of Education consists of seven members elected at large by the voters, with five members serving terms of 3 years and two members serving a term of 1 year. Maine School law sets the duties of the Board which involve governance, management and operation of the public schools, including the appointment of the Superintendent of Schools and furnishing a budget request for the support of the public schools to the Council, Mayor, and City Administrator.



(Front Left to Right) Carol Doyle; Chairperson David Galli; Superintendent Elaine Tomaszewski;
(Back Row—Left to Right) Lorraine Whelan; Jean Leach; Cindy Belanger; Michel Ohayon;
(absent is Jeffrey W. Robinson)

FINANCIAL STATEMENT SACO SCHOOL DEPARTMENT (SCHOOL UNION #7) 2001-2002			
REVENUES		FY2003	FY2004
Town Appropriation	\$	11,567,149	\$ 12,275,099
Charges for Services	\$	307,666	\$ 363,417
State Shared Revenues	\$	8,506,337	\$ 8,029,422
Other Revenues	\$	14,966	\$ 339,711
Grant Receipts	\$	1,011,931	\$ 1,090,348
Food Services Program	\$	560,813	\$ 622,247
TOTAL	\$	21,968,862	\$ 22,720,244
EXPENDITURES			
Instruction	\$	15,802,251	\$ 16,112,135
Student Support Services	\$	431,177	\$ 658,399
Instructional Staff Support Services	\$	N/A	\$ NA
General Administration	\$	667,110	\$ 401,519
School Administration	\$	680,298	\$ 709,949
Operation & Maintenance of Plant	\$	1,186,955	\$ 1,737,257
Capital Improvements	\$	14,275	\$ 12,700
Student Transportation	\$	700,719	\$ 776,188
Debt Service	\$	1,194,376	\$ 1,030,411
Grant Programs	\$	1,027,839	\$ 1,103,505
Food Services Program	\$	647,882	\$ 698,759
TOTAL	\$	22,352,882	\$ 23,240,822
FUND BALANCES			
Designated	\$	917,937	\$ 378,308
Undesignated	\$	119,050	\$ 279,215
Grant Programs	\$	400,390	\$ 259,276
TOTAL	\$	1,437,377	\$ 916,799

Saco River Corridor Commission

“Communities Working Together to Protect Our Rivers”

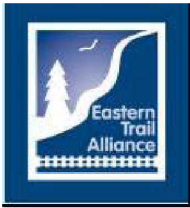
The Saco River Corridor Commission (SRCC) administers the Saco River Corridor Act, which was established by the legislature in 1973. Through the Act, the Commission helps oversee land use development within 500 to 1,000 feet of the Saco, Ossipee, Little Ossipee Rivers, the Little Ossipee Flowage, and Balch Lake. The Commission is made up of representatives from twenty communities bordering these water bodies. Each of the twenty municipalities has an obligation and opportunity to be represented by one regular and one alternate member who is appointed by the Selectmen or Mayor.

The City of Saco is fortunate to have Mark Johnston and Bob Hamblen as their voice on the Commission. In a practical sense, this voice gives Saco an opportunity to participate in the present and future development patterns throughout the entire corridor. The consideration of permit applications for development is one of the major functions of the Commission. During the past calendar year, the Commission considered a total of 129 applications for permits and amendments, and held 2 public hearings for the consideration of hardship variances. Of those project, 21 were within the City of Saco.

We are pleased to report that we have completed our fourth successful season of our Saco River Basin Water Quality Monitoring Program. Currently, we have over 30 volunteers monitoring for dissolved oxygen, pH, turbidity, temperature, total Kjeldahl nitrogen, total phosphorus, orthophosphate, and *Escherichia coli*. Our testing takes places on a bi-weekly schedule along the Saco, Ossipee, and Little Ossipee Rivers at twenty-seven different locations during the months of April through October. All of the information relating to the past four years of the Commission’s monitoring program can be found on our website located at www.srcc-maine.org.

The SRCC continues to work cooperatively with a New Hampshire non-profit agency dedicated to the preservation of the natural resources in the Ossipee Watershed (which is a smaller part of the Saco River Basin) known as the Green Mountain Conservation Group (GMCG). The GMCG has approximately 20 volunteers monitoring 15 locations throughout the six New Hampshire towns within the Ossipee Watershed. The dedication and cooperation we have both witnessed from our volunteers is a testament to their commitment to ensuring the quality of the water within the Saco River Basin and to the success of this program.

Saco residents who are interested in obtaining additional information about the Saco River Corridor Commission’s work or for a copy of the water quality monitoring information should feel free to call their Commission representative or Dennis Finn, the Commission’s Executive Director. The Commission office is located at 20 Main Street in Cornish, Maine (Telephone 207-625-8123) and can be found on the web at www.srcc-maine.org.



Eastern Trail 2005 Annual Report

John Andrews, President, Eastern Trail Alliance

It's been a great year for the Eastern Trail (ET). Thanks to the continued support by the City of Saco, historic progress was made. The first major project by the Eastern Trail Management District resulted in a trail and new bridge crossing Scarborough Marsh. This was a major step creating the mostly off-road greenway to connect Saco with Casco Bay and with Kittery.



**New Scarborough Marsh
Eastern Trail Bridge**

Maine Department of Transportation awarded \$250 thousand for engineering and design of the Eastern Trail from Cascade Road, OOB to Southern Maine Medical Center. This section of the ET will cross Saco, the Saco River, and Biddeford. It will pass behind the athletic fields of Thornton Academy and Biddeford High School. When complete, Saco-Biddeford will enter a new era. The two cities will be connected to an east coast trail network.

Other Eastern Trail Alliance High Lights

- A group of East Coast Greenway cyclists led by Alliance Trustee Mac Sexton crossed the ET in September on their ride from Calais to Key West. When they returned, they remarked that the ET is the best signed section of the entire trail.
- CMP granted a one-mile trail easement in Old Orchard allowing the ET to connect west from Scarborough Marsh to Old Cascade Road in OOB.
- Theresa Desfosses granted an easement allowing the ET to be extended northerly from Scarborough Marsh to the Nonesuch River.
- ETA volunteers published two more editions of ETA's great newsletter and expanded the Eastern Trail Alliance Website. Other volunteers led and will lead outings.
- ETA moved to new donated office space in the Saco Parks and Recreation Community Center. Thank you, City of Saco! From that office, the Alliance and Saco Bay Trails will be able to work even more closely with Saco Parks and Recreation.
- ETA is supporting two trail bills before the Maine Legislature: The first, a bill to clarify that rail and utility corridors are included in Maine's landowner liability immunity statute is sponsored by Senator Barry Hobbins, who also chairs the Judiciary Committee. His committee unanimously endorsed LD1611. The other bill is a bond LD971 that has received more than 170 organizational endorsements. The Trails for a Healthy Maine bond that has been endorsed by more than 170 organizations is needed to accelerate shared-use trail (ET) construction across Maine.

The best way to predict the future is to create it.

WWW.EasternTrail.Org

Boards and Commissions

PLANNING BOARD

(3 Year Term)
Neil Schuster, Chair
Donald Girouard, Vice Chair
Shawn Marsh
Cynthia Chadwick-Granger
Jane Walsh
Steve Dupuis
Sandra Guay

ECONOMIC DEVELOPMENT COMMISSION

(5 Year Term)
Glenn Baker
Andrew Clement
Mike Eon
Steve Fennell
Andrea Moreshead, Chair
Scott Simmonds

CONSERVATION COMMISSION

(3 Year Term)
Donna Goulding, Chair
Elizabeth Shaw, Vice Chair
Helen Fisher, Secretary
Peter Anderson
John Andrews
Allan Cone
Edgar Gardner
Thomas Goulding
Debi McKenney
David Shaw

HISTORIC PRESERVATION COMMISSION

(3 Year Term)
Diane Boyce, Chair
Bob Demers
Mary Merrill
Audrey Milne
John Read
Bridget Scontras

COASTAL WATER COMMISSION

James Bastille, Chair
Donald Abbott, Harbormaster
Thomas Casamassa, Asst.
Harbormaster
Peter Scontras
Glenn Chadbourne
Robert Morowski, Jr.
Wayne Hutchins
Robert LaPointe
Robert Barris

TRAFFIC SAFETY COMMITTEE

Dep. Chief Charles Labonte
Richard Michaud
David Tripp
Eric Cote
Chief Bradley Paul
Chief Alden Murphy
Michael Bolduc

RECREATION ADVISORY BOARD

Cathy Baillargeon
Dan Leach
Bill Zafirson
Dana Prescott
Jim Galasyn
Lisa Huntress
Scott Nason

ZONING BOARD OF APPEALS

(5 year term)
Michael Martin, Chair
George Chase
John Cote
Robert Dziadzio
Chris DiMatteo
Richard Parker
Tim Christenbury
Donna Bailey

SACO SHORELINE COMMISSION

Dean Coniaris, Chair
Sandra Bastille
Christopher Braley
Paul Descoteau
James Henderson
Gilles Lauzon
Richard Milliard
Roch Rodrigue
Peter C. Marks

BOARD OF VOTER REGISTRATION

(2 Year Term)
Lucette Pellerin, Chair
Janet Fernald
Arlene Murchison

REGISTRAR BOARD OF APPEALS

(2 Year Term)
Joan Lamontagne, Chair
Peter Yarborough
Helen Fisher

BOARD OF ASSESSMENT REVIEW

Lawrence Dolby, Chair
Elsie Boudreau
Dr. Robert Bolduc, Jr.
Bruce Kerns
Marc Lamontagne

Boards and Commissions

Board of Assessment Review - The Board shall consist of five members appointed by the Mayor and confirmed by the Council, for a 5 year term. Primarily the Board shall review tax appeals duly filed in writing by taxpayers regarding any tax assessment made by the Tax Assessor within 60 days from the date the appeal is filed.

Board of Voter Registration - The “Registrar” is the appointed municipal official who has the exclusive power to determine voter eligibility, maintain voter eligibility lists, process new application and changes of voter information; provide accurate information on voters; certify voter status on absentee ballot applications; and certify voter status on petitions.

Coastal Water Commission - Primarily, the Saco Coastal Water Commission exists for the general purpose of studying and evaluating public usage of and boating access to coastal waters under the jurisdiction of the City of Saco, planning for its future use, advising the Council on policy matters and proposing regulations concerning the Saco River and coastal waters.

Conservation Commission - The Commission consists of seven members appointed by the Mayor and confirmed by the Council, for a term of three years. Primarily, the Commission shall: conduct research into local land area usage; make recommendations to preserve and enhance the natural resources of the City; and assist the Planning Board on development applications.

Economic Development Commission - The Commission consist of seven voting members who shall be appointed by the Mayor, with Council confirmation, for terms of 5 years. Primarily, the Commission may: negotiate to purchase, enter into options to purchase and purchase lands lying within the City for current and prospective industrial uses; negotiate and enter into lease and rental transactions of industrial sites and improvements owned by the City; review site plans and building designs and make recommendations to the Planning Board.

Historic Preservation Commission - The Commission consists of five members and five associate members, appointed by the Mayor and confirmed by the Council, for a term of 3 years. Some of the duties of the Commission are to: advise and inform the City officials and owners of historic buildings, structures or sites, on physical and financial aspects of preservation, renovation, and rehabilitation.

Planning Board - The Board consists of seven members appointed by the Mayor and confirmed by the City Council for a 3 year term. Primarily, the Board reviews subdivisions and site plans. The Board is also authorized at its discretion to undertake studies and make recommendations on matters of land development, energy and water conservation, transportation, solid waste disposal, location of municipal and school facilities, affordable housing, urban beautification and design improvements, historic and scenic preservations and agricultural preservation. Prepare and present to the municipal officers recommended building, plumbing, fire, electrical, housing and related codes and enforcement procedures and construction specifications for streets and related public improvements.

Recreation Advisory Board - The Board consists of 11 members and the board’s responsibilities include the overall responsibility to promote, enhance and protect recreational opportunities in Saco in order to maintain and further develop the quality of life; and to serve as an advisor to the Parks and Recreation Director, and as a forum for the discussion of new and creative programs including needs and requirements of present and future activities, programs, and projects.

Registrar Board of Appeals - Any contested determinations by the “Registrar” are to reviewed by the Board of Appeals.

Traffic Safety Committee - The Committee consists of two members of the City Council, the Police Chief, Fire Chief, Street Superintendent, Traffic Safety Officer, and the City Administrator. Primarily the Committee determines the installation and proper timing and maintenance of traffic control devices, to conduct engineering analyses of accidents and to devise remedial measures, to conduct engineering investigation of traffic conditions and to develop ways and means to improve traffic conditions.

Zoning Board of Appeals - The Board consists of seven members appointed by the Mayor and confirmed by the Council, for a term of 5 years. Primarily the Zoning Board of Appeals, after public hearing and majority vote of its members, will decide administrative appeals, planning board appeals, variances, historic preservation commission appeals, shore-land variances, and denials of building permits.

For Your Information

Vehicle Registration

New registration, as well as re-registration, can now be done at City Hall without having to go to the Department of Motor Vehicle. To register a vehicle you must have the serial or vehicle identification number, year, make, model, color, weight and optional equipment of the vehicle to be registered. You must also provide the current mileage of the vehicle and proof of insurance. With a new registration, you are required to present the bill of sale or dealer's certificate and the application for title. Under state law, we cannot process your registration without proof of insurance. Rapid Renewal is an option to re-register your vehicle on-line with payment by a credit card. You may log on to our website and re-register your vehicle!

Birth Certificates

Birth Certificates may be obtained from:

- 1) The City or Town in which the child was born;
- 2) The City or Town in which the mother was living at the time of the birth; or
- 3) The State Department of Vital Statistics located in Augusta, Maine

The fee for a birth certificate is \$7.00 for the first copy and \$3.00 for each additional copy.

Dog Licenses

To license a dog, a current State of Maine rabies certificate must be presented along with a spaying certificate for females and neutering certificate for males. The fee for unaltered dogs, male or female, is \$10.00 and \$6.00 for altered dogs.

All dogs six months or older must be licensed each year. A late fee of \$15.00 will be charged to those licenses renewed after January 31. Individuals whose names appear on the warrant will pay a \$25 penalty.

Fish and Game Licenses

Resident fishing or hunting licenses may be obtained from the City Clerk and the cost is \$24.00 per license. The cost of a combination fishing and hunting license is \$41.00. A junior hunting license may be obtained for a person 10 years of age or older and under 16 years for \$10.00

Marriage Licenses

A marriage license may be obtained from the City Clerk. For persons previously married, a certificate must be presented indicating the dissolution of the former marriage. The application for a marriage license is valid for 90 days from the date of issuance.

Saco Recycles

HOW TO PREPARE YOUR MATERIALS FOR RECYCLING - QUESTIONS?

CALL: (282-1552) Recycling Center at 351 North Street

Sarah Wojcoski, Recycling Coordinator

Glass:

- » All glass bottles, jars (colored & clear)
- » Labels OK
- » Wash out and rinse
- » No light bulbs or mirrors

Plastic:

- » 100% #1 plastic including colored
- » No PVC pipe or biodegradable plastic
- » No plastic film food wrap
- » Labels OK

Magazines & Phone Books:

- » Keep clean & dry
- » Deposit loose

Cans:

- » All metal food & drink cans, metal lids
- » Wash out and rinse
- » Empty aerosol cans with caps removed

Paperboard:

- » dry & clean paperboard (cereal, rice, cake, cracker mix boxes, etc.); please remove any inside packaging

Papers, Newspapers, Kraft Bags:

- » newspapers, junk mail, greeting cards, calendars, canceled checks, computer paper, paper bags, flyers, inserts
- » Leave them loose or in paper bags - do not tie them with string
- » Please - no plastic or other paper wrap

Saco's Representatives to the 122nd Maine State Legislature in House Districts 133 and 134 whose terms will expire 12/6/06.

District: 133

Representative: Donald E. Pilon
Home Address: 299 Ferry Road
Saco, Maine 04072

Residence: (207) 284-8161
Business: (207) 985-4952
Fax: (207) 286-1911
E-Mail: 1st@gwi.net

Capitol Address: House of Representatives, 2 State House Station, Augusta, ME 0433-0002

State House E-Mail: RepDon.Pilon@legislature.maine.gov
Telephone: (207) 287-1400 (Voice)
(207) 287-4469 (TTY)

District: 134

Representative: Linda M. Valentino
Home Address: P.O. Box 1049
Saco, Maine 04072

Residence: (207) 282-5227
Business: (207) 282-5146
Fax: (207) 283-2980

Capitol Address: House of Representatives, 2 State House Station, Augusta, ME 0433-0002

State House E-Mail: RepLinda.Valentino@legislature.maine.gov
Telephone: (207) 287-1400 (Voice)
(207) 287-4469 (TTY)

Year-Round Toll Free House of Representatives Message Center 1-800-423-2900 Maine Legislative
Internet Web Site - <http://janus.state.me.us/legis>

Directory of Information and Services

City Hall Office Hours are 8:30 am to 5:00 pm - Monday through Thursday, 7:30 am to 4:00 pm on Friday

City of Saco Internet Website Address: www.sacomaine.org

Administration	
Richard Michaud, City Administrator	282-4191
Assessing	
Daniel Sanborn, Assessor	282-1611
Building, Plumbing, Electrical Permits & Zoning Code	
Richard Lambert, Code Enforcement Officer	284-6983
City Clerk - Lucette Pellerin:	
Certificates - Birth, Death, & Marriage	284-4831
Licenses - Dog, Victualers, Liquor, Hunting, Fishing, Mooring Business Reg.....	284-4831
Voter Registration	284-4831
Dyer Library - Mon, Wed, Fri 9:30 am to 5:00 pm - Tues & Thurs 9:30 am to 8:00 pm	
Sat 9:30 am to 12:30 pm	283-3861
Economic Development	
Peter Morelli, Director	282-3487
Fire Department	
Chief Alden Murphy	282-3244
Burning Permits	282-3244
Dispatch	283-3661
General Assistance - Tuesday & Thursday 8:30 am to 5:00 pm by Appointment	
Michele Hughes, Director	282-8206
Parks & Recreation	
Sue Spath, Director	283-3139
Planning Department	
Bob Hamblen, Director	282-3487
Police Department	
Chief Bradley Paul	282-8214
Dispatch	284-4535
Public Works Department	
Mike Bolduc, Director	284-6641
Sewer Department - Snow Removal - Storm Drainage - Road Maintenance	284-6641
Recycling Center - 351 North Street - Monday through Friday 7:00 am to 3:00 pm	284-4646
Superintendent of Schools - Mike Lafortune	284-4505
Schools	
Adult Learning Center	282-3846
Young School	284-7053
Gov John Fairfield School	282-1322
C.K. Burns School	284-5081
Middle School	282-4181
Thornton Academy	282-3361
Saco Consolidated School Lunch Program	282-0211
School Bus Transportation Office	284-5959
Solid Waste Collection - Call BBI Waste Ind. for curbside pickup times and list of acceptable materials ..	934-3880
Tax & Registration	
Property Taxes - Registration of Vehicles, ATV, Snowmobiles, Boats	282-1032
Transfer Station - <u>Fall</u>: 8:00 am to 4:00 pm - <u>Spring</u>: 9:00 am to 5:00 pm - <u>Closed</u> Thursdays & Sundays ..	282-7230
Treatment Plant	
Howard Carter, Director	282-3564