

2010

# Town of Bar Harbor 2010 Annual Report

Bar Harbor (Me.). Town Council

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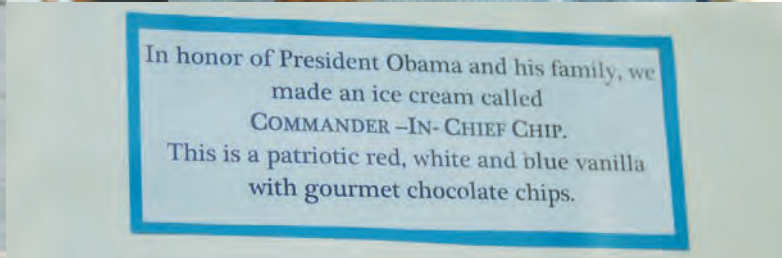
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# TOWN OF BAR HARBOR



# 2010 ANNUAL REPORT

# **Town of Bar Harbor**

## **2010**

### **Annual Report**

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#### **Annual Town Meeting**

*On*

**June 7, 2011**

**Open Town Meeting 7:00 p.m.**

**~ Held in Emerson School Gymnasium ~**

**~ Voter Check-in Required ~**

“Open Town Meeting”, June 7, all Voters check-in at the table in the lobby outside the gym doors to obtain a voter card prior to entering the Town Meeting. Voters are encouraged to arrive at least 30 minutes before the meeting is scheduled to begin.

LD#1, Property Tax Relief, requires voter hand count and written ballot on several Articles.

**June 14, 2011**

**Election of Officers & Articles by Ballot**

**Separate School Validation Referendum Ballot**

**Polls Open 8:00 a.m. – 8:00 p.m.**

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*Front Cover*

*Courtesy of Photographer Earl Brechlin  
Mount Desert Islander*

*“United States President & Family visit of July 2010”*

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# BAR HARBOR TOWN COUNCIL

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## *Vision Statement*

The Bar Harbor Town Council is resolute in its commitment to preserving a viable year-round community through fiscal responsibility and citizen involvement, thus ensuring ample access to quality goods, services, housing and education and affording our socio-economically diverse residents an outstanding quality of life.

## *Policy Statement*

Policy #1: **To guarantee our community a sound road map for its future**, Bar Harbor has a Comprehensive Plan, including an Implementation Plan, that has been updated through a process that involved the community. Bar Harbor also has an updated land use ordinance, which is navigable, reflects community goals, and is used to guide economic growth and improve the multiple village environments. In addition, Bar Harbor has made substantial progress on implementation of the Acadia Byway, Downtown and Waterfront Master Plans, appropriate elements of the Destination Management Plan, and any other studies done for or by the Town.

Policy #2: **To enhance its primary commercial district**, Bar Harbor's town government has fully supported the provision of such improvements as a uniform streetscape and pedestrian friendly areas to encourage an interesting array of retail shops and restaurants. These improvements appeal to and serve visitors and residents alike. Bar Harbor has contributed to and is implementing a transportation plan which addresses the waterfront, a park and shuttle system, and a pedestrian-friendly downtown. The funding for these will be a mix of public and private resources, in a mix to be deter-

mined as sources are identified. If there is community weight behind the formation of an Economic Development District, the town government will support its creation.

Policy #3: **To provide the services the people will require**, Bar Harbor has adopted and begun implementation of a plan for managing and acquiring land for future uses. These uses may include recreation, waterfront access, and town services.

Policy #4: **To demonstrate efficient use of public funds**, Bar Harbor has considered the various methods of funding its services, including but not limited to property taxes, and has justified that the value of any service is appropriate to the financial burden it places on its citizens.

Policy #5: **To promote good governance**, the citizens have reviewed the governing structure of our Town and have reached consensus on the questions of governance structure, of methods of recruiting and training qualified people to serve on governance boards, and of approaches to improving leadership.

Policy #6: **To ensure effective management**, Bar Harbor has developed the necessary capacities to (1) identify and plan for the funding of infrastructure needs; (2) complete budgeted projects in a timely and cost-effective manner; (3) reduce its legal exposure, manage, and provide for its staff by maintaining well-founded human resource management practices; (4) utilize information technology to enhance both internal and external communications and improve operational efficiencies; and, (5) implement and support the Vision Statement's direction and its subsequent goals.



**2011 Goals**  
*~ FY11 through FY16 ~*

**A. Taxes**

1. Develop each year's budget using a zero-increase based budgeting method. ~  
*Manager ~ FY11 and annually thereafter*
2. Keep property tax increases at or below the Social Security cost of living adjustment. ~ *Manager ~ FY11 and annually thereafter*

**B. Planning for Our Future**

1. Examine alternative land use ordinances to evaluate a new approach to achieving Bar Harbor's land use goals using simple, concise, plain English. ~ *Planning Director ~ FY13*
2. Continue to implement the 2007 Comprehensive Plan and revise as needed. ~  
*Planning Director ~ FY14*
3. Allow vacation rentals in all districts while keeping the current vacation rental ordinance in place to assure life safety. ~ *Planning Director ~ FY11*
4. Develop and enact a new Rental License Ordinance for dwellings housing five or more unrelated people, to address overcrowding, safety and noise concerns. ~  
*Code Enforcement ~ FY11*
5. Adopt a property maintenance code to prevent distressed, unsafe and unhealthy properties. ~ *Code Enforcement ~ FY13*

**C. Economic Development**

1. The Economic Development Task Force will develop a plan to: increase our tax base and revenues; increase jobs; increase economic activity; expand business opportunities, particularly in the creative economy; and diversify and increase off-season visitation. ~ *Planning Director ~ FY12*

2. Complete a thorough traffic study, which includes recommendations on traffic flow, pedestrians, bikes, parking and shuttle bus operations. ~ *Planning Director ~ FY12*
3. Authorize tender operations at the Town Pier for times of emergency or overcapacity at private facilities, with definitions for both instances. ~ *Cruise Ship Committee ~ FY11*
4. Become a Maine Development Foundation “Main Street Maine Community”. ~ *Planning Director ~ FY14*
5. Amend the Design Review Ordinance based on the outcome of the joint meetings between the Chamber of Commerce Business Roundtable and the Design Review Board ~ *Planning Director ~ FY12*

#### **D. Infrastructure**

1. Complete a strategic energy plan, which addresses the use of alternative and renewable energy sources. ~ *Public Works Director ~ FY11*
2. Implement the 2005 Water System Master Plan and drinking water recommendations of Woodard & Curran for ultraviolet/sodium hypochlorite primary disinfection and chloramines for secondary disinfection. ~ *Public Works Director ~ FY14*
3. Identify, prioritize and begin storm drain infrastructure upgrades. ~ *Public Works Director ~ FY13*
4. Improve White Spruce Road leading to the Transfer Station. ~ *Public Works Director ~ FY11*
5. Complete renovations of the main floor of the Municipal Building. ~ *Finance Director ~ FY14*
6. Upgrade the street lighting in the downtown commercial area to old fashioned, dark sky compliant fixtures, when possible in conjunction with other infrastructure improvements. ~ *Public Works Director ~ FY15*



7. Support MDOT Route 3 context sensitive solution effort to insure the reconstruction of Route Three from Ireson Hill to West Street. ~ *Route 3 Task Force ~ FY14*
8. Improve the functionality and appearance of the Transfer Station by painting, repairing the fencing, installing fence screening and improving signage. ~ *Public Works Director ~ FY13*
9. Clarify the legal boundaries of Cedar Avenue and related utilities. ~ *Manager ~ FY12*
10. Construct a new Port Security Office. ~ *Public Works Director ~ FY13*
11. Lease or sell the old Water Company office. ~ *Development Director ~ FY12*
12. Replace the Town Pier Railings. ~ *Public Works Director ~ FY13*
13. Design and request Town Meeting approval of a consolidated Public Works facility at the Hulls Cove site, which includes a new Town Garage. ~ *Public Works Director ~ FY13*
14. Design, fund and build Harborview Park, including visitor information, an expanded deck and boardwalk, dinghy space, a float, and kayak lockers. ~ *Development Director ~ FY13*
15. Renovate and expand the Public Safety Building. ~ *Police Chief ~ FY16*

**E. Services**

1. Develop and promote opportunities to partner with other communities to reduce costs by sharing services. ~ *Manager & Chair ~ FY12*
2. Develop a plan for implementation of the recommendations from the human resource audit. ~ *Manager ~ FY12*
3. Develop a proposal for presentation to the League of Towns to see if there is interest in consolidation of human resource functions. ~ *Manager ~ FY13*

**F. Governance**

1. Complete and distribute the Committee Handbook. ~ *Council Chair ~ FY11*
2. Examine options and costs for legal services and make a decision. ~ *Manager ~ FY11*
3. Develop and execute ways to communicate better with the public. ~ *Council ~ FY13*

**G. Environment**

1. Reduce the operating cost and the light pollution of all new and replacement lighting fixtures through purchase/replacement or negotiation, as necessary. ~ *Manager ~ FY12*
2. Bar Harbor has ensured that the cruise ship industry has not reduced the water quality of Frenchman Bay. ~ *Development Director ~ FY11*

**Town Council and Town Manager**



*Left to right; top to bottom: Councilors: Robert Jordan, Jr.; Matthew Horton; Dr. Jane Disney; Paul Paradis; Peter St. Germain; Dana Reed, Town Manager; Ruth Eveland, Chair; and Sandy McFarland, Vice-Chair.*

## TOWN MANAGER

When meeting those unfamiliar with our form of government, I am often asked “Just what does a town manager do?” Some think of me as a mayor, some think of me as an assistant to the Town Council, and some think of me as the CEO of a \$20 million business. The real answer is a little bit of each. Perhaps a few examples would best illustrate how the Town Meeting/Council/Manager form of government works.

Last year I spent a large part of my time working as a liaison between your elected representatives (the Council) and staff, the department heads I hire: Town Clerk, Finance Director, Fire Chief, Harbor Master, Planning & Development Director, Police Chief and Public Works Director. You, the voters, set the overall direction when you elect the Town Council members. As a body, the Council gives the Manager direction at its twice monthly Council Meetings, and I work day to day with the department heads to put into action the directives of Council. Two major policy documents guide us as we work to better the town: the annual budget and the Council Goals set each fall. Through staff’s quarterly status reports, we regularly update Council on our progress in meeting their objectives. A copy of the goals Council set last fall precedes my annual report, as it should, for Council sets the direction that staff follows.

Council’s second major policy document is the Town Budget, or perhaps I should say “budgets”. The biggest single chunk of my time each year is spent preparing the \$17 million annual town budget and the somewhat smaller, but still \$2 million, sewer budget. Our Finance Director, Stan Harmon, prepares the bulk of the \$1.4 million water budget. These four documents set the direction for nearly everything town employees accomplish each year, as well as the five years in the capital improvement plan. Graciously, the 2010 annual Town Meeting approved a budget that, despite very moderate spending in nearly every town department, still increased property tax rates by 4.2%, far more than the zero tax rate increase we were able to achieve the prior year. Faced with falling water consumption, federal/state mandates and badly needed capital improvements, the water and sewer budgets required even larger rate increases. Unfortunately, this is a trend that is likely to continue several more years for all the reasons cited above and despite our best efforts to keep expenses under control.

As we struggle to keep budgets in check and increase local government efficiency, one of the things we are always looking for is collaboration with other governmental units. Last year the League of Towns, which I chair, started the first in a series of Municipal Collaboration Workshops for local elected officials: the members of the Bar Harbor Town Council and the selectmen of our seven surrounding communities. An inventory last fall revealed 68 collaborative projects had already been undertaken and your local elected officials identified four more to be studied over the coming year.

Although not nearly as successful as the year before, our grant writing efforts still paid off last year. Staff was able to land a \$10,000 grant to study ways to improve our energy efficiency, as well as a \$966 Safety Enhancement Grant for traffic control signage at public works construction areas. We were even able to piggyback on a Federal Justice Administration grant made to the City of Ellsworth, which passed through \$4,103 for a portion of a new trailer for our firing range equipment.

Emergency preparedness was again a focus last year, as many Town employees, myself included, dedicated many hours to training and planning for a marine mass casualty drill coming up this spring. This exercise is designed to imitate the collision of two cruise ship tenders, putting dozens of “victims” into the water. With over a hundred cruise ships visiting our port in the 2010 season, such a dreadful scenario is not beyond the realm of possibility and one for which we must certainly prepare.

Cruise ship management dominated much of our discussions last year, as well it should with such a large presence in our harbor. The Cruise Ship Committee did an outstanding job as they struggled to find compromise among the many conflicting users and agendas. Cruise ships are now generating fees in excess of a half million dollars per year to fund the services they require and facilities of benefit to us all. Last year they funded all or at least a portion of the Newport Comfort Stations opened last spring, Barker Park dedicated last fall and Harborview Park renovations scheduled for the near future.

While I was not directly involved, I am pleased to report that two other important projects are progressing well. Last year we requested proposals for lease of the old Water Company Office building on Main Street. One proposal has been received, which Council will review and evaluate shortly. Another long awaited project is the reconstruction of State Route Three from Ireson Hill to West Street. A dedicated committee of state and local representatives met through most of last year and is expected to make redesign recommendations in the spring of 2011. Design and right of way funds are included in the state budget, but with all the fiscal stress in Augusta, it may be some time before this much needed project is complete.

My 2010 time also included developing and assisting a few other projects to get to Town Meeting for voter consideration. Voters chose not to support revision of the \$1,000,000 grant agreement with the Bar Harbor Housing Authority which would have helped finance 20 workforce homes in the Northeast Creek neighborhood. However, I'm happy to say that the Charter Commission's major Charter amendment won voter approval at the 2010 annual town meeting by a large margin.

"Just what does a town manager do?" Sometimes I wonder myself, but looking back on the year 2010, it was a very busy year.

Respectfully submitted,

Dana J. Reed  
Town Manager

**TOWN MANGER  
AND  
TOWN CLERK  
OFFICES**



*Left to right: Dana Reed, Town Manger; Jane Iverson, Deputy Clerk; Patricia Gray, Town Clerk*

## TOWN CLERK

The New Year started with a fresh new office for the Town Clerk and Town Manager offices. The first phase of the Municipal Building renovations was moving these offices from the western side of the building to the front eastern quadrant, formerly the court room. We are very appreciative for the new, bright and spacious room.

There were no new major projects in the Clerk's office this year. We continue to restore the Town's oldest most in need of repair records, and scan permanent records into the Laserfiche program. In July, there were major changes in the State's Department of Human Service, Vital Records. New regulations limit who has access to a record, all requests must be in writing, proof of lineage must be provided, and a permit is now required for genealogy research for records less than 100 years old. Municipalities now remit a portion of the fees to the State. The new fees to the State is to help fund a statewide electronic filing of all vital records, a process to improve efficiency, accuracy, and expedite requests.

The greatest changes and challenges for most municipal clerks is the election process. Elections remain a large portion of the Clerk's duties. Last annual town meeting there were fourteen articles on the ballot; two separate school budget referendum ballots; and the State's primary and referendum ballots. Turn out for the municipal election was the largest in over 30 years. Absentee voting, without cause, is very popular. We now issue ballots at least 30 days before the election. Absentee ballots are now cast the Monday before each election and the day of the election. However, they are not fully processed and read until the polls are closed on election night.

The Town Clerk's department continues to offer electronic licensing through the State Departments. For fishing and hunting visit Inland Fisheries and Wildlife and their MOSES program: <https://www5.informe.org/online/moses/>. For dog licenses visit Maine Department of Agriculture at [https://www10.informe.org/dog\\_license/](https://www10.informe.org/dog_license/) to license your dog during the months of October through January.

We also offer downloads of applications and links to State of Maine agencies on the Town's website for licenses and permits handled in the Clerk's office, such as: marriage licenses, liquor licenses, special amusement permits, and taxi/bus permits.

I would like to thank the Town Council and the residents of Bar Harbor for the opportunity to continue to serve them; and a special thank you to the department heads and their staff; and to Jane Iverson, Deputy Clerk.

*Patricia A. Gray, Town Clerk*

## Town Clerk - Statistical Report - Calendar Year

<b>Dog Licenses Issued</b>	<b>2009</b>	<b>2010</b>
Kennel	1	0
Male/Female	89	58
Neutered/Spayed	539	654
<b>Totals</b>	<b>628</b>	<b>712</b>

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<b>Clam Licenses</b>	<b>2009</b>	<b>2010</b>
Resident Commercial	4	4
Resident Recreational	39	47
Over 65 Free/Under 16	7	1
Non-Resident Commercial	0	0
Non-Resident Recreational	56	45
<b>Totals</b>	<b>106</b>	<b>97</b>

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<b>Hunt &amp; Fish Licenses</b>	<b>2009</b>	<b>2010</b>
Resident	431	426
<b>Totals</b>	<b>431</b>	<b>426</b>

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<b>Record of Births</b>	<b>2009</b>	<b>2010</b>
Bar Harbor Residents	35	41
Non-Residents	52	59
<b>Totals</b>	<b>87</b>	<b>100</b>

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<b>Record of Marriages</b>	<b>2009</b>	<b>2010</b>
Bar Harbor Residents	28	41
Non-Residents	120	99
<b>Totals</b>	<b>148</b>	<b>140</b>

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<b>Record of Deaths</b>	<b>2009</b>	<b>2010</b>
Bar Harbor Residents	59	58
Non-Residents	27	42
<b>Totals</b>	<b>89</b>	<b>100</b>

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## **FINANCE DEPARTMENT**

**(Including Assessing & Technology)**

The Finance Department is responsible for collecting, investing, reconciling and distributing all Town funds as well as managing the Town's debt and borrowing. Our accounting personnel provides an internal audit control function, processes accounts payable and payroll, bills for taxes, water, sewer, and ambulance service; performs financial reporting, fixed asset tracking and vehicle registrations.

### **Personnel**

The Finance Office continues to expand its services available to the public with more on line payment options as well as most recently accepting credit cards over the counter. **Sarah Gilbert**, as *Tax Collector* and *payroll supervisor* has been with us for over 5 years and has been the lead to increase these efficiencies by more effective utilization of our government software. **Sarah**, along with **Jenn Berry**, our *Head Cashier*, runs the successful accounting effort to count the money and trace all deposits into the bank on a very timely basis. **Joanne Higgins**, as part time *Bookkeeper*, maintains her experienced eye on payroll processing functions, tracking summer discounts on sewer, water/sewer collections, wastewater payables, calculation of capital charges and cash reconciliations. **Jen Curtis**, as *Ambulance Agent*, processes all electronic billing and collection activity for the ambulance service. In 2010 Jen had direct oversight on a major Ambulance software upgrade. She is also responsible for Police & Harbor miscellaneous billings, sewer liens, performs various account reconciliations and tracks all revenue received from the cruise ship fees. **Jenn Berry** is the *State Inland Fishery* reporting agent, retains her duties in the filing and discharging of all tax and sewer liens, tracks investment income, reconciles various subsidiary ledgers, provides the detail analysis function of quarterly water and sewer billing volume and tracks all incoming wire receipts for the school, the Town and "on line" payments received. **Sue Blaisdell** is our designated *State Motor Vehicle Agent* reconciling all plate activity and handles all the invoice payables with their related purchase orders for the *General* and *Water* Funds. Sue also assists the finance director in the detail reconciling

of Town assets for insurance and audit purposes. At the counter **Sue, Jen and Jenn** all collect taxes, process vehicle, boat, atv and snowmobile registrations, accept general permit collections as well as utility bill receipting. We hope that you are pleased with our quality of service, both at the counter and over the telephone.

*Assessor* **Steven Weed** reports administratively to the Finance Director and brings over 20 years of assessing experience to the position, eleven in Bar Harbor. In 2010, he and *Deputy Assessor*, **Marc Perry**, continued their focus on keeping the tax valuations close to market by completing the non-waterfront updates for most properties in Town. Steve also expanded the use of the *Maps on line* and *Peoples Forms* systems that added a web component to allow the public and staff to utilize the extensive GIS database available; and Marc is still updating and correcting the varied issues toward the goal of obtaining further 911 public safety addressing accuracy.

**Steve Cornell**, the Town's *Technology Systems Administrator*, focuses on management of the Town's computers, backups, security, file sharing, internet, e-mail, system use rules, video security systems for the Police and Harbor departments, support of the operating system of Finance's *Munis* software, the WAN network, all technology purchases, maintaining a *list serve* module, working with the Police staff on implementing efficient grant funded communication systems in the public safety vehicles, free wireless access in the downtown parks, enhancing the website as well as ensuring that the live television broadcast system and web streaming of Town government meetings continue to have good quality. The nature of job and broad responsibilities means that he is on call many times 24/7 to keep the critical networks and equipment running. He is also the Town's representative to the *Cable Consortium*; the group of nine municipalities which negotiated the last cable television franchise agreement (*expires 2013*) and which continues to oversee common issues of the Consortium's members.

### **Municipal Building**

Part time assistance is required to help oversee certain building maintenance issues and this duty is again ably taken on by **Tim Porter**. Tim stays on top of the many

challenges to keep the equipment and building running safely and more efficiently, walkways free of snow and ice, dealing with the many contractors, vendors, multiple tenants and coordination of storage of Town records.

### **Financial Outlook**

During the annual review of the June 2010 fiscal year audit before the Council, the Town's auditor verified that the Town remained in stable fiscal health and received an unqualified favorable audit opinion. The Town maintains a balance of 10% of our audited revenues in a "designated" working capital cash reserve in the Town's Fund Balance and the success of this policy is reflected by the fact that the Town has not had to borrow in a short term loan capacity for over 20 years. The Town's *Standard & Poor's* bond rating is **AA** and is listed **Aa2** by *Moody's*, both upgraded in May of 2010---good ratings that help keep borrowing costs lower, especially for a small community.

### **Water and Wastewater Departments**

Both the *Water* and *Wastewater* Funds are "enterprise" funds; meaning that they are 100% self-supported by the users and not by taxpayers funds. The *Wastewater* fund remains fiscally strong but due to rising operational costs, overall rates were increased by 5.1% on July 1<sup>st</sup> 2010. Annual revenues billed to run the *Wastewater Division* and to pay its debt service are approximately \$2.0 million.

*Water Division* rates stayed flat in 2010. Both capital investment and working capital on hand are deemed inadequate in this fund and a recognized goal is to bring the fund onto a stronger fiscal operating capacity. At the end of 2010, over \$700,000 was owed to the General Fund with interest being charged for this temporary loan by the taxpayers. Much of the water billing, collections and customer communications are handled at the *Water Division's* office on Park Street by Office Manager **Nancy Warner** but most other financial transactions, accounting, payables, extensive PUC reporting, etc., are taken care of by staff in the Finance Office on Cottage Street. Total annual revenues generated are approximately \$1.3 million with 1/3<sup>rd</sup> used for debt service.

## Property Taxes Receivable

78% of the Town's total revenues are raised from property taxation. The 2010 year's taxes uncollected, expressed as a percent, at December 31<sup>st</sup> are slightly improved over the year before. At June 30<sup>th</sup> of this past year, the Town's tax collection rate reached over 96.3% on its 2009 taxes, with the remainder of the unpaid properties (164) being placed in a lien status---reflecting a 4% higher level of tax lien activity in 2010.

Tax Year	Property Tax Outstanding Balance	Dec. '10 %	Dec. '09 Balance	Dec. '09 %
2007	\$ 12,891	.1%	\$ 23,707	.2%
2008	\$ 28,823	.3%	\$ 260,527	2.1%
2009	\$ 296,752	2.3%	\$5,282,904	41.6%
2010	\$5,378,756	40.5%		

## Vehicle Registrations

After real estate taxes, vehicle excise taxes are the next largest revenue generator for the Town (over \$800,000 in the last fiscal year). *Motor Vehicle* unit registrations in 2010 reflect a small downtrend in the last two years.

Calendar Year	2010	2009	2008
<b>Motor Vehicle Registrations:</b>	<b>5216</b>	<b>5250</b>	<b>5284</b>

## Town's Capital Assets

Listed below are the total original costs of all the Town's capital assets, excluding schools, as compiled by GASB#34 accounting rules @ 6/30/2010:

(in thousands)	Town (000's)	Sewer (000's)	Water (000's)	Total (000's)
Land	\$ 1,757	\$ 24	\$ 140	\$ 1,921
Buildings	\$ 3,325	\$10,650	\$ 150	\$14,125
Vehicles	\$ 3,041	\$ 260	\$ 148	\$ 3,449
Equipment	\$ 2,376	\$ 567	\$ 629	\$ 3,572

	Town	Sewer	Water	Total
(in thousands)	(000's)	(000's)	(000's)	(000's)
Roads	\$10,007			\$10,007
Sidewalks	\$ 1,680			\$ 1,680
Drains/Mains	\$ 2,124	\$ 6,907	\$ 3,356	\$12,387
All Other	<u>\$ 3,499</u>	<u>\$ 83</u>	<u>\$ 1,524</u>	<u>\$ 5,106</u>
<b>Totals</b>	<b><u>\$27,809</u></b>	<b><u>\$18,491</u></b>	<b><u>\$ 5,947</u></b>	<b><u>\$52,247</u></b>

### **BOARD OF ASSESSMENT REVIEW**

The Board of Assessment Review (BAR) hears abatement appeals that are filed with the Town. When a taxpayer's tax abatement request is denied by the Assessor, the taxpayer has a certain time period to file an appeal with the BAR to review that decision. Upon filing, the finance director, acting as administrative support for the Board, sends that information on to the Board members and they schedule a public meeting to hear the case. All hearings are recorded and discussions and deliberations are public.

Members: Kyle Avila, Chair	Expires 2012
Terence O'Connell	Expires 2011
Linda Martin	Expires 2011
Brent Walton	Expires 2013
One Vacancy	

In 2010, the Board became active for the first time in ten years. They heard two cases (one, a group of lodging properties and the second, a residential property) that were brought before the board members. These meetings allowed the taxpayers to explain their difference of opinion with the Assessor's original decision to deny their respective tax abatement requests. Following the hearings, the Board deliberated and denied both appeals, upholding the Assessor's opinion of taxable values. The residential case was later appealed to Superior Court which was then denied by the court, thereby upholding the Board's decision on the matter that the Assessor's assessments were indeed equitable.

Respectfully Submitted,  
*Stanley W. Harmon,*  
 Finance Director, Treasurer

**FINANCE DEPARTMENT ~ Office Staff**



*Left to right: Stanley Harmon, Finance Director; Jenn Berry, Head Cashier; Sarah Gilbert, Tax Collector; Sue Blaisdell, State MV Clerk; Joanne Higgins Bookkeeper; Jennifer Curtis, Ambulance Agent*

**FINANCE DEPARTMENT ~ Building Maintenance**



*Tim Porter*

## ASSESSING DIVISION

As of April 1, 2010

<b>Assessed Valuation of Taxable Property:</b>	<b>2009</b>	<b>2010</b>
Real Estate	\$1,426,503,600	\$1,399,804,200
Personal Property	\$10,693,740	\$10,339,580
<b>Real and Personal Property <u>TOTAL</u>:</b>	<b>\$1,437,197,340</b>	<b>\$1,410,143,780</b>
Property Tax Rate (Per thousand dollars of valuation)	\$8.88	\$9.44
Property Tax Levy:	\$12,733,461	\$13,296,596
State Valuation:	\$1,474,600,000	\$1,486,550,000
County Tax:	\$549,251	\$548,796
State Revenue Sharing:	\$225,854	\$185,115

### **PROPERTY TAX RELIEF PROGRAMS:**

#### **Homestead Exemptions**

In 1998, the legislature enacted a new homestead exemption for Maine residents. Most homeowners whose principal residence is in Maine are entitled to a \$10,000 reduction in valuation (adjusted by the community's ratio of valuation to actual market sales). To qualify, homeowners must fill out a simple form declaring property as their principal residence by April 1 in the tax year claimed. Once the application is filed, the exemption remains until the owner sells or changes their place of residence.

#### **Veteran's Exemption**

Any person who was in active service in the Armed Forces of the United States, and who, if discharged, was discharged, retired or separated under other than dishonorable conditions may be eligible for partial exemption provided that the veteran:

1. is a legal resident of the Town; and

2. has notified in writing the Assessor of his/her claim for exemption and
3. has reached the age of 62 years by April 1<sup>st</sup>; or
4. is receiving a pension or compensation from the United States Government for disability, either service or non-service connected, as a veteran.

The unremarried widow or widower of a deceased veteran may also qualify if the above criteria are met.

### **Blind Exemption**

Residents who are determined to be legally blind are eligible for partial tax exemption on property owned and located in the town.

### **Business Personal Property Tax Reimbursement Program**

Provides business taxpayers with a reimbursement of the personal property tax paid on eligible business property placed in service within the state after April 1, 1995.

### **Tree Growth**

The Maine Tree Growth Tax Law provides for the valuation of land, which has been classified as commercially harvested forestland on the basis of productivity value, rather than on fair market value. The State determines the 100% valuation per acre for each forest type classified by County. Once classified, any change in use or withdrawal from classification results in a supplemental tax penalty. For more information and an application contact the Assessor's Office.

### **Farm and Open Space**

The Farm and Open Space Tax Law provides for the valuation of land which has been classified as farmland or open space land on its current use as farmland or open space, rather than its potential fair market value for use other than agricultural or open space.



**Farmland** - Land registered for long-term agricultural use. The Assessor establishes the 100% valuation per acre based on the current use value of farmland utilized for agricultural or horticultural purposes and not potential developmental or market value uses. Once classified, any change in use or withdrawal results in a supplemental tax penalty. For more information and an application contact the Assessor's Office.

**Open Space** - Registered land providing a defined public benefit through preservation or restrictions on use. The valuation for open space land is either the market value of open space land adjusted by the certified ratio or an alternative percentage-based method. The percentage-based method provides for reduction from market value relative to the restrictions placed on the property. The greater the restrictions on the property, the greater the reduction. Once classified, any change in use or withdrawal results in a supplemental tax penalty. For more information and an application contact the Assessor's Office.

Respectfully Submitted

Steven Weed, CMA  
Assessor

#### **FINANCE DEPARTMENT ~ Assessing Division and Technology Division**



*Left to right: Steven Weed, Assessor; Marc Perry, Deputy Assessor; Steve Cornell, Technology System Administrator; Stanley Harmon, Finance Director.*

## PLANNING DEPARTMENT STAFF



*Left to Right: Brian Madigan, Staff Planner; Anne Krieg, Planning and Development Director; Terri Cormier, Administrative Assistant.*

## CODE ENFORCEMENT DIVISION



*Angela Chamberlain, Code Enforcement Officer*

## PLANNING DEPARTMENT

### APPEALS BOARD

The Appeals Board heard a multitude of administrative appeals from Planning Board and Code Enforcement decisions, most notable on the West Street Hotel and vacation rentals.

<b>Appeals Board:</b>	2010	2009	<i>Percent change</i>
Administrative Appeals	6	3	<i>100.0%</i>
Variance Requests	1	0	<i>n/a</i>
Relocation of nonconformity	1	2	<i>-50.0%</i>
Request for Reconsideration	0	0	<i>n/a</i>
Other	1	1	<i>0.0%</i>
Workshops	0	0	<i>n/a</i>
Appeals Board Meeting Hours	28.5	16.5	<i>72.7%</i>
<i>Total Appeals Board Activity</i>	<i>25.5</i>	<i>22.5</i>	<i>13.3%</i>

### CONSERVATION COMMISSION

The Commission conducted extensive research on pay as you throw as an option for solid waste management. They are also working on signage improvements at the recycling area at the transfer station. They commenced organization of the Open Space and Recreation Plan.

### CORRIDOR MANAGEMENT COMMITTEE

The Committee directed much of its focus supporting the Context Sensitive solution process for the re-design and re-construction of Route 3 from Ireson Hill to Cottage Street. Members also worked with the town on preparation of documents to the Congressional delegation for funding of the Route 3 corridor construction.

### CRUISE SHIP COMMITTEE

*2010 Cruise Season was very successful financially for the Town of Bar Harbor. All indications show that the FY11 Budget Revenues were met.*

The Committee worked on a feedback form for business owners and residents to send in their observations of cruise ship operations. They recommended capital and operational expenditures to the town Council for the next fiscal year. They also identified tender operational issues, formed a working group which will be working on recommendations for addressing waterside tendering operations. A Tour Bus Operations Working Group was formed to work on reviewing the current Cruise Ship Bus Policy, preparation for the coming season with ANP and downtown businesses, and consider other suggestions including the use of less formal construction & traffic cones of the downtown drop off.

Serving our visitors better was made possible with cruise funds this year. We completed the Agamont Park Comfort Station, Barker Park, the Village Green Bandstand, and the Harborview Park information Kiosk, as well as the funding of the Museum In The Streets project that will be completed in the spring of 2011.

The Harborview Park information Kiosk served in excess of 37,000 visitors during the time it was in place.

Industry Relations continued with attendance at annual meetings of Cruise Line International Association (CLIA), Cruise Shipping Miami, as well attending the Canada—New England Cruise Ship Symposium

Members of the Cruise Committee hosted and helped with familiarization tours for visiting cruise line representatives, cruise industry travel agents, and port representatives from partner ports.

Cruise funds supported a travel agency training event in Portland.

Committee members Chris Fogg and Anne Krieg hosted a Tourism Best Management Practices trade group mission from various cruise ports in Atlantic Canada and New Foundland.

## **DESIGN REVIEW BOARD**

The Design Review Board approved the façade work for the new West Street Hotel, as well as an addition to the building on Main Street by Dana Pelletier. The Board

is grateful for the service from Alexis Byrne, as she left the Board for travel/study pursuits.

<b>Design Review Board:</b>	2010	2009	<i>Percent change</i>
Certificates of Appropriateness Approvals	66	55	20.0%

### **ECONOMIC DEVELOPMENT TASK FORCE**

The Task Force worked on the Economic Development Strategy Plan with the consultant firm Planning Decisions, Inc. of Portland (Principal Economist Chuck Lawton). They also worked on zoning projects for re-defining transient accommodations and other definitions in the ordinance, as well as the downtown re-zoning and agricultural tourism.

### **PLANNING BOARD**

The Planning Board continued its work on implementing the 2007 Comprehensive Plan. A multitude of changes to the Land Use Ordinance resulted from their work.

The Planning Board also approved, upon appeal, the West Street Hotel. They approved a wireless communication facility on Ireson Hill, and expansions at Atlantic Brewery, the Jackson Laboratory, and the MDI Biological Laboratory.

The Board also bid farewell with heartfelt thanks to Kevin Cochary and Buck Jardine and welcomed Perry Moore back to the Board as well as new member Peter Hastings to the Board.

<b>Planning Board:</b>	2010	2009	Percent change
New Completeness Reviews	9	7	28.6%
Site Visits	5	4	25.0%
Subdivision Sketch Plan Reviews	4	1	300.0%
LUO Amendment Requests (from Public)	3	3	0.0%

Planning Board Approvals	7	5	40.0%
Subdivision Lots Approved	4	61	-93.4%
Minor Subdivision Amendments	2	1	100.0%
Workshop Sessions	4	3	33.3%
Planning Board Meeting Hours	68	81.5	-16.6%
<i>Total Planning Board Activity</i>	106	166.5	-36.3%

## DEPARTMENT NEWS

The Department has been busy taking on more economic development roles; it's an exciting venture for us to be more active in creating positive growth for the community.

<b>Other tracking in the Planning Department</b>	2010	2009	<i>Percent change</i>
Checklist Reviews	9	15	-40.0%
Development Review Team Meetings	4	3	33.3%
Neighborhood or Abutter Meetings	42	31	35.5%
Cruise Ship Committee work hours	308	(new tracking)	0.0%
Committee Meetings Attended	248	206	20.4%
<i>Total Administration Activity</i>	611	255	139.6%

*Please consider serving the Town in a Board/Committee/Commission/Task Force capacity as there are always plenty of projects to work on and groups to work with, especially to implement the Comprehensive Plan. The success of this Department's projects depends upon professional research coupled with citizen participation as we seek to implement the 2007 Comprehensive Plan. We appreciate all the hard work and commitment from the people we serve. It is a pleasure and an honor to be a part of this community!*

*Respectfully submitted,*

*Anne M Krieg, AICP – Planning & Development Director  
 Brian Madigan, LEED AP– Staff Planner  
 Terri Cormier – Administrative Assistant*

*With gratitude, we list the residents below that provide active service to the Town:*

**APPEALS BOARD**

Ms. Ellen Dohmen, Chair  
Term exp. 2012

Mr. Roger Samuel - Vice-Chair  
Term exp. 2012

Ms. Linda Martin  
Term exp. 2013

Ms. Jennifer Booher  
Associate member  
Term exp. 2013

**CONSERVATION COMMISSION**

Ms. Jill Weber, Chair  
Term exp. 2012

Ms. Carla Haskell, Vice Chair  
Term exp. 2011

Ms. Anne Wheeler, Secretary  
Term exp. 2011

Enoch Albert  
Term exp. 2013

Mary Ann Handel  
Term exp. 2012

Mr. Patrick Watson  
Term exp. 2011

Cynthia Ocel  
Term exp. 2013

**CRUISE SHIP STUDY TASK FORCE**

**Members:**

Paul Paradis- Chair  
Anne Krieg-Vice Chair  
Fred Cook-Secretary  
Robert Bahr  
Shane Carter  
Jeff Dobbs  
Alice Long  
Charlie Phippen

Nate Young  
Greg Gordon  
Chris Fogg  
Amy Powers  
Eben Salvatore  
Clare Bingham  
Anne Greenlee

## **DESIGN REVIEW BOARD**

Mr. Todd Hardy, Chairman Term exp. 2011	Ms. Barbara Sassaman, V-Chair Term exp. 2011	Ms. Valerie Davis, Secretary Term exp. 2013
Mr. Pancho Cole Term exp. 2012	Ms. Diana de los Santos Term exp. 2011	Vacant Term exp. 2012
		Vacant Term exp. 2013

## **ECONOMIC DEVELOPMENT TASK FORCE**

Pat Samuel, Chair	B & B Association Res Rep.
Chris Fogg	Chamber of Commerce
Chris Vincenty	Merchants Association Res Rep
John Kelly	Acadia National Park Res Rep
Barry Teater, Secretary	Jackson Lab Res Rep
Mark Hanscome	MDI Biological Laboratory appt.10/7/08
James (Howdy) Houghton	Res Business owner downtown district (downtown res district)
Deborah Kiley	Res Business Owner Rt 102
Karen Baksa	Res Business Owner Rt 3, o/s downtown
Erica Brooks	Real Estate professional representative
Vicki Hall	DT Anchor Res Rep

## **PLANNING BOARD**

Ms. Lynne Williams, Chair  
Term exp. 2012

Ms. Kay Stevens-Rosa, V-Chair  
Term exp. 2011

Mr. Peter Hastings  
Term exp. 2013

Mr. Perry Moore, Secretary  
Term exp. 2012

VACANT  
Term exp. 2011



## CODE ENFORCEMENT DIVISION

The Code Enforcement Division’s primary mission is to provide the public with the best customer service by continually striving to be more effective and efficient and to insure that the public is informed of how Code Enforcement procedures relate to everyday life in regards to safety.

Notable projects permitted this year include the construction of the addition at the Mount Desert Island Biological Laboratory, the West Street Hotel, the demolition and construction at the Oceanside Hotel, the renovation at the Hannaford grocery store, and several projects at the Jackson Laboratory including the new pellet boiler building.

<b>Building Permits by Category</b>	<b>2010</b>	<b>Value</b>
New Dwellings	24	\$ 4,582,845
Commercial/Industrial Permits	115	\$ 9,250,707
Garages/Additions/Other Improve.	183	\$ 3,262,045
<b>Totals</b>	<b>322</b>	<b>\$17,095,597</b>

Less Value of Improve to Tax Exempt	\$ 6,728,282
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Total Value of Improve to Taxable Prop.	\$10,367,315
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<b>Building Permit Activity</b>	<b>2009</b>	<b>2010</b>
Total Value of Bldg. Permits	\$14,255,257	\$17,095,597
Value of Taxable Projects	\$	\$10,367,315

<b>Building Permit Activity</b>	<b>2009</b>	<b>2010</b>
Number of Building Permits	309	322
Number of New Dwellings	15	21
Number of Plumbing Permits	75	89
Number of Electrical Permits	107	99
Number of Site Inspection	240	348
Scheduled Conferences in Office	111	174
Messages taken by Office Asst.	558	620
Violation Letters Sent	24	50

### **Administration**

The Code Enforcement Officer attended a variety of training programs in 2010. It is the goal of this department to remain informed of Federal, State, and Local codes as they relate to providing safety and code compliance.

In closing, the Code Enforcement Division would like to thank the citizens of the Town of Bar Harbor for periodically adjusting to the changes in code and helping to make our job easier to enforce the changes and to insure their compliance.

David W. Rand  
Fire Chief

### **Code Enforcement Office Staff**

David Rand	Supervisor
Angela Chamberlain	Code Enforcement Officer
Terri Cormier	Administrative Assistant

## **FIRE DEPARTMENT**

### **Mission Statement:**

The Bar Harbor Fire Department's Mission is to provide a range of programs and services, including fire prevention, fire suppression, and emergency medical services designed to protect the lives and property of the citizens and visitors to the Town of Bar Harbor from adverse affects of fire, medical emergencies and other man made or natural disasters.

The department responded to 390 fire calls for 2010. The calls are broken down as: Structure fire – 4, chimney fires – 3, vehicle fires- 2, fires other then structure – 10, assist EMS – 3, motor vehicle accidents – 37, hazardous materials incidents – 12, carbon monoxide – 23, electrical related incidents – 18, sprinkler system/water related incidents – 11, smoke/odor investigation including ventilation of buildings – 26, stand by for Lifeflight of Maine – 35, elevator rescues – 3, public safety hazards – 3, public service assistance – 6, assist police department – 2, mutual aid – 3, false alarms – 189.

This past year we saw several changes in regards to personnel. Deputy Chief John Cunningham retired from the department this past October after 37 years of service to the Town of Bar Harbor. With John's retirement I have promoted Captain Matt Bartlett to the position of Assistant Chief and John Lennon to the position of Captain. Along with being a Shift Officer, John will take over as Service Chief of the Ambulance. John will supervise all aspects of ambulance operations. With the vacant position I hired Firefighter/Paramedic Basil Mahaney. Basil has worked for the past 5 years for Old Town Fire Department. Basil also has an associate's degree in fire science.

During President Obama's visit the entire fulltime staff and several members of the call staff were busy during his weekend visit. Throughout the Presidents visit we maintained a constant presence at both the Regency and with his motorcade. We had a fire officer located at the command post 24 hours a day and we also had a firefighter on the grounds of the Regency to act as both a fire watch and ladder truck operator. A crew of two was assigned to the ambulance which accompanied the motorcade the entire weekend. We also assigned extra personnel to the station during the long weekend. I

was very pleased with the hard work and dedication the entire department put forth for that weekend.

As a prelude to the Marine Disaster Drill scheduled for May of 2011 Matt Bartlett, Joey Kane, John Lennon and myself took part in a tabletop exercise. The purpose of the tabletop exercise was to help prepare first responders for the scheduled full scale exercise.

This past year we had all of our overhead doors and window replaced in the fire station. Many of the existing windows had very little insulation or calking around them. The weather stripping around the overhead doors has improved as has the insulation within the doors themselves. The effects of upgrading the doors and windows have made a significant improvement in making the station more energy efficient.

The department suffered a significant loss when Captain George Clemens passed away this past January. George's was a very dedicated member of the department for over 20 years. We came to rely on George to respond to incident in Town Hill with the Tanker that is kept at the Town Hill Fire Station. With the loss of George the department lost a very valuable and respected member of our department.

In closing, I would like to take this opportunity to express my sincere thanks to the following individuals and agencies, Town Manager, the Honorable Town Council, Department Heads and members of their respective departments, all members of various boards, Fire Department members and their families for there continued dedication to the department and the citizens of Bar Harbor.

David Rand  
Fire Chief

## **Bar Harbor Fire Department Staff**

### **Fulltime staff:**

Fire Chief David Rand

Assistant Fire Chief Lyman Kane	Assistant Fire Chief Matthew Bartlett
Captain John Lennon	Firefighter/EMT Eric St. Peter
Firefighter/EMT- Intermediate Jai Higgins	Firefighter/Paramedic Jon Zumwalt
Firefighter/EMT Henry Brown	Firefighter/Paramedic John Sander
Firefighter/Paramedic Basil Mahaney	

### **Call Staff:**

Deputy Chief Ted Gray	Captain Dan Daigle
Captain Terry Kelley	Lieutenant Doug Dubois
Lieutenant Matt Horton	Sean Hall
Darren Robinson	Todd Hardy
Jon Levesque	Tim Porter
Rob Gaynor	Michael Bailey
Pat Kilpride	Jon Mitchell
Sheldon Goldthwait	Roc Caviano
Tom Chisholm	Jim Wilmerding
Jim Laprade	Brian Madigan

**FIRE DEPARTMENT & AMBULANCE DIVISION**



“Firefighter / Paramedic Basil Mahaney”

*photo by John Lennon*



“Bar Harbor Fire Dept’s Mass Casualty Response Unit”

*photo by John Lennon*

## AMBULANCE DIVISION

### **Mission Statement:**

The Town of Bar Harbor Fire Department Ambulance Service's primary mission is to provide a model system of emergency medical services (EMS). To provide the highest quality care in the pre-hospital setting subscribing to a collaborative effort for the effective delivery of EMS through facilities, equipment, and resources under the guidance of Maine EMS.

### **Accomplishments for 2010:**

The Ambulance Service responded to 1296 runs for the year. Types of runs were: local emergencies 822, local routine transports 357, out of town emergency inter-facility transfers 17, out of town routine inter-facility transfers 100.

The Fire Department has purchased a Mass Casualty Trailer by means of a federal grant. As the emergency response community grows and evolves, so does its equipment needs. The unit comes equipped with basic and advanced modules of medical supplies specifically chosen for use in a mass catastrophe. The trailer allows for a large amount of medical supplies and equipment to be transported rapidly to a scene rather than waiting for equipment to arrive from mutual aid agencies. The trailer was specified to have enough supplies to treat fifty patients. Additionally as part of the same grant we were able to purchase a heavy duty pickup truck to tow the unit, while also utilizing the truck for everyday operations, i.e. inspections, public relations, etc

Medical personnel were educated with Maine EMS Region 4's Acute Stroke Identification and Early Emergency Department Notification protocol. This protocol standardizes EMS stroke screening and mandates EMS pre-arrival "*Code Stroke*" notification of the Emergency Department immediately upon recognition of the stroke. The purpose of the early notification is to allow the Emergency Department to prepare as much as possible before patient arrival to minimize door to treatment/intervention times.

Bundled together with the *Code Stoke* training, medical personnel apply a similar protocol to heart attacks – *Code STEMI*. Again, early notification is to allow the

Emergency Department to prepare as much as possible before patient arrival to minimize door to treatment/intervention times. Coronary artery disease is the leading cause of death in the United States, with myocardial infarction being a common manifestation of this disease process. ST-elevation myocardial infarction (STEMI), which is characterized by a complete blockage of a coronary artery, is considered the most serious and deadly type of heart attack. It is clinically diagnosed through signs and symptoms, ECG interpretation and heart catheterization. Rapid response and treatment are required to open the artery and restore patent blood flow to the heart muscle.

The ambulance service participated in regular in-house and outside sponsored medical and rescue training to maintain individual State licensure requirements and to remain proficient with skills and rescue techniques.

Nine full time personnel provide ambulance staffing: three EMT-Basics, two EMT-Intermediates, four Paramedics, and several part time personnel.

Through continuing education, quality assurance, peer discussions and review, the Ambulance Service is always striving to provide quality, efficient, and professional emergency medical services to the residents and visitors of Bar Harbor.

David Rand  
Fire Chief



## POLICE DEPARTMENT

To the Town Manager, the Honorable Town Council and the citizens of the Town of Bar Harbor, I hereby submit the 2010 Annual Report for the Police Department.

The Bar Harbor Police Department's primary mission is, and will continue to be, to protect and serve our community to the greatest extent possible, to protect life and property, and to prevent crime by vigorously delivering the best possible services.

During 2010, the Police and Dispatch Departments answered approximately 8031 calls for service and/or complaints in the town. Below, I have presented a comparison of the statistical data, for the last three years.

<b>Call For Service (CFS) Type</b>				
	<b>Total</b>	<b>2010</b>	<b>2009</b>	<b>2008</b>
<i>911 Call Transfer</i>		---	---	386
Alarm (Bank)		19	30	31
<b>Alarm (Lifeline)</b>		24	53	68
Alarm (Fire)		244	232	170
Alarm (Police)		231	237	257
Alarm (Sewer)		102	59	97
Ambulance Call		1007	1090	815
Animal Complaint (Dog)		290	256	193
Animal Complaint (Other)		130	88	136
Assist Fire		103	147	137
Assist Other Law Enforcement Agency		204	217	214
Assist Motorist		146	98	128
<b>Assist Highway/DOT/Bangor Hydro</b>		139	141	---
<i>Assist Other</i>		---	---	267
Civil / Non-Criminal Matter		215	253	177
<i>Criminal Complaint (Miscellaneous)</i>		---	---	314
Public Safety Vehicle Accident		3	5	4
Disturbance / Noise Complaint		241	260	197

Domestic Assault	24	25	18
<b>Call For Service (CFS) Type (continued)</b>			
<b>Total</b>	<b>2010</b>	<b>2009</b>	<b>2008</b>
Found	368	327	393
Intoxicated Person(s)	74	45	78
Liquor Laws	13	24	29
Lost Items	476	316	412
Mentally Ill Person	8	7	5
Motor Vehicle Accident	422	417	358
Paperwork Served	30	23	56
Parking Complaint	159	99	129
Persons Fighting	43	51	44
Streetlight Outage	14	46	53
Subject Stop	144	95	95
Subpoena	63	55	57
Suspicious Activity	335	238	177
Suspicious Person	56	81	91
Theft	215	188	191
Traffic Control	13	11	12
Traffic Violation Reported	250	197	189
<b>Trespass/Threatening/Harassment</b>	215	222	---
Unattended Death	0	0	3
Unsecured Building	19	22	22
Vandalism	69	55	92
Vehicle Pursuit	1	0	3
Vehicle Stop	1505	1532	2104
Violation of Protection Order	2	4	2
Warrant	11	13	17
Weapon Permit	44	21	23
Well-Being Check	360	254	203
<b>Total CFS</b>	<b>8031</b>	<b>7534</b>	<b>8447</b>

*Italicized* CFS Types were discontinued in 2009.

**Bold** CFS Types were added to 2009 year's report.

<b>Arrest &amp; Summons</b>				
	<b>Total</b>	<b>2010</b>	<b>2009</b>	<b>2008</b>
Arson		0	0	0
Assault		7	13	12
Assault (Domestic)		13	8	17
Burglary		5	10	10
Criminal Mischief		14	21	19
Criminal Trespass		6	15	17
Disorderly Conduct		19	21	25
Driving To Endanger		8	3	5
Forgery		1	3	0
Fugitive From Justice		1	0	1
Furnishing a Place for Minors to Consume Alcohol		9	4	3
Gross Sexual Assault		1	0	0
Harassment		4	3	3
Negotiating a Worthless Instrument		0	6	1
Obstructing Government Administration		2	3	1
Operating After Suspension		33	27	40
Operating Under The Influence		90	54	92
Operating Without a License		18	22	33
Possession of a Useable Amount of Marijuana		21	21	20
Possession of Alcohol by a Minor		66	44	17
Possession of Suspended License		0	0	1
Receiving Stolen Property		5	4	1
Refusing to Sign Summons		2	1	4
Sale and Use of Drug Paraphernalia		21	25	17
Speeding		68	92	147
Speeding (Criminal)		1	2	3
Theft by Deception (Class C)		2	1	0
Theft by Unauthorized Taking (Class C)		4	0	0
Theft by Unauthorized Taking (Class E)		17	17	11
Violation of Conditional Release		51	37	47
Violation of Probation		1	4	3
Violation of Protection Order		2	5	2
Warrants		28	26	39
Miscellaneous Criminal Charges		54	47	58
<b>Arrest &amp; Summons Total</b>		<b>574</b>	<b>539</b>	<b>676</b>

### **Accomplishments for 2010:**

2010 will always be remembered as the summer that, the 44<sup>th</sup> President of the United States, Barack Obama and the First Family vacationed in Bar Harbor. The Police Department, with assistance from Federal, State, County, and most of the other law enforcement agencies in Hancock County, provided the additional manpower needed by the United States Secret Service for a safe and successful visit to our Town. Our Department coordinated with the USSS Protection Detail to provide hotel security and advanced security teams for The President as he traveled around Bar Harbor and Mount Desert Island. Even with the long hours put in by our officers during the visit, it was an honor and an experience that they will never forget.

In the fall of 2009 the Department was able to hire additional officers and restructure the agency. Through the American Recovery and Reinvestment Act Port Security Grant Program, the Town received funding for the salaries and benefits of three officer positions for three years; 2010 marked the first full year of the restructure. This allowed me to eliminate the use of reserve or part-time officers to supplement our full-time roster during summer. On top of routine complaints, investigations, and follow up; the scope of our jobs have increased to include more community policing, harbor protection, homeland security, and training, which is better accomplished with an exclusively full time certified staff.

In 2010, our Calls for Service remained similar to that of the past couple of years. The larger workloads per officer during the summer were manageable because every officer is now a Maine Criminal Justice Academy graduate. We consider the restructure a success and feel it has benefited the Town and its citizens.

The Department has worked in conjunction Connors Emerson School to develop a School Resource Officer program for the 2010-2011 school year. Officer Timothy Bland completed the School Resource Officer training during the summer and began working at the school around Columbus Day. Officer Bland works directly with the school staff and the students to create a relationship between law enforcement and the youth of our

community. There has been positive feedback from parents, teachers, and students, regarding a School Resource Officer being present throughout the school day.

Karen Richter was hired in June to fill an open full time dispatcher position. Karen came to work for us from the Ellsworth's Superintendent's Office where she had worked for many years. She has completed her extensive training at the MCJA and is a welcomed addition to our dispatch staff.

Over the next several years the Department will be managing and implementing federal grant award money. Project funding includes the three new police officer positions, the creation of harbor patrols, expanding the radio frequency data network to increase patrol vehicle capabilities and communications, building a new harbormaster facility, and acquiring a variety of equipment for both Fire and Harbor Departments for preparedness to respond to a maritime incident. As required by the Federal Government, we are responsible for quarterly financial reports, as well as semi-annual progress reports; all are to be submitted online.

The Department has completed and submitted the paperwork for FEMA's Environmental and Historic Preservation Review required for the construction of a new Harbormaster's Facility and updating the Police Dispatch Center. We continue to wait for the federal review of our construction project which will release these funds.

Officers from the Department participated in a variety of events throughout the community this year, including the Special Olympics Law Enforcement Torch Run. The officers collected over \$2500 dollars in donations from Bar Harbor and MDI merchants for the "Adopt-A-Mile" fundraiser and Annual Law Enforcement Torch Run Kickoff auction. One hundred percent of the donations go directly to fund Special Olympic events in the State of Maine. Officers have also continued to speak with employee groups at local merchants and financial institutions, regarding shoplifter awareness and alarm procedures. We also spoke to the sophomore class at the MDI High School's Responsibility Day, about motor vehicle laws and the dangers of driving, pertaining to them, our community's newest drivers.

When forced to move our firearms qualifications off MDI, we were required to collect and transport all of our equipment to the range each time we qualified and trained. The Department budgeted for, and purchased, an enclosed trailer for our firearms training equipment (i.e. targets, barricades, range supplies, and Simunition equipment). This purchase was significantly cheaper than building our own range on Town land, and has relieved much needed storage space at the police department. The trailer provides safe storage of equipment, outside of our facility with the ability to transport firearms training equipment anywhere we choose to train and/or qualify. The trailer also allows officers a place to get out of the elements during undesirable weather at the range.

We continue to improve the Department's Training Program each year. Officers have attended in-service trainings at the Maine Criminal Justice Academy (MCJA) and throughout the State (i.e. Advanced Roadside Impaired Driving Enforcement, Interviews and Interrogations, and School Resource Officer Certification) in order to keep up with their annual elective training requirements. This also improves service to the community, by training officers who are more prepared for the calls for service to which they are responding.

The Department has continued to train with our firearms and Simunition equipment this year. The MCJA requires every officer to complete a minimum of two hours of firearms training annually, in addition to his/her firearms qualifications. Our Department practiced active shooter response, building clearing scenarios, and safe tactical movements at our local schools, including building layout and familiarization.

Officers also completed mandatory trainings to include: New Law Updates, HazMat and Bloodborne Pathogen Awareness. All officers are now using the Maine Law Enforcement Online Training Center. Online training has become a useful tool for the Department, allowing the officers to get the majority of their training hours completed during their scheduled shifts and cutting back on overtime associated with attending and instructing these mandatory trainings.

I thank each employee of the Department for his/her dedication to his/her profession and the unselfish manner in which he/she serves the community.

I would also like to thank the citizens of Bar Harbor, the Town Council, the Town Manager, the Fire Department, the Public Works Department, the Town Office Staff and all the other support organizations, within this community, for your continued cooperation and support.

Nathan Young  
Chief of Police

### **Bar Harbor Police Department**

#### **Officers**

Chief Nathan Young  
Lieutenant James Pinkham  
Sergeant David Kerns  
Sergeant Shaun Farrar  
Officer Timothy Bland  
Officer Eric McLaughlin  
Officer Timothy Frost  
Officer Soren Sundberg  
Officer Thomas Tardiff  
Officer Bradley O'Neil  
Officer Christopher Wharff  
Officer Jacob Day  
Officer Dustin Tierney

#### **Dispatchers**

Dispatcher Sharon Worcester  
Dispatcher Adam Vanwhy  
Dispatcher Lori Bartlett  
Dispatcher Karen Richter

#### **School Crossing Guards**

Susan Murphy  
Line Recholtz  
Ann Worrick

## HARBOR DEPARTMENT ~ Working Harbor



Early Cruise Ships



Renovating the Waterfront



## **HARBOR DEPARTMENT**

### **Mission Statement**

*The Harbor Department will continue to manage Bar Harbor's coastal waters and facilities by providing a safe, efficient, customer oriented environment for all user groups and constantly look for ways to improve service to the public.*

*The Department will respond to calls for assistance within our capabilities and assist the Bar Harbor Police and Fire Departments. We will also work in cooperation with Federal and State agencies including the U.S. Coast Guard, National Park Service, Department of Homeland Security and the Maine Department of Marine Resources (DMR).*

### **Harbormaster Report**

The spring and summer of 2010 featured some of the best weather that we have had in years, after an unusually mild winter. Unfortunately, the recession seemed to continue to influence transient vessel activity and yacht visitation was well below what had recently been a robust source of revenue for the Harbor Department. Thankfully for our fishing fleet lobster prices rebounded, to some degree, during the year.

Assistant Harbormaster Ashley Young remained on staff throughout the summer and busy fall cruise ship season and continued to do a great job serving the community and visitors to the harbor. Her efforts are greatly appreciated and contributed to making 2010 a successful year for the Harbor Department.

One of the few dreary days of the season caused the cancellation of the annual Blessing of the Boats and Seafarers Memorial Day events in June. Fortunately, the weather was very favorable on July 4<sup>th</sup> and the fireworks display was spectacular and enjoyed by the large crowd of spectators gathered along the waterfront.

2010 was a very busy cruise ship season with a total of one hundred seven ships, of one hundred twenty scheduled, visiting Bar Harbor from May through October. There were thirteen cancellations, mostly including small ships, due to inclement weather including some hurricane threats. The total passenger count was well over 140,000. The 2011 schedule has one hundred eighteen reservations to date.

The Harbor Department responded to numerous calls for assistance in 2010. A number of search and rescue responses included Police Department personnel, who were

trained and crewed aboard the new Harbor Security vessel. Calls included urgent rescues as well as disabled vessels in need of tow, overdue vessels and injured persons. One notable case was the rescue of two canoeists who had capsized off Sand Point. Police Chief Nate Young and I dispatched aboard the new boat and coordinated with Maine Marine Patrol to accomplish the rescue of the two persons who were suffering from hypothermia after significant cold water exposure. As usual, Bar Island continued to claim tide challenged hikers, who were educated on Atlantic tides during evacuation. I would like to thank local volunteers, Steve Burns and David Spear who assisted the department when a number of calls for help were received.

### **Harbor Committee Report**

The Harbor Committee held five meetings in 2010 and addressed a variety of issues including harbor development, cruise ship operations and fixed fishing gear conflicts.

I would like to thank the members of the Harbor Committee for their commitment and effort over the past year. It was a pleasure working with all the members.

#### **Harbor Committee Members**

Jon Carter, Chair	Juanita Young, Vice Chair
Ron Landis, Secretary	Liz McMullen
Lawrence Nuesslein III	Phil Corson
Andrew Keblinsky	

### **Marine Resources Committee Report**

The Committee had a very productive year during which they held eleven meetings. The committee continued to monitor shellfish habitat using surveys and conservation measures to ensure the sustainability of clam populations throughout the Town growing areas. The contributions to the Town's shellfish conservation program by the Committee and volunteers are greatly appreciated.

I would like to thank the Committee for their hard work and dedication over the past year.

**Marine Resources Committee Members**

Chris Petersen, Chair	Ron Landis, Vice Chair
Scott Swann	Megan Mcosker, Secretary
Natalie Springuel	Mike McKernan

In closing I would like to thank the Honorable Town Council, Town Manager, Department Heads and staffs for all their assistance and support. I look forward to being of service to Bar Harbor in the coming year.

Respectfully submitted,

Charles A. Phippen  
Harbormaster



A Wintery Night in the Harbor

## **PUBLIC WORKS ~ Highway Division**



Left to right; Back to Front Row: Bill Soukup; Travis Smith; Scott Hopkins; Donald Bennoch; Joe St. Pierre; Rich Jamison; Suzanne Banis, Office Manager; Kenneth Howie; Albert Merchant; Stacey Gray; Drew Coughlin; Scott Wood, Superintendent

## **PUBLIC WORKS ~ Solid Waste**



Left to right: Leroy Brown; Ron Graves, Superintendent; Samuel Bannister

## **PUBLIC WORKS DEPARTMENT**

As the department's Director, my primary objective is to ensure that each division functions in accordance with our mission statement which is: *To operate, maintain and improve the Town's infrastructure, including our roads, sidewalks, parks, buildings, storm drain systems, wastewater system, water system, solid waste and recycling facilities as efficiently and professionally as possible, while treating taxpayers, ratepayers, visitors and employees in a helpful, friendly and courteous manner, and abiding by the American Public Works Association Code of Ethics.* In order to achieve our mission; the Department is separated into four divisions. The operational aspects of the Divisions are handled by the respective superintendents. The Water, Wastewater, Highway and Solid Waste Divisions handle the operational aspects of those specific areas. They are supervised by Jeff Van Trump, Bob Kane, Scott Wood and Ron Graves, respectively. The Highway Division not only handles the roads and sidewalks but also handles operations for Parks and Recreation as well as the Comfort Stations. Additionally the mechanics within the Highway Department are performing maintenance work for the Police Department vehicles and perform inspections for the entire fleet of Town owned vehicles.

### **Highway Division**

Looking at the winter season on a calendar year basis reveals an average amount of snow accumulation. The area received 58 inches of snow in 2010. This may seem deceiving as we are accustomed to looking at the winter season that breaches two calendar years.

For heavy rain events, pre-storm measures were conducted to clear culverts, storm basins and ditches. This helped to alleviate much flooding during these events.

The crew replaced and installed 590 linear feet of driveway culverts and replaced and paved 600 feet of roadway culverts. Because of last year's successful results with milling areas where asphalt patches were applied that increased the longevity of the patch jobs, an asphalt milling machine was again rented this year for numerous areas throughout the entire town. The following roads received extensive ditching work, tree trimming / removal and

culvert work: Crooked Road, Knox Road, Norway Drive, Old Bar Harbor road, Otter Cliffs Road and Seeley Road.

The yard and leaf composting operation continued to supply residents with recycled compost material at no cost. Approximately 600 cubic yards were produced. This is an increase of 200 cubic yards over 2009.

A highlight for many in the area was the Presidential visit in July. The Highway Division provided assistance to local and federal law enforcement agencies on traffic control with the placement of jersey barricades.

A 2004 1.5-ton truck with plow was traded in for the purchase of a new 2010 1.5-ton F550 crew cab, chassis, four-wheel-drive truck with plow. The incorporation of a crew cab full service vehicle was a new approach as a cost saving measure. For certain projects performed on the outskirts of town, vehicles were parked to save on fuel consumption and five workers were transported to job sites, thereby having fewer vehicles traveling to single job sites.

Several public facilities continued to receive maintenance attention in 2010.

In the Parks and Recreation cost center work at Glen Mary Park included roof repair to the bathhouse and paved entrance to the new storage building. New safety netting was installed at Harborview Park.

Additionally, the long-awaited celebration was held at the September rededication ceremony of Barker Park next to the post office on Cottage Street. This park was developed on property the Town bought in 1996. Jean Barker served as Town Clerk for 34 years. Improvements to the park included architectural landscaping and the addition of seating and tables. This park highlights a granite sculpture that was purchased from the Schoodic Sculpture Symposium. The piece was created by the Turkish sculptor Songul Telek. The members of the Parks and Recreation Committee were tasked to lead the fund raising efforts for the piece with the much appreciated assistance of Bar Harbor residents Helen Caivano and Sherry Rasmussen. Many thanks to those who donated time, money or services for this sculpture

In the Comfort Station cost center installation of hand dryers at the Village Green comfort station has eliminated the cost to supply paper products and the removal / hauling / disposal costs of same. In response to complaints that visitors could not see the Village Green comfort station due to nearby bushes and shrubs, those were removed, and a granite cobble stone walkway was added. Additionally, a much needed Newport Drive comfort station was opened in May to provide service to the Cottage Street and Main Street areas. This facility provides ten additional stalls that receives thousands of residents and visitors on a daily basis from April through November. This project was paid for primarily by cruise ship fees.

## **Paving**

Fogg Road-Entire length

Kennebec Place- Beginning at the intersection of Kennebec Street and ending at the intersection of Rodick Street.

Norway Drive- Route #3 to Old Norway Drive and Crooked Road to Millbrook Road.

Spring Street- Waldron Road to Cromwell Harbor Road

Cleftstone Road- West Street Extension to Eagle Lake Road

Gilbert Farm Road- Removed and replaced approximately 650 feet of pavement from the Knox Road intersection west, due to the surface conditions which were severely deteriorated. Overlay of the entire road length postponed to FY 12.

## **Road Reconstruction**

High Street- Full depth reconstruction

White Spruce Road- Began reconstruction.

Lower Ledgelawn- Began Reconstruction.

## **Storm Drain Replacement**

High Street- Replaced the entire system.

White Spruce Road- New storm drain system installed.

### **Sidewalks**

High Street-East side entire length.

Kennebec Place- Curbing reset, new gravel installed for walk.

### **Solid Waste/Recycling**

The recycling revenues rebounded in 2010. Comparing to 2009 we brought in \$36,331 more this year. Net revenue for all recycled goods in 2009 was \$43,849 and in 2010 we netted \$80,180. This is more than likely due to China's demand for American recycled paper and cardboard products, as the total tonnage for all of our recycled goods decreased by 2 ton. In 2009 we shipped 833 tons and in 2010 we shipped 831 tons. In comparing the average cost per ton we were receiving for our recycled goods, you can see why we had such a dramatic increase in revenue. Considering scrap metal, news print, mixed paper and cardboard, the average price we received in 2009 was \$60, \$68, \$52 and \$60 respectively. The average price per ton received for the same materials in 2010 were \$177, \$90, \$85 and \$125 respectively. These average unit prices are the largest annual increase we have ever observed.

For our Municipal Solid Waste (MSW) we've witnessed another small decrease in tonnage compared to 2009. In 2009 we shipped 4871 tons of trash compared to 4857 tons in 2010.

Daniel Brown has moved to the part time position and Samuel Bannister has taken the full time recycling position.

### **Wastewater Division**

Preliminary approval of the draft Combined Sewer Overflow (CSO) master plan was received from the Maine Department of Environmental Protection (MDEP). A public hearing



was held on March 16, 2010, at which the Town Council approved the draft CSO master plan. Ongoing CSO remediation this year included the April installation of a 90-foot outfall extension at the existing Rodick Street overflow. This replaced the overflow pipe that was destroyed in 2003 and places any CSOs further out and into deeper water. Also, a public informational meeting was held with the Woodbury Park neighborhood property owners on August 3, 2010 regarding the proposed utility project aimed at relieving the CSO issues to the pump stations and the inflow and infiltration (I&I) sources of impact to the sewer system. Flow monitoring continues as a crucial element to the CSO program.

The year ended with a recorded total rainfall of 52.62 inches. This is 7.54 inches less precipitation than 2009.

Sewer reline projects were completed at Eagle Lake Road, Greeley Avenue, Greeley Court, High Street, and Route 3 in Hulls Cove. Work on lower Ledgelawn Avenue and White Spruce Road was begun in the fall with completion expected in spring of 2011.

A telemetry upgrade project was begun in December. When finished, this will provide a complete and functional radio communication system at two remote wastewater treatment facilities, eight pump stations, police station and the main wastewater treatment facility.

The Line Maintenance crew is in the process of completing year number one of the second rotation of the five-year line maintenance program. The work consists of the crew cleaning the sewer mains and locating services. After this is accomplished, the mains are also inspected using a camera and are located using Global Positioning System (GPS). That information is then added to our Geographic Information Systems (GIS) mapping system. We now have line and sewer manhole information linked to the mapping system as well as the TV records. These maps enable the crew to be more efficient in diagnosing problems in the system and providing information to customers.

Ongoing work includes property inspections, grease trap inspections, dig safe work, sludge dewatering and hauling, septic receiving, mandated laboratory testing, sewer connection permits, plant tours and safety/professional/compliance training. The connection fees assessed for 2010 were \$75,217.

## **Water Division**

For the last three years we have been upgrading the water line on Sand Point Road. Our work this year brings the total amount replaced to 2300 feet. This work replaces old galvanized line and is increasing water volume, pressure and overall water quality.

We are in the fourth year of our meter replacement program. This year we replaced 161 meters bringing the number replaced to 575. We are replacing old meters with remote and radio read meters. With approximately half of the meters replaced, the meter reading process is already much more productive. An example is the reading for the past quarter took the crew 3 days to complete. Before implementation of the meter replacement program it took the crew two to three weeks to read the meters for the same quarter.

The Lab Tank received painting on the outside of the tank and was recoated on the inside of the tank as well. Unfortunately the paint started to peel this fall and the contractor informed us that the paint used was not formulated properly and that the outside of the tank would be sand blasted again and repainted, at no cost to the rate payers. The work is planned in the spring of 2011. The major inconvenience with performing this task is that the tank will need to be drained for the duration of the work. This mostly has an effect on the Lab and will be coordinated with them.

Due to our main replacement program and aggressive response once leaks are found, our lost water quantity has continuously been dropping for the past five years. In 2010 the crew repaired 10 water main leaks in 2010. Two of these leaks were “long term” leaks of significant quantity. Since these were repaired our lost water quantity reported to the PUC went from 18% in 2009 to 16% in 2010.

The Water Division Office was moved to 49 Park Street in June of 2010. The move went well and we have adjusted to the smaller quarters with relatively minimal impact to productivity. The public has made the adjustment as well as we have had many compliments on the new facility.

Main replacements occurred in coordination with the capital improvement projects listed above in the Highway Division section.

I would like to thank the Department of Public Works employees for their commitment to maintaining a high standard of quality and dedication in what can be a thankless and often times less than pleasant job. To my entire crew, a sincere thanks for your efforts! Because of your work, Bar Harbor continues to be a clean, safe place to live.

I would also like to thank the citizens of Bar Harbor, the Town Council, Town Manager Dana Reed, Police Department, Fire Department, the crew at the Town Office and the various committees and organizations that I have had the pleasure to work with.

Chip Reeves,  
Public Works Director

**STAFF:**

**Highway Division**

**Wastewater Division**

Suzanne Banis, Office Manager

Scott Wood, Superintendent  
Albert Merchant, Foreman  
Donald Bennoch  
Kenneth Howie  
Bill Soukup  
Stacey Gray  
Drew Coughlin  
Rich Jamison  
Scott Hopkins  
Travis Smith  
Joe St. Pierre

Robert Kane, Superintendent  
Brion Kane  
Ed McFarland  
Tony Griffin  
Shawn Young  
Travis Jones  
Dan Ranzoni  
Richard Trennam  
Michael Ganz

**Water Division**

**Solid Waste Division**

Jeff Van Trump, Superintendent  
Terry Tinker  
Mark Kidder  
Reggie Winslow  
Brady Anderson  
Nancy Warner, Office Manager

Ron Graves, Superintendent  
Leroy Brown  
Samuel Bannister

**PUBLIC WORKS ~ Wastewater Division**



Left to right: Shawn Young, Brion Kane, Robert Kane, Superintendent; Tony Griffin, Michael Ganz, Dan Ranzoni, Travis Jones, Ed McFarland

**PUBLIC WORKS ~ Water Division**



Left to right: Nancy Warner, Office Manager; Mark Kidder; Terry Tinker; Reggie Winslow; Jeff Van Trump, Superintendent; Brady Anderson

## **ELEMENTARY SCHOOL PRINCIPAL**

The present enrollment for the Conners-Emerson School is as follows: (10/10) Total: 432

<u><b>K</b></u>	<u><b>1</b></u>	<u><b>2</b></u>	<u><b>3</b></u>	<u><b>4</b></u>	<u><b>5</b></u>	<u><b>6</b></u>	<u><b>7</b></u>	<u><b>8</b></u>
42	46	51	52	47	37	54	59	45

I am pleased to share our student and staff accomplishments for the 2009-2010 school year.

Our students and staff continue to excel in many areas. This past year we had several successful academic and co-curricular teams. Our Math Team placed #1 in the state with Clifton Jeffery being named to the State of Maine team, as well as Mrs. Sarah Winne being named as the coach for the State team competing at the National competition in Florida. The grade six Math Olympiad Team placed in the top 5 % of the nation. The Middle School Jazz Band under the direction of Mr. Joe Wainer placed first in their division at the state competition, with several students being recognized for their solo performances. The Show Stoppers led by Mrs. Rebecca Edmondson placed fourth in the state competition, which was their first year as a show choir. The Solar Car Club had two cars recognized at the state level that went on to compete at the Northeast Regional competition. Our Robotics Team also was recognized at the state level for their performance. The Girls Cross-Country Team had an undefeated season and was named division champions. The soccer, girls and boys basketball, softball, baseball and track teams also enjoyed outstanding seasons.

We are also proud of our outstanding individual student accomplishments. The National Association of English Teachers named Isabel Erickson a 'Promising Young Writer'. Clifton Jeffery placed on the State Math team and traveled to Florida for the national competition. Isabel Bohrer was the school representative at the Regional Geography Bee. Nora Hubbell was recognized for her original musical composition at UMO.

As always we continue to be thankful for the many volunteers who work in our school and classrooms. We are fortunate to have parents, college and high school students working with our students on a weekly basis. Our school based Big Brothers/Big Sisters program continues to bring adults and high school students from our community to school to work with our students. Currently we have 15 ‘Bigs (adults/high school students) mentoring the Littles.’ The local PTSA supports students and teachers through their fundraising for programs, including classroom projects, after school specials, guest speakers and evening events such as the Family Arts Night and the Science Fair to name a few.

The students and staff at our school strive to give back to the community with food drives for the local food bank, hat and jean days which raise money for local causes and families in need, as well as world disasters such as the earthquake in Haiti. Our school continues to celebrate diversity and individual uniqueness. Students in grades K-8 participate in a Special Needs Awareness Day, which includes different stations simulating 12 different disabilities. Students and adults who have challenging needs speak to our students and share their life experiences, in both small group and assembly settings. Our Civil Rights Team and Kids for Kindness club continue to educate the student body on the prevention of bullying and harassing behaviors.

Twenty-one staff members participated in the Instructional Grant program during the summer. These grants along with the Maine Community Foundation and Emery Grants allow staff to strengthen curriculum and student programming. In addition, several staff members attended a weeklong seminar “Schools Attuned Working With All Kinds of Minds,” which helps educators in identifying neurodevelopment strengths and challenges for individual students. This training continued to support the school district’s mission of ‘Optimal Learning for All.’

The staff and students at Connors-Emerson continue to be most appreciative of the community’s contributions and support. Community members continue to be an important part of our school by volunteering their time and resources, as well as acting as mentors for our students. Volunteers, as always, are an active and integral part of our

school. Please feel free to visit your school and see the students and staff in “action.” We welcome your feedback and value hearing any concerns you may have about the school. Please visit our website <http://www.emerson.u98.k12.me.us> or email [bneilly@mdirss.org](mailto:bneilly@mdirss.org).

Respectfully Submitted,

Barbara Neilly, Connors-Emerson Principal

### Professional Staff

<b>Teachers</b>	<b>Curricular</b>	<b>Committees</b>	<b>Experience</b>	<b>Degree</b>
Neilly, Barbara	Principal	Cert Com, SST	31	5
Zboray, Michael	Asst. Princ	INFORM, SST	14	5
Allen, Karen	Grade 7	Math	10	5
Barter, Karen	Grade 1	Math Comm	30	4
Barter, Rick	Tech Inst	Technology	21	5
Boardman, Brian	Grade 5	Math	6	4
Brechlin, Roxie	K	Affirm. Act.	19	4
Brotzman, Cynthia*	Grade 7/8	SS/ Cert Comm	20	5
Chappe, Marc	Grade 8	Lang. Arts	25	4
Chappell, Carol	Grade 4	Sci	19	4
Colby, Rachel	Health/PE	Health Comm	2	4
Dority, Heather	Grade 4	SS/ELA	4	4
Dyer, Amanda*	K	Math	21	4
Edmondson, R.	Music	Music	21	5
Ellis, Bob	Sp Ed	Child Study	1	4
Farley-Frels, Jill	Grade 6	Lang. Arts	22	5
Gabel-Richards, S.	Grade 6	Science/ SS	26	4
Galeaz, Patricia	Grade 2	Science	16	4
Gaston, Mildred	Grade 3	Technology	19	4
Gilpatrick, Jeanne	Sp/Lang	Child Study	24	5
Grover, Ellen	Reading	Lang. Arts	30	4
Hersey, Susan*	Grade 4	Lang. Arts	33	5
Hurd, Marlene	Grade 6	Math, PTSA	38	4

<b>Teachers</b>	<b>Curricular</b>	<b>Committees</b>	<b>Experience</b>	<b>Degree</b>
Keefe, David	Grade 5	Science	24	5
Kramp, Kim	Art	Visual Arts, GT	28	4
Mace, Melanie	Spec Ed	Child Study	10	4
Macko, Ben	Grade 8	Math	9	4
McKay, Toni	Grade 1	Lang. Arts	46	4
McOsker, Meghan	Gr 7/8	Science	2	5
Millar, Lynda	World Lang.	World Lang.	22	4
Monahan, Jane	Grade 2	Soc Stud Curric	11	5
Peer-Cort, Valerie	Sp/Lang	Child Study	23	5
Pickers, Amber	Grade 3	Science	6	4
Plaskov, Abbie	Grade 3	Certif Com	6	4
Plourde, Lisa	Grade 5	Lang. Arts	25	4
Renault, David	PE	Health/Well.	40	4
Reynolds, Linda	Reading	Title 1	32	5
Rhodes, Trisha*	Grade 7	ELA curric	26	7
Robinson, Ellen	K	Cert Comm	27	4
Robins, Dottie	Nurse	Crisis Team, SAT	10	4
Rosborough, Anne	Spec. Ed	Child Study	26	5
Rosinski, Carol	Guidance	SST, Crisis Team	29	5
Ryan, Siobhan	Librarian	Media/Lib	5	5
Smallidge, Kim	Math	Technology	18	5
Sprague, Rochelle	Grade 2	Math	33	4
Wainer,, Joe	Music	Music	19	4
Winne, Sarah	GT	GT, OM, DI	22	5
Young, MA	Grade 1	Assessment	27	4

\*Denotes Master Teacher

### **Support Staff**

#### **Secretaries**

Ms. Sheila Hamblen

Mrs. Ann McCafferty

#### **Cafeteria**

Ms. Nykki Grindle, Head Cook

Ms. Tina Lunt

Mrs. Linda Wilson

#### **Custodians**

Mr. Peter Alley, Head Custodian

Mr. Kurt Lockhart

Mr. Steve Strout



**Local Ed Techs**

**Special Ed**

**Title 1 Ed Techs**

Ms. Angie Bouchard

Mrs. Beth Bradshaw

Ms. Katie Dyer

Mrs. Kim Frazier

Ms. Careese Hansen

Mrs. Debbie Mountford

Mrs. Ann Worrick

Ms. Cate Bowman

Mrs. Cheri Brown

Ms. Mary Fallow

Ms. Julie Fulton-Kelly

Mrs. Lynn Hanna

Mrs. Marianne Tripp

**AOS# 91**

**Administrative Staff**

Mr. Robert Liebow

Mrs. Joanne Harriman

Mrs. Kelley Rush-Sanborn

Mrs. Melissa Beckwith

Mrs. Gail Keith

Mrs. Maria Donahue

Mrs. Selena Dunbar

Mrs. Amy Schaefer

Mrs. Nancy Thurlow

Mrs. Carol Walls

Superintendent of Schools

Assistant Superintendent

Director of Special Services

Director of Special Education

Assessment Coordinator

Coordinated Health

Administrative Assistant

Receptionist/ Secretary

Business Manager

Bookkeeper

**Bar Harbor School Committee**

Mrs. Claire Sasner, Chairperson

Mr. Tom Burton

Mr. Brian Hubbell

Mr. Matt McEachern

Mr. Paul Murphy

## SUPERINTENDING OF SCHOOL COMMITTEE



*Left to right; front to back: Claire Sasner, Chair; Brian Hubbell; Tom Burton; Matt McEachern; Paul Murphy*

**MOUNT DESERT ISLAND REGIONAL SCHOOL SYSTEM**  
**Superintendent, Assistant Superintendent, and Director of Special**  
**Services**  
**2009-2010**

Once again it is rewarding to have this opportunity to showcase our accomplishments and highlight the challenges we have faced over the last year in the Mount Desert Island Regional School System.

**Vision and Mission work:**

Our administrative team worked together again this summer continuing to refine the key components of our educational vision framework—the document in which we articulate important goals that we keep at the heart of our individual and collective efforts. This framework has served as a centerpiece for district-wide and school improvement planning since fall, 2006. This year, our objectives will focus first and foremost on knowing each student in terms of their interests, best learning modalities, and their readiness for specific content and skills. Secondly, we are committed to focusing on essential standards as the focus of our instructional efforts. Thirdly, we are developing our capacity to connect students with these standards through instruction that is designed with student’s individual interests, learning modalities and readiness in mind. Lastly, we are developing our ability to understand student’s individual progress toward mastery of the standards through the use of ongoing and meaningful assessment.

**Curriculum and Instruction:**

We have begun the work of refining our learning standards. This work was the result of a great deal of philosophy building that has taken place over the past several years among our administrators and teacher leaders. This thinking has resulted in the development of our Teaching and Learning Cycle that has been used to help our school community understand how all the moving parts fit together in our educational system. In recognizing that there are too many standards to address well—we have begun a process to thoughtfully select those that are absolutely essential for students to learn. This will ensure transparency and connectedness from grade to grade. From there it is our plan to create and begin sharing

rigorous units of study that will facilitate greater depth of student learning around those learning essentials. The need for teachers to develop a more transparent approach to teaching and learning is stronger than ever before. Developing a shared understanding of the essential standards, and sharing pedagogical expertise and insights about students, resources, and methods is the key to student success.

**Staff Development:**

The 2009-10 plans for professional development focused on developing our collective capacity to meet students' needs by focusing on how to address the gaps in their academic learning and social/emotional skills. This focus provided training and insights that many found helpful in their work with our young people. In addition, we organized a two-day summit in mid-winter for middle school teachers and a one-day workshop for other K-8 teachers in June to help them develop a shared understanding of what standards-based/learner-centered instruction entails, revisit our collective understanding of the relationship between curriculum, instruction, assessment and communication in standards-based education, and enter a new era of planning for improving the outcomes of schooling. This year we are continuing to provide opportunities for mission-driven professional development that helps teachers develop skills with standards-based instructional practices.

**Service-Learning:**

Service-Learning programming continues to have a strong presence in our schools. The Service-Learning Leadership Team has developed an action plan for 2010-11 that is focused on

- Strengthening the academic integrity of our service-learning experiences in schools,
- Connecting teachers, essential standards and high quality service learning experiences,
- Improving teachers' individual understanding of high quality service-learning practice, and

- Strengthening student voice on the service-learning leadership team.

### **Special Services:**

Our Special Education and Title I programs have had incredible opportunities over the last year thanks to the influx of federal stimulus funding. The greatest impact has been in the areas of professional development, assistive technology and consolidated staffing (Occupational Therapy). The most significant changes at the start of this school year have been the addition of a school social worker, funded through federal grants and a consultant to serve our English Language Learners (ELL). Edith DuBois, our social worker, is a tremendous resource to school staff and students in crisis. In this new role, Edith is providing ongoing support to our guidance counselors and helping us to better coordinate the services of contracted therapists. We are able to respond quickly to crisis situations and follow up with referrals to community-based-services. Student mental health needs continue to increase in incidence and urgency and frequently interfere with student success and classroom dynamics. We are also working with our ELL consultant, Ben Hale, to establish coordinated identification and programming for students. The Schools we serve will continue to be faced with the challenge of responding to these diverse needs in order to succeed in educating all students. We must provide support for students whose unique needs require flexible instruction or targeted intervention. To intervene most effectively, we must be more systematic in using the pieces that are already in place to produce an expanded and refined process.

### **Trenton Transition:**

The Trenton School is entering their second year of participation in the Mount Desert Island Regional School System. All stakeholders have devoted significant time and effort in synchronizing our policies, updating our curriculum and standardizing our classroom practices. In addition, work has begun to integrate both the teaching and support staff policies and procedures with the contractual language and salary provisions of the other member schools in our district. We are pleased with the progress of this new partnership and believe strongly that this relationship will lead to a stronger and more

level educational playing field when students from Trenton attend Mount Desert Island High School.

**New Administrative Staff:**

We welcome Deb Metzler to our administrative team as the new principal of the Tremont Consolidated School. Deb comes to us from neighboring RSU 24 with a wealth of knowledge in curriculum and assessment and has made tremendous contributions to our efforts during her short tenure with us. Dianne Waters has moved into her new role as the principal of the Trenton School and has invigorated the staff and brought many positive changes to the culture of the school.

**Ongoing Challenges:**

These past few years have been marked by difficult economic times. During that time we have worked hard to present budgets to our communities that reflect those times but that maintain our standards of excellence in our schools. It appears that our enrollments are now stabilizing in all of our schools after several years of declining student numbers. However, it will continue to be a major challenge to attract and maintain stable numbers of tuition students at the secondary level due to the pressures created by the formation of new school districts in our area through the consolidation process.

We feel very honored to serve all of our schools in our leadership capacities. We work daily with dedicated staff members to support the eager young minds of our students. With your continued support and partnership we will work together to provide the best education for our students.

Robert Liebow  
Superintendent

Joanne Harriman  
Assistant Superintendent

Kelley Sanborn  
Director of Special Services

## **MOUNT DESERT ISLAND HIGH SCHOOL REPORT OF THE PRINCIPAL**

Mount Desert Island High School is currently in an exciting time of growth and transition. The core values, beliefs, and learning expectations that grew out of our self-study in 1999-2000 have continued to grow, evolve, and inform our practice. With the beginning of our self-study, we find ourselves firmly rooted in our past and ready to move forward on revising and improving our practice.

### **Accreditation and Self-Study:**

Last year, MDI High School completed another cycle of accreditation with the New England Association of Secondary Schools and Colleges (NEASC). And we are poised to begin the 10-year cycle once again. We are currently planning for our accreditation review in the fall of 2012. Ian Braun and Heather Dillon have agreed to act as co-Chairs for the NEASC Self-Study process. An ad hoc steering committee has set up the initial process for launching the 7 Self-Study Committees, and the rough plan for our first stage of the Self-Study, from January to August. All faculty will serve on a Self-Study Committee. In addition, students, parents, and community members will be invited to serve on Self-Study Committees. These Committees will form at our January faculty meeting and select their co-Chairs. We are planning a three-day retreat in June to create our first draft of our self-study and set priorities for next year.

Using the New England Association of Schools and Colleges (NEASC) framework, we will collect information on our mission and practices. With involvement from the community, all teachers will serve on teams to examine our school practices. This is at least a two-year process, culminating in our NEASC accreditation visit in the fall of 2012. This self-study will tie together the NEASC standards, our Essential Curriculum Standards, and inspiration from CES. Our goal is to transform the school to our vision of what we want it to be. That's what we're hoping for. It's big and it's exciting!

**Essential Standards:**

Our curriculum is continuously aligned with the Maine Learning Results (MLR) also known as the Parameters of Essential Instruction (PEIs). Maine has recently adopted a new Common Core in Math and Language Arts (adopted by 43 states). Our students are completing common assessments based on these standards and our seniors are successfully completing their Senior Exhibitions. This August, we began meeting to clarify the Essential Standards for grades K-12. Groups met to ask “What are the essential standards of my content area/grade level?” Essential Standards describe the knowledge and skill that we want every student to learn and know. They are standards for knowledge that lasts beyond school, is useful across different settings, and prepares students for the next stages of their life. While we have a successful program of school wide learning results, common assessments, rubrics, and graduation requirements, we are reviewing these once again K-12 to drill down to the most essential and to align them across our entire system of K-12 schools.

**Senior Exhibition:**

This is our senior capstone project, required of every graduate. It is scored against a rubric by a panel. In 2009-10, a team met regularly to review whether this project captures our vision of a graduate. We reviewed with the faculty our commitment to our current Guiding Principles and rubric. We developed a revised rubric, a plan for norming our scoring, a one day public festival for presenting the exhibitions, larger panels (teachers, all juniors, and community members), and a team taught class drawing from the disciplines. The plan was shared with faculty for warm and cool feedback and after another round of revisions and feedback was adopted for 2010-11. We are currently piloting the new program and the first festival will be in January. We will use this process to begin gaining feedback on our Guiding Principles from the community and students.

**Advisory:**

Last year, the advisory work group met every two weeks to review our efforts to build relationships, community, and a positive school culture. They developed a plan to



expand our advisory program to short daily and longer weekly programming. The plan was shared with faculty for warm and cool feedback and after another round of revisions and feedback was adopted for 2010-11. We are currently piloting the new program with great success. Because of our new Advisory program, the schedule this fall has had many fewer interruptions in the weekly routine. Instead, we've had a wonderful program of activities helping build our school community and student personal learning plans. You can check out the "grid" of advisory activities at <https://sites.google.com/site/mdihsinfo/advisory>. There are too many to name.

### **Coalition of Essential Schools:**

For many years, MDIHS has had a relationship with the Coalition of Essential Schools (CES). The Coalition has been the source of many of our ideas, such as Senior Exhibitions, Portfolio, Advisory, Differentiation, and Essential Standards. The Coalition provides a theory of education and school transformation that connects these efforts. In November, a team from the high school attended the CES conference to revisit these ideas and begin to plan for our school wide self-study. The group has representatives from across content areas and included our Self-Study Co-chairs. The team worked on laying out our process to involve everyone in NEASC self-study and planning for the next two years.

### **Differentiated Instruction (DI):**

Differentiated Instruction is an approach to teaching aimed at better serving the needs of all students. We are working both within and across our classes to give students multiple ways to reach educational standards. There is a great deal of expertise on differentiation within the faculty. We are creating a team that will support classroom visits, teacher sharing, and peer coaching. The plan is to engage the expertise of our teachers in advancing differentiated instruction. Last year, we had successful teams work on unit planning and assessment. We also had a Differentiation Fair, during which faculty shared and discussed successful strategies. Since that time, teams have attended more DI training and are conducting regular staff trainings during professional development days.

**Budget Development:**

This report represents the proposed budget for the high school for the upcoming school year. Last year, budget development was a particular challenge. Changes in revenues and expenses forced us to make roughly \$400,000 in cuts for next year in order to keep our overall budget the same. In the middle of last year, the state cut our subsidy for last year and this. This year, the budget was much more stable. Enrollment rose by 2.2% and salaries increased by 2.39%. With funding flat, we began to set aside a small amount of money for maintenance we have been putting off. As a result of these expenses our budget proposal this year asks for a 2.47% increase.

**Facilities:**

There were no major repairs or construction projects at the school this year. Tight budgets and the ongoing cost of past major projects have left us little reserve to do significant updates. The Trustees have created a capital improvement plan to begin planning for facilities maintenance over the next 10 years. The next large project we foresee is replacement of the boilers. We are currently building a reserve to cover this major expense. Because of contributions from the friends and family of Ashleigh Littlefield we are also planning for refurbishing the theater stage over this summer.

**Student Achievements:**

Our students continue to be successful in the classroom and throughout our co-curricular programs as evidenced by the colleges and universities that they attend after graduation, the awards and scholarships they receive each year, and their performance on standardized tests. We are very proud to note that 68% of our students are directly enrolled in at least one of the many co-curricular programs that the high school has to offer and that 80% of our graduates went on to post-secondary educational institutions. The following provides a brief portrait detailing post-secondary plans of the graduating class of 2010:

Class of 2010		
	#	%
Post Secondary Education		
Four Year Colleges	83	70
Two Year Colleges	12	10
Post Graduate year	0	0
Total	95	80
Employment		
Military Service	6	5
Undecided	5	4

Test Results – Post Secondary students Class of 2010				
SAT				
Range	Reading	Math	Writing	Mean Score
700-800	9	6	5	MDIHS
600-690	16	22	18	CR 537
500-590	34	28	36	M 532
400-490	26	29	23	W 523
300-390	10	9	11	<u>Mid 50% range</u>
200-290	0	1	2	CR 460-600
				M 460-610
Total	95	100% Participation		W 450-590

**Faculty/Staff Recognition:**

It is important to recognize the many contributions made by our staff on a daily basis on behalf of our young people. These individuals work hard to provide an atmosphere conducive to a high level of learning at the high school. We offer thanks to the following individuals who left the school last year.

Dan Koch	Science Teacher	Sarah Atherton	Special Services
Johanna Lake	Math Teacher	Leslie Horvath	Baby Room Ed Tech
Patrick Lessard	Special Services	Bob Ellis	Special Services
Neal Miller	Custodian	Nola Buchanan	Special Services
Ben Reed	Custodian	Joanne Thormann	Learning Lab Ed Tech
Carolyn Liebow	Special Services	Mary Forest	Special Services

Once again, thank you for your deep commitment and on going support of our school. Please feel free to stop by, call (288.5011 ext. 303) or email (mjanger@mdirss.org) me with any questions you may have regarding the operation of the high school. We look forward to continuing a positive relationship in support of our students in the future.

Dr. Matthew Garrity-Janger, Principal

# **MOUNT DESERT ISLAND REGIONAL HIGH SCHOOL TRUSTEES ANNUAL REPORT**

In accordance with the requirements of Section 2 and Section 8, Chapter 176, Private and Special Laws of 1963, I submit the following report of the Mt. Desert Island Regional School District Board of Trustees covering the year ending December 31, 2010.

The following Trustees were serving at the end of 2010, with terms expiring as indicated.

Shelley Mitchell	Bar Harbor	May	2011
Lisa Krautwald	Bar Harbor	May	2012
Robert Webber	Bar Harbor	May	2013
Edward Bonville	Mount Desert	May	2011
Matthew Bucklin	Mount Desert	May	2012
Michael Musetti	Mount Desert	May	2013
Eric Clark	Southwest Harbor	May	2012
Eric Henry	Southwest Harbor	May	2011
Steve Hudson	Southwest Harbor	May	2013
Steve Harper	Tremont	May	2011
Tina Jewett	Tremont	May	2012
Storey King	Tremont	May	2013

A successful conclusion to the large roof project was validated by the satisfied inspection by the representative from the Firestone Company in February. During the course of the project a number of deficiencies were discovered and remedied. Additionally, a storage building, not scheduled for reroofing, was shingled within the budget. We feel confident that this should not be an area of concern for a number of years.

In late summer a small sidewalk renovation and railing project at the entrance to the student wing of the building was completed.

The Trustees continue to revise and attempt to implement our Capital Improvement Program. It is felt that this will provide the greatest efficiencies for the future.

I would like to thank those Trustees who left the board this year for their contributions.

The Trustees wish to thank Superintendent Rob Liebow, Principal Matthew Garrity-Janger, Maintenance Supervisor Butch Bracy and their staff for their continued support.

Edward Bonville, Chairman

## **MOUNT DESERT ISLAND ADULT & COMMUNITY EDUCATION**

Our Adult Ed program continues to thrive and provide a variety of programs and opportunities to adults. We are very fortunate to have a wide variety of resources in the community to assist in providing affordable educational opportunities to help adults earn a high school diploma or a GED, work on a college degree, develop vocational skills, enrich their personal lives and acquire basic literacy and math skills. We offered a wide variety of computer courses, Acadia National park offered a wide variety of one day workshops, the coast Guard Auxiliary offered two popular Boating Skills and Weekend Navigator courses as well as varied enrichment courses including, Solar Energy, Organic Gardening, dance classes, art classes to name a few.

The recent downturn in the economy has no doubt affected everyone in our area. Mt. Desert Island Adult & Community Education had an unusual increase in enrollments in our high school completion program. We had 33 GED students enrolled in our program and 20 students receiving their GED's, one of our biggest classes yet.

Our brochure is mailed out twice a year – after Labor Day and after New Years and almost all of our classes is held at Mount Desert Island High School. We received a grant one again to provide English as A Second Language classes at the Jackson Lab and the YWCA in Bar Harbor. These classes assist the non-English speaking students in improving their spoken English, reading and life skills so that they may better communicate with those they come in contact with. These classes are open to all and free of charge. This is especially important for the community at the Jackson laboratory.

We continue to offer ITV classes – Interactive television classes from the University of Maine system. Classes are offered through Interactive television, video streaming and on the web; offering many options to take college classes and still have time for family and jobs and no commuting.

The community interest and cooperation has greatly assisted us in carrying out our Adult Ed program responsibilities to the community and we will continue to strive to improve and expand our educational opportunities and look to you for support and input. It is the diversity of vocational, educational and enrichment offerings that truly reminds me that at any age, life long learning is the heart of the community.

We are always looking for innovative classes and enthusiastic instructors; please contact us if you are able to contribute to lifelong learning.

Susan Barker, Director

# Mount Desert Island and Ellsworth Housing Authorities

80 Mount Desert Street  
P.O. Box 28, Bar Harbor, Maine 04609  
Tel. & FAX 207-288-4770

*Terrance J. Kelley*  
*Executive Director*  
e-mail address:  
terry.kelley@emdiha.org

## Annual Report

### Town of Bar Harbor Housing Authority

The Town of Bar Harbor Housing Authority provided housing for one hundred and twenty-three elderly and disabled families and sixteen units of family housing during 2010. All units are occupied and there is a waiting list of individuals desiring to become tenants.

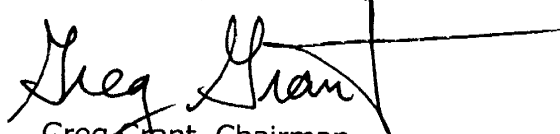
Regionally, the MDI & Ellsworth Housing Authorities assisted three hundred and seventy-seven families with rent and utilities in an amount of \$2,074,219.11 for f/y/e 9/30/10.

Payment in lieu of taxes for 2010    \$26,576.73

The Bar Harbor Housing Authority is very appreciative of the support received from the Police Department, Fire Department, and the Public Works Department in helping us care for the senior members of our community.

The Board of Commissioners meets the first Tuesday of the month on a regular basis. The meetings are handicap accessible and the public is welcome to attend. It is a good idea to call the office at 288-4770 to confirm the date and time as it is subject to change. Our office is located at 80 Mount Desert Street in Bar Harbor, ME. The office is open from 8 a.m. to 4 p.m. We can be reached at 207-288-4770 or via e-mail [terry.kelley@emdiha.org](mailto:terry.kelley@emdiha.org).

Respectfully submitted,



Greg Grant, Chairman  
Town of Bar Harbor Housing Authority

## **BAR HARBOR CHAMBER OF COMMERCE**

Founded in 1899 and incorporated in 1969, the Chamber of Commerce is a voluntary non-profit organization comprised of nearly 500 independent businesses devoted to the creation and maintenance of a vital and healthy economic environment for Bar Harbor and its residents.

The Chamber, as a membership organization, reflects the needs and concerns of its membership. Since a large portion of the business community gains the majority of its income from tourism, one of the Chamber's primary goals is to develop a sustainable tourism industry and promote the Bar Harbor area as one of the world's premier travel destinations.

The mission of the Chamber of Commerce also focuses on making Bar Harbor more of a year-round community. Growing our shoulder seasons of early spring and late fall continue to be a priority of the organization.

Each year we produce more than 225,000 visitor guidebooks that are distributed nationally and internationally. We also maintain one of the most visited web sites in the state of Maine and staff two welcome centers, our new center at Cottage and Main Streets as well as the Acadia Welcome Center in Trenton. In 2010 we answered tens of thousands of phone calls and e-mails, as well as provided information to over 150,000 visitors to our welcome centers and information kiosk.

The Chamber helps to organize and produce several local events that included the Fourth of July Parade and Fireworks; Legacy of the Arts; Acadia Night Sky Festival, Taste Of Bar Harbor Food Festival, Midnight Madness; Early Bird Pajama Sale and Bed Races; and Village Holidays.

To bring further benefits to the business community, the Chamber negotiates several group purchases offering discounted rates to members for oil, propane, as well as health, dental and long-term care insurance. The Chamber also hosts many business workshops, meetings and lectures throughout the year.

Tourism is one of the largest industries in Maine generating more than 173,181 jobs; \$3.8 billion in payroll; \$531 million in tax revenue. Bar Harbor is the third largest contributor of sales tax receipts to the State of Maine.

Chris Fogg  
Executive Director

**Staff:**

Tony Cameron, Director of Marketing and Membership Sales

Heather Jones, Events Coordinator

Vicky Vendrell, Business Office

Mary Bennoch, Welcome Center Supervisor

**2009-2010 Board of Directors, Executive Committee:**

Nancy Tibbetts, President

Vicki Hall, 1<sup>st</sup> Vice President

Todd Graham, 2<sup>nd</sup> Vice President

Bob Bahr, Treasurer

Stephanie Clement, Secretary





## MESSAGE TO THE CITIZENS OF BAR HARBOR

Dear Friends and Neighbors,

It is an honor and privilege to represent Bar Harbor as your Maine State Representative in Augusta. During the 124<sup>th</sup> Legislature we continued to face challenges in Augusta and at home. The slow economic recovery has been felt across the country and here in Maine. This has meant all of us, at home, in our jobs and in Augusta, have had to do more with less.

It will come as no surprise that during the current Session, the 125<sup>th</sup> Legislature, one of our greatest challenges again will be crafting a budget that meets the needs of our communities with what continue to be limited resources. In the previous legislature, Maine had access to federal stimulus funds, but those funds will likely not be available again. We are facing many challenging decisions with no easy answers, as we work to bring the state budget into balance. After almost a decade of budget cutting and creative solutions to meet shrinking revenues, this has become an ever more difficult task.

In the last year, in spite of our difficult state conditions, we made it our priority to protect the most vulnerable of in our communities and to invest in important infrastructure, services, and education to promote a strong economy and to ensure that all Mainers have the opportunity to reach their potential. We protected Maine's rural critical access hospitals and continued the effort begun in 2003 to pay back the MaineCare debts owed to our hospitals.

In the coming years I will continue to work hard with my colleagues to represent the needs and interests of our communities, to protect what we value, from our high quality schools to our environment, and to promote the change we need to ensure a strong economy and vibrant communities.

I encourage you to contact me with any questions or concerns, and I look forward to continuing to serve you and work with you in the years to come.

Best,

A handwritten signature in cursive script that reads 'Elsie Flemings'.

Elsie Flemings  
State Representative  
District 35



**STATE OF MAINE**  
 HOUSE OF REPRESENTATIVES  
 CLERK'S OFFICE  
 2 State House Station  
 Augusta, Maine 04333-0002

**Heather J.R. Priest**  
 Clerk of the House

TO: Town of Bar Harbor  
 Municipal Officers  
 Editor, Annual Report

FROM: Heather J.R. Priest *Heather J.R. Priest*  
 Clerk of the House

DATE: December 2010

Many municipal annual reports include the category of "Representative to Legislature" at the conclusion of the listing of Municipal Officers.

In the belief you may want to aid citizens to more readily contact their House member, we are hopeful that you will include the following information in the Municipal Officers section:

Representative to the Legislature  
 (term exp. Wednesday, December 5, 2012)

**District: 35**

State Representative: Elspeth M. Flemings

Home Address: 25 Eden Street  
 Bar Harbor, ME 04609

Residence: (207) 669-2073

Business: (207) 288-5331

Cell Phone: (207) 669-2073

E-Mail: elsie.flemings@gmail.com

State House E-Mail: RepElsie.Flemings@legislature.maine.gov

Capitol Address: House of Representatives Telephone: (207) 287-1400 (Voice)  
 2 State House Station (207) 287-4469 (TTY)  
 Augusta, ME 04333-0002

Year-Round Toll Free House of Representatives Message Center 1-800-423-2900  
 Maine Legislative Internet Web Site - <http://www.maine.gov/legis/house>

## **Annual Report to the Town of Bar Harbor**

A Message from Senator Brian D. Langley

Dear Friends and Neighbors:

It is an honor to represent you in the Maine Senate, and I am grateful for the trust you have placed in me to work for the betterment of this community and our region.

The State of Maine, like many of us, is experiencing tough economic times. Currently the state is facing an estimated \$800 million revenue shortfall for the next two-year budget. In order to bring the budget into balance, the Governor, along with the Legislature, must make some significant changes in the way state services are delivered and how taxpayer money is spent. Republicans are committed to crafting a budget that reins in the unsustainable growth of state government, prioritizes core services like public health and safety, education, a safety net for our most vulnerable citizens, and our transportation infrastructure. Despite the challenges we face, this is an opportunity to retool state government, reduce the size of the bureaucracy, carefully review the effectiveness of current programs, and set Maine on the right course.

One of our first orders of business when the 125<sup>th</sup> Legislature convened in December was the passage of LD 1, *An Act To Ensure Regulatory Fairness and Reform*. The bill recognizes that one of the biggest impediments to job creation and keeping our young people in Maine is the regulatory burden the state currently imposes on business. Given this, LD 1 proposes to reach out to businesses and workers to identify duplicative and unnecessary regulations and eliminate or propose changes to these regulations in order to improve the business climate and encourage job creation and retention and expand opportunities for Maine people.

I am hopeful that by reining in state spending, prioritizing our wants and needs and developing strategies for improving our business environment, we can put Maine back on track toward prosperity and create the opportunities that will keep our young people here in Maine.

Again, thank you for entrusting me to represent you in Augusta. Please feel free to contact me if you ever need my help in navigating the state bureaucracy. I would be happy to help in any way that I can. I can be reached in Augusta at 287-1505 or by e-mail at [info@lobsterpot.com](mailto:info@lobsterpot.com).

Sincerely,

Brian Langley  
Maine State Senator

MICHAEL H. MICHAUD  
2ND DISTRICT, MAINE

WASHINGTON OFFICE  
1724 LONGWORTH HOUSE OFFICE BUILDING  
WASHINGTON, DC 20515  
PHONE: (202) 225-6306  
FAX: (202) 225-2943  
[www.michaud.house.gov](http://www.michaud.house.gov)

**Congress of the United States**  
**House of Representatives**  
**Washington, DC 20515**

January 14<sup>th</sup>, 2011

COMMITTEES:

**VETERANS' AFFAIRS**  
SUBCOMMITTEE ON HEALTH  
CHAIRMAN

**TRANSPORTATION AND INFRASTRUCTURE**  
SUBCOMMITTEE ON HIGHWAYS AND TRANSIT  
SUBCOMMITTEE ON RAILROAD, PIPELINES  
AND HAZARDOUS MATERIALS  
SUBCOMMITTEE ON ECONOMIC DEVELOPMENT,  
PUBLIC BUILDINGS AND  
EMERGENCY MANAGEMENT

**SMALL BUSINESS**  
SUBCOMMITTEE ON RURAL AND URBAN  
ENTREPRENEURSHIP  
SUBCOMMITTEE ON FINANCE AND TAX

Dear Bar Harbor residents and friends,

Maine continues to face many challenges. As I travel across our state, I am inspired by stories of innovation and entrepreneurship, yet there is much more we need to do to improve our economy and create jobs.

That is why I am working so hard to improve our nation's trade policies and ensure that Mainers are competing on a level playing field. I was especially pleased that the International Trade Commission found in favor of U.S. paper manufacturers and their workers who filed a petition against Chinese and Indonesian companies that illegally dumped subsidized paper into our market. I worked hard to support this petition, and the tariffs that now apply to these imports will help keep Maine companies competitive and allow them to create and retain good paying jobs.

Our state is also making important strides in developing the types of jobs and economic opportunities that can only be done here in Maine. For example, when Eastport partnered with a U.S.-based company to act as an embarkation port for 500 dairy heifers heading to Turkey, congressional efforts were able to help cut through red tape and bureaucratic challenges. Moreover, the entire bipartisan congressional delegation has successfully urged the federal permitting agency to begin the process for a long-term certification of the Port of Eastport as a livestock exportation facility.

To that end, I cosponsored and helped pass into law last year the "America COMPETES Act," which will create jobs through innovative technology loan guarantees for small and mid-sized manufacturers. I was pleased that two amendments I offered also made it into the final bill ensuring that when implementing the bill federal agencies work together to prioritize the needs of small businesses and that those communities most hurt by our trade agreements will be given special consideration. There are too many small businesses that are struggling to survive, and we must listen to these independent owners when they tell us what they need to grow and create jobs.

However, my biggest commitment is to quality constituent services. Please do not hesitate to contact me at my Bangor office at 207-942-6935 or by emailing me through my website at [www.house.gov/michaud](http://www.house.gov/michaud). While on my website, I also encourage you to sign up for occasional e-mail updates on issues important to Mainers and to join me on Facebook or Twitter.

Thank you again for the opportunity to represent you in Congress.

With warmest regards,



Michael H. Michaud  
Member of Congress

**BANGOR:**  
6 STATE STREET, SUITE 101  
BANGOR, ME 04401  
PHONE: (207) 942-6935  
FAX: (207) 942-5907

**LEWISTON:**  
179 LISBON STREET, GROUND FLOOR  
LEWISTON, ME 04240  
PHONE: (207) 782-3704  
FAX: (207) 782-5330

82



**PRESQUE ISLE:**  
445 MAIN STREET  
PRESQUE ISLE, ME 04769  
PHONE: (207) 764-1036  
FAX: (207) 764-1060

**WATERVILLE:**  
16 COMMON STREET  
WATERVILLE, ME 04901  
PHONE: (207) 873-5713  
FAX: (207) 873-5717

SUSAN M. COLLINS  
MAINE

413 DIRKSEN SENATE OFFICE BUILDING  
WASHINGTON, DC 20510-1904  
(202) 224-2523  
(202) 224-2693 (FAX)

**United States Senate**  
WASHINGTON, DC 20510-1904

COMMITTEES:  
HOMELAND SECURITY AND  
GOVERNMENTAL AFFAIRS,  
RANKING MEMBER  
APPROPRIATIONS  
ARMED SERVICES  
SPECIAL COMMITTEE  
ON AGING

January 14, 2011

Town of Bar Harbor  
93 Cottage Street  
Bar Harbor, ME 04609

Dear Town of Bar Harbor:

As the new session of Congress began, I was honored to become the longest, currently serving member of the U.S. Senate to have never missed a roll call vote. As the 111<sup>th</sup> Congress ended, I cast my 4,563<sup>rd</sup> consecutive vote. It is a privilege to represent you in Washington, D.C. and I appreciate this opportunity to share some of my recent work as we look forward to the opportunities and challenges that lie ahead in the 112<sup>th</sup> Congress.

Creating jobs and strengthening our economy remain our nation's most pressing challenges. Far too many families and individuals throughout Maine and our nation are still suffering from a sluggish economy and high unemployment. That is why it was so vital for Congress to extend the 2001 and 2003 tax relief laws. I strongly supported a two-year extension because allowing these laws to expire would have resulted in one of the largest tax increases in our nation's history, and job killing tax hikes could well have plunged our economy deeper into recession.

Last year, I spoke to small business owners throughout Maine who told me that a tax increase could result in a loss of jobs and threaten the viability of their businesses. It is good news that Congress passed the two-year extension of these tax relief laws before 2010 came to a close, providing more certainty to businesses and relief for all taxpayers.

After years of repeated but unsuccessful attempts by the Maine delegation to address the federal truck weights law, I authored a successful truck weights pilot program in 2009 that was in effect for one year. The pilot program permitted trucks weighing up to 100,000 pounds to travel on Maine's federal interstates, where these trucks belong, rather than being diverted to secondary roads, through small communities, downtown areas, and school zones. The benefits have been evident: improved safety, lower costs, reduced energy use, and reduced emissions. I was disappointed that the U.S. House of Representatives failed to take action either to extend the pilot program or to make it permanent. Making the truck weights program permanent will be one of my top priorities this year and will be the first bill I introduce in the new Congress.

The President signed into law a number of bills that I authored or coauthored. I was proud to join Senator Joe Lieberman in leading the effort to repeal the so-called "Don't Ask, Don't Tell" law that applied to our armed forces. This long-overdue repeal enables the U.S. to join 35 of our closest allies in welcoming the military service of any qualified individual who is willing and capable of serving our country.

My efforts to counter the smuggling of illegal drugs across the Canadian border into Maine, and vice versa, were advanced when the President signed the "Northern Border Counternarcotics Strategy Act." I was the lead Republican sponsor of this law, which requires the Office of National Drug Control Policy to develop a counternarcotics strategy similar to that of the Southwestern border in collaboration with our Canadian partners. The Senate Homeland Security Committee also conducted an extensive investigation into the Fort Hood terrorist attack. We will soon release a report with recommendations on how to reduce the possibility of such an attack in the future.

Former Senator Evan Bayh and I authored a new law that establishes a new Advisory Council to develop a national plan for combating Alzheimer's disease. For the first time, this law charges federal agencies to develop a strategy to advance efforts to fight this devastating disease, at no additional cost to taxpayers. As far too many people know, Alzheimer's disease inflicts pain and hardship on families, and costs Medicare and Medicaid billions, yet our nation has been lacking a national strategy to focus on this disease.

Maine's natural resource industries are essential to our prosperity. Last October, along with other Delegation members, I testified at an International Trade Commission hearing that resulted in a ruling that Chinese and Indonesian paper companies had been engaging in illegal trade that is unfair to our domestic industry. During the debate on the Food Safety Modernization Act, I successfully advocated for an amendment, backed by Maine's small and organic farmers, to protect our small farms from excessive regulation.

In my ongoing efforts to save jobs in Maine, I succeeded in convincing the EPA to rework regulations known as "boiler MACT" in a manner that protects the environment and public health without jeopardizing jobs in the forest products industry. I also authored successful legislation to provide small contractors more time to comply with EPA lead-based paint regulations. The high fines for non-compliance would have put many small contractors in Maine out of business.

Working with the University of Maine, I helped advance the development of deep water, off-shore wind energy. Last summer, Energy Secretary Steven Chu visited UMaine at my request, which resulted in an announcement that the Department would dedicate \$20 million to develop and test deepwater offshore wind technologies. UMaine remains on the cutting edge of this work, which has the potential to create 15,000 jobs.

I secured funding for a number of important transportation projects in 2010. For example, following my request, U.S. Transportation Secretary Ray LaHood announced that the Department would award \$10.5 million for Maine's effort to save freight railroad service in Northern Maine, and \$20 million for the rehabilitation of the Memorial Bridge between Kittery and Portsmouth.

As a member of the Senate Armed Services Committee, I worked to ensure that our men and women in uniform have the resources and support they need to protect our freedom. In 2010, I supported efforts to improve health care and other services for our military personnel and veterans, and authored key provisions to strengthen our national defense by supporting the vital work at Bath Iron Works, the Portsmouth Naval Shipyard, Pratt & Whitney, the Maine Military Authority, and other Maine industries. Following my letter last year to the President's top budget official urging him to include increased funding for the DDG-51 program in next year's budget, Defense Secretary Gates recently announced that the Pentagon would seek an additional DDG-51 in its five-year budget.

The 112<sup>th</sup> Congress will bring extraordinary challenges as we work to improve the economy, lower the unemployment rate, seek ways to reduce federal spending to bring the federal debt under control, and debate a host of other important issues. I am grateful for the opportunity to serve Bar Harbor and Maine in the United States Senate. If ever I can be of assistance to you, please contact my Bangor Office at (207) 945-0417, or visit my website at <http://collins.senate.gov>. May 2011 be a good year for your family, your community, our state and our nation.

Sincerely,



Susan M. Collins  
United States Senator

**Town of Bar Harbor  
Warrant Committee  
Sub-Committees 2010-2011**

**Michael Gurtler, Chairman  
Clark Stivers, Vice-Chairman  
Linda Martin, Secretary**

**GENERAL GOVERNMENT**

Clark Stivers\*  
John Willett  
Jake Jagel  
Duncan Holley

**PROTECTIONS**

Millard Dority\*  
Barbara Baron-Gifford  
Linda Martin  
Brent Walton

**HEALTH, RECREATION & WELFARE**

Erik Torbeck\*  
Donna Karlson  
John Kelly  
Lisa MacQuinn-Tweedie

**PUBLIC WORKS**

James Kitler\*  
Peter Blauth  
Cas Dowden  
Emily Henry  
Amanda Kendall

**EDUCATION**

Scott Hammond\*  
Susan Richardson  
John Dargis  
Daniel Poteet

**REVENUES**

Clark Stivers  
Millard Dority  
Erik Torbeck  
James Kitler  
Scott Hammond  
Michael Gurtler\*

**\* = sub-committee chair**

*As of March 2, 2011*

*INDEPENDENT AUDITOR'S REPORT*

December 27, 2010

Members of the Town Council  
Town of Bar Harbor  
Bar Harbor, ME 04609

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Bar Harbor, Maine as of and for the year ended June 30, 2010, which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town of Bar Harbor, Maine's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Bar Harbor, Maine as of June 30, 2010, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis and budgetary comparison information on pages 2-6 and 33, are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Bar Harbor, Maine's basic financial statements. The introductory section, combining and individual nonmajor fund financial statements, and other supplementary information are presented for purposes of additional analysis and are not a required part of the basic financial statements. The combining and individual nonmajor fund financial statements and other supplementary information have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole. The introductory section has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we express no opinion on them.

Respectfully Submitted,

*James W. Wadman, CPA*

James W. Wadman, CPA



**TOWN OF BAR HARBOR**  
**STATEMENT OF NET ASSETS**  
**JUNE 30, 2010**

*Exhibit A*

<i>Assets</i>	<i>Governmental Activities</i>	<i>Business-Type Activities</i>	<i>Total</i>
Cash and Equivalents	6,997,318	713,680	7,710,998
Investments	1,380,374		1,380,374
Receivables			
Taxes and Liens	660,366	34,352	694,718
User Fees, net		402,154	402,154
Accounts	33,985	14,920	48,905
Ambulance	61,584		61,584
Accrued Interest	16,780	2,232	19,012
Prepaid Expense	19,125	74,178	93,303
Inventory	15,744	98,984	114,728
Due from Other Governments	483,908		483,908
Bond Issuance Costs, Net		77,050	77,050
Capital Assets:			
Land	1,899,514	164,793	2,064,307
Construction Work in Progress	55,502	72,232	127,734
Other Capital Assets, Net of Depreciation	14,049,258	17,318,608	31,367,866
<b>Total Assets</b>	<b>25,673,458</b>	<b>18,973,183</b>	<b>44,646,641</b>
 <i>Liabilities and Net Assets</i>			
Liabilities			
Accounts Payable	339,189	52,875	392,064
Retainage Payable	55,594	1,263	56,857
Payroll Taxes Deductible	12,432		12,432
Due to Other Governments	316	470,371	470,687
Accrued Salaries Payable	607,531	38,160	645,691
Accrued Compensated Absences	286,330	32,756	319,086
Accrued Interest Payable		48,493	48,493
Deferred Bond Premium	9,259	18,607	27,866
Accrued Pension Costs		214,335	214,335
Accrued Standpipe Costs		92,987	92,987
Prepaid Taxes	37,316		37,316
Construction Advances		165,000	165,000
Deposits Payable	22,266		22,266
Long-term Liabilities:			
Due Within One Year	489,383	856,753	1,346,136
Due in More Than One Year	5,142,899	7,099,719	12,242,618
<b>Total Liabilities</b>	<b>7,002,515</b>	<b>9,091,319</b>	<b>16,093,834</b>
Net Assets			
Held for Postemployment Benefits	88,714		88,714
Investment in Capital Assets, net of Related Debt	10,371,992	9,676,211	20,048,203
Restricted	81,846		81,846
Unrestricted	8,128,391	205,653	8,334,044
<b>Total Net Assets</b>	<b>18,670,943</b>	<b>9,881,864</b>	<b>28,552,807</b>
<b>Total Liabilities and Net Assets</b>	<b>25,673,458</b>	<b>18,973,183</b>	<b>44,646,641</b>

The notes to financial statements are an integral part of this statement.

**TOWN OF BAR HARBOR**  
**COMBINED STATEMENT OF REVENUES, EXPENDITURES**  
**AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS**  
**FOR THE YEAR ENDED JUNE 30, 2010**

*Exhibit D*  
*Page 1 of 2*

	<i>General Fund</i>	<i>CIP Fund</i>	<i>School Fund</i>	<i>Other Governmental Funds</i>	<i>Total Governmental Funds</i>
Revenues					
Taxes	13,799,899				13,799,899
Intergovernmental Revenues	428,401	32,120	843,028	284,807	1,588,356
Departmental Revenues	1,383,136				1,383,136
Other Local Sources	275,835	285,692	72,656	5,054	639,237
<b>Total Revenues</b>	<b>15,887,271</b>	<b>317,812</b>	<b>915,684</b>	<b>289,861</b>	<b>17,410,628</b>
Expenditures					
General Government	2,694,696				2,694,696
Public Safety	2,153,583			324,901	2,478,484
Health and Welfare	102,260				102,260
Parks and Recreation	207,151				207,151
Island Explorer Shuttle Bus	46,000				46,000
Roads and Sanitation	1,577,818				1,577,818
Debt	13,045				13,045
Assessments	2,891,293				2,891,293
Capital Outlay		2,359,654			2,359,654
Education Programs			3,499,345		3,499,345
Administrative Support			1,729,252		1,729,252
School Lunch			153,588		153,588
<b>Total Expenditures</b>	<b>9,685,846</b>	<b>2,359,654</b>	<b>5,382,185</b>	<b>324,901</b>	<b>17,752,586</b>
Excess of Revenues Over (Under) Expenditures	6,201,425	(2,041,842)	(4,466,501)	(35,040)	(341,958)
Other Financing Sources (Uses)					
Bond Proceeds		3,700,000			3,700,000
Transfers from Other Funds	3,857	1,187,821	4,506,151	146,906	5,844,735
Transfers to Other Funds	(5,645,111)	(120,266)	(73,664)	(5,694)	(5,844,735)
<b>Total Other Financing Sources (Uses)</b>	<b>(5,641,254)</b>	<b>4,767,555</b>	<b>4,432,487</b>	<b>141,212</b>	<b>3,700,000</b>
Excess of Revenues and Other Financing Sources Over (Under) Expenditures	560,171	2,725,713	(34,014)	106,172	3,358,042
Fund Balance - July 1	1,771,182	2,092,565	513,056	15,326	4,392,129
<b>Fund Balance - June 30</b>	<b>2,331,353</b>	<b>4,818,278</b>	<b>479,042</b>	<b>121,498</b>	<b>7,750,171</b>

(Continued)

The notes to financial statements are an integral part of this statement.

**TOWN OF BAR HARBOR**  
**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,**  
**AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS**  
**TO THE STATEMENT OF ACTIVITIES**  
**FOR THE YEAR ENDED JUNE 30, 2010**

Net change in fund balances - total governmental funds	3,358,042
Amounts reported for governmental activities in the Statement of Activities are different because:	
Governmental funds report capital outlays as expenditures while governmental activities report depreciation expense to allocate those expenditures over the life of the assets:	
Capital asset purchases capitalized	1,742,105
Disposal of Assets	2,725
Depreciation expense	(1,000,884)
	<u>743,946</u>
Revenues in the Statement of Activities that do not provide current financial resources are not reported as revenues in the funds:	
Deferred Revenues	34,531
Deferred Taxes	81,653
	<u>116,184</u>
Bond proceeds provided current financial resources to governmental funds, but issuing debt increases long-term liabilities in the statement of net assets. Repayment of debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Assets:	
Capital lease obligation principal payments	13,018
Bond Proceeds	(3,700,000)
General obligation bond principal payments	313,168
	<u>(3,373,814)</u>
Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds:	
Accrued compensated absences	<u>(4,957)</u>
Change in net assets of governmental activities	<u><u>839,401</u></u>

The notes to financial statements are an integral part of this statement.

**TOWN OF BAR HARBOR**  
**STATEMENT OF NET ASSETS - PROPRIETARY FUNDS**  
**JUNE 30, 2010**

*Exhibit E*

<i>Assets</i>	<i>Wastewater Enterprise</i>	<i>Water Enterprise</i>	<i>Total</i>
<b><i>Current Assets:</i></b>			
Cash and Equivalents	706,386	7,294	713,680
Receivables			
User Fees, net	392,999	9,155	402,154
Liens Receivable	34,352		34,352
Accounts	6,131	8,789	14,920
Accrued Interest	2,232		2,232
Inventory	16,338	82,646	98,984
Due From Other Funds	52		52
Prepaid Expenses		74,178	74,178
<b><i>Total Current Assets</i></b>	<b>1,158,490</b>	<b>182,062</b>	<b>1,340,552</b>
<b><i>Noncurrent Assets:</i></b>			
Capital Assets, net	11,706,838	5,848,795	17,555,633
Bond Issuance Costs, net	47,318	29,732	77,050
<b><i>Total Noncurrent Assets</i></b>	<b>11,754,156</b>	<b>5,878,527</b>	<b>17,632,683</b>
<b><i>Total Assets</i></b>	<b>12,912,646</b>	<b>6,060,589</b>	<b>18,973,235</b>
<b><i>Liabilities and Fund Equity</i></b>			
<b><i>Liabilities</i></b>			
Accounts Payable	28,235	24,640	52,875
Retainage Payable	1,263		1,263
Accrued Salaries and Benefits	22,511	15,649	38,160
Accrued Interest Payable	32,093	16,400	48,493
Due to Other Governments	42,355	428,016	470,371
Due to Other Funds		52	52
Compensated Absences Payable	21,170	11,586	32,756
Bonds and Notes Payable	506,966	349,787	856,753
<b><i>Total Current Liabilities</i></b>	<b>654,593</b>	<b>846,130</b>	<b>1,500,723</b>
<b><i>Noncurrent Liabilities:</i></b>			
Deferred Bond Premium		18,607	18,607
Construction Advances		165,000	165,000
Accrued Pension Costs		214,335	214,335
Accrued Standpipe Costs		92,987	92,987
Bonds and Notes Payable	3,667,856	3,431,863	7,099,719
<b><i>Total Noncurrent Liabilities</i></b>	<b>3,667,856</b>	<b>3,922,792</b>	<b>7,590,648</b>
<b><i>Total Liabilities</i></b>	<b>4,322,449</b>	<b>4,768,922</b>	<b>9,091,371</b>
<b><i>Net Assets</i></b>			
Invested in Capital Assets, net of related debt	7,579,334	2,096,877	9,676,211
Retained Earnings			
Reserved	860,006	349,787	1,209,793
Unreserved - Undesignated	150,857	(1,154,997)	(1,004,140)
<b><i>Total Net Assets</i></b>	<b>8,590,197</b>	<b>1,291,667</b>	<b>9,881,864</b>
<b><i>Total Liabilities and Net Assets</i></b>	<b>12,912,646</b>	<b>6,060,589</b>	<b>18,973,235</b>

The notes to financial statements are an integral part of this statement.

**TOWN OF BAR HARBOR**  
**STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET ASSETS**  
**PROPRIETARY FUNDS**  
**FOR THE YEAR ENDED JUNE 30, 2010**

*Exhibit F*

	<i>Proprietary Fund Types</i>		<i>Total</i>
	<i>Wastewater</i>	<i>Water</i>	
	<i>Enterprise</i>	<i>Enterprise</i>	
Operating Revenues:			
Charges for Services	1,168,577	1,264,449	2,433,026
Capital Charge	737,642		737,642
Interest - Late Penalties	14,981	1,764	16,745
<b>Total Operating Revenues:</b>	<b>1,921,200</b>	<b>1,266,213</b>	<b>3,187,413</b>
Operating Expenditures:			
Salaries and Benefits	510,573	368,837	879,410
Contracted Services	169,454	133,213	302,667
Utilities & Commodities	200,053	50,699	250,752
Repairs & Maintenance	69,746	125,577	195,323
Equipment	9,691	8,695	18,386
Other Expenses	38,824	29,444	68,268
Depreciation and Amortization	501,032	193,887	694,919
Materials and Supplies	98,577	90,933	189,510
<b>Total Operating Expenditures</b>	<b>1,597,950</b>	<b>1,001,285</b>	<b>2,599,235</b>
<b>Net Operating Income</b>	<b>323,250</b>	<b>264,928</b>	<b>588,178</b>
Nonoperating Revenues (Expenses)			
Interest Revenue	7,610	443	8,053
Nonutility Income, net of expense		11,605	11,605
Gain/(Loss) on Disposal of Asset	5,300	(36)	5,264
Contributions in Aid of Construction		3,431	3,431
Bond Refinancing Refund	197,408		197,408
Interest Expense	(141,168)	(149,007)	(290,175)
<b>Total Nonoperating Revenue (Expenses)</b>	<b>69,150</b>	<b>(133,564)</b>	<b>(64,414)</b>
<b>Change in Net Assets</b>	<b>392,400</b>	<b>131,364</b>	<b>523,764</b>
<b>Total Net Assets - Beginning</b>	<b>8,197,797</b>	<b>1,160,303</b>	<b>9,358,100</b>
<b>Total Net Assets - Ending</b>	<b>8,590,197</b>	<b>1,291,667</b>	<b>9,881,864</b>

The notes to financial statements are an integral part of this statement.

**TOWN OF BAR HARBOR**  
**REQUIRED SUPPLEMENTARY INFORMATION**  
**SCHEDULE OF REVENUES AND EXPENDITURES**  
**BUDGET AND ACTUAL - GENERAL FUND**  
**FOR THE YEAR ENDED JUNE 30, 2010**

*Exhibit H*

	<i>Original Budget</i>	<i>Final Budget</i>	<i>Actual</i>	<i>Variance Favorable (Unfavorable)</i>
<b>Revenues</b>				
Taxes	13,682,508	13,682,508	13,799,899	117,391
Intergovernmental Revenues	414,725	437,212	428,401	(8,811)
Departmental Revenues	1,270,635	1,270,635	1,383,136	112,501
Other Local Sources	301,280	301,280	275,835	(25,445)
<b>Total Revenues</b>	<b>15,669,148</b>	<b>15,691,635</b>	<b>15,887,271</b>	<b>195,636</b>
<b>Expenditures</b>				
General Government	2,693,514	2,721,514	2,726,847	(5,333)
Public Safety	2,205,157	2,205,157	2,148,208	56,949
Health and Welfare	96,791	96,791	98,432	(1,641)
Parks and Recreation	209,416	214,791	207,151	7,640
Island Explorer Shuttle Bus	46,000	46,000	46,000	-
Roads and Sanitation	1,721,819	1,738,931	1,579,693	159,238
Debt	13,551	13,551	13,045	506
Contingency	53,366	25,366		25,366
Assessments	2,974,574	2,974,574	2,891,293	83,281
<b>Total Expenditures</b>	<b>10,014,188</b>	<b>10,036,675</b>	<b>9,710,669</b>	<b>326,006</b>
<b>Excess Revenues Over Expenditures</b>	<b>5,654,960</b>	<b>5,654,960</b>	<b>6,176,602</b>	<b>521,642</b>
<b>Other Financing Sources</b>				
Transfers from Other Funds	3,944	3,944	3,857	(87)
Transfers to Other Funds	(5,618,471)	(5,618,471)	(5,645,111)	(26,640)
<b>Total Other Financing Sources</b>	<b>(5,614,527)</b>	<b>(5,614,527)</b>	<b>(5,641,254)</b>	<b>(26,727)</b>
<b>Net Change in Fund Balance</b>	<b>40,433</b>	<b>40,433</b>	<b>535,348</b>	<b>494,915</b>
<b>Beginning Fund Balances - Budgetary Basis</b>			<b>1,725,685</b>	
<b>Ending Fund Balances - Budgetary Basis</b>			<b>2,261,033</b>	
<b>Adjustments to Conform to GAAP:</b>				
Elimination of Encumbrances			<b>70,320</b>	
<b>Ending Fund Balances - GAAP Basis</b>			<b>2,331,353</b>	

## UNPAID REAL ESTATE AND PERSONAL PROPERTY TAXES OF JUNE 30, 2010

### 2002

Hooper, Walter	\$	342.58
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### 2003

Hooper, Walter	\$	1,024.36
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### 2004

Delaittre, Thomas J. Sr.	\$	243.84	**
Hooper, Walter	\$	1,049.42	
Staples, Dennis N.	\$	14.88	

### 2005

Delaittre, Thomas J. Sr.	\$	1,720.31	
Hooper, Walter	\$	1,001.52	
Ross, Michael J. Jr.	\$	12.60	
Spear, Ann M.	\$	172.11	*
Staples, Dennis N.	\$	15.12	

### 2006

Aperitivo Café	\$	59.84	
Bar Harbor Coffee Shop, Inc	\$	13.05	
Bothen, Robert	\$	501.04	
Citicorp Vendor Finance	\$	62.42	
Delaittre, Thomas J Sr	\$	1,875.56	
Geiger, Ernie	\$	40.55	
Highquest Partners, Inc	\$	57.72	
Hooper, Walter	\$	1,607.27	
Jordan, James E	\$	32.81	
Lozano, August C	\$	28.65	
Mills, Daniel B	\$	285.09	
Mohr, Jonathan	\$	16.15	
O'Connor Michelle	\$	37.40	
Photopillow Studio	\$	17.77	
Ray, David T	\$	650.67	*
Ribeiro, Armando	\$	18.06	

\*Paid after 6/30/10

\*\*Partial payment after 6/30/10

## UNPAID REAL ESTATE AND PERSONAL PROPERTY TAXES OF JUNE 30, 2010

### 2006

Schaefer, Ruth	\$	23.97	
Spear, Ann M	\$	3,226.87	**
Truitt, Maisie S. Est of	\$	1,518.73	*
U.S. Cellular	\$	357.00	
Wells Fargo Home Mrtg	\$	79.56	
White, R.L. and Son	\$	47.69	
Williams Scotsman Inc	\$	154.87	

### 2007

Aperitivo Wine Café	\$	54.37	
Bankers Trust Company	\$	408.60	
Black, Frederick E	\$	1,377.81	
Bothen, Robert	\$	1,241.11	**
Buzzell, Robert D	\$	6,032.99	*
Coakley, Carol	\$	14.12	
Deloitte, Thomas J, Sr	\$	1,945.83	
Designed Autographed Expr	\$	15.26	
E G Jordan Inc	\$	32.89	
Edward J Jackson LTD	\$	28.15	
H&R Block	\$	14.65	
Hamblen, Kimberly	\$	121.38	
Hooper, Walter	\$	1,667.28	
Lozano, Jennifer	\$	28.41	
Mills, Dan & Joan	\$	282.74	
Mohr, John	\$	12.72	
Palmer, Robie E	\$	122.31	*
Photopillow Studio	\$	16.40	
Ray, David	\$	60.03	
Ray, David T	\$	1,342.69	*
Schaeffer, Frank & Ruth	\$	22.98	
Spear, Ann M	\$	3,348.73	
Strout, James Henry	\$	799.45	*
Truitt, Maisie S Est of	\$	1,575.36	**
Wells Fargo Financial Leasing	\$	119.99	

\*Paid after 6/30/10

\*\*Partial payment after 6/30/10



**UNPAID REAL ESTATE AND PERSONAL PROPERTY TAXES OF JUNE 30, 2010**

**2008**

ACADIA HOUSING ASSOC	\$	14,511.37	*
ALLEN, THOMAS D	\$	1,318.83	*
BALLARD, MARGARET S	\$	300.00	*
BANKERS TRUST CO	\$	591.35	
BARANANSKI, KIANA & JOHN	\$	28.33	
BLACK MOOSE INC	\$	29.04	
BLACK, FREDERICK E	\$	1,607.67	
BOLAND, MICHAEL C	\$	10,077.25	*
BOTHEN, ROBERT	\$	1,252.67	
BURNS, GEORGE J.	\$	4,098.38	*
BURNS, MELISSA R	\$	166.89	*
BUZZELL, ROBERT D	\$	7,272.87	**
CLARK, ELIZABETH	\$	10.39	
COMPASS HARBOR VILLAGE	\$	406.99	*
COREY, ROBIN S	\$	1,615.79	*
CORTOAKES, EVAN	\$	390.01	
DELAITRE, JOAN A.	\$	1,785.64	
DESIGNED AUTOGRAPHED EXPRE	\$	13.85	
DIAMOND STAR PROEPTIES	\$	1,397.55	*
E G JORDAN INC	\$	32.41	
EDWARD J JACKSON LTD	\$	24.24	
GRACE, RICHARD W	\$	2,699.57	*
GRANDGENT, HENRY L	\$	390.29	*
HAMBLIN, KIMBERLY	\$	122.99	
HANSCOM, JEFFERSON C	\$	345.92	*
HILTON, ROBERT V	\$	2,794.48	*
HOOPER, WALTER	\$	1,688.85	
HUEBNER, MARY THERESA	\$	1,397.85	
HULBERT, IAN A	\$	5,302.37	*
JORDAN, JAMES E	\$	7,199.81	*
KEENE, GERALD L	\$	2,330.87	*
LEACH, KARI E.	\$	277.66	*
LOZANO, JENNIFER	\$	27.71	
LOZANO, ANDRE L	\$	4,860.86	*
LURVEY TRUST, FRANCIS	\$	1,389.56	*
MALINOWSKI, STEPHEN S	\$	1,425.02	*
MARINKE, THOMAS	\$	323.08	*
MCFARLAND, EDWARD	\$	2,869.45	*
MERCHANT, CECELIA	\$	309.50	*

\*Paid after 6/30/10

\*\*Partial payment after 6/30/10

**UNPAID REAL ESTATE AND PERSONAL PROPERTY TAXES OF JUNE 30, 2010**

**2008**

MILLS, DAN & JOAN	\$	273.86	
MILLS, DANIEL B	\$	1,672.63	*
NORBERG, KARL S	\$	754.00	*
OLSON, ERIC J	\$	4,240.14	*
PALMER, ROBIE E	\$	74.59	*
PARSONS, ALLEN C JR	\$	5,996.14	*
PHOTOPILLOW STUDIO THE	\$	14.65	
QUIMBY HOUSE INN INC	\$	44.93	**
RAND, RICHARD C.	\$	1,153.30	*
RANK, BARBARA HAMM	\$	2,311.11	*
RAY, DAVID	\$	121.57	
RAY, DAVID T	\$	12,746.44	*
RICHARDSON, LYNNE F	\$	2,254.93	*
RIVERS, ANN G	\$	2,473.75	*
ROCKHURST MOTEL, INC	\$	108.76	*
ROSS, MICHAEL J JR	\$	3,998.16	*
RUSSELL, FRANKE	\$	508.03	*
SPEAR, ANN M.	\$	3,500.76	
ST GERMAIN, PETER	\$	8,805.92	*
STAPLES, TODD	\$	1,908.99	**
STROUT, JAMES HENRY	\$	2,310.84	*
STROUT, RAYMOND E	\$	171.39	*
TO THE MOON, LLC	\$	6,599.77	*
TOSI, AJ	\$	20.25	
TRUITT, MAISIE S EST. OF	\$	824.57	*
TRUITT, MAISIE S. EST. OF	\$	1,589.88	
WALLS, ALLAN E	\$	1,075.05	**
WALLS, HOLLY	\$	13.94	
WHITE, DAVID	\$	90.49	
YOUNG, SHARON L	\$	599.97	*

**2009**

ACADIA HOUSING ASSOC	\$14,508.59	**
AEBS LLC	\$1,460.50	
ALLEN, THOMAS D	\$2,295.97	
BAHR, ANNE GEEL	\$5,593.59	*
BALLARD, MARGARET S	\$4,065.39	**

\*Paid after 6/30/10

\*\*Partial payment after 6/30/10

**UNPAID REAL ESTATE AND PERSONAL PROPERTY TAXES OF JUNE 30, 2010**

**2009**

BANKERS TRUST CO	\$586.18	
BARANANSKI, KIANA & JOHN	\$23.35	
BLACK, FREDERICK E	\$1,599.15	
BOHRER, ANN W	\$617.61	
BOJARSKI, JOHN E JR	\$818.10	
BOLAND, MICHAEL	\$1,290.48	*
BOLAND, MICHAEL	\$10,145.13	**
BOLAND, MICHAEL C	\$20,561.75	*
BOTHEN, ROBERT	\$1,222.45	
BROWN, AURELIA C	\$1,905.14	*
BURNS, GEORGE J	\$4,066.32	
BURNS, MELISSA R	\$1,697.75	
BUTLER, JILLAIN E M	\$2,167.32	*
BUZZELL, ROBERT D	\$6,673.57	**
CASS, DONALD A	\$66.74	*
CIT TECH FINANCING SERVICE IN	\$405.31	*
CLARK, JEFFERY TRUSTEE	\$8,027.19	
CLEFTSTONE MANOR INN	\$12,908.73	*
COHAN MICHAEL	\$164.10	
COMPASS HARBOR VILLAGE	\$19,432.47	
COREY, ROBIN S	\$1,601.01	
CONTORAKES, EVAN	\$498.88	
COTTAGE ST BAKERY & DELI	\$57.28	
CRITERION THEATER	\$65.80	
DAWICKI, AARON J	\$2,330.09	**
DELAITRE, JOAN A	\$1,775.44	
DELAITRE, WILLIAM H JR	\$7,181.85	
DIAMOND STAR PROEPRITIES	\$1,391.08	
DOW, DAVID	\$2,227.31	
DOWNEY, JAMES	\$22.02	
DUPRAY, DAVID M	\$429.15	*
E G JORDAN INC	\$32.41	
EDWARD J JACKSON LTD	\$24.24	
FINNIMORE, ELEANOR M HEIRS O	\$1,634.71	
FOUNTAIN E, DAVID A	\$1,275.38	*
GAGNON, MAURICE	\$453.82	
GEIGER, ELIZABETH J	\$39.69	*
GILLIS, MICHAEL T	\$2,744.13	*
GOWELL, CONNIE LYNN	\$1,506.78	*

\*Paid after 6/30/10

\*\*Partial payment after 6/30/10

**UNPAID REAL ESTATE AND PERSONAL PROPERTY TAXES OF JUNE 30, 2010**

**2009**

GRACE, RICHARD W	\$2,680.78	**
GRANDGENT, HENRY L	\$3,101.35	**
GREENLEAF, RICHARD L.	\$2,319.17	
GUESS, BILLY R	\$845.93	*
HAMBLIN, KIMBERLY	\$134.76	
HAMOR, BRENT W	\$1,444.20	
HAMOR, BRUCE F	\$2,132.67	
HAMOR, CHRISTINA E LT	\$2,426.79	
HANLEY, DANIEL A.	\$1,276.52	*
HANSCOM, JEFFERSON C	\$3,340.49	
HARRIS, PETER B	\$2,778.70	*
HASKELL, BRADFORD D	\$465.08	*
HELFRICH, ELLEN MARTHA	\$1,383.53	*
HERBERT, LEROY J	\$383.06	*
HIGGINS, DAVID W	\$1,443.52	
HIGGINS, THEODORE S	\$3,882.40	*
HIGGINS, THEODORE S TRUSTEE	\$4,256.76	*
HILTON, ROBERT V	\$2,768.49	
HITCHCOCK, HAROLD L JR	\$2,132.67	
HOOPER, WALTER	\$1,673.38	
HUEBNER, MARY THERESA	\$1,385.07	
HULBERT, STEVE	\$57.14	
HULBERT, BRITT	\$1,720.72	
HULBERT, IAN A	\$5,252.79	*
JACKSON, EDWARD B	\$2,270.23	*
JEM ENTERPIRSES, LLC	\$1,650.66	*
JEM ENTERPRISES, LLC	\$68.20	
JOHNSON, ROGER C	\$1,414.28	*
JORDAN, JAMES E	\$7,132.84	*
KATZ, JEFFREY L	\$1,058.22	
KEENE, GERALD L	\$2,519.58	**
KRASON, IGNATIUS ET ALS	\$1,992.81	*
LANPHER, TERRI C	\$609.55	*
LARSON, LOWELL JR	\$33,240.74	
LEACH, KARI E.	\$2,026.65	
LOZANO, JENNIFER	\$27.71	
LOZANO, ANDRE L	\$4,827.84	*
LURVEY TRUST, FRANCIS	\$1,564.15	
LURVEY, FRANK M	\$1,784.86	*

\*Paid after 6/30/10

\*\*Partial payment after 6/30/10

**UNPAID REAL ESTATE AND PERSONAL PROPERTY TAXES OF JUNE 30, 2010**

**2009**

LYNK, HAROLD R JR	\$1,309.38	**
MAFFUCCI, THOMAS G	\$1,786.09	*
MALINOWSKI, STEPHEN S	\$1,459.81	*
MARINKE, THOMAS	\$6,883.52	**
MASSICOTTE, JOEL J	\$912.66	
MCFARLAND, EDWARD	\$3,191.58	
MERCHANT, CECELIA	\$2,311.50	*
MILLS, DAN & JOAN	\$261.43	
MILLS, DANIEL B	\$18,869.48	*
MILLS, JASON R	\$8,840.11	*
MONET, EDWARD E III	\$1,255.41	*
MORGAN HOUSE INN	\$17.31	
MOYA III, FRANK	\$1,444.52	*
NORBERG, KARL S	\$26,715.16	
O'HALLORAN, D L	\$2,518.90	**
OLSON, ERIC J	\$108.07	*
OLSON, ERIC J	\$4,188.10	
PAGE ONE INC	\$15.34	*
PALMER, ROBIE E	\$74.59	*
PARAISO HOLDINGS, LLC	\$2,925.53	*
PARKSIDE PARTNERS, LLC	\$2,471.33	
PARKSIDE PARTNERS, LLC	\$7,978.35	*
PARSONS, ALLEN C JR	\$5,946.13	*
PARSONS, CECIL L JR	\$1,772.56	*
PARSONS, DONALD J	\$138.72	*
PARSONS, DONALD J	\$2,842.47	**
PARTRIDGE, DAVID	\$1,193.22	*
PATUCHA LLC	\$85.69	
PAUL, ANITA	\$1,278.55	*
PERKINS, JAMES W	\$1,226.05	*
PHIPPEN, JOHN W JR	\$2,240.30	*
POWER, RONALD	\$1,325.67	*
PRIME PROPERTIES LLC	\$6,792.34	*
PURCELL, WILLIAM TRUSTEE	\$4,416.79	*
QUIMBY HOUSE INN INC	\$86.67	
RAND, RICHARD C	\$2,305.25	
RANK, BARBARA HAMM ET ALS	\$1,909.01	
RAY, DAVID	\$121.57	
RAY, DAVID T	\$12,650.78	

\*Paid after 6/30/10

\*\*Partial payment after 6/30/10

## UNPAID REAL ESTATE AND PERSONAL PROPERTY TAXES OF JUNE 30, 2010

RICHARDSON, EBEN T	\$1,834.21	*
RICHARDSON, LYNNE F	\$2,234.53	*
RILEY, JAMES N JR	\$673.88	
RIVERS, ANN G	\$3,816.48	*
ROSS, MICHAEL J JR	\$3,936.44	
ROTHSTEIN, SUSAN E	\$45.30	*
ROTHSTEIN, SUSAN E ET ALS	\$53.23	*
RUSSEL, PATRICIA	\$42.09	
RUSSELL, FRANKE	\$1,883.33	
SAINT LLC	\$59.85	
SALTAIR, INC	\$176.31	*
SCHEPERS, MARY JANE	\$10.74	
SEABURY, LELAND B	\$796.17	**
SIMONS, TOM & NANCY	\$21.58	
SOSA, ROLAND L	\$1,359.82	
SPEAR, ANN M.	\$3,474.34	
SPOT ON, LLC	\$100.39	
ST GERMAIN, PETER	\$9,198.73	
STAPLES, DENNIS N	\$2,598.45	*
STAPLES, TODD	\$1,885.18	
STARLING, JEFFREY C	\$2,307.41	
STEWART, JONATHAN & NANCY	\$5,706.71	*
STRIEFEL, JOSEPH H	\$4,442.09	*
STROUT, JAMES HENRY	\$1,981.68	
STROUT, RAYMOND E	\$1,706.10	
SUH, BYUNG DAE	\$1,515.89	*
TAPLEY'S INC	\$48.84	
TIGHTLINES LLC	\$2,785.88	
TO THE MOON, LLC	\$9,817.62	*
TO THE MOON, LLC	\$3,484.55	**
TRUITT, MAISIE S EST. OF	\$1,738.58	*
TRUITT, MAISIE S. EST. OF	\$1,575.28	
WALKER, PAUL	\$213.19	
WALLS, ALLAN E	\$2,550.20	
WHITE, DAVID	\$87.82	
XEROX CORP	\$73.35	*
YOUNG, SHARON L	\$1,129.91	*
ZELDIN, NINA	\$25.31	

\*Paid after 6/30/10

\*\*Partial payment after 6/30/10



# FY12 Budget

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As Adopted by the Town Council  
and  
Recommended to the Town Meeting

Updated Through  
April 7, 2011



# Town Of Bar Harbor

## Office of the Town Manager

93 Cottage Street, Suite I  
Bar Harbor, Maine 04609-1400  
Tel. 207-288-4098 Fax 207-288-4461

Dana J. Reed, Town Manager

[manager@barharbormaine.gov](mailto:manager@barharbormaine.gov)

April 5, 2011

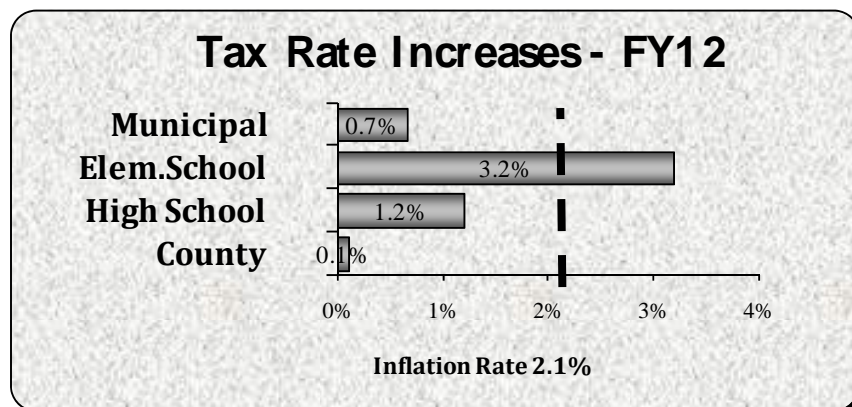
### Budget Message

Department budget requests were extremely conservative, we restored virtually none of the \$600,000 in budget requests that were cut last year, and additional cuts of \$100,000 were made this year to General Fund expenses. Still, we regret to inform you that the Town Council's tentatively adopted budget will require an estimated 1.2% overall tax rate increase, should Town Meeting choose to adopt it. The municipal portion of the tax rate is projected to rise just 0.7%.

Municipal Budget expenses will actually decrease next year by \$156,000, and that is in real dollars, not dollars adjusted for inflation. Even including the Education Budget, the High School Assessment and the County Assessment, actual expenses will increase only 0.3%, not quite \$51,000. Simply put, our budget problem is a revenue problem, not an expenditure problem.

Council's original goal was to not increase the tax rate, but that would have required additional cuts of nearly \$157,000 and included laying off and/or cutting the wages of municipal employees, reducing the Capital Improvement Program or using one-time revenues for operating costs, a terrible budget strategy.

The estimated 1.2% overall tax rate that Council has recommended is both fiscally responsible and reasonable in view of our local economy and the recently announced 2.1% rise in the Consumer Price Index (CPI-U Feb). This modest rise in the tax rate is projected to increase the annual taxes for Bar Harbor's \$295,200 median home by \$33 per year, only 63 cents per week.

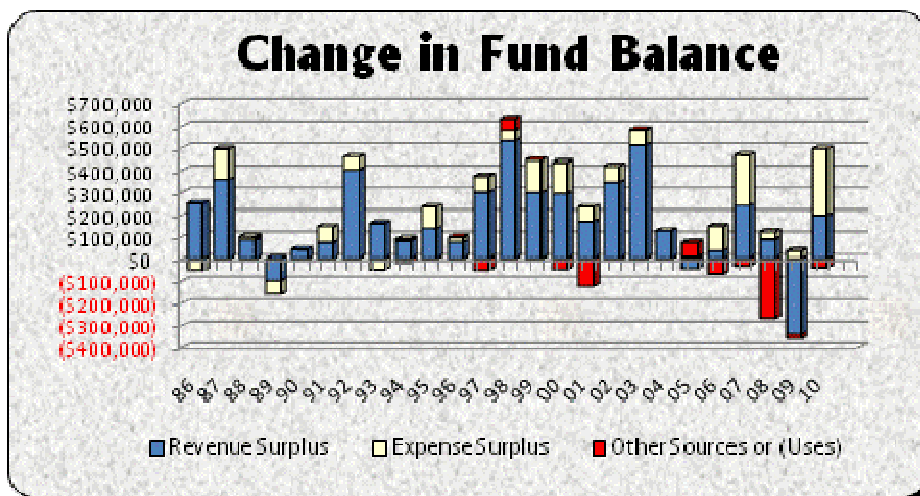




## Municipal General Fund

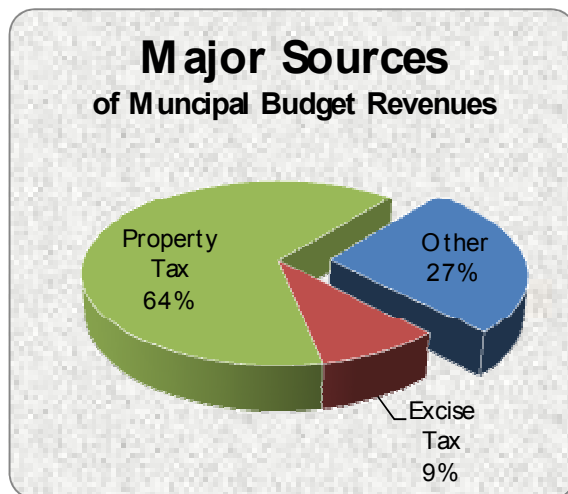
### Fund Balance

The fund balance of the General Fund recovered considerably in FY10, thanks to a mild winter, lower legal bills and higher than expected revenues. Should the Town wish to dedicate a moderate amount of fund balance to offset one-time expenditures, that could be possible, but I always caution against using one-time revenues, such as fund balance, to pay for ongoing operating costs. Doing so simply sets up the town for a future tax increase when we run out of fund balance. Ideally, each budget year should be balanced between revenues generated and expenses incurred. One-time revenues should be used only for one-time expenses.



**Revenues** are a very important part of any budget discussion. Before the Great Recession, over a third of our General Fund revenue came from fees, charges and sources other than the property tax, but that number has now dropped to about one quarter. Auto excise tax is one of our largest sources of revenue, second only to the property tax, and had increased steadily in the past, but the last five or six years have been disappointing. The excise tax budget we have proposed for FY12 is some \$86,000 less than FY07, since taxpayers have been buying fewer new cars.

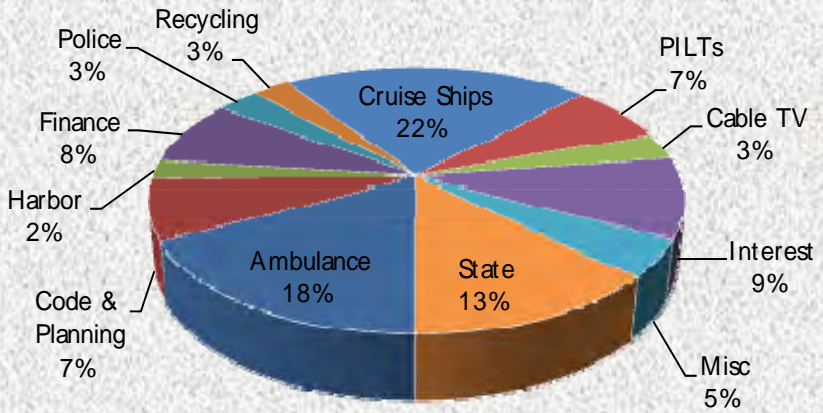
Ambulance fees have not recovered as much as we had hoped, down about \$30,000 next year, building permits are starting to pickup a bit, but harbor revenues have not begun to return to what they had been. The state Municipal Revenue Sharing program will be stable. It should be rising, but our new Governor has proposed raiding it, once again. Cruise ship revenues are the big disappointment this year. Although we are expecting more ships next year, the ships are smaller, and our fees are based on the passenger count, so our cruise ship revenue budget will drop by a total of over \$100,000 next year, with \$63,000 of that hitting the General Fund.



Our tax base is taking yet another hit this year. For only the second time in more than two decades, the total valuation of taxable property in town is expected to drop by at least \$1,000,000, with a corresponding loss of some \$10,000 in property tax income.

Overall, General Fund non-tax revenues are projected to increase only 2.5%, an estimated \$69,000. By comparison, inflation alone has raised our General Fund costs by over \$200,000. The Great Recession has dug us a huge revenue hole over the last three years.

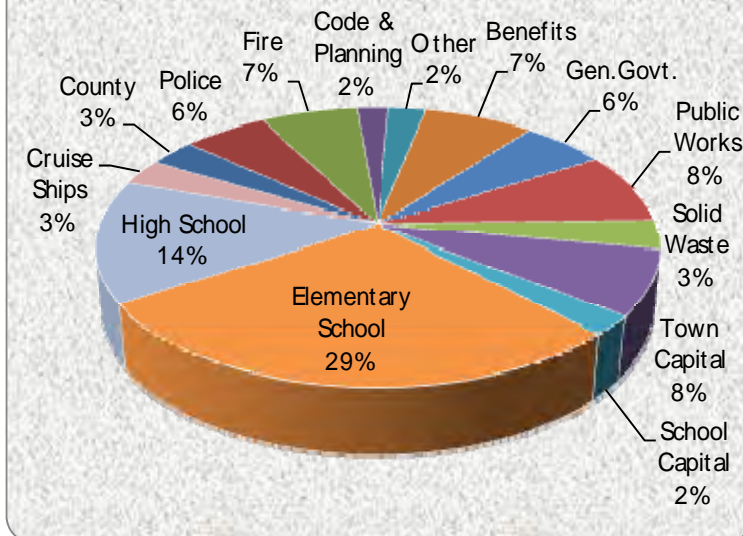
## Non-Tax Sources of Municipal Budget Revenues



### Expenses

Balancing a budget with such anemic revenues is difficult, to say the least. All three of our union contracts are up for renegotiation this spring, so we don't know where those will settle, but the Town Manager and department heads will receive no wage increase next year, and most municipal employees will receive just 1%. In some cases, that's not even enough to cover their share of increased health insurance premiums.

## Expenditures by Department



While barely noticeable the last few years, inflation is beginning to accelerate. We budgeted petroleum price increases in the 16% range, the same as their five year average increase. The actuaries have determined that our unemployment compensation and state retirement system premiums must finally rise. The Water Division rate increase hit our hydrant rentals hard and we have an increasing amount of technology equipment which has reached the end of its useful life. Most everything else of substance was cut from next year's budget, just as it has been for the last several years.

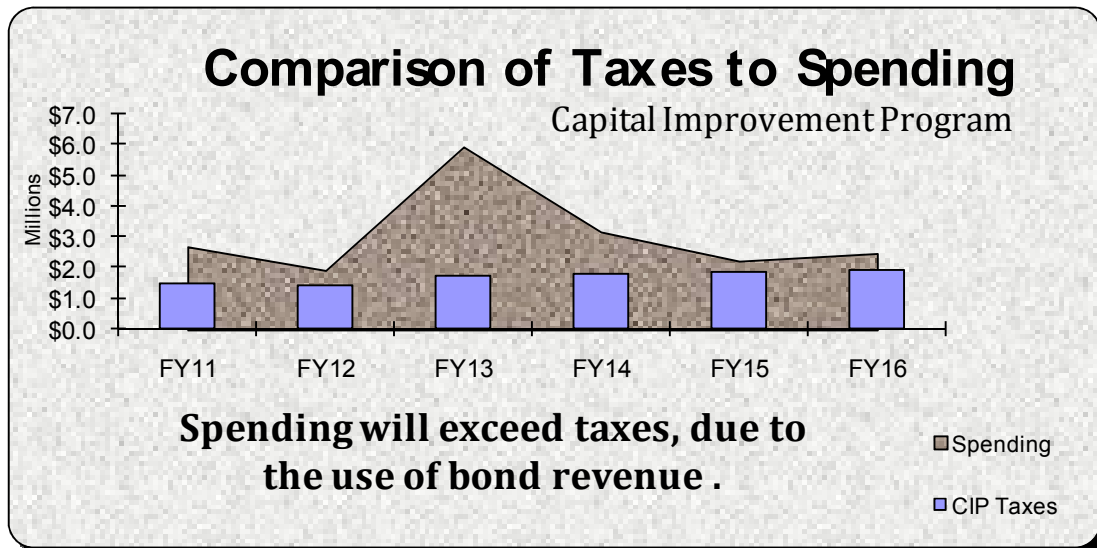
## Capital Improvement Program Fund

### Fund Balance

We have managed to keep the CIP fund balance level next year. While we have about \$60,000 in unreserved and undesignated fund balance, this is really about as low as we can go without being in danger of a year end deficit, depending on what our auditors determine needs to be posted as our "Unrealized Gain or (Loss) on Investments".

### Capital Revenue

Like the other funds, our capital revenues will go down next year, due to a \$9,000 investment income drop and a \$65,000 reduction in cruise ship Port Development Fees as a result of expected passenger count declines. In addition, you may recall that voters raised taxes some \$65,000 when they approved the first Northeast Creek Workforce Housing bond issue. However, now that the voters rejected the project in June 2011, I feel it is only appropriate that we reduce the amount raised from taxes by the same amount. Consequently, the total CIP revenue budget is down about \$143,000 and taxes by some 5%. No bond issues are requested.



### Capital Expenses

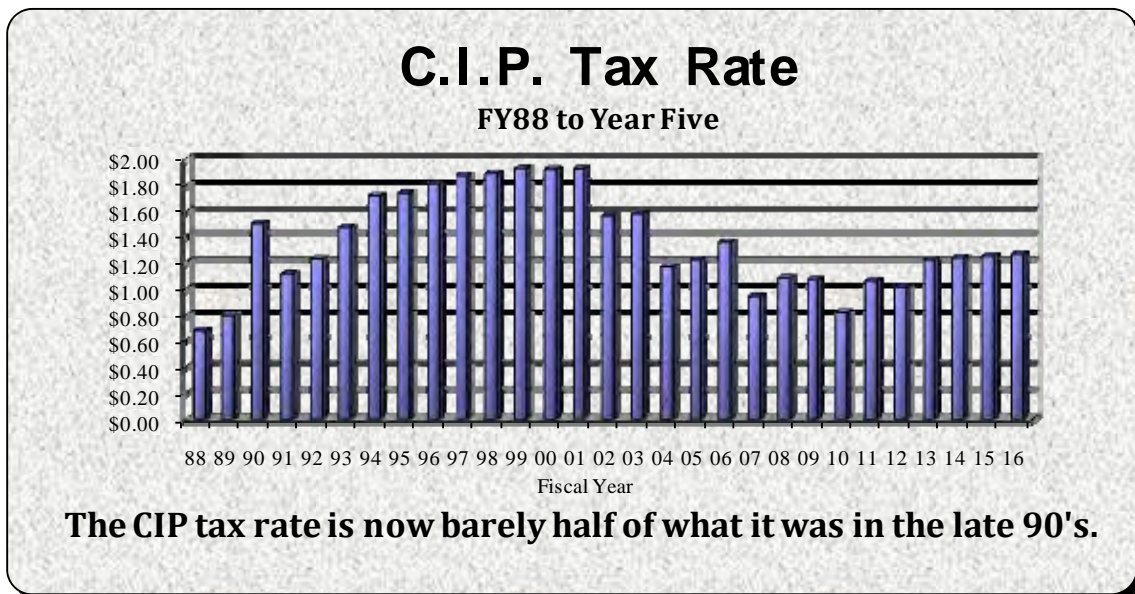
Next year's requested appropriation for the Capital Improvement Program totals \$1,696,956, that's down about \$143,000 from the current year budget, over 6%. FY12 spending will slightly exceed the appropriation as a result of reserves built up in the past, some of which were bond proceeds.

Comparing this year's CIP to last reveals that a number of projects previously planned for FY12 remain scheduled for next year, including a computer server, police cruiser, funds to match the FY09 Port Security Grant, Public Safety Building repairs, our waste oil furnace, a 23 year old water tanker and the "Great Pumpkin", our 17 year old plow truck. We'll also replace a newsprint bailer and forklift at the Recycling Station, right on time, after only 22 and 24 years of service, respectively. Our Town Office phone system will be replaced on schedule and in combination with one at the Public Safety Building, saving money by combining the two.

Postponed projects include renovation of the first floor of the Municipal Building and replacement of the Town Garage, as we seek to avoid tax increases in this economy. We've also postponed replacement of our Wide Area Network and cable TV broadcasting equipment, since both seem to be working fine and should make it through another year. The same can be said for some of our police radio system, which was scheduled for replacement.

The only item we have added to the coming year's CIP is replacement of a 42 year old semi-trailer that is used to store recycle goods until they are sold to a broker. It's become quite decrepit and replacement has been advised by our insurance company risk management inspector.

As always, we also have a lot of road and sidewalk work to do next year, about \$750,000, nearly double the usual amount, using funds from the bond issue generously approved by voters two years ago.



In the School Department, our single biggest project next year will be \$55,000 to advance the U98 technology program and infrastructure support for the 7th and 8th grade laptop program, replace all computers older than 4 years and to replace much of the computer network wiring. We need to build a permanent ramp entrance from the playground into the 3<sup>rd</sup>/4<sup>th</sup> grade wing of the Connors building, replace the entrance doors to the lower Emerson Building and install a non-skid floor in the kitchen. Every year, we try to replace the furniture in one classroom plus other furniture, fixtures and floor coverings as needed. In FY12, we will also anticipate smaller repairs to the roof, plumbing and keyless access controls. Of course, we also must make \$253,000 in debt service payments for the 1992 school addition and our 2004 heating system, plus \$9,000 in lease purchase payments on our copy machines.

### Fund Balance

The School Fund carries very little fund balance, since State law requires that they must use any money leftover at the end of one fiscal year to reduce the amount of taxes raised in the next fiscal year. These leftover funds are often called “carryover”. School staff expect to end the year with about the same amount of carryover as the year before, so there should be no unexpected effect on the tax rate.

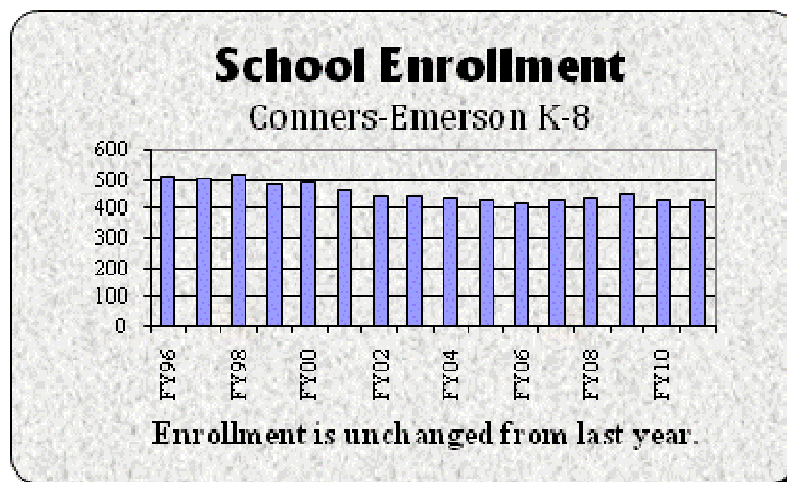
### Revenue

Other than property tax, State Aid to Education is the only substantial source of revenue for schools. Next year’s school budget estimates that State Aid will rise 21%, a \$37,000 increase, but Bar Harbor taxpayers still contribute 22 times more money than the State does to run our local schools.

### Expenses

The School Department submitted no narrative summary of anticipated expenses, but here are a few highlights which I noted from their presentations. The School Department:

- Budgeted for no additional teachers.
- Estimated health insurance at a 10% increase. Personnel will continue to share in the cost of premiums with 85% school responsibility and 15% employee share.



## The Bottom Line

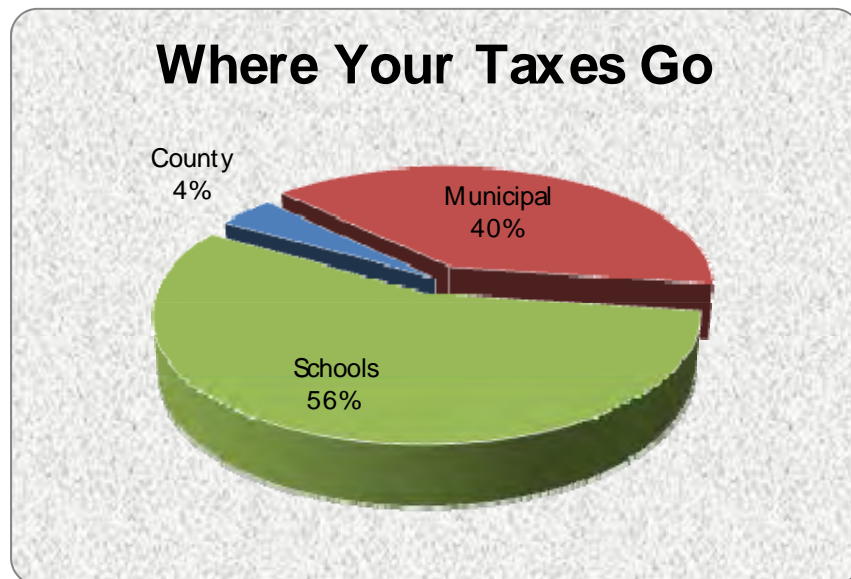
The Town Council's recommended budget will require an estimated 1.2 % tax rate increase, should Town Meeting choose to implement it as suggested.

Please feel free to call me if you have any questions or comments. We look forward to seeing you at 6:45 p.m. on June 7 for the Town Meeting in the Connors-Emerson gymnasium. A full copy of the budget is available for your review at the Jesup Memorial Library.

Respectfully submitted,

**Dana**

Dana J. Reed  
Town Manager



# Property Tax Calculation

Fund	Appropriation (Expenditures) Requested	Revenues Other Than Prop.Tax	Fund Balance Used *	Property Taxes Needed	Tax Rate Change
<b>Assessments</b>					
County Assessment	548,961	0	0	548,961	<b>0.1%</b>
High School Assessment	2,449,839	0	0	2,449,839	<b>1.2%</b>
Total Assessments	2,998,800	0	0	2,998,800	
<b>Municipal Budget</b>					
General Fund	7,155,925	2,837,292	0	4,318,633	2.7%
Capital Improvement Program Fund	1,696,956	273,539	0	1,423,417	-5.1%
Dog Control Reserve Fund	3,022	3,022	0	0	n/a
Shellfish Conservation Reserve Fund	1,812	1,812	0	0	n/a
Cemetery Trust Fund	70	70	0	0	n/a
Gurnee Scholarship Trust Fund	200	200	0	0	n/a
Cruise Ship Fund	542,329	527,106	15,223	0	n/a
Total Municipal Budget	9,400,313	3,643,040 39%	15,223 0%	5,742,050 61%	<b>0.7%</b>
<b>Education Budget</b>					
Elementary School Fund	5,012,777	212,201	82,494	4,718,082	3.2%
Total Education Budget	5,012,777	212,201 4%	82,494 2%	4,718,082 94%	<b>3.2%</b>
<b>Grand Totals</b>					
	17,411,890	3,855,241	97,717	13,458,932	<b>1.2%</b>

<b>Tax Rate Change</b>	
Estimated Tax Rate Next Year	\$9.55
Tax Rate This Year	\$9.44
Est. Tax Rate Increase	\$0.11 <b>1.2%</b>

Estimated Total Valuation Next Year  
\$1,409,143,780  
(See Chart V for details.)

<b>What Will It Cost Me?</b>		
Median Home	Total Tax Increase Per Month	Total Tax Increase Per Year
\$295,200	\$2.73	\$33

\* A number in parentheses in the "Fund Balance Used" column indicates an addition to fund balance.

## Budget Summary By Fund

Restated to Conform to GASB34

Fund	Actual Year Before Last: FY09	Actual Last Year FY10	Budgeted This Year FY11	Requested Next Year FY12	Percent Change Next Yr.	Dollar Change Next Yr.
<b>Assessments</b>						
County Assessment	538,596	549,251	548,796	548,961	0.0%	165
High School Assessment	2,202,665	2,342,042	2,422,622	2,449,839	1.1%	27,217
Total Assessments	2,741,261	2,891,293	2,971,418	2,998,800	0.9%	27,382
<b>Municipal Budget</b>						
General Fund	6,696,287	6,794,322	7,045,826	7,155,925	1.6%	110,098
Capital Improve. Program Fund (A)	1,684,274	6,063,242	1,850,746	1,696,956	-8.3%	-153,790
Dog Control Reserve Fund	3,236	3,092	2,704	3,022	11.7%	318
Shellfish Conservation Reserve Fund	1,775	532	1,873	1,812	-3.2%	-61
Cemetery Trust Fund	191	325	123	70	-43.1%	-53
Gurnee Scholarship Trust Fund	0	0	333	200	-39.9%	-133
Cruise Ship Fund	0	375,374	654,330	542,329	-17.1%	-112,002
Total Municipal Budget	8,385,763	13,236,887	9,555,936	9,400,313	-1.6%	-155,623
<b>Education Budget</b>						
Elem. School Fund (Emerson-Conners)	4,626,637	4,652,492	4,833,583	5,012,777	3.7%	179,194
Total Education Budget	4,626,637	4,652,492	4,833,583	5,012,777	3.7%	179,194
<b>Grand Totals</b>	15,753,661	20,780,671	17,360,937	17,411,890	0.3%	50,953

### Notes:

- A. The amounts shown for the C.I.P. Fund reflect the level of appropriations, not actual expenditures, since expenditures vary widely from year to year, but the taxes required to fund them should remain relatively level.
- B. It is important to note that the "Requested Next Year" column may include significant funds transferred from the fund balance of the General Fund.
- C. Amounts enclosed in a box include budget adjustments made after Town Meeting approved the budget. Typical examples include grants, year-end encumbrances and transfers from the contingency account. Accordingly, this will likely affect the "Percent Change" and "Dollar Change" amounts.
- D. The amount shown in the FY10 column for the Cruise Ship Fund was not formally adopted by Town Meeting as a discreet budget, but was included in the General Fund.



## Budget Summary By Cost Center

Restated to Conform to GASB34

	Actual Year Before Last: FY09	Actual Last Year FY10	Budgeted This Year FY11	Requested Next Year FY12	Percent Change	Dollar Change
<b>General Fund</b>						
Town Council	36,924	36,728	37,436	36,836	-2%	-600
Town Manager's Office	109,467	109,684	115,718	115,878	0%	160
Town Clerk's Dept.	101,940	109,228	117,937	110,387	-6%	-7,550
Finance Department	289,014	286,742	293,442	292,407	0%	-1,036
Legal Counsel	22,204	26,449	26,632	23,968	-10%	-2,664
Elections	17,187	11,728	13,729	14,150	3%	421
Information Technology	101,134	90,283	114,747	124,232	8%	9,485
Municipal Building	87,762	77,998	95,003	89,870	-5%	-5,134
Town Offices	32,200	34,504	33,407	33,425	0%	18
Employee Benefits	1,041,985	1,109,228	1,232,219	1,280,632	4%	48,413
Code Enforcement Division	98,999	71,701	95,459	92,495	-3%	-2,963
Assessing Division	130,573	135,857	143,537	145,408	1%	1,870
Planning Department	310,589	293,991	277,025	271,182	-2%	-5,843
Economic Development	0	67,977	311	547	76%	236
Miscellaneous	212,979	278,295	267,937	259,983	-3%	-7,953
Ambulance Service	347,119	364,001	378,313	381,354	1%	3,041
Fire Department	611,032	639,946	664,681	707,093	6%	42,412
Police Department	681,116	735,136	709,288	719,284	1%	9,996
Dispatch Division	171,225	183,419	186,245	190,706	2%	4,461
Public Safety Building	53,544	34,010	36,537	37,012	1%	475
Street Lights	77,759	76,876	70,764	76,868	9%	6,104
Harbor Department	108,453	120,194	104,251	117,698	13%	13,448
Parks and Recreation Section	204,649	188,379	196,324	198,040	1%	1,716
Glen Mary Park	13,502	18,772	23,394	17,841	-24%	-5,553
Emergency Management	1,400	1,887	1,504	1,508	0%	4
General Assistance	4,093	5,522	7,549	4,807	-36%	-2,742
<b>Cooperating Agencies</b>						
Acadian Little League	500	423	423	423	0%	0
Am.Red Cross: Pine Tree Chapter	4,044	3,418	3,418	0	-100%	-3,418
Bar Harbor Food Pantry	8,000	6,761	6,761	6,761	0%	0
Bar Harbor Historical Society	1,500	1,268	1,268	1,268	0%	0
Community Health & Counseling	2,527	2,136	2,136	1,800	-16%	-336
Downeast Transportation	2,173	1,820	1,820	1,820	0%	0
Eastern Agency on Aging	3,000	2,535	2,535	0	-100%	-2,535
Hancock County HomeCare & Hospiti	9,028	7,630	7,630	7,630	0%	0
Downeast Health Services (WIC)	1,110	938	938	938	0%	0
Hulls Cove Neighborhood Assoc.	4,751	4,015	4,015	4,015	0%	0
Island Connections	6,066	5,126	5,126	5,126	0%	0
Washington-Han. Community Agency	1,339	1,132	1,132	1,132	0%	0
Yesterday's Children, Inc.	505	427	427	427	0%	0
Hospice Volunteers of Hancock Coun	0	600	600	600	0%	0
Comfort Station Section	52,126	56,622	80,264	75,532	-6%	-4,731
Public Works Department	136,524	144,678	141,448	144,114	2%	2,666
Highway Division	1,005,187	924,773	1,021,052	1,024,155	0%	3,103
Solid Waste Division	551,350	508,438	508,557	536,577	6%	28,020
Debt Service	39,708	13,045	12,888	0	-100%	-12,888
<b>Total General Fund</b>	<b>6,696,287</b>	<b>6,794,322</b>	<b>7,045,826</b>	<b>7,155,925</b>	<b>2%</b>	<b>110,098</b>

## Budget Summary by Cost Center (continued)

	Actual Year Before Last: FY09	Actual Last Year FY10	Budgeted This Year FY11	Requested Next Year FY12	Percent Change	Dollar Change
<b>Other Funds</b>						
Capital Improvement Program Fund *	1,684,274	6,063,242	1,850,746	1,696,956	-8%	-153,790
Dog Control Reserve Fund	3,236	3,092	2,704	3,022	12%	318
Shellfish Conservation Reserve Fund	1,775	532	1,873	1,812	-3%	-61
Cemetery Trust Fund	191	325	123	70	-43%	-53
Gurnee Scholarship Trust Fund	0	0	333	200	-40%	-133
Cruise Ship Fund	0	375,374	654,330	542,329	-17%	-112,002
<b>Total Other Funds</b>	<b>1,689,476</b>	<b>6,442,565</b>	<b>2,510,109</b>	<b>2,244,388</b>	<b>-11%</b>	<b>-265,721</b>
<b>Municipal Budget Total</b>	<b>8,385,763</b>	<b>13,236,887</b>	<b>9,555,936</b>	<b>9,400,313</b>	<b>-2%</b>	<b>-155,623</b>
<b>Elementary School Fund</b>						
All Expenditures	4,626,637	4,652,492	4,833,583	5,012,777	4%	179,194
<b>Total Elementary School Fund</b>	<b>4,626,637</b>	<b>4,652,492</b>	<b>4,833,583</b>	<b>5,012,777</b>	<b>4%</b>	<b>179,194</b>
Emergency Special Ed. Reserve Fund	n/a	n/a	n/a	n/a	n/a	n/a
<b>Education Budget Total</b>	<b>4,626,637</b>	<b>4,652,492</b>	<b>4,833,583</b>	<b>5,012,777</b>	<b>4%</b>	<b>179,194</b>
<b>Assessments</b>						
County Assessment	538,596	549,251	548,796	548,961	0%	165
High School Assessment	2,202,665	2,342,042	2,422,622	2,449,839	1%	27,217
<b>Assessments Total</b>	<b>2,741,261</b>	<b>2,891,293</b>	<b>2,971,418</b>	<b>2,998,800</b>	<b>1%</b>	<b>27,382</b>
<b>Grand Totals</b>	<b>15,753,661</b>	<b>20,780,671</b>	<b>17,360,937</b>	<b>17,411,890</b>	<b>0%</b>	<b>50,953</b>

\* The amounts shown for the C.I.P. Fund reflect the level of appropriations, not actual expenditures, since actual expenditures vary widely from year to year, but the taxes required to fund them should remain relatively level.

\*\* Amounts enclosed in a box include budget adjustments made after Town Meeting approved the budget. Typical examples include grants, year-end encumbrances and transfers from the contingency account. Accordingly, this will likely affect the "Percent Change" and "Dollar Change" amounts.

# Tax Cap Compliance

## Impact of LD#1\* on the Bar Harbor Municipal Budget

### Property Tax Limit This Year

FY11 Tax Cap as approved at last year's Town Meeting (See Note A)	<b>\$5,772,332</b>
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### Adjustment for Growth Limitation Factor

Average Real Personal Income Growth (Note B)	1.66%	
Property Growth Factor (See Note C)	2.41%	
<b>Total Growth Limitation Factor</b>	<b>4.07%</b>	<b>\$234,934</b>

### Adjustment for Change in Municipal Revenue Sharing

#### Year Before Last - Calendar Year 2009

January through June	147,003	
July through December	112,318	
Total Revenue Sharing - Year Before Last	259,321	
Allowed Increase in Revenue Sharing	4.07%	10,554

#### Last Year - Calendar Year 2010

January through June	93,487	
July through December	101,298	
Total Revenue Sharing - Last Year	194,785	
Increase or (Decrease) of Revenue Sharing		(64,536)

<b>Net Growth or (Loss) of Revenue Sharing</b>		<b>(75,090)</b>
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<b>Adjustment for Change in Municipal Revenue Sharing</b>		<b>\$75,090</b>
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### Adjustment for Any Excess Taxes Collected This Year

Property Tax Cap - FY11 (See Note A)	5,772,332
Property Taxes Collected - FY11	5,708,877

<b>Adjustment for Any Excess Taxes Collected This Year</b>	<b>\$0</b>
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<b>Maximum Municipal Property Tax Levy Next Year</b>	<b>Tax Cap</b>	<b><u>\$6,082,356</u></b>
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<b>Proposed Municipal Property Tax Levy Next Year</b>		<b><u>\$5,742,050</u></b>
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<b>Amount Under or (Over) Tax Cap</b>	<b><u><u>\$340,306</u></u></b>
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**Notes:**

- A. This is the Municipal (not school) Tax Cap approved last year by Town Meeting.
- B. Average Real Growth in Total Personal Income for the State as a whole, as determined by the Director of the State Planning Office. The TPI may not exceed 2.75%.
- C. Tax Base Growth in the prior tax year. For the FY12 Budget: the tax year April 1, 2009 - March 31, 2010.
- \* LD #1 has been codified as 30-A MRSA 5721-A

## Bar Harbor Facts

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### Geographical

Total Land Area of the Town in Square Miles		45
Land Area Occupied by Acadia National Park	10,156 Acres	40%
Miles of Shoreline		34

### Demographic

Population:	2010 Census	5,235
	Growth, 2000-2010	8.6%
	Summer Population (Estimated from Trash Equivalent)	18,000
	Individuals Over 65 Years of Age, 2000: Bar Harbor	16%
	State of Maine	14%
Median Income per Family:	Hancock County 2009:	\$60,554
	State of Maine, 2009:	\$57,257
Owner Occupied Median Value of Housing, Assessor's Estimate 2010		\$295,200

### Taxes

Total Number of Tax Parcels, 2010		3,720
State Valuation:	2010 (final)	\$1,486,550,000
	2011 (preliminary)	\$1,443,700,000
	Change:	- 2.9%

### Finances

General Fund fund balance as % of Revenues: FY10		15%
State Aid as a % of Municipal Expenses: FY10		4.2%
School Aid as a % of School Expenses: FY10		4.2%
Bond Ratings, 2010: Moody's		Aa2
	Standard & Poors	AA

### Highways

Miles of Town Road		55.62
Miles of State Roads Plowed (State Aid Roads)		11.22
Miles of Sidewalks		17

### Tourism

Cruise Ship Visits, 2010		120
Rooms of Lodging, 2010 (Chamber of Commerce estimate)		3000
Campsites, 2010 (Chamber of Commerce estimate)		1024
Miles of National Park Carriage Roads		45

### Employment

Town Employees, Full Time (excluding schools) FY11		73
Largest Employer - Jackson Laboratory, 2010		1185
	JAX employees living in Bar Harbor, 2010 (estimate)	336

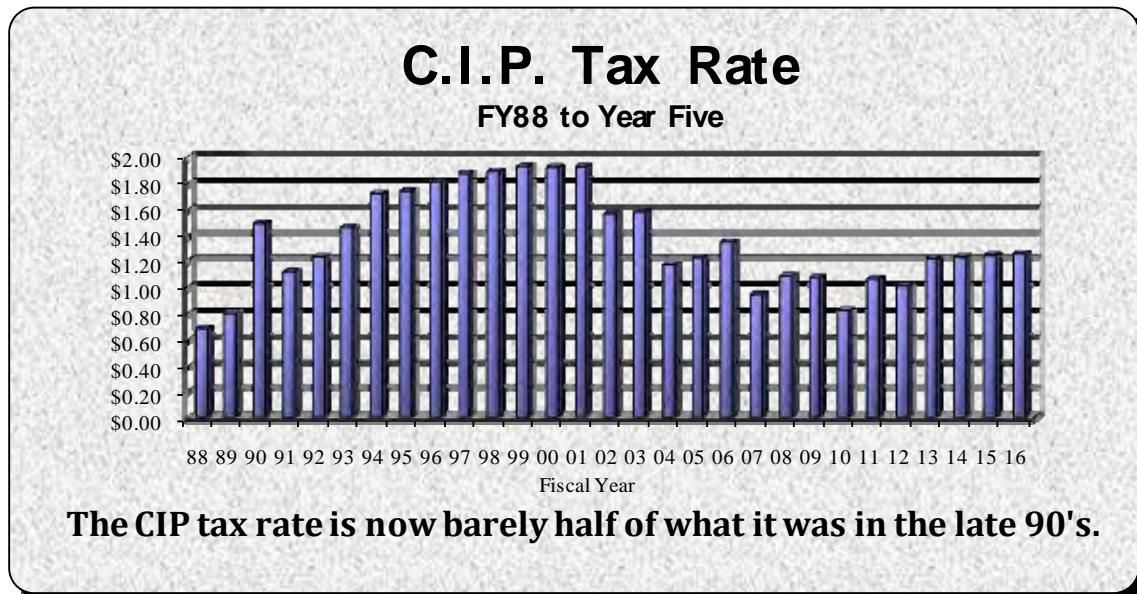
### Other

Number of Sewer Plants		3
Number of Fire Trucks		6
Number of Ambulances		3
Persons Voting for Governor, 2010		2399
Registered Voters, Active - 2010		4151

## Capital Improvement Program

Next year's requested appropriation for the Capital Improvement Program totals \$1,696,956. The amount being raised from taxes is down about 5%. You may recall that voters raised taxes some \$65,000 when they approved the first Northeast Creek Workforce Housing bond issue. However, since they rejected the project in June 2011, I feel it only appropriate that we reduce the amount raised from taxes by the same amount.

FY12 spending will slightly exceed the appropriation as a result of reserves built up in the past, some of which were bond proceeds. Fund balance will not be used to finance the FY12 budget, since we feel we have barely enough to buffer any unforeseen revenue shortfalls or emergencies. As a result of these three factors, the requested FY12 appropriation is down about \$143,000 from the current year budget. That's over 6%.



The proposed five year CIP accomplishes one of Council's most important policies, Policy #6, to "identify and plan for the funding of infrastructure needs". It also advances some of their other goals:

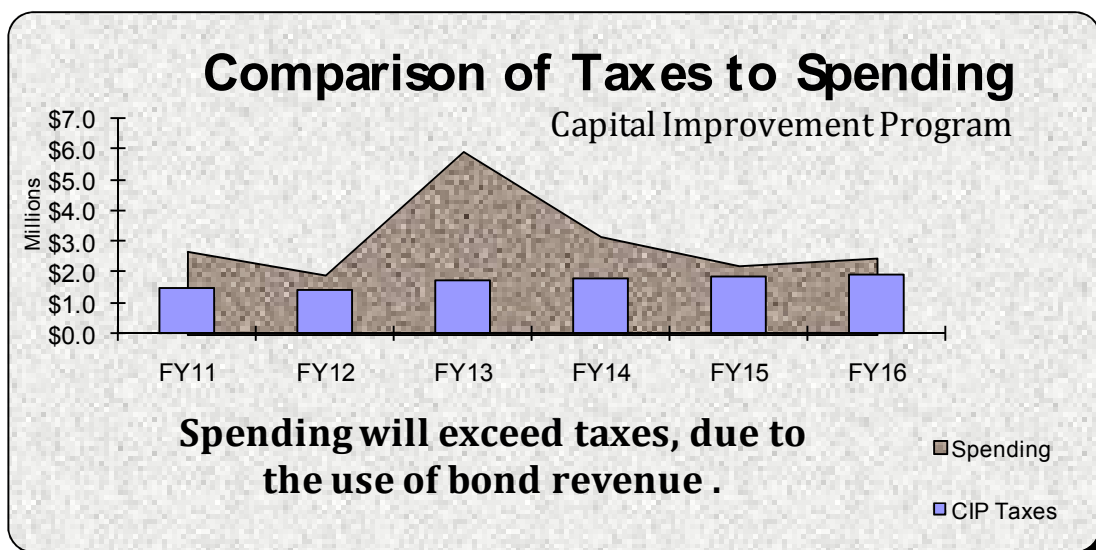
- Goal #A-1      Develop each year's budget using a zero-increase based budgeting method.*
- Goal #A-2      Keep property tax increases at or below the Social Security cost of living adjustment.*
- Goal #D-5      Complete renovations of the main floor of the Municipal Building*
- Goal #D-7      Support MDOT Route 3 context sensitive solution effort to insure the reconstruction of Route Three from Ireson Hill to West Street.*
- Goal #D-9      Clarify the legal boundaries of Cedar Avenue and related utilities.*
- Goal #D-13     Design and request Town Meeting approval of a consolidated Public Works facility at the Hulls Cove site, which includes a new Town Garage*

There are also several Council goals which are not met by this plan, simply due to lack of time to determine scope and cost, but staff will continue to advance these projects over the coming year:

- Goal #D-1 Complete a strategic energy plan, which addresses the use of alternative and renewable energy sources.*
- Goal #D-3 Identify, prioritize and begin storm drain infrastructure upgrades.*
- Goal #D-8 Improve the functionality and appearance of the Transfer Station by painting, repairing the fencing, installing fence screening and improving signage.*
- Goal #D-10 Construct a new Port Security Office.*
- Goal #D-12 Replace the Town Pier Railings.*
- Goal #D-14 Design, fund and build Harborview Park, including visitor information, an expanded deck and boardwalk, dinghy space, a float, and kayak lockers.*
- Goal #D-15 Renovate and expand the Public Safety Building.*

**Bond Issues Planned**

A bond of about \$3,400,000 will be requested in Year Two to finance relocation of the energy inefficient, high-maintenance and outgrown Town Garage to our site in Hulls Cove and for Municipal Building renovations to improve customer service, energy efficiency, security, public safety and space configuration, as well as ventilating, cooling and heating. This project will require an estimated 22% increase for the CIP tax rate, in effect, restoring the 18% cut in FY02 to keep taxes down. A second CIP Fund bond issue is planned for Year Four. In June 2014, we expect to ask Town Meeting to approve bonds to finance street and sidewalk work being built to coincide with our federal/state mandated Combined Sewer Overflow Elimination Project. In brief, while sewer rates will pay for expansion of the Wastewater Treatment Plant and construction of a forcemain across most of the downtown, we plan to rebuild the streets and sidewalks at the same time, rather than coming back a few years later and tearing everything up again. I am pleased to say that we will be able to avoid a tax increase for this bond issue, since an old bond will be retired the previous year.



### **Next Year's Purchases & Projects**

The C.I.P. "Year by Year Overview" lists those projects which we anticipate completing in the five years between July 1, 2011 and June 30, 2016. This is what we call Fiscal Years 2012 to 2016 and abbreviate as FY12 to FY16. Each year, we find that we have to make adjustments to the plan as we get closer to the time to expend the money. Minor adjustments are normally made for price fluctuations, but sometimes, newfound money allows us to accelerate a previously scheduled item.

Comparing this year's CIP to last reveals that a number of projects previously planned for FY12 remain scheduled for next year, including a computer server, police cruiser, funds to match the FY09 Port Security Grant, Public Safety Building repairs, our waste oil furnace, a 23 year old water tanker and the "Great Pumpkin", our 17 year old plow truck. We'll also replace a new-sprint bailer and forklift at the Recycling Station, right on time, after only 22 and 24 years of service, respectively. Our Town Office phone system will be replaced on schedule and in combination with one at the Public Safety Building, saving money by combining the two.

Postponed projects include renovation of the first floor of the Municipal Building and replacement of the Town Garage, as we seek to avoid tax increases in this economy. We've also postponed replacement of our Wide Area Network and cable TV broadcasting equipment, since both seem to be working fine and should make it through another year. The same can be said for some of our police radio system, which was scheduled for replacement.

The only item we have added to the coming year's CIP is replacement of a 42 year old semi-trailer that is used to store recycle goods until they are sold to a broker. It's become quite decrepit and replacement has been advised by our insurance company risk management inspector.

As always, we also have a lot of road and sidewalk work to do next year, about \$750,000, nearly double the usual amount, using funds from the bond issue generously approved by voters two years ago.

In the School Department, our single biggest project next year will be \$55,000 to advance the U98 technology program and infrastructure support for the 7th and 8th grade laptop program, replace all computers older than 4 years and to replace much of the computer network wiring. We need to build a permanent ramp entrance from the playground into the 3<sup>rd</sup>/4<sup>th</sup> grade wing of the Conners building, replace the entrance doors to the lower Emerson Building and install a non-skid floor in the kitchen. Every year, we try to replace the furniture in one classroom plus other furniture, fixtures and floor coverings as needed. In FY12, we will also anticipate smaller repairs to the roof, plumbing and keyless access controls. Of course, we also must make \$253,000 in debt service payments for the 1992 school addition and our 2004 heating system, plus \$9,000 in lease purchase payments on our copy machines.

## How a Capital Improvement Program Works

In order to better understand our Capital Improvement Program, it may be helpful for me to explain its purpose and function. As required by Section C-30.A of the Town Charter, the CIP is "a program consisting of projects any one of which costs more than \$5,000 and meets one or more of the following requirements:

- construction time extends to two or more fiscal years;
- includes planning for, construction of or major renovation of a Town building, wharf, public way, sewer, drain or appurtenant equipment; or
- replacement or acquisition of equipment with life expectancy of five years or longer."

While not fully articulated in the Charter, contemporary thinking further suggests that the CIP should help the Town to avoid surprises by forcing us to look ahead for the next five years or even longer. Typically, this helps stabilize the CIP tax rate, so that it does not exhibit wild swings from year to year despite changes in expenditures, although the Great Recession has made that goal impractical.

Because we should have plenty of notice when to expect most of our large capital expenditures, proper use of the CIP can help us avoid paying unnecessary financing costs, since we can begin raising needed capital a little bit at a time. If we plan it right, we should be able to pay cash for most things, thereby reducing our interest expense. These interest expenses can really add up. For example, look at the last ladder truck we bought. Due to a lack of funds, we had to borrow \$350,000 and pay it back over ten years. If we had foreseen the need to replace this apparatus ten years prior, set up a replacement reserve and funded it at only \$35,000 per year, we would have saved over \$100,000 in interest on this one piece of equipment alone!

In order to implement a pay-as-you-go system, it is necessary to plan ahead farther than the five years in the CIP. Accordingly, the budget also includes an "Equipment Replacement Schedule" listing all major equipment and buildings, depreciation rates and proposed replacement dates. The CIP also contains some contingent purchases and projects which will be undertaken only if we are able to find the needed additional funds from grants or equipment trade-ins. In order to clearly delineate these on the "Year to Year Overview", these are boxed.

It is also important to note that for capital accounts, appropriations (authorizations to spend) are "continuing appropriations". That is, once Town Meeting authorizes spending capital funds, the authorization to spend the money continues from year to year. The appropriation does not lapse at the end of the year like it does for operating funds. This funding mechanism has the additional advantage of creating an emergency source of funds, since accumulated reserves can be spent for major repairs or emergency replacements, without the delay inherent in calling a Special Town Meeting. Of course, all reserves are invested and the interest can be spent on other projects once appropriated by Town Meeting.



## ~ Municipal Capital Projects ~

### Town Clerk's Department

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**Voting Equipment** – We purchased an electronic voting system in FY99, consisting of an electronic vote counter, ballot sorting equipment and the attached bins, which are collectively known as a ballot box. We have diligently funded a replacement reserve and are planning to pay cash for a replacement ballot box in FY12. In addition, we would like to purchase a second unit, not only to serve as a backup in case of breakdown, but due to the increased number of absentee voters and the large number of ballot questions at each election, which sometimes cause our ballot box to overflow.

### Finance Department

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**Computer Hardware** – This account includes the Munis computer server and laser printers used for our accounting system. The server is scheduled for replacement every three years: in FY13 and FY16.

**Computer Software** – We are no longer funding software replacement accounts, since most licensing fees cover regular upgrades. Licensing and support fees are budgeted in the General Fund.

### Assessing Division

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**Property Tax Revaluation** – In FY09 a deputy assessor was hired to allow the Town Assessor to adjust property values every year, thus preventing spikes in individual property owners' tax bills, substantially delaying the day when the Town will be forced to conduct a mass reval and avoiding the necessity of hiring an outside reval company, the purpose for which this account was created in the first place. Since we now are doing far more work in-house, I have proposed transferring the remaining funds for the purchase of assessing equipment and closing this account by the end of FY14.

#### **Assessing Software** –

We are no longer funding software replacement accounts. Since most licensing fees cover regular upgrades, we don't foresee the need to replace this software. Licensing and support fees are budgeted in the General Fund.

**Vehicle Purchase** – With our new assessing strategy, as outlined above, we should avoid the cost of a reval, but the Assessor, and now the Deputy Assessor, are incurring more mileage on their personal cars due to the increased number of property inspections required. Consequently, management recommends purchasing a small all-wheel-drive vehicle for their use in FY13.

### Technology Division

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**Copy Machines** – We have three good-sized copy machines in the Town Office that churn out

the nearly 350,000 copies needed each year to serve the Town Council, Warrant Committee, Planning Board, Appeals Board, Design Review Board, Harbor Committee, Marine Resources Committee and a dozen other boards, committees and task forces, not to mention staff administrative needs. We used to lease/purchase these machines, but we have found it more cost effective to purchase them outright, thus saving interest expense and gaining the ability to redeploy the older copiers to locations where less volume is required. We plan to replace the Clerk's copier in FY15. In FY13 the Planning Department's copy machine will be replaced with a color copier, due to the large number of plans and other documents now being submitted in color.

**Geographic Information System** – Many of the Town's maps, surveys and plans are stored digitally for our archives and Geographic Information System (GIS). Think of GIS as a digital, computerized map linked to all kinds of documents in a computer data base: lot lines, deeds, building locations, topographical features, water shutoffs, sewer connections, maintenance records, even invoices. GIS software allows several Town departments to share our GIS database and generate, edit and retrieve maps and data for Town facilities and other local features. A reserve has been funded to allow replacement of this equipment as it wears out or justifies upgrading. Our five year plan presently includes: FY14 – Replace the 44" plotter with a combination plotter/scanner. FY15 – Replace 24" plotter. FY16 – Replace GPS locator unit. Please note that, since our GPS Unit is an integral, and relatively inexpensive, part of our GIS system, we plan to close-out the separate "GPS Unit" account in FY12 and combine it with this GIS account.

**GPS Unit** – Account discontinued FY12. See note above under Geographic Information System.

**Wide Area Network and Cable TV System** – During FY06, we purchased video equipment and started broadcasting Town Council, Planning Board and other public meetings on the G Channel of the local cable TV system. We had planned to replace the bulk of our broadcasting equipment in FY12, but it seems to be holding up fine, so replacement has been delayed until FY13. Renovation of our wide area network (WAN) system is scheduled for FY14. The WAN is a fiber optic cable system between all Town buildings and facilities.

**Audio Visual Equipment** – A small reserve account has been funded so that our LCD projector and similar equipment can be replaced starting in FY18.

**Document Imaging System** – In order to better preserve our public records and improve our document retrieval capabilities, we began implementation of a document imaging system in FY09 for the Clerk's Department and expanded the system to serve more Town offices in FY11.

**Computer Servers** – All Town offices and facilities are linked by our fiber-optic WAN allowing us to share information and files by way of four computer servers used for digital archiving, assessing, maps, the property database, word processing, spreadsheets, recordkeeping, similar shared files and e-mail backup. These four primary servers are replaced every three years and then redeployed for lower activity/risk uses such as our Web calendar, scanners, streaming video and broadcasting.

**Town Office Phone System** – The CIP includes a reserve for replacement of the phone system at the Municipal Building on a nine year cycle. It is next scheduled for replacement in FY12, at

which time it will be consolidated with the Public Safety Building and Public Works Department phone system to improve efficiency and reduce cost.

**Ortho Photo Update** – These distortion-free aerial photos of the town are an invaluable tool for our taxpayers, real estate agents, surveyors and town employees. They were last updated in FY08 as part of the Planning Department’s wetlands mapping project. Due to the amount of on-going development, we would like to replace the color photos every five years thereafter, making FY13 the next expected date. Our color infrared photos (CiR) are updated on a ten year cycle, next due in FY18.

**Website Improvements** – The Town is constantly looking for better ways to improve government transparency and citizen access to the information they need. In FY13, we propose a new interactive web-based public information portal, MyBarHarborMaine.gov, built on the same platform as Maps on Line, People Forms and our Asset Management System. This expansion would allow the public to view their property information, as well as their property tax and utility bills’ current balances and integrate with the existing (and soon to be expanded) online bill pay service to allow for a more streamlined and user friendly system, available 24/7. The initial system would also include an “Interactive FAQ” instead of a static page of questions like a traditional FAQ. This system would allow the public to search the existing questions as well as ask new questions, which would be sent automatically to the appropriate department for a response.

## **Municipal Building**

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**Building Renovations** –When the Town Offices were moved into the old high school in 1970, very little remodeling was done to accommodate them. As a result, meeting rooms, visitor service areas and office spaces are inefficient in terms of customer service, energy efficiency, security, public safety and space configuration, as well as ventilating, cooling and heating. A major renovation project is proposed to bring all municipal meeting rooms and offices up to modern standards, while retaining the historic look and charm of the original construction. Council Goal #D-5 calls for staff to “Complete renovations of the main floor of the Municipal Building” by the end of FY14. We anticipate starting construction in FY13, Year Two of the CIP, so we will need to take this project to Town Meeting for consideration in June FY12, the same time as the Town Garage. Financing both projects at the same time allows us to save considerable money on our borrowing costs.

**Alternative Energy** – Starting in FY13, we have proposed funding to begin study and/or implementation of the generation of our own energy for the Municipal Building and/or other facilities.

## **Code Enforcement Division**

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**Vehicle Reserve** – We have funded a replacement account, so we can pay cash to replace the Code Enforcement Officer’s 2007 Subaru Forester SUV when it is nine years old in FY16.

## **Planning Department**

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**Downtown Streetscapes** – A streetscape improvement is the beautification of a street by adding trees, old style lampposts, benches, trash receptacles, visitor information and interesting paving materials and patterns, similar to the Federally funded “demonstration project” in the central business district constructed in the mid-seventies. The streetscape project for Lower Main Street has been combined with the Public Works Department’s Consolidated Capital Work Program and is planned for construction in FY14.

## **Ambulance Division**

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**Ambulance** – Our 1998 ambulance will need to be replaced when it is fifteen years old in FY13. We will be able to pay cash, since we have been putting money aside every year. The purchase price shown includes not only the vehicle, but also all attached and most portable equipment.

**Defibrillators** – A defibrillator is a piece of ambulance equipment which electrically stimulates the heart to restore the correct pulse. We plan to replace our oldest unit in FY14, using a 50% grant.

**Rescue Tools** – We have previously funded a reserve for future replacement of this equipment, which is deemed adequate for the foreseeable future.

## **Fire Department**

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**Fire Engine #2 Reserve** – Engine #2, a pumper/tanker, was purchased in FY03. A reserve has been funded to allow replacement when it is thirty years old in FY33. This price includes not only the vehicle, but also attached and portable equipment.

**Fire Engine #3 Reserve** – This engine had to be replaced unexpectedly in FY09 due to very expensive mechanical problems. A reserve has been funded to allow replacement when it is 30 years old in FY39. This price includes the vehicle and attached and portable equipment.

**Fire Engine #4 Reserve** – Engine #4, the ladder truck, will be thirty years old when we propose to replace it in FY24. A replacement reserve has been funded. This price includes not only the vehicle, but also attached and portable equipment.

**Fire Engine #5 Reserve** – Engine #5, the IH/Ferrara 1250 gpm pumper will be thirty years old in FY24, when we propose to pay cash from our replacement reserve. This price includes not only the vehicle, but also attached and portable equipment.

**Pickup Truck – Fire Chief’s** – We fund a replacement account and have scheduled the next purchase for FY13. Thereafter, it will be transferred to a Town department with less intensive use. This price includes not only the vehicle, but also attached and portable equipment.

**Thermal Imaging Cameras** – We funded a reserve account for our two thermal imaging cameras. The first unit was ten years old when scheduled for replacement in FY09, but it seemed to

be working fine, so we postponed the purchase, and left the balance in the account until needed. The second camera is scheduled for replacement in FY17.

**SCBAs & Cascade Compressor System** – A 2009 Port Security Grant provided 75% funding for twenty high-volume SCBA firefighter air packs and a cascade compressor system to fill them. The 25% local match is budgeted in the Police CIP. All SCBAs and the Cascade Compressor System are scheduled for replacement in FY34.

## **Police Department**

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**Cruiser Replacement** – The Town owns six police cruisers. At any one time, four of them are in Police Department service and the oldest two have been transferred to other Town departments. Experience has shown that our cruisers become unreliable after 150,000 miles of police service, which takes about four years. When replaced, they are transferred to a department which uses them much less intensely. The price shown for the cruiser includes appurtenances such as laptop computer, radio, and signage, but does not include radar, video system, cage, emergency lights or sirens; since the latter items tend to last more than the three years the cruiser is in police service. The larger appropriation every fourth year is for the purchase of a four wheel drive vehicle.

**Cruiser Equipment** – Some equipment lasts longer than a cruiser does, so we replace these on an as-needed basis, including the radar, video system, cage, emergency lights and sirens.

**Computer System** – The heavily used Police Department computer system utilizes two central computer servers, which are scheduled for replacement every three years. We are no longer funding software replacement accounts. Since most licensing fees cover regular upgrades, we don't foresee the need to replace this software. Licensing fees are budgeted in the General Fund.

**Communication System Reserve** – The Dispatch Division's radio console, four base stations, remote control station, Ireson Hill radio building with generator and recording equipment are scheduled for replacement at various times as listed on the Equipment Replacement Schedule, which also shows the depreciation for each piece of equipment. We have funded a replacement reserve based on that depreciation table, so that each piece of equipment can be replaced as it wears out. During the five years of the CIP, we plan to replace the telephone/radio traffic recorder in FY14 and, in FY16, two radio base stations, a radio console command module and a radio remote control station.

**Speed Trailer & Monitor** – The Police Department uses a Speed Monitoring Awareness Radar Trailer (SMART) to promote compliance with speed limits in and around problem areas. In addition, we own a portable, inconspicuous speed monitor. This device is a small metal box which is chained to a utility pole and records traffic volumes and speeds, allowing the Department to plan enforcement times and days most effectively. A replacement reserve has been funded on a twenty year cycle, with the computer replaced every five years, the next time being FY13.

**Security Camera System** – Purchased with a Federal grant. Starting in FY12, we have funded a replacement reserve for purchase in FY17.

**Night Vision Units** – Purchased with a Federal grant. Starting in FY12, we have funded a replacement reserve for purchase in FY16.

**Port Security Boat** – Purchased with the FY08 Port Security Grant. Starting in FY12, we have funded a reserve with cruise ship Port Development Fees, which will allow replacement of the boat when it is twenty years old in FY29.

**Port Security Grant FY09 Match** – The Police Department received a 75% Port Security Grant in FY10 to fund a new port security office, video and radar surveillance equipment and the remodeling of the police dispatch area to house the new equipment. The Town must budget its local match in FY11 and FY12, which was funded with cruise ship Port Development Fees. A second Port Security Grant was also received in FY09 (ARRA), but no local match is required under that program.

## **Public Safety Building**

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**Phone System Replacement** – The Public Safety Building phone system is scheduled for replacement in FY12, at which time we will integrate the police/fire phones with the Town office phone system scheduled for replacement at the same time. A replacement reserve has been funded thereafter.

**Public Safety Building Generator Reserve** – A replacement reserve has been funded on a thirty year cycle.

**Shelter Generator** – As a designated emergency shelter for the Town of Bar Harbor, the school's Emerson Building has a standby generator which is maintained by Fire Department personnel. A replacement reserve has been funded on a thirty year cycle.

**Public Safety Building Renovations** – Income from the cell phone antenna lease has been dedicated to renovation of this 100 year old building. Much work needs to be done, but our FY12 priority will be an overhaul of the bathrooms, along with updating the plumbing to modern standards.

## **Harbor Department**

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**Boat & Trailer** – This reserve account will be used to replace the Harbor Master's boat and trailer in FY18. An engine overhaul was scheduled for FY10, but will be postponed until needed.

**Floats** – This account is designed to accumulate the funds necessary to replace the floating docks at the Town Pier on a rotating basis, with most floats scheduled for replacement every fifteen years. Three of the 16' x 24' public floats are scheduled for replacement in FY13. However, we will continue to use the existing floats as long as they remain in good condition. Unused reserve funds will remain in this account until needed for repairs or for full replacement.

**Gangways** – Just as with the floats, we fund a reserve account, with replacement of our four gangways scheduled every twenty to thirty years. However, since they are subject to considerable wear and tear from the weather, these funds may be used for an emergency replacement if needed. The next replacement, a thirty year old gangway, is scheduled for FY14. The ADA requires that any replacement gangway be a minimum of 80 feet long.

**Harbor Master's Office** – We anticipate consolidation of the Harbor Master's Office with the Port Security Office, which will also provide space for Bar Harbor Police, Customs & Border Protection, Coast Guard and Marine Patrol officers as needed. Since the Port Security Office will be funded using the first FY09 Port Security Grant, no additional funding will be required.

**Pier Renovations** – On a regular basis, the north end of the town's Ells Pier needs replacement of the timbers used for piling, bracing and curbs, as well as the metal ladders and related equipment. Since most of the wear and tear comes from the small cruise ships that moor at the pier, cruise ship Port Development Fees finance this replacement reserve.

**Security Camera System** – We have budgeted funds to replace the Harbor Master's ten year old security camera system when it is ten years old in FY14.

## **Parks Section**

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**Grant Park Renovations** – One of the last Town parks still needing renovation is Grant Park, at the easterly end of Albert Meadow. The first step in developing a master plan for the renovation was a survey, which was completed in FY08. The master plan is scheduled for FY11. Replacement reserve funding is scheduled to start in earnest in FY13 using cruise ship Port Development Fees.

**Mount Desert Street Cemetery** – During FY03 we received a bequest from the estate of Crystal T. Sprague, on the condition that the funds be used only for the maintenance and repair of the Mount Desert Street Cemetery. Headstones have been cleaned and a gate was installed at the north end. We anticipate building paths; regrading and reseeding the sod; replacing overgrown shrubs; installing an irrigation system; repointing the stone wall, installing fencing; and possibly illuminating the Civil War Memorial. We do not foresee a need for additional funds. A boundary survey indicates the need for a line agreement between the Town and the westerly abutter. Once this is completed we would like to select a designer and finalize design improvements, with construction to follow.

**Park Equipment** – This account was established for the purchase of new park equipment or the replacement of worn-out equipment.

**Village Green Bandstand** – The bandstand was completely rebuilt in FY10, and a replacement reserve will be started in FY12 with cruise ship Port Development Fees.

**Glen Mary Reserve** – The pool was renovated in FY09. A replacement reserve will be started in FY12.

**Skatepark Construction** – No funding is planned over the next five years.

**Launch Ramp at Hadley Point** – Construction of the ramp was completed in FY06. A replacement reserve will be started in FY12.

**Harborview Park** – Funds for renovations were bonded in FY10, but work has been delayed pending the outcome of discussions on expansion and improvements. Payments will be made using Port Development Fees. No replacement reserve has been provided at this time due to lack of funds.

**Museum in the Streets** – Interpretive signs designating historical points of interest around the downtown are scheduled for erection in the spring of FY11. We plan to use cruise ship Port Development Fees to fund a onetime payment into a reserve account in FY13, so that funds will be available if needed for major repairs. Thereafter, we hope to establish ongoing funding of this account as money becomes available.

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## **Comfort Stations**

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**Restroom Reserve** – The Newport Comfort Stations were finished in 2011. Unused funds from that project were transferred into a “Restroom Reserve” account set aside for the renovation of any public restroom. This reserve account is now being funded annually using cruise ship Port Development Fees.

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## **Highway Division**

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**Land Acquisition & Development** – This account was created for the acquisition and development of land suitable for future town needs as it becomes available.

**Air Compressor, Mobile** – We fund a reserve for our trailer-mounted compressor, so we can replace it in FY14, when it will be fifteen years old.

**Backhoes** – We have three backhoes. The next replacement is scheduled for FY14, for a machine that will be 14 years old.

**Brush Chipper** – Replacement of our fifteen year old chipper is scheduled for FY14, using a replacement reserve.

**Road Grader** – We plan to replace our 23 year old grader in FY13 without borrowing any money, since we have funded a replacement reserve.

**Hydraulic Truck Lifts** – A replacement account was started in FY10 for our two hydraulic truck lifts at the Town Garage.

**Front End Loader** – We have funded a replacement reserve which anticipates fifteen years of service and replacement in FY16.



**Road Improvement Program** – Due to our huge backlog of roadwork and mandated improvements to the sewer and water systems underlying them, in 2009 Town Meeting approved borrowing the nearly \$3.7 million needed for a major road improvement program over five years. If bids come in as expected and bad weather doesn't destroy any roads, our requested FY12 budget should allow the following work:

Forest Avenue- Full depth reconstruction.

Pine Street- Full depth reconstruction.

**Sidewalk Reconstruction** – As part of our bonded road improvement program, we anticipate FY12 sidewalk replacement the length of Forest Avenue. A substantial portion, of each year's work is funded with cruise ship Port Development Fees.

**Sidewalk Plow** – We fund a twelve year replacement cycle, with the next purchase scheduled for FY15.

**Steamer/Pressure Washer** – Bought new in FY10, starting in FY13 we will fund a ten year replacement cycle, with the next purchase scheduled for FY20.

**Street Sweeper (broom)** – The Town owns two street sweepers: a vacuum-type and a broom-type. A reserve has been established for replacement of the broom-type in FY21, when it is fifteen years old.

**Street Sweeper (vacuum)** – The Town owns two street sweepers: a vacuum-type and a broom-type. The vacuum sweeper picks up finer materials, but wears out faster, as we found out in FY04 when we had to replace it unexpectedly. Consequently, we shortened its replacement cycle and now plan to purchase a new one in FY13, when it is nine years old.

**Town Garage** – We are plagued by a number of problems at our present Town Garage site on Lower Ledgeawn Avenue. We were required by State law to remove our underground fuel tanks in FY94. The new above ground tanks take up precious space on an already tight site. Federal handicapped accessibility standards (ADA) have made our office space impractical. It needs to be moved to a ground floor, but we do not have enough land to do so. We also have to face the fact that future expansions of the wastewater treatment plant will probably have to cross Ledgeawn Avenue. The garage is grossly energy inefficient, with barely three inches of insulation on a leaky, old, tin building that has outlived its design life. Add to all of these problems the fact that the garage is already filled to capacity, and you quickly come to the realization that we need to move the Town Garage to a larger site. The most logical place for the Public Works Department complex is on the Town-owned land off the Crooked Road in Hulls Cove. The CIP anticipates starting construction in FY13. Unfortunately, funding of the replacement reserve was repeatedly delayed due to shortage of funds and money has been siphoned off for other projects, so our best funding option is to borrow the required money.

**Tag Trailer** – Replacement of our fifteen year old, flat bed equipment trailer is scheduled for FY15, largely financed using its replacement reserve.

**Water Truck** - The water truck is used by the Highway Division to clean the downtown streets

and sidewalks several times a week. We are proposing to replace it with another used vehicle when it is twenty-three years old in FY12, paying cash from its replacement reserve.

**Light Trucks** – Four light trucks are scheduled for replacement over the next five years. With each new truck we will also replace any plows, wings, sanders, radios or other attached equipment. You may have noticed that we usually keep light plow trucks for only five or six years because they don't hold up under the added stress of plowing and end up spending time in the shop instead of plowing roads.

1. FY13 – Foreman's five year old ¾ ton 4x4 pickup with plow
2. FY14 – A six year old one ton 4x4, dump truck with plow
3. FY15 – Superintendent's seven year old ¾ ton 4x4 pickup with plow
4. FY16 – A six year old 1½ ton, 4 door 4x4, dump truck with plow and wing

**Plow Trucks** – The Town owns six large dump trucks. Experience has shown that, on average, they become unreliable after about eight years of service, so we put two of the older ones in reserve, while running four on the road. Typically, these trucks are replaced on a fourteen year cycle, but that may vary depending on how that particular model holds up. The price shown for each truck includes all appurtenant equipment, such as plow, wing, rigging, radio, beacons, sander, etc. Two trucks are scheduled for replacement over the next five years:

1. FY12 – Our orange seventeen year old Ford L-8000 with automatic transmission.
2. FY14 – A fifteen year old Volvo with Flo & Go body.

**Bobcat Loader** – Our 1993 Clarke forklift will be twenty years old in FY13, when we propose to replace it with a “Bobcat” style skid-steer loader. The reason for the switch is that we feel a “Bobcat” could fill the same function as our present forklift, but, with the proper attachments, could also sweep, load, dig, bore and even plow snow as a backup to our sidewalk plow.

**Roller, Vibratory** – The roller used for asphalt patching will be twenty-nine years old when it is scheduled for replacement in FY19, using cash from its replacement reserve.

**Waste Oil Furnace** – We dispose of our waste lubricating oils, and those of residents and businesses, by burning them in a special furnace. This approach not only saves the expense of disposal, but also allows us to reduce the cost of heating our truck bay, while providing a valuable service to the residents of the Town and to the environment. Unfortunately, these furnaces tend to wear out in a short length of time, about four years, so the replacement is planned for FY12, as well as FY16. A reserve sufficient for this replacement cycle has been funded.

## **Solid Waste Division**

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**Recycling Facility Reserve** – We have funded a nominal reserve for eventual replacement.

**Transfer Station Reserve** – We have funded a nominal reserve for eventual replacement.

**Storage Trailer Replacement** – The three storage trailers at the Recycling Center are all over thirty years old and in need of replacement. Our five year Capital Improvement Plan suggests replacement of one per year, starting in FY13. While we started a replacement reserve based on

a forty year life, we're starting 38 years too late, so you'll see a larger than normal appropriation in FY13, FY14 and FY15. Thereafter, you'll note much smaller annual funding.

**Bailer Reserve** – An account has been funded for the replacement of the bailers which we use to prepare recyclables, allowing us to pay cash for replacement of our 22 year old newsprint bailer in FY12.

**Crusher, Glass Reserve** – Starting in FY13, we will fund a reserve for FY23 replacement.

**Forklift Reserve** – A reserve account has been funded for replacement of our two Transfer Station forklifts: the electric model at 24 years old in FY12 and the propane unit when it is 20 years old in FY21.

## **Town Debt Service**

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**Bond Issue K - Municipal Building Renovation '04** – This account is used to pay the bonds for the 2004 ventilation system, building renovation and masonry repairs to the Municipal Building. The last payment is in FY14. These bonds cannot be refinanced.

**Bond Issue O - Agamont Park & Seawall** – In June 2004, voters of the Town approved borrowing funds to repair the collapsed seawall above Town Beach, as well as complete the final phase of renovations for Agamont Park. This account provides funds to pay the bonds sold in 2005 as construction was beginning. The final payment will be made in FY25.

**Bond Issue Q – Public Works: FY10** – This account is used to pay the bonds for a multitude of public works projects: roads, sidewalks, watermains, etc. The portion of the bonds used for water system work are repaid from water user fees, not from general taxation. These bonds cannot be refinanced until February 2021.

**Bond Issue T – Public Works: 2012** – In June 2012, we expect to ask Town Meeting to approve bonds to finance construction of the new Town Garage and renovation of the main floor of the Municipal Building. For budgetary purposes, we assumed principal of \$3,364,536 at 5.0% over 20 years.

**Bond Issue V – Public Works: 2015** – In June 2014, we expect to ask Town Meeting to approve bonds to finance street and sidewalk work being built to coincide with our federal/state mandated Combined Sewer Overflow Elimination Project. In brief, while sewer rates will pay for expansion of the Wastewater Treatment Plant and construction of a forcemain across most of the downtown, we plan to rebuild the streets and sidewalks at the same time, rather than coming back a few years later and tearing everything up again. We believe that this approach will inconvenience residents and visitors less and save money in the long run. For budgetary purposes, we assumed principal of \$1,099,936 at 5.5% over 20 years.

## ~ School Capital Projects ~

### School Department

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**A.D.A. Act Renovations** – This is a continuation of a multi-year project to bring both buildings up to ADA standards. We have students enrolled with physical challenges which make this an on-going need. In FY12 we plan to build a permanent ramp entrance from the playground into the 3<sup>rd</sup>/4<sup>th</sup> grade wing of the Conners building.

**Capital Outlay Reserve** – Any school CIP appropriations leftover at the end of a project are closed to this account. Similarly, projects that cost more than expected draw down this account. These funds can also be used when the need for further renovation or building occurs or when an unexpected emergency arises.

**Asbestos Removal** – We don't have any major projects planned, but this account provides funds for unexpected removal of asbestos discovered during any renovation or routine repair.

**Furniture and Equipment** – In order to replace school furnishings in an orderly fashion while keeping costs reasonable, we plan to purchase new furniture for one classroom in each building every year except for FY15, when the funds will be needed elsewhere. In addition, we will also replace cafeteria tables and other general program large furniture items for the music room, library, etc. as needed.

**Computers & Technology** – Ongoing implementation of AOS #91 technology program and infrastructure support for 7<sup>th</sup> and 8<sup>th</sup> grade laptop program, as well as replacement of computers older than 4 years. We currently have 1:1 laptop/student for grades 4-8. In FY12, we also plan to replace much of the computer network wiring.

**Copier Lease/Purchase** – This figure is for 5 copiers which are located in both offices, library and work rooms. This was recently rebid for a five year contract.

**Floor Covering Replacement** – We will continue to replace floor coverings in both classrooms and multi-purpose areas on an as-needed basis.

**Repaving** – As part of a proactive plan, we anticipate the need to repave the parking/court areas in the future. We anticipate completing the Conners Parking Lot and Basketball Courts in FY17.

**Pickup Truck Replacement** – FY11 finished a 5 year lease purchase agreement. FY12 begins a replacement fund to allow for purchasing up front.

**Playground** – This is a continuation of a multi-year project in which we look to upgrade and maintain the playground equipment and grounds for K-8 students. We anticipate replacement of three pieces of equipment in FY14.

**Roof Repair Reserve** – Money is being put aside over a number of years, since we anticipate eventual roof replacement projects for both buildings. In addition, each year there are repairs to be made.

**Storage Units** – FY13 includes storage units in classrooms, custodial closets and the old boiler room.

**Conners-Emerson Windows** – The windows of the Conners school need to be replaced. The seals have broken, compromising safety and energy efficiency. A reserve account has been funded, but window replacement will have to wait until sufficient funds are available.

**Elevator Drainage Pit** – This project was completed in FY11. The remaining balance will be transferred out.

**Safety & Access Control** – This will be a permanent line in the CIP account to address any safety/security issues which may arise from new state and federal recommendations.

**Indoor Pipe Replacement** – The pipes in both buildings, which were not part of the 2004 heating project, need to be replaced in the future. Money will be raised for this line item over a period of years.

**Roof Fascia & Drainage** – This project was completed in FY11. The remaining balance will be transferred out.

**Boiler Replacement Reserve** – The current boilers are approaching 20 years of age. In FY11 we began raising money for the inevitable replacement of the boilers.

**Tractor/Plow Reserve** – This is a small unit which is aging and will need to be replaced in the future, so a replacement reserve will be funded starting in FY12.

**Entrance to Emerson** – The upper entrance to the Emerson School needs to be reconfigured. The present stone wall along the sidewalk is in disrepair. This money will allow for a study to determine the best solution for the current problems with the entrance.

**Kitchen Equipment** – The equipment in the kitchen is approaching 20 years of age. We are planning for replacement of the steamer unit in FY14 and will start a reserve account in FY15 for replacement of other pieces as they wear out.

**Gym Divider** – Replacement of present divider between the stage and gym in FY14.

**Emerson Entrance Doors** – Replace the entrance doors to the lower Emerson Building in FY12. The hardware continues to fail and the doors are not working properly.

**Conners Hallway Floors** – In keeping with maintaining the facility, the hallway floors in the Conners Building will need to be replaced in FY16. The floor is uneven and the tiles are breaking.

**Kitchen Floor Replacement** – The current floor will be replaced with a flexible non-skid material in FY12.

## **School Debt Service**

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**1992 Building Addition Payments** – This account is used to pay back the loan for the 1992 school renovation and addition. The bonds cannot be refinanced. The last payment is in FY12.

**Bond Issue L – 2004 Heating System Payments** – This account is used to pay back one of the two sets of bonds for the heating system renovations approved at Town Meeting in January 2004. The last payment on Bond Issue L is in FY14. These bonds were interest free.

**Bond Issue M – 2004 Heating System Payments** – This account is used to pay back one of the two sets of bonds for the heating system renovations approved at Town Meeting in January 2004. The last payment on Bond Issue M is in FY25. These bonds cannot be refinanced.

**~ ~ End of Capital Improvement Program ~ ~**

# **Capital Improvement Program Year by Year Overview**



		<b>Capital Improvement Program</b>					
		<b>Year By Year Overview</b>					
This Year		<b>Year One</b>			<b>Year Two</b>		
FY11	<b>Department</b>	FY12			FY13		
Yr.End Bal.	Account	Appropriation	Spending	Balance	Funding	Spending	Balance
	<b>Town Clerk's Department</b>						
6,926	Voting Equipment	7,074	14,000	0	1,417	0	1,417
6,926	<i>Total Clerk</i>	<b>7,074</b>	14,000	0	1,417	0	1,417
	<b>Finance Department</b>						
7,224	Computer Hardware	5,363	0	12,587	4,048	12,586	4,049
0	Computer Software	n/a	n/a	n/a	n/a	n/a	n/a
7,224	<i>Total Finance</i>	<b>5,363</b>	0	12,587	4,048	12,586	4,049
	<b>Assessing Division</b>						
17,454	Property Tax Reval.	(5,000)	0	12,454	(7,000)	0	5,454
0	Assessing Software	n/a	n/a	n/a	n/a	n/a	n/a
2,400	Vehicle Purchase	7,667	0	10,067	9,699	19,000	766
19,854	<i>Total Assessing</i>	<b>2,667</b>	0	22,521	2,699	19,000	6,220
	<b>Technology Division</b>						
4,278	Copy Machine	3,505	0	7,783	3,701	10,772	712
3,000	Geographic Info. System	5,845	0	8,845	5,234	0	14,080
673	GPS Unit	(673)	0	0	n/a	n/a	n/a
0	Map Plotter	n/a	n/a	n/a	n/a	n/a	n/a
17,572	WAN & Cable TV System	13,030	0	30,602	9,399	30,360	9,641
610	Audio Visual Equipment	305	0	915	274	0	1,189
740	Document Imaging System	2,000	0	2,740	2,024	0	4,764
103	Computer Servers	8,189	8,291	1	7,337	6,293	1,044
8,783	Town Office Phone System	3,217	12,000	0	1,349	0	1,349
0	Asset Management System	n/a	n/a	n/a	n/a	n/a	n/a
14,773	Ortho Photo Update	8,502	0	23,275	6,725	30,000	0
0	Website Improvements	0	0	0	10,000	10,000	0
50,532	<i>Total Technology</i>	<b>43,920</b>	20,291	74,160	46,044	87,425	32,779
	<b>Municipal Building</b>						
0	Building Renovations	0	0	0	1,200,000	1,200,000	0
0	Alternative Energy	0	0	0	4,086	0	4,086
0	<i>Total Muni. Bldg.</i>	<b>0</b>	0	0	1,204,086	1,200,000	4,086
	<b>Code Enforcement Division</b>						
6,855	Vehicle Reserve	2,667	0	9,522	2,699	0	12,222
6,855	<i>Total Code</i>	<b>2,667</b>	0	9,522	2,699	0	12,222
	<b>Planning Department</b>						
35,040	Downtown Streetscapes	(35,040)	0	0	n/a	n/a	n/a
0	Information Kiosks	n/a	n/a	n/a	n/a	n/a	n/a
35,040	<i>Total Planning</i>	<b>(35,040)</b>	0	0	0	0	0
<b>Note:</b> Amounts inside a box are contingent upon offsetting revenue such as a grant, donation or loan.							
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		<b>Capital Improvement Program</b>					
		<b>Year By Year Overview</b>					
This Year		<b>Year One</b>			<b>Year Two</b>		
FY11	<b>Department</b>	<b>FY12</b>			<b>FY13</b>		
Yr.End Bal.	Account	Appropriation	Spending	Balance	Funding	Spending	Balance
	<b>Ambulance Division</b>						
0	<del>Computer Billing Module</del>	n/a	n/a	n/a	n/a	n/a	n/a
71,978	Ambulance	33,674	0	105,651	34,006	139,656	1
21,220	Defibrillators	3,000	0	24,220	3,036	0	27,256
8,488	Rescue Tools	0	0	8,488	0	0	8,488
101,686	<i>Total Ambulance</i>	<b>36,674</b>	0	138,359	37,042	139,656	35,745
	<b>Fire Department</b>						
53,528	Fire Engine #2 Reserve	8,267	0	61,794	8,366	0	70,160
16,082	Fire Engine #3 Reserve	8,041	0	24,124	8,138	0	32,262
108,014	Fire Engine #4 Reserve	16,667	0	124,680	16,867	0	141,547
72,470	Fire Engine #5 Reserve	8,267	0	80,736	8,366	0	89,102
16,685	Pickup Truck - Fire Chief's	4,791	0	21,476	4,836	26,312	0
13,283	Thermal Imaging Cameras	2,415	0	15,698	2,444	0	18,142
6,025	SCBAs & Cascade System	6,025	0	12,050	6,097	0	18,147
286,086	<i>Total Fire</i>	<b>54,472</b>	0	340,559	55,113	26,312	369,360
	<b>Police Department</b>						
1,667	Cruiser Replacement	25,849	27,000	516	27,577	27,324	769
0	Cruiser Equipment	4,100	0	4,100	4,149	0	8,249
0	Computer System	3,533	0	3,533	3,576	6,293	816
31,993	Communication System	8,158	0	40,151	0	0	40,151
0	<del>Port Sec. Grant FY08 Match</del>	n/a	n/a	n/a	n/a	n/a	n/a
2,948	Speed Trailer & Monitor	719	0	3,667	728	1,553	2,842
0	Security Camera System	2,500	0	2,500	970	0	3,470
0	Night Vision Units	1,360	0	1,360	1,376	0	2,736
0	Port Security Boat	8,819	0	8,819	8,925	0	17,745
0	Port Sec. Grant FY09 Match	88,014	88,014	0	n/a	n/a	n/a
36,608	<i>Total Police</i>	<b>143,053</b>	115,014	64,646	47,302	35,171	76,777
	<b>Public Safety Building</b>						
7,254	Phone System Replacement	747	8,000	1	900	0	900
5,608	P.S. Bldg. Generator Resv.	667	0	6,274	675	0	6,949
667	Shelter Generator Reserve	667	0	1,333	675	0	2,008
20,600	P.S. Bldg. Renovations	21,600	21,600	20,600	21,600	21,600	20,600
34,128	<i>Total P.S. Bldg.</i>	<b>23,680</b>	29,600	28,209	23,849	21,600	30,457
	<b>Harbor Department</b>						
12,444	Boat & Trailer	2,100	0	14,544	2,125	0	16,669
34,993	Floats	8,476	0	43,469	8,578	30,360	21,687
8,280	Gangways	1,633	0	9,913	1,653	0	11,566
18,327	<del>Harbor Master's Office</del>	(18,327)	0	0	n/a	n/a	n/a
1,000	Pier Renovations	500	0	1,500	14,086	15,586	0
860	Security Camera System	860	0	1,720	6,207	0	7,927
75,904	<i>Total Harbor</i>	<b>(4,758)</b>	0	71,146	32,649	45,946	57,849
<b>Note:</b> Amounts inside a box are contingent upon offsetting revenue such as a grant, donation or loan.							
~ ~ Continued On Next Page ~ ~							



		<b>Capital Improvement Program</b>						
		<b>Year By Year Overview</b>						
This Year		Year One			Year Two			
FY11	Department	FY12			FY13			
Yr.End Bal.	Account	Appropriation	Spending	Balance	Funding	Spending	Balance	
	<b>Parks Section</b>							
0	Grant Park Renovations	464	0	464	30,000	0	30,464	
0	<del>Barker Park Construction</del>	n/a	n/a	n/a	n/a	n/a	n/a	
60,728	Mt. Desert St. Cemetery	0	0	60,728	0	0	60,728	
1,837	Park Equipment	5,000	0	6,837	5,000	0	11,837	
0	Village Green Bandstand	1,233	0	1,233	1,248	0	2,481	
12,652	Glen Mary Renovations	5,429	0	18,081	6,226	0	24,307	
0	Skatepark Construction	0	0	0	0	0	0	
0	Launch Ramp @ Hadley Pt.	1,496	0	1,496	1,514	0	3,009	
46,867	Harborview Park	0	0	46,867	0	0	46,867	
0	Museum in the Streets	1	0	1	10,000	0	10,001	
122,084	<i>Total Parks</i>	<b>13,623</b>	0	135,707	53,987	0	189,694	
	<b>Comfort Stations</b>							
50,900	Restroom Reserve	536	0	51,436	17,670	0	69,106	
50,900	<i>Total Comfort Stations</i>	<b>536</b>	0	51,436	17,670	0	69,106	
	<b>Highway Division</b>							
25,000	Land Acquisition & Devlpmnt	0	0	25,000	0	0	25,000	
3,200	Air Compressor, Mobile	1,000	0	4,200	5,297	0	9,497	
47,193	Backhoes	19,692	0	66,885	15,363	0	82,247	
17,156	Brush Chipper	3,499	0	20,655	3,499	0	24,154	
3,563	Eden St. Sidewalks	(3,563)	0	0	n/a	n/a	n/a	
103,569	Road Grader	11,466	0	115,035	11,466	126,500	0	
1,000	Hydraulic Truck Lifts	0	0	1,000	1,095	0	2,095	
90,448	Front End Loader	9,267	0	99,714	9,378	0	109,092	
1,733,528	Road Improvement Program	326,361	705,661	1,354,228	390,207	840,787	903,648	
393,723	Sidewalk Reconstruction	172,983	49,947	516,759	165,709	111,773	570,695	
58,804	Sidewalk Plow	14,299	0	73,103	14,299	0	87,402	
10,480	Steamer/Pressure Washer	0	0	10,480	867	0	11,347	
41,693	Street Sweeper (broom)	7,733	0	49,427	7,826	0	57,253	
111,033	Street Sweeper (vacuum)	10,407	0	121,440	15,180	136,620	0	
0	Town Garage	0	0	0	2,164,536	2,164,536	0	
7,992	Tag Trailer	2,407	0	10,399	2,407	0	12,806	
17,963	Water Truck	2,037	20,000	0	880	0	880	
14,763	Light Trucks	31,924	0	46,687	33,389	32,384	47,692	
103,856	Plow Trucks	41,144	145,000	0	74,216	0	74,216	
16,466	Bobcat Loader	6,947	0	23,413	6,947	30,360	0	
26,165	Roller, Vibratory	1,379	0	27,545	1,396	0	28,940	
3,902	Waste Oil Furnace	1,198	5,100	0	1,290	0	1,290	
2,831,498	<i>Total Highway</i>	<b>660,179</b>	925,708	2,565,969	2,925,246	3,442,960	2,048,255	
<b>Note:</b> Amounts inside a box are contingent upon offsetting revenue such as a grant, donation or loan.								
~ ~ Continued On Next Page ~ ~								







		<b>Capital Improvement Program</b>					
		<b>Year By Year Overview</b>					
This Year		Year One			Year Two		
FY11	Department	FY12			FY13		
Yr.End Bal.	Account	Appropriation	Spending	Balance	Funding	Spending	Balance
	<b>SCHOOL C.I.P</b>						
13,149	ADA Act Renovations	15,000	25,000	3,149	0	0	3,149
12,509	Capital Outlay Reserve	67	0	12,576	10,455	0	23,031
7,310	Asbestos Removal	0	0	7,310	3,000	0	10,310
0	Furniture & Equipment	5,000	5,000	0	7,500	7,500	0
0	Computers & Technology	55,000	55,000	0	45,000	45,000	0
0	Copier Lease/Purchase	9,300	9,300	0	9,300	9,300	0
17,591	Floor Covering Replacement	1,500	5,000	14,091	5,000	0	19,091
7,500	Repaving	7,500	0	15,000	5,000	0	20,000
0	Pickup Truck	5,641	0	5,641	5,753	0	11,394
2,500	Playground	2,500	0	5,000	5,000	0	10,000
15,669	Roof Repair Reserve	5,000	10,000	10,669	5,000	0	15,669
0	Storage Units	0	0	0	1,500	0	1,500
12,065	Connors/Emerson Windows	0	0	12,065	0	0	12,065
5,000	Elevator Drainage Pit	(5,000)	0	0	n/a	n/a	n/a
0	Bleacher Buddy	n/a	n/a	n/a	n/a	n/a	n/a
0	Boiler Lead Lag System	n/a	n/a	n/a	n/a	n/a	n/a
6,858	Safety & Access Control	0	6,000	858	5,000	2,500	3,358
27,450	Indoor Pipes - Replace	5,000	5,000	27,450	5,000	5,000	27,450
0	Sewer Lines	n/a	n/a	n/a	n/a	n/a	n/a
0	Dumpster Pad & Cage	n/a	n/a	n/a	n/a	n/a	n/a
15,600	Roof Fascia & Drainage	(15,600)	0	0	n/a	n/a	n/a
9,000	Boiler Replacement Reserve	9,500	0	18,500	14,500	0	33,000
0	Tractor/Plow Reserve	2,500	0	2,500	7,500	0	10,000
0	Entrance to Emerson	7,600	7,600	0	0	0	0
0	Kitchen Equipment	0	0	0	0	0	0
0	Gym Divider	2,000	0	2,000	3,000	0	5,000
0	Emerson Entrance Doors	10,000	10,000	0	0	0	0
0	Connors Hallway Floor	0	0	0	0	0	0
0	Kitchen Floor	15,000	15,000	0	0	0	0
152,201	<i>Total School Projects</i>	<b>137,508</b>	152,900	136,809	137,508	69,300	205,017
	Funds Available	137,508			137,508		
	Surplus (Shortfall)	0			0		
	<b>School Debt Service</b>	( See Chart DD)					
0	Bond Issue C: 1990 Heat	n/a	n/a	n/a	n/a	n/a	n/a
0	Bond Issue D: 1992 Addition	122,475	122,475	0	0	0	0
0	Bond Issue L: 2004 Heat	70,000	70,000	0	70,000	70,000	0
0	Bond Issue M: 2004 Heat	60,550	60,550	0	60,652	60,652	0
0	<i>Total School Debt</i>	<b>253,025</b>	253,025	0	130,652	130,652	0
152,201	School Totals	390,533	405,925	136,809	268,160	199,952	205,017
		~ ~ Continued On Next Page ~ ~					



Capital Improvement Program								
Year By Year Overview								
Year Three			Year Four			Year Five		
FY14			FY15			FY16		
Funding	Spending	Balance	Funding	Spending	Balance	Funding	Spending	Balance
0	0	3,149	0	0	3,149	0	0	3,149
(1,885)	0	21,146	17,487	0	38,633	2,487	0	41,120
0	0	10,310	0	0	10,310	0	0	10,310
7,500	7,500	0	0	0	0	5,000	5,000	0
50,000	50,000	0	50,000	50,000	0	50,000	50,000	0
9,300	9,300	0	9,400	9,400	0	9,400	9,400	0
5,000	20,000	4,091	0	0	4,091	0	0	4,091
0	0	20,000	25,000	0	45,000	15,000	0	60,000
5,868	0	17,262	5,986	0	23,248	5,986	0	29,234
2,225	12,000	225	0	0	225	0	0	225
7,500	0	23,169	0	0	23,169	0	0	23,169
0	1,500	0	0	0	0	0	0	0
0	0	12,065	0	0	12,065	0	0	12,065
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
5,000	2,500	5,858	0	2,500	3,358	0	2,500	858
10,000	10,000	27,450	0	0	27,450	0	0	27,450
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
10,000	0	43,000	2,365	0	45,365	2,365	0	47,730
2,000	0	12,000	2,270	0	14,270	2,270	0	16,540
0	0	0	0	0	0	0	0	0
0	0	0	25,000	25,000	0	15,000	0	15,000
25,000	30,000	0			0			0
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	30,000	30,000	0
0	0	0	0	0	0	0	0	0
137,508	142,800	199,725	137,508	86,900	250,333	137,508	96,900	290,941
137,508			137,508			137,508		
0			0			0		
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
0	0	0	0	0	0	0	0	0
70,000	70,000	0	0	0	0	0	0	0
61,222	61,222	0	60,871	60,871	0	60,550	60,550	0
131,222	131,222	0	60,871	60,871	0	60,550	60,550	0
268,730	274,022	199,725	198,379	147,771	250,333	198,058	157,450	290,941
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## **Warrant Committee**

### **Nomination for Fiscal Year 2013**

The Nominating Committee for Warrant Committee members met March 9, 2011.

The slate of nominees is as follows:

Barbara	Baron-Gifford
Peter	Blauth
Rebecca	Carroll
Maureen	Cosgrove
John	Dargis
Millard	Dority
Cas	Dowden
Michael	Gurtler
Scott	Hammond
Emily	Henry
Jake	Jagel
Donna	Karlson
John	Kelly
Amanda	Kendall
James	Kitler
Linda	Martin
Daniel	Poteet
Susan	Richardson
Erik	Torbeck
Brent	Walton
Harold	Wheeler
John	Willett

**THE WARRANT**  
**ANNUAL TOWN MEETING – JUNE 7 & 14, 2011**  
**TOWN OF BAR HARBOR**

STATE OF MAINE

County of Hancock, ss

To: Nathan Young Constable of the Town of Bar Harbor

Greeting:

In the name of the State of Maine you are hereby required to notify and warn the voters of the Town of Bar Harbor, in said County, qualified by law to vote in Town affairs to meet in the **Emerson School Gymnasium** in said Town on Tuesday the seventh day of June, A. D., 2011 at seven o'clock in the afternoon, then and there to act on *Articles A through Z*;

And to notify and warn said voters to meet in the **Municipal Building, Third Floor Auditorium** in said Town on Tuesday, the fourteenth day of June, A. D., 2011 at eight o'clock in the forenoon until eight o'clock in the afternoon, then and there to act on Articles numbered *one through seven* all of said articles being set out below to wit:

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***Reminder***

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~ Voter Check-in Required ~

“Open Town Meeting”, June 7th, all Voters must check-in at the table in the lobby outside the gym to obtain a voter card prior to entering the Town Meeting. Voters are encouraged to arrive at least 30 minutes before the start of the meeting.

LD#1, Property Tax Relief, requires voter hand count and written ballot on several Articles.

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**Open Town Meeting**  
Action on the following articles will be on the Town Meeting floor  
**Tuesday, June 7, 2011 starting at 7:00 p.m.**  
***Emerson School Gymnasium***

**Article A ELECTION OF MODERATOR** - To choose a Moderator to preside at said meeting.

**Article B ELECTION OF WARRANT COMMITTEE MEMBERS** - To elect Warrant Committee members as required by Section C-34 of the Town Charter.

**Note: Articles C through M authorize expenditures in cost center categories.**

**Article C EDUCATION BUDGET EXPENDITURES: Regular Instruction** - To see what sum the School Committee is authorized to expend for **Regular Instruction** for the fiscal year beginning July 1, 2011 and ending June 30, 2012.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
<b>Recommendations:</b>	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$2,352,924	\$2,352,924	\$2,352,924

*The School Committee recommends adoption.  
The seven member Town Council recommends adoption by a vote of 7 to 0.  
The 22 member Warrant Committee recommends adoption by a vote of 17 to 0.*

**Article D EDUCATION BUDGET EXPENDITURES: Special Education** - To see what sum the School Committee is authorized to expend for **Special Education** for the fiscal year beginning July 1, 2011 and ending June 30, 2012.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
<b>Recommendations:</b>	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$ 860,849	\$860,849	\$860,849

*The School Committee recommends adoption.  
The seven member Town Council recommends adoption by a vote of 7 to 0.  
The 22 member Warrant Committee recommends adoption by a vote of 19 to 0.*

**Article E EDUCATION BUDGET EXPENDITURES: Career and Technical Education** – To see what sum the School Committee is authorized to expend for **Career and Technical Education** for the fiscal year beginning July 1, 2011 and ending June 30, 2012.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
<b>Recommendations:</b>	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$ 0	\$ 0	\$ 0

*The School Committee recommends adoption.*

*The seven member Town Council recommends adoption by a vote of 7 to 0.  
The 22 member Warrant Committee recommends adoption by a vote of 19 to 0.*

**Article F EDUCATION BUDGET EXPENDITURES: Other Instruction** - To see what sum the School Committee is authorized to expend for **Other Instruction** for the fiscal year beginning July 1, 2011 and ending June 30, 2012.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
<b>Recommendations:</b>	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$ 88,025	\$88,025	\$88,025

*The School Committee recommends adoption.  
The seven member Town Council recommends adoption by a vote of 7 to 0.  
The 22 member Warrant Committee recommends adoption by a vote of 19 to 0.*

**Article G EDUCATION BUDGET EXPENDITURES: Student & Staff Support** - To see what sum the School Committee is authorized to expend for **Student & Staff Support** for the fiscal year beginning July 1, 2011 and ending June 30, 2012.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
<b>Recommendations:</b>	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$ 437,385	\$437,385	\$437,385

*The School Committee recommends adoption.  
The seven member Town Council recommends adoption by a vote of 7 to 0.  
The 22 member Warrant Committee recommends adoption by a vote of 19 to 0.*

**Article H EDUCATION BUDGET EXPENDITURES: System Administration** - To see what sum the School Committee is authorized to expend for **System Administration** for the fiscal year beginning July 1, 2011 and ending June 30, 2012.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
<b>Recommendations:</b>	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$ 111,559	\$111,559	\$111,559

*The School Committee recommends adoption.  
The seven member Town Council recommends adoption by a vote of 7 to 0.  
The 22 member Warrant Committee recommends adoption by a vote of 19 to 0.*

**Article I EDUCATION BUDGET EXPENDITURES: School Administration** - To see what sum the School Committee is authorized to expend for **School Administration** for the fiscal year beginning July 1, 2011 and ending June 30, 2012.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
<b>Recommendations:</b>	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$ 307,194	\$307,194	\$307,194

*The School Committee recommends adoption.*  
*The seven member Town Council recommends adoption by a vote of 7 to 0.*  
*The 22 member Warrant Committee recommends adoption by a vote of 19 to 0.*

**Article J EDUCATION BUDGET EXPENDITURES: Transportation & Buses** - To see what sum the School Committee is authorized to expend for **Transportation & Buses** for the fiscal year beginning July 1, 2011 and ending June 30, 2012.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
<b>Recommendations:</b>	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$ 225,860	\$225,860	\$225,860

*The School Committee recommends adoption.*  
*The seven member Town Council recommends adoption by a vote of 7 to 0.*  
*The 22 member Warrant Committee recommends adoption by a vote of 19 to 0.*

**Article K EDUCATION BUDGET EXPENDITURES: Facilities Maintenance** - To see what sum the School Committee is authorized to expend for **Facilities Maintenance** for the fiscal year beginning July 1, 2011 and ending June 30, 2012.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
<b>Recommendations:</b>	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$ 568,981	\$568,981	\$568,981

*The School Committee recommends adoption.*  
*The seven member Town Council recommends adoption by a vote of 7 to 0.*  
*The 22 member Warrant Committee recommends adoption by a vote of 19 to 0.*

**Article L EDUCATION BUDGET EXPENDITURES: Debt Service and Other Commitments** - To see what sum the School Committee is authorized to expend for **Debt Service and Other Commitments** for the fiscal year beginning July 1, 2011 and ending June 30, 2012.



	<i>School</i>	<i>Town</i>	<i>Warrant</i>
<b>Recommendations:</b>	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$ 0	\$ 0	\$ 0

*The School Committee recommends adoption.  
The seven member Town Council recommends adoption by a vote of 7 to 0.  
The 22 member Warrant Committee recommends adoption by a vote of 19 to 0.*

**Article M EDUCATION BUDGET EXPENDITURES: All Other Expenditures** - To see what sum the School Committee is authorized to expend for **All Other Expenditures** for the fiscal year beginning July 1, 2011 and ending June 30, 2012.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
<b>Recommendations:</b>	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$ 60,000	\$ 60,000	\$ 60,000

*The School Committee recommends adoption.  
The seven member Town Council recommends adoption by a vote of 7 to 0.  
The 22 member Warrant Committee recommends adoption by a vote of 19 to 0.*

**Note: Articles C – M authorize a total budget of \$5,012,777.**

**Note: Articles N & O raise funds for the Proposed School Budget**

**Article N EDUCATION BUDGET: Essential Programs and Services** – To see what sum the voters of the Town of Bar Harbor will appropriate for the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act (Recommend \$3,643,388) and to see what sum the voters of the Town of Bar Harbor will raise as the Town’s contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688 for the period July 1, 2011 to June 30, 2012.

**Explanation:** *The Town of Bar Harbor’s contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that a municipality must raise in order to receive the full amount of state dollars.*

	<i>School Committee</i>	<i>Town Council</i>	<i>Warrant Committee</i>
<b>Recommendations:</b>	\$3,477,687	\$3,477,687	\$3,477,687

*The School Committee recommends adoption.  
The seven member Town Council recommends adoption by a vote of 7 to 0.  
The 22 member Warrant Committee recommends adoption by a vote of 19 to 0.*

**Note: Article O raises additional local funds recommended to support the proposed school budget**

**Article O EDUCATION BUDGET: Tax Cap Override** - To see what sum the voters of the Town of Bar Harbor will raise and appropriate in additional local funds for school purposes (Recommend: \$1,240,395) for the period July 1, 2011 to June 30, 2012, which exceeds the State’s Essential Programs and Services allocation model by (Recommend: \$1,150,775) as required to fund the budget recommended by the school committee.

*Written Ballot Vote Required*

***Explanation:***

*The additional local funds are those locally raised funds over and above the Town of Bar Harbor’s local contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state funded debt service that will help achieve the Town of Bar Harbor’s budget for educational programs.*

*The School Committee recommends \$ 1,240,395 for additional local funds and gives the following reasons for exceeding the State’s Essential Programs and Services funding model by \$1,150,775. The State funding model underestimates the actual costs to fully fund the 2011-2012 budget.*

	<i>School Committee</i>	<i>Town Council</i>	<i>Warrant Committee</i>
<b>Recommendations:</b>	\$1,240,395	\$1,240,395	\$1,240,395

*The School Committee recommends adoption.  
The seven member Town Council recommends adoption by a vote of 7 to 0.  
The 22 member Warrant Committee recommends adoption by a vote of 19 to 0.*

**Note: Articles N & O raise a total town appropriation of \$4,718,082**

**Note: Article P summarizes the proposed school budget and does not authorize any additional expenditures**

**Article P EDUCATION BUDGET: Total Expenditures-** To see what sum the voters of the Town of Bar Harbor will authorize the School Committee to expend for the fiscal year beginning July 1, 2011 and ending June 30, 2012 from the Town’s contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools.

	<i>School Committee</i>	<i>Town Council</i>	<i>Warrant Committee</i>
<b>Recommendations:</b>	\$5,012,777	\$5,012,777	\$5,012,777

*The School Committee recommends adoption.  
The seven member Town Council recommends adoption by a vote of 7 to 0.  
The 22 member Warrant Committee recommends adoption by a vote of 19 to 0.*

**Article Q EDUCATION BUDGET: State, Federal, and Other Funds -** In addition to the amount in Articles C – P, shall the School Committee be authorized to expend such other sums as may be received from state or federal grants or programs or other sources during the fiscal year 2011-2012 for school purposes provided that such grants, programs or other sources do not require the expenditure of other funds not previously appropriated?.

*Current Year Totals: \$263,525*

**Recommendations:**  
*The School Committee recommends adoption.  
The seven member Town Council recommends adoption by a vote of 7 to 0.  
The 22 member Warrant Committee recommends adoption by a vote of 19 to 0.*

**Article R MUNICIPAL BUDGET: Expenditures -** To see what sum the Town will raise and appropriate for the Municipal Budget for FY12 (7/1/11 to 6/30/12).

**Explanation:**

*This is the total amount that the Town Council is allowed to spend from all sources except grants, donations and reserve accounts as provided in Article U.*

<b>Recommendations:</b>	<i>Town Council</i>	<i>Warrant Committee</i>
<i>Total Expenditures</i>	\$9,400,313	\$9,430,313

*The seven member Town Council recommends approval, by a vote of 7 to 0.  
The 22 member Warrant Committee recommends approval.*

**Article S MUNICIPAL BUDGET: Other Revenues** - To see what sum the Town will vote to reduce the amount to be raised by taxation by using estimated revenues and fund balance for the Municipal Budget for FY12 (7/1/11 to 6/30/12).

**Explanation:**

*In addition to property taxes, the Town receives other revenues from fees, licenses, excise taxes, etc., and we sometimes use monies left over from prior years (fund balance). The funds shown in this article reduce the amount of property taxes that have to be raised.*

<b>Recommendations:</b>	<i>Town Council</i>	<i>Warrant Committee</i>
<i>Other Revenues</i>	\$3,643,040	\$3,643,040
<i>Fund Balance</i>	\$ 15,223	\$ 45,223

*The seven member Town Council recommends approval, by a vote of 7 to 0.  
The 22 member Warrant Committee recommends approval.*

**Article T MUNICIPAL BUDGET: Tax Cap Override** – To see if the Town will vote to increase the property tax levy limit of \$6,082,356 established for the Town of Bar Harbor by State law in the event that the Municipal Budget approved by the Town results in a tax commitment that is greater than the property tax levy limit.

*Written Ballot Vote Required.*

**Explanation:**

*In 2005 the State Legislature passed a “tax reform” law known as LD#1. This bill created a maximum municipal tax levy based upon this year’s tax, plus an allowance for personal income growth and the town’s tax base growth due to new construction. However, LD#1 allows Bar Harbor voters to increase that tax cap with the approval of a simple majority of the voters at Town Meeting. The only requirement is that a*

*secret vote must be taken by written ballot. Using the State’s formula, the maximum tax levy for Bar Harbor’s Municipal Budget is \$6,082,356. As detailed in your copy of the annual Town Report, it appears that the proposed budget is \$340,306 below the tax cap. However, due to the complexities of that law, a vote is still recommended to avoid any potential problems which may arise.*

**Recommendations:**

*The seven member Town Council recommends approval, by a vote of 7 to 0.  
The 22 member Warrant Committee recommends approval, by a vote of 19 to 0.*

**Article U MUNICIPAL BUDGET: Grants and Donations** – In addition to the amount in Article R, shall the voters appropriate and authorize the Town Council to expend additional state, federal and other funds received during FY12 (7/1/11 to 6/30/12) for municipal purposes, provided that such additional funds do not require the expenditure of local funds not previously appropriated?

**Explanation:**

*From time to time, the Town Council receives funds from state and federal grants, and donations, as well as sources other than local tax dollars. This article gives the Town Council the authority to spend such funds, as long as no local property tax dollars are required to match them, other than those already in the budget.*

**Recommendations:**

*The seven member Town Council recommends approval, by a vote of 7 to 0.  
The 22 member Warrant Committee recommends approval, by a vote of 19 to 0.*

**Article V EARLY TAX PAYMENT DISCOUNT** - To see if the voters will authorize the Tax Collector to accept early payments on the second half installment by the due date of the first half installment and provide the taxpayer with a 2.0% discount on the second installment only.

**Explanation:**

*If this article passes, voters paying their second half taxes early will get a discount for doing so, as they have since 1995.*

**Recommendations:**

*The seven member Town Council recommends approval, by a vote of 7 to 0.  
The 22 member Warrant Committee recommends approval, by a vote of 19 to 0.*

**Article W PREPAYMENT OF TAXES** - To see if the Town will vote to accept tax payments prior to the commitment date and to pay interest on said tax payments in the amount of 0% per year figured on a monthly basis until the tax commitment date is reached.

***Explanation:***

*On rare occasions, taxpayers need to pay their taxes before they have been billed. The Town Treasurer cannot accept such early payments unless an article is passed.*

***Recommendations:***

*The seven member Town Council recommends approval, by a vote of 7 to 0.*

*The 22 member Warrant Committee recommends approval, by a vote of 19 to 0.*

**Article X TAX DUE DATE AND INTEREST RATE** - To see if the Town will vote that the first half taxes shall be due and payable on or before September 30, 2011 and that second half taxes shall be due and payable on or before March 30, 2012 and that interest shall be charged at the annual rate of 7.0% on any unpaid taxes due on September 30, 2011 beginning October 1, 2011 and on any unpaid taxes due March 30, 2012 beginning March 31, 2012.

***Explanation:***

*The due dates proposed are essentially the same as last year. The proposed interest rate is the highest allowed by State Law to encourage taxes to be paid on time.*

***Recommendations:***

*The seven member Town Council recommends approval, by a vote of 7 to 0.*

*The 22 member Warrant Committee recommends approval, by a vote of 19 to 0.*

**Article Y OVERPAYMENT OF TAXES** - To see if the Town will vote to establish the interest rate to be paid to a taxpayer who is determined to have paid an amount of real estate taxes in excess of the amount finally assessed for 2011 at 3.0% per year on the amount of overpayment.

***Explanation:***

*If a taxpayer wins a tax appeal against the Town, we must pay them interest on the amount of the difference. We are required by law to set that amount each year. We are suggesting the lowest interest rate allowed by law, which is 4% less than what we charge for late payments.*

**Recommendations:**

The seven member Town Council recommends approval, by a vote of 7 to 0.  
 The 22 member Warrant Committee recommends approval, by a vote of 19 to 0.

**Article Z WATER AND SEWER IMPROVEMENTS BOND** – To see if the Town of Bar Harbor will adopt the following vote to borrow monies to assist in the financing of construction and infrastructure costs for the following:

1. That capital improvement projects (listed below) consisting of replacement of sewer mains and sewer communications systems and renovations and improvements to water mains, water communication systems, water treatment systems and pumping equipment, including all design and transaction costs related thereto; is hereby approved; with the following estimated allocation of costs;

• Sewer mains replacement	\$1,045,000	
• Sewer SCADA system	<u>\$ 271,000</u>	
Paid from sewer user fees		\$1,316,000
• Water mains replacement	\$1,024,000	
• Duck Brook Pump Station Upgrade	<u>\$1,954,500</u>	
Paid from water user fees		\$2,978,500
Total Bonding		<u>\$4,294,500</u>

2. That a sum not to exceed \$4,294,500 is hereby appropriated in the respective Sewer and Water Funds to provide for the costs of said construction projects; and

3. That the Treasurer and Chair of the Town Council, acting pursuant to the provisions of 30-A M.R.S.A. Section 5772, are hereby authorized to issue general obligation securities of the Town of Bar Harbor (with or without call provisions and with or without premium, and including temporary notes in anticipation of the sale thereof) in an aggregate principal amount not to exceed Four Million two hundred ninety four thousand and five hundred dollars (\$4,294,500); and

4. That the discretion to fix the date(s), maturity(ies), interest rate(s), denominations(s), place(s) of payment, form and other details of said securities, including execution and delivery of said securities on behalf of the Town of Bar Harbor, and to provide for the sale thereof, is hereby delegated to the Treasurer and Chair of the Town Council.

**FINANCIAL STATEMENT**

As of June 7, 2011

<b>1. Total Town Indebtedness- Principal</b>	
A. Bonds outstanding and unpaid	\$12,550,113

B. Bonds authorized and unissued (June 2009)	\$ 840,947
C. Bonds to be issued if this article is approved:	\$ 4,294,500

**2. Costs**

At an estimated interest rate of 5.0% for a twenty (20) year maturity, the estimated costs for this bond issue will be:

Principal – Sewer projects	\$ 1,316,000
Interest	<u>\$ 795,985</u>
<u>Total Debt Service</u> – (repaid by sewer use fees)	<u>\$ 2,111,985</u>

Principal – Water projects	\$ 2,978,500
Interest	<u>\$ 1,801,550</u>
<u>Total Debt Service</u> – (repaid by water use fees)	<u>\$ 4,780,050</u>

**3. Validity**

The validity of the bond and of the voters’ ratification of the bond may not be affected by any error in the above statements. If the actual amount of the total debt service for the bond issues varies from the estimate, the ratification by the voters is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

/s/

\_\_\_\_\_  
Stanley W. Harmon  
Treasurer  
Town of Bar Harbor

***Explanation:***

*Capital improvement projects related to this bond issue consist of replacement of sewer mains, upgrading the sewer communications system (SCADA), replacement of water mains, adding a water communication system (SCADA), adding a new ultraviolet water treatment system per federal drinking regulations and replace the water pumps with new efficient designs. These projects are included in the five year consolidated master plan of public infrastructure improvements*

***Recommendations:***

*The seven member Town Council recommends approval, by a vote of 7 to 0.  
The 22 member Warrant Committee recommends approval, by a vote of 18 to 1.*



**Election of Town Officers & Ballot Articles**  
Action on the following articles will be at the Town Election with  
**Polls Open Tuesday, June 14, 2011, from 8:00 a.m. to 8:00 p.m.**  
*Municipal Building Auditorium*

**Article 1 – ELECTION OF OFFICERS** - To elect all necessary Town Officers as are required to be elected by secret ballot.

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Warrant Article

**Article 2 - LAND USE ORDINANCE AMENDMENT– Agriculture** – Shall an Ordinance dated February 15, 2011 and entitled “An amendment to adopt standards for the regulation of agricultural uses, including but not limited to Agricultural Tourism, which must be found to support, promote, and sustain agriculture” be enacted?

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Ordinance  
Agriculture

**An amendment to adopt standards for the regulation of agricultural uses including Agricultural Tourism which must be found to support, promote, and sustain agriculture.**

*The Town of Bar Harbor hereby ordains that Chapter 125 of the Town Code is amended as follows:*

[Please Note: Old language is ~~stricken~~. New language is underlined.]

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**Chapter 125, LAND USE ORDINANCE**

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**ARTICLE V, Site Plan Review**

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**125-67. General review standards.**

The Planning Board, before granting site plan approval, must find that the proposed plan will comply with each of the following standards. In all instances the burden of proof shall be upon the applicant.

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B. Lot standards. Except as modified by the provisions for planned unit developments set forth in § 125-69M and S, as applicable, any proposed structure or lot must comply with the lot size, area per family, road frontage, lot width, and front, side and rear setback requirements, and the shoreland zone lot standards in § 125-68B as determined by reference to Article III for each district in which it is proposed subject to the following: [Amended 5-7-1991; 11-5-1991; 5-1-1995; 5-6-1996; 11-2-1999; 11-4-2003; 5-3-2004; 11-2-2004; 5-2-2005; 6-13-2006; 11-7-2006; 11-4-2008; 6-8-2010]

\*\*\*

(6) Exceptions to setback. The following structures, subject to the limitations set forth below, are not subject to the setback requirements of the district in which they are located, provided that no such structure shall be constructed in such a way as to obstruct visibility from the end of any driveway or otherwise to constitute a safety hazard, and provided that the following structures comply with the provisions in § 125-68B, if applicable.

\*\*\*

(l) Hoop house – provided it is no more than eight feet wide and four feet tall.  
(n) Cold frame.

\*\*\*

(8) Exceptions to lot coverage.

(a) Cold frames and hoop houses associated with agricultural uses shall be exempt from lot coverage calculations.

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## **§ 125-69. Standards for particular uses, structures or activities.**

### **Section 125-69 (V)**

V. Purpose of Conditional Use. The purpose of this section is to establish procedures and standards to enable the Planning Board to review applications for Conditional Uses. A Conditional Use is a structure or use that is generally not appropriate in a given district, but with restrictions and if controlled as to location, size and off-site impacts may have no adverse effects upon the public health, safety or welfare, surrounding properties, the natural environment, or on municipal services. The only structures or uses that shall be permitted as conditional uses are those approved as Conditional Uses by the Planning Board.

(1) Conditional Use Approval Required. A building, structure or parcel of land may be used for a conditional use if the use is specifically listed as a conditional use within a specified land use district. Conditional Use approval is granted by the Planning Board. The process for Conditional Use approval shall include all pertinent sections of Article V and Article XIII.

(2) Process for Review of Conditional Use.

(a) A Conditionally Permitted Use shall be subject to the review procedures for major site plan included in Section 125-61 of Article V.

(b) A Conditionally Use Permitted Use shall be subject to the submission requirements for major site plan included in Section 125-66 of Article V.

[1] A Conditionally Permitted Use shall be eligible for a waiver request pursuant to Section 125-63 of Article V.

- [2] A Conditionally Permitted Use shall be eligible for a modification of standard pursuant to Section 125-64 of Article V.
- (3) Action on the Application for a Conditional Use Permit. The Planning Board may approve, approve with conditions, or deny the application for a Conditional Use Permit. In addition to the findings required by Section 125-67, the Planning Board may authorize issuance of a Conditional Use Permit based upon the following findings:
- (a) The proposed use will not create hazards to vehicular or pedestrian traffic on the streets, roads and sidewalks serving the proposed use as determined by the size and condition of such streets, roads, sidewalks, lighting, drainage, intensity of use by both pedestrians and vehicles, and the visibility afforded to pedestrians and the operators of motor vehicles;
  - (b) The proposed use will not create nuisances to neighboring properties because of odors, fumes, glare, hours of operation, noise, vibration or fire hazard, or unreasonably restricted access of light and air to neighboring properties. Furthermore, the proposed use will allow abutting property owners continued peaceful enjoyment of their land;
  - (c) The proposed location for the use has no peculiar physical characteristics due to its size, shape, topography, or soils that will create or aggravate adverse environmental impacts on surrounding properties;
  - (d) The proposed use will not have an adverse impact on significant scenic vistas or on significant wildlife habitat that could be avoided by reasonable modification of the plan.
  - (e) The proposed use will not adversely affect the value of adjacent properties; and
  - (f) The design and external appearance of any proposed building will constitute an attractive and compatible addition to its neighborhood as determined by the Design Review Board pursuant to Section 125-114.
- (4) Review Standards for Agricultural Tourism Uses:
- (a) The applicant shall sufficiently demonstrate, by a determination of the Planning Board, that the accessory use will support, promote, and sustain the principal agricultural use, and that any products or services offered in conjunction with this use will have a direct and rational connection with the agricultural nature of the principal use.
  - (b) Hotels and Motels shall not be permitted as Agricultural Tourism uses.
- (5) Conditions of Approval.
- (a) The Planning Board shall attach conditions to its approval of a Conditional Use to ensure the findings noted above will be met.
  - (b) The Planning Board shall require that the terms of any conditions of approval be recorded in the Hancock County Registry of Deeds prior to issuance of a building permit.
- (6) Duration of Conditional Use Approval.
- (a) Provided all conditions and standards of approval are met, a Conditional Use shall be a continuing grant of permission for as long as the property is used for such purposes. The Conditional Use shall expire if the owner:

- [1] Physically alters the property and/or structure so it can no longer be used for the Conditional Use, or
  - [2] Ceases to use the property for the approved Conditional Use for one year or more, or,
  - [3] Fails to initiate the operation or conduct of the Conditional Use within one year of the date of the Planning Board’s vote to grant said approval.
- (b) A Conditional Use may be expanded in area or function only with the granting of a new Conditional Use approval by the Planning Board. Other modifications to an approved plan shall be subject to Section 125- 67.G, Minor Site Plan.

#### W. Agricultural Use

- (1) Purpose: The purpose of this section is to encourage the proliferation of agricultural based uses while protecting the health, safety, and welfare of the residents of Bar Harbor. This section is intended to support and instigate the practice and sale of locally grown food, while simultaneously ensuring that accessory uses to principally agricultural based operations are permitted only when particular site conditions are met. This section also provides general standards for the keeping of domestic animals, as well as standards for the construction of structures associated with such animals. Agricultural uses as defined allow more than six chickens in all districts.
- (2) Requirements for keeping fowl and other domesticated animals. The following requirements shall apply to the applicable agricultural uses.
  - a. A building housing cattle, goats, hogs, horses, pigs, oxen, llamas, alpacas and/or sheep shall not be located within 40 feet of any property line.
  - b. Manure or silage:
    - [1] shall not be stored within 50 feet of any property line.
    - [2] shall not be stored within 100 feet of a neighboring property owner’s private well.
    - [3] shall not be stored within areas zoned as Resource Protection, Shoreland Limited Residential, or Stream Protection.
  - c. A coop shall not be kept within 20 feet of any property line without written consent of the affected abutting property owner. Such agreement shall not permit the structure to be closer to the property line than the required setback for the district in which the structure is located.
  - d. Keeping of up to six (6) hens of the species *Gallus gallus* (chickens) without roosters shall be allowed in all districts as an accessory to single-family dwellings. In districts where agricultural activities, as defined, are not allowed, such hens shall be confined to a coop or chicken pen that meets the setback requirements of this section.
  - e. Non-commercial stables housing equines or camelids shall only be allowed as accessory uses to residences in districts where agricultural activities, as defined, are allowed uses.
  - f. Roosters shall not be permitted in the Bar Harbor Gateway, Village Historic, Village Residential, Downtown Residential, or Downtown Village I, II and Transitional districts.

- g. The following lot areas shall be required for fowl and other domesticated animals. Each total lot area shall apply to each type of animal. For instance a lot measuring 40,000 square feet can have a total of two horses, eight hogs, and ten sheep:

Table 4

Minimum Total Lot Area Required for Animals

<u>Type of Animal Allowed</u>	<u>Lot Area Required</u>
<u>Horses, Cattle</u>	<u>20,000 sq. ft. for each animal</u>
<u>Hogs</u>	<u>5,000 sq. ft. for each animal</u>
<u>Sheep, Goats, Llamas, Alpacas</u>	<u>4,000 sq. ft. for each animal</u>
<u>Other allowed large animals *</u>	<u>4,000 sq. ft. for each animal</u>
<u>Poultry, rabbits, ducks and other similar small animals</u>	<u>500 sq. ft. for each animal</u>

\* “large animals” shall mean all animals taller than 42” at the withers or shoulders raised for meat or other by-product.

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## **Article XII, Construction and Definitions**

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### **§ 125-109. Definitions.**

The following terms shall have the following meanings:

Homestead Agriculture -- Minor crop raising and animal husbandry as an accessory use to one's primary residence that does not involve the keeping of more than 20 adult poultry and/or five individual animals raised for meat or other by-product. ~~raising or keeping of swine is not considered homestead agriculture.~~ A roadside stand shall be permitted as an accessory use to the principal homestead agricultural use. The lot shall meet the minimum area requirements for animals described in Section 125-69(W).

Avocational Agriculture -- Farming, raising of animals or crops as an accessory use to one's primary residence which is greater than the intensity of homestead agriculture but less than the intensity of commercial agriculture; or, farming, raising of animals or crops on a site other than one's primary residence and of an intensity less than that of commercial agriculture. The lot shall meet the minimum area requirements for animals described in Section 125-69(W). A roadside stand shall be permitted as an accessory use to the principal avocational agricultural use.

Commercial Agriculture -- Production of crops or animals and involving more than five acres of cultivated soil or keeping of more than 100 poultry or other animals raised for meat or other by-product. The lot shall meet the minimum area requirements for animals described in Section 125-69(W). A roadside stand shall be permitted as an accessory use to the principal commercial agriculture use.

Agricultural Tourism -- an accessory use to a principal commercial or avocational agricultural use. This may include transient accommodations, a food processing facility, retail establishment, or restaurant. The accessory use shall only be permitted by the Planning Board when the applicant has

sufficiently demonstrated that the use will support, promote, and sustain the principal agricultural operation as determined by the Planning Board.

Hoop house: a temporary structure used as a greenhouse or growing season extender. It is characterized by a half-round shape.

Poultry Pen: a wire enclosure connected to a coop for the purpose of allowing birds to leave the coop while remaining in an enclosed, predator-safe environment.

Coop: a structure for the sheltering of poultry, pigeons, and other fowl kept outdoors. An existing shed or garage can be used for this purpose if it meets lot and setback standards contained in Section 125-69.W.

Cold frame: a temporary glass or plastic covered frame without artificial heat used to protect plants and seedlings outdoors.

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## Key to Appendix C

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### Appendix C Table of Permitted Uses

#### Key to Appendix C

#### Permissibility of Use

- a = Activity or structure allowed without a permit, provided it complies with all provisions of this chapter.
- b = Activity or structure requires approval through site plan review process before it may be commenced or built. [**Amended 5-5-2003**]
- c = Activity or structure requires permit issued by Code Enforcement Officer (CEO) before it may be commenced or built.
- l = Activity or structure requires permit issued by local Plumbing Inspector before it may be commenced or built.
- m = Minor site plan review required. [**Added 11-3-2009**]
- n = Conditional Use Permit required.

blank space = activity prohibited.

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**APPENDIX C AMENDMENT**

Apply the following changes to Appendix C, Table of Permitted Uses:

<b>District</b>	<b>Agriculture, Avocational</b>	<b>Agriculture, Commercial</b>	<b>Agriculture, Homestead</b>	<b><u>Agriculture, Tourism</u></b>
Downtown Residential				
Education District				
Emery	c	b	a	<u>n</u>
Hulls Cove Business	c		a	
Hulls Cove Residential Corridor	c	<u>b</u>	a	<u>n</u>
Hulls Cove Rural	c	b	a	<u>n</u>
Indian Point Residential				
Indian Point Rural	c	b	a	<u>n</u>
Industrial				
Ireson Hill Corridor				
Ireson Hill Residential	c		a	
McFarland Hill Residential	c		a	
McFarland Hill Rural	c	b	a	<u>n</u>
Marine Research				
Mount Desert Street Historic District				
Otter Creek	c	<u>b</u>	a	<u>n</u>
Resource Protection	e	<del>b</del>	<del>a</del>	
Salisbury Cove Corridor	c	<u>b</u>	a	<u>n</u>
Salisbury Cove Residential	c		a	
Salisbury Cove Rural	c	<u>b</u>	a	<u>n</u>
Salisbury Cove Village	c		a	
Schooner Head				
Scientific Research				
Shoreland General Development I				
Shoreland General Development II				
Shoreland Limited Residential				
Stream Protection				
Town Hill Business	c	<u>b</u>	a	<u>n</u>
Town Hill Residential Corridor	c	b	a	<u>n</u>
Town Hill Residential	c	b	a	<u>n</u>
Town Hill Rural	c	b	a	<u>n</u>

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[end of ordinance]

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**EXPLANATION:** *This amendment will create performance standards for agricultural uses, allow the keeping of six chickens in all land use districts, and allow commercial agricultural uses in certain districts to apply for accessory commercial uses by obtaining a conditional use permit.*

**Recommendations:**

*The five member Planning Board recommends adoption, by a vote of 3-0-1(One Recused)*

*The 22 member Warrant Committee recommends rejection, by a vote of 18-0-1 (One Recused).*

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## Warrant Article

### **Article 3 - LAND USE ORDINANCE AMENDMENT– Commencement of Construction –**

Shall an Ordinance dated February 15, 2011 and entitled “An amendment to allow the Planning Board to extend the deadline for commencement of construction” be enacted?

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### Ordinance

#### Commencement of Construction

#### **An amendment to allow the Planning Board to extend the deadline for commencement of construction**

*The Town of Bar Harbor hereby ordains that Chapter 125 of the Town Code is amended as follows:*

[Please Note: Old language is ~~stricken~~. New language is underlined.]

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## **Chapter 125, LAND USE ORDINANCE**

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### **ARTICLE VIII, Standard Conditions**

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§ 125-90. Time frames for completion.

- A. Permits. Activities or uses for which a permit from the Code Enforcement Officer is required shall be commenced within six months and, except for activities and uses which are by their nature ongoing, shall be substantially completed within 12 months of the issuance



of the permit. If a substantial start is made within one year of the issuance of the permit, the applicant shall have one additional year to complete the project, at which time the permit shall expire. Failure of the applicant to abide by the time requirements of this subsection shall render the permit null and void and require the applicant to obtain a new permit before the activity or use may proceed further. [Amended 6-8-2010]

B. Planning Board approvals. Activities or uses for which approval of the Planning Board is required shall be commenced within six months ~~after issuance~~, unless the Planning Board grants one or more extensions of time for periods of not more than six months each. The six month time frame shall commence upon demonstration that all conditions included in a decision have been met. ~~and, e~~ Except for activities which are by their nature ongoing, the approved activity or use shall be substantially completed within 18 months of the approval commencement unless the Planning Board, within the time originally allotted, extends the time for completion by up to 12 months. Any extension to commence or complete an approved activity or use shall be granted only upon a finding by the Planning Board that the developer has made progress toward commencement or completion or that progress has been prevented by reasons beyond the control of the developer and that any required performance guarantees have been updated accordingly and revised to provide for increased costs. Failure of the developer to abide by the time requirements of this subsection shall render the approval null and void and require the developer to reapply for Planning Board approval before the activity or use may proceed further. The Planning Board reserves the right to refuse an extension for commencement or completion if the applicant fails to show due diligence in making progress on the approved activity or use. Upon determining that a development's approval has expired under this subsection, the Planning Board shall have a notice to that effect placed in the Hancock County Registry of Deeds.

C. Phased development.

(1) Permissive. Notwithstanding the requirements of Subsection B, the Planning Board, at the time of granting final approval to a plan, upon the written request of an applicant, may permit the development to be completed in two or more phases, subject to such conditions as the Planning Board deems necessary to ensure orderly development and to protect the public health, safety and welfare.

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[end of ordinance]

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**EXPLANATION:** *This amendment will allow the Planning Board to grant extensions on the six month requirement to commence construction after a permit is issued.*

**Recommendations:**

*The five member Planning Board recommends adoption, by a vote of 4 to 0.*

*The 22 member Warrant Committee recommends adoption, by a vote of 19 to 0.*

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## Warrant Article

**Article 4 - LAND USE ORDINANCE AMENDMENT– Kennels** – Shall an Ordinance dated February 15, 2011 and entitled “An amendment to revise the municipal definition of ‘kennel’ to match the definition in State Law, and to allow this use in several land use districts where it is currently prohibited” be enacted?

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### Ordinance Kennels

**An amendment to revise the municipal definition of ‘kennel’ to match the definition in State Law, and to allow this use in several land use districts where it is currently prohibited**

*The Town of Bar Harbor hereby ordains that Chapter 125 of the Town Code is amended as follows:*

[Please Note: Old language is ~~stricken~~. New language is underlined.]

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## Chapter 125, LAND USE ORDINANCE

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### Article XII, Construction and Definitions

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#### § 125-109. Definitions.

The following terms shall have the following meanings:

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KENNEL - - A place where five (5) or more dogs or wolf hybrids are kept in a single location under one ownership for breeding, hunting, show, training, field trials, sledding, competition or exhibition purposes. The sale or exchange of one litter of puppies within a 12-month period alone does not constitute the operation of a kennel.

KENNEL, BOARDING - - Any place, building, tract of land, or abode in or on which three (3) or more privately owned companion animals are kept at any one time for their owners in return for a fee or compensation and includes a facility where three (3) or more companion animals are kept for training purposes for compensation.

~~KENNEL, COMMERCIAL~~ — Any place in or at which any number of dogs or cats are kept for the purpose of sale or in connection with boarding care or breeding for which a fee is charged.

~~KENNEL, NONCOMMERCIAL~~ — An accessory building or structure to a residence designed or used for the accommodation of dogs or cats owned by the occupant of the residence.

**Key to Appendix C**

**Appendix C  
Table of Permitted Uses**

**Key to Appendix C**

**Permissibility of Use**

- a = Activity or structure allowed without a permit, provided it complies with all provisions of this chapter.
  - b = Activity or structure requires approval through site plan review process before it may be commenced or built. **[Amended 5-5-2003]**
  - c = Activity or structure requires permit issued by Code Enforcement Officer (CEO) before it may be commenced or built.
  - l = Activity or structure requires permit issued by local Plumbing Inspector before it may be commenced or built.
  - m = Minor site plan review required. **[Added 11-3-2009]**
- blank space = activity prohibited.  
\*\*\*

**APPENDIX C AMENDMENT**

*Apply the following changes to Appendix C, Table of Permitted Uses:*

<b>District</b>	<b>Commercial Kennel</b>	<b>Kennel</b>	<b>Kennel, Boarding</b>
Downtown Residential			
Education District			
Emery	<b>b</b>	<b>c</b>	<b>b</b>
Hulls Cove Business			
Hulls Cove Residential Corridor			
Hulls Cove Rural			
Indian Point Residential			

Indian Point Rural		<u>c</u>	
Industrial			
Ireson Hill Corridor			
Ireson Hill Residential			
McFarland Hill Residential			
McFarland Hill Rural		<u>c</u>	
Marine Research			
Mount Desert Street Historic District			
Otter Creek			
Resource Protection			
Salisbury Cove Corridor		<u>c</u>	<u>b</u>
Salisbury Cove Residential		<u>c</u>	<u>b</u>
Salisbury Cove Rural		<u>c</u>	
Salisbury Cove Village			
Schooner Head			
Scientific Research			
Shoreland General Development I			
Shoreland General Development II			
Shoreland Limited Residential			
Stream Protection			
Town Hill Business			
Town Hill Residential Corridor			
Town Hill Residential			
Town Hill Rural	<u>b</u>	<u>c</u>	<u>b</u>

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[end of ordinance]

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**EXPLANATION:** *This amendment will allow the municipal definition for kennel uses to match the state definition of “Kennel” and “Boarding Kennel.” Under the proposed definition, persons who keep five or more dogs for show or breeding purposes, or three or more dogs for compensation by the owner of the dog, will be restricted to conduct each use in the districts described in Appendix C. It will also allow these uses in several land use districts where kennels are currently prohibited.*

**Recommendations:**

*The five member Planning Board recommends adoption, by a vote of 3-0-1 (One Recused)  
The 22 member Warrant Committee recommends adoption, by a vote of 19-0.*

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## Warrant Article

**Article 5 - LAND USE ORDINANCE AMENDMENT– Campgrounds–** Shall an Ordinance dated February 15, 2011 and entitled “An amendment to revise the definition of transient accommodations to include campgrounds” be enacted?

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### Ordinance Campgrounds

**An amendment to revise the definition of transient accommodations to include campgrounds.**

*The Town of Bar Harbor hereby ordains that Chapter 125 of the Town Code is amended as follows:*

[Please Note: Old language is ~~stricken~~. New language is underlined.]

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## Chapter 125, LAND USE ORDINANCE

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### Article XII, Construction and Definitions

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#### § 125-109. Definitions.

The following terms shall have the following meanings:

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TRANSIENT ACCOMMODATIONS -- A collective term to describe bed-and-breakfasts, motels, hotels, conference centers, ~~and~~ cabins, and campgrounds. [Amended 11-5-1991; 5-6-2002; 11-2-2004; 6-8-2010]

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[end of ordinance]

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**EXPLANATION:** *This amendment will allow campgrounds to receive nonconforming protections for transient accommodations pursuant to Section 125-55(H) of the Land Use Ordinance. With Board of Appeals approval, currently nonconforming campground uses would be allowed to make improvements, however such uses would continue to be prohibited from expanding the number of rentable camp sites.*

**Recommendations:**

*The five member Planning Board recommends adoption, by a vote of 4 to 0.*

*The 22 member Warrant Committee recommends adoption, by a vote of 20 to 0.*

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Warrant Article

**Article 6 - LAND USE ORDINANCE AMENDMENT– Vacation Rentals** – Shall an Ordinance dated February 15, 2011 and entitled “An amendment to allow Vacation Rentals in nearly all zoning districts and to revise the regulatory permitting process” be enacted?

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Ordinance  
Vacation Rentals

**An amendment to allow Vacation Rentals in nearly all zoning districts and to revise the regulatory permitting process.**

*The Town of Bar Harbor hereby ordains that Chapter 125 of the Town Code is amended as follows:*

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**Chapter 125, LAND USE ORDINANCE**

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**ARTICLE III, Land Use Activities and Standards [Amended 5-7-1991; 11-5-1991]**

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**§ 125-17. Bar Harbor Gateway**

Allowed Uses:

- (1) Principal uses allowed by building permit or a change of use permit with the Code Enforcement Officer: artist studio, child care family, gallery, government facility, home occupation<sup>1</sup>; municipal facility, municipal school; public or private park with minimal structural development; ~~an~~ vacation rentals; single family dwelling and two family dwelling.

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**§ 125-18. Village Historic.**

D. Allowed Uses:

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<sup>1</sup> Home occupations in properties with lot frontage or access on Route 3 shall be required to obtain Minor Site Plan approval.

- (1) Principal Uses allowed by Building Permit or a Change of Use Permit from the Code Enforcement Officer: home occupation; public or private park with minimal structural development; vacation rentals ~~on homestead exemption property~~<sup>2</sup>; single family dwelling, two-family dwelling; non-commercial greenhouse, and government facility/use.

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### § 125-20.1. Village Residential. [Added 6-8-2010]

#### E. Allowed Uses:

- (1) Principal uses allowed by Building Permit or a Change of Use Permit from the Code Enforcement Officer: government facility with road frontage on Route 3 or Eagle Lake Road; home occupation; municipal school; public or private park; single and two-family dwelling; ~~roadside stand; vacation rentals. vacation rental on homestead exemption property~~<sup>3</sup>; ~~roadside stand. All vacation rentals are permitted for properties with road frontage on Route 3 or the Eagle Lake Road.~~

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## ARTICLE IV, Nonconformity

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### § 125-54. Nonconforming uses of land or structures.

The use of any land or structure which is made nonconforming as a result of the enactment of this chapter, or any subsequent amendment, may be continued, but only in strict compliance with the following:

\*\*\*

~~G. Nonconforming vacation rentals. Notwithstanding other requirements in this section, nonconforming vacation rentals shall comply with the following: [Added 6-13-2006; amended 11-4-2008; 6-9-2009]~~

- ~~(1) Vacation rentals in dwelling units for non homestead exemption properties in neighborhood districts which do not allow the use shall continue to exist only if there has been a lawful, registered continuation of the use of the dwelling unit for this purpose after November 15, 2006. Continuation of the use means that the unit was rented at least 14 days during each twelve-month period after November 15, 2006, with registration for all years as required by Chapter 190 of the Town Code.~~
- ~~(2) Vacation rentals in dwelling units in Multifamily Dwelling I or on lots containing three or four dwelling units in neighborhood districts which do not allow the vacation rental use~~

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<sup>2</sup> ~~Activity allowed only for single family dwelling on a homestead exemption property plus one additional accessory dwelling on same property. This activity includes a unit in a two family dwelling where the unit is a homestead exemption property and the two family dwelling in the sole principal structure on the lot.~~

<sup>3</sup> ~~Activity allowed only for single family dwelling on a homestead exemption property plus one additional accessory dwelling on same property. This activity includes the units in a two family dwelling when the two family dwelling is the sole principal structure on the lot.~~

~~shall continue to exist if evidence of continuation of the use of the dwelling unit is shown with registration as required in Chapter 190 of the Town Code. Evidence of continuation of the use shall be verification that the unit was rented at least 14 days during the previous twelve month period. For new nonconforming vacation rentals, proof must be provided that the unit was rented at least 14 days between November 15, 2005, and November 15, 2006, and at least 14 days each year thereafter.~~

~~(3) Vacation rentals in dwelling units in a Multifamily Dwelling II, or on a lot or contiguous parcel or area of land containing five or more dwelling units, in neighborhood districts which do not allow the vacation rental use shall not continue to exist after November 15, 2009.~~

~~(4) Nonconforming vacation rentals may be enlarged, extended and occupy a greater area of land, except no additional dwellings intended or constructed for additional vacation rentals shall be allowed.~~

GH. Transient accommodations.

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## APPENDIX C AMENDMENT

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### Key to Appendix C

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#### Appendix C Table of Permitted Uses

#### Key to Appendix C

#### Permissibility of Use

- a = Activity or structure allowed without a permit, provided it complies with all provisions of this chapter.
- b = Activity or structure requires approval through site plan review process before it may be commenced or built. **[Amended 5-5-2003]**
- c = Activity or structure requires permit issued by Code Enforcement Officer (CEO) before it may be commenced or built.
- l = Activity or structure requires permit issued by local Plumbing Inspector before it may be commenced or built.
- m = Minor site plan review required. **[Added 11-3-2009]**
- blank space = activity prohibited.

#### Footnotes



- 1 CEO permit required for uses or structures accessory to uses or structures requiring CEO permit; Planning Board/Planning Department approval required for uses or structures accessory to uses or structures requiring Planning Board/Planning Department approval. [**Amended 5-5-2003**]
- 2 CEO permit required for uses or structures with total developed area not exceeding 2,000 square feet; Planning Board approval required for uses or structures with total developed area of more than 2,000 square feet.
- 3 Only from the north side of Route 3 shoreward for 500 feet from the Trenton town line to Jones Marsh Resource Protection District.
- 4 Lumber yard only.
- 5 Provided that a variance from the setback requirement is obtained from the Board of Appeals.
- 6 CEO permit required for temporary structures; Planning Board approval required for permanent structures.
- 7 CEO permit for services accessory to uses or structures requiring CEO permit; Planning Board/Planning Department approval required for services accessory to uses or structures requiring Planning Board approval. [**Amended 5-5-2003**]
- 8 Except as provided in § 125-68B(8)(g). [**Amended 6-8-2010**]
- 9 Single-family dwelling and two-family dwelling permitted only as part of a retirement community on the south side of Crooked Road.
- 10 CEO permit required for uses or structures with gross leasable area not exceeding 2,000 square feet; Planning Board/Planning Department approval required for uses or structures with gross leasable area of more than 2,000 square feet. [**Amended 5-5-2003**]
- ~~11 Activity allowed only for single family dwelling on a homestead exemption property plus one additional accessory dwelling on same property. This activity includes a unit in a two family dwelling where the unit is a homestead exemption property and the two family dwelling in the sole principal structure on the lot. [**Added 6-13-2006**]~~
- ~~12 Activity allowed only for single family dwelling on a non homestead exemption property plus one additional accessory dwelling unit on same property. This activity includes the units in a two family dwelling when the two family dwelling is the sole principal structure on the lot. [**Added 6-13-2006**]~~
- 113 Minor site plan for lots with frontage on Route 3 and Route 102 for home occupations with non-family members as employees; otherwise, Code Enforcement Officer permit. [**Added 11-3-2009**]
- 124 Except when the area is designated resource protection due to floodplain, in which case a site plan review is required. [**Added 6-8-2010**]

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**Table of Permitted Uses**

Apply the following changes to Appendix C, Table of Permitted Uses. Due to the elimination of the numbers 11 and 12 as shown in the Key to Appendix C, all number 13's should be replaced with the number 11, and all number 14's will be replaced with the number 12 throughout the Table as well.

District	Vacation Rentals	Vacation Rentals on Homestead Exempt Property	Vacation Rentals on non-homestead exempt property	Vacation rentals in units in multifamily dwelling I or on lots containing in total 3 or 4 dwelling units	Vacation Rentals in units in multifamily dwelling II or on lots containing in total 5 or more dwelling units
Downtown Residential	c	e11			
Education District	c	e11			
Emery	c	e11			
Hulls Cove Business	c	e11	e12	e	
Hulls Cove Residential Corridor	c	e11	e12	e	e
Hulls Cove Rural	c	e11			
Indian Point Residential	c	e11			
Indian Point Rural	c	e11			
Industrial					
Ireson Hill Corridor	c	e11	e12	e	e
Ireson Hill Residential	c	e11			
McFarland Hill Residential	c	e11			
McFarland Hill Rural	c	e11			
Marine Research					
Mount Desert Street Historic District	c	e11			
Otter Creek	c	e11			
Resource Protection					
Salisbury Cove Corridor	c	e11	e12	e	e
Salisbury Cove Residential	c	e11			
Salisbury Cove Rural	c	e11			
Salisbury Cove Village	c	e11			
Schooner Head	c	e11			
Scientific Research					
Shoreland General Development I	c	e11	e12	e	e
Shoreland General Development II	c	e11			
Shoreland Limited Residential	c	e11			
Stream Protection					
Town Hill Business	c	e11	e12	e	e

Town Hill Residential Corridor	<u>c</u>	<del>e11</del>	<del>e12</del>	e	e
Town Hill Residential	<u>c</u>	<del>e11</del>			
Town Hill Rural	<u>c</u>	<del>e11</del>			

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[end of ordinance]

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**EXPLANATION:** *This amendment will allow vacation rentals in nearly all land use districts regardless of homestead or non-homestead status. An applicant will still be required to obtain a permit from the Town to operate a vacation rental and the property will be required to pass an initial life/safety inspection prior to issuance of the permit.*

**Recommendations:**

*The five member Planning Board recommends adoption, by a vote of 3 to 1.*

*The 22 member Warrant Committee recommends adoption, by a vote of 13 to 7.*

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## Warrant Article

**Article 7 - LAND USE ORDINANCE AMENDMENT– Accessory Dwelling** – Shall an Ordinance dated February 15, 2011 and entitled “An amendment to allow an accessory dwelling on a lot without requiring area per family requirements” be enacted?

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### Ordinance Accessory Dwelling

**An amendment to allow an accessory dwelling on a lot without requiring area per family requirements.**

*The Town of Bar Harbor hereby ordains that Chapter 125 of the Town Code is amended as follows:*

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## Chapter 125, LAND USE ORDINANCE

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### Article V, Site Plan Review

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B. Lot standards. Except as modified by the provisions for planned unit developments set forth in § 125-69M and S, as applicable, any proposed structure or lot must comply with the lot size, area

per family, road frontage, lot width, and front, side and rear setback requirements, and the shoreland zone lot standards in § 125-68B as determined by reference to Article III for each district in which it is proposed subject to the following: [Amended 5-7-1991; 11-5-1991; 5-1-1995; 5-6-1996; 11-2-1999; 11-4-2003; 5-3-2004; 11-2-2004; 5-2-2005; 6-13-2006; 11-7-2006; 11-4-2008; 6-8-2010]

\*\*\*

- (5) If there is more than one principal structure on a lot, the lot area, yard setback, and height requirements of the applicable district shall apply separately to each building, but the combined area occupied by the total number of buildings on the lot shall not exceed the maximum lot coverage requirement of the district. However, in the event a lot is occupied by a principal structure or structures comprised exclusively of dwelling units and any structures accessory thereto, then regardless of the number of separate or detached structures, lot shall comply with both of the following requirements:

\*\*\*

- (b) The area of the lot must equal or exceed the lot area per family requirement of the district regulations multiplied by the number of dwelling units on the lot except that on lots where the principal structure is a single family dwelling, one accessory dwelling may be included on that lot provided the lot otherwise meets the minimum area per family requirements for one dwelling unit.

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[end of ordinance]

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**EXPLANATION:** *This amendment will allow one accessory dwelling on a lot where the principal structure is a single family dwelling.*

**Recommendations:**

*The five member Planning Board recommends adoption, by a vote of 4 to 0.*

*The 22 member Warrant Committee recommends rejection, by a vote of 10 to 9.*

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The polls will be open from 8:00 a.m. until 8:00 p.m. on Tuesday, June 14, 2011 for election of Town officers and referendum articles. Absentee ballots will be processed the day before, Monday, June 13th from 10:00 a.m. until 4:00 p.m. or sooner, if completed; and on Election Day every hour on the hour starting at 9:00 a.m. until 8:00 p.m.

The Registrar of Voters of the Town of Bar Harbor hereby gives notice that she or her designee will be at the Municipal Offices on Monday through Friday from 8:30 a.m. to 5:00 p.m., except holidays, until Election Day for the registration of persons desiring to register for this election.

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# TELEPHONE DIRECTORY

## TOWN OF BAR HARBOR

Website: [www.barharbormaine.gov](http://www.barharbormaine.gov)

### Ambulance:

Emergency 911  
Other Business 288-5554

Assessor (assessor@barharbormaine.gov) 288-3320

Code Enforcement (ceo@barharbormaine.gov) 288-3329

Finance Director (treasurer@barharbormaine.gov) 288-5096

### Fire Department:

Emergency 911  
Other Business 288-5554

Harbormaster (bhhmaster@barharbormaine.gov) 288-5571

Planning Department (planningdirector@barharbormaine.gov) 288-3329

### Police Department:

Emergency 911  
Other Business (bhpd@barharbormaine.gov) 288-3391

### Public Works Department

Public Works Director (pwdirector@barharbormaine.gov) 288-1026

Highway Division (hwsupt@barharbormaine.gov) 288-4681

Solid Waste Division (recycling@barharbormaine.gov) 288-4464

Transfer Station (recycling@barharbormaine.gov) 288-5201

Wastewater Division (wwsupt@barharbormaine.gov) 288-4028

Water Division (water@barharbormaine.gov) 288-3555

Town Clerk (clerk@barharbormaine.gov) 288-4098

Town Manager (manager@barharbormaine.gov) 288-4098

Tax Collector (collector@barharbormaine.gov) 288-5096

Schools Website: *Elementary:* [www.emerson.u98.k12.me.us](http://www.emerson.u98.k12.me.us) - *District:* [www.mdirss.org](http://www.mdirss.org)

Connors Emerson School 288-3631/5708

MDI High School – Principal 288-5011

## TOWN BOARDS & COMMITTEES

### Meeting Schedule

Town Council	7:00 p.m.	1 <sup>st</sup> & 3 <sup>rd</sup> Tuesday
Board of Appeals	7:00 p.m.	As needed 2 <sup>nd</sup> Tuesday
Conservation Commission	7:00 p.m.	2 <sup>nd</sup> Monday
Design Review Board	3:00 p.m.	2 <sup>nd</sup> & 4 <sup>th</sup> Thursday
Harbor Committee	4:00 p.m.	2 <sup>nd</sup> Monday
Marine Resources Committee	4:00 p.m.	3 <sup>rd</sup> Wednesday
Parks and Recreation Committee	4:30 p.m.	As needed 1 <sup>st</sup> & 3 <sup>rd</sup> Monday
Planning Board	6:00 p.m.	1 <sup>st</sup> & 3 <sup>rd</sup> Wednesday
School Board –		
Bar Harbor	4:00 p.m.	1 <sup>st</sup> Monday
High School	7:00 p.m.	2 <sup>nd</sup> Monday