

2014

Annual Report, Town of West Bath, Maine, Audited Year Ending June 30, 2013

West Bath (Me.)

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Annual Report

Town of West Bath, Maine

Audited Year Ending June 30, 2013



West Bath Fire Department members conduct training burns to improve their experience and proficiency.

In Memory

Jane M. Powers

1937 – 2013



Jane Marie Powers died June 22, 2013. Jane was very active in West Bath government since 1979. She was instrumental in the building of the present West Bath Town Hall, serving as Chairman of the Board of Selectmen at that time in 1989. Besides serving as a Selectman, Assessor and Overseer of the Poor for three terms, she also served the Town of West Bath at various times as a Constable, Health Officer, Elections Ballot Clerk and member of both the Board of Appeals and Solid Waste Committee.

The Town of West Bath remembers and thanks Jane for her many years of dedicated service.

In Celebration

The West Bath Town Hall celebrates its 25th anniversary in 2014.



West Bath Town Hall under construction 1989. Pictured are Building Committee members back row left to right: Arthur J. Reno Sr., Willard McCabe, Lewis Atwood, Richard Coombs. Front: Courtney Stover, Kathleen Rogers.

The dedication of our West Bath Town Hall and open house that followed took place on June 24, 1989. The 1990 Annual Report stated that “we have entered a new era of efficient delivery of Town services. Laura Small and Patricia McGuire have provided a high level of service with regular business hours. An open house followed the dedication ceremony and those in attendance were extremely pleased with the aesthetics and functionality of the building.”

Twenty Five years later our town and town staff are still proud and pleased with our West Bath Town Hall!

Annual Report

for the

Town of West Bath

Maine

For Audited Year Ending June 30, 2013

Budget Town Meeting

Tuesday, May 20, 2014 at 7:00 pm
& if necessary,
Wednesday, May 21, 2014 at 6:00 pm

West Bath School
26 New Meadows Road



L to R: Selectman Peter Oceretko; Selectman Paula Nelson, Chair;
Selectman David Bourget, Town Administrator Jonathan Davis

Table of Contents

Table of Contents 2

Municipal matters

Town Hall Office Hours 3

Boards and Committees 3

Meeting Schedules 4

Regularly Scheduled Meetings 4

Important Phone Numbers 4

Municipal Holidays 4

Municipal Information 5

Selectmen 5

Municipal Staff and Officials 5

Other Officials 6

Special Recognition Award 8

Town Administrator's Report 9

Board of Selectmen Report 10

Treasurer's Reports 19 - 34

Town Clerk Report 35

Registrar of Voters Report 36

Assessing Agent 37

Codes Enforcement Officer 38

Plumbing Inspector 38

Road Commissioner 39

Harbor Master 39

Local Health Officer 40

Animal Control Officer 40

West Bath Fire Department 41

Shellfish Warden 43

2014 Budget Town Meeting Warrant 11-18

Boards and Committees

Winnegance Alewife Commission 43

Planning Board 44

Marine Resources Committee 45

Board of Appeals 46

Board of Assessment Review 46

Recycling Committee 47

Waterways & Harbors Committee 47

Budget Advisory Committee 48

Other Reports

West Bath Historical Society 49

Patten Free Library 50

West Bath Cemetery Association 51

West Bath Elementary School 52

Regional School Unit #1 54

Sagadahoc County Emergency Mgt 55

Sagadahoc County (9-1-1) Comm 57

Sagadahoc County Sheriff 58

Sagadahoc County Commissioner 59

State Representative Jeremy Saxton 60

State Representative Peter Kent 61

State Senator Eloise Vitelli 62

Governor Paul LePage 63

U.S. Representative Chellie Pingree 64

U.S. Senator Angus King 65

U.S. Senator Susan Collins 66

Town Meeting Minutes

Budget Town Meeting (5/23/2013) 67

Annual Town Meeting (11/5/2013) 84



WEST BATH TOWN OFFICE HOURS

Monday, 8:30am-5:00pm, *and* Tuesday-Friday, 8:30am to 4:00pm.

During inclement weather, please call us at 443-4342 to make sure the Town Office is open. Delays and cancellations are announced on WCSH (NBC channel 6), WMTW (ABC channel 8), and WGAN (560AM).

For assistance in contacting a **Selectperson**, the **Town Administrator**, **Roads Commissioner**, **Harbor Master**, or any **member of a West Bath board or committee**, please consult the town website (www.westbath.org), or call the town office (443-4342).

The **Assessing Agent** (Ron Beal, 442-8598) is available at the Town Hall on Mondays and Thursdays from 9:00am to 5:00pm. The **Codes Enforcement Officer** (Ellis Reed, 522-2465) is available at the Town Hall on Mondays from 1:00pm to 5:00pm, and on Thursdays from 3:00pm to 5:00pm.

WEST BATH BOARDS AND COMMITTEES

Board of Appeals

Justin Hennessey, Chair

Gregory Bridgman, Debra Bruce

Board of Assessment Review

Juanita Wilson-Hennessey, Chair

Richard Totten, Chester Garrison; Abigail Yacoben (alternate); Lisa Atkins (alternate)

Budget Advisory Committee

David Hennessey, Chair

Darlene Estabrook, Justin Hennessey, Donna Merry, Stephen Winter; Lawrence Renand

Energy Committee

Stephen Hinchman, Avery Hunt Meyers, Abbe Yacoben (ex officio)

Marine Resources Board

Warren Swanson, Chair

Dale McNelly (Vice Chair), Paul Mateosian (Secretary), Tim Davis, David Morin

Shawn Schutt

Planning Board

Kyle Yacoben, Chair

Wayne Renshaw, Darlene Estabrook, Richard Davis, James Williams,

Scott Andresen, (alternate), Jay Paris (alternate)

Public Information Officer

Jonathan Davis

Recycling Committee

Jonathan Davis

Waterways and Harbors Committee

Bruce Gadaree, Chair

Joe Vaillancourt, Jim Williams, Peter Francisco

Winnegance Alewives Commission (West Bath appointees)

David Hennessey

New Meadows River Watershed Project

Paul Mateosian (West Bath appointee)

MEETING SCHEDULES

The Town of West Bath website (www.westbath.org) contains the official listing of meetings, times, locations, and agendas. It is the most accurate source of scheduled meetings. To confirm a meeting, please call the Town Office at 443-4342.

REGULARLY SCHEDULED MEETINGS AT THE TOWN HALL

The **Board of Selectmen** normally meets at 5:30pm on the 2nd and 4th Mondays of each month. Meetings are scheduled around holidays and other important events. Additional meetings are scheduled as needed, and are announced on the town website and in *The Times Record*. To discuss an agenda item, please contact the Town Administrator.

The **Planning Board** meets at 6:30 pm on the 2nd Tuesday of each month, with other meetings and hearings scheduled as needed.

The **Marine Resources Board** meets on the last Wednesday of each month at 7:00 pm during daylight savings time, and at 6:00 pm during the rest of the year.

Other town-sponsored boards and committees meet on less formal schedules. Please check the Town of West Bath website, call the Town Office, or contact the appropriate board or committee chairperson for the next meeting date.

IMPORTANT PHONE NUMBERS

Police, Fire, Ambulance (emergency) 9-1-1	Sheriff's Department (non-emergency) 443-8201
Fire Station (non-emergency) 443-1500	RSU 1 Superintendent 443-6601
Morse High School 443-8250	Bath Middle School 443-8270
West Bath School 443-9145	Animal Control Officer 319-4715
Shellfish Warden 443-3114	Red Tide Hotline 1-800-232-4733
Maine District Court in West Bath 442-0200	Bath Superior Court 443-9734
Bureau of Motor Vehicles 1-800-452-1937	Topsham DMV 725-6520
Department of Human Services 287-3707	County Registry of Deeds 443-8214
West Bath Grange Hall –Rental 504-1636	West Bath Meeting House – Rental 443-4449
West Bath Fire Hall – Rental 751-3489	West Bath Historical Society 443-4449

West Bath Municipal Holidays

Fiscal Year End Audit (close at noon)	Monday, June 30, 2014
Independence Day	Friday, July 4, 2014
Labor Day	Monday, September 1, 2014
Columbus Day (observed)	Monday, October 13, 2014
Veterans Day	Tuesday, November 11, 2014
Thanksgiving Eve Day (close at 2 pm)	Wednesday, November 26, 2014
Thanksgiving	Thursday, November 27, 2014
Day after Thanksgiving	Friday, November 28, 2014
Christmas Eve Day (close at noon)	Wednesday, December 24, 2014
Christmas Day	Thursday, December 25, 2014
Christmas Day After	Friday, December 26, 2014
New Years Day	Thursday, January 1, 2015
Martin Luther King Day	Monday, January 19, 2015
President's Day	Monday, February 16, 2015
Patriot's Day	Monday, April 20, 2015
Memorial Day	Monday, May 25, 2015

Municipal Information

Visit the West Bath website (www.westbath.org) or stop by the Town Office at 219 Fosters Point Road for information regarding each official and their duties, and upcoming scheduled meetings.



www.westbath.org

If you'd like to be added to a weekly email distribution list for any Town or Committee work session and other public meetings, please call 443-4342 or submit your email address to the Town Clerk at townclerk@westbath.org.

Population: 1,877 (2010 Census) Area: 11.8 sq miles of land; 3.2 sq miles of water
Longitude: W 69:51:35 Latitude: N 43:52:30

Selectmen, Assessors and Overseers of the Poor

Paula Nelson	443-3631	Term expires November 2014
David Bourget	442-7477	Term expires November 2015
Peter Oceretko	443-5572	Term expires November 2016

West Bath Municipal Staff and Officials

Town Administrator

Jonathan Davis, Town Hall ext. 15
Email: townadministrator@westbath.org

Town Clerk/Registrar

Rob Morris, Town Hall ext. 11
Email: townclerk@westbath.org

Codes Enforcement Officer

Ellis Reed, Town Hall ext. 16
Phone: 522-2465

Shellfish Warden

Doug Alexander
Phone: 443-3114 or 504-1523
Red Tide Hotline 1-800-232-4733

Harbor Master

Joseph Vaillancourt
Phone: 443-6362
James Williams, Assistant Harbor Master

Health Officer

Jodie C. Lenardson
Phone: 450-4711

Treasurer/Tax Collector

Julie House, Town Hall ext. 13
Email: treasurer@westbath.org

Assessing Agent

Ronald G. Beal, Town Hall ext. 14
Phone: 442-8598

Road Commissioner

James Whorff
Phone: 841-6211

Fire Chief, Forest Fire Warden, & EMA Director

Gregory Payson
Phone: 449-2669

Animal Control Officer

Todd Stead
Phone: 319-4715

Other Officials that serve West Bath

Superintendent of Schools, RSU #1

Patrick Manuel
Phone: 443-6601

West Bath School Principal

Emily Thompson
Phone: 443-9145

Regional School Unit #1, District 2:

David Barber, Board of Directors – 442-9335 email: dbarber@rsu1.org
(north of State Rd including odd numbered addresses of State Road)

Regional School Unit #1, District 4:

Kyle Yacoben, Board of Directors – 443-4049 email: kyacoben@rsu1.org
(south of State Rd including even numbered addresses of State Road)

Sagadahoc County, District 3 – Commissioner Lawrence Dawson – 443-8200

Maine State Representatives

Maine House of Representatives 207-287-1400 (voice)
2 State House Station 207-287-4469 (TTY)
Augusta, ME 04333-0002
Maine Legislative Internet Web Site: <http://www.maine.gov/legis/house>
Year-Round Toll Free House of Representatives Message Center: 1-800-423-2900

District 64

(South of State Rd including even numbered addresses 68-338 and odd numbered addresses 1-27 of State Rd, and west of Berry's Mill Rd including odd numbered addresses of Berry's Mill Rd.)

Jeremy G. Saxton
52 Hildreth Road
Harpwell, ME 04079
Cell: 207-751-7616

Web Site: <http://www.maine.gov/legis/house/hsebios/saxtjg.htm>
Email: RepJeremy.Saxton@legislature.maine.gov

District 65

(North of State Rd including even numbered addresses 2-66 and 340-436, and odd numbered addresses 29-435 of State Rd, and east of Berry's Mill Rd including even numbered addresses of Berry's Mill Rd.)

Peter S. Kent
182 Montsweag Road
Woolwich, ME 04579
Home: 207-442-9255
Cell: 207-319-4708
State House Phone: (800) 423-2900

Email: pskentz5@hotmail.com or
RepPeter.Kent@legislature.maine.gov

Maine State Senate

District 19

Hon. Eloise Vitelli
73 Newtown Road
Arrowsic, ME 04530
Home: 207-798-1290
Email: SenEloiseVitelli@legislature.maine.gov

Room 333, State House
2 State House Station
Augusta, ME 04333-0002
207-287-1515
www.eloisevitelli.com

United States Senators

Senator Susan Collins
One Canal Plaza
Suite 802
Portland, ME 04101
(207) 780-3575

413 Dirksen Senate Office Bldg
Washington, DC 20510
(202) 224-2523
<http://collins.senate.gov>

Senator Angus King
4 Gabriel Drive
Augusta, ME 04330
(207) 622-8292

359 Dirksen Building
Washington, DC 20510
(202) 224-5344
www.king.senate.gov

United States Congressional District 1:

Congresswoman Chellie Pingree
2 Portland Fish Pier
Suite 304
Portland, ME 04104
(207) 774-5019

1318 Longworth Building
Washington, DC 20515
(202) 225-6116
www.pingree.house.gov

Redistricting is a statewide process that's completed every 10 years. The Legislature completed redistricting for State Senate, State House and County Commissioner districts in 2013. WEST BATH will, effective 12/4/2014, be contained within a single district for ALL district types. Beginning January 1, 2014, candidates for the 2014 Primary and General elections began circulating nomination petitions and will be running for office in the NEW districts. Here is how this will change voting in West Bath beginning with the June 2014 Primary:

West Bath will no longer be split between Representative District 64 and 65. West Bath will now be wholly within District 51, along with Harpswell and part of Brunswick. In other words, West Bath will now have one, not two, House Representatives serving us. Our State Senate District number will change from District 19 to District 23 which will comprise of all of Sagadahoc County and the Town of Dresden in Lincoln County. Our County Commissioner District will remain District 3, but will comprise of West Bath, Arrowsic, Georgetown, Perkins Island, Phippsburg, Richmond and Woolwich. Our Congressional District 1 remains the same.

Abigail Yacoben – Recipient of the Board of Selectmen’s *2014 Special Recognition Award*



Left: Abigail Yacoben

Right: Paula Nelson

It is with great pleasure that the Board of Selectmen of the Town of West Bath award Abigail “Abbe” Yacoben its *2014 Special Recognition Award* in appreciation of her dedicated service to the citizens of West Bath.

Mrs. Yacoben has been instrumental to Town operations as a Selectperson and during her time as the Board Chair. Her willingness to share her financial expertise, knowledge of Town operations, and her honorable approach to public service raised the standard for public service.

Board of Selectmen 2009-2010 Partial Term
Board of Selectmen 2010-2013 Full Term
Board of Selectmen Chair 2011-2013

It is therefore fitting that Abigail Yacoben receive recognition and official acknowledgement for her extensive service to our community with this Award.

Board of Selectmen
Paula Nelson, Chair
David Bourget
Peter Oceretko

TOWN ADMINISTRATOR'S REPORT

The Town of West Bath has been involved in several issues this year that could potentially impact the future of the Town for years to come. Matters such as the RSU1 cost sharing lawsuit and the RSU1 withdrawal referendum created the need for several public hearings, the creation of an RSU1 withdrawal committee, and the necessity of a Special Town Meeting to fund the withdrawal process. All of these situations once again illustrate the need for West Bath citizens to pull together and turn out to vote on local matters in order for our community to prosper. Your voice matters and directly impacts the decision making process within the Town. Please become involved.

It continues to be an honor working for the citizens of West Bath and a privilege to work alongside our professional staff. I would like to remind everyone that we have an open door policy and we will always make time to listen to public opinion. Please feel free to stop in anytime and let us know what is on your mind. The following items represent a few of our more significant activities:

- The Town is currently involved in legal action over the incorrect application of the cost sharing formula during the first four years of RSU1 consolidation. The Town's position is that it was overcharged roughly \$1.9 million dollars and is seeking to rectify this issue through the courts. Several public meetings were conducted to understand how the citizens of West Bath felt about this subject. The overwhelming consensus from the Town's citizens was that legal action needed to be pursued.
- Through a citizen's petition and a public referendum the citizens of West Bath voted to enact the RSU1 withdrawal process outlined by the Maine Department of Education. The process of withdrawal from a Regional School Unit is statutorily dictated by the State of Maine. A Town that wishes to withdraw from a Regional School Unit shall do so in compliance with 20-A MRSA §1466: Withdrawal of a Single Municipality from a Regional School Unit. To answer some of your immediate questions regarding the ongoing process please visit the Town of West Bath's website where our withdrawal information page is located. Currently, a four member committee is working diligently through the process of negotiation with RSU1 that will ultimately result in a future referendum vote concerning this issue.
- I would like to thank the Selectmen, Budget Advisory Committee, department heads, committee chairs, and tax collector/treasurer Julie House for their hard work and fiscal awareness in the preparation of the proposed FY 2014-15 budget. We have made every attempt to keep the municipal operations portion of the budget as low as possible while continuing critical services and operations for the Town.
- The Road Commissioner led the effort on the final phase of the Birch Point Road reconstruction project this year. Since our neighbors on Birch Point are 100% dependant on this road for entrance and egress from their location it was a critical project that needed to be completed correctly. Some other projects of note were the installation of several culverts throughout the Town updating our road's infrastructure and the resurfacing of the weathered Town Hall parking lot.
- As we all know the winter this year was record setting. Not only did it test our individual resolve, it tested our ability to handle the difficulties of extreme weather as a Municipality. I would like to thank Reno's Excavation for their hard work that helped keep our roads safe for travel. I would also like to thank our volunteer firefighters for taking time out of their day to clear snow and ice from all of our hydrants so they were accessible in case of emergency. Your service to the Town is greatly appreciated.

Respectfully yours,
Jonathan Davis, Town Administrator

Board of Selectmen

Let's just say that it has been a very eventful year for the Town of West Bath. Thankfully, the Town has an amazing group of professionals working together. Our community continues to operate with an extremely dedicated team of staff, volunteers, committee members, and residents. There are still vacancies on a few boards so please contact the Town Hall or visit the Town's website at www.westbath.org and find out more. It is a great time to get involved!

After over 50 years of Fire Department service Chief Chet Swain retired from the Town of West Bath Fire Department. We are extremely grateful for his many years of dedicated service to the Town. We are now fortunate to have hired Gregory Payson as the new Fire Chief for the Town of West Bath. Chief Payson joined us in July 2013 and started right in. The Town is incredibly fortunate to have such a professional group of Fire Fighters and EMS personnel dedicated to protecting the residents of West Bath.

The Town's litigation with RSU #1 continues as of this report. We are waiting to hear from the Court on the Motion for Summary Judgment which will determine where we go from here.

In October 2013, a citizen's petition from West Bath voters was submitted requesting the West Bath withdrawal from RSU1 #1. A West Bath Withdrawal Work Group was created and a Referendum Election was held in January 2014 where residents voted to initiate the RSU #1 withdrawal process. A Withdrawal Committee has been formed as part of the State's requirements and will be facilitating the process. Once the Withdrawal Committee finalizes the withdrawal agreement they will then seek approval from the State Commissioner of Education. If the plan is approved by the Commissioner, it will then be voted on by the voters of West Bath. All of the Withdrawal Committee meeting information and meeting minutes are available on the Town's website. Public input is strongly encouraged during this process so please attend future meetings and get involved.

The West Bath Economic Development Corporation (WBEDC), which oversees the Wing Farm Industrial Park, has contracted with Maineland Consultants for an appraisal for the Wing Farm property. This will include an appraisal for each lot and also a bulk price. This will provide the WBEDC with information necessary to continue with the sale of property at Wing Farm.

Our Town Hall staff continues to provide exceptional service to the citizens of West Bath. We are extremely fortunate to have such an impressive group of professionals. Thank you Jon, Julie, Rob, Ellis, and Ron! Please feel free to contact any one of us with any questions or concerns you may have. Our contact information is provided. We are always available to take phone calls, emails, or visits from residents.

Paula Nelson, Chair
David Bourget
Peter Oceretko
Board of Selectmen

WARRANT
(for May 20, 2014 Budget Town Meeting)

Sagadahoc, ss:

To Ellis Reed, a Constable of the Town of West Bath:

Greetings:

In the name of the State of Maine, you are hereby required to notify and warn the voters of the Town of West Bath, in the said County, qualified by law to vote at town affairs, to meet at the West Bath School, in said Town, on Tuesday, the 20th day of May, A.D. 2014, at seven o'clock at night, then and there to act on the following Articles., set out to wit:

Art. 1. To choose a moderator to preside at said meeting.

Art. 2. To attend and act upon the reports of the Selectmen, Assessors and Overseers of the Poor; Town Administrator; Assessor; Treasurer; Tax Collector; Town Clerk; Public Health Officer; Animal Control Officer; Road Commissioner; Fire Chief; Harbor Master; Harbor & Waterways Committee; Marine Resources Board; Budget Advisory Committee; Shellfish Warden; Planning Board; Codes Enforcement Officer; Board of Appeals; Board of Assessing Review; and Cemetery Association.

[NOTE: All budget articles are recommended by the Board of Selectmen and Budget Advisory Committee unless otherwise noted. All other Articles are recommended by the Selectmen unless otherwise noted.]

ALEWIVES

Art. 3. To see what action the Town will take in regards to the taking of Alewives at New Meadows Lake, subject to the terms and conditions specified at the March 1977 Town Meeting.

Art. 4. To see what action the Town will take in regards to the taking of Alewives at Winnegance in accordance with the terms set at the June 1988 Town Meeting, in cooperation with the City of Bath and the Town of Phippsburg.

Art. 5. To see if the Town will vote to appropriate all alewives account revenues received during the upcoming fiscal year to the fund designated as the "West Bath Alewives Reserve Fund" and to expend monies from this account by recommendation of the Alewives Committee and by two-thirds (2/3) vote of the Selectmen. Any funds accumulated in this account and not spent at the end of any fiscal years will not lapse into surplus.

LOANS

Art. 6. To see if the Town will vote to raise and appropriate the sum of \$31,325 for the fifth of twenty (20) payments on the Wing Farm Loan.

TOWN MEETING ARTICLES FOR CONSENT AGENDA

In an effort to help improve the efficiency of the Town Meeting, the Board of Selectmen have agreed to propose a motion for Articles 2 through 17 as they are presented, written and recommended in the Warrant by both the Selectmen and Budget Advisory Committee. *If anyone would like to discuss a particular Article s/he may request that it be removed from the motion.*

This one page handout is a quick reference guide, and the full text of each Article is included in the Warrant.

Article #	Summary	Approved 2013
2	Attend and Act Upon Annual Reports	YES
3	Taking of Alewives at New Meadows Lake	YES
4	Taking of Alewives at Winnegance	YES
5	Appropriate Alewives Account Revenues	YES
6	Raise and Appropriate \$31,325 for 5th Payment of Wing Farm Loan	YES
7	Apply Transfer Station Rent Account in Excess of \$50,000 to Reduce Tax Commitment	YES
8	Set Rate of 7% Interest (or State Maximum) on Unpaid Taxes	YES
9	Set Rate of 3% Interest (or State Maximum) on Refunds for Tax Abatements	YES
10	Apply Portion of Undesignated Fund Balance to Reduce the Tax Commitment	YES
11	Authorize Tax Collector to Accept Pre-payment of Taxes Without Interest	YES
12	Authorize Selectmen to Sell and Dispose of Tax Titles Held by Town	YES
13	Authorize Treasurer to Waive Foreclosure of a Tax Lien Mortgage	YES
14	Authorize Selectmen to Appropriate up to \$10,000 From Unappropriated Fund Balance for Unanticipated Financial Obligations	YES
15	Authorize Administrator and Selectmen to Apply for and Expend Grants; Accept and Expend Donated Monies/Equipment/Land; Dispose of Surplus Equipment; Accept donated equipment and land; Dispose of surplus equipment valued over \$500 by sealed bid.	YES
16	Authorize Selectmen to Set Annual Fees for Returned Checks, Copies, Notary Services, Planning Board Services	YES
17	Appropriate funds from 2014 Overlay to Pay Tax Abatements and Interest	YES

FISCAL MANAGEMENT

Art. 7. To see if the Town will vote to apply all funds in the ‘Transfer Station – Rent’ account in excess of \$50,000, and not otherwise appropriated herein, to reduce the tax commitment for the ensuing fiscal year.

Art. 8. To see if the Town will vote to set the rate of 7% interest (or whatever is the State maximum rate) on unpaid taxes 60 days after the commitment date.

Art. 9. To see if the Town will vote to set the rate of 3% interest (or whatever is the State maximum rate less 4%) on refunds for taxes that are paid but later abated.

Art. 10. To see if the Town will vote to apply the undesignated fund balance (surplus) in excess of 12% of the total non-capital expenditures for FY 2014-15, and not otherwise appropriated herein, to reduce the tax commitment for the ensuing fiscal year.

Art. 11. To see if the Town, in accordance with M.R.S.A Title 36 Section 506, will authorize the Tax Collector/Treasurer to accept prepayment of taxes not yet committed and to pay no interest thereon.

Art. 12. To see if the Town will authorize the Selectmen to sell and dispose of all tax titles held by the Town on such terms as they deem advisable and execute Quit Claim Deeds for such property.

Art. 13. To see if the Town will authorize the municipal Treasurer to waive the foreclosure of a Tax Lien Mortgage by recording a Waiver of Foreclosure in the Registry of Deeds in which the Tax Lien Certificate is recorded, prior to the right of redemption expiring, pursuant to 36 M.R.S.A. Section 944.

Art. 14. To see if the Town will vote to authorize the Selectmen to appropriate from the unappropriated fund balance up to \$10,000 to meet unanticipated financial obligations.

Art. 15. To see if the Town will vote to authorize the Town Administrator and Selectmen to:

1. Apply for available grants, receive said grants, expend the grant funds for purposes stated in the grant;
2. Accept donated monies for specified purposes, expend donated monies as specified;
3. Accept donated equipment;
4. Accept donated land, and
5. Dispose of surplus equipment valued over \$500 by sealed bid.

Art. 16. To see if the Town will vote to authorize the Selectmen to annually set fees for returned checks, copies of Town ordinances and other documents, Planning Board Service, notary services, and various other fees.

Art. 17. To see if the Town will vote to appropriate, from the overlay generated by the 2014 tax commitment, money to pay tax abatements and applicable interest granted during FY 2014-15.

Art. 18. To see if the Town will vote to carry forward the following end of year account balances:

- a) General Assistance
- b) Marine Resources/Harbor and Waterway
- c) Transfer Station – Rent
- d) Excise Tax/URIP (for Major Road Projects)
- e) General roads
- f) Public Works Roads Capital Improvement Fund
- g) Boat excise (for Harbor & Waterways/Marine Resources expenses)
- h) Fire Department – Operating Fund
- i) Fire Department – Capital Fund
- j) Alewives Revenue
- k) Planning Board Expenses (Permit Application Fee Account)
- l) Fire Department – Reimbursement for Services
- m) Business/Economic Development
- n) Ambulance
- o) Municipal Capital Improvement Fund

Art. 19. To see if the Town will vote to appropriate, for the purpose specified, the following carry forward, end of year account balances:

- a. General Assistance (An additional \$7,500 will be raised and appropriated elsewhere in this Warrant.)
- b. Planning Board Expenses/Permit Application Fee Account (This account is used by the Planning Board to pay its advertising expenses and other administrative costs.)
- c. Ambulance
- d. Business/Economic Development (for expenses related primarily to the Wing Farm Business Park expansion)

TAX CAP LIMIT

Art. 20. To see if the Town will vote to increase the property tax levy limit of \$531,280 established for the Town of West Bath by State law, only in the event that the municipal budget approved under the articles herein will result in a tax commitment that is greater than that property tax levy limit. [Note: This Article requires a written ballot.]

PUBLIC WORKS DEPARTMENT

Art. 21. To see if the Town will vote to appropriate \$324,200 from motor vehicle excise tax revenue, the Maine Department of Transportation (MDOT) account, the E-911 account, and any end of year account balances that may be carried forward, for the maintenance of public roads, hot-topping, construction, salt shed utilities, signs, plowing and sanding of Town roads and parking lots, the Roads Commissioner’s annual stipend (\$5,000) and other public works related projects.

Art. 22. To see if the Town will vote to appropriate any motor vehicle excise tax revenue not otherwise appropriated elsewhere in this Warrant for deposit in a dedicated Roads Capital Improvements Sinking Fund for future road projects.

Art. 23. To see if the Town will vote to appropriate, from income generated from the Town’s ‘Transfer Station - Rent Account:

1. \$11,750 to operate the public Drop-Off/Recycling Center, and
2. \$1,000 for use by the Recycling Committee for hazardous waste drop-offs and other special events.

FIRE DEPARTMENT

Art. 24. To see if the Town will vote to raise and appropriate \$74,335 and to appropriate any funds carried forward in the FY 2013-14 operating fund and in the “Reimbursement for Services” account for the Fire Department General Operating Budget.

Art. 25. To see if the Town will vote to appropriate any “Reimbursement for Services” funds that are received by the Fire Department during Fiscal Year 2014-15 for purposes approved by a two-thirds vote of the Selectmen.

Art. 26. To see if the Town will vote to raise and appropriate \$18,400 for the Fire Department Fire Protection Account to be used for the fire fighter reimbursement and incentive program.

Art. 27. To see if the Town will vote to raise and appropriate \$15,000 for deposit in a dedicated Fire Department Capital Improvement Fund for future purchases.

GENERAL GOVERNMENT AND ADMINISTRATION

Art. 28. To see what amounts the Town will vote to set as the maximum wages and stipends:

BOS RECOMMENDS: BAC RECOMMENDS:

Selectman, Chairman	\$ 3,900	\$ 3,900
Selectman	3,600	3,600
Selectman	3,600	3,600
Town Administrator	47,920	47,920
Treasurer, Tax Collector, Deputy Town Clerk	39,228	39,228
Town Clerk, Deputy Tax Collector	37,158	37,158
Shellfish Warden	10,535	10,535
Codes Enforcement Officer (LPI, BI)	25,300	25,300
Assessing Agent	21,786	21,786
Fire Chief/EMA	10,000	10,000
Road Commissioner	5,000	5,000
F.D. Maintenance (& Burn Permits)	2,500	2,500
Harbor Master	2,000	2,000
Animal Control Officer	1,800	1,800
Deputy Fire Chief	1,250	1,250
Fire Captains (2) (\$600 each)	1,200	1,200
Fire Lieutenants (2) (\$200 each)	400	400
Health Officer	300	300
Total	\$217,477	\$217,477

Art. 29. To see what sum the Town will vote to raise and appropriate for wages and stipends, payroll taxes, workers compensation insurance, unemployment payments, and benefits (health insurance for full-time employees and retirement for full-time employees, the assessing agent and CEO). [Note: The amount excludes Shellfish Warden wages and Harbor Master and Roads Commissioner stipends, which are funded by associated revenue accounts.]

BOARD OF SELECTMEN RECOMMENDS: \$256,792

BUDGET ADVISORY COMMITTEE RECOMMENDS: \$256,792

Art. 30. To see if the Town will vote to raise and appropriate the sum of \$80,185 for municipal operating expenses, which include but are not limited to utilities, advertising, elections, supplies, property/casualty/liability insurance, postage, animal control expenses, grounds and building maintenance, janitor service, training/seminars, travel, deed fees, and all computer-related network support and support contracts.

Art. 31. To see if the Town will vote to appropriate and transfer to the Animal Control Officer, as an additional payment for his services, all dog licensing fees and penalties collected during FY 2014-15, with the exception of the recording fee that is retained by the municipal clerk pursuant to state law.

Art. 32. To see if the Town will vote to raise and appropriate the following sums for the accounts below:

Ambulance	\$ 40,000
General Assistance	7,500
Hydrant Rental	25,860
Street Lights	1,200
Cemetery Repairs/Maintenance	2,000
Business/Economic Development	4,500
Selectmen's Contingency Fund	5,000 (Expenditures require 2/3 vote of Selectmen)

Art. 33. To see if the Town will vote to appropriate, from unappropriated reserves, up to \$10,000 for unanticipated legal fund and litigation fund expenses for the time period July 1, 2014 to June 30, 2015.

Art. 34. To see if the Town will vote to raise and appropriate the sum of \$78,777 for professional services/dues/memberships (MMA, Lincoln County Animal Shelter, town maps, annual report, auditing and legal services, litigation expenses).

Art. 35. The following applies only to Articles 29, 30, 32 and 34: To see if the Town will vote to authorize the Selectmen to transfer not more than ten (10) percent of the funds appropriated for any Article to another Article if such a transfer is deemed to be necessary for the proper financial management of the Town.

COMMUNITY AGENCIES/ORGANIZATIONS

Art. 36. To see if the Town will vote to raise and appropriate the following donations for community agencies:

a. Bath Senior Citizens	875
b. Jesse Albert Dental Clinic	900
c. Elmhurst Inc.	1,000
d. Coastal Trans Inc.	900
e. Senior Spectrum	1,365
f. Sweetser/Shoreline Mental Health	2,252
g. Midcoast Maine Community Action	730
h. Patten Free Library	30,063
i. New Hope for Women	500
Total:	\$ 38,585

(Note: New Hope for Women provided a qualified petition to enable its addition to the Warrant)

WATERWAYS & HARBORS

Art. 37. To see if the Town will vote to appropriate up to \$2,750 from the Boat Excise/Mooring Fee/Marine Resources Joint Revenue Account to be used for the Harbor Master's stipend (\$2,000) and reimbursements/expenses (\$750).

MARINE RESOURCES

Art. 38. To see if the Town will vote to appropriate \$14,351 from the Boat Excise/Mooring Fee/Marine Resources Joint Revenue Account for Marine Resource expenses (Shellfish Warden salary of \$10,535 and expenses of \$3,816).

Art. 39. To see if the Town will vote to appropriate \$1,000 from the Boat Excise/Mooring Fee/Marine Resources Joint Revenue Account for the purchase of conservation nets and clam seed.

Art. 40. To see if the Town will vote to appropriate \$1,930 from the dedicated Boat Excise/Mooring Fee/Marine Resources joint Revenue Account to be used for storage, maintenance, equipment, fuel, and servicing of the Town boat.

Art. 41. To see if the Town will vote to amend the Land Use Ordinance Article V, Board of Appeals, Section-B “Organizations and Meetings” as follows:

ARTICLE V- B / BOARD OF APPEALS

B. ORGANIZATION AND MEETINGS

...

All meetings of the Board of Appeals shall be announced to the general public in accordance with ~~the requirements of Section E or Section F herein~~ State law. Meetings of the Board shall be open to the public, and shall be conducted in accordance with such rules of procedure as the Board may determine, in compliance with applicable State and local laws.

...

~~All interested PERSONS shall be given every reasonable opportunity to express their views on any matter constituting an agenda item at that meeting.~~

(Text being omitted is shown as crossed out; text being added is shown as underlined.)

Hereof fail not make due Return on the Warrant with your doing to the Town Clerk at the time of said meeting. Given unto our hands the 14th day of April, 2014:

Town of West Bath Board of Selectmen

Paula Nelson, Chair



TREASURER'S REPORT
July 1, 2012 to June 30, 2013

YEAR END BALANCE: RESOURCES

PETTY CASH	\$200.00	
ANDROSCOGGIN SAVINGS CHECKING	\$278,532.69	
BATH SAVINGS GEN FUND CD's	\$215,662.87	
ANDROSCOGGIN SAVINGS GEN FUND CD	\$804,734.14	
Year End Balance:		\$1,299,129.70

REAL ESTATE & PROPERTY TAX REVENUES

REAL ESTATE TAXES 2013 (Prepayments)	\$5,297.38	
REAL ESTATE TAXES 2012	\$3,027,705.81	
TAX LIENED PROPERTY 2011 AND OLDER	\$189,304.62	
TOTAL TAX REVENUE:		\$3,222,307.81

GENERAL GOVERNMENT REVENUES

AGENT FEES	\$9,167.00	
PLUMBING PERMITS	\$1,112.00	
BUILDING PERMITS	\$3,216.75	
PLANNING BOARD	\$1,525.50	
SHELLFISH CONSERVATION	\$7,395.50	
BOUNCED CHECK FEES	\$88.00	
FINES	\$252.00	
DEATH, BIRTH, MARRIAGES	\$1,370.20	
MDOT ROAD ASSISTANCE	\$24,836.00	
MOORING FEES	\$1,475.00	
MISCELLANEOUS REVENUE	\$548.57	
EXCISE TAX	\$351,698.89	
BOAT EXCISE TAX	\$7,705.51	
FRANCHISE FEE	\$20,634.22	
SNOWMOBILE REFUND	\$324.38	
VETERANS REIMBURSEMENT	\$1,262.00	
INTEREST INCOME	\$3,794.77	
TRANSFER STATION RENT	\$46,800.00	
TRANSFER STATION FEES	\$36,943.70	
SALT SHED RENT	\$3,575.00	
SEPTIC FEES	\$1,650.00	
DAVENPORT GRANT-TRAINING	\$5,000.00	
INTEREST ON TAXES	\$24,091.55	
LIEN FEES	\$4,363.40	
STATE REVENUE SHARING	\$77,585.35	
TREE GROWTH & BETE REIMBURSEMENT	\$6,079.29	
HOMESTEAD EXEMPTION	\$24,809.00	
TOTAL GENERAL REVENUES:		\$667,303.58
TOTAL ALL REVENUES:		\$3,889,611.39

TREASURER'S REPORT
July 1, 2012 to June 30, 2013 (cont.)

GENERAL GOVERNMENT EXPENSES

FIRE DEPARTMENT OPERATIONS	\$65,044.89	
FIRE DEPARTMENT INCENTIVE	\$13,999.03	
FIRE DEPARTMENT CAPITAL	\$10,513.00	
GENERAL GOVERNMENT SALARIES & BENEFITS	\$260,835.05	
PROFESSIONAL SERVICES AND MEMBERSHIPS	\$105,004.58	
MUNICIPAL OPERATIONS	\$54,226.66	
PUBLIC WORKS	\$369,262.18	
COMMUNITY SUPPORT	\$45,185.00	
MISCELLANEOUS	\$86,845.02	
HARBORS AND WATERWAYS/MARINE RESOURCES	\$36,456.73	
SOLID WASTE RECYCLING CENTER/COMMITTEE	\$11,230.40	
SMALL COMMUNITY BLOCK GRANT	\$14,689.00	
CEMETERY MAINTENANCE	\$3,525.00	
COUNTY TAX	\$607,898.00	
EDUCATION	\$2,158,028.00	
TOTAL GENERAL GOVERNMENT EXPENSES:	\$3,842,742.54	\$3,842,742.54

LIABILITIES

WING FARM INDUSTRIAL LOAN PAYMENT	\$297,500.00	
FIRE DEPARTMENT SCBA LOAN	\$17,437.01	
TOTAL LIABILITIES:	\$314,937.01	\$314,937.01

CEMETERY TRUST FUNDS

Frank J Fowler	\$283.31	
Ruth F Coombs	\$686.06	
Fred D Winter	\$299.78	
Martha D Oliver	\$219.24	
Odie M Rich	\$514.19	
Lee Brothers	\$563.88	
TOTAL CEMETERY TRUST FUNDS:	\$2,566.46	\$2,566.46

TRUST FUND

Marietta T Atwood Memorial	\$1,631.36	
TOTAL TRUST FUNDS:	\$4,197.82	\$4,197.82

Respectfully submitted,
Julia M. House, Treasurer

**TOWN OF WEST BATH
SUPPLEMENTALS AND ABATEMENTS (Schedule A-12)
JUNE 30, 2013**

SUPPLEMENTALS

Williams, Margaret E.	\$ 139.20
Sovaal, Frances L.	589.69
	\$ 728.89

ABATEMENTS

	2004	2005	2006	2007	2008	2009	2010	2011	2012	TOTALS
American Tower	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 648.74	\$ -	\$ 648.74
GE Capital								302.79		302.79
Kalkos, Francis							37.04		614.93	614.93
Misc-Gray Services					156.04	164.91			25.52	62.56
Maine Table Co.							8.03	8.15	7.13	45.27
McNeill, Jeanne				7.13	7.21	7.62		20.83	18.21	39.04
Nicoll Estate							17.64	17.91	15.66	51.21
Pfizer, Inc.										1,474.44
Tarbox, Anna	481.10	488.18	505.16						55.68	55.68
White, Joel & Cheryl									80.42	80.42
U.S. Bank Corp. Equipment										\$ 3,696.03
	\$ 481.10	\$ 488.18	\$ 505.16	\$ 7.13	\$ 163.25	\$ 172.53	\$ 62.71	\$ 998.42	\$ 817.55	\$ 3,696.03

Unpaid Real Estate Property Taxes

2012 Taxes Receivable 30 June 2013 (Schedule A-8)

(* after the name means Taxes were Paid in Full after 6/30/2013)

2012 Real Estate

Arbuckle, Bethel	\$ 1,549.47	*
Babine, Shawn	119.19	
Babine, Shawn	174.00	
Babine, Shawn A.	194.01	
Bertrand, Jared	1,543.38	*
Bickford, Alice E. (Wyman)	542.88	
Bisson, Barbara E.	1,068.68	*
Broomhead, Edmund & Susan	3,791.46	
Burnette, Kenneth & Laurie	508.95	
Carver, John E. & Cynthia C.	2,108.01	
Connor, Lewis & Associates, LLC	454.14	*
Crimmins, Frances	1,308.48	
Curts, Hollie N.	3,222.48	*
Curts, Hollie N.	3,760.14	*
Doyle, Stephen	2,817.06	
Dudley, Patricia	795.18	*
Emero, Thomas	401.07	
Fitzgerald, Brian A.	916.98	
Flying Point Ventures, LLC	411.51	
Flying Point Ventures, LLC	595.08	*
Flying Point Ventures, LLC	409.77	
Fox Properties LLC	1,504.23	*
Francisco, Peter W.	217.50	*
Francisco, Peter W.	46.98	*
Fraser Enterprises, Inc.	2,440.35	*
Gardner, Gerald J.	6.00	*
Gilliam, Joseph D.	1,611.24	
Green Acres Limited Partnership	19,792.50	
Hagen, Charles D.	2,499.51	*
Haggett, Samuel E.	152.25	
Haggett, Samuel E.	107.01	
Hallowell, Clifton E.	657.72	*
Hallowell, Clifton E.	741.24	*
Harris, Michelle	651.63	*
Hasenfus, Curt R.	2,936.25	*
Hill, James R., Sr.	1,433.76	*
Hill, James, Sr.	522.87	*
J. Walter Thayer, Sr. Devises of	541.26	*
Jenks, Tolanda E.	1,497.27	
Keating, Angela G.	573.33	*

Unpaid Real Estate Property Taxes

2012 Taxes Receivable 30 June 2013 (Schedule A-8 cont.)

("*" after the name means Taxes were Paid in Full after 6/30/2013)

Kelly, Denise J.	115.71	
Lenardson, Eric A.	2,612.61	
Little Brothers, LLC	590.73	*
Little Brothers, LLC	590.73	*
Little Brothers, LLC	2,100.18	*
Long Reach Development Co. LLC	1,345.02	
Long Reach Development Co. LLC	699.48	
Losee, Rita H.	932.64	*
Martin, LLC	406.29	*
McIntire, Dean R.	2,141.94	*
McNeill, Gregory L.	710.79	
Mitchell, Everett	503.66	
Mitchell, Virginia	1,258.02	
Mosse (Bailey), Joanne	29.58	
Murray, Edward F., Jr.	68.73	*
Powers, Linda F.	213.15	*
RA Cummings, Inc. - dba Auburn Concrete	1,016.16	*
Ramsey, Thomas R.	2,624.79	*
Randall, Nicholas	1,498.14	*
Reed, Ellis A.	1,044.00	*
Ring, Herbert W. & Lisa L.	1,088.16	*
Rose, Frank	559.41	
Rose, Stanley	1,326.75	
Ryan, Lori A.	903.93	
Sanford, Donald A.	80.04	
Sanford, Donald	1,980.12	
Sanford, Donald	3,846.27	
Sanford, Donald A. & Rowena L.	2,239.38	
Sanford, Donald A.	1,405.05	
Sewall, Mark	2,419.47	*
Sewall, Mark	2,171.52	*
Sweeney, Robert W.	857.89	*
Szczepanski, John E.	1,973.16	*
Thompson, Penni	310.59	*
Thompson, Penni	723.84	*
Trial, Lucy Lee	3,640.08	*
Trimble, Don	1,377.21	*
Whistlers Cove LLC	1,512.93	
White, Joel D.	323.64	*
Whitmore, Gregory	3,700.98	*
Whitmore, Gregory D.	662.07	*

Unpaid Real Estate Property Taxes

2012 Taxes Receivable 30 June 2013 (Schedule A-8 cont.)

("*" after the name means Taxes were Paid in Full after 6/30/2013)

Whorff, Jeremie R.	2,163.69			
Whorff, William J., Sr.	234.90			
Youngs Real Estate	4,440.48	*		
				\$ 125,068.73
<u>2011 Real Estate</u>				
John Szczepanski	\$1,973.45	*		
				\$1,973.45
<u>2012 Personal Property</u>				
Ad Wear	\$ 37.57			
Ambrose, Merle	28.32			
Andersen, Beverly	1.65	*		
Auburn Concrete	1,666.10			
Bath Electrical	39.07			
c/o Dave	30.35			
Comcast of Corporation	9,787.89	*		
CTE, Inc.	152.69			
Edward R. Schenk	83.65			
Everett, Steve	99.48			
Green Acres Associates LP	3.80	*		
Hoare, James	15.56			
Horey, Marc	26.10	*		
McIntire, Dean	104.74			
Patton, Rick & King, David	54.24			
Rent A Center/Rent-Way	69.47			
Richards, Steven	81.27	*		
S Corp	512.46	*		
Sanford, Don	109.86			
Santiago, Michael	41.80			
Schenk, Ed	23.47			
Schenk, Ed	25.67			
Shea, Scott	11.51			
Shutt, Eric	1.71			
Szczepanski, John	10.07	*		
Velocita Wireless, LLC/DBA SK	24.41			
White Pines Landscaping, Inc.	293.17			
				\$ 13,336.08
				\$ 140,378.26

TOWN OF WEST BATH
PRIOR YEARS TAXES RECEIVABLE (Schedule A-11)
JUNE 30, 2013

	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	TOTALS
Personal Property	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 34.31	\$ 30.69	\$ 32.44	\$ 34.18	\$ 34.71	\$ 166.33
Adams, Heather				64.33	53.89	54.68	56.58						229.48
Androse Auto Repair								29.52	28.64	30.27	31.90	32.39	152.72
Androse, Mele					70.64	71.67	74.17	43.90	41.88	44.26	46.64	47.35	4,738.44
Auburn Concrete										3,484.89	3,672.25		440.51
Bath Electrical													7,157.14
Bill Whoeff & Sons							6,593.79	3,536.45	3,281.56				13,411.80
Bisson Moving & Storage			438.33	399.65	438.33	444.77	460.24	48.48					2,181.32
CC Net, Inc.							167.52	48.48					216.00
Capital Vendor Finance								48.48					48.48
Citicorp Vendor Finance							105.31					17.05	105.31
Citicorp Vendor Finance, Inc.												17.05	17.05
Cotter, John								58.52					58.52
Cressey, Lynn								185.31	161.92	171.12	180.32	183.08	881.75
CTE, Inc.		410.33	457.42	449.42	492.92	500.16	517.56						2,827.81
Custom Hardwood Floors								250.62					250.62
Degussa Admixtures, Inc.						1.24	12.50	190.39					204.13
DFS Funding LP								22.90					22.90
DFS Equipment Holdings								6.31	4.25		4.73		668.60
DFS - SPV LP							633.31						633.31
DFS - SPV LP							61.70						61.70
Edward R. Schenk												95.67	95.67
Everett, Steve										106.34	112.05	113.77	332.16
Fikes Auto Repair							158.60						158.60
Green Acres Associates LP												4.48	4.48
Harding's Metals													32.25
Hilroy Redemption		15.25	17.00	6.67	7.31	7.42	7.68						29.08
Hoar, James									15.73	16.63	17.52	17.79	67.67
Lavelley Lumber									10.57		11.77		22.34
Lyon Financial Services							158.87						158.87
McIntire, Dean													229.05
Mobile Media/Arch Paging								113.83	105.08	111.05	117.02	119.79	566.77
New Meadows Ins - Cabins						114.89	118.88	180.26					409.31
Patton, Rick & King, David												61.22	233.77
													61.22

TOWN OF WEST BATH
PRIOR YEARS TAXES RECEIVABLE (Schedule A-II)
JUNE 30, 2013

	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	TOTALS
Reno's Metal Fab	66.85	70.30	78.37	71.46	78.37								365.35
Reno's Metal Fab - Leased Equipment													80.19
Rent A Center			27.54	25.11	27.54			83.23	75.20	79.47	83.74	85.02	406.66
Richards, Steven								89.80	82.20	86.87	91.54	92.94	443.35
Robbins Junk Yard				15.50	17.00	17.25	17.85				156.81	586.08	67.60
S Corp													742.89
Safety Klean Corp.							32.24				4.41		32.24
Sanford Management													4.41
Steve's Auto						148.87	154.05						302.92
Sun Village, Inc.			165.07	150.51	165.07	167.50	173.32			29.00	30.56	31.02	821.47
Vehocia Wireless LLC/DBA SK							273.73						90.58
VFS Lease Residual Holdings													273.73
	\$ 66.85	\$ 70.30	\$ 270.98	\$ 262.58	\$ 287.98	\$ 333.62	\$ 651.19	\$ 173.03	\$ 157.40	\$ 195.34	\$ 367.06	\$ 795.06	\$ 3,631.39
		#REF!											

TOWN OF WEST BATH
TAX LIENS - June 30, 2013 (Schedule A-9)
 ("*" Tax Liens shown below for 2011 were paid in full after 6/30/2013)

2011

Bickford, Alice E. (Wyman)	\$ 620.88	
Burnette, Kenneth & Laurie	582.07	*
Carver, John E. & Cynthia C.	2,410.88	*
Crimmins, Frances	1,496.48	
Doyle, Stephen	3,221.81	*
Fitzgerald, Brian A.	392.95	*
Fox Properties LLC	1,720.35	*
Fraser Enterprises, Inc.	2,790.97	*
Gilliam, Joseph D.	1,842.74	*
Green Acres Limited Partnership	22,636.25	
Hagen, Charles D.	2,858.64	*
Haggett, Samuel E.	174.12	
Haggett, Samuel E.	122.39	
Hallowell, Clifton E.	609.67	*
Hill, James, Sr.	1,105.45	*
Jenks, Tolanda E.	724.78	
Keating, Angela G.	33.17	*
Kelly, Denise J.	132.33	*
Little Brothers, LLC	675.60	*
Little Brothers, LLC	675.60	*
McNeill, Gregory L.	33.58	*
Mitchell, Virginia	945.12	*
Mosse (Bailey), Joanne	33.83	*
Murray, Edward F., Jr.	78.60	*
Rose, Frank	639.79	*
Rose, Stanley	1,517.37	*
Ryan, Lori A.	1,130.32	*
Sanford, Donald	2,952.86	*
Trimble, Don	1,575.08	*
Whistlers Cove LLC	1,730.30	
White, Joel D.	433.82	*
Whorff, Jeremie R.	2,474.56	*
Whorff, William J., Sr.	268.65	*
		\$ 58,641.01
<u>2010</u>		
Green Acres Apartment Complex		22,295.00
		<u>\$ 80,936.01</u>

TOWN OF WEST BATH (Schedule A-10)
TAX ACQUIRED PROPERTY
JUNE 30, 2013

2010

Crimmins, Frances	\$1,473.92	
Whistlers Cove LLC	1,704.22	
Wyman, James T.	<u>611.52</u>	
	<u>\$ 3,789.66</u>	

TOWN OF WEST BATH
TRUST FUNDS (Schedule A-13)
JUNE 30, 2013

	<u>PRINCIPAL</u>	<u>UNEXPENDED INCOME</u>	<u>TOTAL</u>
TRUST FUNDS:			
<i>Cemetery:</i>			
Lee Brothers	\$ 100.00	\$ 463.88	\$ 563.88
Ruth B. Coombs	100.00	586.06	686.06
Frank J. Fowler	50.00	233.31	283.31
Oddie M. Rich	100.00	414.19	514.19
Fred D. Winter	50.00	249.78	299.78
Martha D. Oliver	50.00	169.24	219.24
<i>Music:</i>			
Marietta T. Atwood	1,806.87	(175.51)	1,631.36
	<u>\$ 2,256.87</u>	<u>\$ 1,940.95</u>	<u>\$ 4,197.82</u>

SPECIAL REVENUE (Schedule A-14)
JUNE 30, 2013

	<u>FUND BALANCE 7/1/12</u>	<u>INCOME</u>	<u>EXPENSES AND TRANSFER TO GENERAL FUND</u>	<u>FUND BALANCE 6/30/13</u>
Wing Farm Project	<u>\$ 8,363.30</u>	<u>\$ 51,490.19</u>	<u>\$ 39,882.50</u>	<u>\$ 19,970.99</u>

TOWN OF WEST BATH
STATEMENT OF DEPARTMENTAL OPERATIONS (Schedule A-4)
JUNE 30, 2013

	BALANCE FORWARD 7/1/12	APPROPRIATIONS	CASH RECEIPTS	OTHER CREDITS	TOTAL	CASH DISBURSED	OTHER CHARGES	TOTAL	UNEXPENDED (OVERDRAFT)	BALANCE FORWARD 6/30/13
EDUCATION:										
Common School	\$ -	\$ 2,158,028.00	\$ -	\$ -	\$ 2,158,028.00	\$ 2,158,028.00	\$ -	\$ 2,158,028.00	\$ -	\$ -
GENERAL GOVERNMENT:										
Selection's Contingency	\$ -	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	\$ 3,802.54	\$ -	\$ 3,802.54	\$ 1,197.46	\$ -
Town Maps		2,300.00			2,300.00		2,340.00	2,340.00	60.00	
Insurance		52,124.00	372.00		52,496.00	48,678.97		48,678.97	3,817.03	
Municipal Operations		65,190.00	1,151.44		66,341.44	50,424.12		50,424.12	15,917.32	
Officers' Salaries		191,909.00			191,909.00	190,547.00		190,547.00	1,442.00	
Homebased Reimbursement				21,488.75	21,488.75		21,489.00	21,489.00	(0.25)	
Planning Board	11,663.31	1,000.00	1,525.50		14,188.81	2,923.08	500.00	3,423.08	(586.97)	10,765.73
Retirement Employee		5,500.00			5,500.00	5,586.97		5,586.97		
Tree Growth Reimbursement			4,463.29		4,463.29		3,000.00	3,000.00	1,463.29	
General Assistance	4,817.33	5,000.00	5,423.78		15,241.11	9,022.95		9,022.95	(78.56)	6,218.16
Town Report		2,600.00			2,600.00	2,678.56		2,678.56		
Town Audit		9,800.00			9,800.00	8,500.00		8,500.00	1,300.00	
Legal Services		101,500.00	100.00		101,600.00	88,822.02		88,822.02	12,777.98	
Capital Improvements		5,000.00			5,000.00					5,000.00
Professional Memberships - MMA		2,750.00			2,750.00	2,754.00		2,754.00	(4.00)	
BETE Reimbursement		16,570.00	1,616.00		16,570.00	15,722.11	1,893.59	15,722.11	847.89	
Business and Economic Development	5,000.00				5,000.00	675.00		675.00		4,325.00
Wing Industrial Park	6,989.22				6,989.22					6,989.22
Small Community Block Grant			15,144.00		15,144.00	14,689.00		14,689.00	455.00	
Wing Industrial Loan Payment	\$ 28,403.86	\$ 502,633.00	\$ 29,796.01	\$ 21,488.75	\$ 582,321.62	\$ 479,915.91	\$ 28,822.69	\$ 508,738.60	\$ 40,582.01	\$ 33,298.11
PROTECTION:										
Ambulance	\$ 10,401.71	\$ 29,000.00	\$ -	\$ -	\$ 49,401.71	\$ 31,247.01	\$ -	\$ 31,247.01	\$ -	\$ 18,154.70
Hydrant Rental		25,800.00			25,800.00	25,852.00		25,852.00	8.00	
Street Lights		1,200.00			1,200.00	1,147.91		1,147.91	52.09	
Fire Department - Operations	7,923.98	50,585.00	6,937.67		65,446.65	65,044.89		65,044.89	401.76	
Fire Department - Incentives		14,000.00			14,000.00	13,999.03		13,999.03	0.97	
Fire Department - Capital Equipment Var	15,000.00	15,000.00			30,000.00	10,513.00		10,513.00	19,487.00	
Fire Department - Equipment Loan SCRA		18,252.00			18,252.00	18,251.77		18,251.77	0.23	
Fire Department - Training Grant	\$ 33,325.69	\$ 163,877.00	\$ 11,937.67	\$ -	\$ 209,140.36	\$ 166,055.61	\$ -	\$ 166,055.61	\$ 61.29	\$ 43,023.46
SPECIAL ASSESSMENTS:										
County Tax Overlay	\$ -	\$ 607,898.00	\$ -	\$ -	\$ 607,898.00	\$ 607,898.00	\$ 3,696.03	\$ 607,898.00	\$ -	\$ -
	\$ -	\$ 683,218.42	\$ -	\$ -	\$ 683,218.42	\$ 607,898.00	\$ 3,696.03	\$ 611,594.03	\$ 71,624.39	\$ -

TOWN OF WEST BATH
STATEMENT OF DEPARTMENTAL OPERATIONS (Schedule A-4 cont.)
JUNE 30, 2013

	BALANCE FORWARD 7/1/12	APPROPRIATIONS	CASH RECEIPTS	OTHER CREDITS	TOTAL	CASH DISBURSED	OTHER CHARGES	TOTAL	UNEXPENDED (OVER/DRAFT)	BALANCE FORWARD 6/30/13
HEALTH, SANITATION, AND COMMUNITY SUPPORT:										
Milcoast Maine Community Action	\$ -	\$ 730.00	\$ -	\$ -	\$ 730.00	\$ 730.00	\$ -	\$ 730.00	\$ -	\$ -
Community Health and Nursing Services		800.00			800.00	800.00		800.00		
Lincoln County Animal Shelter		900.00			900.00	900.00		900.00		
Jessie Albert Dental Clinic		900.00			900.00	900.00		900.00		
Coastal Transportation		900.00			900.00	900.00		900.00		
Bath Senior Citizens		825.00			825.00	825.00		825.00		
Sweetser		2,252.00			2,252.00	2,252.00		2,252.00		
Elmhurst Association		1,000.00			1,000.00	1,000.00		1,000.00		
Senior Spectrum		1,365.00			1,365.00	1,365.00		1,365.00		
Police Fire Library		30,063.00			30,063.00	30,063.00		30,063.00		
Fields for our Future		5,000.00			5,000.00	5,000.00		5,000.00		
Tedford Shelter		450.00			450.00	450.00		450.00		
Transfer Station - Rent	84,350.29		46,800.00		131,150.29		34,350.00	34,350.00	(56.30)	96,800.29
Transfer Station Tip Fees		10,000.00	36,943.70		46,943.70		47,000.00	47,000.00		
Solid Waste/Recycling Committee Expense		1,000.00			1,000.00	373.16		373.16	626.84	
Solid Waste Disposal - Recycling		11,750.00			11,750.00	10,857.24		10,857.24	892.76	
Grant/Overboard Discharge Escrow	(2,415.07)				(2,415.07)				(2,415.07)	
Salt Shed		700.00	3,575.00		4,275.00	482.07	3,300.00	3,782.07	492.93	
	\$ 81,035.22	\$ 68,635.00	\$ 87,218.70	\$ -	\$ 237,888.92	\$ 56,897.47	\$ 84,650.00	\$ 141,547.47	\$ (488.84)	\$ 96,800.29
HIGHWAYS AND BRIDGES:										
General Roads	\$ 89,401.89	\$ 25,900.00	\$ -	\$ 836.00	\$ 115,237.89	\$ 38,643.73	\$ 4,626.00	\$ 43,269.73	\$ -	\$ 71,968.16
Snow Removal	374.00	125,000.00		4,626.00	130,000.00	130,000.00		130,000.00		
MDOT Local Road Assistance			24,836.00		24,836.00		24,836.00	24,836.00		
Roads - Capital Projects	54,432.00	130,000.00			184,432.00	171,156.45		171,156.45		13,275.55
	\$ 144,207.89	\$ 280,900.00	\$ 24,836.00	\$ 5,462.00	\$ 455,405.89	\$ 339,800.18	\$ 29,462.00	\$ 369,262.18	\$ -	\$ 85,243.71
UNCLASSIFIED:										
Plumbing and Building Inspection	\$ -	\$ -	\$ 4,754.75	\$ -	\$ 4,754.75	\$ 426.00	\$ 1,750.00	\$ 2,176.00	\$ 2,578.75	\$ -
Miscellaneous			15,539.18		15,539.18	1,220.00	11,599.00	12,819.00	2,720.18	
Alexis Reserve Fund	3,000.00				3,000.00					3,000.00
Marine Resources/Harbor and Waterways	50,336.58	15,492.00	16,726.01		82,554.59	20,156.73	16,200.00	36,456.73	(4,548.39)	46,997.56
Interest and Charges on Taxes			28,236.61		28,236.61		32,775.00	32,775.00		
Supplementals				728.89	728.89				728.89	
Special Projects - Comprehensive Plan	9,411.87				9,411.87					9,411.87
Cemetery Maintenance		2,800.00			2,800.00	3,525.00	2,500.00	3,525.00	(725.00)	
Interest on Cash Accounts			3,847.88		3,847.88				1,347.88	
Cable TV Franchise			20,634.22		20,634.22		18,500.00	18,500.00	2,134.22	
	\$ 62,748.45	\$ 18,292.00	\$ 89,728.65	\$ 728.89	\$ 171,497.99	\$ 25,327.73	\$ 80,424.00	\$ 108,751.73	\$ 4,236.53	\$ 98,509.73
	\$ 350,087.11	\$ 3,874,683.42	\$ 243,617.03	\$ 27,679.64	\$ 4,496,067.20	\$ 3,833,922.90	\$ 2,301,654.62	\$ 4,063,077.52	\$ 115,814.38	\$ 316,875.30

TOWN OF WEST BATH
STATEMENTS OF ACTIVITIES (Exhibit B)
FOR THE YEARS ENDED JUNE 30, 2013 AND 2012

FUNCTIONS/PROGRAMS	EXPENSES	PROGRAM REVENUES			NET (EXPENSE) REVENUE AND CHANGE IN NET POSITION	
		CHARGES FOR SERVICES	OPERATING GRANTS AND CONTRIBUTIONS	CAPITAL GRANTS	2013 TOTALS	2012 TOTALS
Primary Government:						
Governmental Activities:						
Education	\$ 2,158,028.00	\$ -	\$ -	\$ -	\$ 2,158,028.00	\$ 2,599,124.04
General Government	459,543.60	14,652.01	15,144.00	51,490.19	378,257.40	(330,637.87)
Protection	169,682.15	6,437.67	5,500.00		157,744.48	165,230.93
Health, Sanitation, and Welfare	65,815.47	87,318.70			(21,503.23)	(35,702.73)
Highways and Bridges	312,323.18		24,836.00		287,487.18	308,660.62
Special Assessment	607,898.00				607,898.00	563,391.00
Unclassified	25,327.73	85,850.77			(60,553.04)	(66,189.24)
Note Payments - Interest	17,279.59				17,279.59	20,253.80
Total Primary Government	\$ 3,815,897.72	\$ 194,289.15	\$ 45,480.00	\$ 51,490.19	\$ 3,524,638.38	\$ 3,224,130.55
General Revenues:						
Taxes:						
Property Taxes					\$ 3,167,951.69	\$ 3,580,607.23
Homestead Reimbursement					21,488.75	24,825.25
Excise Taxes					297,000.00	330,200.00
Intergovernmental					76,308.00	72,800.00
Interest and Investment Earnings					3,847.88	3,238.41
Loss on Sale					(5,289.00)	
Total General Revenues					\$ 3,561,307.32	\$ 4,011,670.89
Changes in Net Position					\$ 36,668.94	\$ 787,540.34
Net Position, July 1					4,879,567.10	4,092,026.76
Net Position, June 30					\$ 4,916,236.04	\$ 4,879,567.10

**TOWN OF WEST BATH
STATEMENT OF CHANGES IN UNAPPROPRIATED SURPLUS
FOR THE YEAR ENDED JUNE 30, 2013**

Unappropriated Surplus, July 1, 2012		\$ 663,586.20
INCREASE:		
Operating Account Balances Lapsed (Net) (Schedule A-4)	\$ 115,814.38	
Decrease in Deferred Taxes	<u>39,563.21</u>	
		155,377.59
DECREASE:		
Regular Town Meeting	\$ 46,800.00	
Special Town Meeting	55,010.00	
Contingency	<u>10,000.00</u>	
		111,800.00
Unappropriated Surplus, June 30, 2013		<u>\$ 707,163.79</u>

**TOWN OF WEST BATH
RECONCILIATION OF TREASURER'S CASH BALANCE (Schedule A-6)
FOR THE YEAR ENDED JUNE 30, 2013**

Cash on Hand		\$ 200.00
Cash in Banks:		
Androscoggin Savings Bank		
Balance Per Bank Statement	\$ 302,815.95	
Add: Deposits in Transit	363.98	
Deduct: Outstanding Checks	<u>(24,647.24)</u>	
Balance Per Books		278,532.69
Bath Savings Institution		
Certificate of Deposit - General Fund		215,662.87
Androscoggin Savings Bank		
Certificate of Deposit - General Fund		804,734.14
Cash Balance, June 30, 2013		<u>\$ 1,299,129.70</u>

**TOWN OF WEST BATH
RECONCILIATION OF TOTAL GOVERNMENTAL FUND BALANCES TO NET ASSETS OF
GOVERNMENTAL ACTIVITIES FOR THE YEARS ENDED JUNE 30, 2013 AND 2012**

	2013	2012
GOVERNMENTAL FUND BALANCES:		
Committed for Capital Projects	\$ 19,970.99	\$ 8,363.30
Assigned for Other Purposes (Schedule A-4)	316,875.30	350,687.11
Unassigned (Schedule A-3)	707,163.79	663,586.20
Total Governmental Fund Balances	<u>\$ 1,044,010.08</u>	<u>\$ 1,022,636.61</u>
Amounts reported for governmental activities in the Statements of Net Position are different because:		
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.	3,992,632.44	3,972,564.22
Notes payable are not due and payable in the current period and therefore are not reported in the funds.	(314,937.01)	(349,727.47)
Property taxes not collected within the 60 days after year end are deferred as revenue in the fund financial statements. In the government-wide financial statements the revenue is income in the year it is assessed.	194,530.53	234,093.74
Net Position of Governmental Activities (Exhibit A)	<u>\$ 4,916,236.04</u>	<u>\$ 4,879,567.10</u>

**TOWN OF WEST BATH
BALANCE SHEETS - GOVERNMENTAL FUNDS JUNE 30, 2013 AND 2012**

	WING FARM		TOTALS	
	GENERAL	SPECIAL REVENUE	(MEMORANDUM ONLY)	
			2013	2012
ASSETS:				
Cash	\$ 1,299,129.70	\$ 50,000.00	\$ 1,349,129.70	\$ 1,220,953.55
Accounts Receivable	2,983.00		2,983.00	62,665.06
Taxes Receivable	181,645.12		181,645.12	235,215.38
Tax Lien:	80,936.01		80,936.01	83,460.26
Tax Acquired Property	3,789.66		3,789.66	1,474.44
Prepaid Expense	1,170.00		1,170.00	281.47
Due From Other Funds	30,029.01		30,029.01	8,363.30
Total Assets	\$ 1,599,682.50	\$ 50,000.00	\$ 1,649,682.50	\$ 1,612,413.46
LIABILITIES AND FUND EQUITY:				
Liabilities:				
Accounts Payable	\$ 2,240.00	\$ -	\$ 2,240.00	\$ 25,000.00
Deferred Excise Taxes	361,146.09		361,146.09	306,447.20
Deferred Revenue (Note N)	17,726.79		17,726.79	15,872.61
Deferred Tax Revenue (Note F)	194,530.53		194,530.53	234,093.74
Due To Other Funds:		30,029.01	30,029.01	8,363.30
Total Liabilities	\$ 575,643.41	\$ 30,029.01	\$ 605,672.42	\$ 589,776.85
Fund Equity:				
Committed for Capital Projects (Note E)	\$ -	\$ 19,970.99	\$ 19,970.99	\$ 8,363.30
Assigned for Other Purposes (Note E)	316,875.30		316,875.30	350,687.11
Unassigned	707,163.79		707,163.79	663,586.20
Total Fund Equity	\$ 1,024,039.09	\$ 19,970.99	\$ 1,044,010.08	\$ 1,022,636.61
Total Liabilities and Fund Equity	\$ 1,599,682.50	\$ 50,000.00	\$ 1,649,682.50	\$ 1,612,413.46

**TOWN OF WEST BATH
STATEMENTS OF REVENUES, EXPENDITURES AND CHANGES IN FUND
FOR YEARS ENDED JUNE 30, 2013 AND 2012**

	WING FARM		TOTALS	
	GENERAL	SPECIAL REVENUE	(MEMORANDUM ONLY)	
			2013	2012
REVENUES:				
Property Taxes	\$ 3,207,514.90	\$ -	\$ 3,207,514.90	\$ 3,548,938.85
Excise Taxes	297,000.00		297,000.00	330,200.00
Intergovernmental Revenue	76,308.00		76,308.00	72,800.00
General Roads	24,836.00		24,836.00	25,504.00
General Government	29,796.01	51,490.19	81,286.20	726,191.34
Protection	11,937.67		11,937.67	5,305.47
Unclassified	85,880.77		85,880.77	85,229.47
Health, Sanitation, and Welfare	87,318.70		87,318.70	94,821.95
Interest on Investments	3,847.88		3,847.88	3,238.41
Homestead Reimbursement	21,488.75		21,488.75	24,825.25
Total Revenues	\$ 3,845,928.68	\$ 51,490.19	\$ 3,897,418.87	\$ 4,917,054.74
EXPENDITURES:				
Education	\$ 2,158,028.00	\$ -	\$ 2,158,028.00	\$ 2,599,124.04
General Government	447,376.32	39,882.50	487,258.82	631,158.28
Protection	166,055.61		166,055.61	144,699.48
Health, Sanitation, and Welfare	56,897.47		56,897.47	50,201.22
Highways and Bridges	339,800.18		339,800.18	350,073.62
Special Assessments	607,898.00		607,898.00	563,391.00
Unclassified	25,327.73		25,327.73	19,040.23
Note Payments	34,779.59		34,779.59	69,753.80
Total Expenditures	\$ 3,836,162.90	\$ 39,882.50	\$ 3,876,045.40	\$ 4,427,441.67
Excess of Revenues Over Expenditures	\$ 9,765.78	\$ 11,607.69	\$ 21,373.47	\$ 489,613.07
Fund Balance, July 1	1,014,273.31	8,363.30	1,022,636.61	533,023.54
Fund Balance, June 30	\$ 1,024,039.09	\$ 19,970.99	\$ 1,044,010.08	\$ 1,022,636.61

INDEPENDENT AUDITORS' REPORT

William H. Brewer
Certified Public Accountant

We have audited the accompanying financial statements of the Town of West Bath, as of and for the years ended June 30, 2013 and 2012, which collectively comprise the Town's basic financial statements as listed in the Table of Contents. These financial statements are the responsibility of the Town of West Bath's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Town of West Bath as of June 30, 2013 and 2012, and the respective changes in financial position and cash flows, for the years then ended in conformity with accounting principles generally accepted in the United States of America.

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of West Bath's financial statements as a whole. The introductory section, combining and individual nonmajor fund financial statements and statistical section, are presented for purposes of additional analysis and are not a required part of the financial statements. The combining and individual nonmajor fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole. The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

August 5, 2013

Note: The complete audit is on file at the Town Office for review.

**TOWN CLERK ANNUAL REPORT
(2013 Statistics)**

Dog Licenses:

Male/Female: 21 Neuter/Spay: 227 Kennel License: 1

Inland Fisheries & Wildlife:

Hunting License Authorities: 181 Fishing Licenses: 154
Boat Registrations: 355 ATV Registrations: 85
Snowmobile Registrations: 69 Documented Boats: 14

Other Counter Transactions:

BMV Registrations: 2,546 Clerk; Vitals, Misc.: 367
BMV On-Line Registrations: 111 Moorings: 282
Shellfish Licenses: 78 Tax Payments: 1,797
Clerk; Vitals, Misc.: 444

Front counter hours on Mondays only (except Holidays) are from 8:30 am to 5:00 pm. Hours Tuesdays through Fridays are 8:30 am to 4:00 pm. The Town of West Bath's web site at www.westbath.org provides detailed information about the town office, meetings, events and many notices of interest to the public.

If you would like to be added to an email list to receive weekly updates of meetings, events and the home page of the web site, contact us at 443-4342 or email to townclerk@westbath.org. Your email address will not be disclosed to other recipients or the public from our office.

Births - January 1 – 31 December 2013 - Total Births: 9

Weddings - January 1 – 31 December 2013

	Date Married
Erin Elizabeth Kalisz and Philip Ryan Perron	2/14/2013
Shannon Gay Greenleaf and Richard Lewis Havener	3/10/2013
Samantha Garramone Moore and Toben Craig Rogers	4/6/2013
Katherine Read Phillips and William Dean Jeanblanc	6/22/2013
Kaelie Mae Merrill and David Robert Methlie	6/23/2013
Kathryn June Alderman and Bruce Lawrence Waters	6/26/2013
Rachel Michelle Stuart and Cody Edward Louder	6/29/2013
Benjamin M. McNeill and Danielle R. Malcolm	7/1/2013
Elizabeth Joyce Eckenfels and Olive Boyd Guild	8/3/2013
Kimberly Anne Johnson and Scott George Bernier	8/3/2013
Heather Colyn Pokropski and Andrew Richard Peters	8/14/2013
Brian R. Bennett and Jamie L. Gotlibson	8/17/2013
Sean M. Vaillancourt and Erin E. Birmingham	8/24/2013
Mark Samuel Simpson and Timothy Joseph Roberts	9/10/2013
Elizabeth Jules Ring and Michael James Clinton	9/14/2013
Gary S. Day and Susan L. Rankin	10/12/2013
Cynthia Diane Heacock and Alan Ireland	10/19/2013
Brian W. Hansen and Deborah A. Alphen	10/19/2013

Deaths - January 1 – 31 December 2013

	Date of Death	
Terri L. Gomes	2/13/2013	
Lawrence E. Wold	3/17/2013	
Jane Marie Powers	6/22/2013	
John T. Vigue	8/3/2013	
Margaret Ann Pettis	8/28/2013	
Ralph Wilbur Williams	9/7/2013	
Katherine Elizabeth Roy	10/3/2013	Robert K. Morris
James Joseph Seaman	10/8/2013	Town Clerk

Registrar of Voters Report (2013)

The “Registrar” is the appointed municipal official who has the exclusive authority (subject to appeal) to determine voter eligibility and maintain the Central Voter Registration System (CVR). You must be a West Bath registered voter to vote at all elections, town meetings and to have your signature counted on any petition. To register and exercise your constitutional right to vote, contact me at the Town Office during normal business hours.

We had the following elections and town meetings and voter turnout in 2013:

Date	Election	Voters	% of Total Voters*
2/25/2013	Special Town Meeting	18	1.16%
3/19/2013	RSU#1 Cost Sharing Referendum	85	5.48%
5/23/2013	Budget (Special) Town Meeting	41	2.65%
5/28/2013	RSU#1 Budget “Town Meeting”	18	1.16%
6/4/2013	RSU#1 Budget Validation Vote	123	7.93%
8/27/2013	Senate District 19 Election	612	39.21%
11/5/2013	State Bond Referendum , Selectmen Election & RSU1 Bond Referendum	446	28.60%

* Percent is based on number of active registered voters on day of election.

Active Voter Party Affiliation as of November 4, 2013:

Democrat: 471
 Republican: 452
 Green Independent: 70
 Unenrolled in a party: 564
 Total: 1,557

Thank you to our group of dedicated Election/Ballot Clerks and Deputy Moderators for their work!

Election/Ballot Clerks:

Beth Brewer	Phyllis McNelly
Debra Bruce	Joseph Pluto
Evelyn Desmond	Janet Chapin
Judy Stallworth	Martha Garrison
Sandra Tuttle	Maria Morris
Robin Hansen	Robin Whorff

Deputy Moderators:

Margaret Totten	Paula Nelson
Richard Totten	Maria Renaud
Jonathan Davis	Robin Whorff
Maria Renaud	
Kyle Yacoben	
Maryjane Donley	

Robert K. Morris
 Registrar of Voters



Assessing Agent's Report

Date of Commitment: August 13, 2013

TAXABLE PROPERTY VALUATION

Real Estate	\$361,807,008.00
Personal Property	+ 4,564,190.00
Total Taxable Valuation	\$366,371,198.00
Homestead Exemption and BETE	
Reimbursement Valuation	+ 26,072.88
Total Valuation Base	\$366,397,270.88

APPROPRIATIONS

County Tax	\$ 628,150.00
Municipal	+ 1,094,540.00
Education	+ 2,678,337.00
Total Appropriation	\$ 4,401,027.00

REVENUES

Municipal Revenue Sharing	\$ 53,093.00
Other Revenues (Excise, MDOT, others)	+ 666,513.00
Total Revenue	\$ 719,606.00

ASSESSMENT

Total Taxable Valuation	\$ 366,371,198
Mil Rate of .0087% (commonly referred to as 8.70)	X .01015
Tax Commitment	\$ 3,718,667.66

OVERLAY

Tax Commitment	\$ 3,718,667.66
Homestead Reimbursement	+ 24,766.00
BETE Reimbursement	+ 1,306.88
Total	\$ 3,744,740.54
Total Appropriation	\$ 4,401,027.00
Total Revenue to Reduce Commitment	- 719,606.00
Net Raised by Property Tax	\$ 3,681,421.00
Total Commitment + Homestead and BETE	
Reimbursement	\$ 3,744,740.54
Net raised by property tax	- 3,681,421.00
Overlay (1.8% of the Net Raised by Property Tax)	\$ 63,319.54

Respectfully submitted,

Ronald Beal
Assessing Agent

Codes Enforcement Officer

Total permits issued in calendar year 2013: 39 (increase of 1 permit from 2012)

Total fees: \$4,220.45

Type of occupancy for which permits were issued		District in which permits were issued	
Dwelling	9	Summer colony	4
Commercial	0	Commercial	0
Farm or outbuilding (shed)	4	Residential	11
Garage	6	Rural Residential	12
New residence created	9	Rural residential shore land	12
Deck	6		
New structure	9		
Alterations	10		
Demolitions	1		
Docks and floats	3		

Respectfully submitted,

Ellis Reed
Codes Enforcement Officer

Plumbing Inspector

Plumbing permits issued during calendar year 2013

Internal plumbing	23	
External plumbing	15	
Seasonal conversion	0	
Total issued	38	(52% increase from 2012)
Total pending	0	

Amount of fees:

Total collected	\$5,426.00
Total sent to state (1/4)	\$1,214.00
Total retained by town	\$4,212.00

Respectfully submitted,

Ellis Reed
Plumbing Inspector

Roads Commissioner Report

A huge amount of work was accomplished and goals met during 2013 while staying within the appropriated budget. The following projects were completed this year:

- Replaced multiple culverts
- Finished the last phase of Birch Point Road project
- Ditching on Hill Road & Campbell's Pond Road
- Mowing, striping and brush cutting
- Repaired the Salt Shed
- Replaced 16 Street Signs
- Completed shoulder grading on multiple roads

The following are goals for upcoming year:

- Hill Road ditch reconstruction and overlay
- Culvert replacements if and where needed
- Ditching, mowing, sweeping and striping
- Repave Sabino swamp section

This past winter brought numerous storms and I am pleased to say that Reno Excavation did a fantastic job keeping up with the roads. There were only a few complaints throughout the whole winter season and Reno's quickly responded to them.

This was the first year of the appointed position which replaced the elected position of years past. The transformation seems to be a good fit for the town. I feel I've been meeting the town's expectations within this new position. If you have any questions or concerns regarding our roads, please contact me at (207) 841-6211.

Respectfully submitted,
Jim Whorff, Roads Commissioner

West Bath Harbor Master

If you are a West Bath boater, please remember that when you register your moorings each year, the Town Office will issue you a new sticker to go along with your mooring number. Both the sticker and the number **MUST** be placed on your mooring ball, and if you can, please place your name on the ball, that too would be helpful. If I don't see a current year sticker, I assume the mooring is not registered.

Please notify the Town Office if you no longer own, maintain or wish to renew your mooring for so we may update our records. If you do not intend to renew your mooring you need to remove it in its entirety which includes the marker, chain or rope and whatever method of weight you are using (anchor, cement block, etc).

If you wish to keep your mooring, you are expected to renew your 2014 registration and properly identify it accordingly whether you are planning to moor a boat to it this year or not. Town of West Bath boat owners can now re-register their boats on line at www.maine.gov/ifw. If you have any problems on the water, please call me at 443-6362. Have a safe and great boating season!

Respectfully submitted,
Joseph Vaillancourt
Harbor Master

Local Health Officer Report

By Maine state law, each municipality must have a Local Health Officer. This appointed member of the community is responsible for answering general questions and concerns regarding local public health. This person is the liaison to the services available in our area.

My name is Jodie Lenardson. I was born in Bath and grew up in Nobleboro, Maine. My husband and I own property in West Bath and will be building in the near future. I have enjoyed this past year and am looking forward to continue gaining knowledge to be a beneficial member of our community.

Your Local Health Officer participates in Bi-monthly meetings with the representatives from surrounding towns in Sagadahoc County. These meetings consist of trainings, coordination of services and informational packets. The brochures in these packets are placed into the Kiosk located at the Town Hall. The information consists of seasonal awareness, health services and what is happening in our community.

Code Red has been established in Sagadahoc County as an Emergency Notification System. This enables the Emergency Management Agency the ability to alert residents of emergencies in your area. Directions for participation are available at the: www.WestBath.govoffice.com and you can call with any questions.

Your Local Health Officer can be reached by calling the Town Hall at 207-443-4342 or by email at JodieLenardson@aol.com.

Stay Safe, Stay Healthy,
Jodie C. Lenardson RN, CLHO

Animal Control Officer

Another year has passed and I would like to thank all of the responsible pet owners for registering and vaccinating your pets. Dogs at large continue to be an issue, please be mindful of your neighbors when your dogs are out. I have received a dramatic rise in calls dealing with porcupines this year, possibly due to an undocumented increase in population. I have relocated nine juveniles less than a year old this winter and have seen many more in my travels. Yet another reason for keeping dogs on a leash. That's a vet bill you will not like!

The fox and coyote population is thriving, be mindful of your outside cats. The estimated stats for cats and dog collisions with vehicles is 8, however additional unreported incidents may have occurred. Please feel free to contact me with any questions or concerns.

Relocated skunks: 5

Relocated raccoons: 3

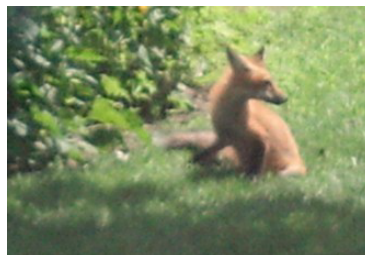
Relocated porcupines: 9

Mange fox: 4

Reported strange acting fox: 21

Rabid owl: 1

Respectfully submitted,
Todd Stead
Animal Control Officer



West Bath Fire Department Annual Report

In 2013 the West Bath Fire Department responded to 196 calls for service. These responses included but are not limited to: building fires, woods fires, motor vehicle crashes, motor vehicle fires, Emergency medical calls, Mutual-Aid assistance, and assisting the Sheriff's Department with traffic control.

The West Bath Fire Department currently is made up by 34 dedicated men and women. The membership is made up of both Firefighters and Emergency Medical Technicians, ranging in license level from Basic EMT up to Paramedic. All of our members put in countless hours completing mandatory State and Federal training requirements. These dedicated individuals also spend countless hours at training academies as well as in-house trainings to sharpen his/her skills. This year we have had one firefighter complete the Tri-County FF-I and FF-2 program. This is a huge accomplishment and undertaking. There is a huge time commitment for this program as it starts in the first week in January and runs until the second week of June. The students in this program meet two (2) nights a week. There are numerous full day session on Saturdays throughout the program as well. There was one firefighter that completed her Basic EMT class at southern Maine Community College. The time commitment for this class consists of one night a week as well as numerous Saturday classes spread out over a three month period. We had one firefighter complete the Fire Instructor I & II program. This class teaches the Fire Instructor the correct techniques to train our young firefighters. We currently have two individuals certified as a trainer for Emergency Vehicle Operations. With this certification, we can train our firefighters the proper driving techniques of Emergency Vehicles. We currently have one firefighter participating in the current Tri-County FF-1 & FF-2 program. We also have two new firefighters that have participated in Basic Fire School in Wiscasset. This is a 100 hour program that gives new firefighters a brief overview of the firefighting skills needed to do the job. After completing this class, the individuals can be used on a fire ground in most functions with supervision.

This past fall, we received an anonymous donation in which we are very grateful for. We used this donation to make repairs to our cutting blades for our extrication tool. We also used this donation to pay for repairs to the generator on Squad-8. The generator was leaking oil and needed to have the crankcase seal replaced. Without this gracious gift, the repairs to these items would have been more difficult. The West Bath Fire Department would like to publicly thank the donor for the generous gift.

We will continue the year with public education and business life safety inspections. Public education and life safety is a big priority and we will be focusing on our businesses in town. Last year we started an inspection program with all the businesses in town. The purpose of these inspections provides two things: first and foremost the life safety of the citizens of the community, secondly these inspections will give the firefighter the ability to learn to layout of the building as well as learn the location of key life saving features in the structure. We will also use these inspections to gather information for pre-planning the building.

During 2013, West Bath Fire Department hosted three (3) blood drives with the American Red Cross. Each event drew approximately 30 people per event. The Fire Department Association sponsored two (2) families for Christmas by purchasing a full turkey dinner as well as gifts for the families. Our annual fire Prevention Open House was a huge success this year. With the support of our community we were able to see 80-100 kids in a three hour span teaching fire education. We had also obtained two (2) safety grants from Maine Municipal Association. The first grant was in the amount of \$290.00, this purchased three (3) Lock-out / Tag-out kits for electrical hazards in the station or while on calls.

West Bath Fire Department Annual Report (cont.)

The second grant was in the amount of \$860.00, this purchased an accountability system for our firefighters. This system will allow the command officer better track our members as well as mutual aid departments on the scene of an incident.

We would like to remind everyone of a few safety tips. Change you batteries in your smoke and Carbon monoxide detectors twice a year; once in the spring and once in the fall when you change your clocks. Have your chimneys cleaned and inspected at a minimum of once a year. Make sure your house number is visible from the roadway; this can typically be accomplished with numbers no smaller than four (4) inches in size facing the road. We would also ask our citizens when seeing any emergency vehicle on the roadway to give them plenty of room by pulling in the opposite lane if you can. If an emergency vehicle is behind you while responding to an incident, please pull to the right and stop your vehicle. This allows the emergency vehicle to pass in a safe manner for both you and the responder.

In closing, I would personally like to thank the citizens of West Bath for their continued support. We could not effectively do our job without this support. We would like to invite you to” Like” us at West Bath Fire/Rescue on Facebook. This will keep you up to date with Fire Department events, Community events, and safety information. Please feel free to contact us at anytime with any questions or concerns.

Respectfully
Gregory Payson
Fire Chief



Fire Department's Open House October 8, 2013
Pictured is the Town's Marine Resources/Public Safety Boat

West Bath Shellfish Warden Report

It was a pleasure to serve the people of West Bath as your Shellfish Warden.

There were fewer closures this year for Red tide. But a couple of State flood closures.

I checked 410 diggers, 275 bushel of shellfish, received and investigated 16 complaints, issued 6 warnings and checked 110 worm diggers. I issued 8 parking warnings at Sabino Landing.

The Marine Resource Committee works hard to keep all the landings cleaned up and litter free.

Please check for closures on the Town Hall bulletin board outside the Hall or call me at 504-1523 (cell) or 443-3114 (home).

Respectfully submitted,
Doug Alexander

Winnegance River Herring Commission Report

At our Feb. 28, 2013 meeting, the Winnegance River Herring Commission awarded Greg Gilliam a 3 year contract to harvest river herring at the Winnegance fish way. His winning bid was \$4.00 a bushel. The vote was unanimous reflecting the good job Greg does in running the harvest.

There were 298 and ½ bushels harvested between April 16 and May 30 this year. The harvest was 100 bushels over last year and is the second year in a row to show an increase.

The Commission received a check for \$1194.00 for this year's harvest bringing the savings account to \$10,494.42 and the checking account total is \$137.89 as of 7/31/13.

The Commission continues to look for monies to improve the fish way but any grant money will be hard to find.

The Commission voted to adopt the new name of Winnegance River Herring Commission as proposed by the Maine Department of Marine Resources. This name change is the result of alewives now being renamed river herring.

The current members of Winnegance River Herring Commission are as follows:

Bath: Steve Wilson and Meadow Merrill
Phippsburg: Brett Gilliam and Mark Alexander
West Bath: Robin Hansen and David Hennessey

Respectfully Submitted
David P Hennessey, Chairman

The Planning Board

Dear Townspeople of West Bath:

The Planning Board exists to encourage appropriate use of land within the Town of West Bath through regulations outlined in our ordinances. The Board consists of volunteers from the community, five (5) regular members and two (2) alternates. A quorum of three (3) members is required to conduct a meeting. The documents used when conducting Planning Board business are the Land Use Ordinance and Development Review Ordinance. Copies are available at the Town Offices or online at www.westbath.govoffice.com.

The Planning Board meets the second Tuesday of every month at 6:30 pm. Additional meetings for ordinance work sessions are scheduled as needed throughout the year and are posted in the Times Record and on the Town web site.

This past year has seen a steady flow of applicants seeking approval for home expansions in shoreland areas, subdivision modifications, business expansions, and new businesses moving into existing spaces.

In addition to the monthly meetings, work continues to bring West Bath's ordinances on par with adjacent communities, to become more aligned with the West Bath Comprehensive Plan and comply with the ever changing State of Maine laws and mandates. The Board feels these changes in our ordinances will make West Bath a more competitive community for both business and residential projects.

FEMA has updated the Flood Maps around the state, including West Bath. The new Flood Maps are available to view at the Town Office or on the Town's website.

The Board has created new applications for Subdivisions to make the process easier for the applicant. We continue to work toward replacing our current "catch-all" application with more user friendly applications tailored to each specific need (i.e. shoreland expansion, new business, etc.). We are also adjusting and improving the application process to better serve the applicant and provide more guidance when needed. It is our goal to have the process complete before the May Budget Meeting.

I have stepped down as Chair but will not be leaving the Board. I still have projects to complete, ordinances to clarify, and applications to develop. Kyle Yacoben was brave enough to step up into the role of Chairman. He is a very objective member, without agenda, and he is always looking out for what's reasonable and best for our Town and townspeople.

Townspeople are always welcome and encouraged to attend any and all Planning Board meetings. Public input, support and awareness is an important element to the success of the Planning Board.

Respectfully submitted,

Darlene

Darlene Estabrook, Vice -Chair

Kyle Yacoben, Chairman
Wayne Renshaw
Rick Davis
Jim Williams
Scott Andresen (Alternate)
Jay Paris (Alternate)

Marine Resources Committee

The Town of West Bath purchased a new boat in 2012 and we'll be using it this coming season for water quality testing as well as the Shellfish Warden's enforcement use. The boat will also be used by the Fire Department island and water emergencies as needed. We would like to thank the Town for its overwhelming support in the purchase of this valuable Town asset.

This year the harvesters participated in three reseeding events. The clams collected ranged in size from ¼" to 1¼". These clams were transported on both the mill cove and back cove sides of town. When these clams mature the result is usually 7 fold. There was also several Quahog reseedings done to reintroduce3 this resource to the open waters of Back and Mill Coves.

West Bath, Freeport, Harpswell and Brunswick have started a pilot program to increase clam population. Phippsburg being very supportive have volunteered to loan us nets to catch clam spat in our productive areas. If successful, we will return the favor by supplying them seed. The program involves closing certain areas to the harvest of any marine resources for a period of time that is necessary to replenish stock. These areas will be maintained, marked and posted at the Town Hall. I would like to thank our state representatives for the passing of this Bill so we can make our flats more productive.

The Marine Resources Committee also conducts random water quality tests as required by the state all year long to identify any pollution sources and ensure that any such sources are corrected in a timely manner. This includes shoreline surveys to maintain or correct any pollution problems that may occur. These are done on a tri-annual basis. In addition, accelerated testing is being done twice a month to re-categorize and re-open areas that have been closed due to pollution problems that have been resolved.

West Bath is proud of our Marine Resources conservation efforts. We feel that our shellfish fisheries are important and implement our own sustainability program. To maintain a commercial shellfish license, clammers must complete 12 hours of conservation time. This conservation time is a combination of reseeding, surveys, clean up, meetings and water quality tests. These hours have resulted in the cleanup of all overboard discharges, repair of faulty systems and a much cleaner water quality. Our water along the coast of West Bath now meets Department of Marine Resource quality standards. Money is often available to help repair shoreline pollution problems.

The town's Shellfish Warden, Doug Alexander has been patrolling and monitoring the clam flats for illegal diggers. Feel free to contact Doug if you have any questions regarding clam digging, suspicious shoreline activity or whether areas are open or closed.

The Shellfish Committee meets on the last Wednesday of each month at 6 pm from October to March and 7 pm from April to September. Please contact me regarding surveys, harvesting, pollution or potential pollution problems, or with any shellfish questions in general. Also, please feel free to attend any of our committee meetings. The Town of West Bath gave out three new commercial licenses this year.

Respectfully submitted,
Warren Swanson, Chairman



West Bath Board of Appeals Calendar Year 2013

The first paragraph of the Maine Municipal Board of Appeals Manual introduces the duties of the West Bath Board of Appeals best. It states, "Serving on a municipal board of appeals is probably one of the most difficult jobs that a citizen can volunteer to do. The board of appeals, more than any other board, generally performs the same function at the local level as an appeals court judge. Like a judge, the appeals board must decide difficult questions in accordance with local ordinances, State laws, and court cases. Often those decisions will seem harsh and contrary to "common sense," both to board members and to the general public. This is particularly true when the board is asked to decide a request for a variance. However, the board is bound to follow the law until the law is changed. Explaining this to citizens seeking help from the board probably is one of the board's most unpleasant tasks."

The Board of Appeals takes action on the first Tuesday of each month at the Town Office, provided there is business for the Board to address. If you need to request a hearing, please pick up an application at the Town Office. Make sure the entire application is completed before submitting it along with the filing fee, so a date may be scheduled with no delay.

In 2013 there were no applications made to the appeals board.

Respectfully submitted,

Justin Hennessey
Board of Appeals Chair

Town of West Bath Board of Assessment Review (BAR)

The Board of Assessment Review (BAR) had another quiet year with zero appeal hearings for the tax Commitment effective April 1, 2013.

Each year any taxpayer who feels an error or irregularity has occurred in the assessment of his/ her property has 185 days from formal tax commitment (usually in the fall) to first discuss the concern with the Assessing Agent and then to file a formal request for abatement if the taxpayer's concern is not alleviated. If the abatement is denied by the elected Assessors the taxpayer may then appeal the denial to the local BAR. The decision of the BAR may be appealed directly to Superior Court by either the taxpayer or by the town.

Respectfully submitted,
Juanita Wilson-Hennessey, Chair
Richard Totten, Secretary
Chet Garrison
Lisa Atkins (Alternate)
Abbe Yacoben (Alternate)

West Bath Recycling Committee

The committee is responsible for oversight of recycling and waste management for the Town, with a mission to increase community awareness of--and participation in--recycling.



West Bath maintains a Drop-Off Center where residents can recycle many items for FREE! Also, household trash can be dropped off for a small fee. Public Drop-Off hours for both are Saturdays, 8:00 a.m. to 2:00 p.m., and Tuesdays, 3:00 p.m. to 5:00 p.m. The Town continues to provide FREE curbside recycling pick-up on the 1st and 3rd Friday of each month. Please place your recycling near the curb by 7:00 a.m. For your convenience, recycling in the Town is 100% single stream recycling (No sorting-it all goes together). Please note: while we have moved to single stream recycling which makes it much easier to toss all recyclables in the same bin, do not package any of it in plastic bags, which clogs the recycling machines. Again, No plastic bags, please! If you have any questions or concerns please contact the Town Hall at (207) 443-4342 or the West Bath Transfer Station which is operated by Pine Tree Waste at (207) 443-3217.

The Town of West Bath also sponsors hazardous waste turn in twice a year, once in Bath and once in Brunswick. You must pre-register for these events so contact the Town Hall for more information. These events are free to residents however no-commercial haulers please. Please do your part to keep our environment clean and dispose of these toxic products properly, future generations will thank you!

Revenues to the Town from Pine Tree Waste's rent of the Town-Owner Carter Drop Off and Transfer Center were \$46,800 and transfer "tipping" fees for trash amounted to \$36,943. Offsetting that was the \$11,150 that the town pays to Pine Tree for their curbside pick-up throughout the town on the 1st & 3rd Fridays of each month.

Please contact the Town with any ideas that you may have concerning recycling opportunities that we could explore. Please note that we need several new committee members who are interested in recycling issues. Contact Town Hall if you are interested.

Respectfully submitted,
Jonathan Davis

Waterways & Harbors Committee Report

The Town of West Bath Waterways and Harbors ordinance is very effective and no changes are recommended this year. As you know our ordinance is linked to the State of Maine Title 38 statutes for Operation of Vessels, and we endeavor to treat everyone fairly.

Our account has a positive budget and this year we are continuing to donate a portion of it to the Marine Resource account. This is for the benefit of everyone using the West Bath waters.

The Harbormaster has requested that everyone make sure to identify his or her moorings according to the regulations. He will be checking all moorings for registration. Please ensure that you all comply with the ordinance. Failure to comply with the Harbormasters instructions on moorings will result in a \$100 fine. Our committee wishes you all a long and safe boating experience in 2014.

Respectfully submitted,
Bruce Gadaree, Chair

West Bath Budget Advisory Committee

The West Bath Advisory Committee (BAC) is charged every year to review and to make recommendations on the proposed town budget to the Board of Selectmen and the taxpayers of West Bath. The BAC goes through this budget process but the bottom line is that the taxpayers have very little voice in the town's overall tax rate at the town meeting level. We just pay the bill. The school and county tax make up over 75% of our tax bill and we do not have much input in these budgets.

For this coming year, the municipal side of the proposed budget shows a slight decrease of \$84,250.00 but is offset by the town funding the legal account with \$40,000 and another \$40,000 for the study of withdrawing from RSU1.

The Fire Department's proposed budget is up \$21,760.00 or 21%. Much of this increase is due to our new Fire Chief Greg Payson having to spend time and money to bring the department in line with State and federal regulations and standards. The department is also seeking to purchase new equipment, update computers, and fund pay increases.

The final County tax is not known yet. Their proposed budget shows an increase of 1.9% but West Bath's County tax bill would go down roughly by \$3,000.00.

The preliminary school budget for RSU1 shows an increase of 2.3 % with West Bath paying \$60,779.00 more for the 2014-2015 budget.

The State of Maine has not finished its budget process. It appears that revenue sharing will not be cut further this year.

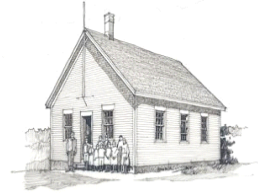
I want to thank the BAC members as well as the town officials for presenting an overall responsible budget to the town.

All of the BAC meetings are open to the public and we would welcome any citizen's comments. The BAC will be present at Town Meeting to answer any questions or concerns on the proposed budget.

Respectfully submitted,
David P Hennessey, Chairman



WEST BATH HISTORICAL SOCIETY



West Bath Historical Society, now in its 14th year as an active non-profit volunteer organization, dedicated to improving our sense of community. Our mission is to:

- Preserve the history and traditions of West Bath, Maine.
- Identify, research, and record locations of historical sites, buildings, and artifacts.
- Identify, record, and catalog photos and the written and oral history of West Bath.
- Publish quarterly historic/current events newsletter, *The Middle Ground*.
- Serve as a resource for the WB School and Patten Free Library's History Room.
- Hold events with historical content for membership & open to the public.

As part of that mission, over the past 8 years, we have spearheaded the challenging restoration of West Bath's two important historical buildings: **The Old West Bath Meeting House** and **The Littlefield School**. For both those efforts we enjoyed had a great deal of community support, both financially and with volunteer efforts. Now that both buildings are safely restored, our challenge today is to maintain their integrity and to open them to the public for special events.

The **Meeting House**, built in 1839, needed a great deal of help, including shoring up the building, repairing and repainting walls and exterior, refinishing the floors, modernizing the electricity within a historic perspective while preserving the old kerosene lamps, and repairing the stained glass windows. The **Littlefield School**, one of Maine's few remaining one-room school houses, and listed on the National Register of Historic Places, was in even worse shape. Built in 1853, it is a classic one-story Greek Revival timber-framed building; by 2007 it was in precarious condition. Its foundation had shifted and was collapsing, in part because of road runoff from the upgraded Berry's Mill Road. The rafters and frame were shaky. The south corner of the building was propped with an I-beam and the north wall had separated from the floor. In short, the whole building was unsafe, and in danger of collapse. At one point about a decade ago, it was slated for a fire department exercise burn! Only community outrage stopped that from happening. In 2008 we began an aggressive effort to restore, with the help of a generous bequest from the late Bruce Burden, whose mother attended the school and a federal grant.

Other highlights of our events during this year:

*We participated once again, in the Town History Series at Patten Free Library, in February, 2014 with a presentation on Birch Point by Dr. Charles Burden.

*We also continue to fund new shelving in the PFL History Room, to house the West Bath archives for public access, thanks to the organizational efforts of Kerry Nelson.

*And, once again, for the grand finale of 2013, we sponsored our traditional candlelight community Christmas Service, which was well attended. WBHS donated half the evening's offering to the Bath Area Food Bank; the rest went toward maintenance of the Meeting House and Littlefield School.

We will be holding our annual meeting and pot luck supper on June 5 at the Old West Bath Meeting House where we will be voting in two new Board Members: Amy Wesson and Leah Zartarian. Please join us!

We thank the town and its citizens for continued support of our efforts. We encourage our members - about 130 strong and growing - to become involved with us: as Board members or on a committee, or to provide us with historical photos or tidbits.

Respectfully submitted,

Avery Meyers, President

W.N. (Pete) Guild, Treasurer/Secretary

Board Members Bob Bittner, Raisa Bittner, Beth Brewer, Ivon Boyer, Cindy Fahay, Sally Graves; Kerry Nelson, Archivist and Betty Fitzjarrald, Littlefield School Chair.

For more information, call: 443.4449.



On behalf of the Board, Corporators and Staff of the Patten Free Library, thank you to the Town of West Bath for making the Library the enriching community treasure that it is. Support of your regional library in 2012/13 has enabled:



Book Buddies program at the Library

167,613 people to visit the Library
142,760 items to be borrowed
26,487 people to use the public computers
26,090 items to be borrowed and loaned through interlibrary loan
9,355 reference questions to be answered
5,901 people to attend 374 children's programs
4,296 eBooks and audio books to be borrowed
3,746 people to attend 193 adult programs
561 teens to participate in 50 programs
500 children to do the Summer Reading Program

The Library's mission is to transform lives, inspire lifelong learning, preserve local history, and build community through joyful, creative exploration and dialogue for the citizens of Arrowsic, Bath, Georgetown, Woolwich, and West Bath.

Among the highlights of the Library's service in 2012/13 are:

- The continuation of the "Book a Librarian" program for patrons to get individualized help in downloading eBooks, iPad instruction, help in setting up email accounts, and online job searching
- The ninth annual Town History Series, which featured "Birch Point's Growth Spurts: A Pediatrician's Perspective" by Charlie Burden
- Expansion of Saturday hours to 10 am – 4 pm through the fall, winter, and spring

Respectfully submitted,
Lesley Dolinger
Director

WEST BATH CEMETERY ASSOCIATION ANNUAL REPORT

To The Inhabitants of the Town of West Bath

The following is a report of the West Bath Cemetery Association for the year ending December 31, 2013

No new lots were sold at the Orchard Hill Cemetery this year. To date, 115 families or individuals have purchased a total of 206 grave lots.

Since bank interest rates are at an all time low and are likely to remain that way for a number of years to come. Annual income from Perpetual Care is insufficient to pay for maintenance of the cemetery grounds. Mowing is not a problem as we have the necessary equipment and volunteers for this task. However, it would be most helpful if lot owners were to trim grass and locate flags accordingly, flowers and ornamentals in close proximity to all monuments. This would allow us to do a better job mowing around the grave sites.

Approximately 50 lot spaces remain available. Sixty percent of the \$ 400.00 lot purchase price goes to the Perpetual Care Fund. The remainder goes toward operating costs of the Orchard Hill Cemetery. Those interested in purchasing a cemetery lot or offering their services for minor cemetery maintenance should contact Frank A. Donnell or Ronald G. Beal.

The West Bath Cemetery Association wishes to thank Bette Coombs and her family for their work on the Orchard Hill Cemetery Grounds last summer. They put in a lot of time and effort and it is greatly appreciated.

The Cemetery Board is pleased to announce that we are going to have a new member on our board, Peter Oceretko our newly elected Town Selectman. Peter has in the past and at the present been on many different town boards and I know he will be a great asset to our Cemetery Board.

The Cemetery Board also wishes to thank Arthur Edwards and the V.F.W. for the flag pole that was constructed at the Orchard Hill Cemetery and dedicated at a ceremony at the site last summer.

Respectfully Submitted,

Ronald G. Beal, President
Frank A. Donnell, Finance Director
Mary J. McGloin
Everett J. McNelly
Peter Oceretko



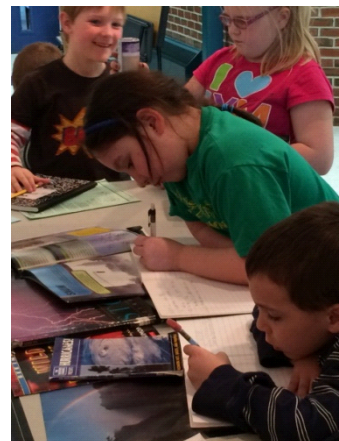
Members of the Veterans of Foreign Wars Post 7738 of Bath attend the dedication of their lighted flag pole they donated at West Bath's Orchard Hill Cemetery June 14, 2013, in honor of our West Bath Veterans.

West Bath School

To the Citizens of West Bath,

Your community school is a vibrant place, where students are growing and thriving. As 1 of only 6 Expeditionary Learning schools in the state, our children have the rare opportunity to be engaged in rigorous curriculum that is designed to promote critical thinking skills and habits, high academic achievement, and high-quality work.

Our spring expeditions are in full swing. At this time visitors to our school will see students engaged with working with experts, making observations, participating in gallery walks to deepen their learning, and workshops allowing for students to build upon their conceptual knowledge. Students are participating in outside fieldwork, and experts are bringing fieldwork opportunities into our school as well. Final products this spring range from a calendar to a children's counting book, to a volume of letters, to a cookbook. This spring's expeditions will seek to answer the following guiding questions:



- K – How do living things grow and change?
- 1 – What's the weather outside? Why should we care?
- 2 – Where have all the bees gone?
- 3 – How does cultural diversity strengthen our community and country?
- 4 – How can a community support a local industry?
- 5 – What is the human impact of the Revolutionary War on soldiers and their families?

Spring expeditions will be highlighted at our school Celebration of Learning on June 11th at 3 PM.

While expeditions are a high-profile practice in an Expeditionary Learning school, another core practice is to develop leadership and character skills in students. We have added two important components to our practices this year. For several years we have successfully focused our work and efforts on developing the skills and practices students need to strengthen their relational character, which are essential for positive collaboration, ethical interaction, appropriate participation, and personal responsibility. These important traits are considered to be relational character traits, meaning traits that when displayed help us to become a better person and citizen. We are extremely proud of what we call our Code of Character, the practices, routines, and traditions we have developed, and how our students embody our code. This year we have developed performance character traits, which we call Habits of Scholarship. The Habits of Scholarship help us to be a better student and member of a school or workplace community. The Habits of Scholarship that we have deemed to be most essential for our students are: Perseverance, Preparedness, Participation, Resilience, Critical Thinking, and Self-Directed Learning. Moving forward, we will be specifically teaching, tracking, and celebrating the habits, and our arborist recognition system has been revised to honor both the relational and performance traits.

Additionally, we have moved to a structure of utilizing student-led conferences in lieu of the traditional parent/teacher conferences this past fall. The benefits of student-led conferences are:

- Providing students with the opportunity to learn to advocate for themselves
- Creating an authentic purpose for good organizational and communication skills
- Building the students' sense of responsibility and accountability for their own learning
- Honing students' understanding of learning targets and how well they are meeting them
- Enhancing family engagement
- Allowing for classrooms/schools to link assessment, learning, and student engagement
- Giving students a reason to care more about the quality of their work and take greater pride in their work
- Providing students with a foundation of college and career readiness
- Teaching higher-order skills of metacognition and analysis
- Creating a culture of providing evidence of understanding and skill
- Showing evidence of attaining the standards of the Common Core

The experience was overall extremely positive. We asked all parents and students to provide feedback, which Mrs. Rogers' fourth grade provided in a digital format. You can hear their feedback about their experience by following this link: http://www.youtube.com/watch?v=2rQA50xJXlg&feature=em-share_video_user.

Another example of leadership at the student level has come directly from the students themselves. This fall a group of 4th and 5th grade students developed an idea to help to support the school. Under the supervision of parents Sara Cunningham and Mary Melquist, students initiated the COST club, which stands for Changing Our School Together. The group organized two fundraisers and raised money to purchase new playground balls. The students also worked with parent Amanda Walden to decorate hula hoops for all students to use. Just recently, the students wrote and applied for a Global Youth Service Day grant. The children were awarded \$350 to support the snack program at the West Bath School! The children involved in this group have learned that they have a voice, and an ability to change the world. Congratulations and an enormous thank you to students the COST Club students for making a difference.



The West Bath School proudly had two teams compete at the recent regional Odyssey of the Mind tournaments. OM is a creative problem-solving program that provides students with the opportunity to learn and practice the 21st century skills such as, intellectual curiosity, interpersonal and collaborative skills, communication, problem solving, critical and creative thinking, self-direction, authentic assessment, accountability, and adaptability. The division 1 team of 3rd, 4th, and 5th grade students, coached by Heather Alaboudi, solved a long-term problem that featured special effects, a

surprise ending, and a narrator. The team received high marks for their originality and engineering and placed 4th in a large and competitive field. The K-2 primary team's solution included a humorous performance of a prehistoric art festival. While primary teams do not compete for placement, the West Bath team received a perfect score from the judges. The primary team is coached by Jennifer Bowdish. Congratulations to students for their commitment, creativity, and perseverance.

We feel the support for our community school from all directions. We were grateful to have received support from the Chocolate Church and the Davenport Foundation, which allowed our 4th and 5th grade students to see the performance of the Best Christmas Pageant Ever. Mowry and Son Landscaping have continued to volunteer their time, energy, expertise, and resources to ensure that our schoolyard is beautiful for our children. Our tireless Parent/Teacher Organization has supported trips to the Portland Symphony Orchestra and numerous field work opportunities in addition to jumping in to provide our staff and students with snacks, and any support they need. Bowdoin College continues to provide weekly mentoring opportunities for our students, which provides the children with an opportunity to take part in art projects and allows time for conversations, to develop friendships, and discuss aspirations. We once again received the \$500 Exxon Mobil Math and Science grant to support our expedition work, and Target awarded our school with \$425 to support classrooms, following an on-line vote of Maine schools where we placed 6th in the state. Office Max helped us to celebrate the dedication and devotion of our special education/Title I teacher, Mrs. Franklin as part of their Make a Day Better Campaign. She was recognized for consistently going above and beyond the call of duty. Mr. Jason Carter, our PE teacher, was named as Jump Rope for Heart/Hoops for Heart coordinator of the year, and was recognized by the Maine Association for Health, Physical Education, Recreation, and Dance for his efforts. Additionally, our third grade teacher, Mrs. Sawyer, was recognized as the Times Record Midcoast Teacher of the Year! Two staff members and I were awarded the opportunity to present at the Expeditionary Learning National Conference in Atlanta, Georgia. The presentation focused on how to help students achieve deeper learning outcomes: critical thinking, communication, collaboration, and an academic mindset. Additionally, we had the opportunity to present in Buffalo, New York for Northeast School Leaders on the effective use of data and organizational structures.

On behalf of the West Bath School staff and students, I'd like to sincerely thank the students and parents of West Bath and of the extended West Bath School community for the continued support of our wonderful school.

Respectfully submitted,
Emily Thompson, West Bath School Principal

Regional School Unit 1

The Communities of Arrowsic – Bath – Phippsburg – West Bath – Woolwich



*Patrick M. Manuel, Superintendent
Ruth E. Moore, Business Manager*

*Judith A. Harvey, Assistant Superintendent
Sharon L. Brown, Director of Special Services*

“Education of a lifetime – for a lifetime”

March 4, 2014

Dear Citizens,

The communities of Arrowsic, Bath, Phippsburg, West Bath and Woolwich are committed to supporting effective schools that are a source of pride for students, parents and community members. It is a pleasure for me to work with the RSU 1 community and to submit this report to the citizens that reside within our school district.

The mission of RSU #1 is to support and challenge students to develop and apply the skills, knowledge, and character to be responsible and productive learners, citizens, and leaders in a global society. RSU #1 goals focus on continuous improvement in the areas of student achievement, safe and supportive school environment, and a well-articulated and coordinated curriculum. The Board of Directors have set additional goals that concentrate on increasing their knowledge of educational programming, developing additional means for improved public relations within the district and the community, and ensuring that our facilities are safe and modern to support delivering high quality 21st century learning.

There are many student and staff success stories to share with you, if space permitted, but instead I urge you to visit our district and school websites to read about their accomplishments. There is much to be proud of in RSU #1. We are fortunate to have a dedicated staff that focus on the individual needs of students, students who demonstrate pride in their school and community, and supportive communities.

I would like to take this opportunity to thank our parent groups, athletic boosters, other organizations, community members, and volunteers whose efforts enrich the educational opportunities offered to our students. As always, please contact me at the superintendent’s office with your ideas or concerns.

Sincerely,

A handwritten signature in black ink that reads 'Patrick M. Manuel'. The signature is written in a cursive style with a large, prominent 'P'.

Patrick Manuel
Superintendent of Schools



David Lewis, Interim Director
752 High Street, Bath, ME 04530

sagema@sagcounty.com

http://sagcounty.com/sag_emergency_management.html

TELEPHONE:

WORK (207) 443-8210 • FAX: (207) 443-8212 • CELL (207)-380-7086

Webster Dictionary defines an emergency as: (1) an unforeseen combination of circumstances or the resulting state that calls for immediate action; (2) an urgent need for assistance or relief, and management as (1) the act or skill of controlling and making decisions about a business, department, sports team, etc.; (2) the people who make decisions about a business, department, sports team, etc.; (3) the act or process of deciding how to use something. Emergency management is required 24/7/365 and works best when known conditions are identified and prepared for. The magnitude of impact is a direct result of the type of event and our preparation for it. Each autumn we prepare for winter and our preparation is based on what we have experienced in previous years. This preparedness is easy - put the lawn mower away and get the snow shovels out, put the screens up and put storm windows in place. Winter storms test our preparedness with six inches of snow for three days in a row with mix of freezing rain in-between. Our response in the middle of the week has a different effect than if it were on school vacation week or over a weekend.

Mitigation, Preparation, Response and Recovery for these type known events are done by everyone all the time. We know kids go to school Monday morning so we prepare and we know we need alternative arrangements for a snow day. We have prepared, we respond and we recover.

The time to prepare is now and I am sure many of you have done so. The National Fire Protection Agency (NFPA) says change your clock and change your smoke detector battery. When the winter weather strikes decisions are made to limit travel. Schools are closed and business may limit employee travel or close all in an effort to reduce the probability of employee injury. Federal Emergency Management Agency (FEMA) encourages people to be prepared to survive independently for up to seventy-two hours – three days. How many are ready now for seventy-two hours without electricity. What does seventy-two hours without electricity mean? No lights, internet, email, heat or refrigeration. Are you and your family prepared?

Each community has a Local Emergency Management Director and here in West Bath it is Fire Chief Greg Payson. Chief Payson works with local government officials to identify resources and services essential for the timely safe restoration of services to its citizens. This is best done in a four phased approach - mitigation, preparedness, response and recovery. This approach is very dependent on the combined effort of emergency response crews and the citizens affected by the disaster. An effective Emergency Management Program starts with citizen's identification of potential disaster situation, and the notification of local authorities. The action they take to reduce the adverse effect on people, property and services is known as mitigation phase. Each town has a Hazard Mitigation Plan where each of these potential conditions has been identified and actions to be taken identified.

From mitigation phase we go to preparedness phase, and can range from prepositioning sandbags to replacement of road culverts. The determination of what is the best action in preparation is largely, like most everything, affected by money. There is something to be said for the old saying the squeaky wheel gets the grease. Documentation of regular reoccurring conditions bring conditions to the top. The cost associated with continued application of bandages costs money. As the cost of the bandages continues to climb, so does the cost of eventual repair. This is where documentation pays dividends - with facts and figures awareness is heightened. With heightened awareness there comes increased awareness and concern of the citizens affected. Preparedness is education of the public and increased call for repair.

Response is our reaction to the event and under ideal conditions our response is a planned event in that the potential of such an event was recognized, proactive actions were put in place to reduce the effect and our recovery is smooth because the effect was recognized, and outcome was predictable.

Recovery is the restoration to normal. Recovery can and does take time. Sometimes we are able to return to normal as we knew it and other times we cannot. With engineering and technological advancement some conditions are made better in an effort to prevent them from reoccurring. We must remember for every action there is a reaction. The reaction to the change is how the change will be viewed.

Sagadahoc County Emergency Management stands ready to help the citizens of West Bath and all of Sagadahoc County in all four phases of disaster response, mitigation, planning, response, and recovery. If you have any questions or would like to help please feel free to call (443-8210) or email (sagema@sagcounty.com). Thank you for your support!

David Lewis
Interim Director
Sagadahoc County EMA



Sagadahoc County 9-1-1 Communications Center Report for West Bath 2013

➤ Requests for Police Response	1086
➤ Requests for Fire Response	87
➤ Requests for Ambulance Response	149

- ❖ Police had an increase of 28 calls from 2012
- ❖ Fire had the same amount of calls from 2012
- ❖ Ambulance had an increase of 18 calls from 2012



Cellular phones are quickly becoming the primary source of telephone service in many homes. Sagadahoc County residents should be aware that most calls made to 911 from a cellular phone are now going direct through our center. Their may be some that are directed to another agency. If you are making a cellular phone call from anyplace please be able to provide your location as this will always be our first question. Location is the most important piece of information a dispatch center can obtain from you.

Sagadahoc County has partnered with Communities Against Substance Abuse to provide the County with an anonymous tip line to report underage drinking or illegal drug use. A link to utilize this system is on our home page at sagcommunications.com. This has been a very valuable tool over the last year and has been a great asset to our county to report these types of calls. We also encourage our deaf community to utilize this system if they want to report any crime that is not in progress.

Sagadahoc County Communication Center has also partnered with the National Center for Missing and Exploited Children. This was a commitment that our center wanted to achieve and shows how much our dispatchers care for the community they serve. If you ever need to report a missing child you will know that our center has received enhanced specialized training to handle these very important calls.

Remember to use 9-1-1 for all fire, medical and police emergencies.

- ✓ If you dial 9-1-1 by mistake, don't hang up! Stay on the line when the dispatcher answers. We'd rather know the call was made in error than not know if a real problem exists.
- ✓ Don't be shy, and don't delay. If it seems like an emergency, dial 9-1-1. We're here to help you.
- ✓ Cordless phones don't work when the electricity is out. Always have a conventional phone available to plug in during power outages.
- ✓ Phones using Voice Over Internet Protocol also do not work when the power is out. Users may wish to have a back up plan, such as an agreement with a neighbor or a cellular phone.

For more information about the Sagadahoc County Communications Center and public safety services throughout our county, please call Brodie Hinckley at 386-5800 or email at director@sagcommunications.com.

Please check out our website at www.sagcommunications.com



**Sagadahoc County
Sheriff's Office**

**Joel A. Merry, Sheriff
Brett Strout, Chief Deputy**

752 High Street, Bath, Maine 04530
Telephone (207)443-8529 Fax (207)443-8224

Sheriff's Report

To the Residents of the Town of West Bath:

On behalf of the members of the Sagadahoc County Sheriff's Office I want to thank the residents of West Bath for their continued support. The Sheriff's Office is committed to keeping you and your family safe. Specifically to the Town of West Bath, the Sheriff's Office responded to 969 incidents, an increase of 4.5% from 2012. Of that total, 32% were for motor vehicle related incidents. There were 86 motor vehicle accidents reported last year, a 21% increase from the previous year. Of that total, 24 involved personal injury, more than twice the number of the previous year. Fortunately, there were no fatalities. As for criminal activity, actual crimes reported were up slightly compared to past years, with increases in burglaries and family fights.

The Sagadahoc County Sheriff's Office remains proactive in keeping our communities safe and healthy. We continue to work with service providers for seniors and the elderly, such as Merrymeeting Bay TRIAD and AARP driver safety course. Once again we took part in the National Medicine Collection and Safe Disposal program, and we continue to work closely with the Sagadahoc Emergency Management Agency (EMA). New programs that began over the past year were the Prescription Drug Diversion Alert program and the eTip program.

The Sheriff's Office continues to provide a public works program where inmates from Two Bridges Regional Jail can give back to the community. In 2013 our public works program saved taxpayers in Sagadahoc County over \$80,000 in potential labor costs.

Regarding corrections, Sagadahoc County continues to utilize alternative sentencing practices such as Adult Day Reporting, Home Release and Pre-Trail programs that saved taxpayers and the correctional system over \$652,000 in direct costs in 2013.

The Sagadahoc County Sheriff's Office is committed to the prevention of crime, the protection of life and property, and the preservation of peace. By doing so, we can help make West Bath a safe place in which to live, work, and raise a family.

It is my pleasure to serve you. Please feel to get in touch with us by calling my office at 443-8228 or through our new website at www.sagsheriff.com.

**Respectfully submitted,
Joel A. Merry
Joel A. Merry, Sheriff**



COUNTY OF SAGADAHOC
COMMISSIONER MAX DAWSON
District 3 – Arrowsic, Bath and West Bath

Citizens of West Bath,

It has been my honor to continue serving the citizens of West Bath as a Sagadahoc County Commissioner. After completing seven years on the Board, I remain totally committed to insuring that the services provided by the County are delivered in the most cost effective and professional way possible.

As we move forward in this challenging economic climate the Commissioners remain acutely aware of the impact the County tax assessment has on Sagadahoc municipalities and remain committed to minimizing increases as we enter into the FY 2014-15 budget process. Unfortunately, however, our reserves cannot continue to subsidize the increases in operating and capital costs that we have experienced over the past several years and we must try to find other savings to reduce the impact on our citizens.

During 2013, the County's many activities and accomplishments included the following: **Administration/Maintenance** oversaw renovations to the County buildings, including the conversion to propane heating, which will result in significant energy savings. In addition, the County transitioned to TRIO financial software, which provides much more flexibility in terms of training and future staffing. **Probate Court** processed 217 new filings and 314 passport requests and continued to back-scan its records into an electronic database; **Deeds** continued its efforts to make all deeds, plans and surveys available for viewing at sagadahocdeedsme.com; **Emergency Management Agency** planned and implemented regional training, assisted local EMA Directors and community officials in meeting federal emergency preparedness requirements, obtained a number of public safety grants, and worked closely with area emergency responders and public health agencies including the **Sagadahoc County Board of Health**; the **Communications Center** filled all departmental vacancies during the past year and also made upgrades to improve communications between towers.

In 2013, the **Sheriff's Office** saw a slight decrease of approximately 0.5% in the number of calls when compared with 2012, from 5,576 to 5,547. The **District Attorney's Office** continued to handle a high volume of court cases. The **Patrol Division** and **Detective Divisions** were brought up to full staffing levels, which The S.O. continues to work collaboratively with various task forces to solve our most serious crimes. The **Transport Division** handled 876 transports last year and continued to monitor inmates on home release. The community public works program resulted in the performance of 2,500 hours of labor in Sagadahoc County. The **Civil Division** continues to serve orders and writs in a consistently professional manner.

Sheriff Merry and I were named by the legislature to serve on a special task force that was established to make recommendations concerning the funding crisis within the unified jail system. The legislature is currently drafting a bill that will reflect many of those elements. In addition, we worked closely with Lincoln County to seek legislation to address debt service inequities and to educate our legislative delegations on this matter.

In order that I may represent constituents effectively, it is important that I am aware of your questions and concerns. Please do not hesitate to contact me at 443-8202 and leave a message with the County Administrator. And I encourage interested persons to attend Board of Commissioners' meetings, which are held at 3:00 p.m. on the second Tuesday of each month and 5:00 p.m. on the fourth Tuesday (if needed), in the Commissioners' Meeting Room of the County Courthouse, 752 High Street, Bath, ME. (For details, call 443-8202.)

Respectfully,
Lawrence M. "Max" Dawson
Sagadahoc County Board of Commissioners



HOUSE OF REPRESENTATIVES

2 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0002

(207) 287-1400

TTY: (207) 287-4469

Jeremy G. Saxton

52 Hildreth Road
Harpwell, ME 04079
State House E-Mail:

RepJeremy.Saxton@legislature.maine.gov

Dear Friends and Neighbors:

It is an honor and privilege to be representing West Bath in the Maine House of Representatives.

This year we kept the Legislature's promise to restore \$40 million in state aid to cities and towns. This is part of Maine's decades-old revenue sharing partnership where the state gives some of its sales and income tax revenue back to Maine communities to pay for essential services and keep property taxes in check. Failing to follow through would have been bad news for town budgets and for all property taxpayers in our district, especially low-income families and those who survive on a fixed income.

I continue to support the Legislature's efforts to invest in our students, keep our environment clean and ensure that more Maine people have health insurance.

As a member of the Marine Resources Committee, I am working hard to keep our fisheries sustainable, and I continue to believe that there is a lot we can do to ease the regulatory burden on our local fishermen while protecting our pristine coastline.

Whether we're dealing with our fisheries or any other policy area, I renew my pledge to work with my colleagues on both sides of the aisle to achieve the best possible results for Maine families.

Please do not hesitate to get in touch with me with any questions or concerns or if you need assistance navigating state government. I can be reached by email at repjeremy.saxton@legislature.maine.gov or by phone, either at home (751-7616) or at the legislative message line (1-800-423-2900).

Sincerely,

Jeremy Saxton
State Representative

District 64 Harpswell, Phippsburg and West Bath (part)

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HOUSE OF REPRESENTATIVES

2 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0002
(207) 287-1400
TTY: (207) 287-4469

Peter S. Kent

82 Joseph Mains Road
Woolwich, ME 04579

Residence: (207) 442-9255

Cell: (207) 319-4708

E-Mail: RepPeter.Kent@legislature.maine.gov

Dear Friends and Neighbors:

Unfortunately, as of this fall, many districts are being redefined and West Bath will be moved into a new district that I will no longer represent. It has been an honor and privilege to represent West Bath in the Maine House of Representatives and I will miss revisiting many of you at your homes this coming election season.

This year, we kept the Legislature's promise to restore \$40 million in state aid to cities and towns. This is part of Maine's decades-old revenue sharing partnership where the state gives some of its sales and income tax revenue back to Maine communities to pay for essential services and keep property taxes in check.

Failing to follow through would have been bad news for town budgets and for all property taxpayers in our district, especially low-income families and those who survive on a fixed income.

I continue to support the Legislature's efforts to invest in our students, keep our environment clean and ensure that more Maine people have health insurance.

Whether we're dealing with the above topics or any other policy area, I renew my pledge to work with my colleagues on both sides of the aisle to achieve the best possible results for Maine families.

I remain your State Representative until the next Legislature convenes. Please do not hesitate to get in touch with me with questions or concerns until that time. I can be reached at 319-4708 or at pskentz5@hotmail.com.

Sincerely,

A handwritten signature in black ink, appearing to be "PK", written in a cursive style.

Peter Kent
State Representative

District 65 Bath (part), Brunswick (part), Topsham (part), West Bath (part) and Woolwich

Printed on recycled paper

126th Legislature
Senate of Maine
Senate District 10

Senator Eloise Vitelli
3 State House Station
Augusta, ME 04333-0003
(207) 287-1515

Dear Residents of West Bath,

It is an honor and privilege to serve as your Senator in the Maine State Legislature. This year is the second year of the 126th Legislature and we are constitutionally limited to considering carried over legislation from the previous session, emergency matters, and legislation submitted by the Governor.

Even with these limitations we have over 300 pieces of legislation to consider before the statutory deadline in April. The legislature will consider four bills I sponsored to expand the Maine Apprenticeship program, increase access to dental care for children eligible for MaineCare, and promote solar energy in Maine. I know the citizens of West Bath have invested heavily in the education of your children and your school which is why I am proud to sponsor a bill developed by my predecessor, Seth Goodall, to establish universal voluntary pre-Kindergarten in Maine.

This session I will serve as the Senate Chair of the Agriculture, Conservation, and Forestry Committee, as well as on the Joint Select Committee on Maine's Workforce and Economic Future. In these roles and as your voice in the Legislature, I continue to advocate for government that serves Maine people well and meets the needs of our region. Though we face substantive challenges, we live in a place with great natural resources, a highly regarded work ethic, and a strong sense of community. If we all work together, I am confident about a better future for our children and grandchildren.

If I can be of assistance, please do not hesitate to contact me with questions, comments, concerns. You can reach me through email at Eloise.Vitelli@gmail.com or at my office at 287-1515.

Best regards,



Senator Eloise Vitelli



Paul R. LePage
GOVERNOR

STATE OF MAINE
OFFICE OF THE GOVERNOR
1 STATE HOUSE STATION
AUGUSTA, MAINE
04333-0001

February 21, 2014

Dear citizens of West Bath:

As a state, we have taken great strides over the course of the past years.

Growing our economy, decreasing our energy costs, and improving our educational system are the priorities of my administration. Maine needs to create a pro-growth environment that encourages our businesses to create jobs. It is critical that we focus on promoting policies which support and attract new investment. To achieve this, we need to keep taxes low on our families and businesses, and find ways to increase efficiency in government while protecting our most vulnerable citizens.

We have made great progress toward these endeavors. We passed **the largest tax cut in Maine's history**. Two-thirds of Maine taxpayers will get income tax relief, and 70,000 low-income Mainers will no longer pay income tax. My goal is to continue to drive down Maine's income tax.

We are striving to also cut the cost of electricity through our spearheading of a regional effort with Massachusetts, Connecticut and Rhode Island to expand the use of hydropower in Maine. Additionally, Maine is currently one of the fastest states in natural gas expansion.

We have passed legislation that will decrease the cost of health insurance for school districts, allowing more money to be spent in the classroom. Putting students first is important to me. Education is what saved my life, and I want every child in Maine to have the same opportunity I had. With the passage of charter school legislation, hundreds of families now have options for their children.

There's still a lot to do. The recent decision by the legislature to take money from our state's rainy day fund in order to pay revenue sharing in 2015 is fiscally irresponsible. We need government decision makers to act responsibly.

Maine has a great tradition of civic involvement and citizen participation in the decision making process. Thank you for taking the time to become informed and for working with your neighbors to hold government accountable.

It is a pleasure serving as your Governor. If ever I can be of assistance to you or you have any questions or suggestions, I encourage you to contact my office by calling 287-3531 or by visiting our website at www.maine.gov/governor.

Sincerely,

Paul R. LePage
Governor



PRINTED ON RECYCLED PAPER

TTY USERS CALL 711
www.maine.gov

PHONE: (207) 287-3531 (Voice)

FAX: (207) 287-1034



CHELLIE PINGREE
CONGRESS OF THE UNITED STATES
1ST DISTRICT, MAINE

Dear Friend,

I hope this letter finds you and your family well. It is an honor to represent you in Congress and a pleasure to update you on the work I am doing in Maine and Washington.

You are probably aware that Washington is a very challenging place to get anything done these days. The partisan climate has kept many important issues from being addressed and even led to a shutdown of the federal government. Worst of all, it has created uncertainty for Maine families and the economy. It's the last thing we need. Over the next year, I will continue pressing Congressional leaders to bring the focus back to helping people rather than advancing ideologies.

As difficult as it's been, though, there are areas where I have been able to make progress on needed policy reforms. One has been support for local food producers. For decades now, federal agriculture policy has only benefited huge farms and commodity crops, not the kind of the diverse family farms we have in Maine. It's time for that to change. With small federal changes, we can capitalize on the huge economic potential of the local food movement. I've introduced the Local Farms, Food, and Jobs Act to make some of those changes, and have been pleased to see many of these reforms gain bipartisan support.

Another issue is helping veterans who were sexually assaulted during their service. I've introduced the Ruth Moore Act—named after a Maine veteran who struggled for 23 years to get disability benefits from the Department of Veterans Affairs after she was sexually assaulted while in the military. The bill would help veterans like Ruth get the assistance they need to recover from the debilitating trauma they suffered while serving the country. The bill passed the House and now awaits consideration in the Senate.

While policy in Washington is important, so is the work my staff and I do here in Maine. My office keeps close connections to Maine communities and their leaders to make sure we're doing all we can to help them succeed. This work might include providing letters of support for federal grant applications, getting answers from federal agencies, or bringing national officials to our state to raise awareness about the good things being done here.

We also work with hundreds of constituents who have issues with federal agencies and programs. Not everyone knows that you can call your Member of Congress for this kind of thing, but it's an essential part of my responsibilities and my commitment to the people I serve. Members of my staff are experts on issues ranging from veterans benefits and IRS questions to Social Security problems and passport inquiries. They can help you navigate the process, communicate with federal agencies, and, in certain circumstances, facilitate the expediting of claims. If there is an area where you need assistance, I encourage you to call my Portland office at (207) 774-5019 or go to my website, www.pingree.house.gov.

Again, it's a privilege to serve you in Congress. Please stay in touch.

Chellie Pingree
Member of Congress

ANGUS S. KING, JR.
MAINE

359 DIRKEN SENATE OFFICE BUILDING
(202) 224-5344
Website: <http://www.King.Senate.gov>

United States Senate
WASHINGTON, DC 20510

COMMITTEES:
ARMED SERVICES
BUDGET
INTELLIGENCE
RULES AND ADMINISTRATION

February 25th, 2014

Town of West Bath
219 Fosters Point Road
West Bath, Maine 04530

Dear Friends,

Since arriving to the U.S. Senate last January, I have been looking for ways to provide Mainers with improved access to federal services through the use of digital technology and on the ground outreach initiatives. Maine is a rural state and I know that traveling to our offices can present both logistical and financial challenges.

To help overcome those obstacles, I launched our signature **Your Government Your Neighborhood** outreach program in June 2013. Every other week members of my staff in Maine travel to different towns - ensuring that all 16 counties are served each month - to hold constituent office hours for local residents.

Over the past eleven months my work in Washington has been largely shaped by the four committees that I serve on: Armed Services, Intelligence, Budget, and Rules. These appointments allow me to engage on issues important to Maine and help craft legislation before it comes to the Senate floor. On the Armed Services Committee I work with my colleagues to honor our obligations to members of our armed forces both past and present, as well as ensure the continued strength, efficiency, and sustainability of our military. On the Intelligence Committee I work to effectively mitigate security threats facing our country while also establishing measures to guarantee that the privacy rights of U.S. citizens are protected. On the Budget Committee, I am working to ensure that necessary spending is tempered with fiscal responsibility, and my position on the Rules Committee allows me to push for procedural reforms that remove institutional inefficiencies and help move the country forward.

I am tremendously grateful for the opportunity to serve you and determined to keep you informed of my activities in Maine and Washington. As always, I welcome any thoughts, questions, or concerns that you may have. You can visit my website at <http://www.king.senate.gov> and provide your input there, or call our toll free in state line at **1-800-432-1599**. In addition, our local numbers are as follows: Augusta (207) 622-8292, Presque Isle (207) 764-5124, and Scarborough (207) 883-1588, and Washington D.C. (202) 224-5344.

Sincerely,



ANGUS S. KING, JR.
UNITED STATES SENATOR

AUGUSTA
4 Gabriel Drive, Suite F1
Augusta, ME 04330
(207) 622-8292

PRESCQUE ISLE
166 Academy Street, Suite A
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WASHINGTON, DC 20510-1904

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SPECIAL COMMITTEE
ON AGING
Rural & Maine
APPROPRIATIONS
SELECT COMMITTEE
ON INTELLIGENCE

Dear Friends:

It is a privilege to represent Maine in the U.S. Senate, and I welcome this opportunity to share some of my work from the past year.

Encouraging the creation of more jobs remains my top priority. I have developed a Seven Point Plan for Jobs in Maine, which includes proposals to spur small business investment, ensure robust workforce education and training, reduce regulatory red tape that stifles job creation, support Maine agriculture and manufacturing, and invest in the infrastructure needed to expand our economy. Traditional industries and small businesses remain the backbone of Maine's economy, and innovation will be important for future jobs as well. I have supported Maine's effort to lead the world in deepwater wind technology and was proud when the University of Maine and its private sector partners launched the first prototype this year. This emerging industry has the potential to create thousands of good jobs here in Maine.

BIW remains a major Maine employer and is critical to our national security. I have worked hard to support the Navy's request for a 10th DDG-51 and to continue construction on the DDG-1000s at the shipyard. This year's annual defense policy bill also contains more than 30 provisions to eliminate sexual assault from our military, including several provisions that I authored.

Partisan divisiveness in Washington continues to prevent us from addressing some of our nation's most serious challenges. Gridlock reached a peak in October with the federal government shutdown that pushed our country to the brink of defaulting on its financial obligations and damaged our economy. As the shutdown continued with no end in sight, I presented a proposal I believed both sides could support. Within days, I was leading a bipartisan coalition of 14 Senators that worked night and day to craft a plan to reopen government, avert default, and restart negotiations on a long-term plan to deal with our nation's unsustainable debt of more than \$17 trillion. Known as the "Common Sense Caucus," we will continue to work to develop solutions and bridge the partisan divide.

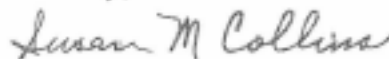
Earlier this year, across-the-board federal spending cuts known as "sequestration" took effect. These indiscriminate cuts jeopardized priorities from national security to medical research and stand in stark contrast to the thoughtful and thoroughly debated spending priorities set at town meetings throughout Maine. To bring some Maine common sense to this process, I authored bipartisan legislation to allow federal agencies to set priorities in administering the required cuts and wrote a new law to ensure that sequestration would not disrupt air travel, which plays such an important role in fueling Maine's tourism economy.

I have also enjoyed my work as the ranking member of the Senate Special Committee on Aging where, with Senator Bill Nelson of Florida, we work on issues of critical importance to Maine seniors. The committee has created a toll free hotline (1-855-303-9470) to make it easier for senior citizens to report fraud and scams and to receive assistance. I also serve as the Senate Co-Chair of the task force on Alzheimer's, a devastating disease that takes a tremendous personal and economic toll on more than five million Americans. Better treatment for Alzheimer's and ultimately finding a cure should be an urgent national priority.

Finally, I am proud to reflect our famous Maine work ethic by completing another year of service without missing a single roll call vote. I have not missed a vote since I was elected – a streak that stands at more than 5,300 in a row.

May 2014 be a good year for you, your community, and our great State of Maine.

Sincerely,



Susan M. Collins
United States Senator

**MINUTES FOR THE TOWN OF WEST BATH'S
BUDGET (Special) TOWN MEETING May 23, 2013**

A legal Town Meeting was held at the West Bath Elementary School in the Town of West Bath, Maine on the 23rd of May 2013. The meeting was called to order May 23, 2013 at 6:00 pm by Robert Morris, Town Clerk for the Town of West Bath, who subsequently read the warrant through to Article 1.

Art. 1. Roger R. Therriault was nominated as moderator by [redacted] and then seconded. It was moved and seconded that the nominations close. By way of written ballot, Mr. Therriault was voted as Moderator (3-0) and sworn in by Robert Morris at 6:05 pm.

The Pledge of Allegiance was said.

Chair Yacoben presented the West Bath Elementary School with this year's Board of Selectmen's Special Recognition Award.

Selectman Bourget presented with a plaque for his over 50 years of service to the West Bath Fire Department and the Town of West Bath.

Moderator Roger Therriault described the Town Meeting process to be followed and proceeded with moderating the Town Meeting.

Motion made and seconded to allow Treasurer Julie House, Fire Chief Chester E. Swain Jr., to speak if necessary. Motion made, seconded and **Approved at 6:11 pm.**

TOWN MEETING ARTICLES FOR CONSENT AGENDA

In an effort to help improve the efficiency of the Town Meeting, the Board of Selectmen have agreed to propose a motion for Articles 2 through 18 as they are presented, written and recommended in the Warrant by both the Selectmen and Budget Advisory Committee. *If anyone would like to discuss a particular Article s/he may request that it be removed from the motion.*

This one page handout is a quick reference guide, and the full text of each Article is included in the Warrant.

Article #	Summary	Approved 2012
2	Attend and Act Upon Annual Reports	YES
3	Taking of Alewives at New Meadows Lake	YES
4	Taking of Alewives at Winnegance	YES
5	Appropriate Alewives Account Revenues	YES
6	Raise and Appropriate \$34,780 for 4th Payment of Wing Farm Loan	YES
7	Raise and Appropriate \$18,252 for Final Payment of the Fire Department SCBA Loan	YES
8	Apply Transfer Station Rent Account in Excess of \$50,000 to Reduce Tax Commitment	YES
9	Set Rate of 7% Interest (or State Maximum) on Unpaid Taxes	YES

10	Set Rate of 3% Interest (or State Maximum) on Refunds for Tax Abatements	YES
11	Apply Portion of Undesignated Fund Balance to Reduce the Tax Commitment	YES
12	Authorize Tax Collector to Accept Pre-payment of Taxes Without Interest	YES
13	Authorize Selectmen to Sell and Dispose of Tax Titles Held by Town	YES
14	Authorize Treasurer to Waive Foreclosure of a Tax Lien Mortgage	YES
15	Authorize Selectmen to appropriate up to \$10,000 From Unappropriated Fund Balance for Unanticipated Financial Obligations	YES
16	Authorize Administrator and Selectmen to Apply for and Expend Grants; Accept and Expend Donated Monies/Equipment/Land; Dispose of Surplus Equipment; Accept donated equipment and land; Dispose of surplus equipment valued over \$500 by sealed bid.	YES
17	Authorize Selectmen to Set Annual Fees for Returned Checks, Copies, Notary Services, Planning Board Services	YES
18	Appropriate funds from 2012 Overlay to Pay Tax Abatements and Interest	YES

[NOTE: All budget articles are recommended by the Board of Selectmen and Budget Advisory Committee unless otherwise noted. All other Articles are recommended by the Selectmen unless otherwise noted.]

ALEWIVES

Art. 2. To attend and act upon the reports of the Selectmen, Assessors and Overseers of the Poor; Town Administrator; Assessor; Treasurer; Tax Collector; Town Clerk; Public Health Officer; Animal Control Officer; Road Commissioner; Fire Chief; Harbor Master; Harbor & Waterways Committee; Marine Resources Board; Budget Advisory Committee; Shellfish Warden; Planning Board; Codes Enforcement Officer; Board of Appeals; Board of Assessing Review; and Cemetery Association.

Art. 3. To see what action the Town will take in regards to the taking of Alewives at New Meadows Lake, subject to the terms and conditions specified at the March 1977 Town Meeting.

Art. 4. To see what action the Town will take in regards to the taking of Alewives at Winnegance in accordance with the terms set at the June 1988 Town Meeting, in cooperation with the City of Bath and the Town of Phippsburg.

Art. 5. To see if the Town will vote to appropriate all alewives account revenues received during the upcoming fiscal year. This Article would authorize expenditures by recommendation of the Alewives Committee and by two-thirds (2/3) vote of the Selectmen. This fund is designated as the “West Bath Alewives Reserve Fund” and any funds accumulated in this account in future years may not lapse into surplus.

LOANS

Art. 6. To see if the Town will vote to raise and appropriate the sum of \$34,780 for the fourth of twenty (20) payments on the Wing Farm Loan

Art. 7. To see if the Town will vote to raise and appropriate the sum of \$18,252 for the final of three (3) payments on the Fire Department SCBA Loan.

FISCAL MANAGEMENT

Art. 8. To see if the Town will vote to apply all funds in the ‘Transfer Station – Rent’ account in excess of \$50,000, and not otherwise appropriated herein, to reduce the tax commitment for the ensuing fiscal year.

Art. 9. To see if the Town will vote to set the rate of 7% interest (or whatever is the State maximum rate) on unpaid taxes 60 days after the commitment date.

Art. 10. To see if the Town will vote to set the rate of 3% interest (or whatever is the State maximum rate less 4%) on refunds for taxes that are paid but later abated.

Art. 11. To see if the Town will vote to apply the undesignated fund balance (surplus) in excess of 12% of the total non-capital expenditures for FY 2012-13, and not otherwise appropriated herein, to reduce the tax commitment for the ensuing fiscal year.

Art. 12. To see if the Town, in accordance with M.R.S.A Title 36 Section 506, will authorize the Tax Collector/Treasurer to accept prepayment of taxes not yet committed and to pay no interest thereon.

Art. 13. To see if the Town will authorize the Selectmen to sell and dispose of all tax titles held by the Town on such terms as they deem advisable and execute Quit Claim Deeds for such property.

Art. 14. To see if the Town will authorize the municipal Treasurer to waive the foreclosure of a Tax Lien Mortgage by recording a Waiver of Foreclosure in the Registry of Deeds in which the Tax Lien Certificate is recorded, prior to the right of redemption expiring, pursuant to 36 M.R.S.A. Section 944.

Art. 15. To see if the Town will vote to authorize the Selectmen to appropriate from the unappropriated fund balance up to \$10,000 to meet unanticipated financial obligations.

Art. 16. To see if the Town will vote to authorize the Town Administrator and Selectmen to:

1. Apply for available grants, receive said grants, expend the grant funds for purposes stated in the grant;
2. Accept donated monies for specified purposes, expend donated monies as specified;
3. Accept donated equipment;
4. Accept donated land, and
5. Dispose of surplus equipment valued over \$500 by sealed bid.

Art. 17. To see if the Town will vote to authorize the Selectmen to annually set fees for returned checks, copies of Town ordinances and other documents, Planning Board Service, notary services, and various other fees.

Art. 18. To see if the Town will vote to appropriate, from the overlay generated by the 2012 tax commitment, money to pay tax abatements and applicable interest granted during FY 2012-13.

MOTION MADE AND SECONDED TO APPROVE ARTICLES 2 THROUGH 12, AND 14 THROUGH 17 AS PRINTED.

VOTED APPROVED AS PRINTED AT 6: 17 PM

MOTION MADE AND SECONDED TO TAKE ARTICLE 13 OFF THE CONSENT AGENDA TO PLACE ON THE FLOOR AND ADDRESS SEPARATELY. MOTION APPROVED AT 6:18 PM.

ARTICLE 13 VOTED APPROVED AS PRINTED AT 6:20 PM.

MOTION MADE AND SECONDED TO TAKE ARTICLE 18 OFF THE CONSENT AGENDA TO PLACE ON THE FLOOR AND ADDRESS SEPARATELY DUE TO THE ARTICLE BEING PRINTED SHOWING THE WRONG FY. MOTION APPROVED AT 6:21 PM.

MOTION MADE TO CORRECT FISCAL YEAR SHOW IN ARTICLE FROM FY-2012-13 TO FY2013-14 AND OTHERWISE APPROVE THE ARTICLE AS PRINTED. VOTED APPROVED AS AMENDED AT 6:22 PM.

Art. 19. To see if the Town will vote to carry forward the following end of year account balances:

- a) General Assistance
- b) Marine Resources/Harbor and Waterway
- c) Transfer Station – Rent
- d) Excise Tax/URIP (*for Major Road Projects*)
- e) General roads
- f) Public Works Roads Capital Improvement Fund
- g) Boat excise (*for Harbor & Waterways/Marine Resources expenses*)
- h) Fire Department – Operating Fund
- i) Fire Department – Capital Fund
- j) Alewives Revenue
- k) Planning Board Expenses (*Permit Application Fee Account*)
- l) Fire Department – Reimbursement for Services
- m) Business/Economic Development
- n) Ambulance
- o) Municipal Capital Improvement Fund

VOTED APPROVED AS PRINTED AT 6:23 PM.

Art. 20. To see if the Town will vote to appropriate, for the purpose specified, the following carry forward, end of year account balances:

- a. General Assistance (*An additional \$7,500 will be raised and appropriated elsewhere in this Warrant.*)
- b. Planning Board Expenses/Permit Application Fee Account (*This account is used by the Planning Board to pay its advertising expenses and other administrative costs.*)
- c. Ambulance
- d. Business/Economic Development (*for expenses related primarily to the Wing Farm Business Park expansion*)

VOTED APPROVED AS PRINTED AT 6:24 PM.

Art. 21. To see if the Town will vote to transfer the balance of funds in the Comprehensive Plan Implementation carry forward account into the general fund.

VOTED APPROVED AS PRINTED AT 6:24 PM.

Art. __ 22. To see if the Town will vote to transfer \$4,000 from the Planning Board Expenses/Permit Application Fee Account carry forward account into the general fund.

VOTED APPROVED AS PRINTED AT 6:25 PM.

Art. __23. To see if the Town will vote to transfer the balance in the “West Bath Alewives Reserve Fund” as of June 30, 2013, into the general fund.

VOTED APPROVED AS PRINTED AT 6:26 PM.

Art. __24. To see if the Town will vote to approve a transfer of property with Douglas L. Lashley and Nancy L. Lashley at the end of the Mountain Road and to authorize the Selectmen to execute any and all documents necessary, appropriate or convenient to the exchange.

VOTED APPROVED AS PRINTED AT 6:27 PM.

TAX CAP LIMIT

Art. 25. To see if the Town will vote to increase the property tax levy limit of \$519,205 established for the Town of West Bath by State law, only in the event that the municipal budget approved under the articles herein will result in a tax commitment that is greater than that property tax levy limit. *[Note: This Article requires a written ballot.]*

WRITTEN BALLOT RESULTS: YES - 24
NO - 13

ARTICLE PASSED BY SECRET BALLOT VOTE AT 6:35 PM

PUBLIC WORKS DEPARTMENT

Art. 26. To see if the Town will vote to appropriate \$322,700 from motor vehicle excise tax revenue, the Maine Department of Transportation (MDOT) account, the E-911 account, and any end of year account balances that may be carried forward, for the maintenance of public roads, hot-topping, construction, salt shed utilities, signs, plowing and sanding of Town roads and parking lots, the Roads Commissioner’s annual stipend (\$5,000) and other public works related projects.

VOTED APPROVED AS PRINTED AT 6:36 PM.

Art. 27. To see if the Town will vote to appropriate any motor vehicle excise tax revenue not otherwise appropriated elsewhere in this Warrant for deposit in a dedicated Roads Capital Improvements Sinking Fund for future road projects.

VOTED APPROVED AS PRINTED AT 6:37 PM.

Art. 28. To see if the Town will vote to appropriate, from income generated from the Town’s ‘Transfer Station - Rent Account’:

1. \$11,750 to operate the public Drop-Off/Recycling Center, and
2. \$1,000 for use by the Recycling Committee for hazardous waste drop-offs and other special events.

VOTED APPROVED AS PRINTED AT 6:38 PM.

Art. 29. To see if the Town will appropriate \$35,000 from the dedicated Roads Capital Improvements Sinking Fund for improvements on Birch Point Road. (*Note: An additional allocation of \$35,000 is being appropriated within Article 26 for improvements to Birch Point Road.*)

VOTED APPROVED AS PRINTED AT 6:39 PM.

FIRE DEPARTMENT

Art. 30. To see if the Town will vote to raise and appropriate \$51,825 and to appropriate any funds carried forward in the FY 2012-13 operating fund and in the “Reimbursement for Services” account for the Fire Department General Operating Budget.

VOTED APPROVED AS PRINTED AT 6:40 PM.

Art. 31. To see if the Town will vote to appropriate any “Reimbursement for Services” funds that are received by the Fire Department during Fiscal Year 2013-14 for purposes approved by a two-thirds vote of the Selectmen.

VOTED APPROVED AS PRINTED AT 6:41 PM.

Art. 32. To see if the Town will vote to raise and appropriate \$14,000 for the Fire Department Fire Protection Account to be used for the fire fighter reimbursement and incentive program.

VOTED APPROVED AS PRINTED AT 6:41 PM.

Art. 33. To see if the Town will vote to raise and appropriate \$10,000 from the Fire Department General Operating Budget for the Fire Department for the purchase of a Life Pak Heart Monitor.

VOTED APPROVED AS PRINTED AT 6:42 PM.

Art. 34. To see if the Town will vote to appropriate \$19,800 from the Fire Department Capital Improvement Fund for, but not limited to:

- a. Natural Gas Conversion
- b. Town Boat Lights
- c. Tool Twin Line Pump
- d. Capnography Waveform Monitor
- e. Town Boat Communication Gear (*This appropriation is for half the cost of the Boat Communication Gear. The remaining \$550 is being appropriated out of the Boat Excise/Mooring Fee/Marine Resources Joint Revenue Account*)

VOTED APPROVED AS PRINTED AT 6:45 PM.

Art. 35. To see if the Town will vote to raise \$15,000 for deposit in a dedicated Fire Department Capital Improvement Fund for future purchases.

VOTED APPROVED AS PRINTED AT 6:46 PM.

GENERAL GOVERNMENT AND ADMINISTRATION

Art. 36. To see what amounts the Town will vote to set as the maximum wages and stipends:

BOS RECOMMENDS: BAC RECOMMENDS:

Selectman, Chairman	\$ 3,900	\$ 3,900
Selectman	3,600	3,600
Selectman	3,600	3,600
Town Administrator	46,880	46,880
Treasurer, Tax Collector, Deputy Town Clerk	38,296	38,296
Town Clerk, Deputy Tax Collector	36,276	36,276
Shellfish Warden	9,607	9,607
Codes Enforcement Officer (LPI, BI)	24,926	24,926
Assessing Agent	21,464	21,464
Fire Chief/EMA	5,500	5,500
Road Commissioner	5,000	5,000
F.D. Maintenance (& Burn Permits)	2,500	2,500
Harbor Master	2,000	2,000
Animal Control Officer	1,800	1,800
Assistant Fire Chief (2) (\$1,250 each)	2,500	2,500
Fire Captains (2) (\$500 each)	1,000	1,000
Health Officer	300	300
Total	\$209,149	\$209,149

VOTED APPROVED AS PRINTED AT 6:47 PM.

Art. 37. To see what sum the Town will vote to raise and appropriate for wages and stipends, payroll taxes, workers compensation insurance, unemployment payments, and benefits (health insurance for full-time employees and retirement for full-time employees, the assessing agent and CEO). *[Note: The amount excludes Shellfish Warden wages and Harbor Master and Roads Commissioner stipends, which are funded by associated revenue accounts.]*

BOARD OF SELECTMEN RECOMMENDS: \$248,787

BUDGET ADVISORY COMMITTEE RECOMMENDS: \$248,787

VOTED APPROVED AS PRINTED AT 6:52 PM.

Art. 38. To see if the Town will vote to raise and appropriate the sum of \$84,037 for municipal operating expenses, which include but are not limited to utilities, advertising, elections, supplies, property/casualty/liability insurance, postage, animal control expenses, grounds and building maintenance, janitor service, training/seminars, travel, deed fees, and all computer-related network support and support contracts.

VOTED APPROVED AS PRINTED AT 6:53 PM.

Art. 39. To see if the Town will vote to appropriate and transfer to the Animal Control Officer, as an additional payment for his services, all dog licensing fees and penalties collected during FY 2013-14, with the exception of the recording fee that is retained by the municipal clerk pursuant to state law.

VOTED APPROVED AS PRINTED AT 6:54 PM.

Art. 40. To see if the Town will vote to raise and appropriate the following sums for the accounts below:

Ambulance	\$ 39,000
General Assistance	7,500
Hydrant Rental	25,860
Street Lights	1,200
Cemetery Repairs/Maintenance	3,800
Selectmen's Contingency Fund	5,000 (Expenditures require 2/3 vote of Selectmen)

VOTED APPROVED AS PRINTED AT 6:56 PM.

Art. 41. To see if the Town will vote to appropriate, from unappropriated reserves, up to \$10,000 for unanticipated legal fund and litigation fund expenses for the time period July 1, 2013 to June 30, 2014.

VOTED APPROVED AS PRINTED AT 6:57 PM.

Art. 42. To see if the Town will vote to raise and appropriate the sum of \$81,113 for professional services/dues/memberships (MMA, MCBDP, Lincoln County Animal Shelter, town maps, annual report, auditing and legal services, litigation expenses.

VOTED APPROVED AS PRINTED AT 6:57 PM.

Art. 43. The following applies only to Articles 33, 34, 36 and 38: To see if the Town will vote to authorize the Selectmen to transfer not more than ten (10) percent of the funds appropriated for any Article to another Article if such a transfer is deemed to be necessary for the proper financial management of the Town.

BOARD OF SELECTMEN RECOMMENDS: YES

MOTION TO ADMEND ART. 43 TO READ THAT THIS ARTICLE APPLIES ONLY TO ARTICLES 37, 38, 40, 41 AND 42. MOTION SECONDED. VOTED APPROVED TO AMEND AT 7:03 PM.

ART. 43 VOTED APPROVED AS AMENDED AT 6:04 PM.

Art. 44. To see if the Town will vote to raise \$5,000 for the dedicated Municipal Capital Improvements Sinking Fund for repairs to the Town Hall.

VOTED APPROVED AS PRINTED AT 7:04 PM.

COMMUNITY AGENCIES/ORGANIZATIONS

Art. 45. To see if the Town will vote to raise and appropriate the following donations for community agencies:

a. Tedford Shelter	\$ 450
b. Bath Senior Citizens	875
c. Jesse Albert Dental Clinic	900
d. Elmhurst	1,000
e. Coastal Trans Inc.	900
f. Senior Spectrum	1,365

a. Sweetser/Shoreline Mental Health	2,353
b. Midcoast Maine Community Action	730
c. Patten Free Library	30,063
Total:	\$ 38,636

MOTION MADE AND SECONDED TO ALLOW JESSICA TYSON OF MIDCOAST MAINE COMMUNITY ACTION TO SPEAK. MOTION APPROVED AT 7:05 PM.

MRS. TYSON BRIEFED THE TOWN MEETING ON THEIR ACTIVITIES AND BENEFITS GIVEN TO WEST BATH RESIDENTS.

VOTED APPROVED AS PRINTED AT 7:10 PM.

WATERWAYS & HARBORS

Art. 46. To see if the Town will vote to appropriate up to \$2,735 from the Boat Excise/Mooring Fee/Marine Resources Joint Revenue Account to be used for the Harbor Master’s stipend (\$2,000) and reimbursements/expenses (\$735).

VOTED APPROVED AS PRINTED AT 7:15 PM.

MARINE RESOURCES

Art. 47. To see if the Town will vote to appropriate \$13,423 from the Boat Excise/Mooring Fee/Marine Resources Joint Revenue Account for Marine Resource expenses (Shellfish Warden salary of \$9,607 and expenses of \$3,816).

VOTED APPROVED AS PRINTED AT 7:16 PM.

Art. 48. To see if the Town will vote to appropriate \$550 from the Boat Excise/Mooring Fee/Marine Resources Joint Revenue Account for the purchase of Town boat communications gear.

VOTED APPROVED AS PRINTED AT 7:16 PM.

Art 49. To see if the Town will vote to appropriate \$3,792 from the dedicated Boat Excise/Mooring Fee/Marine Resources joint Revenue Account to be used for storage, maintenance, equipment, fuel, and servicing of the Town boat.

VOTED APPROVED AS PRINTED AT 7:17 PM.

Art. 50. To see if the Town will vote to enact the following: Ordinance for the Recall of Elected Municipal Officers

Ordinance for the Recall of Elected Municipal Officers

Section 1: Authority

This ordinance is enacted under the authority of municipalities to generally enact ordinances under Constitutional Home Rule Authority (Maine Constitution Article VIII, Section 1), Statutory Home Rule Authority under 30-A M.R.S.A. Section 2101 et. seq., and the authority of municipalities to enact ordinance under 30-A M.R.S.A. Section 3101 et. seq..

Section 2: Purpose

To provide a procedure for the recall of elected officials in the Town of West Bath where there is cause to remove the official.

Section 3: Basis for Removal

The basis for recall addressed in Section 5(c) and Section 6(b)(4) below, shall be directly related to the requirements, duties and obligations of the position for which the recall is sought. The basis for removal shall relate to one or more of the following:

- a. Malfeasance in office – acts which are in and of themselves illegal or contrary to the performance of specific requirement of an official duty or obligation.
- b. Misfeasance in office – acts which involve the improper and unlawful execution of an act that in and of itself is legal and proper and lawfully related to the duties and obligations of the office.
- c. Nonfeasance in office – the omission or refusal to perform an act or fulfill a duty or responsibility of the office. Failure to perform some action which is officially required as a duty or obligation of the office.
- d. Lack of qualifications – where the office holder if at any time during the term of office, loses any of the qualification prescribed by law for the position.
- e. Oath of office – violation of any express provision of the oath of office for the position including violation of any confidentiality requirements.
- f. Criminal conviction – being convicted of any crime or offense during their term of office which is reasonably related to the ability to serve as an elected official.

Section 4: Outline of Recall procedure steps

- a. File a notice of intention to recall.
- b. External Review.
- c. Obtain petition Forms.
- d. Collect and submit petition signatures.
- e. Obtain Clerk's certification.
- f. Public Hearing.
- g. Call the recall election.
- h. Act on the Recall Election Result.

Section 5: Notice of Intention

Any twenty-five (25) registered voters in the Town of West Bath may initiate a recall by filing a notice of intention to recall with the Town Clerk. A notice of intention to recall must include all of the following:

- a. Name, address, contact information of the person filing the notice (Initiator).
- b. Name and position of the official to be recalled.
- c. A statement which clearly and succinctly describes the reason(s) for the recall, in accordance with the basis for removal in Section 3 above.

Notice of intention to recall form is available from the Town Office and shall be submitted under oath.

Section 6: Petition Forms

- a. Within three (3) business days of receipt of a Notice of Intention to Recall, the Town Clerk shall prepare petition forms for the collection of signatures. The Town Clerk will notify the Initiator that the petition forms are available.
- b. A Petition form under this Section must include at the top of each page:
 1. The name and position of the official subject to recall.
 2. The name and contact information of the Initiator.
 3. The date that signatures must be submitted to the Town Clerk, including notice that the final deadline is close of business that day even if closure is influenced by inclement weather or other unplanned conditions.

4. The statement describing the reason for the recall filed with the notice of intention.
 5. Spaces on petition form for each voter's signature, actual residence address, and printed full name.
 6. Space at the bottom of petition form for name, physical residence address, mailing address, and signature of the person circulating the petition form. This person is identified as a Circulator (see Section 6B).
- c. If a recall of more than one official is being sought, there shall be a separate petition for each individual whose removal is being sought.
- d. The official who has been proposed to be recalled shall be notified of, and provided a copy of, the notice of intention to recall and the recall petition form.

Section 7: Collection and Submission of Petition Signatures

- a. The Initiator may designate Circulator(s) for the purpose of gathering signatures. Circulator(s) must be registered to vote in the Town of West Bath and signatures must be in ink. Circulator(s) may submit signatures gathered on separate petition forms to the Initiator along with an Affidavit of Circulator.
- b. Affidavit of Circulator: Each petition or set of petitions collected by an individual shall have attached to it when filed an affidavit executed by the Circulator and acknowledged by a Notary Public. The Circulator shall attest in the affidavit:
- 1] Circulator personally circulated that portion of the petition;
 - 2] Total number of signatures thereon;
 - 3] Each signature was affixed in the Circulator's presence;
 - 4] Circulator believes each signature is the genuine signature of the person whose name it purports to be;
 - 5] Circulator believes each signer is a registered voter in the Town of West Bath;
 - 6] Prior to signing each signer had an opportunity to read the full name, address and office of the person sought to be recalled and the statement detailing the reason for the recall petition.
 - 7] Verification that *If any voter was unable to sign due to a physical disability the voter authorized another voter to sign at the voter's direction and in the voter's presence.*
- The Circulator's Affidavit must be completed before a Notary prior to the Registrar of Voters certification of valid registered voter's signatures. If the circulator requests that a municipal official notarize their Affidavit, the municipal official may do so and still certify the petition.
- c. Note: At any time prior to the issuance of the Clerk's certificate, a petition signer may have his or her name removed from the petition by filing a signed written request with the Clerk that this be done. Such removal will not cause other signatures on the petition to be voided.
- d. The Initiator shall collect the petition forms from all Circulators and submit the signed petition forms with signed associated affidavits to the Town Clerk by hand, not by mail, fax or email within fourteen (14) calendar days of the date of receipt of notice from the clerk that petition forms are prepared and available for circulation.
- e. The Municipality may not accept a petition form more than fourteen (14) calendar days after sending notice of form availability to the Initiator, and any voter signatures on that form are invalid.

Section 8: Town Clerk's Certification

- a. Within fourteen (14) calendar days of receipt of the petition, the Town Clerk shall certify the signatures contained on the petition are valid and shall determine if the petition meets all of the qualifications as set forth in this ordinance. The petition will be filed in the clerk's office and the initiator of the petition, and the official who has been proposed for recall, will be notified of the results of the clerk's certification.
- b. The total number of valid signatures on the recall petition must be a minimum of seventy five (75) or at least 25% of the number of voters casting ballots at the immediately previous gubernatorial election, whichever is greater for the recall process to proceed.

c. If the petition is certified by the Town Clerk to be sufficient the Town Clerk shall immediately notify the Selectmen and the official whose removal is being sought. If the petition is found to be insufficient by the Town Clerk, the Clerk shall notify the Selectmen, the initiator, and the official whose removal is being sought, of the insufficiency and shall state the reason(s) therefor.

d. The next step in the recall process will be initiated by the Town Clerk adding the submittal of the certified Petition for Recall as an agenda item for the next regularly scheduled meeting of the Board of Selectmen, whereupon the Petition for Recall will be deemed formally received by the municipal officials.

Section 9: External Review

Within five (5) working days of being advised by the Town Clerk of the filing of a recall petition that has been certified as sufficient, the official who has been proposed to be recalled may request the Board of Selectmen, by a majority vote, to appoint an independent thirty-party examiner, who is not a property owner, business owner, taxpayer, or resident of the Town of West Bath and who has experience in municipal matters and in mediation, arbitration, or legal proceedings, for the purpose of reviewing the notice of intention stating the basis for recall, in order to determine the sufficiency of those reason(s) in accordance with the standards set forth in Section 3 above. This appointment shall occur at the next scheduled meeting of the Board of Selectmen or the Board may elect to call a special meeting to make the appointment. The examiner shall have full authority to conduct such investigation as may be deemed appropriate to determine the validity of the basis for the filing of the notice of intention to recall.

The examiner shall submit a written report to the Board of Selectmen and Town Clerk with copies to the official proposed for recall and the person(s) filing the notice of intention to recall, stating whether or not the petition meets the criteria and the basis for the determination. If it is determined that the criteria are not met, then the petition will go no further and have no further effect.

The written report shall be submitted within twenty-one (21) days of appointment unless another time is designated by the Board of Selectmen. Any time frame for the submission of the report may be extended by the Board of Selectmen.

Section 10: Public Hearing

Subsequent to the determination of sufficiency of the petition, and subsequent to the receipt of the determination by the external examiner, if an external exam is requested, the Board of Selectmen shall convene a public hearing in order to allow the members of the public to attend and have an opportunity to discuss the recall and the basis and criteria for the recall. If the matter had been referred to an external examiner and determined to be sufficient, then, if possible, the external examiner will chair the public hearing. If no external examiner has been appointed or is unavailable, then the chair of the Board of Selectmen shall appoint another individual to chair the public hearing.

The public hearing shall be scheduled to occur not more than twenty-one (21) days or less than seven (7) days before the scheduled election called to consider the recall. Notice of the public hearing shall be posted in a similar manner to notice of a Town Meeting at least seven (7) days before the date of the public hearing.

Section 11: Calling the Recall Election

a. The Selectmen upon receipt of the certified petition shall within fourteen (14) calendar days of receipt issue a warrant calling a municipal election by written ballot to be held not less than forty-five (45) nor more than seventy-five (75) days thereafter, provided that a regular municipal election will not be held within ninety (90) days of receipt of the certified petition. In this case the selectmen may, at their discretion, provide for the holding of the recall election on the date of the regular municipal election. In the event that the Town Selectmen fail or refuse to order an election as herein provided, the Town Clerk shall call the election to be held not less than forty-five (45) days or more than seventy-five (75) days following the Selectmen's failure or refusal to order the required election.

- b. The incumbent shall continue to perform the duties of the office until the affirmative result of the recall election are recorded or a written letter of resignation to the Selectmen is submitted.
- c. Unless the official whose removal is being sought has resigned within fourteen (14) calendar days of receipt of the petition by the Board of Selectmen, the Clerk shall have ballots printed. The ballots in accordance with Title 30-A M.R.S.A. §2505 must read:

"Do you authorize the recall of (name of official) from the position of (name of office)?
() Yes () No

Section 12: Result of Recall Election

- a. An official shall be recalled when a majority of those voting thereon shall have voted in the affirmative so long as the total number of votes cast for and against recall is at least equal to ten percent (10%) of the total number of qualified voters who cast votes for the governor in the most recent gubernatorial election.
- b. If not recalled, the official shall continue the capacities of their office for the remainder of the unexpired term, subject to any subsequent recall. If recalled, the official shall be deemed removed from office immediately.

Section 13: Vacancies to be filled

A vacancy resulting from removal from office under this ordinance shall be filled in accordance with Title 30-A M.R.S.A., §2602.

Section 14: Validity and Separability

Each section of this ordinance shall be deemed independent of all other sections and if any provision within this ordinance is declared invalid, all other sections shall remain valid and enforceable.

Section 15: Amendments

This ordinance may be amended by a majority vote of any regular town meeting when such amendment is published in the warrant calling for the meeting.

Section 16: Effective date

This ordinance shall be in full force and in effect immediately upon adoption at a regular Town Meeting.

MOTION MADE AND SECONDED TO WAIVE THE READING OF ARTICLE 50. MOTION VOTED APPROVED AT 7:17 PM.

ARTICLE 50. VOTED APPROVED AS PRINTED AT 7:20 PM.

Art. 51. To see if the Town will vote to enact the following: Town of West Bath Municipal Fire Department Ordinance

Section 1. Authority – Title.

This Ordinance establishing a municipal Fire Department for the Town of West Bath is enacted under the general home rule authority of municipalities, and specific authority under Title 30-A M.R.S.A. Sections 2001 et seq., 3001 et seq., and 3151 et seq. This Ordinance shall be known as the Town of West Bath Municipal Fire Department Administrative Ordinance.

Section 2. Establishment.

A municipal Fire Department for the Town of West Bath is hereby established pursuant to the specific provisions of 30-A M.R.S.A. Section 3151(1) and Section 3152(1)(A). This municipal Fire Department shall supersede any and all other forms of organization of fire protection within the Town of West Bath whether by quasi municipal corporation, volunteer department, or otherwise

Section 3. Definitions.

As used in this Ordinance, unless the context otherwise indicated, the definitions set forth in 30-A M.R.S.A. Section 3151 are hereby adopted.

Section 4. Purpose and Duties.

The purpose of this Ordinance is to establish in the manner provided by law, a municipal Fire Department and to define the powers and duties of the Department. The further purpose of this Ordinance is to provide the maximum legal protection available to all Department members, and to best protect the health, safety and welfare of the residents of the Town of West Bath and their property. It is the further purpose of this Ordinance to provide an administrative structure and authority for the firefighting, emergency service and prevention functions for the Town of West Bath. Additionally, the Department shall prevent and extinguish fires and deal with other hazardous circumstances within the Town of West Bath and within other communities with which West Bath has Mutual Aid Agreements, to handle emergencies affecting the health, safety and welfare of the Town, and to provide emergency and rescue services and medical transport services within the Town and elsewhere as per agreement.

Section 5. Fire Chief.

A. Appointment, Term and Compensation.

The Fire Chief shall be appointed by the Board of Selectmen for an indefinite term. The hiring will be based on education, training, professional credentials, relevant experience, and any other factors deemed by the Selectmen as may pertain to the position. The Fire Chief shall be a paid employee of the Town and considered a Department Head/Supervisor under the Town Personnel Policy. The compensation of the Fire Chief shall be determined by the Board of Selectmen, within the limit of appropriations available. The Fire Chief shall exercise those duties and powers described in 30-A M.R.S.A. Section 3153, and as this Section may be from time to time amended.

B. Duties.

- (1). The Fire Chief shall perform such duties required by his office, by this Ordinance, or other laws and Statutes, and shall perform such duties, not in conflict therewith, as may be assigned by the Board of Selectmen.
- (2). The Fire Chief shall be immediately responsible to the Board of Selectmen for the effective administration of the Department.
- (3). The Fire Chief shall submit Annual Reports of the finances and activities of the Department and such additional reports as may be requested by the Board of Selectmen.
- (4). The Fire Chief shall prepare and submit annually to the Town Administrator a line item Budget related to Fire Department, Rescue and Emergency activities.
- (5). The Fire Chief shall establish and maintain a system of records and reports in sufficient detail to furnish all information necessary for proper control of Department activities, to fulfill all Department reporting requirements, and to form a basis for reports as required for the Annual Report and/or the Board of Selectmen.
- (6). The Fire Chief shall provide for the maintenance, custody and repair of all Town property and equipment used by or in possession of the Department.
- (7). The Fire Chief shall generally direct and control all officers and members of the Department and all other firefighting or rescue personnel in the performance of their duties and in regard to fire and/or rescue operations.
- (8). The Fire Chief shall provide a training program for Fire Department and rescue personnel in cooperation with appropriate government agencies.
- (9). The Fire Chief shall have the authority to suppress, disorder and discard at the scene of a fire and generally to direct all operations to prevent further destruction and damage and to obtain assistance from persons at the scene of a fire, to extinguish the fire and protect persons and property from injury.
- (10). The Fire Chief shall exercise the power of the Fire Inspector with respect to dangerous buildings as described in 25 M.R.S.A. Section 2360, as may be amended from time to time.

(11). The Fire Chief or his designee shall exercise the power to issue fire permits as Fire Warden in accordance with the Maine Department of Conservation Rules and Regulations.

(12). The Fire Chief shall have the power to delegate to members of the Department such duties and responsibilities as the Chief may deem advisable, together with proportional authority for the fulfillment of the dedicated duties and responsibilities. In no case, however, may overall responsibility or accountability be delegated.

Section 6. Personnel.

A. Nomination/Appointment.

All Department personnel shall be nominated for appointment to the Department by the Fire Chief and the appointment approved by the Board of Selectmen.

B. Applications.

Applications for membership in the Department shall be submitted to the Town and shall be reviewed by the Fire Chief. Membership standards may be promulgated in accordance with the Rules, Regulations and Standard Operating Procedures for the Department. Upon review, the Fire Chief shall make a recommendation to the Board of Selectmen for acceptance of the member.

C. Probationary Period.

All new memberships and the reappointment of lapsed members shall be subject to a six (6) month probationary period. At the end of that probationary period, a performance review will be conducted by the Fire Chief and the member will be considered for full membership only after successful conclusion of the probationary period. The membership of any probationary member may be terminated during the probationary period without cause by the Board of Selectmen and/or the Fire Chief.

D. Medical Exam.

Membership in the Department shall be contingent upon undergoing and successfully completing a pre-employment medical examination to determine the potential member's fitness for duty, in accordance with 30-A M.R.S.A. Section 3154(3). No member of the Department performing fire suppression or rescue work may continue serving in that capacity if it is determined that member is not capable of physically performing the required duties.

E. Officers.

The Department shall establish, through the Fire Chief, such officer positions as may be necessary, appropriate and convenient to the effective operation and administration of the Department. These officer positions shall be filled by nomination from the Fire Chief and approval of the nomination by the Board of Selectmen.

F. Junior Firefighters.

Junior Firefighters, being individuals of the age of sixteen (16) or seventeen (17) may operate within the Department according to the limits for Junior Firefighters under Title 26 M.R.S.A. Section 772. Junior Firefighters shall be under the direct supervision of the Incident Commander, the Fire Chief, or his/her designee. The Junior Firefighter shall be subject to the application and appointment requirements of other members of the Department.

G. Compensation.

Members may be compensated consistent with the Department's appropriation policy as determined by the Board of Selectmen and as funded through the Town's Budget process.

H. Disciplinary Procedures.

All discipline, suspension and dismissal of all members, including the Fire Chief, shall be handled in accordance with the applicable provisions of the Town of West Bath Personnel Policy as it may from time to time be amended.

Section 7. Rules, Regulations and Standard Operating Procedures.

A. Regular Rules, Regulations and Standard Operating Procedures.

The Fire Chief shall have the right to promulgate Rules, Regulations and Standard Operating Procedures for the Department and Department operations. The Rules, Regulations and Standard Operating Procedures documents will include current Departmental Job Descriptions, employee handbooks, operating rules, member qualifications, training standards and officer responsibilities, and such other operational and administrative outlines as may be deemed necessary, appropriate or convenient for the effective administration and operation of the Department. The Selectmen shall review the Rules, Regulations and Standards Operating Procedures.

B. Emergency Rules, Regulations and Standard Operating Procedures.

The Fire Chief shall have the authority to adopt Emergency Rules, Regulations and Standard Operating Procedures when he/she deems it necessary to respond to an immediate need or change in circumstances. These Emergency Rules, Regulations and Standard Operating Procedures shall be in effect for no more than sixty (60) days, unless adopted within that time frame as part of the Regular Rules, Regulations and Standard Operating Procedures.

Section 8. Mutual Aid.

The Board of Selectmen may authorize from time to time Agreements which will authorize the West Bath Municipal Fire Department to aid in the extinguishment of fires, providing search and rescue services, and other related fire safety services, and to provide other emergency related services, in other municipalities.

Pursuant to these agreements, the West Bath Municipal Fire Department may assist other municipalities as its resources are available and as may be needed in a cooperative effort for mutual aid purposes.

Section 9. Department Funds.

A. Municipal Appropriation.

All funds raised and/or appropriated for the Department at any Town Meeting shall be treated as municipal funds under the provisions of Title 30-A M.R.S.A. Section 5652 et. seq., as amended. No expenditures of such raised and/or appropriated funds may be made unless approved by the Selectmen on a properly submitted Disbursement Warrant.

B. Other Funding.

Any additional funds that are raised from time to time or donated in the name of the quasi municipal corporation known as the West Bath Fire/Rescue Department or any other association, auxiliary, volunteer group or other organization and held in an account bearing a tax identification number other than that of the Town of West Bath, are not subject to the requirements regarding municipally appropriated funds. However, if any such funds donated or raised are applied for the purchase of Department equipment, then the Town's purchasing policy shall apply to the purchase.

Section 10. Privileges and Immunities.

All members of the West Bath Municipal Fire Department shall enjoy the privileges and immunities provided under the Maine Tort Claims Act, when acting in their capacity as firefighters/EMT's and within the scope of all Rules, Regulations and Standard Operating Procedures.

MOTION MADE AND SECONDED TO WAIVE THE READING OF ARTICLE 50. MOTION VOTED APPROVED AT 7:21 PM.

MOTION WAS MADE AND SECONDED TO TABLE THIS ARTICLE UNTIL THE NEXT TOWN MEETING AT 7:40 PM. VOTED AND MOTION TO TABLE THE ARTICLE WAS DEFEATED AT 7:41 PM.

ARTICLE 51. VOTED APPROVED AS PRINTED AT 7:55 PM.

ADJOURNMENT

Motion made and seconded, by verbal acclamation, the town voted to adjourn at 7:56 PM on May 23, 2013.

Town of West Bath Board of Selectmen: Abigail Yacoben, Chairman; David Bourget; Paula Nelson

ATTESTED BY: Robert K. Morris, Town Clerk
Town of West Bath, Maine

**MINUTES FOR THE TOWN OF WEST BATH'S
ANNUAL TOWN MEETING NOVEMBER 5, 2013**

A legal Town Meeting was held at the West Bath Fire Hall in the Town of West Bath, Maine on the 5th of November 2013. The meeting was called to order November 5, 2013 at 7:50 am by Robert Morris, Town Clerk for the Town of West Bath, who subsequently read the warrant through to Article 1.

Art. 1. Maria Renaud was nominated as Moderator (&Warden) and seconded. By way of written ballot, Maria Renaud was voted as Moderator (4-0) and sworn in by Robert Morris at 7:55 am. In the name of the State of Maine, you are hereby required to notify and warn the voters of the Town.

Art. 2. The polls were then opened at 8:00 am the West Bath Fire Hall for the townspeople to cast their ballots for: One (1) Selectman, who shall also be an Assessor and Overseer of the Poor, for a three year term. Ballots for the RSU#1 Bond Referendum provided by the RSU#1 and Ballots for the State of Maine Bond Referendum provided by the State of Maine were cast also at this election.

At the close of the polls the following results were announced by Moderator Maria Renaud – with a total of 446 ballots cast:

One Selectman, Assessor & Overseer of the Poor – 3 year term:

Peter Oceretko	- 374
Scott Andresen	- 1 (write-in)
Rick Davis	- 7 (write-in)
David Hennessey	- 1 (write-in)
Kevin McDonough	- 1 (write-in)
Michael Hennessey	- 1 (write-in)
Blank Ballots Cast	- 61
Total Ballots Cast	- 446

Art 3. A Referendum Vote was held for an amendment to the Town's Land Use Ordinance as set forth below to allow the consideration of amendments to the Land Use Ordinance at the Budget Town Meeting held in May/June, where the Town Budget is considered. The amendment is as follows (the underlined language is being added to the existing text):

ARTICLE I
GENERAL PROVISIONS - G. AMENDMENTS

1. Annual Town Meeting/Budget Meeting. This Ordinance may be amended by a majority vote at any Annual Town Meeting/Budget Meeting in accordance with the requirements of 30-A M.R.S.A. § 3002, Ordinance Enactment Procedure, and § 4352, Zoning Ordinances.

Results of the Referendum Vote: Yes-260; No-170; Blank- 16; Total Ballots Cast: 446

ADJOURNMENT

The Moderator/Warden closed the polls at 8:00 pm, concluding the Annual Town Meeting.

Town of West Bath Board of Selectmen: Paula Nelson, Chairman; David Bourget; Abigail Yacoben

ATTESTED BY: Robert K. Morris, Town Clerk
Town of West Bath, Maine