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April, 1978

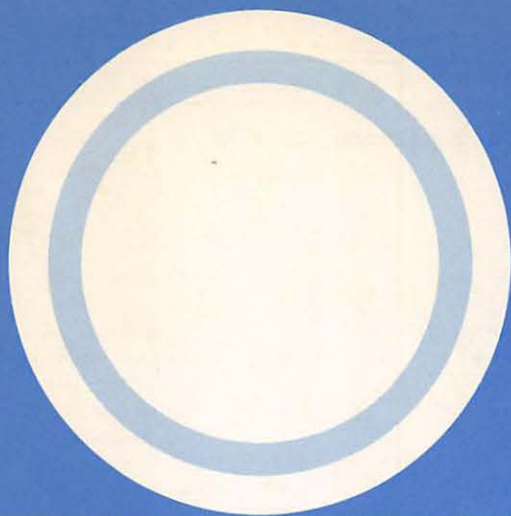
Valparaiso University Guild

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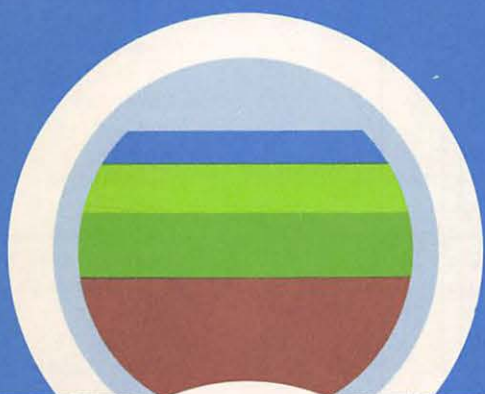
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**VALPARAISO
UNIVERSITY
BULLETIN**

**Guild Edition
APRIL 1978**



October 1, 1977 through February 28, 1978

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(continued on page 36)

Betsy Nagel, Editor
Lee Kleinhans, Managing Editor

VALPARAISO UNIVERSITY BULLETIN

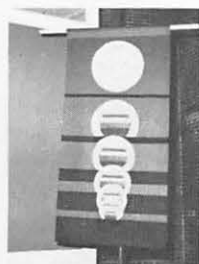
Guild Edition

Volume 51, Number 5

April 1978

-
- 4 Count Our Blessings, by Jackie Jungemann
 - 5 Welcome, Dr. Schnabel
 - 7 There They Go!, by Jackie Jungemann
 - 10 Not by Bread Alone, by President A. G. Huegli
 - 12 Leadership As I See It, by Dolores Ruosch
 - 15 "I Move That . . .", by Lynn Bahls
 - 16 At the Sound of the Gavel, by Betsy Nagel
 - 20 Advent-Christmas Vespers
 - 30 The Guild Feasts, by Betsy Nagel
-

- | | | |
|----------------------|---------------------|---------------------|
| 2 Living Books | 28 Council Pictures | 40 Minutes |
| 19 Celebration Cards | 34 Chapter Chatter | 54 Scholarship Form |
| 27 Metric Recipe | 37 Guild Goodies | 55 Guild Roster |
-



About the cover:

"Promise Fulfilled" is the theme of this banner and worship service cover designed by Karen Deske for Peoria's Advent-Christmas vespers. The banner, with a spotlight on it, was moved down the center aisle of the church during the service with stops at different points for the Scripture readings, and then was raised high on the wall during the reading of John 1:1-14.

THE GUILD PRESIDENT'S MESSAGE



Jackie Jungemann

HAPPY SPRINGTIME TO EACH OF YOU! Thank God for daffodils, robins, warm breezes and green grass to lift our spirits and revitalize our "wintered" bodies and minds.

Spring is that busy time of the year when people are hustling to begin new projects and others are scurrying to finish projects before the long, hot summer sets in.

For Guild members and their chapters, this is the final quarter of another year of Guild efforts. It is also the time to complete our goals that were planned for the year. How do you feel about this year as a member and also as a part of the chapter? Was it a year of accomplishments and growth? Will you remember it as a special year of fun and extra effort as you set out to meet your share of the Challenge for Dr. Huegli? Are there some projects or activities which need a final push before June 30? My wish for each chapter is that your year of Guild work will end on a HIGH note with a sense of accomplishment for a year well spent on behalf of Valparaiso University.

Responsible in large measure for success on the chapter level is the Area Director program which is indeed a blessing to the Guild. Chapters will end their year on a high note because they have been involved with the AD program and their own area director. These area directors communicate with their chapters through newsletters, phone

COUNT OUR BLESSINGS

calls and personal visits. They travel to various sections of their areas to develop new chapters. They conduct area meetings and workshops at the convention, executive council meetings, as well as at state unit and chapter gatherings. When chapters are in need, the area directors are there to serve. This program is a major force in the success of the Guild. To all those who have served in the past and to those now serving as area directors, thank you for your extra service to the Guild and the University.

Another blessing—the standing and special committee chairmen. These women serve untiringly throughout the year, each committed to a special responsibility. Each one is a saleswoman dedicated to promoting enthusiasm, encouragement, sales ideas, knowledge and a love and need for their "product." The responsibility is more than a report at convention and executive council meetings. It includes many additional hours of service which go unnoticed. We tip our hats to committee chairmen, past and present, and express gratitude to you for your service to Valpo through your added responsibility.

As you meet and visit with area directors and committee chairmen in the coming months, remember to express your personal thanks to them for their efforts.

Finish the year on a HIGH note. Use your area director and committee chairmen if they can assist you in finalizing and completing planned activities for this year. Make your last chapter gathering of the year a special time, a time to remember. Close this year positively so that all the good feelings and enthusiasm will carry over to another great year for the Guild and the University.

It will be a great year—a new University president and dedicated Guild members all working together for Valparaiso University. We are grateful to God for His many blessings on our endeavors.

Valparaiso University Guild



Valparaiso University
Valparaiso, Indiana 46383

Mrs. Norman Nagel
Executive Director

April 6, 1978

Dr. Robert V. Schnabel
Vice-President for Academic Affairs
Wartburg College
Waverly
Iowa 50677

Dear Dr. Schnabel,

It is with real pleasure that we in the Guild welcome you to Valparaiso - both as our next president and as the person with whom traditionally we have worked so closely and with such real affection.

The University President has always been a very special person to the thousands of women across the country who are the Guild. And to the many who are on campus at Convention and Council times, he has seemed almost a personal friend.

Many of us you already know. You may also know, too, something of our purposes and accomplishments and of our strong Christian commitment and loyalty to this University. We pledge that continuing support.

Hopefully some of the things which I am enclosing you may care to see: two recent letters sent out to the Executive Council members which tell of presidential selection; our little "Wise Maiden" brochure which gives a good glimpse into the Guild; our last year's Convention Agenda in which you may find a good number of women whom you already know - and a copy of last November's Guild Bulletin, an issue devoted particularly to the "Huegli Years".

We shall soon be into the Schnabel years. But even before they begin - during the summer when Dr. Huegli is still able to be with us all too - we hope very much that those of us on the National Executive Board may have the chance to meet you, to personally welcome you both to the University and to the Guild and to have an opportunity to begin to know you. We should like to do this very much, and would try to come at any time convenient for you.

With every good wish,

Sincerely,

Betsy Nagel

Betsy Nagel

cc: President Huegli

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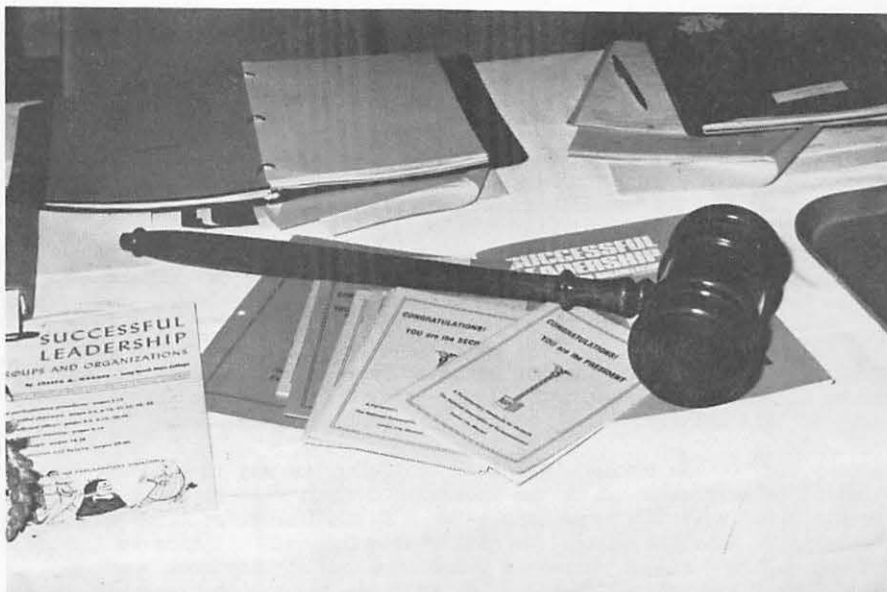
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AT THE SOUND OF THE GAVEL...



Council Photographer: Dan Jakubovie

The Executive Council

A Working Meeting for Leaders

There They Go!

THE REPORT OF THE GUILD PRESIDENT

WHAT IS YOUR INTERPRETATION OF A LEADER, AND WHAT IS YOUR ATTITUDE TOWARD YOUR LEADERSHIP ROLE IN THE GUILD?

1. Is it an honor to serve or is it a sacrifice?
2. Is it a responsibility or a chore?
3. Do you interpret it as a challenge or a struggle?
4. Do you consider yourself a part of the leadership team, or are you the only member of the team?

Earlier this week in an instant print shop a sign caught my eye, and as I thought about what it said, and as I wrote it down, the saying took on a double meaning. The sign read: **There they go, and now I must hurry to catch them for I am their leader!**

My first thought was of a leader being led by her group, and hopefully that is not the kind of situation we find ourselves in as leaders of the Guild. On the other hand, the optimism in me said that maybe the leader did such a great job of guiding and leading that the members responded by taking their turns at leading. Which end of the parade are you at, and is that where you want to be?

WHAT IS LEADERSHIP?

Webster defines leadership as the ability to lead. A leader is a guiding hand. To lead means to show the way, to guide the course of direction of. . . A synonym for the word "lead" is "guide."



Jackie Jungemann

WHAT CAN YOU DO TO BE A GOOD LEADER?

How many of the following ideas and suggestions are a part of your philosophy of leadership?

1. Board meetings are very important and necessary and should be regarded as step number one to a successful meeting of the total membership.
2. Whether the board meeting is formal or informal, it is necessary to prepare written notes and an agenda ahead of time. Know what must be accomplished during the meeting and work to complete these goals.
3. Explain to board members the details of their responsibility and allow them the freedom to

carry out the responsibility. Delegate responsibility. Emphasize the fact that you are relying on them to carry out their various duties and that you will gladly advise but that you do not have the time to do it for them.

4. When asking someone to assume a responsibility, give an honest appraisal of the work to be done and be optimistic in your approach.

5. Expedite business at all meetings with courtesy and efficiency.

6. Allow committee chairmen to report during a business meeting and prior to the meeting notify all reporting members of your intention to call on them for a report.

7. Avoid the old pitfall of doing everything yourself. Yes, there might be times when doing it yourself is easier than finding someone else to do it. However, you are blocking the opportunity for another member to serve and also not realizing that the old pitfall is habit-forming. Before long you are doing everything.

8. Encourage good camaraderie among members at meetings, but remember that the meeting is more than a social gathering and that it takes leadership, organization and order to accomplish goals.

9. Assume nothing. Communicate, follow through, ask questions, double check, and don't assume that you asked someone to be responsible for a specific task. Be sure. Make lists. Put it in writing. Do it now. Plan ahead. These are just simple basic organizational skills.

10. Use the "dress rehearsal" technique. Take five minutes and with paper and pencil in hand do a mental exercise. In your mind walk through every step of your meeting, your special activity, event or whatever it is you are leading. Be concerned about details. Make notes regarding missed items and have a few options in mind for those areas where a change might take place at the last minute. Go through your dress rehearsal until you feel that all matters are under control and all needs are met. These are valuable minutes well spent, and they will result in a smooth and efficiently run activity.

To be a good leader one must at times remove one's own personal views to the background and be willing to demonstrate or explain an unbiased view of a project or proposal. We must avoid the promotion of only those things which seem attractive to us. Remember that one idea or project which might not appeal to you might be eagerly received by one of your members and might also fill a need for her at that particular point in time. This is the reason chapter presidents have been encouraged to share the quarterly newsletter with other members of the chapter.

Are we worthy of this leadership role? Will we take time to ask ourselves what kind of leadership we are giving the Guild? Can we improve in certain areas? Do we need to change our attitudes, our approach? Should we be more positive? Do we have to tighten the reins of organization back in the chapter? Do we need some additional help?

Your library has many books and pamphlets on leadership. Why not plan to spend some time getting acquainted with available materials. One book for your consideration is *Successful Leadership in Groups and Organizations*, which is available by mail from Harper and Row, Publishers. Cost is \$2.95 plus 75¢ for postage and handling. It has proved to be a valuable source of information on many occasions. I recommend it to you as a helpful and easy to use resource on leadership.

HOW CAN I GET SOMEONE ELSE IN MY CHAPTER TO SERVE AS LEADER?

You can make the difference. Your attitude and approach to your role as president will definitely influence your members' willingness to serve in leadership roles. Ask yourself these questions:

1. Do I assume responsibility for the work of the chapter but delegate to the members?

2. Do I encourage written reports on successful projects?

3. Are the treasurer's books, minutes, history and social records of the chapter kept up-to-date, or isn't that important?

4. What is my attitude about my position as a leader in the chapter?

5. Do I make the job appear fun or sheer drudgery?

6. Do I make an effort to improve my leadership skills by trying new ways and methods of doing things?

7. Am I critical or complimentary of my members' efforts?

8. How often do I say thank you for a job well done?

9. Do I demonstrate a "could care less" attitude, or do I care enough to do my very best?

10. Am I basically a positive or negative example for the role of a good leader?

No one wants to inherit a can of worms. Likewise, no one is eager to assume a leadership position only to spend time putting into order something that has been left in a chaotic state. If you have been lax in your role as a leader, then, yes, it will be difficult to find someone to take over the reins as leader. If, on the other hand, you have expressed through words and actions your pleasure for the opportunity to serve, there will be other members willing to accept a leadership role.

WHERE IS THE GUILD LEADERSHIP AT NOW?

As national officers, committee chairmen and area directors we try to give direction to the fulfillment of the Guild objectives. We are here to assist you as chapter leaders in guiding the efforts of the members in your chapters.

As leaders you should be encouraging your members and working along side them to keep their sights high and their attitudes positive as they give in many ways so that VU can continue to serve and educate Christian young men and women. As leaders we all have a responsibility to encourage and support the projects and activities of the Guild. This is the year of challenge. Will we reach our goal of giving \$100,000 to the University this year? Will we reach our goal in Cookbook Volume I sales? Will we go the last lap around the track with our puzzle sales? Could you sell a few more calendars through a clever discount approach?

The members of the Executive Council are not the Guild in total. However, what the Guild membership accomplishes for VU will be in large part due to the leadership of this group of women gathered here today. This is our challenge as

leaders. We can and hopefully will have a positive influence on the goals and challenges of the Guild.

WHAT KIND OF LEADERSHIP DOES THE GUILD NEED FOR THE FUTURE?

The future holds a new relationship with a new University president, a Guild 50th anniversary of celebration and thanksgiving, a re-evaluation of our goals and objectives, a broader scope for national projects, the need for new chapters and more members and an evaluation of the needs of Guild members as we move into the '80s. What kind of leaders are needed? Dynamic, concerned, positive, optimistic, realistic, and most importantly, women who believe that the Guild is a strong base of support for this University and who are dedicated to carrying out the challenges before us.

There they go, and now I must hurry to catch them for I am their leader!

If we have pride in our role as a leader, our members will respond by leading, too, and then we will find ourselves shifting our position in the parade, and that, too, is healthy for the Guild.

mark
your ✓✓
calendar

SEPTEMBER

22-24

GUILD
CONVENTION

State of the University Address

NOT BY BREAD ALONE



President A. G. Huegli

It is always a special pleasure to greet the annual gathering of Guild officers and chapter presidents. I am especially impressed that you are devoting much of your meeting to discussions of the nature of leadership.

All of us in responsible positions find it very easy to become involved in routine activities, sometimes even to the extent of losing sight of the goals and ideals toward which we are supposed to strive. We need to be reminded occasionally that the things which are of lasting value should receive our first priority.

You will recall that in the Gospel account of our Lord's temptation, Jesus quoted to Satan the passage in Deuteronomy which said that "man does not live by bread alone." This is a concept of far-reaching implications.

Of course bread is important to all of mankind. For the Israelites, manna from heaven saved their

lives in the wilderness. For the multitudes who heard Jesus preach on the Galileean hillside, the multiplication of a few loaves and fishes more than satisfied their appetites. For millions of people in the world today, hunger is a constant companion. That is why our students recently participated in an annual drive to help supply food to the hungry.

According to *Alice in Wonderland*, "a loaf of bread," the Walrus said, "is what we chiefly need." Bread is the symbol of our material requirements. "Give us this day our daily bread," we pray in the Lord's Prayer. The slang of the street uses the word "bread" for "money."

A university like ours could hardly get along without the satisfaction of its material needs—buildings, heat, light, salaries, and all the rest. Hence our dependence on various sources of support. We are in the midst of our tenth

Community-University campaign. The Senior Class will shortly pledge itself to a \$75,000 gift for campus beautification. Valpo Sunday was observed on February 5th, soliciting support in our congregations, with the great assistance of many Guild members. Our Forward to the Eighties Campaign moves ahead, having brought in over \$20 million of the \$28 million goal.

The Guild has always been conscious of the material needs of the University and ready to help out. Your list of projects accomplished for us is truly remarkable. They represent achievements of individual members, of chapters, and of the national organization. They reflect good leadership in Guild enterprises. They are evidence of God's manifest blessing on the University in meeting our physical requirements over the years.

But my point today is that bread alone—the satisfaction of our wants—is not sufficient by itself for any of us. The examples of poverty of spirit in the midst of plenty are all too numerous for us to overlook them. Material things are the means to an end, not the end themselves.

Jesus said that there is a "bread of God" which is "He which cometh down from heaven and giveth life to the world." It is to this bread of life that He would call our attention.

Perhaps you remember seeing on television the coronation of Queen Elizabeth II some 25 years ago. The scene was one of utter magnificence—Westminster Abbey, the music, the robes, the jewels, the colorful splendor of it all. The Queen received the symbols of office—the royal sceptre and the crown sparkling with precious gems. Then the Archbishop of Canterbury stepped forward and held the Bible out to her, saying: "Here is the most valuable thing the world affords. Here is wisdom; here is the royal law; these are the lively Oracles of God." Thus in the midst of temporal riches was presented the most valuable treasure of all.

That is what was meant when God said: "Man does not live by bread only but by every word that proceedeth out of the mouth of the Lord doth man live." And that is the perspective in which we must view the various aspects of life.

At the University we believe the mission we possess relates to two things. For one, we must prepare the young people who come to us with the finest education possible, so that their lives may be enriched and fulfilled. But, for another,

we must make available to them the knowledge of God's love and His wisdom for their lives. It is a two-fold vision toward which to strive, never quite reaching it, perhaps, but always seeking to draw closer to its realization.

Leaders in such an undertaking have to be humble about their assignment. Yet every good leader must provide not just practical assistance but also point the way ahead to the summit of the mountain and the brightness of the stars. If we take seriously our responsibility of leadership, we have to help others focus on the common goals, invest their hopes, and perceive the possibilities of impossible dreams. And people, when persuaded, do respond. As John Garner said: "Everybody has to have something to work for which is outside of themselves . . . The unhappiest people are the ones who never escape the pressure of the self." Or, as Jesus put it, "He who loses his life for my sake shall find it."

It is important for your leadership that you know and believe in what the University is capable of doing as an instrument of God in service to young people. It is important for us on the campus to provide the kind of education which can make the University's mission more clearly effective. Accreditation visits help us reflect on our objectives—and we will have had three of them this year! The cultural life of the campus ought to tell much about our interests—and we are enjoying an increasingly varied and rewarding cultural program. The nature of our spiritual concerns should spell out our Christian commitment—and this becomes clearer as we discover new ways of ministry in the Chapel of the Resurrection.

In front of that Chapel, the Brandt campanile lifts our spirits, exalts our vision, and fixes our eyes on the cross at the top. Thereby we tell all who would look up that man lives in God and the circumference cannot be drawn until the Center is set.

The University will soon be going through a transition from one administration to another. There will be problems ahead, but also great opportunities. I know that the next President of the University can count on the warm good will and support of the Guild which has been so generously provided to me and to my predecessors. All of us together must have the confidence that we live "by every word that proceedeth out of the mouth of the Lord." In that confidence we shall be blessed in our endeavors.

LEADERSHIP AS I SEE IT

I appreciate the opportunity to share with you today some principles that have been helpful to me in my past and present leadership positions.

Six months after I arrived at Valparaiso University, I was given, by my predecessor, Shirley Flynn, a book entitled *The Art of Living*, written by Wilfred Peterson. Dean Flynn had written inside the cover on November 17, 1961, the following: "To Dody, For your ear, For your arm, For just being you, Thanks, Shirl."

I haven't seen her since she left Valparaiso in 1963, and I often wonder if she ever realized how this little book has touched my life and hopefully, through me, others' lives. During my talk with you I will quote a few excerpts from this book and embellish them with my general thoughts and recommendations.

However, before I begin, this thought from William Feather comes to mind; it goes something like this: "Give me all the other advice you like, but don't tell me how to:

- bring up my children;
- train my dog;
- fish for trout;
- scramble eggs;
- cast my vote;
- select a football game;
- buy meat;
- eat lobster;
- appreciate good music;
- improve my disposition;
- relax;
- or prepare myself for heaven."

Hopefully, the "other" advice I share with you today will help you be more effective in your leadership position and help your Guild chapter, through you, be a more vibrant voluntary organization.

Leadership is the process by which a member helps a group to meet its goals. The leader must have knowledge and insight—must know her work—must search out the facts. And no bluffing—the sincere leader must not be afraid to say, "I don't know."

by Dolores Ruosch



Dolores Ruosch wears many hats: Dean of Women, Associate Professor of Education, Director of Scheele Hall and Director of Sorority Affairs at VU. A graduate of Valpo with an advanced degree from the University of Southern California, she joined the faculty in 1961 after teaching in Indiana and California. She is active in professional and civic affairs, having most recently served as the first woman president of the United Way Fund of Porter County.

The leader is a great servant. Our Lord expressed the ideal of leadership in a democracy when He said, "And whosoever will be chief among you, let him be your servant."

The leader does not say, "Get going!" Instead she says, "Let's go!", and she leads the way. She does not walk behind with a whip; instead she is out in front with a banner.

She considers her members partners in her work and sees to it that they share in the rewards. She glorifies the team spirit. She assumes that her members are working *with* her, not for her.

Organization and team play or teamwork cannot occur unless each member of the group has some understanding of what the group is organized to do and how she can function in the group in this reciprocal fashion.

The leader shares leadership with members of her group, encouraging, and, if necessary, calling upon them to take the lead at different times.

The democratic leader knows how to delegate authority to others. People will carry on when she is not around.

The good leader is interested in getting feedback. She is just as eager to ask questions as she is to give answers. Her hearing aid is turned on when people want to talk.

In her makeup the good leader has the proper degree of firmness. True, she must have a certain amount of flexibility, but she does not bend with every breeze that blows. And she never agrees with people merely for the sake of being "nice."

The democratic leader is sensitive to the feelings of the group. She has a high degree of empathy. She has a kind of built-in thermostat responsive to the needs and wishes of others. She not only knows how to find the area of common interest in the group, but can express and interpret it.

In a crisis the leader remains calm when others lose their heads. She has more than average stability in her character. The leader is the enthusiast who knows how to keep cool.

The leader has great faith in people—faith in their abilities and possibilities. She believes in them, trusts them, even to the point of making their own mistakes, and thus draws out the best in them. She has found that they rise to her high expectations.

The leader uses her heart as well as her head. After she has looked at the facts with her head, she lets her heart take a look, too. She is not only a boss—she is also a friend.

The leader is a self-starter. She creates plans and sets them in motion. She is both a woman of thought and a woman of action—both dreamer and doer.

She must be an optimist. She must believe that dreams can come true. The leader is able to imagine what has to be done, and she believes that it will be done.

Nobody is eager to follow a pessimist. People are not stirred by mourners and preachers of blue ruin, but by those who can convey ideas for the solution of problems.

The leader has a sense of humor. She is not a stuffed shirt. She can laugh at herself. She has a humble spirit.

The good leader must have three strong bones: a backbone, a wishbone, and a funny bone. A *strong backbone* to stand for principles and policies; a *wishbone* so that she can dream of things as they might be; and a *funny bone* to see the humor in life.

The leader can be led. She is not interested in having her own way, but in finding the best way. She has an open mind.

When a situation calls for courage, the good leader is prepared to live dangerously. She is not forever sitting on the fence waiting to see on which side she can drop down safely.

The leader keeps her eyes on high goals. She strives to make the efforts of her members and herself contribute to the improvement and growth of Valparaiso University through *her* Guild chapter.

In all human relations there are no substitutes for sincerity, generosity and genuine respect for others.

As an elected president or representative of your Guild chapter, you are probably greatly concerned about raising the morale of the people you work with, increasing their interest in the job they are doing, and making the total group more efficient and effective.

The big questions are: How do you do it? Where do you begin? While there is no single simple formula for doing this, there are some well-tested principles and procedures that can guide an executive. As I share them with you today, remember to temper them with experience and common sense.

1. In recruiting people to voluntary action in your Guild chapter, always depend heavily on

personal contact—presently active members asking their friends, relatives, acquaintances, etc. Voluntary action is people involving people, not just people helping people.

Although there are clearly limits to any person's time and energy, don't be afraid to approach active, busy people for membership and leadership in your Guild chapter. Your voluntary chapter activity, far from being a burden to the already active person, *may* be perceived as an excellent opportunity to be active in a new and interesting way.

2. Within any voluntary organization there should be "special" gatherings and social periods at meetings as well as work. Many kinds of voluntary organizations and programs fail to realize their full potential because they don't understand the importance of developing close personal ties and friendships among their members.

Emphasize and develop the sense of fellowship, belongingness and esprit de corps of the group, on an interpersonal level quite apart from your objective goals to support Valparaiso University. Make it clear that your chapter is a warm, accepting group—it is people.

3. *The media* are most helpful in making people aware of your goals, organization and activities. A single word of recognition in the local newspaper can often make a volunteer happy for a long while.

4. In recruitment campaigns as well as in your attempts to motivate more and better participation by your present volunteer members, try to develop the most favorable "attitudinal climate" or "atmosphere" for your Guild chapter in your publicity and orientation sessions or in your speeches and internal documents.

(a) Emphasize the needs and objectives that can be fulfilled, at Valparaiso University, through your group's voluntary activity in helping to reach the desired national Guild's goal of \$100,000 this fiscal year.

(b) Emphasize the contribution of your organization to private higher education at Valparaiso University, an outstanding academic institution which also operates within the Christian tradition. Try to develop positive attitudes in your members and others *toward what Valpar-*

aiso University might yet become with their help.

(c) Emphasize also the effectiveness of your specific chapter and its past program. Point to real past successes and goals accomplished.

(d) Indicate your realistic expectation for your goal attainment given the help of new members and redoubled effort by present members and leaders. Show how each member can count in this process and how overall effectiveness depends on the individual members.

(e) Make clear the positive image that your chapter has in the eyes of the national Guild and the position of high esteem it holds among the administration, faculty and students of Valparaiso University. Make it clear how your members are thought of as "special," "different" and "unique."

5. Try to give as many members as possible a meaningful and (if feasible) a creative task or role to perform through official positions, committees, task forces, etc.

6. Your national Guild organization makes provision at each one of your chapter levels for some real "participatory democracy"—an effective voice for the broad membership in major decisions.

Your members have an influence on policy and must believe that through their vote and through their chapter presidents, their views, as well as their participation, will make a difference.

7. Finally, try to build an effective evaluation system into all of your important chapter activities. Not every program that worked in other chapters elsewhere, or worked formerly in your chapter, will continue to work well. Virtually all voluntary groups and programs could be better—if their members and leaders really wanted to be. Knowledge, including self-knowledge and evaluation of effectiveness, is a great help in making them better.

Now, my favorite concluding encouragement wish for each of you today goes something like this: God has given us two ends, one to *sit* on and one to *think with*.

Success in reaching your personal leadership goals and the objectives and goals of your Guild chapter depends on which end you use the most. HEADS you win, TAILS you lose!

"I Move That. . ."

The Executive Council's recent two-day session on leadership most successfully provided the Guild's leaders with information, instruction and examples of good leadership techniques. Well equipped to continue in their roles as chapter presidents, they have returned home to carry on the work at the local level with us who are the Guild members. Each president undoubtedly recognizes the tremendous importance of her office toward the achievement of her chapter's objectives, but she also cannot help realizing that her chapter's members are the ones who will support her in the efforts to translate ideas into action.

What should our chapter presidents expect from us as members? Our prayers, emotional support and our active participation in Guild work. Active participation includes accepting and carrying through to completion tasks for which we volunteer or to which we are assigned, and it also includes taking part in the decision making process of the chapter. This is a privilege of all members who through their participation represent the continued success of the organization and are truly the bone, muscle and gray matter of a vital and dynamic group.

We must maintain our faithful attendance at our chapter meetings, encourage others and actively participate in the business which is considered. We must express our good ideas to our boards and committees for their consideration, and we must be able to introduce a subject at a general business meeting as a motion. One sentence beginning with "I move that . . ." with a second will bring a subject to the group for discussion and vote.

Along with being good listeners in a meeting, we must give constructive criticism and thoughtful suggestions to the motions which are brought before us for discussion. We should know that we have the right to speak twice to each issue, the second time when everyone else who wishes to speak has spoken once. While we know that on particular occasions, statements based on opinion,



by Lynn Bahls, RP

casual observation and experiences are sometimes appropriate, we will be more convincing and persuasive if our speeches are based on factual evidence. We'll need to be prepared for the possibility of hearing some objections to our ideas from others, for we won't always hold the same views. But if we are calm and listen, we'll pick up ideas, pro and con, and see where the support and opposition are so that our second speech can be more effective. We'll have the opportunity to vote for or against the motion when the chairman takes the vote, and we'll accept graciously the will of the majority. That means to be a good winner or a good loser, neither gloating nor pouting, but assisting in the implementation as our ability allows.

With the use of good procedure based on parliamentary law adding strength and direction to our business meetings, we allow for a setting which gives a framework for making good decisions and provides guidelines so that deliberations are done orderly and decently with regard for varying points of view. While the parliamentary process ends here, the work upon which we've decided is ahead and still needs our prayers, enthusiasm, motivation, dedication and determination to be completed.

The Report of the Executive Director

AT THE SOUND OF THE GAVEL

In England, you know, they don't use gavels. At least not to call a meeting or a court to order. A court is simply in session from the minute the gowned and wigged judge enters the room. It is the same for the County Assizes, although not so simply, for the judges first say their prayers together in the parish church and then, gowned and wigged and walking slowly behind their macebearer, they wend their way from the church, through the streets of the town until they reach their courtroom in the Shire Hall. It's a great thing to see and to feel—in this solemnity, tradition and authority—the weight of British justice. Again, the House of Commons is in session from the moment the macebearer has laid his great and beautiful silver mace on the table in front of the speaker's stand.

Nowadays, of course, the mace is only a symbol of authority, the authority of the crown. And our gavel also is only a symbol. Originally it was a kind of weapon. (I suppose our American drum major's baton serves symbolically the same function.)

But after being in England for 16 years I really cannot let you think that the English people and their leaders are weighed down unduly or arrogantly by their centuries of this traditional kind of authority. And lest you do, I shall tell you how the quarterly meetings of the Clergy Wives of Cambridge always began!

We would meet in a hall of the University—perhaps 50 of us—mostly Anglican, of course, with some Presbyterians and Methodists and Baptists—and one Lutheran—and mingle and talk—but always with one eye on the window. For when we saw our chairman, Mrs. Whitehorn, wife of the President of the Presbyterian Seminary, coming down the street, we would quickly take our seats. And we would see her, as we knew we would, for all of her 70 years, round the corner on her bicycle, quickly stash it up against the side

Betsy Nagel



Photograph by Arthur Hallenberg

Betsy with her husband and her jeans.

of the building, take from its wooden basket both a vase (complete, somehow still, with water) and a handful of garden flowers and then, marching straight into the hall and up to the speaker's table, put on it quickly first the vase and then the

flowers and say, quite crisply and very Socts—but also with a most beautiful smile—"Ladies, may we begin please with prayer." Her whole arrival took a swirly two minutes, and our meeting had begun! And when she lifted the vase and its flowers from the table again, we knew the meeting to be adjourned. And she did the same thing, I found out two years later, every time that she presided at the very august meetings of the British and Foreign Bible Society!

Now Jackie opened our meeting with neither mace nor marigold. But there was some tradition, for we have records that Americans have been using gavels for well over 100 years to call meetings to order. And the particular gavel which Jackie used, a gift to the National Guild from the Detroit Chapter in 1937, has been used by Guild presidents for 41 years. Great history and great good have come to Valpo from the sound of *that* gavel.

Earlier we said that the gavel, like the mace, is just a symbol. Originally, though, it was not an instrument—or a weapon—to be used so that authority could have its way unimpeded. Originally it was a *tool*. "Gavel" comes from a very old word, "kevel," which is a kind of mallet or hammer used by stonemasons. And before steel girders, skyscrapers and plastics, of course, it was the stonemason, through the centuries, who built the great buildings. Or, for that matter, who do we think put together the Jefferson or the Lincoln memorials? The kevel, actually, had two differently shaped ends. One was square, the other three-sided like a pyramid—for there were differently shaped stones to work with and different ways in which to work them and cut them and secure them in their places—for a mason had to work with the material at hand. *And*, most often, in the early days, it was not an architect, not somebody different from the workers themselves who designed the building, but it was the most skilled workman there—the master mason.

I bet you don't know that it took 1,360 masons—with 1,360 kevels—to build Windsor Castle in 1361. It will take 131 presidents—with 131 gavels—to build the Guild year of 1978.

You know, when anyone here at the University or anywhere else, asks me about the Guild, I usually make the point (along with quite a few others I'm afraid), that although 5,000 women have banded together in many chapters to support

this University, each chapter has a spirit and a life all its own. This is true, and we should be proud of it. And we should work with it *that way*.

You know your own chapter and probably most of the people in it. You know there's variety. You may have as a member a Valpo grad, perhaps an aunt of a Valpo student, perhaps your pastor's wife, perhaps the office manager of the insurance firm downtown. There's variety. But think. If you are in a large Guild, do you know people with the talents it takes to keep a small one growing? If you are in the Midwest, do you understand the talents needed by members in scattered groups out in the Rockies, or in the new Palm Beach, Florida, chapter founded just 15 days ago?

You may have visited other chapters. If you live in Indiana, Michigan and Wisconsin, you've probably talked things over with others at State Unit Meetings. And you've come to Convention. And you have more of an idea of who people are and what they're up to from the *Bulletin*. And I certainly know, as do you, that we can get to know one another and to become friends through letters. But there are 5,000 different people to know!



Jackie with her jeans.

Our national officers travel to meet you. So do I. So do the ADs. And we're all some help, we hope, to you in your particular group of women. And in a week or so, the helpfulness of this Council Meeting will in the end boil down to

what you can really get from it to use for yourself and for your particular group of women.

And it's there, ladies, that the leadership must be. It's there that *your* gavel must be the tool, sometimes using the square end, sometimes the triangular, sometimes using it gently, sometimes with strength, sometimes actually to keep order so that not only can your members listen to what the other women are saying, but they can also listen to who and what they *are*. And when you know those things, use them like your stones. Find out how they fit together, where they are strong, where they are unique. And then build.

And that's what so many of you have done. In this year of challenge there have been all sorts of new ventures: Orange County caught a new idea and increased their project 400%—to \$800. So did Van Wert, Ohio, whose 48 members have just sent Chita \$2,000. And you can read about others. And the money is very helpful and very needed. What we can see in it, though, is its measure of vitality—and a great use of the gavel.

But the gavel can move things quite beautifully, things quite unconnected with money. But very connected to community, to Christ and to commitment to this University.

I sat in my office this fall and watched a number of chapters, completely unaware of one another, each thinking it was doing something unique—which, or course, it was—as it was beginning to feel a new desire to reach out, to stand up, to invite the community to be a part of its Guild doings; a desire to witness if you will, to the part that it—and indirectly, of course, to the part that the University whose name they bore—wanted to play in the Christian life of their town.

And so the Chicago West Suburban Chapter revived its old tradition of Christmas-Advent vespers. And carrying on their tradition this year, Detroit had its Advent-Christmas tea with a girl's choir from Grosse Pointe High School. And Detroit West had its annual musicale with a choir of senior citizens from Dearborn. And Rochester, New York, produced its superb Advent-Christmas Vespers, with a cover designed by VU student Wendy Brusick whom many of you remember from her moving presentation about the Art department at this last Convention. Rochester has been having this service for 18 years, and it has become for their community a very meaningful part of the Advent-Christmas season.

And then, as I sat in my office this fall thinking,

in came a letter from Norma Hinsch of the Nassau-Suffolk Chapter in New York. Her chapter wanted to try a completely "new" thing—a Christmas-Advent Vespers!—and did I know any Valpo musician who could help put together a service? I did, and they did. So now Norma, too, can write, "Our first attempt is part of history! Yesterday was the big day—our first Advent-Christmas Choral Vespers!"

And again as I sat in my office this fall thinking, in came our new chapter in Greater Peoria, *with its eleven members*, with their plans for a Christmas-Advent Vespers! And this is what they did: they wrote to all the Lutheran churches in Peoria and put a notice in all the bulletins. Their chapter president, Barb Meissner, did the music—80 people singing in 3 choirs! Chapter husbands got the duplicating work done at no cost where they worked, and Karen Deske did the banners (which you see behind me) and this bulletin cover, both of which symbolize an "earth rise" and the passage of time since God gave the promise of a Savior.

Now these presidents have done something which I think is exciting, for it is something that has come from the chapters themselves and uses the talents and the possibilities uniquely found in them. They have done great things, both for their chapter and for their community—and for their Lord. And they have done it all as the VU Guild.

Yes, this is exciting. But I could have picked any number of things that you are doing. What am I trying to say by all this? I'm saying that leadership is where you are, with *your* gavel, with your members.

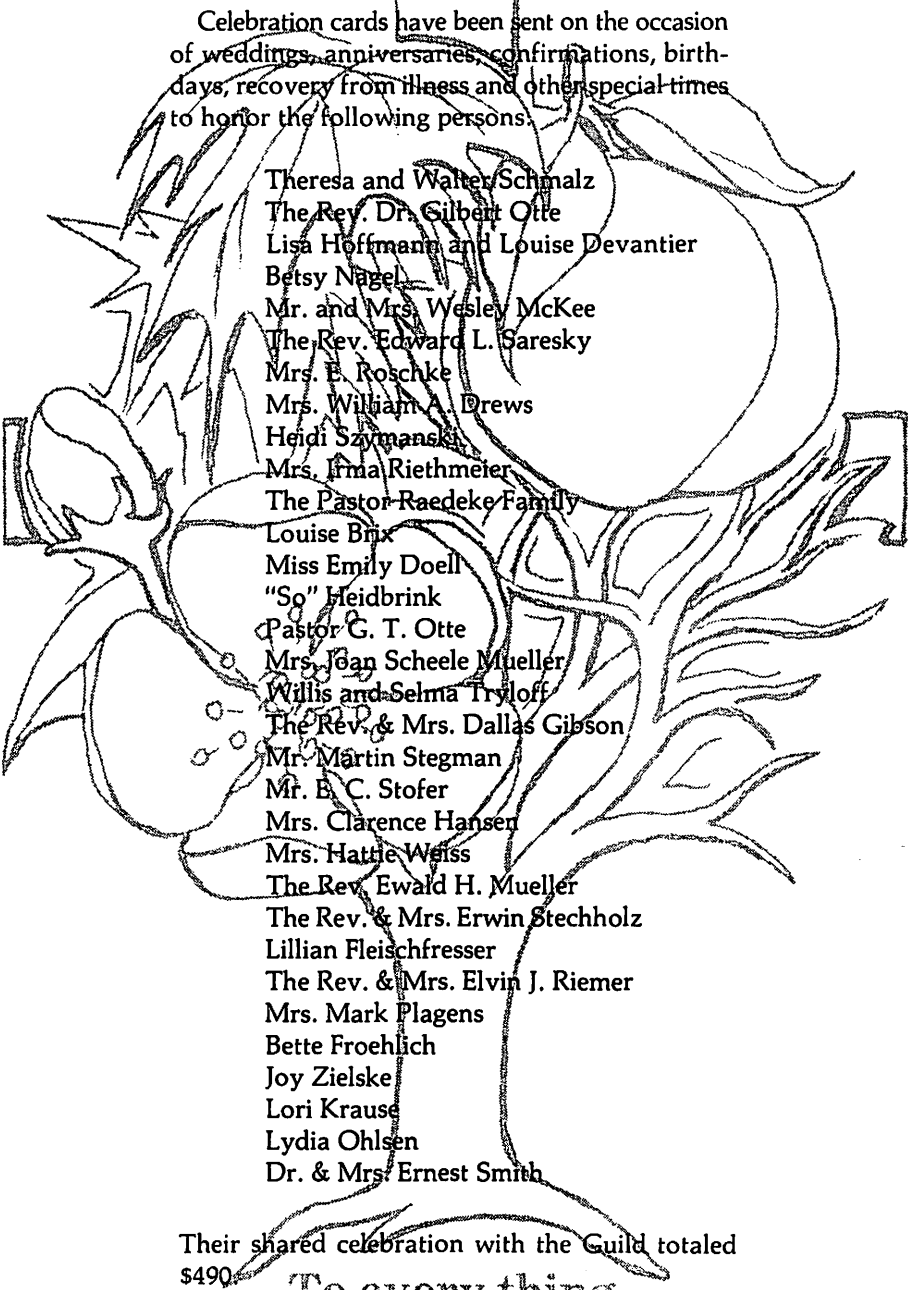
I'm saying that leadership is a lot of work. And it's also invigorating, fulfilling, worthwhile—and fun. And sometimes it's thrilling.

A friend sent me a post card years ago. It's Scotch taped near our back door. It's got a picture of a hammer on it, and it says, "Pray devoutly, Hammer stoutly."

I think gavels go with podiums. They go with telephones and pens and typewriters. They go with choir robes and organs. They go with aprons. And they go jolly well with blue jeans. Don't be a macebearer. Be a master mason. Use *your* gavel—both the square and the triangular ends. Work with the material at hand. And work with prayer. And let your chapter wear its own particular kind of blue jeans!

CELEBRATION CARDS

Celebration cards have been sent on the occasion of weddings, anniversaries, confirmations, birthdays, recovery from illness and other special times to honor the following persons.



Theresa and Walter Schmalz
The Rev. Dr. Gilbert Otte
Lisa Hoffmann and Louise Devantier
Betsy Nagel
Mr. and Mrs. Wesley McKee
The Rev. Edward L. Saresky
Mrs. E. Roschke
Mrs. William A. Drews
Heidi Szymanski
Mrs. Irma Riethmeier
The Pastor Raedeke Family
Louise Brix
Miss Emily Doell
"So" Heidbrink
Pastor G. T. Otte
Mrs. Joan Scheele Mueller
Willis and Selma Tryloff
The Rev. & Mrs. Dallas Gibson
Mr. Martin Stegman
Mr. B. C. Stofer
Mrs. Clarence Hansen
Mrs. Hattie Weiss
The Rev. Ewald H. Mueller
The Rev. & Mrs. Erwin Stechholz
Lillian Fleischfresser
The Rev. & Mrs. Elvin J. Riemer
Mrs. Mark Plagens
Bette Froehlich
Joy Zielske
Lori Krause
Lydia Ohlsen
Dr. & Mrs. Ernest Smith

Their shared celebration with the Guild totaled \$490.

To every thing
there is a season,
and a time to every purpose
under the heaven.

THE SERVICE OF LESSONS AND CAROLS

This Service of Lessons and Carols is patterned after one used in the University's Chapel of the Resurrection. It has been reproduced here, together with several banners, to assist your chapter if you should consider having such a service in your community.

(The people are requested to keep silence until the beginning of the service.)

PRESERVICE MUSIC

(After the PreService music, lights are extinguished and the church is in darkness.)

(A voice says:)

The Word became flesh and dwelt among us;
we have beheld his glory, glory as of the only
Son from the Father, full of grace and truth.

(Then the combined adult choirs sing:)

CAROL "Once in David's Royal City" --Richard Proulx

FIRST LESSON Saint John 1:1-5 The Eternal Word

(Again there is silence. A voice says:)

The word became flesh and dwelt among us, full of grace and truth;
We have beheld his glory, glory as of the only Son from the Father.
No one has seen God: the only Son, who is nearest the Father's
heart, he has made him known.

(The church bells ring announcing the processional. The church lights come on and the congregation begins to sing the entrance hymn. As the Cross enters the church, the people stand and face the back of the church, turning to follow the cross as it processes.)

HYMN "All Glory, Praise, Thanksgiving"

- | | |
|--|--|
| 1. All glory, praise, thanksgiving,
To Jesus, God's own Son!
Our King with us is living!
His reign is now begun.
He comes to break oppression,
To set the captives free,
To take away transgression,
And rule victoriously. | 2. We worship You, we bless You,
To You, O Christ, we sing.
We praise You and confess You
As holy Lord and King.
To mankind, lost, and stranger,
You showed a love so great;
You lay within a manger
Our lives to consecrate. |
|--|--|

3. Love caused Your incarnation;
Your love brought You to me.
Your plans for my salvation
Secured my victory.
Though I in jail was lying,
You came to set me free.
Though I was lost and dying,
You came to honor me.

4. Our King is now extending
His call of love and peace;
Our joy will be unending,
Our songs shall never cease.
For man was lost in sadness
Till Christ was born on earth.
God's Word in flesh brings gladness,
We greet Him at His birth.

5. O Lord, how shall we meet You?
Which manner, Lord, is right?
We pray for strength to greet You,
Our Hope and Strength and Light!
Ignite, O Lord and Father,
In us Your Spirit's fire,
That we, like Christ our Brother,
Do all that you desire.

PRAYER

V. Let us pray. (There is a brief silence. Then is said:)
Most merciful God, who hast so loved the world as to give thine
only-begotten Son, that whosoever believeth in him should not
perish but have everlasting life: Vouchsafe unto us, we humbly
pray thee, the precious gift of faith whereby we may know that
the Son of God is come; and, being rooted and grounded in the
mystery of the Word made flesh, may have power to overcome the
world, and by thy mercy attain the blessedness of heaven;
through the merits of the same incarnate Christ, who liveth and
reigneth with thee and the Holy Spirit, one God world without end.
R. Amen

(Then is said:)
V. The Word became flesh and dwelt among us, full of grace and truth;
R. We have beheld his glory, glory as of the only Son from the Father.
V. No one has ever seen God:
R. The only Son, who is nearest the Father's heart, he has made
him known.

(Then the people sit.)

SECOND LESSON Genesis 3:1-15

The Fall of Man. God declares in the Garden
of Eden that the seed of the woman shall bruise
the serpent's head.

PRAYER

V. Let us pray. (There is a brief silence. Then is said:)
O God, who didst look on man and woman when they had fallen down
into death, and resolve to redeem them by the advent of thine
only-begotten Son; grant, we beseech thee, that we who confess
his glorious incarnation may by thy grace receive the end of
our salvation, even life eternal, through the same Jesus Christ,
thy Son, our Lord.
R. Amen

(Then is said:)

V. The Word became flesh and dwelt among us, full of grace and truth;
R. We have beheld his glory, glory as of the only Son from the Father.
V. No one has ever seen God:
R. The only Son, who is nearest the Father's heart, he has made him known.

HYMN "Creator of the Stars of Night" (Tune: Vom Himmel hoch)

1. Creator of the stars of night, They people's everlasting Light:
Jesu, Redeemer, save us all, And hear thy servants when they call.
2. Thou, grieving that the ancient curse, Should doom to death a universe,
Has found the healing, full of grace, To cure and save our ruined race.
3. Pour light upon us from above, And fire our hearts with ardent love,
That, as we hear thy truth today, All wrong desires may burn away.
(Then the people stand and sing:)
4. To God the Father, God the Son, And God the Spirit, Three in One.
Shall honor, might, and glory be, From age to age eternally. Amen.
(Then the people sit.)

THIRD LESSON

Genesis 22:1-2; 9-18

After the temptation of Abraham, God declares
that in his seed all the nations of the earth
shall be blessed.

PRAYER

V. Let us pray. (There is a brief silence. Then is said:)
O God, who called Abraham to sacrifice his only son, thereby
testing his faith, and didst promise that in him all the families
of the earth would be blessed: Fulfill thy promise in us, we
pray thee, giving us such faith in thee as thou shalt count
unto us for righteousness; that in us and through us thy purpose
may be fulfilled; through Jesus Christ, thy Son, our Lord.
R. Amen

(Then is said:)

V. The Word became flesh and dwelt among us, full of grace and truth;
R. We have beheld his glory, glory as of the only Son from the Father.
V. No one has ever seen God:
R. The only Son, who is nearest the Father's heart, he has made him known.

HYMN "Savior of the Nations, Come"

1. Savior of the nations, come, Virgin's Son, make here thy home!
Marvel now, O heav'n and earth, That the Lord chose such a birth!
(Then the people stand and sing:)
2. Praise to God the Father sing, Praise to God the Son, our King,
Praise to God, the Spirit be, Ever and eternally. Amen.
(The people remain standing.)

FOURTH LESSON

Isaiah 9:2,6,7

Christ's birth and kingdom are foretold by
the prophet Isaiah.

(The people participate in the reading of this lesson as follows:)

Reader: The people who walked in darkness have seen a great light;

those who dwelt in a land of deep darkness, on them has light shined.

Left side of the aisle: For to us a child is born,

Right side: To us a son is given;

Left side: and the government will be upon his shoulder,

Right side: and his name will be called

Reader: "Wonderful Counselor, Mighty God, Everlasting Father,
Prince of peace."

Left side: Of the increase of his government and of peace there
will be no end.

Right side: Upon the throne of David, and over his kingdom to establish
it, and to uphold it

All: with justice and with righteousness from this time forth and
forevermore. The zeal of the Lord of hosts will do this.

PRAYER

V. Let us pray. (There is a brief silence. Then is said:)

O God, who in many and various ways didst speak to thy chosen people
by the prophets, and hast given us in thy Son, our Savior Jesus
Christ the fulfillment of the hope of Israel: Grant that thy Son,
when he cometh again in glory may find in us a dwelling prepared
for himself through the same Jesus Christ, thy Son, our Lord.

R. Amen.

(Then is said:)

V. The Word became flesh and dwelt among us, full of grace and truth;

R. We have beheld his glory, glory as of the only Son from the Father.

V. No one has ever seen God:

R. The only Son, who is nearest the Father's heart, he has made him
known.

(Then the people sit.)

(Then the Lutheran Choir of Peoria sings:)

CAROL "A Spotless Rose" --Herbert Howells

FIFTH LESSON

Saint Luke 1:26-35;38

The angel Gabriel visits the Blessed Virgin Mary.

PRAYER

V. Let us pray. (There is a brief silence. Then is said:)

We beseech thee, O God, pour thy grace into our hearts; that, as
at the message of an angel, Mary was over-shadowed by the Holy
Spirit and became the mother of our Lord and the most blessed among
women, so we, believing thy word, may receive Christ to dwell in
our hearts, and by our life make manifest thy mystery of his
incarnation, through the same Jesus Christ, thy Son, our Lord.

R. Amen.

(Then is said:)

V. The Word became flesh and dwelt among us, full of grace and truth;
R. We have beheld his glory, glory as of the only Son from the Father.
V. No one has ever seen God:
R. The only Son, who is nearest the Father's heart, he has made him known.

(Then the combined adult choirs sing:)

CAROL "Come All Ye Worthy Gentlemen" --Myron D. Casner

THE OFFERING

SIXTH LESSON

Saint Matthew 1:18-25

Saint Matthew Writes of the birth of Jesus.

(Then is said:)

V. The Word became flesh and dwelt among us, full of grace and truth;
R. We have beheld his glory, glory as of the only Son from the Father.
V. No one has ever seen God:
R. The only Son, who is nearest the Father's heart, he has made him known.

(Then the combined children's choir sings:)

CAROL "The Snow Lay on the Ground" --John Coates, Jr.

SEVENTH LESSON

Saint John 1:1-14

Saint John unfolds the mystery of the incarnation.

(Then the Lutheran Choir of Peoria sings:)

CAROL "All Men Poor and Humble" --Robert Wetzler

PRAYERS

OUR FATHER

(The people join in praying the Our Father.)

COLLECTS

V. O God, our heavenly Father, who by the birth of thy Son Jesus Christ has visited us with thy salvation: Grant that as we welcome our Redeemer his presence may be shed abroad in our hearts and homes with the light of heavenly joy and peace; and in all our preparations for this holy season, help us to think more of others than of ourselves, and to show forth our gratitude to thee for thine unspeakable gifts, even the same Jesus Christ, thy Son, our Lord.

R. Amen.

V. O God, our heavenly Father, who hast manifested thy love towards mankind in sending thine only Son into the world that all might live through him: We pray thee to speed forth these tidings of great joy to every nation, that the people who sit in darkness and in the shadow of death may see the great light and may come, with us, to worship him whose name is called Wonderful, even our Lord and Savior Jesus Christ.

R. Amen.

V. Abide with us, O God, for it is evening and the day is far spent. Abide with us, for the days are hastening on, and we hasten with them, and our life is short and transient as a dream. Abide with us, for we are weak and helpless, and if thou abidest not with us, we perish by the way. Abide with us until the Day-Star arises, and the morning light appears, when we shall abide with thee forever.

BENEDICTION

V. The peace of God which passeth all understanding keep your hearts and minds in the knowledge and love of God and of his Son, Jesus Christ our Lord; and the blessing of the almighty and most merciful God, the Father, the Son and the Holy Spirit be amongst you and go forth with you this night and always.

R. Amen.

(Then the people stand and face the Cross as it leaves the church. The people sing in the manner of plainsong:)

1. O come, O come, Emmanuel, And ransom captive Israel,
That mourns in lonely exile here, Until the Son of God appears.
Refrain: Rejoice! Rejoice! Emmanuel shall come to thee, O Israel!
2. O Come, thou Wisdom from on high, Who ord'rest all things mightily;
To us the path of knowledge show, and teach us in her ways to go.
Refrain.
3. O come, thou Rod of Jesse's stem, From every foe deliver them,
That trust thy mighty power to save, And give them vic'try o'er
the grave. Refrain.
4. O come, thou key of David, come, And open wide our heav'nly home;
Make safe the way that leads on high, And close the path to misery.
Refrain.
5. O come, thou Day-spring from on high, And cheer us by thy drawing nigh;
Disperse the gloomy clouds of night, And death's dark shadow put
to flight. Refrain.
6. O come, Desire of nations, bind, In one the hearts of all mankind;
Bid thou our sad divisions cease, And be thyself our King of peace.
Refrain.

(Then the people leave in peace and joy.)

Clergy - Pastor Gerald Freudenburg
Pastor Larry Thies

Organist - Ardith Wessler

Combined Adult Choirs - Bruce Tagge, director
Ardith Wessler, accompanist
Nancy Goff, soloist

Combined Children's Choir - Barbara Meissner, director
Cathy Glavash, accompanist
Larry Neumann, recorder

The Lutheran Choir of Peoria - Bruce Tagge, director

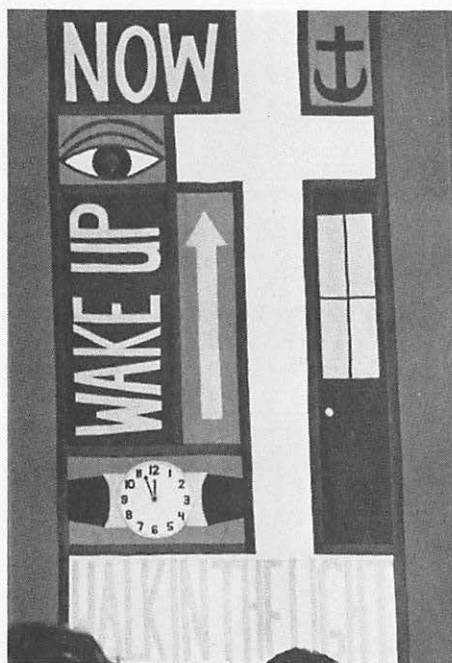
Drama - JoAnn Schelly

Strings - Edie Fraser

Program cover and banners - Karen Deske

This service was sponsored by the Greater Peoria Chapter of the Valparaiso University Guild. The offerings will go to Valparaiso University.

The combined adult and children's choirs are made up of members from various Lutheran churches in Peoria.



Rhubarb-Pineapple Pie

Crust:*

- 375 mL All purpose flour (measure by stirring, spooning lightly and leveling)
- 125 mL Hydrogenated fat (i.e. Crisco)
- 4 mL Salt
- 50 mL Milk (approximately)

Blend flour, salt and fat with pastry blender. Add milk until dough forms into damp clumps. Shape into two balls, roll each out to fit in 23 cm (9 in.) pan.

* Or use your own pie crust recipe.

Filling:

- 375 mL Sugar (some may prefer to use less)
- 2 Eggs, medium sized
- 2 mL Salt
- 625 mL Rhubarb, cut up (approximately)
- 125 mL Crushed pineapple, well drained

Mix sugar, eggs and salt. Add fruit, toss lightly to coat fruit with egg mixture. Put into unbaked pie crust, dot with butter, cover with second crust cut with slits. Brush with milk, sprinkle with sugar.

Bake at 230 °C (450 °F) for 10 minutes until edges are brown, turn oven to 180 °C-190 °C (350 °F-375 °F) for about 30 minutes longer.

Katherine Hallerberg
Valparaiso, Indiana

From time to time the Guild Bulletin will publish metric recipes, which you may clip and paste to 3 x 5 cards for your recipe file.







The Guild Feasts

by Betsy Nagel



Photograph courtesy of The Vidette-Messenger

Senior Women were eager to sample dishes from *The Guild Cookbook, Volume II* when they attended a dinner in their honor given by the Valparaiso Chapter.

Two projects dear to the Guild were featured together recently when the *Gary Post-Tribune* and the Valparaiso *Vidette-Messenger* each devoted a full page of pictures, information and recipes to the annual Senior Women's Banquet—a dinner given in honor of the University's senior women by the Valparaiso Chapter—and to the Guild cookbooks, Volume I and particularly the new Volume II, which were the stars of the evening.

The food for the 350 diners was served in the Great Hall of the Union, partied up for spring with pastel flower decorations made by Arlene Hart, and was prepared by 83 members of the chapter using 16 recipes from the two books. In addition to cocktail meatballs, attractively arranged plates of relishes and fresh fruit, rolls, beverages and four kinds of desserts, there were fresh fruit and vegetable salads, tossed salads, molded salads, hot and cold potato salads and an unusual asparagus soup salad.



Chairmen of the senior women's dinner (standing from left) Midge Rivers and JoAnne Albers talk with VU seniors (from left) Terry Kleeman of Garrett, Indiana, and Mary Beth Robish of Yakima, Washington.

Bette Galow, the chapter president, presided, and Jackie Jungemann, the National Guild President, spoke to the seniors about their future, the Guild and opportunities to serve. When the story of the cookbooks was told, Bette introduced Midge Rivers who had indexed and compiled both cookbooks and who, along with JoAnne Albers, had also served as co-chairman for the dinner. Chapter members Kay Hallerberg, Dee Stritof and Bette Galow, herself, were then introduced as the three people responsible for the marketing and national distribution of *Cookbook II*.

But it is from the newspaper accounts that we get the fuller "Cookbook Story":

The Valparaiso University Guild released its all new *The Guild Cookbook, Volume II* at the Executive Council Meeting on February 25, 1978. With its bright gold cover, it is a companion to a highly successful cookbook published in 1972.

More than 1,000 Guild women from all over America submitted more than 1,300 recipes for the second book. From this number 720 recipes were selected for inclusion in the book. All recipes were tested, evaluated and categorized. Volume II contains sections on metrics, canning, microwave cooking, crockery cooking and even "husband's favorites," not included in Volume I. In addition to the newly added sections, there are appetizers, beverages, soups, breads, desserts, pies, cakes, cookies, candy, meats and casseroles, salads and dressings and vegetables.

Dee Stritof (left) Doris Luecke (center) and Kay Hallerberg (right) check advance sales lists as they unpack the new Guild cookbook.



Photograph courtesy of The Post-Tribune

In addition to Midge Rivers of Valparaiso, who was responsible for indexing and the final compilation of the book, nineteen assistant editors from Guild chapters all over the country worked on various sections.

Like it or not, the metric system will be part of this country's lifestyle in a few more years. This cookbook is a real jump ahead. Taking a very positive approach, Kay Hallerberg of Valparaiso was responsible for the chapter on metrics in the kitchen, printed on pale green paper to distinguish it and to make it readily available. There is a table for converting metric-size canned good to current sizes, thus allowing anyone to make old favorites—even when all the cans are marked in metric in a few years.

There are informative tables of volume equivalents, contents of various can sizes and conversion information for those who wish to change recipes—in either direction. A few selected recipes in metric measure are included in the cookbook.

The Guild thinks big: *The Guild Cookbook, Volume I*, published in 1972, started out with a printing of 10,000 copies and has been reprinted twice. The National Cookbook Chairman, Shirley Honold, reports that of the first printing of Volume II, (10,000 books), 3,000 were sold before its release and already within a month of its publication, 5,500 have either been sold or are out on consignment.

All profits from the cookbooks, over \$40,000 to date, are placed in the Guild's endowed scholarship fund from which four university scholarships of \$1,000 are to be given each year.



Marian Temme, President Huegli, and his cookbook.

The University, its students and the National Guild are all deeply indebted to the hundreds of women who helped in so many different ways to produce these books. For all that the Valpo chapter itself has done, both with the cookbooks and with the Senior Women's Dinner, the Guild is tremendously thankful. And in the years ahead, many future Guild women will look back on this senior dinner—and probably on their first look into the Guild as well as into its cookbook—with real gratitude. For from both they have sensed the vitality, the fun, the ability and the dedication of the women of their Guild.

Chapter Chatter

AREA I

Central New Jersey

The chapter newsletter, edited by Alice Orling, announces plans for their 30th anniversary luncheon on April 22, 1978. Members of the Northern New Jersey Chapter are invited as guests, as are Valpo parents, alums and friends. Speaker will be Jackie Jungemann.

Chapter projects include the sale of homemade items such as dishwashing sponges. Sale of 600 pounds of pecans netted the chapter \$666.

Bay State

A new chapter with 10 charter members and a new newsletter! Their first fund raising project is selling pecans. At the January potluck all the recipes came from the Guild cookbook—one way to get every member of a chapter to buy a cookbook!

Buffalo, New York

The November meeting featured Christmas crafts by Ruth Steffan, with a display of convention bazaar goodies. In January the chapter hosted a Valpo Night at Trinity School in West Seneca. Buffalo area students at home for the holidays told prospective students and their parents "what Valpo is all about." It was an informal evening of questions and answers, slides, snacks, fellowship and favors.

Rochester, New York

From The ROCHESTER New York GUILD Times, edited by Jean Bichsel, come these gleanings.

The Advent-Christmas Choral Vespers, an annual event since 1965, were held this year at the Lutheran Church of the Incarnate Word. Wendy Brusick, senior art major at VU who spoke to the convention last fall, designed the cover for the program. Another annual event, scheduled for April, is the Guild-Alumni banquet. Rochester has an interesting idea in including the price of a Guild calendar in their chapter dues.

"There They Go!"

AREA II

Greater Peoria, Illinois

Barbara Meissner writes: In October we found ourselves selling bakery goods in Peoria's Northwoods Shopping Mall. The merchants offered space to all non-profit organizations in the city. Our profits were good, but even better were the passing shoppers who said "Valpo in our mall, I don't believe it!" or "Are you a Hoosier, too?"

On November 30, 1977, we held our first Valpo Advent Service of Lessons and Carols at Trinity Lutheran church. Three choirs participated in the service. Karen Deske designed our program cover and four banners especially for the service. We had an attendance of 321, with nearly 80 people singing in three choirs.

"There They Go!"

AREA III

St. Louis, Missouri

We in St. Louis are on our way to meeting our part of the "Year of Challenge" with record pecan profits, and we are looking forward to opportunities we will have with our Quiet Book project and various social events we have planned. A Theater Party was arranged for January, and a spring luncheon at an area country club was on the calendar for April.

AREA IV

Orange, California



Esther Leonard (back to camera), Doreen Gray and Vi Brelje engage in conversation with guest Mary Ellen Pargee at the Orange County Christmas dinner.

From Ann Millard: "People in Orange County are really becoming aware of Valpo, thanks to our very active members. Even the Los Angeles *Times* now publishes our events.

"Last November a fashion show at a local department store netted us over \$100 with virtually no work on our part.

"In February we held an art auction which almost 200 people attended. At one point the auctioneer asked if we were all related since there was little competitive bidding. Nice for the buyers.

"At our January business meeting we heard a talk on rape prevention by a police officer who knew all about Valpo because he had a relative living there."

"There They Go!"

AREA V

Milwaukee Suburban

Phyllis Snartemo reports: "A Valpo Benefit Theater Party was scheduled at the Sunset Playhouse on March 3 to see *A Touch of Spring*.

"The following evening, many of our members cheered the Valpo basketball team as they played the University of Wisconsin-Milwaukee.

"Our March meeting was presented by Bil-Jo's Garden Center. 'How Does Your Garden Grow?' included information about perennials and annuals, propagation of plants, designing and planting gardens.

"A spring luncheon, boutique and trunk show is scheduled for April. Foods will come from Volume II of the Guild Cookbook.

"In cooperation with the Milwaukee Afternoon Chapter we are making arrangements to sponsor a bus trip to Valpo for our local high school students who wish to attend Junior Day."

New officers will be installed at a potluck smorgasbord in May.

Janesville, Wisconsin



Principal Wayne Schwanke admires the Chapel puzzle presented to Mrs. Ray Redman, school librarian, by Mrs. William Mossner (left), Janesville chapter president.

AREA VI

Detroit

The chapter's traditional Advent-Christmas tea was held at St. James church this year. The Honey Tones, a girls group from Grosse Pointe High School North, provided music for the occasion.

President Edith Otte reports a good antidote for the "winter blahs" was a demonstration in cake decorating by a local bakery "artist" at their February meeting. April found them listening to representatives of the Cancer Closet tell about what that group does as it works to help cancer patients.

Their big spring project will be a Top Score party in members' homes. Each home entertains at least one table—bridge or pinochle—and a salad luncheon, simple dessert and beverage are served.

Detroit West

"To every thing there is a season, and a time to every purpose under the heaven." The Guild convention theme was adopted as the theme for the chapter's annual Musicales at Shepherd King Lutheran church.

President Marion Oberst writes that their card party project was such a great success that in gratitude to the chapter's Ways and Means committee the Musicales was catered so that everyone could enjoy the event with friends.

"There They Go,"

AREA VII

Michigan City, Indiana

President Carol Laesch writes: "The year was off to a great start with a new activity that was such a success it will no doubt be repeated. A Sunday afternoon tea was held in one of the

meeting rooms of our new public library. Many of our members participated in a circle of introductions, short biographical sketches and statements of commitment to the University. Five guests came, resulting in new members!

"While six of us were at the Guild convention, the rest manned our booth at an annual community bazaar. And we picked up a new member there!"

Also scheduled during the year were a bakeless bake sale, a dessert card party, a potluck dinner and a rummage sale.

Hammond, Indiana

The Deaconess Choir sang at the chapter tea in December. "What a pleasure to see such lovely girls!" writes Patricia L. Muehrer, chapter president.

Kentuckiana

A slide presentation on the British Isles, a tour of the Louisville Museum of Natural History and a luncheon meeting at which Betsy Nagel will speak are some of the chapter's activities. Selling pecans is their big project.

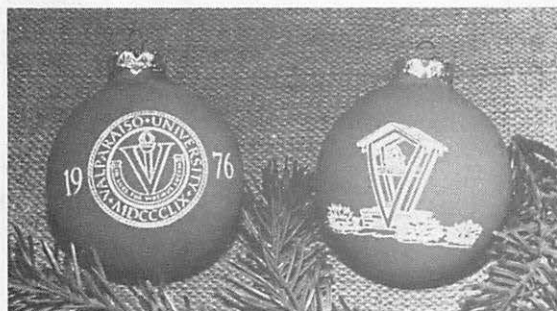
Kendallville, Indiana

Special vocal and instrumental music added to the beauty of the Advent candlelight vespers dedicated to the University, according to President Vera Doty. Following vespers, members of the chapter served as hostesses for a social hour.

The University Chamber Singers gave a concert on March 22 at St. John Lutheran church, Kendallville. The chapter hosted a buffet dinner for the singers.

LIVING BOOKS (continued from page 2)

Mrs. Ralph Heinicke	10.00	Shawano, WI		Herbert Koenig	10.00
James Lowell McCallum	15.00	Mrs. Dora Gatz	5.00	Armin W. Manning	15.00
Leo A. Ochs	25.00	Emil L. Krueger	10.00	Erwin Rubel	5.00
James D. Reeder	10.00	Mrs. William Scheider	5.00	Al Rupprecht	5.00
Mrs. Johanna Sohn	10.00	Sheboygan, WI		Wausau, WI	
St. Paul, MN		Mrs. Margaretta Rudolph	10.00	Robert Jahns	30.00
Peter Jacobson	15.00	Mrs. Elizabeth Schmidt	20.00	Mrs. Harold Nienow	5.00
San Gabriel Valley, CA		Mrs. Victor Schultz	5.00	Individual	
Lorenz Moeller	20.00	Southeastern Indiana		Peter Landino	5.00
Sebewaing, MI		Howard Foehl	5.00	Robert Peters	10.00
Ida Gall	5.00	State Unit, Indiana		Kristy S. Sheperd	5.00
Walter Lange	33.00	Mrs. Louise Dieckman	15.00	Elsie E. Shorling	5.00
Amanda Richter	10.00	Valparaiso, IN		Mrs. Wm. Steinfeldt	10.00
Frederick Sharpsteen	3.00	Louise Dieckman	5.00		
		Albert W. Jacobs	5.00	Total	\$1,753.87



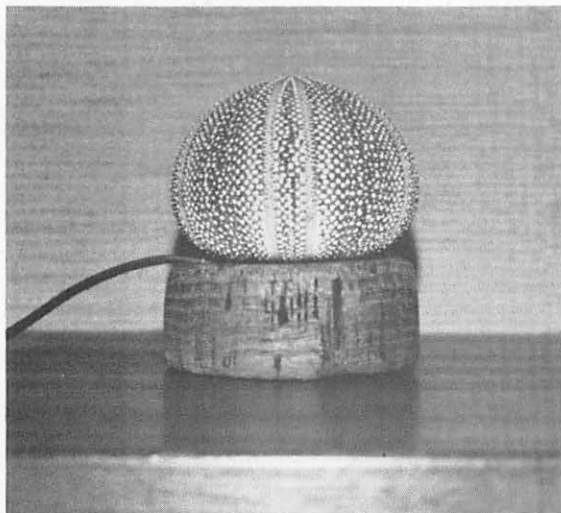
GUILD GOODIES

The fourth in a series of imported Christmas ornaments from the Saginaw Chapter: it has a white satin finish with the University seal and date on one side and the initial measures of the University song graphically portrayed on the other side in gold accented with hand-painted holly leaves.

Chapters may send in orders for delivery at Convention to save shipping charges. Ornaments will be available after September 1, 1978.

ORNAMENT ORDER BLANK		
Year	Number	Total Cost
1978 Ornament \$3.25		
1977 Ornament \$3.25 (University seal, date, Smoke Memorial Entrance)		
1976 Ornament \$3.00 (University seal, date, Victory Bell)		
Colors: Red		
Blue		
Green		
Bittersweet		
1975 Ornament \$3.25 (University seal, date, Chapel of the Resurrection) Limited number available		
Total		
Shipping and Handling:		
1-2 Ornaments	\$1.50	
3-6 Ornaments	2.00	
7-12 Ornaments	2.50	
TOTAL PAYMENT (Enclosed with order)		
Send orders to: Mrs. Elmer P. Simon 2 Mueller Court Frankenmuth, Michigan 48734 Phone: (517) 652-2426		

GUILD GOODIES



From the Orange Chapter in California comes a sea urchin light. Lovely natural purple to orange in color, the sea urchin is mounted on a weathered cork base with a light inside. Bulb and cord are included. Size approximately 4½ inches across and 5 inches high. However, size and color vary. The cost is \$15 prepaid. Order from:

Arlene Lind
532 Bond Street
Anaheim, California 92805
Telephone: 714/774-0328

A brown and gold 3¾- by 15-inch vinyl bumper sticker is available from the Kalamazoo Chapter. "In Thy light we see light/Valparaiso University" is printed in gold with the Valpo symbol. The price of a single bumper sticker is 75¢, plus 15¢ postage, or a dozen for \$8, plus 40¢ postage. Order from:

Mrs. David E. Squiers
1329 West Maple Street
Kalamazoo, Michigan 49008
Telephone: 616/344-6479



Soft white crepe luncheon napkins with "Valparaiso University Guild" lettered in gold are offered by the Geiseman Memorial Chapter. The napkins can be ordered in lots of 100 for \$5, plus \$1 for shipping, or 500 for \$20, plus a \$2 shipping cost. Please send your order to:

Catherine Graef
622 North East Avenue
Oak Park, Illinois 60302
Telephone: 312/386-1767

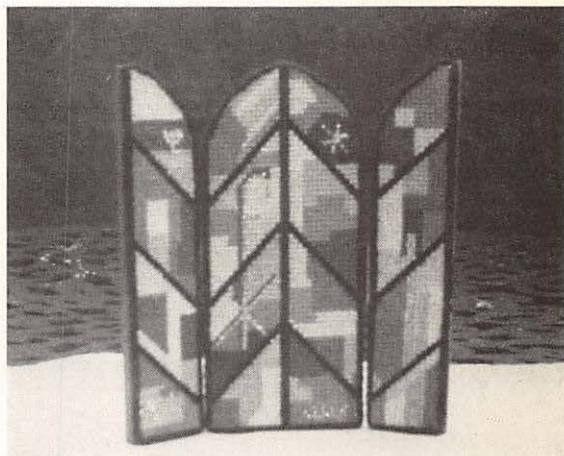
GUILD GOODIES

Make your own Valpo seal or pillow! A needlepoint kit, handpainted canvas and all yarn included, is available from the Glenbrook Chapter. The price is \$15 for a single kit; \$12 each for four or more. Please add shipping cost of \$1.50 for the first kit and 50¢ for each additional kit. Send check to:

Mrs. Robert Cline
1035 White Mountain Drive
Northbrook, Illinois 60062
Telephone: 312/272-4527



GUILD GOODIES



A needlepoint triptych in an impressionistic design of the chancel windows in the Chapel of the Resurrection is new from the New Orleans Chapter. The kit includes wool yarn and gold thread, canvas, a chart and instructions with a colored picture, hinges and a needle. The price is \$20, plus \$1.50 for shipping. Available from:

Mrs. Lois W. Oster
1224 Seville Drive
New Orleans, Louisiana 70122
Telephone: 504/282-6283

From the Appleton Chapter—Guild Seals!

1. Printed in black on heavy quality white deckled edge note cards. 10 Guild cards with deckled edge envelopes \$1.50 plus 40¢ postage.

2. Printed as large self adhesive black and white seals, 2½ inches in diameter. Suitable for identifying chapter projects, decorations, awards, etc. 20 seals for \$1.00 plus 15¢ postage.

3. Printed as small self adhesive colored seals, 1 inch in diameter. In red, green, brown and orange. Suitable for invitations, thank yous, as well as personal use. 80 seals for 50¢ plus 15¢ postage. Please indicate color(s).



Order from: Mrs. Charles Weil
1012 North Gillett Street
Appleton, Wisconsin 54911
Telephone: 414/739-4807

**MINUTES OF
EXECUTIVE COUNCIL MEETING
OF THE
VALPARAISO UNIVERSITY GUILD, INC.**

FEBRUARY 24-25, 1978

The Executive Council of the Valparaiso University Guild, Inc., met on the campus of Valparaiso University on Friday and Saturday, February 24 and 25, 1978. Mrs. John Jungemann, National President, called the session to order at 9:00 a.m. in Great Hall of the Union.

Morning devotions were led by student members of the residential ministry staff: Ron Illsley, Jane Illsley and Bill Schwochow. Following hymns and prayers and a lesson based on, "Whoever would be great among you—your leader, must be your servant," the benediction was pronounced. "Be leaders and servants. Go and work freely and in peace!"

BUSINESS SESSION

WELCOME BY THE PRESIDENT

The President, Mrs. John Jungemann, welcomed the members of the Executive Council. She urged all presidents to look at the chapter scrapbooks on display at the back of the room as they leave for lunch.

INTRODUCTIONS

Mrs. Jungemann introduced a visitor who is also a new member—Margaret Schuermann of the new Palm Beach Chapter. She asked the chapter presidents who were here for the first time to raise their hands and encouraged the "older" members to make them feel welcome. The president then introduced the national officers.

MINUTES

Inasmuch as the minutes of the February 1977 Executive Council meeting were printed, as approved by a minutes approval committee of that session, in the April 1977 Guild *Bulletin*, it was declared the wish of the assembly to dispense with the reading of the minutes.

APPOINTMENTS

The Minutes Committee appointed for this Executive Council meeting was introduced by the secretary, Mrs. Roy W. Maas. Those appointed were: Mrs. Gordon Grimm, Elmhurst, Illinois; and Mrs. Ernest Scheyder, Bedford, Massachusetts.

CORRESPONDENCE

The secretary read correspondence from: Mrs. Walter N. Hoppe, a former Guild president; Mrs. Lydia S. Ohlson, president of the Nutmeg Chapter, unable to attend due to illness; Alice T. M. Rechlin, chairwoman of the Department of Geography, expressing thanks to the Guild for the financial gift used to install a weather station in Christ College; and Mrs. Walter A. Hansen, also a former Guild president.

TREASURER'S REPORT

The treasurer's report was printed on page 12 in the Executive Council agenda and is summarized as follows:

Report of the Treasurer

July 1, 1977 through February 13, 1978

Balance on Hand Reserve Account	\$ 4,000.00
Receipts	50,928.85
Total Receipts	54,928.85

Disbursements	16,105.46
Balance on Hand	38,823.39
(Security Trust Company, Rochester, New York Columbia Banking, Savings & Loan Assn., Rochester, New York)	

The treasurer then called attention to the progress made thus far in the year of the \$100,000 challenge, illustrated by a chart showing a thermometer. The treasurer, Mrs. Edward Easton, handed out sheets of information, updated the thermometer and reminded all presidents of the June 15th deadline for all monies to be sent in by chapters. She also reminded them that as of July 1, 1978, all dues sent in should be \$4.00.

PRESIDENT'S COMMENTS

Before giving her comments, the president, Mrs. John Jungemann, displayed a large solid maple gavel to emphasize the theme of the Executive Council meeting—leadership. Mrs. Jungemann's comments will be found in their entirety beginning on page 7.

REPORT OF THE NOMINATING COMMITTEE

Mrs. Joseph Mattes, chairman of the nominating committee, reported of the progress this committee has made to date:

This is a busy weekend for your nominating committee. We are ultimately responsible for providing you with a slate of candidates for five national offices, that of president, 1st vice president, 2nd vice president, secretary and treasurer for you to vote on at the September convention.

Our task as a nominating committee this weekend is to decide on how many candidates to submit for each office to be filled and then examining the possible candidates and ranking them in the order in which they are to be asked.

These candidates will then be formally communicated with by letter and asked their decision to be a candidate for a particular office. The full slate of candidates needs to be completed by early July.

We are grateful for the input we have received from many of you members in submitting nominations. This Council meeting was the deadline for submission of nominations from you and, to date, we received 53 written recommendations with only one being for treasurer.

We do want you to know that beside the list of candidates on the ballot at the convention, you may also make nominations from the floor.

We feel we have a tremendous responsibility to the Guild and to all of you, and we are acutely aware of our responsibilities in selecting women to be candidates who will continue in the very best traditions of Guild leadership.

I would like to thank my committee members for their work, not only this weekend, but in the days ahead. They are: Vera Doty, Jean Ehrman, Betty Fry and Elaine Myers.

**REPORT OF THE
PRESIDENTIAL SELECTION COMMITTEE**

The National Guild President explained the purpose of the Guild Advisory Committee to the Presidential Selection Committee and gave the names of those Guild women serving on this committee. They are: Betty Froehlich, chairman; Miriam Griessel, Ruth Russler, Joan Hofmeister and Marty Mattes. Mrs. Jungemann then called upon Betty Froehlich to give a progress report, which follows:

At 8:30 this a.m., Al Looman met with this Guild committee to update the events. Since my report to you in September, 197

names were sent to the Presidential Selection Committee. A significant number of these came from Guild members and we thank you for your interest. Information was collected on all the prospects. Some asked that their name be removed and others were removed when their qualifications did not meet those set by the committee.

By December 1, the list of qualified candidates had been reduced to twenty. More information was sought and the list further reduced to five by February 1.

These five candidates have been invited to campus, one each day, during the week of March 13 for a personal interview. Members of the Guild, alumni and faculty advisory committees and the University Board Presidential Committee will have opportunity to meet with these five men and they in turn will have time to consult the administration, faculty and students.

Recommendations will then be made by the University Presidential Selection Committee to the University Board of Directors and the Board will, by April 1, make the final decision and extend an invitation to the next president of Valparaiso University.

CHAPTER MANUAL OVERVIEW

Jackie Jungemann pointed out, at this time, how important it will be that each president update, delete, change her chapter's Guild manual during this Executive Council meeting which is actually a sort of workshop. Within these two days of meetings, there will be many times when these changes will be made and it is most important that each manual has it "all together" before heading for home. Mrs. Jungemann pointed out that the seals on the new black covers were made possible by Lee Kleinhans and additional seals may be purchased at this meeting.

REPORT OF THE PARLIAMENTARIAN

The report was given by the parliamentarian, Mrs. Gene Bahls, after pages for the Guild manual were given out concerning parliamentary procedure:

Madam President,

The Board of Directors has asked the parliamentarian to use her report for the purpose of fundamental instruction in parliamentary procedure. With that in mind, she reflected on her own experience in learning the basics. In the summer of 1963 your parliamentarian panicked. After serving the Kalamazoo Chapter for two years as secretary-treasurer, she was elected chapter president. By then Guild activities and programs were familiar to her, but the problem was how to deal with the part of the presidency that related to parliamentary law: namely, in what order should items be taken up in the agenda, what does one say when conducting a meeting, and lots of questions about that forbidding subject called motions, and the greatly dreaded fear of what might happen if an amendment were offered, or worse yet, an amendment to an amendment. Oh, it was all mind-boggling panic, more panic and anticipated pain.

Fortunately for the Kalamazoo Chapter, about this same time, a series of parliamentary study classes began in the city; this offered just the necessary information for beginners; about 15 of us from various organizations who were novices enrolled; and thus began a new and consuming interest. This prologue is meant to support the idea that this parliamentarian can relate to any chapter leaders who are or were interested but inexperienced in the practice of good meeting procedure. Many of you chapter leaders are experienced in the practice of good meeting procedure; to others the subject may be new; and perhaps all would agree that some review is always helpful. So in approaching

this conference on leadership the parliamentarian took into consideration the functions of Guild chapter presidents which are related to the subject of parliamentary law; namely, the preparation of a meeting agenda and the art of presiding. Other presidential duties are adequately covered in the bylaws or will be covered by others in succeeding presentations during this session.

In Section III of the chapter manual, Chapter Organization and Responsibilities, is a suggested order of business. Let us open the manuals and look at the list together. The order of business is an established sequence in which certain general types or classes of business are to be brought up or permitted to be introduced. It is from this order of business that the secretary or president—or perhaps better yet, both of them together, prepares a meeting agenda, which includes the specific items of business which fall into the general classes. It is done with consideration for items left over or postponed from the previous meeting and business known to be necessary or of interest at the coming meeting.

Now to fill in a few more details in the printed order of business. In case there are reports of officers, such as at an annual meeting, they are presented before the reports of standing committees. Reports of boards are also heard before the committee reports. So the order would read: Officers, Boards and Standing Committee reports. You may wish to insert the words, "officers, boards and" before "standing." Recommendations arising out of reports are handled immediately. Only committees which have reports to present are called upon. After committee reports, may come a class called special orders. This consists of items from a previous meeting which were postponed to the present meeting, and matters which the bylaws require to be considered at a particular meeting, such as nominations and elections of officers, may be regarded as special orders for that meeting; a piece of business postponed to a particular time in the coming meeting automatically interrupts any pending business except adjournment or recess, questions of privilege, special orders made previous to the specific special order, or THE special order for a meeting, which provides for an entire meeting, or as much of it as may be necessary to be devoted to one subject.

Unfinished business includes questions other than special orders coming over from the previous meeting (if held within the past quarter as a result of that meeting's having adjourned without completing its order of business and without scheduling an adjourned meeting). General orders are also usually considered a part of this class. So you may insert "general orders" after "unfinished business." General orders are any question which had been made an order of the day without being made a special order. The class, unfinished business and general orders, would not be announced by the chair unless minutes show there is business to come under this heading. Note that the chair does not say, "Is there any unfinished business?" That is because the chairman and the secretary have carefully prepared the agenda, and they already know the answer to that question.

The closing prayer and program may precede adjournment in whichever order the chapter wishes.

An agenda such as this is generally applicable for use in your chapter meetings and board meetings. Where possible, and especially at board meetings, it is strongly recommended for the president and secretary to prepare a printed agenda for each one in attendance. Such a sheet allows the various participants to see the meeting as a whole, where her part of

the procedure fits in, and offers space for jotting notes.

Now having taken this cursory look at the order of business, let us approach the experience of conducting a meeting. Let us begin by identifying the qualities of a successful presiding officer. There are 10. Perhaps you would like to list them on the back of the sheet entitled "Conducting a Meeting." They are: tactful, gentle but firm, common sense, impartial, good speaking voice, prompt, sense of humor, knowledge of parliamentary law, knowledge of society's rules, ability to think on her feet.

The duties of the presiding officer are to keep order, expedite the business of the assembly and to see that the rules of the assembly are enforced. Specifically she:

- opens the meeting on time if a quorum is present;
- announces the business in order in which it is to be acted upon;
- recognizes members entitled to the floor;
- states and puts to a vote all questions that properly come before the assembly;
- announces the result of each vote;
- protects the assembly from dilatory or frivolous motions;
- rules improper motions out of order;
- enforces rules of debate and decorum which allow for both proponents and opponents to be heard;
- assists in expediting business by insisting that subjects not be discussed without a motion;
- helps to put a motion into clearly stated terms;
- uses the form of general consent for action when the chairman is sure that the subject is not controversial; for example, "if there is no objection . . .";
- decides questions of order;
- refrains from voting except when the vote is by ballot or when the vote would change the result; that is, to make or break a tie or 2/3 vote;
- maintains impartiality during discussion;
- refers to herself as "the chair";
- refrains from participating in debate unless she vacates the chair and appoints another to preside through the completion of that item of business;
- stands while calling meeting to order, adjourning the meeting, stating and putting the question, speaking on points of order, and steps back from lectern or sits when the floor has been assigned.

Some parliamentarians believe that a presiding officer may benefit by preparing a script to conduct a meeting whether she actually uses it or not. Such a script is offered in the sheet entitled, "Conducting a Meeting" which gives sample wording for introducing the various classes of business of the order listed in our manual. Note that these are suggestions to illustrate the various wordings which may be used.

Let us look at a few items:

Please observe that after the reading of the minutes, the chair says "Are there any corrections?", not "additions or corrections" as anything which would modify the minutes are corrections.

After the treasurer's report, the chair asks for questions and states that the report will be filed for audit. It is not proper to accept or adopt an unaudited treasurer's report. No doubt your treasurer's books are audited annually, and when the auditor's report is adopted, your treasurer's report is adopted automatically.

Committee reports are not acted upon unless they contain resolutions or recommendations, which recommendations then

would require action if desired by the assembly.

The class, unfinished business, gives an example of a motion postponed from the previous meeting.

Another script which you might find helpful is the one at the lower portion of the other page entitled, "Presenting and Completing Action on a Main Motion." Please notice here that the debate or discussion takes place after the motion has been stated by the chair; the chair calls for the affirmative and negative votes and announces the result. To keep the meeting rolling along, she then immediately announces the next business in order.

The final chart is the one on precedence of motions. While a main motion is pending, that is under consideration, other motions which relate to it may be acted upon. This list deals with the precedence of motions or in other words the ranking of motions. The motions rank as follows: the lowest at the bottom and the highest at the top of the list. When any one is immediately pending, the motions above it are in order, and those below are out of order. The ranking motions are of these groups: privileged and subsidiary. Other motions, called incidental motions, may also be applied to main motions; they apply to the method of transacting business rather than to the business itself; an example would be to take a vote by ballot; incidental motions are non-ranking motions.

Now back to the ranking motions. Privileged motions deal with special matters of immediate importance. The subsidiary motions are often used in normal meeting situations because they can be used to dispose of main motions without specifically voting on the main motions.

Ranking immediately above the main motion is:

- "postpone indefinitely," which kills or rejects a motion without running the risk of having a direct vote upon it;
- "amend," which modifies;
- "commit or refer" allows for further investigation of the subject under consideration;
- "postpone definitely" defers action to another time;
- "limit or extend debate" modifies the length and number of speeches during debate;
- "previous question" ends the discussion immediately;
- "lay on the table" sets aside the pending question temporarily in order to attend to an urgent matter.

The parliamentarian calls to your attention some educational materials published by the National Association of Parliamentarians, 116 West 47th Street, Kansas City, Missouri 64112. Offered is a manual called *Pointers*, \$1.50; and a *Congratulations Series* at 35¢ each. Summary charts are \$1.00. These copies will be available for your inspection in case you might be interested in ordering them.

If you are interested in learning more on the subject of parliamentary law, it can be accomplished through individual study, but the best way to learn, undoubtedly, is in a class with a qualified instructor; such classes are being offered more and more in junior colleges or in parliamentary study units of the National Association of Parliamentarians which are located in all major cities.

Be the leader of your chapter as one who really assists the chapter and members in business meetings—making the meeting a pleasant, successful experience, one that uses good procedure to advance and achieve the objectives of the Guild.

MICROPHONE MUSTS

Mrs. Jungemann explained that the purpose of the microphone

is to help communicate more clearly if it is used correctly. She acquainted the Council with the four kinds of microphones and demonstrated how to operate and adjust them. After illustrating how to project the voice properly, she explained the procedure to be followed during roll call.

ROLL CALL

Each person present spoke into the microphone as she identified herself. The order in which this was done is as follows: national officers, past presidents, standing committee chairmen and area directors, state unit presidents and Guild office staff and chapter presidents responding according to a given area. Minor corrections were made in the roster.

REPORT OF THE BYLAWS COMMITTEE

Mrs. Jon A. Sunderlage, bylaws chairman, handed out previously revised and adopted bylaws which had been reprinted to be inserted into the Guild manual. She instructed each person to remove and discard the old bylaws and standing rules which were still in the manuals.

Mrs. Sunderlage then gave the following report:

Six years ago I first became involved with the Valpo Guild. I was a member for less than a year when I was asked to take on the job of chapter treasurer. Here I was—getting into Guild work—learning what it was all about. When my term expired, I was approached and asked to lead my chapter as their president. I met the challenge with “positive resistance”—the more I resisted, the more positive was the nominating committee that I should serve. And so serve I did, and am! No regrets at all! But here I was—president of my chapter—that meant leader—and I wasn't sure I knew how to lead. I needed information about the Guild so that I would know just what was expected of me. And so I headed for my brown manual which I proceeded to devour. I paid particular attention to the section on bylaws—both the national and the sample chapter bylaws—and found all kinds of answers, explanations, definitions and procedures. I didn't find everything I needed in order to become a leader, but I did find much that was important in providing me with a solid background for what I was about to do—lead my chapter along the “Guild-ed” path.

Are you as chapter presidents familiar with your bylaws? Do you actually know what information is contained in them? A good leader will become knowledgeable of her bylaws, for they are a source of order and organization. Here are a few questions to start us thinking:

1. How does your chapter elect a president?
2. What is required for a quorum?
3. What are your standing committees? How many members are on each committee?
4. Who comprises the Executive Board in your chapter?
(Notice that the answers to these questions may vary from chapter to chapter.)
5. Do you know the “purpose” of the Valparaiso University Guild, Inc.?

How wonderful when we can supply all the answers right off the top of our heads. But if we can't do we know where to look for the answers? Our brown manual's section IV provides a sample of our chapter bylaws, and in this sample can be found the answers for the questions that we just considered. The new green inserts for our manuals also answer these questions only at the national level.

Just take a few moments to read through your bylaws again.

Then make an outline of the significant main topics and become familiar with them so that they are an easy point of reference when any questions do arise.

You might be thinking, “Why should I bother with this stuff?” As the leader of a chapter, we must have the *desire* to assume new responsibilities and become oriented toward *achievement*. An objective or a goal is essential to keep us moving forward, to grow, to achieve. Perhaps one of these new goals can be the digestion of our bylaws. We may find something there that we have overlooked—something that will make our responsibility as leaders easier and make us more efficient.

So what do you think are some of the essential qualities for someone who has found himself to be in a leadership role? How about the ability to communicate, desire, drive and energy. And in the hope that the last thing said here will stay with us the longest, remember that all of the qualities of good leadership are a blessing from our God. He is the source of our strength and abilities. Call on Him! Praise Him!

REPORT OF THE COOKBOOK VOLUME I COMMITTEE

Mrs. Carl Hildner, chairman of Cookbook Volume I, reported the following:

Cookbook Volume I continues to sell well. We still have about 1900 books in storage. Just recently I sent out a letter to chapters who yet have books on consignment asking how many of these books are yet unsold, and also asking for remittance for the books that are sold. With the return of the forms I supplied, the committee will then know how we stand. Since June, more than \$4700 has been sent to the national treasurer for the scholarship fund, and I have over \$1600 more that will be turned over to Chita.

In January Betsy gave me a copy of an article in the *Atlanta Journal*. It was about Marty and Joe Mattes, along with Judy and Jack Parrish who celebrated Thanksgiving with friends who, like themselves, could not spend the holiday with their families. The article included a plug for the Volume I Cookbook and also recipes for the cranberry mold and shrimp spread. It's nice to know that publicity is done in all sorts of ways.

Also, recently, I received a request from the Alumni Association of Mary Washington College in Fredericksburg, Virginia, for a cookbook. They are considering publishing a book of their own and wanted to see how ours was put together.

Since we will be meeting in the science building tomorrow, I will not have books there. I would encourage all of you to please get the books that you want to take home today. However, if for some reason you are unable to take them today, let me know and I will be glad to make some other arrangements.

The Guild work will always be done
Because the ladies consider it fun.
An example, I'm sure you'll agree,
Is the sale of cookbooks—to those hungry.
Profits have skyrocketed for an endowment
To benefit students who seek the “know-how-moment.”
And the University knows the Guild is willing
To work to earn more than a shilling.
Yes, Volume I and II are certainly
An asset to the University.

Following the report of the Cookbook I chairman, Mrs. Jungemann thanked the Valparaiso Chapter for serving refreshments Thursday evening.

ANNOUNCEMENTS

Among the many announcements given by the executive director, directions were given on voting procedure for the 1979 calendar cover design. Mrs. Nagel said that the Guild will award a prize of \$25 to the art student whose design is voted the best. She also introduced the photographer for this council meeting—Dan Jakubovie, a senior at Valpo.

Mrs. Jungemann then introduced Mary Anne Whited, president of the Indiana State Unit, and Joan Hoch, president of the Kokomo chapter, who had just arrived. Mary Ann Gollin offered the closing prayer and the meeting was adjourned until 1:30 p.m.

The meeting reconvened in the Great Hall. The first business of the afternoon was the report of the executive director.

REPORT OF THE EXECUTIVE DIRECTOR

The executive director, Mrs. Norman Nagel, was introduced by the president, Mrs. Jungemann. Mrs. Nagel gave the report which you will find beginning on page 16 of the *Bulletin*.

Concluding her report, Mrs. Nagel presented Mrs. Jungemann with two "fun" gifts—a small gavel and a small pair of blue jeans, each of significance in her report.

REPORT OF THE MEMBERSHIP COMMITTEE

Mrs. Wilfred Junke, membership chairman, reported as follows:

At a meeting like this one a year ago, my membership report concerned itself with immediate and future goals, urging wise stewardship of the time each one of us has left to work for the Guild. It is with a grateful heart that I can report to you that communications from Guild chapters almost always mention awareness of our membership goal for the Guild's 50th birthday.

In September, 1977, the big emphasis was a workshop to bring you information and to present what chapters were doing to promote membership. Now in February, 1978, we are finding in our brown manuals some sparkling gems of information which have been there all the time, but which perhaps did not catch our eye.

We find in section III under membership: "A chapter can have two kinds of members: active and contributing (supporting)." In section IV, Chapter Bylaws, section 1a and 1b, these kinds of membership are explained. In the Supplement, Amended Bylaws 1975, Article IV, section 2, provides for membership in the Guild for a woman residing in an area where there is no chapter.

Back to section III, we find these statements: Key women are to work to promote membership. It is the duty of the chapter president to share reports (and, I am throwing in, "communications in news letters") of standing committees with her chapter. The chapter secretary should send names of new members and changes of address to the Guild office."

In section IV, the Chapter Bylaws, Article VIII, section 2, we read: "The vice president shall serve as chairman of the (Program Membership) committee. This arrangement provides a solution and defines positive action which would enable a chapter to make membership an ongoing part of chapter meetings and board meetings.

Chapter Bylaws, section IV, article X, Standing Committees, allows a chapter to appoint a committee to assist the membership chairman if such action is deemed necessary.

To Chapter Bylaws, section VII, Available Materials, we would add this suggestion: In addition to giving a membership card to a joining member, give a Guild *Bulletin*, even if it is an

old copy. Use the Guild Brochure! Don't leave home without it!

We shall take our attention briefly from the brown manual, to report input from chapters, as was promised in the news letters.

Chapters are happy that "supporting memberships" are providing a much needed solution. "It keeps members from dropping their membership."

Keeping members informed of what you are doing in your chapter is very important. They like to be members of a "winning" team. The personal touch is very necessary. Keep in touch with members you have not seen for a while and have something attractive to offer.

One of our chapters is experimenting with a 3x5 card file on prospective members. This is one way of implementing the idea of getting names, giving them to members to work on, and reporting progress and information.

It is important to repeat that results are neither immediate nor visible right away. Membership work is an ongoing process and continued work will produce results.

Chapters are finding that women interested in working for Lutheran High School Guilds are very good prospects for Guild membership. As they discover the purpose and value of Christian higher education, they are bound to discover Valparaiso University and the Guild. If you can make the Valpo Guild attractive to them, you may be quite certain of obtaining new members.

Here are some attractions which have been successful: "We have added rather than substituted programs. A November 30 shopping tour for older members created a friendly spirit." "A new alum is coming to our January meeting to learn to promote VU Sunday in her church." "A high school Guild member came to us for help in drawing up their constitution. That interested her in the Guild."

A supplement of membership ideas, 1978, has been prepared to be added to your brown manual. You will find four areas of information. This supplement has been prepared in the hope that information coming from many chapters will result in effective membership activity in your local chapter.

REPORT OF THE PUZZLE COMMITTEE

Mrs. Norman Temme, chairman, gave the following report:

Since September we have realized \$1,185.95 in puzzle sales. We should be able to do better. Please continue to push puzzles—offer them for sale whenever you have a Guild function and other gatherings.

We are planning to try a new marketing method. Sample boxes of puzzles will be plastic shrunk wrapped—along with an accompanying letter—to a number of commercial outlets—such as religious publishing houses and gift shops. If you know of a particular place in your area that would be a good source for sales, won't you please write the name and address on a piece of paper, and give it to me sometime during your stay here.

Remember—puzzles sold mean working dollars. I hope next September my report will be only two words: SOLD OUT!

REPORT OF THE VALPO SUNDAY COMMITTEE

Chairman of the committee, Mrs. Robert Brooks, reported:

One of the rules Jackie gave us this morning was, "don't assume anything," so before I hand out the questionnaire I have for you, let me make a few background statements. In

1976 we gathered names of congregational representatives, sent a letter of ideas to each (about 500) and asked for a return report. Those reports did not give as close a picture as I had hoped, so this year our approach was changed. At the September convention, I distributed two pages of Valpo Sunday ideas to be placed in the chapter manual. I set as a goal for us that in 1978 Valpo Sunday would be observed in more congregations than ever before. I urged that everyone go home and organize immediately. Now is the day of reckoning. Please complete this questionnaire for me. In the event that you are only representing your president, please have her mail this information in promptly. Or, if you had a separate VU Sunday chairman who has not yet reported to you, you may also mail this. Otherwise I feel a president who has followed our game plan should be able to complete this.

The office of Public and Alumni Affairs reports that requests for materials this year were comparable to last. Considering the events of Dallas, this was a positive report. Judging from some very enthusiastic things you've conveyed to me, I have a good feeling about what happened February 5th. When the reports are all in, I feel that we will have reached our goal. Thank you all for your efforts. Praise the Lord!

(At this point in the afternoon session, the executive director taught the Council a Hebrew song as a "refresher" before the manual workshop.)

MANUAL WORKSHOP

The pages of the Guild manual were updated as the national officers, each reviewing the duties of her respective office, helped the Executive Council "walk" through the corrections and additions. As new pages were given out, instructions were clearly given as to the exact placement of these in the manual. The president noted that new materials are needed in section 5, concerning installation services.

ANNOUNCEMENTS

Following announcements by the executive director, the council was recessed for thirteen minutes.

ADDRESS BY PRESIDENT HUEGLI

The secretary, Mrs. Roy W. Maas, introduced Dr. Huegli, president of Valparaiso University, who then addressed the women. His opening comments informed the Guild of a bequest to the University of a number of furs, which he in turn is giving to the Guild for auction in the fall. His address to the Guild may be found beginning on page 10 of the *Bulletin*.

Following his address, he was asked to remain to sign his autograph in the November 1977 Guild *Bulletins* which were brought to him by individual Guild members.

REPORT OF THE COOKBOOK VOLUME II COMMITTEE

Mrs. Reynolds Honold, chairman of the committee, presented the report as follows:

At last, ladies—the moment we have all been waiting for! Volume II of the Guild cookbook is finished, and here, and it looks great! It is 44 pages longer than Volume I and has a clever article on "Think Metric—Cook Metric" which should help all of us approach metrics with less trepidation and maybe a sense of challenge. Whereas in Volume I filler material consisted of items about VU, in this cookbook we have concentrated information about Valpo in the front of the

book and the filler consists of notes on measures and measuring, quotes and scripture verses, especially from Psalms and Proverbs. There wasn't much room for fillers as we have over 700 recipes in this book.

In our pre-sales, we sold 3,373 cookbooks
of the 10,000 printed for total receipts of: \$13,508.00

Interest earned on savings was: 209.14

Total income \$13,717.14

Expenses:

Part-payment on the cookbooks \$8,000.00

Postage and telephone expenses 8,097.14

Balance in savings account,

Citizens Bank of Sheboygan \$5,620.00

I would like to point out that many of the section editors donated their expenses of registered mail and some phone calls, and without that our expenses could have been higher. I also would like to give credit to the Aurora, Illinois Chapter, who bought 225 books at the \$4.00 price for \$900.00, and when they turn around and sell them for \$5.00, they will make \$225.00 for the project fund. They are also taking another 75 books home with them on consignment. I really think this is commendable.

These figures have already changed since I have been here as more books have been sold and quite a few are being taken home on consignment, which is great because I would like to see Volume II end this fiscal year in the black, if possible. There is approximately \$11,000 due to the printer and there will be some shipping charges for books that have to be sent out.

I am very happy that a distribution committee for Volume II has been appointed by the National Board. Will Kay Hallerberg, Bette Galow and Dee Stritof please come forward? These three gals live in Valpo and are going to work together on mailing out all the orders. They are going to pursue new outlets for sale of both cookbooks, which includes publishing houses as well as gift shops. I might add here that Clayton Publishing House in St. Louis, Missouri, is the first publishing house that has listed us in their catalog. These three gals are also going to work on publicity ideas. In these respects, Bette and Dee have asked for a few minutes to share some of their ideas with you and ask for your help in completing a questionnaire.

(Bette Galow drew attention to a news release and cover letter which is included in the Council packet. She encouraged the planning of a food event using the recipes in both cookbooks. She announced the Senior Women's Dinner sponsored by the Valpo Chapter will be given on March 7.)

(Dee Stritof told about the "think big" slogan, asking all to fill out in duplicate the marketing survey, keeping one copy and returning the other.)

These three gals all have been busy packing cookbooks for you to take home. We were given the use of the former *Torch* office, which is in the upper hallway on the way to the book store. After the close of this session, or after our program this evening, or after noon tomorrow when the Council is adjourned, there will be ladies there to distribute cookbooks. If you are taking home large orders, perhaps tomorrow noon, when you can drive your car up to the book store entrance and load your books would be the best time.

If you go home and sell your cookbooks fast, please send all future orders to me until September, with a check, if possible. Otherwise, we will be happy to mail them to you on consignment. All *chapter* orders will be sent postpaid, and we would like requests for consignment orders to come in lots of 12 as that is the size of our cartons. Any individual orders received will have to include 50¢ for postage and handling. Please encourage your members to use the chapter means of ordering.

(At this time, Mrs. Honold asked President Huegli to return to the podium. She presented him with the first copy of Volume II of the Valpo Guild cookbook. Mrs. Honold then continued with her report.)

The printing of this second cookbook was indeed a team effort. Even though all the recipes were sent to me and I kept track of all the orders and money, the gal who is really responsible for the mammoth job of selecting and working with the section editors, and for putting this book together is Midge Rivers.

Kay Hallerberg is the gal who wrote the very clever article on metrics in the cookbook, and you will be hearing more about that from her tomorrow.

Paul Mielke is also with us today, and he is the young man who designed all the divider sheets. Paul's mother is Gladys Mielke of the Elm Chapter. Paul is an art major and hopes to make a career in art. We really think he did a fine job, and we thank him very much.

(Shirley Honold asked Midge, Kay and Paul to come to the stage or to stand as she spoke of them. Each received a cookbook.)

Midge and I would like to acknowledge all the section editors who worked on the cookbook and as I read off the names, if you are in attendance would you please come forward: (As they came forward, they were presented a copy of the cookbook.)

Mrs. Paul (Bev) Fricke	
Minneapolis, Minnesota Chapter	Appetizers
Mrs. David (Sue) Dumford	
Naperville, Illinois Chapter	Beverages
Mrs. Gene (Lynn) Bahls	
Kankakee Valley Chapter	Breads
Mrs. Robert (Karen) Mai	
Detroit Suburban West Chapter	Cakes, Frostings
Miss Marcille Ansoorge	
Lincoln, Nebraska Chapter	Candy
Mrs. Francis (Lu) Zoll	
Valparaiso, Indiana Chapter	Canning, Preserving
Mrs. Dale (Marge) Mertz	
Cleveland, Ohio Chapter	Casseroles
Mrs. Truman (Helen) Tornow	
Wausau, Wisconsin Chapter	Cookies
Mrs. Robert (Sandi) Trenka	
Boulder, Colorado Chapter	Crockpot, Microwave
	Natural Foods
Mrs. Harry (Pauline) Parthun	
LaPorte, Indiana Chapter	Desserts
Mrs. Melvin (Margaret) Bartz	
Orange County Chapter	Luncheon Dishes
Mrs. Arnold (Helen) Firnhaber	
Ann Arbor, Michigan Chapter	Meats
Mrs. Alton (Barb) Riethmeier	
Rochester, New York Chapter	Mens' Specialties

Mrs. Ralph (Marilyn) Krueger	Pies
Milwaukee Suburban Chapter	
Mrs. David (Mary Ann) Whited	Poultry
Kokomo, Indiana Chapter	
Mrs. Robert (Judy) Brooks	Salads
Quad Cities Chapter	
Mrs. Richard (Lu) Walsh	Salad Dressings
South Lake County Chapter	
Mrs. Kenneth (Linda) McFerren	Sauces
Madison, Wisconsin Chapter	
Mrs. Walter (Myla) Lohss	Soups
Indianapolis, Indiana Chapter	
Mrs. Glenn (Gretchen) Ocock	Vegetables
Appleton, Wisconsin Chapter	

And now we thought this happy occasion would not be complete without letting you ladies see the new cookbook too. So Kay, Bette and Dee are going to pass among you and give you each a book. We would have liked to say, it is yours to keep "free," but we thought our scholarship profits would suffer too much, so we have decided that you may look at it briefly here in the session and then turn it back in at the door, or you can have one more opportunity to buy a book at the \$4.00 per-order price. These gals will be standing at the door when you leave to accept your \$4.00 or your copy. We thought you might be able to find a corner in your suitcase to take one more book home with you.

Thank you very much, ladies. We think you will be very pleased with the new cookbook.

ANNOUNCEMENTS AND CLOSING PRAYER

Following announcements and directions for the evening, given by the executive director, Mrs. Nagel, the closing prayer was offered by Mrs. Clarence Rivers. The meeting was adjourned at 4:30 p.m.

Following a 6:15 p.m. dinner and before the musical entertainment and devotions for the evening, the state unit reports were given. They were presented as follows:
INDIANA STATE UNIT, Mrs. David Whited, president, reporting:

It is with great joy the Indiana State Unit will hold its annual meeting April 15, 1978. Our gracious host for this one-day meeting will be the Mishawaka-South Bend Chapter. Registration will begin at 9:00 a.m.

We once again are into the Lenten season of the church year and with great hope and faith we look forward to another joyous Easter celebration. It is this joy which comes from our knowledge not of Christ's death but of His life and the life He offers us, that the theme for this meeting was derived. The theme will be *Celebrate Life*. We are indeed *Alive* . . . alive in Christ. This life so graciously given is worth celebrating.

Celebrating can be expressed in any number of ways.

We have chosen to celebrate with balloons. Balloons will be given each lady as she registers.

Our thoughts that day will concern the "good health" of Valparaiso University. Is this not worthy of celebration? To stay alive and healthy, everything in our world must be nurtured. It is our duty as Guild chapters in Indiana to continue to be supportive of the University's needs. Betsy Nagel and Jackie Jungemann, just two of our important guests

for the day, will once again give us that important "shot-in-the-arm" that keeps Valpo so alive in our thoughts.

Another of our guests from the University will be Dorothy Smith, Dean of the College of Nursing. With her will come students who are taught at Valpo that life is indeed precious and to be cared for conscientiously.

During our busy few hours together there will be an election of state officers. Elected will be president, vice president, treasurer and one director. In the invitation to this meeting, which will go home with each chapter president, is a request that chapters submit candidates' names to Pat Muehrer of the Hammond Chapter. This chapter will serve as nominating committee.

During this past year, we were saddened by the loss of our newly elected vice president, Mrs. Louise Dieckman. Louise was indeed alive and showed it in all her everyday life and her enthusiasm for the university she loved. For this reason, Louise's life in Christ, our state meeting will be dedicated to her.

MICHIGAN STATE UNIT, Mrs. Duane Nuechterlein, president, reporting:

The Michigan State Unit held its annual meeting last May 8, 1977 in Sebawaing. The theme of the meeting was "Hats off to Valpo," and nearly everyone arrived wearing a delightful hat. We had great fun and each member showed off her hat and reported on where she had found it. Some actually had their own hats. Most, however, came from someone's attic or a rummage sale.

We enjoyed having Betsy, Jackie and Al Looman with us to talk to the many Guild members who usually don't get to the conventions here in Valpo. However, I noted that we had only 69 members present there, and last September 66 Michigan Guild members were here for the national convention.

Our historian noted that in 1938 a reference was made to a flower garden of hats at our state meeting and believe it or not, Dean Looman was a speaker then also. We all agreed that that he must have been a small child, but I believe he was a student here then.

We had tried a new idea of having our state meeting on a Saturday so more working gals and young mothers could attend. Unfortunately, it turned out to be Mother's Day weekend.

This year we will again meet on the first Wednesday of May at Our Shepherd Lutheran Church in Birmingham. Louise Williams, Director of Deaconess Services, will be our speaker.

Last year we had a delightful luncheon from Guild Cookbook Volume I. Perhaps this year the girls will try Volume II.

WISCONSIN STATE UNIT, Mrs. Roger Rouse, president, reporting:

The Wisconsin State Unit is composed of 18 chapters scattered throughout the state, and, although each chapter is dedicated to the purpose of serving Valparaiso University, each one is different in its makeup. Some serving one church, some many in the same community, some very large, some quite small. I am pleased to remind you again that our Appleton Chapter is one of the three charter Guild chapters in the United States, founded 47 years ago in 1931 (Detroit and Fort Wayne are the other two). In addition our Milwaukee Afternoon Chapter will be celebrating its 45th anniversary this year, Beloit and Wausau their 40th years, Plymouth and Reedsburg their 35th

and Wittenberg its 25th year. Merrill and Sheboygan are 42 and 43 years young respectively. The 18 Wisconsin chapters have thus far given a total of 558 years of service to the University through the Guild! Now, do not think this indicates that we are all about to retire! Our newest chapter, Janesville, is 5 years old, alive, growing and thriving—and that describes the other Wisconsin chapters as well. We, too, in the Wisconsin State Unit are pushing Forward to the '80s and thinking about the '90s.

The 44th Annual Wisconsin State Unit Convention will be held on Tuesday, April 25 in Shawano. The main speaker will be a Shawano woman who is also a Valpo deaconess graduate, Mrs. Lois Kroencke. She and her husband, a general contractor, spent several years in New Guinea working with the missionary forces there as lay persons. You may be familiar with the book Lois has written about their experiences. The Shawano Chapter ladies have completed their plans and can hardly wait for the *Big Day*. An interesting thing has occurred to the Shawano Chapter in addition to all of their hours and planning and preparing and working together. The pastors of the church have become very much interested in the convention and are anxious to help the ladies; the school children and teachers who will perform musical selections are asking about Valpo and what the Guild is and does. The congregation itself is surprised that so many women in the state are involved in the Guild and want to come to Shawano for the day.

We have witnessed the same reactions in the communities in which state unit conventions have been held recently. The experience is as beneficial to the chapter which hosts the convention as to the women who attend the convention for inspiration and fellowship.

Before reassembling into Area meetings, Mrs. Norman Gollin, president of the Rochester, New York Chapter, presented President Huegli with a hand-painted Valpo tie.

SATURDAY, FEBRUARY 25, 1978

MATINS

The business session resumed at 8:30 a.m. in Neils Science Center with the president, Jackie Jungemann, presiding. After the call to order, she introduced the Rev. Robert Weinhold, Assistant Professor of Theology in charge of the residential ministry on Valpo's campus. He read from the book of John, chapter 4. After joining in with three stanzas of "Amazing Grace" and "Children of the Heavenly Father," he began by asking the question—"What do you really want?" His answer was, "I want to be at one with someone else—so that finally I can be at one with God." Following his devotion, the business of reports continued.

REPORT OF THE ACTIVITIES COMMITTEE

Chairman of the activities committee, Lois Oster, gave the following report:

Surely you will agree with me that the main source of inspiration we carry home with us comes from the beautiful devotional services held during our sessions. This Council meeting has spent time in the revision of our brown manual, but we will never have to worry about the revision of *THE BOOK*. The activities report sounds very mercenary following such a beautiful devotion, but it is part of the workings of the Guild.

The activities chairmanship covers several facets of Guild work, and in the time allotted this morning I will attempt to touch on each.

The quarterly newsletters carry an exchange of ideas between chapters and I merely let the mailman pass them on to you or keep a file for future reference. Just a week ago a chapter wrote questioning the advisability of selling a product unique to their area. I have tried to encourage this. You all might take New York state apples, Wisconsin cheese or sausage, California sea shell lights all for granted when other chapters would be happy to give you their business.

Another most interesting department is the collection of Blue Bonus coupons. Those of you who were here last September know that there was some question of this continuing. Right before convention time I had a communication from their director with no mention of it stopping. Before the December 31 deadline, I sent in a large batch. I have not received the money for these nor have I been advised that the collection has stopped. So as of now we are still collecting them.

The next privilege of this chairman was to collect and judge the year books which have been compiled by the chapters. I asked a committee from my own chapter to assist me so that all recognition would be fair and square. I also wanted to make a point with my own chapter. It was enlightening to note that year books range from a 30-page printed book to a one-page attractively folded mimeographed single sheet. I do question the cost difference. That will have to be at the discretion of each chapter. But whatever the cost, the fancy art work, the large or small print, the amount of information, it is *worth every penny to make the effort*. It is the discipline of planning ahead and putting it down in print. My own chapter ran the gamut of excuses—one officer became a grandmother twice; another was moving; it was too expensive, and we all thought we were too busy with a new rather extensive and expensive project. For this, New Orleans chapter puts on this hat and joins the 119 other chapters in congratulating only 21 chapters who made the effort and will profit from it. You all get E for effort. I wish they all could have been blue ribbons, because you deserve that. I hope that you, the 21 chapters, will serve as an inspiration and a challenge to the dragging 119. The activities chairman will promise to work on this.

Probably of most concern to each chapter is a good project and the bottom line. "How much money can we make?" Just to come to the convention bazaar one can see how varied we are in that department. These projects and affairs carry on all year. Your president asked me to go into detail and plan one project with you today. It is not new to some of you, but we felt it was particularly opportune with the issuing of the new cookbook. I can speak from personal experience in our chapter that it is our most popular event. Even more important is that we not only make good money for our project fund, but also sell *beaucoup* cookbooks. Let's plan a Cookbook Luncheon from beginning to end. A special page is being given to you for your manual to assist you in this project.

When I mentioned the "bottom line," the profits we make for the Guild, I think we all look at one chapter and wonder how they do it. They are here today to tell us how they do it. Their presentation is the second half of my report. It is not expected that we all can have their facilities, their talent, their youth! But let's watch and listen, and maybe we can pick up ideas and pointers which can be applicable to our own group.

Kokomo, or most recently the Kokomo Mummies, show us how.

Joan Hoch, Kokomo Chapter president, told how her chapter prepares, buys materials, stores and sells boutique and craft items, along with a slide presentation to illustrate her talk.)

REPORT OF COORDINATOR OF AREA DIRECTORS

Mrs. D. W. Russler reported to the Council:

The Area Director's program is a vital arm of the Guild. These girls are the communicating link between the chapters and the Board of Directors.

As an area director, you begin to feel like a mother hen much concerned with the welfare of each individual chapter.

The Area Director's main objective is to serve you. The important point I want to make is that it is your responsibility to help them serve you. Please use your AD. Invite her to attend one of your meetings. I know as a president of a chapter several years ago, I felt I didn't want to waste her time as we had no problems. This was wrong as I know now both she and we could have profited from a visit. Do not feel that any meeting is too small to attend. She can be of more help to you at a regular meeting than at a special or social function. Don't be bashful about writing her or calling her at any time. Your successful projects and ideas can be a big help to another chapter, so share your joys as well as your problems with her.

As many of you know, each year in April or May you are asked to complete a questionnaire and also to send in a list of your new officers and current membership with accurate addresses. Would you please be really prompt in returning these forms to your Area Director as this information is vital to the Executive Office in planning for convention, the July newsletter, etc. You can start right now making out your membership lists in duplicate, indicating who are new members, and when your questionnaire arrives, you'll be half done and will only have to fill in the blanks.

We can never stress enough that if any of you have leads of persons having moved to new areas with no Guild chapter, please let your Area Director know so she can follow up on the lead. This is the way new chapters are born. Your Area Director will appreciate any help and guidance you may give her.

We have allocated time for each Area Director to share with you "what's happening" in her area. Perhaps you will get some new ideas.

(Reports from Areas I, II, III, and IV were given at this time. They may be found on page 51 of this *Bulletin*, along with the reports from Areas V, VI, VII, VIII for which there was insufficient time.

COOKING WITH METRICS

Before Kay Hallerberg began her presentation, "Think Metric-Cook Metric," Mrs. Jungemann recognized Dr. Hallerberg, who operated the slide projector while his wife did the narration. Kay gave an informative and practical approach to the challenge of using metric measurements in food preparation. She asked that after hearing her, and after seeing the slides, that each person take time to read the section on metrics in the new cookbook Volume II which will be found on the green pages near the front.

FASHION SHOW

A spontaneous fashion show was presented displaying the furs which Dr. Huegli had mentioned earlier in the first part of his address. These will be a highlight of the fall convention, and this gave the women an idea as to what they might want to purchase.

REPORT OF THE CALENDAR COMMITTEE

The chairman of the committee, Linda McFerren, presented the calendar report as follows:

Truly it is a pleasure to speak to you this morning. So grateful am I for your capable leadership and support. It is because of your spring-like enthusiasm that our Memo Calendar project continues to succeed. Numerous times I have been pleasantly surprised to find a note of satisfaction, a compliment, or, most importantly, a request for additional calendars in the mail! You lovely leaders have once again approached this project with sheer determination. I applaud your efforts.

As we look at the present state of the 1978 calendar project, we have cause for rejoicing! Although this project is not yet completed, as of February 24th we have a healthy profit of \$2564.04. Rejoice! Equally important, the 1978 calendar has successfully served as a public relations vehicle for Valpo. By selling more calendars, more people, young and old alike, have had an opportunity to become better acquainted with the uniqueness of Valparaiso University. Rejoice again!

Currently we have several calendars still available to you. I'd like very much to encourage you to take some home. Just how can 1978 calendars be used now? Allow yourselves to be creative! If there is no need, create one! Remember to think of the 1978 Memo Calendar not only as a functional tool, but also as a greeting card. With this decorative envelope available to you, the possibilities are endless. With Confirmation just around the corner, a Memo Calendar and a personal note would be a great way to acknowledge this beautiful occasion. It's not too early to acquaint Confirmants with the academic and spiritual fruits of Valpo. Make your list now. Perhaps, too, there is a young person in your congregation who has caught your attention with an achievement in the community or success in an athletic event. Why not acknowledge this feat with a congratulatory note and a Memo Calendar? Your personal interest could help maintain the high caliber of student that makes Valpo what it is. Do your part today. Tremendous benefits may be possible.

An additional pleasure that I have this morning is to give you a preview of exciting plans on the drawing board. Wanting to keep the Memo Calendar appealing and artistic, we have sponsored a contest for students to design the 1979 cover. What a wealth of talented young people Valpo has to offer! I'm happy to announce at this time that Jeff Albrecht, son of alumna Marilyn Faust, has submitted the chosen design. He will receive a prize of \$25 on our behalf. Jeff's design is the one with the fish.

What a lovely calendar we shall have! I just know you'll continue to increase sales.

Thank you for your efforts and may 1978 prove to be happy, prosperous and meaningful to you and your chapters.

REPORT OF THE HISTORIAN

Mrs. Ronald Porterfield, Guild historian, told of Dr. Huegli's contribution to the University as printed here:

When I found last September that this Executive Council

would be the final Guild function during which time Dr. Huegli would be President of the University, I asked Jackie if this might be a good time to honor him in Guild history. She agreed, and I began a bit of research about our president, Albert G. Huegli.

Possibly for you, as certainly for me, Dr. Huegli has been an enigmatic, though dynamic, Clark Kent-Superman character. Each year in his "State of the University" address, he calmly discusses statistics about new students or summarizes some unanticipated problem. At the end of the address, the realization suddenly dawns that this quiet spoken man has not only managed to hold the University together—an undertaking at times bordering on the miraculous—but has actually managed to advance it! And I inwardly sigh in relief that our beloved University has been guided by such a capable president. What a blessing he has been to this academic community.

His addresses on various occasions present a clear picture of what kind of person he is. He is concerned about the individual. Here is someone who is responsible for the education of thousands, but considers each person as an individual concern. In his inaugural address on September 10, 1969, he quoted A. Whitney Griswold: "The spark from heaven falls. Who picks it up? The crown? Never. The individual? Always . . . There is no such thing as general intelligence. There is only individual intelligence communicating itself to other individual intelligences . . ."

But this individual intelligence cannot stop there. As he explained to students in an opening convocation in 1971, "There will be joys and sorrows in the new school year, tears and laughter, failure and success . . . Forgetting about our own rights and momentary satisfactions, we can translate into our daily living some of Christ's concern for every man."

From this you can see how his philosophy spreads, from concern for one individual to other individuals, so that each person is aware of the neighbor's need and of the responsibility to help. At an opening convocation in 1970, he continues: "And this we can have in common if we wish: there is available in God's peace an assurance that enables us to surmount whatever predicaments that may confront us."

"Such is God's love in us. It has only one way to go—it must go outward from us to those with whom we share the common life."

And he challenged each student, faculty member, administrator and friend to transmit that love of God to others. Make no mistake, it is God in control. On Valparaiso Sunday, 1974, he reflected: "One could suppose that the Lord permits the storms to come now and then to put things into perspective for us all. Isn't it remarkable that with the most highly educated people in our history the nation should suddenly be encountering outrageous scandals, economic upheavals, energy shortages, and all the rest of our problems? Is God trying to help us learn a lesson all over again? It is His world, and we are His creatures."

Throughout his addresses—at the opening convocation, at baccalaureate, or other times—he stresses the importance of the individual, the concern for others, and God's benevolent hand over all. Certainly his guidance since being elected president in 1968 has emphasized all these factors.

Let me bring to your attention what I consider to be a little known fact. Our president earned his Doctor of Philosophy degree in political science at Northwestern University. So here's another enigma for you to ponder: an ordained minister

with his highest earned degree in political science. But for Valpo what a remarkable combination this has been: a truly gentle man who is trained both in the political structure of our temporal world and in the eternal structure of God's world.

We have seen tremendous changes in our society in the past ten years. But perhaps the greatest change comes in each human heart. Dr. Huegli has sparked these changes in many of those whose lives he has touched. Valpo Guild joins with others on this campus, across our nation, and throughout the world in thankfulness for these years of guidance under the direction of President Albert G. Huegli. (Mrs. Porterfield gave out a page about chapters' historian for insertion in the manual.)

GUILD—50TH ANNIVERSARY CELEBRATION IN 1981

Mrs. John Jungemann, president, announced that the committee to plan events for the observance of the 50th Anniversary of the Guild will be chaired by Mrs. Fred Froehlich of Appleton, Wisconsin. Serving on the committee will be Mrs. Frederick Schmalz of Minneapolis, Minnesota, in the capacity of historian.

TOPIC—"LEADERSHIP AS I SEE IT"

Mrs. Edward Griessel, 1st vice president, introduced the Dean of Women, Dolores Ruosch, who shared principles of leadership which have helped her through the years as Dean of Women at Valpo. Her comments may be found beginning on page 12 of the *Bulletin*.

REPORT OF THE PERSON TO PERSON COMMITTEE

Chairman of the committee for Person to Person, Mrs. David Ehrman, gave the report which follows:

Greetings, ladies! It's great for me to be with you today, especially since illness kept me from joining you for last year's Council meeting.

I want to tell you that the saying "last but not least" should be applied to this report. I know I am addressing you near the end of a very busy and tiring, yet productive Council meeting, and I hope that the agenda was planned to "save the best for last."

Because, you see, I'm convinced that the Guild's Person to Person program is one of the best services that we perform for the University: contacting prospective students for Valpo.

It is especially apropos, I think, that I am addressing chapter presidents, rather than chapter person to person chairmen, about this program. As chapter presidents, your responsibilities include being a sort of assistant to your person to person chairman—especially in offering encouragement—and also, as your Guild manual states, in providing her with assistants (other chapter members) to get the job done.

Section III of the brown manual, entitled "Chapter Organization and Responsibilities," contains on the last page and a half an explanation of Person to Person. It also contains an outline of the Person to Person manual, which should be a part of the files of each chapter president.

If I may be permitted to quote from this section of the brown manual, I'd like to draw your attention to several statements which are vital to your leadership in the area of the Person to Person program.

"One of the aims of the Valparaiso University Guild is to be of help in the recruitment of students. In order to do this

effectively it is essential that every chapter participate in this vital work of contacting prospective students. The Person to Person program is basically an extension of the Admissions Office in its work of making the entity of Valparaiso as personal as possible to each prospective student.

"The Person to Person chairman in each chapter provides an effective LINK between the potential student and the University."

The idea of links and chains occurred to me before I realized that the word "link" was used in this regard. So I know I am on the right track when I offer you this visual representation of Person to Person and its importance.

We begin with our beloved Valparaiso University, symbolized by this student-designed logo. On the other hand and at a distance from Valpo—distant both in miles and in knowledge about Valparaiso University—is the student prospect.

It is the purpose of Person to Person to serve as the link between Valparaiso and the student prospect. And so, I will connect these two with a Guild chain—one link for each of the 132 chapters of our Guild. Of course, the Guild is connected to the University, but it must also connect the student prospect with the University, and in its highly personalized manner.

As the saying goes, "A chain is only as strong as its weakest link." You can see what would happen to Person to Person if only one of our chapter links were to weaken. The entire chain from prospect to Valpo would be broken. And I do not think that's an overstatement of the situation. The Person to Person program cannot be 100% successful until 100% of our chapters contact 100% of the student prospects in their area and return 100% of the student prospect cards to the University Admissions Office.

In your Council agenda folder, you will find a yellow sheet with a "box score" of our success in Person to Person efforts so far this year, since convention last fall. It's what I call the "100% Club." This sheet lists the numbers of student prospect cards provided last fall to each chapter and the number of cards returned to the Admissions Office. Chapters achieving 100% return are noted with an asterisk.

And while we are recognizing chapters for their Person to Person efforts, I'd like to find out how many of you brought prospective students with you for the weekend when you came for Council. Please rise if you did, and let us thank you for extra-special service for Person to Person.

By now, your chapters have already received a batch of spring prospect cards from the Admissions Office. I encourage each of you to check with your Person to Person chairman about these cards—to support and encourage her and, if necessary, to recruit some helpers from your chapter to assist in making those all-important phone calls. Many hands make light work, especially in dialing the phone and spreading your collective enthusiasm for Valparaiso University. Valpo needs you to be a strong link for Person to Person!

TOPIC: ADMISSIONS TAKE THE LEAD

As Mrs. Ehrman concluded her report on Person to Person, she introduced Warren Muller, Admissions Director. Mr. Muller opened his remarks by saying that the topic title could also be "Admissions Takes the Leads" for that is exactly what they do! He gave out information on paper to show the very complex admissions process/flow. He said that there is great demand for leadership in college admissions and that in the next two years there will be a 25% decrease in the available

pool of high school graduates. At this point, 93% of the students live on campus, with only 7% commuting, which he considered very fortunate. A little over 50% of the students are Lutheran here at Valpo. He said, "The real heart and soul of Valparaiso University is the people who make it a special place—a place worth coming to and a place worth working for. Although it is people in whom we are concerned," he said, "we must never lose sight of the real source of blessings." He spoke highly of the great assistance the Person to Person program is to the Office of Admissions and urged the women to keep up their interest in this area. In closing he read from 1 Chronicles 16, emphasizing that it is the Lord who is to be praised, for it is He who blesses.

ANNOUNCEMENT

The president, Mrs. Jungemann, announced that the four remaining area directors' reports would not be given at this time, but will be printed in the *Bulletin* along with the first four beginning on page 51.

GUILD SPECIAL

The first vice president, Mrs. Edward Griessel, read the resolution from the Board of Directors in regard to the 1978 allocation of the Guild Special. She called attention to the fact that this year there is about \$1,200 for the Guild Special, which is almost double the amount from past years. Mrs. Griessel explained that a letter was written to every department head and to each college within Valpo, asking for requests within the range of \$100 to \$1000. The response was very good and the Board has selected the following for your consideration: (1) Office of Admissions—a fast-fold, three-part screen, to be used for multimedia presentations out in the field; (2) Art Department—electric potter's wheel; English Department—writing materials for the new creative writing center and, (3) Music Department—cello; Political Science—maps and special chalk board.

The resolution was read with a blank, to be filled with one of three choices offered. The choice that was the first to receive a majority vote filled the blank. A majority vote went to the Office of Admissions for the fast-fold, three-part screen to be used for multimedia presentations. With this action, the blank was filled and the resolution read as follows:

RESOLVED: That the 1978 Guild Special be allocated for the purchase of a fast-fold, three-part screen for the Office of Admissions use out in the field. The resolution was adopted.

NEW BUSINESS AND ANNOUNCEMENTS

There being no new business, Mrs. Jungemann called upon the executive director for announcements. Special thanks were given to each person who through extra effort, provided the sheets relative to their position for inserting in the Guild Manuals. The Council was asked to rise as Mrs. Gilbert Otte gave the closing prayer. The meeting was adjourned at 12:00 noon, February 25, 1978.

Barbara J. Maas

Secretary

Approved by Minutes Committee:
Mrs. Gordon Grimm, Elmhurst, Illinois
Mrs. Ernest Scheyder, Bedford, Massachusetts

AREA DIRECTOR'S REPORTS

Because of time limitations, all the area director's reports were not presented to the Executive Council. They are all published here, therefore, rather than in the minutes of the Council meeting.

AREA I, Mrs. Joseph Mattes reporting:

My hat goes off to each of the 22 chapters in our Area I, and if I could right now, I'd like to give them a 22 gun salute! They are really a hard working and enthusiastic bunch—and certainly among the "nuttiest," as over one third of these chapters sell pecans as a major fund-raiser.

It's impossible in my allocated time to introduce them all to you, so I would like to give some highlights under the heading of "traditions." Traditions are those activities or events which some of our chapters have established as "tried and true," and to which the community looks forward year after year.

Buffalo Chapter (1935) hosted their 23rd annual Christmas Candlelight Vespers this past December at the Buffalo Symphony Hall. The more than 200 singers and instrumentalists come from all over the Lutheran community of Buffalo to participate. Wouldn't you have loved to have been there!

The Northern Virginia Chapter has an annual Children's Christmas Musical, and this year the extra chairs had to be set up to accommodate the guests.

If you had missed the Buffalo service, you could have traveled to Rochester, where this chapter sponsored their annual Advent Choral Vesper Service. This has also become an outstanding tradition in the Rochester community where attendance is always over 500. Besides being a beautiful service of praise and joy to all, the chapter realizes a fine financial return, and Valpo receives good publicity. Wendy Brusick, a Valpo art major, designed the cover for the service.

A third New York chapter, Nassau-Suffolk, also produced their first Christmas Vesper Service which involved sixty musicians and many Valpo alums as lecturers. Norma Hinsch, president, wrote afterward that it was such a beautiful service they are determined to do it again and hope it will become a tradition.

The Christmas season also means for Washington, D.C. Chapter, their annual Christmas luncheon/bazaar/fair, an event which nets them over \$1000 each year. This year they had a special display of antique kitchenware.

Wouldn't it be fun to come to Ft. Lauderdale on Valentine's Day? This chapter annually hosts a Valentine theme bazaar/luncheon and card party. They always serve over 200 people, and Marge Schwahn just called to tell me the ladies "knocked themselves out" this year and made a \$700 profit.

Beside traditional events in Area I, some of our chapters sell products year after year and are known in their communities almost synonymously with their product. The "Claxton Fruitcake Chapter" is really the Southtowns-Erie County, New York Chapter.

Niagara Falls Chapter has been in the jewelry selling business for so many years city ordinances may soon require them to take out a business license.

Easter would not be Easter in the Colden-Springville area without their traditional sale of Easter candy. Rumor has it that the Easter bunny has even placed an order with them this year.

The North East Pennsylvania women are known as the Christmas "kooky" cookie gals, as they sell their one pound packages of homemade cookies each Christmas season at the local supermarket.

Then there are those eight nutty chapters who peddle their pecans each year and send in enormous amounts of money from this project.

Just as Teyve from *Fiddler on the Roof* says, "Because of our traditions, we have kept our 'balance' for many years," so, too, the traditions our chapters have built up have added to their strength and sense of balance.

Before closing, I would like to give a special welcome to our new Palm Beach Chapter.

AREA II, Mrs. George Fry reporting:

At our September convention, I told you about the garden in Area II. Most gardens lay dormant all winter. Our garden is very *active*. *Action* from each chapter gives strength to Valpo. A good *action* is never lost. It is a laid-up treasure. It is incidental if the *action* is big or small. Doing is the great thing. The more we do, the more we can do!

Activity is God's medicine, and God has blessed VU Guild beyond measure with good health. Area II has found its joy in *activity* this year. They have seized their opportunity to *act* for Valpo. Most of the chapters boosted Valpo's name by initiating Valpo Sunday in their churches. All of the chapters have had money raising events for the purpose of strengthening the University and its goals. I know that every Guild member *actively* prays for Valpo, and that is the greatest *action* of all. Happiness is *action*, and Area II is happy. My cup runneth over as area director of this *action* group. The best example in God's creation of *action* is the firefly. When we rest, we darken. We as VU Guild members, with the Lord's help, have and will find adventure and fulfillment in our dedicated *action* for Valpo.

AREA III, Mrs. Ted Schuessler reporting:

As a new area director, I feel that I have received much valuable on-the-job training at this council meeting. My ears have been doing the work as I have listened to some problems, heard some solutions and certainly picked up many good vibrations as this talented group of chapter leaders gather once again.

It is so good to be able to talk with representatives from nine of the thirteen chapters in Area III at our meeting last night. We were able to discuss the possibility of some of our ladies getting together on a state-wide basis in an effort to reduce the size of this vast area of ours. In addition, we plan to circulate a round robin letter this spring so that all of us will know a little more of what our neighboring chapters are up to. We hope that this will be not only an "idea bank," but will also give our area chapters a closer feeling to one another. In my contacts with Area III women so far, it has been apparent that membership has been a high priority concern. Happily, many chapters have reported member gains this year, and this is always encouraging. But what is equally gratifying is to see the ways in which we are responding to the Year of Challenge.

An organ concert in St. Paul was such a success it may become an annual affair. Minneapolis will add to its project funds with a theater party in March. Pecan profits in St. Louis went from \$180 last year to \$415 this time.

A continued challenge in Area III is to find that nucleus of women in the state of Texas who are just waiting to become that state's charter chapter. Accordingly, I would be most grateful for any names you might be able to offer as possible contacts for this endeavor.

So we in Area III hope to do our part this year with continued efforts to gain new women for the Guild, as well as boosting our project funds to meet that \$100,000 goal. We can think of nothing better than to come back in September and see that the temperature in that thermometer has gone right off the chart. We'll be back then and hope you will, too.

AREA IV, Mrs. Peter Glick reporting for Mrs. Melvin Bartz:

The gals in Orange County Chapter are going great—all gung-ho for the Valpo Guild. A breakfast/fashion show in November, a delicious and beautifully served buffet at Christmas at the home of their publicity chairman, Ann Millard, were highlights of the holiday season. Their happiest time was on Friday, February 3, when they had an art auction which brought them a net profit of \$834. Yours truly bought two more oil paintings and is now wondering where to hang them. Guild interest in on the upswing.

Since convention time, the gals in San Diego Chapter have had a successful bake sale, an art auction in November, and in two weeks they will sponsor a wine and cheese tasting party. They have planned a spring brunch for April.

The San Fernando Chapter had two fund raising projects—a wine tasting party last October and a Christmas bazaar in December. Last month they had an After Holiday party, and this month finds them all going to a basketball game.

The Harbor Lights Chapter had their annual Farmer's Auction in November and a program with slides on scuba diving by one of their members at their January meeting. A drug abuse program is being planned for March.

AREA V, Mrs. Roger Rouse reporting:

(This report was not read to the executive council.) It is relatively easy to become an active supporter of Valparaiso University through Guild work if you are an alum or a parent or grandparent of a student. The exposure to campus life and a firsthand knowledge of how the Christian ideals and faith in Christ are interwoven into studies and social life, lifelong friendships begun on campus and renewed at meetings and conventions—all generate feelings of loyalty and gratitude to the University.

I would like, today, to salute all of you Guildies who have not had on-campus experiences here at Valpo—who have not had sons, daughters or even cousins who were able to attend Valpo—and yet support Valpo Guild chapter activities with the same devotion and spirit as those of us who have had the privilege of attending Valpo. A big thanks to those chapter members back home who support your Guild chapters even though they have never had the privilege of visiting the campus. I was delighted with all of the "first timers" on campus for the fall convention, but I would like you to know that there are many more "first timers" in the Wisconsin chapters still waiting to be urged to come to Valpo. Please don't forget them this fall! It is thrilling as an area director making chapter visits to be able to show pictures of the buildings, describe campus life and to tell about the broad scope of Guild work—and then feel the enthusiasm mounting. Most important of all, especially for the smaller chapters, is

the realization that their proportionately small contributions do indeed count in the total picture of the Guild gifts to the University.

Go home, be enthused, talk Valpo, invite new women to your meetings, try a different product to sell. Help your chapter to increase its contributions this year and let your "light shine" to attract new members so that we can all grow.

AREA VI, Mrs. Arnold Firnhaber reporting:

(This report was not read to the Executive Council.) Most of you think of Michigan as being the automotive capital of the world. Did you know that it is also a big recreation state? With all of the snow this winter, I have found winter sports have been really "big" with our Michigan Guild women.

First there is ice fishing. Our women have been doing a lot of "fishing" this winter, especially for new members. They have apparently been successful, for there have been new members at each of the chapter meetings I have attended recently. Our women have also been fishing for new project ideas to use along with many of the tried and true ones. Luncheons, card parties and garage sales still remain high on the list.

Snowmobiles were much in evidence on the way to the Traverse City Northwoods Chapter brunch—and they would have been exceptionally helpful in traveling to meetings this winter. Traverse City ladies took over the Bible class on Valpo Sunday with rolls, coffee and a film on Valpo.

Ice skates would have been the best way to attend the Detroit meeting in February—however Guild ladies in Michigan are determined women, and many were in attendance, even without their skates. These ladies have a special gift for scheduling meetings during winter storms.

Skiing is also a very popular sport in Michigan. Skiing takes concentration and skill to obtain the exhilaration of a perfect downhill run. So it is with our Michigan Guild ladies—they are on their downhill "run"—accepting the challenge issued at the convention—working with concentration and skill to obtain their goal. They look to the instructions of Jesus when He told us in Matthew, "If you have faith, and doubt not, you shall not only do this which is done to the fig tree; but also if you shall say unto this mountain, 'Be thou removed, and be thou cast into the sea;' it shall be done. And all things, whatsoever you shall ask in prayer, believing, you shall receive."

Pictures drawn to enhance this report were done by a member of the Ann Arbor Chapter.

AREA VII, Mrs. Paul Wozniak reporting:

(This report was not read to the Executive Council.) Frustration had seemed to be my key word this fall and winter. So many hurdles were in my way, and I frantically tried to push them aside. However, finally I heard God say, "Be still and know that I am God." For it was He who slowed my lickety-split pace with three bouts of flu since November, and it was He who sent the blizzard in January that drew most families so much closer. Yes, Lord, I heard and drew closer to you also.

While inroads in Guild work seem small, seedlings have been planted, and with nourishment and loving care perhaps we will see new growth. I am hopeful in the Lafayette area of Indiana.

I did have a delightful visit with the Seymour Chapter complete with a carry-in dinner of cookbook recipes. They

were concerned that their particular brand of "Guildship" was not enough. They had even considered disbanding their chapter. They did not raise lots of money, but very adequate for their size. Their projects are very low key, but things they can manage and are happy doing. The biggest plus is their location in a very Lutheran community. The job they are doing in public relations cannot be measured.

Then I met with a group of real professionals. You all know that behind each convention stands the Valparaiso Chapter. They help with registration, housing, coffees, banquets, information tables. We rarely see them as a group, but these ladies really have it all together. Enough nice things cannot be said about them.

I am looking forward to a visit in March with the South Lake County Chapter. This chapter encompasses the area around Crown Point and Cedar Lake. Since arriving on campus, I have made plans to visit the Kentuckiana Chapter in the Louisville-New Albany area and the Mishawaka-South Bend Chapter.

My newsletter has continued this year, but I have done more writing on a personal basis to a particular chapter who has shared a problem or a joy.

My frustration has turned into peace as I let the Lord pilot my life. Valparaiso University Guild continues to be a very necessary part of me, and it is with great joy that I serve this University and my Lord.

AREA VIII, Mrs. D. W. Russler reporting:

(This report was not read to the Executive Council.) Area VIII is one of our smaller areas, but nonetheless, very vital. It seems that shortly after our September meeting, we have been in the throes of snow, sleet, sub-zero temperatures and now the energy crisis. In spite of the elements, the work goes on. The weather has necessitated many postponements, but persistence finally wins out after the second or third try.

The Van Wert Chapter had a successful pecan sale at Christmas and are now busy catering dinners.

The Cleveland ladies sold 1700 pounds of fruitcake and are now concentrating on activating their membership and contacting new alums and parents of students.

Cincinnati has been a fun spot of late. Last Saturday night the alums and Guild sponsored a cheering section for the Valpo-Xavier of Ohio basketball game. This tremendous support from about eighty of us pulled the team through with a one point victory in overtime. This broke Valpo's ten game losing streak. Following the game, everyone enjoyed a time of fun, food and fellowship and a nice visit with the coach and trainer. The Cincinnati Chapter is now looking forward to their style show/luncheon next month and a Valpo speaker in April. They have been successful in gaining several new members this year.

The Maumee Valley Chapter scheduled their Christmas meeting two times and finally were successful. If I had made it to Wauseon on the first scheduled date, Helen Landman would have had me as a house guest for one week, at least. They really had a lot of snow! In spite of postponements, they had a successful auction and good fellowship.

The Cleveland East Suburban Chapter sold fruitcakes at Christmas. Esther Brown had a new experience coming to Council meeting this year as she was accompanied by four prospective students.

All of the chapters supported Valpo Sunday in some way.

MR. _____
MISS _____
MRS. _____ Last _____ First _____ Middle _____
NAME OF PARENTS OR GUARDIAN _____
Last _____ First _____ Middle _____
HOME ADDRESS _____
Number _____ Street _____ City _____ State _____ Zip _____
SOCIAL SECURITY NUMBER _____
SEX: MALE () FEMALE ()
PHONE NO. _____
U.S. CITIZEN YES () NO ()
MONTH AND YEAR YOU WILL ENTER VALPARAISO _____
COLLEGE YOU WILL ENTER:
Arts & Sciences _____
Business _____
Engineering _____
Law _____
Nursing _____
NAME OF HIGH SCHOOL _____
ADDRESS _____
Street _____ City _____ State _____ Zip _____
NAME OF HIGH SCHOOL GUIDANCE COUNSELOR _____
I am a son _____ daughter _____ of a Guild member.

Type of Recognition	Amount (if any)
School:	\$
Church:	
Community:	

THE GUILD ROSTER

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Flanking the banner used as the focal point for Peoria's Advent-Christmas vespers are, from the left, Karen Deske, who designed the banner, Pastor Larry Thies, Pastor Gerald Freudenburg, Barb Meissner and Ardith Wessler. The banner symbolizes an earth rise and the passage of time between God's first promise of a Savior to Adam and Eve and the fulfillment of that promise at Christmas.

See pages 20-26 for the complete service.

See The Report of the Executive Director, pages 16-19, for details.