

2008

## 2008 Manchester Town Report

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# Remembering When.....



## 2008 Manchester Town Report

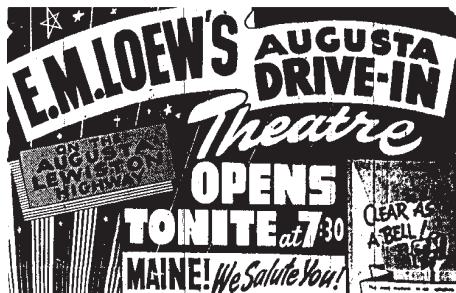
# Augusta Drive-In Theatre Manchester

On August 4, 1950, airplanes, radio hill-billies, civic officials, businessmen, and musicians scheduled to star at a ribbon-cutting program. They'll all be in the act tonight to mark the opening of the new Augusta Drive-in Theater at Manchester.

The ribbon-cutting ceremonies will be handled at 6:45 p.m. by Manchester First Selectmen Elliott Hawks and Augusta City Treasurer Alfred J. Lacasse, representing Mayor Richard Sanborn.

A half-hour opening night stage show will precede the start of the first film at 7:30 p.m.

E. M. Loew, Boston, theater-chain executive and co-owner of the new drive-in here will be on hand for tonight's opening, according to local manager Walter Brooks, Presque Isle.



Other theater-firm officials at the ceremonies will include Lawrence Laskey, co-owner, Max Finn, general manager, and Ray Canavan, held supervisor, all of Boston.

The new theater will employ about 25 local persons, Manager Brooks said. They will include a projectionist, ticket sellers, maintenance men, waitresses and ushers.

The drive-in has been constructed in what Brooks call neat-record time. Work is nearly complete on the project, he said, with only a "few rough spots" remaining to be smoothed out. These won't interfere with the opening tonight, he added.

When finished the theater which Brooks said boasts, the "world's largest screen," will accommodate 750 cars.

Added attractions will include playground equipment for pre-show entertainment of the family members who used to stay with a baby-sitter on "movie night." There will also be a cafeteria-snack bar.





“Everybody Everywhere Eagerly Anxiously Awaits The Gala Opening of New England’s Finest Drive-In Theatre”: so rang out teaser ads in July 1950. And, on August 4th, Boston-based E.M. Loew did indeed open what they also billed as “America’s Most Modern Drive-In!” Featuring the very latest RCA in-car speakers, extra-wide auto ramps, the “world’s largest screen,” and room for 750 cars, the Augusta Drive-In was quite a showplace. “That was the place to be back in those days,” recalls an Augusta native. “Everybody went there, and not only for the movie: it was a big social place.”

In the words of Ruth Daggett, the departure of the drive-in marks the end of an era in Manchester. Ever since the drive-in was built, sometime within a few years after World War II, people from the local area have been driving to watch movies there.

The generation that was used to going to it will kind of miss it. Said Paul Freeman of Wayne, who manned the drive-in projector for 15 years. Freeman calls drive-ins a “good fad that lasted 30 years.” Freeman remembered rolling the films at dusk, as soon as something could be seen on the screen, one

of the largest in the state. Double features would usually be shown, he said. When business was brisk in the hey-day of drive-in theaters. Freeman said live entertainment like country music performers were sometimes featured, too.

Although in later years 600-650 cars made a good night. “We always tried to get good movies.” said Lucien Belanger, who managed the drive-in for many years. The theater once showed a lot of children’s films, although in recent years horror movies were frequently shown. “We were only open three days a week, we could do better in three days than in seven.

Town Clerk Betty Gilbert recalled the movies shown in the early years of the drive-in. “They played the top pictures and changed them at least three times a week. She said. “And they were good movies,” said her husband Lionel, town treasurer. “Not Godzilla.”



Freeman and Belanger said the drive-in tried to stay away from using X-rated movies, which others resorted to showing exclusively in recent years. Belanger considers the drive-in a victim of both cable television and the arrival of the video cassette recorder. Drive-ins are pretty much gone throughout the country, although there are a few still remaining in the State of Maine.

“They are fading away,” said Belanger. “Before cable (television) was in this area we used to do pretty good out there.” “After being there for such a long time it’s like losing a friend,” he said.

Eventually, as with so many other drive-ins, the “big social” came to an end. Rental movies and multi-screen indoor theatres proved too formidable. The Augusta Drive-In closed in September 1983. In 1985, the Augusta Drive-In purchased from the holdings of E.M. Loew died. John and Sonja Babb, purchased the 16 acre property that to this day the theatre’s former concession stand/projection booth still stands. Look for it behind the J&S Xpress Stop/Xpress Lube/Convenience Store/Ultra Kleen Car Wash complex on route 202.



# Manchester Town Office



## Office Hours

*Monday— 8 a.m. — 4 p.m.*

*Tuesday—8 a.m.— 6 p.m.*

*Wednesday— 8 a.m.— Noon*

*Thursday—8 a.m.— 4 p.m.*

*Friday— 8 a.m.— 2 p.m.*

The Office observes all State Holidays

Check out our website at: [www.manchester.govoffice2.com](http://www.manchester.govoffice2.com)

## Town Office Staff

Town Manager—Mark Doyon/Road Commissioner

Town Clerk/Registrar of Voters—Marilyn Palmer

Treasurer/Tax Collector/GA Admin—Darlene Beaulieu

Deputy Clerk/Webmaster—Tina Cagle

Assessors Agent—Charles Jordan

Assessors Asst./Deputy Treas./Tax Collector

Planning Board Secretary—Lisa Frost

CEO/Plumbing & Health Inspector—E. Patrick Gilbert

Alternate CEO/Plumbing Inspector—Steve Ochmanski

# Elected Officials

## *Board of Selectmen*

*Terri T. Watson, Chair*..... *Term Expires, 2009*  
*Maynard E. Whitten, Vice Chair*..... *Term Expires, 2010*  
*Elaine E. Fuller* ..... *Term Expires, 2008*  
*Donald J. McLeod*..... *Term Expires, 2010*  
*Jeremy A. Pare* ..... *Term Expires, 2009*

## *Sanitary District*

*Robert Gasper, Chair*..... *Term Expires, 2008*  
*Fletcher, Clifton* ..... *Term Expires, 2010*  
*Warren Foster*..... *Term Expires, 2009*  
*Scott Lyon*..... *Term Expires, 2010*  
*James Nevins* ..... *Term Expires, 2009*

## *School Board Members*

*Cathy Stratton, Chair* ..... *Term Expires, 2008*  
*Sharlene Adams* ..... *Term Expires, 2009*  
*Joseph Ditre'*..... *Term Expires, 2008*  
*Doug Ide* ..... *Term Expires, 2009*  
*Michael Parent*..... *Term Expires, 2010*

## Fiscal Year 7/1/06-6/30/07

### Appointed/Elected Boards and Committees

#### Budget Committee-Elected

Charles Hippler, Jr.-2007  
Joe Kozak-2007  
Robert Gasper-2007  
Charles Harding-2007  
David Guillemette-2007  
Barbara Jackson-2007  
Patricia LeVeen-2007  
Charlene Brousseau-2007  
David Worthing-2007  
James Nevins-2007  
Robert Gay, Jr.-2007  
Lendall Dudley-2007

#### Recreation Committee

Diane Daigle, Chairman  
Rob Vining  
Vicki Kozak  
Melissa Knowlton  
Margaret Manley  
Linda Carney-Smith  
Tammy Wilbur  
Mary Ellen Sexton

#### Appeals Board

Laurence Ralph, Chairman  
Shawn Smith  
Scott Lyon  
Alec Rogers  
Ben Sechrist

#### Budget Nominating Committee-Elected:

Ron Lachapelle, Leon Strout  
Chairman of the Board of Selectmen Terri Watson

#### Conservation Commission

Martha Nielsen, Chairman (6/30/07)  
Doug Ide, Vice Chair (6/30/07)  
Garry Hinkley, Treas. (6/30/07)  
Jeff Janell (6/30/06)  
Barbara Moss (6/30/08)  
Deb Plengey (6/30/08)  
Paul Giguere (6/30/06)

#### Road Committee

Harold Wood  
Brian Sylvester  
Mark Walker  
Scott Lyon  
Jim Nevins  
Warren Foster  
Robert Gasper, Chairperson  
Walter (Chip) Edgecomb  
Maynard Whitten

#### Long Range Planning Committee

Douglas Ide, Chairman  
Alec Rogers  
Ann Marie Mullen  
Jason Simcock  
Marilyn Palmer  
Deb Plengey

#### Planning Board

Fred Snow, Chairman- 2007  
Lisa Frost, Secretary  
Todd Mattson - 2008  
Lionel Gilbert- 2009  
Charles Hippler, Jr.,- 2008  
Ronald Lachapelle- 2008  
Leon Strout- 2009  
Tom Milliken- 2007

#### Road Commissioner

Mark Doyon



**First Park Representative**

Michael Byron

**Alternate First Park Rep**

Elaine Fuller

**Cemetery Committee**

Marilyn Palmer – Chair

Arlene Lebel – Vice Chair

Robert (Dusty) Gay

Elaine Fuller—Secretary

Maynard Whitten

Audrey Irish—Cemetery Sexton

Mark Doyon—Cemetery Superintendent

**Architectural Standards Committee**

Fred Snow

Alec Rogers

Jeremy Pare

Lee Bragg

Lionel Gilbert

Scott Lyon

Vicki Kozak

Ann Marie Mullen

**Open Space Sub Committee**

Fred Snow

Norm Rodrigue

Jeremy Pare

Sharon Miller

**Fire Chief/Fire Warden/Emergency**

**Preparedness Director**

Allan Hewey 622-32243

**Animal Control Officer**

Howard Morang 458-4853 (c)

Home # 445-2103

**Animal Damage Control**

**(Specializes in trapping  
small wild animals)**

Fred Turner 582-2633 - 215-3441 ©

**Dam Keeper**

David Dodge

**Assistant Dam Keepers**

Charles Hippler III

James Hippler

**Cemetery Sexton**

Audrey Irish 622-0158

**Town Forester**

Steve Elliott

**Valuations and Assessments  
For Tax Year Ending  
June 30, 2007**

**Assessments**

<b>1. First Park</b>	<b>20,956</b>
<b>2. County Tax</b>	<b>256,305</b>
<b>3. Municipal Appropriations</b>	<b>1,238,203</b>
<b>4. Manchester/Maranacook School Appropriations</b>	<b>3,577,319</b>
<b>5. Cobbossee Watershed</b>	<b>19,292</b>
<b>6. Overlay (Not to exceed 5% of Net Assessment)</b>	<b><u>58,242</u></b>
<b>Total Assessment</b>	<b>\$5,170,317</b>

**Less Allowable Deductions:**

<b>7. State Municipal Revenue Sharing</b>	<b>193,133</b>
<b>8. Homestead Reimbursement</b>	<b>58,828</b>
<b>9. Other Revenue</b>	<b><u>1,613,394</u></b>
<b>Total Deductions</b>	<b><u>1,865,355</u></b>
<b>Net Assessment</b>	<b>3,304,962</b>

# *Town of Manchester 2008*



***Including:***

***Financial Transactions, Assets and Liabilities  
July 1, 2006 through June 30, 2007***

***Reports of Town Officials & Committees  
July 1, 2007 through June 30, 2008***

***2009 FY Town Meeting Warrant Articles  
Elections: Tuesday, June 10, 2008  
Town Meeting: Thursday, June 12, 2008***

# Cobbossee: On the Path to Recovery

Bill Monagle

## A Brief History of Lake Management in the Cobbossee Watershed District

### Introduction

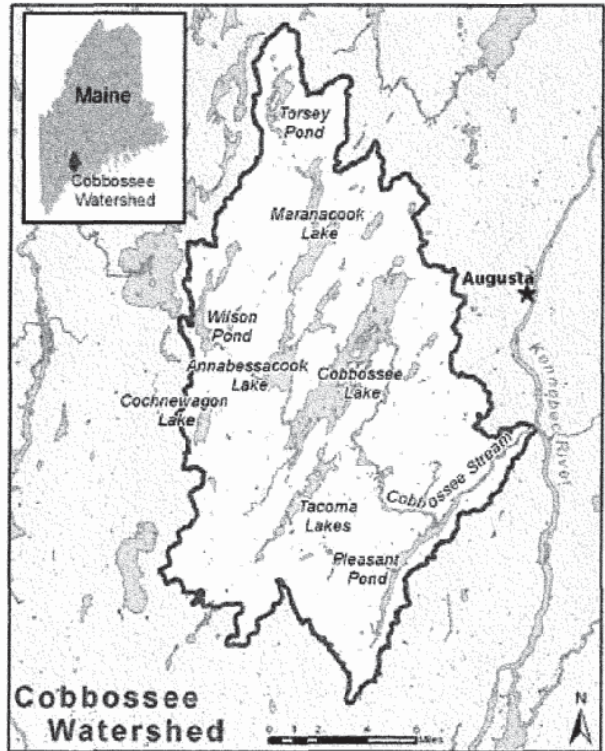
Restoring a severely degraded lake, particularly after decades of abuse, requires significant resources, dedication and cooperation among all stakeholders, and, of course, patience and perseverance. It has been said, in fact, that it may take as much time to rehabilitate a lake impacted by human related activities as it took to degrade it in the first place. That certainly seems to have been the case with 5,238-acre Cobbossee Lake (Cobbosseecontee Lake), one of the 28 lakes and ponds of the Cobbosseecontee Stream watershed located in south central Maine. The 217-square mile watershed overlaps ten municipal boundaries, ultimately discharging to the Kennebec River in the City of Gardiner, Maine, just south of Augusta, the state's capital city (Figure 1).

The first documented report of severe algae blooms in lakes of the Cobbosseecontee Stream watershed occurred in 1939 in Annabessacook Lake, which had been on the receiving end of municipal and industrial discharges since the early 1900s. The algal blooms were reportedly so severe that a local resident reminisced that one could visit the shore of Annabessacook Lake on a calm morning in the 1950s, write one's name in the algal surface scum, and return that afternoon and find it still legible. Cobbossee Lake is positioned just downstream from Annabessacook Lake and it too began exhibiting severe algae blooms in the 1960s. Previously, Cobbossee Lake had been a well

oxygenated and clear lake, supporting a coldwater fishery, including salmon, but with increasing eutrophication, the bottom waters became increasingly devoid of dissolved oxygen during the summer months. This resulted in a shift to a primarily warmwater fishery, with Cobbossee Lake becoming what is now considered one of Maine's premier bass fishing lakes. Several other lakes in the watershed, Pleasant Pond in particular, the most downstream waterbody in the network of lakes, also exhibited poor water quality. As is most often the case in lakes of the north-temperate zone, the principal cause of eutrophication was, and remains, over-fertilization of the lakes with phosphorus. Aside from Annabessacook Lake, with its point source discharges, the most significant source of enrichment to local lakes was nonpoint source pollution, or NPS, which originates from virtually all land uses, particularly those affected by human activities, making



*Cobbossee Lake lighthouse on Ladies Delight Island, owned and operated by the Cobbosseecontee Yacht Club (Photo by Wendy Dennis).*



*Figure 1. Map of the Cobbossee Watershed District (map by Jeff Fredenburg).*

identification and strategic mitigation difficult.

### **Taking Action – Cobbossee Watershed District Formed**

Annabessacook Lake received a break in the early 1970s when municipal sewage from the Towns of Winthrop and Monmouth, which had previously been discharged to the lake, was directed to sewage treatment facilities in Augusta via a sanitary sewer line, as was industrial process water from textile mills in North Monmouth and Winthrop. With point sources being eliminated, there remained the task of addressing NPS. Recognizing that stormwater runoff and NPS' lack respect for political boundaries, the Maine legislature authorized the Cobbossee Watershed District (CWD) in 1971, which was subsequently formed in 1973, becoming Maine's first and still only watershed district. The CWD's charge was direct, but broad: do any and all things necessary to protect, improve, and conserve the lakes, ponds, and streams of the Cobbosseecontee Stream watershed. Financial support for the CWD has been primarily through municipal assessments and contributions from public water supply utilities, as well as state and federal grants. The CWD is governed by a board of trustees representing eight member municipalities and the Winthrop Utilities District, and maintains a professional staff with expertise in lake and watershed management.

The CWD greatly expanded its newly established water quality monitoring and land use evaluation activities in 1975 through a contract with a regional planning commission under an Area-Wide Water Quality Management Planning Program (Section 208) grant, producing a strategy to improve the existing impaired lakes of the CWD. Agricultural waste runoff was found to contribute the greatest phosphorus load to the majority of the impaired lakes from their respective direct watersheds. It was estimated, however, that Annabessacook Lake received the greatest portion (36 percent) of its annual phosphorus load from internal phosphorus recycling from highly enriched and anoxic sediments.

In 1977, CWD received a federally funded Clean Lakes Program (i.e., Clean Water Act Section 314) grant to restore

Cobbossee Lake, Annabessacook Lake, and Pleasant Pond. The program included cost-sharing incentives that resulted in the construction of manure storage facilities on 31 predominantly dairy farms throughout the CWD, accounting for roughly 80 percent of the animal units in the watershed, enabling farmers to store manure during the winter months until soil conditions in the spring were suitable for spreading manure. Many of these facilities were located in the watershed of Jock Stream, a major tributary to Cobbossee Lake and significant contributor to its annual phosphorus budget. The total cost of the agricultural controls was \$627,000, of which one-half was provided by the Clean Lakes Program grant, \$85,000 from the Agricultural Stabilization and Conservation Service, and the remainder from the farm owners.

A critical element of the Clean Lakes Program grant was the inactivation of phosphorus rich sediments in Annabessacook Lake, immediately upstream of Cobbossee Lake. It was estimated that 55 percent of the phosphorus load to Cobbossee Lake was due to input from Annabessacook Lake and other lakes further upstream with the remainder from its own direct watershed. In 1978, the CWD oversaw an alum treatment in Annabessacook Lake, in which more than a million pounds of buffered alum was applied to greater than 300 acres of the deepest sediments in the lake, greatly reducing the release of phosphorus from the lake's sediments and providing immediate improvement in water clarity. As with the agricultural components of the project, the CWD coordinated activities with other agencies and groups; technical assistance was provided by the Maine Department of Environmental Protection (DEP), and financial assistance was provided by the Cobbossee Yacht Club and the Annabessacook Lake Improvement Association, with property owners and other interested citizens providing labor support. The total cost of the alum treatment was \$200,000, producing a total cost of the project, including agricultural BMPs, that exceeded \$900,000.

Despite all of the previous mitigation efforts, and despite some improvement in water clarity, Cobbossee Lake's annual minimum water clarity, measured

as Secchi disk transparency (SDT), continued to regularly fall below the DEP's functional definition of a nuisance algae bloom (i.e., SDT < 2 meters), primarily during the late summer and fall overturn period, and the lake consistently expressed annual average clarity that was below the average for all Maine lakes. As a result, the DEP assigned Cobbossee Lake to the state's Section 303(d) list of "impaired lakes", prompting the requirement that a Total Maximum Daily Load (TMDL) report be prepared for the lake.

Following the early restoration efforts, Cobbossee Lake suffered one of the poorest year's water quality-wise in 1992 when the annual mean SDT was 2.5 meters and the lake remained cloudy-green with algae from ice-out in early spring until after fall overturn. The CWD, recognizing that Cobbossee Lake had not been as responsive to past efforts as hoped, sought and received a planning grant (i.e., Section 604[b]) in 1994 from the DEP to reassess NPS problems in the Jock Stream watershed and to develop a mitigation strategy. In June of 1994, the CWD sponsored the first Cobbossee Lake Conference to solicit public input into the development of further restorative strategies. Based on the strategic output from the 1994 conference, the CWD immediately pursued an NPS grant (Section 319) from the DEP. The project (\$35,820 grant; \$23,880 local match) included camp road repair/maintenance and shorefront buffer strip demonstrations presented as workshops open to the public. The project also included workshops for municipal planning boards from the towns surrounding the lake on proper stormwater and phosphorus runoff control from new residential and commercial developments, as well as watershed education classes provided to local schools.

In 1995, the CWD prepared the first TMDL report for a Maine lake that received DEP approval. Based on recommendations of the TMDL and the CWD's 1994 604(b) planning effort for Jock Stream, the CWD partnered with project sponsor, Kennebec County Soil and Water Conservation District, and Natural Resource Conservation Service to address the NPS problems in the Jock Stream watershed. This project,

funded under Section 319 (\$220,040 grant; \$152,117 local match), supported 13 roadway projects that included the installation of 45 best management practices, and additional BMPs at three area farms throughout the Jock Stream watershed. The initial TMDL report was later revised, and in 2000 it became the first Maine lake TMDL approved by the U.S. Environmental Protection Agency under their more recent (1999) protocol for TMDLs.

### Watershed Management Efforts Proven Successful

In addition to grant related activities, the CWD has, throughout its history, provided technical support to local officials, planning boards, lake associations, and local citizens to encourage best management practices to protect local lakes. Apparently, the work performed over the past 30-plus years has proven worthwhile; as of the end of 2007, the minimum water clarity has exceeded the two-meter threshold (Figure 2) for 11 consecutive years. As a result of these improvements, in June 2006 at the annual Governor's Cup Charity Bass Tournament on Cobbossee Lake, Maine's Governor Baldacci announced that Cobbossee Lake would be the first large lake in the state to be removed from the impaired lake list, dubbing it an "historical day" and a "tremendous accomplishment". The

governor then presented the CWD with the DEP's Outstanding Achievement Award for decades of hard work and commitment to the rehabilitation effort. The CWD subsequently received the 2006 Technical Merit Award from the North American Lake Management Society for this effort at the annual symposium in Indianapolis.

Certainly, the improved water clarity bodes well for the future of Cobbossee Lake, but constant vigilance is needed in order to protect these advances and related investments made in the past three decades, and to further improve the water quality of the lake. Although Cobbossee Lake now satisfies the Maine DEP's minimum standard for water clarity, the hope is that it will eventually satisfy the CWD's own minimum SDT standard of 3 meters. Has the lake been restored? No, not by any stretch, but it does appear to be in the process of recovering to a level that is acceptable to most who live and recreate on it. It is very doubtful that Cobbossee Lake will again support a coldwater fishery as the bottom waters become devoid of dissolved oxygen early in the open water season. But if the lake can avoid the occurrence of algae blooms and satisfy CWD's water clarity standards, then that would represent a very positive step forward.

Annabessacook Lake, which is estimated to account for approximately

one-third of the annual phosphorus load to Cobbossee Lake, and which is still on the state's list of impaired lakes, has also been exhibiting tremendous signs of improvement. This partly explains the improvements observed in Cobbossee Lake. In addition to the 1978 alum treatment mentioned earlier, the CWD has dedicated much work to further improve and protect Annabessacook Lake and several other lakes upstream of Cobbossee Lake. The alum treatment, although providing an immediate improvement in water clarity, did not completely eliminate the occurrence of algae blooms during the subsequent two decades, although blooms had not been as chronic or severe as in years prior to the treatment. Since the late 1990s, however, Annabessacook Lake has suffered severe algae blooms (i.e., SDT < 2 m) less frequently, including only three times in the past 10 years (Figure 3), and has been approaching the 2006 mean annual water clarity (5.1 m) for Maine lakes. If this trend continues, Annabessacook Lake should soon join Cobbossee Lake as a former member of the state's list of impaired lakes.

### Still More Work to Do

Despite the advances described above, there is still much that needs to be accomplished in the Cobbosseecontee Stream watershed. Currently, the CWD is working cooperatively on several implementation projects funded under Section 319 to further curtail NPS in several lake watersheds in the CWD, including Cobbossee Lake, Annabessacook Lake, and Pleasant Pond. Principal partners include the Maine DEP, Kennebec County Soil and Water Conservation District, the Friends of the Cobbossee Watershed, a nonprofit group formed in 2002, as well as the respective local lake associations and municipalities.

Unfortunately, several other lakes in the CWD are not faring as well as Annabessacook and Cobbossee Lakes. For example, Pleasant Pond continues to exhibit poor water quality, and Wilson Pond and Cochnewagon Lake, both immediately upstream of Annabessacook Lake, are exhibiting signs of stress. Wilson Pond, in fact, had been placed on the list of impaired lakes (i.e., Section 303[d]) in fall of 2006 due to an increasing trend in trophic state,

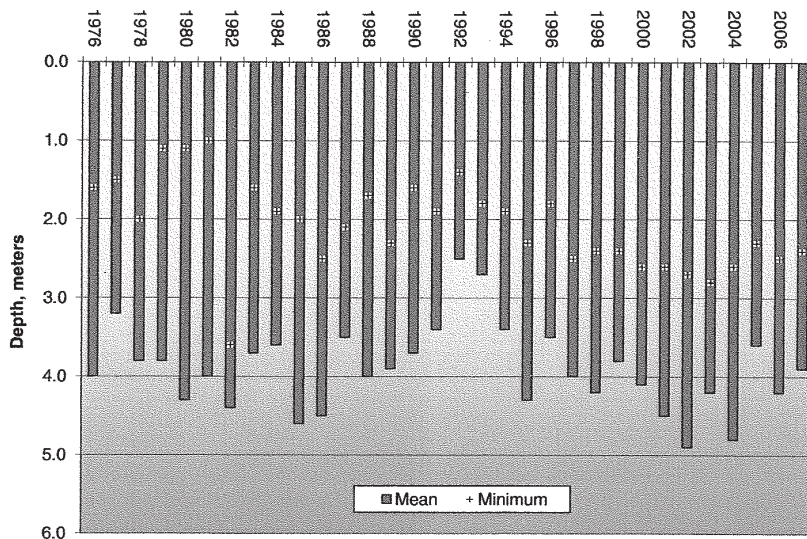


Figure 2. Cobbossee Lake Secchi disk transparency, 1976-2007.

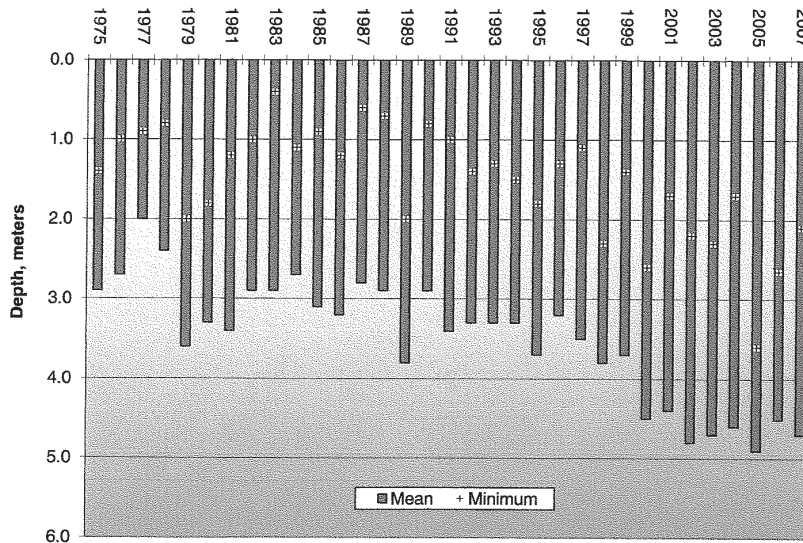


Figure 3. Annabessacook Lake Secchi disk transparency, 1975-2007.

and Cochnewagon Lake, which was the recipient of a 1986 alum treatment funded under a Clean Lakes Program grant, has experienced increasingly poorer water clarity as of late after years of significant improvement. These lakes require immediate attention to not only protect and improve their respective water quality, but to protect the investments and advances made in downstream lakes.

### Closing Comments

When planning to undertake a watershed management program, especially when one of the goals is to rehabilitate a severely degraded waterbody, one must be in it for the long haul. As demonstrated by the experience of the CWD, lake restoration and watershed management requires constant vigilance and perseverance, and communication and cooperation between and among stakeholders. In watersheds as complex as the Cobbosseecontee Stream watershed, it is desirable to have a central agent, such as a watershed district, to orchestrate activities between individual lake watersheds and among affected communities, unless of course, chaos is the main goal of the management plan. A long-term program of lake water quality monitoring is also essential. As an example, the CWD performs regular monthly (May – October) monitoring of a suite of parameters on about 20 lakes,

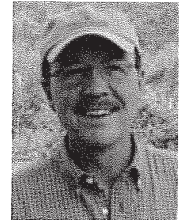
with monthly SDT data on nearly a dozen lakes augmented by data collected by volunteer lake monitors, certified by the Maine Volunteer Lake Monitoring Program. These data allow the CWD to gauge lake water quality trends, evaluate the success – or lack thereof – of efforts to improve lake water quality, and to therefore make well-informed adjustments to prescribed strategies. And finally, a

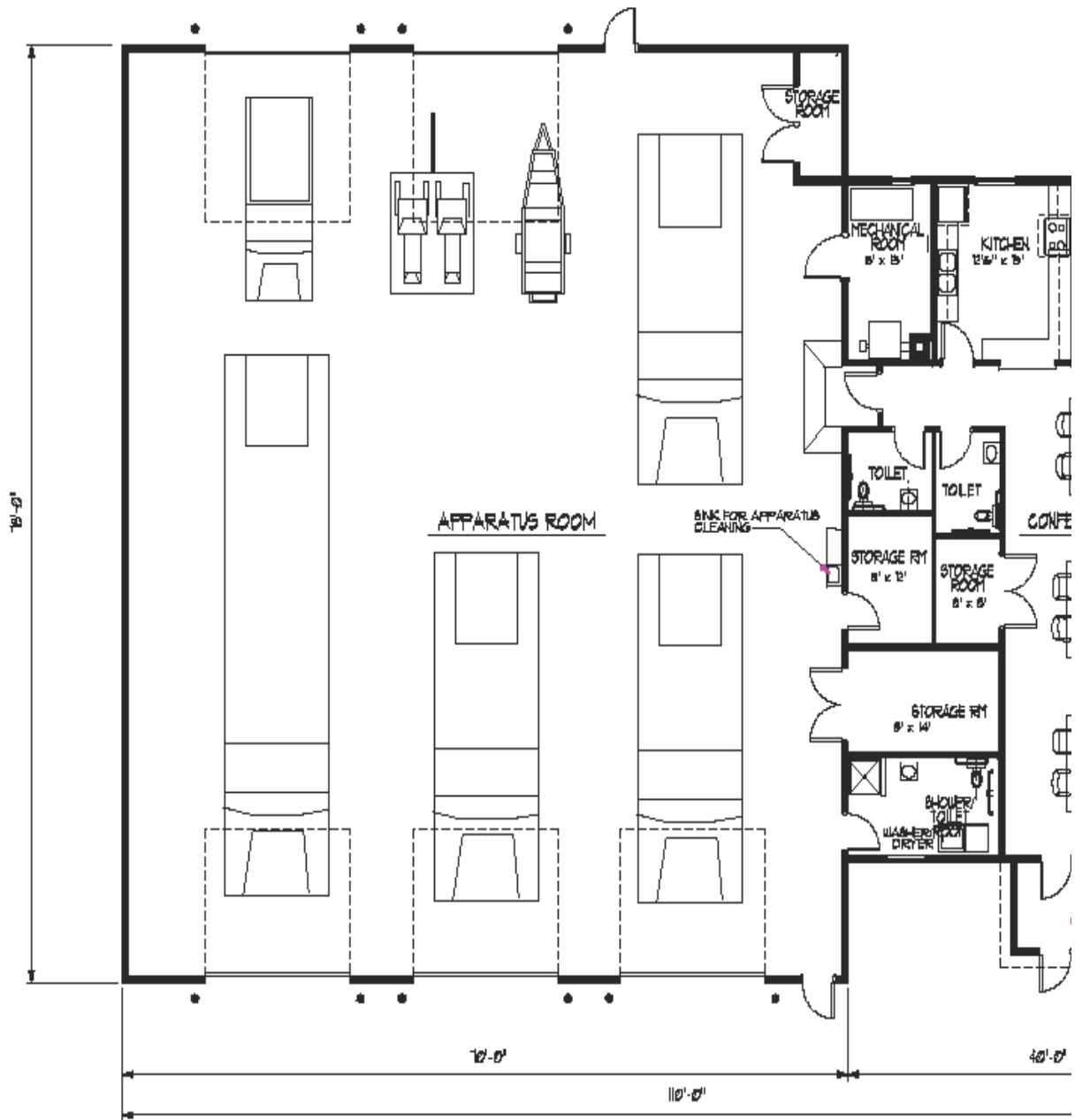
successful watershed management effort requires resources, particularly technical and financial support. The CWD is fortunate to have maintained for over three decades the support of the Maine DEP, particularly in the form of grant related funding, the local lake associations of the CWD, and most importantly, the continued support of member municipalities and Winthrop Utility District.

### Acknowledgements

Special thanks to Wendy Dennis, CWD limnologist, for reviewing the manuscript, offering constructive commentary, and for providing the Secchi disk transparency graphs.

**Bill Monagle** has been executive director of the Cobbossee Watershed District since 1992. Bill has served on the NALMS board of directors and is currently the chair of NALMS' Science Advisory subcommittee. He has been a Certified Lake Manager since 1997. He can be reached by e-mail: [wmonagle@roadrunner.com](mailto:wmonagle@roadrunner.com).





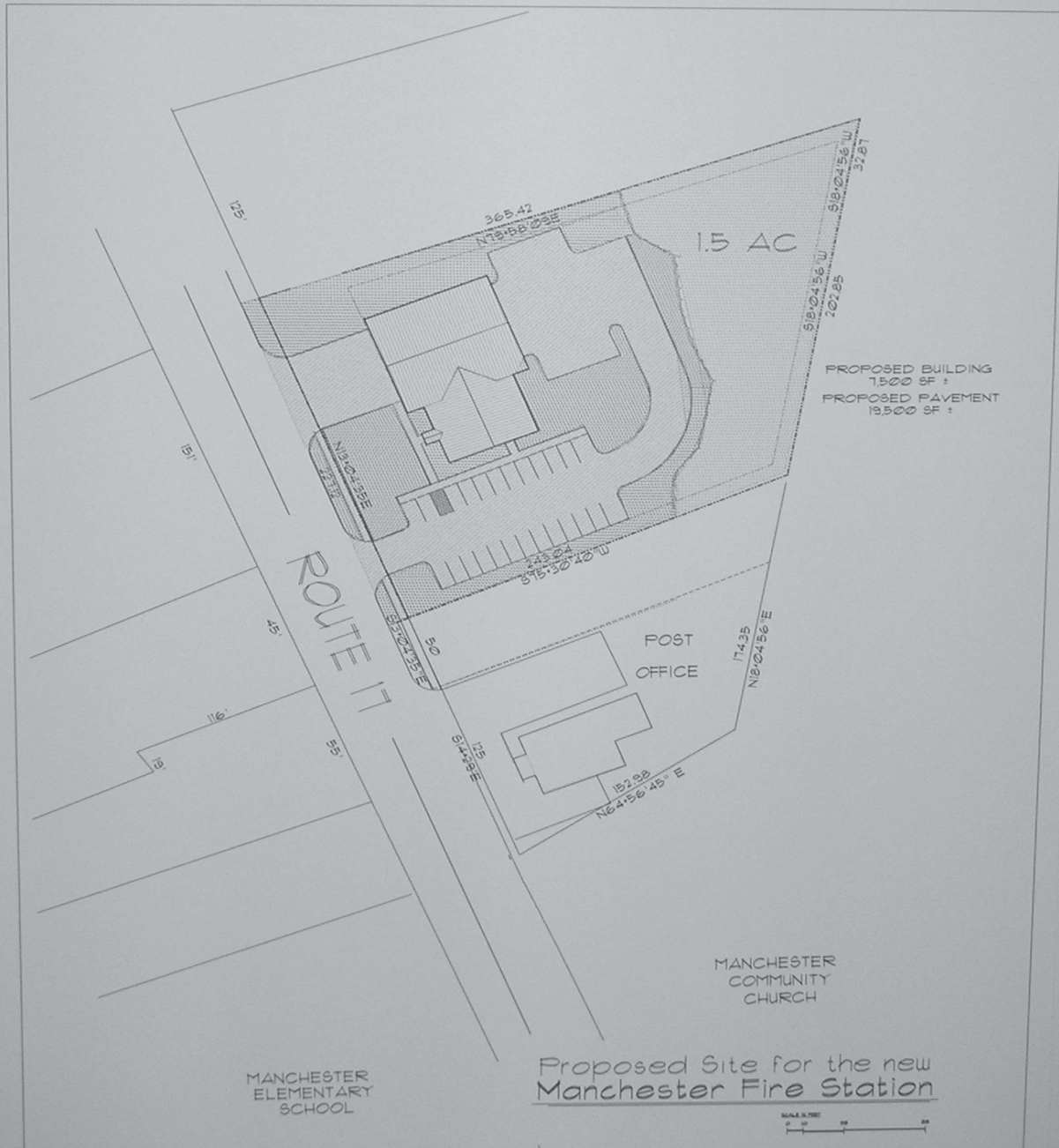
**PROPOSED FLOOR PLAN**  
 Scale 1/8" = 1'-0"



# MANCHESTER FIRE STATION

## PROPOSED BUDGET

Site Purchase Price	\$225,000
Advertising & Legal	\$8,500
Survey/Wetlands	\$6,000
On Site Demo	\$25,000
Fire Station Demo	\$50,000
Paving/parking	\$175,000
Sewer/Power	\$15,000
DEP/Cobbossee	\$40,000
Building Construction Cost	\$770,000
Low Energy Building Design	\$61,000
Eqpt	\$45,000
Arch/Eng Services	\$79,500
<hr/>	
Subtotal	\$1,500,000
Contingency	\$100,000
<hr/>	
<b>Total</b>	<b>\$1,600,000</b>



## BOARD OF SELECTMEN

To Manchester residents:

Once again, the Board of Selectmen would like to express appreciation to everyone who has participated in town activities this past year—including (but not limited to!) the fire department, the road committee, the recreation committee, the conservation commission, beautification organizers, Christmas tree lighting organizers, the planning board, the apple festival organizers, the school board, and last, but not least, the staff at the town office.



This year at Annual Meeting we have the opportunity to vote on replacing the 60-plus-year-old fire station with a new building across the street that will meet our needs for the next 60-plus years.

The Selectmen are convinced that the proposed building on the new site is a good plan for many reasons. It became apparent that repairing the old building and bringing it “up to code” would cost almost as much as building a new station, and when it became clear that building a new station makes sense, we saw the opportunity to build it on a safer site. We hope that residents will come to Annual Meeting and hear the presentation on what we have recommended and why. This is clearly a difficult year for asking residents to commit to a major project because of the anticipated reduction in funding for education and revenue sharing from the State. Nevertheless, it is a good time to borrow money at a low interest rate, and because this is a 20-year proposition we think it makes sense to do it this year.

Please join us for the Annual Meeting on Thursday evening, June 12, at 6:30 p.m. at the elementary school. Maybe next year we can hold the meeting at the new fire station!

Respectfully submitted,  
Terri Watson, Chairman  
Maynard Whitten, Vice Chairman  
Elaine Fuller  
Don McLeod  
Jeremy Pare

## TOWN MANAGER



Dear Manchester Residents,

The Dickens classic *A Tale of Two Cities* begins: “It was the best of times, it was the worst of times”. The same could be said of the events that transpired over the past year. The State budget deficit doubled from 95 million to 190 million dollars significantly reducing the level of state funding to municipalities for education and revenue sharing. Heating oil and gasoline prices entered the stratosphere, county government eliminated dispatching services compelling the town to contract with a new regional dispatch center, and if that’s not enough, recent changes in state law mandated that the town conducted an extra election for the school budget validation process.

Considering what we have been through as a country, a state and as a community I believe that we have come through the storm a bit wiser and with a certain amount of trepidation. To some, the challenges we face in the coming year may seem impossible. However, I am convinced that if we work together we will be successful no matter what the future has in store.

Allow me to outline what I consider to be the “best of times” during the past year. Working with the Maranacook School District and the Towns of Readfield and Wayne the town secured a \$100,000.00 grant from the Maine Municipal Bond Bank. Portions of these funds were used to purchase a tractor and roadside mower. This resulted in lower costs and saving taxpayer dollars. This group of local officials labored diligently in other areas such as, public works, solid waste, administration and recreation. It is anticipated that these efforts will result in other successful collaborations.

A great deal of road work was accomplished during the past fiscal year. Some of this work was necessary due to a serious rainstorm in March of 2007. A portion of the costs associated with the rainstorm were reimbursed by FEMA. Other roads seeing significant improvements were the Kerns Hill Road, Fifield Road and Worthing Road. As I write this, major

The Manchester Fire Department working with the Town Buildings Study Committee reviewed the needs and the condition of the fire station and the town office. After much discussion and debate by the Committee, a new fire station located almost directly across the street from the present station was proposed to the Board of Selectmen. After more discussion the Board of Selectmen unanimously agreed to recommend a warrant article seeking voter approval for this project. I trust that Manchester voters will attend the annual town meeting, participate in the discussion and ultimately approve this worthwhile project.

There are a multitude of individuals who make our community successful. First, I am grateful to my family, Sue, Zac and Ethan for their love, support and understanding of the many responsibilities of this job. To the Board of Selectmen for their insight and thoughtful deliberation over the many issues that face us as a community. I truly appreciate your opinions and guidance. To our town employees: Darlene Beaulieu, Tina Cagle, Lisa Frost, Pat Gilbert, Chuck Jordan and Marilyn Palmer for your dedication beyond the call of duty. I really appreciate your sense of humor and the ease in which you take everything in stride. I want to mention my deep respect and admiration for the people who volunteer on Manchester's committees, boards, and the countless number other individuals who volunteer to serve our community. You are the glue that holds everything together. Without the people mentioned above, administration of this town would be next to impossible.

To a large part, whether we experience the "best of times" or the "worst of times" is dependent on citizen involvement. I encourage you to vote, volunteer to serve on some committee or board and ask questions about the issues that concern you. It is only through involvement that we can actively decide the outcome.

As always, I welcome your suggestions and comments on the circumstances that the town faces on a daily basis. I encourage you to feel free to call or email me at [Mantownmgr@Roadrunner.com](mailto:Mantownmgr@Roadrunner.com). If you are so inclined, stop by for a chat. The people are warm and friendly, the lights are on and the door is always open.

Respectfully Submitted,  
Mark R. Doyon, Town Manager  
May 2008

## TOWN CLERK

Dear Manchester Residents;



During the past few years at our annual town meeting you have approved the preservation of our old Birth, Death and Marriage Records. We have hired a reputable company used by many towns, founded in 1974; Brown's River Records Preservation Services of Essex, Vermont has helped public officials in thousands of government offices across the country establish and implement cost-effective preservation programs, allowing their permanent records to remain available and useful

for generations to come. Preservation of records includes deacidification, mending and reinforcement of paper as necessary, placement of certificates into archival grade polyester envelopes and into Champ style binders. At this time we have completed Deaths from 1885-1962, Births from 1870-1962 and Marriages from 1905-1964. The binders are color coded accordingly. These books are finely bound in leather binders that will preserve them for many generations to come. Feel free to see the complete set of these beautiful books and many thanks for all your support.



I would like to thank my daughter Kristin for the few months that she served as a Deputy Clerk during the time of the absence of one of our co workers.

Kristin worked the counter, entered old vital information into the computer, assisted with the November Election and helped others when needed. Her bright smile, personality, sense of humor and hard work made her a joy to have around. We wish her the best of luck with her new job at Maine State Housing.



During the past fiscal year, I would like to express a special thank you to Selectman Maynard Whitten for helping me set up my voting booths, Manager Jerry Smith of Irving Oil for supplying doughnuts, muffins and brownies during election day and last but not least Election Clerks; Sonja Babb, Town Manager Mark Doyon, Janice Ellis, Doris Gammon, Betty Gilbert, Eleanor Weeks Hardcastle, Donna Kessler, Vicki Kozak, Joanne Knowles, Ann Ingraham, Kristin Palmer, Patty Rolfe, Lisa Tourtellote, Marion Tourtellote, Deputy Voter Registrar Arlene Lebel, Deputy Clerk/ Deputy Voter Registrar Tina Cagle, Warden Debbie Gianini, and Moderators Lee Bragg & Robert Lenna. It gives me great satisfaction knowing that I can count on all of you to make for a smooth election day. Interested in being an Election Clerk? Either daytime or evening? You must be 18, a U.S. Citizen and a registered voter and for your hard work we pay \$8.00 per hour. If you are interested please let me know.

A special Thanks to my Deputy Tina Cagle for always being there for help and support.

Respectfully Submitted,

Marilyn Palmer  
Town Clerk

**TOWN CLERK  
Vitals Report**

**Births - 07/01/2006 to 06/30/2007**  
**There were a total of 22 Births**

<u>NAMES</u>	<u>BORN</u>
Kole Matthew Austin	April 3, 2007
Madeline Grace Beck	September 19, 2006
Katherine Elizabeth Beck	September 19, 2006
Colin Ryan Chamberland	April 1, 2007
Isabel Ann Chamberland	April 1, 2007
Joseph Paul Couture	May 24, 2007
Reid Alan DeJongh	May 19, 2007
Olivia Marie Dunham	August 2, 2006
Olympia Acker Farrell	September 2, 2006
Madelyn Lee-Anne Goff	November 21, 2006
Jordan Benjamin Gogan	December 6, 2006
William David Alvin Hinson	May 6, 2007
Grace Annabelle Leach	December 25, 2006
Owen Leo Lyons	July 1, 2006
Mason Noah Graeme Pare	January 9, 2007
Axel Dane Pike	August 22, 2006
John Henry Tejera Robinson	December 28, 2006
Jack Dwight Saunders	February 28, 2007
Charlotte Jane Saxl	October 23, 2006
Mattie Faith Sechrist	December 18, 2006
Hunter Eugene Stratton	October 6, 2006
Madison Margaret West	February 9, 2007

**Deaths - 07/01/2006 to 06/30/2007**  
**There were a total of 23 Deaths**

<u>IN MEMORY OF</u>	
Christine Apgar	September 10, 2006
John Michael Arbore	April 05, 2007
Claudia M Arnold	January 11, 2007
Bertha W Babb	June 04, 2007
Florence Ella Bellavance	September 07, 2006
Frank N/A Cirello	May 29, 2007
Weston Waldo Clark	October 3, 2006
Hazel A Glidden	June 27, 2007
Talon Tyrawley Harwood	August 14, 2006
Priscilla Frances Hopkins	December 30, 2006
Rosemary Barbara Jackson	April 01, 2007
Mallory A Lloyd	February 16, 2007
Walter Frank Mooers	June 17, 2007
Gary R Plossay	October 10, 2006
Betty Ann Rodrique	April 21, 2007
Philip Kelser Sawyer	November 19, 2006
Ruby L. Smith	February 15, 2007
Elaine E Sweet	November 25, 2006
Henry Charles Thacher	May 22, 2007
Cealand Raymond Tims	September 20, 2006
Carlo D. Vangeli	December 29, 2006
Doris Alice Webb	August 26, 2006
Nancy Leigh Webber	January 27, 2007

**Marriages - 07/01/2006 to 06/30/2007**  
**There were a total of 12 Marriages**

<u>NAMES</u>	<u>MARRIED</u>
Mark R Doyon & Susan J Poulin	July 01, 2006
Eric Richard Garate & Crystal Marie Auger	July 01, 2006
Jeffrey A DeJongh & Jessica A Breton	July 08, 2006
Timothy E Pawlowski & Amanda J Higgins	September 16, 2006
Michael J Martin & Shannon M McGrath	September 23, 2006
Sean W Pike & Lenora L Cotta	September 24, 2006
Derek Lee Cromett & Amanda Jean Campbell	October 28, 2006
Sean Dana Crossen & Rita Nicole Brumfield	November 25, 2006
Daniel Edward Freeman & Darcy Gayle Leeman	December 31, 2006
Robert Palmer Webber & Tina Marie Gerard	April 07, 2007
Nathan Frank Webb & Shevenell Marie Mullen	May 19, 2007
Stewart Earl Lucas & Ingrid Emma McLain	June 16, 2007

# TOWN CLERK'S REPORT

07/01/2006 to 06/30/2007

**Meet Howard Morang**, Manchester's new Animal Control Officer and a Veteran of 16 years actively serving area municipalities. You may see him in your neighborhood driving his truck accompanied by a tag along trailer that says Animal Control. Howard may be dropping by to inquire if your furry friend is licensed with the Town of Manchester. Since Howard was hired in August 30, 2007, we have added 125 unlicensed dogs in our system. Howard is very motivated and organized, last November, a rabies clinic at the Manchester Fire Station including Manchester, Readfield, Mount Vernon, Hallowell and Belgrade, which he plans on continuing with this trend. Howard is always ready to respond to any animal issue needing attention and available at anytime. Please feel free to call him on his cell at 458-4853.



## Doggie Basket Winners on 12/31/07

Trixie	Pat Patterson
Buffy Ann	Ann Cavanaugh
Pattie	Carol Ballard
Chloe	Deborah Kennedy
Tai	Regina Conley
Clancy	Katharine Edmonds
Stanley	Jennifer Barrows
Charley	Faith Madore



**"Cookie"**  
Owned by Maynard & Audrey Whitten

### Licensing Totals:

**DOGS: Unaltered—39 Spay/Neuter—265**

**Boats — 387**

**ATV's— 89**

**Snowmobiles— 165**

**Hunting/Fishing— 422**



## DEPUTY TOWN CLERK/WEBMASTER

[www.manchester.govoffice2.com](http://www.manchester.govoffice2.com)

Thanks to all of our website visitors that have sent comments and/or suggestions for the website. It has been a wonderful year with additions and changes.



- Tax maps are now available to download and print in PDF format.
- Selectmen's Meeting Agendas and Minutes
- Planning Board Meeting Agendas and Minutes & Building permits

You may also use the website to link you to:

- Bureau of Motor Vehicles to renew your vehicle registration
- Register your Dogs online
- Maine Forestry Service for burn permits

And many other links...Check it out and let us know what you think!

Please click on the "Contact Us" section to leave a comment or contact us.

We are also looking for pictures of Manchester to change the chevron on the main home page. If you would like to submit a picture, email to [manadmasst@roadrunner.com](mailto:manadmasst@roadrunner.com) or mail to P.O. Box 18, Manchester.

Respectfully Submitted,

Tina L. Cagle  
Deputy Clerk/Webmaster  
[manadmasst@roadrunner.com](mailto:manadmasst@roadrunner.com)

## TREASURER/TAX COLLECTOR

Dear Manchester Residents,



As some of the residents who came into the office noticed I had not been working for awhile, this was due to an illness. I returned to work full-time in mid February thank you for those people who inquired about me.

As some of you already know, we are now taking credit/debit cards through a company called Point and Pay. In order for me to get approval from the Board of Selectmen to accept credit/debit card was that the town not be charged a fee. Therefore, Point and Pay charges a convenience fee of 2.95%. Actually the only cost to the Town was \$120.00 for 2 credit card machines, the company exempted us for any set up fee.

At this time, I would like to thank Lisa Frost, Deputy Treasurer/Tax Collector for her dedication and support throughout the year. To Tina Cagle, Deputy Town Clerk, thank you for all the little extras you do for me. I truly appreciate all the assistance that you both have provided me. To the rest of the office staff, it is great pleasure to be part of your team you are a unique group.

Respectfully Submitted,  
Darlene Beaulieu  
Treasurer/Tax Collector/BMV Agent/GA Administrator

**CODE ENFORCEMENT OFFICER**

Codes are sometimes viewed as "all the things you can't do." But their purpose is actually to promote quality of life and ensure the safety of construction activities. Code Enforcement helps protect property values by ensuring that development meets the zoning and land use regulations adopted by the Town. These codes prohibit activities that would disrupt or change the nature of neighborhoods, and promote public health by prohibiting the accumulation of debris and requiring that construction meet certain standards.



It has been my pleasure to serve the Town of Manchester since the first of January 2007. I would like to thank the Board of Selectmen, the Planning Board, Town Manager and the Staff at the Town Office for giving me the opportunity to work in this community.

This following report reflects activities that cover the calendar year (Jan. thru Dec.) 2007 for the Office of Code Enforcement.

Single-Family Dwellings	8
Accessory Structures	6
Commercial Buildings	3
Commercial Renovations	2
Demolitions	4
External Plumbing Permits	19
Fill/Earth Moving	4
Garages (Residential)	13
Mobile Homes	0
Interior Plumbing	33
Residential Additions	15
Residential Renovations	12
Land Permitted as Gravel pits	7
Pools – Walks –Floats	2
Paving – Driveways	15
Seasonal Conversions	1
Signs	4
Timber Harvesting	1
Home Occupations	3

Keep in mind if you are planning any construction projects, or paving a private driveway, they require review by the CEO. If your project is over \$1,000 including labor there will be a charge under the town's fee schedule.

Please feel free to stop by and discuss issues related to the Town's Ordinances as a whole or as it relates to your property. My role in this community is to advise property owners with regards to property rights based on the current regulations which the Town of Manchester has approved.

Respectfully submitted,  
Patrick Gilbert, CEO  
manceo@roadrunner.com

## REPORT OF THE ASSESSORS

The Assessing Department is charged with the responsibility of evaluating, listing and valuing all property within the town. We maintain tax maps, track all property ownership, review all building permits, administer State current use programs (tree growth, farm and open space) and determine eligibility for homestead, veterans and blind exemptions.



We are very excited to offer many assessing services on our town website including:  
various forms and publications,  
valuation listings,  
a database with zoning, acreage and building square foot living area sorted by map and lot  
town tax maps  
floodplain maps,  
a link to Maine Revenue Service's website,  
Land Use Ordinance, and  
E911 Addressing Ordinance.

Please be sure to check it out at [www.manchester.govoffice2.com](http://www.manchester.govoffice2.com).

There may be some concern from new residents when the new tax bills are sent out as to why their tax record is still under the former owner's name with their name listed as "care of." For new owners since 4/1/08, records will list ownership as "care of" their name until 4/1/09 when the prior owner's name will be removed. If you wish to check your account, please feel free to call the Assessing Department.

We would like to remind residents about the following **TAX RELIEF PROGRAMS:**

If you're a legal resident of the State of Maine, owned homestead property in Maine for at least the past 12 months and you declare your Manchester homestead as your permanent place of residence and the only property for which you have claimed a homestead exemption, you may qualify for a **Homestead Exemption** of up to \$13,000. The Homestead Exemption carries over from year to year until there is a change in property ownership. Therefore, you need not reapply every year.

If you are a veteran, or a widow of a veteran, who is or would be 62 years of age or 100% disabled, you may be eligible for a **Veteran's or Veteran's Widow Exemption**.

Applications for the above exemptions must be filed by April 1<sup>st</sup> in the year for which you are seeking the exemption.

Please take a moment to investigate the **Maine Residents Property Tax and Rent Refund program**. Applications deadline was June 2, 2008 for property tax assessed 4/1/2006. More information will be available soon for next year's program. Visit our website or Maine Revenue Services at [www.maine.gov/revenue](http://www.maine.gov/revenue).

Lastly, we **urge all residents to post your street numbers** according to the E911 Addressing Ordinance. Every second counts during a response to a fire, health or safety call. If a number is not posted, emergency services may take additional time locating the residence/business. Listed below are guidelines to help assist you:



A structure/residence **within 50 (fifty) feet** of the edge of the road right-of-way must **display the assigned street number on the residence** in a conspicuous and visible location.

3 inch numbers

A residence/structure **over 50 (fifty) feet** from the edge of the road right-of-way must display the **assigned street number next to the walk or access drive to the residence/structure on a post, fence, wall, mailbox or other structure at the property line.**

**Numbers should be a minimum of 3 (three) inches in height.**

As always, the goal of this department is to treat all taxpayers fairly and equitably. If you have any questions or concerns, please feel free to contact us.

Respectfully submitted,

Charles A. Jordan, CMA  
Assessors' Agent

Lisa Frost  
Assistant to the Assessors' Agent  
E911 Addressing Officer

## MANCHESTER ROAD COMMITTEE

During the last year, the Road Committee reviewed and recommended a series of projects to the Selectman for completion. The Committee conducts a review process that prioritizes projects and estimates costs of completion. There are always more projects that could be done than there is money to do them. Nonetheless, the Committee believes that the most important projects are usually completed.

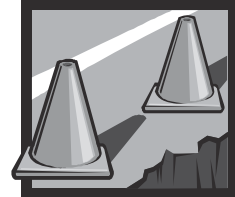
Each year the Committee tries to accomplish at least one large project in addition to other maintenance projects. This last year we made substantial improvements to the Worthing Road, Fifield Road, and the west end of the Kern's Hill Road.

Future projects include a rebuilding a portion of the Mt. Vernon Road and Kern's Hill Road. These two projects will use a substantial portion of the road budget.

The Committee would like to thank the Selectmen for their support of our project analysis process and thank the citizens for the financial support necessary to keep Manchester roads in reasonable condition. If you have issues you would like considered, please contact one of the Road Committee members below.

Robert Gasper, Chairman  
Harold Wood  
Warren Foster  
James Nevins

Maynard Whitten  
Chip Edgecomb  
Scott Lyon  
Mark Doyon, Road Commissioner



## MANCHESTER FIRE DEPARTMENT

The Fire Department this year was faced with a few new challenges in which the members accepted readily. Due to the exuberant increases in costs passed on to us by the ambulance service that has serviced us for years the town fathers were forced to look at all alternatives and then changed services. By doing this we lost one service at auto accidents and that was vehicle extrication. So last year the town budget chipped in a small amount and fund raising kicked in the rest and we were able to purchase a brand new Geneses extrication system. The crews were trained extensively in the fall and spring and we have used the Jaws on a few calls and with great success. Actually the town has been better off in the long run as the Jaws Of Life are already on scene when we arrive and we no longer have to wait for them.

Another result from town meeting last year was the formation of the Building Study Committee. Due to roof repair needs and the lack of storage and space the committee was faced with studying the actual building needs and come back with a recommendation. As we looked at the 60+ year old building we found several needs. The roof which is flat roofed rubber membrane is about 10 – 15 years beyond its expected life with a few minor leaks starting. We were informed a few years back that band aiding this is only masking the problem. As we looked at other parts of the building we found concrete blocks deteriorating and several stress cracks. The building space needs we hoped to meet with two additions to the back side of the existing building and the fact that the station does not meet ADA specifications, we were forced with the facts that we would be much better off to build a new building to serve the town for another 60 years.

We then looked at locations for the new building. We looked at areas on Puddledock Rd, AT&T building and the Drum Property but due to safety concerns and response times to and from the station we always came back to keeping the station in the area near the Rt 17 & Rt 202 intersection. As far as responding to an emergency anywhere in town this area is by far superior. The new location proposed meets these recommendations very well.

The land near the Post Office has several advantages for the Fire station. The first is getting the station away from the school and all its traffic. There have been several near misses throughout the years and some recently when emergency calls happen when kids are being loaded or off loaded for school. At school events there have been issues in the past of relatives of students parking in no parking areas in front of the fire station. Even a few instances of parking in front of the truck doors in the not so distant past.

The new station is bigger to accommodate the new age of the fire department and leaving it on the same piece of land will limit its effectiveness for training and maintenance activities. The new location proposed is larger and will accommodate these issues and future growth very well. The new station will also become the new voting area for the town and accommodate the town's needs for meeting space for some different committees when the town office is over booked.

These issues are all to be addressed at public meetings and an open house at the old station. I can also be reached for questions Call Al Hewey 622-3243.

The Manchester Fire department meets every Wednesday evening for trainings, monthly business meeting or maintenance and we would be glad to talk to you then if you just stop by. We are also always looking for people interested in joining a group of individuals who wish to belong to a team that strides towards becoming the best that they can be in service to their town.

Thank You

Chief Allan Hewey



## MANCHESTER FIRE DEPARTMENT



The Manchester Fire Department held an Elderly Supper at the Manchester Lions Club on Sunday, April 27, 2008 at 2:00 p.m.

Members of the Manchester Fire Department presented Arlene LeBel an Appreciation Plaque for her hard work and dedication to the community.

National Liberty Mutual presented a Fire Marshal Award for Community Service to Battalion Chief Clarence "Bug" Cram in the month of April during a regular firemen's meeting.



**PLANNING BOARD**  
**Fiscal year July 1, 2006 thru June 30, 2007**



From left to right, Charles Hippler, Jr., Ronald Lachapelle, Paula Thomas, Lionel Gilbert, Scott Phair, Todd Mattson and absent Chairman Leon Strout

Development activity involving reconstruction and/or expansion was high again in the Shoreland District (SD). Permits, which were issued following Planning Board review include:

Conditional Use Permits	5
Amendments to existing Plans	3
Shoreland Dist. Expansions	9
Site Reviews	1

The Board has spent considerable time again this year proceeding through the site plan review process regarding a proposed 150 foot tower by MCF Communications on Pelton Hill near Western Avenue. Our Ordinance section on “Wireless Telecommunication Facilities” allows towers no higher than 10 feet above average tree canopy height within 150 feet of the tower and requires a dense buffer of trees to screen the tower. Our ordinance was challenged by the applicant at the outset stating in a legal memo that not approving this tower would “prohibit service” and be in violation of the Federal Telecommunications Act.

On June 19, 2007 the Town of Manchester Planning Board denied the application of MCF Communications, Inc. to construct a 150 tower as described in the application. The decision to deny the application is outlined in detail in the Conclusion of Law, Findings of Fact which is on file at the Manchester Town Office for public review.

MCF Communications, in response to the denial, offered a consent agreement to the Board of Selectmen as well as file suit in both State and Federal Courts. The consent agreement offered a compromise of a 130’ tower in the same location. The Board of Selectman took this consent agreement to the town’s people at a special town meeting on January 29, 2008, residents voted to uphold the towns Wireless Communication Facility Ordinance and rejected MCF’s proposal of a consent agreement. The Town is currently awaiting trial and expects a decision to be rendered sometime in the 2008 / 2009 fiscal year.

I would like to thank the other members of the Manchester Planning Board for all of their hard work and dedication this past year.

The Planning Board meets the first and third Tuesday of each month and all meetings are open the public. The Board appreciates the valuable assistance of Planning Board secretary Lisa Frost and CEO Pat Gilbert.

Respectfully Submitted,

Leon Strout, Chairman  
Manchester Planning Board

## **CEMETERY COMMITTEE**

Dear Residents,

We ask that no one plants trees unless they are real miniatures on the lots. Any shrubs that are planted need to be kept trimmed.

We would appreciate anyone having urns and pots on lots to please remove them in the fall for the winter months and return them early in the spring, or they will be disposed of.

As Cemetery Sexton it is very important to have the last resting place of our family looking neat. If you need to reach me or interested in purchasing an individual grave or lot, please feel free to contact me at 622-0158. The final purchase is done at the town office in which a certificate will be issued.

Respectfully Submitted,  
Audrey Irish, Cemetery Sexton



For those of you who may not have noticed, the Town of Manchester hired D.R. Struck to plant Lilacs, Spirea's and Lillies at the Cummings Cemetery off Rt. 202. We will be working on beautifying by adding additional perennials in the future. Also, look for new cemetery signs to be placed at the Cummings and the Forks and the beginning of work on the new addition at the Forks.

Respectfully Submitted,  
Cemetery Committee Members:  
Mark Doyon, Superintendent  
Elaine Fuller, Secretary  
Robert (Dusty) Gay  
Audrey Irish, Sexton  
Arlene LeBel, Vice Chairman  
Marilyn Palmer, Chair  
Maynard Whitten

## Manchester Healthy Futures

*“Neighbor Helping Neighbor”*



*Lisa Maccini, RN  
Manchester Health Advocate*

*Annette Peabody  
Board Member*

It was another busy year for your Manchester Healthy Futures Neighbors. We purchased the *File of Life* materials in 2006-2007, put them together and began distributing them. Initial focus was to seniors, multiple housing units in town, our bookcases, our churches, the Senior Luncheon hosted by the Manchester Fire Dept., etc. Files of Life were also given to our postal carriers, in case a need presented itself as they travel our roads daily and see our neighbors. File of Life materials consist of a sticker for your door to alert emergency personnel that you have this information; another sticker for the inside of your entrance door to remind you to check on who is on the other side of your door before opening; a packet of information focused to your health and contact people, which you complete and adhere to the front of your refrigerator in a magnet backed sleeve; and a similar packet that you can carry in your wallet. It is very helpful for people such as those living alone, seniors, and people on medications and/or with a chronic health problem. Please call one of us if you are interested in having a File of Life packet. It is helpful to emergency personnel & helpful when you visit your doctor to be sure all information is current or changed if that is needed.

We continue to offer Blood Pressure screenings at Longfellow's Spring and Fall Open Houses, as well as a once a month screen provided by our Nurse Health Advocate Lisa Maccini. We remind you of the indoor walking paths at Longfellow's and at our Manchester YMCA and of the many outside walking opportunities in our town and in those surrounding us. We are planning a meeting this spring of the Manchester Healthy Futures Neighbor to Neighbor Group to update our information so everyone knows the help available in our town. We have not met for two years and so we will gather again. We continue to gather information on matters affecting our health and safety, and we make that information available to you on our bookcases at the town hall, post office and school.

AARP Safe Driving Courses continue to be held at the Cohen Center in January, April, July, and October of each year. They run for two days, four hours each day. Those 55 and older, who complete the course every three years and retain a clean driving record, must by state law get a percent reduction on their auto insurance. Currently people are reporting 5-10% discounts. Cost is \$10.00 per person. For more information, contact the Cohen Center.

All of these things, which are being done neighbor to neighbor in our town, are what we use your generous stipend toward and again we want to thank you so very much. Here's to forecasts that predict no snow, and here's to sunshine, good health, and friendship!

## RECREATION COMMITTEE

Please join the Recreation Committee in welcoming Danielle Williams, our new K-5 Summer Recreation Director and Sarah Joslyn, Assistant Recreation Director, who have already started planning another fun and creative 6-week summer program. The program is scheduled to begin Monday, June 30 and end Friday, August 8. Danielle and Sarah are planning a trip to a Sea Dogs game, the Children's Discovery Museum in Augusta, Graf Dairy Farm in Fayette, Longfellows Greenhouses and Interstate Bowling. We will also have a visit from Friends of the Cobbossee on one of our beach days. Many activities will be happening right at the Manchester Elementary School, such as an ice cream party, Karate, sewing, soap making, tie-dyeing, African drumming, bug week, trips to the MES Library, Mexican Fiesta and of course, the Talent Show and Carnival Day. As you are probably aware, the cost of the 6-week program will now be \$100 per child. If you are interested in a payment plan, please contact the Town Manager, Mark Doyon, for details.

The combined Middle School Rec Program is also planning activities for the summer. We will be going to Big Adventures in Bethel on July 10; Popham Beach on July 24 and Readfield Beach on August 21. This program (for the cost of the activity and bus transportation) gives the middle school-age students a chance to meet up with their friends and enjoy a day of fun.

As always, we welcome you to attend our meetings held on the first Thursday of the month at the Town Office. If you are interested in joining our committee, or helping in any way, please feel free to contact Margaret Manley, Chair of the Committee, or the Town Manager.

Respectfully Submitted

Margaret Manley  
Chairman

## CONSERVATION COMMISSION

The Conservation Commission has continued to be involved in solid waste issues this year. We worked with the Board of Selectmen to craft a Solid Waste Ordinance for the town, which was passed at the June town meeting. Then, we put together a license document for trash haulers who operate in town, which has now gone into effect. We will continue working with the City of Augusta as they conduct a special project on increasing recycling for the towns that use the Hatch Hill landfill. We also continue to actively research alternative recycling opportunities that would increase the variety of recyclables that residents can recycle.

The third annual town trash cleanup was held on May 10, which was quite late because of the extreme snow this winter. Thank you VERY MUCH to all who participated. Once again, Worthing Waste Systems very generously donated their trucks, time, and dumpsters for this event.

Martha Nielsen, CC chair, was elected to the Board of Directors of the newly-reformed Maine Association of Conservation Commissions. The Manchester CC participated in two MEACC events this year: a forum on protection of open spaces and crafting Open Space plans (Doug Ide and Fred Snow gave presentations at that event), and a regional conservation commission meeting, where we met members of other conservation commissions in the Kennebec County area and heard about projects that they are working on.

The open-space subcommittee of the CC is continuing to look for ways to work with interested landowners on preservation of open space and agricultural land in Manchester.

The Conservation Commission also coordinated with IF&W on finishing up trail work and a major new walking bridge to replace the dismantled road bridge at the Jamies Pond preserve.

We are also considering forming a tree board as a subcommittee of the Conservation Commission. Any interested residents who would like more information are urged to contact any member of the CC.

Anyone interested in the CC or serving on one of its subcommittees is encouraged to attend any of our monthly meetings. We meet the first Monday of each month at 7:00 pm at the town office.

Respectfully submitted,  
Martha Nielsen, Chair  
Manchester Conservation Commission

**MANCHESTER COUNTRY RIDERS  
SNOWMOBILE CLUB**



Dear residents,

Well, this will go down as a winter to remember! Most folks that I've seen around town are feeling..."enough already"!

Much as we are all ready to move to Florida, one has to admit that this has been quite a season for those whose livelihood depends on snow! Imagine the difference in the revenue numbers for the businesses involved in any winter activity!

This year we've had an over abundance of snow and a lack of really cold weather especially through the early part of the winter. This held up our grooming activities to a degree. Over all we can say that we have had snowmobiling from early December to the end of March!

Our thoughts go out to those of you who have had to really struggle to make ends meet with the huge surge in all fuel costs. This is the first season in quite a while that has put a lot of people upside down financially with just one commodity.

Our Manchester Country Riders snowmobile club would like to thank the kind residents of Manchester for allocating your snowmobile registration revenue back to our club! Those dollars go a long way in terms of our annual expenses, especially mixed with the 100% volunteer labor that is provided by the hard working members.

Check out the new grooming sled we purchased this year! We further spread our operating budget by applying for a state funded equipment grant which will refund us 20%-30% of the purchase price!

We had another profitable booth at the Apple Festival last fall!  
God bless you and yours. May you have a delightful and WARM! Summer!

As ever,  
Stan Tompkins

## MANCHESTER ELEMENTARY SCHOOL

Dear Manchester Residents,

As always, I am happy to share with you the good news from Manchester Elementary School. Our students, staff and parents continue to work together to ensure quality programming for the children of Manchester. Our year has been filled with many opportunities for the students to showcase their learning and for the staff to demonstrate their exceptional instructional skills. We work hard to establish a positive and supportive learning environment and we continually hear from parents that we seem to be doing quite well in this area. More than anything, it is important that students have a positive and safe climate in which to learn and play, and this will always be a focus of our work at Manchester Elementary School.



This year's budget process has proceeded with more challenges than in the past as we work to balance the academic and social needs of the students with the financial concerns of the community. We have been hit hard with serious cuts in subsidy from the state this year and, as a result, had to dig deep within the budget to find savings. Though it has been a difficult process, I must compliment the staff on their willingness to work with me to make some hard decisions. However, we were committed from the outset to ensure that we keep the best interests of our students in mind and to make decisions that have the least negative impact on student learning. We are confident that the budget we have presented to you for approval will work well to support the wonderful programming we have at Manchester Elementary School. Though it may look slightly different, most services will remain intact.

Our facility remains in great shape, and we are not planning any major capital improvement projects for this year. We can safely make this decision because of all of the support the community has demonstrated on previous projects. This past support has worked so well in ensuring the current excellent condition of the building.

Please accept my thanks for your continued support of our children. You are always welcome to come and visit to see your tax dollars at work.

Respectfully submitted,  
Rick Wilson



# Maranacook Area School District

## School Union 42/CSD 10

A Caring School Community Dedicated to Excellence

Richard A. Abramson  
Superintendent of Schools

Brigette Williams, Finance Manager  
Tel. (207) 685-3336  
Fax (207) 685-4703

March, 2008

Lewis Collins  
Assistant Superintendent/  
Special Education Director

(207) 685-4372  
(207) 685-9458

To the Citizens of the Town of Manchester:

Greetings from the Central Office of School Union #42/CSD #10. As I sit down to write this report, I have to wonder what our school district will look like when all of the dust surrounding school consolidation settles. This has been a year fraught with anxiety, dozens of regional school unit meetings, workshops for staff and board on the impact of school consolidation, and a long legislative session trying to minimize the effects upon consolidating school districts. At this writing, we don't know the final outcome of all of these efforts. We do hope that all of those concerned will be able to figure this all out and decide whether school consolidation is in the best interests of our students and communities.

I continue to be very proud of the accomplishments of our school district. Our students continue to "shine" and do well academically, athletically, culturally, and with a strong sense of community. I credit the fine staff that we've assembled who day in and day out provide quality educational experiences to our students. Even though we feel that our district is a shining star, we continue to find ways of improving what and how we deliver these services.

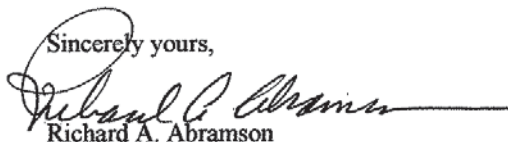
This has been a very difficult year financially. The State of Maine has taken \$36 million away from school districts in General Purpose Aid in the areas of system administration, Special Education, Transportation, and Operations/Maintenance. This has made the work of our Finance Committees and School Boards very difficult. Our Administrative Staff have worked diligently with their staffs to trim budgets and make some difficult cuts that will align our budgets more closely with our new partners (Fayette and Winthrop). We have also begun to implement some consolidation changes ahead of the town votes as it makes sense to streamline and support the operations of all of our consolidating partners. This will yield demonstrated savings and efficiencies that will continue in spite of a decision around consolidation.

Following are the enrollment figures of your students attending Manchester Elementary School and Maranacook Middle and High Schools as of October 1, 2007.

Grade	Enrollment	Grade	Enrollment
K	21	6	30
1	32	7	33
2	33	8	34
3	36	9	37
4	31	10	37
5	28	11	35
		12	39

Thank you for the opportunity to serve our four communities. I believe our work on behalf of our children and our residents will demonstrate a strong commitment to education as well as a strong sense of community. Please feel free to contact me if I can be of any help in answering questions or sharing of comments.

Sincerely yours,



Richard A. Abramson  
Superintendent of Schools

Manchester Mt. Vernon Readfield Wayne  
Office of the Superintendent 45 Millard Harrison Drive Readfield, Maine 04355  
[www.maranacook.org](http://www.maranacook.org)

SUSAN M. COLLINS  
MAINE

413 DIRKSEN SENATE OFFICE BUILDING  
WASHINGTON, DC 20510-1904  
(202) 224-2523  
(202) 224-2693 (FAX)

COMMITTEES:  
HOMELAND SECURITY AND  
GOVERNMENTAL AFFAIRS,  
RANKING MEMBER  
ARMED SERVICES  
SPECIAL COMMITTEE  
ON AGING

## United States Senate

WASHINGTON, DC 20510-1904

January 2008

Dear Citizens of Manchester:

As we mark the beginning of 2008, I welcome this opportunity to share some of the work I've done during the past year representing Maine in the United States Senate.

Maine plays a critical role in our national security through the men and women who serve in our active duty forces and our National Guard and Reserves and through the skilled employees who work at our defense businesses and installations. As a member of the Senate Armed Services Committee, I successfully supported the vital work at Bath Iron Works, Pratt & Whitney, the Portsmouth Naval Shipyard, and the Defense Finance and Accounting Center, as well as at smaller companies like Hodgdon Yachts and Global Research Technologies.

On the Senate Homeland Security Committee, I have worked to better protect our nation against the threat of terrorist attacks and to strengthen the federal partnership with our emergency managers and first responders in responding to natural disasters. The disruption of terrorist plots last year and the improved federal response to natural disasters, such as the Patriots' Day storm here in Maine and the wildfires in California, demonstrate that these efforts are producing real results. Building on our past successful efforts to reform the intelligence community and to increase security at our nation's seaports and chemical facilities, I worked with Senator Joe Lieberman again, to gain approval of a new law further strengthening our homeland security.

With so many pressing needs in this country, we cannot afford to see taxpayers' dollars lost to waste, fraud, and abuse. Working with the Inspectors General, I have written a bipartisan bill to reform wasteful government contracting practices. The Senate approved this bill in November, and I hope it will become law later this year.


Congress last year passed several bills that I advocated to improve health care, expand aid for education, and protect our environment. These include increased funding for the program to expand access to dental services in rural communities, additional funding for diabetes research, and an extension of a tax deduction for teachers. As a member of the Special Committee on Aging, I worked to create a Task Force on Alzheimer's Disease and introduced a bipartisan bill to block cuts in home health care.

Record-high energy costs are imposing a tremendous burden on our low-income families, truckers, and small businesses. With a bipartisan coalition of Senators, including Olympia Snowe, I fought for increased funding for the Low-Income Home Energy Assistance Program (LIHEAP). We secured a \$400 million increase over last-year's level and will continue to press for additional funding. I also have called upon the Department of Energy to stop buying oil for the Strategic Petroleum Reserve until prices moderate. There is no compelling justification for the Department to take oil off the market at a time when prices are sky high and consumers are struggling to heat their homes and fill their gas tanks.

We need to embrace the goal of energy independence to reduce our reliance on imported oil by developing bio fuels, such as cellulosic ethanol, by increasing fuel efficiency standards for vehicles, and by supporting research into better technology. The new energy law takes significant steps in the right direction.

I am grateful for the opportunity to serve the great State of Maine. If ever I may be of assistance to you, please do contact my Augusta office at 622-8414.

Sincerely,



Susan M. Collins

 PRINTED ON RECYCLED PAPER

# SENATOR EARLE McCORMICK

MAINE SENATE DISTRICT #21



## ANNUAL REPORT TO THE TOWN OF MANCHESTER

Dear Friends and Neighbors,

As we enter the Second Regular Session of the 123rd Legislature, I would like to tell you what an honor it has been to serve as your State Senator. You, and the citizens of District 21, have entrusted me with the job of representing you in Augusta, and I take this responsibility very seriously.

The First Regular Session of the 123rd Maine Legislature adjourned Thursday, June 21, 2007, at 10:26 p.m. If you are interested in looking at the bills that were passed, you can go online to <http://www.maine.gov/legis/opla/legdig123rd-1st.htm> and view *The Legislative Digest of Bill Summaries and Enacted Law*. Here you will find summaries of all bills and adopted amendments and the laws enacted or finally passed during the First Regular Session of the 123rd Legislature.

The Second Regular Session of the 123rd Maine Legislature convened on Wednesday, January 2, 2008. During this session, only bills approved by the Legislative Council are allowed to be considered by the Legislature. Of the 575 bill requests, 174 Legislators' bills were allowed in as well as another 47 submitted by the Governor's Departments and Agencies. In addition, there are 169 bills carried over from last session that still require legislative action. Although the second session is a short one, we have considerable work to get through before we adjourn. Some of the issues we will be dealing with include: increasing the time between car inspections to two years; requiring boat operators to take a boating safety course; clarifying whether the state can tax meals offered at summer camp; banning smoking in cars with children; and ensuring children's toys meet safety requirements.

We will also consider legislation to provide tax relief and at least two bills to correct some of the flaws with the school consolidation law. The Governor's latest plan to take over the county jails is likely to be one of the most controversial bills of the session.

I urge you to contact me with your opinions or concerns. One of the greatest aspects of my job is the ability to help my constituents. If you are having trouble navigating the state bureaucracy, please do not hesitate to call me. I would be happy to help in any way that I can. I can be reached by phone at 287-1505 or 724-3228 or by email at [mccormick@prexar.com](mailto:mccormick@prexar.com).

It is a great honor to be able to serve you in Augusta. I thank you for your support.

Sincerely,

Earle McCormick  
State Senator  
District 21

Office of the Sheriff  
Kennebec County, Maine



***Randall A. Liberty, Sheriff***

*Chief Everett B. Flannery Jr.*

Captain Jonathan Perkins  
Law Enforcement  
125 State Street  
Augusta, Maine 04330  
Telephone (207) 623-3614  
Fax (207) 623-6387

Captain Richard Wurple  
Corrections Administrator  
115 State Street  
Augusta, Maine 04330  
Telephone (207) 623-2270  
Fax (207) 621-0663

January 28, 2008

The Kennebec County Sheriff's Office continues to proudly serve the residents of Kennebec County as it has since 1799. The Sheriff's Office provides Law Enforcement and Corrections services to thirty communities in an 890 square-mile area.

Deputies responded to 12,442 calls for service during 2007. The Sheriff Office holds Sexual Assaults, Domestic Violence and Narcotics Investigations as its central focus. We continue to provide a ten-man Dive Rescue Team, a K-9 Team, Accident Reconstruction Investigators, Civil Service, Court Security, a D.A.R.E. program in twelve schools, and a twelve-man Drug Operations Team.

In 2007, Deputies executed 171 Drug Search Warrants and Probation Checks, focusing primarily on Cocaine, Heroin, and Prescription Pill Trafficking. The Sheriff's Office collaborates with other Law Enforcement agencies within the Central Maine area to apprehend drug traffickers. We are very committed to this effort.

In 2007, the Correctional Facility housed 3,823 inmates, which included 3 Murder-related defendants, 823 Felony-level crimes, 410 Narcotic Violations and 29,332 Misdemeanor Offences. Our Correctional Facility manages up to 283 Inmates per day. Through innovative programs such as Maine Pre-Trial, Alternative Sentencing Program, Day Reporting and Electronic Monitoring, the Inmates are effectively and safely managed, at a much-reduced rate to the Citizens of Kennebec County.

The Kennebec County Correctional Facility continues to be a leader in the State of Maine. During 2007, Inmate Work Crews worked on more than 48 community projects. During this community service work, 923 inmates performed work for County, Municipal, State, Non-Profit Groups and Veterans organizations. As a result of the extensive work programs and the reduction in inmate bed days, the citizens of Kennebec County realized a savings of \$473,323.

The Kennebec County Sheriff's Office, in cooperation with the Department of Conservation, Fedco Seeds, Johnny's Select Seed and volunteers, operates a twelve-acre Inmate Garden. This five-year-old project, on average, produces 56,000 pounds of produce annually. This produce supplements the 600 meals, which are served each day in our Correctional Facility

The Kennebec County Sheriff's Office is committed to providing progressive and professional Law Enforcement and Correctional services to the Citizens of Kennebec County. I welcome any comments or suggestions to improve our service to you. I can be reached at 1-800 498-1930.

Sheriff Randall A. Liberty

Office of the Sheriff  
Kennebec County, Maine



**Randall A. Liberty, Sheriff**

*Chief Everett B. Flannery Jr.*

Captain Jonathan Perkins  
Law Enforcement  
125 State Street  
Augusta, Maine 04330  
Telephone (207) 623-3614  
Fax (207) 623-6387

Captain Richard Wurple  
Corrections Administrator  
115 State Street  
Augusta, Maine 04330  
Telephone (207) 623-2270  
Fax (207) 621-0663

10-59 Vehicle	5	Paper Service	4
911 Hang Up	31	Pedestrian Stop	3
911 Misdial	3	Personal Injury Accident	13
Alarm, Burglar	43	Property Damage Accidents	73
Alarm, Holdup	1	Protection Order Violation	2
Animal Complaint	8	Rescue	75
Arrest	3	School Visit	1
Assault	7	Search Warrant	2
Assist Other Agency	15	Serve Protection Order	8
ATV Complaint	1	Sex Offender Registration	2
Bad Checks	1	Subpoena Served	10
Building Check	107	Suspicious Activity	25
Burglary ( B & E) Past	7	Theft	21
Citizens Assist	41	Threatening	3
Complaint	65	Town Office Visit	4
Criminal Mischief	5	Traffic Hazard	39
Domestic Dispute	6	Traffic Offense	10
Drug Offense	1	Welfare Check	7
Escort	1		
Fight	1		
Fire Call	1		
Fire Call	1		
Follow Up	54		
Found/Lost Property	1		
Harassment	11		
Intoxicated Subject	2		
Juvenile Offenses	3		
Missing Person	2		
Motor Vehicle Stop	569		
Motorist Assist	1		

Lt. Donald R. Pomelow  
Commanding Officer



Sgt. Vicki Gardner  
Sgt. Roderick Charette  
Sgt. Aaron Hayden

**MAINE STATE POLICE  
TROOP C  
162 West Front Street  
Skowhegan, Maine 04976  
207-474-3350**

January 23, 2008

Elaine Fuller, Selectman  
Manchester Town Office  
P.O. Box 18  
Manchester, Maine 04351

Dear Ms. Fuller,

Enclosed, please find the "Calls for Service" report for the Town of Manchester for the calendar year, 2007. These are incidents that the Maine State Police responded to or self generated in your municipality. We are very interested in working with you to reduce crime, educate your citizens on how to better protect themselves or just to provide a better means of two-way communications between us and the citizens, civic groups or students in your town.

If you have any questions, or if I can be of further assistance, please feel free to contact me at any time. I look forward to working with you in 2008.

Sincerely,

A handwritten signature in black ink, appearing to read "DRP", written over a horizontal line.

Lt. Donald R. Pomelow  
Maine State Police  
Troop C

DRP/bb  
Enclosure

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OFFICES LOCATED AT: 162 West Front Street, Skowhegan, Maine 04976

(207) 474-3350 (Voice)

(800) 371-7082 (Voice-weekdays)

(207) 474-0373 (Fax)

# Maine State Police - "Calls for Service"

Incident Type	# of Incidents
911 HANG-UP CALL	17
ALARMS- BANK ALARM	2
ALARMS- BUSINESS ALARMS	18
ALARMS- RESIDENCE ALARM	20
ASSAULT- SIMPLE ASSAULT	7
ASSAULT- THREATENING / HARASSMENT	9
ASSIST LOCAL POLICE DEPARTMENT	6
ASSIST OTHER	3
ASSIST SHERIFF'S OFFICE	6
ASSIST WARDEN SERVICE	1
BURGLARY	3
CITIZEN ASSIST- AID TO MOTORIST	22
CITIZEN ASSIST- CITIZEN REQUESTED ASSISTANCE	7
CITIZEN ASSIST- WRECKER REQUEST / VEHICLE TOW	4
CONTROLLED SUBSTANCES- MARIJUANA	1
CONTROLLED SUBSTANCES- MARIJUANA	1
CRIMINAL MISCHIEF / VANDALISM/DAMAGED PROPERTY	5
DEATH / INJURY- ACCIDENTAL INJURY	1
DEATH / INJURY- UNATTENDED DEATH	1
ESCORT DETAIL	6
FAMILY OFFENSES- VIOLATION OF PROTECTIVE ORDER	3
FISH AND GAME- CONSERVATION / ENVIRONMENT / LITTER	1
FORGERY- COUNTERFEITING	1
FRAUD. ACTIV.- BAD CHECKS (NO CLOSED ACCOUNT)	2
FRAUD. ACTIV.- FRAUD / CONFIDENCE GAME / SWINDLE	1
FRAUD. ACTIV.- INSUFFICIENT FUNDS CHECK	3
HEALTH OR SAFETY- FREE TEXT	2
INCIDENT/SERVICES- ABANDONED VEHICLE	5
INCIDENT/SERVICES- ATTEMPT TO LOCATE	1
INCIDENT/SERVICES- CIVIL PROBLEM	1
INCIDENT/SERVICES- CIVIL PROBLEM	7
INCIDENT/SERVICES- PROPERTY CHECK - OFFICER INITIATED	10
INCIDENT/SERVICES- PUBLIC HAZARDS- UTILITY OUTAGE	3
INCIDENT/SERVICES- ROAD HAZARDS (SIGN / SIGNAL / DEBRIS)	3
INCIDENT/SERVICES- SUSPICIOUS VEHICLE / PERSON / INCIDENT	29
INCIDENT/SERVICES- VIN INSPECTION	1
LIC./ADMIN.- INTELLIGENCE / INFORMATION - CRIMINAL	1
LIC./ADMIN.- INTELLIGENCE / INFORMATION - OTHER	6
LIQUOR LAW- ILLEGAL POSSESSION	1
LOST / FOUND PROPERTY- FOUND PROPERTY	1
LOST / FOUND PROPERTY- LOST PROPERTY	3
MENTAL HEALTH EVALUATION	5
MISSING PERSON- MISSING PERSON	1
OA REFERRED TO ACO	2
OTHER AGENCY * OS* FIRST	3
PAPER SERVICES- ATTEMPTED PAPER SERVICE	5
PAPER SERVICES- PAPER SERVICE	11
PRIVACY VIOLATIONS- CRIMINAL TRESPASS	1
PRIVACY VIOLATIONS- TELEPHONE HARASSMENT	8
PUBLIC ORDER- FAMILY FIGHTS	9
PUBLIC ORDER- NOISE DISTURBANCE	3
PUBLIC PEACE- DISORDERLY CONDUCT	3
PUBLIC PEACE- INTOXICATION	4
REFERRED TO DHS	1
REFERRED TO LOCAL POLICE DEPARTMENT	15
REFERRED TO SHERIFF'S OFFICE	1
THEFT- ALL OTHER THEFT	25
THEFT- FROM BUILDING	4
TRAFFIC OFFENSES- ARREST	1
TRAFFIC OFFENSES- CITIZEN REPORT OF DUI	4
TRAFFIC OFFENSES- CITIZEN TRAFFIC COMPLAINT	1
TRAFFIC OFFENSES- CITIZEN TRAFFIC COMPLAINT	27
TRAFFIC OFFENSES- ERRATIC / RECKLESS DRIVING	12
TRAFFIC OFFENSES- OUI- ALCOHOL	2
TRAFFIC OFFENSES- SUMMONS	3
TRAFFIC OFFENSES- TRAFFIC ACCIDENT- NON REPORTABLE	14
TRAFFIC OFFENSES- TRAFFIC ACCIDENT- PD	47
TRAFFIC OFFENSES- TRAFFIC ACCIDENT- PI	11
TRAFFIC OFFENSES- WHILE SUSPENDED / REVOKED / HABITUAL	6
TOTAL	454

Maine House of Representatives  
Rep. Pat Jones



## **REPORT TO THE CITIZENS OF MANCHESTER**

Dear Neighbors:

The Second Session of the 123rd Maine Legislature is now over, and I appreciate your comments, suggestions and opinions on the many important issues that were brought forward for our consideration.

It has been an honor to serve as your state representative during a very challenging year for the state of Maine. A slowing economy and rising fuel costs left us with a budget shortfall this session, just as Mainers were struggling with changes in the housing market and skyrocketing heating costs at home. Many cuts were made to the state budget. As your representative, I carefully considered the impact they would have on our community.

Although much of the focus in 2008 was on closing an unexpected budget shortfall and proposals to consolidate school districts and jails, many bills were passed into law in 2008 that will help Mainers to save costs on health care and energy; encourage renewable resources and alternative transportation; protect children from exposure to toxic chemicals; boost road and bridge repairs; increase wages and encourage economic development.

Now more than ever we must insure that Maine residents get the most from our tax dollars and ensure that vital services are available to all residents. Providing affordable, quality healthcare to all citizens, improving our transportation system, and protecting our natural resources, while managing the tax burden are subjects that will continue to receive a great deal of attention in Augusta. I am committed to working to create a more efficient and cost effective government.

I am deeply humbled by your trust in me to be your representative in Augusta. Your input allows me to more accurately represent your views. Please feel free to contact me directly to share your concerns and opinions about state issues or with issues that may arise in your dealings with our various state agencies. You may reach me at home at 512-5102.

Let's stay in touch!

Sincerely,

A handwritten signature in cursive script that reads "Pat Jones".

Pat Jones  
State Representative



**GENERAL GOVERNMENT**

***SELECTMEN***

Appropriated Funds  
\$16,500.00

Stipends

\$16,500.00

**TOTAL EXPENDITURE**

\$16,500.00

**UNEXPENDED BALANCE**

**\$0.00**

***ADMINISTRATION***

Appropriated Funds  
\$216,307.00

Contracted Services

\$14,214.33

Insurance

\$12,211.00

Miscellaneous/Unclassified

\$2,437.27

Personnel

\$57,928.60

Personnel Expenses

\$68,289.01

Purchases

\$646.50

Repairs and Maintenance

\$17,309.80

Supplies

\$8,660.46

Utilities

\$9,919.73

**TOTAL EXPENDITURE**

\$191,616.70

**UNEXPENDED BALANCE**

**\$24,690.30**

***SUPPORT SERVICES***

Appropriated Funds  
\$33,196.00

Personnel

\$32,340.00

**TOTAL EXPENDITURE**

\$32,340.00

**UNEXPENDED BALANCE**

**\$856.00**

***ASSESSOR***

Appropriated Funds  
\$31,928.00

Personnel

\$33,632.32

**TOTAL EXPENDITURE**

\$33,632.32

**OVERDRAFT**

**(\$1,704.32)**

**BOARD OF APPEALS**

Appropriated Funds

\$100.00

TOTAL EXPENDITURE

\$0.00

UNEXPENDED BALANCE

**\$0.00**

**CODE ENFORCEMENT**

Appropriated Funds

\$30,630.00

Personnel

\$29,544.90

Personnel Expenses

\$357.62

TOTAL EXPENDITURE

\$29,902.52

UNEXPENDED BALANCE

**\$727.48**

**PLANNING BOARD**

Appropriated Funds

\$8,340.00

Miscellaneous/Unclassified

\$591.92

Personnel

\$4,718.42

Personnel Expenses

\$204.95

Purchases

\$480.35

Supplies

\$940.66

TOTAL EXPENDITURE

\$6,936.30

UNEXPENDED BALANCE

**\$1,403.70**

**TOWN CLERK**

Appropriated Funds

\$30,756.00

Personnel

\$27,452.40

Preservation of Town Records

\$4,154.00

TOTAL EXPENDITURE

\$31,606.40

OVERDRAFT

**(\$850.40)**

**ELECTIONS**

Appropriated Funds

\$7,375.00

Miscellaneous/Unclassified

\$2,481.46

Personnel

\$3,668.76

Supplies

\$380.21

**TOTAL EXPENDITURE**

\$6,530.43

**UNEXPENDED BALANCE**

**\$844.57**

**FINANCE**

Appropriated Funds

\$33,059.00

Personnel

\$31,999.14

**TOTAL EXPENDITURE**

\$31,999.14

**UNEXPENDED BALANCE**

**\$1,059.86**

**LEGAL SERVICES**

Appropriated Funds

\$15,000.00

Legal Services

\$7,553.89

**TOTAL EXPENDITURE**

\$7,553.89

**UNEXPENDED BALANCE**

**\$7,446.11**

**PROFESSIONAL SERVICES**

Appropriated Funds

\$7,889.00

Audit/Lien Research

\$5,197.67

**TOTAL EXPENDITURE**

\$5,197.67

**UNEXPENDED BALANCE**

**\$2,691.33**

**LONG RANGE PLANNING**

Appropriated Funds  
\$7,750.00

Community Events

\$8,138.53

**TOTAL EXPENDITURE**

**\$8,153.53**

**OVERDRAFT**

**(\$388.53)**

**CONSERVATION COMMISSION**

Appropriated Funds  
\$3,350.00

Contracted Services

\$1,546.62

Miscellaneous/Unclassified

\$116.10

Supplies

\$719.71

**TOTAL EXPENDITURE**

**\$2,382.43**

**UNEXPENDED BALANCE**

**\$967.57**

**PUBLIC SAFETY**

Ambulance Contract

Appropriated Funds  
\$11,093.00

Ambulance Service

\$11,092.50

**TOTAL EXPENDITURE**

**\$11,092.50**

**UNEXPENDED BALANCE**

**\$0.50**

**ANIMAL CONTROL**

Appropriated Funds  
\$7,902.00

Contracted Services

\$3,401.72

Personnel

\$2,325.29

Supplies

\$13.60

Telephone

\$209.73

**TOTAL EXPENDITURE**

**\$5,950.34**

**UNEXPENDED BALANCE**

**\$1,951.66**

**CONSTABLES**

Appropriated Funds  
\$200.00

Stipends

\$200.00

TOTAL EXPENDITURE \$200.00

UNEXPENDED BALANCE \$0.00

**COBBOSSEE OUTLET DAM**

Appropriated Funds  
\$2,800.00

Stipend

\$800.00

Repairs and Maintenance

\$192.00

TOTAL EXPENDITURE \$992.00

UNEXPENDED BALANCE \$1,808.00

**EMERGENCY PREPAREDNESS**

Appropriated Funds  
\$100.00

Stipend

\$100.00

TOTAL EXPENDITURE \$100.00

UNEXPENDED BALANCE \$0.00

**FIRE DEPARTMENT**

Appropriated Funds  
\$52,712.00

Contracted Services

\$327.00

Insurance

\$2,583.00

Miscellaneous/Unclassified

\$1,709.39

Personnel

\$18,563.10

Training

\$1,054.70

Equipment Purchases

\$2,514.56

Uniforms

\$612.05

Repairs and Maintenance

\$6,775.95

Supplies

\$1,519.94

Utilities

\$6,795.07

TOTAL EXPENDITURE \$42,454.76

UNEXPENDED BALANCE \$10,257.24

**HYDRANT RENTALS**

	Appropriated Funds	
	\$35,880.00	
Augusta Water District	\$35,880.00	
	<hr/>	
	\$35,880.00	
		<b>\$0.00</b>

**TOTAL EXPENDITURE**

**UNEXPENDED BALANCE**

**STREET LIGHTS**

	Appropriated Funds	
	\$15,725.00	
Street Lights	\$15,553.43	
	<hr/>	
	\$15,553.43	
		<b>\$171.57</b>

**TOTAL EXPENDITURE**

**UNEXPENDED BALANCE**

**ROADS AND HIGHWAYS**

**ADMINISTRATION**

	Appropriated Funds	
	\$15,100.00	
Personnel	\$10,443.64	
	<hr/>	
	\$10,443.64	
		<b>\$4,656.36</b>

**TOTAL EXPENDITURE**

**UNEXPENDED BALANCE**

**SUMMER ROADS**

	Appropriated Funds	
	\$201,500.00	
Transfer of Reserve Funds	\$100,000.00	
Repairs and Maintenance	\$262,152.31	
Supplies	\$18,104.00	
	<hr/>	
	\$280,256.31	
		<b>\$21,243.69</b>

**TOTAL EXPENDITURE**

**UNEXPENDED BALANCE**

**WINTER ROADS**

	Appropriated Funds	
	\$213,550.00	
Snowplow Contract	\$212,840.60	
Repairs and Maintenance	\$20.00	
Utilities	\$351.32	
	<hr/>	
	\$213,211.92	
		<b>\$338.08</b>

**TOTAL EXPENDITURE**

**UNEXPENDED BALANCE**

**SANITATION**

***SOLID WASTE***

Appropriated Funds  
\$41,975.00

Hatchill Contract  
Town Clean Up

\$36,975.00  
\$1,225.80

**TOTAL EXPENDITURE**  
**UNEXPENDED BALANCE**

\$38,200.80  
**\$3,774.20**

**RECREATION/LEISURE**

***ADMINISTRATION***

Appropriated Funds  
\$25,750.00

Personnel  
Supplies  
Adult Programs  
Field Trips  
Rec Programs

\$18,987.09  
\$1,877.88  
\$121.18  
\$2,559.23  
\$999.00

**TOTAL EXPENDITURE**  
**UNEXPENDED BALANCE**

\$24,554.38  
**\$1,205.62**

***RECREATION MAINTENANCE***

Appropriated Funds  
\$10,779.00

Ball Fields  
Playground  
Tennis Courts  
Portable Toilets

\$3,965.00  
\$1,096.00  
\$3,773.00  
\$564.00

**TOTAL EXPENDITURE**  
**UNEXPENDED BALANCE**

\$9,398.00  
**\$1,381.00**

**ORGANIZATIONS**

***KENNEBEC LAND TRUST***

Appropriated Funds  
\$250.00

Dues

\$250.00

**TOTAL EXPENDITURE**  
**UNEXPENDED BALANCE**

\$250.00  
**\$0.00**

**MAINE MUNICIPAL ASSOCIATION**

Appropriated Funds  
\$2,973.00

Dues

\$2,831.00

**TOTAL EXPENDITURE**

\$2,831.00

**UNEXPENDED BALANCE**

**\$142.00**

**MANCHESTER ORGANIZATIONS**

**ORGANIZATIONS**

Appropriated Funds  
\$1,900.00

Manchester Youth Ball

\$500.00

Boy Scout Troop #622

\$500.00

Maranacook Youth Football

\$500.00

Healthy Futures

\$347.73

**TOTAL EXPENDITURE**

\$1,847.73

**UNEXPENDED BALANCE**

**\$52.27**

**SOCIAL SERVICE AGENCIES**

**AGENCIES**

Appropriated Funds  
\$2,400.00

Crisis & Support

\$100.00

Family Violence

\$350.00

Hospice of Kennebec Valley

\$300.00

KV Community Action

\$100.00

KV Mental Health Association

\$700.00

Senior Spectrum

\$350.00

Bread of Life

\$300.00

Crisis & Counseling

\$200.00

**TOTAL EXPENDITURE**

\$2,400.00

**UNEXPENDED BALANCE**

**\$0.00**



**UNCLASSIFIED**

***SPECIAL ASSESSMENTS***

Appropriated Funds  
\$296,159.00

Cobbossee Watershed	\$18,897.10
County Taxes	\$256,304.93
First Park	\$21,349.26
Overlay	\$16,921.56

**TOTAL EXPENDITURE** \$313,472.85

**OVERDRAFT** **(\$17,313.85)**

**CEMETERIES**

***EXPENSES AND MAINTENANCE***

Appropriated Funds  
\$13,250.00

Administration	\$144.00
Mowing	\$5,965.00
Tree/Brush Control	\$350.00
Stonework	\$3,775.00
Miscellaneous	\$2,371.40
Supplies	\$582.78

**TOTAL EXPENDITURE** \$13,188.18

**UNEXPENDED BALANCE** **\$61.82**

**GENERAL ASSISTANCE**

***GENERAL ASSISTANCE***

Appropriated Funds  
\$2,000.00

Electricity	\$133.00
Food/Household Supplies	\$29.00

**TOTAL EXPENDITURE** \$162.00

**UNEXPENDED BALANCE** **\$1,838.00**

## CAPITAL IMPROVEMENTS

<b>CIP</b>		<b>Appropriated Funds</b>
		<b>\$ 122,500.00</b>
Cobbossee Dam		\$50,000.00
Revaluation	(overdraft offset by reserve fund)	\$46,008.48
Roads & Streets		\$35,000.02
Vehicles		\$10,000.00
Town Office Equipment		\$2,500.00
	<b>TOTAL EXPENDITURE</b>	<b>\$143,508.50</b>
	<b>OVERDRAFT</b>	<b>\$ (21,008.50)</b>

## DEBT SERVICE

<b>DEBT SERVICE</b>		<b>Appropriated Funds</b>
		<b>\$15,684.00</b>
Drum Property Principal		\$12,338.99
Drum Property Interest		\$3,345.01
	<b>TOTAL EXPENDITURE</b>	<b>\$15,684.00</b>
	<b>UNEXPENDED BALANCE</b>	<b>\$0.00</b>

## EDUCATION

<b>EDUCATION EXPENSES</b>		<b>Appropriated Funds</b>
		<b>\$3,577,319.00</b>
Manchester Elementary CSD#10		\$1,847,592.07
	<b>TOTAL EXPENDITURE</b>	<b>\$1,749,220.75</b>
	<b>OVERDRAFT</b>	<b>\$ 3,596,812.82</b>
		<b>\$(19,493.82 )</b>

## REPORT OF THE TREASURER

Taxes Collected for 2008	\$1,401.66
Taxes Collected for 2007	\$1,992,362.47
Liens Collected for 2006	\$30,906.11
Liens Collected for 2005	\$10,059.59
Personal Property 2008	\$10.08
Personal Property 2007	\$88,835.51
Personal Property 2006	\$1,517.59
Personal Property 2005& Prior	\$708.04
<b>TOTAL TAXES COLLECTED</b>	<b>\$2,125,801.05</b>

Interest & Cost	\$9,200.54
Town Agent Fees	\$10,923.50
Birth Certificates	\$150.00
Buriel Permits	\$24.00
Death Certificates	\$376.00
Excise Tax - Vehicles	\$481,939.78
Excise Tax - Boats	\$6,727.40
New Business Permits	\$120.00
Vital Records	\$385.00
Voting Lists	\$50.00
Bank Interest/Fees	\$50,255.79
<b>TOTAL FEES COLLECTED</b>	<b>\$560,152.01</b>

### ANIMAL CONTROL FEES

Dog Licenses	\$538.00
Late Fees	\$790.00
Impound Fees	\$60.00
<b>TOTAL FEES COLLECTED</b>	<b>\$1,388.00</b>

### DRUM PROPERTY REVENUE

Rental Income	\$2,500.00
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### MISCELLANEOUS REVENUE

Cemetery Trust Accounts/Sale of Lots	\$100.00
Workers' Compensation Reimbursement	\$1,085.00
<b>TOTAL MISC REVENUE</b>	<b>\$1,185.00</b>

## PLANNING BOARD

Building Permits	\$6,927.78
Conditional Use Permits	\$1,597.00
Demolition Permits	\$25.00
Earth Moving/Fill Permits	\$25.00
Home Occupation Permits	\$25.00
Junkyard Permits	\$100.00
Mining Permits	\$1,300.00
Miscellaneous	\$2,733.00
Paving Permits	\$100.00
Plumbing Permits	\$2,178.00
Zoning Ordinances	\$120.00
	<hr/>
TOTAL FEES COLLECTED	\$15,130.78

## SUMMER RECREATION

Tuition Fees	\$7,574.00
Swimming Fees	\$465.00
Early/Late Drop Off Fees	\$425.00
Late Registration Fee	\$480.00
	<hr/>
TOTAL FEES COLLECTED	\$8,944.00

## STATE OF MAINE REIMBURSEMENTS

Highway Block Grant	\$48,682.29
Homestead	\$58,862.00
General Assistance	\$81.01
Snowmobile Registration Reimbursement	\$1383.53
State Park Fee Sharing	\$2,118.48
State Revenue Sharing	\$182,391.22
	<hr/>
TOTAL REIMBURSEMENTS	\$292,135.00

## EDUCATION REVENUE

Education Revenue	\$938,463.52
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**DOG REGISTRATIONS**

Proceeds from Registrations	\$1,110.00
Paid to State of Maine Animal Welfare	\$1,110.00

**HUNTING AND FISHING LICENCES**

Proceeds from Licenses	\$10,491.75
Paid to Inland Fish & Wildlife	\$10,491.75

**REGISTRATIONS - ATV**

Proceeds from Registrations	\$2,945.00
Paid to Inland Fish & Wildlife	\$2,945.00

**REGISTRATIONS - AUTOMOBILIES**

Proceeds from Registrations	\$87,258.07
Paid to Bureau of Motor Vehicles	\$87,258.07

**REGISTRATIONS - BOATS**

Proceeds from Registrations	\$9,949.00
Paid to Inland Fish & Wildlife	\$9,949.00

**REGISTRATIONS - SNOWMOBILES**

Proceeds from Registrations	\$5,744.50
Paid to Inland Fish & Wildlife	\$5,744.50

**SALES TAX - ATV'S**

Proceeds from Sales Tax	\$982.50
Paid to Inland Fish & Wildlife	\$982.50

**SALES TAX - AUTOMOBILES**

Proceeds from Sales Tax	\$32,745.53
Paid to Bureau of Motor Vehicles	\$32,745.53

**SALES TAX - SNOWMOBILES**

Proceeds from Sales Tax	\$627.50
Paid to Inland Fish & Wildlife	\$627.50

**CEMETERY TRUST FUND**

Balanced Carried Forward	\$16,780.04
Interest	\$705.98
	<hr/>
TOTAL BALANCE	\$17,486.02

**JOHN P. DAGGETT MEMORIAL FUND**

Balanced Carried Forward	\$473.23
Interest	\$22.53
	<hr/>
TOTAL BALANCE	\$495.76

**RESERVED FOR CASTLETOWN**

Balanced Carried Forward	\$7,885.55
Interest	\$309.12
	<hr/>
TOTAL BALANCE	\$8,194.67

**RESERVED FOR COBBOSSEE DAM**

Beginning Balance	\$50,000.00
Interest	<u>\$857.40</u>
TOTAL BALANCE	\$50,857.40

**RESERVED FOR FIRE TRUCK**

Balanced Carried Forward	\$20,621.21
Per Warrant Article #43	<u>\$10,000.00</u>
	\$30,621.21
Interest	<u>\$944.18</u>
TOTAL BALANCE	\$31,565.39

**RESERVED WOOD ACCOUNT - KSB**

Balanced Carried Forward	\$75,352.27
Deposit (Tree cutting)	<u>\$405.00</u>
	\$75,757.27
Interest	<u>\$2,674.51</u>
TOTAL BALANCE	\$78,431.78

## 2007 OUTSTANDING REAL ESTATE TAXES

*Adams, Sharlene-Lynn M.	\$140.29
Ballard, Jason G. & Michelle	173.61
*Brickett, Leland E. & Beverly A.	270.18
Cram, Cecil F. & Louise	751.11
Cram, David	1,168.56
Cram, Stanley H. & Linda	1,747.01
Cram, Rose	779.86
Cram, Stanley Jr. & Linda	762.61
Cunningham, Ryan	153.24
*Curtis, Barbara L.	91.01
Damren, Mark E. Lane, Erica R.	3,752.61
*Devine, Richard W., Heirs of	1,695.83
Dumas, Roger J. & Pauline M.	1,336.46
*Farrington, Harry C. Heirs of	80.65
*Farrington, Lillian (Heirs of)	11.40
Foster, Robert & Brenda	120.91
Foster, Dorothy	777.56
*Fuller, Deborah M.	250.86
*Gay Jr., Robert L.	1,827.51
*Gleason, Edward D. Jr.	789.65
*Gleason, Edward D. Jr.	1,221.98
*Guillemette, Maurice R., Est of	884.51
*Hammer, Alvin A.	1,174.41
Knowles, Grant M.	97.91
Knowles, Herman Jr.	2,922.31
Knowles, Daniel I.	1,323.81
*Kobayashi, Naoto & Betsy	15.94
Laflin, David & Baillargeon, Raymond & Lisa Whittier	542.96
*Lakehurst Acres Associates	14,271.66
*Lovley, Larry L.	149.91
*McKeen, Sidney B. & Sheryl	826.43
Michaud, Ricky L.	261.89
*Mitton, John C.	151.96
*Moore, Donna L.	116.31
*Naiman, Frank R.	4,429.39
*Nebo Properties LLC	250.86
*Norton, Harold & Jeannie	143.91



*Norton, Harold L. Jeannie	231.31
*Norton, Jeanne C.	173.81
OConnor, Elizabeth D.	2,706.68
*Parsells, N. King, Jr.	1,016.76
*Plummer, Mark C. & Alison E.	550.43
Prescott, Troy Wheelock, Gary B.	983.98
Richard, Gary L. & Carolina M.	1,798.76
*Robinson, Robin Trust	1,880.77
Robinson, Steven S.	889.60
Savage, Beverly	925.91
Savage, Beverly	900.61
*Smith, Carl G. & Nancy S.	225.16
*Spinicci, Sylvia May	643.01
Strout, Leon S & Brian	1,392.81
*Strout, Leon & Therese	1,331.86
*Thompson, Toby & Kelly	1,827.51
Turmelle, Timothy	2,323.16
*Walker, Mark & Susan	30.06
Webb, Charles L. & Elaine	802.86
*Whitten, Brett E. & Shannon I.	2,809.61
Whitten, Craig	11.66
*Whitten, Dwight	331.24
*Zeegers, Donna L.	<u>5,331.56</u>
Total	\$ 74,586.19

\*Indicates paid after June 30, 2007

2006 OUTSTANDING REALESTATE TAXES

*Cram, Cecil F. & Louise	814.61
*Cram, David	1,084.71
Cram, Stanley H. & Linda	1,284.93
Cram, Rose	466.73
*Cram, Stanley Jr. & Linda	1,243.89
*Dumas, Roger J. & Pauline M.	835.70
Foster, Dorothy	726.14
*Knowles, Grant M.	317.24
*Knowles, Herman, Jr.	2,862.81
*Laffin, David & Baillargeon, Raymond & Lisa Whittier	652.88
*Lakehurst Acres Associates	3,607.30
*Richard, Gary L. & Carolina M.	1,190.14
*Thompson, Toby & Kelly	1,358.24
*Walker, Mark & Susan	50.02
*Whitten, Brett E. & Shannon I.	1,648.18
*Zeegers, Donna L.	<u>6,675.16</u>
<b>Total</b>	<b>\$24,818.68</b>

\*Indicates paid after June 30, 2007

2007 OUTSTANDING PERSONAL PROPERTY TAXES

*Augusta Country Club	388.07
*B & S Paving & Construction	588.80
*Barks and Meows	3.37
Benedict, Ron	40.25
Catalina Health Resource, Inc.	10.35
*Hippler, Charles L., Jr.	4.60
*Citicorp Vendor Finance, Inc.	85.10
Clark Marine	155.25
*First Horizon Home Loans	1.07
*International Brotherhood	1.54
*Irving Oil Company	62.00
Keystone Auto Parts	174.13
LJ'S Kids Closet	23.03
*Lyon, Scott	4.75
*Maine RSA #1, Inc.	12.77
*Manchester Dentistry	371.45
Manchester Donut LLC	227.32
*Manchester Osteopathic Healthcare	258.58
Northeast Amusement	132.82
Patient Referral Services	69.00
*Radio City	3.13
*Scientific Games International, Inc.	24.15
Split Endz	24.15
The Wicked Bean LLC	85.68
Wheeler, Fred L.	<u>51.75</u>
Total	\$2,803.11

\*Indicates paid after June 30, 2007

#### 2006 OUTSTANDING PERSONAL PROPERTY TAXES

Benedict, Ron	32.70
*Catalina Health Resource, Inc.	2.11
Patient Referral Services	65.40
*Scientific Games International, Inc.	16.35
Split Endz	14.43
Unified Merchant Services, Inc.	.82
Wheeler Fred L.	<u>68.67</u>
Total	\$200.48

#### 2005 OUTSTANDING PERSONAL PROPERTY TAXES

Benedict, Ron	43.89
Libby, Vernon B. & Bruce V.	25.94
*Scientific Games International, Inc.	14.98
*Split Endz	<u>14.43</u>
Total	\$84.81

#### 2004 OUTSTANDING PERSONAL PROPERTY TAXES

Benedict, Ron	45.48
Hilltop Ski & Bike	42.78
Libby, Vernon B. & Bruce V.	24.64
Manchester Pet Care Center	<u>13.27</u>
Total	\$126.17

#### 2003 OUTSTANDING PERSONAL PROPERTY TAXES

Benedict, Ron	45.88
Green Acres Landscaping, Inc.	313.79
Libby, Vernon B. & Bruce V.	25.69
Manchester Pet Care Center	.82
PFG Golf	<u>2,262.56</u>
Total	\$2,648.74

#### 2002 OUTSTANDING PERSONAL PROPERTY TAXES

ERA Excel	72.57
Green Acres Landscaping, Inc.	201.78
Libby, Vernon B. & Bruce V.	24.78
Professional Leasing Service`	16.37
PFG Golf	<u>2,384.19</u>
Total	\$2,699.69

#### 2001 OUTSTANDING PERSONAL PROPERTY TAXES

Dave Gove's Maine-ly Imports	52.96
Servpro	<u>89.37</u>
Total	\$142.33

#### 2000 OUTSTANDING PERSONAL PROPERTY TAXES

Dave Gove's Maine-ly Imports	111.86
Green Acres Landscaping, Inc.	228.42
Walker Construction	<u>808.02</u>
Total	1,374.13

#### 1999 OUTSTANDING PERSONAL PROPERTY TAXES

Dave Gove's Maine-ly Imports	111.86
Green Acres Landscaping, Inc.	<u>114.21</u>
Total	\$226.07

#### 1998 OUTSTANDING PERSONAL PROPERTY TAXES

Dave Gove's Maine-ly Imports	<u>8.20</u>
Total	\$8.20

**Town Meeting Warrant  
Tuesday, June 10, 2008  
and  
Thursday, June 12, 2008**

**To:** Doris Gammon, a resident in the Town of Manchester, in the County of Kennebec, State of Maine,

**Greetings:**

In the name of the State of Maine, you are hereby required to notify and warn the Inhabitants of the Town of Manchester in said county and state, qualified by law to vote in Town affairs, to meet at the Manchester Town Office on Tuesday, the 10th day of June 2008, at 8:00 a.m., then and there to act upon Article 1 and by secret ballot Article 2, as set out below, the polling hours thereof to be 8:00 a.m. to 8:00 p.m. The meeting will recess at the completion of the count of the ballots until Thursday, June 12, 2008, at 6:30 p.m. The meeting will reconvene at 6:30 p.m. at the Manchester Elementary School, then and there to act on Articles 3 through 57 as set out below to wit:

Pursuant to Title 21-A § 759 (7), absentee ballots will be processed at the polls at the following times: 10:00 a.m., 1:00 p.m., 4:00 p.m., and 8:00 p.m.

**ADMINISTRATION-ELECTIONS**

**Article 1.** To choose a Moderator to preside at said meeting. As soon as a Moderator has been elected and sworn in, the motion will be made to recess for all purposes except for voting for Town Officials. The registrar of voters will hold office hours while the polls are open to correct any error in or change of name or address on the voting list; to accept the registration of any person eligible to vote and to accept new enrollments. A person who is not registered as a voter may not vote in any election.

**Article 2.** To elect all necessary Town Officers as required to be elected by secret ballot (M.R.S.A. 30-A, § 2528).

<u>Position</u>	<u>Vacancy</u>	<u>Term</u>
Selectmen:	one	3 years
School Board:	two	3 years
Sanitary District Trustee:	one	3 years

**GENERAL GOVERNMENT**

**Article 3.** To see if the Town will allow the following non-resident to speak at the Town Meeting in order to answer any questions or to provide any other necessary information: Town Code Enforcement Officer E. Patrick Gilbert and Gorham Savings Bank Senior Vice President Richard Ranaghan.

SELECTMEN RECOMMEND YES (5-0)

**Article 4.** To see if the Town will elect in an open meeting the Budget Committee in accordance with the recommendations of the Nominating Committee as provided for at the Town Meeting of March 4, 1956.

SELECTMEN RECOMMEND YES (5-0)

**Note:** Town Clerk Marilyn Palmer will administer the oath of office to newly elected budget committee members at this time.

**Article 5.** To see if the Town will nominate two (2) persons to serve, along with the Chairman of the Board of Selectmen, as a Nominating Committee for the Budget Committee to serve during the ensuing fiscal year beginning July 1, 2008.

SELECTMEN RECOMMEND YES (5-0)

**Article 6.** To see if the Town will vote to lapse all balances into Undesignated Fund Balance except those which must be carried forward by statute and the balances of the following accounts: Cemetery Trust Funds, Urban Renewal Initiative Program, Manchester Elementary School, State Revenue Sharing, Town Road Accounts and pay indebtedness caused by overdrafts from Undesignated Fund Balance.

SELECTMEN RECOMMEND YES (5-0)  
BUDGET COMMITTEE RECOMMENDS YES (7-0)

**Article 7.** To see if the Town will vote to determine that taxes committed during the fiscal year 2009 shall be due and payable upon assessment; that if they are not entirely paid on or before October 15, 2008, then they shall be paid in two equal installments, one half on or before October 15, 2008 and the other half on or before April 15, 2009; that taxes not paid by their installment deadline date shall be delinquent thereafter; and that interest at the rate of eleven percent (11.00%) per annum, which interest shall not be compounded, and shall accrue upon delinquent taxes until paid in full.

SELECTMEN RECOMMEND YES (5-0)

**Article 8.** To see if the town will vote to set the interest rate to be paid by the town on abated taxes at seven percent (7.00%) pursuant to 36 M.R.S.A. § 506-A.

SELECTMEN RECOMMEND YES (5-0)

**Explanation:** If taxes are paid but later abated, the municipality must refund the abated taxes and pay interest on them. For taxes assessed on or after April 1, 1996, 36 M.R.S.A. § 506-A provides that the rate of interest set by the municipality to be paid on overpayments may *not exceed* the rate set for delinquent taxes, *nor be less* than that rate reduced by 4%. Thus if the delinquency rate is 11.00%, then the town meeting may not set a rate lower than 7.00%.

**Article 9.** To see if the town will vote to allow the Selectmen to appropriate the money raised for overlay to pay tax abatements and applicable interest granted during the fiscal year beginning July 1, 2008.

SELECTMEN RECOMMEND YES (5-0)  
BUDGET COMMITTEE RECOMMENDS YES (7-0)

**Explanation:** Many communities fail to appropriate money to be used to pay abatements granted during that budget period. They simply use the overlay generated through the tax commitment. Even though 36 M.R.S.A § 710 authorizes assessors to raise overlay, there is no authority to spend the amount of the overlay without a town appropriation vote.

**Article 10.** To see if the town will vote to authorize the tax collector to accept prepayments of taxes not yet committed pursuant to 36 M.R.S.A § 506.

SELECTMEN RECOMMEND YES (5-0)

**Explanation:** This article is necessary to ensure that the bond covering the Town Tax Collector will apply to any property tax accepted by her, which has not yet been legally committed by the assessors to the collector.

**Article 11.** To see if the town will vote to authorize the Town Tax Collector to enter into a standard agreement with taxpayers establishing a “tax club” payment plan for property taxes, whereby: (1) the taxpayer agrees to pay specified monthly payments to the town based on his/her estimated and actual tax obligation for the current year property taxes; (2) the town agrees not to charge interest on timely payments made pursuant to the tax club agreement; (3) the town authorizes the collector to accept tax club payments for current taxes which may be due prior to the commitment of those taxes; (4) the agreement is automatically terminated if a scheduled payment is late, and the taxpayer then becomes subject to the same due dates and interest dates and rates as other taxpayers who are not participating in a tax club; (5) only taxpayers who do not have any outstanding tax obligations for prior tax years are eligible to participate in the tax club program; and (6) taxpayers wishing to participate in a tax club for a particular property tax year shall enter into an agreement with the town by a publicly-advertised deadline determined by the Town Tax Collector.

SELECTMEN RECOMMEND YES (5-0)

**Article 12.** To see if the town will vote to grant the authority to the Town Treasurer to record a waiver of the automatic lien foreclosure process in the Kennebec County Registry of Deeds pursuant to 36 M.R.S.A § 944 when it is in the best interest of the Town as determined by the Board of Selectmen.

SELECTMEN RECOMMEND YES (5-0)

**Article 13.** To see if the Town will authorize the Selectmen on behalf of the Town to enter into multi-year contracts, leases, lease purchase agreements and interlocal agreements in the name of the Town if it is deemed to be in the best interests of the Town.

SELECTMEN RECOMMEND YES (5-0)

**Explanation:** This article does not appropriate any money. It is necessary to ensure that any contract or leases agreed to by the Selectmen and a vendor can be for more than one year. For example, a proposal from a firm to conduct the annual Town’s audit would be scheduled for multiple years. In order for the Selectmen to enter into this agreement on behalf of the Town, they would need the authority of the Town Meeting. Yearly costs for leases or contracts would be included in other articles.

**Article 14.** To see if the Town will authorize the Selectmen on behalf of the Town to sell and dispose of any real estate acquired by the Town for nonpayment of taxes thereon, such as they may deem advisable and to execute quitclaim deeds for such property. Sale of all Town acquired property is to be made by public auction or sealed bid, except municipal officers may give an option to the taxpayer to redeem property within thirty (30) days of notice to sell.

SELECTMEN RECOMMEND YES (5-0)

**Article 15.** To see if the Town will vote to authorize the Selectmen to expend up to Fifty Thousand Dollars (**\$50,000.00**) from Undesignated Fund Balance (Unappropriated Surplus) to meet unanticipated expenses and emergencies that may occur during the ensuing fiscal year.

SELECTMEN RECOMMEND YES (5-0)  
BUDGET COMMITTEE RECOMMENDS YES (7-0)



## GENERAL GOVERNMENT-GRANTS & GIFTS

**Article 16.** To see if the Town will vote to authorize the Board of Selectmen to accept gifts of money or personal property to the Town and to appropriate and expend such gifts for such public purposes as the Selectmen deem to be in the best interest of the Town.

SELECTMEN RECOMMEND YES (5-0)  
 BUDGET COMMITTEE RECOMMENDS YES (7-0)

**Article 17.** To see if the Town will vote to authorize the Board of Selectmen to apply for and accept state and federal grants and grants from nonprofit organizations on behalf of the Town for municipal purposes, including when necessary, the authority to sign the grant contract and accept the conditions that accompany grant funds, and to appropriate and expend grant funds for the authorized purposes.

SELECTMEN RECOMMEND YES (5-0)  
 BUDGET COMMITTEE RECOMMENDS YES (7-0)

**Explanation:** The Town needs the authorization of the Town Meeting, which is the legislative body of the town, to apply for many grants. This article avoids the need for a Special Town Meeting to authorize the Board of Selectmen to submit an application for grant funding on behalf of the Town and to accept any grant funds awarded. This article is an appropriation of grant funds and expenditure of the grant funds would be allowed.

**Article 18.** To see if the Town will vote to authorize the Town Manager to approve the disposal of furniture, equipment, and other items deemed unusable or unnecessary during the ensuing fiscal year.

SELECTMEN RECOMMEND YES (5-0)

## GENERAL GOVERNMENT-ADMINISTRATION

**Article 19.** To see if the Town will vote to raise and appropriate the sum of Sixteen Thousand Five Hundred Dollars (**\$16,500.00**) for the purpose of providing compensation to the Selectmen during the ensuing fiscal year.

Selectmen (Five at \$3,000.00 ea)	\$15,000.00
Chairmen of the Board of Selectmen	<u>\$ 1,500.00</u>
<b>Total</b>	<b>\$16,500.00</b>

SELECTMEN RECOMMEND YES (5-0)  
 BUDGET COMMITTEE RECOMMENDS (7-0)

**Article 20.** To see if the Town will vote to raise and appropriate the sum of Three Hundred Thirty-Five Thousand Twenty-Two Dollars (**\$335,022.00**) for the purpose of providing compensation and employee benefits to Town employees during the ensuing fiscal year.

Estimated amounts include salaries for the Town Manager, Town Clerk, Deputy Town Clerk, Town Treasurer/Tax Collector, Deputy Treasurer/Tax Collector, Certified Assessors Agent, Assessors Assistant, Code Enforcement Officer, Maintenance, Overtime, Ballot Clerks, the Registrar of Voters and benefits for town employees:

Salaries	\$246,537.00
Payroll Taxes	\$ 26,330.00

Retirement	\$ 14,733.00
Unemployment Insurance	\$ 2,300.00
Workers Compensation Insurance	\$ 5,650.00
Employee Health & Dental	<u>\$ 39,472.00</u>
<b>Total</b>	<b>\$335,022.00</b>

SELECTMEN RECOMMEND YES (5-0)  
 BUDGET COMMITTEE RECOMMENDS YES (7-0)

**Article 21.** To see if the Town will vote to raise and appropriate the sum of One Hundred Nine Thousand Six Hundred Forty-Four Dollars (**\$109,644.00**) for general expenses associated with the operation of Town government.

Estimated amounts include:

Audit Fees	\$ 4,300.00
Computer software/hardware/licensing	\$12,325.00
Education and Training	\$ 6,659.00
Janitorial	\$ 4,928.00
Leases	\$ 4,200.00
Utilities	\$12,130.00
Supplies	\$ 6,000.00
Office Equipment	\$ 1,550.00
Insurance	\$13,365.00
Maintenance Buildings & Grounds	\$25,159.00
Advertising	\$ 1,000.00
Postage	\$ 4,400.00
Lien Recording and Discharging	\$ 3,600.00
Preservation of Town Records	\$ 4,664.00
Miscellaneous Election Supplies	\$ 575.00
Printing & Copies (Town Office & Ballots)	<u>\$ 4,789.00</u>
<b>Total</b>	<b>\$109,644.00</b>

SELECTMEN RECOMMEND YES (5-0)  
 BUDGET COMMITTEE RECOMMENDS YES (7-0)

**Article 22.** To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (**\$50,000.00**) for legal expenses.

SELECTMEN RECOMMEND YES (5-0)  
 BUDGET COMMITTEE RECOMMENDS YES (7-0)

## TOWN COMMITTEES, BOARDS AND COMMISSIONS

**Article 23.** To see if the Town will vote to raise and appropriate the sum of Nine Thousand Four Hundred Ninety-Five Dollars (**\$9,495.00**) for the support of the following Town Boards during the ensuing fiscal year:

Estimated Amounts Include:

Appeals Board	\$ 100.00
Planning Board	<u>\$9,395.00</u>
<b>Total</b>	<b>\$9,495.00</b>

SELECTMEN RECOMMEND YES (5-0)  
BUDGET COMMITTEE RECOMMENDS YES (7-0)

**Article 24.** To see if the Town will vote to raise and appropriate the sum of Six Thousand One Hundred Dollars (**\$6,100.00**) for the support of the following Town events during the ensuing fiscal year.

Estimated amounts include:

Apple Festival	\$5,600.00
Tree Lighting	<u>\$ 500.00</u>
<b>Total</b>	<b>\$6,100.00</b>

SELECTMEN RECOMMEND YES (5-0)  
BUDGET COMMITTEE RECOMMENDS YES (7-0)

**Note:** It is anticipated that \$5,000.00 in revenue from the Apple Festival will be collected.

**Article 25.** To see if the Town will vote to raise and appropriate the sum of Eight Thousand Three Hundred Seventy-Five Dollars (**\$8,375.00**) in support of the Conservation Commission during the ensuing fiscal year.

Estimated amounts include:

Recycling Efforts	\$5,000.00
Roadside Clean Up	\$2,500.00
Advertising	\$ 200.00
Copies & Printing	\$ 250.00
Training	\$ 150.00
Postage	\$ 75.00
Miscellaneous	<u>\$ 200.00</u>
<b>Total</b>	<b>\$8,375.00</b>

SELECTMEN RECOMMEND YES (5-0)  
BUDGET COMMITTEE RECOMMENDS YES (7-0)

**Note:** Budget Committee Recommends that the amount appropriated for recycling (\$5,000.00) is for a one year trial period and that the Board of Selectmen review the progress made of town wide recycling efforts after six months.

**Article 26.** To see if the Town will vote to transfer 25% of the revenue derived from wood harvesting on town owned property during the 2007/2008 fiscal year from the Capital Improvement Account (Wood Account) to the Conservation Account and to see if the Town will approve that all future revenues derived from timber harvesting on town owned property be divided as follows: 75% of the revenue is to be dedicated to the Capital Improvement Account (Wood Account) and 25% of the revenue is to be dedicated to the Conservation Account for the purpose of funding future conservation projects that may arise within the Town of Manchester.

SELECTMEN RECOMMEND YES (3-2)  
BUDGET COMMITTEE RECOMMENDS NO (4-3)

**Note:** This article does not raise any money. Its purpose is to authorize the Selectmen to transfer 25% of the revenue from 2007/2008 timber harvesting operations (as of May 27, 2008 this amount was \$5,798.26) to the Conservation Account and to divide future revenues from timber harvesting with 75% of the revenues being dedicated to the Capital Reserve Account and 25% of the revenues being dedicated to the Conservation Account.

## PUBLIC SAFETY

**Article 27.** To see if the town will vote to raise and appropriate the sum of Eighty-Seven Thousand Six Hundred Eighty-Nine Dollars (**\$87,689.00**) for the following public safety purposes.

Animal Control	\$ 4,675.00
KV Humane Society	\$ 3,402.00
Dam Keeper	\$ 800.00
Cobbossee Outlet Dam	\$ 2,000.00
EMS Director	\$ 100.00
E-911 Dispatching Service	\$18,069.00
E-911 PSAP Service	\$ 6,163.00
Hydrants	\$35,880.00
Street Lights	<u>\$16,600.00</u>
<b>Total</b>	<b>\$87,689.00</b>

SELECTMEN RECOMMEND YES (5-0)  
BUDGET COMMITTEE RECOMMENDS YES (7-0)

**Article 28.** To see if the town will vote to raise and appropriate the sum of Nineteen Thousand Seven Hundred Twenty Dollars (**\$19,720.00**) for Ambulance Services.

SELECTMEN RECOMMEND YES (5-0)  
BUDGET COMMITTEE RECOMMENDS YES (7-0)

## FIRE DEPARTMENT

**Article 29.** To see if the Town will vote to raise and appropriate the sum of Fifty Nine Thousand Two Hundred Twenty-Seven Dollars (**\$59,227.00**) for the operation of the Manchester Fire Department.

Estimated amounts include:

Vehicle Insurance	\$ 2,882.00
Miscellaneous Expenses	\$ 1,780.00
Fire Chief	\$ 3,500.00
Assistant Fire Chief	\$ 775.00
Deputy Fire Chief	\$ 775.00
Senior Fire Captain	\$ 750.00
Payroll	\$16,900.00
Training	\$ 1,000.00
Equipment Replacement and Purchases	\$ 6,500.00
Radio & Communications Repairs	\$ 4,000.00
Building Maintenance Services	\$ 2,720.00
Truck Repairs & Expenses	\$ 9,100.00
Utilities	<u>\$ 8,545.00</u>
<b>Total</b>	<b>\$59,227.00</b>

SELECTMEN RECOMMEND YES (5-0)  
BUDGET COMMITTEE RECOMMENDS YES (7-0)

## TOWN ROADS

**Article 30.** To see if the town will vote to authorize the municipal officers to make final determinations regarding the closing or opening of roads to winter maintenance pursuant to 23 M.R.S.A. § 2953.

SELECTMEN RECOMMEND YES (5-0)

**Explanation:** Unless the town meeting votes to award final authority to the municipal officers to order roads closed to winter maintenance, each closing order made by the municipal officers must be approved by the town meeting. This article awards final authority to the municipal officers in making these determinations, and so removes any need of a special town meeting. Winter closings can be done for a maximum of 10 years and must be completed between May 1 and October 1 in any given year. If their road-closing order does not state the number of years for which it will be effective, it will operate to close a road for only one year.

**Article 31.** To see if the Town will vote to raise and appropriate the sum of Five Hundred Ninety Two Thousand Eight Hundred Three Dollars (**\$592,803.00**) for maintenance of Town roads.

Estimated amounts include:

Advertising	\$ 200.00
Road Maintenance Personnel	\$ 14,600.00
Summer Road Maintenance	\$332,200.00
Sand & Salt Shed Maintenance	\$ 2,950.00
Snow Plowing Costs	<u>\$242,853.00</u>
<b>Total</b>	<b>\$592,803.00</b>

SELECTMEN RECOMMEND YES (5-0)

BUDGET COMMITTEE RECOMMENDS YES (7-0)

## SOLID WASTE

**Article 32.** To see if the Town will vote to raise and appropriate the sum of Forty One Thousand Nine Hundred Seventy-Five Dollars (**\$41,975.00**) for solid waste disposal fees.

Estimated Amounts Include:

Solid Waste Contract/Hatch Hill	\$36,975.00
Town Clean Up	<u>\$ 5,000.00</u>
<b>Total</b>	<b>\$41,975.00</b>

SELECTMEN RECOMMEND YES (5-0)

BUDGET COMMITTEE RECOMMENDS YES (7-0)

## RECREATION

**Article 33.** To see if the Town will vote to appropriate all funds received by the Town from the State of Maine for snowmobile registrations to the Manchester Country Riders Snowmobile Club for the purpose of maintaining their snowmobile trails and to authorize the municipal officers to enter into an agreement with the Club, under such terms and conditions as the municipal officers may deem advisable, for that purpose. These funds are to be used

for the maintenance of snowmobile trails within the Town and will be open to the public at all times and free of charge.

**NOTE:** During the period of July 1, 2007 through June 30, 2008 the Town gave \$1,602.04 to the Manchester Country Riders Snowmobile Club for this purpose.

SELECTMEN RECOMMEND YES (5-0)  
BUDGET COMMITTEE RECOMMENDS YES (7-0)

**Explanation:** Snowmobile registration funds must be appropriated annually by the Town for whatever purpose it desires. If all or part of it is appropriated to a snowmobile club, one of the conditions of that appropriation *must* be that the club's trails are open and free for the public to use. Otherwise, it would be an illegal appropriation of public funds for a private group.

**Article 34.** To see if the Town will vote to raise and appropriate the sum of Twenty-Nine Thousand Four Dollars (**\$29,004.00**) for Summer Recreation programs.

Estimated amounts include:

Copies	\$ 300.00
Director & Assistant Director	\$ 6,400.00
Payroll for counselors	\$15,500.00
Supplies	\$ 2,200.00
Middle School & Other Rec. Programs	\$ 500.00
Field Trips	\$ 2,704.00
Outside Services (instructors)	<u>\$ 1,400.00</u>
<b>Total</b>	<b>\$29,004.00</b>

SELECTMEN RECOMMEND YES (5-0)  
BUDGET COMMITTEE RECOMMENDS YES (7-0)

**Note:** It is anticipated that \$11,775.00 in revenue from Summer Recreation fees will be collected.

**Article 35.** To see if the Town will vote to raise and appropriate the sum of Ten Thousand Nine Hundred Seventy-Five Dollars (**\$10,975.00**) for the purpose of recreational facility maintenance.

Estimated amounts include:

Miscellaneous	\$ 500.00
Mowing	\$ 5,985.00
Ball Field Maintenance	\$ 2,975.00
Playground Maintenance	\$ 550.00
Tennis Courts	\$ 50.00
Equipment & Supplies	\$ 250.00
Portable Toilets	<u>\$ 665.00</u>
<b>Total</b>	<b>\$10,975.00</b>

SELECTMEN RECOMMEND YES (5-0)  
BUDGET COMMITTEE RECOMMENDS YES (7-0)

## ORGANIZATIONS-SUPPORT SERVICES

**Article 36.** To see if the Town will vote to raise and appropriate the sum of Eight Thousand Nine Hundred Thirty-Nine Dollars (**\$8,939.00**) in support of the following organizations.

Kennebec Land Trust	\$ 250.00
Kennebec Valley Council of Governments	\$4,892.00
Maine Municipal Association	\$3,092.00
Winthrop Area Chamber of Commerce	\$ 105.00
Cobbosseecontee Yacht Club (milfoil inspections)	<u>\$ 600.00</u>
<b>Total</b>	<b>\$8,939.00</b>

SELECTMEN RECOMMEND YES (5-0)  
BUDGET COMMITTEE RECOMMENDS YES (7-0)

## ORGANIZATIONS-MANCHESTER

**Article 37.** To see if the Town will vote to raise and appropriate the sum of One Thousand Nine Hundred Dollars (**\$1,900.00**) for donations to the following Manchester organizations:

Manchester Youth Baseball	\$ 500.00
Boy Scout Troop #622	\$ 500.00
Maranacook Football Inc.	\$ 500.00
Manchester Healthy Futures	<u>\$ 400.00</u>
<b>Total</b>	<b>\$1,900.00</b>

SELECTMEN RECOMMEND YES (5-0)  
BUDGET COMMITTEE RECOMMENDS YES (7-0)

## ORGANIZATIONS-SOCIAL SERVICE AGENCIES

**Article 38.** To see if the Town will vote to raise and appropriate the sum of Three Thousand Dollars (**\$3,000.00**) for donations to the following organizations:

Sexual Crisis & Support	\$ 100.00
Family Violence Project	\$ 350.00
Health Reach Hospice & Volunteers	\$ 200.00
KVCAP Transportation Services	\$ 100.00
Kennebec Behavioral Health	\$1,000.00
Senior Spectrum	\$ 350.00
Bread of Life Kitchen	\$ 250.00
Crisis & Counseling Services	\$ 200.00
Augusta Area Food Bank	\$ 250.00
Big Brothers/Big Sisters	<u>\$ 200.00</u>
<b>Total</b>	<b>\$3,000.00</b>

SELECTMEN RECOMMEND YES (5-0)  
BUDGET COMMITTEE RECOMMENDS YES (7-0)

## CEMETERIES

**Article 39.** To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand Dollars (**\$15,000.00**) for the care and maintenance of Town cemeteries.

SELECTMEN RECOMMEND YES (5-0)  
BUDGET COMMITTEE RECOMMENDS YES (7-0)

## GENERAL ASSISTANCE

**Article 40.** To see if the Town will vote to raise and appropriate the sum of Two Thousand Dollars (**\$2,000.00**) for the General Assistance Program.

SELECTMEN RECOMMEND YES (5-0)  
BUDGET COMMITTEE RECOMMENDS YES (7-0)

## CAPITAL IMPROVEMENTS & RESERVE ACCOUNTS

**Article 41.** To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (**\$50,000.00**) for the Cobbossee Outlet Dam” Reserve Account to be used towards the repair of the dam at a later date.

SELECTMEN RECOMMEND YES (5-0)  
BUDGET COMMITTEE RECOMMENDS YES (7-0)

**Note:** This is the third year of a five year plan to raise the amount necessary to repair the Cobbossee Outlet Dam

**Article 42.** To see if the Town will vote to raise the sum of Twenty Thousand Dollars (**\$20,000.00**) for the “Fire Department Vehicle Reserve Account” to be used towards the purchase of Fire Department Vehicles at a later date.

SELECTMEN RECOMMEND YES (5-0)  
BUDGET COMMITTEE RECOMMENDS YES (7-0)

**Note:** This is the fifth year of a fifteen year plan to raise the amount necessary to purchase a new fire truck.

**Article 43.** To see if the Town will vote to raise and appropriate the sum of Four Thousand Two Hundred Fifty-Four Dollars (**\$4,254.00**) to purchase a new computer server for the town office.

SELECTMEN RECOMMEND YES (5-0)  
BUDGET COMMITTEE RECOMMENDS YES (7-0)

**Article 44.** To see if the Town will vote to raise and appropriate the sum of Four Thousand Dollars (**\$4,000.00**) to be used for GIS Mapping and Ortho Photography services.

SELECTMEN RECOMMEND YES (5-0)



BUDGET COMMITTEE RECOMMENDS YES (7-0)

## **DEBT SERVICE & DRUM PROPERTY MAINTENANCE**

**Article 45.** To see if the Town will vote to raise and appropriate the sum of Eighteen Thousand Four Hundred Eighty-Five Dollars (**\$18,485.00**) to support the debt service incurred on the Drum Property and for the maintenance of said property.

Drum Property Principal Payments	\$13,361.00
Drum Property Interest Payments	\$ 2,324.00
Drum Property Mowing	<u>\$ 2,800.00</u>
<b>Total</b>	<b>\$18,485.00</b>

SELECTMEN RECOMMEND YES (5-0)

BUDGET COMMITTEE RECOMMENDS YES (7-0)

**Article 46.** To see if the Town will vote to raise and appropriate the sum of Thirteen Thousand Eight Hundred Thirty-Eight Dollars (**\$13,838.00**) to demolish the buildings on the Drum Property.

Estimated Amounts Include:

Asbestos Removal	\$3,860.00
Truck/Disposal	\$7,000.00
Excavator	\$1,720.00
Contingency	<u>\$1,258.00</u>
<b>Total Costs</b>	<b>\$13,838.00</b>

SELECTMEN RECOMMEND YES (5-0)

BUDGET COMMITTEE RECOMMENDS YES (7-0)

**Town of Manchester, Maine  
Treasurer's Statement and Warrant Article for 2009  
Annual Town Meeting**

**Total Indebtedness**

<b>Bond principal outstanding and unpaid:</b>	<b>\$66,284.74</b>
<b>Bond principal authorized and unissued:</b>	<b>.00</b>
<b>Bond principal authorized to be issued</b>	<b>.00</b>
<b>If question is approved (the "New Bonds"):</b>	<b>\$1,600,000.00</b>

**Costs**

**At an estimated maximum interest rate of 4.50% and with an estimated maximum term of twenty (20) years, the estimated costs of the New Bonds will be:**

<b>Total Bond Principal</b>	<b>\$1,600,000.00</b>
<b>Total Estimated Interest</b>	<b>\$ 756,000.00</b>
<b>Total Estimated Debt Service</b>	<b>\$2,356,000.00</b>

<b>Estimated Average Annual Payment</b>	<b>\$117,800.00</b>
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**Validity**

**The New Bonds will be valid if they are authorized by a majority of the voters voting at the town meeting. The approval of the voters will not be affected by any error in any estimate provided in Paragraph B of this statement.**

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**Darlene Beaulieu  
Treasurer, Town of Manchester**

**Article 47.** Shall the Selectmen of the Town of Manchester be authorized to borrow, on behalf of the Town, a sum not to exceed One Million Six Hundred Thousand Dollars (\$1,600,000.00) on such terms as the Selectmen determine are necessary and proper pursuant to 30-A M.R.S.A. § 5772, including the interest rate or rates and the principal payment dates, for the purpose of paying the costs or a portion of the costs of, and to enter into one or more agreements providing for, acquiring, construction, equipping and financing a new fire station for the Town, including the land necessary for the fire station?

SELECTMEN RECOMMEND YES (5-0)  
BUDGET COMMITTEE RECOMMENDS YES (7-0)

**Article 48.** To see if the Town will vote to raise and appropriate the sum of One Hundred Forty-Nine Thousand Five Hundred Dollars (**\$149,500.00**) to support the debt services and issuance costs for the construction of a new fire station for the Town of Manchester.

Estimated Amounts Include:

Principal Payments	\$80,000.00
Interest & Costs	<u>\$69,500.00</u>
<b>Total Costs</b>	<b>\$149,500.00</b>

SELECTMEN RECOMMEND YES (5-0)

BUDGET COMMITTEE RECOMMENDS YES (7-0)

## MISCELLANEOUS

**Article 49.** To authorize the Selectmen to accept and expend any other revenue from State, Federal, local and private sources for the support of the Town.

SELECTMEN RECOMMEND YES (5-0)  
BUDGET COMMITTEE RECOMMENDS YES (7-0)

## REVENUE

**Article 50.** To see if the Town will vote to appropriate, and to authorize the Selectmen to expend, up to Seven Hundred Seventy-Nine Thousand Eight Hundred Eighty-Five Dollars (**\$779,885.00**) from the following General Fund revenue sources to be used toward the July 1, 2008 to June 30, 2009 budget appropriation, thereby decreasing the amount to be raised from property taxes. Estimates Include:

Interest & Costs	\$ 10,000.00
Auto Excise Tax	\$440,000.00
Boat Excise Tax	\$ 6,000.00
Town Agent Fees	\$ 8,870.00
Interest on Investments	\$ 25,800.00
Miscellaneous Fees	\$ 100.00
Mowing & Sewer Reimbursement	\$ 5,140.00
Maine Park Reimbursement	\$ 1,200.00
State Revenue Sharing	\$200,000.00
Tree Growth Reimbursement	\$ 2,900.00
Veterans Reimbursement	\$ 1,500.00
Code Enforcement Fees	\$ 10,165.00
Vital Records Fees	\$ 1,075.00
Apple Festival	\$ 5,000.00
Animal Control Fees	\$ 2,225.00
Urban Renewal Initiative Program	\$ 36,500.00
Summer Recreation Fees	\$ 11,775.00
First Park Reimbursement	\$ 10,935.00
General Assistance Reimbursement	\$ 700.00
<b>Total</b>	<b>\$779,885.00</b>

SELECTMEN RECOMMEND YES (5-0)

**Explanation:** The above municipal revenues do not reflect anticipated education revenues of **\$775,937.00** and an estimated carry forward from the Manchester Elementary School of approximately **\$95,000.00** to support education. These figures were appropriated in the Articles dealing with education at the Town Meeting of May 14, 2008.

**Article 51.** To see if the Town will vote to appropriate, and to authorize the Selectmen to expend, up to One Hundred Fifty Thousand Dollars (**\$150,000.00**) from Undesignated Fund Balance to be used toward the July 1, 2008 to June 30, 2009 budget appropriation, thereby decreasing the amount to be raised from property taxes.

**ARTICLE 52 WILL BE DECIDED BY WRITTEN BALLOT**

**Article 52.** Shall the Town vote to increase the property tax levy limit of **\$309,658.00** established for the Town of Manchester by state law in the event that the municipal budget approved under the preceding articles will result in a tax commitment that is greater than that property tax limit.

SELECTMEN RECOMMEND YES (5-0)

**LAND USE & DEVELOPMENT ORDINANCES**

**Article 53.** To see if the Town will vote to adopt proposed changes to the Town of Manchester Land Use and Development Ordinance originally adopted on June 29, 1992 and last amended June 14, 2007, regarding the addition of the following definition to APPENDIX A. (Definitions) Section 2 (Definitions) (starting on page 160):

**Sign: Any structure, display, logo, device or representation which is designed or used to advertise any business activity or place to include specialty advertising devices.**

Explanation of Amendment: “Sign” had not been defined in the Ordinance.

**Article 54.** To see if the Town will vote to adopt proposed changes to the Town of Manchester Land Use and Development Ordinance originally adopted on June 29, 1992 and last amended June 14, 2007, regarding ARTICLE V. (APPEALS), Section 3(Appeal Procedure) (G.) (Appeal to Superior Court) which presently reads:

**V. 2.A.           Administrative Appeals.**

Consider an appeal in which an aggrieved party alleges there was:

2. A procedural error or omission by the Planning Board. When errors of administrative procedures or interpretation are found, the case may be remanded back to the Code Enforcement Officer or Planning Board for Correction.

**V. 3. G.           Appeal to Superior Court.**

1. Appeals from any action or failure to act by the Planning Board under Article III of this Ordinance or by the Code Enforcement Officer under Article IV, Section 8 of this Ordinance shall be directly to Superior Court pursuant to Rule 80B of the Maine Rules of Civil Procedure.
2. Appeals from any decision of the Board of Appeals may be taken to Superior Court within 45 days of the date of the vote on the original decision and in accordance with Rule 80B of the Maine Rules of Civil Procedure.

To be amended as:

**A.2.** an procedural error or omission by the Planning Board. When errors of administrative procedures or interpretation are found, the case may be remanded back to the Code Enforcement Officer or Planning Board for Correction.

**G. Appeal to Superior Court.**

1. Appeals from any action or failure to act by the Planning Board under Article III of this Ordinance or by the Code Enforcement Officer under Article IV, Section 8 of this Ordinance shall be directly to Superior Court pursuant to Rule 80B of the Maine Rules of Civil Procedure.

2. Appeals from any decision of the Board of Appeals may be taken to Superior Court within 45 days of the date of the vote on the original decision and in accordance with Rule 80B of the Maine Rules of Civil Procedure.

To be amended as:

**G. Appeal to Superior Court.**

**1. Appeals from any action or failure to act by the Planning Board under Article III of this Ordinance or by the Code Enforcement Officer under Article IV, Section 8 of this Ordinance shall be directly to Superior Court pursuant to Rule 80B of the Maine Rules of Civil Procedure.**

**1. Appeals from any decision of the Board of Appeals may be taken to Superior Court within 45 days of the date of the vote on the original decision and in accordance with Rule 80B of the Maine Rules of Civil Procedure.**

Explanation of Amendment: It clarifies the appeal process and ensures the applicant follows the appeal process at the local level (Board of Appeals) before appealing to Superior Court.

**Article 55.** To see if the Town will vote to adopt proposed changes to the Town of Manchester Land Use and Development Ordinance originally adopted on June 29, 1992 and last amended June 14, 2007, regarding Shoreland Zoning as outlined below:

**Explanation of Amendment:** The Department of Environmental Protections requires Towns to update the Shoreland Zoning Ordinance in accordance with “Chapter 1000: Guidelines for Municipal Shoreland Zoning Ordinances”. The Department of Environmental Protection approved the Planning Board’s amendments on April 6, 2008. Final enactment of these changes requires voter approval.

PLANNING BOARD RECOMMEND YES (5-0)

Language with strikeouts is proposed deletions. Underlined language is proposed additions/amendments.

# **ARTICLE I. GENERAL PROVISIONS**

## **Section 2. Legal Authority**

This Ordinance has been prepared in accordance with the provisions of Title 30-A, Maine Revised Statutes Annotated, Sections 3001, Ordinance Power (Home Rule), 4401-4407, Subdivision Law; 4352 and 4353 Land Use Regulation, and 4452, Enforcement of Land Use Laws and Ordinances; and Title 38, M.R.S.A., Section 435-446 449, Shoreland Zoning; as amended.

## **Section 3. Purpose**

The purpose of this Ordinance is to promote the health, safety and general welfare of the residents of the Town; to encourage the most appropriate use of land throughout the Town by controlling building sites, placement of structures and land uses; to promote traffic safety and safety from fire and other elements; to provide adequate light and air and prevent overcrowding of real estate; to promote a wholesome home environment; to prevent housing development in unsanitary areas; to provide an adequate street system and public services; to promote the coordinated development of un-built areas; to encourage the formation of community units and provide an allotment of land area in new developments sufficient for all requirements of community life; to maintain rural character; to conserve natural resources; to prevent and control water pollution; to protect spawning grounds, fish, aquatic life, bird and other wildlife habitat; and to conserve shore cover and visual as well as actual points of access to inland areas, especially in flood prone areas and shores unsuitable for development.

## **Section 5. Non-conformance**

It is the intent of this Ordinance to promote land use compatibility and to encourage the elimination of nonconforming uses. This Ordinance intends to be realistic so that: nonconforming lots and buildings may reasonably be used; and nonconforming uses may be changed to equally nonconforming or more conforming uses Except as otherwise provided in this ordinance, a non conforming condition shall not be permitted to become more non-conforming

### **Section 5 (A) (2) Transfer of Ownership**

Ownership of lots, structures and uses which remain lawful but become nonconforming by the adoption or amendment of this Ordinance may be transferred, and the new owner may continue the non-conforming structure, lot or use subject to the provisions of this Ordinance.

### **Section 5 (c) Nonconforming Structures**

a. A nonconforming structure or use shall not be added to or enlarged unless such addition or enlargement conforms to all the regulations of the land use district in which it is located or unless a variance is obtained.

b. Nonconforming structures in the Shoreland and Resource Protection Districts:

i. No structure or portion thereof located in the shoreland district or the resource protection district which is nonconforming with respect to setback from the normal high-water mark or upland edge of a wetland shall be expanded toward the water or wetland. No portion of a structure which is less than the required setback from the normal high-water mark shall be expanded in floor areas or volume by more than thirty percent (30%) during the lifetime of the structure. No structure or portion thereof located in a Shoreland District or Resource Protection District shall be expanded so as to become more nonconforming with respect to the required set back from the normal high-water mark or upland edge of a wetland . After January 1, 1989 if any portion of a structure is less than the required setback from the normal high-water line of a water body or tributary stream or the upland edge of a wetland, that portion shall not be expanded as measured in floor area or volume, by 30% or more during the lifetime of the structure.

These provisions shall apply to the addition of porches, patios, decks and similar features as well as to the addition of one set of unenclosed steps or one an unenclosed wheelchair ramps.

ii. The construction or enlargement of a foundation beneath the existing structure shall not be considered an expansion of the structure provided that: Whenever a new, enlarged or replacement foundation is Constructed under a non-conforming structure, the Structure and new foundation must be placed such that the Setback requirement is met to the greatest practical extent as determined by the Planning Board, basing its decision on

The criteria specified in subsection iii below.

1.The structure and the new foundation are placed such that the setback requirement is met to the greatest practical extent as determined by the Planning Board, basing its decision on the criteria specified in subsection iii, below.

2.The completed foundation does not extend beyond the exterior dimensions of the structure, and:

3.The foundation does not cause the structure to be elevated by more than 3 additional feet. As measured from the uphill side of the structure (from the original ground level of the bottom of the first floor sill), it shall no be considered an expansion of the structure.

iii. A non-conforming structure may be relocated within the boundaries of the parcel on which the structure is located provided that the site of relocation conforms to all setback requirements to the greatest practical extent as determined by the Planning Board, and provided that the applicant demonstrates that the present subsurface wastewater disposal system meets the requirements of State law and the State of Maine Subsurface Wastewater Disposal Rules, or that a new system can be installed in compliance with the law and said Rules. In no case shall a structure be relocated in a manner that causes the structure to be more non-conforming

1.In determining whether the building relocation meets the setback to the greatest practical extent, the Planning Board shall consider the size of the lot, the slope of the land, the potential for soil erosion, the location of other structures on the property and on adjacent properties, the location of the septic system and other on-site soils suitable for septic systems, and the type and amount of vegetation to be removed to accomplish the relocation. When it is necessary to remove vegetation within the water or wetland setback area in order to relocate a structure, the planning board shall require replanting of native vegetation to compensate for destroyed vegetation. In addition, the area from which the relocated structure is removed must be replanted with vegetation. Replanting shall be required as follows:

a. Trees removed in order to relocate a structure must be replanted with one native tree three (3) feet in height for every tree removed. If more than five trees are planted, no one species of tree shall make up more than 50% of the number of trees planted. Replaced trees must be planted no further from the water or wetland than the trees that were removed.

b. Other woody and herbaceous vegetation, and ground cover, that are removed or destroyed in order to relocate a structure must be re-established. An area at least the same size as the area where vegetation and/or ground cover was disturbed, damaged, or removed must be reestablished with the setback area. The vegetation and/or ground cover must consist of similar native vegetation and/or ground cover that was disturbed, destroyed or removed.

c. Where feasible, when a structure is relocated on a parcel the original location of the structure shall be replanted with vegetation which may consist of grasses, shrubs, trees, or a combination thereof.

iv. Any non-conforming structure which is located less than the required setback from the normal high-water line of a water body, tributary stream, or upland edge of a wetland and which is removed, or damaged, or destroyed, regardless of cause by more than 50% of the market value of the structure before such damage, destruction or removal, may be reconstructed or replaced provided that a permit is obtained within eighteen (18) months one year of the date of such damage, destruction, or removal and provided that such reconstruction or replacement is in compliance with the water or wetland setback requirement to the greatest practical extent as determined by the Planning Board in accordance with the purposes of this ordinance. In no case shall a structure be reconstructed or replaced so as to increase its non-conformity.

Any non-conforming structure which is located less than the required setback from a water body, tributary stream, or wetland and which is removed by 50% or less of the market value, or damaged or destroyed by 50% or less of the market value of the structure, excluding normal maintenance and repair, may be reconstructed in place if a permit is obtained from the Code Enforcement Officer within one (1) year of such damage, destruction or removal

If the total amount of floor area and volume of the original structure can be relocated or reconstructed beyond the required setback area, no portion of the relocated or reconstructed structure shall be replaced or constructed at less than the setback requirements for a new structure. When it is necessary to remove vegetation in order to replace or reconstruct a structure, vegetation shall be replaced in accordance with Section 5 (c) iii.

Any non-conforming structure which is damaged or destroyed by 50% or less of the market value of the structure, excluding normal maintenance and repair, may be reconstructed in place with a permit from the Code Enforcement Officer. Any non-conforming structure which is located less than the required setback from a water body, tributary stream or Wetland and which is removed by 50% or less of the market value, or damaged or destroyed by 50% or less of the market Value, excluding normal maintenance and repair may be Reconstructed in place if a permit is obtained from the Code Officer within one (1) year of such damage, destruction or Removal.

In determining whether the building reconstruction or replacement meets the water setback to the great-



est practical extent the Planning Board shall consider in addition to the criteria in paragraph iii, above, the physical condition and type of foundation present, if any.

v. The use of a non-conforming structure may not be changed to another use unless the Planning Board after receiving a written application determines that the new use will have no greater adverse impact on the water body, tributary stream or wetland or on the subject or adjacent properties and resources than the existing use. The subject or adjacent properties and resources than the existing use. In determining that no greater adverse impact will occur, the Planning Board shall require written documentation from the applicant, regarding the probable effects on public health and safety, erosion and sedimentation, water quality, fish and wildlife habitat, vegetative cover, visual and actual points of public access to waters, natural beauty, floodplain management, archeological and historic resources, and commercial fishing and maritime activities, and other functionally water-dependent uses.

c. In all other land use districts, the addition of one set of unenclosed steps or one unenclosed wheelchair ramp, provided no roof is involved, shall not constitute the expansion of a nonconforming use. The addition of a deck, porch or open patio does constitute the expansion of a nonconforming use and therefore shall meet all applicable dimensional requirements.

d. In all land use districts, the placing of a foundation below a lawfully existing nonconforming structure shall not constitute the expansion of the structure, provided that the first floor area or total living area of the structure is not increased.

## **ARTICLE II. LAND USE DISTRICTS AND USES**

### **E. Shoreland District**

The Shoreland District covers land areas within 250 feet, horizontal distance, of the normal high-water line of any great pond, river, Weston Brook, upland edge of those freshwater wetlands shown on the Official Land Use District Map; and 75 feet, horizontal distance, of the normal high-water line of other streams in Manchester. The Shoreland District generally provides for seasonal and year-round residential and recreational development. Development in the Shoreland District, due to its proximity to surface waters, requires closer scrutiny than development situated farther away in order to protect the water resource of the Town.

### **F. Resource Protection**

The Resource Protection District is the critical natural resource areas in Town which, based upon their resource value, should remain essentially undisturbed. The purpose of this land use classification is to preserve fragile and significant environmental areas from intrusions which adversely affect these systems or creates threats to public health and safety.

This district includes areas in which development would adversely affect water quality, productive habitat, biotic systems, or scenic and natural values. This area includes:

Significant lakes, ponds and streams.

Areas within 250 feet, horizontal distance, of the upland edge of freshwater wetlands, and wetlands associated with great ponds, which are rated as moderate to high-value waterfowl and wading bird habitat, including nesting and feeding areas, by the Department of Inland Fisheries and wildlife, that are depicted on a geographic information system data layer maintained by MDIF&W or the Department of Environmental Protection as of May 1, 2006 as of January 1, 1973. For the purposes of the paragraph "wetlands associated with great ponds and rivers" shall mean areas characterized by non-forested wetland vegetation and hydric soils that are contiguous with great pond or river, and have a surface elevation at or below the water level of the great pond or river during the period of normal high water. "Wetlands associated with great ponds or rivers" are considered to be part of that great pond or river.

Areas of two (2) or more contiguous acres with sustained slopes greater than twenty percent (20%), or unstable soil subject to slumping, mass movement, or severe erosion, when these areas are two acres or more in size.

Areas of two (2) or more contiguous acres supporting wetland vegetation and hydric soils, which are not part of a freshwater wetland, as defined, and which are not surfically connected to a water body during normal spring high-water.

This area may also include:

- Other significant wildlife habitat
- Flood plains as defined by the 100-year flood or the flood of record, or, in the absence of these, by soil types identifiable as recent flood plain soils.
- Natural sites of significant scenic or aesthetic value;
- Areas designated by the Federal, State or Municipal Government as natural areas of significance to be protected from development; and
- Other significant areas.

## **Section 5. Dimensional Requirements**

A1. Anything to the contrary in the definition of structure notwithstanding, the minimum requirements for sideline setbacks for a driveway, parking area, sidewalks, fences, and field or garden walls or embankment retaining walls in the Shoreland and Resource Protection Districts shall be the same as in all other Districts

## **Section 6. B. Agriculture.**

Agricultural activities in the Shoreland and Resource Protection Districts shall conform to the following land use standards. In other land use districts, such activities must comply with applicable State and Federal regulations.

1. All spreading or disposal of manure shall be accomplished in conformance with the "Maine Guidelines for Manure and Manure Sludge Disposal on Land", published by the University of Maine and the Maine Soil and Water Conservation Commission, in July, 1972. Manure Utilization Guidelines published by the Maine Department of Agriculture on 11-1-2001, and the Nutrient Management Law (7 M.R.S.A. sections 4201-4209)

2. There shall be no tilling of soil within fifty (50) feet of the normal high-water mark of any stream, lake or pond whose shore lands are covered by this Ordinance.

3. Where soil is tilled in a Resource Protection District, or where soil in excess of 20,000 square feet is tilled in any other Land Use District, and the tilled area lies either wholly or partially within the shoreland areas covered by this Ordinance, such tillage shall be carried out in conformance with the provisions of a Conservation Plan which meets the standards of the regional Soil and Water Conservation District. The number of the plan shall be filed with the Planning Board. Nonconformance with the provisions of such Conservation Plan shall be considered to be a violation of this Ordinance.

4. There shall be no new tilling of soil or newly established livestock grazing areas within 100 feet horizontal distance, of the normal high-water line of a great pond classified GPA; within 75 feet, horizontal distance, from other water bodies; nor within 25 feet, horizontal distance, of tributary streams and wetlands. Operations in existence on the effective date of this ordinance and not in conformance with this provision may be maintained.

**Section 6** F. Clearing or Removal of Vegetation for Activities Development within the Shoreland District Other Than Timber Harvesting.

Within In a shoreland district, designated for Resource Protection, abutting a great pond, there shall be no cutting of vegetation within the strip of land extending seventy-five (75) feet, horizontal distance, inland from the normal high-water line, except to remove safety hazards.

Except in areas as described in Paragraph 1, Section 6 (F) 1 above, and except to allow for the development of permitted uses, within a strip of land extending one-hundred (100) feet, horizontal distance, inland from the normal high-water line of a great pond, and within seventy-five (75) feet, horizontal distance, of the normal high-water line of streams, tributary streams, rivers, or the upland edge of those wetlands designated on the official Manchester Land Use Map, a buffer strip of vegetation shall be preserved as follows:

Adjacent to a great pond or streams as described in Section 3, the rivers, or upland edge of those wetlands designated on the official Manchester Land Use Map, the width of a single six (6) feet wide foot path shall be limited to six (6) feet allowed

Selective cutting of trees within the buffer strip is permitted allowed provided that a well distributed stand of trees and other natural vegetation is maintained so long as no more than 40% of the total volume of trees at 0 - 7% slope of land, 30% of the total volume of trees at 8 - 14% slope of land and 20% of the total volume of trees at 15% or greater slope of land four (4) inches or more in diameter, measured at 4 1/2 feet above ground level may be removed in any ten (10) year period.

In order to protect water quality and wildlife habitat, adjacent to great ponds streams and tributary streams as described in Section 3, the rivers, or upland edge of those wetlands designated on the official Manchester Land Use Map, existing vegetation under three (3) feet in height and other ground cover shall not be removed, except to

provide for a footpath or other permitted uses as described in paragraphs 2 and 2a above.

Pruning of tree branches, on the bottom 1/3 of the tree is permitted allowed.

In order to maintain a buffer strip of vegetation, when the removal of storm-damaged, diseased, unsafe, or dead trees results in the creation of cleared openings, these openings shall be replanted with native tree species unless existing new tree growth is present.

The provisions contained in paragraph 2 above shall not apply to those portions of public recreational facilities adjacent to public swimming areas. Cleared areas, however, shall be As long as cleared areas are limited to the minimum area necessary.

At distances greater than one hundred (100) feet, horizontal distance, from a great pond and Weston Brook, and seventy-five (75) feet, horizontal distance, from the normal high-water line of other streams, or the upland edge of those wetlands designated on the official Manchester Land Use Map, except to allow for the development of permitted uses, there shall be permitted allowed on any lot, in any ten (10) year period, selective cutting of not more than forty (40) percent of the volume of trees four (4) inches or more in diameter, measured 4 1/2 feet above ground level. Tree removal in conjunction with the development of permitted uses shall be included in the forty (40) percent calculation. For the purposes of these standards volume may be considered to be equivalent to basal area. In no event shall cleared openings for any purpose development, including but not limited to, principal and accessory structures, driveways, lawns and sewage disposal areas, exceed in the aggregate, 25% of the lot area within the shoreland zone or ten thousand (10,000) square feet, whichever is greater, including land previously cleared developed.

Legally existing non-conforming cleared openings legally in existence on the effective date of this Ordinance may be maintained, but shall not be enlarged, except as permitted allowed by this Ordinance.

5. Fields and other cleared openings which have reverted to primarily shrubs, or trees shall be regulated under the provisions of this Section 15 P.

6. In any other land use district, the clearing of vegetation shall be limited to that which is necessary for uses expressly authorized in that district.

**M. Piers, Docks, Wharves, Bridges and Other Structures and Uses Extending Over or Located Beyond the Normal High-Water Line of a Water Body or Within a Wetland**

1. Access from shore shall be developed on soils appropriate for such use and constructed so as to control erosion.
2. The location shall not unduly interfere with existing developed or natural beach areas.
3. The structure shall be located so as to minimize adverse effects on water quality.
4. The facility shall be no larger in dimension than necessary to carry on the activity and be consistent with the surrounding character and existing conditions, uses and character of the area. A temporary pier, dock or wharf in non-tidal waters shall not be wider than six (6) feet for non-commercial uses.
5. No new structures shall be built on, over or abutting a pier, wharf, dock or other structure extending beyond the normal high-water line of a water body or within a wetland.
6. New permanent piers and docks on non-tidal waters shall not be permitted unless it is clearly demonstrated to the Planning Board that a temporary pier or dock is not feasible, and a permit has been obtained from the Department of Environmental Protection, pursuant to the Natural Resources Protection Act.
- 7.6. No existing structures built on, over or abutting a pier, dock, wharf or other structure extending beyond the normal high-water line of a water body or within a wetland shall be converted to residential dwelling units.
- 8.7. Piers, docks, wharves, bridges and other structures and uses extending over or located beyond the normal high-water line of a water body or within a wetland shall be subject to the same zoning requirements which apply to structures in the Resource Protection District.
9. 8. Such structures shall not extend or be located more than thirty (30) feet from the normal high-water line in order to minimize the hazard to navigation.

**Article II: Land Use Districts & Uses Section 6: General Performance Requirements and Standards (N.) Road Construction and/or Acceptance (6.) Erosion Control , (e) Stabilization Timelines:**

- iii. In all cases within the shoreland zones, permanent stabilization shall occur within nine (9) months of the initial date of exposure.

11. Roads and Driveways within Shoreland or Resource Protection Districts . The following standards shall apply to the construction of roads and/or driveways and drainage systems, culverts and other related features.

a. Roads and driveways shall be set back at least one-hundred (100) feet horizontal distance from the normal high-water line of a great pond and Weston Brook, and seventy-five (75) feet horizontal distance from the normal high-water line of other water bodies, tributary streams, or the upland edge of a wetland unless no reasonable alternative exists as determined by the Planning Board. If no other reasonable alternative exists, the Planning Board may reduce the road and/or driveway setback requirement shall be to no less than fifty (50) feet upon clear showing by the applicant that appropriate techniques will be used to prevent sedimentation of the water body. Such techniques may include, but are not limited to, the installation of settling basins, and/or the effective use of additional ditch relief culverts and turnouts placed so as to avoid sedimentation of the water body, tributary stream, or wetland.

On slopes of greater than twenty percent (20%), the road and/or driveway setback shall be increased by ten (10) feet for each five (5) percent increase in slope above twenty (20) percent. This paragraph shall neither apply to approaches to water crossings nor to roads or driveways that provide access to permitted structures, and facilities located nearer to the shoreline due to an operational necessity.

b. Existing public roads may be expanded within the legal road right-of-way regardless of its setback from a water body, tributary stream or wetland

c. New permanent roads are not permitted allowed within the shoreland zone along Significant River Segments except:

i. To provide access to structures or facilities within the zone; or

ii. The When applicant demonstrates that no reasonable alternative route exists outside the shoreland zone. When the roads must be located within the shoreland zone they shall be set back as far as practicable from the normal high-water line and screened from the river by existing vegetation.

c. New roads and driveways are prohibited in a Resource Protection District except, as permitted by the Planning Board to provide access to permitted allowed uses within the district, or as approved by the Planning Board upon a finding that no reasonable alternative route or location is available outside the district, in which case the road and/or driveway shall be set back as far as practicable from the normal high-water line of a water body, tributary stream, or upland edge of a wetland.

d. Roads banks shall be no steeper than a slope of two (2) horizontal to one (1) vertical, and shall be graded and stabilized in accordance with the provisions for erosion and sedimentation control contained in Section 6 (Q) of this Ordinance.

e. Road grades shall be no greater than ten (10) percent except for short segments of less than two hundred (200) feet.

f. In order to prevent road and driveway surface drainage from directly entering water bodies, tributary streams or wetlands roads and driveways shall be designed, constructed, and maintained to empty onto an unscarified buffer strip at least fifty (50) feet plus two (2) times the average slope, in width between the outflow point of the ditch or culvert and the normal high-water line of a water body, tributary stream, or upland edge of a wetland. Road Surface drainage which is directed to an unscarified buffer strip shall be diffused or spread out to promote infiltration of the runoff and to minimize channelized flow of the drainage through the buffer strip.

## **SIGNS**

2. Signs in the Community Residential, Rural Residential and Shoreland Districts, only the following signs shall be permitted:

- a. All signs shall conform with the provisions of Title 23, Maine Revised Statutes Annotated, Sections 1901-1925.
- b. Signs conveying the inhabitant's names, the property name, and safety and caution messages, shall be no larger than two square feet.
- c. The sale or rental of real estate may be advertised by temporary signs, no larger than six (6) square feet in area. Each broker or person advertising the sale shall be permitted allowed only two (2) signs on any premises. All such signs shall be removed within two (2) days of closing.
- d. At any entrance to a residential subdivision or multi-family development, there may be not more than two (2) signs identifying such subdivision or development. A single side of any such sign may not exceed eighteen (18) square feet for sign face, nor may the total surface area of all such signs located at a single entrance exceed ten (10) feet in height.
- e. non-residential uses (including home occupations) may display one sign, not exceeding eighteen (18) square feet in area, per sign face, per use, not to exceed ten (10) feet in height. Said sign may be either a wall sign or a free-standing sign.
- f. Signs relating to trespassing and hunting shall be permitted allowed without restrictions as to number provided that no such sign shall exceed two (2) square feet in area.

### Section 8. Performance Requirements and Standards for Specific Activities

The following requirements and standards apply in addition to those specified in Sections 6 and 7, above.

#### A. Campgrounds and Individual Private Campsites.

Campgrounds shall conform to the minimum requirements imposed under State licensing procedure and the following:

1. Campgrounds shall contain a minimum of five thousand (5,000) square feet of land, not includ-

ing roads and driveways, for each site. Land supporting wetland vegetation, and land below the normal high-water line of a water body shall not be included in calculating land area per site.

2. The areas intended for placement of a recreational vehicle, tent or shelter, and utility and service buildings shall be set back a minimum of one hundred (100) feet, horizontal distance from the normal high-water line of a great pond, and seventy-five (75) feet, horizontal distance, from the normal high-water line of the rivers, streams or tributary streams or upland edge of those wetlands designated on the official Manchester Land Use Map.

Individual, private campsites not associated with campgrounds are permitted allowed provided the following conditions are met:

1. One campsite per lot existing on the effective date of this Ordinance, or thirty thousand (30,000) square feet of lot area within the shoreland district, whichever is less, may be permitted.
2. Campsite placement on any lot, including the area intended for a recreational vehicle or tent platform, shall be set back one hundred (100) feet, horizontal distance from the normal high-water line of a great pond or river flowing to a great pond and 75 feet, horizontal distance, from the normal high-water line of other water bodies, tributary streams, or upland edge of a wetland
3. Only one recreational vehicle shall be allowed on a campsite. The recreational vehicle shall not be located on any type of permanent foundation except for a gravel pad, and no structures except a canopy shall be attached to the recreational vehicle.
4. The clearing of vegetation for the siting of the recreational vehicle, tent or similar shelter in a resource protection district shall be limited to 1000 square feet
5. A written sewage disposal plan describing the proposed method and location of sewage disposal shall be required for each campsite and shall be approved by the local plumbing inspector. Where disposal is off-site written authorization from the receiving facility or land owner is required.
6. If a recreational vehicle or similar shelter is placed on site for more than 120 days per year, all requirements for residential structures shall be met, including the installation of a waste water disposal system compliant with the State of Maine subsurface surface waste disposal rules.

## G. Mobile Home Parks.

Mobile home parks shall be developed in accordance with the following requirements.

1. Lot Area and Lot Width Requirements: Lots in a mobile home park shall meet the following lot area and lot width requirements.



a. Lots served by individual subsurface wastewater disposal systems:

Minimum lot area: 20,000 square feet  
Minimum lot width: 100 feet

b. Lots served by a central subsurface wastewater disposal system approved by the Maine Department of Human Services:

Minimum lot area: 12,000 square feet  
Minimum lot width: 85 feet

c. Lots served by a public sewer system:

Minimum lot area: 6,500 square feet  
Minimum lot width: 50 feet

d. The overall density of any park served by any subsurface wastewater disposal system shall not exceed one unit per 20,000 square feet of total park area.

e. Mobile home parks located within the Shoreland District shall meet the standard development lot area, lot width, setbacks and shore frontage requirements for that district.

## J. Timber Harvesting within the Shoreland District

1. Within the strip of land extending seventy-five (75) feet horizontal distance inland from the normal high-water line in a shoreland district designated for resource protection abutting a great pond, there shall be no timber harvesting, except to remove safety hazards.
2. Except in areas as described in Paragraph 1 above, timber harvesting in the Shoreland District shall conform with the following provisions:
  - a. Selective cutting of no more than forty (40) percent of the total volume of trees four (4) inches or more in diameter measured at 4 1/2 feet above ground level on any lot in any ten (10) year period is permitted. In addition:
    - i. Within one-hundred (100) feet, horizontal distance of the normal high-water line of a great pond or Weston Brook, and within seventy-five (75) feet, horizontal distance, of the normal high-water line of other streams, tributary streams or upland edge of those wetlands designated on the official Manchester Land Use Map, there shall be no clear-cut openings and a well-distributed stand of trees and other vegetation, including existing ground cover, shall be maintained.
    - ii. At distances greater than one-hundred (100) feet, horizontal distance, of a great pond or Weston brook, and greater than seventy-five (75) feet, horizontal distance, of the normal high-water line of streams as described in Section 3, or upland edge of those wetlands

designated on the official Manchester Land Use Map harvesting operations shall not create single clearcut openings greater than ten-thousand (10,000) square feet in the forest canopy. Where such openings exceed five-thousand (5,000) square feet they shall be at least one-hundred (100) feet, horizontal distance, apart. Such clearcut openings shall be included in the calculation of total volume removal. For the purposes of these standards volume may be considered to be equivalent to basal area.

b. No accumulation of slash shall be left within fifty (50) feet, horizontal distance, of the normal high-water line of a water body. In all other areas slash shall either be removed or disposed of in such a manner that it lies on the ground and no part thereof extends more than four (4) feet above the ground. Any debris that falls below the normal high-water line of a water body or tributary stream shall be removed.

c. Timber harvesting equipment shall not use stream channels as travel routes except when:

- i. Surface waters are frozen; and
- ii. The activity will not result in any ground disturbance.

d. All crossing of flowing water shall require a bridge or culvert, except in areas with low banks and channel beds which are composed of gravel, rock or similar hard surfaces which would not be eroded or otherwise damaged.

e. Skid trail approaches to water crossings shall be located and designed so as to prevent water runoff from directly entering the water body or tributary stream. Upon completion of timber harvesting, temporary bridges and culverts shall be removed and areas of exposed soil revegetated.

f. except for water crossings, skid trails and other sites where the operation of machinery used in timber harvesting results in the exposure of mineral soil shall be located such that an unscarified strip of vegetation of at least seventy-five (75) in width, horizontal distance, for slopes up to ten (10) percent shall be retained between the exposed mineral soil and the normal high-water line of a water body or upland edge of a wetland. For each ten (10) percent increase in slope, the unscarified strip shall be increased by twenty (20) feet. The provisions of this paragraph apply only to a face sloping toward the water body or wetland, provided, however, that no portion of such exposed mineral soil on a back face shall be closer than twenty-five (25) feet, horizontal distance, from the normal high-water line of a water body or upland edge of a wetland.

g. Timber harvesting in all other land use districts shall conform to applicable State requirements.

## **DEFINITIONS**

Commercial Marina: A business establishment having frontage on navigable water and as its principle use, providing for hire offshore moorings or docking facilities for boats, and which may also provide ac-

cessory services such as boat and related sales, boat repair and construction, indoor and outdoor storage of boats and marine equipment, bait boat and tackle shops and marine fuel service facilities.

Frontage, Shore: The horizontal distance, measured in a straight line, between the intersections of the lot lines with the shoreline of a water body or wetland at normal high water elevation.

Foundations: The supporting substructure of a building or other structure, excluding wooden sills and post supports but including basements, slabs, frost walls or other base consisting of concrete, block, brick or similar material.

Lot, Shorefront: Any lot abutting a body of water.

Stream: A free flowing body of water from the outlet of a great pond or the confluence of 2 perennial streams as depicted on the most recent edition of a United State Geological Survey 7.5 minute series topography map, or if not available, a 15-minute series topography map, to the point where the body of water becomes a river or flows to another water body or wetland within the shoreland zone.

Structure: Anything constructed or erected, the use of which requires a fixed location on or in the ground or in the water, or an attachment to something having a fixed location on the ground, including buildings, billboards, signs, commercial park rides and games, carports, porches, and other building features, including stacks and antennas. The following items are also not considered structures, except when they are located within 100 feet of the normal high water mark in the Shoreland District or Resource Protection District: sidewalks, fences, driveways, parking lots, and field or garden walls or embankment retaining walls.

Timber Harvesting – The cutting and removal of timber for the primary purpose of selling or processing forest products, trees from their growing site, and the attendant operation of cutting and skidding machinery but not the construction or creation of roads. Timber harvesting does not include the clearing of land for approved construction. The cutting or removal of trees in the shoreland zone on a lot that has less than two (2) acres within the shoreland zone shall not be considered timber harvesting. Such cutting of trees shall be regulated pursuant to Section 6 (F) clearing of vegetation for development within the shoreland district

Tributary Stream: A channel between defined banks created by the action of surface water, whether intermittent or perennial, and which is characterized by the lack of upland vegetation or presence of aquatic vegetation and by the presence of a bed devoid of topsoil containing waterborne deposits on exposed soil, parent material or bedrock, and which flows to a water body or wetland as defined. This definition does not include the term “stream” as defined elsewhere in this ordinance, and only applies to that portion of the tributary stream located within the shoreland district of the receiving water body or wetland.

**Article 56.** To see if the Town will vote to adopt proposed changes to the Town of Manchester Land Use and Development Ordinance originally adopted on June 29, 1992 and last amended June 14, 2007, regarding the following addition to APPENDIX B. MANCHESTER FEE SCHEDULE on page 175:

**Public Hearing Advertisements: The applicant shall bear the cost of advertising in a newspaper of local**

**circulation. The fee shall be equal to the actual cost of running the advertisement.**  
**Varies**

**Cost**

Explanation of Amendment: The cost of advertising will be paid by the applicant instead of the Town.

**Article 57.** To see if the Town will vote to adopt proposed changes to the Town of Manchester Land Use and Development Ordinance originally adopted on June 29, 1992 and last amended June 14, 2007, regarding the following addition to ARTICLE II. (Land Use Districts and Uses), Section 8. (Performance Requirements and Standards for Specific Activities):

## **N. SMALL WIND ENERGY SYSTEM REQUIREMENTS**

A small wind energy system means a system of equipment located on a single lot that as a aggregate rated capacity of not more than 100 kW that converts and then stores or transfers energy from the wind into usable forms of energy. For the purpose of this ordinance, Small Wind Energy Systems shall be considered a structure and shall meet all dimensional requirements of applicable districts.

1. **Permitted Locations.** A small wind energy system is permitted in any zoning district.
2. **Minimum Lot Size.** No wind energy system shall be erected on any lot less than one acre in size.
3. **Total Height.** For property sizes between one acre and two acres, the total height shall not exceed 45 feet. For property sizes between two and five acres, the total height shall not exceed 60 feet.
4. **Number of Systems.** For property sizes equal to or greater than five acres the total number of small wind energy systems shall not exceed three. Each system shall be separated at its base by 1.2 times its total height.
5. **Setbacks.**
  - a. **Property lines.** A small wind energy system shall be set back from the nearest inhabited building not less than 1.5 times its total height except when that system is designed to be mounted on a structure then it must meet dimensional requirements of the respective zone.
  - b. **Inhabited Structures.** A small wind energy system shall be set back from the nearest inhabited building not less than 1.5 times its total height.
6. **Design Standards.**
  - a. **Monopole Design.** The design of the small wind energy system shall be of a monopole design without guy wires.
  - b. **Minimum Blade Height.** The minimum height of the lowest extent of a turbine blade shall be 20 feet above the ground or 20 feet above the highest point of any structure or obstacle within 20 feet from base of the turbine.
  - c. **Access.** No tower shall have a climbing apparatus within 12 feet of the ground. All access doors or access ways to towers and electrical equipment shall be lockable.
  - d. **Noise.** No small wind energy system shall exceed Article II Section 6, K. Noise Abatement.
  - e. **Visual Appearance.** Small wind energy systems shall be finished in a rust-resistant, non-obtrusive finish and color that is non-reflective. No small wind energy system shall be lighted unless required by the FAA. No advertising signs of any kind or nature whatsoever shall be permitted on any small wind energy system.
  - f. **Electrical Interconnections.** All electrical interconnection or distribution lines shall be underground and comply with all applicable codes and public utility requirements.
  - g. **Signal Interference.** Efforts shall be made to site small wind energy systems to reduce the likelihood of blocking or reflecting television and other communication signals. If signal interference occurs, both the small wind energy system owner and individual receiving interference shall make reasonable efforts to resolve the problem. No small wind energy system shall cause permanent and material interference with television or other communication signals.
  - h. **Over speed Controls.** Every small wind energy system shall be equipped with both manual and automatic over speed controls.
7. **Permit Applications.** Application for a small wind energy system shall include the following informa-

tion.

**a. Site plan** to scale showing the location of the proposed small wind energy system and the locations of all existing buildings, structures and property lines along with distances.

**b. Elevations** of the site to scale showing the height, design and configuration of the small wind energy system and the height and distance to all existing structures, buildings, electrical lines and property lines.

**c. Standard drawings** and an engineering analysis of the systems tower including weight capacity.

**d. A standard foundation** and anchor design along with soil conditions and specifications for the soil conditions at the site.

**e. Specific information** on the type, size, rotor material, rated power output, performance, safety and noise characteristics of the system including the name and address of the manufacturer, model and serial number.

**f. Emergency and normal shutdown procedures.**

**g. A line drawing** of the electrical components of the system in sufficient detail to establish that the installation conforms to all applicable electrical codes.

**h. Evidence** that the provider of electrical service of the property has been notified of the intent to install an interconnected electricity generator unless the system will not be connected to the electricity grid.

**i.** If the CEO determines that the small wind energy system has been abandoned, the Owner of the small wind energy system shall remove the wind generator and the tower at the Owner's sole expense within 6 months after the Owner receives the Notice of Abandonment.

**Explanation of Amendment: The Code Enforcement Office has received inquiries on installing and constructing Small Wind Energy Systems and the Ordinance had not addressed it.**

Signed at the Town of Manchester on May 27, 2008 by a majority of the Board of Selectmen of the Town of Manchester.



Terri Watson, Chairman



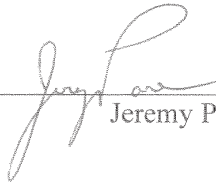
Maynard Whitten, Vice Chairman



Elaine Fuller

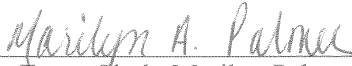


Donald McLeod



Jeremy Pare

Attest a True Copy



Town Clerk, Marilyn Palmer

Date: 5-28-08